

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, OCTOBER 28, 2021 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE
IMMEDIATELY FOLLOWING THE ORGANIZATIONAL MEETING**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

- as is, or with additions or deletions

3. ADOPTION OF MINUTES

- Pg 1-3 a) October 5th, 2021 Regular Council Meeting and Public Hearing
Pg 4-10 b) October 7th, 2021 Regular Council Meeting
Pg 11-12 c) October 15, 2021 Special Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS - n/a

5. FINANCIAL REPORTS - n/a

6. POLICIES & BYLAWS – n/a

7. ACTION ITEMS

- a) Covid-19 Discussion – New restrictions came into effect starting September 16 as Alberta has declared a state of public health emergency. Covid-19 cases and hospitalizations continue to rise, largely in unvaccinated Albertans. New measures to protect the health care system, stop the spread, and increase vaccination rates came into effect. Businesses who participate in the Restrictions Exemption Program will require proof of vaccination or negative test for entry.

Pg 13-14 1) October 13, 2021 letter from Honourable Jason Luan, Minister of Community and Social Services and Honourable Jason Copping, Minister of Health, requesting all Community and Social Services service providers consider implementing Covid-19 vaccination policies for employees to keep clients and staff safe;

Pg 15-16 2) October 12, 2021 news bulletin from Alberta Health Services (AHS) regarding Ivermectin: A useful drug, but not a treatment for Covid-19. *(for discussion and direction of Council at meeting time)*

Pg 17-23
b) Metrix Group Audit Engagement letter – For many years, the Town has retained Metrix Group (formerly known as Hawking, Epp, Dumont) to compile our annual finance audit. Each year Council will see their audit engagement letter. Please refer to the October 19, 2021 letter from Philip Dirks, Metrix Group, including their audit engagement letter for the year ending December 31, 2021. *(approve audit engagement letter and authorize execution of same)*

Pg 24-30
c) Alberta Urban Municipalities Association (AUMA) – please refer to the attached information from the AUMA. The AUMA 2021 Convention is being held Wednesday, November 17 through Friday November 19, 2021 in person and virtual at the Edmonton Convention Centre (Jasper Avenue). In person attendance is as per the provincial Restrictions Exemption Program and attendees will be required to show proof of full vaccination within 14 days prior; proof of a negative, privately-paid test result within 72 hours (completed after 1:00 p.m. on Tuesday, November 16) or an original medical exemption letter. Council previously approved attendance, and as registration opened during the summer, Administration registered all of Council and 2 Administration staff and has booked six hotel rooms for Council and Administration to allow in person attendance if desired. The cost to attend virtually is the same as the early-bird pricing, (\$600.00). Towns, Cities and Municipality members who register five (5) in-person attendees will have the option to register one attendee virtually for the reduced price of \$200. *(for approval of attendance of Council and Administration at the AUMA Convention)*

Pg 31
d) Municipal Elected Officials (MEO) – please refer to the information sheet attached from the Alberta Emergency Management Agency providing information on the on-line offering of roles and responsibilities in emergency management for elected officials *(for approval of participation of Council in this on-line offering)*

Pg 32-34
e) Elected Officials Education Program (EOEP) – please refer to the information sheet provided by EOEP for Munis 101 Sessions that are being offered. Munis 101 provides information on Municipal Government Act (MGA) amendments and best practices. Whitecourt is hosting a 2 day in person Session on November 4 and 5 or during the AUMA on November 15 and 16 and again in the early part of 2022 as a virtual offering. *(for approval of participation/attendance of Council)*

Pg 35-36
f) Community Peace Officer Animal Control Fee for Service – please refer to the September 27, 2021 letter from Trista Court, General Manager of Community and Protective Services, Lac Ste. Anne County providing their notification to the Town of Onoway of a desired fee increase from \$62.50 per hour to \$88.50 per hour in 2022; and an increase to \$105.00+ per hour for 2023 (rate to be set following a review of the County’s 2021 actuals and 2022 budgets). *(for agreement to a fee increase in 2022 to \$88.50, and further future discussion between the Town and the County of the 2023 rate during 2022)*

Pg 37-44
g) Lac Ste. Anne County Bylaw #31-2021 – please refer to the October 20, 2021 email from Tanya Vanderwell, Development Officer, advising of a partial road closure NW & NE 33-54-02 W5M, which are lands within the Intermunicipal Development Plan Area with Lac Ste. Anne County. Tony Sonnleitner, Development Officer, provided the attached Report dated October 28, 2021 that indicates no concerns and recommends that the Town respond to the County likewise. *(to accept for information and advise the County that the Town has no concerns or appeal on the grounds of _____)*

h)

i)

j)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor’s Report
- b) Deputy Mayor’s Report
- c) Councillor’s Reports (x 3)
- d) CAO Report.
 - ICS 200 training (November 4 Council meeting)
 - Traffic Bylaw 747-18 (CPO Roxburgh to attend a November meeting)
- e) Public Works Report
 - valve and hydrant replacement
 - sand box material
 - drainage update

9. INFORMATION ITEMS

Pg 45

- a) Yellowhead Regional Library (YRL) – September 24, 2021 announcement of their new brand
- b)
- c)
- d)

10. CLOSED SESSION - n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- November 4th, 2021 – Regular Council Meeting 9:30 a.m.
- November 17th to 19th, 2021 – AUMA Convention Edmonton
- November 18th, 2021 – Regular Council Meeting 9:30 a.m.
- December 24, 2021 to January 2, 2022 inclusive Office Closure

TOWN OF ONOWAY
REGULAR COUNCIL MEETING AND PUBLIC HEARING MINUTES
TUESDAY, OCTOBER 5TH, 2021
ONOWAY HERITAGE CENTRE AND ZOOM
COMMENCING AT 7:00 P.M.

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle (via Zoom) Councillor: Pat St. Hilaire</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager (via Zoom) Tony Sonnleitner, Development Officer Debbie Giroux, Recording Secretary</p> <p>31 members of the public were in attendance 5 members of the public were in attendance via Zoom</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 7:05 p.m.
2.	AGENDA Motion #374/21	<p>MOVED by Councillor Pat St. Hilaire that Council adopt the agendas of the regular Council meeting and Public Hearing of Tuesday, October 5th, 2021 as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	INTRODUCTIONS	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson (via Zoom) Councillor: Jeff Mickle (via Zoom) Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Tony Sonnleitner, Development Officer Debbie Giroux, Recording Secretary</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	A Public Hearing was held with respect to proposed amendments to Bylaw 790-21, Land Use Bylaw, to redistrict a portion of lands legally known as Plan 4114 TR, Block A (the "Lands") from Residential Single Family Narrow Lot District (R1N) to Urban Services (US).
5.	STAFF PRESENTATION	Tony Sonnleitner, Development Officer, presented a written and verbal report on proposed Bylaw 790-21.
6.	PUBLIC TESTIMONY AND SUBMISSIONS	<p>WRITTEN SUBMISSIONS FOR:</p> <p>Onoway and District Historical Guild Cathy Steeves</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING AND PUBLIC HEARING MINUTES
TUESDAY, OCTOBER 5TH, 2021
ONOWAY HERITAGE CENTRE AND ZOOM
COMMENCING AT 7:00 P.M.

		<p>Tammy Duffy Vern and Lorna Porter Susan Dales Terry and Yvonne Slemko (and oral) Garth Hatch (and oral) Amy Vlietman</p> <p>WRITTEN SUBMISSIONS AGAINST:</p> <p>Tyler Hadley Brian and Judy Roberts Corinne Feth Gordon Vaughan (and oral) Brittany Fandrlick Ronald and Audrey Craddock</p>
		<p>ORAL SUBMISSIONS FOR:</p> <p>Garth Hatch Jim Kyle Jane Holman Terry Slemko Judith Shadow</p> <p>ORAL SUBMISSIONS AGAINST:</p> <p>Gordon Vaughan Sheila Doka</p>
7.	QUESTIONS & ANSWERS (Council Members)	<p>No Council members had any further questions.</p> <p>The meeting recessed from 9:10 p.m. to 9:20 p.m.</p>
8.	COUNCIL DISCUSSION	<p>Tony Sonnleitner presented his verbal wrap up submission from from 9:25 until 9:30 p.m. No further discussion took place, and Mayor Judy Tracy adjourned the Public Hearing at 9:30 p.m. Council returned to the regular Council meeting at 9:30 p.m.</p>
9.	POLICIES & BYLAWS Motion #375/21	<p>MOVED by Deputy Mayor Lynne Tonita that Council defer further consideration of Bylaw 790-21 until the next scheduled Council meeting which is Thursday, October 7, 2021.</p> <p style="text-align: right;">CARRIED</p>
10.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a



TOWN OF ONOWAY
REGULAR COUNCIL MEETING AND PUBLIC HEARING MINUTES
TUESDAY, OCTOBER 5TH, 2021
ONOWAY HERITAGE CENTRE AND ZOOM
COMMENCING AT 7:00 P.M.

11.	INFORMATION ITEMS	n/a		
12.	CLOSED SESSION	n/a		
13.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 9:40 p.m.		
14.	UPCOMING EVENTS	October 7, 2021	Regular Council Meeting	9:30 a.m.
		October 18, 2021	Election Day	
		October 21, 2021	Regular Council Meeting	9:30 a.m.
		October 21, 2021	Organizational Meeting	9:30 a.m.
		November 4, 2021	Regular Council Meeting	9:30 a.m.
		November 17-19, 2021	AUMA Convention	Edmonton
		November 18, 2021	Regular Council Meeting	9:30 a.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

UNAPPROVED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 7TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Jeff Mickle Councillor: Pat St. Hilaire</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Tony Sonleitner, Development Officer (Zoom) Debbie Giroux, Recording Secretary</p> <p>3 members of the public were in attendance in person 4 members of the public were in attendance via Zoom</p>
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:35 a.m.
2.	AGENDA Motion #376/21	<p>MOVED by Deputy Mayor Lynne Tonita that Council adopt the agenda and additions agenda of the regular Council meeting of Thursday, October 7th, 2021, as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #377/21	<p>MOVED by Councillor Lisa Johnson that the minutes of the Thursday, September 16th, 2021 regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred until later in the meeting.
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS Motion #378/21	<p>MOVED by Deputy Mayor Lynne Tonita that Bylaw 790-21, a bylaw proposing an amendment to Land Use Bylaw 712-13, to redistrict a portion of lands legally known as Plan 4114 TR, Block A (the "Lands") from Residential Single Family Narrow Lot District (R1N) to Urban Services (US), be given second reading.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 7TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

Motion #379/21	<p>MOVED by Councillor Jeff Mickle that Bylaw 790-21 be given third reading.</p> <p>Councillor Lisa Johnson requested a recorded vote.</p> <p><u>In Favour</u> Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Jeff Mickle Councillor Pat St. Hilaire</p> <p style="text-align: right;"><u>Opposed</u> Councillor Lisa Johnson</p> <p style="text-align: right;">CARRIED</p> <p>Development Officer Tony Sonnleitner addressed Council from 9:45 a.m. to 9:52 a.m. regarding Subdivision application 21SUB02-24.</p>
Motion #380/21	<p>MOVED by Councillor Pat St. Hilaire that Subdivision application 21SUB02-24 (Plan 4114 TR, Block A: 4602-47 Avenue: Town of Onoway (the "Lands")) to subdivide a 3.42 HA (8.46 acre) parcel, into 15 parcels, as follows:</p> <ul style="list-style-type: none"> - Thirteen (13) residential lots; - One (1) Urban Services lot (Lot 14) and - One (1) Municipal Reserve lot (Lot 15) <p>be approved with the following conditions as noted in the Subdivision Development Approving Authority Report:</p> <ol style="list-style-type: none"> 1) pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes must be paid or arrangements, satisfactory to the Town, for payment have been made. 2) the preparation and presentation to the Town of Onoway of a plan of subdivision in accordance with Section 657 of the Municipal Government Act, R.S.A. 2000; that complies with the Land Titles Act of Alberta. 3) Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000; the owner and/or developer shall enter into a development agreement with the Town of Onoway to the Town's satisfaction and at the owner, and or developer's expense. This agreement may include, but not necessarily limited to: a) provision for access and approaches to each parcel; b) provision for required roadways (including curb, gutter and sidewalks); c) stormwater; d) provision for municipal water service; e) provision for municipal sewer service; and f) provision for security to ensure performance of the same. 4) franchise utilities (incl. gas, power, phone) to be installed to the property line of all thirteen (13) parcels and the one (1) Urban Services parcel.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 7TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

		<p>5) utility/pipeline agreements on title to be extended to the successor property(s) containing the said pipeline(s)/utility(s);</p> <p>6) Pursuant to Section 661 of the Municipal Government Act, R.S.A. 2000, the Developer is required to dedicate 6.1 metres of land adjacent to the south municipal road right of way known as 47th Avenue (Road Plan 2697 CL). Dedication to be made through agreement registered against all applicable certificate of titles.</p> <p>7) endorsement fees in the amount of \$750.00 be paid to the Town of Onoway.</p> <p>8) Pursuant to section 666 of the Municipal Government Act, R.S.A. 2000, the owner and/or developer shall provide to the Town of Onoway a parcel of land with an area of a minimum of 0.8761 Hectare, dedicated as Municipal Reserve, and located as shown on the sketch attached to the Subdivision Application No. 21SUB02-24. Note: The subdivision sketch provided indicates a dedication of 1.4002 Hectares.</p> <p>Councillor Lisa Johnson requested a recorded vote.</p> <p><u>In Favour</u> Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Jeff Mickle Councillor Pat St. Hilaire</p> <p><u>Opposed</u> Councillor Lisa Johnson</p> <p style="text-align: right;">CARRIED</p>
<p>7.</p>	<p>ACTION ITEMS Motion #381/21</p> <p>Motion #382/21</p> <p>Motion #383/21</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Council accept the discussion regarding Covid-19, including possible mandatory staff vaccinations, for information, and Administration to bring this item back to the next Council meeting for further discussion.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Lisa Johnson that Council approve the closure of the Town Office and Public Works for Christmas beginning Friday, December 24, 2021 and opening on Monday, January 3, 2022 as presented by Administration, with staff being granted 3 additional days off (December 28, 29, and 30) to be covered from existing banked hours or vacation days.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Pat St. Hilaire that Council accept the report on the Alberta Municipal Affairs 2020 Municipal Indicator Results, noting that the Town of Onoway did not trigger the required number of indicators to appear on the report, for information.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 7TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #384/21	<p>MOVED by Councillor Lisa Johnson that the adjacent landowner notification from Lac Ste. Anne County (LSAC) advising of a subdivision application for SW04-55-02 W5M be accepted for Information and the County be advised that the Town has no concerns.</p> <p style="text-align: right;">CARRIED</p> <p>At 10:15 a.m. Council moved to Appointments/Public Hearings. At 10:15 a.m. one in person attendee left the meeting.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	<p>Mr. Richard Moses attended the Council meeting in person at 10:15 a.m. to discuss the proposed Onoway Legion Project to honour Onoway area veterans by installing streetlight banners.</p> <p>Mr. Moses left the meeting at 10:25 a.m.</p> <p>Motion #385/21 MOVED by Councillor Pat St. Hilaire that Council accept in principle the proposal from the Onoway Legion with respect to banners, that the Town work with the Legion on this project going forward, and that costs incurred by the Town be included in the 2022 budget (intent is that the Town will provide and install hangers and details to be determined).</p> <p style="text-align: right;">CARRIED</p>
7.	ACTION ITEMS	<p>Council discussed the FortisAlberta Franchise Fee 2022 and the ATCO Gas 2022 Franchise Fee from 10:25 a.m. until 10:45 a.m. and paused their discussion to return to Appointments/Public Hearings.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	<p>At 10:45 a.m. Michelle Jones attended the meeting via Zoom to discuss the Community Futures Yellowhead East (CFYE) Traveling Incubator One Year Pilot Project and are requesting use of Town Office space to meet with clients who are local entrepreneurs to discuss economic development.</p> <p>Motion #386/21 MOVED by Deputy Mayor Lynne Tonita that the Town support the CFYE Traveling Incubator One Year Pilot Project and provide occasional office space (Council Chambers) for CFYE to work out of and meet with clients, following all Covid-19 protocols.</p> <p style="text-align: right;">CARRIED</p> <p>Michelle Jones left the meeting at 11:00 a.m.</p> <p>Council recessed from 11:00 a.m. until 11:05 a.m.</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 7TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

		<p>At 11:05 a.m., Jane Roxborough, Community Peace Officer (CPO), attended the Council meeting in person to discuss Bylaw 747-18 a bylaw to regulate vehicle, animal and pedestrian traffic; and specifically complaints from residents regarding the parking of school busses in Town.</p> <p>Motion #387/21 MOVED by Mayor Judy Tracy that Bylaw 747-18, a bylaw to regulate vehicle, animal and pedestrian traffic; be brought back to the next Council meeting for further discussion with CPO Roxborough of parking enforcement for school busses in Town.</p> <p style="text-align: right;">CARRIED</p> <p>CPO Roxborough left the meeting at 11:30 a.m. Council returned to Action Items.</p>
7.	ACTION ITEMS	
	Motion #388/21	<p>MOVED by Mayor Judy Tracy that the Town of Onoway set their 2022 FortisAlberta franchise fee at 10% for the year 2022, which is an increase of .5%.</p> <p style="text-align: right;">CARRIED</p>
	Motion #389/21	<p>MOVED by Councillor Pat St. Hilaire that the Town of Onoway set their 2022 ATCO Gas franchise fee at 10% for the year 2022, which is an increase of .5%.</p> <p style="text-align: right;">CARRIED</p>
	Motion #390/21	<p>MOVED by Mayor Judy Tracy that Administration utilize \$11,150.00 from the 2021 Recreation Tax for improvements of Bretzlaff Park by installing donated playground equipment, building garden boxes and making improvements to the basketball court and bleachers.</p> <p style="text-align: right;">CARRIED</p> <p>2 members of the public left the meeting at 11:35 a.m. (during the draft Operating Budget 2022 discussion).</p>
	Motion #391/21	<p>MOVED by Deputy Mayor Lynne Tonita that Council accept the review and discussion of the draft Operating Budget 2022 for information and Administration was not directed to make any changes.</p> <p style="text-align: right;">CARRIED</p>
8.	COUNCIL, COMMITTEE & STAFF REPORTS	
	Motion #392/21	<p>MOVED by Councillor Pat St. Hilaire that Mayor Judy Tracy's attendance at the September 17, 2021 zoom meeting with Honourable Ric McIvor, Minister of Municipal Affairs and Dr. Hinshaw be ratified.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 7TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #393/21	MOVED by Mayor Judy Tracy that Council's attendance at the September 29, 2021 Community Futures Yellowhead East (CFYE) Town Hall zoom meeting be ratified. CARRIED																					
	Motion #394/21	MOVED by Councillor Pat St. Hilaire that the verbal Council and Committee Reports, along with the verbal and written Staff Reports, be accepted for information. CARRIED																					
9.	INFORMATION ITEMS Motion #395/21	MOVED by Councillor Jeff Mickle that the following items be accepted for information: <ul style="list-style-type: none"> a) Development Officer Report – September 2021 development report from Tony Sonnleitner b) North Saskatchewan Watershed Alliance (NSWA) – thank you note for Deputy Mayor Lynne Tonita's contributions as the Towns' representative on this Alliance c) Fortis 2022 Distribution Rates – September 30, 2019 letter from Kelsey Nixon with proposed rates for 2022 d) Lac Ste. Anne Foundation – May 26, 2021 Board meeting minutes e) Yellowhead Regional Library (YRL) – October 1, 2021 letter from Karla Palichuk, Director enclosing their 2022 draft budget. (The appointment information will be brought back to the October Council organizational meeting) CARRIED																					
10.	CLOSED SESSION	n/a																					
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the regular council meeting adjourned at 1:10 p.m.																					
12.	UPCOMING EVENTS	<table border="0"> <tr> <td>October 13, 2021</td> <td>Advance Voting-Election</td> <td>3:00 p.m.</td> </tr> <tr> <td>October 18, 2021</td> <td>Election Day</td> <td>10:00 a.m.</td> </tr> <tr> <td>October 21, 2021</td> <td>Organizational Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>October 21, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>November 4, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>November 17-19, 2021</td> <td>AUMA Convention</td> <td>Edmonton</td> </tr> <tr> <td>November 18, 2021</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	October 13, 2021	Advance Voting-Election	3:00 p.m.	October 18, 2021	Election Day	10:00 a.m.	October 21, 2021	Organizational Meeting	9:30 a.m.	October 21, 2021	Regular Council Meeting	9:30 a.m.	November 4, 2021	Regular Council Meeting	9:30 a.m.	November 17-19, 2021	AUMA Convention	Edmonton	November 18, 2021	Regular Council Meeting	9:30 a.m.
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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, OCTOBER 7TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

UNAPPROVED

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING
FRIDAY, OCTOBER 15TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 2:00 P.M.

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Lisa Johnson Councillor: Pat St. Hilaire
	ABSENT	Administration: Wendy Wildman, Chief Administrative Officer Councillor: Jeff Mickle
		5 members of the public were in attendance – 3 in person, 2 via Zoom
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 2:00 p.m.
2.	AGENDA Motion #396/21	MOVED by Deputy Mayor Lynne Tonita that Council adopt the agenda of the special Council meeting of Friday, October 15th, 2021 as presented. CARRIED
3.	APPROVAL OF MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCE	n/a
6.	POLICIES & BYLAWS	n/a
7.	ACTION ITEMS Motion #397/21	MOVED by Councillor Pat St. Hilaire that, as candidates will not be officially declared until noon on Friday, October 22, 2021, the date of the October 21, 2021 Organizational and Council meetings be changed to October 28, 2021 at 9:30 a.m. in Council Chambers of the Onoway Civic Office. CARRIED
8.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a
9.	INFORMATION ITEMS	n/a
10.	CLOSED SESSION	n/a



TOWN OF ONOWAY
SPECIAL COUNCIL MEETING
FRIDAY, OCTOBER 15TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 2:00 P.M.

11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the special council meeting adjourned at 2:06 p.m.		
12.	UPCOMING EVENTS	October 18, 2021	Election Day	
		October 28, 2021	Regular Council Meeting	9:30 a.m.
		October 28, 2021	Organizational Meeting	9:30 a.m.
		November 4, 2021	Regular Council Meeting	9:30 a.m.
		November 17-19, 2021	AUMA Convention	Edmonton
		November 18, 2021	Regular Council Meeting	9:30 a.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

UNAPPROVED



ALBERTA
COMMUNITY AND SOCIAL SERVICES
Office of the Minister

October 13, 2021

Dear CSS Stakeholders:

Alberta's government is asking Community and Social Services service providers to consider implementing COVID-19 vaccination policies for their employees, if you have not already done so, to help keep clients, staff and all Albertans safe as we combat the fourth wave of the virus. Taking the steps necessary to have these measures in place as soon as possible will help all of us look out for our most vulnerable populations and help reduce the pressure on our province's health care system.

I know many service providers have already implemented COVID-19 vaccination policies, or are seeking legal and HR advice about how to adopt such an approach. We know that large providers and those serving seniors or the medically vulnerable have had these policies in place for weeks or longer. I want to thank all of you for investing the time and effort to take this important step to help us stop the spread of COVID-19. Thank you to the providers who have also implemented mandatory COVID-19 vaccination policies for new hires. Your efforts in this area are truly making a difference.

Many employers already ask employees to require proof of vaccination or a negative COVID-19 test. On September 30, the Premier announced a new requirement for the Alberta Public Service to submit proof of vaccination or provide a negative PCR or rapid testing result at their own cost. The Premier also encouraged all public employers, and specifically school authorities, to introduce similar policies. Alberta Health Services has required all employees and contracted healthcare providers – including physicians and other frontline healthcare workers – to be fully immunized for COVID-19 by October 31, 2021.

COVID-19 vaccines have been determined to be the best way to stop the spread of the virus. During this critical time we must do all we can to reinforce that message and to encourage as many Albertans as possible to get vaccinated.

Thank you for taking the time to consider the government's request. Thank you to your organization and your front-line staff for all that you do in service to our most vulnerable citizens. I appreciate your staff members' selflessness to help those in need. Their tireless dedication has been noticed.

Sincerely,

Jason Luan

Jason Luan
Minister of Community and Social Services

A handwritten signature in blue ink, appearing to read "Jason Copping". The signature is stylized with large, overlapping loops.

Jason Copping
Minister of Health

Ivermectin: A useful drug, but not a treatment for COVID-19

The COVID-19 pandemic has been long and tiresome to say the least. We all want – and need – safe, effective therapies to help prevent more suffering and death.

Unfortunately, in the sometimes desperate search for treatments to prevent or treat COVID-19, an epidemic of misinformation has emerged around which medications are, and aren't, effective against COVID-19. There are several effective medications Alberta Health Services (AHS) is using to treat COVID-19 in hospitalized patients, but ivermectin is not one of them.

To suggest that AHS is withholding life-saving treatment by not supporting the use of ivermectin in the treatment of COVID-19 is wrong.

Claims that either the veterinary or human form of the drug is a life-saving medication against COVID-19 are not supported by current research. If there was good evidence for its use against this virus, AHS would absolutely be using it to help patients and reduce the burden on our healthcare system. As this evidence does not exist, AHS does not recommend the use of ivermectin to prevent or treat COVID-19 - not even as a "just in case" measure.

Although some early studies into the use of ivermectin against COVID-19 suggested possible benefit, none of the recent high-quality trials where results have been reviewed and assessed have supported these findings. There are genuine concerns of fraudulent data being reported from some of the early trials, and the largest trial that supported ivermectin use has already been withdrawn as a result of data fraud.

Alberta Health Services' Scientific Advisory Group has reviewed the existing studies using ivermectin in the prevention and treatment of COVID-19. Based on the weakness of the existing studies – including small sample sizes, inappropriate study designs and inadequate controls – the Scientific Advisory Group agrees with expert groups like Health Canada, the Food and Drug Administration, World Health Organization and professional regulatory groups such as the College of Physicians and Surgeons of Alberta and the Alberta College of Pharmacy. There is no high-quality evidence that ivermectin is effective against COVID-19.

Neither the veterinary nor human drug versions of ivermectin have been deemed safe or effective for use in treating or preventing COVID-19. Even the drug manufacturer has issued a statement that ivermectin should not be used for COVID-19.

Ivermectin is a useful anti-parasitic developed initially for treatment of worms and parasites in animals. It has also been found useful in the treatment of some human diseases related to worms and parasites. But parasites are not the same as viruses, and COVID-19 is caused by a virus.

There is no evidence that ivermectin benefits COVID-19 patients, but there are known harms. Ivermectin use has been associated with rash, nausea, vomiting, low blood pressure, abdominal pain, tremors, seizures and severe hepatitis (liver disease) requiring hospitalization.

Further, the use of veterinary versions of ivermectin is risky because they may contain ingredients not used in medications for humans, and are meant for use in much larger animals like horses and cattle. Ingestion of large amounts of veterinary ivermectin can cause poisoning and even lead to death.

The use of a veterinary drug not approved for use in humans is not acceptable within AHS facilities. Any claims of it being used will be thoroughly reviewed.

Further, because of inappropriate use of ivermectin there is a critical shortage of it in many areas and it is not available to treat those with parasitic diseases, meaning some individuals may suffer needlessly.

It can be easy, especially in today's digital age, to become caught up in disinformation circulating through social media, where scientific-sounding videos and articles of "evidence" and conspiracy theories play off pandemic anxiety. This pandemic of misinformation is eroding public confidence in effective medical treatments and in the healthcare system to the point of endangering lives.

We urge the public not to misuse unproven medications in their efforts to avoid or manage COVID-19. It is dangerous. Visit www.ahs.ca/covid to get the facts, and to view the full report from the Scientific Advisory Group.

Vaccination remains our best means of preventing COVID-19. Our vaccines are safe, fully approved and have been studied in high quality trials of tens of thousands of people. All Albertans who are eligible are encouraged to book their shot by calling 811, visiting a walk-in clinic, contacting a doctor's office or visiting bookvaccine.alberta.ca.

Dr. Mark Joffe - Vice President & Medical Director, Cancer Care Alberta, Clinical Support Services & Provincial Clinical Excellence, Alberta Health Services

Dr. Lynora Saxinger, Medical Lead – Antimicrobial Stewardship Northern Alberta & COVID-19 Scientific Advisory Group co-chair, Alberta Health Services

Dr. Braden Manns – Associate Chief Medical Officer, Alberta Health Services



October 19, 2021

Town of Onoway
Box 540
Onoway AB T0E 1V0

Attention: Ms. Wendy Wildman, Chief Administrative Officer

Dear Ms. Wildman:

Re: Engagement letter

The Objective and Scope of the Audit

Metrix Group LLP is pleased to serve as auditors for Town of Onoway for the fiscal year ending December 31, 2021. The purpose of this letter is to outline the terms of our engagement to audit the financial statements of Town of Onoway which comprise the statement of financial position as at December 31, 2021, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended. Philip Dirks, CPA, CA, will be responsible for the services that Metrix Group LLP performs for Town of Onoway. He will, as considered necessary, call upon individuals at Metrix Group LLP to assist in the performance of our services.

We are pleased to confirm our acceptance and our understanding of the nature, scope and terms of this audit engagement and all services related thereto, by means of this letter (the "Engagement").

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement (whether due to fraud or error) and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The Responsibilities of the Auditor

We will conduct our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- a. Identify and assess the risks of material misstatement of the financial statements (whether due to fraud or error), design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.



- b. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies in internal control relevant to the audit of the financial statements that we have identified during the audit.
- c. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- d. Conclude on the appropriateness of management's use of the going-concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- e. Evaluate the overall presentation, structure and content of the financial statements (including the disclosures) and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, there is an unavoidable risk that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with Canadian generally accepted auditing standards.

Form and Content of Audit Opinion

Unless unanticipated difficulties are encountered, our report will be substantially in the following form:

To the Mayor and Council of Town of Onoway

Opinion

We have audited the financial statements of Town of Onoway (the Town), which comprise the statement of financial position as at December-31-21, and the statements of operations and accumulated surplus, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town as at December-31-21 and the results of its operations and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

If we conclude that a modification to our opinion on the financial statements is necessary, we will discuss the reasons with you in advance.

The Responsibilities of Management

Our audit will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with the Canadian public sector accounting standards;
- b. For the design and implementation of such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- c. To provide us with timely:
 - i. Access to all the information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation and other matters;
 - ii. Information about all known or suspected fraud, any allegations of fraud or suspected fraud and any known or probable instances of non-compliance with legislative or regulatory requirements;

- iii. Additional information that we may request from management for the purpose of the audit; and
- iv. Unrestricted access to persons within Town of Onoway from whom we determine it necessary to obtain audit evidence.

As part of the audit process:

- a. We will make inquiries of management about the representations contained in the financial statements. At the conclusion of the audit, we will request from management [and, where appropriate, those charged with governance] written confirmation concerning those representations. If such representations are not provided in writing, management acknowledges and understands that we would be required to disclaim an audit opinion.
- b. We will communicate any misstatements identified during the audit other than those that are clearly trivial. We request that management correct all the misstatements communicated.

Communications

In performing our services, we will send messages and documents electronically. As such communications can be intercepted, misdirected, infected by a virus, or otherwise used or communicated by an unintended third party, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim, and you release us from any liability or responsibility whatsoever for interception or unintentional disclosure of communications transmitted by us in connection with the performance of this Engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from such communications, including any that are consequential, incidental, direct, indirect, punitive, exemplary or special damages (such as loss of data, revenues, or anticipated profits).

If you do not consent to our use of electronic communications, please notify us in writing.

Use of Information

It is acknowledged that we will have access to all information about identified individuals ("personal information") in your custody that we require to complete our Engagement. Our services are provided on the basis that:

- a. You represent to us that management has obtained any required consents for our collection, use, disclosure, storage, transfer and process of personal information required under applicable privacy legislation and professional regulation; and
- b. We will hold all personal information in compliance with our Privacy Statement.

Use and Distribution of Our Report

The examination of the financial statements and the issuance of our audit report are solely for the use of Town of Onoway and those to whom our report is specifically addressed by us. We make no representations or warranties of any kind to any third party in respect of these financial statements or our audit report, and we accept no responsibility for their use by any third party or any liability to anyone other than Town of Onoway.

For greater clarity, our audit will not be planned or conducted for any third party or for any specific transaction. Accordingly, items of possible interest to a third party may not be addressed and matters may exist that would be assessed differently by a third party, including, without limitation, in connection with a specific transaction. Our audit report should not be circulated (beyond Town of Onoway) or relied upon by any third party for any purpose, without our prior written consent.

You agree that our name may be used only with our prior written consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us in writing.

Reproduction of Auditor's Report

If reproduction or publication of our audit report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review and approval in writing before the publication or posting process begins.

Should some of the information in the annual report not be available until after the date of the auditor's report, we will request management to provide a written representation that the final version of the document(s) will be provided to us when available (and prior to its issuance) so we can complete our required procedures.

Management is responsible for the accurate reproduction of the financial statements, the auditor's report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized financial statements that we have audited.

We are not required to read the information contained in your website or to consider the consistency of other information on the electronic site with the original document.

Preparation of Schedules

We understand that your employees will prepare certain schedules and locate specified documents for our use before our Engagement is planned to commence.

This assistance will facilitate our work and help to minimize our costs. Any failure to provide these working papers or documents on a timely basis may impede our services and require us to suspend our services or even withdraw from the Engagement.

Ownership

The working papers, files, other materials, reports and work created, developed or performed by us during the course of the Engagement are the property of our firm, constitute our confidential information and will be retained by us in accordance with our firm's policies and procedures.

During the course of our work, we may provide, for your own use, certain software, spreadsheets and other intellectual property to assist with the provision of our services. Such software, spreadsheets and other intellectual property must not be copied, distributed or used for any other purpose. We also do not provide any warranties in relation to these items and will not be liable for any lost or corrupted data or other damage or loss suffered or incurred by you in connection with your use of them.

We retain the copyright and all intellectual property rights in any original materials provided to you.

File Inspections

In accordance with professional regulations (and by our firm policy), our client files may be periodically reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to our professional and firm standards. File reviewers are required to maintain confidentiality of client information.

Accounting Advice

Except as outlined in this letter, this Engagement does not contemplate the provision of specific accounting advice or opinions or the issuance of a written report on the application of accounting standards to specific transactions and to the facts and circumstances of the entity. Such services, if requested, would be provided under a separate engagement letter.

Other Services

In addition to the audit services referred to above, we will, as allowed by the *Code of Professional Conduct /Code of Ethics*, prepare the Non-Profit Organization (NPO) Information Return and corporate tax return. Management will, on a timely basis, provide the information necessary to complete these federal and provincial income tax returns and will review and file them with the appropriate authorities on a timely basis.

Dispute Resolution

You agree that any dispute that may arise regarding the meaning, performance or enforcement of this Engagement will, prior to resorting to litigation, be submitted to mediation.

Estimated Fees

We estimate that our fees for these services will be \$15,500 for the Engagement, plus direct out-of-pocket expenses and applicable GST. This fee estimate is based on:

- a. The anticipated cooperation from all your personnel in preparing the requested information on a timely basis;
- b. The ongoing assistance of personnel throughout the Engagement; and
- c. The assumption that unexpected circumstances will not be encountered.

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If significant additional time is likely to be incurred, we will discuss the reasons with you and agree on a revised fee estimate before we incur the additional costs.

Costs of Responding to Government or Legal Processes

In the event we are required to respond to a subpoena, court order, government agency or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this Engagement, you agree to compensate us at our normal hourly rates for the time we expend in connection with such response and to reimburse us for all of our out-of-pocket costs (including applicable GST) incurred.

Termination

Management acknowledges and understands that failure to fulfill its obligations as set out in this engagement letter will result, upon written notice, in the termination of the Engagement.

Either party may terminate this agreement for any reason upon providing written notice to the other party [*not less than 30 calendar days before the effective date of termination*]. If early termination takes place, Town of Onoway shall be responsible for all time and expenses incurred up to the termination date.

If we are unable to complete the audit or are unable to come to a conclusion on the financial statements, we may withdraw from the audit before issuing an auditor's report, or we may issue a denial of assurance on the financial statements. If this occurs, we will communicate the reasons and provide details.

Not Liable For Any Failures or Delays Beyond Our Control

We will use all reasonable efforts to complete the engagement as described in this letter within the agreed-upon time frames. However, we shall not be liable for failures or delays in performance that arise from causes beyond our control, including the untimely performance by your company of its obligations.

Metrix privacy

The privacy and security of the personal information you provide is important to us. We strive to ensure the strictest compliance with all applicable provincial and federal standards of protection and disclosure of personal information by any and all of our employees, agents, divisions and/or affiliates. You may review our privacy policy at www.metrixgroup.ca. We will not collect, use, or disclose any of your personal information without your knowledge and consent, or as may be required by law or our profession's Rules of Conduct.

By signing this engagement letter you agree that for the purposes of this engagement, Metrix Group LLP may collect, use, and disclose personal information in accordance with our privacy policy. You also agree that Metrix Group LLP may collect and use personal information from you for the purposes of providing other services or informing you of other opportunities from time to time. Personal information that is not relevant to the purposes of this engagement or any other matters will not be disclosed to anyone for any reason without your further prior consent.

Metrix working papers

Metrix Group LLP owns all working papers and files, other materials, reports and work created, developed or performed during the course of the engagement, including intellectual property used in the preparation thereof. We will provide management with a copy of all practitioner-prepared working papers necessary for the company's accounting records. Metrix Group LLP may develop software, including spreadsheets, documents, databases, and other electronic tools, to assist us with our assignment. As these tools were developed specifically for our purposes and without consideration of any purpose for which the company might use them, any such tools provided to the company, are made available on an "as is" basis only and should not be distributed to or shared with any third party.

Conclusion

This engagement letter includes the relevant terms that will govern the Engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

The arrangements outlined in this letter will continue in effect from year to year unless changed by either party.

If you have any questions about the contents of this letter, please raise them with us. If the services outlined are in accordance with your requirements, and if the above terms are acceptable to you, please sign the attached copy of this letter in the space provided and return it to us. We appreciate the opportunity of continuing to be of service to the Town.

Yours truly,

METRIX GROUP LLP
Chartered Professional Accountants

Acknowledged and agreed to on behalf of Town of Onoway by:

Ms. Wendy Wildman, Chief
Administrative Officer

Date signed

debbie@onoway.ca

From: cao@onoway.ca
Sent: October 14, 2021 2:30 PM
To: debbie@onoway.ca
Subject: FW: 2021 AUMA Convention Update

Deb – we can add this to the regular agenda (after election meeting) but then let’s have it printed out for each new Council member along with their hotel information etc.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Crystal Zevola <czevola@auma.ca> **On Behalf Of** Dan Rude
Sent: October 14, 2021 2:21 PM
To: Undisclosed recipients:
Subject: 2021 AUMA Convention Update

Good afternoon,

The 2021 AUMA Convention is right around the corner, taking place November 17 – 19, 2021 at the Edmonton Convention Centre. While we are excited to report that we are continuing to plan for an in-person event, we will adjusting our health and safety protocols to meet provincial restrictions that are in place.

In order to continue with an in-person event, the Edmonton Convention Centre, along other partnering Sponsors’ Networking Event venues, must adhere to the provincial Restrictions Exemption Program. This means that all delegates, speakers, contractors, government partners and trade show vendors will be required to show one of the following each time they enter a facility:

- Proof of full vaccination (both vaccination doses must be administered 14-days prior),
- Proof of negative, privately-paid test result within 72-hours of the time and day you are entering the facility, or
- An original medical exemption letter.

Please note, as per the REP requirements copies of medical exemption letters will not be accepted - it must be the original letter. Results from Alberta Health Services tests are not permissible.

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If your privately-paid testing is completed after 1:00 p.m. on Tuesday, November 16, those test results will permit your attendance for the remaining 72-hours of Convention - so, until the event closes on Friday, November 19. However, if your test is completed prior to Tuesday, November 16, those test results will not be valid for admission into the Edmonton Convention Centre on Friday as the 72-hour will have lapsed. You will require a new, privately-paid test prior to Friday's session.

We will also be following the current mask bylaws in place, which require attendees to be masked at all times unless consuming food or beverage at a table. Please note, eating and drinking are only permitted while at a table, either seated or standing. We thank you, in advance, for your cooperation.

If you have any questions or concerns ahead of our event, please contact events@auma.ca. We look forward to being together next month.

Dan Rude | Chief Executive Officer
ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
Alberta Municipal Place | 300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | 877-421-6644 | www.auma.ca   



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AUMA is doing its part to protect the health of its members, partners, and employees. Fully vaccinated and masked visitors will be welcome at the AUMA office. Please contact us to make alternative arrangements if you are unable to meet these requirements.



[Log in / Sign up](#)

2021 AUMA Convention

[Event Details](#) [Program & Speakers](#)

AN IMPORTANT MESSAGE FROM AUMA:

The 2021 AUMA Convention is right around the corner, taking place November 17 – 19, 2021 at the Edmonton Convention Centre. While we are excited to report that we are continuing to plan for an in-person event, we will adjusting our health and safety protocols to meet provincial restrictions that are in place.

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We will also be following the current mask bylaws in place, which require attendees to be masked at all times unless consuming food or beverage at a table. Please note, eating and drinking are only permitted while at a table, either seated or standing. We thank you, in advance, for your cooperation.

REGISTRATION IS NOW OPEN!

DATES: November 17 - 19, 2021

LOCATION: Edmonton Convention Centre

DETAILS: Join us for the 2021 AUMA Convention & Trade Show, taking place November 17 - 19 at the Edmonton Convention Centre. At this time, we are planning for an in-person event, but we will be closely monitoring the situation around COVID-19 and following all public health orders that are in place at that time.

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REGISTRATION: NOW OPEN!

TRADE SHOW: Registration for Trade Show is now open, [register today!](#) If you have any questions, please email amsctradeshows@auma.ca.

SPONSORSHIP: If you are interested in becoming a 2021 AUMA Convention sponsor, email sponsorship@auma.ca to receive a package. We are always looking for new and exciting partners, and can work with you to customize a package that best suits your needs.

UNSURE WHO IS ATTENDING?

We know many municipalities are eager to register but won't know who is attending due to the upcoming municipal election. Not a problem! Administrators can register 'Guest' attendees and won't be required to have a unique email address for each attendee.

Once the election is complete and you know who will be attending, you can either modify the registration on your own using the modification button on the registration website, or you can simply contact registration@auma.ca and we would be happy to help. We do ask that you make those changes as soon as possible following the election to allow our team enough time to produce accurate name badges and set-up voting credential for eligible attendees.

Call for Nominations – AUMA Board of Directors

AUMA is seeking nominations of qualified candidates to serve on its Board of Directors.

Positions up for election in 2021

The following positions are scheduled for election in 2021:

President

Director, Cities up to 500,000 for a two-year term (two to be elected)

Director, Towns East for a two-year term

Director, Villages South for a two-year term

Director, Summer Villages for a two-year term

Vice-President and Director, Cities up to 500,000

Vice-President, Towns

Vice-President, Villages and Summer Villages

Elections will take place on Friday, November 19, 2021, during the annual AUMA Convention.

The deadline for **ALL** nominations for the 2021 AUMA Board elections is **11:59 p.m., Friday, November 12, 2021**. AUMA requests that elected officials and Chief Administrative Officers ensure that all council members are aware of the 2021 nomination deadline.

Information and Nomination Package

[Download the candidate nomination package](#) and the [Elections Procedure Handbook](#) to get started.

NEW THIS YEAR

A virtual option will be made available for those who would like to attend for their office or home. Virtual attendees will have access to all plenary offerings, including opening ceremonies, keynotes/entertainment, Premier's address, Official Opposition address, Minister dialogue sessions, resolutions and elections. All registered eligible elected officials representing regular members will also have the ability to vote virtually for elections and resolutions.

Please note, virtual attendees will not have live access to education breakout sessions.

All eligible voters will require a device for voting - this can be your phone, tablet or laptop.

PRICING

Type	Early-bird & Virtual Price	In-person Price (After October 25)
AUMA Member	\$600	\$750
RMA Member	\$700	\$850
Non-Member	\$975	\$1125
Municipal Intern	Complimentary	Complimentary
Pre-Convention	\$375	\$375

Please note - the cost to attend virtually is the same as the early-bird pricing, unless the criteria below is met. Special pricing is only available to AUMA regular members (urban municipalities). Pre-Convention sessions are only available to AUMA regular members and RMA members.

***Registration payment by credit card will be the only accepted form of payment. If you have any questions, please email registration@auma.ca.**

REGULAR MEMBER VIRTUAL PRICING

In order to support our members who are unable to attend due to financial constraints or health concerns, we are offering virtual registration at a discounted rate to AUMA urban municipal members who have registered for Convention.

Summer Village and Village members who register at least one (1) in-person attendee for Convention will have the option to register one attendee virtually for the reduced price of \$200. For every additional participant in-person, they will have the option to register a virtual attendee at the reduced rate.

Towns, Cities and Specialized Municipality members who register five (5) in-person attendees will have the option to register one attendee virtually for the reduced price of \$200. For every additional five (5), they will have the option to register a virtual attendee at the reduced rate.

*Once a municipality has registered their in-person attendees, the AUMA Registrar will reach out with a discount code for your virtual attendees.

PRE-CONVENTION SESSIONS (ONLY AVAILABLE IN-PERSON)

We are pleased to offer two pre-convention sessions for Convention attendees. The cost for per session is \$375. These sessions are only available for AUMA Regular Members and RMA Members. Non-members, affiliate members, or associate members are not eligible to attend.

EOEP MUNIS 101

Taking place Monday, November 15 & Tuesday, November 16

PLEASE NOTE: *Munis 101* is being offered regionally across Alberta in November and December. Check the [EOEP website](#) for dates and details.

Munis 101: The Essentials of Municipal Governance delivers the key information and strategies that you need to excel in your role. *Munis 101* is completely updated to reflect recent changes made to the *Municipal Government Act* and includes best practices in everything from public participation to considering how to set tax rates.

Munis 101 will not only prepare you to excel in your role, but it also meets all Alberta Municipal Affairs requirements for mandatory post-election training by providing the fundamental strategies and concepts that new and returning elected officials can apply to learning about their own local municipal functions, plans, and financial information. In fact, the course has been endorsed by Alberta Municipal Affairs, so you can be confident that you have the baseline skills and knowledge you need to succeed.

Munis 101 is a 4-session course and is divided into four sections as follows: Basics of Municipal Governance and Legislation in Alberta, The Elected Official's Role in Municipal Leadership, Explore the Role of Municipal Planning and Development and Effective Collaboration and Navigate the World of Municipal Finance.

LEGAL SEMINAR, HOST BY REYNOLDS MIRTH RICHARDS AND FARMER LLP

Taking place Tuesday, November 16

This full-day course will explore four distinct topics:

A deep dive into the **Pecuniary Interest** provisions – when pecuniary interest arises, how to recognize it and what to do;

Council's Role in Planning and Development – a review of the different roles Councillors can play in not only developing municipal planning instruments, but also participating in decision-making on individual applications;

Codes of Conduct were intended to assist Councils to function ethically and harmoniously – a detailed review of Codes of Conduct dos and don'ts; and

Municipal Corporations – you have big ideas, what is the best vehicle to get you there?

HOTELS

Please use the links, phone numbers or codes that are provided to book your rooms to ensure you are receiving the best rates. To ensure that rooms are accurately booked, a two-night deposit for each room may be required. This ensures that blocks are not cancelled last minutes. Please note, it is the responsibility of the booking party to understand deposit and cancellation agreements with the hotels.

Hotel	Rate	Booking
Chateau Lacombe*	Starting at \$109/night +	Call 780-428-6611 (Mon - Fri)

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	tax	Please quote: AUMA Conference 2021
Courtyard Marriott	HOTEL IS SOLD OUT	HOTEL IS SOLD OUT
DoubleTree by Hilton*	Starting at \$159/night + tax	Reservation booking link - DoubleTree
Fairmont Hotel Macdonald	Starting at \$249/night + tax	Reservation booking link - Hotel Macdonald
Sandman Signature* (formerly The Sutton Place)	Starting at \$179/night + tax	Reservation booking link - Sandman Signature
Westin	Starting at \$210/night + tax	Reservation booking link - Westin

* Indicates hotels that will have complimentary shuttle service to the Edmonton Convention Centre

CONVENTION CODE OF CONDUCT

AUMA is committed to providing a welcoming, inclusive and harassment-free environment for all persons attending the Convention ("Convention Participants"), regardless of gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.

The following guidelines apply to all facets of the Convention including sponsor hosted events, workshops, plenaries, political meetings and social gatherings where Convention Participants are in attendance.

Behaviours that are not acceptable at the Convention include:

- Harassment or intimidation based on gender, race, sexual orientation, disability, physical appearance, ethnicity, age, religion or any other legally protected characteristic.

- Sexual harassment or intimidation, including unwelcome sexual attention, stalking (physical or virtual), or unsolicited physical contact.

- Shouting down or threatening Convention Participants.

Any Convention Participant found violating these rules may have their registration revoked and be asked to leave the Convention, without a refund, at the discretion of the CEO or designate.

AUMA Awards

Nominations for AUMA Awards are currently open. You can find all details and applications forms on the [awards page](#). Deadline for submissions has been extended to August 13, 2021.

Future Convention Dates

September 21 - 23, 2022

Calgary TELUS Convention Centre

Municipal Elected Officials (MEO)

Roles and responsibilities in emergency management

Course description

When disasters happen in Alberta's communities, elected officials play an important role in the emergency management process.

This course is designed to provide the local authority with background on emergency management principles, other key players in emergency management, and the legislation that delegates legal responsibilities to the local authority in emergency situations. A combination of lecture materials, activities, and a self-assessment are included to prepare participants for effective emergency management in their communities.

Participants will be supplied with a student handbook, which includes a glossary of terms and acronyms, fact sheets on relevant provincial and federal legislation, and other helpful tools.

Course learning objectives

- Understand emergency management.
- Consider the historical impact of disasters in Alberta.
- Become familiar with emergency management partners.
- Explore legislated responsibilities in emergency management.
- Consider the link between emergency management and safe and viable communities.
- Explain the link between emergency management and resilience.

Evaluation

- Self-assessment
- Attendance of the full course is required to receive certificate

Method

- Self-directed online course **OR**
- Facilitated PowerPoint with classroom discussion and activities

Target audience

- Municipal Elected Officials (MEO)
- Chief Administrative Officers (CAO)
- Directors of Emergency Management (DEM)
- Deputy Directors of Emergency Management (DDEM)

Course length

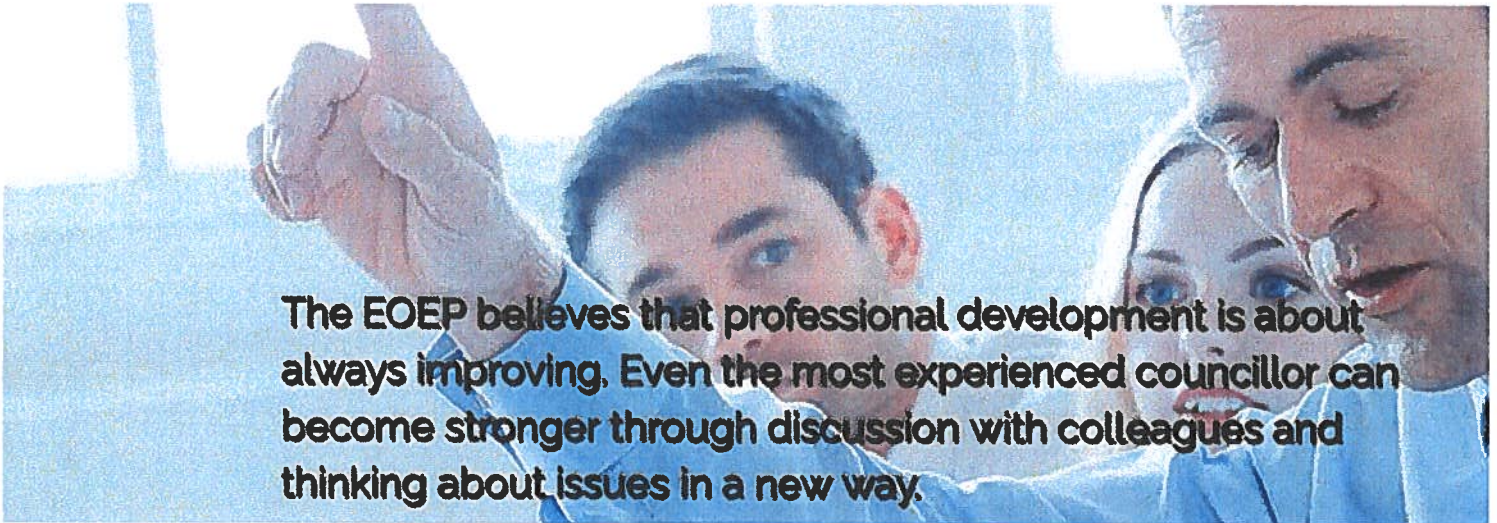
- Self-directed online course: 2-4 hours
- Facilitated PowerPoint: 3-5 hours

Course prerequisites

- Required: None
- Recommended: Basic Emergency Management

If you have any questions about this course, please visit the Government of Alberta website or contact the AEMA Emergency Management Education Specialist at AEMA.Training@gov.ab.ca.

Home



The EOEP believes that professional development is about always improving. Even the most experienced councillor can become stronger through discussion with colleagues and thinking about issues in a new way.

Welcome to the EOEP Website

Serving your community is a big job. A large part of why elected officials are successful comes from the knowledge of their communities, the political landscape, the opportunities, and the challenges. However, for those serving in the smallest villages or rural municipalities to the largest cities, his knowledge about relevant legislation, planning and development processes, service delivery, as well as the skills to serve ethically, collaborate with colleagues and municipal neighbours, and plan strategically is vital to leading your community.

The EOEP is here to provide you with those skills and knowledge. We offer Munis 101: the Essentials of Municipal Governance, an overarching course designed to provide both new and returning councillors with the skills and knowledge they need to excel in their positions moving forward. We offer (6) additional supplementary courses that will allow participants to delve into the details of topics such as public participation, regional partnership use and development approvals, and others. For more information on courses currently available and to register, click [here](#).

Upcoming Courses –
MUNIS 101'S HAVE

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ARRIVED!

Register for Regional Munis
101 Sessions

Munis 101 - Whitecourt - 2 Day
in-person

November 4 & 5

Munis 101 - Grande Prairie - 2
Day in-person

November 6 & 7

Munis 101 - Bonnyville - 2 Day in-
person

November 9 & 10

Munis 101 - Lethbridge - SOLD
OUT!!

December 2 & 3

Munis 101 - Strathmore - 2 Day
in-person

December 6 & 7

Munis 101 - Three Hills - 2 Day in-
person

December 9 & 10

Munis 101 - AUMA
Convention - 2 Day in-Person
- Register [here](#)

***note that registration for AUMA
Convention Munis 101 sessions is done
through convention registration
process. If you are not wanting to
attend AUMA Convention, please email
registrar@eoep.ca for assistance.**

November 15 & 16

Munis 101 - RMA Convention
- 2 Day in-Person - Register
[here](#)

November 22 & 23

Municipal Elected Leaders Certificate (MELC)



The Elected Officials Education Program (EOEP) in partnership with University of Alberta's Augustana Extended Education have launched a Municipal Leaders Certificate (MELC). The certificate recognizes an elected leaders' commitment to ongoing education in pursuit of high-quality service to community.

Munis 101



Learning on the job is never easy. Add to that the pressure that comes with serving your community and the learning curve can seem impossible to overcome. Click [here](#) to learn more about the EOEP's *Munis 101: The Essentials of Municipal Governance*, and how it can help both new and returning councillors excel in their roles.

Association Events



The EOEP is a joint venture of the Rural Municipalities of Alberta (RMA) and the Alberta Urban Municipalities Association (AUMA). To learn more about associations, visit their websites! Click [here](#) to learn more about the RMA and click [here](#) to learn more about the AUMA.

ABOUT

[About EOEP](#)
[Municipal Elected Leaders Certificate](#)
[MGA Requirements](#)
[FAQ](#)
[Privacy Policy](#)
[Legal Notice](#)

Courses

[Course Descriptions](#)
[Additional Materials](#)

Contact Us

Phone: 780-989-7431
Email: registrar@eoep.ca

[About](#)

[Courses](#)

[Contact Us](#)



September 27, 2021

Town of Onoway
Box 540
Onoway, AB T0E 1V0

Re: Contracted Enforcement Services – Hourly Charge-out Rates

The current Enforcement Services Agreement between Lac Ste. Anne County and the Town of Onoway was entered into in 2019 at a rate of \$62.50/hour, with the County providing enforcement services to the Town at sixty (60) hours per month. The enforcement services are inclusive of both bylaw and CPO services.

The County has recently reviewed the costs associated with providing these services to your municipality. In accordance with the agreement, the County is providing notification of a desired fee increase.

5.1 b) The rates shall be negotiated by both parties and such negotiations are to be completed by October 1st of each year, for the rates for the following year.

Our calculations indicate the actual cost per officer is estimated at over \$100.00 per hour, considering both capital and operating budgets. As such, the County is proposing an increase of our current hourly charge out rate for Enforcement Services to be in line with other similar agreements:

2022 = \$88.50;

2023 = \$105.00 +/- per hour (rate to be set following a review of 2021 actuals and 2022 budgets).

For your reference, I have included the formula used to calculate the costing at this time.

We hope to continue providing enforcement services to your municipality and look forward to working with you further.

Regards,



Trista Court

General Manager of Community & Protective Services

c.c. Mike Primeau, LSAC County Manager
Dallas Choma, LSAC Enforcement Services Supervisor

Enforcement Hourly Charge-out Rate

Method 1

Total Cost of Department per Budget 2021	628,000
Auto R/M - Based on Shop WO's under fleet	15,000
Add Annual Capital Cost (20,000x4 vehicles)	80,000
Administration and Overhead (5%)	36,150
Total Cost of Department	759,150
Total officers only hours (90%)	7,488

Rate per hour	\$ 101.38
----------------------	------------------

Calculations:

4 officers = 8320 hours x 90% usage
 Capital Cost 60,000/3 years x 4 vehicles

$2080 \times 90\% = 7,488$ hours

Method 2

Salary	38.39
	2080
	<u>79851.2</u>
One Vehicle	
Fuel \$7000/75000km	0.093333
R/M 3000/75000km	0.04
Capital 20000/75000	0.266667
cost per km	<u>0.4</u>
Km. Allocated to contract	75,000
Total vehicle cost	30000
Total Contract cost	109851.2
Allocate to contract	2080
Rate per hour	\$ 105.63

Town of Onoway

Report to Council

Meeting: October 28, 2021 Regular Council Meeting
Originated By: Tony Sonnleitner, Development Officer, Town of Onoway.

Firstly, congratulations to all of Council on their election

Issue: **LSAC Bylaw #31-2021**
Partial Road closure within N. ½ 33-54-2-W5M within Lac Ste Anne County (the "Lands").

History/

Comment: On September 16, 2021, the Town of Onoway (the "Town") was in receipt of a referral from Lac Ste. Anne County ("LSAC") of a Subdivision Application (File #: 029SUB2021) for the Lands which are within the Inter-Municipal Development Plan Area (See attached location map and proposed subdivision plan). Where it was the Development Officer's recommendation to Council in response to the referral on the Subdivision Application, that the Town respond to LSAC that, "the Town of Onoway has no concerns". This recommendation was based on the proposed subdivision being on the south side of Highway 43, and the subdivision would not affect development within the Town.

On October 20, 2021, the Town was in receipt of a referral from LSAC with respect to Bylaw # 31-2021. This bylaw proposes a partial road closure (see attached sketch). It may be difficult to see from the sketch, but the subject of the partial road closure is the bulb of the "turn-around" within Lot 5, where the road is being extended eastward, terminating into a new "turn-around".

Recommendation: It is the recommendation of the Development Officer that the Town respond to the referral from LSAC, with respect to Bylaw #31-2021, that the Town has no concerns.

Regards,

Tony Sonnleitner, Development Officer, Town of Onoway

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debbie@onoway.ca

From: penny@onoway.ca
Sent: October 21, 2021 10:38 AM
To: debbie@onoway.ca
Subject: FW: Referral 029SUB2021 - Road Closure
Attachments: Referral 20211020.pdf

Penny Frizzell

penny@onoway.ca

Municipal Clerk & Records Management
Town of Onoway
Box 540
Onoway AB
T0E 1V0
780-967-5338

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From: Tanya Vanderwell <tvanderwell@lsac.ca>
Sent: October 20, 2021 10:00 AM
To: 'historical.lup@gov.ab.ca' <historical.lup@gov.ab.ca>; 'LMPlan@gov.ab.ca' <LMPlan@gov.ab.ca>; 'Aep.epeacapitalregion@gov.ab.ca' <Aep.epeacapitalregion@gov.ab.ca>; 'Aep.wacapitalregion@gov.ab.ca' <Aep.wacapitalregion@gov.ab.ca>; 'Bruce.VanOs@gov.ab.ca' <Bruce.VanOs@gov.ab.ca>; 'Craig.plitt@gov.ab.ca' <Craig.plitt@gov.ab.ca>; 'transdevelopmentstonyplain@gov.ab.ca' <transdevelopmentstonyplain@gov.ab.ca>; 'land.admin@atcogas.com' <land.admin@atcogas.com>; 'HP.Circulations@atco.com' <HP.Circulations@atco.com>; 'jeffrey.way@canadapost.ca' <jeffrey.way@canadapost.ca>; 'onoway_area@equs.ca' <onoway_area@equs.ca>; 'landserv@fortisalberta.com' <landserv@fortisalberta.com>; Mike Primeau <mprimeau@lsac.ca>; 'rhett.czaban@ngps.ca' <rhett.czaban@ngps.ca>; 'subdivisions@contractlandstaff.com' <subdivisions@contractlandstaff.com>; 'kpearson@steannegas.com' <kpearson@steannegas.com>; 'circulations@telus.com' <circulations@telus.com>; Town of Onoway <info@onoway.ca>; 'setbackreferrals@aer.ca' <setbackreferrals@aer.ca>; 'Jennifer.Fearnehough@albertahealthservices.ca' <Jennifer.Fearnehough@albertahealthservices.ca>; 'proximity@cn.ca' <proximity@cn.ca>; 'carolyn.taylor@nrcb.ca' <carolyn.taylor@nrcb.ca>; 'fisheriesprotection@dfo-mpo.gc.ca' <fisheriesprotection@dfo-mpo.gc.ca>
Subject: Referral 029SUB2021 - Road Closure

Referral 029SUB2021 – Road Closure

Tanya Vanderwell

Development Officer, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

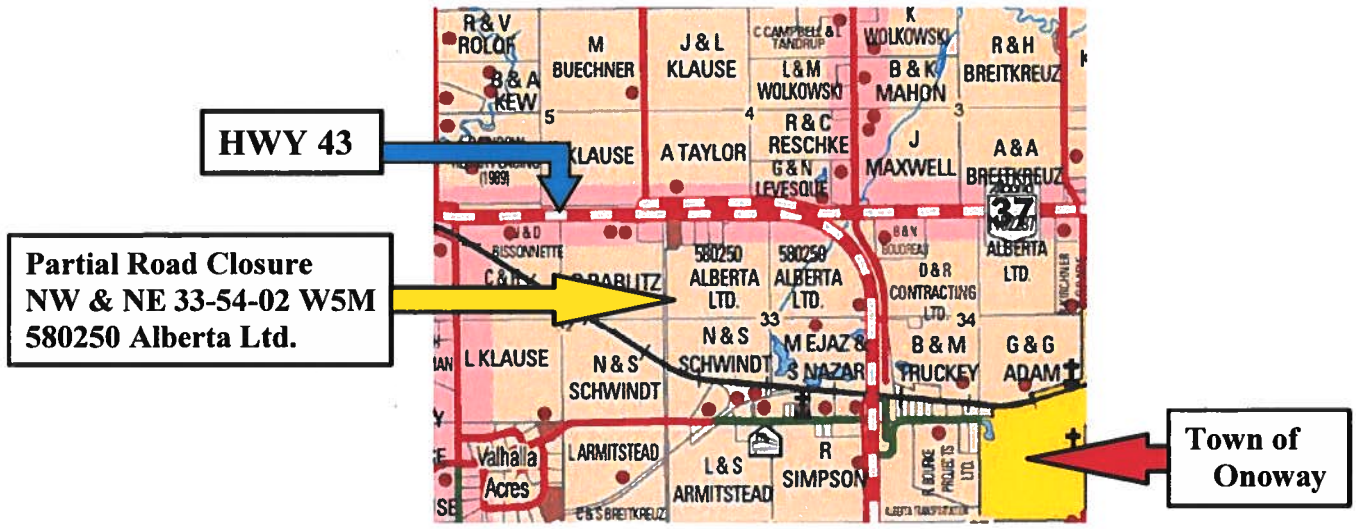
PHONE: 780.785.3411 Ext:3685 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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LOCATION SKETCH
LAC STE. ANNE COUNTY
Road Closure 162 0896



9/13/2021

**LAC STE. ANNE COUNTY
PROVINCE OF ALBERTA
BYLAW #31-2021**

BEING A BYLAW OF LAC STE. ANNE COUNTY, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF DISPOSING OF A PORTION OF ROADWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS the piece of land hereafter described is no longer required for public travel;

AND WHEREAS notice of intention of the Council to pass a bylaw has been mailed by regular mail to persons registered or assessed as the owners of the land abutting upon the portion of either roadway so proposed to be closed, at least two weeks before date fixed for second reading of the bylaw;

AND WHEREAS notice of the intention of the Council has been published through written notice to landowners advertised in the Lac Ste. Anne Bulletin and within ½ mile radius of the land subject to the proposed road closure;

AND WHEREAS notice of the intention of Council to pass a Bylaw has been given in accordance with Section 606 of the MGA and letters sent out xxx, 2021;

AND WHEREAS Council was not petitioned for an opportunity to be heard by a person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE, be it resolved that Council of Lac Ste. Anne County does hereby close the following roadway for the purpose of creation of a title (disposal), subject to any rights of access granted by any other legislation or regulation, in accordance with attached Schedule "A".

This Bylaw shall come into force and have effect from and after the date of third reading thereof.

First Reading carried this ____ day of _____, A.D. 202__.

Reeve
(SEAL)

County Manager

Approved this ____ day of _____, A.D. 202__.

Minister of Transportation

Read a second time this ____ day of _____, A.D. 202__.

Reeve
(SEAL)

County Manager

Read a third and final time this ____ day of _____, A.D. 202__.

Reeve

(SEAL)

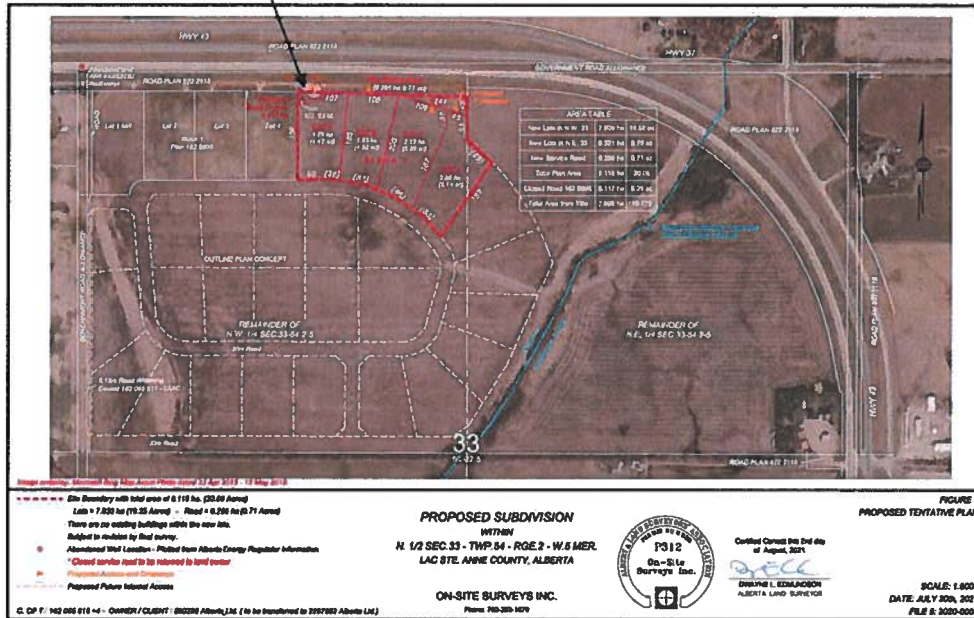
County Manager

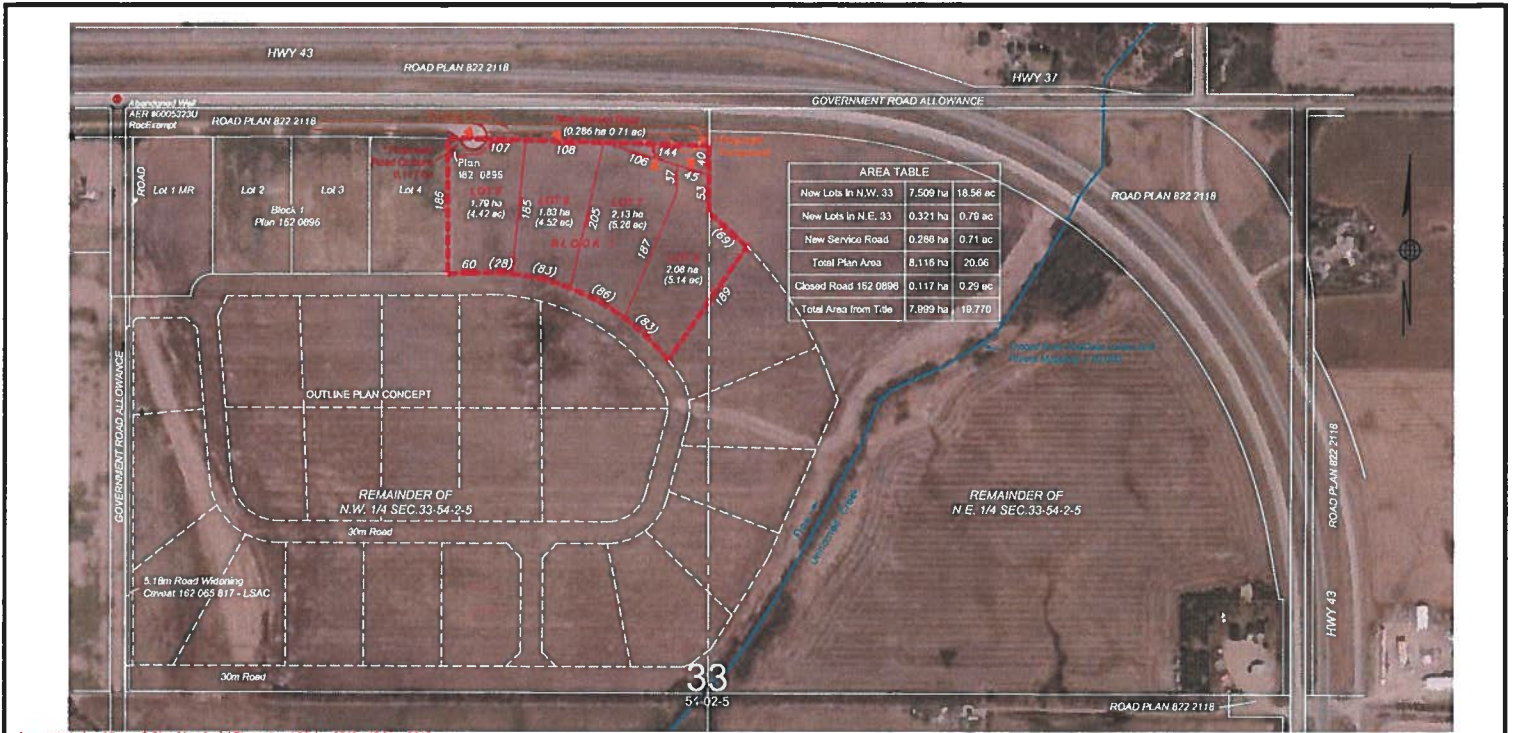
SCHEDULE "A"
BYLAW NO. 31-2021

Land subject to Road Closure:

Road Plan 162 0896 – 0.117 ha (0.29)
 EXCEPTING THEREOUT ALL MINES AND MINERALS

As shown highlighted red and labelled Proposed Road Closure 0.117 ha in the map below





AREA TABLE		
New Lots in N.W. 33	7,509 ha	18.56 ac
New Lots in N.E. 33	0,321 ha	0.79 ac
New Service Road	0,288 ha	0.71 ac
Total Plan Area	8,116 ha	20.06 ac
Closed Road 152 0699	0,117 ha	0.29 ac
Total Area from Title	7,999 ha	19.770 ac

Image underlay: Microsoft Bing Map Aerial Photo dated 23 Apr 2019 - 12 May 2019

- Site Boundary with total area of 8.116 ha. (20.06 Acres)
- Lots = 7.830 ha (19.35 Acres) - Road = 0.286 ha (0.71 Acres)
- There are no existing buildings within the new lots.
- Subject to revision by final survey.
- Abandoned Well Location - Plotted from Alberta Energy Regulator Information.
- * Closed service road to be returned to land owner
- ▶ Proposed Access and Driveways
- Proposed Future Internal Access

C. OF T.: 182 065 816 ++ - OWNER / CLIENT : 580250 Alberta Ltd. (to be transferred to 2297582 Alberta Ltd.)

PROPOSED SUBDIVISION
 WITHIN
 N. 1/2 SEC. 33 - TWP. 54 - RGE. 2 - W.5 MER.
 LAC STE. ANNE COUNTY, ALBERTA

ON-SITE SURVEYS INC.
 Phone: 780-293-1870



Certified Correct this 2nd day
 of August, 2021.
 DWAYNE L. EDMUNDSON
 ALBERTA LAND SURVEYOR

FIGURE 1
PROPOSED TENTATIVE PLAN

SCALE: 1:5000
 DATE: JULY 30th, 2021
 FILE #: 2020-0003

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YRL Launches New Brand

September 24, 2021

New brand reflects rich history, bold future

Today, the Board and staff of Yellowhead Regional Library celebrate the organization's 50th anniversary by launching a new brand.

"Yellowhead Regional Library has come so far in its 50-year existence," said Director Karla Palichuk.

"We have many to thank for the opportunity to build on the rich legacy they created at the forefront of regional libraries in Alberta."

Yellowhead Regional Library (YRL) serves as a hub for public and school libraries in the central west part of the province. It helps its member libraries to deliver a world of information and enjoyment through shared resources. Further, YRL connects its member libraries through technology, helping them to maintain their collections, access online resources and manage material loans. YRL also provides consultation services and onboarding, professional development, and training to its members.

"The logo creates a unique icon for Yellowhead Regional Library which may appear random but is rooted in the geographical locations of the member libraries YRL serves, with the main converging point being YRL's own location. Visually this symbolizes the lengths YRL will go to serve the community, as well as the variety of ways they can provide support."

*-Corey Bexon
Graphic Designer
Focus Communications*

"YRL is well-known in the provincial library community as an innovator and risk taker," says Palichuk.

"We wanted our brand to reflect that and inspire the future for our staff and member libraries."

The logo design reflects the interaction between YRL and its member libraries: the interdependencies, outreach, and feedback that each provides to the other. It's a bold look that is indicative of YRL's bold future. Other activities to celebrate YRL's 50th anniversary include the production of two new videos: celebrating our history, and about our services. In anticipation of seeing its member library staff again, YRL has renovated its meeting space to welcome them for in-person workshops and training. Last, as a gift back to those who mean the most, YRL will be adding \$50,000 of digital content for the enjoyment of YRL member library patrons.

-30-

For more information:

Wendy Sears Ilnicki

Manager, Administrative Services | Deputy Director

780.962.2003x225 | www.yrl.ab.ca

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