

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, DECEMBER 16, 2021
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p>
	ABSENT	<p>Jason Madge, Assistant Chief Administrative Officer/Public Works Manager</p> <p>5 members of the public were in-person attendance and 10 members of the public joined the meeting via Zoom.</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:39 a.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #506/21	<p>MOVED by Councillor Robert Winterford that Council adopt the agenda of the regular Council meeting of Thursday, December 16th, 2021, with the following additions:</p> <p>7c) Closed Session for a portion of the tax penalties item 7e) Mayor Making Motions</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #507/21	<p>MOVED by Councillor Robin Murray that the minutes of the December 2, 2021 Regular Council meeting be adopted with the following change:</p> <p>Motion #496/21- Should read: MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway proceed with the preparation of a Covid-19 vaccination policy based on the policy from the Town of Stony Plain, and in consideration of motion #478/21, and that this draft policy (amended the word bylaw) be presented to Council at their December 16th, 2021 meeting with legal counsel in attendance.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	From 9:45 a.m. until 10:00 a.m. CAO Wendy Wildman presented a verbal and written report regarding her contract and what she brings to the Town of Onoway.

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	Motion #508/21	<p>MOVED by Councillor Robert Winterford that the written and verbal report presented by CAO Wendy Wildman regarding background information about the CAO position in Onoway be accepted for information.</p> <p style="text-align:right">CARRIED</p> <p>Council moved to Financial Reports.</p>
5.	FINANCIAL REPORTS	Council discussed Financial Reports until 10:30 a.m. when they returned to appointments.
4.	APPOINTMENTS/PUBLIC HEARINGS	Michelle Gallagher, Legal Counsel, Patriot Law attended the meeting at 10:30 a.m. to discuss the draft Council and Staff Covid-19 policy.
10.	<p>CLOSED SESSION Motion #509/21</p> <p>Motion #510/21</p>	<p>MOVED by Deputy Mayor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act and Section 27 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 10:55 a.m. to discuss the following item:</p> <p style="text-align:center">1. "Legal" – solicitor/client privilege</p> <p style="text-align:right">CARRIED</p> <p>Council recessed from 10:55 a.m. until 11:05 a.m.</p> <p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session: Michelle Gallagher, Legal Counsel, Patriot Law Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Chief Administrative Officer Wendy Wildman Recording Secretary Debbie Giroux</p> <p>MOVED by Deputy Mayor Lisa Johnson that Council move out of Closed Session at 12:05 p.m.</p> <p style="text-align:right">CARRIED</p> <p>Michelle Gallagher left the meeting at 12:05 p.m.</p> <p>Council recessed from 12:05 p.m. to 12:15 p.m.</p> <p>The meeting reconvened at 12:15 p.m.</p>

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	<p>7. ACTION ITEMS Motion #511/21</p>	<p>MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway engage the services of a second legal counsel, being Brownlee LLP, for the purpose of legal advice on various municipal matters including the draft Covid-19 staff Vaccination Policy, and that Council defer their decision on this draft until a discussion with Brownlee LLP has taken place.</p> <p>As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #511/21:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>Opposed</u> Councillor Bridgitte Coninx Council Robert Winterford</p> </td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>Council moved to Financial Reports on the agenda.</p>	<p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>	<p><u>Opposed</u> Councillor Bridgitte Coninx Council Robert Winterford</p>
<p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>	<p><u>Opposed</u> Councillor Bridgitte Coninx Council Robert Winterford</p>			
5.	<p>FINANCIAL REPORTS Motion #512/21</p>	<p>MOVED by Councillor Bridgitte Coninx that Council accept the following financial reports for information:</p> <ul style="list-style-type: none"> -year to date operating and capital budgets (with % variance) -balance sheet -accounts payable list <p style="text-align: right;">CARRIED</p>		
6.	<p>POLICIES & BYLAWS Motion #513/21</p>	<p>MOVED by Councillor Bridgitte Coninx that Bylaw 793-21 – 2022 Borrowing Bylaw for the Town of Onoway – be deferred to a future meeting in order for Administration to make changes as directed by Council.</p> <p style="text-align: right;">CARRIED</p>		
4.	<p>APPOINTMENTS/PUBLIC HEARINGS</p>	<p>At 12:45 p.m. Lisa Schulte addressed Council on the vaccination policy on behalf of herself and Lisa and Ken Standeven and left the meeting at 1:00 p.m.</p> <p>Council recessed from 1:00 p.m. to 1:20 p.m.</p>		
6.	<p>POLICIES AND BYLAWS Motion #514/21</p>	<p>MOVED by Councillor Robin Murray that the discussion regarding Policy C-TRA-ROA-1, the Street Cleaning and Sanding Policy be accepted for information.</p> <p style="text-align: right;">CARRIED</p>		

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	<p>Motion #521/21</p>	<p>MOVED by Deputy Mayor Lisa Johnson that the last version of the community hall lease agreement, between the Onoway Facility Enhancement Association (OFEA) and the Town of Onoway, be approved with a start date of January 1, 2022 and execution authorized.</p> <p style="text-align: right;">CARRIED</p>
	<p>Motion #522/21</p>	<p>Councillor Robert Winterford left the meeting at 3:15 p.m.</p> <p>MOVED by Councillor Robin Murray that the Council, Chief Administrative Officer and Public Works verbal and written reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>INFORMATION ITEMS Motion #523/21</p>	<p>MOVED by Mayor Lenard Kwasny that the following items be accepted for information:</p> <ul style="list-style-type: none"> a) Yellowhead Regional Library – Information for Municipal Councils brochure b) Onoway Junior Senior High School Citizenship Award Recipients – December 2 email from Lisa Dundas, Northern Gateway Public Schools c) Alberta Treasury Board and Finance – Loans to Local Authorities – Loan Pricing Agreement d) CN – September 24th, 2021 letter and attached CN in Your Community 2021 report (received on December 10th, 2021) e) Development Permit 21DP14-24, for operation of a retail sales business Kootenay Saddlery & Trade Co at 4914 – 50 Street <p style="text-align: right;">CARRIED</p>
7.	<p>ACTION ITEMS Motion #524/21</p> <p>Motion #525/21</p>	<p>MOVED by Councillor Bridgitte Coninx that a 2022 interim operating budget be approved at ½ of the 2021 operating budget and that this 2022 interim operating budget cease to have any force and effect once the 2022 operating budget is approved.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Bridgitte Coninx that review and discussion on the 2022 draft operating and capital budgets be deferred to January 2022, with Council setting a specific meeting date/time for same in the new year.</p> <p style="text-align: right;">CARRIED</p>

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11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 3:37 p.m.		
12.	UPCOMING EVENTS	December 16, 2021	Regular Council Meeting	9:30 a.m.
		January 20, 2022	Regular Council Meeting	9:30 a.m.
		January 27, 2022	Strategic Planning Workshop	9:30 a.m.
		February 3, 2022	Regular Council Meeting	9:30 a.m.
		February 17, 2022	Regular Council Meeting	9:30 a.m.

Signed by Mayor Lenard Kwasny

Signed by Debbie Giroux
Recording Secretary