

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, DECEMBER 2, 2021 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

2. ADOPTION OF AGENDA – December 2nd, 2021 meeting

Recommendation:

approve December 2nd, 2021 Council agenda as presented

or

*approve December 2nd, 2021 Council agenda as amended (additions,
deletions, changes)*

3. ADOPTION OF MINUTES - November 25th, 2021 meeting

Recommendation:

approve November 25th, 2021 meeting minutes as presented

or

*approve November 25th, 2021 meeting minutes as amended (additions,
deletions or changes)*

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4. APPOINTMENTS/PUBLIC HEARINGS – n/a

5. FINANCIAL REPORTS - these reports were deferred from your November 25th, 2021 meeting to allow Council additional time to review them:

- year to date operating and capital budgets (with % variance)
- balance sheet
- accounts payable listing

Recommendation:

that Council accept the financial reports as presented for information

or

some other direction as given by Council at meeting time

6. POLICIES & BYLAWS

a) Bylaw 792-21, Council and Council Committee Procedural Bylaw – further to direction at the November 25 Council meeting, attached is the latest revision to the bylaw which:

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- i) deletes the portion that written Council and Administration reports will be provided by 9:00 a.m. on the Monday of the week of the Council meeting.
- ii) change the deadline for submissions to be provided for inclusion on the agenda be moved up to noon (12:00 p.m.) on the Monday of the week prior to the meeting (agenda and order of business clause 1)
- iii) change the deadline for agenda packages to be completed and forwarded to Council to 4:30 p.m. the Friday of the week prior to the meeting (agenda and order of business clause 2)

The above noted changes are highlighted in red.

The recording change was previously approved at the November 10 meeting. (Audio/Video Recordings of Meetings).

If Council is in agreement with these changes, then motions to approve this new bylaw would be in order:

Recommendation:

give 1st reading to Bylaw 792-21, being the Council and Council Committee Procedural Bylaw, as presented (or amended);

give 2nd reading to Bylaw 792-21 as presented (or amended);

give unanimous consent to consider third reading to Bylaw 792-21 as presented (or amended);

give third and final reading to Bylaw 792-21 as presented (or amended),

or

defer for further changes as directed by Council

or

some other direction as given by Council at meeting time

7. ACTION ITEMS

- a) Covid-19 Discussion – Standing Agenda Item - New restrictions came into effect starting September 16 as Alberta has declared a state of public health emergency. Measures to protect the health care system, stop the spread, and increase vaccination rates are in effect. Businesses participating in the Restrictions Exemption Program (REP) can operate as usual if they require patrons 12 and over to show proof of vaccination or a recent negative test result. As directed at the last Council meeting, the Town's legal counsel will be present at the December 16, 2021 meeting to present and review a draft mandatory vaccination policy.

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- 1) AHS Together 4 Health Headlines dated November 29, 2021

Recommendation:

accept discussion for information

or

direct administration to gather additional information

or

some other direction as given by Council at meeting time

- b) Community Groups Discussion – further to discussion at your November 10 meeting, this matter was deferred to this meeting to allow further consideration on the merits of meeting with our various community groups and potentially bringing in a facilitator for this meeting. If Council was to proceed with this meeting and a facilitator, FCSS funds could be used to cover the facilitator costs. If Council was to proceed with this meeting with a facilitator, then maybe we do back to back meetings and this same facilitator can participate in the meeting with businesses.

Recommendation:

that the Town of Onoway host a meeting with representatives from all the various community groups, clubs and associations and that a consultant be hired to facilitate this meeting

or

that the discussion on hosting a community group meeting be accepted for information or deferred to a later time

or

some other direction as given by Council at meeting time.

- c) 2021 FCSS Funding Allotments – this matter was deferred from our November 25th, 2021 meeting to allow additional time to consider funding allocations. Attached is the list showing where the Town's 2021 funds have been expended to date, with a balance of \$5,145.06 remaining to be spent. One request for funding is the County Winter Family Fun Kits (info is attached), and then consideration on hiring a facilitator to participate in our business and community meeting would be in order. Council could also consider hosting a volunteer appreciation dinner for both Northwest Fire Rescue and Lac Ste. Anne County fire departments using FCSS funding. Shelley Vaughan will join us at meeting time for this discussion, as she did at our November 25 meeting.

Recommendation:

that the remaining 2021 FCSS funding be expensed as approved by Council

or

some other direction as given by Council at meeting time

Pg 29-30

- d) East End Bus (EEB) Availability for Christmas Light Judging – further to Council’s request at the November 25 meeting, Administration has received the following rate quote from EEB in the amount of \$417.50 and advises that they will check on driver availability if Council wishes to book the EEB.

Recommendation:
 that the Christmas Light Judging be scheduled for _____ (either Dec. 10 or 11) at 7:00 p.m., and that Council organize their own manner of transportation for this event
 or
 that the Town hire the East End Bus to transport Council through Town on _____ (either Dec. 10 or 11) at 7:00 p.m. for judging of the Christmas Lights at a cost of \$417.50
 or
 some other direction as given by Council at meeting time

- e) Community Hall Lease Agreement – the draft agreement as reviewed by Council at your November 25 meeting was forwarded to the Onoway Facility Enhancement Association for their consideration. As per OFEA President Sheila Doka’s November 28th, 2021 email (attached), administration did make further proposed changes to clause 4.2 (shown with gray highlight) to incorporate their request. Further review and discussion of Council at meeting time.

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Recommendation:
 that the proposed revision to clause 4.2 of the lease agreement for the community hall with the Onoway Facility Enhancement Association be approved as presented, and forwarded to the OFEA for their consideration
 or
 that the lease agreement for the community hall with the Onoway Facility Enhancement Association be further amended as follows:
 _____ (list)
 or
 that the lease agreement be deferred for further information

- f) Lac Ste. Anne County Request for Meeting – please refer to the attached November 23, 2021 email from Mike Primeau, County Manager, requesting a meeting in early January between the County and the Town of Onoway to discuss 2022 projects. Administration would suggest other items to be discussed at this time could include: downtown parking issues, amendment to Intermunicipal Development Plan to incorporate the old landfill and lagoon sites in Ruth Cust Park, partnership committee and economic development, Onoway Regional Medical Clinic.

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Recommendation:

that the Town of Onoway accept the invitation from Lac Ste. Anne County to participate in a joint meeting in early January to discuss various matters of mutual interest, including but not limited to: 2022 projects, downtown parking issues, amendment to Intermunicipal Development Plan to incorporate the old landfill and lagoon sites in Ruth Cust Park, partnership committee and economic development, Onoway Regional Medical Clinic and _____ with available dates being _____ (list)

or

some other direction as given by Council at meeting time

- Pg 48-52
g) Alberta Community Partnership Grant – we have received two requests from other municipalities to participate in partnership grant opportunities. Information on the grant program is attached, these applications would go under the Intermunicipal Collaboration component which has an application deadline of January 5th, 2022.

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Lac Ste. Anne County – please refer to the attached September 23rd, 2021 email from Matthew Ferris Manager of Planning & Development, inquiring with various municipalities if they are interested in applying for funding to conduct the studies necessary to mitigate the nuisance grounds within our region. The Summer Villages of West Cove and Silver Sands have both expressed interest, while Alberta Beach has declined the opportunity to participate. Lac Ste. Anne County would act as the managing partner, and at this time no municipal financial contribution is expected.

Recommendation:

that the Town of Onoway participate in an Alberta Community Partnership grant application under the Intermunicipal Collaboration component for development of a mitigation strategy for old landfill sites/nuisance grounds, with Lac Ste. Anne County acting as the managing partner

or

that this matter be deferred for further information

or

some other direction as given by Council at meeting time

Pg 55-56
Summer Village of Sunset Point - please refer to the attached November 16, 2021 email from Matthew Ferris, CAO, inquiring if Onoway would be interested in supporting a regional trail master plan, including Lac Ste. Anne County and the Summer Village of Val Quentin, and potentially Alberta Beach and other Summer Villages on the shores of Lac Ste. Anne. Sunset Point will be the managing partner, and at this time no municipal financial contribution is expected.

Recommendation:

that the Town of Onoway participate in an Alberta Community Partnership grant application under the Intermunicipal Collaboration component for development of a regional trail master plan, with the Summer Village of Sunset Point acting the managing partner.

or

that this matter be deferred for further information

or

some other direction as given by Council at meeting time

h)

i)

j)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) CAO Report
- e) Public Works Report

Recommendation:

that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

- Pg 57-60 a) Towns West Report from Alberta Municipalities – November 24, 2021 email from Janet Jabush, Director, Towns West and Mayor of Mayerthorpe

b)

Recommendation:

that the above noted item(s) be accepted for information

or

some other direction as given by Council at meeting time

10. CLOSED SESSION - n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- December 16, 2021 – Regular Council Meeting 9:30 a.m.
- December 24, 2021 to January 2, 2022 inclusive Office Closure
- January 20, 2022 – Regular Council Meeting 9:30 a.m.
- January 27, 2022 – Strategic Planning Meeting 9:30 a.m.
- February 3, 2022 – Regular Council Meeting 9:30 a.m.
- February 17, 2022 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, NOVEMBER 25TH, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 1:15 P.M.

THE MEETING WAS SCHEDULED FOR 9:30 A.M. BUT DUE TO FREEZING RAIN,
DID NOT COMMENCE UNTIL 1:20 P.M.

| | | |
|----|---|---|
| | PRESENT | <p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p> <p>Absent: Jason Madge, Assistant Chief Administrative Officer/Public Works Manager</p> <p>3 members of the public were in-person attendance and 3 members of the public joined the meeting via Zoom.</p> |
| 1. | CALL TO ORDER | Mayor Lenard Kwasny called the meeting to order at 1:20 p.m. and advised that the meeting will be recorded. |
| 2. | AGENDA Motion #471/21 | <p>MOVED by Councillor Robin Murray that Council adopt the agenda of the regular Council meeting of Thursday, November 25th, 2021, with the following additions:</p> <p>7j) Municipal contracts; meeting Town staff; Policies and Procedures Manual and Bylaws</p> <p style="text-align:right">CARRIED</p> |
| 3. | MINUTES Motion #472/21 | <p>MOVED by Robert Winterford that the minutes of the November 10th, 2021 Regular Council meeting be adopted with a correction to Motion #458/21 as follows: Substitute the word "reconciliation" for "requisition".</p> <p style="text-align:right">CARRIED</p> |
| 4. | APPOINTMENTS/PUBLIC HEARINGS | At 1:25 p.m., Community Peace Officer (CPO) Dallas Choma attended the meeting to discuss Traffic Bylaw 747-18 being a bylaw to regulate vehicle, animal and pedestrian traffic within the Town of Onoway. Complaints have been received with respect to school buses and large trucks parking in residential areas and also along Lac Ste. Anne Trail South. |



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| | Motion #473/21 | <p>MOVED by Councillor Bridgitte Coninx that CPO Choma bring forth recommendations for revisions to Traffic Bylaw 747-18 for Council to consider at a future Council meeting.</p> <p style="text-align: right;">CARRIED</p> <p>Mayor Lenard Kwasny asked Council, and Council agreed, to revise the agenda to discuss item 7h) Animal Control Bylaw 782-21 regarding cats while CPO Choma was present.</p> <p>Council moved to Action items at 1:45 p.m.</p> |
| 7. | ACTION ITEMS Motion #474/21 | <p>MOVED by Councillor Bridgitte Coninx that the CPOs use their discretion to educate Town residents and business owners with respect to the Animal Control bylaw and specifically cats, in hopes of achieving a cooperative strategy and resolution going forward, and that information be shared with the community on this matter through the various media platforms (Onowaves, website, FaceBook).</p> <p style="text-align: right;">CARRIED</p> <p>CPO Choma left the meeting at 2:10 p.m. Council returned to Appointments/Public Hearings on the agenda.</p> |
| 4. | APPOINTMENTS/PUBLIC HEARINGS Motion #475/21 | <p>Denise Ertman, owner of The Water Lilly Boutique, attended the meeting at 2:10 p.m. to introduce herself to Council and to discuss parking concerns on Lac Ste. Anne Trail South.</p> <p>MOVED by Councillor Bridgitte Coninx that Council accept the discussion with Ms. Ertman for information; that Administration proceed to arrange a meeting with the Onoway business community to discuss matters of interest, including parking in the downtown area; and Onowaves to be broadened to feature local businesses every month.</p> <p style="text-align: right;">CARRIED</p> <p>Ms. Ertman left the meeting at 2:30 p.m.</p> |
| 5. | FINANCIAL REPORTS Motion #476/21 | <p>MOVED by Mayor Lenard Kwasny that the following financial reports:</p> <ul style="list-style-type: none"> -year to date operating and capital budgets (with % variance) -balance sheet -accounts payable list <p>be deferred to the December 2 Council meeting allowing Council additional time to review same.</p> <p style="text-align: right;">CARRIED</p> |

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TOWN OF ONOWAY
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| 6. | POLICIES & BYLAWS Motion #477/21 | <p>MOVED by Councillor Bridgitte Coninx that the previously resolved proposed amendment to Bylaw 792-21, Council and Council Committee Procedural Bylaw, not be incorporated into this bylaw at this time: so the latest revision includes:</p> <ol style="list-style-type: none"> 1) remove the requirement for written Council and Administration reports to be included by 9:00 a.m. on the Monday of the week of the Council meeting; 2) change the deadline for submissions to be provided for inclusion on the agenda be moved up to noon (12:00 p.m.) on the Monday of the week prior to the meeting (agenda and order of business clause 1) 3) change the deadline for agenda packages to be completed and forwarded to Council to 4:30 p.m. the Friday of the week prior to the meeting (agenda and order of business clause 2) and 4) that the bylaw be revisited by Council at a future Council meeting. <p style="text-align: right;">CARRIED</p> |
| 7. | ACTION ITEMS Motion #478/21 Motion #479/21 | <p>Council recessed from 3:00 p.m. until 3:05 p.m.</p> <p>MOVED by Councillor Robin Murray that the Town of Onoway proceed with the preparation of a COVID-19 vaccination policy, with policy considerations being: applies to staff and council only to provide proof of vaccination or a negative test and not include exemption letters; all Council and staff to follow mandates of Alberta Health Services (AHS); Council to revisit this policy when AHS restrictions are lifted; and that legal counsel Michelle Gallagher be engaged to draft this policy.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lisa Johnson that the proposed revisions to the Community Hall lease agreement be accepted as presented, and that this new draft agreement be forwarded to the Onoway Facility Enhancement Association for their consideration.</p> <p style="text-align: right;">CARRIED</p> |

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| | Motion #480/21 | <p>MOVED by Councillor Robin Murray that the Town of Onoway provide a donation of an item valued at \$200.00 to EQUUS for their online silent auction supporting their adopt-a-family program for communities, with some funds raised going back to the Lac Ste. Anne East Food Bank and the Onoway Santa's helpers.</p> <p style="text-align: right;">CARRIED</p> |
| | Motion #481/21 | <p>MOVED by Mayor Lenard Kwasny that the Town of Onoway advertise for community members interested in sitting on the Town's Centennial Celebration Committee, advertising to take place one time in both The Bulletin and the Community Voice before Christmas and one time after Christmas, along with the Town's media platforms (Onowaves, website and FaceBook), with a deadline to submit expressions of interest being January 13, 2022.</p> <p style="text-align: right;">CARRIED</p> |
| | Motion #482/21 | <p>MOVED by Mayor Lenard Kwasny that the agreement with Capital Region Assessment Services Commission (CRASC) for the provision of Assessment Review Board Services for the period 2022 to 2024 be approved and execution authorized.</p> <p style="text-align: right;">CARRIED</p> |
| | Motion #483/21 | <p>MOVED by Mayor Lenard Kwasny that Council and Administration be authorized to attend a virtual session with the Government of Alberta regarding the Alberta Provincial Police Service Transition Study that are being held on the dates of March 14, 15, 16, 17 and 18, 2022.</p> <p style="text-align: right;">CARRIED</p> |
| | Motion #484/21 | <p>MOVED by Mayor Lenard Kwasny that the discussion on remaining 2021 Family and Community Support Services (FCSS) funding for the Town of Onoway be accepted for information and that administration bring this item back to the next Council meeting for decision-making.</p> <p style="text-align: right;">CARRIED</p> |
| | Motion #485/21 | <p>MOVED by Councillor Robin Murray that the Town of Onoway utilize its social media and website platforms to assist with advertising for the Yellowhead East Local/Regional Youth Digital Service Squad Team.</p> <p style="text-align: right;">CARRIED</p> |

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| | Motion #486/21 | MOVED by Councillor Robin Murray that Council accept Mayor Len Kwasny's additions to the agenda (item 7j) being: Municipal contracts; meeting Town staff; Policies and Procedures Manual and Bylaws, for information. CARRIED |
| 8. | COUNCIL, COMMITTEE & STAFF REPORTS Motion #487/21 | MOVED by Councillor Robin Murray that the verbal and written Council and Committee Reports, along with the verbal and written Staff Reports, be accepted for information. CARRIED |
| 9. | INFORMATION ITEMS Motion #488/21 | MOVED by Mayor Lenard Kwasny that the following items be accepted for information: <ul style="list-style-type: none"> a) Tamarack Health Advisory Council Chair Donna Kristiansen – November 16, 2021 email recruiting volunteer members b) Statistics Canada – November 18, 2021 email advising of the dissemination plan for the 2021 Census c) November 4, 2021 congratulations letter from Richard W. Smith, Archbishop of Edmonton to Mayor Kwasny regarding his election d) November 9, 2021 congratulatory letter to Mayor Kwasny from Premier Kenny e) November 10, 2021 congratulatory letter to Mayor Kwasny from Minister McIver f) November 19, 2021 email from Tech Masters Inc. advising of price increases for their services g) November 19, 2021 email from Alberta Counsel "At A Glance" CARRIED |
| 10. | CLOSED SESSION | n/a |

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|------------|------------------------|---|-----------------------------|-----------|
| 11. | ADJOURNMENT | As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 4:55 p.m. | | |
| 12. | UPCOMING EVENTS | December 2, 2021 | Regular Council Meeting | 9:30 a.m. |
| | | December 16, 2021 | Regular Council Meeting | 9:30 a.m. |
| | | January 20, 2022 | Regular Council Meeting | 9:30 a.m. |
| | | January 27, 2022 | Strategic Planning Workshop | 9:30 a.m. |

Mayor Lenard Kwasny

Debbie Giroux
Recording Secretary

UNAPPROVED

**BYLAW NO. 792-21
TOWN OF ONOWAY**

Being a Bylaw of the Town of Onoway to regulate the proceedings and the conduct of business at Town of Onoway Council and Committee Meetings.

WHEREAS, the Council of the Town of Onoway feels it is expedient to make rules and regulations for calling meetings, governing its proceedings and the conduct of its members;

NOW THEREFORE, the Council of the Town of Onoway in the Province of Alberta, duly assembled enacts as follows:

TITLE: The Bylaw may be cited as the Council Procedure Bylaw.

DEFINITIONS:

1. In this bylaw:
 - a) "Acting Mayor" shall mean the member selected by Council to preside at a meeting of Council in the absence of both the Mayor and the Deputy-Mayor;
 - b) "Agenda" means the agenda for a regular or special meeting of Council prepared pursuant to the "Agenda" Section of this bylaw;
 - c) "Bylaw" means a bylaw of the Town of Onoway;
 - d) "CAO" means Chief Administrative Officer or Municipal Manager, or delegate, for the municipality;
 - e) "Committee" means a body of members delegated to consider, investigate, take action on or report on some legislative matters;
 - f) "Council" means the Mayor and Councillors of the Town of Onoway for the time being elected pursuant to the provisions of the Local Authorities Election Act and Municipal Government Act whose term is unexpired, who have not resigned and who continue to be eligible to hold office under the terms of the related provincial legislation;
 - g) "Deputy Mayor" means the member who is elected by Council at the Organizational meeting to hold that position;
 - h) "Delegation" means any person that has permission of council to appear before council or a committee of council to provide pertinent information and views about the subject before council or council committee;

- i) "Disruption" means any act meant to impede the proceedings of a meeting whether the source be council members, delegates or public at large;
- j) "Mayor" means the member of council who is elected pursuant to the provisions of the Local Authorities Election Act and Municipal Government Act whose term is unexpired, who has not resigned and who continues to be eligible to hold office under the terms of the related provincial legislation, who serves as chairman of council meetings;
- k) "Member" means a member of Council, duly elected and continuing to hold office or a person at large appointed by council to a committee of council;
- l) "Municipality" means the Municipality of Onoway, a municipal corporation of the Province of Alberta and includes the area contained within the boundaries of the Municipality;
- m) "point of order" means a demand that the Chair enforce the rules of procedure;
- n) "point of privilege" means a request made to the Chair or Council on any matter related to the rights and privileges of Council or individual councilors and includes the: organization or existence of council, comfort or members or conduct of employees or members of the public in attendance at the meeting;
- o) "postpone" means to delay the consideration of any matter either to definite time when further information is to be obtained or indefinitely;
- p) "Presiding Officer" means the member selected to serve as chairman of that particular committee or council; mayor.
- q) "Quorum" means the majority of the valid members of all the councilors that comprise the Council;
- r) "table" means a motion to delay consideration of any matter in order to deal with more pressing matters, which does not set a specific time to resume consideration of the matter;
- s) "Town" means the Town of Onoway;

APPLICABILITY:

1. This bylaw applies to all members attending meetings of council, or committees established by council.

SEVERABILITY:

1. If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

AGENDA AND ORDER OF BUSINESS:

1. Prior to each meeting, the CAO shall prepare a statement of the order of business to be known as the "Agenda" of all matters to be brought before council. Any member of Council, Town official or any other person wishing to have an item of business placed on the agenda shall make the submission to the CAO no later than **noon (12:00 p.m.) on the Monday of the week prior to the meeting.** The submission shall contain adequate information to the satisfaction of the CAO to enable Council to deal with the matter.
2. The agenda for each regular and special meeting shall be prepared by the CAO and submitted, together with copies of all pertinent correspondence, statements and reports, to each member of Council by **4:30 p.m. on the Friday of the week prior to the meeting.**
3. No item of business shall be considered by the Council if the item has not been placed on the agenda unless members of Council present agree to the item being placed on the agenda. The Mayor, any Councillor or the CAO shall be given an opportunity to state why an item shall receive consideration on the agenda because of its emergent nature before the motion is put to a vote.
4. Where the deadlines in section 1 & 2 are not met, the agenda and support materials shall be deemed to be acceptable when the agenda is adopted at the meeting.
5. The business intended to be dealt with shall be stated in the agenda in the following order where applicable:
 1. Call to Order
 2. Adoption of agenda
 3. Adoption of previous minutes
 4. Appointments/Public Hearings
 5. Financial Reports
 6. Policies & Bylaws
 7. Action Items
 8. Council, Committee & Staff Reports
 9. Information Items
 10. Closed Session
 11. Adjournment
 12. Upcoming Events

6. The order of business at a meeting is the order of the items on the agenda except:
 - a) When the same subject matter appears in more than one place on the agenda and council decides, by motion, to deal with all items related to the matter at the same time;
 - b) Council decides not to deal with an item on the agenda and no motion is made about it;
 - c) When altered by the presiding officer with no objection from members, or otherwise determined by a majority vote of the members present, and the vote, upon a matter of priority of business shall be decided without debate.

GENERAL RULES OF COUNCIL

1. The day and time on which the regular meeting of Council should commence, and the location, shall be set by a resolution of Council at the Organizational Meeting.
2. If Standing Committees of Council are established, they may be established by bylaw, and any such bylaw shall state how the Standing Committees shall function.
3. As soon after the hour of the meeting as there shall be a quorum present, the Mayor shall take the chair and call the meeting to order.
4. In a case where the neither the Mayor nor Deputy Mayor are in attendance within fifteen (15) minutes after the hour appointed for a meeting and a quorum is present, the CAO or Municipal Manager shall call the meeting to order and an Acting Mayor shall be chosen by the Councillors present. The Acting Mayor shall preside during the meeting or until the arrival of the Mayor or Deputy Mayor.
5. If there is no quorum present within half an hour after the time appointed for a regular meeting of Council, the CAO or Municipal Manager shall record the names of the members of Council who are present and the meeting shall be absolutely adjourned until the next regular meeting unless a special meeting has been duly called in the meantime.
6. If a meeting begins with quorum, but a member is unable to continue or in some other manner leaves the meeting and quorum is lost, the incident shall be duly recorded and the meeting shall absolutely adjourn until the next regular meeting unless a special meeting has been duly called in the meantime.
7. The Mayor or Presiding Officer shall preserve order and decorum and shall decide questions of order subject to an appeal to the Council by resolution. Decision of the presiding officer shall be final unless reversed or altered by a majority vote of members present.

8. If order is lost and a disruption occurs, the Mayor or Presiding Officer shall request the offender(s) leave the council chambers at once. If the offender(s) refuse, a recess shall be called and the appropriate law enforcement agency contacted for assistance.
9. When a Mayor or Presiding Officer is called on to decide a point of order or practice, he/she shall do so without argument or comment and shall state the rule of authority applicable to the case.
10. Every member wishing to speak to a question or motion shall address himself/herself to the Mayor or Presiding Officer.
11. The Mayor or Presiding Officer shall have authority to set a time limit and the number of times that a member may speak on the same question or resolution having due regard to the importance of the matter.
12. A motion submitted to Council does not require a seconder.
13. Negative motions may not be accepted by the Presiding Officer nor considered by members.
14. When a motion has been made and is being considered by the Council, no other motion may be made and accepted, except:
 - (1) A motion to refer the main question to some other person or group for consideration;
 - (2) A motion to amend the main question;
 - (3) A motion to table the main question;
 - (4) A motion to postpone the main question to some future time;
 - (5) A motion to adjourn the meeting, provided that a motion to table shall not be debated except as to the time when the matter will again be considered.
15. Where a question under consideration contains distinct propositions, the vote upon such proposition shall be taken separately when any member so requests or when the Mayor or other Presiding Officer so directs.
16. After any question is finally put by the Mayor or other Presiding Officer, no member shall speak to the question, nor shall any other motion be made until after the result of the vote has been declared. The decision of the Mayor or the Presiding Officer as to whether the question has been finally put shall be conclusive.
17. Voting on all matters shall be done by raising of the hand in such a clear manner that they may be easily counted by the Presiding Officer;
18. Members of the public who constitute the gallery in the Council Chambers during a Council meeting may not address Council without permission of the Council,

shall maintain order and quiet, and shall not applaud or otherwise interrupt any speech or action of members of Council.

19. Council shall hear all delegations who have brought their items of business onto the agenda in the order in which they are placed on the agenda or the order may be changed by a majority vote of members present. All rules of Council in this Bylaw shall apply to each and every member of the delegation. Delegations shall have fifteen (15) minutes for presentation.
20. Members shall vote on all motions brought forward in meetings unless a conflict of interest or pecuniary interest has been declared prior to the motion.
21. If any member of the Council shall call for a recorded vote, the names of those who vote for and those who vote against the motion shall be entered in the minutes. A request for a recorded vote must precede the voting on a motion.
22. Council may adjourn from time to time to a fixed future date any regular or special meeting of Council that has been duly convened but not terminated. The object of adjourning is to finish the business that the meeting was called to transact in the first place but which has not been completed.
23. Council and council committees may close all or part of a meeting to the public if a matter to be discussed is one of the exemptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act. When the Mayor or Presiding Officer declares an item "Closed Session", the reason shall be stated and recorded in the minutes, and all attendees except those specifically designated to be in attendance, shall clear the council chambers. A sign indicating "Closed Session" shall be posted on the exterior of the chamber doors and shall remain in place until the item(s) have been dealt with and the session is moved back into the public realm.
24. Any matter of meeting conduct which is not herein provided for shall be determined in accordance with "Roberts Rules of Order";

RECORDING OF MINUTES:

1. The CAO may delegate any duties to a recording secretary but shall accept all responsibilities of the duties.
2. If a member of Council arrives late, leaves before the meeting is adjourned, or is temporarily absent from the meeting, it shall be so recorded in the minutes.

AUDIO/VIDEO RECORDINGS OF MEETINGS:

1. All meetings of Council shall be audio and/or video recorded, except for those portions of a meeting which transpire during closed session. These recordings shall be posted to the website and retained in the municipal record.

BYLAWS:

1. Where a bylaw is presented to Council for enactment, the CAO shall cause the number and the short title of the bylaw to appear on the Agenda in the appropriate place.
2. Every bylaw shall have three readings.
3. After a member has made the motion for the first reading of the bylaw Council may:
 - a) debate the substance of the bylaw; and
 - b) propose and consider amendments to the bylaw.
4. Unless the members present at a meeting unanimously agree that a bylaw may be presented to Council for a third reading at the same meeting at which it has received two readings, the bylaw shall not be given more than two readings at one meeting.
5. Where required by provincial statute, a bylaw shall be advertised or submitted to the electorate for voting as set out in the relevant statutes.

The Town of Onoway Bylaw No. 763-19 is hereby repealed.

This Bylaw comes into full force and effect upon third and final reading.

Read a first time this 2nd day of December, 2021.

Read a second time this 2nd day of December, 2021.

Given unanimous consent to proceed to third reading, this 2nd day of December, 2021.

Read a third time and final time this 2nd day of December, 2021.

Mayor Lenard Kwasny

**Chief Administrative Officer
Wendy Wildman**

(13)

debbie@onoway.ca

From: Alberta Health Services <community.engagement@ahs.ca>
Sent: November 29, 2021 3:18 PM
To: debbie@onoway.ca
Subject: AHS Together4Health Headlines - COVID Community Update

[View this email in your browser](#)



Together Health Headlines

● HEALTH NEWS YOU CAN USE ●

Welcome to **Together4Health Headlines**, a newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by [clicking here](#). And [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

You can unsubscribe from this e-newsletter by clicking the "Unsubscribe" button at the bottom.

Today's Update:

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 - [ICU Capacity Update](#)
 - [New and Active Cases](#)
 - [Variants of Concern](#)
- **COVID-19 Immunizations**
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 - [Gratitude from Albertans](#)

COVID-19 Status

ICU Capacity Update

AHS continues to do all we can to ensure we have enough ICU capacity to meet patient demand. With pressure easing slightly on our ICUs, we are reducing the available surge beds so we can redeploy staff to caring for non-COVID-19 patients who need surgeries and procedures completed.

We will ensure that we maintain ICU capacity above daily demand to a planned maximum of 380 beds as long as staff and physician availability allows, and will readjust our plans as needed if COVID-19 cases rise again.

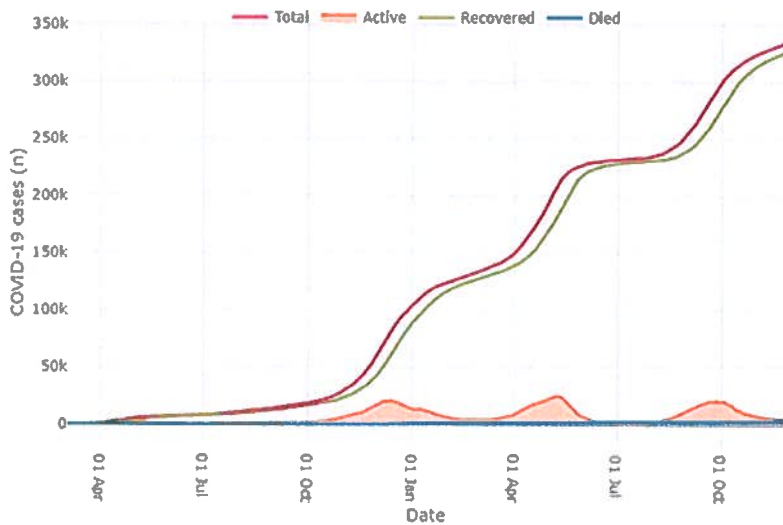
As of November 26 we have 252 general adult ICU beds open in Alberta, including 79 additional spaces above our baseline of 173 general adult ICU beds. There are 199 patients in ICU.

Provincially, ICU capacity (including additional surge beds) is currently at 79 per cent. Without the additional surge spaces, provincial ICU capacity would be at 115 per cent.

New and Active Cases

For the seven -day period ending on Nov. 24, there was an average of 384 new cases of COVID-19 per day, compared to 368 cases per day the previous week (Nov. 11 to Nov. 17), a 4.4 per cent increase. Only the Central and South zones reported decreases in the number of new cases per day, 3.5 per cent and 6.5 per cent, respectively, compared to the previous week. Edmonton Zone reported the largest increase in the number of new cases per day with 86 new cases, compared to 80 new cases per day the previous week (Nov. 11 to Nov. 17). Over the past week, Calgary Zone reported the highest total number of new cases with 998 (an average of 143 cases per day), compared to 938 new cases the previous week (an average of 134 cases per day).

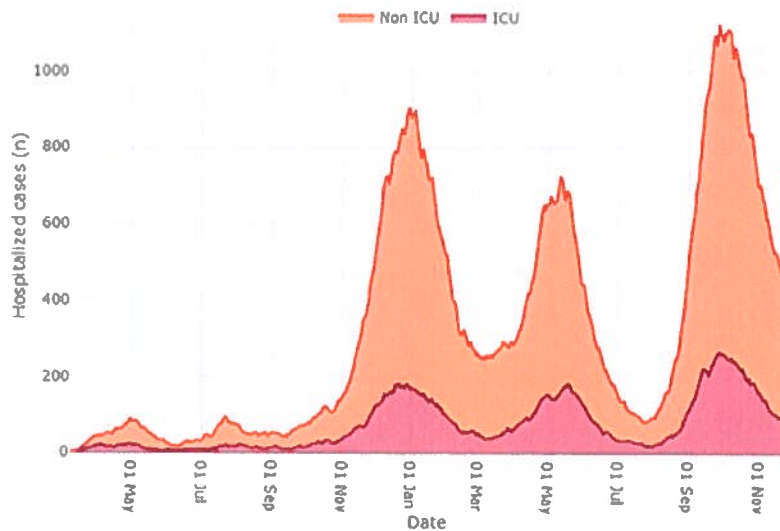
As of Nov. 24, there are 4,969 active cases in Alberta, a 7.7 per cent decrease compared to Nov. 17. Most zones reported a decrease in active cases; the zone with the largest reported decrease was North Zone, down 20.7 per cent from Nov. 17. For the eighth week in a row, Calgary Zone reported the most active cases with 1,880, and was the only zone that did not report a decrease in cases compared to the last report.



Hospitalizations

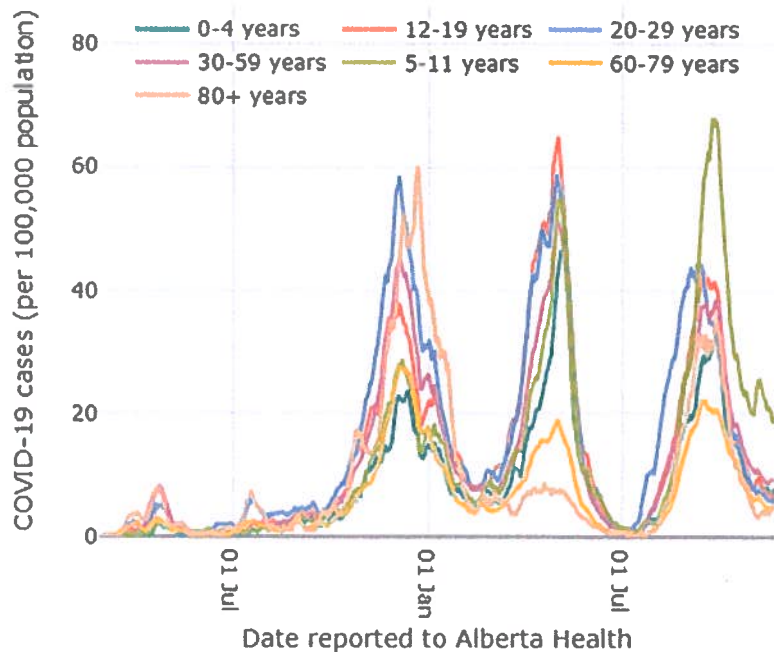
A total of 367 individuals were in non-ICU hospital beds for COVID-19 on Nov. 24, compared to 416 individuals in non-ICU hospital beds on Nov.17, an 11.8 per cent decrease. The breakdown of hospitalizations by zone as of Nov. 24 is as follows:

- 150 hospitalizations with 48 of those in ICUs in the Edmonton Zone,
- 101 hospitalizations with 9 of those in ICUs in the Central Zone,
- 96 hospitalizations with 22 of those in ICUs in the Calgary Zone,
- 64 hospitalizations with 8 of those in ICUs in the North Zone, and
- 54 hospitalizations with 11 of those in ICUs in the South Zone.



Cases By Age Group

As of Nov. 21, children aged five to 11 had the highest seven-day rolling average of new daily COVID-19 cases, with 19.57 cases per 100,000 children. Albertans aged 30 to 59 had the second-highest rate with 9.29 cases per 100,000 people. Trends in cases in Alberta by age group are shown below:



As of Nov. 24, 3,232 individuals have passed away from COVID-19, including 23 deaths since the last report. We extend our condolences to the families of these individuals, and to all who have lost loved ones from any cause during this time.

Variants of Concern

For variants of concern, the lab is currently utilizing targeted screening of positive samples for strain-typing. From Nov. 16 to Nov. 22, the average percent of positive samples that were strain-typed was 46 per cent. Of those strain-typed, the rolling average was 99.7 per cent Delta variant. The remaining 0.3 per cent were a wild variant. Strain-typing takes a number of days and these numbers may change as lab data becomes available.

Omicron Variant Update

On Friday, November 26 the [World Health Organization](#) designated the B.1.1.529 SARS-CoV-2 variant as a variant of concern, named Omicron. This variant has a large number of mutations, some of which are concerning. Preliminary evidence suggests an increased risk of reinfection with this variant as compared to other VOCs. The number of cases of this variant appears to be increasing in almost all provinces in South Africa.

Alberta's genomic surveillance system is capable of detecting the Omicron variant of concern.

In response, and following travel restrictions announced by other countries including Britain, Israel and Singapore, the [Government of Canada](#) announced travel restrictions for seven countries in southern Africa: South Africa, Namibia, Zimbabwe, Botswana, Lesotho, Eswatini and Mozambique. Starting today, no foreign nationals who have travelled to these countries in the last 14 days will be permitted to enter Canada.

Canadian citizens and permanent residents will be allowed to return home. Health Canada has additional detail on returning travel testing and quarantine requirements [here](#).

Other Notable COVID-19 Related Information:

- As of Nov. 24, a total of 333,847 cases of COVID-19 have been detected in Alberta and a total of 14,969 individuals have ever been hospitalized, which amounts to 4.5 individuals for every 100 cases. In all, 325,646 Albertans have recovered from COVID-19, meaning they are no longer considered contagious.

- From Nov. 18 to Nov. 24, 55,922 COVID-19 tests were completed, an average of 7,989 tests per day. During this period, the daily positivity ranged from 4.16 per cent to 5.72 per cent. As of Nov. 24, a total of 6,092,407 tests have been conducted and 2,577,475 individuals have ever been tested.
- The R value, also known as the reproduction number, describes the ability of a disease to spread. It tells us the average number of people that someone with COVID-19 will infect. An R value of 1 means an infected person will infect one other person on average. Values below 1 mean transmission is decreasing; above 1, transmission is increasing. The R value is updated every two weeks. From Nov. 1 to Nov. 14 the province-wide R value was 0.92 and the previously reported value was 0.87. The R value was not updated this week.
- Public reporting of outbreaks in schools continues and you can find more information, [here](#).

COVID-19 Immunizations

Milestone for Children's Immunization - Vaccine Rollout to Children 5 to 11

Following Health Canada approval, the first of more than 391,000 newly eligible Albertans aged 5 to 11, got their shot of hope on Friday. More than 64,000 appointments were booked by the end of day Friday.

Doses have been distributed to 120 AHS immunization clinics across the province. In addition to AHS clinics, vaccines will also be available at a very limited number of pharmacies, where an AHS clinic is not conveniently located.

Appointments must be booked [online](#) or by calling Health Link at 811. Walk-ins are not available at this time. Children who live on a First Nations reserve can access doses through the nursing stations or public health clinics on-reserve.

Alberta Health has recommended that the interval between first and second doses should be at least eight weeks. It is recommended, but not required, to wait for a period of at least 14 days before and after the administration of the COVID-19 pediatric vaccine and the administration of another vaccine.

We are making this recommendation so we can accurately monitor adverse events following COVID-19 immunization and not incorrectly attribute the event to another vaccine. It is not due to any safety concern; there is no evidence that giving two vaccines within 14 days causes any increased risk to individuals.

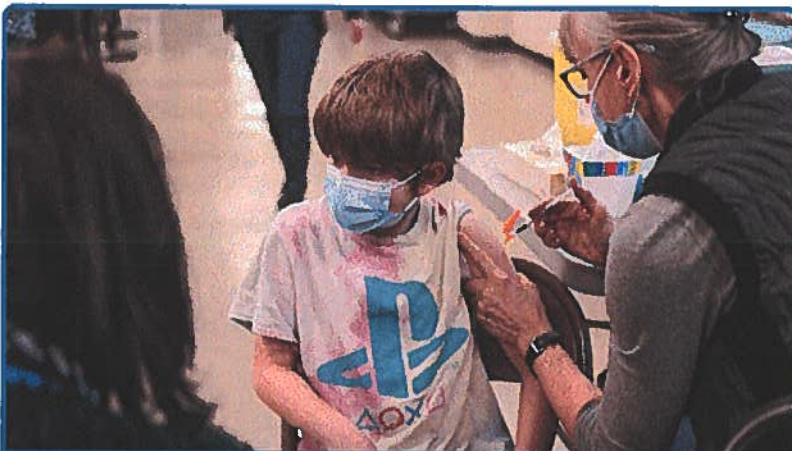
Routine school immunizations can be administered regardless of spacing from COVID-19 vaccine due to the fact that both school immunizations and COVID-19 immunizations are important and the 14-day spacing could be a barrier preventing a child from getting vaccines.

For more information, go visit ahs.ca/vaccinekids. For a bit of fun, help take down COVID-zilla with a new interactive game at ahs.ca/CovidZilla.





Ty McDonald takes a selfie with his children Julia, 8, and Alexander, 5, after they receive their COVID-19 vaccinations.



Oliver Kausmann, 10, receives a COVID-19 vaccination in Calgary today.

Commitment to Comfort Resources for Children

Several new Commitment to Comfort resources are available to help ease pain and distress that may be experienced during immunization:

- [Comfort care plan for children \(one page\)](#)
- [Positive language guide for parents](#) (for use with children)
- [Comfort positions for children during vaccinations](#)
- [Distraction techniques](#)

[Numbing cream](#) may also be useful for children aged five to 11. Numbing cream may not be right for everyone, but for those who are interested in using it, these products can be purchased at most pharmacies. Numbing cream needs to be applied at least 30 minutes before the appointment.

For more information, visit: ahs.ca/VaccineComfort.

Vaccine Availability

AstraZeneca - Currently, there is no supply of the AstraZeneca vaccine in the province. Additional supply is expected in the middle of December. Individuals requiring second doses of AstraZeneca should call Health Link to get on a wait list for notification when the vaccine has arrived. More information will be available next week.

Janssen (Johnson and Johnson) - The Janssen vaccine continues to be available for Albertans 18 years of age and older. Only one dose of the Janssen vaccine is needed to be fully immunized. A booster dose of an mRNA vaccine is recommended after six months.

At this time, the Janssen vaccine is only for people who haven't had any doses of the COVID-19 vaccines before. It will not be provided as a second dose or a booster dose.

Due to limited supply, the vaccine will only be administered at AHS clinics in select locations across the province. Call Health Link at 811 to book an appointment.

Third Doses Continue to be Available for Eligible Populations

Third doses of COVID-19 vaccine continue to be available to eligible populations, including front-line healthcare workers who provide direct patient care, had their first two doses of vaccine less than eight weeks apart, and are at least six months from their second dose. For a full list of all groups that are eligible, visit alberta.ca/vaccine.

Booking is based on the honour system and appointments can be made through the [online booking tool](#), at participating pharmacies and doctor's office, or by calling Health Link at 811.

COVID-19 vaccines are also available by walk-in at [participating clinics](#) and pharmacies. Individuals who live on a First Nations reserve can access third doses through local public health clinics on-reserve.

Red Deer COVID-19 Immunization Site Move

The Red Deer COVID-19 immunization site is moving to a new location, 1780 49 Ave., on Nov. 30. This follows the move of COVID-19 swabbing services to this location in October.

The new location provides sufficient space to accommodate the current demand for both services with the ability to expand and offer increased capacity, if needed. Both operations will continue to be provided in line with all applicable public health measures. Residents booked for immunizations starting Dec. 1 will be notified of the new location for their appointment by SMS and email reminders.

Janssen COVID-19 Appointments Offered

Red Deer, Consort and area residents can receive the Janssen (Johnson & Johnson) COVID-19 vaccine by calling Health Link at 811. The Janssen vaccine is available for Albertans 18+. Only one dose of the Janssen vaccine is needed to be fully immunized. Due to limited supply, booked appointments will be offered on **Dec. 2 at Consort Community Health Centre from 9 a.m. to 10:40 a.m.**

This viral vector vaccine is only for people who haven't had any doses of the COVID-19 vaccines before. Eligible Albertans who have not received a first dose of the COVID-19 vaccine are encouraged to book an appointment as soon as possible. More information about the [COVID-19 viral vector-based vaccines](#) can be found at [MyHealth Alberta](#).

Things You Need to Know

Current Vaccine Record with QR Code Valid for Travel

A technical issue on government's alberta.ca/CovidRecords, used to access the updated QR code vaccine record for travel resulted in a possible privacy breach on the morning of Nov. 24.

Alberta Health's support desk received 12 reports from Albertans that they got the wrong vaccine record when they entered their information. The information that appeared on the record is the name, date of birth and the COVID-19 vaccination information. The QR code record is not connected to any other health or personal information.

The website was shut down immediately following these reports. An investigation is underway to determine the cause of the technical problem and the number of Albertans affected. It does not appear to be caused by a security breach to the system. The Office of the Information and Privacy Commissioner

has been informed about the ongoing investigation into the potential privacy breach.

Albertans can continue to access the previous version of the vaccine record with the QR code at alberta.ca/CovidRecords.

The updated standardized record for travel is not required for travel but recommended once available. Albertans planning to travel need to check the required travel documents with the [Government of Canada](https://www.government.ca) and their destination ahead of any interprovincial or international travel.

Accepted Proof of Vaccination for R.E.P

The following are considered valid forms of proof of vaccination accepted by operators participating in the [REP](#):

- [Alberta vaccine record with QR code](#) (paper or digital)
- [Vaccine records from other provinces and territories](#)
- First Nation vaccine records
- Out-of-country vaccine records along with a valid ID, such as a passport
- Canadian Armed Forces vaccine records
- U.S. Military proof of vaccination and ID card

AHS continues to receive a high volume of COVID-19 immunization records submitted through the [online Alberta Immunization Record Self Submission Portal](#), which require further review and verification. Verified submission information will display in your [MyHealth Records](#) account, but it may take two to three weeks. Our teams are doing everything they can to work through these requests as quickly as possible.

If you are experiencing issues getting your immunization record with a QR code, please visit www.alberta.ca/CovidRecordsHelp.

Verna's Weekly Video Message: Maintaining Bed Capacity

COVID-19 has tested us in many areas, including having enough ICU capacity to meet patient demand. We only need to go back to late September, when we were at 83 per cent ICU capacity, including surge beds. Normally, there are 173 general adult ICU beds open in Alberta. With COVID-19 and the surge of patients, we added 106 additional beds for a total of 279 general adult ICU beds. Without those surge beds, we would have been at 177 per cent capacity.

With pressure easing on our ICUs, we are thankfully able to reduce available surge beds so that we can redeploy staff back to caring for non-COVID patients who need surgeries and procedures completed. We will ensure we maintain ICU capacity above daily demand, to a planned maximum of 380 beds, as long as staff and physician availability allows.

This level of planning requires a great deal of foresight, understanding of pandemic pressures, and the ability to be nimble. Joining me (Verna) to [tell us more about the great work that's been done to maintain bed capacity, and how we plan for it](#), are:

- Emma Folz, Executive Director, Peter Lougheed Centre
- Mishaela Houle, Executive Director, Cardiac Sciences, Edmonton Zone
- John Montpetit, Provincial Director, Referral, Access, Advice, Placement Information & Destination (RAAPID)



Influenza Immunization Update

As of Nov. 20, 922,971 doses of influenza vaccine have been administered, which is approximately 20.9 per cent of the population. One additional influenza case has been identified this past week, bringing the total to five confirmed cases of influenza, so far this season.

Although the influenza activity we are seeing right now is less than we would see in a typical season, with changes to public health restrictions, more people travelling, and as we head into winter and more activities move indoors, we can expect to see a rise in the number of Albertans with respiratory symptoms and other illnesses, including seasonal influenza.

Now more than ever we need Albertans to get immunized against influenza, to protect themselves, their families and community. For more information on influenza, visit ahs.ca/influenza. Interactive aggregate data is available online at [Alberta influenza statistics](#).

An Interview and a Fireside Chat with Dr. Yiu — Lessons Learned During the Pandemic

We are pleased to share an article from the latest edition of Hospital News, which features interviews conducted by the Canadian College of Health Leaders (CCHL) with more than 100 CEO's and senior leaders of Canadian hospitals, provincial and regional health authorities and national health organizations, who provided their perspectives on the pandemic.

I (Verna) was honoured to provide AHS's experience over the past 20 months in the article. I was able to share how the pandemic has highlighted the possibilities of innovation, the opportunities to use real-time evidence and the benefits of sharing data and analytics to improve the care we provide. The article is available, [here](#).

Celebrate Digital Health Week Nov. 29 to Dec. 5

At AHS, digital technologies are used to connect patients and families to providers to deliver high-quality care. From Nov.29 to Dec. 5, we are celebrating Digital Health Week, an event that brings together patients, healthcare organizations, clinicians, government, and industries to build relationships and show support for digital health.

A dynamic part of digital health is virtual care, which enables patients to access quality care anytime, anywhere. [AHS' Virtual Health Program](#) collaborates with clinical programs and AHS partners to support the delivery of care when the clinician and patient are not in the same location. This decreases unnecessary in-person visits, improves access, and reduces barriers to patient care across Alberta and beyond.

Reminders and Tips for Accessing Lab Services in Calgary

Alberta Precision Laboratories encourages residents to plan ahead and book appointments for lab work

whenever possible in order to reduce delays and make visits to the lab more convenient for everyone. Extra safety precautions, combined with challenges maintaining appropriate staffing levels during COVID-19, have resulted in longer than normal wait times for lab service in many communities including Calgary.

APL has introduced a number of changes and new tools to improve access and reduce line-ups at its Calgary-area patient service centres. These include a new online booking tool for physicians to book appointments for time-sensitive lab tests on behalf of their patients, and introducing the use of restaurant-style pagers that allow walk-in patients to wait in their vehicles or in nearby indoor locations in order to stay warm.

Mobile Mammography Trailer to Visit Hanna

A mobile mammography trailer will be stationed at the Hanna Health Centre, 904 Centre St. N. on Dec. 11, 13-18, 20 and 21. Residents can book an appointment or learn more about the program by calling toll-free 1-800-667-0604.

A mammogram is an X-ray of the breast and has proven to be the most effective way to detect breast cancer. Due to COVID-19, Screen Test is taking a number of precautions to ensure the safety of clients and staff. Details will be shared when residents book an appointment.

Join the Conversation

Upcoming Health Advisory Council Meetings and Engagement Events

- **Lesser Slave Lake HAC Community Conversation** – This virtual event takes place **Monday, November 29, from 6:00-8:00 p.m.** Learn the core concepts of Patient and Family Centred Care (PFCC), AHS programs and initiatives in the North Zone, and how AHS is collaborating with patients and families to improve healthcare experiences. Please register [here](#).
- **True North HAC Community Information Session** – Come and learn about the Alberta Healthy Living Program (AHLP), on **Wednesday, December 1, from 7:00-8:30 p.m.** Learn about the range of workshops they offer, including heart health, diabetes, nutrition, supervised exercise program, stress, and self-management. Please register [here](#).
- **Addiction and Mental Health (AMH) PAC** – hosts a regular virtual public meeting on **Friday, December 3, from 5:00-9:00 p.m.** A presentation will be made by AHS Provincial Addiction & Mental Health on their recent reorganization, and updates from area leads. Please contact PAC.AMH@albertahealthservices.ca for the meeting link.

Be Well - Be Kind

Patching Our Quilt: Prairie Mountain HAC Curates Stories from COVID-19

When the COVID-19 pandemic began in 2020 people quickly changed the way they work and interact with others. We cooked our favourite dishes. We got outside and hiked, walked and rode our bikes. We sewed and learned new crafting skills. And, we joined online meetings for work and for fun, as a way to keep up with friends and family around the globe.

We coped, showing how resilient Albertans can be during a difficult time.

As a way of celebrating those successes, the Prairie Mountain Health Advisory Council invited their communities to virtually share their stories of resiliency throughout the COVID-19 pandemic. [Our Stories of Resilience – Patching Our Quilt](#) invited people to upload, contribute and share their successes during the pandemic. Contributions to the "patches" fell under eight categories: Learning through Change; Pets and Resiliency; Cooking through COVID-19; Connecting to the Outdoors; Documenting the Pandemic; Resilience through Difficult Situations; Neighbours Helping Neighbours; and A Year of Living Differently.

Patching Our Quilt refers to the idea that, when these diverse stories are patched together, they create one strong, warm, and comforting story of strength during difficult times.

While the project has concluded, you can still be inspired by the ideas shared through the [Patching Our Quilt](#) project, and [share how you are taking care of your health and wellness](#).

New Campaign Highlights Critical Role of Our Lab Staff

Like a goalie standing on his or her head, or the defenceman who blocks a shot at a critical moment in the game, our medical lab professionals are the 'unsung heroes of the pandemic,' according to Canadian hockey legend, Dr. Hayley Wickenheiser.

We couldn't agree more, and we thank Dr. Wickenheiser for stepping up as the spokesperson for a new campaign highlighting the critical role Canada's lab teams play across the healthcare system. The Canadian Society for Medical Laboratory Science's new [Indigo Labcoat of Honour](#) campaign features the five-time Olympian sharing her thoughts about how important the lab system is to patient care, especially during the pandemic.

Check out this [excellent video](#) and watch for other messages as the campaign unfolds across Canada in the coming weeks. The team at Alberta Precision Laboratories will be sharing the campaign on their [Twitter feed \(@AHS_APL\)](#), and we encourage you to follow them and show your support for our dedicated lab staff.

Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. Learn more here.

Hythe Nursing Home Foundation Celebrates New Bus

The Hythe Nursing Home Foundation recently celebrated the arrival of their new bus for Hythe Continuing Care Centre residents.

Fundraisers took place over the past three years and included raffles, online auction, sales of rugs made by volunteers at the Continuing Care Centre, memorial cash donations, Hythe Legion, Hythe Thrift store, CNRL, Pipestone Energy and D&J Pearson.

Valleyview Health Centre Foundation Supports New Palliative Care Equipment

The Royal Canadian Legion Valleyview Branch worked with Alberta Health Services to purchase an expandable double palliative care bed. This type of bed allows loved ones the opportunity to provide more physical comfort at the end of life.

Donations were received from generous sources including \$7,000 from the Valleyview Legion Poppy Fund and \$10,000 from Shell who was closing the local Duvernay plant and reached out to the foundation.

The new bed arrived at the Valleyview Health Centre in September. This state of the art palliative care bed has been used by several families who have expressed their gratitude in being able to have the ability to comfort and spend quality time with their loved ones while they are at end of life in hospital.

Gratitude from Albertans

Thank you to all of the Albertans who have taken the time to recognize the work of healthcare providers and physicians. Messages of gratitude keep pouring in from across the province and beyond during the



COVID-19 pandemic. We want to share a few recent messages of thanks with you — and you can see others on our [Sharing the Love](#) webpage:

Staff and physicians at the University of Alberta Hospital, Mazankowski Alberta Heart Institute, and Kaye Edmonton Clinic were treated to some heartwarming messages from Edmonton school kids recently. Students created handmade cards for healthcare workers, expressing their gratitude for the hard work and dedication to patients and families during the COVID-19 pandemic. The well wishes and thank you notes have delighted the teams, as well as patients and families who can view the laminated cards on display on walkway windows. Staff have commented, "Some of the poems were so cute and funny – they made us laugh so hard we cried" and "they look so good, it's so nice to have them up as a reminder of why we are here." We're grateful to the students for the beautiful gesture.



Wrapping Up

Very complicated analysis happens every day to track the spread of COVID-19, monitor its effects on populations and survey vaccine effectiveness and reactions. These are just a few of the very complex facts and figures being examined in our province and around the world to help manage this pandemic.

However, ultimately changing the course of this disease can be reduced to some very simple math: an increase in people vaccinated equals a decrease in the spread of COVID-19. Thank you to our staff and physicians, who have surpassed 96 and 99 per cent vaccination rates respectively, ahead of the Nov. 30 staff immunization policy deadline. We are so proud of our teams and their efforts to protect themselves, each other and our patients.

In addition to this, we are so grateful that the COVID-19 vaccine is now available to elementary-aged children in Alberta. We know this group has experienced some of the highest infection rates in wave four, along with increases in hospitalizations, serious outcomes and even deaths in those under 18 across Canada. Providing immunizations to this portion of our population is a huge step forward in this pandemic. These milestones are cause for celebration and maybe even a tiny sigh of relief, as we move forward to protect children and our province. Thanks for all you've done this week to care for Albertans. We are optimistic there are better times ahead!

With enduring gratitude and appreciation,



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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| TOWN OF ONOWAY | 2021 Allocation |
|-----------------------------------|-----------------|
| Onoway Library | \$ 2,000.00 |
| ODAS | \$ 2,500.00 |
| BEAUTIFICATION | \$ - |
| CADETS | \$ 500.00 |
| CHATEAU (SENIORS) - LSAC? | \$ 1,000.00 |
| CURLING CLUB LITTLE ROCKS | \$ 500.00 |
| DARTS | |
| EAST END BUS | \$ 1,300.00 |
| ODAS FARMERS MARKET - LSAC? | \$ 275.00 |
| FISH N' GAME | \$ 500.00 |
| FOOD BANK | \$ 1,000.00 |
| GIRL GUIDES | \$ 500.00 |
| LEGION | \$ 1,000.00 |
| MEALS ON WHEELS (HAZEL BOURKE) | \$ 800.00 |
| ONOWAY MOM AND TOTS | \$ 750.00 |
| GUILD | \$ 500.00 |
| ONOWAY FACILITY (ONOWAY HALL) | \$ 2,200.00 |
| ONOWAY GOLDEN CLUB | \$ 200.00 |
| ONOWAY HERITAGE TRAIL COMMITTEE | \$ - |
| ONOWAY HIGH SCHOOL | \$ 1,200.00 |
| ONOWAY PARENTS ELEMENTARY | \$ 1,200.00 |
| SCOUTS | \$ 500.00 |
| PLAYSCHOOL | |
| ADULT VOLLEY BALL | \$ 150.00 |
| SUMMER PROGRAMS | \$ - |
| CHRISTMAS PARTY (SHELIA DOKA) | \$ 500.00 |
| YOUTH GROUP THE FOUNDRY | \$ 4,000.00 |
| ONOWAY SKATING CLUB | \$ 750.00 |
| TOWN OF ONOWAY SOUND SYSTEM | \$ 199.99 |
| LIBRARY CHRISTMAS PARTY | \$ 900.00 |
| SENIOR WISH LIST | \$ 425.00 |
| PLAYSCHOOL AND OUT OF SCHOOL CARE | \$ 1,000.00 |
| TOWN OF ONOWAY LIGHT UP | \$ 1,100.00 |
| TOTAL | \$ 27,449.99 |
| CARRY OVER | \$ 3,160.00 |
| Total FCSS Money Left to spend | \$ 4,995.06 |
| TOTAL FCSS MONEY AVAILABLE: | \$ 32,445.05 |

Have not heard anything from Adult Volley - this cheque has not been released
Town Light up will be used November 26.
Remaining balance to distribute is \$4995.06

\$ 4995.06
150.00 (Adult Volleyball)
\$5145.01

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Shelley Vaughan

From: Donna Kerr <dkerr@lsac.ca>
Sent: November 19, 2021 8:57 AM
To: Vaughan, Shelley (FCSS Coordinator - Town of Onoway)
Cc: cao@onoway.ca; Trista Court
Subject: FCSS Funding?

Hi Shelley,

Further to our discussion about a month ago, just wondering if any of the FCSS programs that you administer would be interested in contributing funds to support the Winter Family Fun Kits we are building. Although we have not yet finalized the numbers, I'm guessing about 150-200 kits will be built and will be given (one per family) to every family with a child in either the Onoway, Alberta Beach, Sangudo and Mayerthorpe playschool programs. Contents will be worth \$50-\$60 per kit. Although I don't have a definite list of what will be included, here are some of our ideas:

- Cookie sheet, parchment paper, sugar cookie mix, icing tube for decorating
- Snowman making kit (hat, scarf, nose, buttons)
- Snowball maker
- Crazy carpet (or similar)
- Puzzle
- Crossword/word search

We will purchase everything by December, to use 2021 funding, and will distribute in January.

Let me know if any of the programs would like to contribute. I will then include both a printout within each kit acknowledging all funders, so families will know who provided them.

Donna Kerr

Community Services Manager, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

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debbie@onoway.ca

From: lorna porter <eastendbus@gmail.com>
Sent: November 29, 2021 9:16 AM
To: Wendy Wildman
Cc: Debbie Giroux
Subject: Re: Town of Onoway Request

Good morning Wendy,

The bus is available and will check with the driver if he is available.

Here is the rate;

\$250.00 booking fee

\$25.00 an hour for the driver (minimum of 4 hours)

\$1.50 per km (which would be approximately 45 km)

Total of \$417.50

Please advise if I should check to see if the driver is available.

Thank you,

On Fri, Nov 26, 2021 at 1:06 PM <cao@onoway.ca> wrote:

Lorna Town Council is wondering if they can rent the bus to drive them around Town so they can judge Christmas light up. Two proposed dates/times are:

Friday, Dec. 10 at 7:00 p.m.

Or

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Saturday, Dec. 11 at 7:00 p.m.

Let me know if its available (with driver) and how much it would be.

Thx

W

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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Lorna Porter

Seniors Event Coordinator

Lac Ste. Anne East End Bus Society

780 905-3934

eastendbus@gmail.com

cao@onoway.ca

From: Sheila Doka
Sent: November 28, 2021 4:31 PM
To: Wendy Wildman; bconinx@onoway.ca; lkwasny@onoway.ca; Jason Madge; Lisa Johnson; Robert Winterford; Robin Murray
Subject: Hall lease correction

Hi Wendy,
Sorry I did find something conflicting , under article 4.2 it says OFEA pays for repair and replacements of heating and air conditioning. Then under 5.1 it says the landlord. I recommend changing the terms in 4.2 to match 5.1 Thank you
Sheila/OFEA Board

Date”), to December 31, 2022 unless earlier terminated pursuant to the terms of this Lease. Both parties agree that negotiations for contract renewal will commence 6 months prior to the expiry of this agreement.

1.4. Notice of Termination. The Landlord or the Tenant may terminate this Lease, for any reason whatsoever, in its sole discretion, on the provision of 60 days notice of such termination to the other party.

2. ARTICLE TWO – RENT.

2.1. Rent.

- a. The Tenant shall pay annual rent of ONE DOLLAR (\$1.00), by cash or cheque.
- b. The first payment of rent shall be made on or before the Commencement Date and, if the Lease is renewed in accordance with its terms, all subsequent payments are to be made annually on this anniversary date.

2.2. Where Payments to be Made. All payments required to be made by the Tenant under or in respect of this Lease shall be made to the Landlord at the Landlord's office in the Town of Onoway, Alberta, or to such agent or agents of the Landlord or at such other place as the Landlord shall hereafter from time to time direct in writing to the Tenant.

3. ARTICLE THREE - PARKING FACILITIES AND THE COMMON AREAS AND FACILITIES

3.1. License. The Tenant, its employees, licensees and invitees and all persons lawfully requiring communication with the Tenant shall have free and uninterrupted access to the Leased Premises, the Lands and any parking area provided by the Landlord, at all times, subject to the reasonable rules and regulations as may be promulgated from time to time by the Landlord. Currently there are stalls at the north end of the parking lot assigned to the Onoway Regional Medical Clinic for use during their business hours.

4. ARTICLE FOUR – COST OF MAINTENANCE AND OPERATION OF THE LEASED PREMISES

4.1. Tenant to Pay Utilities. The Tenant shall be solely responsible for and shall promptly pay all charges for water, sewer, gas, electricity, telephone and other utilities used or consumed in the Leased Premises. In no event shall the Landlord be liable for, nor have any obligation with respect to, an interruption or cessation of, or a failure in the supply of any such utilities, services or systems, including without limitation the water and sewage systems, to the Lands or to the Leased Premises whether or not supplied by the Landlord or others.

4.2. Heating and Air-Conditioning. The Tenant shall, throughout the Term, operate, maintain and regulate the heating, ventilating and air-conditioning equipment if any, within, or installed by or on behalf of the Tenant for the Leased Premises in such a manner as to maintain reasonable

conditions of temperature and humidity within the Leased Premises. The Tenant shall be solely responsible for the cost of heating, ventilating and air-conditioning, which costs shall include, without being limited to, fuel, water electricity, supplies, ~~(including those occasioned by everyday wear and tear)~~ general maintenance and repairs that can be reasonably associated with and attributed to the day to day operations of the Leased Premises. ~~and replacements, including major repairs and replacements, to the plant and equipment supplying or distributing such heat, ventilation or air conditioning. The Tenant shall deliver to the Landlord a copy of its preventative maintenance contract for the heating, ventilating and air conditioning equipment on the commencement of the Term and before every renewal of such contract.~~

4.3. Elevator – the Tenant shall, throughout the Term, operate and maintain the Elevator including completion of the annual inspection and ensuring any items identified are rectified. All work (inspections, repairs etc) on the elevator shall be completed by an individual/company who is certified and licensed to inspect/repair Elevators.

5. ARTICLE FIVE — MAINTENANCE, REPAIRS AND ALTERATIONS

5.1. Maintenance and Repairs by Tenant. The Tenant, at its own expense, shall maintain and keep the Leased Premises and every part thereof in good order and condition. The Tenant shall also, at its own cost, promptly ~~complete all general maintenance and general repairs that can be reasonably associated with and attributed to the day to day operations of the Leased Premises. make all needed repairs including without limitation, major structural repairs, to the Leased Premises. Any replacements, including but not limited to, replacements and repairs to and of the roof and all electrical, plumbing, climate control systems, machinery and equipment in and to the Leased Premises, all entrances, glass, show window moldings, store fronts, partitions, doors and any and all other fixtures, equipment and appurtenances, that are part of the Leased Premises (reasonable wear and tear, and damage by fire, lightning, and tempest only excepted) shall be made by the Tenant, at its own cost, using new materials and in good and workmanlike manner.~~ The Tenant shall keep the Leased Premises well painted, clean and in such condition as a careful owner would do. Major structural repairs shall be the responsibility of the Landlord, or the Landlord and Tenant in partnership as agreed upon between the two parties.

5.2. Improvements, Alterations, Partitions. The Tenant shall not install or construct fixtures, partitions, or other permanent improvements, or make structural alterations, to the Leased Premises without the advance approval of the Landlord in writing. Should the Tenant propose, and the Landlord agree in writing to such improvements, alterations or partitions, these shall be completed in a professional and workmanlike manner by a qualified tradesperson for that specific scope of work (electrician, plumber, carpenter etc) at the Tenant's sole expense. Any such improvements, alterations, or partitions, shall become the property of the Landlord at the end of the Term without compensation to the Tenant.

5.3. Maintenance by the Landlord. If the Tenant refuses or neglects to repair as required pursuant

to this Article and to the reasonable satisfaction of the Landlord, the Landlord may make such repairs without liability to the Tenant for any loss or damage that may accrue to the Tenant's merchandise, fixtures, other property or business by reason thereof, and upon completion of such repairs, the Tenant shall pay to the Landlord the Landlord's cost for making such repairs. The Tenant agrees that the making of any repairs by the Landlord pursuant to this Section is not a re-entry or a breach of any covenant for quiet enjoyment contained in this Lease.

5.4. Entry by Landlord.

- a. General. The Tenant covenants that it shall be lawful for the Landlord and its agent(s) at all reasonable times during the Term and upon twenty-four hours (24) notice by telephone or other means to enter the Leased Premises to inspect its condition. Where an inspection reveals that repairs are necessary, the Landlord shall give to the Tenant notice in writing, and immediately thereafter the Tenant will forthwith proceed to make all necessary repairs in a good and workmanlike manner, using at all times new materials, and to the satisfaction of the Landlord, so as to complete same within the reasonable time or times provided for in the notice delivered by the Landlord as aforesaid. The failure by the Landlord to give notice shall not relieve the Tenant from any of its obligations to repair in accordance with the provisions hereof.
- b. Emergency Entry. The Tenant also acknowledges and agrees that it shall be lawful for the Landlord and its agents to enter the Leased Premises during the Term without notice if the Landlord perceives there is an emergency and immediate entry to the Leased Premises is necessary.
- c. Emergency or Disaster within or near Town: the Tenant also acknowledges and agrees that it shall be lawful for the Landlord and its agents to enter the Leased Premises during the Term without notice if the Landlord perceives this facility is required to house or host an Incident Command Centre or Individuals during an Emergency or Disaster Incident in or near the Town.

5.5. Leave Premises in Good Repair. The Tenant will, at the expiration or sooner termination of the Term or any renewals thereof peaceably surrender and yield up unto the Landlord the Leased Premises with all improvements, erections and appurtenances at any time or times during the Term shall be made, placed or erected therein or thereon, in good and substantial repair and condition, reasonable wear and tear and damage by fire, lightning and tempest only excepted, and the Tenant shall surrender all keys for the Leased Premises to the Landlord at the place then fixed for payment of Rent and shall inform the Landlord of all combinations on locks, safes and vaults, if any, in the Leased Premises. The Tenant shall, however, if requested by the Landlord remove all improvements, erections, alterations, fixtures or other appurtenances made, placed or erected at any time or times during the Term in or on the Leased Premises, at the sole cost and expense of the Tenant, and shall repair all damage to the Leased Premises caused by their installation and/or removal. The Tenant's obligation to observe and perform this covenant shall

survive the expiration or sooner determination of the Term or any renewal thereof.

- 5.6. Damage to Leased Premises. The Tenant shall, in the event of any damage to the Leased premises by any cause or causes, give notice in writing to the Landlord of such damage immediately upon the same becoming known to the Tenant. The Tenant shall give Landlord prompt notice of any defect to plumbing, climate control apparatus, electrical equipment and wires and any other defect in the Leased Premises and anything connected therewith. Notwithstanding anything to the contrary contained in this Lease, the Tenant shall not be relieved of its repair and replacement obligations as set forth in this Lease.
- 5.7. Overloading. The Tenant will not bring upon the Leased Premises any machinery, equipment, article or thing that by reason of its weight, size or use might damage the floors of the Leased Premises and if any damage is caused to the Leased Premises by any machinery, equipment, article or thing or by overloading or by any act, neglect or misuse on the part of the Tenant or any of its servants, agents, or employees or any persons having business with the Tenant, the Tenant will forthwith repair the same using, at all times, new materials or pay to the Landlord the cost of making good the same, forthwith upon demand.
- 5.8. Tenant not to Overload Utility Facilities. The Tenant will not install any equipment which would exceed or overload the capacity of the utility facilities in the Leased Premises.
- 5.9. Plumbing Facilities. The plumbing facilities in the Leased Premises shall not be used for any other purpose than that for which they are constructed.
- 5.10. Garbage. The Tenant will keep the Leased Premises and its surrounding area and every part thereof in a clean and tidy condition and will not permit waste paper, garbage, ashes or waste or objectionable material to accumulate thereon.
- 5.11. Tenant Shall Discharge All Liens. The Tenant shall promptly pay all its contractors and suppliers and shall do all things necessary to minimize the possibility of a lien attaching to the Leased Premises or to any or part of the Lands. Should any such lien be made or filed, the Tenant shall discharge the same forthwith at the Tenant's expense. In the event the Tenant shall fail to cause any such lien to be discharged as aforesaid, then, in addition to any other right or remedy of the Landlord, the Landlord may, but it shall not be so obligated, discharge same by paying the amount claimed to be due, together with interest costs and other amounts required to so discharge and vacate the said lien into Court or directly to any such lien claimant and the amount so paid by the Landlord and all costs and expenses including solicitor's fees (on a solicitor and his client basis) incurred herein for the discharge of such lien shall be due and payable by the Tenant to the Landlord on demand.
- 5.12. Inspect Premises. During the Term any person or persons may inspect the Leased Premises and all parts thereof upon twenty-four (24) hours notice by telephone or other means at all reasonable times, on producing a written order to that effect signed by the Landlord or its agents for the

purpose related to the obligations or responsibilities of either party under the Lease.

6. ARTICLE SIX — USE OF LEASED PREMISES/ SERVICES

6.1. Services provided by Tenant. During the Term, or any renewal thereof, the Tenant shall manage and supervise all aspects of the operation of the Leased Premises, being a Community Hall. Without limiting the generality of the foregoing, the Tenant is responsible for the following:

- a. Coordinating the use and rental of the Community Hall to community organizations, community groups, or others, for events or functions;
- b. Collecting any rental monies due as a result of the events or functions held;
- c. Establishing the rental fees for the use of the hall for events or functions; and
- d. Screening potential users of the hall to confirm that the planned function or event is appropriate for the venue and will not be dangerous or likely to result in damage to the Leased Premises.

~~6.2. Services provided by Landlord. The Landlord will provide snow plowing services for the parking lot at no cost to the Tenant. However, these services will be provided in accordance with the Landlord's municipal plan and associated priorities for snow clearance of roads and other municipal properties, in its sole discretion. Should the Tenant have snowplowing of the parking lot done before the Landlord can plow it, it shall be at the sole cost and expense of the tenant.~~

6.3. Use of Premises. The Tenant covenants that it will not use or permit to be used any part of the Leased Premises for any dangerous, noxious or offensive trade or business, and will not cause or maintain any nuisance in, at or on the Leased Premises.

6.4. Compliance with Laws, etc. The Tenant shall promptly comply with all requirements of all applicable statutes, laws, bylaws, rules, regulations, ordinances and orders from time to time in force during the Term hereof, whether municipal, provincial, federal, or otherwise, including all lawful requirements of the local board of health, police and fire departments and municipal authorities and with every applicable regulation, or of any liability or fire insurance company by which the Landlord and Tenant or either of them may be insured at any time during the Term hereof.

6.5. Nuisance. The Tenant will not do or omit to do or permit to be done or omit anything upon or in respect of the Leased Premises, the doing or omission of which (as the case may be) shall be or result in a nuisance or menace to the Landlord or to local residents or businesses.

7. ARTICLE SEVEN — INSURANCE

7.1. Tenant's Insurance

- a. The Tenant covenants and agrees at its own cost and expense to take out and keep in full force and effect and in the names of the Tenant and the Landlord as their respective interests may appear, the following insurance:
- i. insurance upon property of every description and kind owned by the Tenant, or for which the Tenant is legally liable or installed by or on behalf of the Tenant and which is located within the Lands, the Building and Leased Premises including, without limitation, stock-in-trade, furniture, fittings, installations, alterations, additions, partitions, fixtures and anything in the nature of a leasehold improvement in an amount of not less than one hundred percent (100%) of the full replacement cost thereof, with minimum coverage against at least, the perils of fire, and standard extended coverage including sprinkler leakages (where applicable), earthquake, flood and collapse. In the event that there is a dispute as to the amount which comprises full replacement cost, the decision of the Landlord shall be conclusive;
 - ii. Tenant's legal liability insurance for the full replacement cost of the Leased Premises, including loss of use thereof;
 - iii. property damage and public liability insurance including personal liability, contractual liability, non-owned automobile liability and owner's and contractors' protective insurance coverage with respect to the Leased Premises, and the Tenant's use of the Common Areas and Facilities, coverage to include the business operations conducted by the Tenant and any other person on the Leased Premises. Such policies shall be written on a comprehensive basis with limits of not less than **\$5,000,000** for bodily injury to any one or more persons, or property damage, and such higher limits as the Landlord may reasonably requires from time to lime, and all such policies shall contain a cross-liability clause;
 - iv. broad form blanket repair and replacement coverage on boilers, pressure vessels, air-conditioning equipment and miscellaneous apparatus;
 - v. any other form or forms of insurance as the Tenant or the Landlord reasonably requires from time to time in form, in amounts and for insurance risks against which a prudent Tenant would protect itself;
- b. all property policies written on behalf of the Tenant shall contain if reasonably available, a waiver of subrogation rights which the Tenant's insurers may have against the Landlord and against those for whom the Landlord is in law responsible whether any such damage is caused by the act, omission or negligence of the Landlord or those for whom the Landlord is in law responsible;
- c. all policies of Insurance purchased by the Tenants shall be taken out with insurers acceptable to the Landlord and shall be in a form satisfactory from time to time to the Landlord. The Tenant agrees that certificates of insurance or, if required by the Landlord,

certified copies of each such insurance policy, will be delivered to the Landlord as soon as practicable after the placing of the required insurance. All policies shall contain an undertaking by the insurers to notify the Landlord in writing not less than thirty (30) days or such reasonable period of time as may be provided in such policies prior to any material change, cancellation or termination thereof;

- d. if the Tenant fails to take out or to keep in force any such insurance referred to in this Section, or should any such insurance not be approved and the Tenant does not rectify the situation within twenty-four (24) hours after written notice by the Landlord to the Tenant, the Landlord has the right without assuming any obligation in connection therewith, to effect such insurance at the sole cost of the Tenant and all outlays by the Landlord shall be immediately paid by the Tenant to the Landlord on the first day of the next month following said payment by the Landlord without prejudice to any other rights and remedies of the Landlord under this Lease; and
- e. the Tenant covenants and agrees, at its sole cost and expense to replace any plate glass or other glass that has been broken or removed during the Term and will at all times keep the plate glass on the Leased Premises fully insured, pay the premiums therefor and provide the Landlord with a certificate of such plate glass insurance.

7.2. Increase in Insurance Premiums. If the Tenant's use and occupation of the Leased Premises, whether or not the Landlord has consented to same, causes any premium increase in casualty and other types of insurance that may be carried by the Landlord from time to time in respect of the Lands, the Tenant shall pay any such increase in premiums within ten (10) days after a bill for such additional premiums shall be rendered by the Landlord. In determining whether such increased premiums are a result of the Tenant's use and occupancy of the Leased Premises, a schedule issued by the organization making the insurance rates on the Lands showing the various components of such rate shall be conclusive evidence of the several items and charges which make up such rate. The Tenant shall comply promptly with all requirements of any insurer, now or hereafter in effect, pertaining to or affecting the Leased Premises.

7.3. Cancellation of Insurance. If any insurance upon the Lands or any part thereof shall be cancelled or shall be threatened by the insurer to be cancelled, or the coverage thereunder reduced in any way by the insurer by reason of the use and occupation of the Leased Premises or any part thereof by the Tenant or by any sub-tenant of the Tenant or by anyone permitted by the Tenant to be upon the Leased Premises and if the Tenant fails to remedy the condition giving rise to the cancellation, threatened cancellation or reduction of coverage within twenty-four (24) hours after notice thereof by the Landlord, the Landlord may, at its option, either: (1) re-enter the Leased Premises forthwith by leaving upon the Leased Premises a notice in writing of its intention so to do and thereupon the Landlord's rights and remedies contained in Article Nine shall apply; or (2) enter upon the Leased Premises and remedy the condition giving rise to such cancellation, threatened cancellation or reduction and the Tenant shall

forthwith on demand pay the costs thereof to the Landlord and the Landlord shall not be liable for any damage or injury caused to any property of the Tenant or of others located on the Leased Premises as a result of such entry, whether caused by the negligence of the Landlord, its agents, servants, employees or persons for whom it is in law responsible.

7.4. Loss or Damage. The Landlord shall not be liable for any death or injury arising from or out of any occurrence in, upon, at, or relating to the Lands, the Building or the Leased Premises, or damage to property of the Tenant or of others located on the Leased Premises nor shall it be responsible for any loss of or damage to any property of the Tenant or others from any cause whatsoever. Without limiting the generality of the foregoing, the Landlord shall not be liable for any injury or damage to any persons or property resulting from fire, explosion, falling plaster, steam, gas, electricity, water, rain, flood, snow or leaks from any part of the Leased Premises or from the pipes, appliances, plumbing works, roof, or subsurface of any floor or ceiling or from the street or any other place or by dampness or by any other cause whatsoever. The Landlord shall not be liable for any such damage caused by other tenants or persons in the Building or on the Lands or by occupants of adjacent property thereto, or the public, or caused by construction, or caused by any private, public or quasi-public work or utility, including any interruption, cessation or failure of same. All property of the Tenant kept or stored on the Leased Premises shall be so kept or stored at the risk of the Tenant only and the Tenant shall indemnify and save harmless from any claims arising out of any damages to the same including, without limitation, any subrogation claims by the Tenant's insurers. The contents of this section shall survive the termination or surrender of this Lease notwithstanding anything in this Lease to the contrary.

7.5. Indemnification of Landlord. Notwithstanding any other terms, covenants and conditions contained in this Lease, the Tenant shall indemnify the Landlord and save it harmless from and against any and all loss, claims, actions, damages, liability and expense in connection with loss of life, personal injury, damage to property or any other loss or injury whatsoever arising from or out of this Lease or any occurrence in, upon, or at the Leased Premises or the occupancy or use by the Tenant of the Leased Premises or any part thereof, or occasioned wholly or in part by any act or omission of the Tenant or by anyone permitted to be on the Leased Premises by the Tenant. If the Landlord shall be made a party to any litigation commenced by or against the Tenant, then the Tenant shall protect, indemnify and hold the Landlord harmless and shall pay all costs, expenses and reasonable legal fees incurred or paid by the Landlord in connection with such litigation. The Tenant shall also pay all costs, expenses and legal fees (on a solicitor and client basis) that may be incurred or paid by the Landlord in enforcing the terms, covenants and conditions of this Lease, unless a Court shall decide otherwise. The contents of this section shall survive the termination or surrender of this Lease notwithstanding anything in this Lease to the contrary.

8. ARTICLE EIGHT — ASSIGNMENT AND SUBLETTING

8.1. Assignment. The Tenant may not assign this Lease.

8.2. Subletting. The Tenant may not sub-let the Leased Premises. For certainty, however, in this section "Subletting" does not include providing the Tenant's services in respect of the rental of the Community Hall as outlined in Article Seven of this Lease.

9. ARTICLE NINE — DEFAULT

9.1. No Exceptions for Distress. Notwithstanding the benefit of any present or future statute taking away or limiting the Landlord's right of distress, none of the goods and chattels of the Tenant on the Leased Premises at any time during the Term shall be exempt from levy by distress for Rent in arrears or other amounts owing to the Landlord by the Tenant pursuant to the terms of this Lease, and that upon any claim being made for such exemption by the Tenant upon distress being made by the Landlord, this covenant and agreement may be pleaded as an estoppel against the Tenant in any action brought to test the right to the levying upon any such goods or chattels; the Tenant waiving as it hereby docs all and every benefit that could or might have accrued to it by any present or future statute but for this covenant.

9.2. Right to Re-Enter. In the event that:

- a. the Tenant dissolves, becomes inactive, or its status as a Society ceases or lapses, for failure to file necessary corporate registry returns or notices, or any other reason;
- b. the Tenant fails to pay any Rent or other sums due hereunder on the day or dates appointed for the payment thereof, and docs not remit such payment within five (5) days of receipt of written notice from the Landlord demanding the payment thereof; or
- c. the Tenant fails to observe or perform any other of the terms, covenants or conditions of this Lease to be observed or performed by the Tenant (provided the Landlord first gives the Tenant thirty (30) days written notice or no notice in case of a real or apprehended emergency of any such failure to perform) and the Tenant within such period of thirty (30) days fails to cure or takes reasonable steps to cure any such failure to perform; or
- d. the Tenant assigns, transfers, encumbers, sublets or permits the occupation or use or the parting with or sharing possession of all or any part of the Leased Premises by anyone except in a manner permitted by this Lease; or
- e. the Tenant is late in the payment of Rent or any other sum due hereunder on three (3) separate occasions during any twelve month period; or
- f. re-entry is permitted under any other terms of this Lease;

then the Landlord, in addition to any other rights or remedies it has pursuant to this Lease, or by law, has to the extent permitted by law, the immediate right of re-entry in the name of the whole, upon and in the Leased Premises or any part thereof and may expel all persons and remove all property from the Leased Premises and such property may be removed and sold or disposed of by the Landlord as it deems advisable or may be stored in a public warehouse or

elsewhere at the cost and for the account of the Tenant, all without the Landlord being considered guilty of trespass or becoming liable for any loss or damage which may be occasioned thereby. Upon such re-entry, the Landlord shall be entitled to have again, repossess and enjoy, as of its former estate, the Leased Premises.

- 9.3. Right to Relet. If the Landlord elects to re-enter the Leased Premises as provided in this Lease or if it takes possession pursuant to legal proceedings or pursuant to any notice provided by law, it may either terminate this Lease or it may from time to time without terminating this Lease, make such alterations and repairs as are necessary in order to relet the Leased Premises, or any part thereof for such term or terms (which may be for a term extending beyond the Term) and at such rent and upon such other terms, covenants and conditions as the Landlord in its sole and reasonable discretion considers advisable. Upon each such reletting all rent received by the Landlord from such reletting shall be applied, first, to the payment of any indebtedness other than rent due hereunder from the Tenant to the Landlord; second, to the payment of any costs and expenses of such reletting including solicitor's fees and of costs of such alterations and repairs; third, to the payment of Rent, and other monies payable under this Lease which are due and unpaid hereunder; and the residue, if any, shall be held by the Landlord and applied in payment of future rent as the same becomes due and payable hereunder.
- 9.4. Expenses. If legal action is brought for recovery of possession of the Leased Premises, for the recovery of Rent or any other amount due under this Lease or because of the breach of any other terms, covenants or conditions herein contained on the part of the Tenant to be kept or performed and a breach is established, the Tenant shall pay to the Landlord all expenses incurred therefore, including legal fees (on a solicitor and his client basis).
- 9.5. Removal of Goods. In the event of removal by the Tenant of the goods and chattels of the Tenant from off the Leased Premises, the Landlord may follow the same for thirty (30) days.
- 9.6. Remedies Cumulative. Notwithstanding any other provision of this Lease, the Landlord may from time to time resort to any or all of the rights and remedies available to it in the event of any default hereunder by the Tenant, either by any provision of this Lease, by statute or common law, all of which rights and remedies are intended to be cumulative and not alternative, and the express provisions hereunder as to certain rights and remedies are not to be interpreted as excluding any other or additional rights and remedies available to the Landlord by statute or the general law.

10. ARTICLE TEN —SUCCESSORS

- 10.1. Successors. All rights and liabilities herein given to, or imposed upon, the respective parties hereto shall extend to and bind the respective heirs, administrators, successors and permitted assigns of the said parties; and if there shall be more than one Tenant, they shall all be bound jointly and severally by the terms, covenants and agreements herein contained.

11. ARTICLE ELEVEN — LANDLORD'S COVENANTS AND OBLIGATIONS

11.1. Provided that the Tenant has paid the Rent and all other sums payable pursuant to this Lease and has complied with all of the terms, covenants and conditions of this Lease, the Landlord covenants and agrees to and with the Tenant that it will provide Quiet Enjoyment of the Leased Premises. Should the Landlord choose to sell the community hall property, the Landlord and Tenant will enter into negotiations with respect to the potential value of any additions or improvements made to the facility by the Tenant, taking into consideration the original cost, depreciation, and value to the facility.

12. ARTICLE TWELVE — MISCELLANEOUS

12.1. Force Majeure. Notwithstanding anything to the contrary contained in this Lease, if the Landlord or the Tenant is delayed or hindered in or prevented from the performance of any term, covenant or act required hereunder by reason of being unable to obtain materials, goods, equipment, services or labour; power failure; riots, insurrection, sabotage, rebellion, war, act of God, or by reason of any Statute, law or Order in Council, or any regulation or Order passed or made pursuant thereto, or by reason of the Order or Direction of any Administrator, Comptroller, Board, Governmental Department or Office, or other authority required thereby, or by reason of any other cause beyond its control, whether of the foregoing character or not, the Landlord or the Tenant, as the case may be, shall be relieved from the fulfillment of such obligation and the Tenant or the Landlord respectively shall not be entitled to compensation for any inconvenience, nuisance, or discomfort thereby occasioned. This section shall not apply to the payment of Rent by the Tenant.

12.2. Notices. Any notice, request or demand herein provided for or given hereunder if given by the Tenant to the Landlord shall be sufficiently given if delivered or if mailed by registered mail, postage prepaid, addressed to the Landlord at:

The Town of Onoway, Box 540, Onoway, Alberta T0E 1V0

Any notice herein provided for or given hereunder if given by the Landlord to Tenant shall be sufficiently given if delivered or mailed by registered mail, postage prepaid, addressed to the Tenant at:

Box 524, Onoway, Alberta T0E 1V0

Any notice mailed as aforesaid shall be conclusively deemed to have been given on the third business day following the day on which such notice is mailed as aforesaid. Either the Landlord or Tenant may at any time give notice in writing to the other of any change of address of the party giving such notice and from and after the giving of such notice provided such new address is within the province of Alberta the address therein specified shall be deemed to be the address of such party for the giving of such notices thereafter. In the event of a mail strike or other interruption in the delivery of mail, all notices, requests or demands shall be hand delivered or by ~~email telegram~~.

- 12.3. Waiver of Breach. The waiver by the Landlord of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same or any other term covenant or condition herein contained. The subsequent acceptance of Rent or other sums payable hereunder by the Landlord shall not be deemed to be a waiver of any preceding breach by the Tenant of any term, covenant or condition of this Lease, regardless of the Landlord's knowledge of such preceding breach at the time of acceptance of such Rent or other sum payable. No covenant, term or condition of this Lease shall be deemed to have been waived by the Landlord unless such waiver is in writing and signed by the Landlord.
- 12.4. Entire Agreement. This Lease, together with the rules and regulations promulgated by the Landlord, from time to time, set forth all the covenants, promises, agreements, conditions and understandings between the Landlord and the Tenant concerning the Leased Premises and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them other than are herein set forth. This Lease replaces any prior agreement between the parties as to the lease of the Leased Premises. Except as herein otherwise provided no subsequent alteration, amendment, change or addition to this Lease shall be binding upon the Landlord or the Tenant unless in writing and signed by each of them.
- 12.5. The use of the neuter singular pronoun to refer to the Landlord or the Tenant shall be deemed a proper reference even though the Landlord or the Tenant may be an individual, a partnership, a corporation, or a group of two or more individuals or corporations. The necessary grammatical changes required to make the provisions of this Lease apply in the plural sense where there is more than one Landlord or Tenant and to either corporations, associations, partnerships or individuals, males or females, shall in all instances be assumed as though in each case fully expressed. Each party hereto acknowledges that it and its legal counsel have reviewed and participated in settling the terms of this Lease, and the parties hereby agree that any rule of construction to the effect that any ambiguity is to be resolved against the drafting party shall not be applicable in the interpretation of this Lease.
- 12.6. Partial Invalidity. If any term, covenant or condition of this Lease or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term covenant or condition to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term, covenant or condition of this Lease shall be valid and enforced to the fullest extent permitted by law.
- 12.7. Registration. The Tenant shall not register this Lease at the Land Titles Office without the advance written consent of the Landlord.
- 12.8. Governing Law. This Lease shall be construed in accordance with and governed by the laws of the Province of Alberta.
- 12.9. Time of the Essence. Time shall be of the essence of this Lease and of every part hereof.

IN WITNESS WHEREOF the Landlord and Tenant have executed this Lease on the day and year first written above.

) **The Landlord:**
)
) **The Town of Onoway**
) **Per:**
) _____ **(SEAL)**
) _____
) **Name:** _____
) **Position:** _____
) _____
) _____
) **Name:** _____
) **Position:** _____

**Signed by the said
Tenant
in the presence of:**

) **The Tenant:**
)
) **Onoway Facility Enhancement Association**
) **Per:**
) _____
) **Name:** _____
) **Position:** _____
) _____
) **Name:** _____
) **Position:** _____

(witness)

(witness)

Approved by Town Council at the _____, 2021 Regular Council Meeting.

Approved by Onoway Facility Enhancement Association at the _____, 2021 Regular Meeting.

45

debbie@onoway.ca

From: Cindy Suter <csuter@lsac.ca>
Sent: November 24, 2021 9:37 AM
To: cao@onoway.ca
Cc: 'Jason Madge'; 'Debbie Giroux'
Subject: RE: Meting request - January 2022

Thank you.

Cindy Suter

Executive Secretary

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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From: cao@onoway.ca <cao@onoway.ca>
Sent: November 23, 2021 6:47 PM
To: Cindy Suter <csuter@lsac.ca>
Cc: 'Jason Madge' <jason@onoway.ca>; 'Debbie Giroux' <debbie@onoway.ca>
Subject: RE: Meting request - January 2022

Cindy we will discuss at our meeting in December and let you know.

W

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Cindy Suter <csuter@lsac.ca>
Sent: November 23, 2021 4:16 PM
To: Wendy Wildman <cao@onoway.ca>
Subject: Meting request - January 2022

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Good day Wendy, Mike has requested to schedule a meeting with the Town and ourselves in early January to discuss projects for 2022. In order to be prepared either to collaborate or be prepared budget wise for future projects. Please provide a date in January that would work.

Thank you.

Cindy Suter

Executive Secretary

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext. 3698 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985

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Notifications

COVID-19 Updates: State of public health emergency declared.

- [Public health restrictions](#) to reduce transmission are now in effect.
- [Book your vaccine](#): All Albertans 5+ can get vaccinated.
- [Get the facts](#): Vaccines are safe and save lives.

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[Home](#) → [Housing and community](#) → [Municipalities and communities](#) → [Grants and funding for municipalities](#) → [Municipal Affairs grant programs](#)

Alberta Community Partnership

This program helps municipalities by providing support for regional collaboration and capacity building initiatives.

On this page:

- [Overview](#)
- [Eligibility](#)
- [How to apply](#)
- [After you apply](#)
- [Amendments](#)
- [Reporting](#)
- [Approved projects](#)
- [Contact](#)

Overview

The objective of the Alberta Community Partnership (ACP) is to improve the viability and long-term sustainability of municipalities.

Key program outcomes include:

- new or enhanced regional municipal services
- improved municipal capacity to respond to priorities
- effective intermunicipal relations

Program highlights

In total, the 2021/22 ACP budget is \$25.4 million.

The government increased the program's budget to provide \$10 million to meet its obligations under the *Alberta Senate Election Amendment Act* and *Referendum Act*. This funding will cover a portion of the costs incurred by municipalities to conduct Senate elections and referendum on behalf of the province.

Project eligibility under the competitive Intermunicipal Collaboration (IC) component is focused on projects pursuing regional approaches to service delivery. Project priority is for regional municipal service delivery frameworks that align with broader regional or municipal priorities and initiatives, including those that move municipalities forward through the economic downturn and pandemic. This includes new or enhanced regional emergency management frameworks, and regional plans for emergency preparedness or disaster mitigation.

Intermunicipal Collaboration evaluation criteria has been updated to reflect a stronger focus on regional benefits, with additional information provided to assist applicants to complete their applications.

Under the Municipal Internship (MI) component, all three streams (administrator, finance officer and land-use planner) have been simplified. Internships are now 18-months long, with grant funding changed to \$60,000 per intern to reflect the change in term.

Email notification of Statement of Funding and Expenditure (SFE/grant reporting) certification has been discontinued; grant recipients are able to track SFE status on Alberta Community Partnership Online (ACPO), which can be accessed through MACconnect – see below for details.

Eligibility

Eligible entities

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts and special areas)
- Metis Settlements
- Townsite of Redwood Meadows Administration Society
- Calgary Metropolitan Region Board and Edmonton Metropolitan Region Board
- Municipally controlled planning service agencies (eligible only under the Municipal Internship component to host a Land Use Planner intern)

Eligible projects and components

Intermunicipal Collaboration

The government provides funding to partnerships of 2 or more municipalities to develop regional plans, service delivery frameworks and regional service delivery efficiencies.

The deadline for 2021/22 IC applications is January 5, 2022.

Municipal Restructuring

The government provides funding to municipalities involved with regional governance and municipal restructuring processes such as amalgamation, dissolution or viability reviews.

The deadline for 2021/22 MR applications is February 4, 2022.

Mediation and Cooperative Processes

The government provides funding to municipalities to develop collaborative protocols and processes, to proactively manage conflict, and to establish an agreed-upon process for collaboration.

The government provides funding to support municipalities for mediation, facilitation or other dispute resolution alternatives to resolve intermunicipal conflict, and to assist with intermunicipal negotiations.

The deadline for 2021/22 MCP applications is February 4, 2022.

Municipal Internship

The government provides funding to municipalities and planning service agencies to recruit, train and retain competent municipal employees who may pursue careers in municipal administration, finance or land-use planning.

Refer to the program guidelines for information regarding all program components.

The deadline for 2021/22 MI applications is October 15, 2021.

How to apply

Step 1. Read the guidelines

- [2021/22 ACP Program Guidelines](#)

Step 2. Complete and submit the application

Applicants are required to fill out and submit their applications through Alberta Community Partnership Online (ACPO), which is accessed through [MAConnect](#), the web portal that provides external stakeholders secure access to Municipal Affairs' key business applications.

ACPO gives municipalities the ability to:

- create, edit and submit ACP applications online
- view and track the status of ACP applications
- view agreement, payment and reporting summary information for projects funded under ACP or the former Regional Collaboration Program (RCP)
- create, edit and submit ACP or RCP amendment requests

- create, edit, submit, and track the status of ACP or RCP Statements of Funding and Expenditures

Accessing ACPO

Municipalities already signed up for MAConnect can request staff access to ACPO through the municipality's MAConnect Stakeholder Administrator.

The Stakeholder Administrator is the person delegated to manage access to applications in MAConnect on behalf of the municipality through the MAConnect Stakeholder Agreement. If the municipality needs to assign another Stakeholder Administrator, a request can be emailed to acpoaccess@gov.ab.ca.

Municipalities without access to MAConnect will need to enter into a Stakeholder Agreement before requesting access to ACPO.

The Stakeholder Agreement can be requested by emailing acpoaccess@gov.ab.ca or contacting [780-644-2413](tel:780-644-2413) (toll free [310-0000](tel:310-0000)).

Once the Stakeholder Agreement has been signed and returned to Municipal Affairs, the municipality will be able to request access to ACPO through their designated Stakeholder Administrator.

For more information, read the [ACPO User Guide](#) (PDF, 1.3 MB).

After you apply

Funding decisions will be made by March 31 of the program year. Applicants will be advised in writing of the status of their submission and a list of successful projects will be posted annually.

Amendments

An amendment is required if the project scope or time period to use grant funds changes after project approval. However, municipalities are strongly encouraged to complete projects by the completion date identified in their conditional grant agreement.

Applicants are required to fill out and submit their amendment requirements through ACPO, accessed through [MAConnect](#).

Reporting

For all components, final reporting is due within 60 days after the project completion date, unless otherwise stated.

All applicants and grant recipients are required to submit their Statements of Funding and Expenditures (SFE) through ACPO, which is accessed through [MAConnect](#). Additional reporting may be required under some components.

Approved projects

- [Alberta Community Partnership](#)
- [Regional Collaboration Program](#)

Contact

Connect with the ACP program:

Phone: [780-422-7125](tel:780-422-7125)

Toll free: [310-0000](tel:310-0000) before the phone number (in Alberta)

Email: acp.grants@gov.ab.ca

Address:

Grants and Education Property Tax Branch

Alberta Municipal Affairs

15th Floor, Commerce Place

10155 102 Street

Edmonton, Alberta T5J 4L4

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Alberta.ca

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From: Matthew Ferris <mferris@lsac.ca>
Sent: September 23, 2021 2:39 PM
To: Summer Village of West Cove; cao@onoway.ca; Summer Village of Silver Sands; Village of Alberta Beach
Subject: ACP Grant
Attachments: Nuisance_Properties.pdf

Over the last couple of years LSAC has experienced more and more problems with old nuisance grounds and the restrictions associated with them. We have flagged nuisance grounds either previously or currently owned and operated by your municipalities or ourself that negatively impact development within our jurisdiction. Lac Ste. Anne County is wondering if you would be willing to jointly apply for an ACP grant where we seek funding to conduct the studies necessary to mitigate the nuisance grounds. In our experience the studies and reports can typically run between \$35-80k per site. That being said we are willing to apply for a single ACP application but are also willing to partner with each of your municipalities on separate ones should you desire to.

Matthew Ferris

Manager of Planning & Development

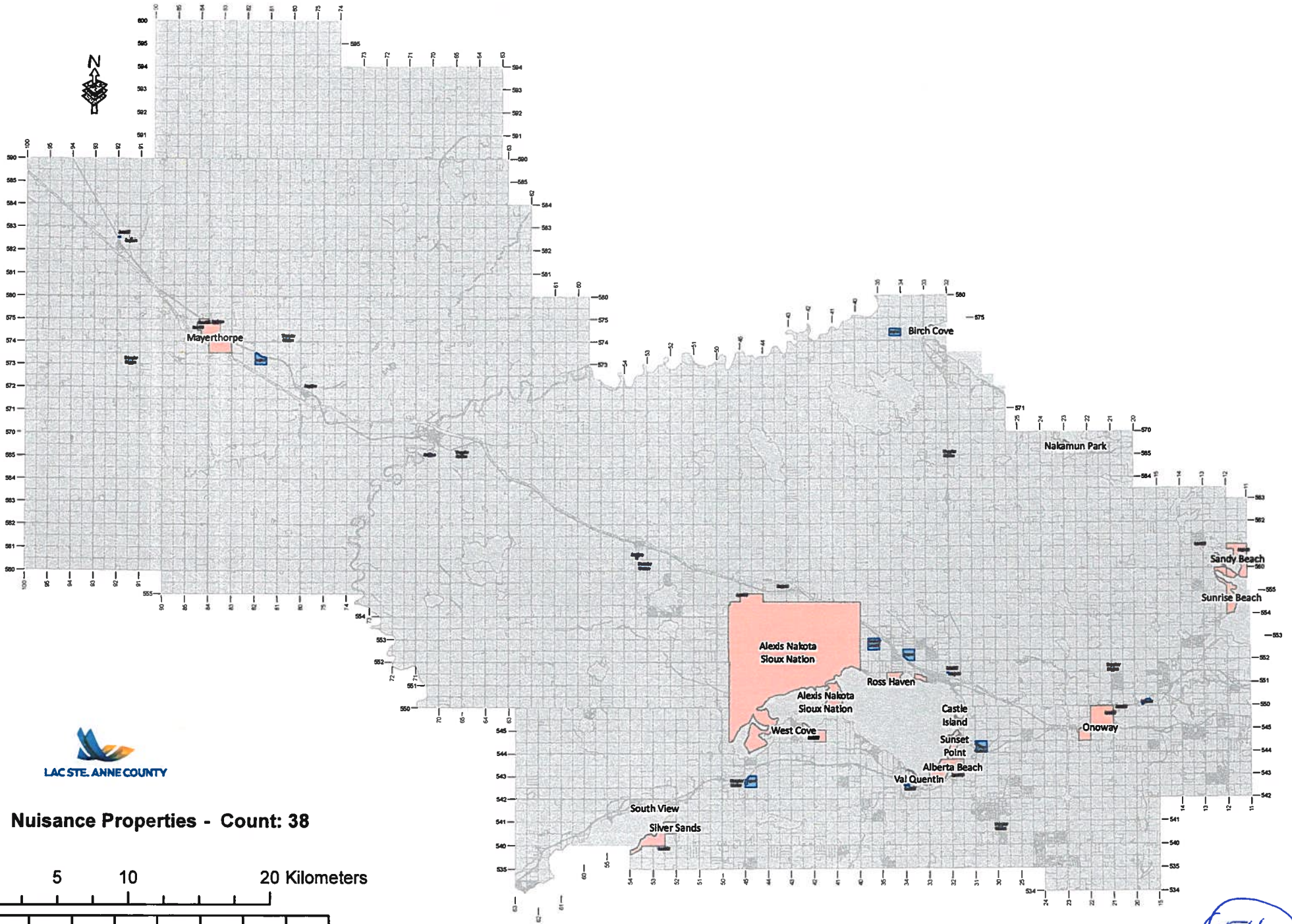
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

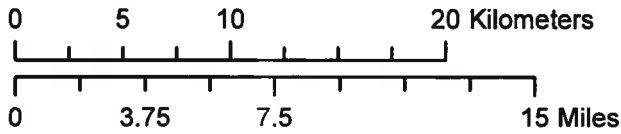
The Lac Ste. Anne County Administration Office has resumed its regular business hours of Monday to Friday, from 8:30am to 4:30pm (including lunch hour). Reception staff are managing all telephone inquiries at this time and representatives from each County department will be on hand to address a variety of ratepayer requests. Thank you for your patience as we implement our re-entry strategy.

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 Think about our Environment. Print only if necessary.



Nuisance Properties - Count: 38



54

debbie@onoway.ca

From: cao@onoway.ca
Sent: November 22, 2021 1:54 PM
To: office@sunsetpoint.ca; cao@rosshaven.ca; svcastle@telus.net
Cc: 'Debbie Giroux'
Subject: RE: ACP grant

Matt what is the deadline you need to hear back from us by.

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

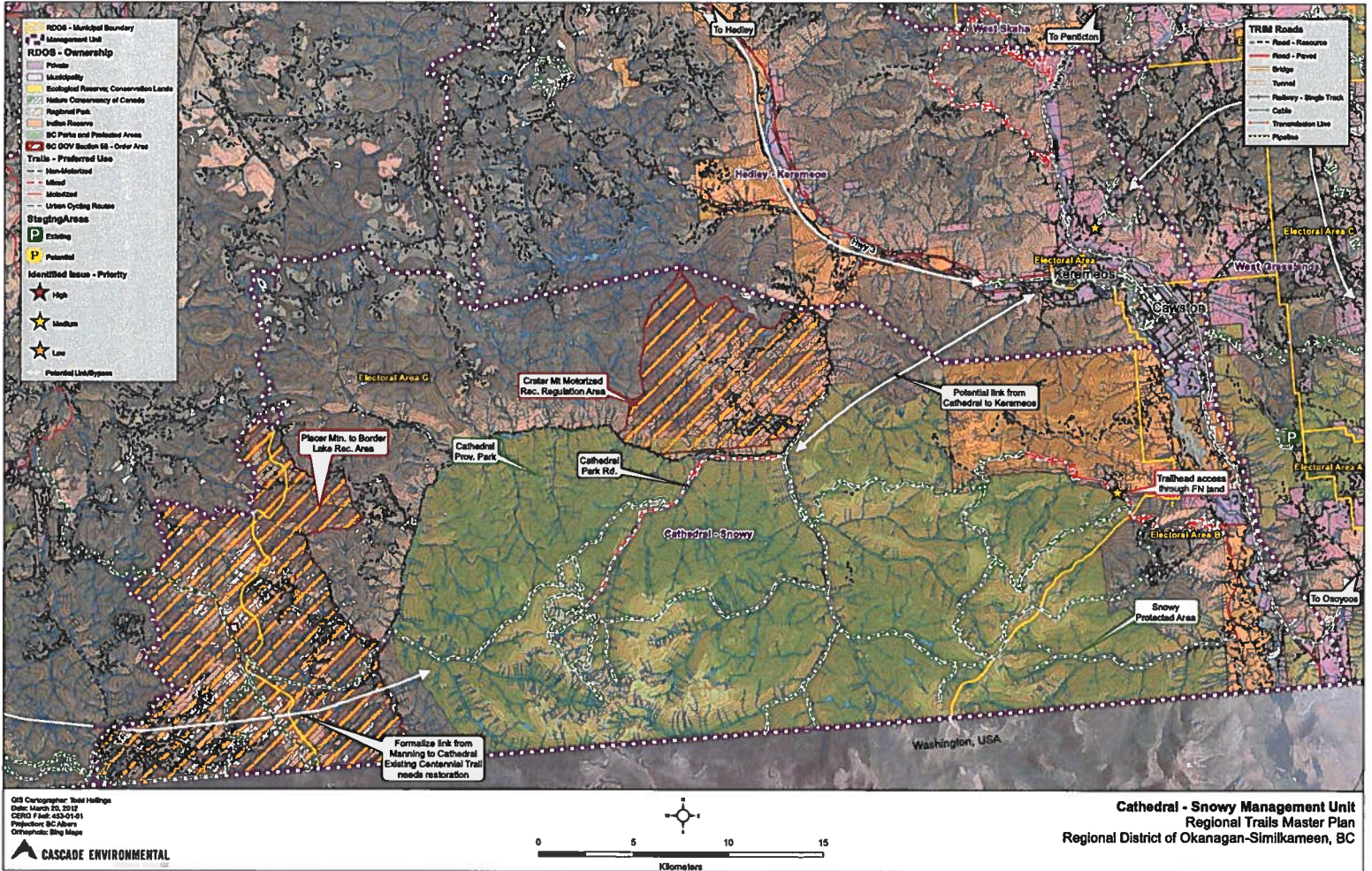
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From: office@sunsetpoint.ca <office@sunsetpoint.ca>
Sent: November 16, 2021 9:05 PM
To: cao@onoway.ca; cao@rosshaven.ca; svcastle@telus.net
Subject: ACP grant

Hi Wendy, Shelly and Tony I hope this finds you. Sunset Point is looking at putting in a grant application for an ACP grant for a regional trail master plan. The County and Val Quentin has indicated it was something they would support. Alberta Beach indicated that if we looked at a larger scale network that included Onoway and the other Summer Villages on the shore of Lac Ste. Anne that they would be interested. So as a result of that we are wondering if any of your communities might be interested in the partnership. What we would like at the end of the project is a plan similar to the one found here [MEMORANDUM \(rdos.bc.ca\)](#)
Let me know your thoughts

Matthew Ferris
CAO
Summer Village of Sunset Point

(780) 665-5866



debbie@onoway.ca

From: cao@onoway.ca
Sent: November 25, 2021 8:42 AM
To: 'Debbie Giroux'
Subject: FW: Post-conference note

Deb info for next meeting

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Janet Jabush <Janet.Jabush@mayerthorpe.ca>
Sent: November 24, 2021 1:12 PM
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Subject: Post-conference note

Hey out there, Towns West!!

Hope all is well and that in-person conference attendees all made it home safely.

If you're like me, the last couple of months have been a roller coaster of excitement and learning, punctuated by moments of wondering, "What have I gotten myself into?" That's right! Even those of us with some experience ask ourselves that question once in a while. My bet is our answers are very much the same. We get on this ride because we want what's best for our towns. We're compelled to make our communities safe, prosperous and welcoming; the best places to live, work and play.

I know you're already working on that future, but I do hope most of you took the time to attend convention. Whether virtually or in-person, there was plenty of action this year. From Board elections and important resolutions to the launch of our new brand (more on that later) and the amazing performance by 54-40, it was an awesome few days!

For those who attended in-person, I trust you enjoyed everything conference has to offer. We had some great education sessions this year providing both new and returning elected officials, as well as administrative staff, with an opportunity to learn about our association's advocacy efforts over the past year. We also showcased the work our standing committees have been doing on your behalf. We listened to provincial leadership and had a chance to ask questions of Ministers. Personally, I was very impressed by the folks who stepped up to the mics. They asked important questions affecting all Alberta communities. WELL DONE!!!

It wouldn't be convention without the Trade Show! It's an opportunity to connect with service providers whose specialty is working with municipalities. Did you make the rounds to visit booths and enter the draws? There's always lots of awesome prizes up for grabs, not to mention the swag (and chocolate) at most booths!

This year's hospitality suites were the best I've ever seen. They were all well-attended, with great food and libations in ample supply. As always, they were a favorite among conference goers.

In-person attendees had lots of opportunities to meet new people and to mingle with old friends. That's literally my favorite part! Little did I know, but there were some unexpected re-connections for me this year. Two old friends who are newly elected Councillors in Grande Prairie and Rocky Mountain House found me to say, "Hi!" #reconnect #oldfriends #winning

I got to meet some of you and I'm disappointed we couldn't spend more time together. I'm thinking about arranging my own little meet 'n greet at the next conference. I'll be up for re-election as your Towns West representative so, assuming I'm successful in that, I'll plan an opportunity where you can all find me and we can get to know each other. If our paths didn't cross in Edmonton, I hope we'll get the chance to meet on day soon.

Now for more on the new brand...

As you all know, my job as the Towns West Director is to bring to the Board table those issues that are of concern to your Council and your community so those concerns can be elevated to the provincial and federal governments. I will, as always, keep you in the loop on the progress we make as we work to build stronger, more resilient communities. One of the most important things on which we've been working is the unveiling of our renewed brand. Throughout our extensive stakeholder engagement, we consistently heard our members saying:

- they don't define themselves as being 'urban' or 'rural', but as municipalities and communities;
- they were confused by the split brand, presented as Alberta Urban Municipalities Association (AUMA) and Alberta Municipal Services Corporation (AMSC); and
- that 'AUMA' and 'AMSC' were simply a jumble of letters that held no real meaning for them.

As a result, Alberta Urban Municipalities Association (AUMA) and Alberta Municipal Services Corporation (AMSC) are now **combined under a single brand name, Alberta Municipalities.**

You can view our brand video and read more about the new brand [HERE](#). And please take the time to check out the newly branded website, abmunis.ca.

Got questions? Please pop me an email at janet.jabush@mayerthore.ca.

I'll close with a request...

If you have a minute, please pop me a note and tell me what your favorite part of convention was and give me one suggestion of something we could have done better. Alberta Municipalities is always looking for opportunities to improve on things.

That's it for now. Watch for a quick update in December. Until then, stay safe and warm.

Janet Jabush

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