

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, AUGUST 19<sup>th</sup>, 2021 IN THE COUNCIL CHAMBERS OF THE  
ONOWAY CIVIC CENTRE AT 9:30 A.M. OR VIA ZOOM**

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

- as is, or with additions or deletions

**3. ADOPTION OF MINUTES**

a) August 5<sup>th</sup>, 2021 Regular Council Meeting (as is, or with amendments)

**4. APPOINTMENTS/PUBLIC HEARINGS**

a) 11:00 a.m. Brian Roberts – Closed Session

**5. FINANCIAL REPORTS – as of July 31<sup>st</sup>, 2021**

**6. POLICIES & BYLAWS**

a) Bylaw 790-21, a bylaw for the purpose of redistricting a portion of lands legally known as Plan 4114 TR, Block A from Residential – Single Family Narrow Lot District (RIN) to Urban Services District (US).

Please refer to the Development Officer's August 19<sup>th</sup>, 2021 Report advising the Town has received a redistricting application for a portion of the lands at 4114 TR, Block A, a 1.701 acre (out of the 8.46 acre parcel) from R1N (Single Family Narrow Lot District) to US (Urban Services District) to allow for the Development of a Place of Worship. The Town is also in receipt of a subdivision application that would further see the development of 13 residential lots on this original parcel.

The Development Officer is requesting consideration of 1<sup>st</sup> reading of the proposed bylaw, and if 1<sup>st</sup> reading is given then the setting of a public hearing would be in order.

*(that Bylaw 790-21, being a bylaw to purpose the redistricting a portion of lands legally known as Plan 4114 TR, Block A from Residential – Single Family Narrow Lot District (RIN) to Urban Services District (US), be given 1<sup>st</sup> reading; or defer consideration pending Council direction)*

If 1<sup>st</sup> reading is given, *(that with respect to 1<sup>st</sup> reading of Bylaw 790-21, a public hearing be set for \_\_\_\_\_, )*

## 7. ACTION ITEMS

p 26-36  
a) AFRRCS Radio Agreement between Lac Ste. Anne County and the Town of Onoway – further to months of discussions, attached is a draft agreement between the two parties for the use of AFRRCS radios by our fire service provider. As previously discussed the County will also be entering into an agreement with the Province (on our behalf) for this use as well, and then Northwest Fire Rescue will have to enter into an agreement with the Province as well (*approve agreement and authorize execution, some other direction as given by Council at meeting time*)

p 37  
b) Make the Connection Night – please refer to the August 9<sup>th</sup>, 2021 email advise the noted event is scheduled for Wednesday, September 8<sup>th</sup>, 2021 from 5 p.m. to 7 p.m. at the Heritage Centre. Partners in Progress will be hosting a booth at this event (*that the Town participate in the September 8<sup>th</sup>, 2021 Make the Connection Night by hosting a booth, or some other direction as given by Council at meeting time*)

p 38-42  
c) Shaul Park Playground – further to Ashley Steinkey's attendance at our last Council meeting Jason has followed up on the Alberta Transportation guidelines referenced during this discussion and it is a "may" not "shall" and is not mandatory to have a playground completely fenced in. Following up the email conversations, Administration is seeking Council direction as to whether the Town wishes to enclose this with a gate, enclose it on a cost share, enclose it at 100% their cost, or leave it as is. (*direction as given by Council at meeting time*)

d) Road Closure Requests:

p 43-44  
i) from MAD Fitness to close off the easterly portion of 50<sup>th</sup> Avenue on Saturday August 28<sup>th</sup> from 8 a.m. to 2 p.m. for their MAD Dash event which will include bouncy castle and beer gardens (*grant road closure as requested, or with conditions, deny request, or some other direction as given by Council at meeting time*)

p 45-46  
ii) from Onoway Legion to close a portion of Veterans Way on Saturday August 21<sup>st</sup>, 2021 from 8 a.m. to 4 p.m. for a fundraising event. I have requested they fully complete the request form and return it, hopefully we will have it by meeting time (*grant road closure as requested, or with conditions, deny request, or some other direction as given by Council at meeting time*)

p 47-52  
e) Community Hall Lease Agreement/Parking – further to previous discussions, I am hoping the updated lease agreement will be back from legal counsel by meeting time. Follow-up discussion from the August 12<sup>th</sup> parking meeting with reps from AHS, ORMC, the Pharmacy, OFEA and the Town is requested at meeting time. Administration is suggesting that a meeting with Town and OFEA reps be called to go over the lease agreement one final time (*direction as given by Council at meeting time*)

- p53-63
- f) 2021 Additional Road Rehabilitation Projects – in our 2021 Capital Budget Council approved the back alley rehab project which at the time was estimated at \$390,000.00. Tenders came in significantly lower than the original estimate, leaving this back alley project now estimated at \$237,500.00. This leaves us approximately \$152,500.00 in grant funds that we can redirect to other road rehab projects, and administration is suggesting the following:

i)	49 Ave (Shaul) & 53 Street	\$63,635.00
ii)	Lovell Close	\$54,790.00
iii)	LSA Trail North (near Academy)	\$14,655.00
iv)	Industrial Avenue (south of LSAT)	\$13,075.00
v)	47 <sup>th</sup> Avenue (previous line repair)	<u>\$ 3,905.00</u>
		<b>\$150,060.00</b>

The additional quotes are from the contracting awarded the back alley project, and thereby taking advantage of cost savings while they are in Town.

*(that Council approve redirecting the previously approved grant funds for the back alley rehabilitation project to the various road rehabilitation projects as noted above, in the amount of \$150,060.00)*

- p64-65
- g) Senate Candidate Pam Davidson – please refer to the attached August 13<sup>th</sup>, 2021 invite to meet with Council on her tour of the Province *(invite to stop for a meeting, accept for information, or some other direction as given by Council at meeting time)*

- p66-69
- h) Alberta Beach – invite to their 100<sup>th</sup> Anniversary Celebration September 4<sup>th</sup> & 5<sup>th</sup>, 2021, previously Council agreed to sponsor this event and then it was deferred from 2020 to 2021 due to COVID *(authorize attendance at September 4<sup>th</sup> and 5<sup>th</sup> event)*

- 570-74
- i) Alberta Urban Municipalities Association 2021 Fall Convention – please refer to the August 11<sup>th</sup>, 2021 email on the noted convention scheduled for November 17<sup>th</sup> to 19<sup>th</sup>, 2021 at the Edmonton Convention Centre. Registration is \$600.00/registrant, if we register 5 in person we have the option to register one attendee virtually at the reduced rate of \$200.00. *(authorize attendance of \_\_\_\_ representatives at the AUMA Fall Convention)*

- j) 2021 Municipal Election – the Town's election day is set for Monday, October 18<sup>th</sup>, 2021 as per the Act, but Council can set an advance vote at its discretion. Administration is suggesting an advance vote be set for Wednesday, October 13<sup>th</sup>, 2021 from 3 p.m. to 8 p.m. at the Onoway Heritage Centre *(that the Town of Onoway hold an advance vote with respect to the 2021 Municipal Elections on Wednesday, October 13<sup>th</sup>, 2021 from 3 p.m. to 8 p.m. at the Onoway Heritage Centre)*

- k)

l)

m)

## 8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) CAO Report
- e) Public Works Report  
-drainage project update

## 9. INFORMATION ITEMS

- p 75-80  
p 81-86
- a) AUMA Director Janet Jabush's August 7<sup>th</sup>, 2021 email update on activities of AUMA, along with her August 12<sup>th</sup>, 2021 email update on August activities
  - b) Development Permits:
    - i) 21DP08-24 – for construction of an addition to an existing industrial building at 4128 Industrial Avenue
    - ii) 21DP09-24 – for renovation of an existing commercial building and operation of a day care facility at 5113 Lac Ste. Anne Trail
    - iii) 21DP10-24 – for renovation of an existing residential building an operation of a day care facility at 5459 Lac Ste. Anne Trail North
    - iv) 21DP11-24 – for operation of a home occupation massage therapy clinic at 4405-48 Avenue
  - c) Alberta Health Services – July 26<sup>th</sup>, 2021 email and memo on AHS plans to transition linen services
  - d) Alberta Municipal Affairs – August 5<sup>th</sup>, 2021 letter on Canada's Senate Elections and the Town completing same. The Town has been asked to complete some of the Summer Village Senate Elections on behalf of those Summer Villages.
  - e)
- p 87-92  
p 93-97  
p 98-102  
p 103-108  
p 109-110  
p 111-113

- 10. **CLOSED SESSION** – Section 197(2) of the Municipal Government Act and Section 16 of the Freedom of Information and Protection of Privacy Act (FOIP), "Legal"

## 11. ADJOURNMENT

## 12. UPCOMING EVENTS:

- September 2, 2021 – Regular Council Meeting 9:30 a.m.
- September 16, 2021 – Regular Council Meeting 9:30 a.m.
- September 20, 2021 – Nomination Day Closes 12:00 p.m. deadline
- October 7<sup>th</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- October 18, 2021 – Election Day 10:00 a.m. to 8:00 p.m.
- October 21<sup>st</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- November 4<sup>th</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- November 18<sup>th</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- November 17<sup>th</sup> to 19<sup>th</sup>, 2021 – AUMA Convention

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, AUGUST 5<sup>TH</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

	<b>PRESENT</b>	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor Pat St. Hilaire Councillor Jeff Mickle Councillor Lisa Johnson
	<b>ABSENT</b>	Administration: Wendy Wildman, Chief Administrative Officer/ Recording Secretary Jason Madge, Assistant Chief Administrative Officer/Public Works Manager  Debbie Giroux, Recording Secretary
		0 member of the public was in attendance in person.
1.	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:32 a.m.
2.	<b>AGENDA</b> <b>Motion #297/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, August 5 <sup>th</sup> , 2021 with the following additions:  <u>Additions:</u> 7m) Onoway Regional Fire Services – AFRRCS Radios 7n) Fireworks  <b>CARRIED</b>
3.	<b>MINUTES</b> <b>Motion #298/21</b>	<b>MOVED</b> by Deputy Mayor Tonita that the minutes of the Thursday, July 20 <sup>th</sup> , 2021 regular Council meeting be adopted as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	Deferred to later in the meeting.
5.	<b>FINANCIAL REPORTS</b>	n/a
6.	<b>POLICIES &amp; BYLAWS</b>	n/a



TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, AUGUST 5<sup>TH</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

7.	<p><b>ACTION ITEMS</b></p> <p><b>Motion #299/21</b></p> <p><b>Motion #300/21</b></p> <p><b>Motion #301/21</b></p> <p><b>Motion #302/21</b></p> <p><b>Motion #303/21</b></p>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway accept the lane improvement project bid from St. Albert Parking Lot Maintenance at a cost of \$156,287.70 and that a 20% contingency be added to this project for a total of \$187,545.24 (project included in approved 2021 Capital Budget).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor St. Hilaire that the Town of Onoway accept the fire hydrant and valve replacement quote from CB Max Excavating Ltd. for a price of \$58,500.00 plus GST (project included in approved 2021 Capital Budget)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Pat St. Hilaire that the Onoway Facility Enhancement Association be given 2 more hall keys that are stamped do not copy, and that once the lease agreement is executed they be given a key that is not stamped do not copy allowing them to make additional copies as required. And further that parking in the parking lot associated with the community hall remain public parking.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Jason Madge left the meeting at 10:23 a.m.</p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the road closure request from Wade Neilson, to close Level Close cul de sac for a block party on Saturday August 14<sup>th</sup>, 2021 from 6 p.m. to 1 a.m., be approved (Town to supply barricades if requested).</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Judy Tracy that the road closure request from Letitia on behalf of the Onoway Farmers Market group, to close 49<sup>th</sup> Avenue between 50<sup>th</sup> Street and 49<sup>th</sup> Street (west of the Burger Baron drive through) on Thursday, August 12<sup>th</sup>, 2021 from 4 p.m. to 8 p.m., be approved subject to receipt of the completed Notice of Special Event and Resulting Temporary Road Closure form (Town to supply barricades if requested).</p> <p style="text-align: right;"><b>CARRIED</b></p>
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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, AUGUST 5<sup>TH</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	<p>Ashley Steinkey arrived for the meeting at 10:28 a.m. to discuss their new daycare business and use of Shaul Park. Ms. Steinkey noted for their business license they need to show access to an outdoor play space and inquired about both Shaul Park and Elks Park.</p> <p style="text-align: right;"><b>Motion #304/21</b></p> <p><b>MOVED</b> by Councillor Mickle that the Town of Onoway provide a letter granting permission (or no objection) to the Little Village Daycare to utilize both Shaul Park and Elks Park for their daycare business subject to no concerns being received from the Town's insurance provider, and noting in this letter that both parks will remain public parks and accessible to the general public at all times.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p style="text-align: right;"><b>Motion #305/21</b></p> <p><b>MOVED</b> by Mayor Tracy that the Town follow up on the possible requirement to ensure all playgrounds are fully enclosed when next to a cul de sac.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Ms. Steinkey left the meeting at 10:58 a.m.</p>
7.	<b>ACTION ITEMS cont</b>	
	<b>Motion #306/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council approve the Taxservice Engagement Letter for Management of Property Tax Arrears Recovery services, and authorizes execution of same.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #307/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that the invitation to the Sturgeon County Mayor's Golf Tournament on Wednesday, September 15<sup>th</sup>, 2021 be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #308/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway support the Ste. Anne Natural Gas Coop 7<sup>th</sup> Annual Kids with Cancer Charity golf tournament, scheduled for Thursday August 26<sup>th</sup>, 2021, by sending one golfer and providing a donation item of up to \$250.00 value.</p> <p style="text-align: right;"><b>CARRIED</b></p>



TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, AUGUST 5<sup>TH</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

<b>Motion #309/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that the Councillor Pledge, as shared during the recent Municipal Leaders Caucus session, be included in the Onoway Councillor Election package (not mandatory to be completed upon return of the package, but encouraged).</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>Motion #310/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council review the template Code of Conduct Bylaw that came out of the recent Municipal Leaders Caucus session, along with the Town's current Code of Conduct Bylaw, and this item be brought back to the 1<sup>st</sup> meeting in September for discussion.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>Motion #311/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway send a letter to Premier Kenney in support of the Town of Claresholm's letter regarding municipalities not being expected to cover the RCMP retro pay.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>Motion #312/21</b>	<p><b>MOVED</b> by Councillor Johnson that the Onoway Christmas Light Up be set for Friday, November 26<sup>th</sup>, 2021, in conjunction with the Onoway Public Library events for that day.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>Motion #313/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the Town of Onoway agree to provide available AFRRCS radios to the Onoway Regional Fire Services to be utilized in the provision of fire services (Onoway may wish to keep 2 for Peace Officer Services).</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>Motion #314/21</b>	<p><b>MOVED</b> by Councillor Mickle that the fireworks that were to be discharged on Canada Day be discharged on Saturday, August 28<sup>th</sup>, 2021 in conjunction with the MAD Fitness events taking place that day.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, AUGUST 5<sup>TH</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

8.	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> Motion #315/21	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the verbal Council and Committee Reports, along with the verbal and written Staff Reports be accepted for information.  <b>CARRIED</b></p>		
9.	<b>INFORMATION ITEMS</b> Motion #316/21	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the following items be accepted for information:</p> <p>a) Alberta Municipal Affairs – July 5<sup>th</sup>, 2021 letter on Gas Tax Fund allocation of \$120,485 for 2021 (of which \$58,872 is a one time funding top up)  b) East End Bus Society – update on services</p> <p style="text-align: right;"><b>CARRIED</b></p>		
10.	<b>CLOSED SESSION</b>	n/a		
11.	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 12:35 p.m.		
12.	<b>UPCOMING EVENTS</b>	September 2, 2021	Regular Council Meeting	9:30 a.m.
		September 16, 2021	Regular Council Meeting	9:30 a.m.
		September 20, 2021	Nomination Day Closes	12:00 p.m.
		October 18, 2021	Election Day	

\_\_\_\_\_  
Signed by Mayor Judy Tracy

\_\_\_\_\_  
Signed by Wendy Wildman  
Recording Secretary

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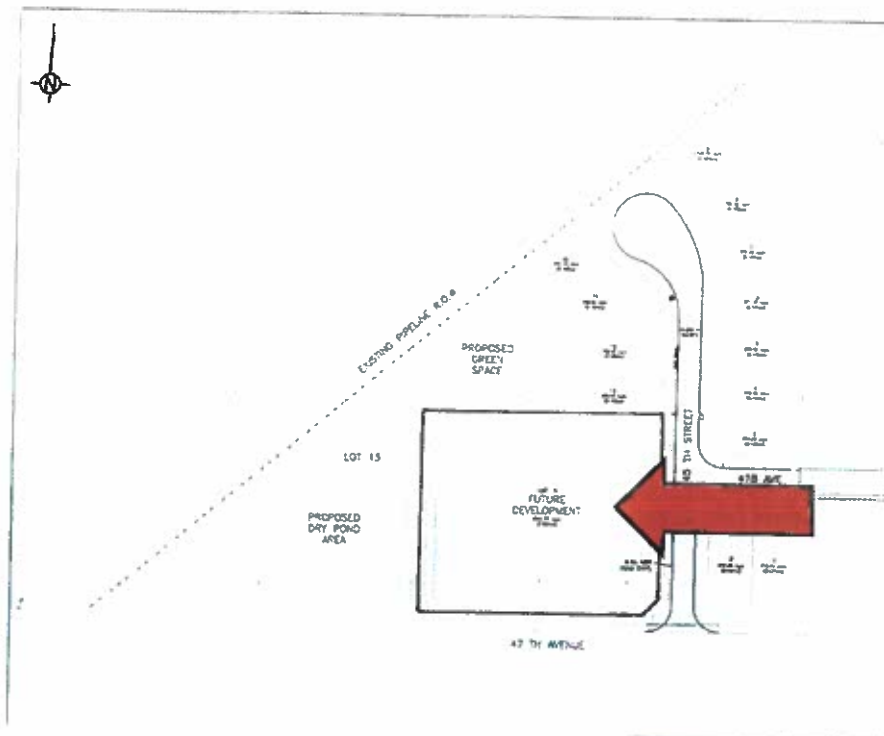
**TOWN OF ONOWAY  
PROVINCE OF ALBERTA  
LAND USE BYLAW AMENDMENT  
BYLAW # 790-21**

**WHEREAS**, under the provisions of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta 2000, a municipality may amend an adopted Land Use Bylaw.

**AND WHEREAS** the Council of the Town of Onoway has determined it necessary to amend the Town of Onoway Land Use Bylaw No. 712-13 as a means to promote effective and efficient land use within the municipality.

**NOW THEREFORE** the Council of the Town of Onoway duly assembled hereby enacts as follows:

1. That the Town of Onoway Land Use Bylaw No. 712-13 containing the Land Use District Map, be amended as follow:
  - 1.1 To redistrict a portion of lands legally known as Plan 4114 TR; Block A from Residential – Single Family Narrow Lot District (R1N) to Urban Services District (US) as shown on the map below.



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2. This amending bylaw shall be consolidated into the Town of Onoway Land Use Bylaw No. 712-13.
3. That this Bylaw comes into full force and effect upon third and final reading and is duly signed.

First Reading carried this 19<sup>th</sup> day of August , A.D. 2021.

\_\_\_\_\_  
Mayor

(SEAL)

\_\_\_\_\_  
Municipal Administrator

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2021.

\_\_\_\_\_  
Mayor

(SEAL)

\_\_\_\_\_  
Municipal Administrator

Read a third and final time this \_\_\_ day of \_\_\_\_\_, A.D. 2021.

Signed \_\_\_\_\_, 2021

\_\_\_\_\_  
Mayor

(SEAL)

\_\_\_\_\_  
Municipal Administrator



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**DEVELOPMENT OFFICER'S REPORT BYLAW 790-21**  
**August 19, 2021**

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**APPLICANT:** Faction Architecture Inc. / The Church of Jesus Christ of Latter-day Saints

**OWNERS:** Westport Properties Inc. / The Church of Jesus Christ of Latter-day Saints

**EXISTING USE:** Vacant

**DISTRICT:** R1N – Residential – Single Family Narrow Lot

**LEGAL DESCRIPTION:** Portion of Plan 4114 TR; Block A. (the "Lands")

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**PROPOSAL:**

Redistrict the subject Lands from Residential – Single Family Narrow Lot District (R1N) to Urban Services District (US).

**REGULATIONS:**

MGA	Section 692
MDP 776-20	Objective 3-3(3)(4) Policy 4.3.2
LUB 712-13	Section 5.13 M – Industrial District Section 5.17 UR – Urban Reserve District

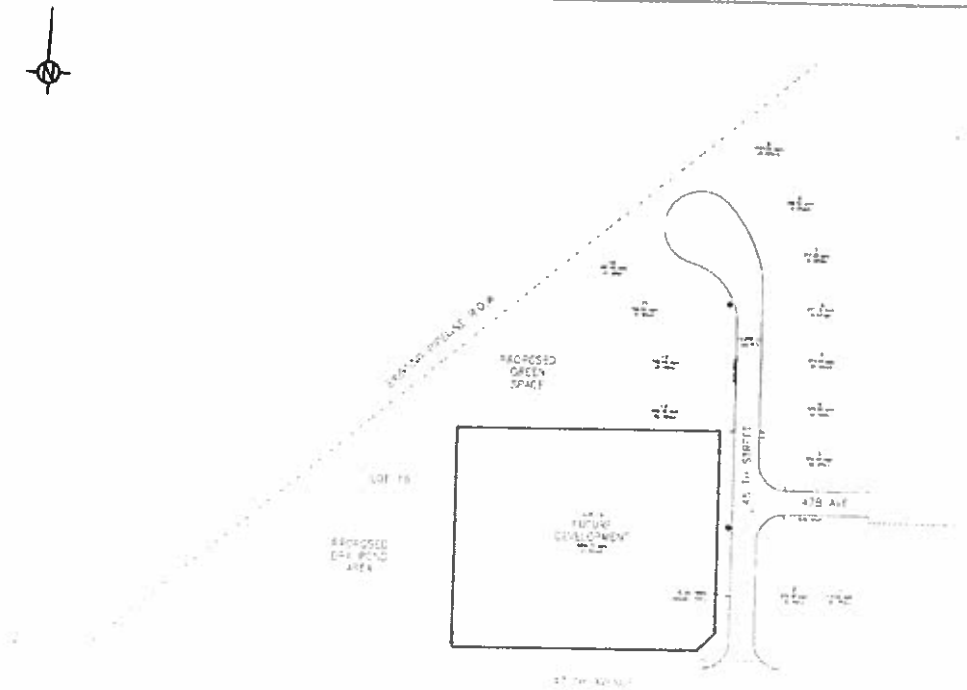
**COMMENTS:**

Currently, the entire parcel Plan 4114 TR; Block A has an area of 3.42 HA (8.46 Acres), is districted R1N – Residential – Single Family Narrow Lot District and is bounded by a municipal roadway (47<sup>th</sup> Avenue) to the south and has access to the existing roadway system to the west. The applicant proposes a redistricting of a portion of the Lands (as depicted in the drawing below), specifically an area of 0.688 HA (1.701 Acres). The proposal seeks to redistrict this portion of the Lands to US – Urban Services District, to allow for the Development of a Place of Worship, which is a Permitted Use within the US – Urban Services District. Further, as part of this proposed development the Town of Onoway is also in receipt of an application for subdivision, where the area proposed for redistricting is to be subdivided from the balance of the Lands. The

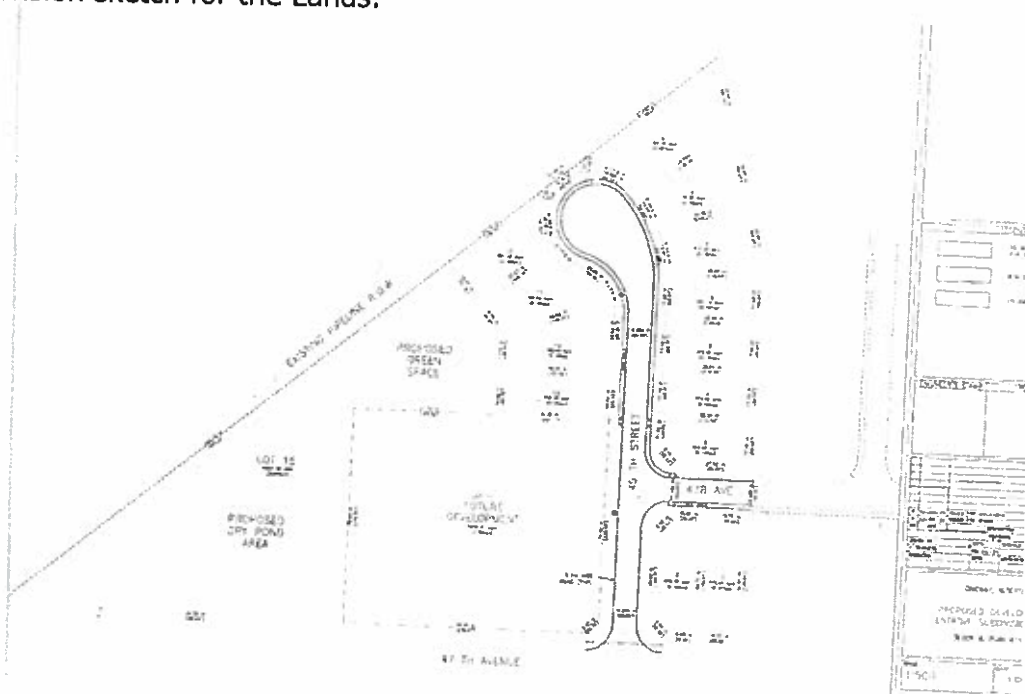


remnant of the Lands will remain districted R1N – Residential – Single Family Narrow Lot; where the subdivision application seeks to create thirteen (13) residential parcels within the remnant of the Lands, as depicted in the subdivision sketch following.

Map of Area to be redistricted:



Subdivision sketch for the Lands:



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The proposed redistricting conforms to the provisions of the Town of Onoway Municipal Development Plan No. 776-20, specifically:

**Objective 3.3 Local Development Objectives**

**6. Onoway recreational, educational and cultural facilities support local and regional needs.**

The proposed redistricting conforms to the provisions of the Town of Onoway Land Use Bylaw No. 712-13, specifically:

**Section 5.15 US – URBAN SERVICES**

**(1) General Purpose of District**

**This land use district is generally intended to establish an area for the development of publicly or privately owned institutions or community services.**

Uses under the US – Urban Services District, including Government service, Library, Place of Worship, School, and Senior citizen housing are in-keeping with the existing and proposed uses of the Lands and those upon immediately adjacent lands.

**RECOMMENDATION: APPROVAL - It is submitted that the proposed redistricting bylaw meets the requirements of the Municipal Government Act, the Town of Onoway Municipal Development Plan No. 776-20 and Land Use Bylaw No. 712-13. As such, it is recommended that Bylaw 790-21 be given first reading at the regular meeting of the Council of the Town of Onoway.**

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August 11, 2021

Town of Onoway  
Development Services  
4812 – 51 Street Box 540  
Onoway, Alberta

Attention: Mr. Tony Sonnleitner (and current Town Council)

Re: **The Church of Jesus Christ of Latter-day Saints – new site acquisition**  
**47 Avenue, Onoway, Alberta**  
**LDS Property Number: 501-7610**  
**Request for Subdivision and Rezone (including any necessary Revision of Bylaw)**

Dear Tony (and current Town Council),

The most appropriate site we've identified in Onoway to construct a proposed new Meetinghouse for the Church of Jesus Christ of Latter-day Saints is located at 47 Avenue, Onoway, Alberta (Plan 4114 TR, Block A). In the course of due diligence, we've had preliminary discussions with Town Council to set some direction for the site and its possibilities. We've also participated in an open house to get general public feedback. We feel the updated option presented here is a reflection of our previous discussions but also improves the layout to mitigate the public concerns from the open house.

The current Vendor of the property has agreed through the signed purchase agreement to cooperate, support, and give consent to the subdivision and rezone applications in efforts to complete the land purchase. The purchase agreement is contingent upon subdivision and rezone approval.

#### 1 – Request for Subdivision

We're requesting the current property be subdivided to allow for the construction of 13 residential lots (in a measure to preserve local tax revenue), the construction of a new Meetinghouse (in a measure to provide our Client with a building to meet their needs), and for the construction of a storm retention area complete with green space (in a measure to control overland drainage as well as retain the ability for the community to have access to an open space).

#### 2 – Request for Rezone

We're requesting the current R1N property be rezoned to allow for the change of use. The proposed residential area (Lots 1-13) will remain as Residential Single Family - Narrow "R1N". The lot sizes meet or exceed the minimum lot sizes under this designation, but fall short of meeting the larger R1 lot sizes. The proposed Meetinghouse area (Lot 14) will change to Urban Services "US". This will allow for a Place of Worship. The Western leftover area (Lot 15) will also remain as Residential Single Family - Narrow "R1N" to accommodate the storm water collection, utility ROW, and maintain an open green space. This area could be classified as Public Utility Lot or Municipal Reserve upon further direction from Town Council.

DEVELOPMENT MANAGEMENT

ARCHITECTURE + PLANNING

CONSTRUCTION MANAGEMENT

AAA AIBC Certificate of Practice - Faction Architecture Inc.

T 250-980-4510 F 250-764-2116 201-3935 Lakeshore Rd, Kelowna BC V1W 1V3

T 403-523-7943 1919 10<sup>th</sup> Avenue SW, Calgary AB T3C 0K3

[www.factionprojects.com](http://www.factionprojects.com)

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3 – Request for Bylaw revision

We're requesting the current Bylaw be revised accordingly to suit our proposed subdivision and rezone application.

Regards,  
Faction Architecture Inc.  
(for Jim Kyle, The Church of Jesus Christ of Latter-day Saints)



Neil Holmes  
Regional Director, Operations  
1919 10<sup>th</sup> Avenue, SW  
Calgary, Alberta  
T3C 0K3  
403 523 7943 xt 202  
nholmes@factionprojects.com

## Planning bylaws

692(1) Before giving second reading to

- (a) a proposed bylaw to adopt an intermunicipal development plan,
- (b) a proposed bylaw to adopt a municipal development plan,
- (c) a proposed bylaw to adopt an area structure plan,
- (d) a proposed bylaw to adopt an area redevelopment plan,
- (e) a proposed land use bylaw, or
- (f) a proposed bylaw amending a statutory plan or land use bylaw referred to in clauses (a) to (e),

a council must hold a public hearing with respect to the proposed bylaw in accordance with section 230 after giving notice of it in accordance with section 606.

(2) Despite subsection (1), if a proposed development relates to more than one proposed bylaw referred to in subsection (1), the council may hold a single public hearing.

(3) Despite subsection (1), in the case of a public hearing for a proposed bylaw adopting or amending an intermunicipal development plan,

- (a) councils may hold a joint public hearing to which section 184 does not apply, and
- (b) municipalities may act jointly to satisfy the advertising requirements of section 606.

(4) In the case of an amendment to a land use bylaw to change the district designation of a parcel of land, the municipality must, in addition to the requirements of subsection (1),

- (a) include in the notice described in section 606(2)
  - (i) the municipal address, if any, and the legal address of the parcel of land, and
  - (ii) a map showing the location of the parcel of land,
- (b) give written notice containing the information described in clause (a) and in section 606(6) to the assessed owner of that parcel of land at the name and address shown on the assessment roll of the municipality, and
- (c) give a written notice containing the information described in clause (a) and in section 606(6) to each owner of adjacent land at the name and address shown for each owner on the assessment roll of the municipality.

(5) If the land referred to in subsection (4)(c) is in another municipality, the written notice must be given to that municipality and to each owner of adjacent land at the name and address shown for each owner on the tax roll of that municipality.

(6) Despite subsection (1), a bylaw referred to in subsection (1) may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical

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errors and does not materially affect the bylaw in principle or substance. (6.1) Subsection (1)(f) does not apply in respect of a proposed bylaw amending a statutory plan or land use bylaw to specify the purposes of a community services reserve.

(7) In this section,

(a) "adjacent land" means land that is contiguous to the parcel of land that is being redesignated and includes

(i) land that would be contiguous if not for a highway, road, river or stream, and

(ii) any other land identified in the land use bylaw as adjacent land for the purpose of notifications under this section;

(b) "owner" means the person shown as the owner of land on the assessment roll prepared under Part 9.

(8) If an ALSA regional plan requires a council to pass a bylaw referred to in this section, the council must

(a) consider whether, in view of the requirement in the ALSA regional plan, consultation is necessary, desirable or beneficial, and

(b) decide whether or not to proceed with consultation.

(9) If a council decides under subsection (8) that consultation is neither necessary nor desirable or would not be beneficial, subsections (1) to (7) do not apply to the council in respect of the bylaw concerned.

RSA 2000 cM-26 s692;2008 c37 s9;2009 cA-26.8 s83

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Developer for the  
**Town of Onoway**  
 Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342, Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**APPLICATION FOR SUBDIVISION**

**FOR OFFICE USE ONLY**

<b>APPLICATION FOR SUBDIVISION APPROVAL</b>			Date of receipt of Completed Form:	Fees Submitted:
<ul style="list-style-type: none"> <li>● By descriptive plan</li> <li>● By plan of subdivision</li> </ul>				
<ul style="list-style-type: none"> <li>● By other instrument</li> </ul>	<b>FILE NUMBER:</b>			
Designated use of the land as classified under the Land Use Bylaw No. 712-13.				

**THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER(S) OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.**

1. Name of registered owner(s) of land to be subdivided : Address: .....

**JIM TYSCHUK** *Westport Properties Inc.*

(VENDOR)

2113 TWP RD 545

Postal Code: T0E1V0

P.O. Box 420

Phone No.: 780 975 7260

Onoway, AB

2. Name of registered owner(s) of land to be subdivided : Address: .....

**THE CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS**

(PURCHASER)

**C/O JIM KYLE**

**7040 FARRELL ROAD SE, ROOM 109**

**CALGARY, ALBERTA** Postal Code: T2H 0T2

Phone No.: 403 869 1521

3. LEGAL DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

All/part: of the ..... 1/4; sec. ....; twp. ....; range .....; west of the ..... meridian;

Being all/parts of Reg. Plan No. **4114TR block A** lot ..... C.O.T.No. ....

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AREA of existing parcel(s) 8.46 Acres. AREA of proposed parcel 1.701 Acres.

Municipal address (if applicable) .....

4. LOCATION OF LAND TO BE SUBDIVIDED

- a. The land is situated in the municipality of **TOWN OF ONOWAY**
- b. Is the land situated immediately adjacent to the municipal boundary? Yes ..... No ....**X**...  
If "yes", the adjoining municipality is .....
- c. Is the land situated within 0.5 miles (0.8 km) of the right-of-way of a highway? Yes ..... No ....**X**...  
If "yes", the Highway is No. ...., the Secondary Road is No. ....
- d. Is the land situated within 0.5 miles (0.8 km) of a river, stream, watercourse, lake or other permanent body of water, or a canal or drainage ditch? Yes ..... No ....**X**...  
If "yes", state its name .....
- e. Is the proposed parcel within 1.0 miles (1.5 km) of a sour gas facility? Yes ..... No ....**X**...

5. EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED [ Describe ]

- a. Existing use of the land .....**RIN ZONING AND CURRENTLY VACANT LAND**.....
- b. Proposed use of the land ...**CHURCH DEVELOPMENT**.....
- c. The designated use of the land as classified under a land use bylaw ..**URBAN SERVICES**.....
- d. Number of parcels(s) being created .....**1**..... Type of parcel(s) being created .....**URBAN SERVICES LOT**.....

6. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

- a. Describe the nature of the topography of the land (flat, rolling, steep, mixed):...**FAIRLY FLAT**.....
- b. Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots, etc. - sloughs, creeks, etc.): .....**SHRUBS**.....
- c. Describe the kind of soil on the land (sandy, loam, clay,) .....**SANDY/CLAY SOIL**.....

7. EXISTING BUILDINGS ON THE LAND PROPOSED TO BE SUBDIVIDED

Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or moved: .....**N/A**.....

8. REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S BEHALF.

I (we), .....**JIM KYLE**..... hereby certify that I (we) **Ü** whichever applies

● am (are) the registered owner(s)

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X am (are) authorized to act on behalf of the registered owner(s) and that the information given on this form is full, complete, and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

SIGNED: Jim Kife DATE: 11 AUG 2021

REGISTERED OWNER OR PERSON ACTING ON THE REGISTERED OWNER'S.

I (we), ..... hereby certify that I (we)  whichever applies

am (are) the registered owner(s)

am (are) authorized to act on behalf of the registered owner(s) and that the

information given on this form is full, complete, and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

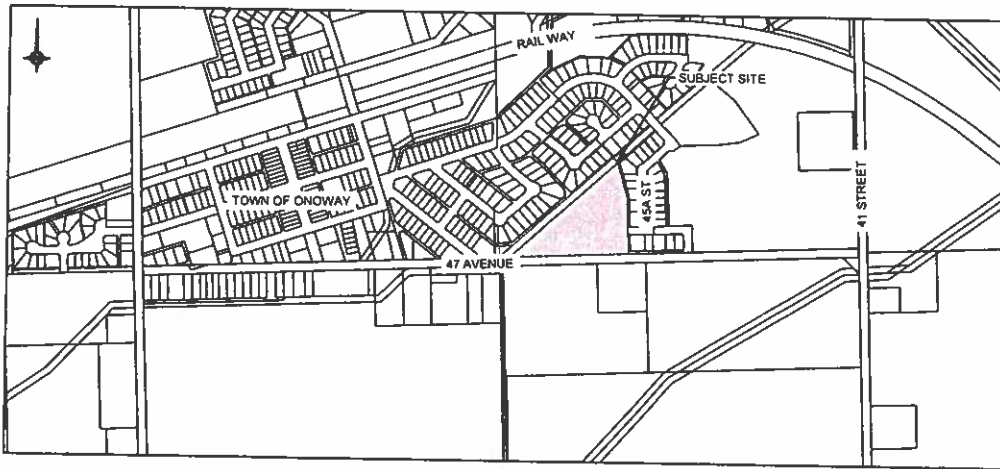
SIGNED: ..... DATE: .....

**FURTHER INFORMATION MAY BE PROVIDED IN THE SPACE PROVIDED BELOW.**

**THE PROPERTY IS CURRENTLY UNDER A PURCHASE AGREEMENT BETWEEN THE VENDOR AND PURCHASER. THE VENDOR HAS HAS AGREED THROUGH THE SIGNED PURCHASE AGREEMENT TO COOPERATE, SUPPORT, AND GIVE CONSENT TO THE SUBDIVISION AND REZONE APPLICATIONS IN EFFORTS TO COMPLETE THE LAND PURCHASE. THE PURCHASE AGREEMENT IS CONTINGENT UPON SUBDIVISION AND REZONE APPROVAL.**

*(For Office Use Only)*  
Page 2 of 2

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**KEY PLAN**  
1:10,000

**PROPERTY:**  
Block A, Plan 4114TR

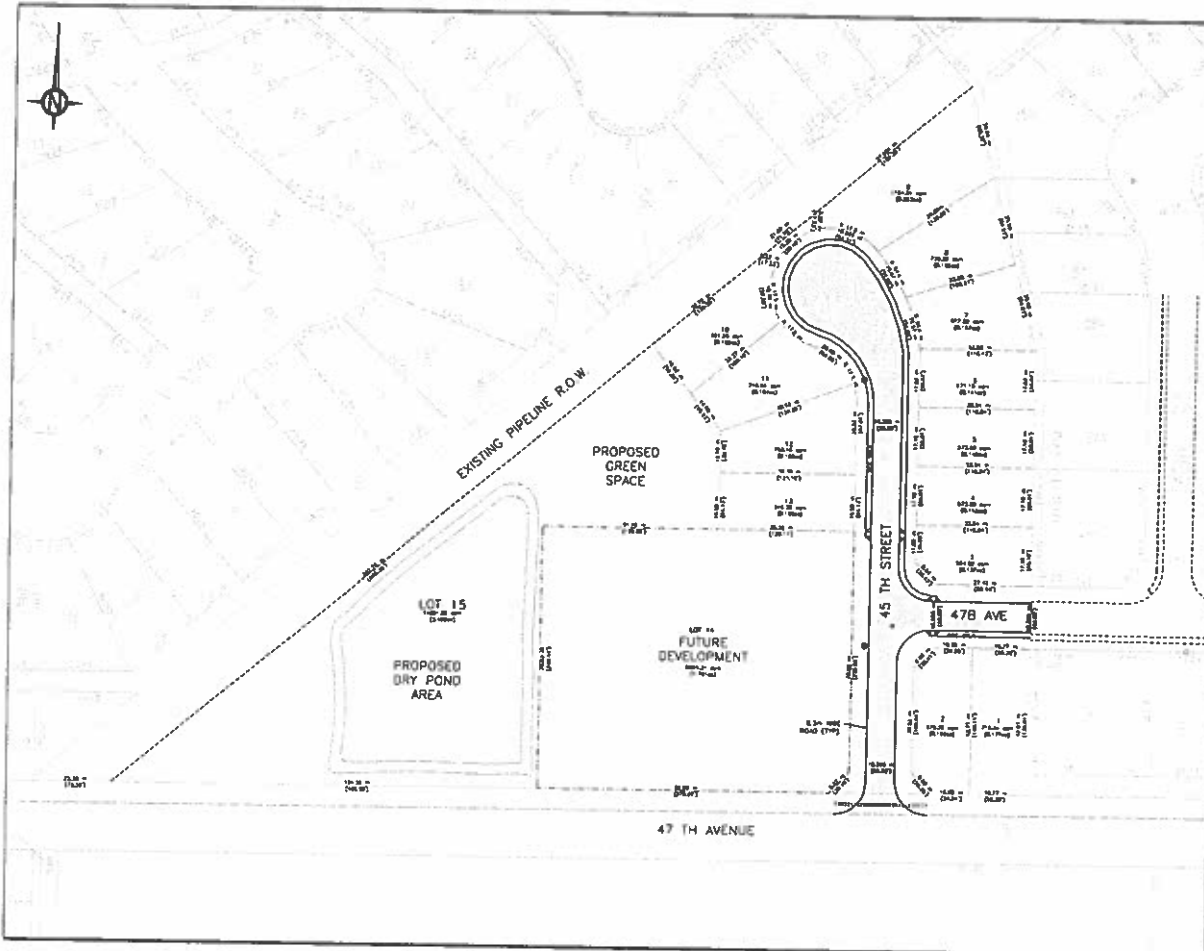
**LOCATION:**  
ONWAY, ALBERTA

**DATE:**  
AUGUST 2021

**DRAWING LIST:**  
DD-21D013-1 TENTATIVE LOT PLAN  
DD-21D013-2 SUBDIVISION PLAN  
DD-21D013-3 U/G UTILITIES PLAN  
DD-21D013-4 STORM WATER MANAGEMENT PLAN  
DD-21D013-5 EXISTING CONTOUR PLAN  
DD-21D013-6 EXISTING ZONING PLAN

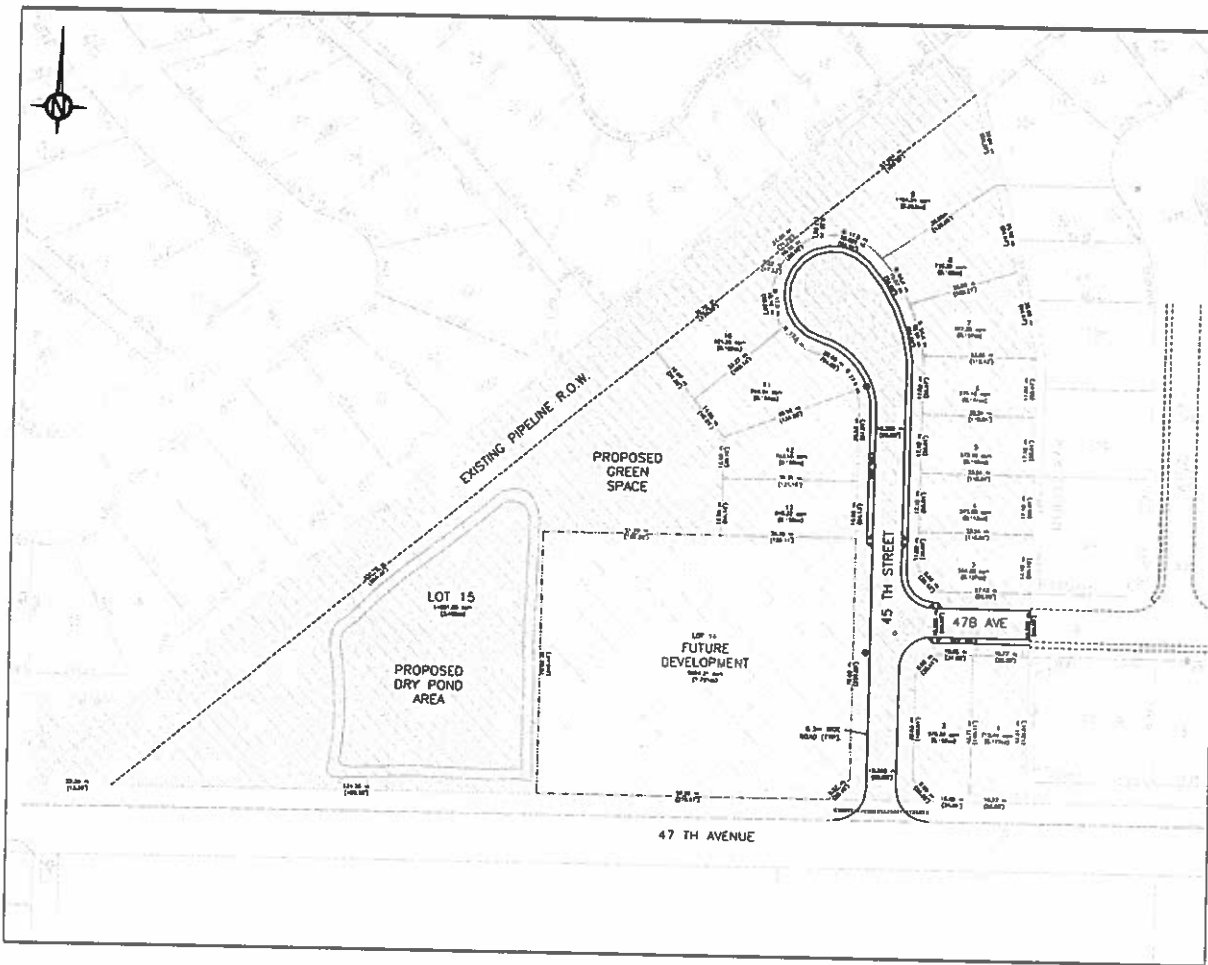
19





<p>SCALE</p> <p>PROPOSED LINE</p> <p>EXISTING ROAD</p> <p>FIELD NUMBER</p>	
<p>OWNER'S NAME</p>	<p>PLANNING NUMBER</p>
<p>ONONDY, ALBERTA</p> <p>PROPOSED DEVELOPMENT</p> <p>TENTATIVE LOT PLAN</p> <p>BLOCK A, PLAN 411428</p>	
<p>SCALE</p> <p>1:500</p>	<p>FIRM</p> <p>FACTORY ARCHITECTURE INC</p>
<p><b>BOLSON</b></p> <p>9783-199 ST. EDUCATION, AB T5T-6C8</p> <p>www.bolson.ca</p> <p>403-242-8877</p> <p>403-242-8878</p>	
<p>APP. NUMBER</p> <p>21-0-013</p>	<p>REF. DRAWING</p> <p>00-21D013-01</p>
	<p>REV.</p> <p>B</p>

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**NOTES**

**LEGEND**

[Symbol]	BY EXISTING ZONING, PROPERTY, FIRE ZONING
[Symbol]	R14 ZONING
[Symbol]	U5 ZONING

<b>CHECKER'S STAMP</b>	<b>DEPUTY STAMP</b>
------------------------	---------------------

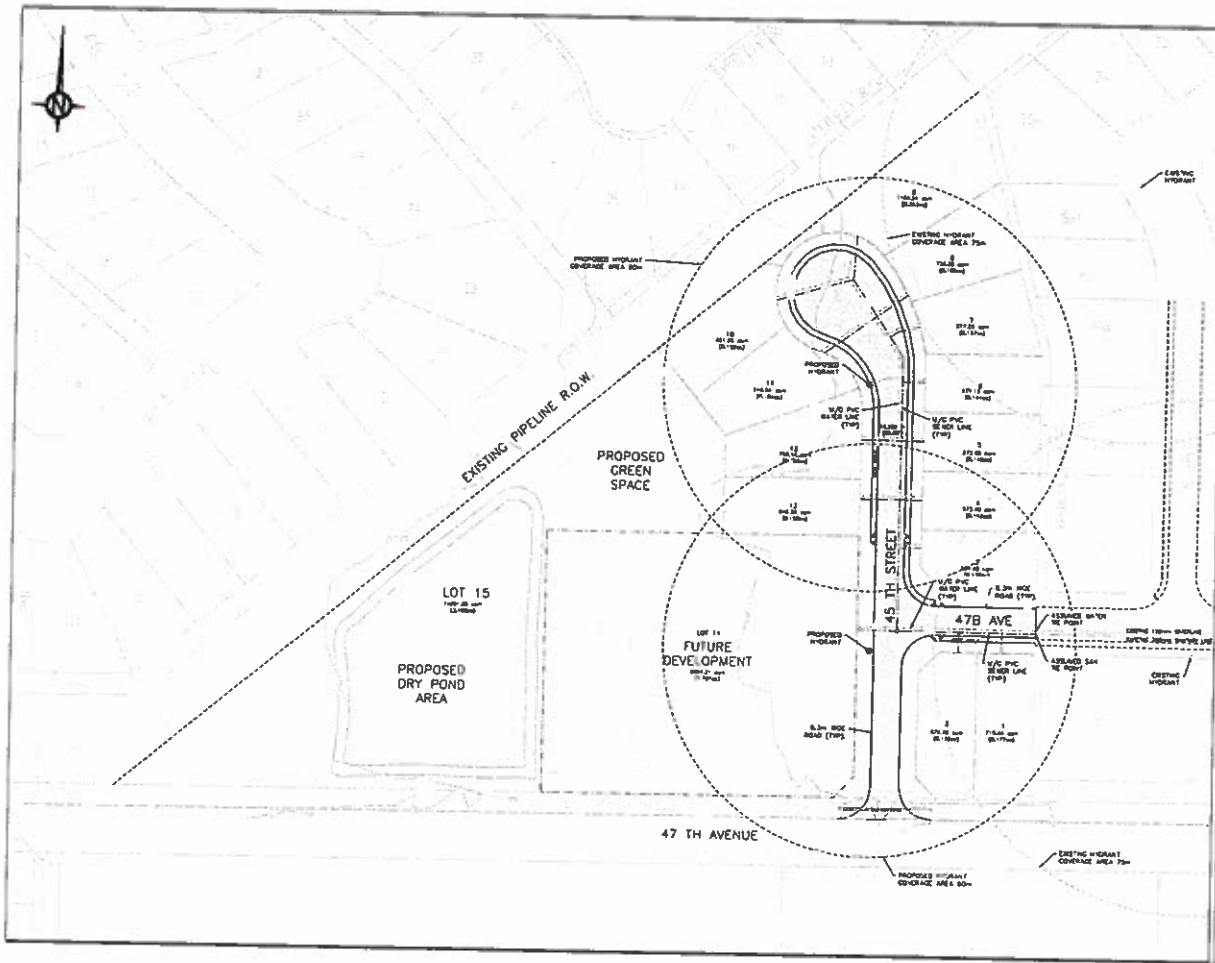
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2. CHECKED BY: [ ]		DATE: [ ]	
3. CHECKED BY: [ ]		DATE: [ ]	
4. CHECKED BY: [ ]		DATE: [ ]	

DRYBAY, ALBERTA  
**PROPOSED DEVELOPMENT  
TENTATIVE SUBDIVISION PLAN**  
BLOCK A, PLAN 41147R

SCALE: 1:500  
**BOLSON** ARCHITECTURE INC.  
9703-199 ST. EDGARSON, AB T5A-6E8  
www.bolson.ca  
(403) 441-1111

21-D-013 DD-21D013-02 B

21



- NOTES**
1. ALL UTILITIES ARE SHOWN AS PROPOSED.
  2. ALL DISTANCES ARE IN METERS.
  3. ALL UTILITIES ARE SHOWN AS 150mm UNLESS OTHERWISE NOTED.
  4. ALL CONSTRUCTION IS TO COMPLY WITH THE RULES OF THE MUNICIPALITY OF CALGARY.
  5. THE LOCATION OF ALL UTILITIES, WATER CONNECTIONS, AND SEWER CONNECTIONS SHALL BE DETERMINED BY THE CONTRACTOR PRIOR TO CONSTRUCTION.
  6. ALL UTILITIES SHALL BE INSTALLED IN ACCORDANCE WITH THE CITY OF CALGARY'S STANDARD SPECIFICATIONS FOR UTILITIES.
  7. ALL UTILITIES SHALL BE INSTALLED IN ACCORDANCE WITH THE CITY OF CALGARY'S STANDARD SPECIFICATIONS FOR UTILITIES.
  8. ALL UTILITIES SHALL BE INSTALLED IN ACCORDANCE WITH THE CITY OF CALGARY'S STANDARD SPECIFICATIONS FOR UTILITIES.

**LEGEND**

---	PROPERTY LINE
---	EXISTING UTILITY
---	EXISTING WATER LINE
---	EXISTING SEWER LINE
---	EXISTING GAS LINE
---	EXISTING FIRE LINE
---	EXISTING OVERHEAD POWER LINE
---	PROPOSED UTILITY
---	PROPOSED WATER LINE
---	PROPOSED SEWER LINE
---	PROPOSED GAS LINE
---	PROPOSED FIRE LINE
---	PROPOSED OVERHEAD POWER LINE

**PROPOSED DEVELOPMENT UNDERGROUND UTILITY PLAN**

BLOCK A, PLAN 411478

DATE	21-0-013
SCALE	1:500
DRAWN BY	...
CHECKED BY	...
DATE	...

ONDAWA, ALBERTA

**PROPOSED DEVELOPMENT UNDERGROUND UTILITY PLAN**

BLOCK A, PLAN 411478

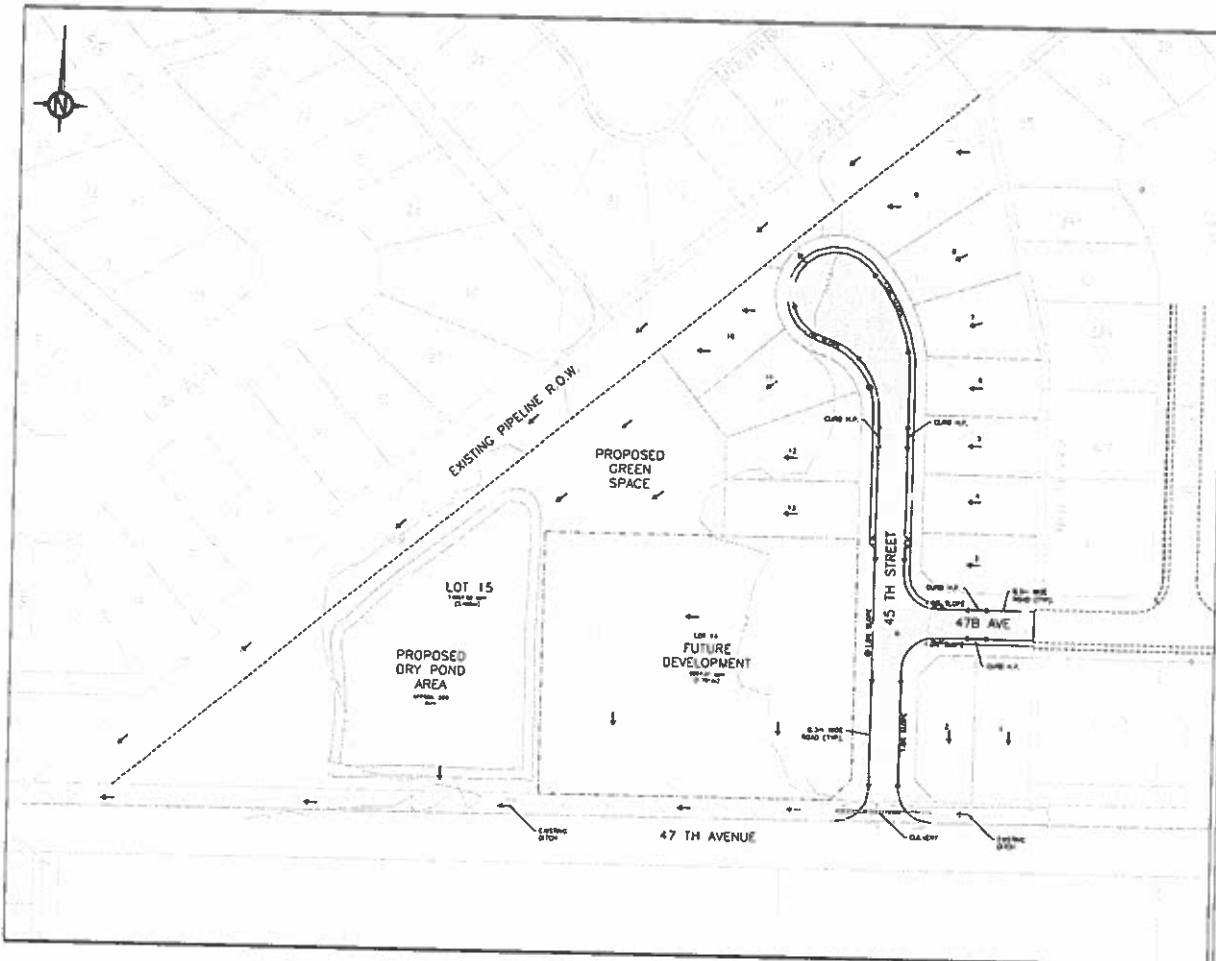
SCALE: 1:500

**BOLSON**

9703-109 ST. CALGARY, AB T2T 6E8

21-0-013 00-210013-03 B

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**NOTES**

- 1.5 M1 8008 ARE NEW UNLESS NOTED OTHERWISE
- 2.0 ALL STRUCTURES ARE IN METERS
- 3.0 ALL DIMENSIONS ARE AS SHOWN UNLESS NOTED OTHERWISE
- 4.0 ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE
- 5.0 ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE
- 6.0 ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE
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- 17.0 ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE
- 18.0 ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE
- 19.0 ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE
- 20.0 ALL DIMENSIONS ARE IN METERS UNLESS NOTED OTHERWISE

**LEGEND**

- PROPERTY LINE
- GRADE AND ELEVATION
- UNGRADED SPACE

**ENGINEER'S STAMP**

**PROJECT STAMP**

**OWNER, ALBERTA**

**PROPOSED DEVELOPMENT STORM WATER AND GRADING PLAN SCHEMATIC**

**BLOCK A, PLAN #11418**

**SCALE** 1:500

**BOLSON** CONSULTANTS ARCHITECTURE INC.

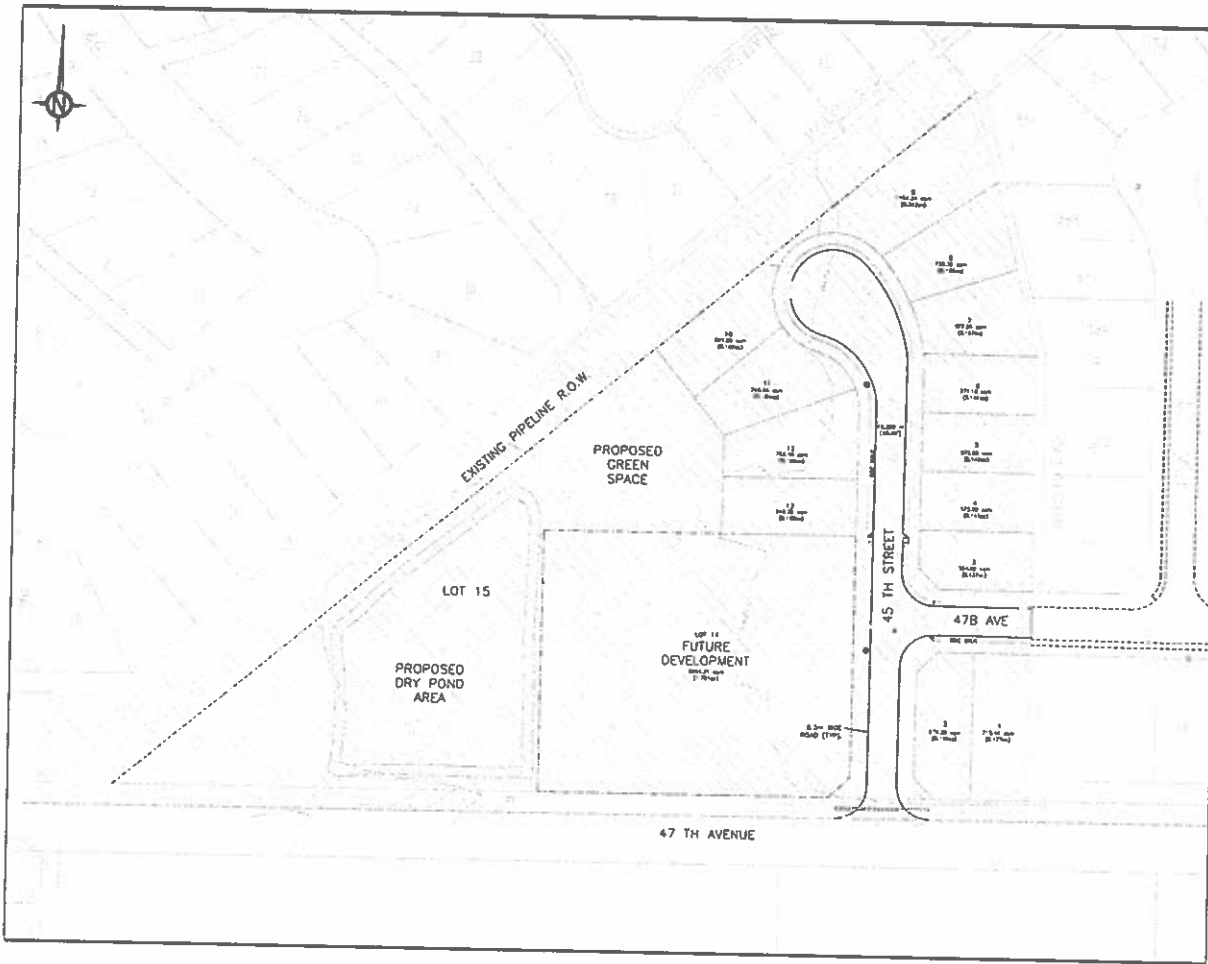
**21-0-013** **00-210013-04** **B**

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TITLE  
 LEGEND  
 PROJECT NAME  
 SHEET NO.  
 DATE  
 DRAWN BY  
 CHECKED BY  
 APPROVED BY  
 PROJECT NO.  
 BLOCK A, PLAN 01107R  
 CHOBAY, ALBERTA  
 PROPOSED DEVELOPMENT  
 EXISTING GRADE PLAN  
 BLOCK A, PLAN 01107R  
 SCALE: 1:500  
 FACILITY ARCHITECTURE INC.  
**BOLSON**  
 8703-199 ST. EDWARDS, AB T5T-5C6  
 404-221-1111  
 21-D-013 DD-21D013-05 B

24



TITLE																
EXISTING ZONING																
OWNER'S SIGNATURE	PROJ. SIGNATURE															
<table border="1"> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>DATE</th> </tr> <tr> <td>1</td> <td>PREPARED FOR SUBMISSION</td> <td>11/11/12</td> </tr> <tr> <td>2</td> <td>REVISION</td> <td>11/11/12</td> </tr> <tr> <td>3</td> <td>REVISION</td> <td>11/11/12</td> </tr> <tr> <td>4</td> <td>REVISION</td> <td>11/11/12</td> </tr> </table>		NO.	DESCRIPTION	DATE	1	PREPARED FOR SUBMISSION	11/11/12	2	REVISION	11/11/12	3	REVISION	11/11/12	4	REVISION	11/11/12
NO.	DESCRIPTION	DATE														
1	PREPARED FOR SUBMISSION	11/11/12														
2	REVISION	11/11/12														
3	REVISION	11/11/12														
4	REVISION	11/11/12														
DOWRY, ALBERTA <b>PROPOSED DEVELOPMENT</b> <b>EXISTING ZONING PLAN</b> BLOCK A, PLAN 0114R																
SCALE	DATE															
1:500	FACON ARCHITECTURE INC.															
<b>BOLSON</b> 9303-199 ST. EDMONTON, AB T5T 4E8 WWW.BOLSON.CA TEL: 780-463-8877 FAX: 780-463-8878																
APP. NO.	APP. NO.															
21-0-013	DD-21D013-06 8															

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MEMORANDUM OF AGREEMENT ENTERED INTO THIS \_\_\_\_ DAY OF \_\_\_\_ 2021.

BETWEEN:

LAC STE. ANNE COUNTY  
A Municipal Corporation in the Province of Alberta  
(Hereinafter referred to as "the County")

OF THE FIRST PART

And

TOWN OF ONOWAY  
A Municipal Corporation in the Province of Alberta  
(Hereinafter referred to as "the Town")

OF THE SECOND PART

WHEREAS the County has entered into an Alberta First Responders Radio Communications System (AFRRCS) Access Agreement with Her Majesty the Queen in the Right of Alberta represented by the Minister of Municipal Affairs for the purpose of gaining access to public safety communications,

AND WHEREAS the Town desires to enter into an agreement to access AFRRCS (herein after referred "the Agreement") with the County being the designated representative under AFRRCS Access Agreement to obtain access to public safety communication services within the boundaries of the Town and the areas served by the Town fire services,

AND WHEREAS the County has agreed to be the designated representative on behalf of the Town under the AFRRCS Access Agreement,

AND WHEREAS the Province does not object to the Town having access to AFRRCS public safety communication services system in accordance with the AFRRCS Access Agreement.

NOW THEREFORE the Agreement witnesses that in consideration of the terms contained in the Agreement and other good and valuable consideration, the receipt of which is hereby acknowledged by both parties, the County and the Town agree to the following:

1. The term of the Agreement shall commence on the date when both parties sign the Agreement.
2. The County agrees to provide the Town with access to the AFRRCS public safety communication services system, conditional on the following:
  - a. Strict adherence to all provisions of the AFRRCS Access Agreement, copy of AFRRCS Access Agreement attached as Schedule "A".

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3. The Town agrees to indemnify and save harmless the County, its agents, servants, officers, elected officials or employees with respect to any claim, action, suit, proceeding or demand including those relating to negligence, made or brought against the County, its agents, servants, officers, elected officials or employees by any third party with respect to any occurrence, incident, accident or happening relating to the provision of subsidiary access pursuant to this Agreement, excepting any occurrence, incident, accident or happening involving negligence or intentional torts by Onoway, its agents, servants, officers, elected officials or employees.
4. The County agrees to manage the AFFRCS Service Agreement and any renewal.
5. In the event that the AFFRCS Service Agreement with the County and Her Majesty the Queen in the Right of Alberta (now managed by Municipal Affairs, Alberta Emergency Management Agency) is terminated, the Agreement between the County and the Town will also be immediately terminated.

IN WITNESS OF THE FOREGOING, the parties have executed this Agreement, as of the aforementioned day and year.

LAC STE. ANNE COUNTY

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
COUNTY MANAGER

TOWN OF ONOWAY

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO

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## Schedule "A"

## AFRRCS ACCESS AGREEMENT

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA,  
as represented by the Minister of Service Alberta  
(the "Province")

- and -

Lac Ste. Anne County  
(the "First Responder")

WHEREAS:

- A. The Province has purchased and constructed a land mobile radio system, the Alberta First Responders Radio Communications System ("AFRRCS"), for the purposes of supporting public security and public safety. AFRRCS is owned and operated by the Province and is to be used by the First Responder only for the purposes of supporting public security and public safety, and on a fee-free basis (without compensation).
- B. AFRRCS usage is governed by the AFRRCS Governance Council. AFRRCS Governance Council has the authority to approve, publish and amend policies and procedures that ensure the inter-operability and effectiveness of AFRRCS for all AFRRCS users.
- C. The Province and the First Responder (each, a "Party" and collectively, the "Parties") wish to enter into this AFRRCS Access Agreement (the "Agreement") for the Province to provide the First Responder with access to AFRRCS for the purpose of public safety communications.

NOW THEREFORE in consideration of the mutual promises and respective covenants and agreements set forth in this Agreement, the receipt and sufficiency of which are irrevocably acknowledged, the Parties agree as follows:

Access

1. The Province shall provide the First Responder with access to AFRRCS. The First Responder will be provided access to AFRRCS until December 31, 2031 (the "Term") unless terminated earlier or extended in accordance with this Agreement.
2. Upon mutual agreement, this Agreement may be extended for up to five (5) years under the same terms and conditions set out herein. The Parties must provide notice of their intention to extend this Agreement no later than ninety (90) days prior to the expiration date of the Term.

**Technical Attributes and Limitation of Liability**

3. The First Responder acknowledges that the Province has made every attempt to provide AFRRCS on the basis of the technical specifications set out in Schedule "A" ("Technical Attributes"), which is attached to and forms part of this Agreement but AFRRCS is provided on an "as is" basis and the Province shall not be responsible for any variations in quality, service, or availability of AFRRCS nor for any damages arising from the First Responder's use of AFRRCS. The Province may amend the Technical Attributes at any time with prior notice to the First Responder.

**Permitted Uses and No Compensation**

4. The First Responder shall only use AFRRCS for the purposes of supporting public security and public safety and AFRRCS shall be provided on a fee-free basis.

**Policies and Procedures**

5. The First Responder shall take reasonable efforts to comply with all applicable policies and procedures governing the use of AFRRCS, established by the AFRRCS Governance Council, the Province or its designated agents.

**Applicable Laws**

6. The First Responder shall comply with any applicable laws regarding the ownership, use and licensing of their radio devices or use of AFRRCS by the First Responder..

**Prohibited Activities**

7. The First Responder shall not engage in any activities which degrade the quality or functionality of AFRRCS, including but not restricted to the following:
  - (a) use of AFRRCS for purposes other than supporting public security and public safety;
  - (b) conducting over the air programming, over the air rekeying, telephone interconnect conversations without prior approval of the Province;
  - (c) use of non-voice applications without prior written approval of the Province; and
  - (d) use of common event 'talkgroups' for monitoring events which the First Responder is not an active participant.

**First Responder Equipment and Services**

8. The First Responder acknowledges and agrees that it shall be responsible for the purchase, ownership, installation, configuration, maintenance, and licensing of any devices or services that the First Responder needs to access AFRRCS including any related costs and fees.

**Replacement of Minister's Equipment**

9. The First Responder agrees that it shall be responsible for ensuring the physical security of any equipment belonging to the Minister that is located on the premises or within the possession of the First Responder, its employees, and agents ("Borrowed Minister Equipment"). The First Responder agrees that it shall pay the cost of replacing any of the Borrowed Minister Equipment that is damaged, excluding reasonable wear and tear, and requires replacement in the opinion of the Minister and at the Minister's sole discretion.

**End User Support**

10. The First Responder acknowledges and agrees that it shall be responsible for providing any end user support that its employees and agents may require with respect to AFRRCs.

**Dispute Resolution**

11. In the event of a dispute arising from the interpretation or operation of this Agreement, it will be referred to the Parties' representatives set out below, who will use their reasonable efforts to resolve the matter amicably. If either Party believes that such negotiation has failed, that Party may refer the matter to the following persons:

For The Responder	For the Province
Enforcement Services Supervisor Lac Ste. Anne County PO Box 219 Sangudo, Alberta T0E 2A0 OR Office: 56521 Range Road 65, Lac Ste. Anne County Phone: (780) 785-3411 Fax: (780) 785-2359	Assistant Deputy Minister Service Alberta Main Floor Access Building 3720 - 76 Avenue Edmonton, AB T6B 2N9 Phone: (780) 644-8414 Fax: (780) 638-5947

The Parties agree that the Province shall be entitled to render the final decision, in its sole discretion, on any disputes and dispute resolution processes.

**Indemnity**

12. The First Responder shall indemnify and hold harmless the Province, its employees and agents from any and all third-party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the First Responder is legally responsible that arise from or relate to the provision of access to AFRRCs or any other obligation under this Agreement.
13. The Province shall indemnify and hold harmless the First Responder, its employees and agents from any and all third-party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Province is legally responsible that arise from or relate to the provision of access to AFRRCs or any other obligation under this Agreement.

**Freedom of Information and Protection of Privacy Act**

14. The First Responder acknowledges that this Agreement, including the name of the First Responder, the consideration, term and details of the Services, may be subject to disclosure under the *Freedom of Information and Protection of Privacy Act* (Alberta), (the "FOIP Act"). The First Responder further acknowledges that the FOIP Act applies to information obtained, generated, collected, or provided for the Province under this Agreement, and agrees to adhere to the FOIP Act in its collection, use and disclosure.

**Confidentiality**

15. For the purposes of this section:

- (a) "Confidential Information" of a Party means the Party's confidential or proprietary information or material that may be acquired by, or become available to, the other Party as a result of the matters referred to in this Agreement and includes:
- (i) information contained in the data management systems of the Party;
  - (ii) financial, operational, personal or business information, records and plans of or relating to the Party or third parties (including any other users of the AFRRCS);
  - (iii) health information as defined in HIA and personal information as defined in the FOIP Act, if applicable;
  - (iv) any information which is required to be kept confidential by statutory or regulatory requirements; and
  - (v) any information that the disclosing Party advises the receiving party in writing is confidential or is marked or labelled confidential.
- (b) "HIA" means the *Health Information Act* (Alberta) and any regulations made thereunder, as may be amended from time to time.

16. Each Party acknowledges that it may come into possession of Confidential Information of the other Party. Accordingly, each Party agrees that it shall:
- (a) hold, and shall cause its directors, officers, members, employees, agents, representatives and affiliates (the "Representatives") to hold, all Confidential Information of the other Party in strict confidence;
  - (b) not collect, use, transmit or disclose the Confidential Information of the other Party to anyone other than to its Representatives and then only to the extent that such Confidential Information is directly required to be disclosed with respect to matters addressed in this Agreement; and

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- (c) use all reasonable efforts to protect the other Party's Confidential Information against unauthorized access, use or disclosure.
17. In the performance of obligations under this Agreement, the Parties shall comply, and shall ensure that their respective Representatives comply, with the provisions of any applicable federal and provincial privacy legislation including the FOIP Act and HIA.
18. Except for any health information as defined in HIA or personal information as defined in the FOIP Act, the foregoing obligations of confidentiality and non-use shall not apply to Confidential Information that the receiving Party can demonstrate:
- (a) was known to the receiving party prior to its receipt from the other Party as demonstrated by written records;
  - (b) becomes known to the public through no fault of or action by the receiving Party; or
  - (c) is obtained by the receiving party from a third party who is not under an obligation of confidentiality and has a lawful right to make such disclosure.
19. If a Party or any of its Representatives are required by law to disclose any of the other Party's Confidential Information, then that Party shall provide the other Party with prompt written notice of same so that the other Party may seek a protective order or other appropriate remedy.

#### Termination

20. Termination with Cause:
- (a) Any of the following events will constitute an Event of Default ("Event of Default");
    - (i) the First Responder fails to materially observe, perform or comply with any provision of this Agreement;
    - (ii) the First Responder fails to take reasonable measures to comply with any and all policies and procedures in accordance with section 5 of this Agreement; or
    - (iii) the First Responder engages in any of the prohibited activities set out in section 7 of this Agreement.
  - (b) On the happening of an Event of Default, the Minister shall provide written notice to the First Responder of the Event of Default setting out:
    - (i) the details of the Event of Default;

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- (ii) what actions must be taken or ceased by the First Responder in order to cure the Event of Default; and
- (iii) a deadline by which the Event of Default must be cured.

If, at the Minister's sole discretion, the Minister determines that the First Responder has failed to cure the Event of Default by the deadline set out in notice, the Minister may immediately terminate this Agreement.

- (c) On the happening of an Event of Default, and in addition to or instead of the measures set out in subsection (b), and at the Minister's sole discretion, the Minister may immediately suspend the First Responder's, or any of its user's access to the AFRRCS, until the Event of Default is cured.

#### Termination without Cause:

- (a) The Minister may, without cause, terminate this Agreement, upon two (2) years prior written notice to the First Responder.
- (b) The First Responder may, without cause, terminate this Agreement, upon two (2) years prior written notice to the Minister.

#### Events upon termination

- 21. Upon termination of this Agreement, each Party shall:
  - (a) transfer and delete any Confidential Information of the other Party to such Party, and
  - (b) follow any directions of the other Party regarding the transfer and deletion of the Confidential Information of such Party.

#### Notice

- 22. Any notice to be made under this Agreement that is to be made in writing is effective when personally delivered to the address or transmitted by fax to the fax number as follows:

First Responder:	Lac Ste. Anne County
Address:	PO Box 219 Sangudo, AB T0E 2A0 (56521 Range Road 65 Lac Ste. Anne County)
Attention:	Enforcement Services Supervisor
Fax:	780-785-2359
Province:	AFRRCS
Address:	St. Albert Provincial Building 30, Sir Winston Churchill Avenue St. Albert, AB T8N 3A3
Attention:	Manager Operations
Fax:	780-644-8424

- (e) Sections 15 to 19 Confidentiality,
- (f) Section 21 Events upon Termination
- (e) Sections 27 and 31 General

32. This Agreement may be executed in counterparts, in which case (i) the counterparts together shall constitute one agreement, and (ii) communication of execution by fax transmission or e-mailed in PDF shall constitute good delivery.

The parties have made this Agreement by the representatives authorized to do so on the respective dates shown below.

[signatures on following page]

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HER MAJESTY THE QUEEN IN  
RIGHT OF ALBERTA, as represented  
by the Minister of Service Alberta

Lac Ste. Anne County

Per:

Per:

D. Reibel  
Title

Reeve  
Title

Mike Quinn  
Print Name

Joe Blakeman  
Print Name

[Signature]  
Signature

[Signature]  
Signature

2020-05-25  
Date (yyyy-mm-dd)

2020-04-23  
Date (yyyy-mm-dd)

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**Schedule "A": Technical Attributes****Availability**

Availability only refers to AFRRCS owned and operated components and all components provided by the First Responder are excluded from availability considerations.

- The Regional Switch Centres will be operated at four "9"s, meaning there will be no more than 57 minutes' outage annually.
- Any *radio site* will be operated at three "9"s meaning there will be no more than 8.75 hours' outage on any site annually.

**Coverage**

The coverage area is defined as the First Responder's geographical area of jurisdictional responsibilities.

Within the coverage area, AFRRCS will provide the following coverage:

- AFRRCS commits to provide 95% outside portable coverage on any street, road, avenue, freeway that the public is entitled to use for the passage of vehicles, excluding any segments that are covered or enclosed, in any community identified as being covered in the supplied portable coverage map; and, 95% mobile coverage for any existing primary or secondary road in the supplied mobile coverage map.

**Grade of Service (GoS)**

AFRRCS grade of service is a measurement used to quantify system loading. It represents as a percentage, a radio user's ability to access the system considering existing radio traffic volumes. The percentage represents the probability of being "delayed" access due, to the unavailability of radio channels to support the calls.

- AFRRCS has identified that the GoS objective shall be during the busiest hour of a calendar quarter. 3% or less of calls queued

Additional information regarding each technical attribute identified above is contained in either the AFRRCS minimum service levels document or the AFRRCS Coverage Map.



cao@onoway.ca

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**From:** Onoway Farmers Market <onowayfarmersmarket@gmail.com>  
**Sent:** August 9, 2021 1:08 PM  
**To:** cao@onoway.ca  
**Subject:** Fwd: Make the Connection

----- Forwarded message -----

**From:** Onoway Farmers Market <onowayfarmersmarket@gmail.com>  
**Date:** Mon, Aug 9, 2021 at 1:04 PM  
**Subject:** Make the Connection  
**To:** wildrose training <wildrosetraining@outlook.com>, New LifeCC <nlchristiancommunity@gmail.com>, Dave Roberts <beadave77@gmail.com>, Fuel Coffee Bar <fuelcb@gmail.com>, <onoway.legion.132@gmail.com>, <jodyjean88@gmail.com>, <onowacurlingclub@gmail.com>, Laurie Haggert <onowaysc@hotmail.com>, <omhpresident@gmail.com>, <shane.getson@assembly.ab.ca>, <playschool@lsac.ca>, <patsthilaire@onoway.ca>, Hannah B <hmdunford@yahoo.com>, Treena Murray <treenam73@gmail.com>, Alden family <aldenfamily@xplornet.ca>, Lisa Hafermehl <lisa@thefoundryonoway.com>, <rvhockeyclub@gmail.com>, <themadhouse@gmail.com>, Lisa Standeven <lisa@onowaychampiontkd.com>, Tamela Toma <tamelatoma@xplornet.com>, Connie Lefebvre <laclaconnie@gmail.com>, Ambre Doerkson <ambre.doerkson@ngps.ca>, Cheryl Boulet <rev.st.johndivine@gmail.com>, <j4sund@xplornet.com>, <missmaddidance@outlook.com>, <eastendbus@gmail.com>, <taisho37@gmail.com>, Miss Helene <helene0604@gmail.com>

Hello All

I hope you are having a great summer!

It's that time of year again where we start thinking of September.

I have booked the Heritage Center for September 8th from 5-7pm for the Make the Connection Night.

I am hoping that many groups and organizations will be getting back to 'normal' this year :)

If you know that you will be participating in this event please let me know and I will put you on my list for further emails. If you know you are not interested also let me know and I will take you off the list. If I do not hear from you I will continue to keep you posted until I hear otherwise.

More info for the event will come out closer to September so please watch for emails.

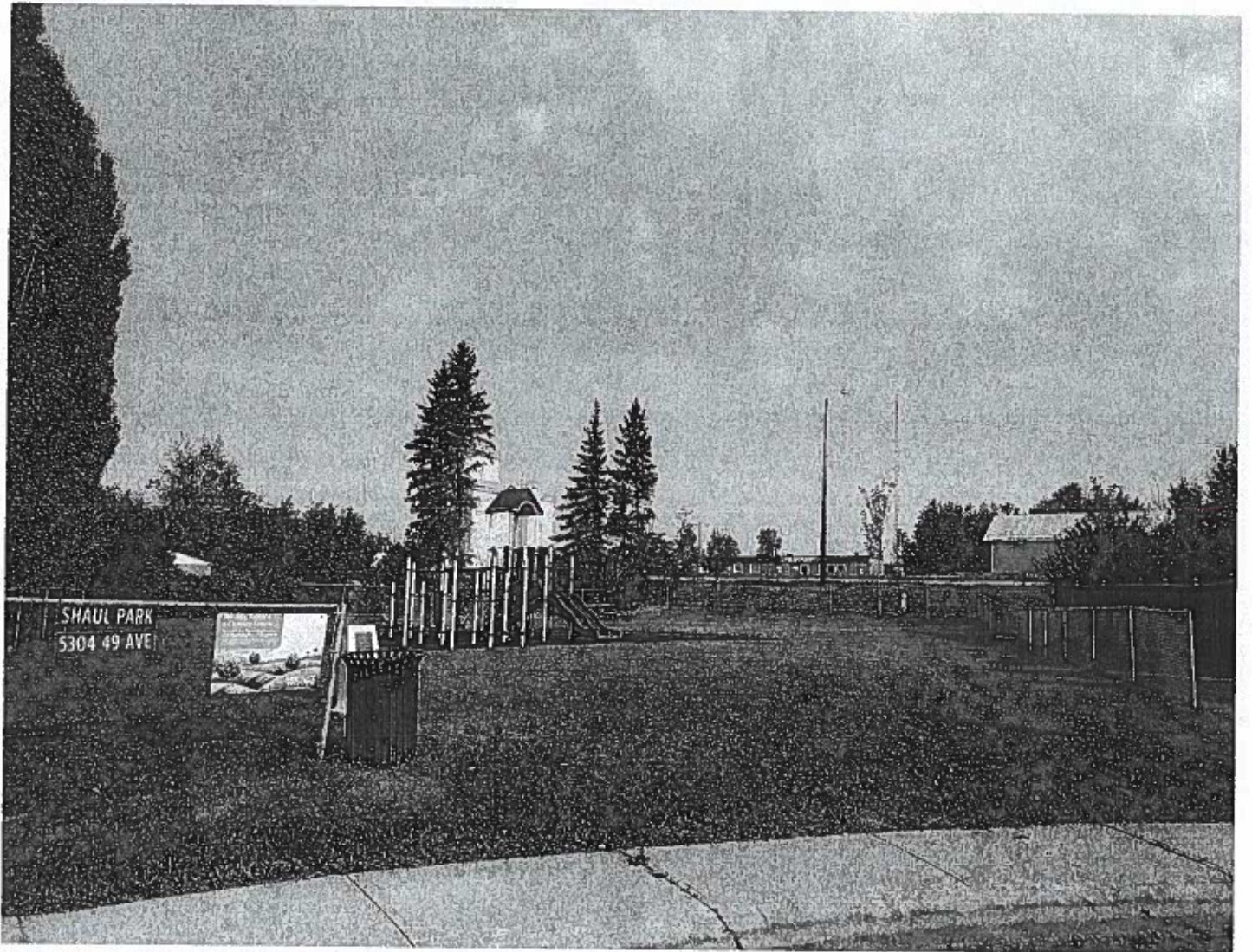
If you have any questions in the mean time please feel free to email me here or call me at 780-887-1034

Letitia

--  
Cheers!

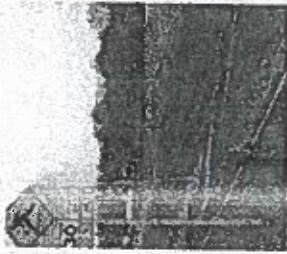

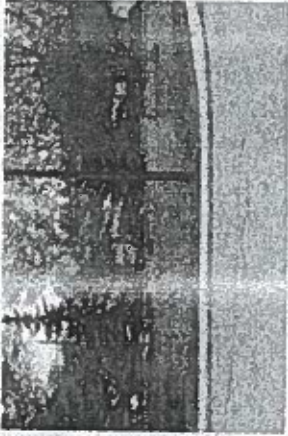
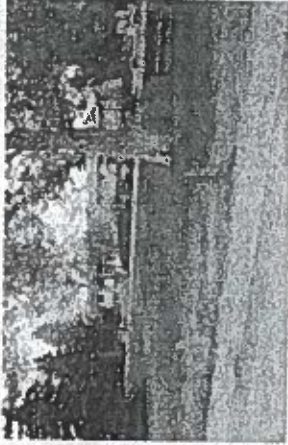
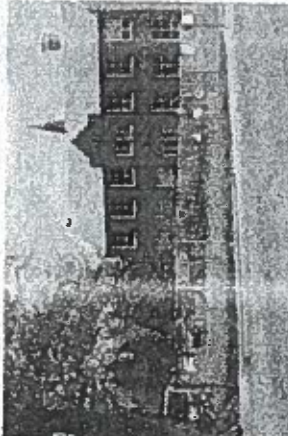

Onoway Farmers Market

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APPENDIX C - Examples of Fencing Related to Playgrounds (Continued)

		<ul style="list-style-type: none"> <li>• Playground zone on a 2-lane collector</li> <li>• Cable fencing (partially traversable) along road side, grass area between roadway and playground equipment</li> </ul>
		<ul style="list-style-type: none"> <li>• Playground zone</li> <li>• Separate single-unit equipment</li> <li>• Frontage along local cul-de-sac, fencing along sidewalk with limited openings, low traversability</li> <li>• Cable fencing along back alley, easily traversable</li> </ul>
		<ul style="list-style-type: none"> <li>• Playground zone on a 2-lane collector</li> <li>• 1 large custom equipment</li> <li>• High mounted fencing with limited openings, non-traversable</li> </ul>



**LYNX BRAND FENCE PRODUCTS ALTA.LTD.**  
 Box 3267 - 255 Diamond Ave., Spruce Grove, AB T7X 3A6  
 (780) 962-6446 (780) 962-5700 Fax

## Quotation

Customer:  
**Ashley**  
**Onoway, AB**

**RE: Gate for Shaw Park**

**Quotation Number: 21-29683**  
**Quotation Date: 08-04-2021**  
**Phone #: (780) 907-4019**  
**Fax# admin@littlevillage**  
**EMail daycare.ca**

We are pleased to offer our quotation for fencing based on the following conditions:

Materials:  
 Terminal Post(s): 2 PIPE 3 1/2 IN. x Sch. 40 x 7 FT. GALVANIZED  
 Gates: 1 30 FT. (W) DOUBLE IND. GATE x 6 FT. F.F.H. GALVANIZED  
 All posts will be set in Concrete Footings

<b>Site Information:</b>		<b>Components:</b>	
Overall Height	4 Ft.	Top Rail:	included
Fence Length	0.0 Ft.	Tension Wire:	included
Gate Length	30.0 Ft.		
Overall Length	30.0 Ft.		
Post Spacing	10 Ft.		

All fencing quoted will meet or exceed the specified standards  
 This quote is based on Supply & Installation of 1 – 30 FT (W) X 4 FT (H) Galvanized Double Swing Gate as per phone call from the customer.  
 Prices are subject to change upon site inspection.  
 Please contact our office with any questions.  
 Thank you.  
 \*Please see attached for Supply Only\*

<b>Estimated Project Start:</b> As required from date of confirmation	<b>Installed Amount</b>	<b>\$2,400.00</b>
	<b>GST</b>	<b>120.00</b>
<b>Lynx Brand Fence Sales Agent</b> <b>Laurie Grenier</b>	<b>Installed Total</b>	<b>\$2,520.00</b>

**Terms:**  
 50% Deposit and 50% on  
 Completion

This quotation is firm for 15 days and is subject to the terms and conditions shown herein or the following page.

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**LYNX BRAND**  
**Fence Products Alta. Ltd.**

**255 Diamond Avenue**  
**Box 3267, Spruce Grove, Alberta T7X 3A6**  
**Phone (780) 962-6446**  
**Fax (780) 962-5700**  
**Toll Free: 1-800-232-7374**

**TERMS AND CONDITIONS**

- 1) Purchaser to have fence line staked showing Gates, End and Corner Post locations prior to start of erection. Surveying or locating of property line is purchaser's responsibility.
- 2) Erection price does not include clearing, grubbing or leveling and if fence line is not graded it will be assumed that the fence will follow the natural contour of the ground as close as possible. Vehicle access to complete fence line is required and assumed unless specified by the purchaser.
- 3) Erection price does not include picking up and removing site excavated earth and debris from posthole augering. Material will be spread and distributed around the excavated holes unless specifically noted.
- 4) **UNDERGROUND SERVICES ARE THE PURCHASERS RESPONSIBILITY.**  
**(Alberta 1<sup>st</sup> Call: 1-800-242-3447)**  
Fence erection price is based on the assumption that the purchaser agrees to indemnify Lynx Brand Fence Products (Alta) Ltd. against any claim arising from damage caused to underground services of any kind unless the purchaser has staked and informed Lynx Brand Fence Products (Alta) Ltd. of the location of services prior to start of erection.
- 5) Downtime for erection crew on the jobsite caused by purchaser not having fence line staked or cleared or the underground services not being located and staked will be charged as an extra at \$95.00 per man hour.
- 6) Barbed wire arms (where applicable) will point outside of the fence line unless advised to the contrary by the purchaser in writing.
- 7) Quotations are based on frost-free and normal ground conditions. Where rocks, pavement, sidewalks, foundations or hidden obstructions are encountered or are not specified by the purchaser an extra charge will apply. *In the event that a texoma/hydrovac truck is required, an extra will apply.*
- 8) All permits are the responsibility of the purchaser.
- 9) After completion and an accurate measurement, any additions or deletions will be adjusted accordingly from the Total Contract Price.
- 10) Warranty coverage is subject to site specific conditions.
- 11) Automation (where applicable) is based on the terms and conditions included within the quotation. *\*Wiring provisions to the operator, access controls and software support are to be done by others\**
- 12) Additional charges may apply for any accessories or peripherals that are not expressly included in the quotation provided.

ACCEPTED BY: \_\_\_\_\_

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**LYNX BRAND FENCE PRODUCTS ALTA.LTD.**  
Box 3267 - 255 Diamond Ave., Spruce Grove, AB T7X 3A6  
(780) 962-6446 (780) 962-5700 Fax

## Quotation

Customer:  
Ashley  
Onoway,

Quotation # 21-29683  
Quotation Date 04/08/2021  
Reference Number  
Sales Representative Laurie Grenier  
Weight 358.0 lbs.  
Fax or Email admin@littlevillagedaycare.ca

(780) 907-4019  
Re:

### PIPE

2 each PIPE 3 1/2 IN. x Sch. 40 x 7 FT. GALVANIZED

### FITTINGS

2 each 3 1/2 IN. PRESSED STEEL DOME CAP

### GATE FITTINGS

4 each 3 1/2 IN. x 3/4 IN. INDUSTRIAL POST COLLAR GALVANIZED

4 each 3/4 IN. x 6 IN. HINGE HANGER BOLT

### INDUSTRIAL GATE

1 each 30 FT. (W) DOUBLE IND. GATE x 6 FT. F.F.H. GALVANIZED

Quote is held firm for 5 Days

SUPPLY ONLY FOB LYNX FENCE SPRUCE GROVE

\$1,808.15

GST103426730RT @

90.41

\$1,898.56

42

cao@onoway.ca

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**From:** Jason Madge <jason@onoway.ca>  
**Sent:** August 6, 2021 2:44 PM  
**To:** Wendy Wildman  
**Subject:** Fwd: Road closure permit

Regards,  
Jason Madge  
Assistant CAO/ Public Works Manager  
Town of Onoway  
780-967-5338

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

Begin forwarded message:

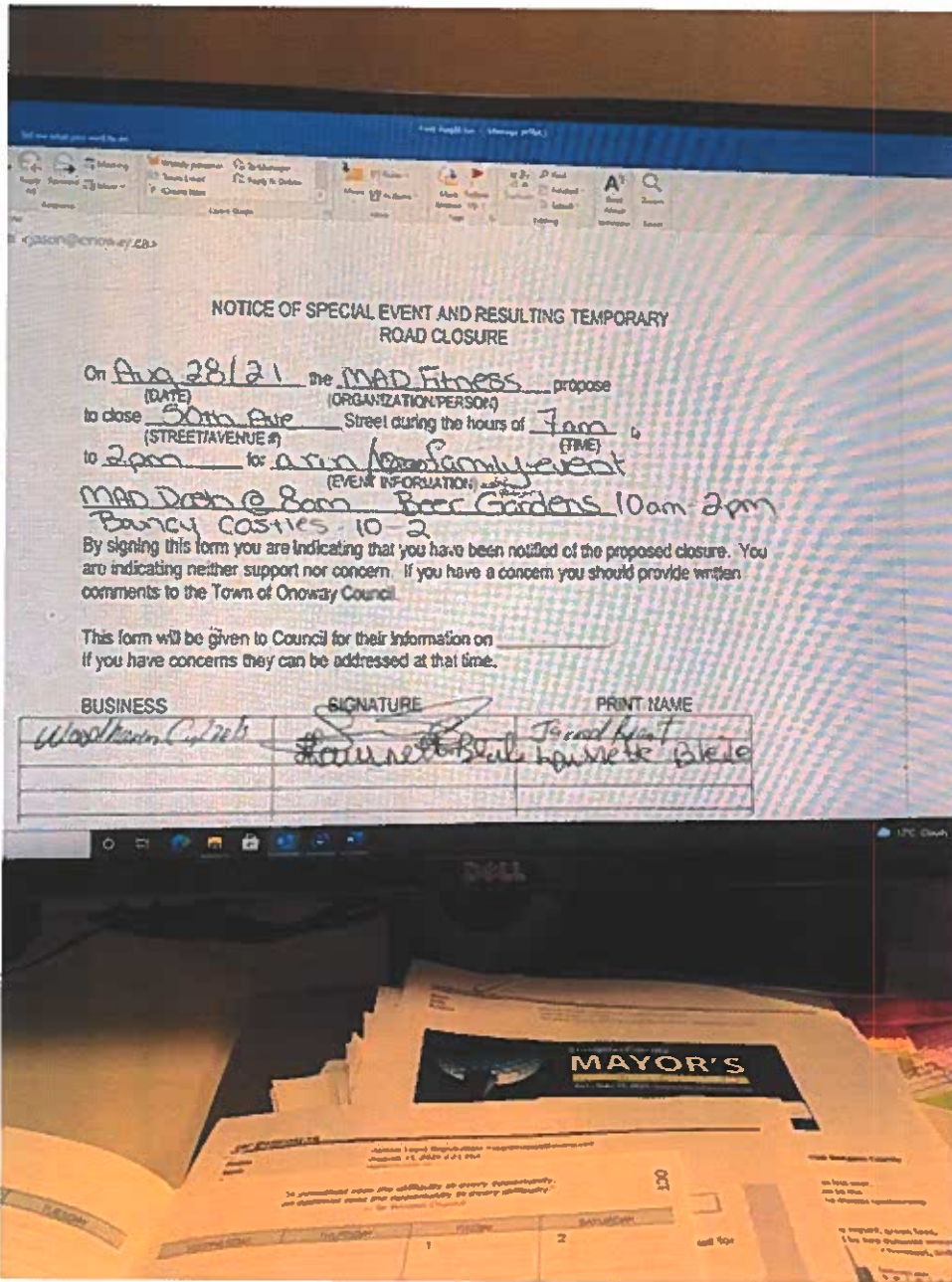
**From:** Jody Smears <jodyjenn@onoway.ca>  
**Date:** August 6, 2021 at 1:33:14 PM MDT  
**To:** Jason Madge <jason@onoway.ca>  
**Subject:** Road closure permit

Hey Jason sorry this took so long. Please see attached. It also didn't have much room to say where we want to close it... but we don't want to close off the Petro parking. The closure could start just past their parking lot at the start of Freds field across the road.

*should be considered*

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NOTICE OF SPECIAL EVENT AND RESULTING TEMPORARY ROAD CLOSURE

On Aug 28/21 the MAD Fitness propose  
(DATE) (ORGANIZATION/PERSON)  
to close 50th Ave Street during the hours of 7am to  
(STREET/AVENUE) (TIME)  
to 2pm for a run for family event  
(EVENT INFORMATION)  
MAD Dash @ 8am Beer Gardens 10am 2pm  
Bouncy Castles 10-2

By signing this form you are indicating that you have been notified of the proposed closure. You are indicating neither support nor concern. If you have a concern you should provide written comments to the Town of Onaway Council.

This form will be given to Council for their information on \_\_\_\_\_  
If you have concerns they can be addressed at that time.

BUSINESS	SIGNATURE	PRINT NAME
<u>Woodhain Culverts</u>	<u>[Signature]</u>	<u>Teresa Hunt</u>

44

cao@onoway.ca

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**From:** Neil Gorman  
**Sent:** August 15, 2021 7:29 PM  
**To:** Jason Madge; Wendy Wildman  
**Cc:** Onoway #132; Neil Gorman  
**Subject:** Road closure request  
**Attachments:** Road closure Aug 21.pdf

Attached is a request for partial road closure of 50 St (Veteran's Way) on Saturday Aug 21 between the hours of 8 AM to 4 PM for a fundraising event for the Onoway branch of Royal Canadian Legion. We would also request the use of 6 traffic barricades which we will erect. Thank you for your consideration.

Sent from [Mail](#) for Windows

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**NOTICE OF SPECIAL EVENT AND RESULTING TEMPORARY ROAD CLOSURE**

On AUG 21, 2021 the ROYAL CANADIAN LEGION propose  
(DATE) (ORGANIZATION/PERSON)  
 to close VETERAN'S WAY (50ST) Street during the hours of 0800  
(STREET/AVENUE #) (TIME)  
 to 1600 for FUNDRAISING FOR RCL ONOWAY  
(EVENT INFORMATION)  
BRANCH.

By signing this form you are indicating that you have been notified of the proposed closure. You are indicating neither support nor concern. If you have a concern you should provide written comments to the Town of Onoway Council.

This form will be given to Council for their information on \_\_\_\_\_  
 if you have concerns they can be addressed at that time.

BUSINESS	SIGNATURE	PRINT NAME

4/6

August 12<sup>th</sup>, 2021 Meeting to discuss Parking  
11:00 a.m. at the Community Hall in the basement  
AGENDA

1. Introductions
2. Background to shortage of parking area:

Current staffing/required parking stalls:

- a) Pharmacy: have 8 to 10 staff each day M to F, 2 to 3 on Saturday. Currently staff park on LSA Trail or the area west of the pharmacy
- b) Onoway Regional Medical Clinic: have 6 to 8 staff each day M to F, park in assigned parking at hall. Beltone lady comes once a month and parks in front of clinic because she has lots to carry in. Have 1 handicapped parking spot in front of clinic.
- c) Alberta Health Services:
  - Admin Building: has 12 employees, however currently some are still working from home. There are additional staff who are managers or clinical leads who are not in everyday and whose days in the clinic vary each week. Admin. Bldg is regularly staffed 8:30 a.m. to 4:30 p.m. M to F. Some staff work after hours or on weekends. Staff utilize the parking space along the west side of the building, behind the building, and also out front of the building on 49<sup>th</sup> Avenue.
  - Onoway CHS: has 36 regular staff and 11 casuals, average of 25 per weekday and 10 on weekends/holidays

Monday to Friday

7:30 to 3:45 – 8 staff  
8:00 to 4:15 – 3 staff  
8:15 to 4:45 – 12 staff  
1:15 to 9:30 – 2 staff

Saturday/Sundays/Holidays

7:30 to 3:45 – 6 staff  
8:00 to 8:15 – 1 staff  
8:30 to 4:45 – 2 staff  
1:15 to 9:30 – 2 staff

Currently these staff are angle parking on the south side of LSA Trail, parallel parking on the north side of LSA Trail, and using the community hall parking lot (refraining from parking in the newly appointed ORMC spots). AHS also has 5 fleet vehicles that are used daily and are normally parked in our parking lot on the north end.

- d) Community Hall: For the most part the hall was shut down during COVID, and during this time the operating group went through some reorganization. There is a new and very eager group of volunteers who have revived the Onoway

Facility Enhancement Association. It is this group who in the past rented the Community Hall from the Town and operated same. The Town and OFEA are looking to re-establish the lease of this facility, but during the shut down a couple things have happened that have affected the amount of available parking for hall tenants. The Town of Onoway assigned 8 parking stalls along the north end of the parking lot to the ORMC group. When the Town received complaints about AHS staff parking on LSA Trail in front of businesses, the Town redirected parking to the community hall parking lot. Currently the hall is booked on Thursdays from 11:00 a.m. to 8:00 p.m., and more full time bookings are being requested.

As stated in my email, this is a positive problem to have. It means this hub area is busy, that the Town is busy, that a vast array of services are being provided here in Onoway to our community, that staff are travelling here and supporting our Town.

Now that the Community Hall is back up and operating we need to figure out how we can best make it all work for all our groups.

Available Parking:

- LSA Trail between 50 street and 49 street: approx.. 16 parallel stalls on the north side, and 26 angle stalls on the south side.
- 49 Avenue between 50 street and 49 street: approx. 11 parallel stalls on the north side (3 stalls currently assigned no parking in front of the hall), and approx.. 6 stalls on the south side but if we removed no parking zones we could add 5 more stalls.
- Community Hall: Jason has prepared a design for marked parking which would assign 16 stalls over and above the 8 already assigned to the ORMC. There would be a cost of approx. \$5,000.00 to actually designate the additional 16 stalls.
- Lot 4927 on the map is privately owned and is where some Pharmacy staff are parking now. Could be considered for potential lease (if owner was agreeable) but there would be some costs to bring to an acceptable standard, and potentially ongoing annual support. Lot is 70' x 60'. Jason has prepared a design for 14 parking stalls.
- Lot 4923 on the map is privately owned and has been used when overflow parking is required (Farmers Market, Funeral etc). Could be considered for potential lease (if owner is agreeable) but there would be costs to bring to an acceptable standard, and potentially ongoing annual support. Lot is 150' x 125'.
- Lot 5019 is privately owned by the Town has entered into a long term lease agreement with the owner for use of these lands as a parking lot only. The Town covers these costs.

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When I add up the numbers provided by AHS and the Pharmacy we need anywhere between 54 and 69 parking stalls to accommodate staff each day (I am not including ORMC because they are accommodated in the community hall assigned stalls). Then we have parking required for the tenants renting the Community Hall and these numbers would vary with the event.

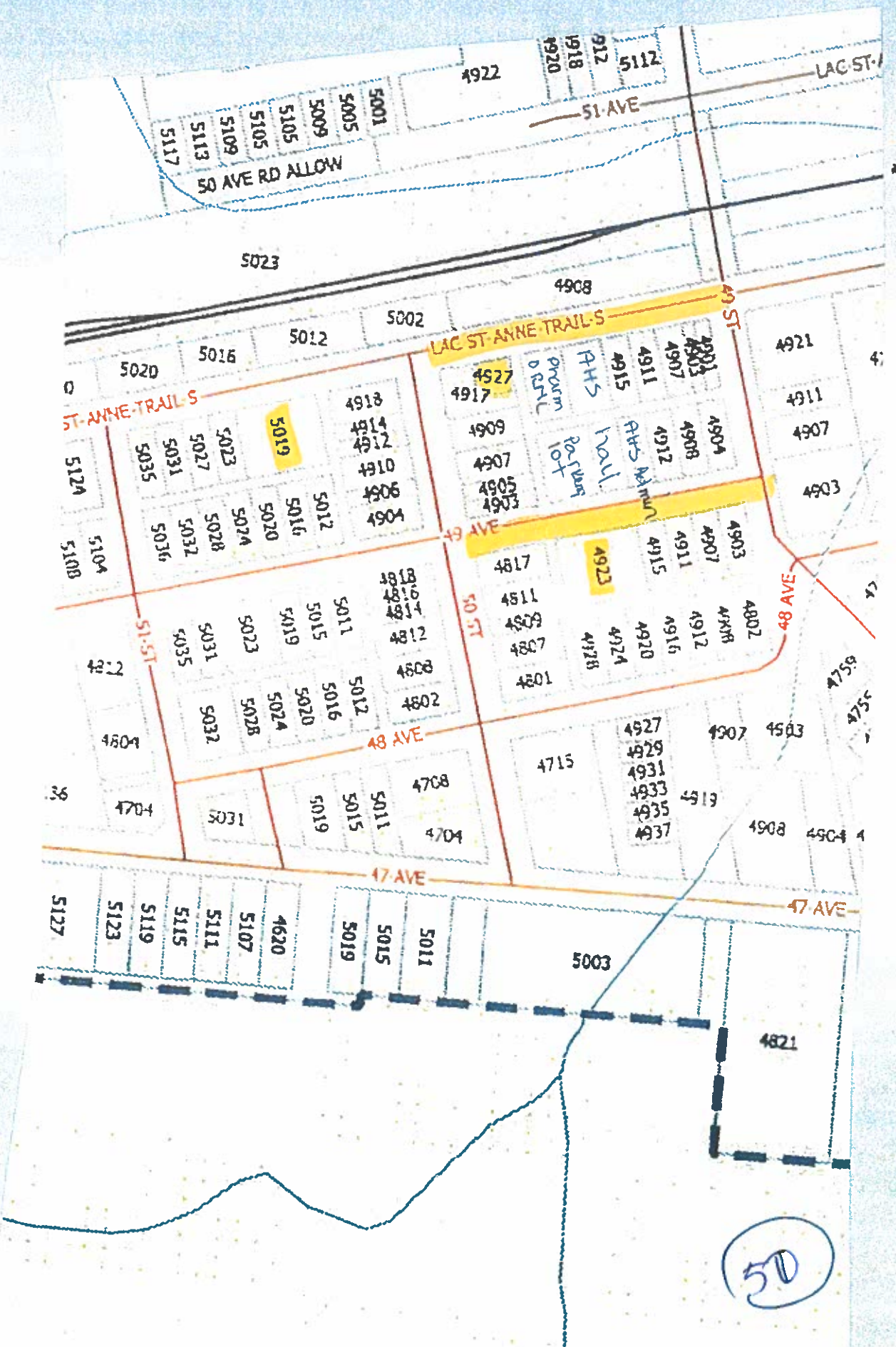
We have 42 parking stalls on LSA Trail, and 17 to 22 on 49 Avenue, but we have other businesses and homes along these roads that require parking spots.

Here goes the brainstorming!!! The floor is open for ideas.

Meeting to conclude at 1:00 p.m.

***Thank-you everyone for coming to the table, for sharing your numbers, and for being part of the solution.***

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50

Lane

North

↑ N



- 1 Standard
- 5 pick up / large
- 2 Small car

(5)

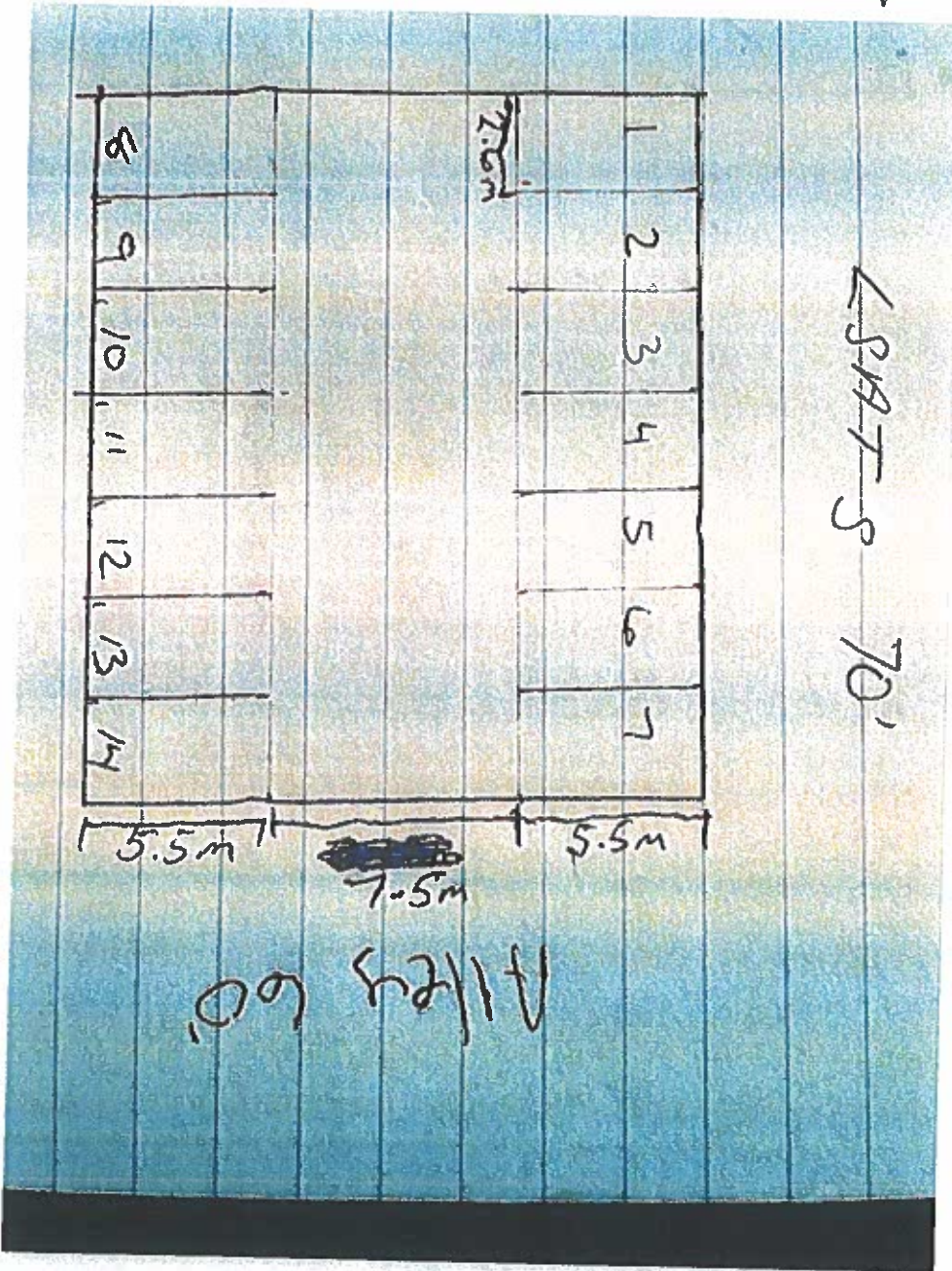


cao@onoway.ca

From: Jason Madge <jason@onoway.ca>  
Sent: August 11, 2021 5:20 PM  
To: cao@onoway.ca  
Subject: Re: background to mtg tomorrow

Here you go

4927



Regards,  
Jason Madge

52

2021 Lane rehab Cap budget 390,000

Engineering 50k  
Contract award 156,287.70  
20% Contingency 31,257.54

Total 237,545.24

152,454.76 Remaining.

49 ave (shaul) + 53st	63,635
Lovell Close	54,790
LSAT N (near Academy)	14,655
Ind Ave (south of LSAT)	13,075
47ave (Line repair)	3,905

Total 150,060

ORMC	52,750
Parking lot 2 (---, ---)	16,395

Total 69,145

61,000  
capital  
left  
over

Seeking approval  
to proceed with

49ave  
Lovell Close  
LSAT N  
Ind Ave  
47ave.

53



**ST. ALBERT PARKING LOT MAINTENANCE LTD.**  
20104 107 Ave. NW.  
EDMONTON, ALBERTA, T5S 1W9  
P: 780-458-3304 | F: 780-458-2562  
E: paving@saplm.ca | W: www.saplm.ca

**Quote No. 335-21**

**DATE:** August 14, 2021  
**CUSTOMER:** Town of Onoway  
Box 540  
Onoway AB. T0E 1V0  
**PROJECT:** 49 Ave.  
Remove and Replace  
**ATTN:** Jason Madge  
[jason@onoway.ca](mailto:jason@onoway.ca)  
780-868-4467

Shaul

---

**NO. 1 - Remove and Replace**

**\$ 63,635.00 + GST**

The above quoted price includes the following work:

Over approximately 1,274 Square Meters;

- Saw cut severely damaged asphalt.
- Excavate asphalt and dispose of debris off site.
- Compact existing base material.
- Supply, place and compact 4 inches of hot mix asphalt to the excavated area.

54

**ACCEPTANCE**

If you would like to proceed with the above quoted work, please sign below and email a copy back to paving@saplm.ca

**DISCLOSURE** - This quotation is valid only if accepted within 30 days from the above date. The prices are valid only if the work is completed no later than **October 2021**. All materials supplied are guaranteed to be merchantable quality and to conform to their descriptions herein. The work is guaranteed against defect arising from faulty materials for a period of one year from substantial completion of the contract. Complete run-off of water from paved surfaces having a grade of less than 2% is not guaranteed. This quotation becomes a binding contract upon acceptance.

**CONTRACTOR INFORMATION**

Contractor: ST. ALBERT PARKING LOT MAINTENANCE LTD. (SAPLM)  
Address: 20104 107 Ave. NW, Edmonton AB. T5S 1W9  
Contact info: Email: paving@saplm.ca Phone: 780-458-3304 Fax: 780-458-2562  
Contact person: Josh Schellenberg Email: josh@saplm.ca Cell: 780-910-0318

**SIGNATURES**

The above quotation is hereby-accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, the parties hereto have caused their respective duly authorized representative to execute this quotation agreement.

\_\_\_\_\_  
Name:

55



**ST. ALBERT PARKING LOT MAINTENANCE LTD.**  
20104 107 Ave. NW.  
EDMONTON, ALBERTA, T5S 1W9  
P: 780-458-3304 | F: 780-458-2562  
E: paving@saplm.ca | W: www.saplm.ca

**Quote No. 336-21**

**DATE:** August 14, 2021  
**CUSTOMER:** Town of Onoway  
Box 540  
Onoway AB. T0E 1V0  
**PROJECT:** Lovell Close  
Remove and Replace  
**ATTN:** Jason Madge  
[jason@onoway.ca](mailto:jason@onoway.ca)  
780-868-4467

---

**NO. 1 - Remove and Replace**

**\$ 54,790.00 + GST**

The above quoted price includes the following work:

Over approximately 1,098 Square Meters;

- Saw cut severely damaged asphalt.
- Excavate asphalt and dispose of debris off site.
- Compact existing base material.
- Supply, place and compact 4 inches of hot mix asphalt to the excavated area.

56

**ACCEPTANCE**

If you would like to proceed with the above quoted work, please sign below and email a copy back to paving@saplm.ca

**DISCLOSURE** - This quotation is valid only if accepted within 30 days from the above date. The prices are valid only if the work is completed no later than **October 2021**. All materials supplied are guaranteed to be merchantable quality and to conform to their descriptions herein. The work is guaranteed against defect arising from faulty materials for a period of one year from substantial completion of the contract. Complete run-off of water from paved surfaces having a grade of less than 2% is not guaranteed. This quotation becomes a binding contract upon acceptance.

**CONTRACTOR INFORMATION**

Contractor: ST. ALBERT PARKING LOT MAINTENANCE LTD. (SAPLM)  
Address: 20104 107 Ave. NW. Edmonton AB. T5S 1W9  
Contact info: Email: paving@saplm.ca Phone: 780-458-3304 Fax: 780-458-2562  
Contact person: Josh Schellenberg Email: josh@saplm.ca Cell: 780-910-0318

**SIGNATURES**

The above quotation is hereby-accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, the parties hereto have caused their respective duly authorized representative to execute this quotation agreement.

\_\_\_\_\_  
Name:

57



**ST. ALBERT PARKING LOT MAINTENANCE LTD.**  
20104 107 Ave. NW.  
EDMONTON, ALBERTA, T5S 1W9  
P: 780-458-3304 | F: 780-458-2562  
E: paving@saplm.ca | W: www.saplm.ca

**Quote No. 334-21**

**DATE:** August 14, 2021  
**CUSTOMER:** Town of Onoway  
Box 540  
Onoway AB. T0E 1V0  
**PROJECT:** Lac Ste. Anne Trail  
Remove and Replace  
**ATTN:** Jason Madge  
[jason@onoway.ca](mailto:jason@onoway.ca)  
780-868-4467

*Near Academy*

---

**NO. 1 - Remove and Replace**

**\$ 14,655.00 + GST**

The above quoted price includes the following work:

Over approximately 192 Square Meters;

- Saw cut severely damaged asphalt.
- Excavate asphalt and dispose of debris off site.
- Compact existing base material.
- Supply, place and compact 4 inches of hot mix asphalt to the excavated area.

*58*

**ACCEPTANCE**

If you would like to proceed with the above quoted work, please sign below and email a copy back to paving@saplm.ca

**DISCLOSURE** - This quotation is valid only if accepted within 30 days from the above date. The prices are valid only if the work is completed no later than **October 2021**. All materials supplied are guaranteed to be merchantable quality and to conform to their descriptions herein. The work is guaranteed against defect arising from faulty materials for a period of one year from substantial completion of the contract. Complete run-off of water from paved surfaces having a grade of less than 2% is not guaranteed. This quotation becomes a binding contract upon acceptance.

**CONTRACTOR INFORMATION**

Contractor: ST. ALBERT PARKING LOT MAINTENANCE LTD. (SAPLM)  
Address: 20104 107 Ave. NW. Edmonton AB. T5S 1W9  
Contact info: Email: paving@saplm.ca Phone: 780-458-3304 Fax: 780-458-2562  
Contact person: Josh Schellenberg Email: josh@saplm.ca Cell: 780-910-0318

**SIGNATURES**

The above quotation is hereby-accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, the parties hereto have caused their respective duly authorized representative to execute this quotation agreement.

\_\_\_\_\_  
Name:

59





**ST. ALBERT PARKING LOT MAINTENANCE LTD.**  
20104 107 Ave. NW,  
EDMONTON, ALBERTA, T5S 1W9  
P: 780-458-3304 | F: 780-458-2562  
E: paving@saplm.ca | W: www.saplm.ca

**Quote No. 333-21**

**DATE:** August 14, 2021

**CUSTOMER:** Town of Onoway  
Box 540  
Onoway AB. T0E 1V0

**PROJECT:** Industrial Avenue  
Remove and Replace

**ATTN:** Jason Madge  
[jason@onoway.ca](mailto:jason@onoway.ca)  
780-868-4467

---

**NO. 1 - Remove and Replace**

**\$ 13,075.00 + GST**

The above quoted price includes the following work:

Over approximately 162 Square Meters;

- Saw cut severely damaged asphalt.
- Excavate asphalt and dispose of debris off site.
- Compact existing base material.
- Supply, place and compact 4 inches of hot mix asphalt to the excavated area.

**ACCEPTANCE**

If you would like to proceed with the above quoted work, please sign below and email a copy back to paving@saplm.ca

**DISCLOSURE** - This quotation is valid only if accepted within 30 days from the above date. The prices are valid only if the work is completed no later than **October 2021**. All materials supplied are guaranteed to be merchantable quality and to conform to their descriptions herein. The work is guaranteed against defect arising from faulty materials for a period of one year from substantial completion of the contract. Complete run-off of water from paved surfaces having a grade of less than 2% is not guaranteed. This quotation becomes a binding contract upon acceptance.

**CONTRACTOR INFORMATION**

Contractor: ST. ALBERT PARKING LOT MAINTENANCE LTD. (SAPLM)  
Address: 20104 107 Ave. NW. Edmonton AB. T5S 1W9  
Contact info: Email: paving@saplm.ca Phone: 780-458-3304 Fax: 780-458-2562  
Contact person: Josh Schellenberg Email: josh@saplm.ca Cell: 780-910-0318

**SIGNATURES**

The above quotation is hereby-accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, the parties hereto have caused their respective duly authorized representative to execute this quotation agreement.

\_\_\_\_\_  
Name:

b1



**ST. ALBERT PARKING LOT MAINTENANCE LTD.**  
20104 107 Ave. NW,  
EDMONTON, ALBERTA, T5S 1W9  
P: 780-458-3304 | F: 780-458-2562  
E: paving@saplm.ca | W: www.saplm.ca

**Quote No. 337-21**

**DATE:** August 14, 2021  
**CUSTOMER:** Town of Onoway  
Box 540  
Onoway AB. T0E 1V0  
**PROJECT:** 47 Ave.  
Remove and Replace  
**ATTN:** Jason Madge  
[jason@onoway.ca](mailto:jason@onoway.ca)  
780-868-4467

---

**NO. 1 - Road Repair**

**\$ 3,905.00 + GST**

The above quoted price includes the following work:

Over approximately 14 Square Meters;

- Excavate area to a total depth of 1,000mm.
- Compact subbase material.
- Supply and pin in place geotextile fabric and grid prior to installing base material.
- Install 20mm crushed gravel base in lifts on 150mm to a total depth of 900mm.
- Supply, place and compact hot mix asphalt at a depth of 100mm.

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**ACCEPTANCE**

If you would like to proceed with the above quoted work, please sign below and email a copy back to paving@saplm.ca

**DISCLOSURE** - This quotation is valid only if accepted within 30 days from the above date. The prices are valid only if the work is completed no later than **October 2021**. All materials supplied are guaranteed to be merchantable quality and to conform to their descriptions herein. The work is guaranteed against defect arising from faulty materials for a period of one year from substantial completion of the contract. Complete run-off of water from paved surfaces having a grade of less than 2% is not guaranteed. This quotation becomes a binding contract upon acceptance.

**CONTRACTOR INFORMATION**

Contractor: ST. ALBERT PARKING LOT MAINTENANCE LTD. (SAPLM)  
Address: 20104 107 Ave. NW. Edmonton AB. T5S 1W9  
Contact info: Email: paving@saplm.ca Phone: 780-458-3304 Fax: 780-458-2562  
Contact person: Josh Schellenberg Email: josh@saplm.ca Cell: 780-910-0318

**SIGNATURES**

The above quotation is hereby-accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

IN WITNESS WHEREOF, the parties hereto have caused their respective duly authorized representative to execute this quotation agreement.

\_\_\_\_\_  
Name:

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**cao@onoway.ca**

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**From:** Alexandra Carlile <a.carlile@albertacounsel.com>  
**Sent:** August 13, 2021 3:49 PM  
**To:** cao@onoway.ca  
**Subject:** Pam Davidson - Senate Tour

Good afternoon,

Alberta Senate candidate Pam Davidson is beginning her Alberta tour and would like to meet with you and your council to address the issues facing your community.

For details, please see the [attached document](#).

Thanks,

**Alexandra Carlile**

Campaign Director

[a.carlile@albertacounsel.com](mailto:a.carlile@albertacounsel.com)

800, 9707-110 Street NW

Edmonton AB T5K 2L9

Phone: 780-652-1311

Direct Line: 780-652-1540

Fax: 780-652-1312



Alberta Counsel, 800, 9707-110 Street NW, Edmonton, AB T8H1V9, Canada, 780-652-1311

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Send free email today



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# Pam Davidson

## CANDIDATE FOR SENATE

Good afternoon,

My name is Pam Davidson, and I am running for Senate here in Alberta. I believe that to properly represent Albertan's, I need to visit municipalities across the province so I can learn about the unique needs of each community.

I am reaching out to you today because I am beginning my province wide tour and I want to meet with you. I am eager to learn about your community and the unique challenges it faces. I want to learn how I could best represent you as your senator.

Alberta needs strong advocates in government, and I believe I am the best candidate for the job.

To set up a meeting, please contact my campaign advisor Alexandra Carlile. Ph: 587-437-1339. Email: [a.carlile@albertacounsel.com](mailto:a.carlile@albertacounsel.com).

I look forward to meeting with you and discussing what can be done to help your municipality

Thank you,

Pam Davidson

### About Me:



Pam Davidson is a long-time political activist, organizer, and volunteer. Residing in Red Deer County, the married mother of four owns and operates her own farm, raising livestock and producing various crops. Davidson is running to defend Alberta, protect small businesses, promote responsible natural resource development, uphold individual liberties, and stop anti-Alberta government overreach.

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**cao@onoway.ca**

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**From:** cao@onoway.ca  
**Sent:** August 10, 2021 3:02 PM  
**To:** 'Judy Tracy'; 'Lynne Tonita'; 'Pat St.Hilaire'; 'Lisa Johnson'; 'Jeff Mickle'; 'Jason Madge'  
**Subject:** FW: Alberta Beach 100th Anniversary  
**Attachments:** SKM\_C36821081010421.pdf; SKM\_C36821081014260.pdf

Council this will be on your next agenda

**Wendy Wildman**

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

**From:** aboffice@albertabeach.com <aboffice@albertabeach.com>  
**Sent:** August 10, 2021 2:23 PM  
**To:** cao@onoway.ca  
**Subject:** Alberta Beach 100th Anniversary

Dear Mayor and Council,

Alberta Beach would like to extend an invitation for you to attend the upcoming Alberta Beach 100 Year Anniversary celebration to be held in Alberta Beach on September 4<sup>th</sup> & 5<sup>th</sup>, 2021.

We are requesting that you take part in our celebration by sharing some of the history and heritage of Lac Ste. Anne County at the Ribbon Cutting and Sign Unveiling. We would be honored if you decide to take part in the event and look forward to your response.

If you require any further information, please don't hesitate to contact the Village Office at 780-924-3181.

Please find attached program for the Alberta Beach 100<sup>th</sup> Anniversary Celebration.

Yours truly,  
Jim Benedict, Mayor

Alberta Beach Administration  
Box 278  
Alberta Beach, AB  
T0E 0A0



Phone: 780-924-3181

Fax: 780-924-3313

[aboffice@albertabeach.com](mailto:aboffice@albertabeach.com)

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# ALBERTA BEACH

## 100th ANNIVERSARY

Saturday & Sunday September 4th & 5th 2021

HOT DOGS  
MUSIC  
TRACE JORDAN  
BAND

### PROGRAM

PHOTO BOOTH  
GAMES  
WORD  
FIND

Saturday September 4th, 2021.

Canadian Heritage Grant

Canada

scheduled of events

47ST ENTRANCE TO ALBERTA BEACH SIGN

11:00am Ribbon Cutting & Unveiling of commemorative sign

Local dignitaries on sight  
Pictures and Memorial Gifts for Attendees

GAZEBO PARK DOWNTOWN ALBERTA BEACH

12:00 noon Bouncy Castle, Old Fashioned Games, Photo Booth

4735-50 Avenue IN FRONT OF VILLAGE OFFICE

2:00pm Complimentary Hot Dogs, Beverages & Chips

GAZEBO PARK DOWNTOWN ALBERTA BEACH

4:00pm Our main talent man  
TRACE JORDAN  
and his deep rhythm band

Sunday September 5th, 2021.

Scheduled of events

4735-50 Avenue IN FRONT OF VILLAGE OFFICE

1:00pm Gifts of Cake, cold beverages, T shirts,  
commemorative pins and goodie bags

FORTIS. GAZEBO PARK

2:00pm Historical Wagon Tour Rides, Artist Presentations  
Bouncy Castle and History Book Viewing

WORD FIND ADVENTURE ALL WEEKEND

Begins at sign unveiling at 11:00am on Saturday September 4th, 2021.

Prizes will be awarded on Sunday September 5th, 2021, 1:00pm, after  
cake at the Village Office. Must be at the Village Office to win. Look  
for words on the windows or signs throughout Alberta Beach and  
connect the corresponding word, with a line, to the correct number listed  
below.

- SUMMER 1
- BEACH 2
- PLAYGROUND 3
- HISTORY 4
- 100 YEARS 5
- HORSES 6
- WAGON 7

Thanks to all our Volunteers,  
Sponsors and Donation  
Contributors. Your gracious giving  
of yourselves and businesses are  
truly appreciated.

spell your name on this line \_\_\_\_\_

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Town of Onoway  
Box 540  
Onoway, Alberta  
T0E 1V0

# Alberta Beach

Box 278 • Alberta Beach • Albera • T0E 0A0  
Telephone: 780-924-3181 • Fax: 780-924-3313

Alberta Beach invites you to be a part of our 100<sup>th</sup> Anniversary!!!  
The history of Alberta Beach and area is extensive and a lot to celebrate.

Alberta Beach would like to invite you to be part of our September 4<sup>th</sup> & 5<sup>th</sup> Celebration of the 100<sup>th</sup> Anniversary of Alberta Beach. Our plans are to celebrate the 100<sup>th</sup> Anniversary of Alberta Beach by holding a Free Family Event. During the event, we will be honouring the history of Alberta Beach and area along with local artists that will be shared with all residents past, new and future and educate the younger generations so our history is always a story to be heard and shared.


The celebration will include:

- Ribbon Cutting & Unveiling of commemorative sign - Dignitaries
- Free Family BBQ and Cake
- Old Fashion Games
- Horse Drawn Wagon
- Bouncy Houses
- Photo Booth
- Scavenger Hunt
- Music in the park
- Arts and Culture Exhibit
- History Book Viewing

We would like to ask for your support through a sponsorship of one of the listed events or a donation to help us make this event truly special for our community. Your involvement would help highlight the importance of recognizing the history of Alberta Beach and the surrounding area.

We hope that you are interested in joining our efforts. To show our respect, admiration, and support for our celebration your sponsorship / donation would be recognized at our event in several ways. As a donor your name will be placed on all materials that publicize the event as well as announced verbally at the event.

Thank you,



Jim Benedict, Mayor

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**From:** Exec. Assistant on behalf of Dan Rude <EA\_DRude@auma.ca>  
**Sent:** August 11, 2021 11:04 AM  
**To:** Wendy Wildman  
**Subject:** 2021 AUMA Convention registration now open!

Good morning,

We are excited to announce that we are returning to an in-person Convention for 2021, one that could be our biggest and best yet! [Registration is now open](#), and we encourage you to register as soon as possible to reserve your spots. Please register early, to ensure you don't risk the event being sold out, before you register your council.

This year's event will be held Edmonton Convention Centre from November 17 to 19, 2021, and will have everything our members know and love, including dialogue sessions with provincial ministers, breakout education sessions, a buzzworthy trade show and plenty of time to network with your fellow leaders. Members will also be able to vote on resolutions, as well as the 2021 AUMA elections.

### **New in 2021**

This year will also provide members with the unique opportunity to experience our new brand, which will launch during Convention's opening ceremonies. This project has been years in the making, and we have plenty of surprises in store that you will not want to miss.

An online offering will be made available for those who do not want to attend in person. The virtual Convention will include all of the main plenary components and will allow eligible elected officials the opportunity to virtually vote on resolutions and elections. However, virtual attendees will not have the ability to attend the breakout education sessions, or be able to network in-person with other attendees.

### **Special virtual pricing for regular members**

In order to support our members who are unable to attend due to financial constraints or health concerns, we are offering virtual registration at a discounted rate to AUMA urban municipal members who have registered for Convention.

*Summer Village and Village members* who register at least one (1) in-person attendee for Convention will have the option to register one attendee virtually for the reduced price of \$200. For every additional participant in-person, they will have the option to register a virtual attendee at the reduced rate.

*Towns, Cities and Specialized Municipality members* who register five (5) in-person attendees will have the option to register one attendee virtually for the reduced price of \$200. For every additional five (5), they will have the option to register a virtual attendee at the reduced rate.

\*Once a municipality has registered their in-person attendees, the AUMA Registrar will reach out with a discount code for your virtual attendees.

### **Unsure who is attending?**

We know many municipalities are eager to register but won't know who is attending due to the upcoming municipal election. Not a problem! Administrators can register 'Guest' attendees and won't be required to have a unique email address for each attendee.




Once the election is complete and you know who will be attending, you can either modify the registration on your own using the modification button on the registration website, or you can simply contact [registration@auma.ca](mailto:registration@auma.ca) and we would be happy to help. We do ask that you make those changes as soon as possible following the election to allow our team enough time to produce accurate name badges and set-up voting credential for eligible attendees.

Should you have any other questions along the way, please visit our [Convention event page](#) or email [registration@auma.ca](mailto:registration@auma.ca). We can't wait to see everyone in November!

**Dan Rude** | Chief Executive Officer

**ALBERTA URBAN MUNICIPALITIES ASSOCIATION**

D: 780.431.4535 | C: 780.951.3344 | E: [drude@auma.ca](mailto:drude@auma.ca)  
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | 877-421-6644 | [www.auma.ca](http://www.auma.ca)   



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**November 17 - 19, 2021**

Edmonton Convention Centre  
9797 Jasper Avenue  
Edmonton, AB T5J 1N9

Join more than 1,000 elected officials, administrators and business partners for the 2021 AUMA Convention and Trade Show, returning to the Edmonton Convention Center from November 17 - 19, 2021. We are excited to have everyone back under one roof.

At this time, we are planning for an in-person event, but we will be closely monitoring the situation around COVID-19 and following all public health orders that are in place at that time.

This year's Convention will include dialogue sessions with provincial Ministers, top-of-mind educational breakout sessions, and the most energetic entertainment ever experienced at an AUMA event.\* Members will also have the opportunity to vote on resolutions, as well as the 2021 AUMA elections.

Looking for new business solutions for your municipality? Look no further than the Trade Show, bringing together more than 100 municipally focused partners aimed at streamlining your efficiency. More information on the Trade Show can be found on our event page on the AUMA website.

\*Sessions are subject to change. Seating is limited for each session and is based on first come, first served.

## **HOTELS**

All available partnering hotels and rates are located on our event page on the AUMA website.

## **NEW THIS YEAR**

A virtual option will be made available for those who would like to attend for their office or home. Virtual attendees will have access to all plenary offerings, including opening ceremonies, keynotes/entertainment, Premier's address, Official Oppositon address, Minister dialogue sessions,

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resolutions and elections. All eligible elected officials representing regular members will also have the ability to vote virtually for elections and resolutions.

Please note, virtual attendees will not have live access to education breakout sessions.

In person registration includes: hot buffet breakfasts each day, hot lunch Wednesday and Thursday, to-go lunch on Friday, two AUMA hosted receptions, access to education sessions, plenary, trade show, and evening sponsor hosted networking events.

All eligible voters will require a device for voting - this can be a phone, table or laptop.

### **PRICING**

Type	<u>Early-bird &amp; Virtual Pricing</u>	<u>In-Person Regular (After October 25)</u>
AUMA Member	\$600	\$750
RMA Member	\$700	\$850
Non-Member	\$975	\$1125
Municipal Interns	Complimentary	

Please note - the cost to attend virtually is the same as the early-bird pricing, unless the criteria below is met. Special pricing is only available to AUMA regular members (urban municipalities).

**\*Registration payment by credit card will be the only accepted form of payment. If you have any questions, please email [registration@auma.ca](mailto:registration@auma.ca).**

### **REGULAR MEMBER VIRTUAL PRICING**

In order to support our members who are unable to attend due to financial constraints or health concerns, we are offering virtual registration at a discounted rate to AUMA urban municipal members who have registered for Convention.

Summer Village and Village members who register at least one (1) in-person attendee for Convention will have the option to register one attendee virtually for the reduced price of \$200. For every additional participant in-person, they will have the option to register a virtual attendee at the reduced rate.

Towns, Cities and Specialized Municipality members who register five (5) in-person attendees will have the option to register one attendee virtually for the reduced price of \$200. For every additional five (5), they will have the option to register a virtual attendee at the reduced rate.

\*Once a municipality has registered their in-person attendees, the AUMA Registrar will reach out with a discount code for your virtual attendees.

[Register Now](#)

[Already registered?](#)

[Contact Us](#)

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Any written cancellation received prior to 4:30 pm MST on Tuesday November 2, 2021 is eligible for a refund, less a \$50 cancellation fee.

Any written cancellation received after 4:30 pm MST on Tuesday, November 2, 2021 and prior to 4:30 pm MST on Tuesday November 9, 2021, is eligible for a 50% refund.

Any cancellations received less than a week prior to the event will not be eligible for a refund.

Written notice includes letter, fax or emails. Emails can be sent to [registration@auma.ca](mailto:registration@auma.ca).

FOIP: The personal information on this form will be used for the purposes of managing the convention only. The information is protected by the provisions of the Alberta Freedom of Information and Protection of Privacy Act, unless otherwise consented to on the registration information page.

### **Convention Code of Conduct**

AUMA is committed to providing a welcoming, inclusive and harassment-free environment for all persons attending the Convention ("Convention Participants"), regardless of gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.

The following guidelines apply to all facets of the Convention including sponsor hosted events, workshops, plenaries, political meetings and social gatherings where Convention Participants are in attendance.

Behaviours that are not acceptable at the Convention include:

- Harassment or intimidation based on gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.
- Sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual), or unsolicited physical contact.
- Shouting down or threatening Convention Participants.

Any Convention Participant found violating these rules may have their registration revoked and be asked to leave the Convention, without a refund, at the discretion of the CEO or designate

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| [Strategic Meetings Management](#)  
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**From:** Janet Jabush <Janet.Jabush@mayerthorpe.ca>  
**Sent:** August 7, 2021 4:16 PM  
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**Cc:** Tanya Thorn; Trina Jones

**Subject:** Towns West - August 2021 Updat

Good Afternoon from sunny/rainy Mayerthorpe!

I trust this email finds you all well and enjoying your summer! If the last few months have been as busy for you as they have for me, you haven't had as much time as you'd like to enjoy the sunshine and warm temperatures.

I had the chance to accompany AUMA President, Barry Morishita, on part of his tour a couple of weeks ago, culminating in the Sexsmith Municipal Leaders' Caucus. While at the caucus, I met the Mayors of Sexsmith and Wembley and Councillors for lots of the region's municipalities. Prior to my arrival in the Grande Prairie area, I got to visit McLennan and the villages of Nampa and Girouxville. All in all, a lovely tour on my bike.

I thought it was time for an update. There are a few share-worthy topics, so let's get into it...

COVID – 19 aka the topic everyone loves to hate

Like all of you, I hope the worst is behind us and I'm sure most would agree that it's nice to be doing things in-person. It's also wonderful to again be able to see the faces you always knew were smiling behind the masks. This Delta variant thing is a bit freaky, but as the number of vaccinated people rises, hopefully, the greatest risk is mitigated. As long as everyone does all the things (stay home when sick, properly wash hands and maintain sanitization protocols where required), I'm certain we'll get past it. As CMOH, Dr. Deena Hinshaw, recently wrote in an Op Ed, Covid isn't going anywhere. With more people vaccinated, we must learn to live with it.

### **PROVINCIAL FUNDING** aka show me the money!!

We're all painfully aware of the reduction in funding for municipalities and the decision to delay the rollout of the Local Government Fiscal Framework (LGFF) by 2 years, not to mention the decrease in the base starting amount. AUMA is greatly concerned about the abandonment of predictability and legislative certainty in addition to the lack of adequacy. Our advocacy efforts on this one continue unabated.

Without strong, resilient communities, there can be no viable economic recovery. As the Government of Alberta (GoA) charts a course for economic recovery and seeks to return the budget to a sustainable trajectory, AUMA continues to remind the province of the impacts of funding cuts and cost downloading on the financial health of municipalities. There's a long history of transferring or downloading costs onto lower levels of government. In Alberta, that includes policing, affordable housing and victim services. Coupled with constraints on revenues due to heavy reliance on regressive property taxes, the transfer of responsibilities often leaves municipalities with no choice but to cut services or increase property taxes.

Please add your voice to ours and let's amplify these critical messages!

The news isn't all doom and gloom. AUMA is pleased with the emergence of \$1.6 billion in grant funding support the retrofit, repair and installation of energy efficient upgrades to aging community facilities. To investigate the opportunities available to your community, please complete the following:

[Grant Funding Questionnaire](#)

### **ECONOMIC RESILIENCY & RECOVERY** aka let's get this party started!

Municipalities are working hard to remove unnecessary impediments to economic recovery and are focused on economic development, diversification and growth. AUMA has been supporting those efforts by engaging with the GoA and the private sector on red tape reduction reviews and initiatives, including our on-going review of the Municipal Government Act (MGA).

AUMA's Board of Directors created the Economic Resiliency & Recovery Task Force in May of 2020 and it delivered its final report to the Board in March of 2021. Within the report were the Task Force's recommendations, including the need for a standing committee to continue the work begun by the Task Force. Over this summer, the Terms of Reference are being developed and AUMA will be recruiting to the new standing committee this fall.

### **The PLEDGE** aka "What are you prepared to do?" – Jimmy Malone (Sean Connery), the Untouchables

Hopefully, you're all aware of this initiative by now. It seeks to elevate the political discourse among candidates during the 2021 municipal election cycle.

The Pledge is a voluntary commitment candidates can make to uphold key democratic principles. Aimed at protecting those key principles, 91% of AUMA's members expressed their support at the Spring MLC.

Learn more here - [The Pledge](#)

### **RUNNING FOR MUNICIPAL OFFICE** aka caffeine, chaos and cuss words 😊

In a collaborative effort between AUMA, the Rural Municipalities of Alberta (RMA) and Alberta Municipal Affairs, a resource hub was developed and is available on both association websites.

Recognizing that economic development is on the minds of many candidates, Alberta Jobs, Economy and Innovation (JEI) has developed a video on Economic Development for Elected Officials that's just been added to the hub.

Why not link the hub to your own local candidate support resources? [Running for Municipal Office](#)

### **POLICE FUNDING** aka Groundhog Day 2021



If you feel like you've heard a lot of this before, I apologize. It's a weighty issue and one with more twists and turns than an M. Night Shyamalan movie.

While the funding model isn't new anymore, there are some possible new wrinkles as well as some previously identified outstanding issues related to the model.

Outstanding issues first...

The new model was intended to enable the GoA to fund additional policing resources, however, AUMA has identified the following:

- ❖ Allocation of funds raised through the police costing model:
  - Under the new police costing model, a total of \$15.4 million was generated as net revenue in 2020-21 and \$26.7 million is projected to be generated in 2021-22.
  - The RCMP has communicated that the revenue raised by the new police costing model will result in 76 new police officers and 57 new civilian support positions in 2020-21.
  - The RCMP has shared a document that outlines the establishment of new police resources for 2020/2021, which is available on AUMA's online policing hub.
  - However, the total revenue raised by the police costing model is not simply transferred to the RCMP. As a result, the RCMP cannot fully account for how this revenue has been spent.
  - Both the former and current Ministers of Justice and Solicitor General have committed that funds raised by the model would be reinvested in frontline law enforcement.
  - Accordingly, there is a need to clearly detail how \$15.4 million was spent in 2020-21 and how \$26.7 million will be spent in 2021-22.
- ❖ Reduction of the 2021-22 provincial policing budget
  - AUMA administration recently learned that Justice and Solicitor General has advised the RCMP of a \$2 million reduction to the provincial police service budget for 2021-22.
  - This cut occurred after the provincial budget was finalized.
  - There is a need to clarify how these funds will be relocated and how municipalities may be impacted.
- ❖ Costs for biological casework analysis
  - Municipalities that contract RCMP as their municipal police service through a Municipal Police Service Agreement (MPSA) unexpectedly received invoices this month from Justice and Solicitor General for Biology Casework Analysis Agreement (BCAA) expenses.
  - The fiscal plan for Budget 2019 stated that the government's revenue forecast included "increases to revenue from municipalities instead of the province paying for biology casework analysis."
  - There was no other mention of this policy change in any of the other budget documents, and no information on which municipalities the chargeback would apply to nor how it would be calculated.
  - Neither AUMA nor municipalities with MPSAs received any further communication from the province on this topic until the invoices were sent out this month.

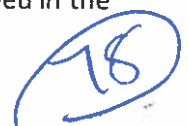
So, I mentioned "new wrinkles" earlier. That term suggests the possibility that something can be "smoothed out". The better term would be "creases" which are entirely less forgiving...

The Supreme Court decision of 2015 gave the RCMP the right to unionize and collectively bargain through the National Police Federation (NPF). The RCMP have been without a contract since December of 2016.

While the details of the tentative agreement reached between the Government of Canada (GoC) and the NFP are not yet public, AUMA admin staff recently met with staff for Justice and Solicitor General (JSG) and learned that the agreement does include 5 years of retroactive pay increases. Pay raises outlined in the tentative agreement range from 3.25% to 4% annually and are, of course, compounded each year. That will mean a First-Class Constable's salary will increase a total of 24% over the six-year agreement.

Should the GoC choose to pass the costs of this retroactive pay increase along to its contract partners, substantial cost increases will be incurred by municipalities with Municipal Police Service Agreements (MPSAs). Further, municipalities policed by RCMP under a Provincial Police Service Agreement (PPSA) may see significant cost increases once the current police funding model expires in 2024/25.

Surprisingly, AUMA's position on this matter aligns with the province. Yes, you read that right! That position is that any retroactive pay increases negotiated by the GoC must be paid by the GoC. Municipalities were not involved in the



negotiations and the GoC didn't keep us in the loop. Few, if any of us, have cash stashed under a proverbial mattress to cover the additional costs.

AUMA is working with other Municipal Associations in Western Canada as well as the Federation of Canadian Municipalities (FCM) to communicate our position to the GoC. It wouldn't hurt to drop several dozen letters into the inboxes of the Minister of Public Safety Canada and your local MP on this issue.

**PROVINCIAL POLICE SERVICE (PPS)** aka "You can't handle the truth!" – Col. Nathan R. Jessep (Jack Nicholson), A Few Good Men

There's been an incredible outpouring of support for keeping the RCMP here, serving Albertans and their communities. The Fair Deal Panel's report recommended the creation of a PPS and indicated that further analysis was needed before the recommendation could be implemented.

In October 2020, the GoA awarded the \$2 million contract for a feasibility study to PricewaterhouseCoopers (PwC). JSG and PwC presented to AUMA's Executive Committee to further discuss the topic. The Minister for JSG also attended the virtual President's Summit on Policing, at which time he verbally committed to releasing the full PwC report. Since that time, all indications are that we will not get our hands on the report. Instead, we will be provided with a "summary of the document".

Stay tuned.....

**EXTENDED PRODUCER RESPONSIBILITIES (EPR) & HOUSEHOLD HAZARDOUS WASTE (HHW)** aka one man's trash is another man's treasure (just ask my hubby)

AUMA provided its submission to Alberta Environment & Parks (AEP) early this past May. Check it out: [AUMA submission to AEP](#)

In it, we highlighted three elements crucial to municipalities in upcoming EPR programs:

- Municipalities must be part of the decision-making,
- Alberta should harmonize where possible, and
- The province must fund the EPR transition for hazardous and special products.
  - Municipalities are concerned that the lack of coordination between Alberta Infrastructure and AEP has led to downloading on municipalities and sending contradicting policy directions to Albertans.

Having received several calls regarding Alberta Infrastructure's cutback on its HHW grant funding, AUMA has sent a letter to the Minister urging the reinstatement of the grant until the EPR program is implemented.

I'll keep you posted...

**IMPORTANT DATES** aka save room on your dance card

**Canada's History & the Municipal Role in Reconciliation Workshops**

Due to the overwhelming popularity of this workshop, two more tentative dates are being added. You should be able to choose between Aug. 18 & Sept. 13 from 1:30 to 4. Watch the weekly digest for updates. PS I moderated the very first one with RMA President Paul McLaughlin and I'll be moderating at least one of the dates mentioned here, maybe both. 😊

**2021 AUMA Awards deadline** – August 14, here's the link - [2021 Awards](#)

**2021 Municipal Elections** – Nomination deadline – September 20

Election Day – October 18

**EOEP Courses** – Lots of Munis 101 opportunities with dates from September to January. Summer Villages will access theirs thru Zoom starting in Sept. & Oct. For the rest of us, here's what's available closest to home:



Whitecourt – Nov. 4 & 5

Grande Prairie – Nov. 6 & 7

AUMA Convention – Nov. 15 & 16

**2021 AUMA Convention** – November 17 to 19 in Edmonton – hope to see you there!!

**JUST JANET** aka whazzuuuup!?

Well, it's proven to be an uber busy summer so far. All the AUMA biz that usually happens in June & early July was pushed out in hopes we could do most of it in person. Mission accomplished and it's been awesome to be with people again!

I have managed to spend some long-overdue, quality time with family and I may have added a few miles to the odometer on my bike. 😊

August is shaping up to be even busier than July. More AUMA duties fill lots of dates on my calendar and I've got 2 grandsons with birthdays this month. One of them is turning 13!! Crazy!

For those who don't know, I've submitted my completed nomination papers in my bid to fill the Mayor's chair for another term. I'm planning to be successful in that effort, so you'll still be getting these updates from me after October 18. 😊

In the meantime, I'll pop out a quick pre-election email with some highlights.

Until next time...

"Do anything, but let it produce joy." – Walt Whitman

*Janet Jabush*

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 nmaki@bentleycouncil.ca; nraymond@thorsby.ca; oford@peaceriver.ca;  
 paulchauvet@whitecourt.ca; paulwebb@bowden.ca; pbutler@town.jasper.ab.ca;  
 petersmyl@whitecourt.ca; psthilaire@onoway.ca; randybrown@bowden.ca;  
 rayhilts@whitecourt.ca; rbinnendyk@townofpenhold.ca; rbrown@rockymtnhouse.com;  
 rdamota@town.jasper.ab.ca; Richard Ireland; rking@slavelake.ca; rklumph@barrhead.ca;  
 rlauze@falher.ca; rleriger@westlock.ca; rlimoges@falher.ca; rodraymond@thorsby.ca;  
 rpepper@valleyview.ca; rwold@westlock.ca; sandygamble@bowden.ca;  
 sgramlich@slavelake.ca; shamm@townofpenhold.ca; Shaun Kranenborg;  
 shawn@foxcreek.ca; sheila@foxcreek.ca; skoroll@devon.ca; smay@devon.ca;  
 smcintyre@sylvanlake.ca; sonnij@telus.net; soswald@barrhead.ca;  
 ssanchez@townofpenhold.ca; suedelaurier@gmail.com; swiley@westlock.ca;  
 swilson@town.jasper.ab.ca; t.goulden@stonyplain.com; tassaf@barrhead.ca;  
 tbalaban@calmar.ca; tboman@valleyview.ca; tburke@rockymtnhouse.com;  
 tdueck@beaverlodge.ca; terrykuyek@townofswanhills.com; thugh@devon.ca;  
 tjessiman@highlevel.ca; tletendre@beaverlodge.ca; tlindley@rainbowlake.ca;  
 tmcgee@draytonvalley.ca; tmearns@sylvanlake.ca; tmuller@townofpenhold.ca;  
 tompickard@whitecourt.ca; Tony Kubilsky; trevorb@edson.ca; trilling@sylvanlake.ca;  
 troys@edson.ca; ttarpey@peaceriver.ca; tyaremko@townofspiritriver.ca;  
 waynemilaney@bowden.ca; wchoy@stonyplain.com; Wendy Wildman;  
 wferris@sylvanlake.ca; wrossouw@draytonvalley.ca; wtcalliou@hotmail.com;  
 wyachimetz@calmar.ca

**Cc:**

Tanya Thorn; Trina Jones

**Subject:**

August update

Hello Towns West!!

I trust all is well in your lovely communities. I had the chance to accompany AUMA President, Barry Morishita, on part of his tour a couple of weeks ago, culminating in the Sexsmith Municipal Leaders' Caucus. While at the caucus, I met the Mayors of Sexsmith and Wembley and Councillors from lots of the region's municipalities. Prior to my arrival in the Grande Prairie area, I got to visit McLennan and the villages of Nampa and Girouxville. All in all, a lovely tour on my bike.

I thought it was time for an update. There are a few share-worthy topics, so let's get into it...

COVID - 19 aka the topic everyone loves to hate

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Like all of you, I hope the worst is behind us and I'm sure most would agree that it's nice to be doing things in-person. It's also wonderful to again be able to see the faces you always knew were smiling behind the masks.

This Delta variant thing is a bit freaky, but as the number of vaccinated people rises, hopefully, the greatest risk is mitigated. As long as everyone does all the things (stay home when sick, properly wash hands and maintain sanitization protocols where required), I'm certain we'll get past it.

**PROVINCIAL FUNDING** aka "Show me the money!!" – Rod Tidwell (Cuba Gooding, Jr), Jerry Maguire

We're all painfully aware of the reduction in funding for municipalities and the decision to delay the rollout of the Local Government Fiscal Framework (LGFF) by 2 years, not to mention the decrease in the base starting amount. AUMA is greatly concerned about the abandonment of predictability and legislative certainty in addition to the lack of adequacy. Our advocacy efforts on this one continues unabated.

Without strong, resilient communities, there can be no viable economic recovery. As the Government of Alberta (GoA) charts a course for economic recovery and seeks to return the budget to a sustainable trajectory, AUMA continues to remind the province of the impacts of funding cuts and cost downloading on the financial health of municipalities.

There's a long history of transferring or downloading costs onto lower levels of government. In Alberta, that includes policing, affordable housing and victim services. Coupled with constraints on revenues due to heavy reliance on regressive property taxes, the transfer of responsibilities often leaves municipalities with no choice but to cut services or increase property taxes.

Please add your voice to ours and let's amplify these critical messages!

The news isn't all doom and gloom. AUMA is pleased with the emergence of \$1.6 billion in grant funding support the retrofit, repair and installation of energy efficient upgrades to aging community facilities. To investigate the opportunities available to your community, please complete the following:

[Grant Funding Questionnaire](#)

**ECONOMIC RESILIENCY & RECOVERY** aka let's get this party started!

Municipalities are working hard to remove unnecessary impediments to economic recovery and are focused on economic development, diversification and growth. AUMA has been supporting those efforts by engaging with the GoA and the private sector on red tape reduction reviews and initiatives, including our on-going review of the Municipal Government Act (MGA).

AUMA's Board of Directors created the Economic Resiliency & Recovery Task Force in May of 2020 and it delivered its final report to the Board in March of 2021. Within the report were the Task Force's recommendations, including the need for a standing committee to continue the work begun by the Task Force. Over this summer, the Terms of Reference are being developed and AUMA will be recruiting to the new standing committee this fall.

**The PLEDGE** aka "What are you prepared to do?" – Jimmy Malone (Sean Connery), the Untouchables

Hopefully, you're all aware of this initiative by now. It seeks to elevate the political discourse among candidates during the 2021 municipal election cycle.

The Pledge is a voluntary commitment candidates can make to uphold key democratic principles. Aimed at protecting those key principles, 91% of AUMA's members expressed their support at the Spring MLC.

Learn more here - [The Pledge](#)

**RUNNING FOR MUNICIPAL OFFICE** aka "Every election is determined by the people who show up." – Larry J. Sabato aka caffeine, chaos and cuss words 😊

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In a collaborative effort between AUMA, the Rural Municipalities of Alberta (RMA) and Alberta Municipal Affairs, a resource hub was developed and is available on both association websites.

Recognizing that economic development is on the minds of many candidates, Alberta Jobs, Economy and Innovation (JEI) has developed a video on Economic Development for Elected Officials that's just been added to the hub.

Why not link the hub to your own local candidate support resources? [Running for Municipal Office](#)

### **POLICE FUNDING** aka Groundhog Day aka deja vu

If you feel like you've heard a lot of this before, I apologize. It's a weighty issue and one with more twists and turns than an M. Night Shyamalan movie.

While the funding model isn't new anymore, there are some possible new wrinkles as well as some previously identified outstanding issues related to the model.

Outstanding issues first...

The new model was intended to enable the GoA to fund additional policing resources, however, AUMA has identified the following:

- ❖ Allocation of funds raised through the police costing model:
  - Under the new police costing model, a total of \$15.4 million was generated as net revenue in 2020-21 and \$26.7 million is projected to be generated in 2021-22.
  - The RCMP has communicated that the revenue raised by the new police costing model will result in 76 new police officers and 57 new civilian support positions in 2020-21.
  - The RCMP shared a document that outlines the establishment of new police resources for 2020/2021, which is available on AUMA's online policing hub.
  - However, the total revenue raised by the police costing model is not simply transferred to the RCMP. As a result, the RCMP cannot fully account for how this revenue has been spent.
  - Both the former and current Ministers of Justice and Solicitor General (JSG) have committed that funds raised by the model would be reinvested in frontline law enforcement.
  - Accordingly, there is a need to clearly detail how \$15.4 million was spent in 2020-21 and how \$26.7 million will be spent in 2021-22.
- ❖ Reduction of the 2021-22 provincial policing budget
  - AUMA administration recently learned that JSG has advised the RCMP of a \$2 million reduction to the provincial police service budget for 2021-22.
  - This cut occurred after the provincial budget was finalized.
  - There is a need to clarify how these funds will be re-allocated and how municipalities may be impacted.
- ❖ Costs for biological casework analysis - AUMA is hearing feedback/concerns from members on this one
  - Municipalities that contract RCMP as their municipal police service through a Municipal Police Service Agreement (MPSA) unexpectedly received invoices this month from Justice and Solicitor General for Biology Casework Analysis Agreement (BCAA) expenses.
  - The fiscal plan for Budget 2019 stated that the government's revenue forecast included "increases to revenue from municipalities instead of the province paying for biology casework analysis."
  - There was no other mention of this policy change in any of the other budget documents, and no information on which municipalities the chargeback would apply to nor how it would be calculated.
  - Neither AUMA nor municipalities with MPSAs received any further communication from the province on this topic until the invoices were sent out.

So, I mentioned "new wrinkles" earlier. That term suggests the possibility that something can be "smoothed out". The better term would be "creases" which are entirely less forgiving...

The Supreme Court decision of 2015 gave the RCMP the right to unionize and collectively bargain through the National Police Federation (NPF). The RCMP have been without a contract since December of 2016.

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While the details of the tentative agreement reached between the Government of Canada (GoC) and the NFP are not yet public, AUMA admin staff recently met with staff for JSG and learned that the agreement does include 5 years of retroactive pay increases. Pay raises outlined in the tentative agreement range from 3.25% to 4% annually and are, of course, compounded each year. That will mean a First-Class Constable's salary will increase a total of 24% over the six-year agreement.

Should the GoC choose to pass the costs of this retroactive pay increase along to its contract partners, substantial cost increases will be incurred by municipalities with Municipal Police Service Agreements (MPSAs). Further, municipalities policed by RCMP under a Provincial Police Service Agreement (PPSA) may see significant cost increases once the current police funding model expires in 2024/25.

Surprisingly, AUMA's position on this matter aligns with the province. Yes, you read that right! That position is that any retroactive pay increases negotiated by the GoC must be paid by the GoC. Municipalities were not involved in the negotiations and the GoC didn't keep us in the loop. Few, if any of us, have cash stashed under a mattress to cover the additional costs.

AUMA is working with other Municipal Associations in Western Canada as well as the Federation of Canadian Municipalities (FCM) to communicate our position to the GoC. It wouldn't hurt to drop several dozen letters into the inboxes of the Minister of Public Safety Canada and your local MP on this issue.

**PROVINCIAL POLICE SERVICE (PPS)** aka "You can't handle the truth!" – Col. Nathan R. Jessep (Jack Nicholson), *A Few Good Men*

There's been an incredible outpouring of support for keeping the RCMP here, serving Albertans and their communities. The Fair Deal Panel's report recommended the creation of a PPS and indicated that further analysis was needed before the recommendation could be implemented.

In October 2020, the GoA awarded the \$2 million contract for a feasibility study to PricewaterhouseCoopers (PwC). JSG and PwC presented to AUMA's Executive Committee to further discuss the topic. The Minister for JSG also attended the virtual President's Summit on Policing, at which time he verbally committed to releasing the full PwC report. Since that time, all indications are that we **will not** get our hands on the report. Instead, we will be provided with a "summary of the document".

Stay tuned.....

**EXTENDED PRODUCER RESPONSIBILITIES (EPR) & HOUSEHOLD HAZARDOUS WASTE (HHW)** aka one man's trash is another man's treasure (just ask my hubby)

AUMA provided its submission to Alberta Environment & Parks (AEP) early this past May. Check it out: [AUMA submission to AEP](#)

In it, we highlighted three elements crucial to municipalities in upcoming EPR programs:

- o Municipalities must be part of the decision-making,
- o Alberta should harmonize where possible, and
- o The province must fund the EPR transition for hazardous and special products.
  - Municipalities are concerned that the lack of coordination between Alberta Infrastructure and AEP has led to downloading on municipalities and sending contradicting policy directions to Albertans.

Having received several calls regarding Alberta Infrastructure's cutback on its HHW grant funding, AUMA has sent a letter to the Minister urging the reinstatement of the grant until the EPR program is implemented.

I'll keep you posted...

**IMPORTANT DATES** aka save room on your dance card

Canada's History & the Municipal Role in Reconciliation Workshops

Due to the overwhelming popularity of this workshop, two more tentative dates are being added. You should be able to choose between Aug. 18 & Sept. 13 from 1:30 to 4. Watch the weekly digest for updates.

PS I moderated the very first workshop with RMA President Paul McLaughlin and I'll be moderating again on September 13. 😊

**2021 AUMA Awards deadline** – August 14, here's the link - [2021 Awards](#)

**2021 Municipal Elections** – Nomination deadline – September 20

Election Day – October 18

**EOEP Courses** – lots of Munis 101 opportunities with dates from November to January. Here's what's available closest to home:

Whitecourt – Nov. 4 & 5

Grande Prairie – Nov. 6 & 7

AUMA Convention – Nov. 15 & 16

**2021 AUMA Convention** – November 17 to 19 in Edmonton – hope to see you there!!

**JUST JANET** aka whazzuuuup!?

It's proven to be an uber busy summer so far. All the AUMA biz that's usually happens in June & early July was pushed out in hopes we could do most of it in person. Mission accomplished and it's been awesome to be with people again!

I have managed to spend some long-overdue, quality time with family and I may have added a few miles to the odometer on my bike. 😊

August is shaping up to be even busier than July. More AUMA duties fill lots of dates on my calendar and I've got 2 grandsons with birthdays this month. One of them is turning 13!! Crazy!

For those who don't know, I've submitted my completed nomination papers in my bid to fill the Mayor's chair for another term. I'm planning to be successful in that effort, so you'll still be getting these updates from me after October 18. 😊

In the meantime, I'll pop out a quick pre-election email with some highlights.

Until next time...

"Do anything, but let it produce joy." – Walt Whitman

JJ

sb



Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

July 23, 2021

File: 21DP08-24

Sutherland & York Holdings Ltd.

**Re: Development Permit Application No. 21DP08-24  
Plan 782 2095, Block 3, Lot 5 : 4128 Industrial Avenue (the "Lands")  
M – Industrial District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit regarding the following:

**CONSTRUCTION OF AN ADDITION TO AN  
EXISTING INDUSTRIAL BUILDING  
(CONSTRUCTION TRAILER – 63.9 SQ. M.).**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall enter into a servicing agreement with the Town of Onoway for water supply and septic disposal service with tie-in to the property line. The Applicant shall contact the Town of Onoway Public Works Supervisor, or his designate, at (780) 967-5338 prior to any works being undertaken.
- 3- That the applicant display for no less than TWENTY-ONE (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 4- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 5- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Town of Onoway for review.
- 6- The development shall be connected to piped municipal services (sewer and water).

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 7- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 8- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 9- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes, and they shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 10- That all improvements shall be completed within twelve (12) months of the effective date of the permit.
- 11- The improvements take place in accordance with the plans and sketches submitted as part of the permit application.
- 12- The exterior of a building must be completed within 1 year of the date of issuance of a building permit
- 13- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 14- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.
- 15- Applicant is responsible for grading the site of the proposed development to the design lot grades and direction(s) of drainage and for ensuring that surface runoff water does not discharge from the site to an adjacent property.
- 16- Applicant is responsible for adjusting the final building elevation to match the design lot swale grades.
- 17- The applicant is responsible for designing and constructing a building foundation drainage system adequate for the existing soil conditions.
- 18- The applicant is responsible for determining if there are any special considerations required for building foundation construction.



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Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **July 23, 2021**

Date of Decision

**July 23, 2021**

Effective Date of Permit

**August 21, 2021**

Signature of Development Officer

Tony Sonleitner, Development Officer for the Town of Onoway

cc Wendy Wildman, CAO, Town of Onoway

cc Inspections Group Inc.

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Town of Onoway  
Box 540  
Onoway, AB T0E 1V0**

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.



Development Services  
for  
**Town of Onoway**

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Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**NOTE:**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

*Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at*

**Edmonton:**

12010 - 111 Ave.  
Edmonton, Alberta T5G 0E6

**Phone:** (780) 454-5048

**Fax:** (780) 454-5222

**Toll-Free:** (866) 554-5048

**Toll-Free Fax:** (866) 454-5222

**Email:** [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)

6. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
7. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Contact:

Petroleum Tank Management Association of Alberta  
#980, 10303 Jasper Avenue  
Edmonton, AB T5J 3N6  
Phone: (780) 425-8265  
Toll Free: 1-866-222-8265  
Fax: (780) 425-4722  
E-mail: [ptmaa@ptmaa.ab.ca](mailto:ptmaa@ptmaa.ab.ca)

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Development Services for Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 21DP08-24 APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 782 2095, Block 3, Lot 5 : 4128 Industrial Avenue, with regard to the following:

CONSTRUCTION OF AN ADDITION TO AN EXISTING INDUSTRIAL BUILDING (CONSTRUCTION TRAILER – 63.9 SQ. M.).

Has been CONDITIONALLY APPROVED by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Development Officer a written statement of his objection to such use indicating the following:

- 1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Development Officer no later than August 13, 2021.

Statements of concern with regard to this development permit should be addressed to: Town of Onoway Box 540 Onoway, Alberta T0E 1V0 Attention: Tony Sonneleitner, Development Officer

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete July 23, 2021
Date of Decision July 23, 2021
Effective Date of Permit August 21, 2021
Signature of Development Officer [Handwritten Signature]

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision.

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

Handwritten circled number 92



Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@tekusplanet.net](mailto:pcm1@tekusplanet.net)

July 23, 2021

File: 21DP09-24

2341261 Alberta Ltd.

Onoway, AB

**Re: Development Permit Application No. 21DP09-24  
Plan 4401 HW, Block 6, Lot 11 : 5113 Lac Ste. Anne Trl. S. (the "Lands")  
C1 – Commercial – Office, Retail & Service District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**RENOVATION OF AN EXISTING COMMERCIAL BUILDING AND  
OPERATION OF A DAY CARE FACILITY**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 3- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, plumbing, gas, electricity and drainage, and all other permits required in connection with the proposed development, including the renovation of the building. Copies of all permits shall be submitted to the Town of Onoway for review.
- 4- All permits and approvals required from Provincial regulatory bodies, including those as specified under the Early Learning and Child Care Regulation AR 143/2008 in conjunction with the operation of the Day Care Facility.
- 5- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 6- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 8- The improvements take place in accordance with the plans and sketches submitted as part of the permit application.
- 9- Existing parking spaces are deemed to satisfy the requirements of Section 259 Off-Street Parking of the Town of Onoway Land Use Bylaw 712-13.
- 10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete	<b>July 23, 2021</b>
Date of Decision	<b>July 23, 2021</b>
Effective Date of Permit	<b>August 21, 2021</b>
Signature of Development Officer	

Tony Sonleitner, Development Officer for the Town of Onoway  
cc Wendy Wildman, CAO, Town of Onoway  
cc Inspections Group Inc.

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Town of Onoway  
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and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 383-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**NOTE:**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

*Within the municipal limits of the Town of Onoway, the authorized agency is  
Inspections Group Inc., and may be contacted at*

**Edmonton:**

12010 - 111 Ave.  
Edmonton, Alberta T5G 0E6

**Phone:** (780) 454-5048

**Fax:** (780) 454-5222

**Toll-Free:** (866) 554-5048

**Toll-Free Fax:** (866) 454-5222

**Email:** [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

**Other contacts:**

**ALBERTA HEALTH**

Jennifer Fearnehough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

[Jennifer.Fearnehough@albertahealthservices.ca](mailto:Jennifer.Fearnehough@albertahealthservices.ca)>

9/6



Development Services  
for

# Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

## Public Notice

DEVELOPMENT APPLICATION NUMBER: 21DP09-24

### APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 4401 HW, Block 6, Lot 11 : 5113 Lac Ste. Anne Trl. S., with regard to the following:

## RENOVATION OF AN EXISTING COMMERCIAL BUILDING AND OPERATION OF A DAY CARE FACILITY

Has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Development Officer a written statement of his objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Development Officer **no later than August 13, 2021.**

Statements of concern with regard to this development permit should be addressed to:

Town of Onoway  
Box 540

Onoway, Alberta T0E 1V0

Attention: Tony Sonnleitner, Development Officer

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete	July 26, 2021
Date of Decision	_____
Effective Date of Permit	July 26, 2021
Signature of Development Officer	August 21, 2021

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.

**Note:** This permit does not come into effect until twenty-nine (29) days after the date of issuance.

**Note:** Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

**Note:** This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

August 6, 2021

File: 21DP10-24

Jody Smears

**Re: Development Permit Application No. 21DP10-24**  
**NE ¼ 35-54-2-W5M : Title 892 208 663 : 5459 Lac Ste. Anne Trail North (the**  
**"Lands")**  
**UR – Urban Reserve District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**RENOVATION OF AN EXISTING RESIDENTIAL BUILDING AND  
OPERATION OF A DAY CARE FACILITY**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 3- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, plumbing, gas, electricity and drainage, and all other permits required in connection with the proposed development, including the renovation of the building. Copies of all permits shall be submitted to the Town of Onoway for review.
- 4- All permits and approvals required from Provincial regulatory bodies, including those as specified under the Early Learning and Child Care Regulation AR 143/2008 in conjunction with the operation of the Day Care Facility.
- 5- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 6- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)


- 8- The improvements take place in accordance with the plans and sketches submitted as part of the permit application.
- 9- Existing parking spaces are deemed to satisfy the requirements of Section 259 Off-Street Parking of the Town of Onoway Land Use Bylaw 712-13.
- 10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete August 6, 2021

Date of Decision August 6, 2021

Effective Date of Permit September 4, 2021

Signature of Development Officer 

Tony Sonnleitner, Development Officer for the Town of Onoway  
 cc Wendy Wildman, CAO, Town of Onoway  
 cc Inspections Group Inc.  
 cc Jennifer Fearnough, BSc, BEH(AD), CPHI(C)

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway  
Box 540  
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services

for

**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**NOTE:**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
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**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
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4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

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Development Services  
for

## Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

*Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at*

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Edmonton, Alberta T5G 0E6

**Phone:** (780) 454-5048

**Fax:** (780) 454-5222

**Toll-Free:** (866) 554-5048

**Toll-Free Fax:** (866) 454-5222

**Email:** [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Other contacts:

ALBERTA HEALTH

Jennifer Fearnehough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

[Jennifer.Fearnehough@albertahealthservices.ca](mailto:Jennifer.Fearnehough@albertahealthservices.ca)>

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Development Services for Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 21DP10-24 APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, NE 1/4 35-54-2-W5M : Title 892 208 663 : 5459 Lac Ste. Anne Trail North, with regard to the following:

RENOVATION OF AN EXISTING RESIDENTIAL BUILDING AND OPERATION OF A DAY CARE FACILITY

Has been CONDITIONALLY APPROVED by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Development Officer a written statement of his objection to such use indicating the following:

- 1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Development Officer no later than August 27, 2021, 2021.

Statements of concern with regard to this development permit should be addressed to:

Town of Onoway Box 540 Onoway, Alberta T0E 1V0 Attention: Tony Sonneleitner, Development Officer

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete August 6, 2021
Date of Decision August 6, 2021
Effective Date of Permit September 4, 2021
Signature of Development Officer [Handwritten Signature]

- Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.
Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.
Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

102 (circled)



Development Services  
for

## Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

August 6, 2021

File: 21DP11-24

**Re: Development Permit Application No. 21DP11-24  
Plan 802 0999, Block 7, Lot 14 : 4405 – 48 Avenue (the "Lands")  
R1 – Residential Single Family District : Town of Onoway**

### APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

## **OPERATION OF A HOME OCCUPATION MASSAGE THERAPY CLINIC**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- This permit may be revoked at any time, if, in the opinion of the Development Officer, the use is or has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
- 4- The Home Occupation shall be operated from within the Single Detached Dwelling only.
- 5- All patrons of the Home Occupation must park their vehicles in the assigned parking stall upon the Lands.
- 6- It is permissible to have one non-illuminated fascia sign or nameplate to identify a home occupation not greater than 0.275 m<sup>2</sup> (2.96 ft<sup>2</sup>) in an area placed within or flat against the dwelling unit or any accessory building.
- 7- At all times, the privacy of adjacent dwellings shall be preserved and shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic congestion, late visitations by clients, etc.
- 8- Hours of operation shall be 8:00 hours through 20:00 hours, Monday to Sunday.

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 9- The Home Occupation shall not be a primary use of the residential building and shall not;
  - (a) Involve the storage of goods in the public view, a change in the appearance of the residence or its accessory buildings.
  - (b) Shall not employ any employees who do not reside onsite.
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to health, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.

Should you have any questions please contact this office at (780) 718-5479.

Date of Decision	<u>August 6, 2021</u>
Date of Issue of Development Permit	<u>August 6, 2021</u>
Effective Date of Permit	<u>September 4, 2021</u>
Signature of Development Officer	

Tony Sonnleitner, Development Officer for the Town of Onoway  
 cc Wendy Wildman, CAO, Town of Onoway  
 cc Inspections Group Inc. – Safety Codes Services

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Town of Onoway  
Box 540  
4812 – 51<sup>st</sup> Street  
Onoway, AB T0E 1V0**

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**NOTE:**

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2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
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**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

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**Email:** [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

**Other contacts:**

ALBERTA HEALTH

Jennifer Fearnough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

[Jennifer.Fearnough@albertahealthservices.ca](mailto:Jennifer.Fearnough@albertahealthservices.ca)

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Development Services  
for

# Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

## Public Notice

DEVELOPMENT APPLICATION NUMBER: 21DP11-24

### APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 802 0999, Block 7 Lot 14 : 4405 – 48 Avenue, with regard to the following:

## OPERATION OF A HOME OCCUPATION MESSAGE THERAPY CLINIC

Has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by **no later than 4:00 pm on August 27, 2021.**

Statements of concern with regard to this development permit should be addressed to:  
Clerk of the Subdivision and Development Appeal Board  
Town of Onoway, Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete	August 6, 2021
Date of Decision	August 6, 2021
Effective Date of Permit	September 4, 2021
Signature of Development Officer	

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.

**Note:** This permit does not come into effect until twenty-nine (29) days after the date of issuance.

**Note:** Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

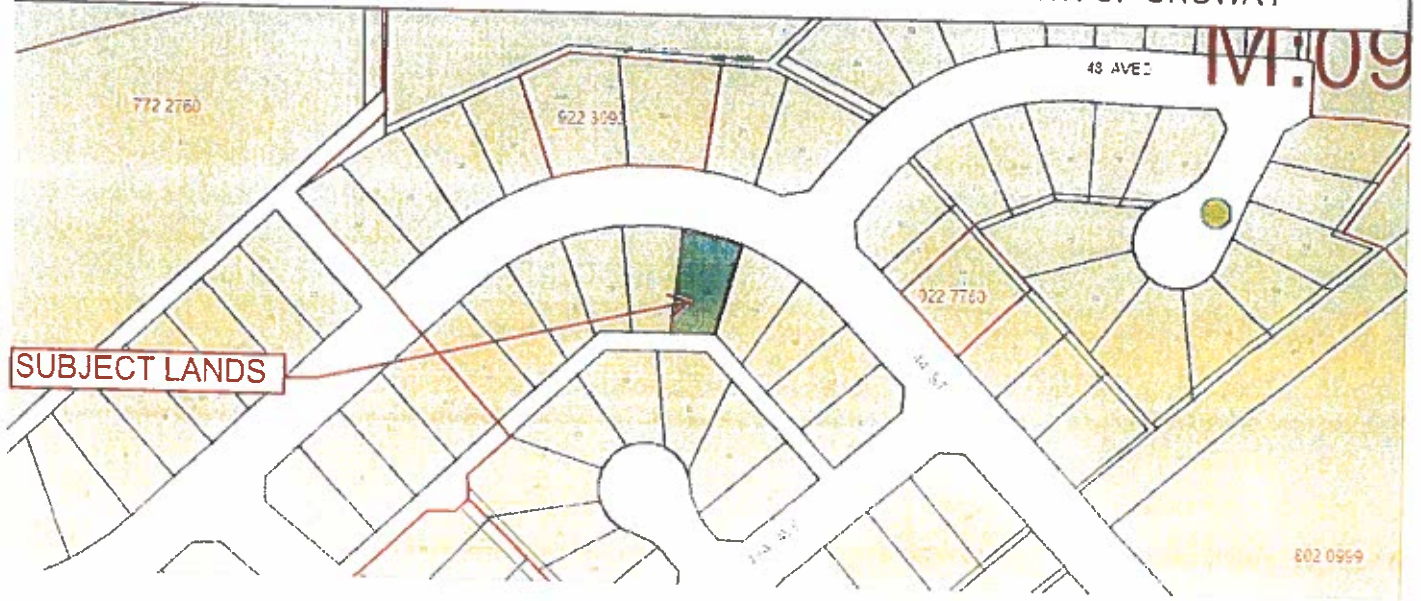
**Note:** This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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LOCATION MAP  
DEVELOPMENT PERMIT 21DP11-24  
PLAN 802 0999, BLOCK 7, LOT 14 : 4405 - 48 AVENUE WITHIN THE TOWN OF ONOWAY



108

cao@onoway.ca

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**From:** penny@onoway.ca  
**Sent:** August 3, 2021 10:04 AM  
**To:** 'Wendy Wildman'  
**Subject:** FW: AHS Linen Transition  
**Attachments:** 07 26 21 Linen\_transition plan-.pdf

Penny Frizzell

penny@onoway.ca

Municipal Clerk & Records Management  
Town of Onoway  
Box 540  
Onoway AB  
T0E 1V0  
780-967-5338

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

**From:** Community Engagement <Community.Engagement@albertahealthservices.ca>  
**Sent:** July 26, 2021 3:35 PM  
**To:** Community Engagement <Community.Engagement@albertahealthservices.ca>  
**Cc:** Janine Sakatch <Janine.Sakatch@albertahealthservices.ca>  
**Subject:** AHS Linen Transition

Mayors, Reeves and Alberta MLAs,

Attached is an update on the Linen Transition for your information. If you have any questions or concerns, please email us at [community.engagement@ahs.ca](mailto:community.engagement@ahs.ca) and we can have someone connect with you directly.

Thank you,

Janine Sakatch, Executive Director  
Pronouns: she/her/hers  
[Janine.sakatch@ahs.ca](mailto:Janine.sakatch@ahs.ca)  
Community & External Relations

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**Date:** July 26, 2021

**To:** MLA's and Municipal Leaders

**From:** Mauro Chies, Vice President, Cancer Care Alberta and Clinical Support Services  
Dr. Mark Joffe, Vice President and Medical Director, Cancer Care Alberta and Clinical Support Services and Provincial Clinical Excellence

**RE:** AHS announces plans to transition linen services

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Remaining linen and laundry services at Alberta Health Services will transition to K-Bro starting in September 2021. The transition will begin in rural Calgary zone in September, followed by South Zone, Central Zone and finally North Zone.

Following an extensive RFP process, in April 2021, AHS awarded a contract to K-Bro Linen Systems for the provision of linen services in the remaining part of the province where they are currently provided in-house. K-Bro Linen Systems already provides high-quality linen services in more than two-thirds of the province including Calgary, Edmonton, Hinton and Edson.

Transition will take approximately 34 weeks to complete and AHS expects K-Bro Linen Systems to be providing linen services throughout the province by April 1, 2022.

This transition will impact approximately 334 fulltime, part time and casual employees and AHS is committed to working with them and their union throughout this process to explore potential options in accordance with the collective agreement.

Linen Services plays an important role in the delivery of effective patient care. The contract with K-Bro Linen Systems will allow for much-needed investment in this area, while ensuring AHS can focus on other high priority areas, including initiatives focused on reducing wait times and enhancing accessibility of healthcare services across all Zones within AHS.

If AHS were to try to maintain the existing in-house services, more than \$38 million in upgrades would be required to ensure both safety and quality of services. Alternatively, AHS would need to invest more than \$100 million to build new modern linen systems across the province.

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ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister  
M.A. Calgary-Hays

AR105523

August 5, 2021

Her Worship Judith Tracy  
Mayor  
Town of Onoway  
PO Box 540  
Onoway AB T0E 1V0

Dear Mayor Tracy:

On October 18, 2021, the Government of Alberta intends to conduct a provincewide election of nominees for Canada's Senate, as well as a referendum. Senate and referendum voting will be conducted alongside the general municipal election. To support local governments administering these votes, the Senate Election Grants Regulation under the *Alberta Senate Election Act* and Referendum Payments Regulation under the *Referendum Act* require the Minister of Municipal Affairs to make payments to the local authorities that are administering the votes.

The regulations state:

- where an election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid a grant of \$1 per capita or \$1,000, whichever is greater; or
- where no election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid \$2 per capita or \$2,000, whichever is greater.

Given there will be both senate elections and referendum questions occurring as part of the 2021 municipal general election, municipalities holding local elections will be eligible for a grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total interim grant of \$2 per capita or \$2,000 (whichever is greater).

Should it then later be determined that a municipality does not need to hold a local election, the municipality will then be eligible for an additional grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total combined grant of \$4 per capita or \$4,000 (whichever is greater).

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Based on this formula, and to streamline the process, the **Town of Onoway** will receive an initial grant payment of **\$2,058** in August to conduct the 2021 Senate election and referendum. If a local election is not held under the *Local Authorities Election Act* in the **Town of Onoway** on October 18, a second payment of **\$2,058** will be made in October.

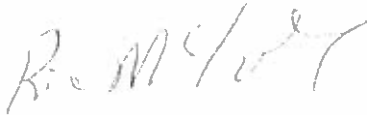
If the Senate election and/or referendum are cancelled, the **Town of Onoway** will be required to return the initial grant payment to the Government of Alberta, if requested by the province.

Some municipalities may be administering the Senate election and referendum on behalf of the Minister of Municipal Affairs for a neighbouring entity, and will receive the payments calculated for the neighbouring entity. These municipalities will receive a separate letter confirming the additional amounts once the contracts are finalized.

Conducting the Senate election and the referendum at the same time as local elections will leverage efficiencies and economies of scale, while ensuring all Albertans have the ability to participate in the vote.

Thank you for your work in strengthening democracy in Alberta.

Sincerely,



Ric McIver  
Minister

cc: Wendy Wildman, Chief Administrative Officer, Town of Onoway

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**cao@onoway.ca**

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**From:** MA GEPTbranch <ma.geptbranch@gov.ab.ca>  
**Sent:** August 11, 2021 1:11 PM  
**To:** jtracy@onoway.ca  
**Cc:** cao@onoway.ca  
**Subject:** 2021 Senate Election Act and Referendum Act Funding Letter  
**Attachments:** Town of Onoway\_Senate Election and Referendum Funding Letter.pdf

Greetings. Municipal Affairs is pleased to provide you with the letter confirming your 2021 Senate Election Act and Referendum Act funding. Due to our continued remote workplace arrangements, we will be providing these letters via email only. If you have any questions, please contact a grant advisor at [MA.geptbranch@gov.ab.ca](mailto:MA.geptbranch@gov.ab.ca).

Attachment

Classification: Protected A

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