

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MARCH 18, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary
	<b>ABSENT</b>	Councillor: Jeff Mickle
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:31 a.m.
<b>2.</b>	<b>AGENDA Motion #098/21</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that Council adopt the agenda of the regular Council meeting of Thursday, March 18, 2021 as presented.  <b>CARRIED</b>
<b>3.</b>	<b>MINUTES Motion #099/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the minutes of the Thursday, March 4, 2021 regular Council meeting be adopted as presented.  <b>CARRIED</b>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS  Motion #100/21</b>	Cpl. Jeffrey Czarnecki, Parkland RCMP, Watch 3, attended the meeting at 9:31 a.m. to discuss Onoway crime statistics and local matters.  Cpl. Czarnecki left the meeting at 9:55 a.m.  <b>MOVED</b> by Deputy Mayor Lynne Tonita that the presentation of crime statistics and Council's discussion with Cpl. Czarnecki be accepted for information and that a further discussion between Council and the RCMP be scheduled in approximately 6 months.  <b>CARRIED</b>
<b>5.</b>	<b>FINANCIAL REPORTS Motion #101/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the March 15, 2021 Revenue and Expense Report be adopted as presented.  <b>CARRIED</b>

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6.	<b>POLICIES &amp; BYLAWS</b> <b>Motion #102/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that Councillors provide a written report showing meetings attended, with meeting details to be included at the discretion of each Council member. Pursuant to the Council Procedural Bylaw 763-19, Councillors must submit such reports by the Thursday, one week prior to the next Council meeting, in order to be included with the next agenda.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>ACTION ITEMS</b> <b>Motion #103/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #104/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council and Administration be authorized to attend the Alberta Urban Municipalities Association (AUMA) Spring 2021 Municipal Leaders' virtual Caucus being held on April 14, 15 and 16, 2021, at a cost of \$50.00/person.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #105/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that, as a result of the AUMA Spring Leader's virtual Caucus scheduled for April 14, 15 and 16, the date for Council's regular April 15, 2021 meeting be changed to April 22, 2021 at 9:30 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #106/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the information provided on the Rumble Alberta Summer 2021 Province-Wide Touring Challenge sponsorship opportunities be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #107/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council defer any decision on renting the east bay of the Fire Station pending Administration obtaining quotes for the Fire Bay that include: the cost to install a "partition" wall and a rental calculation that breaks out the current cost per square foot and the cost for the additional square footage to rent the east bay in the Fire Station.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<b>Motion #108/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that the quote from RH Services for a baseline hazardous materials assessment for the Onoway Community Hall be accepted for information, and that this \$2,950.00 quote, plus GST, be brought forward to the agenda for a future discussion with the Onoway Facility Enhancement Association.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #109/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that, as requested by Dane Lloyd, Member of Parliament, Sturgeon River-Parkland, Council endorses a national 3-digit suicide prevention hotline (988 crisis line) initiative and that Administration be directed to send a letter indicating such support to our local Member of Parliament, the Federal Minister of Health, the CRTC, the local MLA, and other local area municipalities indicating the Town of Onoway's support.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #110/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council provide a letter to Premier Kenny supporting the Town of High River position on the Provincial Coal Policy (as per High River's February 3, 2021 letter to Premier Kenny) urging the Government of Alberta to protect the Eastern Slopes of the Rockies.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #111/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that Administration register the Town of Onoway to participate in Pitch-In-Week 2021 (sponsored by Tim Hortons), order bags for residents to participate and to announce the date in Onowaves, the Town website and FaceBook page (once the date is confirmed).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Dwight Moskalyk attended the meeting from 10:25 a.m. until 10:50 a.m. for the 2021 Draft Budget discussion.</p>
	<b>Motion #112/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the one minimum amount of tax payable for 2021 be set at \$975.00 and apply to all properties in Onoway.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #113/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that, in recognition of the extreme circumstances resulting from the Covid-19 pandemic and resulting hardships faced by property owners, the tax due date and penalty structure for 2021 be set the same as 2020, that being: the tax due date is September 30 and penalty structure is: October 01-10% Current Levy; November 01-5% Current Levy; December 01-5% Current Levy; January 01-15% All Outstanding Taxes.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<p><b>Motion #114/21</b></p>	<p><b>MOVED</b> by Councillor Lisa Johnson that the two special tax charges per taxable property for 2021 remain the same as they were in 2020, being: Recreational Services Tax - \$50.00; Regional Collaboration Cost Share Road Rehabilitation Tax - \$120.00.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Motion #115/21</b></p>	<p><b>MOVED</b> by Mayor Judy Tracy that the Final Operating Budget for the Town of Onoway be finalized with no more than a maximum 2% increase.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Motion #116/21</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the capital budget be approved as presented with Administration directed to build in the cost for an air purification unit to mitigate the carbon monoxide odour between the Administration building and the fire department bays when the trucks are started.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<p><b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b>  <b>Motion #117/21</b></p>	<p><b>MOVED</b> by Councillor Lynne Tonita that, further to discussion during the Partnership Group meeting, the Onoway Community Economic Development Profile be left as is and Council and Administration will review the Profile as per the schedule the Town has previously determined.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Motion #118/21</b></p>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Assistant Chief Administration Officer/Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<p><b>INFORMATION ITEMS</b>  <b>Motion #119/21</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council accept the following items for information as presented:</p> <p>a) Standstone Waste and Water Services – March 1, 2021 email from Lisa Standeven with a list of organics material that can be collected beginning May 1 through and including November 1.</p> <p>b) Community Futures Yellowhead East – Business Workshop Series – March 9, 2021 email from Charity Vollman regarding a 3 part workshop taking place on March 24, 29 and 31 on Building Resilience</p>

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		<p>c) Alberta Community Futures Yellowhead East – Power Up Alberta – March 12, 2021 email from Charity Vollman regarding a virtual provincial event they are holding on March 23 featuring Graham Sherman, “Beer for Life Guy”</p> <p>d) Lac Ste. Anne Foundation – March 9, 2021 letter from Dena Krysik, Chief Administrative Officer advising that the 2021 requisition is: Jan. 1/21 - \$6,343.92; Apr. 1/21 – \$5,935.99; Jul 1/21 - \$5,935.98; Oct. 1/21 - \$5,935.98. The total 2021 requisition is \$24,151.87 (down from \$25,146.21 in 2020)</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>10.</b>	<b>CLOSED SESSION Motion #120/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 1:20 p.m. to discuss the following item:</p> <p style="text-align: center;">“Legal – Land”</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 1:20 p.m. to 1:25 p.m.</p> <p><b>Motion #121/21</b> <b>MOVED</b> by Councillor Pat St. Hilaire that Council move out of Closed Session at 1:40 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 1:40 p.m. until 1:45 p.m.</p> <p><b>Motion #122/21</b> <b>MOVED</b> by Councillor Pat St. Hilaire that the discussion regarding the property development offers be approved, as follows:</p> <p>The offer to purchase 4908 – 48<sup>th</sup> Avenue at \$31,000.00 be accepted, with the conditions that the Town will share 50% of the cost to remove the big tree on the south boundary of the lot; and subject to meeting development permit requirements (with Council approving a variance for an 800 square foot home) and completion within two years.</p> <p>The offer to purchase 4407 Payne Avenue at \$34,500.00 be accepted, subject to approved development permits and for the development being completed within two years.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:45 p.m.
<b>12.</b>	<b>UPCOMING EVENTS</b>	March 18, 2021            EOEP - Service Del (Tonita)    7:00 p.m. March 25, 2021            EOEP – Service Del (Tonita)    7:00 p.m. April 1, 2021                Regular Council Meeting        9:30 a.m. April 14, 2021              AUMA Spring Leaders Caucus    3:00 p.m. April 15, 2021              AUMA Spring Leaders Caucus    9:00 a.m. April 16, 2021              AUMA Spring Leaders Caucus    9:00 a.m. <b>April 22, 2021</b> **        Regular Council Meeting        9:30 a.m. September 20, 2021        Nomination Day Closes        12:00 p.m. October 18, 2021            Election Day ** DATE CHANGED FROM APRIL 15 TO APRIL 22, 2021

Signed by Mayor Judy Tracy

Signed by Debbie Giroux  
Recording Secretary