

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, APRIL 16, 2020
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita (in at 9:35 a.m.) Councillor: Lisa Johnson Councillor: Jeff Mickle Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #103/20	MOVED by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, April 16, 2020 with the following additions: 7e) Council Remuneration and Expenses 7f) Ratification of Deputy Mayor Lynne Tonita's attendance at two Meetings 10) Closed Session - pursuant to Section 17 (4) (d) and (f) of the Freedom of Information and Privacy Act "Disclosure Harmful to Third Party's Personal Privacy" CARRIED Deputy Mayor Lynne Tonita joined the meeting at 9:35 a.m.
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS	n/a
7.	ACTION ITEMS Motion #104/20 Motion #105/20	MOVED by Deputy Mayor Lynne Tonita that Council accept the discussion and updates on Covid-19 preparation for information, and that the Town continue to share information with Council and residents as necessary. CARRIED MOVED by Councillor Jeff Mickle that, for 2020 only, in recognition of the extreme circumstances resulting from the Covid-19 pandemic and resulting hardships faced by property owners, the Town extend the tax due date from June 30 to September 30, 2020 and that the penalty structure be as follows: October 1, 2020 – 10%; November 1, 2020 – 5%; December 1, 2020 – 5% CARRIED

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		<p>Council recessed from 10:45 a.m. to 10:55 a.m.</p> <p>Motion #106/20 MOVED by Deputy Mayor Lynne Tonita that, in recognition of the extreme circumstances resulting from the Covid-19 pandemic and resulting hardships faced by property owners, Council approve the 2020 draft Operating budget as presented, with a 0% increase in municipal tax dollars collected, and that the minimum tax remain at \$875.00 per residential property and \$1075.00 for non-residential property, and that the Tax Rate Bylaw be brought to the next Council meeting.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #107/20 MOVED by Councillor Jeff Mickle that the Sturgeon River Watershed Management Plan 2020 be accepted for information and that Council resolve to work collaboratively with other municipalities and the Sturgeon River Watershed Association to implement the Plan.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #108/20 MOVED by Councillor Pat St. Hilaire that Council expense claims for mileage be paid whenever Councillors chose to claim their mileage costs for reimbursement.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #109/20 MOVED by Councillor Pat St. Hilaire that Deputy Mayor Lynne Tonita's attendance at the Government of Alberta Town Hall meeting of Tuesday, April 14, 2020 and the Unstoppable Conversations Meeting of April 9, 2020 be ratified.</p> <p style="text-align: right;">CARRIED</p>
8.	COUNCIL, COMMITTEE & STAFF REPORTS	
	Motion #110/20	<p>MOVED by Councillor Lisa Johnson that, due to the water meter discrepancies, the Town provide \$4,000.00 from the unrestricted surplus to the Onoway and District Agricultural Society for water consumption costs in 2019.</p> <p style="text-align: right;">CARRIED</p>
	Motion #111/20	<p>MOVED by Deputy Mayor Lynne Tonita that the Town provide \$7,000.00 to the Onoway and District Agricultural Society for a 3 year period beginning in 2020 for water consumption costs for the ice surface. The 2020 remittance will depend on the lifting of the Covid-19 ban (and the arena opening and operating for the 2020/2021 season).</p> <p style="text-align: right;">CARRIED</p>
	Motion #112/20	<p>MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

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9.	INFORMATION ITEMS Motion #113/20	<p>MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Community Futures Yellowhead East – April 14, 2020 email regarding free coaching they are providing for businesses to navigate COVID 19 b) Pitch In Week – No date will be set for 2020. Our supplies have arrived and if an opportunity doesn't arise to use them this year, the Town is asked to keep those supplies on hand for next year c) Towns West Alberta Urban Municipalities Association (AUMA) Update – April 9, 2020 email from Fayrell Wheeler, Councillor, Town of Drayton Valley d) Alberta First Responders Radio Communications System (AFRRCS) – April 7, 2020 letter from Karen St. Martin, Chief Administrative Officer, Town of Mayerthorpe, advising that the Third Party Agreement between Mayerthorpe and the Town of Onoway is terminated immediately as Third Party Agreements are not permitted. <p style="text-align: right;">CARRIED</p>
10.	CLOSED SESSION Motion #114/20	<p>MOVED by Councillor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 12:00 p.m. to discuss the following item:</p> <ul style="list-style-type: none"> 1. "Disclosure Harmful to Personal Privacy" <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:00 p.m. to 12:05 p.m.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Lisa Johnson Councillor Jeff Mickle Councillor Pat St. Hilaire</p> <p>Chief Administrative Officer Wendy Wildman Recording Secretary Debbie Giroux</p> <p style="text-align: center;">Motion #115/20</p> <p>MOVED by Councillor Pat St. Hilaire that Council move out of Closed Session at 12:15 p.m.</p> <p style="text-align: right;">CARRIED</p>

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		<p>Council recessed from 12:15 p.m. to 12:20 p.m. The meeting reconvened at 12:20 p.m.</p> <p>Motion #116/20 MOVED by Deputy Mayor Lynne Tonita that Council accept the recommendation of the Town of Onoway Library Board and authorize the Library to continue with modified operations indefinitely; specifically that the Library remain operating but closed to the public; and that the Librarian continue to work hours as budgeted for 2020, unless there becomes a significant change in circumstances at which time this would be reviewed further.</p> <p style="text-align: right;">CARRIED</p>																					
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:25 p.m.																					
12.	UPCOMING EVENTS	<table> <tr> <td>May 7, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 21, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 4, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 18, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 2, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 16, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 23-25, 2020</td> <td>AUMA Convention</td> <td>Calgary</td> </tr> </table>	May 7, 2020	Regular Council Meeting	9:30 a.m.	May 21, 2020	Regular Council Meeting	9:30 a.m.	June 4, 2020	Regular Council Meeting	9:30 a.m.	June 18, 2020	Regular Council Meeting	9:30 a.m.	July 2, 2020	Regular Council Meeting	9:30 a.m.	July 16, 2020	Regular Council Meeting	9:30 a.m.	September 23-25, 2020	AUMA Convention	Calgary
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Signed by Mayor Judy Tracy

Signed by Debbie Giroux
Recording Secretary