

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, JUNE 3, 2021 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AT 9:30 A.M. OR VIA ZOOM**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletions

Pg 1-7 **3. ADOPTION OF MINUTES** – May 20, 2021 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS

- a) 10:00 a.m. – Jody Smears and Krystal Creed – Rezoning of property at 5459 Lac Ste. Anne Trail North

Tony Sonnleitner, Development Officer, will attend for this discussion

Pg 8-9

Council recently passed Bylaw 787-21 to redistrict lands legally known as a portion of NE ¼ Sec 35 Twp 54 Rge 2 W5 M (Title 892 208 663 –5459 Lac Ste. Anne Trail North). This property was zoned Industrial, along with other properties in this area. It is now zoned urban reserve, allowing them to get a residential mortgage on it. Ms. Smears and Ms. Creed are looking at purchasing the property to run a day care, that use is not permitted by our Land Use bylaw for urban reserve properties. *(for discussion and direction of Council at meeting time)*

5. FINANCIAL REPORTS – n/a

6. POLICIES & BYLAWS

Pg 10-41

- a) Bylaw 782-21 – Animal Control Bylaw - a bylaw for the purpose of licensing, regulating and controlling dogs, cats, wild and domestic animals within the Town of Onoway. This was discussed at your meetings of April 1 and April 22, 2021. Administration has made the changes discussed at that meeting (specifically all references to restricted dogs have been removed). The cat license fee is changed so the same fee is charged as for dog licenses. *(to defer for further revisions, approve as is, or with revisions; for 1st reading, 2nd reading, unanimous consent to consider 3rd reading, 3rd and final reading)*

7. ACTION ITEMS

- Pg 42-43
- a) Covid-19 Discussion – As of December 8, the Government of Alberta has placed province-wide measures in place and declared a State of Public Health Emergency. Public health measures are being eased in steps based on specific hospitalization benchmarks and declining cases. The Province has developed a 3-stage roadmap outlines how restrictions will ease while protecting the health-care system and increasing increasing vaccination rates. COVID-19 transmission will continue to be monitored. If required, a stage may be paused to respond to trends at regional or provincial levels. Sustained reopening will require Albertans to get fully vaccinated with 2 doses during the summer to prevent future spread. These restriction changes apply provincewide. New restrictions are in place as of June 1: Stage 1: Two weeks after 50% of Albertans 12+ (born in 2009 or earlier) have received at least one dose, and hospitalizations are below 800 and declining. Effective June 1 unless stated otherwise: Places of worship – 15% of fire code occupancy (effective May 28); Outdoor social gatherings – up to 10 people (indoor social gatherings still not permitted); Outdoor physical, performance and recreation activities – up to 10 distanced people, all ages; Personal and wellness services – re-open, by appointment only; Funeral services – up to 20 people, not including facility staff, funeral clergy or organizers not considered guests (receptions remain prohibited); Wedding ceremonies – up to 10 people, including officiant, bride/groom, witnesses (receptions remain prohibited); Dining-Restaurants – 4 people per table max, outdoors, households only or 2 close contacts for those living alone; Retail - 15% of fire code occupancy (must maintain ability to distance); Distancing and masking requirements remain in effect. Restrictions are eased in Stage 2 which is scheduled to be two weeks after 60% of Albertans 12+ (born in 2009 or earlier) have received at least one dose, and hospitalizations are below 500 and declining. Expected to be in effect mid-June. a) AHS Covid-19 Community Conversation – scheduled for Wednesday June 2 and Thursday, June 3. *(for discussion and direction of Council at meeting time)*

- Pg 44-50
- b) Onoway Regional Medical Clinic (OMRC) – at the May 28, 2021 meeting, it was clarified that there will be an expected contribution from member municipalities for the 2021 budget, which is expecting a deficit. The verbal information presented was that Onoway's is 11.3%, the budget passed estimates an \$87,469.00 deficit which would equate to \$9,884.00 as Onoway's contribution to this deficit. It was also stated that the final numbers would not be known until February or March of 2022 for the 2021 year. Two new asks of Onoway came out of this meeting: 1. would Onoway complete the snow removal/sanding of the parking lot and sidewalk. It was mentioned at the meeting that in January the ORMC paid \$1,200.00 for this service. County reps will meet with Jason and Wendy to further discuss this before bringing any formal request to Council. 2. would Onoway upfront the cost to have ½ the parking lot paved and then the ORMC would repay the Town over x amount of years (and then AHS would pay to have their half paved). 2019 estimates that Jason obtained suggested \$62,000.00 would get the whole parking lot paved, but in this agenda an email from AHS suggested it would cost \$100,000.00 to have the whole parking lot paved. Jason will obtain revised quotes for this project. *(for discussion and direction as given by Council at meeting time)*

Pg 51-52
c) Support for the RCMP –Town of Stavely, Improvement District No 9 - please refer to the attached letter to Honourable Kaycee Madu, Minister of Justice and Solicitor General, advising that Council is not supportive of the Government of Alberta's initiative of replacing the RCMP with an Alberta Provincial Police Service. (for discussion and direction of Council at meeting time)

Pg 53-80
d) Lac Ste. Anne East End Bus Society – As discussed at your May 20, 2021 meeting, an invoice has been received for municipal funding for \$6,600.00 for the East End bus in 2021. The Bus replacement cost of 2,233.45 is not being requested for 2021. Council directed Administration to bring East End Bus budget and financial information to a future Council meeting for discussion of this invoice. (for discussion and direction of Council at meeting time)

e) July 22 Council Meeting – Administration is not able to attend your July 22 Council meeting (which was already rescheduled from July 15). Would Council consider moving this meeting to Tuesday, July 20? If we move it to July 15, then there are back to back meetings (8th and 15th) and if we move the meeting to July 29, then the August 5th meeting would be back to back weeks. (for discussion and direction of Council at meeting time)

Pg 81
f) Ste. Anne Regional Municipalities (SARM) Meeting - The Town of Mayerthorpe has reached out to Alberta Beach and the Town regarding hosting a SARM meeting. Mayerthorpe has advised that all funding under the Alberta Community Partnership Program has been used and facilitators will no longer be available to guide the discussions. Alberta Beach, Mayerthorpe and Onoway agree that the timing that makes sense for this meeting would be after the Summer Village elections in July and August and before the October large municipality elections. An Open letter to ratepayers of Lac Ste. Anne County from Reeve Joe Blakeman about the Intermunicipal Collaboration Framework Agreement (ICF) with Mayerthorpe was printed in the May 24, 2021 version of the Bulletin (copy attached). Mayerthorpe has also advised that the mediation process with the County has ended. Alberta Beach has agreed to co-host the meeting. (for discussion and direction as given by Council at meeting time)

Pg 82
g) Drive In Movie Night – please refer to the attached email from Corinne Feth that advises the Onoway and District Heritage Society and Fresh Air Cinema are planning a Drive In Movie Night at Ruth Cust Park on August 13, 2021 at 8:00 pm and requesting Council's permission to use the park for this event, which will follow AHS covid-19 guidelines and event insurance is in place. (for approval or direction as given by Council at meeting time)

Pg 83
h) AUMA Convention 2021 – scheduled for November 17-19, 2021 in Edmonton. The agenda has not been formed yet, and AUMA will be releasing hotel information shortly. Administration would like to put a hold on hotel rooms for this Convention if we are able. *(for discussion and direction of Council at meeting time)*

Pg 84-85
i) Solar Powered Crosswalk Lights replacement at 48 Street/48 Avenue – Public Works has been advised that the current system is obsolete and parts are no longer available. The cost to replace has not been built into the current budget. Two options are presented to Council: \$1,700.00 (plus labour for installation) from Traffic Innovations which will replace the existing solar panels, push buttons and beacon sign and has a warranty of 2 years; the second is from JSF Technologies and the cost for a totally new system with an 8 year warranty is \$4,300.00 (plus labour for installation). *(for discussion and direction of Council at meeting time)*

j)

k)

l)

8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 3)

d) CAO Report

- Cat Enforcement Update

- Oneway Assessments

- 2021 Lac Ste. Anne County Recreational Facility Program Assistance Grants

- graph request update

- Oneway Ball diamonds update

- LDS Church proposal update- appears there may be a redistricting application on the next agenda

e) Public Works Report

- Kids Corner Playground update

Pg 86
Pg 87
Pg 88-89

9. INFORMATION ITEMS

- Pg 90-91 a) Alberta Municipal Affairs – Undated letter from Gary Sandberg, Assistant Deputy Minister, advising that all non-compliant items identified in the 2019 Municipal Accountability Program (MAP) review for Onoway have been completed
- Pg 92-101 b) Onoway Public Library – 2021-2025 Plan of Service
- Pg 102 c) Development Officer Report – May 2021 development report from Tony Sonnleitner
- Pg 103-104 d) Half Masting Notice – May 31, 2021 email from the Government of Alberta to municipalities advising of half masting from May 30 until further notice in memory of the 215 children whose remains were found at the Kamloops Residential School.
- Pg 105-e) Alberta Urban Municipalities Association (AUMA) – Towns West Update – May 31, 2021 email from Janet Jabush
- Pg 111 f) Parkland County Emergency Communications Centre – May 20, 2021 email from Karen Clark advising of 2022 rate increases as follows: fire dispatch to \$2.13 and peace officer dispatch to \$1.20
- Pg 112-116 g) Town of Onoway Development Permit 21DP04-24 – construction of a raised deck to an existing dwelling
- Pg 117-136 h) Sturgeon River Watershed Alliance – new 2021 communications materials
- Pg 137-140 i) Bill C21 – Firearms Act – May 28, 2021 letter from Member of Parliament Shannon Stubbs advising of municipal concerns about the Bill and attaching a letter from Kingsville, Ontario to Justin Trudeau, Prime Minister

j)

k)

l)

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- June 17, 2021 – Regular Council Meeting 9:30 a.m.
- July 8, 2021 – Regular Council Meeting 9:30 a.m.
- July 22, 2021 – Regular Council Meeting 9:30 a.m.
- August 5, 2021 – Regular Council Meeting 9:30 a.m.
- August 19, 2021 – Regular Council Meeting 9:30 a.m.
- September 20, 2021 – Nomination Day Closes 12:00 p.m. deadline
- October 18, 2021 – Election Day 10:00 a.m. to 8:00 p.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 20, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle (via Zoom) Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #195/21	<p>MOVED by Deputy Mayor Lynne Tonita that Council adopt the agenda and additions agenda of the regular Council meeting of Thursday, May 20, 2021 as amended with these additional items:</p> <p>7h) Ste. Anne Regional Municipalities (SARM) meeting</p> <p>7i) Ratify Mayor Tracy's attendance at the May 18 meeting with Lac Ste. Anne County regarding drainage issues</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #196/21	<p>MOVED by Councillor Pat St. Hilaire that the minutes of the Thursday, May 6, 2021 regular Council meeting be adopted as amended:</p> <p>Motion #194/21 read: MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <p>d) Onoway Chamber of Commerce AGM – Emergency Management Presentation by Marlene Walsh and Janice Janice Christianson at the April 15, 2021 AGM</p> <p>The Amended motion #194/21 now reads: MOVED by Councillor Pat St. Hilaire that Council accept the following items for information as presented:</p> <p>d) Onoway Chamber of Commerce AGM – Emergency Management Presentation by Marlene Walsh and Janice Christianson at the April 15, 2021 AGM</p> <p style="text-align: right;">CARRIED</p> <p>At 9:35 a.m. Council moved to Council, Committee and Staff Reports.</p>
8.	COUNCIL, COMMITTEE & STAFF REPORTS	Jason Madge presented a Public Works Report from 9:35 a.m. to 9:45 a.m.



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 20, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

7.	ACTION ITEMS	<p>Council moved to 7f) to discuss the Church of Jesus Christ of Latter-Day Saints proposal for a Church and residential development from 9:45 a.m. to 10:00 a.m.</p> <p>Discussion on the Church and residential development was deferred after 15 minutes at 10:00 a.m. until later in the meeting so Council could move to Appointments at 10:00 a.m.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	<p>Cindy Carter attended the Council meeting via Zoom from 10:00 a.m. to 10:35 a.m. to discuss her concerns regarding cats running loose in Onoway.</p> <p>Motion #197/21 MOVED by Deputy Mayor Lynne Tonita that Administration bring options for dealing with stray cats to a future Council meeting for further discussion.</p> <p style="text-align: right;">CARRIED</p>
7.	ACTION ITEMS	<p>Council returned to Action Item 7f) at 10:40 a.m.</p> <p>Discussion on the Church and residential development continued at 10:40 a.m. until 11:00 a.m. and was again deferred so Council could move into the Public Hearing on Bylaw 787-21, Land Use Bylaw Amendment.</p> <p>Jason Madge, Assistant Chief Administrative Officer and Public Works Manager left the meeting at 11:00 a.m.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	<p>At 11:00 a.m., Council held a Public Hearing to discuss Bylaw 787-21, Land Use Bylaw Amendment.</p> <p>Development Officer Tony Sonnleitner attended the meeting at 11:00 a.m. via Zoom.</p> <p>At 11:03 a.m. Mayor Tracy called the Public Hearing to Order.</p> <p>All of Council, Chief Administrative Officer Wendy Wildman and Debbie Giroux, Recording Secretary were in attendance.</p> <p>No one from the public was in attendance either in person or via Zoom for the public hearing.</p> <p>The Public hearing was held pursuant to Section 230 of the Municipal Government Act, to hear and receive formal submissions and presentations from those who wish to speak to the proposed Bylaw 787-21, a bylaw to amend the Land Use Bylaw No. 712-13. The purpose of this Bylaw is to redistrict lands legally known as N.E. ¼ Sec. 35-Twp54-Rge 2-W5M (being</p>



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 20, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<p>certificate of title 892 208 663) from Industrial District (M) to Urban Reserve (UR).</p> <p>Motion #198/21 MOVED by Deputy Mayor Tonita that the agenda for the Public Hearing be adopted as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Development Officer Tony Sonnleitner presented a written report and spoke to Council about Bylaw 787-21.</p> <p>No written presentations were received prior to the hearing or during the hearing.</p> <p>No public were in attendance to speak to or make presentations during the hearing.</p> <p>Mayor Tracy declared the Public Hearing closed at 11:10 a.m.</p> <p>Motion #199/21 MOVED by Councillor Pat St. Hilaire that the hearing be adjourned at 11:10 a.m.</p> <p style="text-align: right;">CARRIED</p>
7.	ACTION ITEMS	<p>At 11:10 a.m. Council moved to Action Item 7f) and continued discussion on the Church and residential development until 11:30 a.m.</p> <p>Motion #200/21 MOVED by Councillor Pat St. Hilaire that Council accept the discussion regarding The Church of Jesus Christ of Latter-Day Saints' proposal for a Church and residential development at 4602-47 Avenue and the Town's May 15 Open House for information.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:30 a.m. to 11:35 a.m.</p> <p>Council returned to their regular agenda at 11:35 a.m.</p>
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS	<p>Motion #201/21 MOVED by Councillor Jeff Mickle that Council give second reading to Bylaw 787-21, a Bylaw to amend the Land Use Bylaw 712-13 to redistrict lands legally known as N.E. ¼ Sec. 35-Twp54-Rge 2-W5M (being certificate of title 892 208 663) from Industrial District (M) to Urban Reserve (UR).</p> <p style="text-align: right;">CARRIED</p> <p>Motion #202/21 MOVED by Councillor Pat St. Hilaire that Bylaw 787-21 be given third and final reading.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 20, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

7.	<p>ACTION ITEMS</p> <p>Motion #203/21</p> <p>Motion #204/21</p> <p>Motion #205/21</p> <p>Motion #206/21</p> <p>Motion #207/21</p> <p>Motion #208/21</p> <p>Motion #209/21</p>	<p>MOVED by Councillor Pat St. Hilaire that the May 12, 2021 email from Alberta Health Services (AHS) providing Covid-19 public health messaging for Mayors be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that the May 3 and May 6 letters from the Town of Tofield to the Minister of Health and Member of Parliament Damien Kurek regarding rural Covid-19 vaccine provision concerns be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Judy Tracy that the May 6 email from Dan Rude, Alberta Urban Municipalities Association (AUMA) advising of Maintaining Mental Fitness webinars be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the May 13 email from Alberta Municipal Affairs with Frequently Asked Questions on municipal governance during the Covid-19 Pandemic be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments, and Administration to bring this item back to the next Council meeting for further discussion.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Mayor Judy Tracy and Councillor Lisa Johnson meet with the members of the Onoway Facility Enhancement Association (OFEA) to negotiate lease terms for the Onoway Community Hall and then proceed with having the lease terms reviewed by Council and Administration as well as by legal counsel.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Council accept the letters of support written to Honourable Kaycee Madu, Alberta Minister of Justice and Solicitor General, for RCMP service to continue from: Town of Edson, Village of Hill Spring, Town of Claresholm, County of St. Paul and the Town of Raymond for information.</p> <p style="text-align: right;">CARRIED</p>
----	---	---

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 20, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<p>Motion #210/21</p> <p>Motion #211/21</p> <p>Motion #212/21</p> <p>Motion #213/21</p> <p>Motion #214/21</p>	<p>MOVED by Councillor Pat St. Hilaire that Administration bring budget and financial information regarding East End Bus (EEB) to a future meeting to further discuss the request from EEB for \$6,600.00 for municipal funding in 2021.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Mayor Judy Tracy that the Town provide \$200.00 to support the 2021 Grad Parents Association activities</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council be authorized to attend the virtual Town Hall being hosted by CN on Monday, May 31, 2021.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council defer discussion on the scheduling of a SARM meeting until their next meeting.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Mayor Tracy's attendance at the May 18 meeting with the County to discuss drainage issues be ratified.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE AND STAFF REPORTS</p> <p>Motion #215/21</p> <p>Motion #216/21</p>	<p>MOVED by Councillor Pat St. Hilaire that all residents will receive the same level of service for waste and organics pick up from Standstone Waste which includes 1 cart for garbage and 1 cart for organics. If residents wish to request additional carts, residents are to deal with Standstone directly for any diversion from the level of service provided by the Town.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Assistant Chief Administrative Officer/Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>INFORMATION ITEMS</p> <p>Motion #217/21</p>	<p>MOVED by Councillor Lisa Johnson that Council accept the following items for information as presented:</p> <p>a) Town of Onoway Development Permit 21DP03-24 – construction of a raised deck to an existing motel</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 20, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<p>b) AUMA Villages West Update – May 8, 2021 email from Angela Duncan</p> <p>c) Capital Region Assessment Services Commission (CRASC) – 2020 Audited Financial Financial Statements</p> <p>d) Subdivision and Development Appeal Regulation – May 6, 2020 email from Gary Sandberg, Municipal Affairs</p> <p>e) Darwell Lagoon Commission – Regional Wastewater Transmission Line Conceptual Design, received on April 26, 2021</p> <p>f) Northern Alberta Lemonade Day Saturday June 19, 2021 – AHS has granted permission to CFYE for Lemonade Day and providing requirements</p> <p>g) Strategic and Resilient Together – article on the Top 5 Biggest Misconceptions About the Roles of Mayor and Councillor</p> <p style="text-align: right;">CARRIED</p>																														
10.	CLOSED SESSION	n/a																														
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 1:40 p.m.																														
12.	UPCOMING EVENTS	<table> <tr> <td>June 3, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 17, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 8, 2021**</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 22, 2021 ***</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 5, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 19, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 2, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 16, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 20, 2021</td> <td>Nomination Day Closes</td> <td>12:00 p.m.</td> </tr> <tr> <td>October 18, 2021</td> <td>Election Day</td> <td></td> </tr> </table> <p>** DATE CHANGED FROM JULY 1 *** DATE CHANGED FROM JULY 15</p>	June 3, 2021	Regular Council Meeting	9:30 a.m.	June 17, 2021	Regular Council Meeting	9:30 a.m.	July 8, 2021**	Regular Council Meeting	9:30 a.m.	July 22, 2021 ***	Regular Council Meeting	9:30 a.m.	August 5, 2022	Regular Council Meeting	9:30 a.m.	August 19, 2021	Regular Council Meeting	9:30 a.m.	September 2, 2021	Regular Council Meeting	9:30 a.m.	September 16, 2021	Regular Council Meeting	9:30 a.m.	September 20, 2021	Nomination Day Closes	12:00 p.m.	October 18, 2021	Election Day	
June 3, 2021	Regular Council Meeting	9:30 a.m.																														
June 17, 2021	Regular Council Meeting	9:30 a.m.																														
July 8, 2021**	Regular Council Meeting	9:30 a.m.																														
July 22, 2021 ***	Regular Council Meeting	9:30 a.m.																														
August 5, 2022	Regular Council Meeting	9:30 a.m.																														
August 19, 2021	Regular Council Meeting	9:30 a.m.																														
September 2, 2021	Regular Council Meeting	9:30 a.m.																														
September 16, 2021	Regular Council Meeting	9:30 a.m.																														
September 20, 2021	Nomination Day Closes	12:00 p.m.																														
October 18, 2021	Election Day																															

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 20, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

DRAFT

debbie@onoway.ca

From: MAD Fitness Inc.
Sent: May 28, 2021 2:39 PM
To: debbie@onoway.ca
Subject: Fwd: Would like to Make an appointment

> Yes June 3rd would be great. Myself and Krystal Creed will be attending. I am interested in purchasing a property (MLS E4208949) which was previously considered industrial, however has very recently been changed to Urban Reserve District. I have spoken with Tony and he has informed me that a daycare or day home is no longer allowed on this property due to this change. We are hoping to speak with council in regards to our options or if there is any way to change this as we believe this location has many more pros compared to a house right in town with neighbours. It also has the added benefit of being on a bus route which is a much safer mode of transportation for the amount of kids we hope to have.

>
> Hopefully until the meeting this is enough information, however if you have any further questions I'm happy to answer.

>
>
>
>> On May 28, 2021, at 1:11 PM, cao@onoway.ca wrote:
>>
>> Hi Jody - are meetings are normally the 1st and third Thursday of
>> each month commencing at 9:30 a.m. here in the Town office.
>>
>> Our June meetings are the 3rd and 17th - do either of these work for you?

>>
>> And I would request you provide more background information with
>> respect to your request.

>>
>> I have included Debbie Giroux in this email as she will be confirming
>> the appointment date/time.

>>
>> W
>>
>> Wendy Wildman
>> CAO
>> Town of Onoway
>> Box 540
>> Onoway, AB. T0E 1V0
>> 780-967-5338 Fax: 780-967-3226
>> cao@onoway.ca

>>
>> NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca
>>

>> This email is intended only for the use of the party to which it is
>> addressed and for the intended purpose. This email contains
>> information that is privileged, confidential, and/or protected by law
>> and is to be held in the strictest confidence. If you are not the
>> intended recipient you are hereby notified that any dissemination,



>> copying, or distribution of this email or its contents is strictly
>> prohibited. If you have received this message in error, please
>> notify us immediately by replying to the message and deleting it from your computer.

>>

>> -----Original Message-----

>> From: MAD Fitness Inc. <madfitonoway@gmail.com>

>> Sent: May 28, 2021 12:44 PM

>> To: cao@onoway.ca

>> Subject: Would like to Make an appointment

>>

>> Hello, my name is Jody Smears and I would love to address the council

>> about a prospective business and some issues we are running in to. I

>> have been advised to meet with council. Can I please book an

>> appointment as soon as is available? Thank you

>>

>> Jody Smears

A BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF LICENSING, REGULATING AND CONTROLLING DOGS, CATS, WILD AND DOMESTIC ANIMALS WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF ONOWAY

WHEREAS, Section 7 and 8 of the Municipal Government Act, Chapter M-26, 2000 with amendments in force as of April 1, 2018, provides that a Council of a Municipality may pass a bylaw for the safety, health and welfare of people and the protection of people and property, nuisances, and the licensing of animals and the licensing and activities in relation to wild and domestic animals;

AND WHEREAS, the Council of the Town of Onoway deems it in the best interest and the protection of the animal owners and the public in general for the Town of Onoway to regulate control of animal with it boundaries and to provide for the enforcement of the Dangerous Dogs Act;

AND WHEREAS, the Council of the Town of Onoway deems it expedient to license dogs and cats in the Town of Onoway and to hold an Animal List of all other animal that are held on property within the municipal boundary of Onoway;

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 TITLE

1. This Bylaw may be cited as "The Town of Onoway Animal Control Bylaw".

SECTION 2 PURPOSES

2. The purposes of this Bylaw shall be:
 - 2.1 To prevent wild and domestic animals from becoming a nuisance in the Town of Onoway;
 - 2.2 To prevent wild and domestic animals from endangering any person, other animal or property within the Town of Onoway;
 - 2.3 To prevent wild and domestic animals from creating a health hazard in the Town of Onoway;
 - 2.4 To permit responsible individuals to own a reasonable number of wild and domestic animals in their homes;

- 2.5 To permit responsible business people to raise, harbor, and breed wild and domestic animals under appropriate conditions;
- 2.6 To permit handicapped persons to keep trained dogs to assist them in their daily living; and
- 2.7 To permit responsible business people and homeowners to keep trained animals as part of business or personal security programs.

SECTION 3 DEFINITIONS

- 3. For the purpose of this Bylaw:
 - 3.1 **"Animal"** means a vertebrate other than a human (any wild and domestic animals, including but not limited to pigs, sheep, cattle, horses, fowl, goats, fishes, amphians or reptiles);
 - 3.2 **"Animal Control Officer"** means a Bylaw Enforcement Officer, Community Peace Officer, Public Works Employee of the Town of Onoway or any person or persons appointed by Council or the Municipal Manager to the position of Animal Control Officer whose duties entail carrying out the provision of this Bylaw, and to inspect licenses as required by the Town Council of Onoway and its administrative supervisors; and dealing with complaints, verbal and written, documenting same and providing reports as required by the Town Council of Onoway and its administrative supervisors;
 - 3.3 **"At Large"** means off the premises of the owner or harbourer, not on a leash and/or not under the immediate, continuous and effective control of a competent person. Without limiting the generality of the foregoing, a wild or domestic animal shall be deemed to be at large within the Town of Onoway if it is on any public street, land or park, or if it is on any private property or premises within the Town of Onoway without the permission of the owner or occupant, thereof;
 - 3.4 **"Abused"** means any wild or domestic animal which is:
 - 3.4.1 Mistreated, beaten, tormented or teased; or
 - 3.4.2 Teased, tormented or annoyed by any animal; or
 - 3.4.3 Deprived of water, food or shelter; or
 - 3.4.4 Left unattended in a motor vehicle without adequate ventilation or temperature control; or
 - 3.4.5 Kept under unsanitary conditions; or
 - 3.4.6 Ignored, abandoned, or distressed; or

- 3.4.7 Trained for fighting other animals;
- 3.5 **"Cat"** means any male or female member of the species *Felis catus* or *Felis domesticus* (Felidae Family);
- 3.6 **"Collar"** means any device made of leather, chain or other matter, capable of having metal tags securely fastened to it and designed and solely intended to be worn around the neck or leg of wild or domestic animals;
- 3.7 **"Communicable Disease"** means any disease due to an infectious agent, illness or toxic product which is transmitted directly or indirectly to a well person or animal from an infected animal and shall include, but is not limited to: distemper, rabies, canine parvo and/or parainfluenza; as per the Animal Protection Act;
- 3.8 **"Control"** means the animal is:
 - 3.8.1 Under immediate effective control of some person and restrained by a leash not exceeding six (6) feet in length; or
 - 3.8.2 Kept in a container, an enclosure or a motor vehicle;
- 3.9 **"Council"** means the duly elected Town Council for the Municipal Corporation of the Town of Onoway;
- 3.10 **"Day"** means a continuous period of twenty four (24) hours or part thereof;
- 3.11 **"Dog"** means any male or female species of the Canidae family;
- 3.12 **"Domestic Animal"** means animals of a species of vertebrates or invertebrates that have been domesticated by humankind so as to live and breed in a tame condition or which depend on humankind for survival, or for agricultural use or for resale and shall include, but not be limited to pigs, horses, sheep and poultry. It shall include such animals that have been domesticated for and kept as pets and shall include but not be limited to cats, pigeons, fishes, amphians, reptiles and rabbits;
- 3.13 **"Guide Dog"** means a specially trained dog kept by any handicapped person for the express purpose of compensating for or ameliorating the effects of that person's handicap;
- 3.14 **"Identification Tag"** means a tag issued by the Town of Onoway to an owner who paid the prescribed license fee and upon registration of a dog or cat as defined by this Bylaw. Such identification tag, together with a dated receipt for the fees constitutes a license to keep the animal described on the receipt;
- 3.15 **"Keep"** means to own, possess, harbor, maintain or have control or custody of an animal;

- 3.16 **"Keeper"** means a person who owns, possesses, harbors, maintains or has control or custody of an animal;
- 3.17 **"Kennel"** means any one location, shelter, room, dwelling or place where three (3) or more of the same animals (exception are fishes) are harboured at any time, except for premises used for the care and treatment of animals operated by a qualified veterinarian nor does it include premises known as the pound as defined by this Bylaw;
- 3.18 **"Leash"** means a lead not harmful to the animals and shall not be more than six (6) feet long;
- 3.19 **"License Fees"** means the license issued under the provisions of this Bylaw for the Keeping of an animal in the Town of Onoway, the amount is prescribed in "Schedule A" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 3.20 **"Municipal Manager"** means the Chief Administrative Officer, who is duly appointed to that position for the Town of Onoway at any given time and includes any person authorized to act for and in the name of that individual;
- 3.21 **"Municipality"** means the Town of Onoway in the Province of Alberta;
- 3.22 **"Offence Tag"** means a ticket, tag or similar document issued for any bylaw offence as an alternative to the issuance of a Summons;
- 3.23 **"Owner"** means and includes any keeper, person, partnership, associate or corporation, owning, possessing or having charge of or control over any animals or harbouring or having charge of any animal, or suffering or permitting any animal to remain about his or her house, property or premises either temporarily or permanently and where the owner is a minor, the person responsible for the custody of the minor;
- 3.24 **"Peace Officer"** means each and every member employed and duly sworn in as a Bylaw Enforcement Officer or Special Constable Community Peace Officer in the Town of Onoway. It shall also mean any R.C.M.P. officer;
- 3.25 **"Police Dog"** means a dog of any breed owned by the Royal Canadian Mounted Police for the purpose of aiding in law enforcement and trained or in training for that purpose;
- 3.26 **"Pound"** means the premises designated by the Municipal Manager for the Town of Onoway for the purpose of impounding all animals found to be at large in violation of this Bylaw and caring for tagged animals whose owners are not available for the immediate return of the animal;
- 3.27 **"Pound Keeper"** means the person or persons owning and/or operating a place designated by the Municipal Manager of the Town of Onoway to be operated as a Pound;

- 3.28 **"Public Nuisance"** with respect to the activities of any animals includes but is not limited to:
- 3.28.1 Biting a person or persons;
 - 3.28.2 Chasing people, bicycles, automobiles or other vehicles;
 - 3.28.3 Excess noise such as but not limited to barking, snarling, howling or otherwise disturbing any person or animal;
 - 3.28.4 Causing damage to property, other animals or person;
 - 3.28.5 Upsetting waste receptacles or scattering the contents thereof; or
 - 3.28.6 Being left unattended in any motor vehicle unless the dog is restricted so as to prevent access to persons as long as such restraint provides for suitable ventilation.
- 3.29 **"R.C.M.P."** means the Royal Canadian Mounted Police;
- 3.30 **"Register"** means a listing held by the Town of Onoway, which is acknowledgement of animals other than dogs and cats, and which is kept for the purpose of public safety and to facilitate return of registered animals to owner of same; and
- 3.31 **"Seeing Eye Dog" means** a specially trained dog kept by any handicapped person for the express purpose of compensating for or ameliorating the effects of that person's handicap;
- 3.32 **"S.P.C.A."** means the Society for the Prevention of Cruelty to Animals in the Province of Alberta;
- 3.33 **"Stray"** means an animal without an owner who is responsible for the housing, feeding and health of such animal;
- 3.34 **"Vicious Animal"** means an animal of any age, breed or gender which:
- 3.34.1 Shows or demonstrates a propensity, disposition or potential to attack or bite or injure, without provocation, humans or other animals; or
 - 3.34.2 Without provocation, chases, bites or attacks humans or other animals; or
 - 3.34.3 Poses a continuing threat of serious harm to other animals or humans; or
 - 3.34.4 Is bred or trained for the activity of "fighting"; or
 - 3.34.5 Has been used by any person in the activity of "fighting"; or

- 3.34.6 Has been declared a Vicious Animal under this Bylaw or a Dangerous Animal under the Dangerous Dogs Act;
- 3.35 **"Violation Ticket"** means a violation ticket as defined by this Bylaw;
- 3.36 **"Wild Animal"** mean animals that have not been domesticated for agricultural use.

SECTION 4 LICENSING AND REGISTER

- 4. Provisions of licensing and register shall be:
 - 4.1 All persons bringing any wild or domestic animal or animals (this section does not deal with Dogs or Vicious Animal or Animals) within the boundaries of the Town of Onoway to keep within the boundaries of the Town of Onoway shall license their dog or cat and register them with the Town of Onoway. The owner of a dog or cat who doesn't license and registered them shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; unless:
 - 4.1.1 The dog is a puppy no more than six (6) months; (except if it is a vicious animal)
 - 4.1.2 The cat is a kitten no more than twelve (12) weeks;
 - 4.1.3 A license has been issued by the Town of Onoway with respect to that dog or cat and the dog or cat is wearing a collar to which a "tag" evidencing the currency of the license is firmly attached;
 - 4.1.4 A Register form has been completed by the owner of an animal other than dog or cat at the Town of Onoway;
 - 4.2 A person who is a visitor to the Town of Onoway or is temporarily in the Town of Onoway on business and keeps any animal in the Town of Onoway **no more** than fourteen (14) days in any six (6) calendar months, or such further period as may be authorized by written permission from the Town of Onoway Municipal Manager, must register the animal with the Town of Onoway. The owner of an animal who doesn't register the animal shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
 - 4.3 Every person who resides in the Town of Onoway and who is the owner or becomes an owner of a wild and/or domestic animal and every person who takes up residence in the Town of Onoway who is the owner of a wild and/or domestic animal shall register such

(15)

animals at the Office of the Town of Onoway on the first day when the Town of Onoway Office is open for business;

4.4 Dog and Cat licenses must be obtained on the first day on which the Town of Onoway Office is open for business after a:

4.4.1 Dog reaches the age of six (6) months;

4.4.2 Cat reaches the age of twelve (12) weeks;

4.5 All animals other than dogs and cats can be voluntarily registered at the Town of Onoway Office (this section does not apply to Dogs or Vicious Animal or Animals);

4.6 All licenses and registrations are valid for the duration of the animal's life while in the Town of Onoway boundary;

4.7 Dog and cat identification tags must be securely fastened to the dog or cat at all times. The said dog or cat shall be deemed licensed. The identification tag shall be worn at all times when the animal is in public; the license shall be deem invalid if not worn by the animal;

4.8 If a dog or cat is not wearing a collar with a valid identification tag, the owner of the said dog or cat shall be subject to a fine for allowing an un-licensed dog or cat to be at large, as per "Schedule B" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;

4.9 Each dog and cat is required to be licensed separately;

4.10 Animals other than dogs and cats can be registered in bulk for each type of animal;

4.11 Every Owner shall provide the Municipal Manager or Designate for the Town of Onoway with the following information when registering any animals in accordance with this Bylaw and the Town of Onoway Office shall maintain this information in a master registration book:

4.11.1 Name, address and telephone number of the Owner;

4.11.2 Name, breed, colour and sex of the animal to be registered;

4.11.3 Any identifying marks, microchip numbers or tattoos that may be distinctive for identification purposes;

4.11.4 Proof, from a duly qualified veterinary surgeon, that the animal is spayed or neutered;

4.11.5 Proof of a valid and subsisting policy of liability insurance in the coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the owner's restricted dog or vicious animal. (if applicable)

- 4.11.6 Date of license purchase;
- 4.11.7 The number stamped on each identification tag or number issued to the owner;
- 4.11.8 The amount of fee paid by the owner; and
- 4.11.9 Such other relevant and necessary information as may be required by the Town of Onoway in respect to the registration.
- 4.12 A registration fee shall be paid to the Town of Onoway for the registration of each dog and cat, such fee as set out in "Schedule A", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.13 Upon application by a person requiring the services of a Guide or Seeing-eye or Police Dog, a license and identification tag shall be issued in respect of a bona fide Guide or Seeing-eye or Police Dog without payment of fee to the owners of the dog;
- 4.14 Upon payment of the license fee, the Town of Onoway shall issue to the owner an identification tag for each dog or cat registered. The identification tag shall be marked with an identification number, corresponding to the identification number contained in the master registration book of the Town of Onoway;
- 4.15 Should an identification tag be lost or destroyed the owner shall apply to the Town of Onoway Office for a new identification tag which will be issued to the said owner at a cost as established in "Schedule A" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.16 Non-Town residents who wish to purchase an identification tag for their dog or cat, to ensure its identification should it be at large within the Town of Onoway boundary, may do so in the same manner and at a cost as established in "Schedule A" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.17 Every Owner shall provide his/her dog and/or cat with a collar to which the owner shall affix the identification tag for such dog and/or cat and the Owner shall ensure that the collar and identification tag are worn by the dog and/or cat at all times when the dog and/or cat is at any place other than the property of the Owner;
- 4.18 In no case shall an Identification tags issued under this Bylaw be transferable from one animal to another. The owner of a dog or cat, that transfers the Identification Tag shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;

- 4.19 A licensing fee paid to the Town of Onoway under this Bylaw shall not be refunded, in whole or in part, because of the death, sale or disposition of the animal in respect of which the licensing fee was paid or because the owner ceases to reside in the Town of Onoway;
- 4.20 Upon application by a new owner of an animal in respect to which a license and identification tag has been issued under this Bylaw, the Town of Onoway shall transfer the license/identification tag to the new owner without payment of any further fee. Such application shall include presentation to the Town of Onoway of a current tag and receipt and proof of purchase of the animal;
- 4.21 A Vicious Animal owner shall:
- 4.21.1 Obtain a vicious animal license, regardless of the age of the vicious animal. The owner of the vicious animal who doesn't license and registered it shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 4.21.2 Keep in force the Vicious Animal license; and
- 4.21.3 When application for a Vicious Animal license is made by an owner, the owner shall provide proof of a valid and subsisting insurance policy of liability coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the owner's vicious dog. The owner of a vicious animal who doesn't obtain and hold a valid and subsisting insurance policy shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 4.21.4 The registration fee shall be paid to the Town of Onoway for the registration of each Vicious Animal, the fee to be the amount set out in "Schedule A", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 4.21.5 Upon expiry or termination of the said liability policy the license issued for a Vicious Animal shall automatically become null and void; and
- 4.21.6 No Vicious Animal is permitted to be "at large" in the municipal boundaries of the Town of Onoway. The Owner of any animal found "at large" within the municipal boundaries of the Town of Onoway shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.22 The Town of Onoway shall cause to be created a series of tags made of durable material and stamped or embossed with the name "Onoway", together with a serial number, which tags shall be issued to owners of dogs and cats who pay the prescribed license fees and are granted a license to keep a dog or cat within the Town of Onoway. A tag, with its unique serial number, together with a dated receipt for fees paid, shall constitute the license required under this Bylaw to keep a dog or cat.

SECTION 5 RESTRICTIONS AND RESPONSIBILITIES

5. It shall be the responsibility the owners of all wild and domestic animals to ensure that:
- 5.1 No person shall keep or harbor more than two (2) animals of the same kind whatever sex or age at the same time in any residential area or on properties smaller than one-half (1/2) acre in size within the Town of Onoway boundaries nor shall they be allowed on the Town of Onoway streets or parks, unless a Development Permit for operating a kennel has been sought and obtained from the Town of Onoway as per their Land Use Bylaw. (Specifically, a person may have two dogs, two cats, two hamsters and two rabbits at the same time but no more than two of each kind of animal at one time.) Fish in an Aquarian or pond are an exception to this regulation. The owner that keeps or harbors more than two (2) animals of the same kind shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.1.1 Any person who wishes to keep or harbor more than two (2) animals of the same kind whatever sex or age at the same time in a non residential area or on a property larger than one-half (1/2) acre in size within the Town of Onoway boundaries, are required to obtain written permission from the Municipal Manager or Council, unless a Development Permit for operating a kennel has been sought and obtained from the Town of Onoway as per their Land Use Bylaw. The person that keeps or harbors more than two (2) animals of the same kind who doesn't have written permission from the Municipal Manager or Council or a valid Development Permit shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.1.2 No animals, other than cats and dogs and other small pets, may be harboured on any property smaller than one-half acre in size within the municipal boundaries, nor shall they be allowed on municipal streets or parks, except by permission of the Municipal Manager.
- 5.2 No owner of any animal shall leave the animal's excrement/defecation (waste matter) on public or private property other than the property of its owner. The excrement/defecation shall be removed immediately. The owner of the animal who leaves and does not remove immediately the animal excrement/defecation (waste matter) on public or private property shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council:
- 5.2.1 A handicapped owner of a registered guide dog or seeing eye dog is not subject to the obligation imposed in paragraph 5.2;
- 5.2.2 Every person who keeps an animal on the animal owner private property within the Town of Onoway shall regularly remove all exposed excrement/defecation (waste matter)

matter from the area and dispose of it in a sanitary manner and shall at all times maintain the property in a sanitary condition satisfactory to the Bylaw Enforcement Officer or Community Peace Officer of the Town of Onoway and Public Health Authorities, or be subject to a fine as per "Schedule B";

- 5.3 No animal is permitted to be "at large" in the municipal boundaries of the Town of Onoway. The Owner of any animal found "at large" within the municipal boundaries of the Town of Onoway shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.4 No animal shall bark or snarl or howl or in any other manner excessively disturb the quiet of any person. The owner of any animal found to be barking or snarling or howling or in any other manner excessively disturbing the quiet of any person shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.5 No animal that is suffering from or is suspected to be suffering from a communicable disease shall not be allowed to be at large or to come into contact with other animals or humans. The owner of said diseased animal shall ensure that the said diseased animal is kept locked up securely and shall take such steps and precautions as are required by a veterinary surgeon to prevent the transmission of the disease. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.6 No animals shall be permitted to be a public nuisance by:
- 5.6.1 No Owner shall cause, allow, or permit another person to cause his/her Dog while on any property to:
- a) Bark at any person; or
 - b) Chase any person or vehicle; or
 - c) Attack any person; or
 - d) Chase, challenge, or attack any animal owned or being kept by another person; or
 - e) Cause any damage or nuisance therein
 - f) the provisions of this section shall not apply to a blind person who is being guided by a bona fide "Seeing Eye" or Guide Dog.
- 5.6.2 The Owner of any animals found doing any of the actions described in the preceding clauses (5.6.1 a to f) shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;

- 5.7 The Owner of a female animal "in heat" shall not have such animal located where it is a source of attraction to other male animals. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.8 When a Vicious Animal is on the premises of its Owner, it shall be kept confined indoors under the effective control of person of the age of eighteen (18) years or older, or shall be confined in a securely enclosed and locked pen, or other structure constructed and secured in such a fashion as to prevent the escape of the Vicious Animal, and to prevent the entry of persons or animals unauthorized by the Owner. The pen shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of one (1) foot. Furthermore, the owner shall take all the necessary step to ensure that is does not bite, chase, or attack any human or other animal whether the person or animal is on the property of the owner or not. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.9 When a Vicious Animal is off the premises of the Owner, it shall be under the effective control of a person of the age of eighteen (18) years or older, securely muzzled, and shall be either harnessed or leashed securely to effectively maintain immediate Physical Control and prevent it from attacking or biting humans or other animals. This requirement shall not apply when the Vicious Animal is in a building or enclosure in attendance at a bona fide animal show, or confined in a pen or approved kennel. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 5.10 No person shall lead, ride or drive livestock on any parkland or street in the Town of Onoway other than in a parade or if authorized by the Municipal Manager. Owners of livestock not so authorized by the Municipal Manager shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council.

SECTION 6 ANIMAL CONTROL OFFICER / POUND KEEPER

- 6.0 Empowerment and regulations for an Animal Control Officer and/or Pound Keeper are as follows:
- 6.1 The Animal Control Officer and Pound Keeper shall be appointed by Council or the Municipal Manager to the position of Animal Control Officer or Pound Keeper whose duties entail carrying out the provision of this Bylaw;

- 6.2 Each Animal Control Officer and Pound Keeper shall be responsible to the Council and the Municipal Manager for the ongoing administration, maintenance and operation of animal control service within the Town of Onoway as contemplated by this Bylaw;
- 6.3 Where any animal is seen to be at large and it is apparent that no responsible person is exercising control over the animal, the Animal Control Officers or Pound Keeper are authorized to capture, trap, pen up, tether or impound any animals within the Town of Onoway:
 - 6.3.1 In respect of which he or she believes an offense under this Bylaw is being or has been committed;
 - 6.3.2 Any animals, regardless of breed, that are at large;
 - 6.3.3 That which is named or described or otherwise designated in a complaint by any person as creating a public nuisance;
 - 6.3.4 That which is named or described or otherwise designated in a complaint made pursuant to the Dangerous Dogs Act;
 - 6.3.5 That which is actually or apparently affected with a Communicable Disease and the owner refuses or fails to take adequate precautions to avoid danger to other persons or animals; or
 - 6.3.6 No person shall attempt such capturing, penning or tethering unless it appears to be possible without exposing any person to probable injury, and without undue injure to the animal;
- 6.4 The Animal Control Officer and Pound Keeper are authorized to enter any private property or premises within the Town of Onoway without the permission of the owner or occupant, in respect of which he or she believes an offense under this Bylaw is being or has been committed;
- 6.5 The Animal Control Officer and Pound Keeper are authorized to take reasonable measures to subdue and capture animals found to be in contravention of this Bylaw; and
- 6.6 No action shall be taken against any person acting under the authority of this Bylaw for damages or destruction or other disposal of any animal.
- 6.7 An Enforcement Officer shall:
 - a) receive and impound any Dog seized under the provisions of the Bylaw; and
 - b) keep a record of such Dog on a form approved by the Municipal Manager; and
 - c) ensure that any Dog so impounded is provided with sufficient food and potable water to maintain the health and comfort of Dog; and
 - d) provide the services of a veterinarian, as soon as practical, for any Dog that appears to be ill or injured; and
 - e) ensure that no Dog while impounded, is unnecessarily

mistreated;
f) charge a fee for impoundment as specified in Schedule "A" of this Bylaw.

6.8 It shall be the duty of the Enforcement Officer, and such other person or persons as may be authorized by Council, to confine all Dogs captured for violation of this Bylaw in the pound subject to the Owner's right to redeem the Dog within seventy-two (72) hours from the time of the impounding upon payment of any fee owed as outlined in Schedule "B" of this Bylaw to the Enforcement Officer or to the Pound Representative.

a) Notwithstanding Section 6.8 and pursuant to Section 7(2) of the Animal Protection Act as amended from time to time, if, in the opinion of an Enforcement Officer, the animal appears to be a purebred animal or if it bears an obvious identification device, tattoo, brand mark, tag or license, the applicable time limit under Section 7(2) of the Animal Protection Act shall be ten (10) days after the date on which the animal was impounded.

6.9 The Enforcement Officer shall, if the Dog being impounded is wearing a Dog tag or any other identification, make a conscientious effort to notify the Owner that the Dog has been impounded and give said Owner a reasonable period of time to claim the Dog. An Owner may redeem an impounded Dog upon payment to the Enforcement Officer or Pound Representative of all fines, fees and costs prescribed in this Bylaw prior to release to the Owner of any Dog.

6.10 In any case, where a Dog is found to be ill, has been injured or deemed unsuitable for adoption and it has been determined by a veterinarian or Enforcement Officer that the Dog should be euthanized, the Dog may be euthanized as soon as practical by a veterinarian or Animal Control Officer.

6.11 Any Dog that has been impounded for longer than the period prescribed in this Bylaw may, at the discretion of the Enforcement Officer, be adopted, placed with an Animal Rescue organization, or euthanized.

SECTION 7 OBSTRUCTION OF THE ANIMAL CONTROL OFFICER OR POUND KEEPER

7. No person, whether or not he or she is the owner of the animal which is being or has been pursued or captured, shall:

7.1 Interfere, hinder, delay attempt or obstruct an Animal Control Officer or Pound Keeper who is attempting to capture or who has captured any animal in accordance with the provisions of this Bylaw. The person who interferes, hinders, delays attempt or obstructs an Animal

Control Officer or Pound Keeper who is attempting to capture or who has captured any animal shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;

- 7.2 Negligently or willfully tamper with or unlock or unlatch or otherwise open any vehicle or pen or enclosure in which an animal captured for impoundment has been placed so as to allow or attempt to allow such animal to escape there from. The person who negligently or willfully tampers with or unlocks or unlatches or otherwise opens any vehicle or pen or enclosure in which an animal captured for impoundment have been placed so as to allow or attempt to allow such animals to escape shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 7.3 Remove, or attempt to remove, any animal from the possession of an Animal Control Officer or Pound Keeper who is in the process of carrying out his/her duties under this Bylaw. The person who removes, or attempts to remove, any animal from the possession of an Animal Control Officer or Pound Keeper who is in the process of carrying out his / her duties shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 7.4 Induce or persuade any animal to enter a house or other place where it may be safe from capture by the Animal Control Officer or Pound Keeper; or otherwise assist any animal escape capture. The person who induces or persuades any animal to enter a house or other place where it may be safe from capture by the Animal Control Officer or Pound Keeper; or otherwise assists any animal escape capture shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 7.5 Negligently or willfully, open any gate, door or other opening in a fence or enclosure in which an animal has been confined; or otherwise obstruct any animal's confinement, thereby allowing the said animal to be at large within the Town of Onoway. The person who negligently or willfully opens any gate, door or other opening in a fence or enclosure in which an animal has been confined; or otherwise obstructs any animal's confinement, thereby allowing the said animal to be at large within the Town of Onoway, shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council.

SECTION 8 CONTROLS AND CARE OF ANIMALS

8. The control and care of animals is everyone's responsibility;

- 8.1 No person, being the owner or a person in charge of an animal or Animal Control Officer or Pound Keeper, shall be permitted to abuse an animal. The person who abuses any animal shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 8.2 No person, being the owner or a person in charge of an animal, shall permit it to be at large within the Town of Onoway;
- 8.3 No person, being the owner or a person in charge of an animal, shall permit it to be a public nuisance;
- 8.4 No person, being the owner or a person in charge of an animal, shall permit the animals to attack, threaten, bite, chase or otherwise injure or intimidate any other person or animal;
- 8.5 If a complaint is received that an animal has attacked, threatened, bitten, chases or otherwise injured or intimidated any person, animal or transportation unit, the Animal Control Officer or R.C.M.P. shall investigate the complaint and if the complaint appears to be justified and such action warranted, may:
 - 8.5.1 Issue to the owner a Violation Ticket or a Notice to Appear before a judge of the Provincial Court or Alberta according to the provision of this Bylaw;
 - 8.5.2 Seize and impound the animal, and may:
 - 8.5.2.1 Release the animal to the owner upon being satisfied that all requirements of this Bylaw have been met and that adequate precautions have been taken to prevent any reoccurrence of the offence, or
 - 8.5.2.2 Impound that animal or apply to a court for an order that the animal be removed from the Town of Onoway limits or that it be destroyed;
- 8.6 If a complaint is received that an animal is being a public nuisance, the Animal Control Officer shall investigate the complaint and if the complaint appears justified, shall notify the owner of the animal of the complaint, and shall direct the owner to prevent the animal from doing those things that created a public nuisance; and
- 8.7 If, after having received such notification, the owner fails to prevent his animals from again being a public nuisance, the Animal Control Officer shall issue to the owner a Violation Ticket.

SECTION 9 VICIOUS ANIMALS

- 9. Any person who harbors within the Town of Onoway limits a Vicious Animal shall:

- 9.1 Immediately bring this to the attention of the Town of Onoway Office; and
- 9.2 Prominently display at the front and rear entrances to his or her property, a sign stating "Beware of Dog" or "Beware of Vicious Animal". Failure to display proper signs at the front and rear entrance of the property shall be considered to have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 9.3 The owner of an Animal, which the owner has any reason to believe may be a Vicious Animal, shall keep such animal in accordance with all provision of this Bylaw which apply to a Vicious Animal unless and until the Animal Control Officer has determined that the animal is not a Vicious Animal and has so advised the owner in writing;
- 9.4 If the Pound Keeper, Police Constable, Municipal Manager or a Bylaw Enforcement Officer determines or believes on reasonable grounds that an animal is a Vicious Animal, either through personal observation or on the basis of facts determined after an investigation initiated by a complaint, he or she shall:
 - 9.4.1 Have the Bylaw Enforcement Officer issue the owner with a written notice that the animal has been determined to be a Vicious Animal; and
 - 9.4.2 Require the Owner comply with all the provisions of this Bylaw with respect to a Vicious Animals; and
 - 9.4.3 Inform the Owner that if the Vicious Animal is not kept in accordance with this Bylaw, the Owner will be fined, or subject to enforcement action pursuant to this Bylaw;
- 9.5 Where the owner of an animal that has been determined to be a Vicious Animal produces information to the Municipal Manager of the Town of Onoway that may alter a determination made under Section 9.4 the Municipal Manager shall, as soon as is reasonably possible, cause the matter to be reviewed and make a final determination; and
- 9.6 In addition to the remedies set forth in this bylaw, if the Municipal Manager of the Town of Onoway, Bylaw Enforcement Officer or Police Constable determines that a Vicious Animal is not being kept in accordance with this Bylaw, he or she may:
 - 9.6.1 Make application to the court for an order directing that such Vicious Animal be controlled in accordance with this Bylaw; be destroyed or be removed from the Town of Onoway; or
 - 9.6.2 Make a complaint pursuant to the Dangerous Dogs Act, for an order directing the Vicious Animal be controlled or destroyed.

SECTION 10 KENNEL

- 10. Kennel restrictions and regulations:
 - 10.1 No person shall operate a kennel within the boundaries of the Town of Onoway without first obtaining a development permit and a Kennel License. Failure to obtain a development permit and a Kennel License shall be deemed to have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
 - 10.2 All Kennel Licenses shall be valid only for the period January 1st to December 31st in the year for which the license is issued. A person holding an expired license shall be deemed to have no license;
 - 10.3 The fees for a Kennel License within the Town of Onoway shall be in accordance with "Schedule A" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
 - 10.4 Any person harboring or keeping more than two animals (as per 5.1) in a single place shall be deemed to operating a kennel;
 - 10.5 The Town may issue a Kennel License upon the application of any person provided that the proposed kennel otherwise meets the requirements of all other applicable municipal legislation and, in particular, the Land Use Bylaw and any conditions imposed thereunder;
 - 10.6 The Town of Onoway will shall not issue a Kennel License for any person to operate a kennel when, in the opinion of the Town of Onoway, operation of the kennel would interfere with the use and enjoyment of any property located within 100 meters of the proposed site of the kennel.
 - 10.6.1 In forming such opinion the Town of Onoway may advise property owners within the 100 meters of the proposed kennel of the application and may seek advice from any person;
 - 10.7 The Town of Onoway, shall within 60 days of any application for a Kennel License either:
 - 10.7.1 Grant the Kennel License; or
 - 10.7.2 Advise the applicant in writing that the license is refused and the reason or reasons for such refusal;
 - 10.8 After issuance of a Kennel License, should the Town of Onoway receive bona fide complaints from two (2) or more neighbors living within 100 meters of a kennel, it shall conduct an inquiry to determine if the kennel is being operated according to the provisions of all applicable legislation and if it is not being so operated, shall advise the operator of any infractions or deficiencies and the operator shall have 14 days within which to correct such infractions or deficiencies;

- 10.8.1 When the operator of a kennel has been advised of the infractions of legislation or deficiencies with respect to the operation of his or her kennel, and has been given time to correct such infractions or deficiencies and has failed to correct the same, then the Town of Onoway may revoke or refuse to renew the Kennel License of the operator and may impose other penalties provided under this Bylaw;
- 10.9 When a Kennel License has been issued to a person who operates the kennel according to all applicable legislation or who, on notice corrected any infractions or deficiencies, then the Town of Onoway shall not revoke or refuse to renew the Kennel License of that person without first giving that person one year written notice of the intention of the Town of Onoway to revoke or refuse to renew the Kennel License;
- 10.10 Any enclosure or pen shall:
- 10.10.1 Have a secure top attached to all sides;
- 10.10.2 Have a secure bottom effectively attached to the sides;
- 10.10.3 The sides shall be buried in the ground to a minimum depth of thirty (30) centimeters or imbedded in a concrete pad;
- 10.10.4 Be of sufficient height, strength and stability to contain the animal;
- 10.10.5 Form a confined area with no side in common with a perimeter fence;
- 10.10.6 Have a gate which is self-closing and has a lock;
- 10.10.7 Be capable of containing an animal in a secure and humane manner;
- 10.10.8 Be approved by the Bylaw Enforcement Officer of the Town of Onoway; and
- 10.11 Owners who fail to comply with paragraph 10.10 shall be deemed to have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council.

SECTION 11 IMPOUNDMENT

11. Provision of Impoundment:
- 11.1 It shall be the responsibility of the Municipal Manager to establish one or more pounds for the impounding or keeping of animals captured. The said Municipal Manager is hereby authorized and empowered to make all such rules and regulations, not inconsistent with this

Bylaw and the rules and regulations of the S.P.C.A. as he/she shall consider necessary for the conduct or regulation of such pound or pounds. The Town of Onoway shall enter into an agreement and appoint a pound keeper and such other person as it shall deem necessary for the carrying into effect of the provisions of this Bylaw and make such rules and regulations, for their conduct as it deems necessary;

- 11.2 It shall be the duty of the Animal Control Officer, and such person or persons as shall be authorized and appointed by Council or the Municipal Manager to capture or place traps for animals found at large within the limits of the Town of Onoway contrary to the provisions of this Bylaw or found upon any street or in any public place in the Town of Onoway and to impound same in said pound, and the said animal impounded shall be kept there confined subject to the owner's or possessor's right to redeem same within seventy two (72) hours from the time of their capture, excluding Weekend and Statutory holidays;
- 11.3 The impounded animal shall not be released from said pound unless the owner or possessor can present to the satisfaction of the pound keeper that he/she has paid all fines and pound fees, as set out in "Schedule B" and has obtained the necessary clearance from the Animal Control Officer or the Municipal Manager and that a license has been obtained with respect to such animal;
- 11.4 Any person authorized by this Bylaw to enforce the provisions contained herein may enter into the land surrounding any building in pursuit of any animals which been at large;
- 11.5 The Animal Control Officer or any other person or persons duly qualified to handle a tranquilizer gun is hereby authorized, when all normal attempts to capture an animal have failed and the animal poses a serious and imminent threat to the public, to use a tranquilizer gun in order to effect the animal's capture;
- 11.6 Each animal impounded under the provisions of this Bylaw shall be subject to an impounding fee as set down by the Pound Keeper. The above mentioned fees shall apply for each and every day of confinement to a maximum of seventy two (72) hours as is fore-stated;
- 11.7 After seventy two (72) hours of confinement if no owner or the municipality shall appear at the pound to claim the animal, the said animal shall be destroyed or otherwise disposed of, by sale;
- 11.8 Immediately after the seventy two (72) hours pursuant to Section 11.7 of this Bylaw, the property interest of any owner of the impounded animal shall be deemed to have been extinguished, and full ownership to have been vested to the Veterinary Clinic;
- 11.9 The purchaser of an animal from the Pound pursuant to the provisions of this section of the Bylaw shall obtain full right and title to it and the right and title of the former owner of the animal shall cease thereupon;
- 11.10 It shall be the duty of the Animal Control Officer to attempt, to the best of his/her abilities, to ascertain the name of the owner of any impounded animal. Upon obtaining the name of the said owner, the Animal Control Officer or Pound Keeper shall serve the said owner with

a Notice of Impoundment, either by serving said notice personally or by sending said notice by mail to the last known address of said owner;

- 11.11 If the said notice is mailed to the owner, the said owner will have been deemed to have received the said notice within forty eight (48) hours from the time of mailing;
- 11.12 The Animal Control Officer shall report any apparent communicable disease, illness, injury, unhealthy conditions or other signs of distress of any dog or domestic animals impounded to a veterinary surgeon or the S.P.C.A. and act upon their recommendations. The Owner shall be responsible for all charges resulting from any veterinary examinations and reaction to the Owner's dog or animal;
- 11.13 The Animal Control Officer, with the Municipal Manager's authorization, may retain or order the retention of any animal for a longer period of impoundment if in his/her opinion; the circumstances warrant the expense of extending the impoundment;
- 11.14 The Animal Control Officer and such person or persons as shall be authorized and appointment by Council or the Municipal Manager may place humane trap or traps for the capture of animal, in areas where there are serious health and safety concerns about the number of stray or wild animals;
- 11.15 The property owner where the humane trap or traps been placed will be asked to check on the trap for any animal that been caught, and to inform the Animal Control Officer of such;
- 11.16 The Animal Control Officer and such person or persons authorized to set the traps are to deliver all trapped animals to:
 - 11.16.1 The owner, if there is an Identification Tag on the animal. If the owner is not immediately available or at home the animal shall be taken to the pound;
 - 11.16.2 The lagoon site, if the animal is a skunk or porcupine or any species of wild animals that normally live in a treed area;
 - 11.16.3 The designated pound, if the animal has not been stated above.

SECTION 12 RECLAIMING OF IMPOUNDED ANIMALS

12. Provision of Reclaiming of Impounded animals:
 - 12.1 The owner of any licensed impounded animals may reclaim the animals from the pound, provided:
 - 12.1.1 The owner does so within seventy two (72) hours from the time of impoundment excluding Weekends and Statutory Holidays, or before the animal has been sold or disposed of; and

- 12.1.2 The owner has paid for the impoundment fees and veterinary fees as set out in "Schedule A", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution of Council, and
- 12.1.3 The owner also must show proof of having obtained a license for the animals as required by this Bylaw;
- 12.2 The owner of any unlicensed impounded animal may reclaim the animal from the pound provided:
 - 12.2.1 The owner does so within seventy two (72) hours from the time of impoundment excluding Weekends and Statutory Holidays, or before the animal has been sold or disposed of; and
 - 12.2.2 The owner has paid for the impoundment fees and veterinary fees as set out in "Schedule A", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution of Council, and
 - 12.2.3 The owner has paid for the penalty or penalties set out in "Schedule B", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution of Council, and
 - 12.2.4 The owner obtains a license for the animal as required by this Bylaw;
- 12.3 Notwithstanding the foregoing, the owner of an animal may not redeem such animals if the Animal Control Officer has reasonable grounds to believe and does believe that the animal is a Vicious Animal and that the owner has failed to comply with the provision of this Bylaw respecting Vicious Animal. Where the Animal Control Officer believes that any animal is a Vicious Animal, he/she may make application for an order directing that the animal be controlled or destroyed;
- 12.4 No Vicious Animals may be resold by the Animal Control Officer to any person who intends to keep the Vicious Animal within the Town of Onoway boundaries; and
- 12.5 An owner surrendering an animal shall sign a release form and pay the fees as per "Schedule A", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution by Council.

SECTION 13 ENFORCEMENT ON CERTAIN PRIVATE PROPERTIES

- 13. Provision of Enforcement on Certain Private Properties:

- 13.1 The Town of Onoway may agree to patrol and enforce provisions of this Bylaw on private property including condominium sites, mobile home parks and commercial site, etc upon the following conditions:
 - 13.1.1 The Owner of the private property shall make a written request to the Municipal Manager that this bylaw be enforced on its property; and
 - 13.1.2 The Owner of the private property shall agree to relieve the Town of Onoway or its employees from any liability claim and save the Town of Onoway or its employees harmless from any and all legal actions which may arise as a result of the Town of Onoway or its employees enforcing this Bylaw on its property, excepting when such legal actions arise due to the negligence of the Town of Onoway or it employees; and
 - 13.1.3 The Private Property Owner shall delivery a "site plan" of the property in question to the Municipal Manager;
- 13.2 Notwithstanding this section, for the purpose of enforcement of this Bylaw, but not for the purpose of investigation only, the Animal Control Officer is authorized to enter into any premises, including privately owned premises, at any time, provided however, that the word "premises" does not include that part of a interior building used as a dwelling house or business.

SECTION 14 OFFENCE TAG

- 14. Provision of Offence Tag:
 - 14.1 The Animal Control Officer, Pound Keeper, Police Officer, Bylaw Enforcement Officer or Community Peace Officer may enforce the provisions of the Bylaw and is hereby authorized and empowered to issue an Offence Tag to any Person who contravenes any provisions of this Bylaw.
 - 14.2 Any Offence Tag shall be in a form approved by the Municipal Manager and shall state:
 - 14.2.1 The Name of the offender; and
 - 14.2.2 The offence; and
 - 14.2.3 The appropriate fine for the offence as specified in "Schedule B" of this Bylaw; and
 - 14.2.4 That the fine shall be paid within seven (7) days of the issuance of the Offence Tag;
 - 14.3 Where a contravention of this Bylaw is of a continuing nature, further Offence Tags for the same offence may be issued by the Animal Control Officer, provided however, that no more than one Offence Tag (for the same offence) shall be issued for each day that the contravention continues;

- 14.4 Where an Offence Tag is issued pursuant to this Bylaw the person to whom the Offence Tag is issued may, in lieu of being prosecuted for the offence, pay to the Town of Onoway the amount specified on the Offence Tag;
- 14.5 The Offence Tag may be issued by personally serving it upon the alleged offender, or by leaving it at the residence of the alleged offender with any adult member of the family of the owner or harbinger who is at least sixteen (16) years of age, or by sending the Offence Tag to the alleged offender by mail to his/her last known address;
- 14.6 If the owner or harbinger of any animals fails to pay the amount mentioned on the Offence Tag, within the time limited, the provisions of the foregoing shall no longer apply and the alleged offender shall be liable for payment.
- 14.7 If the owner or harbinger of the said animal that is liable for payment and has not done so by the time limited and is a property owner shall have the payment (fine) place on his/her tax notice;
- 14.8 If the owner or harbinger of the said animal that is liable for payment and has not done so by the time limited and is not a property owner shall be liable to prosecution in accordance with Canada and Alberta Laws and Justice;
- 14.9 Any person to whom an Offence Tag has been issued may exercise his/her rights to defend any charge of committing a contravention of any of the provisions of this Bylaw;
- 14.10 Any person may lay an information and complaint against any person for committing a breach of any section of the Bylaw; and
- 14.11 Any proper officer or official of the Town of Onoway or Crown Prosecutor may lay an information or complaint in response of any breach by any person of any of the provisions of this Bylaw, if such Officers or Officials deems such procedure to be in the interest of Justice.

SECTION 15 VIOLATIONS TICKET

- 15. Provision of Violation Ticket:
 - 15.1 Violation Ticket – instead of the procedure specified in the Criminal Code of Canada for the laying of an Information and the issuing of a summons, the procedure as set out in the Provincial Offenses Procedures Act revised statutes of Alberta and amendments thereto, Part 2, Summary Violation Tickets, or Part 3, Offense Notice Violation Tickets, as the case may be, may be followed with respect to violations occurring under this Bylaw;

- 15.2 If the fine specified on an Offence Tag is not paid within the prescribed time period then an Animal Control Officer is hereby authorized and empowered to lay a complaint and issue a Summons by means of a Violation Ticket;

SECTION 16 SUMMARY CONVICTION

16. Provision of Summary Conviction:
- 16.1 A person is a party to and guilty of an offence who:
- 16.1.1 Actually commits the offence; or
- 16.1.2 Does or omits an act for the purpose of aiding a person to commit an offence; or
- 16.1.3 Abets a person in the commission of the offence; or
- 16.1.4 Counsils or procures a person to commit an offence;
- 16.2 Any person who contravenes any provision of this Bylaw is guilty of an offence. Except as otherwise provided by this Bylaw for which a penalty is not otherwise provided, a person is liable on summary conviction to a fine of not more than \$2,500.00 and in default of payment is liable to imprisonment for a term not exceeding six months or to both such fine and imprisonment;
- 16.3 All licenses, fines and fees are to be paid before any animal is released from the Pound; and
- 16.4 Nothing in this Bylaw shall be read or construed as:
- 16.4.1 Preventing any person from exercising his/her right to defend an allegation that he/she has committed an offence under this Bylaw;
- 16.4.2 Preventing an Animal Control Officer from issuing a violation ticket or otherwise initiating Court process in any other manner permitted by law, in respect of an alleged offence.

SECTION 17 SEVERABILITY

17. In the event any provision of this Bylaw shall be declared or deemed to be invalid, then such invalid provision shall be severed and the remaining Bylaw shall remain in full force and effect.

SECTION 18 ORDERS

- 18.1 Every Order written with respect to this Bylaw must:
- a) Indicate the person to whom it is directed;
 - b) Identify the person to whom the Order relates by municipal address or legal description;
 - c) Identify the date it was issued;
 - d) Identify how the property fails to comply with this or other Municipal Bylaws;
 - e) Identify the specific provisions of the Bylaw the person contravenes;
 - f) Identify the nature of the action required to be taken to be compliant;
 - g) Identify the time within which the action must be completed;
 - h) Indicate that if the required action is not completed within the time specified, the Town of Onoway may take whatever action or measures necessary to remedy the contravention;
 - i) Indicate expenses and costs of any action or measures taken by the Town of Onoway under this Section area an amount owing to the Town of Onoway by the person to whom the Order is directed.
- 18.2 Every Order written in respect to provisions of another Bylaw must contain the same information as set out in Section 18.1, modified as necessary in the context of that Bylaw.
- 18.3 An Order pursuant to this Bylaw will be deemed to have been served on the Owner or Occupant when the Order has been:
- a) personally delivered to the Owner or Occupant;
 - b) left for the Owner or Occupant at his or her residence with a person on the premises who appears to be at least eighteen (18) years old;
 - c) sent via registered mail addressed to the last known postal address of the Owner or Occupant; or
 - d) Posted in a conspicuous place on the property referred to on the Order when the Enforcement Officer has reason to believe:
 - i) that the owner or occupant to whom the Order is addressed is evading service or;
 - ii) No other means of service is available;
 - e) if an order is sent via registered mail as referred to in Section 18.3(c) then it is deemed to be received by the Owner or Occupant five (5) business days after the Order was mailed.
- 18.4 A person who fails to comply with an Order under Section 18 of this Bylaw is guilty of an offence and liable on summary conviction before a Provincial Court Judge, to fines as listed in Schedule "B" of this Bylaw.
- 18.5 If the Enforcement Order determines that a Vicious Dog or Guard Dog is not being kept in accordance with this Bylaw, the Enforcement Officer may:
- a) Make an application pursuant to Section 545 of the Municipal Government Act, for an Order directing that the Owner keep such Dog in accordance with this Bylaw or that the Dog be removed from the Town of Onoway; or

b) Make a complaint pursuant to the Dangerous Dogs Act (Alberta) for an Order directing that the Dog be Controlled, destroyed or removed from the Town of Onoway.

SECTION 19 RESCINDS AND EFFECTIVE DATE OF BYLAWS

19. That Bylaws 615-04 and 634-05 shall be repealed on date of final passing.

19.1 That this bylaw shall come into force and effective on the date of the third and final reading.

Read a first time on this 3rd day of June, 2021.

Read a second time on this 3rd day of June, 2021.

Unanimous Consent to proceed to third reading on this 3rd day of June, 2021.

Read a third and final time on this 3rd day of June, 2021.

Signed this 3rd day of June, 2021.

Mayor Judy Tracy

**Wendy Wildman
Chief Administrative Officer**

SCHEDULE "A"
LICENSE FEES

Items	Amount
Each un-spayed Female Dog	\$100.00 (Lifetime Fee per Owner)
Each un-neutered Male Dog	\$100.00 (Lifetime Fee per Owner)
Each spayed Female Dog Upon production of a certificate from a duly qualified veterinary surgeon	\$50.00 (Lifetime Fee per Owner)
Each neutered Male Dog Upon production of a certificate from a duly qualified veterinary surgeon	\$50.00 (Lifetime Fee per Owner)
Dog Guides / Seeing Eye Dogs / Police Dogs	No Charge
Replacement Dog Tag Except for Dog Guides or Seeing Eye Dogs	\$10.00 (Each Occurrence)
Each un-spayed Female Cat	\$100.00 (Lifetime Fee per Owner)
Each un-neutered Male Cat	\$100.00 (Lifetime Fee per Owner)
Each spayed Female Cat Upon production of a certificate from a duly qualified veterinary surgeon	\$50.00 (Lifetime Fee per Owner)
Each neutered Male Cat Upon production of a certificate from a duly qualified veterinary surgeon	\$50.00 (Lifetime Fee per Owner)
Replacement Cat Tag	\$10.00 (Each Occurrence)
Surrendering of Animal	\$50.00 (Each Animal)
Vicious Animal Upon production of a valid and subsisting insurance policy of liability coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the owner's vicious animal	\$500.00 (Lifetime Fee per Owner)
Pound or Kennel Operation Veterinary do not require a license	\$100.00 (per year)
Pound or Kennel	As set by pound keeper for every twenty four (24) hours period or fraction thereof the animal been impounded

Bylaw #782-21
Animal Control Bylaw

Municipal Government Act, Chapter M-26, RSA 2000, Section 7 and 8

Veterinary	As set by the Veterinary Clinic
Animal List	No Charge

SCHEDULE "B"

OFFENCE TAGS

FINES AND PENALTIES

Section	Offence	1st Offence	2nd Offence	3rd Offence And Subsequent Offence
4.1	Failure to register or license their cat or cats or dog or dogs within the boundaries of the Town of Onoway (Does not included Vicious Dogs)	100.00	200.00	400.00
4.2	Failure to register their animal while on a temporary stay in the Town of Onoway	100.00	150.00	200.00
4.8	Failure of a dog or cat to be wearing a collar with a valid tag while not on the property of the owner	100.00	150.00	200.00
4.18	Transfer of Identification tag from one animal to another	100.00	150.00	200.00
4.21.1	Failure to obtain a vicious animal license, regardless of the age of the vicious animal	500.00	750.00	1,000.00
4.21.3	Failure to obtain a valid and subsisting insurance for a vicious animal	500.00	750.00	1,000.00
4.21.6	Allowing/Permitting vicious animal to be "at large"	500.00	750.00	1,000.00
5.1	Keeping or harboring more than two (2) animals of the same kind in a residential area or on a property that is less than ½ acres	100.00	150.00	200.00
5.1.1	Keeping or harboring more than two (2) animals of the same kind in a non residential area or on a property that is more than ½ acres without permission	100.00	150.00	200.00
5.2	Failure to removed immediately any animal excrement/defecation (waste matter) on public or private property	100.00	150.00	200.00

Bylaw #782-21
Animal Control Bylaw

Municipal Government Act, Chapter M-26, RSA 2000, Section 7 and 8

5.3	Allowing/Permitting an animal to be "at large" (not vicious animals)	250.00	500.00	750.00
5.4	Barking or snarling or howling or disturbing the quiet or peace of any person	100.00	150.00	200.00
5.5	Communicable diseased animal at large or in contact with other animals or humans or not taken all precautions that a veterinary surgeon prescribed	100.00	150.00	200.00
5.6.1	Bite, attempt to bite, bark at, chase livestock or other domestic animal or person, chase vehicle, or cause any damage or nuisance thereon	500.00	750.00	1000.00
5.7	Animal "in heat" improperly confined	100.00	150.00	200.00
5.8	Vicious animal not confined properly on owner's property	500.00	750.00	1,000.00
5.9	Vicious animal not confined properly while off owner's property	500.00	750.00	1,000.00
5.10	No authorization received by Municipal Manager	100.00	150.00	200.00
6.8/ 6.9	Impound Fees	Fees subject to pound rates	Fees subject to pound rates	Fees subject to animal pound rates
7.1	Interfere, hinder, delay attempt or obstruct an Animal Control Officer or Pound Keeper	100.00	150.00	200.00
7.2	Negligently or willfully tamper with or unlock or unlatch or otherwise open any vehicle or pen or enclosure in which an animal been impoundment to allow or attempt to allow such animals to escape	100.00	150.00	200.00
7.3	Remove, or attempt to remove, any animal from the possession of an Animal Control Officer or Pound Keeper who is in the process of carrying out his/her duties	100.00	150.00	200.00

Bylaw #782-21
Animal Control Bylaw

Municipal Government Act, Chapter M-26, RSA 2000, Section 7 and 8

7.4	Induce or persuade any animal to enter a house or other place where it may be safe from capture by the Animal Control Officer or Pound Keeper; or otherwise assist any animal escape capture	100.00	150.00	200.00
7.5	Negligently or willfully open any gate, door or other opening in a fence or enclosure in which an animal has been confined; or otherwise obstruct any animal's confinement, thereby allowing the said animals to be at large within the Town of Onoway	100.00	150.00	200.00
8.1	Abuse of an animal	500.00	750.00	1000.00
9.2	Failure to display at front and rear entrance "Beware of Dog" or "Beware of Vicious Animal" signs	100.00	150.00	200.00
10.1	Failure to obtain a kennel license or development permit to operate a kennel	100.00	200.00	500.00
10.10	Non conforming enclosure or pen	100.00	150.00	200.00
18.4	Failure to Comply with Order	500.00	750.00	1000.00
	APPLICABLE VETERINARIAN EXPENSES WILL BE ADDED TO ANY FINE OR FEE SPECIFIED ABOVE, WHERE APPLICABLE			

To: cao@onoway.ca

Subject: FW: You are invited to an AHS COVID-19 Community Conversation

Penny Frizzell

penny@onoway.ca

Municipal Clerk & Records Management

Town of Onoway

Box 540

Onoway AB

T0E 1V0

780-967-5338

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Reaghan Gamble <Reaghan.Gamble@albertahealthservices.ca> On Behalf Of Community Engagement

Sent: May 26, 2021 10:47 AM

To: Community Engagement <Community.Engagement@albertahealthservices.ca>

Subject: You are invited to an AHS COVID-19 Community Conversation

<image001.jpg>

You are invited to a North Zone AHS COVID-19 Community Conversation

Alberta Health Services invites you a virtual COVID-19 Community Conversation for the North Zone. Following an update on the status of COVID-19 in Alberta and the region, and AHS' response - including vaccine safety and efficacy - AHS medical experts will answer your questions.

Two virtual events have been scheduled:

[Wednesday, June 2, 6:00 – 7:00 pm](#)

[Thursday, June 3, 2:00 – 3:00 pm](#)

To register, click on the date that works best for you. Learn more at [Together4Health](#), and please share this invitation with friends, neighbours and colleagues who may have questions about COVID-19, and vaccines. We encourage all Albertans to become informed, and to use reliable sources to learn about COVID-19 vaccines.

Have you heard a comment about COVID-19 that you want to fact check? You can ask your question at this Community Conversation, or post your comment here and an AHS expert will

provide accurate and up-to-date information to validate or debunk your post as fact or fiction:
<https://together4health.albertahealthservices.ca/covid-immunizations>.

Please feel free to submit any questions you may have when you register, or email them to us at Community.Engagement@ahs.ca. This will help us to design a presentation that reflects your key concerns.

I look forward to meeting with you,

Nicole Merrifield,
AHS Community Engagement
<image002.png>

This message and any attached documents are only for the use of the intended recipient(s), are confidential and may contain privileged information. Any unauthorized review, use, retransmission, or other disclosure is strictly prohibited. If you have received this message in error, please notify the sender immediately, and then delete the original message. Thank you.



ONOWAY REGIONAL MEDICAL CLINIC

Onoway Regional Medical Clinic Meeting

Agenda Friday, May 28, 2021, 8:30 a.m.

Via Teams

- 1. Agenda/Additions/Acceptance**
- 2. Meeting Minutes**
- 3. Budget**
- 4. Exterior Maintenance Request Discussion**
- 5. Parking Lot Paving Cost Share**
- 6. Doctor Recruitment Process**
- 7.**
- 8. Future Meeting Date - June 16, 2021**



ONOWAY REGIONAL MEDICAL CLINIC

Onoway Regional Medical Clinic Meeting Minutes

March 26, 2021, 1:00 p.m. County Council Chambers

Attendance:

Chair Nick Gelych, LSAC, Mike Primeau, LSAC, Cindy Suter, LSAC, Brian Hartman, LSAC,
Bernie Poulin, Summer Village of Silver Sands
Larry St. Amand, Summer Village of West Cove,
Roger Montpellier, Summer Village of Val Quentin
Judy Tracy, Mayor, Town of Onoway

	Chair Gelych called the meeting to order at 1:35 p.m.
01-2021	Bernie Poulin approved the agenda as presented. <p style="text-align: right;">Carried.</p>
02-2021	Mayor Judy Tracy approves the November 25, 2020 meeting minutes, as amended. <p style="text-align: right;">Carried.</p>
03-2021	Roger Montpellier that the ORMC Board approves the 2021 Budget with deferring the renovation payback to 2022. <p style="text-align: right;">Carried.</p>
04-2021	Bernie Poulin that the ORMC Board approves discussion regarding the PIA for information. <p style="text-align: right;">Carried.</p>
05-2021	Larry St. Amand accepts the expansion update report for information. <p style="text-align: right;">Carried.</p>
06-2021	Mayor Judy Tracy approves the discussion on the grand opening, for information. <p style="text-align: right;">Carried.</p>
07-2021	Bernie Poulin accepts the discussion on Dr. Kozakiewicz for information. <p style="text-align: right;">Carried.</p>

08-2021	<p>Bernie Poulin accepts that the future meeting discussion for information and further directs Administration to schedule accordingly.</p> <p style="text-align: right;">Carried.</p>
09-2021	<p>Roger Montpellier moved to go in closed session at 2:31 p.m. to discuss:</p> <p>-personnel</p> <p>Subject to Section of 16, 17 and 24 of <i>The Freedom of Information and Privacy and Protection Act (FOIP)</i>.</p>
10-2021	<p>Bernie Poulin that we move out of closed session at 2:59 p.m.</p>
	<p>Next meetings are scheduled for April 14, 2021, June 16, August 18, October 13, and December 15, 2021 at 10:00 at the East End Fire Department.</p>
	<p>Chair Gelych adjourned the meeting at 3:05 p.m.</p>



ONOWAY REGIONAL MEDICAL CLINIC

OPERATING BUDGET
AS OF DECEMBER 31, 2020
2021 DRAFT BUDGET NO: 2

	2020 BUDGET	2020 ACTUAL	VARIANCE DOLLAR	VARIANCE PERCENT	2021 PROPOSED
REVENUE:					
PHYSICIAN OVERHEAD	-\$ 157,823	-\$ 170,442	-\$ 12,619	108%	-\$ 199,100
1-410-00 Physician Overhead - AHS	-\$ 150,823	-\$ 162,558	-\$ 11,735	108%	-\$ 191,100
1-412-00 Physician Overhead - WCB	-\$ 1,000	-\$ 848	\$ 152	85%	-\$ 1,000
1-411-00 Physician Overhead - OTHER	-\$ 6,000	-\$ 7,037	-\$ 1,037	117%	-\$ 7,000
OTHER REVENUE	-\$ 0	-\$ 900	-\$ 900	1800000%	-\$ 900
1-120-00 Municipality Contributions	-\$ 0	\$ -	\$ 0	0%	-\$ 0
1-151-00 Misc Revenue	-\$ 0	\$ -	\$ 0	0%	-\$ 0
1-415-00 Other Revenue	-\$ 0	\$ -	\$ 0	0%	-\$ 0
1-420-00 Clinic Office Rent (Beltone)	-\$ 0	-\$ 900	-\$ 900	9000000%	-\$ 900
1-190-00 Transfers from Reserves	-\$ 0	\$ -	\$ 0	0%	-\$ 0
TOTAL REVENUE	-\$ 157,823	-\$ 171,342	-\$ 13,519	109%	-\$ 200,000
EXPENSES:					
SALARIES, WAGES AND BENEFITS	\$ 120,000	\$ 114,929	-\$ 5,071	96%	\$ 125,650
2-210-00 Wages and Salaries	\$ 95,000	\$ 90,222	-\$ 4,778	95%	\$ 95,000
2-214-00 Employee Benefits	\$ 25,000	\$ 23,598	-\$ 1,402	94%	\$ 25,650
2-259-00 Casual Office Assistance	\$ 0	\$ 1,110	\$ 1,110	11100000%	\$ 5,000
CONTRACTED SERVICES	\$ 121,800	\$ 81,856	-\$ 39,944	67%	\$ 142,269
2-215-00 Mileage and Expenses	\$ 3,300	\$ 399	-\$ 2,901	12%	\$ 500
2-218-00 Membership and Registration Fees	\$ 0	\$ -	\$ 0	0%	\$ -
2-220-00 Advertising and Promotions	\$ 5,000	\$ 1,187	-\$ 3,813	24%	\$ 1,000
2-221-00 Telephone	\$ 6,000	\$ 6,558	\$ 558	109%	\$ 6,500
2-254-00 Utilities	\$ 6,000	\$ 5,058	-\$ 942	84%	\$ 9,000
2-243-00 Electronic Medical System (Telus Health)	\$ 22,500	\$ 16,686	-\$ 5,814	74%	\$ 17,000
2-244-00 IT Software/Hardware and Support	\$ 5,000	\$ 6,706	\$ 1,706	134%	\$ 15,000
2-224-00 Legal	\$ 0	\$ 664	\$ 664	6640000%	\$ -
2-250-00 Repairs and Maintenance	\$ 3,000	\$ 2,263	-\$ 737	75%	\$ 5,000
2-257-00 Janitorial Costs	\$ 15,000	\$ 11,809	-\$ 3,191	79%	\$ 40,800
2-256-00 Contracted Management	\$ 5,000	\$ -	-\$ 5,000	0%	\$ 5,000
2-230-00 Clinic Rent (LSAC)	\$ 46,000	\$ 25,319	-\$ 20,681	55%	\$ 33,449
2-251-00 Privacy Impact Support	\$ 1,000	\$ 1,188	\$ 188	119%	\$ 1,200
2-252-00 Document Shredding	\$ 0	\$ -	\$ 0	0%	\$ 3,000
2-258-00 Security	\$ 0	\$ 19	\$ 19	1920000%	\$ 820
2-232-00 Audit Fees	\$ 4,000	\$ 4,000	\$ -	100%	\$ 4,000
GOODS, MATERIALS AND SUPPLIES	\$ 17,000	\$ 16,660	-\$ 340	98%	\$ 18,000
2-240-00 Office Supplies	\$ 5,000	\$ 6,543	\$ 1,543	131%	\$ 7,500
2-222-00 Medical Supplies	\$ 12,000	\$ 10,116	-\$ 1,884	84%	\$ 10,500
2-245-00 Misc Expenses	\$ 0	\$ -	\$ 0	0%	\$ 0
OTHER	\$ 200	\$ 520	\$ 320	260%	\$ 1,550
2-274-00 Insurance	\$ 100	\$ 477	\$ 377	477%	\$ 1,500
2-280-00 Interest and Bank Charges	\$ 100	\$ 43	-\$ 57	43%	\$ 50
2-262-00 Special Projects	\$ 0	\$ 0	\$ -	100%	\$ 0
2-260-00 Repayment of Expansion to Lac Ste. Anne County	\$ 0	\$ -	\$ 0	0%	\$ 0
2-270-00 Transfers to Reserves	\$ 0	\$ -	\$ 0	0%	\$ -
TOTAL EXPENSES:	\$ 259,000	\$ 213,965	-\$ 45,035	83%	\$ 287,469
NET (SURPLUS)/DEFICIT:	\$ 101,177	\$ 42,623	-\$ 58,554	42%	\$ 87,469

47

From: Lance Draper <[REDACTED]>
Date: May 13, 2021 at 3:41:21 PM MDT
To: Brian Hartman <bhartman@lsac.ca>
Cc: Joe Duplessie <jduplessie@lsac.ca>, Andrew Miller <[REDACTED]>, Cindy Suter <csuter@lsac.ca>
Subject: RE: Onoway Medical Clinic Plaza Building

Hi Brian.

I just ran the numbers and my high level estimate for AHS to rehabilitate ½ the parking lot comes in at approx. \$60k (construction only). Design comes in at about \$10k. This design fee may increase slightly, but as I said previously, I am prepared to cover this cost for parking lot rehab only.

If we partner to rehab the parking lot, I expect shared costs to be less than \$60k each due to economies of scale. I would like to think the whole parking lot could be completed for \$100k.

Again, these are rough estimates based on previous projects. No contractors have provided any input at this time.

I hope this helps you come to a decision.

Regards,

Lance Draper, B-Tech, CET, PMP
Project Manager – Capital Management North Zone

148

Alberta Health Services
[REDACTED]



From: Lance Draper
Sent: Thursday, May 13, 2021 1:39 PM
To: Andrew Miller [REDACTED]; Brian Hartman <bhartman@lsac.ca>
Cc: Joe Duplessie <jduplessie@lsac.ca>; Cindy Suter <csuter@lsac.ca>
Subject: RE: Onoway Medical Clinic Plaza Building

Good afternoon gentlemen.

Thank you Andrew for the introduction.

Hi Brian.

This project is in its infancy stage right now as I am putting together my order of magnitude estimate for internal funding approval.

I was on site this past Tuesday to get a sense of the size of the parking lot and look at curbs, sidewalks etc. Everything else, other than the parking lot itself, appear to be in good shape and therefore will not be included in scope.

My full scope of work for the project includes replacing roofing material, replacing windows and repaving parking lot.

The plan for this project will be to hire a consultant by September (before the snow flies) and tender the work in Jan/Feb 2022 with a start as early in the Spring/Summer of 2022 as possible.

As my scope is limited to AHS assets, I am hoping the County would consider pitching in for ½ the parking lot repaving. As it would be in the best interest for those community residents using the parking lot.

I am prepared to absorb full design fee costs for the full parking lot rehabilitation.

Should the County wish to include anything more than the parking lot into scope such as curbs, or sidewalks, these items could be included but design and construction costs for these items would be the responsibility of the County.

I expect that I will not need to be back on site until the design consultant is on board.

As I will be putting the estimate out for approval within the next 2 weeks, and then beginning to prepare procurement documentation for the design consultant, I respectfully request your decision(s) by May 28, 2021.

If this time is not feasible, please let me know what would be more acceptable.

Please feel free to contact me directly to discuss further if required.

Regards,

Lance Draper, B-Tech, CET, PMP
Project Manager – Capital Management North Zone
Alberta Health Services
[REDACTED]



From: Andrew Miller [REDACTED]
Sent: Thursday, May 13, 2021 1:02 PM
To: Brian Hartman <bhartman@lsac.ca>
Cc: Joe Duplessie <jduplessie@lsac.ca>; Cindy Suter <csuter@lsac.ca>; Lance Draper [REDACTED]
Subject: RE: Onoway Medical Clinic Plaza Building

Hi Brian, thank you for the email. My intent was to reach out and see if there would be interest as the parking lot on both sides of the property line appears to be of the same age. I think at this point, and by copy of this email, I'll introduce Lance Draper, AHS Project Manager for this project. Lance will be the lead on this project from planning to completion and should be able to answer your question below. I'll also provide my availability over the next couple of weeks to meet on site and hopefully one of the proposed times can work for all.

Thank you.

- Wednesday May 19th – Morning
- Thursday May 20th – Afternoon
- Friday May 21st – Morning
- Tuesday May 25th – Morning
- Friday May 28th – Afternoon.

From: Brian Hartman <bhartman@lsac.ca>
Sent: Thursday, May 13, 2021 12:20 PM
To: Andrew Miller <[REDACTED]>
Cc: Joe Duplessie <jduplessie@lsac.ca>; Cindy Suter <csuter@lsac.ca>
Subject: Fwd: Onoway Medical Clinic Plaza Building

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message!

Hello Andrew,

My name is Brian Hartman and I am the Infrastructure Manager for Lac Ste Anne County.

Thank you for reaching out for this improvement project for the ORMC.

We would like to be involved and would like to understand what data you have so far.

Please indicate your timing for the project, scope of work, if you have included the lanes on south end with your scope of work and the initial cost estimate.

We would be happy to meet site (with masks) to review the limits of the project.

Regards,
Brian Hartman

From: Andrew Miller <[REDACTED]>
Sent: Wednesday, May 12, 2021 1:35 PM
To: Greg Edwards <GEdwards@lsac.ca>
Subject: Onoway Medical Clinic Plaza Building

Hello Mr. Edwards. First off, I apologize if this email is reaching the wrong person. From your website, it looked like you might be the best person to contact on this issue. As you know, AHS own and operate the Community Health Centre directly across from the Onoway Medical Clinic. We are in the initial stages of establishing scope for the repaving of the parking lot which we share and which the property line runs directly through the middle. We have an option to saw cut directly down the middle and only pave our portion, but I wanted to reach out and see if there was any interest from the county to pave the entire lot and share costs.

If there is someone else I should be sending this inquiry to, would you be able to redirect me or provide contact details?

Thanks very much for your time and hope to hear from you soon.

Andrew Miller *RPA, FMA*
Senior Property Manager
Capital Management - Edmonton Zone
Alberta Health Services

50



Town of Stavely
Box 249
Stavely, AB.
T0L 1Z0
Office: 403-549-3761
Fax: 403-549-3743

May 26, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97th Ave.
Edmonton, AB T5K 2B6

RE: PROPOSED PROVINCIAL POLICE SERVICE

Dear Honorable Madu,

The Stavely Town Council discussed the provinces proposal of an Alberta Police Force Service at length during the Council meeting dated May 25, 2021. We, as a Council, feel strongly against replacing the RCMP with the provinces proposed Alberta Provincial Police Service (APPS).

The Town of Stavely and the local RCMP detachments have worked hard to develop, achieve and maintain a unified relationship over many years. As with any relationship it takes dedicated and focused work on behalf of both parties to achieve a mutually beneficial outcome. The Town of Stavely has been and continues to be more than satisfied with the level of service, the commitment to our community and the degree of responsiveness from each detachment that has served the Town of Stavely.

The Council is also extremely concerned with the plans to replace the RCMP with an Alberta Provincial Police Service (APPS) and the associated financial constraints this will cause our residents in these unprecedented times and in the future.

We strongly encourage the Government of Alberta to make all efforts necessary to work with the RCMP to achieve the desired results that the communities and residents of this province both deserve and need.

Yours Truly,

Gentry Hall
Mayor
Town of Stavely

GH/cg

Cc: The Honourable Jason Kenney, Premier
Mr. Roger Reid, MLA for Livingstone-Macleod
Mr. John Barlow, MP for Foothills
K-Division, Royal Canadian Mounted Police
Alberta Urban Municipalities Association (AUMA) Member Municipalities

(51)

May 31st, 2021

Honourable Kaycee Madu
Minister Justice and Solicitor General
Office of the Minister
#424 Legislature Building, 10800 97 Ave, Edmonton AB T5K 2B6

Dear Minister Madu,

Re: Alberta Provincial Police Service (APPS)

At the Regular Council meeting for Improvement District No. 9 on May 13th, 2021, Council reviewed the plan proposed by the Government of Alberta to replace the RCMP in Alberta with a Provincial Police Service. Please be advised that the Municipal Council for ID9 is strongly opposed to the creation of this proposal. After reviewing the Fair Deal Panel's Report to Government (as well as the many letters currently circulating from Municipal elected officials) ID9 Council is voicing its firm opposition to the APPS. There are several particularly concerning items identified in the Fair Deal Panel's report, namely:

- the Fair Deal Panel's recommendation to proceed with developing a proposal for a Provincial Police Force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta better assert itself with the Canadian federation.
- Provincial and municipal governments possibly absorbing \$112.4 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP detachment and feel no need to replace them with a Provincial force. The RCMP in Lake Louise and Banff have always been responsive to community needs and feedback, and have consistently delivered professional, quality public safety services in our communities. In addition, ongoing collaboration between both Detachments and ID9 Council has resulted in a positive and adaptive presence in the region.

We have not been provided with adequate proof that the formation of the APPS would result in better outcomes for Albertans, especially when considering the increased costs to our rate payers. ID9 Council is urging the Government of Alberta to listen to Municipal Leaders as well as the results of the Fair Deal Panel's report and shift efforts to improving RCMP relationships and resources in the Province. Please do not hesitate to contact me with any comments or concerns.

Respectfully,

Chair Dave Schebek

CC: *Honourable Jason Kenney, Premier*
MLA Miranda Rosin
AUMA & RMA Memberships

DAVE SCHEBEK, CHAIR
Improvement District No. 9, Banff National Park
daveschebek@improvementdistrict9.ca
PO Box 58, Lake Louise AB | TOL 1E0

50



**BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934**

Town of Onoway
Box 540
Onoway, Alberta
T0E 1V0

Re: Lac Ste. East End Bus Society –Vehicle Replacement Fund

To the Mayor and Councillors of the Town of Onoway;

Lac Ste. Anne East End Bus Society provides a service to our Seniors that is essential for their quality of life. Without financial assistance from your municipality, in addition to others this service could not survive. Through these uncertain times we will not be requesting the bus replacement funds for 2021.

On behalf of the Lac Ste. Anne East End Bus Society, I would like to thank you for your previous contributions. Together we have created a very important and integral component for our Senior community.

Thank you again for your continued support. If you have any questions or concerns, please contact me.

Yours truly,

Lorne Olsvik, Chairman
Lac Ste. Anne East End Bus Society

Lp

LAC STE. ANNE EAST END BUS SOCIETY

BOX 540
ONOWAY
AB T0E 1V0

Invoice

Date	Invoice #
2021-May-04	80

Invoice To
ONOWAY TOWN OF BOX 540 ONOWAY, ALBERTA T0E 1V0

P.O. No.	Terms	Project

Qty	Description	Rate	Amount
	VEHICLE REPLACEMENT FUND EXEMPT FOR 2021 DUE TO COVID-19 MUNICIPAL FUNDING	6,600.00	0.00 6,600.00

Sales Tax Summary

Total Tax 0.00

Phone #	Total	\$6,600.00
---------	--------------	------------

GST/HST No.

(780) 967-5338
805 286 093

54



ANNUAL MEETING

1.0 - AGENDA

WEDNESDAY, APRIL 21ST

2021

LAC STE. ANNE EAST END BUS SOCIETY
ANNUAL MEETING
AGENDA

WEDNESDAY, APRIL 21ST 2021 AT 10:30 AM

ROOM #3, ONOWAY HERITAGE CENTRE 4708 LAC STE. ANNE TRAIL N.
PLEASE TURN OFF CELL PHONES PRIOR TO COMMENCEMENT OF MEETING

1. ADOPTION OF AGENDA

2. FINANCIAL
 - 2.1 2019 FINANCIALS AND PROFIT AND LOSS
(A MOTION NEEDED TO ACCEPT FINANCIALS AS IS DUE TO CANCELLED AGM IN 2020)
 - 2.2 2021 NOTICE TO READER
 - 2.3 2021 GIC
 - 2.4 COYLE & COMPANY IN EDMONTON 2021 FINANCIALS
(A MOTION NEEDED)

3. BUSINESS
 - 3.1 2020 SENIORS IN MOTION FINAL ACCOUNTING
 - 3.2 2020 STATISTICS
 - 3.3 2021 BUDGET
 - 3.4 2021 SUMMER VILLAGE CONTRIBUTION
 - 3.5 2021 SENIOR CLUBS LETTER OF FINANCIAL SUPPORT
 - 3.6

5. REPORTS
 - 4.1 CHAIRPERSON
 - 4.2 ANY OTHER MEMBERS

6. ADJOURNMENT



ANNUAL MEETING

2.1-2019 FINANCIALS AND PROFIT AND LOSS

2.2-2021 NOTICE TO READER

2.3-2021 GIC

LAC STE. ANNE EAST END BUS SOCIETY
Profit & Loss Budget vs. Actual
 January through December 2019

	Jan - Dec 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
ALBERTA BEACH BUS HOUSING REV.	3,600.00	3,600.00	0.00	100.0%
BUDGET SHORT FALL	0.00	8,565.00	-8,565.00	0.0%
Contributions and Support	0.00	0.00	0.00	0.0%
DEFERRED REVENUE ALLOCATION	6,776.49			
Gifts	0.00	1,000.00	-1,000.00	0.0%
GRANTS-SENIORS IN MOTION	0.00	0.00	0.00	0.0%
GRANTS - FCSS	18,910.00	18,500.00	410.00	102.2%
GST REBATE	0.00			
INTEREST REVENUE	915.49			
LAC STE. ANNE COUNTY INSURANCE	0.00	5,000.00	-5,000.00	0.0%
MUNICIPAL FUNDING-COORD./DRIVER	60,000.00	60,000.00	0.00	100.0%
REVENUE-CHARTERS	475.00			
REVENUE-DIVIDENDS/REBATES/INTER	60.00	0.00	60.00	100.0%
REVENUE-EXCURSIONS	17,635.00	18,285.00	-650.00	96.4%
REVENUE-SCHEDULED TRIPS	80.00	500.00	-420.00	16.0%
Sales-DRIVERCASH/PUNCH CARDS	1,998.00	1,500.00	498.00	133.2%
TOWN OF ONOWAY ADMINISTRATION	0.00	5,500.00	-5,500.00	0.0%
Total Income	110,449.98	122,450.00	-12,000.02	90.2%
Expense				
ACCOUNTING FEES	1,200.00	900.00	300.00	133.3%
Advertising	2,725.34	2,800.00	-74.66	97.3%
BUS PARTS AND MAINTENANCE	774.05	100.00	674.05	774.1%
Convention or Meeting Expense	1,799.01	1,600.00	199.01	112.4%
Coordinator Health Benefits	3,599.65			
Employee Benefits	0.00	4,000.00	-4,000.00	0.0%
Equipment Rental and Maintenanc	5,740.00	12,750.00	-7,010.00	45.0%
FUEL & OIL	1,424.34	2,000.00	-575.66	71.2%
Insurance	3,190.38	5,000.00	-1,809.62	63.8%
MEALS	565.27	200.00	365.27	282.6%
Membership Dues	479.27			
MILEAGE - COORDINATOR	1,573.55	2,000.00	-426.45	78.7%
MILEAGE -DRIVER	0.00	200.00	-200.00	0.0%
NON-DEDUCTABLE INTEREST AND S...	-20.13			
OFFICE SUPPLIES	334.37	500.00	-165.63	66.9%
Other Miscellaneous Expenses	2,169.48	1,500.00	669.48	144.6%
Payroll Expenses	3,171.94	3,000.00	171.94	105.7%
Professional Services fees	0.00	5,500.00	-5,500.00	0.0%
Rent	3,600.00	3,600.00	0.00	100.0%
SERVICE CHARGES/INTEREST	33.20	200.00	-166.80	16.6%
Supplies and Materials	54.34	100.00	-45.66	54.3%
Telephone	1,019.11	1,500.00	-480.89	67.9%
TICKET PURCHASES - EXCURSIONS	21,991.52	21,300.00	691.52	103.2%
VEHICLE PURCHASE	6,776.49			
WAGES-SPARE DRIVERS	8,577.59	9,000.00	-422.41	95.3%
WAGES - COORDINATOR/DRIVER	43,680.00	43,700.00	-20.00	100.0%
WORKERS COMPENSATION	877.39	1,000.00	-122.61	87.7%
Total Expense	115,336.16	122,450.00	-7,113.84	94.2%
Net Ordinary Income	-4,886.18	0.00	-4,886.18	100.0%
Other Income/Expense				
Other Income				
Interest Earned	84.72			
Total Other Income	84.72			
Net Other Income	84.72			
Net Income	-4,801.46	0.00	-4,801.46	100.0%

LAC STE ANNE EAST END BUS SOCIETY
Financial Statements
Year Ended December 31, 2020
(Unaudited - See Notice To Reader)

LAC STE ANNE EAST END BUS SOCIETY

Index to Financial Statements

Year Ended December 31, 2020

(Unaudited - See Notice To Reader)

	Page
NOTICE TO READER	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Lac Ste Anne East End Bus Society as at December 31, 2020 and the statements of revenues and expenditures and changes in net assets for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Edmonton, Alberta
April 7, 2021

Coyle & Company
CHARTERED PROFESSIONAL ACCOUNTANTS

LAC STE ANNE EAST END BUS SOCIETY

Statement of Revenues and Expenditures

Year Ended December 31, 2020

(Unaudited - See Notice To Reader)

	2020	2019
REVENUES		
Grants and other contributions	\$ 83,711	\$ 82,510
Bus fares	3,118	20,188
Vehicle Replacement Fund restricted contributions	-	6,776
	<u>86,829</u>	<u>109,474</u>
COST OF SALES		
Vehicle purchases	-	6,776
	<u>86,829</u>	<u>102,698</u>
GROSS PROFIT (100.00%; 2019 - 93.81%)		
	<u>86,829</u>	<u>102,698</u>
EXPENSES		
Salaries and wages	49,386	56,307
Employee benefits	4,759	3,600
Business taxes, licenses and memberships	3,590	3,670
Rental	3,600	3,600
Advertising and promotion	2,075	2,725
Telephone	1,961	1,019
Professional fees	1,680	1,200
Excursion tickets purchased	1,166	21,992
Travel	1,015	1,574
Repairs and maintenance	577	7,938
Office	345	2,558
Interest and bank charges	443	53
Meals and entertainment	189	565
Meetings and conventions	-	1,799
	<u>70,786</u>	<u>108,600</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS	16,043	(5,902)
OTHER INCOME	<u>2,137</u>	<u>1,060</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	<u>\$ 18,180</u>	<u>\$ (4,842)</u>

LAC STE ANNE EAST END BUS SOCIETY

Statement of Changes in Net Assets

Year Ended December 31, 2020

(Unaudited - See Notice To Reader)

	<u>2020</u>	<u>2019</u>
NET ASSETS - BEGINNING OF YEAR	\$ 177,519	\$ 182,361
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	18,180	(4,842)
NET ASSETS - END OF YEAR	<u>\$ 195,699</u>	<u>\$ 177,519</u>

Statement date March 31, 2021
 Transit number [REDACTED]
 Customer number [REDACTED]
 Cheque images 6
 Page number 1 of 3

[REDACTED]
 Lac Ste Anne East End Bus Society
 PO Box 540
 Onoway AB T0E 1V0

Your ATB Financial Branch
 08989 Onoway Branch
 4910 50 St
 Onoway AB
 T0E 1V0

If you have any questions, contact us at
 1 800 332-8383 or visit us at
www.atb.com

A summary of your accounts on Mar 31, 2021

Deposits	Value on Mar 31, 2021
	CAD
Community Spirit Account	178,168.74
[REDACTED]	
Term/GIC Investments	140,000.00
Total Deposits	\$318,168.74



2 BIG'S
 1- 120,000.00
 1- 20,000.00

Find an error? Give us a call or drop by a branch. We'll take care of it.

A summary of Deposit Account Community Spirit Account

[REDACTED]	Transit # 08989-219
Your balance forward on Feb 28, 2021	\$183,251.90
Money out of your account (6 items)	- \$5,090.49
Money into your account (1 item)	+ \$7.33
Your closing balance on Mar 31, 2021	= \$178,168.74

Details of your account transactions

Date	Description	Money out of your account (\$)	Money into your account (\$)	Balance (\$)
Feb 28	Balance forward			\$183,251.90
Mar 9	Cheque #000000000339	\$301.76		182,950.14

724



ANNUAL MEETING

***3.1 – 2020 SENIORS IN MOTION FINAL
ACCOUNTING***

3.2 – 2020 STATISTICS

- OPERATION OVERVIEW*
- BREAKDOWN OF PASSENGERS & TRIPS*
- BREAKDOWN OF PASSENGER FROM
FCSS AREA*
- OVERVIEW OF PAST YEARS OF
RIDERSHIP*

3.3 - 2021 BUDGET

***3.4 - 2021 SUMMER VILLAGE
CONTRIBUTION REQUEST***

***3.5 – 2021 SENIORS CENTER
CONTRIBUTION REQUEST***



RECEIVED

JAN 26 2021

January 21, 2021

Attention: Lorna Porter, Seniors Event Coordinator
East End Bus Society
Box 540
Onoway, AB T0E 1V0

Ms. Porter,

Re: 2020 Family & Community Support Services (FCSS) Grant Allocation \$12,500.00

Thank you for connecting with Taryn Monteith, Community Services Coordinator, in November and for the subsequent documentation you provided in December via email.

Because of the unique situation the COVID-19 pandemic created for your organization, and the necessity to cancel the majority of your programming for 2020, the Grant Committee felt it relevant for us to get a more complete picture of the financial year for the society, and thus requested more information from the Town of Onoway. The society's partial financial statement, for the period Jan. 1 – Dec. 8, 2020, was provided to us on Dec. 8, 2020, with the understanding that there were still some entries to be made prior to yearend.

The Grant Committee has reviewed the documentation your provided, as well as the financial statement; I am happy to advise that they felt there were sufficient expenses within the financial statement that could be argued as FCSS eligible, and therefore I am closing the 2020 file as **complete**. 2020 was a unique year, and we felt we had to be a bit flexible, but please be aware that this was a one-time consideration only.

I would like to pass on our appreciation for the amazing program you and your society provide to local seniors; the Seniors in Motion program is appreciated by so many and I know has been missed in the local communities. I am hopeful that things will improve with regards to the pandemic, and that programming will be able to resume in the months ahead.

Any questions or comments about this funding can be directed to the undersigned at (780)785-3411 or 1-866-880-5722 or via email to dkerr@LSAC.ca.

Take care and stay well.

Sincerely,

A handwritten signature in black ink that reads "Donna Kerr".

Donna Kerr
Community Services Manager

Overall Actual Budget

<i>Expenses</i>	
Administration/Staff/Instructor (indicate if paid or volunteer)	
Materials & Supplies (list)	
Advertising & Promotion	\$1,912.71
Facility Transportation	\$ 720.00
Other (Fuel & cell phone)	\$2,498.61
Tickets	\$ 455.20
Lodging	\$
Meals	\$
Prizes/Giveaways	\$1,192.00
TOTAL EXPENSES	\$6,778.52

<i>Revenue</i>	
Organizational Contribution	
▪ Cash on Hand	
▪ Volunteer Hours	
▪ Gift In Kind	
Donations (list)	
Grants – not including FCSS	
Participant Registrations	\$ 500.00
Other	
FCSS Grant – LSAC	\$ 17,500.00
Town of Onoway Group	\$ 10,200.00
TOTAL REVENUE	\$28,200.00

** Please attach all receipts/financial documentation**

\$ 6,778.52		\$ 28,200.00
<u>Total Expenses</u>	-	<u>Total Revenue</u>

\$ 21,421.48

(Profit/Loss)

I declare that:

- I am a duly authorized representative having legal and/or financial signing authority for the above noted organization.
- The information provided within this financial documentation is true and accurate and endorsed by the above organization.
- As a condition of accepting financial assistance, access to all financial statements and records having any connection with monies received is hereby granted to Lac Ste. Anne County.

Signature: _____ Date: December 1st, 2020

Print Name: Lorna Porter Position: Coordinator

21 67

Lac Ste. Anne East End Bus Society

<i>Grant ID</i>		<i>SM-2020-29</i>		<i>Start Date</i>		<i>Completion Date</i>				
<i>Project Name</i>		<i>SENIORS IN MOT</i>								
<i>Start Date</i>	<i>End Date</i>	<i>Trip Name</i>	<i>Expenses</i>					<i>Num. of Patrons</i>	<i>Total Revenue from Passengers</i>	
			<i>Bus</i>	<i>Tickets</i>	<i>Lodging</i>	<i>Meals</i>	<i>Prizes</i>	<i>Other</i>		
06-Feb-20	06-Feb-20	EXCURSIO	\$240.00	\$455.00	\$0.00	\$0.00	\$0.00	\$228.38	11	\$440.00
19-Mar-20	19-Mar-20	EXCURSIO	\$1,280.00	\$1,854.50	\$0.00	\$0.00	\$0.00	\$228.38	22	\$0.00
29-Sep-20	29-Sep-20	EXCURSIO	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	3	\$30.00
27-Oct-20	27-Oct-20	EXCURSIO	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	3	\$30.00
Excursion Totals			\$1,980.00	\$2,109.50	\$0.00	\$0.00	\$0.00	\$913.52		\$500.00
Grant Funded Amounts			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
Average									10	
Grand Total			\$1,980.00	\$2,109.50	\$0.00	\$0.00	\$0.00	\$913.52		\$500.00

3.2 (68)

East End Bus Society

Operations Overview

PICKUP LOCATIONS CHERHILL, DARWELL, ALBERTA BEACH GUNN & ONOWAY

SCHEDULE TRIPS

West Edmonton Mall/St. Albert Mall

Cost - \$16.00 per person (value card 5 trips for \$70.00)

1st Wednesday of every month

3rd Wednesday of the month WEM or St. Albert (may include a mini trip)

- Mini Trips Examples Ikea, Muttart, Costco

Spruce Grove Shopping/Tri-Leisure Centre/Medical Appointments

Cost - \$16.00 per person (value card 5 trips for \$70.00)

The 4th Wednesday of the month

Seniors are transported to Tri-Leisure Centre or to the following locations for a set amount of time, Wal-Mart, Westland Market, Superstore and Doctors' appointments.

EXCURSIONS – Miette, Mayfield Dinner Theatre etc.

FCSS Funded. 40% - 60% (FCSS) – 40% - 60% (Passenger Revenue)

CHARTERS

Available to community groups and organizations for transportation needs.

\$100.00 damage deposit is required for all charters

SPRINTER	\$250.00	BOOKING FEE IF OUTSIDE SERVICE AREA
	\$ 1.50 KM	PER KILOMETER
	\$ 25.00 HR	DRIVERS TIME

COUNTY 80% TOWN OF ONOWAY 11% ALBERTA BEACH 9%

MUNICIPAL FUNDING REQUISITION – DRIVERS & COORDINATORS WAGES

MUNICIPAL FUNDING BUS REPLACEMENT REQUISITION

Note* Due to Corona Virus EEB paused operation in March of 2020 resumed for 2 trips in the fall until restrictions were tightened again and trips were suspended until further notice.

MARCH 2021

1/1 | Page

32 (169)

Lac Ste. Anne East End Bus Society

EXCURSION

Year 2020

48 Patrons

5 Trips

48 Patrons

5 Trips

SP GR

Year 2020

11 Patrons

3 Trips

11 Patrons

3 Trips

ST. ALBERT

Year

2 Patrons

1 Trips

2 Patrons

1 Trips

WEM

Year 2020

19 Patrons

6 Trips

19 Patrons

6 Trips

Lac Ste. Anne East End Bus Society

1 Onoway & Area

<i>Year</i>	<i>2020</i>	<i>17 Patrons</i>	<i>7 Trips</i>
		<i>17 Patrons</i>	<i>7 Trips</i>

2A Alberta Beach & Area

<i>Year</i>	<i>2020</i>	<i>22 Patrons</i>	<i>14 Trips</i>
		<i>22 Patrons</i>	<i>14 Trips</i>

2B Darwell/Lake Isle Area

<i>Year</i>	<i>2020</i>	<i>16 Patrons</i>	<i>12 Trips</i>
		<i>16 Patrons</i>	<i>12 Trips</i>

3 Rich Valley/Gunn/Glenevis Area

<i>Year</i>	<i>2020</i>	<i>4 Patrons</i>	<i>2 Trips</i>
		<i>4 Patrons</i>	<i>2 Trips</i>

4 Sangudo Area

<i>Year</i>	<i>2020</i>	<i>3 Patrons</i>	<i>3 Trips</i>
		<i>3 Patrons</i>	<i>3 Trips</i>

Cherhill

<i>Year</i>	<i>2020</i>	<i>2 Patrons</i>	<i>1 Trips</i>
		<i>2 Patrons</i>	<i>1 Trips</i>

Other

<i>Year</i>	<i>2020</i>	<i>3 Patrons</i>	<i>2 Trips</i>
		<i>3 Patrons</i>	<i>2 Trips</i>

S.V. of Sunrise Beach

<i>Year</i>	<i>2020</i>	<i>4 Patrons</i>	<i>2 Trips</i>
		<i>4 Patrons</i>	<i>2 Trips</i>

S.V. of Val Quentin

<i>Year</i>	<i>2020</i>	<i>6 Patrons</i>	<i>5 Trips</i>
		<i>6 Patrons</i>	<i>5 Trips</i>

S.V. of West Cove

<i>Year</i>	<i>2020</i>	<i>1 Patrons</i>	<i>1 Trips</i>
		<i>1 Patrons</i>	<i>1 Trips</i>

Yellowstone

<i>Year</i>	<i>2020</i>	<i>2 Patrons</i>	<i>2 Trips</i>
-------------	-------------	------------------	----------------

3.02 (71)

Lac Ste. Anne East End Bus Society

2020 Statistics

*denotes grants for Operating Funds ^denotes grant for Program Funds

Year	Scheduled Trips (ATA)	# of Drivers	Average (per solid seats)	Excesses (per solid seats)	# of Drivers	Average (per Trip)	# of Trips	Average (per Patron)	Spreads (gross & Electrical Shopping)	# of Patrons	Average	Checkers	New patrons	Year Ending	
1999															
2000	84	173	1.84									24		\$1975*	
2001	122	263	2.17									30		\$2000* (\$1,000 FCSS)	
2002	70	203	2.79	9	72	10.27						12		\$1850*	
2003	26	110	4.23	18	243	15.36						20		\$1850*	
2004	22	106	4.82	17	246	19.65						24		\$1850*	
2005	24	176	7.1	17	227	13.25						22	26	\$1850*	
2006	24	180	7.5	17*	272*	16	8	100	10.55			22	26	\$1850*	
2006 (actual)	24	217	9	14	223	15.9	9	100	11.11	8	97	23	81	\$1850*	
2007	24	240	10	12	192	16	12	700	10	12	100	9		\$1850*	
2007 (actual)	23	251	10	15	232	15	8	120	17	17	115	16	70 New - Comm?	\$1850*	
2008	20	200	10	12	220	19	12	100	14	24	70	8		\$1850*	
2008 (actual)	22	200	8	12	221	19	16	115	7	23	100	3	22	75	\$1850*
2009	24	272	7	21	278	10	18	207	19	24	200	3	24		\$18,500*
2009 (actual)	24	240	7	20	260	10	7	190	10	24	99	4	22	200	\$18,500*
2010	24	270	7	21	299	11	8	120	17	24	100	4	22		\$18,500*
2010 (actual)	24	282	8	17	234	12	10	120	13	24	99	4	11	79	\$18,500*
2011 (proposed)	34	223	7	19	464	24	8	152	17	24	99	4	10		\$24,850.86^ (\$18,210.38 allocated in 2010 FCSS)
2011 (actual)	36	214	6	19	464	24	4	80	20	21	72	3.4	26	95	\$31,647.64 (\$18,210.38 allocated in 2010 FCSS)
2012	36	220	6	17	389	22	6	114	19	24	80	3.3	10		\$18,076.52
2012 (actual)	36	182	5	7	303	21	2	40	20	22	69	3	6	135	\$18,500. (Allocated in 2013 FCSS)
2013	34	200		15						22					
2013 (actual)	22	139	6.3	15	338	22.5	-	-	-	18	51	2.8	0	50	\$18,500.
2014	24	170	5	13	326	25	-	-	-	12	60	5	2		
2014 (actual)	29	103	3.5	13	297	23	-	-	-	12	41	3	-	65	\$18,500.
2015	22	110	5	13	295	22	-	-	-	12	60	5	-		
2015 (actual)	21	97	5	13	294	23	-	-	-	12	37	3	-	51	\$18,500.
2016	22														
2016 (actual)	21	82	4	14	286	20	-	-	-	12	34	3	-	52	\$18,500.
2017	21	86	4	13	290	22	-	-	-	10	18	1.8	1	39	\$18,486.
2017 (actual)															
2018	22	125	5.6	13	231	9.3	-	-	-	11	28	2.5	0	0	17,318.00
2018 (actual)															
2019 (actual)	22	101	4.5	15	275	18.3	-	-	-	12	39	3.25	-	-	
2020	7	21	3	3	17	5.6	-	-	-	3	11	3.6	-	-	
2020 (actual)															

72

LAC STE. ANNE EAST END BUS SOCIETY
Profit & Loss Budget Overview
 1 January through 1 April 2021

	<u>1 Jan - 1 Apr 21</u>
Ordinary Income/Expense	
Income	
ALBERTA BEACH BUS HOUSING REV.	3,600.00
BUDGET SHORT FALL	0.00
Contributions and Support	0.00
DEFERRED REVENUE ALLOCATION	0.00
Discounts Given	0.00
Gifts	0.00
Gov. Grants	0.00
GRANTS-SENIORS IN MOTION	0.00
GRANTS - FCSS	18,500.00
GST REBATE	700.00
INTEREST REVENUE	0.00
LAC STE. ANNE COUNTY INSURANCE	0.00
MUNICIPAL FUNDING-COORD./DRIVER	60,000.00
REVENUE-CHARTERS	0.00
REVENUE-DIVIDENDS/REBATES/INTER	0.00
REVENUE-EXCURSIONS	14,000.00
REVENUE-FULL FARE	0.00
REVENUE-SCHEDULED TRIPS	0.00
Sales-DRIVERCASH/PUNCH CARDS	2,000.00
TOWN OF ONOWAY	5,500.00
TOWN OF ONOWAY ADMINISTRATION	0.00
Total Income	<u>104,300.00</u>
Expense	
ACCOUNTING FEES	1,500.00
Advertising	2,800.00
BUS PARTS AND MAINTENANCE	1,000.00
Convention or Meeting Expense	2,000.00
Coordinator Health Benefits	4,800.00
CRA PAYROLL DEDUCTIONS	0.00
Employee Benefits	0.00
Equipment Rental and Maintenanc	12,500.00
FUEL & OIL	2,000.00
Grant and Contract Expense	0.00
Insurance	3,500.00
Legal Fees	0.00
MEALS	675.00
Membership Dues	0.00
MILEAGE - COORDINATOR	2,000.00
MILEAGE -DRIVER	0.00
NON-DEDUCTABLE INTEREST AND SER	0.00
OFFICE SUPPLIES	500.00
Other Miscellaneous Expenses	0.00
Payroll Expenses	3,200.00
Postage and Delivery	0.00
Printing and Reproduction	0.00
Professional Services fees	1,000.00
Rent	3,600.00
SERVICE CHARGES/INTEREST	200.00
Supplies and Materials	100.00
Telephone	2,000.00
TICKET PURCHASES - EXCURSIONS	6,425.00
TICKET PURCHASES - FULL FARE	0.00
TICKET PURCHASES - SCHEDULED TR	0.00
VEHICLE PURCHASE	0.00
WAGES-SPARE DRIVERS	9,000.00
WAGES - COORDINATOR/DRIVER	44,500.00
WAGES -VACATION PAY ACCRUED	0.00

11:45 AM
2021-04-01
Accrual Basis

LAC STE. ANNE EAST END BUS SOCIETY
Profit & Loss Budget Overview
1 January through 1 April 2021

	1 Jan - 1 Apr 21
WORKERS COMPENSATION	
xCCA	1,000.00
	0.00
Total Expense	<u>104,300.00</u>
Net Ordinary Income	0.00
Other Income/Expense	
Other Income	
GAIN OF DISPOSAL OF ASSETS	0.00
Interest Earned	0.00
Total Other Income	<u>0.00</u>
Other Expense	
AMORTIZATION ON TANGIBLE ASSETS	0.00
SURPLUS/DEFICIT OPENING BALANCE	0.00
Total Other Expense	<u>0.00</u>
Net Other Income	<u>0.00</u>
Net Income	<u><u>0.00</u></u>

Lac Ste. Anne East End Bus Society

<i>Grant ID</i>		<i>SM-2021-31</i>		<i>Start Date</i>		<i>01-Jun-21</i>		<i>Project Name</i>		<i>Completion Date</i>		<i>31-Dec-21</i>	
<i>Start Date</i>	<i>End Date</i>	<i>Trip Name</i>	<i>Bus</i>	<i>Tickets</i>	<i>Expenses</i>			<i>Prizes</i>	<i>Other</i>	<i>Num. of Patrons</i>	<i>Total Revenue from Passengers</i>		
					<i>Lodging</i>	<i>Meals</i>							
18-Mar-21	18-Mar-21	COVID-19	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	1	\$5.00		
23-Mar-21	23-Mar-21	COVID-19	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	1	\$5.00		
22-Apr-21	22-Apr-21	COVID-19	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1	\$5.00		
01-Jun-21	01-Jun-21	EXCURSION	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	11	\$242.00		
01-Jul-21	01-Jul-21	EXCURSIO	\$240.00	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	11	\$330.00		
01-Aug-21	01-Aug-21	EXCURSIO	\$800.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$228.38	11	\$660.00		
14-Sep-21	16-Sep-21	EXCURSIO	\$3,800.00	\$390.00	\$5,000.00	\$150.00	\$75.00	\$0.00	\$228.38	30	\$5,400.00		
01-Oct-21	01-Oct-21	EXCURSIO	\$1,250.00	\$3,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	54	\$3,240.00		
01-Nov-21	01-Nov-21	EXCURSIO	\$1,260.00	\$180.00	\$0.00	\$0.00	\$0.00	\$500.00	\$228.38	30	\$900.00		
01-Nov-21	01-Nov-21	EXCIRSION	\$1,260.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	22	\$1,650.00		
01-Dec-21	01-Dec-21	EXCURSIO	\$1,260.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228.38	22	\$1,540.00		
Excursion Totals			\$10,630.00	\$6,425.00	\$5,000.00	\$660.00	\$575.00	\$2,283.80			\$13,977.00		
Grant Funded Amounts			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
Average										18			
Grand Total			\$10,630.00	\$6,425.00	\$5,000.00	\$660.00	\$575.00	\$2,283.80			\$13,977.00		

3.3 (75)

Lac Ste. Anne
East End Bus Society

January 2021

Drivers Budget Scheduled Trips

DATE	BUS	TRIP	HOURS	STAND BY TIME	TOTAL
22 TRIPS (TOTAL)	1 BUS	WEM			
WEM 633	22 trips @ 10 hrs	WEM	220		\$4,532.00
12 TRIPS	1 BUS	Sp Gr			
Sp Gr	12 trips @ 10 hrs	Sp Gr	120		\$2,472.00
TOTAL					\$7,004.00

Coordinators & Drivers Budgets

	REQUISITION REQUEST (WITHOUT COST OF LIVING)	COST OF LIVING 2021 1.7%	REQUISITION REQUEST (WITH COST OF LIVING)
30 hours a week x 52 x \$28.00	\$43,700.00	\$28.50	\$44,460.00
Drivers Wages 34x10x\$20.60	\$ 7,004.00	\$21.00	\$ 7,140.00
Payroll Deductions	\$ 3,000.00		\$ 3,000.00
Workman Compensation	\$ 1,000.00		\$ 1,000.00
Mileage	\$ 2,000.00		\$ 2,000.00
2 Cell phones (coordinators & bus)	\$ 1,200.00		\$ 1,200.00
Total	\$57,904.00		\$58,800.00



**BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934**

April 21, 2021

To the Mayor and Councillors of:

Summer Village of Birch Cove
Summer Village of Nakamun Park
Summer Village of Ross Haven
Summer Village of Sandy Beach
Summer Village of Silver Sands
Summer Village of Southview

Summer Village of Sunrise Beach
Summer Village of Sunset Point
Summer Village of Val Quentin
Summer Village of Yellowstone
Summer Village of West Cove

In 2008 East End Bus became a registered society, now known as Lac Ste. Anne East End Bus Society. We continue to plan for the future and the ever-growing demands for the services we offer, providing not only for the seniors, but also for families, groups, and clubs in our region.

In previous years your municipality graciously agreed to assist with Lac Ste. Anne East End Bus Society's request of \$300.00 per year. Your commitment of support for 2021, along with the support of others, will ensure that Lac Ste. Anne East End Bus Society will have the funds available for capital replacement when needed.

Thank you for your consideration,

Lac. Ste. Anne East End Bus Society
Lorne Olsvik – Lac Ste Anne County
Daryl Weber – Alberta Beach
Lisa Johnson – Town of Onoway
Anne Morrison - Summer Villages Representative
Diane Hodgson – Member at Large

Lp

34 (77)



BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

April 21st, 2021
Alberta Beach Active 50+ Club
Box 263
Alberta Beach, Alberta
T0E 0A0

To Whom It May Concern;

Lac Ste. Anne East End Bus Society is a joint project of Lac Ste. Anne County, Alberta Beach and Town of Onoway to provide affordable bus transportation for seniors and handicapped in the east end of Lac Ste. Anne County. This project has evolved from providing transportation for shopping and medical trips to providing seniors with a wide variety of travel and cultural experiences on a self-sustaining operational basis through the support of FCSS.

We are requesting financial support from the local senior's clubs to assist in the operational cost for 2021. Your consideration of this request is most appreciated. We take pride in providing safe, reliable transportation to rural seniors and handicapped allowing them greater independence and social opportunities which enhances their health and well-being.

Thank you in advance for your consideration. If you have any questions or concerns, please contact me.

Yours truly,

Kind regards,

Lac Ste. Anne East End Bus Society
Lorne Olsvik – Lac Ste. Anne County
Daryl Weber – Alberta Beach
Lisa Johnson – Town of Onoway
Ann Morrison – Summer Village Representative
Diane Hodgson – Member at Large

LP

35 (78)



BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

April 21st, 2021

Onoway Golden Club
Box 1162
Onoway, Alberta
T0E 1V0

To Whom It May Concern;

Lac Ste. Anne East End Bus Society is a joint project of Lac Ste. Anne County, Alberta Beach and Town of Onoway to provide affordable bus transportation for seniors and handicapped in the east end of Lac Ste. Anne County. This project has evolved from providing transportation for shopping and medical trips to providing seniors with a wide variety of travel and cultural experiences on a self-sustaining operational basis through the support of FCSS.

We are requesting financial support from the local senior's clubs to assist in the operational cost for 2021. Your consideration of this request is most appreciated. We take pride in providing safe, reliable transportation to rural seniors and handicapped allowing them greater independence and social opportunities which enhances their health and well-being.

Thank you in advance for your consideration. If you have any questions or concerns, please contact me.

Yours truly,

Kind regards,

Lac Ste. Anne East End Bus Society
Lorne Olsvik – Lac Ste. Anne County
Daryl Weber – Alberta Beach
Lisa Johnson – Town of Onoway
Ann Morrison – Summer Village Representative
Diane Hodgson – Member at Large

LP

3.5 (79)



BOX 540 ONOWAY, ALBERTA T0E 1V0
780.905.3934

April 21st, 2021

Interlake Golden Club
Box 417
Darwell, Alberta
T0E 0L0

To Whom It May Concern;

Lac Ste. Anne East End Bus Society is a joint project of Lac Ste. Anne County, Alberta Beach and Town of Onoway to provide affordable bus transportation for seniors and handicapped in the east end of Lac Ste. Anne County. This project has evolved from providing transportation for shopping and medical trips to providing seniors with a wide variety of travel and cultural experiences on a self-sustaining operational basis through the support of FCSS.

We are requesting financial support from the local senior's clubs to assist in the operational cost for 2021. Your consideration of this request is most appreciated. We take pride in providing safe, reliable transportation to rural seniors and handicapped allowing them greater independence and social opportunities which enhances their health and well-being.

Thank you in advance for your consideration. If you have any questions or concerns, please contact me.

Yours truly,

Kind regards,

Lac Ste. Anne East End Bus Society
Lorne Olsvik – Lac Ste. Anne County
Daryl Weber – Alberta Beach
Lisa Johnson – Town of Onoway
Ann Morrison – Summer Village Representative
Diane Hodgson – Member at Large

LP

3.5 (80)

AN OPEN LETTER TO THE RATEPAYERS OF LAC STE. ANNE COUNTY

Two years ago, Lac Ste. Anne County sat down at the table with the Town of Mayerthorpe to structure an **Intermunicipal Collaborative Framework** agreement — or ICF for short. All municipalities need to have ICFs in place with their neighbours, because this helps everyone share knowledge, combine resources, and generally do more with less.

As stipulated in the *Municipal Government Act*, ICFs between adjacent municipalities are mandatory. The deadline for their completion was April 1, 2021.

Following 19 successful ICF outcomes with all other adjacent municipalities, the sole outlier in the County's good-faith efforts to collaborate with its municipal neighbours is the Town of Mayerthorpe. It should also be noted that **the Town of Mayerthorpe is the one and only municipality that has attached a financial stipulation to its ICF negotiations.**

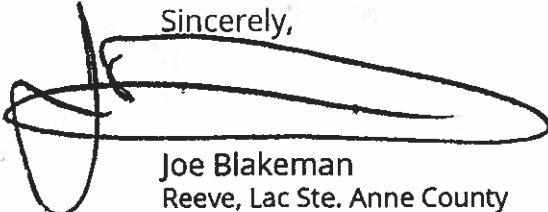
Before it will enter into an ICF with the County, the Town of Mayerthorpe has demanded that the County pay considerably more for the Town's recreation facilities. In other words, **Mayerthorpe expects County ratepayers to pay up to double what they currently pay for recreation each year.** Due to Mayerthorpe's refusal to sign an ICF without this extra financial commitment from the County, we will now be forced into binding arbitration. The arbitration process is all but certain to result in a payout of some amount to Mayerthorpe. This will mean less County funding to about 160 other local organizations; service reductions; a tax increase for County ratepayers; and a diminished capacity for the County to determine its own future.

The Town's demand that we hike **OUR** taxes during a time of financial hardship so that **THEY** can benefit from increased funding is an appalling abdication of responsibility. It underscores just how differently these two leadership teams view the present realities of Rural Alberta.

As a County ratepayer, you deserve to know about what Mayerthorpe plans to do with your hard-earned money. I also want you to know that the County will fight tooth and nail to protect its sound fiscal policies and prioritize its citizens.

I encourage you to visit LSAC.ca/icf to explore the facts and figures behind this consequential County matter, and to weigh in with insights of your own.

Sincerely,



Joe Blakeman
Reeve, Lac Ste. Anne County

debbie@onoway.ca

From: cao@onoway.ca
Sent: May 28, 2021 9:45 AM
To: 'Debbie Giroux'
Subject: FW: Drive IN Movie Night

Deb for next agenda.

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Corinne Feth <jojoatonoway@hotmail.com>
Sent: May 28, 2021 7:00 AM
To: 'Shelley Vaughan' <shelley@onoway.ca>; Wendy Wildman <cao@onoway.ca>
Subject: Drive IN Movie Night

Onoway & District Heritage Society along with Fresh Air Cinema.

Drive In Movie Night
Aug 13 2021
Ruth Cust Park
8:00 pm to around midnight

We have event insurance and will follow all AHS covid guidelines. I will call Alberta one-call and Alberta Health service paper work in regards to public events.

Just need Council permission to use this public park for this event.

Thank you

Corinne Feth



[Log in / Sign up](#)

2021 AUMA Convention

[Event Details](#) [Program & Speakers](#)

DATES: November 17 - 19, 2021

LOCATION: Edmonton Convention Centre

DETAILS: Join us for the 2021 AUMA Convention & Trade Show, taking place November 17 - 19 at the Edmonton Convention Centre. At this time, we are planning for an in-person event, but we will be closely monitoring the situation around COVID-19 and following all public health orders that are in place at that time.

HOTELS: All partnering hotel information will be posted in the first week of June. Please use the links/codes that will be provided to book your rooms to ensure you are receiving the best rates. **It is the responsibility of the booking party to understand deposit and cancellation agreements with the hotels.**

REGISTRATION: Registration will be opening in the late summer.

TRADE SHOW & SPONSORSHIP: Trade Show registration will be opening at the beginning of August. We are working on finalizing our sponsorship package and it will be posted at the beginning of July. In the meantime, if you would like more information on either Trade Show or Sponsorship, please email events@auma.ca.

Date

November 17 - 21, 2021

[Add to calendar](#)

[Back to all events](#)

83

debbie@onoway.ca

From: Jason Madge <jason@onoway.ca>
Sent: June 1, 2021 9:14 AM
To: debbie@onoway.ca; cao@onoway.ca
Subject: FW: JSF - info needed

Hi Deb,

Could we please add this to the agenda as an action item? We are looking for council direction on replacement of the existing solar powered crosswalk lights located at 48st & 48ave, as the current system is obsolete and parts are no longer available and the cost of replacement was not built in to the budget.

Thanks

Regards,
Jason Madge
Assistant CAO/ Public Works Manager
Town of Onoway
780-967-5338

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: [Vincent O'Brien](#)
Sent: May 31, 2021 4:11 PM
To: [Jason Madge](#)
Cc: [Avery Grayston](#)
Subject: RE: JSF - info needed

Hi Jason,

I have all of the information together and here are the two options that we discussed.

Option 1 – Traffic Innovations. This is the existing system you have. You would do a complete replacement of the solar panels, push buttons and beacon sign on both sides of the street. The factory has discounted down the pricing and the overall price includes a discount credit on the solar panel you have already purchased. The solar panel that you just purchased would be re-used in this scenario and you would only get one more additional solar panel.

- \$1,700.00 CDN plus GST.
- FOB Roadway Traffic Products Edmonton
- Labor for installation not included
- The factory is still going to confirm the lead time. I waited so long for them to get back to me, that I wanted to get this information to you asap. I will confirm the lead time when I hear back from them but it will not be less than 4 weeks.

- Traffic Innovation warranty is 2 years (excluding batteries). This system is too new for them to say it will last beyond 5 years.

Option 2 – JSF Technologies. Here I a link to their round beacon crosswalk system. <https://www.jsftechnologies.com/product/on-demand/ab-7400/> Note the beacons are not embedded into the sign. You could mount this on your existing 2 3/8" round post. The pricing includes the solar panel (20 watt which is sized for your area and 100 activations per day), beacons (8" round amber), Bulldog push button complete with frame and pedestrian sign 5"x7", and static pedestrian sign (RA-4L 60x75cm HI). Also includes AGM winter upgrade batteries for cold weather durability and operation. This is a set up for both sides of the street (2 posts).

- \$4,300.00 CDN plus GST
 - If you went this route, then I would credit you back the Traffic Innovations solar panel once you return it.
- FOB Roadway Traffic Products Edmonton
- Labor for installation not included
- 4 weeks lead time from date of order. I have asked the factory if they can do better, but they can not confirm until it is actually ordered and scheduled for production.
- JSF warranty is 5 years (excluding batteries) and they have many examples of their systems lasting 8+ years.

Let me know what solution you would prefer and I can get the ball rolling. Thanks Jason and will be in touch, Vince.

Vincent O'Brien
Principal



Roadway Traffic Products

16146 - 114 Ave NW Edmonton, AB T5M 2Z5
www.roadwaytraffic.ca

Ph 780.484.0646

Cell 780.405.9995

T/F 1.866.462.0646

Thank you for Supporting a Locally Owned Company – We appreciate your Business!

May 31st, 2021

Debbie here is an update on what I have done since last Council meeting with respect to cat enforcement, for my CAO report:

Facilities I have reached out to:

- Onway Vet Clinic: happy to help with stray or impounded cats that require medical attention but unfortunately do not have the capacity to house animals for the required 3 to 10 day impoundment timeline.
- Gunn Vet Clinic: same as above.
- Zoes Animal Rescue: referred me to Morinville
- Greater Edmonton Area Rescue Society (GEARS): may be interested, will have to take to Board of Directors. Healthy cats cost \$250.00/each to enter the adoption process, would need to confirm hold time (facility, cost) and transportation.
- Blackpaws Pet Resort: unable to house cats, but will refer us to Second Chance Animal Rescue Society (SCARS). Amanda from SCARS called, they will help us out with friendly adults, pregnant Moms or kittens as their capacity allows (they will work with us, they may pick up, and no cost (I suggest donation). Absolutely no feral cats!
- Infinite Woofs Animal Rescue Society (IWAR): no response to date
- Northern Alberta Society for Animal Protection (NASAP): unable to take animals at this time (shortage of foster homes)
- Alberta SPCA: no response to date
- Second Chance Animal Rescue Society (SCARS): no response to date
- Whitecourt Homeless Animal Rescue Foundation (WHARF): no response to date
- Alberta Spay and Neuter Task Force: left message with RJ, maybe they will come in and do a roundup

Tom Puffer may be interested in picking up cats and transporting to approved facility (\$30.00/hr plus mileage).

CPO Choma is also inquiring with facilities on our behalf.

86

debbie@onoway.ca

From: grant@kcl-consulting.com
Sent: May 26, 2021 10:08 AM
To: cao@onoway.ca
Cc: 'Jason Madge'; 'Debbie Giroux'
Subject: RE: Onoway Assessments

Hi Wendy...

The table below shows the net new physical growth for each year.

Property Desc.	2012 Growth	2013 Growth	2014 Growth	2015 Growth	2016 Growth	2017 Growth	2018 Growth	2019 Growth	2020 Growth
Residential	753,140	387,270	1,145,110	493,060	278,910	123,670	816,500	617,990	142,810
Non Residential	1,425,200	1,972,220	2,971,170	2,519,840	576,690	1,906,650	314,600	-61,040	666,190
Total	2,178,340	2,359,490	4,116,280	3,012,900	855,600	2,030,320	1,131,100	556,950	809,000

Hope this helps..

Grant Clark, AMAA
KCL Consulting Inc. | www.kcl-consulting.com
TF: 1-888-419-2128 | OFF: 780-419-2158

2021 Lac Ste. Anne County Recreation Facility & Program Assistance Grant Allocations (As approved by CC May 27, 2021)

Home Base	Organization Name	Category	2021 Approved
Alberta Beach	Alberta Beach & District Agricultural Society	Agricultural Society (Direct)	\$ 3,000
LSAC	Darwell & District Agricultural Society	Agricultural Society (Direct)	\$ 3,000
Mayerthorpe	Mayerthorpe Agricultural Society	Agricultural Society (Direct)	\$ 3,000
LSAC	Sangudo Art Club	Art & Culture (Direct)	\$ 500
Alberta Beach	Lac Ste. Anne Community Choir	Choir/Band	\$ 500
Oneway	Oneway Jr/Sr High School (Band)	Choir/Band	\$ 500
LSAC	Cherhill Community Association	Community Hall - County	\$ 2,000
LSAC	Coyote Community Hall	Community Hall - County	\$ 2,000
LSAC	Darwell & District Recreation Society	Community Hall - County	\$ 2,000
LSAC	Deerlodge Community Hall	Community Hall - County	\$ 2,000
LSAC	Greencourt Community Association	Community Hall - County	\$ 2,000
LSAC	Gunn Area Recreation Society	Community Hall - County	\$ 2,000
LSAC	Hathersage Community Centre	Community Hall - County	\$ 2,000
LSAC	Lake Isle Farmer's Association	Community Hall - County	\$ 2,000
LSAC	Peavine Lake Romeo Community Hall	Community Hall - County	\$ 2,000
LSAC	Rich Valley Community Hall	Community Hall - County	\$ 2,000
LSAC	Sangudo Community Hall Society	Community Hall - County	\$ 2,000
LSAC	Stanger Recreation Society	Community Hall - County	\$ 2,000
LSAC	Stettin Nakamun Community Hall	Community Hall - County	\$ 2,000
Mayerthorpe	Mayerthorpe & District Diamond Centre	Community Hall - Other Municipality	\$ 1,500
Oneway	Oneway & District Historical Guild	Community Hall - Other Municipality	\$ 1,500
Oneway	Oneway Facility Enhancement Association	Community Hall - Other Municipality	\$ 1,500
Alberta Beach	Alberta Beach & District Museum	Historical Organization, Museum	\$ 1,000
LSAC	Lac Ste. Anne Historical Society	Historical Organization, Museum	\$ 1,000
LSAC	Rich Valley Historical Society	Historical Organization, Museum	\$ 1,000
Mayerthorpe	Royal Canadian Legion - #126 (Mayerthorpe)	Legion	\$ 1,500
Oneway	Royal Canadian Legion - #132 (Oneway)	Legion	\$ 1,500
LSAC	Royal Canadian Legion - #184 (Cherhill)	Legion	\$ 1,500
Oneway	Oneway & District Agricultural Society	Major Facility - Arena	\$ 50,000
LSAC	Rich Valley Agricultural Society	Major Facility - Arena	\$ 50,000
LSAC	Sangudo Agricultural Society	Major Facility - Arena	\$ 50,000
Mayerthorpe	Town of Mayerthorpe - Arena Operations	Major Facility - Arena	\$ 50,000
Alberta Beach	Beachwave Park (Alberta Beach Ag Society)	Major Facility - Beachwave Park	\$ 8,000
Alberta Beach	Alberta Beach	Major Facility - Beach (Main)	\$ 10,000
Alberta Beach	Alberta Beach	Major Facility - Boat Launch	\$ 10,000
Mayerthorpe	Mayerthorpe Curling Society	Major Facility - Curling Rink	\$ 20,000
Oneway	Oneway Curling Association	Major Facility - Curling Rink	\$ 20,000

Home Base	Organization Name	Category	2021 Approved
Mayerthorpe	Town of Mayerthorpe - Pool Operations	Major Facility - Pool	\$ 20,000
LSAC	George Pegg Garden Society	Other	\$ 10,000
LSAC	Lake Isle Aquatic Management Society	Other	\$ 1,500
LSAC	Ol' Pembina Tractor Pull Society	Other	\$ 500
Onoway	Onoway Fish & Game & Gun Club	Other	\$ 500
LSAC	Lac La Nonne Enhancement & Protection Association (LEPA)	Other	\$ 1,000
LSAC	Darwell School	School Athletics Grant	\$ 1,000
Mayerthorpe	Elmer Elson Elementary	School Athletics Grant	\$ 1,000
Alberta Beach	Grasmere School	School Athletics Grant	\$ 1,000
Mayerthorpe	Mayerthorpe Jr/Sr High School	School Athletics Grant	\$ 1,000
Onoway	Onoway Elementary School	School Athletics Grant	\$ 1,000
Onoway	Onoway Jr/Sr High School	School Athletics Grant	\$ 1,000
LSAC	Rich Valley School	School Athletics Grant	\$ 1,000
LSAC	Sangudo Community School	School Athletics Grant	\$ 1,000
Alberta Beach	Alberta Beach & District Senior Citizen's Club	Senior's Club	\$ 3,000
LSAC	Cherhill Silver & Gold Club	Senior's Club	\$ 3,000
LSAC	Interlake Golden Club	Senior's Club	\$ 3,000
Mayerthorpe	Mayerthorpe Friendship Club	Senior's Club	\$ 3,000
Onoway	Onoway Golden Club	Senior's Club	\$ 3,000
LSAC	Sangudo Golden Club	Senior's Club	\$ 3,000
Various	Various Minor Sport Programs (Based on \$50/team fun hockey, \$100/team minor hockey, \$10/participant skating clubs, \$50/team minor soccer, \$25/team U6/U8 minor ball, \$50/team U10-U18 minor ball)	Sports Club	\$ 5,000
LSAC	Darwell & District Agricultural Society	Sports Facility - Ball Diamond	\$ 1,000
Mayerthorpe	Mayerthorpe Sports Grounds	Sports Facility - Ball Diamond	\$ 1,000
LSAC	Rich Valley Agricultural Society	Sports Facility - Ball Diamond	\$ 1,000
LSAC	Sangudo Sports Grounds Committee	Sports Facility - Ball Diamond	\$ 1,000
Onoway	Swede Moren Ball Park Committee	Sports Facility - Ball Diamond	\$ 1,000
Alberta Beach	Village of Alberta Beach	Sports Facility - Ball Diamond	\$ 1,000
		TOTAL 2021 GRANT ALLOCATIONS	\$ 387,000

AR97086

Date

Ms. Wendy Wildman
Chief Administrative Officer
Town of Onoway
Box 540
Onoway, AB T0E 1V0

Dear Ms. Wildman:

Thank you for your email of May 12, 2021, regarding the completion of all non-compliant items identified in the 2019 Municipal Accountability Program (MAP) report for the Town of Onoway.

I commend the town for moving forward and addressing these items in a timely manner, and I am pleased to advise you the Town of Onoway's 2019 MAP review has been completed to the satisfaction of the Minister.

On behalf of Municipal Affairs, I wish the town all the best for the future.

Yours truly,


Gary Sandberg
Assistant Deputy Minister

cc: Honourable Ric McIver, Minister of Municipal Affairs
Paul Wynnyk, Deputy Minister, Municipal Affairs

debbie@onoway.ca

undated

From: cao@onoway.ca
Sent: May 20, 2021 2:22 PM
To: debbie@onoway.ca
Subject: FW: Town of Onoway 2019 Municipal Accountability Program (MAP)
Attachments: ADM Signed Letter.pdf

For our next agenda

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Priscilla Sorochan <priscilla.sorochan@gov.ab.ca> **On Behalf Of** MSL ARTS Group
Sent: May 20, 2021 1:56 PM
To: cao@onoway.ca
Subject: Town of Onoway 2019 Municipal Accountability Program (MAP)

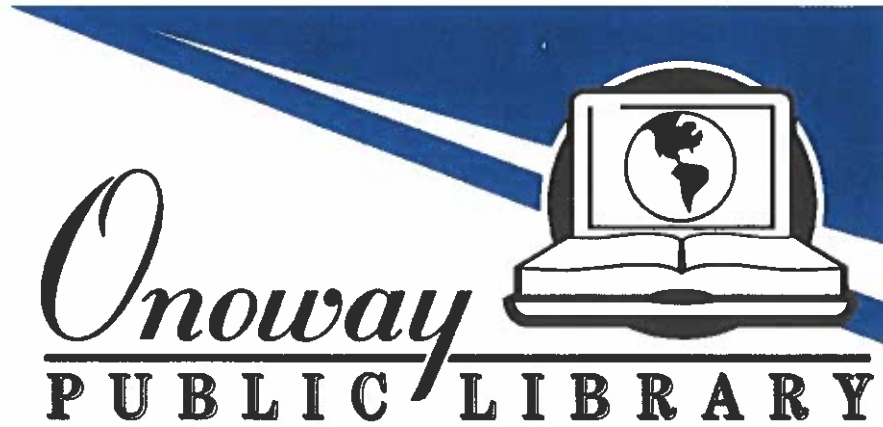
Good Afternoon,

Please see attached letter. No hard copy to follow.

Thank you

Office of the Assistant Deputy Minister
Municipal Services Division
Municipal Affairs

Classification: Protected A



2021 - 2025 PLAN OF SERVICE

PREPARED BY

Shirley Boissonnault

Heather Breitzkreuz

Trista Court

Benjamin Ehlers

Marge Hansen

Kelly Huxley

Lorne Olsvik

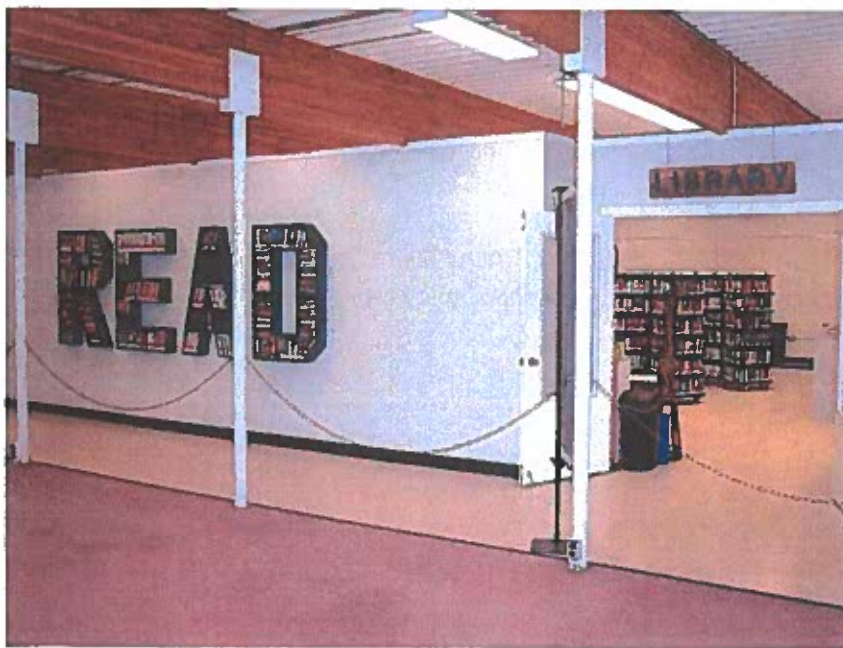
Lynne Tonita

CONTENTS

Mission	3
Message from the Chair	4
History	5
Plan of Service Process.....	6
Goals and Objectives.....	7
Understand How to Find, Evaluate and Use Information: Information Fluency.....	7
Know Your Community: Community Resources and Services	8
Create Young Readers: Early Literacy.....	9
Visit a Comfortable Place: Physical and Virtual Spaces	10

MISSION

Onoway Public Library is a welcoming community resource centre providing access to information, independent learning and recreational reading through collections, programs and services.



MESSAGE FROM THE CHAIR

The Town of Onoway Library Board has much to celebrate from the past few years and also much to explore over the coming years.

In a difficult yet necessary transition, the Town of Onoway Council initiated a review and restructure in the operational parameters of the Town of Onoway Library Board. They embraced their leadership responsibility for the provision of municipal library service and committed their support to same. It was a complicated endeavor, with learnings on a steep curve and tough decisions being made along the way. And although the Town of Onoway Council led the course, it's important to recognize the support from Lac Ste. Anne County Council and the local Summer Village Councils, along with administration and staff from each of the municipalities.

The success of the Onoway Public Library is directly attributed to the many dedicated community members that share their time and energy volunteering in the library, as members on the Town of Onoway Library Board and/or as members of the Friends of Onoway Public Library Society. We are extremely lucky for our devoted Library Manager, Kelly Huxley, who must be acknowledged for her commitment to ensuring the library is a safe and welcoming place for people of any age to enjoy. Her vision for pushing the limits of a library beyond books is the essence that leads our growth and ascertains our achievements.

It wouldn't seem right not to address the difficulties that the COVID-19 pandemic presented us. But we were able to see beyond the imposed restrictions and in-person closures to find creative and unique ways to deliver programs, provide services and connect with our patrons.

Our mission statement holds very true: the Onoway Public Library is a welcoming community resource centre providing access to information, independent learning, and recreational reading through collections, programs and service.

With this, on behalf of the Town of Onoway Library Board, I share our confidence that with this fresh perspective, the path forward is filled with opportunity.

Sincerely,



Lorne Olsvik
Chair, Town of Onoway Library Board

HISTORY

Onoway Community Library was opened on May 20, 1973 in a space less than 12 feet square, a small room in the old Village Office at the corner of 49th Avenue and 50th Street. The crowded shelves housed about 1,000 books, mainly donations from community members, some from Yellowhead Regional Library and some from the University's Extension Library. These books circulated about 3,000 times in that year—among a population of just 485. The library was open eight hours a week and was operated by volunteers, each working two to four hours per month. The board responsible for launching Onoway's first library consisted of Jean Butler (Chair), Keith Clamp, Joan Koch, Elizabeth Rushton and Joy Thompson.

After many years, the long-held dream of a spacious library came true in the summer of 2010 when the library made its third move. This time, OPL renovated three classrooms of the de-commissioned Onoway Elementary School, soon to become the Heritage Center. On July 1st, 2010, the library opened to the public. The increased space of 2,257 square feet included a program room as well as comfortable spaces for library users of all ages. The library now operates 30 hours per week and houses a collection of over 11,000 items. In 2019, books circulated 17,294 times, patrons accessed 31,414 computer & Wi-Fi hours, 4395 people attended 77 programs, and we had 39,700 visitors to the library.

Strong community support and partnerships with groups such as the Friends of Onoway Public Library Society, FCSS, Lac Ste. Anne Gas Co-op, Highway 43 Coalition, Onoway Big Way Foods, Onoway Ag Society, The Onoway & District Historical Guild, and the financial support of the Town of Onoway and the County of Lac Ste. Anne have been critical to the library's ability to offer enhanced services to the community.

March 2020 brought one of the biggest challenges the library has faced when the Covid-19 pandemic closed the world as we know it. Libraries across the province were ordered to shut their doors, and services moved online. We quickly realized that providing library services would be difficult, but we were able to adapt by reaching out and offering services like call-in orders, curbside pickup, and occasionally door-to-door delivery. We were also able to look to our community for support: working with organizations like the Lac Ste Anne East Food bank, we were able to safely deliver items to patrons that were unable to get to the library. In the past year we have moved our in-house services to a "take away" service model and despite the limited hours of operation, we were able to circulate over 11,000 items and 933 take-away program kits. Moving ahead, with connectivity and closure challenges in mind, it is time to think outside the box and find a way to continue to offer services to our community.

Despite the dire predictions of the decline of libraries due to computers and the issues presented by an ongoing pandemic, Onoway Public Library has proven that it is still a major source of information and recreational reading, an integral part of the community. The Onoway Public Library 2021 Plan of Service is our vision for how we will move past the challenges of the last year and continue to be a welcoming community resource centre providing access to information, independent learning and recreational reading through collections, programs and services.

PLAN OF SERVICE PROCESS

The Town of Onoway Library Board initiated the planning process at the start of 2021. In order to ensure that the process was adequately supported, Benjamin Ehlers, a librarian with Library Development Services at Yellowhead Regional Library, was engaged to facilitate the process.

In normal years, this process would feature extensive in-person meetings and data collection, however due to physical distancing protocols and public health guidelines, this process was conducted virtually in its entirety. The main methods for gathering feedback included:

- Virtual meetings
- Telephone conversations
- Email responses
- Online surveys

In total, The Town of Onoway Library Board was able to collect feedback from over fifty individuals, representing a range of organizations and services in the community, including schools, businesses, community associations, youth organizations, and municipal groups. The feedback included information on frequency of library use, relative value of library services offered, and specific long-term visions for the community.

The results of this engagement were used to determine priorities for library service throughout the timeframe addressed by this document. The Town of Onoway Library Board, in conjunction with Manager Kelly Huxley and Benjamin Ehlers, then developed specific goals and objectives that support these library service priorities.

Goals describe the future state of library services when success has been achieved through the efforts of the Onoway Public Library. Objectives are success indicators that outline the criteria necessary to achieve each goal. These objectives are specific, measurable, and bounded by clear timelines. Objectives serve as a report card for gauging progress during the period covered by the Plan of Service and will be reviewed frequently.

GOALS AND OBJECTIVES

UNDERSTAND HOW TO FIND, EVALUATE AND USE INFORMATION: INFORMATION FLUENCY

Residents will know when they need information to resolve an issue or answer a question and will have the skills to search for, locate, evaluate and effectively use information to meet their needs.

GOAL

- 1: The population served by the Onoway Public Library will have a comprehensive understanding of the services that are available to them.

OBJECTIVES

- 1.1: The library will capture at least one testimonial per quarter for purposes of incorporating into public interest campaigns and advocacy among community stakeholders.
- 1.2: The library will expand the reach of the Facebook platform by 5% annually through targeted ad campaigns promoting significant events of larger community interest.
- 1.3: The library will focus on communication channels with households that do not access social media by adapting Facebook content and generating materials for purposes of monthly inclusion in the Lac Ste. Anne Bulletin.
- 1.4: The Library will ensure that the Town of Onoway community calendar is regularly updated with library programming and events.

KNOW YOUR COMMUNITY: COMMUNITY RESOURCES AND SERVICES

Residents will have a central source for information about the wide variety of programs, services and activities provided by community agencies and organizations.

GOAL

2: New residents are fully included in the community and regularly access a variety of services.

OBJECTIVES

- 2.1:** The conversion rate on free library membership vouchers increases by 10% annually.
- 2.2:** Changes in key performance indicators for the library exceed or match the rate of population change in the region.
- 2.3:** The library will pilot at least one new programming opportunity per year that appeals to adults that may not identify as library users.



CREATE YOUNG READERS: EARLY LITERACY

Children from birth to 5 will have programs and services designed to ensure that they will enter school ready to learn to read, write and listen.

GOAL

3: Young families will receive quality programming opportunities in conjunction with Onoway Public Library's robust network of community connections.

OBJECTIVES

- 3.1:** On average, the library will offer one program or event delivered in coordination with partnering organizations in the community per organization per year.
- 3.2:** Attendance at early childhood programming maintains or exceeds metrics observed in 2019.
- 3.3:** Families will be able to access low-tech, high-engagement programming that pushes back against an expanding digital environment.



VISIT A COMFORTABLE PLACE: PHYSICAL AND VIRTUAL SPACES

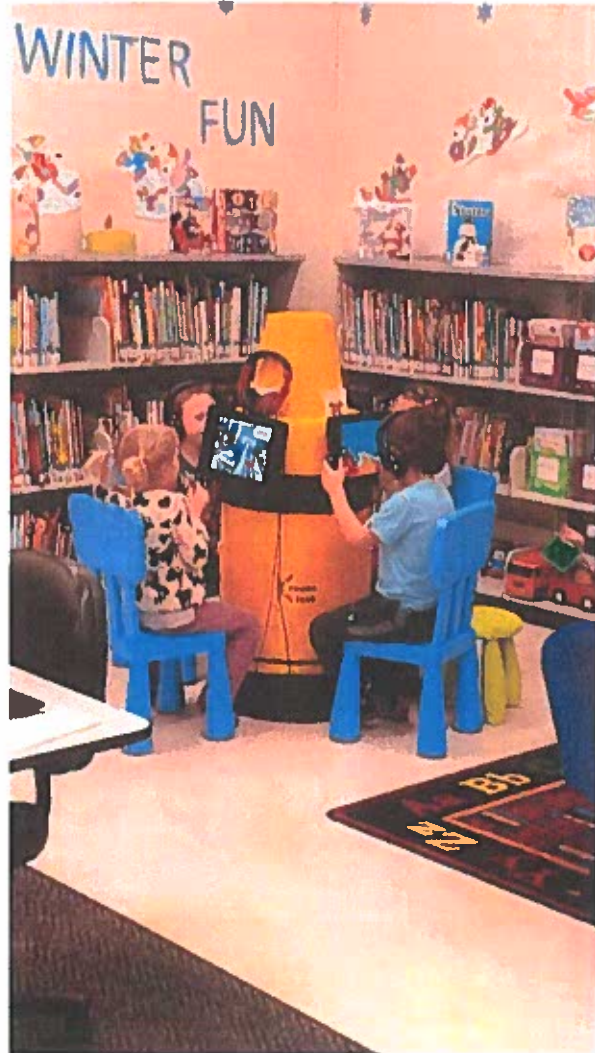
Residents will have safe and welcoming physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking.

GOAL

4: The population of the Onoway region will be able to access library programming and services outside of the immediate physical environment of the library where possible.

OBJECTIVES

- 4.1: The library will increase utilization of the WiFi network by expanding infrastructure to allow people outside the facility to access the internet beyond regular service hours.
- 4.2: Increase availability and circulation of WiFi hub program by 10% annually.
- 4.3: The library will deliver seasonally appropriate outdoor programming using the available green space biannually.
- 4.4: At least one pop-up program is delivered per year outside the library by leveraging existing businesses, facilities, and community resources to engage people throughout the community.



Town of Onoway

Report to Council

Meeting: June 3, 2021 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Town of Onoway

Development Permits:

21DP02-24 Plan 962 0336, Block 3 : 5204 Lac Ste. Anne Trail South (the "Lands")

PLACEMENT OF A TEMPORARY SIGN.

21DP03-24 Plan 002 3568, Lot B : 5400 Lac Ste. Anne Trail South (the "Lands")

CONSTRUCTION OF AN ADDITION (RAISED DECK – 59.5 SQ. M.) TO AN EXISTING MOTEL.

21DP04-24 Plan 720 MC, Block 7, Lot 1 : 5152 – 47th Avenue (the "Lands")

CONSTRUCTION OF AN ADDITION TO AN EXISTING DETACHED DWELLING (RAISED DECK – 17.76 SQ. M.).

Letter of Compliance:

21COMP12-24 Plan 802 0999, Block 4, Lot 51 : 4408 Miller Drive (the "Lands")

Redistricting:

Bylaw 787-21 Purpose of this Bylaw is to redistrict lands legally known as N.E. ¼ SEC.35-TWP.54-RGE.2-W5M from Industrial District (M) to Urban Reserve District (UR).

Bylaw XXX-21 Public Open House to garner input with respect to the redistricting of lands legally known as Plan 4114 TR; Lot A from Residential – Single Family (R1) to Urban Services (US) for the purposes of developing a Place of Worship and +/- 13 Residential parcel.

Tony Sonnleitner, Development Officer

debbie@onoway.ca

From: cao@onoway.ca
Sent: May 31, 2021 12:15 PM
To: jtracy@onoway.ca; 'Lynne Tonita'; 'Patricia St.Hilaire'; 'Lisa Johnson'; 'Jeff Mickle'; 'Jason Madge'; penny@onoway.ca; 'Shelley Vaughan'; 'Debbie Giroux'
Subject: FW: Half Masting Notice (Immediately)-In Memory of the children whose remains were found at the Kamloop

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: municipalservicesandlegislation@gov.ab.ca <municipalservicesandlegislation@gov.ab.ca>
Sent: May 31, 2021 11:37 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: Half Masting Notice (Immediately)-In Memory of the children whose remains were found at the Kamloop

Attention: All CAOs

Government of Alberta

Half-Masting Notice

Masting period:

From immediately (May 30), until further notice.

Occasion:

In memory of the 215 children whose remains were discovered at the Kamloops Residential School and in honour of their families.

Masting locations:

The Alberta Legislature Building and McDougall Centre.

103

Alberta Protocol

May 30, 2021

104

debbie@onoway.ca

From: cao@onoway.ca
Sent: May 31, 2021 3:06 PM
To: jtracy@onoway.ca; 'Lynne Tonita'; 'Patricia St.Hilaire'; 'Lisa Johnson'; 'Jeff Mickle'; 'Jason Madge'; penny@onoway.ca; 'Shelley Vaughan'; 'Debbie Giroux'
Subject: FW: Update #3

Deb – info for agenda

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Janet Jabush <Janet.Jabush@mayerthorpe.ca>
Sent: May 31, 2021 3:02 PM
To: admin@sexsmith.ca; admin@wembley.ca; agamma@draytonvalley.ca; ageorget@council.tosr.ca; aostashek@hinton.ca; aparker@falher.ca; aquartly@highprairie.ca; badams@devon.ca; banderson@highlevel.ca; bballas@draytonvalley.ca; bberlinguette@valleyview.ca; bdrouin@falher.ca; bdwernychuk@townofspiritrivier.ca; bferguson@slavelake.ca; bgilroy@highprairie.ca; bignorthgraphics@gmail.com; billmcaree@whitecourt.ca; bjournault@town.jasper.ab.ca; blangford@highlevel.ca; blloy@stonyplain.com; bowdenmayor@gmail.com; brenda@foxcreek.ca; bschamehorn@peacriver.ca; bstanich@council.tosr.ca; cao@bowden.ca; cao@fairview.ca; cao@grimshaw.ca; cao@highlevel.ca; cao@highprairie.ca; cao@manning.ca; cao@mclennan.ca; cao@slavelake.ca; cao@townofspiritrivier.ca; cao@townofswanhills.com; Carol Webster <carolwebster@townofswanhills.com>; carolpion@bowden.ca; ccorbett@beaverlodge.ca; cfagnan@westlock.ca; cfish@devon.ca; cgilbert@thorsby.ca; cknutson@bentleycouncil.ca; cmcateer@highlevel.ca; cmitchell@rainbowlake.ca; cmosher@beaverlodge.ca; cneedham@peacriver.ca; colleen@eckville.com; councillorblack@sexsmith.ca; councillordewlynelson@hinton.ca; councillorfroehlick@sexsmith.ca; councillorguimond@wembley.ca; councillorgundersen@wembley.ca; councillorhildebrand@sexsmith.ca; councillorjoannrace@hinton.ca; councillorjohnson@wembley.ca; councillormccallum@wembley.ca; councillorpeterson@wembley.ca; councillorryanmaguhn@hinton.ca; councillorsiggelkow@sexsmith.ca; councillorskjaveland@sexsmith.ca; councillorstredulinsky@sexsmith.ca; councillortrevorhaas@hinton.ca; councillortylerwaugh@hinton.ca; councillorunderwood@wembley.ca; cparker@peacriver.ca; cpeebles@draytonvalley.ca; craig.bbwilson@telus.net; csm@thorsby.ca; csnell@westlock.ca; dangosselin@townofswanhills.com; darynwatson@townofswanhills.com; dauld@rockymtnhouse.com; David Truckey <dtruckey@westlock.ca>; dbuchinski@falher.ca; dbusk@slavelake.ca; debbie.rose@highprairie.ca; derekschlosser@whitecourt.ca; dfaulkner@calmar.ca; dfletcher@rainbowlake.ca; dgood@peacriver.ca; diane@foxcreek.ca; dkluin@barrhead.ca; dkrause@rockymtnhouse.com; dmccallum@valleyview.ca; dmckenzie@barrhead.ca; dmorin@falher.ca; donna.deynaka@highprairie.ca; dskoworodko@council.tosr.ca; dslemp@valleyview.ca; dsmith@barrhead.ca; dtalsma@bentleycouncil.ca; dubrule1@yahoo.com;

105

dwayne@eckville.com; dwaynestout@icloud.com; eckbar@gmail.com; eforest@highlevel.ca; eleblanc@barrhead.ca; emanzer@peaceriver.ca; emeyer@stonyplain.com; eolsen@hinton.ca; fourniermichele2017@gmail.com; fwheeler@draytonvalley.ca; gburke@valleyview.ca; geanc@edson.ca; gjones@beaverlodge.ca; gparsons@sylvanlake.ca; grathjen@bentleycouncil.ca; gregpasichnuk@intricategroup.com; gregrycroft85@gmail.com; grycroft@beaverlodge.ca; helen@eckville.com; hezio@townofspiritrivier.ca; hgraw@beaverlodge.ca; hkempey@town.jasper.ab.ca; hpawlechko@stonyplain.com; hsellin@council.tosr.ca; ifoster@thorsby.ca; jackramsden@eckville.com; jacquic@edson.ca; jalderson@rockymtnhouse.com; janetw@edson.ca; jbennett@stonyplain.com; jbrandle@slavelake.ca; jdickau@bentleycouncil.ca; jdowning@peaceriver.ca; jeffgoebel@townofswanhills.com; jgreathead@town.jasper.ab.ca; jim.h@foxcreek.ca; jjoelson@valleyview.ca; jjuneau@rainbowlake.ca; jkokotilo-bekkerus@beaverlodge.ca; jlaurie@stonyplain.com; jmcgrath@town.jasper.ab.ca; jmcgregor@slavelake.ca; jmickle@onoway.ca; jonesmarieanne@gmail.com; jpayne@sylvanlake.ca; jporter@devon.ca; jshoemaker@westlock.ca; Judy Tracy <jtracy@onoway.ca>; judy.stenhouse@highprairie.ca; jwelke@highlevel.ca; karin@eckville.com; Ken Denson <kdenson@townofpenhold.ca>; kenc@eckville.com; kerrykerm@bowden.ca; kevin@eckville.com; kfroese@calmar.ca; kgardner@calmar.ca; khutchison@telus.net; kkloss@sylvanlake.ca; kkrawchuk@calmar.ca; kpoffenroth@thorsby.ca; kristen@foxcreek.ca; krystalb@edson.ca; lauriephillips@eckville.com; lbrown@falher.ca; lizkrawiec@townofswanhills.com; ljohnson@onoway.ca; lmatties@stonyplain.com; lpenny@barrhead.ca; lphillips@rockymtnhouse.com; ltonita@onoway.ca; Maryann Chichak <maryannchichak@whitecourt.ca>; mattconnell@whitecourt.ca; mayor@devon.ca; mayor@edson.ca; mayor@fairview.ca; mayor@highprairie.ca; Mayor@hinton.ca; mayor@slavelake.ca; mayor@valleyview.ca; mayorpotter@sexsmith.ca; mayorturnmire@wembley.ca; mcleodrobj@gmail.com; meesha@foxcreek.ca; mfarris@rainbowlake.ca; mfortais@townofbentley.ca; mfraser@rockymtnhouse.com; mhanson@sylvanlake.ca; Michael Doerksen <mayor@draytonvalley.ca>; michael.long@highprairie.ca; miked@edson.ca; mjamaly@westlock.ca; mmorgan@highlevel.ca; mnarang@rockymtnhouse.com; morhorn@gmail.com; mwash@townofpenhold.ca; myargeau@townofpenhold.ca; ndodds@draytonvalley.ca; nmaki@bentleycouncil.ca; nraymond@thorsby.ca; oford@peaceriver.ca; paulchauvet@whitecourt.ca; paulwebb@bowden.ca; pbutler@town.jasper.ab.ca; petersmyl@whitecourt.ca; psthilaire@onoway.ca; randybrown@bowden.ca; rayhilts@whitecourt.ca; rbinnendyk@townofpenhold.ca; rbrown@rockymtnhouse.com; rdamota@town.jasper.ab.ca; Richard Ireland <RIreland@town.jasper.ab.ca>; rking@slavelake.ca; rklumph@barrhead.ca; rlauze@falher.ca; rleriger@westlock.ca; rlimoges@falher.ca; rodraymond@thorsby.ca; rpepper@valleyview.ca; rwoold@westlock.ca; sandygamble@bowden.ca; sgramlich@slavelake.ca; shamm@townofpenhold.ca; Shaun Kranenborg <skranenborg@townofpenhold.ca>; shawn@foxcreek.ca; sheila@foxcreek.ca; skoroll@devon.ca; smay@devon.ca; smcintyre@sylvanlake.ca; sonnij@telus.net; soswald@barrhead.ca; ssanchez@townofpenhold.ca; suedelaurier@gmail.com; swiley@westlock.ca; swilson@town.jasper.ab.ca; t.goulden@stonyplain.com; tassaf@barrhead.ca; tbalaban@calmar.ca; tboman@valleyview.ca; tburke@rockymtnhouse.com; tdueck@beaverlodge.ca; terrykuyek@townofswanhills.com; thugh@devon.ca; tjessiman@highlevel.ca; tletendre@beaverlodge.ca; tlindley@rainbowlake.ca; tmcgee@draytonvalley.ca; tmearns@sylvanlake.ca; tmuller@townofpenhold.ca; tompickard@whitecourt.ca; Tony Kubilsky <tkulbisky@devon.ca>; trevorb@edson.ca; trilling@sylvanlake.ca; troys@edson.ca; ttarpey@peaceriver.ca; tyaremko@townofspiritrivier.ca; waynemilaney@bowden.ca; wchoy@stonyplain.com; Wendy Wildman <cao@onoway.ca>; wferris@sylvanlake.ca; wrossouw@draytonvalley.ca; wtcalliou@hotmail.com; wyachimetz@calmar.ca

Cc: tthorn@okotoks.ca; Trina Jones <tjones@legal.ca>

Subject: Update #3

Hey out there, Towns West!!

I trust this email finds you all safe, healthy and eagerly anticipating the coming, yet all-to-brief summer season. Spring is flying by leaving me wondering how it can already be the end of May!

It's been a while since my last update and that's certainly not because there's been nothing going on. Quite the opposite! With all the activity, I've started and rewritten this update twice already. My AUMA Towns colleagues Tanya Thorn (South) and Trina Jones (East) had similar challenges with their most recent updates, so I'm cutting myself some slack and borrowing copiously from their updates. 😊

Now, you morning/daytime readers get a coffee and you end of day/evening readers grab a beer. Let's get on with the update! But, where to start....

COVID-19 (the not enjoyable, but necessary part)

My first two drafts left COVID-19 til the end. As I'm sure you'll agree, everyone is sick of it being at the top of every conversation. That said, I'll try to make this brief.

AUMA shares its members' concerns about several COVID-19 issues, including its impact on our healthcare system & the economy, the gaps in data availability & specificity and the lack of defined parameters that will trigger restrictive actions imposed by the province. Updates from the Government of Alberta (GoA) & the Chief Medical Officer of Health (CMOH) are appreciated and have provided key information on vaccine roll-out & availability and how municipalities can aid in efforts to get as many Albertans as possible safely & expeditiously vaccinated.

Also of concern are weaknesses & shortcomings in the municipal financial model brought into sharp focus as the pandemic continues to exert sustained fiscal pressures on municipalities. The MOST & MSP funding received by municipalities from the provincial and federal governments clearly demonstrates what's achievable when we speak with one voice across the province and the country to highlight our needs as a sector. Working together, the provincial and federal governments responded to the request made by AUMA, FCM and municipalities & associations across Canada. Their efforts are recognized and appreciated.

Let's talk Budget 2021!!

Right up to the budget's release on February 25, AUMA continued its principles-based advocacy highlighting stable, predictable, long-term funding; partnership in economic growth & recovery; and the need to avoid downloading costs to municipalities.

Overall, AUMA is supportive of the Local Government Fiscal Framework (LGFF), however, there are areas in the program in need of improvement. Most notably, these include removing or reducing the 50% growth restriction to ensure that, over time, the funding grows apace with local needs, and increasing the \$100M exemption to a higher threshold.

It's unfortunate the GoA chose to reduce funding for municipalities and to delay the implementation of the LGFF by 2 years. When it was first announced, the program's base amount was set at \$860M, some 25% below historical average levels for MSI & BTMG. Budget 2021 promised a further reduction to LGFF's base starting amount from \$860M to \$722M now making it 36% lower than the 10-year historical average of MSI & BTMG. The Minister of Municipal Affairs has received a letter from AUMA outlining these concerns. I'll update when I have more on this but, in the meantime, our advocacy will continue as we work with the province and RMA to design a fair formula for the allocation of funding.

From Budget to Economic Resiliency

The Economic Resiliency & Recovery Task Force was created by your AUMA Board to address the impacts of the oil & gas sector downturn and this miserable pandemic. The Task Force's one-year mandate was to develop recommendations regarding the role municipalities can play in building a more resilient Alberta economy, including innovative solutions to support local businesses and a platform to share promising practices that support economic resiliency with a focus on small communities. The Committee, currently comprised of representatives from AUMA standing committees, presented its final report to the Board in March. At the Task Force's recommendation, the Board will create a new standing committee to build on the amazing work that's already been done. Recruitment for the new committee will happen this fall. Read the full report from the Task Force here [Economic Resiliency & Recovery Task Force Full Report](#) .

On the Topic of All Things Fiscal....

Doubling of Federal Gas Tax

AUMA's advocacy on this in 2019 will ensure the GoA treats the doubling as two separate payments. This means small municipalities that are capped at \$50,000 in the allocation formula will see their funding double to \$100,000.

Potential Grant Programs

AUMA has been approved for a \$2M grant under the federal government's Zero Emission Vehicle Infrastructure program. The MCCAC will launch & administer an electric vehicle charging program for Alberta municipalities. Watch the digest for details and check out MCCAC here <https://mccac.ca/> .

POLICING

As you all know, the GoA implemented a new police funding model (PFM) that applied to urban municipalities with populations under 5000 and all MDs & counties. It was intended to enable the province to fund additional police resources, however, we have identified some issues that have come to light since the implementation. In the 2020 fiscal year, \$15.4M was generated and \$26.7M is expected for the 2021 fiscal year. The RCMP says the money resulted in 76 new officers and 57 civilian support positions in 2020. This reveals a rather interesting dilemma. The revenue raised by the PFM is not directly transferred from the GoA to the RCMP, so the RCMP cannot fully account for how it was spent. The GoA is expected to provide that information, however, to date, they have not. Both the current & former Ministers of Justice & Solicitor General committed to reinvesting the funds generated by the PFM to frontline law enforcement. For now, we wait. Patiently. Sort of. FYI, the RCMP have shared a document that outlines the establishment of new police resources for 2020/2021, which is available here [AUMA Policing Hub](#).

Some of you with a Municipal Police Service Agreement with the Province unexpectedly received invoices from JSG for Biology Casework Analysis Agreement (BCAA) expenses. While the fiscal plan for Budget 2019 stated that the government's revenue forecast included "increases to revenue from municipalities instead of the province paying for biology casework analysis", there was no other mention of this policy change in any other budget document and no information on which municipalities the chargeback would apply to or how it would be calculated. Neither AUMA nor the affected municipalities received any further communication from the GoA on this topic until the invoices were sent. Furthermore, the authority for charging this expense back to municipalities is not clear. DNA analysis services are not part of an MPSA and municipalities are not party to the BCAA, which is signed between the provincial and federal governments. AUMA is following up with the Minister of JSG to express our concerns. Within the next few weeks, you should be receiving the Interim Police Advisory Board's Quarterly Report. They've been working tirelessly to get governance & recruitment structures in place for the permanent Board schedule to take over this winter. Many requests have been received for the Price Waterhouse Coopers report on the feasibility of a Provincial Police Force due for completion on April 30, 2021. The GoA did promise that the report would be made public, but we have not yet seen the document. With the postponement of the sitting and the fact that Cabinet gets to see it first, I don't have a date for release. As soon as I know, you'll know.

Municipal Guide to Truth & Reconciliation Commission's Calls to Action

With the recent tragic discovery of the bodies of 215 children at the former site of the Kamloops Residential School, AUMA's December 2019 endorsement of 12 of the 94 Calls to Action by the TRC could not be more critical. AUMA has developed a guide to the Calls to Action. It offers guidance and direction to communities just trying to understand all the information.

The Future of Municipal Governance

This project is exploring and assessing options for government structures that will enable municipalities to build thriving communities into the future. We've partnered with the University of Calgary's School of Public Policy who are engaging municipal experts from Alberta and across Canada to conduct research on key areas of municipal government:

- Demographic Trends: Growth, Decline and an Aging Population
- Are Alberta's Municipalities viable? - A Look at Municipal Finances
- Canada's experience with Municipal Governance: Provincial Comparison
- Local Citizen Engagement and Municipal Governance
- Annexation, Amalgamation, Regionalization? Potential Solutions for Alberta
- A New Relationship between the Province and Municipalities: Potential changes in Provincial Policy and Legislation
- Financing Municipal Infrastructure
- New Approaches to Revenue Sharing

While AUMA had input into the scope of the research, the School of Public Policy has complete academic freedom over its research methodology and its findings. The purpose of this project is to get independent, fact-based information on municipal issues. We will use this as the foundation for solutions-oriented discussions on the practices, policies, legislation, and financial arrangements that shape municipal government.

In other jurisdictions, governance solutions have been imposed on municipalities. We believe that municipalities in Alberta must have a leading role in shaping our own destiny.

As this is an election year, we anticipate that the bulk of the research will be released in 2022, when we can organize opportunities for municipalities, the province, and interested stakeholders to engage with the research findings and deliberate on recommended changes to the policy framework in which municipalities exist.

AMSC Business Services

We've got something new for you!! A Cybersecurity & Managed IT Services suite of programs.

AUMA did the research to compile a cost-effective package allowing its members to capitalize on the organization's expertise in this area. The Cybersecurity Services give municipalities customizable, 24/7/365 Managed Protection.

Municipalities are increasingly the targets of hackers with Whistler BC being the latest victim of a ransomware attack.

[Whistler BC](#)

Check out the offerings here [Cybersecurity & Managed IT Services](#) or call our Business Services team at 780.433.4431.

Pick Me, Pick Me!! (Municipal Elections 2021)

In this increasingly polarized and partisan atmosphere, this fall's election promises to be interesting (?). As an association representing municipal leaders throughout Alberta, AUMA has a responsibility to promote constructive political discourse about the many challenges Alberta's communities currently face.

AUMA & RMA are working with Municipal Affairs to develop webpages to be posted on both associations' websites.

They'll be an "all you ever wanted to know about running for municipal government but were afraid to ask" sort of thing.

Municipal Affairs is supplying the information on election rules, the basics about the roles & responsibilities of Councillors & municipalities, and information on campaigning during COVID. Both associations are developing videos featuring a few of their Board members talking about life as a councillor & what someone should consider before they run. Those pages should launch any time.

During our Municipal Leaders Caucus in April, AUMA sought input from members on a pledge for candidates. It speaks to upholding the principles of local democracy and includes the following 4 commitments:

- Keeping local elections local,
- Maintaining independence & non-partisanship,
- Demonstrating transparency, and
- Engaging in respectful behaviour.

It is a voluntary commitment candidates can make to voters, and it is ultimately up to those voters to hold candidates accountable. Neither AUMA nor municipalities have any roll to play in enforcing adherence to "The Pledge". Check it out here [The Pledge](#).

Celebrate Good Times, Come On! (Convention 2021)

AUMA's 2021 Annual Convention is happening in Edmonton from November 17 to 19. With Tanya Thorn and Tyler Gandam set to co-host, it should be entertaining. While we're hoping and planning for an in-person delivery, we've heard from our members that a virtual component will allow for more council members to take part. Planning is still underway, so stay tuned for details as they become available.

In the meantime, if you have a resolution to submit, please remember, the deadline is June 30 and you need to have the support of a seconding municipality before submitting. We also encourage you to send a draft of your resolution to AUMA staff by emailing it to resolutions@auma.ca. They'll provide feedback on whether or not it meets the criteria set out in our resolutions policy.

As most of you know, El Presidente, Barry Morishita, ends his incredibly successful tenure with AUMA this year. Separate from the official tribute, something fun is in the works so, if you have any funny pictures with or stories about (PG only, please) Barry, pop them in an email to me ASAP.

Just Janet

While I'm gob smacked that tomorrow is June 1, I'm thrilled that our painfully short warm weather season is here! I've put a few kms on my bike so far and already pinkened my nose. Twice!

I'd like to say my hubby and I are planning a fun trip over the summer, but as one of thousands of Alberta households impacted by an oil & gas sector lay off in March 2020, that's just not in the cards. Ever the optimist, I'll make the best of it and fill my summer with family, friends and fun on my motorcycle!

Speaking of family, until recently, mine had managed to avoid any physical health impacts from C-19. Currently, I have a half-sister in ICU in Saskatoon. They re-intubated her yesterday due to a bacterial infection from her first round on a ventilator. She marked her 70th birthday on May 29 and her kids & close friends are trying to keep her spirits up. Our fingers are all crossed for a full recovery.

Well, that's more than enough from me!! My apologies for the sheer volume of info I've dropped on all of you. Please let me know if you have any questions or concerns.

Until next time, stay safe and sane, soak up some sun and smile, even behind your mask. 😊

Janet Jabush

Mayor, Town of Mayerthorpe
Director, Towns West - AUMA
Box 420
Mayerthorpe, Alberta, T0E 1N0
P. 780.786.2416
C. 780.268.4231
janet.jabush@mayerthorpe.ca



This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

debbie@onoway.ca

From: cao@onoway.ca
Sent: May 20, 2021 2:23 PM
To: debbie@onoway.ca
Subject: FW: 2022 Dispatch Rate Increase - Parkland County ECC

Debbie for our next **Onoway** agenda and our next Fire Services meeting

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Vanessa Kenyon <Vanessa.Kenyon@parklandcounty.com>
Sent: May 20, 2021 2:00 PM
To: Vanessa Kenyon <Vanessa.Kenyon@parklandcounty.com>
Subject: 2022 Dispatch Rate Increase - Parkland County ECC

After budgeting considerations and review of operational costs, Parkland County Emergency Communication Center will be raising the 2022 dispatch rates following the Municipal Price Index of 2.62%. Rates for Fire Dispatch will increase to \$2.13 and Peace Officer Dispatch will increase to \$1.20 per capita based on the most recent census reported to Alberta Municipal Affairs.

We will confirm this notice of rate increase by letter to each municipality respectively.

Thank you for understanding that this price increase means that we can continue to maintain the superior standard of dispatch. Should you have any questions regarding our services, or the rate increase please contact me at the information provided below.

Karen Clark | Manager, Emergency Communications Center | Parkland County | 53109A HWY 779, Parkland County, Alberta T7Z 1R1
Office: 780-968-8310 | Cell: 780-289-5842 | karen.clark@parklandcounty.com | www.parklandcounty.com

 **One Parkland: Powerfully Connected.**





Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

May 24, 2021

File: 21DP04-24

SPRUCE GROVE, AB
T7Y 1A3

**Re: Development Permit Application No. 21DP04-24
Plan 720 MC, Block 7, Lot 1 : 5152 – 47th Avenue (the "Lands")
R1 – Residential – Single Family District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit, with regard to the following:

**CONSTRUCTION OF AN ADDITION TO AN EXISTING DETACHED
DWELLING (RAISED DECK – 17.76 SQ. M.)**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicant shall provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel, and 8.5 X 11 copies of site plans of a quality satisfactory to the Development Officer.
- 4- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 5- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 7- **The improvements take place in accordance with the sketch submitted as part of the permit application, INCLUDING:**
 - **Front Yard setback shall be a minimum of 7.6 metres;**
 - **Side Yard setback shall be a minimum of 1.5 metres or greater distance as required under the Alberta Safety Codes Act; and**
 - **Rear Yard setback shall be a minimum of 7.6 metres;**



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 8- The exterior of a building must be completed within 1 year of the date of issuance of a building permit.
- 9- Applicant is responsible for grading the site of the proposed development to the design lot grades and direction(s) of drainage and for ensuring that surface runoff water does not discharge from the site to an adjacent property.
- 10- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.
- 11- The applicant is responsible for designing and constructing a building foundation drainage system adequate for the existing soil conditions.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

May 24, 2021

Date of Decision

May 24, 2021

Effective Date of
Permit

June 22, 2021

Signature of Development
Officer

Tony Sonleitner, Development Officer for the Town of Onoway

cc Wendy Wildman, CAO, Town of Onoway

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway
Box 540
4812 - 51st Street
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. ***In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.***



Development Services
for

Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at

Edmonton:

***12010 - 111 Ave.
Edmonton, Alberta T5G 0E6***

Phone: (780) 454-5048

Fax: (780) 454-5222

Toll-Free: (866) 554-5048

Toll-Free Fax: (866) 454-5222

Email: questions@inspectionsgroup.com

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Other contacts:

ALBERTA HEALTH

Jennifer Fearnough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

Jennifer.Fearnough@albertahealthservices.ca>

AGLC

St. Albert - Head Office

50 Corriveau Avenue

St. Albert, AB T8N 3T5

Phone: 780-447-8600

Toll Free: 1-800-272-8876

Fax: 780-447-8989



Development Services
for

Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 21DP04-24
APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 720 MC, Block 7, Lot 1 : 5152 – 47th Avenue, with regard to the following:

CONSTRUCTION OF AN ADDITION TO AN EXISTING DETACHED DWELLING (RAISED DECK – 17.76 SQ. M.)

Has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by **no later than June 14, 2021.**

Statements of concern with regard to this development permit should be addressed to:
Clerk of the Subdivision and Development
Town of Onoway
Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete	May 24, 2021
Date of Decision	<u>May 24, 2021</u>
Effective Date of Permit	<u>June 22, 2021</u>
Signature of Development Officer	

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

116

Sturgeon River Watershed Alliance



Leah Kongsrude, Executive Director
North Saskatchewan Watershed Alliance
202, 9440-49 Street
Edmonton, AB T6B 2M9

May 10, 2021

To: SRWA Committee Members

RE: *New Communications Materials*

I am pleased to provide you with copies of new communication materials to promote the work of the Sturgeon River Watershed Alliance (SRWA). Increasing the education and awareness of the Sturgeon River watershed and the work of the SRWA is one of the priorities of both Committees and these easy to read and sharable materials are one action item for this priority.

- Trifold brochure that provides an overview of the Sturgeon River watershed, a summary of the six key outcomes of the *Sturgeon River Watershed Management Plan* and highlights the partners and municipalities that are the core of the SRWA.
- A one-page summary of the *Sturgeon River Watershed Management Plan* with more details on the findings and recommendations of the Plan.
- One-page summaries of key technical reports that provided the foundation for the development of the watershed management planning process.
- A USB with the full *Sturgeon River Watershed Management Plan* and technical studies as well as one-page summaries and trifold brochure for sharing.

These materials are meant to complement the recently released *Sturgeon River Watershed Management Plan* and foster further interest and participation in the work of the SRWA. We encourage you to share these resources with your fellow municipal colleagues as well as your constituents and members of the public.

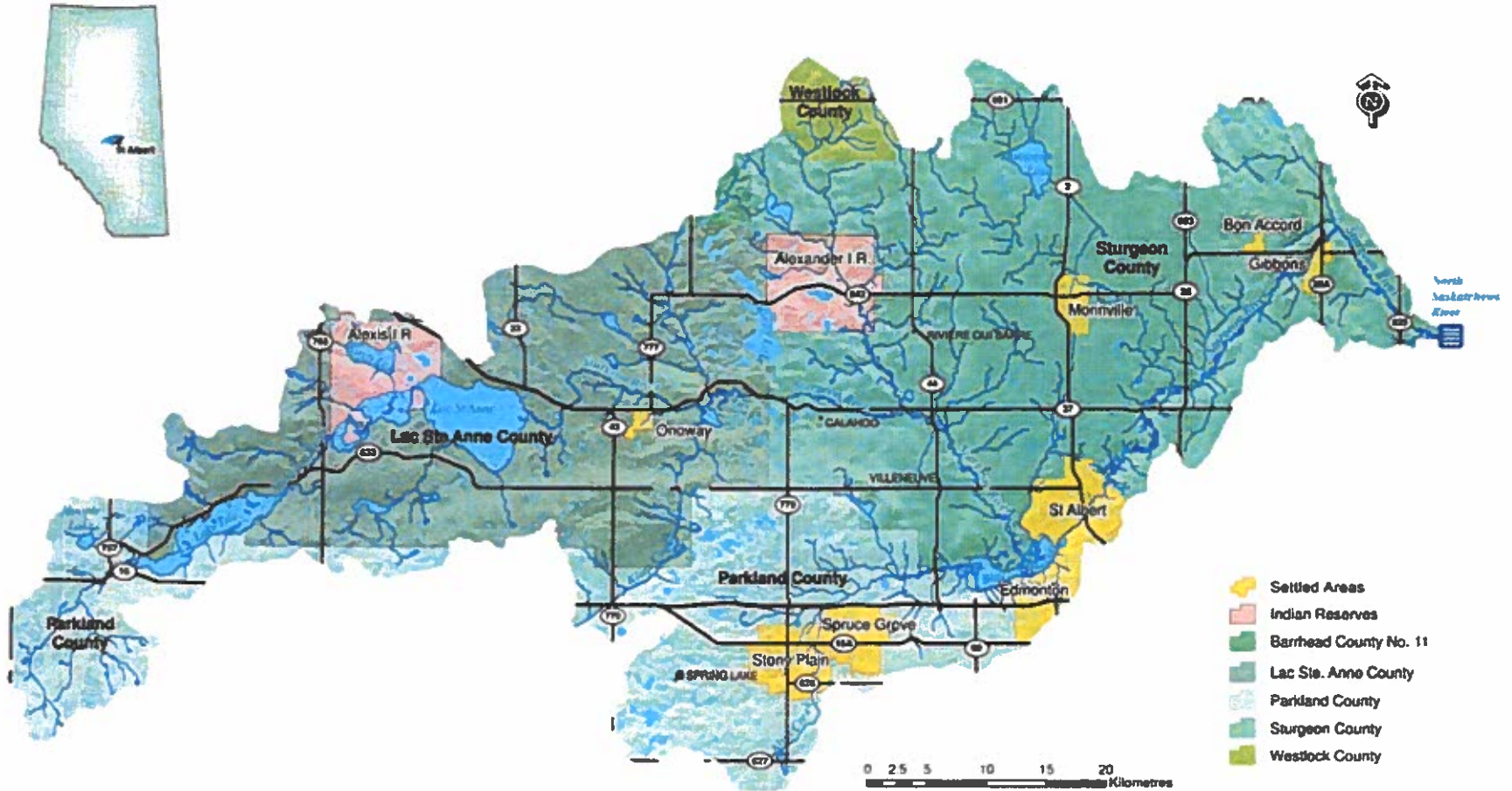
If you have any questions about these materials document, please feel free to contact me at leah.kongsrude@nswa.ab.ca or 587-525-6827.

Best Regards,

A handwritten signature in black ink that reads "Leah Kongsrude".

Leah Kongsrude, Executive Director
North Saskatchewan Watershed Alliance

117

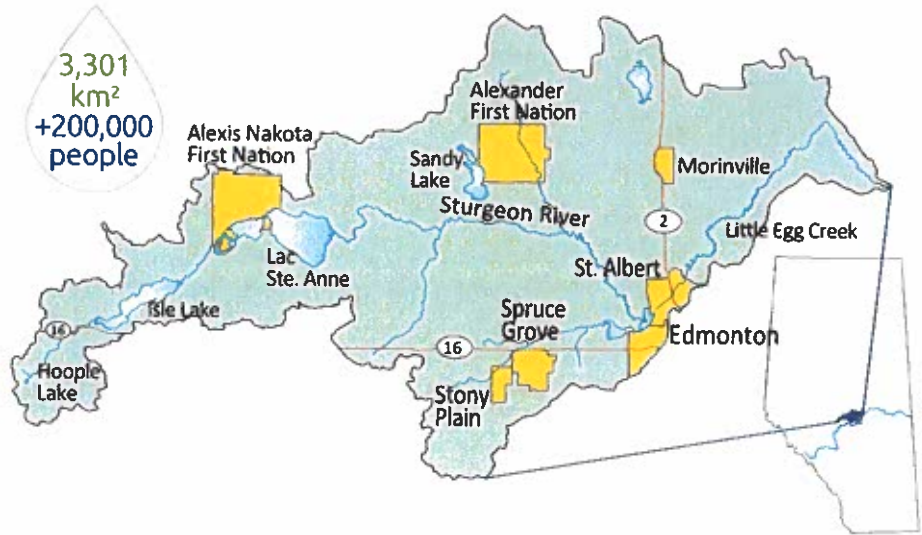


Sturgeon River Watershed Management Plan (SRWMP) Summary



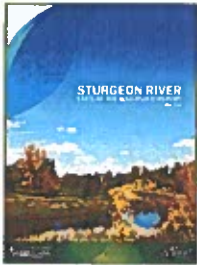
About the Sturgeon River Watershed Alliance (SRWA)

- A municipally-led watershed stewardship group that works in partnership with the North Saskatchewan Watershed Alliance (NSWA).
- Guided by a Steering Committee of elected officials and a Technical Advisory Committee of technical staff and volunteers.



2012

2014-2019



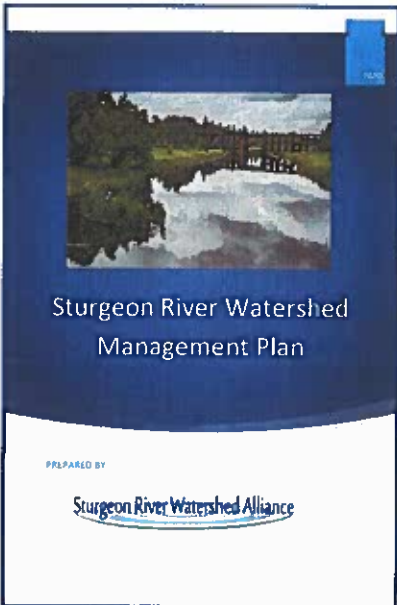
The *Sturgeon River State of the Watershed Report* used 15 indicators to assess the ecological health of the watershed. It was given an overall score of "Fair".



The SRWA

- Collected and reviewed existing knowledge about the state of the watershed
- Commissioned studies to fill information gaps
- Engaged others to understand values and issues associated with water management

Sturgeon River Watershed Management Plan (SRWMP), 2020



To address the issues identified and guide future actions, the SRWA developed the SRWMP in 2020. The plan outlines outcomes and actions to be addressed over a 10-year timeframe. This plan:

- ✓ Uses a watershed approach
- ✓ Has clear goals and performance measures
- ✓ Fosters voluntary alignment of policies and plans
- ✓ Coordinates intermunicipal collaboration and promotes local stewardship
- ✓ Encourages work to address knowledge gaps

Short-term priority Actions, 2020-23

- Riparian and Wetland Conservation and Restoration
- Water Quality Monitoring Program
- Watershed Planning Alignment and Tools (flood risk areas, riparian setbacks, environmentally sensitive areas, overlay maps)
- Communications and Engagement (educational forums, workshops, information resources)

Funded by a \$200,000 Alberta Community Partnership grant

WMP Key Outcomes

WMP Action Items (2020-2023)



Informed and aligned policies and plans

- o Submit WMP to GoA and Edmonton Metropolitan Region to inform future development
- o Identify policy and planning gaps and engage political support for the plan
- o Work with indigenous communities to create shared understanding and knowledge
- o Provide guidance on best management practices related to water management
- o Build on existing water quality monitoring programs
- o Encourage municipalities to use the WMP to inform planning policies



Access to safe, secure drinking water

- o Encourage municipalities to collect information and identify any issues with private water systems
- o Promote private water programs such as Working Well and drinking water testing
- o Encourage provincial government to maintain existing groundwater monitoring program
- o Educate municipal staff on important groundwater recharge areas



Healthy aquatic ecosystems

- o Use technical and indigenous knowledge to select indicators to monitor aquatic health
- o Promote public awareness of federal, provincial and municipal water management regulations
- o Incorporate guidance on waterbody setbacks into bylaws
- o Develop wetland, riparian area and floodplain conservation strategies
- o Promote transportation best management practices to reduce sediment and salt loading to water bodies



Reliable, quality water supply for the economy

- o Compare existing data to instream flow needs
- o Explore models to determine current and future water needs
- o Identify and promote beneficial management practices to promote water conservation
- o Encourage all water users to report actual water use



Wise land-use that considers resilience

- o Promote LEED standards and low impact development
- o Support programs such as ALUS Canada, Green Acreages program and Environmental Farm Plans
- o Compile information on natural areas that provide flood and drought protection



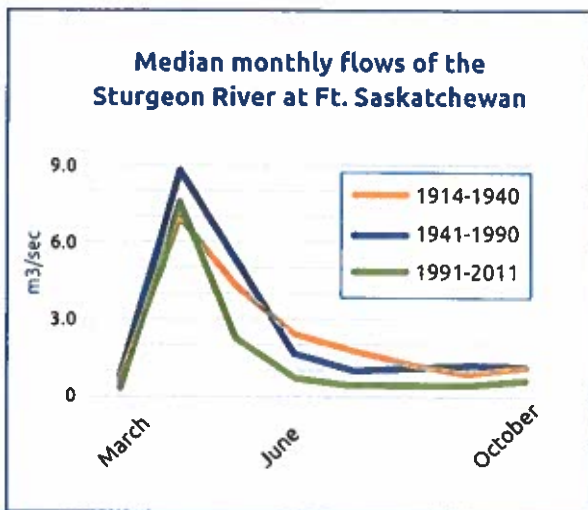
Resident and stakeholder support for Management Plan

- o Maintain a dedicated SRWA webpage and facilitate regular forums
- o Support local NGOs and stewardship actions
- o Support Steering and Technical committees
- o Develop a 3-year workplan and apply for grants to support priority actions

Assessment of the Water Supply & Demand in the Sturgeon River Basin

Purpose: This report reviews and provides feedback on the existing data and tools:

1. **WATER SUPPLY:** Hydroclimatic data (flows, evaporation and precipitation)
2. **WATER DEMAND:** Water allocation licences and use data which could be used or adapted for future modelling
3. **MODEL:** The Water Resource Management Model (WRMM) and its usefulness for ongoing water management



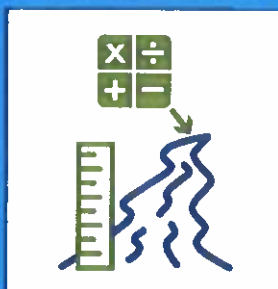
Background

- **Pre-1970s:** No conditions were put on water allocation licences
- **1970s:** All new licences had conditions placed on them to stop diversions if flow fell below 5 cfs (cubic ft/sec)
- **1980s-90s:** the Sturgeon River basin was facing water shortages and low instream flow
- **1995:** Alberta Environment Report analyzed water allocation to facilitate new procedures
- **2005:** The Water Resource Management Model (WRMM) Assessed causes of declining summer flows and suggested possible water management alternatives for the basin



Instream Flow Needs

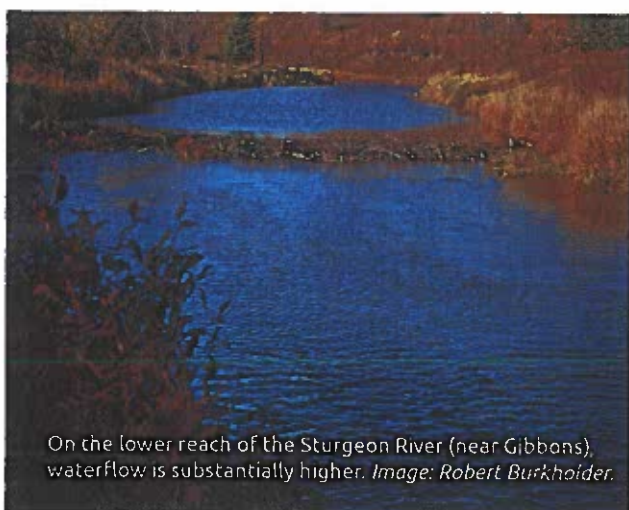
- Uses scientific calculations
- Determines the quantity of water needed in a water body to have little or no impact on the aquatic species and ecosystem health



At the headwaters of the Sturgeon River (near Hoople Lake), waterflow is at its lowest. Image: Sturgeon River 2017 Aquatic Ecosystem Assessment.

Instream Flow Objectives (Water Conservation Objectives)

- Uses stakeholder and public consultation process
- Determines the quality and quantity of water needed in a water body to protect:
 - water and the aquatic environment
 - fish and wildlife
 - economic activity



On the lower reach of the Sturgeon River (near Gibbons), waterflow is substantially higher. Image: Robert Burkholder.

Key Recommendations



Update precipitation and evaporation data for four lakes



Lake water balance for Isle Lake and Lac Ste. Anne



Consumptive water use and irrigation demand



Determine historical weekly natural flows



Weekly irrigation data



Model three water allocation scenarios

Sturgeon River Watershed Management Plan (SRWMP 2020) Key Outcomes



Informed and aligned policies and plans



Access to safe, secure drinking water



Healthy aquatic ecosystems



Reliable, quality water supply for the economy



Wise land-use that considers resilience



Resident and stakeholder support for Management Plan

A Study of Groundwater Conditions in the Sturgeon River Basin

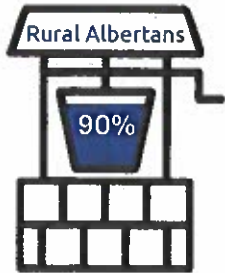
What is Groundwater?

Groundwater is water from rainfall or snowmelt that seeps below ground and is stored in the spaces between rock particles and sediment. Geologic areas with more permeable sediment produce flowing, useable quantities of groundwater known as aquifers.

About this report:

- Summarizes hydrogeological conditions in the Sturgeon River basin using existing studies
- Explores the role that groundwater plays in sustaining the River and lakes in the basin
- Addresses existing data gaps and provides recommendations for addressing gaps

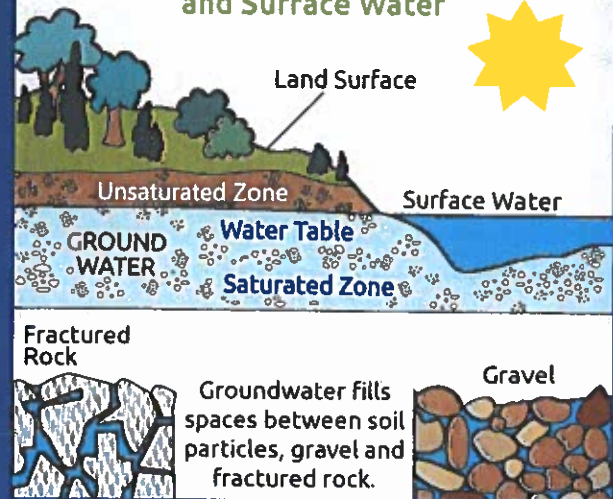
The Role & Importance of Groundwater



- Provides water for agricultural and industry use
- Provides base flows for rivers and lakes that maintain water levels
- Is a key source of drinking water for many rural residents

DID YOU KNOW?
Ninety percent (600,000) of rural Albertans rely directly on groundwater for their drinking water.

Connecting Groundwater and Surface Water



Groundwater Recharge Areas = Snow & rain runoff soak into soil and move below ground and replenish groundwater areas and aquifers.

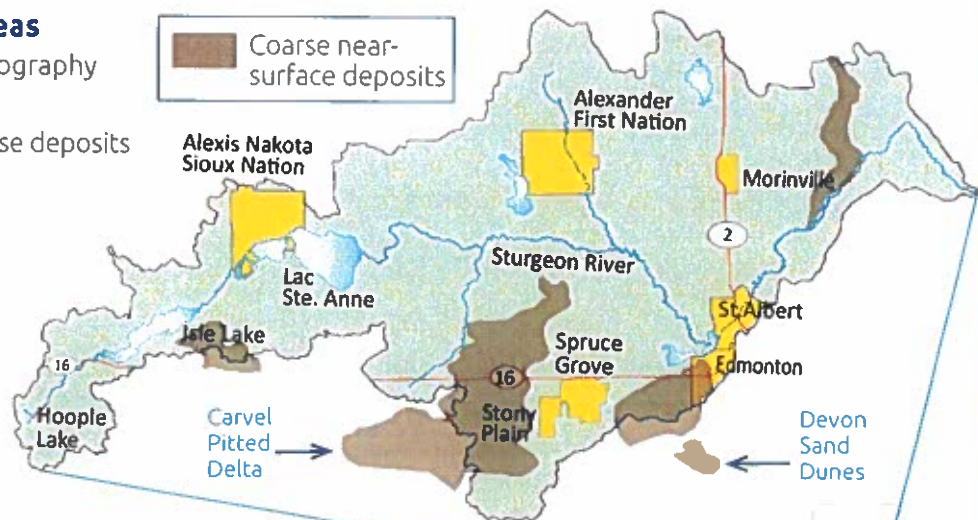
Groundwater Discharge Areas = Groundwater escapes above surface through water bodies or springs.

Groundwater Recharge Areas

- Are driven by gravity and topography
- Usually occur in uplands
- Are often associated with coarse deposits

The Carvel Pitted Delta

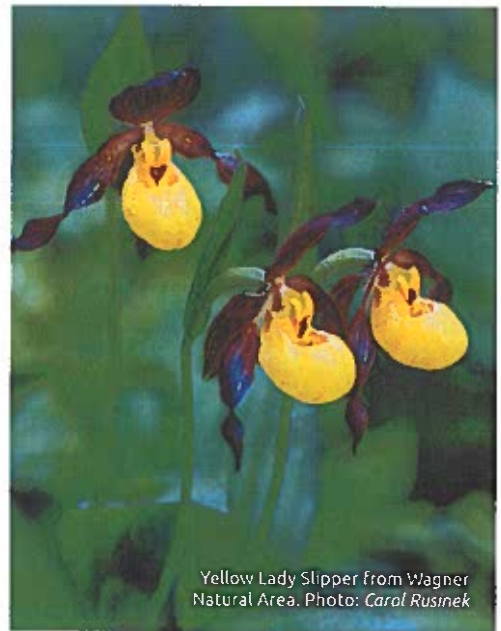
The Carvel Pitted Delta is a groundwater recharge zone within the Sturgeon River watershed. It is important to protect recharge areas which replenish aquifers. These aquifers are sustainable sources of drinking water and are used for agricultural and industrial purposes.



Coarse near-surface deposits of sand and gravel have been found throughout the Sturgeon River watershed, particularly in its southern portions.

Groundwater Discharge Areas

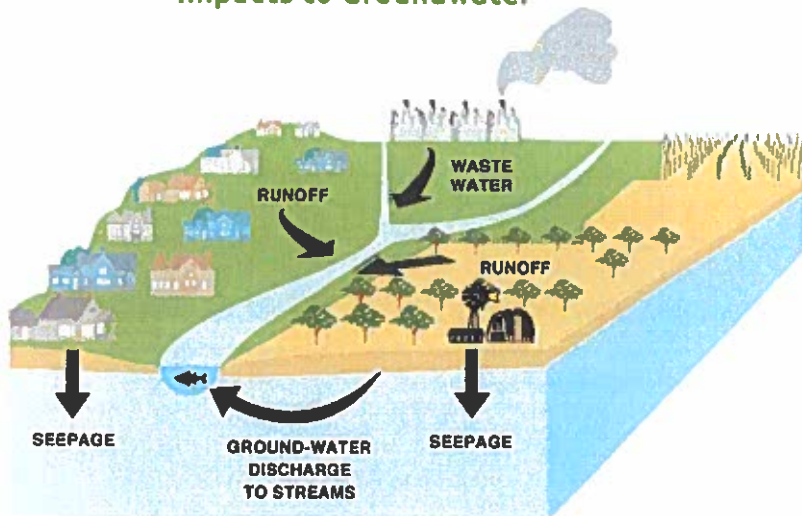
- Usually occur in lowlands or valleys and are associated with river, lakes, wetlands (e.g. fens), seeps or springs
- Can also occur in areas of rapidly changing topography, such as where aquifers become exposed in hillsides and show up as springs
- Groundwater discharge from seeps or springs often appear rusty or reddish due to natural levels of iron in the bedrock



Yellow Lady Slipper from Wagner Natural Area. Photo: Carol Rusinek

“Wagner Bog” (actually a fen) is a discharge zone. South of this natural area is an upland groundwater recharge zone. A sand and gravel aquifer provides a pathway for groundwater flow from the recharge area to the fen. The supply of mineral-rich groundwater allows many unique moss and orchid species to flourish in the Wagner Natural Area.

Impacts to Groundwater



Current Issues for Groundwater

- Risk of contamination of aquifers or drinking wells from urban runoff, roadways, agriculture or improperly decommissioned wells
- Increased use of groundwater that depletes the aquifer
- Land development in important recharge zones
- Unknown effects of climate change on aquifers and groundwater levels

Action Items for the Sturgeon River Watershed



Maintain or improve water quality



Meet the watershed's instream flow needs



Maintain or Improve aquatic ecosystem health



Protect and sustain groundwater quality and supply



Incorporate watershed management into land-use planning

Summary of the Sturgeon River Watershed Riparian Area Assessment Report



Riparian lands are transitional areas between water and the surrounding land and are important because they:

Sturgeon Watershed



- Improve **water quality** by filtering harmful nutrients and pollutants



- Provide **recreational & aesthetic** areas



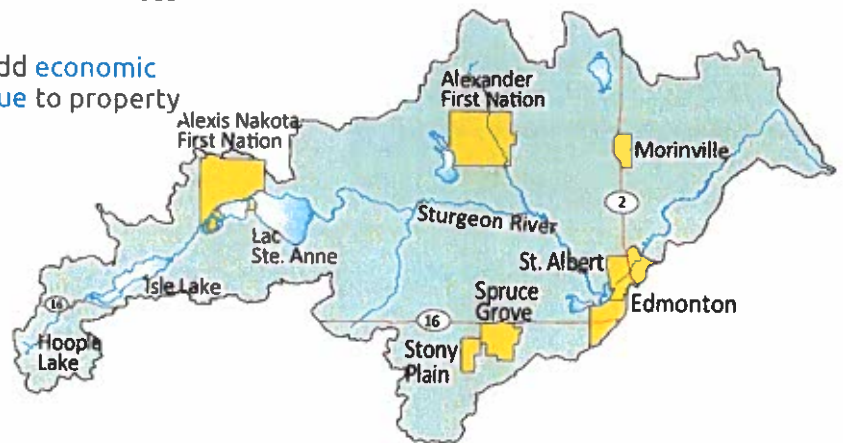
- Mitigate issues like **flood, drought and erosion**



- Add **economic value** to property



- Create **biodiversity** and provide habitat for birds, fish, and wildlife



1,759 km
shoreline assessed

- Sturgeon River
- 61 creeks
- 17 lakes

Watershed Land Cover



Agricultural



Natural



Water



Human Development

As urban and agricultural development progress, riparian areas play an increasingly important role in protecting water quality and watershed health.

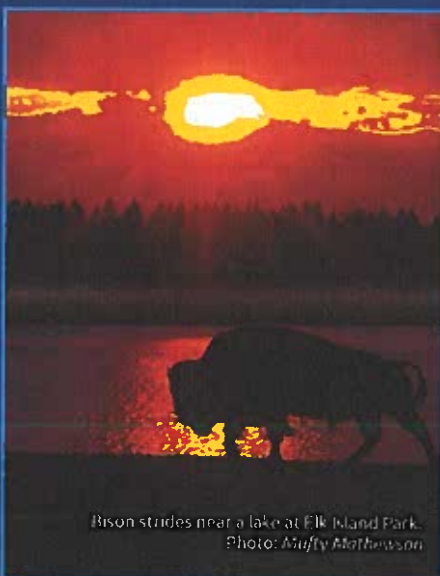
ISSUE: Of the 100,000 km of riparian areas throughout the North Saskatchewan River watershed, less than 1% of its condition was known.

RESPONSE:

- Field-based research can never be replaced, but a complementary new high-resolution satellite imagery provides large-scale riparian area assessment
- This newly developed method called "riparian intactness" was adopted for a broader-scale project by the NSWA and has now been evaluated by the Government of Alberta

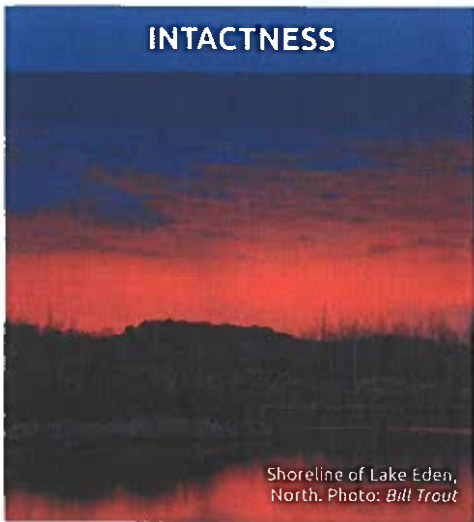
PURPOSE:

- Identify and target riparian areas that need attention due to surface flows, upland land cover or human use and impacts
- Have a starting point for more site-specific follow-up
- Establish waterbody boundaries

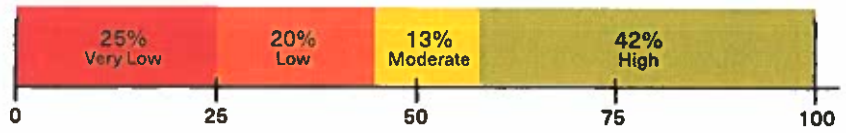


Bison strides near a lake at Elk Island Park.
Photo: Mufty Mathewson

135



The chart below shows the Sturgeon River watershed's overall intactness scores. Some of the other results are shown in the boxes above and below the chart.



16/17
lakes had ≥50% of their shorelines assessed as Moderate to High Intactness

6/8
named creeks had +25% of their shorelines assessed as Low to Very Low Intactness

58%
of Sturgeon River's shoreline was assessed as Moderate to High Intactness

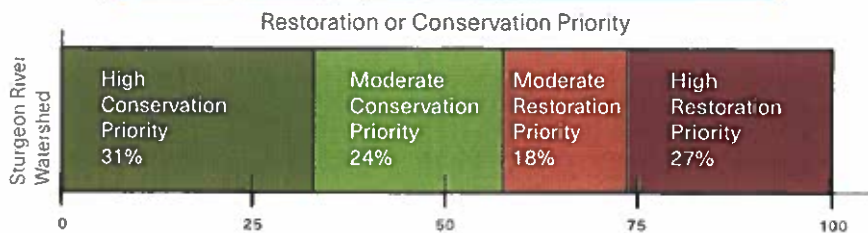
INTACTNESS MEETS PRESSURE

Together, intactness and pressure were combined to show where on the landscape riparian areas require greater conservation or restoration effort. There are four prioritization categories for land management.

		Riparian Intactness			
		High	Moderate	Low	Very Low
Catchment Pressure	Low	1	3	7	9
	Moderate	2	5	8	11
	High	4	6	10	12

High Conservation Priority High Restoration Priority
 Moderate Conservation Priority Moderate Restoration Priority

About 45% of the Sturgeon River watershed's shoreline needs active restoration while 55% of the shoreline should continue to be conserved.



ACTION ITEMS TO CONSERVE AND RESTORE RIPARIAN AREAS:

- 1 Educate and encourage stewardship of riparian habitats
- 2 Develop policies at the municipal level for land management
- 3 Provide monetary incentives for private landowners to conserve riparian habitats
- 4 Secure and conserve riparian habitats through land trusts or conservation groups



Shooting Star flower at Wagner Natural Area. Photo: Carol Rusmek

SCIENTIFIC DATA FOR NSWA & STAKEHOLDERS

EVIDENCE INFORMED ACTION

ADAPTIVE MANAGEMENT PLANS

CONSERVE, PROTECT & REHABILITATE RIPARIAN HABITATS



For more information, please visit: 587-525-6820 | water@nswa.ab.ca

To read the full report, go to: <https://www.nswa.ab.ca/resource/strawberry-riparian-assessment/>

(126)

Sturgeon River (SR) Aquatic Ecosystem Health Assessment

Why Aquatic Ecosystem Health Matters

- Ecosystems should operate similarly to how they functioned before human alteration
- Issues that impact ecosystem health: The SR watershed has undergone a lot of land use change, population growth, and has low flow during the summer months



Survey components: Aquatic Environment + Living Organisms

AQUATIC ENVIRONMENT: Combines physical and chemical data

PHYSICAL HABITAT:

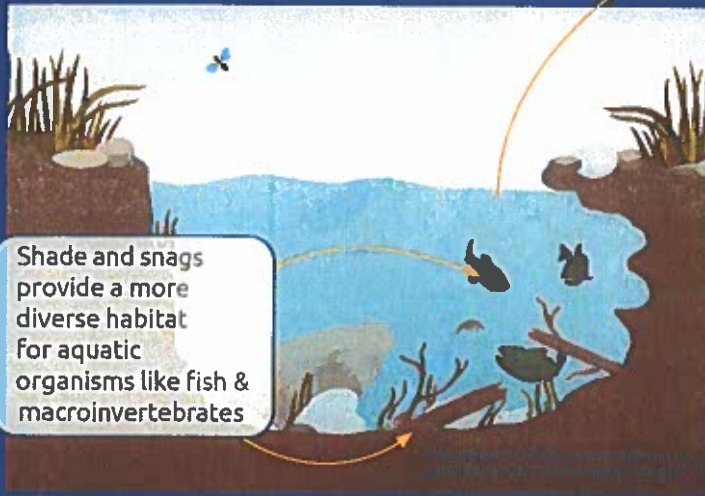


- Shade cover
- Aquatic plant cover
- Diversity of habitat
- Makeup of river bottom (substrate)



WATER QUALITY (Chemical) — Water is tested for:

- nitrogen (N)
- phosphorus (P)
- dissolved oxygen (DO)
- suspended solids
- pesticides
- metals
- chloride salts.



Shade and snags provide a more diverse habitat for aquatic organisms like fish & macroinvertebrates

RIVER SIZE & SHAPE + AQUATIC VEGETATION

These components strongly influence the presence or absence of aquatic organisms



A less steep bank allows for light to infiltrate and encourages aquatic plant growth.

LIVING ORGANISMS: Macroinvertebrate & Fish Surveys

FISH SURVEYS: The presence or absence of fish — and combination of specific species — indicates water quality.



White Sucker

Winter kill affects the SR System every 2-3 years. What causes it?

- Low oxygen
- Too many nutrients (N & P)
- Shallow water bodies
- Extended time of ice cover
- Lower flows

Percent of total fish captures & Pollution tolerance

- White suckers: 61% - Tolerant
- Northern Pike: 22% - Moderate
- Yellow Perch (8.2%) - Moderate

SUMMARY: Fish species that indicate poor habitat conditions (White sucker and Brook stickleback) dominate the SR system

Poor water quality, poor physical habitat quality (in some areas) and, low dissolved oxygen concentrations are all creating stressful conditions for the SR's fish populations.

*DELTS = deformity, disease eroded fins, lesions and tumours

27%
of fish captures had DELTS*, which reflects stress

MACROINVERTEBRATE (MI) SURVEYS:

Like fish, MIs indicate water quality and they are intermediaries between plant and fish life.



Most of the sites indicated a system with high levels of nutrients and organics and low levels of dissolved oxygen in the winter.



Scuds are a MI species that have high pollution tolerance.

Further Studies & Some Key Recommendations

- Collect more instream physical data to improve understanding of aquatic habitat throughout the SR
- Create site-specific goals for areas where metals, salts, or pesticides are too high (e.g. pesticides downstream of St. Albert or nutrients in Rivière Qui Barre)
- Conserve the good habitat and water quality in the Middle Reach
- Monitor spring runoff for metals, nutrients and pesticides and salts downstream of high road density areas
- Exploration of the relationship between water quality parameters and flow for water quality
- Strategize to reduce nutrients by educating landowners about riparian area BMPs

12 Sampling Stations along the Sturgeon River

- Stations M1-M12 were based on location relative to features such as lakes, urban areas, and historical water measurement locations
- Tributaries (T1-T6) were only tested for water quality

Station Results

LEGEND

- Physical Habitat = green
- Water quality = blue
- Macroinvertebrates
- Fish Surveys

PHYSICAL HABITAT

- Upper Reach **13-44%**
--> M3 lowest score overall (13%)
- Middle Reach **50-69%**
--> better overall habitat and water quality
- Lower Reach **25-63%**
--> M10-12 between 50-60%. M9 2nd lowest score (25%) overall due to lack of habitat diversity

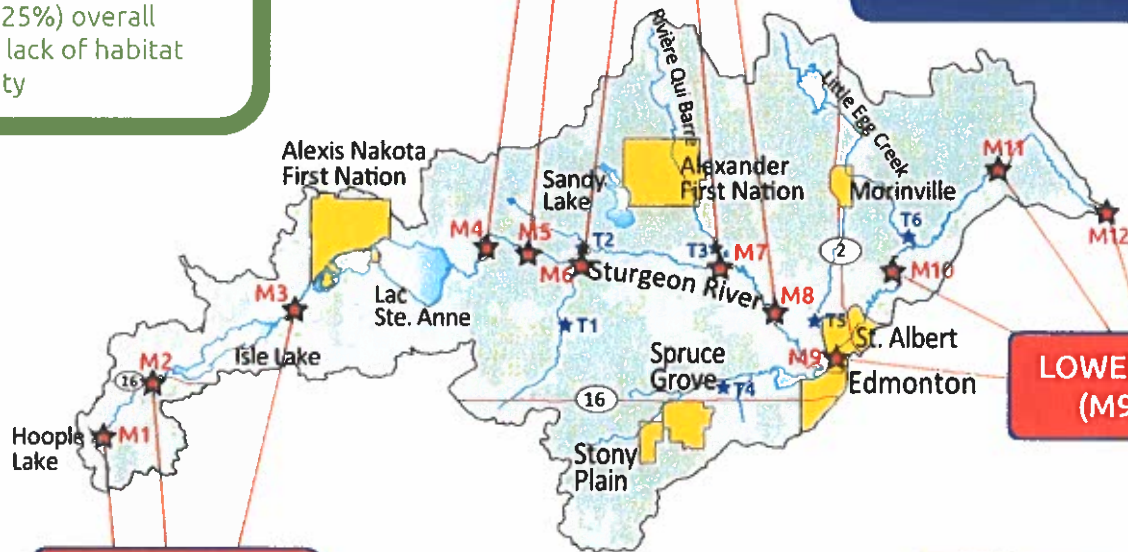
Flow increases as elevation drops and river moves from west to east (M1-M12)



TRIBUTARIES

- Highly variable flows in short time periods
- Agricultural impacts:** Nutrient levels high and dissolved oxygen low in T2, T3, T5 (phosphorus is 3-5 times greater than in nearby M stations)
- Other issues:** Iron (T3) and Chloride (T5) levels high

MIDDLE REACH (M4-M8)



UPPER REACH (M1-M3)

WATER QUALITY

- Upper Reach **Lowest quality**
--> high pesticides, metals and nutrient levels
- Middle Reach **Best quality**
--> Increased flow (10x Upper) and lower nutrient levels
- Lower Reach **Medium quality**
--> Salt levels 4-5 times higher downstream of Big Lake. Pesticide levels high downstream of St. Albert

MACROINVERTEBRATES

- Upper Reach **Lowest Rank**
--> Indicates poor to very poor water quality
- Middle Reach **Good (M6) to poor (M4/5/8) water quality**
--> M8 indicates high nutrients and suspended solids
- Lower Reach **Reflects fair to poor water quality**
--> Quality drops for Stations M10-12 (downstream of St. Albert) due to sediment, pesticides, and nutrients

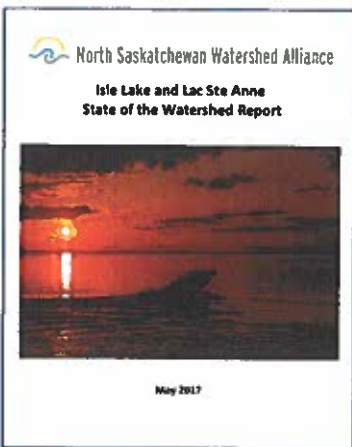
FISH SURVEYS

- Upper Reach **Lowest Rank**
--> mostly minnows rather than large sized fish
- Middle Reach **Best Rank**
--> More diversity of fish, some that are sensitive to poor conditions, which indicates better water quality
- Lower Reach **Medium Rank**
--> Walleye are common. Minnows with low pollution tolerance found closer to the mouth of the watershed due to more diverse habitat and water quality

Isle Lake and Lac Ste. Anne State of the Watershed Report

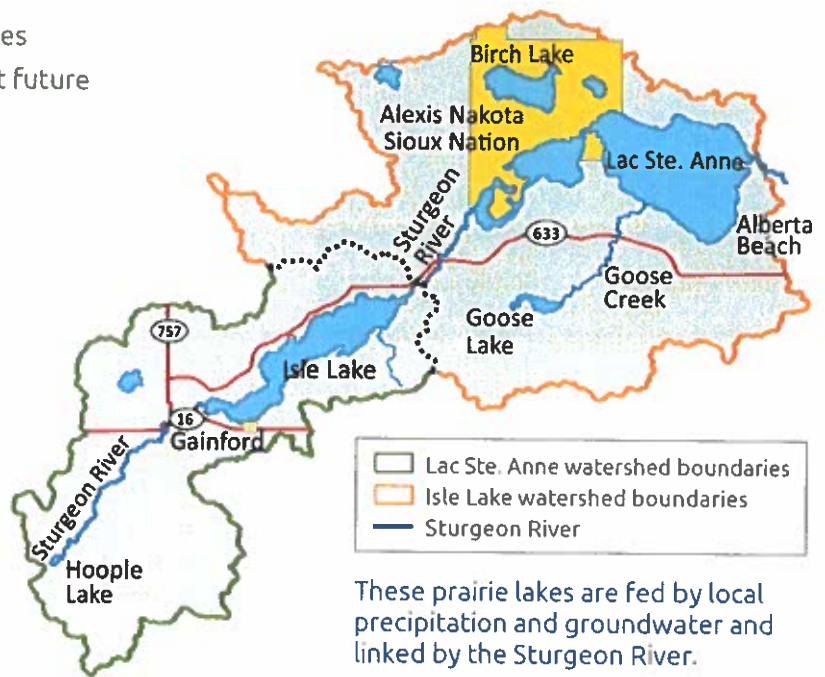
Purpose and Scope of Report:

To characterize the environmental state of the lakes based on available information in order to support future watershed planning and initiatives. This included:



- Local history
- Provincial and municipal government policies
- Technical information
- Environmental trends
- Existing data gaps
- Watershed management recommendations

Isle Lake and Lac Ste. Anne Watersheds



These prairie lakes are fed by local precipitation and groundwater and linked by the Sturgeon River.

Lake Health Metrics

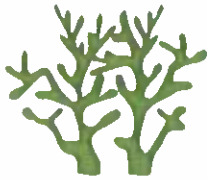
Areas of High Concern for Both Lakes

Watershed factors



Land Cover altered 25-75% from its natural state

Water Quality



High nutrients = lack of oxygen and algae blooms

Shoreline factors



Shoreline is 25-75% developed

Areas of Moderate Concern for Both Lakes

Water Quality



Fish kills due to low oxygen levels

Watershed factors



Water quality of lake tributaries

Areas of High Concern for Isle Lake only

Water Quality



High phosphorus levels

Shape, Size & Hydrology



Shallow water levels

189



Invasive Species: Flowering Rush

Flowering Rush is an invasive plant that grows in shallow water

- Spreads rapidly by root fragments and bulbils
- Displaces native vegetation like cattails, sedges and rushes
- Lowers water quality and removes oxygen from the lake, which reduces habitat for fish, waterfowl and aquatic life
- Impedes water flow, interferes with boat propellers and swimming

What you can do to stop Flowering Rush from spreading:

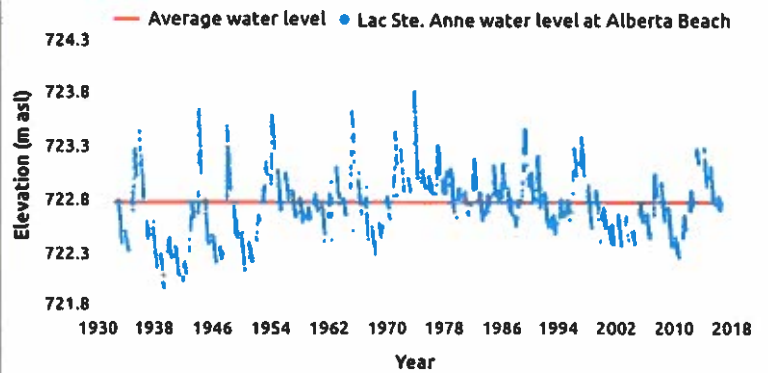
- Learn to identify & report it
- Clean your boat
- Avoid use of chemical fertilizers on lakeside properties
- Do not disturb or try to remove it

If you see Flowering Rush, don't pull or dig. Report it to: 1-855-336-BOAT (2628) or use EDDMapS Alberta

To learn more, go to: <https://www.lsaquality.com/flowering-rush>

Lake Levels: Prone to fluctuations

- Both Isle Lake and Lac Ste. Anne are shallow prairie lakes with mean depths of 4 ~ 5 metres
- Water levels naturally fluctuate between 1.5 to 2.0 metres depending on annual precipitation
- This can create significant shoreline variations from year to year
- Conserving riparian areas along shorelines is critical to reduce erosion and maintain water quality



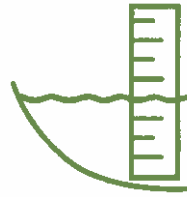
Suggested Future Initiatives



Educate public about lake issues & stewardship



Encourage participation in stewardship programs



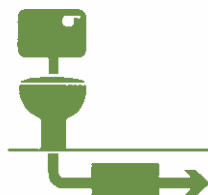
Monitor lake levels in real-time



Monitor lake water quality



Limit use of fertilizers & pesticides near lakes



Update septic systems to prevent contamination



Evaluate & manage road salt use



Encourage shoreline naturalization



Monitor for invasive mussels & Flowering Rush

Natural Area Mapping for the Sturgeon River Watershed Report

Purpose of Report: To compile available mapping and data for natural areas in the Sturgeon River watershed

Natural Areas: Land or surface water dominated by specific native vegetation and/or natural processes
e.g. Wetland, grasslands, shrublands, wildlife corridors

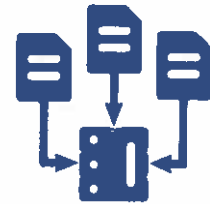
MAPPING THE NATURAL AREAS



Reviewed previous natural areas inventory reports



Chose indicators for natural areas



Incorporated existing mapping datasets from NSWA and municipalities



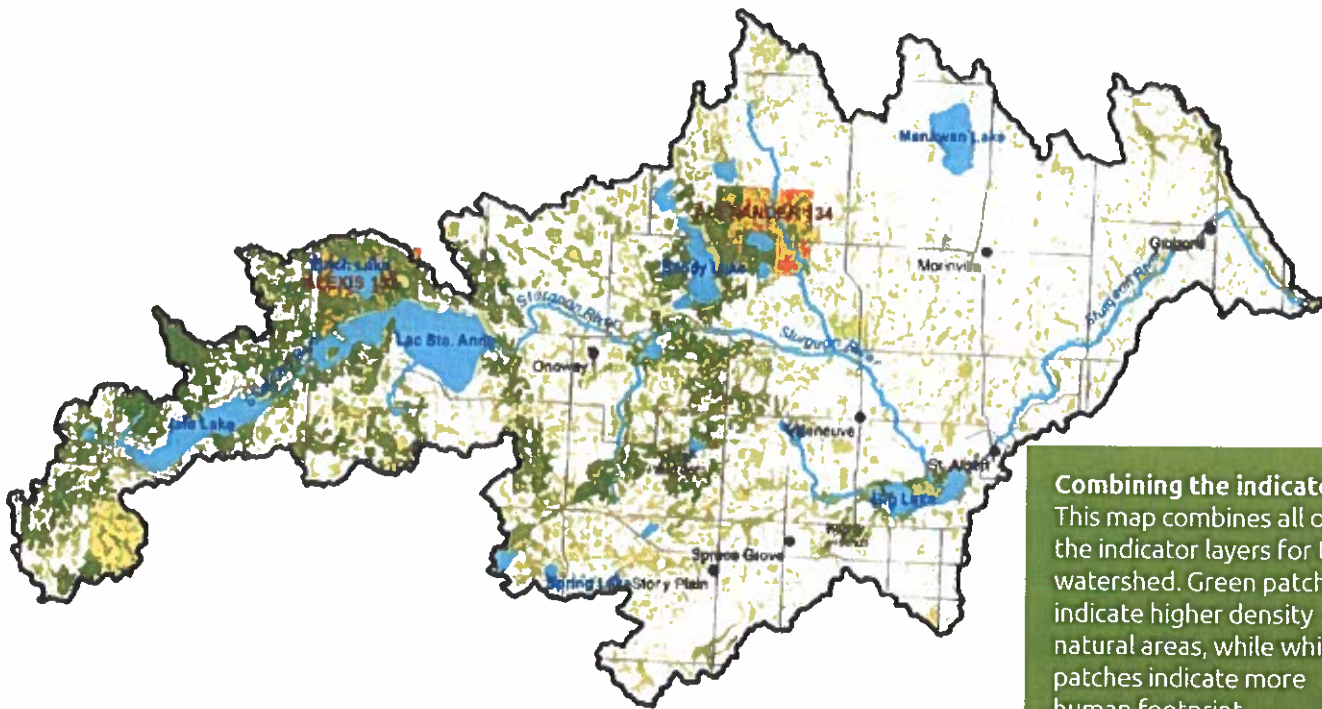
Identified land, water ecosystems and wildlife corridors



Combined indicator layers using equal weights



Compared data results with existing reports



Combining the indicators
This map combines all of the indicator layers for the watershed. Green patches indicate higher density natural areas, while whiter patches indicate more human footprint.

Results & Recommendations



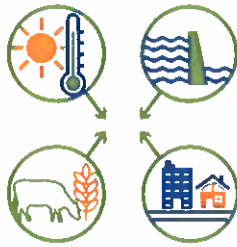
Prioritize riparian and wetland restoration for ecological function, wildlife habitat, and cleaner drinking water



Conserve natural areas near the headwaters and restore higher human impact areas in central and eastern portions of the watershed



Encouraging compliance with environmental BMPs through incentives



Consider cumulative impacts in all future project developments



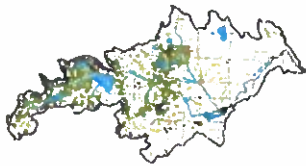
Education and outreach to individuals and industry to encourage responsible land management



Interconnected patches of forest and riparian areas are important corridors for wildlife movement and habitat.

Photo: Chickakoo Lake, Bill Trout

Project Outcomes



A more comprehensive understanding of the Sturgeon River landscape and its waterbodies



Identified natural hotspots for conservation and areas in need of restoration



Tool for future land-use planning within the watershed to help conserve existing natural areas



For more information, please visit: www.nswa.ab.ca
To read the full report, click [here](#).

Strategic Priorities for Watershed Resiliency in the Sturgeon River Watershed



Defining Watershed Resiliency: Maintaining key hydrological features to perform various functions and absorb natural and human disturbance without shifting outside the bounds of normalcy.

Purpose of Report: Use models to predict which conservation or restoration strategies have the best effect on streamflow

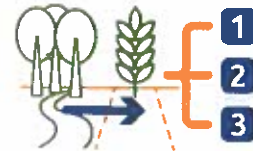
5 KEY GOALS OF THIS REPORT



Create a set of indicators for assessing watershed resilience



Develop hydrologic & land use models for the watershed



Model scenario simulations of the impact of climate and land use changes on indicators



Recommend conservation and restoration areas



Create a user-friendly web-based tool to view model simulation scenarios

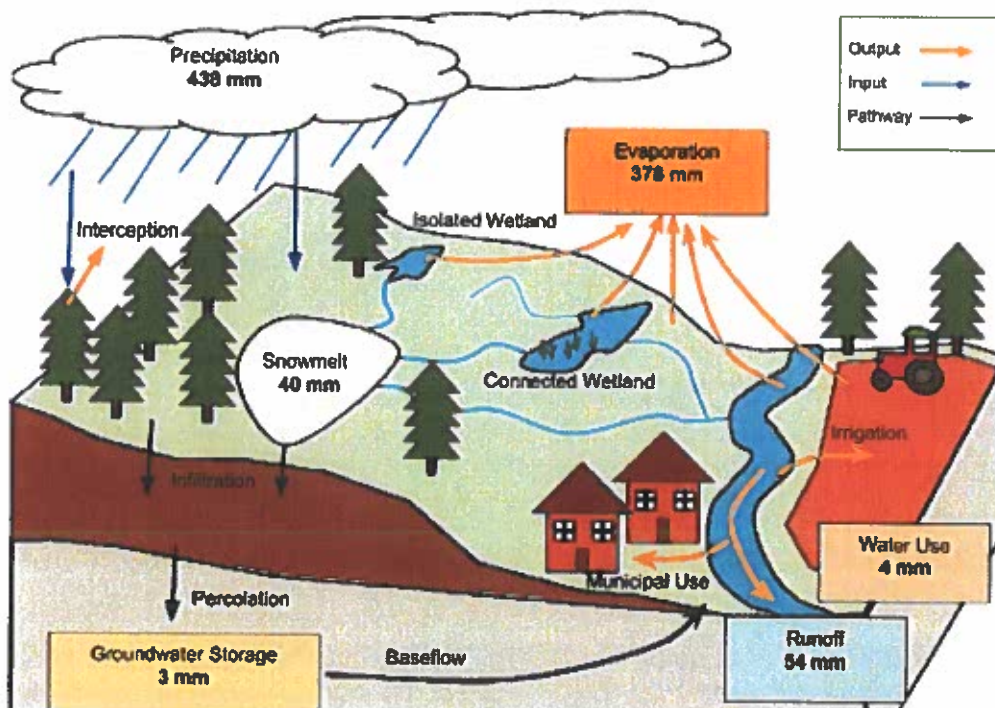
8 Streamflow Indicators were created to measure resilience based on:



MAGNITUDE: peaks, lows, and frequency of flows
TIMING: flood and drought events
YIELD: changes in annual water yield and availability

Models were used to assess the effect of these elements on streamflow:

- Landscape and climate
- Current and future land use
- Conservation or restoration strategies



Landscape and land use shape the driving processes in the Sturgeon River watershed's water balance

- Evaporation is a dominant factor in the system
 - A lot of the water in the VR system doesn't make its way into rivers and streams
- = Low streamflow

Results

Using the hydrologic-land use model, three types of restoration strategies were simulated to understand their influence on the watershed's streamflow

3 TYPES OF RESTORATION

LOW POTENTIAL

HIGH POTENTIAL



Forest Restoration LOWEST POTENTIAL

- Reduce peak streamflow in urban areas (downstream of Big Lake)
- Provide shade and slow runoff
- Reduce flooding



Grassland Restoration MODERATE POTENTIAL

- Reduce high flow and frequency of flooding events in eastern portions of the watershed
- Help annual water yield downstream of Big Lake



Wetland Restoration HIGHEST POTENTIAL

Best strategy to:

- Reduce peak streamflow
 - Provide consistent water supply
 - Ensure reliable timing of peak flow
- Suggests past loss of wetlands = big impact on SR watershed's hydrology

Recommendations



Update hydrological model as it is refined



Select locations for potential conservation or restoration projects



Assess specific field sites for feasibility of restoration activities



Model a combination of conservation and restoration strategies



Engage with stakeholders and funders for long-term success



For more information, please visit: www.nswa.ab.ca
To read the full report, click [here](#).

Sturgeon River Watershed Recommendations for Planning Alignment Report



Purpose of this report: Provide recommendations for the SRWA's 12 municipalities to facilitate consistent land use planning which protects and enhances the watershed

Key Land Use Strategies & Tools Reviewed



Minimum distances (setbacks) from waterbodies, wetlands and environmentally sensitive areas



Restrict development in areas prone to hazards (e.g. flooding, slope failure, high groundwater)



Planning map overlays with hazard or environmentally sensitive areas identified



Stormwater runoff management through improved design, operation and maintenance of natural and built infrastructure



Wetland management through conservation, enhancement and restoration

Strengths and Challenges with Watershed Protection and Management Planning Tools



Reliable Data Collection: Up to date information on land cover, land use and environmental features



Scale, Form, and Location of Development: Consistent processes throughout development recognizing variations between urban and rural landscapes



Municipal Resources: Sharing data, resources and expertise between municipalities.



Political climate: Recognizing that policies may vary between municipalities



Ease of use for landowners and developers: Clear and accessible data, plans and policies to streamline planning process

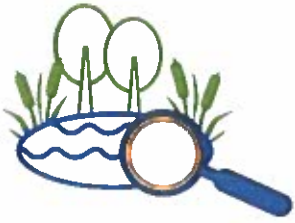


Monitoring and evaluation: Ongoing monitoring of planning documents and decisions to evaluate success over time



Communication with key stakeholders: Increases collaboration, alignment and progress

Top Priorities of Technical Advisory Committee



Identify and classify wetlands (Wetland Inventory and Strategic Plan)



Map hazard lands (steep or unstable land, flood zones, high groundwater) to provide information for planning activities



Refine the definition of Environmental Reserve to include hazard lands and wetlands



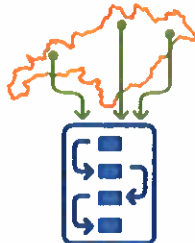
The Technical Advisory Committee assigned the second highest score to mapping hazard lands, as seen in the photo at left. Steep banks along rivers are considered hazard lands and can be identified by municipalities as Environmental Reserve or areas of limited development.

Photo: Sturgeon River near Gibbons, Bill Trout.

Potential Next Steps



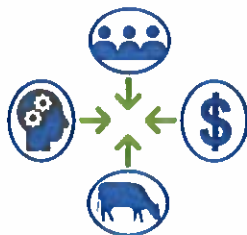
Use report to inform the update of key planning documents (Municipal Development Plans, Land Use Bylaws, etc)



Share and align planning and development processes



Develop mapping tools to support planning and development processes



Identify resources such as grants and expertise to implement plan



Continue to work with SRWA to collaborate on planning and development issues and share resources



For more information, please visit: www.nswa.ab.ca

To read the full report go to <http://www.nswa.ab.ca/~/media/2020/06/Assessing-Health-of-Systems-Common-Pool-Resources>

136



**Shannon Stubbs, MP
Lakeland**

May 28, 2021

Mayor and Council/Reeve and Council,

On February 16, 2021 Bill C-21, a bill that makes changes to the Criminal Code and the Firearms Act. and targets law abiding firearms owners, was introduced and is being debated in the House of Commons. Conservatives constitutently call for cracking down on illegal gun smuggling, trading, gang and crime gun use, but Bill C-21 misses the mark if the aim really is to improve and protect the personal and public safety of Canadians. Bill C-21 focuses on the wrong people and groups, while also creating uncertainty and adding undo pressure on other levels of government.

Bill C-21 includes provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage, or transportation within municipalities that have passed such bylaws.

Residents in cities and other places, with ever increasing gang shootings and violence rightfully expect their government ought to be taking action to keep them safe, but a regulation that gives municipalities the ability to pass bylaws does not do that. The municipal provision in Bill C-21 would be a bylaw on licenses, so this measure literally, specifically, and only targets Canadians who have licenses. This does nothing to stop dangerous criminals who certainly would never comply with a municipal bylaw when they do not obtain their guns legally, do not get licenses and who frankly do not care about criminal laws. What this purposed municipal bylaw section would do is lead to yet another layer of confusing, overlapping regulations and a patchwork of rules for already law-abiding Canadians within and between communities, while violations could result in two years imprisonment or permanent license revocations.

I have been hearing from municipalities concerned with being tasked by the Federal government to create these types of bylaws. They are sharing fears about economic and housing impacts by the perception that one community has higher safety standards than others, or that law-abiding firearms citizens will literally be unaware they are in violation just by crossing a municipal boundary that has different bylaws.



Some municipalities are saying that they do not have the expertise to create these bylaws and certainly would not have the resources to enforce such regulations. They are also concerned these bylaws potentially violate their own provinces' jurisdiction. Some provinces in opposition to the federal legislation have already passed or are proposing laws that would prohibit this type of power to shift to individual municipalities. Saskatchewan has already passed such a provincial law, and Alberta's bill received royal assent on April 29, 2021.

Due to these concerns, some municipalities have already opposed Bill C-21 and have taken the steps to pass resolutions in opposition to this potential new power that they neither requested, nor have the resources to impose and enforce.

I have attached a copy of the resolution passed by the council in Kingsville, Ontario. I encourage you to seek feedback from your rate payers, and to discuss this issue in council. You may decide to pass a similar resolution on behalf of your community. Please feel free to advise my office if you do so, and to reach out if you require any additional information on Bill C-21.

Sincerely,

Thank you

A handwritten signature in blue ink that reads "Shannon Stubbs". The signature is written in a cursive style.

Shannon Stubbs, MP
Lakeland



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
Phone: (519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Sub-Item 3

SENT VIA EMAIL

March 25, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada
Langevin Block
Ottawa, Ontario K1A 0A2

Prime Minister:

RE: Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms)

At its Regular Meeting held on March 8, 2021 Council of the Town of Kingsville passed the following Resolution:

"205-2021

Moved By Councillor Thomas Neufeld, **Seconded By** Councillor Larry Patterson

A Resolution concerning Bill C-21, An Act to amend certain Acts and to make certain consequential amendments (firearms), specifically Amendment 26, Section (58.01 (1-8), Conditions-by-law.

WHEREAS municipalities have never been responsible for gun control laws in Canada;

AND WHEREAS law abiding Kingsville residents who own legal handguns have already been thoroughly vetted through the CFSC, PAL and ATT applications;

AND WHEREAS illegal gun owners and smugglers do not respect postal codes;

AND WHEREAS if one municipality enacts a ban and not a neighbouring municipality, this will create a patchwork of by-laws;

AND WHEREAS a municipal ban would be difficult to enforce and easy to get around.

NOW THEREFORE BE IT RESOLVED that The Corporation of the Town of Kingsville is OPPOSED to the adoption of any by-laws restricting the possession, storage and transportation of legally obtained handguns;

AND BE IT FURTHER RESOLVED that this resolution be forwarded to the following public officials: MP Chris Lewis-Essex, MPP Taras Natyshak-Essex, Premier of Ontario The Honourable Doug Ford, Leader of the Official Opposition Andrea Horwath, Prime Minister of Canada The Honourable Justin Trudeau, and Leader of Official Opposition The Honourable Erin O'Toole."

If you require any further information, please contact the undersigned.

Yours very truly,



Sandra Kitchen
Deputy Clerk-Council Services
Legislative Services Department
skitchen@kingsville.ca

cc: Hon. Doug Ford, Premier
cc: Hon. Andrea Horwath, Official Leader of the Opposition
cc: Hon. Erin O'Toole, Official Leader of the Opposition
cc: MP Chris Lewis- Essex
cc: MPP Taras Natyshak-Essex
cc: Hon. Bill Blair, Minister of Public Safety and Emergency Preparedness
cc: MP Shannon Stubbs
cc: Mayor Aldo DiCarlo, Town of Amherstburg
cc: Mayor Larry Snively, Town of Essex
cc: Mayor Tom Bain, Town of Lakeshore
cc: Mayor Marc Bondy, Town of LaSalle
cc: Mayor Hilda MacDonald, Municipality of Leamington
cc: Mayor Gary McNamara, Town of Tecumseh
cc: all Municipalities in Ontario

premier@ontario.ca
horwatha-qp@ndp.on.ca
erin.otoole@parl.gc.ca