

**ADDITIONS AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, FEBRUARY 24, 2022 IN THE COUNCIL CHAMBERS OF
THE ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED
DUE TO PANDEMIC, PUBLIC PARTICIPATION IS ONLY AVAILABLE VIRTUALLY**

7. ACTION ITEMS

- Pg 1-11
- o) Co-op Community Spaces Funding – attached is information on the noted funding opportunity for between \$25,000 and \$150,000. As the deadline to apply is March 1st, 2022 Administration is suggesting consideration of applying for Bretzlaff Park improvements as outlined in the Bolson Engineering report. Administration is further suggesting the Town consider utilizing the \$60,000 in reserves from Academy as the Town's financial investment in same. Administration has approached the Onoway Heritage Society who has agreed to put this application in their non profit name if Council agrees to put forward said application.

Recommendation:

that the Town partner with the Onoway Heritage Society to make application for a Co-op Community Spaces grant for \$150,000.00 for improvements to Bretzlaff Park as outlined in the Bolson Engineering report; with the Town utilizing required top up funding from the Academy reserve fund

or

some other direction as given by Council at meeting time

- Pg 12
- p) Alberta Municipalities Budget 2022 Webinar – please refer to the attached email from Cathy Heron, President, Alberta Municipalities, advising of a webinar regarding the provincial budget being held on Friday, February 25, 2022 from 3:00 p.m. to 4:30 p.m. There is no cost to attend.

Recommendation:

that the attendance of Council and Administration at the Alberta Municipalities Budget 2022 Webinar on Friday, February 25, 2022 be authorized

or

some other direction as given by Council at meeting time

Pg 13-14

- q) 2022 State of the Region Address – please refer to the attached email from Mayor Lenard Kwasny requesting Council to authorize his attendance at the Greater Parkland Regional Chamber of Commerce 2022 State of the Region address at Heritage Park in Stony Plain on March 31, 2022. There is no cost to attend.

Recommendation:

that the attendance of Mayor Kwasny at the 2022 State of the Region address on March 31, 2022 in Stony Plain be authorized

or

some other direction as given by Council at meeting time

8. COUNCIL, COMMITTEE & STAFF REPORTS

Pg 15-16

- c) - Councillor Robert Winterford's written report



Community Spaces Funding

The Co-op [Community Spaces Program](#) was established to improve community health and well-being by building places for Western Canadians to come together, build social connections and enable community development.

Applications for 2022 Co-op Community Spaces will be open from Feb 1 – March 1st, 2022. Access the full application below.

Projects can apply for between [\\$25,000 and \\$150,000](#) in capital funding in three categories:

[Apply Now](#)



RECREATION

Providing enhanced recreation spaces in the community.

Examples:
recreation centres, playgrounds.



ENVIRONMENTAL CONSERVATION

Preservation of natural spaces in the community.

Examples:
green spaces, interpretive centers.



URBAN AGRICULTURE

Small-scale community agriculture initiatives in both rural and urban spaces.

Examples:
community gardens, food education facilities.

Eligibility



Applicants eligible for funding include:

- Registered charities under the Canada Revenue Agency with valid registration numbers
- Registered non-profit organizations under their provincial government with proof of registration (e.g. letters of incorporation)
- Non-profit organizations partnered with their municipal government who will accept funding and issue receipts on their behalf
- Community service co-operatives

Projects eligible for funding must:

- Be available and accessible for community use
- Align with one of the three funding categories (recreation, environmental conservation or urban agriculture)
- Be completed within two years
- Be a capital project
- Be located in British Columbia, Alberta, Saskatchewan or Manitoba
- Provide the opportunity for permanent signage



Projects ineligible for funding include:

- Those that support religious or politically affiliated organizations
- Those that will have adverse environmental impacts
- Those that are third-party fundraising campaigns



Feb 1 - March 1, 2022

View our [2021 Recipients](#)

[Apply Now](#)

See sample application [here](#).

For inquiries please contact communityspaces@fcl.crs

For inquiries see our [FAQ PDF](#)

Published Jan 29, 2021

Share



More Stories



[Community Spaces Recipients](#)

[Past recipients for Community Spaces funding](#)



[Community Spaces](#)

[Co-op Community Spaces program information](#)

[See More](#)

[Community Spaces](#)

This site uses cookies for a range of purposes. By using our website you agree to our use of cookies. [Learn More](#)



[I Accept](#)

BOLSON

ENGINEERING
AND
ENVIRONMENTAL SERVICES

BRETZLAFF PARK IMPROVEMENTS

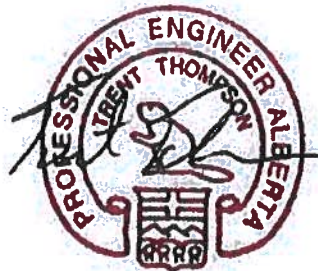
Prepared For:
Town of Onoway

Property Description:
Bretzlaff Park
Onoway, AB

Project Number:
110-1925



Prepared By:



Rev.	Date	Description
B	8-Aug-19	Issued to Client
A	6-Aug-19	Issued for Internal Review

BOLSON

ENGINEERING
AND
ENVIRONMENTAL SERVICES

Table of Contents

1. INTRODUCTION	2
1.1 PURPOSE	2
1.2 PLAN AREA	2
1.3 Proposed Remediation Design	3
2. Estimated Construction Budget	3

FIGURES:

Figure 1.0 – *LOCATION PLAN*

APPENDICES:

DWG DD-110-1925-01 – *SITE PLAN*

DWG DD-110-1925-02 – *GRADING PLAN*

CONSTRUCTION ESTIMATE

5

1. INTRODUCTION

1.1 PURPOSE

A review of the existing Bretzlaff Park was conducted to assess the feasibility and estimated budget of constructing a new soccer field, basketball court, and tennis court on the premises. The results of our investigation are outlined below.

1.2 PLAN AREA

The existing Bretzlaff Park consists of a partial asphalt paved basketball court, some overgrown parking area, and an agricultural field. The park has been unused for several years and is bounded on the south by 44th street, on the west by residential properties, and on the north and east with additional agricultural land. Figure 1.0 – Location Plan outlines the area that was assessed.



FIGURE 1.0 – LOCATION PLAN

1.3 Proposed Remediation Design

It is proposed to revitalize the existing park by constructing a new soccer field, new tennis court, and new basketball court. A separate graveled parking area would also be developed and removal of the existing basketball court would be completed. Landscaping of the entire area with topsoil/seed would also be done. The proposed design appended to this report does not include any new fencing but does include for soccer field posts, gravel parking area, grading of the entire site, and construction of full size soccer field, tennis court and basketball court complete with required netting and baskets.

2. Estimated Construction Budget

The attached construction budget is an estimate based on grading of the entire park and completion of the items outlined in the proposed remediation design section above. The budget is based on utilizing on site materials for the grading of the property and the existing topsoil for landscaping. The budget is also for a surface drainage design as per the attached grading plan.

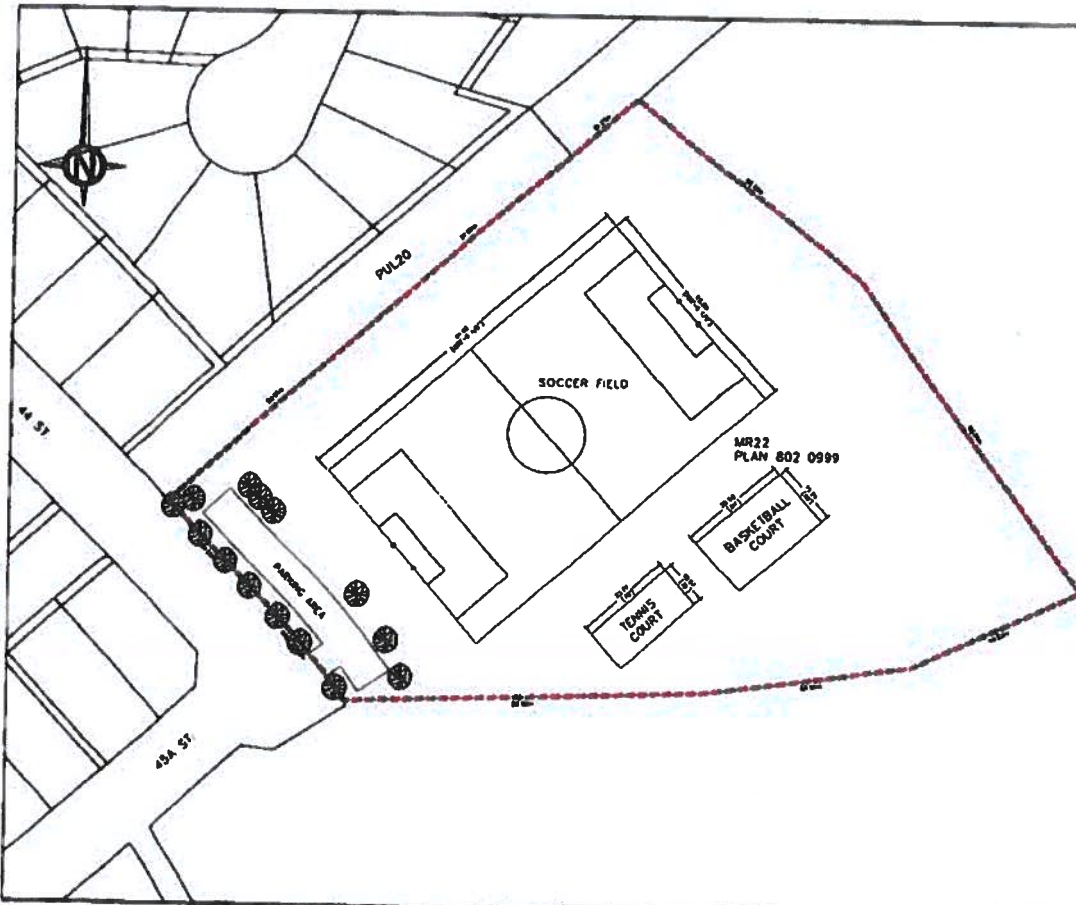
The high level budget is approximately \$195,000 to complete everything that is being proposed. Please note that this includes 20% contingency allowance and is for full size basketball court which may not be necessary. Our budget is also based on typical contract rates for similar projects but local contractor's and the current market environment may allow for more competitive pricing.

BOLSON

**ENGINEERING
AND
ENVIRONMENTAL SERVICES**

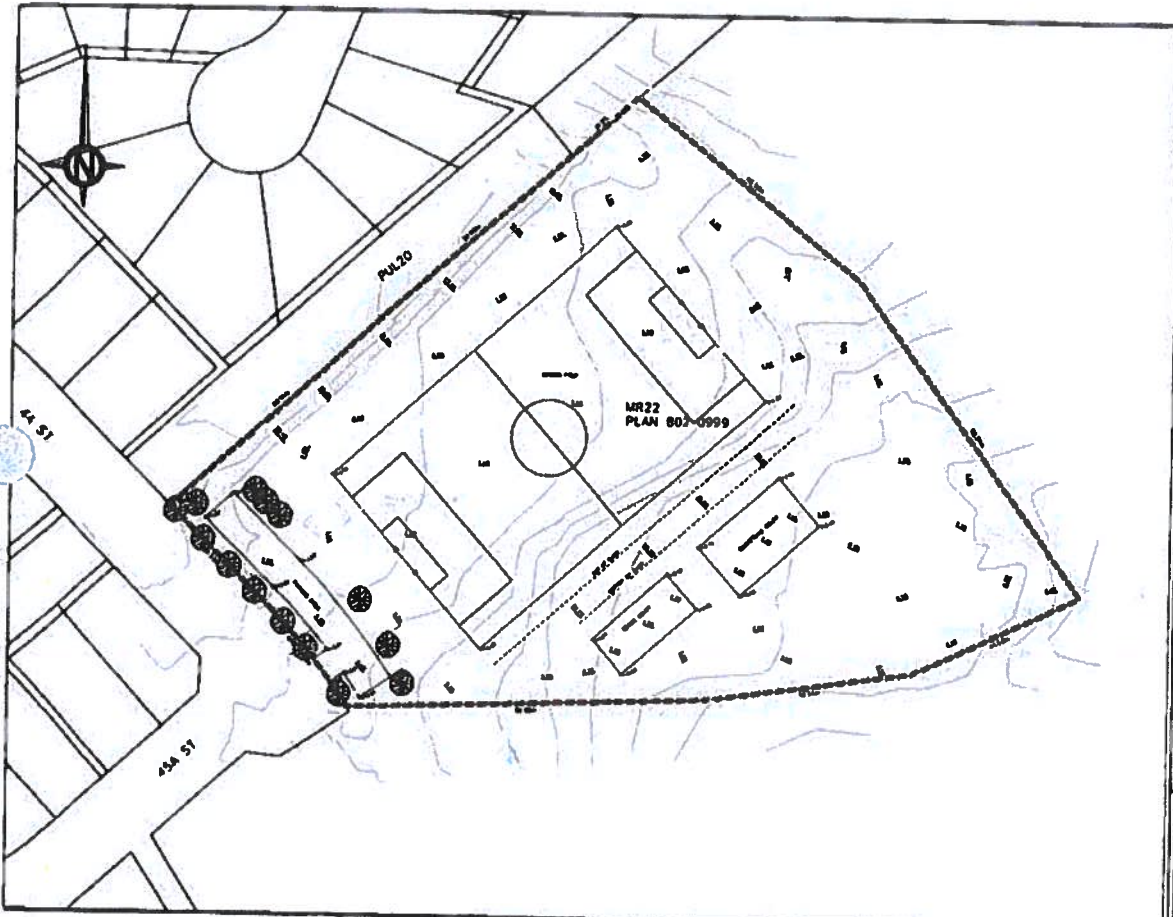
APPENDICES

8



DATE	
REVISION	
PROJECT NO. 110-1925 SHEET NO. 1 OF 1	
OWNER: ALBAMA BRETZLAFF PARK REDEVELOPMENT SITE PLAN	
SCALE: 1:200	TITLE: SITE PLAN
BOLSON ENGINEERS & ARCHITECTS 110-1925 DO 110-1925-01 1	

9



SCALE

DATE

PROJECT

CLIENT

DESIGNER

APPROVED

PROJECT NO. 110-1925

DATE OF APPROVAL

SCALE

1:400

TOWN OF ENGINEER

BOLSON

110-1925

110-1925-02

10

Profile

Summary

.xls Export

Cost Summary

110-1925 - Bretzlaff Park Improvements

Town Of Onoway

Printed July 31, 2019

Job	Baseline	Supplier	Comments
Earthworks	\$ 49,000.00		Stripping/Grading/Removals
Landscaping	\$ 26,000.00		Topsoil and Seed/Minor Plantings
Soccer Field	\$ 8,500.00		Goal Posts
Courts	\$ 38,000.00		Asphalt Tennis Court/Basketball Court
Gravel Parking Area	\$ 28,000.00		Compact and Place Granular (6") for Parking
Fencing	\$ -		No Allowance
Engineering	\$ 14,950.00		10% of Construction
Contingency	\$ 29,900.00		20% of Construction
Totals	\$ 194,350.00		

Notes:

1. GST not included.
2. Budgetary summary based on conceptual design

11

debbie@onoway.ca

From: cao@onoway.ca
Sent: February 22, 2022 11:41 AM
To: debbie@onoway.ca
Subject: FW: Register for the Alberta Municipalities Budget 2022 Webinar

Deb we will need to add this to the Feb. 24 agenda.

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Cathy Heron <president@abmunis.ca>
Sent: February 22, 2022 11:23 AM
To: Wendy Wildman <cao@onoway.ca>
Subject: Register for the Alberta Municipalities Budget 2022 Webinar

Good morning,

On February 24, the Government of Alberta will release its budget for the 2022-23 fiscal year. To ensure our members are well informed, Alberta Municipalities will prepare and release a report with our analysis of how the provincial budget will impact municipalities.

The following afternoon we will host a webinar to share our perspectives about the budget, allowing you to ask questions and raise concerns about funding and finances that we need to consider in our future advocacy. [Register today](#) to be part of this important conversation with your fellow municipal leaders.

The webinar will be held on Friday, February 25 from 3:00 – 4:30 p.m. This webinar is exclusive to elected officials or administrative representatives of Alberta municipal governments.

Regards,

Cathy Heron | President

Mayor, City of St. Albert

debbie@onoway.ca

From: cao@onoway.ca
Sent: February 22, 2022 8:28 AM
To: debbie@onoway.ca
Subject: FW: 2022 State of the Region Address - March 31

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Len Kwasny <lkwasny@onoway.ca>
Sent: February 21, 2022 4:55 PM
To: Lisa Johnson <ljohnson@onoway.ca>; Robert Winterford <rwinterford@onoway.ca>; Robin Murray <rmurray@onoway.ca>; Bridgitte Coninx <bconinx@onoway.ca>
Cc: Wendy Wildman <cao@onoway.ca>
Subject: Fwd: 2022 State of the Region Address - March 31

I would like council to ratify my attending this regional meeting that is being hosted by the Greater Parkland Regional Chamber of Commerce.

Thanks,
Len

Sent from my iPad

Begin forwarded message:

From: Danielle Rouleau <drouleau@gprchamber.ca>
Date: February 18, 2022 at 10:08:33 AM MST
To: lkwasny@onoway.ca
Subject: 2022 State of the Region Address - March 31

Dear Mayor Len Kwasny,

I hope you are doing well.

The Greater Parkland Regional Chamber of Commerce is pleased to be hosting the 2022 State of the Region Address on Thursday, March 31st, 2022 in the Spruce Grove Hall at Heritage Park, Stony Plain. I would like to personally invite you to attend the event as we would be honoured to have your presence.

The Greater Parkland Regional Chamber of Commerce is hosting the annual State of the Region Address on March 31, 2022 in the Spruce Grove Hall at Heritage Park, Stony Plain. Doors will open at 5:30pm for the Cocktail Reception with a cash bar followed by a delicious buffet dinner and then presentations by Mayor Allan Gamble Parkland County, Mayor Jeff Acker City of Spruce Grove, Mayor William Choy Town of Stony Plain, Chief Billy Morin of Enoch Cree Nation, and Dr. Tracy Friedel, President of Métis Nation #4. This year, we are excited to introduce Dan Duckering, GPRC Advocacy Committee chair and CEO of Biomass Industries, who will be our moderator for the question and answer session.

Registration will open on **Tuesday, February 22** and can be done through our [website](#). If you have any questions, please do not hesitate to reach out to me.

With warm regards,

Danielle Rouleau



**GREATER
PARKLAND
REGIONAL
CHAMBER**

Danielle Rouleau | *Events Manager*
Greater Parkland Regional Chamber of Commerce
4815 – 44 Avenue, Stony Plain, AB T7Z 1V5



The Greater Parkland Regional Chamber of Commerce acknowledges it is in Treaty 6 territory. We are all Treaty 6 people; ancestral lands of the Plains Cree, Woodland Cree, Beaver Cree, Saulteaux, Niisitapi (Blackfoot), Nakota Sioux, and the Metis Region 4, as well as the many First Nations, Métis and Inuit who were the original People of the Lands. Now we live here, together, sharing this space.

debbie@onoway.ca

From: cao@onoway.ca
Sent: February 23, 2022 9:13 AM
To: 'Jason Madge'; debbie@onoway.ca
Subject: FW: Grant monies available for Onoway

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

-----Original Message-----

From: Robert Winterford <rwinterford@onoway.ca>
Sent: February 22, 2022 7:28 PM
To: Wendy Wildman <cao@onoway.ca>; Lenard Kwasny <lkwasny@onoway.ca>; Lisa Johnson <ljohnson@onoway.ca>; Bridgitte Coninx <bconinx@onoway.ca>; Robin Murray <rmurray@onoway.ca>
Subject: Grant monies available for Onoway

Council:

The information I've accumulated below represents approximately 1.5 Billion dollars in grant money earmarked for municipal growth, sustainability, infrastructure, development, green projects, health care and innovation. This town needs at least \$20 M which when divided amongst each grant in smaller chunks given our population and size of our community is doable with right grant writer.

I should add that there is an urgency to some of these grants given the year of their expiry.

- 1) \$110 M ending 2024-25 : Municipal Asset Management Program :Funding 49M and 14M IN partnership grants
- 2) Provincial-Territorial Infrastructure Grant: Small Community Fund (PTIF-SCF) ENDS 2023-24 (CONTACT Municipal Affairs)
- 3) \$196 M Clear Water and Waste Water Fund (CWWF)
- 4) \$531 M Alberta Community Resilience Program (ACP) ends 2025
- 5) Alberta Community Partnership (ACP) details needed
- 6) Alberta Municipal Water/Wastewater Partnership (AMWWP) no dollars attached
- 7) Canada Community-Building Fund (CCBF) dollars unknown ends 2024
- 8) Community & Rural Economic Support (CARES) no dollars or timelines
- 9) FCSS.. we know about

10) Fire Service Training Program (FSTP might be an offset to Town costs 11)Municipal Policing Assistance Grant : again no numbers or timeline 12)Municipal Sustainability Initiative (MSI has just been extending 2 more years) 13)Police Officer Grant Program: upto 100K per officer per year

14) STEP Program we know about

15) W4L. Water For Life partnership and resource program : no dollars or timeline 16)Watershed Resiliency & Restoration Program: no dollars or timelines.

I will be including information on numerous other Provincial and Federal grants not including in this list.

This underlines why a good grant writer is necessary and when successful would pay for themselves many times over. However the key is good or great and dedicated to following the money.

Part two in my to do list:

Bretzlaff Park development \$200K to completion. I have reached to ARPA and am currently talking to local business to build a core group to support and help fund this initiative. More will be reported in the coming month of March.

Part three: Regarding the Municipal Innovation Program,I believe the Library is working on a submission and I'm working with a few companies and organizations for one that would directly and positively effect the town.

Part Four: Employment for community youth, I am working with the Chamber and local business encouraging them to support our youth through summer programs and if the Town has an active program or allocated funding we can better lead the conversation.

Part Five: Senior involvement I will be meeting with seniors over the next few weeks on discussion regarding their wishes and once we have an active 100th group this will provide numerous activity opportunities.

Brief discussion regarding on National Initiative that the Town of Onoway will be leading.

Regards

Bob