

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, MAY 21, 2020 IN THE COUNCIL CHAMBERS
OF THE ONOWAY CIVIC OFFICE AT 9:30 A.M.**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletions

Pg 1-4 **3. ADOPTION OF MINUTES – May 7, 2020 Regular Council Meeting**

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

5. FINANCIAL REPORTS – n/a

6. POLICIES & BYLAWS

Pg 5-18
a) **Bylaw 774-20 – Emergency Management Bylaw** - a bylaw for the Town of Onoway for the purpose of amending the existing Town of Onoway Bylaw 768-19 to bring it into compliance with the Emergency Management Act Local Authority Emergency Management Regulation (LEMR). This is as per the audit conducted by the Alberta Emergency Management Agency (AEMA) on February 3, 2020. (*for all four readings of the Bylaw*)

7. ACTION ITEMS

- a) Coronavirus Preparation/Update – Standing item – Verbal discussion at meeting time
- 1) Recap of the Wednesday, May 20, 2020 Telephone Town Hall meeting with Honourable Kaycee Madu, Minister of Municipal Affairs and Honourable Tanya Fir, Minister of Economic Development and municipal leaders discussing COVID-19 latest developments and the ongoing work being done to protect Albertans, and the Province's phased relaunch plan to gradually reopen the economy
 - 2) Recap of the Thursday, May 14 webinar with AUMA stakeholders titled Ask the Expert: What a "relaunch" means to municipal & community services.
(for discussion and direction of Council at meeting time)

Pg 19

- b) Hazardous Waste Collection Bins - please refer to the April 28, 2020 letter (attached) from Joe Duplessie, Manager, Hwy 43 East Waste Commission requesting Onoway to receive hazardous waste from Lac Ste. Anne County residents. *(for discussion and direction of Council at meeting time)*

Pg 20-21

- c) Seniors Week Declaration – please refer to the attached May 12, 2020 email from Honourable Josephine Pon, Alberta Minister of Seniors and Housing, encouraging municipalities to officially declare Seniors' Week. *(for the Town of Onoway to declare the week of June 1 to 7, 2020 as Seniors' Week)*

Pg 22-23

- d) Onoway – Featured Happy Camper – please refer to the May 19, 2020 email from Brent Shelton, 840 CFCW radio requesting participation of the Mayor or official for their virtual Happy Camper summer promotion being held on Tuesday, May 26, 2020 *(for discussion and direction of Council at meeting time)*

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- e) Onoway Medical Clinic Purchase – please refer to the May 19, 2020 email from Mike Primeau, Lac Ste. Anne County Manager, requesting the Town of Onoway to approve the purchase of the medical clinic building at 4927 Lac Ste. Anne Trail, Onoway (Lot 3 Plan 8421249), as per the requirements of Section 72(1)(a) of the Municipal Government Act. *(for discussion and direction of Council at meeting time)*

f)

g)

h)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) CAO Report
- e) Public Works Report

9. INFORMATION ITEMS

Pg 25
a) Undated letter from Onoway Grad Parents Association – correspondence advising of the return of funding that the Town of Onoway provided to the Grad Parents Association for advertising costs for their cancelled June 26, 2020 graduation banquet

Pg 26-27
b) May 6, 2020 email from the Alberta Urban Municipalities Association (AUMA) – Barry Morishita, President advising of appointments to the Alberta Police Interim Advisory Board (note that one of the members is Deputy Mayor Angela Duncan, Alberta Beach)

Pg 28-34
c) AUMA/Alberta Municipal Services Corporation (AMSC) April 16, 2020 letter – various brochures attached for: shielded insurance premiums; best doctors; HISA (high interest savings account program)

d)

e)

f)

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- June 4, 2020 – Regular Council Meeting 9:30 a.m.
- June 18, 2020 – Regular Council Meeting 9:30 a.m.
- July 2, 2020 – Regular Council Meeting 9:30 a.m.
- July 16, 2020 – Regular Council Meeting 9:30 a.m.
- August 6, 2020 – Regular Council Meeting 9:30 a.m.
- August 20, 2020 – Regular Council Meeting 9:30 a.m.
- September 23-25, 2020 – AUMA Convention Calgary

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 7, 2020
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

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| | PRESENT | Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Jeff Mickle Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary |
| 1. | CALL TO ORDER | Mayor Judy Tracy called the meeting to order at 9:30 a.m. |
| 2. | AGENDA Motion #117/20 | MOVED by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, May 7, 2020 with the following addition: 7d) Beautification Committee CARRIED |
| 3. | MINUTES Motion #118/20 Motion #119/20 | MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, April 2, 2020 regular Council meeting be adopted as presented. CARRIED MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, April 16, 2020 regular Council meeting be adopted as presented. CARRIED |
| 4. | APPOINTMENTS/PUBLIC HEARINGS | n/a |
| 5. | FINANCIAL REPORTS Motion #120/20 | MOVED by Councillor Jeff Mickle that the April 30, 2020 Revenue and Expenses Report be adopted as presented. CARRIED |
| 6. | POLICIES & BYLAWS Motion #121/20 Motion #122/20 | MOVED by Councillor Lisa Johnson that Bylaw 771-20, a bylaw to authorize special tax charges to be levied against all taxable property in the Town of Onoway for the 2020 taxation year, be given first reading. CARRIED MOVED by Deputy Mayor Lynne Tonita that Bylaw 771-20 be given second reading. CARRIED |



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 7, 2020
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

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| | Motion #123/20 | MOVED by Councillor Jeff Mickle that Bylaw 771-20 be considered for third reading. CARRIED UNANIMOUSLY |
| | Motion #124/20 | MOVED by Councillor Pat St. Hilaire that Bylaw 771-20 be given third and final reading. CARRIED |
| | Motion #125/20 | MOVED by Deputy Mayor Lynne Tonita that Bylaw 772-20, a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2020, be given first reading. CARRIED |
| | Motion #126/20 | MOVED by Councillor Jeff Mickle that Bylaw 772-20 be given second reading. CARRIED |
| | Motion #127/20 | MOVED by Councillor Pat St. Hilaire that Bylaw 772-20 be considered for third reading. CARRIED UNANIMOUSLY |
| | Motion #128/20 | MOVED by Councillor Lisa Johnson that Bylaw 772-20 be given third and final reading. CARRIED |
| | Motion #129/20 | MOVED by Deputy Mayor Lynne Tonita that Bylaw 773-20, a bylaw for the purpose of imposing penalties on unpaid taxes for the 2020 year, be given first reading. CARRIED |
| | Motion #130/20 | MOVED by Councillor Lisa Johnson that Bylaw 773-20 be given second reading. CARRIED |
| | Motion #131/20 | MOVED by Councillor Jeff Mickle that Bylaw 773-20 be considered for third reading. CARRIED UNANIMOUSLY |
| | Motion #132/20 | MOVED by Councillor Pat St. Hilaire that Bylaw 773-20 be given third and final reading. CARRIED |
| 7. | ACTION ITEMS Motion #133/20 | MOVED by Councillor Pat St. Hilaire that Council approve the Business Continuity for Pandemic Plan, as amended, that was presented by Janice Christiansen, Deputy Director of Emergency Management. CARRIED |

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COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

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| | <p>Motion #134/20</p> <p>Motion #135/20</p> <p>Motion #136/20</p> <p>Motion #137/20</p> | <p>MOVED by Deputy Mayor Lynne Tonita that Council accept the discussion and updates on Covid-19 preparation for information, and that the Town continue to share information with Council and residents as necessary.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 10:40 a.m. to 10:45 a.m.</p> <p>MOVED by Deputy Mayor Lynne Tonita that, in recognition of the extreme circumstances resulting from the Covid-19 pandemic and resulting hardships faced by all property owners, that no capital projects budget be proposed for 2020 to allow the Town to facilitate cash flow requirements as a result of the tax deadline date being moved from June 30 to September 30, 2020 and utility payment relief for May, June and July 2020.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council approve the expenditure of \$5,000.00 from reserves for computer/server software to support the Muniware conversion provided by Tech-Masters Inc.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that the discussion of the Beautification Committee projects for 2020 be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |
| 8. | <p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #138/20</p> <p>Motion #139/20</p> | <p>MOVED by Councillor Pat St. Hilaire that the Town strike a Mural Committee to investigate whether the Town should explore revitalizing the Town with painted murals.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> |
| 9. | <p>INFORMATION ITEMS</p> <p>Motion #140/20</p> | <p>MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <p>a) Alberta Urban Municipalities Association (AUMA) – April 20, 2020 letter from Barry Morishita, President, to Honourable Kaycee Madu, Minister of Municipal Affairs, with suggestions on rolling out economic stimulus funding for shovel ready projects</p> |

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| | | <p>b) Alberta Municipal Affairs – April 20, 2020 letter from Minister Kaycee Madu, advising that 50% of the 20/21 Library operating grant will be advanced immediately, and the second installment provided in the Fall of 2020</p> <p>c) Alberta Municipal Affairs – April 15, 2020 letter from Gary Sandberg, Assistant Deputy Minister, extending the time to respond to the Municipal Accountability Review (MAP) matters to October 1, 2020</p> <p>d) Lac Ste. Anne County – March 30, 2020 letter from Donna Kerr advising that the Highway 43 Come Play With Me Early Childhood Coalition is ceasing operations as of March 30 and are sharing remaining budget dollars with area Libraries. Onoway Public Library received \$667.73</p> <p>e) Alberta Beach – April 27, 2020 letter from Bud Love, Chairman, 100 Year anniversary Chairman, advising that Alberta Beach Council has postponed their celebrations to Summer, 2021</p> <p style="text-align: right;">CARRIED</p> | | | | | | | | | | | | | | | | | | |
| 10. | CLOSED SESSION | n/a | | | | | | | | | | | | | | | | | | |
| 11. | ADJOURNMENT | As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:25 p.m. | | | | | | | | | | | | | | | | | | |
| 12. | UPCOMING EVENTS | <table> <tr> <td>May 21, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 4, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 18, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 2, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 16, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 23-25, 2020</td> <td>AUMA Convention</td> <td>Calgary</td> </tr> </table> | May 21, 2020 | Regular Council Meeting | 9:30 a.m. | June 4, 2020 | Regular Council Meeting | 9:30 a.m. | June 18, 2020 | Regular Council Meeting | 9:30 a.m. | July 2, 2020 | Regular Council Meeting | 9:30 a.m. | July 16, 2020 | Regular Council Meeting | 9:30 a.m. | September 23-25, 2020 | AUMA Convention | Calgary |
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| September 23-25, 2020 | AUMA Convention | Calgary | | | | | | | | | | | | | | | | | | |

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

(4)

**A BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA
TO BE KNOWN AS THE EMERGENCY MANAGEMENT BYLAW**

WHEREAS, pursuant to the *Emergency Management Act*, RSA 2000, c. E-6.8 as amended or repealed and replaced from time to time, Council is responsible for the direction and control of all Town of Onoway emergency responses;

NOW THEREFORE, the Council of the Town of Onoway, duly assembled enacts as follows:

This Bylaw is cited as the Town of Onoway "Emergency Management Bylaw".

1. DEFINITIONS

For the purposes of this Bylaw, the following words mean:

- a. *AEMA* means the Alberta Emergency Management Agency, which is the Alberta Government agency responsible for the coordination, collaboration and cooperation of all organizations involved in the prevention, preparedness and response to Disasters and Emergencies;
- b. *Town* means the Town of Onoway;
- c. *CAO* means *Chief Administrative Officer or Town Manager*, or designate;
- d. *Council* means the municipal Council for the Town of Onoway, and may include the Mayor, individual Councillors, or Council as a whole;
- e. *DDEM* means a Deputy Director of Emergency Management appointed by the DEM;
- f. *DEM* means the Town designate appointed as Director of Emergency Management by Council or the CAO;
- g. *Disaster* means an event that results in serious harm to the safety, health or welfare of people or in widespread damage to property;
- h. *DRP* means the Disaster Recovery Program managed by the Alberta Government to provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not-for-profit cooperatives), Local Authorities and government departments for uninsurable loss and damage caused by Emergencies and Disasters;
- i. *EMA* means the Emergency Management Agency established under this Bylaw exercising those powers and duties, which are granted by the *EM Act* and assigned to the EMA under this Bylaw;

- j. *EM Act* means the *Emergency Management Act*, RSA 2000, c. E-6.8;
- k. *Emergency* means an event that requires prompt coordination of action or special regulation of Persons or property to protect the safety, health or welfare of people or to limit damage to property or the environment;
- l. *EAC* means the Emergency Advisory Committee, which is established under this Bylaw consisting of all members of Council;
- m. *Emergency Management* means the development, coordination and execution of plans, measures and programs pertaining to prevention, preparedness, response and recovery before, during and after an Emergency event;
- n. *Emergency Procurement* means a procurement of goods or services, including sole source procurements, that bypasses normal procurement requirements, such as the need for a standing offer agreement, request for quote, request for proposal or an invitation to tender, when necessitated by Emergency or other unforeseen circumstances;
- o. *EOC* means the Emergency Operations Centre or a site from where Town officials can coordinate, monitor and direct Emergency response and recovery activities and disseminate information during an Emergency, or a location used for command and control of planned, non-emergent civic events; as of January 1, 2020 EOC is now called Incident Command Post (ICP);
- p. *Evacuation Order* means an evacuation order made under Section 19(1)(g) or Section 24(1)(b) of the *EM Act*;
- q. *Fire Chief* means the Person appointed by Council as head of the Town operated Fire Department;
- r. *IC* means the Incident Commander responsible for Emergency Management of an incident and may include the DEM, DDEM, or if a further sub-delegation has been made, the RIMT IC assigned to manage an incident;
- s. *ICP* means Incident Command Post which is a site from where Town officials can coordinate, monitor and direct Emergency response and recovery activities and disseminate information during an Emergency; or a location used for command and control of planned, non-emergent civic events;
- t. *LEMR* means the *Local Authority Emergency Management Regulation 203/2018*, in force on January 1, 2020;
- u. *Local Authority* means a municipality which has a council, pursuant to the MGA;
- v. *MEP* means the Municipal Emergency Plan prepared and maintained by the EMA to coordinate the response to an Emergency event;

- w. *MGA* means the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26;
- x. *Minister* means the Minister responsible for the EM Act;
- y. *Peace Officer* means a police officer or peace officer having jurisdiction and authority to enforce the EM Act, LEMR, and this Bylaw;
- z. *Person* means an individual and includes a firm, partnership, joint venture, proprietorship, corporation, department, board, agency, association, society or any other legal entity;
- aa. *RIMT* means the Capital Region Emergency Preparedness Partnership Incident Management Team or Persons who form part of that team;
- bb. *Risk* means a probability or Threat of damage, injury, liability, loss, or other negative occurrence that is caused by external or internal vulnerabilities, and that may be neutralized through preemptive action;
- cc. *SOLE* means a declaration of a State of Local Emergency by a Local Authority relating to all or any part of the Local Authority at any time when it is satisfied that an Emergency exists or may exist; and
- dd. *Threat* means a negative event that can cause a Risk to become a loss, expressed as an aggregate of Risk, consequences of Risk and the likelihood of the occurrence of the event. A Threat may be a natural phenomenon such as an earthquake, flood, storm or a human caused incident such as fire, power failure, sabotage, etc.

2. EMERGENCY ADVISORY COMMITTEE

- 2.1 A Local Authority shall, at all times, be responsible for the direction, control and administration of the Local Authority's Emergency response unless the Alberta Government assumes direction and control under Section 18 of the EM Act.
- 2.2 All Council members are members of the EAC. The Mayor is the Chair of the EAC. If the Mayor is absent, the Deputy Mayor shall chair the EAC.
- 2.3 The EAC shall meet at minimum, once each year and more frequently as required. Members of the EAC, including the Chair, shall be entitled to expenses in accordance with Council policy.
- 2.4 The EAC may meet on less than 24 hours' notice. Where meetings in person are not feasible, the Committee may convene by electronic means of communication.
- 2.5 Where the EAC is not able to meet in a timely manner; the powers of the EAC may be exercised by the Mayor acting alone, or in the Mayor's absence the Deputy Mayor, or in absence of the Mayor and Deputy Mayor, by any 2 members of Council.

- 2.6 The Managing Director of AEMA may prescribe the command, control and coordination system to be used by the EAC.
- 2.7 The Managing Director of the AEMA may prescribe courses that each Local Authority's Council members shall complete, by posting notice of the courses on the AEMA website. Any courses that are prescribed must be completed within 90 days of the Council member taking an official oath as required by the MGA (e.g., a Municipal Elected Officials Course).
- 2.8 The DEM may call an emergency meeting of the EAC when the DEM considers that an Emergency exists or may exist in the Town.
- 2.9 A quorum for an emergency meeting of the EAC is not dependent on the number attending, but on those Council members available to attend.
- 2.10 The EAC shall apply appropriate provisions of the Town's Procedures Bylaw for matters relating to parliamentary procedure.

3. EAC ROLES AND RESPONSIBILITIES

- 3.1 The EAC is to guide and direct the Town's EMA in the development of a MEP and any related programs.
- 3.2 The EAC is to pass a motion/resolution to appoint or unappoint a Person as the DEM (as stipulated by LEMR).
- 3.3 The Town's DEM:
 - a. shall be appointed through this Bylaw, and the EAC shall appoint the Person who holds the office of DEM, and by default this may fall to the CAO;
 - b. the CAO may delegate another Town designate to serve as the DEM; and
 - c. if another Town designate is appointed to serve as the DEM, the CAO shall cause that appointment to be recorded pursuant to the Town's Delegation of Authority.
- 3.4 When no Disaster or Emergency exists, the EAC shall:
 - a. on an annual basis, review and advise the Town about the MEP and related programs;
 - b. on an annual basis, approve the MEP;
 - c. assess the hazards, risks, and mitigation strategies affecting the Local Authority; and
 - d. determine the level of Emergency Management resourcing for the Town.



- 3.5 During an Emergency or Disaster, the EAC shall:
- a. maintain regular Council member duties, to the extent possible;
 - b. provide political, financial and resourcing support to the EMA; and
 - c. may be required to declare a SOLE.
- 3.6 The Mayor, or in the Mayor's absence, any 2 members of the EAC are authorized to declare, renew or terminate a SOLE.
- 3.7 Following an Emergency or Disaster, the EAC may,
- a. within 90 days, make an application to the DRP to provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not-for-profit cooperatives), municipalities and government departments for uninsurable loss and damage caused by Emergencies and Disasters; and
 - b. seek reasonable remuneration from the Person who caused the Emergency, for expenses and costs of the actions or measures for any Person who provides labour, services, equipment or materials to the municipality to eliminate the Emergency, pursuant to the MGA.
- 3.8 The members of the EAC, including the Chair, shall be entitled to expenses in accordance with Council policy.

4. EMERGENCY MANAGEMENT AGENCY

- 4.1 The Town's EMA is responsible for:
- a. the administration of the Local Authority's Emergency Management program;
 - b. the development, maintenance and implementation of the MEP. A Local Authority must review the MEP that applies to that Local Authority at least once per year;
 - c. the maintenance, establishment and operation of the ICP;
 - d. the provision of Emergency Management advice to the DEM and the EAC as required;
 - e. the conduct of all coordination and liaison with AEMA; and
 - f. coordinating and conducting all appropriate training to ensure the effective operation of the ICP.

- 4.2 The EMA shall provide updates to the EAC at least annually, or more frequently if directed to do so by the EAC. Updates may include:
- a. a summary of the EMA's prevention, preparation, response and recovery efforts;
 - b. the status of the Local Authority's EMA MEP;
 - c. status of training of ICP personnel;
 - d. planned training events; and
 - e. budget recommendations.
- 4.3 The EMA will utilize the command, control and coordination system prescribed by the Managing Director of AEMA (e.g., Incident Command System – Canada).

5. EMA TRAINING REQUIREMENTS

- 5.1 The LEMR sets out minimum training requirements for the EMA.
- 5.2 The Managing Director of the AEMA may prescribe courses that each director of a Local Authority EMA must complete, by posting notice of the courses on the AEMA's website. (e.g., Basic Emergency Management and ICS 100).
- 5.3 Individuals who have been assigned responsibilities respecting the implementation of the MEP must complete the posted courses within 18 months of being identified for this role, as long as training is available.

6. EMA TRAINING EXERCISES

- 6.1 Unless an exercise under subsection 6.2 is carried out that year, a Local Authority's EMA shall engage in at least 1 exercise per year in which participants identify a significant possible Emergency or Disaster scenario, and discuss how the Local Authority would respond to and resolve Emergency Management issues which may arise from the scenario.
- 6.2 A Local Authority's EMA shall engage in at least 1 exercise every 4 years in which participants identify a significant possible Emergency or Disaster scenario, and carry out actions as if the significant Emergency or Disaster was actually occurring, but without deploying personnel or other resources.
- 6.3 Section 6.2 does not apply to a Local Authority EMA that has responded to an Emergency or Disaster within the previous 4 years, which resulted in the implementation of the Local Authority's MEP and where a written post-incident assessment was completed that included observations, recommendations for improvement, and corrective action to be conducted.

- 6.4 A Local Authority EMA may fulfill the obligations set out in Sections 6.1 and 6.2 by participating in regional Emergency exercises that require the Local Authority to utilize relevant portions of the Local Authority's MEP.
- 6.5 A Local Authority EMA shall submit an exercise notification to the AEMA 90 days before engaging in the exercise required under 6.1 or 6.2. The exercise notification must outline the exercise scenario, state the exercise objectives, identify the participants, and state the date the exercise will be conducted.

7. DEM

7.1 The DEM plans and leads the responses to natural Disasters and other Emergencies, and is to ensure Town Council members and staff become familiar with Emergency procedures.

7.2 The DEM shall:

- a. ensure that all Emergency plans are prepared and coordinated as required by the EM Act, LEMR, and this Bylaw;
- b. act as Director of the ICP;
- c. coordinate all Emergency operations within the Town;
- d. conduct or direct appropriate training to ensure effective operation of the ICP, such as:
 - i. the incident command system and all position-specific training required by the Alberta Government under the EM Act or LEMR; and
 - ii. optional position-specific training or training intended to ensure the readiness or mental well-being of personnel assigned to Emergency Management for the Town (e.g., standard or emergency first-aid, and mental health resiliency training);
- e. perform other duties as required by the Town during an Emergency;
- f. appoint 1 or more Deputy DEM(s) as required; and
- g. appoint an Interim DEM as required.

7.3 The DEM is authorized to delegate and authorize further delegations of any powers, duties, and functions delegated to the DEM under this Bylaw.

7.4 The DEM may invite any Person or entity to work with or support the activation and management of the ICP, including:

- a. all departments within the Town;



- b. Alberta Health Services;
- c. public and separate school divisions;
- d. police or RCMP Services;
- e. municipalities that have entered into mutual-aid agreement(s) with the Town;
- f. the RIMT or Persons forming part of the RIMT team;
- g. local business or industry, or business or industry associations;
- h. local utility companies;
- i. Alberta or Canadian Government boards or agencies; and
- j. any other Person or non-governmental organization who might serve a useful purpose in the preparation or implementation of the MEP.

8. DEM TRAINING REQUIREMENTS

- 8.1 The LEMR sets out minimum training requirements for the DEM.
- 8.2 The Managing Director of the AEMA may prescribe courses that each Director of a Local Authority EMA shall complete by posting notice of the courses on the AEMA's website. (e.g., Basic Emergency Management, ICS 100, 200 & 300, and the Director of Emergency Management course).
- 8.3 Any courses prescribed for the DEM under the LEMR shall be completed within 18 months of the Person being appointed as the Director of a Local Authority's EMA, or within 6 months of the LEMR coming into force, whichever is later.

9. DDEM

- 9.1 The DDEM is to assist the DEM in planning and leading the responses to natural Disasters and other Emergencies, and to ensure Council members and staff become familiar with the Emergency procedures.
- 9.2 The DDEM shall assist the DEM to:
 - a. ensure that all Emergency plans are prepared and coordinated as required by the EM Act, LEMR, and this Bylaw;
 - b. act as Director of the ICP when appointed to do so by the DEM, or in the absence of the DEM;
 - c. coordinate all Emergency operations within the Town;

- d. conduct or direct appropriate training to ensure effective operation of the ICP; and
- e. perform other duties as required by the Town during an Emergency.

10. DDEM TRAINING REQUIREMENTS

10.1 A DDEM shall meet the minimum training requirements required for a DEM as defined in the LEMR.

11. DUTIES OF THE FIRE CHIEF

11.1 The DEM may appoint the Fire Chief as a DDEM.

11.2 The Fire Chief, or another person designated by the CAO, shall manage the day-to-day aspects of Emergency Management planning and preparedness, assist the DEM with all aspects of Emergency Management, and to ensure that the MEP and all other plans and programs are prepared, coordinated, maintained and submitted to the proper authorities as directed by the DEM.

11.2 The MEP shall include:

- a. an administrative description of the Local Authority's Emergency Management program;
- b. the procedures for implementing the MEP during an Emergency or exercise response;
- c. the Local Authority's plan for preparedness, response and recovery activities;
- d. a hazard and Risk assessment;
- e. Emergency Management program exercises that the Local Authority shall engage in;
- f. the Local Authority EMA's plan for regular review and maintenance of the Local Authority's MEP;
- g. the Local Authority EMA's plan for the review and maintenance of the Local Authority's MAP after an exercise, Emergency or Disaster;
- h. how the command, control and coordination system prescribed by Section 3(3) of the LEMR shall be used by the Local Authority's EMA;

- i. the assignment of responsibilities to Local Authority employees and Council members by position, respecting the implementation of the Local Authority's MEP;
 - j. a training plan for staff assigned with responsibilities under the Local Authority's MEP;
 - k. the mechanisms that shall be used to prepare and maintain an Emergency Management staff contact list for employees and Council members who have been assigned responsibilities respecting the implementation of the Local Authority's MEP;
 - l. the Local Authority's plan for communications, public alerts and notifications during exercises, Emergencies and Disasters; and
 - m. the Local Authority's plan for providing Emergency social services during an Emergency or Disaster.
- 11.3 The DEM, along with the Deputy DEM and Fire Chief, shall present the MEP to the EMA, a minimum of once each calendar year, and discuss the current practices and optimal Emergency Management planning for the Town.

12. SOLE

- 12.1 By resolution, the EAC may at any time when it is satisfied that an Emergency exists or may exist, make a declaration of a SOLE relating to all or any part of the Town.
- 12.2 The EAC shall ensure that the declaration identifies the nature of the Emergency and the area of the Town in which it exists.
- 12.3 When a SOLE is declared, the EAC shall:
- a. cause the details of the declaration to be published by any means of communication that it considers most likely to make known to the population of the area affected the contents of the declaration.
- 12.4 When a SOLE is declared, the DEM or IC may at anytime, in accordance with the MEP or related plans or programs:
- a. cause the MEP or any related plans or programs to be put into operation, if not already in operation;
 - b. acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an Emergency or Disaster;

- c. authorize or require any qualified Person to render aid of any type they are qualified to provide;
- d. control or prohibit travel to and from any area of the Town;
- e. provide for the restoration of essential services and the distribution of essential supplies, and provide, maintain and coordinate Emergency medical, welfare and other essential services in any part of the Town;
- f. cause the evacuation of Persons and the removal of livestock and personal property from any area of the Town that is or may be affected by a Disaster and make arrangements for the adequate care and protection of those Persons or livestock, and of their personal property;
- g. authorize the entry into any building or on any land, without warrant, by any Person in the course of implementing an Emergency plan or program;
- h. cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a Disaster, to attempt to forestall its occurrence, or to combat its progress;
- i. procure or fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies, and the use of any, services, resources or equipment within the Town for the duration of the SOLE. If impractical to procure equipment or services in accordance with the Town's procurement policy, the DEM may authorize an Emergency Procurement, and/or;
- j. authorize the conscription of Persons needed to meet an Emergency.

13. SOLE CANCELLATION OR TERMINATION

13.1 When, in the opinion of the EAC, an Emergency no longer exists in a Local Authority in relation to which a declaration of a SOLE was made, it shall by resolution or, in the case of the Minister responsible for the MGA, by order, terminate the SOLE declaration.

13.2 Immediately after:

- a. the passage of a resolution or order terminating a declaration of a SOLE;
- b. the cancellation by the Minister of a declaration of a SOLE; or
- c. the termination by lapse of 7 days of a declaration of a SOLE,

the EAC shall cause the details of the declaration, cancellation, or the termination lapse to be published by any means of communication that it considers most effective to the residents of the affected areas.

14. EVACUATION ORDERS

- 14.1 Following a declaration of a SOLE made by the EAC, an Evacuation Order may be issued by the DEM or DDEM, or by the RIMT IC when delegated the authority to serve as IC by the DEM, DDEM or CAO.
- 14.2 When circumstances permit, the DEM, DDEM or the RIMT IC should communicate notice of their intent to issue an Evacuation Order to the EAC, prior to issuing the Evacuation Order.
- 14.3 If the Emergency situation does not permit notice to be given to the EAC in advance, the DEM, DDEM or the RIMT IC may issue an Evacuation Order without seeking or obtaining further direction or input from the EAC.
- 14.4 Subject to Section 14.3, an Evacuation Order issued by the DEM, DDEM or RIMT IC shall be communicated to the EAC as soon as reasonably practicable.
- 14.5 Pursuant to Section 19.1(1) of the EM Act, If an Evacuation Order is made, every Person within the area that is the subject of the Evacuation Order shall leave the area:
- a. immediately, or
 - b. if a deadline for evacuation is specified in the Evacuation Order, by that deadline.
- 14.6 Section 19.1(1) of the EM Act does not apply to a Person acting under the direction of a Person exercising powers under Section 19(1) or 24(1)(b) of the EM Act, as the case may be, so long as there is a plan for safely evacuating that Person in a timely manner and the means available to carry out the plan.
- 14.7 An Evacuation Order shall be enforced by a Peace Officer having authority to enforce the EM Act or LEMR, and holding jurisdiction for the Town.

15. FINANCIAL

- 15.1 In accordance with the EM Act, Council may by a bylaw which does not require advertising, borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the EMA.
- 15.2 Council may, during or within 60 days after the SOLE, by a bylaw which does not require advertising but that is approved by the Minister responsible for the MGA, borrow any money necessary to pay expenses caused by the Emergency. This may include payment for services provided by the Provincial or Federal Government, when the services were provided at the request of the Town.

- 15.3 Council may enter into agreements with and, make payments or grants or both, to Persons or organizations for the provision of services in the development or implementation of MEP and related programs.
- 15.4 Council may, in accordance with the EM Act and this Bylaw, expend all sums required for the response to and recovery from an Emergency event.
- 15.5 In the event of a Disaster, the Alberta Government may provide financial assistance to individuals, small businesses (including farming operations), not-for-profit organizations (including not for-profit cooperatives), Local Authorities and government departments after a Local Authority applies for DRP relief on behalf of their residents, and if the program is approved.

16. NUMBER AND GENDER REFERENCES

- 16.1 All references in this Bylaw shall be read with such changes in number and gender as may be appropriate according to whether the reference is to a male or female Person, or a corporation or partnership.

17. SEVERABILITY PROVISION

- 17.1 If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

18. OFFENCE

- 18.1 Any Person who violates any provision of this Bylaw or interferes with or obstructs any Person in the exercise of any power or the performance of any duty conferred or imposed by this Bylaw is guilty of an offence and is liable upon conviction to a maximum fine of \$10,000, or in default of payment of the fine to imprisonment for a period not exceeding 1 year, or to both fine and imprisonment in such amounts.

- 18.2 Section 17 of the EM Act states that when a Local Authority declares a SOLE, any Person who:

- a. contravenes the EM Act or the LEMR;
- b. fails to comply with an Evacuation Order, or
- c. interferes with or obstructs any Person in the carrying out of a power or duty under the EM Act or the LEMR,

is guilty of an offence and liable to imprisonment for a term of not more than 1 year or to a fine of not more than \$10,000, or to both imprisonment and a fine.

18.3 No action lies against Council or a Person acting under the direction or authorization of Council for anything done or omitted to be done in good faith while carrying out a power or duty under the EM Act or this Bylaw.

19. REPEAL

19.1 Emergency Management Bylaw 768-19 is hereby repealed.

20. EFFECTIVE DATE

20.1 This Bylaw becomes effective upon third and final reading.

READ a first time on this 21st day of May, 2020.

READ a second time on this 21st day of May, 2020.

UNANIMOUS CONSENT to proceed to third reading on this 21st day of May, 2020.

READ a third time and passed on this 21st day of May, 2020.

SIGNED this 21st day of May, 2020

Mayor Judy Tracy

Chief Administrative Officer
Wendy Wildman



April 28, 2020

Town of Onoway
PO Box 540
Onoway, AB
T0E 1V0

Attention: Judy Tracy, Mayor

Re: Hazardous Waste Collection bins

Dear Ms. Tracy,

The Highway 43 East Waste Commission board is asking you and your council if you would receive hazardous waste from residents outside your municipality. The residents allowed will be residents within the Lac Ste. Anne County boundaries.

If you have any questions, please let me know.

Regards,

Joe Duplessie
Manager

Cc: Highway 43 East Waste Commission

From: Seniors and Housing Information <Seniorsinformation@gov.ab.ca>
Sent: May 12, 2020 9:01 AM
Cc: Seniors and Housing Information <Seniorsinformation@gov.ab.ca>
Subject: Seniors' Week – June 1 to 7, 2020

For more than 30 years, the Government of Alberta has recognized Seniors' Week to honour and celebrate seniors for their many contributions to our province. Seniors and Housing encourages communities, organizations and all Albertans to take the opportunity to recognize and celebrate seniors during Seniors' Week, June 1 to 7, 2020.

The Honourable Josephine Pon, Minister of Seniors and Housing, encourages all municipalities, First Nations communities and Metis Settlements to officially declare Seniors' Week. Attached is a Community Declaration to show your community's support and to generate greater awareness of the importance of seniors in Alberta. Please notify us of your declaration by emailing seniorsinformation@gov.ab.ca so this information can be highlighted on the ministry's website. Updates for Seniors' Week will be posted to the ministry website at <https://www.alberta.ca/seniors-week.aspx> over the coming weeks.

During these challenging times, Albertans are encourage to consider innovative ways to recognize, celebrate and support seniors in their communities while adhering to current social distancing restrictions. Visit <https://www.alberta.ca/index.aspx> for the most up-to-date information. If you are planning virtual events, please submit them to [Seniors and Housing Events Calendar](#) for consideration.

Thank you for your ongoing support of seniors in Alberta.

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DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 1 – 7, 2020 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to read 'Josephine Pon', written over a horizontal line.

The Honourable Josephine Pon, Minister of Seniors and Housing

Debbie Giroux

From: Penny Frizzell <penny@onoway.ca>
Sent: May 19, 2020 11:10 AM
To: 'Wendy Wildman'
Cc: JUDY TRACY; debbie@onoway.ca
Subject: FW: May 26 Onoway-Featured Happy Camper town/village

Penny Frizzell

penny@onoway.ca

Municipal Clerk & Records Management
Town of Onoway
Box 540
Onoway AB
T0E 1V0
780-967-5338

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From: Brent Shelton <bshelton@stingray.com>
Sent: May 19, 2020 11:08 AM
To: penny@onoway.ca
Cc: Marisa Jodoin <mjodoin@stingray.com>
Subject: May 26 Onoway-Featured Happy Camper town/village

Hi Penny... great chatting with you.

In the past Penny, 840 CFCW ran a summer promotion called The Happy Camper. Our Prize Patrol would visit various communities through out the summer (ie. Rainmaker Rodeo, St Albert Car Show) and highlight the event we were at. At that time, we would also promote to visit on-site for the chance to enter to win a spot at our "end of summer Happy Camper" giveaway. The grand prize is a CAMPER!!

This year, as you may well be aware, many towns and cities have little to no events. With this, we have converted to a VIRTUAL Happy Camper Contest. Each weekday from May 19 to August 28, we will highlight a town/city in our listening area. Listeners can call in for entry to win a CAMPER at the end of summer.

We have Onoway marked for May 26. With that, we'd love to receive a picture of Onoway (a welcome to sign, or image that truly depicts the city) that we will post to our social media feeds to highlight that day's VIRTUAL Happy Camper. In addition, we'd love to chat with someone that day from the town of Onoway (Mayor/etc), so they can highlight the attributes of Onoway and what may be going on summer the summer.

Are you able to provide a picture and person to interview?

Please get back to myself and Marisa, and let us know.

Thanks

Brent

Brent Shelton

MINISTRY OF GOOD TIMES - STINGRAY

PROPAGANDA ARCHITECT

K-97 | 840 CFCW | 96.3 TheBreeze | New Country 98.1 | W1440

(Marketing and Promotions Director & K-97 Assistant Program Director)

#2394 West Ed Mall | 8882-170st. | Edmonton | AB | T5T 4M2

W 780.443.7625 | C 780. 965.8224

bshelton@stingray.com

"The greatest pleasure in life is doing what people say you cannot do"



STINGRAY

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stingray.com

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: May 19, 2020 3:22 PM
To: 'Debbie Giroux'
Subject: FW: Building Purchase

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO 

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From: Mike Primeau <mprimeau@lsac.ca>
Sent: May 19, 2020 2:58 PM
To: Wendy Wildman <cao@onoway.ca>
Subject: Building Purchase

Hi Wendy,

I just spoke with Lynne about the County wanting to move forward with the purchase of the clinic building. Section 72 of the MGA speaks to this and written approval is required by the Town in writing to the County to authorize.

Could you add this to your agenda for Thursday to get Council approval?

Thanks,

Mike Primeau, MBA, C.Mgr., ICMA-CM, CLGM
County Manager, Lac Ste. Anne County

PLEASE NOTE: All Lac Ste. Anne County administration offices are closed to the public until further notice. County staff will work from home where possible, and have been advised to avoid all in-person meetings. All business-related travel including travel to off-site meetings, courses and conferences has been banned. Essential services will continue to be provided. Phone calls to the County will be fielded by the County's answering service and forwarded to the relevant departments.

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. TOLL-FREE: 1.866.880.5722 CELL: 780.305.4954 FAX: 780.785.2985

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Grad Parent Association

PO Box 431

Onoway, AB T0E 1V0



Dear Grad 2020 Supporter;

RE: Onoway High School - June 26, 2020 Graduation Banquet

Many thanks for your generous sponsorship to the 2020 Onoway High School graduation banquet that was to be held on Friday, June 26th, 2020. Unfortunately, due to the recent announcements by the Chief Medical Officer for Alberta regarding the restriction of the number of people allowed at gatherings, we have had to cancel this celebration.

In accordance with our bylaws, we are required to refund any monies collected for this event, so please find enclosed either your original sponsorship cheque or a cheque issued by our Association for the amount that you remitted.

In the future, we are hopeful that another event can be planned to celebrate our graduates and we will possibly be asking for your sponsorship again. Until then, please accept our sincere thanks for your contribution.

Stay well,

2020 Onoway Grad Parents Association

(25)

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: May 6, 2020 4:32 PM
To: 'Debbie Giroux'
Cc: 'Judy Tracy'
Subject: FW: Alberta Police Advisory Board Appointments

Deb – info for our next agenda.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: President <President@auma.ca>
Sent: May 6, 2020 3:19 PM
Subject: Alberta Police Advisory Board Appointments

Dear Mayors and CAOs:

Along with the new police costing model unveiled in December 2019, the Justice and Solicitor General ministry also announced the establishment of an Alberta Police Advisory Board to give municipalities a voice in setting provincial policing priorities.

This Board will be implemented in two phases:

1. In the first year, an Interim Board will develop the structure and scope of the Advisory Board.
2. On completion of the Interim Board's mandate, the work of the Operational Police Advisory Board will begin for a four-year term.

According to the Terms of Reference developed by the Justice and Solicitor General ministry, four of nine Interim Board representatives will include AUMA Board members. The remaining representatives will include the RMA Board and the Alberta Association of Police Governance Executive.

The Interim Board will be primarily focused on developing the appropriate board structure, governance processes and the mandate to support an efficient and effective Operational Police Advisory Board. The Interim Advisory Board will also have the responsibility to keep municipal

members (councils and local policing/advisory committees) apprised of government policing priorities and initiatives respecting policing priorities and Interim Board mandate matters.

AUMA's Interim Board appointments are as follows:

- Mayor Bill Given, City of Grande Prairie
- Deputy Mayor Angela Duncan, Village of Alberta Beach
- Councillor Tanya Thorn, Town of Okotoks
- Councillor Trina Jones, Town of Legal

Interim Board members were appointed to ensure broad municipal perspectives and to align with each of the four RCMP districts (Central Alberta, Eastern Alberta, Southern Alberta and Western Alberta) as closely as possible.

Once the Interim Board has completed its mandate, AUMA will be reaching out to membership, looking for nominations to serve on the Operational Police Advisory Board.

Sincerely,

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6



Toll Free: 310-AUMA | www.auma.ca



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April 16, 2020

Dear AUMA Associate Member:

Welcome to AUMA

Greetings from the dedicated team at the Alberta Urban Municipalities Association (AUMA). Please find enclosed an AUMA membership invoice.

We greatly appreciate you joining a part of Alberta’s largest municipal government network, which exists because of our members. The collective power of our members enables us to support your organization as it contributes to build a stronger, thriving community.

The Value of Your Membership

Our business services use the combined purchasing power of our members to address municipal and non-profit needs. This means our focus is on tailored specialized services for you, and not to generate profits for third-party shareholders. As a result, these are just some of the benefits we offer our members like you:

- **Shielded Insurance Premiums.** Members who are part of our insurance reciprocal are shielded from the market and pricing shocks being experienced by other entities in Alberta.
- **Best Doctors.** Subscribers to our Employee Benefits Group Disability program receive access to *free* second opinions on their health and psychological treatments for them and their family members.
- **Attractive Interest Rates.** In partnership with the Government Financial Officers Association (GFOA) of Alberta and CIBC, we offer HISA, a pooled high interest savings account program.

As a member of AUMA, you are also eligible to access **free services** like Casual Legal.

Enclosed is brochures of these business services organizations such as yours have found to be of great value. If you have any questions, please call us at **310-AUMA (2862)** or e-mail us at **clientdevelopment@auma.ca**.

We thank you for your continued commitment to AUMA, and we look forward to working with you for years to come.

Yours truly,

Dan Rude, AUMA CEO

28

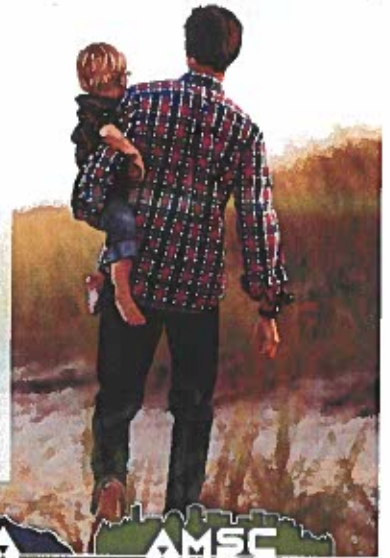
We've got your back.

You work hard to serve the needs of your community. At AMSC, we value your efforts and our programs are built to serve your needs.

We believe that you deserve high value and performance from your group benefits plan. By protecting a group of more than 14,000 employees, we are able to provide a superior and comprehensive Employee Benefits program with many value-added features.

Whether you're looking for basic solutions or a more comprehensive plan—we're ready to meet your employee benefit needs.

Talk to us about how our offerings can meet your needs: benefits@auma.ca.



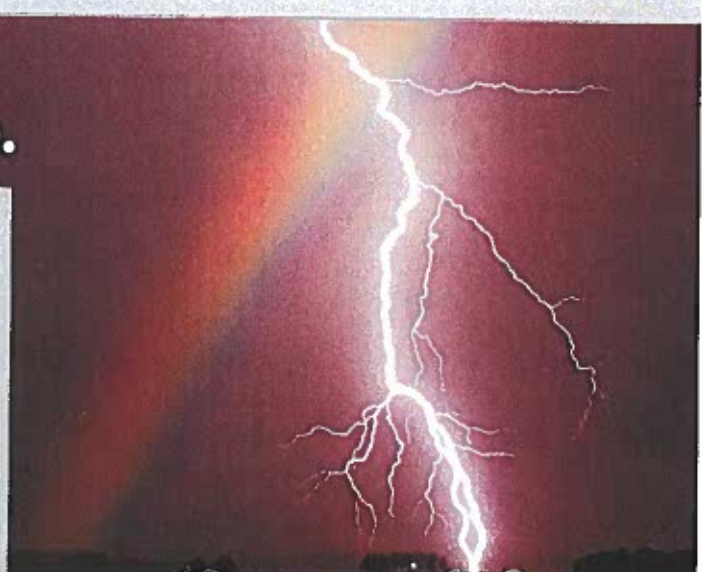
310-AUMA | auma.ca/benefits

Life can be unpredictable.

At AMSC, our General Insurance program is designed for the unique situations our members face. With over 40 years of experience, we support more than 900 members in managing their risk.

As a not-for-profit insurance provider, we take pride in creating value for our members. We are proud to offer you price stability and unique insurance coverages that serve your needs—we have you covered.

Contact us for more information and a quote: insurance@auma.ca.



310-AUMA | auma.ca/insurance

Introducing the
High Interest Savings Account
that's made for you.

AUMA has partnered with the Government Finance Officers Association of Alberta and CIBC to bring our members, **municipalities and community-related organizations**, a pooled High Interest Savings Account (HISA).

Create your account and start earning today.



Grow your money

Earn interest at an annual effective rate of:

2.40%*

No fees.

Move your money

Liquid — not locked in.

Make a deposit to or a withdrawal from your account at **any time** in one simple step.

Secure investment

Steady growth, Municipal Government Act compliant, and CDIC deposit protection**

Support communities

Investing in our pooled account unlocks a higher interest rate for Alberta's communities.

In partnership with:

gfoaalberta



Contact us today for more details:

310-AUMA | hisa@auma.ca | auma.ca/investment

*This rate is attached to CIBC prime rate and HISA pool's balance. In trust member accounts have a requirement of a minimum balance of \$10,000.

**Visit cdic.ca for more information on CDIC deposit protection.

Energy Program

Our Energy Program provides outstanding value through aggregation, expert advice, and industry leading customer service.

Our energy aggregation process unlocks access to the wholesale market – increasing participation, driving competition, and ensuring our members get access to the best price at the time of the transaction.

We are committed to sharing our energy expertise and providing industry leading customer service.

Our Energy program has identified over

\$450,000

IN SAVINGS FOR OUR MEMBERS

in the regulated portion of their bill.

Outsourcing energy procurement, a service that's available at no additional cost to our members, could cost a municipality an additional

\$10,000/YEAR TO \$25,000/YEAR



Retirement Services

Our Retirement Services offers 3 retirement plans and 2 savings programs tailored to meet municipal needs, allowing you to choose the options that best serve your needs.

2000
EMPLOYEES COVERED

in our
Retirement
Services
program



\$

\$110M

ASSETS UNDER MANAGEMENT

High Interest Savings Account

AUMA has partnered with the Government Finance Officers Association of Alberta (GFOA Alberta) and CIBC to bring our members a pooled High Interest Savings Account (HISA).

HISA offers a highly competitive interest rate, is a secure investment option featuring MGA compliance and CIDC deposit protection, and your money is fully-liquid.



Insurance & Risk Services

With over 40 years of experience, we provide access to coverages that aren't easily achieved and that are tailored to municipal needs.

In 2020, our Insurance & Risk Services provided a premium offset of

\$2M shielding our members from staggering market shocks

886 MEMBERS participate in our insurance pool



AMSC administers

~5200 POLICIES for its members



In 2019, members submitted

516 new claims

and AMSC managed just over **\$8.75M** in claims dollars

\$11.6B in property and contents **INSURED**

Our goal is to find ways to pay claims.

Employee Benefits

Our Employee Benefits program is created and managed by AMSC – not by a broker on behalf of an insurance company – for the benefit of our members.

By supporting a group of over 14,000 employees and over 360 employers, we are able to build efficient plans.

More of your money goes into the plan.

With mental health issues on the rise, we are proud to offer our members robust support.

7500 PEOPLE are offered personalized support through our Employee and Family Assistance Program



Participating members can access support **24/7**



In person



Over the phone



Online

Your available services:

Expert Medical Opinion*

Review of an existing diagnosis and treatment from a world-renowned expert to confirm them or recommend a change.

Best Doctors 360°

Get a variety of information that's condition-specific, including a website, articles, and community resources that can assist your medical needs.

FindBestDoc

Provides a list of local physicians with a specialty in your condition.

FindBestCare

Help accessing treatment from world-renowned experts outside of Canada.

Mental Health Navigator

Get a review of your mental health whether you're struggling with a personal issue or if you feel that an existing mental health condition isn't improving or treatment isn't working, we can help you get on the correct treatment plan and guide you through the complex mental healthcare system.

Best Doctors®

Starting a case is easy

Go online at bestdoctors.com/canada/start
or call 1-877-419-2378

Life can be unpredictable.

At AMSC, our General Insurance program is designed for the unique situations our members face. With over 40 years of experience, we support more than 900 members in managing their risk.

As a not-for-profit insurance provider, we take pride in creating value for our members. We are proud to offer you price stability and unique insurance coverages that serve your needs—we have you covered.

Contact us for more information
and a quote: insurance@auma.ca.

Save the Date!

**2020 AUMA Convention
& AMSC Trade Show**

September 23-25, 2020

Calgary TELUS Convention Centre
Calgary, AB



auma.ca/events

For sponsorship and trade show information, contact us at info@ama.ca