

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, JULY 2, 2020 IN THE COUNCIL CHAMBERS
OF THE ONOWAY CIVIC OFFICE AT 9:30 A.M.**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletions

3. ADOPTION OF MINUTES

Pg 1-5

- June 18, 2020 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

5. FINANCIAL REPORTS – n/a

6. POLICIES & BYLAWS – n/a

7. ACTION ITEMS

- a) **Coronavirus Preparation/Update – Standing Item – Verbal update at meeting time.
(for discussion and direction of Council at meeting time.)**

Pg 6-8
b) HEMS (Helicopter EMS) Review – Please refer to the attached June 16, 2020 email from Alberta Health Services advising of a webinar being held on Thursday, July 16, 2020 at 1:00 p.m. or 7:00 p.m. to discuss helicopter ambulance services in Alberta (to authorize the attendance of Council and Administration or to accept for information)

c)

d)

e)

8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 3)

d) CAO Report

- Library update

- Fire Services

Pg 9-19 - Canadian Taxpayers Federation June 2020 Municipal Spending Report

e) Public Works Report

9. INFORMATION ITEMS

Pg 20-21
a) Canada Summer Jobs Program Approval - June 18, 2020 email from Dane Lloyd, MP, advising of approval for 4 jobs for full time students aged 15-30 years of age (for a total of \$16,800.00)

Pg 22-32

b) Alberta Culture Days 2020 Grants – June 18, 2020 email from Shane Getson, MLA's office advising of grant funding streams for hosting events between September 1 to 30 to celebrate Alberta Culture Days

Pg 33-38

c) Lac Ste. Anne Foundation – Minutes from their March 4 and 30, 2020 Board meetings

Pg 39

d) Alberta Municipal Affairs – Undated letter from Gary Sandberg, Assistant Deputy Minister advising that the Community Peace Officers' (CPO's) special enforcement authority to enforce Public Health Orders ended on June 15, 2020 when the Provincial state of public health emergency lapsed

e)

f)

g)

10. CLOSED SESSION – Pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP)–Disclosure Harmful to Personal Privacy

11. ADJOURNMENT

12. UPCOMING EVENTS:

- July 16, 2020 – Regular Council Meeting 9:30 a.m.
- August 6, 2020 – Regular Council Meeting 9:30 a.m.
- August 13, 2020 – EOEP Public Engagement 2:30 p.m.
- August 20, 2020 – Regular Council Meeting 9:30 a.m.
- August 20, 2020 – EOEP Public Engagement 2:30 p.m.
- August 27, 2020 – EOEP Public Engagement 2:30 p.m.
- September 3, 2020 – Regular Council Meeting 9:30 a.m.
- September 3, 2020 – EOEP Public Engagement 2:30 p.m.
- September 17, 2020 – Regular Council Meeting 9:30 a.m.
- September 23-25, 2020 – AUMA Calgary

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 18, 2020
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	ABSENT	Councillor: Jeff Mickle
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #170/20	MOVED by Councillor Lisa Johnson that Council adopt the agenda of the regular Council meeting of Thursday, June 18, 2020 with the following additions: 7g) Ste. Anne Natural Gas Co-Op Fundraiser for Kids with Cancer 7h) Dane Lloyd, MP Request regarding Broadband CARRIED
3.	MINUTES Motion #171/20	MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, June 4, 2020 regular Council meeting be adopted as presented. CARRIED
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS Motion #172/20	MOVED by Deputy Mayor Lynne Tonita that Bylaw 775-20, a bylaw for the purpose of cancelling a portion of Plan 802 0999, and consolidating Lots 5 and 6, Block 10 to establish Lot 5A, be given first reading. CARRIED
	Motion #173/20	MOVED by Councillor Lisa Johnson that Bylaw 775-20 be given second reading. CARRIED
	Motion #174/20	MOVED by Councillor Pat St. Hilaire that Bylaw 775-20 be considered for third reading. CARRIED UNANIMOUSLY



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REGULAR COUNCIL MEETING MINUTES
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	<p>Motion #177/20</p> <p>Motion #178/20</p> <p>Motion #179/20</p> <p>Motion #180/20</p> <p>Motion #181/20</p> <p>Motion #182/20</p> <p>Motion #183/20</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Council accept the discussion and updates on Covid-19 preparation for information, and that the Town continue to share information with Council and residents as necessary.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council approve the revised Terms of Reference for the Partners in Progress Steering Committee.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Council be authorized to attend the Elected Officials Education Program Course-Council's Role in Public Engagement, a four-part course, at a cost of \$200.00 per elected official.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that Council has no objections to the installation of a sign for the Farmers' Market in Town, subject to the site recommendation of the Public Works Manager, and that such sign be supplied, installed and maintained by the Onoway and District Agricultural Society.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council ratify the actions taken by Administration regarding Onoway Grad, 2020 which include a financial donation and the purchase of banners acknowledging graduation.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that the Town of Onoway approve the Memorandum of Understanding between Onoway and the Town of Mayerthorpe for the provision of temporary cover-off for Water Treatment, Water Distribution and Waste Water Treatment Operators.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that Council approve a financial contribution in the amount of \$500.00 towards the Ste. Anne Natural Gas Co-Op annual fundraiser for the Kids with Cancer Society, which is an on-line Downhill Dash Bike Campaign this year, in lieu of their usual annual golf tournament.</p> <p style="text-align:right">CARRIED</p>
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TOWN OF ONOWAY
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COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	Motion #184/20	MOVED by Councillor Pat St. Hilaire that the Broadband information that was provided to Council by Dane Lloyd, Member of Parliament, be referred to the Partnership Committee for further discussion and review as this appears to best be an opportunity for a regional application and that this item be deferred to Council's July 16, 2020 meeting for an update.	CARRIED																								
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #185/20	MOVED by Councillor Pat St. Hilaire that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and Public Works Manager be accepted for information as presented.	CARRIED																								
9.	INFORMATION ITEMS Motion #186/20	MOVED by Councillor Lisa Johnson that Council accept the following items for information as presented: a) Alberta Municipal Affairs – June 15, 2020 letter from Deputy Minister Paul Wynnyk, advising of amendments to the regional services commission (RSC) framework that was developed as part of the Government's red tape reduction strategy. b) Town of Onoway Subdivision Authority Time Extension – June 15, 2020 letter from Development Officer Tony Sonnleitner advising Westporte Properties of approval of their request for an extension for subdivision of 4602 – 47 Avenue until June, 2021.	CARRIED																								
10.	CLOSED SESSION	n/a																									
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 10:45 a.m.																									
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		September 17, 2020	Regular Council Meeting	9:30 a.m.
		September 23-25, 2020	AUMA Convention	Calgary

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

DRAFT

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debbie@onoway.ca

From: cao@onoway.ca
Sent: June 16, 2020 11:31 AM
To: debbie@onoway.ca
Subject: FW: Webinar: Learn more about Alberta's HEMS review
Attachments: HEMS Review Webinar Invitation postcard.pdf

Flag Status: Flagged

Deb – this is July 16 . Let's put on our next agenda for consideration.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Traci DelColle <Traci.DelColle@albertahealthservices.ca>
Sent: June 16, 2020 10:21 AM
To: Gordon Bates <Gordon.Bates@albertahealthservices.ca>
Subject: Webinar: Learn more about Alberta's HEMS review

Good morning,

AHS is currently reviewing helicopter EMS services across the province. Be part of the process by taking part in one of our webinars.

Helicopter Air Ambulance services provide a vital service to Albertans across the province. Learn about HEMS and ask questions about the review at one of our upcoming webinars:

Thursday, July 16 at 1 PM or 7 PM.

Advance registration is required. To register please email HEMSreview@AHS.ca

For more information visit Together4Health.ca/HEMSengagement

Thank you,

Gord Bates



Associate Executive Director
Provincial Air Ambulance & IFT Strategy

Traci DelColle

Senior Administrative Coordinator For
Gordon Bates, Associate Executive Director
Dr. Kevin Lobay, Medical Director
AHS Emergency Medical Services
Provincial Air Ambulance & IFT Strategy

Air Operation Centre, Edmonton International Airport, Suite 219, 1519 – 35 Avenue East, Edmonton, Alberta T9E 0V6

☎ 780.701.7429 | office: 780-407-4945 | traci.delcolle@ahs.ca



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Helicopter EMS (HEMS) Review

An Alberta Solution

Helicopter air ambulances provide a vital service to Albertans across the province.

Learn about HEMS and ask questions about the Review at one of our webinars.

Thursday, July 16 @ 1:00 p.m. or 7:00 p.m.

To register, email HEMSReview@ahs.ca

Visit Together4Health.ca/HEMSEngagement

From:
Sent: June 21, 2020 3:29 PM
To: 'Wendy Wildman' <cao@onoway.ca>
Subject: Something to think about

Wendy

Good to see you again the other day. I'm sure you're practicing all the good things to keep COVID-19 at bay.

Don't know if you've see the Municipal Spending Report June 2020 – by the Canadian Taxpayers Federation.

I'm not a big fan of the CTF and you can read into numbers and interpret numbers in all kinds of ways but I have 2 views on the Onoway numbers.

Average expenditure for small towns (P5-7) is \$3,797.
Onoway's expenditure (P6) is \$3,136.

If Onoway spent an additional \$661 per person to reach the average (another \$66,000+) we could do something to make our community better - more support to volunteer groups, improve sidewalks and roads, plant more flowers for heaven's sake.

On the other hand, i could argue that we are in a good position re services and we have a community we can be proud of (that's why I've lived here many years) and town council is being prudent with spending tax dollars so why complain – who cares about average?!

Stay safe.

[← Back](#)

Albertans need municipal governments to stop overspending

Author: [Franco Terrazzano](#) 20/06/2020

[Alberta Commentary](#)



Alberta families and businesses have been tightening their belts for years and now it's time for big spending municipal governments to follow that example.

There's lots of room for Alberta municipalities to save a lot of money.

"Municipalities have experienced significant revenue growth of 48 per cent per person [between 2007 and 2017]," [explained](#) the Blue Ribbon Panel on Alberta's finances. "Alberta's municipal per capita expenses were the second highest among provinces (behind Ontario where municipalities also deliver a range of social services).

"Per capita capital spending in Calgary and Edmonton is among the highest for comparable cities across Canada."

The Canadian Taxpayers Federation released a [report](#) analyzing per person spending of Alberta's municipal governments and the results aren't pretty. Calgary and Edmonton spend more than other major Western Canadian cities, such as Vancouver, Regina, Saskatoon and Winnipeg. If Calgary and Edmonton brought spending in line with these other major Western Canadian cities, their taxpayers would save \$656

million and \$566 million respectively every year.

While Calgary and Edmonton are clearly big spenders, Medicine Hat has the dubious honour of being the biggest spending large Alberta municipality, spending more than \$6,000 per person annually. Wood Buffalo and Lethbridge are next in line, spending \$5,246 and \$3,956 annually.

Greenview is Alberta's biggest spending mid-sized municipality (5,000 – 30,000 people), spending nearly \$15,000 per person annually. The next two biggest spenders are Yellowhead County and Lac La Biche County.

To put all of these big-spending municipalities in perspective, the average spending for each size of Alberta municipality is around \$3,500 per person.

Municipalities such as Greenview that cover large areas undoubtedly face unique challenges. But a quick look at [Greenview's strategic plan](#) shows that local politicians could better control spending.

For example, the county notes that it "heavily invests in recreation" and brags about its big labour costs.

"Competitive wages, generous benefits and employer contributions, coupled with an investment in a comprehensive health and safety program, Greenview employees enjoy a substantially beneficial work environment," reads Greenview's strategic plan.

With many Albertans outside of government struggling to pay their bills, government spending on recreation and labour are two key areas for all municipalities to rein in.

Ranging from \$16,964 to \$23,151 annually, the counties of Northern Sunrise, Opportunity and Ranchland are the small Alberta municipalities that spend the most per person.

Alberta municipalities should follow the lead of the provincial government which is beginning to rollback more than a decade of runaway spending.

"Clearly we're going to need to be more ambitious, we're going to need to go further in finding savings, operating more efficiently and potentially other measures," [said](#) Kenney who originally planned to only cut the government's operating spending by 2.8 per cent over four years.

Kenney knows that he needs to cut spending so Albertans aren't forced to give up more of their paycheques to higher taxes.

"I cannot imagine a dumber thing to do in the midst of a time of economic fragility, an oil price collapse and a global recession, than to add a multi-billion dollar tax on the Alberta economy and Alberta families," Kenney [said](#) when asked about higher taxes to pay down the government's ballooning debt.

Kenney could do all the right things such as reducing provincial spending and taxes, but families and businesses won't be able to fully recover if municipal governments don't cut wasteful spending and lower taxes. Property taxes are especially harmful for the thousands of laid off workers and the many struggling businesses because the tax bills on our homes and offices are still due, regardless of income.

Families and businesses have been tightening their belts for years. Even the province is starting to take the government spending problem seriously. It's time for Alberta's municipal governments to get with the program and start cutting wasteful spending.

This column was originally published in the [Calgary Sun](#) on June 20, 2020.

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Who we are

About

A citizens advocacy group dedicated to **lower taxes**, less waste and accountable government.

Contact us

The Canadian Taxpayers Federation (CTF) is a federally incorporated, not-for-profit citizen's group dedicated to lower taxes, less waste and accountable government. The CTF was founded in Saskatchewan in 1990 when the Association of Saskatchewan Taxpayers and the Resolution One Association of Alberta joined forces to create a national organization. Today, the CTF has 235,000 supporters nation-wide.

The CTF maintains a federal office in Ottawa and regional offices in British Columbia, Alberta, Prairie (SK and MB), Ontario, Quebec and Atlantic. Regional offices conduct research and advocacy activities specific to their provinces in addition to acting as regional organizers of Canada-wide initiatives.

CTF offices field hundreds of media interviews each month, hold press conferences and issue regular news releases, commentaries, online postings and publications to advocate on behalf of CTF supporters. CTF representatives speak at functions, make presentations to government, meet with politicians, and organize petition drives, events and campaigns to mobilize citizens to affect public policy change. Each week CTF offices send out Let's Talk Taxes commentaries to more than 800 media outlets and personalities across Canada.

Any Canadian taxpayer committed to the CTF's mission is welcome to **join at no cost and receive issue and Action Updates**. Financial supporters can additionally receive the CTF's flagship publication The Taxpayer magazine published three times a year.

The CTF is independent of any institutional or partisan affiliations. All CTF staff, board and representatives are prohibited from holding a membership in any political party. In 2018-19 the CTF raised **\$5.1-million** on the strength of 30,517 donations. Donations to the CTF are not deductible as a charitable contribution

The **2019 Annual Report** outlines what we accomplished last year

The CTF's bylaws can be found **HERE** and our privacy statement can be found **HERE**.

- **Setting the record straight: How the CTF is governed**
- **Setting the record straight: Why the CTF protects the privacy of its donors**
- **Setting the record straight: The 'corporate agenda'?**

Canadian Taxpayers Federation

A citizens advocacy group dedicated to lower taxes, less waste and accountable government.

You have the power to change who influences politics in our country. Together we can stand up for individual taxpayers.

Donate

Join and be the first to take action on important issues

First name*

Last name*





[< Back](#)

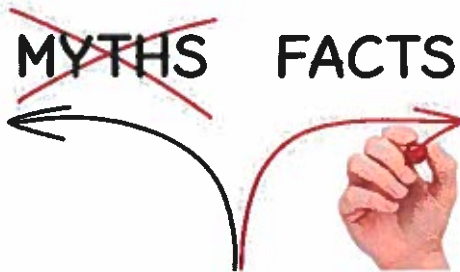
[About](#)

Setting the record straight: How the CTF is governed

Author: [Scott Hennig](#) 22/08/2014

[Federal Blog](#)

[Contact us](#)



The Canadian Taxpayers Federation is certainly no small organization. We have over 200,000 supporters 24,103 of whom made 31,205 donations to us last year. We also have over 106,000 [Facebook](#) fans and thousands more on [Twitter](#), [Instagram](#) and [YouTube](#).

However, from time to time some folks claim the CTF is not a grassroots organization, or that we're incredibly small, because we have "five members." The truth is that we sometimes have four, sometimes five and currently we have [six](#). According to our [bylaws](#) we can have as few as three and as many as 20.

To be clear, what they, and we, are talking about are our [board members](#)

Our board is made up of accomplished people from across Canada. Not only is each an uncompensated volunteer, all of them are CTF donors. Each has agreed as a condition of board membership to give up any partisan affiliations (no memberships, no donations) and travel up to three times a year to attend board meetings – normally on weekends.

Implying that the organization is small because of the size of its board is peculiar. Walmart has a board of directors of [12 people](#) and is one of the largest companies in the world.

As correctly pointed out, our board members are our "members." They are responsible to monitor and maintain the integrity of the CTF's mission, conduct, strategic planning and finances. Each year the board approves any changes to the organization's strategic plan, annual communications goals and tactics and, of course, the budget. The board also appoints our auditors each year. The CTF's president and CEO reports to the board of directors.

The board of directors does not have any involvement in the day-to-day operation of the CTF. Nor do any board directors have signing authority on behalf of the organization.

Any Canadian who supports the CTF's mission can become a "supporter." This puts them on our email list for regular Action Updates. Currently the CTF has over 200,000 supporters. Supporters are then solicited for donations, of which we received 31,205 totaling [\\$5.1 million](#) in 2017-18. Petition signers are not counted as part of the over 200,000 supporters (if we did that, the number would be over one million). The CTF does not have a charitable tax number or issue charitable donation tax receipts. The CTF does not accept any government funding.

Yet, some folks don't like the CTF's structure. The good news for those folks is that they do not have to join or donate to the CTF or contribute any of their tax dollars (let alone support us involuntarily through deduction of mandatory union dues!). As for our existing support base, to our knowledge not a single supporter or donor has left the organization because of our structure. Ever.

The CTF has every incentive to stay closely connected to its supporters and donors. We regularly send surveys and receive more than 100 pieces of correspondence from supporters and donors each week. The feedback is important and helps make us more effective. We know that if we're not advocating the positions our supporters want, we run the risk of shutting down. Supporters and donors can easily choose not to donate, and we would no longer exist. The decision to support and/or donate is always an individual's choice.

However, the question of why the CTF does not make every donor/supporter/Canadian a "member," allowing them to vote annually for board members, the budget, etc. is a fair one.

There are two main reasons:

First, it was the structure handed down by the founders who believed as the organization became more effective that it could be subject to takeover by groups hostile to the CTF. The founders were most concerned about takeover by political parties, but obviously, unions and various other agitators for big government fall into the same category.

But the more important reason is effectiveness. What structure most effectively advances the organization's mission: One bogged down in meetings, procedures and elections or one that is lean, performance-based and nimble?



Municipal Spending Report

Franco Terrazzano
Alberta Director

Canadian Taxpayers Federation

JUNE 2020

About the Canadian Taxpayers Federation

The Canadian Taxpayers Federation is a federally incorporated, not-for-profit citizens' group dedicated to lower taxes, less waste and accountable government.

The CTF was founded in Saskatchewan in 1990 when the Association of Saskatchewan Taxpayers and the Resolution One Association of Alberta joined forces to create a national organization. At the end of 2019, the CTF had 235,000 supporters nationwide.

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Canadian Taxpayers Federation

PO Box 14063 Richmond Road PO,
Calgary, AB T3E 7Y7

Franco Terrazzano,
Alberta Director

fterrazzano@taxpayer.com | 403-918-3532

Introduction

With property tax bills being mailed to taxpayers, the Canadian Taxpayers Federation analyzed which Alberta municipal governments are spending the most and least per person, based on data published by the Alberta government. Taxpayers can use this report to see how much their municipal governments are spending per resident, which is proxy for the overall tax burden to fund the municipal government, and compare their municipal governments with similar cities and towns in Alberta.

Alberta taxpayers should also be aware that Alberta municipal governments tend to spend more than their counterparts in other provinces. As the Blue Ribbon Panel explained:

“Alberta’s municipal per capita expenses were the second highest among provinces (behind Ontario where municipalities also deliver a range of social services). Per capita capital spending in Calgary and Edmonton is among the highest for comparable cities across Canada.”

Big cities (population: 30,000+)

The three cities that are spending the **most** per person are:

1. Medicine Hat = \$6,243 annually
2. Regional Municipality of Wood Buffalo = \$5,246 annually
3. Lethbridge = \$3,965 annually

The three cities that are spending the **least** per person are:

1. Airdrie = \$2,172 annually
2. Lloydminster = \$2,422 annually
3. Rocky View County = \$2,556 annually

*** The appendix compares Calgary and Edmonton with other major Western Canadian cities. Calgary and Edmonton spend more per person than other major Western Canadian cities.

Big Cities (population: 30,000+)		
Rank (Highest to lowest spending)	City	Spending/Person
1	Medicine Hat	\$6,243
2	Regional Municipality Of Wood Buffalo	\$5,246
3	Lethbridge	\$3,956
4	Strathcona County	\$3,787
5	Red Deer	\$3,544
6	Leduc	\$3,206
7	Edmonton	\$3,116
8	Calgary	\$3,044
9	St. Albert	\$2,896
10	Grande Prairie	\$2,779
11	Spruce Grove	\$2,645
12	Rocky View County	\$2,556
13	Lloydminster	\$2,422
14	Airdrie	\$2,172
Average		\$3,401

Medium-sized municipalities (population: 5,000–30,000)

The three mid-sized municipalities that are spending the **most** per person are:

1. Municipal District of Greenview = \$14,911 annually
2. Yellowhead County = \$6,177 annually
3. Lac La Biche County = \$6,088 annually

The three mid-sized municipalities that are spending the **least** per person are:

1. Chestermere = \$1,687 annually
2. Didsbury = \$1,970 annually
3. Coaldale = \$1,972 annually

Medium-sized municipalities (population: 5,000–30,000)		
Rank (Highest to lowest spending)	Municipality	Spending/Person
1	Municipal District of Greenview	\$14,911
2	Yellowhead County	\$6,177
3	Lac La Biche County	\$6,088
4	Kneehill County	\$5,358
5	County of Vermilion River	\$5,321
6	Municipal District of Bonnyville	\$5,290
7	Leduc County	\$5,253
8	Banff	\$5,008
9	Lacombe County	\$4,722
10	Wheatland County	\$4,488
11	Clearwater County	\$4,459
12	Country of Grande Prairie	\$4,337
13	County of Stettler	\$4,199
14	County of St. Paul	\$4,198
15	Brazeau County	\$4,184
16	Canmore	\$4,120
17	Cypress County	\$4,116
18	Red Deer County	\$4,050
19	County of Newell	\$4,021
20	Drayton Valley	\$3,954
21	Peace River	\$3,813
22	Athabasca County	\$3,662
23	Vegreville	\$3,655
24	Slave Lake	\$3,614
25	Municipal District of Willow Creek	\$3,510

Medium-sized municipalities ranking continued

Rank	Municipalities	Spending/Person
26	Lethbridge County	\$3,409
27	Edson	\$3,322
28	Cold Lake	\$3,312
29	Whitecourt	\$3,306
30	Bonnyville	\$3,303
31	Beaver County	\$3,206
32	Sturgeon County	\$3,165
33	Mackenzie County	\$3,112
34	Municipality of Crowsnest Pass	\$3,093
35	Taber	\$3,075
36	Westlock	\$3,031
37	Municipal District of Taber	\$2,961
38	Rocky Mountain House	\$2,959
39	Hinton	\$2,948
40	Mountain View County	\$2,948
41	St. Paul	\$2,873
42	Fort Saskatchewan	\$2,855
43	Devon	\$2,739
44	Olds	\$2,726
45	Camrose County	\$2,718
46	Wainwright	\$2,692
47	High River	\$2,687
48	Parkland County	\$2,673
49	Ponoka	\$2,654
50	Stettler	\$2,563
51	Stony Plain	\$2,517
52	Camrose	\$2,515
53	Innisfail	\$2,504
54	Morinville	\$2,491
55	Lacombe	\$2,469
56	Wetaskiwin	\$2,452
57	Drumheller	\$2,446
58	County of Wetaskiwin	\$2,446
59	Sylvan Lake	\$2,409
60	Lac Ste. Anne County	\$2,352
61	Strathmore	\$2,338
62	Ponoka County	\$2,336
63	Westlock County	\$2,304
64	Blackfalds	\$2,293
65	Brooks	\$2,251
66	Redcliff	\$2,224
67	Foothills County	\$2,205
68	County of Barrhead	\$2,195
69	Beaumont	\$2,187
70	Okotoks	\$2,013
71	Cochrane	\$1,980
72	Coaldale	\$1,972
73	Didsbury	\$1,970
74	Chestermere	\$1,687
Average		\$3,397

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Small Towns (population: less than 5,000)

The three small towns that are spending the **most** per person are:

1. Municipal District of Ranchland = \$23,151 annually
2. Municipal District of Opportunity = \$22,013 annually
3. Northern Sunrise County = \$16,964 annually

The three mid-sized municipalities that are spending the **least** per person are:

1. Spring Lake = \$1,113 annually
2. Lamont = \$1,258 annually
3. Barnwell = \$1,329 annually

Small Towns (population: less than 5,000)		
Rank (Highest to lowest spending)	Town	Spending/Person
1	Municipal District of Ranchland	\$23,151
2	Municipal District of Opportunity	\$22,013
3	Northern Sunrise County	\$16,964
4	Saddle Hills County	\$15,582
5	Special Areas Board	\$10,958
6	Valleyview	\$9,301
7	Gadsby	\$8,975
8	Municipal District of Provost	\$8,883
9	Starland County	\$8,267
10	Municipal District of Lesser Slave River	\$8,241
11	Big Lakes County	\$8,122
12	Municipal District of Wainwright	\$7,671
13	Municipal District of Bighorn	\$7,456
14	Nampa	\$7,254
15	Rainbow Lake	\$7,166
16	County of Paintearth	\$7,015
17	Municipal District of Spirit River	\$7,008
18	Municipal District of Smoky River	\$6,995
19	Smoky Lake County	\$6,823
20	Edberg	\$6,668
21	Birch Hills County	\$6,442
22	Flagstaff County	\$6,311
23	Rockyford	\$6,175
24	Clear Hills County	\$6,074

Small towns ranking continued

Rank	Town	Spending/Person
25	Milo	\$5,977
26	Woodlands County	\$5,814
27	Ferintosh	\$5,589
28	Vulcan County	\$5,542
29	Thorhild County	\$5,524
30	Cereal	\$5,333
31	Lamont County	\$5,185
32	Fox Creek	\$5,138
33	County of Two Hills	\$5,114
34	Municipal District of Pincher Creek	\$5,018
35	County of Northern Lights	\$5,014
36	County of Minburn	\$4,887
37	Municipal District of Acadia	\$4,555
38	Hines Creek	\$4,526
39	Manning	\$4,513
40	Viking	\$4,496
41	Hussar	\$4,379
42	Alliance	\$4,268
43	Municipal District of Fairview	\$4,187
44	Grouxville	\$4,137
45	Municipality of Jasper	\$4,022
46	Grande Cache	\$4,009
47	Coutts	\$3,995
48	Halkirk	\$3,979
49	Wabamun	\$3,966
50	High Prairie	\$3,951
51	Castor	\$3,918
52	Youngstown	\$3,912
53	High Level	\$3,892
54	Rycroft	\$3,878
55	Empress	\$3,854
56	Consort	\$3,854
57	Oyen	\$3,838
58	Smoky Lake	\$3,792
59	Redwater	\$3,780
60	Swan Hills	\$3,728
61	Boyle	\$3,725
62	Chauvin	\$3,705
63	Champion	\$3,645
64	County of Forty Mile	\$3,563
65	Foremost	\$3,524
66	Innisfree	\$3,496
67	Granum	\$3,444
68	Hardisty	\$3,434
69	Alix	\$3,416
70	Mayerthorpe	\$3,406
71	Spirit River	\$3,390
72	Dewberry	\$3,341
73	Vermilion	\$3,328
74	Thorsby	\$3,320

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Small towns ranking continued

Rank	Town	Spending/Person
75	Falher	\$3,317
76	Vilna	\$3,275
77	Trochu	\$3,275
78	Lomond	\$3,274
79	Longview	\$3,262
80	Vulcan	\$3,258
81	Forestburg	\$3,226
82	Lougheed	\$3,223
83	Veteran	\$3,215
84	Breton	\$3,206
85	Warner	\$3,168
86	Sundre	\$3,158
87	Onoway	\$3,136
88	Daysland	\$3,118
89	Caroline	\$3,085
90	Edgerton	\$3,081
91	Coronation	\$3,079
92	Chipman	\$3,074
93	Elk Point	\$3,025
94	Mannville	\$3,011
95	Glendon	\$3,010
96	Donnelly	\$2,986
97	Fort Macleod	\$2,949
98	Killam	\$2,924
99	Claresholm	\$2,893
100	Heisler	\$2,893
101	Standard	\$2,880
102	Carbon	\$2,867
103	Ryley	\$2,846
104	Hanna	\$2,824
105	Mclennan	\$2,821
106	Athabasca	\$2,814
107	Barrhead	\$2,809
108	Cowley	\$2,807
109	Pincher Creek	\$2,793
110	Turner Valley	\$2,793
111	Sedgewick	\$2,783
112	Beiseker	\$2,778
113	Irma	\$2,772
114	Carmangay	\$2,762
115	Waskatenau	\$2,756
116	Beaverlodge	\$2,754
117	Provost	\$2,748
118	Mundare	\$2,717
119	Black Diamond	\$2,677
120	County of Warner	\$2,666
121	Paradise Valley	\$2,653
122	Penhold	\$2,642

Rank	Town	Spending/Person
123	Fairview	\$2,638
124	Milk River	\$2,620
125	Alberta Beach	\$2,615
126	Cremona	\$2,610
127	Nanton	\$2,603
128	Bashaw	\$2,570
129	Three Hills	\$2,546
130	Holden	\$2,544
131	Calmar	\$2,537
132	Glenwood	\$2,498
133	Elnora	\$2,486
134	Della	\$2,478
135	Cardston	\$2,471
136	Donalda	\$2,463
137	Tofield	\$2,458
138	Acme	\$2,450
139	Andrew	\$2,449
140	Mynam	\$2,429
141	Warburg	\$2,428
142	Eckville	\$2,398
143	Bittern Lake	\$2,389
144	Arrowwood	\$2,383
145	Carstairs	\$2,359
146	Rosalind	\$2,343
147	Bruderheim	\$2,338
148	Morrin	\$2,334
149	Hythe	\$2,295
150	Bentley	\$2,293
151	Crossfield	\$2,293
152	Linden	\$2,292
153	Rosemary	\$2,270
154	Municipal District of Peace	\$2,262
155	Bowden	\$2,243
156	Picture Butte	\$2,239
157	Gibbons	\$2,237
158	Barons	\$2,229
159	Bon Accord	\$2,229
160	Hughenden	\$2,223
161	Bassano	\$2,212
162	Vauxhall	\$2,209
163	Wembley	\$2,186
164	Grimshaw	\$2,179
165	Raymond	\$2,177
166	Munson	\$2,152
167	Marwayne	\$2,152
168	Millet	\$2,141
169	Irricana	\$2,108
170	Big Valley	\$2,104

Small Towns ranking continued

Rank	Town	Spending/Person
171	Rimbey	\$2,103
172	Legal	\$2,081
173	Berwyn	\$2,063
174	Bow Island	\$2,055
175	Duchess	\$2,035
176	Hay Lakes	\$2,019
177	Hill Spring	\$2,008
178	Amisk	\$2,005
179	Sexsmith	\$2,005
180	Delburne	\$1,989
181	Czar	\$1,955
182	Clive	\$1,954
183	Stavely	\$1,942
184	Cardston County	\$1,929
185	Two Hills	\$1,919
186	Stirling	\$1,836
187	Magrath	\$1,812
188	Clyde	\$1,812
189	Bawlf	\$1,773
190	Kitscoty	\$1,648
191	Coalhurst	\$1,455
192	Nobleford	\$1,343
193	Barnwell	\$1,329
194	Lamont	\$1,258
195	Spring Lake	\$1,113
	Average	\$3,797

Appendix: Major Western Canadian Cities

Calgary and Edmonton’s per person spending are higher than other major Western Canadian cities. If Calgary brought its per person spending to the average in the other cities, it would spend about \$656 million less every year. If Edmonton brought its per-person spending to the average in other cities, it would spend about \$566 million less every year.

Major Western Canadian Cities		
Rank (Highest to lowest spending)	City	Spending/Person
1	Edmonton	\$3,116
2	Calgary	\$3,044
3	Saskatoon	\$2,998
4	Regina	\$2,558
5	Vancouver	\$2,429
6	Winnipeg	\$2,148
	Average (outside alberta)	\$2,533

Source: Most recent city annual reports

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debbie@onoway.ca

From: cao@onoway.ca
Sent: June 18, 2020 12:05 PM
To: debbie@onoway.ca
Subject: FW: Canada Summer Jobs--From the Office of Dane Lloyd, M.P.
Attachments: Dane Lloyd sig.png

Deb - we should put on our next agenda for info.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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-----Original Message-----

From: Dane.Lloyd.C1@parl.gc.ca <Dane.Lloyd.C1@parl.gc.ca>
Sent: June 18, 2020 10:40 AM
To: cao@onoway.ca
Subject: Canada Summer Jobs--From the Office of Dane Lloyd, M.P.

Town of Onoway

cao@onoway.ca<mailto:cao@onoway.ca>

Dear Ms. Wildman,

I am pleased to inform you that the Minister of Employment and Workforce Development has approved your project for the Canada Summer Jobs (CSJ) Program. Each year, the CSJ Program helps employers, like you, to create valuable summer job opportunities for full-time students aged 15-30 years old. These summer job opportunities have the added benefit of strengthening our local economy and communities both here and across Canada.

Your application has been approved for:

4 Jobs
1,120 Total Hours Approved
32 Total Weeks Approved
\$16,800 ESDC Approved Amount

Service Canada will be in touch with you directly by June 19, 2020, to provide you with more information and direct you as to where you can receive answers to any questions you may have so that you can begin hiring. Please note that employers cannot have the students start work until they have signed the agreement with Service Canada, otherwise they will not be eligible for funding.

Thank you for applying for the Canada Summer Jobs Program and employing students in our community, giving them the vital skills and experience they need in today's job force.

Yours truly,

[cid:f89d1765-f97d-426b-8024-c862a5d1c39e]

Dane Lloyd, M.P.
Sturgeon River-Parkland

From: Kristen Tavner - Lac Ste. Anne-Parkland <Kristen.Tavner.LSP@assembly.ab.ca>

Sent: June 18, 2020 1:24 PM

To: undisclosed-recipients:

Subject: Alberta Culture Days 2020 Grants are Available!

Good afternoon, everyone,

Alberta Culture Days 2020 grants are now available to communities and organizations to support the planning and hosting of Alberta Culture Days events, but with two significant changes. Due to the COVID-19 pandemic, organizations are encouraged to plan online or small venue events.

Key Messages:

- Alberta Culture Days grants will support online and small venue events held September 1 to 30, making it easier for communities to connect safely while celebrating arts and culture.
 - Communities can apply now for up to \$10,000 for their 2020 Alberta Culture Days events happening throughout September.
 - Becoming an official Alberta Culture Days celebration site helps build partnerships, showcases local talent, and can boost the impact and reach of existing cultural programs.
 - With Month of the Artist in our province now in September, Alberta Culture Days celebrations are a great way to recognize local artists.
- Each year, the Government of Alberta has made funding available to cultural groups, communities, and other organizations that wish to host an Alberta Culture Days celebration. Alberta Culture Days Celebration Sites work with partners to present workshops, activities, performances, and more.
- For 2020, \$180,000 in grant funding is available for hosts.
 - up to \$10,000 for each three-day Feature Celebration Site event
 - up to \$5,000 for each two-day Host Celebration Site event
 - and up to \$1,000 for each Pop Up Celebration Site event

The deadline to apply for an Alberta Culture Days celebration site grant is July 16, 2020. Community organizations can apply for grant funding by visiting the following link: <https://www.alberta.ca/alberta-culture-days-grant.aspx>

For general information on Alberta Culture Days, please visit this link: <https://www.alberta.ca/alberta-culture-days.aspx>



Kristen Tavner
Constituency Assistant for
Shane Getson, MLA
Lac Ste. Anne-Parkland
Tel: 780-967-0760
#18, 4708 – Lac Ste. Anne Trail, N
Onoway AB T0E 1V0

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debbie@onoway.ca

From: cao@onoway.ca
Sent: June 18, 2020 2:01 PM
To: debbie@onoway.ca; shelley@onoway.ca
Subject: FW: Alberta Culture Days 2020 Grants are Available!

Deb – for our next agenda.

Shel – can you forward to our various community groups.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: penny@onoway.ca <penny@onoway.ca>
Sent: June 18, 2020 1:25 PM
To: cao@onoway.ca
Subject: FW: Alberta Culture Days 2020 Grants are Available!

Penny Frizzell

penny@onoway.ca
Municipal Clerk & Records Management
Town of Onoway
Box 540
Onoway AB
T0E 1V0
780-967-5338

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

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Alberta Culture Days 2020 Grant FAQ

When does Alberta Culture Days take place?

Alberta Culture Days will be celebrated from **September 1 to 30, 2020.**

Alberta Culture Days will take place September 1 to 30, 2020.

- o Feature Celebration Sites must offer three days of programming during September.
- o Host Celebration Sites must offer two days of programming during September.
- o Pop Up Celebration Sites must offer one day of programming any time throughout September.

Where do I send my application and what is the deadline?

Applications deadline is July 16, 2020. Applications can be emailed to: albertaculturedays@gov.ab.ca or mailed to:

Strategic Stakeholder Outreach
Culture, Multiculturalism and Status of Women
905, 10405 Jasper Avenue
Edmonton, AB T5H 0A1.

Why are Alberta Culture Days dates different than the National Culture Days dates?

Nationally, Culture Days 2020 is extending beyond the traditional Culture Days weekend to a more inclusive and interactive 4-week schedule of activities from September 25 to October 25.

Month of the Artist was moved to September and to complement this initiative, Alberta Culture Days Celebration Sites will have the opportunity to host their events/activities throughout the month of September.

What kind of cultural events are eligible for the Alberta Culture Days grant?

Programming which is culturally-related and provided during any three days (Feature Sites), any two days (Host Sites) or one day (Pop Up Site) in September and includes elements of the following components:

- free, family friendly events;
- Alberta art, artists, and/or heritage;
- partnerships with other organizations in the community; and
- Indigenous, Francophone, and/or multicultural components.

What happens if live events are not permitted?

Based on the public health advisories at the time of Alberta Culture Days regarding public gathering, if you are planning a live event, it is highly recommended that your programming is transferable to an online format.

What is expected for online programming?

All programming will be evaluated based on the amount of programming being offered. You must clearly articulate what your online programming involves.

I don't meet all of the eligible criteria. Is it okay if I partner with another organization so that together we meet them?

Of course! In fact, we recommend it. Becoming an official celebration site is the perfect opportunity to build partnerships, strengthen your community's spirit alongside other organizations and together, showcase local talent. It can also be a wonderful opportunity to boost the impact and reach of your individual existing cultural programming.

What kinds of expenses can the Alberta Culture Days Grant be used towards?

Applicants receiving funding for designated Alberta Culture Days 2020 Celebration Sites must allocate the grant received in one or more of the categories listed below:

- artists fees/workshop fees/performance fees - (funds can ONLY be used to compensate Albertan artists);
- event/workshop materials - (e.g., paint brushes, paper, costume rentals, etc.);
- marketing and communications - (e.g., newspaper ads, graphic design fees, etc.);

- volunteer expenses - (e.g., t-shirts [for identification purposes only], refreshments, etc.);
- food and beverage - (note: alcoholic beverages and bar services are **NOT** eligible);
- honorariums, wages and contract wages agreements with cultural workers and artists who are not already employed as staff by the applicant organization - (e.g., ushers, stage managers, technicians etc.);
- technology costs (e.g. Zoom, Webex, audio/visual technician services, etc.);
- equipment rental - (e.g., lighting, sound, etc.) and
- venue rental - (e.g. any identified programming space). **Please note that organizations may claim a rental fee paid to another entity to support a project; however, when an organization owns and manages a venue, funding allocated for recompense for lost potential rental income would be considered an ineligible expense.*



Do applicants have to be registered Albertan nonprofits in order to be eligible for the Alberta Culture Days Grant?

Yes, all applicants must be registered and in good standing under one of the following Acts:

Provincial Legislation

- *Agriculture Societies Act*
- *Part 21 of the Business Corporations Act - Extra-Provincial Corporations**
- *Cemeteries Act or Cemetery Companies Act*
- *Companies Act, Part 9 (Nonprofit Companies)*
- *Libraries Act*
- *Societies Act of Alberta*
- *Special Act of the Alberta Legislature*



Federal Legislation

- *Special Act of the Parliament of Canada*
- *Canada Not-for-profit Corporations Act* and must be registered in Alberta under the *Business Corporations Act*
- *Income Tax Act* (of Canada and operating in the Province of Alberta (Charities))
- *First Nations and Métis Settlements*
- *Foundations established and regulated under the province's Regional Health Authorities Act*
- *Universities, colleges and institutes as defined under Alberta's Post-secondary Learning Act*

*Organizations must have an Alberta-based address which must be regularly monitored by an active member of the organization.

Please note applicants who do not meet the above eligibility criteria may partner with a group or organization that meets the above eligibility. The group or organization that meets the above eligibility will then act as the fiscal agent for the grant.

Are municipalities eligible for the Alberta Culture Days grant?

No, municipalities are **not eligible** to receive funding, but are encouraged to partner with eligible applicants.

If my organization received an Alberta Culture Days grant in a previous year, are we eligible to apply again?

Yes, previously funded organizations are eligible. However, each year applications are assessed on the strength of the current submission. So, ensure you submit a strong application each year!

Funding for a successful Feature Celebration Site will only be granted **once every two years**.

If my organization receives an Alberta Culture Days grant, are we eligible to apply for other Government of Alberta grants?

Yes, if your organization receives an Alberta Culture Days grant, you are still eligible to receive other Government of Alberta grants, including Community Initiatives Program. If you receive an Alberta Culture Days grant, and your organization also intends to apply for Arts Presenting project funding through the Alberta Foundation for the Arts (AFA), you must ensure that artist fees for your Culture Days programming is not funded by your Culture Days grant but by other leveraged funds. Please see guidelines for AFA Arts Presenting funding for more

information about eligibility information on the AFA website at <https://affta.ab.ca/funding/find-funding/arts-presenting-project-funding>.

When will my organization be notified if we are successful or unsuccessful?

We are anticipating notifying all applicants in August.

I can't find my question or answer here.

Check out the Alberta Culture Days 2020 Grant Guide for all the details. If you still can't find what you're looking for, email AlbertaCultureDays@gov.ab.ca.



ONLINE EVENTS

What online platforms are available?

There are multiple online platforms available, community organizer can use whatever platform they are comfortable with for their programming. Some commonly used platforms are: Zoom, Webex, Facebook live, Instagram live and YouTube.

Where do I post pre-recorded online events?

Applicants are able to pre-record Alberta Culture Days events. Events can be posted on your website, Facebook page, Instagram, YouTube, etc. Please ensure you send links to your events to albertaculturedays@gov.ab.ca.

ALBERTA CULTURE DAYS FAQ

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Created by ALBERTA CULTURE, MULTICULTURALISM AND STATUS OF WOMEN
Last Updated: June 2020

For more information about this document, contact:

ALBERTA CULTURE, MULTICULTURALISM AND STATUS OF WOMEN
STRATEGIC STAKEHOLDER OUTREACH
905, 10405 Jasper Avenue
EDMONTON, AB T5J 4R7
780-415-0281
Email: albertaculturedays@gov.ab.ca

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This document is available online at:
<https://open.alberta.ca/publications/alberta-culture-days-grant-guidelines>

Notifications

[COVID-19: Stage 2 of relaunch starts June 12. Continue acting safely to prevent the spread while supporting Alberta businesses. Find out how.](#)



[Home](#) → [Arts and culture](#) → [Festivals and events](#) → [Alberta Culture Days](#) → Alberta Culture Days Grant

Alberta Culture Days Grant

Apply to become an official community celebration site during Alberta Culture Days.

Important dates

The 2020 Alberta Culture Days grant application is now open until July 16. This grant will only support events taking place September 1 to 30.

Alberta Culture Days will be celebrated from September 1 to 30, 2020 to align with and complement Month of the Artist.

National Culture Days will be celebrated from September 25 to October 25.

Overview

Alberta Culture Days funding assistance is designed to support Alberta Culture Days activities, events and promotions that engage public participation and inspire future involvement.

Due to the uncertainty about public gatherings, community organizers are encouraged to consider hosting Alberta Culture Days online as a way to safely reconnect with communities to celebrate arts and culture.

Month of the Artist was moved to September to align with and complement Alberta Culture Days. Therefore, Alberta Culture Days will be celebrated from September 1 to 30, 2020.

If you require any assistance, contact us at [780-415-0281](tel:780-415-0281) or albertaculturedays@gov.ab.ca.

Applicants must submit proposals according to the specifications and conditions set out in the [grant program guidelines](#).

Alberta Culture Days 2020 Celebration Sites must:

- provide culturally-related programming during the month of September:
 - Feature Sites – any 3 days during September
 - Host Sites – any 2 days during September
 - Pop Up sites – any one day during September
- ensure that all events/activities funded through the Celebration Site grant are free
- provide a budget outlining estimated revenues (including in-kind and/or leveraged funds) and expenses

Note: funding for a successful Feature Celebration Site will only be granted once every 2 years.

Eligible applicants

The following organizations are eligible to apply for funding:

Community nonprofit organizations who are registered (and in good standing) under one of the following *Acts*:

- Provincial Legislation (Alberta)
 - *Agricultural Societies Act*
 - Part 21 of the *Business Corporations Act*- Extra-Provincial Corporations*
 - *Companies Act*, Part 9 (Nonprofit Companies)
 - *Libraries Act*
 - *Societies Act of Alberta*
 - *Special Act* of the Alberta Legislature
- Federal Legislation
 - *Special Act* of the Parliament of Canada
 - *Canada Not-for-profit Corporations Act* and must be registered in Alberta under the *Business Corporations Act**
 - *Income Tax Act (of Canada and operating in the Province of Alberta (Charities))*
- *A First Nation or Métis Settlement in Alberta*
- A University, college, or institute as defined under *Alberta's Post-Secondary Learning Act*

*Must have an Alberta-based address which must be regularly monitored by an active member of the organization

Ineligible applicants

Municipalities are not eligible for funding but are encouraged to partner with an organization which meets the above criteria. The organization who meets the criteria will then act as the fiscal agent for the grant.

Eligible expenses

Selected applicants must allocate funding in one or more of the categories listed below:

- artists fees/workshop fees/performance fees (funds can only be used to compensate Albertan artists)
- event/workshop materials (for example: paint brushes, paper, costume rentals, etc.)
- marketing and communications (for example: newspaper ads, graphic design fees, etc.)
- volunteer expenses (for example: t-shirts [for identification purposes only], refreshments, etc.)
- food and beverage (note: alcoholic beverages and bar services are not eligible)
- honorariums, wages and contract wages agreements with cultural workers and artists who are not already employed as staff by the applicant organization (for example: ushers, stage managers, technicians etc.)
- technology costs (for example: Zoom, WebEx, audio/visual technician services); equipment rental (for example: lighting, sound)
- venue rental (for example: any identified programming space)
- equipment rental (for example: lighting, sound, etc.)

How to apply

Step 1. Review the Grant Guidelines

- [Alberta Culture Days Grant Program Guidelines](#) (includes FAQs and sample application form)

Step 2. Fill out the application form and budget template

- [Alberta Culture Days Grant application](#) (PDF, 3.0 MB)

Trouble opening or completing PDF forms?

Fillable forms do not open properly on some mobile devices and web browsers. To fill in and save this form:

1. Click on the PDF link to save it on your computer.
2. Launch Adobe Reader.
3. Open the PDF from within Adobe Reader. You can now fill and save your form.



Step 3. Prepare an application package

Gather the following into an application package:

- Completed application form.
- Proposal letter:
 - Indicate if your site will be a Feature Celebration Site (3 day event), Host Celebration Site (2 day event), or Pop Up Celebration Site (1 day event).
 - Feature Celebration Site applicants must indicate if they would like to be considered as Host Celebration Site if not chosen as a Feature Celebration Site.
- Programming of events:
 - A potential outline of what events and activities the organizing committee intends to offer.
 - Events and activities must be held during the month of September.
- Letters of support from community partners and potential partnership opportunities being considered.
- A budget outlining revenues and expenses:
 - Indicate whether you are receiving additional funding support.
 - Feature Celebration Site applicants wanting to be considered for Host Site funding must include a second budget that reflects up to \$5,000 in funding.

Step 4. Submit the application package

Please send your completed application to:

Alberta Culture, Multiculturalism and Status of Women
Alberta Culture Days 2020
905, 10405 Jasper Avenue
Edmonton, Alberta T5J 4R7

Financial reporting and requirements

The following are due no later than November 1, 2020:

- Final report and financial reporting must be completed and submitted to program staff by November 1, 2020.
- Organizations are encouraged to submit their accounting as soon as the project has been completed.
- Grant recipients must complete their financial accounting for the project using the Budget Template provided and include backup documentation as specified. The Budget Template will be provided to the organization and is also available on the program's website.

- Recipients must provide access, upon request, to the Minister or Minister’s representative, or auditors engaged by the Minister, to all financial documents or records relative to all expenses and revenues related to the project including the program grant funding as set out in the agreement.
- Records should be kept for seven years from the date of the notification letter of file closure from program staff.
- Any recipient that does not comply with the reporting requirements will be ineligible to receive additional funding from any Government of Alberta grant program until acceptable reporting is provided.

Contact

To contact Alberta Culture Days:

Phone: [780-415-0281](tel:780-415-0281)

Email: albertaculturedays@gov.ab.ca

Related

[Community Initiatives Program](#)

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Home



debbie@onoway.ca

From: cao@onoway.ca
Sent: June 18, 2020 2:50 PM
To: debbie@onoway.ca
Subject: FW: Approved Board Meeting Minutes
Attachments: March 4, 2020 Meeting MInutes.docx; March 30, 2020 Meeting MInutes.docx

Info for agenda

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Betty Gale <bgale@lsaf.ca>
Sent: June 18, 2020 2:56 PM
To: mprimeau@lsac.ca; Town CAO <cao@mayerthorpe.ca>; cao@onoway.ca; petersmyl@whitecourt.ca; d.evans@xplornet.com; cao@rosshaven.ca; Summer Village of Sandy Beach <svsandyb@xplornet.ca>; svcastle@telus.net; cao@svnakamun.com; Matthew Ferris <office@sunsetpoint.ca>; svsunrisebeach@wildwillowenterprises.com
Subject: Approved Board Meeting Minutes

Hi Everyone

Please find attached the approved Board Meeting minutes for the Lac Ste. Anne Foundation.

Betty Gale

Administrative Clerk

Office: 780-786-3100 | Fax: 780-786-4810

4407 42A Avenue, Mayerthorpe, AB T0E 1N0

www.lsaf.ca



**LAC STE. ANNE FOUNDATION
BOARD MEETING MINUTES
March 4, 2020
Pleasant View Lodge, Mayerthorpe, AB
1:00 p.m.**

1. Call to Order- 1:00 p.m. by Ross Bohnet

Present: Ross Bohnet, Sandy Morton, Ray Hilts, Daryl Weber, Ann Morrison, Bernie Poulin and Ron Govenlock.

Absent: Pat St. Hilaire

Guests: Tom Gee, Rae-Lee Doll, and Leon Pfeiffer - RSM Canada

Staff: Dena Krysik –CAO, Betty Gale –Recording Secretary, Robin Strome- Finance Officer

2. Approval of Agenda

Board Member Bernie Poulin moves:

**Motion #20-001: To approve the Agenda as amended.
9d. Resident/Tenant Insurance**

Carried

3. RSM Alberta LLP Auditors

Board Member Ray Hilts moves:

Motion #20-002: The Board approves the 2019 Lac Ste. Anne Foundation Year End Audit report as amended by Audit Team from RSM Canada.

Carried

4. Minutes

Board Member Ann Morrison moves:

Motion #20-003: The Board approves the November 20, 2019 and December 18, 2019 Board Meeting minutes as presented.

Carried

5. Financial Reports

Board Member Bernie Poulin moves:

Motion #20-004: The Board moves that Financial Reports be reviewed by the Board of Directors quarterly for approval instead of monthly.

Carried

Board Member Daryl Weber moves:

Motion #20-005: The Board approves the Financial Reports at January 31, 2020 as presented.

Carried

Board Member Daryl Weber moves:

Motion #20-006: The Board approves the 2020 Revised Management Budget as presented.

Carried

Board Member Bernie Poulin moves:

Motion #20-007: The Board acknowledges the 2019 Allowance of Doubtful Accounts in the amount of \$10,016.95 as presented.

Carried

Board Member Bernie Poulin moves:

Motion #20-008: The Board approves to allocate the 2018 and previous years Allowance for Doubtful Accounts in the amount of \$24,765.28 to bad debt as presented.

Carried

Board Member Ray Hilts moves:

Motion #20-009: The Board defers the Cost of Living Adjustment to the April 22, 2020 Board Meeting.

Carried

6. New/Other Business

Board Member Ray Hilts moves:

Motion #20-010: The Board directs CAO, Dena Krysik to proceed with hiring a Realtor to assess fair market value and to initiate the sale of the 17 Social Housing Units as presented.

Carried

Board Member Bernie Poulin moves:

Motion #20-011: The Board accepts the letter of response from Alberta Health Minister Shandro as information.

Carried

Board Member Ann Morrison moves:

Motion #20-012: The Board accepts the 2019 Internal Certificate of Recognition (COR) Audit Results as information and directs CAO Dena Krysik to proceed with creating an action plan to Address recommended items as presented.

Carried

7. Policy Review

Board Member Sandy Morton moves:

Motion #20-013: The Board approves the amended personnel policy section 6.3.1- Statutory General Holiday Pay as presented to be implemented effective immediately.

Carried

8. Information Items

Board Member Bernie Poulin moves:

Motion #20-014: The Board accepts agenda items 8a and 8b for the March 4, 2020 meeting as information.

Carried

9. In Camera

Board Member Ann Morrison moves:

Motion #20-015: The Board moves to go in camera at 2:15 p.m.

Carried

Board Member Bernie Poulin moves:

Motion #20-016: The Board moves to come out of camera at 3:08 p.m.

Carried

Board Member Sandy Morton moves:

Motion #20-017: The Board directs CAO, Dena Krysik to proceed with transitioning LSAF current Personal Care Service Contracts to Access Agreements as presented.

Carried

10. Date, Place & Time of Next Meeting

All Board Members moves:

Motion #20-018: The Board moves that the next board meeting will be held on April 22, 2020 at the Chateau Lac Ste. Anne in Onoway at 1:00 p.m.

Carried

10. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 3:10 p.m.

Chairperson

Date

Chief Administrator Officer

Date

**LAC STE. ANNE FOUNDATION
SPECIAL BOARD MEETING MINUTES
March 30, 2020
Teleconference
10:00 a.m.**

Present: Ross Bohnet, Sandy Morton, Ray Hilts, Daryl Weber, Ann Morrison, Bernie Poulin, Pat St. Hilaire and Ron Govenlock.

Staff: Dena Krysik –CAO

1. Call to Order- 10:00 a.m. by Ross Bohnet

Discussion pertained to the current LSAF Business Plan and priorities.

Board Member Bernie Poulin moves:

Motion #20-019: “That the Board of Directors invite MLA Shane Getson – Parkland County and MLA Martin Long – Yellowhead to a future Board meeting to discuss Lac Ste. Anne Foundation mandate and priorities.”

Carried

2. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 11:30 a.m.

Chairperson

Date

Chief Administrator Officer

Date

AR101410

Dear Chief Administrative Officers:

It has come to our attention that an item in the June 19, 2020 issue of the Municipal Governance COVID-19 Q&A was not correct; therefore, I wish to ensure the discrepancy is clarified with this message. The discrepancy is related to the authority for community peace officers to enforce public health orders upon the lapse of the provincial public health emergency. As soon as this discrepancy came to our attention we contacted Alberta Justice and Solicitor General and the proper information is as follows:

When the provincial public health emergency declaration expires or ends, does the special enforcement authority for community peace officers also come to an end?

YES. As outlined in a bulletin issued by AB Justice and Solicitor General on June 16, 2020, Ministerial Order 24/2020, enacted under the *Peace Officer Act* to authorize community peace officers to enforce health Orders, expired when the provincial state of public health emergency lapsed on June 15, 2020.

Community Peace Officers are encouraged to continue educating individuals on the public health Orders. If enforcement is required, the RCMP or Public Health Inspectors are still authorized to enforce Orders issued under the *Public Health Act*.

This information will be corrected on our website, and the above item will be repeated in the next bi-weekly Municipal Governance COVID-19 Q&A email scheduled to be issued on July 3, 2020. I want to thank those of you who reached out when you noticed the discrepancy, and also apologize for any confusion our June 19, 2020 email may have inadvertently caused.

Yours truly,


Gary Sandberg
Assistant Deputy Minister