

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, DECEMBER 16, 2021 IN THE COUNCIL CHAMBERS OF  
THE ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM  
COMMENCING AT 9:30 A.M.  
MEETING IS BEING AUDIO/VIDEO RECORDED**

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA – December 16th, 2021 meeting**

*Recommendation:*

*approve December 16th, 2021 Council agenda as presented*

*or*

*approve December 16th, 2021 Council agenda as amended (additions, deletions, changes)*

**3. ADOPTION OF MINUTES – December 2nd, 2021 meeting**

*Recommendation:*

*approve December 2nd, 2021 meeting minutes as presented*

*or*

*approve December 2nd, 2021 meeting minutes as amended (additions, deletions or changes)*

**4. APPOINTMENTS/PUBLIC HEARINGS**

- a) 9:35 a.m. – Chief Administrative Officer Wendy Wildman to discuss with Council her contract, and as requested on November 23<sup>rd</sup>, what she brings to the Town of Onoway

*Recommendation:*

*that the written and verbal report presented by CAO Wendy Wildman be accepted for information*

*or*

*some other direction as given by Council at meeting time*

- b) 10:30 a.m. – Michelle Gallagher, Legal Counsel – Patriot Law to discuss with Council the draft Council and Staff Covid-19 vaccination policy. (Action item 7a)

## 5. FINANCIAL REPORTS

- year to date operating and capital budgets (with % variance)
- balance sheet
- accounts payable listing

*separate*

*Recommendation:*

*that Council accept the financial reports as presented for information  
or  
some other direction as given by Council at meeting time*

## 6. POLICIES & BYLAWS

- p 5-7  
p 8-9*
- a) Bylaw 793-21 – 2022 Borrowing Bylaw for the Town of Onoway. The Town has a borrowing bylaw in effect but ATB is now requiring this bylaw to be passed on an annual basis. Attached is our draft new bylaw, with changes noted in red from the previous bylaw. The borrowing amounts are unchanged from the previous bylaw. Once passed, this bylaw would be in effect until the end of 2022.
  - i) Adds “considers it necessary to borrow certain sums of money for the purpose of an operating Line of Credit for interim financing in the event of a local emergency or to cover unforeseen urgent operating expenditures not include in the operating budget over the period from the date of the Bylaw through to December 31, 2022”.

The above noted changes are highlighted in red.

If Council is in agreement with these changes, then motions to approve this new bylaw would be in order:

*Recommendation:*

*give 1<sup>st</sup> reading to Bylaw 793-21, being the 2022 Borrowing Bylaw for the Town of Onoway, as presented (or amended);  
give 2<sup>nd</sup> reading to Bylaw 793-21 as presented (or amended);  
give unanimous consent to consider third reading to Bylaw 793-21 as presented (or amended);  
give third and final reading to Bylaw 793-21 as presented (or amended),  
or  
defer for further changes as directed by Council  
or  
some other direction as given by Council at meeting time*

## 7. ACTION ITEMS

- a) Covid-19 Discussion – Standing Agenda Item - New restrictions came into effect starting September 16 as Alberta has declared a state of public health emergency. Measures to protect the health care system, stop the spread, and increase vaccination rates are in effect. Businesses participating in the Restrictions Exemption Program (REP) can operate as usual if they require patrons 12 and over to show proof of vaccination or a recent negative test result. As directed at the November 25 Council meeting, the Town's legal counsel will be present at the December 16, 2021 meeting to present and review a draft mandatory vaccination policy. Direction at the December 2<sup>nd</sup> meeting was to prepare a policy based on the Town of Stony Plain's that would apply to Town Council and Staff (draft policy is attached). The Town's legal counsel, Michelle Gallagher, will be present to review this matter with Council (at 10:30 a.m.).

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- 1) Draft Policy A-HUM-VAC-1 – Covid-19 Vaccination Policy
- 2) Staff Comments
- 3) December 6, 2021 - AHS Together 4 Health Headlines
- 4) December 3, 2021 – Michele O'Callaghan email re vaccination policy
- 5) December 3, 2021 – Shoshanna Pierce email re REP program and vaccines
- 6) December 6, 2021 – Lynne Tonita letter re vaccination policy
- 7) December 7, 2021 – Kate Habke letter re vaccination policy
- 8) December 1, 2021 – Summary, City News Calgary

*Recommendation:*

*that the discussion on implementing a mandatory vaccination policy for Council and Staff be accepted for information, and that further consideration of a mandatory policy be put on hold.*

*or*

*that the discussion on implementing a mandatory vaccination policy for Council and Staff be accepted for information, and that changes be made to the draft policy as directed by Council and this policy be brought back for further review*

*or*

*that the draft mandatory vaccination policy be approved as presented (or amended)*

*or*

*some other direction as given by Council at meeting time*

- b) Alberta Regional Rail Update -please refer to the December 2, 2021 email from Mayor Kwasny inquiring about the Town providing a letter of support to Alberta Regional Rail for their Wild Rose Passenger Rail system linking Calgary, Red Deer and Edmonton.

*Recommendation:*

*that the Town of Onoway provide a letter of support to Alberta Regional Rail for their Wild Rose Passenger Rail system linking Calgary, Red Deer and Edmonton, incorporating points as discussed by Council*

*or*

*accept documents and discussion for information*

*or*

*direct Administration to gather additional information*  
or  
*some other direction as given by Council at meeting time*

- p58-59
- c) Town of Onoway Tax Penalty Waiver Requests – in 2020 in consideration of the pandemic, Council changed the date to which taxes were due from June 30 to September 30 and also passed a new tax penalty structure. Attached is bylaw 773-20 whereby penalties imposed on unpaid taxes are: 10% on October 1, 5% on November 1, 5% on December 1 and 15% on January 1. The Town has received three written requests for the waiver of tax penalties. Some background, we received three verbal requests in 2020 which were presented to Council, and Council denied each request. Reminders of when taxes are due are included in the monthly Onowaves along with the tax penalty dates and %. Tax notices were mailed on May 13, 2021, a Telmatik message was sent to residents on September 29 advising that taxes are due September 30. As the office was closed on September 30, payments were accepted without penalty until end of day on October 1; and Tax account statement past due reminders were mailed out November 22, 2021.

- p b D  
p b I
- I. North of Ten – roll no. 380000 and 401000 - request from the property owners to waive tax penalties is attached. Total penalty amount to date on both properties is \$1,646.84.
  - II. RLW Technologies – roll no. 385000 – request from the property owner to waive tax penalties is attached. Total penalty amount is \$1,889.32.

We had 15 residential accounts and 6 business accounts which received the November 1<sup>st</sup> reminder of taxes outstanding, two of those (1 residential and 1 business) have paid both their outstanding taxes and accrued penalties without request for waiver. Administration can not waive or adjust penalties, only Council can authorize that.

*Recommendation:*

*That the requests for tax penalty waiver or adjustment be denied*  
or  
*that the request for tax penalty waiver or adjustment be approved as follows:*

\_\_\_\_\_

or  
*some other direction as given by Council at meeting time*

- d) 2022 Draft Operating and Capital Budget – the draft operating and capital budgets will be presented and reviewed at meeting time.

*Recommendation:*

*that Administration make changes to the 2022 Draft Operating and Capital Budget as directed by Council at meeting time*  
or  
*some other direction as given by Council at meeting time*

- e)
- f)
- g)

**8. COUNCIL, COMMITTEE & STAFF REPORTS**

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) CAO Report
  - 2020/21 Alberta Community Partnership (ACP) Intermunicipal Collaboration signed grant agreement and monies received
  - CPO's and sidewalk enforcement verbal update
  - Fire Department Volunteer Appreciation Dinner verbal update
  - Onoway Facility Enhancement Association hall lease update
  - business licenses report
  - list of contracts
  - list of bylaws on website
  - policy update
- e) Public Works Report
  - tour of Town owned facilities discussion

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p75-81

*Recommendation:*  
 that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented  
 or  
 some other direction as given by Council at meeting time

**9. INFORMATION ITEMS**

- a) Yellowhead Regional Library – Information for Municipal Councils brochure
- b) Onoway Junior Senior High School Citizenship Award Recipients – December 2 email from Lisa Dundas, Northern Gateway Public Schools
- c) Alberta Treasury Board and Finance – Loans to Local Authorities – Loan Pricing Agreement
- d) CN – September 24<sup>th</sup>, 2021 letter and attached CN in Your Community 2021 report (received on December 10<sup>th</sup>, 2021)
- e) Development Permit 21DP14-24, for operation of a retail sales business Kootenay Saddlery & Trade Co at 4914 – 50 Street
- f)

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p86-88  
p89-91  
p92-95

*Recommendation:*  
 that the above noted item(s) be accepted for information  
 or  
 some other direction as given by Council at meeting time

**10. CLOSED SESSION - n/a**

**11. ADJOURNMENT**

**12. UPCOMING EVENTS:**

- |  |                |
|--|----------------|
| - December 24, 2021 to January 2, 2022 inclusive | Office Closure |
| - January 20, 2022 – Regular Council Meeting     | 9:30 a.m.      |
| - January 27, 2022 – Strategic Planning Meeting  | 9:30 a.m.      |
| - February 3, 2022 – Regular Council Meeting     | 9:30 a.m.      |
| - February 17, 2022 – Regular Council Meeting    | 9:30 a.m.      |

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 2, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny  Deputy Mayor: Lisa Johnson  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Robert Winterford – arrived at 9:50 a.m.</p> <p>Administration: Wendy Wildman, Chief Administrative Officer  Jason Madge, Assistant Chief Administrative Officer/Public Works Manager  Debbie Giroux, Recording Secretary</p> <p>4 members of the public were in-person attendance and 3 members of the public joined the meeting via Zoom.</p>
1.	<b>CALL TO ORDER</b>	Mayor Lenard Kwasny called the meeting to order at 9:35 a.m. and advised that the meeting will be recorded.
2.	<b>AGENDA Motion #489/21</b>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council adopt the agenda of the regular Council meeting of Thursday, December 2<sup>nd</sup>, 2021, with the following addition:</p> <p>5) distribution of the accounts payable listing report</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #490/21</b>	<p><b>MOVED</b> by Councillor Robin Murray that the minutes of the November 25th, 2021 Regular Council meeting be adopted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	n/a
5.	<b>FINANCIAL REPORTS Motion #491/21</b>	<p>Councillor Robert Winterford joined the meeting at 9:50 a.m.</p> <p><b>MOVED</b> by Councillor Robin Murray that the following financial reports be accepted for information:</p> <ul style="list-style-type: none"> <li>-year to date operating and capital budgets (with % variance)</li> <li>-balance sheet</li> <li>-accounts payable list</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>



TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 2, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

6.	<b>POLICIES &amp; BYLAWS</b>	
	Motion #492/21	<b>MOVED</b> by Councillor Robert Winterford that Bylaw 792-21, being the Council and Council Committee Procedural bylaw, be given first reading.  <p style="text-align: right;"><b>CARRIED</b></p>
	Motion #493/21	<b>MOVED</b> by Councillor Robin Murray that Bylaw 792-21 be given second reading.  <p style="text-align: right;"><b>CARRIED</b></p>
	Motion #494/21	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Bylaw 792-21 be considered for third reading.  <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>
	Motion #495/21	<b>MOVED</b> by Councillor Bridgitte Coninx that Bylaw 792-21 be given third and final reading.  <p style="text-align: right;"><b>CARRIED</b></p>
7.	<b>ACTION ITEMS</b>	
	Motion #496/21	<b>MOVED</b> by Deputy Mayor Lisa Johnson that the Town of Onoway proceed with the preparation of a COVID-19 vaccination policy based on the policy from the Town of Stony Plain, and in consideration of motion #478/21, and that this draft bylaw be presented to Council at their December 16 <sup>th</sup> , 2021 meeting with legal counsel in attendance.  <p style="text-align: right;"><b>CARRIED</b></p>
	Motion #497/21	<b>MOVED</b> by Councillor Bridgitte Coninx that the discussion regarding a meeting between Council and community groups be deferred to the first meeting of March 2022, allowing administration an opportunity to compile background information including: consultant costs and issues that community groups would like to discuss with council.  <p style="text-align: right;"><b>CARRIED</b></p>
	Motion #498/21	<b>MOVED</b> by Councillor Robin Murray that the Christmas Light judging be scheduled for Friday, December 10 at 7:00 p.m.; that two houses and one business be awarded prizes; and that Council organize their own manner of transportation for this event.  <p style="text-align: right;"><b>CARRIED</b></p>





TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 2, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

	<p><b>Motion #499/21</b></p> <p><b>Motion #500/21</b></p> <p><b>Motion #501/21</b></p> <p><b>Motion #502/21</b></p> <p><b>Motion #503/21</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that the remaining Family and Community Support Services (FCSS) funds be allocated as follows: Fire Department Volunteer Appreciation Dinner \$2,500.00; County Winter Fun Kits \$500.00; Onoway Facility Enhancement Association Christmas Dinner \$500.00; Heritage Society Tree Burn \$500.00; Beautification (for the garden boxes) \$1,145.00.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that the proposed revision to clause 4.2 of the lease agreement for the community hall with the Onoway Facility Enhancement Association (OFEA) be approved as presented, and forwarded to the OFEA for their consideration.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robert Winterford that the Town of Onoway accept the invitation from Lac Ste. Anne County to participate in a joint meeting in early January to discuss various matters of mutual interest including, but not limited to: 2022 projects; downtown parking issues; amendment to Intermunicipal Development Plan to incorporate the old landfill and lagoon sites in Ruth Cust Park, partnership committee and economic development; Onoway Regional Medical Clinic; and Administration to ask the County to provide their available dates.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that the Town of Onoway participate in an Alberta Community Partnership grant application under the Intermunicipal Collaboration component for development of a mitigation strategy for old landfill sites/nuisance grounds, with Lac Ste. Anne County acting as the managing partner.</p> <p style="text-align:right"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that the Town of Onoway participate in an Alberta Community Partnership grant application under the Intermunicipal Collaboration component for development of a regional trail master plan, with the Summer Village of Sunset Point acting the managing partner (and suggest the Summer Village's of Sandy Beach and Sunrise Beach be invited to participate as well).</p> <p style="text-align:right"><b>CARRIED</b></p> <p>Council recessed from 11:20 until 11:25 a.m.</p>
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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, DECEMBER 2, 2021  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M.

<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> Motion #504/21	<b>MOVED</b> by Councillor Robin Murray that the Council, Chief Administrative Officer and Public Works verbal reports be accepted for information.  <b>CARRIED</b>
<b>9.</b>	<b>INFORMATION ITEMS</b> Motion #505/21	<b>MOVED</b> by Mayor Lenard Kwasny that the following item be accepted for information:  a) Towns West Report from Alberta Municipalities – November 24, 2021 email from Janet Jabush, Director, Towns West and Mayor of Mayerthorpe.  <b>CARRIED</b>
<b>10.</b>	<b>CLOSED SESSION</b>	n/a
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 11:44 a.m.
<b>12.</b>	<b>UPCOMING EVENTS</b>	December 16, 2021      Regular Council Meeting      9:30 a.m. January 20, 2022      Regular Council Meeting      9:30 a.m. January 27, 2022      Strategic Planning Workshop      9:30 a.m.

\_\_\_\_\_  
Mayor Lenard Kwasny

\_\_\_\_\_  
Debbie Giroux  
Recording Secretary

④

Draft  
Bylaw

**TOWN OF ONOWAY  
By-Law 793-21**

**A BYLAW TO BORROW TO MEET CURRENT OPERATING EXPENDITURES AND OBLIGATIONS FOR THE TOWN OF ONOWAY.**

WHEREAS the Council of the Town of Onoway (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of an operating Line of Credit for interim financing in the event of a local emergency or to cover unforeseen urgent operating expenditures not included in the operating budget over the period from the date of this Bylaw through to December 31, 2022.

WHEREAS the Council of the Town of Onoway (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

- Operating Loan for \$1,000,000.00 – from ATB
- Business Mastercard for \$30,000.00 – from ATB

NOW THEREFORE pursuant to the provisions of the Municipal Government Act the Council of the Corporation deems it necessary to borrow from time to time (on a revolving basis) during the said year a sum or sums not exceeding the maximum principal amount of **One Million Thirty Thousand Dollars (\$1,030,000.00)** at any one time to meet the current operating expenditures and obligations of the Corporation incurred during the said year until such time as the taxes levied or to be levied therefore as aforesaid can be collected; and

WHEREAS, after the borrowing during the said year of the amount hereby authorized to be borrowed, the total loans outstanding at any one time to meet the current operating expenditures and obligations of the Corporation incurred during the said year will not exceed the amount of taxes levied or estimated to be levied for the said year by the Corporation;

NOW THEREFORE, under the authority of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, the Council of the Town of Onoway enacts as follows:

1. That the Council of the Corporation do borrow from time to time (on a revolving basis) during the said year from ATB (the "Bank"), a sum or sums not exceeding the maximum principal amount of **One Million Thirty Thousand Dollars (\$1,030,000.00)** at any one time which the Council deems necessary to expend to meet the current operating expenditures and obligations of the Corporation incurred during the said year until such time as the taxes levied or to be levied therefore can be collected, and to pay or agree to pay interest on the sum so borrowed either in advance or at maturity, and in either case after maturity, at such rate as may be agreed upon from time to time between the Council and the Bank."

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2. That the \$1,030,000.00 in authorized borrowing from ATB (the "Bank"), is to include a sum or sums not exceeding the maximum principal amount of **Thirty Thousand Dollars (\$30,000.00)** for a Business Mastercard account that the Council of the Corporation deems necessary to expend to meet current operating expenditures and obligations of the Corporation.
3. That the sum or sums so borrowed may be evidenced and secured by a promissory note or notes or similar forms of obligation executed by the Mayor and Assistant Chief Administrative Officer/Chief Financial Officer on behalf of the Corporation and the same Mayor and Assistant Chief Administrative Officer/Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note or notes or similar forms of obligation on behalf of the Corporation as may be required by the Bank and to determine and agree upon from time to time the rate of interest applicable to the amount of the sums borrowed hereunder remaining from time to time outstanding.
4. That the Council of the Corporation do hereby pledge to the said Bank as security for payment of the money borrowed hereunder, the whole of the unpaid taxes and penalties on taxes assessed and/or levied by the Corporation in years prior to the said year together with penalties thereon, and the whole of the taxes assessed or to be assessed and/or levied or to be levied for the said year, and the Corporation shall deposit in a special account with the said Bank all of the said taxes, penalties and other designated revenues as collected, as collateral security for the money to be borrowed hereunder and interest thereon, but the said Bank shall not be restricted to the said taxes, penalties and other designated revenue for the payment of the money borrowed as aforesaid or be bound to wait for repayment of such money and interest until such taxes, penalties and other designated revenue can be collected, or be required to see that the said taxes, penalties and other designated revenues are deposited as aforesaid.
5. That nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favor of the said Bank.

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the 16<sup>th</sup> day of November, 2021 at which a quorum was present, as entered in the minutes of the said Council, and that the Bylaw has come into force and is still in force and effect.

THIS Municipal Borrowing Bylaw, inclusive of its Certificate, (a) may be executed electronically; and (b) may be delivered by email, facsimile or other functionally-equivalent means.

A handwritten blue circle containing the letter 'b' is located in the bottom right corner of the page.

**Read a first time this 16th day of December, 2021.**

**Read a second time this 16th day of December, 2021.**

**Unanimous consent to proceed to third reading this 16th day of December, 2021.**

**Read a third time and passed this 16th, day of December, 2021.**

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**Mayor Lenard Kwasny**

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**Wendy Wildman  
Chief Administrative Officer**

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**TOWN OF ONOWAY**  
**By-Law 788-21**

*current<sup>1</sup>  
Bylaw*

**A BYLAW TO BORROW TO MEET CURRENT OPERATING EXPENDITURES AND OBLIGATIONS FOR THE TOWN OF ONOWAY.**

**WHEREAS** the Council of the Town of Onoway (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

Operating Loan for \$1,000,000.00 – from ATB  
Business Mastercard for \$30,000.00 – from ATB

**WHEREAS** the Town of Onoway estimates the amount of taxes to be raised in 2021 will be **\$1,221,618.46;**

**NOW THEREFORE** pursuant to the provisions of the Municipal Government Act the Council of the Corporation deems it necessary to borrow from time to time (on a revolving basis) during the said year a sum or sums not exceeding the maximum principal amount of **One Million Thirty Thousand Dollars (\$1,030,000.00)** at any one time to meet the current operating expenditures and obligations of the Corporation incurred during the said year until such time as the taxes levied or to be levied therefore as aforesaid can be collected; and

**WHEREAS**, after the borrowing during the said year of the amount hereby authorized to be borrowed, the total loans outstanding at any one time to meet the current operating expenditures and obligations of the Corporation incurred during the said year will not exceed the amount of taxes levied or estimated to be levied for the said year by the Corporation;

**NOW THEREFORE**, under the authority of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, the Council of the Town of Onoway enacts as follows:

1. That the Council of the Corporation do borrow from time to time (on a revolving basis) during the said year from ATB (the "Bank"), a sum or sums not exceeding the maximum principal amount of **One Million Thirty Thousand Dollars (\$1,030,000.00)** at any one time which the Council deems necessary to expend to meet the current operating expenditures and obligations of the Corporation incurred during the said year until such time as the taxes levied or to be levied therefore can be collected, and to pay or agree to pay interest on the sum so borrowed either in advance or at maturity, and in either case after maturity, at such rate as may be agreed upon from time to time between the Council and the Bank."
2. That the \$1,030,000.00 in authorized borrowing from ATB (the "Bank"), is to include a sum or sums not exceeding the maximum principal amount of **Thirty Thousand Dollars (\$30,000.00)** for a Business Mastercard account that the Council of the Corporation deems necessary to expend to meet current operating expenditures and obligations of the Corporation.
3. That the sum or sums so borrowed may be evidenced and secured by a promissory note

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or notes or similar forms of obligation executed by the Mayor and Assistant Chief Administrative Officer/Chief Financial Officer on behalf of the Corporation and the same Mayor and Assistant Chief Administrative Officer/Chief Financial Officer are hereby authorized and empowered to execute and give such promissory note or notes or similar forms of obligation on behalf of the Corporation as may be required by the Bank and to determine and agree upon from time to time the rate of interest applicable to the amount of the sums borrowed hereunder remaining from time to time outstanding.

4. That the Council of the Corporation do hereby pledge to the said Bank as security for payment of the money borrowed hereunder, the whole of the unpaid taxes and penalties on taxes assessed and/or levied by the Corporation in years prior to the said year together with penalties thereon, and the whole of the taxes assessed or to be assessed and/or levied or to be levied for the said year, and the Corporation shall deposit in a special account with the said Bank all of the said taxes, penalties and other designated revenues as collected, as collateral security for the money to be borrowed hereunder and interest thereon, but the said Bank shall not be restricted to the said taxes, penalties and other designated revenue for the payment of the money borrowed as aforesaid or be bound to wait for repayment of such money and interest until such taxes, penalties and other designated revenue can be collected, or be required to see that the said taxes, penalties and other designated revenues are deposited as aforesaid.
5. That nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favor of the said Bank.
6. That Bylaw 758-19 are hereby rescinded on the passing of this bylaw.
7. That Bylaw 788-21 comes into full force and effect upon third reading.

**Read a first time this 20<sup>th</sup> day of May, 2021.**

**Read a second time this 20<sup>th</sup> day of May, 2021.**

**Unanimous consent to proceed to third reading this 20th day of May, 2021.**

**Read a third time and passed this 20th, day of May, 2021.**

  
\_\_\_\_\_  
Mayor Judy Tracy

  
\_\_\_\_\_  
Wendy Wildman  
Chief Administrative Officer

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# Town of Onoway

## Council and Administrative Policy

Number	Title		
A-HUM-VAC-1	<b>COVID-19 Vaccination Policy</b>		
Approval	Originally Approved	Last Revised	
(CAO initials)	Resolution No:		Resolution No:
	Date:		Date:

**1.0 PURPOSE:**

As an employer with a strong commitment to health and safety, the Town of Onoway will take every reasonable step to protect the health, safety and welfare of its employees and others from the hazard of COVID-19. The Town has determined that it is necessary for the protection of its workplace to maximize COVID-19 vaccination rates of its council, administration and public works employees as a further control measure in mitigating the hazard of COVID-19. This policy, and any related procedures, outline the requirement for all council, administration and public works employees to be fully vaccinated against COVID-19, unless exempt on the basis of the protected legal ground.

**2.0 SCOPE:**

This policy applies to Town of Onoway Council, Administration and Public Works Employees.

**3.0 DEFINITIONS:**

**COUNCIL:** All Council members of the Town of Onoway.

**COVID-19:** The disease caused by the SARS-CoV-2 coronavirus (including any variant)

**COVID-19 Vaccine:** A COVID-19 vaccination authorized by Health Canada (e.g. Pfizer-BioNTech /Comirnaty; Moderna/Spikevax; Janssen (Johnson & Johnson); AstraZeneca/COVISHIELD/Vaxzevria).

**COVID19 Test:** COVID-19 Rapid test, PCR test, or other test approved by Health Canada and administered by an approved provider.

**EMPLOYEE(S):** All individuals who are employed by the Town of Onoway in their administration and public works departments, including full-time, part-time, permanent, temporary, and casual, includes students.

**FULLY VACCINATED:** Obtained all required doses of COVID-19 Vaccine.

**PROOF OF VACCINATION:** Refers to the documentation of QR Code from Alberta Health or vaccination provider (pharmacy) showing vaccinations obtained for COVID-19.

**4.0 STATEMENT:**

Full vaccination has been shown to be effective in reducing COVID-19 virus transmission and protecting vaccinated individuals from severe consequences of COVID-19 and COVID-19 variants currently circulating in our community.

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# Town of Onoway

## Council and Administrative Policy

The Town of Onoway has monitored the hazard of COVID-19 since the outset of the pandemic and has continued to review, revise and adjust its hazard controls in response to emerging science, workplace data and public health directives. Alberta declared a state of public health emergency as a result of COVID-19 cases and hospitalizations continuing to rise, largely in unvaccinated Albertans.

Given the continuing spread of COVID-19, and compelling data demonstrating a higher incidence of COVID-19 among the unvaccinated population, the Town has determined that it is necessary to implement a COVID-19 vaccination policy as another layer to the Town's workplace controls against the hazard of COVID-19 and to support the Government of Alberta's initiatives.

### **5.0 STANDARDS:**

5.1 All Town of Onoway Council, Administration and Public Works Employees are required to be Fully Vaccination against COVID-19 in accordance with the following guiding principles:

5.1.1 The Town of Onoway has legislated obligations to provide a safe and healthy workplace. Our commitment to health and safety supports the fundamental value we place on the physical, psychological and social well-being of our council and employees.

- a) The Town of Onoway manages the risks related to COVID-19 through the hierarchy and hazard controls (engineering controls, administrative controls and personal protective equipment). When a hazard cannot be managed by a single method, such as an engineering control, a combination of controls are used.
- b) Having a maximally vaccinated workforce is an effective engineering control to further protect against the hazards of COVID-19. Vaccinations help reduce the risk of spread at the workplace and lower the risks of severe outcomes.
- c) The Town will continue to consider and pursue reasonable workplace accommodations for those employees who are exempt and unable to be vaccinated due to reasons protected by the *Alberta Human Rights Act*.
- d) Employees who do not provide proof that they are Fully Vaccinated by January 31<sup>st</sup>, 2022, will be required to submit to ongoing COVID-19 Testing up to twice per week or 72 hour test expiration, at the Employee's own cost.
- e) The Town will continue to assess other available workplace risk mitigation measures, including but not limited to proof of negative COVID-19 Test. If it is determined that additional precautions are necessary, the Town may decide to deploy new measures to protect council, administration and public works employees and amend policy accordingly.



# Town of Onoway

## Council and Administrative Policy

5.1.2 Compliance with all requirements outlined in this policy is required no later than January 31<sup>st</sup>, 2022.

### 5.2 Non-Compliance with the Policy and Procedure

5.2.1 Failure to comply with this policy and related procedures, including providing false or misleading information, may result in discipline up to and including termination.

5.2.2 If an employee chooses to remain non-compliant with this Policy, they will be deemed unfit for work and placed on an unpaid leave of absence until the employee is compliant with the Policy (vaccinated or rapid testing) up to a maximum of ninety (90) days.

### 6.0 POLICY REVIEW:

This policy will be reviewed regularly to ensure alignment with public health measures and regulations, and to confirm it adequately covers the health and safety risks it addresses.

#### Revisions:

Resolution Number	MM/DD/YY

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December 16<sup>th</sup>, 2021 Council Agenda – comments from staff on proposed mandatory vaccination policy:

- 45 days? Time required between vaccination doses is 2 months, is my understanding. So if an employee wants to comply by getting vaccinated, they can't meet the 45 day requirement, so what happens then?
- Definition of **FULLY VACCINATED**: Obtained all required doses of COVID-19 Vaccine. – changing now to 3 doses. What is the final number constituting "all required doses"?
- Clause 5.2 seems unworkable with a staff compliment the size of Onoway.
- Why would contractors not be included? If the Fire Department is complying with the policy (i.e. either vaccination or testing) then what is the problem with them not being under the Town's policy?
- East End bus contractor works in our office space and uses our kitchen, bathroom and computer equipment. Why not be included?
- Deputy Director of Emergency Management contractor works in our office space and uses our kitchen, bathroom and computer equipment. Why not be included?
- Other contractors in here for meetings including Wild Water; County Council and staff; Library Board members; East End bus board members etc. etc. is never-ending.
- How can I be assured that my personal health information (vaccination status) is confidential? Who will know if I'm vaccinated or testing?
- Who monitors Council's status and tests?
- Vaccinated can also carry Covid and infect others. Why not also test vaccinated?
- With a printer, scanner and word, I can follow the Provincial work at home **mandatory measure as of September 16, 2021**
- If we have to follow a vaccination policy in this office, I don't understand why residents are allowed in WITHOUT masks.

Attached are my comments on the policy. I would like to note that I am not against vaccinations, rather I believe it is each individuals choice. While it seems that the basis of pushing this is for the health and safety of staff, there are other reasonable measures that could and should be deployed first (of which are made mandatory by the Province). There are other communicable diseases that we can inadvertently transmit to co-workers and colleagues that vaccinations are not being mandated nor should they. This seems like it can be the start of a slippery slope to widdle away at the trust of our staff.

After much consideration I am unsure of what this policy is really trying to achieve. I do not see how implementing this policy, as currently being proposed, will achieve a safer place of work or keep our community safer. I believe the staff have done a tremendous job of continuing to provide services to the community during this pandemic, and I would say taking into consideration the cards we were dealt that we

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have in fact gone above and beyond and proven that our current measures have kept the community safe and that we have continued to provide the same level of uninterrupted service. We should be recognized and thanked, not punished and crucified for how we have operated in the last 20 months.

I believe it is very unfair to pass this policy as proposed when staff are then subject to in person traffic in our office (who may or may not be vaccinated – who may or may not be at that moment be covid positive), we have others municipal stakeholders who use our office who would not be under this policy – is that fair to our staff, we have other boards and meetings that would not fall under this policy to which staff are expected to attend meetings – would staff now be allowed to participate virtually?

I believe that should this policy go through that in the interests of truly protecting the community that we should close the office and allow staff to work from home (whenever possible), and have all meetings virtually.

More comments attached.

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# Town of Onoway

## Council and Administrative Policy

Number	Title		
A-HUM-VAC-1	COVID-19 Vaccination Policy		
Approval	Originally Approved	Last Revised	
(CAO Initials)	Resolution No:	Resolution No:	
	Date:	Date:	

### 1.0 PURPOSE:

As an employer with a strong commitment to health and safety, the Town of Onoway will take every reasonable step to protect the health, safety and welfare of its employees and others from the hazard of COVID-19. The Town has determined that it is necessary for the protection of its workplace to maximize COVID-19 vaccination rates of its council, administration and public works employees as a further control measure in mitigating the hazard of COVID-19. This policy, and any related procedures, outline the requirement for all council, administration and public works employees to be fully vaccinated against COVID-19, unless exempt on the basis of the protected legal ground.

### 2.0 SCOPE:

This policy applies to Town of Onoway Council, Administration and Public Works Employees.

### 3.0 DEFINITIONS:

**COUNCIL:** All Council members of the Town of Onoway.

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**FULLY VACCINATED:** Obtained all required doses of COVID-19 Vaccine.

**PROOF OF VACCINATION:** Refers to the documentation of QR Code from Alberta Health or vaccination provider (pharmacy) showing vaccinations obtained for COVID-19.

### 4.0 STATEMENT:

Full vaccination has been shown to be effective in reducing COVID-19 virus transmission and protecting vaccinated individuals from severe consequences of COVID-19 and COVID-19 variants currently circulating in our community.

**Commented** [redacted]  
Why has Council deemed this policy necessary?

Aren't Administrative policies for staff put in place by the Chief Administrative Officer?

Work places can not stop the spread of Covid19 completely, nor can they keep council and staff from contacting COVID-19. Coronavirus can not be prevented by Immunization. (see attachment from Alberta Health Services)

Town of Onoway Administration has been very successful in reducing the "spread" of Covid19 and keeping employees safe with measures put in place, which is all the province is asking individuals to do – "stop the spread".

**Commented** [redacted]: Who is responsible for any possible adverse affects from the vaccines listed in the policy?

**Commented** [redacted]: Why would Council want to mandate a vaccine on a student?

**Commented** [redacted]: Will the Town be requiring all medical records from staff and council going forward?

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# Town of Onoway Council and Administrative Policy

Again "reducing" not "stopping" the virus transmission.

The Town of Onoway has monitored the hazard of COVID-19 since the outset of the pandemic and has continued to review, revise and adjust its hazard controls in response to emerging science, workplace data and public health directives. Alberta declared a state of public health emergency as a result of COVID-19 cases and hospitalizations continuing to rise, largely in unvaccinated Albertans.

Given the continuing spread of COVID-19, and compelling data demonstrating a higher incidence of COVID-19 among the unvaccinated population, the Town has determined that it is necessary to implement a COVID-19 vaccination policy as another layer to the Town's workplace controls against the hazard of COVID-19 and to support the Government of Alberta's initiatives.

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- b) Having a maximally vaccinated workforce is an effective engineering control to further protect against the hazards of COVID-19. Vaccinations help reduce the risk of spread at the workplace and lower the risks of severe outcomes.
- c) The Town will continue to consider and pursue reasonable workplace accommodations for those employees who are exempt and unable to be vaccinated due to reasons protected by the *Alberta Human Rights Act*.

Commented [redacted]: Why would Council want to discriminate against the unvaccinated?

Wording in this policy shows discrimination against the unvaccinated. It is stating that the vaccinated are "safe" from getting Covid19 or spreading Covid19. Both vaccinated and unvaccinated get and spread Covid19 as well as have to quarantine when they test positive for the virus.

Commented [redacted]: Following Dr. Hindshaw's orders, this policy needs to address working from home as well.

Commented [redacted]: How well does Council know staff? Do they know them well enough to know whether or not this policy will cause anxiety and/or physical stress?

Commented [redacted]: This should include a medical exemption.

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# Town of Onoway

## Council and Administrative Policy

- d) Employees who do not provide proof that they are Fully Vaccinated by January 31<sup>st</sup>, 2022, will be required to submit to ongoing COVID-19 Testing up to twice per week or 72 hour test expiration, at the Employee's own cost.
- e) The Town will continue to assess other available workplace risk mitigation measures, including but not limited to proof of negative COVID-19 Test. If it is determined that additional precautions are necessary, the Town may decide to deploy new measures to protect council, administration and public works employees and amend policy accordingly.

**Commented [1]:** January 31 doesn't provide enough time for the unvaccinated to get two/three vaccinations shots to become fully vaccinated.

The Town of Onoway pays for all other job-related expenses for Council and Staff. The negative testing required should be covered by the Town to avoid any discrimination against a specific person. It is not Council's right to decide who can and can not afford the costs of tests. If Council feels these tests are so affordable then it should not be an issue for the Town to cover them.

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**6.0 POLICY REVIEW:**

This policy will be reviewed regularly to ensure alignment with public health measures and regulations, and to confirm it adequately covers the health and safety risks it addresses.

**Commented [1]:** There needs to be a review date in this policy. Even MLA Shane Getson has commented on the importance of this publicly. As restrictions change, this policy should also be reviewed.

**Revisions:**

Resolution Number	MM/DD/YY

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## Influenza vs. Common Cold vs. Stomach “Flu”

	Seasonal Influenza	Common Cold	Stomach “Flu”
<b>Caused by</b>	Influenza A or Influenza B viruses	Many different kinds of viruses such as rhinovirus, coronavirus, adenovirus, etc. NOT CAUSED BY INFLUENZA VIRUS	Norovirus (or Norwalk-like viruses) is the most common; however, there are many causes of stomach upset. NOT CAUSED BY INFLUENZA VIRUS
<b>Prevention</b>	Annual influenza immunization protects against the strains of influenza virus circulating that season	Cannot be prevented by immunization	Cannot be prevented by immunization
<b>Involves whole body</b>	Usually	Never	Never
<b>Symptoms appear quickly</b>	Yes	No. Symptoms appear gradually	Yes
<b>Headache</b>	Yes, and can be severe	Rarely	Sometimes
<b>Chills, aches, pain</b>	Yes, and often severe	Rarely	Common
<b>Extreme tiredness</b>	Yes, and may last two to three weeks or more	Rarely	Sometimes
<b>Fever</b>	Yes. High fever, beginning suddenly and lasting three to four days, is common	Sometimes	Rarely
<b>Cough</b>	Usually	Sometimes	Rarely

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# Town of Onoway

## Council and Administrative Policy

Number	Title		
A-HUM-VAC-1	COVID-19 Vaccination Policy		
Approval	Originally Approved	Last Revised	
(CAO initials)	Resolution No:	Resolution No:	
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### 2.0 SCOPE:

This policy applies to Town of Onoway Council, Administration and Public Works Employees.

### 3.0 DEFINITIONS:

**COUNCIL:** All Council members of the Town of Onoway.

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**PROOF OF VACCINATION:** Refers to the documentation of QR Code from Alberta Health or vaccination provider (pharmacy) showing vaccinations obtained for COVID-19.

### 4.0 STATEMENT:

Full vaccination has been shown to be effective in reducing COVID-19 virus transmission and protecting vaccinated individuals from severe consequences of COVID-19 and COVID-19 variants currently circulating in our community.

**Comment:** If this is to maximize vaccination rates, could we not do an anonymous poll to see if the majority is already vaccinated before going to this extreme? Over the last 20 months or so our staff and Council have maintained low risk. Vaccination does not eliminate the chance of contracting the virus, rather it lessens the severity. Therefore this does not show that all staff are negative for Covid.

**Comment:** Who is going to determine and approve providers?

**Commented:** Council said they were not including our FD in this policy because they have their own policy and would have issues with volunteers. If the FD already has a policy in place it shouldn't be an issue with them being apart of this policy. Emergency responders across this Country are following similar policies. It has also been recognized that if we implement this to include contractors, volunteers and board members, we would have issues maintaining these people. How can Town staff be expected to comply with a policy like this and asked to work along side volunteers, FD and contractors in the same place? I think it can safely be said that it may also have a detrimental affects on retaining and acquiring valuable skilled staff.

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# Town of Onoway

## Council and Administrative Policy

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Given the continuing spread of COVID-19, and compelling data demonstrating a higher incidence of COVID-19 among the unvaccinated population, the Town has determined that it is necessary to implement a COVID-19 vaccination policy as another layer to the Town's workplace controls against the hazard of COVID-19 and to support the Government of Alberta's initiatives.

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**Commenter:** This should also include our FD, should an outbreak occur within the FD, not only is the Town of Onoway vulnerable but so are our member municipalities.

**Commenter I:** There is no legislation to mandate a policy like this. OH&S requires an employer to do everything reasonable to ensure the health and safety of its employees. A hazard assessment would be required to determine the controls needed to ensure the health and safety. We are jumping past the other controls and doing the extreme.

**Commented:** This is already having a negative affect on the psychological well being of staff. A policy like this can add to workplace conflict by creating a divide between those vaccinated and those not. This is being seen everyday in society and most recently here in Town on social media.

**Commenter:** The Town is not utilizing all controls available to mitigate the risk. On September 20, 2021 the Province mandated work from home. It has been shown that having the office closed does not affect the day to day operations. Mandatory work from home as per the Province is a control that the Town has not even tested. Plexiglass dividers can be installed to create a physical barrier. There are still neighbouring communities that have not reopened their offices to the public and are working remotely or combination of.

**Commented I:** Again, maybe we are already at a majority vaccination rate.

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# Town of Onoway

## Council and Administrative Policy

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#### Revisions:

Resolution Number	MM/DD/YY

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# Town of Onoway

## Council and Administrative Policy

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Full vaccination has been shown to be effective in reducing COVID-19 virus transmission and protecting vaccinated individuals from severe consequences of COVID-19 and COVID-19 variants currently circulating in our community.

Comment

Comments: Being fully vaccinated does not make a person immune to getting COVID, vaccination should still be a person's right to get and on one's own time. People who come into the office to do business or attend meetings are not always vaccinated or masked.

Commented

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# Town of Onoway

## Council and Administrative Policy

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**Comment** Is this a realistic due date, if someone was to get vaccinated, does it give the required time lines between shots

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# Town of Onoway

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He

[View this email in your browser](#)



# Together Health Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by [clicking here](#). And [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

You can unsubscribe from this e-newsletter by clicking the "Unsubscribe" button at the bottom.

## Today's Update:

- **COVID-19 Status**
  - [ICU Capacity Update](#)
  - [New and Active Cases](#)
  - [Variants of Concern](#)
  - [COVID-19 Testing for Healthcare Workers](#)
- **COVID-19 Immunizations**
  - [Additional Booster Vaccines Announced](#)
  - [Vaccine Availability](#)
  - [Vaccine Rollout to Children 5 to 11 Continues](#)
  - [COVID-19 Immunization in St. Albert for 5-11 Year Olds](#)
- **Things You Need to Know**
  - [Move to New Grande Prairie Regional Hospital Complete](#)
  - [Updated COVID-19 Record Available to Albertans](#)
  - [Accepted Proof of Vaccination for Restrictions Exemption Program \(REP\)](#)
  - [Immunization of Workers for COVID-19 Policy Updated - Testing Option Introduced](#)
  - [Influenza Immunization Update](#)
  - [Verna's Weekly Video Message: Debunking Vaccine Myths](#)
  - [Please Stay Home When Sick and Stay Vigilant](#)
  - [Temporary Closure of Elk Point Emergency Department Extended](#)
  - [Wabasca Nursing Team Wins RhPAP 2021 Rhapsody Rural Health-Care Heroes Award](#)
  - [Mobile Mammography Service to Visit Vermilion](#)
  - [Learn How to Manage Stress in Challenging Times](#)
  - [AHS Continues Launch of Virtual Wellness Courses](#)
- **Join the Conversation**
  - [Prairie Mountain HAC Engagement Event](#)
  - [Join Us for a Session on the Opioid Crisis in the Greater Edmonton Area](#)

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- [Gratitude from Albertans](#)

## COVID-19 Status

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### ICU Capacity Update

AHS continues to do all it can to ensure we have enough ICU capacity to meet patient demand. With pressure easing slightly on our ICUs, we are reducing the available surge beds so that we can redeploy staff back to caring for non-COVID patients who need surgeries and procedures completed.

We will ensure that we maintain ICU capacity above daily demand to a planned maximum of 380 beds as long as staff and physician availability allows, and will readjust our plans as needed if COVID-19 cases rise again.

As of Friday, December 3 we have 242 general adult ICU beds open in Alberta, including 69 additional spaces above our baseline of 173 general adult ICU beds. There are currently 192 patients in ICU.

Provincially, ICU capacity (including additional surge beds) is at 79 per cent, as of December 3. Without the additional surge spaces, provincial ICU capacity would be at 111 per cent.

- In Calgary Zone, we currently have 87 ICU beds, including 21 additional spaces. Calgary Zone ICU is operating at 80 per cent of current capacity (including 15 COVID patients in ICU).
- In Edmonton Zone, we currently have 101 ICU beds, including 29 additional spaces. Edmonton Zone is operating at 86 per cent of current capacity (including 33 COVID-19 patients in ICU).
- In Central Zone, we currently have 18 ICU beds, including six additional spaces. Central Zone ICU is operating at 83 per cent of current capacity (including six COVID-19 patients in ICU).
- In South Zone, we currently have 24 ICU beds, including seven additional ICU spaces. South Zone ICU is currently operating at 42 per cent capacity (including six COVID-19 patients in ICU).
- In North Zone, we have 12 ICU spaces (split between Grande Prairie and Fort McMurray), including six additional ICU spaces. North Zone ICU is currently operating at 83 per cent capacity (including six COVID-19 patients in ICU).

These numbers are updated daily; learn more at [AHS Facilities: ICU Updates & Temporary Space Reductions](#).

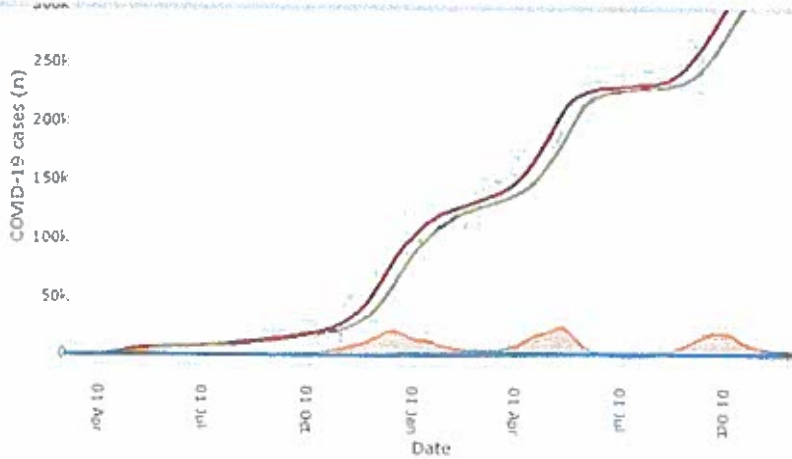
### New and Active Cases

For the seven-day period ending on Dec. 1 there was an average of 315 new cases of COVID-19 per day, compared to 382 cases per day the previous week (Nov. 18 to Nov. 24), a 17.5 per cent decrease. Four out of five zones reported decreases in the number of new cases per day compared to the previous week, ranging from an 11.9 per cent decrease in Calgary Zone to a 37.5 per cent decrease in Central Zone. Edmonton Zone was the only zone to report an increase in the number of new cases per day with 87 new cases per day, compared to 85 new cases per day the previous week (Nov. 18 to Nov. 24). Over the past week, Calgary Zone reported the highest total number of new cases with 884 (an average of 126 cases per day).

As of Dec. 1, there are 4,539 active cases in Alberta, a 12.3 per cent decrease compared to Nov. 24. Most zones reported a decrease in active cases: the zone with the largest reported decrease was South Zone, down 20.6 per cent from Nov. 24. For the ninth week in a row, Calgary Zone reported the most active cases with 1,765.

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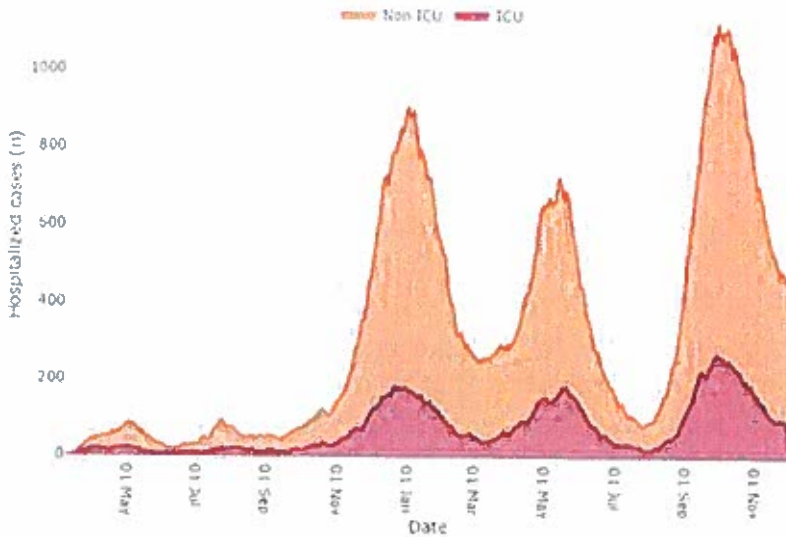


**Hospitalizations**

A total of 343 individuals were in non-ICU hospital beds for COVID-19 on Dec. 1, compared to 374 individuals in non-ICU hospital beds on Nov. 24, an 8.3 per cent decrease.

The breakdown of hospitalizations by zone as of Dec. 1 is as follows:

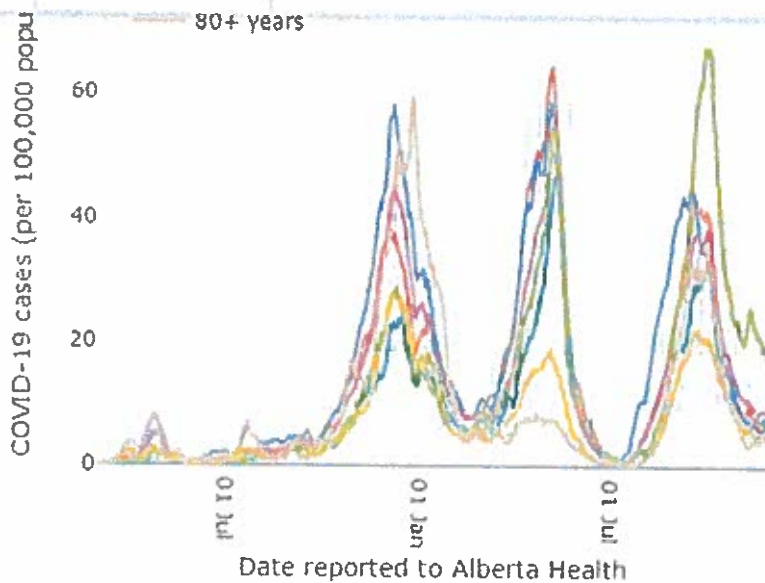
- 132 hospitalizations with 40 of those in ICUs in the Edmonton Zone
- 104 hospitalizations with 17 of those in ICUs in the Calgary Zone
- 80 hospitalizations with 6 of those in ICUs in the Central Zone
- 59 hospitalizations with 6 of those in ICUs in the North Zone
- 44 hospitalizations with 7 of those in ICUs in the South Zone



**Cases By Age Group**

As of Nov. 28, children aged 5 to 11, who, until last week, were ineligible to receive the COVID-19 vaccine, had the highest seven-day rolling average of new daily COVID-19 cases, with 16.43 cases per 100,000 children. Albertans aged 30 to 59 had the second-highest rate with 7.57 cases per 100,000 people. Trends in cases in Alberta by age group are shown below.

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As of Dec. 1, 3,257 individuals have passed away from COVID-19, including 25 deaths since the last report. We extend our condolences to the families of these individuals, and to all who have lost loved ones from any cause during this time.

### Variants of Concern

For variants of concern, the lab ended targeted screening of positive samples for strain-typing on Nov. 23. From Nov. 23 to Nov. 29, the average percent of positive samples that were strain-typed was 92 per cent. Of those strain-typed the rolling average was 99.8 per cent Delta variant. The remaining 0.2 per cent were a wild variant. Strain-typing takes a number of days and these numbers may change as lab data becomes available.

### First Cases of Omicron in Alberta

Last week Alberta Health announced the identification of the first cases of the Omicron variant in Alberta. The [World Health Organization](#) designated the Omicron (B.1.1.529) SARS-CoV-2 variant as a variant of concern on Nov. 26. The Government of Canada has implemented [enhanced border measures](#) for all travellers who have been in 10 African countries within 14 days of arriving in Canada.

Early evidence suggests there may be an increased risk of transmission and reinfection with this variant, so people who have been previously infected with COVID-19 could be re-infected more easily. There is no evidence of increased disease severity yet.

Alberta's genomic surveillance system is capable of detecting Omicron, and the Public Health Agency of Canada, Alberta Health, and AHS continue to monitor for this variant.

Being fully immunized has historically provided a high level of protection against severe outcomes even with new variants of concern.

### Other Notable COVID-19 Related Information:

- As of Dec. 1, a total of 336,043 cases of COVID-19 have been detected in Alberta and a total of 15,102 individuals have been hospitalized, which amounts to 4.5 individuals for every 100 cases. In all, 328,247 Albertans have recovered from COVID-19, meaning they are no longer considered contagious.
- From Nov. 25 to Dec. 1, 53,456 COVID-19 tests were completed, an average of 7,637 tests per day. During this period, the daily positivity ranged from 3.88 per cent to 4.64 per cent. As of Dec. 1, a total of 6,145,923 tests have been conducted and 2,589,440 individuals have been tested.
- The R value, also known as the reproduction number, describes the ability of a disease to spread. It tells us the average number of people that someone with COVID-19 will infect. An R value of 1 means an infected person will infect one other person on average. Values below 1 mean transmission is decreasing; above 1, transmission is increasing. The R value is updated every two weeks. From Nov. 15 to Nov. 28 the province-wide R value was 0.88 and the previously reported value was 0.92.

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## COVID-19 Testing For Healthcare Workers

We continue to update the testing data for healthcare workers. These statistics provide the total number of AHS and Alberta Precision Laboratories (APL) employees and physicians tested, including a breakdown of the number of positive tests and those who have been confirmed to have been exposed in the workplace.

As of Nov. 30:

- 86,696 employees (AHS and APL combined) have been tested for COVID-19 and, of those tested, 8,981 (or 10.36 per cent) have tested positive.
- Of the 6,652 employees who have tested positive and whose source of infection has been determined, 679 (or 10.21 per cent) acquired their infection through a workplace exposure. An additional 2,329 employees who have tested positive are still under investigation as to the source of infection.
- 6,106 physicians (AHS and APL combined) have been tested for COVID-19 and, of those tested, 376 (or 6.16 per cent) have tested positive.
- Of the 276 physicians who have tested positive and whose source of infection has been determined, 23 (or 8.33 per cent) acquired their infection through a workplace exposure. An additional 100 physicians who have tested positive are still under investigation as to the source of infection.

## COVID-19 Immunizations

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### Additional Booster Vaccines Announced

As announced by [Alberta Health](#) on Dec. 1, Albertans 18 years and older will be eligible for a booster dose in a staged approach, starting with those aged 60+. These eligible Albertans can now book appointments for a booster dose of an mRNA vaccine six months after receiving their second dose. First appointments will be available beginning on Dec. 6.

Third doses will be available by appointment only. All eligible individuals can book appointments for third doses online with participating pharmacies by using the Alberta vaccine [booking system](#). Albertans can also call 811, [participating pharmacies](#) or participating physicians' offices. Individuals who live on a First Nations reserve can access third doses through local public health clinics on-reserve.

Third doses of COVID-19 vaccine continue to be available to other eligible populations, including frontline healthcare workers who provide direct patient care, had their first two doses of vaccine less than eight weeks apart, and are at least six months from their second dose. For a full list of all groups that are eligible, visit [alberta.ca/vaccine](#).

### Vaccine Availability

**AstraZeneca** - Currently, there is no supply of the AstraZeneca vaccine in the province. Additional supply is expected in the middle of December. Individuals requiring second doses of AstraZeneca should call Health Link to get on a wait list for notification when the vaccine has arrived. We will keep you updated as more information becomes available.

**Janssen (Johnson and Johnson)** - The Janssen vaccine continues to be available for Albertans 18 years of age and older. Due to limited supply, the vaccine is only administered at AHS clinics in select locations across the province. Call Health Link at 811 to book an appointment.

Only one dose of the Janssen vaccine is needed to be fully immunized. A booster dose of an mRNA vaccine is recommended after six months. At this time, the Janssen vaccine is only for people who haven't had any doses of the COVID-19 vaccines before. It will not be provided as a second dose or a booster dose.

### Vaccine Rollout to Children 5 to 11 Continues

More than 40,000 doses of the COVID-19 vaccine have been given to children aged 5 to 11, since appointments opened for this age group last Friday. Appointments continue to be available for this age

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time. Children who live on a First Nations reserve can access doses through the nursing stations or public health clinics on-reserve.

Alberta Health has recommended that the interval between first and second doses for this age group should be at least eight weeks. It is recommended, but not required, to wait for a period of at least 14 days before and after the administration of the COVID-19 pediatric vaccine and the administration of another vaccine. We are making this recommendation so we can accurately monitor adverse events following COVID-19 immunization and not incorrectly attribute the event to another vaccine. It is not due to any safety concern; there is no evidence that giving two vaccines within 14 days causes any increased risk to individuals.

Routine school immunizations can be administered regardless of spacing from COVID-19 vaccine due to the fact that both school immunizations and COVID-19 immunizations are important and the 14-day spacing could be a barrier, preventing a child from getting vaccines.

If an individual presents at a clinic or another immunizer, individuals should not be turned away from receiving more than one vaccine on the same day or if they are within the 14-day period between the COVID-19 vaccine and another vaccine.

For more information, go visit [ahs.ca/vaccinekids](https://ahs.ca/vaccinekids).

For a bit of fun, help take down COVID-zilla with a new interactive game at [ahs.ca/CovidZilla](https://ahs.ca/CovidZilla).



### COVID-19 Immunization in St. Albert for 5-11 Year Olds

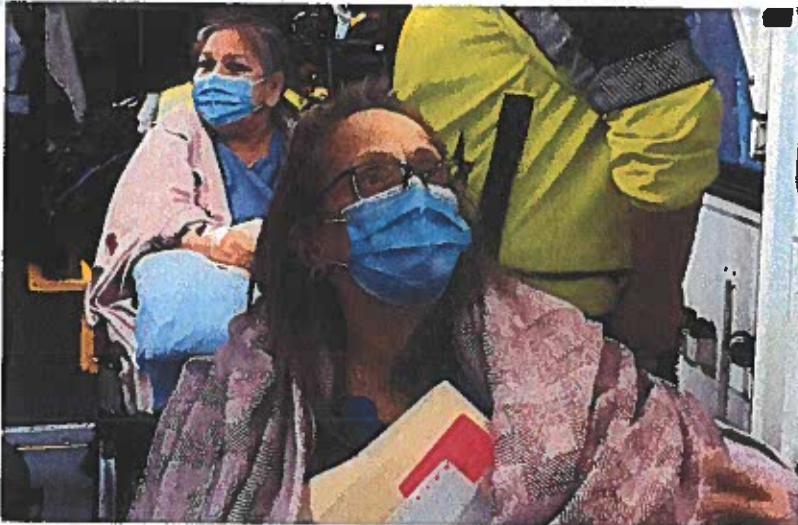
Starting today, December 6, Alberta Health Services will offer COVID-19 immunizations for 5 to 11 year olds at the St. Albert Public Health Centre, at 23 Sir Winston Churchill Ave. Families can book appointments through the [Alberta Vaccine Booking System](#) or by calling Health Link at 811.

## Things You Need to Know

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### Move to New Grande Prairie Regional Hospital Complete

On Saturday, December 4, AHS moved into the new Grande Prairie Regional Hospital (GPRH). A total of 99 patients - including Carol and Priscilla, pictured below - were relocated from the former Queen Elizabeth II (QEII) Hospital. 1,192 AHS staff members were involved in the move, along with 24 physicians, 95 volunteers, and a pipe band.



It took approximately 11 hours to shift care to the new site, with the first patient leaving the QEII at 6:45 a.m. and the last patient leaving at 4:50 p.m. Saturday. The move finished ahead of schedule thanks to extensive preplanning, and enthusiastic cooperation and collaboration across the various teams involved.

Patients were transported to GPRH using a total of 17 different Emergency Medical Services (EMS) vehicles, including eight traditional ambulances, two critical care units, one neonatal intensive care (NICU) ambulance, a 40 foot multi-patient EMS bus, four non-urgent transport units, and a recreation therapy bus.

The first emergency department visit at the new hospital took place at approximately 6:45 a.m. The first surgery was completed at 2:00 p.m. on Saturday, while the first baby was born on site on December 5<sup>th</sup> at 7:35 a.m.

Thank you to our patients and their families for your patience and support during the move. We are also grateful for all of our dedicated teams and community partners who assisted with this monumental task.

For more information on the new Grande Prairie Regional Hospital, visit [ahs.ca/gprh](https://ahs.ca/gprh).

### Updated COVID-19 Record Available to Albertans

Alberta's new vaccine card is now available through the Alberta Health website. The updated card aligns with Canadian federal standards, and is the proof of vaccination required for international and domestic travel. In addition to featuring both of Canada's official languages, a change to the size of the printable QR card, as well as the cardholder's first and middle name are now included.

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mobile-friendly version to be available in the near future.

Albertans can access the new version of the vaccine record with the QR code at [alberta.ca/CovidRecords](https://alberta.ca/CovidRecords). Albertans can also continue to obtain their printed vaccine record at no cost by visiting a registry agent office or by calling Health Link at 811.

Albertans planning to travel need to check the required travel documents with the [Government of Canada](https://www.government.ca) and their destination ahead of any interprovincial or international travel.

### Accepted Proof of Vaccination for Restrictions Exemption Program (REP)

The following are considered valid forms of proof of vaccination accepted by operators participating in the [REP](#):

- [Alberta vaccine record with QR code](#) (paper or digital)
- [Vaccine records from other provinces and territories](#)
- First Nation vaccine records
- Out-of-country vaccine records along with a valid ID, such as a passport
- Canadian Armed Forces vaccine records
- U.S. Military proof of vaccination and ID card

AHS continues to receive a high volume of COVID-19 immunization records submitted through the [online Alberta Immunization Record Self Submission Portal](#), which require further review and verification. Verified submission information will display in your [MyHealth Records](#) account, but it may take two to three weeks. Our teams are doing everything they can to work through these requests as quickly as possible.

If you are experiencing issues getting your immunization record with a QR code, please visit [alberta.ca/CovidRecordsHelp](https://alberta.ca/CovidRecordsHelp).

### Immunization of Workers for COVID-19 Policy Updated - Testing Option Introduced

At the [direction of the Government](#), AHS will temporarily introduce frequent, targeted COVID-19 testing as part of our [Immunization of Workers for COVID-19 Policy](#). Only work locations at significant risk of service disruptions due to staffing shortages, resulting from employees who are not fully immunized, will be part of the testing program, which will be reviewed by the end of March 2022.

Eligible employees who are not fully immunized at a very limited number of work locations will be able to provide proof of negative COVID-19 tests, starting Dec. 13, 2021, to ensure uninterrupted patient care. The list of work locations is still being finalized, and employees at affected work locations will receive a formal notification if the testing option is available to them. The immunization policy deadline will also be adjusted to Dec. 13 to accommodate the introduction of targeted testing.

We've had an overwhelmingly positive response to the policy and we're extremely grateful to all employees and physicians who are now fully immunized. To date, 97 per cent of AHS full-time and part-time employees and more than 99 per cent of physicians have submitted proof of immunization.

We stand by our immunization policy, which was implemented to protect patients and healthcare workers. Patient care has always been the focus of our policy – we must do everything we can to ensure vulnerable patients are protected in our care. We continue to recommend COVID-19 immunization as part of our overall approach to protect patients and one another.

### Influenza Immunization Update

As of Nov. 27, 977,359 doses of influenza vaccine have been administered, which is about 22.1 per cent of the population. No additional influenza cases were identified this past week, leaving the total at five confirmed cases of influenza, so far this season.

Although the influenza activity we are seeing right now is less than we would see in a typical season, with changes to public health restrictions, more people travelling, and as more activities move indoors during the winter season, we can expect to see a rise in the number of Albertans with respiratory symptoms and other illnesses, including seasonal influenza.

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### Verna's Weekly Video Message: Debunking Vaccine Myths

While COVID-19 vaccines have been proven safe and effective, I know many Albertans still have questions. Unfortunately, there is a lot of misinformation out there, especially on social media. This can cause a lot of confusion and lead to people being hesitant about getting the vaccine.

Joining me (Verna) to [dispel some of the more common myths](#) is [Dr. Mark Joffe](#), an infectious disease specialist and our Vice President and Medical Director, Cancer Care Alberta, Clinical Support Services and Provincial Clinical Excellence.



### Please Stay Home When Sick and Stay Vigilant

As a reminder, it's important that we continue to take the necessary steps to prevent the spread of COVID-19, and other viruses. In addition to being immunized for both COVID-19 and influenza, we cannot overstate the importance of staying home when sick.

Now is not the time to let your guard down. We must all continue to be diligent in modelling safe work practices. This includes adhering to [personal protective equipment](#) (PPE) measures, [washing your hands regularly](#) and [physically distancing](#) to prevent the spread of COVID-19.

Your actions matter and we each have a role to play in protecting each other.

### Temporary Closure of Elk Point Emergency Department Extended

The Elk Point Healthcare Centre emergency department (ED) will continue to be temporarily without on-site physician coverage for a 24-hour period starting at 8 a.m. every Tuesday and Thursday. Nursing staff will remain on-site in the ED providing triage and assessments, and referrals for patients to alternate EDs in surrounding communities as needed.

Patients are asked to call 911 if they have a medical emergency during this time. EMS calls will be re-routed to St. Therese – St. Paul Healthcare Centre in St. Paul, 35 km away. Depending on their needs, patients seeking care at the ED in Elk Point may also be made aware of services available through local pharmacies. Residents are reminded to call Health Link at 811, which is available 24/7 for non-emergency, health-related questions.

AHS continues to secure on-site physician coverage for those hours, and will provide another update on physician recruitment and physician coverage for the local ED in mid-January.

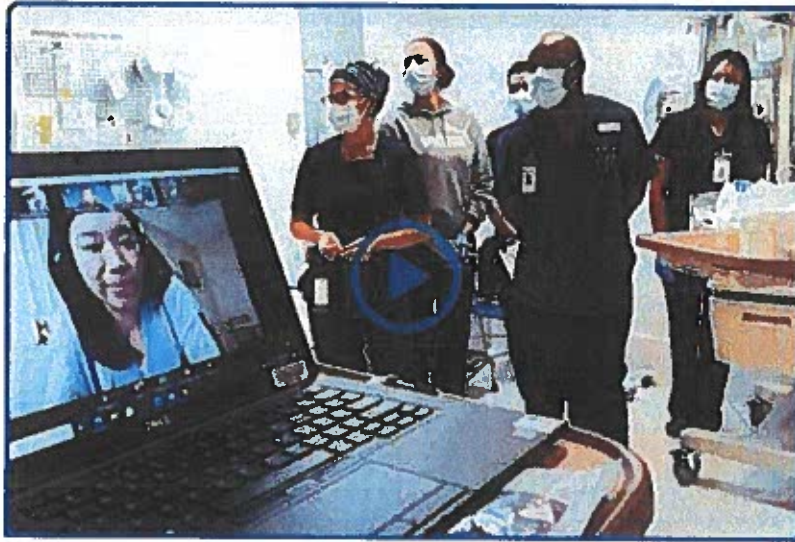
### Wabasca Nursing Team Wins RhPAP 2021 Rhapsody Rural Health-Care Heroes Award

The pandemic has brought various challenges to all of our lives, to say the least, but our healthcare teams continually push beyond obstacles and barriers to continue to teach, learn and grow. One team in particular, broke through the barriers and won the Rural Health Professions Action Plan (RhPAP)

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Before the pandemic, AHS would visit rural healthcare centres to train healthcare staff, but restrictions implemented due to the pandemic to ensure patient and staff safety created barriers to this training. Partnering with eSIM™ (Educate, Simulate, Innovate, Motivate), a provincial Quality & Healthcare Improvement Simulation program, the nursing team at Wabasca/Desmarais Healthcare Centre introduced virtual simulation to keep up-to-date on procedures.

Rhapsody Awards recognize rural Alberta health professionals or teams which demonstrate superior commitment to their patients, healthcare team, and community. Congratulations to the Wabasca/Desmarais Healthcare Centre nursing team!



### Mobile Mammography Service to Visit Vermilion

Women ages 50-74 - the group most at risk of developing breast cancer - will have local access to mammography services when the AHS' Screen Test program visits Vermilion. The mobile mammography trailer will be stationed at Vermilion Senior's Centre, 5324 50 Ave. on Dec. 15-18, 20 and 21. Residents can book an appointment or learn more about the program by calling toll-free 1-800-667-0604.

A mammogram is an X-ray of the breast and has proven to be the most effective way to detect breast cancer. Due to COVID-19, Screen Test is taking a number of precautions to ensure the safety of clients and staff. Details will be shared when residents book an appointment.

### Learn How to Manage Stress in Challenging Times

Albertans looking for ways to identify and manage stress are invited to join two free online workshops facilitated by Alberta Health Services. [Transform Your Stress: The Resilience Advantage - Strategies for Managing Your Stress in Challenging Times](#) is an interactive workshop that includes basic discussions of stress plus looks at different ways to manage stress, including 2 HeartMath® breathing techniques. Participants come away with an understanding of the impact of emotions on the body plus an action plan to address their own stress.

### AHS Launches Virtual Wellness Courses

[Wellness Exchange](#) provides free, online courses that focus on topics including exploring healthy connections. Five different online courses are available ranging in topics from managing reactions, helpful thinking, and increasing confidence through effective problem solving. Albertans can register for any or all courses. Find more resources for Albertans at [Help in Tough Times](#).

## Join the Conversation

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### Prairie Mountain HAC Engagement Event

Let's Talk About Anti-Racism, Diversity and Inclusion on **Tuesday, December 7, 6:30-8:00 p.m.** This virtual event will focus on creating spaces that are emotionally and culturally safe, understanding gaps in cultural values and what you can do to support the conversation. Registration is required: [here](#).

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During the COVID-19 pandemic a spotlight has been shown on the impacts of opioids and the prevalence in Alberta. Drug poisoning has worked its way into our cities, towns, suburbs, and homes. There is no silver bullet to addressing this crisis; it requires collaboration and coordination between organizations and communities.

On December 8<sup>th</sup> from 6:00 pm – 8:00 pm, the Greater Edmonton Health Advisory Council invites you to join us to learn more about this important topic. The session will include information and data about drug poisonings in the Zone, health promotion and prevention efforts, and available services and supports in the community. Participants will also hear stories from individuals with lived experiences.

To register for this virtual event and get the zoom access link: visit [Eventbrite](#) or email us at [Community.Engagement@ahs.ca](mailto:Community.Engagement@ahs.ca) (subject line: "Greater Edmonton").

### AHS is Now Accepting Applications for Volunteers to Join Our Health Advisory Councils!

Lesser Slave Lake, True North, Tamarack and Yellowhead East Health Advisory Councils are accepting applications to join their respective Councils!

Health Advisory Councils are comprised of members from communities across Alberta who bring diverse, local perspectives to AHS on the healthcare system. Members are connected to their community and enjoy participating in engagement activities that contribute to improving healthcare services. Councils host public meetings and community events within their geographical area, and members participate in community activities to hear from, and share information with community members. Learn more about Advisory Councils at [ahs.ca/advisorycouncils](https://ahs.ca/advisorycouncils).

To [apply](#), please complete an Expression of Interest form and submit to [community.engagement@ahs.ca](mailto:community.engagement@ahs.ca).

## Be Well - Be Kind

### Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)

#### *Glenrose Rehabilitation Hospital Foundation 2021 Courage Awards*

Each year staff at the Glenrose Rehabilitation Hospital nominate their patients for the prestigious [Courage Award](#). The criteria for nomination includes demonstrating courage and serving as a role model to other patients during their rehabilitation journeys. This year three inspiring individuals were chosen as recipients.

Vivienne suffered the devastating loss of her daughter, son and mother in less than a year. Not long after, she received a cancer diagnosis. She was referred to the START Psychiatry Day Hospital at the Glenrose where her positivity and kindness inspired others.

David, a farmer from central Alberta, suffered severe electrical burns following a tractor accident. He had nine surgeries and lost his left arm and right leg. His rehabilitation included relearning how to walk and using a prosthesis.



Shortly before starting Grade 9, Isabelle found out she had a brain tumour. After undergoing surgery to remove the tumour, she was diagnosed with posterior fossa syndrome and lost the ability to move and speak. Isabelle spent 7 months at the Glenrose Rehabilitation Hospital, where she continuously impressed her care team with her hard work and gratitude.

#### *Northern Lights Health Foundation 2021 Festival of Trees Raises \$410K*

The 32<sup>nd</sup> annual [Festival of Trees](#), presented by Syncrude, was completely online with joy and festivities for all ages. It once again brought the community together and has spread hope for a happier, healthier 2022. The weekend was also another successful fundraiser for the Northern Lights Health Foundation!

Together, the foundation raised \$410,000 (after expenses) for healthcare initiatives in the Wood Buffalo region.

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Thank you to all of the Albertans who have taken the time to recognize the work of healthcare providers and physicians. Messages of gratitude keep pouring in from across the province and beyond during the COVID-19 pandemic. We want to share a few recent messages of thanks with you — and you can see others on our [Sharing the Love](#) webpage:



*My sincere thanks and appreciation to all the frontline workers; a special thank you to the biomedical engineering technologists. Without them installing and maintaining all the equipment used in hospitals and clinics, the nurses and doctors wouldn't be able to treat the patients. Biomedical engineering technologists are often forgotten, but play a vital role in healthcare.*

—Sharon

*Thank you to the Labs! Thank you to the hard working lab staff who worked long hours, in challenging conditions.*

—Cheryl

*It's difficult to find the words to express my gratitude to our frontline healthcare professionals. They are selfless, compassionate and patient beyond measure, and continually put their lives on the line for all of us. Thank you for choosing this profession, for continually going above and beyond the call of duty, and for never giving up. Your work, your steadfast presence and your love for the work that you do have not gone unnoticed. You are all a gift to this world. You are loved, you are a blessing to us all and I thank you from the bottom of my heart. Please take care of yourselves and each other.*

—Christine

### Wrapping Up

We don't think we could have said it better than what was conveyed by Christine in the gratitude note above. We completely agree that our teams continually demonstrate a commitment to healthcare in this province that is a true reflection of compassion and professionalism.

Healthcare staff across the province continue to amaze us with their ability to be flexible and nimble in the face of so many unknowns, as we saw with the teams in Wabasca. And, we echo the sentiments expressed above – please take care of yourselves and those around you, especially as we embark on a busy holiday season.

With enduring gratitude and appreciation,



**Dr. Verna Yiu**  
AHS President & CEO

**Dr. Laura McDougall**  
Senior Medical Officer of Health

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**debbie@onoway.ca**

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**From:** cao@onoway.ca  
**Sent:** December 3, 2021 3:17 PM  
**To:** 'Debbie Giroux'  
**Cc:** 'Jason Madge'  
**Subject:** FW: Vaccine mandates

Deb for next meeting

**Wendy Wildman**

CAO  
Town of Onoway  
Box 540  
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**From:** Michele O'Callaghan  
**Sent:** December 3, 2021 1:59 PM  
**To:** cao@onoway.ca  
**Subject:** Vaccine mandates

I am truly disgusted to hear that you do not believe in body autonomy and medical freedom. There is zero excuses for this. If anyone ends up with a vaccine injury, because of this, are you prepared to compensate them?( Perhaps you have never had you child almost die as a direct result of a vaccine. I have. It is the scariest thing imaginable and I hope you never experience it.)

So many of us come to your community to support your businesses, shop in your stores, eat at your restaurants.

I come to your arena to watch grandsons play hockey and there is no way I plan to show my personal and private medical information to anyone except my health care providers.

Shame on you, and I refuse to support a community that infringes on personal rights and freedoms by asking for mandatory vaccinations, or medical information to be shown, therefore I will drive right past Onoway.

Michele O'Callaghan  
Lac Ste Anne resident

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**debbie@onoway.ca**

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**From:** cao@onoway.ca  
**Sent:** December 3, 2021 3:14 PM  
**To:** 'Jason Madge'; 'Debbie Giroux'  
**Subject:** FW: Please Read. Concerned citizens

Deb info for our next agenda

**Wendy Wildman**  
CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

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**From:** Shoshanna Pierce  
**Sent:** December 3, 2021 1:24 PM  
**To:** cao@onoway.ca  
**Subject:** Please Read. Concerned citizens

Good Afternoon

I am writing to you today, to have you strongly consider running all facilities at a 1/3 capacity versus implementing the REP program. Please take a moment to read my story.....

In 2006, when I was 18, I attended a restaurant that later announced there was a Hep A outbreak. Saskatchewan Health Services put out a public announcement, that all persons must receive the Hep A vaccine. Within half an hour, I felt faint, dizzy, and hot. My mom called 9-1-1, the paramedics told my parents that we do not have time to wait for medical personnel. I remember stumbling to the car, and my breaths getting shorter and starting to gasp for air. I remember dozing in and out, seeing black and then seeing my mom's face with tears in her eyes. I remember thinking I was dying. I can tell you that life does flash before your eyes. When we arrived at the Hospital, my airway was completely swollen shut, my whole body felt like it was on fire. I remembered trying to open my mouth for a breath, I had no strength and no air. I felt my entire throat swell shut. I remember going unconscious, I remember feeling that this was the end. The nurses and Doctors labelled this as a severe life threatening allergic reaction to the vaccine. They strongly suggested I never receive another vaccine, as the outcome could be fatal. Since this incident, I have spent the last 15+ years researching and educating myself on vaccinations. I researched every single ingredient. I can tell you the definition of WI-38 and MRC-5. I know what Polysorbate 80 is. Every single side effect. I have researched the ins and the outs of the pharmaceutical world. This doesn't end at pharmaceuticals for me, due to my sensitivities with other medications, I am very careful with what I put into my body. I read the labels on the foods I eat, and the cosmetics I use. I follow an AIP/Paleo lifestyle, I practice yoga and meditation. I am already taking care of myself and ensuring I am not a burden on our healthcare system.

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When a community denies me access to a public funded facility due to my previous medical reactions, and my own sensitivities. That is discrimination. I am absolutely heartbroken that our community would sink to a level so low that we are denying our residents use of a public facility.

I know I am only one person. We are living in a world of scary and unknown. Discriminating and segregating our community and our families is not the solution to anything going on in this world. Rising up, supporting our residents, standing for our freedoms and our rights, is what our community should be working on. Building a bigger and stronger community should be our focus. Supporting our residents, our families, our taxpayers, should be our priorities.

We teach our children about informed consent, we teach our kids about peer pressure, we teach our kids about choices, and freedoms. We teach our children about the political system, and corruption. We teach them to say no. But here we are with a Government who is medically raping us. The Government is injecting something into us, without our consent. (It is not consent, when we are doing this to ensure a paycheck, or enter a publicly funded facility, that is coercion). Taking an experimental shot, (we can not refer to it as a vaccine, because it is not the legal definition of a vaccine), to keep our job and our livelihoods, is NOT consent.

I know there are many human rights laws being broken with these mandates. There are lawyers taking on massive companies and corporations. There are already lawyers hired, who are preparing to fight cities, towns, municipalities, companies and corporations who are abusing Alberta Human Rights acts, the Canadian Bill of Rights, and the Canadian Charter of Rights and Freedoms.

In Canada, we have the right to decide what medical treatment we receive or do not receive. The current Covid-19 vaccinations are considered a medical treatment. The Covid shots are in clinical trials until the fall 2022, all new trials through the FDA and CDC are legally required to be in a clinical trial for 26 months. With that being said, we can not make an informed decision, as we do not know the long term effects. The definition of long term in the pharmaceutical world is 5-10 years. Each of the shots also contain warnings from Health Canada, including warnings about pericarditis, myocarditis, and thrombosis. This is a complete violation of peoples' constitutional rights. Alberta Health Services has stated the vaccinated and the unvaccinated can both spread Covid-19 in equal measure (which is why both continue to have to mask), as members of both groups carrying the same high viral loads when infected, this is also supported by data from the Center for Disease Control (CDC). There is no history of any previous circumstances where pharmaceutical companies have rushed a product to market with no liability for deaths or injuries, where no long-term studies have been conducted, where Governments have induced, coerced and threatened people to get it, and where Canadians may lose their jobs refusing to take it. Mandatory vaccine policies, and legal discrimination against the unvaccinated minority, are a violation of the Charter rights and freedoms. Which we all have proudly hanging in our offices.

I am aware that other communities, companies, and businesses have made the exception to accept a negative covid test. But this is not a feasible long term solution. Also, there is much concern on the health and safety of these tests. I have much information on this also, if you would like it provided.

I strongly hope you really consider the damage that these mandates can cause, and explore the tremendous amount of conflicting evidence and data. I understand you are in a tough situation, but there are people's livelihoods at risk.

I thank you for your time

A handwritten number '39' is written in blue ink and enclosed within a blue hand-drawn circle in the bottom right corner of the page.

December 6, 2021

To the council,

I find myself watching and listening to the last couple of council meetings and there are just a couple of things that I would like to point out.

1) Mr. Mayor: I'm sure you're not aware of this or you wouldn't be doing it-when counselors Coninx or Winterford are speaking, you have a habit of cutting them off and interrupting.

2) In order for the mayor to make a motion, he or she needs to relinquish his position to one of the other counselors while that motion is on the floor, and until that motion has been voted on. While you hold the position of mayor, you are not allowed to make motions. Therefore, you might want to go back in the minutes of previous meetings and have those motions revisited, to ensure they are binding. at the very least.

3) My final comment is regarding a vaccine mandate: I am one of the many people who do not believe that our council should be able to dictate what the town residents do to their bodies. That is a slippery slope to start on. I understand that there are those in our community that are vulnerable. I also think that those people need to be the ones to take the extra precautions. There are mixed views, even among my own family. I am vaccinated but those family members who aren't, have valid reasons for not being. Those friends and family who are uncomfortable do not need to come to my house. I am not alone in that sentiment.

The employees in the town office are taking all precautions required by AHS: signage, barriers and controlling entry. Public works very seldom comes into contact with office staff or the actual public. There is also no need to go the expense of having to set up computer stations, security for the information kept on those computers, extra licenses for Muniware that will be required for auxiliary computers and the professionals needed to install said programs and hardware.

I don't want to see our town office close due to lack of staff.

Thank you,

Lynne Tonita

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December 7, 2021

Dear Members of the Onoway Town Council,

I have been informed that on Dec. 2/21 a motion was made to put in place a requirement for Covid 19 vaccination for all staff both administration and public works, council and summer students. I also understand that your next meeting is Dec 16/21. Since I am unable to attend your meeting I would like to, in writing, make you aware of factual data that shows this policy is not necessary plus refer you to The Nuremburg Code, Canadian Constitutional Rights and Human rights that you would be violating if you proceeded with putting vaccination into policy.

First I'll refer you to data that is relevant to making a decision to not take a vaccination for Covid.

1. VAERS.COM and OPENVAERS.COM report adverse reactions to the vaccine. Given that the process to file an adverse reaction is extremely time consuming and laborious it is reported that the VAERS data is significantly under reported by as much as 90+%. But even with the under reporting, the numbers of injuries and deaths are paramount to understanding why a person would choose not to take the risk to vaccinate with this experimental technology that has not finished its clinical trials and showed high levels of failure in the minimal animal trials.

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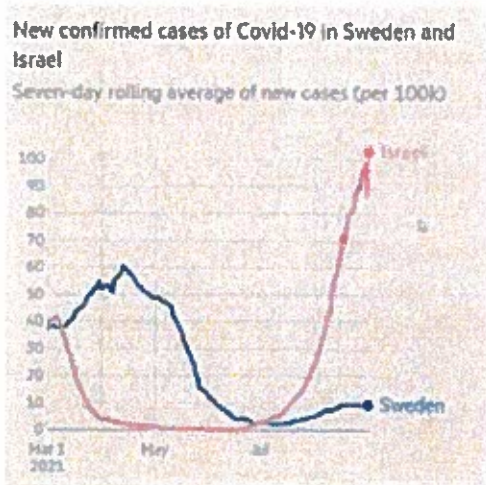
To date the data shows

913,266 Reports  
Through November 19, 2021



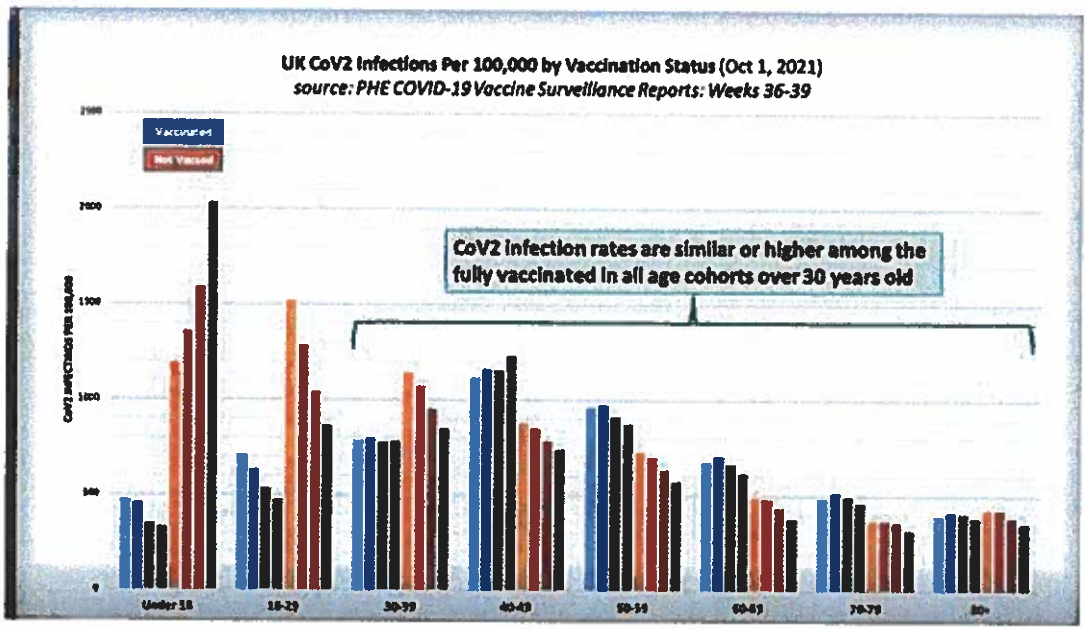
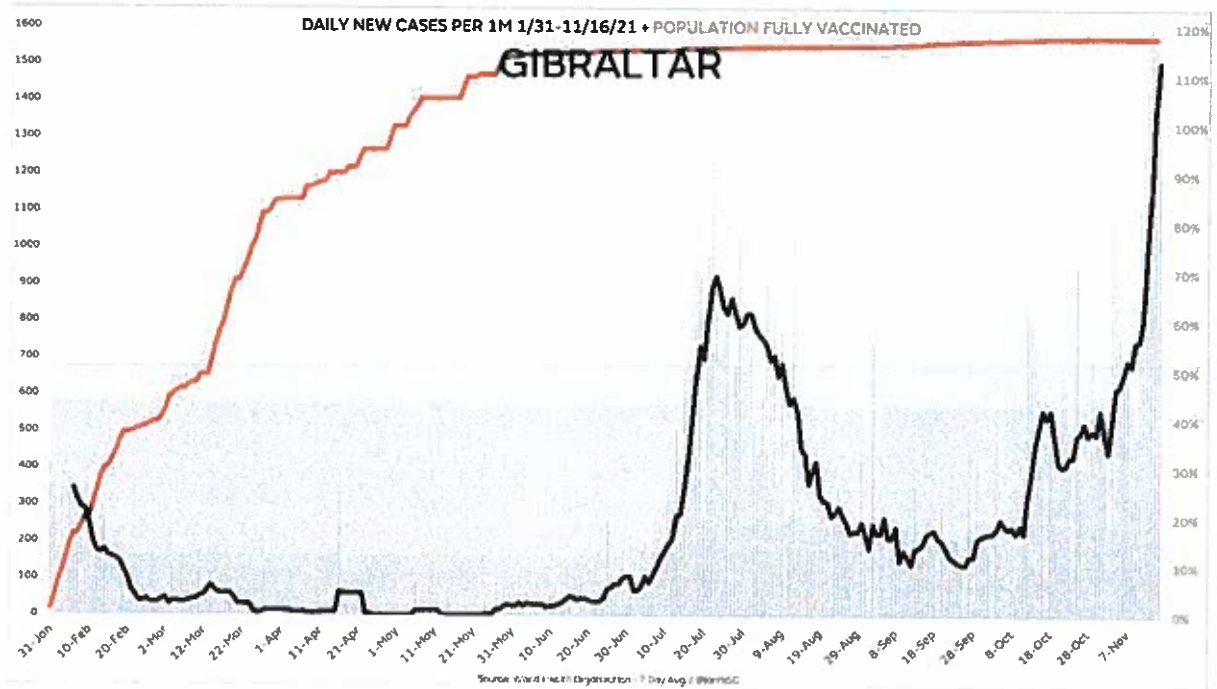
2. If one believes that the vaccine is necessary for preventing covid outbreaks you only need to look at data from some of the most highly vaccinated countries in the world to realize that the vaccination does not prevent outbreaks. Gibraltar is said to have a near 100% rate and Israel a 90% rate however when you look at the charts below their population is definitely more susceptible to infection than countries who are not highly vaccinated, like Sweden.

Decision makers assume that the vaccinated can be excluded as a source of transmission. If that is so how do explain the covid cases in these 2 countries?



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United Kingdom Data - Infection Rates for those over 40 clearly show that those who have received the vaccine (in blue) are more susceptible to contracting Covid.

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3. The media would have you believe that the chance of contracting this virus and dying from it are extremely high. What they fail to tell you are the following:

a. 97+% of deaths are in people who have 1+ co-morbidities

COVID STATS as of JAN. 15/2021						
				% of deaths without Comorbidities	# ? who died without co-morbidities	Chance of dying without co-morbidities
<b>CANADA</b>		<b>DEATHS</b>				
Population	377590000	17638	0.0047%			
Cases	692000	17638	2.55%	2.70%?	476?	0.061266
<b>ALBERTA</b>						
Population	4371000	1389	0.03%			
Cases	115000	1389	1.21%	2.70%	16	0.000098

Although this data was charted at the beginning for 2021 the % of deaths with co-morbidities is unchanged. One can research the #'s on AHS or the CDC site.

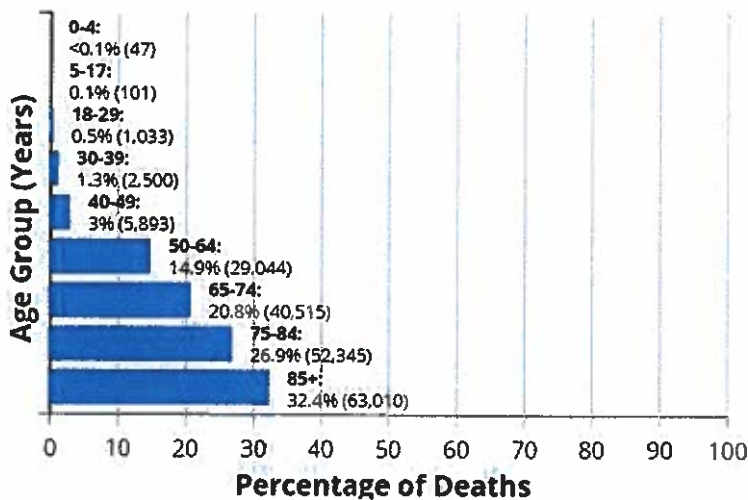
b. Most of the deaths are people in the oldest age category and of those 90%+ are in long term care.

Deaths by Age Group:



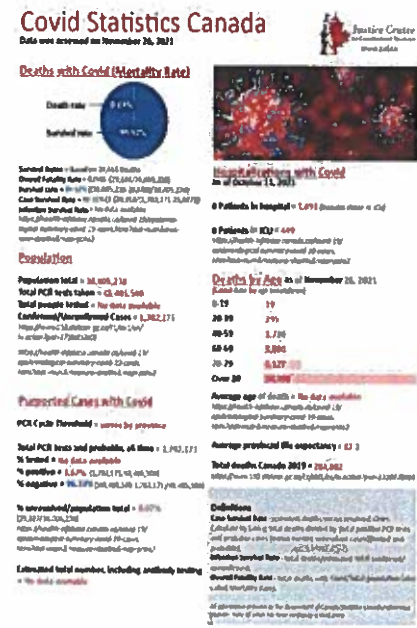
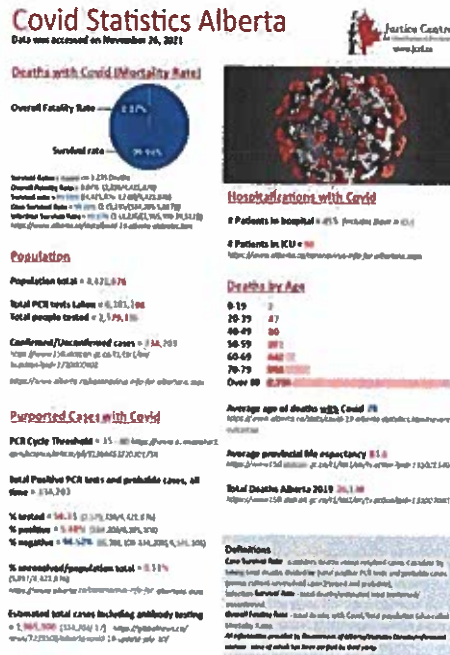
Download ▾

Data from 194,504 deaths. Age group was available for 194,488 (99%) deaths.

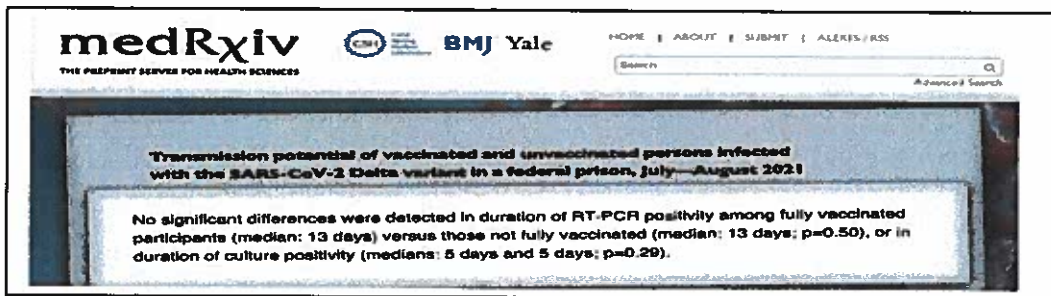


44

c. For the average person your chances of dying are 99.93% .



d. Studies are now showing that v'd and un v'd show the same length of time for infectivity.



4. Alternative treatments for preventing and treating covid are successful and have been supported and proven to be effective by hundreds of doctors. Although these treatments have been suppressed by the hospitals in Canada and the US, doctors have come together to promote the treatments on their own and expose how the singular protocol allowed in the hospitals is the biggest factor in the loss of life. America's Front Line

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Doctors <https://americasfrontlinedoctors.org/2/videos/dr-ryan-cole-stopthemandate/> have been leading the health education fight allowing individuals to advocate for treatments that work.

The preceding information provides only a sampling of data and explanation of why many choose not to take a vaccination for Covid 19. Of course there are several other valid arguments including medical and religious. Notifying an employer of a person's religious rights is not 'Asking Permission', one is invoking their God given right as protected under the Canadian Charter of Human Rights.

With all of these as rational for a personal decision employers must respect their employee's personal choice.

Legally the employee is protected by law and here is why:

## 1. Vaccinations are Not Mandatory in Canada

Public Health Agency of Canada / Agence de la santé publique du Canada

Canada

France	Contacts Us	Help	Search	Canada Site
Home	Centers & Labs	Publications	Guidelines	A-Z Index
Child Health	Adult Health	Senior Health	Surveillance	Health Canada

Public Health Agency of Canada (PHAC)  
CCDC

Canada Communicable Disease Report  
Volume: 2354 - May 1997  
Canadian National Report on Immunization, 1996

**1. Immunization in Canada**

Vaccines are licensed for use in Canada by the Bureau of Biologics and Radiopharmaceuticals, Health Protection Branch, Health Canada. Licensing is conditional on an application being filed by the manufacturer and a favourable review of the supporting information submitted by the company. Provincial and territorial ministries of health then buy vaccines from available licensed products on the market, which are then provided to the public free of charge. Each province and territory is responsible for the delivery of immunization programs to its populations; vaccines and schedules are selected to suit the goals of their public-health programs. Nevertheless, general Canadian recommendations on the use of vaccines exist. They are formulated by the National Advisory Committee on Immunization (NACI) - a committee of members from across the country who are experts in areas, such as public health, infectious diseases, and pediatrics.

NACI has reported to the Assistant Deputy Minister of the Health Protection Branch since 1975. Its mandate is to provide Health Canada with ongoing and timely medical, scientific, and public-health advice relating to vaccines and certain prophylactic agents generally and, more specifically, to their use in humans, their evaluation, and the monitoring of vaccine-associated adverse events (VAEAs). In addition to updating the Canadian Immunization Guide, NACI also issues regular statements on the use of vaccines. Currently, all NACI statements are published in the Canada Communicable Disease Report (CCDR) which is available by subscription, from an automated fax delivery service at LCDC, and from the LCDC web site (<http://www.lcdc.gc.ca/ncbi.html>). Provinces and territories will adjust their recommended schedules and selection of vaccines, based on NACI recommendations as well as on local epidemiologic, program, and financial considerations.

*Unlike some countries, immunization is not mandatory in Canada; it cannot be made mandatory because of the Canadian Constitution. Only three provinces have legislation or regulations under their health-protection acts to require proof of immunization for school entrance. Ontario and New Brunswick require proof for diphtheria, tetanus, polio, measles, mumps, and rubella immunization. In Manitoba, only measles vaccination is covered. It must be emphasized that, in these three provinces, exceptions are permitted for medical or religious grounds and reasons of conscience; legislation and regulations must not be interpreted to imply compulsory immunization. Requiring proof of immunization for school entrance serves two main purposes. First, parents who have forgotten to have their children properly immunized will be reminded and can rectify the situation. Second, parents who do not wish to have their children immunized must actively refuse and sign documents attesting to that fact. Also, all provinces and territories have regulations that allow for the exclusion of unvaccinated children from school during outbreaks of vaccine-preventable diseases. Currently, Quebec is the only jurisdiction in Canada to have a compensation plan for VAEAs.*

In some provinces and territories, the public health-care system administers immunization programs; infants and children receive their vaccinations at public-health clinics. In other provinces and territories, vaccinations are primarily given by private physicians who order vaccines from local public-health units. Figure 1 indicates the estimated percentage of immunization provided by both ways in each jurisdiction. Generally, in provinces and territories with a dual system, the public health-care system serves rural areas while private practice predominates in urban settings. Private physicians generally administer recommended vaccines for non-institutionalized adults.

Table of Contents  
This document is currently online since the start of the Covid-19 Pandemic  
Vaccines Not Mandatory in Canada  
=====>

This document is from the Public Health Agency of Canada.

NOTE: Paragraph #3 says:

Unlike some countries, immunization is NOT MANDATORY IN CANADA BECAUSE OF THE CANADIAN CONSTITUTION.

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2. INFORMED CONSENT – when receiving any vaccination there must be:

- a. A Description of Clinical Investigation
- b. A full disclosure of the risks and discomforts
- c. Disclosure of the benefits
- d. Disclosure of all alternative procedures or treatments
- e. Confidentiality
- f. Compensation and Medical Treatment in the Event of injury
- g. Voluntary Participation

\*\*\*\* Several points in the Informed Consent procedure are paramount:

- ◆ This vaccination is still in clinical trials and will not be complete until 2023 i.e. humans are the subjects in the study since there was no long term data from animal trials. Anyone consenting to take the vaccine has consented to be a subject in the clinical trial.
- ◆ Are all the risks and discomforts disclosed to those who are required to receive the vaccination? Do the people administering the vaccine disclose the number of deaths and dozens of all other adverse reactions?
- ◆ Since the employer is requiring knowledge of their employee's vaccination status it is no longer confidential knowledge. Even a police officer cannot ask for medical documentation unless they have a court order. How can employer?
- ◆ Compensation will be on the Employer. Since the vaccine companies cannot be sued in the case of injury the employer will be held responsible if the employee is injured. Given that the VAERS data is showing that there are more adverse reactions with the current vaccine than there have been recorded data for the previous 31 years put together it is highly likely that the employee will have an adverse reaction.

◆ Elements of consent: your expressed, informed and explicit consent (voluntary) must be obtained prior to treatment. Without consent it is considered assault under the Criminal Code of Canada. Consent given under fear or duress is not consent. Section 265(3) of the Criminal Code of Canada defines consent in relation to assault as:

- · (a) the application of force to the complainant or to a person other than the complainant;
- · (b) threats or fear of the application of force to the complainant or to a person other than the complainant;
- · (c) fraud; or
- · (d) the exercise of authority.

◆ Disclosure of alternative treatments or procedures means that employees have the choice between alternative treatments or the vaccine. As stated earlier there are doctors around the world that have protocols that work as prophylactics and remedial if the virus is contracted.

3. Canada has The Canadian Labour Code RSC, 1985, c.L-2 Division V.3 which states:

No employer shall dismiss, suspend, layoff or denote an employee, impose a financial or other penalty on an employee, or refuse to pay an employee remuneration.... Because the employee refused a request by the employer to undergo a genetic test.

4. Canadian Charter of Rights and Freedoms

a. Section 2 – Fundamental freedoms – everyone has the following fundamental freedoms:

- i. Freedom of conscience and religion
- ii. Freedom of thought, belief, opinion and expression including freedom of the press and other media of communication
- iii. Freedom of peaceful assembly and
- iv. Freedom of association

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- b. Section 7- Everyone has the right to life, liberty and security of the person and the right not to be deprived thereof except in accordance with the principles of fundamental justice. (This means they have the right to work. )
- c. Section 8 – Everyone has the right to be secure against unreasonable search or seizure. (According to the Supreme Court of Canada, the purpose of section 8 is to protect a reasonable expectation of privacy.)
- d. Section 12 – Everyone has the right not to be subjected to any cruel and unusual treatment or punishment. This includes torture, excessive or abusive use of force by law enforcement officials.
- e. Section 15 – Equality before and under law and equal protection and benefit of law.
  - i. Every individual is equal before and under the law and has the right to the equal protection and equal benefit of the law without discrimination and , in particular, without discrimination based on race, national or ethnic origin, colour, religion sex, age or mental or physical disability.

The Town Council of Onoway must inform themselves of all legal information before making a decision regarding vaccination status of their employees. Ignorance of the Law is no excuse. Coercion is like the act of bullying and it is against the law. Even the act of sending a memo that states the council's intent to have employees be vaccinated or lose their job is coercion and this is against the law.

The Nuremberg Code, signed after the second world war, to which Canada is a signatory, states that it is essential before performing a medical procedure on human beings, that there is voluntary informed consent. It also confirms a person involved should have legal capacity to give consent, without the intervention of

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any element of force, fraud, deceit, duress, overreaching, or other ulterior form of constraint or coercion; and should have sufficient knowledge and comprehension of the elements of the subject matter involved as to enable him/her to make an informed decision.

Nuremberg Code: Article 6, Section 1:

Any preventative, diagnostic and therapeutic medical intervention is only to be carried out with the prior, free and informed consent of the person concerned, based on adequate information. The consent should, where appropriate, be expressed and may be withdrawn by the person concerned at any time and for any reason without disadvantage or prejudice.

Nuremberg Code: Article 6: Section 3:

In no case should a collective community agreement or the consent of a community leader or other authority substitute for an individual's informed consent.

By forcing employees to submit to a COVID-19 vaccination or test (including the rapid antigen test), you will also be in breach of the Nuremberg Code.

Furthermore, the Supreme Court of Canada has well established case law that deals with medical treatment without the informed consent of the patient. Case law, to some in the legal field, would be regarded as the most recent, gold-standard-type of law. Case law cannot be overturned or overruled without new case law on that issue. The Supreme Court of Canada has made it clear that it is **unconstitutional** to force medical treatment of any kind without the informed consent of the patient. Any action taken by police in contravention of case law, would be unlawful. Furthermore, ignorance of case law could be considered willful blindness or neglect of duty, to name a few.

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Employers, whether medical or not, are unlawfully practicing medicine by prescribing, recommending, and/or using coercion to insist employees submit to the experimental medical treatment for Covid-19, namely being injected with one of the experimental gene therapies commonly referred to as a “vaccine”.

According to top Canadian constitutional lawyer, Rocco Galati, “both government and private businesses cannot impose mandatory vaccinations...mandatory vaccination in all employment context would be unconstitutional and/or illegal and unenforceable”.

Onoway Town Council members will be personally liable for any financial injury and/or loss of personal income and ability to provide food and shelter for the family of their employees if they choose to use coercion or discrimination against an employee based on their decision not to participate in the COVID-19 experimental treatments.

Council Members, you have the duty to uphold the rights of your employees and the Canadian Constitution of Human Rights. Respect your employees’ rights to maintain sovereignty over their own bodies.

Respectfully,

Kate Habke

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## Summary – City News Calgary December 1, 2021

- A move by Calgary police has complicated the city's vaccine mandate plans, the mayor says
- City of Calgary employees were supposed to be vaccinated as of Wednesday, or have to test or go on unpaid leave
- CPS says employees will pay for tests until free kits obtained through a provincial program are distributed next year

Wednesday was the day all City of Calgary employees were required to be fully vaccinated against COVID-19, or be faced with two choices.

They could either pay for testing kits to prove they had not contracted the virus, or go on unpaid leave.

But due to a decision out of the municipal government's control, employees will no longer be forced to pay for testing kits if they continue to refuse to get their shots.

"Thanks to the Calgary Police Service making a decision that they will pay for testing, we have been forced to do the same at the City of Calgary," said Mayor Jyoti Gondek.

Because other unions have said it's not fair, if the Calgary police are paying for testing why aren't you, City of Calgary?"

Gondek, clearly frustrated about the decision which she found out about only 20 minutes before speaking to reporters inside Historic City Hall on Wednesday, said they were all blindsided by it and the city manager was forced to cave in to demands.

"I know that (City Manager David Duckworth) was as surprised as I am that the police service made the move they did. It put him in a compromising position with other unions, and that's simply not acceptable," Gondek said.

***"Now, instead of focusing on the good results we got by holding people accountable to get vaccinated, we've been held ransom," the mayor added.***

To this point, over 91 per cent of city employees have received both doses of a COVID-19 vaccine, with a small number of workers instead choosing unpaid leave over getting the shots.

Gondek said she will have more conversations with the city manager to figure out next steps, and also hopefully understand the rationale of the police decision.

She added it is also not known how much this could cost the city, and even if it has the proper amount of testing kits on hand to provide to unvaccinated employees.

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Even though the cost of the kits will continue to be covered, Gondek said those who do not show proof of a negative test are still susceptible to being put on unpaid leave.

With major gains made in the past few months to boost the vaccination rate around Calgary, Gondek said this is a puzzling decision and cannot understand why it has come to this, especially with a new variant in the province and the risks of the virus well known.

"You're telling me that there's a few people, a very small percentage of the population, that doesn't want to do anything and we'll reward them by paying for their testing?" Gondek said. "Unacceptable."

## **Police applied for free tests as part of provincial program: CPS**

However, the Calgary Police Service has taken to social media to refute Gondek's claims, saying "this is incorrect" and that under the CPS' policy, employees will have to pay for their own rapid testing kits, that is until the service can obtain "free" kits it has applied for through the province.

**debbie@onoway.ca**

---

**From:** cao@onoway.ca  
**Sent:** December 2, 2021 7:53 PM  
**To:** 'Len Kwasny'  
**Cc:** 'Lisa Johnson'; 'Bridgitte Coninx'; 'Robin Murray'; 'Robert Winterford';  
debbie@onoway.ca; 'Jason Madge'  
**Subject:** RE: Alberta Regional Rail Update

We certainly could, we will put it on your Dec. 16 agenda.

W

**Wendy Wildman**  
CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO:** [cao@onoway.ca](mailto:cao@onoway.ca)

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**From:** Len Kwasny <[lkwasny@onoway.ca](mailto:lkwasny@onoway.ca)>  
**Sent:** December 2, 2021 3:37 PM  
**To:** Wendy Wildman <[cao@onoway.ca](mailto:cao@onoway.ca)>  
**Cc:** Lisa Johnson <[ljohnson@onoway.ca](mailto:ljohnson@onoway.ca)>; Bridgitte Coninx <[bconinx@onoway.ca](mailto:bconinx@onoway.ca)>; Robin Murray <[rmurray@onoway.ca](mailto:rmurray@onoway.ca)>; Robert Winterford <[rwinterford@onoway.ca](mailto:rwinterford@onoway.ca)>  
**Subject:** Fwd: Alberta Regional Rail Update

Wendy is this something we should support by a "letter of support" as requested. This would not directly benefit us, however there is merit in the concept.

Sent from my iPad

Begin forwarded message:

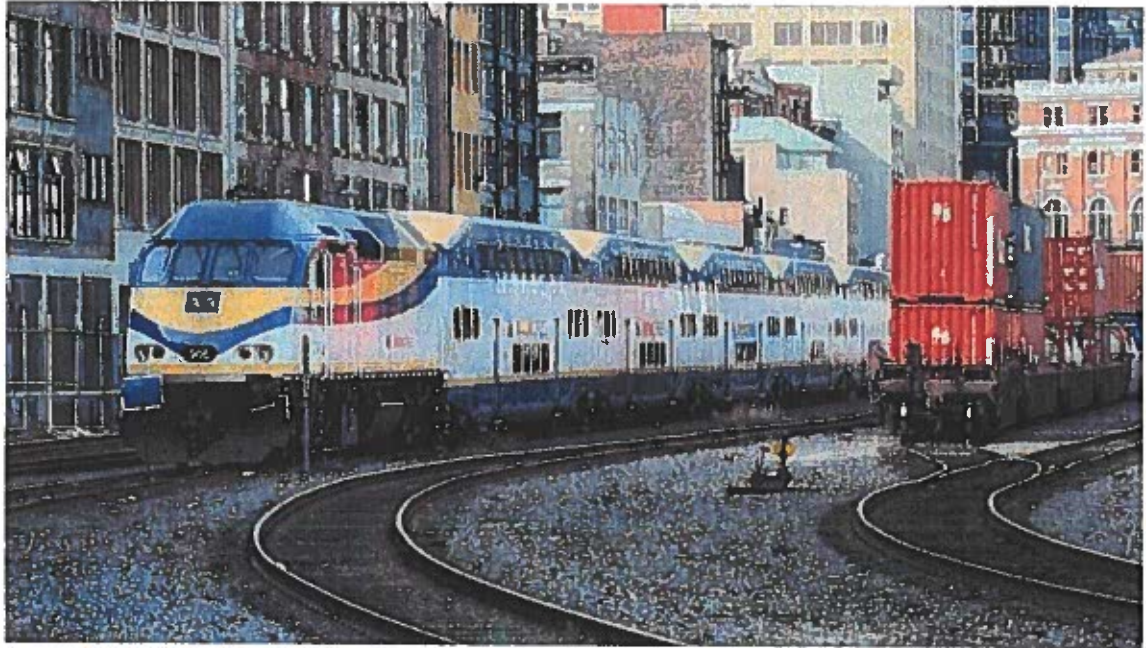
**From:** Vern Raincock <[vern.r@abrailway.com](mailto:vern.r@abrailway.com)>  
**Date:** December 1, 2021 at 12:56:40 PM MST  
**To:** Lenard Kwasny <[lkwasny@onoway.ca](mailto:lkwasny@onoway.ca)>  
**Subject:** Alberta Regional Rail Update  
**Reply-To:** [campaign\\_739799782+zcreply.1ab97667f8e8f099@zcsend.net](mailto:campaign_739799782+zcreply.1ab97667f8e8f099@zcsend.net)

Can't read or see images? [View this email in a browser](#)

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Letters of Support on File & several Council presentations  
scheduled in December

Alberta Regional Railway Travel System Passenger Rail  
Investment in Alberta brings us all together.



*ABRailway.com has obtained Letters of Support from communities along  
the proposed RoW to enable passenger rail to get on track by 2027.*

News Release December 1, 2021

Alberta Regional Rail Inc  
PO Box 70065  
Airdrie, Alberta, Canada  
T4B 0V9

+1 587-503-5555 t  
ABRailway.com

Airdrie, Alberta ([IssueWire.com](http://IssueWire.com)) - Alberta Regional Rail (ARR) 's Wild Rose  
Passenger Rail Travel System is a designed and costed plan that can be  
implemented as a "shovel ready" project. The travel system build out can  
commence within three years, linking bedroom communities to Calgary, Red  
Deer and Edmonton. Alternative Hyper-Loop and High Speed rail proposals  
require acquisition of a new right of way and utility corridor which likely will take

decades to be fully functional. Alberta Regional Rail uses passenger rail cars and technology that is "off the shelf" and available now, funding would be sourced and provided through a Public Private Partnership model.

Alberta Regional Rail offers residents an alternative form of transportation to single occupancy vehicles. The travel system will allow municipalities to schedule their respective transit services to the arrival of the train in the heart of the city.

A travel system integrating regional rail and local bus service enables residents to live in Penhold and work in Ponoka, continue education in agriculture at Olds College and sprinkle in arts courses as electives from Red Deer College, attend medical specialist appointments, visit family and friends, go to a game, or just get out and about to enjoy the cultural and historic areas of the corridor, without the stress of driving on the QE2 especially in winter.

Building a travel system incorporating passenger rail removes cars and congestion along the QE 2 freeway. Environmental benefits include reduced emissions not just from the reduced number of vehicles, but also from the motive power of the trains that may use hydrogen fuel cells and battery technology.

The population of the Calgary to Edmonton corridor is only expected to increase. The alternative to building Alberta Regional Rail would be to add more lanes of traffic to the QE2 and build more roads. This course of action will come at a significant environmental, social and economic cost. The four lane Calgary Ring Road is estimated to cost \$30 million per km, double tracking the existing Canadian Pacific Right of Way costs no more than \$7 million per km, and a twinned railway line has a greater capacity than a 4-lane highway.

"The passenger rail travel system costs less than a quarter of the cost of building out equivalent capacity highways, and the initial passenger rail service can be established cost effectively on the existing rail infrastructure", says Thomas Fryer, Chief Engineer of the project.

5b

"Alberta Regional Rail 's Wild Rose Travel System provides substantial economic, environmental and social benefits, and it is a "shovel ready" project that can be implemented in a relatively short period of time." confirms Vern Raincock, Director of Global Sourcing.

Charles Adler and the Corus Entertainment invited Alberta Regional Rail to discuss the Hyper-Loop, our Alberta Passenger Rail #green alternative and #CanadianCommonSense .

<https://omny.fm/shows/charles-adler-tonight/how-an-hyperloop-rail-could-be-impacting-commute-b>

**If your community is interested in providing a letter of support - please reach out to Thomas Fryer at:**

Alberta Regional Rail Inc.  
Po Box 70065  
Airdrie, Alberta, T4B 0V9

+1 (587) 503-5555  
[Thomas.F@ABRailway.com](mailto:Thomas.F@ABRailway.com)

### **About ARR**

An integrated travel system offering residents and visitors within the Calgary to Edmonton corridor, links to Local Transit and Alberta's international airports via an affordable regional rail network. The scenery is superb en route and the regional rail network stops at communities that offer cool attractions, entertainment, and hospitality options.

[vern.r@abrailway.com](mailto:vern.r@abrailway.com)  
PO Box 70065 Creekside RPO, Airdrie, AB, T4B 0V9  
+1 587-503-5555  
<https://abrailway.com>

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**A BYLAW FOR THE TOWN OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR  
THE PURPOSE OF IMPOSING PENALTIES ON UNPAID TAXES**

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**WHEREAS**, Section 344 and 345 of the Municipal Government Act, being Chapter M-26, RSA 2000, permits Council to pass a bylaw to impose penalties on unpaid taxes, and

**WHEREAS**, the Council of the Town of Onoway, in the Province of Alberta, deems it expedient to impose penalties on unpaid taxes;

**NOW THEREFORE**, the Council of the Town of Onoway enacts as follows:

- 1) The Taxes in the Town of Onoway are due and payable on September 30<sup>th</sup> for the year in which the taxes are levied.
- 2) Where any taxes levied for the current year remain unpaid after September 30, these outstanding taxes are subject to a penalty thereon in the amount of 10% on the first day of October; 5% on the first day of November, 5% on the first day of December, 2020.
- 3) For the purpose of section (2), a reference to "the outstanding taxes" shall be deemed not to include the amount of any penalties thereon.
- 4) Any taxes that are not paid on or before the 31<sup>st</sup> day of December of the current year, shall be deemed to be in arrears and shall be in each subsequent calendar year, subject to a penalty of 15% on the 1<sup>st</sup> day of January with respect to the amount of taxes so in arrears. This provision applies to any taxes and applicable penalties that are levied but remain unpaid as of the 31<sup>st</sup> day of December, and to all taxes which may hereafter be deemed to be in arrears in accordance with section 345 of the Municipal Government Act.
- 5) That Bylaw No 704-11 is hereby repealed.
- 6) That this Bylaw shall come into force and have effect on the date of third and final reading.

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**BYLAW NO. 773-20**  
**Town of Onoway**  
**Municipal Government Act RSA 2000 Chapter M-26**  
**Section 344 and 345**

READ a first time this 7th day of May, 2020

READ a second time this 7th day of May, 2020

UNANIMOUS CONSENT to proceed to third reading this 7th day of May, 2020

READ a third time this 7th day of May, 2020

SIGNED this 7th day of May, 2020

\_\_\_\_\_  
Mayor Judy Tracy

\_\_\_\_\_  
Wendy Wildman, Chief Administrative Officer

**debbie@onoway.ca**

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**From:** cao@onoway.ca  
**Sent:** November 30, 2021 2:00 PM  
**To:** debbie@onoway.ca; penny@onoway.ca  
**Subject:** FW: Tax Penalties

Deb we will put this on the agenda as well, along with the pertinent info regarding these tax accounts.

**Wendy Wildman**

CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO:** [cao@onoway.ca](mailto:cao@onoway.ca)

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately; to the message and deleting it from your computer.

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**From:** Lisa Standeven <  
**Sent:** November 30, 2021 1:50 PM  
**To:** Wendy Wildman <cao@onoway.ca>  
**Subject:** Tax Penalties

Dear Wendy,

I am writing with an apology for our oversight in paying our taxes on our Industrial properties. It was an oversight on our part, as Ken thought I had paid them and I thought Ken paid them. I did bring in all our tax bills (personal and business) and was told that I had until September to pay. Between July and September, I made an incorrect assumption that Ken had paid the bill. This is the first time we have ever missed the tax deadline in over 20 years.

We received a notice on November 22, 2021 that these taxes were unpaid. While we appreciate your need to collect them in a timely manner, we also note that we did not receive a reminder or updated statement for 4 months. Had we received an interim notice, we certainly would have made sure they were paid promptly.

We are respectfully requesting some concession on these penalties. This would be a one-time request, as we can assure the town this will not happen again. In the meantime, we have sent a cheque for the base amount, to limit additional penalties and hopefully prompt forgiveness from Council. We appreciate your efforts to bring this to Council's attention, on our behalf.

Best,  
Lisa

Lisa Standeven  
VP Operations



**debbie@onoway.ca**

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**From:** RLW Technologies  
**Sent:** November 30, 2021 12:29 PM  
**To:** debbie@onoway.ca  
**Subject:** Re: Taxation Notice and Property Assessment (Past Due)

Salutations Debbie,

I have recently received notice that that we are Past Due for the Property Tax for 5215 - Ronden Street. I am seeking on payment of the amount owed (\$9871.80) at your notice, and am hoping to have the penalties waived or reduced (\$1416.99).

The year of 2020 and 2021 have been very tough economically, although we do understand that this is not the burden of the Town of Onoway, we hope that there can be some considerations that can be made on our behalf. We have been able to remain afloat, and we do have financing in place to the current property tax owed, plus we are ensuring that we properly allocate for the upcoming taxation. Further, we are hoping that our previous accounts related to on time payments can be taken as a level of on going relations.

Thank you in advance and I await your response.

Sincerely,

Raymond Wong

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**2020/21 ALBERTA COMMUNITY PARTNERSHIP**

**Intermunicipal Collaboration Component**

**CONDITIONAL GRANT AGREEMENT**

**BETWEEN:**

**HER MAJESTY THE QUEEN** in Right of the Province of Alberta as  
represented by the Minister of Municipal Affairs  
(hereinafter called "**the Minister**")

**AND**

**TOWN OF ONOWAY** in the Province of Alberta  
(hereinafter called "**the Grant Recipient**")

**WHEREAS** the Minister has approved the Grant Recipient's grant application and has agreed to make a one-time conditional grant in the amount of **ONE HUNDRED TWENTY-NINE THOUSAND NINE HUNDRED DOLLARS (\$129,900)**, (hereinafter called "**the Grant**") to the Grant Recipient pursuant to the Municipal Affairs Grants Regulation;

**AND WHEREAS** the Grant Recipient and the Minister are entering into a Conditional Grant Agreement (hereinafter called "**the Agreement**") governing the use and purpose of the Grant.

**Preamble:**

The purpose of the grant is to support the collaboration of the Grant Recipient, Alberta Beach and Lac Ste. Anne County to develop an economic development strategy and communication plan.

As project manager, the Grant Recipient will manage the administration of funds on behalf of the Project participants.

**The parties agree as follows:**

**1. The Minister shall:**

- (a) subject to the provisions of the Agreement, pay the Grant Recipient a one-time conditional grant in the amount of **ONE HUNDRED TWENTY-NINE THOUSAND NINE HUNDRED DOLLARS (\$129,900)**, to carry out the activities set out in Schedule "A" (hereinafter called "**the Project**") as attached hereto and forming an integral part of this Agreement;
- (b) provide the Grant to the Grant Recipient, by way of installments, as follows:
  - (i) \$97,425 within one month of the Minister signing the Agreement; and
  - (ii) upon submission of the reporting requirements set out in Section 2(h) of the Agreement to the Minister's satisfaction, provide the remaining grant amount to be calculated as the total grant amount expended on the project as reported on the Statement of Funding and Expenditures minus the amount indicated above in 1b(i);
- (c) have the right to conduct an evaluation or audit of the Project at any time;
- (d) have the right to publish and distribute any report submitted by the Grant Recipient, to the Minister, on the Project; and
- (e) have the right, in the sole discretion of the Minister, to approve a time extension beyond the date specified in Clause 2(e), if requested by the Grant Recipient, or if the Minister considers it necessary or advisable to do so. If the Minister approves a time extension, the Minister shall

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provide written notice to the Grant Recipient of that extension and such notice is deemed to be a formal amendment of the term of this Agreement.

2. The Grant Recipient shall:
  - (a) carry out the Project as set out in Schedule "A", without material alteration;
  - (b) use the entire amount of the Grant for the purpose of carrying out the Project;
  - (c) if grant funds are invested, apply any income earned on the Grant to the Project;
    - (i) the Grant Recipient may invest the funds provided, or unutilized portions thereof, in accordance with the terms of Section 250 of the *Municipal Government Act*;
    - (ii) the Grant Recipient shall determine and report the "actual income earned" on the unexpended funds invested and all such income including other credit adjustments as outlined in the Program Guidelines;
  - (d) not use any part of the Grant, including any income earned thereon, to pay for work done or materials obtained before April 1, 2020;
  - (e) complete the Project by December 31, 2023;
  - (f) notify and seek approval from Municipal Affairs in writing of any significant changes in circumstances that may affect the project timelines specified in sub-clause 2(e) above, or the implementation of the Project as described in Schedule "A";
  - (g) be responsible for any cost over-runs incurred in carrying out the Project;
  - (h) submit a Final Statement of Funding and Expenditures to the satisfaction of the Minister within 60 days after the Project completion date outlined in 2(e) above, or sooner if the project is completed prior to the Project completion date – includes project information on the grant amount received, income earned and financial information, including expenditures;
  - (i) carry out the Project in accordance with all applicable laws, regulations and generally accepted standards;
  - (j) ensure that all resource personnel involved in the Project are suitably qualified; and
  - (k) refund any unexpended portion of the Grant and any amounts expended for purposes other than for those specified in this Agreement to the Government of Alberta.
3. The Grant Recipient represents and warrants to the Minister that:
  - (a) the execution of the Agreement has been duly and validly authorized by the Grant Recipient in accordance with all applicable laws;
  - (b) the Grant Recipient as the managing partner has or will obtain motions or council resolutions from the Project participants; and
  - (c) in accordance with this Agreement, it will provide all the required Project administration, compliance reporting, and documentation, as required.
4. If the Grant Recipient does not meet all of its obligations under this Agreement, or uses the Grant for any unauthorized purpose, the Minister will notify the Grant Recipient of such breach in writing and the Grant Recipient will have 30 days to remedy such breach. If, in the opinion of the Minister, the Grant Recipient does not remedy the breach, the Minister may terminate the Agreement without further notice to the Grant Recipient and demand the immediate refund of the Grant, or such lesser amount as the Minister may determine, to the Government of Alberta.
5. The Minister may terminate this Agreement for any reason by notifying the Grant Recipient in writing upon 60 days' notice. Upon receipt of the notice of termination, the Grant Recipient shall only use the Grant to pay reasonable wind-down costs and committed expenses related to the Project. Immediately upon termination of the Agreement, the Grant Recipient shall refund to the Government of Alberta any unexpended portion of the Grant and any amounts expended for purposes other than those specified in this Agreement.

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6. This Agreement shall come into effect on the date that the Minister or Minister's representative signs the Agreement.
7. This Agreement shall expire on the date that the Grant Recipient has met all provisions of this Agreement, unless terminated earlier by the Minister in accordance with this Agreement.
8. Except for a time extension made in accordance with section 1(e), amendments to this Agreement, including changes to Schedule "A", may be necessary from time to time and may be initiated by either the Minister or the Grant Recipient, in writing, and shall be agreed upon by both parties.
9. The Minister and the Grant Recipient acknowledge that the *Freedom of Information and Protection of Privacy Act* (FOIP) applies to all information generated, collected or provided under this Agreement, and will comply with its provisions.
10. The Grant Recipient agrees to indemnify and hold harmless the Minister, Minister's employees, and agents from any and all actions, claims, demands and costs whatsoever, arising directly or indirectly, out of any act or omission of the Grant Recipient or its employees or agents, with respect to carrying out the purposes of this Agreement.
11. The Agreement, including the attached Schedule "A", is the entire agreement between the Minister and the Grant Recipient with respect to the Grant from the Minister for the Project. There are no other agreements, representations, warranties, terms, conditions or commitments except as expressed in this Agreement.
12. The following clauses shall survive conclusion or termination of this Agreement:
  - (a) FOIP – Clause 9,
  - (b) Indemnity – Clause 10, and
  - (c) Entire Agreement – Clause 11.
13. Any notice under this Agreement shall be deemed to be given to the other party if in writing and personally delivered, sent by prepaid registered mail, or emailed to the addresses as follows:

The Minister  
c/o Director, Grant Program Delivery  
Municipal Affairs  
15<sup>th</sup> Floor Commerce Place  
10155 - 102 Street  
Edmonton AB T5J 4L4  
Email: acp.grants@gov.ab.ca

The Grant Recipient  
c/o Chief Administrative Officer  
Town of Onoway  
PO Box 540  
Onoway, AB T0E 1V0  
Email: cao@onoway.ca
14. The rights, remedies, and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
15. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
16. This Agreement is binding upon the parties and their successors.

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17. The parties agree that this Agreement will be governed by the laws of the Province of Alberta.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

**HER MAJESTY THE QUEEN**  
In Right of the Province of  
Alberta as Represented by  
the Minister of Municipal Affairs

*Karen Clark*

WITNESS SIGNATURE

Per: *Jainw Ramanyshyn*  
Executive Director SIGNATURE  
GRANTS AND EDUCATION PROPERTY TAX BRANCH

Date: November 4, 2021

**TOWN OF ONOWAY**

*[Signature]*  
WITNESS SIGNATURE

Per: *[Signature]*  
CHIEF ELECTED OFFICIAL SIGNATURE

*Shelley Vaughan*  
PRINT NAME AND TITLE

*Judy Tracy*  
PRINT NAME AND TITLE

Date: July 20, 2021

*[Signature]*  
WITNESS SIGNATURE

Per: *[Signature]*  
DULY AUTHORIZED SIGNING OFFICER SIGNATURE

*Shelley Vaughan*  
PRINT NAME AND TITLE

*Wendy Wildman*  
PRINT NAME AND TITLE  
CAO

Date: July 20, 2021

*65*

**2020/21 Alberta Community Partnership – Intermunicipal Collaboration Component**

**CONDITIONAL GRANT AGREEMENT  
SCHEDULE "A"**

The Grant Recipient, as the designated managing partner, will carry out the following work on behalf of the Project participants:

- Hire a consultant to coordinate and develop an economic development strategy and communication plan which may include:
  - strategic plans and performance measures;
  - marketing strategy; and
  - communication strategy.
  
- Hire a consultant to undertake any related activities which may include:
  - stakeholder consultations;
  - supporting plans and studies;
  - development of agreements;
  - development or amendment of bylaws; or
  - project specific research and administration.





# Business Licenses

DATE	Licence Number	Owner Name	Service Name	Organization Type	Service Address	Service City	Service Postal Code	Contact Phone	Contact Email
JAN 18/2021	20210001	DOUGLAS FIBKE	DOLLAR POWER BARGAINS	45331 - USED MERCHANDISE	4907 - 50 STREET	ONOWAY		(780) 967-2107	
JAN 18/2021	20210003	VAL COWAN	TRUIS INSURANCE	52421 - INSURANCE AGENCY	4912 - 50 STREET	ONOWAY		(780) 967-5270	levi@truisinsurance.com
JAN 18/2021	20210004	JUDI BECHARD	CORNER MOUNTAIN SOAP COMPANY	32561 - SOAP MANUFACTURING	4418 YEOMAN CLOSE	ONOWAY		(780) 220-6452	
JAN 19/2021	20210005	PATRICK YUILL	FOUR Y'S PLUMBING & SHEET METAL	23822 - PLUMBING, HEATING		ONOWAY		(780) 967-3776	
JAN 19/2021	20210006	LAC STE ANNE COUNTY	PLAY SCHOOL	611690 - ALL OTHER SCHOOLS & INSTRUCTION	4708 LAC STE ANNE TRAIL NOR	ONOWAY		(780) 785-3411	recreationfcss@lsac.ca
JAN 19/2021	20210007	ROY & DIANE TOMLINSON	COUNTRY FRESH WATER & ICE	45399 - MISC STORE RETAIL	4911 - 49 ST	ONOWAY		(780) 967-3221	country@explornet.com
JAN 19/2021	20210008	WANHUA YU	JADE GARDEN RESTAURANT	722511 - RESTAURANT	4906 - 50 STREET	ONOWAY	TOE 1VD	(780) 967-2288	wanhua8912@gmail.com
JAN 21/2021	20210009	EDWARD GALLAGHER	PATRIOT LAW	LAWYER - 54111	5016 LAC STE ANNE TRAIL SOU	ONOWAY		(780) 297-2202	info@patriotlaw.com
JAN 21/2021	20210010	JASON MADGE	JAYMAD CONTRACTING	54169 - OTHER CONSULTING	LAC STE ANNE COUNTY			(780) 924-2377	
JAN 21/2021	20210011	EDWARD PARDY	REGENT DRIVING SCHOOL	611690 - ALL OTHER SCHOOLS & INSTRUCTION	LAC STE ANNE COUNTY			(780) 709-5461	mefinda@regentdrivingschool.ca
JAN 21/2021	20210012	MARK PAPPIN	ONOWAY INN AND SUITES	72111 - HOTELS AND MOTELS	5400 LAC STE ANNE TRAIL SOU	ONOWAY	TOE 1VD	(780) 908-6853	
JAN 21/2021	20210013	ALLEN PARR	THE LAC STE ANNE BULLETIN (NEWSPAPER)	51111 - NEWSPAPER PUBLISH	5115A LAC STE ANNE TRAIL, S	ONOWAY	TOE 1VD	(780) 785-4090	
JAN 22/2021	20210014	DEBORAH KORMOS	DEBBIE'S BEAUTY SALON	81211 - HAIR CARE & ESTHE	4914 - 50 STREET	ONOWAY		(780) 967-5333	
JAN 22/2021	20210015	LORNA KEW	LMK VENTURES LTD - BULDING MANAGEMEN	531120 - LESSORS OF NON-RESIDENTIAL BUILDINGS	4120 INDUSTRIAL AVE	ONOWAY		(780) 405-7015	
JAN 22/2021	20210016	L. ROBERTSON	DAVLYN'S RESTAURANT	722511 - RESTAURANT (Full)	5212 - LAC STE ANNE TRAIL NO	ONOWAY		(780) 967-4462	davlyns780@gmail.com
JAN 22/2021	20210017	Cathy Evans	KALOS COUTURE	44120 - WOMAN'S CLOTHING	4917 - 50 STREET	ONOWAY	TOE 1VD	780-915-4486	cathy@kaloscouture.com
JAN 22/2021	20210018	CINDY HOWE	CUSTOM STROKES PAINTING & STAINING	23832 - PAINTING AND WALL		ONOWAY		(780) 913-0810	
JAN 22/2021	20210019	KEN & LISA STANDEVEN	STANDSTONE VACCUM SERVICE	562991 - SEPTIC TANK PUMPING SERVICES	4304 INDUSTRIAL AVE	ONOWAY		(780) 967-2118	
JAN 26/2021	20210020	KOREY & BONNIE SMITH	SUDS UP CARWASH	811192 - CAR WASHES	5300 LAC STE ANNE TRAIL SOU	ONOWAY		(780) 231-6426	korey1smith@gmail.com
JAN 26/2021	20210021	DAVID CLIPLEF	ONOWAY VETERINARY SERVICE	541940 - VETERINARY SERVICES	5119 LAC STE ANNE TRAIL NOR	ONOWAY		(780) 224-3567	onowayvetclinic@telus.net

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JAN 26/2021	20210024	MICHAEL & PATRICIA WAGNE	MITRICA HOLDINGS INC - TRUCKING COMP	41512 - TRUCK/TRUCK TRACT		ONOWAY		(780) 967-4201	patwag@telus.net	
JAN 26/2021	20210023	ONOWAY & DISTRICT HISTOR	MUSEUM / VISITOR INFORMATION	531120 - LESSORS OF NON-RESIDENTIAL BUILDINGS	4708 LAC STE ANNE TRAIL NOR	ONOWAY		(780) 967-1015	admin@onowaymuseum.ca	
JAN 26/2021	20210024	FRANK GROSSHAUSER	LA VISTA VILLA - APARTMENT BUILDING	531110 - LESSORS OF RESIDENTIAL BUILDINGS & DWELLINGS	5107 LAC STE ANNE TRAIL NOR	ONOWAY		(780) 423-3664	fragro@telus.net	
JAN 26/2021	20210025	PETER ANDREOGLOU	ALTA AGRI-FOODS LTD	7223 - SPECIAL FOOD SERVICES	4818 - 50 STREET	ONOWAY	TOE 1V0	(780) 478-8074	altaagrifoods@yahoo.ca	
JAN 26/2021	20210026		LAC STE ANNE EAST FOOD BANK	624210 - FOOD BANK	5028 - 48 AVE	ONOWAY		(780) 271-3131		
JAN 27/2021	20210027	WENDY WILDMAN	WILDWILLOW ENTERPRISES (SV ADMINISTR	56111 - OFFICE ADMINISTR	4808 - 51 STREET	ONOWAY	TOE 1V0	(780) 819-3681		
JAN 28/2021	20210028		ONOWAY COMMUNITY HALL	7139 - OTHER RECREATION I	4920 - 49 AVE	ONOWAY		(780) 967-0185		
JAN 28/2021	20210029	LAC STE ANNE COUNTY	LAC STE ANNE COUNTY	62139 - OFFICE OF OTHER HEALTH PRACTITIONERS	4925 LAC STE ANNE TRAIL SOU	ONOWAY		(866) 880-5722	csuter@lsac.ca	
JAN 28/2021	20210031		ROYAL CANADIAN LEGION	81340 - CIVIL & SOICAL ORGANIZATIONS	4808 - 50 STREET	ONOWAY		(780) 909-2950		
JAN 28/2021	20210032		ONOWAY & DISTRICT CHAMBER OF COMMER	81391 - BUSINESS ASSOCIAT		ONOWAY		(780) 918-6847	info@onowaychamber.ca	
JAN 28/2021	20210033		ONOWAY BAPTIST CHURCH	813110 - CHURCH	5036-48 AVE	ONOWAY		(780) 967-2266	admin@onowaybaptist.ca	
JAN 29/2021	20210034	GALAMANN FOOD LTD	ONOWAY BIGWAY FOODS	44511 - SUPERMARKETS	4908 LAC STE ANNE TRAIL SOU	ONOWAY		(780) 967-4291	onowaybigway@hotmail.com	
JAN 29/2021	20210035	NIRMALJIT & SANGEET DHALI	ONOWAY BOTTLE DEPOT	562920 - BOTTLE DEPOT	4907 - 49 ST	ONOWAY		(780) 967-3649	nirmaljitdhaliwal@hotmail.com	
JAN 29/2021	20210036	ALLAN FLAMAND	BUILDING RENTAL & APARTMENTS	531120 - LESSORS OF NON-RESIDENTIAL BUILDINGS	4914 - 50 ST	ONOWAY		(867) 984-3636		
FEB 1/2021	20210037	GLADYS BOISSONNAULT	CON-TEC TIRE & AUTO LTD	811199 - AUTOMOTIVE REPAI	5115 LAC STE ANNE TRAIL NOR	ONOWAY		(780) 939-1953	contactire@xplornet.com	
FEB 1/2021	20210038	PAUL GEHRMANN	GLAM UP NAIL PRODUCTS	454110 - ON-LINE SHOPPING RETAIL		ONOWAY		(780) 241-0599	paul@glamupnails.com	
FEB2/2021	20210039	ACADEMY GROUP LP	ACADEMY FABRICATORS	331210 - IRON & STEEL PIPE & TUBE MANUFACTURING FROM PURCHASED STEEL	5208 LAC STE ANNE TRAIL NOR	ONOWAY		(780) 967-3111	kelsey@academyfabricators.ca	
FEB 3/2021	20210040	DEVON HICKSON	STREAMLINE FIBERGLASS REPAIR LTD	811490 - BOAT & RV REPAIR	4111 INDUSTRIAL AVE	ONOWAY		780-908-3331	devonhickson@ymail.com	
FEB 5/2021	20210041	DARCY TEICHOEB	BAR W PETROLEUM & ELECTRIC INC	23821 - ELECTRICAL CONTRA		RED DEER		(403) 343-1414		

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FEB 10/2021	2020042	GRANT JOHNSON	COUNTRY AUTOMOTIVE SPECIALISTS LTD	81111 - AUTOMOTIVE REPAIR	5031 LAC STE ANNE TRAIL SOU ONOWAY		(780) 446-3193	office@countryautomotivespecialists.com	
FEB 11/2021	20210043	BOB DUNBAR	GUNN GENERAL STORE	44711 - GAS & CONV. (incl	#100, S5022 - LAC STE ANNE TRAIL GUNN	TOE 1VO	(780) 967-5550		
FEB 11/2021	20210044	Wendy Myer	GUNN LIQUOR STORE	44531 - RETAIL LIQUOR	#2 - 100 - S5022 LAC STE ANNE GUNN	TOE 1AO	780-967-5550		
FEB 11/2021	20210045	WEND MYER/RICHARD MCCA	WENDY'S NEATS AND TREATS	45399 - MISC STORE RETAIL	5012 - 49 VAE ONOWAY		(780) 819-5684		
FEB 11/2021	20210046	WENDY MYER	WENDY'S NEATS & CAFÉ	45399 - MISC STORE RETAIL	100, S5022 LAC STE ANNE TRAIL GUNN		(780) 967-0182	wendysneats@telus.net	
FEB 11/2021	20210047	SHANE GETSON	MLA CONSTITUENCY OFFICE	91391- GOVERNMENT OFFICE	4708 LAC STE ANNE TRAIL NOR ONOWAY		(780) 293-5730	lacsteanne.parkland@assembly.ab.ca	
FEB 16/2021	20210048	RITA-MARIE DELEURME	COTTAGE FLAIR WOODWORK	337123 - WOOD FURNITURE	56519 RANGA ROAD 41 LAC ST ONOWAY		(780) 903-4099	cottageflairwoodwork@gmail.com	
FEB 16/2021	20210049	MIRANDA WINDER	XL GRAPHICS	54143 - GRAPHIC DESIGN	4917 - 50 STREET ONOWAY		(780) 778-0331	xl.graphics@outlook.com	
FEB 16/2021	20210050	DOUG DIXON/ARNIE SHAWA	COUNTRYSIDE PLUMBING & HEATING	23822 - PLUMBING, HEATING	4734 - 50 AVE ONOWAY		(780) 967-9500	cpheat@telus.net	
FEB 16/2021	20210051		GFL ENVIRONMENTAL INC (HAZARDOUS WASTE)	562112 - HAZARDOUS WASTE COLLECTION	4119 INDUSTRIAL AVE ONOWAY		(587) 338-4995	bdurnford@gflenv.com	
FEB 16/2021	20210052	YEON SOO LEE	2149328 AB LTD, ONOWAY LIQUOR STORE	44531 - RETAIL LIQUOR	5116 LAC STE ANNE TRAIL S ONOWAY		780-622-7922		
FEB 16/2021	20210054	YEON SOO LEE	1877413 AB LTD, ONOWAY PETRO CANADA	44711-GAS STATION/ CONVEINCE	4921 - 49 STREET ONOWAY		780-622-7922		
FEB 16/2021	20210055	JENNIFER BROWN	THE PAPER CANVAS LTD	45399 - MISC STORE RETAIL	4911 LAC STE ANNE TRAIL SOU ONOWAY		(780) 967-2279	papercanvas@telus.net	
FEB 19/2021	20210056	DWIGHT MOSKALYK	KRONPRINZ BUSINESS CONSULTING INC	54199 - OTHER CONSULTING	4808 - 51 STREET ONOWAY		780-967-0271	ddm@kronprinzconsulting.ca	
FEB 24/2021	20210057	JAPJOT VIG	ONOWAY DENTAL CLINIC	621210-OFFICES OF DENTISTS	5111 LAC STE ANNE TRAIL ONOWAY		780-967-2949	onowaydental@telus.net	
FEB 24/2021	20210058	DOUG ROSE	DKD AUTO	81111- AUTOMOTIVE REPAIR	4719 MILLER DRIVE ONOWAY		780-305-9361	douglasrose40@yahoo.ca	(DO NOT SHARE INFO)
FEB 24/2021	20210059	RYAN NIXON	THE INSPECTIONS GROUP INC	54135- BUILDING PERMIT INSPECTIONS	12010 - 111 AVE EDMONTON		780-454-5048	questions@inspectionsgroup.com	
FEB 24/2021	20210060	GRAHAM& ELAINE ANDERSON	LAC STE ANNE DENTURE CLINIC	621210- DENTURIST	5112 LAC STE ANNE TRAIL SOU ONOWAY		780-967-7774	lsadentureclinic@gmail.com	
FEB 24/2021	20210061		ST.ROSE OF LIMA R.C. CHURCH	813110 - CHURCH	5201 LAC STE ANNE TRAIL SOU ONOWAY		780-967-5261	strose@telus.net	
FEB 25/2021	20210062		UFA GAS	44711 - GAS/CONV (incl. t	5340 LAC STE ANNE TRAIL SOU ONOWAY		(780) 967-5340	realesate@ufa.com	
FEB 25/2021	20210063	RUBICAN PHARMACIES	ONOWAY HEALTH CARE PHARMACY	45399 - MISC STORE RETAIL	4923 LAC STE ANNE TRAIL SOU ONOWAY		(780) 967-2241		
FEB 25/2021	20210064		ONOWAY PUBLIC LIBRARY		4708 LAC STE ANNE TRAIL ONOWAY		780-967-2445	onowaylibrary.ab.ca	
FEB 26,2021	20210066	EDWIN MCCANN	BUILDING RENTALS	531120 - LESSORS OF NON-RESIDENTIAL BUILDINGS	4917 - 50 STREET ONOWAY		(587) 879-7445		

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FEB 26, 2021	20210067	LISA BOURKE-SCHULTE	DOSIE DOTES AND GREENS	45311 - FLORISTS 81211 - HAIR CARE & ESTHE	4340 - 48A AVE	ONOWAY		(780) 405-1210	dosiedotes@telus.net
FEB 26, 2021	20210068	EDIE MASON	COUNTRY HAIR & BODY SALON		4920 - 51 ST	ONOWAY	TOE 1V0	(780) 318-4561	
FEB 26, 2021	20210069	Sheila Doka	SHEILA'S PANTRY (CATERING)		4739 - 47 ST	ONOWAY		(780) 718-6952	sheliadoka@hotmail.com
FEB 26, 2021	20210070	KIM COPELAND	WILDROSE TRAINING (FIRST AID)	611699- CPR TRAINING	4616 - 48 AVE	ONOWAY		(780) 504-9658	
FEB 26, 2021	20210071	JEFF & RUTH MICKLE	THE HUB BAR & RESTAURANT	72241 - DRINKING PLACES	4918 - 50 ST	ONOWAY		(780) 271-0640	jeffmickle@hotmail.com
FEB 26, 2021	20210072	TODD HAFERMEHL	BEST ADVANTAGE MAINTENANCE INC	56173 - LANDSCAPING SERVICE 23839 - OTHER BUILDING FI	LAC STE ANNE COUNTY	ONOWAY		(780) 908-5505	lhafermehl@hotmail.com
FEB 26, 2021	20210074	JASEN PAPPIN, AMANDA MCC	WESTWIND CONSTRUCTION (EXTERIOR CONSTRUCTION)	44814 - FAMILY CLOTHING		ONOWAY		(780) 920-8740	
FEB 26, 2021	20210075	DENISE ERTMAN	THE WATER LILY BOUTIQUE	23713- POWER/COMMUNICATION	4915 LAC STE ANNE TRAIL	ONOWAY		(780) 686-5977	denise.ertman@yahoo.ca
FEB 26, 2021	20210076		APEIRON CONSTRUCTION CORP.			EDMONTON		780-918-6463	
FEB 26, 2021	20210077		MWC PLUMBING AND HEATING LTD	23822- PLUMBING	10212 - 134 NW	EDMONTON	T5E 1J3	780-297-8369	mwcplumbingandheating@gmail.com
FEB 26, 2021	20210078	Aaron Martin	CADENZA GROUP OF COMPANIES	51721- TELECOMMUNICATIONS-IT	4607 - 47 A AVE	ONOWAY	TOE V10	587-936-3217	contact@cadenzagroup.ca
MAR 1, 2021	20210079		EQUUS REA LTD	238210-ELECTRICAL SERVICES	4804 - 41 ST	ONOWAY		780-967-3340	
MAR 2, 2021	20210080		A-WIN INSURANCE LTD	52421 - INSURANCE AGENCY	#103, 5020 LAC STE ANNE TRAIL	ONOWAY		780-967-2282	joan.r@awinins.ca
MAR 4, 2021	20210081		AURORA WOOD DESIGNS	337212- WOOD CRAFTS	27 HORSESHOE CRES.	LAC STE ANNE COUNTY		780-918-5829	
MAR 8, 2021	20210082	JIM TYSCHUK	TYSCHUK CONSTRUCTION LTD	CIVIL GENERAL CONTRACTORS	2113 TWP RD 545	LAC STE ANNE COUNTY		780-967-5360	tc11946@outlook.com
MAR 17, 2021	20210083		ONOWAY & DISTRICT AGRICULTURAL SOCIETY	RECREATION	5004 - 53 AVE	ONOWAY		780-967-5253	pdasarena@gmail.com
MAR 19, 2021	20210084	DENA KRYSIK	LAC STE ANNE FOUNDATION	ASSISTED LIVING	4407 - 42A AVE	MAYERTHORPE		780-786-3167	www.lsaf.ca
MAR 24, 2021	20210085		UNITED CHURCH THRIFT SHOP	USED MERCHANDISE	5507 LAC STE ANNE TRAIL	ONOWAY		780-967-0187	
MAR 24, 2021	20210086	JAMES PIERCY	AWESOME PLUMBING & HEATING	PLUMBING & HEATING		LAC STE ANNE COUNTY ?		780-996-2261	awesomemph@outlook.com
April 8, 2021	20210087	GRAHAM HAFERMEHL	THE FOUNDRY	COMMUNITY CENTER/CAFÉ	4904 - 50 ST	ONOWAY		587-357-0123	graham@thefoundryonoway.com
June 7, 2021	20210089	SHEILA MCLAUGHLIN	WALLY'S JUNGLES NORTH	BAR & GRILL	5400 LAC STE ANNE TRAIL	ONOWAY		780-819-9083	
June 7, 2021	20210090	JODI DOMBROSKI	ONOWAY CURLING CLUB	CURLING CLUB	5507 LAC STE ANNE TRAIL	ONOWAY		780-967-5342	onowaycurlingclub@gmail.com
June 25, 2021	20210091	RYAN ROBINSON	GREEN DROP LAWNS LTD	LAWN CARE	ONOWA AND AREA	ONOWAY		780-447-1000	admin@greendrop.com
June 25, 2021	20210092	LISA HAFERMEHL	THE TABLE	RESTAURANT	4918 - 51 ST	ONOWAY		780-966-0179	info@thetableonoway.com
August 4, 2021	20210093	MICHAEL SCHLAMP/ BOB TAUBNER	ALCO INC	ELECTRICAL		ONOWAY		780-451-6222	michaels@alcoinc.ca
August 4, 2021	20210094	ASHLEY STEINKEY	LITTLE VILLAGE DAY CARE	CHILD CARE	5113-50 AVE LAC STE ANNE TRAIL SW	ONOWAY		780-907-4019	admin@littlevillagedaycare.ca

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AUGUST 6, 2021	20210095	CHERYL JOHNS	TRUSTED TOUCH MASSAGE THERAPY INC	MASSAGE THERAPY	4405 - 48 AVE	ONOWAY	780-220-2788	cheryljohns33@gmail.com	
NOV 2, 2021	20210096	DAVID GOETZ	NORTHERN GATEWAY COATING	SANDBLASTING	5201 LSAT NORTH	ONOWAY	780-934-3563	dgoetz.ngcoating@gmail.com	
NOV 2, 2021	20210097	RAHIM HUSSAINI	KING AUTO PARTS & REPAIR LTD	AUTO PARTS & REPAIR	4327 INDUSTRIAL AVE	ONOWAY	780-707-9544		
December 6, 2021	20210099	JOE KOOTENAY	KOOTENAY SADDLERY & TRADE CO.	SADDLERY	4914 - 50 ST	ONOWAY	780-9670411	kootenaysaddlery.tradeco@gmail.com	

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# List of Contracts

COMPANY NAME	WHATS IF FOR	TERM
LAC STE ANNE COUNTY	AFRRS (RADIO'S) ALBERTA FIRST RESPONDERS RADIO COMMUNICATIONS	5 YEARS
2020/21 ALBERTA COMMUNITY PARTNERSHIP- INTERMUNICIPAL COLLABORATION COMPONENT	PARTNERS IN PROGRESS	AGREEMENT EXPIRES ON THE DATE THE GRANT RECIPIENT HAS MET ALL PROVISIONS OF THE AGREEMENT
AMSC ENERGY MASTER AGREEMENT	GAS & POWER	DECEMBER 31, 2021 (YEARLY)
MUNICIPAL SUSTAINABILITY INITIATIVE (MSI)	INFRASTRUTURE FUNDING	MARCH 31, 2022 - PAYMENT TERMINATES 2021/2022- OTHER PROVISIONS OF AGREEMENT IN EFFECT TO MARCH 31, 2027
TRAVIS - MJ - TRANSPORTATION ROUTING & VEHICLE INFORMATION SYSTEM - MULTI JURISDICTION	PROVIDES MUNICIPALITIES WITH A MODERN PERMIT DATABASE TOOL	5 YEAR, MARCH 31, 2023
CAPITAL RREGION ASSESSMNET SERVICES COMMISSION	PROVIDES SPECIFIC ADMIN & FINANCIAL SERVICES RELATING TO ASSESSMNET BOARDS TO MEMBERS	DEC 2021 (YEARLY)
ATCO	FRANCHISE AGGREEMENT	YEARLY
ALBERTA ONE-CALL CORPORATION	ENABLES EXCAVATORS TO COMMUNICATE A REQUEST TO THE USER TO LOCATE UNDERGROUND INFRASTRUTURE PRIOR TO EXCAVATION	CONTINUING TERM
ALBERTA GOVERNMENT- COMMUNITY & SOCIAL SERVICES	FCSS FUNDING AGREEMENT	JAN1, 2020 TO DEC 31, 2022

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TOWN OF ONOWAY, TOWN OF MAYERTHORPE, ALBERTA BEACH & STE ANNE SUMMER VILLAGES	EMERGENCY MUTUAL AID	INDEFINITELY
NORTHWEST FIRE AGREEMENT	ONOWAY REGIONAL FIRE SERVICES	JAN 1, 2021 - DEC 31, 2025
LAC STE ANNE COUNTY & STE ANNE SUMMER VILLAGES	MUTUAL AID FIRE AGREEMENT	1 YEAR WRITTEN NOTICE
FORTIS	FRANCHISE AGGREEMENT	YEARLY
IMPERIAL OIL LEASE AGGREEMENT	SANI DUMP STATION SITE	30-Jun-21
SUPERNET	HOUSE THEIR INTERNET EQUIPMENT	
WIBAND COMMUNICATIONS CORP	COMMUNICATION EQUIPMENT, TOWERS	2023
INSPECTIONS GROUP INC	SAFETY CODES PERMITS	AUTOMATIC RENEWAL EVERY APRIL 30TH
TOWN OF MAYERTHORPE	MUTUAL AID FOR, WATER TREATMENT, WATER DISTRIBUTION & WASTEWATER TREATMENT	SIGNED 2020
LAC STE ANNE COUNTY, TOWN OF ONOWAY, S.V'S OF ROSS HAVEN, WEST COVE, SILVERSANDS & VAL QUENTIN	ONOWAY REGIONAL MEDICAL CLINIC	
LAC STE ANNE COUNTY	ENFORCEMENT SERVICES	
LAC STE ANNE COUNTY	EMERGENCY MANAGEMENT MUTUAL AID ASSISTANCE	SIGNED 2020, 8 YEAR TERM
LAC STE ANNE COUNTY	FCSS	
SUMMER VILLAGE OF SANDY BEACH & SUNRISE BEACH	LAGOON AGREEMENTS	SIGNED 2021- 3 YEAR TERM APRIL 2024
MUNIWARE	SOFTWARE SUPPORT AGREEMENT & LICENSE AGREEMENT	YEARLY
ALBERTA MUNICIPAL AFFAIRS	ACP- ALBERTA COMMUNITY PARTNERSHIP- REGIONAL RADIO'S	YEARLY
ALBERTA MUNICIPAL AFFAIRS	MSP - MUNICIPAL STIMULUS PROGRAM	

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OFEA	COMMUNITY HALL	
PARKLAND COUNTY	ANIMAL SHELTER AGREEMENT	SIGNED 2015 - 3 YEARS, OVER DEC 31, 2017
PARKLAND COUNTY	FIRE DISPATCH SERVICE	
TOWN OF ONOWAY - NORTHERN GATEWAY REGIONAL DIVISION NO. 10 & EVERGREEN CATHOLIC SEPARATE REGIONAL DIVISION NO. 2	SCHOOL RESOURCE OFFICER	
SANDSTONE WASTE & WATER SERVICES LTD	GARBAGE , RECYCLING & ORGANICS COLLECTION	JAN 1, 2021 TO JUNE 30, 2026
TONY SONNLEITNER	DEVELOPMENT SERVICES	
TELUS	PHONE	
TELMATIK	ALERT & NOTIFICATION SYSTEM	
CAO AGREEMENT	ADMIN SERVICES	
MILESTONE MUNICIPAL SERVICES (EMILY HOUSE)	PROVIDE SUBDIVISION & DEVELOPMENT APPEAL BOARD SERVICES (SDAB)	YEARLY
WILD	WATER	5 YEAR NOTICE OF TERMINATION
XPLORNET COMMUNICATION LTD	INTERNET EQUIPMENT	SIGNED 2017 FOR 10 YEARS PLUS 2 ADDITIONAL TERMS OF 5 YEARS EACH
XEROX	PHOTOCOPIERS	5 YEAR

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# Bylaws

## Town of Onoway Bylaws

**Due to COVID-19, Council is meeting in person with restrictions and Zoom, and if public wish to participate or observe the meeting please contact the Town office prior. You may observe the meeting via Zoom. The Zoom link is located with Agenda packages. Thank you.**

791-21 - Code of Conduct for Members of Council

790-21 - Land Use Bylaw Amendment

789-21 - Land Use Bylaw Amendment (Urban Reserve Discretionary Use)

788-21 - Borrowing Bylaw

787-21 - Land Use Bylaw Amendment

786-21 - Classification of Assessment and Sub-Classes Bylaw

785-21 - Tax Rate Bylaw

784-21 - Special Tax Bylaw

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783-21 Plan Cancellation 3176 HW Bylaw  
782-21 - ANIMAL CONTROL BYLAW  
781-21 - Designated Officer - ARB Clerk  
780-21-Assessment Review Board ARB Bylaw  
779-21 Waste, Recycle and Organics  
778-21 Water and Sanitary Sewage  
777-20 Emergency Management Bylaw  
776-20 - Onoway Municipal Development Plan  
774-20 EMERGENCY MANAGEMENT BYLAW  
773-20 Tax Penalty Bylaw  
772-30 Tax Rate Bylaw  
771-20 Special Tax Bylaw  
770-20 ICF - Lac Ste. Anne County and Onoway  
769-20 Business Licence Bylaw  
768-19 Emergency Management Bylaw  
767-19 Assessment Review Board Clerk Designated Officer  
765-19 Designated Officer Assessor  
764-19 Assessment Review Boards Bylaw  
763-19 Procedural Bylaw For Council And Committee Meetings  
762-19 Community Peace Officer Bylaw  
761-19 Designated Officer SDAB CLFRK

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760-19 Fees And Charges Bylaw Signed  
759-19 Enforcement Review Committee Signed  
758-19 Borrowing Bylaw Signed  
757-19 FortisAlberta Electric Distribution Bylaw Signed  
756-19 2019 Tax Rate Bylaw  
755-19 2019 Special Tax Bylaw  
754-19 Water and Sewer Bylaw  
751-18 Municipal Library Board Bylaw  
750-18 Cannabis Consumption Bylaw  
749-18 Business License Bylaw  
748-18 Traffic Bylaw  
746-18 Land Use Bylaw Amendment Cannabis  
744-18 Council And Council Committees Code Of Conduct  
743-18 Establishment Of An FCSS Program  
741-18 Taxation Bylaw 2018  
740-18 2018 Special Tax Bylaw  
736-17 Election Deposit Bylaw  
735-17 Community Standards Bylaw  
732-17 Borrowing Bylaw  
731-17 Atco Gas Agreement

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730-16 Inter Municipal Development Plan Amendment

723-16 Fire Bylaw

721-15 Nuisances, Dangerous Unightly Premises Bylaw

717-14 Land Use Bylaw Amendment R1N Residential

716-14 Land Use Bylaw Amendment Redistrict

715-14 Land Use Bylaw Amendment Redistrict

712-13 Land Use Bylaw Map

712-13 Land Use Bylaw

711A-13 Establish Inter Municipal Development Plan

710-13 Fortis Distribution Agreement Bylaw

708-13 Regulate And Control Election Sign Placement Bylaw

704-11 Tax Penalties Bylaw

697-10 Rescinding The Combative Sports Commission Bylaw

695-10 Road Closure Bylaw

692-10 Protection Of Public Spaces For Public Use Bylaw

691-10 Land Use Bylaw Amendment Reclassification

690-10 Area Structure Plan For NE 27 54 2 5 Bylaw

689-10 Borrowing Bylaw Amendment 669 08

684-09A Number Of Councillors And Appointment Of CEO Bylaw

682-09 Sidewalk Clearing Bylaw

678-09 Short Term Borrowing Bylaw

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678-08 SHORT TERM BORROWING Bylaw  
677-08 Debenture Bylaw  
675-08 Fireworks Bylaw  
674-08 Development Admin Fees  
673-08 Rezoning Bylaw (A4114TR)  
671-08 Garbage And Organics Bylaw  
668-08 Regional Water Services Commission Authorization Bylaw  
666-07 Cancellation Of Bylaw 660 07  
664-07 Subdivision Cancellation Bylaw Amendment Bylaw 649 06  
649-06 Subdivision Consolidation Cancellation Bylaw  
647-06 Freedom Of Information And Protection Of Privacy Bylaw  
647-06 Freedom Of Information And Protection Of Privacy Bylaw  
645-06 Disposal Of Municipal Reserve Property Bylaw  
644-06 Municipal Reserve Designation Removal Bylaw  
643-06 Road Closure Bylaw  
640-06 Municipal Emergency Management Agency Bylaw  
638-05 Unsightly And Untidy Bylaw  
637-05 Land Use Text Amendment  
634-05 Animal Control Amendment Bylaw 615 04  
631-05 Interim Capital Borrowing (Grader)  
624-05 Subdivision Authority Bylaw

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622-05 Development Authority Bylaw  
621-05 Land Use Bylaw Amendment Map Reclassification  
619-04 Economic Development Committee  
615-04 Animal Control Bylaw  
612-04 Parkland Ambulance Agreement Amendment  
608-03 Tax Payment Plan  
600-03 Chief Administrative Officer Position Bylaw  
599-03 Discharge Of Firearms And Weapons Bylaw  
597-03 Road Closure Amendment Bylaw 592 02  
596-03 Partial Plan Cancel Amendment Bylaw  
592-02 Road Closure Bylaw  
587-02 Noise Bylaw  
585-02 Appointing Assessor Bylaw  
583-02 Road Closure  
581-02 Electric Franchise Bylaw  
580-02 Control Of Fire Hazards Amendment Bylaw 467 95  
570-01 Retention Bylaw  
564-01 Regulate Transportation Of Dangerous Goods  
560-01 Waste Agreement  
526-99 Establish Assessment Classes Bylaw

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523-98 Municipal Planning Commission Bylaw

522-98 Plan Cancellation Bylaw

511-98 Off Site Levies Bylaw

506-97 Revised Tax Amendment Bylaw

503-97 Closing To Public Travel Bylaw

501-97 Assessment Appeal Board Amendment 474 95

494-96 Revised Administrative Fees Bylaw

490-96 Partial Plan Cancellation Bylaw

482-95 Establish And Or Revise Administration Fees Bylaw

474-95 Assessment Appeal Board Bylaw

473-95 Rescind Outdated Bylaws

581-02 Electric Franchise Bylaw

684-09A Number Of Councillors And Appointment Of CEO Bylaw

P 780-967-5338

F 780-967-3226

4812 - 51 Street Box 540

Onoway, AB

**Municipal**

**Residents**

**Visitors**





Congratulations on being part of your municipal council!

Did you know your municipality benefits from membership in Yellowhead Regional Library?

- In Alberta, public library service is determined at the municipal level and regulated under the Libraries Act (Chapter L-11) and Libraries Regulation (AR 141/1998).
- Councils choose to provide service at the local level by forming a library board and/or by joining a regional library system.

What is a regional library system?

- Yellowhead Regional Library (YRL) is a cooperative of 53 member municipalities and three school divisions in west-central Alberta that was formed in 1971 to enable small and rural communities to provide sustainable and affordable public and school library service to their residents and students.
- Each member municipality and school division is a signatory to the YRL Master Membership Agreement and appoints a representative to the Board of Trustees, the system's governing body.
- The YRL Board of Trustees meets four times each year. Between meetings, the business of the Board is conducted by a 10-member Executive Committee.
- You, the member municipalities and school divisions, are the system.

Want to learn more?

- Read the enclosed brochure to find out more about YRL and how we support our member public and school libraries.
- Visit our website at [yrl.ab.ca](http://yrl.ab.ca). The "For Board Members" section includes the list of Board and Executive Committee members, governance policies, strategic plan, member agreement, and more.
- Invite us for a visit – we'd love to meet you. Councillors have an important job and there is a lot to learn. We can give your council a brief orientation to YRL and get you up to speed on this essential municipal service.
- Visit your local library to see how YRL supports your local public library service.

We look forward to working with you to bring exceptional library service to your community!

Hendrik (Hank) Smit, Chair  
[chair@yrl.ab.ca](mailto:chair@yrl.ab.ca)

Karla Palichuk, Director  
[kpalichuk@yrl.ab.ca](mailto:kpalichuk@yrl.ab.ca)

Enclosure

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# Structure of Public Library Service in Alberta

In Alberta, public libraries are a municipal service established under the Alberta Libraries Act (Chapter L-11) and the Libraries Regulation (AR 141/1998).

Once created, the library board is an autonomous corporation with full management and control of library service in the community.

The Alberta Libraries Act is not subject to, and does not conflict with, the Municipal Government Act.

# Why are Public Libraries Important?

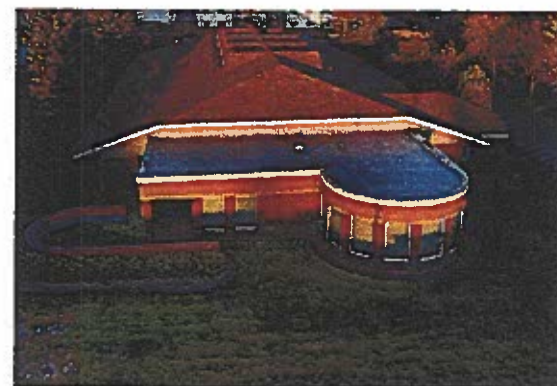
**Recreation:** Access to books, movies, games and other collections to borrow.

**Discovery and Creativity:** Inviting and challenging us to explore new ideas, technologies and skills, stimulating our imaginations, expanding opportunities for self-expression and inspiring invention.

**Literacy and Learning:** Helping children and adults learn to read and maintain literacy skills, connecting us to information in print, audio, video and digital formats.

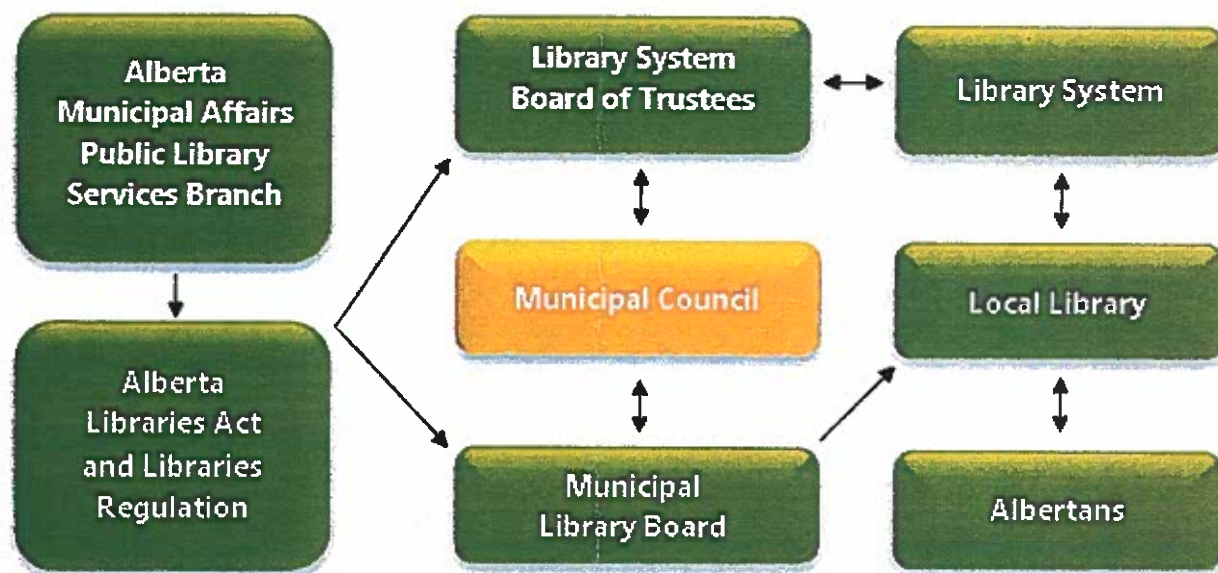
**Civic Engagement:** Connecting us to each other and fostering the exchange of ideas through discourse.

# Yellowhead Regional Library



## Information for Municipal Councillors

Fall 2021



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## What is a Regional Library?

Supporting library services with:

- Extensive library collections
- Digital and audio books, newspapers and magazines
- Learning and research databases
- Computers and IT support
- High speed internet and WiFi
- Program kits and support
- Library training and expertise
- Weekly deliveries

## What do you get with a Library Card?

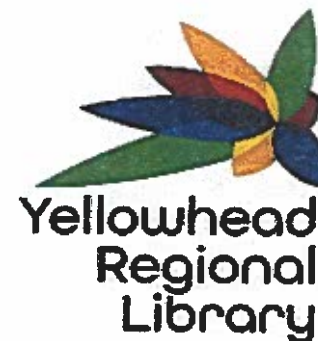
- Physical books including large print
- DVDs, BluRays, CDs and audiobooks
- eBooks, eAudiobooks, homework help, language learning, tutorials, book recommendations, online family history
- Programs for children and adults, and take home craft kits

## YRL...

- Is a cooperative of 53 member municipalities and three member school divisions, supporting 43 public and 43 school libraries.
- Is jointly funded by municipal and school division levies, and a provincial operating grants.
- Serves more than 303,000 residents and 11,000 full-time equivalent students.
- Is headquartered in Spruce Grove.
- Is an employer to 20 people.

## Mission Statement

- Yellowhead Regional Library provides materials and services to public and school libraries, and other organizations, to assist them in meeting the informational, educational, cultural and recreational needs of their communities.



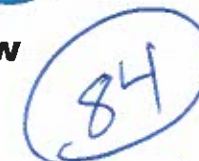
[yrl.ab.ca](http://yrl.ab.ca)

**433 King Street, Box 4270  
Spruce Grove, AB T7X 3B4**

**780-962-2003**



**@YRLnow**



**debbie@onoway.ca**

---

**From:** cao@onoway.ca  
**Sent:** December 2, 2021 11:51 AM  
**To:** 'Finance'; 'Shelley Vaughan'  
**Cc:** 'Jason Madge'; penny@onoway.ca; debbie@onoway.ca  
**Subject:** FW: OJSH Citizenship Award Recipients

Shel we will process cheques, and Deb pls add as info on our next agenda

**Wendy Wildman**

CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

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**From:** Lisa Dundas <lisa.dundas@ngps.ca>  
**Sent:** December 2, 2021 9:41 AM  
**To:** cao@onoway.ca  
**Cc:** Amy Villneff <amy.villneff@ngps.ca>  
**Subject:** OJSH Citizenship Award Recipients

Wendy

Thank you for calling and notifying us that you were not contacted regarding the 2021 Citizenship Award Recipients.

Here are the students who received awards:

Grade 8 - Hunter Muir  
Grade 9 - 2 recipients: Bailey Travis and Carter Vaughan  
Grade 10 - Jacob Olsen  
Grade 11 - Jazmyn Coupland  
Grade 12 - Alena Postek

Thank you so much for recognizing our students.

Regards,  
Lisa Dundas

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**debbie@onoway.ca**

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**From:** cao@onoway.ca  
**Sent:** December 8, 2021 11:19 AM  
**To:** 'Debbie Giroux'  
**Cc:** 'Jason Madge'  
**Subject:** FW: LOANS TO LOCAL AUTHORITIES - LOAN PRICING  
**Attachments:** Loans to Local Authorities - Loan Pricing.pdf

Deb - Info for our next meeting

**Wendy Wildman**  
CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO:** [cao@onoway.ca](mailto:cao@onoway.ca)

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**From:** penny@onoway.ca <penny@onoway.ca>  
**Sent:** December 8, 2021 11:04 AM  
**To:** cao@onoway.ca  
**Cc:** fiance@onoway.ca  
**Subject:** FW: LOANS TO LOCAL AUTHORITIES - LOAN PRICING

Penny Frizzell

[penny@onoway.ca](mailto:penny@onoway.ca)  
Municipal Clerk & Records Management  
Town of Onoway  
Box 540  
Onoway AB  
T0E 1V0  
780-967-5338



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**From:** TBF Local Authority Loans <[LocalAuthorityLoans@gov.ab.ca](mailto:LocalAuthorityLoans@gov.ab.ca)>

**Sent:** December 8, 2021 10:38 AM

**Subject:** LOANS TO LOCAL AUTHORITIES - LOAN PRICING

Please see the attached for recent changes to loan pricing for the Loans to Local Authorities program. Please do not hesitate to contact us if you have any questions.

Thank you.



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Classification: Protected A

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## Loans to Local Authorities – Loan Pricing Announcement

Historically, loans have been provided to local authorities with low interest rates and generous other terms by the government, directly or through a provincial corporation. Unfortunately, Alberta can no longer afford to continue lending money to local authorities below market interest rates. Starting in December 2021, the interest rates charged on new loans to local authorities will be revised to better reflect the market cost of borrowing for local authorities, using rates for large municipalities in the bond market as the proxy for municipal costs. As a result of this change, lending rates will increase by approximately 0.50 per cent to 0.75 per cent over what rates were in the past. The indicative interest rates table on the local authorities loan web page (<https://acfa.gov.ab.ca/loan-form-script/rates.html>) has shown the new rates since October 15, 2021.

Alberta will continue to lend money to local authorities. For most borrowers, the rates and other terms, such as being able to borrow at fixed rates for periods beyond five years, will continue to be attractive when compared to other methods of borrowing.

As a result of the pandemic and other fiscal and economic impacts over the past several years, Alberta's debt has grown substantially, and Alberta's Loans to Local Authorities program is funded by provincial borrowing. This change will help ensure the program is sustainable going forward.

My contact information is provided below. Please contact me if you have any questions.

Lowell Epp, Assistant Deputy Minister  
Treasury Board and Finance  
Phone: (780) 422-4052  
Email: [lowell.epp@gov.ab.ca](mailto:lowell.epp@gov.ab.ca)

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**Corporate Services**

**Sean Finn**  
Executive Vice-President  
Corporate Services  
and Chief Legal Officer

935 de La Gauchetière Street West  
16<sup>th</sup> Floor  
Montreal, Quebec H3B 2M9  
Canada  
T 514-399-8100  
F 514-399-4854

**Services corporatifs**

Vice-président exécutif  
Services corporatifs et chef de la  
direction des Affaires juridiques

935 rue de La Gauchetière Ouest  
16<sup>e</sup> étage  
Montréal (Québec) H3B 2M9  
Canada  
T 514-399-8100  
Tc 514-399-4854

September 24, 2021

Ms. Wendy Wildman  
Chief Administrative Officer  
Town of Onoway  
PO Box 540  
4812, 51 Street  
Onoway, Alberta T0E 1V0



Dear Ms. Wildman:

I hope this letter finds you and your family safe and healthy.

I am pleased to enclose a copy of the CN in Your Community 2021 report. This annual report is one of the most important publications issued by CN and is sent to our stakeholders, community leaders and elected officials across North America.

In this report you will find information describing our ongoing investments in the diversity, strength and safety of communities all along our 19,500-mile tri-coastal network. It describes our various national, regional and local initiatives and partnerships, and contains practical information on how we can collaborate with you and live up to our commitment of being a good neighbour to the communities along our network.

This year's theme — Thankful to be your neighbour — is a tribute to how CN and the communities across our network are essential to each other, especially as we have faced the challenges of the last year and a half together. Thank you for the trust you have placed in us as a true partner of your community.

Ms. Wendy Wildman  
September 24, 2021  
Page 2

Should you have any questions or concerns, please do not hesitate to contact me or the CN Public Affairs manager for your region. Our contact information appears on page 9 of the report.

We look forward to collaborating and building stronger communities with you throughout the year.

Sincerely,



Sean Finn

Encl.

CN in Your Community 2021: Thankful To Be Your Neighbour

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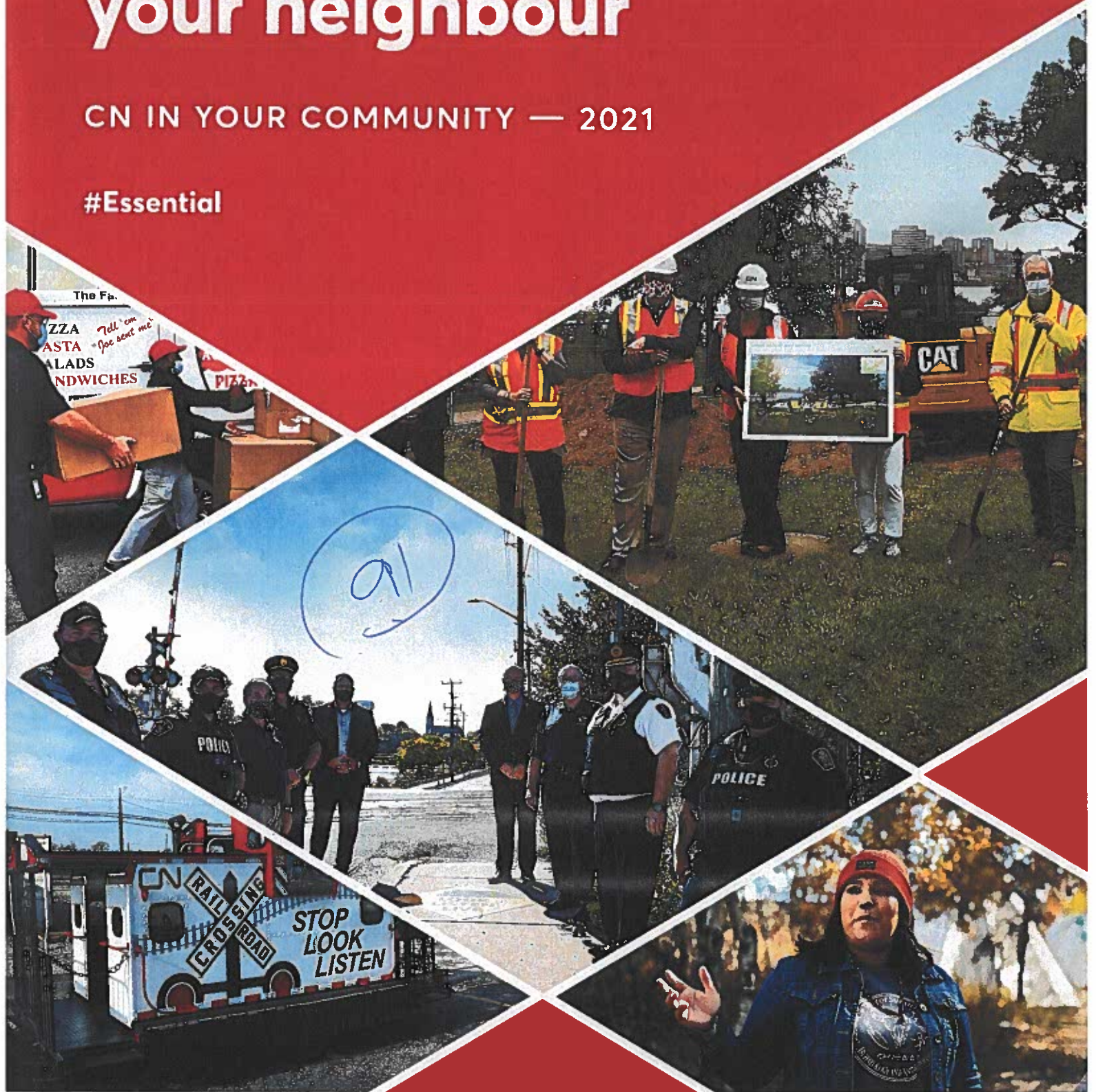




# Thankful to be your neighbour

CN IN YOUR COMMUNITY — 2021

#Essential





Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

TR#

December 2, 2021

File: 21DP14-24

Megan Kootenay

Koot

& Trade

**Re: Development Permit Application No. 21DP14-24  
Plan 6288 BZ, Block 1, Lot 3 : 4914 – 50 Street (the "Lands")  
C1 – Commercial- Office, Retail & Service District : Town of Onoway**

**Preamble:** The Retail Business includes the sale, repair, and cleaning of new and used saddlery and tack.

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**OPERATION OF A RETAIL SALES BUSINESS  
KOOTENAY SADDLERY & TRADE CO.**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Town of Onoway for review.
- 4- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 5- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 6- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

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Development Services  
for

**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

- 7- Two (2) parking spaces shall be provided, conforming to the requirements of Section 259 Off-Street Parking of the Town of Onoway Land Use Bylaw 712-13, to the satisfaction of the Development Authority.
- 8- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 9- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete	<b>December 2, 2021</b>
Date of Decision	<b>December 2, 2021</b>
Effective Date of Permit	<b>December 31, 2021</b>
Signature of Development Officer	

Tony Sonleitner, Development Officer for the Town of Onoway  
 cc Wendy Wildman, CAO, Town of Onoway  
 cc Inspections Group Inc.

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway  
Box 540  
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

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Development Services  
for

# Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

**NOTE:**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

***Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at***

***Edmonton:***  
*12010 - 111 Ave.*  
*Edmonton, Alberta T5G 0E6*

***Phone:*** (780) 454-5048  
***Fax:*** (780) 454-5222  
***Toll-Free:*** (866) 554-5048  
***Toll-Free Fax:*** (866) 454-5222  
***Email:*** [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

## Public Notice

**DEVELOPMENT APPLICATION NUMBER: 21DP14-24**  
**APPROVAL OF DEVELOPMENT PERMIT**

An application for a development permit, for this property, Plan 6288 BZ, Block 1; Lot 3 : 4914 – 50 Street with regard to the following:

### **OPERATION OF A RETAIL SALES BUSINESS KOOTENAY SADDLERY & TRADE CO.**

has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board a written statement of their objection to such use indicating the following:


1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than **4:30 pm on December 23, 2021**.

Statements of concern with regard to this development permit should be addressed to:

Town of Onoway  
Box 540  
Onoway, Alberta, T0E 1V0  
Attention: Clerk of the Subdivision and Development Appeal Board

Should you have any questions please contact the Development Officer at (780) 718-5479

Date Application Deemed Complete	December 2, 2021
Date of Decision	December 2, 2021
Effective Date of Permit	December 31, 2021
Signature of Development Officer	

- Note:** This permit does not come into effect until twenty-nine (29) days after the date of issuance.
- Note:** Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.
- Note:** This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

**THIS IS NOT A BUILDING PERMIT**