

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, FEBRUARY 18, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM MEETING

	<b>PRESENT</b>	<p>Mayor: Judy Tracy  Deputy Mayor: Lynne Tonita  Councillor: Lisa Johnson (via Zoom)  Councillor: Jeff Mickle (via Zoom)  Councillor: Pat St. Hilaire  Administration: Wendy Wildman, Chief Administrative Officer  Jason Madge, Assistant Chief Administrative Officer/Public Works Manager (from 11:30 a.m. until 11:50 a.m.)  Debbie Giroux, Recording Secretary</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:34 a.m.
<b>2.</b>	<b>AGENDA Motion #056/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, February 18, 2021 with the following addition:</p> <p>7i) Elected Officials Education Program (EOEP) – Council’s Role in Service Delivery and Council’s Role in Strategic Planning</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES Motion #057/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the minutes of the Thursday, February 4, 2021 regular Council meeting be adopted, with the following revision:</p> <p>Motion #047/21 – <b>MOVED</b> by Councillor Pat St. Hilaire that Deputy Mayor Lynne Tonita be authorized to attend the Provincial Budget Analysis being hosted by Alberta Counsel on <b>February 26</b> (not February 25 as the minute read) at a cost of \$75.00/person.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	Deferred to later in the meeting.
<b>5.</b>	<b>FINANCIAL REPORTS Motion #058/19</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that the January 31, 2021 Revenue and Expense Report be adopted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>6.</b>	<b>POLICIES &amp; BYLAWS Motion #059/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 780-21, a bylaw for the purpose of establishing Assessment Review Boards (ARB) and the appointment of the Clerk be given first reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p><b>Motion #060/21</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 780-21 be given second reading. <b>CARRIED</b></p> <p><b>Motion #061/21</b> <b>MOVED</b> by Councillor Jeff Mickle that Bylaw 780-21 be considered for third reading. <b>CARRIED UNANIMOUSLY</b></p> <p><b>Motion #062/21</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 780-21 be given third and final reading. <b>CARRIED</b></p> <p><b>Motion #063/21</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 781-21, a bylaw for the purpose of establishing the position of an Assessment Review Board Clerk (Designated Officer) be given first reading. <b>CARRIED</b></p> <p><b>Motion #064/21</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Bylaw 781-21 be given second reading. <b>CARRIED</b></p> <p><b>Motion #065/21</b> <b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw 781-21 be considered for third reading. <b>CARRIED UNANIMOUSLY</b></p> <p><b>Motion #066/21</b> <b>MOVED</b> by Councillor Lisa Johnson that Bylaw 781-21 be given third and final reading. <b>CARRIED</b></p>
<b>7.</b>	<p><b>ACTION ITEMS</b></p> <p><b>Motion #067/21</b> <b>MOVED</b> by Mayor Judy Tracy that the discussion regarding Covid-19 be accepted for information; that the February 14, 2021 email from Michelle Jones, Community Futures Yellowhead East advising that Ballard Group, Consulting and Training is beginning their Covid-19 Business survey be put on the Town's website and Face Book page; that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion. <b>CARRIED</b></p> <p><b>Motion #068/21</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Council approve the recommendations from the Town of Onoway Library Board (OPL) to appoint Heather Breikreuz and Shirley Boissonnault as members at large on the OPL Board each for a term of 3 years. <b>CARRIED</b></p>

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	<b>Motion #069/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council approve the Onoway Public Library Manager's 2020 Year End Report for submission to the Government of Alberta, as recommended to the Town by the Town of Onoway Library Board at their February 10, 2021 meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #070/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council's discussion on the outstanding invoices from the Partners in Progress group be accepted for information and further that Administration is directed to advise Lac Ste. Anne County of Council's decision to defer any future payments until the Town's 2021 budget is passed.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #071/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the discussion on the purchase of permanent or portable electronic signage be accepted for information and that further discussion of purchasing this item be deferred indefinitely.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #072/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that the Town provide a letter of support to Logan Demarais, Sr. Real Estate and Government Relations Manager, Telus, to support their application to the Canadian Government's Universal Broadband Fund for a financial contribution to improve access to wireless services within Onoway.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #073/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Council and Administration be authorized to attend a webinar hosted by the Alberta Urban Municipalities Association (AUMA) on the Government of Alberta Budget, being held on February 26.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #074/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that the draft 2021 budget discussion be accepted for information and that Administration return a budget for Council to review with revisions as discussed and incorporating an increase not exceeding 2%.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #075/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that Deputy Mayor Lynne Tonita be authorized to attend the Elected Officials Education Program (EOEP) course on Service Delivery in March, at a cost of \$288.75.</p> <p style="text-align: right;"><b>CARRIED</b></p>
		Council recessed from 10:55 a.m. to 11:00 a.m.

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4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>  <b>Motion #076/21</b>	<p>Council met with Dustin Medori and Garrett Wenckowski, Academy Group of Companies at 11:00 a.m.</p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the presentation by Academy Group of Companies be accepted for information and that Administration work with Academy in instances where contracted workers and skilled labour are required, when possible.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Academy Group left the meeting at 11:15 a.m.</p>
8.	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #077/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>INFORMATION ITEMS</b> <b>Motion #078/21</b>	<p><b>MOVED</b> by Councillor Jeff Mickle that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> <li>a) Municipal Elected Officials – Councillor Johnson’s completion certificate</li> <li>b) Town of High River – February 3, 2021 letter from Mayor Snogross to the Mayor requesting Council to consider a letter to the Government opposing the coal policy (rescinded by Government on February 8, 2021)</li> <li>c) Alberta Urban Municipalities Association (AUMA) – February 3, 2021 email from Dan Rude, CAO, advising of insurance increases below 10% because of subscriber-owned insurance pool</li> <li>d) Community Futures Yellowhead East – February 2, 2021 email from Charity Vollmann attaching information about lunch hour workshops for small businesses on Economic Recovery – HR Hot Topics taking place between March 3 - 12 and Mental Health and Entrepreneurs taking place between March 17-26</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Jeff Mickle left the meeting at 12:10 p.m.</p> <p>Council recessed from 12:10 p.m. to 12:20 p.m.</p>

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<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b>	<p>Council returned to the CAO report.          Tony Sonneleitner, Development Officer, phoned in to the meeting at 12:20 p.m.</p> <p><b>Motion #079/21</b> <b>MOVED</b> by Mayor Judy Tracy that, further to the discussion on potential development permit applications for homes supplied by the Pocket House developers, Council supports in principle subject to the development meeting the Town’s Land Use Bylaw.</p> <p style="text-align: right;"><b>CARRIED</b></p>																																										
<b>10.</b>	<b>CLOSED SESSION</b>	n/a																																										
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:40 p.m.																																										
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table border="0"> <tr><td>February 18, 2021</td><td>Regular Council Meeting</td><td>9:30 a.m.</td></tr> <tr><td>February 18, 2021</td><td>EOEP – Partnerships</td><td>6:30 p.m.</td></tr> <tr><td>February 25, 2021</td><td>EOEP – Partnerships</td><td>6:30 p.m.</td></tr> <tr><td>March 4, 2021</td><td>Regular Council Meeting</td><td>9:30 a.m.</td></tr> <tr><td>March 4, 2021</td><td>EOEP – Service Del (Tonita)</td><td>7:00 p.m.</td></tr> <tr><td>March 11, 2021</td><td>Gr. Parkland Chamber – State of Region (Virtual)</td><td>TBD</td></tr> <tr><td>March 11, 2021</td><td>EOEP – Service Del (Tonita)</td><td>7:00 p.m.</td></tr> <tr><td>March 18, 2021</td><td>Regular Council Meeting</td><td>9:30 a.m.</td></tr> <tr><td>March 18, 2021</td><td>EOEP - Service Del (Tonita)</td><td>7:00 p.m.</td></tr> <tr><td>March 25, 2021</td><td>EOEP – Service Del (Tonita)</td><td>7:00 p.m.</td></tr> <tr><td>April 1, 2021</td><td>Regular Council Meeting</td><td>9:30 a.m.</td></tr> <tr><td>April 15, 2021</td><td>Regular Council Meeting</td><td>9:30 a.m.</td></tr> <tr><td>September 20, 2021</td><td>Nomination Day Closes</td><td>12:00 p.m.</td></tr> <tr><td>October 18, 2021</td><td>Election Day</td><td></td></tr> </table>	February 18, 2021	Regular Council Meeting	9:30 a.m.	February 18, 2021	EOEP – Partnerships	6:30 p.m.	February 25, 2021	EOEP – Partnerships	6:30 p.m.	March 4, 2021	Regular Council Meeting	9:30 a.m.	March 4, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	March 11, 2021	Gr. Parkland Chamber – State of Region (Virtual)	TBD	March 11, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	March 18, 2021	Regular Council Meeting	9:30 a.m.	March 18, 2021	EOEP - Service Del (Tonita)	7:00 p.m.	March 25, 2021	EOEP – Service Del (Tonita)	7:00 p.m.	April 1, 2021	Regular Council Meeting	9:30 a.m.	April 15, 2021	Regular Council Meeting	9:30 a.m.	September 20, 2021	Nomination Day Closes	12:00 p.m.	October 18, 2021	Election Day	
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