

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, NOVEMBER 7, 2019 IN THE COUNCIL CHAMBERS
OF THE ONOWAY CIVIC OFFICE**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletions

3. ADOPTION OF MINUTES

- Pg 1-9 - October 24, 2019 Organizational Meeting
Pg 10-14 - October 24, 2019 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

5. FINANCIAL REPORTS – n/a

6. POLICIES & BYLAWS

Pg 15
a) **Bylaw 765-19 – Assessor Bylaw** - a bylaw for the purpose of establishing the position of Designated Officer “Assessor” and the appointment of an Assessor. This Bylaw is a result of the Municipal Assessment Program (MAP) review. *(for all four readings of the Bylaw)*

Pg 16-24
b) **Bylaw 766-19 – Business License Bylaw** – this bylaw has been revised to reflect Council’s direction that the business license fees be set at \$50.00, which is the same rate charged by Lac Ste. Anne County. *(for all four readings of the Bylaw)*

7. ACTION ITEMS

Pg 25
a) Councillor Resignation – please refer to the attached October 28, 2019 letter from Wade Neilson, advising that he is resigning from his Council position effective immediately.

- 1) First step, Council needs to accept the resignation (*that the Town of Onoway accept the resignation of Wade Neilson as Councillor for the Town of Onoway effective October 28, 2019*)
- 2) The next step is to set the date for Nominations to close (*Administration is proposing Friday, December 13, 2019 at 12:00 noon for Nominations to close*)
- 3) Set Election Day and Advance Vote (*Administration is proposing Friday, January 24, 2020 as Election Day and polls open from 10:00 a.m. to 8:00 p.m. at the Town of Onoway Civic Centre Council Chambers, and an Advance Vote to be held on Saturday, January 18, 2020 from 10:00 a.m. to 4:00 p.m. at the Town of Onoway Civic Centre Council Chambers*)
- 4) Council is required to appoint election workers (*Appoint 4 in total- a Returning Officer, Deputy Returning Officer and 2 Clerks*)
- 5) Committee Appointments – direction here may be dependent on election dates, but Council has a couple of options: (*A) leave alternates as representatives to each Committee and then go through all Committee appointments once a new Council member is elected. Mayor would then act as alternate in her ex-officio capacity or B) appoint new representatives and alternates to all Committees which Wade Neilson was appointed and then revisit again after new Council member elected*)

Pg 26
b) Onoway Legion Invitation to Remembrance Day services - please refer to the attached October 28, 2019 letter from Neil Gorman, President, inviting Mayor or designate to participate in the November 11, 2019 Remembrance Ceremony at the Onoway Jr/Sr High School on November 11, 2019. Attendee needs to arrive prior to 10:30 a.m. (*to authorize the attendance of Council and Administration*)

c) Christmas Office Closure – as in the past, we are requesting Council consideration to close the office and public works (if there is no emergency) during the Christmas Season. Christmas Day and New Year's Day both fall on Wednesday, and Boxing Day is a Thursday, so what we are asking for is 5 extra days (December 23, 24, 27, 30, 31) with those days taken from employees banked or vacation time. (*for approval as presented or direction of Council at meeting time*)

d) January 2, 2020 Council Meeting – Administration is requesting consideration of either cancelling or rescheduling the January 2 Council meeting (*for discussion and direction of Council at meeting time*)

Pg 27

e) Police Funding Wrap Up Seminar – November 7, 2019 – please refer to the attached letter from Honourable Doug Schweitzer, Minister of Justice and Solicitor General, inviting participation of Council and Administration in a Wrap-Up Webinar to discuss the police funding model. Webinar is being held on Thursday, November 7, 2019 from 9:00 a.m. to 10:00 a.m. *(to authorize the participation of Council and Administration)*

Pg 28-40

f) Community Planning Association of Alberta (CPAA) 2020 Annual Conference – please refer to the attached October 23, 2019 letter requesting attendance and sponsorship support for their conference being held from April 27-29, 2020 in Red Deer Alberta. Registration is \$500.00/person and sponsorships are: Diamond \$3,000.00; Platinum \$2,000.00; Gold \$1,700.00; Silver \$1,000.00; Bronze \$700.00 or silent auction sponsor for student scholarships. Past Council attendance at this Conference has been luke warm. Development Officer Tony Sonnleitner will be attending this Conference. Given the pending tough 2020 budget, I am suggesting this may be a Conference to skip. *(to accept for information, authorize the attendance of Council and Administration; or some other direction as given by Council at meeting time)*

g) Fire Services – further to the October 4th, 2019 Fire Services Member Municipality meeting, I am seeking confirmation that Council is in support of entering into a same or similar 5 year contract for the provision of fire services under Onoway Regional Fire Services, in contract with North West Fire Rescue *(that the Town of Onoway support in principle entering into a new 5 year contract for the provision of fire services with Onoway Regional Fire Services/North West Fire Rescue under the same or similar terms as the existing agreement)*

h)

i)

j)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 2)
- d) CAO Report
- Pg 41-42 - Updated 2019 Grant funding allocations from the Province
- e) Public Works Report

9. INFORMATION ITEMS

Pg 43-59 a) Alberta Urban Municipalities Association (AUMA) – October 25, 2019 email from Barry Morishita, President, attaching AUMA's initial assessment of the Provincial budget 2019-20

Pg 60-81 b) AUMA Towns West October Update – October 23, 2019 email from Fayrell Wheeler, Councillor of the Town of Drayton Valley and AUMA Towns West Director, providing a copy of AUMA's submission to the Justice Minister on the police funding proposal

Pg 82-83 c) Corvus Business Advisors – October 31, 2019 email offering assistance with strategies to offset the impact of provincial budget cuts to municipalities

Pg 84 d) November 1, 2019 Government of Alberta payment for FCSS – 5th quarter payment in the amount of \$4,211.00

e)

f)

g)

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- November 21, 2019 – Regular Council Meeting 9:30 a.m.
- December 5, 2019 – Regular Council Meeting 9:30 a.m.
- December 19, 2019 – Regular Council Meeting 9:30 a.m.
- January 2, 2020 – Regular Council Meeting 9:30 a.m.
- January 16, 2020 – Regular Council Meeting 9:30 a.m.
- February 6, 2020 – Regular Council Meeting 9:30 a.m.
- February 20, 2020 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
ORGANIZATIONAL MEETING MINUTES
THURSDAY, OCTOBER 24, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	<p>Councillor: Judy Tracy Councillor: Pat St. Hilaire Councillor: Jeff Mickle Councillor: Lynne Tonita</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p>
	ABSENT	<p>Councillor: Wade Neilson Administration: Jason Madge, Public Works Manager</p>
1.	CALL TO ORDER	<p>Chief Administrative Officer Wendy Wildman called the meeting to order at 7:04 p.m. 1 member of the public was in attendance.</p>
2.	AGENDA Motion #278/19	<p>MOVED by Councillor Lynne Tonita that Council adopt the agenda of the Organizational Meeting of Thursday, October 24, 2019, as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	METHOD OF VOTING Motion #279/19	<p>MOVED by Councillor Pat St. Hilaire that all voting during the Organizational Meeting be done by secret ballot, and in the case of a tie vote, the lowest vote count will be eliminated from the next round of voting and all ballots be destroyed after the count is completed.</p> <p style="text-align: right;">CARRIED</p>
4.	NOMINATIONS FOR MAYOR Motion #280/19	<p>Chief Administrative Officer Wendy Wildman called for nominations for the position of Mayor.</p> <p>Councillor Lynne Tonita nominated Councillor Judy Tracy for the position of Mayor.</p> <p>Councillor Judy Tracy accepted the nomination.</p> <p>Chief Administrative Officer Wendy Wildman called for nominations for the position of Mayor for the second time.</p> <p>Chief Administrative Officer Wendy Wildman called for nominations for the position of Mayor for the third and final time.</p> <p>MOVED by Councillor Pat St. Hilaire that nominations for Mayor cease.</p> <p style="text-align: right;">CARRIED</p>

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		<p>Chief Administrative Officer Wendy Wildman declared Councillor Judy Tracy elected as Mayor for the Town of Onoway.</p> <p>Chief Administrative Officer Wendy Wildman administered the Oath of Office for the position of Mayor, and swore in Mayor Judy Tracy.</p> <p>Mayor Judy Tracy assumed the Chair.</p>
5.	<p>NOMINATIONS FOR DEPUTY MAYOR</p> <p>Motion #281/19</p>	<p>Mayor Judy Tracy called for nominations for the position of Deputy Mayor.</p> <p>Councillor Pat St. Hilaire nominated Councillor Lynne Tonita for the position of Deputy Mayor.</p> <p>Councillor Lynne Tonita accepted the nomination.</p> <p>Mayor Judy Tracy called for nominations for the position of Deputy Mayor for the second time.</p> <p>Mayor Judy Tracy called for nominations for the position of Deputy Mayor for the third and final time.</p> <p>MOVED by Councillor Jeff Mickle that nominations for Deputy Mayor cease.</p> <p style="text-align: right;">CARRIED</p> <p>Mayor Judy Tracy declared Councillor Lynne Tonita elected as Deputy Mayor for the Town of Onoway. Chief Administrative Officer Wendy Wildman administered the Oath of Office for the position of Deputy Mayor, and swore in Deputy Mayor Lynne Tonita.</p>
6.	<p>COUNCILLOR COMMITTEE APPOINTMENTS</p> <p>Motion #282/19</p>	<p>Appointments to Quasi-Judicial Boards</p> <p>MOVED by Councillor Pat St. Hilaire that the appointments to the Quasi-Judicial Boards be as follows:</p> <p>Assessment Review Board - As per the contract with Lac Ste. Anne County, the Town of Onoway appoints Reanne Kronewitt-Springer, Wayne Borle and Gina Fowler as Board members; and Stacey Wagner and Trinity Hindes as Designated Officers (Clerks).</p> <p>Subdivision and Development Appeal Board (SDAB) - As per the agreement with Milestone Municipal Services, the Town of Onoway appoints Denis Meier, Rainbow Williams, Don Dobing and John Roznicki as Board members; and Emily House and Cathy McCartney as Designated Officers (Clerks).</p> <p style="text-align: right;">CARRIED</p>

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		<p>Appointments to Statutory Committees</p> <p>Motion #283/19 MOVED by Deputy Mayor Lynne Tonita that Council approve the appointments to the Statutory Committees as follows:</p> <ul style="list-style-type: none">- Municipal Planning Commission (Council as a Whole)- Subdivision Authority (Council as a Whole) <p style="text-align: right;">CARRIED</p> <p>Appointments to Regional Service Commissions</p> <p>Motion #284/19 MOVED by Deputy Mayor Lynne Tonita that Council approve the appointments to the Regional Service Commissions as follows:</p> <ul style="list-style-type: none">- Capital Regional Assessment Services Commission (Councillor Pat St. Hilaire as representative and Deputy Mayor Lynne Tonita as alternate)- Highway 43 East Solid Waste Commission (Councillor Jeff Mickle as representative and Councillor Pat St. Hilaire as alternate)- West Inter Lake District (WILD) Regional Water Services Commission (Mayor Judy Tracy as representative and Councillor Pat St. Hilaire as alternate) <p style="text-align: right;">CARRIED</p> <p>Appointments to Regional Boards</p> <p>Motion #285/19 MOVED by Councillor Pat St. Hilaire that Council approve the appointments to the Regional Boards as follows:</p> <ul style="list-style-type: none">- East End Bus Society (Deputy Mayor Lynne Tonita as representative and Councillor Jeff Mickle as alternate)- Yellowhead East Community Futures (Mayor Judy Tracy as representative and Deputy Mayor Lynne Tonita as alternate)- Lac Ste. Anne Foundation (Councillor Pat St. Hilaire as representative and Deputy Mayor Lynne Tonita as alternate)- Yellowhead Regional Library Board (Councillor Pat St. Hilaire as representative and Mayor Judy Tracy as alternate)
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		<ul style="list-style-type: none">- Economic Development Committee (previously known as the Industrial Investment Attraction Committee)- (Mayor Judy Tracy and Deputy Mayor Lynne Tonita as representatives and Councillor Pat St. Hilaire as alternate)- Community Policing Advisory Committee (CPAC) (Mayor Judy Tracy as representative and Councillor Pat St. Hilaire as alternate)- Onoway Regional Medical Clinic / Physician Recruitment Retention Committee (Mayor Judy Tracy as representative and Councillor Pat St. Hilaire as alternate)- North Saskatchewan Watershed Alliance (Deputy Mayor Lynne Tonita as representative and Councillor Wade Neilson as alternate; Jason Madge to the Technical Committee)- Regional Emergency Services Committee/Fire Services (Mayor Judy Tracy as representative and Councillor Pat St. Hilaire as alternate; Chief Administrative Officer or designate to attend)- Emergency Management Disaster Services Committee (Mayor Judy Tracy and Deputy Mayor Lynne Tonita as representatives)- Revenue and Cost Sharing Study Committee (Mayor Judy Tracy as representative and Deputy Mayor Lynne Tonita as alternate; Chief Administrative Officer or designate to attend) <p style="text-align: right;">CARRIED</p> <p>Appointments to Local Boards</p> <p>Motion #286/19 MOVED by Deputy Mayor Lynne Tonita that Council approve the appointments to Local Boards as follows:</p> <ul style="list-style-type: none">- Town of Onoway Library Board (appoint Lynne Tonita and Pat St. Hilaire as Town representatives and appoint the following members at large: Lorne Olsvik, Larry Villneff, Marge Hanssen, Mary Rehill, Glen Usselman, and George Vaughan)- Region 1 Recreation and FCSS Board (Councillor Jeff Mickle as representative and Deputy Mayor Lynne Tonita as alternate)- Onoway and District Chamber of Commerce (Mayor Judy Tracy as representative and Councillor Jeff Mickle as alternate)
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	<p style="text-align: center;">Motion #287/19</p>	<ul style="list-style-type: none"> - Onoway Beautification Committee (Councillor Pat St. Hilaire as representative and Deputy Mayor Lynne Tonita as alternate) - Onoway and District Agricultural Society (ODAS) - (Arena) (Councillor Wade Neilson as representative and Councillor Pat St. Hilaire as alternate) - Onoway Facility Enhancement Association (OFEA) – Community Hall (Councillor Wade Neilson as representative and Mayor Judy Tracy as alternate) - Onoway Historical Guild (Councillor Wade Neilson as representative and Councillor Pat St. Hilaire as alternate) - Regional Wastewater Line Committee (new) (Deputy Mayor Lynne Tonita as representative and Councillor Jeff Mickle as alternate) <p style="text-align: right;">CARRIED</p> <p>Miscellaneous Council Appointments</p> <p>MOVED by Councillor Pat St. Hilaire that Council approve Miscellaneous Council appointments as follows:</p> <ul style="list-style-type: none"> - Inter Municipal Development Plan Negotiating Committee (Councillor Jeff Mickle and Councillor Wade Neilson as representatives and Councillor Pat St. Hilaire as alternate) - Highway 43 Functional Planning Study (Councillor Wade Neilson as representative and Councillor Pat St. Hilaire as alternate) <p style="text-align: right;">CARRIED</p>
<p>7.</p>	<p style="text-align: center;">FINANCIAL CONFIRMATION Motion #288/19</p>	<p>MOVED by Deputy Mayor Lynne Tonita that the Financial Confirmation be as follows:</p> <p>Signing Authority</p> <ul style="list-style-type: none"> - all of Council and Chief Administrative Officer and Assistant Chief Administrative Officer - 2 signatures required - 1 signature to be any member of Council - 1 signature to be one of Chief Administrative Officer Wendy Wildman or Assistant Chief Administrative Officer Robin Murray <p>Banking Authority ATB Financial</p> <p style="text-align: right;">CARRIED</p>

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	Motion #289/19	MOVED by Deputy Mayor Lynne Tonita that Council approve Policy C-COU-AUTH-1; Signing or Authorization of Municipal Documents Policy; a new policy that delegates signing authority to the Chief Administrative Officer (CAO). CARRIED
8.	APPOINTMENT OF AUDITOR Motion #290/19	MOVED by Deputy Mayor Lynne Tonita that Metrix Group be appointed as the Auditing firm for the Town of Onoway. CARRIED
9.	APPOINTMENT OF ASSESSOR Motion #291/19	MOVED by Councillor Pat St. Hilaire that Capital Regional Assessment Services Commission be appointed the Town's Assessment Firm, with Grant Clarke of KCL Consulting Inc. being appointed Assessor for the Town of Onoway. CARRIED
10.	APPOINTMENT OF WEED INSPECTOR Motion #292/19	MOVED by Councillor Jeff Mickle that Jackie Gamblin be appointed as the Weed Inspector for the Town of Onoway. CARRIED
11.	CHIEF ADMINISTRATIVE OFFICER Motion #293/19	MOVED by Deputy Mayor Lynne Tonita that Wendy Wildman be appointed as Chief Administrative Officer for the Town of Onoway. CARRIED
12.	DEVELOPMENT OFFICER Motion #294/19	MOVED by Deputy Mayor Lynne Tonita that Tony Sonnleitner be appointed as Development Officer for the Town of Onoway. CARRIED
13.	INTEGRITY COMMISSIONER Motion #295/19	MOVED by Councillor Pat St. Hilaire that Victoria Message be appointed as Integrity Commissioner for the Town of Onoway. CARRIED

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14.	SOLICITOR CONFIRMATION Motion #296/19	MOVED by Councillor Jeff Mickle that Patriot Law Group Onoway be confirmed as Solicitor for the Town of Onoway. CARRIED
15.	MUNICIPAL PLANNING COMMISSION Motion #297/19	MOVED by Councillor Pat St. Hilaire that All of Council be appointed as members of the Municipal Planning Commission. CARRIED
16.	FOIP COORDINATOR CONFIRMATION Motion #298/19	MOVED by Deputy Mayor Lynne Tonita that the Chief Administrative Officer also be confirmed as the FOIP Coordinator. CARRIED
17.	COMMUNITY PEACE OFFICER Motion #299/19	MOVED by Deputy Mayor Lynne Tonita that the Town of Onoway continue the Agreement with Lac Ste. Anne County for Community Policing services to be provided by Community Peace Officers Dallas CHOMA, Andrew STEWART, David WHITE, Craig DOW and Kristina SHEPANSKY. CARRIED
18.	MEETING DATES / TIMES/ LOCATIONS Motion #300/19	MOVED by Councillor Jeff Mickle that Council meetings be scheduled as follows: 1 st and 3 rd Thursday of the Month at 9:30 a.m. at the Town of Onoway Civic Centre CARRIED
19.	MUNICIPAL OFFICE LOCATION Motion #301/19	MOVED by Deputy Mayor Lynne Tonita that the Municipal Office location for the Town of Onoway continue to be: 4812 – 51 Street, within the Town of Onoway CARRIED

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20.	REQUIREMENT FOR ADVERTISING OF MEETINGS Motion #302/19	<p>MOVED by Councillor Pat St. Hilaire that Council meetings continue to be advertised in Onowaves and on the Town of Onoway website.</p> <p style="text-align: right;">CARRIED</p>
21.	COUNCIL EXPENSE CLAIMS Motion #303/19	<p>MOVED by Deputy Mayor Lynne Tonita that Council be reimbursed as follows:</p> <p>Regular Council Meetings</p> <ul style="list-style-type: none"> - Mayor and Councillors \$175.00 per Council meeting <p>Any meeting other than a Regular Council Meeting</p> <ul style="list-style-type: none"> - Mayor and Councillors \$25.00 per hour to a maximum of \$175.00 per day - Mayor to receive an additional \$75.00 per day when attending 3 or more meetings in the same day - Billable time is to be rounded up to the nearest 30 minute increment. Minimum pay will be 4 hours. <p>Reimbursement</p> <ul style="list-style-type: none"> - Mayor shall receive \$400.00 per month as reimbursement for personal cell phone use, personal internet costs and other costs incurred in exercising duties as an elected official, as well as personal time required for the preparation for all of their meetings - All Councillors shall receive \$250.00 per month as reimbursement for personal internet costs incurred in exercising their duties as an elected official, as well as personal time required for the preparation for all their meetings. <p style="text-align: right;">CARRIED</p>
	Motion #304/19	<p>MOVED by Deputy Mayor Lynne Tonita that Council approve Policy C-COU-REM-1 – Council Remuneration and Expense Reimbursement Policy. This revised policy (and specifically Schedule A) reflects the motion passed at the March 21, 2019 Council meeting to increase the remuneration for the Mayor, and the minimum pay of 4 hours.</p> <p style="text-align: right;">CARRIED</p>

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22.	BYLAWS	
	Motion #305/19	MOVED by Deputy Mayor Lynne Tonita that Bylaw 744-18, the Council Code of Conduct Bylaw be acknowledged and accepted for information. CARRIED
	Motion #306/19	MOVED by Deputy Mayor Lynne Tonita that Bylaw #763-19, a bylaw to regulate the proceedings and the conduct of business at the Town of Onoway Council and Committee meetings, be given first reading. CARRIED
	Motion #307/19	MOVED by Councillor Pat St. Hilaire that Bylaw #763-19 be given second reading. CARRIED
	Motion #308/19	MOVED by Deputy Mayor Lynne Tonita that Bylaw #763-19 be considered for third reading. CARRIED UNANIMOUSLY
	Motion #309/19	MOVED by Councillor Jeff Mickle that Bylaw #763-19 be given third and final reading. CARRIED
23.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 7:33 p.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 24, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Jeff Mickle Councillor: Pat St. Hilaire</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p>
	ABSENT	<p>Councillor: Wade Neilson Administration: Jason Madge, Public Works Manager</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 7:40 p.m. 1 member of the public was in attendance.
2.	AGENDA Motion #309/19	<p>MOVED by Deputy Mayor Lynne Tonita that Council adopt the agenda of the regular Council meeting of Thursday, October 24, 2019 with the following additions:</p> <p>7j) Town Christmas Light Up</p> <p>7k) Minister of Justice and Solicitor General Rural Crime Tour Meeting in Calahoo</p> <p>7l) Official Opening of the RCMP Station in Spruce Grove</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #310/19	<p>MOVED by Councillor Pat St. Hilaire that the minutes of the Monday, September 30, 2019 special Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
	Motion #311/19	<p>MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, October 3, 2019 regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS Motion #312/19	<p>MOVED by Councillor Jeff Mickle that the October 11, 2019 Revenue and Expense Report be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>

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6.	<p>POLICIES & BYLAWS Motion #313/19</p> <p>Motion #314/19</p> <p>Motion #315/19</p> <p>Motion #316/19</p>	<p>MOVED by Councillor Jeff Mickle that Bylaw 764-19, a bylaw for the purpose of establishing one or more Assessment Review Boards and the appointment of an Assessment Review Board Clerk, be given first reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Bylaw 764-19 be given second reading.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Bylaw 764-19 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>MOVED by Councillor Pat St. Hilaire that Bylaw 764-19 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
7.	<p>ACTION ITEMS Motion #317/19</p> <p>Motion #318/19</p> <p>Motion #319/19</p> <p>Motion #320/19</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Sturgeon River Watershed Alliance (SRWA) Presentation at the Lac Ste. Anne County Office in Sangudo on Tuesday, October 29, 2019 at 11:00 a.m.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council approve a yearly \$50.00 fee for Business Licenses issued for Resident, Non-Resident or Seasonal or Accessory Home Occupation categories and that a new bylaw be brought to our next Council meeting with that revision.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the Town provide gold sponsorship in the amount of \$1,000.00 for the December 7, 2019 Onoway and District Chamber of Commerce Winter Gala and that Council, staff and spouses be authorized to attend.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that the Town have no objection to the New Life Christian Community Ministry holding a Live Nativity event at the Centennial Park Gazebo in December, 2019.</p> <p style="text-align: right;">CARRIED</p>



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Motion #321/19	<p>MOVED by Councillor Pat St. Hilaire that the Muniware 2020 Software Support Agreement (with a 2% increase over the 2019 Agreement) and the Muniware 2020 Software License Agreement, both be approved, and authorize execution of both Agreements.</p> <p style="text-align: right;">CARRIED</p>
Motion #322/19	<p>MOVED by Councillor Jeff Mickle that Council be authorized to attend the Blanket Exercise being hosted by Growth Alberta, taking place in Fort Assiniboine on Monday, October 28, 2019 at 1:00 p.m.</p> <p style="text-align: right;">CARRIED</p>
Motion #323/19	<p>MOVED by Councillor Jeff Mickle that Council approve payment of the Asset Management Project's MuniSight Onboarding Addendum 2019 invoice in the amount of \$2,706.19, to be covered by the Operating Contingency Reserve. Further, that the 2020 invoice for same in the amount of \$4,419.46 (for January to August 2020) and the "to be provided" balance owing for the period September to December 2020 be a budget item in the Town's 2020 Budget.</p> <p style="text-align: right;">CARRIED</p>
Motion #324/19	<p>MOVED by Councillor Jeff Mickle that Council and Administration be authorized to attend the Community Futures Yellowhead East Economic Diversification Working Session being held on Thursday, October 31, 2019 in Whitecourt.</p> <p style="text-align: right;">CARRIED</p>
Motion #325/19	<p>MOVED by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Alberta Community Crime Prevention Association (ACCPA) 2020 Conference being held in Edmonton from May 4-7, 2020.</p> <p style="text-align: right;">CARRIED</p>
Motion #326/19	<p>MOVED by Councillor Pat St. Hilaire that the verbal report provided to Council regarding the November 30, 2019 Town Christmas Light Up Event be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
Motion #327/19	<p>MOVED by Councillor Jeff Mickle that Council and Administration be authorized to attend the Rural Crime Tour 2019 public meeting being hosted by Honourable Doug Schweitzer, Minister of Justice and Solicitor General, in Calahoo on Monday, November 4, 2019 at 6:00 p.m.</p> <p style="text-align: right;">CARRIED</p>

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THURSDAY, OCTOBER 24, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	Motion #328/19	MOVED by Councillor Jeff Mickle that the attendance of Council at the Official Opening of the Parkland RCMP detachment in Spruce Grove on Friday, October 11, 2019 be ratified. CARRIED
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #329/19	MOVED by Councillor Pat St. Hilaire that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented. CARRIED
9.	INFORMATION ITEMS Motion #330/19	MOVED by Deputy Mayor Lynne Tonita that Council accept the following items for information as presented: <ul style="list-style-type: none"> a) Alberta Municipal Affairs – September 30, 2019 letter from Gary Sandberg, Assistant Deputy Minister regarding municipalities deemed to be “not at risk” based on 13 indicators. Onoway triggered one indicator “Current Ratio” (which is the ratio of current assets to current liabilities); b) Alberta Municipal Affairs – September 30, 2019 letter from Benjamin Chan, Senior Assessment Auditor advising that all requirements arising from the detailed assessment audit completed in 2017 have been met; c) Community Voice Letter to the Editor – October 1, 2019 letter from Fred Lindsay listing reasons why petitioners in Wabamun are requesting Administration to ask Parkland County to enter amalgamation negotiations with Wabamun; d) Farm Safety Centre – October 7, 2019 from Laura Nelson, Executive Director, providing their Annual Report for 2018-19 entitled “Safety Smarts”; e) Darwell Lagoon Commission – October 15, 2019 letter from Steve Hoyda advising that Mike Yakemchuk, MyAlta Ventures, has been hired as the project manager for Phase One of the Darwell Regional Line; f) Media – Police Funding Model – October 9, 2019 joint media release from Lac Ste. Anne County, Onoway, Alberta and the Summer Villages of Silver Sands, Southview, Yellowstone, West Cove and Sunrise Beach in response to Alberta Justice and Solicitor General’s draft Police Funding Model and correspondence to the Alberta Minister of Justice from Janet Jabush, Mayor of the Town of Mayerthorpe and Jim Benedict, Mayor of Alberta Beach CARRIED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 24, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

10.	CLOSED SESSION	n/a		
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 8:40 p.m.		
12.	UPCOMING EVENTS	November 7, 2019	Regular Council Meeting	9:30 a.m.
		November 21, 2019	Regular Council Meeting	9:30 a.m.
		December 5, 2019	Regular Council Meeting	9:30 a.m.
		December 19, 2019	Regular Council Meeting	9:30 a.m.
		January 2, 2020	Regular Council Meeting	9:30 a.m.
		January 16, 2020	Regular Council Meeting	9:30 a.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

Municipal Government Act RSA 2000 Chapter M-26

Section 210, Designated Officer
Section 284.2 Appoint Municipal Assessor

A BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, TO
ESTABLISH THE POSITION OF DESIGNATED OFFICER

WHEREAS, pursuant to the provisions of section 210 of the *Municipal Government Act*, the Council may pass a bylaw to establish one or more positions to carry out the powers, duties, and functions of a designated officer.

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

1. That the position of Assessor be established to carry out the duties and responsibilities of an assessor as designated in the *Municipal Government Act*.
2. That as the Town of Onoway has entered into an agreement with Capital Regional Assessment Services Commission to be appointed as the Town's Assessment Firm, that Grant Clarke of KCL Consulting Inc. be appointed Assessor for the Town of Onoway.
3. THAT this Bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 7th day of November, 2019.

Read a second time on this 7th day of November, 2019.

Unanimous Consent to proceed to third reading on this 7th day of November, 2019.

Read a third and final time on this 7th day of November, 2019.

Signed this 7th day of November, 2019.

Mayor, Judy Tracy

Chief Administrative Officer, Wendy Wildman

**TOWN OF ONOWAY
BYLAW NO. 766-19**

**A BYLAW FOR THE TOWN OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR THE
PURPOSE OF ESTABLISHING A BUSINESS LICENSE BYLAW FOR BUSINESSES WITHIN
THE TOWN OF ONOWAY**

WHEREAS, it is provided in and by the Municipal Government Act, being Chapter M-26, RSA 2000, Section 7, Part 2, Division 1 and amendments thereto, that the Town of Onoway may license and control all businesses within the Town of Onoway, including the manner of operation, the nature of the operation and the location thereof, and may license any or all such businesses whether or not the business has a business premises within the municipality.

NOW THEREFORE, the Municipal Council of the Town of Onoway, in the Province has deemed it expedient and proper to establish a Business License Bylaw as follows:

SECTION 1 TITLE

1. This Bylaw may be cited as "The Town of Onoway Business License Bylaw".

SECTION 2 DEFINITIONS

For the purpose of this Bylaw and in the Schedules attached hereto, unless the context otherwise requires:

- 2.1 **"Application"** means a written application for a business license as provided for by this bylaw;
- 2.2 **"Business"** includes business, trade, profession, occupation, employment or the providing of goods and services;
- 2.3 **"Business License"** means a license issued pursuant to this bylaw;
- 2.4 **"Business Premises"** includes a store, office, warehouse, building enclosure, yard or other place occupied or capable of being occupied for the purpose of carrying on a business;
- 2.5 **"Chief Administrative Officer"** means the Chief Administrative Officer (CAO) of the Town of Onoway;
- 2.6 **"Council"** means the Municipal Council of the Town of Onoway elected in accordance with the Local Authorities Election Act;
- 2.7 **"Development Officer"** means the Development Officer of the Town of Onoway or anyone designated by the Chief Administrative Officer;

**TOWN OF ONOWAY
BYLAW NO. 766-19**

- 2.8 **“Hawker or Peddler”** means any person, whether as principal or agent, who:
- a) goes from house to house or business to business selling or offering for sale any merchandise or services, or both, to any person and not having a permanent place of business within the municipality; or
 - b) offers or exposes for sale to any person by means of samples, patterns, cuts or blueprints, merchandise or services, or both, to be afterwards delivered in and shipped into the municipality; or
 - c) sells merchandise or services, or both, on the streets or elsewhere than at a building that is his permanent place of business, but does not include any person selling:
 - 1) meat, fruit or other farm produce that has been produced, raised or grown by himself; or
 - 2) fish of his own catching
- 2.9 **“Home Occupation”** means an occupation carried on within a unit which is districted residential as outlined in the Town of Onoway Land Use Bylaw;
- 2.10 **“License Inspector”** means a person authorized by the Chief Administrative Officer to carry out the provisions of this bylaw or anyone acting on his/her behalf;
- 2.11 **“Municipal Tag”** means a form alleging an offence of a Municipal bylaw allowing for voluntary payment of the specified penalty;
- 2.12 **“Non Resident”** means any business which does not have a permanent office or place of business in the Town of Onoway;
- 2.13 **“Resident”** means a business where a permanent office or place of business is situated in either a commercial, industrial, or urban service district of the Town and does not include a transient trader;
- 2.14 **“Seasonal”** means any business which operates less than six (6) months in any calendar year;
- 2.15 **“Student”** means any business operated by an individual who usually attends an educational institute or is enrolled in a recognized educational program;
- 2.16 **“Transient Trader”** means any person who does not maintain a regular and permanent place of business within the Town;
- 2.17 **“Violation Ticket”** means a ticket issued pursuant to Part II or Part III, as applicable, of the Provincial Offences Procedures Act and the regulations thereunder.

SECTION 3 REQUIREMENT OF A BUSINESS LICENSE

- 3.1 The Town has deemed that the requirement for a business license is voluntary through 2018 and 2019 and will be mandated in 2020.

**TOWN OF ONOWAY
BYLAW NO. 766-19**

- 3.2 No person shall carry on or operate any business within or partly within the Town without holding a valid and subsisting business license issued pursuant to the provisions of this bylaw unless specifically exempted by law.

SECTION 4 LICENSE INSPECTOR

- 4.1 The Chief Administrative Officer shall appoint a license inspector to carry out the provisions of this bylaw.
- 4.2 The duties of a license inspector are:
- a) to receive and consider applications for a business license;
 - b) to conduct investigations with regard to proposed applications where necessary;
 - c) to conduct investigations of business premises where necessary;
 - d) to collect business fees pursuant to this bylaw (no fee for 2018 and 2019);
 - e) to grant, with or without conditions, or refuse business licenses where deemed appropriate and for just and reasonable grounds;
 - f) to revoke business licenses for just and reasonable grounds; notice of revocation may be made by personal service upon the holder of the business license or by sending the notice by single registered mail to the person's residence or place of business;
 - g) to commence prosecutions for violation of this bylaw.

SECTION 5 LICENSE APPLICATIONS

- 5.1 Every person applying for a business license shall submit to the license inspector a written application signed by the applicant or, in the case of a corporation, its duly appointed agent.
- 5.2 A business license for an existing business shall be renewed by the 15th day of February of each year. Renewal shall be effected by a business license holder submitting the proper fees to the license inspector.

SECTION 6 PREREQUISITES FOR A BUSINESS LICENSE

- 6.1
- a) No business license shall be granted until such time as the applicant holds a valid development permit where required by the land use bylaw for the business;
 - b) No business license shall be granted until such time as the applicant holds a valid provincial or federal license where required by law;
 - c) No business license shall be granted if the applicant fails to comply with any other bylaw of the Town of Onoway;
 - d) No business license shall be granted until the applicant has submitted to the license inspector the proper fee as provided by this bylaw (no fee required for 2019).

**TOWN OF ONOWAY
BYLAW NO. 766-19**

SECTION 7 CONDITIONS OF A BUSINESS LICENSE

- 7.1 Every business license issued under this bylaw shall be posted in a conspicuous place in the business premises of the license.
- 7.2 Every person carrying on or engaged in any business in respect of which a license is required under this bylaw, upon request of the license inspector, shall give to the license inspector all information necessary to enable him to carry out his duties.
- 7.3 Every business license issued under the provisions of the bylaw shall terminate at midnight on the 31st day of December in the year in which the said license was issued, unless revoked (whereby if revoked earlier it becomes void on the date so deemed revoked)
- 7.4 Any business called in by a resident or commercial owner / occupier to undertake any work in renovations, construction, or services to only that property does not require a business license; provided that no advertising is being done on the property by way of a sign.

SECTION 8 OFFICIALS TO HAVE ACCESS TO LICENSE PREMISES

- 8.1 The license inspector shall at all reasonable times have the right after being properly identified, to enter upon any premises licensed under the provisions of this bylaw for the purpose of inspection or for the purpose of ascertaining if the provisions of this bylaw are being complied with. Any person hindering, preventing or refusing such free access after such person has demanded admission and established his/her authority shall be guilty of a breach of this bylaw.

SECTION 9 TRANSFER OF LICENSE

- 9.1 A license granted pursuant to the provisions of this bylaw, may upon approval of the license inspector, be transferred from one premises to another premises or from one person or company to another person or company upon payment of a transfer fee to be paid at the time of application for transfer.

SECTION 10 APPEALS

- 10.1 A person seeking a license may appeal to Town Council in every case where:
 - a) an application for a business license has been refused or:
 - b) a business license has been revoked.
- 10.2 An appeal under subsection (1) shall be made by the applicant within thirty (30) days after such refusal or revocation.
- 10.3 All appeals shall be made in writing addressed to the Chief Administrative Officer (CAO) and shall be dated as of the date received by the CAO.

**TOWN OF ONOWAY
BYLAW NO. 766-19**

- 10.4 Town Council, after hearing the applicant may:
- a) direct a business license be issued;
 - b) direct a business license be issued with conditions;
 - c) refuse to grant a business license;
 - d) uphold the revocation of a business license on grounds which appear just and reasonable.

10.5 A decision of Town Council in respect of an appeal under this section shall be final and binding.

SECTION 11 LICENSE FEES

- 11.1 The business license fees shall be as established by Schedule A.
- 11.2 The fee payable for a business license issued shall be the license fee for the full year.

SECTION 12 PENALTY

- 12.1 Any person who commits a breach of any of the provisions of this Bylaw shall on conviction for such a breach be liable to a penalty as prescribed in Schedule "B" as amended from time to time. Such penalty may be issued on a Municipal Tag or Violation Ticket.
- 12.2 Where a person is convicted of carrying on a business for which a license fee is payable, without payment of such fee having been paid, the court may, in addition to the fine imposed, direct payment of the applicable license fee to the Town.
- 12.3 Where a business is being carried on in contravention of this Bylaw, or where the breach of the Bylaw is of a continuing nature or where any person is carrying on business or is doing any act, matter or thing without having paid the license fee required to be paid by this Bylaw, then in addition to any other remedy or any penalty imposed by this Bylaw the Town may, in any of these cases, apply to a judge at the Provincial Court of Alberta by way of an action or originating notice for an injunction or other order, prohibiting the person so contravening the Bylaw from continuing to carry on the business without complying with the provision of the Bylaw applicable to the business for which the license is required.
- 12.4 A person shall not obstruct or hinder any person in the exercise of the performance of the person's powers pursuant to this Bylaw.

**TOWN OF ONOWAY
BYLAW NO. 766-19**

SECTION 13 VOLUNTARY PAYMENT TAGS

- 13.1 Where a peace officer or bylaw enforcement officer believes that a person has contravened any section of this Bylaw, he may serve upon such person a municipal tag or violation ticket voluntary payment ticket allowing payment of the penalty specified in Schedule "B" for such offense to the Town and such payment shall be accepted by the Town in lieu of prosecution for the offense.
- 13.2 If a person, upon whom a voluntary payment tag is served, fails to pay the required sum within the time specified in the voluntary payment tag, the provisions of this section regarding acceptance of payment in lieu of prosecution do not apply.
- 13.3 Nothing in this section shall:
- a) prevent any person from exercising his/her right to defend any charges of committing a breach of any provision of this Bylaw;
 - b) prevent any Bylaw Enforcement Officer, Licensing Officer or any Peace Officer from laying an information or complaint in lieu of serving a voluntary payment tag, or
 - c) prevent any person from exercising any legal rights such person may have to lay an Information or complaint against any person (whether such person has made payment under the provisions of this bylaw, or not) for a breach of any provision of this Bylaw;
- 13.4 Where any person has made payment pursuant to the provisions of this section and is subsequently prosecuted at the instance of some person other than the Town for the offense in respect of which payment has been made, such payment shall be refunded.

SECTION 14 SCHEDULE

- 14.1 The documents attached hereto and marked "Schedule A" and "Schedule B" shall form Part of this Bylaw and shall be identified by the signature of the Chief Administrative Officer of the Town.

SECTION 15 ENACTMENT

- 15.1 That this bylaw shall rescind: Bylaws 749-18
- 15.2 That this Bylaw shall come into full force and effect upon the date of the final reading thereof and signed in accordance with the Municipal Government Act.

**TOWN OF ONOWAY
BYLAW NO. 766-19**

Read a First Time the 7th day of November, 2019.

Read a Second Time the 7th day of November, 2019.

Unanimously consented to for third reading this 7th day of November, 2019.

Read a third and final time this 7th day of November, 2019.

Mayor Judy Tracy

Wendy Wildman, Chief Administrative Officer

**TOWN OF ONOWAY
BYLAW NO. 766-19**

“SCHEDULE A”

**TOWN OF ONOWAY
BUSINESS LICENSE FEE SCHEDULE**

Resident	\$ 50.00
Non Resident	\$ 50.00
Accessory Home Occupation	\$ 50.00
Student	N/C
Transient Trader/Hawker	\$ 50.00/day \$250.00/week
Transfer Fee	\$ 25.00

**TOWN OF ONOWAY
BYLAW NO. 766-19**

“SCHEDULE B”

**TOWN OF ONOWAY
VOLUNTARY PAYMENT TAGS**

First Offense	\$ 250.00
Second Offense	\$ 500.00
Third & Subsequent Offenses	\$1,000.00

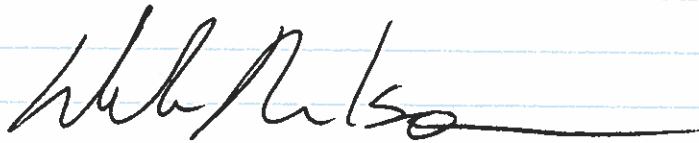
rec'd Oct 28 '19
via door
slot

To Whom it may concern:

I regret to inform you that I will be resigning my council seat. I have come to this conclusion after careful consideration and have concluded that due to job demands that I just don't have enough time to do the councillor position properly.

This resignation is effective immediately.

Wade Nelson



Oct 28 2019.



Onoway Legion

Branch No. 132

4808 50 St, Onoway, AB

T0E 1V0

780-967-5361

October 28, 2019

Dear Special Guest:

This is an invitation to participate in the Remembrance Day services to be held at the Onoway Jr/Sr High School to be held on November 11, 2019.

The Remembrance Day Service is held every year to honor those Canadians who served, or are serving, in the Canadian Armed Forces, Merchant Marine and the Royal Canadian Mounted Police. These Canadians chose to serve their country, and many made the ultimate sacrifice in the service.

We are inviting you or your representative to participate in this Remembrance service in conjunction with the Onoway Branch of the Royal Canadian Legion. Service will commence at 10:30 AM. If you are attending and wish to place a wreath on the Cenotaph, we ask you arrive before the 10:30 start to get your name on our list.

Thank you for your attention to this invitation.

Please R.S.V.P.

Neil Gorman

President, Onoway Branch

Royal Canadian Legion



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
MLA, Calgary - Elbow*

Good day.

Thank you for participating in the police funding model engagement that was held from September 4, 2019 to October 15, 2019. I appreciate the time you took to provide feedback on the proposed model either through completing a survey, submitting written feedback, or during webinars.

During the engagement, we heard many ideas about what should be included in the model and how it should be implemented. This information is being further reviewed to facilitate the development of a model that will work for all municipalities. Some important items under consideration are the addition of more modifiers such as the location of RCMP detachments and enhanced policing positions employed by municipalities. The amount to be collected and how to implement the model have also been discussed during the engagement and your feedback will help shape our next steps.

It is important to note that there will be no reduction in provincial funding for police services should a new police funding model be introduced. The province is committed to maintaining the level of RCMP staff currently authorized. I am proposing that any revenue generated by a new funding model be reinvested in policing, leading to an overall increase in funds for policing in Alberta.

I want to emphasize how important our municipal partners are to the development of a new police funding model. With your feedback and assistance, a sustainable and equitable funding model will support public safety measures that will help protect all Albertans, no matter where they live.

I invite you to join me for a wrap-up webinar on Thursday, November 7, from 9:00 a.m. to 10:00 a.m. The purpose of the wrap-up webinar is to provide information on what was heard throughout the engagement process and to answer any questions you may have. A webinar link will be provided via email in the coming days. Please add the link to your calendar.

Sincerely,

Doug Schweitzer
Minister of Justice and Solicitor General

October 23, 2019

Attention: Mayor Ms. Judith Tracy
Town of Onoway
PO Box 540
Onoway, AB T0E 1V0



**Re: Community Planning Association of Alberta (CPAA) 2020 Annual Conference
Request for Attendance and Sponsorship Support**

The Community Planning Association of Alberta (CPAA) is a non-profit group incorporated in 1977 as an organization dedicated to the promotion of community planning in the Province of Alberta. Through various means, the Association provides a forum for all stakeholders to discuss community planning-related concepts, ideas and issues with a view towards solutions.

The CPAA has been and remains instrumental at bringing together varying perspectives on community planning related challenges and prides itself on broad based representation and participation from rural and urban environments. Events and outreach coordinated throughout the year and the annual CPAA conference bring together individuals with varying and diverse perspectives from political, planning, administrative and academic backgrounds throughout Alberta.

The 2020 annual conference will be held from April 27th – April 29th 2020 at the Black Knight Inn in Red Deer, Alberta. This year's conference is themed the **"Take the Initiative! Exploring Innovations & Resiliency in Community Planning"**. This theme was chosen as a means to celebrate those communities and groups that are taking the risk and trying something new. For this year's conference we will be presenting various case studies to inspire attendees and provide learning opportunities. The conference creates a space for planners, administrators and elected officials to explore how planning can help influence, shape and enhance our communities and municipalities.

As part of CPAA's conference planning this year, the committee is reaching out directly to municipalities, previous and new conference partners throughout the Province to consider attendance for Council members, Chief Administrative Officers, SDAB and MCP members, Planners, Development Officers, Association and Post-Secondary Education professionals who may benefit from conference participation and to consider sponsorship, funding or in kind contributions to support the CPAA conference. Donations to the Silent Auction which fund student scholarships are always welcome.

All sponsorship funding or in kind contributions received will be used to support conference activities and contribute to annual scholarships awarded by CPAA to students advancing post-secondary education and a career in planning.

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COMMUNITY PLANNING
ASSOCIATION of ALBERTA

**take
the
initiative**

2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

To support your consideration of participation and / or formal contribution in this important annual event, please find enclosed the following:

- Conference registration form
- Conference exhibitor registration form
- Conference sponsorship form and sponsorship information
- Conference call for proposals

Should you have any questions in regards to this request, please do not hesitate to contact the CPAA Secretary, Vicki Hackl, at 780-432-6387 or cpaa@cpaa.biz or Chair of the 2020 Conference Committee, Candace Banack at 403-851-2578 or Candace.Banack@cochrane.ca.

Thank you in advance to your consideration. We look forward to your participation and support.

Regards,

Candace Banack, RPP, MCIP

Chair, 2020 CPAA Conference Planning Committee

Encl:

*Conference registration form
Conference exhibitor form
Conference sponsorship form and information
Conference call for proposals*

(29)

2020 ANNUAL PLANNING CONFERENCE & EDUCATION SESSION

REGISTRATION FORM

Delegate Name(s) [with title/positions for name tags]:

Organization:

Address: City:

Postal Code: Email: Phone:

Contact person and email for invoicing and payment:

Dietary Restrictions: No Yes

Conference registration fee includes: Welcome Reception, Conference Sessions, Hot Buffet Breakfasts, Hot Luncheon & Banquet.

Pre Conference bowling evening (April 26, 2020) fee includes: shoe rental, 90 minutes of bowling, appetizers and two (2) drink tickets. Bowling to be held at Heritage Lanes in Red Deer.

Education Session fee includes: Education Session, Hot Buffet Breakfast, Buffet Lunch

PRE CONFERENCE BOWLING & SOCIAL

Registration Fee: \$45 for CPAA members

Registration Fee: \$50 for CPAA non-members

CONFERENCE REGISTRATION

Conference Registration Fee: \$500.00 for CPAA members

Registration Fee: \$575.00 for non-members

Registration Fee included with Sponsorship - If yes, please indicate sponsorship level:

Student Registration Fee: \$50.00 Students must be current members of CPAA.

Full-time students please indicate Institution:

EDUCATION SESSION REGISTRATION

Education Session Registration Fee: \$150.00 for CPAA members

Education Session Registration Fee: \$175.00 for CPAA non-members

Total Amount Owning: Payment Enclosed Payment to Follow Invoice

GST is not applicable. Credit card payment is not available. However, payment may be made by e-transfer, direct deposit or by cheque, made payable to Community Planning Associate of Alberta.

Cancellation Policy: There will be no refunds, but you may transfer the registration to another person, or conference and/or education session to another individual with the same organization.

Please complete the form and return with payment to

CPAA Office
205 - 10940, 166A Street NW,
Edmonton, AB
T5P 3V5

P | 780-432-6387
E | cpaa@cpaa.biz

Privacy Statement: The CPAA collects personal and commercial information under the Personal Information Protection Act. The use of personal information provided to the CPAA is limited to the purposes of conference administration and to future CPAA outreach and communications to CPAA members, non-members and conference attendees.

2020 CPAA CONFERENCE SPONSOR PACKAGE

SPONSOR FORM

Contact Name:

Organization:

Address: City:

Postal Code: Email: Phone:

TERMS AND CONDITIONS:

1. Benefits will be allocated by the CPAA on a "first come, first served" basis.
2. A sponsorship is secured only upon receipt of sponsorship contribution.
3. CPAA reserves the right to amend the rules and regulations governing sponsorship at any time.
4. CPAA reserves the right to assign sponsorship based on sponsorship level and number of sponsors at each level.
5. Sponsorship refunds will not be issued by the CPAA.

SPONSORSHIP & PAYMENT DETAILS

- Sponsorship Amount \$
- Payment amount enclosed
- Payment to follow
- Please invoice sponsorship amount to above organization

GST not applicable. Credit card payment is not available. Payment by e-transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

I have read and agree to the terms of the sponsorship/partnership agreements contained herein:

Signature:

Date:

*Please note the deadline for sponsorship is **March 14, 2020***

Please forward completed sponsorship forms to:

CPAA Office
205 - 10940 66A Street NW
Edmonton AB
T5P 3V5

Questions regarding sponsorship should be directed to:

Vicki Hackl, CPAA Secretary
P | 780-432-6387
E | cpaa@cpaa.biz

2020 CPAA CONFERENCE SPONSOR PACKAGE

DIAMOND \$3,000

There may only be one sponsor in this category. The diamond sponsor shall be recognized as a **Principal Sponsor** in all conference materials. A sponsor representative will be invited to speak as part of conference welcoming and closing remarks.

BENEFITS

- Two (2) free registrations for Conference (Value: \$1,000)*
- One (1) free registration for Education Session (Value: \$150)*
- One (1) free exhibitor space (Value: \$250)
- Primary sponsor in all conference materials and publications
- Primary recognition through prominent on-site signage
- First opportunity to sponsor conference delegate swag items

PLATINUM \$2,000

Sole Sponsor for one activity. Please choose:

- Education Session
- Conference Banquet
- Silent Auction
- Student Participation

BENEFITS

- One (1) free registration for Conference (Value: \$500)* **OR** one (1) free registration for Education Session (Value: \$150)*
- One (1) free exhibitor space (Value: \$250)
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

GOLD - \$1,700

Sole Sponsor for one activity. Please choose:

- Keynote Speaker
- Two (2) Concurrent Sessions (12 sessions available)
- Banquet Beverages
- Wednesday Plenary Session
- Refreshment breaks (4 to choose from)
- Closing Plenary

BENEFITS

- One (1) free registration for Conference (Value: \$500)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

SILVER \$1,000

Sole Sponsor for one activity. Please choose:

- Banquet Entertainment
- One (1) Concurrent Session (12 sessions available)

BENEFITS

- Two (2) free tickets for the Conference Luncheon and Banquet (Value: \$220)
- One (1) free registration for Education Session (Value: \$150)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

BRONZE \$700

Sole Sponsor for one activity. Please choose:

- Education Session Lunch
- Conference Session Lunch
- Joint Sponsor of Concurrent Session (12 sessions available)
- Conference Program
- Conference Management

BENEFITS

- One (1) free ticket for the Conference Luncheon and Banquet (Value: \$110)
- Recognition on the on-site Master Board of Sponsors
- Logo placement and listing in conference program

Silent Auction / Scholarship Sponsor (less than \$500)

May include financial or in kind contribution which supports annual CPAA silent auction hosted at conference banquet. The CPAA silent auction raises funds directly for student scholarships to pursue and advance education and a career in planning. Contributing sponsors supporting the silent auction and student scholarships are listed in the conference program.

*Conference Registration includes one ticket for all conference meals.

*Education Session Registration includes one ticket for all education session meals.

GST NOT APPLICABLE

2020 CPAA CONFERENCE EXHIBITOR FORM

Contact Name:

Organization:

Address: City:

Postal Code: Email: Phone:

Exhibitor cost is \$250. You may register separately for the conference which includes one ticket for all meals (Value: \$500.00) and/or for the Education Session (Value: \$150).

PAYMENT DETAILS

- Payment Amount Enclosed
- Payment to follow
- Invoice amount to above organization
- Display included with conference sponsorship

GST not applicable. Credit card payment is not available. Payment by e-transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

Name:

Signature: Date:

ARE YOU ALSO A SPONSOR?

- YES
- NO

IF YES, AT WHAT LEVEL?

- DIAMOND
- PLATINUM
- GOLD
- SILVER
- BRONZE
- SUPPORTER

EXHIBITOR SPACE DETAILS:

- Displays will be set up along the perimeter walls in Salon DE within the Conference space - spaces will be assigned.
- Each display space consists of a maximum area 8 feet wide by 5 feet deep (including any tables or chairs)
- If requested, a skirted table (8 feet by 2 feet) and two chairs will be included as part of the regular cost.
- Displays may be set up as early as 8:00 a.m., Monday, April 27, but must be set up and ready by Monday 1:00 p.m. They must be removed from the conference space by 12:15 p.m. Wednesday, April 29.
- Extra Luncheon and Banquet tickets will be available through the Conference (Lunch: \$40/person; Banquet: \$70/person) if the person at the booth has not registered for the conference.

WE, THE ABOVE ORGANIZATION WOULD LIKE TO RESERVE DISPLAY SPACE AS FOLLOWS:

- _____ Number of display spaces (Note one banquet ticket included with each space purchased.) - \$250 each
- _____ Number of complimentary chairs required (Maximum of 2 included with space)
- _____ Number of complimentary tables required (skirted) (Maximum of 1 included/space)
- _____ Number of electric outlets required

Community Planning Association of Alberta. Please complete the form and return with payment to **CPAA Office**

**205 - 10940 166A Street NW
Edmonton AB T5P 3V5**

**P | 780-432-6387
E | cpaa@cpaa.biz**

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2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

CALL FOR ABSTRACTS

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WELCOME

The upcoming 2020 Community Planning Association of Alberta (CPAA) conference is being held from April 27th to April 29, 2020 at the Black Knight Inn in Red Deer Alberta. This years conference is themed and titled **“Take the Initiative ! Exploring Innovations and Resiliency in Community Planning.”** The theme was chosen as a means to explore and celebrate the innovations and new directions that are being advanced in community planning in Alberta and beyond. CPAA wishes to provide a collaborative space to allow planners, administrators and elected officials to see what other groups are trying out and to learn from current innovations in planning.

You can expect this year’s conference to highlight a wide variety of examples that illustrate innovations and resiliency in community planning. We encourage elected officials, planners and administrators from municipalities across Alberta to attend and participate in the conference. **Last year’s conference sold out, so we encourage you to register early to avoid missing out !**

Innovations and resiliency are broad, can start with anyone and impact everyone around us. As such, we encourage proposals from a wide variety of professionals including planners, elected officials, engineers, administrators, landscape architects, developers, builders, policy analysts, academics, community advocates, journalists and students. We want to hear about what you, your municipality, your community, or your firm is doing differently. What issue were you trying to solve ? Has it been successful? Knowing what you do now, would you change anything? Could other municipalities or groups learn and benefit from your experiences? We want to help you celebrate your innovations while allowing others to learn from your willingness to try something new!

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POTENTIAL TOPICS INCLUDE, BUT ARE NOT LIMITED TO PLANNING INNOVATIONS SPANNING THE FOLLOWING:

- Software and Technology;
- Communications and Engagement Strategies;
- Plan or Policy Writing;
- Industry or Economic Diversification Initiatives;
- Economic Development;
- Managing Nuisance Uses;
- Servicing;
- Managing and / or Planning for Growth or Decline;
- Preservation of Agricultural Lands;
- Inter-municipal Collaboration;
- Environmental Conservation;
- Building Practices;
- Tourism.

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HOW TO SUBMIT YOUR PROPOSAL:

Abstract Submissions must outline the following information:

- Title of the presentation, which clearly indicates the topic
- Name(s) of presenter(s), job title, biography, organization affiliation and contact information, including e-mail address and telephone number
- Presenter's previous speaking experience, including relevant speaking engagements
- Proposed presentation format and preferred time length of session
- Clear and concise description or abstract of the session, no more than 300 words in length
- Specialized equipment requirements

The conference program will include a mix of plenary and concurrent sessions that are designed to appeal to a variety of learning styles.

Sessions may include panel discussions, workshops, mobile tours, and training sessions.

Innovative approaches to presentations are encouraged!

All proposals must be submitted to the CPAA office, cpaa@cpaa.biz

SUBMISSION DEADLINE IS JANUARY 21, 2020.

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PRESENTATION & WORKSHOP FORMATS

Proposal formats could fit one of the following:

SHORT PRESENTATION

30 minutes in length, including 5 to 10 minutes for any questions and discussion (1-2 speakers).

LONG PRESENTATION

1 to 1.5 hours in length, including 20 minutes for any questions and discussion (1-3 speakers). May include interactive presentations, panel discussions and workshops conducted within the conference venue.

TRAINING WORKSHOP

2 or more hours in length on a particular topic (1-2 speakers)

MOBILE TOURS & WORKSHOPS

2 or more hours in length (1-2 leaders). May be walking workshops or involve transportation to local venues and attractions. (Please note the conference venue is in Red Deer.)

Do you have a creative approach to presenting your topic? Please describe in your submission.

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SELECTION CRITERIA & REVIEW PROCESS

The Conference Committee, composed of volunteers from practice and academia, will review all proposals and selection will be based on the following criteria:

- The relevance of the topic to planning and to the conference theme(s);
- The consistency of the submission;
- The presenter's expertise, knowledge and ability to engage and challenge delegates;
- The proposed session's fit within the conference structure.

The Conference Committee may determine that a proposal could or should be presented in a format other than that proposed by the submitter. The submitter will be consulted regarding this option.

The Conference Committee will notify those who have submitted proposals of its decision by email by **February 3, 2020**.

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PRESENTERS

Each presenter or group of presenters:

- Must have a summary of their presentation (no more than 300 words), and a brief biography (no more than 300 words) submitted to the CPAA office at cpaa@cpaa.biz
- Must indicate intent to attend and register for the conference.
- Approved presenters will be responsible for 100 % of the following expenses - travel, accommodation, non-sponsored meals and miscellaneous charges. Approved presenters will not be responsible for conference registration or education session expenses should they choose to attend the duration of the conference.
- A presenter contract shall be sent out to all successful presentation submissions upon confirmation by the conference committee.

If you have any questions, please contact:

Vicki Hackl, CPAA Secretary

P | 780-432-6387

E | cpaa@cpaa.biz

Reminder: you must submit your proposal in accordance with the requirements by January 21, 2020 in order to be considered for this year's conference.

CPAA thanks you for your interest in our conference. While we strive to include all proposals submitted, CPAA reserves the right to select those proposals that best reflect the conference theme and format.

Onoway

Year	Description		Amount
2019	MSI-Capital Allocation - August 2019	\$	225,486
2019	MSI-Capital Allocation - October 2019 Additional Funding	\$	13,636
2019	MSI-Operating Allocation	\$	46,764
2019	Gas Tax Fund Allocation	\$	116,278
2019	Total 2019 Allocations	\$	402,164

VENDOR		VENDOR ID	DATE ISSUED	
TOWN OF ONOWAY		0000016347	29-Oct-2019	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 00735106200	0068416401	31-Oct-2019	\$225,486.00
TOTAL				\$225,486.00
PAYMTEE E 00001 TOWN OF ONOWAY PO BOX 540 ONOWAY AB CAN T0E 1V0				

DEPOSIT NO: 0068416401		DEPOSIT DATE: 31-Oct-2019		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
00104281	MUNICIPAL SUSTAINABILITY INITIATIVE - CAPITAL GRANT	CAP192067011	\$225,486.00	
	Total Payment From Municipal Affairs For Inquiries Call 780/427-7481			\$225,486.00
DEPOSIT TOTAL			\$225,486.00	



PAYMTEE 1 HRI-11-31-- 000001

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From: President <President@auma.ca>

Sent: October 25, 2019 4:38 PM

Subject: AUMA's Preliminary Budget Report

AUMA has concluded its initial assessment of Budget 2019-20 and we wanted to share our preliminary report which is attached to this email.

We told the government we need predictable, sustainable, and equitable infrastructure funding. As you will see in our assessment, the government has heard us on the need to legislate predictable infrastructure funding, allowing municipalities to plan effectively. Furthermore, the government has met our request for tying the funding to growth in provincial revenues. However, there is still work to do to ensure the funding when starting in 2022-23 is adequate and that the growth formula is fair and equitable. AUMA is also disappointed the City Charter Act was not honored, as promised in the UCP election platform.

Additionally, we will continue our advocacy around a fair share of cannabis excise tax revenue, cannabis property assessment taxes, and implementing an Extended Producer Responsibility framework.

On the positive side, AUMA is relieved to see that the budget maintains critical programs for police, libraries, FCSS, and the infrastructure operating budgets.

Your ongoing support in our advocacy efforts will be needed as we continue to advocate in your best interests.

Barry Morishita | President
Mayor, City of Brooks

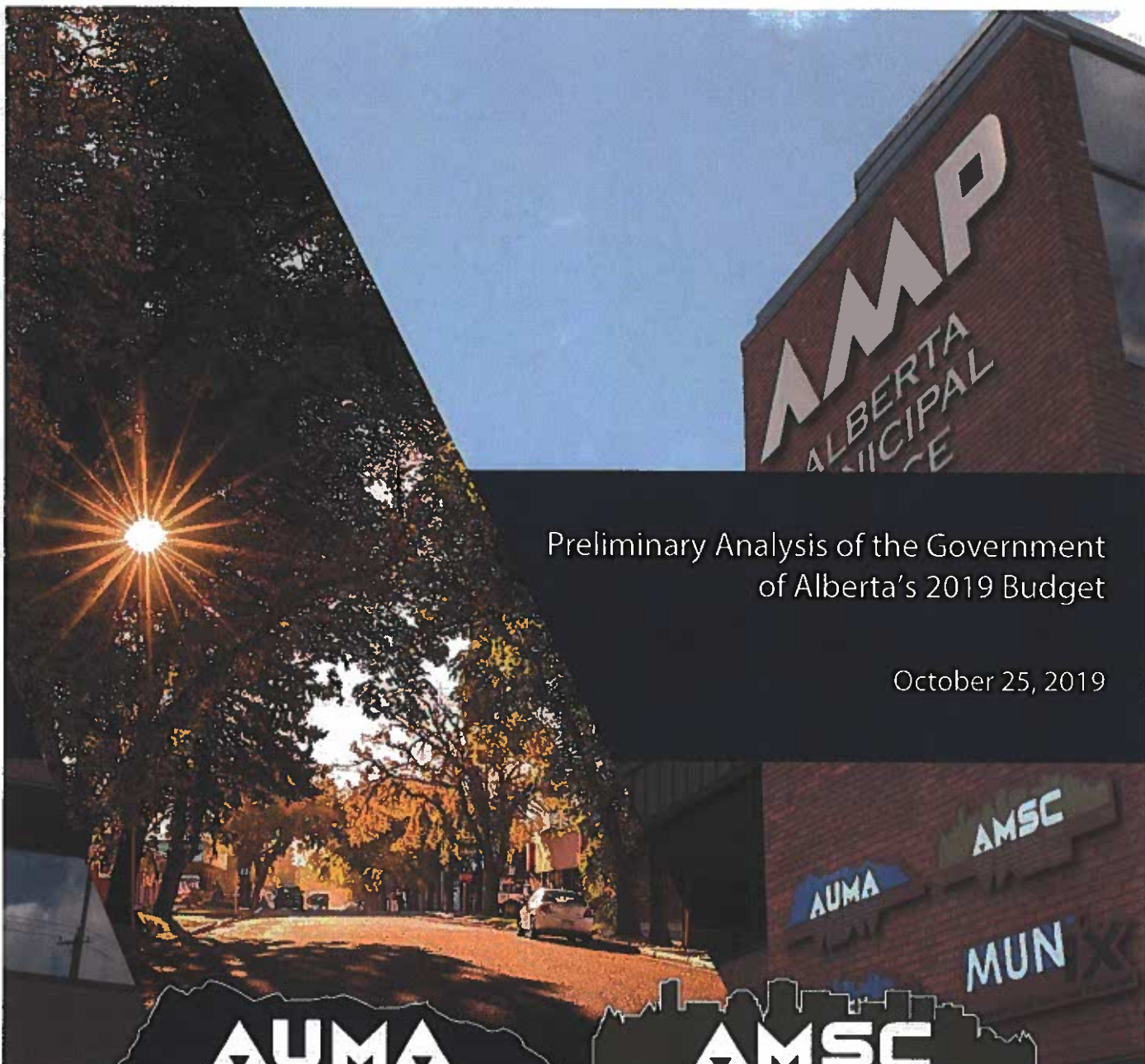
C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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Preliminary Analysis of the Government
of Alberta's 2019 Budget

October 25, 2019



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

Introduction

AUMA expected a budget of restraint, and that is what the province delivered.

At the same time, Minister Toews' budget speech emphasized the priorities laid out in the UCP platform:

- Getting Albertans back to work
- Making life better for Albertans
- Standing up for Alberta

While the budget advances many UCP commitments, a great deal of work remains to establish the provincial- municipal partnership required to restore the Alberta advantage.

AUMA and its members are up to the challenges presented by the current period of fiscal restraint. However, many of the cuts made in this budget compromise municipalities' ability to support and execute the goals laid out by our provincial government. Municipalities are key to achieving real change for communities where Albertans live, work, and thrive, but the funding allocated, and costs downloaded to municipalities in this budget mean that the tools, strategies and resources for success may be out of reach. (For example, while the province reduces its budget by 2.8 per cent over the next four years, it has proposed reducing our infrastructure funding by almost 10 times that amount.)

The following document includes AUMA's preliminary analysis of Budget 2019 and how it relates to municipal priorities and the financial future of Alberta communities. In addition, it summarizes the province's fiscal outlook and includes highlights of ministry business plans that most impact our communities.

Priorities for Alberta's Municipal Governments

AUMA and our members have been calling on the province to recognize that strong communities build Alberta. We have highlighted priority items that require partnership between municipalities and the province to address. These include:

Adequate, predictable, and sustainable infrastructure funding

AUMA was pleased that the UCP platform acknowledged that "municipalities need a positive partnership with the provincial government and long-range planning to meet their community planning." We also appreciate that Budget 2019 indicates the province will legislate a new Local Government Fiscal Framework (LGFF) linked to provincial revenue.

Regrettably, when it is introduced in 2022-23, the LGFF's base amount will be 30 per cent less than 2017 funding levels. In addition, this base funding will only grow at half the rate of revenue growth. In addition, the intent of establishing a positive partnership is undermined by the province tearing up the *City Charter Fiscal Framework Act*. This is a broken election platform promise.

Increased Resources for Policing

AUMA has been advocating for a more equitable police funding model and broader review of the Police Act as part of a strategy to increase the police resources available on the ground to support community safety. Budget 2019 notes that the current distribution model for municipal policing grants will be maintained, and we look forward to a plan for a comprehensive review of police resourcing issues.

Cannabis Revenue Sharing

Municipalities are at the front lines of providing protection services and preventative social programs in communities large and small. The province projects cannabis tax revenues of \$70 million in 2019-20, \$74 million in 2020-21, \$79 million in 2021-22, and \$84 million in 2022-23. However, the budget does not include any plans to share this revenue with municipalities, who bear the costs for providing administrative oversight for cannabis legalization, including stores, land use planning and more.

Access to High Speed Internet

Improved access to highspeed internet is key to achieving the province's goals of attracting businesses, tourists and immigrants to Alberta. While Service Alberta's business plan mentions developing a strategy to high-speed broadband, it does not appear to include any funding for this initiative.

Modernizing Alberta's Recycling Framework

AUMA is asking the provincial government to introduce an Extended Producer Responsibility (EPR) paper and packaging program and expand existing recycling programs. Alberta's municipalities are struggling with increased municipal recycling costs, and lack of action by the Government of Alberta is forcing municipalities to spend more to operate residential recycling programs.

While additional funding is not required to implement these programs, the Environment and Parks business plan does not currently include a strategy to implement these measures.

Red Tape Reduction

The provincial government reaffirmed its promise to reduce one-third of regulatory requirements in the Government of Alberta statutes, regulations, policies, guidelines, and forms. \$1.5 million is allocated to support removing needless red tape in Budget 2019.

With feedback from municipalities, AUMA provided the province a thorough red tape reduction analysis, which we submitted to the provincial government in August 2019. Our recommendations highlight ways that municipal and provincial governments can work together to:

- reduce the Alberta government's footprint;
- explore alternative service delivery to provide services;
- streamline the regulatory process for approvals;
- implement outcome-based regulations; and
- simplify provincial grant criteria and administration.

The red tape reduction initiative is emblematic of the opportunity for municipalities and the province to work collaboratively toward common goals, if the right resources are in place.

Municipalities are the most efficient stewards of financial resources. They are continually required to make tough economic decisions, since, unlike the other two orders of government, municipalities cannot run operating deficits. While strong communities build Alberta, municipalities will have to make tough decisions without adequate support for items that were cut in this provincial budget.

Planning for your community's financial future

Core Capital Funding to Municipal Governments (\$ millions)

Capital Program	2018-19 Budget	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Municipal Sustainability Initiative (MSI) Capital ¹	694	694	600	525	-
Basic Municipal Transportation Grant (BMTG)	344	347	363	372	-
Local Government Fiscal Framework (LGFF)	-	-	-	-	860
Water for Life	75	40	51	50	50
Municipal Water and Wastewater Partnership	45	32	18	27	23
Strategic Transportation Infrastructure Program (STIP)	27	22	15	21	25
Alberta Community Transit Fund	22	-	-	-	-
Alberta Community Resilience Program	-	23	20	-	-
First Nations Water Tie-In Program	24	18	13	12	10
Subtotal	1,231	1,176	1,080	1,007	968
		(4.5%)	(8.1%)	(6.7%)	(3.9%)
Capital Funding Linked to Government of Canada Funding Programs					
Gas Tax Fund (GTF)	230	477	244	255	255
GreenTRIP	250	125	60	5	-
Public Transit Infrastructure Fund (PTIF) – Phase 1	137	138	35	-	-
Clean Water Wastewater Fund (CWWF) – Phase 1	59	77	20	-	-
New Building Canada Fund – Small Communities Fund	17	10	-	-	-
Edmonton and Calgary LRT	-	151	192	485	569
Subtotal	692	978	551	745	824
		41.4%	(43.7%)	35.2%	10.6%
Total – Core Capital Funding	1,923	2,154	1,631	1,752	1,792
		12.0%	(24.3%)	7.4%	2.3%

¹ Each of the 2018-19 and 2019-20 figures includes 50% (\$400 million) of the March 2018 advance of \$800 million in MSI Capital. AUMA opted to present it in this format to demonstrate the year-to-year comparison of funding even though 2019-20 MSI Capital is actually \$294 million.

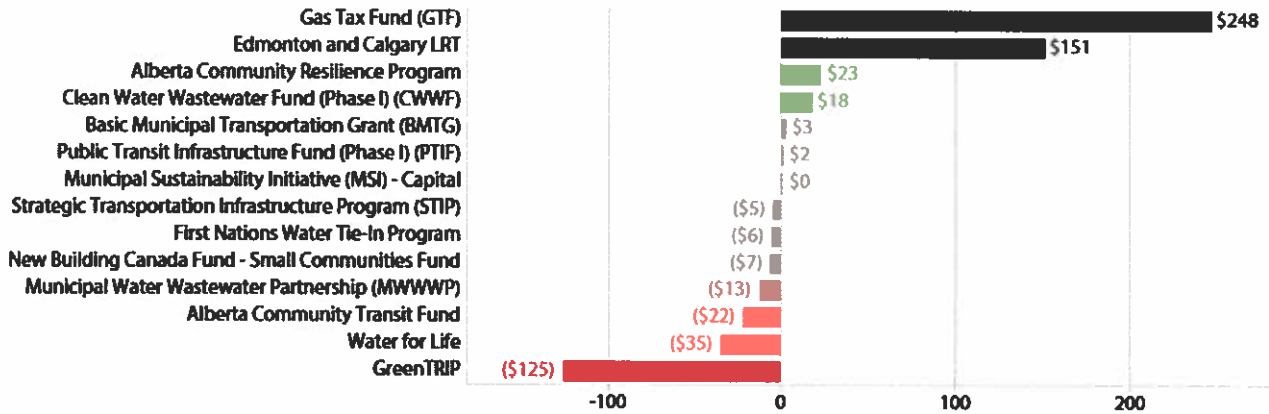
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Summary of changes in capital funding for municipalities

Compared to Budget 2018, there has been an increase in capital funding for Alberta municipalities. However much of this increase can be attributed to the federal government's doubling of the Gas Tax Fund and investments in light rail transit for Edmonton and Calgary. The Edmonton and Calgary LRT program is part of a 10-year \$3 billion commitment, where the majority of cash flows are now being deferred until after 2022-23. While a number of municipal programs declined in funding in 2019-20, many of the reductions were expected as Budget 2018 had forecasted reductions for programs such as Water for Life, Municipal Water Wastewater Partnership, Strategic Transportation Infrastructure Program. Other notable items include:

- MSI Operating and Capital were fully funded as per the commitments in Budget 2018. More information about MSI and its future is available on page 6-7.
- The declines in GreenTRIP and the New Building Canada Fund – Small Communities Fund were expected as the programs are closed, and the budget only represents the remaining cashflows.
- Budget 2019 increased funding for the Alberta Community Resilience Program but announced that it will end in 2020-21.

Year-over-year change in municipal funding: Budget 2019 versus Budget 2018 (\$ millions)



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Core Operating Funding to Municipal Governments (\$ millions)

Operating Program	2018-19 Budget	2019-20 Budget	Note
Municipal Sustainability Initiative (MSI) – Operating	30.0	30.0	
Alberta Community Partnership	18.5	16.5	1
Family and Community Support Services (FCSS)	100.7	100.0	2
Municipal Police Assistance Grant	57.7	57.7	3
Police Officer Grant Program	30.0	30.0	3
Grants in Place of Taxes (GIPOT)	58.7	44.6	4
Total – Core Operating Funding	295.6	278.8	

Notes

1. The \$2 million reduction to the Alberta Community Partnership means that there will be less funding available for local capacity building and regional collaboration initiatives.
2. FCSS funding remains stable and the Ministry's business plan indicates that the government will introduce multi-year funding agreements for FCSS to reduce red tape.
3. The Municipal Police Assistance Grant and Police Officer Grant Program remain stable and any changes to allocations will be due to fluctuations in local populations.
4. The \$14 million reduction in GIPOT was unexpected and further cuts to this program will be implemented in 2020-21 and 2021-22. The province indicates that the result is part of an effort to reduce its operating spending while still providing municipalities a share of the costs of municipal services to Crown properties. More information is available on page 9.

Municipal Sustainability Initiative – Now and Into the Future

AUMA is pleased that the province recognizes the importance of MSI Operating as it will remain stable at \$30 million per year for the next three years. Budget 2019 also fully-funds the forecasted amounts for MSI Capital and BMTG for 2019. Looking ahead, BMTG remains as projected in Budget 2018 but 2020 MSI Capital will be 14 per cent less than Budget 2018's forecast and 2021 MSI Capital will be 21 per cent less.

<i>MSI Capital (excluding BMTG) (\$ millions)</i>	2019-20	2020-21	2021-22	Total
Budget 2018 Forecast	694 ²	694	667	1,655
Budget 2019 Forecast	694 ²	600	525	1,419
Change (\$)	-	(94)	(142)	(236)
Change (%)	-	(14%)	(21%)	(14%)

AUMA will advocate that Municipal Affairs release an estimate of the 2020 and 2021 MSI allocations so that municipalities can have some assurance of their funding for planning purposes. Alternatively, municipalities can use past year allocations to estimate their future funding. For example, to estimate your 2020 allocation of MSI Capital, AUMA recommends using your 2018 allocation, plus 50 per cent of your March 2018 advance of MSI Capital and then reduce that amount by approximately 15 per cent.

² The 2019-20 figures include 50% (\$400 million) of the March 2018 advance of \$800 million in MSI Capital. This is shown this way to demonstrate the year-to-year comparison of funding even though the Budget 2019 figure is actually \$294 million.

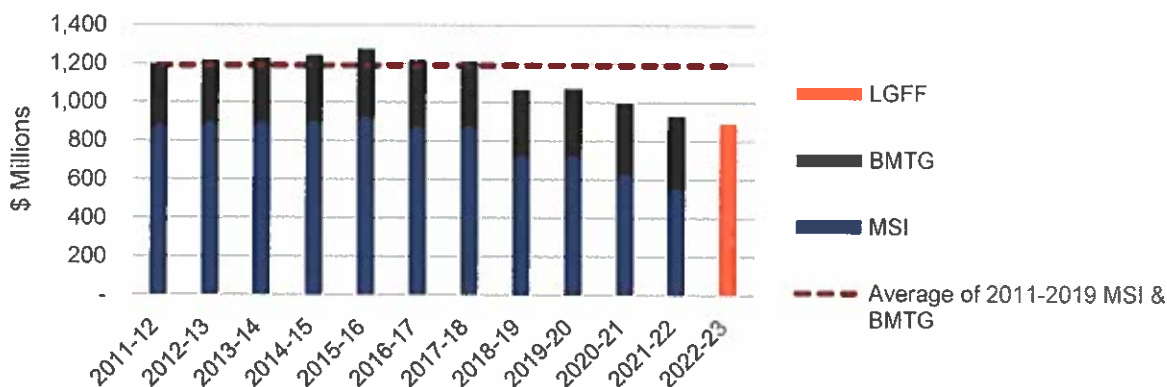
2019-22 Forecast for the MSI Program

(\$ millions)	2018-19 Budget	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Capital					
MSI Capital	294	294	600	525	-
Advanced in March 2018	400	400	-	-	-
BMTG	344	347	363	372	-
LGFF Capital ³	-	-	-	-	860
Subtotal Capital	1,038	1,041	963	879	860
Operating					
MSI Operating	30	30	30	30	-
LGFF Operating ⁴	-	-	-	-	30
Subtotal Operating	30	30	30	30	30
Total	1,068	1,071	993	927	890

A New Funding Future for Municipalities

The unpredictable changes in MSI Capital in 2020 and 2021 demonstrate the need for a new infrastructure funding framework so that municipalities can effectively plan for their future. While Calgary and Edmonton secured a new agreement in 2018 in the form of the *City Charters Fiscal Framework Act*, Budget 2019 announces that the *Act* will be repealed and replaced with a new Local Government Fiscal Framework (LGFF) that will apply to all municipalities. LGFF will replace MSI and BMTG in 2022-23 with base amounts of \$455 million for Calgary and Edmonton and \$405 million for non-Charter municipalities, plus a \$30 million operating component. The annual pot of funding will grow each year at a rate of 50% of the growth of provincial revenues.

The proposed funding level for the new Local Government Fiscal Framework represents a 25% reduction from the annual average levels of MSI and BMTG between 2011 and 2019



Source: Budget 2019 Fiscal Plan and Municipal Affairs' MSI Allocation Tables

Note: Advances of MSI Capital in March 2014 and 2018 are presented in the year that funding was available to municipalities.

³ LGFF = Local Government Fiscal Framework

⁴ The LGFF Operating component is assumed based on figures in Municipal Affairs' 2019 Business Plan, but will be clarified with the Ministry in the future.

Local Government Fiscal Framework (LGFF)	
Pros	Cons
<ul style="list-style-type: none"> ▪ Signals the province's understanding of the value of investing in community infrastructure ▪ The new framework will create funding predictability so that municipalities can realistically plan for their community's future ▪ The program will be legislated and the base funding linked to provincial revenue growth, which aligns with AUMA's 2018 resolution ▪ AUMA will have an opportunity to design a new allocation formula for the new LGFF program 	<ul style="list-style-type: none"> ▪ AUMA was not consulted on the amount of base funding, nor the design of the program ▪ The replacement of the City Charters Fiscal Framework reduces Calgary and Edmonton's 2022 funding by \$45 million and breaks one of the government's election promises ▪ The annual funding is proposed to grow at half the rate of provincial revenue growth, which is unlikely to keep pace with the long-term needs of community ▪ The starting base amount represents a 25% reduction from the average annual amount of MSI and BMTG over the last nine years

Property Taxes

Education Property Tax

The 2019 provincial education property tax rates remain unchanged from 2018. Despite the rates being frozen, the growth of the assessment base will increase the calendar year education property taxes by \$37 million to \$2.482 billion in 2019. Some municipalities with assessment from oil and gas property, primarily municipal districts, may seek a credit on their education property tax requisition through the [Shallow Gas Tax Relief Initiative](#) and the [Provincial Education Requisition Credit](#) for uncollectable education property taxes on oil and gas properties. The credit programs are estimated to lower the net education property tax requisition by \$27 million.

2019 education property tax mill rates per \$1,000 of equalized assessment	
Residential/farmland	Non-residential
\$2.56	\$3.76

The deferral of the province's 2019-20 budget until fall forced municipalities to estimate their 2019 education property tax requisition. If a municipality's actual 2019 requisition amount is different than its estimate, Municipal Affairs has directed that municipalities shall reconcile any difference using one of two options:

Education Property Tax Requisition ⁵		
(\$ millions)	2018-19	2019-20
Fiscal Year	Actual	Budget
Residential	1,518	1,509
Non-Residential	923	947
Total	2,441	2,455
Calendar Year	2018	2019
Residential	1,516	1,558
Non-Residential	929	924
Total	2,445	2,482

- 1) If the actual requisition is greater than the amount estimated by the municipality, the municipality will need to use municipal funds or reserves to cover the difference and can recoup the difference in the 2020 education property tax rate calculation.
- 2) If the actual requisition is less than the amount estimated by the municipality, the municipality should reduce the amount of education property tax collected from property owners by an equivalent amount in the 2020 education property tax rate calculation.

⁵ Source: Alberta Municipal Affairs

Grants in Place of Taxes (GIPOT)

The government will be reducing the Grants in Place of Taxes program by 24 per cent in 2019/20 and a further 32 per cent in 2020/21. This will reduce GIPOT funding from \$58.7 million in 2018 to \$30.0 million in 2020 and continuing at that level thereafter. This revenue is normally based on property taxes that the Crown would pay if the property were not exempt from taxation. Municipalities are still required to provide services to these properties. While municipalities can recover some costs from the province through user fees for items such as water, wastewater and waste collection, the province is effectively downloading the costs of other municipal services such as policing and fire to other property taxpayers. As an example, to make up for the reduction, the City of Edmonton would need to increase its property tax rate by 0.8 per cent.

Good to Know: An Overview of Budget 2019's Fiscal Plan

As per the government's election promises, Budget 2019 outlines a plan to balance Alberta's budget by 2022-23. By holding spending on health, education, and social services, and reducing costs in other ministries, Budget 2019 proposes that the province will post a surplus within four years. That surplus is dependent on realizing notable growth in personal income tax and corporate income tax and resource revenue.

Government of Alberta: Statement of Operations⁶

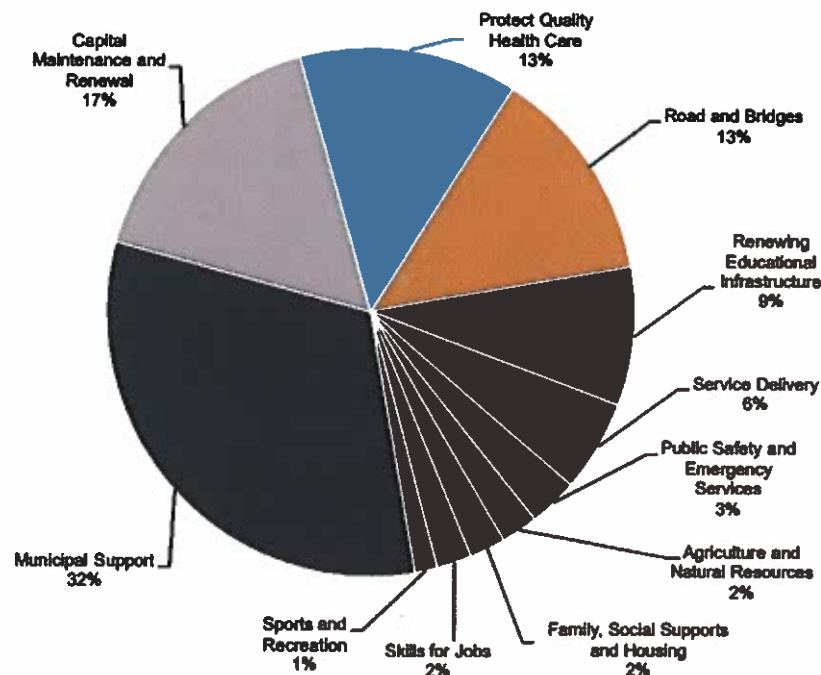
(\$ millions)	2018-19 Actual	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Revenue					
Personal income tax	11,874	11,990	12,619	13,451	14,335
Corporate income tax	4,871	4,177	4,614	5,031	5,388
Other tax revenue	6,833	5,766	5,803	5,991	6,207
Resource revenue	5,429	6,527	5,386	6,738	8,591
Investment income	2,349	2,585	2,697	2,893	3,009
Premiums, fees, and licenses	3,911	3,872	4,047	4,131	4,241
Other own-source revenue	6,344	5,899	6,030	5,968	6,026
Federal transfers	8,013	9,200	8,883	9,426	9,746
Total revenue	49,624	50,016	50,079	53,629	57,543
Expense by function					
Health	21,921	22,155	22,262	22,228	22,259
Basic/advanced education	14,848	14,541	14,405	14,314	14,207
Social services	5,867	6,301	6,219	6,232	6,263
Other program expenses	11,918	13,795	10,931	11,002	11,015
Total program expense	54,554	56,792	53,817	53,776	53,744
Debt servicing costs	1,971	2,265	2,520	2,780	3,013
Pension Provisions	(190)	(337)	(375)	(324)	(248)
Total Expense	56,335	58,720	55,962	56,232	56,509
Surplus / (Deficit)	(6,711)	(8,704)	(5,883)	(2,603)	584

⁶ Source: Government of Alberta 2019-23 Fiscal Plan, pg. 194

Key Energy and Economic Assumptions

Fiscal Year Assumptions	2018-19 Actuals	2019-20	2020-21	2021-22	2022-23
Crude Oil Prices					
WTI (US\$/bbl)	62.77	57.00	58.00	62.00	63.00
Light-Heavy Differential (US\$/bbl)	23.31	14.20	18.40	21.00	17.10
WCS @ Hardisty (US\$/bbl)	51.65	56.60	52.10	54.00	59.70
Natural Gas Price					
Alberta Reference Price (Cdn\$/GJ)	1.34	1.30	1.60	1.90	2.00
Production					
Convention Crude Oil (000s barrels/day)	489	490	501	509	511
Raw Bitumen (000s barrels/day)	3,008	3,108	3,266	3,424	3,534
Natural Gas (billions of cubic feet)	4,158	4,108	4,114	4,116	4,065
Interest Rates					
3-month Canada Treasury Bill (%)	1.50	1.60	1.50	1.70	1.70
10-year Canada Bonds (%)	2.19	1.50	1.90	2.10	2.20
Exchange Rate (US/Cdn)	76.30	75.00	76.00	77.00	78.00

2019 Capital Plan – Spending by Category⁷
Budget 2019 – Capital Plan



Note: Excludes schools, universities, colleges, hospitals (SUCH) sector – self financed investment.

⁷ Full details of the 2019 Capital Plan can be found on page 126 of Alberta's 2019-23 Fiscal Plan

Ministry Highlights

Municipal Affairs

In addition to the municipal grant programs discussed elsewhere in this document, Municipal Affairs' business plan highlights key allocations and initiatives including:

- \$37 million for public library services, including operating grants.
- An assessment model review that is expected to reduce assessed values of shallow gas wells next year.
- \$3.3 million for the Residential Protection Program, which includes processing builder license applications and renewals, and promoting and enforcing legislated requirements.
- \$0.35 million for the Alberta Emergency Alert notification system.
- \$17 million for 911 call centres.
- \$150.8 million for municipalities, provincial departments and residents impacted by 2018 and 2019 wildfire and flood events.
- \$0.8 million to support municipal Assessment Review Boards across Alberta.

Budget 2019 also proposes ending the use of municipal census data to allocate population-based grants starting in 2021 and instead use population estimates. Annual estimates will be based on a methodology used in other jurisdictions and will be produced by the Government of Alberta in collaboration with Statistics Canada.

Infrastructure

Budget 2019 indicates the province will introduce infrastructure planning legislation in the spring of 2020. This will include the commitment to publish the annual Alberta Infrastructure report, as well as a 20-year strategic capital plan to ensure Alberta has a long-term view of meeting the province's infrastructure needs.

Transportation

In addition to the grants for municipalities included in the previous section, the ministry is responsible for a number of other transportation investments. Targets for investment in roads and bridges are outlined in the following chart:

(\$ millions)	2018-19 Budget	2019-20 Estimate	2020-21 Target	2021-22 Target	2022-23 Target
Budget 2018	674	659	719	657	605
Budget 2019	n/a	673	792	734	674
Change	n/a	14	73	77	69

The capital plan includes investment of \$2.9 billion over the next four years (or 13 per cent of the total plan) in transportation networks and roads. Among many other projects, the plan commits funding of \$77 million to construct Highway 1A upgrades through the Stoney First Nation and \$210 million for Deerfoot Trail upgrades.

Reductions affecting municipalities will come in the form of reduced amounts for road maintenance (\$137 million), roadway preservation activities (\$63 million) and reducing operations in Traffic Safety Services. It is important to note that the reduction in road maintenance will only apply to non-safety, summer maintenance activities, therefore winter maintenance such as snow removal will not be impacted.

Environment and Parks

Highlights of the Environment and Parks' 2019 budget and business plan include:

- \$4.0 million is allocated to the Wetland Restoration Program to enable the Government of Alberta to collect wetland replacement fees and expend them on wetland restoration projects.
- \$8.0 million for the Integrated Regulatory Business Process initiative to improve business process, efficiency, and allow better collaboration among decision-makers during the regulatory approval process.
- Improve recreational access management through effective public lands management, introducing an *Alberta Trails Act* and establishing a trail fee to restore and create trails.
- \$41.9 million is allocated to Flood Adaptation and Resilience to help communities adapt to and mitigate on-going flood risks.
- \$231.3 million to address climate change through the Technology Innovation and Emission Reduction (TIER). Regulated facilities will have options to reduce their emissions, pay directly into a TIER fund, submit emission offsets or reduction credits. The TIER fund will be used to develop and implement technologies that further reduce greenhouse gas emissions. Over the next four years, a portion of TIER funding will be used to support the Canadian Energy Centre and pay down the overall provincial debt.

Economic Development, Trade and Tourism

While the province applies a tourism levy of 4 per cent on most types of temporary accommodation rentals, the levy was not originally designed with short-term rentals (STRs), such as Airbnb and HomeAway, in mind. Economic Development, Trade and Tourism (EDTT) intends to bring forward legislation in spring 2020 to level the playing field among temporary accommodation providers and apply the tourism levy to STRs. To facilitate the collection of the tourism levy from STR operators, online marketplaces will be authorized to collect and remit the levy to government on their behalf.

EDTT also plans to develop a 10-year Tourism Strategy and launch a Tourism Partnership Incentive Fund to attract private sector support for tourism. \$42 million is allocated for Travel Alberta, the provincial tourism-marketing agency for the Government of Alberta.

Community and Social Services

Budget 2019 increases the budget for Community and Social Services by 7.6 per cent, from \$3.63 million in 2018-19 to \$3.91 million in 2019-2020. The budget increase will be used to address the UCP's commitments on human trafficking and sexual exploitation, caseload pressures, and a comprehensive review of programming to ensure value for money. Municipalities are mentioned in the ministry's business plan in relation to emergency shelters, housing first, persons with disabilities, inclusion and other preventative social programs

While Budget 2019 notes that the Family and Community Support Services (FCSS) program will be maintained, it does not specify annual program funding amounts. However, in 2019-20, \$100,000 is allocated to reduce red tape by streamlining reporting and introducing multi-year funding agreements for the FCSS program.

Justice and Solicitor General

Justice and Solicitor General's operating expenses

- \$8 million over four years to target and reduce rural crime through closer coordination between police services, and an increased focus on high-risk repeat offenders.

- \$50 million over four years for the Alberta Law Enforcement Response Teams (ALERT) and its sub-units, which investigate issues such as child pornography, gang violence, drug trafficking, stalking, and domestic violence.
- \$20 million over four years to expand drug treatment courts.
- \$40 million over four years to hire 50 new prosecutors and their support staff.

JSG's 2019-20 business plan notes that the current model of victim service delivery, victim assistance funding and victim compensation will be reviewed. However, the business plan is silent with respect to the review of the *Police Act*.

Health

Budget 2019 increases the budget for Health by 1.0 per cent, from \$21.9 billion in 2018-19 to \$22.1 billion in 2019-20. This includes the following increases:

- \$100 million over four years for a mental health and addiction strategy.
- \$40 million over four years for opioid response.
- \$20 million over four years for palliative care.
- \$6 million over four years for a new sexual assault hotline.

The province's Capital Plan continues to support healthcare facilities including the Calgary Cancer Centre, the Norwood Long Term Care Facility in Edmonton, and the Grande Prairie Hospital. The plan also includes planning funds for potential future projects such as redevelopment of the Red Deer Regional Hospital and the proposed Brain Centre at the University of Alberta. However, the plan defers the proposed Child and Adolescent Mental Health building at the Royal Alexandra Hospital, and the four-year budget for the new Edmonton hospital has been adjusted with the opening delayed to 2030.

Seniors and Housing

Budget 2019 decreases the budget for Seniors and Housing by 3.0 per cent, from \$726 million in 2018-19 to \$704 million in 2019-20. Operating budgets for housing management bodies will be reduced by an average of 3.5 per cent beginning January 1, 2020. Additionally, the province's Rental Assistance Program will be reduced by 24 per cent, or \$44 million, over three years, beginning in 2020-21. The Capital Plan commits the following for housing:

(\$ millions)	2018-19 Budget	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Family and Community Housing Development and Renewal	45	30	37	9	-
Indigenous Housing Capital	1	5	10	10	10
New Affordable and Specialized Housing	20	14	22	24	12
Seniors' Housing Development and Renewal	144	63	99	61	31

The Capital Plan also allocates \$38.4 million to projects that help Alberta's youth and homeless, including the Yellowhead Youth Centre redevelopment and Hope Mission projects.

Service Alberta

The ministry's business plan includes the following objectives and initiatives:

- Improve Albertans' access to registry services and land titles.
- \$1.1 million is allocated to expand and enhance online delivery of services through MyAlberta eServices and My Alberta Digital ID, and to build out new features and functions in support of registry services modernization.
- Develop a strategy to support widespread access to high-speed broadband and realize the opportunities for innovation and efficiency inherent in digital service delivery. No funding is explicitly allocated for this strategy.

Energy

Budget 2019 confirms previously announced initiatives such as the launch of the Canadian Energy Centre (the 'energy war room'), reform of the Alberta Energy Regulator, changes to the Petrochemical Diversification Program, and red tape reduction for the energy sector.

Labour and Immigration

Budget 2019 allocates \$2.5 million for the development of the Alberta Advantage Immigration Strategy to support foreign qualification recognition and newcomers. The Alberta Advantage Immigration Strategy will focus on attracting talented newcomers and job-creating entrepreneurs with a focus on settlement in smaller communities.

Alberta Labour is eliminating the Student Temporary Employment Program (STEP) after the 2019-20 program year in order to save approximately \$32 million over four years. The province previously announced ending the program in 2013 but reinstated it based on the negative impacts its elimination would have on municipalities, community groups, and the young labour force.

Next Steps

AUMA will continue to advocate for a provincial partnership focused on building a strong Alberta. Our advocacy efforts will focus on key priorities, including but not limited to, advocating for:

- A Local Government Fiscal Framework (LGFF) that includes an adequate base amount, a growth factor that keeps pace with provincial revenue and an equitable allocation formula.
- A fair cannabis assessment and revenue model that recognizes the essential community services that municipalities provide.
- Implementation of AUMA's red tape reduction recommendations. Much of our feedback was reflected in the recommendations in the MacKinnon Report. AUMA wants to support the province on a program review to assess opportunities to enhance effectiveness and efficiency and reduce the Alberta government's footprint.
- Investment in the broadband internet required to power Alberta's move to the modern economy. Reliable broadband connections enable economic development in communities across Alberta. Without it, communities can't attract skilled workers and risk falling farther away from sharing in the Alberta advantage.

We will reach out to the province to seek clarity and further details on funding for essential programs Albertans rely on.

In addition, we will engage our members in how the budget impacts their communities and identify solutions to help municipalities steer programs and services forward while potentially making do without critical resources and tools from the provincial government.

Despite a tough budget AUMA and our members remain committed to building a partnership with the province that gets Alberta back to work, improves the lives of all Albertans, and stands up for Alberta.

AUMA's news release in response to Budget 2019

October 24, 2019

AUMA expected a provincial budget of restraint, and that was the budget the government delivered. We are relieved that the budget supports municipalities by maintaining critical programs for policing, libraries, Family and Community Support Services (FCSS), and the infrastructure operating budgets for small communities. We look forward to further funding details.

However, the planned changes to some municipal programs cause us concern. While Budget 2019 keeps the Municipal Sustainability Initiative (MSI) stable for this year, it will be depleted over subsequent years, leading to a new fiscal framework with a funding level that fails to address the long-term infrastructure needs of Alberta's communities.

"Despite a lack of consultation from the government on a new municipal funding framework, AUMA will continue to advocate for a framework that supports the province's financial goals while also meeting the needs and responsibilities of our communities," says AUMA President Barry Morishita.

"While the province reduces its budget by 2.8 per cent over the next four years, it has proposed reducing our infrastructure funding by almost 10 times that amount. With municipal governments currently facing a multibillion-dollar infrastructure deficit, these funding cuts will lead to crumbling community infrastructure or higher taxes for property owners for years to come," President Morishita explains.

Additionally, AUMA is extremely disappointed with the government's decision to replace the *City Charters Fiscal Framework Act*, backtracking on their campaign promise. We also have significant concerns about the extraordinary reduction to Grants in Place of Taxes (GIPOT) for municipalities that are home to provincially owned buildings and facilities. A reduction in grant revenue equivalent to one per cent of property taxes for a city the size of Edmonton is a substantial impact and could result in downloading provincial costs onto city taxpayers. We understand that those municipalities with more than five per cent of their revenue coming from GIPOT will be exempt, which we appreciate.

Changing the terms of these agreements restructures the relationship our largest cities have with the provincial government.

"We're here to support each other – rural and urban, municipal and provincial – through Alberta's current economic context so we can all share in brighter times ahead. These are the things our local governments want to build strong communities, and a stronger Alberta," says President Morishita.

Debbie Giroux

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Sent: October 23, 2019 1:58 PM
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Cc: debbie@onoway.ca
Subject: FW: AUMA Towns West October Update
Attachments: auma_submission_on_draft_police_costing_model.pdf

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From: Fayrell Wheeler <fwheeler@draytonvalley.ca>
Sent: October 23, 2019 1:52 PM
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Subject: AUMA Towns West October Update

Good Afternoon Mayors & CAO's

I hope you are all recovering from the post election buzz. I am sure it has created many interesting discussions in your community. As you are all well aware the excitement of this week is not yet over for Municipalities we have the Provincial Budget coming our way this Thursday at 3:15pm. I just wanted to let you know what AUMA is doing to help you understand what the Budget means to all of us.

Barry will be present at the Legislature for the Budget. We will also have 2 staff who will be at the pre-budget briefing prior to the announcement.

Every year we provide the Government with a set of 20 questions on the Budget that we expect them to respond to as soon as this is provided to us we will make that available to our members.

Our fabulous AUMA staff are setup to start providing analysis on areas that mean the most to us as quickly as possible following the release. They will be posting information to our website (see the link below) as we have it ready. <https://auma.ca/advocacy-services/budget-2019>

We are also hosting a webinar Oct 25th to overview what the Budget means to us. This is at 2pm and we require you to register for this. We are asking that if many of you want to participate from your municipality that you try to all get together on 1 line so that we maximize the number of Municipalities who can participate. TO REGISTER – [Click HERE](#).

If you are interested in watching the live stream of the Budget address the link is <http://assemblyonline.assembly.ab.ca/Harmony/en/PowerBrowser/PowerBrowserV2/20191021/-1/12534>

I also wanted to provide you with a copy of AUMA's submission to the Justice Minister on the police funding proposal (attached). We have been very clear with Justice that we agree with a more equitable model for police funding but that we need to see the plan they have to increase the number of officers available in our communities before we can endorse the proposal. If you are looking for more details on what was proposed, who is on our Police Working Group etc. see our [Policing Hub](#)

Let me know if you have questions, I love to hear your feedback.

Let's hope for a budget we can work with on Thursday.

Talk soon,

Fayrell Wheeler

AUMA Towns West Director

Fayrell Wheeler

Councillor

Town of Drayton Valley

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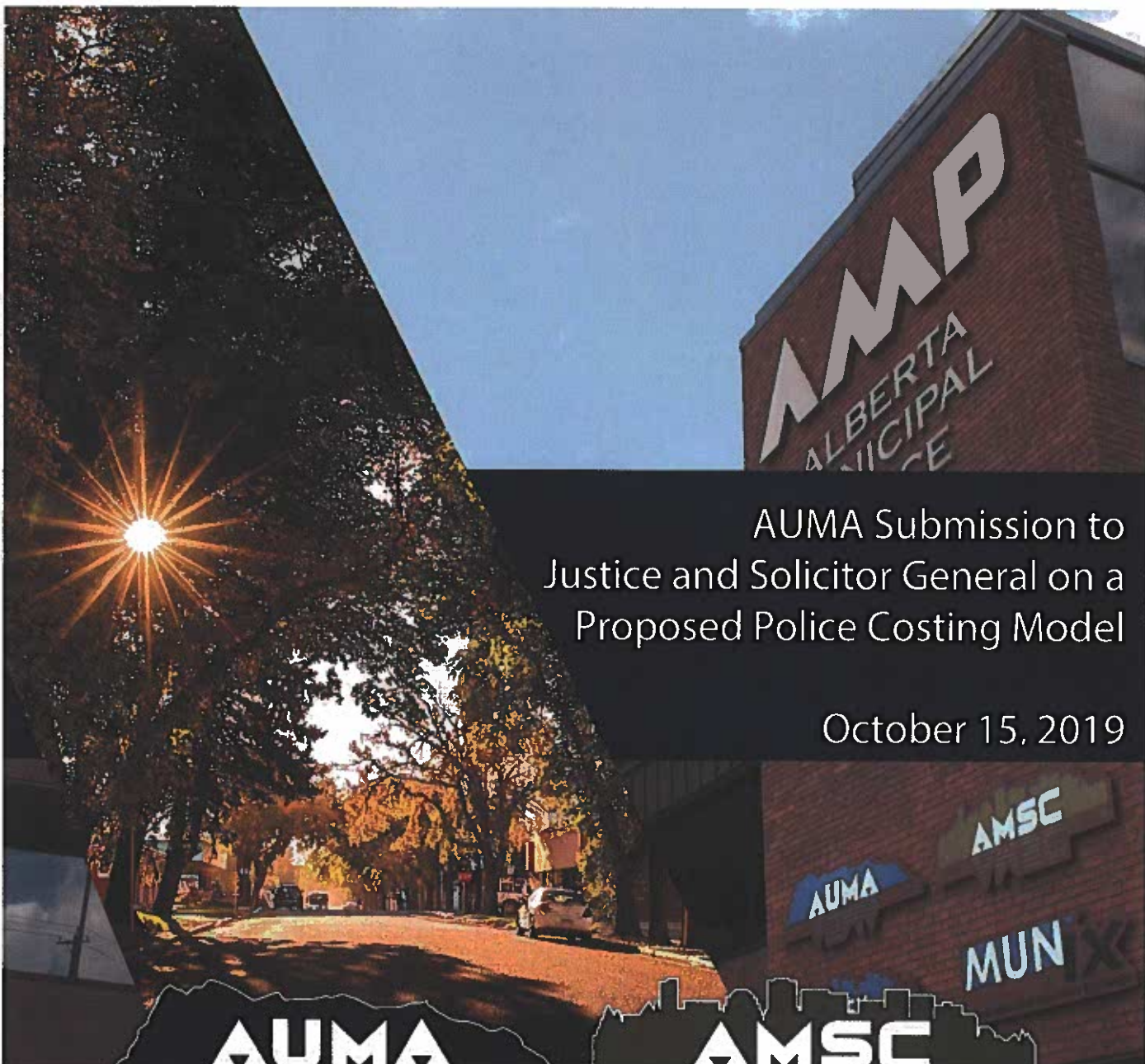
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AUMA Submission to
Justice and Solicitor General on a
Proposed Police Costing Model

October 15, 2019



WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

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About AUMA

Established in 1905, the Alberta Urban Municipalities Association (AUMA) represents the urban municipalities – cities, towns, villages, summer villages, and specialized municipalities – where over 85% of Albertans live. Like our members, we are dynamic and constantly evolving. What remains constant is our commitment to providing solutions and resources for municipal issues and challenges.

AUMA works with elected and administrative leaders of Alberta’s urban municipalities to advocate for solutions to municipal issues, and to identify and develop opportunities that contribute to key components of community building. Our solutions include developing policies and toolkits, providing education and training, and collaborating with other orders of government to achieve beneficial change.

At AUMA, we strive to ensure that everyone – at every level of government – understands that municipal governments are accountable to their citizens and are trusted to act in the best interests of their respective communities. Municipal governments are intrinsically involved in the everyday lives of the people they serve. They guide and oversee the issues, programs, and services that most directly impact the day-to-day lives of their citizens, which helps make municipalities the most transparent order of government. AUMA is proud to share our members’ expertise and feedback to achieve the best possible outcomes for Albertans.

Introduction

Under Alberta's *Police Act*, the Government of Alberta is responsible for providing police services to municipal districts and counties and municipalities with populations of 5,000 or less at no direct cost to the municipality. For several years, AUMA has been calling on the province to develop a new, more equitable police funding model whereby all municipalities, contribute directly to the costs of policing. AUMA members passed a resolution on equitable police funding in 2016, as well as a related resolution in 2018 calling for a comprehensive review of the *Police Act*. Justice and Solicitor General (JSG) announced a review of the Act and began engaging stakeholders in October 2018.

AUMA established a Police Act Working Group to inform our response to the engagement and the working group's terms of reference can be found in Appendix 1. In March 2019, the working group helped develop AUMA's written submission for the *Police Act* review (Appendix 2), which identified priority issues for Alberta municipalities related to policing and suggested principles for a more equitable police funding model.

On September 6, 2019, JSG opened consultations on a draft police costing model that would apply to all municipalities not currently paying for policing. AUMA appreciates JSG's efforts to engage with municipalities on this important issue and we are pleased to have the opportunity to provide feedback on the draft police costing model. This written submission was developed with the assistance of our Police Act Working Group and considers both the guiding questions posed by the province during engagement, as well as how the proposed police costing model aligns with the suggested principles outlined in AUMA's previous submission.

Summary of AUMA 's Position on the Draft Police Costing Model

AUMA has long advocated for a new, more equitable police funding model for all Alberta municipalities. We believe that more resources are needed to improve policing and justice services; address rising crime rates; and enable community crime prevention and diversion initiatives. A new police funding model whereby all communities, including urban municipalities under 5,000, municipal districts, and counties, contribute directly to the costs of policing could help generate these resources.

AUMA is pleased to see that the draft police costing model considers both the demand for services and the ability of a municipality to pay for services by using population and equalized assessment to determine cost distribution. We also acknowledge that the model will generate additional revenue that can be used to address issues with vacancies, understaffing, and other resource constraints. AUMA therefore supports the draft police costing model in principle. However, our full support depends on further action and commitments from the Government of Alberta.

Conditions of Support

1. The province must invest all revenue generated by the police costing model into frontline policing resources.
2. Prior to implementing the police costing model, the province must develop, in consultation with municipalities, a detailed plan of how policing resources will be deployed across Alberta.
3. The deployment of policing resources must take place over an appropriate transition period (minimum of three years) and align with the phase-in of the police costing model, i.e. municipalities will not be required to pay for policing until resources have been deployed in their communities.
4. Municipalities must have meaningful oversight of local police services so that they can assist in setting local policing priorities and be flexible and creative in deploying police resources locally.

Additional Considerations

1. AUMA supports a higher weighting of equalized assessment compared to population (e.g. 20% population and 80% equalized assessment).
2. AUMA does not have a position on the appropriate percentage for cost recovery. However, we believe that the level of cost recovery should be based on and correlated to the level of investment in frontline policing resources.

3. The modifiers for the police costing model should accurately reflect demand, ability to pay, and level of service.
 - While we agree that CSI is a good indicator for the volume and types of crime occurring in a municipality, and therefore the demand for police services, we are concerned that using CSI to calculate subsidies may disadvantage those police forces and detachments that have effective crime prevention initiatives.
 - AUMA supports the use of population to reflect demand; however, we believe the current definition of shadow population omits several communities that experience relatively higher crime rates due to tourism, the resource industry, and other temporary in-migration. We therefore support modifying the definition of shadow population and/or including additional indicators to more accurately reflect circumstances where a municipality's population does not capture its true demand for policing.
 - AUMA supports the use of equalized assessment as an indicator for ability to pay.
 - AUMA believes that the police costing model should include a modifier that reflects the level of service provided to a municipality (e.g. response time or distance to detachment).

AUMA believes that the model is fair in its treatment of the municipalities to which it applies. We also recognize that the funding model for municipalities with their own police services or with Municipal Police Service Agreements (MPSAs) is out of scope for this consultation. However, we are concerned that implementing a new police costing model that does not consider either the existing police funding model or the total costs of policing may introduce or uphold inequities among municipalities with respect to police funding and services. We therefore support reviewing the current police funding model in light of the new draft police costing model to ensure the equitable treatment of all municipalities. Additionally, we strongly support the continued review of the overall *Police Act* to modernize this vital piece of legislation.

Provincial Consultation – Guiding Questions

Pros and Cons

What are the benefits of the model presented?

- The proposed model considers both a municipality's demand for service, as well as its ability to pay for service, in its distribution of policing costs.
- The model is fair in its treatment of the municipalities to which it applies.
- The model will generate additional revenue that can be used to increase policing resources.

What are the pitfalls of the model presented?

- The model does not consider the existing police funding model nor the total costs of policing in Alberta, which could lead to or uphold inequities in how police services are funded and delivered across different types of municipalities in Alberta.
- While the province has committed to reinvesting revenue into frontline policing, there needs to be more specificity and clarity around the details of this investment and how policing resources will be deployed.
- The model creates the potential for unintentional financial impacts that could place an undue burden on municipalities and affect their long-term sustainability.
- The model does not specify a mechanism to link paying for policing with improved oversight of policing. Making policing committees mandatory for all municipalities receiving RCMP services or providing subsidies as incentives to municipalities with policing committees, may improve local engagement in and oversight of policing. Alternatively, municipalities and detachments could collaborate to develop local and/or regional police service plans that include reporting requirements.
- The model does not establish a standard level of police service to which all municipalities are entitled, as well as the funding levels required to meet this standard. Municipalities desiring additional policing services would then be required to fund the additional services themselves.
- The model does not commit to demonstrating and reporting on how the investment of revenue collected from the model improves policing and public safety outcomes for Albertans.

Weighting and Modifiers

Are population and equalized assessment the right indicators for base distribution? Is 30-70 the right weighting?

- AUMA supports the use of population and equalized assessment in calculating the distribution of policing costs.
- AUMA supports a higher weighting of equalized assessment compared to population e.g. 20% population and 80% equalized assessment.

Are shadow population and Crime Severity Index (CSI) the right modifiers? Are the associated subsidies appropriate?

- AUMA supports the concept of providing subsidies based on modifiers that recognize the unique circumstances impacting a municipality's demand and ability to pay for police services.
- While we agree that CSI is a good indicator for the volume and types of crime occurring in a municipality, and therefore the demand for police services, we are concerned that using CSI to calculate subsidies may disadvantage those police forces and detachments that have effective crime prevention initiatives.
- AUMA also appreciates the inclusion of a subsidy based on shadow population to account for circumstances where a municipality's population may not reflect its true demand for policing.
- However, we believe that the use of shadow population as outlined in the model is problematic.
- Many municipalities without official shadow populations experience relatively higher crime rates due to tourism and other temporary in-migration.
- Additionally, the requirement to demonstrate an official shadow population to Municipal Affairs increases red tape for municipalities.
- AUMA would support changes to how a shadow population is officially defined and recognized and/or the inclusion of additional indicators to more accurately reflect circumstances where a municipality's population does not reflect its true demand for policing.
- AUMA believes that the model should also include a modifier that reflects the level of service provided to a municipality (e.g. response time or distance to detachment).

Cost Recovery

What are your thoughts on the province recovering a percentage of frontline policing costs from those municipalities currently not paying?

- AUMA has long advocated for a new, more equitable police funding model whereby all Alberta municipalities contribute directly to the costs of policing.
- However, we must emphasize that any new model related to police funding or costing needs to:
 - Reflect a municipality's demand for services and ability to pay;
 - Give municipalities paying for policing improved oversight of and accountability for local policing; and
 - Reinvest all revenue raised by a new funding model directly back into frontline policing resources.

What is the appropriate level of cost recovery?

- AUMA does not have a position on the appropriate level of cost recovery.

Impacts

What impact to addressing rural crime would you anticipate this costing model having?

- It is difficult to predict the proposed model's impact on addressing rural crime without knowing precisely how revenue raised by the model will be reinvested.
- We do acknowledge that the proposed model will generate additional revenue that can be invested in frontline policing to address issues with vacancies, understaffing, and other resource constraints.

What other impacts might a new cost model have?

- If the province uses the revenue raised by the model to deploy more policing resources to rural communities, neighboring municipalities that already pay for policing could experience cost avoidance. For example, these municipalities may not need to request increased policing resources for their local detachments if their officers are spending less time outside their municipality.

Implementation

What ability to do communities and municipalities have to be agile in their budgets for policing costs?

- Municipalities are constrained in their ability to be agile with respect to budgeting in general.
- The *Municipal Government Act* requires that every municipality adopt multi-year operating and capital budgets and prepare an Annual Financial Statement and Financial Information Return for review by Municipal Affairs.
- Municipalities are not allowed to budget for a deficit; total actual revenues over a four-year period must be equal to or greater than total actual expenditures.
- Municipalities are also highly dependent on provincial grants and transfers, and often do not receive confirmation of these grants and transfers in a timely manner.
- Finally, municipalities are limited in the ways they can raise revenue.

What do you anticipate as challenges for implementing the model?

- Municipalities that are required to begin contributing directly towards the costs of policing will expect to see rapid improvements in their police services once the model is implemented. Delays in seeing policing investments and improved outcomes will likely diminish support for the model.
- Municipalities that are already paying for policing may question or challenge the use of revenues raised by the model and whether the funding model that applies to them is equitable.

What kind of timeline would be ideal for implementation of a new model?

- AUMA supports a minimum three-year phase-in period for any new police costing model.
- Additionally, we suggest that the province ensure policing resources are requested and developed at the appropriate time so that they can be deployed into communities as municipalities transition to the new police costing model, i.e. municipalities are not be required to pay for policing until resources have been deployed in their communities.

Evaluating the Proposed Costing Model against AUMA's Suggested Principles

Principle: Fair, Flexible, and Equitable

A fair, flexible, and equitable model should be developed that:

- Ensures the level of provincial funding is sufficient to meet standard levels of service.
- Requires services beyond the standard level to be funded by the jurisdiction wanting the additional services.
- Recognizes the unique needs of each municipality.
- Recognizes the ability of a municipality to pay for services.

The proposed police costing model does consider both the demand for services and the ability of a municipality to pay for services by using population and equalized assessment to determine cost distribution. Additionally, the model attempts to recognize the unique needs of municipalities through the use of modifiers.

The model does not consider the existing police funding model nor the total costs of policing in Alberta, and as a result, may introduce or uphold inequities among municipalities with respect to police funding and services.

The proposed model does not establish a standard level of police service nor explicitly require municipalities that desire additional policing services to pay for these services themselves.

Principle: Efficiency

The model should encourage efficiencies by:

- Using other mechanisms to address municipal capacity issues.
- Encouraging regional policing models.

The proposed police costing model does not encourage efficiencies or regional policing models.

Principle: Adequate Transition

The transition to a new model should:

- Ensure an adequate impact assessment analysis is completed.
- Ensure that effective education and consultation mechanisms are available to Alberta's municipalities.
- Allow for an adequate notice period.

The proposed police costing model does not specify any details around implementation and transition.

Principle: Use of Revenues

Revenues created from the new model should be reinvested in public safety.

- Ensure any revenue collected from an “everyone pays” model is returned to the municipalities that generated the revenue for the protection of public safety.
- Ensure fine revenues stay in the municipalities in which they are generated.

Although the model did not originally commit to reinvesting revenue in public safety, the province has since clarified that any contributions collected will be reinvested into frontline policing. However, the model does not speak to fine revenues remaining in the municipalities in which they were generated.

Principle: Governance and Oversight

Paying directly for policing should enable municipalities to participate meaningfully in police oversight, e.g. setting local policing priorities.

The proposed model does not include a mechanism to ensure that municipalities paying for policing have meaningful oversight of policing.

Appendix 1 – AUMA Alberta Police Act Working Group

Terms of Reference

Mandate

The working group will be tasked with:

- Conducting a comprehensive review of the Alberta Police Act and developing recommendations for amendments to improve policing services and community safety,
- Recommending a new funding model to the AUMA Board. This work will include:
 - Gathering information on the current policing costs being paid by municipalities;
 - Using the principles previously endorsed by members to develop options for a funding model;
 - Providing estimates of the financial impacts to municipalities under each funding model option; and
 - Testing funding model options with AUMA membership.

The working group will report to the AUMA Board and may also seek feedback on its recommendations from the Safe and Healthy Communities Committee.

Term

As a government review of the Alberta Police Act as not been scheduled, timelines for the working group are flexible. However, it would be strategically advantageous to have recommendations in place by winter 2018-19 to inform advocacy as political campaigning intensifies for the 2019 provincial election. Accordingly, the working group is expected to be appointed by mid-June 2018. An initial orientation will be held over the summer, and regular meetings (every two months or so) will begin in fall 2018. The working group is expected to have finalized a proposal for a new police funding model by Spring 2019; additional meetings may be required to determine other recommendations for amendments to the Act beyond the funding model (subject to progress achieved and Board direction).

Membership and Responsibilities

The working group will consist of up to 14 members. This includes elected officials and CAOs or senior administrators with subject matter expertise, spanning a range of AUMA's regular members (i.e. cities, towns, villages and summer villages) and geographic regions. Subject expertise includes knowledge of police services, police governance, policing standards, the Alberta Police Act, Municipal Police Servicing Agreements, the Alberta Law Enforcement Review Board, police commissions and committees, and RCMP Community Advisory Committees. The use of alternates will be allowed, and if necessary, working group

membership can be amended during the working group's term. The working group will also include a representative of the AUMA Board, as well as an AUMA Executive Officer.

Working group membership should include the following:

- One AUMA Board member;
- Two Safe & Healthy Committee members;
- Two elected officials (non-board members);
- Two municipal administration staff;
- Two representatives from municipalities with police commissions (non-board members);
- One representative from a specialized municipality;
- Two representatives from a summer village, village, or town with a population under 5,000.

AUMA will also explore opportunities for the working group to partner with stakeholders such as the Alberta Association of Police Governance, the Alberta Association of Chiefs of Police, and Alberta Justice and Solicitor General staff.

Working group members will be responsible for:

- Responding to requests for input in a timely manner;
- Preparing for and regularly attending meetings;
- Constructively participating in meetings; and
- Representing the interests and views of municipal administrations.

Meetings

The working group will hold up to five face-to-face meetings at AUMA's office in Edmonton. Meeting agendas and support materials will be emailed to working group members at least five working days prior to a meeting. Discussions with working group members may also be done through email and/or telephone meetings.

AUMA shall reimburse working group members for their travel expenses according to AUMA Policy No. FM003.

Appendix 2 – AUMA’s March 2019 Written Submission for the Police Act Review



March 18, 2019

Honourable Kathleen Ganley
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Ganley:

On behalf of Alberta’s urban municipalities, I am pleased to share the following information for the first phase of the Alberta Police Act review.

AUMA has identified the following key priorities for urban municipalities with respect to the Alberta Police Act:

1. The Police Act should specify a new, more equitable funding model for police services where all municipalities contribute directly to the costs of policing. The new funding model should consider both the demand for services in a municipality, as well as the municipality’s ability to pay.
2. Alberta must have a mechanism to enable municipalities to assist in establishing local policing priorities and to hold police services accountable for local service delivery and reporting on performance and outcomes. This is particularly important for municipalities that receive policing services from the RCMP.
3. Albertans need to feel safe and protected in their communities. High RCMP vacancy rates and long response times have contributed to the perception that some communities are not safe. The Alberta Police Act should ensure that all Albertans have equitable access to police services, regardless of who provides this service.

In addition to identifying these key priorities, AUMA has also developed suggested principles for the Alberta Police Act as well as a new, more equitable police funding model (enclosed).

If you have any questions about this submission, or if you would like to discuss this matter further, please feel free to contact me by email at president@auma.ca or my cell phone at (403) 363-9224.

300 • 8616 51 Avenue, Edmonton, AB T6E 6E6 Toll Free: 310-AUMA (2862) Phone: 780-433-4431 Fax: 780-433-4454 auma.ca

Alberta Urban Municipalities Association


Alberta Municipal Services Corporation



Page 2

Thank you again for your willingness to review the Alberta Police Act. AUMA looks forward to continuing discussions on this important topic.

Sincerely,



Barry Morishita
AUMA President

Enclosures

AUMA's Suggested Principles for the Alberta Police Act

AUMA believes that police services in Alberta should:

- Ensure the safety and security of all people and property in Alberta.
- Safeguard the fundamental rights guaranteed by the Canadian Charter of Rights and Freedoms and the Alberta Human Rights Code.
- Work closely with the communities they serve.
- Respect victims of crime and work to understand their needs.
- Be sensitive to the diverse, multiracial, and multicultural character of Alberta society.
- Ensure police services are representative of the communities they serve.¹

The Alberta Police Act and its associated regulations, programs, and policies must enable police services to achieve these outcomes (be effective) and require police services to meet accepted rules and standards (be legitimate).

Effective

Policing is more likely to be effective if it collaborates with the public and other social service agencies; is independent and impartial; and is evidence-based and requires and provides relevant education of police officers and police employees.

Legitimate

Police methods and police oversight should be legitimate in that they are generally acceptable to the community and inspire public trust in police. Policing which is accountable, transparent, and equitable is more likely to inspire public trust and promote the public's cooperation with police.

The themes of effectiveness and legitimacy are therefore supported by the following key principles:

1. Collaborative
 - Police must work with community stakeholders to develop a culture and practice of policing that reflects the value of protecting and promoting the dignity of all members of the community.
 - Collaboration requires that police and community stakeholders work together by sharing responsibilities, resources, and decision-making.
 - The Police Act should enable collaboration across police services and between police and other public agencies and non-government organizations (social supports, health, etc.).

¹ Outcomes for police services in Alberta are based on the principles described in the Ontario Police Services Act and Sir Robert Peel's Nine Principles of Policing.

2. Independent

- Police must exercise a high degree of independence to ensure impartial policing, while remaining accountable to civilian authority.
- The Alberta Police Act must separate police from political interference while ensuring police accountability to civilian authority.

3. Educated

- Police must respect and to the best of their abilities abide by the standards of the profession, while at the same time seeking to improve them.
- The Alberta Police Act should promote the development and adoption of the highest standards in policing.
- Police should have access to and be required to participate in ongoing education delivered by subject matter experts in a curriculum designed for adult education.

4. Accountable and Transparent

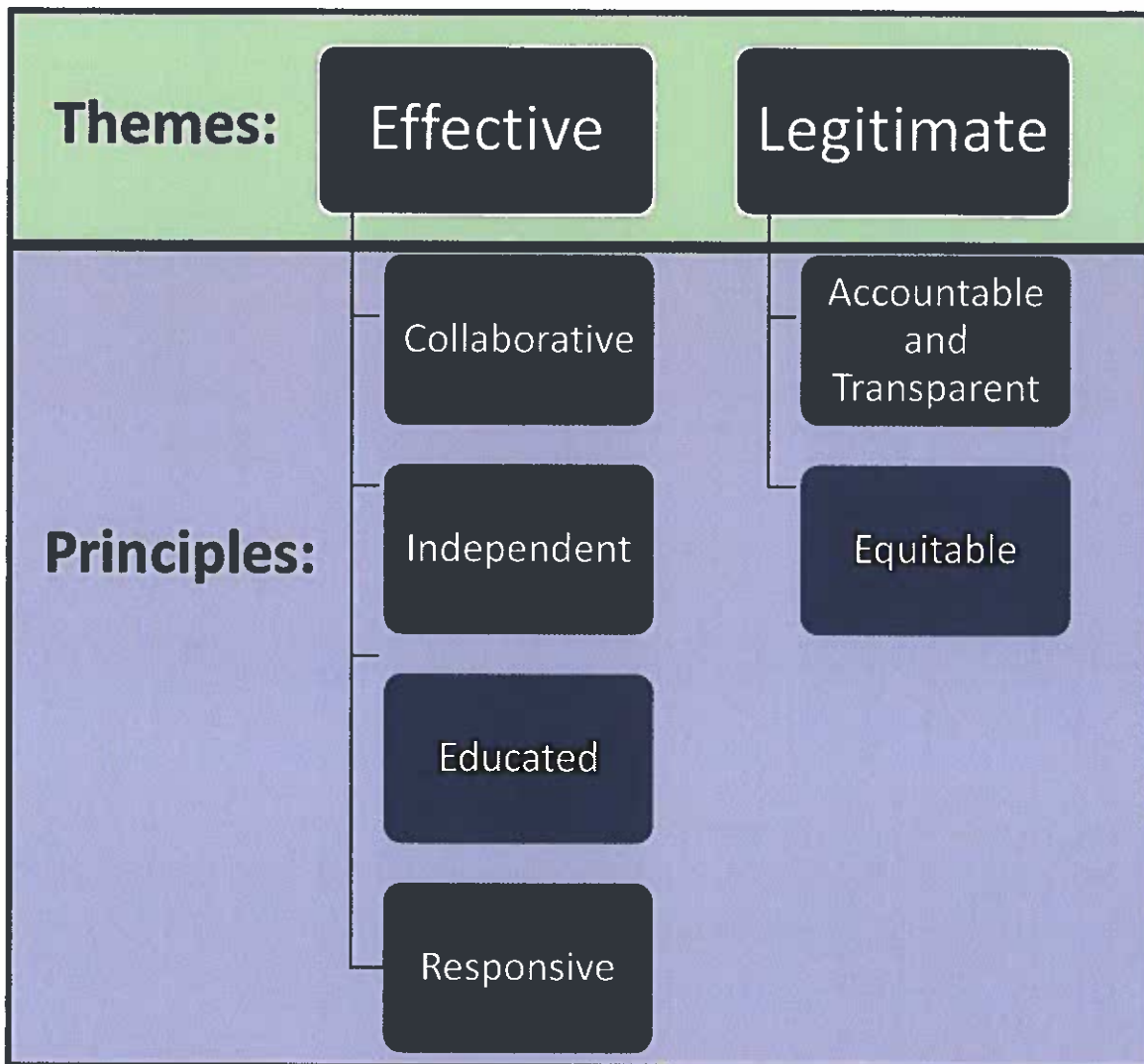
- Police must be accountable to their communities for the services they deliver, and individual officers must be accountable for how they interact with individual citizens.
- Alberta must have a mechanism to enable municipalities to assist in establishing local policing priorities and to hold police services accountable for local service delivery and reporting on performance and outcomes.
- Allegations of police misconduct must be fairly and effectively investigated or reviewed by an independent civilian authority in a timely manner.

5. Equitable

- All Albertans are entitled to receive police services.
- All Albertans should be treated equitably by police.
- All Albertans should contribute to the costs of policing.
- Police governance and oversight should be equitable and universal.

6. Responsive

- Police must be responsive to the needs of Albertans.
- Police must be responsive to changing legislative and social environments.
- Police should have the flexibility to adjust to regional differences.
- Policing must be appropriately resourced to fulfill its responsibilities.



AUMA's Suggested Principles for an Equitable Police Funding Model

1. A fair, flexible, and equitable model should be developed that:
 - Ensures the level of provincial funding is sufficient to meet standard levels of service.
 - Requires services beyond the standard level to be funded by the jurisdiction wanting the additional services.
 - Recognizes the unique needs of each municipality.
 - Recognizes the ability of a municipality to pay for services.
2. The model should encourage efficiencies by:
 - Using other mechanisms to address municipal capacity issues.
 - Encouraging regional policing models.
3. The transition to a new model should:
 - Ensure an adequate impact assessment analysis is completed.
 - Ensure that effective education and consultation mechanisms are available to Alberta's municipalities.
 - Allow for an adequate notice period.
4. Revenues created from the new model should be reinvested in public safety.
 - Ensure any revenue collected from an "everyone pays" model is returned to the municipalities that generated the revenue for the protection of public safety.
 - Ensure fine revenues stay in the municipalities in which they are generated.
5. Paying directly for policing should enable municipalities to participate meaningfully in police oversight, e.g. setting local policing priorities.

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: October 31, 2019 12:50 PM
To: 'Robin Murray'; 'Jason Madge'; 'Debbie Giroux'
Subject: FW: Impact of GoA Budget on Municipalities

Deb – let's put on agenda for info.

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Greg Weiss <gweiss@corvusbusinessadvisors.com>
Sent: October 31, 2019 10:14 AM
To: 'Greg Weiss' <gweiss@corvusbusinessadvisors.com>
Subject: Impact of GoA Budget on Municipalities

The Government of Alberta's recent budget results in a decrease of funding to municipalities of approximately \$226 million over the next 3 years (~9% reduction). This will have a significant impact on all municipalities and limit your ability to construct infrastructure and provide services.

However, here are 2 key strategies for offsetting the impact of these looming budget reductions:

1. Offsite levies represent one of the single biggest financing sources available to your municipality. So, one way to offset the impact of the looming budget reduction is to ensure your developer charges are up-to-date and reflect full costs. If offsite levy rates do not reflect full cost (or you do not have an offsite levy bylaw), development in your community is needlessly being subsidizing via taxes. Creation and/or update of your offsite levy bylaw will also allow you to fulfill a new requirement in the MGA....an annual offsite levy status report to Council.
2. Similar to offsite levies, utility rates represent another large source of financing available to your municipality. So, another way to offset the impact of the looming budget reduction is to ensure your utility rates reflect full costs. If utility rates do not reflect full cost (and this is the case in most municipalities), your water, sewer, and stormwater services are needlessly being subsidizing via taxes.

CORVUS Business Advisors is the premier subject matter expert in these fields. We have assisted over 50 municipalities in Alberta and Saskatchewan to implement sophisticated offsite levy rate management tools, full cost utility rates, and associated policies and procedures.

I encourage you to contact us to find out how we can help your municipality reduce the impact of the GoA's recent budget announcement.

Respectfully,

Greg Weiss, MBA
President
CORVUS Business Advisors
9670 – 95 Avenue
Edmonton, AB T6C 2A4
780-428-4110
gweiss@corvusbusinessadvisors.com



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VENDOR		VENDOR ID	DATE ISSUED	
TOWN OF ONOWAY		0000016347	01-Nov-2019	
DEPOSITED AT BANK: 021908989		DEPOSIT NO	DATE	AMOUNT
BRANCH: 08989	ACCOUNT: 00735106200	0068417958	05-Nov-2019	\$4,211.00
TOTAL				\$4,211.00
PAYMTE D 00001 TOWN OF ONOWAY PO BOX 540 ONOWAY AB CAN T0E 1V0				

DEPOSIT NO: 0068417958		DEPOSIT DATE: 05-Nov-2019		
VOUCHER	DESCRIPTION/REASON FOR PAYMENT	INVOICE/CREDIT NOTE	AMOUNT	SUB-TOTAL
CT036882	FCSS REMAINING Fourth Quarter Payment Total Payment From COMM & SOC SERV HEAD QUARTERS For Inquiries Call 825/488-4314	ACS246658FCSS011119	\$4,211.00	\$4,211.00
DEPOSIT TOTAL			\$4,211.00	



PAYMTE D 00001

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