

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 21, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle (via Zoom) Councillor: Pat St. Hilaire (via Zoom) Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #013/21	<p>MOVED by Deputy Mayor Lynne Tonita that Council adopt the agenda of the regular Council meeting of Thursday, January 21, 2021 with the following corrections and additions:</p> <p>CORRECTIONS TO THE AGENDA:</p> <p>7b) Census 2021 – should read “Administration will put this (not his) information on the Town’s website ... “</p> <p>Upcoming Events – should list the second February Council Meeting date as February 18, not February 21.</p> <p>ADDITIONS TO THE AGENDA:</p> <p>7h) Creek Burning 7i) Alberta Urban Municipalities Association (AUMA) President’s Summit on Policing</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #014/21	<p>MOVED by Councillor Lisa Johnson that the minutes of the Thursday, January 7, 2021 regular Council meeting be adopted, as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS Motion #015/21	<p>MOVED by Councillor Jeff Mickle that the January 18, 2021 Revenue and Expense Report be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 21, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

6.	POLICIES & BYLAWS Motion #016/21	<p>MOVED by Councillor Pat St. Hilaire that the background information prepared by Administration regarding Council remuneration in other municipalities for Council to review along with Policy C-COU-REM-1 be accepted for information and that Administration update this information for the next Organizational meeting scheduled for October, 2021.</p> <p style="text-align: right;">CARRIED</p>
7.	ACTION ITEMS Motion #017/21	<p>MOVED by Deputy Mayor Lynne Tonita that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion; and specifically further consideration be given to using MOST funds to provide possible tax assistance to businesses in the Town that have lowered revenues due to Covid-19.</p> <p style="text-align: right;">CARRIED</p>
	Motion #018/21	<p>MOVED by Councillor Pat St. Hilaire that Council of the Town of Onoway supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca as accurate and complete census data support programs and services that benefit our community; and that Administration put the Census information on the Town's website and Onowaves up to and including May, 2021.</p> <p style="text-align: right;">CARRIED</p>
	Motion #019/21	<p>MOVED by Councillor Lisa Johnson that the January 8, 2021 memo from Wendy Wildman to the 10 municipalities who are part of Onoway Regional Fire Services (ORFS) regarding the 5 year contract extension and 2021 budget be accepted for information and that Council and Administration be authorized to attend the meeting with Alberta Municipal Affairs AFRRCS staff being held on Wednesday, January 27, 2021 in Onoway.</p> <p style="text-align: right;">CARRIED</p>
	Motion #020/21	<p>MOVED by Councillor Jeff Mickle that Council and Administration be authorized to attend the January 26, 2021 Extended Producer Responsibility 101 virtual Seminar being held by the Recycling Council of Alberta at a cost of \$99.00 per person.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 21, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

	Motion #021/21	MOVED by Mayor Judy Tracy that Administration wait until January 29 to receive comments from the Onoway Facility Enhancement Association (OFEA) to assist Administration with completing the blanks in the draft survey for the community hall before proceeding with surveying community residents (with or without comments from OFEA). CARRIED
	Motion #022/21	MOVED by Deputy Mayor Lynne Tonita that the costs to rent the gym at the Heritage Centre for the October 18, 2021 municipal election be shared with Northern Gateway Public Schools, should a school board election be required in October, 2021. CARRIED
	Motion #023/21	MOVED by Councillor Jeff Mickle that the review and discussion of the draft 2021 operating and capital budgets be accepted for information, that Administration aim for a 0% increase in the operating and capital budgets for 2021, and that another draft of both budgets be brought to the next Council meeting for review. CARRIED
	Motion #024/21	MOVED by Deputy Mayor Lynne Tonita that the discussion regarding creek burning be accepted for information; that Jason Madge, Assistant Chief Administrative Officer/Public Works Manager work on a remedy or ask the Fire Department to do a controlled burn in the spring. CARRIED
	Motion #025/21	MOVED by Councillor Pat St. Hilaire that Council and Administration be authorized to attend the AUMA President's Summit on Policing being held on February 4 and 17, 2021. CARRIED
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #026/21	MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Assistant Chief Administrative Officer/Public Works Manager be accepted for information as presented. CARRIED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 21, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

9.	INFORMATION ITEMS Motion #027/21	<p>MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <p>a) Telus 61.5 metre tower – January 4, 2021 notice from the Lac Ste. Anne Bulletin advising of a tower being erected at RR 15 and Hillview Crescent</p> <p>b) GFOA Alberta – List of Online Webinars being held in February and March at a cost of \$150.00 to \$200.00 per webinar</p> <p>c) EQUUS – January 5, 2021 letter thanking the Town for the donation to their silent auction in support of Adopt-A-Family</p> <p>d) Town of Onoway Library Board ad – January 18 ad put in the Bulletin for 2 board members</p> <p style="text-align: right;">CARRIED</p>															
10.	CLOSED SESSION	n/a															
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 1:30 p.m.															
12.	UPCOMING EVENTS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">February 4, 2021</td> <td style="width: 40%;">Regular Council Meeting</td> <td style="width: 30%;">9:30 a.m.</td> </tr> <tr> <td>February 11, 2021</td> <td>Brownlee Muni-Law Seminar (Virtual)</td> <td>8:00 a.m.</td> </tr> <tr> <td>February 18, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 4, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 18, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	February 4, 2021	Regular Council Meeting	9:30 a.m.	February 11, 2021	Brownlee Muni-Law Seminar (Virtual)	8:00 a.m.	February 18, 2021	Regular Council Meeting	9:30 a.m.	March 4, 2021	Regular Council Meeting	9:30 a.m.	March 18, 2021	Regular Council Meeting	9:30 a.m.
February 4, 2021	Regular Council Meeting	9:30 a.m.															
February 11, 2021	Brownlee Muni-Law Seminar (Virtual)	8:00 a.m.															
February 18, 2021	Regular Council Meeting	9:30 a.m.															
March 4, 2021	Regular Council Meeting	9:30 a.m.															
March 18, 2021	Regular Council Meeting	9:30 a.m.															

Signed by Mayor Judy Tracy

Signed by Debbie Giroux
Recording Secretary