

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, SEPTEMBER 2ND, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor Pat St. Hilaire Councillor Lisa Johnson</p> <p>Administration: Wendy Wildman, Chief Administrative Officer/ Recording Secretary Jason Madge, Assistant Chief Administrative Officer/Public Works Manager</p>
	ABSENT	<p>Councillor Jeff Mickle Recording Secretary Debbie Giroux</p> <p>2 members of the public were in attendance in person.</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #336/21	<p>MOVED by Councillor Lisa Johnson that Council adopt the agenda of the regular Council meeting of Thursday, September 2nd, 2021 with the following additions:</p> <p>7. c) Additional information provided by ATCO Gas regarding the Towns' past, and other municipalities current, franchise fee 10. Closed Session</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #337/21	<p>MOVED by Councillor Pat St. Hilaire that the minutes of the Thursday, August 19th, 2021 regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a

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6.	POLICIES & BYLAWS Motion #338/21	MOVED by Deputy Mayor Lynne Tonita that administration prepare a new Code of Conduct Bylaw, based on the template bylaw discussed during the recent Municipal Leaders Caucus, to be brought to the next Council meeting for consideration. CARRIED
7.	ACTION ITEMS Motion #339/21	MOVED by Mayor Judy Tracy that Town representatives avail themselves for a meeting with the Onoway Facility Enhancement Association on either Tuesday September 7 th or 14 th , 2021 at 7:00 p.m. at the community hall. CARRIED
	Motion #340/21	MOVED by Mayor Judy Tracy that further consideration of the 2022 ATCO Gas franchise fee be deferred to the October 7 th , 2021 Council meeting (in anticipation of having notice from Fortis on their 2022 franchise fee, and Administration to prepare a draft 2022 Operating Budget for this meeting) CARRIED
	Motion #341/21	MOVED by Deputy Mayor Lynne Tonita that the Town of Onoway donate a prize to the Canadian Cowboy Challenge scheduled for Saturday September 11 th , 2021 just outside of Onoway. CARRIED
	Motion #342/21	MOVED by Councillor Pat St. Hilaire that the two individuals who forwarded expressions of interest in siting on the Town's 100 th Anniversary Celebration Committee be invited to a future Council meeting to discuss same. CARRIED
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #343/21	MOVED by Councillor Lisa Johnson that the verbal Council and Committee Reports, along with the verbal and written Staff Reports, be accepted for information. CARRIED

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9.	INFORMATION ITEMS Motion #344/21	<p>MOVED by Councillor Pat St. Hilaire that the following items be accepted for information:</p> <ul style="list-style-type: none"> a) Highway 43 East Waste Commission and provincial household hazardous waste program – further to Councillor St. Hilaire’s previous verbal report on this, attached is the June 23rd letter from the Minister of Environment and Parks Jason Nixon on the Commission along with the Commission’s subsequent August 4th letter to the Recycling Council of Alberta b) Highway 43 East Waste Commission – August 30th, 2021 letter on landfill site holiday hours for the 2021 Christmas Season <p style="text-align: right;">CARRIED</p>
10.	CLOSED SESSION Motion #345/21	<p>MOVED by Councillor Lisa Johnson that pursuant to Section 197(2) of the Municipal Government Act Council move into a closed session at 10:11 a.m. to discuss the following items:</p> <p>“Legal – Development third party business interests and other interests – FOIPP – Section 16 and 27)</p> <p style="text-align: right;">CARRIED</p> <p>The two members of the public left the meeting at 10:56 a.m.</p> <p>Council recessed from 10:56 a.m. to 11:00 a.m.</p> <p>Those present for the closed session: Mayor Judy Tracy Deputy Mayor Lynne Tonita (arrived at 10:23 a.m.) Councillor Lisa Johnson Councillor Pat St. Hilaire Chief Administrative Officer Wendy Wildman Assist CAO/Public Works Manager Jason Madge Development Officer Tony Sonnleitner (from 11:05 a.m. to 11:10 a.m.)</p> <p style="text-align: center;">Motion #346/21</p> <p>MOVED by Deputy Mayor Lynne Tonita that Council Move out of Closed Session at 12:57 a.m.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:57 p.m. to 1:00 p.m.</p>

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	Motion #347/21	MOVED by Mayor Judy Tracy that a Council meeting be scheduled for Tuesday September 7 th , 2021 commencing at 10:00 a.m. at the Onoway Civic Centre. CARRIED
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 1:05 p.m.
12.	UPCOMING EVENTS	September 7 th , 2021 Regular Council Meeting 10:00 a.m. September 16, 2021 Regular Council Meeting 9:30 a.m. September 20, 2021 Nomination Day Closes 12:00 p.m. October 18, 2021 Election Day

Signed by Mayor Judy Tracy

Signed by Wendy Wildman
Recording Secretary