

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, DECEMBER 19, 2019 AT 9:30 A.M.
IN THE COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletions

3. ADOPTION OF MINUTES

Pg 1-4 - December 5, 2019 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS

10:30 a.m. – Montgomery Wall (Closed Session)

Pg 5-7 **5. FINANCIAL REPORTS – December 16, 2019 Revenue and Expense Report**

6. POLICIES & BYLAWS – Bylaw 768-19 – Emergency Management Bylaw

Pg 8-21
Effective January 1, 2020, the Local Authority Emergency Management Regulation, under the Emergency Management Act RSA 2000 comes into force. This draft bylaw has requirements for emergency advisory committees, emergency management agencies, emergency management plans, duties and training. Bylaw 768-19 incorporates these new legislative requirements, and once approved will rescind Bylaw 724-16. *(give all four readings to the Bylaw)*

7. ACTION ITEMS

Pg 22 a) Dane Lloyd Invitation. – please refer to the attached December 11, 2019 email from Dane Lloyd's office inviting Council and Administration to attend their Christmas Open House on Monday, December 16, 2019 in Stony Plain. *(to ratify the attendance of Council)*

Pg 23 b) Town of Onoway Library Board – November 26, 2019 meeting – The Library Board passed the following motion: Motion #147/19 – MOVED by Lynne Tonita that the Board recommend to the Town of Onoway that Mary Rehill be reappointed as a member for an additional one year, expiring in 2021. The current list of members is attached. *(for discussion and direction by Council at meeting time)*

c)

d)

e)

8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 2)

d) CAO Report

Pg 24-25 - ODAS AGM and 2020 Board appointments

e) Public Works Report

9. INFORMATION ITEMS

Pg 26-27 a) Lac Ste. Anne County – December 5, 2019 joint media release in response to the Provincial announcement of new police funding

Pg 28-30

b) Alberta Justice and Solicitor General – December 6, 2019 email from Lisa Gagnier, Public Security Division, providing information about the police funding model

Pg 31-32

c) Alberta Urban Municipalities Association (AUMA) – December 6, 2019 email from Barry Morishita, President advising that the Alberta Government will begin the police funding model effective January 1, 2021

Pg 33-34

d) EQUUS – December 6, 2019 thank you note from Liz James for the Town's donation to their EQUUS Community Connection (ECC) Silent Auction

e)

f)

g)

10. CLOSED SESSION – Pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP)–Disclosure Harmful to Personal Privacy

11. ADJOURNMENT

12. UPCOMING EVENTS:

- January 9, 2020 – Regular Council Meeting 9:30 a.m.
- January 23, 2020 – Regular Council Meeting 9:30 a.m.
- February 6, 2020 – Regular Council Meeting 9:30 a.m.
- February 13, 2010 – Brownlee LLP Muni Law Edmonton
- February 20, 2020 – Regular Council Meeting 9:30 a.m.
- March 1-3, 2020 – Rural Education Symposium Edmonton
- March 5, 2019 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 5, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Robin Murray, Assistant Chief Administrative Officer (for a portion of the meeting) Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary
	ABSENT	Councillor Jeff Mickle 5th member of Council (Vacancy)
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m. 2 members of the public were in attendance.
2.	AGENDA Motion #376/19	MOVED by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, December 5, 2019 with the following additions: 4. Appointment with Richard Horncastle – Update on Partners in Progress, Onoway and Lac Ste. Anne County Partnership 7b) Request from Lac Ste. Anne County to participate in a news release on the Alberta Government Police Funding Model 7c) Fire Pit CARRIED
3.	MINUTES Motion #377/19	MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, November 21, 2019 regular Council meeting be adopted as presented. CARRIED
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred until later in the meeting.
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS	n/a

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 5, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

7.	ACTION ITEMS Motion #378/19 Motion #379/19 Motion #380/19	<p>MOVED by Deputy Mayor Lynne Tonita that Council instruct Administration to advise the Town of Mayerthorpe that Onoway declines the opportunity to participate in the Community Photograph Project, proposed to be funded through a CARES Program grant request, as the Partnership with the County is already going to provide Town photographs and videos.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the Town be a partner in the Lac Ste. Anne County and Summer Village news release expressing concerns regarding the Alberta Government Police Funding Model announcement.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Public Works obtain quotes for the purchase of a portable fire pit and, if the quotes are in or around \$1,000.00, that the Town purchase a portable fire pit and the costs be covered through the recreation tax fund.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 9:50 a.m. to 10:05 a.m.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS Motion #381/19	<p>Richard Hornecastle of Keystone Strategies attended the meeting from 10:05 a.m. to 10:25 a.m. to present a powerpoint on the Partners in Progress Update for Fall 2019 on behalf of the Onoway and Lac Ste. Anne Partnership Committee.</p> <p>Richard Hornecastle left the meeting at 10:25 a.m.</p> <p>MOVED by Councillor Pat St. Hilaire that Council accept the presentation by Keystone Strategies for information.</p> <p style="text-align: right;">CARRIED</p>
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #382/19 Motion #383/19	<p>Robin Murray joined the meeting at 10:25 a.m.</p> <p>MOVED by Councillor Pat St. Hilaire that the 2020 draft budget discussion be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 5, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

9.	INFORMATION ITEMS Motion #384/19	<p>MOVED by Councillor Pat St. Hilaire that Council accept the following items for information:</p> <ul style="list-style-type: none"> a) Alberta Municipal Affairs – Undated letter from Minister Madu to Mayors advising that Intermunicipal Collaborative Frameworks (ICFs) and Intermunicipal Development Plans (IDPs) processes and requirements will be streamlined and providing a summary of the changes b) Onoway Junior Senior High School – November 4, 2019 letter from Principal John Lobo, thanking the Town for support of the school’s Annual Awards Night c) Lac Ste. Anne Foundation – October 23, 2019 Board meeting minutes <p style="text-align: right;">CARRIED</p>
10.	CLOSED SESSION Motion #385/19	<p>MOVED by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 11:25 a.m. to discuss the following item:</p> <ul style="list-style-type: none"> 1. “Disclosure Harmful to Personal Privacy” <p style="text-align: right;">CARRIED</p> <p>2 members of the public left the meeting. Council recessed from 11:25 a.m. to 11:30 a.m.</p> <p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session: Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Pat St. Hilaire Chief Administrative Officer Wendy Wildman Assistant Chief Administrative Officer Robin Murray Public Works Manager Jason Madge Recording Secretary Debbie Giroux</p> <p style="text-align: center;">Motion #386/19</p> <p>MOVED by Councillor Pat St. Hilaire that Council move out of Closed Session at 12:15 a.m.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:15 p.m. to 12:20 p.m. The meeting reconvened at 12:20 p.m.</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 5, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	Motion #387/19	MOVED by Deputy Mayor Lynne Tonita that, as the property owners did not exercise their annual opportunity to file an assessment appeal or even discuss their assessment with the assessor, and as current and past Councils have denied same or similar requests for forgiveness of outstanding taxes and or tax penalties, that Council deny the request for forgiveness for payment of outstanding taxes and or tax penalties for Tax Roll 473000. CARRIED																					
	Motion #388/19	MOVED by Councillor Pat St. Hilaire that the proposal from the Fire Services Committee with respect to equipment replacement be accepted for information. CARRIED																					
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:25 p.m.																					
12.	UPCOMING EVENTS	<table border="0"> <tr> <td>December 19, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>January 9, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>January 23, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 6, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 13, 2020</td> <td>Brownlee LLP Muni Law</td> <td>Edmonton</td> </tr> <tr> <td>February 20, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 1-3, 2020</td> <td>Rural Educ Symposium</td> <td>Edmonton</td> </tr> </table>	December 19, 2019	Regular Council Meeting	9:30 a.m.	January 9, 2020	Regular Council Meeting	9:30 a.m.	January 23, 2020	Regular Council Meeting	9:30 a.m.	February 6, 2020	Regular Council Meeting	9:30 a.m.	February 13, 2020	Brownlee LLP Muni Law	Edmonton	February 20, 2020	Regular Council Meeting	9:30 a.m.	March 1-3, 2020	Rural Educ Symposium	Edmonton
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Mayor Judy Tracy

Debbie Giroux
Recording Secretary



TOWN OF ONOWAY

Revenue & Expenses For the Period Ending November

General Ledger	Description	2019 Actual	2019 Budget
	TOTAL TAXATION REVENUE	(1,620,100.79)	(1,620,650.60)
	TOTAL REQUISITIONS	286,292.85	373,528.60
	TAX REVENUE AVAILABLE FOR MUNI	(1,333,807.94)	(1,247,122.00)
	TOTAL GENERAL REVENUE	(132,291.24)	(146,200.00)
	TOTAL LEGISLATIVE EXPENSE	99,676.07	120,680.00
	SURPLUS/DEFICIT LEGISLATIVE	99,676.07	120,680.00
	TOTAL ADMIN REVENUE	(59,218.07)	(54,526.00)
	TOTAL ADMIN EXPENSE	527,274.84	560,823.00
	SURPLUS/DEFICIT ADMIN	468,056.77	506,297.00
	TOTAL FIRE REVENUE	(352,295.48)	(343,014.00)
	TOTAL FIRE EXPENSE	341,450.14	346,588.00
	FIRE SURPLUS/DEFICIT	(10,845.34)	3,574.00
	TOTAL DISASTER SERVICES REV.	0.00	0.00
	TOTAL DISASTER SERVICES EXPENS	6,074.00	9,692.00
	DISASTER SURPLUS/DEFICIT	6,074.00	9,692.00
	TOTAL AMBULANCE REVENUE	(2,400.00)	(2,400.00)
	TOTAL AMBULANCE EXPENSE	0.00	0.00
	SURPLUS/DEFICIT AMBULANCE	(2,400.00)	(2,400.00)
	TOTAL BYLAW REVENUE	(960.00)	(4,500.00)
	TOTAL BYLAW EXPENSE	929.05	2,775.00
	BYLAW SURPLUS/DEFICIT	(30.95)	(1,725.00)
	TOTAL POLICING REVENUE	(128,226.99)	(168,000.00)
	TOTAL POLICIING EXPENSE	160,203.55	203,000.00
	POLICING SURPLUS/DEFICIT	31,976.56	35,000.00
	TOTAL PW REVENUE	0.00	0.00
	TOTAL PW EXPENSE	193,872.62	185,570.00
	PW SURPLUS/DEFICIT	193,872.62	185,570.00
	TOTAL ROADS REVENUE	(4,680.00)	(46,560.00)
	TOTAL ROAD EXPENSE	296,209.85	410,174.00
	ROADS SURPLUS/DEFICIT	291,529.85	363,614.00
	TOTAL STORM SEWER REVENUE	0.00	0.00
	TOTAL STORM SEWER EXPENSE	0.00	2,020.00
	STORM SEWER SURPLUS/DEFICIT	0.00	2,020.00

TOTAL WATER REVENUE	(513,685.54)	(574,000.00)
TOTAL WATER EXPENSE	506,880.64	562,052.00
WATER SURPLUS/DEFICIT	(6,804.90)	(11,948.00)
TOTAL SEWER REVENUE	(199,132.38)	(217,666.00)
TOTAL SEWER EXPENSE	224,558.79	232,334.00
SEWER SURPLUS/DEFICIT	25,426.41	14,668.00
TOTAL WASTE COLLECTION REV	(115,546.84)	(128,000.00)
TOTAL WASTE COLLECT EXP	100,595.90	109,981.00
WASTE COLLECT SURPLUS/DEF	(14,950.94)	(18,019.00)
TOTAL FCSS REVENUE	(114,312.00)	(116,312.00)
TOTAL FCSS EXPENSE	103,831.61	105,798.00
FCSS SURPLUS/DEFICIT	(10,480.39)	(10,514.00)
TOTAL PLAN REVENUE	(3,237.95)	(6,400.00)
TOTAL PLANNING EXPENSE	12,408.88	21,170.00
PLANNING SURPLUS/DEFICIT	9,170.93	14,770.00
TOTAL LAND REVENUE	0.00	0.00
TOTAL LAND EXPENSE	619.00	2,040.00
LAND SURPLUS/DEFICIT	619.00	2,040.00
TOTAL EDC REVENUE	(2,706.19)	(100,000.00)
TOTAL EDC EXPENSE	78,799.39	100,714.00
EDC SURPLUS/DEFICIT	76,093.20	714.00
TOTAL REC PROGRAM REVENUE	(1,935.00)	0.00
TOTAL REC PROGRAM EXPENSE	14,611.39	32,079.00
REC PROGRAM SURPLUS/DEFICIT	12,676.39	32,079.00
TOTAL PARKS REVENUE	(12,527.76)	(12,125.00)
TOTAL PARKS EXPENSE	112,508.00	132,105.00
PARKS SURPLUS/DEFICIT	99,980.24	119,980.00
TOTAL CULTURE EXPENSE	20,124.59	13,060.00
CULTURE SURPLUS/DEFICIT	20,124.59	13,060.00
TOTAL MISC EXPENSE	757.85	14,170.00
MISC SURPLUS/DEFICIT	757.85	14,170.00
TOTAL SURPLUS/DEFICIT	(175,577.22)	0.00

*** End of Report ***

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ber 30, 2019

**A BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA
TO BE KNOWN AS THE EMERGENCY MANAGEMENT BYLAW**

WHEREAS, pursuant to the *Emergency Management Act*, RSA 2000, c. E-6.8 as amended or repealed and replaced from time to time, Council is responsible for the direction and control of all Town of Onoway emergency responses;

NOW THEREFORE, the Council of the Town of Onoway, duly assembled enacts as follows:

This Bylaw is cited as the Town of Onoway "Emergency Management Bylaw".

1. DEFINITIONS

For the purposes of this Bylaw, the following words mean:

- a. *AEMA* means the Alberta Emergency Management Agency, which is the Alberta Government agency responsible for the coordination, collaboration and cooperation of all organizations involved in the prevention, preparedness and response to Disasters and Emergencies;
- b. *Town* means the Town of Onoway;
- c. *CAO* means *Chief Administrative Officer or Town Manager*, or designate;
- d. *Council* means the municipal Council for the Town of Onoway, and may include the Mayor, individual Councillors, or Council as a whole;
- e. *DDEM* means a Deputy Director of Emergency Management appointed by the DEM;
- f. *DEM* means the Town designate appointed as Director of Emergency Management by Council or the CAO;
- g. *Disaster* means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
- h. *DRP* means the Disaster Recovery Program managed by the Alberta Government to provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not-for-profit cooperatives), Local Authorities and government departments for uninsurable loss and damage caused by Emergencies and Disasters;
- i. *EMA* means the Emergency Management Agency established under this Bylaw exercising those powers and duties, which are granted by the *EM Act* and assigned to the EMA under this Bylaw;

- j. *EM Act* means the *Emergency Management Act*, RSA 2000, c. E-6.8;
- k. *Emergency* means an event that requires prompt coordination of action or special regulation of Persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;
- l. *EAC* means the Emergency Advisory Committee, which is established under this Bylaw consisting of all members of Council;
- m. *Emergency Management* means the development, coordination and execution of plans, measures and programs pertaining to prevention, preparedness, response and recovery before, during and after an Emergency event;
- n. *Emergency Procurement* means a procurement of goods or services, including sole source procurements, that bypasses normal procurement requirements, such as the need for a standing offer agreement, request for quote, request for proposal or an invitation to tender, when necessitated by Emergency or other unforeseen circumstances;
- o. *EOC* means the Emergency Operations Centre or a site from where Town officials can coordinate, monitor and direct Emergency response and recovery activities and disseminate information during an Emergency, or a location used for command and control of planned, non-emergent civic events;
- p. *Evacuation Order* means an evacuation order made under Section 19(1)(g) or Section 24(1)(b) of the *EM Act*;
- q. *Fire Chief* means the Person appointed by Council as head of the Town operated Fire Department;
- r. *IC* means the Incident Commander responsible for Emergency Management of an incident and may include the DEM, DDEM, or if a further sub-delegation has been made, the RIMT IC assigned to manage an incident;
- s. *LEMR* means the *Local Authority Emergency Management Regulation 203/2018*, in force on January 1, 2020;
- t. *Local Authority* means a municipality which has a council, pursuant to the MGA;
- u. *MEP* means the Municipal Emergency Plan prepared and maintained by the EMA to coordinate the response to an Emergency event;
- v. *MGA* means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26;
- w. *Minister* means the Minister responsible for the EM Act;
- x. *Peace Officer* means a police officer or peace officer having jurisdiction and authority to enforce the EM Act, LEMR, and this Bylaw;

- y. *Person* means an individual and includes a firm, partnership, joint venture, proprietorship, corporation, department, board, agency, association, society or any other legal entity;
- z. *RIMT* means the Capital Region Emergency Preparedness Partnership Incident Management Team or Persons who form part of that team;
- aa. *Risk* means a probability or Threat of damage, injury, liability, loss, or other negative occurrence that is caused by external or internal vulnerabilities, and that may be neutralized through preemptive action;
- bb. *SOLE* means a declaration of a State of Local Emergency by a Local Authority relating to all or any part of the Local Authority at any time when it is satisfied that an Emergency exists or may exist; and
- cc. *Threat* means a negative event that can cause a Risk to become a loss, expressed as an aggregate of Risk, consequences of Risk and the likelihood of the occurrence of the event. A Threat may be a natural phenomenon such as an earthquake, flood, storm or a human caused incident such as fire, power failure, sabotage, etc.

2. EMERGENCY ADVISORY COMMITTEE

- 2.1 A Local Authority shall, at all times, be responsible for the direction, control and administration of the Local Authority's Emergency response unless the Alberta Government assumes direction and control under Section 18 of the EM Act.
- 2.2 All Council members are members of the EAC. The Mayor is the Chair of the EAC. If the Mayor is absent, the Deputy Mayor shall chair the EAC.
- 2.3 The EAC shall meet at minimum, once each year and more frequently as required. Members of the EAC, including the Chair, shall be entitled to expenses in accordance with Council policy.
- 2.4 The EAC may meet on less than 24 hours' notice. Where meetings in person are not feasible, the Committee may convene by electronic means of communication.
- 2.5 Where the EAC is not able to meet in a timely manner; the powers of the EAC may be exercised by the Mayor acting alone, or in the Mayor's absence the Deputy Mayor, or in absence of the Mayor and Deputy Mayor, by any 2 members of Council.
- 2.6 The Managing Director of AEMA may prescribe the command, control and coordination system to be used by the EAC.
- 2.7 The Managing Director of the AEMA may prescribe courses that each Local Authority's Council members shall complete, by posting notice of the courses on the AEMA website. Any courses that are prescribed must be completed within 90 days of

the Council member taking an official oath as required by the MGA (e.g., a Municipal Elected Officials Course).

- 2.8 The DEM may call an emergency meeting of the EAC when the DEM considers that an Emergency exists or may exist in the Town.
- 2.9 A quorum for an emergency meeting of the EAC is not dependent on the number attending, but on those Council members available to attend.
- 2.10 The EAC shall apply appropriate provisions of the Town's Procedures Bylaw for matters relating to parliamentary procedure.

3. EAC ROLES AND RESPONSIBILITIES

- 3.1 The EAC is to guide and direct the Town's EMA in the development of a MEP and any related programs.
- 3.2 The LEMR stipulates this Bylaw shall appoint a Person as the DEM, or state the Person who holds a specified title or position and is appointed the DEM by virtue of holding that title or position.
- 3.3 The Town's DEM:
 - a. shall be appointed through this Bylaw, and the EAC shall appoint the Person who holds the office of DEM, and by default this may fall to the CAO;
 - b. the CAO may delegate another Town designate to serve as the DEM; and
 - c. if another Town designate is appointed to serve as the DEM, the CAO shall cause that appointment to be recorded pursuant to the Town's Delegation of Authority.
- 3.4 When no Disaster or Emergency exists, the EAC shall:
 - a. on an annual basis, review and advise the Town about the MEP and related programs;
 - b. on an annual basis, approve the MEP;
 - c. assess the hazards, risks, and mitigation strategies affecting the Local Authority; and
 - d. determine the level of Emergency Management resourcing for the Town.
- 3.5 During an Emergency or Disaster, the EAC shall:
 - a. maintain regular Council member duties, to the extent possible;
 - b. provide political, financial and resourcing support to the EMA; and

- c. may be required to declare a SOLE.
- 3.6 The Mayor, or in the Mayor's absence the Deputy Mayor, or in their absence any 2 members of the EAC are authorized to declare, renew or terminate a SOLE.
- 3.7 Following an Emergency or Disaster, the EAC may,
 - a. within 90 days, make an application to the DRP to provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not-for-profit cooperatives), municipalities and government departments for uninsurable loss and damage caused by Emergencies and Disasters; and
 - b. seek reasonable remuneration from the Person who caused the Emergency, for expenses and costs of the actions or measures for any Person who provides labour, services, equipment or materials to the municipality to eliminate the Emergency, pursuant to the MGA.
- 3.8 The members of the EAC, including the Chair, shall be entitled to expenses in accordance with Council policy.

4. EMERGENCY MANAGEMENT AGENCY

- 4.1 The Town's EMA is responsible for:
 - a. the administration of the Local Authority's Emergency Management program;
 - b. the development, maintenance and implementation of the MEP. A Local Authority must review the MEP that applies to that Local Authority at least once per year;
 - c. the maintenance, establishment and operation of the EOC;
 - d. the provision of Emergency Management advice to the DEM and the EAC as required;
 - e. the conduct of all coordination and liaison with AEMA; and
 - f. coordinating and conducting all appropriate training to ensure the effective operation of the EOC.
- 4.2 The EMA shall provide updates to the EAC at least annually, or more frequently if directed to do so by the EAC. Updates may include:
 - a. a summary of the EMA's prevention, preparation, response and recovery efforts;
 - b. the status of the Local Authority's EMA MEP;

- c. status of training of EOC personnel;
 - d. planned training events; and
 - e. budget recommendations.
- 4.3 The EMA will utilize the command, control and coordination system prescribed by the Managing Director of AEMA (e.g., Incident Command System – Canada).

5. EMA TRAINING REQUIREMENTS

- 5.1 The LEMR sets out minimum training requirements for the EMA.
- 5.2 The Managing Director of the AEMA may prescribe courses that each director of a Local Authority EMA must complete, by posting notice of the courses on the AEMA's website. (e.g., Basic Emergency Management and ICS 100).
- 5.3 Staff who have been assigned responsibilities respecting the implementation of the MEP must complete the posted courses within 6 months of being identified for this role, or by January 1, 2020.

6. EMA TRAINING EXERCISES

- 6.1 Unless an exercise under subsection 6.2 is carried out that year, a Local Authority's EMA shall engage in at least 1 exercise per year in which participants identify a significant possible Emergency or Disaster scenario, and discuss how the Local Authority would respond to and resolve Emergency Management issues which may arise from the scenario.
- 6.2 A Local Authority's EMA shall engage in at least 1 exercise every 4 years in which participants identify a significant possible Emergency or Disaster scenario, and carry out actions as if the significant Emergency or Disaster was actually occurring, but without deploying personnel or other resources.
- 6.3 Section 6.2 does not apply to a Local Authority EMA that has responded to an Emergency or Disaster within the previous 4 years, which resulted in the implementation of the Local Authority's MEP and where a written post-incident assessment was completed that included observations, recommendations for improvement, and corrective action to be conducted.
- 6.4 A Local Authority EMA may fulfill the obligations set out in Sections 6.1 and 6.2 by participating in regional Emergency exercises that require the Local Authority to utilize relevant portions of the Local Authority's MEP.
- 6.5 A Local Authority EMA shall submit an exercise notification to the AEMA 90 days before engaging in the exercise required under 6.1 or 6.2. The exercise notification

must outline the exercise scenario, state the exercise objectives, identify the participants, and state the date the exercise will be conducted.

7. DEM

7.1 The DEM plans and leads the responses to natural Disasters and other Emergencies, and is to ensure Town Council members and staff become familiar with Emergency procedures.

7.2 The DEM shall:

- a. ensure that all Emergency plans are prepared and coordinated as required by the EM Act, LEMR, and this Bylaw;
- b. act as Director of the EOC;
- c. coordinate all Emergency operations within the Town;
- d. conduct or direct appropriate training to ensure effective operation of the EOC, such as:
 - i. the incident command system and all position-specific training required by the Alberta Government under the EM Act or LEMR; and
 - ii. optional position-specific training or training intended to ensure the readiness or mental well-being of personnel assigned to Emergency Management for the Town (e.g., standard or emergency first-aid, and mental health resiliency training);
- e. perform other duties as required by the Town during an Emergency;
- f. appoint 1 or more Deputy DEM(s) as required; and
- g. appoint an Interim DEM as required.

7.3 The DEM is authorized to delegate and authorize further delegations of any powers, duties, and functions delegated to the DEM under this Bylaw.

7.4 The DEM may invite any Person or entity to work with or support the activation and management of the EOC, including:

- a. all departments within the Town;
- b. Alberta Health Services;
- c. public and separate school divisions;
- d. police or RCMP Services;

- e. municipalities that have entered into mutual-aid agreement(s) with the Town;
- f. the RIMT or Persons forming part of the RIMT team;
- g. local business or industry, or business or industry associations;
- h. local utility companies;
- i. Alberta or Canadian Government boards or agencies; and
- j. any other Person or non-governmental organization who might serve a useful purpose in the preparation or implementation of the MEP.

8. DEM TRAINING REQUIREMENTS

- 8.1 The LEMR sets out minimum training requirements for the DEM.
- 8.2 The Managing Director of the AEMA may prescribe courses that each Director of a Local Authority EMA shall complete by posting notice of the courses on the AEMA's website. (e.g., Basic Emergency Management, ICS 100, 200 & 300, and the Director of Emergency Management course).
- 8.3 Any courses prescribed for the DEM under the LEMR shall be completed within 18 months of the Person being appointed as the Director of a Local Authority's EMA, or within 6 months of the LEMR coming into force, whichever is later.

9. DDEM

- 9.1 The DDEM is to assist the DEM in planning and leading the responses to natural Disasters and other Emergencies, and to ensure Council members and staff become familiar with the Emergency procedures.
- 9.2 The DDEM shall assist the DEM to:
 - a. ensure that all Emergency plans are prepared and coordinated as required by the EM Act, LEMR, and this Bylaw;
 - b. act as Director of the EOC when appointed to do so by the DEM, or in the absence of the DEM;
 - c. coordinate all Emergency operations within the Town;
 - d. conduct or direct appropriate training to ensure effective operation of the EOC; and
 - e. perform other duties as required by the Town during an Emergency.

10. DDEM TRAINING REQUIREMENTS

10.1 A DDEM shall meet the minimum training requirements required for a DEM as defined in the LEMR.

11. DUTIES OF THE FIRE CHIEF

11.1 The DEM may appoint the Fire Chief as a DDEM.

11.2 The Fire Chief, or another person designated by the CAO, shall manage the day-to-day aspects of Emergency Management planning and preparedness, assist the DEM with all aspects of Emergency Management, and to ensure that the MEP and all other plans and programs are prepared, coordinated, maintained and submitted to the proper authorities as directed by the DEM.

11.2 The MEP shall include:

- a. an administrative description of the Local Authority's Emergency Management program;
- b. the procedures for implementing the MEP during an Emergency or exercise response;
- c. the Local Authority's plan for preparedness, response and recovery activities;
- d. a hazard and Risk assessment;
- e. Emergency Management program exercises that the Local Authority shall engage in;
- f. the Local Authority EMA's plan for regular review and maintenance of the Local Authority's MEP;
- g. the Local Authority EMA's plan for the review and maintenance of the Local Authority's MAP after an exercise, Emergency or Disaster;
- h. how the command, control and coordination system prescribed by Section 3(3) of the LEMR shall be used by the Local Authority's EMA;
- i. the assignment of responsibilities to Local Authority employees and Council members by position, respecting the implementation of the Local Authority's MEP;
- j. a training plan for staff assigned with responsibilities under the Local Authority's MEP;

- k. the mechanisms that shall be used to prepare and maintain an Emergency Management staff contact list for employees and Council members who have been assigned responsibilities respecting the implementation of the Local Authority's MEP;
 - l. the Local Authority's plan for communications, public alerts and notifications during exercises, Emergencies and Disasters; and
 - m. the Local Authority's plan for providing Emergency social services during an Emergency or Disaster.
- 11.3 The DEM, along with the Deputy DEM and Fire Chief, shall present the MEP to the EMA, a minimum of once each calendar year, and discuss the current practices and optimal Emergency Management planning for the Town.

12. SOLE

- 12.1 By resolution, the EAC may at any time when it is satisfied that an Emergency exists or may exist, make a declaration of a SOLE relating to all or any part of the Town.
- 12.2 The EAC shall ensure that the declaration identifies the nature of the Emergency and the area of the Town in which it exists.
- 12.3 When a SOLE is declared, the EAC shall:
- a. cause the details of the declaration to be published by any means of communication that it considers most likely to make known to the population of the area affected the contents of the declaration; and
 - b. forward a copy of the declaration to the Minister.
- 12.4 When a SOLE is declared, the DEM or IC may at anytime, in accordance with the MEP or related plans or programs:
- a. cause the MEP or any related plans or programs to be put into operation, if not already in operation;
 - b. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an Emergency or Disaster;
 - c. authorize or require any qualified Person to render aid of any type they are qualified to provide;
 - d. control or prohibit travel to and from any area of the Town;
 - e. provide for the restoration of essential services and the distribution of

essential supplies, and provide, maintain and coordinate Emergency medical, welfare and other essential services in any part of the Town;

- f. cause the evacuation of Persons and the removal of livestock and personal property from any area of the Town that is or may be affected by a Disaster and make arrangements for the adequate care and protection of those Persons or livestock, and of their personal property;
- g. authorize the entry into any building or on any land, without warrant, by any Person in the course of implementing an Emergency plan or program;
- h. cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a Disaster, to attempt to forestall its occurrence, or to combat its progress;
- i. procure or fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies, and the use of any, services, resources or equipment within the Town for the duration of the SOLE. If impractical to procure equipment or services in accordance with the Town's procurement policy, the DEM may authorize an Emergency Procurement, and/or;
- j. authorize the conscription of Persons needed to meet an Emergency.

13. SOLE CANCELLATION OR TERMINATION

13.1 When, in the opinion of the EAC, an Emergency no longer exists in a Local Authority in relation to which a declaration of a SOLE was made, it shall by resolution or, in the case of the Minister responsible for the MGA, by order, terminate the SOLE declaration.

13.2 Immediately after:

- a. the passage of a resolution or order terminating a declaration of a SOLE;
- b. the cancellation by the Minister of a declaration of a SOLE; or
- c. the termination by lapse of 7 days of a declaration of a SOLE,

the EAC shall cause the details of the declaration, cancellation, or the termination lapse to be published by any means of communication that it considers most effective to the residents of the affected areas.

13.3 Upon cancellation or termination of a SOLE, a copy of the notice shall be forwarded to the Minister.

14. EVACUATION ORDERS

- 14.1 Following a declaration of a SOLE made by the EAC, an Evacuation Order may be issued by the DEM or DDEM, or by the RIMT IC when delegated the authority to serve as IC by the DEM, DDEM or CAO.
- 14.2 When circumstances permit, the DEM, DDEM or the RIMT IC should communicate notice of their intent to issue an Evacuation Order to the EAC, prior to issuing the Evacuation Order.
- 14.3 If the Emergency situation does not permit notice to be given to the EAC in advance, the DEM, DDEM or the RIMT IC may issue an Evacuation Order without seeking or obtaining further direction or input from the EAC.
- 14.4 Subject to Section 14.3, an Evacuation Order issued by the DEM, DDEM or RIMT IC shall be communicated to the EAC as soon as reasonably practicable.
- 14.5 Pursuant to Section 19.1(1) of the EM Act, If an Evacuation Order is made, every Person within the area that is the subject of the Evacuation Order shall leave the area:
 - a. immediately, or
 - b. if a deadline for evacuation is specified in the Evacuation Order, by that deadline.
- 14.6 Section 19.1(1) of the EM Act does not apply to a Person acting under the direction of a Person exercising powers under Section 19(1) or 24(1)(b) of the EM Act, as the case may be, so long as there is a plan for safely evacuating that Person in a timely manner and the means available to carry out the plan.
- 14.7 An Evacuation Order shall be enforced by a Peace Officer having authority to enforce the EM Act or LEMR, and holding jurisdiction for the Town.

15. FINANCIAL

- 15.1 In accordance with the EM Act, Council may by a bylaw which does not require advertising, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the EMA.
- 15.2 Council may, during or within 60 days after the SOLE, by a bylaw which does not require advertising but that is approved by the Minister responsible for the MGA, borrow any money necessary to pay expenses caused by the Emergency. This may include payment for services provided by the Provincial or Federal Government, when the services were provided at the request of the Town.
- 15.3 Council may enter into agreements with and, make payments or grants or both, to Persons or organizations for the provision of services in the development or implementation of MEP and related programs.
- 15.4 Council may, in accordance with the EM Act and this Bylaw, expend all sums required for the response to and recovery from an Emergency event.

15.5 In the event of a Disaster, the Alberta Government may provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not for-profit cooperatives), Local Authorities and government departments after a Local Authority applies for DRP relief on behalf of their residents, and if the program is approved.

16. NUMBER AND GENDER REFERENCES

16.1 All references in this Bylaw shall be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female Person, or a corporation or partnership.

17. SEVERABILITY PROVISION

17.1 If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

18. OFFENCE

18.1 Any Person who violates any provision of this Bylaw or interferes with or obstructs any Person in the exercise of any power or the performance of any duty conferred or imposed by this Bylaw is guilty of an offence and is liable upon conviction to a maximum fine of \$10,000, or in default of payment of the fine to imprisonment for a period not exceeding 1 year, or to both fine and imprisonment in such amounts.

18.2 Section 17 of the EM Act states that when a Local Authority declares a SOLE, any Person who:

- a. contravenes the EM Act or the LEMR;
- b. fails to comply with an Evacuation Order, or
- c. interferes with or obstructs any Person in the carrying out of a power or duty under the EM Act or the LEMR,

is guilty of an offence and liable to imprisonment for a term of not more than 1 year or to a fine of not more than \$10,000, or to both imprisonment and a fine.

18.3 No action lies against Council or a Person acting under the direction or authorization of Council for anything done or omitted to be done in good faith while carrying out a power or duty under the EM Act or this Bylaw.

19. REPEAL

19.1 Emergency Management Bylaw 724-16 is hereby repealed.

20. EFFECTIVE DATE

20.1 This Bylaw becomes effective upon third and final reading.

READ a first time on this 19th day of December, 2019.

READ a second time on this 19th day of December 2019.

UNANIMOUS CONSENT to proceed to third reading on this 19th day of December, 2019.

READ a third time and passed on this 19th day of December, 2019.

SIGNED this 19th day of December, 2019

Mayor Judy Tracy

Chief Administrative Officer
Wendy Wildman

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: December 11, 2019 5:24 PM
To: 'Judy Tracy'; 'Lynne Tonita'; 'Pat St.Hilaire'; 'Jeff Mickle'
Cc: 'Debbie Giroux'
Subject: FW: You Are Invited--Christmas Open House with Dane Lloyd, M.P.
Attachments: C12346-Christmas_V1-3.625x4.5.pdf

Council – we don't have another meeting until after this event, so we will ratify the attendance of those who wish to go.

There is no need for an rsvp

W

Wendy Wildman
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cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Dane.Lloyd.C1@parl.gc.ca <Dane.Lloyd.C1@parl.gc.ca>
Sent: December 11, 2019 3:02 PM
To: info@onoway.com
Cc: cao@onoway.ca
Subject: You Are Invited--Christmas Open House with Dane Lloyd, M.P.

Dear Mayor Tracy,

I wanted to take this opportunity to invite you, the Councillors and everyone from Town of Onoway to Mr. Lloyd's Christmas Open House. It's an opportunity to connect with Mr. Lloyd and wish each other the best of the season over a light refreshment.

Event: Christmas Open House with Dane Lloyd, M.P.
Date: December 16, 2019
Time: 4:00 p.m.-6:00 p.m.
Location: Stony Plain Legion (4902 44 Avenue, Stony Plain AB)
Note: Light refreshments will be served

Mr. Lloyd would be very happy to see you and everyone from the Town. An RSVP is not required, but I hope you will be able to drop in during the event.

**ONOWAY PUBLIC LIBRARY BOARD
2019 BOARD MEMBER LIST**

NAME	EXPIRY
Lorne Olsvik, Chair Board Member at Large	Jan 2021 2 year term
Larry Villneff, Vice Chair, Board Member at Large	Jan 2021 2 year term
Marge Hanssen Board Member at Large	Jan 2022 3 year term
Mary Rehill Board Member at Large	Jan 2020 1 year term
Lynne Tonita Town Elected Board Member	Jan 2022 3 year term
Glen Usselman Board Member at Large	Jan 2021 2 year term
George Vaughan Board Member at Large	Jan 2022 3 year term
Pat St. Hilaire Town Elected Board Member	Jan 2021 2 year term



**ONOWAY & DISTRICT
AGRICULTURAL SOCIETY**
Onoway Arena 5004 53 Ave.



December 13th, 2019

Mayor Judy Tracy and Council
P.O. Box 540
Onoway, Alberta
T0E 1V0

Dear Mayor Tracy,

Re: 2019 Annual General Meeting and 2020 Board Appointments

In reference to the above, please be advised that the Onoway and District Agricultural Society (ODAS) held their 2019 Annual General Meeting on December 10th, 2019. During this meeting elections for the executive positions of president and secretary were held and I can confirm that the following executive has been established for 2020:

President:	Dwight Moskalyk (term expiring at the 2021 AGM)
Vice-President:	Corrine Feth (term expiring at the 2020 AGM)
Secretary:	Amy Warren (term expiring at the 2021 AGM)
Treasurer:	Coralie Hounsome (term expiring at the 2020 AGM)

For clarity, note that Ms. Warren will continue to serve as Arena Manager and remains chief administrative contact for the society.

Our board looks forward to a continued positive working relationship with the Town of onoway and our regional stakeholders. I can confirm that during the Dec. 10th, 2019 regular meeting, our board did approve a three-year strategic budget; a copy of this budget will be provided to your administration for their records. Should your team require any additional information do not hesitate to reach out to Amy or myself.

In addition to the regular business of the society and the ongoing operation of our facilities, a priority of this executive will be to further develop and refine a long-term strategic plan, including budgets, bylaws and policies, for ODAS. We understand our requests for support to our community partners, including the Town, can result in tough decisions for organizations looking to balance their own ledgers; our goal is to ensure our stakeholders have continued confidence that their investment in our society is used responsibly and effectively.

If you would like to further discuss any of the above, or the activities of ODAS in general, feel free to reach out at your convenience. Our board also welcomes the participation of

email: odasarena@gmail.com Box 458 Onoway, AB T0E 1V0



**ONOWAY & DISTRICT
AGRICULTURAL SOCIETY**
Onoway Arena 5004 53 Ave.



your council during our regular meetings and we are pleased to have Councillor St. Hilaire around the table as your appointed representative.

Season's greetings and all the best in 2020!

Regards,

Dwight Darren Moskalyk
President
Onoway and District Agricultural Society

cc: Wendy Wildman, Chief Administrative Officer, Town of Onoway
ODAS Board of Directors
Amy Warren, Secretary and Manager



JOINT MEDIA RELEASE IN RESPONSE TO PROVINCIAL ANNOUNCEMENT OF NEW POLICE FUNDING MODEL

Municipal leaders not briefed on fast-track of program; concerned over resultant impacts to rural ratepayers.

Sangudo, Alberta, Thursday, December 5, 2019 – The Councils of Lac Ste. Anne County and adjacent municipalities have today issued a joint response to the United Conservative Party's December 4th announcement regarding its intent to download policing costs onto rural Albertans. Municipal leaders had not been briefed by the Province prior to this decision, and are now focused on determining the resultant bottom line for regional ratepayers.

"We were not part of the announcement," stated Joe Blakeman, Reeve of Lac Ste. Anne County. "We heard about it the same way everyone else did: in the news. In fact, it feels like we weren't even part of the Province's consultation process. Numerous concerns were voiced by rural municipalities over the past year; none of which are reflected in their media spin as 'a brand new day for rural Alberta.'"

Secrecy and Sparse Detail Precede Provincial Announcement

At the end of the Province's consultation process in October, and during the Rural Municipalities of Alberta (RMA) Fall Convention in November, Alberta's Minister of Justice and Solicitor General (JSG) Doug Schweitzer reassured municipal leaders that the police funding model was still in its consultation stage, and that further conversations would occur to determine how the model *might* look if it were to go ahead. At the time, it was stated that:

- Consultations are ongoing and no decisions have been made yet on a new police-costing model
- The model has not been finalized and the province is only at the beginning of the consultation process

"The County feels blindsided by the news, and disappointed in how it was disseminated," continued Reeve Blakeman. "We had been told repeatedly by Minister Schweitzer and his team that they are still consulting, contemplating, and playing with formulas. Now all of a sudden the trigger is pulled and it's out in the public domain without any prior notice to those impacted most by the plan. It's interesting to note how critical it was to Justice Minister Schweitzer that municipal leaders took part in the consultation piece; yet apparently we had no business knowing about its outcome."

"There is little doubt in my mind that the engagement process was a mere formality," shared Reeve Blakeman. "In the final analysis, none of our concerns were addressed, and none of the Province's reassurances rang true. Now we're left holding the bag, and our ratepayers are stuck with the bill."

It is the position of Lac Ste. Anne County Council that the policing initiative places yet another financial burden on resource-strapped rural municipalities. The County seeks to remind the Province – and taxpayers in rural Alberta – that the new police funding model will result in increased municipal tax rates, reduced service levels, re-evaluation of intermunicipal agreements, and closer scrutiny of policing efficiencies.

Reeve Blakeman voiced a common sentiment among municipal leaders regarding the cold, hard reality of the Province's decision. "Let's be clear: this is a tax expense, and it is going to cost rural Albertans an additional \$200 million," stated Blakeman. Our job on Council is to now determine how we are going to shoulder this new tax hit, and what value we are receiving as a result. Fewer sanders on the road next winter? A property tax increase? This is another sucker punch to rural Albertans who are already dealing with job loss, failed crops and numerous other setbacks. These are the same rural Albertans who, may I remind Premier Kenney, form the bedrock of the United Conservative Party."

Municipal leaders blindsided by policing program fast-track and concened over resultant impacts to rural ratepayers.

Storm Clouds of Regional Dissent

Neighbouring municipalities are joining ranks with the County to determine outcomes of the police costing model, and to communicate these impacts to residents and business owners who will ultimately pay the price. Mayerthorpe Administration voiced concern about the impact of this new program, in addition to other increases outside of the Town's control. Administration expressed that this is the worst possible time to implement this tax with the downturn in the economy and people struggling to make ends meet. Mayerthorpe will be separating policing costs on our tax notices similar to third party requisitions so that ratepayers can see that this is a tax being paid directly for RCMP policing.

Janet Jabush, Mayor of the Town of Mayerthorpe, welcomes a stronger police presence in rural Alberta and understands that the costs for this presence should be shared. However, she questions the logic of laying such a heavy burden on battle-fatigued Albertans on the heels of drastic budget cuts from Premier Kenney's recent omnibus bill. "We are not opposed to municipalities chipping in for policing costs," she states, "but you cannot cut, cut, cut and then just download a tax hit onto rural Alberta. If the general idea is to cripple small municipalities and the businesses and industries within, then by all means carry on."

In addition to the tax implications of the Province's new program, Reeve Blakeman questioned the likelihood of adding an additional 300 RCMP officers when present staffing levels are already woefully inadequate. "The Province is spinning this drastic move as good news," he added. "We're being told (via media sound bites) that it gives Rural Alberta a true seat at the table. If it's the same seat we had during their perfunctory consultation process, we'd like another table."

Known Program Details to Date

In the coming weeks, municipal leaders expect to receive more detail from the Province regarding how costs and policing resources are aggregated to each municipality. As it becomes available, this information will be posted on the Lac Ste. Anne County website at LSAC.ca/police-funding. At time of publication, the following details were made available by the Province:

- Municipal allocations are based on a formula that uses 50% equalized assessment and 50% population
- Modifiers are included to reduce costs based on crime severity, distance from detachment, shadow population, and existing enhanced policing positions
- The overall amount collected will be 10% of the overall costs of frontline police officers under the PPSA. This will increase to 15% in 2021, 20% in 2022, and 30% in 2023. At this time, there is no indication the costs will increase above 30%.
- The new model is intended to be implemented on April 1, 2020, with annual increases on April 1 of each subsequent year
- A provincial police advisory board will be formed, which will include municipal representatives from each of the four RCMP districts in Alberta. No details on the function or scope of this board are known.

Impacts to the Lac Ste. Anne region of the contemplated police funding model are shown on the following page. News updates and related resources — including contact information for the Minister of Justice and Solicitor General and the MLA for Lac Ste. Anne-Parkland — are available on the Lac Ste. Anne County website at LSAC.ca/police-funding.

— 30 —

Media Contact:
Joe Blakeman | Reeve
Lac Ste. Anne County
TEL 780.918.1916
jblakeman@LSAC.ca

'cao@donnelly.ca' <cao@donnelly.ca>; 'David.Cross@parklandcounty.com' <David.Cross@parklandcounty.com>;
'Ryan.Payne@FoothillsCountyAB.ca' <Ryan.Payne@FoothillsCountyAB.ca>; 'CAO@bonaccord.ca' <CAO@bonaccord.ca>;
'Susanrussell@outlook.com' <Susanrussell@outlook.com>; 'jholmes@mvcounty.com' <jholmes@mvcounty.com>;
'cao@townofswanhills.com' <cao@townofswanhills.com>; 'cgarner@md.bonnyville.ab.ca'
<cgarner@md.bonnyville.ab.ca>; ! PKING <PKING@COUNTY.CAMROSE.AB.CA>; ! KURTISPRATT
<KURTISPRATT@RAYMOND.CA>; 'David.Cross@parklandcounty.com' <David.Cross@parklandcounty.com>; ! CAO
<CAO@VILLAGEOFALIX.CA>; 'Jeff@cardston.ca' <Jeff@cardston.ca>; 'Marian@claresholm.ca' <Marian@claresholm.ca>;
'rmusch@redwater.ca' <rmusch@redwater.ca>; 'RCoursaux@sturgeoncounty.ca' <RCoursaux@sturgeoncounty.ca>;
'aparker@falher.ca' <aparker@falher.ca>; 'seastman@mdpeace.com' <seastman@mdpeace.com>; ! KFRANKLIN
<KFranklin@wainwright.ca>; 'ewyant@cityofgp.com' <ewyant@cityofgp.com>; 'duncan.angela.ad@gmail.com'
<duncan.angela.ad@gmail.com>; 'Matthew.Boscariol@wheatlandcounty.ca'
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<cao@athabasca.ca>; 'CHuelsman@rdcounty.ca' <CHuelsman@rdcounty.ca>; 'cheri.f@sundre.com'
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<TSHUKALAK@MINBURNCOUNTY.AB.CA>; 'Lisa.Sygutek@crownsnestpass.com' <Lisa.Sygutek@crownsnestpass.com>;
'cmillar@northernsunrise.net' <cmillar@northernsunrise.net>; 'derek.w@lamontcounty.ca'
<derek.w@lamontcounty.ca>; 'Allison.Chan@calgary.ca' <Allison.Chan@calgary.ca>
Cc: Lisa Gagnier <lisa.gagnier@gov.ab.ca>
Subject: Police Funding Model

Good afternoon,

I want to take this opportunity to share with you some further information regarding the police funding model. Understandably, many of you have been asking questions about what the model means for your municipality so that you may appropriately budget for the coming year. I think the attached spreadsheet will be helpful in answering those questions.

In the attached spreadsheet, I've included the factors for the model and how those factors were used to calculate the total cost share. This is available for all 291 municipalities.

In addition, I have also included an example calculation sheet that provides further detail into how we applied the model.

We have been having productive conversations with our colleagues in Justice and Solicitor General regarding the potential to change the billing cycle to better align with municipal budget cycles. Further conversations with Municipal Affairs and Treasury Board and Finance will occur. Please hold questions regarding the invoicing process as we will be in touch when that decision is finalized.

I hope the attached information will provide municipal leaders with useful information.

Thank you,
Lisa

Lisa Gagnier, MA
Manager, Research and Policy
Public Security Division

Alberta Justice and Solicitor General
780-644-2786

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Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: December 6, 2019 2:10 PM
To: jtracy@onoway.ca; 'Lynne Tonita'; 'Pat St.Hilaire'; 'Jeff Mickle'; 'Jason Madge'; 'Robin Murray'; 'Debbie Giroux'; 'Penny Frizzell'; 'Shelley Vaughan'
Subject: FW: Police Funding Model
Attachments: PFM Municipal Tables.xlsx; PFM Example Calculation Sheet.docx

FYI

Wendy Wildman

CAO
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Box 540
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NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: JSG PSD Engagement <JSG.PSDEngagement@gov.ab.ca>
Sent: December 6, 2019 2:00 PM
To: 'mayor@airdrie.ca' <mayor@airdrie.ca>; 'bmorishita@brooks.ca' <bmorishita@brooks.ca>; 'themayor@calgary.ca' <themayor@calgary.ca>; 'nmayer@camrose.ca' <nmayer@camrose.ca>; 'mayor@coldlake.com' <mayor@coldlake.com>; 'don.iveson@edmonton.ca' <don.iveson@edmonton.ca>; 'gkatchur@fortsask.ca' <gkatchur@fortsask.ca>; 'bgiven@cityofgp.com' <bgiven@cityofgp.com>; 'BYoung@Leduc.ca' <BYoung@Leduc.ca>; 'mayor@lethbridge.ca' <mayor@lethbridge.ca>; 'gaalbers@lloydminster.ca' <gaalbers@lloydminster.ca>; 'mayor@medicinehat.ca' <mayor@medicinehat.ca>; 'tara.veer@reddeer.ca' <tara.veer@reddeer.ca>; 'shouston@sprucegrove.org' <shouston@sprucegrove.org>; 'blair.painter@crownsnestpass.com' <blair.painter@crownsnestpass.com>; 'rireland@town.jasper.ab.ca' <rireland@town.jasper.ab.ca>; 'Main Office' <main.office@laclabichcounty.com>; 'rod.frank@strathcona.ca' <rod.frank@strathcona.ca>; 'mayor@rmwb.ca' <mayor@rmwb.ca>; 'councillor.rafa@mdacadia.ab.ca' <councillor.rafa@mdacadia.ab.ca>; 'larmfelt@athabascacounty.com' <larmfelt@athabascacounty.com>; 'info@countybarrhead.ab.ca' <info@countybarrhead.ab.ca>; 'jkallal@beaver.ab.ca' <jkallal@beaver.ab.ca>; 'ward6@biglakescounty.ca' <ward6@biglakescounty.ca>; 'dene.cooper@mdbighorn.ca' <dene.cooper@mdbighorn.ca>; 'gsawchuk@md.bonnyville.ab.ca' <gsawchuk@md.bonnyville.ab.ca>; 'bguyon@brazeau.ab.ca' <bguyon@brazeau.ab.ca>; 'dgregorwich@county.camrose.ab.ca' <dgregorwich@county.camrose.ab.ca>; 'mironcroy@gmail.com' <mironcroy@gmail.com>; 'jduncan@clearwatercounty.ca' <jduncan@clearwatercounty.ca>; 'dkroetch@flagstaff.ab.ca' <dkroetch@flagstaff.ab.ca>; 'larry.spilak@FoothillsCountyAB.ca' <larry.spilak@FoothillsCountyAB.ca>; 'lbeauvre@countygp.ab.ca' <lbeauvre@countygp.ab.ca>; 'Dale.Smith@mdgreenview.ab.ca' <Dale.Smith@mdgreenview.ab.ca>; 'jblakeman@lsac.ca' <jblakeman@lsac.ca>; 'plaw@lacombecounty.com' <plaw@lacombecounty.com>; 'david.d@lamontcounty.ca' <david.d@lamontcounty.ca>; 'murray.kerik@mldsr.ca' <murray.kerik@mldsr.ca>; 'lhickey@lethcounty.ca' <lhickey@lethcounty.ca>; 'info@minburncounty.ab.ca' <info@minburncounty.ab.ca>; 'bbeattie@mvcounty.com' <bbeattie@mvcounty.com>;

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: December 6, 2019 10:40 AM
To: jtracy@onoway.ca; 'Lynne Tonita'; 'Pat St.Hilaire'; 'Jeff Mickle'
Cc: 'Debbie Giroux'; 'Robin Murray'; 'Penny Frizzell'; 'Shelley Vaughan'; 'Jason Madge'
Subject: FW: Police Funding Model Information
Attachments: Attachment 4 - CR Appendix B - Example Calculation Sheet.docx; PFM Municipal Tables.xlsx

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: President <President@auma.ca>
Sent: December 6, 2019 9:21 AM
Subject: Police Funding Model Information

Good Morning Mayors and CAOs:

AUMA has been diligent with the Alberta Justice and Solicitor General's office to obtain as much information as possible for members, regarding the announced Police Funding model. While AUMA was heavily consulted in the development of the model, AUMA is not in favor of the initially communicated 2020 start date for the funding to begin. We have been vocal that this needs to be amended and that the funding model should be effective for January 01, 2021.

In response to AUMA's advocacy, the following correspondence from the Alberta Justice and Solicitor General's office was received yesterday. As requested, we are distributing this information to all member municipalities. If you are having difficulties accessing the information in the spreadsheets, please let us know with a reply to this email.

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6



Police Funding Model (PFM)

Year	Weighting	50%	50%	Total Share Policing Cost	0.05% per Mun CSI point above Average	5%	5%	PFM Revenue Generated	100% reimbursement	Net Revenue Generated
	Recovery Options - Frontline Policing	Population affected	Total Equalized Assessment		CSI subsidy given	Shadow Population subsidy given	Detachment subsidy given		Enhanced Policing subsidy given	
2020-21	10%	765,780	\$ 285,272,776,093	\$ 23,250,000	\$ 604,279	\$ 105,532	\$ 92,301	\$ 22,447,888	\$ 7,040,000	\$ 15,407,888
2021-22	15%	765,780	\$ 285,272,776,093	\$ 34,900,000	\$ 907,068	\$ 158,411	\$ 138,551	\$ 33,695,970	\$ 7,040,000	\$ 26,655,970
2022-23	20%	765,780	\$ 285,272,776,093	\$ 46,500,000	\$ 1,208,558	\$ 211,063	\$ 184,602	\$ 44,895,777	\$ 7,040,000	\$ 37,855,777
2023-24	30%	765,780	\$ 285,272,776,093	\$ 69,800,000	\$ 1,814,137	\$ 316,822	\$ 277,101	\$ 67,391,940	\$ 7,040,000	\$ 60,351,940
2024-25	30%	765,780	\$ 285,272,776,093	\$ 69,800,000	\$ 1,814,137	\$ 316,822	\$ 277,101	\$ 67,391,940	\$ 7,040,000	\$ 60,351,940

Source: Alberta Municipal Affairs, Municipal Services Branch, 2018 Official Population List
 Alberta Municipal Affairs, Municipal Financial and Statistical Data, 2018 Equalized Assessment
 Statistics Canada, Canadian Centre for Justice Statistics, CSI Weighted 2015-17 file
 Alberta Justice and Solicitor General, Law Enforcement & Oversight Branch, Enhanced Policing Agreements
 Alberta Justice and Solicitor General, Law Enforcement & Oversight Branch, "K" Division Detachments by Contract

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: December 6, 2019 1:08 PM
To: 'Debbie Giroux'
Subject: FW: Thank you for your support
Attachments: ECC Silent Auction donation thank you letter November 2019.docx

Deb – info for our next mtg

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Liz James <LJames@equus.ca>
Sent: December 6, 2019 12:53 PM
To: 'Wendy Wildman' <cao@onoway.ca>
Cc: penny@onoway.ca
Subject: Thank you for your support

Hi Wendy,

Thank you so much for supporting the EQUUS Community Connection (ECC) Silent Auction. Our fundraiser was a huge success and this would not have been possible without your help (see letter attached).

With sincere gratitude,

Liz James
Business Development Representative
Office: | Cell: 780.218.8754
Fax: 403.227.1007 | Toll-Free: 1.888.211.4011
Box 1178, 4804 - 41 Street, Onoway, Alberta T0E 1V0
Email: LJames@equus.ca | Web: www.equs.ca



December 6th, 2019

Dear Business Owner/Manager:

Thank you for your generous donation to our 2019 ECC Silent Auction in support of mental health

The EQUS Community Connection (ECC) would like to thank you and your company for the generous gift for our silent auction. Our fundraiser was a huge success and this would not have been possible without your help. Your particular donation was a hot item and generated a sizeable amount of money. The funds raised go towards supporting McMan Youth, Family and Community Services Association in the delivery of Mental Health workshops in rural communities. By funding these workshops, we hope to help improve mental health literacy and to provide the skills and knowledge to help rural communities better recognize and manage developing mental health problems, and provide resources to aid someone experiencing a mental health crisis.

Mental illness indirectly affects all Canadians at some time through a family member, friend or colleague. In any given year, 1 in 5 people in Canada will personally experience a mental health problem or illness. In 2018, because of generous donations, we were able to donate \$30,000 to Kids Help Phone. <https://www.equs.ca/community/equs-community-connection/>

You have truly made difference in people's lives. Thank you on behalf of EQUS REA LTD.

With Sincere thanks,

Liz James
Silent Auction Coordinator
EQUS Community Connection Committee
780.218.8754
ljames@equs.ca

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Box 6199, 5803 42 Street
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Toll-free: 1.888.211.4011

North Area Office
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Toll-free: 1.877.527.4011

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Claresholm, Alberta T0L 0T0
Toll-free: 1.888.565.5445