

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, SEPTEMBER 16<sup>TH</sup>, 2021 IN THE COUNCIL CHAMBERS OF  
THE ONOWAY CIVIC CENTRE AT 9:30 A.M.**

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

- as is, or with additions or deletions

**3. ADOPTION OF MINUTES**

- p1-4  
p5-7
- a) September 2<sup>nd</sup>, 2021 Regular Council Meeting
  - b) September 7<sup>th</sup>, 2021 Regular Council Meeting

**4. APPOINTMENTS/PUBLIC HEARINGS n/a**

**5. FINANCIAL REPORTS - as of August 31<sup>st</sup>, 2021**

**6. POLICIES & BYLAWS**

- p8-16
- a) Bylaw 791-21 Council Code of Conduct Bylaw – further to previous discussions and direction at our last meeting, attached is the proposed bylaw as discussed at the Municipal Leaders Caucus Session back in July. Page 6, clause 13.6, Council will need to provide the dollar figure to be inserted here (*give all readings to bylaw as amended, or defer for further consideration and/or amendments*)

**7. ACTION ITEMS**

- p17-18
- a) Onoway Parents Educational Fundraising Association (OPEFA) – please refer to the attached September 9<sup>th</sup>, 2021 email advising this group is undertaking fundraising initiatives to help cover the costs of new playground equipment at the Onoway Elementary School. The new playground is estimated to cost \$120,000.00 which includes the removal of the old structures and the installation of new equipment (as well as the cost of new surfacing). Currently the group has \$30,000.00 committed from businesses and individuals for this project, and they are requesting consideration from the Town of Onoway to support it as well. As CAO, I have provided a letter of support to the group for their grant applications purposes. I have asked for additional information with respect to pictures of the new equipment and a budget, I believe this information will arrive prior to meeting time. (*that the Town of Onoway provide \_\_\_\_\_ in funding for the proposed playground improvement project at the Onoway Elementary School subject to: \_\_\_\_\_, that the Town accept the request for funding as information, or some other direction as given by Council at meeting time*)

p 19-45  
b) North Saskatchewan Watershed Alliance – please refer to the attached September 1<sup>st</sup>, 2021 letter and NSWA 2020-21 Annual Report. Municipal per capita contributions to this group are proposed to remain at the \$0.50/capita – Onoway's annual contribution being \$514.50 *(accept the NSWA 2020-21 Annual Report for information and agree to the 2022 contribution of \$514.50, or some other direction as given by Council at meeting time)*

p 46-48  
c) Workplace Bullying Awareness Week October 17-23, 2021 – please refer to the attached September 1<sup>st</sup>, 2021 email from Linda Crockett and Gail Nowlan on the noted event scheduled for October 17<sup>th</sup> to 23<sup>rd</sup>, 2021. The group is seeking the Town's support in recognizing and promoting this event within our community (posters, events, proclamations etc). *(that the Town of Onoway support and promote Workplace Bullying Awareness Week October 17<sup>th</sup> to 23<sup>rd</sup>, or accept for information, or some other direction as given by Council at meeting time)*

p 49-51  
d) Canada's National Day of Truth and Reconciliation – the National Day for Truth and Reconciliation has been set for September 30<sup>th</sup>. This new bill was proposed in the fall of 2020 and received approval from the House and the Senate on June 3<sup>rd</sup>, 2021 *(that the Town of Onoway recognize September 30<sup>th</sup> as the National Day for Truth and Reconciliation, or some other direction as given by Council at meeting time)*

e)

f)

g)

## 8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 3)

d) CAO Report

-annual CAO review distributed to Council/Staff

-100<sup>th</sup> Anniversary Committee update

e) Public Works Report

-back alley rehab project update

-ICS 200 course rescheduled from Sept 22/23 to Nov. 3/4

## 9. INFORMATION ITEMS

- p 52-58
- a) Development Permit Application 21DP12-24, for construction of a single detached dwelling at 5012-48 Avenue
  - b) Notice of Public Hearing for redistricting application for a portion of lands legally known as Plan 4114 TR, Block A from Residential Single Family Narrow Lot District (R1N) to Urban Services District (US) - notice was mailed to all property owners on September 13<sup>th</sup>, 2021
  - c)
- p 59-65

## 10. CLOSED SESSION - n/a

## 11. ADJOURNMENT

## 12. UPCOMING EVENTS:

- September 20, 2021 – Nomination Day Closes 12:00 p.m. deadline
- October 5<sup>th</sup>, 2021 – Meeting and Public Hearing 7:00 p.m.
- October 7<sup>th</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- October 18, 2021 – Election Day 10:00 a.m. to 8:00 p.m.
- October 21<sup>st</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- November 4<sup>th</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- November 18<sup>th</sup>, 2021 – Regular Council Meeting 9:30 a.m.
- November 17<sup>th</sup> to 19<sup>th</sup>, 2021 – AUMA Convention

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 2<sup>ND</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

	<b>PRESENT</b>	<p>Mayor: Judy Tracy  Deputy Mayor: Lynne Tonita  Councillor Pat St. Hilaire  Councillor Lisa Johnson</p> <p>Administration: Wendy Wildman, Chief Administrative Officer/  Recording Secretary  Jason Madge, Assistant Chief Administrative  Officer/Public Works Manager</p>
	<b>ABSENT</b>	<p>Councillor Jeff Mickle  Recording Secretary Debbie Giroux</p> <p>2 members of the public were in attendance in person.</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
<b>2.</b>	<b>AGENDA Motion #336/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council adopt the agenda of the regular Council meeting of Thursday, September 2<sup>nd</sup>, 2021 with the following additions:</p> <p>7. c) Additional information provided by ATCO Gas regarding the Towns' past, and other municipalities current, franchise fee  10. Closed Session</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES Motion #337/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the minutes of the Thursday, August 19<sup>th</sup>, 2021 regular Council meeting be adopted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
<b>5.</b>	<b>FINANCIAL REPORTS</b>	n/a



TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 2<sup>ND</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

6.	<b>POLICIES &amp; BYLAWS</b> <b>Motion #338/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that administration prepare a new Code of Conduct Bylaw, based on the template bylaw discussed during the recent Municipal Leaders Caucus, to be brought to the next Council meeting for consideration.</p> <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>ACTION ITEMS</b> <b>Motion #339/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that Town representatives avail themselves for a meeting with the Onoway Facility Enhancement Association on either Tuesday September 7<sup>th</sup> or 14<sup>th</sup>, 2021 at 7:00 p.m. at the community hall.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #340/21</b>	<p><b>MOVED</b> by Mayor Judy Tracy that further consideration of the 2022 ATCO Gas franchise fee be deferred to the October 7<sup>th</sup>, 2021 Council meeting (in anticipation of having notice from Fortis on their 2022 franchise fee, and Administration to prepare a draft 2022 Operating Budget for this meeting)</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #341/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that the Town of Onoway donate a prize to the Canadian Cowboy Challenge scheduled for Saturday September 11<sup>th</sup>, 2021 just outside of Onoway.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #342/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the two individuals who forwarded expressions of interest in siting on the Town's 100<sup>th</sup> Anniversary Celebration Committee be invited to a future Council meeting to discuss same.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #343/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that the verbal Council and Committee Reports, along with the verbal and written Staff Reports, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 2<sup>ND</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

9.	<b>INFORMATION ITEMS</b> <b>Motion #344/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that the following items be accepted for information:</p> <ul style="list-style-type: none"> <li>a) Highway 43 East Waste Commission and provincial household hazardous waste program – further to Councillor St. Hilaire’s previous verbal report on this, attached is the June 23<sup>rd</sup> letter from the Minister of Environment and Parks Jason Nixon on the Commission along with the Commission’s subsequent August 4<sup>th</sup> letter to the Recycling Council of Alberta</li> <li>b) Highway 43 East Waste Commission – August 30<sup>th</sup>, 2021 letter on landfill site holiday hours for the 2021 Christmas Season</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>CLOSED SESSION</b> <b>Motion #345/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that pursuant to Section 197(2) of the Municipal Government Act Council move into a closed session at 10:11 a.m. to discuss the following items:</p> <p>“Legal – Development third party business interests and other interests – FOIPP – Section 16 and 27)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>The two members of the public left the meeting at 10:56 a.m.</p> <p>Council recessed from 10:56 a.m. to 11:00 a.m.</p> <p>Those present for the closed session:  Mayor Judy Tracy  Deputy Mayor Lynne Tonita (arrived at 10:23 a.m.)  Councillor Lisa Johnson  Councillor Pat St. Hilaire  Chief Administrative Officer Wendy Wildman  Assist CAO/Public Works Manager Jason Madge  Development Officer Tony Sonnleitner (from 11:05 a.m. to 11:10 a.m.)</p> <p style="text-align: center;"><b>Motion #346/21</b></p> <p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Council Move out of Closed Session at 12:57 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 12:57 p.m. to 1:00 p.m.</p>

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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, SEPTEMBER 2<sup>ND</sup>, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

	<b>Motion #347/21</b>	<b>MOVED</b> by Mayor Judy Tracy that a Council meeting be scheduled for Tuesday September 7 <sup>th</sup> , 2021 commencing at 10:00 a.m. at the Onoway Civic Centre.  <b>CARRIED</b>		
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 1:05 p.m.		
<b>12.</b>	<b>UPCOMING EVENTS</b>	September 7 <sup>th</sup> , 2021	Regular Council Meeting	10:00 a.m.
		September 16, 2021	Regular Council Meeting	9:30 a.m.
		September 20, 2021	Nomination Day Closes	12:00 p.m.
		October 18, 2021	Election Day	

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Signed by Mayor Judy Tracy

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Signed by Wendy Wildman  
Recording Secretary

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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, SEPTEMBER 7TH, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 10:00 A.M.

	<b>PRESENT</b>	<p>Mayor: Judy Tracy  Deputy Mayor: Lynne Tonita (arrived at 10:23 a.m.)  Councillor Pat St. Hilaire  Councillor Lisa Johnson</p> <p>Administration: Wendy Wildman, Chief Administrative Officer/  Recording Secretary  Jason Madge, Assistant Chief Administrative  Officer/Public Works Manager  Tony Sonnleitner, Development Officer</p>
	<b>ABSENT</b>	<p>Councillor Jeff Mickle  Recording Secretary Debbie Giroux</p> <p>4 members of the public were in attendance.</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Judy Tracy called the meeting to order at 10:10 a.m.
<b>2.</b>	<b>AGENDA Motion #348/21</b>	<p><b>MOVED</b> by Councillor Pat St. Hilaire that Council adopt the agenda of the regular Council meeting of Tuesday, September 7<sup>th</sup>, 2021 as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>	n/a
<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
<b>5.</b>	<b>FINANCIAL REPORTS</b>	n/a
<b>6.</b>	<b>POLICIES &amp; BYLAWS</b>	n/a
<b>7.</b>	<b>ACTION ITEMS</b>	n/a



TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, SEPTEMBER 7TH, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 10:00 A.M.

8.	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b>	n/a
9.	<b>INFORMATION ITEMS</b>	n/a
10.	<b>CLOSED SESSION Motion #349/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that pursuant to Section 197(2) of the Municipal Government Act Council move into a closed session at 10:11 a.m. to discuss the following items:</p> <p>"Legal – Development third party business interests and other interests – FOIPP – Section 16 and 27)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 10:11 a.m. to 10:15 a.m.</p> <p>Those present for the closed session:  Mayor Judy Tracy  Deputy Mayor Lynne Tonita (arrived at 10:23 a.m.)  Councillor Lisa Johnson  Councillor Pat St. Hilaire  Chief Administrative Officer Wendy Wildman  Assist CAO/Public Works Manager Jason Madge  Development Office Tony Sonnleitner  Garth Hatch, Jim Kyle, Neil Holmes, Gordon Garside, all representing the Church of Jesus Christ of Latter-Day Saints (from Arvind and Rachna John, Developers</p>
	<b>Motion #350/21</b>	<p><b>MOVED</b> by Councillor Lisa Johnson that Council Move out of Closed Session at 11:59 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council recessed from 11:59 a.m. to 12:05 p.m.</p>
	<b>Motion #351/21</b>	<p><b>MOVED</b> by Deputy Mayor Lynne Tonita that Bylaw #790-21, being a bylaw to amend the Town of Onoway's Land Use Bylaw No. 712-13 to redistrict a portion of lands legally known as Plan 4114 TR; Block A from Residential – Single Family Narrow Lot District (RIN) to Urban Services District (US), be given first reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
TUESDAY, SEPTEMBER 7TH, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 10:00 A.M.

	<b>Motion #352/21</b>	<b>MOVED</b> by Councillor Pat St. Hilaire that a Council meeting, including a public hearing with respect to Bylaw #790-21, be set for Tuesday, October 5 <sup>th</sup> , 2021 at 7:00 p.m. at the Onoway Heritage Centre & Museum.  <b>CARRIED</b>		
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 12:10 p.m.		
<b>12.</b>	<b>UPCOMING EVENTS</b>	September 16, 2021	Regular Council Meeting	9:30 a.m.
		September 20, 2021	Nomination Day Closes	12:00 p.m.
		October 18, 2021	Election Day	

\_\_\_\_\_  
Signed by Mayor Judy Tracy

\_\_\_\_\_  
Signed by Wendy Wildman  
Recording Secretary

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**TOWN OF ONOWAY**  
**By-Law 791-21**

A BYLAW TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL

WHEREAS, pursuant to section 146.1(1) of the *Municipal Government Act*, a council must, by bylaw, establish a code of conduct governing the conduct of councillors;

AND WHEREAS, pursuant to section 146.1(3) of the *Municipal Government Act*, a council may, by bylaw, establish a code of conduct governing the conduct of members of council committees and other bodies established by the council who are not councillors;

AND WHEREAS, pursuant to section 153 of the *Municipal Government Act*, councillors have a duty to adhere to the code of conduct established by the council;

AND WHEREAS the public is entitled to expect the highest standards of conduct from the members that it elects to council for the Town of Onoway;

AND WHEREAS the establishment of a code of conduct for members of council is consistent with the principles of transparent and accountable government;

AND WHEREAS a code of conduct ensures that members of council share a common understanding of acceptable conduct extending beyond the legislative provisions governing the conduct of councillors;

NOW THEREFORE the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

**1. Short Title**

1.1. This Bylaw may be referred to as the "Council Code of Conduct Bylaw".

**2. Definitions**

2.1. In this Bylaw, words have the meanings set out in the Act, except that:

- (a) "Act" means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and associated regulations, as amended;
- (b) "Administration" means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;
- (c) "CAO" means the chief administrative officer of the Municipality, or their delegate;
- (d) "FOIP" means the *Freedom of Information and Protection of Privacy Act*,

R.S.A. 2000, c. F-25, any associated regulations, and any amendments or successor legislation;

- (e) "Investigator" means Council or the individual or body established by Council to investigate and report on complaints;
- (f) "Member" means a member of Council and includes any member of Council and includes members of council committees or other bodies established by Council who are not councillors or the Mayor;
- (f) "Municipality" means the municipal corporation of the Town of Onoway.

### **3. Purpose and Application**

3.1. The purpose of this Bylaw is to establish standards for the ethical conduct of Members relating to their roles and obligations as representatives of the Municipality and a procedure for the investigation and enforcement of those standards.

### **4. Representing the Municipality**

4.1. Members shall:

- (a) act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;
- (b) perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;
- (c) conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council; and
- (d) arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

### **5. Communicating on Behalf of the Municipality**

5.1. A Member must not claim to speak on behalf of Council unless authorized to do so.

5.2. Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor it is the Deputy Mayor. All inquiries from the media regarding the official Council position on an issue shall be referred to Council's official spokesperson.

5.3. A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.

5.4. No Member shall make a statement when they know that statement is false.

- 5.5. No Member shall make a statement with the intent to mislead Council or members of the public.

## **6. *Respecting the Decision-Making Process***

- 6.1. Decision making authority lies with Council, and not with any individual Member. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall, unless authorized by Council, attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.
- 6.2. Members shall conduct and convey Council business and all their duties in an open and transparent manner other than for those matters which by law are authorized to be dealt with in a confidential manner in a closed session, and in so doing, allow the public to view the process and rationale which was used to reach decisions and the reasons for taking certain actions.
- 6.3. Members shall accurately communicate the decisions of Council, even if they disagree with Council's decision, such that respect for the decision-making processes of Council is fostered.

## **7. *Adherence to Policies, Procedures and Bylaws***

- 7.1. Members shall uphold the law established by the Parliament of Canada and the Legislature of Alberta and the bylaws, policies and procedures adopted by Council.
- 7.2. Members shall respect the Municipality as an institution, its bylaws, policies and procedures and shall encourage public respect for the Municipality, its bylaws, policies and procedures.
- 7.3. A Member must not encourage disobedience of any bylaw, policy or procedure of the Municipality in responding to a member of the public, as this undermines public confidence in the Municipality and in the rule of law.

## **8. *Respectful Interactions with Council Members, Staff, the Public and Others***

- 8.1. Members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.
- 8.2. Members shall treat one another, employees of the Municipality and members of the public with courtesy, dignity and respect and without abuse, bullying or intimidation.
- 8.3. No Member shall use indecent, abusive, or insulting words or expressions toward another Member, any employee of the Municipality or any member of the public.
- 8.4. No Member shall speak in a manner that is discriminatory to any individual based on the person's race, religious beliefs, colour, gender, physical disability, mental

disability, age, ancestry, place of origin, marital status, source of income, family status or sexual orientation.

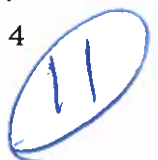
- 8.5. Members shall respect the fact that employees in Administration work for the Municipality as a corporate body and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any Member or group of Members.
- 8.6. Members must not:
  - (a) involve themselves in matters of Administration, which fall within the jurisdiction of the "CAO" as defined above;
  - (b) use, or attempt to use, their authority or influence for the purpose of intimidating, threatening, coercing, commanding or influencing any employee of the Municipality with the intent of interfering in the employee's duties; or
  - (c) maliciously or falsely injure the professional or ethical reputation, or the prospects or practice of employees of the Municipality.

## **9. Confidential Information**

- 9.1. Members must keep in confidence matters discussed in private at a Council or Council committee meeting until the matter is discussed at a meeting held in public.
- 9.2. No Member shall use confidential information for personal benefit or for the benefit of any other individual organization.
- 9.3. In the course of their duties, Members may also become privy to confidential information received outside of a "closed session" meeting. Members must not:
  - (a) disclose or release by any means to any member of the public, including the media, any confidential information acquired by virtue of their office, unless the disclosure is required by law or authorized by Council to do so;
  - (b) access or attempt to gain access to confidential information in the custody or control of the Municipality unless it is necessary for the performance of the Member's duties and is not otherwise prohibited by Council, and only then if the information is acquired through appropriate channels in accordance with applicable Council bylaws and policies;
  - (c) use confidential information for personal benefit or for the benefit of any other individual or organization.

## **10. Conflicts of Interest**

- 10.1. Members have a statutory duty to comply with the pecuniary interest provisions set out in Part 5, Division 6 of the Act and a corresponding duty to vote unless required or permitted to abstain under the Act or another enactment.
- 10.2. Members are to be free from undue influence and not act or appear to act in





order to gain financial or other benefits for themselves, family, friends or associates, business or otherwise.

- 10.3. Members shall approach decision-making with an open mind that is capable of persuasion.
- 10.4. It is the individual responsibility of each Member to seek independent legal advice, at the Member's sole expense, with respect to any situation that may result in a pecuniary or other conflict of interest.

### **11. Improper Use of Influence**

- 11.1. No Member shall use the influence of the Member's office for any purpose other than for the exercise of the Member's official duties.
- 11.2. No Member shall act as a paid agent to advocate on behalf of any individual, organization or corporate entity before Council or a committee of Council or any other body established by Council.
- 11.3. Members shall not contact or otherwise attempt to influence members of any adjudicative body regarding any matter before it relating to the Municipality.
- 11.4. Members shall refrain from using their positions to obtain employment with the Municipality for themselves, family members or close associates. Members are ineligible to apply or be considered for any position with the Municipality while they hold their elected position and for one year after leaving office.

### **12. Use of Municipal Assets and Services**

- 12.1. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member.
- 12.2. Members shall use municipal property, equipment, services, supplies and staff resources only for the performance of their duties as a Member, subject to the following limited exceptions:
  - (a) municipal property, equipment, service, supplies and staff resources that are available to the general public may be used by a Member for personal use upon the same terms and conditions as members of the general public, including booking and payment of any applicable fees or charges;
  - (b) electronic communication devices, including but not limited to desktop computers, laptops, tablets and smartphones, which are supplied by the Municipality to a Member, may be used by the Member for personal use, provided that the use is not for personal gain, offensive or inappropriate.

### **13. Orientation and Other Training Attendance**

- 13.1. Every Member must attend the orientation training offered by the Municipality within 90 days after the Member takes the oath of office.

- 13.2. Unless excused by Council, every Member must attend any other training organized at the direction of Council for the benefit of Members throughout the Council term.
- 13.3. Members are stewards of public resources and shall avoid waste, abuse and extravagance in the use of public resources.
- 13.4. Members shall be transparent and accountable with respect to all expenditures and strictly comply with all municipal bylaws, policies and procedures regarding claims for remuneration and expenses.

### ***Gifts and Hospitality***

- 13.5. Members shall not accept gifts, hospitality or other benefits that would, to a reasonable member of the public, appear to be in gratitude for influence, to induce influence, or otherwise to go beyond the necessary and appropriate public functions involved.
- 13.6. Members may accept hospitality, gifts or benefits that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of the hospitality, gift or benefit does not exceed **[insert dollar limit]**.

### ***Election Campaigns***

- 13.7. No Member shall use any facilities, equipment, supplies, services, municipal logo or other resources of the Municipality for any election campaign or campaign-related activity.

### ***Informal Complaint Process***

- 13.8. Any person or Any Member who has identified or witnessed conduct by a Member that the person or Member reasonably believes, in good faith, is in contravention of this Bylaw may address the prohibited conduct by:
  - (a) advising the Member that the conduct violates this Bylaw and encouraging the Member to stop,
  - (b) requesting the Mayor to assist in informal discussion of the alleged complaint with the Member in an attempt to resolve the issue. In the event that the Mayor is the subject of, or is implicated in a complaint, the person may request the assistance of the Deputy Mayor.
- 13.9. Individuals are encouraged to pursue this informal complaint procedure as the first means of remedying conduct that they believe violates this Bylaw. However, an individual is not required to complete this informal complaint procedure prior to pursuing the formal complaint procedure outlined below.

### ***14. Formal Complaint Process***

- 14.1. Any person or Any Member who has identified or witnessed conduct by a Member that the person or Member reasonably believes, in good faith, is in

contravention of this Bylaw may file a formal complaint in accordance with the following procedure:

- (a) All complaints shall be made in writing and shall be dated and signed by an identifiable individual;
- (b) All complaints shall be addressed to the Investigator;
- (c) The complaint must set out reasonable and probable grounds for the allegation that the Member has contravened this Bylaw, including a detailed description of the facts, as they are known, giving rise to the allegation;
- (d) If the facts, as reported, include the name of one or more Members who are alleged to be responsible for the breach of this Bylaw, the Member or Members concerned shall receive a copy of the complaint submitted to the Investigator;
- (e) Upon receipt of a complaint under this Bylaw, the Investigator shall review the complaint and decide whether to proceed to investigate the complaint or not. If the Investigator is of the opinion that a complaint is frivolous or vexatious or is not made in good faith, or that there are no grounds or insufficient grounds for conducting an investigation, the Investigator may choose not to investigate or, if already commenced, may terminate any investigation, or may dispose of the complaint in a summary manner. In that event, the complainant and Council, if Council is not the Investigator, shall be notified of the Investigator's decision;
- (f) If the Investigator decides to investigate the complaint, the Investigator shall take such steps as it may consider appropriate, which may include seeking legal advice. All proceedings of the Investigator regarding the investigation shall be confidential;
- (g) If the Investigator is not Council, the Investigator shall, upon conclusion of the investigation, provide the Council and the Member who is the subject of the complaint, the results of the Investigator's investigation;
- (h) A Member who is the subject of an investigation shall be afforded procedural fairness, including an opportunity to respond to the allegations before Council deliberates and makes any decision or any sanction is imposed;
- (i) A Member who is the subject of an investigation is entitled to be represented by legal counsel, at the Member's sole expense.

### **15. Compliance and Enforcement**

- 15.1. Members shall uphold the letter and the spirit and intent of this Bylaw.
- 15.2. Members are expected to co-operate in every way possible in securing compliance with the application and enforcement of this Bylaw.
- 15.3. No Member shall:

- (a) undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;
  - (b) obstruct Council, or any other person, in carrying out the objectives or requirements of this Bylaw.
- 15.4. Sanctions that may be imposed on a Member, by Council, upon a finding that the Member has breached this Bylaw may include:
- (a) a letter of reprimand addressed to the Member;
  - (b) requesting the Member to issue a letter of apology;
  - (c) publication of a letter of reprimand or request for apology and the Member's response;
  - (d) suspension or removal of the appointment of a Member as the chief elected official under section 150(2) of the Act;
  - (e) suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;
  - (f) suspension or removal of the chief elected official's presiding duties under section 154 of the Act;
  - (g) suspension or removal from some or all Council committees and bodies to which council has the right to appoint members;
  - (h) reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
  - (i) any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction does not prevent a Member from fulfilling the legislated duties of a councillor and the sanction is not contrary to the Act.

## **16. Review**

- 16.1. This Bylaw shall be brought forward for review at the beginning of each term of Council, when relevant legislation is amended, and at any other time that Council considers appropriate to ensure that it remains current and continues to accurately reflect the standards of ethical conduct expected of Members.

## **17. Repeal**

- 17.1 Bylaw 744-18, Code of Conduct Bylaw, is hereby repealed.

READ a First time this \_\_\_\_ day of \_\_\_\_\_ 2021.

READ a Second time this \_\_\_\_ day of \_\_\_\_\_ 2021.

UNANIMOUS CONSENT to proceed to third reading this \_\_\_\_ day of \_\_\_\_\_, 2021.

READ a Third time this \_\_\_\_ day of \_\_\_\_\_ 2021.

SIGNED AND PASSED this \_\_\_\_ day of \_\_\_\_\_ 2021.

---

MAYOR JUDY TRACY

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WENDY WILDMAN  
CHIEF ADMINISTRATIVE OFFICER

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**From:** Onoway parents Fundraising <onowayparentsfundraising@gmail.com>  
**Sent:** September 9, 2021 5:23 PM  
**To:** cao@onoway.ca  
**Subject:** Re: OES Playground Enhancement Project

Here is the updated request letter.



Hello Wendy,

As a child, most of us can recall recess being one of our favourite "classes". Running around on the lawn, playing imaginary games with our friends, and, of course, playing on the playground! A playground is a land of imagination- sometimes the ground is lava, other times it's a castle you need to defend, but it is always an excellent tool to exercise both the body and the mind.

We at Onoway Parents Educational Fundraising Association (OPEFA) are passionate about giving ALL children the freedom to create these childhood memories, regardless of their physical ability. Unfortunately, the decade old play structure designated for grades 1-3 at Onoway Elementary School is not accessible to all students. The lack of ramps and the gravel separating the tarmac from the play structure makes it inaccessible to students with physical limitations.

We ask that you join us in making our playground a safe place for children of all abilities to play! **OES PLAYGROUND ENHANCEMENT PROJECT** is a fundraising initiative to replace our smaller, south side playground with a safer, more inclusive structure.

We have selected a playground that will allow all children to access the structure and be able to play with their classmates during recess. The new playground is estimated to cost \$120,000 which includes the removal of old structures and the installation of new equipment (as well as the cost of new surfacing). As you know, playgrounds are not included as part of the provincial education budget so the responsibility to raise funds falls to the families of students and the community that surrounds the school.

At this time, we have \$30,000 promised to this project from businesses and individuals. **Would the town council consider donating to help us reach our goal?**

A detailed budget and image of the planned structure are attached to this email. If you require any other information, please don't hesitate to reach out to us at [oesparentcouncil@gmail.com](mailto:oesparentcouncil@gmail.com).

We hope you'll join us in making our school and community a more inclusive place for the children who call the Town of Onoway home!

Sincerely,

Virginia Doucet





# Town of Onoway

Box 540, Onoway, AB T0E 1V0

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September 13<sup>th</sup>, 2021

To Whom It May Concern:

**Re: Onoway Parents Educational Fundraising Association – Letter of Support**

In reference to the above noted, please accept this letter as indication of the Town of Onoway's wholehearted support for the Onoway Parents Educational Fundraising Association (OPEFA) and its continued involvement in improvements to our elementary school and our community.

The OPEFA are an integral part of our elementary school as they pick up and help out where the education dollars stop. The Town of Onoway is proud to support OPEFA in its application for any and all grants that assist with its ongoing operations, particularly during these difficult times. We recognize the dedicated contributions of our community volunteers and facility staff, and we believe these playground improvements will go a long way in enhancing mental health and physical exercise as we all work our way through the pandemic recovery process.

We commend the OPEFA group for taking on this initiative, are confident this dream will become a reality, and acknowledge this will become a tremendous benefit to our youth and our community.

Yours truly,

Wendy Wildman  
Chief Administrative Officer  
Town of Onoway

/ww



202, 9440 49 Street, Edmonton, AB T6B 2M9 [NSWA.AB.CA](http://NSWA.AB.CA)

September 1, 2021

Mayor Judith Tracy  
Town of Onoway  
PO Box 540  
Onoway AB T0E 1V0

Dear Mayor Tracy,

**RE: Municipal Contribution to NSWA**

I am pleased to provide a copy of the North Saskatchewan Watershed Alliance (NSWA) 2020-21 Annual Report, which summarizes the projects and collaborative partnerships that NSWA has conducted in your watershed during the past year. **This important work was accomplished thanks to the generous support of over 40 municipalities in our shared watershed.** We would again appreciate positive consideration by your Council for a \$0.50 per capita contribution to NSWA for 2021.

**How your financial contribution benefits your community**

Now more than ever municipalities must rely on partnerships to help provide key services to their communities. NSWA has successfully applied for **over \$3.0 million worth of provincial and federal grants to support municipalities and local stewardship groups in the last five years.** See the attached summary table and information sheet for how NSWA can help your municipality.

NSWA is helping to address many local watershed management issues including:

- Riparian and wetland habitat conservation and restoration
- River and creek hydrology studies
- Natural areas and groundwater recharge areas protection
- Fisheries habitat and aquatic health assessments, including invasive species issues
- Long term impacts of land use changes on watershed health
- Best management practices and planning policies related to riparian, wetland and natural area protection, stormwater management and flood protection and water conservation.

In addition to financial contributions from individual municipalities, our non-profit alliance depends on an annual operating grant from the Government of Alberta and contributions from EPCOR. More

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information about the NSWA, our bylaws, finances and projects can be found online at [www.nswa.ab.ca](http://www.nswa.ab.ca)

In 2005, the Government of Alberta appointed NSWA as the Watershed Planning and Advisory Council for the North Saskatchewan River (NSR) basin under *Water for Life: Alberta's Strategy for Sustainability*. NSWA has made significant progress under this mandate, and in 2012 released an Integrated Watershed Management Plan (IWMP) for the North Saskatchewan River basin. This major undertaking provides advice and direction to protect the long-term supply and quality of water resources for future generations. IWMP implementation is now underway through strategic watershed partnerships with local municipalities and stewardship groups.

NSWA partners with individual municipalities and three sub-watershed alliances to assess local watershed conditions and issues, coordinate inter-municipal projects, and develop harmonized land policies to support long-term sustainability of watershed resources. NSWA also provides technical expertise, grant application support, consultant coordination and facilitation services for meetings and workshops.

NSWA is also involved in many major intergovernmental projects such as the North Saskatchewan Regional Land Use Framework, Edmonton Metro Region Growth Plan, Industrial Heartland Water Management Framework and EPCOR's Drinking Water Protection Plan. This involvement, plus its close working relationship with many Alberta government agencies, allows NSWA to connect municipalities such as yours with the best resources to address watershed issues.

**NSWA would be pleased to discuss any watershed issues of concern to your municipality and to provide a briefing if requested by your Council or Administration.** Please feel free to contact NSWA's Executive Director, Ms. Leah Kongsrude at 587-525-6827 or [leah.kongsrude@nswa.ab.ca](mailto:leah.kongsrude@nswa.ab.ca) in this regard. Ms. Kongsrude has over 30 years of environmental experience, including ten years in municipal government, and appreciates the challenges and opportunities that municipalities face with local watershed management issues.

Thank you for your consideration. We have taken the liberty of enclosing an invoice.



Mr. Ken Crutchfield, President  
North Saskatchewan Watershed Alliance Society

Cc: Chief Administrative Officer

Attachments: NSWA Coordinated Sub-Watershed Project and Grant Summary  
NSWA Annual Report 2020-2021  
How can NSWA help your Municipality with Watershed Issues?



**NSWA Coordinated Sub-Watershed Project and Grant Summary**

SUB-WATERSHED	MAJOR WATERBODIES	MUNICIPALITIES	PROJECTS
<b>HEADWATERS</b>	North Saskatchewan River Cline River Clearwater River Ram River Brazeau River Modeste Creek Strawberry Creek Wabamun Lake	Clearwater County Brazeau County Parkland County Leduc County Wetaskiwin County Town of Drayton Valley Town of Rocky Mountain House Town of Devon Town of Thorsby Village of Wabamun	<ul style="list-style-type: none"> <li>• \$130,000 Alberta Water Resiliency and Restoration Program grant used to create an online web portal for data on the health of riparian areas in the Modeste, Strawberry and Surgeon subwatersheds. This data will be used to conserve or restore high priority riparian areas that will provide greater flood/drought resistance, improve water quality, and enhance wildlife habitat. The Riparian Web Portal is being expanded to include new data for the Beaverhill, White Earth, Vermilion, Frog and Monnery subwatersheds in 2021.</li> <li>• The Wabamun Lake Watershed Management Plan was finalized in 2020 with involvement of local municipalities and lake stewardship groups</li> </ul>
<b>STURGEON RIVER</b>	Sturgeon River Isle Lake Lac St. Anne Birch Lake Matchayaw Lake Sandy Lake Kilini Creek Riviere Qu'Barre Atim Creek Carrot Creek	Lac St. Anne County Parkland County Sturgeon County City of Edmonton City of St. Albert City of Spruce Grove Town of Stony Plain Town of Onoway Town of Morinville Town of Gibbons Summer Villages of Lac Ste. Anne County East	<ul style="list-style-type: none"> <li>• \$512,000 from three provincial and federal grants was used to summarize information on:                         <ul style="list-style-type: none"> <li>○ surface water and groundwater hydrology</li> <li>○ wetland and natural areas</li> <li>○ water quality</li> <li>○ fisheries habitat and aquatic life</li> <li>○ riparian intactness</li> <li>○ policy and planning tools for watershed protection</li> </ul> </li> <li>• This information was used to complete a Sturgeon River Watershed Management Plan (2020) which provides guidance and actions to protect the watershed.</li> </ul>



			<ul style="list-style-type: none"> <li>• A \$200,000 Alberta Community Partnership Grant was received to implement priority action items from the Sturgeon River Watershed Management Plan in 2020- 2023.</li> </ul>
<b>VERMILLION RIVER</b>	<p>Vermilion River Waskwei Creek Cotton Creek Birch Creek Campbell Creek Deer Creek Stretton Creek</p>	<p>County of Vermillion River County of Minburn Beaver County County of Two Hills County of St. Paul Town of Vermillion Town of Vegreville Town of Two Hills Town of St. Paul Town of Elk Point Town of Bruderheim Village of Holden Village of Innisfree Village of Myrnam</p>	<ul style="list-style-type: none"> <li>• A four-year, \$1.4 million Water Resiliency and Restoration Program grant to promote riparian and wetland restoration projects in the watershed. To date over 100 ha of wetlands and riparian areas have been enhanced or restored through this project.</li> <li>• A shared \$75,000 Water Resiliency and Restoration Program grant with Sturgeon River Watershed Alliance was used to assess long term land use changes in the watershed and its effect on the hydrology of the basin. This study uses ALCES, a cumulative assessment simulation assessment tool, to show the impacts of land use decisions. This tool has also been used by the Edmonton Metro Regional Board to support its planning discussions and policy.</li> </ul>
<b>BEAVERHILL</b>	<p>North Saskatchewan River Beaverhill Creek Astotin Creek Beaverhill Lake Cooking Lake Hastings Lake Antler Lake</p>	<p>Strathcona County Lamont County Beaver County City of Fort Saskatchewan Town of Bruderheim Town of Tofield Town of Ryley</p>	<ul style="list-style-type: none"> <li>• A \$500,000 Canadian Agriculture Partnership Grant is being used to expand data on riparian health for the Beaverhill, White Earth, Vermilion, Frog and Monnery subwatersheds.</li> <li>• A Land Stewardship grant was used to complete a lake management plan for Antler Lake.</li> </ul>

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# Connecting You to Watershed Resources

## How can NSWA help your municipality with watershed issues?



- Growing concerns from residents related to local water issues
- Complex environmental regulations or guidelines
- Development pressures on local lakes, rivers, or creeks
- Poor lake or river water quality
- Loss of wetlands and other environmentally sensitive areas

### COLLABORATIVE PARTNERSHIPS



*We facilitate inter-municipal partnerships that address watershed issues*

- Three municipally-led subwatershed groups: Headwaters, Sturgeon and Vermilion
- 40+ municipal partners both rural and urban
- Work closely with federal and provincial governments on watershed related issues

### GRANT SUPPORT



*NSWA has coordinated over \$3 million in grant funds for municipalities*

- For every \$1 municipalities contribute, NSWA has been able to secure \$4.50 in grant funds
- Studies of water quality, riparian areas, and aquatic health issues
- Helping local landowners protect or restore wetland and riparian areas

### EXPERTISE & PROJECT MANAGEMENT



*NSWA staff have knowledge of municipal watershed issues*

- Completed over 50 technical studies and management plans
- Contribute to provincial policy development
- Guided by the North Saskatchewan River Watershed Integrated Watershed Management Plan (2012)

### EDUCATION & AWARENESS



*We provide resources to help residents and council understand watershed issues*

- Monthly newsletters highlighting watershed activities and resources
- Free Educational Forums held twice a year on key watershed topics
- Website with links to watershed information, presentations, and reports

## Local Solutions for Local Issues

The **North Saskatchewan Watershed Alliance** is a non-profit organization designated by the Province of Alberta as a Watershed and Planning Advisory Council for the North Saskatchewan River watershed.

Learn more by visiting our website [nswa.ab.ca](http://nswa.ab.ca)

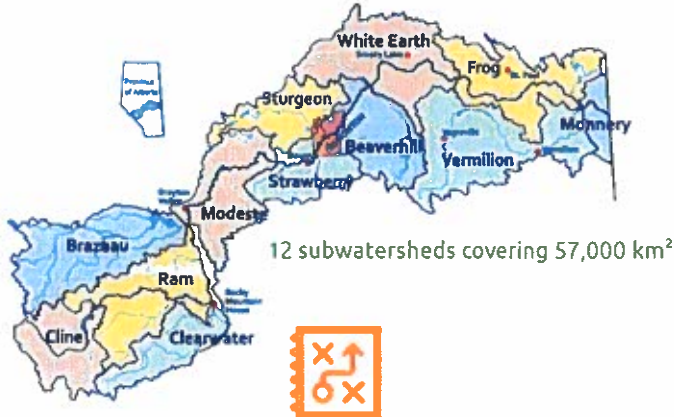
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## NORTH SASKATCHEWAN RIVER WATERSHED

## WORKING TOGETHER FOR A HEALTHY AND RESILIENT WATERSHED



### VISION

*People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.*

**WE PLAN**  
 WE WORK WITH OTHERS TO FIND WAYS TO INTEGRATE LAND AND WATER PLANNING TO IMPROVE WATERSHED FUNCTION



**WE ADVOCATE**  
 WE ADVOCATE FOR THE PROTECTION OF WATER QUALITY, WATER SUPPLIES AND ECOSYSTEM HEALTH THROUGH WATERSHED MANAGEMENT



**WE SHARE**  
 WE PROVIDE INFORMATION ABOUT THE WATERSHED AND CREATE FORUMS FOR SHARING THAT INFORMATION



The NSW Board consists of 18 representatives from municipal, provincial government, industry, agriculture, non-governmental organizations and members at large.

### MISSION

*To protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process.*



[water@nswa.ab.ca](mailto:water@nswa.ab.ca) | 587.525.6820

Follow us on social media  
 @NorthSaskRiver

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# Invoice

Date	Invoice #
01/10/2021	2022.136

202 - 9440 49 Street NW  
 Edmonton, Alberta  
 T6B 2M9

<b>Phone #</b>	587.525.6827
<b>E-mail</b>	ellen.cust@nswa.ab.ca
<b>Web Site</b>	www.nswa.ab.ca

<b>Invoice To</b>
Town of Onoway PO Box 540 Onoway, AB T0E 1V0

		P.O. No.	
Description	Qty	Rate	Amount
Municipal Contribution January 1 to December 31, 2022 - Per Capita Funding Request	1.029	0.50	514.50
Thank you for your support		<b>Total</b>	\$514.50

GST/HST No. 890443419

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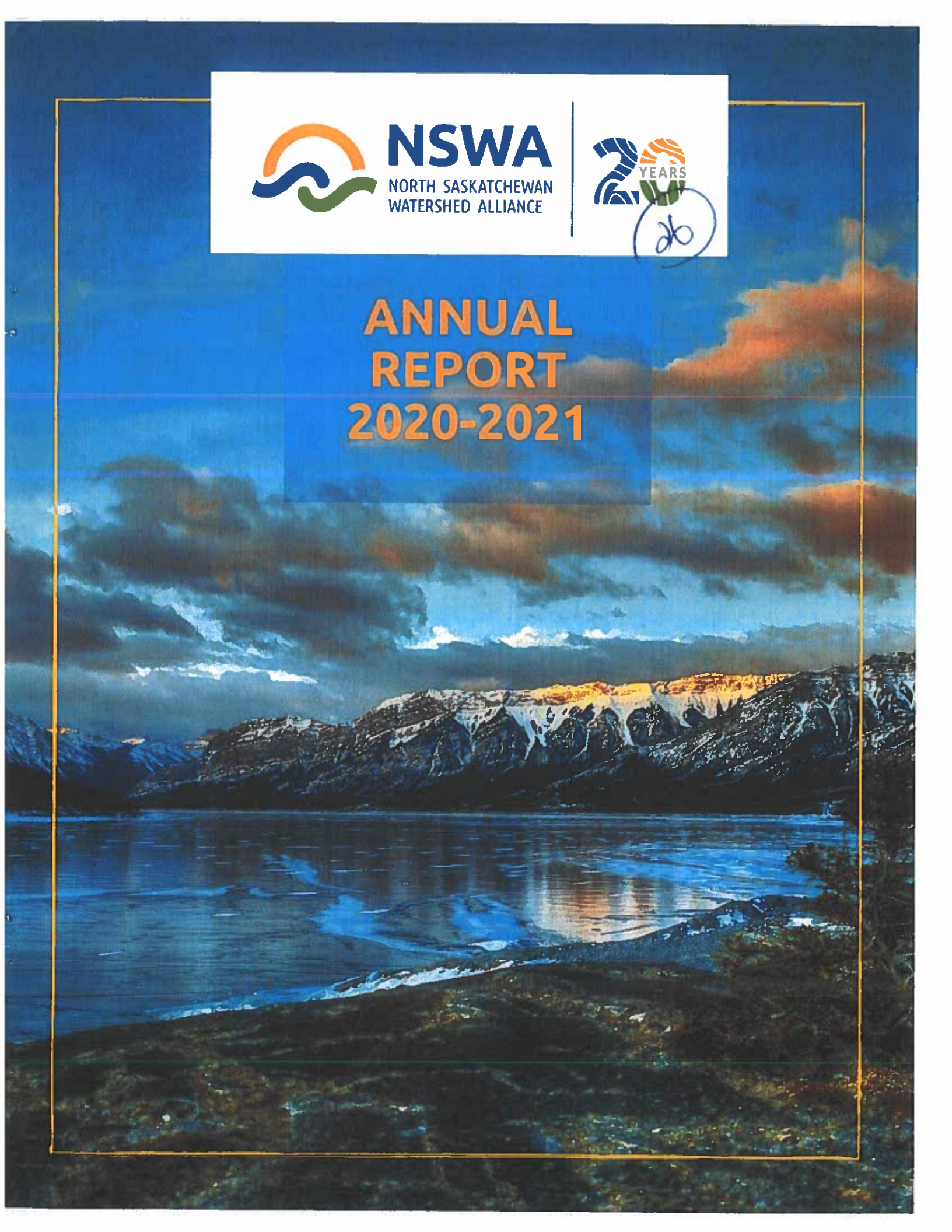




**NSWA**  
NORTH SASKATCHEWAN  
WATERSHED ALLIANCE



# ANNUAL REPORT 2020-2021



# OUR APPRECIATION

We are grateful to the many supporters of the North Saskatchewan Watershed Alliance (NSWA). We would not be able to facilitate partnerships, complete studies or share knowledge in our watershed without the time and resources provided by our contributors.

We acknowledge the **Government of Alberta** for providing a multi-year operational grant and important contributions from **EPCOR** and many **municipalities** in our watershed. Our partners contributed \$715,000 of financial support and over \$445,000 of in-kind support to NSWA in 2020-2021.



Counties	Cities and Towns	Villages and Summer Villages
Beaver County Brazeau County Clearwater County Lac Ste. Anne County Lamont County Leduc County Parkland County St. Paul County Strathcona County Sturgeon County County of Minburn County of Two Hills County of Vermilion River	<p><b><u>Cities:</u></b>                      Edmonton                      Fort Saskatchewan                      St. Albert</p> <p><b><u>Towns:</u></b>                      Bruderheim                      Devon                      Drayton Valley                      Elk Point                      Gibbons                      Onoway                      Rocky Mountain                      House                      St. Paul                      Smoky Lake                      Vegreville                      Vermilion</p>	<p><b><u>Villages:</u></b>                      Holden                      Innisfree                      Ryley                      Spring Lake</p> <p><b><u>Summer Villages:</u></b>                      Betula Beach                      Horseshoe                      Kapasiwin                      Lakeview                      Seba Beach                      Silver Sands                      South View                      Sunrise Beach                      Sunset Point                      West Cove                      Yellowstone</p>

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## MESSAGE FROM THE EXECUTIVE DIRECTOR

*"It is not the strongest that thrives but the one most adaptable to change".*

One of my favourite ecological quotes was the theme for the last year for many of us. We all had to adapt to the changes that came with COVID including the NSWA. From working remotely to hosting our 2020 AGM online for the first time, NSWA continued to thrive and move our vision forward. Some highlights of the last year include:

- Approved updated [NSWA Society Bylaws](#) which now provide more opportunities for a diversity of stakeholders to be represented on the Board.
- Hosted new online speaker series: '[Knowledge in Know-ember](#)' in 2020 and '[Watershed Wednesdays](#)' in 2021.
- Are finalists in two categories at the 2021 Alberta Emerald Awards for the [Vermilion River Watershed Restoration and Enhancement Project](#) and the [WaterSHED North Saskatchewan River Water Quality Monitoring Project](#).

A special thank you to all our stakeholders, key partners, subwatershed alliances, board members and funders for helping NSWA adapt and thrive for another year!

*Leah Kongsrude, Executive Director*

## NSWA STAFF



### NSWA Zoom Staff Meeting 2021

Top row, left to right:

Elisa Brose, Administrative and Key Stakeholder Coordinator

Billie Milholland, Communications Coordinator  
Leah Kongsrude, Executive Director

Middle row, left to right:

Rachel Bootsma, Watershed Planning Assistant  
Brad Tyssen, GIS Specialist  
Michelle Gordy, Watershed Planning Coordinator

Bottom Row:

Mary Ellen Shain, Watershed Planning Coordinator



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# NSWA BOARD OF DIRECTORS

The NSWA is a multi-stakeholder watershed partnership incorporated as a non-profit society in 2000 and designated as a Water Planning and Advisory Council by the Government of Alberta in 2005.

The work of NSWA is guided by an [18 member multi-stakeholder Board](#) that provides strategic direction and advice to the organization to achieve its vision and mission. We appreciate our Board members ongoing dedication and support.

## DIRECTORS 2020-2021

### Agriculture

Bill Fox, *Alberta Beef Producers*

### Forestry

Bob Winship, *Weyerhaeuser*

### Industry

Dr. Laurie Danielson, *NCIA*

### Member-at Large

John Thompson

### Federal Government

*vacant*

### Municipal

Al Corbett, *Alberta Drainage Council*

Jim Duncan, *Clearwater County*

Bart Guyon, *Brazeau County*

Jacque Hansen, *City of St. Albert*

John McNab, *Parkland County*

### NGO

Ken Crutchfield, *Alberta Chapter*

*Wildlife Society*

Leah Hamonic, *Antler Lake*

*Stewardship Committee*

### Provincial Government

Jamie Bruha, *Alberta Environment and Parks*

Tony LeMay, *Alberta Energy Regulator*

### Utility

Dr. Stephen Craik, *EPCOR*

Aleta Corbett, *TransAlta*

### Advisory

Jatinder Tiwana, *City of Edmonton*



Back row, left to right: *Al Corbett, John McNab, Bill Fox, Jason Wilkins, Tony LeMay, Bob Winship, John Thompson*

Front row, left to right: *Ken Crutchfield, Leah Hamonic, Bart Guyon, Jim Duncan, Laurie Danielson, Steve Craik, Jamie Bruha, Jacque Hansen*

Missing: *Aleta Corbett, Jatinder Tiwana*

*Photo taken at 2019 AGM*

**Board Directors volunteered over 610 hours  
for an in-kind contribution of over \$50,000  
in 2020-2021**

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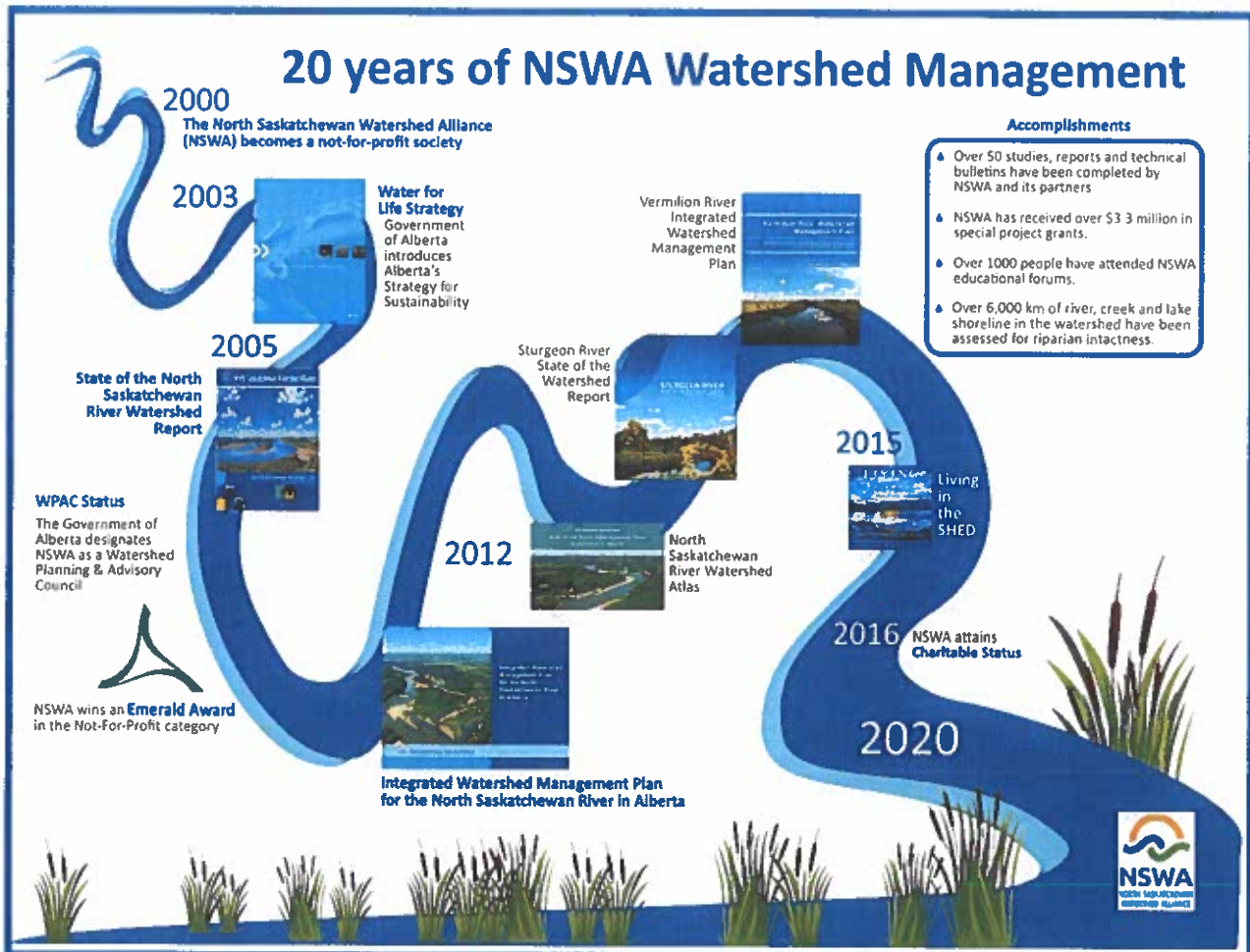
# A BRIEF HISTORY OF NSWA 2000 TO 2021

In the late 1990's, EPCOR, TransAlta, Trout Unlimited, Agriculture and Agrifood Canada and the City of Edmonton were all working on initiatives related to the health of the North Saskatchewan River. In 1997 they amalgamated to form the **North Saskatchewan Watershed Alliance**. In 2000 NSWA became a registered non-profit society.

The NSWA became the designated Watershed Planning and Advisory Council for the North Saskatchewan River (NSR) in 2005, two years after the Alberta [Water for Life Strategy](#) was adopted by the province.

The NSWA produced the [State of the Watershed](#) report in 2005 and the [Integrated Watershed Management Plan](#) in 2012. In total, NSWA has completed over 60 studies and published the *North Saskatchewan River Watershed Atlas* and the book *Living in the Shed*.

NSWA has provided a forum for sharing knowledge and collaborating on issues affecting the North Saskatchewan River watershed in Alberta for over 20 years.



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# NSWA STRATEGIC PLAN 2019-2021

The NSWA Board has a 3-Year Strategic Plan that has **four goals to achieve the vision and mission** of the North Saskatchewan Watershed Alliance. The goals also align with the mandate of Watershed Planning and Advisory Councils set out by Alberta Environment and Parks.

## STRATEGIC GOALS

**Goal 1:** *The NSWA supports Collaborative Watershed Planning*

**Goal 2:** *The NSWA provides Leadership in Watershed Management*

**Goal 3:** *The NSWA promotes Watershed Knowledge Sharing*

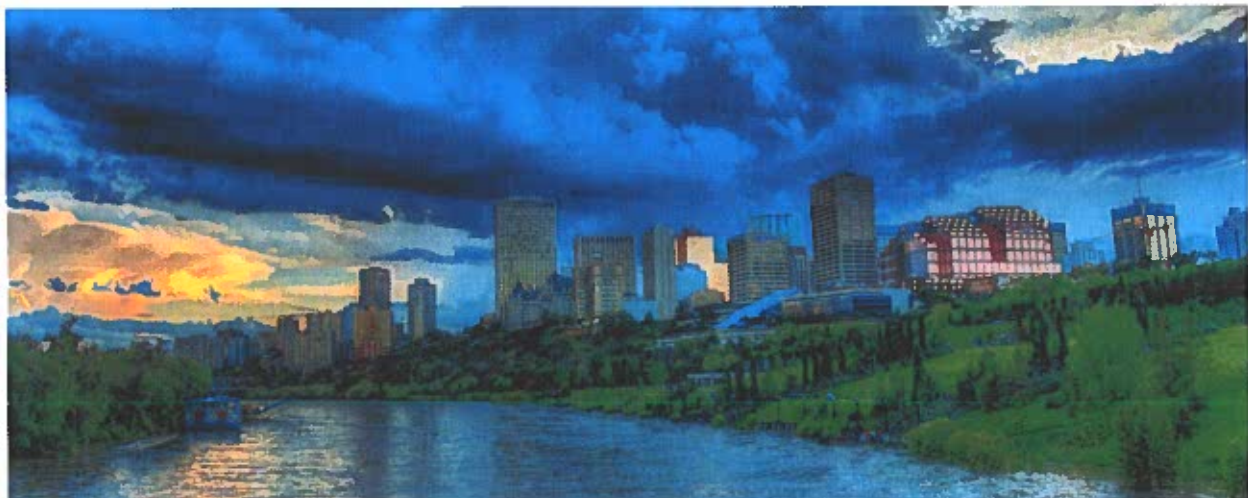
**Goal 4:** *The NSWA remains a Functional and Sustainable Organization*

The four goals are further defined by key objectives and actions which direct the work of the NSWA organization.

The Strategic Plan is reviewed annually by the NSWA Board to adjust for new opportunities and challenges and to assess the progress of the Plan.

**In 2020, the Board approved three key short term strategic directions:**

- *Concentrate Outreach and Collaboration on Key Watershed Stakeholders*
- *Focus Efforts and Resources on Subwatershed groups*
- *Identify ways to Measure the Success of the NSWA*







Collaborative partnerships are the core to successful watershed planning for the NSWA. Our strong relationships with **government agencies, municipalities, industry, non-governmental organizations** and **watershed stewardship groups** provide us with the ability to align our work with our key stakeholder's watershed issues and projects.

## COLLABORATIVE PARTNERSHIPS

HEADWATERS ALLIANCE	STURGEON RIVER WATERSHED ALLIANCE	VERMILION RIVER WATERSHED ALLIANCE	LAKE PARTNERSHIPS
<ul style="list-style-type: none"> <li>• Brazeau County</li> <li>• Clearwater County</li> <li>• Leduc County</li> <li>• Parkland County</li> <li>• Wetaskiwin County</li> <li>• Town of Devon</li> <li>• Town of Drayton Valley</li> <li>• Town of Rocky Mountain House</li> <li>• EPCOR</li> </ul>	<ul style="list-style-type: none"> <li>• Lac Ste Anne County</li> <li>• Parkland County</li> <li>• Sturgeon County</li> <li>• City of Edmonton</li> <li>• City of St. Albert</li> <li>• City of Spruce Grove</li> <li>• Town of Gibbons</li> <li>• Town of Morinville</li> <li>• Town of Onoway</li> <li>• Town of Stony Plain</li> <li>• Village of Alberta Beach</li> <li>• Summer Villages of Lac Ste Anne &amp; County East</li> <li>• Alexander First Nation</li> <li>• Alexis Nakota Sioux Nation</li> <li>• Metis Nation of Alberta</li> <li>• Big Lake Environmental Support Society</li> <li>• Alberta Conservation Association</li> <li>• Wagner Natural Area Society</li> <li>• Alberta Environment and Parks</li> </ul>	<ul style="list-style-type: none"> <li>• Beaver County</li> <li>• Lamont County</li> <li>• County of Minburn</li> <li>• County of Two Hills</li> <li>• County of Vermilion River</li> <li>• Town of Two Hills</li> <li>• Town of Vegreville</li> <li>• Town of Vermilion</li> <li>• Village of Holden</li> <li>• Village of Marwayne</li> <li>• Agriculture and Agri-Food Canada</li> <li>• Alberta Environment and Parks</li> <li>• Alberta Drainage Council</li> <li>• Alternative Land Use Services Canada</li> <li>• Ducks Unlimited Canada</li> <li>• Holden Drainage District</li> <li>• Lakeland College</li> </ul>	<ul style="list-style-type: none"> <li>• Parkland County</li> <li>• Strathcona County</li> <li>• Antler Lake Stewardship Committee</li> <li>• Hubbles Lake Stewardship Society</li> <li>• Jackfish Lake Management Association</li> <li>• Lake Isle Lac Ste Anne Stewardship Association</li> <li>• Mayatan Lake Management Association</li> <li>• Wabamun Watershed Management Council</li> <li>• Wizard Lake Watershed and Lake Stewardship Organization</li> <li>• Lakes of Parkland County Group</li> <li>• Alberta Lake Management Society (ALMS)</li> <li>• Alberta Environment and Parks</li> </ul>

### SUBWATERSHED ALLIANCES:

33 Municipalities  
 11 Non-governmental Groups  
 5 Government Agencies

PROVIDED  
 OVER 1000  
 IN-KIND  
 HOURS

30

# HEADWATERS ALLIANCE

The **Headwaters Alliance** is a municipally-led watershed stewardship group that works in partnership with the North Saskatchewan Watershed Alliance (NSWA). The Headwaters Alliance was formed in 2014 and is guided by a Steering Committee of elected officials and a Technical Advisory Committee of technical staff and volunteers.

In 2020, the Headwaters Alliance created a shared vision for the future, a set of common principles and their strategic plan for the next three years.

## RIPARIAN HEALTH ACTION PLAN (RHAP)

The RHAP continues to be the top priority for the Headwaters Alliance. The three phases of the RHAP project include:

**Phase 1:** Assess the overall **condition of riparian health** in the Modeste and Strawberry and subwatersheds - now complete.

**Phase 2:** Develop a **Riparian Health Strategic Plan** which will set objectives and actions for conserving and restoring priority riparian areas.

**Phase 3:** Development of the **Riparian Web-portal** which will provide riparian condition data as well as resources and tools for our stakeholders. The first "train-the-trainer session", ensuring that all the members of the Headwaters Alliance are trained as web-portal ambassadors was held in February 2021.

Over 6,000 kilometers of river, creek and lake shorelines were assessed for riparian intactness in the Modeste, Strawberry and Sturgeon subwatersheds.



Strategic Goals of the Headwaters Alliance

## NATURAL INFRASTRUCTURE PROJECT

The Headwaters Alliance continues to be a partners in the **Modeste Natural Infrastructure Project** along with:

- ALUS Canada
- Innotech Alberta
- Parkland County
- University of Guelph

In February 2020, members of the Technical Advisory Committee were asked to participate in a stakeholder session, where municipalities identified opportunities to incorporate natural assets into municipal financial management systems.

Ongoing research includes creating a natural assets framework document, and assessing the benefits of retaining natural assets using a modelling program develops by the University of Guelph (IMWEBS).

# VERMILION RIVER WATERSHED ALLIANCE

## VRWA ACTIVITIES

The focus of the VRWA for this year was to work on communication, education, and strategy action items and to complete as much on-the-ground work as possible, while keeping landowners, staff, and the community safe.

## EDUCATION and OUTREACH

A celebration of the 38 [VRWA Restoration and Enhancement Projects](#) completed between 2016-2019 were highlighted in a project summary booklet and a [Stories of Stewardship](#) online GIS Story Map.

The VRWA also shared information on their website through [monthly blog posts](#). Topics included:

- Speaking of health... *Vermilion River Aquatic Ecosystem Health Assessment*
- Buffering our impact: *How Eco-buffers can help reduce our impact on the river and provide ecosystem services*
- "Do Fence Me In!" *Fencing with water and wildlife in mind*
- *Living with Beavers: How to co-exist with nature's Eco Engineer*
- *Watershed Resilience: what strategies work best?*
- *Morecambe Structure and the Two Hills Floodplain*
- *Invasive vs. Native Plants: Knowing & Growing Your Riparian Area*
- Graphic Summary - *Vermilion River Water Quality Study*
- Partner Series: Getting to Know Cows and Fish's Riparian Specialist, *Tonya Lwiwski*
- Partner Series: Getting to Know *Chris Elder*, Coordinator for ALUS Canada – Vermilion River



Rebekah Adams of AWES (right), Terry Stefiuk of Town of Two Hills (left) and other town and County staff laying the mulch blanket for the Eco-Buffer.

## RESTORATION and ENHANCEMENT

In June 2020, VRWA partnered with the [Alberta Woodlot Extension Society \(AWES\)](#), the Town of Two Hills, and the County of Two Hills to plant an Eco-Buffer demonstration site at Geleta Park in Two Hills, right along the Vermilion River.

In partnership with [Cows and Fish](#), VRWA assessed the riparian health of seven landowner projects that had been completed in 2016 or 2017 (now 3-4 years post-completion).



3 years



30+ landowners



20 km riparian areas



150+ hectares

34





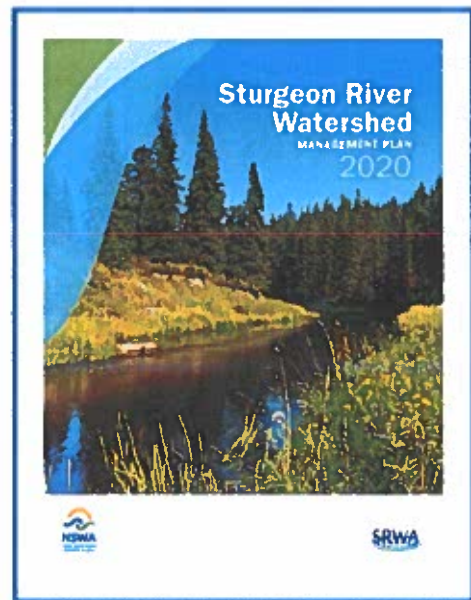
The Sturgeon River Watershed Alliance (**SRWA**) includes a Steering Committee of elected officials and a Technical Advisory Committee of municipal staff, non-governmental organizations and technical experts.

## WATERSHED MANAGEMENT PLAN

The **Sturgeon River Watershed Management Plan** was completed in 2020 and endorsed by the 12 participating municipalities of the SRWA. The watershed management plan includes **six outcomes**:

1. **Policies and Plans** are well-informed and align to support a healthy watershed.
2. All residents have access to **safe, secure drinking water** supplies, whether they are on public or private systems or draw from surface or groundwater.
3. **Aquatic Ecosystems**, including our rivers, lakes, wetlands and other water bodies, are healthy.
4. The importance of water quantity is recognized and **reliable, quality water supplies** are available for people, livestock and a sustainable economy.
5. **Wise land use** ensures the cumulative effects of growth and development are mitigated, the land is resilient to climate change and individuals and communities are well prepared for flood and drought events.
6. **Residents and stakeholders** support the Sturgeon River Watershed Management Plan and are willing to participate in local and regional initiatives to improve watershed health.

**The SRWA received a \$200,000 Alberta Community Partnership Grant for implementation of the Watershed Management Plan.**



## SRWA ACTION ITEMS 2020-2023

The SRWA will be focusing on several key action items for the next three years:

- **Riparian Health Strategy** using riparian intactness data from **Riparian Assessment** data
- **Wetland Strategy** using provincial and SRWA resources
- **Planning Alignment** for key areas identified by the Technical Advisory Committee such as Environmental Reserve, riparian and wetland conservation and environmental sensitive/risk areas.
- **Planning Overlay Maps** such as flood and groundwater hazard areas and riparian setback
- **Water Quality Monitoring Program**
- **Communications** such as educational forums, SRWA webpage and promotional materials.

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# LAKE STEWARDSHIP GROUPS

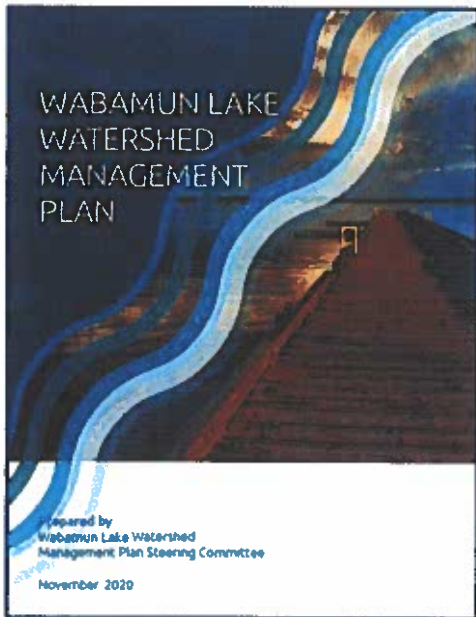
The important partnerships the NSWA has with Watershed Stewardship Groups under the *Water for Life Strategy* is reflected in our work with many lake groups.

## LAKE MANAGEMENT STUDIES

NSWA along with many partners finalized the development of the Wabamun Lake Watershed Management Plan with a Steering Committee consisting of:

- Local Lake Stewardship groups
- Municipalities
- NSWA
- Alberta Environment and Parks

More information can be found on the Wabamun Watershed Management Council website.

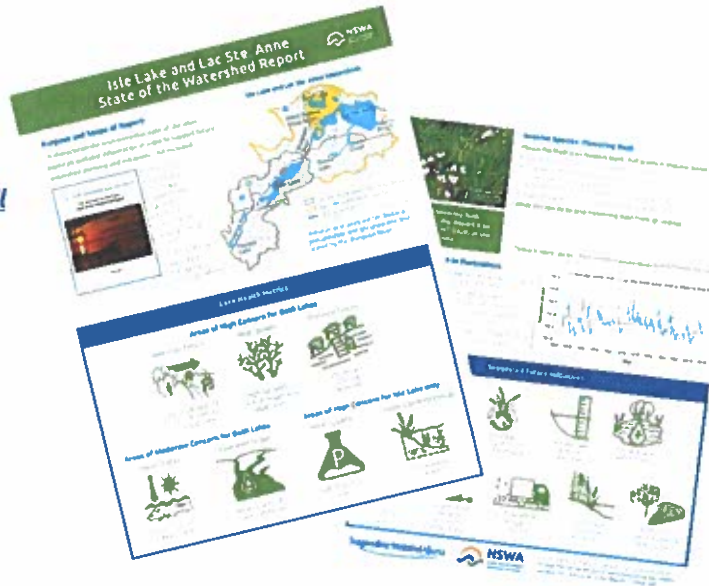


There are over 680 named lakes in the NSR Watershed

## LAKE STEWARDSHIP RESOURCES

NSWA works with Alberta Environment and Parks, ALMS and the Land Stewardship Centre to share lake stewardship information and support.

NSWA has also developed lake watershed report summaries for local watershed stewardship groups to use for their communications and education programs.



NSWA staff members and summer students visited 18 lakes in the summer of 2020, taking water and aquatic plant samples to support ALMS projects

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## GOAL 2: LEADERSHIP IN WATERSHED MANAGEMENT

The NSWA reviews and prioritizes watershed management projects to maximize partnership opportunities and use of resources. In addition to the three subwatershed Alliances, this includes providing advice on Government of Alberta policy, framework and guidelines projects.

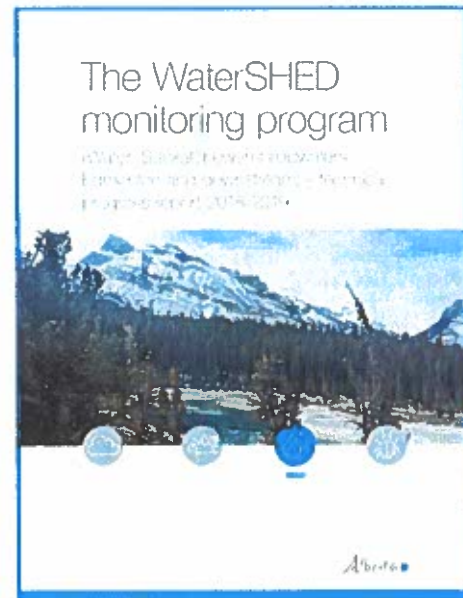
### NORTH SASKATCHEWAN RIVER WATERSHED MONITORING PROGRAM

The [WaterSHED Monitoring Program](#) is a unique partnership between:

- Alberta Environment and Parks
- EPCOR
- North Saskatchewan Watershed Alliance
- City of Edmonton

By combining and coordinating resources this collaborative partnership has created the North Saskatchewan River's most comprehensive river monitoring program.

The first [Technical Progress Report](#) for the program was published in 2020. The [WaterSHED North Saskatchewan River Water Quality Monitoring Project](#) is a finalist in the Alberta Emerald Awards.



Check out the **DAILY PHOTOS** from the 19 WaterSHED water quality monitoring stations.

### INDUSTRIAL HEARTLAND/CAPITAL REGION WATER QUALITY MANAGEMENT FRAMEWORK



NSWA participates in Alberta Environment and Parks Implementation Advisory Committee for the [Water Quality Management Framework](#) for the Industrial Heartland and Capital Region.

The Water Management Framework for the Industrial Heartland and Capital Region presents a **collaborative, cumulative effects management approach** to protect the reach of the North Saskatchewan River, from Devon to Pakan, which is directly impacted by municipal and industrial effluent discharge.

The Framework has been under development since 2007 and the will be added into the provincial [North Saskatchewan Regional Plan](#).

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## NORTH SASKATCHEWAN EXPANDED RIPARIAN ASSESSMENT PROJECT

Between 2016-2018, a **new riparian assessment method**, piloted in the Modeste, Strawberry and Sturgeon subwatersheds, provided a detailed review of over **6,000 kilometers** of shorelines. This assessment provides a high level overview of the intactness and pressure on riparian systems for large areas.

In 2020 the NSWA received a \$500,000 grant from the Canadian Agricultural Partnership program to expand the riparian assessment of the watershed into an **additional five subwatersheds** which will add another **11,300 kilometers** to the total areas assessed:

- *Beaverhill*
- *White Earth*
- *Vermilion*
- *Frog*
- *Monnery*

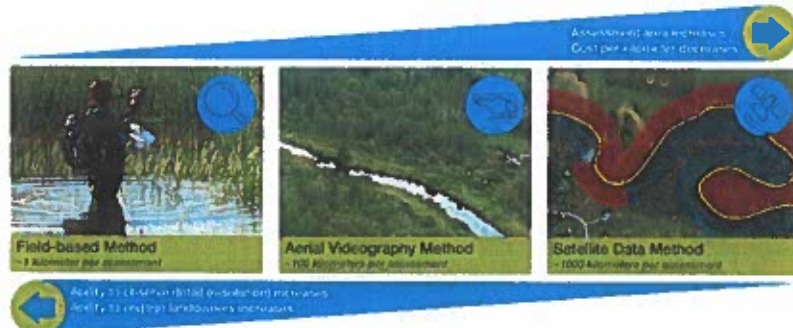
Over 17,000 kilometers of shoreline in 8 subwatersheds will be assessed for riparian intactness by 2021

### RIPARIAN WEB PORTAL

The riparian intactness data will be shared through a publicly accessible Riparian Web Portal. The Web Portal will also contain resources for different landowners about why riparian areas are important and who they can contact for local stewardship support. In February 2021, key stakeholders were invited to training sessions for the Web-portal - more sessions to come.

Riparian intactness data will be available from the North Saskatchewan watershed as well as four other Alberta watersheds:

- Athabasca
- Battle
- Beaver
- Red Deer



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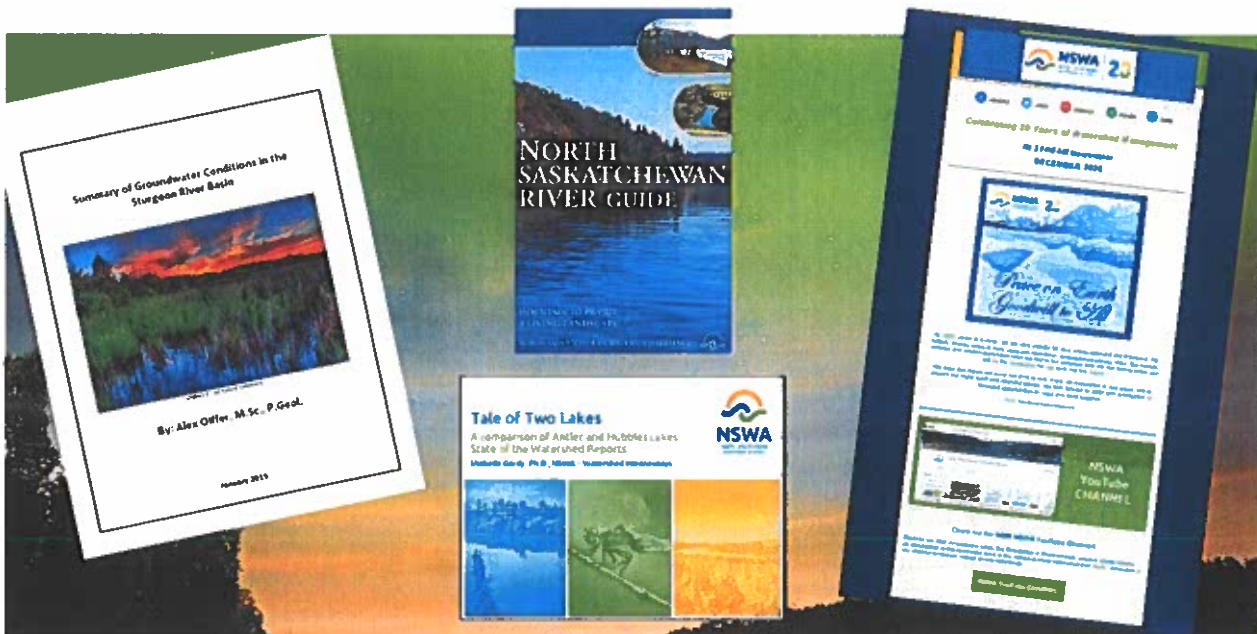




The NSWA has a [RESOURCES](#) web page dedicated to sharing not only over 60 [technical reports and management plans](#) but you can also find:

- Presentations from our [Educational Forums](#) and Annual General Meetings
- Past [Newsletters](#)
- Maps including the 62 page [NSWA Atlas](#)
- [Discovers page](#) which includes [watershed educational resources](#)

The [North Saskatchewan River Guide](#) (2002) is one of NSWA's oldest publications



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# GOAL 3: WATERSHED KNOWLEDGE SHARING

The NSWA is a key resource for watershed information on the North Saskatchewan River watershed and focuses its communications efforts on strategic issues with its key stakeholders. We align and compliment the communications efforts of Alberta Environment and Parks, and other watershed organizations to reinforce watershed knowledge and stewardship messages.

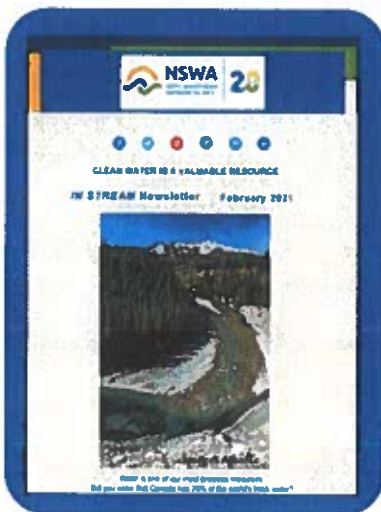
## NSWA WEBSITE



*The NSWA website averages 800 visits per month*

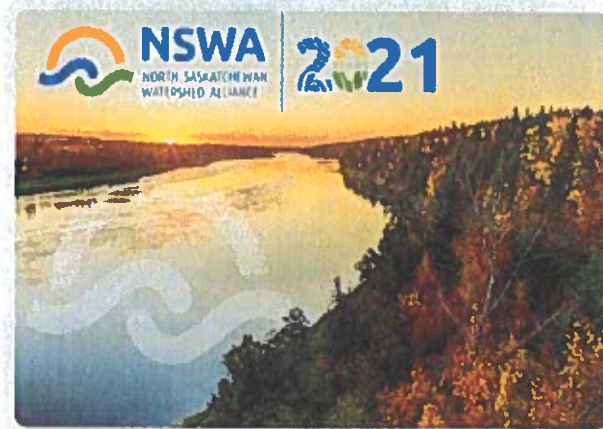
## MONTHLY NEWSLETTERS

Our newsletters keep over 900 subscribers informed of watershed news and upcoming events.



## 2021 NSWA CALENDAR

NSWA published a 2021 calendar with **watershed photos and information**, and distributed it to municipal leaders, MLAs and other partners in the watershed.



## SOCIAL MEDIA

**Twitter:** 2674 followers  
**Facebook:** 921 followers  
**Linked In:** 610 connections  
**Instagram:** 392 followers

## 2020 COMMUNICATIONS SURVEY

NSWA received **high ratings on a satisfaction survey** with our membership on our communications (website, newsletters, social media, educational forums).

The feedback from the survey was used to update the **NSWA Communications Plan** with the Board Communication and Engagement Committee.

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**SUMMER STUDENTS**

**18** LAKES

**9** SUBWATERSHEDS

**6** SUMMER VILLAGES

**3** FARMER'S MARKETS

**2** STEWARDSHIP GROUPS



**6** ONLINE FORUMS

**17** SPEAKERS

**300+**

Participants



**12**

NEWSLETTERS

**3600 +**

Social Media Followers

**1**

YOUTUBE CHANNEL

**3** PLAYLISTS

**13** VIDEOS

**900**

SUBSCRIBERS



**NSWA**  
NORTH SASKATCHEWAN  
WATERSHED ALLIANCE

**2020 - 2021**

**100 +**



Meetings

WITH WATERSHED LEADERS

**\$75,000 Grant**

**5** Watershed Videos

**11** Watershed Planning and Advisory Councils



**60 +**

Watershed Reports on NSWA Website

**2**

**ALBERTA EMERALD AWARD NOMINATIONS**



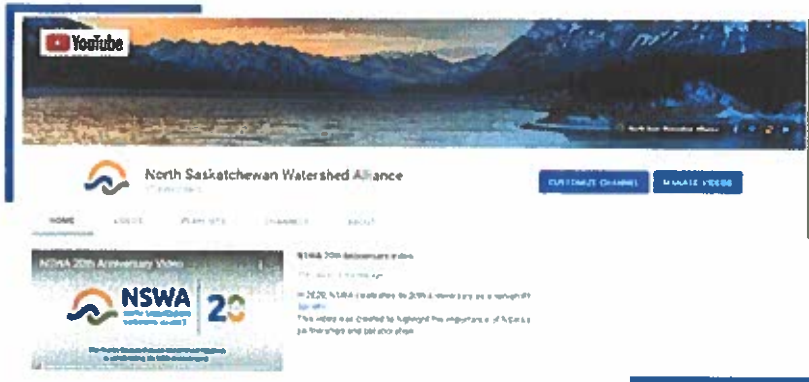
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## EDUCATIONAL FORUMS

In 2020-2021, NSWA transitioned to online educational forums due to COVID:

- **Knowledge in November** webinar series - four Wednesdays in November
- **Watershed Wednesdays** - a series of webinars - February and March 2021



## NSWA YouTube Channel

You can find recordings of our online forums and our 20th Anniversary video on our new [YouTube Channel](#).

## WATERSHED EVENTS

In 2020-2021, many of NSWA's usual events were postponed due to COVID. We were able to adapt some of our plans to transition to online formats.

As well, with the help of two summer students, Rachel and Jillian, NSWA visited Farmers Markets and helped some Watershed Stewardship Groups in distributing pamphlets.

They also assisted the Alberta Lake Management Society (ALMS) in some water sampling work in the watershed.



Farmer's Market -NSWA Outreach Tent

## ALBERTA WATERSHED VIDEO SERIES

NSWA received a multi-year \$75,000 Community Investment (CARE) grant from [Plains Midstream Canada](#) to create a series of five videos on watershed planning in Alberta. The project is a collaborative effort including:

- 11 Watershed Planning and Advisory Councils
- Alberta Environment and Parks
- Alberta Lake Management Society
- Alberta Council for Environmental Education



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# GOAL 4: FUNCTIONAL AND SUSTAINABLE ORGANIZATION

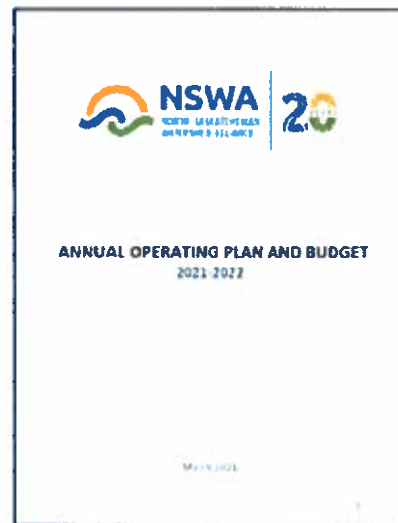
The NSWA is a registered non-profit society guided by an 18-member multi-stakeholder board and currently has five full time staff. We rely on funding from Alberta Environment and Parks, EPCOR and municipal contributions to fund our core operations. Watershed management specific project work is funded through separate federal and provincial grants, and municipal and watershed stewardship group contributions.

## BOARD GOVERNANCE

The Board continued to work on key strategic directions of the organization through the work of five standing committees:

- Executive
- Communications and Engagement
- Finance
- Governance
- Strategic Planning and Priorities

A major accomplishment for the Board was the in depth review and rewrite of the NSWA Bylaws which were last updated in 2009. This included an in depth review of the sectors represented on the board. The new Bylaws were approved at the June 2020 AGM, and accepted by Service Alberta in the fall.

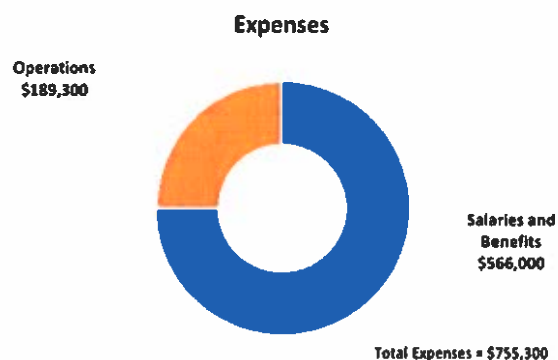
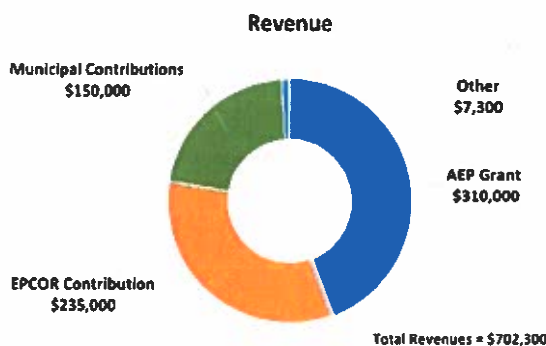


## OPERATIONAL FUNDING

The NSWA receives **core funding** from:

- An operating grant from the Government of Alberta
- A contribution from EPCOR Water Services Canada
- Municipal contributions equivalent to \$0.50 per capita

**For every \$1.00 NSWA receives in operational funding we have generated over \$3.00 in grant funding.**

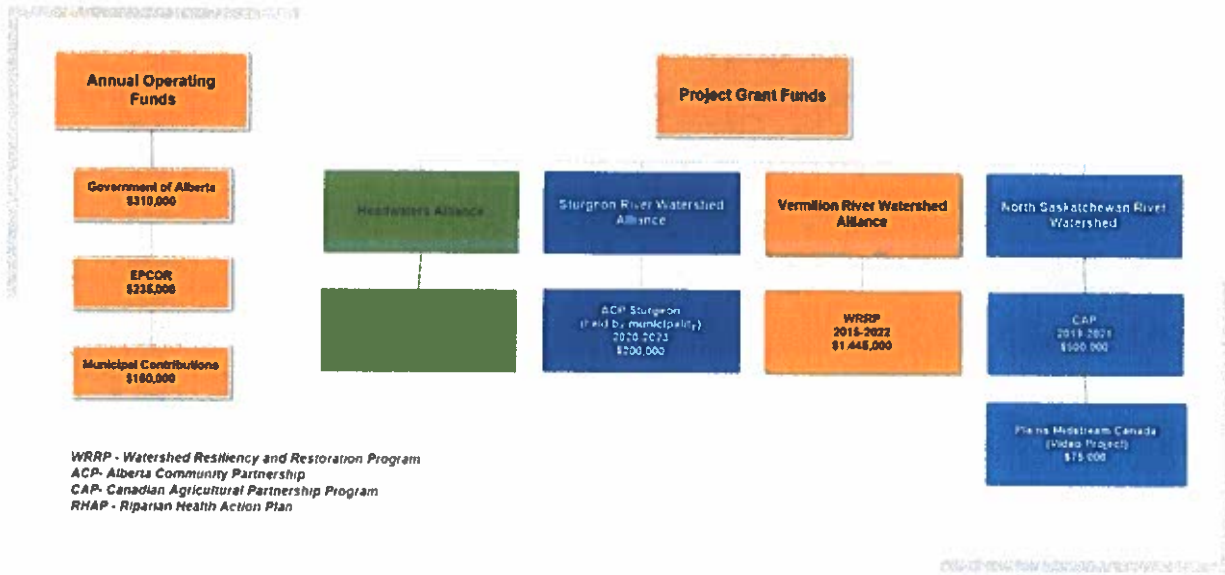


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## FUNDING SOURCES

The NSWA applies for grants from **Federal and Provincial government programs** for watershed project specific work such as technical studies and on-the-ground restoration projects. Over **\$3.0 million** worth of grants have been awarded to the NSWA in the last five years.

You can find a full copy of the NSWA 2020-2021 Audited Financial Statement on our website under [Our Society](#)



### PHOTO CREDITS:

- Cover Page: *Abraham Lake*, Bill Trout, Images Alberta
- Pages 7, 12, 15, 18 : Airscapes
- Page 6: *Flooding in Edmonton*, Bill Trout, Images Alberta
- Page 9: *River bend*, Bill Trout, Images Alberta
- Page 10: *Sturgeon bridge*, Karen Albert, Images Alberta
- Page 11: *Lac Ste Anne sunset*, Bill Trout, Images Alberta
- Page 14: *Aurora over Chickakoo*, Bruce T. Smith, Images Alberta
- Page 19: *Clifford E. Lee sunset*, Bill Trout, Images Alberta
- Back Cover: *Sunrise near Waskatenau*, Steve Ricketts, Images Alberta
- Other photos: NSWA

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**NSWA**  
NORTH SASKATCHEWAN  
WATERSHED ALLIANCE

## OUR MISSION

*To protect and improve water quality, water quantity (instream flow) and the health of our watershed by:*

- *Seeking, developing and sharing knowledge;*
- *Facilitating partnerships and collaborative planning; and,*
- *Working in an adaptive management process.*

## OUR VISION

*People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.*

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**Keep in Touch!**

[water@nswa.ab.ca](mailto:water@nswa.ab.ca)

[www.nswa.ab.ca](http://www.nswa.ab.ca)

587 525 6820

FACEBOOK: NorthSaskRiver

LINKED IN: North Saskatchewan Watershed Alliance

TWITTER: @NorthSaskRiver

INSTAGRAM: @north\_sask\_river



**From:** Gail Nowlan <wpbawarenessweek@gmail.com>  
**Sent:** September 1, 2021 7:33 PM  
**To:** Linda Crockett; Gail Nowlan  
**Subject:** Fwd: Workplace Bullying Awareness Week October 17 - 23, 2021 - Please join us!  
**Attachments:** Workplace Bullying Awareness Week 2021.pdf

**Hello Alberta Municipal Leaders!**

Workplace Bullying Awareness Week is happening October 17th to 23rd! Please see the attached poster to promote within your workplaces and networks! Feel free to use these in Canada, and/or create your own!

Dr. Gary Namie of the Workplace Bullying Institute in the USA, <https://workplacebullying.org/> started this week of events many years ago. His week is called Freedom from Workplace Bullying Week. Something we would like 365 days of the year so lets build awareness and make that happen.

Linda Crockett joined Gary on his week about 8 years ago and started the Workplace Bullying Awareness Week in Canada.

About 4 years ago, Linda invited other countries to join us and it is working! We now have possible reps in Australia, Japan, France, Malaysia, Greece, and the UK!!!! Let's keep this going! Please join us! <https://instituteofworkplacebullyingresources.ca/>

**Suggestions:** name your week, create a poster as an organization or team, hold awareness building events, have your mayor sign a proclamation, repeatedly post your events on social media accounts.

**Ideas:** offer free posters, sell t-shirts, coffee mugs, wrist bands, hold short interviews, podcasts, zoom discussions, offer tip sheets or articles, offer discounts or free training, radio interviews, candlelight vigils, so many ideas to spread this message and create a change!

***Consider sharing all of our posters on your website anytime so we can show the power of this worldwide collective! This is good change making power!***

**Please note the following information when discussing Workplace Bullying Awareness Week.**

History: please explain that this started in the USA, expanded to Canada, and now Northern America (USA and Canada) are inviting people from around the world.

Please share, use, and post the green ribbon that is contained on the poster. This ribbon deliberately does not show a country or organization. This is to be one common symbol for all of us to share. A worldwide symbol for every day of the year! We are looking forward to seeing how you use it!

Please use this common hashtag at all times so everyone participating can see what you are also doing! **#awarnessendsbullying**

4/6



It would be nice to celebrate all committed participants at the same time - on September 12, 2021, we will post those we know of who have committed to joining us! Imagine a world wide statement like this that begins on the same day! And for all the days that follow!

BTW, we Canadians are looking into making this a national event in Canada. Maybe you would like to do the same for your area? If you do please post it and share so we can too!

Please confirm if you will be joining us on this campaign so that we can be sure to celebrate you on September 12 and follow up with you before the week starts! To confirm please hit reply and let us know, or connect with one of us through the links below!

Thank you so much! Let's use our power wisely and end workplace bullying!

--  
[#awarenessendsbullying](#)

**Linda Crockett MSW, RSW, SEP, CCPA**

Facilitator, Work Coach, and Therapist

The Canadian Institute [www.instituteofworkplacebullyingresources.ca](http://www.instituteofworkplacebullyingresources.ca)

ABRC Counselling Services [www.abrc.ca](http://www.abrc.ca)

**Gail Nowlan, Lead Volunteer**

[www.linkedin.com/in/gailnowlan](http://www.linkedin.com/in/gailnowlan)



# Workplace Bullying Awareness Week **October 17 – 23, 2021**

Bullying is a worldwide problem. Together we are the solution!



#awarenessendsbullying



CANADIAN INSTITUTE OF  
WORKPLACE BULLYING RESOURCES



DONNA PURCELL, QC  
F.W.



WORKPLACE LAW

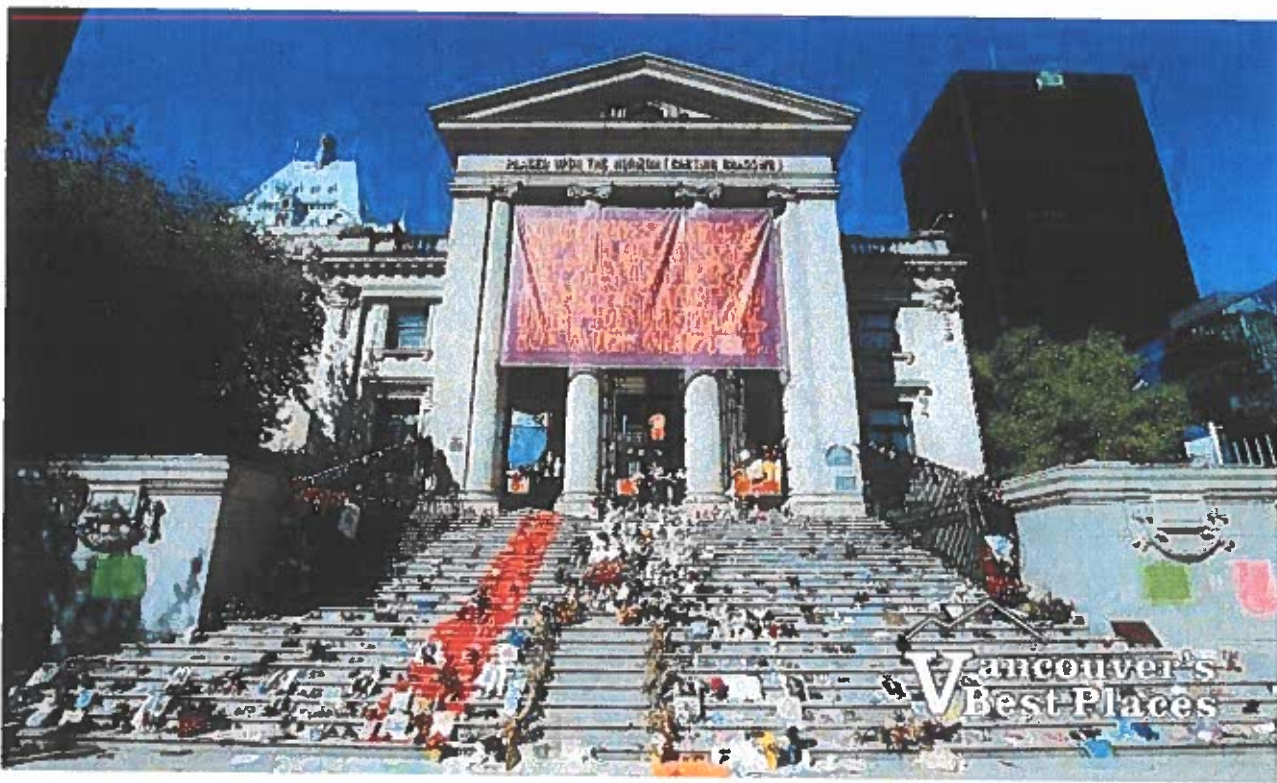






Home > First Nations in the Lower Mainland > Canada's National Day for Truth and Reconciliation

# Canada's National Day for Truth and Reconciliation



The National Day for Truth and Reconciliation is on September 30th. It's a day for people to remember the horrors of Canada's past residential schools.

As of 2021, the day is an opportunity for Canadians to reflect on historic racism and the consequences of generations of Indigenous children being taken from their families.

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technologies. [Accept](#)

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# The National Day for Truth and Reconciliation

Originally introduced in Parliament in September of 2020, Bill C-5 was signed into law in the summer of 2021. The law gives Canada a new statutory holiday. September 30th is now officially National Day for Truth and Reconciliation across the country.

Since 2013, September 30th has been known as Orange Shirt Day. Residential school survivor and BC resident Phyllis Webstad was the inspiration for the movement after she shared a story of her initiation at residential school. A new orange shirt she'd received from her family (along with the rest of her clothes) was taken from her.

Orange Shirt Day grew in popularity in the following years and became a coast-to-coast day of recognition. This prompted the proposal of a federal bill in 2018 that would make the day a statutory holiday. However, it didn't make it through Parliament before the 2019 election was called.

A new bill was proposed in the fall of 2020, and it slowly made its way through Parliament. After the discovery of the graves of hundreds of children at the site of a former Kamloops residential school in May of 2021, the House of Commons decided to push through the bill much quicker than it might otherwise have taken.

This meant that the bill received approval from the House and Senate on June 3rd, 2021. September 30th, 2021, is the first National Day for Truth and Reconciliation.

Every Child Matters

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The recognition of this day as a statutory holiday is meant to further stimulate reflection and community engagement. It's also meant to honour those who had to endure the system and those who continue to feel its effects today.

The month chosen for the holiday is September as it's the month children return to school. For indigenous communities, this meant the time their children returned to the residential schools.

Schools and federal workplaces are closed on this day. Other businesses are not legally required to give the day off, but they are strongly encouraged to do so.

---

To learn about Canada's past regarding its Indigenous people, read the Truth and Reconciliation Report and its recommendations. See the TRC.ca website for details.

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## Truth and Reconciliation Day in BC

The kind of ceremonies taking place on September 30th depend on the province. There is no set standard, although orange shirts will likely remain a powerful symbol.

As of early August, 2021, BC has not yet announced how exactly the holiday will be recognized. The province, in their official statement on the holiday on August 3rd, said that they will collaborate with various Indigenous leaders and organizations to determine the best ways to commemorate September 30th.

Regardless of what exactly ends up happening, the 30th will be a day of reflection. It's a time to learn from our province's history and, hopefully, take steps to improve our current society.

## Other Information

For more information visit the BC Government website.

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technologies. [Accept](#)

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

August 29, 2021

File: 21DP12-24

**Re: Development Permit Application No. 21DP12-24  
Plan 6288 BZ, Block 4, Lot 10 : 5012 – 48 Avenue (the "Lands")  
R1 – Residential – Single Family District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit, with regard to the following:

**CONSTRUCTION OF A SINGLE DETACHED DWELLING  
(104.8 SQ. M.)**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall enter into a servicing agreement with the Town of Onoway for water supply and septic disposal service with tie-in to the property line. The Applicant shall contact the Town of Onoway Public Works Supervisor, or his designate, at (780) 967-5338 prior to any works being undertaken.
- 3- The applicant must provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 4- Access location and construction shall be to the satisfaction of the Public Works Supervisor, or his designate, for the Town of Onoway. Please call (780) 967-5338 to discuss such plans before proceeding with development.
- 5- Site Drainage – The Applicant shall contact the Town of Onoway Public Works Supervisor, or his designate, at (780) 967-5338 prior to any works being undertaken
- 6- **The applicant is required to have a Real Property Report (RPR), prepared and signed by an Alberta Land Surveyor, and submitted to the Development Officer. The RPR is to be completed at foundation stage and prior to commencement of framing of the development, for evaluating the compliance of the development against all Land Use regulations relating to the building(s) that are the subject of this development permit application.**

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Development Services  
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**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 7- Maximum driveway grade shall be 8 %.**
- 8- The applicant is responsible for determining if there are any special considerations required for house foundation construction.
- 9- The applicant shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 10- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 11- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 12- The applicant shall prevent excess soil or debris from being spilled on public streets and lanes and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 13- That all improvements shall be completed within twelve (12) months of the effective date of the permit.**
- 14- The improvements take place in accordance with the plans, sketch, and site drawing received on March 20, 2018, submitted as part of the permit application, including:
- Front yard setback shall be a minimum of 6.0 metres;
  - Side yard setback (West) shall be a minimum of 1.5 metres or greater distance as required under the Alberta Safety Codes Act;
  - Side yard setback (East - Flanking) shall be a minimum of 1.5 metres; and
  - Rear yard setback shall be a minimum of 7.5 metres.
- Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).
- 15- The exterior of a building must be completed within 1 year of the date of issuance of a building permit**
- 16- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

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Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 17- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.
- 18- Sump pumps are required in all houses to accommodate weeping tile flow. Weeping tiles are not to be connected to the sanitary sewer service. Sump pump discharge is to be directed onto the ground in the same manner as downspout drainage.
- 19- Backflow preventers are to be installed on all sanitary sewer services.
- 20- The applicant is responsible for designing and constructing a house foundation drainage system adequate for the existing soil conditions.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete	<u>August 29, 2021</u>
Date of Decision	<u>August 29, 2021</u>
Effective Date of Permit	<u>September 27, 2021</u>
Signature of Development Officer	

Tony Sonnleitner, Development Officer for the Town of Onoway

- cc Inspections Group Inc.
- cc Wendy Wildman, CAO, Town of Onoway
- cc Grant Clark – KCL Consulting - Assessor

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the date of notice of decision. The appeal should be directed to this office at:

Town of Onoway  
Box 540  
4812 – 51<sup>st</sup> Street  
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**NOTE:**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

***Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at***

***Edmonton:***

*12010 - 111 Ave.  
Edmonton, Alberta T5G 0E6*

***Phone: (780) 454-5048***

***Fax: (780) 454-5222***

***Toll-Free: (866) 554-5048***

***Toll-Free Fax: (866) 454-5222***

***Email: [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)***

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

**Other contacts:**

**ALBERTA HEALTH**

Jennifer Fearnough, BSc, BEH(AD), CPHI(C)  
Public Health Inspector/Executive Officer  
Environmental Public Health, Onoway  
Phone: 780-967-6221  
Fax: 780-967-2060  
[Jennifer.Fearnough@albertahealthservices.ca](mailto:Jennifer.Fearnough@albertahealthservices.ca)

**AGLC**

St. Albert - Head Office  
50 Corriveau Avenue  
St. Albert, AB T8N 3T5  
Phone: 780-447-8600  
Toll Free: 1-800-272-8876  
Fax: 780-447-8989

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

## Public Notice

DEVELOPMENT APPLICATION NUMBER: 21DP12-24  
**APPROVAL OF DEVELOPMENT PERMIT**

An application for a development permit for this property, Plan 6288 BZ, Block 4, Lot 10 : 5012 – 48 Avenue, with regard to the following:

### CONSTRUCTION OF A SINGLE DETACHED DWELLING (104.8 SQ. M.)

Has been **CONDITIONALLY APPROVED** by the Development Officer.


Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by **no later than September 19, 2021.**

Statements of concern with regard to this development permit should be addressed to:  
Clerk of the Subdivision and Development  
Town of Onoway  
Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete	August 29, 2021
Date of Decision	August 29, 2021
Effective Date of Permit	September 27, 2021
Signature of Development Officer	

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.

**Note:** This permit does not come into effect until twenty-nine (29) days after the date of issuance.

**Note:** Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

**Note:** This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**

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# Town of Onoway

Box 540, Onoway, AB T0E 1V0

mailed out  
Sept 13, 2021

September 13<sup>th</sup>, 2021

To All Property Owners within the Town of Onoway

**RE: REDISTRICTING APPLICATION – BYLAW 790-21 - for a portion of lands legally known as Plan 4114 TR, Block A (the "Lands") from Residential Single Family Narrow Lot District (RIN) to Urban Services District (US)**

Please find enclosed a Notice of Public Hearing for Bylaw 790-21, a bylaw which proposing the Redistricting of Lands from Residential Single Family Narrow Lot District (R1N) to Urban Services District (US), where Council granted first reading on Tuesday, September 7<sup>th</sup>, 2021. Following first reading, Council set a public hearing for Tuesday, October 5<sup>th</sup>, 2021 at 7:00 p.m. at the Onoway Heritage Centre located at 4708 Lac Ste. Anne Trail North, Town of Onoway.

Further to the May 15, 2021 Open House on a similar proposal, we can advise that the redistricting application by the Church of Jesus Christ of Latter-Day Saints (LDS) is the first stage of the process which would see the entire 3.42 HA (8.46 acre) lot divided into 15 parcels as shown on Drawing "A". LDS would utilize Lot 14 for the purposes of a Place of Worship, including parking lot, where Drawing "B" gives a depiction of the proposed building. A private developer has come forward to develop Lots 1 through 13 as residential parcels with single detached dwellings. The remaining Lot 15, which contains the stormwater management pond and the ATCO Gas utility right of way, would be dedicated to the Town of Onoway. The LDS representatives have found a developer who is interested in partnering with them to develop these lands as a joint venture. The Town will not be involved as a developer nor bear any of the associated costs for this development. All development costs (road, sidewalk, water, sewer, storm water, gas, electrical) would be borne 100% by the LDS and the developer, and respective development agreements would be entered into.

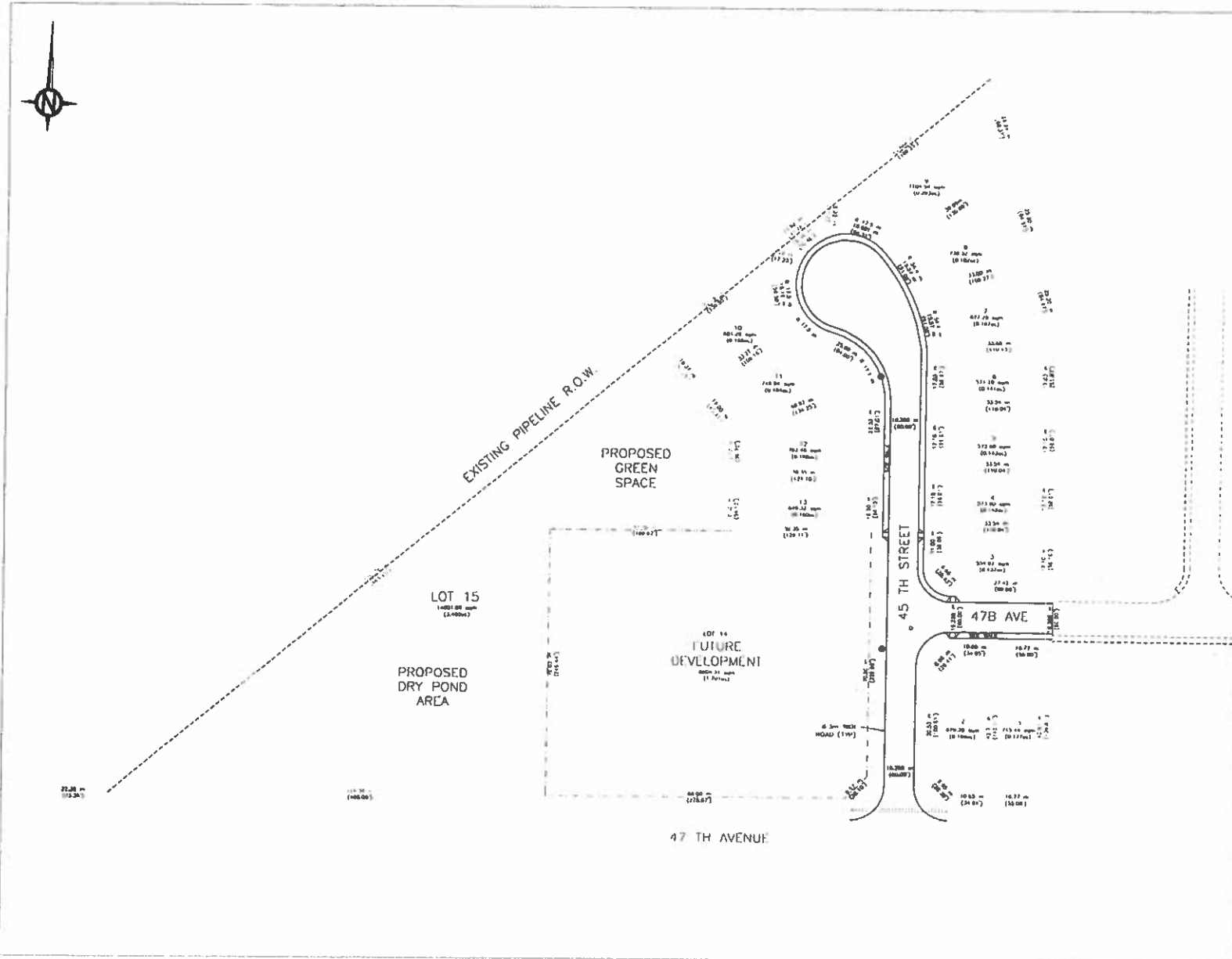
Please review the attached notice in its entirety, and I encourage you to take the opportunity to participate in this public hearing process and ensure your voice is heard, whether for or against this proposal.

Yours truly,

Wendy Wildman  
Chief Administrative Officer  
Town of Onoway

c.c. Town Council and Administration  
Church of Jesus Christ of Latter-Day Saints  
encls.

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PROJ. NO. 21-0-013

**LEGEND**

TO BECOME TOWN MAGNETIC, R19 ZONING

R19 ZONING

U5 ZONING

**ENGINEER'S STAMP**

**PERMIT STAMP**

NO.	DATE	DESCRIPTION	BY	FOR SIGNATURE
1	12-04-21	ISSUED FOR APPLICATION	JY	TY
2	12-04-21	ISSUED FOR REVIEW	JY	TY

ONWAY, ALBERTA

**PROPOSED DEVELOPMENT**

**TENTATIVE SUBDIVISION PLAN**

**BLOCK A, PLAN 4114TR**

SCALE: 1:500

DATE: 12-04-21

CHECKED BY: JY

APPROVED BY: [Signature]

**BOLSON** ARCHITECTURE INC.

9701-109 St  
EDMONTON, AB  
T5A 0G6  
www.bolson.ca  
403-468-8571  
403-468-1133 (fax)

JOB NUMBER	DATE NUMBER	REV.
21-0-013	00-210013-02	B

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**FACTION**

1919 108 AVENUE SW  
 CALGARY AB  
 T2C 0L3  
 403-241-7943

Professional and other fees are to be paid by the client. The architect shall not be responsible for the construction of the building.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NO.	DESCRIPTION	DATE

\_\_\_\_\_

\_\_\_\_\_

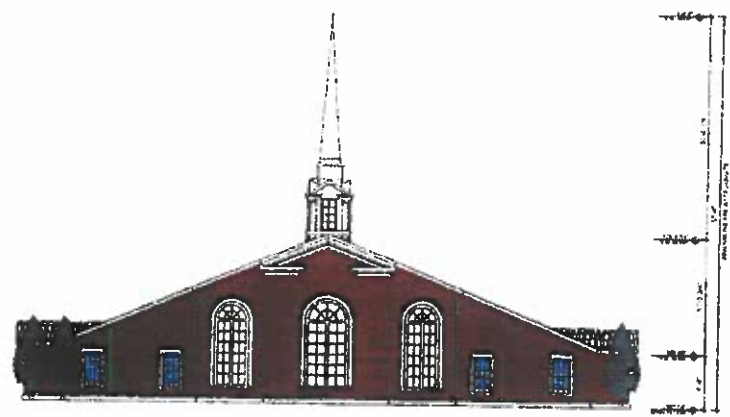
**THE CHURCH OF  
 JESUS CHRIST  
 OF LATTER-DAY SAINTS**

**ONOWAY  
 AB FS  
 EDMONTON ALBERTA NORTH  
 STAKE**

\_\_\_\_\_

**PROPOSED  
 SCHEMATIC  
 EXTERIOR  
 ELEVATIONS**

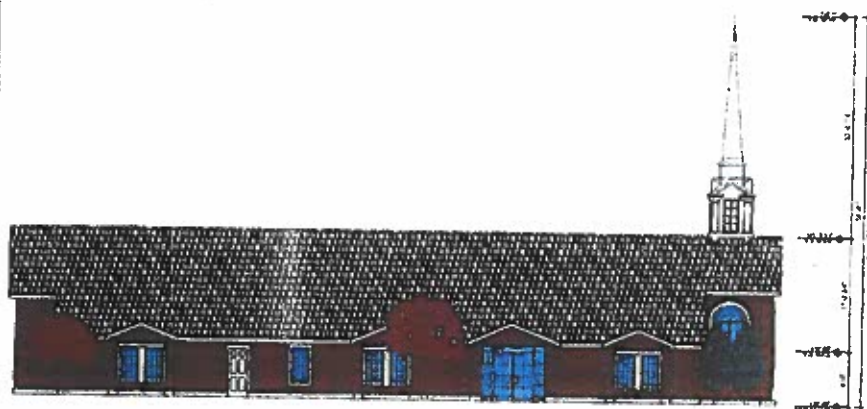
Project Name	Onoway AB FS
Client	The Church of Jesus Christ of Latter-day Saints
Architect	Faction
Scale	1/4" = 1'-0"
Date	2017
Sheet No.	SD3.1
Project No.	



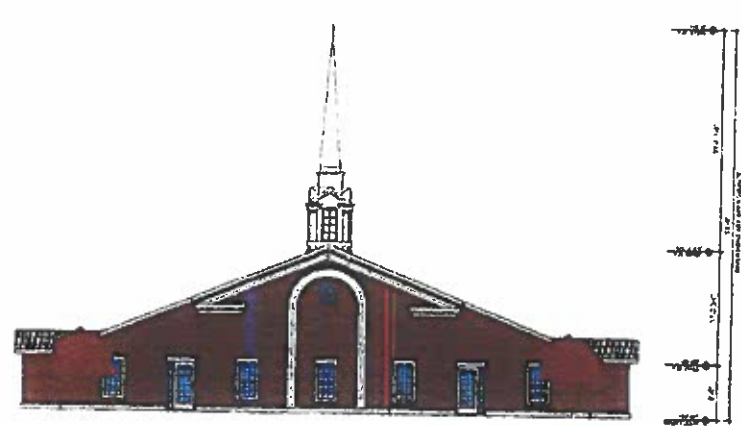
**1 | FRONT ELEVATION**



**2 | SIDE ELEVATION**



**3 | SIDE ELEVATION**



**4 | REAR ELEVATION**

**Exhibit B**

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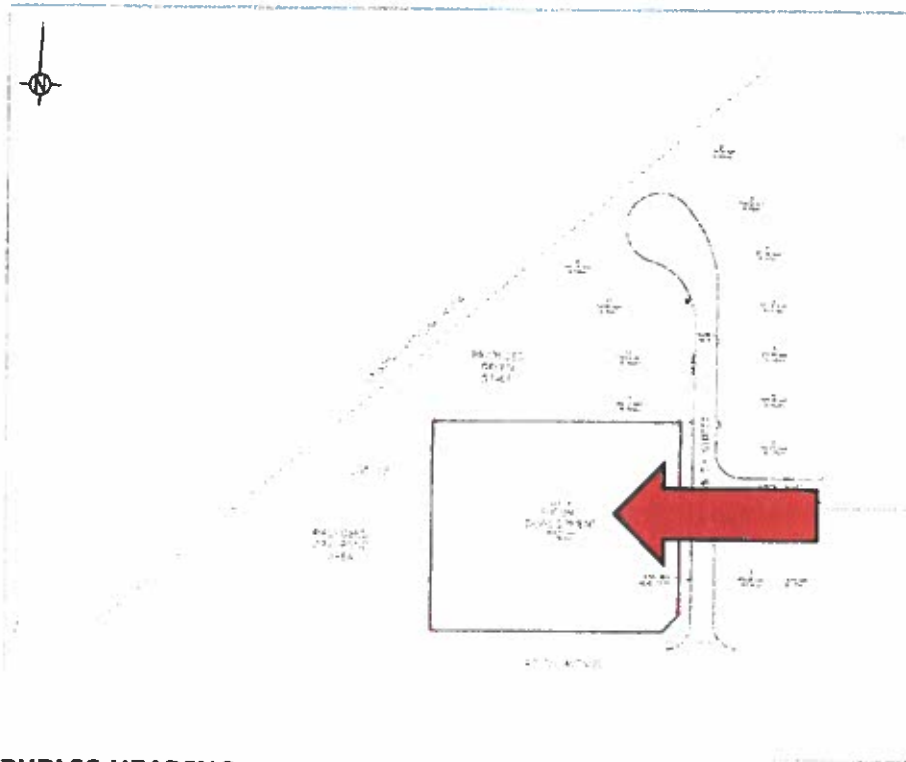
# TOWN OF ONOWAY

Box 540, 4812 – 51 Street, Onoway, Alberta, T0E 1V0  
Phone (780) 967-5338 Fax (780) 967-3226 Email: [info@onoway.com](mailto:info@onoway.com)

## NOTICE OF PUBLIC HEARING BYLAW NO. 790-21

Pursuant to Section 606 of the Municipal Government Act, the Council of the Town of Onoway gives notice that it has given First Reading to Bylaw No. 790-21 a bylaw to amend Land Use Bylaw No. 712-13.

The purpose of this Bylaw is to redistrict a portion of the lands legally known as Plan 4114 TR; Block A from Residential – Single Family Narrow Lot District (R1N) to Urban Services District (US) as shown on the map below.



### PUBLIC HEARING

The Public Hearing for Bylaw No. 790-21 will be held on Tuesday, October 5, 2021 at 7:00 p.m. at the Onoway Heritage Centre, located at 4708 Lac Ste Anne Trail North, Onoway, Alberta.

### REPRESENTATION

As a property owner, you can participate in this public hearing process and ensure your voice is heard, whether for or against the initial intent of this proposed bylaw. Anyone affected by this bylaw may make a written submission before 12:00 p.m. on Tuesday, September 28, 2021.

1. **Written submissions prior to the hearing:** If you wish to provide a written submission that will be considered at the public hearing prior to oral presentations you must submit same by 12:00 p.m. on Tuesday, September 28, 2021. Your submission should contain the following:

- a) your name and address;
- b) the location of your land; and
- c) your comments

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# TOWN OF ONOWAY

Box 540, 4812 – 51 Street, Onoway, Alberta, T0E 1V0  
Phone (780) 967-5338 Fax (780) 967-3226 Email: [info@onoway.com](mailto:info@onoway.com)

2. **Written and verbal submissions at the hearing:** You have the opportunity to attend the public hearing in person and make a verbal and/or written submission at the time of the hearing. There will be a presentation sign-in sheet at the meeting and those wishing to be heard will need to sign this sheet.

**Written Submissions** can be provided to:

TOWN OF ONOWAY

Mail: Box 540, Onoway, AB T0E 1V0

Fax: (780) 967-3226

Email: [info@onoway.ca](mailto:info@onoway.ca)

Drop-off: 4812 – 51 Street, Onoway, AB

**Questions or Further Information** can be obtained from:

Tony Sonnleitner, Development Officer, at (780) 718-5479

**A copy of the proposed Bylaw 790-21 is included with this notice.**

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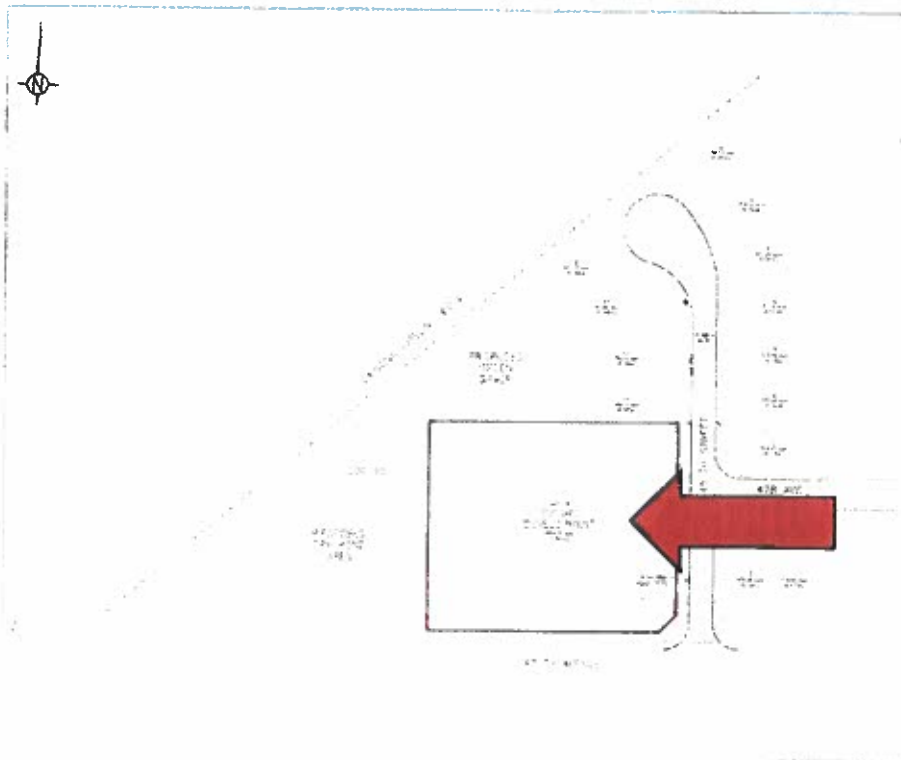
**TOWN OF ONOWAY  
PROVINCE OF ALBERTA  
LAND USE BYLAW AMENDMENT  
BYLAW # 790-21**

**WHEREAS**, under the provisions of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta 2000, a municipality may amend an adopted Land Use Bylaw.

**AND WHEREAS** the Council of the Town of Onoway has determined it necessary to amend the Town of Onoway Land Use Bylaw No. 712-13 as a means to promote effective and efficient land use within the municipality.

**NOW THEREFORE** the Council of the Town of Onoway duly assembled hereby enacts as follows:


1. That the Town of Onoway Land Use Bylaw No. 712-13 containing the Land Use District Map, be amended as follow:
  - 1.1 To redistrict a portion of lands legally known as Plan 4114 TR; Block A from Residential – Single Family Narrow Lot District (R1N) to Urban Services District (US) as shown on the map below.



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2. This amending bylaw shall be consolidated into the Town of Onoway Land Use Bylaw No. 712-13.
3. That this Bylaw comes into full force and effect upon third and final reading and is duly signed.

First Reading carried this 7<sup>th</sup> day of September , A.D. 2021.

  
\_\_\_\_\_  
Mayor  
(SEAL)

  
\_\_\_\_\_  
Municipal Administrator

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, A.D. 2021.

\_\_\_\_\_  
Mayor  
(SEAL)

\_\_\_\_\_  
Municipal Administrator

Read a third and final time this \_\_\_\_ day of \_\_\_\_\_, A.D. 2021.

Signed \_\_\_\_\_, 2021

\_\_\_\_\_  
Mayor  
(SEAL)

\_\_\_\_\_  
Municipal Administrator

