

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JANUARY 20, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Assistant Chief Administrative Officer/Public Works Manager Debbie Giroux, Recording Secretary</p> <p>5 members of the public joined the meeting via Zoom.</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #005/22	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the regular Council meeting of Thursday, January 20th, 2022, with the following additions:</p> <p>10) Closed Session – Personnel – Municipal Government Act Section 197(2) Personnel 17(2)(e) FOIP (Deputy Mayor requested)</p> <p>10) Closed Session – Land - Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act (Mayor requested)</p> <p>7n) Highway 43 East Waste Commission request</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #006/22	<p>MOVED by Deputy Mayor Lisa Johnson that the minutes of the December 16, 2021 Regular Council meeting be adopted with an amendment to Motion #511/21:</p> <p>Motion #511/21 should read: MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway engage the services of a second legal counsel, being Brownlee LLP, for the purpose of legal advice on various municipal matters including the draft Covid-19 staff Vaccination policy, and that Council defer their decision on this draft until a discussion with Brownlee LLP has taken place.</p>

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		<p>As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #006/22:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>In Favour: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Opposed: Councillor Bridgitte Coninx Councillor Robert Winterford</p> </td> </tr> </table> <p style="text-align: right;">CARRIED</p>	<p>In Favour: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>	<p>Opposed: Councillor Bridgitte Coninx Councillor Robert Winterford</p>
<p>In Favour: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>	<p>Opposed: Councillor Bridgitte Coninx Councillor Robert Winterford</p>			
<p>10.</p>	<p>CLOSED SESSION Motion #007/22</p>	<p>MOVED by Deputy Mayor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act and Section 17(2)(e) of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 9:50 a.m. to discuss the following item:</p> <p style="padding-left: 40px;">1. "Personnel"—disclosure harmful to personal privacy</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 9:50 a.m. until 9:55 a.m.</p> <p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session regarding Personnel:</p> <p>Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford</p> <p>At 11:40 a.m. staff returned to the meeting to attend the second item in the Closed Session pursuant to Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act.</p> <p style="padding-left: 40px;">2. "Land"- disclosure harmful to the business interests of a third party</p> <p>The following individuals were present for the Closed Session regarding Land:</p> <p>Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford</p>		

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		<p>Chief Administrative Officer Wendy Wildman Assistant Chief Administrative Officer Jason Madge Recording Secretary Debbie Giroux</p> <p>Motion #008/22 MOVED by Councillor Robert Winterford that Council move out of Closed Session at 12:00 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:00 p.m. to 12:05 p.m.</p> <p>The meeting reconvened at 12:05 p.m.</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS Motion #009/22	<p>MOVED by Councillor Bridgitte Coninx that Council time sheets and expense sheets be posted to the Town’s website in an effort to promote public confidence in our commitment to transparency and financial accountability, as stated in all of our electoral platforms, effective January 1, 2022.</p> <p style="text-align: right;">CARRIED</p>
	Motion #010/22	<p>MOVED by Councillor Bridgitte Coninx that Council accept the following financial reports for information:</p> <ul style="list-style-type: none"> -year to date operating and capital budgets (with % variance) -balance sheet -accounts payable listings <p style="text-align: right;">CARRIED</p>
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS Motion #011/22	<p>MOVED by Councillor Bridgitte Coninx that the discussion regarding Covid-19 be accepted for information, that Council and Administration continue to monitor developments, and Administration bring this item back to the next Council meeting for further discussion and remain as a standing item on Council agendas. Further, Administration is not to provide printed copies of Covid-19 agenda information received from Alberta Health and/or Alberta Health Services in the printed agendas that are prepared for all of Council, going forward.</p> <p style="text-align: right;">CARRIED</p>

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	Motion #012/22	<p>MOVED by Councillor Robin Murray that the December 20, 2021 letter outlining the 2021 Audit Plan from Philip Dirks, Metrix Group, Auditor for the Town of Onoway, be acknowledged as received and that Council is aware that they are to contact the Auditor directly if they have concerns regarding any actual, suspected or alleged fraud affecting the Town.</p> <p style="text-align: right;">CARRIED</p>
	Motion #013/22	<p>MOVED by Councillor Robert Winterford that the Town of Onoway reappoint Marge Hanssen and George Vaughan as board members at large to the Town of Onoway Library Board (OPL) for an additional term of 3 years (to January 2025); and that the Town of Onoway supports the recruitment of up to two additional board members at large with a background in early childhood interests, to sit on the OPL Board.</p> <p style="text-align: right;">CARRIED</p> <p>Council moved to Action Item 7m) on the agenda.</p>
	Motion #014/22	<p>MOVED by Councillor Bridgitte Coninx that the Thursday, February 17, 2022 meeting be changed to Thursday, February 24, and all subsequent Council meetings are to be held on the second and forth Thursdays of every month beginning in March, 2022 (same time being 9:30 a.m. and same location).</p> <p style="text-align: right;">CARRIED</p>
	Motion #015/22	<p>MOVED by Councillor Bridgitte Coninx that Council and Administration be authorized to attend the Brownlee LLP Emerging Trends in Municipal Law seminar, virtually, on February 17, 2022 at a cost of \$85.00 per person.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Robin Murray left the meeting at 12:50 p.m.</p>
	Motion #016/22	<p>MOVED by Councillor Bridgitte Coninx that Council be authorized to attend the Canadian Northern Corridor Research Program roundtables being hosted by the University of Calgary and held on January 25, 2022 and February 8, 2022 regarding infrastructure planning and development in Canada.</p> <p style="text-align: right;">CARRIED</p>
	Motion #017/22	<p>MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway's January 3, 2022 letter of support provided to the North Saskatchewan Watershed Alliance for their Intermunicipal Regional Lake Action Plan grant application be ratified.</p> <p style="text-align: right;">CARRIED</p>

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	Motion #018/22	<p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway hereby proclaim 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our Town, and the lives of our citizens in terms of health, quality of life and environmental challenges and that the Saturday before Father’s Day, June 18 in 2022, be recognized as Garden Day in the Town of Onoway as a legacy of Canada’s Year of the Garden 2022, and that the Town of Onoway is committed to be a Garden Friendly Town supporting the development of its garden culture it is proud to have.</p> <p style="text-align: right;">CARRIED</p>
	Motion #019/22	<p>MOVED by Councillor Robert Winterford that the Town of Onoway support the Ride for Mom 2022 event scheduled for Saturday, May 7th, 2022, that Onoway be one of the recognized stops during this ride, and that the Town work with the Chamber of Commerce and community stakeholders to promote this event and host this stop.</p> <p style="text-align: right;">CARRIED</p>
	Motion #020/22	<p>MOVED by Councillor Robert Winterford that the information provided and discussion on the Alberta Community Partnership grant program, specific to mediation and cooperative processes component, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
	Motion #021/22	<p>MOVED by Councillor Bridgitte Coninx that up to two Councillors be authorized to attend the Rural Education Symposium scheduled for March 6th to 8th, 2022 at the Fantasyland Hotel in Edmonton, with a registration cost of \$350.00/registrant and that Administration will remind Council in mid-February to send us their questions and Administration will compose Council’s questions in order for Councillor Coninx to make pertinent inquiries during the Symposium.</p> <p style="text-align: right;">CARRIED</p>
	Motion #022/22	<p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway agree to a one-time only financial contribution to Lac Ste. Anne County, for the costs incurred for work undertaken to resolve the drainage issue in the north east area of the Town up to a maximum of \$14,000.00.</p> <p style="text-align: right;">CARRIED</p>

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	<p>Motion #023/22</p>	<p>MOVED by Deputy Mayor Lisa Johnson that the Town of Onoway’s January 13, 2022 letter of support provided to Backwoods Energy Services (a wholly owned company of the Alexis Nakota Sioux Nation) for their commercial timber permit application be ratified.</p> <p style="text-align:right">CARRIED</p>
	<p>Motion #024/22</p>	<p>MOVED by Councillor Bridgitte Coninx that the Town advise the Highway 43 East Waste Commission and Lac Ste. Anne County of the Town’s support for the waiver of tippage fees in relation to one spring clean-up in 2022.</p> <p style="text-align:right">CARRIED</p> <p>Council recessed from 1:55 p.m. until 2:00 p.m.</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #025/22</p>	<p>MOVED by Councillor Robert Winterford that the Council, Chief Administrative Officer and Public Works verbal and written reports be accepted for information.</p> <p style="text-align:right">CARRIED</p>
9.	<p>INFORMATION ITEMS</p> <p>Motion #026/22</p>	<p>MOVED by Deputy Mayor Lisa Johnson that the following items be accepted for information:</p> <ul style="list-style-type: none"> a) Alberta Regional Railway – January 6, 2022 letter of support from Mayor Kwasny b) Town of Onoway Development Permit 22DP01-24 – operation of a personal services establishment – Yoga Studio (4917 – 50 Street) c) Lac Ste. Anne County – January 4, 2022 information regarding the Winter Family Fun kits, partly funded with a \$500.00 FCSS grant from the Town of Onoway d) Meals on Wheels – December 21, 2021 letter from Hazel Bourke, Coordinator of Onoway Community Care, Meals on Wheels, with FCSS grant final reporting attached e) January 11, 2022 email from Honourable Nate Horner, Minister of Agriculture, Forestry and Rural Economic Development congratulating Mayor Kwasny on election f) January 11, 2022 letter from Liz James, EQUUS, thanking Onoway for donating to their 2021 silent auction supporting rural families and seniors <p style="text-align:right">CARRIED</p>

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11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 2:55 p.m.		
12.	UPCOMING EVENTS	January 27, 2022	Strategic Planning Meeting	9:30 a.m.
		February 3, 2022	Regular Council Meeting	9:30 a.m.
		February 24, 2022	Regular Council Meeting	9:30 a.m.
		March 10, 2022	Regular Council Meeting	9:30 a.m.
		March 24, 2022	Regular Council Meeting	9:30 a.m.
		April 14, 2022	Regular Council Meeting	9:30 a.m.
		April 28, 2022	Regular Council Meeting	9:30 a.m.

Signed by Mayor Lenard Kwasny

Signed by Debbie Giroux
Recording Secretary