

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, FEBRUARY 24, 2022 IN THE COUNCIL CHAMBERS OF
THE ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED
DUE TO PANDEMIC, PUBLIC PARTICIPATION IS ONLY AVAILABLE VIRTUALLY**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

that the February 24th, 2022 Regular Council Meeting agenda be approved as presented

or

that the February 24th, 2022 Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)

3. ADOPTION OF MINUTES

Deferred from the February 3, 2022 Agenda:

- p 1-2
p 3-9
- a) January 13, 2022 Special Council Meeting
 - b) January 20, 2022 Regular Council Meeting

Recommendation:

- a) *that the January 13th, 2022 Special Council Meeting minutes be approved as presented*

or

that the January 13th, 2022 Special Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

- b) *that the January 20th, 2022 Regular Council Meeting minutes be approved as presented*

or

that the January 20th, 2022 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

New Items for the February 24, 2022 Agenda

p 10-13
p 14-15

- c) January 27, 2022 Regular Council/Strategic Planning Meeting
- d) February 3, 2022 Regular Council Meeting

Recommendation:

- c) *that the January 27th, 2022 Regular Council/Strategic Planning Meeting minutes be approved as presented*
or
that the January 27th, 2022 Regular Council/Strategic Planning Meeting minutes be approved with the following amendment(s) (as noted at meeting time)
- d) *that the February 3rd, 2022 Regular Council Meeting minutes be approved as presented*
or
that the February 3rd, 2022 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

4. APPOINTMENTS/PUBLIC HEARINGS

Deferred from the February 3, 2022 Agenda

- a) 10:30 a.m.– Legal Counsel Michelle Gallagher, Patriot Law to discuss in the public portion of the meeting in general terms the purpose and process with respect to development agreements. Then advice on this matter, along with another matter, will be continued in closed session.

5. FINANCIAL REPORTS n/a

- year to date operating and capital budgets (with % variance) n/a as 2022 budget is still under review, this report will be presented again once 2022 budget has been approved
- balance sheet
- accounts payable listing

Recommendation:

- that Council accept the financial reports as presented for information*
or
some other direction as given by Council at meeting time

separate

6. POLICIES & BYLAWS

Deferred from February 3, 2022 Agenda:

- p16-35
- a) Bylaw 794-22 – Water and Sewer Utility Bylaw, each year Council gives consideration to setting the rates for the supply and distribution of water and sanitary sewage collection. During the January 13th, 2022 budget deliberations these rates were discussed and direction was given for Administration to prepare said bylaw based on those rates as discussed. Originally the changes in the Bylaw include: water consumption increase from \$5.60/cubic meter to \$5.74/cubic meter (to cover the WILD Water rate increase of \$0.11/cubic meter - we estimate our resulting increase to be \$0.14/cubic meter to recover this anticipated \$9,000.00 increase); two new debenture payments for WILD Water (Phase III and Phase IV construction each at \$1.26 per customer per month – fees to double next year when 2 payments are required); sewer commodity charge is going up to offset the increased operating costs with respect to desludging at the lagoon – going from \$1.64/cubic meter to \$2.14/cubic meter. As this bylaw was not approved at the February 3rd, 2022 meeting to be effective for January 1st, 2022 consumption, we have now revised these rates again to be effective based on February 1st, 2022 consumption (11 months as opposed to 12 months).

Recommendation:

that Bylaw 794-22, being a bylaw to borrow to meet current operating expenditures and obligations for the Town of Onoway, be given first reading.

that Bylaw 794-22 be given second reading.

that Bylaw 794-22 be considered for third reading

that Bylaw 794-22 be given third and final reading.

or

defer for further changes as directed by Council

or

some other direction as given by Council at meeting time

- p 36-38
p 39-40
- b) Policy C-TRA-ROA-1 – Street Cleaning and Sanding – further to Council's discussion at the January 20, 2022 meeting regarding the Adam's request for the Town to plow their roadway and discussion about charging for this service. Council asked that this policy be brought to the February 3, 2022 meeting for further discussion. During the January 14th, 2022 discussion with reps of Lac Ste. Anne County, the County will continue to plow/grade this road but should they be unable to complete this task they will then phone the Town. This roadway is on private

property and our current policy C-TRA-ROA-1 does not support such work being completed. The discussion at hand for Council is are we going to follow current policy or are we going to consider changing the policy. If the intent is for the Town to move forward with completing this, or similar work, would the cost be charged back as per Policy A-PW-RATE-1. Administration does caution Council on setting precedence and encourages consistency when applying policy.

Recommendation:

direction as given by Council at meeting time.

7. ACTION ITEMS

- a) Covid-19 Discussion – Standing Agenda Item - New measures came into effect on February 9.

Public health measures will be lifted in 3 stages as Omicron subsides and pressure on the health-care system eases. Alberta entered Step 1 on February 9, and will progress to the next steps once health system capacity is recovering.

The following changes came into effect February 9:

Restrictions Exemption Program removed, along with most associated restrictions; Capacity limits are extended to all large facilities and entertainment venues (500+), but food and beverage consumption is now allowed in seats;

Interactive activities, liquor service and operating hour restrictions remain in place for food-serving entities;

Capacity limits on locations not covered by REP are removed;

Physical distancing of 2 metres between households is encouraged, operators should facilitate distancing between patrons where possible;

Mandatory masking requirements removed for:

- o children under 13 in all settings as of February 14
- o students of any age attending K-12 schools and participating in school activities as of February 14

Alberta will enter Step 2 starting on March 1, if hospitalizations are trending downwards. At that time, the following will be updated: remaining school requirements removed (i.e: cohorting); youth screening activities for entertainment and sport activities removed; capacity on all large venues and entertainment venues lifted; indoor and outdoor social gathering limits lifted; mandatory work-from-home requirements lifted; indoor masking no longer required.

- 1) Covid-19 Updates – Alberta Health Services February 14, 2022

Recommendation:

that the Covid-19 discussion be accepted for information

or

direct administration to gather additional information

or

some other direction as given by Council at meeting time

Deferred from February 3, 2022 Agenda:

- p 50
p 51-58
- b) Enforcement Services Agreement with Lac Ste. Anne County – please refer to the attached amending agreement for Community Peace Officer and Municipal Bylaw Services within the Town of Onoway. This agreement reflects an increase of \$26.00 per hour for the cost of providing this service (now \$88.50 per hour-was \$62.50 per hour). The County had previously advised these rates would be increasing to more accurately reflect the cost of providing this service (including insurance).

Recommendation:

that the amending agreement between the Town of Onoway and Lac Ste. Anne County for Enforcement Services be approved and execution authorized

or

some other direction as given by Council at meeting time

- c) National Police Federation Conference – further to emails, at the request of the Mayor Councillor Robin Murray attended the noted Conference on January 7, 2022 in St. Albert. Attendance to same needs to be approved/ratified by Council:

Recommendation:

that the attendance of Councillor Robin Murray at the National Police Federation Conference on January 7th, 2022 be ratified

or

some other direction as given by Council at meeting time

- skip pages
59-61
- p 62
- d) Capital Region Assessment Services Commission (CRASC) – further to the Towns agreement with the noted Commission for the provision of Assessment Review Board (ARB) services, each year Council must appoint by resolution the respective board members and clerk. Please refer to the attached January 26th, 2022 email from Gerryl Amorin, Manager/Finance Officer of the CRASC, noting the new appointments being: board members Darlene Chartrand, Tina Groszko, Stew Hennig, Richard Knowles and Raymond Ralph; certified ARB Clerk Gerryl Amorin; and ARB Chairman Raymond Ralph

Recommendation:

that as per the agreement between the Town of Onoway and Capital Region Assessment Services Commission (CRASC), the following be appointed to the Assessment Review Board (ARB): board members Darlene Chartrand, Tina Groszko, Stew Hennig, Richard Knowles and Raymond Ralph; certified ARB Clerk Gerryl Amorin; and ARB Chairman Raymond Ralph

or

some other direction as given by Council at meeting time

- p b 3 - b 5
p b 6
- e) Graffiti on the Overpass entering Onoway off of Highway 43 - please refer to the attached January 24, 2022 letter from Garth Hatch with a proposal to clean up the graffiti on this overpass. Mr. Hatch is requesting the Town support this community project by providing coverage under the Town's insurance, as well as the Town's support in principle. Our insurance provider has advised we are unable to extend coverage for this purpose.

Recommendation:

that the Town of Onoway support in principle the initiative of Garth Hatch to remove the graffiti at the overpass on Highway 43 near the entrance to the Town of Onoway.

or

some other direction as given by Council at meeting time

- f) Onoway Regional Fire Services – annual meeting scheduled for Monday, February 28th, 2022 at 1:30 p.m. at the Onoway Heritage Centre. At this meeting the 2021 year end review will take place (budget and stats), along with the 2022 draft budget will be presented. In the past all Council members have been authorized to attend these meetings.

Recommendation:

that Council and Administration be authorized to attend the Onoway Regional Fire Services meeting scheduled for Monday, February 28th, 2022 at 1:30 pm. at the Onoway Heritage Centre

or

some other direction as given by Council at meeting time

New Items for the February 24, 2022 Agenda

- p b 7 - b 9
- g) Spring 2022 Municipal Leaders' Caucus – please refer to the attached email from Cathy Heron, President, Alberta Munis, advising of the Caucus being held on March 9 and 10 at the Edmonton Convention Centre. It is being offered both in-person and virtually. The draft agenda is attached. In person attendance is \$165.00 and virtual registration is \$125.00. March 10 is our regular Council meeting day.

Recommendation:

that Council and Administration be authorized to attend the Spring 2022 Municipal Leaders' Caucus in Edmonton or virtually on March 9 and 10, 2022 and that the Regular Council meeting scheduled for March 10, 2022 be cancelled or moved to March 17, 2022

or

some other direction as given by Council at meeting time

- p 70-87
- h) 2021 Library Managers Report – at their meeting of February 22, 2022, the Town of Onoway Library Board (OPL) is expected to approve the Library Manager's 2021 Year End Report, which is then submitted to the Government of Alberta. The report is (expected to be) recommended for approval by the Town of Onoway for submission to the Government of Alberta by the end of February, 2022.

Recommendation:

that Council approve the Onoway Public Library Manager's 2021 Year End Report for submission to the Government of Alberta, as recommended to the Town by the Town of Onoway Library Board at their February 22, 2022 meeting

or

some other direction as given by Council at meeting time

- p 88-89
- i) Lac Ste. Anne County Home Support Program – Our FCSS Coordinator has organized a meeting with Lac Ste. Anne County to discuss the County's Home Support program, currently being offered to Lac Ste. Anne County's seniors. The County has invited municipalities who may be interested in having this program available to their seniors, to meet to discuss this further. The zoom meeting is scheduled for March 1, 2022 at 10:30 a.m. Other municipalities participating in the meeting are: Summer Village of Sunset Point; Summer Village of Val Quentin; Alberta Beach; Summer Village of West Cove; Summer Village of Sunrise Beach; Summer Village of Castle Island; Summer Village of Nakamun and the Summer Village of Yellowstone. Does the Town of Onoway wish to attend this meeting?

Recommendation:

that Council be authorized to attend the March 1 meeting via zoom to discuss the County's Home Support Program for Seniors

or

some other direction as given by Council at meeting time

- p 90-92
- j) National Police Federation – Keep Alberta RCMP Community Engagement Tour – please refer to the February 9, 2022 letter from Brian Sauve, President, National Police Federation, providing an update on their consultations with Albertans about the new provincial police service. In person and virtual tour dates are attached. Virtual sessions are being held on March 3 and March 9, 2022.

Recommendation:

that Council and Administration be authorized to attend one of the virtual sessions

or

that Council accepts the update provided for information

or

some other direction as given by Council at meeting time

- p 93-97
- k) Alberta Municipalities – February 16th, 2022 email inviting representatives to the 2022 Provincial Budget webinar on Friday February 25th, 2022 starting at 4:30 p.m.

Recommendation:

that Council and Administration be authorized to attend one of the virtual sessions

or

that Council accepts the update provided for information

or

some other direction as given by Council at meeting time

- p 98-106
- l) Elected Officials Education Program (EOEP) – February 3rd, 2022 email inviting representatives to take the Corporate Planning and Finance Course scheduled in 4 sessions: February 16 and 23, along with March 2 and 9, from 6:30 p.m. to 8:30 p.m. cost is \$275.00 per registrant. As per emails both Councillor Coninx and Councillor Winterford have expressed interest in taking same. Discussion on attendance at workshops and training session throughout the year and anticipated impacts on the operating budget.

Recommendation:

that Council and Administration be authorized to attend the EOEP Corporate Planning and Finance Course

or

some other direction as given by Council at meeting time

- p 107
- m) 2022 Motorcycle Ride for Dad – please refer to the attached February 9th, 2022 email noting this 2022 ride is scheduled for Saturday June 11th, 2022 and they are requesting Onoway be a scheduled stop on this ride. June 11th should be our community Onoway Heritage Days weekend.

Recommendation:

that the Town of Onoway support the 2022 Motorcycle Ride for Dad event scheduled for Saturday June 11th, 2022, that Onoway be one of the recognized stops during this ride, and that the Town work with the Chamber of Commerce and community stakeholders to promote this event and host this stop.

or

accept for information

- Separate
- n) Draft 2022 Operating Budget – further to discussion and direction at the January 13th, 2022 meeting your 3rd version of the draft 2022 operating budget will be presented and reviewed at meeting time. We will review the draft budget again in March with the final budget and applicable tax rate and special tax bylaws coming to your April meeting(s).

Recommendation:

that review and discussion on the Draft 2022 Operating Budget be accepted for information and that Administration make changes to the Draft 2022 Operating Budget as directed by Council at meeting time

or

some other direction as given by Council at meeting time

o)

p)

q)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- Councillor Robert Winterford written report

p108-109

- d) Chief Administrative Officer Report
 - Managing toxic and difficult people course verbal update
 - Centennial Celebration Committee verbal update
 - Evolution Eyes verbal update
 - 2021 Financial Audit verbal update
 - EOEP Corporate Planning and Finance Course verbal update
 - Brownlee LLP Law Seminar verbal update
- e) Public Works Report

Recommendation:

that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

Deferred from the February 3, 2022 Agenda:

- a) Northern Gateway Public Schools – January 20, 2022 letter from Superintendent Kevin Bird inviting attendance to the Alberta Rural Education Symposium
- b) Municipal Elected Officials Certificate 2022 – Mayor Lenard Kwasny
- c) Community Futures Yellowhead East – January 25, 2022 email from Ellen MacCormac outlining free seminars they are hosting
- d) Transport Canada – January 25, 2022 letter from Phil Tataryn, Railway Safety Inspector, advising of the crossing inspection report in Onoway and the corrective action taken by CN
- e) Northern Alberta Mayors' and Reeves' Caucus (NAMRC) – January 18, 2022 email from the Office of Mayor Amarjeet Sohi, City of Edmonton refunding the 2020 membership fee of \$300.00 as there were no meetings in 2020 or 2021
- f) Janet Jabush Town's West Alberta Muni's Update – January 16, 2022 email

New Information Items for the February 24, 2022 Agenda:

- g) Municipal Elected Officials Certificate 2022 - Councillor Bridgitte Coninx
- h) Alberta Beach Council – Mayor Bud Love has resigned as Mayor and Councillor as of January 26, 2022
- i) Alberta Culture, Honourable Ron Orr Minister – February 1, 2022 letter regarding hosting the 2024 Alberta Winter Games or 2024 Alberta Summer Games

- p 157 j) Local, licensed child care options for Onoway and area advertisement
- k) Town of Onoway Development Permit 19DP01-24 – Time Extension for all improvements to be completed by February 1, 2023 – after school drop-in centre for youth (4904 – 50 Street)
- p 158-163 l) Village of Alberta Beach – February 16th, 2022 letter on change in Mayor and Deputy Mayor as a result of resignation of Bud Love from Council (new Mayor is Angela Duncan and new Deputy Mayor is Debbie Durocher)
- p 164 m) Local Waste Recycle initiative – spearheaded by Councillor Winterford, attached is information on the noted program
- p 165-167 n)

Recommendation:

*that Council accept the above noted items for information
or
some other direction as given by Council at meeting time*

10. CLOSED SESSION – Deferred from February 3rd, 2022 meeting

10:30 a.m. Michelle Gallagher – Pursuant to Section 197(2) of the Municipal Government Act and Section 27 of the Freedom of Information and Protection of Privacy Act (FOIP)

- 1. "Legal" – solicitor/client privilege (x 2)

As per the request from Councillor Bridgitte Coninx, pursuant to Section 197(2) of the Municipal Government Act and Section 25 (1) of FOIP:

- 2. "Disclosure Harmful to economic or other interests of a public body"

11. ADJOURNMENT

12. UPCOMING EVENTS:

- March 10, 2022 – Regular Council Meeting 9:30 a.m.
- March 24, 2022 – Regular Council Meeting 9:30 a.m.
- April 14, 2022 – Regular Council Meeting 9:30 a.m.
- April 28, 2022 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
THURSDAY, JANUARY 13, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:00 A.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager (arrived at 9:40 a.m.) Shelley Vaughan, Finance Officer Debbie Giroux, Recording Secretary (arrived at 9:45 a.m.)</p> <p>4 members of the public joined the meeting via Zoom.</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:00 a.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #001/22	<p>MOVED by Councillor Bridgitte Coninx that Council adopt the agenda of the regular Council meeting of Thursday, January 13th, 2022, with the following addition:</p> <p>10) Closed Session – Municipal Government Act Section 197(2) Personnel 17(2)(e) FOIP (Deputy Mayor requested)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS Motion #002/22	<p>Council and Administration reviewed in detail the 2022 Draft Operating budget.</p> <p>MOVED by Councillor Robert Winterford that the Town reinstate the business license fee for 2022 (after waiving it for 2021) at a cost of \$50.00 per license.</p> <p style="text-align: right;">CARRIED</p>



TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
THURSDAY, JANUARY 13, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:00 A.M.

		<p>The meeting recessed from 10:50 a.m. until 11:05 a.m. in order for staff to look into technology issues (lost the Zoom platform).</p> <p>The meeting continued at 11:05 a.m.; then recessed from 11:55 a.m. until 12:05 p.m.</p> <p>A recess was held from 12:45 p.m. until 12:55 p.m.</p> <p>Motion #003/22 MOVED by Councillor Bridgitte Coninx that Administration make changes to the 2022 Draft Operating Budget as directed by Council at meeting time and that Administration prepare the Utility Rate Bylaw based on the January 13, 2022 budget discussion.</p> <p style="text-align: right;">CARRIED</p>									
8.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a									
9.	INFORMATION ITEMS	n/a									
10.	CLOSED SESSION Motion #004/22	<p>MOVED by Deputy Mayor Lisa Johnson that the Closed Session regarding Personnel that was motioned as an addition to the agenda for this meeting be deferred until a future Council meeting.</p> <p style="text-align: right;">CARRIED</p>									
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the special council meeting adjourned at 2:20 p.m.									
12.	UPCOMING EVENTS	<table> <tr> <td>January 27, 2022</td> <td>Strategic Planning Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 3, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 17, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	January 27, 2022	Strategic Planning Meeting	9:30 a.m.	February 3, 2022	Regular Council Meeting	9:30 a.m.	February 17, 2022	Regular Council Meeting	9:30 a.m.
January 27, 2022	Strategic Planning Meeting	9:30 a.m.									
February 3, 2022	Regular Council Meeting	9:30 a.m.									
February 17, 2022	Regular Council Meeting	9:30 a.m.									

Mayor Lenard Kwasny

Debbie Giroux
Recording Secretary

(2)

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary</p> <p>5 members of the public joined the meeting via Zoom.</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #005/22	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the regular Council meeting of Thursday, January 20th, 2022, with the following additions:</p> <p>10) Closed Session – Personnel – Municipal Government Act Section 197(2) Personnel 17(2)(e) FOIP (Deputy Mayor requested)</p> <p>10) Closed Session – Land - Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act (Mayor requested)</p> <p>7n). Highway 43 East Waste Commission request</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #006/22	<p>MOVED by Deputy Mayor Lisa Johnson that the minutes of the December 16, 2021 Regular Council meeting be adopted with an amendment to Motion #511/21:</p> <p>Motion #511/21 should read: MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway engage the services of a second legal counsel, being Brownlee LLP, for the purpose of legal advice on various municipal matters including the draft Covid-19 staff Vaccination policy, and that Council defer their decision on this draft until a discussion with Brownlee LLP has taken place.</p>

(3)

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

		<p>As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #006/22:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>In Favour: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Opposed: Councillor Bridgitte Coninx Councillor Robert Winterford</p> </td> </tr> </table> <p style="text-align: right;">CARRIED</p>	<p>In Favour: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>	<p>Opposed: Councillor Bridgitte Coninx Councillor Robert Winterford</p>
<p>In Favour: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>	<p>Opposed: Councillor Bridgitte Coninx Councillor Robert Winterford</p>			
<p>10.</p>	<p>CLOSED SESSION Motion #007/22</p>	<p>MOVED by Deputy Mayor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act and Section 17(2)(e) of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 9:50 a.m. to discuss the following item:</p> <p style="padding-left: 40px;">1. "Personnel"—disclosure harmful to personal privacy</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 9:50 a.m. until 9:55 a.m.</p> <p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session regarding Personnel:</p> <p>Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford</p> <p>At 11:40 a.m. staff returned to the meeting to attend the second item in the Closed Session pursuant to Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act.</p> <p style="padding-left: 40px;">2. "Land"- disclosure harmful to the business interests of a third party</p> <p>The following individuals were present for the Closed Session regarding Land:</p> <p>Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford</p>		

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

		<p>Chief Administrative Officer Wendy Wildman Assistant Chief Administrative Officer Jason Madge Recording Secretary Debbie Giroux</p> <p>Motion #008/22 MOVED by Councillor Robert Winterford that Council move out of Closed Session at 12:00 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:00 p.m. to 12:05 p.m.</p> <p>The meeting reconvened at 12:05 p.m.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	
	Motion #009/22	<p>MOVED by Councillor Bridgitte Coninx that Council time sheets and expense sheets be posted to the Town's website in an effort to promote public confidence in our commitment to transparency and financial accountability, as stated in all of our electoral platforms, effective January 1, 2022.</p> <p style="text-align: right;">CARRIED</p>
	Motion #010/22	<p>MOVED by Councillor Bridgitte Coninx that Council accept the following financial reports for information:</p> <ul style="list-style-type: none"> -year to date operating and capital budgets (with % variance) -balance sheet -accounts payable listings <p style="text-align: right;">CARRIED</p>
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	
	Motion #011/22	<p>MOVED by Councillor Bridgitte Coninx that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments, and Administration bring this item back to the next Council meeting for further discussion and remain as a standing item on Council agendas. Further, Administration is not to provide printed copies of Covid-19 agenda information received from Alberta Health and/or Alberta Health Services in the printed agendas that are prepared for all of Council, going forward.</p> <p style="text-align: right;">CARRIED</p>

5

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #012/22	<p>MOVED by Councillor Robin Murray that the December 20, 2021 letter outlining the 2021 Audit Plan from Philip Dirks, Metrix Group, Auditor for the Town of Onoway, be acknowledged as received and that Council is aware that they are to contact the Auditor directly if they have concerns regarding any actual, suspected or alleged fraud affecting the Town.</p> <p style="text-align: right;">CARRIED</p>
	Motion #013/22	<p>MOVED by Councillor Robert Winterford that the Town of Onoway reappoint Marge Hanssen and George Vaughan as board members at large to the Town of Onoway Library Board (OPL) for an additional term of 3 years (to January 2025); and that the Town of Onoway supports the recruitment of up to two additional board members at large with a background in early childhood interests, to sit on the OPL Board.</p> <p style="text-align: right;">CARRIED</p> <p>Council moved to Action Item 7m) on the agenda.</p>
	Motion #014/22	<p>MOVED by Councillor Bridgitte Coninx that the Thursday, February 17, 2022 meeting be changed to Thursday, February 24, and all subsequent Council meetings are to be held on the second and forth Thursdays of every month beginning in March, 2022 (same time being 9:30 a.m. and same location).</p> <p style="text-align: right;">CARRIED</p>
	Motion #015/22	<p>MOVED by Councillor Bridgitte Coninx that Council and Administration be authorized to attend the Brownlee LLP Emerging Trends in Municipal Law seminar, virtually, on February 17, 2022 at a cost of \$85.00 per person.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Robin Murray left the meeting at 12:50 p.m.</p>
	Motion #016/22	<p>MOVED by Councillor Bridgitte Coninx that Council be authorized to attend the Canadian Northern Corridor Research Program roundtables being hosted by the University of Calgary and held on January 25, 2022 and February 8, 2022 regarding infrastructure planning and development in Canada.</p> <p style="text-align: right;">CARRIED</p>
	Motion #017/22	<p>MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway's January 3, 2022 letter of support provided to the North Saskatchewan Watershed Alliance for their Intermunicipal Regional Lake Action Plan grant application be ratified.</p> <p style="text-align: right;">CARRIED</p>

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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	<p>Motion #018/22</p> <p>Motion #019/22</p> <p>Motion #020/22</p> <p>Motion #021/22</p> <p>Motion #022/22</p>	<p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway hereby proclaim 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our Town, and the lives of our citizens in terms of health, quality of life and environmental challenges and that the Saturday before Father's Day, June 18 in 2022, be recognized as Garden Day in the Town of Onoway as a legacy of Canada's Year of the Garden 2022, and that the Town of Onoway is committed to be a Garden Friendly Town supporting the development of its garden culture it is proud to have.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Robert Winterford that the Town of Onoway support the Ride for Mom 2022 event scheduled for Saturday, May 7th, 2022, that Onoway be one of the recognized stops during this ride, and that the Town work with the Chamber of Commerce and community stakeholders to promote this event and host this stop.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Robert Winterford that the information provided and discussion on the Alberta Community Partnership grant program, specific to mediation and cooperative processes component, be accepted for information.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Bridgitte Coninx that up to two Councillors be authorized to attend the Rural Education Symposium scheduled for March 6th to 8th, 2022 at the Fantasyland Hotel in Edmonton, with a registration cost of \$350.00/registrant and that Administration will remind Council in mid-February to send us their questions and Administration will compose Council's questions in order for Councillor Coninx to make pertinent inquiries during the Symposium.</p> <p style="text-align:right">CARRIED</p> <p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway agree to a one-time only financial contribution to Lac Ste. Anne County, for the costs incurred for work undertaken to resolve the drainage issue in the north east area of the Town up to a maximum of \$14,000.00.</p> <p style="text-align:right">CARRIED</p>
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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	<p>Motion #023/22</p> <p>Motion #024/22</p>	<p>MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway's January 13, 2022 letter of support provided to Backwoods Energy Services (a wholly owned company of the Alexis Nakota Sioux Nation) for their commercial timber permit application be ratified.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Bridgitte Coninx that the Town advise the Highway 43 East Waste Commission and Lac Ste. Anne County of the Town's support for the waiver of tippage fees in relation to one spring clean-up in 2022.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 1:55 p.m. until 2:00 p.m.</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #025/22</p>	<p>MOVED by Councillor Robert Winterford that the Council, Chief Administrative Officer and Public Works verbal and written reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	<p>INFORMATION ITEMS</p> <p>Motion #026/22</p>	<p>MOVED by Deputy Mayor Lisa Johnson that the following items be accepted for information:</p> <ul style="list-style-type: none"> a) Alberta Regional Railway – January 6, 2022 letter of support from Mayor Kwasny b) Town of Onoway Development Permit 22DP01-24 – operation of a personal services establishment – Yoga Studio (4917 – 50 Street) c) Lac Ste. Anne County – January 4, 2022 information regarding the Winter Family Fun kits, partly funded with a \$500.00 FCSS grant from the Town of Onoway d) Meals on Wheels – December 21, 2021 letter from Hazel Bourke, Coordinator of Onoway Community Care, Meals on Wheels, with FCSS grant final reporting attached e) January 11, 2022 email from Honourable Nate Horner, Minister of Agriculture, Forestry and Rural Economic Development congratulating Mayor Kwasny on election f) January 11, 2022 letter from Liz James, EQUS, thanking Onoway for donating to their 2021 silent auction supporting rural families and seniors <p style="text-align: right;">CARRIED</p>

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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 2:55 p.m.		
12.	UPCOMING EVENTS	January 27, 2022	Strategic Planning Meeting	9:30 a.m.
		February 3, 2022	Regular Council Meeting	9:30 a.m.
		February 24, 2022	Regular Council Meeting	9:30 a.m.
		March 10, 2022	Regular Council Meeting	9:30 a.m.
		March 24, 2022	Regular Council Meeting	9:30 a.m.
		April 14, 2022	Regular Council Meeting	9:30 a.m.
		April 28, 2022	Regular Council Meeting	9:30 a.m.

Mayor Lenard Kwasny

Debbie Giroux
Recording Secretary

UNAPPROVED

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TOWN OF ONOWAY
REGULAR COUNCIL/STRATEGIC PLANNING MEETING MINUTES
THURSDAY, JANUARY 27, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p>
	ABSENT	<p>Jason Madge, Assistant Chief Administrative Officer/Public Works Manager</p> <p>4 members of the public joined the meeting via Zoom</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:35 a.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #027/22	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the regular Council meeting of Thursday, January 27th, 2022, with the following additions:</p> <p>45) Town Clock</p> <p>46) West Entrance Town Sign</p> <p>10) Closed Session – Land - Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act (CAO requested)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	<p>From 9:40 a.m. until 10:20 a.m., Community Peace Officer Dallas Choma attended the Council meeting to discuss Traffic Bylaw 748-18 and concerns with respect to school bus parking on Lac Ste. Anne Trail South and in residential areas of Town. Also discussed was speeding on 48 Street and 47 Avenue.</p> <p>Motion #028/22 MOVED by Councillor Bridgitte Coninx that the discussion with Officer Choma regarding the Traffic Bylaw be accepted for information and, as per his recommendations, Administration is to make changes to Bylaw 748-18 and bring the amended Bylaw back to a future Council meeting.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL/STRATEGIC PLANNING MEETING MINUTES
THURSDAY, JANUARY 27, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #029/22	<p>MOVED by Councillor Bridgitte Coninx that the discussion with Officer Choma regarding speeding on 48 Street and 47 Avenue be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>A recess was held from 10:20 a.m. until 10:30 a.m.</p>
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	<p>Council began their Strategic Planning Session with a discussion of resident concerns heard during the election campaign and Council goals at 10:30 a.m.</p> <p>A recess was held from 11:15 a.m. until 11:20 a.m.</p> <p>Motion #030/22 MOVED by Deputy Mayor Lisa Johnson that Council direct Administration to investigate a Code of Conduct policy or bylaw for staff and the merits of combining staff and Council into one Code of Conduct.</p> <p style="text-align: right;">CARRIED</p> <p>A recess was held from 12:30 p.m. to 12:40 p.m.</p> <p>Motion #031/22 MOVED by Councillor Robert Winterford that the Town initiate a dialogue with the Evangelical Church with respect to the possibility of continuing the existing walking trail through their property.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #032/22 MOVED by Councillor Bridgitte Coninx that the Town approach the Onoway and District Historical Guild and inquire whether they would be willing to lead a community committee with respect to the Centennial Celebration in 2023.</p> <p style="text-align: right;">CARRIED</p> <p>At 1:30 p.m. Council moved to Item B) Capital Plan and Capital Budget.</p>

TOWN OF ONOWAY
REGULAR COUNCIL/STRATEGIC PLANNING MEETING MINUTES
THURSDAY, JANUARY 27, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #033/22	MOVED by Councillor Bridgitte Coninx that the Recreation Funding and proposed Recreation Funding Agreement with Lac Ste. Anne County be deferred for discussion at the next Strategic Planning/Regular Council Meeting. CARRIED
	Motion #034/22	MOVED by Councillor Bridgitte Coninx that the next Strategic Planning meeting be scheduled for Friday, February 18, 2022 at 9:30 a.m. CARRIED
8.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a
9.	INFORMATION ITEMS	n/a
10.	CLOSED SESSION Motion #036/22	MOVED by Councillor Bridgitte Coninx, pursuant to Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act, Council move into a Closed Session at 2:15 p.m. to discuss the following item: 2. "Land"- disclosure harmful to the business interests of a third party CARRIED A recess was held from 2:15 p.m. until 2:20 p.m. CLOSED SESSION: The following individuals were present for the Closed Session regarding Land: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Chief Administrative Officer Wendy Wildman Recording Secretary Debbie Giroux
	Motion #037/22	MOVED by Councillor Bridgitte Coninx that Council move out of Closed Session at 2:40 p.m. CARRIED Council recessed from 2:40 p.m. to 2:45 p.m.

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TOWN OF ONOWAY
REGULAR COUNCIL/STRATEGIC PLANNING MEETING MINUTES
THURSDAY, JANUARY 27, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #038/22	MOVED by Councillor Robin Murray that all items not addressed by Council in this meeting, be brought back for discussion at the February 18, 2022 meeting. CARRIED																					
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 2:45 p.m.																					
12.	UPCOMING EVENTS	<table> <tr> <td>February 3, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 18, 2022</td> <td>Strategic Planning/Regular</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 24, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 10, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 24, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 14, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 28, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	February 3, 2022	Regular Council Meeting	9:30 a.m.	February 18, 2022	Strategic Planning/Regular	9:30 a.m.	February 24, 2022	Regular Council Meeting	9:30 a.m.	March 10, 2022	Regular Council Meeting	9:30 a.m.	March 24, 2022	Regular Council Meeting	9:30 a.m.	April 14, 2022	Regular Council Meeting	9:30 a.m.	April 28, 2022	Regular Council Meeting	9:30 a.m.
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Mayor Lenard Kwasny

Debbie Giroux
Recording Secretary

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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 3, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Councillor: Bridgitte Coninx Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary</p>
	ABSENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Robin Murray</p> <p>3 members of the public joined the meeting via Zoom.</p>
1.	CALL TO ORDER	<p>At 9:30 a.m., Chief Administrative Officer Wendy Wildman advised that there is not quorum present for the meeting to proceed.</p> <p>As per Bylaw 792-21, a bylaw of the Town of Onoway to regulate the proceedings and the conduct of business at Town of Onoway Council and Committee meetings, Clause 5 General Rules of Council states:</p> <p>If there is no quorum present within half an hour after the time appointed for a regular meeting of Council, the CAO or Municipal Manager shall record the names of the members of Council who are present and the meeting shall be absolutely adjourned until the next regular meeting unless a special meeting has been duly called in the meantime.</p>
2.	AGENDA	n/a
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	The RCMP, who were scheduled for an appointment at this meeting, agreed to return on a future date to address Council.
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	n/a
8.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a

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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 3, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

9.	INFORMATION ITEMS	n/a		
10.	CLOSED SESSION	n/a		
11.	ADJOURNMENT	As quorum was not met, Chief Administrative Officer Wendy Wildman declared the regular council meeting absolutely adjourned at 10:00 a.m.		
12.	UPCOMING EVENTS	February 17, 2022	Brownlee LLP Muni Law	8:30 a.m.
		February 18, 2022	Regular Council Meeting	9:30 a.m.
		February 24, 2022	Regular Council Meeting	9:30 a.m.
		March 10, 2022	Regular Council Meeting	9:30 a.m.
		March 24, 2022	Regular Council Meeting	9:30 a.m.

 Mayor Lenard Kwasny

 Debbie Giroux
 Recording Secretary

UNAPPROVED

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TOWN OF ONOWAY
Bylaw 794-22

A BYLAW OF THE TOWN OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE TO REGULATE THE SUPPLY AND DISTRIBUTION OF WATER AND TO REGULATE THE SANITARY SEWAGE COLLECTION SYSTEM

WHEREAS, the Municipal Government Act, Chapter M-26, 2000 with amendments thereto, provides that a Council of a Municipality may pass a bylaw for services provided by or on behalf of the municipality, public utilities, and to regulate or prohibit the supply and distribution of water and sanitary sewage collection system.

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 **TITLE**

1. This Bylaw may be cited as "The Town of Onoway Water and Sewer Utility Bylaw".

SECTION 2 **DEFINITIONS**

For the purpose of this Bylaw and in the Schedules attached hereto, unless the context otherwise requires:

- 2.1 **"Application"** means the application made by the consumer in writing on the required form to the Town for the supply of water or sewer services;
- 2.2 **"Abnormal Reading"** means the readout on the water meter that represents the volume of water used by a particular consumer that varies significantly from the normal pattern of use, whereas significantly is determined by the factor of 4 times or greater the normal volume of usage for that particular period of consumption.
- 2.3 **"Combined Service"** means the services or service pipes used or intended to be used to supply water for fire protection as well as water for purposes other than fire protection;
- 2.4 **"Consumer"** means any person who uses water or sewer services supplied by the Town;
- 2.5 **"Council"** means the Municipal Council for the Town of Onoway;
- 2.6 **"Fire Line"** means a pipe that is intended solely for the purpose of providing a standby supply of water for fire protection purposes;
- 2.7 **"Meters"** means meters and all other equipment and instruments supplied and used by the Town to be used to calculate the amount of water consumed on the premises upon which such meters are situated;
- 2.8 **"Municipal Manager"** means the Chief Administrative Officer of the Town or his/her designate;
- 2.9 **"Person"** includes a partnership, a firm a body corporate, a body politic, and the heirs,

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TOWN OF ONOWAY
Bylaw 794-22

executors, administrators or other legal representatives of a person to whom the context can apply according to law;

- 2.10 **“Private Service or Private Service Pipe”** means that portion of a pipe used or intended to be used for the supply of water which extends from the service valve to a meter;
- 2.11 **“Service Valve”** means the valve on a Town Service Pipe;
- 2.12 **“Sewage Lagoon Hauler”** means a contractor who, in agreement with the Town of Onoway and holding a valid Temporary Sewage Dumping Permit, is allowed to dispose of sewage waste collected from residences within the town boundaries which are not connected to the sanitary sewer works collection system;
- 2.13 **“Sewer”** shall mean the system of sanitary sewer works owned and operated by the Town and all accessories and appurtenances thereof and the storm sewer system owned and maintained by the Town and all accessories and appurtenances thereof;
- 2.14 **“Sewer Main”** means those pipes installed by the Town or the developer for the Town in streets or alleys for the conveyance of sewage throughout the Town to which service pipes may be connected;
- 2.15 **“Sewer Utility”** means the system of sanitary sewer works owned and operated by the Town and all accessories and appurtenances thereof;
- 2.16 **“Shut-off”** means an interruption in or discontinuation of the supply of water;
- 2.17 **“Sprinkling”** means the distribution of water to the surface or subsurface of lawns, gardens, or other areas, situated outside buildings by pipes, hoses, sprinkler or any other method;
- 2.18 **“Street or Streets”** shall include all highways, roads, lanes, alleys, avenues, easements, thoroughfares, utility lots, drives, bridges and ways of public nature, sidewalks, boulevards, parks, public square and other public places unless the contrary is expressed or unless such construction would be consistent with the context of this Bylaw;
- 2.19 **“Town”** means the Town of Onoway or its duly authorized representatives;
- 2.20 **“Town Service Pipe”** means that portion of a pipe used for the supply of water which extends from the water main to the service valve or that portion of pipe used for sewer service which extends from the sewer main to the property line;
- 2.21 **“Water Main”** means those pipes installed by the Town or the developer for the Town in streets or alleys for the conveyance of water throughout the Town from which service pipes may be connected; and
- 2.22 **“Water Utility”** means the system of water works owned and operated by the Town and all accessories and appurtenances thereof.

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TOWN OF ONOWAY
Bylaw 794-22

SECTION 3 ADMINISTRATION

- 3.1 The Water and Sewer Utility of the Town of Onoway, comprised of water mains, sewer mains, intermediate mains, lift stations, service pipes, fire hydrants, valves, meters, service and all other appurtenances together with the sale of water, shall be under the management and control of the Municipal Manager;
- 3.2 The Municipal Manager has authority to shut off water for any consumer or consumers for any reason which, in the opinion of the Municipal Manager, necessitates such shutting off, provided that the Municipal Manager shall give notice of such shutting off (Except in an Emergency; notice will be given, if possible, for emergency situations);
- 3.3 The Town does not guarantee the pressure nor the continuous supply of water and the Town reserves the right at any and all times, without notice, to change the operating water pressure and to shut off water; neither the Town, its officers, employees or agents shall be liable for the change in water pressure nor for the shutting off of water or should the water contains sediments, deposits, or other foreign matter;
- 3.4 Consumers depending upon a continuous and uninterrupted supply or pressure of water or having processes or equipment that require particularly clear or pure water shall provide such facilities as they consider necessary to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use;
- 3.5 The Town may, as a condition to the supply of water, inspect the premises of a consumer who applies to the Town for such supply in order to determine if it is advisable to supply water to such consumer;
- 3.6 The Town may, with the permission of the consumer, inspect the premises of the consumer in order to do any tests on water piping or fixtures belonging to such consumer so as to determine if this Bylaw is complied with and, in the event that such consumer fails or refuses to give such permission, the supply of water to that consumer may be shut off;
- 3.7 The Town may at such times and for such length of time as considered necessary or advisable, regulate, restrict or prohibit the distribution of water to the surface of lawns, gardens or other areas situated outside buildings by way of hoses, sprinklers or any other method; and
- 3.8 In exercising the authority conferred by paragraph 3.7 of this section, the Town:
 - 3.8.1 Shall cause to be published in a local newspaper that is circulated in the Town and/or others mean of advising the general public, with a public notice giving reasonable detail of the regulation, restriction or prohibition of sprinkling being imposed which may be limited as to time or times specified or which may be unlimited as to time in which latter case, a similar public notice shall be given of the cessation of such regulation, restriction or prohibition; and
 - 3.8.2 May regulate, restrict or prohibit sprinkling in all or any part or parts of the Town and in so doing the Town may provide different times during which different consumers may sprinkle by reference to compass direction related to streets, odd and even street addresses, or such other manner as the Town consider appropriate.

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TOWN OF ONOWAY
Bylaw 794-22

SECTION 4 PROHIBITIONS

4.1 Restricted use of Town facilities:

4.1.1 No consumer shall operate, use, interfere with, obstruct or impede access to the water or sewer utilities or any portion thereof in any manner not expressly permitted by this Bylaw; if the consumer is in default of this, the Municipal Manager may cause the water being supplied to such consumer to be shut off until such consumer complies with all of the provisions of this Bylaw;

4.2 Wastage

4.2.1 No consumer shall cause, permit or allow the discharge of water so that it runs to waste, whether by reason of leakage from underground piping, a faulty plumbing system or otherwise;

4.2.2 The Municipal Manager may cause the water supply to any consumer who violates paragraph 4.2.1 of this Bylaw to be shut off until such time as the consumer establishes, to the satisfaction of the Municipal Manager, that he/she has taken such steps as may be necessary to ensure that any water supplied to him/her by the Town will not run to waste and further forfeit the right to be supplied with water and, additionally, shall be guilty of an offence and liable on summary conviction to a fine, as per "Schedule A" of this Bylaw; and

4.2.3 The Municipal Manager shall give notice to such consumer prior to causing the water supply to be shut off; and

4.2.4 Notwithstanding the foregoing, the Municipal Manager may under such condition as they may consider reasonable allow a consumer to discharge water so that it runs to waste or unless the municipality installs a bypass flow if such consumer's water service would be susceptible to freezing;

4.3 Use of Water

4.3.1 No consumer shall be permitted to:

4.3.1.1 Lend, sell or otherwise dispose of water unless specifically licensed or permitted by the Town of Onoway to do so;

4.3.1.2 Give away or permit water to be taken from their water service in bulk quantities for use in residential, commercial, industrial, or oil and gas applications located outside of municipal boundaries unless specifically or permitted to do so by the Town.

4.3.1.3 Use or apply any water to the use or benefit of others or to any other than his own use and benefit; with the exception of supporting not-for-profit events or fundraisers that may include car washes, spray contests, and other similar type events upon first receiving permission from the Town of Onoway.

4.3.1.4 Increase the usage of water beyond that agreed upon with the Town;

4.3.1.5 Wrongfully or improperly waste water;

TOWN OF ONOWAY
Bylaw 794-22

- 4.3.2 Any consumer who contravenes paragraph 4.3.1 of this Bylaw forfeits any right to be supplied with water and, in addition, shall be guilty of an offence and liable on summary conviction to a fine, as per "Schedule A" of this Bylaw; and
- 4.3.3 Any landowner who rents his/her property in a manner so as to be subject to the Landlord and Tenant Act shall be exempt from the provisions of paragraph 4.3.1 of this Bylaw so long as the use and benefit of the water accrues solely to the benefit of the tenant(s);
- 4.5 **Noise and Pressure Surges**
- 4.5.1 No consumer shall cause, permit or allow any apparatus, fitting or fixture to be or to remain connected to his/her water supply or allow his/her water supply to be operated in such a manner as to cause noise, pressure surges or other disturbances which may in the opinion of the Municipal Manager result in annoyance or damage to other consumers or the water utility. The Municipal Manager may cause the water supply to any consumer contravening the provisions of this section to be shut off provided that the Municipal Manager shall give notice to such consumer prior to such water supply being shut off. The water supply to any such consumer shall not be restored until such time as the consumer has paid to the Town all costs incurred by the Town in shutting off and turning on such water supply plus a fine as set out in "Schedule A" of this bylaw;
- 4.6 **Contamination**
- 4.6.1 No consumer shall cause, permit or allow to remain connected to his/her water supply or sewer any piping, fixture fitting, container or other apparatus which may cause water from a source other than the water utility or another harmful or deleterious liquid or substance to enter the water or sewer utilities. The Municipal Manager may cause the water supply to any consumer contravening the provisions of this section to be shut off provided that the Municipal Manager shall give notice to such consumer prior to such water supply being shut off. The Water supply to such consumer shall not be restored until such consumer has paid to the Town all costs associated with the shutting off and turning on of the water supply plus any applicable fine for contravention of the bylaw as set out in "Schedule A" of this bylaw;
- 4.7 **Bylaw**
- 4.7.1 The provisions of the Bylaw shall form part of a contract between the consumer and the Town for the supply of water and this supply shall be subject to all the provisions of this Bylaw.
- 4.8 **Sewer**
- 4.8.1 No person shall throw, deposit or leave in the municipal sewer system, through trap, basin, grating, manhole or other appurtenance of any Town sewer any butcher's offal, garbage, litter, manure, sanitary pads, baby diapers, rubbish or refuse of any kind, except necessary toilet discharge, toilet paper and kitchen slops properly discharged through a private sewer line from a residence or non-residential building into the Town sewer lines;
- 4.8.2 No person shall permit to be discharged into any sewer any liquid, chemical, trade wastes or any liquids heated to a temperature higher than 170 degrees Fahrenheit;

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- 4.8.3 No person shall make or cause to be made any connection with any Town sanitary sewer line or house drain, an appurtenance thereof for the purpose of conveying or which may convey into the same any inflammable or explosive material, storm water, roof drainage, sump pumps, cistern or tank overflow;
- 4.8.4 No person shall interfere with the free discharge of any Town sewer, sanitary or storm, or any part thereof, or do any act or thing which may impede or obstruct the flow or clog up any Town sewer or appurtenance thereof. This will include the discharge of any improper materials such as grease from cooking;
- 4.8.5 Grease traps of sufficient size and approved design shall be placed on the waste pipes of all hotels, restaurants, laundries, grocery stores and other such places as the Town may direct; and
- 4.8.6 No commercial or private sewer hauling service shall be allowed to dump any materials in the sewage system without first obtaining a Temporary Sewage Dumping permit.

SECTION 5 METERS

5.1 General

- 5.1.1 All water meters shall be supplied by the Town and application for such meter shall be made at the Town office; all meters shall be owned and maintained by the Town;
- 5.1.2 All water supplied by the Town through a private service shall be measured by a meter unless otherwise provided under this Bylaw or unless a special agreement is entered into between the Town and the consumer.

5.2 Installation Responsibility

- 5.2.1 All water meters shall be supplied by the Town, and the original meter to a property shall be installed by a Journeyman Plumber at the consumer's expense and all replacement meters will be supplied by the Town unless the meter is being replaced as a direct result of negligence, abuse, destruction, or other any other means other than general wear and tear. The owner will be responsible for the installation of all replacement meters. The manner of installation of the meter shall be approved by the Town;

5.3 Subsidiary Meter

- 5.3.1 A consumer may, for his/her own benefit, install a meter between the meter supplied by the Town and the point of use of the water supply, provided that the Town shall not maintain such meter, nor shall such meter be read by the Town;

5.4 Installation

- 5.4.1 A consumer shall make provision for the installation of a water meter to the satisfaction of the Town and, when required, shall install a proper valve bypass as per paragraph 5.12 following:

5.4.2 Any consumers

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5.4.2.1 Whose water supply is not metered, or

5.4.2.2 Whose water meter is not positioned to the satisfaction of the Town, shall make proper provision for a meter to be installed or the meter to be moved as the case may be, all costs of which shall be paid by the consumer and in default of payment the water supply of such consumer shall be shut off until such costs are paid;

5.5 Special Meter Reading

5.5.1 A consumer who requests of the Town a special meter reading shall pay the fee designated in "Schedule A" of this Bylaw;

5.6 Testing or Calibration on Disputed Meter Reading

5.6.1 In the event a meter reading is disputed by either the Town or the consumer, a written notice shall be given to the other. In the case of the consumer disputing the meter accuracy, a deposit, in accordance with "Schedule A" attached to this Bylaw, shall accompany the written notice. Following written notice, a meter situated on the premises of such consumer shall be tested or calibrated by a proper official designated by the Town. In the event that the said meter is found to be accurate within 98.5% to 101.5% of the water passing through same, the expense of such test or calibration shall be borne by the party giving such notice in the amount designated in "Schedule A". In the event that the said meter is found not to be accurate within the aforesaid limits, the same shall forthwith be repaired or replaced by another meter and the expense of so doing shall be borne by the Town (unless the meter is of over 5/8 of an inch) and the dispute deposit shall be returned;

5.6.2 In the event that a meter is found not to be accurate within the limits set out in paragraph 5.6.1 of this Bylaw hereof, the accounts based upon the reading of that faulty meter, for the maximum of six (6) monthly bills rendered immediately preceding the date of such test or calibration shall be corrected in proportion to the error of the meter in excess of the aforesaid limits and the consumer shall pay or there shall be refunded to the consumer, as the case may be, the amount so determined which payment or refund shall be accepted by both the Town and the owner as settlement in full to the date thereof of all claims on account of such meter;

5.7 Meter Chamber

5.7.1 When in the opinion of the Municipal Manager the building or other premises intended to be supplied with water are too far from the Town service to conveniently install a meter in such building or premises, or if a number of buildings are to be supplied for any other reason in the opinion of the Municipal Manager, then the consumer shall, at his sole cost, construct and maintain a container for a meter and such container shall in all respect including location, construction, size, access and otherwise howsoever be satisfactory to the Municipal Manager;

5.8 Meter Size

5.8.1 The size of the water meter shall be determined as follows:

5.8.1.1 If the internal diameter of the private service is 1 inch or less, a 5/8 inch meter shall be used;

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- 5.8.1.2 If the internal diameter of the private service exceeds 1 inch, the size of the meter shall be one size smaller than the size of the private service;
- 5.8.1.3 If the private service is a combined service (to supply water for fire protection as well as water for other purposes) the internal diameter of the private service branch to be used for such other purposes shall determine the meter size;
- 5.9 **Non-Registering Meter**
- 5.9.1 If upon the reading of a meter it is determined that the meter has failed to properly record the flow of water, the Municipal Manager shall estimate the flow and render an account based upon such method as he considers to be fair and equitable;
- 5.10 **Protection of Meter**
- 5.10.1 Every consumer shall provide adequate protection for the meter as supplied by the Town against freezing, heat or any other internal or external damage failing which the consumer shall pay to the Town all costs associated with the repair of such meter which amounts shall be recoverable in the same manner as water rates;
- 5.11 **Reading**
- 5.11.1 The meters of all consumers where practicable shall be read once a month, or when a change in property ownership has taken place (that the municipality is aware of) and before the new owner has occupied the property or as soon as possible after the new owner has taken possession.
- 5.12 **Bypasses**
- 5.12.1 Any consumer having a meter 2 inches in size or larger shall at his expense construct and maintain a proper bypass valve satisfactory to the Town which bypass shall be sealed by the Town and shall be opened by the consumer only in the case of emergency. The consumer shall notify the Town within 24 hours after the seal on the bypass is broken failing which the Municipal Manager may cause the water supply to such consumer to be shut off until satisfactory arrangements have been made for the calculation of and payment for water supplied and not recorded on the meter and payment of a fine, as per "Schedule A" of this bylaw is paid;
- 5.13 **Meter Valves**
- 5.13.1 Any consumer having a meter smaller than 2 inches in size shall, at his/her sole cost and expense, supply and maintain valves on both sides of and within 12 inches of the meter;
- 5.14 **Water Meters - Installation/Repairs**
- 5.14.1 Meters and shut off valves must be installed in an area readily accessible for meter reading, inspection repair and removal, and their location shall be subject to the approval of the Town. All meters shall be located on the consumer's side of the approved shut off valve;

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- 5.14.2 No person shall do, or shall cause to be done, or shall permit to be done, any act or thing which may obstruct, interfere with or impede direct and convenient access to a meter for the purpose of installation, inspection, removal, repair, replacement reading or the like at all times; and
- 5.14.3 All consumers shall give free access to all or part of the building or property in which water is delivered or consumed to the Town or its employees to install, inspect, repair and read the meter or anything of a similar nature;
- 5.14.4 When a developer is building a show home or a residence under a contract, the developer shall obtain a water meter of appropriate size from the Town following the required procedure of written application and shall install at the time of construction.

SECTION 6 SERVICE AND SERVICING

6.1 Owner Responsibility

- 6.1.1 The owner of a parcel of land is responsible for the construction of the portion of the municipal public utility services connection from the main lines to the boundary of the road or easement as well as for the portion located above, on or underneath the owner parcel; and is responsible for the costs of construction, and the work done on Town property must be done by the Town or a contractor approved by the Town.
- 6.1.2 The owner of a parcel of land is responsible for the maintenance and repair of any portion of the utility services, starting from the property line; located above, on or underneath their parcel; and
- 6.1.3 Notwithstanding 6.1.2, any property owner who causes damage to municipal public utility services may be responsible for the costs of maintenance and repair of the municipal public utility service connection if, in the mind of the Town, there are extenuating circumstances that may warrant;

6.2 Application For New Infrastructure Connection

- 6.2.1 Any new construction on placing new services connection being water or sewer in the Town shall complete an Infrastructure Connection Permit, and submit to the Town with the permit fee specified in "Schedule A", together with any required documents. This submission shall be made not less than 30 days prior to requiring the services;
 - 6.2.1.1 All installation and connection services and equipment shall be as per Onoway Minimum Design Standards and shall be inspected by the Town;
 - 6.2.1.2 Any installation or connection done or equipment used but not inspected by the Town, will place the responsibility of repair and maintenance on the owner, even if the repair or damage is on Town property;
- 6.2.2 Meter Activation Fee
 - 6.2.2.1 Any person applying for the supply of water and sewer services hereunder shall make payment of the fee designated in "Schedule A" of this Bylaw and the fee shall be retained by the Town.

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Such application shall be made in writing not less than 48 hours prior to requiring the service except that it shall coincide with the normal business hours of the Town;

6.3 Plumber and Plumbing Contractors

6.3.1 All persons doing any work or service upon a private service or the plumbing system attached thereto shall comply with the provisions of the Plumbing and Drainage Regulations of the Department of Health or the Province of Alberta and any Bylaws of the Town applicable thereto;

6.4 Number of Services

6.4.1 Unless the Municipal Manager otherwise approves or requires, there shall not be more than one private service to any building or site;

6.5 Depth of Service

6.5.1 Unless otherwise approved by the Municipal Manager a private service shall be buried to a depth of at least 2.44 meters at the property line;

6.6 Fire Protection

6.6.1 A combined service or fire line shall not be installed without the prior approval of the Municipal Manager. A fire line shall be used only for fire protection purposes, and the Municipal Manager shall determine whether or not a meter shall be affixed to such fire line and if the Municipal Manager requires such a meter, the same shall be supplied and installed in a manner satisfactory to the Municipal Manager at the sole cost and expense of the consumer;

6.7 Temporary Water Service

6.7.1 When, for any reason, a temporary water service is required, an applicant shall pay in advance the whole cost of its construction, together with the cost of abandoning it when no longer needed. Application for such service construction shall be made as per section 6.1. If, in the opinion of the Municipal Manager, a meter should be installed on a temporary service, the applicant shall provide a safe and adequate meter setting in a stated location, and shall be responsible for the protection of the whole installation while his/her account is open for service. The applicant will be responsible for the payment of any application rates and charges as set out in Schedule "A" attached to this Bylaw.

6.8 Service Termination

6.8.1 No permit for the demolition or removal of a building shall be issued by the Town nor shall any person cause, permit or allow to be demolished or removed, a building connected to a water main until there has been paid to the Town the cost of disconnecting the Town service at the property line in the amount set out in "Schedule A". Notwithstanding the foregoing, the Municipal Manager may, in circumstances which he considers appropriate, permit the service to remain connected to the water main;

6.9 Thawing Service

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- 6.9.1 The cost of thawing a frozen service shall be borne as follows:
- 6.9.1.1 If the private service or the plumbing system connected thereto is frozen, as determined by the Town, costs shall be borne by the consumer;
- 6.9.1.2 If the Town service is frozen as a result of the negligence of the consumer, as determined by the Town, costs shall be borne by the consumer;
- 6.9.1.3 If the Town service is frozen, as determined by the Town, costs shall be borne by the Town. If the Municipal Manager is of the opinion that a private service or plumbing system has frozen without any negligence on the part of the consumer or any other person for whose negligence the consumer is responsible, the Municipal Manager may waive the cost of one thawing during any one winter season which shall be deemed to run from November 15th to May 15th; and
- 6.9.1.4 The Town shall not thaw a private service or plumbing system unless the consumer shall first have signed an acknowledgement recognizing that thawing may be inherently dangerous to property including the private service or plumbing system and may cause damage to electrical system or the outbreak of fire and waiving any claim against the Town for any such damage whatsoever;
- 6.10 **Size**
- 6.10.1 The size of the service required for residential purposes shall be determined by the Plumbing and Drainage Regulation of the Province of Alberta, providing that the Town shall not install a service having a size smaller than 5/8 of an inch;
- 6.11 **Boilers and The Like**
- 6.11.1 In any case where a boiler or equipment of a nature similar to that of a boiler is supplied directly from a service, such boiler or other equipment shall be equipped with at least one safety valve, vacuum valve or other device sufficient to prevent the collapse or explosion thereof in the event the water supply thereto is shut off;
- 6.12 **Disconnection**
- 6.12.1 The supply of water to any consumer may be shut off for any or all of the following reasons:
- 6.12.1.1 Repair;
- 6.12.1.2 Want of Supply;
- 6.12.1.3 Non-Payment of Accounts Rendered;
- 6.12.1.4 Defective Piping, or
- 6.12.1.5 For any reason which the Municipal Manager or Council considers sufficient;

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- 6.12.2 Reconnection of the water service will be done by the Town upon the cessation of the problem causing the disconnection and the payment of the fee for reconnection as set out in "Schedule A" of this Bylaw.
- 6.13 **Requested Water Turn Off and/or On**
- 6.13.1 If a consumer requires the supply of water to be shut off for his own purposes, he shall therefore pay the amount specified in "Schedule A" of this Bylaw.
- 6.14 **Water Valves, Hydrants**
- 6.14.1 No contractor/owner shall turn the water service on for testing purposes or uses. This is to be completed by the Town of Onoway Public Works staff, who will ensure the water service is turned on or off. Infractions will be charged as per Schedule A.
- 6.14.2 No person, corporation or consumer, other than if authorized by the Town in advance, shall touch, turn or disturb any fire hydrant, curb stop, water valve or anything associated with the water supply system. Approval for all connections to the Town water system as specified in this Bylaw shall require the prior approval of the Town; Infractions shall be charged as per Schedule A
- 6.15 **Vacant Services**
- 6.15.1 Any owner of a premise requesting the water service not be disconnected after the building has been vacated shall apply in writing in person to the Town on the form supplied by the Town and shall pay the amount specified in "Schedule A" of this Bylaw;
- 6.15.2 The meter shall be read and no water shall be consumed by the vacant property;
- 6.15.3 If any water is consumed while on vacant services charges, the Municipal Manager shall reverse the monthly billing as it was prior to the commencement of vacant services and the owner of the premise will have to pay the difference of both charges or the water services may be shut off.
- 6.16 **Curb Stops**
- 6.16.1 The contractor and/or owner shall ensure that the curb stop, c.c., or water valve is at a height flush with the finished grade prior to water service being provided; and
- 6.16.2 In the event that the curb stop is inaccessible and the Town is needing to repair/maintain/shut off this curb stop the Town will undertake whatever action is required to access this curb stop and complete the necessary repair/maintain/shut off with all associated costs being charged to the property which caused the curb stop to become inaccessible.
- 6.17 **Final Approval**
- 6.17.1 A premise shall be approved for occupancy by the Safety Codes Officer only after all provisions of Section 6 have been complied with and the water meter along with proper remote reading equipment is in place. At this time final approval for occupancy shall be given.

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SECTION 7 BILLING AND COLLECTION

7.1 General

7.1.1 All rates and charges payable hereunder shall be paid to the Town;

7.1.2 The Municipal Manager has authority to establish the Meter Activation Fee based on the nature of service or services and equipment being provided to a consumer and will provide the consumer with a quote for the required services that will remain in effect for a period of thirty (30) days from the date of issuance. The fee may be established using any or all of the following parts and/or services or additional equipment required to complete all associated works:

1. The Water Meter at the cost for the Town to replace into inventory at the time of ordering.
2. Waterline Flushing to be charged at the actual labour and material costs, should a staff member be called out after regular business hours, a minimum of 3 hours labour will be charged to the customer based on hourly rate set by Council on an annual basis.
3. Waterline Turn On is to be charged out at the actual cost of labour, should a staff member be called out after regular business hours, a minimum of 3 hours labour being charged based on hourly rate set by Council on an annual basis.
4. Account Set Up to be charged at a rate that is set by Council on an Annual basis.
5. Additional or Special Equipment that is required to complete the associated works is to be paid by or billed to the Owner or Customer directly from the source of such equipment or services.

7.1.3 Failure of an owner or renter to receive an account shall in no way affect the liability to pay the account.

7.2 Owner Responsibility

7.2.1 The Owner will receive and pay all Town utility bills for the property that is serviced by utilities services, unless a renter/owner agreement is signed, stating that the renter will be paying and receiving the utility bills and the agreement form is received by the Town.

7.2.2 When a current renter moves out of a rental property, it is the owner's responsibility to inform the Town of the change of billing address and the owner will be responsible for payment of the utility services charges;

7.3 Renter Responsibility

7.3.1 The Renter will receive and pay all Town utility bills for the property that he/she is renting that is serviced by utility services, if a renter/owner agreement is signed, as per "Schedule B" of this Bylaw, stating that the renter will be paying and receiving the utility bills is received by the

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Town;

7.4 Charges

7.4.1 There shall be paid for all water supplied and sewer service rendered hereunder the amounts set out in "Schedule A" of this Bylaw.

7.4.2 **Abnormal Readings** – In the event that there is a significant volume of water consumed or utilized as a result of a faulty appliance or fixture, the account holder can apply to the Chief Administrative Officer for a One-Time adjustment that is based upon an average consumption rate using the past twelve months of usage excluding the abnormal month of consumption. The decision to provide a price adjustment is at the sole discretion of the Chief Administrative Officer.

7.5 Application - Contract – Termination

7.5.1 Application for water supply and sewer services shall be made in writing in person to the Town for this purpose together with payment of the fee. The application for water supply and sewer services may be made by the Town of Onoway in the name of the registered property owner at the time the Town is notified by the Land Titles Office if the registered property owner has not made application for water supply and sewer services before this time.

7.5.2 No provision, agreement, term, condition or representation not contained in an application for water supply and sewer services, which contract is not transferable and shall remain in full force and effect until the consumer has notified the Town of his/her desire in writing to terminate the said contract or until said contract shall have been terminated by the Town;

7.5.3 Following written notification by a consumer of his/her desire to terminate a contract hereunder, the Town shall shut off the water supply as soon as reasonably practicable and the consumer shall be liable for and shall pay all of the rates and charges payable hereunder until the time of such shut off including the costs of such shut off, all as designated in "Schedule A" of this Bylaw;

7.5.4 All applications for connection or notification to terminate shall allow a minimum of 24 hours before such application or notification order is to become operative provided that such time period falls within the normal business hours of the Town;

7.6 Consumption

7.6.1 Subject to the other provisions of this Bylaw, the rates payable by a consumer as set out in "Schedule A" for all water supplied shall be determined by reference to the reading of the meter supplied to such consumer;

7.7 Payment Period

7.7.1 All accounts, including interim accounts for utilities services, shall be due and payable on the last working day of the month of the statement. Accounts not paid on or before that day shall be liable to a penalty of 3.5%;

7.8 Unpaid Accounts

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- 7.8.1 Any owner who fails to pay his/her account may have the outstanding balance that is more than 30 days overdue automatically transferred to his/her property tax roll;
- 7.8.2 The Municipal Manager may authorize any overdue account to be transferred to the owner's property tax roll at his/her discretion;
- 7.8.3 There shall be an Overdue Account Transfer Fee as listed in "Schedule A" of this Bylaw charged when an account balance is transferred to the tax roll.
- 7.9 **Reconnection Fee**
- 7.9.1 In the event any water service has been discontinued for reason of non-payment of account rendered, a reconnection fee shall be requested before the service is reconnected, as per "Schedule A" of this Bylaw;
- 7.10 **Enforcement and Collection**
- 7.10.1 The Municipal Manager is authorized to transfer any outstanding utility charges to the related tax roll as the Municipal Manager deems necessary, such transfer being subject to the Administration Fee as set out in "Schedule A" of this Bylaw;
- 7.10.2 In the event where the Town is unable to disconnect water services to a property which has unpaid utility fees, all unpaid utility fees will be transferred to the related tax roll.
- 7.10.3 Any property owner that fails to pay his/her account, that is more than 30 days in arrears, will receive the notice to disconnect and will have the applicable notice to disconnect fee applied to their utility account. Failure to either pay the account as per the notice to disconnect, or make payment arrangements with the Town, will result in disconnection of service and will be subject to the disconnection fee.
- 7.11 **Interim Account**
- 7.11.1 In any case in which the Town has rendered on account based upon an estimate of water supplied, the Town shall, upon reading the meter in respect of which the estimate was made, render an account for water supplied to that time and since the time the said meter was last read by the Town after crediting all amounts received from the consumer in respect of such estimated accounts;
- 7.12 **Single Billing**
- 7.12.1 A separate account shall be rendered in respect of each meter; and
- 7.13 **Partial Period**
- 7.13.1 Where any service rate or charge is designated by reference to a time certain, the charge for a lesser period of time shall be calculated on a proportional basis.

SECTION 8 **APPEALS**

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8.1 General

- 8.1.1 Notwithstanding any other provisions of this Bylaw or "Schedule A", any consumer who feels himself aggrieved in respect of rates charges to him/her under "Schedule A", on the grounds that such rates are unfair, unreasonable or discriminatory may, by notice of appeal in writing delivered to the Municipal Manager specifying the grounds of such appeal, appeal such rates. Such appeals shall in the first instance heard and determined by the Municipal Manager, provided that if such consumer is not satisfied with such determination, he may further appeal the matter to Council and the decision of Council shall be final.
- 8.2.1 In the event that a resident would like to appeal their bill on the premise if a "One Time" billing consideration for uncharacteristically high consumption, they must send a copy of the letter to the Chief Administrative Officer outlining such request along with a copy of their consumption history and the reason for the water loss/use. The Chief Administrative Officer may at his/her sole discretion, grant a remedy that he/she sees reasonable at the time of the occurrence.

SECTION 9 PENALTIES

9.1 General

- 9.1.1 Any person found to be violating any provision of this ordinance shall be served by the Town with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall within the period of the time stated in such notice, permanently cease all violations;
- 9.1.2 Any person who shall continue any violation beyond the time limit provided for in paragraph 9.1.1 shall be guilty of a misdemeanour and a conviction shall be fixed in the amount not exceeding two hundred dollars (\$200.00) for each violation. Each day in which any violation shall continue shall be deemed a separate offence; and
- 9.1.3 Any person violating any of the provisions of this Bylaw shall become liable to the Town for any expense, loss or damage occasioned to the Town by reason of such violation.
- 9.1.4 Any person who contravenes, disobeys, refuses or neglects to obey any provision of the bylaw is *guilty of an offence and liability on summary conviction of a fine of up to \$500.00 plus costs.*

SECTION 10 AMENDMENTS

10.1 General

- 10.1.1 The Council of the Town of Onoway may, by Bylaw or resolution in Council, alter, amend or repeal any or all of the Schedules which form part of the Bylaw.

SECTION 11 VALIDITY

- 11.1 That this Bylaw shall take effect on the date of final passing, and these rates shall be effective starting February 1st, 2022 consumption.

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READ A FIRST TIME THIS 24th DAY OF FEBRUARY 2022.

READ A SECOND TIME THIS 24th DAY OF FEBRUARY 2022.

UNANIMOUSLY CONSENTED TO FOR THIRD READING THIS 24th DAY OF FEBRUARY 2022.

READ A THIRD AND FINAL TIME THIS 24th DAY OF FEBRUARY 2022

Signed February 24th, 2022.

Mayor Len Kwasny

Chief Administrative Officer, Wendy Wildman

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SCHEDULE A

Rate Schedule

effective for February 1st, 2022 consumption billings

Water Rates		
Water System Charges – Monthly Basis		
\$ Based on Water Meter Size	Metric Water Meter	Imperial Water Meter
\$11.70	15 mm	5/8"
\$29.00	20 mm	3/4"
\$71.30	25 mm	1"
\$193.25	40 mm	1 1/2 "
\$362.70	50 mm	2 "
\$849.50	75 mm	3"
\$1,532.00	100 mm	4"
\$1,957.13	150 mm	6"
\$2,382.26	200 mm	8"
Water Commodity Charge		\$5.76 per cubic meter
Water Commodity Charge – residential construction (unmetered) 1" line		\$150.00/month (unmetered)
Water Commodity Charge – commercial construction (unmetered) 1" line & up		\$500.00/month (unmetered)
Water Commodity Charge – multi unit (unmetered)		\$150.00/month plus \$75.00 for each additional unit/month
Water Commodity Charge – Fire Department (cost + 20%)		\$6.72 per cubic meter (cost + 20%)
Bulk Water Sales/Sales to Non Town Users (cost + 20%)		\$6.72 per cubic meter (cost + 20%)
WILD Water Phase I Debenture Charge		\$5.55 per month per customer
WILD Water Phase II Debenture Charge		\$3.63 per month per customer
WILD Water Phase III Debenture Charge (1/2 payment 2022)		\$1.37 per month per customer
WILD Water Phase IV Debenture Charge (1/2 payment 2022)		\$1.37 per month per customer

Sewer Rates		
Sewer System Charge – Monthly Basic		
\$ Based on Water Meter Size	Metric Water Meter	Imperial Water Meter
\$7.25	15 mm	5/8"
\$13.45	20 mm	3/4"
\$29.50	25 mm	1"
\$75.45	40 mm	1 1/2 "
\$139.50	50 mm	2 "
\$323.00	75 mm	3"
\$579.70	100 mm	4"

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Sewer usage shall be determined by water consumption and shall be the same, regardless of where the water was deposited.	
Sewage Commodity Charge	\$2.19 per cubic meter
Sewage Commodity Charge (no water meter)	\$25.00 per month
SEWER FORCEMAIN REPLACEMENT (8 yrs 2017 to 2024)	\$6.30 per month per customer

Miscellaneous Rate	
Administrative Fee – monthly on each utility bill	\$5.00
Overdue Account Transfer Fee	\$25.00
Inspection Fee for New Infrastructure Connection Permit (6.2)	\$100.00
Notice to Disconnect (letter)	\$50.00
Special Meter Reading (Other than Terminal)	\$100.00
Meter Test or System Test	\$100.00
Service Kill/Service Disconnect (unpaid account)	\$50.00
Connection or Reconnection of water service	\$50.00
Connection or Reconnection of water service within 2 hours	\$100.00
Vacant services	\$30.00/month
Bylaw Contravention as per Water Valves/Hydrant section	\$250.00 first offence, \$500.00 second offence
Bylaw Contravention (any section not referenced above)	\$200.00

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TOWN OF ONOWAY
Bylaw 794-22

Schedule B – Renter/Owner Agreement

Date: _____

Town of Onoway
Box 540
Onoway, AB T0E 1V0

RE: Property Located at: _____
Utility Account # _____
Meter Read _____
Effective Date _____

Dear Utility Clerk:

I am the property owner of the above noted property located within the Town of Onoway.

I am renting this property to:

Renter's Name

Mailing Address & Phone Number

The above named renter and I agree that the water, sewer and garbage bill for this property will be mailed to the renter. However, as the owner, I acknowledge that I am ultimately responsible for the payment of the billing. I also acknowledge that any unpaid balance from this account can be transferred to this property tax roll, at the discretion of the Town of Onoway. I agree that water service will be shut off at this property for non-payment only at my request. The Town of Onoway is not obligated to collect unpaid accounts on my behalf.

Owner's Name – Please print

Owner's Signature

Date

I am the above named renter and I agree that any information regarding my utility account may be released to the property owner at any time at the request of the owner **OR** at the discretion of the Town of Onoway.

Renter's Name – Please Print

Renter's Signature

Date

(The above information is being collected for the purposes stated)

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Town of Onoway

Council Policy

Number	Title			
C-TRA-ROA-1 (5.3 & 5.6)	Street Cleaning and Sanding			
Approval	Originally Approved		Last Revised	
(CAO initials)	Resolution No:		Resolution No:	472/18
	Date:	Nov. 26, 2007	Date:	Dec. 19, 2018

Purpose:

This policy is to ensure that all members of staff and Council are aware of the priorities and procedures of street cleaning in the Town.

Policy Statement:

STREET CLEANING

1. When the streets require cleaning, the Public Works staff is to start at 6:00 a.m., or as determined by the Public Works Manager, to ensure that the downtown streets and main arteries are cleared before morning traffic impedes street cleaning equipment.
2. The Public Works Manager shall judge when the streets need to be cleaned of dirt, snow, or ice, but streets must be cleared of snow when three or more inches (7.5 cm) of loose snow have accumulated. The determination to clean will take into account current and forecasted weather conditions and the safety of Public Works staff. Lac Ste Anne Trail (highway access) will be cleared at 2 inch (5 cm) accumulation of loose snow. Clearing of dirt, snow, or ice shall be done in a manner that preserves the condition of infrastructure and equipment and maximizes available snow storage facilities, and does not mean the complete removal of all dirt, snow, or ice down to bare pavement.
3. In the event of a significant snowfall prior or during a weekend or holiday, such that emergency vehicle travel is hampered, Public Works staff will open main arteries as weather & safety conditions permit.
4. The priority order for clearing snow shall be:
 - 1) Emergency access routes
 - 2) Main arteries
 - 2) Downtown area
 - 3) Center of town

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Town of Onoway

Council Policy

- 4) Industrial area
- 5) Residential areas
- 6) Town property

When snowfall accumulates in an amount sufficient to require clearing in accordance with this policy, clearing will take place in the order of priority, or altered at the discretion of the Public Works Manager if special circumstances occur. Should a subsequent snowfall accumulation occur, clearing will recommence in the same order of priority. Snow clearing of lower priority areas may not be possible when frequent accumulations of snowfall occur.

Back alleys shall be cleared at the discretion of the Public Works Manager.

- 5. Once snow removal equipment has passed, it will not come back to clear around parked vehicles. Snow removal equipment will not clear driveways, sidewalks, or boulevards. Removal of snow accumulated on driveways, sidewalks, or boulevards due to street clearing is the responsibility of the property owner. Damage to 'Curb Jumpers' and waste carts due to street cleaning is the responsibility of the property owner.
- 6. Deicing agents shall be used sparingly within the guidelines and policies of Alberta Environment.
- 7. The Town is not in competition with private enterprise and will not clean private parking lots and driveways.
- 8. Snow shall be removed from the streets and taken to suitable locations at the discretion of the Public Works Manager.
- 9. Snow piles in residential areas are to be monitored regularly and moved to a suitable location if they are proving to be a risk to public safety.

Due to unusual snowfall events, it may be not be possible to achieve the levels of service stated given the resources at the time.

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Town of Onoway

Council Policy

SANDING

1. The Town of Onoway will ensure that the streets, roads, and intersections, under the direction, management and control of the municipality are kept in a reasonable state of safety, in terms of sanding to deal with icy conditions insofar as the municipality's financial resources will allow.
2. Streets are to be monitored for ice on a daily basis.
3. The Public Works Manager shall judge when the streets need to be sanded, but Council directs that the judgement error on the side of caution, and that sand be applied to roads that are in an icy condition even if it is anticipated that the ice will melt during the day time hours. Adequate coverage in all directions from the intersections to ensure there is sufficient stopping distance.
4. Major intersections, and in particular those in proximity to the school (49 Street and Lac Ste. Anne Trail South as well as Lac Ste. Anne Trail North and 49th Street), shall be sanded first as there is a high volume of traffic (both pedestrian and school buses) at these intersections. The "S": curves on Lac Ste. Anne Trail North and the curve where 53 Avenue becomes 52 Street (Water Treatment Plant Road) should also have high priority. These areas should be sanded twice daily during the week if necessary – before the school buses arrive in town and before school lets out. On weekends, the roads should be sanded by 9:00 a.m.
5. The priority order for sanding streets after the above shall be the downtown area, center of town, industrial area, and residential areas.

Legal References:

Cross References:

Revisions:

Resolution Number	MM/DD/YY
368/15	11/15/00
365/15	10/08/15
482/07	10/26/07
458/08	11/13/07

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Town of Onoway Administration

Number	Title			
A-PW-RATE-1 (2.5)	RATES FOR USE OF TOWN WORKERS EQUIPMENT			
Approval	Originally Approved		Last Revised	
(CAO initials)	Resolution No:	#229/15	Resolution No:	#348/20
	Date:	June 14, 2015	Date:	Nov. 5, 2020

Purpose

The Town may charge for the use of Town Equipment and Operator.

Policy Statement

1. Rates charged for permanent staff shall be the person's rate of pay (regular time or overtime rates as applicable) plus the use of a half-ton truck, if applicable. The minimum rate for staff time will be \$70.00 per hour at regular time and \$100.00 per hour for management.
2. When Public Works employees operate Town equipment, which is charged for at rates as per the attached schedule, the value of the equipment and operator shall be the set rates.
3. The minimum charge shall be for one hour of work, performed during regular hours and three hours for work done at any time other than regular working hours.
4. The Town is not in competition with private business and Town equipment and/or staff will only be made available in unusual circumstances.
5. The Chief Administrative Officer or designate shall, in its sole discretion, determine the circumstances and availability of Town equipment and staff and have the authority to evaluate each circumstance.

Legal References:

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Town of Onoway Administration

Cross References:

Revisions:

Resolution Number	MM/DD/YY
#409/06	06/14/2015

RENTAL RATES FOR TOWN EQUIPMENT

Caterpillar Grader 160M	\$250.00/hour	Includes Operator
Plow Truck, Single Axle	\$176.00/hour	Includes Operator
Ford Tractor/w Schulte Mower	\$95.00/hour	Includes Operator
John Deere 1545 (Self Propelled)	\$95.00/hour	Includes Operator
Steamer Unit on Truck (Thawing Culverts/Sewer Lines)	\$125.00/hour	Includes one Operator Additional operators at \$70.00/hour
Line Painter	\$90.00/hour	Includes Operator
Skid Steer	\$114.00/hour	Includes Operator
½ Ton Truck	\$99.00/hour + \$0.59/km	Includes Operator
Loader	\$134.00/hour	Includes Operator
Tandem Axle Dump Truck	\$120.00/hour	Includes Operator
Bucket Truck	\$135.00/hour	Includes Operator

***Rates are set in line with the rates set out in the Alberta Road Builders and Heavy Construction Association Rate Guide.**

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Together Health Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a weekly newsletter designed to keep you informed about key public health information and opportunities for you to connect with AHS. We are committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your family, colleagues and staff.

We are making some changes to Together4Health Headlines. Please [respond to this short survey](#) to provide your feedback.

If you know someone who would benefit from receiving this information directly from AHS, invite them to subscribe by [clicking here](#). You can unsubscribe from this e-newsletter by clicking "Unsubscribe" above.

Today's Update:

- **COVID-19 Status**
 - [ICU Capacity Update](#)
 - [New and Active Cases](#)
 - [Cases by Age Group](#)
 - [Hospitalizations](#)
 - [Variants of Concern](#)
- **COVID-19 Immunizations**
 - [Eligibility expanded for additional doses](#)
 - [Get whichever dose you are eligible for, as soon as possible](#)
 - [Get Immunized After COVID-19 Infection](#)
- **Things You Need to Know**
 - [Conversations with Yiu - Update on the CPSM, More on the Joint PPE Statement](#)
 - [Government announces gradual reduction of pandemic health measures](#)
 - [Continuous masking at all AHS, Covenant sites](#)
 - [Work restrictions remain in place](#)
 - [Access requirements for designated family / support persons and visitors](#)
 - [Kaye Edmonton Clinic PRU Closed](#)
 - [Influenza Immunization Update](#)
 - [AHS research paper earns national kudos](#)
 - [AHS expands Text4Hope in multiple languages](#)
 - [Free, virtual AHS workshops help identify and transform stress](#)
 - [Mobile mammography service to visit St. Paul](#)
 - [Chronic pain workshops available in South Zone](#)
 - [Diabetes the Basics course offered in Central Zone](#)
- **Join the Conversation**

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- **Be Well - Be Kind**
 - [AHS Loves our Volunteers](#)
 - [Foundation Good News](#)
 - [Gratitude from Albertans](#)

COVID-19 Status

ICU Capacity Update

AHS has 241 general adult ICU beds open in Alberta, including 68 additional spaces above our baseline of 173 general adult ICU beds. As of February 11 there were 196 patients in ICU. Provincially, ICU capacity (including additional surge beds) is at 81%. Without the additional surge spaces, provincial ICU capacity would be at 113%.

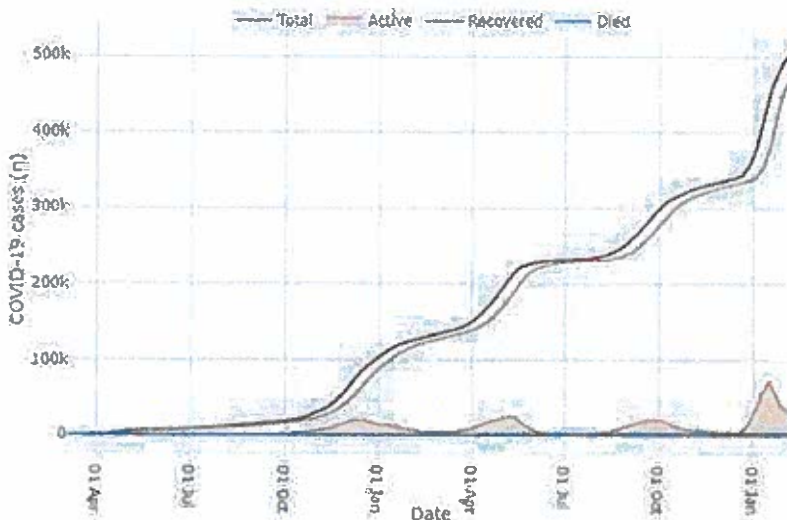
These numbers are updated daily; learn more at [AHS Facilities: ICU Updates & Temporary Space Reductions](#).

New and Active Cases

As of Feb. 9, there were 25,339 active cases in Alberta, a 25.2% decrease compared to Feb. 2. All five zones reported a decrease in active cases compared to the previous week, as you can see in the table below.

	Active Cases (as of Feb. 9)	Active Cases (as of Feb. 2)	Per cent Change
Calgary	9,930	13,771	-27.9%
Edmonton	7,298	10,415	-29.9%
North	2,594	2,918	-11.1%
Central	2,979	3,633	-18.0%
South	2,269	2,741	-17.2%
Unknown	269	401	-32.9%
Overall	25,339	33,879	-25.2%

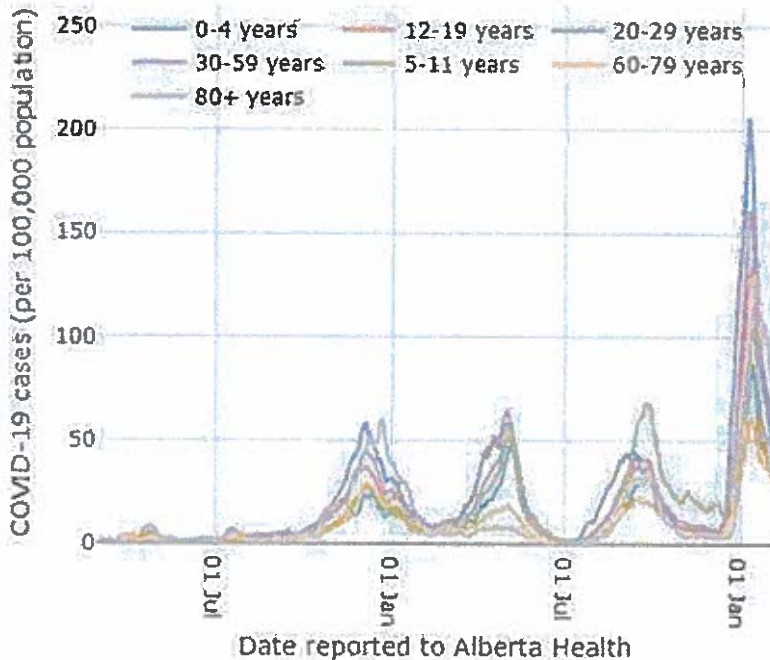
For the seven-day period ending on Feb. 9, there was an average of 1,663 new cases of COVID-19 per day, compared to 2,496 cases per day the previous reporting period (Jan. 27 to Feb. 2), a 33.4% decrease. The Calgary Zone reported the highest total number of new cases with 4,592 (an average of 656 new cases per day).



Please note: we know this data underestimates the number of people with COVID-19 across the province, and changes in testing eligibility make it difficult to compare cases week over week.

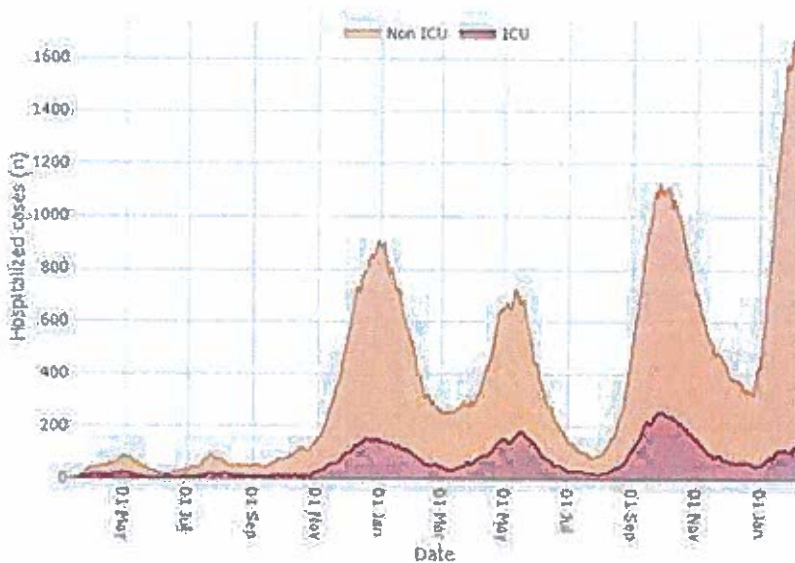
42

cases, with 74.29 cases per 100,000 people. Albertans aged 30-59 had the second-highest rate with 44.86, followed by those aged 0 to 4 with 37.14. Targeted testing will be affecting age groups differently. Trends in cases in Alberta by age group are in the figure below:



Hospitalizations

A total of 1,460 individuals were in non-ICU hospital beds for COVID-19 on Feb. 9 compared to 1,535 on Feb. 2, a 4.9% decrease.



Variants of Concern

From Feb. 1-7, an average of 67% of positive samples were strain-typed. Of those strain-typed, the rolling average was 93.6% Omicron variant, zero Delta variant, and 6.4% wild type or presumptive variant. Strain-typing takes several days, and these numbers may change as lab data becomes available.

Other notable COVID-19-related information:

- Data from the last seven days indicate 41.5% of new admissions to non-ICU spaces are due to COVID-19 infection directly, 25.3% had COVID-19 as a contributing cause, and 33.2% are cases where the infection was not determined to be a cause of admission, or where it was not possible to

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19, as compared to admissions because of other causes, at alberta.ca/covid.

- As of Feb. 9, 3,718 individuals have passed away from COVID-19, including 110 deaths since the last report. We extend our condolences to the families of these individuals, and to all who have lost loved ones from any cause during this time.
- As of Feb. 9, a total of 512,765 cases of COVID-19 have been detected in Alberta and a total of 19,874 individuals have been hospitalized, which amounts to 3.9 individuals for every 100 cases. In all, 483,708 Albertans have recovered from COVID-19, meaning they are no longer considered contagious. The number of Albertans who have recovered from COVID-19 does not reflect the recovery time from a COVID-19 infection that could last beyond the time in which people are contagious.
- From Feb. 3-9, 36,104 COVID-19 tests were completed, a seven-day average of 5,158 tests per day. During this period, the daily positivity ranged from 29.26% to 36.83%. As of Feb. 9, a total of 6.80 million tests have been conducted and 2.71 million individuals have been tested. COVID-19 testing eligibility has changed recently to accommodate the demand due to the increase in cases.

COVID-19 Immunizations

Eligibility expanded for additional doses

[Alberta Health](#) has expanded the eligibility criteria for additional doses to include:

- Adolescents 12-17 years old with [underlying health conditions](#). They will be eligible for a booster dose at five months after the completion of their primary vaccine series. This includes a fourth dose for those recommended a three-dose primary series due to being severely immunocompromised.
- Children 5-11 years old with [severe immunocompromising conditions](#). They will be recommended to have a three-dose primary series. Recommended spacing is four weeks between Doses 1 and 2, and eight weeks between Doses 2 and 3. A shorter interval between Doses 2 and 3 (no less than 28 days) may be allowed under certain circumstances.

[Appointment booking](#) for these additional groups will be available starting Feb. 15.

Get whichever dose you are eligible for, as soon as possible

We encourage all Albertans to get immunized against COVID-19 with whichever dose you are eligible for, as soon as possible. More than 8.3 million doses of COVID-19 vaccine have been safely administered in our province. As we've seen, immunization dramatically reduces the risk of severe illness and death from COVID-19 and helps prevent infection. Although vaccine effectiveness against infection declines over time, additional doses can boost immunity to improve protection and limit spread.

With the easing of public health measures, immunization is still the best and most effective means of protecting yourself, the people you work with, the people you love, and our greater community. Book appointments [online](#), by calling or walking into your local pharmacy, or calling Health Link at 811. In addition, there are some family physicians offering vaccines in their clinics.

Get Immunized After COVID-19 Infection

There is no mandatory waiting period between having COVID-19 disease and being immunized; however, if you've had COVID-19, you must wait until you have completed your required [isolation period](#) and are feeling better before getting the vaccine, or your next dose.

Some medicines can affect the way your immune system responds to vaccines. People who take medicines that affect their immune system, or had medicine to treat their COVID-19 infection, should check with their doctor about when to get immunized.

For an overview of current evidence, general recommendations and clinical considerations see [Information on Immunization after COVID-19 Infection](#) from Alberta's Chief Medical Officer of Health.

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Conversations with Yiu - Update from CPSM, More on the Joint PPE Statement

Throughout the pandemic, PPE has played a huge role in protecting the health and safety of our people. It helps prevent exposure to and transmission of COVID-19 as you provide and support high-quality care to Albertans. Our Contracting, Procurement & Supply Management (CPSM) teams have been essential in ensuring we have the PPE we need. Even before the pandemic, they worked proactively to identify not only existing supply chains to meet the surge in demand for PPE here in Alberta but also finding new suppliers of products.

We all share the common goal of protecting the health and safety of our workers. This is why we also recently updated our joint statement with our union partners to ensure the safe and effective use of PPE. The updated joint statement reflects the evolving evidence on COVID-19 transmission and simplifies PPE guidance for all healthcare workers in Alberta.

Joining me to [tell us more about the work of CPSM and the importance of the joint PPE statement](#) are:

- Kerry Coroy, Senior Lead for Clinical Services, CPSM.
- Rod Kaliei, Executive Director, Workplace Health and Safety Standards and Innovation.



Government Announces Gradual Reduction of Pandemic Health Measures

The Government of Alberta announced on Feb. 8 that CMOH orders related to the pandemic will be reduced and rescinded in three steps over the coming days and weeks. As part of the first step, the Restrictions Exemption Program has been removed and, as of today (Feb. 14), mandatory masking requirements will be removed for K-12 students and for children under 12. More information, including details of Steps 2 and 3, is available on the [government's website](#).

AHS continues to implement additional safety precautions to limit the transmission of COVID-19 in our facilities. These precautions go beyond current public health measures due to the vulnerability of the patients we care for and the need to keep our facilities safe.

Continuous Masking at all AHS, Covenant Sites

Continuous masking for staff, physicians, volunteers, designated support persons and visitors remains in place at all AHS and Covenant acute care, continuing care and community sites, as well as in corporate and warehouse-type settings.

Patients seeking or receiving care are more vulnerable than the general population and outbreaks in these settings have a serious impact on patient outcomes and our ability to deliver services. Continuous masking is an additional safeguard to protect both patients and healthcare workers. For more information, see [AHS Guidelines for Continuous Masking](#). There are no changes at this time to [existing PPE policies](#).

Work Restrictions Remain in Place

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Unimmunized workers, who are participating in the testing option as outlined in the [Immunization or Testing of Workers for COVID-19 policy](#) and test positive for COVID-19, will continue to be work restricted for 10 days after symptom onset or until symptoms have improved, whichever is longer.

These guidelines, including [Daily Fit for Work Screening](#), apply to staff employed in all areas of AHS, including front-line workers, as well as those in corporate, warehouse and community settings. We continue to encourage staff with symptoms of illness to stay home from work.

Access Requirements for Designated Family / Support Persons and Visitors

Access precautions for designated support persons and visitors continue to go beyond current public health measures to protect vulnerable patients and to keep health services safe. At this time, access in acute care remains restricted to what is outlined in the [Provincial DSP and Visitor Access Guidelines](#) and [AHS Directive](#) and, for continuing care, what is outlined by [CMOH order](#).

Kaye Edmonton Clinic PRU Closed

The Kaye Edmonton Clinic's Pandemic Response Unit (PRU) was deactivated Sunday, Feb. 13. The PRU opened to patients on Jan. 27, and it allowed AHS to expand capacity within the Edmonton Zone. A total of 30 patients were admitted to the PRU since it opened. The PRU was staffed for 18 beds but patient numbers fluctuated day to day.

Patients admitted to the PRU were either recovering from COVID-19 and no longer infectious, or were patients with less complex healthcare needs than those being cared for in traditional inpatient spaces. The PRU accepted patients from hospitals across the zone.

We would like to thank and acknowledge the PRU staff and physicians for their contributions in activating and running the PRU. Their hard work, flexibility, positivity and dedication are greatly appreciated. While we are glad to be in a position where we can deactivate the PRU, it is also reassuring to know we have a process in place to successfully activate and staff the unit if needed.

Influenza Immunization Update

As of Feb. 5, 1.18 million doses of influenza vaccine have been administered, which is approximately 26.8% of the population. One new influenza case was confirmed in the past week, bringing the total cases so far this season to 41. Interactive aggregate data is available online at [Alberta influenza statistics](#). For more information on influenza, visit [ahs.ca/influenza](#).

AHS Research Paper Earns National Kudos

A group of AHS allied health professionals recently had its 2021 research article selected for the Informing Practice Award by the Canadian Journal of Respiratory Therapy (CJRT). Our congratulations to Roberta Dubois, Rena Sorensen, Bryan Buell, Tracey Telenko and Andrew West. Their article, "The Respiratory Therapy Practice-Based Outcomes Initiative (RT-PBOI): Developing a framework to explore the value added by respiratory therapists to health care in Alberta," will remain available on the [journal's landing page](#) for the rest of 2022.

According to CJRT, "The Informing Practice Award was created to recognize a publication that substantiates a new and novel idea or approach contributing to the cumulative knowledge base of the field and is likely to inspire fellow RTs in their research."

AHS expands Text4Hope in multiple languages

Alberta Health Services expanded [Text4Hope](#) in multiple languages, to support more people struggling during difficult times. Text4Hope is now available in Arabic, French, Simplified Chinese and Punjabi to provide support for those dealing with mental health-related issues.

Text4Hope is an evidence-based tool that helps people identify and adjust the negative thoughts, feelings and behaviours a pandemic might be expected to provoke. Through a set of daily messages, people receive advice and encouragement helpful in developing healthy personal coping skills and resilience. Albertans can subscribe to receive ongoing supportive content at no cost (standard message rates may

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Albertans looking for ways to identify and manage stress are invited to participate in a free online workshop facilitated by Alberta Health Services. The workshops for managing stress in challenging times comes in two parts, both led by AHS professionals.

Part 1 of the interactive workshop includes a basic discussion of stress and looks at different ways to manage stress. Participants will come away with an understanding of the impact of emotions on the body plus an action plan to address their stress. Part 2 involves discussing perception, decision-making and communication using techniques taught in Part 1. Completion of Part 1 is essential prior to taking Part 2. For more information on the upcoming courses, email hpdp.mh.earlyid@ahs.ca.

Mobile mammography service to visit St. Paul

A mobile mammography trailer will be stationed at St. Paul Community Health Services (5610 50 Avenue) on March 9-12 and March 22-26. Residents can book an appointment or learn more about the program by calling 1-800-667-0604.

Chronic pain workshops available in South Zone

Adults who suffer from chronic pain can register for a new session of Alberta Health Services' *Better Choices, Better Health* chronic pain self-management workshops. The free six-week program provides opportunities to those with chronic conditions, or at risk of getting a chronic condition, to learn how to take control of their health and improve their quality of life. The workshops are free and being provided online and are suitable for those who have one or more chronic conditions, as well as their family members or caregivers. Participants will have opportunity to meet others online who share similar health experiences in a supportive and interactive setting.

Chronic Pain Self-Management workshops will run from 6 – 8:30 p.m. weekly on Wednesdays from Feb. 16 to March 23. Find services, workshops, classes, events and support groups to [Improve Your Health in South Zone](#).

Diabetes the Basics course offered in Central Zone

Residents working to manage pre-diabetes and Type 2 diabetes are encouraged to attend group information sessions starting Feb. 22. The four-part group sessions are offered to residents at risk of developing diabetes, as well as those who have been diagnosed with pre-diabetes or Type 2 diabetes. Residents can call the [Alberta Healthy Living Program](#) at 1-877-314-6997 to register.

Join the Conversation

Learn about EMS and GPRH opening with Peace Health Advisory Council

Join the Peace Health Advisory Council (HAC) at its next virtual meeting on Tuesday, February 15, from 5 - 8 p.m. Presentations will include an EMS update, an update on the Grande Prairie Regional Hospital opening, and information about the Grande Prairie Cancer Centre. Email community.engagement@ahs.ca with the subject line "Peace HAC meeting" for the meeting link.

Prairie Mountain Advisory Council (HAC) meeting

Join the Prairie Mountain HAC at its next virtual meeting on Thursday February 17 from 6:30 - 8:30 p.m. The Chair of the Addictions and Mental Health PAC will share information about the PAC, their commitments, and how the PMHAC can work with them to reach their goals. Email community.engagement@ahs.ca with the subject "PM HAC meeting" for the meeting link.

Tim Caulfield Presents on Pandemic Misinformation

You're invited to join an hour-long online discussion on the harms of misinformation at the President's Speaker Series on Feb. 28, starting at 10 a.m. The spread of misinformation seems to intensify with each passing week, and research tells us misinformation is doing tangible harm – to public health, public discourse and public trust. This is especially true during the COVID-19 pandemic. So how did we get here and what can we do about it?

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what the most recent evidence tells us about the nature and source of the current infodemic. He will also provide science-based recommendations about how to best engage individuals and communities who have been swayed by misinformation. Questions? Email pss@ahs.ca.

Be Well - Be Kind

AHS Loves our Volunteers

Valentine's Day is a time to celebrate love and, at AHS, we love our volunteers. Volunteers are an integral part of the healthcare team, supporting and enhancing the work of healthcare professionals. Volunteer Resources is creative in identifying how volunteers can aid in operations. Volunteers help ease the stress of the ongoing pandemic by providing support to tired staff and understaffed programs.

AHS needs volunteers now more than ever. If you know people looking to give back to their community, learn about careers in healthcare or gain valuable life experience, please ask them to visit the [AHS website](#) to view current volunteer opportunities.

Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)

Caring for Kids Radiothon raises \$2.25 million

For the 19th year, supporters of the [Country 105 Caring for Kids Radiothon](#) stepped up with incredible generosity to help children and families at the Alberta Children's Hospital with an astounding \$2.25 million, bringing the total raised since 2003 to over \$40 million!



Since 2003, the Country 105 Caring for Kids Radiothon has been a window into the life-changing, life-saving care that happens every day at the Alberta Children's Hospital.

For three heartwarming days, Feb. 2, 3, 4, dozens of grateful families lined up – virtually - to share their inspirational stories, and how they benefitted from the world-class care at the Alberta Children's Hospital, thanks to the experts at the hospital and support from our community.

Cochrane Grade 2 class raises money for cancer care and research

The Glenbow Elementary School Grade 2 class is throwing their support behind [Share the Love](#), a project to help raise funds and awareness for those affected by cancer — including a fellow classmate, Ella Reimer, and teacher, Jessica Powers.

"We took a vote on the name of our project and thought 'Share the Love' was the most fitting," said Powers. "Ella and I have talked about how when we both had cancer, that people gave us a lot of love."

Now, she added, the class feels it's important to extend that same support to others battling the disease.

The students are selling cards with heart designs, and also as part of the project, Ella will be cutting 12

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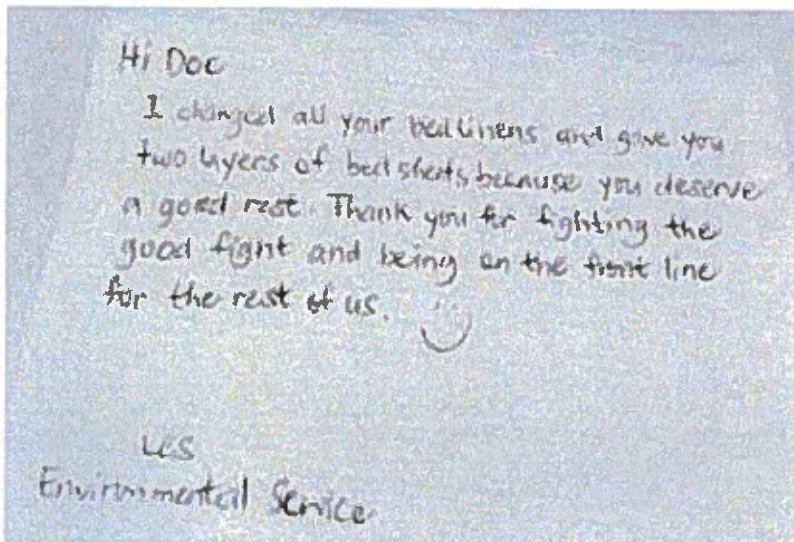
Cancer Foundation.

Gratitude from Albertans

Thank you to all of the Albertans who have taken the time to recognize the work of healthcare providers and physicians. Messages of gratitude keep pouring in from across the province and beyond during the COVID-19 pandemic. We want to share a few recent messages of thanks with you — and you can see others on our [Sharing the Love](#) webpage.

Wrapping Up

We end this week's message with a story that reminds us, for all the things outside of our control, we can always control how we treat others. Recently a physician covering the night shift at the Kaye Edmonton Clinic's Pandemic Response Unit went to the sleep room for some much-needed rest and found this note on his bed.



Simple gestures of kindness and thoughtfulness, like this, go a long way. As we near two years of pandemic response, and as we try to find within ourselves untapped reserves of energy and compassion, let us keep in mind that all acts of kindness will help us get through this difficult time.

With enduring gratitude and appreciation,



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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MEMORANDUM OF AGREEMENT effective this 1st day of January, 2022

BETWEEN:

LAC STE. ANNE COUNTY

(hereinafter referred to as the "County")

OF THE FIRST PART,

- and -

TOWN OF ONOWAY

(hereinafter referred to as the "Town")

OF THE SECOND PART.

AMENDING AGREEMENT

WHEREAS pursuant to the terms contained in the Enforcement Services Agreement effective the 1st day of June, 2019 between the County and the Town (hereinafter referred to as the "Original Agreement") the County agreed to provide the Town with Enforcement Services related to Community Peace Officers and Municipal Bylaw Services within the Designated Area, on the terms and conditions set out in the Original Agreement;

AND WHEREAS the County and the Town wish to provide for the continuation of the Original Agreement as amended on the terms and subject to the conditions hereinafter set forth.

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto in consideration of the mutual covenants and agreements hereinafter set forth covenant and agree with each other as follows:

1. Notwithstanding section 5.1(a) of the Original Agreement, the parties agree that for 2022 the applicable rate for Enforcement Services shall be \$88.50 per hour. The parties agree that such rate will be updated for 2023 and future years in accordance with section 5.1(b).
2. Except as otherwise set out in this Amending Agreement, the Original Agreement shall remain in full force and effect and binding in accordance with its terms.

IN WITNESS HEREOF the County and the Town have executed this Amending Agreement on the day and year first written above.

Lac Ste. Anne County

Town of Onoway

Per:

Per:

(corporate seal)

(corporate seal)

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THIS AGREEMENT made effective the 1st day of June 2019

BETWEEN:

LAC STE. ANNE COUNTY
(the "County")

AND

TOWN OF ONOWAY
(the "Town")

ENFORCEMENT SERVICES AGREEMENT

Whereas Section 54 of the *Municipal Government Act*, RSA 2000, c. M-26, allows a municipality to provide a service in another municipality with an agreement of the other municipality;

And Whereas the Town desires to have the County provide Enforcement Services related to Community Peace Officers and Municipal Bylaw Services, within the Designated Area;

And Whereas the County agrees to provide the Town with Enforcement Services related to Community Peace Officers and Municipal Bylaw Services within the Designated Area, on the terms and conditions contained herein;

And Whereas the County is authorized under the *Peace Officer Act*, SA 2006, c. P-35, to employ Peace Officers having jurisdiction to enforce the Provincial Legislation with Alberta, subject to the restrictions set out in the County's Authorization;

And Whereas the Peace Officers employed by the County have been duly appointed under the *Peace Officer Act*, SA 2006, c.P-35, as having jurisdiction to enforce the Provincial Legislation within Alberta, subject to the restrictions set out in the Peace Officer Appointments;

Now Therefore in Consideration of the mutual covenants, terms and conditions contained herein, the parties hereto agree as follows:

ARTICLE 1

1.1 Definitions

In this Agreement the following words and expressions shall have the meanings herein set forth unless inconsistent with the subject matter or context:

- a) "Agreement" means this Enforcement Services Agreement between the County and the Town;
- b) "County's Authorization" means the County's authorization to employ or engage Peace Officers, as amended or replaced from time to time, issued pursuant to the *Peace Officer Act*, SA 2006, c.P-35;
- c) "Designated Area" means the area contained within the legal municipal boundaries of the Town;

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- d) “Effective Date” means the date first written above, regardless of the date of endorsement;
- e) “Enforcement Revenue” means all income, in any form, that is generated by, or arises from, the provision of the Enforcement Services during the Term. Without restricting the generality of the foregoing, this shall include any funds arising from the enforcement of the Provincial Legislation within the Designated Area, including fines and penalties, funds generated by tickets or tags, and proceeds arising from prosecution of offences;
- f) “Peace Officer” means a person that has been appointed as a peace officer under the *Peace Officer Act*, SA 2006, c.P-35, as amended or repealed and replaced from time to time;
- g) “Peace Officer Appointment” means the appointment(s) of Peace Officer(s) employed or engaged by the County, as amended or replaced from time to time, made pursuant to the *Peace Officer Act*, SA 2006, c.P-35;
- h) “Enforcement Services” means those activities reasonably related to the enforcement of the Provincial Legislation within the Designated Area, excluding any portions of the Designated Area that fall outside other jurisdiction prescribed in the County’s Authorization or the Peace Officer Appointments, and shall include the enforcement of the Town’s municipal bylaws. The level of service shall be similar to that provided by the Peace Officers to the County;
- i) “Provincial Legislation” means
 - i) Animal Protection Act;
 - ii) Dangerous Dogs Act;
 - iii) Environmental Protection and Enhancement Act (Part 9. Division 2);
 - iv) Fuel Tax Act;
 - v) Gaming, Liquor and Cannabis Act - restricted to sections 83, 84, 87, 89, 90.24, 90.25, 90.26, 90.27, 90.28, 90.29, 107, 108 and section 115 subject to section 53 of the *Police Act*);

Authority to enforce the Gaming, Liquor and Cannabis Regulation is restricted to Section 87.1;
 - vi) Highways Development and Protection Act – restricted to local roads only;
 - vii) Innkeepers Act;
 - viii) Petty Trespass Act;
 - ix) Provincial Offences Procedure Act;
 - x) Tobacco and Smoking Reduction Act;
 - xi) Traffic Safety Act; and

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xii) Trespass to Premises Act;

as amended or repealed and replaced, from time to time.

ARTICLE 2

2.1 Engagement

The Town hereby engages the County to provide the Town with Enforcement Services within the Designated Area, and the County hereby agrees to provide the Town with Enforcement Services within the Designated Area.

2.2 Term

This agreement shall come into force and effect from the Effective Date, until one or both parties hereto withdraws from this Agreement in accordance with the provisions of this Agreement.

ARTICLE 3

3.1 Enforcement Revenue

Under the circumstances where the municipality is entitled to receipt of such fines or penalties, the Town shall receive all fines or penalties relating to the enforcement of Provincial Statutes and Municipal Bylaws as generated from the Enforcement Services supplied to the Town by the County pursuant to this Agreement.

ARTICLE 4

4.1 Covenants of the County

The County will:

- a) provide Enforcement Services within the Designated Area during the Term;
- b) provide sixty (60) hours of Enforcement Services to the Town per month, subject to availability of Peace Officer(s). Time spent during the performance of investigations, court duties, and disciplinary proceedings stemming Enforcement Services shall be included in the calculation of hours;
- c) pay all costs and expenses incurred to perform the Enforcement Services including, but not limited to, office supplies, Peace Officers' equipment, Peace Officer training and education, uniforms, travel and salary and benefits of County employees;
- d) provide the Town with monthly reports on all Enforcement Services supplied by the County to the Town. These monthly reports shall include the number of patrols made in the Designated Area, the number of tickets, tags or warnings issued and the monetary amount of fines issued (including tickets and tags); and

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- e) perform all administrative, accounting and record-keeping functions related to the proper discharge of its obligations under this Agreement.

ARTICLE 5

5.1 Fee for Service

- a) During the calendar year, the Town agrees to pay the County for the Enforcement services supplied to the Town by the County at a rate as agreed upon annually. For the 2019 calendar year, the rate for Enforcement Services shall be a maximum of \$62.50 for each hour. This rate is based on the County's estimated \$125,000 annual cost to employ one (1) full-time Level 1 Community Peace Officer.
- b) The rates shall be negotiated by both parties and such negotiations are to be completed by October 1st of each year, for the rates for the following year.
- c) The County shall invoice the Town monthly and the Town shall pay the billed amount within thirty (30) days of the billing date.

ARTICLE 6

6.1 Complaints

Any complaint that the Town received in relation to the provision of Enforcement Services pursuant to this Agreement, shall immediately be forwarded by the Town to the Chief Administrative Officer of the County.

6.2 Peace Officer Discipline

- a) The County shall be solely responsible for addressing complaints received in relation to the provision of Enforcement Services, and for any disciplinary action taken against Peace Officers.
- b) Any disciplinary action that the County takes against one of its Peace Officers will be in accordance with the Public Security Peace Officer Program: Policy and Procedures Manual.

ARTICLE 7

7.1 Termination Upon Notice

This Agreement may be terminated by either party giving sixty (60) days' notice in writing to the other party of the intention to terminate the Agreement and such termination is to be effective sixty (60) days after the delivery of the written notice of the intention to terminate.

7.2 Automatic Termination

Notwithstanding anything in the Agreement to the contrary, this Agreement shall terminate automatically and immediately in the event that the County's Authorization or Peace Officer Appointment(s) is/are terminated, cancelled, revoked, suspended, or otherwise cease to have effect.

ARTICLE 8

8.1 Insurance

The County shall obtain and maintain in force during the Term:

- a) commercial general liability insurance in the amount of not less than Five Million (\$5,000,000.00) Dollars inclusive per occurrence, against bodily injury, death and property damage, including loss of use thereof; and
- b) auto liability insurance for all motor vehicles used by the County hereunder with limits of not less than Five Million (\$5,000,000.00) Dollars for accidental injury or death to one or more persons, or damage to or destruction of property as a result of any (1) accident or occurrence.

Each policy for general and comprehensive liability shall name the Town as an additional named insured except for coverage for the County's own personal property and equipment.

ARTICLE 9

9.1 Indemnity

Each of the parties hereto shall be responsible for an indemnify and save harmless the other party, for any damages or losses (including legal fees on a solicitor and his own client full indemnity basis), injuries or loss of life, resulting from the acts or omissions of their respective employees, servants, agents or contractors which may occur in the performance, purported performance, or non-performance of their respective obligations under this Agreement; provided that, such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying party, its employees, servants, agents or contractors are at fault or otherwise held responsible in law.

The indemnifications set forth above, hereof, will survive the expiration of the Term or the termination of this Agreement for whatever cause and any renewal or extension of the Term, as the case may be.

9.2 Waiver

No consent or waiver, express or implied, by either party to or of any breach or default by the other party in the performance by the other party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance of obligations hereunder by such party hereunder. Failure on the part of either party to complain of any act of failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

9.3 Unenforceability

If any term, covenant or condition of this Agreement or the application thereof to any party or circumstance shall be invalid or unenforceable to any extent to the remainder of this Agreement or application of such term, covenant or condition to a party or circumstance other than those to which it is held invalid or unenforceable shall not be affected thereby and each remaining term,

covenant or condition of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law.

9.4 Entire Agreement

This agreement constitutes the entire agreement between the parties hereto relating to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties and there are no general or specific warranties, representations or other agreements by or among the parties in connection with the entering into of this Agreement or the subject matter hereof except as specifically set forth herein.

9.5 Amendments

This Agreement may be altered or amended in any of its provision when any such changes are reduced to writing and signed by the parties hereto but not otherwise.

9.6 Further Assistance

The parties hereto and each of them do hereby covenant and agree to do such things that execute such further documents, agreements and assurances as may be necessary or advisable from time to time in order to carry out the terms and conditions of this Agreement in accordance with their true intent.

9.7 Relationship Between the Parties

Nothing contained herein shall be deemed or construed by the parties nor by any third party, as creating the relationship of employer and employee, principal and agent, partnership, or of a joint venture between the parties, it being understood and agreed that none of the provision contained herein nor any act of the parties shall be deemed to create any relationship between the parties other than an independent service agreement between the two parties at arm's length.

9.8 Notices

Whether or not so stipulated herein, all notices, communication, requests and statements (the "Notice") required or permitted hereunder shall be in writing. Notice shall be served by one of the following means:

- a) personally, by delivering it to the party on whom it is to be served at the address set out herein, provided such delivery shall be during normal business hours. A personally delivered Notice shall be deemed received when actually delivered as aforesaid; or
- b) by telecopier, email, or by any other like method by which a written or recorded message may be sent, directed to the party on whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:
 - i. upon transmission with answer back confirmation, or email receipt confirmation, as the case may be, if received within the normal working hours of the business day; or
 - ii. at the commencement of the next business day following transmission with answer back confirmation thereof; or

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party.

9.11 Assignment

This Agreement is not assignable, in whole or in part, by either party hereto.

9.12 Enurement

This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successors.

9.13 Governing Law and Submission to Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the parties hereto hereby submit to the jurisdiction of the Courts in the Province of Alberta.

9.14 Survival

The parties acknowledge and agree that the provisions of this Agreement which, by their context, are meant to survive the termination or expiry of the Term and shall not be merged therein or therewith.

In Witness Whereof the parties have set their seals and hands of their proper officers in that behalf on the day and year first above written.

Lac Ste. Anne County

Per: 

Per: 

Town of Onoway

Per: 

Per: 

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From: Gerryl Amarin <gerryl@amorinaccounting.com>

Sent: January 26, 2022 10:39 AM

Subject: Appointment of ARB Officials 2022

Good Morning All,

Please be advised that the annual requirement for all municipalities to appoint ARB officials for 2022 is now due.

All municipalities are required to appoint by resolutions the following as your ARB officials for 2022.

ARB Chairman - Raymond Ralph

Certified ARB Clerk - Gerryl Amarin

Certified Panelists - Darlene Chartrand
Tina Grozko
Stewart Hennig
Richard Knowles
Raymond Ralph

If you have any questions concerning this request, please do not hesitate to contact me.
(I apologize if you have already received this information)

Thank-you

Gerryl Amarin, CPA
780 297 8185

Manager/Finance Officer
Capital Region Assessment Services Commission (CRASC)
11810 Kingsway Avenue
Edmonton, AB T5G 0X5

24 January 2023

Wendy Wildman, CAO
on behalf of Onoway Town Council

Wendy

Like you and most every resident of Onoway and area, I am disgusted with the graffiti on the bridge entering Onoway from Highway 43. Though it is not the town's property, it still affects perception. In discussion with Robert Winterford, he said that town council were looking at options.

I phoned a friend in Barrhead in charge of Highways and Transportation. He reiterated that he knew of the situation. He stated they were reluctant to do anything because of the cost and the probability of recurring graffiti. He also said that if anything was to be done, it would be done by the contractor. He basically gave the government shutdown, though personally supporting a removal project.

I mentioned that I knew the deputy minister of Highways and the associate minister of "Red Tape Reduction" and would make some further inquiries. A few hours later, I received a call that there was a "possibility" that something could be done, with conditions.

I offered our group and any other interested community members to take it on as a community enhancement project. Under that offer, the present conditions would be.

1. We would need to have a professional traffic safety plan. I contacted a friend who owns Barricades and Signs Ltd., near St. Albert, a large 3 province company. He will have his people draw up a plan at no charge.
2. We would need to rent the traffic signage etc. This friend will provide the signage at no charge.
3. We would need to provide an overall worker safety plan. I contacted another friend who is a safety consultant and he will provide that plan free of charge.
4. We would need to address the overall future graffiti problem with some of the mitigating measures, similar to those that the City of Edmonton employs. I have some of that information.
5. We need to produce a \$2 m liability certificate or letter of indemnity. That is a problem, because our church is self insured. If the Town of Onoway could take care of this condition, it would be helpful.
6. As to costs, this is being looked into. My position is that all costs would be paid for by Highways, through their contractor. I'm still working on that.

The remedy would be to overpaint. If for any reason that is not possible or not possible in some areas, Dave Goetz, who bought my sandblasting place, Northern Gateways, said that he would do the project with his mobile blasting unit. He would need to use walnut shells or dry ice as product so as to not damage any concrete.

With this preliminary work being done today, I am asking if Town Council would support such a community project in principle. Understandably, there would be a number of details to work out.

Thank you for your consideration.

Garth Hatch

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debbie@onoway.ca

From: cao@onoway.ca
Sent: January 25, 2022 10:31 AM
To: 'Jason Madge'; 'Debbie Giroux'; 'Penny Frizzell'
Subject: FW: Grafitti

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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-----Original Mess:

From: Garth Hatch
Sent: January 25, 2022 10:06 AM
To: cao@onoway.ca
Subject: Re: Grafitti

1. Insurance only needed for said project.
2. Yes, safety reg's have become both the blessing and curse of mankind.
3. The school project was honorable but misguided in modern graffiti science. Murals in private, remote areas are not effective. Present best practice is to remove same day as vandalized. And repeat.
4. I'm confident/hopeful I can impress upon decision makers the need for government/contractor to pay for costs. This is not onoway land, highway, or bridge.

Call if you want further info.

Garth

Sent from my iPhone

- > On Jan 25, 2022, at 8:41 AM, cao@onoway.ca wrote:
>
> Wow, great work Garth. Would the insurance part be applicable for the time
> the work is being done only?
>



> We will put this on our Feb. 3 agenda.
>
> I know the Onoway High School went in there a couple three years back
> with their art class and did some paintings. I am not exactly sure
> what hoops they had to jump through at the time, it certainly does not
> seem like as many as you are having to. They asked the Town to help
> cover the cost of the paint, and we did.
>
>
>
> Wendy Wildman
> CAO
> Town of Onoway
> Box 540
> Onoway, AB. T0E 1V0
> 780-967-5338 Fax: 780-967-3226
> cao@onoway.ca
>
> NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca
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>
> -----Original Message
> From: Garth Hatch
> Sent: January 24, 2022 11:01 PM
> To: cao@onoway.ca
> Subject: Grafitti
>
> Attached letter
>

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penny@onoway.ca

From: Kate Walczak <Kate@abmunis.ca>
Sent: January 26, 2022 3:15 PM
To: penny@onoway.ca
Cc: cao@onoway.ca; 'Jason Madge'
Subject: RE: Grafitti
Attachments: Grafitti.pdf

Hello Penny,

Unfortunately, we can only evidence Liability insurance for the Town's operations. If the church is part of reciprocal, just like the Town, then their reciprocal should be able to produce Certificate of Insurance.

Alternatively, the church could transfer the liability to the contractor and include the General Liability requirement under their contract with the contractor. Making the contractor responsible for the risk arising from the construction work is the preferred solution.

Please let me know if you have any other question.

Thank you

Kate Walczak | Insurance Services Consultant

ALBERTA MUNICIPALITIES

D: 780.670.4230 | E: Kate@abmunis.ca
300, 8616 51 Ave NW Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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Alberta Municipalities is working to protect the health of its members, partners, & employees. Fully vaccinated & masked visitors are welcome at Alberta Municipalities' office and events. Please contact us to make alternative arrangements if you are unable to meet these requirements.

-----Original Message-----

From: penny@onoway.ca <penny@onoway.ca>
Sent: Tuesday, January 25, 2022 11:25 AM
To: AMSC General Insurance <Insurance@abmunis.ca>
Cc: cao@onoway.ca; 'Jason Madge' <jason@onoway.ca>
Subject: FW: Grafitti

lob

debbie@onoway.ca

From: cao@onoway.ca
Sent: February 4, 2022 3:33 PM
To: debbie@onoway.ca
Subject: FW: Registration now open for Spring 2022 Municipal Leaders' Caucus
Attachments: Spring 2022 MLC Agenda.pdf

Deb for our next agenda

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Cathy Heron <president@abmunis.ca>
Sent: February 4, 2022 2:46 PM
To: Wendy Wildman <cao@onoway.ca>
Subject: Registration now open for Spring 2022 Municipal Leaders' Caucus

Good afternoon,

Mayors, Councillors, and CAOs are [invited to register](#) for Alberta Municipalities' Spring 2022 Municipal Leaders' Caucus being held March 9 and 10 at the Edmonton Convention Centre. We are pleased to offer the event both in-person and virtually.

This year's Caucus is open to municipal elected officials and senior administrators from Alberta municipalities, and is a tremendous opportunity to network and build consensus on key issues affecting your community. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit our [Spring Municipal Leaders' Caucus Events webpage](#) for more information on hotels and registration. The deadline for online registration is Friday, March 4.

Please note, all public health orders in place at the time of the event will be followed. This could include but it not limited to showing proof of vaccination or privately paid for negative test result within 72-hours, and masking while not actively eating or drinking.

Remember that Alberta Municipalities members may bring forward Requests for Decisions (RFDs) on emerging issues that cannot wait to be debated at our fall Convention. To submit an RFD, fill out an [RFD template](#) and send it, along with proof of council endorsement, to advocacy@abmunis.ca by Friday, February 18.

We look forward to seeing you there!

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Cathy Heron | President

Mayor, City of St. Albert

E: president@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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Cathy Heron | President

Mayor, City of St. Albert

E: president@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

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Draft Agenda for Spring 2022 Municipal Leaders' Caucus
March 9 and 10, 2022
Edmonton Conference Centre
Subject to Change

Wednesday, March 9	
8:00 a.m.	Registration and Breakfast
9:00 a.m.	President's Opening Remarks
9:15 a.m.	Minister of Municipal Affairs' Remarks
9:30 a.m.	Ministers' Dialogue Session I
10:10 a.m.	Break
10:30 a.m.	Ministers' Dialogue Session II
11:10 a.m.	Premier's Remarks
11:30 p.m.	Lunch
12:30 p.m.	Education/Engagement Session I - Alberta Provincial Police Service
2:30 p.m.	Break
2:45 p.m.	Requests for Decision
3:15 p.m.	Education/Engagement Session II - EMS
4:15 p.m.	Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 10	
7:00 a.m.	Registration and Breakfast
8:00 a.m.	Education/Engagement Session III - Municipal Financial Health and LGFF
9:15 a.m.	Alberta Municipalities President's Report
9:30 a.m.	Executive Committee Dialogue Session
10:00 a.m.	Break
10:15 a.m.	Education/Engagement Session IV - Future of Municipal Governance
11:30 a.m.	Opposition Leader's Remarks
11:45 a.m.	Closing Remarks
12:00 p.m.	Lunch

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TOWN OF ONOWAY PUBLIC LIBRARY

• 2021 at a Glance •



14,800

VISITORS TO THE LIBRARY



835

ACTIVE CARDHOLDERS



18,177

ITEMS CHECKED OUT
(PRINT, MEDIA, AUDIO)



24,752

COMPUTER & WIFI HOURS



13,832

ITEMS WERE SENT OUT OR
REQUESTED IN



1157

TELEPHONE REQUESTS
FOR BOOKS, MEDIA, AUDIO



4

PEOPLE RECEIVED
EDUCATIONAL
MATERIALS THROUGH



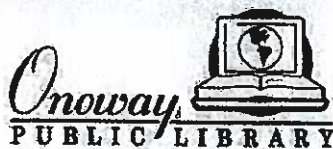
34,584

PEOPLE REQUESTED
AUDIO, MEDIA AND
E-BOOKS



523

QR CODES OFFERED TO
SMALL COMMUNITY
MEMBERS



Onoway Public Library

4708 Lac Ste. Anne Trail North Box 484
Onoway, AB, Alberta T0E 1V0 | (780) 967-2445
<http://www.onowaylibrary.ab.ca/>

TO

2022 Public Library Survey and 2021 Annual Report

Approval

The public library survey and annual report must be approved by the library board before it is submitted to Alberta Municipal Affairs. This is a required field.

	Date approved by library board
	2022-02-22

2022 Alberta Public Library Survey

For the Alberta Public Library Survey section (up to but not including the "Library Board - Governance section"), please report CURRENT YEAR (2022) information.

General

Directory

This information is used in the Alberta Public Library Directory, which is produced by the Public Library Services Branch and is available at <https://www.alberta.ca/alberta-public-library-directory.aspx>.

	Name of library board	Name of library (or libraries)
	Town of Onoway Library Board	Onoway Public Library

Phone, Fax, Email, Website

	Library phone	Library fax	Library email	Library website
	780-967-2445	(888) 467-1389	onowaylibrary@yrf.ab.ca	www.onowaylibrary.ab.ca

Onoway Library Board, Town of - Onoway 2021

Address

	Address - Street and No.	P.O. Box	City/town, etc.	Province	Postal code
	4708 Lac Ste. Anne Trail	Box 484	Onoway	Alberta	T0E 1V0

Contacts

	Name	Email	Phone	Alternate phone
Library Manager	Kelly Huxley	onowaylibrary@yrl.ab.ca	780-967-2445	780-952-4871
Respondent (if different than above)	Kelly Huxley	onowaylibrary@yrl.ab.ca	780-967-2445	780-967-3705

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Onoway Library Board, Town of - Onoway 2021

Library Management - Board Members

Please provide full names, addresses, phone numbers and email addresses for **CURRENT** board members (i.e. members at the time of filing in this report). Indicate the chairperson (it is not necessary to provide positions for other than chairperson). As well, indicate any board member who is also on the local municipal council. Give the term expiry date (year/month/day) for each board member. **Library board term expiry dates (year/month/day) MUST be provided for ALL board members, including those board members who are also councillors.** Note: While names of board members are public information, addresses, phone numbers and email addresses are for the use of the Public Library Services Branch only and are not made available to the public.

Library Board Term - this is the length of time an individual has been appointed by municipal council to sit on the library board (up to three years). This does not refer to an individual's length of time in a position on the board, e.g. chair, secretary.

The Libraries Act requires ALL library board members to be APPOINTED BY MUNICIPAL COUNCIL (Part 1, Section 4). When the municipal council appoints members to the library board there should be written documentation regarding the term of appointment. If there is uncertainty about board member term expiration dates, contact the municipal administrator. If there is no record of library board appointments, please contact Public Library Services Branch.

	Name	Address	Phone	Email	Library board term expiry (year/month/day)	Councillor
Chairperson	Lorne Olsvik	Box 631 Onoway, AB T0E 1V0	780-967-5242	lolsvik@lsac.ca	2023-01-01	
Board Member 1	Heather Breitzkreuz	Box 1234 Onoway, AB T0E 1V0	780-967-3598	heatherlitebreit@gmail.com	2024-01-01	
Board Member 2	Marge Hanssen	Site 3, RR1, Comp 34 Onoway, AB T0E 1V0	587-986-7885	marge.hanssen@svna.kamun.com	2022-01-31	
Board Member 3	Shirley Boissonnault	RR1 Onoway, AB T0E 1V0	780-967-5856	buzzno1@telus.net	2024-01-01	
Board Member 4	Glen Usselman	Site 2, RR1, Comp 172 Sunrise Beach, AB T0E 1V0	780-967-4760	glen@ifservices.ca	2023-01-01	Yes
Board Member 5	George Vaughan	Box 9, Site 10, RR1 Gunn, AB T0E 1A0	780-967-3469	GVaughan@lsac.ca	2022-01-31	
Board Member 6	Lisa Johnson	Box 1149, Onoway, AB T0E 1V0	780-293-4719	ljohnson@onoway.ca	2023-01-01	Yes
Board Member 7	Robert Winterford	Box 1254 Onoway, AB T0E 1V0	780-967-0065	cws1@shaw.ca	2023-01-01	Yes
Board Member 8						
Board Member 9						

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Onoway Library Board, Town of - Onoway 2021

2021 Annual Report

The following sections make up the annual report portion of the form. Please fill in the data for the reporting year (2021).

Library Management - Governance

	Library board email (e.g. libraryboard@abclibrary.ca)	Board meetings held (e.g. Jan 28, Feb 13)	Board volunteer hours	Building ownership
	onowaylibrary@yri.ab.ca	Jan 12, Feb 10, Mar 16, Apr 20, May 25, Oct 13, Nov 30	53	Other

Library Hours

Hours Open Per Year

Report the total number of hours the library was open for the reporting year. Include hours during the pandemic closure periods (January 1 to March 1 and April 7 to June 10) when services such as curbside pickup or remote reference was still available to library users.

	Total Number of Library Hours Open per Year
	1,400

Summary of Pandemic Impact

Provide a summary of how the COVID-19 pandemic affected the library's hours of opening for the reporting year. For example, elaborate on how long was the library closed for, if hours were reduced when you reopened, if you have not reopened, etc. To report on other ways the pandemic affected public library service delivery, please use the comments field at the end of the annual report.

	Summary of impact of pandemic on hours
	Library was open regular hours in 2021. Some in house services such as programs were not provided, but in house browsing, computer, office services and curbside were available with capacity restrictions.

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Onoway Library Board, Town of - Onoway 2021

Personnel

Paid and unpaid staff that worked in the library during the reporting period.

Staff

Report qualifications and the number of all paid staff (full and part time) who worked at the library whether they were paid directly by the board or paid through the municipality. Report total number of employees (i.e., "live bodies") and the total hours worked in the reporting year (paid leaves as per a collective agreement can be included). You may need to get this figure from the individual or agency that does your staff payroll.

NOTE: If staff were laid off and re-hired, they are counted as two separate "bodies," therefore they should be counted twice. This will mean that the number of employees will likely increase from last year, while the total hours per year will decrease.

Do not include individuals who provided service through a contract, such as custodial staff or bookkeeping.

	# Employees	Total Hours/Yr
MLIS or equivalent	0	0.00
Other university degree	0	0.00
Library technician	0	0.00
Library operations certificate	0	0.00
Other tech/college diploma	0	0.00
Other	2	1,923.50
Total staff	2	1,923.50

Volunteers

Report the number of volunteers that assisted with library activities, and the total number of volunteer hours for the reporting year.

If a board member volunteered at the library to provide programming, fundraising, outreach or operations (e.g. shelving books), record those hours here. Do not include volunteer hours contributed by board members on library business (e.g. board meetings, committee meetings, etc.). Record those hours in the Alberta Public Library Survey section: Library Management - General > Board volunteer hours.

Friends of the Library groups are separate fundraising societies and are therefore counted separately from volunteers.

	# Volunteers	Volunteer Hours/Yr
Library Operations	0	0.00
Library Programming	18	108.00
Fundraising (aside from a Friends group)	0	0.00
Outreach	0	0.00
Total Volunteers	18	108.00
Friends of the Library	0	0.00

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Collections/Resources

Collection Management

	Acquired	Withdrawn
Print items	341	121
Non-print items	54	80
Total	395	201

Print Items

In this section, include all materials/books (in all categories) in print format. Include both catalogued and uncatalogued print materials/books. Do not include audiobooks, Ebooks or MP3 books. They will be recorded in subsequent categories.

	Print Volumes	Periodicals (number of issues)	Total Print
	10,333	231	10,564

Non-Print Items

Provide a count of each physical unit for a non-print item by category. DEFINITION: A physical unit of library material distinguished from other single units by a separate binding, encasement or other clear distinction.

	Audiobooks	Music	Video	Software/videogames	Kits	Objects	Other	Total non-print
	290	46	1,256	3	89	1	24	1,709

Virtual Items (Licensed by the board)

If the library board licenses any virtual resources such as eBooks, MP3 audiobooks, online magazine subscriptions, movies or games, include those items in this section. Count only items licensed by your board. If you are a node library, include licenses brokered by The Alberta Library (TAL).

Do not count databases licensed by your library system or the Public Library Services Branch (PLSB) in this section.

	eBooks	Periodicals	Audiobooks	Music	Video	Games	Databases	Other	Total licensed virtual items
	0	0	0	0	0	0	0	0	0

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Library Board Contributions

If the library board contributed money to your library system for licensing virtual materials (e.g. eBooks, virtual magazine subscriptions, etc.), during the reporting year, please indicate the dollar amount contributed. The items that have been licensed on behalf of your board will be counted in the annual report completed by your library system.

	Contribution
	\$0.00

Totals

	Total physical collection	Total licensed virtual collection	Total collections
	12,273	0	12,273

Circulation

Direct Circulations

Report number of items circulated directly to library users during the reporting year. Include all items that were signed out for use, whether the use was inside or outside the library. Do not include interlibrary loans loaned to other libraries.

	Adult print	Young adult print	Juvenile print	Adult non-print	Young adult non-print	Juvenile non-print
	5,408	612	6,097	1,747	4	872

Direct Circulations, continued...

	Non-catalogued	Periodicals	Virtual	Total direct circulation	Bulk loans (not reported above)	Total circulation
	0	154	3,283	18,177	0	18,177

Interlibrary Loan

Interlibrary loan is the loan of a library item (or items) from the collection of one library to another library in order to fill a request for a patron. Providing a substitute for the requested item (e.g. a photocopy) is also considered to be an interlibrary loan.

	ILL borrowed within Alberta	ILL lent within Alberta
Within Alberta (including within library system)	9,985	3,847
Outside of Alberta, but within Canada	0	0
Outside of Canada	0	0
Total	9,985	3,847

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Information Services & Use

Reference transactions, examination services, library visits (in person and virtual) and in-house use of materials.

Reference Transactions

Using either an estimate or an actual count, report the number of reference transactions during the reporting year.

A reference transaction is an encounter between a library user and a member of the library staff which involves an attempt to supply factual or bibliographic information requiring knowledge, use, recommendation or interpretation of an information source or bibliographic tool. It includes informal technology training sessions, such as how to use email, demonstrating a URL or how to print a document. It does NOT include directional or administrative questions, such as "Where is the washroom?" or "When does the library close?"

Estimate

If reference transactions were counted for a one week period to provide an estimate for the reporting year, please report:

1. The number of transactions recorded for the count week
2. The total number of weeks that reference service was available to library users during the reporting year, up to a maximum of 50 weeks

If the physical library was closed due to the pandemic but reference services were still available to library users, please include those weeks in the count (in addition to the weeks that the physical library was open to the public).

	# of reference transactions during count week	# of weeks reference service was available	Estimate of reference transactions
	36	50	1,800

Actual Count

Only complete this field if reference transactions were recorded as an actual count throughout the reporting year.

	Total reference transactions (actual count)

Examination Services

If examination services were provided at the library (e.g., proctoring/invigilating, or exam administration), please report the number of exams held at the library during the reporting year. If examination services are not provided at the library, please select "Not applicable".

	Total number of exams
	5

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In Person Visits

Using either an estimate or an actual count, report the number of visits to the library, including each time an individual re-entered the library. If applicable, also include visits to smartlockers and visits for curbside/hold pick ups.

Estimate

If in person visits were counted for a one week period to provide an estimate for the reporting year, please report:

1. The number of in person visits recorded for the count week
2. The total number of weeks that library users were able to visit the library and receive service, up to a maximum of 50 weeks

If the physical library was closed due to the pandemic but library users could access curbside/hold pick up, please include those weeks in the count (in addition to the weeks that the physical library was open to the public).

	# of library visits during count week	# of weeks the library provided in person service	Estimate of in person visits
	296	50	14,800

Actual Count

Only complete this field if in person visits to the library were recorded as an actual count throughout the year.

	Total in person visits (actual count)

Virtual Visits

Report the number visits to the library's website. If you do not have a library website or an online catalogue, select "Not applicable".

	Visits to library website
	2,817

In Library Material Use

Using either an estimate or an actual count, report the number of physical materials used in the library but not circulated during the reporting year.

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Estimate

If in library material use was counted for a one week period to provide an estimate for the reporting year, please report:

1. The number of materials used (but not circulated) for the count week
2. The total number of weeks that library users were able to visit the library and access the physical library collection, up to a maximum of 50 weeks

If the library has not reopened with access to the physical library collection due to the pandemic and a count week was not completed prior to the closure, please select "Data not available."

	# of materials used during count week	# of weeks in house use was available	Estimate of in library material use
	242	50	12,100

Actual Count

Only complete this field if in library material use was recorded as an actual count throughout the reporting year.

	Total in library material use (actual count)

Programs

A library program is a pre-planned, coordinated event that: meets a service response as indicated in the board's Plan of Service; is hosted/presented by the public library; is set for a designated time and place; has a defined purpose; has library resources (staff time, money, etc.) dedicated to it - i.e. is budgeted for; and may involve a registration process and/or some promotion of the event.

Please report the total number of program participants and sessions per age category, combining in person, pre-recorded and live virtual programs.

NOTE: If you are able to break down your attendance by the different types of program delivery (Live, pre-recorded, in person, etc.) you can provide the data in the note field.

How to count for the different types of program delivery:

In person programs:

Total number of in person sessions: count each program that was offered.

Total number of participants: count each individual that attended. If your program is a registered program, for example 6 sessions with 21 people registered to attend, it would be counted as 6 x 21 for a total of 126 participants. Public libraries housed in schools - **DO NOT** count weekly class visits to the library, unless each class would have come to the public library every week even if it was housed in another building elsewhere in town. Weekly class visits are a program of the school.

Live virtual programs:

Total number of live virtual sessions: count the number of live programs offered across all the various platforms you used to deliver them.

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Total number of live virtual viewers: use the peak number of viewers, if possible. This one is admittedly tricky as there may be differences in stats recording across different platforms, and in some instances the data may be gone and not recoverable. Provide the most accurate information you have, and use the notes field in the LibPAS to provide any comments you have about the data.

Pre-record virtual programs:

Total number of pre-recorded virtual sessions: count each video/program once.

Total number of pre-recorded virtual viewers: use total number of views for the duration the pre-recorded program was available (if it is no longer online), or as of December 31, 2021 if it is still available. Note that you may need to keep track of this number if the video will be available in 2022 for reporting on additional views in 2022 (e.g. to calculate views after Dec 31, 2021).

Other types of non-traditional programs, e.g. phone programs:

We are aware that some libraries were doing one on one or phone type programs. Those you would track as you would an in person session, by counting the number of times it took place and how many participants were involved.

	Total # of programs offered (in person, virtually, etc.)	Total # of participants (in person, virtually, etc.)
Children's	17	730
Young adult	0	0
Adult	0	0
Family/multigenerational	2	415
Other	1	12
Total	20	1,157

Outreach

Report the total number of outreach programs (all age categories combined). An outreach program is a program run by library staff and/or library volunteers that does not take place within the library or on library grounds. Outreach programs should not also be counted in the totals above for regular programs (to avoid double counting).

	Total # of outreach programs offered	Total # of outreach program participants
	0	0

Library Awareness

Count of activities that the library participated in which promoted awareness of the library. These activities are not considered programs as they do not meet a service response (i.e. an identified need from the community). Examples include trade shows, an open house, participation in community nights, etc.

	Total # of library awareness sessions	Total # of library awareness participants
	0	0

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Social Media

Please provide the names of the social media platforms used to promote the library, the URL or username for the account, etc., and any relevant metrics. If more than 5 different social media platforms are used, please use the "Add Notes" feature to record the additional data.

	Name of Platform	Username/URL	Metrics
	Facebook	@onowaypubliclibrary	134,297
	Website	www.onowaylibrary.ab.ca	2817

Cardholders, Fees, Facilities

Total cardholders

Report the number of active cardholders as of December 31 in the reporting year (active cardholders are those whose cards have not expired). This includes both resident and non-resident library cards of all types (including family cards) issued by the library.

Note: If the library offers family cards and provides only one card/one patron account per family (which is shared among all family members), multiply the number of family cards by 3.1. If all members of a family receive their own card and have their own patron record, do not multiply by 3.1.

	Total Cardholders (resident and non-resident)
	835

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Card fees

Indicate **YES** or **NO** if card fees were charged for the following specific patron types: adult, juvenile, senior and family, during the reporting year. If card fees were charged for a patron type that is not listed, indicate so in "Other".

Please use the "Add Note" feature if an explanation is necessary. **DO NOT leave these fields blank** - answer either YES or NO for each.

If you indicated YES for any of the listed patron types, please report the annual card fee charged as set out in the library board's bylaw. If no card fees are charged please leave the amount(s) as \$0.00.

	Did you charge card fees?	If yes, how much?
Adult	Yes	\$12.00
Juvenile	Yes	\$8.00
Senior	Yes	\$8.00
Family	Yes	\$20.00
Other		\$0.00

Facility size

A service point is a location where users can directly access library service. This includes mobile libraries (e.g. bookmobiles). Report the area in square metres of all library service points operated by the library board during the reporting year. Include all areas used for library purposes, e.g. shelves, workroom, study area, computer labs. Do not include areas used solely for janitorial, custodial, and mechanical storage or service. Do not include auditoria, art gallery space, coffee shops, and commercial space. In order to convert a measurement of square feet to one of square metres, multiply square footage by 0.09.

	Library area (Sq. metres)	Library area (Sq. feet)
	209.7	2,257.2

Facility status

These fields are to report on the status of library facilities during the reporting year, separate from the impact of the pandemic. If you wish to report on how the pandemic affected library hours and service availability, please do so in "Library Hours - Summary of Pandemic Impact". If you have other comments about the impact of the pandemic on library service delivery, please use the "Comments" box at the end of the annual report.

	Yes or No	Please provide a brief explanation (if applicable)
Did the library move locations (temporarily or permanently) during the reporting year?	No	
Did a new service point open or an existing one permanently close during the reporting year?	No	
Did the library close for renovations at any point during the reporting year?	No	

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Electronic Performance Measures

Workstations

	Workstations with internet access	Workstations without internet access	Mobile workstations	Total workstations
	5	5	0	10

Workstation sessions

Estimate

If workstation sessions were counted for a one week period to provide an estimate for the reporting year, please report:

1. The number of workstation sessions for the count week
2. The total number of weeks that public computer access was available library users during the reporting year, up to a maximum of 50 weeks

If the library has not reopened with access to public computers since the pandemic closures and a count week was not completed prior to the closure, please select "Data not available."

	Total workstation sessions during count week	# of weeks public computer access was available	Estimate of workstation sessions
	372	47	17,484

Actual Count

Only complete this field if workstation sessions were recorded as an actual count throughout the reporting year.

	Total workstation sessions (actual count)

Workstation hours

Report the total hours that public workstations were used during the count week. For example, if workstation sessions are 1 hour in length, then track the total number of sessions during the count week (estimate) or the entire year (actual count) and report the number of hours. If workstation session times vary, there will have to be some kind of method employed to determine the hours that the workstations were in use.

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Estimate

If workstation hours were counted for a one week period to provide an estimate for the reporting year, please report:

1. The number of workstation hours recorded for the count week
2. The total number of weeks that computer access was available to library users during the reporting year, up to a maximum of 50 weeks

If the library has not reopened with access to public computers since the pandemic closures and a count week was not completed prior to the closure, please select "Data not available."

	Total workstation hours during count week	# of weeks public computer access was available	Estimate of workstation hours
	372	47	17,484

Actual Count

Only complete this field if workstation hours were recorded as an actual count throughout the reporting year.

Total workstation hours (actual count)

Workstation use

Indicate the length of time (in minutes) that constitutes a workstation session in your library. Report the number of minutes only (e.g. 60 minutes to indicate 1 hour).

If the length of workstation session varies, please provide an average for the session length.

If the length of a workstation session is fixed, please provide the fixed length.

	Length of workstation sessions (in minutes)	Percentage of time workstations in use
	60	124.89%

Public Wi-Fi sessions

Estimate

If Wi-Fi sessions were counted for a one week period to provide an estimate for the reporting year, please report:

1. The number of Wi-Fi sessions for the count week
2. The total number of weeks that Wi-Fi was available to library users during the reporting year, up to a maximum of 50 weeks

If the physical library was closed due to the pandemic but Wi-Fi was still available to library users (e.g. in the parking lot), please include those weeks in the count.

	Total Wi-Fi sessions during count week	# of weeks Wi-Fi was available	Estimate of Wi-Fi sessions

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Actual Count

Only complete this field if Wi-Fi sessions were recorded as an actual count throughout the reporting year.

	Total Wi-Fi sessions (actual count)
	7,268

Accomplishments & Comments

Provide your comments and accomplishments below. Please do not paste in text from a Word document as LibPAS is not compatible with Word formatting.

	Accomplishments	Comments
	<p>Even though we resumed somewhat normal operations in 2021, we continued to partner with the Alberta Beach Municipal Library to offer our Takeaway kits for adults & kids. We have increased the amount of kits to 60 for kids and 50 for adults, per month due to the high demand. Each kit contains supplies & instructions for a craft project. on the average the kits are booked up within 15 to 20 minutes. We did restart our Storytime/Tune Town Music program in September with limited attendance, following Covid protocols. Parents and children alike were very excited to have the normal program back again. Since the Government implemented the vaccine card and QR code passports we have offered free printing of these cards to our community. Residents can have a smaller wallet sized card printed and laminated at no charge. Our community has a large number of residents that do not have internet access so this service has been very beneficial. The AHS vaccine clinic is held in our building and the staff now automatically inform people that the service is available at the library. From September 20th until the end of December we have provided 523 cards. The Lac Ste. Anne County Out of School program was started in our building in September and we now have the opportunity to offer some out of school programs to these students, along with the library program we currently offer to the Onoway Playschool. We also have another new</p>	<p>Once again it has been a year of adjustments with the current mandates but we are learning to just deal with the challenges. Libraries like everyone else have had to learn to think outside the box in how we can continue to offer services to our communities. This was something that became obvious to the Library Board as they completed their Plan of Service in 2021. We are very fortunate to have excellent working partnerships with several groups in our community and great support from the Town of Onoway Library Board, Town of Onoway, Lac Ste Anny County and the Lac Ste Anne County library board, enabling us to offer the programs and services that we do to the community. We hope that 2022 enables us to move ahead with offering new and exciting programs and services to the community.</p>

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	<p>daycare in town, that has been invited to join our programs, when it is possible for them to transport their children. We hope that eventually we can have a consistent program schedule for these older children on PD days and other school holidays. We held our annual Christmas Community Fair this year, in partnership with the Onoway Farmer's market and the Town of Onoway Light Up. We were able to offer it over 2 days, instead of one, by including the farmer's market and the town light up in the festivities. Attendance was great and the families enjoyed being able to take in multiple events each day. Partnering with these other organizations was certainly a benefit for everyone involved. For the past seven years we have challenged the local businesses and service groups to participate in creating a special Christmas decoration that hangs outside the library in the Heritage Center. This year our challenge was called Community Bells. Each business/group (ATB, garages, schools, churches, gas stations, MLA, AHS, Chamber of Commerce, to name a few) were given a large galvanized bucket and a large jingle bell. They could then decorate it any way they liked, showcasing their organization or just a Christmas theme. We had our highest number of participants ever with 36 bells. They were awesome and the creativity was over the top. You would never know that is was just a bucket. Who knew that you could make snowflakes from sparks plugs like the local garage did. It was so great to see so many participating and we hope that next year we can come up with another creative challenge for them. This program has become a great way to get the community involved and excited about the holiday season.</p>	
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¹, Facebook reach(0-2022-02-02)

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debbie@onoway.ca

From: cao@onoway.ca
Sent: February 14, 2022 10:49 AM
To: debbie@onoway.ca
Subject: FW: ZOOM MEETING DATE MARCH 1, 2022 - LAC STE. ANNE COUNTY HOME SUPPORT PROGRAM
Attachments: HOME.SUPPORT.PROGRAM.pdf

Deb pls put on our Feb. 24 meeting agenda for attendance approval.

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Shelley Vaughan <shelley@onoway.ca>
Sent: February 11, 2022 2:47 PM
To: 'Donna Kerr' <dkerr@lsac.ca>; 'Taryn Monteith' <tmonteith@lsac.ca>; 'Trista Court' <tcourt@lsac.ca>
Cc: gwen.jones@sunsetpoint.ca; 'Kathy Dion' <k.dion@valquentin.ca>; angeladuncan@albertabeach.com; 'Summer Village Office' <administration@wildwillowenterprises.com>; debbie@onoway.ca; cao@onoway.ca; 'Alberta Beach Village Office' <aboffice@albertabeach.com>; 'Summer Village of West Cove' <svwestcove@outlook.com>; svsunrisebeach@wildwillowenterprises.com; svcastle@telus.net; cao@svnakamun.com; office@sunsetpoint.ca; office.svyellowstone@gmail.com
Subject: ZOOM MEETING DATE MARCH 1, 2022 - LAC STE. ANNE COUNTY HOME SUPPORT PROGRAM

Hello everyone,

Please see attached a copy of Lac Ste. Anne County's Home Support Program. This program is currently offered to Lac. Ste. Anne County seniors, however, if other municipalities are interested in having this program available to their seniors, the County has extended an invitation to meet with them for a discussion and more information on the program itself.

I have set a zoom meeting for March 1, 2022 at 10:30 am for Council members that wish to learn more about this program and/or ask questions as to whether or not this would be beneficial within their municipality.

Topic: FCSS MEETING
Time: Mar 1, 2022 10:30 AM Edmonton

Join Zoom Meeting

<https://us06web.zoom.us/j/83625483868?pwd=OFgyL2V2UmpuaCtwenA5dWM2SU54Zz09>

Meeting ID: 836 2548 3868

Passcode: 264333

One tap mobile

+14086380968,,83625483868#,,,,*264333# US (San Jose)

+16468769923,,83625483868#,,,,*264333# US (New York)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 646 876 9923 US (New York)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

Meeting ID: 836 2548 3868

Passcode: 264333

Find your local number: <https://us06web.zoom.us/j/83625483868?pwd=OFgyL2V2UmpuaCtwenA5dWM2SU54Zz09>

Thank you everyone. Hope to see you on March 1, 2022!

Sincerely,

Shelley Vaughan

Finance Officer/Administrative Assistant

Town of Onoway

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**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

150 METCALFE STREET, SUITE 2201
OTTAWA ON K2P 1P1

www.npf-fpn.com

February 9, 2022

His Worship Lenard Kwasny
Mayor of Onoway
Email: lkwasny@onoway.ca

Dear Mayor Kwasny and Town of Onoway Council,

As you might be aware, in January, the National Police Federation (NPF) launched the [KeepAlbertaRCMP Community Engagement Tour](#) to provide information and listen to Albertans about the provincial government's unpopular and wasteful plan to transition to a new provincial police service.

We are now just over half-way through our scheduled Community Engagement Tour, having completed three rounds of in-person events and three online sessions. We have visited twenty-two municipalities from Pincher Creek to Fort McMurray and met with hundreds of Albertans from all walks of life. From all these meetings, one thing is clear - Albertans want answers from their government and do not support this transition.

The Government of Alberta (GoA) has committed to making a decision about the future of the RCMP in Alberta this spring. However, the pressing concern that remains top of mind for the public is the limited options available to them to hear the government's presentation and have their questions answered. The GoA's sessions that are currently happening are only open to invited participants from municipal governments, and not to the general public or other groups, and we understand that even then, there are many questions the Alberta Justice team cannot answer.

If you have recently attended one of the GoA's APPS presentations and would like to share any of your thoughts and feedback with us, we would appreciate hearing it and being able to pass it along. This will allow us to let the public know what information is available to them through you, their elected officials. Albertans deserve answers to their questions and to understand why the government is proceeding with this unwanted idea.

A special thank you to all of you who have come out to our sessions so far, it has been great to talk with you about what this proposed transition might mean for your communities. If you have not yet attended one of our KeepAlbertaRCMP sessions, we still have a number of in-person and virtual sessions which can be found here: <https://www.keepalbertarcmp.ca/communityengagementtour>. Unlike the GoA, our presentations are open to all. Please feel free to send this link to anyone you think may be interested in attending.

Sincerely,

Brian Sauvé
President

Michelle Boutin
Vice-President

Kevin R. Halwa
Director, Prairie/North Region

Jeff McGowan
Director, Prairie/North Region

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Community Engagement Tour

We want to hear from you - please join us! The KeepAlbertaRCMP Community Engagement Tour is coming to a municipality near you.

Please note events will follow provincial COVID-19 health and safety restrictions, including vaccine and mask requirements.

[Send a letter to the Alberta Government](#) to voice your concerns and to receive an alert when the next round of engagement sessions are confirmed and available for registration.

Location	Event date	Registration link
Camrose	February 15, 2022	Register here
Wainwright	February 15, 2022	Register here
Vermilion	February 16, 2022	Register here
Bonnyville	February 16, 2022	Register here
Smoky Lake	February 17, 2022	Register here
Edmonton	February 17, 2022	Register here
Drayton Valley	February 18, 2022	Register here
Edson	February 28, 2022	Register here
Whitecourt	February 28, 2022	Register here
Valleyview	March 1, 2022	Register here
Grande Prairie	March 1, 2022	Register here
High Level	March 2, 2022	Register here
Peace River	March 3, 2022	Register here
Virtual session	March 3, 2022	Register here
Slave Lake	March 4, 2022	Register here
Virtual session	March 9, 2022	Register here

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*Events may be rescheduled due to evolving COVID-19 restrictions. Every effort will be made to notify registrants of changes.

Past Events

- Sherwood Park - January 6, 2022
- Fort Saskatchewan - January 6, 2022
- St. Albert - January 7, 2022
- Stony Plain - January 7, 2022
- Westlock - January 10, 2022
- Athabasca - January 10, 2022
- Fort McMurray - January 11, 2022
- Okotoks - January 18, 2022
- Claresholm - January 18, 2022
- Pincher Creek - January 19, 2022
- Lethbridge - January 19, 2022
- Medicine Hat - January 20, 2022
- Brooks - January 20, 2022
- Strathmore - January 21, 2022
- Virtual session - January 26, 2022
- Virtual session - January 27, 2022
- Red Deer - January 31, 2022
- Rocky Mountain House - January 31, 2022
- Stettler - February 1, 2022
- Hanna - February 1, 2022
- Drumheller - February 2, 2022
- Olds - February 2, 2022
- Airdrie - February 3, 2022
- Calgary - February 3, 2022
- Virtual session - February 3, 2022
- Leduc - February 14, 2022
- Ponoka - February 14, 2022

Do you like this page?

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From: Bridgitte Coninx <bconinx@onoway.ca>
Sent: February 16, 2022 4:56 PM
To: Wendy Wildman; Len Kwasny; Lisa Johnson; Robin Murray; Robert Winterford
Subject: Fwd: THE WEEKLY - 2022 Provincial Budget webinar registrations open

I think this is important and that we should take part.

Bridgitte

Sent from my iPad

Begin forwarded message:

From: Alberta Municipalities <communications@abmunis.ca>
Date: February 16, 2022 at 4:52:03 PM MST
To: bconinx@onoway.ca
Subject: THE WEEKLY - 2022 Provincial Budget webinar registrations open
Reply-To: communications@abmunis.ca

THE WEEKLY

FEBRUARY 16, 2022

QUICK LINKS

**DEADLINE LOOMS:
Submit RFDs for MLC
Today**

**Register for 2022
Provincial Budget
Webinar**

**New census shows
continuing**

Amending agreements for the MSI

Last week, municipalities received an email from Municipal Affairs Minister Ric McIver about the extension of the Municipal Sustainability Initiative (MSI) and the need to amend your existing funding agreement. Since then, we have received a few questions from members.

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urbanization of Alberta



ADVOCACY UPDATES



DEADLINE LOOMS: Submit RFDs for MLC today

Friday Feb. 18 is the deadline for Alberta Municipalities' members to submit Requests for Decision (RFDs) for consideration at the Municipal Leaders' Caucus (MLC) in early-March 2022.

New census shows continuing urbanization of Alberta



As Alberta's economy continues to expand and mature, we see trends emerging in the most recent census that will have important policy implications for all orders of government.



Municipal Leaders Caucus March 9 & 10, Edmonton

[Details & registration here](#)

Casual Legal: Vaccination as a condition of employment - A balancing act

The question is whether an employer can make vaccination a condition of employment? The short answer is yes.

GOOD TO KNOW



Applications now open for the Climate Resilience Capacity Building Program

The Climate Resilience Capacity Building Program supports climate adaptation activities directly controlled or influenced by a

community. Communities will have access to funding through multiple streams with specific outcomes and participation criteria.

Visit mccac.ca/CRCB for more details.

What can a charging station bring your community?

Electrifying local tourism: With growing consumer demand for electric vehicles, forward-thinking municipalities are looking for ways to welcome EV drivers. Adding a fast-charging station to the map will attract electric vehicle owners to shop, eat and stay in your community.

Learn more about how the [Electric Vehicle \(EV\) Charging Program](#) can make it easier to install an EV charger in your community.

Do you have a Smart City project coming up, but you are unsure of where to start and how to pay for it? [FuseForward](#) will host a webinar for municipal representatives and officials on funding and financing Smart City projects. We will explore innovative financing strategies, identify funding sources and show you how to access support to get started on your next project.

[Register for the 'Funding Your Smart Infrastructure Project' webinar](#) at noon on Thursday, Feb. 17, 2022.

Reynolds Mirth Richards & Farmer LLP (RMRF) is hosting three in-person municipal law seminars across Alberta in February 2022. Here are the dates and locations:

- Feb. 25 - Northern Alberta

Topics such as dealing with difficult ratepayers, planning and development, Bill 77, and linear taxes will be discussed. A "bear pit" session in which participants can submit legal questions for discussion with a panel of lawyers will also occur. [Learn more about the events and register.](#)

You are invited to join the County of Grande Prairie in partnership with Brownlee LLP for a Planning 101 Workshop on March 3, 2022. Elected officials and members of administration may attend.

Date: Thursday, March 3, 2022

Time: 8:30 a.m. - 3:30 p.m. (Workshop begins at 9:00 a.m.)

Cost: \$175 + GST per person

Location: Clarkson Hall, Evergreen Park - 55051 Township Road 710, County of Grande Prairie

For more information and to register please contact [Shannon Baird via e-mail](#) or at 780.897.4929.

Submit a 2022 RhPAP Rhapsody Award nomination now. The RhPAP Rhapsody Awards celebrate rural Alberta's healthcare heroes and communities. RhPAP is looking to honour the work of small communities, rural health providers, and healthcare teams. Rhapsody Award celebrations include an award presentation in the recipient's community, and the release of a video profiling the recipient and their contributions to the health and well-being of their community. The deadline for nominations is February 28, 2022. [Learn more & fill out a nomination form.](#)

VALUABLE LINKS



JOBS CONNECT

- Director of Operations
- Chief Operations Office, Transit Operations
- Chief Administrative Officer
- Director of Community Safety
- Library Manager

EASY LINKS

Subscribe to our other valuable e-mail services

- [Jobs Connect](#)
- [Friday News](#)
- [Weekly Digest](#)



Alberta Municipalities
abmunis.ca | 310-MUNI

Alberta Municipalities | 300, 8616 - 51 Avenue NW, Edmonton, Alberta T6E6E6 Canada

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REGISTER FOR 2022 PROVINCIAL BUDGET WEBINAR

[Home](#) / [Register for 2022 Provincial Budget Webinar](#)

← News

Feb 16

2022

The Government of Alberta will release its budget for the 2022-23 fiscal year on Thursday, Feb. 24. As usual, Alberta Municipalities will dive into the numbers and release a report with our analysis of how the provincial budget will impact municipalities.

We will also host a post-budget webinar for elected officials and employees of municipal governments on **Friday, Feb. 25, from 3 to 4:30 p.m.** At this virtual event, we will walk members through the numbers, share our perspectives, and answer questions.

Register today and be sure to tell your municipal colleagues, too.

DISCOVER

MORE NEWS

More Business Service News

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From: Bridgitte Coninx <bconinx@onoway.ca>
Sent: February 14, 2022 6:07 PM
To: Wendy Wildman; Len Kwasny; Robert Winterford; Robin Murray; Lisa Johnson
Subject: Register today for February's Corporate Planning and Finance Course

Hello all,

I am looking for a consensus here. I would have liked to put this on the agenda but it starts 2 days before our next meeting. With council working on our budget, and being in agreement with Len that the budget is the heart and soul of our whole operation, I believe this course is very valuable to all of us and believe all that can, should attend. Looking forward to your responses.

Happy Valentines Day ❤️

Bridgitte

Sent from my iPad

Begin forwarded message:

Sent from my iPad

Begin forwarded message:

From: "Exec. Assistant on behalf of Dan Rude" <EA_DRude@abmunis.ca>
Date: February 3, 2022 at 8:43:05 AM MST
To: Bridgitte Coninx <bconinx@onoway.ca>
Subject: Register today for February's Corporate Planning and Finance Course

Hello Mayors, Councillors and CAOs,

Recognizing that budgeting is one of the most challenging aspects of municipal government, the [Elected Officials Education Program \(EOEP\)](#) is following on our Munis 101 course with a virtual offering of [Corporate Planning and Finance](#).

[Register](#) for the course which will be held on Zoom over four evening sessions.

- Wednesday, February 16, from 6:30 to 8:30 p.m.
- Wednesday, February 23, from 6:30 to 8:30 p.m.
- Wednesday, March 2, from 6:30 to 8:30 p.m.
- Wednesday, March 9, from 6:30 to 8:30 p.m.

The course is taught by Rodney Boyko, a municipal finance expert with experience as a Chief Financial Officer. Rodney will guide participants through

the role of elected officials in municipal financial planning, budgeting and monitoring, and how this differs from the role of administration. It will also help participants understand how the public financial processes differ from those you might be used to from the private sector.

Don't miss out on this opportunity to learn about the essentials of municipal finance and work towards your Municipal Elected Leaders Certificate (MELC).

EOEP's registrar is hard at work scheduling classes for the rest of the year, to ensure each course in our roster is offered at least once. Stay tuned for a full course schedule.

Dan Rude | Chief Executive Officer

ALBERTA URBAN MUNICIPALITIES ASSOCIATION

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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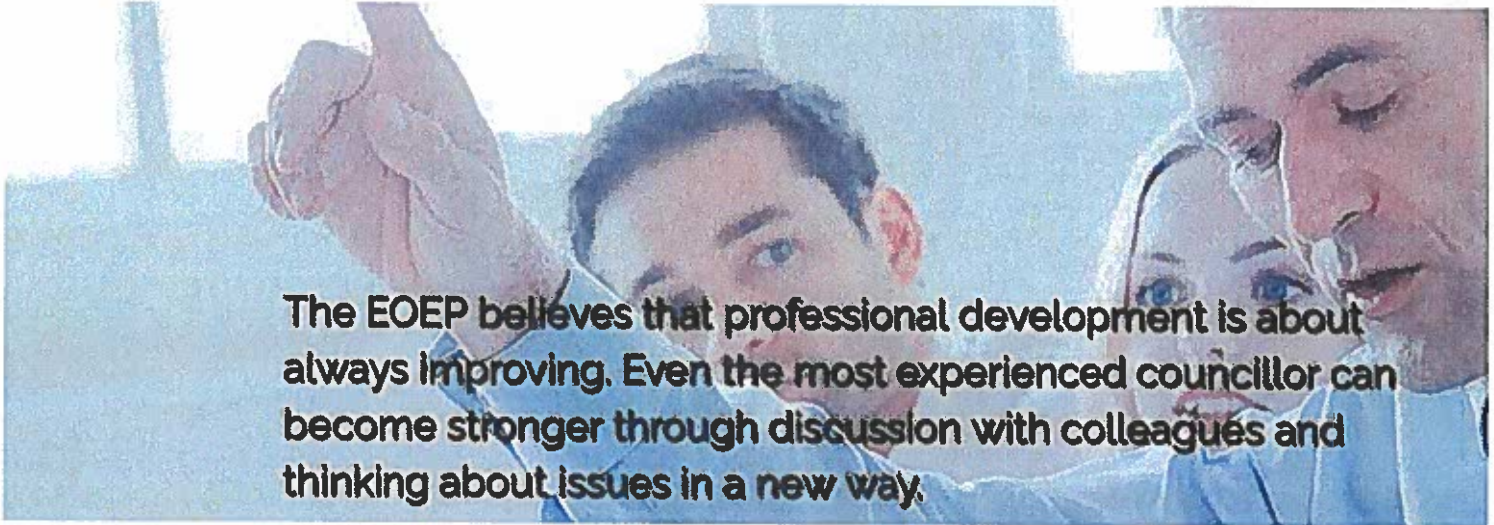


Elected Officials Education Program

About » Courses »

Home Home

Home



The EOEP believes that professional development is about always improving. Even the most experienced councillor can become stronger through discussion with colleagues and thinking about issues in a new way.

Welcome to the EOEP Website

Serving your community is a big job. A large part of why elected officials are successful comes from the knowledge of their communities, the political landscape, the opportunities, and the challenges. However, for those serving in the smallest villages or rural municipalities to the largest cities, having knowledge about relevant legislation, planning and development processes, service delivery, as well as the skills to serve ethically, collaborate with colleagues and municipal neighbours, and plan strategically is vital to leading your community.

The EOEP is here to provide you with those skills and knowledge. We offer Munis 101: the Essentials of Municipal Governance, an overarching course designed to provide both new and returning councillors with the skills and knowledge they need to excel in their positions moving forward. We also offer (6) additional supplementary courses that will allow participants to delve into the details of topics such as public participation, regional partnership use and development approvals, and others. For more information on courses currently available and to register, click [here](#).

Upcoming Courses

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Municipal Corporate Planning and Finance – Zoom – SOLD OUT!

Four sessions = 1 Class - running 4
Wednesday evenings starting February 16
– 6:30pm to 8:30pm

Council's Role in Strategic Planning – Register [here!](#)

Part 1, March 13 from 1pm – 4pm, Part 2,
March 14 from 8:30am to 11:30am

Council's Role in Service Delivery – Register [here!](#)

Part 1 March 13 from 1pm – 4pm, Part 2,
March 14 from 8:30am to 11:30am

Municipal Elected Leaders Certificate (MELC)



The Elected Officials Education Program (EOEP) in partnership with University of Alberta's Augustana Extended Education have launched a Municipal Leaders Certificate (MELC). The certificate recognizes an elected leaders' commitment to ongoing education in pursuit of high-quality service to community.

Munis 101



Learning on the job is never easy. Add to that the pressure that comes with serving your community and the learning curve can seem impossible overcome. Click [here](#) to learn more about the EOEP's *Munis 101: The Essentials of Municipal Governance*, and how it can help both new and return councillors excel in their roles.

Association Events

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The EOEP is a joint venture of the Rural Municipalities of Alberta (RMA) and Alberta Municipalities. To learn more about the associations, visit the Click [here](#) to learn more about the RMA and click [here](#) to learn more about Alberta Municipalities.

ABOUT

- About EOEP
- Municipal Elected Leaders Certificate
- MGA Requirements
- FAQ
- Privacy Policy
- Legal Notice

Courses

- Course Descriptions
- Additional Materials

Contact Us

Phone: 780-989-7431
Email: registrar@eoep.ca



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Municipal Corporate Planning and Finance

Upcoming Courses

Council's Role in Service Delivery - Mar 13 - Mar

Council's Role in Strategy Planning - Mar 13 - Mar

[all courses](#)

Understanding municipal finances is fundamental to the job of an elected official. Municipal councils are expected to plan, govern and set policy for the best interests of their community. Sound financial planning and management is key to supporting a healthy municipality that can ensure that its current and future service commitments are funded in a sustainable manner.

It is important that elected officials understand how financial planning and monitoring align with the municipality's business cycle, including strategic planning, business planning and performance measurement. Elected officials need to understand their role in establishing and prioritizing competing service level demands on behalf of citizens and then determine strategies to fund those service level commitments.

Module 1: Setting the Strategic Context

After completing this module, participants will be able to:

- Understand what the elected official's role is in the strategic planning process, citizen participation and risk management

Module 2: Financial Planning Overview

After completing this module, participants will be able to:

- Understand service levels and performance measures
- Feel comfortable with the annual budget process
- Ask good questions regarding their operating budget and capital planning
- Identify the contents of a capital budget and understand multi-year financial and capital plans

Module 3: Revenue and Funding

After completing this module, participants will be able to:

- Understand property tax
- Identify debt versus reserves
- Have an understanding about debt servicing, grants and transfers

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Module 4: Monitoring and Evaluation

After completing this module, participants will be able to:

- Identify the segregation of duties
- Understand cashflow and investments
- Understand accounting systems, records and internal controls
- Read financial statements

ABOUT

[About EOEP](#)

[Municipal Elected Leaders Certificate](#)

[MGA Requirements](#)

[FAQ](#)

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COURSES

[Course Descriptions](#)

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Contact Us

Phone: 780-989-7431

Email: registrar@eoep.ca

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Designed by **Elegant Themes**

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Municipal Corporate Planning and Finance - Virtual

Wednesday, February 16 - Wednesday, March 9

Weekly, from 6:30 pm to 8:30 pm

The Elected Officials Education Program (EOEP) has been working hard to find ways to provide access to our programs during the COVID-19 pandemic. We have developed an exciting opportunity for Alberta Municipalities and RMA members to participate in a remote offering of our course: *Municipal Corporate Planning and Finance*.

This course will be offered using a hybrid delivery, including independent reading required by participants, as well as four virtual sessions. This will allow participants to review material on their own as well as participate in group discussions and ask questions during virtual sessions. The course will be offered with the following schedule:

- Wednesday, February 16 from 6:30 pm to 8:30 pm
- Wednesday, February 23 from 6:30 pm to 8:30 pm
- Wednesday, March 2 from 6:30 pm to 8:30 pm
- Wednesday, March 9 from 6:30 pm to 8:30 pm

Participants must be able to attend all four sessions.

Municipal Corporate Planning and Finance

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Understanding municipal finances is fundamental to the job of an elected official. Municipal councils are expected to plan, govern and set policy for the best interests of their community. Sound financial planning and management is key to supporting a healthy municipality that can ensure that its current and future service commitments are funded in a sustainable manner.

It is important that elected officials understand how financial planning and monitoring align with the municipality's business cycle, including strategic planning, business planning and performance measurement. Elected officials need to understand their role in establishing and prioritizing competing service level demands on behalf of citizens and then determine strategies to fund those service level commitments.

For more information on this course, visit the [EOEP website](#).

Date: February 16 - March 9

Time: 6:30 pm each day

Course cost: \$275 plus GST

Location: VIRTUAL

PLEASE NOTE: Registrants must be able to attend all four sessions.

Register Now

[Already registered?](#)

Contact Us

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cao@onoway.ca

From: Len Kwasny <lkwasny@onoway.ca>
Sent: February 15, 2022 8:51 PM
To: Lisa Johnson; Robin Murray; Robert Winterford; Bridgitte Coninx; Wendy Wildman; Jason Madge
Subject: Fwd: 2022 Motorcycle Ride for Dad - Saturday , June 11, 2022

Is this something we want to get involved in. It is these types of activities that expose our town to outsiders that may never come here. What are your thoughts, looks like we would have to supply volunteers, washroom facilities and a poker stop, possibly a hamburger stand?

Thanks,

Len

Sent from my iPad

Begin forwarded message:

From: Terry Willisko <twillisko@hotmail.com>
Date: February 9, 2022 at 6:19:19 PM MST
To: lkwasny@onoway.ca
Cc: Nelson Santos <nelson.mrfd@gmail.com>, Terry Willisko <twillisko@hotmail.com>
Subject: 2022 Motorcycle Ride for Dad - Saturday , June 11, 2022

information .

My phone number and Email are listed below.

We need to have our 2022 ride route finalized before the end of April 2022 Please keep me updated.

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debbie@onoway.ca

From: cao@onoway.ca
Sent: January 31, 2022 11:40 AM
To: debbie@onoway.ca
Subject: FW: Strategic planning

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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-----Original Message-----

From: Robert Winterford <rwinterford@onoway.ca>
Sent: January 30, 2022 6:50 PM
To: Wendy Wildman <cao@onoway.ca>; Lenard Kwasny <lkwasny@onoway.ca>; Lisa Johnson <ljohnson@onoway.ca>; Robin Murray <rmurray@onoway.ca>; Bridgitte Coninx <bconinx@onoway.ca>; Jason Madge <jason@onoway.ca>
Subject: Strategic planning

To Council:

Advertised Onoway to: Other Municipalities

To the Province

Across Canada

To Tourists

To Onoway Numerous 1 on 1 meetings, several press releases and publicity with friends of

Onoway.

Increasing community partnerships:

I meet and speak to business and developers :

In Onoway

In the County

In other Municipalities

Throughout the Province

To bring new Business to town: 3 to date.

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Help local business : I meet and discuss their needs and help with opportunities, programs and exposure.

Help our institutions: Identify weakness and strengths to help maximize utilization, increase target audience and assist with various needs assessments I.e. Heritage Society, Library, Seniors Center etc. All this to make them more sustainable and reduce town debt.

Help to maximize and manage : Parks& Recreation.

Increase opportunities for more public use and activity installing more functional amenities.

Invite more clubs and organizations to town.

Helping to increase and develop more Health Care in town.

Meeting and inviting service providers to join our community. Review space opportunities and review existing space for more optimization.

Reduce size of our landfill. Programs and partnerships to reduce consumption, educate on waste management and innovation in our recycling processes.

Protect our water by decreasing waste and educating the public on cause and effect through proper waste management

Increase home gardening and composting during the year of the garden thru online information and courses provided at our library, or in our halls.

Help First Responders meet their needs and increase volunteerism.

Work to elevate First Responders volunteering in our community as great corporate citizens through increase community events.

Improve town image through beautification projects as outlined (10 different projects with a time line for commencement.

Reduce financial burden on the Town through partnerships, committees, sponsors and fundraisers and events (3 to date) to offset costs on town improvements.

Introduce educational tools and programs for children to build on their learning , mental and physical health. (3 to date)

Increase activities for youth by working with clubs and organizations to develop new or increased opportunities locally and through the county.

Befor
four months.

I thought I'd share what I've been doing over the past

Bob

Sent from my iPad





Northern Gateway
Public Schools

Learning for life. Together.



COPY

January 20, 2022

The Board of Northern Gateway Public Schools would like to invite you to attend with us the Alberta Rural Education Symposium taking place on March 6-8. This year's symposium is themed as *Flourishing Rural School Communities: Learning and leading through appreciative inquiry* and will have series of speakers including Education Minister Adriana LaGrange and Dr. Sabre Cherkowski from the Okanagan School of Education who will present research on organizational wellbeing in unprecedented times.

Registration and further information can be found at albertaruraleducation.ca. Please let our coordinator Michelle McMichael (michelle.mcmichael@ngps.ca) know if your organization is attending so we can include you on our information list for this event.

We look forward to our discussion and hearing your perspective at the symposium.

Sincerely,

Kevin Bird
Superintendent
Northern Gateway Public Schools



MUNICIPAL ELECTED OFFICIALS

THIS CERTIFICATE IS PRESENTED TO

Len Kwasny

FOR SUCCESSFULLY COMPLETING
MEO ONLINE

Alberta Emergency Management Agency



Certification Date: January 24, 2022
Printed: January 24, 2022

Certificate Number: 9a510200-2500-4189-8a61-1caa7666

debbie@onoway.ca

From: Ellen MacCormac <emaccormac@albertacf.com>
Sent: January 25, 2022 3:27 PM
Subject: Regional Business News & Events
Attachments: BSN-Invite-01.26.22.jpg; County-Barrhead-01.25.21.jpg; Bookkeeping-101.jpg; CareerExpo2021_8.5x11Poster.jpg; BSN-Invite-02.24.22.jpg

Good day,

I'm aiming to share some upcoming free events that you, and members of the business community in our region, may wish to take part in. See posters attached for more details on each event.

JAN 26: Regional BSN - Digital Economy Program virtual presentation with Ian Butler, runs from 11:30 am - 1 pm. Register via Eventbrite, <https://www.eventbrite.ca/e/246013281347>

FEB 4: County of Barrhead Traveling Business Incubator with Community Futures Yellowhead East begins, available on the 1st Friday of each month.

The **Town of Onoway Business Incubator** open on the 2nd Tuesday of each month.

The **Town of Barrhead Business Incubator** open on the 4th Tuesday of each month.

Booking your session is appreciated, but walk-ins are welcome. Contact myself, Ellen, at 780-779-8722 or by email, emaccormac@albertacf.com.

FEB 22-24: Bookkeeping 101. This 3-day workshop runs from 11:30 am - 1 pm each day, and is brought to you through a partnership with Community Futures Yellowhead East, Hendrickson Black LLP CPA, and Carlson Roberts Seely LLP. Register via Eventbrite, <https://www.eventbrite.ca/e/188760366337>

FEB 24: Whitecourt Career & Education EXPO is going virtual on the Pheedloop platform, and runs from 9:30 am - 3:30 pm. Open to students, job seekers and the general public. Register via Eventbrite, <https://www.eventbrite.ca/e/208708632137>

FEB 24: Regional BSN - Alberta's Economic Outlook with ATB Financial's Todd Hirsch, runs from 12 - 1 pm. Register via Eventbrite, <https://www.eventbrite.ca/e/253443906547>

To learn more about Community Futures Yellowhead East's business loans, tools, mentoring, resources, and events check out our website - www.yellowheadeast.albertacf.com.

In gratitude,
Ellen

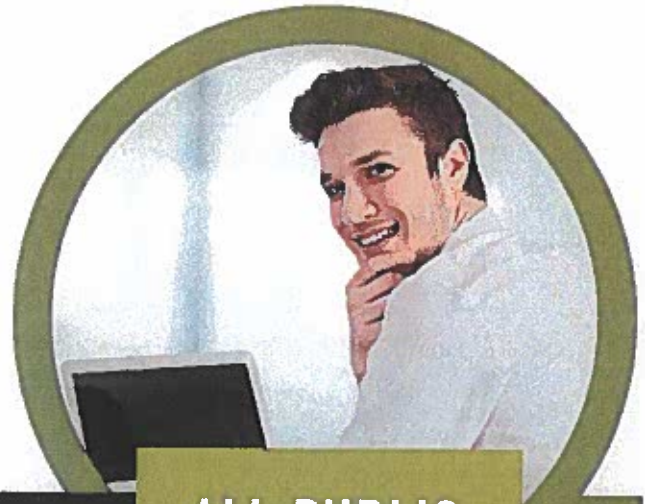
Community Economic Development (CED) Coordinator, Community Futures Yellowhead East
www.yellowheadeast.albertacf.com W 780.706.3500 C 780.779.8722

"To help communities thrive economically, by supporting an entrepreneurial culture through training coaching and lending best practices."

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If you no longer wish to receive these periodic regional business news updates, thank you for your time and please reply with Unsubscribe.

CAREER AND
EDUCATION
EXPO
2022



ATTENTION JOB SEEKERS & STUDENTS

ALL PUBLIC
ARE WELCOME

CAREER & EDUCATION EXPO

THURSDAY, FEBRUARY 24

9:30 AM - 3:30 PM

GO TO [EVENTBRITE.CA/E/208708632137](https://www.eventbrite.ca/e/208708632137) TO REGISTER ATTENDANCE

FREE VIRTUAL EVENT

FOR MORE INFORMATION

Kristy Tuts
Workforce Consultant
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North Central Regional Business Support Network presents

New Ways To Think About Alberta's Economy In 2022

Todd Hirsch, Vice President and Chief Economist - ATB Financial

As we enter a new year, a lot has changed - yet a lot remains the same. COVID is still with us, climate change more pressing, and global trade remains unsettled. Alberta's economy is transforming, but we need new ways to think about our economy in order to thrive in a permanently uncertain world. What lies ahead? And how will a new narrative help us adjust?

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debbie@onoway.ca

From: cao@onoway.ca
Sent: January 25, 2022 11:55 AM
To: 'Debbie Giroux'
Cc: 'Jason Madge'
Subject: FW: TC Letter Acknowledging Action Taken - Passive Crossing on 52nd Street North of St Anne Trail
Attachments: Transport Canada Rail Safety - Information Letter - Inspection Results - cao@onoway.ca, 01-25-2022, Letter ID - 9217358.docx

Deb info for Feb. 3 mtg

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Tataryn, Philip <Philip.Tataryn@tc.gc.ca>
Sent: January 25, 2022 10:53 AM
To: cao@onoway.ca
Subject: TC Letter Acknowledging Action Taken - Passive Crossing on 52nd Street North of St Anne Trail

Wendy Wildman:

Please find attached TC Letter Acknowledging Action Taken, for the Passive Railway Crossing on 52nd Street North of St Anne Trail at CN 29.62 Sangudo Subdivision.

This letter is provided for the Town's information and no further action is required.

Sincerely,

Phil Tataryn, P.Eng.

Railway Works Engineer, Surface Directorate
Transport Canada / Government of Canada
philip.tataryn@tc.gc.ca / Tel: 587-434-7605 / TTY: 1-888-675-6863

Ingénieur, Installations Ferroviaires, Direction des surfaces
Transports Canada / Gouvernement du Canada
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Transport
Canada

Transports
Canada

Prairie Northern Region
Calgary, Airport Corporate Centre, 1601 Airport Road NE
Suite/unit:800, Floor: 8
Calgary, AB T2E 6Z8

Our file: RSIG - 9217358

INFORMATION LETTER – INSPECTION RESULTS

January 25, 2022

Wendy Wildman
Chief Administrative Officer
Onoway, AB

Dear Wendy Wildman,

I am a Railway Safety Inspector designated by the Minister of Transport under subsection 27(1) of the *Railway Safety Act* (RSA).

On September 15, 2021, I performed a crossing inspection of Canadian National Railway and identified a non-compliance as detailed in the attached inspection report.

These inspection results are shared with the Town of Onoway for information purposes only, as they may be of interest to you. I confirm that the regulated party (CN) listed in the attached inspection report remains responsible for addressing the non-compliance identified.

Should you require additional information on this matter, please do not hesitate to contact me, at (587) 434-7605 or by e-mail at Philip.Tataryn@tc.gc.ca.

Yours sincerely,

Phil Tataryn, P.Eng.
Regional Railway Works Engineer - Calgary

Transport Canada Rail Safety - Crossings Inspection Report

Road Authority	Onoway, AB	Summary	2021-09-15, Prairie Northern Region, Reference #: 8927252	TC Inspector	Philip Tataryn
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Inspection Visits

Inspection Date	Visit Location	Visit Status
September 15, 2021	Crossing (Passive): Mile 29.62, Sangudo Subdivision (Canadian National), 52 Street N of St Anne Trail, (Y), CrossingID: 35873	No Non-Compliance Noted

Non Compliances

Location	Responsible Authority	Description	Corrective Action	Ref. #
Crossing (Passive): Mile 29.62, Sangudo Subdivision (Canadian National), 52 Street N of St Anne Trail, (Y), CrossingID: 35873	Canadian National Railway	<u>Crossings - Signage</u> Details: Issue with: Signage - Railway Responsibility Signage Grade Crossings Regulations: 58, Grade Crossings Standards: 4.1 - The existing "Number of Tracks" sign on the South crossing post is faded and not visible.	Response to Transport Canada (2021/10/18): Per email received from Eric Lam, CN replaced the 'Number of Tracks' sign by 2021/11/05. Response from Transport Canada: Satisfactory, corrective action plan implemented. Thanks for your response.	8927296

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debbie@onoway.ca

From: Joan Laventure <Joan.Laventure@edmonton.ca>
Sent: January 18, 2022 10:07 AM
To: undisclosed-recipients:
Subject: Northern Alberta Mayors' & Reeves' Caucus (NAMRC) Membership Refund

Good Morning,

Happy New Year to you all! I hope this email finds you well.

There may have been some changes in your municipality with respect to the Mayors/Reeves since my last contact with you, and we are in the process of updating our list, but I wanted to send a quick note anyways.

Since we have not held a NAMRC meeting since 2019, we decided to refund the 2020 membership fees to each municipality. You will receive, or you may have already received, a cheque for \$300.00 from the City of Edmonton. This is being reimbursed to you as there were no meetings held in 2020. We did not collect membership fees in 2021 nor did we have any meetings.

We have a newly elected Mayor, Amarjeet Sohi, and are in the process of finalizing our office structure, so we'll be in touch in the near future regarding any upcoming meetings.

Take care and stay well!

Warmest regards,

	<p>Joan Laventure (she/her) Office Manager Executive Assistant Office of Mayor Amarjeet Sohi 2nd floor, City Hall, 1 Sir Winston Churchill Square Edmonton AB T5J 2R7 Tel: 780-496-4406 Cell: 780-910-9557</p>
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debbie@onoway.ca

From: cao@onoway.ca
Sent: January 17, 2022 8:55 AM
To: debbie@onoway.ca
Subject: FW: Update #1 for 2022
Attachments: APPS Engagement.pdf; ABmunis - Analysis of PwC Report Alberta Provincial Police Service (APPS) Transition.pdf; NPF AB Model Comparision.pdf; NPF AB Discussion Guide.docx

Deb – info for a future meeting

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Janet Jabush <Janet.Jabush@mayerthorpe.ca>

Sent: January 16, 2022 10:21 PM

To: Abby Keyes <akeyes@westlock.ca>; Albert Ostashek <aostashek@hinton.ca>; Amanda Golob <amandagolob4749@gmail.com>; Amila Gammana <agammana@draytonvalley.ca>; Anita Fisher <afisher@devon.ca>; Anna Greenwood <Anna.Greenwood@mayerthorpe.ca>; Anna Underwood <councillorunderwood@wembley.ca>; Anthony Oswald <aoswald@barrhead.ca>; April Doll, CAO <cao@manning.ca>; Arno Glover, CAO <cao@bowden.ca>; Ben Berlinguette <bberlinguette@valleyview.ca>; Ben Gronberg <bgronberg@devon.ca>; Bill Ballas <bballas@draytonvalley.ca>; Bill Given <bgiven@town.jasper.ab.ca>; Bill Lewis, CAO <bill@townofswanhills.com>; Bill McAree <billmcaree@whitecourt.ca>; Bob Clermont <bobclermont@townofswanhills.com>; Bob Winterford <rbwinterford@onoway.ca>; Boyd Langford <blangford@highlevel.ca>; Brad Carr <bcarr@peaceriver.ca>; Braden Lanctot <bradenlanctot@whitecourt.ca>; Brenda Burrige <brenda@foxcreek.ca>; Brenda Stanich <bstanich@council.tosr.ca>; Brenda Valiquette <bvaliquette@bentleycouncil.ca>; Brent Anderson <banderson@highlevel.ca>; Brian Allen, CAO <cao@grimshaw.ca>; Brian Bowles <bbowles@devon.ca>; Brian LaBerge <councillorbrianlaberge@hinton.ca>; Brice Ferguson <brice@slavelake.ca>; Bridgette Coninx <bconinx@onoway.ca>; Bruce Black <councillorblack@sexsmith.ca>; Byron Schamehorn <bschamehorn@peaceriver.ca>; Cal Mosher <cmosher@beaverlodge.ca>; Carey Benson <cbenson@calmar.ca>; Carmen Johnson <carmen.johnson@grimshaw.ca>; Chris Belke <cbelke@devon.ca>; Chris Laue <chrislaue70@gmail.com>; Chris Mitchell <cmitchell@rainbowlake.ca>; Chris Parker <cparker@peaceriver.ca>; Chris Stadnyk <chris.stadnyk@foxcreek.ca>; Christina Bissell <christina.bissell@grimshaw.ca>; Christine Beveridge <christineb@edson.ca>; Christine Burke, CAO <cao@thorsby.ca>; Clarke McAskile, CAO <cao@highlevel.ca>; Clinton Froehlick <councillorfroehlick@sexsmith.ca>; Cody Moulds <cmoulds@beaverlodge.ca>; Colin Clarke

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Subject: Update #1 for 2022

Hello out there, Towns West!!

First things first: Happy New Year and best wishes for a safe a prosperous 2022!! I trust you're all hale and hearty. I'm sure, like me, you were all hunkered down in warm places waiting out that miserable cold snap. I'm so glad that's over! I did have my fingers crossed that we wouldn't see more of that, but most of northwestern Alberta is under a winter storm watch for tonight. Yuck!!!



I'd like to take this opportunity to give a shout out to the Rookies in the group! As new Councillors, I know you're on information overload. I'm sure the incumbents on your Councils and your Administrations are helping you navigate the incredibly steep learning curve that's part of your first months as an Elected Official.

I also want to invite you all to reach out to me at any time. The Alberta Municipalities (ABMunis) Board has notes on certain topics, initiatives and advocacy efforts. That's where I find the info I include in these updates. Please let me know if there are other topics about which you'd like more information or other things you'd like me to include in these updates.

Now, to the business at hand...

The NEW BRAND aka Extreme Makeover – AUMA Edition

I've had some communication from a few of you about the new brand and its launch at convention. This should offer some background and context.

The association's brand hadn't been updated for close to 30 years; lots has changed in three decades. Evolution (change) is necessary. Without it, an organization runs the risk of becoming irrelevant to the people it seeks to serve.

ABMunis engaged a marketing firm who undertook extensive engagement with our members. A survey was circulated and some 416 responses returned. Those responses formed the basis for 24 focus groups comprised of our members and in-depth interviews were conducted with 9 Board and 5 other members. The engagement process produced over 550 pages of data. Here's what all that research told us:

- * Having 2 different brands was confusing (AUMA & AMSC)
- * A single brand would be clearer
- * Members don't relate to the term "urban"
- * Members don't want to define themselves as "urban" or "rural", rather as municipalities or communities
- * The AUMA acronym held little meaning, with some not knowing exactly what the letters stood for

The Board believes the changes to our brand and name send a message of unity, moving us away from urban/rural classifications. We're municipalities with similar challenges and opportunities.

For now, the change is to our brand; the legal name remains Alberta Urban Municipalities Association. A resolution will be introduced at our next AGM to legally change the name of the association.

ECONOMIC GROWTH ADVOCACY aka Money Changes Everything (Cyndi Lauper)

This is a topic near and dear to my heart. So much so that, when ABMunis struck the new Economic Strategy Standing Committee, I expressed my interest in being part of it.

Many of my updates have featured info on MSI & LGFF. I'm not going to run over those things again. I want to let you know where ABMunis is focusing their collective energy.

We continue our budget advocacy, making the case that our members are focused on economic development, diversification and growth while streamlining policies to remove any impediments to economic recovery. From Red Tape Reduction to more efficient service delivery, our members are working hard to ensure municipal tax dollars are being managed effectively.

ABMunis was happy with the recent emergence of \$1.6 billion in grant funding aimed at supporting energy efficiency upgrades to aging community buildings. There are numerous funding streams available and ABMunis' Energy Management team is there to assist. You can start [here](#) by taking the Grant Funding Questionnaire.

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The transferring or downloading of costs from other levels of government and funding cuts are felt by Albertans at the municipal level. That leaves municipalities with the unenviable choice of raising property taxes or cutting services. Strong, resilient communities are the key to sustainable economic recovery. The GoA needs to be mindful of the financial health of municipalities as they chart a course for that economic recovery and return the provincial budget to a sustainable trajectory.

Please add your voices by emailing your MLAs and let's amplify these messages.

POLICING aka Something to Talk About (Bonnie Raitt)

This topic isn't going away any time soon and the early months of 2022 will see the GoA hosting up to 70 engagement sessions for elected officials, administration, community police commissions and victim services groups. Unfortunately, these sessions are not open to the public.

The GoA engaged PriceWaterhouseCoopers (PWC) at a cost of \$2 million to do a feasibility study regarding the cancellation of contracts with the RCMP and the establishment of an Alberta Provincial Police Service (APPS). The GoA has said repeatedly that this initiative is a result of feedback received during the Fair Deal Panel's engagement and contained in a report from 2020. To be clear, the establishment of an APPS was prioritized 9th out of 15 recommendations and supported by only 30% of respondents. The PWC report was submitted to the Minister in April 2021 and finally made public in November. Since then, ABMunis has been analyzing the report and working to better inform our member municipalities and the general public of the implications of the report. We have a webinar scheduled for Wednesday, January 19th, 6:00pm to provide our analysis of the report, a copy of which is attached to this email. Here's the Zoom link to register for Wednesday's important session:

<https://zoom.us/join/https://auma.typeform.com/to/G0txo4mAster/tJwkd-yorTwtEtXheb6CnY3kgOqSdLQj03e->

The National Police Federation (NPF) has done its own analysis. Most of their insights align with ABMunis but they did add a few things as their perspective is focused on the members of the RCMP and ours is on municipalities. The NPF documents are attached with a word of caution: **these are materials produced by NPF and, while there are some synergies with ABMunis' insights, the documents were not produced by our association and do not form part of our position (in development) on this issue.** The in-person sessions with the NPF in our part of the province are over, but there will be some virtual sessions scheduled. I'll send those dates and the link to register as soon as I have that info. These events are public and they're encouraging anyone and everyone to attend.

Justice and Solicitor General through the Transition Secretariat will be setting out on a tour to present the report and to discuss the possible transition to an APPS. The GoA asserts that no decision has been made and the PWC report does state that further consultation is necessary since the initial report was developed without consulting municipalities or First Nations. **The stakeholder invitation is attached to this email.** Please note the following changes to the scheduled sessions:

January 10 (Sherwood Park and Fort Saskatchewan) - rescheduled to February 1

January 11 (St. Albert and Stony Plain) - rescheduled to February 3

January 12 (Westlock and Athabasca) - rescheduled to February 17

Once you select the location you'd like to attend and click on the link, it will automatically register you for the rescheduled date.

If any of you have any questions regarding policing you can always contact one of the AIPAB members: Mayor Tanya Thorn (Okotoks, VP Towns), Mayor Tyler Gandam (Wetaskiwin, VP Cities under 500,000) or Deputy Mayor Angela Duncan (Alberta Beach, VP Villages) or Mayor Trina Jones (Legal, Director for Towns East.

EXTENDED PRODUCER RESPONSIBILITIES (EPR) aka One Man's Trash (Marty Robbins)

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I've had some of you ask about Household Hazardous Waste (HHW), so I thought I'd let you know where this is at.

November 2021 saw the introduction of Bill 83, the Environmental Protection & Enhancement Amendment Act enabling the creation of an EPR framework. There are three crucial elements ABMunis wants to see in the program:

- * Municipalities must be part of the decision-making
- * Alberta should harmonize the EPR program with existing programs
- * The GoA must fund EPR transition for HHW & special products. There is concern that a lack of co-ordination between Alberta Infrastructure and Alberta Environment & Parks (AEP) has led to downloading onto municipalities.

AEP will be focusing on introducing EPR programs for single-use plastics, paper & packaging products and hazardous & special products. ABMunis believes that, in a few years, municipalities won't be responsible for HHW and curbside recycling enabling us to focus on composting, waste-to-energy and other solid waste reduction initiatives.

COMMITTEES aka Heigh-Ho (The Seven Dwarfs)

As usual, there were a ton of applicants for positions on ABMunis' Standing Committees (100 for 33 spots). Thanks to all of you who showed an interest in serving. If you weren't selected this time, keep applying. Sometimes it takes a couple of tries and the competition is always fierce.

Our Towns West region is well-represented on the Standing Committees. Here's the list of voices at the tables for 2022:

- *Infrastructure & Energy*
 - Tyrone Muller – Penhold (Elected Official)
- *Safe & Healthy Communities*
 - Tara Baker – Whitecourt (Elected Official)
 - Brenda Otto – Stony Plain (Administration)
- *Sustainability & Environment*
 - Curtis Snell – Westlock (Elected Official)
 - Tony Kulbisky – Devon (Administration)
- *Municipal Governance*
 - Kate Potter – Sexsmith (Elected Official)
 - Megan Hanson – Sylvan Lake (Elected Official)
 - Christine Beveridge – Edson (Administration)
- *Small Communities*
 - Anna Underwood – Wembley (Elected Official)
- *Economic Strategy*
 - Tammy Yaremko – Spirit River (Elected Official)
 - Janet Jabush – Mayerthorpe (Elected Official)

Just Janet aka I Wanna Talk About Me (Toby Keith)

So, I already mentioned that I'm thrilled to be on the new Standing Committee, Economic Strategy. What I didn't tell you is, I'm the Vice-Chair and I'm happy to serve in that capacity with a dynamic group people and fellow Board member & committee Chair, Andrew Knack from the City of Edmonton.

I was also recently appointed to the Tamarack Health Advisory Committee. This is important work and I look forward to advocating on behalf of communities in the Tamarack region which includes a number of my Towns West municipalities.

I'm in the process of being vetted to sit on the Safety Codes Council of Alberta Board representing AB Munis. And I was also appointed to the Minister's Awards for Excellence committee again. It was lots of work last year, but I enjoyed reading submissions from across the province.

I heard from a few of you that you think it would be valuable to set aside time at convention for us Towns West peeps to mingle as a group. I'm working on the logistics of such a gathering and will keep you posted. BTW, the breakout sessions from convention are now available [here](#).

Finally, thank you all for the trust you place in me to represent you at the ABMunis Board table. I hope you find value in these little updates and, as I said before, please let me know if there's something you'd like me to report on.

Janet

10/6

Registration Instructions

Justice and Solicitor General: Alberta Provincial Police Service Transition Study Secretariat

Event overview

The Government of Alberta is engaging with municipalities on concepts presented in the *Alberta Provincial Police Service Transition Study* prepared by PricewaterhouseCoopers (PwC).

The department of Justice and Solicitor General will be facilitating in-person and virtual engagement sessions with municipalities between January and March 2022. In-person sessions will be held at many locations across Alberta. These sessions are open to municipal elected representatives, municipal employees and organizations representing municipalities.

Engagement sessions will focus on key concepts presented in the transition study with the intent to refine the model presented by PwC and inform future decisions on an Alberta Provincial Police Service.

Space is limited and the content is the same for all sessions. For this reason, we ask that individuals only sign-up for one session in this series.

Sessions are open to participants from multiple municipalities. Participants are encouraged to sign-up for a session near their community. Specific event locations will be added as soon they are available. Registrants will receive an email when the event address is available.

Discussions during the engagement sessions will draw on material from all three PwC reports. For more information about the transition study and associated engagement activities, please visit the following webpages:

- PwC's Final Report: <https://open.alberta.ca/publications/apps-transition-study-final-report>
- PwC's Current State Report: <https://open.alberta.ca/publications/apps-current-state-report>
- PwC's Future State Report <https://open.alberta.ca/publications/apps-future-state-report>
- Government of Alberta engagement webpage: <https://www.alberta.ca/provincial-police-service-engagement.aspx>

Registration Instructions

To register for a session, follow the Eventbrite link to the session that works best for your location and schedule.

Engagement Registration

Dates (2022)	Time	Location ¹	Registration Link
January 10	8:30am to 11:00am	Sherwood Park	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-tickets-205687315297

¹ Addresses will be provided when available.

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January 10	2:00pm to 4:30pm	Fort Saskatchewan	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205689582077
January 11	8:30am to 11:00am	St. Albert	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205692831797
January 11	2:00pm to 4:30pm	Stony Plain	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205694827767
January 12	9:00am to 11:30am	Westlock	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205696663257
January 12	2:00pm to 4:30pm	Athabasca	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205697716407
January 13	8:30am to 11:00am	Ft. McMurray	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205698619107
January 24	8:30am to 11:00am	Okotoks	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205699200847
January 25	8:30am to 11:00am	Claresholm	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205700173757
January 25	2:00pm to 4:30pm	Pincher Creek	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205701507747
January 26	2:00pm to 4:30pm	Lethbridge	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205704877827
January 27	8:30am to 11:00am	Medicine Hat	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205706542807
January 27	2:00pm to 4:30pm	Brooks	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205707876797
January 28	8:30am to 11:00am	Strathmore	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205708769467
February 7	8:30am to 11:00am	Red Deer	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205710614987
February 7	2:00pm to 4:30pm	Red Deer	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205711828617

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February 8	8:30am to 11:00am	Rocky Mountain House	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205713252877
February 9	8:30am to 11:00am	Stettler	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205714797497
February 9	2:00pm to 4:30pm	Hanna	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205715950947
February 10	8:30am to 11:00am	Airdrie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205717756347
February 10	2:00pm to 4:30pm	Olds	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205719732257
February 28	8:30am to 11:00am	Leduc	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721036157
February 28	2:00pm to 4:30pm	Ponoka	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205721838557
March 1	8:30am to 11:00am	Camrose	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205736321877
March 1	2:00pm to 4:30pm	Wainwright	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205740564567
March 2	8:30am to 11:00am	Vermillion	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205741958737
March 3	8:30am to 11:00am	Bonnyville	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205742700957
March 4	2:00pm to 4:30pm	Smoky Lake	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205746843347
March 7	8:30am to 11:00am	Slave Lake	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205887935357
March 8	2:00pm to 4:30pm	Peace River	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205749681837
March 9	2:00pm to 4:30pm	High Level	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205750975707

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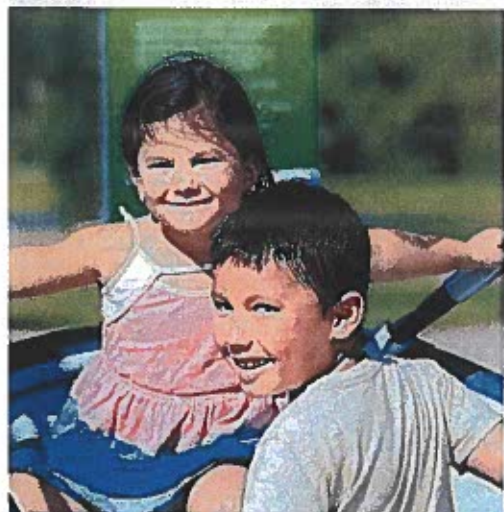
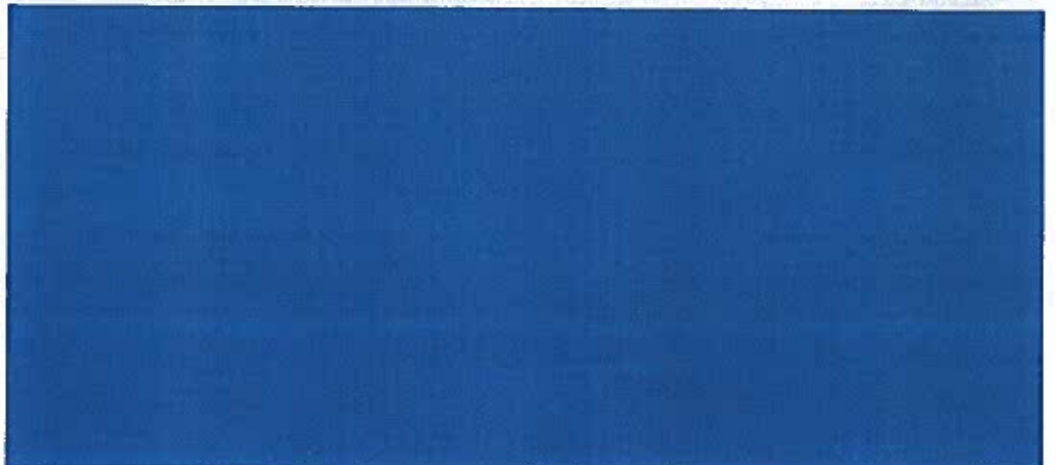
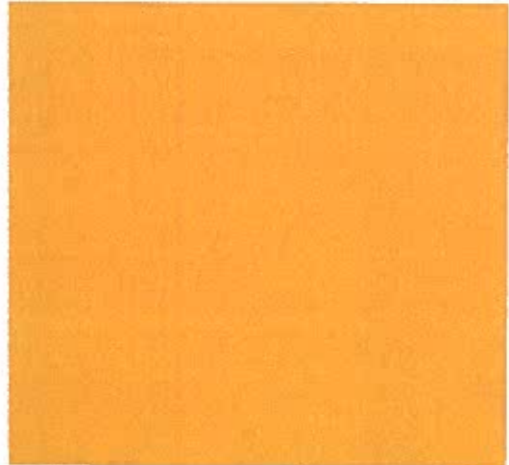
March 14	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752119127
March 15	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205752861347
March 16	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205774887227
March 17	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205777184097
March 18	8:30am to 11:00am	Virtual	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205778157007
March 28	8:30am to 11:00am	Whitecourt	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205781055677
March 28	2:00pm to 4:30pm	Valleyview	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205782520057
March 29	2:00pm to 4:30pm	Grande Prairie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205783091767
March 30	8:30am to 11:00am	Grande Prairie	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784004497
March 31	8:30am to 11:00am	Edson	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205784766777
March 31	2:00pm to 4:30pm	Drayton Valley	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785338487
April 1	2:00pm to 4:30pm	Edmonton	https://www.eventbrite.ca/e/alberta-provincial-police-transition-study-municipal-engagement-tickets-205785950317

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Analysis of PwC Report Alberta Provincial Police Service (APPS) Transition

January 19, 2022



 **Alberta
Municipalities**
Strength
In Members

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Executive Summary

In November of 2019, Premier Jason Kenney struck up the Fair Deal Panel, with the mandate of consulting with Albertans to gather input on how best to define and secure a fair deal for Alberta within the country. In May of 2020, the panel submitted their final report to the provincial government with a number of recommendations. These included areas of focus such as addressing the future of equalization, the possibilities of an Alberta Pension Plan, and an issue impacting all municipalities in the province – exploring an Alberta Provincial Police Service (APPS).

In October of 2021, the Government of Alberta released the independent report developed by PwC that studied the feasibility of replacing the RCMP with the APPS, including the operational needs, processes and potential transition costs. With an outline on service delivery options and proposed governance models, the PwC Report does not provide a formal stance or recommendation on a decision, but lays out a potential framework and rollout timeline.

Since the possibility of an APPS was announced, municipalities in Alberta have looked to engage with the ministries of Municipal Affairs and Justice and Solicitor General to be a voice at the table. Municipalities ranging in size have a vested interest in the future of their local law enforcement and community safety and are looking to provide their feedback and input into this process. As municipalities began to take in the PwC Report, a number of questions began to arise on the direction the province was going.

While the PwC Report provided insights into APPS governance, costs and timelines, there were certain questions that were still unasked that are vital to the process. Stakeholders involved with the APPS discussion have been narrowly focused on the cost consideration discussion. Both Premier Kenney and Justice and Solicitor General Minister Kaycee Madu have addressed cost concerns in public forums, assuring that there will be a net zero impact on municipalities. The Official Opposition Alberta NDP have also made cost considerations a main area of focus for their criticisms, openly stating their support for the RCMP and their work within the province. Municipalities, through numerous surveys and in public engagement opportunities have expressed their concern with potential costs being downloaded onto them and the certain level of mistrust of the province to uphold the net zero commitment. While APPS costs are an important piece of the equation, there are a number of other gaps that should be on the radar for stakeholders. These include governance structure service level metrics that require more clarity before a decision is made. This analysis highlights those areas of concern.

Given the reality that this is a topic of transformational change and we haven't seen a provincial police force stood up in more than 100 years – by bringing solutions to the table with provincial counterparts, municipalities across the province are in a unique position to have meaningful impacts on the conversation of future policing in Alberta.

Future State Operating Model

PwC Report's recommended service delivery model focuses on community policing and the ability to share resources, data, and intelligence across all police services and non-policing partner organizations. The PwC Report states that if Alberta were to adopt the APPS, the province would lose \$170 million in federal funding but increase the number of frontline officers and civilian specialists. Additional costs would include \$32 million for real estate leases, repairs, utilities, professional services, furnishings, and maintenance. Administration and other costs are estimated at \$72 million.

The defining characteristics of the PwC Report's proposed operating model are the following:

Enhanced Community Input & Accountability to Citizens

Stronger and more formalized local governance measures with representation from rural, urban, and Indigenous communities and supported by local Police commissions will give communities a voice in what services are delivered, how services are delivered and how police performance will be measured at a local level.

Improved Service Levels Across Rural Alberta, Indigenous Communities, & Municipalities

The proposed model will result in an increased number of frontline members of the APPS deployed in Alberta from 3,097 under the current model to 3,218 in the recommended model while reducing operating costs. The total staffing will increase to 4,189 from 4,030 as of June 2020.

Improved Efficiency, Integration, and Value for Money

The PwC Report suggests APPS can build integration points directly into the service delivery model and embed them into the organization with formal governance and dedicated resources.

Fit for Alberta Innovations

The PwC Report says that incorporating innovative, evidence-based approaches to challenges facing Albertan communities – including rural policing, mental health, opioid responses and policing in Indigenous communities – is a key part of creating a modern fit for Alberta provincial police service.

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Alberta Municipalities (ABmunis) Policing Principles and identified alignment and gaps

ABmunis hosted the 2021 President's Summit on Policing as two virtual sessions on February 3 and 17, 2021. Attendees of the webinars indicated that they were in favour of improvements to RCMP governance and service levels, but the majority disagreed that an independent APPS would better meet their communities' needs than the current model. After deliberation, ABmunis chose to hold off on announcing a policy position related to an APPS following the Summit until the province released the PwC APPS Transition Report. In preparation for this announcement and any subsequent advocacy, the ABmunis Board of Directors adopted a set of principles for an APPS should one be transitioned to.

The principles include three pillars - **police governance and oversight, police service levels and policing costs**. Upon further analysis and comparison between ABmunis' provincial police service principles and the PwC Report, there are areas of alignment but also gaps. These gaps turn into areas of concern for ABmunis for any transition to an APPS and further create numerous questions that must be asked by ABmunis and answered by the Alberta provincial government.

In addition to these information gaps in the PwC report, there are many important issues that the PwC Report never does address, such as:

- Proposed changes to policing does little to impact the lack of resources for the Alberta prosecution and judicial systems, which remains the largest barrier to Alberta's "catch and release" problem.
- Why hasn't the provincial government already implemented many of the PwC suggested policing improvements, under its current policing arrangements with the RCMP, including:
 - Integration of health and family services.
 - Effective performance metrics.
 - Effective police governance and independent commission.
- Establishing Alberta policing priorities, what would be different in the APPS model compared to the RCMP arrangement? And why?
- Although Alberta policing costs may decrease by \$24 million or 3 per cent with an APPS, how is the provincial government going to address the \$170 million of lost funding from the federal government.
- How is the provincial government going to fund the \$366 million of APPS one-time transition costs?

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ABmunis Policing Principle

1. Police governance and oversight

- a. An APPS must ensure that all municipalities have meaningful input into developing local policing priorities.
- b. Governance and oversight bodies for an APPS must include municipal representation at local, regional, and provincial levels.
- c. An APPS must provide regular reporting on policing priorities and outcomes to the municipalities it serves.

Alignment

The PwC Report outlines a future operating state model that focuses on Enhanced Community Input & Accountability to Citizens – a direct correlation to the ABmunis principle of ensuring an APPS model allows municipalities to bring meaningful input into developing local policing priorities. Aspects of this future operating state model focus include:

- Prioritizing community policing with local resources who are recruited and representative of their communities, with a focus on proactive problem solving and ongoing community engagement.
- Local Police Commissions to increase accountability to local community priorities and service needs.
- Rethinking how performance is measured by moving from a broad national focus to a highly tailored local community focus. This can be best achieved by developing performance metrics directly with the communities being served to truly connect the needs of the community.

With a focus on the ABmunis principle on governance and oversight bodies, the PwC Report recommends a governance structure that includes Commission-led Decision Rights.

- Commission set priorities on quantity and quality of services required. Political intervention into operations is minimized but collaboration to identify priorities and performance metrics.
- Oversight and decision authority is distributed across several executives (e.g. Commission Directors) who are representative of the citizens/communities.
- Agency is accountable to communities through board representation and additional local governance structures.
- Performance is monitored against service levels, which are tailored to customer need.
- Complemented by Local Police Commissions that are in place to collaborate with local detachments in determining how policing is provided in their local community and to agree on performance measures.

Gaps

While the PwC Report touches on the need to develop and make use of police commission and committees under governance structure, it does little to consider structures that already exist.

At a local level, communities already set up their own police committees or commissions to review performance, set goals, carry out community engagement and seek input that would result in improved service delivery and crime reduction.

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ABmunis Policing Principle

2. Police service levels

- a. An APPS must establish and deliver a minimum standard of policing infrastructure, supervision, administration, and front-line services necessary to respond to calls for service and provide adequate proactive policing in all Alberta municipalities.
- b. This minimum standard must exceed current RCMP performance.
- c. The GOA must create, with input from municipalities, metrics to demonstrate that the minimum standard is being met or exceeded in all Alberta municipalities.
- d. The GOA must publicly share reporting on APPS performance.

Alignment

An ABmunis principle focus on metrics to demonstrate the minimum standard is reflected in the governance model recommendation on Performance Metrics and Locally Determined-Priorities – in which the framework suggests local detachments and Police Commissions should collaborate to establish performance metrics and measures for service in their local area. The PwC Report goes as far as to outline specific metrics as well, focusing on dimensions of police work which provide a solid foundation for defining performance metrics for individuals, units and the organization to drive continuous improvement and accountability of outcomes.

These dimensions are:

- Public confidence and trust in police services.
- Engagement with the community and police community partnerships.
- Reduction in Crime & Victimization.
- Offenders called to account (through prosecution, restorative justice, alternative measures etc.).
- Reduced fear & enhanced sense of personal security.
- Civility in public spaces.
- Use of authority or force fairly with appropriate oversight from civilians and communities.
- Effectiveness and efficiency of use of financial resources.

Gaps

When it comes to the ABmunis principle of a requirement of the GOA to publicly share reporting on APPS performance, there is an identified gap. The PwC Report outlines the work of the Transition Management Office (TMO) within the transition roadmap as one of the nine key elements. The goal of the TMO is to oversee and manage the transition project, escalate risks and issues and provide critical reporting to leadership and key stakeholders. However, there's little additional information on reporting requirements with no commitment to public reporting.

When it comes to Improved Service Levels Across Rural Alberta, Indigenous Communities, & Municipalities – the proposed model will result in an increased number of frontline members of the APPS deployed in Alberta from 3,097 under the current model to 3,218 in the recommended model while reducing operating costs. The total staffing will increase to 4,189 from 4,030 as of June 2020. The PwC Report states that rethinking what resources are needed and how those resources are deployed to be more responsive to service calls across Alberta will allow the APPS to increase the number of regular members in communities across Alberta and be more flexible in meeting the needs of each specific community.

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ABmunis Policing Principle

3. Policing costs

- a. Municipalities must not bear any of the costs associated with implementing and transitioning to a provincial police service.
- b. Police funding must be based on the principles of fairness, transparency, and predictability.
- c. The GOA must fill the funding gap associated with the loss of federal funding for using RCMP services.
- d. Municipal policing costs for an APPS must not exceed the current RCMP policing costs.
- e. All municipalities must pay an equitable share of policing costs for the minimum standard of policing.
- f. Municipalities must retain the ability to negotiate contracts with an APPS. Municipalities requesting contract enhancements, e.g. additional dedicated officers or staff, would be responsible for paying the additional cost of providing these.

Alignment

Identified in the PwC Report under a future state operating model is a key element to Improved Efficiency, Integration, and Value for Money. This is in alignment with the ABmunis principle of a policing funding model passed on fairness, transparency, and predictability. This key element outlines a focus on integrating other services to maximize Alberta's resources through efficient and cost-effective partnerships, as well as:

- Embedded operational competencies and integrations aligned with other provincially delivered services including health care, family and community services, mental health supports, education, and addictions treatment.
- Integrating with other police services in the province with shared data, real time communications, shared training facilities and standards, and responses to reduce duplication of investigations and expanding the role of ALERT in Alberta.
- Leveraging existing expertise and infrastructure in Alberta to provide lab services, specialized operations, training, and civilian expertise specialist fields such as financial crime or cyber-crime to allow members of the police to focus on proactive community policing and improving service levels.
- Utilizing existing government of Alberta technology, infrastructure and processes to maintain economies of scale, reduce infrastructure investment costs and be more efficient in-service delivery for enabling functions.

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Gaps

Many stakeholders are not convinced that the costing outlined in the PwC Report is accurate as presented.

- A clear example of this is the lack of detail as it pertains to capital costs, with questions such as how will pensions for the existing RCMP members transition over to APPS and at what cost, how will current non-billable costs and the current federal funding be absorbed. This includes a lack of consideration for recently agreed upon pay increases for RCMP officers.
- In the past, programming and services provided by the province that started out as a minimal cost to municipalities became an increasing burden to many municipalities as funding never increased and further costing and service expectations were downloaded with no recourse or input. The PwC Report does not address these past instances or have commitments in place to ensure they do not occur again.
- The RCMP have also highlighted gaps with consolidated services and non-billable costs – such as human resource management, corporate management, communications are paid through the divisional administration charge, which allows these costs to be consolidated and shared amongst all contract partners.

Potential questions for conversations

The Ministry of Justice and Solicitor General will be touring the province, presenting the findings and outcomes of the PwC Report. Given the number of information gaps and lack of transparency in the PwC Report, it is important that municipal leaders look for answers to the following questions:

Financial

- Given that the province has stated that there will be no net financial impact to municipalities, how will the increase in costs be covered, and how will you guarantee that municipalities will not shoulder a greater burden in the future?
- Considering the loss of federal grants, how will funding for a new police service be structured, and will the provincial government look at changing how PPSA and/or MPSA fund policing?
- What will be done to achieve reduced operating costs while the overall staffing levels are going up?
- How will cost over runs during the transition process be mitigated?
- Have training costs been included in the forecasting, especially since many RCMP officers do not transition over to provincial police services and there is extensive training that needs to be completed?
- The PwC Report notes 65 new FTEs of health, family and social work professionals. Will they be those who have roles in the various systems or are these NEW FTEs that will fall under the umbrella of the APPS?
- When considering economies of scale, will the APPS be able to purchase goods and services at the same or better cost than the RCMP?
- Has the province considered insurance and liability costs for potential class-action lawsuits?

Logistics

- How many officers do you anticipate will transition from the RCMP in Alberta to a new APPS and how did you come up with those numbers?
- How will the new APPS work with the RCMP on cross-jurisdictional issues and current joint ventures?
- Considering that many police services are having troubles with recruitment, are you confident that you can recruit enough members for the transition and why? Do you have a backup plan?
- When will details on training programs be shared? Info such as -- where will training be provided, who will lead training programs, will new APPS training compliment training already available or will it be an entirely new program, will training be available to those just beginning their policing education journey as standalone training?
- Will the creation of an APPS create barriers for municipalities that may consider a transition to their own municipal police force? Do the cost/benefit projections account for the possibility of some municipalities exploring municipal police forces in place of APPS?

Engagement and Options

- What work has been done to evaluate the ability of the RCMP to adjust to meet the core values, innovations, and outcomes the GoA is seeking?
- What is the province's engagement plan for first nations and indigenous communities/people?
- What conversations have been had with standalone police services regarding shared training facilities and other services? Are those services amicable to the idea?
- When it comes to the balance of power, would existing Local Police Commissions relinquish or lose powers to the newly established Provincial Police Commission (PPC)?
- When the PwC Report discusses priorities being set by a local police commission, there are no clearly defined roles and guidelines for the different commissions. Are the broader goals entrenched through the PPC and mandated downward?
- Will municipalities over 5,000 in population still have MPSA arrangements?

Accountability

- The PwC Report says that there will be continuous evidence-based improvements to service. How will this be achieved and measured?
- When it comes to service levels metrics and reporting, how are the proposed service level metrics different from existing ones and how will it be publicly shared?
- Will the province commit to holding a referendum before a final decision is made, and what is the timeline for that?
- What role will municipalities have in setting APPS priorities and direction?
- The provincial narrative has evolved to now identifying that the federal government has indicated that it wants to have the RCMP exit community policing. If so, what conversations has the provincial government had with its federal counterparts?

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Alberta Proposed Policing Model Comparison

	CURRENT RCMP MODEL	APPS MODEL A	APPS MODEL B
Staffing Levels	3,097 Fully Trained RCMP Members 190 RCMP Civilian Members 743 RCMP Public Service Employees 269 Alberta Sheriffs Total: 4,299	1,613 Level 1 - Fully Trained Police Officers 1,540 Level 2 - Officers (Sheriffs/non-emergency) 1,036 Public Service Employees Total: 4,189 <i>*Alberta Sheriffs consolidated into APPS</i>	3,153 Fully Trained Police Officers 1,036 Public Service Employees Total: 4,189 <i>*Alberta Sheriffs consolidated into APPS</i>
Recurring / Ongoing Costs	A. Municipal cost: \$196M C. Federal cost: \$188M B. Provincial cost: \$358M D. Alberta Sheriffs: \$41M Total Alberta policing costs \$595M (A+B+D) <i>*includes RCMP wage increase</i>	Municipal cost: \$196M Provincial cost: \$538M Total Alberta policing cost: \$734M	Municipal cost: \$196M Provincial cost: \$562M Total Alberta policing cost: \$759M
Transition Costs	\$0	\$366M	\$371.5M
Real Estate	113 detachments 3 district officers 130 employee housing sites 9 offices 1 aircraft hangar Provincial cost: \$22M Federal cost: \$10M	113 detachments Looking to have a hub model that would have one detachment act as the main hub, while other detachments act as community offices. Looking at co-locating provincial services in the same building. Provincial cost: \$32M	
Equipment Costs	Provincial cost: \$67M Federal cost: \$23M	Provincial cost: \$112M	Provincial cost: \$113M
Human Resources Costs	Provincial cost: \$423M Federal costs: \$144M	Provincial cost: \$519M	Provincial cost: \$542
First Nations Policing	22 First Nations communities serviced under Community Tripartite Agreements. Provincial Cost: \$6M (48%) Federal Cost: \$6.5M (52%)	Limited engagement by the Government of Alberta (GoA) Unknown additional costs	
Governance	GoA sets overall budget and works with K Division on joint business plan to set objectives set by the Minister of Justice and Solicitor General. Municipal governments set overall budget for their municipal policing and work with local detachments. Minister of Justice and Solicitor General can request reviews of services at a provincial level of programs.	APPS Chief of Police reports to provincial police commissioner. GoA sets overall budget. Municipal governments set overall budget for their municipal policing and work with local commission. Local commission evaluate performance and reports to provincial commission.	

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	CURRENT RCMP MODEL	APPS MODEL A / APPS MODEL B
Oversight	<p>Civilian Review and Complaints Commission</p> <ul style="list-style-type: none"> Oversees RCMP members and investigates public complaints. <p>Alberta Serious Incident Response Team</p> <ul style="list-style-type: none"> Created under the Alberta Police Act to investigate the actions of police officers in serious incidents, including the RCMP. 	<p>Alberta Serious Incident Response Team</p> <ul style="list-style-type: none"> Created under the Alberta Police Act to investigate the actions of police officers in serious incidents.
Police committees	<p>Municipalities have the ability to establish policing committees to allow municipalities to have oversight over the policing services in their jurisdiction.</p>	<p>APPS to establish local police commissions to allow for local voices and priority setting within communities.</p>
Training	<p>RCMP training standards set nationally. These training standards are recognized as some of the best in the world.</p> <p>Recruiting/training done at Depot in Regina, SK.</p> <p>Municipal police service training standards are set locally.</p>	<p>APPS training undertaken in Alberta.</p> <ul style="list-style-type: none"> Training facility will need to be built. No timeline or cost information on what this would take provided. Potential cost share with Edmonton and Calgary training facility, but facility would need to be expanded to meet increased staffing levels and needs. Additional facilities such as a long-range firearms training ranges and closed driving tracks would have to be provided through new partnerships with the Canadian Armed Forces.
Support services	<p>K Division & federal agencies collaborate and offer covert, specialized and intelligence functions:</p> <ul style="list-style-type: none"> Special investigations Undercover operations Technological Crimes Air Services Witness protection Division criminal analysis <p>*74% funded by federal government</p>	<p>Proposed Model- APPS will duplicate services across the RCMP</p> <ul style="list-style-type: none"> Sharing specialist capabilities such as air, canine units and tactical teams with municipal police agencies to reduce costs. Major incident response coordinated with share resources and training specialized officers in rural detachments.
Community Policing/ Specialized Police Services	<p>Community policing</p> <ul style="list-style-type: none"> 20,000+ volunteers across Alberta that support RCMP programs- Rural Crime watch (16,500), Victims Service units (1,400), Auxiliary Constable Programs (140), Citizens on patrol (2,500) etc. <p>Special tactical operations- deals with crowd control</p> <p>Criminal operations- supports a number of specialized policing functions (intelligence, court evidence, sexual assault coordinator, DNA exhibit coordinator, use of force coordinator, etc)</p> <p>Crime reduction</p> <ul style="list-style-type: none"> Crime reduction unit- Specialized unit that support Alberta RCMP detachments to target priority offenders Auto theft unit- responsible for criminal organizations involved in auto theft Call back unit- investigates non-urgent calls for service to free up front-line members. Community engagement, outreach & project lock-up- provides proactive assistance to reduce crime to those who have been hit the hardest PROS Data Centre- unit established to support front-line members by completing admin tasks <p>Drug Expert Witness program coordinator- assist in Alberta RCMP drug investigations</p> <p>Forensic identification system- provides forensic services, biology, firearms, trace evidence, etc.</p> <p>Integrated National Security Enforcement Team- focused on analysing and disrupting national security and terrorism threats.</p> <p>Search and Rescue- responsible for investigating services in complex areas.</p>	<p>Community Policing</p> <ul style="list-style-type: none"> Would collaborate with community stakeholders <p>Accessing specialist expertise in post secondary, private sector, and community organizations to assist with forensic and lab services on a fee for service basis.</p>

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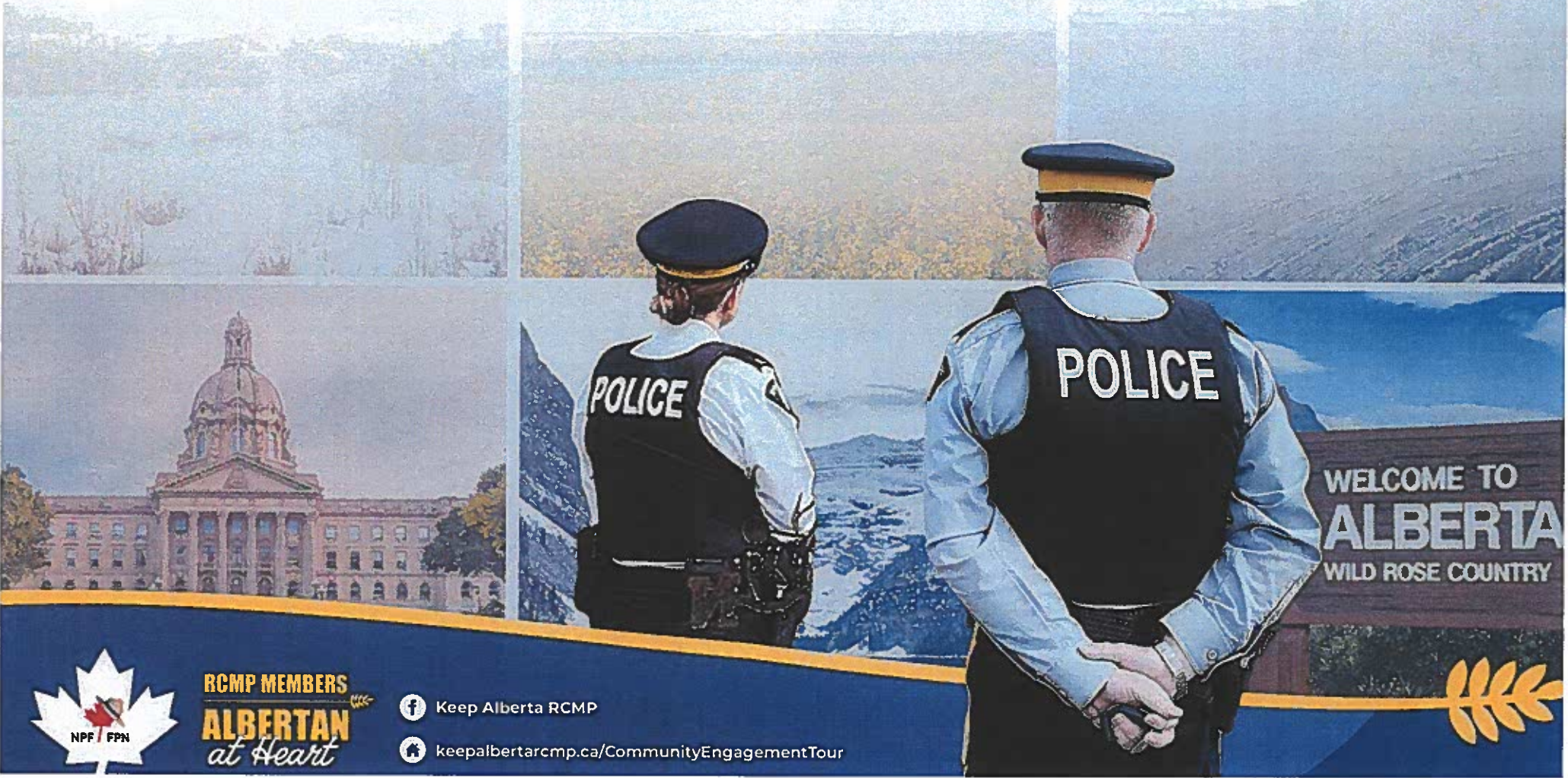
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DE LA POLICE
NATIONALE

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The RCMP: Alberta's Provincial Police Service

Proposed Provincial Police Transition Discussion Guide



RCMP MEMBERS
ALBERTAN
at Heart



Keep Alberta RCMP



keepalbertarcmp.ca/CommunityEngagementTour



A vertical photograph on the left side of the page shows a mountain landscape. In the foreground, there is a rocky, scree-covered slope. In the middle ground, a blue lake is visible, surrounded by dark, forested hills. In the background, there are large, rugged mountains with some snow patches under a blue sky with light clouds.

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The National Police Federation (NPF) is the sole certified bargaining agent representing ~20,000 Members of the Royal Canadian Mounted Police (RCMP) across Canada and internationally, including about 3,500 Members in Alberta. Certified in 2019, the NPF is the largest police labour relations organization in Canada. The NPF's mission is to provide strong, fair, and progressive representation to promote and enhance the rights of RCMP Members.

WHAT IS HAPPENING?

In 2020, the Fair Deal Panel (FDP) recommended that the Government of Alberta (GoA) consider transitioning away from the RCMP to an Alberta Provincial Police Service (APPS). The Panel's own survey showed that most Albertans do not support this idea, ranking it second last in terms of priorities for Alberta.

Following the FDP recommendations, the GoA hired PricewaterhouseCooper (PwC) in October 2020 to put together a \$2 million report which was delivered to the Provincial Government in April 2021, and ultimately released publicly in November 2021, titled, *APPS Transition Study*. The NPF welcomed the long-awaited Transition Study which confirmed that Alberta would have fewer trained officers at a higher cost under a new police service, compared to the current Alberta RCMP model.

NPF'S COMMUNITY ENGAGEMENT

Since December 2020, the NPF has conducted three rounds of public opinion research through Pollara Strategic Insights which have consistently shown that less than nine per cent of Albertans support such a transition. This research has shown that Albertans do not want to pay for increased costs and instead want additional resources to be invested in the Alberta RCMP to continue to reduce and mitigate rural crime and more funding within the Alberta justice system to tackle the issue of repeat offenders.

The NPF has been actively meeting with Albertans, stakeholders, and elected officials over the past year, all of whom have shared these same sentiments.

From January to April 2022, the NPF will be hosting public in-person and virtual community engagement sessions to hear from you first-hand. The NPF will be providing all feedback you share with us in these engagement sessions anonymously in a report to the Province in April. The Province has not yet set a timeline for a decision, but has indicated Spring 2022. It is important that discussions on this proposal include collaboration with municipal leaders and reflect the interests and desires of Albertans. Any final decision on the police service of choice in Alberta should be evidence-based, ensure public and community safety, be cost effective, and serve Albertans' unique needs.

keepalbertarcmp.ca/communityengagementtour

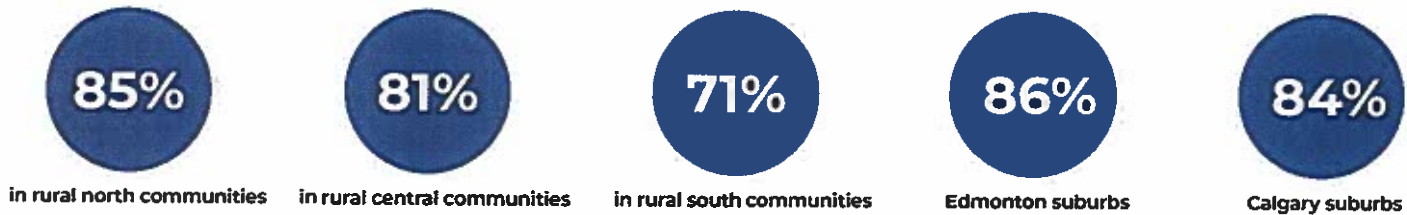
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WHAT WE'VE HEARD

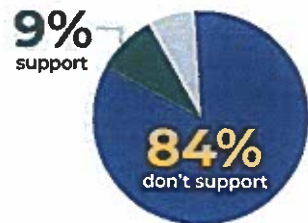
Over the past year, the NPF has met with over 100 municipal leaders, conducted three rounds of public opinion research across Alberta (October 2020, April 2021, and November 2021), and met with stakeholders and Albertans at various community events and meetings. Throughout all this, one thing is clear: Albertans do not support a transition away from the Alberta RCMP, despite the heavy politicization.

Albertans Support the RCMP

80% of Albertans served by RCMP are satisfied with the service they receive



Albertans DO NOT SUPPORT replacing the Alberta RCMP



Albertans want detailed accounting of costs and impacts



Albertan's top three PRIORITIES for policing

1. Decreased rural response times
2. Increased resources for policing
3. Fighting opioids and other drugs

Albertan's top three PRIORITIES for the Province to improve place in Canada



*Pollara Strategic Insights, 1,300 rural/urban responses; online and phone, November 2021

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CURRENT STATE OF POLICING

The RCMP are proud to be the police service of choice in Alberta since 1932. Albertans receive a combination of the highest standard of policing and significant cost savings due to the Federal Government funding 30% of the annual cost.

A key component of the RCMP's service delivery model is the ability to efficiently pool resources across provincial and municipal jurisdictions. If the Alberta RCMP was replaced, the full cost of creation and maintenance of these services would have to be borne by Alberta taxpayers.

Services provided by the Alberta RCMP: The Alberta RCMP offer many comprehensive services to its contract partners at no direct cost. These include: Critical Incident Program, Air Services, Emergency Response Teams, Police Service Dogs, IT, and Forensic Identification Services¹.

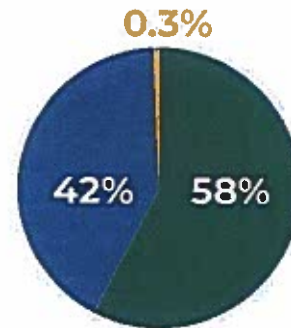
Other services not charged to RCMP contract partners include: Recruiting, Legal services, Discipline reviews, and Human Resources Management

Alberta RCMP

- 3,500 RCMP Members
- 113 RCMP detachments
- 800,000+ annual calls for service
- 300+ Municipalities served
- 22 First Nation communities served



Population by Policing Arrangement



- Standalone Municipal Police Services - 58%
 - 2,462,276 people
- RCMP - 42%
 - 1,825,757 total people
 - Municipalities: 1,766,564
 - First Nations: 59,193
 - Métis Settlements: 5,632
- Standalone First Nations Police Services - 0.3%
 - 12,951 people

JURISDICTION (JUNE 2020)	OFFICERS	POPULATION
Standalone Municipal Police Services	4,290	2,462,276
Self Administrated First Nations Police Services	74	12,951
RCMP (PPSA & MPSAs)	3,097	1,825,757

¹ APPS Transition Study: Current State Report, 2021, pg 33 & 35

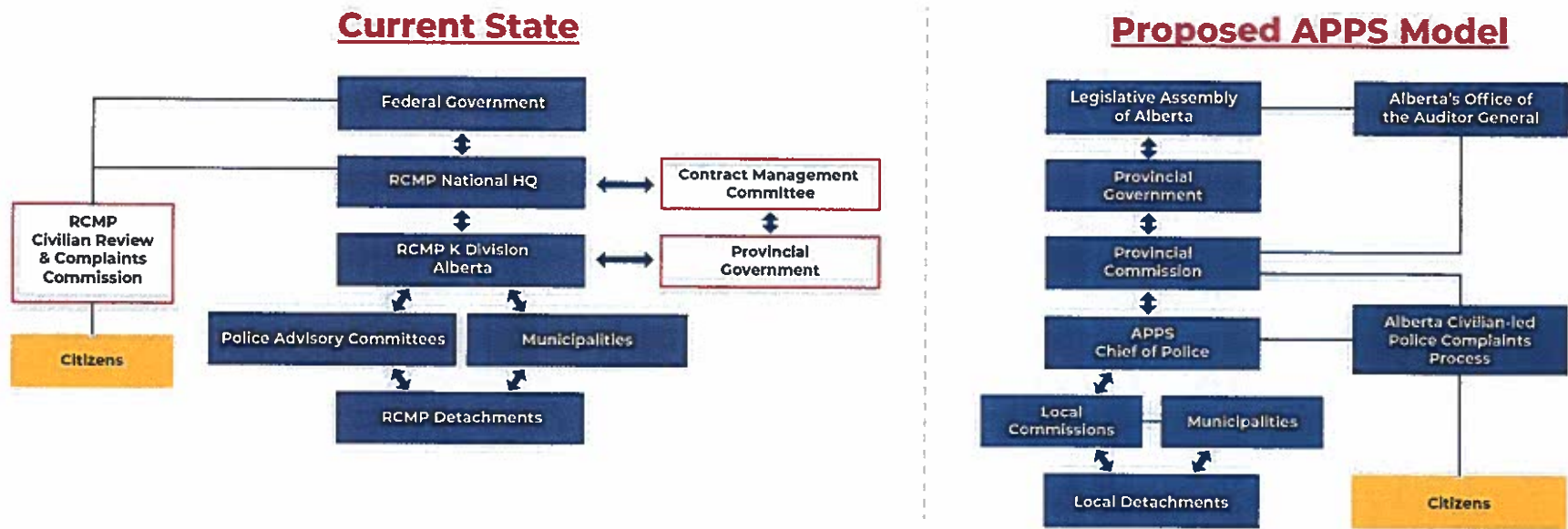
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APPS TRANSITION STUDY MODEL PROPOSAL

The APPS Transition Study proposed two possible policing models: Model A and Model B. For the most part, the proposed APPS would be set up similar to the current Alberta RCMP policing model including, policing services, real estate, governance and oversight, programs, and community policing. In fact, the study notes that the APPS should be based off the current RCMP model. However, the two major differences in the proposed APPS structure are significantly reduced fully trained police staffing levels and increased costs.

The scope of the Transition Study was not to engage directly with municipalities, citizens, specific communities, or Indigenous Peoples. The study recommends that further consultation should be conducted, and that significant study and analysis be completed to validate the proposal's assumptions on organizational structure, service delivery model, deployment model, and to further refine the cost projections².

CURRENT STATE AND PROPOSED MODEL OVERVIEW



² APPS Transition Study: Final Report, 2021, pg 24

14/6

Under the current Alberta RCMP model, the Provincial Government sets the overall budget and works with the Alberta RCMP on a joint business plan to set policing priorities, which are set by the Alberta Minister of Justice and Solicitor General. Municipal governments set their overall police services budget and work with local RCMP detachments to set local priorities. Municipalities also have the ability to establish policing committees to allow municipalities to have additional oversight over the policing services in their jurisdiction.

Under the proposed APPS model, the APPS Chief of Police would report to the Provincial police commissioner. The Province would set out the overall budget for police services within the Province. Municipal governments would set the budget for their police services and work with a local commission to set priorities. For the most part, this is the same model that is currently in place under the Alberta RCMP.

STAFFING LEVELS

	CURRENT RCMP MODEL	APPS MODEL A	APPS MODEL B
Staffing Levels	3,097 Fully Trained RCMP Members	1,613 Level 1 - Fully Trained Police Officers	3,153 Fully Trained Officers
	190 RCMP Civilian Members		1,036 Public Service Employees
	743 RCMP Public Service Employees	1,540 Level 2 - Officers (Sheriffs)	
	269 Alberta Sheriffs	1,036 Public Service Employees	
	Total: 4,299	Total: 4,189 <i>*Alberta Sheriffs consolidated into APPS</i>	Total: 4,189 <i>*Alberta Sheriffs consolidated into APPS</i>

The APPS proposal includes two models, Model A and Model B, which represent the outside range of “resource mixing” between “Level 1” fully trained officers (RCMP equivalent) and “Level 2” officers, responsible for low risk/non-urgent calls and traffic operations (Alberta Sheriff equivalent)³. While the Province may be proposing Model A as the more affordable model, rural Alberta needs more fully trained officers to respond to the myriad of complex calls in order to reduce crime rates across the Province.

³ The APPS Transition Study Report defines Level 1 members as “responsible for high risk, complex, urgent responses” while Level 2 members are “Responsible for lower risk, non-urgent calls for service, and traffic operations”. For more information see page 68 of the APPS Transition Study Final Report

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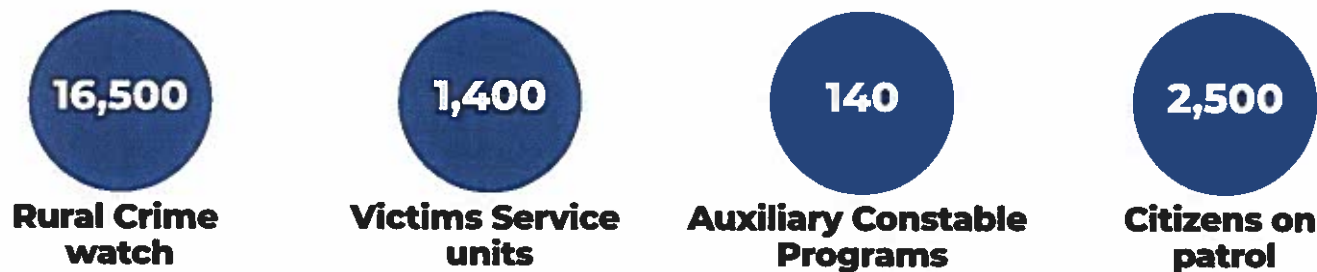
Under the proposed APPS model, Albertans would end up with fewer fully trained police officers.

In addition to the reduction of police officers, a new police service would need to hire thousands of new officers. The Transition Study assumes that about 15% of Alberta RCMP Members would transition to the APPS, which is roughly 464 officers. The APPS would still need to recruit over 2,500 officers. The proposed APPS model suggests that recruiting would focus within Alberta. However, police services across Canada – including Edmonton and Calgary- have had difficulty recruiting over the past decade, which have led to police shortages. The Transition Study does not factor in the complexities of these recruiting challenges, nor propose solutions on how an APPS would recruit. As just one example, in Victoria, BC, the Victoria Police Department is currently offering a \$20,000 signing bonus in an attempt to recruit just 20 new police officers.

COMMUNITY POLICING & SUPPORT SERVICES

The Alberta RCMP prides itself on the relationships it has built within the communities where officers serve and live. One of the Alberta RCMP's specialized policing functions is a focus on community policing through a myriad of services and programs⁴. The Community Policing Unit consists of a number of sub-units and supports and engages Albertans from across the Province. The current Alberta RCMP model consists of over 20,000 volunteers across Alberta.

20,000+ volunteers across Alberta that support RCMP programs



In addition the Alberta RCMP has worked with communities to implement a Rural Crime Reduction Strategy to meet with priorities of the communities. The Alberta RCMP's Crime Reduction Strategy has led to a successful 10% decrease in crime rates for rural detachments, and 6% for municipal detachments so far.

⁴ APPS Transition Study: Final Report, 2021, pg 30

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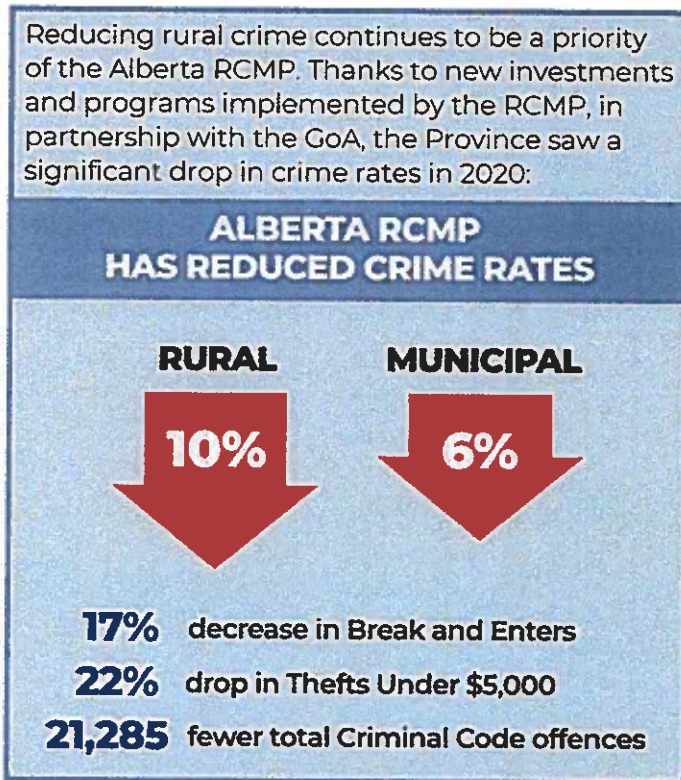
The Alberta RCMP is also able to provide a number of additional support services at significant cost savings to the Province, as about 74% is funded by the Federal Government⁵. The Alberta RCMP and federal agencies collaborate and offer critical covert, specialized, and intelligence functions:

- Special investigations
- Undercover operations
- Technological Crimes
- Air Services
- Witness protection
- Division criminal analysis

The proposed APPS model, while vague, outlines that it would continue to collaborate with stakeholders to develop community programs and services. The Transition Study further outlines that the APPS model would duplicate the services the Alberta RCMP currently provides including:

- Sharing specialist capabilities such as air, canine units, and tactical teams with municipal police agencies to reduce costs.
- Major incident response coordinated with shared resources and training specialized officers in rural detachments.

The full cost of these support services will need to come from the Provincial police budget and to be covered by Albertans. The Transition Study noted that it was hard to quantify the full costs of these services and that more analysis would be needed.



⁵ APPS Transition Study: Current State Report, 2021, pg 21

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COST COMPARISON

	CURRENT RCMP MODEL	MODEL A	MODEL B
Costs	A. Municipal Cost: \$196M B. Provincial Cost: \$358M C. Federal Cost: \$188M D. Sheriffs: \$41M E. Total Provincial Cost: \$399M(B + D)	A. Municipal Cost: \$196M B. Provincial Cost: \$538M	A. Municipal Cost: \$196M B. Provincial Cost: \$562M
Total Alberta Policing Costs	\$595M (A + B + D) <i>*Includes RCMP wage increase</i>	\$734M (A + B)	\$759M (A + B)

Under the current Alberta RCMP police model, Alberta benefits from having the Federal Government contribute 30% of the total Provincial police costs, amounting to roughly \$188 million annually⁶. A transition away from the Alberta RCMP would mean forfeiting these contributions.

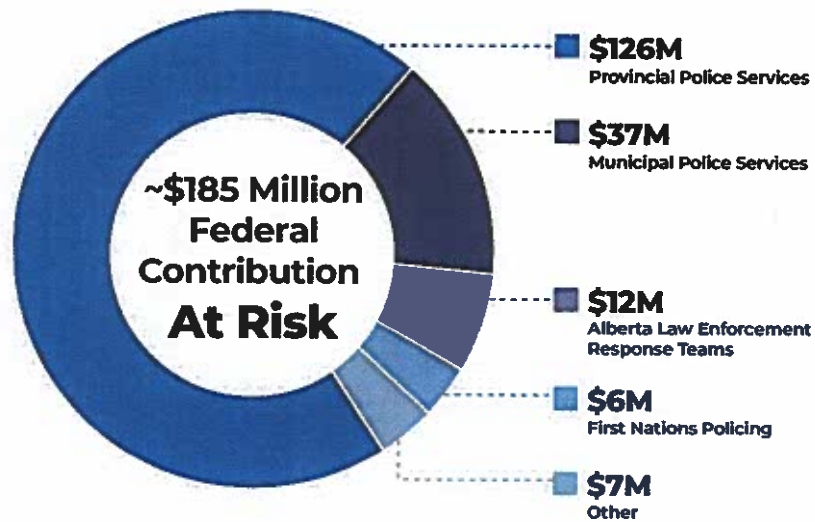
Under the proposed APPS Model A, Albertan taxpayers would be on the hook for \$139 million more per year for policing, which increases under Model B to over \$164 million more.

The Transition Study does not outline how these increases would be funded.

⁶ APPS Transition Study: Final Report, 2021, pg 37

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In addition to the loss of the annual 30% Federal contribution (~\$188 million), the Transition Study proposes one-time police transition costs over 5-6 years. Model A adds an additional \$366 million and Model B adds an additional \$371.5 million that will have to be borne by Alberta taxpayers. However, these transition costs can balloon quickly if delays in the transition occur.



\$126M	<p>PROVINCIAL POLICE SERVICES AGREEMENT (PPSA) The PPSA is co-funded by Public Safety Canada (PSC) at a percentage of, province pays 70% and PSC pays 30%. Through the PPSA, a number of provincially funded specialized units provide support to municipalities in Alberta. This includes but isn't limited to the Operational Call Centres, Critical Incident Program, Air Services, Alberta Serious Incident Response Teams, Forensic Identification Services, Police Dog Services, Information Technology, Serious Crimes Branch, including Major Crimes, Homicides and General Investigations, and Traffic Services.</p>
\$37M	<p>MUNICIPAL POLICE SERVICES AGREEMENT (MPSA) Costs associated with the MPSA are charged by PSC to municipalities in a cost share model. Municipalities with >15k cost-share 90/10 (\$147,877 paid by municipalities and \$16,431 paid by PSC). Municipalities with <15k cost-share 70/30 (\$47,815 paid by municipalities and \$20,492 paid by PSC).</p>
\$12M	<p>ALBERTA LAW ENFORCEMENT RESPONSE TEAMS (ALERT) ALERT is a private non-profit organization that was established by the province to combat organized and serious crimes. PSC pays 30% (\$11,831) of costs, while the province pays 70% (\$27,606).</p>
\$6M	<p>FIRST NATIONS POLICING Alberta, in partnership with PSC, currently co-funds (48% Alberta and 52% PSC) 21 Community Tripartite Policing Agreements and three self-administered policing agreements. In addition, there are many costs that are incurred that PSC pays for in addition to its 48%, that cannot be billed back to the province - in 2019-20, ~\$35k was not billed back.</p>
\$7M	<p>OTHER These costs include costs associated with custody transfer, covert operations, governance, legal, professional services, media, travel, and other miscellaneous expenses.</p>

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TRANSITION

Transitioning to a new APPS will not be easy and, based on similar transitions in other jurisdictions, will be fraught with unexpected delays and costs. While the Transition Study proposed that it would take about six years to transition, this timeframe may not be realistic.

- In 2019, a KPMG report to the City of Red Deer on a proposed transition estimated it would take over four years to complete a transition, just for a municipality.
- The City of Surrey, British Columbia, started its own police transition in 2020. Today the transition is nowhere near completion, and more than two years delayed due to unexpected and unplanned hurdles and requirements. In addition, the transition costs from the RCMP to a municipal detachment have significantly increased over three years from \$19 million to over \$81 million and still growing.

Transition Costing Model - Over 5-6 Years

Cost Category	Model A CAD 000s	Model B CAD 000s
Transition Management Office	\$35,117	\$35,117
Indigenous Policing	\$5,440	\$5,440
Human Resources	\$43,732	\$49,117
Real Estate	\$95,548	\$95,548
Equipment	\$30,781	\$30,781
Technology	\$36,814	\$36,814
Communications	\$307	\$307
Transition Period - RCMP Costs	\$115,756	\$115,756
Other Costs	\$2,612	\$2,612
Total	\$366,107	\$371,492

Potential Transition Timeline

4 year planning & preparation period
2 year transitional period



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SEEKING CLARITY

During the Province's engagement sessions over the coming weeks and months, it is imperative that all Albertans seek clarity on these critically important questions that still remain unanswered by the Province.

1. The proposed APPS transition will cost Albertans more than \$185 million/year in Federal contributions, plus more than \$366 million in transition costs. Where is this money going to come from?
2. With so many police departments struggling to recruit, and the Alberta Government assuming only 15% of Alberta RCMP would transition to an APPS, how do they plan to fill the other ~2,500 positions in just four years?
3. The Transition Study states that APPS officers would initially be trained in municipal training facilities (Calgary and Edmonton police services). Are these facilities prepared and equipped to train the ~2,500 officers needed?
4. The APPS report offers two models, with Model A offering half as many fully trained officers as the current Alberta RCMP. Why would the Alberta Government consider providing less than the current complement of fully trained police officers for rural Albertans, and for more money?
5. Why didn't the Provincial Government review the current Alberta RCMP police service model for how efficiencies could be made, and the cost to do so?
6. When will the Province be completing a true feasibility study to clarify the assumptions made in the Transition Study as recommended by PwC?

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MUNICIPAL ELECTED OFFICIALS

THIS CERTIFICATE IS PRESENTED TO

Bridgitte Coninx

FOR SUCCESSFULLY COMPLETING
MEO ONLINE

Alberta Emergency Management Agency

Certification Date: February 5, 2022
Printed: February 7, 2022

Certificate Number: 7519f6a0-1411-486d-ba81-e9eafba0

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debbie@onoway.ca

From: cao@onoway.ca
Sent: February 7, 2022 11:18 AM
To: debbie@onoway.ca
Subject: RE: Bud Love resigned as Mayor and Councilllor

But on our agenda for info pls

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: debbie@onoway.ca <debbie@onoway.ca>
Sent: February 7, 2022 11:12 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: Bud Love resigned as Mayor and Councilllor

January 28, 2022

**Public Notice
Councilllor Resignation**

It is with great sadness that Alberta Beach announces the resignation of Bud Love as Mayor and Councilllor for Alberta Beach. On January 26, 2022 with great regret, Bud submitted his resignation due to health reasons and on the advice of his doctors. We wish Bud the very best with his treatments. Our thoughts and prayer are with Bud and his family at this most difficult time. Alberta Beach would like to thank Bud for his time spent on Council and his commitment to Alberta Beach.

At the next regular Council meeting scheduled for February 15, 2022, Council will receive Bud's formal letter of resignation and at that meeting Council will appoint a Councilllor to the position of Mayor and will set a date for a by-election. In the interim Deputy Mayor Angela Duncan will assume the duties of Mayor.

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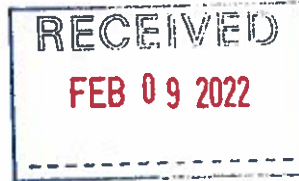
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ALBERTA
CULTURE

Office of the Minister

FEB 0 1 2022



His Worship Lenard Kwasny
Mayor
Town of Onoway
PO Box 540
Onoway AB T0E 1V0

Dear Mayor Kwasny:

As Minister of Culture responsible for sport in Alberta, I am pleased to invite your community to submit a bid to host either the 2024 Alberta Winter Games or the 2024 Alberta Summer Games.

I encourage your community to consider this invitation and the many benefits that can result from hosting this event. The Alberta Games are key in Alberta's Recovery Plan and provide an economic impact of approximately \$3 million to a host community. A successful host community is offered the opportunity to showcase its community and talents to approximately 3,000 participants from all regions of the province, along with numerous spectators and special guests.

Communities with populations of less than 10,000 are encouraged to collaborate with neighbouring communities to submit a joint bid or consider the smaller, modified games format. The community awarded a 2024 Alberta Games will receive a \$420,000 operating grant.

A letter of interest to host either the 2024 Alberta Winter or Summer Games, together with a letter of support from municipal or band council must be received by March 25, 2022. Completed bids must be received by April 29, 2022.

Bid guidelines and staff consultation are available by contacting Ms. Suzanne Becker at 403-297-2909, toll-free by first dialing 310-0000 or email suzanne.becker@gov.ab.ca.

Sincerely,

Ron Orr
Minister

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Room 224 Legislature Building, 10800-97 Avenue, Edmonton, Alberta T5K 2B6 Canada

Printed on recycled paper

AR55303

ARE YOU LOOKING FOR CHILDCARE FOR YOUR FAMILY?

Check out all the local licensed options available for you.

Lac Ste. Anne County Out-of-School Care

LOCATION

Onoway Heritage Centre
4708 Lac Ste. Anne Trail North,
Onoway

AGES

Before or after school care:

Kids must attend Onoway Elementary
(K-6 for the 2021/2022 school year).

Day-long care (non-school days):

Kids can be K-6 students at
any local school.

TIME

6:30 am - 6:30 pm

CONTACT INFORMATION

Toll-free: 1.866.880.5722

P: 780.785.3411

E: recreationFCSS@LSAC.ca

LAC STE. ANNE COUNTY



Provincial subsidy
is available, for those
who qualify

Mayerthorpe Family Dayhomes

AGES

All ages welcome

CONTACT INFORMATION

Lisa Fundak: 780.786.2654

E: lisa_gylander@hotmail.com

The MAD House Daycare and Out-of-School Care

LOCATION

5459 Lac Ste Anne Trail, Onoway

AGES

12 months to 12 years

TIME

6 am - 6 pm

CONTACT INFORMATION

Krystal: 780.884.9804

Jody: 780.886.4851

E: themadhouseonoway@gmail.com

FB: The MAD House Onoway

Transportation to and from
OES and Playschool available.



Rural Family Day Homes

AGES

All ages welcome

CONTACT INFORMATION

P: 780.962.5919

E: pfdh@outlook.com

Little Village Daycare

LOCATION

5113 Lac Ste. Anne Trail South,
Onoway

AGES

2 to 10 years

TIME

7 am - 6 pm

(Full/Part Time & OSC)

CONTACT INFORMATION

P: 780.907.4019

E: admin@littlevillagedaycare.ca



Are you looking to work in a
daycare, dayhome or
out-of-school care program?

Connect with the programs listed above to see
what opportunities they may have for you!

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Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

February 2, 2022

File: 19DP01-24 – Time Extension

**Re: Development Permit Application No. 19DP01-24 – Time Extension
Plan 6288 BZ, Block 1, Lot 8 & 9 : 4904 – 50 Street
C1 – Commercial – Office, Retail & Service District : Town of Onoway**

Preamble: This permit, 19DP01-24, is a revision of the development approved under Development Permit 18DP19-24. The development approved under this permit includes the renovation of the existing commercial building; operation of an after school drop-in centre for youth; operation of a café/coffee shop/restaurant; operation of a convention centre (workshops only); and occasional use for other social events.

An extension of the timeframe wherein this approval is valid has been request and approved. Development Permit 19DP01-24 is valid through to February 1, 2023.

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**RENOVATION OF AN EXISTING COMMERCIAL BUILDING
AND OPERATION OF AN AFTER-SCHOOL YOUTH CENTRE,
AND MINOR EATING ESTABLISHMENT**

has been **APPROVED** subject to the following conditions:

- 1- Development Permit 18DP19-24 is herein deemed null and void.
- 2- All municipal taxes must be paid.
- 3- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.

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Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 4- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, plumbing, gas, electricity and drainage, and all other permits required in connection with the proposed development, including the renovation of the building. Copies of all permits shall be submitted to the Town of Onoway for review.
- 5- All permits and approvals required from Provincial regulatory bodies (ALBERTA HEALTH), in conjunction with the operation of the café/coffee shop/restaurant shall be obtained prior to the commencement of operations.
- 6- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 7- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 8- That all improvements shall be completed by February 1, 2023.**
- 9- The improvements take place in accordance with the plans and sketches submitted as part of the permit application.
- 10- Existing parking spaces are deemed to satisfy the requirements of Section 259 Off-Street Parking of the Town of Onoway Land Use Bylaw 712-13.
- 11- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 12- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

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Development Services
for

Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete **February 3, 2019**

Date of Decision

February 5, 2019

Effective Date of Revised Permit

February 2, 2022

Signature of Development Officer

Tony Sonleitner, Development Officer for the Town of Onoway

cc Wendy Wildman, CAO, Town of Onoway

cc Inspections Group Inc.

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Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

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Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at

Edmonton:

*12010 - 111 Ave.
Edmonton, Alberta T5G 0E6*

Phone: (780) 454-5048

Fax: (780) 454-5222

Toll-Free: (866) 554-5048

Toll-Free Fax: (866) 454-5222

Email: questions@inspectionsgroup.com

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Other contacts:

ALBERTA HEALTH

Jennifer Fearnehough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

Jennifer.Fearnehough@albertahealthservices.ca>

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Development Services
for

Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 19DP01-24
APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 6288 BZ, Block 1, Lot 8 & 9 : 4904 – 50 Street, with regard to the following:

RENOVATION OF AN EXISTING COMMERCIAL BUILDING AND OPERATION OF AN AFTER-SCHOOL YOUTH CENTRE, AND MINOR EATING ESTABLISHMENT
Has been **CONDITIONALLY APPROVED** by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Development Officer a written statement of his objection to such use indicating the following:

1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Development Officer no later than February 26, 2019.

Statements of concern with regard to this development permit should be addressed to:

Town of Onoway
Box 540

Onoway, Alberta T0E 1V0 Attention: Tony Sonneleitner, Development Officer

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete February 3, 2019

Date of Decision

February 5, 2019

Effective Date of Permit

March 6, 2019

Signature of Development Officer

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office (780) 718-5479 and should include a statement of the grounds for the appeal.

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

February 16, 2022

Lac Ste. Anne County

Town of Onoway

Town of Mayerthorpe

Summer Villages of Birch Cove, Castle Island, Nakamun Park, Ross Haven, Sandy Beach, Silver Sands,
South View, Sunrise Beach, Sunset Point, Val Quentin, West Cove and Yellowstone

**Re: Alberta Beach Councillor Resignation
Appointment of Mayor & Deputy Mayor**

Alberta Beach Council at their February 15th, 2022 regular Council meeting received a letter of resignation from Councillor (Mayor) Bud Love. At this meeting Council elected Angela Duncan as Mayor and Debbie Durocher as Deputy Mayor. As well Council made a motion that a By-election date be set for April 4, 2022.

Alberta Beach Council members are as follows;

Mayor.....Angela Duncan
Deputy Mayor..... Debbie Durocher
Councillor..... Tara Elwood
Councillor..... Daryl Weber
Councillor..... Vacant

Please do not hesitate to contact the undersigned at 780-924-3181 if you require any further information.

Sincerely,

Kathy Skwarchuk
Kathy Skwarchuk,
C.A.O.

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standstone
WASTE & WATER SERVICE LTD.

ONWAY
HUB OF THE HIGHWAYS

REDUCE-REUSE-RESEARCH-RECYCLE

Helping our planet one home at a time.

WYDER
ENERGY

The poster features a central illustration of a large green tree with a silhouette of two people sitting at its base. The background is a solid blue color. There are two recycling symbols in the corners: a blue and orange one in the top right and a multi-colored one in the bottom right. Small white flowers and butterflies are scattered around the tree.

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----- Forwarded Message -----

From: Robert Winterford <ews1@shaw.ca>
 To: Ingrid Schifer <ingrid@schifandthecity.com>
 Sent: Sat, 12 Feb 2022 17:47:08 -0700 (MST)
 Subject: week 2, 3 and 4 recycling program

Hi Ingrid:
 Following the pattern:

(After)**DID YOU KNOW:** Week 2

HISTORIC FACT:

- 1) In 500 BC Ancient Greece, the City of Athens began the first municipal dump. It was decreed law that all trash had to be disposed of at least one mile from the city walls. Now days we complain about taking our waste to the curb.
- 2) In 1031 AD the Japanese began the first recycling of paper. Almost as soon as they learned how to produce paper they learned how to reuse it. This became part of the production and consumption cycle.
- 3) In 1776 recycling was used as Feedstock during the War. The evolution dates back to 1776 when patriots pulled down a statue of King George III melted it down and used it to create 42,088 bullets during The American War of Independence. Paper was also recycled as a vital commodity, due to a lack of raw materials.

RECYCLING FACTS TODAY:

- a) Aluminum cans can actually be recycled and put back on the shelf at your local grocery store in 60 days.
- b) Recycling and aluminum can helps to save a great deal of energy. In fact, enough to run your home TV for about 3 hours.
- c) If you throw away your aluminum cans, they can stay in that "can" form for upto 500 years or more- so please recycle.

DID YOU KNOW: Week 3

HISTORIC FACT:

1. 1897 New York establishes the First Crude Recycling Plant. A material recovery center was built in New York and usable materials were separated from trash in picking yards. The scrape metal, paper, paper, rubber and twine etc. were recycled.
2. 1904 The first Aluminum Recycling Plant opened. A real moment in history when aluminum can recycling factories in Chicago, Illinois the first of it's kind.
3. 1916 Waste Reclamation Service was implemented during WW1. The famous recycling slogan, "Don't Waste it, Save It," was created during World War 1. Due to large-scale material shortage the government created **A Waste Reclamation Service.**

RECYCLING FACTS TODAY:

- a) You can recycle aluminum cans over and over again, and there is no limit to it.
- b) There are over 80 billion aluminum cans used each and every year around the world.
- c) Aluminum used to be more valuable than gold, many years ago.

DID YOU KNOW: Week 4

HISTORIC FACT:

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- 1) Late 1800's early 1900 Forest conservationists already noticed forestry depletion and campaigned for controlled harvesting and reserved areas for future use. In the 1930's . the **Canadian National Parks Act** marked a turning point , conserving land as national parks as a long term green solution.
- 2) 1930 Residents survive the Great Depression by recycling scrap. The Great Depression was an infamous time of shortages, so residents were encouraged to recycle or reuse everything from scrap metal, to cloth, paper bags and more. The saying "use it up, wear it out,make it do or do without" became a popular phrase.
- 3) 1940 recycling once again becomes support for the war effort of WW2. Like in WW1, recycling becomes critical to the war effort during WW2.
Materials were commonly recycled and rationed- everything from rubber, to nylon and scrap.

RECYCLING FACTS TODAY:

- a) Half a million trees have to be cut down just to produce the Sunday newspapers each week.
- b) Recycling a single day's worth of the New York Times could save 75,000 trees or more.
- c) Recycling helps to conserve our natural resources like coal, oil and gas.

Thanks
Bob

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