

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, AUGUST 5<sup>TH</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

	<b>PRESENT</b>	<p>Mayor: Judy Tracy  Deputy Mayor: Lynne Tonita  Councillor Pat St. Hilaire  Councillor Jeff Mickle  Councillor Lisa Johnson</p> <p>Administration: Wendy Wildman, Chief Administrative Officer/  Recording Secretary  Jason Madge, Assistant Chief Administrative  Officer/Public Works Manager</p>
	<b>ABSENT</b>	<p>Debbie Giroux, Recording Secretary</p> <p>0 member of the public was in attendance in person.</p>
1.	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:32 a.m.
2.	<b>AGENDA Motion #297/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Thursday, August 5<sup>th</sup>, 2021 with the following additions:</p> <p><u>Additions:</u>  7m) Onoway Regional Fire Services – AFRRCS Radios  7n) Fireworks</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #298/21</b>	<p><b>MOVED</b> by Deputy Mayor Tonita that the minutes of the Thursday, July 20<sup>th</sup>, 2021 regular Council meeting be adopted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	Deferred to later in the meeting.
5.	<b>FINANCIAL REPORTS</b>	n/a
6.	<b>POLICIES &amp; BYLAWS</b>	n/a

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7.	<b>ACTION ITEMS</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway accept the lane improvement project bid from St. Albert Parking Lot Maintenance at a cost of \$156,287.70 and that a 20% contingency be added to this project for a total of \$187,545.24 (project included in approved 2021 Capital Budget).
	<b>Motion #299/21</b>	<b>CARRIED</b>
	<b>Motion #300/21</b>	<b>MOVED</b> by Councillor St. Hilaire that the Town of Onoway accept the fire hydrant and valve replacement quote from CB Max Excavating Ltd. for a price of \$58,500.00 plus GST (project included in approved 2021 Capital Budget)
	<b>Motion #301/21</b>	<b>CARRIED</b>
	<b>Motion #301/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the Onoway Facility Enhancement Association be given 2 more hall keys that are stamped do not copy, and that once the lease agreement is executed they be given a key that is not stamped do not copy allowing them to make additional copies as required. And further that parking in the parking lot associated with the community hall remain public parking.
	<b>Motion #301/21</b>	<b>CARRIED</b>
		Jason Madge left the meeting at 10:23 a.m.
	<b>Motion #302/21</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the road closure request from Wade Neilson, to close Level Close cul de sac for a block party on Saturday August 14 <sup>th</sup> , 2021 from 6 p.m. to 1 a.m., be approved (Town to supply barricades if requested).
	<b>Motion #302/21</b>	<b>CARRIED</b>
	<b>Motion #303/21</b>	<b>MOVED</b> by Mayor Judy Tracy that the road closure request from Letitia on behalf of the Onoway Farmers Market group, to close 49 <sup>th</sup> Avenue between 50 <sup>th</sup> Street and 49 <sup>th</sup> Street (west of the Burger Baron drive through) on Thursday, August 12 <sup>th</sup> , 2021 from 4 p.m. to 8 p.m., be approved subject to receipt of the completed Notice of Special Event and Resulting Temporary Road Closure form (Town to supply barricades if requested).
	<b>Motion #303/21</b>	<b>CARRIED</b>

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<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	<p>Ashley Steinkey arrived for the meeting at 10:28 a.m. to discuss their new daycare business and use of Shaul Park. Ms. Steinkey noted for their business license they need to show access to an outdoor play space and inquired about both Shaul Park and Elks Park.</p> <p style="text-align: right;"><b>Motion #304/21</b>    <b>MOVED</b> by Councillor Mickle that the Town of Onoway provide a letter granting permission (or no objection) to the Little Village Daycare to utilize both Shaul Park and Elks Park for their daycare business subject to no concerns being received from the Town's insurance provider, and noting in this letter that both parks will remain public parks and accessible to the general public at all times.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p style="text-align: right;"><b>Motion #305/21</b>    <b>MOVED</b> by Mayor Tracy that the Town follow up on the possible requirement to ensure all playgrounds are fully enclosed when next to a cul de sac.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Ms. Steinkey left the meeting at 10:58 a.m.</p>
<b>7.</b>	<b>ACTION ITEMS cont</b> <b>Motion #306/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council approve the Taxervice Engagement Letter for Management of Property Tax Arrears Recovery services, and authorizes execution of same.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p style="text-align: right;"><b>Motion #307/21</b>    <b>MOVED</b> by Councillor Lisa Johnson that the invitation to the Sturgeon County Mayor's Golf Tournament on Wednesday, September 15<sup>th</sup>, 2021 be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p style="text-align: right;"><b>Motion #308/21</b>    <b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway support the Ste. Anne Natural Gas Coop 7<sup>th</sup> Annual Kids with Cancer Charity golf tournament, scheduled for Thursday August 26<sup>th</sup>, 2021, by sending one golfer and providing a donation item of up to \$250.00 value.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	<b>Motion #309/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that the Councillor Pledge, as shared during the recent Municipal Leaders Caucus session, be included in the Onoway Councillor Election package (not mandatory to be completed upon return of the package, but encouraged).</p> <p style="text-align:right"><b>CARRIED</b></p>
	<b>Motion #310/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council review the template Code of Conduct Bylaw that came out of the recent Municipal Leaders Caucus session, along with the Town's current Code of Conduct Bylaw, and this item be brought back to the 1<sup>st</sup> meeting in September for discussion.</p> <p style="text-align:right"><b>CARRIED</b></p>
	<b>Motion #311/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway send a letter to Premier Kenney in support of the Town of Claresholm's letter regarding municipalities not being expected to cover the RCMP retro pay.</p> <p style="text-align:right"><b>CARRIED</b></p>
	<b>Motion #312/21</b>	<p><b>MOVED</b> by Councillor Johnson that the Onoway Christmas Light Up be set for Friday, November 26<sup>th</sup>, 2021, in conjunction with the Onoway Public Library events for that day.</p> <p style="text-align:right"><b>CARRIED</b></p>
	<b>Motion #313/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the Town of Onoway agree to provide available AFRRCS radios to the Onoway Regional Fire Services to be utilized in the provision of fire services (Onoway may wish to keep 2 for Peace Officer Services).</p> <p style="text-align:right"><b>CARRIED</b></p>
	<b>Motion #314/21</b>	<p><b>MOVED</b> by Councillor Mickle that the fireworks that were to be discharged on Canada Day be discharged on Saturday, August 28<sup>th</sup>, 2021 in conjunction with the MAD Fitness events taking place that day.</p> <p style="text-align:right"><b>CARRIED</b></p>

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<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS Motion #315/21</b>	<b>MOVED</b> by Deputy Mayor Lynne Tonita that the verbal Council and Committee Reports, along with the verbal and written Staff Reports be accepted for information. <b>CARRIED</b>
<b>9.</b>	<b>INFORMATION ITEMS Motion #316/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that the following items be accepted for information:  a) Alberta Municipal Affairs – July 5 <sup>th</sup> , 2021 letter on Gas Tax Fund allocation of \$120,485 for 2021 (of which \$58,872 is a one time funding top up) b) East End Bus Society – update on services  <p style="text-align:right"><b>CARRIED</b></p>
<b>10.</b>	<b>CLOSED SESSION</b>	n/a
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 12:35 p.m.
<b>12.</b>	<b>UPCOMING EVENTS</b>	September 2, 2021      Regular Council Meeting      9:30 a.m. September 16, 2021    Regular Council Meeting      9:30 a.m. September 20, 2021    Nomination Day Closes      12:00 p.m. October 18, 2021      Election Day

Signed by Mayor Judy Tracy

Signed by Wendy Wildman  
Recording Secretary