

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, JANUARY 9, 2020  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Jeff Mickle Councillor: Pat St. Hilaire  Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
<b>2.</b>	<b>OATH OF OFFICE FOR NEW COUNCIL MEMBER</b>	Chief Administrative Officer (CAO) Wendy Wildman administered the Oath of Office for the position of Councillor, Town of Onoway, and swore in Councillor Lisa Johnson.
<b>3.</b>	<b>AGENDA Motion #005/20</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council adopt the agenda of the regular Council meeting of Thursday, January 9, 2020 with the following addition:  11. Closed Session (CAO requested)  <p style="text-align:right"><b>CARRIED</b></p>
<b>4.</b>	<b>MINUTES Motion #006/20</b>	<b>MOVED</b> by Councillor Jeff Mickle that the minutes of the Thursday, December 19, 2019 regular Council meeting be adopted as presented.  <p style="text-align:right"><b>CARRIED</b></p>
<b>5.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	Deferred to later in the meeting.
<b>6.</b>	<b>FINANCIAL REPORTS</b>	n/a
<b>7.</b>	<b>POLICIES &amp; BYLAWS</b>	n/a
<b>8.</b>	<b>ACTION ITEMS Motion #007/20</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council approve the Council Committee Appointment representation below, as discussed at meeting time.  1) Appointments to Regional Service Commissions - Capital Regional Assessment Services Commission (Councillor Pat St. Hilaire as representative; Deputy Mayor Lynne Tonita as alternate) - Highway 43 East Solid Waste Commission (Councillor Jeff Mickle as representative; Councillor Pat St. Hilaire as alternate)

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		<ul style="list-style-type: none"> <li>- West Inter Lake District (WILD) Regional Water Commission (Mayor Judy Tracy as representative; Councillor Pat St. Hilaire as alternate)</li> </ul> <p>2) Appointments to Regional Boards</p> <ul style="list-style-type: none"> <li>- East End Bus Society (Deputy Mayor Lynne Tonita as representative; Councillor Lisa Johnson as alternate)</li> <li>- Yellowhead East Community Futures (Mayor Judy Tracy as representative; Deputy Mayor Lynne Tonita as alternate)</li> <li>- Lac Ste. Anne Foundation (Councillor Pat St. Hilaire as representative; no alternate)</li> <li>- Yellowhead Regional Library Board (Councillor Pat St. Hilaire as representative; no alternate)</li> <li>- Economic Development Committee (previously known as Industrial Investment Attraction) (Mayor Judy Tracy and Deputy Mayor Lynne Tonita as representatives; Councillor Lisa Johnson as alternate)</li> <li>- Community Policing Advisory Committee (CPAC) (Councillor Lisa Johnson as representative; Mayor Judy Tracy as alternate)</li> <li>- Onoway Regional Medical Clinic/Physician Recruitment Retention Committee (Mayor Judy Tracy as representative; Councillor Pat St. Hilaire as alternate)</li> <li>- North Saskatchewan Watershed Alliance (Councillor Lisa Johnson as representative; Jason Madge to the technical committee)</li> <li>- Regional Emergency Services Committee/Fire Services (Mayor Judy Tracy as representative; Councillor Pat St. Hilaire as alternate; CAO or designate to attend)</li> <li>- Emergency Management/Disaster Services Committee (Mayor Judy Tracy and Deputy Mayor Lynne Tonita as representatives)</li> <li>- Revenue and Cost Sharing Study Committee (Mayor Judy Tracy as representative; Deputy Mayor Lynne Tonita as alternate; CAO or designate to attend)</li> </ul> <p>3) Appointments to Local Boards</p> <ul style="list-style-type: none"> <li>- Onoway Public Library Board (Deputy Mayor Lynne Tonita and Councillor Pat St. Hilaire as representatives)</li> <li>- Region 1 Recreation and FCSS Board (Councillor Jeff Mickle as representative; Deputy Mayor Lynne Tonita as alternate)</li> <li>- Onoway and District Chamber of Commerce (Mayor Judy Tracy as representative; Councillor Lisa Johnson as alternate)</li> <li>- Onoway Beautification Committee (Councillor Pat St. Hilaire as representative; Councillor Lisa Johnson as alternate)</li> <li>- Onoway and District Agricultural Society (ODAS) – Arena (Councillor Lisa Johnson as representative; Councillor Pat St. Hilaire as alternate)</li> <li>- Onoway Facility Enhancement Association (OFEA) – Community Hall (Councillor Lisa Johnson as representative; Mayor Judy Tracy as alternate)</li> </ul>
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		<ul style="list-style-type: none"> <li>- Onoway and District Historical Guild (Councillor Pat St. Hilaire as representative; Councillor Lisa Johnson as alternate)</li> <li>- Regional Wastewater Line Committee (new) (Deputy Mayor Lynne Tonita as representative; Councillor Jeff Mickle as alternate)</li> </ul> <p>4) Miscellaneous Council Appointments</p> <ul style="list-style-type: none"> <li>- Inter Municipal Development Plan Negotiating Committee (Councillor Jeff Mickle as representative; Councillor Pat St. Hilaire as alternate)</li> <li>- Highway 43 Functional Planning Study – Technical Review Committee (Councillor Pat St. Hilaire as representative; Councillor Lisa Johnson as alternate)</li> <li>- Onoway Interagency Committee (Councillor Pat St. Hilaire as representative; Councillor Lisa Johnson as alternate)</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p>At 10:00 a.m. Community Peace Officer Dallas Choma joined the meeting.</p>
<b>5.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>  <b>Motion #008/20</b>	<p>Community Peace Officer (CPO) Dallas Choma discussed truck routes in Onoway with Council from 10:00 a.m. to 10:30 a.m.</p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that the discussion with CPO Choma be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 10:30 a.m. to 10:35 a.m.</p>
<b>8.</b>	<b>ACTION ITEMS</b> <b>Motion #009/20</b>  <b>Motion #010/20</b>  <b>Motion #011/20</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that the Council meeting originally scheduled for Thursday, January 23, 2020 be moved to Wednesday, January 22, 2020 at 9:30 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Mayor Judy Tracy and Administration be authorized to attend the Alberta Urban Municipalities Association (AUMA) President’s Summit on Municipal Finances on Wednesday and Thursday, January 22 and 23, 2020 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Jeff Mickle that the Family and Community Support Services Funding Agreement between the Government of Alberta and the Town of Onoway for a 3 year period from January 1, 2020 until December 31, 2022 be approved and ratify execution of same.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p><b>Motion #012/20</b></p> <p><b>Motion #013/20</b></p> <p><b>Motion #014/20</b></p> <p><b>Motion #015/20</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council, Administration and all staff be authorized to attend the McMan Youth, Family and Community Services Association’s “Supporting Mental Health in Rural Alberta” Workshop being held on Monday, February 3, 2020 at the Heritage Centre in Onoway from 1:00 to 3:00 p.m. and that the office be closed to accommodate staff attendance.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Administration provide additional information to Council regarding the 2020 Emergency Management Stakeholder Summit being held at NAIT in Edmonton in February, prior to Council making a decision on attendance at the next Council meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Reynolds, Mirth, Richards and Farmer LLP Municipal Law Seminar being held on Friday, February 7, 2020 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that Council approve the Memorandum of Agreement between the Town of Onoway and Alberta Transportation for the Transportation Routing and Vehicle Information System - Multi Jurisdiction (TRAVIS-MJ) and authorize execution of same.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<p><b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b></p> <p><b>Motion #016/20</b></p>	<p><b>MOVED</b> by Councillor Jeff Mickle that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<p><b>INFORMATION ITEMS</b></p> <p><b>Motion #017/20</b></p>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council accept the following items for information as presented:</p> <p>a) Lac Ste. Anne County – Social Needs Assessment – October, 2019</p> <p>b) Alberta Municipal Affairs – Assessment Model Review – draft undated letter from the Minister of Municipal Affairs and December 23, 2019 email with Grant Clark’s comments</p> <p style="text-align: right;"><b>CARRIED</b></p>

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		Recording Secretary Debbie Giroux left the meeting at 11:15 a.m. Council recessed from 11:15 to 11:20 a.m.																														
<b>11.</b>	<b>CLOSED SESSION</b> <b>Motion #018/20</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 11:15 a.m. to discuss the following item:  1. "Disclosure Harmful to Personal Privacy"  <b>CARRIED</b>																														
	<b>Motion #019/20</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council move out of Closed Session at 12:30 p.m.  <b>CARRIED</b>																														
		Council recessed from 12:30 p.m. to 12:35 p.m. The meeting reconvened at 12:35 p.m.																														
<b>12.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:35 p.m.																														
<b>13.</b>	<b>UPCOMING EVENTS</b>	<table border="0"> <tr> <td>January 22, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>January 22-23, 2020</td> <td>AUMA President's Summit</td> <td>Edmonton</td> </tr> <tr> <td>February 3, 2020</td> <td>Rural Mental Health Workshop</td> <td>Onoway</td> </tr> <tr> <td>February 6, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 7, 2020</td> <td>Reynolds Mirth Muni Law</td> <td>Edmonton</td> </tr> <tr> <td>February 13, 2020</td> <td>Brownlee LLP Muni Law</td> <td>Edmonton</td> </tr> <tr> <td>February 20, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 1-3, 2020</td> <td>Rural Education Symposium</td> <td>Edmonton</td> </tr> <tr> <td>March 5, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 19, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	January 22, 2020	Regular Council Meeting	9:30 a.m.	January 22-23, 2020	AUMA President's Summit	Edmonton	February 3, 2020	Rural Mental Health Workshop	Onoway	February 6, 2020	Regular Council Meeting	9:30 a.m.	February 7, 2020	Reynolds Mirth Muni Law	Edmonton	February 13, 2020	Brownlee LLP Muni Law	Edmonton	February 20, 2020	Regular Council Meeting	9:30 a.m.	March 1-3, 2020	Rural Education Symposium	Edmonton	March 5, 2020	Regular Council Meeting	9:30 a.m.	March 19, 2020	Regular Council Meeting	9:30 a.m.
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Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary