

**ADDITIONS AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, JANUARY 20, 2022 IN THE COUNCIL CHAMBERS OF THE  
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM  
COMMENCING AT 9:30 A.M.  
MEETING IS BEING AUDIO/VIDEO RECORDED  
DUE TO PANDEMIC, PUBLIC PARTICIPATION IS ONLY AVAILABLE VIRTUALLY**

**7. ACTION ITEMS**

- Pg 1-12 a) Covid-19 Discussion  
2) Covid-19 January 12, 2022 Update from Alberta Health

- Pg 13-51 l) Backwoods Energy Services Request for Letter of Support - please refer to the January 13, 2022 letter from Mayor Kwasny providing a letter of support to Millar Western Forest Products/Backwoods Energy Services application for a Commercial Timber Permit to harvest on public lands in the Whitecourt area. (Backwoods Energy Services is a wholly owned company of the Alexis Nakota Sioux Nation.)

*Recommendation:*

*that the Town of Onoway's January 13th, 2022 letter of support provided to Backwoods Energy Services for their commercial timber permit application be ratified.*

- Pg 52 m) Council Meeting Schedule – as per the January 17, 2022 email request from Councillor Robin Murray, the third Thursday Council meeting conflicts with the Meetings held by Community Futures Yellowhead East (CFYE). Councillor Murray will provide additional information at meeting time.

*Recommendation:*

*direction as given by Council at meeting time*

**8. COUNCIL, COMMITTEE & STAFF REPORTS**

- Pg 53-63 c) Councillor Winterford's written report



# Alberta COVID-19 Update

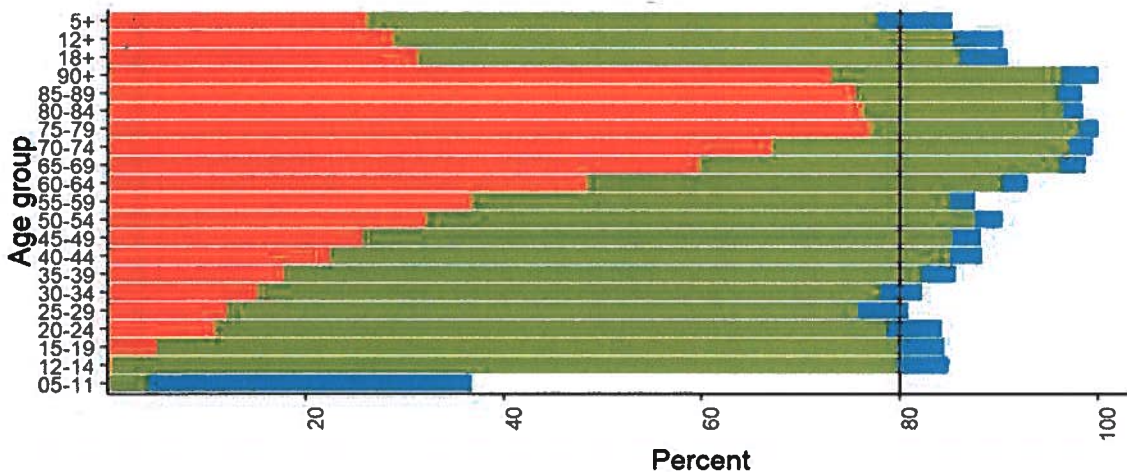
Dr. Deena Hinshaw, Chief Medical Officer of Health  
Ethan Bayne, Incident Commander, Emergency Health Operations Centre

January 12, 2022

Alberta

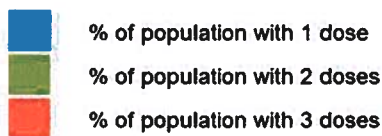
# Alberta Vaccine Coverage by Age Group

(as of January 06, 2022)



**7,825,022** doses have been administered

**79.51%** of all Albertans have received one dose, **73.05%** have received two doses, and **24.60%** have received three doses

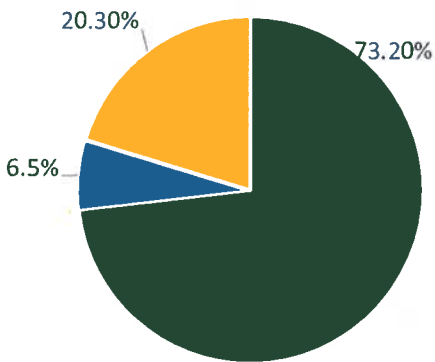


(2)

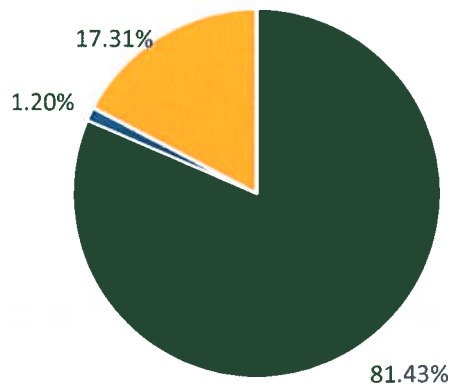
# Alberta's Current State by Vaccination Status

(as of January 09, 2022)

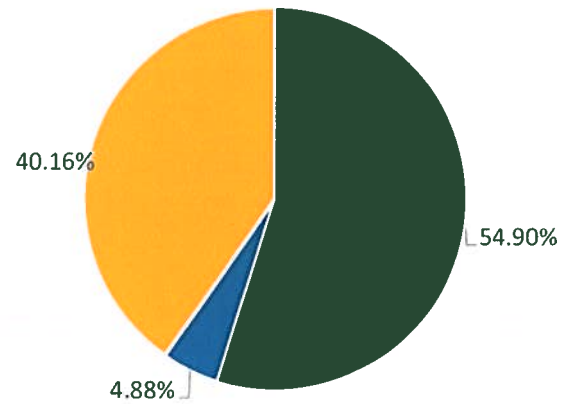
### Total Population



### Active Cases



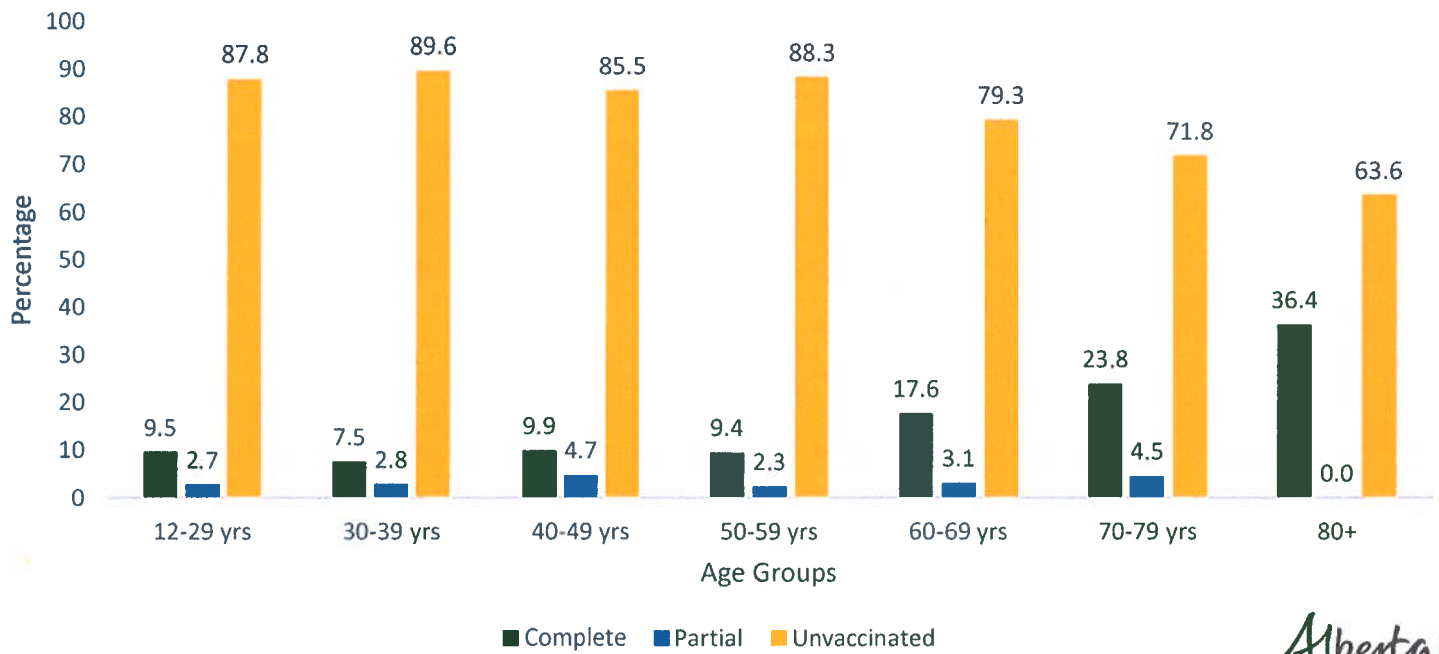
### Hospitalized



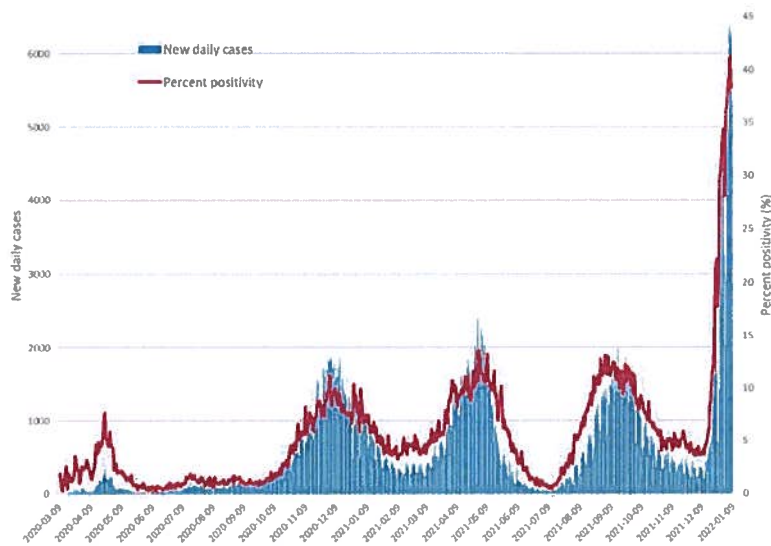
■ Complete ■ Partial ■ Unvaccinated

(3)

## Alberta's COVID-19 cases in ICU by vaccine status (Sept 09, 2021 – Jan 09, 2022)



# Cases in Alberta: current status (as of January 9, 2021)



## Changes to COVID-19 Testing Eligibility

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Effective January 10, 2022

- Due to rising demand for PCR tests, Alberta is changing the eligibility for these tests to focus on those who most need them.
- PCR testing eligibility will now be focused on those who have clinical risk factors for severe outcomes and those who live and work in high-risk settings.
  - ([Click here](#) for detailed information on eligibility criteria)
- AHS has updated the [online COVID-19 assessment tool](#) to help Albertans determine whether they need a PCR test, what type of care to seek based on their symptoms and how to take care of symptoms at home with appropriate support.



## Changes to Isolation Period

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Order 02-2022 (replaces Order 01-2022) - effective January 10, 2022

- Isolation period for fully vaccinated individuals reduced to 5 days or until person's COVID-19 symptoms resolve (whichever is longer).
  - Must remain masked in public or in company of others until day 10.
- Isolation period for not-fully vaccinated individuals remains 10 days or until person's COVID-19 symptoms resolve (whichever is longer).
- Isolation period for residents of healthcare facility remains 10 days or until person's COVID-19 symptoms resolve (whichever is longer).



# Updated Public Health Measures

# Recent Public Health Measures

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Order 59-2021 - effective December 24, 2021

- Capacity restrictions upon REP venues
  - Venues with 1,000+ person capacity reduced to 50%;
  - Venues with 500 - 999 person capacity capped at 500;
  - No impact to venues with capacity <499.
- Food/drink consumption no longer permitted in seated audience settings impacted by large venue capacity restrictions.
- Restaurants and bars limited to 10 people per table
  - Restrictions on interactive entertainment (e.g., no dancing or billiards, etc. VLTs still available).
- Licensed facilities to cease alcohol service at 11:00pm, and close by 12:30am.

Alberta 

## Order 02-2022 - Continued

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### Critical Worker Eligibility:

The only workers eligible for the isolation exception are those critical workers who are required to be on-site, in-person for critical work duties.

This exception is only permitted when:

- (a) services provided by the business or entity are critical for the ongoing operation of services that impact the public interest;
  - (b) any substantive service disruption will be detrimental to the public interest;
  - (c) the person otherwise required to be in isolation are asymptomatic or mildly symptomatic;
- and
- (d) all other means of staffing critical worker positions have been exhausted.

## Rapid Testing Program

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### General

- Demand increasing for access to rapid tests.
- Supply chain uncertainty also increasing.
- GoA continues to pursue procurement of tests to supplement allocation from federal government.

### Employee Testing Program

- AH continues to review a high volume of new applications to the program and requests for additional tests.
- In light of supply and demand, Alberta Health is considering options for prioritization with the employer and service provider program.

*Alberta* ■

Thank you!



Alberta



# Town of Onoway

Box 540, Onoway, AB T0E 1V0

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January 13<sup>th</sup>, 2022

Millar Western Forest Products Ltd.  
Attn: Bob Mason, Chief Forester  
16640-111 Avenue  
Edmonton, AB T5M 2S5

Dear Mr. Mason:

**Re: Millar Western Forest Products/Backwoods Energy Services  
- Commercial Timber Permit Application**

On behalf of the Council and community of the Town of Onoway, I am writing in support of Millar Western's (the prime respondent) application for a Commercial Timber Permit to harvest deciduous and conifer on public lands in the White Area.

This application is being made by the company on behalf of its consortium partner Backwoods Energy Services, a wholly owned company of the Alexis Nakota Sioux Nation. The Town of Onoway endorses the plans made by Millar Western and Backwoods Energy to make responsible use of renewable forest resources in this area as a means of strengthening the long-term viability of both companies and of the communities that rely on them. Forests and forestry play a critical role in the environmental, social and economic health of the Town of Onoway, along with the greater Lac Ste. Anne area including the Alexis Nakota Sioux Nation. The past, present and future of our communities are closely linked to sustainable forestry, and we count on Millar Western's and Backwoods Energy's continued progress to support our own. The plans proposed by Millar Western and Backwoods Energy align with municipal priorities and goals for community growth and sustainability.

The Town of Onoway sees great value in the Millar Western/Backwoods Energy plans in the White Area for the 2022-27 period, and endorses this Commercial Timber Permit application. If I can provide further information or support during the application review process, please do not hesitate to contact me directly.

Yours truly,

Lenard Kwasny  
Mayor  
Town of Onoway

LK/ww  
cc: Council  
Backwoods Energy

**From:** Len Kwasny <lkwasny@onoway.ca>  
**Sent:** January 10, 2022 7:29 PM  
**To:** cao@onoway.ca  
**Cc:** LJohnson@onoway.ca; Bridgitte Coninx; Robin Murray; Robert Winterford; Jason Madge; Debbie Giroux  
**Subject:** Re: Request for support letter  
**Attachments:** image001.png; Untitled attachment 00027.htm; White Area application-letter of endorsement-template-0104.docx; Untitled attachment 00030.htm; Final FMU WO1 and WO2 RFP Dec 13[2].pdf; Untitled attachment 00033.htm

I have reviewed the information provided and am in favour of providing a letter of support. It looks like a great opportunity for the Alexis Nakota Sioux Nation.

Sent from my iPad

On Jan 10, 2022, at 3:28 PM, cao@onoway.ca wrote:

Council please read below, and see attached documents. Backwoods Energy are looking for a letter of support before January 20, which is our next Council meeting. If you can reply via email (to all) if you support or don't support such a letter. If we get quorum supporting the letter we will get that prepared and sent back before the 20<sup>th</sup> and then have the item on the agenda for ratification.

In reading the material provided I would recommend providing this letter of support.

Let me know your thoughts.

Thx

W

**Wendy Wildman**  
CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.



**From:** Michael Heck <mheck@backwoodsenergy.ca>  
**Sent:** January 10, 2022 3:01 PM  
**To:** cao@onoway.ca  
**Subject:** Request for support letter

Wendy , I hope all is well. Backwoods Energy is a wholly owned company of the Alexis Nakota Sioux Nation. All profits from the company go back directly to the Nation to provide programs and services for its members.

Backwoods has partnered with Miller Western to bid on forestry management work within the traditional territories of the Nation. This is described as the "white zone" by the Provincial Government. If successful, this work will provide the Nation many years of employment and foundational resources to further enhance their work within the Nation.

I have attached the white zone RFP, as well as a template letter. I would ask for your support to show the Town Of Onoway's understanding and support of Alexis working towards being successful in this RFP with its partner. We are reaching into all municipalities within the traditional territories of the Nation.

If you could provide the letter on or before the 20<sup>th</sup> of January, I would appreciate it. If you have any questions or concerns, please do not hesitate to reach out. If acceptable you can email me directly with the letter.

Regards  
Mike



# **Request for proposals Commercial Timber Permit in Forest Management Units WO1 and WO2**

Closing date and time: 11:59 pm Alberta time, January 31, 2022

*Alberta*

Alberta Agriculture, Forestry and Rural Economic Development  
Forestry Division, Forest Stewardship and Trade Branch, Forest Tenure  
Seena Handel, Tenure System Specialist  
Suite 303, 7000 - 113 Street  
Edmonton, Alberta T6H 5T6  
Telephone: 780-427-6807

This publication is available online at <https://www.alberta.ca/forest-tenure.aspx>

Request for proposals Commercial Timber Permit in Forest Management Units WO1 and WO2  
Alberta Agriculture, Forestry and Rural Economic Development  
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# Request for Proposals

## Commercial Timber Permit in Forest Management Units WO1 and WO2

### 1 Executive Summary

In May of 2020, Agriculture, Forestry and Rural Economic Development released the Forest Jobs Action Plan with the intent of ensuring the long-term health and resilience of Alberta's forests and maintaining long-term access to a sustainable and secure fibre supply. A key component of the Forest Jobs Action Plan is the awarding of unallocated fibre through open and competitive processes.

In keeping with the Immediate Actions detailed by the Forest Jobs Action Plan, respondents are invited to submit Proposals in response to this Request for Proposals (RFP) outlining how their being awarded a timber permit will bring the greatest value to Alberta, and why they should have the opportunity to negotiate the terms and conditions of a new commercial timber permit (CTP) in Forest Management Units (FMUs) WO1 and WO2. Proposals must be submitted in accordance with the specifications, terms and conditions set out in this RFP, and will be used by the Province to select the most eligible Respondent with whom to negotiate the details, terms and conditions of a new CTP in FMUs WO1 and WO2. The Province may, in its sole discretion, choose not to negotiate with any respondent and may choose to not award the CTP.

This competitive process will be conducted in accordance with one fundamental objective: to maximize the benefit to the Province while providing a fair and equitable process for respondents to participate in the RFP.

Respondents are advised to pay careful attention to the wording used throughout this RFP.

### 2 Definitions

Terminology used throughout this RFP is defined as follows:

**"Alberta Time"** means Mountain Standard Time or Daylight Saving Time as provided for in the *Daylight Saving Time Act* (Alberta).

**"Alternate Manager"** means the Tenure Systems Specialist.

**"Business Day"** means 8:15 am to 4:30 pm, Alberta time, Monday to Friday, excluding holidays observed by the Province.

**"Eligible community timber permit program applicant"** means an applicant who is eligible to be registered under section 74.2 of the *Timber Management Regulation*. Community timber permit program applicant eligibility criteria can be found in this RFP's **Appendix 8 – Coniferous Community Timber Permit Program Eligibility Criteria**.

**"Crown charges"** means all charges, fees, assessment levies and dues in respect of Crown timber, costs, expenses and penalties imposed under the *Forests Act* or its regulations or payable to the Crown by virtue of any contract.

**"Evaluation Team"** means the individuals who will evaluate the proposals on behalf of the Province.

**"Manager"** means the Director, Forest Tenure.

**"Must"** or **"mandatory"** or **"shall"** means that the requirement so described must be met in a substantially unaltered form in order for the Proposal to be compliant.

**"Personal Information"** means "personal information" as defined in the *Freedom of Information and Protection of Privacy Act* (Alberta) (*FOIP*).

**"Primary timber product"** means "primary timber product" as defined in the *Forests Act* and the *Timber Management Regulation*.

**"Proposal"** means the Respondent's response to this RFP, and includes all the Respondent's attachments and presentation materials.

**"the Province"** means Her Majesty the Queen in right of Alberta as represented by the Minister of Agriculture, Forestry and Rural Economic Development.

**"Respondent"** means an individual, business entity, organization or Respondent Team responding to this RFP with a Proposal.

**"Respondent Team"** means a consortium or other arrangement among two or more individuals, business entities, or organizations that respond to this RFP with one Proposal.

**"Request for Proposals"** or **"RFP"** means this solicitation for the Services and Materials including attached appendices.

**"RFP closing Date and Time"** means the date and time as stated on the cover page of this RFP.

**"Should"** or **"desirable"** means that a provision so described has a significant degree of importance to the Province and will be evaluated.

**"Timber"** means all trees living or dead, of any size or species and whether standing, fallen, cut or extracted.

## **2.1 Interpretation**

Headings are used for convenience only, and they do not affect the meaning or interpretation of the clauses.

Words in the singular include the plural and vice versa.

In the event of any inconsistency between words and numbers, words shall govern.

## **3 Overview**

The Province is considering the sale of a CTP in the White Area FMUs WO1 and WO2, under the authority of section 22 of the *Forests Act*. If issued, the CTP will have a term of no more than five-years and will be non-renewable. All timber operations associated with the proposed CTP and its planning requirements are to be grounded in science and based on the principles and practices of sustainable forest management. The successful Respondent must to comply with the *Forests Act* and its regulations, any relevant Government of Alberta policy, the terms and conditions of the CTP and the requirements of this RFP.

### **3.1.1 Harvest Planning**

The successful Respondent will be required to complete harvest planning for FMUs WO1 and WO2. Further details regarding harvest plan requirements are provided in **Appendix 5 - Harvest Plan Requirements**. The CTP will authorize the successful Respondent to harvest up to 500 hectares of public land per timber year and no more than 100,000 cubic meters of timber per timber year (coniferous and deciduous timber volumes combined), whichever is reached first, for each timber year of the five-year term of the CTP contemplated by this RFP. The successful Respondent will be responsible for harvest

planning for any timber volume harvested under this CTP. Annual operating plans and the White Area Harvest Plan (WAHP) will identify harvest areas consistent with the annual maximums. **The Province does not guarantee the quantity, quality or fitness for a particular purpose of the timber situated on the areas described in this RFP nor the CTP.**

The successful Respondent is required to consult with Indigenous communities about the Respondent's proposed harvesting operations<sup>1</sup> at their own cost as per:

- a) *The Government of Alberta's Policy on Consultation with First Nations on Land and Natural Resource Management, 2013* and the guidelines as amended from time to time; and
- b) *The Government of Alberta's Policy on Consultation with Metis Settlements on Land and Natural Resource Management, 2015* and the guidelines as amended from time to time

### 3.1.2 Inventory

The successful Respondent will be required to submit an inventory to the standard of Alberta Vegetation Inventory (AVI) Interpretation Standards Version 2.1.1, as amended or replaced from time to time (see link in **Appendix 2 - Background Information**). The AVI submission is due April 30, 2027 at 4:30 pm Alberta time. Further details on the AVI requirements can be found in **Appendix 6 - Inventory**.

If the AVI is submitted and approved prior to April 30, 2027 at 4:30 pm Alberta time, the Province may authorize the AVI data to be used in a timber supply analysis (TSA). In this scenario, the schedule for any TSA will be discussed with the Province concurrent with the final AVI submission. If the Province authorizes the use of AVI submitted and approved prior April 30, 2027 in a TSA, the Province, in its sole discretion, will determine the constraints the successful Respondent must use and volume sampling requirements the successful Respondent must complete for use in a TSA. The Province may consider revising the area and volume maximums of the CTP for the remainder of the term of the CTP based on the outcomes of the any such TSA.

The AVI milestones are AVI Plan submission, image acquisition, AVI pilot submission, and AVI final submission. The AVI milestone deadlines will be defined and approved in the AVI Plan and incorporate final AVI submission deadline detailed below. If the AVI milestones as defined and approved as a part of the AVI plan are not met, the Province may, in its sole discretion, reduce the term, suspend, cancel or realize on security deposit of the CTP issued pursuant to this RFP.

### 3.1.3 CTP Area and Timber

The areas displayed in **Appendix 1 - Forest Management Units WO1 and WO2 Overview Map** are the only areas that can be included in proposals in response to this RFP. The areas displayed in **Appendix 1 - Forest Management Units WO1 and WO2 Overview Map** are the only areas that the Province will consider including in the proposed CTP. Timber situated on areas that are not identified on the map in **Appendix 1 - Forest Management Units WO1 and WO2 Overview Map** are not contemplated by this RFP and will not be available for harvest under any CTP issued pursuant to this RFP.

The coniferous and deciduous timber utilization standard is discussed in Appendix 5, Section 2.1 **Growing Stock Determination**.

All timber operations conducted under the authority of the proposed CTP must be in compliance with the applicable *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time (see link in **Appendix 2 - Background Information**).

All timber operations authorized by the proposed CTP will be subject to the Province's regulatory requirements, including submission of timber harvest plans, and are subject to any land-use changes within FMUs WO1 and WO2 authorized under the authority of Government of Alberta (GOA) legislation.

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<sup>1</sup> Details on which harvesting operations and plans require consultation with Indigenous communities is found in **Appendix 5 - Harvest Plan Requirements**

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Harvest plan preparation, including annual operating plans, supporting data and inventory, is a requirement of this CTP. Respondents are encouraged to contact Forest Resource Improvement Association of Alberta directly to explore the eligibility of work pursuant to the CTP for funding under their programs. Inventory data collected under a project previously funded by Forest Resource Improvement Association of Alberta or Forest Resource Improvement Program is acceptable for use pursuant to this CTP.

## 4 Proposal Process

This section provides an explanation of the proposal process.

Only proposals meeting the Mandatory Criteria, as set out in Section 5.1 – Mandatory Criteria will be evaluated.

Proposals shall be evaluated based on the non-mandatory criteria set out in **Appendix 4 - Evaluation Criteria** of this RFP. All evaluations and weighting of the criteria shall be in the sole discretion of the Province.

### 4.1 Respondent Questions

The Respondent may request any instruction, decision, or direction necessary to prepare its Proposal. Unless otherwise advised by the Manager, all questions and any form of communication between the Respondent(s) and the Province in relation to this RFP must be submitted in writing to the Manager only. Written questions in email format are strongly preferred. Responses to verbal questions, and the questions, received by the Manager will be written and posted online by the Province at <https://www.alberta.ca/forest-tenure.aspx>. Verbal responses to enquiries are not binding on any party. Unless deemed confidential by the Manager, all verbal and written questions and responses, at any stage of the RFP process, will be documented and posted by the Province at <https://www.alberta.ca/forest-tenure.aspx>.

Questions must be communicated in writing to the Manager at least three (3) Business Days prior to the RFP's closing date and time. Any questions received after the RFP's closing date and time may be answered in the Province's sole discretion. Questions received after the RFP's closing date and time may not be answered.

If a Respondent considers a question to be confidential, and requests that the question and the response not be disseminated to all respondents, the Respondent must request confidentiality and provide an explanation to support their request. The Manager may in the Manager's sole discretion, treat questions and associated responses as confidential and only in exceptional circumstances.

If the Manager, in the Manager's sole discretion, considers that the question and its corresponding response will be to be kept confidential, the Manager will direct the response only to the Respondent that has asked the confidential question, and not to the other respondents. If the Manager determines that the question and the response will not be kept confidential, the Manager will advise the Respondent and the Respondent will have the opportunity to withdraw the question, without a response being provided by the Manager.

The Respondent has the responsibility to notify the Province, in writing, of any ambiguity, divergence, error, omission, oversight, contradiction, or item subject to more than one interpretation in this RFP, as it is discovered.

### 4.2 Respondent Conference Call

The Province will host a conference call to present an overview of this RFP and CTP and answer questions on January 5<sup>th</sup>, 2022 at 1:30 pm to 3:30 pm Alberta time.

#### Conference Call Information

Request for proposals | Commercial Timber Permit in Forest Management Units WO1 and WO2

Canada Conference Call Number 1.866.792.1317  
Local Conference Call No. 780.409.9282  
Conference Call ID 913.1569

The Province's expectation is that all attendees of the call will have received and reviewed this RFP. In order to have questions addressed at the conference call, please submit them in writing to the Manager no less than one business day in advance of the conference call so that comprehensive answers can be given on the call. Questions provided less than one business day in advance of the conference call or during the conference call will be answered in the call, however comprehensive answers may not be given during the call.

Questions posed during the conference call and associated responses will be posted in writing at <https://www.alberta.ca/forest-tenure.aspx>.

Respondent's attendance at the session is optional, but is highly recommended.

The conference call agenda includes the following items:

1. Overview of the RFP and potential CTP;
2. Conference call participant question and answers; and,
3. Rules regarding questions and answers received outside the conference call.

#### **4.3 Proposal Submission**

In order to be considered, proposals must be submitted electronically via email in PDF format delivered to the Manager, or as otherwise directed by the Manager, to [Chris.Breen@gov.ab.ca](mailto:Chris.Breen@gov.ab.ca) and received between January 24, 2022 at 4:00 pm Alberta time, and no later than 11:59 pm Alberta time, January 31, 2022. Proposals sent by facsimile will not be accepted or acknowledged. For respondents that submit proposals, a written response from the Alternate Manager will be provided to respondents within five (5) business days confirming the receipt of the Proposal including confirmation of the date and time that the Proposal was received. If a Respondent submits a proposal and does not receive a written response from the Alternate Manager within five (5) business days and wishes to confirm the Province's receipt of the Proposal, please contact Seena Handel at 587-985-0971.

All proposals will be screened against the mandatory criteria in Section 5.1 and evaluated as soon as possible after the closing date. Proposals cannot be revised after the closing date and time. The Province may request clarification from a Respondent on its Proposal after the closing date and time. The successful Respondent and unsuccessful respondents will be notified of the results of the RFP as soon as possible.

#### **4.4 Proposal Receipt**

Proposals received after the RFP's closing date and time may be rejected immediately. Failure to satisfy any term, condition or mandatory criteria of this RFP may result in rejection of a proposal. Ambiguous, unclear or unreadable proposals may be rejected at any point in the review process.

Notwithstanding any other provision or section of this RFP, the Province may, at its sole discretion:

- a) Reject one or more proposals;
- b) Accept one or more proposals; or
- c) Negotiate with any one or more of the respondents who satisfy the mandatory criteria and award such a CTP, if any, in the Province's sole discretion.

Where a proposal is rejected, the Province will notify the Respondent, in writing, of the rejection. The rejected Proposal may be revised by the Respondent prior to the closing date and time. Rejected proposals cannot be revised after the closing date and time.

Request for proposals | Commercial Timber Permit in Forest Management Units WO1 and WO2



## 5 Content of Proposal

This section provides an explanation of the mandatory and non-mandatory criteria of a proposal.

As a guideline, the Proposal should follow the format of: Mandatory Criteria, Respondent Profile, and must provide content to address all criteria, where applicable, as identified in **Appendix 4 - Evaluation Criteria**.

It is mandatory that proposals include responses to criteria described with a "must", "mandatory" or "shall" in this RFP. Failure to provide a response to criteria described with a "must" "mandatory" or "shall" will result in rejection of the Proposal.

It is highly desirable that proposals also respond to "should" provisions.

Respondents should ensure that all supporting information is included so that the Province can evaluate the Respondent's ability and suitability to operate within the terms and conditions of the CTP.

Evaluation of proposals will be based on the Proposal's responses and intended outcomes in response to the evaluation criteria. A Respondent should provide cross references to any parts of the Proposal that contain information that the Respondent wishes to be considered in the evaluation of any given criteria or provision.

### 5.1 Mandatory Criteria

Each Proposal's response to all mandatory criteria will be screened to determine if the mandatory criteria have been satisfied. The following three mandatory criteria apply:

1. The Respondent must have an office in Alberta; and
2. The Respondent, and any individuals, business entities, or organizations included in the Proposal, responsible for or in control of the administering and operating the CTP must be in compliance with the *Forests Act* and any the regulations thereunder in force from time to time that apply to the company (this includes being current on any debt or liability to the Crown in right of Alberta and to the Forest Resource Improvement Association of Alberta); and
3. If the applicant is a corporation, the corporation must be in compliance with the requirements of the legislation pursuant to which it was incorporated.

A corporate applicant shall, at the time of its Proposal and at its own cost, provide to the Province a current corporate registry report or similar document from the jurisdiction (i.e. provincial or federal) in which it was incorporated, and any other document(s) required by the Province to establish its compliance with the mandatory criteria to the satisfaction of the Province.

Proposals that satisfactorily meet the mandatory criteria may continue in the RFP process.

### 5.2 Respondent Profile

#### 5.2.1 All Proposals

1. All proposals must include the following:
  - a. The legal name of the Respondent(s);
  - b. Particulars of any individuals, business entities, or organizations responsible for or in control of the administering the CTP, planning and inventory pursuant to CTP, other than the Respondent; and
  - c. A Respondent contact for all questions and clarifications arising from the Proposal. Include the person's position with the Respondent, as well as their contact information, including email, and telephone number.
2. For corporate respondents, all proposals should include:

- a. A brief corporate background, especially pertaining to forest harvest planning, Indigenous consultation, stakeholder consultation and forest harvesting experience on similar projects; and
- b. The location of the Respondent(s)'s head office and, if applicable, regional office(s).

### 5.2.2 Team Proposals

In addition to the criteria listed above by numbers 1 and 2, team proposals must and should also include the following, respectively:

1. In the case of team proposals, the Proposal must:
  - a. Identify the members of the Respondent Team and the Prime Respondent who will be the Respondent Team's contact with the Province.
2. In the case of team proposals, the Proposal should:
  - a. Include the location of the head office and, if applicable, regional office(s) for each Respondent Team member;
  - b. Describe the role and responsibilities of the Prime Respondent and each Respondent Team member; and,
  - c. Demonstrate a Respondent Team management approach that will ensure, for the duration of the term of the CTP, clear lines of communication among the Respondent Team and with the Province and compliance with CTP terms and conditions.

In the case of a team proposal, the Province requires that the Prime Respondent be the holder of the CTP, if issued, who is responsible to comply with the *Forests Act* and its regulations, any relevant Government of Alberta policy, and with the terms and conditions of the CTP. If a Respondent Team is selected as the successful Respondent, only the Prime Respondent will be identified as the Permit Holder in the CTP.

### 5.2.3 Multiple Proposals

If a Respondent submits more than one proposal, the Respondent must submit each proposal separately in the same format as outlined in this RFP. Each proposal submitted by the same Respondent must meet the Mandatory Criteria of this RFP or any deficient Proposal may be rejected. The Evaluation Team will evaluate each eligible Proposal separately on its respective merits.

## 6 Evaluation Process

This section provides an overview of the evaluation process.

All proposals that meet the Mandatory Criteria will be evaluated against the respondent profile criteria and non-mandatory criteria detailed in **Appendix 4 - Evaluation Criteria**. The outcome of the evaluation of proposals will inform the Province's decision regarding the eligibility of respondents to enter into negotiations with the Province regarding the proposed CTP. The Province may, in its sole discretion, choose not to negotiate with any respondent and may choose to not award the CTP.

### 6.1 Short Listing

The Province may establish a shortlist of respondents who may be asked to make formal presentations about their Proposal to the Evaluation Team. The Respondent, including key personnel and subject matter experts, will be expected to participate in such presentations. The Respondent must provide advanced notice to the Province of the formal presentation's participants and their respective roles relative to the Proposal and the proposed CTP administration and operations. These short-list presentations will be made at no cost to the Province. Proposal scoring may be adjusted based on the shortlist presentations.

### 6.2 Selection

Request for proposals | Commercial Timber Permit in Forest Management Units WO1 and WO2

Proposals will be evaluated and scored based on their responses to the requirements and provisions of this RFP. The Evaluation Team will recommend to the director their final selection for which respondent the Province should enter into negotiations with, if any, based on the highest scoring Proposal following evaluation (and the shortlist presentation(s) if applicable).

### **6.2.1 Respondent Defaulting**

If a successful Respondent subsequently defaults on the purchase the CTP pursuant to this RFP, the Province may enter into negotiations of the terms and conditions of a CTP pursuant to this RFP with the next most competitive Proposal from an eligible Respondent.

### **6.3 Proposal Clarifications**

At any time during the evaluation process, the Province may ask a Respondent to clarify statements made in its Proposal.

For more information regarding this RFP please contact:

Mr. Chris Breen  
Director, Forest Tenure  
Forest Stewardship and Trade Branch  
Forestry Division  
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Ms. Seena Handel  
Tenure System Specialist  
Forest Stewardship and Trade Branch  
Forestry Division  
Agriculture, Forestry and Rural Economic  
Development  
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# Appendix 1 - Forest Management Units WO1 and WO2 Overview Map

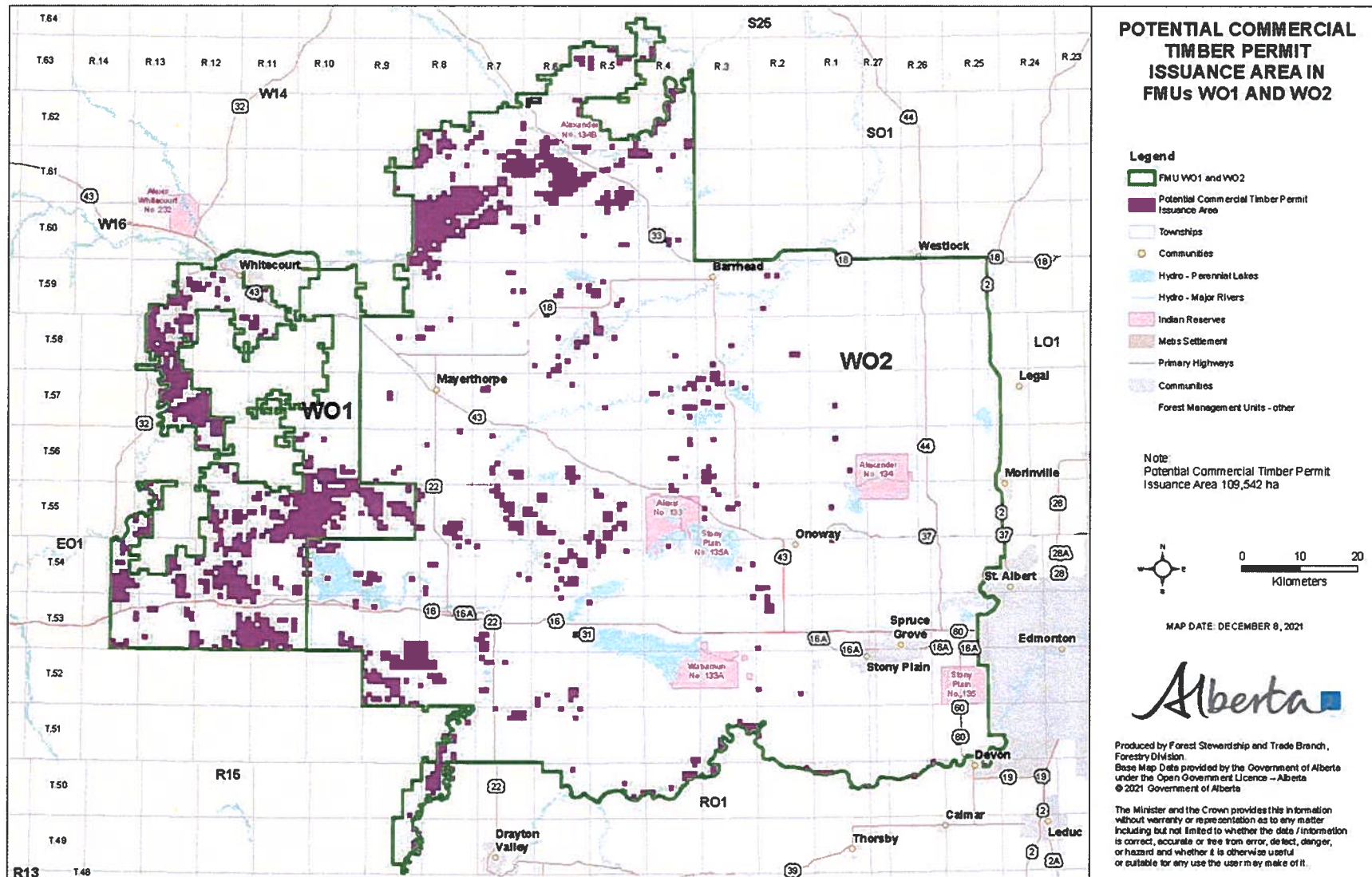


Figure 1 Potential Commercial Timber Permit Issuance Area in FMUs in W01 and W02

## Appendix 2 - Background Information

- *Forests Act* <https://www.qp.alberta.ca/documents/Acts/F22.pdf>
- Timber Management Regulation [https://www.qp.alberta.ca/documents/Regs/1973\\_060.pdf](https://www.qp.alberta.ca/documents/Regs/1973_060.pdf)
- Forests Regulation [https://www.qp.alberta.ca/1266.cfm?page=2021\\_077.cfm&leg\\_type=Regs&isbncin=9780779824335&display=html](https://www.qp.alberta.ca/1266.cfm?page=2021_077.cfm&leg_type=Regs&isbncin=9780779824335&display=html)
- Ministerial order 012-2021: Timber Dues [https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture\\_and\\_Forestry/2021\\_012\\_Agriculture\\_and\\_Forestry.pdf](https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture_and_Forestry/2021_012_Agriculture_and_Forestry.pdf)
- Ministerial Order 013/ 2021: Forest Fees, Rates and Other Amounts Payable [https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture\\_and\\_Forestry/2021\\_013\\_Agriculture\\_and\\_Forestry.pdf](https://www.qp.alberta.ca/Documents/MinOrders/2021/Agriculture_and_Forestry/2021_013_Agriculture_and_Forestry.pdf)
- Alberta Vegetation Inventory Standard <https://www.alberta.ca/vegetation-inventory-standards.aspx>
- *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules* <https://www.alberta.ca/forest-management-manuals-and-guidelines.aspx#jumplinks-1>
- The Government of Alberta' s Proponent Guide to First Nations and Metis Settlements Consultation Procedures <https://open.alberta.ca/publications/proponent-guide-to-first-nations-and-metis-settlements-consultation-procedures>
- Forest Management Planning Standard [https://www1.agric.gov.ab.ca/\\$department/deptdocs.nsf/all/formain15749/\\$FILE/ForestManagementPlanningStandard-2006.pdf](https://www1.agric.gov.ab.ca/$department/deptdocs.nsf/all/formain15749/$FILE/ForestManagementPlanningStandard-2006.pdf)
- AF, Forestry Policy, 2015, No. 1 <https://open.alberta.ca/dataset/e0b84c6e-7be1-4d91-ba0e-c0fd2c698d33/resource/95acec46-e5d2-470e-a141-e798dc1a10ba/download/af-forestry-policy-2015-no-1-2020-11-30.pdf>
- AF, Forestry Policy, 2015, No. 2 <https://open.alberta.ca/dataset/0abe00b6-e1f5-46d9-ab9b-e5b94fa18889/resource/2f576971-ce0a-48c5-90f2-20a1cb777125/download/2016-directive-forest-harvest-plan-annual-data-submissions-2015-no-2-2016-05-06.pdf>
- AF, Forestry Policy, 2015, No. 3 <https://open.alberta.ca/dataset/6c69331a-f095-4794-872a-8a55d0fb3891/resource/213db8d8-d184-425c-b694-58336c69b886/download/af-forestry-policy-2015-no-3-2020-11-04.pdf>
- AF, Forestry Policy, 2015, No. 4 <https://open.alberta.ca/dataset/1f9dc22c-6434-4877-b066-125708b88506/resource/08004344-83e5-4e8f-90bd-a471265381fd/download/af-forestry-policy-2015-no-4-2020-11-04.pdf>
- Reforestation Standards of Alberta <https://www.alberta.ca/forest-management-manuals-and-guidelines.aspx#jumplinks-2>

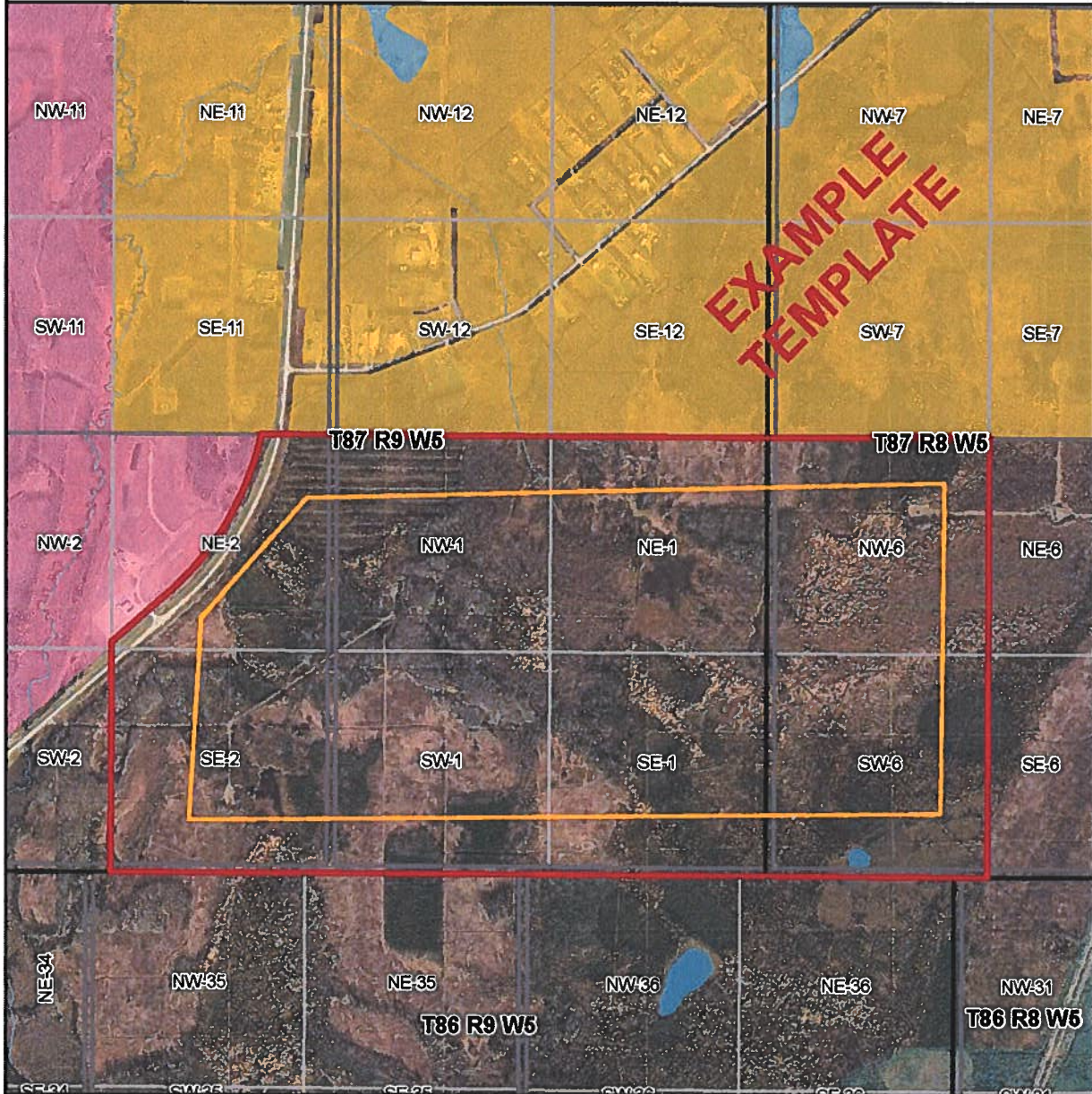


- Wet Areas Mapping <https://geodiscover.alberta.ca/geoportal/rest/metadata/item/2ef5a9d1b2154067bc1af0160499ef3c/html>
- Grazing Timber Integration Manual, Directive SD 2011-03 <https://open.alberta.ca/dataset/87b8050e-3c51-4e21-8632-e88e155d4b5e/resource/5ee3c5c7-c66c-433c-9588-ad3caa61c187/download/2011-integration-grazing-timber-activities-apr-15-2011.pdf>
- Whitecourt/Anselmo Public Land Use Strategy <https://open.alberta.ca/dataset/8793967b-ee7d-480f-9051-925563492978/resource/134ff27a-d453-44c6-9ef6-31147b289fb6/download/1999-whitecourtanselmopubliclandstrategy-1999.pdf>
- GBA+ Information and training <https://www.alberta.ca/gender-based-analysis.aspx>

**NB** Contact the Alternate Manager for further details on any of the information listed above, or to request access to further resources not listed.



# APPENDIX A



**Alberta**  
 Produced by Forest Stewardship and Trade Branch, Forestry Division  
 Base Map Data provided by the Government of Alberta under the Open Government Licence - Alberta  
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**Legend**

- Boundary of CTPXXXXXX
- Proposed Harvest
- Township
- Section
- Quarter Section
- Hydrology Lines
- Hydrology Polygons
- Protected Areas
- Indian Reserves
- Metis Settlement
- Titled Lands - Private, Municipal, Federal

Coordinate System: NAD 1983 10TM AEP Forest  
 NORTH 1:20,000  
 0 500 1,000 Meters

**DISPOSITION #: ?????**  
**OPENING #: ?????**  
**BLOCK #: ?????**  
**DISPOSITION AREA: ? ha**  
**PROPOSED HARVEST AREA: ? ha**  
**CONIFER. VOLUME: ? m<sup>3</sup>**  
**DECID. VOLUME: ? m<sup>3</sup>**  
**MAP DATE: YYYY-MM-DD**



## Schedule A - Operating Conditions

1. The disposition holder of the CTP, shall comply with requirements of the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules* as amended or replaced from time to time and the terms and conditions of the CTP.
2. The disposition holder of the CTP shall fall, skid, remove any timber cut and complete any necessary forest operations post timber removal by this disposition's expiry date.
3. This disposition does not convey ownership of the timber until such time as the timber has been cut by the timber disposition holder.
4. The disposition holder shall comply with the requirements of;
  - a) the *Forests Act*, and as amended from time to time,
  - b) any Act of the Legislature of the Province of Alberta in force, or enacted hereafter from time to time, and as replaced or amended for time to time, and
  - c) any Regulation inclusive of any amendments or substitutions in force from time to time under any of the Acts referred to in clauses (a) and (b) that apply to the disposition holder or to this disposition either specifically or generally by express wording or by implication.
5. The Minister may, by notice in writing to the disposition holder, require the disposition holder to provide the Minister, within the time specified in the notice, an audited statement disclosing the information related to the disposition holder's forestry operation that the notice specifies, including, without limitation, information respecting production and sales of primary timber products and reporting of timber dues and levies.

## Appendix 4 - Evaluation Criteria

### FMUs WO1 and WO2 Commercial Timber Permit Proposal Evaluation Criteria

The following is an overview of the criteria used by the Province to determine the competitiveness of a given proposal from an eligible Respondent with whom to negotiate the terms and conditions of a new CTP for available area to harvest coniferous and deciduous timber from FMUs WO1 and WO2.

Each Proposal received by the Province will be evaluated by the Evaluation Team on the criteria headings listed below:

#### 1 Non-Mandatory Criteria Evaluation Weighting

##### 1.1 Social Benefits (sixty per cent (60%) weighting)

- Benefit to local Indigenous communities – evaluation weighting thirty five per cent (35%)
- Benefit to eligible community timber permit program applicants – evaluation weighting fifteen per cent (15%)
- Benefit to other Alberta communities – evaluation weighting ten per cent (10%)

##### 1.2 Economic Benefits (thirty per cent (30%) weighting)

- Benefits to Alberta – evaluation weighting twenty per cent (20%)
- Purchase price – evaluation weighting ten percent (10%)

##### 1.3 Integration (ten per cent (10%) weighting)

- Grazing integration – evaluation weighting ten per cent (10%)

Each of these criteria headings contain various sub-categories that will be used to evaluate the competitiveness of a given proposal. Proposals will be evaluated using a point system so that an objective, consistent and defensible evaluation can be carried out.

#### 1.4 Non-Mandatory Criteria Details

##### 1.4.1 Social Benefit

In order to provide an evaluation of the social and economic benefits of a particular Proposal, several items will be assessed:

- Benefit to local Indigenous communities
- Benefit to eligible community timber permit program applicants
- Benefit to Alberta communities

##### 1.4.1.1 Benefit to local Indigenous communities

The benefit to Indigenous communities will be assessed by evaluating Indigenous communities' involvement in the Proposal(s). Letters of support will be evaluated by assigning points on a basis of the number of letters of support.

Proposals will be evaluated as follows (from highest value to lowest):

1. Proposals with Indigenous communities within FMUs WO1 and WO2 as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity or firm is Indigenous or solely Indigenous owned, or part of a team Proposal;
2. Proposals with Indigenous communities as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity

- or firm is Indigenous or solely Indigenous owned, or as part of a team Proposal, where FMUs WO1 and WO2 is part of their traditional territory;
3. Letters of support from Indigenous communities within FMUs WO1 and WO2;
  4. Letters of support from Indigenous communities where FMUs WO1 and WO2 is part of their traditional territory;
  5. Partnerships from any other Indigenous communities within Alberta;
  6. Letters of support from any other Indigenous communities within Alberta;
  7. Nothing.

The letters of support from Indigenous communities must be signed by the Chief and Council or official Government of the Indigenous community.

#### **1.4.1.2 Benefit to Eligible Community Timber Permit Program Applicants**

Benefits to eligible Eligible community timber permit program applicant(s) will be assessed by evaluating community timber permit program applicant(s) involvement in the Proposal(s). Letters of support will be evaluated by assigning points on a basis of the number of letters of support.

Proposals will be evaluated as follows (from highest value to lowest):

1. Proposals with eligible community timber permit program applicant(s) within FMUs WO1 and WO2 as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity or firm is eligible community timber permit program applicant owned, or as part of a team Proposal;
2. Proposals with eligible community timber permit program applicant external to FMUs WO1 and WO2 as the sole Respondent, or as a participant of a joint business enterprise where one or more of the individuals, corporations, other type of legal entity or firm is eligible community timber permit program applicant owned, or as part of a team Proposal;
3. Letters of support from eligible community timber permit program applicant(s) within in FMUs WO1 and WO2;
4. Letters of support from eligible community timber permit program applicant(s) external to FMUS WO1 and WO2;
5. Partnerships from any other eligible community timber permit program applicant within Alberta;
6. Letters of support from any other eligible community timber permit program applicant within Alberta;
7. Nothing.

Letters of support must be signed by an authorized representative of the **eligible Eligible community timber permit program applicant** that has indicated that a partnership is in effect.

#### **1.4.1.3 Benefit to Alberta Communities**

Benefits to Alberta communities will be measured by assessing letters of support from Alberta communities (counties, municipalities, villages, towns, cities). These letters will signify commitments made by the Respondent to the community with respect to meaningful employment, economic relationships, investment in the community, and other commitments that would contribute to a positive, long-term relationship. The details of the agreement on which the letter of support is based will not be evaluated by the Province, rather, the quantity and quality of the content of the letter(s) will be used to assess competitiveness.

Letters of support will be evaluated as follows (from highest value to lowest):

1. Letters of support from any community within 9.6 kilometers (6 miles) of any area included in the RFP;
2. Letters of support from any community beyond 9.6 kilometers (6 miles) of any area included in the RFP and within FMUs WO1 and WO2;
3. Letters of support from any other community in the Province outside of FMUs WO1 and WO2;
4. Nothing.

Letters of support must be provided by the legal governing body of any communities wishing to indicate their support for a given proposal.

#### **1.4.2 Economic Benefits**

The benefit of a particular proposal to Alberta will be measured by assessing four factors:

- An evaluation of the Proposal's expected contribution to the Province's Gross Domestic Product (GDP);
- An evaluation of the potential annual timber dues payable to the Department resulting from the Proposal; and
- An evaluation of the Purchase Price;
- Assessment of other relevant factors.

The Proposal shall indicate the majority product that will be produced from the proposed CTP timber volume. The contribution to the GDP and the timber dues payable to the Province will vary based on the majority **Primary timber product** the applicant proposes to produce. The Proposal need not contain the Respondent's expected contribution to the Province's Gross Domestic Product (GDP) or the potential annual timber dues payable to the Province. The evaluation team may consider any other relevant factors when assessing the Proposal.

##### **1.4.2.1 Purchase Price**

The Respondent must provide the purchase price they are willing to pay to acquire the proposed CTP. The purchase price is a lump sum amount to be paid for the proposed CTP and must be expressed in total Canadian dollars and cents and exclusive of the Goods and Services Tax and the Harmonized Sales Tax. There is no mandatory minimum purchase price required to have the application considered, however, a purchase price must be clearly communicated in the Proposal. Purchase prices will be evaluated by comparing all purchase prices and assigning points based on the relative percent of each proposal to the highest dollar value purchase price submitted.

The successful Respondent must pay the proposed purchase price within thirty (30) calendar days of receipt of the notice of the Director's intent to issue the CTP and must be in the form of a certified cheque, money order or electronic funds transfer.

In addition to this purchase price, the successful Respondent is also responsible for all Crown charges associated with holding and operating a CTP (e.g. issuance fees, performance guarantee deposits, timber dues, holding and forest protection charges) for the term of the CTP.

#### **1.4.3 Integration**

The benefit of a particular proposal to Alberta will be evaluated based on support from grazing disposition holders.

##### **1.4.3.1 Grazing Disposition Integration**

The timber operations authorized by the proposed CTP may overlap grazing dispositions issued under the *Public Lands Act*. Grazing disposition integration will be measured by assessing letters of support from grazing disposition holders.

Letters of support will be evaluated by assigning points on a basis of the number of letters of support from grazing disposition holders. The most letters will receive the most points, and the fewest letters will receive the least points. Proposals that do not include letters of support from grazing disposition holders will receive no points.

#### **1.5 Total Evaluation Score**

In order to complete the evaluation of a submitted Proposal, the weighted score assigned to each measureable within the criteria set will be totaled to provide an overall criteria score. Each of the three particular criteria scores will then be combined (in a weighted fashion) to provide a total score for each Proposal.



# Appendix 5 - Harvest Plan Requirements

## 1 Introduction

All contents of Appendix 5 – Harvest Plan Requirements will form the terms and conditions on the Schedule A of the CTP.

## 2 Growing Stock

### 2.1 Growing Stock Determination

The growing stock will be determined where the successful Respondent deems there is sufficient forest cover and by applying a coniferous and deciduous tree utilization standard of 15 cm stump diameter, 10 cm top diameter, and 15 cm stump height (15/10/15) and any polygon with a minimum of 50 cubic meters of timber per hectare. A polygon minimum of 50 cubic meters of timber per hectare can be the sum of either coniferous or deciduous timber volume individually or a sum of both coniferous and deciduous timber volume. A polygon minimum of less than 50 cubic meters of timber per hectare or any other tree utilization standard cannot be used to determine the total growing stock.

### 2.2 Growing Stock Available for Harvest

Determination of the operable growing stock available for harvest will be completed by the successful Respondent. All polygons identified in the growing stock determination and verified through harvest opening layout where polygons meet the above utilization standards are potentially available for harvest.

The successful Respondent must remove lands consistent with *Alberta Forest Management Planning Standard (AFMPS)*, Annex 1, Section 3.2, iii from the growing stock available for harvest. The Respondent must remove from the growing stock available for harvest from areas consistent with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules (OGRs)*.

The successful Respondent may request of Forestry Division an operational tree utilization standard different than 15 cm stump diameter, 10 cm top diameter, and 15 cm stump height for their operations. Forestry Division will receive the request and make a decision.

The growing stock meeting the above definitions and deemed available after the removal of area as per the AFMPS, Annex 1, Section 3.2, iii and OGRs is potentially available for harvest within the term of the proposed CTP to harvest up to 500 hectares of public land per timber year and no more than 100,000 cubic meters of timber per timber year (coniferous and deciduous timber volumes combined), whichever is reached first.

## 3 Harvest Plans

There are three phases to harvesting under the proposed CTP. Agriculture, Forestry and Rural Economic Development's Forestry Division (AFRED) has the sole authority to review and make decisions about harvesting under the CTP. Harvest plans will be submitted to Forestry Division's local Forest Area Forest Manager for review and decision making prior to any harvesting operations.

1. Phase one is AOP preparation prior to White Area Harvest Plan (WAHP) approval.
2. Phase two is preparation of the WAHP.
3. Phase three is implementing the approved WAHP through AOPs.

### 3.1 Phase One: AOP preparation prior to WAHP approval

The successful Respondent will prepare Annual Operating Plans (AOPs) consistent with this RFP and in compliance with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

The successful Respondent is required to complete all Indigenous Consultation related to the Respondent's operations as per "The Government of Alberta's Policy on Consultation with First Nations on Land and Natural Resource Management, 2013" and the guidelines as amended from time to time, and "The Government of Alberta's Policy on Consultation with Metis Settlements on Land and Natural Resource Management, 2015" and the guidelines, as amended from time to time on any AOPs prior to WAHP approval.

The successful Respondent will complete stakeholder consultation as per Appendix 5, **Annex 1-Stakeholder Involvement Plan** of this RFP on any AOPs submitted to Forestry Division for decision making prior to WAHP approval.

### **3.2 Phase Two: White Area Harvest Plan (WAHP) preparation**

The WAHP must include proposed harvest areas for the remainder of the term of the CTP and not previously included in any AOPs.

The successful Respondent will prepare the WAHP consistent with this RFP and in compliance with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

The successful Respondent is required to complete all Indigenous Consultation related to the harvest pattern and harvest level of the WAHP as per "The Government of Alberta's Policy on Consultation with First Nations on Land and Natural Resource Management, 2013" and the guidelines as amended from time to time, and "The Government of Alberta's Policy on Consultation with Metis Settlements on Land and Natural Resource Management, 2015" and the guidelines, as amended from time to time on the WAHP. The term of Indigenous Consultation adequacy will be determined and specified by the local Forest Area Manager.

The successful Respondent will complete stakeholder consultation as per Appendix 5, **Annex 1-Stakeholder Involvement Plan** of this RFP on the WAHP submitted to the Forestry Division for decision making.

The WAHP will be submitted to the Edson and Whitecourt Forest Area Forest Area Managers for review and decision making.

### **3.3 Phase Three: Implementing the WAHP through AOPs**

The successful Respondent will prepare Annual Operating Plans (AOPs) consistent with this RFP and in compliance with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

## **4 Harvest Planning**

The following requirements apply to harvest plans submitted in the three different phases: AOPs submitted prior to a WAHP submission, the WAHP and the AOPs implementing the approved WAHP.

### **4.1 Harvest Planning Requirements**

#### **4.1.1 Proposed harvest areas**

Spatially represented proposed harvest areas to harvest up to 500 hectares of public land per timber year and no more than 100,000 cubic meters of timber per timber year (coniferous and deciduous timber volumes combined), whichever is reached first.

Proposed harvest areas will need to be consistent with the methodology and processes described in Sections 2.1 **Growing Stock** and 2.2 **Growing Stock Available for Harvest** above.

Each proposed harvest area included in the harvest plan must be accompanied by information regarding overstorey tree height, broad cover groups with leading species identified, coniferous and deciduous

timber volume estimates. The successful Respondent may choose to collect and provide additional data for each proposed harvest area.

In harvest plans, the successful Respondent must track and report production toward both the per-timber year area and timber volume maximums. The successful Respondent is responsible for ensuring it has not exceeded the per-timber year area and timber volume maximums.

#### **4.1.2 Landscape level retention**

Landscape level retention external to the harvest area boundary will be tracked by the successful Respondent. For every hectare of any stand type that has been identified for harvest, an additional 10% representative of what was harvested must be excluded from harvest and left on the landscape. Landscape level retention will be not included in the 500 hectares of public land harvest area maximum. Landscape level retention is separate from stand level retention internal to the harvest area boundary.

For the purposes of any CTP issued pursuant to this RFP, representative landscape level retention will match the harvested stand's overstorey leading species, overstorey tree height plus or minus two meters and coniferous and deciduous timber volume per hectare within 15% of the cubic meters of timber per hectare and be within ten kilometers of the harvested stand.

Areas identified as landscape level retention must be represented spatially in the harvest plan and are not eligible for harvesting during the term of this CTP. Each landscape level retention area included in the harvest plan must be accompanied by information regarding overstorey tree height, broad cover groups with leading species identified, coniferous and deciduous timber volume estimates. A table summarizing the area totals of proposed harvest areas and proposed landscape level retention must accompany the harvest plan.

#### **4.1.3 Stand level retention**

Stand level retention internal to the harvest area boundary will be consistent with the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*, as amended or replaced from time to time.

#### **4.1.4 Access plan**

The harvest plan shall include an access plan. The access plan must show all roads, regardless of class, with a lifespan of less than three years, to be built under the authority of the AOP. The access plan will specify any successful Respondent proposed actions to mitigate concerns identified by stakeholders.

#### **4.1.5 Grazing Disposition Integration**

The successful Respondent shall prepare the harvest plan in compliance with the Grazing Timber Integration Manual and Directive SD 2011-03 (see link in **Appendix 2 - Background Information**).

#### **4.1.6 Landscape Values**

The harvest plan shall present additional landscape values addressed by the harvest plan using data and measured or predicted outcomes. Only values that are supported by data, the result of Indigenous consultation, or a stakeholder concern may be included. Examples of additional landscape values are forest health damaging agents, wildfire risk, wildlife (beyond those present in the wildlife sensitivity data sets), issues identified by municipalities or grazing objectives. The harvest plan shall describe any additional landscape values where data identifies a risk to the value. The harvest plan shall describe how the proposed harvest areas and landscape level retention are changing the forest to positively impact the value. The description of the positive impact of the value shall be based on measured or predicted (modelled) outcomes. For example, wildfire risk reduction by application of the harvest plan disturbance pattern. The successful Respondent is responsible for all analysis and work, including any modelling, associated with landscape values.

The successful Respondent will prioritize areas for harvest consistent with sustained timber management areas identified in the Whitecourt Anselmo Public Land Use Strategy (1999) (see link in **Appendix 2 - Background Information**).

The successful Respondent shall consider wildlife sensitivity data in the design of harvest plans. The harvest plan shall describe any overlap between harvesting or timber hauling operations and wildlife

sensitivity data and propose actions to mitigate any impacts to wildlife values identified in the overlapping areas. The successful Respondent shall engage with local Alberta Environment and Parks staff for the purpose of gaining feedback on site specific concerns within proposed harvest area boundaries or timber hauling routes prior to harvest plan submission. The successful Respondent must demonstrate proposed mitigation measures to address feedback provided by local Alberta Environment and Parks staff in the harvest plan submission.

#### **4.1.7 Reforestation strategy**

The harvest plan shall contain a reforestation strategy. The reforestation strategy and associated silviculture prescriptions will address how key ecosite, climatic and pathogen related limiting factors will be identified and managed in order to achieve future stand conditions. Harvested openings must be successfully reforested as per the Reforestation Standard of Alberta (RSA) (see link in **Appendix 2 - Background Information**) with regards to stocking, strata and mean annual increment objectives.

Future stands conditions shall be at a minimum consistent with the RSA strata natural stand yield projection representative of the harvested area. Reforestation strategies that produce yield projections higher than that represented by the RSA strata natural stand yield projections are also acceptable.

#### **4.1.8 Regulated Forestry Professional Declaration**

The plan must contain a signed declaration by a Registered Forestry Professional<sup>2</sup>.

### **4.2 Decision Making Regarding Harvest Plans**

AFRED's Edson or Whitecourt Forest Area Forest Manager have the sole authority to review and make decisions about harvest plans submitted pursuant to this CTP based on the geographic location of the harvesting. Harvest plans will be submitted to Edson or Whitecourt Forest Area Forest Manager, as appropriate, for review and decision making.

The Edson and Whitecourt Forest Area Manager will review and make a decision on the WAHP within 30 business days after complete WAHP submission.

### **4.3 Implementing the White Area Harvest Plan**

The successful Respondent shall perform all operations in compliance with the approved AOP and WAHP.

### **4.4 Adjusting the White Area Harvest Plan**

The WAHP will need to remain responsive to previously unidentified items. The successful Respondent may be required to adjust its WAHP in response to any land-use changes authorized by legislation of Alberta within FMUs WO1 and WO2.

## **5 Operations**

The successful Respondent shall perform all operations in compliance with the approved AOP, WAHP and the *Blue Ridge Lumber Inc. Timber harvest planning and operating ground rules*.

## **6 Data**

Overstorey tree height, broad cover groups with leading species identified, coniferous and deciduous timber volume estimates data for all polygons, whether including or excluded in proposed harvest activities, collected during the term of this CTP will be provided to the Province free of charge.

The data collected to be used in harvest plans and data produced from harvest planning will become the property of the Province when to CTP holder submits the harvest plan to the Province. Updates to the

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<sup>2</sup> As per Alberta's *Regulated Forest Management Profession Act* and its regulations.

data collected during the implementation of the harvest plan and data produced during the implementation of the harvest plan will become the property of the Province upon the expiry date of the proposed CTP. As applicable, data submitted to the Province will be in accordance with the standards and specifications outlined in AF, Forestry Policies, 2015 No. 1, No. 2, No. 3, and No. 4 (see **Appendix 2 - Background Information**). Where data to be submitted is not covered by the AF, Forestry Policy, 2015 No. 1, No. 2, No. 3, and No. 4, the data will be submitted consistent with the direction provided by the Province.



## **Annex 1- Stakeholder Involvement Plan**

### **1 Introduction**

The Stakeholder Involvement Plan must provide meaningful opportunities for input from stakeholders using a variety of accessibility methods, while removing barriers to accessing harvest plan information and removing barriers for a wide variety of stakeholders to provide input into harvest plans and activity. The objective of the Stakeholder Involvement Plan is for the successful Respondent to obtain input from stakeholders and to propose actions to mitigate any specific concerns and access timing coordination related to the successful Respondent's proposed operations, where reasonable and if possible. For the purposes of the Stakeholder Involvement Plan, specific concerns means concerns arising from the successful Respondent's proposed activities that may have an immediate impact to a stakeholder's personal residence, property, livelihood, well-being and safety.

"Stakeholders" are defined as individuals, organized groups or municipalities with a demonstrated interest within the proposed CTP boundary and timber hauling access routes.

"Access routes" are defined as public roads where road use is shared by members of the public for non-commercial purposes and by the successful Respondent for the purposes hauling timber volume cut pursuant to the proposed CTP and hauling equipment for use in operations pursuant to the proposed CTP.

The Stakeholder Involvement Plan shall be prepared and submitted to the Edson and Whitecourt Forest Area Managers for review and decision making within six months of being issued the proposed CTP. The Stakeholder Involvement Plan shall cover the term of the CTP. Once a complete Stakeholder Involvement Plan submission is made, The Forestry Division will review and make a decision on the Stakeholder Involvement Plan within thirty (30) business days.

#### **1.1 Stakeholder Involvement Plan Process Requirements**

The Stakeholder Involvement Plan must include all of the following points:

1. Opportunities for stakeholder input must be advertised at least two weeks in advance of the opportunity. Advertising must occur in a minimum of three formats with the goal of reaching a variety of stakeholders and providing at least two weeks' notice of the upcoming opportunity. Advertising opportunities for stakeholder input must have a minimum duration of five days. Advertising format examples are print media, social media, radio media, company produced print material, or company website.
2. Stakeholders must be provided remote or "online" input opportunities. The successful Respondent is strongly encouraged to provide in-person input opportunities where practical. The Stakeholder Involvement Plan should provide for both remote and in-person input opportunities over the course of the Stakeholder Involvement Plan term. Stakeholder input opportunities examples are open houses, BBQs open to the community, online open houses, webinars with a survey, questionnaires, direct interaction or correspondence with high interest stakeholders.
3. Although the same input opportunity does not have to meet all criteria, stakeholder input opportunities must allow for two-way dialogue between stakeholder and the successful Respondent.
4. Stakeholder input opportunities cannot rely solely on one-way information flow from respondent to stakeholder.
5. Although the same stakeholder question and response opportunities do not have to meet all criteria, stakeholder question and response opportunities must be verbal and written.
6. Stakeholder responses must be accepted for a minimum of fourteen (14) business days from the event or the posting of material for comment.



7. Opportunities for stakeholder input must be provided on harvest plans where the successful Respondent is considering the growing stock available for harvest.
8. The plain language material presented to stakeholders must be representative of and in keeping with Government of Alberta legislation and Government of Alberta policies, based on facts and in neutral language. Plain language material must contain a map of timber hauling access routes. Plain language material must describe the forest management choices made by the successful Respondent. Plain language material must be submitted to the local Forest Area Manager for review and decision. Review and decision on complete plain language material submission will occur within 10 business days.
9. After plain language material is agreed to by the applicable Forest Area Manager, the plain language material shall be delivered to stakeholders within two kilometers to the harvest plan activity and timber hauling access routes. The plain language delivery schedule must be specified in the Stakeholder Involvement Plan.
10. Responses provided to stakeholders must be representative of and in keeping with Government of Alberta legislation and Government of Alberta policies, and shall be based on facts and in neutral language.
11. The successful Respondent shall submit to the local Forest Area Manager a completed record of concern table with the successful Respondent's capture of the stakeholder concern, responses provided to stakeholders, successful Respondent's proposed actions to mitigate stakeholder site specific concerns, including any updates in the harvest plan that consider any stakeholder response to the initial proposed measures. The local Forest Area Manager will review the completed record of concerns table and make a decision regarding the completeness of the Stakeholder Involvement Plan process within ten (10) business days after the submission of a complete record of concern table.

## **1.2 Stakeholder Involvement Plan Reporting Requirements**

The AOP or the WAHP, as the case may be, must report the following:

1. A copy of the advertisements made in each advertising format; and
2. A copy of the plain language material and access map(s) provided to stakeholders in each stakeholder input opportunity format; and
3. The duration:
  - a) Of the advertising of the stakeholder input opportunity;
  - b) Of time in which the stakeholders were able review and consider the plain language materials; and
  - c) Of time the stakeholders had to provide comments.
4. When the successful Respondent followed up with stakeholders as previously agreed upon with the stakeholder.
5. A completed record of concern table with the successful Respondent's capture of the stakeholder concern, responses provided to stakeholders, successful Respondent's proposed actions to mitigate stakeholder site specific concerns, including any updates in the harvest plan that consider any stakeholder response to the initial proposed measures.

# Appendix 6 - Inventory

All contents of Appendix 6 - Inventory will form the terms and conditions on the Schedule A of the CTP.

## 1 Inventory

The successful Respondent will be required to submit to Forestry Division an AVI to the standard of *Alberta Vegetation Inventory (AVI) Interpretation Standards Version 2.1.1*, as amended or replaced from time to time (see link in **Appendix 2 - Background Information**). The AVI deadline for submission is April 30, 2027 by 4:30 pm.

The AVI will provide attributes for vegetated polygons, as defined<sup>3</sup> in *Alberta Vegetation Inventory Interpretation Standards Version 2.1.1* on vacant crown land within the CTP issued pursuant to this RFP.

## 2 AVI Milestones

The AVI milestones are AVI Plan submission, image acquisition, AVI pilot submission, and AVI final submission. The AVI milestone deadlines will be defined and approved in the AVI Plan and incorporate final AVI submission deadline detailed below. If the AVI milestones as defined and approved as a part of the AVI plan are not met, the Province may, in its sole discretion, reduce the term, suspend, cancel or realize on security deposit of the CTP issued pursuant to this RFP.

### 2.1 AVI Plan

The successful Respondent must submit an AVI Plan to Forestry Division's Director, Reforestation, Inventory and Biometrics for review and decision making. The AVI Plan submission at a minimum must provide content to address all criteria as identified immediately below in this appendix to this RFP and to the satisfaction of the Director, Reforestation, Inventory and Biometrics. The AVI Plan submission deadline is November 1, 2022.

### 2.2 Image Acquisition

Image acquisition timelines shall be proposed in the AVI Plan. The successful Respondent directing delays to the image acquisition timelines in the approved AVI Plan may result in the Director, Forest Tenure taking any of the actions set out in Appendix 6, Section 2 above. Delays in image acquisition timelines due to image acquisition aircraft operating restrictions beyond the control of the successful Respondent may be acceptable and should be discussed with the Director, Forest Tenure immediately.

### 2.3 AVI Pilot Submission

A timeline for AVI pilot submission for initial audit by Forestry Division shall be proposed in the AVI Plan. The successful Respondent directing delays to the AVI pilot submission timeline in the approved AVI Plan may result in the Director, Forest Tenure taking any of the actions set out in Appendix 6, Section 2 above.

### 2.4 AVI Final Submission

The final AVI submission prepared consistent with *Alberta Vegetation Inventory Interpretation Standards Version 2.1.1*, as amended or replaced from time to time and the approved AVI Plan shall be submitted to the department for audit and decision making by April 30, 2027, 4:30 pm Alberta time. The Director may realize on the security deposit for the CTP if the final AVI submission is not made prior to April 30, 2027, 4:30 pm Alberta time.

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<sup>3</sup> Polygons with  $\geq 6\%$  plant cover are considered vegetated

The schedule for any TSA based on the AVI submitted by the successful Respondent will be discussed with the Province concurrent with the final AVI submission.

# Appendix 7 – RFP General Clauses

## 1 Introduction

By submitting a proposal, the “RFP General Clauses” contained in Appendix 7 are deemed to be accepted by the Respondent in their entirety and without any changes.

### 1.1 *Proposal Alterations and Irrevocability*

Respondents may only amend or rescind their Proposal before the RFP closing date and time by submitting a clear and detailed written notice to the Province. All proposals become irrevocable after the RFP closing date and time.

In either of the following circumstances:

- a) the Respondent has rescinded a Proposal before the RFP closing date and time; or,
- b) the Province has received a Proposal after the RFP closing date and time;

such a Proposal will, at the Respondent’s choice, either be returned to the Respondent at the Respondent’s expense after the RFP closing date and time, or destroyed by the Province after the RFP closing date and time.

### 1.2 *Period of Commitment*

Proposals shall be final and binding on the Respondent for ninety (90) days from the RFP’s closing date and time and may not be altered by subsequent offerings, discussions, or commitments unless the Respondent is asked to do so by the Province.

### 1.3 *Proposal Return*

Upon receipt by the Province, proposals and accompanying documentation will become the property of and will be retained by the Province.

### 1.4 *Confidentiality and Security of Information*

The Respondent, the Respondent’s employees, subcontractors, and agents shall:

- a) keep strictly confidential all information concerning the Province or third parties, or any of the business or activities of the Province or third parties acquired as a result of participation in the RFP; and
- b) only use, copy or disclose such information as necessary for the purpose of submitting a Proposal or upon written authorization from the Province.

The Respondent shall maintain security standards, including control of access to data and other information, consistent with the highest standards of business practice in the industry.

No press release or other public announcement relating to this RFP shall be issued without the prior written consent of the Province.

### 1.5 *Freedom of Information and Protection of Privacy ACT (Alberta) (FOIP)*

The Respondent acknowledges that FOIP applies to all information and records relating to, or obtained, generated, created, collected or provided under, the RFP or the proposed CTP and which are in the custody or under the control of the Province. FOIP allows any person a right of access to records in the Province’s custody or control, subject to limited and specific exceptions as set out in FOIP.

Additionally, the Respondent acknowledges that, if it considers portions of its Proposal to be confidential, it shall identify those parts of its Proposal to the Province considered to be confidential and what harm could reasonably be expected from disclosure. The Province does not warrant that this identification will preclude disclosure under FOIP.

45

## **1.6 Consent to the use of Personal Information**

The purpose of collecting Personal Information for this RFP is to enable the Province to ensure the accuracy and reliability of the information, to evaluate the Proposal, and for other related program purposes of the Province. Authority for this collection is the *Government Organization Act* (Alberta), as amended from time to time and section 33 (c) of FOIP. The Respondent may contact the Manager identified in the RFP regarding any questions about collection of Personal Information pursuant to this RFP.

The Respondent consents, and has obtained the written consent from any individuals identified in the Proposal, to the use of their Personal Information in the Proposal by the Province, the Province's employees, subcontractors and agents, to enable the Province to evaluate the Proposal and for other program purposes of the Province. The Respondent must provide those written consents within two (2) Business Days of a request by the Province to do so.

## **1.7 Conflict of Interest**

On or before the closing date and time of this RFP, Respondents must fully disclose to the Manager, in writing, the circumstances of any actual, possible or perceived conflict of interest in relation to the Respondent, all Respondent Team members or any employee, sub-contractor or agent, if the Respondent were to become the CTP holder pursuant to this RFP. The Province shall review any submissions by the Respondent under this provision and may reject any proposal where, in the opinion of the Province, the Respondent, any Respondent Team member, employee, sub-contractor or agent is, could be, or could be perceived to be in a conflict of interest if the Respondent were to become the CTP holder pursuant to this RFP.

## **1.8 Lobbyists Act**

The Respondent acknowledges that

- a) the *Lobbyists Act* (Alberta), as amended from time to time, establishes certain obligations and prohibitions with respect to lobbying and contracts for paid advice, as those terms are defined in the *Lobbyists Act*; and
- b) it is responsible for complying with the *Lobbyists Act* (Alberta) during the RFP process, and if the successful Respondent.

## **1.9 Canadian Free Trade Agreement and New West Partnership Trade Agreement**

This RFP is subject to Chapter 5 (Government Procurement) of the Canadian Free Trade Agreement, and the New West Partnership Trade Agreement.

## **1.10 Modified RFP Process**

If no proposals are submitted in response to this RFP that meet the Mandatory Criteria and requirements, the Province reserves the right to undertake a modified RFP process in order to select a successful Respondent. The modified RFP process, if used, will be conducted as follows:

- All respondents submitting non-compliant proposals, other than those who submitted proposals after the RFP closing date and time, will be asked to prepare a "Modified Proposal". The necessity, scope and the timing of such a modified RFP process will be solely at the Province's discretion; and
- Details regarding the manner and form of the modified RFP process and the expected deliverables to be included therein will be provided in advance to all respondents who submitted a non-compliant Proposal; and
- Modified Proposals and accompanying documentation, upon receipt by the Province, will become the property of and be retained by the Province; and



- Respondents submitting Modified Proposals must meet the mandatory criteria identified in the modified RFP process; and
- At the conclusion of the modified RFP process, following the Respondent's submission of the Modified Proposals, the Evaluation Team will evaluate Modified Proposals in accordance with an evaluation plan developed for the modified RFP process.

### ***1.11 Extension, Amendment to or Cancellation of RFP***

The Province may extend the RFP closing date and time, or the Province may amend, suspend, postpone or cancel this RFP.

### ***1.12 Proposal Acceptance/ Rejection***

Notwithstanding any provision or section of this RFP, the Province is not required to accept any proposal and may, in its sole discretion, reject any or all proposals.

### ***1.13 CTP Negotiation and Sale***

Following the evaluation of the most eligible Proposal, if any, the Province and the successful Respondent will enter into negotiations regarding the award of the CTP. If after being notified of the director's intent to negotiate the terms and conditions of a CTP, in the opinion of the Province, it appears that a CTP will not be issued to the successful Respondent within thirty (30) calendar days for any reason, the Province may enter into negotiations regarding the terms and conditions of a CTP with the Respondent that submitted the next highest scoring Proposal or, in its sole discretion, choose to not issue a CTP.

### ***1.14 Representations and Warranties***

Statements made in a proposal may be incorporated into, attached to, or otherwise included in Schedule B to the CTP, and shall constitute representations and warranties of the successful Respondent and shall form part of the CTP.

### ***1.15 Release of Proposal Information***

The Province reserves the right to disclose the names of Respondents and any proposal details not deemed confidential by the Respondent in the RFP, notwithstanding FOIP.

### ***1.16 Respondent Debriefing***

At the written request of an unsuccessful respondent, the Province will conduct a debriefing to tell the Respondent why its Proposal was not selected. The unsuccessful Respondent's written request for a debriefing must be received by the Province within ten (10) Business Days of notification to the Respondent that it was unsuccessful.

### ***1.17 Costs of the Proposal***

The Respondent is responsible for all costs of preparing and presenting its Proposal and, if applicable, being issued the CTP.

### ***1.18 Limitations on Legal Proceedings and Claims***

Notwithstanding any other provision in this RFP, a Respondent who responds to this RFP agrees that it shall not commence any legal proceeding or make any claim for losses, damages, costs or compensation of any kind related directly or indirectly to a breach of contract or other cause of action arising from:

- the RFP process;
- any costs to prepare their proposal(s);

- the evaluation of proposals;
- the awarding of the CTP; or
- a decision by the Province not to award the CTP.

By submitting a proposal a Respondent acknowledges and accepts this limitation.

# Appendix 8 – Coniferous Community Timber Permit Program Eligibility Criteria

## 1 Provincial Coniferous Community Timber Permit Program Eligibility Criteria

An applicant who, at the time of the application, meets one or more of the criteria below is not eligible for registration in the Coniferous Community Timber Permit (CCTP) program:

1. Has a compliance history under any provincial statute or any regulation under those Acts including warnings, penalty assessments or convictions;
2. Is indebted to the Crown including crown dues, penalties, interest, fees, holding and protection charges and/or amounts owing to the Forest Resource Improvement Association of Alberta (FRIAA);
3. Was a former participant in the CCTP or commercial timber permit program and was or is the holder of a timber quota;
4. Directly or indirectly has any ownership in a timber quota (or timber licence), forest management agreement or is already a member of a CCTP program in Alberta; or
5. In the five years prior to the year in which the application is made, either withdrew from the CCTP program or was removed from the CCTP program by Forestry Division because of the applicant's non-compliance with the *Forests Act* or any regulation under the Act.

An applicant who, at the time of the application, meets all of the following criteria is eligible for registration in the CCTP program:

1. Is an Alberta resident and has been an Alberta resident for the six months prior to the date on which application is received by Forestry Division and has a residence located within the historical program boundary. The area outlined in purple in Figure 2 Edson and Whitecourt Coniferous Community Timber Permit Program Residency Boundary will be used for the purposes of assessing coniferous community timber permit program eligibility residency pursuant to this RFP.
2. Is 18 years of age or older; and
3. If the applicant is a corporation, the corporation is in compliance with the requirements of the legislation pursuant to which it was incorporated. A corporate applicant shall, at the time of its application and at its own cost, provide to Forestry Division a current corporate registry report or similar document from the jurisdiction (i.e. provincial or federal) in which it was incorporated, and any other document(s) required by Forestry Division to establish its compliance to the satisfaction of Forestry Division.

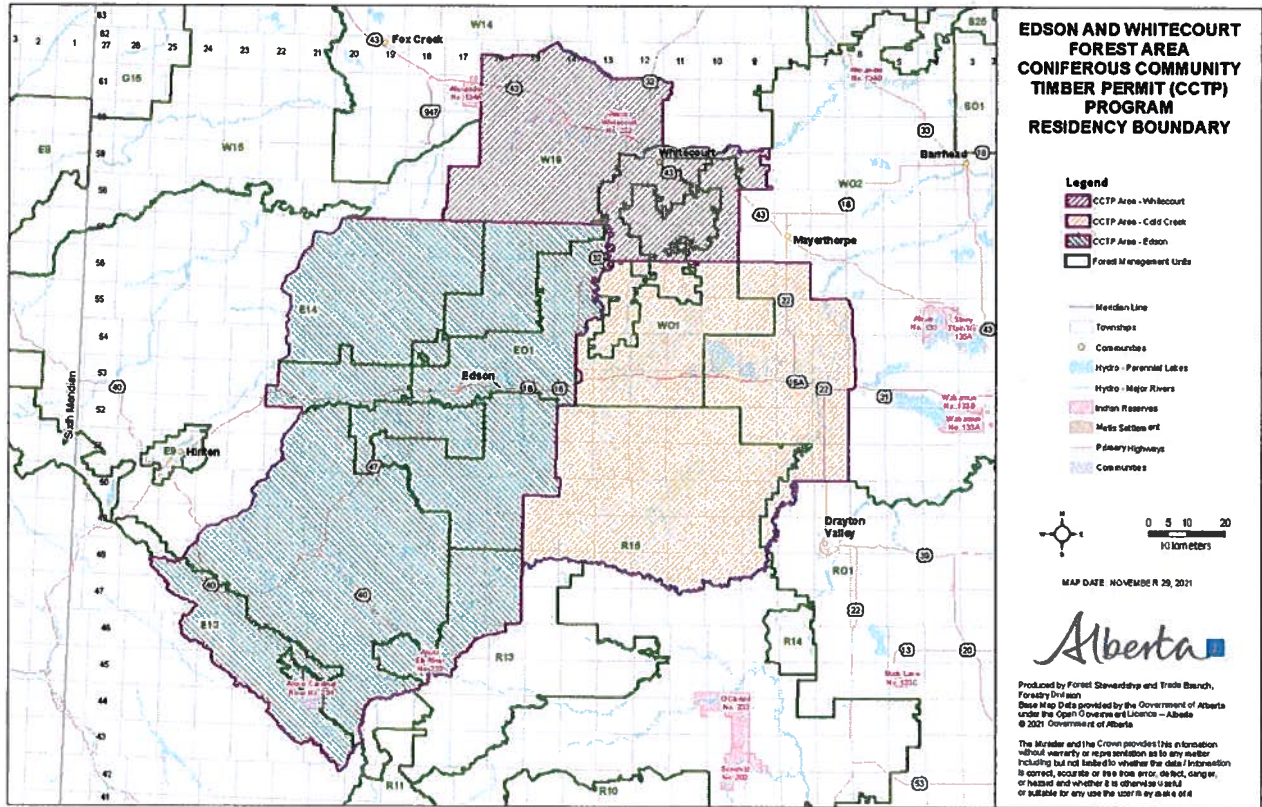


Figure 2 Edson and Whitecourt Coniferous Community Timber Permit Program Residency Boundary

[letterhead of municipality/community]

[date]

Millar Western Forest Products Ltd.  
Attn: Bob Mason, Chief Forester  
16640-111 Avenue  
Edmonton, AB T5M 2S5

Dear Mr. Mason:

**Re: Millar Western Forest Products/Backwoods Energy Services Commercial Timber Permit Application**

On behalf of the council and community of [Town/County], I am writing in support of Millar Western's (the prime respondent) application for a Commercial Timber Permit to harvest deciduous and conifer on public lands in the White Area, near xxxxxxxx. This application is being made by the company on behalf of its consortium partner Backwoods Energy Services, a wholly owned company of the Alexis Nakota Sioux Nation. [Town/County] endorses the plans made by Millar Western and Backwoods Energy to make responsible use of renewable forest resources in this area as a means of strengthening the long-term viability of both companies and of the communities that rely on them.

Forests and forestry play a critical role in the environmental, social and economic health of [Town/County], and the Alexis Nakota Sioux Nation. The past, present and future of our communities are closely linked to sustainable forestry, and we count on Millar Western's and Backwoods Energy's continued progress to support our own. The plans proposed by Millar Western and Backwoods align with our priorities and goals for community growth and sustainability.

[Town/County] sees great value in the Millar Western/Backwoods Energy plans in the White Area for the 2022-27 period, and endorses this Commercial Timber Permit application. If I can provide further information or support during the application review process, please do not hesitate to contact me directly.

Yours truly,

cc: Backwoods Energy



**debbie@onoway.ca**

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**From:** cao@onoway.ca  
**Sent:** January 17, 2022 9:58 AM  
**To:** debbie@onoway.ca  
**Cc:** 'Jason Madge'  
**Subject:** Addition to Jan. 20 agenda

Deb – please add our Council meeting schedule to our next agenda (as an addition)

Thanks

This is from Robin:

Would you please add a discussion regarding our meeting schedule to the agenda please. The 3rd Thursday always conflicts with other meetings, in particular CFYE, and always has - I think this group is very important and deserves Town representation and priority for every meeting.

W

**Wendy Wildman**  
CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

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**Committe Business:**

**Bob Winterford : Jan 20, 2021**

**1) Dec 13th EEB meeting followup.**

**Followup: Regarding seniors and their transportation, I am requesting a review of existing programs from other rural communities to see how we can help improve and increase cost effective transportation.**

**2) OPL : The fundraising continues. the author continues to support our Librabry thru her**

**sales, she has received numerous letters of appreciation and approval by leaders, dignitaries and numerous libraries across the country and had been nominated for the Order of Canada. Her launch happened in Onoway .**

**2) Yellowhead Regional Library: Dec 16th meeting**

**Year end financials and board/trustee votes**

**As committee member I submitted the draft for a Regional Rurl Library Summit, for review where OPL and the County would co-host. If not approved this proposal could be adopted for all libraries in our County. (see attached)**

**3) A Community Digital sign for \$500.00 per month is available for event advertising , should the town wish to rent and operate it**

**If not a number of business owners have expressed an interest.( see attached photos)**

**4) A Fundraiser for the Librabry hosted by, The Foundry our Fire Department and Kids Strong and Free is scheduled at the Heritage Centre Hall March 19th.**

**5) Beutification progress: dates are being set for the flower boxes that will line the Lac Ste Anne Trail, tree planting and flower boxes surrounding the Onoway sign, Murals are in the planning stages with a go fundme page to take any burden away from the town. Discussion regarding town pathes and potential clubs to support is currently underway. An architectural design is underway to facade the building faces in the downtown core to be presented to landlords. The discussion regarding games tables and benches is in discussion to be included in parks and rec development.**

**6) A committee for the Centennial has announced they will be developing plans and activities for the 2023 Birthday. I understand plans are well underway and it looks like it will be a very well run**

**group . There outline is attached.**

**Should council members wish to participate as things move forward in various subcommittees they are welcome to do so.**

**The town of Onoway has a great deal to offer and it can be proud of the fact that 2 national programs, 2 provincial programs and 1 regional program have been launched from Onoway in the past 4 months.**

**Onoway is being recognized and we are proving that we are the little town that can.**

- 1) National Book Launch.. with numerous articles written about Onoway**
- 2) National kids recycling education program being launched from Onoway**
- 3) Provincial Children's rural literacy program launch in Onoway**
- 4) Provincial Children's mental health program partnered with First Responders, CMHA and a number of mental Health partners**
- 5) Regional Library summit to be launched in the spring.. bringing libraries up to date on community involvement and a more integral process for and with our region.**

**The town has recently seen 3 new businesses come to town. I suspect given outlook on future development and our location more will be coming .**

**To this end I recommend a part time EDC for the following reasons: This person with a properly outlined job description and measurables to determine their value added, will promote economic growth and sustainability. By supporting and encouraging existing business growth and attracting new business (defined as part of a strategy plan) our tax base will grow, public burden would decrease. This person would help in the generating and sustaining wealth in our community. This person can align volunteer needs, seniors and youth groups for the needs of the community. This person can source out and empower individuals and groups who have the skills needed to effect positive change in our community. This person can provide insight and source funds to help the community better utilize their resources, to make sustainable and profitable.**

**I estimate the return on the right EDC , managed under the right job description ( even in a**

part time bases) would be a 3 to 1 return.

**Onoway has a great deal to offer. As a community with growing medical and health services coverage, a community with a state of the art High School, great institutions and recreational facilities ( currently under utilized) our physical location as the Hub or The Highway, our new restaurants a wonderful seniors facility etc. we have much to celebrate and expand on for new residents, visitors and tourists.**

**Development of desingated property and park improovement and management makes the Town of Onoway an attractive option for anyone looking to move this direction. Expanding those opportuntiiis is**

**our challenge and the right EDC can make that happen. ( The next 20-30 years for the Province, the Counties and this region looks very promiseing as things are already happening. Billions of dollars arre being invested.**

**RURAL "BACK TO THE FUTURE" LIBRARIES  
SUMMIT MAY 15/16**

**DIRECTED BY: YELLOWHEAD REGIONAL LIBRARY**

**HOST COUNTY: LAC STE. ANNE**

**HOST TOWN: TOWN OF ONOWAY**

**Our director and hosts invite rural library workers to this our inaugural Rural Library Summit.**

**During our two day summit, library workers will have the opportunity to share challenges, successes , inovative ideas**

**and network with peers. The Summit to be held in Spruce Grove (?) is May 15/16 and registration closes May 6th.**

**SCHEDULE:**

**MONDAY, MAY 15TH**

**10:am - OPENING**

**11:am - "TO INFINITY AND BEYOND"**

***Why libraries thrive in uncertain times. All libraries provide vital services to their communities, but libraries that serve small***

***communities have the potential to go beyond providing information and access. They can inject the vitality that will help their***

***communities thrive.***

***Addressing the challenges faced by rural areas may seem***



***daunting to a library with few staff and limited resources but any tiny libraries can find more ways to serve and support the needs of their community by thinking strategically and creating new connections with their partons, stakeholders and other library staff. \* 2018 Library Journal Mover and Shaker.***

**GUEST SPEAKER: TBA**

**12:pm -LUNCH**

**1:pm "YOU'VE GOT A FRIEND IN ME"**

**Strategic partnerships between rural and academic libraries. Between libraries and intra/internet partners including telehealth sources,**

**Science Centers, Museums, Art Galleries, Music and Drama Centers etc.**

**Here libraries will be invited to share experiences, ideas and best practices.**

**GUEST SPEAKER:TBA**

**2:pm "ALL IN THE FAMILY"**

**Inclusive participation with our family of nations Enoch, Cree, Lubicon, Dene, Blackfoot and Metis sharing each other's programs, dreams**

**and interaction creating bonds that trancends County and cultural boundaries.**

**GUEST SPEAKER:TBA**

**3:pm "MIRROR MIRROR ON THE WALL"**

**A Reflection of libraries and how well they engage and impact social wellbeing in their communities. Examining the tools on research finding,**

**website access and opportunity. The outcome would be a call to action for libraries to increase their social connection and community dynamics**

**achieving deeper impact.**

**GUEST SPEAKER:TBA**

**TUESDAY; MAY 16TH**

**10:am "WE CAME WE THAW WE CONQUERED"**

**An icebreaker opportunity to join with fellow librarians in the Summit networking event. Here you get to know your library neighbours and to**

**relationship build creating synergies and expanding opportunities. Get to know your hosts and the teams that support you.**

**11:am "SHOW ME THE MONEY"**

**Join your colleagues in finding grant information and in forming and building unique partnerships.**

**Inasmuch as money seems harder to access there are always new and inventive ways to raise money for your libraries. Here resources**

and

information will be shared and innovative success stories are always welcome.

**GUEST SPEAKER:TBA**

**12: pm - LUNCH**

**1:PM " *BE OUR GUEST, BE OUR GUEST'***

**An opportunity for attendees to share successes, new initiatives and programs. Here we can all learn more about what's happening in**

**rural libraries and new ideas librarians can implement for similar success.**

**GUEST SPEAKER:TBA**

**2:pm " *ALL FOR ONE AND ONE FOR ALL"***

**Here we share values on equity, diversity and inclusion as fundamental values embraced by libraries and librarians. Here we learn about**

**the social framwork to ensure inclusion of diverse perspectives within our libraries and by extension in our communities.**

**GUEST SPEAKER:TBA**

**3:pm - CLOSING REMARKS by Director, hosts and dignitaries.**



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# ***Onoway Centennial***

*The Town of Onoway turns 100 in 2023, let's honour our past by celebrating our future!*

**volunteers and committee members welcome please contact:**

Over the course of 2023 we're going to be having various events to celebrate our 100th birthday. Please check back often.

**Interested in Sponsoring the Centennial click here.**

**(logo contest results here)**

[Sponsorship level reply form \(pdf\)](#)

[Sponsor lists updated monthly](#)

## **RECENT NEWS:**

[Centennial Newsletter: December 2022](#)

[Centennial Newsletter: January 2023](#)

**You are cordially invited to attend the :**

**Town of Onoway Centennial  
Celebration and upcoming Centennial Events:**



**History in Motion Night (**  
**commencement of events)**

**December 17th 2022**

**7Pm**

**location to TBD**

**(featuring local talent of**  
**all ages)**

**Onoways Indigineous Celebration and Awards**

**Onoway's New Years Eve-Dance of the Decades**

**Onoways Centennial logo contest**

**Onoways Past, Present and Future Art and Photo displays**

**Onoways Silver Award for (new development i.e beutification, new kids park etc)**

**Onoways Canada Day celebration July**

**Onoways Family Day Celebration February**

**Onoways Labour Day Celebration September**

**Onoways Concerts , Art Galleries, Markets, Activities**

**Onoways Business Celebration**

**( Selected mascot )**

**Public Service awards**

**Onoways Senior Citizen award**

**Funds raised by the +55 group and managed thru ATB.**