

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, MARCH 18, 2021 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AT 9:30 A.M.**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletion

Pg 1-5 **3. ADOPTION OF MINUTES** – March 4, 2021 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS –

9:30 a.m. – Cpl. Jeffrey Czarnecki, Parkland RCMP, Watch 3
Present crime statistics and discussion of local matters

Pg 6-7 **5. FINANCIAL REPORTS** – Revenue and Expense Report dated March 15, 2021

Pg 8-21 **6. POLICIES & BYLAWS** – a) Town of Onoway Procedure Bylaw – Further to your discussion at the March 4 meeting, attached please find Council Procedural Bylaw 763-19 as well as Alberta Beach Bylaw 280-20. Council and Administration to discuss Councillors providing written reports for committee meetings attended and reported on at regular Council meetings. *(for discussion and direction of Council at meeting time)*

7. ACTION ITEMS

- a) Covid-19 Discussion – As of December 8, the Government of Alberta has placed province-wide measures in place and declared a State of Public Health Emergency. Effective March 8, Step 2 restriction changes have expanded to include: retail capacity increased; banquet halls, community halls and conference centres reopened, with restrictions; college and university athletics; adult performance activities. *(for discussion and direction of Council at meeting time)*

Pg 22-24
b) Alberta Urban Municipalities Association (AUMA) Spring 2021 Municipal Leaders' Caucus – please refer to the March 10, 2021 email attached from the AUMA inviting Council and Administration to attend the Conference being held on April 14, 15 and 16, 2021. Administration has registered Mayor Tracy, Deputy Mayor Tonita, Councillors Johnson and St. Hilaire and CAO Wildman at a cost of \$50.00/person. *(to approve the attendance of Council and Administration)*

c) April 15 Council Meeting – the AUMA Spring 2021 Municipal Leaders' Caucus on April 15 conflicts with the time of your scheduled Council meeting. As the April 15 Caucus is scheduled to end at noon, Administration suggests moving the Council meeting to an afternoon start time. *(to change the Council meeting time on April 15 to the afternoon or some other direction as given by Council at meeting time)*

Pg 25-43
d) Summer 2021 Province Wide Touring Challenge – Rumble Alberta – please refer to the March 5, 2021 email from Sheila Willis, Impact Tourism, advising of a Canadian Motorcycle Tourism Association (CMTA) and History Check App event taking place from May 24 through October 3, 2021. Routes 1 and 4 appear to be going through Onoway and this email invites the Town to participate in this summer touring challenge event with sponsorship. There are opportunities available between \$44,999.00 to \$300.00 as well as regional \$100.00 or \$1,000.00 cash prizes. *(for discussion and direction of Council at meeting time)*

Pg 44
e) Fire Station Bay – please refer to the attached March 11, 2021 email from Chief Dave Ives, expressing the Departments' concerns regarding strangers coming and going from the fire hall if the Town rents out the Bay previously rented by AHS for \$200.00/month. The Chief is requesting that the Town increases the Fire Department's rent by \$100.00 and further that the Town absorb the additional \$100.00 in lost monthly rent. *(for discussion and direction of Council at meeting time)*

Pg 45-46
f) Onoway Community Centre – further to the March 5 discussion with Lac Ste. Anne County, please refer to the March 12, 2021 email from RH Services (Logan Hall) providing a quote for a baseline hazardous materials assessment (including asbestos, lead and other hazardous materials) for \$2,950.00 cost plus GST. *(for discussion and direction of Council at meeting time)*

Pg 47-48
g) Suicide Hotline— please refer to the attached March 15, 2021 letter from Dane Lloyd, Member of Parliament for Sturgeon River-Parkland, asking municipalities in our constituency to consider passing a motion to bring a national 3-digit suicide prevention hotline to Canada. There is also an electronic petition that can be accessed at: <https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-2772>. *(be it resolved that Onoway Town Council endorses this 988 crisis line initiative and that Staff be directed to send a letter indicating such support to the local MP, Federal Minister of Health, the CRTC and other local area municipalities to indicate our support)*

Pg 49-52
h) Town of High River – March 2, 2021 email from Mayor Craig Snodgrass advising that, even though the Province has reinstated the Coal Policy, further to his February 3, 2021 letter the Mayor is still requesting Council to consider sending a letter to the Premier, urging the Provincial Government to protect the Eastern Slopes of the Rockies. The Mayor's February 3 letter was accepted for information by Council. *(for discussion and direction of Council at meeting time)*

Pg 53-56
i) Pitch-in Week 2021 – please refer to the attached February 10, 2021 email encouraging communities to register for and hold a Pitch-in Week (sponsored by Tim Hortons) in 2021, choosing a date that will work for the Town. This is a healthy outdoor activity for families, community groups and schools to promote environmental stewardship across Canada. *(to approve registering the Town and ordering bags for residents to be able to participate, or to accept for information)*

Pg 57-63
j) 2021 Draft Budget Discussion – a draft budget has been sent to Council for Council's review, with final budget coming to your April meeting, along with the applicable bylaws. Bylaw 771-20, Special Tax Charges, is attached for review and and provide direction to Administration regarding the Recreation Service Tax and noting that the Regional Collaboration Cost Share Road Rehabilitation Tax will be ending in 2022. Bylaw 772-20, Rates of Taxation, is attached to remind Council of the requirement stemming from the MAP Review that the minimum amount of tax payable on each lot has to be the same (2 different values cannot be charged). Bylaw 773-20, imposing penalties on unpaid taxes, requires a discussion on tax penalty dates and structure. *(direct changes to Administration pertaining to: recreation tax amount; one minimum amount of tax payable and tax penalties and structure to Administration, accept the budget discussion for information and administration make changes to bring final budget to next meeting)*

k)

l)

m)

8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 3)

d) CAO Report

Pg 64-67 - Alberta Provincial Police Force

Pg 68-76 - Changes to Government of Alberta Disaster Recovery Program (DRP)
- Partnership Meeting – Onoway Community Economic Development Profile

e) Public Works Report

- Academy Update

9. INFORMATION ITEMS

Pg 77-78 a) Standstone Waste and Water Services – March 1, 2021 email from Lisa Standeven with a list of organics material that can be collected beginning May 1 through and including November 1.

Pg 79-80 b) Community Futures Yellowhead East – Business Workshop Series – March 9, 2021 email from Charity Vollman regarding a 3 part workshop taking place on March 24, 29 and 31 on Building Resilience

Pg 81-82 c) Community Futures Yellowhead East – Power Up Alberta – March 12, 2021 email from Charity Vollman regarding a virtual provincial event they are holding on March 23 featuring Graham Sherman, "Beer for Life Guy"

Pg 83 d) Lac Ste. Anne Foundation – March 9, 2021 letter from Dena Krysik, Chief Administrative Officer advising that the 2021 requisition is: Jan. 1/21 - \$6,343.92; Apr. 1/21 - \$5,935.99; Jul 1/21 - \$5,935.98; Oct. 1/21 - \$5,935.98. The total 2021 requisition is \$24,151.87 (down from \$25,146.21 in 2020)

e)

f)

g)

10. CLOSED SESSION – Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP), “Legal – Land”

11. ADJOURNMENT

12. UPCOMING EVENTS:

- | | |
|--|-------------------------|
| - April 1, 2021 – Regular Council Meeting | 9:30 a.m. |
| - April 14, 2021 – AUMA Leaders’ Caucus | 3:00 p.m. – 6:00 p.m. |
| - April 15, 2021 – AUMA Leaders’ Caucus | 9:00 a.m. - Noon |
| - April 15, 2021 – Regular Council Meeting | 9:30 a.m |
| - April 16, 2021 – AUMA Leaders’ Caucus | 9:00 a.m. – Noon |
| - May 6, 2021 – Regular Council Meeting | 9:30 a.m. |
| - May 20, 2021 – Regular Council Meeting | 9:30 a.m. |
| - September 20, 2021 – Nomination Day Closes | 12:00 p.m. deadline |
| - October 18, 2021 – Election Day | 10:00 a.m. to 8:00 p.m. |

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 4, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle (via Zoom) Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	ABSENT	Jason Madge, Assistant Chief Administrative Officer/Public Works Manager
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:35 a.m.
2.	AGENDA Motion #080/21	MOVED by Councillor Jeff Mickle that Council adopt the agenda of the regular Council meeting of Thursday, March 4, 2021 with the following addition: Closed Session - Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP) CARRIED
3.	MINUTES Motion #081/21	MOVED by Councillor Pat St. Hilaire that the minutes of the Thursday, February 18, 2021 regular Council meeting be adopted, as presented. CARRIED
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred to later in the meeting.
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS	n/a
7.	ACTION ITEMS Motion #082/21	MOVED by Councillor Lisa Johnson that the discussion regarding Covid-19 be accepted for information; that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion. CARRIED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 4, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

DRAFT

	<p>Motion #083/21</p> <p>Motion #084/21</p> <p>Motion #085/21</p> <p>Motion #086/21</p>	<p>MOVED by Councillor Pat St. Hilaire that the Town of Onoway approve the 2021 Capital Region Assessment Services Commission (CRASC) five (5) Assessment Review Board members as follows: Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph; and that Richard Barham be approved as the Clerk of the Assessment Review Board.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the undated letter from Honourable Ric McIver, Minister of Municipal Affairs, regarding the Minister's Awards for Municipal Excellence be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Greater Parkland Regional Chamber of Commerce State of the Region virtual address being held on Thursday, March 11 at 6:00 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that the July 2021 Council meetings be rescheduled for Thursday July 8 and July 22 (instead of July 1 and 15) due to the Canada Day statutory holiday.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 9:45 a.m. to 9:50 a.m.</p>
<p>4.</p>	<p>APPOINTMENTS/PUBLIC HEARINGS</p> <p>Motion #087/21</p>	<p>Council met with Ashley Steinke, Karen McConaghy and Monty Doig from Onoway Ball Association from 9:50 a.m. to 10:30 a.m.</p> <p>MOVED by Deputy Mayor Lynne Tonita that the presentation by Onoway Ball Association regarding Bretzlaff Park, 4 new ball diamonds with paving walking paths between them, skateboard park, concession-stand, washrooms, covered picnic area, parking lot, barrier free sports park and a new community hall, be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>The Onoway Ball Association group left the meeting at 10:30 a.m.</p>



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 4, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

DRAFT

	<p>Motion #088/21</p> <p>Motion #089/21</p>	<p>Council met with Dwight Moskalyk, returning officer for the Town of Onoway 2021 Election at 10:30 a.m.</p> <p>MOVED by Councillor Pat St. Hilaire that Council authorize the Returning Officer to receive nomination papers during a Nomination Period beginning January 1, 2021 and ending on Nomination Day, September 20, 2021 (at noon) whereby nomination papers received outside of Nomination Day be received by the Returning Officer, by appointment, during regular business hours at the Town of Onoway Municipal Office at 4812 – 51 Street, Onoway.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Dwight Moskalyk, Returning Officer, proceed with Election 2021 plans, those being: mail-in ballots and 1 advance vote day, with detailed information to come back to Council at a future meeting.</p> <p style="text-align: right;">CARRIED</p> <p>Dwight Moskalyk left the meeting at 10:45 a.m.</p> <p>Council recessed from 10:45 a.m. to 10:50 a.m.</p>
<p>7.</p>	<p>ACTION ITEMS</p> <p>Motion #090/21</p> <p>Motion #091/21</p> <p>Motion #092/21</p>	<p>MOVED by Councillor Pat St. Hilaire that the news release issued by Lac Ste. Anne County on February 25 and the news release issued by the Town of Mayerthorpe on February 26 regarding the stall in their Intermunicipal Collaboration Framework (ICF) discussions be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that the reports from Sturgeon River Watershed Alliance (SRWA): Steering Committee Terms of Reference; Watershed Monitoring and Assessment Project Terms of Reference; Road Salt and Snow Management Report; November 27, 2020 Steering Committee Minutes and the Agenda for the March 1, 2021 meeting, be accepted as presented.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Judy Tracy that the Town schedule a public meeting to discuss the current state and future of the Onoway Community Hall, required repairs and grant funding requests, once the Onoway Facility Enhancement Association (OFEA) has held their annual General Meeting (AGM).</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 4, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

DRAFT

8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #093/21	<p>MOVED by Councillor Jeff Mickle that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	INFORMATION ITEMS Motion #094/21	<p>MOVED by Deputy Mayor Lynne Tonita that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Development Officer Report – February 2021 development permit report from Tony Sonnleitner b) Farm Safety Centre – February 12, 2021 letter from Laura Nelson, Executive Director, providing information on their 2019 /20 school year activities and requesting funding for Farm Safety Smarts delivery. \$300.00 was provided this year (same as in previous years) c) FortisAlberta Newsletter February 2021 d) Alberta Health Services – Notice of Termination of Lease – February 25, 2021 letter from Leonard Klausner advising that AHS is terminating its lease with the Town as of March 31, 2021, our draft budget will be adjusted accordingly. e) Alberta Urban Municipalities Association (AUMA) Villages West Report –February 22, 2021 update from Angela Duncan, Vice President and Director, AUMA f) Onoway Regional Medical Clinic – Minutes from November 25, 2020 meeting <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:10 p.m. to 12:15 p.m.</p>
10.	CLOSED SESSION Motion #095/21	<p>MOVED by Councillor Pat St. Hilaire that, pursuant to Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 12:15 p.m. to discuss the following item:</p> <p style="text-align: center;">"Legal – Land"</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:15 p.m. to 12:20 p.m.</p>

(4)

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 4, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

	Motion #096/21	MOVED by Deputy Mayor Lynne Tonita that Council move out of Closed Session at 12:40 p.m. Council recessed from 12:40 p.m. until 12:45 p.m.	CARRIED
	Motion #097/21	MOVED by Councillor Pat St. Hilaire that the discussion regarding the Pocket House property developments be accepted for information, and that Council accepts in principle the proposed purchase and development, subject to finalizing structural details and timelines.	CARRIED
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:50 p.m.	
12.	UPCOMING EVENTS	March 11, 2021 Gr. Parkland Chamber – State of Region (Virtual) March 11, 2021 EOEP – Service Del (Tonita) March 18, 2021 Regular Council Meeting March 18, 2021 EOEP - Service Del (Tonita) March 25, 2021 EOEP – Service Del (Tonita) April 1, 2021 Regular Council Meeting April 15, 2021 Regular Council Meeting May 6, 2021 Regular Council Meeting May 20, 2021 Regular Council Meeting September 20, 2021 Nomination Day Closes October 18, 2021 Election Day	TBD 7:00 p.m. 9:30 a.m. 7:00 p.m. 7:00 p.m. 9:30 a.m. 9:30 a.m. 9:30 a.m. 9:30 a.m. 12:00 p.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary



TOWN OF ONOWAY

Revenue & Expense

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2021-Mar-15
1:02:26 PM

Description	2021 Actual	2021 Budget
TOTAL TAXATION REVENUE	0.00	(1,585,879.21)
TOTAL REQUISITIONS	6,343.92	343,102.21
TAX REVENUE AVAILABLE FOR MUNI	6,343.92	(1,242,777.00)
TOTAL GENERAL REVENUE	(40,597.19)	(145,633.00)
TOTAL LEGISLATIVE EXPENSE	17,995.62	125,825.00
SURPLUS/DEFICIT LEGISLATIVE	17,995.62	125,825.00
TOTAL ADMIN REVENUE	(8,395.00)	(65,249.00)
TOTAL ADMIN EXPENSE	139,657.23	616,981.00
SURPLUS/DEFICIT ADMIN	131,262.23	551,732.00
TOTAL FIRE REVENUE	(79,113.35)	(378,453.00)
TOTAL FIRE EXPENSE	82,966.36	391,124.00
FIRE SURPLUS/DEFICIT	3,853.01	12,671.00
TOTAL DISASTER SERVICES REV.	0.00	0.00
TOTAL DISASTER SERVICES EXPENS	522.26	22,000.00
DISASTER SURPLUS/DEFICIT	522.26	22,000.00
TOTAL AMBULANCE REVENUE	(600.00)	(1,800.00)
TOTAL AMBULANCE EXPENSE	0.00	0.00
SURPLUS/DEFICIT AMBULANCE	(600.00)	(1,800.00)
TOTAL BYLAW REVENUE	(10.00)	(1,500.00)
TOTAL BYLAW EXPENSE	0.00	1,000.00
BYLAW SURPLUS/DEFICIT	(10.00)	(500.00)
TOTAL POLICING REVENUE	(1,749.00)	(106,000.00)
TOTAL POLICIING EXPENSE	0.00	147,000.00
POLICING SURPLUS/DEFICIT	(1,749.00)	41,000.00
TOTAL PW REVENUE	0.00	0.00
TOTAL PW EXPENSE	34,759.65	226,713.00
PW SURPLUS/DEFICIT	34,759.65	226,713.00
TOTAL ROADS REVENUE	(1,832.72)	(115,776.00)
TOTAL ROAD EXPENSE	43,034.58	360,042.00
ROADS SURPLUS/DEFICIT	41,201.86	244,266.00
TOTAL STORM SEWER REVENUE	0.00	0.00
TOTAL STORM SEWER EXPENSE	0.00	2,000.00
STORM SEWER SURPLUS/DEFICIT	0.00	2,000.00

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TOTAL WATER REVENUE	(93,036.60)	(569,000.00)
TOTAL WATER EXPENSE	66,443.93	569,100.00
WATER SURPLUS/DEFICIT	(26,592.67)	100.00
TOTAL SEWER REVENUE	(51,145.65)	(354,626.00)
TOTAL SEWER EXPENSE	46,323.98	354,450.00
SEWER SURPLUS/DEFICIT	(4,821.67)	(176.00)
TOTAL WASTE COLLECTION REV	(13,768.00)	(85,000.00)
TOTAL WASTE COLLECT EXP	7,553.13	84,978.00
WASTE COLLECT SURPLUS/DEF	(6,214.87)	(22.00)
TOTAL FCSS REVENUE	(83,878.00)	(132,273.00)
TOTAL FCSS EXPENSE	1,000.00	121,759.00
FCSS SURPLUS/DEFICIT	(82,878.00)	(10,514.00)
TOTAL PLAN REVENUE	(105.75)	(3,500.00)
TOTAL PLANNING EXPENSE	1,000.00	17,500.00
PLANNING SURPLUS/DEFICIT	894.25	14,000.00
TOTAL LAND REVENUE	0.00	0.00
TOTAL LAND EXPENSE	0.00	2,000.00
LAND SURPLUS/DEFICIT	0.00	2,000.00
TOTAL EDC REVENUE	(1,800.00)	0.00
TOTAL EDC EXPENSE	0.00	20,800.00
EDC SURPLUS/DEFICIT	(1,800.00)	20,800.00
TOTAL REC PROGRAM REVENUE	0.00	0.00
TOTAL REC PROGRAM EXPENSE	0.00	23,138.00
REC PROGRAM SURPLUS/DEFICIT	0.00	23,138.00
TOTAL PARKS REVENUE	0.00	(13,000.00)
TOTAL PARKS EXPENSE	14,893.84	112,000.00
PARKS SURPLUS/DEFICIT	14,893.84	99,000.00
TOTAL CULTURE EXPENSE	7,606.73	27,145.00
CULTURE SURPLUS/DEFICIT	7,606.73	27,145.00
TOTAL MISC EXPENSE	0.00	13,500.00
MISC SURPLUS/DEFICIT	0.00	13,500.00
TOTAL SURPLUS/DEFICIT	94,069.97	24,468.00

*** End of

**BYLAW NO. 763-19
TOWN OF ONOWAY**

Being a Bylaw of the Town of Onoway to regulate the proceedings and the conduct of business at Town of Onoway Council and Committee Meetings.

WHEREAS, the Council of the Town of Onoway feels it is expedient to make rules and regulations for calling meetings, governing its proceedings and the conduct of its members;

NOW THEREFORE, the Council of the Town of Onoway in the Province of Alberta, duly assembled enacts as follows:

TITLE: The Bylaw may be cited as the Council Procedure Bylaw.

DEFINITIONS:

1. In this bylaw:
 - a) "Acting Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of both the Mayor and the Deputy-Mayor;
 - b) "Agenda" means the agenda for a regular or special meeting of Council prepared pursuant to the "Agenda" Section of this bylaw;
 - c) "Bylaw" means a bylaw of the Town of Onoway;
 - d) "CAO" means Chief Administrative Officer or Municipal Manager, or delegate, for the municipality;
 - e) "Committee" means a body of members delegated to consider, investigate, take action on or report on some legislative matters;
 - f) "Council" means the Mayor and Councillors of the Town of Onoway for the time being elected pursuant to the provisions of the Local Authorities Election Act and Municipal Government Act whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - g) "Deputy Mayor" means the member who is elected by Council at the Organizational meeting to hold that position;
 - h) "Delegation" means any person that has permission of council to appear before council or a committee of council to provide pertinent information and views about the subject before council or council committee;

- i) "Disruption" means any act meant to impede the proceedings of a meeting whether the source be council members, delegates or public at large;
- j) "Mayor" means the member of council who is elected pursuant to the provisions of the Local Authorities Election Act and Municipal Government Act whose term is unexpired, who has not resigned and who continues to be eligible to hold office under the terms of the related provincial legislation, who serves as chairman of council meetings;
- k) "Member" means a member of Council, duly elected and continuing to hold office or a person at large appointed by council to a committee of council;
- l) "Municipality" means the Municipality of Onoway, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
- m) "point of order" means a demand that the Chair enforce the rules of procedure;
- n) "point of privilege" means a request made to the Chair or Council on any matter related to the rights and privileges of Council or individual councilors and includes the: organization or existence of council, comfort or members or conduct of employees or members of the public in attendance at the meeting;
- o) "postpone" means to delay the consideration of any matter either to definite time when further information is to be obtained or indefinitely;
- p) "Presiding Officer" means the member selected to serve as chairman of that particular committee or council; mayor.
- q) "Quorum" means the majority of the valid members of all the councilors that comprise the Council;
- r) "table" means a motion to delay consideration of any matter in order to deal with more pressing matters, which does not set a specific time to resume consideration of the matter;
- s) "Town" means the Town of Onoway;

APPLICABILITY:

1. This bylaw applies to all members attending meetings of council, or committees established by council.

SEVERBILITY:

1. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

AGENDA AND ORDER OF BUSINESS:

1. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before council. Any member of Council, Town official or any other person wishing to have an item of business placed on the agenda shall make the submission to the CAO no later than 4:00 p.m. on the Thursday of the week prior to the meeting. The submission shall contain adequate information to the satisfaction of the CAO to enable Council to deal with the matter.
2. The agenda for each regular and special meeting shall be prepared by the CAO and submitted, together with copies of all pertinent correspondence, statements and reports, to each member of Council at least 48 hours prior to said meeting.
3. No item of business shall be considered by the Council if the item has not been placed on the agenda unless members of Council present agree to the item being placed on the agenda. The Mayor, any Councillor or the CAO shall be given an opportunity to state why an item shall receive consideration on the agenda because of its emergent nature before the motion is put to a vote.
4. Where the deadlines in section 1 & 2 are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
5. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
 1. Call to Order
 2. Adoption of agenda
 3. Adoption of previous minutes
 4. Appointments/Public Hearings
 5. Financial Reports
 6. Policies & Bylaws

7. Action Items
 8. Council, Committee & Staff Reports
 9. Information Items
 10. Closed Session
 11. Adjournment
 12. Upcoming Events
6. The order of business at a meeting is the order of the items on the agenda except:
- a) When the same subject matter appears in more than one place on the agenda and council decides, by motion, to deal with all items related to the matter at the same time;
 - b) Council decides not to deal with an item on the agenda and no motion is made about it;
 - c) When altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote, upon a matter of priority of business shall be decided without debate.

GENERAL RULES OF COUNCIL

1. The day and time on which the regular meeting of Council should commence, and the location, shall be set by a resolution of Council at the Organizational Meeting.
2. If Standing Committees of Council are established, they may be established by bylaw, and any such bylaw shall state how the Standing Committees shall function.
3. As soon after the hour of the meeting as there shall be a quorum present, the Mayor shall take the chair and call the meeting to order.
4. In a case where the neither the Mayor nor Deputy Mayor are in attendance within fifteen (15) minutes after the hour appointed for a meeting and a quorum is present, the CAO or Municipal Manager shall call the meeting to order and an Acting Mayor shall be chosen by the Councillors present. The Acting Mayor shall preside during the meeting or until the arrival of the Mayor or Deputy Mayor.
5. If there is no quorum present within half an hour after the time appointed for a regular meeting of Council, the CAO or Municipal Manager shall record the names of the members of Council who are present and the meeting shall be absolutely adjourned until the next regular meeting unless a special meeting has been duly called in the meantime.
6. If a meeting begins with quorum, but a member is unable to continue or in some other manner leaves the meeting and quorum is lost, the incident shall be duly recorded and the meeting shall absolutely adjourn until the next regular meeting unless a special meeting has been duly called in the meantime.

11

7. The Mayor or Presiding Officer shall preserve order and decorum and shall decide questions of order subject to an appeal to the Council by resolution. Decision of the presiding officer shall be final unless reversed or altered by a majority vote of members present.
8. If order is lost and a disruption occurs, the Mayor or Presiding Officer shall request the offender(s) leave the council chambers at once. If the offender(s) refuse, a recess shall be called and the appropriate law enforcement agency contacted for assistance.
9. When a Mayor or Presiding Officer is called on to decide a point of order or practice, he/she shall do so without argument or comment and shall state the rule of authority applicable to the case.
10. Every member wishing to speak to a question or motion shall address himself/herself to the Mayor or Presiding Officer.
11. The Mayor or Presiding Officer shall have authority to set a time limit and the number of times that a member may speak on the same question or resolution having due regard to the importance of the matter.
12. A motion submitted to Council does not require a seconder.
13. Negative motions may not be accepted by the Presiding Officer nor considered by members.
14. When a motion has been made and is being considered by the Council, no other motion may be made and accepted, except:
 - (1) A motion to refer the main question to some other person or group for consideration;
 - (2) A motion to amend the main question;
 - (3) A motion to table the main question;
 - (4) A motion to postpone the main question to some future time;
 - (5) A motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
15. Where a question under consideration contains distinct propositions, the vote upon such proposition shall be taken separately when any member so requests or when the Mayor or other Presiding Officer so directs.
16. After any question is finally put by the Mayor or other Presiding Officer, no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the Presiding Officer as to whether the question has been finally put shall be conclusive.

17. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the Presiding Officer;
18. Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council.
19. Council shall hear all delegations who have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation.
20. Members shall vote on all motions brought forward in meetings unless a conflict of interest or pecuniary interest has been declared prior to the motion.
21. If any member of the Council shall call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
22. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The object of adjourning is to finish the business that the meeting was called to transact in the first place but which has not been completed.
23. Council and council committees may close all or part of a meeting to the public if a matter to be discussed is one of the exemptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act. When the Mayor or Presiding Officer declares an item "Closed Session", the reason shall be stated and recorded in the minutes, and all attendees except those specifically designated to be in attendance, shall clear the council chambers. A sign indicating "Closed Session" shall be posted on the exterior of the chamber doors and shall remain in place until the item(s) have been dealt with and the session is moved back into the public realm.
24. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order";

RECORDING OF MINUTES:

1. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
2. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.

BYLAWS:

1. Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.
2. Every bylaw shall have three readings.
3. After a member has made the motion for the first reading of the bylaw Council may:
 - a) debate the substance of the bylaw; and
 - b) propose and consider amendments to the bylaw.
4. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
5. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.

The Town of Onoway Bylaw No. 745-18 is hereby repealed.

This Bylaw comes into full force and effect upon third and final reading.

Read a first time this 24th day of October, 2019.

Read a second time this 24th day of October, 2019.

Given unanimous consent to proceed to third reading, this 24th day of October, 2019.

Read a third time and final time this 24th day of October, 2019.

Mayor Judy Tracy

**Chief Administrative Officer
Wendy Wildman**

**ALBERTA BEACH
BYLAW NO. 280-20
COUNCIL PROCEDURE BYLAW**

Being a Bylaw of Alberta Beach to regulate the proceedings and the conduct of business at the Alberta Beach Council and Committee Meetings.

WHEREAS, the Council of Alberta Beach feels it is expedient to make rules and regulations for calling meetings, governing its proceedings and the conduct of its members;

NOW THEREFORE, the Council of Alberta Beach in the Province of Alberta, duly assembled enacts as follows:

1. **TITLE:**
This Bylaw may be cited as the "Council Procedure Bylaw".
2. **DEFINITIONS:**
In this bylaw:
 - a) "Act" means the "Municipal Government Act", RCA 2000, Chapter M-26, amendments and regulations thereto;
 - b) "Acting Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of both the Mayor and the Deputy-Mayor;
 - c) "Agenda" means the agenda for a regular or special meeting of Council prepared pursuant to the "Agenda" Section of this bylaw;
 - d) "Bylaw" means a bylaw of Alberta Beach;
 - e) "CAO" means Chief Administrative Officer or designate, for the municipality;
 - f) "Committee" means a body of members delegated to consider, investigate, take action on or report on some legislative matters;
 - g) "Council" means the Mayor and Councillors of Alberta Beach for the time being elected pursuant to the provisions of the *Local Authorities Election Act* and *Municipal Government Act* whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - h) "Deputy Mayor" means the member of Council who is elected by Council at the Organizational meeting to hold that position;
 - i) "Delegation" means any person that has permission of Council to appear before Council or a committee of Council to provide pertinent information and views about the subject before Council or Council committee;
 - j) "Disruption" means any act meant to impede the proceedings of a meeting whether the source be Council members, delegates or public at large;
 - k) "Mayor" means the member of Council who is elected by Council at the Organizational meeting to hold that position and serves as chairperson of Council meetings;
 - l) "Member" means a member of Council, duly elected and continuing to hold office or a person at large appointed by Council to a committee of Council;
 - m) "Municipality" means the Municipality of Alberta Beach, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
 - n) "Point of Order" means a demand that the Chair enforce the rules of procedure;
 - o) "Postpone" means to delay the consideration of any matter either to definite time when further information is to be obtained or indefinitely;
 - p) "Presiding Officer" means the member selected to serve as chairperson of that particular committee or Council; Mayor.
 - q) "Quorum" means the majority of the valid members of all the Councillors that comprise the Council;
 - r) "Table" means a motion to delay consideration of any matter in order to deal with more pressing matters, which does not set a specific time to resume consideration of the matter;
 - s) "Village" means the Village of Alberta Beach;
3. **APPLICATION OF BYLAW:**
 - a) This bylaw applies to all members of Council, staff, visitors and delegates attending a Council meeting. This Bylaw applies to:
 1. All Regular and Special Council meetings.
 2. The conduct of the meetings of all Committees of Council.

**ALBERTA BEACH
BYLAW NO. 280-20
COUNCIL PROCEDURE BYLAW**

4. **ORGANIZATION MEETING OF COUNCIL:**
- a) The Organization meeting of Council shall be held annually in October, the time and place of which shall be set by the CAO in accordance with Section 192 of the Act.
 - b) Every member of Council, the Mayor and Deputy Mayor shall make and subscribe to the Official Oath prescribed by the Oaths of Office Act before entering upon the duties of Council and shall deposit the Oath with the CAO.
 - c) Unless Council shall, by a unanimous vote taken at a previous Council meeting, determine that a subsequent meeting of Council shall be held at a different place, all Council meetings including the Annual Organizational Council meeting shall be held at the Council Chambers, at the municipal office in Alberta Beach. If it is decided to hold any Council meeting at a location other than the Council Chambers, the CAO shall affix a notice of such change of location to the agenda for the meeting when the same is delivered to the members of Council and the public.
 - d) The CAO shall call the meeting to order.
 - e) The CAO shall call for nominations for the position of Mayor and the Council shall vote to appoint a Mayor.
 - f) The Mayor shall call for nominations for the position of Deputy Mayor and the Council shall vote to appoint a Deputy Mayor.
 - g) The following shall also be ratified at the annual Organization meeting:
 - 1. Address of Municipal Office
 - 2. Regular Council Meeting Date & Time
 - 3. Signing Authorities
 - 4. Banking Authority
 - 5. Auditor Appointment
 - 6. Solicitor Appointments
 - 7. Designated Officer Appointments
 - 8. Assessor Appointment as Designated Officer
 - 9. Assessment Review Board
 - 10. Assessment Review Board Clerks as Designated Officers
 - 11. Development Authority as Designated Officer
 - 12. Subdivision Authority as Designated Officer
 - 13. Subdivision & Development Appeal Board Members
 - 14. Subdivision & Development Appeal Board Clerks as Designated Officers
 - 15. Municipal Planning Commission Members
 - 16. Bylaw Enforcement Officers as Designated Officer
 - 17. FOIP Coordinator
 - 18. Round Table Meeting Date & Time
 - 19. Council Committee Appointments
 - 20. Adjournment
5. **REGULAR COUNCIL MEETING AGENDA AND ORDER OF BUSINESS:**
- a) Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before Council. Any member of Council, Village official or any other person wishing to have an item of business placed on the agenda shall make the submission to the CAO no later than 4:00 p.m. on the Thursday of the week prior to the meeting. The submission shall contain adequate information to the satisfaction of the CAO to enable Council to deal with the matter.
 - b) The agenda for each regular and special meeting shall be prepared by the CAO and submitted, together with copies of all pertinent correspondence, statements and reports, to each member of Council at least 48 hours prior to said meeting. The agenda package will also be sent electronically to each member of Council.
 - c) Agenda packages shall be posted on the village website a minimum of 24 hours prior to the Council meeting.
 - d) No item of business shall be considered by the Council if the item has not been placed on the agenda, unless members of Council present agree to the item being added to the agenda.
 - e) Where the deadlines in section 5.a & b are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
 - f) The business intended to be dealt with at a Regular Council meeting shall be stated in the agenda in the following order where applicable:

**ALBERTA BEACH
BYLAW NO. 280-20
COUNCIL PROCEDURE BYLAW**

1. Call to Order
 2. Agenda Additions
 3. Adoption of Agenda
 4. Confidential – Closed Meeting Session
 5. Adoption of Previous Minutes
 6. Delegations
 7. Public Hearings
 8. Municipal Planning Commission
 9. Old Business & CAO Report Action List
 10. Financial Reports
 11. Bylaws and Policies
 12. Council, Committee & Staff Reports
 13. Correspondence – Information Items
 14. Correspondence – Action Items
 15. New Business
 16. Question Period
 17. Adjournment
- g) The order of business at a meeting is the order of the items on the agenda except:
1. When the same subject matter appears in more than one place on the agenda and Council decides, by motion, to deal with all items related to the matter at the same time;
 2. Council decides not to deal with an item on the agenda and no motion is made about it;
 3. When altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present. The vote, upon a matter of priority of business shall be decided without debate.

6. **GENERAL RULES OF COUNCIL AND COUNCIL MEETINGS:**

- a) The day and time on which the regular meeting of Council should commence, and the location, shall be set by a resolution of Council at the Organization Meeting.
- b) If Standing Committees of Council are established, they may be established by bylaw, and any such bylaw shall state how the Standing Committees shall function. The Standing Committee may be established by motion of Council, and in this case a Terms of Reference must be established to outline the functions of the Standing Committee.
- c) The Mayor or Presiding Officer shall call the meeting to order at the hour as stated on the agenda of the meeting as long as there shall be a quorum present.
- d) In a case where the neither the Mayor nor Deputy Mayor are in attendance within fifteen (15) minutes after the hour appointed for a meeting, and a quorum is present, the CAO shall call the meeting to order and an Acting Mayor shall be chosen by the Councillors present. The Acting Mayor shall preside during the meeting or until the arrival of the Mayor or Deputy Mayor.
- e) If there is no quorum present within half an hour after the time appointed for a regular meeting of Council, the CAO shall record the names of the members of Council who are present and the meeting shall be absolutely adjourned until the next regular meeting unless a special meeting has been duly called in the meantime.
- f) If a meeting begins with quorum, but a member is unable to continue, or in some other manner leaves the meeting and quorum is lost, the incident shall be duly recorded and the meeting shall absolutely adjourn until the next regular meeting unless a special meeting has been duly called in the meantime.
- g) The Mayor or Presiding Officer shall preserve order and decorum and shall decide questions of order, subject to an appeal to the Council by resolution. Decision of the Presiding Officer shall be final unless reversed or altered by a majority vote of members present.
- h) If a disruption occurs, and order is lost the Mayor or Presiding Officer shall request the offender(s) leave the Council Chambers at once. If the offender(s) refuses, a recess shall be called and the appropriate law enforcement agency contacted for assistance.
- i) When a Mayor or Presiding Officer is called on to decide a point of order, he/she shall do so without argument or comment and shall state the rule of authority applicable to the case.
- j) Every member wishing to speak to a question or motion shall address himself or herself to the Mayor or Presiding Officer and wait to be called upon.

**ALBERTA BEACH
BYLAW NO. 280-20
COUNCIL PROCEDURE BYLAW**

- k) The Mayor or Presiding Officer shall have authority to set a time limit and the number of times that a member may speak on the same question or resolution having due regard to the importance of the matter.
- l) A motion submitted to Council does not require a seconder.
- m) When a motion has been made and is being considered by the Council, no other motion may be made and accepted, except:
 - 1. A motion to refer the main question to some other person or group for consideration;
 - 2. A motion to amend the main question;
 - 3. A motion to table the main question;
 - 4. A motion to postpone the main question to some future time;
 - 5. A motion to adjourn the meeting provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
- n) Where a question under consideration contains distinct propositions, the vote upon such proposition shall be taken separately when any member so requests or when the Mayor or other Presiding Officer so directs.
- o) After any question is finally put by the Mayor or Presiding Officer, no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the Presiding Officer as to whether the question has been finally put shall be conclusive.
- p) Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the Presiding Officer;
- q) Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council, shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council.
- r) Council shall hear all delegations who have brought their items of business onto the agenda in the order in which they are placed on the agenda. The order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation.
- s) All Members shall vote on all motions brought forward in meetings unless a conflict of interest or pecuniary interest has been declared prior to the motion.
- t) If any member of the Council shall call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
- u) Council and Council committees may close all or part of a meeting to the public if a matter to be discussed is one of the exemptions to disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy Act*. When the Mayor or Presiding Officer declares an item "Closed Session", the reason shall be stated and recorded in the minutes, and all attendees except those specifically designated to be in attendance, shall clear the Council Chambers. A sign indicating "Closed Session" shall be posted on the exterior of the chamber doors and shall remain in place until the item(s) have been dealt with and the session is moved back into the public realm.
- v) Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order" Newly Revised in Brief - 3rd Edition.
- w) Councillors shall submit written reports for committee meetings attended and reported on at the regular council meetings.
- x) The Mayor or Presiding Officer shall have authority to set a time limit and/or set the number of questions to be heard from the public during the Question Period.

7. CONFIDENTIAL – CLOSED SESSION OF A REGULAR OR SPECIAL COUNCIL MEETING:

- a) When a Council meeting agenda includes a confidential "Closed Session", Council may begin the meeting earlier than the regular meeting time to deal with that item and in this case the agenda must clearly state the time the meeting begins and the time the meeting is anticipated to open to the public. Council shall not resume the meeting until the regular Council meeting time or until the public is given time to return to the meeting.
- b) No recording shall be permitted during the closed session of the Council meetings.
- c) No record, electronic or otherwise will be kept of the discussion at the "Closed Session" of the Council meeting.

**ALBERTA BEACH
BYLAW NO. 280-20
COUNCIL PROCEDURE BYLAW**

- d) Any motion required from a discussion held at the "Closed Session" of the Council meetings shall only be made when the meeting is open to the public.
 - e) Council may from time to time during the meeting move into "Closed Session" when it becomes necessary as outlined in 6.v above.
8. **POSTPONEMENT OF A REGULAR COUNCIL MEETING:**
- a) The Mayor may, whenever he or she considers it expedient to do so, and upon giving each member of Council at least two day's written notice, postpone any Regular Meeting of Council.
 - b) Each notice postponing a Regular Council meeting shall give the reasons and name the time and day and place the postponed regular meeting shall be held.
 - c) Any delegation named in the agenda as planning to appear before Council at the postponed regular meeting shall be given notice of the postponed regular meeting, and the new time and day the postponed regular meeting shall be held.
 - d) Public notice of the postponed meeting will be given by posting the notice on the municipal office and website. The notice shall then be posted on facebook, email list and the municipal office electronic sign as time allows.
 - e) All proceedings at the postponed regular meeting shall be considered in the same manner as if it had been the regular meeting.
9. **SPECIAL COUNCIL MEETINGS:**
- a) The Mayor may call a Special Council meeting in accordance with Section 194 of the Act.
10. **ELECTRONIC COUNCIL MEETINGS:**
- a) Section 199 of the Act allows Council meetings or Council Committee meetings to be conducted through electronic means.
 - b) During a State of Public Health Emergency, Council may hold any Council meeting or Council Committee meeting electronically.
 - c) The Mayor may, whenever he or she considers it expedient to do so, and upon giving each member of Council at least two day's written notice may determine a need for the meeting to be held electronically.
 - d) Public notice of Council meetings held electronically will be posted on the village website and the municipal electronic sign.
 - e) Agenda packages for Council meetings held electronically will be posted on the village website with a link for the public to participate in the meeting.
11. **ELECTRONIC DEVICES AND CELL PHONES:**
- a) Councillors, delegates and the public in attendance may use an electronic device (laptop or tablet) in the Council meetings.
 - b) Cell phones shall be permitted in the Council meetings.
 - c) Cell phones shall be muted during the Council meetings to avoid creating a disturbance during the meeting.
 - d) Councillors, delegates and the public will not be permitted to record or broadcast (video or audio) Council meetings unless permission is granted by a majority of Council.
 - e) The recording secretary shall be permitted to record Council meetings for the purpose of completing the Council meeting minutes and once the minutes have been approved will destroy the recording.
12. **RECORDING OF MINUTES**
- a) The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
 - b) If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be recorded in the minutes.
 - c) The minutes will be prepared within three (3) days of the Council meeting and the CAO shall distribute the unapproved minutes to each member of Council and shall post a draft copy on the village website.
 - d) Where a substantial error has been reported in the draft minutes, they shall be immediately removed from the website until the corrected minutes can be posted.
 - e) The draft minutes posted on the village website will be replaced with the approved minutes within 3 days of the Council meeting they are ratified at.

**ALBERTA BEACH
BYLAW NO. 280-20
COUNCIL PROCEDURE BYLAW**

13. BYLAWS:

- a) Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.
- b) Every bylaw shall have three readings.
- c) After a member has made the motion for the first reading of the bylaw Council may:
 - 1. debate the substance of the bylaw; and
 - 2. propose and consider amendments to the bylaw.
- d) Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
- e) Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.

14. ROUND TABLE MEETINGS:

- a) Council may hold informal planning meetings called Round Table meetings from time to time for the purpose of the planning business of Council.
- b) The day and time of the Council Round Table meetings shall be set by a resolution of Council at the Organization Meeting.
- c) Council Round Table meetings will be held informal and no minutes will be prepared of the meeting.
- d) The CAO will prepare an agenda and attach corresponding information as necessary, and the agenda will be distributed to the members at the meeting, or prior to the meeting when available.
- e) Council Round Table meetings will be held open to the public and the agenda will be made available to the public at the meeting.

15. SEVERABILITY:

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

16. BYLAWS REPEALED:

Alberta Beach Bylaw No. 186-03 is hereby repealed.

17. EFFECTIVE DATE OF BYLAW:

This Bylaw comes into full force and effect upon third and final reading and signing of this bylaw.

Read a first time this 15th day of December, 2020.

Read a second time this 15th day of December, 2020.

Given unanimous consent to proceed to third reading, this 15th day of December, 2020.

Read a third time and final time this 15th day of December, 2020.

Signed by the Mayor and Chief Administrative Officer this 16th day of December, 2020.


Jim Benedict, Mayor


Kathy Skwarczuk, Chief Administrative Officer

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD ELECTRONICALLY VIA ZOOM MEETING ON
JANUARY 19, 2021 AT 7:00 P.M.
MEETING WAS INTERRUPTED AND RESUMED ON
JANUARY 20, 2021 AT 7:00 P.M.**

OFFERS RECEIVED FOR THE SALE OF THE 2008 CAT 277C SKIDSTEER:

It was reported that four offers were received for the sale of the 2008 CAT 277C Skidsteer as follows:

Rodney Froese \$28,140.00;
West Nash \$27,300.00;
Craig Martin \$26,000.00; and
Julian Wozniak \$28,000.00.

#005-21

MOVED BY Councillor Weber that Council approve the sale of the 2008 CAT 277C Skidsteer to the highest bidder Rodney Froese in the amount of \$28,140.00.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR DUNCAN:

Deputy Mayor Duncan reviewed and submitted reports on the following meetings:
West Inter-lake District (WILD) Water Commission meeting of December 21 & January 19.
Land Use Bylaw Review Committee meetings of January 5, 9 & 13.

MEETING INTERRUPTION:

The meeting was interrupted due to a storm and a power outage at 7:25 P.M. and therefore the meeting will be carried over to January 20, 2021 at 7:00 P.M. (notice was posted on the website).

MEETING RECONVENED:

Mayor Benedict reconvened the meeting on January 20, 2021 at 7:01 P.M.

PRESENT:

Mayor Jim Benedict
Deputy Mayor Angela Duncan
Councillor Bud Love
Councillor Daryl Weber
CAO Kathy Skwarchuk

ABSENT:

Councillor Judy Valiquette

COUNCIL, COMMITTEES & STAFF REPORTS CONTINUED:

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Community Futures Yellowhead East meeting of December 17.
1(WAG) Watershed Action Group meeting of January 8.

COUNCILLOR LOVE:

Councillor Love reviewed the Alberta Beach Public Works Advisory Committee's recommendation for the sale of two public works department vehicles being the 2007 GMC Sierra 3500 & 2008 International 7400 Plow truck as well as the recommendation for the purchase of a 2008 Ford 4 Ton 4x4 Truck with dump box.

#006-21

SALE OF 2007 GMC SIERRA 3500 & 2008 INTERNATIONAL 7400 PLOW TRUCK & PURCHASE OF 2008 FORD 4 TON 4X4 TRUCK WITH DUMP BOX:

MOVED BY Councillor Love that Council approve that the Public Works Advisory Committee oversee and approve the disposal sale of the 2007 GMC Sierra 3500 as well as the 2008 International 7400 Plow Truck and further that Council approve the purchase of a 2008 Ford 4 Ton 4x4 truck with dump box to a maximum of \$15,000.00 or on approval of the Public Works Advisory Committee.

CARRIED UNANIMOUSLY

MAYOR BENEDICT:

Mayor Benedict reviewed and submitted reports on the following meetings:
Regional Fire Services Steering Committee meeting of December 16 & 22.

PATROL REPORTS:

The 2020 Patrol Department Annual Report which included the 2020 violation statistics was distributed for information.

DEVELOPMENT PERMIT REPORT:

The 2020 Development Permit Report was distributed for information.

#007-21

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

(21)

Agenda for Spring 2021 Municipal Leaders' Caucus
April 14, 15, and 16, 2021
Via Zoom

Subject to Change

Wednesday, April 14	
3:00 p.m.	President's Opening Remarks
3:05 p.m.	Mental Health Session
3:15 p.m.	Education/Engagement Session I – Municipalities' Role in Red Tape Reduction
4:00 p.m.	Break
4:15 p.m.	Education/Engagement Session II – COVID Recovery
5:00 p.m.	Break
5:15 p.m.	Education/Engagement Session III – Municipal Finances and Reserves
6:00 p.m.	Closing Remarks

Thursday, April 15	
9:00 a.m.	Opening Remarks
9:05 a.m.	Mental Health Session
9:15 a.m.	Opposition Leader's Remarks
9:30 a.m.	Education/Engagement Session IV – 2021 Municipal Election
10:30 a.m.	Break
10:45 a.m.	AUMA President's Report
11:15 a.m.	AUMA Board Dialogue Session
11:30 a.m.	Requests for Decision
11:55 a.m.	Closing Remarks

Friday, April 16	
9:00 a.m.	Opening Remarks
9:05 a.m.	Mental Health Session
9:15 a.m.	Minister of Municipal Affairs' Remarks and/or Premier's Remarks
9:30 a.m.	Ministers' Dialogue Session I
10:30 a.m.	Break
10:50 a.m.	Ministers' Dialogue Session II
11:50 a.m.	Closing Remarks

debbie@onoway.ca

From: cao@onoway.ca
Sent: March 10, 2021 3:56 PM
To: 'Debbie Giroux'
Subject: FW: Registration now open for Spring 2021 Municipal Leaders' Caucus
Attachments: Agenda - Spring 2021 MLC.pdf

Deb for next agenda, include cost (if there is one)

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: President <President@auma.ca>
Sent: March 10, 2021 3:32 PM
To: Wendy Wildman <cao@onoway.ca>
Subject: Registration now open for Spring 2021 Municipal Leaders' Caucus

Mayors, Councillors, and CAOs are invited to [register for AUMA's spring Municipal Leaders' Caucus](#) being held virtually through Zoom on April 14, 15, and 16, 2021.

This year's Caucus is a great opportunity to discuss key issues affecting your community, including COVID recovery, red tape reduction, municipal finances, and the upcoming municipal election. Delegates will also have the opportunity to ask provincial Ministers questions about top-of-mind concerns on Government Day (April 16). A copy of the draft agenda for Caucus is attached.

The cost for attending the Municipal Leaders' Caucus is \$50 for regular members and \$75 for associate and non-members. [Visit the Municipal Leaders' Caucus event page](#) for more details on registration, agenda updates, and instructions on how to submit a Request for Decision (RFD) for consideration at Municipal Leaders' Caucus.

If you have any questions about spring Municipal Leaders' Caucus, please email registration@auma.ca or call 780-431-4528.

Remember that you are welcome to invite your colleagues from municipal districts and counties to attend the Caucus as well.

We hope to you can join us!

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6



Toll Free: 310-AUMA | www.auma.ca



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From: Sheila Willis <info.impacttourism@gmail.com>
Sent: March 5, 2021 6:49 AM
To: Sheila Willis <info.impacttourism@gmail.com>
Subject: Summer 2021 Province Wide Touring Challenges

Greetings,

We wanted to invite you to participate in a summer touring challenge event. Rumble Alberta includes 44+ routes in 5 regions across the province.

It is a joint initiative that purposefully directs people to areas and businesses through our challenges for a chance to win prizes or simply to explore Alberta.

Our sponsors, partners and partnering charities and organizations will expand the reach to include all rubber tire traffic for all age groups.

I have included 2 attachments, one regarding this economic rebound event, and the other outlining sponsorship opportunities.

I am happy to answer any questions you have by email, phone or through a Zoom meeting.

Have a great day!

--

Sheila Willis - Program Director
History Check Mobile App
by: Impact Tourism
780-805-1390

Presenting Sponsor Package

\$50,000 + Tax for over \$170K in Marketing - COVID PRICE \$44,999 (3.8-1 ROI)



Twenty six weeks (26) April - September of prime Logo placement on two Impact Billboards on Hwy Two at Nisku: www.impactbillboards.ca

Location 35 has 83,687 Impressions per day x 7 days (585,809) x 26 weeks (**15,231,034**)
Location 36 has 67,554 Impressions per day x 7 days (472,878) x 26 weeks (**12,294,828**)

Total Logo Impressions:
27,525,862 over 26 weeks

Retail Value: \$39,000

CFWE & CJWE Cover the province of Alberta as Windspeaker Media - Presenting Sponsor Radio Ads on Windspeaker channels over the 16 week duration of the 5 regional events.

Radio Campaign with 200 - 30 second commercials dedicated to just the presenting sponsor, no other sponsors mentioned

Mentions in 200 x 5 regional ads. (Total of 1,000 ad mentions + 200 exclusive ads)
Retail Value: \$27,000

Placement on the Rumble Alberta Website and all Regional Event Subsides **Retail Value: \$2,500**

Placement on the Rumble Alberta App
Retail Value: \$2,500

Placement for Digital Ads on various websites, newsletters through the Alg8r Web Design & Marketing Network, Northern Gateway Motorcycle Association, Fort Saskatchewan Motorcycle Association, Canadian Motorcycle Events, Busted Knuckle Chronicles®, BKC News Bytes, CMTA Newsletter 1,500,000 impressions **Retail Value: \$6,150**

Placement on all Press Releases, 15 second TV Commercial Creation + placement on Ride Like a Local, 13 Episodes, Presenting Sponsor Ads in the Northern Horizon - bi weekly for 26 weeks (13 Insertions) Feature Article in Alberta Riders guide, interview on Rider Friendly Report on Facebook
Retail Value: \$25,000



Presenting Sponsor Package

\$50,000 + Tax for over \$170K in Marketing - COVID PRICE \$44,999 (3.8-1 ROI)

Ad Campaign and 2 article placements - Riders West Magazine
Retail Value: \$4,500

Ad Placements - Digital - Post Media Daily Herald, Edmonton Sun, Edmonton Journal, Calgary Sun, Calgary Herald 1,500,000 Impressions
Retail Value: \$6,000

26 Weeks of Influencer Marketing and Social Media Mentions on their platforms:
Retail Value: \$35,000

Social Media Ad Spend - Facebook/Instagram - \$1000 per month x 6 months
Retail Value: \$6,000

Google Ads for Non Profits Spend - \$2,500 USD per month for six months.
Retail Value: \$20,000 CAD

NB - other opportunities that present themselves

Also Required from you:
 **Social Media Cross Sharing + Cross Posting
 ***Swag to give away for door prizes, challenge prizes and/or rider/driver prizes for goodie bags required
 ****Special Challenges by Sponsor with special prizes provided by sponsor are welcomed!



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Regional Presenting Sponsor Package \$10,000 + Tax for
\$39K+ in Marketing - COVID Price \$8,999+ Tax (4.3-1 ROI)

Gold Sponsor Package \$7,500 + Tax for
\$29K+ in Marketing - COVID Price \$6,999+ Tax (4.2-1 ROI)



Five weeks of prime Logo placement on two Impact Billboards on Hiway Two at Nisku
<https://www.impactbillboards.ca/>

Location 35 has 83,687 Impressions per day x 7 days (585,809) x 5 weeks (2,929,045)
Location 36 has 67,554 Impressions per day x 7 days (472,878) x 5 weeks (2,364,390)

Total Logo Impressions: 5,293,435
over 5 weeks
Retail Value: \$7,500

200 Sponsor Radio Ads on Windspeaker Channels over the 3 week duration of the regional event you are sponsoring and two weeks before the event
Retail Value: \$10,000

Regional Presenting Sponsor placement on the Rumble Alberta Regional Event Subsite for your region
Retail Value: \$1,500

Sponsor Placement on Posters. Digital Ads for several websites, Press Releases, 15 second TV Commercial creation and placement on Ride Like a Local + YouTube for 1 episode which is EIGHT-THREE minute segments on Touring Route Partners, Interview on Rider Friendly Report on Facebook
Retail Value: \$12,500

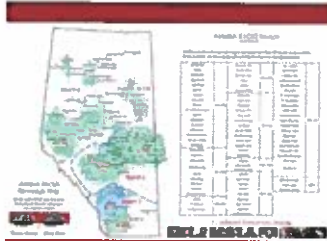
Regional Feature in each - Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles
Retail Value: \$3,500

Social Influencer Campaign Posting and Cross Posting when riding in a sponsored region by the various influencers that are being hired.
Retail Value: \$3,500

Ad on the touring route map and listings in the Rider Friendly® Directory and the History Check® App with 3 Keywords
Retail Value: \$350

Required from you:

- **Social Media Cross Sharing + Cross Posting required
- **Swag to give away for door prizes and rider/driver goodie bags required
- OR special pricing for onroute food/attraction etc
- ****Assistance in obtaining free/low cost accommodations, meals + fuels costs for influencers.
- NB ****IF a sponsor wishes to host a Special Challenge and they supply the prize/s we welcome that!



200 Sponsor Radio Ads on Windspeaker Channels over the 3 week duration of the regional event you are sponsoring and two weeks before the event
Retail Value: \$10,000

Sponsor Placement on Posters. Digital Ads for several websites, Press Releases, 15 second TV Commercial creation and placement on Ride Like a Local + YouTube for 1 episode on local/regional Touring Route Partners
Retail Value: \$12,500

Regional Feature in each - Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province
Retail Value: \$3,500

Social Influencer Campaign - Posting and Cross Posting when riding in a sponsored region by the various influencers that are being hired.
Retail Value: \$3,500

Ad on the touring route map and listings in the Rider Friendly® Directory and the History Check® App with 3 Keywords
Retail Value: \$350

Required from you:

- **Social Media Cross Sharing + Cross Posting
- **Swag to give away for door prizes, challenge prizes and/or rider/driver prizes for goodie bags required
- NB ****IF a sponsor wishes to host a Special Challenge and they supply the prize/s we welcome that!

Silver Sponsor Package \$5,000 + Tax for \$17K+ in Marketing
COVID PRICE - \$4,499+ Tax (3.9-1 ROI)

200 Sponsor Radio Ads on Windspeaker Channels over the 3 week duration of the regional event you are sponsoring and two weeks before the event
Retail Value: \$10,000

Sponsor Placement on Posters. Digital Ads for several websites, Press Releases, regional Feature in each: Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province, interview on Rider Friendly Report on Facebook
Retail Value: \$7,500

Ad on the touring route map and listings in the Rider Friendly® Directory and the History Check® App with 3 Keywords
Retail Value: \$350

Required from you:

- **Social Media Cross Sharing + Cross Posting
- **Swag to give away for door prizes, challenge prizes and/or rider/driver prizes for goodie bags required
- NB ****IF a sponsor wishes to host a Special Challenge and they supply the prize/s we welcome that!

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Brass Sponsor \$2,500+ Tax for \$7,500 in Marketing
COVID PRICE - \$1,999+ Tax (3.75-1 ROI)

Regional Feature in each: Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province, interview on Rider Friendly Report on Facebook, Banner ad on BKC News Bytes for your region for one year
Sponsor banner placement on rumblealberta.com
Rider Friendly® Directory Listing, Listing on History Check® App with 3 Keywords
Social Media Marketing, Ad on Route Map
Retail Value: \$7,500
(Package runs until March 31 2022)

Bronze Sponsor \$1,250 + Tax for \$3,500 in Marketing
COVID PRICE - \$999.00+ Tax (3.5-1 ROI)

Regional Feature in each: Alberta Riders Guide, Riders West Magazine, Horizon North, Busted Knuckle Chronicles, BKC News Bytes for your region of the province, interview on Rider Friendly Report on Facebook, Rider Friendly® Directory Listing, Listing on History Check® App with 3 Keywords
Social Media Marketing, Ad on Route Map
Retail Value: \$3,500
(Package runs until March 31 2022)

Copper Sponsor \$750 + Tax for \$1,500 in Marketing
COVID PRICE - \$575.00+ Tax (2.6-1 ROI)

• BKC News Bytes article and banner ad for one year
• Article in Northern Horizon Newspaper
• Rider Friendly® Directory Listing
• Listing on History Check® App with 3 Keywords
• Social Media Marketing
• Ad on Route Map
(Package runs until March 31 2022)

Steel Sponsor \$350 + Tax for \$550 in Marketing
COVID PRICE - \$300+ Tax (1.8-1 ROI)

• Rider Friendly® Directory Listing
• Listing on History Check® App with 3 Keywords
• Social Media Marketing
• Ad on Route Map
(Package runs until March 31 2022)



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All participating partners are asked to provide:

- A Discount or special for riders during the 21 days of each regional event
- Door Prizes for regional event finales/ Discount Coupons or swag for Regional Goodie Bags

Interested in other ways to get extra marketing with our Touring Challenges?

Supply one of the following. Five Regional Prizes for:

- Farthest Rider
- Most Selfies taken during the regional competition
- Most Photos of places with Indigenous Names
- Most photos of places with French Name Places

Five regional \$100 Cash Prizes for:

- Best Selfie
- Best Photo
- Best Video

One Provincial Cash Prize of \$1,000 for:

- Best Selfie
- Best Photo
- Best Video

Other prizes that make sense for a business, municipality or attraction to supply!

Rumble Alberta, Supporting the CMTA's Projects with Purpose & Rural Alberta.



RUMBLEALBERTA.COM



Presented by:

PRESENTING SPONSOR
YOUR LOGO HERE
+ on other marketing
properties



OVER \$30K in
Cash & Prizes
to be won!

Experience Alberta
through the
Eyes of a Tourist!



REGIONAL PRESENTING
SPONSOR
YOUR LOGO HERE
+ on other marketing
properties



RumbleAlberta.Com

Because the Journey is the Destination

Rumble Alberta™ is a province-wide family friendly event that encourages travellers to get out of their vehicles, off of their bikes and explore Alberta

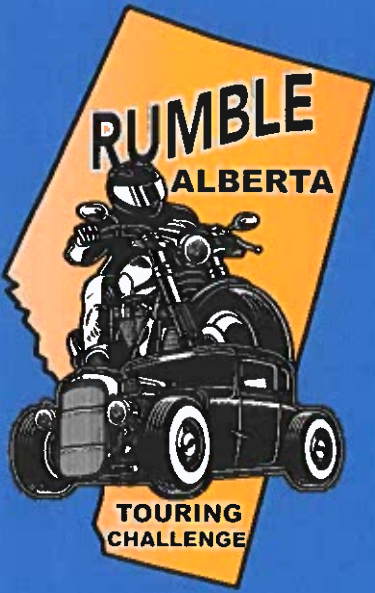
Our plug-and-play design is flexible enough to satisfy people looking to fill a day off, a week off or for a full blown Alberta Staycation.

May 24th through October 3rd 2021 (ALL SUMMER LONG)

- 44 Highway routes
- 12 Adventure routes
- 400+ rural communities en route
- Complete challenges for a chance to win prizes
- Earn points for exploring and visiting waypoints
- Discounts and special offers from local businesses
- “Touchless” Rumble Alberta™ Event Pass



rumblealberta.com

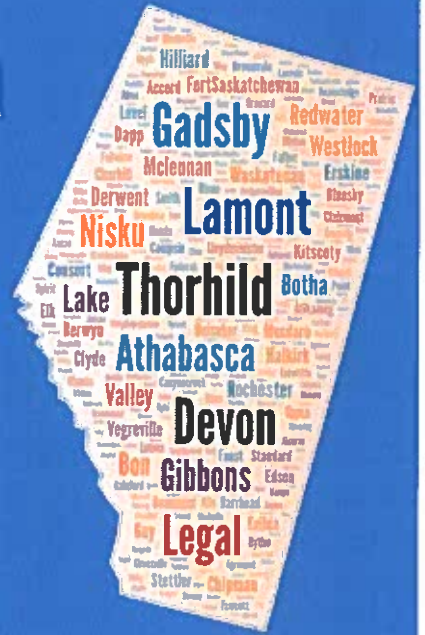


Rumble Alberta

An Economic Rebound Event

Join the Journey

#rumblealberta



© All information contained in this proposal is confidential



The COVID-19 crisis had an enormous impact on tourism.



The Canadian Motorcycle Tourism Association (CMTA), Impact Tourism and the History Check App have combined forces to create touring challenges across the province.

Rumble Alberta™ was created with the desire to make a difference!

Together, with our combined network of organizations, we have created an economic rebound event with a focus on rural Alberta and small businesses.

CTMA, the lead nonprofit, has a 10 year track record for promoting motorcycle tourism in Canada.

Our partners and sponsors will expand the reach of Rumble Alberta™

to include **ALL RUBBER TIRE TRAFFIC!**





Kickstart 2020 - Our Trial Run

Our COVID Test-Rumble was a roaring success

Fast Facts:

- 30 days from inspiration to ignition
- 7 day event
- 9 routes - GPS/Smartphone ready route-maps
- 1 week of marketing
- Test Region - Northern Alberta
- Time tested Poker Run format (see attached event poster)
- 65 riders/drivers
- 60:40 male vs. female participants
- 24 through 72 - age of participants



2021 - See Alberta Through the Eyes of a Tourist

Our marketing and advertising plan takes aim at every landlocked Albertan with a driver's license and a desire to get out and explore. Rumble Alberta™ is their ticket to break the boredom, have fun & help their fellow Albertans stay afloat.

1. Family friendly and COVID friendly
2. Multiple pick-up-and-go excursions are available in each region
 - Indigenous Name History
 - LOCAL Alberta History + Heritage
 - Unusual Roadside Attractions + Monuments
 - Geocaches
3. Hundreds of Challenges to foster ENGAGEMENT in these communities.
4. Caring Community - Charitable Giving
5. Scenic Drives and Off Road/On Road routes for Adventure Seekers
6. Ties to local and regional community events - Local Food & Hospitality

Boosting Small Towns & Small Business

Our execution plan will engage a variety of owner operated businesses in small towns and indigenous communities

- 1) 3 MILLION people hold a driver's license in Alberta.
- 2) Over 400 RURAL COMMUNITIES are being featured on our 44+ routes.
- 3) Rumble Alberta™ PURPOSEFULLY drives traffic into small town Alberta through the route maps and hundreds of challenges.
- 4) The challenges and the routes inspire participants to ENGAGE in these communities.
- 5) Business sponsors will attract customers through specials and discounts.
- 6) Business sponsors benefits include advertising through multiple channels and business related courses and other perks until March 31, 2022

#rumblealberta

COVID Conscious Event

Our program is digital and as hands free as possible, and observes Provincial COVID contact and gathering guidance.

The CMTA run elements will have touchless touchpoints. Registration, route maps and route-specific offers from local business will all be bundled in our Digital Event Pass. Rumble Alberta™ is AHS-ready by design.



#PayItForward - Community Centered

Raising funds for nonprofits and charities is a familiar and important element for the motoring enthusiast community.

EVENT PASSES:

Charitable giving is a built-in feature for our event with the purchaser choosing one of our partnering charities for a \$20 donation.

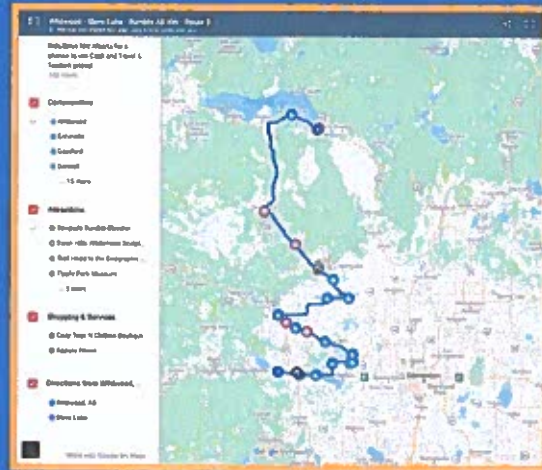
PAY IT FORWARD FOR BUSINESSES:

Small businesses have suffered from lockdowns and other COVID measures. By request we have initiated the #PayItForward program where others purchase the \$300 Steel Sponsor package for a business they want to support.

Feel the Rumble



Support cool little businesses



#rumblealberta

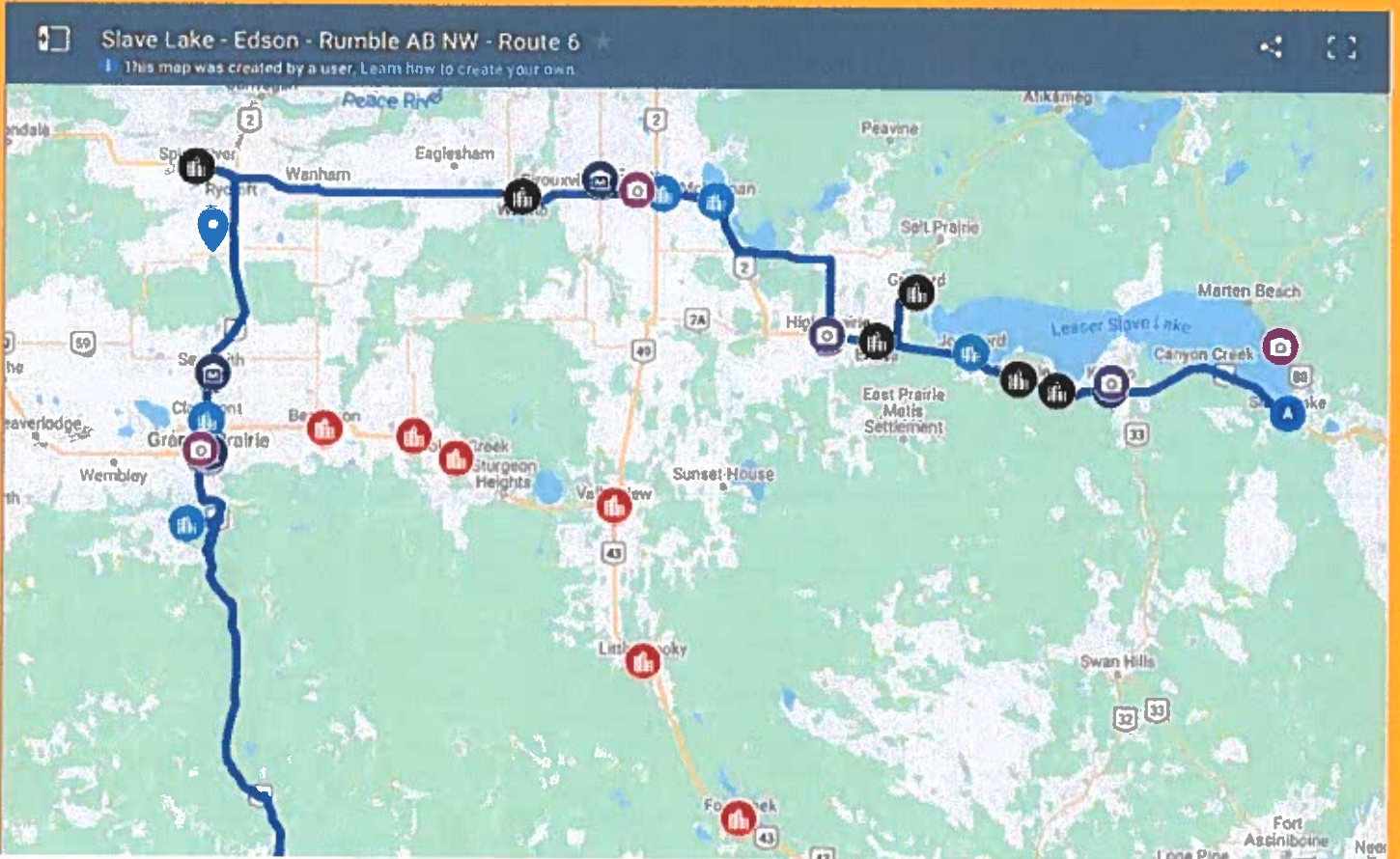
#rumblealberta



Off Road or On Road?



Use and Share our Mobile Map :-)



Flexibility to Reach Your Market

Rumble Alberta provides an opportunity to tour and experience Alberta. Our sponsors and partners give focus to the wide variety of participant interests, making Rumble Alberta™ an event for everyone - no matter what they drive.

The flexibility of the Rumble Alberta™ components, maps, challenges allows us to customize to meet our sponsors goals, needs and marketing plans.

- Challenge creation to bring focus on your region or businesses.
- Adjustment of maps to bring attention to sponsored regions.
- Customized sponsorship packages to fit your marketing needs and budget.
- Donation of prizes and swag bring more attention to our sponsors and customers to their doors.

Rumble Alberta™ - Partnership Advantage

Rumble Alberta™ purposefully leads drivers and riders into over 400 rural communities, their businesses and attractions throughout the province.

We drive engagement by offering up specific challenges and over \$30K in prizes

- Actively partner on every level of marketing: Print, Digital, Online, Web, Radio, TV & Social
- Benefit from our partnerships with radio, TV, Highway billboard signs and a multitude of online properties
- Allow the INFLUENCERS we are partnered to shine a spotlight for you
- Long-standing connections with Riding Clubs and Car Clubs of all sizes throughout the province
- Our communications director is top-notch and will help get those press releases out to the province's news rooms and "on-air"

Would you like to “ride along” with our drivers and riders?

A Sponsors Package has been attached to the email with this presentation.

*Together we will build something that fits your budget,
delivers your brand message to our audience and lets
Rumble Alberta™ help you achieve your goals.*

Sheila Willis
info.impacttourism@gmail.com
(780) 805-1390

#rumblealberta #rumbleAB #rumbleABFrench



Presented by:

PRESENTING SPONSOR
YOUR LOGO HERE
+ on other marketing
properties

Rumble Alberta™ is a provincial wide event that kicks off May long weekend and goes to end of September. It has 44 routes, touches over 400 rural communities, and has 6 Adventure - Off Road/On Road Routes.

Each Rumble Alberta™ Region features multiple routes with multiple challenges and is tied to local and regional community events.

With your help as a sponsor, riders & drivers alike will earn prizes for discovering:

- Indigenous Name History
- LOCAL Alberta History + Heritage
- Unusual Roadside Attractions + Monuments
- Geocaches
- Local + Regional Events
- Local Food & Hospitality

Help Riders + Drivers Alike
"See Alberta Through the Eyes of a Tourist™."

Rumble Alberta is an Economic Rebound Event!

Regional Presenting Sponsor
YOUR LOGO HERE
+ on other marketing
properties



RumbleAlberta.Com

debbie@onoway.ca

From: cao@onoway.ca
Sent: March 11, 2021 11:37 AM
To: 'Dave ives'
Cc: 'Jason Madge'; 'Debbie Giroux'
Subject: RE: Station Bay

Dave I will discuss with Council at our next meeting. It was Lorna with East End Bus who I showed it to, and as stated before that was the direction of Council was to see if either of you would be interested in it.

I'll let you know.

When you get a minute can you call me about that powerline incident.

thx

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Dave ives <davidives.nwfr@gmail.com>
Sent: March 11, 2021 11:31 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: Station Bay

CAO Wildman,

We have some safety and security concerns about having strangers (not first responders) coming and going from the fire hall - especially if training or a call out is in progress.

I understand the town is losing \$200.00 per month due to AHS leaving.

. Would the town be willing to split the difference with the FD and up our rent \$100.00 per month?

FC Ives

debbie@onoway.ca

From: Jason Madge <jason@onoway.ca>
Sent: March 12, 2021 3:16 PM
To: Debbie Giroux
Cc: Wendy Wildman
Subject: Fwd: Onoway Community center

Hi Deb,

Could we add this to the next agenda please?

Thanks

Regards,
Jason Madge
Assistant CAO/ Public Works Manager
Town of Onoway
780-967-5338

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Begin forwarded message:

From: Logan Hall <Logan@rhsservices.ca>
Date: March 12, 2021 at 12:24:33 PM MST
To: jason@onoway.ca
Subject: Onoway Community center

Hey Jason,

We've had a look at the building and we can complete a baseline hazardous materials assessment (including asbestos, lead and other hazardous materials) for \$2,950 plus GST

This figure is based off an estimate of 20 man hours (site inspection, travel and report production), 20 bulk asbestos samples, 8 lead paint samples and mileage.

If you would like to arrange for us to come out please let me know via email or phone. If you have any questions or need any clarifications please let me know.

Thanks!

Logan Hall B.Sc.

Phone: 780-440-4880

Cell: 780-554-3605

RH Services Inc.



www.rhservices.ca

Ottawa

Room 533, Confederation Building
Ottawa, Ontario K1A 0A6
Tel.: 613-996-9778
Fax: 613-996-0785
Email: Dane.Lloyd@parl.gc.ca



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Constituency

4807-44 Avenue, Suite 102
Stony Plain, Alberta T7Z 1V5
Tel.: 780-823-2050
Fax: 780-823-2055
Email: Dane.Lloyd.C1A@parl.gc.ca

Dane Lloyd
Member of Parliament
Sturgeon River—Parkland

March 15, 2021

Mayor Judith Tracy
C/O Debbie Giroux (AA)
Town of Onway
PO Box 540
Onway, AB T0E 1V0

Via Email: debbie@onoway.ca

Dear Mayor Tracy,

On December 11th, 2020, the House of Commons passed a motion introduced by Conservative MP Todd Doherty, through unanimous consent, to bring a national 3-digit suicide prevention hotline line to Canada.

That, given that the alarming rate of suicide in Canada constitutes a national health crisis, the House call on the government to take immediate action, in collaboration with our provinces, to establish a national suicide prevention hotline that consolidates all suicide crisis numbers into one easy to remember three-digit (988) hot-line that is accessible to all Canadians.

I am asking municipalities in Sturgeon River-Parkland to consider passing a motion like the one offered below.

The past year has been a challenging year. Lives and livelihoods have been lost. We have begun to see the devastating impacts that COVID-19 has had, through isolation, on the mental health of Canadians. The rates of suicide continue to rise. As elected officials and as leaders, and especially during this period of difficulty as a nation, Canadians are counting on all of us to make a difference.

Please consider passing this motion as soon as possible. Personally, you can support the cause by signing our electronic petition at: <https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-2772>

Sincerely,

Dane Lloyd, M.P.
Sturgeon River-Parkland

Draft motion:

Support for 988 Crisis Line

WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline;

AND WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent;

AND WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold;

AND WHEREAS in 2022 the United States will have in place a national 988 crisis hotline;

AND WHEREAS _____ Town Council/Municipality/City recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help;

NOW THEREFORE BE IT RESOLVED THAT _____ Town Council/Municipality/City endorses this 988 crisis line initiative;

and that Staff be directed to send a letter indicating such support to the local MP, MIA, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.

From: Louise Albert <LAlbert@highriver.ca>
Sent: March 2, 2021 3:38 PM
To: info@onoway.ca
Subject: Have Your Say - Update on Alberta Coal Policy

Dear Mayor Judith Tracy:

Further to my letter dated February 3, 2021, I confirm that the Government of Alberta reinstated the Coal Policy on February 8, 2021. While this is a positive step, we must continue to be actively involved in protecting the Eastern Slopes of the Rockies. While the Coal Policy has been reinstated, coal exploration in these areas continues, which is concerning.

The Government of Alberta has indicated that it will begin public consultation on March 29, 2021. Please continue to send letters and have your voice heard as part of these discussions. We must ensure that these lands are protected for future generations to come.

If you have any questions, please do not hesitate to contact me directly.

Thank you,
Louise Albert on behalf of Mayor Craig Snodgrass

Craig Snodgrass
Mayor of High River



"Doing It Better, Being Innovative & Daring To Be Different"
Ph: 403.603.3413
www.choosehighriver.ca
www.highriver.ca



309B Macleod Trail SW
High River, Alberta Canada T1V 1Z5
P: 403.652.2110 F: 403.652.2396
www.highriver.ca

February 3, 2021

OFFICE OF THE MAYOR

VIA E-MAIL: info@onoway.ca

Office of the Mayor,
Town of Onoway
PO Box 540
Onoway, AB T0E 1V0

Attention: Mayor Judith Tracy

RE: Reinstatement of the 1976 Coal Development Policy

Dear Her Worship:

In June of 2020, the Government of Alberta rescinded the Coal Development Policy (Coal Policy) without adequate consultation with First Nations, environmental groups, residents, property owners and local governments. This policy was originally developed with the intended purpose to guide coal extraction along the eastern slopes of the Rockies based upon a land use classification system and dictated where and how coal leasing, exploration and development could occur.

The Coal Policy introduced in 1976, guided coal extraction in one of the most important landscapes in Alberta and Canada. The Eastern Slopes provides water to users from the Rockies to the Hudson Bay. For 44 years, the policy provided essential protection of valuable water resources, ensuring downstream communities had access to clean drinking water, that farmers had access to irrigation water to protect their livelihoods and that ecosystems that tourists come to experience remained in their pristine state.

The rescindment of any policy that affects public lands and/or water resources, requires public consultation with First Nations, environmental groups, residents of Alberta, property owners and local municipalities. Without that consultation, our democratic processes are undermined.

In response to the Government of Alberta's action, the Town of High River's Council adopted the following resolution at its Regular Meeting of Council on January 11, 2021:

BE IT RESOLVED THAT Council direct Administration to draft a letter to Premier Jason Kenney, requesting the immediate reinstatement of the 1976 Alberta Coal Policy which was rescinded on June 1, 2020;

AND THAT the letter requests that the Government of Alberta begin public consultation with Indigenous groups, environmental groups and all stakeholders in Alberta on any proposed revisions or replacement to this policy;

AND FURTHER THAT this letter be sent to the Minister of Environment & Parks Honorable Jason Nixon, Minister of Energy Honorable Sonya Savage as well as the MLA for Livingstone-Macleod Roger Reid.

This letter was sent to the Premier and Ministers on January 12, 2021 and a meeting has been requested with the Premier. To date, the Town of High River has neither received a response to our letter nor a meeting with the Premier.

Other local governments, public officials and Albertans have called upon the Government of Alberta to reinstate the Coal Policy. In response, the Government of Alberta has cancelled some of the coal leases but this is not adequate in order to protect water resources for downstream communities, such as High River.

Therefore, at the February 1, 2021 Special Meeting of Council, the following resolution was adopted:

WHEREAS Council adopted resolution #RC 14 -2021 requesting the Province of Alberta immediately re-instate the 1976 Coal Development Policy;

AND WHEREAS coal exploration and open pit mining will impact water resources for downstream communities affecting businesses, residents, ranchers, farmers and ecosystems;

AND WHEREAS coal exploration is causing irreparable damage to the landscapes and watersheds as well as adversely affecting the public's access, use and enjoyment of Crown lands on the Eastern Slopes of Alberta;

AND WHEREAS local First Nations groups, municipalities, landowners and ranchers are legally challenging the Province's rescindment of the 1976 Coal Policy in the Courts;

BE IT RESOLVED THAT Council request all coal exploration be immediately ceased on the Eastern Slopes of Alberta and cease issuance of any new exploration permits on the Eastern Slopes of Alberta until public consultation has taken place regarding the future of coal mining on the Eastern Slopes of Alberta;

AND THAT Council request the Government of Alberta & Premier Jason Kenney issue an immediate stop work order for all existing coal exploration permits on the Eastern Slopes of Alberta and cease issuance of any new exploration permits on the Eastern Slopes of Alberta until public consultation has taken place regarding the future of coal mining on the Eastern Slopes of Alberta;

AND THAT Council direct Administration to investigate legal options relating to the damage caused due to exploration on Alberta's Eastern Slopes.

AND FURTHER THAT Council direct Administration to prepare a letter with a copy of this resolution to all members of the Federation of Canadian Municipalities, Alberta Urban Municipalities Association, Rural Municipalities of Alberta, Municipalities of Saskatchewan, Saskatchewan Association of Rural Municipalities and Association of Manitoba Municipalities requesting their support to re-instate the 1976 Coal Development Policy.

In light of this resolution, the Town of High River is respectfully requesting that you consider drafting a letter of support to the Government of Alberta for the immediate Exploration Stop Work Order as well as the reinstatement of the Coal Policy.

Thank you for considering our request,

Sincerely,

A handwritten signature in black ink, appearing to read "Craig Snodgrass". The signature is stylized and somewhat cursive, with the first name "Craig" written in a larger, more prominent font than the last name "Snodgrass".

Craig Snodgrass
Mayor

CS/cp/kr



Tweets by @Pitch_In_Canada



PITCH-IN CANADA

@Pitch_In_Canada

100K #volunteers are registered so far in #PITCHIN 2021! Thank you to @TimHortons for supporting #cleanups nationwide + our goal for a #litterfree #canada - register your clean up for #FREE #waste + #recycling bags at pitch-in.ca



[Embed](#)

[View on Twitter](#)

PITCH-IN News!

PITCH-IN 2021 registration is now open!

With many thanks to our National Sponsor Tim Hortons we are are ready to supply your local clean up campaign with free waste and recycling bags!

You can order small biodegradable and compostable bags, or large recycled poly resin for larger clean up locations.

We wish everyone a safe #PITCHIN program and remind everyone to adhere to local COVID19 guidelines while planning and executing your campaign.

Thank you for giving back to your community!

debbie@onoway.ca

From: PITCH-IN CANADA <pitch-in@pitch-in.ca>
Sent: February 10, 2021 2:47 PM
To: debbie@onoway.ca
Subject: Let us continue Caring for our Communities and PITCH IN!



But it became very clear that communities still WANTED and NEEDED to PITCH-IN!

- Increase in PPE waste in city streets, and parks.
- Increase in litter on nature trails, parks overrun with litter from outside gatherings
- Increase in illegal dumping
- Increase in waste from transient populations

DEMAND for healthy outdoor activities for community groups, families, and schools adapting to the new socially distanced protocols.



REGISTER NOW for PITCH IN 2021, at <http://www.pitch-in.ca> and continue to Care for our Communities!

Don't worry about the dates! Hold a safe and socially distanced clean up anytime in 2021 following local COVID19 protocols and guidelines. Be sure to register early while supplies last!

Thank you to our National Sponsor Tim Hortons for supporting our Volunteers and Communities to create clean, safer and sustainable communities!



**PITCH-IN
WEEK**

&

Tim Hortons.

Caring for our Communities



This email was sent to debbie@onoway.ca

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Pitch-In Canada · Box 45011, Ocean Park RPO · White Rock, Bc V4A 9L1 · Canada

**BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, TO
AUTHORIZE SPECIAL TAX CHARGES TO BE LEVIED AGAINST ALL TAXABLE
PROPERTY WITHIN THE TOWN OF ONOWAY FOR THE 2020 TAXATION YEAR**

WHEREAS the Town of Onoway has prepared and adopted detailed estimates of the cost of the specific services or purposes and included those estimates in the budget for 2020; and

WHEREAS, the estimated amount required for the cost of the specific services or purposes is **\$78,880.00**; and

WHEREAS the Town of Onoway deems it fair and equitable to charge equally all taxable property within the Town of Onoway that will benefit from the specific services and purposes; and

WHEREAS the Town of Onoway is authorized to pass a special tax bylaw under the Municipal Government Act RSA 2000 Chapter M-26, Part 10 Division 5; and

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following special tax rates on each taxable property within the corporate limits of the Town of Onoway.

2020 Special Tax Required is **\$78,880.00** for the costs of the services and purposes as follows:

- a. Recreational Services Tax - **\$23,200.00**
- b. Regional Collaboration Cost Share Road Rehabilitation Tax (Township Road 544 and Range Road 21) - **\$55,680.00**

2. That there are 464 taxable properties within the corporate limits of the Town of Onoway for the 2020 tax year, as per the assessment roll, and that each of these properties shall share equally the cost of the Recreation Service Tax and Regional Collaboration Cost Share Road Rehabilitation Tax.

3. That the amount payable per taxable property as a special tax shall be:

- a. Recreation Service Tax:
 $\$23,200.00/464 = \mathbf{\$50.00}$;

- b. Regional Collaboration Cost Share Road Rehabilitation Tax:
 $\$55,680.00/464 = \mathbf{\$120.00}$.

2022 is last year for this one.

same for 2021.

BYLAW NO. 771-20
Town of Onoway
Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 5 Special Tax

4. That the "**Special Tax**" and said charges of **\$50.00** and **\$120.00** shall be levied and included on the 2020 Tax Notice and is a debt due to the municipality known as the Town of Onoway and is payable September 30, 2020.

5. That this BYLAW shall come into force and effective for 2020 taxation on the date of the third and final reading.

Read a first time on this 7th day of May, 2020.

Read a second time on this 7th day of May, 2020.

Unanimous Consent to proceed to third reading on this 7th day of May, 2020.

Read a third and final time on this 7th day of May, 2020.

Signed this 7th day of May, 2020.

Mayor Judy Tracy

Wendy Wildman, Chief Administrative Officer

**BEING A BYLAW OF THE TOWN OF ONOWAY TO AUTHORIZE THE
SEVERAL RATES OF TAXATION IMPOSED FOR ALL PURPOSES FOR THE
YEAR 2020**

WHEREAS the total requirements for the Town of Onoway in the Province of Alberta as shown in the budget estimates are as follows:

Municipal General	3,319,377.00
Lac Ste. Anne Foundation Seniors Housing Residential Requisition	17,391.21
Lac Ste. Anne Foundation Seniors Housing Non-Residential Requisition	7,755.00
ASFF Residential School Requisition	204,565.00
ASFF Residential School Requisition (2019 Overlevy)	(13,548.00)
ASFF Non-Residential School Requisition	132,228.00
ASFF Non-Residential School Requisition (2019 Overlevy)	(5,577.00)
Designated Industrial Property Requisition	<u>283.29</u>
TOTAL:	\$3,662,474.50

WHEREAS the total taxable assessment of land, buildings and improvements amounts to:

Residential - Improved	76,219,190.00
Residential – Vacant	560,700.00
Farmland	79,910.00
Non-Residential - Improved	28,483,480.00
Non-Residential – Vacant (Linear)	1,321,300.00
Non-Residential – Vacant (DIP/Linear)	3,727,510.00
Machinery and Equipment (~Vacant)	8,200.00
Exempt	<u>36,660,820.00</u>
TOTAL:	\$147,061,110.00

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the Town of Onoway for 2020 total \$ 3,319,377.00 and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$2,076,600.00 in administrative revenues and transfers, \$23,200.00 in Recreation Tax and \$55,680.00 in Regional Collaboration Road Rehabilitation Tax, and the balance of \$ 1,163,897.00 is to be raised by general municipal taxation;

WHEREAS, the amount of municipal taxation to be raised as a minimum amount payable on each lot of the following assessment classes of:

Residential-Vacant:	\$ 875.00
Residential-Improved:	\$ 875.00
Farmland:	\$ 000.00
Non-Residential- Vacant:	\$1,075.00
Non-Residential-Improved:	\$ 000.00

} this has +1/b
same number
for 2021
(As per MAP review.)

BYLAW NO. 772-20
Town of Onoway
Municipal Government Act RSA 2000 Chapter M-26

is estimated to be \$19,993.34 and the remaining \$1,143,903.66 is to be collected based on municipal mill rates;

WHEREAS, the rates hereinafter set out are deemed necessary to provide the amounts required for municipal, school and other purposes, after making due allowance for the amount of taxes which may reasonably be expected to remain unpaid;

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000;

The Municipal Administrator is hereby authorized and required to levy the following rates of taxation on the assessed value of all land, buildings and improvements as shown on the assessment and tax roll:

<u>RATE</u>	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX</u> (in mills)
General Municipal			
Residential – Improved	516,564.08	76,219,190	6.777348
Residential – Vacant	16,971.81	560,700	30.268990
Non-residential – Improved	517,864.41	28,483,480	18.181220
Non-residential – Vacant	91,942.62	5,057,010	18.181220
Farmland	560.73	79,910	7.017265
TOTAL	\$1,143,903.65	\$110,400,290	

<u>RATE</u>	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX</u> (in mills)
Alberta School Foundation Fund (ASFF)			
Residential/Farmland	204,565.00		
Res/Farm (2019 Overlevy)	(13,548.00)		
Sub-Total	191,017.00	76,859,800	2.4852654
Non-residential	132,228.00		
Non-Res (2019 Overlevy)	(5,577.00)		
Sub-Total	126,651.00	33,532,290	3.7769863
TOTAL	\$317,668.00	\$110,392,090	

<u>RATE</u>	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX</u> (in mills)
LSA Seniors Foundation			
Residential/Farmland	17,506.59	76,859,800	0.2277730
Non-residential	7,639.62	33,540,490	0.2277730
TOTAL	\$25,146.21	\$110,400,290	

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BYLAW NO. 772-20
Town of Onoway
Municipal Government Act RSA 2000 Chapter M-26

<u>RATE</u>	<u>TAX LEVY</u>	<u>ASSESSMENT</u>	<u>TAX</u> <u>(in mills)</u>
Designated Industrial Property (DIP)			
Non-Residential	283.29	3,727,510	0.0760000
Total	\$283.29	\$3,727,510	

THAT this Bylaw shall come into force and effect upon the passing thereof.

READ a first time this 7th day of May, 2020

READ a second time this 7th day of May, 2020

UNANIMOUS CONSENT to proceed to third reading this 7th day of May, 2020

READ a third and final time this 7th day of May, 2020

SIGNED this 7th day of May, 2020

Mayor Judy Tracy

Wendy Wildman, Chief Administrative Officer

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**A BYLAW FOR THE TOWN OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR
THE PURPOSE OF IMPOSING PENALTIES ON UNPAID TAXES**

WHEREAS, Section 344 and 345 of the Municipal Government Act, being Chapter M-26, RSA 2000, permits Council to pass a bylaw to impose penalties on unpaid taxes, and

WHEREAS, the Council of the Town of Onoway, in the Province of Alberta, deems it expedient to impose penalties on unpaid taxes;

NOW THEREFORE, the Council of the Town of Onoway enacts as follows:

1) The Taxes in the Town of Onoway are due and payable on September 30th for the year in which the taxes are levied. *was gone 30*

2) Where any taxes levied for the current year remain unpaid after September 30, these outstanding taxes are subject to a penalty thereon in the amount of 10% on the first day of October; 5% on the first day of November, 5% on the first day of December, 2020.

3) For the purpose of section (2), a reference to "the outstanding taxes" shall be deemed not to include the amount of any penalties thereon.

4) Any taxes that are not paid on or before the 31st day of December of the current year, shall be deemed to be in arrears and shall be in each subsequent calendar year, subject to a penalty of 15% on the 1st day of January with respect to the amount of taxes so in arrears. This provision applies to any taxes and applicable penalties that are levied but remain unpaid as of the 31st day of December, and to all taxes which may hereafter be deemed to be in arrears in accordance with section 345 of the Municipal Government Act.

5) That Bylaw No 704-11 is hereby repealed.

6) That this Bylaw shall come into force and have effect on the date of third and final reading.

*35%
total*

*was 10% July 1, 2% Aug 1, 2% Sept 1, 2% Oct 1
2% Nov 1, 2% Dec 1*

BYLAW NO. 773-20
Town of Onoway
Municipal Government Act RSA 2000 Chapter M-26
Section 344 and 345

READ a first time this 7th day of May, 2020

READ a second time this 7th day of May, 2020

UNANIMOUS CONSENT to proceed to third reading this 7th day of May, 2020

READ a third time this 7th day of May, 2020

SIGNED this 7th day of May, 2020

Mayor Judy Tracy

Wendy Wildman, Chief Administrative Officer

debbie@onoway.ca

From: cao@onoway.ca
Sent: March 1, 2021 1:28 PM
To: debbie@onoway.ca
Subject: FW: Municipality of Crowsnest Pass Concerns Regarding the proposed Alberta Provincial Police Force
Attachments: Minister Of Justice & Solicitor General - Letter of Request concerning RCMP vs. APP - March 1, 2021.pdf

Deb – for my CAO report, can wait till second meeting of March

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Bonnie Kawasaki <bonnie.kawasaki@crownsnestpass.com>

Sent: March 1, 2021 12:01 PM

To: aboffice@albertabeach.com; acrofts@mdtaber.ab.ca; admin@edgerton.ca; admin@ghostlake.ca; admin@id4waterton.ca; admin@mdwainwright.ca; admin@myrnam.ca; admin@parklandbeachsv.ca; admin@sexsmith.ca; admin@summervillageofgulllake.com; admin@waiparous.ca; admin@wembley.ca; administration@villageofduchess.com; administration@villageofheisler.ca; administration@wildwillowenterprises.com; ahoggan@rockyview.ca; allan@clearhillscounty.ab.ca; amartens@brooks.ca; amiskvil@telusplanet.net; amitchell@lethcounty.ca; andre.corbould@edmonton.ca; bancroftkim@hotmail.com; barb.miller@mdlsr.ca; barons@xplornet.com; bbeck@beaver.ab.ca; bberlinguette@valleyview.ca; beiseker@beiseker.com; bgiven@town.jasper.ab.ca; bjohnson@mdpeace.com; bmorton@chestermere.ca; Brian.Henderson@wheatlandcounty.ca; brogers@town.bonnyville.ab.ca; burnstick8@gmail.com; busselman.cz@mcscnet.ca; Bwilliams@minburncounty.ab.ca; candice.greig@stavely.ca; cao.arrowwood@gmail.com; cao.marwayne@mcscnet.ca; cao@acme.ca; cao@athabascacounty.com; cao@bassano.ca; cao@bawlf.com; cao@berwyn.ca; cao@betulabeach.ca; cao@birchhillscounty.com; CAO@bonaccord.ca; cao@bowden.ca; cao@breton.ca; cao@consort.ca; cao@countyofnorthernlights.com; cao@cremona.ca; cao@delia.ca; cao@donnelly.ca; cao@drumheller.ca; cao@elkpoint.ca; cao@fairview.ca; cao@falher.ca; cao@forestburg.ca; cao@grimshaw.ca; cao@highlevel.ca; cao@highprairie.ca; cao@hinescreek.com; cao@hythe.ca; cao@innisfree.ca; cao@irma.ca; cao@irricana.com; cao@itaska.ca; cao@kneehillcounty.com; cao@lakeview.ca; cao@linden.ca; cao@lougheed.ca; cao@mackenziecounty.com; cao@manning.ca; cao@mannville.com; cao@mayerthorpe.ca; cao@mclennan.ca; cao@mdopportunity.ab.ca; CAO@mdpincercreek.ab.ca; cao@milkriver.ca; cao@mundare.ca; cao@nampa.ca; cao@nanton.ca; cao@nobleford.ca; cao@onoway.ca; cao@pincercreek.ca; cao@ranchland66.com; cao@rdcounty.ca; cao@redwater.ca; cao@rockyford.ca; cao@rosshaven.ca; cao@rycroft.ca; cao@ryley.ca; cao@sedgewick.ca; cao@silverbeach.ca; cao@slavelake.ca; cao@smokylake.ca; cao@smokylakecounty.ab.ca; cao@stirling.ca;

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ttimmons@lacombecounty.com; vandway@mcsnet.ca; vhassist@telus.net; vilcouth@telus.net;
villageoffice@springlakealberta.com; villageoflmond@gmail.com; villageofveteran@gmail.com; vilna@mcsnet.ca;
vilocow@shaw.ca; viviandriver@mcsnet.ca; vledberg@syban.net; vlg4most@telusplanet.net; waskvillage@mcsnet.ca;
webinfo@viking.ca; wferris@sylvanlake.ca; ycassidy@stettlercounty.ca; ytown@netago.ca

Subject: Municipality of Crowsnest Pass Concerns Regarding the proposed Alberta Provincial Police Force

Good Afternoon,

Please find attached a copy of the letter sent to the Minister of Justice and Solicitor General concerning the recent President's Summit on Policing. Please share this letter with your elected officials regarding the Municipality of Crowsnest Pass' concerns regarding the proposed Alberta Provincial Police Force .

Thank you for your kind attention in this matter.

Respectfully,



Bonnie Kawasaki
Executive Assistant

Municipality of Crowsnest Pass
P.O. Box 600 | Crowsnest Pass, Alberta | T0K 0E0
P 403 563-2204 F 403 563-5474
E bonnie.kawasaki@crowsnestpass.com



March 1, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: President's Summit on Policing

On behalf of the Council of the Municipality of Crowsnest Pass, I am writing concerning the recent President's Summit on Policing. Our Council does not support The Province of Alberta's initiative to replace the RCMP with an Alberta Provincial Police force.

We do not understand why the Province would forge ahead with this process when the Fair Deal Panel survey results clearly showed that 65% of respondents did not support this idea. These are tangible results from a provincial survey which need to be recognized by the Province as a negative response, and a clear indicator by the people of this Province that the majority is not in favor of a Provincial Police Force.

The staggering costs to implement an initiative of this nature, should be enough of a deterrent to even consider proceeding. Municipalities across this Province are struggling to determine how they will absorb the costs for the existing Police Funding Model and should not be expected to consider facing additional expenses for an initiative that is unwanted and appears to have no ceiling where potential costs are concerned.

Finally, we would like to reiterate that the Municipality of Crowsnest Pass is pleased with the level of service provided through our local RCMP. We cannot presume to speak for other communities in Alberta, however we find that the unique circumstances due to our location has fostered highly collaborative relationships between the detachments serving southeastern British Columbia and those serving our neighboring communities in southwestern Alberta. We cannot foresee that the dollars invested would result in an increased level of policing over and above the service we receive now.

We respectfully request that you reconsider replacing the RCMP with an Alberta Provincial Police Force and consider working with the RCMP to improve the service where required.

Sincerely,



Mayor Blair Painter
Municipality of Crowsnest Pass
403-563-0700
blair.painter@crowstownpass.com

cc: RMA Membership
AUMA Membership



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

AR100314

Dear Chief Elected Officials:

This letter is to inform you of changes to the Government of Alberta's Disaster Recovery Program (DRP), which are in effect for DRPs that occur in 2021 and onward and are outlined in the 2021 Disaster Assistance Guidelines.

In response to the rising cost and frequency of disasters in Alberta, we have made changes to the DRP. These changes are intended to share the responsibility of disasters with all those who are impacted and to make the program more sustainable for future events. Changes will ensure that assistance is available for Albertans when they need it most.

While conditions for eligibility remain the same for qualifying applicants, the following cost-sharing arrangements and funding limits have been added to the program:

Local authority and private sector applicants (including homeowners)

We are implementing a 90:10 cost-sharing arrangement.

- DRP assistance is limited to 90 per cent of eligible disaster expenses, instead of 100 per cent.
- The remaining 10 per cent of eligible assistance will be subtracted from the amount payable to the applicant. No payment to the program will be required.

Homeowners only

We are implementing a funding limit of up to \$500,000 per homeowner application and a limit on assistance to one time per property.

- For disaster events that occur in 2021 onward, qualifying homeowner applicants will only be able to access DRP assistance once per property address. Financial assistance from the program will not be provided to future applicants who own property at the same physical location.

.../2

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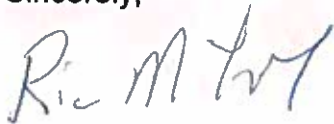
- The one-time funding limit is not cumulative. For example, if an applicant has received \$100,000 worth of assistance under the new policy, they would not qualify for any funding in the future.
- This change will not be applied retroactively. If a homeowner has received assistance before 2021, this does not count as meeting the one-time assistance limit.
- Homeowner addresses that receive DRP assistance will be posted online to the Government of Alberta website to provide transparency about DRP funding limits and up-to-date information for prospective homeowners, developers, and real estate professionals. The funding received stays with the property; therefore, a new homeowner would not be able to access disaster recovery funding for that same property in the future.

Being prepared improves individual and community resilience by lessening the impacts of disasters, shortening recovery time, and reducing economic disruption. Individuals and communities are encouraged to take measures to prepare for disasters and to look at ways of reducing their disaster risks. Learn how you can prepare for emergencies and disasters by visiting us at alberta.ca/emergency-preparedness.aspx.

Please refer to the enclosed information sheet for more information on changes to the Disaster Recovery Program and the Alberta Disaster Assistance Guidelines, or visit us online at www.alberta.ca/drp.

If you have any additional questions, please call 1-888-671-1111 or email drp.info@gov.ab.ca.

Sincerely,



Ric McIver
Minister

Attachment: Information Sheet

cc: Chief Administrative Officers

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Disaster Recovery Program Changes

Overview

The Disaster Recovery Program (DRP) provides financial assistance to qualifying applicants to help restore uninsurable property lost or damaged by a disaster to its basic, pre-disaster functional condition.

DRPs provide financial assistance as a last resort to assist those affected by a disaster.

Program changes

For DRPs that occur in 2021, the Government of Alberta has set homeowner funding limits and implemented cost-sharing mechanisms between the government and program applicants.

Why changes were made

The cost and frequency of disasters in Alberta are increasing, and the province needs a more sustainable approach to disaster recovery. By implementing a stronger framework to deal with emergencies and disasters, these changes help ensure the DRP can continue to be available for Albertans when they need it most.

Homeowner-funding limits

The province is implementing a homeowner funding limit of up to \$500,000 per application for eligible costs and a limit of one-time assistance per property, regardless of the transfer of ownership. The one-time funding limit is not cumulative, so if an applicant has received any amount of assistance under the new policy, they would not qualify for funding in the future.

Establishing a homeowner funding limit helps government reinforce the intent of the DRP, which is to contribute to a ready and resilient Alberta and be the payer of last resort. Homeowners may choose to opt out of receiving DRP assistance if they are able to cover damages on their own. This would allow their property to qualify for future assistance if a DRP is approved in their community and they meet the program qualification criteria at that time.

Limits to properties

- Limits to assistance are applied to the property address only, not the applicant.
- A new property owner will not qualify for DRP assistance if the previous owner already accessed the one-time funding limit.

Posting addresses online

- If a homeowner applicant accessed funding through a DRP for a disaster that occurred in 2021 and onward, the property address and legal land description will be posted on the Government of Alberta website. The post will indicate that the address (legal land description) is not eligible for future DRP funding.
- This will help prospective buyers and developers become aware of funding limits that apply to specific addresses.

90:10 cost-sharing

Cost-sharing mechanisms for municipalities and private-sector applicants are based on a 90:10 formula, where the province covers 90 per cent of eligible disaster costs and the applicant covers the remaining 10 per cent.

What you can do as a community

The Alberta Emergency Management Agency encourages all Albertans and communities to:

- Purchase adequate insurance.
- Have reserve funds.
- Invest in mitigation and infrastructure maintenance.
- Restrict future property development in high-risk areas.

Living in high-risk areas

Albertans living in high-risk areas may experience a natural disaster of one kind or another. The Government of Alberta continues to provide DRP assistance to all qualifying applicants; however, homeowners living in high-risk areas are encouraged to consider relocating or mitigating risks to their properties.

Flood maps are available at <https://floods.alberta.ca/>.

Purchasing insurance

It is important for Albertans to become educated about their disaster risks and ensure they are adequately insured. There are more insurance options on the market now than ever before.

High-risk areas

Homeowners living in high-risk areas who are not able to access overland flood insurance are also subject to the cost-sharing and one-time funding limit.

Flood insurance

Financial assistance for disaster recovery continues to be available to eligible applicants to help cover costs related to uninsurable loss and damages. Albertans are advised to check with several insurance companies to compare policy coverage limits, exclusionary language (e.g. concurrent causation clauses), and premiums when purchasing any flood insurance.

Federal government disaster assistance

Since 2015, the federal government has significantly reduced federal support through the Disaster Financial Assistance Arrangements. This has increased the provincial liability for DRP costs. In addition to this, the federal government does not typically reimburse for repeat assistance in flood-prone areas.

Indigenous communities

The federal government continues to fund all eligible disaster-related costs on First Nations reserve land.

First Nations applicants living off reserve, as well as other members of Indigenous communities are eligible for the same benefits and limits as other Albertans applying to the DRP.

The 90:10 cost-sharing arrangements will also apply to Métis Settlement communities as it would for all other communities.

For more information

Online: alberta.ca/drp

Call us: 1-888-671-1111

Email: DRP.info@gov.ab.ca

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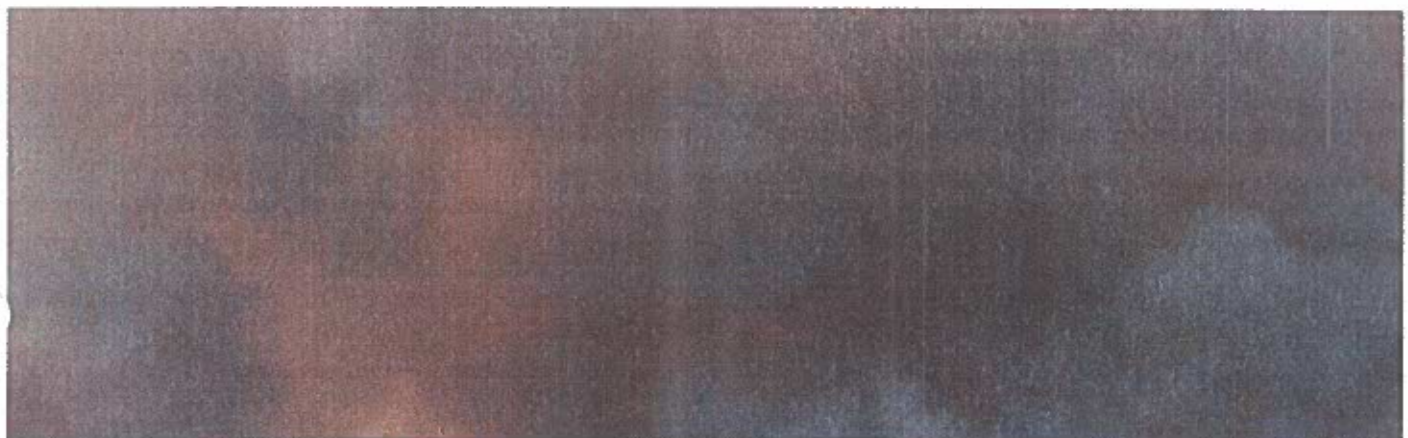
Politics

'Probably overdue': Alberta turns to municipalities for portion of disaster recovery funds

This year's budget includes \$2.5 billion in contingency amounts for disasters and emergencies

Jeff Labine

Mar 01, 2021 • 1 day ago • 2 minute read • 41 Comments





Residents of Fort McMurray flee southbound on Highway 63 in May 2016. PHOTO BY ROBERT MURRAY /Postmedia, file

Municipalities and Metis settlements as of April 1 will be on the hook for 10 per cent of damages caused by natural disasters like floods and wildfires, says Alberta's municipal affairs minister.

The inclusion of a new disaster recovery program cost-sharing arrangement between municipalities, Metis settlements and all private sector applicants for all eligible costs was hinted at in Thursday's budget but no details were provided. This week the minister will be sending formal notices out about the changes.



The province is also bringing in a funding cap of \$500,000 and a one-time assistance limit per property, though it won't be applied retroactively.

Municipal Affairs Minister Ric McIver, who took on the portfolio in January, said the change brings Alberta in line with other provinces.

"We're normalizing our coverage to what other provinces do now," he said. "It's something that's probably overdue. Budget time is when you think about these things that's why we're doing it. We'll still be tied for the best coverage in Canada. We also said ... our objective was to bring government programs and expenditures more in line with other provinces and this policy change does that."

STORY CONTINUES BELOW

According to the province, six of the top 10 costliest Canadian natural disasters for insurance payouts happened in Alberta, including the 2016 Fort McMurray wildfires, the 2013 Calgary floods and the Slave Lake fire in 2011.

A report by auditor general Doug Wylie last fall found disaster costs increased by over 2,500 per cent to approximately \$9 billion with the government incurring an estimated \$2.3 billion from 2010 to 2016. The federal government will reimburse Alberta for about \$1.4 billion of the \$2.2 billion in disaster expenses

ALBERTA WILL ABOUT \$2.4 BILLION OF THE \$2.5 BILLION IN DISASTER EXPENSES.

This year's budget includes \$2.5 billion in contingency amounts for disasters and emergencies.

Municipal Affairs Minister Ric McIve said the changes to the cost-sharing agreement with municipalities for disaster recovery brings Alberta in line with other provinces. Postmedia, file

The province also made changes to the Emergency Evacuation Payments (EEP). The new criteria for payments include requiring a mandatory evacuation order, the evacuation exceeding seven days, and if the event is uninsurable. Adults will get \$625 plus accommodations while dependents under the age of 18 will get \$300.

Provincial documents provided to Postmedia show Alberta did not have a formalized and consistent approach for how to handle disaster payments as it was done on a case-by-case basis.

McIver said he hopes these changes also spark a conversation about where municipalities are building.

“A lot of the disaster uninsurable losses that government has been paying for are in areas that are in floodways or flood zones,” he said. “My experience, so far, in discussing this with municipal leaders is they are ready for that discussion about new policies about what’s allowed to be built in flood-prone areas.”

When asked about giving municipalities more time to adjust to the change, McIver said no one knows when a disaster will hit.

“I’m more focused on looking at the policies when floods or fires do happen and work together to make sure that the total (number) of fires and floods is lower,” he said. “I think that’s the win for municipalities, I think that’s the win for government.”

Monday also marks the first day of Alberta’s wildfire season. There were 704 wildfires in 2020, the fewest reported in years.

jlabine@postmedia.com

twitter.com/jefflabine



Organics Update

Standstone will be collecting Organics beginning **May 1**, until **November 1**. The **ORGANICS** cart is for **YARD WASTE** only, as it will be accepted at our local Highway 43 Waste Commission for composting and ground cover. Below is a list of acceptable items to place in the Organics cart.

YES	NO
Grass clippings	Dog feces
Leaves	Cat litter
Garden clippings	Food scraps
Tree prunings & branches (no larger than 2" in diameter)	Meat scraps
Dirty Cardboard (unwaxed)	Plastic bags
Dirty Newsprint	Compostable plastic bags

PLEASE NOTE

Any **contaminated carts** will be identified and flagged as contaminants. The contaminated load will be taken directly to Highway 43 Landfill and deposited as **WASTE**, instead of **ORGANICS**. This additional cost will be paid by the municipality and may be passed on to the resident.

Happy Spring to you all.

debbie@onoway.ca

From: cao@onoway.ca
Sent: March 1, 2021 4:50 PM
To: 'Penny Frizzell'; 'Shelley Vaughan'; debbie@onoway.ca
Cc: 'Jason Madge'
Subject: FW: Organics Info.
Attachments: Organics Info..docx

This list should go on our website and in our April and May newsletter.

Deb – information for our 18 meeting

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Lisa Standeven <lisa@standstonevac.ca>
Sent: March 1, 2021 2:31 PM
To: 'Jason Madge' <jason@onoway.ca>; Wendy Wildman <cao@onoway.ca>
Cc: standevenkenneth@gmail.com; Marylee Vaughan <vaughanmarylee@gmail.com>
Subject: Organics Info.

Hi Wendy & Jason,

Thanks for taking time to meet. We certainly appreciate the open discussion.

Please find the Organics information attached. We look forward to getting these agreements signed.

Best,
Lisa

Lisa Standeven
VP Operations

debbie@onoway.ca

From: Charity Vollmann <cvollmann@albertacf.com>
Sent: March 9, 2021 1:43 PM
To: Charity Vollmann
Subject: Community Futures-NO COST- Building Resilience workshop
Attachments: Building-Resiliency-jpg

Hello everyone,

I am so pleased to say that we are hosting Building Resilience for our community members, businesses/ professionals, and organizations. Attendees will walk away with strategies they can take to their workplace to assist in building the capacity to survive uncertain times.

Once again, this workshop series is at no cost to participants and will be held through zoom. Thank you for taking the time to promote all our valuable workshops through your channels! Below you will find the link to register, along with a marketing overview attached above.

Building Resilience will take place from 11:30-1pm on:

Wednesday, March 24th
Monday March 29th
Wednesday March 31st

<https://www.eventbrite.ca/e/145133625581>

Wishing everyone a wonderful day.

Best regards,

Charity Vollmann
Administrative Assistant and Projects Coordinator

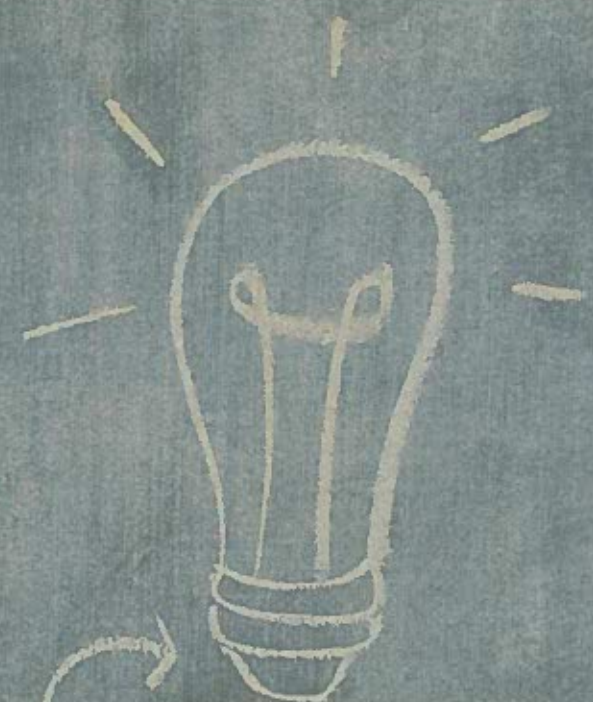
ECONOMIC RECOVERY

BUSINESS WORKSHOP SERIES

LEARNING TO SURVIVE UNCERTAIN TIMES

BUILDING RESILIENCY

This 3-PART workshop introduces elements essential for resilience. Participants will have strategies they can take back to their workplace to assist in building the capacity to survive uncertain times.



WORKSHOP

FREE

11:30 - 1 PM

MAR 24,29,31

EMAIL cvollmann@albertacf.com



POWER UP AB

Cheers to Change: Create a POWERful New Story

MARCH

23

2021



GRAHAM SHERMAN
OWNER, TOOL SHED BREWING
COMPANY



Join guest speaker Graham Sherman Owner of The Tool Shed Brewing Company, as he leads a discussion on innovation, resiliency, and creating a powerful new story in the face of adversity.

ATB

Tickets available at [Eventbrite.ca](https://www.eventbrite.ca)

Community  United Way

From: Charity Vollmann <cvollmann@albertacf.com>
Sent: March 12, 2021 2:00 PM
To: Charity Vollmann
Subject: "Power Up Alberta" - Virtual Event- March 23rd
Attachments: thumbnail_Power Up Alberta Poster.png

Good afternoon everyone!

We are excited to share "Power Up Alberta's" Virtual Provincial event coming upon March 23rd! Please see below for more details about this inspiring story and key takeaways.

Hello Alberta Entrepreneurs!

I am writing on behalf of the new "[Power Up Alberta](#)" collaborative: a partnership of like-minded organizations and businesses here to support Alberta. Regional Entrepreneurs Conferences have been held throughout Alberta and we are now hosting our first-ever [Virtual Provincial Event on March 23rd](#).

Our Keynote Graham Sherman is known as the "[Beer for Life Guy](#)" and if you haven't heard his story you need to. He forged the way for microbreweries in Alberta and he will share honestly how it nearly broke him getting there. Then, just when things were going okay, COVID hit! His business was all but shut down and ruined. But... he asked himself "whose killing it?". Now, amid these terrible times he's expanding. HOW?!

This Conference is not about beer, but Graham's story which exemplifies the *Alberta "no excuses" attitude, and, ability to rise above our situation and succeed beyond our wildest dreams.*

In honor of Graham, his partnerships and support for an entire industry we will have a virtual "**Cheers to Change**" - *Create a POWERful new story.*

In support of our rural business owners, the first 100 registrants to sign up and attend the event will receive a **promo code to spend \$30 on [ATB Marketplace!](#)** *

What can you do to help? 4 simple steps:

1. **Tickets** available at <https://bit.ly/PowR-Up> or; <https://www.eventbrite.ca/e/power-up-alberta-tickets-142301338133>
2. Share the event on your **social media** feeds (pre-made posts attached)
3. Print, hang and share the attached **Poster**
4. **Invite** your customers to join (talk to them, or forward this email)

**you must register and log-in using the same unique email to receive your Promo Code.*

***By attending this meeting, you are acknowledging your consent to be recorded*

Our goal is to entertain and inspire you.

The Power Up Alberta Partnership





**Lac Ste. Anne
Foundation**

**ADMINISTRATION
OFFICE**
4407 42A Avenue
Box 299
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T0E 1N0
Phone: 780-786-3100
Fax: 780-786-4810

**PLEASANT VIEW
LODGE**
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Fax: 780-786-4810

**SPRUCEVIEW
LODGE & HEIGHTS**
12 Sunset Boulevard
Whitcourt, AB T7S 1S9
Phone: 780-778-5530
Fax: 780-778-5215

**CHATEAU LAC STE.
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5129-49 Ave
Onaway, AB T0E 1V0
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**SUPPORTIVE HOUSING
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4503-52 Ave
Whitcourt, AB T7S 1M4
Phone: 780-778-3623
Fax: 780-786-4810

March 09, 2021

Town of Onaway
Box 540,
Onaway, AB T0E 1V0



Attention: Wendy Wildman, Chief Administrative Officer

RE: 2021 Municipal Requisition

Dear Wendy;

Please accept this letter as formal communication regarding the approved 2021 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July. January and April quarterly payments will be equal to the previous year's quarterly payment. By April 1st the current year Equalized Assessment and approved current year's operating/capital deficit will be calculated and a balancing Invoice will be issued.

Your total requisition amount is **\$24151.87** based on the 2021 Provincial Equalized Assessment Report. Invoicing will be as follows;

January 1, 2021 - \$6343.92

April 1, 2021 - \$5935.99

July 1, 2021 - \$5935.98

October 1, 2021 - \$5935.98

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,


Dena Krysik
Chief Administrative Officer