

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, MARCH 4, 2021 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AT 9:30 A.M.**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletion

Pg 1-5 3. ADOPTION OF MINUTES – February 17, 2021 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS –

10:00 a.m. – Ashley Steinke, Karen McConaghy, Monty Doig
– Onoway Ball and Soccer Association

10:30 a.m. – Dwight Moskalyk, Returning Officer and Diane Wannamaker, Substitute
Returning Officer – Town of Onoway 2021 Election

5. FINANCIAL REPORTS – n/a

6. POLICIES & BYLAWS – n/a

7. ACTION ITEMS

- a) Covid-19 Discussion – As of December 8, the Government of Alberta has placed province-wide measures in place and declared a State of Public Health Emergency. As of Monday, January 18, some provincewide restrictions were eased and on February 8 other loosening occurred: restaurants; indoor fitness; children's sport and performance activities. *(for discussion and direction of Council at meeting time)*

b) Assessment Review Board (ARB) and Clerk – at your meeting of February 17, 2021, Council passed bylaws 780-21 and 781-21, establishing the ARB and Designated Officer. Capital Region Assessment Services Commission (CRASC) has now provided the names of their panelists and clerk, and our bylaw requires that these names be passed by Council motion. This is usually done at your annual Organizational Meeting. *(that the Town of Onoway approve the 2021 Capital Region Assessment Services Commission five (5) Assessment Review Board members as follows: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph and that Richard Barham be approved as the Clerk of the Assessment Review Board)*

Pg 6-8

c) Minister's Awards for Municipal Excellence – please refer to the attached undated letter from Honourable Rick McIver, Minister of Municipal Affairs, encouraging nominations for the 20th annual Minister's awards. *(for discussion and direction of Council at meeting time)*

Pg 9-11

d) Greater Parkland Regional Chamber of Commerce State of the Region—please refer to the attached February 24, 2021 email from Julie Roberts inviting the Mayor and Council to attend the virtual Address on Thursday, March 11 at 6:00 p.m. *(to authorize the attendance of Council)*

e) July 1, 2021 Council meeting— the July 1, 2021 Council meeting falls on Canada Day (which is a statutory holiday). Administration is seeking Council's direction as to the status of this meeting. Reschedule or cancel? *(for discussion and direction of Council at meeting time)*

Pg 13-16

f) Lac Ste. Anne County/Town of Mayerthorpe Intermunicipal Collaboration Framework (ICF) – please refer to the attached news releases issued on February 25 by Lac Ste. Anne County and on February 26 by the Town of Mayerthorpe regarding the stall in ICF discussions. For further discussion by Council at meeting time. *(accept discussion and releases for information or some other direction as given by Council at meeting time)*

- g) 2021 Municipal Election Discussion on Mail in Votes – at your meeting of December 3, 2020, Council appointed Dwight Moskalyk as the Returning Officer (RO) and Diane Wannamaker as the Substitute Returning Officer for the October 2021 Town of Onoway Civic election. Attached is some additional information on the election date and voting methods that would be used. Onoway is legislated to hold their election on Monday, October 18 and Nomination Day is 4 weeks prior (Monday, September 20). Dwight Moskalyk and Diane Wannamaker will attend the meeting at 10:30 a.m. to discuss the Election.

Council must determine a location and whether they want an advance poll (and if so where) or if they want to offer mail-in voting (as an alternative to, or supplement to, the advance vote option).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Other Voting Options: Usually the municipality also holds an advance vote. This is typically undersubscribed but is appreciated but those who need to use it. Administration has also confirmed that Council may, by resolution, allow for mail-in ballots. We do not think we have enough budget or organizational flexibility to do both an advance vote and allow for mail-in ballots. My recommendation is that Council consider one or the other:

Advance Vote: is what people are used to, but it is a costly option and usually results in a small percentage of the overall ballot count. It is easy to conduct but does require an additional location and a full complement of election staff. If you want to go that route, we need to set a date, time and location.

Mail-in Ballots: This is a more costly alternative but is anticipated to yield a higher return of ballots. People will also appreciate (we think) the remote vote option given the lingering COVID situation. This option is more administratively burdensome because of the requirement for record keeping and package preparation/sending and receiving – both of which result in higher costs. However, the main concern is that the short turn around in nomination day to election day may result in late ballots, which the RO must not accept, or a delay in official vote count (we are waiting on feed back on this from Municipal Affairs). For reference, if everyone requested a mail-in ballot (assume 375 properties with two per property) we would need to send out 750 ballots and each ballot package would have three envelopes (one large, one medium and one small) as well as instruction papers and postage for two of the envelopes ~ so let us say approximately \$4.00 plus cost to prepare (\$3,000.00 total)

COSTS/SOURCE OF FUNDING (if applicable)

The Election 2021 cost will be covered under the 2021 budget. Partly from current year tax revenue and partially from a reserve transfer from the election reserve.

- i) *(That Council authorize the Returning Officer to receive nomination papers during a Nomination Period beginning January 1, 2021 and ending on Nomination Day, whereby nomination papers received outside of Nomination Day shall be received by the Returning Officer, by appointment, during the regular business hours at the municipal office at 4812-51st, Onoway, Alberta.*
- ii) *That Council either authorizes an advance vote (at date, time, location) or provides for mail-in ballots (and set the deadline for requesting a mail-in (special) ballot and method by which the mail-in ballot application may be requested (mail, fax, email, in-person).*
- iii) *Defer for further information or review)*

Pg 17-51

h) Sturgeon River Watershed Alliance (SRWA) – please refer to the March 1, 2021 email from Deputy Mayor Tonita with attached reports from SRWA that Council is being requested to review and accept. The documents attached are: Steering Committee Terms of Reference; Watershed Monitoring and Assessment Project Terms of Reference; Road Salt and Snow Management Report; November 27, 2020 Steering Committee minutes as well as the Agenda for the March 1, 2021 meeting. *(accept the reports as presented, or some other direction as given by Council)*

i) Onoway Community Hall discussion – Further to the March 1 meeting that Council held with the Onoway Facility Enhancement Association (OFEA), Council needs to discuss the following items further: 1) Hall remaining closed at this time; 2) Survey? 3) Public meeting? 4) Grant applications *(for discussion and direction of Council at meeting time)*

j)

k)

l)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) CAO Report

Pg 52-54 - Highway 43 East Waste Commission correspondence

Pg 55 - Onoway Arena – Spring/Summer 2021 Facility Programming

Pg 56-58 - East End Bus Update

- Partnership – Lac Ste. Anne County paying Tangent invoices

- e) Public Works Report

9. INFORMATION ITEMS

Pg 59 a) Development Officer Report – February 2021 development permit report from Tony Sonnleitner

Pg 60-61 b) Farm Safety Centre – February 12, 2021 letter from Laura Nelson, Executive Director, providing information on their 2019/20 school year activities and requesting funding for Farm Safety Smarts delivery. \$300.00 was provided this year (same as in previous years)

Pg 62-63 c) FortisAlberta Newsletter February 2021

Pg 64-65 d) Alberta Health Services – Notice of Termination of Lease – February 25, 2021 letter from Leonard Klausner advising that AHS is terminating its lease with the Town as of March 31, 2021, our draft budget will be adjusted accordingly

Pg 66-67 e) Alberta Urban Municipalities Association (AUMA) Villages West Report – February 22, 2021 update from Angela Duncan, Vice President and Director, AUMA

Pg 68-69 f) Onoway Regional Medical Clinic – Minutes from November 25, 2020 meeting

g)

h)

i)

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- March 4, 2021 – EOEP – Service Delivery (Tonita) 7:00 p.m.
- March 5, 2021 – County – Highway 43/37 Meeting 1:00 p.m.
- March 11, 2021 – Gr. Parkland Chamber Virtual 6:00 p.m.
- March 11, 2021 – EOEP – Service Delivery (Tonita) 7:00 p.m.
- March 18, 2021 – Regular Council Meeting 9:30 a.m.
- March 18, 2021 – EOEP Service Delivery (Tonita) 7:00 p.m.
- March 25, 2021 – EOEP – Service Delivery (Tonita) 7:00 p.m.
- April 1, 2021 – Regular Council Meeting 9:30 a.m.
- April 15, 2021 – Regular Council Meeting 9:30 a.m.
- September 20, 2021 – Nomination Day Closes 12:00 p.m. deadline
- October 18, 2021 – Election Day 10:00 a.m. to 8:00 p.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 18, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle (via Zoom) Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager (from 11:30 a.m. until 11:50 a.m.) Debbie Giroux, Recording Secretary</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:34 a.m.
2.	AGENDA Motion #056/21	<p>MOVED by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, February 18, 2021 with the following addition:</p> <p>7i) Elected Officials Education Program (EOEP) – Council's Role in Service Delivery and Council's Role in Strategic Planning</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #057/21	<p>MOVED by Deputy Mayor Lynne Tonita that the minutes of the Thursday, February 4, 2021 regular Council meeting be adopted, with the following revision:</p> <p>Motion #047/21 – MOVED by Councillor Pat St. Hilaire that Deputy Mayor Lynne Tonita be authorized to attend the Provincial Budget Analysis being hosted by Alberta Counsel on February 26 (not February 25 as the minute read) at a cost of \$75.00/person.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred to later in the meeting.
5.	FINANCIAL REPORTS Motion #058/19	<p>MOVED by Councillor Jeff Mickle that the January 31, 2021 Revenue and Expense Report be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
6.	POLICIES & BYLAWS Motion #059/21	<p>MOVED by Deputy Mayor Lynne Tonita that Bylaw 780-21, a bylaw for the purpose of establishing Assessment Review Boards (ARB) and the appointment of the Clerk be given first reading.</p> <p style="text-align: right;">CARRIED</p>

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DRAFT	<p>Motion #060/21</p>	<p>MOVED by Councillor Pat St. Hilaire that Bylaw 780-21 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #061/21</p>	<p>MOVED by Councillor Jeff Mickle that Bylaw 780-21 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	<p>Motion #062/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Bylaw 780-21 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #063/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Bylaw 781-21, a bylaw for the purpose of establishing the position of an Assessment Review Board Clerk (Designated Officer) be given first reading.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #064/21</p>	<p>MOVED by Councillor Pat St. Hilaire that Bylaw 781-21 be given second reading.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #065/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Bylaw 781-21 be considered for third reading.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
	<p>Motion #066/21</p>	<p>MOVED by Councillor Lisa Johnson that Bylaw 781-21 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>
7.	<p>ACTION ITEMS Motion #067/21</p> <p>Motion #068/21</p>	<p>MOVED by Mayor Judy Tracy that the discussion regarding Covid-19 be accepted for information; that the February 14, 2021 email from Michelle Jones, Community Futures Yellowhead East advising that Ballard Group, Consulting and Training is beginning their Covid-19 Business survey be put on the Town's website and Face Book page; that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Council approve the recommendations from the Town of Onoway Library Board (OPL) to appoint Heather Breitkreuz and Shirley Boissonnault as members at large on the OPL Board each for a term of 3 years.</p> <p style="text-align: right;">CARRIED</p>



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	<p>Motion #069/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Council approve the Onoway Public Library Manager's 2020 Year End Report for submission to the Government of Alberta, as recommended to the Town by the Town of Onoway Library Board at their February 10, 2021 meeting.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #070/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Council's discussion on the outstanding invoices from the Partners in Progress group be accepted for information and further that Administration is directed to advise Lac Ste. Anne County of Council's decision to defer any future payments until the Town's 2021 budget is passed.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #071/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that the discussion on the purchase of permanent or portable electronic signage be accepted for information and that further discussion of purchasing this item be deferred indefinitely.</p> <p style="text-align: right;">CARRIED</p>
<p style="transform: rotate(-45deg); font-size: 2em; font-weight: bold;">DRAFT</p>	<p>Motion #072/21</p>	<p>MOVED by Councillor Lisa Johnson that the Town provide a letter of support to Logan Demarais, Sr. Real Estate and Government Relations Manager, Telus, to support their application to the Canadian Government's Universal Broadband Fund for a financial contribution to improve access to wireless services within Onoway.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #073/21</p>	<p>MOVED by Councillor Pat St. Hilaire that Council and Administration be authorized to attend a webinar hosted by the Alberta Urban Municipalities Association (AUMA) on the Government of Alberta Budget, being held on February 26.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #074/21</p>	<p>MOVED by Mayor Judy Tracy that the draft 2021 budget discussion be accepted for information and that Administration return a budget for Council to review with revisions as discussed and incorporating an increase not exceeding 2%.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #075/21</p>	<p>MOVED by Mayor Judy Tracy that Deputy Mayor Lynne Tonita be authorized to attend the Elected Officials Education Program (EOEP) course on Service Delivery in March, at a cost of \$288.75.</p> <p style="text-align: right;">CARRIED</p>
		<p>Council recessed from 10:55 a.m. to 11:00 a.m.</p>

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4.	APPOINTMENTS/PUBLIC HEARINGS Motion #076/21	<p>Council met with Dustin Medori and Garrett Wenckowski, Academy Group of Companies at 11:00 a.m.</p> <p>MOVED by Deputy Mayor Lynne Tonita that the presentation by Academy Group of Companies be accepted for information and that Administration work with Academy in instances where contracted workers and skilled labour are required, when possible. CARRIED</p> <p>Academy Group left the meeting at 11:15 a.m.</p>
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #077/21	<p>MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Public Works Manager be accepted for information as presented. CARRIED</p>
9.	INFORMATION ITEMS Motion #078/21	<p>MOVED by Councillor Jeff Mickle that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Municipal Elected Officials – Councillor Johnson's completion certificate b) Town of High River – February 3, 2021 letter from Mayor Snogross to the Mayor requesting Council to consider a letter to the Government opposing the coal policy (rescinded by Government on February 8, 2021) c) Alberta Urban Municipalities Association (AUMA) – February 3, 2021 email from Dan Rude, CAO, advising of insurance increases below 10% because of subscriber-owned insurance pool d) Community Futures Yellowhead East – February 2, 2021 email from Charity Vollmann attaching information about lunch hour workshops for small businesses on Economic Recovery – HR Hot Topics taking place between March 3 - 12 and Mental Health and Entrepreneurs taking place between March 17-26 <p>CARRIED</p> <p>Councillor Jeff Mickle left the meeting at 12:10 p.m.</p> <p>Council recessed from 12:10 p.m. to 12:20 p.m.</p>

DRAFT

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8.	COUNCIL, COMMITTEE & STAFF REPORTS	<p>Council returned to the CAO report. Tony Sonleitner, Development Officer, phoned in to the meeting at 12:20 p.m.</p> <p>Motion #079/21 MOVED by Mayor Judy Tracy that, further to the discussion on potential development permit applications for homes supplied by the Pocket House developers, Council supports in principle subject to the development meeting the Town's Land Use Bylaw.</p> <p style="text-align: right;">CARRIED</p>																																										
10.	CLOSED SESSION	n/a																																										
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:40 p.m.																																										
12.	UPCOMING EVENTS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">February 18, 2021</td> <td style="width: 50%;">Regular Council Meeting</td> <td style="width: 20%;">9:30 a.m.</td> </tr> <tr> <td>February 18, 2021</td> <td>EOEP – Partnerships</td> <td>6:30 p.m.</td> </tr> <tr> <td>February 25, 2021</td> <td>EOEP – Partnerships</td> <td>6:30 p.m.</td> </tr> <tr> <td>March 4, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 4, 2021</td> <td>EOEP – Service Del (Tonita)</td> <td>7:00 p.m.</td> </tr> <tr> <td>March 11, 2021</td> <td>Gr. Parkland Chamber – State of Region (Virtual)</td> <td>TBD</td> </tr> <tr> <td>March 11, 2021</td> <td>EOEP – Service Del (Tonita)</td> <td>7:00 p.m.</td> </tr> <tr> <td>March 18, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 18, 2021</td> <td>EOEP - Service Del (Tonita)</td> <td>7:00 p.m.</td> </tr> <tr> <td>March 25, 2021</td> <td>EOEP – Service Del (Tonita)</td> <td>7:00 p.m.</td> </tr> <tr> <td>April 1, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 15, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 20, 2021</td> <td>Nomination Day Closes</td> <td>12:00 p.m.</td> </tr> <tr> <td>October 18, 2021</td> <td>Election Day</td> <td></td> </tr> </table>	February 18, 2021	Regular Council Meeting	9:30 a.m.	February 18, 2021	EOEP – Partnerships	6:30 p.m.	February 25, 2021	EOEP – Partnerships	6:30 p.m.	March 4, 2021	Regular Council Meeting	9:30 a.m.	March 4, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	March 11, 2021	Gr. Parkland Chamber – State of Region (Virtual)	TBD	March 11, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	March 18, 2021	Regular Council Meeting	9:30 a.m.	March 18, 2021	EOEP - Service Del (Tonita)	7:00 p.m.	March 25, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	April 1, 2021	Regular Council Meeting	9:30 a.m.	April 15, 2021	Regular Council Meeting	9:30 a.m.	September 20, 2021	Nomination Day Closes	12:00 p.m.	October 18, 2021	Election Day	
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 Mayor Judy Tracy

 Debbie Giroux
 Recording Secretary

debbie@onoway.ca

From: cao@onoway.ca
Sent: February 22, 2021 12:41 PM
To: debbie@onoway.ca
Subject: FW: Invitation for the 2021 Minister's Awards of Municipal Excellence
Attachments: 104150_Letter.docx

Deb for agenda - action

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: municipalservicesandlegislation@gov.ab.ca <municipalservicesandlegislation@gov.ab.ca>
Sent: February 22, 2021 9:37 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: Invitation for the 2021 Minister's Awards of Municipal Excellence

Attention: All CAOs

For your information, please find attached a copy of the letter sent to CEOs earlier this month inviting applications for the 2021 Minister's Awards for Municipal Excellence.



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR104150

Dear Chief Elected Official:

I am pleased to invite your municipality to provide submissions for the 20th annual Minister's Awards for Municipal Excellence, which formally recognize excellence in local government practices and promotes knowledge-sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments across Alberta.

For the 2021 program, submissions will be accepted in the following categories:

Partnership (open to all municipalities)

Award will be given for a leading municipal practice involving regional co-operation. This could involve consultation, co-ordination, and co-operation with other municipalities, agencies, non-profit organizations, community groups, and other orders of government. Submissions may be joint or individual, and consideration will be given to partnerships with formal agreements that ensure continuing co-operation and shared benefits.

Building Economic Strength (open to all municipalities)

Award will be given for an innovative initiative involving the municipality and business community that addresses a challenge affecting community economic strength.

Service Delivery Innovation (open to all municipalities)

Award will be given for an innovative initiative that improves the delivery or reduces the cost of a program or service through a more efficient process or through an alternate delivery approach.

Enhancing Community Safety (open to all municipalities)

Award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (e.g., lighting, accessibility, traffic calming measures), and community services initiatives.

Smaller Municipalities (open to municipalities with populations less than 5,000)

Award will be given for a municipal initiative that demonstrates leadership, resourcefulness, and/or innovation to better the community.

.../2

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal Excellence website at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is March 31, 2021.

Should you have any questions regarding this program, please contact the Municipal Excellence Team, at 780-427-2225 or municipalexcellence@gov.ab.ca.

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities.

Sincerely,

Ric McIver
Minister

debbie@onoway.ca

From: Judy Tracy <jtracy@onoway.ca>
Sent: February 25, 2021 11:01 AM
To: Wendy Wildman; Debbie Giroux
Subject: Fwd: State of the Region Address Invitation
Attachments: image001.jpg; Untitled attachment 00159.html; image002.png; Untitled attachment 00162.html; image003.png; Untitled attachment 00165.html; image004.png; Untitled attachment 00168.html; image005.png; Untitled attachment 00171.html; image006.png; Untitled attachment 00174.html; Mayor Judy Tracy, Town of Onoway.pdf; Untitled attachment 00177.html; SOTR Invitation.png; Untitled attachment 00180.html

Ladies can we add this to our next agenda, so we can authorize my attendance.
Thank you,
Judy

Sent from my iPad

Begin forwarded message:

From: Julie Roberts <jroberts@gprchamber.ca>
Date: February 24, 2021 at 4:11:57 PM MST
To: jtracy@onoway.ca
Subject: State of the Region Address Invitation

Good afternoon Mayor Judy Tracy,

The Greater Parkland Regional Chamber of Commerce is hosting its 2nd annual State of the Region Address on Thursday, March 11th, 2021. We would like to personally invite you to attend this event via Livestream.com where we will have our guests Mayor Rod Shaigec of Parkland County, Mayor Stuart Houston of City of Spruce Grove, and Mayor Choy of Town of Stony Plain present updates on important topics such as regional infrastructure, connectivity, development, and the COVID-19 pandemic. We would be honoured to have your presence and be able to recognize you as one of our valued regional neighbours. Attached is your personal invitation to our State of the Regional Address.

If you have any questions regarding this event, please do not hesitate to contact our office.

Kind regards,

Julie



G | P | R | C

February 24, 2021

Dear Mayor Judy Tracy, Town of Onoway

The Greater Parkland Regional Chamber of Commerce is pleased to be hosting the 2nd Annual State of the Region Address on Thursday, March 11th, 2021. This virtual event is a collaboration between Parkland County, City of Spruce Grove, and Town of Stony Plain. The mayors will present on behalf of each of their communities providing updates on important topics such as regional infrastructure and connectivity, development, and the COVID-19 pandemic.

I would like to personally invite you to attend this event via Livestream.com. Opening remarks begin at 6:00 PM, with presentations from Mayor Shaigec of Parkland County, Mayor Houston of Spruce Grove, and Mayor Choy of Stony Plain to follow. Ken Kobly, CEO and President of the Alberta Chambers of Commerce will moderate the question-and-answer portion of our event. We would be honoured to have your presence and be able to recognize you as one of our valued regional neighbours.

For more information, or to register, [please click to go to our website](#), or contact our office at (780) 963-4545.

With warm regards,

Sarah Parry
CEO, Greater Parkland Regional Chamber

**GREATER PARKLAND
REGIONAL CHAMBER**

info@gprchamber.ca
780-963-4545

4815 44 Avenue
Stony Plain, AB T7Z 1V5

gprchamber.ca

110

You are invited to the



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GREATER PARKLAND

STATE

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2021

Livestreamed | March 11 | 6:00 PM - 7:30 PM

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(11)

COUNTY'S ICF DEAL WITH THE TOWN OF MAYERTHORPE PROVES ELUSIVE

Town remains the sole outlier in the County's good-faith efforts to collaborate with its municipal neighbours.

Sangudo, Alberta, Thursday, February 25, 2021 – After two years of earnest efforts to find common ground with the Town of Mayerthorpe – and mere months away from the provincially-mandated deadline for such initiatives – a fundamental rift in fiscal policy threatens to derail the entire process. Simply put, the County finds the Town's arbitrary expectations of financial support unwarranted; unsustainable; irresponsible; and unnecessarily burdensome on the County and its ratepayers.

At risk is the County's final Intermunicipal Collaboration Framework, or ICF for short. ICFs are mandated by the Province as a way for neighbouring municipalities to share knowledge, combine resources and do more with less. All municipalities need to structure ICFs with their bordering neighbours, and the deadline for doing so is April 1, 2021.

Following 19 successful ICF outcomes with all other adjacent municipalities (17 completed and two pending), the sole outlier in the County's good-faith efforts to collaborate with its municipal neighbours is the Town of Mayerthorpe. It should also be noted that **Mayerthorpe is the one and only municipality that has attached a financial stipulation to its ICF negotiations.**

Ratepayers are advised to visit LSAC.ca/icf to get the facts on this consequential County matter and weigh in with insights of their own. The key points are as follows:

- Mayerthorpe is the County's only remaining municipal neighbour without an ICF at or near completion.
- To satisfy Mayerthorpe's conditions for the ICF, the County would have to pay considerably more for the Town's recreation facilities.
- Failure to enter into an ICF by April 1, 2021 may force the Town and County into binding arbitration, which generally results in a matter being split down the middle to appear equitable.
- Splitting the matter down the middle represents considerable financial gain for Mayerthorpe, and a stark loss to the County.
- The County's loss will mean less funding to more than 150 other local organizations, service reductions, a tax increase for County ratepayers, and a diminished capacity for the County to determine its own future.

It defies logic to suggest that the cost structure for Town facilities like the Aquatic Centre has increased several fold. This is the same swimming pool that existed last year and the year before. Regardless, it is wrong-headed for any municipality to think that the County should adjust its own tax rate to absorb that municipality's shortfalls.

"The Town expects us to increase OUR taxes during a time of financial hardship so that THEY can benefit from increased funding," stated Lac Ste. Anne County Reeve Joe Blakeman. "Such a complete abdication of responsibility is appalling, and underscores just how differently our two leadership teams view the present realities of Rural Alberta."

The County continues to weather a perfect storm of continued economic downturn; provincial cost downloading and assessment model changes; uncollectable linear tax revenue; diminishing funding resources; and the financial impacts of COVID-19. As a result of these events, the County anticipates a total financial impact in excess of \$1,500,000 or approximately 5% of its operating budget.

County Council and administration have worked together to make difficult financial decisions in support of fiscal responsibility. These decisions include no changes to the County's salary structure, and a tax increase for 2021 as close to 0.0% as possible. In parallel to this lean and sustainable business model, **County residents** continue to provide hundreds of thousands of dollars in broad financial support to a spectrum of vital recreational, cultural and social programs and services throughout the region.

"In this time of unprecedented financial strain and austerity, the last thing we would do is further burden our ratepayers," shared Reeve Blakeman. "It is unfortunate that Mayerthorpe is experiencing viability difficulties, but when their solution is to shift its financial challenges onto the County, we're going to have a problem. This is just not right, and it will be to the detriment of everyone in the region...except perhaps Mayerthorpe in the short term."

"Transferring your financial burden onto your next-door neighbour is certainly not the spirit of the ICF," he continued. "From Council's perspective, Mayerthorpe has two options: accept the substantial financial funding provided to the Town and start to manage your affairs responsibly, or we say enough is enough and have a different conversation. If our administrations cannot see eye-to-eye on the fundamentals of sound governance, then perhaps it's time to talk about a single administration."

The Municipal Government Act allows for the amalgamation of two municipalities as a solution for creating long-term sustainable communities. Among other potential benefits, amalgamation could save money, provide more expertise, resolve intractable issues, reduce taxes, and give municipalities a stronger voice.

"If a municipality wants us to be their bank, then so be it," muses Reeve Blakeman. "But what does the bank do when you can't pay your mortgage? I think we all know the answer to this question."

Lac Ste. Anne County acknowledges the positive and participatory process it has experienced when working with the vast majority of its neighbours throughout the ICF process. Agreements are already in place, or close to completion, with all bordering municipalities – with the unfortunate exception of the Town of Mayerthorpe.

For more details on this evolving matter, please visit [LSAC.ca/icf](https://www.lacsteanne.ca/icf).

— 30 —

Media Contact:
Joe Blakeman | Reeve
Lac Ste. Anne County

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PRESS RELEASE
COUNTY ABANDONS TALKS
ON CRITICAL ICF NEGOTIATIONS WITH TOWN

- ✓ Government of Alberta mandated process
- ✓ Town ratepayers bear the burden
- ✓ County's fundamental responsibility

Mayerthorpe, Alberta, February 26, 2021 – The Government of Alberta mandated Intermunicipal Collaboration Frameworks (ICFs) on October 26, 2017 for the purpose of fostering cooperation between neighboring municipalities. The key areas of focus are transportation, water/wastewater, solid waste, emergency services, recreation and any other services that benefit residents in more than one of the municipalities who are party to the ICF.

The legislation specifically mentions cost-sharing to ensure municipalities contribute adequately to facilities and services that benefit their residents, including those supplied by another municipality. Although not rooted in finances, out of necessity, these ICF negotiations must include discussions about the dollars and cents.

In addition, the legislation states that efficiencies must be sought through integrated strategic planning and delivery of services and that thoughtful stewardship of scarce resources be at the forefront of the conversations.

"I'm disappointed in this turn of events. The Town's ICF Committee members were determined to remain optimistic during often tense talks with the County. In an effort to foster a productive relationship with our County colleagues, we embraced the process, even though we knew it wasn't going to be easy." – Mayor Janet Jabush

Users from around the region enjoy the services and facilities available in the Town of Mayerthorpe. The burden of funding these public services has long been disproportionately borne by the Town's ratepayers. Securing a more equitable arrangement was the goal of the Town's ICF Committee members, current Council, and previous Councils.

From the outset, the Town of Mayerthorpe has provided consistent, factual data to Lac Ste. Anne County in support of its position. Using modelling developed by Stantec and vetted by both the Alberta Urban Municipalities Association (AUMA) and the Rural Municipalities of Alberta (RMA), the Town has proposed that the County fairly contribute to the facilities and services their ratepayers enjoy in the Town of Mayerthorpe.

.../2

ADMINISTRATION
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The distinct differences between the Town of Mayerthorpe and other municipalities within the County's borders must be recognized. Not all municipalities offer the same access to facilities and services nor do they bear the cost of operating those amenities.

Mayor Jabush states, "After years of enjoying services and facilities within the Town, the County is being asked to contribute proportionally to its usership. This is all about responsibility. We need a more equitable arrangement."

The Town of Mayerthorpe will continue to act professionally and in the best interests of its citizens. It is unfortunate the mediation process failed. It leaves the parties with no choice but a costly arbitration process.

Relying on processes established by the Government of Alberta, the Town will participate in good faith throughout the arbitration process in pursuit of a fair and equitable arrangement for the citizens of our community.

www.mayerthorpe.ca

(16)

debbie@onoway.ca

From: cao@onoway.ca
Sent: March 1, 2021 11:45 AM
To: debbie@onoway.ca
Subject: FW: SRWA SC Meeting Poll and Housekeeping items
Attachments: mime-attachment.ics; Untitled attachment 00229.html; 1. SRWA SC Mtg Agenda - Mar. 1, 2021.pdf; Untitled attachment 00232.html; 2. SRWA SC Meeting Minutes Nov. 27 2020.pdf; Untitled attachment 00235.html; 3. SRWA SC T of R Nov. 27, 2020.pdf; Untitled attachment 00238.html; 4. Sturgeon River MAP Project TOR.pdf; Untitled attachment 00241.html; 6. Road Salt Management in the Sturgeon Watershed.pdf; Untitled attachment 00244.html

Deb for Thursdays meeting

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Lynne Tonita <ltonita@onoway.ca>
Sent: March 1, 2021 11:01 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: Fwd: SRWA SC Meeting Poll and Housekeeping items

The Committee would like these reports accepted by Councils just to ensure no one has any objections but at the same time, if something can be added.

Can you print off #'s 2-6 for Thursday? Maybe we can get this out of the way before the end of the month.

Thanks,
Lynne

Sent from my iPhone

Begin forwarded message:

From: Lynne Tonita <ltonita@onoway.ca>
Date: March 1, 2021 at 9:55:47 AM MST
To: Lynne Tonita <lynnetonita@gmail.com>
Subject: Fwd: SRWA SC Meeting Poll and Housekeeping items

Sturgeon River Watershed Alliance

Steering Committee Terms of Reference

Approved May 23, 2014.

Revisions approved _____

CONTEXT

Water for Life: Alberta's Strategy for Sustainability was created by the Alberta Government in 2003 in response to increasing pressures on Alberta's water supplies. The three goals of the strategy are to preserve and maintain:

- Safe, secure drinking water supplies
- Healthy aquatic ecosystems
- Reliable, quality water supplies for a sustainable economy

To achieve these goals, *Water for Life* identifies three types of partnerships to lead collaborative watershed planning in Alberta: (1) the Alberta Water Council; (2) Watershed Planning and Advisory Councils; and (3) Watershed Stewardship Groups. Watershed Planning and Advisory Councils (WPACs) are regional organizations with the mandate to engage governments, stakeholders, other partnerships and the public in watershed assessment and planning. The North Saskatchewan Watershed Alliance (NSWA) is the WPAC for the North Saskatchewan River watershed in which the Sturgeon River watershed is located. The NSWA takes a leadership role in watershed planning, state of the watershed reporting, outreach and education.

Watershed Stewardship Groups (WSGs) include a range of local organizations with diverse mandates. These groups undertake actions to raise awareness or physically improve their watersheds or local water bodies. As part of these actions, WSGs may undertake local watershed assessment and planning activities. The Sturgeon River Watershed Alliance (SRWA) is a WSG taking a collaborative approach to watershed management in the Sturgeon River watershed. This approach is overseen by a Steering Committee consisting of municipalities, Indigenous communities, and interested stakeholders.

THE STURGEON RIVER WATERSHED

The Sturgeon River is a non-glacial river which flows approximately 260 km eastward from its headwaters upstream of Lake Isle to its confluence with the North Saskatchewan River near Fort Saskatchewan (Figure 1). A watershed is an area of land that contains streams and rivers that all drain into a single larger body of water such as a river, lake or ocean. The Sturgeon River incorporates a drainage area of approximately 3,301 km² and the watershed is home to a population of approximately 140,000 people.

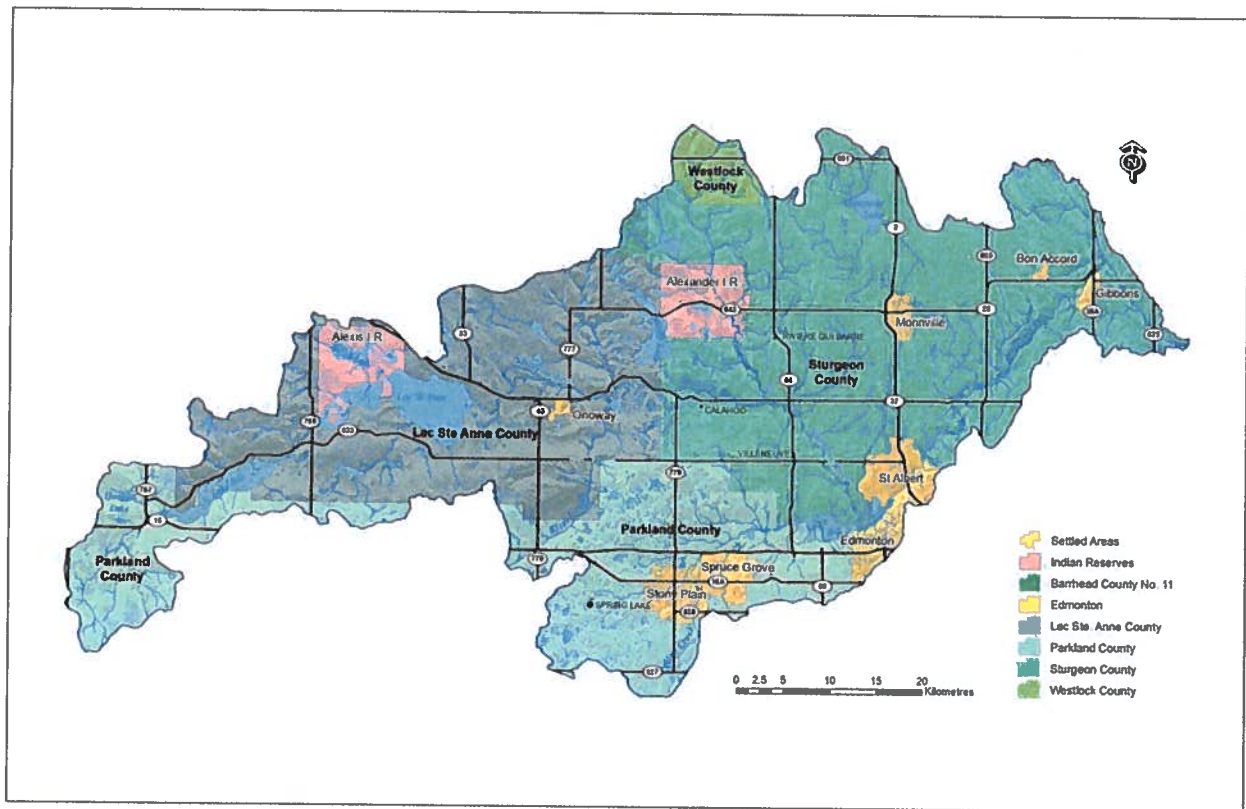


Figure 1. Map of the Sturgeon River and the surrounding watershed.

STEERING COMMITTEE PURPOSE

The Sturgeon River Watershed Alliance (SRWA) Steering Committee has two primary objectives:

- To work together to implement the *Sturgeon River Watershed Management Plan*;
- To build on the findings of the plan and the *Sturgeon River State of the Watershed Report* by undertaking work to identify and fill information gaps; and
- To periodically revisit and update both the state of assessment and the watershed management plan, as needed.

The 2012 Sturgeon River State of the Watershed report, prepared by the City of St. Albert, identified a number of information gaps. The SRWA raised funds and commissioned several technical reports to address these gaps. Reports are publicly available at <https://www.nswa.ab.ca/the-sturgeon-river-watershed-alliance/>. This technical information provided the foundation for development of the Sturgeon River Watershed Management Plan (SRWMP), completed by the SRWA in 2020 (available on the same webpage). A watershed management plan provides effective guidance when making decisions about the types of activities and development occurring in a community. The development of watershed management advice involves collaborative, long-term thinking and proactive decision-making about key land and water management issues. Watershed plans serve to sustain the health of our aquatic ecosystems.

STEERING COMMITTEE MEMBERSHIP

Steering Committee (SC) membership is open to municipalities and Indigenous communities in the Sturgeon River watershed, as well as the Provincial Government, non-government organizations (e.g., Big Lake Environmental Support Society) and other interested stakeholders. Membership is reviewed and confirmed annually. Each member organization has one vote; members may also appoint alternates.

Since not all municipalities and organizations in the watershed are able to participate due to various constraints, a cc list of interested parties will be maintained and will receive information and updates about the Alliance.

A Chair and a Vice-Chair will be selected by consensus of the members at the first meeting every calendar year or as needed. A membership schedule listing active members is maintained by the secretariat on an on-going basis.

GOVERNANCE

Every reasonable effort will be made to achieve consensus in decisions and recommendations. Where consensus cannot be reached, decisions and recommendations of the SC will be made by simple majority vote provided that a quorum of members is present. One vote is assigned to each active SC member organization. Quorum shall consist of 50% + 1 of the SC members, and will be determined based on confirmed active membership. Voting can also be submitted electronically through email in

times when a decision is required quickly but quorum cannot be reached. Dissenting votes will be noted and recorded.

SUB-COMMITTEES

To undertake various aspects of its work, the SC may strike sub-committees as needed. In particular, a standing Technical Advisory Committee (TAC) has been maintained in order to fill information gaps identified in the 2012 state of the watershed report. The TAC consists of one or more representatives from each SC member organization, as well as other interested stakeholders. Additionally, specific experts are often invited to attend meetings where relevant. The role of the TAC as per their Terms of Reference is to provide technical support and advice to the SC.

MEETINGS

Meetings of the SRWA SC will be held a minimum of twice per year, or at the call of the Chair or majority of voting members.

The North Saskatchewan Watershed Alliance (NSWA) will provide administrative and technical support and will house the official records of the SRWA.

STEERING COMMITTEE ROLES AND RESPONSIBILITIES

- Approve the Terms of Reference for the TAC, and other sub-committees;
- approve work plans proposed by the TAC, and other committees;
- support TAC members in making dedicated time available to the work of the SRWA;
- seek funding sources and provide letters of support;
- commit to communicating project updates with their respective administrations, organizations and others;
- work collaboratively towards the implementation of the *Sturgeon River Watershed Management Plan (SRWMP)* in consultation with local and regional stakeholders;
- approve *SRWMP* annual reports that document progress towards plan goals and outcomes;
- work towards integrating the *SRWMP* with municipal policy and other strategic and operational processes; and
- forward project findings, recommendations and implementation actions to appropriate government agencies, municipal representatives and non-governmental organizations.

Sturgeon River Watershed Alliance

Watershed Monitoring and Assessment Project Terms of Reference

Approved by the Sturgeon River Watershed Alliance _____, 2021.

PROJECT OVERVIEW

A state of the watershed report commissioned by the City of St. Albert in 2012 identified a number of issues affecting the aquatic health of the Sturgeon River watershed. In response, the Sturgeon River Watershed Alliance (SRWA), a collaboration of municipal jurisdictions in the Sturgeon River watershed, was formed. The SRWA has since produced the *Sturgeon River Watershed Management Plan* which identifies the need to develop an ongoing monitoring and assessment program (MAP) in the Sturgeon River watershed. The purpose of an ongoing, comprehensive MAP will be to improve our understanding of aquatic ecosystem health in the Sturgeon River watershed and the issues that affect it. It will also help to track changes over time and inform the efficacy of management actions as they are implemented.

PROJECT BACKGROUND:

Alberta's *Water Act* defines aquatic environment as the "components of the earth related to, living in, or located on water or its shores, including its organic and inorganic matter, living organisms and their habitats, and their interacting natural systems." A healthy aquatic ecosystem is an aquatic environment that sustains its ecological structure, processes, functions, and resilience within its range of natural variability ([Alberta Water Council 2008](#)).

Monitoring and assessing aquatic ecosystem health is complex and usually includes several different measures. These measures generally fall into four categories: water quality, water quantity (level or flow), land cover/land use (and hence source and non-point source pollution), and biotic integrity/biodiversity. In the past, there have been many studies and reports generated on these different aspects of aquatic health in the Sturgeon River watershed. However, to date there is no single, basin-wide, ongoing monitoring program developed for this watershed.

That said, there are several initiatives currently operating in the watershed that we can build on including, but not limited to, the following:

- Alberta Lake Management Society (ALMS): [lake reports](#) for Lake Isle and Lac Ste. Anne
- Alberta Agriculture and Forestry [study](#) on setting water quality objectives for agricultural streams (Greg Piorkowski)

- Alberta Biodiversity Monitoring Institute Human Footprint and other datasets
- Alberta Conservation Association: fisheries work (also note there are several fisheries reports in the [FWMIS database](#))
- Alberta Health drinking water well testing and other programs (see the [AEPHIN](#) website)
- City of St. Albert: sampling upstream and downstream of St. Albert and along Carrot Creek (See <https://stalbert.ca/city/environment/sturgeon-river/watershed/initiatives/> and <https://stalbert.ca/city/environment/reports/report-on-the-environment/>)
- City of Spruce Grove Sustainability Intern developing a stormwater pond monitoring program
- CreekWatch water quality sampling at Lucerne Beach/Bridge on Lac Ste. Anne
- [Parkland County ALUS](#) program (water quality monitoring at riparian restoration sites)
- WaterSHED: a partnership between NSWA, EPCOR and AEP to expand monitoring on the North Saskatchewan River and its tributaries (see [Alberta River Basins](#) and Alberta [Water Quality Data](#) websites) including developing tributary water quality objectives and contaminant load limits

PROJECT GOALS:

Building on existing initiatives, design and implement an ongoing watershed monitoring and assessment program for the Sturgeon River watershed that:

1. Building on the suite of indicators used in initial state of reports, monitors and tracks changes over the long-term, particularly as management actions are implemented;
2. In the shorter term, improves understanding about the issues affecting aquatic ecosystem health by identifying and answering key questions and filling data gaps about water quality, water quantity, land cover and biotic integrity;
3. Builds collaborations; and
4. Educates stakeholders by communicating results.

KEY TASKS:

1. Working with the SRWA TAC, review previous NSW and City of St. Albert state of report indicators (Table 1) and confirm if still appropriate/sufficient to use in the next state of the Sturgeon River watershed assessment of if any additions, deletions or refinements are required.

Table 1a. 2012 Sturgeon River State of the Watershed Indicators Used in Past state of reports:			
Water Quality	Water Quantity	Land Cover / Use	Biotic Integrity
Surface Water Quality Index	Water Allocations by Sector	Land Use Inventory	Vegetation Types
Nitrogen and Phosphorus	Groundwater Diversions	Linear Development	Aquatic macrophytes
Pesticides		Livestock Density	Fish
E.coli		Riparian Health	Benthic invertebrates
		Wetland Inventory	
Table 1b. New Potential Indicators for Consideration in the next state of report:			
Temperature	Trends related to climate change	Stormwater quality	Invasive species
Salts			b-g algae advisories / chlorophyll a

2. Working with the SRWA TAC, develop a set of key technical questions that need to be answered by a monitoring and assessment program in order to support decision-making and management actions. Include a review of previous recommendations made in relevant technical documents to identify issues and information gaps that need filling (see initial work on this in Appendix 1). Questions might start out broad but should drill down enough that an answer can be determined by data collection and assessment. *Get SRWA SC input on proposed questions.*

Examples of Potential Questions:

- A. Is water quality getting better or worse? Is it good for the protection of aquatic life? For agriculture/irrigation? For recreation? What is normal (baseline)? Can we set objectives?
 - a. Are nutrients in the mainstem, tributaries and lakes getting better or worse? If worse, why? What is their source (urban, agricultural or both)? What can we do about it?
 - b. Are pesticides in the mainstem above guidelines? Where? How often? From what source? Is compliance/enforcement an issue? What can we do about it?
 - c. Is salinity increasing and if so, is road salt and snow management a contributing factor? What role does climate change play? What can we do about it?

- B. Is the Sturgeon River overallocated in late summer or drier years?
- C. Is land use and its associated point and non-point source pollution impairing the aquatic health of the Sturgeon River watershed?
 - a. Are municipal point/wastewater releases to the Sturgeon River contributing to nutrient enrichment above natural levels?
 - b. Is urban stormwater contributing to nutrient enrichment above natural levels?
- D. Is biotic integrity impaired in the Sturgeon River watershed?
 - a. What is the biodiversity of the Sturgeon River watershed?
 - b. What species are at risk? Why? What can we do about it?
 - c. Can I eat the fish?

3. Working with the SRWA TAC, develop a ten-year cyclic schedule of monitoring and assessment:

Year	Monitoring Focus					Assessment
	Water Quality	Water Quantity	Land Cover/ Land Use	Biotic Integrity / Biodiversity	Climate Change	
Year 1 2014						State of report
Year 2 2015						
Year 3 2016						
Year 4 2017						
Year 5 2018		Special study to address a specific data gap?				
Year 6 2019						
Year 7 2020						
Year 8 2021						
Year 9 2022						
Year 10 2023	Start data gathering for state of report – report card					
Repeat 10-year cycle.						
Year 1 2024						State of report

4. Working with the SRWA TAC and through an RFP/Consultant process, develop a repeatable two-year water quality sampling program with initial samples to be collected in 2021-2022. Some initial points for consideration:

- The NSWA currently has ACP funding (\$50k) for a two-year water quality sampling project to include approximately 6 mainstem river sampling sites and 4 creeks.
- This work should complement and build on the work of other agencies conducting sampling in the Sturgeon, in particular, ALMS, City of St. Albert and the WaterSHED initiative.
- Priority mainstem Sturgeon River sampling sites could include (subject to cost):
 - the CPP sites upstream of Lake Isle (M1, M2) where 2018 results showed poor water quality
 - a mid-river sample (M7) where 2018 results showed relatively good water quality
 - sites downstream of St. Albert (M10, M11) with issues with chloride (but avoid overlap with City of St. Albert sample sites which can hopefully be incorporated into study)
 - the mouth of the N. Sask (M12), a site of important fish habitat (but do not duplicate WaterSHED project but incorporate data into study)
 - Priority tributary sites (at least one site near the mouth) could include: Kilini Creek (T1); Riviere Qui Barre (T3) had poor water quality in 2018; Atim Creek (T4) (receives stormwater from Spruce Grove); Little Egg Creek (T6) – had poor water quality results in 2018. **Note that Carrot Creek (T5) is monitored by City of St. Albert and data should be incorporated into study.
- Identify what parameters to monitor for what purpose (see initial work on this in Appendix 2). Priority parameters might include (subject to cost):
 - Nutrients (P, N, total and dissolved) – to get an idea of nutrient loading from surrounding land use
 - Salinity (chloride) – to see if levels are high again like in 2018; natural or related to road maintenance?
 - Pesticides – to see if get a repeat of 2018 of high levels in the headwaters once every 2 years, can be selective with locations
 - Fish affecting factors – water temp, dissolved oxygen, pH, BOD (although don't duplicate ACA work)
 - Total metals (at least once in the year)
 - Routine package parameters
- Sampling frequency, methods, and other details of sampling will be determined after sites and parameters are determined.

4. Throughout this work, continue to consult with stakeholders, get buy in and build partnerships for implementation

- This will be achieved via working with the SRWA Technical and Steering Committees.
- Effort will also be made to reach out to other experts, particularly those working on other monitoring initiatives in the Sturgeon River watershed.

- Additionally, where possible, efforts will be made to work with SRWA partner municipalities to help build capacity for municipal monitoring and assessment initiatives

5. Implement monitoring and assessment plan:

- As resources and capacity allow

6. Release periodic state of the watershed reports that communicate learnings.

- Start gathering data for a state of report to be released in 2024

7. Periodically review and update/adjust this plan as needed.

- At a minimum, the TAC should review this plan every 5 years.

Key References:

- NSW State of the Watershed Report: Sturgeon sub-watershed http://www.nswa.ab.ca/wp-content/uploads/2005/05/sturgeon_subwatershed.pdf
- City of St. Albert Sturgeon River State of the Watershed Report https://www.nswa.ab.ca/wp-content/uploads/2012/12/State_of_the_Sturgeon_Technical_Doc_NOV12_FINAL_web.pdf
- CPP 2019 AEH report <https://www.nswa.ab.ca/the-sturgeon-river-watershed-alliance/>
- Additional Technical Reports produced by the SRWA <https://www.nswa.ab.ca/the-sturgeon-river-watershed-alliance/>

Appendix 1. Issues and Recommendations Identified in Previous Reports

AEH component of interest	Issues/ Information gap that needs filling	Potential monitoring and assessment actions	Potential partners / programs	Potential Management Actions
Overall Watershed Health				
Sturgeon River health	Does its aquatic environment <i>sustain its ecological structure, processes, functions, and resilience within its range of natural variability?</i>	Monitor to see if parameters are within guidelines (where they exist) for the protection of aquatic health. See CPP report.		Address parameters that are above guidelines.
Impact of climate change	Is temperature increasing?	Include in water quality monitoring program	WaterSHED project; City of St. Albert	How do we mitigate?
Water Quality: Have 2012 SOW indicators changed (Surface Water Quality Index Insufficient data; Nitrogen and Phosphorus Poor; Pesticides good; E.coli good)?				
Pesticides and Iron were high in 2018, esp. above Lake Isle (CPP 2019)	Are these one-off events or are they occurring regularly? Are pesticides above guidelines? If yes, how is AEP monitoring compliance?	Periodic sampling for pesticide occurrences. Identifying potential sources. Sample metals and pesticides in water and sediment in June/July when detections are more likely. Look upstream and downstream of areas draining highly populated areas such as Atim Creek, Carrot Creek, Little Egg Creek and the Lower SR to determine the extent and source of the high values to inform corrective actions.	City of St. Albert does late summer pesticide sampling every 2 years	Address pesticide use through targeted communications, education and where required, compliance and enforcement actions.
Chloride levels are high in some locations (e.g., Carrot Creek)	Is the Sturgeon River (and its associated lakes and tribs) getting saltier? Are high chloride levels natural or a result of road salt use (CPP 2019) or climatic change?	Trend analysis of existing data? Additional monitoring to see if levels increasing. Should be measured during winter, upstream and downstream of areas that drain high road densities, such as Atim Creek, Carrot Creek, Little Egg Creek, and the lower SR. Sampling regime should specifically attempt to determine if high values are caused by road salt application.	Could also look at St. Albert stormwater ponds and outflow data	Targeted communication of road and snow mgmt BMPs, policy alignment

AEH component of interest	Issues/ Information gap that needs filling	Potential monitoring and assessment actions	Potential partners / programs	Potential Management Actions
Nutrient concentrations were high at RQB and Carrot Creek	Are nutrients increasing in the river above natural levels? If yes, what are their sources? (agricultural, urban) Are high nutrient concentrations contributing to eutrophication of Big Lake? Other lakes?	Use CPP 2019 water quality data to update nutrient balances for Big, Matchayaw, Isle and Lac Ste. Anne lakes. If the results show tributaries contribute a significant amount of nutrient loading to the lakes, sites in the effective watershed areas of these creeks could be targeted for restorative actions. As there is no P guideline, conduct a trend analysis of existing data. Develop a P budget?	Long term data collected by City of St. Albert at 4 sites along Carrot Creek	Address P sources with targeted communications about regulations, BMPs, etc.
Majority of constituent export occurs during spring run-off	What constituents in what concentrations occur in spring run-off?	Make sure monitoring programs capture the spring runoff period (one month after ice off – usually April). To be able to calculate constituent export and load, sampling should be paired with discharge measurements where possible. If this is not possible, discharge can be modelled.	AEP, St. Albert	
Pathogens, Bacteria? Solids?	What is the state of pathogens in the Sturgeon?			Stormwater and wastewater best practices
Water Quantity: Have 2012 SOW Indicators changed? Water Allocations by Sector Good; Groundwater Diversions Fair				
Sturgeon River flow, lake level is very variable.	What is the relationship between water quantity and water quality? Water quantity and biotic health? Link to regional climate and climate change.	Most of the flow in the SR watershed appears to be generated in the mid-section (Lac Ste. Anne to Big Lake). However, the relative contribution of creeks to flow should be examined more closely. An Instream Flow Needs (IFN) scoping study was completed by Golder Associates in 2004, but an IFN was not completed. A reduction in water supply has the potential to affect the aquatic ecosystems and reduce fish spawning and habitat options near Lake Isle and Lac Ste Anne. We recommend an examination of the feasibility of limiting licenced water withdrawals or limiting the timing from this	AEP (Dr. Buendia-Fores)	

AEH component of interest	Issues/ Information gap that needs filling	Potential monitoring and assessment actions	Potential partners / programs	Potential Management Actions
		stretch of river for the purpose of meeting the flow needs required for biota.		
Land Cover / Land Use: Have 2012 SOW indicators changed? Land Use Inventory Fair; Linear Development Fair; Livestock Density Fair; Riparian Health Insufficient Data; Wetland Inventory Fair with uncertainty				
		Annual updates of natural areas mapping and land use maps?		
Urban run-off is contributing to sediment loading in the SR.	Sediment loading reduction strategies should be explored by municipalities. Loading studies must be completed.	Identify efforts to reduce sediment loading at its source (grit separators, low impact development strategies, etc.). Measure effectiveness by monitoring up and downstream? Monitoring of SWMF efficacy by all municipalities in the watershed.	City of St Albert monitors up and down stream. AEP?	
Phosphorus concentrations vary throughout the watershed.	the lower segments naturally have more suspended solids, thus more total phosphorus	Determine if an open-water total phosphorus target for the SR of 0.2 – 0.22 mg/L is appropriate for this nutrient rich system. May need to develop site specific targets using CPP 2019 data and protocols from the Guidance for Deriving Site-Specific Water Quality Objectives for Alberta Rivers.		
Nutrient management plan	Once site-specific nutrient objectives are created for the SR, a nutrient management plan can be developed for the SR.	reducing the input of particulate nutrients by protecting and restoring riparian areas and wetlands. Improving construction disturbance beneficial management practices, limiting cattle access to the river and its tributaries through offsite water monitoring and fencing programs, improving the nutrient retention of watersheds through the restoration of wetlands, creating opportunities to allow particulate nutrients to settle out of the water column (e.g., through stormwater management Beneficial Management Practices non-point source control)		
Road maintenance? Pesticide use?				

AEH component of interest	Issues/ Information gap that needs filling	Potential monitoring and assessment actions	Potential partners / programs	Potential Management Actions
Biodiversity/ Biotic Integrity: Have 2012 SOW indicators changes? Vegetation Types poor; Aquatic macrophytes Insufficient data; Fish poor; Benthic invertebrates insufficient data				
Fisheries – sport fishing is important to users of the SR system (Hunt and Webb 2013)	Are the fish good to eat? (are metals increasing)	Mercury and other metal sampling –	AB health?	Consumption advisories
	What are important spawning and overwintering areas needing protection?	Conduct spring and winter fish surveys to identify important fish habitat sites for conservation and restoration (e.g. the middle reach and Kilini Creek have relatively higher habitat and water quality and would benefit from riparian plantings). Other important spawning sites for spring surveys include Big Lake near inlets of Atim Cr and SR, lower SR near Fort Saskatchewan, marsh section downstream of Matchayaw Lake, inlet of Lac Ste Anne, outlet of Isle Lake, and inlet area upstream of Isle Lake (Golder 2004). Consider how the connection between the lower reach and the NSR could be re-established so that the Sturgeon could once again be used as a nursery; the large culverts sometimes prevent this. Consider looking at the oxbows as well?	ACA	Many surveys already exist on FWMIS. Need to be specific about goals of this if we are to obtain approvals for monitoring. Invasive species monitoring should be included.
	What does seasonal fish movement look like between the mouth of the SR and the N. Sask R and between onstream lakes and SR?	Conduct fish telemetry studies. Walleye movement in the lower reach is of particular interest.	ACA	
Low dissolved oxygen in late summer and winter is a major driver of the SR ecosystem.	How often does fish winterkill occur? What is the relationship to winter oxygen levels?	The role of bottom sediments, aquatic plant growth and physical stream characteristics in determining late summer and winter oxygen content in the SR would better inform any discussions regarding the management of oxygen in the SR. Maintaining the depth and flow of water and improving the connectivity of the river by reducing non-beaver related barriers would also improve the supply and storage of oxygen during winter. Finally, reducing the nutrient input and content of the water and sediments in the SR system	Winter DO for the last 3 years available from City of St. Albert. Otherwise, data very limited.	

AEH component of interest	Issues/ Information gap that needs filling	Potential monitoring and assessment actions	Potential partners / programs	Potential Management Actions
		would reduce the consumption of oxygen through bacterial and chemical processes.		
Beaver activity – often blamed for flooding	What is the impact of beaver dams on SR flow, lake level?		Municipalities such as Lac Ste Anne, Parkland; Cows and Fish	
Habitat integrity	Instream physical characteristics / channel morphology	any future macroinvertebrate or fisheries habitat assessments collect habitat information including: substrate type and particle size, channel width and depth measurements, habitat diversity, bank undercutting, macrophyte cover, and shade cover, presence of invasive species		

Appendix 2 – Potential Parameters

Area of Focus	Potential Variable of Concern	Historical and Current Status/ Trend	Relationship to Guideline	Management, Triggers, Limits
Water Quality				
Impact of Climate Change	Salinity, Alkalinity (mean CaCO ₃ mg/L), Sulphates			
	Water temperature, pH			
Nutrient enrichment trends	Total Phosphorus, Total Dissolved Phosphorus (mean total mg/L)		Increases from background levels	Would be reliant on background data trends seen in St. Albert
	Total Nitrogen, Total Kjeldahl Nitrogen, NO ₂ -NO ₃ , NH ₄ , NH ₃		Increases from background levels	As above
	Dissolved Oxygen, biochemical oxygen demand			
	TSS, TDS			

Table 1. Potential Parameters that could be used in a Watershed Monitoring and Assessment Program				
Area of Focus	Potential Variable of Concern	Historical and Current Status/ Trend	Relationship to Guideline	Management, Triggers, Limits
Water clarity as a measure of nutrient richness	Chlorophyll-a (mg/m3) (eutrophication)			Isle and LSA lakes monitored by ALMS
	Secchi depth mean m			
Water Quality for Aquatic Life	field and lab pH, BOD		recommended limit for protection of aquatic life	
	Fluoride (may not be a concern)		guideline for protection of aquatic life	
Water Quality for Agriculture	Sodium Absorption Ratio Nitrates/Nitrites		levels for irrigation, levels for cattle watering	
Ground water quality for drinking water	Dissolved and total metals, Arsenic, selenium, etc.		PAL, Health guidelines	Monitored via AH drinking water well testing program and long term AEP wells. Data often available from municipal dewatering programs.
Pathogens	Fecal, total coliforms, <i>E. coli</i> , <i>Enterococcus</i> , Salinity			
Water Quantity				
Water quantity impacts on water quality, IFN	Lake Level			Gauged
	Stream Flow			AEP Gauged
	water allocation, actual use			AEP WURS (reporting must be improved). Would be nice to have an estimate of domestic use; get IFN work finished; understand which licences have flow limitations.
Land Cover / Use				
Recreational enjoyment	Beach safety	fecal coliforms, enterococcus, parasites, blue green algae blooms		Monitored by beach operators, AHS
Impact of Agriculture on wq	Fertilizer and pesticide application; livestock density	Info on purchase amounts and application rates available from AAF, livestock statistics also	Recreational, Health, PAL	
Impact of Land Use on wq	Linear development, Human footprint (ABMI)			ABMI
Impact of Road mgmt. on wq	Chloride (mean dissolved mg/L)		PAL guideline of 120 mg/L	Salt management plans
Biotic Integrity				

Table 1. Potential Parameters that could be used in a Watershed Monitoring and Assessment Program				
Area of Focus	Potential Variable of Concern	Historical and Current Status/ Trend	Relationship to Guideline	Management, Triggers, Limits
Health of Fisheries / at risk species	Barium and manganese			AEP
	Mercury (fish tissue)		Health guidelines for consumption	
	dissolved oxygen		PAL	
Health of Benthic invertebrates & aquatic macrophytes				
Riparian & wetland health	Riparian intactness / wetland inventory			Assessed by NSWA.
Invasive species	Extent of flowering rush			Monitored by AEP, LILSA and St, Albert

Sturgeon River Watershed Alliance

Road Salt and Snow Management in the Sturgeon River Watershed

Introduction / Context

Salinity refers to the amount of dissolved salt in water. Salt is naturally present in the environment and some salinity is needed for aquatic life. However, too much salinity in a waterbody can be toxic to fish and plants and can affect the overall health of aquatic ecosystems. Salts such as chloride, sodium and potassium, can enter a waterbody by direct precipitation, leaching through soils, overland run-off, and stormwater and wastewater discharge. In particular, chloride can be of concern because it is toxic to aquatic life at low concentrations, it is highly soluble and not susceptible to degradation.

In 2017, the Sturgeon River Watershed Alliance commissioned CPP Environmental to conduct the [Sturgeon River Aquatic Health Assessment](#) (2019). This report identified salinity and in particular, chloride concentrations, as an issue in some parts of the Sturgeon River. For example, salinity and chloride concentrations in Carrot Creek exceeded Alberta Surface Water Quality Guidelines for the Protection of Aquatic Life. Although more research is needed, some salinity may be a result of a connection with groundwater. As per the CPP report...

"...salinity (as represented by specific conductivity) during the open water period is relatively similar across stations sampled along the Sturgeon River. During winter, when the influence of groundwater is relatively greater, salinity increases gradually downstream in the Sturgeon River, going from about 400 to 1400 $\mu\text{S}/\text{cm}$. This is somewhat expected since, as it moves east, the Sturgeon River decreases in elevation and thus intercepts a greater proportion of groundwater, which tends to be more saline than precipitation and surface runoff. Indeed, salt concentrations in buried valleys in the area are high (TDS = 2,730 mg/L in the Onoway Channel at Big Lake outlet; MacDonald 2018)." (CPP 2019)

Increasing salinity can also be a result of land use activities as follows:

"In addition, chloride concentrations during ice cover were 4 to 5 times higher downstream of Big Lake as compared to all upstream sites. These sampling sites are downstream of areas that drain high road densities; thus, road salt application appears to be increasing chloride values at these sites." (CPP 2019)

Patrick Laceby, Alberta Environment and Parks (AEP), has been working on the issue of salinity in the North Saskatchewan River for the last couple of years. Some key findings of his [research](#) are that chloride increases more than five times downstream of Edmonton (at Pakan) compared to sites upstream. Sources include road de-icers (54%), agriculture including potash from fertilizer and urine from livestock (20%), along with waste water treatment plant and industrial effluent (15%).¹

Looking at the impact of de-icers in more detail, the Minnesota Department of Transportation [Study of De-icing Salt Accumulation and Transport Through a Watershed](#) looked at the residence time of chloride in small, urban watersheds which varied from 14 to 26 days, depending on winter weather conditions, with 37 to 63% of chloride applied as de-icers exported in snowmelt and rainfall surface runoff. In contrast, a monitored highway ditch exported less than 5% of chloride applied to the adjacent road.²

Climate can also play a role in increasing salt concentrations as water temperatures rise and evaporation increases. Wabamun Lake in the Modeste watershed is an example of a waterbody showing a trend of increasing salinity. In the Sturgeon River watershed, further analysis may be needed to identify the sources of increasing salinity and to separate out land use practices from other contributors like ground water or climate variability. However, in the meantime, we can ensure where we are using salts, that we are using the best practices possible, to ensure we are not making a poor situation worse.

Current Road Salt and Snow Management Practices in Alberta

Looking at chloride loading, and the use of de-icers in particular, many communities use a sand-salt mixture (known as 'pickled sand') with calcium chloride and sodium chloride on sidewalks, recreational trails, city streets, country roads and highways to achieve public safety during the winter months. Sand-salt mixtures might be varied according to ambient temperature and weather conditions. Different minerals and concentrations might also be adjusted for various temperatures. For example, plow trucks may sand and salt the roads to a temperature of -10°C. If it is colder than -10°, only sand and/or small gravel may be used and in extreme cold, a sand and calcium mixture may be used.

Sand and salt are generally purchased and stockpiled before the winter season. Communities that plow and remove snow from roadways need to store this material until spring melt. Both salt and snow storage yards have the potential to increase run-off of road salt and other contaminants into local water bodies.

To avoid contributing to increasing salinity of our waterbodies, municipalities can ensure they are using best practices to protect their local watersheds. Many jurisdictions across Canada, such as the [Great](#)

¹ Laceby, J. & Kerr, Jason & Zhu, Dongnan & Chung, Cecilia & Situ, Q. & Abbasi, S. & Orwin, John. (2019). Chloride inputs to the North Saskatchewan River watershed: the role of road salts as a potential driver of salinization downstream of North America's northern most major city (Edmonton, Canada). *Science of The Total Environment*. 688. 10.1016/j.scitotenv.2019.06.208.

² Herb, William, Ben Janke and Heinz Stefan. 2017. *Study of De-icing Salt Accumulation and Transport Through a Watershed*. Prepared for Minnesota Department of Transportation. MN/RC 2017-50

[Lakes Area](#) or the Region of Waterloo ([Salt Management website](#)) are looking more closely at road salt management. Closer to home, the [Camrose Source Water Protection Plan](#) identifies contamination from road salt application and snow storage as high risks and includes a number of actions to mitigate this risk.

To assist municipalities, Environment Canada has published a [Code of Practice for the Environmental Management of Road Salts](#). (Also, see their road salt [webpage](#)). The code recommends municipalities develop road salt management plans. The Transportation Association of Canada has developed a [Salt Management Guide](#) to assist with plan development. A plan should take into consideration all activities that might result in the release of road salts to the environment, such as storage, application of salts on roads and the disposal of snow containing salts. It should also include information about operator training for proper procedures, record keeping, equipment needs, and alternative de-icing material and practices. Benefits for municipalities that have a plan can include better trained and equipped employees to effectively and efficiently carry out salt operations, costs savings from reduced salt use, a decrease in the amount of chloride released into the environment, and increased awareness of environmental preservation and stewardship.

Provincially, salt use/contamination falls under the *Environmental Protection and Enhancement Act* (EPEA) in Alberta. AEP provides [Snow Disposal Guidelines](#) as well as [Salt Contamination Assessment and Remediation Guidelines](#). Municipal Snow Melt facilities are expected to have a Water Quality Based Effluent Limit (WQBEL) for chloride and any effluent that they release.³ Alberta currently has no formal policy/regulation on load management, though it has been undertaken through some subregional water frameworks (e.g., Industrial Heartland and the Bow River Phosphorus Plan) and may be realized in the North Saskatchewan Regional Plan and Water Quality Management Frameworks, once they are completed.

Salt and Snow Management in the Sturgeon River Watershed

To get an understanding of the scope of the issue, it is worthwhile looking at road density within the Sturgeon River Watershed. In total, the watershed has about 6,170 kilometres (km) of roads, in an area of about 3,312 km² (a density of 1.86 km / km²). However, amounts vary around the watershed, with areas of residential development, including summer villages and cities showing the highest density. The type of road is also important, with paved roads (particularly in urban areas and primary highways) often receiving more treatment than gravel roads (which are often plowed but not salted) in rural less populated areas.

³ For guidance, see AEP's [Water Quality Based Effluent Limits Procedures Manual](#).

Table 1. Road Density within the Sturgeon River Watershed, by jurisdiction.			
Summary Unit	Area in WS (km²)	Length of Road (km)	Road Density (km/km²)
County of Barrhead No. 11	17.36	15.73	0.91
Lac Ste. Anne County	960.99	1,501.47	1.56
Parkland County	796.66	1,952.73	2.45
Sturgeon County	1,406.51	2,177.96	1.55
Westlock County	58.76	65.67	1.12
Edmonton	25.67	107.26	4.18
Spruce Grove	31.61	166.89	5.28
St. Albert	46.04	348.82	7.58
Bon Accord	4.01	13.46	3.36
Gibbons	9.59	29.57	3.09
Morinville	11.32	58.16	5.14
Onoway	3.46	13.81	3.99
Stony Plain	36.86	126.45	3.43
Alberta Beach	2.72	17.58	6.47
Spring Lake	2.83	8.56	3.03
Castle Island	0.06	0.97	17.53
Ross Haven	0.69	4.30	6.18
Sandy Beach	2.31	8.17	3.53
Silver Sands	2.35	10.14	4.31
South View	0.25	3.56	14.49
Sunrise Beach	1.69	8.18	4.84
Sunset Point	1.06	4.96	4.71
Val Quentin	0.28	3.94	13.93
West Cove	1.08	5.87	5.45
Yellowstone	0.26	3.21	12.20
Sturgeon River Watershed	3,311.99	6,169.64	1.86

While road salt and snow management may look slightly different in each municipality for different reasons, there is value in comparing notes to see if there are any learnings that can be shared between jurisdictions in the Sturgeon River watershed and elsewhere. Appendix 1 is a start to this work to identify current policies, plans or best practices in use by SRWA members. From this initial comparison, several recommendations have been developed for SRWA member municipalities as follows:

Initial Recommendations

1. If they haven't already, that all SRWA member municipalities document their commitment to following Environment Canada's [Code of Practice for the Environmental Management of Road Salts](#). This can be stated in a municipal Salt and Snow Management Policy. For example, see Parkland County's [Salt Management Policy](#) (C-PW26) which includes the following standard: "Manage road salts in accordance

with Environment Canada's Code of Practice for the Environmental Management of Road Salts, and all other applicable federal and provincial laws."

2. If they haven't already and using the Transportation Association of Canada's [Salt Management Guide](#), that all SRWA member municipalities develop Road Salt Management Plans. For an example, contact Sturgeon County and ask for a copy of their *SC Winter Maintenance (Sand and Salt)* document. Or go online to see City of Toronto's [Salt Management Plan](#).
3. That SRWA member municipalities with snow and salt storage yards ensure such sites meet all environmental regulations such as EPEA and incorporate best practices such as the [Snow Disposal Guidelines for The Province of Alberta](#) produced by Alberta Environment and Parks.
4. Using the [Environment Canada Road Salt Performance Indicators](#), that the SRWA encourage all of its member municipalities to provide data on annual salt usage and the achievement of these indicators, and for the SRWA to include this information in its state of the watershed reporting. Note that City of St. Albert already collects this data and contributed to the national report [Environmental management of road salts: summary of data 2014 to 2018](#).
5. Where resources allow, that the SRWA continue to include salt (chloride) in its Sturgeon River watershed water quality monitoring and assessment program.
6. That the SRWA look for opportunities to produce educational and outreach products that promote best practices in road salt use by municipalities and their residents in the Sturgeon River watershed.

Conclusion

While much more can be written about the impacts of road salt and snow storage in the Sturgeon River watershed, this initial paper provides a starting point for discussion. Additionally, it identifies five initial recommendations that can be enacted relatively quickly that will lead to a better awareness and understanding of the scope of this issue in this watershed. In particular, the collection of data will lead to further analysis and perhaps, rationale for additional actions, if required later. Future work should focus on quantifying chloride concentrations in the Sturgeon River watershed; identifying and mitigating sources; and raising awareness of this issue and its potential solution.

Additional Resources

[Alberta Municipal Benchmarking Initiative – Snow & Ice Control](#)
[Salt Management in Alberta Highway Maintenance Yards](#)

Appendix 1 – Comparison of Road Salt Application and Snow Storage practices by municipalities in the Sturgeon River watershed.

Authority	Responsibility	References EC COP for the Environmental Management of Road Salts?	Have developed their own salt and snow management policies?	Salt Management Plan?	Covered Salt and Snow Storage Sites?	Amounts Used Annually	Special considerations for sensitive areas?
Alberta Transportation / GOA Contract Maintenance Areas 509, 510 Emcon Services Inc. 780-963-5711	Maintenance, construction, and snow removal on Highways 16, 16A, 22, 43, 44, 60, 624, 627, 628, 633, 757, 759, 765, 770 and 779.		AEP Snow Disposal Guidelines				
Parkland County Public Works and Engineering Services departments	Develop and maintain Range Roads and Township Roads in Parkland County (1,250 km of graveled local roads and 800 km of asphalt surface roads) including snow removal.	Yes, as per policy, adheres to Environment Canada's Code of Practice for the Environmental Management of Road Salts	County follows C-PW26 Road Salt policy which provides for the management and use of road salts in a manner that protects the environment without compromising road safety. Mainly for paved roads.			Reports annually.	
Lac Ste. Anne County Public Works Department	Maintenance of county owned roads (township and range roads; no highways)						
Sturgeon County Transportation Services	Provides maintenance on subdivision roads, municipal roads and roadside allowances	The County makes its best effort to follow Environment Canada's COP for the	Snow and Ice Control Policy TRA-SNO-1 (intra-net access only)	See SC Winter Maintenance Sand and Salt document		4561 Tonnes of sand pickled with 18 Litres per tonne of Calcium	

Authority	Responsibility	References EC COP for the Environmental Management of Road Salts?	Have developed their own salt and snow management policies?	Salt Management Plan?	Covered Salt and Snow Storage Sites?	Amounts Used Annually	Special considerations for sensitive areas?
	including 185 km of secondary roads and 1,776 km of local roads.	Environmental Management of Road Salts . (see Brochure)		(Intra-net access only)		Chloride = 82,098 litres total 2082 Tonnes Vanscoy Standard road salt (potash style road salt) from NSC	
City of Spruce Grove		"Snow disposal sites will be maintained to minimize the impact of pollutants on the environment and in accordance with the Salt Management Guidelines established by Environment Canada."	See CP-1002-17 Snow and Ice Control Policy mostly deals with snow clearing priorities.				
City of St. Albert	Roads within city boundaries. Snow and salt management is one of the City's programs as part of its ISO 14001 EMS program.	St. Albert has a well-managed road salt application program. In response to the federal government's draft code, we	Policy C-IS-01 Snow and Ice Control Policy .	Salt Management Plan is a detailed manual, with procedures and analytics on	Snow storage stie north of Villeneuve Road (secondary highway 633) closing October 2020.		Bridges and other environmentally sensitive areas have special procedures, e.g., slowing speeds to reduce spray into waterbodies

Authority	Responsibility	References EC COP for the Environmental Management of Road Salts?	Have developed their own salt and snow management policies?	Salt Management Plan?	Covered Salt and Snow Storage Sites?	Amounts Used Annually	Special considerations for sensitive areas?
		prepared a revised Road Salt Management Application program.		the amount of snow, sand and salt handled each year. Also track the speed and use of sand/salt of individual trucks using their GPS functions.			and limited and careful sand/salt use. Sampling water quality at the Ray Gibbon Drive bridge to assess chloride after we found them increasing in the stormwater ponds for the highway. Sampling at St. Albert Trail when levels exceed guidelines.
City of Edmonton		Meet Codes of Practice established by Transportation Association of Canada and adopted by Environment Canada.	<u>Snow and Ice Control Policy</u> . Report to both Alberta Environment and Environment Canada annually on road salt usage and road salt management. outlined in the Salt Management Plan.		<u>4 snow storage sites</u> with lined snowmelt ponds		Conducted a <u>number of studies</u>
Town of Stony Plain				Committed to developing a road salt plan in their			

Authority	Responsibility	References EC COP for the Environmental Management of Road Salts?	Have developed their own salt and snow management policies?	Salt Management Plan?	Covered Salt and Snow Storage Sites?	Amounts Used Annually	Special considerations for sensitive areas?
				2007 Environmental Stewardship Strategy.			
Town of Morinville			Snow and Ice Control Policy establishes snow removal priorities.		Salt shed demolished?		
Town of Gibbons			Snow Removal / Ice Control for Roads and Sidewalks Policy				
Town of Onoway							
Town of Bon Accord							
Village of Alberta Beach	Public Works Department at 780-924-3322						
Spring Lake							
Castle Island							
Ross Haven							
Sandy Beach							
Silver Sands							
South View							
Sunrise Beach							
Sunset Point							
Val Quentin							
West Cove							
Yellowstone							

Authority	Responsibility	References EC COP for the Environmental Management of Road Salts?	Have developed their own salt and snow management policies?	Salt Management Plan?	Covered Salt and Snow Storage Sites?	Amounts Used Annually	Special considerations for sensitive areas?

Other sources of chloride

*** Calcium chloride use for dust control in summer. Might influence wq sampling summer results.*

Ice fishing impacts of vehicles on ice lakes. Salt, sediment, truck oil and gas.

Lake lot owners flushing of drinking water well – shock chlorination.

Arin – to send documents to Vanessa Swarbick, Cristina Buendia

Sturgeon River Watershed Alliance

Steering Committee Meeting #12 – Meeting Minutes

Via Zoom

November 27, 2020

Key Meeting Messages:

A quorum of Steering Committee (SC) members joined online to discuss various aspects of SRWA work including:

- Making sure the SC's Terms of Reference reflects the committee's pivot from developing to implementing a watershed management plan;
- Formally approving the Sturgeon River Watershed Management Plan and starting to distribute and raise awareness about the document;
- Reviewing work on a 2021 technical workplan which includes: developing a watershed monitoring and assessment framework; providing advice on policy alignment around hazard lands and reserve dedication; developing riparian and wetland strategies; promoting lake stewardship; and continuing to produce education and outreach products as opportunities arise.

The committee agreed to meet again in February, 2021.

Present:

Rebecca Balanko, Town of Morinville
Angela Duncan, Alberta Beach
Amber Harris, Town of Gibbons
Steve Hoyda, alternate, Lac Ste. Anne County
Jacquie Hansen, City of St. Albert
AnnLisa Jensen (Chair), Parkland County
Leah Kongsrude, North Saskatchewan Watershed Alliance
Melissa Logan, City of St. Albert
Arin MacFarlane-Dyer, Alberta Environment and Parks
Eric Meyer, Town of Stony Plain
Bernie Poulin, Summer Village Lac Ste. Anne County East (SVLSACE)
Wayne Rothe, City of Spruce Grove
Petra Rowell, North Saskatchewan Watershed Alliance
Lorraine Taylor, Lac Ste. Anne County
Lynne Tonita, Town of Onoway
Julia Vandersluis, Alternate, City of Edmonton

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1.0 Administration

1.1 Health and Safety

The Chair called the meeting to order at 1:05 pm.

1.2 Welcome and Introductions

A round table of introductions of new and returning members was made.

1.3 Review Meeting Objectives and Approve Meeting Agenda

As Chair, AnnLisa reviewed the meeting agenda including meeting objectives as follows:

- Welcome new / returning members
- Approve Steering Committee Terms of Reference
- Receive and approve SR WMP and associated distribution plan
- Hear updates on technical work
- Discuss top 2021 water-related issues and priorities

The agenda was accepted by consensus as presented.

1.4 Review Previous Meeting Actions and Minutes

The minutes of the Oct. 5, 2020 Steering Committee meeting were approved (Motion by Jacquie; all in favour). There were no outstanding actions.

2.0 Approve Terms of Reference

2.1 discuss Steering Committee Terms of Reference changes

Petra provided an overview of proposed changes to the SC's terms of reference, circulated prior to the meeting. It was suggested that the draft be provided to the Technical Advisory Committee for review and feedback before the SC approves it at its next meeting.

3.0 WMP Communications Plan:

3.1 Receive and approve the final SR WMP

Petra circulated the PDF of the final Sturgeon River Watershed Management Plan prior to the meeting. She asked for a formal motion to approve the final document (so moved by Angela; approved by consensus)

3.2 Discuss a WMP distribution plan

Leah noted that the NSWA is seeking printing quotes to produce 200 hard copies of the WMP. Once printed, 2 hard copies will be sent to each SRWA member. Copies will also be sent to each municipality with a cover letter from the SRWA Chair; other copies (hard and electronic) will also be circulated as per a distribution plan also previously circulated by Petra.

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4.0 Technical Work Updates

Petra provided an overview of technical work to be conducted in 2021.

- **Monitoring and Assessment Framework**
 - Drafting a project terms of reference
 - Getting advice from a small 'sub-committee' of experts/other monitoring initiatives
 - Drafting an RFP (\$50k)
 - Side project: developing a paper on road salt and snow storage 'best practices'
- **Riparian and Wetland strategies**
 - Held Second Joint Technical Committee riparian workshop with Headwaters Alliance
 - Working on a draft riparian strategy
 - Will kick off work on a wetland strategy with a February Joint TAC workshop
 - Side projects:
 - Highway 44 project
 - Little Egg Creek landowner awareness project
- **Policy Alignment**
 - Working on a project terms of reference
 - Project likely to compare municipalities and develop a 'gold standard' for the definition/identification of Hazard lands and the use of Environmental Reserve dedication, particularly for riparian areas and wetlands
- **Lake sub-committee**
 - Funding proposal submitted to MLA Getson
 - MLA Getson engaging some lake municipalities on a sub-committee, with various leads looking at invasives, lake level, water quality, etc.
- **Education and Outreach:**
 - NSWA Knowledge in November series
 - Focus on distributing and raising awareness of SR WMP

5.0 Round Table Sharing – Top 2021 Issues?

Along with the usual round-table of updates, Petra asked members to share what they think the 'top of mind' issues (water and other) of 2021 will be. Comments included the following:

- Lac Ste. Anne is working with Sandy Beach and Onoway on a new shared sewage lagoon that will be discharged annually to the Sturgeon River. Discharge is monitored to ensure it meets requirements (contact Jason Madge for more information).
- City of Spruce Grove has a new city manager, Dean Screpnek, who is working with Council to determine priorities. While the watershed is not top of mind, the city does deal with water issues around storm water management.

Sturgeon River Watershed Alliance

- Lac Ste Anne County and the Summer Villages continue to deal with invasive flowering rush. Looking more and more like a chemical treatment is required but this is expensive and not favored by some stakeholders and First Nations. Dredging and putting a boom between the two lakes are also considerations.
- LILSA is part of 3 sub-committees looking at lake levels, water quality and flowering rush
- Noted that the province is currently at various stages of several water-related consultations including:
 - [A Crown Lands Vision](#)
 - [Mooring Standards Review](#)
 - [Flood Study Engagements](#)
 - [Fisheries Management Consultation](#) (see also [Fisheries Regulations Review](#))
 - [Sustainable Outdoor Recreation Engagement](#)
- Sturgeon County is consulting on [sand and gravel resource extraction](#)
- EMRB is consulting on a [Regional Agricultural Master Plan](#)
- City of St. Albert is nearing completion of a new MDP which includes a reference to the SRWA and the SR WMP. They are currently undertaking a fiscal / operational review. Also working on a new Environmental Management master plan, undertaking a review of parks bylaws, exploring single use plastics, clean air and energy initiatives, and updating engineering standards in terms of protection natural areas and riparian corridors. Using WRRP funds to undertake a riparian restoration project near the Bike Skills park. Adding a grit interceptor on Bellerose.
- Alberta Beach is working on an Inter-municipal Collaboration Framework with Lac Ste. Anne County. They are also working on their Land Use Bylaw and conducting a bylaw and policy review. They are also looking at lake water quality and developing a beach management plan (with a focus on public safety and health warnings).
- It was noted that municipal elections are November 18, 2021. This may affect SRWA meeting schedules, members, etc.

6.0 Next Meeting

The Steering Committee agreed to aim for at least 4 meetings a year. The SC agreed to Petra polling for a next meeting date February.

The meeting was adjourned at 3:00 p.m.

Sturgeon River Watershed Alliance

DRAFT

Sturgeon River Watershed Alliance

Steering Committee Meeting *DRAFT* Agenda Monday March 1, 2021

Time: 10:00 – 12:00 pm

Logistics:

North Saskatchewan Watershed Alliance is inviting you to a scheduled Zoom meeting.

Topic: SRWA Steering Committee Meeting

Time: Mar 1, 2021 10:00 AM Edmonton

Join Zoom Meeting

<https://zoom.us/j/96396607958?pwd=WjBFS1IOMEdBcmZnTktWS2xmO0JKdz09>

Meeting ID: 963 9660 7958

Passcode: 553102

One tap mobile

+16475580588,,96396607958#,,,,*553102# Canada

+17789072071,,96396607958#,,,,*553102# Canada

Dial by your location

+1 647 558 0588 Canada

+1 778 907 2071 Canada

+1 204 272 7920 Canada

+1 438 809 7799 Canada

+1 587 328 1099 Canada

+1 647 374 4685 Canada

Meeting ID: 963 9660 7958

Passcode: 553102

Find your local number: <https://zoom.us/u/ap84adrBy>

Meeting Objectives:

- Approve Final Steering Committee Terms of Reference
- Hear an update on SR WMP distribution
- Hear updates on technical work – focus on a monitoring and assessment framework, water quality RFP, Road Salt and Snow discussion paper, municipal stormwater monitoring initiatives
- Discuss a SRWA communications and outreach plan/ activities for 2021

Time	Agenda Item	Lead
10:00	1.0 Administration 1.1 Health and Safety 1.2 Welcome & Introductions 1.3 Review Meeting Objectives; Approve current agenda 1.4 Review and approve previous (Nov. 27) meeting minutes	Chair
10:15	2.0 Approve Terms of Reference 2.1 Approve updated Steering Committee Terms of Reference	Leah / All
10:30	3.0 WMP Distribution Update: 3.1 Update on who the WMP has been provided too, feedback? 3.2 Update on other communications materials (tri-fold, factsheets, etc.)	Leah / All
10:45	4.0 Technical Work Updates 4.1 Monitoring and Assessment Framework 4.2 Water Quality RFP 4.3 Roundtable sharing: municipal stormwater monitoring initiatives 4.4 Road Salt and Snow Discussion Paper / recommendations	Leah St. Albert, Spruce Grove, Parkland, etc.
2:15	5.0 SRWA Communications and Outreach Plan	All
2:55	6.0 Round table Sharing and Next Meeting <ul style="list-style-type: none"> • Poll for May? 	Chair
3:00	Meeting Adjourned	Chair

debbie@onoway.ca

From: cao@onoway.ca
Sent: February 24, 2021 2:54 PM
To: 'Jason Madge'; debbie@onoway.ca
Subject: FW: Correspondence from Highway 43 East Waste Commission
Attachments: 02-24-2021 Resposnse to Town of Onoway.pdf

Jason for our meeting Monday with Ken

Deb – please put both our letter to the Waste Commission, and then this response, under my CAO report on our next meeting

Thx

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Trinity Hindes <THindes@lsac.ca>
Sent: February 24, 2021 2:49 PM
To: Wendy Wildman <cao@onoway.ca>
Cc: Joe Duplessie <jduplessie@lsac.ca>
Subject: Correspondence from Highway 43 East Waste Commission

Good afternoon,

Please see attached correspondence from the North 43 East Waste Commission board.

Thank you,
Trinity Hindes
Financial Clerk

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

The Lac Ste. Anne County Administration Office has resumed its regular business hours of Monday to Friday, from 8:30am to 4:30pm (including lunch hour). Reception staff are managing all telephone inquiries at this time and representatives from each County department will be on hand to address a variety of ratepayer requests. Thank you for your patience as we implement our re-entry strategy.

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February 24, 2021

Town of Onoway
Box 540
Onoway, AB T0E 1V0

Attention: Wendy Wildman

via email: cao@onoway.ca

To Whom It May Concern:

RE: Approval of compost waste at Regional Landfill

Highway 43 East Waste Commission at their last board meeting received your letter requesting that we accept yard compost waste at the Regional landfill on behalf of the town of Onoway, and the Summer Villages of West Cove, Yellowstone. Please be advised that the board has approved your request.

The Regional landfill at 55228 Rge Rd 35 will accept all yard compost hauled in by a waste contractor from any Municipality within the Lac Ste. Anne County boundaries at a cost of \$30.00 per tonne.

As well the Highway 43 East Waste Commission board also approve an increase to the out of county rate to \$120.00 per tonne.

If you have any questions or concerns, please contact the undersigned.

Regards,

Joe Duplessie
Manager, Highway 43 East Waste Commission

/th
Cc/ Highway 43 East Waste Commission Board



Town of Onoway

Box 540, Onoway, AB T0E 1V0

February 8th, 2021

Highway 43 East Waste Commission
c/o Box 219
SANGUDO, AB. T0E 2A0

Att: Board Members and Manager Duplessie

Re: Acceptance of Organics/Compost Material

Last fall the Town of Onoway, along with the Summer Villages of Silver Sands, West Cove, Yellowstone and Sunrise Beach went to RFP for waste, organics and recycling collection and disposal services.

In the end all 5 municipalities choose to change service providers effective January 1st, 2021 to Standstone Waste & Water Services. In a recent meeting with Standstone representatives we discussed options with respect to organic compost disposal. As a result of this discussion, we are inquiring if the Highway 43 East Waste Commission would accept organic compost material from Onoway and the Summer Villages of West Cove and Yellowstone at your regional landfill site. If accepted would this material be composted or would it be used as day cover, and would there be a charge for its disposal. Unfortunately, we have no historical information available to give us any idea of potential annual volumes.

In addition to Member Pat St. Hilaire being in attendance at your next meeting, both Assist CAO/Public Works Manager Jason Madge and myself would be available to further discuss this as well as other recycling and hhw recycling initiatives if you wish.

Yours truly,

Wendy Wildman
Chief Administrative Officer

/ww

cc: Council
Jason Madge



Onoway and District Ag Society – Onoway Arena – 5004 53Ave - Onoway Alberta Canada T0E 1V0

February 19th, 2021

Dear: Program Executive, Program Scheduler

Re: Onoway Arena Spring/Summer 2021 Facility Programming – Request for Expressions of Interest

The Onoway and District Agricultural Society is exploring new options to use our facility during the hockey off-season. COVID-19 has been a challenge and with our recent decision to suspend ice operations at our arena until fall 2021 we recognize the need to find proactive ways to remain viable as well as continue to support youth and recreational sports activities in our community. We are committed to weathering this storm time together.

Onoway Arena is a full-size hockey rink with a pristine concrete surface and full amenities right in Onoway. Located in the local economic hub and right down the street from the community schools we think there is a great opportunity for anyone looking to start, or expand, their rec league programming. Whether it is inline hockey, basketball, lacrosse, or anything else – you name it we are looking to help you facilitate it.

The purpose of this letter is to share this opportunity with you and invite your consideration. If you are an amateur, recreational or youth sports league and looking for a place to call home this spring let us know. We offer competitive rates, discount pricing for seasonal commitments and flexible rental times to fit your needs. We except the facility to be open for spring/summer rentals from May 1st, 2021 through August 31st, 2021.

If you would like to discuss this request further, or swing by and view what we have to offer, please let me know.

Yours truly,

Amy Warren
Arena Manager
ODAS

Cc: ODAS Board of Directors

LAC STE. ANNE
EAST END BUS
SOCIETY

COVID-19 Vaccine Booking – Book Now!

Starting February 24th, Albertans who were born in 1946 or earlier can receive the COVID-19 vaccine.



Steps 1, 2 & 3

1. Call 811 to book an appointment at the Alberta Health Services – Onoway Vaccine Clinic
2. Call EEB during office hours which are stated below for your transportation needs:
 - If your appointment is Monday – Friday
 - Between the hours of 9:00 am – 4:00 pm
 - Call a minimum of 24 hours in advance
 - If you are a resident of east end of Lac Ste. Anne County
 - Cost is \$5.00 per person
 - Pickup locations
 - Darwell Seniors
 - Alberta Beach Seniors
 - Cherhill
 - Gunn General Store
 - Onoway Seeley Manor
3. Sit back and let EEB transport you to and from your appointment. Must book your transportation needs a minimum of 24 hours.
***Note we will be following AHS protocols**

Contact Lorna at (780) 905-3934

Office Hours Monday – Thursday 9:00 am – 4:00 pm

To receive an EEB monthly schedule send your email address to

eastendbus@gmail.com

also available on www.lsac.ca or www.onoway.com



To: Lorne Olsvik <lolsvik@lsac.ca>, Daryl Weber <darylweb@telus.net>, Ann Morrison <anndon@telus.net>, ljohnson <ljohnson@onoway.ca>
Cc: Trista Court <tcourt@lsac.ca>, Debbie Giroux <debbie@onoway.ca>, Shelley Vaughan <shelley@onoway.ca>, Donna Kerr <dkerr@lsac.ca>

Good morning Board Members,

The project to transport passengers to the vaccination clinic in Onoway is coming together. Below you will find an outline of the project:

- Use County FCSS dollars that is allocated to EEB for excursions that is not being used due to pandemic
- Bookings for vaccine appointments have to be done by individuals
- Individuals can phone and book EEB for their transport needs if their appointment is Monday – Friday between the hours of 9:00 am – 4:00 pm with a minimum of 24 hours in advance
- This will be first come first serve
- Cost will be \$5.00 per person for transportation (open for discussion)
- I will coordinate bookings which allows 1 – 5 people on the bus at one time
- AHS protocols will be followed

Please find the ad attached to inform residents of the project.

If you approve this project, time is of the essence. I look forward to the board's recommendation on this project. Do we need a motion on this or ratify it at the next meeting?

Thank you in advance for your immediate attention regarding this email.

--

Lorna Porter

Seniors Event Coordinator

Lac Ste. Anne East End Bus Society

780 905-3934

eastendbus@gmail.com

Facebook: Lac Ste. Anne East End Bus Society

debbie@onoway.ca

From: cao@onoway.ca
Sent: March 1, 2021 9:36 AM
To: debbie@onoway.ca
Cc: 'Jason Madge'
Subject: FW: EEB
Attachments: passenger covid 2 poster.docx

Deb add to CAO report pls

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: lorna porter <eastendbus@gmail.com>
Sent: March 1, 2021 9:17 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: Fwd: EEB

Good morning Wendy,

I am forwarding you this info regarding EEB and the project to transport seniors to their vaccinations appointments. I am just waiting on approval from the board to proceed.

I just thought I would keep you in the loop, in case any council members approached you.

----- Forwarded message -----

From: lorna porter <eastendbus@gmail.com>
Date: Fri, Feb 26, 2021 at 9:50 AM
Subject: EEB

Town of Onoway

Report to Council

Meeting: March 4, 2021 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Town of Onoway

2021 continues to be quiet from a Development perspective; however, there have been numerous phone calls, so it is hopeful.

No Development Permits were issued during February 2021.

Staff safe and healthy.

Regards,

Tony Sonnleitner, Development Officer



265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0
Tel: 403 752-4585 – Fax: 403 752-3643 – Website: www.abfarmsafety.com

February 12, 2021

Onoway Municipal Manager
Ryan Bard
Box 540
Onoway, AB T0E 1V0



I apologize in advance for the length of this correspondence, but the challenges and changes caused by COVID and other circumstances are many. Acknowledging the burden of budget deliberations and the fact that choices between good, better, and best can be difficult; a certain amount of detail and explanation are needed at this time.

From the beginning of the 2019-2020 school year in September 2019 until school classes in Alberta were suspended in mid-March 2020 - 40,662 rural children in 339 schools had already received our in-class farm safety presentations. Students in an additional 152 schools were booked for Safety Smarts delivery during the remaining months of the school year. A full 2019-2020 year-end report can be accessed on our website: abfarmsafety.com

In April 2020 we began working to add content to our website which would allow students to access interactive farm safety learning tools during the COVID disruption in school attendance. By the first week of May two of the game-based teaching activities typically used in-class had been adapted and made available on our website: abfarmsafety.com
Parent feedback has been very positive.

With the return of in-person program delivery uncertain, the following activities were completed between Apr - Oct 2020

- Hundreds of farm safety related still images gathered over time have been tagged, for improved access/use
- Video resources developed previously by the Centre have been reformatted to allow on-line, web-based access
- Re-formatted video resources have all been tagged, for improved access/use in adapted program delivery
- Safety Smarts materials, models, tools etc. have been gathered from regional instructors across the province
- Sorting and cleaning of models, displays and other in-class teaching materials gathered from regional instructors
- Adaptation of some existing personal experience safety videos to make them more virtual delivery friendly
- Gathering of an additional 18 personal experience safety videos – for use virtually and face to face
- Remake of the Welcome to the Farm video with both female and male youth narrators
- Completion of new K/Gr 1 book – for virtual use. Available in hardcopy when in-person delivery resumes
- Development of 65+ new age and topic specific activity sheets – for virtual and in-person use
- Adaptation of Safety Smarts presentations to make them accessible/usable virtually
- Launch of updated website to better support schools, families and organizations looking for farm safety materials
- Procurement of PPE in anticipation of new disease prevention protocols when in-person delivery resumes

We did not begin reaching out to schools in September 2020, as it seemed apparent that COVID had greatly complicated their day-to-day responsibilities in the new 2020-2021 school year. School contacts began in October as we inquired about their interest in continued farm safety learning. Without exception schools suggested we wait until 2021 to attempt any sort of outreach again.

Research into virtual delivery possibilities began in October 2020, with the purchasing of video conferencing equipment for November trials. Extensive training of delivery contractors, for potential video conferenced (Zoom) Safety Smarts delivery began in December 2020 and continued into January 2021.

(60)

In late January rural schools were made aware of our intention to attempt virtual delivery of adapted Safety Smarts presentations. Actual Zoom delivery began on February 1, 2021 and by the second week of the month 80+ school had already set up delivery schedules. Over the coming weeks we will get a better idea how virtual engagement is working and what improvements are needed to make the most of the precious classroom time invested by rural schools. We anxiously await the opportunity to again meet with students in-person, but until that is possible, we will continue with the steep learning curve of the virtual COVID world.

A few other items of note:

In October of 2020, the Farm Safety Centre was informed by GOA representatives that ALL their involvement in and support of farm safety learning and extension would end in December 2020. Their departmental staff were laid off and online resources were withdrawn at the end of the year. A portion of the printed materials and learning models they had on-hand were sent to the centre. We intend to make them available to rural Albertans in the coming weeks and months.

In December of 2020, an updated website was launched by the Farm Safety Centre. It is extremely straightforward to navigate and has many new resources available for schools, families, and organizations. Portions are still under constructions, but I would encourage you to spend a few minutes reviewing what is available. We would be happy to promote any of your upcoming happenings in our News & Events section, or on our social media platforms.

In January of 2021, the organization began a strategic assessment of our strengths, weaknesses, opportunities, and risks/threats. We anticipate some findings by mid-April. Results will be available on our website in "About Us" section. Since inception in the early 1990's the FSC has had eye-to-eye learning moments with more than 780,000 rural individuals. What will and should the next 20+ years include, to ensure we continue serving rural Albertans in a meaningful way? This is THE question....

In March of 2021, I will be retiring as Executive Director after 20 wonderful years. I very much appreciate the enriching interactions I have had with exceptional individuals across the province. Jordan Jensen will be stepping in as the new Executive Director. **He can be reached at j.jensen@abfarmsafety.com or 403 593-8960 (cell) or 403 752-4585 (office).**

And lastly, the Farm Safety Centre is hopeful that in 2021 your organization will consider supporting our extension efforts. **Within the financial realities of an economically challenged province, any financial support supplied in 2021 would be greatly appreciated.**

Exactly how farm safety learning will evolve moving forward, is uncertain at this time but our organization is doing all it can to prepare itself to continue helping things go right for farmers and their families across our amazing province.

Sincerely,



Laura Nelson
Outgoing Executive Director
Farm Safety Centre

FortisAlberta explains the complex, sophisticated system that brings electricity to you

When you flip the kitchen light switch in the morning — whether in Lac La Biche or Waterton — the lights come on. But have you thought about what it takes to have a reliable electricity supply?

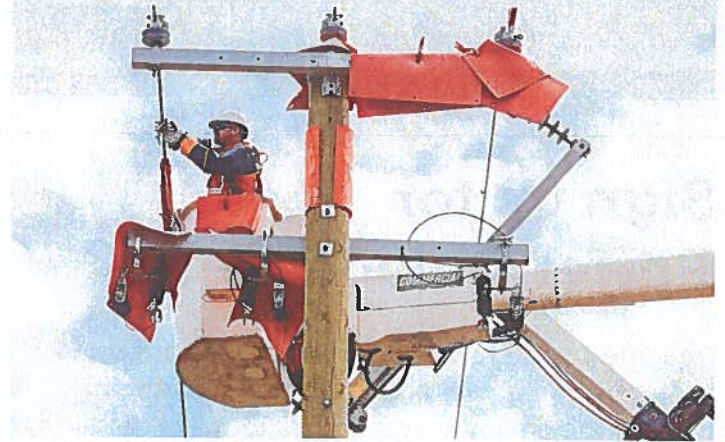
FortisAlberta, the electricity distribution company for a large portion of Alberta, thinks about the reliability, availability and safety of electric power — so you don't have to.

With 350 lineworkers available, rain, snow or shine, FortisAlberta is ready to ensure power is restored as quickly as possible whenever there's an outage.

Availability is the key factor in electricity distribution delivery charges. It has to be there, whether it's required every day or once a year, and it's the reason distribution charges don't vary as much as each customer's electrical power usage.

When Albertans arrive home from work, turn on their kitchen ranges and lights, switch on the TV, power up their computers, and wash and dry a couple of loads of laundry — they expect the

Availability is the key factor in electricity distribution delivery charges. It has to be there, whether it's required every day or once a year, and it's the reason distribution charges don't vary as much as each customer's electrical power usage.



FortisAlberta employees performing work on energized lines to avoid customer power disruptions.

electricity to be there. That means the distribution system must be built to handle the maximum energy demand at each home, as well as at every business and industrial site.

FortisAlberta owns, operates and maintains 60 per cent of Alberta's electricity distribution network and delivers more than 40 per cent of the electricity consumed in the province.

Need to connect a new service or make changes to an existing one? We can help with that and other questions relating to your electricity service. Visit us online at [FortisAlberta.com](https://www.fortisalberta.com) or call us at **310-WIRE** (9473).

**OH, YOU'LL KNOW
WHAT'S GOING ON
WITH OUR POWER
OUTAGE ALERTS.**

Sign up for Power Outage Alerts

Imagine you are away from your home or business. You learn the power is out through text or email – putting the power in your hands to make decisions and take action if needed. FortisAlberta offers power outage alerts so you can focus on what matters most – whether that be operating an irrigation business, making dinner for the family, or serving customers at a coffee shop.

Power outage alerts will inform customers by text and/or email:

- » When the power goes out
- » Why the power is out
- » When restoration information is available
- » When the power is back on

To sign up for power outage alerts, visit fortisalberta.com/abpwr

Bring Information to Your Mobile Device

Our free mobile app gives you, our customers, the information you need and want. You can report an outage and receive estimated restoration times, know the cause of the outage, and see the area(s) affected in real-time. Want to know about scheduled outages? Look at your electricity consumption? Request a streetlight repair? You can do all that too.



For the latest news and information on FortisAlberta, follow us:

 facebook.com/fortisab

 [@fortisalberta](https://twitter.com/fortisalberta)

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Need to connect a new service or make changes to an existing one? We can help with that and other questions relating to your electricity service. Visit us online at FortisAlberta.com or call us at **310-WIRE** (9473).

Info



Healthy Albertans.
Healthy Communities.
Together.



February 25, 2021

VIA EMAIL

Wendy Wildman, CAO
The Town of Onoway
Box 540
Onoway, AB T0E 1V0
Email: cao@onoway.ca

Attention: Wendy Wildman, Chief Administrative Officer

RE: Notice of Termination

Lease Agreement made effective the 1st day of April, 2017 (the "**Lease**") between Alberta Health Services (the "**Lessee**") and The Town of Onoway (the "**Lessor**"), respecting certain premises (the "**Premises**") on or within the Lessor's owned property known as the Onoway Civic Centre (the "**Building**") located at 4812 – 51 Street, Onoway, AB.

Please be advised that the Lessee is providing thirty (30) days' written notice of termination. The Lease shall effectively terminate on March 31, 2021.

Kind regards,

ALBERTA HEALTH SERVICES

Leonard M. Klausner
Director, Real Estate & Leasing – Edmonton & North
Capital Management

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finance@onoway.ca

From: cao@onoway.ca
Sent: February 25, 2021 5:07 PM
To: debbie@onoway.ca; finance@onoway.ca; 'Penny Frizzell'; shelley@onoway.ca
Subject: FW: Termination Notice: Onoway Civic Centre, 4812 - 51 Street, Onoway, AB
Attachments: Termination Letter_Onoway Civic Centre_25FEB2021.pdf

Deb – for my CAO report

Shel – we will have to adjust the budget accordingly.

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Milanne Araneta <Milanne.Araneta@albertahealthservices.ca>
Sent: February 25, 2021 3:09 PM
To: cao@onoway.ca
Cc: Len Klausner <Len.Klausner@albertahealthservices.ca>
Subject: Termination Notice: Onoway Civic Centre, 4812 - 51 Street, Onoway, AB

Dear Ms. Wildman,

Good afternoon.

Please see attached Termination Letter regarding the space at Onoway Civic Centre.

Should you have any questions or concerns, please do let us know.

Kind regards,

Milanne Araneta

Leasing Administrator
Real Estate & Leasing, Edmonton & North
Capital Management
P: 780-735-0247
milanne.araneta@ahs.ca
1100 North Tower, 10030-107 St.
Edmonton, AB T5J 3E4

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Agenda
Info

cao@onoway.ca

From: Angela Duncan <duncan.angela.ad@gmail.com>
Sent: February 22, 2021 11:24 AM
To: undisclosed-recipients:
Subject: AUMA Villages West Update
Attachments: Feb 2021 Quarterly Report.pdf

Hello Villages West Mayors, Councillors, and CAO's,

I hope that everyone is doing well. I do not have a lot to report on since my update last month, however there are a few topics and events that I would like to bring to your attention.

Municipal Sustainability Program Reporting

Based on information that some small communities have had their MSP reports sent back to them, AUMA reached out to the province to find out what is happening. The province assures us that they are simply following up with a few municipalities to clarify or obtain additional information and that their expectations on red tape reduction reporting will be in line with the size and capacity of the municipality. We are hopeful that there will be minimal back and forth with the province on these reports and that they will not be unduly burdensome to small municipalities. If you have any issues with your reporting, please let me know as this will help inform our advocacy with the province.

Policing

Thank you to those who attended the President's Summit on Policing this month, I hope that you found it useful and I appreciate your engagement and feedback. I am attaching to this email the latest quarterly report from the Interim Police Advisory Board, included in the report is the Interim Police Advisory Board's Report on Municipal Policing Priorities, the most recent information on the rollout of resources from the Police Funding Model, and some information on Alberta RCMP Community Safety Initiatives. I would like to hear any thoughts that you have on policing in Alberta, in particular as it relates to a Provincial Police Force, the Police Act Review, or the work of the Interim Police Advisory Board.

Upcoming Events

There are some upcoming events and programs that I would like to make sure you are aware of.

- **AUMA's Provincial Budget Webinar** (Feb 26, 2-3:30) - AUMA will dive into the numbers and release a report with our analysis of how the provincial budget will impact municipalities. During the Webinar we will walk through the numbers, share our perspectives, and provide you the opportunity to ask questions. You can register at https://auma-ca.zoom.us/webinar/register/WN_ftMcByFcQIW7s0741huQig.
- **AUMA's International Women's Day Virtual Gathering** (Mar 8, 12-1) - In recognition of International Women's Day, AUMA is hosting a virtual gathering promoting and supporting the participation of women in local government. To register visit <https://www.eventbrite.ca/e/aumas-international-womens-day-virtual-gathering-tickets-141737431473>.
- **Rural Connectivity Forum** (Mar 23-34) - This is being put on by a private company and is not an AUMA event, however, considering the topic, I thought it may be of interest to you. You can find more information and register at <https://www.cybera.ca/event/alberta-rural-connectivity-forum/>.
- **Municipal Leaders Caucus (MLC)** - Work is underway planning this spring's MLC, which is currently being planned for April. Due to Covid, we are planning for a virtual event. Please keep an eye out for dates and more information, coming soon.
- **Upcoming EOEP Courses** (online, register at eoep.ca)
 - Council's Role in Service Delivery (Mar 4, 11, 18, 25 from 7-8:30pm)
 - Council's Role in Strategic Planning (Apr 8, 15, 22, 29 from 2:30-4)

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As always, I would appreciate any feedback on these or anything else. Also, if there is anything in particular that you would like to see an update on in my next email, please let me know.

I hope you have a great day,

Angela Duncan

Deputy Mayor, Alberta Beach
Vice President & Director, AUMA

780-868-5103

duncan.angela.ad@gmail.com



Onoway Regional Medical Clinic Meeting Minutes

November 25th, 2020, 1:00 p.m. Virtual Meeting

Attendance:

Nick Gelych, LSAC, Joe Duplessie, LSAC, Mike Primeau, LSAC, Cindy Suter, LSAC, Brian Hartman, LSAC, Joe Blakeman, LSAC

Bernie Poulin, Summer Village of Silver Sands

Larry St. Amand for the Summer Village of West Cove,

Roger Montpellier, Summer Village of Val Quentin

Wendy Wildman, CAO for Town of Onoway, Judy Tracy, Mayor the Town of Onoway

Tony Sonnleitner, Summer Village of Ross Haven

	Chair Gelych called the meeting to order at 1:10 p.m.
42-2020	Mayor Poulin approved the agenda as amended. Carried.
43-2020	Mayor St. Amand approves the October 26, 2020 meeting minutes, as amended. Carried.
44-2020	Reeve Blakeman that the ORMC Board approves the implementation of electronic signatures for the Onoway Regional Medical Clinic with the thresholds requiring the manager's signature at purchases over \$5000.00 and two signatures would be required after \$20,000.00. Carried.
45-2020	Mayor Tracy that the ORMC Board approves the \$1000.00 incentive for Dr. Burdek from September 2020 to August 2021 with the Town of Onoway funding \$400.00/month and each participating municipality funding \$150.00/month and further directs that each participating municipality to take to their respective Council's for approval and direct approvals via email to Lac Ste Anne County. Carried.

46-2020	Mayor Tracy accepts the discussion on the wheelchair access for information. Carried.
47-2020	Mayor Montpelier approves for information the October 2020 budget report, as presented. Carried.
48-2020	Mayor Poulin accepts the expansion update report, for information. Carried.
49-2020	Reeve Blakeman accepts the budget shortfall to purchase the office furniture for the expansion discussion, for information. Carried.
50-2020	Mayor Tracy approves the hiring of the said contractor for the janitor position for the Onoway Regional Medical Clinic. Carried.
51-2020	Mayor St. Amand moves that the installation and cost of stairs from the Community Hall Parking lot be the sole responsibility of the Town of Onoway. Carried.
52-2020	Reeve Blakeman accepts the discussion on the maintenance and parking lot clearing for information. Carried.
53-2020	Mayor Poulin approves that the Summer Villages of West Cove, Silver Sands, Val Quentin and Ross Haven cost share in the signage replacement at the original quote of \$4672.50 at a cost share of \$1168.12 per Summer Village. Carried.
	Next meeting is at the call of the Chair.
	Chair Gelych adjourned the meeting at 2:53 p.m.