

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 3, 2020  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita (arrived at 9:40 a.m.) Councillor: Lisa Johnson (by telephone) Councillor: Jeff Mickle Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:33 a.m.
<b>2.</b>	<b>AGENDA Motion #255/20</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, September 3, 2020 with the following addition:  11. Closed Session - Pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP) - Disclosure Harmful to Personal Privacy  <b>CARRIED</b>
<b>3.</b>	<b>MINUTES Motion #256/20</b>	<b>MOVED</b> by Councillor Jeff Mickle that the minutes of the Thursday, August 20, 2020 regular Council meeting be adopted, with the following correction: Motion #244 should read:  " <b>MOVED</b> by Councillor Pat St. Hilaire that Council ratify the attendance of Mayor Judy Tracy (delete: "and Deputy Mayor Lynne Tonita") at the August 12 Onoway Regional Medical Clinic Meeting".  <b>CARRIED</b>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
<b>5.</b>	<b>FINANCIAL REPORTS</b>	n/a
<b>6.</b>	<b>POLICIES &amp; BYLAWS</b>	n/a
<b>7.</b>	<b>ACTION ITEMS Motion #257/20</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the Administration office re-open to the public on Wednesday, September 9, 2020 with the following specific guidelines:

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		<ul style="list-style-type: none"> <li>- Public must wear a mask when in the office</li> <li>- Only one member of the public in the office at a time</li> <li>- Public must sanitize your hands upon entry</li> <li>- Please keep your stop to the business at hand, and vacate once completed</li> <li>- Please do not come to the office if you are not feeling well (have a cold, runny nose, cough, etc.)</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #258/20</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Council accept the discussion and updates on Covid-19 preparation for information, and that the Town continue to share information with Council and residents as necessary.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Deputy Mayor Lynne Tonita arrived at the meeting at 9:40 a.m.</p> <p><b>Motion #259/20</b> <b>MOVED</b> by Councillor Pat St. Hilaire that the discussion regarding tendering of contracts for the Town of Onoway be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #260/20</b> <b>MOVED</b> by Councillor Pat St. Hilaire that, as the current lease agreement between the Onoway Facility Enhancement Association and the Town of Onoway expires at the end of 2020, Council and Administration schedule an appointment with the Onoway Facility Enhancement Association board members to attend an October Council meeting to discuss: current and long-term vision for the hall (3 to 5 years); a list of improvements/renovations the Board recommends are required; report on hall utilization (2019/20); current agreement (and proposed revisions to be considered with a new agreement); listing of all board members and the most recent financial report.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #261/20</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Town Administration obtain quotes for the problems identified during the August 26 walk-through and discuss with the Board members when they meet with Council in October.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>Motion #262/20</b> <b>MOVED</b> by Councillor Jeff Mickle that Deputy Mayor Lynne Tonita and Councillor Pat St. Hilaire be authorized to attend "Make the Connection" Night, on Wednesday, September 9, 2020.</p> <p style="text-align: right;"><b>CARRIED</b></p>
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	<p><b>Motion #263/20</b></p> <p><b>Motion #264/20</b></p> <p><b>Motion #265/20</b></p>	<p><b>MOVED</b> by Councillor Jeff Mickle that the Town accept two Lac Ste. Anne County Adjacent Landowner Referral letters for information: 1) August 26 - Hillview Estates for a home-based development permit for Hillview Lodge for hospitality accommodation for public rent and leisure activities; 2) August 20 - Golden Glen Estates for a major home-based development permit for the purchase and resale of used vehicles.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Lisa Johnson that the request from ATCO Gas and Pipelines Ltd. to review the franchise agreement with the Town of Onoway be deferred to a future Council meeting so that Administration can gather information on the franchise fees paid by other municipalities.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Administration arrange a meeting between Council and the Darwell Lagoon Commission as per the request from the Commission and that all of Council be authorized to attend the meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 10:55 a.m. to 11:00 a.m.</p>
8.	<p><b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b></p> <p><b>Motion #266/20</b></p>	<p><b>MOVED</b> by Councillor Lisa Johnson that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Jeff Mickle left the meeting at 11:30 a.m.</p>
9.	<p><b>INFORMATION ITEMS</b></p> <p><b>Motion #267/20</b></p>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> <li>a) Onoway Public Library – August 28, 2020 news release advising that 1,500 masks have been provided to the Library from the Government of Alberta for distribution to the public as part of the Masks for Albertans Program</li> <li>b) Alberta Counsel – August 27, 2020 analysis of the 2020 Provincial Fiscal Update</li> <li>c) Darwell and District Agricultural Society – Correspondence received August 27, 2020 advising that the Society cancelled all events in 2020</li> </ul>

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		<p>d) Infrastructure Canada Federal Grants in the Riding of Yellowhead – August 26, 2020 email from MP Gerald Soroka providing a list of grants including \$4,720,000.00 towards Phase B of the Darwell Wastewater Transition Line</p> <p>e) Parkland County Community Services – August 17, 2020 letter from the Parkland Emergency Communications Centre advising that rates are increasing to \$2.08 per capita effective April 1/21</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Lisa Johnson left the meeting at 11:45 a.m.</p>															
<b>10.</b>	<p><b>CLOSED SESSION</b>  <b>Motion #268/20</b></p> <p><b>Motion #269/20</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 11:45 a.m. to discuss the following item:</p> <p>1. “Disclosure Harmful to Personal Privacy”</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 11:45 a.m. to 11:50 a.m.</p> <p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session:  Mayor Judy Tracy  Deputy Mayor Lynne Tonita  Councillor Pat St. Hilaire  Chief Administrative Officer Wendy Wildman  Assistant Chief Administrative Officer/Public Works Manager Jason Madge  Recording Secretary Debbie Giroux</p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council move out of Closed Session at 12:00 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 12:00 p.m. to 12:05 p.m.  The meeting reconvened at 12:05 p.m.</p>															
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:05 p.m.															
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table> <tr> <td>September 17, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 17, 2020</td> <td>MDP Public Hearing</td> <td>10:00 a.m.</td> </tr> <tr> <td>September 23-25, 2020</td> <td>AUMA Convention</td> <td>Virtual</td> </tr> <tr> <td>October 1, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>October 15, 2020</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	September 17, 2020	Regular Council Meeting	9:30 a.m.	September 17, 2020	MDP Public Hearing	10:00 a.m.	September 23-25, 2020	AUMA Convention	Virtual	October 1, 2020	Regular Council Meeting	9:30 a.m.	October 15, 2020	Regular Council Meeting	9:30 a.m.
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		November 5, 2020	Regular Council Meeting	9:30 a.m.
		November 19, 2020	Regular Council Meeting	9:30 a.m.

Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary