

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, JANUARY 21, 2021 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AT 9:30 A.M.**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletion

Pg 1-4 **3. ADOPTION OF MINUTES – January 7, 2021 Regular Council Meeting**

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

Pg 5-6 **5. FINANCIAL REPORTS – Revenue and Expense Report as of January 18, 2021**

6. POLICIES & BYLAWS

- Pg 7-11
- a) Council Policy C-COU-REM-1 – Council Remuneration and Expense Reimbursement
Further to your discussion at the Organizational Meeting, Administration has prepared information for Council to review regarding remuneration in other municipalities. Once Council has discussed, Administration will make any required changes to the Policy.
(for discussion and direction of Council at meeting time)

7. ACTION ITEMS

- a) Covid-19 Discussion – As of December 8, the Government of Alberta has placed province-wide measures in place and declared a State of Public Health Emergency. As of Monday, January 18, some provincewide restrictions will be eased: outdoor social gatherings are allowed up to 10 people; indoor gatherings remain prohibited; personal and wellness services are allowed to open by appointment only; funeral ceremony attendance has been increased to 20 people and funeral receptions are not allowed. All other mandatory restrictions will remain in place until further notice. If you violate a public health order you could receive a \$1,000 fine and be prosecuted for up to \$100,000 for a first offense. If you are concerned someone is not following public health orders, you can request service from AHS public health inspectors online or call 1-833-415-9179. *(for discussion and direction of Council at meeting time)*

- Pg 12
- b) Census 2021 – please refer to the January 13, 2021 email from Statistics Canada (Stats Can) requesting Council to increase awareness of the census among Onoway residents. 32,000 people will be hired to assist with the data collection and Stats Can want residents to be aware of these job opportunities. Residents need to be aware that it is important to participate in the census as this data is used to plan, develop and evaluate programs and services such as schools, housing, emergency services, roads, public transportation, skills training for employment and grant funding the Town receives. Administration will put his information on the Town's website and in Onowaves until May. Stats Can is asking Council to express support for the census by passing the following motion (*that Council of the Town of Onoway supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca as accurate and complete census data support programs and services that benefit our community*)

- Pg 13-14
- c) Onoway Regional Fire Services (ORFS) 5 Year Contract Extension and 2021 Budget – please refer to the January 8, 2021 memo to the 10 municipalities advising that the contract for a 5 year extension to the agreement has been forwarded to all; that there has been a meeting arranged with AFRRCS for Wednesday, January 27; and that Lac Ste. Anne County is considering moving its 9-1-1 dispatch services from Parkland County to Yellowhead County and if this occurs the ORFS municipalities should also consider the same change. (*accept memo for information and authorize attendance at the January 27 AFRRCS meeting*)

- Pg 15-17
- d) Extended Producer Responsibility 101 Seminar – Back to Basics – January 26, 2021 - please refer to the attached email from Deputy Mayor Lynne Tonita requesting authorization to attend this seminar that the Recycling Council of Alberta is holding. The cost to attend is \$99/person. (*to authorize the attendance of Deputy Mayor Tonita or some other direction as given by Council at meeting time*)

- Pg 18-22
- e) Community Hall Draft Survey – further to our January 7 Council meeting, attached is a very draft survey, to be transposed to survey monkey format once finalized. Administration has received comments from Corinne Feth of the Onoway Facility Enhancement Association and Councillor St. Hilaire, and await comments from the rest of Council so that we can distribute the survey. (*for discussion and direction of Council at meeting time*)

- Pg 23
- f) School Board Election – October 18, 2021 – please refer to the attached letter from Tamara Spong, Returning Officer, Northern Gateway Public Schools requesting Onoway to share the cost of facility rental for election purposes, if there is a school board election in the Fall. (*for discussion and direction of Council at meeting time*)

- g) Draft Operating and Capital Budget 2021 – a draft budget will be presented and reviewed at meeting time. *(accept review and discussion for information and another draft be brought to the next Council meeting)*

h)

i)

j)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
b) Deputy Mayor's Report
c) Councillor's Reports (x 3)
d) CAO Report
 - County transfer stations update
 - meeting with MLA Getson on January 22
 - business license update – no new licenses have been issued
- e) Public Works Report

9. INFORMATION ITEMS

- P924 a) Telus 61.5 metre tower – January 4, 2021 notice from the Lac Ste. Anne Bulletin advising of a tower being erected at RR 15 and Hillview Crescent
- P925-28 b) GFOA Alberta – List of Online Webinars being held in February and March at a cost of \$150.00 to \$200.00 per webinar
- P929 c) EQUUS – January 5, 2021 letter thanking the Town for the donation to their silent auction in support of Adopt-A-Family

Pg 30 d) Town of Onoway Library Board ad – January 18 ad put in the Bulletin for 2 board members

e)

f)

g)

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- February 4, 2021 – Regular Council Meeting 9:30 a.m.
- February 11, 2021 – Brownlee Muni Law Seminar 8:00 a.m. to 5:00 p.m. (Virtual)
- February 21, 2021 – Regular Council Meeting 9:30 a.m.
- March 4, 2021 – Regular Council Meeting 9:30 a.m.
- March 18, 2021 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 7, 2021
ZOOM MEETING

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Jeff Mickle Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:32 a.m.
2.	AGENDA Motion #001/21	MOVED by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, January 7, 2021 with the following addition: 7e) Partnership Group <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #002/21	MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, December 17, 2020 regular Council meeting be adopted, as presented. <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred to later in the meeting.
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS	n/a
7.	ACTION ITEMS Motion #003/21	MOVED by Deputy Mayor Lynne Tonita that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion. <p style="text-align: right;">CARRIED</p>
	Motion #004/21	MOVED by Mayor Judy Tracy that the December 23, 2020 letter outlining the 2020 Audit Plan from Philip Dirks, Auditor, Metrix Group be approved and Council is aware that they are to contact the Auditor directly if they have concerns regarding any actual, suspected or alleged fraud affecting the Town. <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 7, 2021
ZOOM MEETING

DRAFT

	<p>Motion #005/21</p> <p>Motion #006/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that the revised Onoway Business Attraction profile prepared by Schollie Research and Consulting be approved and be shared with Keystone Strategies and distributed to the Partnership Group.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that, further to the December 11th, 2020 email from Travis Nosko Manager of Municipal Advisory, Alberta Municipal Affairs, given the 2 year time lapse since the Town's request to complete a voluntary Municipal Corporate Review (MCR), given the Town has undergone a Municipal Accountability Program Review since the time of the Town's MCR request, and given the continuing COVID-19 pandemic restrictions and economic conditions, that the Town of Onoway withdraw its request for a Municipal Corporate Review.</p> <p style="text-align: right;">CARRIED</p> <p>Council moved to appointments at 10:00 a.m.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	<p>From 10:00 a.m. until 10:30 a.m., Council met with Corinne Feth from the Onoway Facility Enhancement Association (OFEA) regarding the community hall.</p> <p>Corinne Feth left the meeting at 10:30 a.m.</p> <p>Council recessed from 10:30 to 10:35 a.m.</p> <p>Motion #007/21</p> <p>MOVED by Deputy Mayor Lynne Tonita that the Town proceed with a survey of the community and an Open House on the current state of the hall and its future, once the Town has received feedback from the OFEA Board after their January 26, 2021 meeting and that the Town recognizes they may have to cover the expenses for utilities and insurance during this time.</p> <p style="text-align: right;">CARRIED</p> <p>Council returned to Action Items on the agenda at 10:45 a.m.</p>
7.	ACTION ITEMS	<p>Motion #008/21</p> <p>MOVED by Mayor Judy Tracy that the Town representatives on the Partnership Group Committee (Deputy Mayor Tonita and Councillor Johnson and Mayor Tracy if required) investigate the invoices and minutes from meetings and then meet with the Chair of the Partnership Group to discuss the commitments that the Partnership Group has made with their consultants and report back to Council.</p> <p style="text-align: right;">CARRIED</p>

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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 7, 2021
ZOOM MEETING

DRAFT

	Motion #009/21	MOVED by Deputy Mayor Lynne Tonita that the recent \$5,363.59 invoice from the consultants of the Partnership Group be taken back to the Committee for direction regarding payment. CARRIED
	Motion #010/21	MOVED by Councillor Lisa Johnson that Administration be directed to include \$20,000 for the Partnership Committee in the draft 2021 budget, and that this amount be reviewed prior to finalizing the 2021 budget. CARRIED
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #011/21	MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Assistant Chief Administrative Officer/Public Works Manager be accepted for information as presented. CARRIED
9.	INFORMATION ITEMS Motion #012/21	MOVED by Councillor Jeff Mickle that Council accept the following items for information as presented: a) Statistics Canada Census Jobs – Applications being accepted for census jobs as of January 6, 2021, for work between March and July, 2021 b) North Saskatchewan Watershed Alliance – Correspondence from Leah Kongsrude, Executive Director, received on December 21, 2020, providing calendars c) Canadian Fitness and Lifestyle Research Institute – Letter from Christine Cameron, President, undated, providing a survey to understand the impact of the pandemic on physical activity and sport participation in Canada d) Lac Ste. Anne Foundation – Board Meeting minutes of September 23, 2020 CARRIED
10.	CLOSED SESSION	n/a
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:07 p.m.

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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 7, 2021
ZOOM MEETING

12.	UPCOMING EVENTS	January 21, 2021	Regular Council Meeting	9:30 a.m.
		February 4, 2021	Regular Council Meeting	9:30 a.m.
		February 11, 2021	Brownlee Muni-Law Seminar (Virtual)	8:00 a.m.
		February 18, 2021	Regular Council Meeting	9:30 a.m.
		March 4, 2021	Regular Council Meeting	9:30 a.m.
		March 18, 2021	Regular Council Meeting	9:30 a.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

DRAFT



TOWN OF ONOWAY

Revenue & Expense

Page 1 of 3
2021-Jan-18
10:29:06 AM

Description	2020 Actual	2020 Budget
TOTAL TAXATION REVENUE	(1,585,022.07)	(1,585,879.21)
TOTAL REQUISITIONS	210,789.69	343,102.21
TAX REVENUE AVAILABLE FOR MUNI	(1,374,232.38)	(1,242,777.00)
TOTAL GENERAL REVENUE	(221,677.02)	(104,700.00)
TOTAL LEGISLATIVE EXPENSE	107,782.03	118,931.00
SURPLUS/DEFICIT LEGISLATIVE	107,782.03	118,931.00
TOTAL ADMIN REVENUE	(68,898.62)	(189,059.00)
TOTAL ADMIN EXPENSE	670,179.51	715,040.00
SURPLUS/DEFICIT ADMIN	601,280.89	525,981.00
TOTAL FIRE REVENUE	(334,488.62)	(344,887.00)
TOTAL FIRE EXPENSE	354,053.76	370,119.00
FIRE SURPLUS/DEFICIT	19,565.14	25,232.00
TOTAL DISASTER SERVICES REV.	(4,200.00)	0.00
TOTAL DISASTER SERVICES EXPENS	24,701.02	28,600.00
DISASTER SURPLUS/DEFICIT	20,501.02	28,600.00
TOTAL AMBULANCE REVENUE	(2,400.00)	(2,400.00)
TOTAL AMBULANCE EXPENSE	0.00	0.00
SURPLUS/DEFICIT AMBULANCE	(2,400.00)	(2,400.00)
TOTAL BYLAW REVENUE	(1,371.93)	(2,500.00)
TOTAL BYLAW EXPENSE	1,011.36	1,000.00
BYLAW SURPLUS/DEFICIT	(360.57)	(1,500.00)
TOTAL POLICING REVENUE	(90,650.50)	(176,000.00)
TOTAL POLICIING EXPENSE	129,352.50	211,450.00
POLICING SURPLUS/DEFICIT	38,702.00	35,450.00
TOTAL PW REVENUE	0.00	0.00
TOTAL PW EXPENSE	236,503.39	189,599.00
PW SURPLUS/DEFICIT	236,503.39	189,599.00
TOTAL ROADS REVENUE	(18,684.26)	(115,776.00)
TOTAL ROAD EXPENSE	378,049.09	434,351.00
ROADS SURPLUS/DEFICIT	359,364.83	318,575.00
TOTAL STORM SEWER REVENUE	0.00	0.00
TOTAL STORM SEWER EXPENSE	3,654.30	0.00
STORM SEWER SURPLUS/DEFICIT	3,654.30	0.00

(5)

TOTAL WATER REVENUE	(574,727.58)	(566,500.00)
TOTAL WATER EXPENSE	533,908.57	517,803.00
WATER SURPLUS/DEFICIT	(40,819.01)	(48,697.00)
TOTAL SEWER REVENUE	(252,473.15)	(219,966.00)
TOTAL SEWER EXPENSE	234,732.73	197,002.00
SEWER SURPLUS/DEFICIT	(17,740.42)	(22,964.00)
TOTAL WASTE COLLECTION REV	(128,635.69)	(129,500.00)
TOTAL WASTE COLLECT EXP	106,393.04	113,124.00
WASTE COLLECT SURPLUS/DEF	(22,242.65)	(16,376.00)
TOTAL FCSS REVENUE	(116,618.00)	(114,312.00)
TOTAL FCSS EXPENSE	85,386.47	103,798.00
FCSS SURPLUS/DEFICIT	(31,231.53)	(10,514.00)
TOTAL PLAN REVENUE	(4,661.43)	(3,500.00)
TOTAL PLANNING EXPENSE	11,100.12	18,500.00
PLANNING SURPLUS/DEFICIT	6,438.69	15,000.00
TOTAL LAND REVENUE	0.00	0.00
TOTAL LAND EXPENSE	16,230.04	20,000.00
LAND SURPLUS/DEFICIT	16,230.04	20,000.00
TOTAL EDC REVENUE	(3,050.00)	(102,500.00)
TOTAL EDC EXPENSE	153,585.67	100,821.00
EDC SURPLUS/DEFICIT	150,535.67	(1,679.00)
TOTAL REC PROGRAM REVENUE	0.00	0.00
TOTAL REC PROGRAM EXPENSE	7,000.00	12,212.00
REC PROGRAM SURPLUS/DEFICIT	7,000.00	12,212.00
TOTAL PARKS REVENUE	(21,898.15)	(5,000.00)
TOTAL PARKS EXPENSE	133,134.67	135,676.00
PARKS SURPLUS/DEFICIT	111,236.52	130,676.00
TOTAL CULTURE EXPENSE	20,761.63	18,925.00
CULTURE SURPLUS/DEFICIT	20,761.63	18,925.00
TOTAL MISC EXPENSE	12,199.75	12,426.00
MISC SURPLUS/DEFICIT	12,199.75	12,426.00
TOTAL SURPLUS/DEFICIT	1,052.32	0.00

*** End of

Council CAO Comparison 2020

	A	B	C	D	E	F	G	H	I
1	Town	# Councillors	Population	Equalized Assessment	Education Tax	2019 Council Hon./Ben	CAO Salary/Benefits	Other Benefits	Additional Info
2	Onoway	5	1029	113,723,746	329,820	\$66,619	\$135,883	Ipad-(Town owns) \$20/mo data; Comm-\$400 & \$250/mo;	
3								Travel Exp reimbursed; Mtgs \$25/hr to \$175/day	
4	Alberta Beach	5	1018	180,611,829	476,631	\$61,229	\$120,428	Travel Exp reimbursed; Mtgs \$75 for 1/2 day; \$125/day	
5								\$50/mo cell phone; \$50/mo internet exp	
6	Bashaw	5	830	75,969,923	212,021	\$22,843	\$121,853	Travel Exp reimbursed; Monthly remun includes all mtgs	Paid semi-annually
7	Bruderheim	7	1395	157,712,463	410,480	\$60,977	\$126,646	Mtgs in town \$25; Mtgs out of town 1/2 day \$75; \$150/day	Strathcona County provides CAO
8	Killam	5	989	97,974,979	278,550	\$48,456	\$130,926	Laptop/tablet (Town owned); Tuition for training/dev;	
9	Thorsby	5	1015	97,589,208	266,335	\$73,922 (2018)	\$103,741 (2018)		
10	Swan Hills	7	1301	123,543,605	356,103	\$132,535 (2014)	\$139,124 (2014)	Travel Exp reimb; Mtgs \$92 for 1/2 day; \$160/day	
11	Mayerthorpe	7	1320	108,274,344	306,163	\$71,564	\$204,289	Trav Ex reimb; Mtgs \$142 und 5hrs; \$228 over 5 hr; \$85/cte	
12	Legal	5	1345	130,864,064	345,039	\$59,599	\$151,177	Laptop/tablet (Town owns); \$100 for 1/2 day; \$200 day	Rotate AUMA attendance
13	Lamont	7	1774	179,180,595	492,563	\$75,000	\$158,392	Travel Exp and Conferences reimbursed	
14	Wabamun	5	682	87,143,139	247,992	\$46,447	\$152,187	Trav Exp Reimb; \$300&\$400/mo honorarium; Mtgs \$25/hr	
15								\$30/cell phone	
16									
17	Athabasca	7	2965	382,121,627	1,098,133	\$129,960	\$200,071	Trav Ex reimb; Mtgs\$120 1/2 day; \$240/8 hours; Comm \$75	
18	Barrhead	7	4579	515,026,334	1,460,676	\$187,872	\$200,548	Trav Exp reimb; Mtgs \$143 1/2 day; \$280/day	
19	Calmar	5	2228	264,370,163	724,935	\$72,990	\$156,539	Trav Exp reimb; Mtgs \$75/hr 1/2 day; \$175/day over 5 hrs	
20	Fairview	7	2998	301,314,089	859,668	\$84,507	\$160,990	Travel Exp; Cell calls w receipts; Mtgs \$25/h; 225/full day	
21	High Prairie	7	2564	301,312,870	801,608	\$78,942	\$154,433	Travel Exp; Mtgs \$100 for 1/2 day; \$200/day	
22	Hinton	7	9882	1,785,174,567	4,350,768	\$292,561	\$450,687	Travel Exp reimb; Mtgs \$125 for 1/2 day; \$250/day	FCM Mayor only; one time \$1500
23								Prof Devel \$3,000/yr/Councillor(self-dir wkshops)	to buy or pay bills for technology
24	Morinville	7	9893	1,334,491,347	3,599,882	\$295,679	\$244,055	Travel Exp reimb; One time Tablet or \$2000; \$500/yr for	
25								internet and cell; Mtgs \$50(2hrs); \$100/1/2 day; \$200/day	
26	Gibbons (FOM)	7	3159	383,101,606	1,012,199	\$149,453	\$207,956	Trav Exp reimb; Mtgs \$40/2 hrs; \$90 1/2 day; \$180/day	
27	Rimbey	5	2567	316,094,425	902,389	\$133,895	\$178,968	Travel Exp reimb; Cell \$92.30/mo; group accident insur;	\$300/mo health spending acct
28								Mtgs \$41/hr; \$418/day max	Rotate FCM attendance
29	Westlock	7	5101	633,600,444	1,837,697	\$234,385	\$258,733	Travel Exp; \$151.80 for 1/2 day; \$202.40 for full day;	Rotate FCM attendance



Town of Onoway

Council Policy

Number	Title			
C-COU-REM-1 (1.2, 3.1, 3.6)	Council Remuneration and Expense Reimbursement			
Approval	Originally Approved		Last Revised	
(CAO initials)	Resolution No:	312/13	Resolution No:	304/19
	Date:	May 9, 2006	Date:	Oct. 24, 2019

Purpose

To ensure Council Members receive fair compensation for their time and expenses incurred while on Town business.

Policy Statement

Council Members shall be provided with remuneration for their time and reimbursement for the expenses incurred in fulfilling their duties on Town Council.

Standards

1. Remuneration is intended to compensate for official business conducted on behalf of the Council as a whole to benefit the Town of Onoway.
2. Remuneration is not intended to match or replace employment or professional rates that the Councillors or Mayor may expect in their job or profession.
3. Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates, and any other considerations deemed appropriate in a manner agreed upon by Council.
4. Cost of living adjustment will be reviewed by council on an annual basis and may or may not be applied to council base pay and/or meeting rates at the discretion of Council.
5. Remuneration shall be paid in accordance with the amounts and rates shown in Schedule "A".
6. Travel – as per the simplified per kilometer rate for Alberta according to Canada Revenue Agency.
7. Meals – as per the simplified flat rate according to Canada Revenue Agency without receipt, or full reimbursement per receipt, including a maximum gratuity of 15%. No alcoholic beverages shall be paid for by the Town at any time.
8. Other Items – actual receipted cost. May include incidentals such as parking, use of public transportation, etc.



Town of Onoway

Council Policy

9. Lodgings – shall be paid by receipt and Council Members shall use discretion in selecting accommodations. If a Council Member is lodging with a friend or relative, the Council Member shall be paid an honorarium as agreed upon by Council at the time.
10. Communications – shall be provided with a monthly communications allowance to cover expenses related to personal communications (telephone, internet, smart phone, etc.) as shown in Schedule “A”.
11. Schedule “A” shall be reviewed annually.

Legal References:

Cross References:

Revisions:

Resolution Number	MM/DD/YY
077/19	03/21/19
410/18	10/18/18
279/17	06/15/17
171/17	10/05/17
281/16	10/20/16
168/15	05/07/15
005/15	01/15/15
213/13	10/24/13
	12/01/11
	11/17/11
	03/11/11
	01/01/07
	05/19/06



Town of Onoway

Council Policy

Schedule "A" (Approved by Resolution– Oct. 2019 Org. Meeting)

Honorariums

- | | |
|--|--|
| 1. Regular Council Meetings – Mayor & Councillors | \$175.00 |
| 2. All other meetings or activities related to Town business | \$25.00/hour to a
max. \$175.00/day |

Note:

- Expense forms must be filled out and signed by each member of Council prior to reimbursement. Expense forms shall be submitted prior to the last business day of the month.

Billable time is to be rounded up to the nearest 30 minute increment. Minimum pay will be 4 hours.

Accommodation Expense

When travelling on Town business the actual cost of the accommodation may be claimed.

Communications Expense

The Mayor shall receive \$400 per month as reimbursement for personal cell phone use and personal internet costs incurred in exercising his/her duties as an elected official, as well as personal time required for the preparation for all of their meetings.

All councillors shall receive \$250 per month as reimbursement for personal cell phone use and personal internet costs incurred in exercising their duties as an elected official, as well as personal time required for the preparation for all of their meetings.



Town of Onoway

Council Policy

Council and select employees are provided with an iPad for Town business. The Town will pay up to \$20/month towards data usage. Any cost incurred over and above this \$20 will be reimbursed to the Town by the individual using the iPad, unless otherwise authorized by the Chief Administrative Officer

Donations

Annually, in November, Council may consider the donation of \$100 per Council member to the East Lac Ste. Anne Food Bank.

Box 540
Onoway AB
TOE 1V0
780-967-5338

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From: Do Not Reply / Ne Pas Répondre (statcan/statcan) <statcan.DoNotReply-NePasRepondre.statcan@canada.ca>
Sent: January 13, 2021 8:11 AM
To: info@onoway.ca
Subject: 2021 Census of Population / Recensement de la population de 2021

(La version française suit.)

Dear Mayor,

I am pleased to inform you that the next census will take place in May 2021. I am writing today to seek your support to increase awareness of the census among residents of your community.

For over a century, Canadians have relied on census data to tell them about how their country is changing and what matters to them. We all depend on key socioeconomic trends and census analysis to make important decisions that have a direct impact on our families, neighbourhoods and businesses. In response to the COVID-19 pandemic, Statistics Canada has adapted to ensure that the 2021 Census is conducted throughout the country in the best possible way, using a safe and secure approach.

Statistics Canada will be [hiring approximately 32,000 people](#) across the country to assist with census collection. We would like to work with you and your municipality to ensure that your residents are aware and informed of these job opportunities.

Furthermore, your support in encouraging your residents to complete the census will have a direct impact on gathering the data needed to plan, develop and evaluate programs and services such as schools, daycare, family services, housing, emergency services, roads, public transportation and skills training for employment.

If you would like to express your municipality's support for the census, please share the municipal council resolution text below with your residents:

Be it resolved that:

The Council of the Corporation of (NAME OF CITY/TOWN/MUNICIPALITY) supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

In the coming weeks, a member of our communications team may contact you to discuss ways in which we can work together. Should you have any questions, please contact us at statcan.censusoutreach.prairies-rayonnementdurec.prairies.statcan@canada.ca.

Thank you in advance for supporting the 2021 Census.

Town of Onoway

Memo

January 8th, 2021

To: Alberta Beach
Summer Village of Castle Island
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Silver Sands
Summer Village of South View
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone

From: Wendy Wildman, CAO Town of Onoway

Re: **Onoway Regional Fire Services – 5-Year Contract Extension and 2021 Budget**

Happy New Year everyone! Further to our October 23rd, 2020 meeting, and subsequent committee meetings, please be advised of the following:

- -outstanding fire incident invoices with Lac Ste. Anne County for highway responses have been paid
- -attached is the 5-year contract extension agreement between your municipality and the Town of Onoway. **Please execute and return two copies, and we will return to you one fully executed copy for your records.** This same agreement is being executed between each member municipality and the Town of Onoway.
- -for your information, we have also attached a copy of the 5-year contract extension agreement between North West Fire Rescue and the Town of Onoway
- -a copy of the approved 2021 Budget which includes both the North West Fire Rescue contract costs, and the annual admin.\operating costs, along with the revised parcel counts. You will find your municipality's 2021 total costs on page 2 of this document, high-lighted in yellow, for your budget purposes. As in past years, your municipality will receive quarterly invoices from the Town of Onoway for these 2021 costs.

We are continuing to work with the Province on utilization of our AFRRCS radios, and we have confirmed a date of Wednesday January 27 early afternoon for a meeting (exact time

and location/platform will be shared closer to – and will be dependent on AHS restrictions at the time). **Please mark your calendars for Jan. 27!**

On a final note, currently our municipalities as well as Lac Ste. Anne County receive their 9-1-1 dispatch services through Parkland County Emergency Call Centre. Lac Ste. Anne County is considering moving this service from Parkland County to Yellowhead County. We understand the County is considering this from both a financial point of view (will save approx.. \$0.70/capita) as well as service delivery (will receive a much broader and arguably better level of dispatch service). If the County does change their dispatch service provider we will be encouraging our municipalities to consider the change as well. More information will be shared as it becomes available, and as County reps will be at the Jan. 27 AFRRCS meeting maybe we can take a few minutes then to further discuss dispatch services.

Thank-you.



Wendy Wildman
Chief Administrative Officer
Town of Onoway

encls.

c.c. Committee Members

debbie@onoway.ca

From: Lynne Tonita <ltonita@onoway.ca>
Sent: January 11, 2021 6:39 PM
To: Judy Tracy
Cc: Lisa Johnson; Jeff Mickle; Patricia St.Hilaire; Wendy Wildman; Debbie Giroux; Jason Madge
Subject: Re: Extended Producer Responsibility 101 Webinar – Back to Basics

I would really like to attend this webinar.
Lynne

Sent from my iPhone

On Jan 11, 2021, at 5:41 PM, Judy Tracy <jtracy@onoway.ca> wrote:

FYI

Sent from my iPad

Begin forwarded message:

From: Recycling Council of Alberta <info@recycle.ab.ca>
Date: January 11, 2021 at 4:40:00 PM MST
To: Judith Tracy <jtracy@onoway.ca>
Subject: **Extended Producer Responsibility 101 Webinar – Back to Basics**
Reply-To: Recycling Council of Alberta <info@recycle.ab.ca>

[View this email in your browser](#)



**Extended Producer Responsibility 101 Webinar –
Back to Basics**

**Tuesday, January 26, 2021, from 10:00 am to Noon
Mountain Time**

Late last year, the Government of Alberta announced plans to advance engagement on Extended Producer Responsibility (EPR) in early 2021. Further details on the planned engagement are anticipated shortly, as well as the release of a discussion paper on the topic.

In the meantime, there are many questions about what EPR could mean for Alberta. What role does EPR have in advancing a circular economy in the Province? The RCA and the Plastics Alliance of Alberta look to answer the critical questions with knowledge from EPR experts from across the country. The webinar will review the basics of EPR policy to establish a common understanding, share examples from successful implementation in other jurisdictions and discuss Alberta's future EPR policies.

Confirmed speakers:

- Jodi Tomchyshyn London (RCA) – EPR 101
- Glenda Gies (Glenda Gies and Associates) – A History of EPR in Canada
- Bob McDonald (BC Ministry of Environment and Climate Change Strategy) – Implementing EPR in BC
- David Lefebvre (Recycle BC) – How EPR for PPP works in BC
- Alda Nicmans (BC Product Stewardship Council) – The EPR Experience for Municipalities

Sign up for this informative session today!

Visit <https://recycle.ab.ca/workshop/epr-101-webinar/>

\$75/person RCA members

\$99/person non-members

Please note that registration is for individuals, not groups, and each person attending the webinar/s must register separately.

A portion of the cost of the webinar goes directly to supporting the sustainability of the RCA and our goal to advance a circular economy in Alberta. Due to COVID-19 we were unable to host our largest revenue generating, and most popular event – our annual conference. We look to continue to advance education and engagement opportunities online until we can meet again.

About the Recycling Council of Alberta

The RCA's mission is to promote, facilitate and advocate for a Circular Economy in Alberta through waste reduction and resource conservation.

Through a consultative approach and support of the RCA Committees and partners (i.e., government, industry, stewardship organizations and other associations) and additional stakeholders, the RCA will pursue protection of the environment through resource conservation following the 3Rs hierarchy.



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You are receiving this email because you requested to receive RCA conference and event updates.

Our mailing address is:

Recycling Council of Alberta
PO Box 23
Bluffton, AB T0C 0M0
Canada

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Town of Onoway – Survey on our Community Hall

The Onoway Community Hall was constructed back in 1953 thanks to an enthusiastic and dedicated community!

Over the years this hall has been a staple in our community, but as the hall is aging and ongoing maintenance and repair costs rise, the Town and the Hall Board have initiated a community engagement process to assist with decisions with respect to the short term operation and the long term future of this hall in our community.

Some facts about the hall: constructed in 1953, two floors, capacity of _____, 4 washrooms (2 each level), freight/commercial? Elevator, commercial kitchen downstairs, bar area upstairs..... (what else)

The hall is owned by the Town of Onoway and has been operated by the Onoway Facility Enhancement Association since _____? The Town believes those volunteers who make up the OFEA should be commended for their countless hours of dedicated service to keep this hall open to the public.

On average over the last 3 years:

- there has been _____ bookings (OFEA to provide detail on this, I think its important to list all the patrons and uses for the hall)
- revenue has been _____
- expenses have been _____

The OFEA has worked its regular Casino slot, and these funds are used to offset the costs of the hall operation. The estimated revenue from a casino is _____, and frequency of casinos is _____ (24 months or 30 months?)

In 2019 the Town of Onoway, along with Lac Ste. Anne County, Alberta Beach, the Town of Mayerthorpe, and the Summer Villages participated in a regional initiative whereby a consultant was hired to inspect and assess the various recreational facilities located throughout Lac Ste. Anne County. The assessment report for the hall is available on the Town's website, or call or email the office to obtain a copy.

In November of 2020 the Town contracted another property inspection of this facility from Global Property Inspections. This report can also be found on the website, or call or email the office to obtain a copy.

Over and above the annual expenses that the Onoway Facility Enhancement Association has paid to keep this facility open, the Town of Onoway has expensed \$31,968.57 from April 2014

to December 2020 in repairs/maintenance. These expensed include: engineer and construction of stairs, sidewalk and curb, various repairs and maintenance incl insulation, toilets, spray foam, furnaces, fire system inspections, electrical, elevator inspections and repairs, cinder block repair and paint (thought it was black mold but it wasn't – do we even say this?). This is an average of \$4,571.00/year. On top of that the Town pays approximately \$4,570.00/year for insurance on the building. The OFEA carries the content insurance. The Town's average annual cost is \$9,141.00.

The Town expenses approximately _____ annually in lot maintenance (gravel/grading/snow removal) and sidewalk maintenance (snow removal sanding) Jason ???

Lac Ste. Anne County has provided an annual allocation of _____ to the hall to be used to offset annual operating expenses (OFEA to provide this number).

The hall is in need of some significant repairs/improvements if it is to continue to operate:

- a) Sewer line replacement from north end of building to sewer main at south street. This will require the cement floor to be saw cut, removed, soil excavated, existing line removed and replaced with adequate slope, cement floor replaced, flooring replaced, replacement of pipe outside building, repair of cement and asphalt that is excavated during this project
Estimated cost of \$60,000.00
- b) Sandblast and paint exterior of building
Estimated cost of \$55,000.00
- c) Metal Roof Replacement
Estimated cost of \$18,000.00
- d) Gap filling, drainage, sloping around building
Estimated cost of \$4,500.00

There is an opportunity for the OFEA to apply for a Community Facility Enhancement Program (CFEP) or Community Initiative Program (CIP) grant funding to help cover some of these costs, with the Town and/or the OFEA covering the matching component. The next application deadline is May 15 for both of these programs, and there is no guarantee that an application would be approved by the Province. The Town currently does receive annual grant funds for capital projects, and these funds are usually allocated to road rehab projects, water/sewer rehab projects, or equipment purchases. These funds could be considered for the hall, but these funds

are expected to be used for core municipal infrastructure first (the Town must ensure its core municipal infrastructure is in place, is maintained, and is sustainable as this type of infrastructure is essential to economic prosperity, health and quality of life and includes: municipal road, bridges, water and wastewater systems and facilities, storm drainage systems and facilities, emergency service vehicles and facilities, infrastructure management system software).

We are requesting feedback from our community by way of this survey, and then a public meeting will be held to get further input from our community on both the short and long term viability of this hall.

Please take the time to complete this survey – your input is important in the decision making on the future of the hall.

Are you a taxpayer in the Town of Onoway, Lac Ste. Anne County, or other municipality?

Town of Onoway

Lac Ste. Anne County

Other

Comments:

If you are a taxpayer in the Town of Onoway, are you prepared to have your tax dollars continue to support the annual costs of the hall:

No

Yes – from 0 to \$5,000/year

Yes – from \$5,000 to \$10,000/year

Yes – from \$10,000 to \$15,000/year

Yes – up to _____/year

Comments:

If you are a taxpayer in Lac Ste. Anne County, are you prepared to have your tax dollars continue to support the annual costs of the hall:

No

Yes – from 0 to \$5,000/year

Yes – from \$5,000 to \$10,000/year

Yes – from \$10,000 to \$15,000/year

Yes – up to _____/year

Comments:

If you are a taxpayer in the Town of Onoway, are you prepared to have your tax dollars fund the significant repairs/maintenance as noted above:

No

Yes – from 0 to \$20,000/year

Yes – from \$20,000 to \$30,000/year

Yes – over \$30,000 to a max of _____/year

Comments

If you are a taxpayer in Lac Ste Anne County, are you prepared to have your tax dollars fund the significant repairs/maintenance as noted above:

No

Yes – from 0 to \$20,000/year

Yes – from \$20,000 to \$30,000/year

Yes – over \$30,000 to a max of _____/year

Comments:

What would be other options should the decision be made to not fund these repairs:

- **Sell the property (the community hall is on one lot, and then there are 2 Town owned lots that are used for public parking)?**
- **Tear the hall down and replace with ?**
- **Close for a year to allow an opportunity for the Town and the Community to reflect on its use and thereby loss of use, before any final decisions are made (in the meantime monthly utilities and insurance will have to be paid).**

Comments:

DRAFT

RECEIVED
JAN 04 2021

December 7, 2020

Town of Onoway
4812 – 51 Street
Box 540
Onoway, Alberta T0E 1V0

Attention: Ms. Wendy Wildman

Dear Wendy:

RE: SCHOOL BOARD ELECTION – OCTOBER 18, 2021

In the past, we have made arrangements with local municipalities to share the cost of any facility rental for election purposes. For the upcoming election, we would be pleased to, once again, cost share the polling stations.

Could you please advise on the following matters:

- 1) Will your office assume responsibility for booking the facilities? If yes, could you provide me with the name of each facility, contact person and their telephone number and telephone number for the facility?
- 2) What are your intentions with respect to arrangements being made for the set up of tables, chairs, etc. for the School Board election?
- 3) What time will you be opening up your polling station(s)?

For your information, if a School Board election is required, we will not be holding an advanced vote.

Thank you.

Sincerely,



Tamara Spong
RETURNING OFFICER

SP/wr

cc: file



Municipal Leaders Launch COVID-19 Media Campaign

In the wake of Alberta's recent declaration of a State of Public Health Emergency due to COVID-19, Lac Ste. Anne County Council is working with the autonomous towns and summer villages within its borders to reinforce the importance of universal public compliance with the heightened provincial restrictions.

Appropriately titled **Bend the Curve**, the joint municipal media campaign reminds community members of the power they possess to bend the curve downward on COVID-19 numbers. It also sends a message of gratitude to locals who already support the greater social good by heeding the public health restrictions.

"By consistently following AHS rules like self-isolating and physical distancing, we are making altruistic choices that help keep each other safe - especially our vulnerable populations," stated County Reeve Joe Blakeman, architect of the Bend the Curve campaign.

Awareness of this messaging is being supported via web and social media channels of the County and partner municipalities including Mayerthorpe, Onoway and Alberta Beach. A digital ad campaign has also been launched in an effort to reach every household in the region during the holiday season.

An informational microsite has been launched by the County and its partner municipalities at . The site breaks down the provincial regulations in simple terms, and provides some sobering local numbers to drive home the importance of heeding the health restrictions. It also leverages important regional data and resources, including daily updates from Alberta's Chief Medical Officer Dr. Deena Hinshaw.

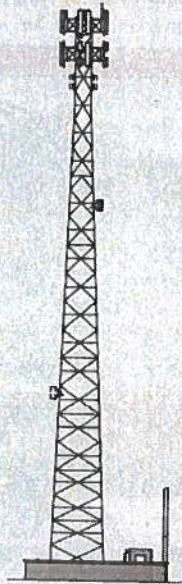
"This is our shared duty as rural Albertans," continued Reeve Blakeman. "Challenging times are ahead, and I'm asking Lac Ste. Anne citizens to do their part. Together we can win this."



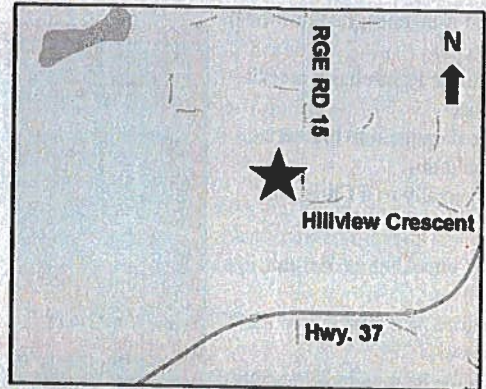
PUBLIC NOTICE

Proposed 61.5m Self-Support Telecommunications Facility

TYPICAL FACILITY PROFILE



SITE LOCATION MAP



With respect to this matter, the public is invited to provide written comments by **February 1, 2021** to the contact information shown below. Please include a return address.

TELUS Communications Inc.

c/o LandSolutions LP

Brenden Smith
Site Acquisition & Municipal Affairs Specialist
600, 322 - 11 Avenue SW
Calgary, AB. T2R 0C5
p. (403) 290-0008
e. comments@landsolutions.ca

Further information may also be obtained through the following contacts:

Lac Ste. Anne County

Matthew Ferris,
Manager of Planning and Development
Toll Free: 1 (866) 880-5722
T: (780) 785-3411
F: (780) 785-2985
E: LSAC@LSAC.ca

SUBJECT: AB000297

- 61.5m Self-Support Tower
- Location: NE 6-55-01 W5M
Lat: 53.729427°
Long: -114.127160°
- The tower will be located ± 100 m west of Rge. Rd. 15 and ± 150 m north of the intersection of Rge. Rd. 15 and Hillview Crescent.
- Among the factors considered during the site selection process are expected usage patterns of wireless service, local terrain, interaction with existing radio base stations, and line of sight requirements for high quality communication. Each site that is investigated must go through an internal review by radio frequency, transmission and civil engineering groups in order to qualify.

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LIVE SESSIONS

1. Viability versus Sustainability
2. Cash Management
3. Capacity Building During COVID-19
4. Elections
5. Accountability and Transparency
6. Strategic and Long-Term Planning
7. Property Assessments and Taxation

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GFOA Alberta is pleased to announce LIVE and On-Demand webinars beginning early January 2021. Registration for the LIVE webinars will be available in the **events** section of www.gfoa.ab.ca.

We are also excited to provide our members with an On-Demand experience like no other. Beginning January 1st members will have access through the www.gfoa.ab.ca by going to the **On-Demand** section. You will have access to register at a discounted rate for complete course registration or simply choose from the array of smaller classes, so you can mix and match to create your own customized learning experience. CPE Credits are given and tracked on a time allocation and can be found within your account transcript for download and print.

ON DEMAND

Annual Budget

1. Benefits and Challenges of Building a Detailed Strategic Plan
2. Amortization and Financial Shortfalls
3. Build a Budget Presentation

Leadership, Communication & Culture

1. Leadership Attitudes
2. Communication Skills
3. Identify the Organizational Structures

Long-Term Property Tax Strategy

1. Goals of Long-Term Strategy
2. Assessment Value and Property Tax
3. Basic Math of Assessment, Mill Rate and Taxation Revenue

Leadership Principles

1. Leadership Styles
2. Types of Leadership Powers
3. Leadership Characteristics and Traits

Problem Solving & Decision Making

1. Problem Solving Process
2. Decision-Making Thinking
3. Personal Skills and Strengths

Municipal Fundamentals, I, II, & III

1. Components of a Financial Plan
2. Code of Ethics for GFOA Alberta
3. Amortization

Planning & Leadership Change

1. Benefits of a Change Plan
2. How to Lead Change
3. Build an Effective Change Strategy

Municipal Corporate Planning

1. Multi-year Budgeting vs. Detailed Long-Term Planning
2. Key Financial Management Concepts and Techniques
3. Advantages and Disadvantages of Multi-Year Budgeting

(25)

GFOA ALBERTA'S 2021 SUBJECT MATTER EXPERTS



TAMARA SLOBODA

Tamara Sloboda CPA, CGA is a Chartered Professional Accountant and former Municipal Financial Advisor for Alberta Municipal Affairs. Tamara has a passion for people and communities. She chose to step into municipal consulting life, striving for the greater good and guided by a fundamental belief that every community matters. Tamara's blend of private-sector, public-sector and complex municipal financial subjects. Focusing primarily on hard skills development, her portfolio includes corporate planning, budgeting, assets management, property and taxation, financial analytics, key performance measurements and annual financial reports. She will bring considerable business experience, drive, and passion for excellence, coupled with her deep commitment to service.



FRANK SUCCUCCI

Franco (Frank) Succucci, B. Comm, '83 & MBA '86, is a tenured faculty member at MacEwan University and adjunct lecturer at the University of Alberta. He enjoyed 12 years in industry prior to this 25-year teaching career. He has published an article and book chapter on innovative teaching and has presented such content at an international teaching conference in Vienna ('17). In the last 10 years, a large percentage of his research, literature reviews and presentations have been on municipal government. He is known for being able to take complex subject matter and deliver it in an understandable manner for the appropriate audience.



KLAY DYER

Klay Dyer (Ph.D.), is the president of Dyer Educational & Research Consultants Inc., an Alberta-based consultancy specializing in the training and support of leadership terms in government, not-for-profit, and corporate sectors. Focusing primarily on soft skills development, his portfolio includes leadership strategies, communication, decision-making and organizational culture. Past and current clients include the Ministry of Labour (Alberta), the municipal governments of Jasper and Hinton, and numerous private-sector companies across North America. He is also a frequent contributor to such publications as Business Insider, USAatWork Network, SaaS Magazine and others.

GFOA PROFESSIONAL DEVELOPMENT
WWW.GFOA.AB.CA



February 2021

\$150 – \$200 *100 tickets left*

Buy Now!

Cash Flow Management Webinar – February 11th

February 11 @ 10:30 am - 11:30 am

Online Webinar

Find out more

\$150 – \$200 *100 tickets left*

Buy Now!

Municipal Viability through Community Sustainability Webinar – February 25th

February 25 @ 10:30 am - 11:30 am

Online Webinar

Find out more

March 2021

\$150 – \$200 *100 tickets left*

Buy Now!

Building Capacity – Preparing for Unplanned Events Webinar – March 4th

March 4 @ 10:30 am - 11:30 am

Online Webinar

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Strategic Long-Term Planning Webinar – April 8th

April 8 @ 10:30 am - 11:30 am

Online Webinar

Find out more

\$150 – \$200 *100 tickets left*
Buy Now!

Property Assessment | Taxation Webinar – April 22nd

April 22 @ 10:30 am - 11:30 am

Online Webinar

Find out more

May 2021

\$150 – \$200 *100 tickets left*
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Municipal Elections – Roles and Responsibilities Webinar – May 13th

May 13 @ 10:30 am - 11:30 am

Online Webinar

Find out more

June 2021

\$150 – \$200 *100 tickets left*
Buy Now!

Public Accountability and Transparency Webinar – June 17th

June 17 @ 10:30 am - 11:30 am

Online Webinar **Find out more**



January 5, 2021

Dear Valued Partner:

Thank you for your generous donation to our 2020 ECC Silent Auction in support of Adopt-A-Family

The EQUUS Community Connection (ECC) would like to thank you and your company for the generous donation to our virtual silent auction. Our fundraiser was a huge success and this would not have been possible without your help.

Thanks to the support of our generous donors and bidders, we were able to raise over \$7,300 in our annual Christmas Silent Auction. This year we 'adopted' 21 rural families in our EQUUS communities and provided them with gifts, and gift cards to be used for groceries and gifts. We worked with local community support groups to identify families in need, and EQUUS volunteers purchased and wrapped gifts for each individual member of the family so that everyone had a surprise under the tree, and a meal on the table.

To date, the EQUUS Community Connection has helped raise more than \$243, 000 for the betterment of communities in Rural Alberta.

<https://www.equs.ca/community/egus-community-connection/>

You have truly made difference in people's lives this holiday season. Thank you on behalf of the entire team at EQUUS.

With Sincere Gratitude,

Liz James
Silent Auction Coordinator
EQUUS Community Connection Committee
780.218.8754
ljames@equs.ca

Main Office
Box 6199, 5803 42 Street
Innisfail, Alberta T4G 1S8
Toll-free: 1.888.211.4011

North Area Office
Box 1178, 4804 41 Street
Onoway, Alberta T0E 1V0
Toll-free: 1.888.627.4011

Central Area Office
Box 6199, 5803 42 Street
Innisfail, Alberta T4G 1S8
Toll-free: 1.877.527.4011

South Area Office
Box 1657, 3 Alberta Road
Claresholm, Alberta T0L 0T0
Toll-free: 1.888.565.5445

TOWN OF ONOWAY LIBRARY BOARD AND THE TOWN OF ONOWAY



LIBRARY BOARD MEMBER RECRUITMENT

The Onoway Public Library is an integral part of our municipality as a welcoming community resource centre, providing access to information, independent learning, and recreational reading through collections, programs and services. In 2019, more than 1,300 kids participated in 33 children's programs organized by the Library, and over 14,000 items were checked out and 12,000 items were checked in.

The Town of Onoway Library Board and the Town of Onoway Council are **seeking two community members** from Onoway and the greater Onoway area who are interested in learning about our community and advocating about and contributing to the governance of the Onoway Public Library.

The Town of Onoway provides the financial and administrative services to the OPL and Board members provide governance.

The Town is accepting applications until noon on Monday, February 1, 2021 from interested community members who wish to volunteer for a Board member position. Terms are 1 to 3 years and the meetings are usually held monthly, during daytime hours, in Onoway.

Your letter of interest can be forwarded to:

Lorne Olsvik, Chair
Town of Onoway Library Board
c/o The Town of Onoway
4812 – 51 Street
Box 540
Onoway, AB T0E 1V0

Email: info@onoway.ca

THE OPL WILL CONTINUE ITS FUNDRAISING IN AN EFFORT TO SUSTAIN OUR PUBLIC LIBRARY SERVICE. DID YOU KNOW YOU CAN DONATE TO THE ONOWAY PUBLIC LIBRARY AND RECEIVE A DONATION RECEIPT TO BE USED FOR TAX PURPOSES?? CONTACT THE TOWN OFFICE FOR FURTHER INFORMATION