

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, APRIL 14, 2022 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 P.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

that the April 14th, 2022 Regular Council Meeting agenda be approved as presented

or

that the April 14th, 2022 Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)

3. ADOPTION OF MINUTES

- p1-b
p7-9
- a) March 24, 2022 Regular Council Meeting
 - b) March 29, 2022 Special Council Meeting

Recommendation:

a) *that the March 24, 2022 Regular Council Meeting minutes be approved as presented*

or

that the March 24, 2022 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

Recommendation:

b) *that the March 29, 2022 Special Council Meeting minutes be approved as presented*

or

that the March 29, 2022 Special Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

4. APPOINTMENTS/PUBLIC HEARINGS

- a) 9:35 a.m.– Phil Dirks of Metrix Group, the Town’s Auditor - Draft 2021 Audited Financial Statements for the Town of Onoway.

As in past years, Auditor Phil Dirks will be in attendance to review and present the Town’s Draft 2021 Audited Financial Statements.

Recommendation:

approve the Town's Draft 2021 Audited Financial Statements as presented or amended

or

some other direction as given by Council at meeting time

- p 10
b) 10:30 a.m.– Onoway Chamber of Commerce - present questions to Council about concerns they wish to have addressed

Recommendation:

that the discussion be accepted for information

or

some other direction as given by Council at meeting time.

- p 11
c) 10:45 a.m.–Onoway Citizens Group- present questions to Council about concerns they wish to have addressed

Recommendation:

that the discussion be accepted for information

or

some other direction as given by Council at meeting time.

5. FINANCIAL REPORTS

- year to date operating and capital budgets (with % variance) - n/a
- balance sheet - n/a
- accounts payable listing – n/a

separate

6. **POLICIES & BYLAWS** – further to discussion at our last Council meeting, attached are all the Code of Conduct type policies that we obtained from neighbouring municipalities. As there is a great deal of reading here, we are sharing them to Council to allow time for you to review and provide direction as to which one(s) you feel best set the direction for Onoway. Further discussion and clear direction from Council as to how you wish to proceed would be in order.

Recommendation:

direction as given by Council at meeting time

7. ACTION ITEMS

a) Onoway 2022 Tenders – the following 4 tenders were advertised in The Bulletin and Onowaves as well as posted on our website and the FaceBook page with an April 1 deadline for responses. Two companies, CB Max Excavating and GS Construction, provided tender submissions. TCL Construction did phone to advise that while certainly interested in working in the Town they simply have too many projects on the go right now and would not be submitting a tender this year.

p12-13
p14-16
p17-18
p19-20

- 1) Sewer Main Flushing
- 2) Onoway Hydrant and Valve Replacement
- 3) Onoway Arena Sewer Service Replacement
- 4) Onoway Stormwater Rehab

p21-42
p43-55

The Town received two submissions:
-CB Max Excavating Ltd. for all 4 projects
-GS Construction for 2 projects

The tender submissions are as follows:

- 1) Sewer Main Flushing
-CB Max Excavating Ltd - \$235.00/hour. Last year we paid our local contractor \$200.00/hour.
- 2) Onoway Hydrant and Valve Replacement
-CB Max Excavating Ltd - \$95,000.00
-GS Construction Ltd - \$93,990.00 (with a mobilization cost over and above of \$46,525.00 presumed to cover for both projects or perhaps either project)

Administration had suggested via email that perhaps we do not complete this work in 2022 (move to a 2023 project) and utilize these grant funds for road repair (pot holes/patch paving). Discussion and direction from Council at meeting time. In our Draft Capital Budget we had estimated \$85,000.00 for this work

3) Onoway Arena Sewer Service Replacement

-CB Max Excavating Ltd - \$20,000.00 for ODAS side and \$18,250.00 for Town side for a total of \$38,250.00.

-GS Construction - \$18,370.00 for ODAS side and \$16,725.00 for Town side for a total of \$35,095.00 (with a mobilization cost over and above of \$46,525.00 presumed to cover for both projects or perhaps either project)

As stated previously to Council, I do recommend consideration be given to helping out the arena with the work on private property similar to what we did at the community hall. The work on our side has been built into our operating budget.

4) Onoway Stormwater Rehab

-CB Max Excavating Ltd - 200 series excavator \$175.00/hr, 308 series excavator \$150.00/hr, 35 series mini excavator \$125.00/hr, 259 series skid steer \$105.00/hr, F550 mini dump truck \$95.00/hr, F750 s/a dump truck \$100.00/hr, dump truck \$105.00/hr, labour \$75.00/hr, hydro-vac \$235.00/hr, - no estimate of total costs given.

Recommendation:

Defer awarding until direction on 2022 budget is given by Council

- p56
- b) Representative on the Onoway Facility Enhancement Association (OFEA) – please refer to the March 28, 2022 letter from Christine Yeoman requesting that Councillors who are already part of the OFEA be considered the Town representatives, and that Councillor Robert Winterford's appointment, made during the Organizational meeting as the Town's representative on their Board, be rescinded. I believe further conversation on Town appointed representative roles on any board is timely. I believe in the past this role was a liaison role, simply to pass information back and forth, and that the Town representative did not hold any voting or executive role on the respective community board. This may be a very good and appropriate conversation to carry forward into the April 20 community group meeting, and defer making a decision on this request until after that meeting.

Recommendation:

that the Town of Onoway defer decision on this request until after the April 20 Community Group Meeting

or

that the Town of Onoway accept the discussion for information

or

some other direction as given by Council at meeting time

- p57
- c) West Inter Lake District (WILD) Regional Water Commission Annual General Meeting (AGM) – please refer to the March 18, 2022 letter from Lorne Olsvik, Chair, WILD, advising of their 2022 Annual General Meeting taking place on Saturday, April 30, 2022 at 12:00 a.m. at the Alberta Beach Heritage Centre. RSVP's are requested.

Recommendation:

that Council and Administration be authorized to attend the WILD Water Commission AGM on March 18, 2022 in Alberta Beach

or

that the request be accepted for information

or

some other direction as given by Council at meeting time

- p58-59
- d) Alberta Health Services (AHS) Information Session – April 18 or 19, 2022 – please refer to the April 5, 2022 email from Stacy Greening and Dr. Brian Muir, AHS, advising of a virtual information session being held on April 18 from noon until 1 pm or April 19 between 5 pm and 6 pm. (Same session-two different times). It is an opportunity to raise concerns about particular programs or services or to raise an issue or ask a question on behalf of a member of the community. This email also provides information about the Health Advisory Councils (ours is Tamarack) and invites attendance at future meetings to learn about local healthcare matters.

Recommendation:

that Council and Administration be authorized to participate in the AHS Information Session on either April 18 or April 19.

or

that the invitation be accepted for information

or

some other direction as given by Council at meeting time

- p60-62
- e) Lemonade Day – June 18, 2022 – please refer to the March 15, 2022 email from Michelle Jones, Community Futures Yellowhead East (CFYE) requesting Onoway's interest in participating in Lemonade Day on June 18, 2022. They are requesting: 1) declaration of Lemonade Day in Onoway on June 18, 2022; 2) Scholarship for Local Entrepreneur of the Year in the amount of \$500.00; 3) provide training space for local participants on May 16; 4) 3 volunteers for the Lemonade Tasting contest (scheduled for June 2 in Onoway) and 3 judges (to be available on June 18); 5) issue business licenses for a charge of \$1.00; 6) provide a lease if participants are setting up on Town property; 7) arrange with CFYE for media coverage; 8) request each participant's lease license (if setting up on non Town owned property, prior to issuing

a business license. The Town has supported this initiative for the past 3 years and Council has acted as judges and partnered with Lac Ste. Anne County Councillors. Previously, Onoway and Lac Ste. Anne County shared the cost of the scholarship

(\$250.00 each) and Councillor Olsvik participated as a Judge. The County has inquired whether Onoway would like to partner again.

Recommendation:

that the Town of Onoway support Lemonade Day and participate as requested by CFYE, including splitting sponsorship with Lac Ste. Anne County to provide a \$500.00 scholarship (\$250.00 each) for Local Entrepreneur of the Year; and that Councillors will participate in the tasting contest on June 2 and judging on June 18, 2022;

or

accept the discussion for information

or

some other direction as given by Council at meeting time

- p63-64
- f) Art on Town Banners – please refer to the submission received on our website from Connie McNeice, Onoway Junior Senior High School art teacher inquiring whether the Town would support and showcase art made by the students. They are asking for the Town to place the 2 feet by 4 feet banners on street lights or telephone poles and they will be approaching businesses in town to sponsor banners.

Recommendation:

that Council authorize Public Works staff to hang banners when they are provided

or

that the request be received for information

or

some other direction as given by Council at meeting time

- p65-70
- g) Elected Officials Education Program (EOEP) Course - please refer to the email from Leanne Anderson, Registrar, advising of a 4 week course regarding Council's Role in Service Delivery being offered in the evening starting April 20, 2022 through to May 11 (Wednesdays 6:30 pm to 8:30 pm) at a cost of \$295.00.

Recommendation:

that Council authorize Councillors who wish to, to participate in the Council's Role in Service Delivery course at a cost of \$295.00

or

that the information on the course be received for information
or
some other direction as given by Council at meeting time

- P 71-78
- h) Town of Onoway Library Board – the Library Board and Town recently advertised for two board members and received one submission for the Board. Board members have reviewed and are recommending to the Town the appointment of Jean Moses for a three year term (to January 2025). Board members Marge Hanssen and Lisa Johnson did not provide their recommendations, however 6 of the 8 members have asked to recommend Ms. Moses' appointment to the Town of Onoway Library Board for a 3 year term.

Recommendation:

that the Town of Onoway appoint Jean Moses as a board member at large to the Town of Onoway Library Board (OPL) for a term of 3 years (to January 2025) as recommended by the Town of Onoway Library Board; and that the Town of Onoway continues to support the recruitment of one additional board member at large with a background in early childhood interests, to sit on the OPL Board.

or
some other direction as given by Council at meeting time

- P 79-85
- i) Onoway and District Agricultural Society (ODAS) – further to the discussion at your March 24 Council meeting, Administration has received the attached April 4 letter from Amy Warren, Facility Manager. As requested, the letter contains relevant background information to the historical water consumption matter. Specifically a record for the 2015/16 to present season is attached, showing monthly consumption for both noted meters.

Recommendation:

that in consideration of the current funding agreement, the Town of Onoway agree to a further 3 year financial contribution of \$7,500.00/year for the years 2023, 2024 and 2025, to the Onoway and District Agricultural Society for operation of the arena facility and the outdoor rink

or
that the Town of Onoway authorize Administration to draft a multi year agreement at the discretion of Council based on the projected consumption schedule, subject to an annual review; an annual account credit (allocation) rather than waiving Meter B consumption; no requirement to adjust the plumbing or add a meter; value of the credit (allocation) to be based on 1000 cubic meters per year and the reference year water/sewer consumption rates.

or
some other direction as given by Council at meeting time

- p 86-93
- j) Trail Master Plan Committee Members – in 2021 the Town passed a motion to be part of a regional recreational trail master plan, to which a grant application was submitted. The grant has been approved, and now the lead municipality being the Summer Village of Sunset Point is asking for member municipalities to appoint two members to this forthcoming committee.

Recommendation:

That the Town of Onoway appoint _____ and _____ to the Lac Ste. Anne Regional Trail Master Plan

- k) Draft 2022 Operating Budget – further to previous discussions and direction, we will give further review and discuss the 2022 draft operating and capital budget at meeting time. As the budget needs to be approved by the end of April, we will need to land on clear direction on final numbers and also discuss the minimum amount payable so that Administration can prepare the required tax rate and special tax bylaws for that April Council meeting. A budget summary report will be forwarded once finalized.

Recommendation:

that review and discussion on the Draft 2022 Operating Budget be accepted for information and that Administration make changes to the Draft 2022 Operating Budget as directed by Council at meeting time
or
some other direction as given by Council at meeting time

l)

m)

n)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)

- p94-96
p97
- p98-103
p104-105
p106-107
- p108
- d) Chief Administrative Officer Report (attached)
 - Centennial Committee
 - Community Organizational Meeting
 - Alberta Municipal Affairs
 - Ride for Mom (May 7)
 - Ride for Dad (June 11)
 - Storm water/oil incident of March 16
 - March 24 Creek Flooding incident
 - Fire Dept Appreciation Dinner
 - Onoway Regional Fire Services
 - Staff Restructuring – Public Works and Office
 - East End Bus
 - Emergency Management
 - Michelle Gallagher – appointed as Queen's Counsel
 - Onoway Grad Glass
 - Septic Receiving Station
 - e) Public Works Report

Recommendation:

that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

- p109-123
- p124-128
- p129
- p130-146
- p147
- p148-153
- a) Alberta Health Services (AHS) Together 4 Health March 31 and April 4, 2022 newsletter
 - b) Town of Onoway Development Permit 22DP02-24 – construction of an addition to an existing dwelling – 4415 Payne Avenue
 - c) Ukrainian Relief Project – copy of April 1, 2022 email from CAO Wildman to Onoway Community Groups requesting participation in a fundraiser to be held on May 21 or 22, 2022
 - d) Alberta Regional Railway – March 21, 2022 email from Thomas Fryer attaching their gravity model analysis
 - e) Onoway Regional Fire Services postcard on firefighter recruitment
 - f) Town of Onoway Development Permit 23DP03-24 – construction of a detached garage at 5015 – 47 Avenue

p154-156

g) Town of Fox Creek – March 23, 2022 letter to the Alberta Utilities Commission regarding increasing utility fees

p157

h) Royal Canadian Legion – Certificate of appreciation for the Town of Onoway supporting the Alberta-NWT Command's Military Service Recognition Book

p158

i) Lac Ste. Anne County – Road Ban Notice dated March 21, 2022

p159-171

j) Queen's Counsel appointments – April 6, 2022 news release

p172

k) Farm Safety Centre – thank you letter for \$300.00 contribution for 2022

l)

Recommendation:

that Council accept the above noted items for information

10. CLOSED SESSION – n/a

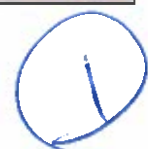
11. ADJOURNMENT

12. UPCOMING EVENTS:

- April 20, 2022 – Meeting with Community Groups 7:00 p.m.
- April 28, 2022 – Regular Council Meeting 9:30 a.m.
- May 12, 2022 – Regular Council Meeting 9:30 a.m.
- May 26, 2022 – Regular Council Meeting 9:30 a.m.
- June 9, 2022 – Regular Council Meeting 9:30 a.m.
- June 23, 2022 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 24, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p> <p>10 members of the public joined the meeting via Zoom</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:32 a.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #111/22	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, March 24, 2022, with the following additions:</p> <p>7k) Code of Conduct/Bullying Policy; Policies, Procedures and Bylaw Review (Deputy Mayor Johnson requested)</p> <p>10) Closed Session regarding Land – Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act (CAO requested)</p> <p>Closed Session regarding Personnel–Section 197(2) of the Municipal Government Act and Section 17(2)(e) FOIP (CAO requested)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #112/22	<p>MOVED by Councillor Robert Winterford that the minutes of the March 10, 2022 Regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	Appointments were deferred until later in the meeting.
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 24, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

7.	<p>ACTION ITEMS Motion #113/22</p> <p>Motion #114/22</p> <p>Motion #115/22</p> <p>Motion #116/22</p> <p>Motion #117/22</p>	<p>MOVED by Councillor Robin Murray that a meeting be set between Council, Administration and Community organizations for April 20, 2022 at 7:00 p.m. and that Administration prepare background for this discussion with Council and Administration. Location of the meeting to be determined.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway send our Member of Parliament a letter requesting further investigation of our census numbers and expressing our concerns with how the 2021 census was conducted..</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway support October 17-23, 2022 as being a Waste Reduction Week in October.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Robin Murray that Administration be authorized to continue with seeking input from the community at large as well as the Onoway Jr/Sr High School for a new Town vision statement and report back to Council in due course.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lisa Johnson that the discussion regarding the Onoway and District Agricultural Society (ODAS) be accepted for information and that ODAS be requested to provide an estimate for the needed plumbing and water meter change in the arena, and provide water calculation useage estimates for flooding the two rinks and bring this information to Council for further discussion at their April 14 meeting.</p> <p>As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #117/22:</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"> <p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray Councillor Robert Winterford</p> </td> <td style="vertical-align: top;"> <p><u>Opposed</u> Councillor Bridgitte Coninx</p> </td> </tr> </table> <p style="text-align: right;">CARRIED</p>	<p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray Councillor Robert Winterford</p>	<p><u>Opposed</u> Councillor Bridgitte Coninx</p>
<p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray Councillor Robert Winterford</p>	<p><u>Opposed</u> Councillor Bridgitte Coninx</p>			



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 24, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	<p>Motion #118/22</p> <p>Motion #119/22</p>	<p>MOVED by Councillor Bridgitte Coninx that representatives of Alberta Municipal Affairs be invited to a future Council meeting to share with Council and Administration what services are available through their department and how AMA provides support services to Alberta Municipalities.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Robert Winterford that the attendance of Councillor Coninx at the Rural Municipalities Association (RMA) 2022 Spring Convention in Edmonton on March 14, 2022 be ratified.</p> <p>As per Section 185 of the Municipal Government Act, Deputy Mayor Lisa Johnson requested a recorded vote on Motion #119/22:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>In Favour</u> Councillor Robert Winterford Councillor Bridgitte Coninx</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>Opposed</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p> </td> </tr> </table> <p style="text-align: right;">DEFEATED</p> <p>Council moved to Appointments at 10:30 a.m.</p>	<p><u>In Favour</u> Councillor Robert Winterford Councillor Bridgitte Coninx</p>	<p><u>Opposed</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>
<p><u>In Favour</u> Councillor Robert Winterford Councillor Bridgitte Coninx</p>	<p><u>Opposed</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>			
Council moved to Appointments at 10:30 a.m.				
4. APPOINTMENTS/PUBLIC HEARINGS	<p>Motion #120/22</p> <p>Motion #121/22</p>	<p>Mike Hudson, Hennig Septic Services attended the meeting from 10:30 a.m. until 11:05 a.m. to discuss access to the Onoway lagoon for wastewater disposal.</p> <p>MOVED by Councillor Bridgitte Coninx that the discussion with Mike Hudson be accepted for information, and that once the Septic Receiving Station (SRS) is operational at the lagoon the discussion on opening up lagoon access to additional haulers be revisited with Council.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:05 a.m. until 11:10 a.m.</p> <p>David Lowe, Century 21 Masters attended the Council meeting from 11:10 a.m. until 11:40 a.m. to discuss the Town properties that are listed for sale and to discuss assistance or incentives to get them moving.</p> <p>MOVED by Deputy Mayor Lisa Johnson that the discussion with David Lowe be accepted for information.</p> <p style="text-align: right;">CARRIED</p>		

3

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 24, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

7.	<p>ACTION ITEMS Motion #122/22</p> <p>Motion #123/22</p> <p>Motion #124/22</p> <p>Motion #125/22</p> <p>Motion #126/22</p>	<p>MOVED by Deputy Mayor Lisa Johnson that Council and Administration be authorized to attend the Parkland RCMP Regimental Ball on Saturday, May 7, 2022 in Stony Plain at a cost of \$75.00 per person.</p> <p>As per Section 185 of the Municipal Government Act, Councillor Brigitte Coninx requested a recorded vote on Motion #122/22:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray Councillor Robert Winterford</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>Opposed</u> Councillor Brigitte Coninx</p> </td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Robin Murray that Administration contact the Centennial Committee to discuss the 100th Anniversary event(s); engage with the Chair of the Committee to clarify if they want Council representatives to attend their meetings or if preference is that a paid staff member attend to provide assistance to the Committee.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Robin Murray that the review and discussion on the Draft 2022 Operating Budget be accepted for information.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Robin Murray that Administration confirm previous Council discussions on policy and bylaw review process and bring information back to the April 14, 2022 meeting.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Robin Murray that Administration prepare an Actions Pending List and bring the list to the April 28, 2022 Council meeting.</p> <p style="text-align: right;">CARRIED</p>	<p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray Councillor Robert Winterford</p>	<p><u>Opposed</u> Councillor Brigitte Coninx</p>
<p><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray Councillor Robert Winterford</p>	<p><u>Opposed</u> Councillor Brigitte Coninx</p>			
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS Motion #127/22</p>	<p>MOVED by Councillor Robert Winterford that the information on the spring run off oil incident be accepted for information until an environmental report is received and potential ramifications are known.</p> <p style="text-align: right;">CARRIED</p>		

4

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 24, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #128/22	MOVED by Councillor Bridgitte Coninx that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented. CARRIED
9.	INFORMATION ITEMS Motion #129/22	MOVED by Councillor Robin Murray that Council accept the following item for information: a) Alberta Health Services (AHS) Together 4 Health March 10, 2022 newsletter. CARRIED
10.	CLOSED SESSION Motion #130/22	MOVED by Councillor Bridgitte Coninx that, pursuant to Section 197(2) of the Municipal Government Act and Section 16(1) of the Freedom of Information and Protection of Privacy Act (FOIP), and pursuant to Section 17(2)(e) of the FOIP Act, Council move into a Closed Session at 3:25 p.m. to discuss the following items: 1. "Land" 2. "Personnel" CARRIED Council recessed from 3:25 p.m. until 3:30 p.m. CLOSED SESSION: The following individuals were present for the Closed Session regarding Land: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Chief Administrative Officer Wendy Wildman Recording Secretary Debbie Giroux A recess was held from 3:55 p.m. until 4:00 p.m. at which time Recording Secretary Debbie Giroux left the meeting for Council to discuss the second closed item "Personnel". CLOSED SESSION: The following individuals were present for the Closed Session regarding Personnel: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson

5

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
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		<p>Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Chief Administrative Officer Wendy Wildman</p> <p>Councillor Robert Winterford left the meeting at 4:20 p.m.</p> <p>A recess was held from 4:25 p.m. until 4:30 p.m. and Recording Secretary Debbie Giroux returned to the meeting.</p> <p>Motion #131/22 MOVED by Deputy Mayor Lisa Johnson that Council move out of Closed Session at 4:30 p.m.</p> <p style="text-align: right;">CARRIED</p>																		
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 4:30 p.m.																		
12.	UPCOMING EVENTS	<table> <tr> <td>April 14, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 28, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 12, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 26, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 9, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 23, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	April 14, 2022	Regular Council Meeting	9:30 a.m.	April 28, 2022	Regular Council Meeting	9:30 a.m.	May 12, 2022	Regular Council Meeting	9:30 a.m.	May 26, 2022	Regular Council Meeting	9:30 a.m.	June 9, 2022	Regular Council Meeting	9:30 a.m.	June 23, 2022	Regular Council Meeting	9:30 a.m.
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Mayor Lenard Kwasny

Debbie Giroux
Recording Secretary

⑥

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
TUESDAY, MARCH 29, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 2:00 P.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p> <p>Legal Counsel: Michael Solowan, Brownlee LLP</p> <p>10 members of the public joined the meeting via Zoom 5 members of the public attended the meeting in person.</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 2:01 p.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #132/22	<p>MOVED by Councillor Bridgitte Coninx that Council adopt the agenda of the Special Council meeting of Tuesday, March 29, 2022 as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	n/a
8.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a
9.	INFORMATION ITEMS	n/a
10.	CLOSED SESSION Motion #133/22	<p>MOVED by Councillor Robin Murray that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 2:03 p.m. to discuss the following item:</p> <p style="text-align: center;">1. "Personnel"</p> <p style="text-align: right;">CARRIED</p>



TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
TUESDAY, MARCH 29, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 2:00 P.M.

		<p>A recess was held from 2:03 p.m. until 2:08 p.m. at which time Wendy Wildman, Chief Administrative Officer, Debbie Giroux, Recording Secretary and in person attendees, left the meeting.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session regarding Personnel:</p> <p>Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Michael Solowan, Lawyer, Brownlee LLP</p> <p>Michael Solowan left the meeting at 5:45 p.m.</p> <p>A recess was held from 5:45 p.m. until 5:50 p.m. and Wendy Wildman, Chief Administrative Officer, Recording Secretary Debbie Giroux and members of the public returned to the meeting.</p> <p>Motion #134/22 MOVED by Councillor Bridgitte Coninx that Council move out of Closed Session at 5:50 p.m. CARRIED</p> <p>Motion #135/22 MOVED by Councillor Robin Murray that Council proceed as discussed in Closed Session.</p> <p>As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #135/22:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><u>In Favour</u></td> <td style="width: 50%;"><u>Opposed</u></td> </tr> <tr> <td>Mayor Lenard Kwasny</td> <td>Councillor Bridgitte Coninx</td> </tr> <tr> <td>Deputy Mayor Lisa Johnson</td> <td>Council Robert Winterford</td> </tr> <tr> <td>Councillor Robin Murray</td> <td></td> </tr> </table> <p style="text-align: right;">CARRIED</p>	<u>In Favour</u>	<u>Opposed</u>	Mayor Lenard Kwasny	Councillor Bridgitte Coninx	Deputy Mayor Lisa Johnson	Council Robert Winterford	Councillor Robin Murray					
<u>In Favour</u>	<u>Opposed</u>													
Mayor Lenard Kwasny	Councillor Bridgitte Coninx													
Deputy Mayor Lisa Johnson	Council Robert Winterford													
Councillor Robin Murray														
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Special Council meeting adjourned at 5:53 p.m.												
12.	UPCOMING EVENTS	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">April 14, 2022</td> <td style="width: 33%;">Regular Council Meeting</td> <td style="width: 33%;">9:30 a.m.</td> </tr> <tr> <td>April 20, 2022</td> <td>Meeting with Community Grps</td> <td>7:00 p.m.</td> </tr> <tr> <td>April 28, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 12, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	April 14, 2022	Regular Council Meeting	9:30 a.m.	April 20, 2022	Meeting with Community Grps	7:00 p.m.	April 28, 2022	Regular Council Meeting	9:30 a.m.	May 12, 2022	Regular Council Meeting	9:30 a.m.
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TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
TUESDAY, MARCH 29, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 2:00 P.M.

		May 26, 2022	Regular Council Meeting	9:30 a.m.
		June 9, 2022	Regular Council Meeting	9:30 a.m.
		June 23, 2022	Regular Council Meeting	9:30 a.m.

Mayor Lenard Kwasny

Debbiè Giroux
Recording Secretary

UNAPPROVED

9

debbie@onoway.ca

From: Onoway Chamber <chamberonoway@gmail.com>
Sent: April 6, 2022 11:28 AM
To: debbie@onoway.ca; cao@onoway.ca
Subject: Questions regarding April 14, 2022 Meeting

Hello Debbie,

Here are the questions/discussion I will be talking about at our appointment for the April 14th meeting:

1. Council has spent an increasing amount of time in council meetings but imparted very few (if any) meaningful action items. What has the additional cost of these meetings, including council and administrative time, accomplished?
2. Have you had any discussion with the new church developers regarding their new build in our town since your appointment became official 6 months ago?
3. As a council member please indicate what new relationships you each have to build and encourage business growth within our town.

Thank You,

Grant Johnson
President
Onoway And District Chamber Of Commerce

10

debbie@onoway.ca

Subject: FW: Meeting request - Citizens of Onoway

From: Christy McInnes <christymcinnnes@hotmail.com>

Sent: April 6, 2022 10:53 AM

To: debbie@onoway.ca

Cc: Wendy Wildman <cao@onoway.ca>

Subject: Re: Meeting request - Citizens of Onoway

Good morning ladies,

For the written submission please include the following:

We as concerned citizens are asking questions regarding the in camera meeting on March 29th, 2022. Thank you.

Respectfully

Christy McInnes

Get [Outlook for iOS](#)

From: Christy McInnes <christymcinnnes@hotmail.com>

Sent: April 4, 2022 11:33 AM

To: debbie@onoway.ca; cao@onoway.ca

Subject: Meeting request

Citizens of Onoway are requesting an appointment with council at the next meeting on April 14th 2022.

Respectfully,

Concerned Citizens

Get [Outlook for iOS](#)

11



Town of Onoway

Box 540, Onoway, AB T0E 1V0

Request for Quote **Onoway Sewer Main Flushing** **2022**

Quote for Hourly Equipment Rates

- Provide hourly rates for
 - Sewer Flushing Truck

Gravity Sewer Main Flushing

- The contractor shall supply equipment and labour to complete the flushing of gravity sewer mains in the Town of Onoway.
 - The Town of Onoway will provide a map of the area to be completed, a designated water source and a disposal site.
 - The contractor is responsible for ensuring the pressures used during the flushing process do not cause backups on service connections. Should a backup occur during flushing, it is the contractor's responsibility to clean up.

Contractor shall supply

- All equipment, tools, traffic control to complete the work.
- A traffic safety plan
- Trained personnel
- Proof of WCB and Liability insurance
- All personal protective equipment (PPE).
- Trained flag person(s)

12

It is the responsibility of the contractor to verify actual depths.
Actual areas to be done will be dependant upon budget. Some items may be removed or added based on the budget.

For more information or to schedule an appointment for review, Please contact Jason Madge 780-967-5338 or via email at jason@onoway.ca

The project must be completed prior to August 31, 2022
Submissions must include a minimum of three references for same or similar work for a municipality in the last 5 years.

Quotes to be submitted by 1200hrs (noon) MST on Friday April 1, 2022

Town of Onoway
4812 - 51 Street
Box 540
Onoway, AB T0E 1V0
Email: jason@onoway.ca
Fax: 780-967-0685

13



Town of Onoway

Box 540, Onoway, AB T0E 1V0

Request for Quote **Onoway Hydrant and Valve Replacement** **2022**

Quote for Hydrant and Valve Replacement

- Supply and install of 1 fire hydrant and isolation valve
- Supply and install of 5 main valves (150mm)
- Supply all equipment, labour, materials and traffic control to complete the work
- Complete all the restoration of asphalt, concrete and or grass

Hydrant and Valve specs:

- McAvity Brigadier Fire Hydrant
- Clow AWWA valves

Excavation and Restoration

- Excavation shall be limited to 3m x 3m for main valves and 3m x 5m for hydrant and isolation valve.
- Backfilling shall be done in lifts not to exceed 300mm compacted.
- Road restoration shall have a minimum of 300mm of 20mm GBC and 100mm of hot mix asphalt.
- Grass shall be restored with 75mm of top soil and seeded.
- Water supply shall be maintained to all residents and businesses impacted.
- Bacti Samples shall be taken and results provided prior to putting back in service.

Contractor shall supply

- All equipment, tools, materials, traffic control to complete the work.
- Hydro Vac if required (must be included in price)
- A traffic safety plan
- Trained personnel
- Proof of WCB and Liability insurance
- All barricades, signage, traffic control devices and personal protective equipment (PPE).
- Trained flag person(s)

14

It is the responsibility of the contractor to verify actual depths, dimensions and isolation points.
Actual areas to be done will be dependant upon budget. Some items may be removed or added based on the budget.

For more information or to schedule an appointment for review, please contact Jason Madge at 780-967-5338 or via email at jason@onoway.ca

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4812 - 51 Street
Box 540
Onoway, AB T0E 1V0
Email: jason@onoway.ca
Fax: 780-967-0685

15

Hydrant and Valve Replacement List

Hydrant and isolation valve at the corner of 50st and 48ave
Valve (2) replacement at the intersection of 50st and 48ave
Valve (1) replacement at the corner of 51st and 48ave
Valve (2) replacement on 47a ave



Town of Onoway

Box 540, Onoway, AB T0E 1V0

Request for Quote **Onoway Arena Sewer Service Replacement** **2022**

Quote for Sewer Service Replacement

- Replacement of the sewer service located at the Onoway Arena. The existing sewer is tied in directly to a manhole. The manhole may require some benching work once the new line is tied in. 150mm PVC with all rigid connections, the tie in at the manhole is to be grouted and sealed. This service requires replacement from the manhole to the foundation.
- Supply all equipment, labour, materials and traffic control to complete the work
- Complete all the restoration of asphalt, concrete and or grass

Excavation and Restoration

- Excavation shall be limited to 3m wide the length of the service.
- Backfilling shall be done in lifts not to exceed 300mm compacted.
- Road restoration shall have a minimum of 300mm of 20mm GBC and 100mm of hot mix asphalt.
- Concrete shall be restored to match existing with 300mm of 20mm GBC and 100mm of concrete.
- Grass shall be restored with 75mm of top soil and seeded.

Contractor shall supply

- All equipment, tools, materials, traffic control to complete the work.
- Hydro Vac if required (must be included in the price)
- A traffic safety plan
- Trained personnel
- Proof of WCB and Liability insurance
- All barricades, signage, traffic control devices and personal protective equipment (PPE).
- Trained flag person(s)

17

It is the responsibility of the contractor to verify actual depths, dimensions and isolation points. Actual areas to be done will be dependant upon budget. Some items may be removed or added based on the budget. As this is on both private and public lands a cost breakdown of the two sides is required.

For more information or to schedule an appointment for review, please contact Jason Madge at 780-967-5338 or via email at jason@onoway.ca

The project must be completed prior to August 31, 2022

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Town of Onoway
4812 – 51 Street
Box 540
Onoway, AB T0E 1V0
Email: jason@onoway.ca
Fax: 780-967-0685

18



Town of Onoway

Box 540, Onoway, AB T0E 1V0

Request for Quote **Onoway Stormwater Rehab** **2022**

Quote for Hourly Equipment Rates

- Provide hourly rates for
 - Excavator
 - Skidsteer
 - Tandem Dump Truck
 - Labour

Excavation and Restoration

- Excavation of ditches and culverts to be done in a manner to promote adequate drainage. The contractor shall use a laser level to achieve consistent slope in the direction of flow. Excavated materials will be hauled to a designated area provided by the Town of Onoway.
- Restoration of disturbed areas will be consistent with existing conditions (top soil, grass, gravel, etc.)
- Culvert placement and replacement shall be done in a manner that meets the Town of Onoway culvert policy (attached). Existing culverts that are removed and are not suitable for reuse will be hauled to a designated area provided by the Town of Onoway.

Contractor shall supply

- All equipment, tools, traffic control to complete the work.
- Hydro Vac if required (must be included in price)
- A traffic safety plan
- Trained personnel
- Proof of WCB and Liability insurance
- All personal protective equipment (PPE).
- Trained flag person(s) as required

19

It is the responsibility of the contractor to verify actual depths.

Actual areas to be done will be dependant upon budget. Some items may be removed or added based on the budget.

For more information or to schedule an appointment for review, please contact Jason Madge 780-967-5338 or via email at jason@onoway.ca

The project must be completed prior to August 31, 2022

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Quotes to be submitted by 1200hrs (noon) MST on Friday April 1, 2022

Town of Onoway
4812 – 51 Street
Box 540
Onoway, AB T0E 1V0
Email: jason@onoway.ca
Fax: 780-967-0685

00

penny@onoway.ca

From: CJ Scott <cj@cbmax.org>
Sent: April 1, 2022 11:45 AM
To: info@onoway.ca
Subject: Fw: Reference list
Attachments: Reference Contacts PDF.pdf



From: CJ Scott
Sent: Friday, April 1, 2022 11:41 AM
To: Jason Madge <jason@onoway.ca>
Cc: Brett Henkel <brett@cbmax.org>
Subject: Reference list

Hello,

Please see the attached reference list of our customers that we conduct underground infrastructure repair's / replacement's for on a regular basis for the past several years.

We have now submitted all four bids pertaining to the 2022 season of repairs / replacements / maintenance on your underground requirements.

Any questions or concerns, please don't hesitate to contact me anytime.

Thank you for your consideration and we look forward to continuing our professional business relationship with the Town of Onoway.

C.J. Scott
Owner/operator
Ph: 780-691-5543
Email: cj@cbmax.org



21



Reference Contacts

City of Spruce Grove

1. Blair Brandenburg: Forman 780-220-9459
2. Darcy Bryant: Supervisor 780-962-7593

Town of Stony Plain

1. Kyle Cherniwchan: Forman 780-818-6730
2. John Illingworth: Engineer/Commission Manager 780-722-7993

Parkland County

1. Jaitik Berawala: Forman 780-818-7692
2. Michelle Leslie: Supervisor 780-968-8888 ex.8391

Leduc County

1. Derek Wilkians: Lead Operator 780-903-5782

Town of Thorsby

1. Andrew Kearley: Forman 780-405-2725

Alexander First Nations

1. Mike Arcand: Forman 587-937-5545

22

RECEIVED
APR 01 2022

penny@onoway.ca

From: CB Max Excavating Ltd <quickbooks@notification.intuit.com>
Sent: April 1, 2022 11:46 AM
To: info@onoway.ca
Subject: Estimate 1216 from CB Max Excavating Ltd
Attachments: reference contacts pdf.pdf; Estimate_1216_from_CB_Max_Excavating_Ltd.pdf

To: Mr. Jason Madge

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Thanks for your business!
CB Max Excavating Ltd



----- Estimate -----

61 Boulder Boulevard
Stony Plain AB T7Z1V6
780-691-5543

Estimate #: 1216
Date: 01/04/2022
Exp. Date: 31/08/2022
\$246.75

Address:

Mr. Jason Madge
Town of Onoway
4812-51 Street
Onoway Alberta T0E 1V0

Site Location: Town of Onoway

Date	Activity Description	Sales Ta	Qty	Rate	Amount
02/05/2022	Municipal:Supply combo unit flusher truck hourly c/w operator and laborer to flush gravity sewer mains. Also	GST	1	235.00	235.00

23

includes
signage /
arrow
board. No
additional
charge for
traffic
safety
plan.

SubTotal:	235.00
Sales Tax Total	11.75
<hr/>	
Total:	\$246.75

- CB Max is responsible for providing a traffic accommodations plan.
- Upon award, CB Max will provide proof of liability insurance and WCB coverage.
- CB Max is responsible to ensure proper pressures are used and is responsible for any potential damages caused from back-ups that may occur.

***** Tax Summary *****

Rate	Tax
GST @ 5%	11.75

04



Reference Contacts

City of Spruce Grove

1. Blair Brandenburg: Forman 780-220-9459
2. Darcy Bryant: Supervisor 780-962-7593

Town of Stony Plain

1. Kyle Cherniwchan: Forman 780-818-6730
2. John Illingworth: Engineer/Commission Manager 780-722-7993

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Leduc County

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Town of Thorsby

1. Andrew Kearley: Forman 780-405-2725

Alexander First Nations

1. Mike Arcand: Forman 587-937-5545

25

CB Max Excavating Ltd
 61 Boulder Boulevard
 Stony Plain AB T7Z1V6
 780-691-5543
 cj@cbmax.org
 GST/HST Registration No.:
 735477689RT0001



Estimate

ADDRESS

Mr. Jason Madge
 Town of Onoway
 4812-51 Street
 Onoway Alberta T0E 1V0

ESTIMATE # 1216

DATE 01/04/2022

EXPIRATION DATE 31/08/2022

SITE LOCATION

Town of Onoway

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
02/05/2022	Combo unit flusher truck	Supply combo unit flusher truck hourly c/w operator and laborer to flush gravity sewer mains. Also includes signage / arrow board. No additional charge for traffic safety plan.	GST	1	235.00	235.00

-CB Max is responsible for providing a traffic accommodations plan.
 -Upon award, CB Max will provide proof of liability insurance and WCB coverage.
 -CB Max is responsible to ensure proper pressures are used and is responsible for any potential damages caused from back-ups that may occur.

SUBTOTAL 235.00
 GST @ 5% 11.75
TOTAL \$246.75

TAX SUMMARY

RATE	TAX	NET
GST @ 5%	11.75	235.00

Accepted By

Accepted Date

Payment options: Cheque, e-transfer to: office@cbmax.org, direct deposit (info available on request)

We will accept payment via credit card, available on request. Please note: there is an additional fee of 3% added to your invoice for this payment option.

GST #735477689

penny@onoway.ca

RECEIVED
APR 01 2022

From: CB Max Excavating Ltd <quickbooks@notification.intuit.com>
Sent: April 1, 2022 11:47 AM
To: info@onoway.ca
Subject: Estimate 1175 from CB Max Excavating Ltd
Attachments: Estimate_1175_from_CB_Max_Excavating_Ltd.pdf

To: Mr. Jason Madge

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Thanks for your business!
CB Max Excavating Ltd



----- Estimate -----

61 Boulder Boulevard
Stony Plain AB T7Z1V6
780-691-5543

Estimate #: 1175
Date: 01/04/2022
Exp. Date: 31/08/2023
\$40,162.50

Address:

Mr. Jason Madge
Town of Onoway
4812-51 Street
Onoway Alberta T0E 1V0

Site Location: 5004-53 Ave, Onoway (arena)

Date	Activity Description	Sales Tax	Qty	Rate	Amount
01/05/2022	Municipal: Supply all required equipment, labor, shoring, trucking and materials to replace 6" clay-tile sewer service	GST	1	20,000.00	20,000.00

27

from
building
to
property
line
(Fence)
with new
PVC pipe.
Includes
saw-cuttin
g, removal
and
restoratio
n of
concrete
and
landscapin
g.

01/05/2022 Municipal:	Supply all required equipment, labor, shoring, trucking and materials to replace 6" clay-tile sewer service from manhole at main to property line (Fence) with new PVC pipe. Includes saw-cuttin g, removal and restoratio n of asphalt and landscapin g. Includes confined space safe tank entry and benching work inside manhole as required. Includes grouting / sealing at manhole.	GST	1	18,250.00	18,250.00
-----------------------	--	-----	---	-----------	-----------

28

SubTotal:	38,250.00
Sales Tax Total	1,912.50

Total:	\$40,162.50

- CB Max is responsible for Alberta First Call.
- Includes any applicable hydro-vaccking of shallow utilities and tunneling under Telus Fiber.
- Upon award, CB Max will provide proof of liability insurance and WCB cover letter.
- Includes traffic accommodations plan and all required flagging personal / signage / barricades / flashing lights / snow fencing etc.)
- Includes commercial grade compaction with native material and all restoration specs specified in RFQ.

***** Tax Summary *****

Rate	Tax
GST @ 5%	1,912.50

29

CB Max Excavating Ltd
 61 Boulder Boulevard
 Stony Plain AB T7Z1V6
 780-691-5543
 cj@cbmax.org
 GST/HST Registration No.:
 735477689RT0001



Estimate

ADDRESS

Mr. Jason Madge
 Town of Onway
 4812-51 Street
 Onway Alberta T0E 1V0

ESTIMATE # 1175

DATE 01/04/2022

EXPIRATION DATE 31/08/2023

SITE LOCATION

5004-53 Ave, Onway (arena)

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
01/05/2022	Sanitary sewer replacement	Supply all required equipment, labor, shoring, trucking and materials to replace 6" clay-tile sewer service from building to property line (Fence) with new PVC pipe. Includes saw-cutting, removal and restoration of concrete and landscaping.	GST	1	20,000.00	20,000.00
01/05/2022	Sanitary service replacement	Supply all required equipment, labor, shoring, trucking and materials to replace 6" clay-tile sewer service from manhole at main to property line (Fence) with new PVC pipe. Includes saw-cutting, removal and restoration of asphalt and landscaping. Includes confined space safe tank entry and benching work inside manhole as required. Includes grouting / sealing at manhole.	GST	1	18,250.00	18,250.00

- CB Max is responsible for Alberta First Call.
- Includes any applicable hydro-vaccing of shallow utilities and tunneling under Telus Fiber.
- Upon award, CB Max will provide proof of liability insurance and WCB cover letter.
- Includes traffic accommodations plan and all required flagging personal / signage / barricades / flashing lights / snow fencing etc.)

SUBTOTAL
GST @ 5%
TOTAL

38,250.00
 1,912.50

\$40,162.50

30

Payment options: Cheque, e-transfer to: office@cbmax.org, direct deposit (info available on request)

We will accept payment via credit card, available on request. Please note: there is an additional fee of 3% added to your invoice for this payment option.

GST #735477689

-Includes commercial grade compaction with native material and all restoration specs specified in RFQ.

TAX SUMMARY

	RATE	TAX	NET
	GST @ 5%	1,912.50	38,250.00

Accepted By

Accepted Date

31

Payment options: Cheque, e-transfer to: office@cbmax.org, direct deposit (info available on request)

We will accept payment via credit card, available on request. Please note: there is an additional fee of 3% added to your invoice for this payment option.

GST #735477689

penny@onoway.ca



From: CB Max Excavating Ltd <quickbooks@notification.intuit.com>
Sent: April 1, 2022 11:47 AM
To: info@onoway.ca
Subject: Estimate 1217 from CB Max Excavating Ltd
Attachments: Estimate_1217_from_CB_Max_Excavating_Ltd.pdf; reference contacts pdf.pdf

To: Mr. Jason Madge

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Thanks for your business!
CB Max Excavating Ltd



----- Estimate -----

61 Boulder Boulevard
Stony Plain AB T7Z1V6
780-691-5543

Estimate #: 1217
Date: 01/04/2022
Exp. Date: 31/08/2022
\$0.00

Address:

Mr. Jason Madge
Town of Onoway
4812-51 Street
Onoway Alberta T0E 1V0

Site Location: Town of Onoway

Date	Activity Description	Sales Tax	Qty	Rate	Amount
02/05/2022	Municipal:2022 Storm water rehabilitation work (hourly) Please see hourly equipment rates below for the Town's required ditching	GST	0	0.00	0.00

32

work /
culvert
replacemen
ts. All
quoted
rates
include
operator
and
support
equipment
(Laser
levels
etc.)

02/05/2022 Municipal:	Supply 200 series excavator as required. (20 ton)	GST	0	175.00	0.00
02/05/2022 Municipal:	Supply 308 series excavator as required. (10 ton)	GST	0	150.00	0.00
02/05/2022 Municipal:	Supply 35 series mini excavator as required. (5 ton)	GST	0	125.00	0.00
02/05/2022 Municipal:	Supply 259 series skid steer as required.	GST	0	105.00	0.00
02/05/2022 Municipal:	Supply F550 mini dump truck as required.	GST	0	95.00	0.00
02/05/2022 Municipal:	Supply F750 S/A dump truck as required.	GST	0	100.00	0.00
02/05/2022 Municipal:	Supply tandem dump truck as required.	GST	0	105.00	0.00
02/05/2022 Municipal:	Supply laborer as required.	GST	0	75.00	0.00
02/05/2022 Municipal:	Supply hydro-vac as required.	GST	0	235.00	0.00

SubTotal:	0.00
Sales Tax Total	0.00

33

Total:

\$0.00

- Upon award, CB Max will provide proof of liability insurance and WCB clearance letter.
- CB Max is not responsible for any unforeseen circumstances.
- CB Max is responsible for all Alberta First Calls.
- CB Max is responsible for all traffic accommodation plans at no extra charge.
- All personal to have adequate training and proper PPE to be worn at all times.
- Any materials, if required (Aggregates / top soil / seed / culverts etc.) That CB Max is asked to supply would be at an additional charge.

***** Tax Summary *****

Rate	Tax
GST @ 5%	0.00

(34)

CB Max Excavating Ltd
 61 Boulder Boulevard
 Stony Plain AB T7Z1V6
 780-691-5543
 cj@cbmax.org
 GST/HST Registration No.:
 735477689RT0001



Estimate

ADDRESS

Mr. Jason Madge
 Town of Onoway
 4812-51 Street
 Onoway Alberta T0E 1V0

ESTIMATE # 1217

DATE 01/04/2022

EXPIRATION DATE 31/08/2022

SITE LOCATION

Town of Onoway

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
02/05/2022	Hourly machine time	2022 Storm water rehabilitation work (hourly) Please see hourly equipment rates below for the Town's required ditching work / culvert replacements. All quoted rates include operator and support equipment (Laser levels etc.)	GST	0	0.00	0.00
02/05/2022	Hourly machine time	Supply 200 series excavator as required. (20 ton)	GST	0	175.00	0.00
02/05/2022	Hourly machine time	Supply 308 series excavator as required. (10 ton)	GST	0	150.00	0.00
02/05/2022	Hourly machine time	Supply 35 series mini excavator as required. (5 ton)	GST	0	125.00	0.00
02/05/2022	Hourly machine time	Supply 259 series skid steer as required.	GST	0	105.00	0.00
02/05/2022	Trucking	Supply F550 mini dump truck as required.	GST	0	95.00	0.00
02/05/2022	Trucking	Supply F750 S/A dump truck as required.	GST	0	100.00	0.00
02/05/2022	Trucking	Supply tandem dump truck as required.	GST	0	105.00	0.00
02/05/2022	Labor hours	Supply laborer as required.	GST	0	75.00	0.00
02/05/2022	Hydro-vac	Supply hydro-vac as required.	GST	0	235.00	0.00

-Upon award, CB Max will provide proof of liability insurance and WCB clearance letter. **SUBTOTAL**

0.00

Payment options: Cheque, e-transfer to: office@cbmax.org, direct deposit (info available on request)

We will accept payment via credit card, available on request. Please note: there is an additional fee of 3% added to your invoice for this payment option.

GST #735477689

35

- CB Max is not responsible for any unforeseen circumstances.
- CB Max is responsible for all Alberta First Calls.
- CB Max is responsible for all traffic accommodation plans at no extra charge.
- All personal to have adequate training and proper PPE to be worn at all times.
- Any materials, if required (Aggregates / top soil / seed / culverts etc.) That CB Max is asked to supply would be at an additional charge.

GST @ 5%
TOTAL

0.00
\$0.00

TAX SUMMARY

RATE	TAX	NET
GST @ 5%	0.00	0.00

Accepted By

Accepted Date

Payment options: Cheque, e-transfer to: office@cbmax.org, direct deposit (info available on request)

We will accept payment via credit card, available on request. Please note: there is an additional fee of 3% added to your invoice for this payment option.

GST #735477689

36



Reference Contacts

City of Spruce Grove

1. Blair Brandenburg: Forman 780-220-9459
2. Darcy Bryant: Supervisor 780-962-7593

Town of Stony Plain

1. Kyle Cherniwchan: Forman 780-818-6730
2. John Illingworth: Engineer/Commission Manager 780-722-7993

Parkland County

1. Jaitik Berawala: Forman 780-818-7692
2. Michelle Leslie: Supervisor 780-968-8888 ex.8391

Leduc County

1. Derek Wilkians: Lead Operator 780-903-5782

Town of Thorsby

1. Andrew Kearley: Forman 780-405-2725

Alexander First Nations

1. Mike Arcand: Forman 587-937-5545

RECEIVED
APR 01 2022

penny@onoway.ca

From: CB Max Excavating Ltd <quickbooks@notification101111.com>
Sent: April 1, 2022 11:48 AM
To: info@onoway.ca
Subject: Estimate 1213 from CB Max Excavating Ltd
Attachments: reference contacts pdf.pdf; Estimate_1213_from_CB_Max_Excavating_Ltd.pdf

To: Mr. Jason Madge

Please review the estimate below. Feel free to contact us if you have any questions.
We look forward to working with you.

Thanks for your business!
CB Max Excavating Ltd



----- Estimate -----

61 Boulder Boulevard
Stony Plain AB T7Z1V6
780-691-5543

Estimate #: 1213
Date: 29/03/2022
Exp. Date: 31/08/2022
\$99,750.00

Address:

Mr. Jason Madge
Town of Onoway
4812-51 Street
Onoway Alberta T0E 1V0

Site Location: Town of Onoway

Date	Activity Description	Sales Tax	Qty	Rate	Amount
02/05/2022	Municipal:2022 Hydrant and valve replacement program: As per RFQ - To supply all required equipment, hydro-vac, trucking, shoring,	GST	1	95,000.00	95,000.00

38

labor and materials to replace five - 150mm MLV's and one hydrant and isolation valve.

(McAvity / Clow)

Includes:
 -All required traffic accommodations (Safety plan / Signage / barricades / cones / snow fencing / flashing lights / flagging personnel)

-All surface restoration (Asphalt / concrete / landscaping).

-Submittal of BacT samples and results provided.

SubTotal:	95,000.00
Sales Tax Total	4,750.00
<hr style="border-top: 1px dashed black;"/>	
Total:	\$99,750.00

-CB Max is responsible for all Alberta First Calls.
 -CB Max is not responsible for any unforeseen circumstances.

***** Tax Summary *****

Rate	Tax
GST @ 5%	4,750.00

39



Reference Contacts

City of Spruce Grove

1. Blair Brandenburg: Forman 780-220-9459
2. Darcy Bryant: Supervisor 780-962-7593

Town of Stony Plain

1. Kyle Cherniwchan: Forman 780-818-6730
2. John Illingworth: Engineer/Commission Manager 780-722-7993

Parkland County

1. Jaitik Berawala: Forman 780-818-7692
2. Michelle Leslie: Supervisor 780-968-8888 ex.8391

Leduc County

1. Derek Wilkians: Lead Operator 780-903-5782

Town of Thorsby

1. Andrew Kearley: Forman 780-405-2725

Alexander First Nations

1. Mike Arcand: Forman 587-937-5545

CB Max Excavating Ltd
 61 Boulder Boulevard
 Stony Plain AB T7Z1V6
 780-691-5543
 cj@cbmax.org
 GST/HST Registration No.:
 735477689RT0001



Estimate

ADDRESS

Mr. Jason Madge
 Town of Onoway
 4812-51 Street
 Onoway Alberta T0E 1V0

ESTIMATE # 1213

DATE 29/03/2022

EXPIRATION DATE 31/08/2022

SITE LOCATION

Town of Onoway

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
02/05/2022	Fire hydrant and valve replacement	2022 Hydrant and valve replacement program: As per RFQ - To supply all required equipment, hydro-vac, trucking, shoring, labor and materials to replace five - 150mm MLV's and one hydrant and isolation valve. (McAvity / Clow) Includes: -All required traffic accommodations (Safety plan / Signage / barricades / cones / snow fencing / flashing lights / flagging personnel). -All surface restoration (Asphalt / concrete / landscaping). -Submittal of BacT samples and results provided.	GST	1	95,000.00	95,000.00

-CB Max is responsible for all Alberta First Calls.
 -CB Max is not responsible for any unforeseen circumstances.

SUBTOTAL	95,000.00
GST @ 5%	4,750.00
TOTAL	\$99,750.00

TAX SUMMARY

RATE	TAX	NET
GST @ 5%	4,750.00	95,000.00

Payment options: Cheque, e-transfer to: office@cbmax.org, direct deposit (info available on request)
 We will accept payment via credit card, available on request. Please note: there is an additional fee of 3% added to your invoice for this payment option.

GST #735477689

41

Accepted By

Accepted Date

42

Payment options: Cheque, e-transfer to: office@cbmax.org, direct deposit (info available on request)

We will accept payment via credit card, available on request. Please note: there is an additional fee of 3% added to your invoice for this payment option.

GST #735477689

cao@onoway.ca

From: Craig Rudderham <craig@onoway.ca>
Sent: April 1, 2022 12:29 PM
To: cao@onoway.ca
Subject: Fwd: Onoway, 2022 Infrastructure Rehabilitation Quote
Attachments: GSC2022-045.2_GS Quote_22-04-01.pdf

Get [Outlook for Android](#)

From: Regan Virostek <Regan@gsconstruction.ca>
Sent: Friday, April 1, 2022, 10:47 a.m.
To: jason@onoway.ca <jason@onoway.ca>
Subject: RE: Onoway, 2022 Infrastructure Rehabilitation Quote

Please see the revised submission including project experience. Thank you.



CONSTRUCTION
UNDERGROUND INFRASTRUCTURE

Regan Virostek, NCSO | Estimator |
GS Construction | Underground Infrastructure
27060 Acheson Road - Acheson, AB T7X 6B1
Ph: 780.962.3544 | Cell: 780.266.0453
www.gsconstruction.ca
regan@gsconstruction.ca
estimating@gsconstruction.ca

LAYING THE GROUNDWORK FOR YOUR COMMUNITY

THE INFORMATION CONTAINED IN THIS E-MAIL IS INTENDED ONLY FOR THE PERSONAL AND CONFIDENTIAL USE OF THE DESIGNATED RECIPIENT(S) NAMED ABOVE. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT OR AN AGENT RESPONSIBLE FOR DELIVERING IT TO THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT YOU HAVE RECEIVED THIS DOCUMENT IN ERROR, AND THAT ANY REVIEW, DISSEMINATION, DISTRIBUTION, OR COPYING OF THIS MESSAGE IS STRICTLY PROHIBITED. YOU SHOULD BE AWARE THAT E-MAIL IS NOT A 100% SECURE MEDIUM, AND YOU SHOULD BE AWARE OF THIS WHEN CONTACTING US TO SEND PERSONAL OR CONFIDENTIAL INFORMATION. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE NOTIFY US IMMEDIATELY BY RETURN E-MAIL OR TELEPHONE AT THE NUMBER SET OUT ABOVE AND DELETE THE ORIGINAL MESSAGE.

From: Regan Virostek
Sent: Friday, April 1, 2022 10:44 AM
To: jason@onoway.ca
Cc: Mark Wright <mark@gsconstruction.ca>
Subject: Onoway, 2022 Infrastructure Rehabilitation Quote

Good morning. Please see our attached quote and supporting documents for the Onoway, 2022 Infrastructure Rehabilitation project. If you have any questions, please let me know. Thank you very much.



CONSTRUCTION

UNDERGROUND INFRASTRUCTURE

Regan Virostek, NCSO | Estimator |
GS Construction | Underground Infrastructure
27060 Acheson Road - Acheson, AB T7X 6B1
Ph: 780.962.3544 | Cell: 780.266.0453
www.gsconstruction.ca
regan@gsconstruction.ca
estimating@gsconstruction.ca

LAYING THE GROUNDWORK FOR YOUR COMMUNITY

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44



CONSTRUCTION
UNDERGROUND INFRASTRUCTURE

**27060 ACHESON ROAD
ACHESON, AB
T7X 6B1**

OFFICE: (780) 962-3544
estimating@gsconstruction.ca

www.gsconstruction.ca

LAYING THE GROUNDWORK FOR YOUR COMMUNITY SINCE 1974

To: Town Of Onoway	Contact:
Address: P.O. Box 540, 4812 - 51 Street Onoway, AB T0E 1V0	Phone:
Project Name: Onoway, 2022 Infrastructure Rehabilitation	Fax:
Project Location: Various Locations, Onoway, AB	Bid Number: 2022-045
	Bid Date: 4/1/2022

We are pleased to submit these prices for your consideration

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1.01	Mobilization / Demobilization	1.00	LS	\$46,525.00	\$46,525.00
Total Price for above Items:					\$46,525.00

SCHEDULE A - HYDRANT AND VALVE REPLACEMENTS

A.01	S&I - Standard Hydrant Assembly, Including Surface And Fence Restoration	1.00	EACH	\$28,015.00	\$28,015.00
A.02	S&I - Water Main Valve - 150mm, Including Surface And Fence Restoration	5.00	EACH	\$13,195.00	\$65,975.00
Total Price for above SCHEDULE A - HYDRANT AND VALVE REPLACEMENTS Items:					\$93,990.00

SCHEDULE B - ARENA SANITARY SERVICE REPLACEMENT - PUBLIC SIDE

B.01	R&R S&I Lot Service - Public Side: Connect To Existing Sanitary Manhole - 150mm	1.00	EACH	\$4,060.00	\$4,060.00
B.02	R&R S&I Lot Service - Public Side: Sanitary Manhole Re-benching	1.00	EACH	\$1,455.00	\$1,455.00
B.03	R&R S&I Lot Service - Public Side: 150mm Sanitary Including Surface Restoration	1.00	EACH	\$11,210.00	\$11,210.00
Total Price for above SCHEDULE B - ARENA SANITARY SERVICE REPLACEMENT - PUBLIC SIDE Items:					\$16,725.00

SCHEDULE C - ARENA SANITARY SERVICE REPLACEMENT - PRIVATE SIDE

C.01	R&R S&I Lot Service - Private Side: 150mm Sanitary Including Surface And Fence Restoration	1.00	EACH	\$18,370.00	\$18,370.00
Total Price for above SCHEDULE C - ARENA SANITARY SERVICE REPLACEMENT - PRIVATE SIDE Items:					\$18,370.00

Bid Price Subtotal: \$175,610.00

GST 5.00%: \$8,780.50

Total Bid Price: \$184,390.50

Notes:

- This quotation includes all the terms, conditions, and clarifications attached hereto, which terms and conditions shall form part of any agreement
- All pricing is based on all described Items being included. Individual components cannot be broken out or modified without GS Construction approval
- Items not identified and/or listed in scope of work above are not included in quotation
- Received no Addendums
- 2022 construction season price. Scheduling to be determined upon award
- **Installation of watermain valves or hydrants will require watermain shutdowns. No allowance has been made for providing temporary water for residences or businesses**
- **Watermain fittings to be manually sanitized prior to installation**
- GS Construction will make every attempt to utilize a 2m wide shored trench, depending upon ground conditions. GS Construction will not be held responsible for additional costs associated with trench failure due to ground conditions

45

- Pricing includes excavation in native clay material. No allowance has been made for excavating or hydroexcavating in existing fillcrete
- Trench to be backfilled with unconditioned native material
- The site is to be free and clear of encumbrances and readily accessible for the purpose of the work by the intended equipment
- Any delays by the owner and/or his representative(s) will be charged at standby rates
- GS Construction will not be responsible for any liquidated damages or late completion penalties
- GS Construction will contact Alberta 1 Call & Dig Shaw. No allowances have been made for Private Utility Locates
- Certificate of Recognition (COR); ISNetwork Certification; AVETTA Certification; Worker's Compensation and Liability Insurance in place
- Our quote is subject to credit approval
- **Due to the current market volatility, pricing on all supplied materials may be subject to change prior to delivery. Our quote is subject to a material price adjustment to reflect the current market conditions at the time of Contract and/or Purchase Order. To lock in pricing and supply, a Purchase order would need to be issued as soon as practicable.**

• **INCLUDED:**

- - 1 mobilizations included to complete the project. Secondary or Subsequent Mobilizations will be \$6,000 / mobilization
- - Barricading, Traffic Control & Pedestrian protection
- - Offsite removal of pipe swell &/or excess material
- - Asphalt and Concrete Sawcutting, Removals and Restoration
- - Topsoil/Weed Stripping, Topsoil Replacement and Landscaping

• **NOT INCLUDED:**

- - Bonding, but can be provided at a cost of \$10 / \$1000 of contract value
- - Municipal Permits & Fees including Road Rentals & ECO Plans
- - Engineering, Survey, Layout, Survey Assistance & As-Builts
- - Soils / Materials Testing
- - OSCAMS & Traffic Accommodation Plan
- - Site Fencing
- - Hydrovac. Can be provided at cost +10%
- - Washed Rock or Filter Cloth in the Pipe Zone
- - Moisture Conditioning of Backfill Material
- - Fillcrete Backfill
- - Ripping of Frost
- - Removal & Replacement of Contaminated or Frozen Soils
- - Import of Suitable Backfill Material
- - Uniform Backfill
- - Erosion and Sediment Control
- - Cementing of Grade Rings
- - Nitrile Gaskets
- - Water line pressure testing and bacteriological testing
- - Insulation
- - Building Risers &/or Canopy Risers
- - Shear Pads at Building Entries

Payment Terms:

Progress Payments at 90% - 10% Holdback on Monthly Estimates.
 All Invoiced Amounts are due and payable within 30 days of the date of the Invoice.
 Holdback due 46 days after Substantial Completion of GS Construction's work.
 Price if firm for 30 days after which price is subject to change without notice.

<p>ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED: GS Construction</p> <p>Authorized Signature: _____</p> <p>Estimator: Regan Virostek 780-266-0453 regan@gsconstruction.ca</p>
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46



CONSTRUCTION
UNDERGROUND INFRASTRUCTURE

2022 FORCE ACCOUNT RATES – EQUIPMENT

Includes Operator, except were noted

Excavators	#	Rate
John Deere 245G	(5)	\$ 176.00 / hr
John Deere 210G	(2)	\$ 151.00 / hr
JD 135G / Hitachi ZX135	(3)	\$ 148.00 / hr
JD 85G / Hitachi ZX85	(8)	\$ 115.00 / hr

Trucking*	#	Rate
Tandem Dump	(7)	\$ 120.00 / hr
Hydrovac Truck		\$ 300.00 / hr

R.T. Loaders	#	Rate
JD 324K / Hitachi ZW80	(7)	\$ 94.00 / hr

Skid Steers	#	Rate
Caterpillar 242D	(5)	\$ 103.00 / hr

Tractor Backhoe	#	Rate
John Deere 410K		\$ 136.00 / hr

*Trucking rates do not include disposal / dump fees

Additional attachments for the Skid Steers are available (Augers, Sweepers, etc.)

All excavators are available with Tampers (15% premium)

All rates are based on the Current ARHCA Rates

2022 FORCE ACCOUNT RATES – LABOUR

Classification	Monday - Friday	Saturday	Sunday
Superintendent c/w truck	\$ 124.00 / hr	\$ 149.00 / hr	\$ 180.00 / hr
Foreman c/w crew truck	\$ 125.00 / hr	\$ 147.00 / hr	\$ 176.00 / hr
Lead Hand	\$ 79.00 / hr	\$ 99.00 / hr	\$ 125.00 / hr
Pipe Layer	\$ 73.00 / hr	\$ 92.00 / hr	\$ 115.00 / hr
Pipe Layers Helper	\$ 66.00 / hr	\$ 83.00 / hr	\$ 104.00 / hr
Topman	\$ 66.00 / hr	\$ 83.00 / hr	\$ 104.00 / hr
Labourer	\$ 57.00 / hr	\$ 71.00 / hr	\$ 89.00 / hr
Flag Person	\$ 50.00 / hr	\$ 62.00 / hr	\$ 77.00 / hr
Operators			
- Journeyman (Mainline)	\$ 90.00 / hr	\$ 113.00 / hr	\$ 142.00 / hr
- Group 1 (Backfill)	\$ 79.00 / hr	\$ 100.00 / hr	\$ 126.00 / hr
- Group 2 (Loader)	\$ 73.00 / hr	\$ 92.00 / hr	\$ 116.00 / hr
- Group 3 (Truck)	\$ 64.00 / hr	\$ 81.00 / hr	\$ 101.00 / hr
- Group 4 (Packer)	\$ 56.00 / hr	\$ 70.00 / hr	\$ 87.00 / hr

All rates are based on the Current ARHCA & City of Edmonton Labour Rates

Current 2022 Force Account Rates are valid until March 31, 2022. Rates Subject to Change with 2022 ARHCA Equipment Rental Rates Guide & City of Edmonton Labour Rates (released April 1, 2022)

ALL HIRED EQUIPMENT TO BE INVOICED AT COST + 10%
ALL SUBCONTRACTED WORK TO BE INVOICED AT COST + 10%
ALL PURCHASED MATERIALS TO BE INVOICED AT COST + 15%

47

Partnerships

IN INJURY REDUCTION

Certificate
of
Recognition

This certificate recognizes that

G S HOLDINGS COMPANY LTD. (GS CONSTRUCTION)

In keeping with the principles of *Partnerships* has:

- developed and implemented an occupational health and safety program and,
- met the standard for *Partnerships* through an independent evaluation of their health and safety program.

Don MacLennan

Alberta Construction Safety Association
Certifying Partner

Certificate
WCB Industry

Ian Hooper

Ian Hooper
Government of Alberta

Expiry Date: May 17, 2022

48
Alberta
Government

CERTIFICATE OF INSURANCE

TO WHOM IT MAY CONCERN

NAMED INSURED: G.S. Holdings Company Ltd. o/a GS Construction 27060 Acheson Rd. Acheson, AB T7X 6B1	BROKER: Lloyd Sadd Insurance Brokers Ltd. Suite 700, 10240 - 124 Street Edmonton, AB T5N 3W6 P: (780) 483-4544
---	--

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies below. The insurance afforded is subject to the terms, conditions and exclusions of the applicable policy.

COMPANIES AFFORDING COVERAGE:	
Company Letter "A"	Economical Insurance Group
Company Letter "B"	Jones DesLauriers Insurance
Company Letter "C"	Chubb Insurance Company of Canada

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE	POLICY EXPIRY DATE	LIMIT
GENERAL LIABILITY					
A	Commercial General Liability including: - Broad Form Property Damage - Personal & Advertising Injury - Cross Liability/Severability of Interest - Contingent Employers Liability - Incidental Malpractice Liability - Blanket Contractual	40240364	November 30, 2021	November 30, 2022	\$2,000,000 Per Occurrence
A	Employee Benefits Liability	40240364	November 30, 2021	November 30, 2022	\$2,000,000 Aggregate Products & Completed Operations
A	Tenants Legal Liability	40240364	November 30, 2021	November 30, 2022	\$1,000,000 Per Occurrence
A	Non-Owned Automobile	40240364	November 30, 2021	November 30, 2022	\$1,000,000 Per Occurrence
A	SEF 94 - Legal Liability for Damage to Hired Automobiles	40240364	November 30, 2021	November 30, 2022	\$2,000,000 Per Occurrence
AUTOMOBILE LIABILITY					
A	All Owned Automobiles	64024424	November 30, 2021	November 30, 2022	\$2,000,000 Third Party Liability/ Combined Single Limit/Per Accident
UMBRELLA LIABILITY					
B	Excess Limits of: • General Liability Policy No. 40240364 • Automobile Liability Policy No. 40240364	2231144	November 30, 2021	November 30, 2022	\$3,000,000 Per Occurrence \$3,000,000 Aggregate
CONTRACTORS POLLUTION LIABILITY					
C	Claims made	EIL355718	November 30, 2021	November 30, 2022	\$2,000,000 Each Claim/Each Pollution Condition
CONTRACTORS EQUIPMENT					
A	All Risk subject to Insurers Standard Exclusions; 2% Min or \$2500 Deductible	40240364	November 30, 2021	November 30, 2022	As per Schedule on File with Insurer

CANCELLATION
 Should the Commercial General Liability policy be cancelled before the expiration date thereof, the issuing company will endeavor to mail *nil* days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representative.

Lloyd Sadd Insurance Brokers Ltd.

per: 

49

9912 - 107 Street
PO Box 2415
Edmonton AB T5J 2S5

Email: ebusiness.support@wcb.ab.ca
Tel: (780) 498-3999 (1-866-922-9221)
Fax: (780) 498-7999
WCB website: www.wcb.ab.ca

April 1, 2022

Reference Number: 377327

TOWN OF ONOWAY
INCL ELECTED OFFICIALS
PO BOX 540
ONOWAY AB T0E 1V0

Dear Sir or Madam:

Re: G S HOLDINGS COMPANY LTD.
27060 ACHESON RD
ACHESON AB T7X 6B1

The above named subcontractor has an account with WCB-Alberta in the following industry(ies):

account	trade names(s)/industry	effective date	coverage
1315419	GS CONSTRUCTION SEWER & WATER LINES/ROADWORK	May 21, 1974	worker coverage personal coverage for: TERRAN SANDWICH

Thank you for checking into the status of this contractor or subcontractor. Under Section 126 of the Workers' Compensation Act, you are responsible for obtaining a clearance on your contractor or subcontractor, in order to release you from any liability for unpaid WCB premiums owed by them. Please ensure clearance has been issued in the correct name and that there is coverage in the industry(ies) for which work was performed.

Please accept this letter as a clearance for work completed between the effective date of the account and the date of this letter. For this account, you are cleared of any liability under Section 126 of the Workers' Compensation Act up to the date of this letter. Any holdback may be released for contracts completed, and/or for work completed to the date of this letter. For an account that shows closed under the effective date, the clearance is only valid for work completed up to the close date. If work has not started, obtain a clearance prior to releasing final payment.

Please note, if any directors of the corporation are injured at work, you are protected from lawsuit if they have personal coverage. If they do not have personal coverage, you may not be protected in the case of a workplace injury.

If your contractor or subcontractor is performing work outside Alberta, contact the WCB in that jurisdiction to determine your clearance and any other WCB requirements.

Any alteration of this document is strictly prohibited.

Yours truly,

eBusiness Support Team (13278066)

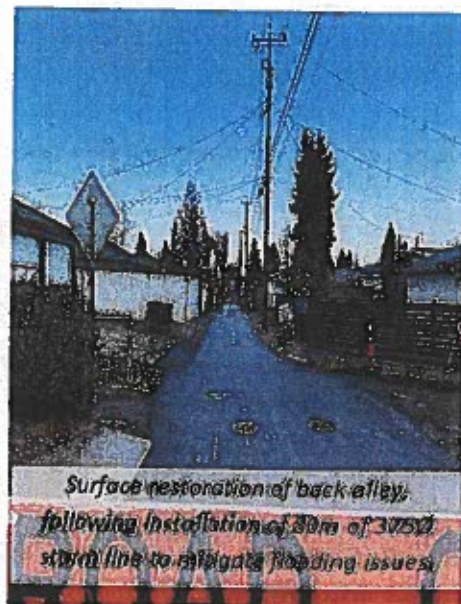
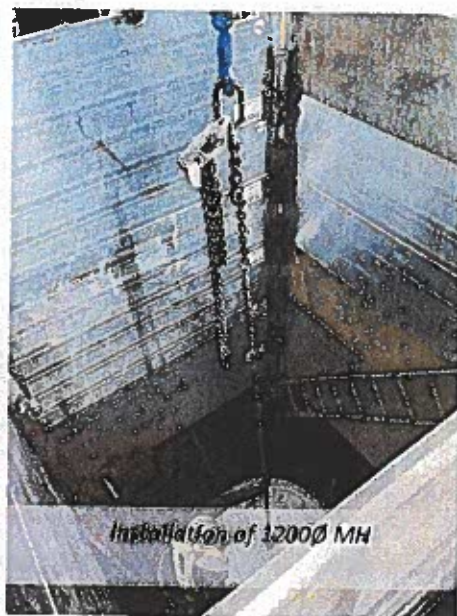


Project Summary

Project Name: Ottewell Neighborhood Open Cut
Contract Value: \$ 5,948,758.00 **Completion Date:** November 4, 2020
Project Location: Ottewell Neighborhood, from 50 Street – 75 Street & 98 Ave – 92a Avenue,
Edmonton Alberta
Owner: EPCOR Drainage
Owner: Jim Lai, Jagdish Tailor & Jeff Smith – EPCOR Drainage 780-218-1014
Representatives:
Project Manager: Nathan Carlson, GS Construction 780-994-9207
Project Description: GS Construction was the Prime Contractor responsible for completing Drainage
repairs and management of various sub-contractors.

Drainage scope included, but not limited to:

- Completed 23 Spot repairs on storm and sanitary pipes, ranging in depth from 3.0m – 5.5m
- Replaced 104 Catch basin leads on various residential, arterial and collector roads in and around the Ottewell Neighborhood
- Removed and replaced 29 Residential Sanitary Services ranging in depth from 4.0m – 7.0m
- Replaced 57 600Ø Catch Basins and 18 1200Ø Catch Basin Manholes/manholes
- Replaced 98 Damaged Catch Basin and Manhole necks and replaced 67 Manhole Frame & Covers
- Replaced 1,248 Manhole Steps and rebuilt benching in 37 Manholes.



"Laying the Groundwork for your Community Since 1974"

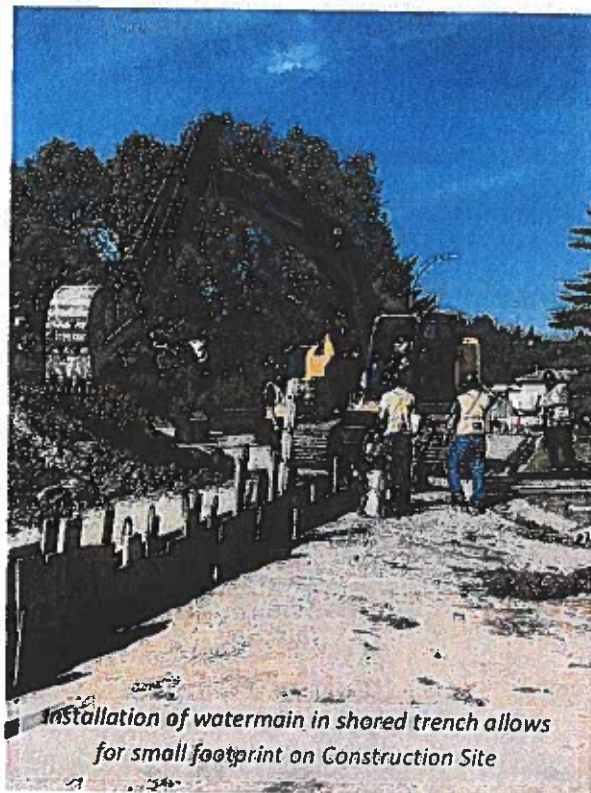
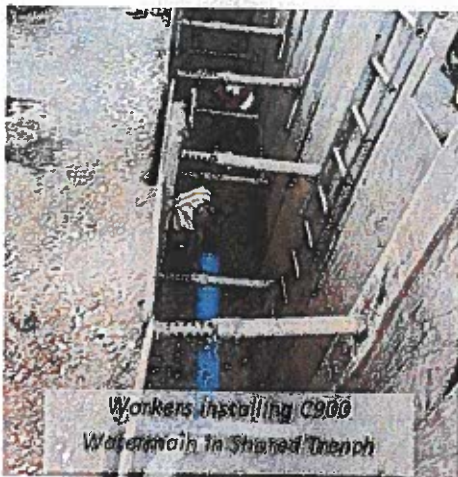
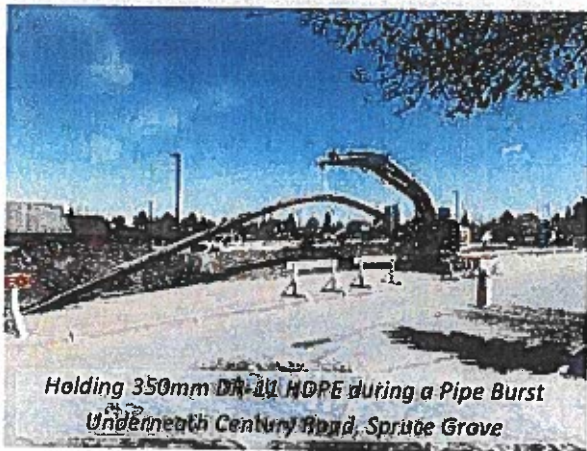
Phone: 780-962-3544 email: estimating@gsconstruction.ca

www.gsconstruction.ca

51

Project Summary

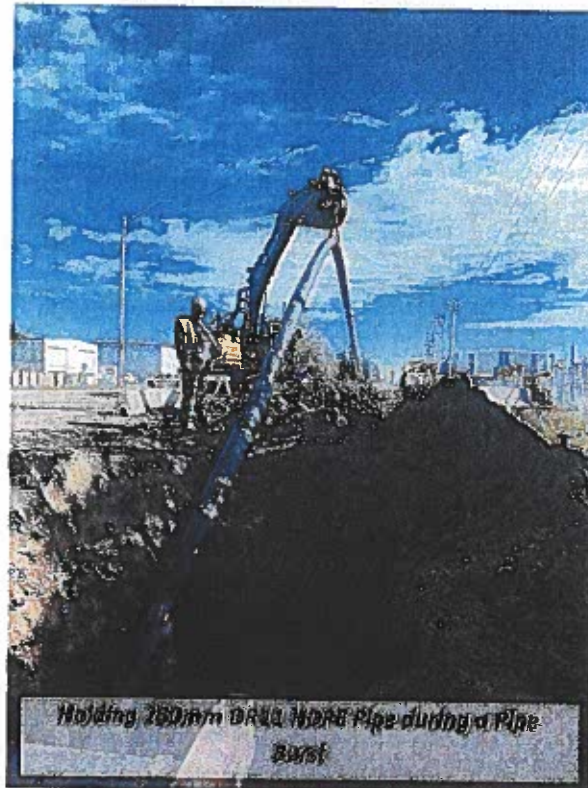
Project Name:	City of Spruce Grove, 2020 Water and Sanitary Sewer Improvements		
Contract Value:	\$ 2,414,600.00	Completion Date:	October 2020
Project Location:	Grove Meadows Neighbourhood, Spruce Grove		
Project Description:	As the General Contractor, we replaced approximately 1,935m of Watermain Including 12 Hydrants, 29 Valves, and 143 Service replacement, and reinstatement Of Sanitary Services and CB Leads as required. Work also included a 40m pipe burst Of existing AC Watermain with new 350mm HDPE DR-11 pipe. All work included asphalt, concrete & landscape removal & restoration. We also provided temporary water for all residents affected by the construction.		
Owner:	Scot Williams, City of Spruce Grove	780-221-9609	
Consulting Engineer:	Justin Young, Select Engineering Consultants	780-651-5777	
Project Manager:	Ben Jamer, GS Construction	780-962-3544	



52

Project Summary

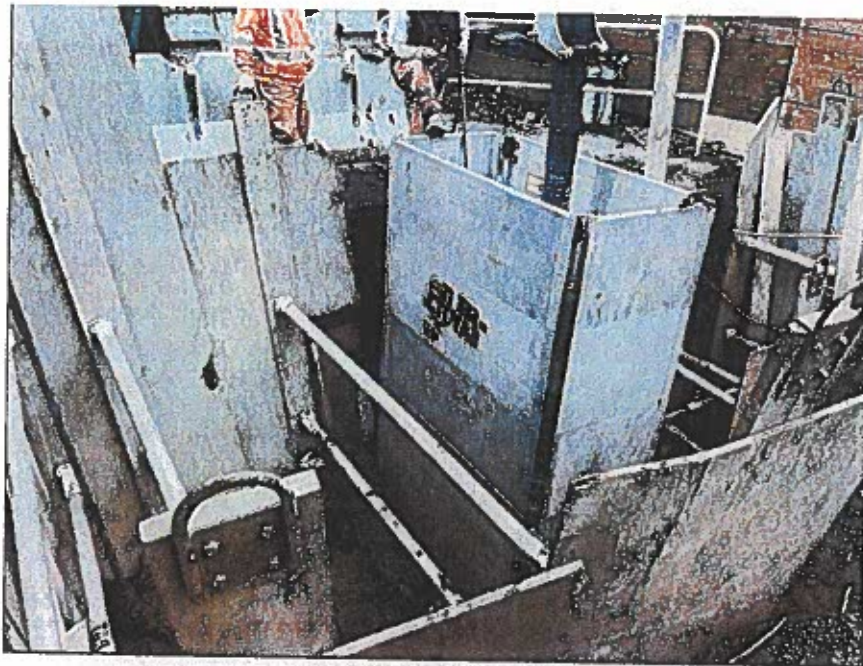
Project Name:	City of Spruce Grove, 2020 Industrial Watermain & Surface Rehabilitation	
Contract Value:	\$ 3,255,420.25	Completion Date: October 2020
Project Location:	Diamond Avenue, Campsite Road to Golden Spike Road, Spruce Grove	
Project Description:	As the General Contractor, we replaced approximately 1,480m of Watermain using Open Cut, Pipe Bursting, HDD, and Pit & Core methods. This included 13 Hydrants, 27 Valves, 24 Sani Service Clean-Outs, and 18 Water Service Replacements. Sanitary Services were flushed, inspected, and CIPP Lined as required. Surface Rehabilitation Included the full road width with Full Depth Reclamation using Foamed Asphalt and Reconstruction of shoulders and approaches to adjust for change in elevation.	
Owner:	Scot Williams, City of Spruce Grove	780-221-9609
Consulting Engineer:	Justin Young, Select Engineering Consultants	780-651-5777
Project Manager:	Ben Jamer, GS Construction	780-962-3544



53

Project Summary

<u>Project Name:</u>	City of St. Albert, Garden Crescent Wastewater and Lane Rehabilitation	
<u>Contract Value:</u>	\$ 776,390.75	<u>Completion Date:</u> September, 2018
<u>Project Location:</u>	Garden Crescent – City of St. Albert	
<u>Project Description:</u>	As the General Contractor, we retrofitted a 190m sanitary main (up to 5.0m deep) and re-lined the existing sanitary trunk and manholes while maintaining flows. The project was in a narrow residential laneway with large existing trees and required the use of trench boxes and shoring. All residential wastewater services were maintained. The asphalt landscaped areas were fully restored.	
<u>Owner:</u>	Chadwick Paddick , City of St. Albert	780-459-1654
<u>Consulting Engineer:</u>	Jim Kenny, AECOM	780-453-0922
<u>Project Manager:</u>	Ryan Thompson, GS Construction	780-962-3544



Back Alley Service Replacement using a 5'x4' Aluminum Cage

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www.gsconstruction.ca

34



Capital Projects Branch
Phone: 780-459-1654
Fax: 780-458-1974

5 St. Anne Street
St. Albert, AB T8N 3Z9
www.stalbert.ca

January 21, 2019

To Whom It May Concern:

Re: Garden Crescent

It is my pleasure to write this letter of recommendation in support of GS Construction based on the work they performed on the Garden Crescent Waste Water Main and Lane Rehabilitation.

The Garden Crescent project involved the construction and installation of an additional wastewater main, relining of existing watermain and manholes and rehabilitation of curb/gutter and surfacing. This project was in a narrow laneway with large existing trees on one side of the trenching. This required a contractor with the skill, equipment and connections to qualified and knowledgeable sub-contractors.

I would recommend GS Construction for any similar project as they have demonstrated that they have the experience and expertise to successfully complete our project efficiently and within budget.

Sincerely,

Chadwick Paddick, CET
Project Manager

55

Town of Onoway Council
4812-51 Street
Onoway, AB
T0E 1V0

March 28, 2022

To Council and Administration of the Town of Onoway

Respectfully submitted without prejudice

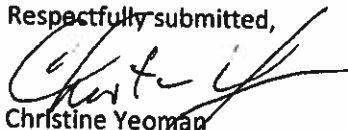
Recently with the new council appointed for the Town of Onoway, there has been some council members that have been asked to represent the Town with some of the local societies and clubs. OFEA executive volunteers and the Town of Onoway have worked very hard in the past year to establish and maintain a respectful working relationship. Maintaining this relationship is not only desirable, but it is paramount to our mutual continued success.

With the new council, Mr. Winterford was asked or possibly volunteered to be the representative for the town to OFEA. The immediate action taken by Mr. Winterford was to make some allegations regarding the use of the hall, ask for records that are not relative to the relationship and do so in a manner that caused a great deal of unrest with the Board executive and its director members. To that end, after much discussion, the Executive is hereby requesting that the representation from the Town of Onoway remain the two councillors that are already part of the OFEA board, Lisa and Robin. They can bring forward any items that the Town wishes to address and communicate back to the Town on behalf of the board. I think that you can agree that a relationship that has no trust is not beneficial to anyone. Members of OFEA felt they were being challenged with allegations that were not solicited nor proven.

When this information was previously submitted in an email, it was indicated that it would be presented to council at which time as the Communications Liason, I indicated that I would formalize the request in writing to the Council and Administration.

Trusting that we can continue a mutually respectful relationship between OFEA and the Town of Onoway.

Respectfully submitted,



Christine Yeoman
OFEA Communications Liason

56

**WEST INTER LAKE DISTRICT (WILD)
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0
Ph: 780-967-0271 Fax: 780-967-0431
Email: wildwatercommission@gmail.com

March 18th, 2022

TO: ALL COMMISSION MEMBERS
(Sent by Email)

Dear Member,

Re: WILD Water Commission - 2022 Annual General Meeting

Please be advised that the Board of Directors has scheduled the 2022 Annual General Meeting to be held on Saturday April 30th, 2022 at 11:00 a.m. at the Alberta Beach Heritage Centre located at 5012-49 avenue in Alberta Beach.

There will be a lunch provided for any members who would like to stay after the adjournment of the annual meeting. If you could please RSVP to administration at wildwatercommission@gmail.com by 4:00pm on April 25th, 2022 that would be appreciated.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our success.

We look forward to seeing you at the 2022 AGM,



Lorne Olsvik
Chair
WILD Water Commission

cc: Members
Board of Directors
Commission Manager

57

debbie@onoway.ca

From: cao@onoway.ca
Sent: April 5, 2022 12:12 PM
To: debbie@onoway.ca
Subject: FW: AHS Welcome to All North Zone Municipal Leaders
Attachments: 2022-04-05-Intro-Letter-Municipal-Leaders-NorthZone.pdf

For next meeting

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Community Engagement <Community.Engagement@albertahealthservices.ca>
Sent: April 5, 2022 10:58 AM
To: Community Engagement <Community.Engagement@albertahealthservices.ca>
Subject: AHS Welcome to All North Zone Municipal Leaders

Good Morning,

Please see below a welcome message and invitation to all North Zone Municipal Leaders from Stacy Greening, Chief Zone Officer, North Zone and Dr. Brian Muir, Zone Medical Director, North Zone.

Regards,

Community Engagement
Alberta Health Services



Message from
Stacy Greening
& Dr. Brian Muir

58

We are writing today to invite you to a North Zone Community Conversation and information session on April 18 or April 19, 2022. We have recently had a leadership change in the North Zone and would like the opportunity to introduce ourselves, and to hear from you.

We look forward to working with you in your role as a representative and advocate for your community and its residents. As your Council and community work continues over the coming months, we wanted to take the opportunity to reach out and offer you some general information about AHS and provide you with contact information for local leadership within your area.

As you are aware, the COVID-19 pandemic has been a primary focus on the healthcare system for the past 24 months. We have created a [Community Partners & Stakeholders](#) webpage to provide regular updates and information specifically for municipal leaders. We have also created an [AHS Facilities: ICU updates and temporary space reductions](#) webpage where you can find current information on any changes in service delivery across the province.

AHS regularly engages with the public and our stakeholders, including elected officials, and we want to hear from you, whether you have a concern about a particular program or service, or if you want to raise an issue or ask a question on behalf of a member of your community. **We would like to invite you to an information session on April 18 between noon and 1 p.m. or April 19 between 5 and 6 p.m.** Both sessions will be the same; we wanted to give you an option of attending during the workday or evening. Please register for only one of these sessions. You can register [here](#).

AHS is made up of five zones (North, South, Central, Edmonton and Calgary), and each zone is led locally by a Chief Zone Officer and a Zone Medical Director. Your constituency falls within the [North Zone](#); I encourage you to reach out to us directly when questions or concerns arise. We can help provide a response to any concern you or a constituent may have.

Alberta Health Services is also supported by our 12 local [Health Advisory Councils](#); six HACs represent the North Zone:

- Lakeland Communities (lakelandcommunities@ahs.ca)
- Lesser Slave Lake (lesserslavelake@ahs.ca)
- Peace (peace@ahs.ca)
- Tamarack (tamarack@ahs.ca)
- True North (truenorth@ahs.ca)
- Wood Buffalo (woodbuffalo@ahs.ca)

You can use this map to determine which [geographical area](#), or HAC, your community falls into. You are always welcome to attend future Health Advisory Council meetings to learn more about local healthcare topics and how AHS partners with the community in addressing these concerns. Meeting times are posted on the website.

On behalf of AHS, we wish you all the best in your role as an elected official and please know we are always available to provide any support or assistance you need.

Stacy Greening
Chief Zone Officer, North Zone

Dr. Brian Muir
Zone Medical Director, North Zone

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59

debbie@onoway.ca

From: cao@onoway.ca
Sent: April 5, 2022 4:59 PM
To: debbie@onoway.ca
Subject: FW: ATTENTION Host Communities - Northern Alberta Lemonade Day - JUNE 18, 2022

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Jackie Fowler <JFowler@lsac.ca>
Sent: April 5, 2022 3:47 PM
To: Michelle Jones <mjones@albertacf.com>; Wendy Wildman <cao@onoway.ca>; County of Barrhead <doyarzun@countybarrhead.ab.ca>
Subject: RE: ATTENTION Host Communities - Northern Alberta Lemonade Day - JUNE 18, 2022

Hi Michelle,
Yes, we would like to go with status quo this year for Lemonade Day, and this will be brought up with our Council on Thursday, April 14th.
Can I please confirm then if we share with Onoway, we're splitting the cost at \$250 per? Lorne would then act as a judge.

Kind regards,
Jackie

JACKIE FOWLER

Marketing & Communications Manager, Lac Ste. Anne County
56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 EXT. 3758 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!

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From: Michelle Jones <mjones@albertacf.com>

Sent: Tuesday, March 15, 2022 4:38 PM

Cc: CFYE Admin <adminCFYE@albertacf.com>; Ellen MacCormac <emaccormac@albertacf.com>

Subject: ATTENTION Host Communities - Northern Alberta Lemonade Day - JUNE 18, 2022

Good afternoon, on behalf of Community Futures Yellowhead East, we are pleased to advise you that we will be hosting the Northern Alberta Lemonade Day program, on June 18th, 2022, within the CFYE region.

As a previous Lemonade Day partner, we would like to confirm your interest in hosting the program within your community. If you are interested in continuing as a host community, we require confirmation of the following details at your earliest convenience.

Host Community Commitment:

- We ask each municipality to declare June 18th, 2022, as National Lemonade Day for your Community
- Each Host Community provide Local Entrepreneur of the Year Sponsorship for your community - fee \$500
- Provide CFYE with Free Training Space from which the Lemonade Day facilitators can provide the training and Lemonade Tasting Contest sessions with participants from your community.
- provide a minimum of 3 volunteers to assist with the Lemonade Tasting Contest prior to Lemonade Day, as well as provide 3 judges on Lemonade Day that will visit and complete the Judging Forms for each Lemonade Stand, in addition to being present to provide those winners with their award after judging on June 18, 2022.
- That Town Administration assist us by issuing and tracking Lemonade Day Business Licenses (minimal charge of \$1.00,) required by each participant.
- Provide a Lease license to each participant wanting to set up on Town owned Property. (we encourage a limited number of participants be allowed to set up on town property). Again, please charge a minimum fee for these lease licenses.
- Arrange with CFYE, for media coverage on Lemonade Day to cover the awarding of the individual prize categories: Best Stand, Best Tasting Lemonade, and Local Entrepreneur of the Year.
- Request a copy of participant's Lease License (if setting up on non-owned town property), prior to issuing a Business License.
-

Once we have received commitment confirmation from each host community, CFYE staff will follow up with further details and the materials that each community will require as part of their host community commitment.

The following Tentative Training/Session dates and times have been arranged for each anticipated host community. These will be confirmed once space has been arranged and sponsorship commitment received.

Host Community Training Sessions: (location to be confirmed)

Whitecourt: May 9th - Confirmed - FIC

Woodlands: May 10th



Swan Hills: May 11th
Fox Creek: May 12th
Onoway: May 16th
Mayerthorpe: May 17th - Confirmed - Mayerthorpe Library
Barrhead: May 18th

Host Community Best Tasting Lemonade Session: (location to be confirmed)

May 30 - Whitecourt - Confirmed - FIC
May 31 - Woodlands County
June 1 - Fox Creek
June 2 - Onoway
June 6 - Mayerthorpe - Confirmed - Mayerthorpe
Jun 7 - Barrhead
June 9 - Swan Hills

At CFYE we strive to continue providing this program free of charge to the youth in our communities, and therefore count on your continued support of this valuable youth entrepreneurial program.

We look forward to hearing from you regarding your commitment to being a host community of the Northern Alberta Lemonade Day Program. Feel free to reach out directly if you require any further information.

Sincerely

Michelle Jones

Executive Director, Community Futures Yellowhead East

Box 2185, Whitecourt, AB T7S 1P8

p: 780-706-3500, c: 780-778-0977

mjones@albertacf.com

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<https://digitalmainstreet.ca/business-account/registration/>

62

debbie@onoway.ca

From: Shelley Vaughan <shelley@onoway.ca>
Sent: March 17, 2022 1:41 PM
To: 'Wendy Wildman'; 'Debbie Giroux'; 'Penny Frizzell'
Subject: FW: Website Submission: Contact Us - onoway.ca

From: no-reply@webguidecms.ca <no-reply@webguidecms.ca>
Sent: March 17, 2022 11:20 AM
To: shelley@onoway.ca; finance@onoway.ca
Subject: Website Submission: Contact Us - onoway.ca

Town of Onoway - Website Submission: Contact Us - onoway.ca

Website Submission: Contact Us - onoway.ca

Form Submission Info

Contact Us

Name: Connie McNeice

Email: c

Phone: 7809672271

Message: I have a proposal to add some colour to our town with art on Banners for the telephone poles or street lights.

I am currently the art teacher at Onoway Junior Senior High School. I'm hoping to get the town on board to support and showcase art made at the school and help to add some colour to our town and main streets for the summer.

I will attach some photos of what I have seen done in other towns.

I have approached the local print shop and they gave me some prices. I like the idea of 2'x4' Banner in size, double sided would be approx. \$100. There are larger ones to choose from, but the cost also goes up.

I am hoping that we may get the businesses in town on board to help by sponsoring a banner. My idea is that the staff at the school will vote on which submissions will be printed.

Is this something you would like more information on and put in to place, I am more than happy to meet in person.

Thank you for considering,
Connie McNeice



PS. I can't attach photos here, but here is a link to a video with information on what a banner could look like.
https://youtu.be/dRH0Mz_c89Q

I can send photos later.

Town of Onoway

64

debbie@onoway.ca

From: Finance <finance@onoway.ca>
Sent: April 4, 2022 12:13 PM
To: 'Wendy Wildman'; 'Debbie Giroux'
Subject: FW: EOEP Course - Council's Role in Service Delivery

From: Leanne Anderson <Leanne@abmunis.ca>
Sent: April 4, 2022 11:07 AM
To: Undisclosed recipients:
Subject: EOEP Course - Council's Role in Service Delivery

One of the most important concepts an elected official needs to know is service delivery, or what kind of services their municipality provides for their constituents and how much/how little of that service they will provide. If you've taken Municipal Corporate Planning and Finance or Council's Role in Strategic Planning, this is the logical next course to help "make the pieces fit". Please visit www.eoep.ca to register now!



Make the pieces fit

Council's Role in Service Delivery - Zoom
4 Weeks, 6:30-8:30pm starting April 20, 2022

780-989-7431 | www.eoep.ca

eoep elected officials
education program

eoep elected officials
education program

Leanne Anderson
Registrar

P: 780-989-7431

65

E: registrar@eoep.ca
www.eoep.ca

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bb



Council's Role in Service Delivery - Virtual

Wednesday, April 20 - Wednesday, May 11

Weekly, from 6:30 pm to 8:30 pm

The Elected Officials Education Program (EOEP) has been working hard to find ways to provide access to our programs during the COVID-19 pandemic. We have developed an exciting opportunity for Alberta Municipalities and RMA members to participate in a remote offering of our course: *Council's Role in Service Delivery*.

This course will be offered using a hybrid delivery, including independent reading required by participants, as well as four virtual sessions. This will allow participants to review material on their own as well as participate in group discussions and ask questions during virtual sessions. The course will be offered with the following schedule:

- April 20
- April 27
- May 4
- May 11

All sessions will run from 6:30 pm to 8:30 pm. Participants must be able to attend all four sessions.

Council's Role in Service Delivery

Municipalities are about delivering the services that support safe, healthy and prosperous communities, and council's role in this process is to decide what services are needed, what level they need to be delivered at, and what methods of delivery best fit the needs of the community. The EOEP's Council's Role in Service Delivery course will provide an overview of the various services and delivery

67

mechanisms available to municipalities, the pros and cons of each, and how councils can make educated decisions related to service delivery.

For more information on this course, visit the [EOEP website](#).

Date: April 20 - May 11, 2022

Time: 6:30 pm pm each day

Course cost: \$295 plus GST

Location: VIRTUAL

*Participants will be sent more information, including at-home reading materials and meeting links, in the days leading up to the first virtual session.

If you would you are interested in alternate dates and would like to join the list, please email Leanne at registrar@enen.ca

[Register Now](#)

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[Contact Us](#)

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68

Council's Role in Municipal Service Delivery

Upcoming Courses

Council's Role in Service Delivery - ZOOM - Apr 2

[all courses](#)

Council's Role in Service Delivery

Municipalities are about delivering the services that support safe, healthy and prosperous communities, and council's role in this process is to decide what services are needed, what level they need to be delivered at, and what methods of delivery best fit the needs of the community. The EOEP's *Council's Role in Service Delivery* course will provide an overview of the various services and delivery mechanisms available to municipalities, the pros and cons of each, and how councils can make educated decisions related to service delivery.

Module 1: Describe Service Delivery in the Municipal Context

After completing this module, participants will be able to:

- Identify indirect and direct municipal services
- Understand service delivery providers and the role of municipal government
- Identify contextual changes and impacts to service delivery

Module 2: Identify Council's and Staff's Role in Service Delivery

After completing this module, participants will be able to:

- Identify Council's Role in service delivery
- Understand the CAO's and Staff's role in service delivery

Module 3: Set Levels of Service

After completing this module, participants will be able to:

- Define levels of service and understand why setting clear levels of service is important
- Identify what defined service levels look like and how to set those levels

Module 4: Evaluate Possible Models for Service Delivery

69

After completing this module, participants will be able to:

- Identify and evaluate possible models for service delivery
- Evaluate service delivery models through developing an ICF

Module 5: Explain the Cost Components of Service Delivery and Identify Policy Objectives for Available Funding Tools

After completing this module, participants will be able to:

- Identify costs associated with service delivery

Module 6: Identify the Role of Council in Stewarding the Sustainability of Services

After completing this module, participants will be able to:

- Define service sustainability and financial resilience
- Manage risks to sustainable service sustainability
- Assess trade-offs between service, risk and cost in decisions

Module 7: Identify How to Monitor Service Delivery for Success

After completing this module, participants will be able to:

- Identify considerations, methods and ways of reporting and communicating service delivery

ABOUT

About EOEP

Municipal Elected Leaders Certificate

MGA Requirements

FAQ

Privacy Policy

Legal Notice

COURSES

Course Descriptions

Additional Materials

Contact Us

Phone: 780-989-7431

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Designed by **Elegant Themes**

**TOWN OF ONOWAY LIBRARY BOARD
2022 BOARD MEMBER LIST**

NAME	EXPIRY
Lorne Olsvik, Chair Board Member at Large	Jan 2023 2 year term (second 2 year term began Jan. 2021)
Marge Hanssen, Vice-Chair Board Member at Large	Jan 2025 3 year term (second 3 year term began Jan. 2022)
Shirley Boissonnault Board Member at Large	January 2024 3 year term
Heather Breitzkreuz Board Member at Large	January 2024 3 year term
Lisa Johnson Town Elected Board Member	Jan 2023 1 year term
Glen Usselman Board Member at Large	Jan 2023 2 year term (second 2 year term began Jan. 2021)
George Vaughan Board Member at Large	Jan 2025 3 year term (second 3 year term began Jan. 2022)
Robert Winterford Town Elected Board Member	Jan 2023 1 year term

71

Municipal Councils and Library Boards: Roles and Responsibilities

Public Library Service in Alberta: An Overview

In Alberta, public library service is municipally based. A municipality may choose to provide public library service at a local level by having a library in the community, and/or having library service at a regional level by joining a library system.

A municipality makes the decision to have public library service in their community via a local library. Council passes an establishment bylaw under the *Libraries Act* (Part 1, Section 3) to create a library board for the provision of public library service. Upon its creation, a library board is a governing board and is a corporation with full management and control of the public library (Part 1, Section 7).

Municipalities may join a regional library system. A library system is made up of member municipalities working in partnership to provide regionally based centralized library service to enhance and support local library service. Being a part of a library system means municipalities and municipal libraries receive numerous benefits, such as: professional training for library staff, resource sharing, access to electronic resources and being part of the provincial Public Library Network.

Legislation: The *Libraries Act* and the *Libraries Regulation*

In Alberta, public library service is governed by the *Libraries Act* and *Libraries Regulation*.

The *Libraries Act* sets the legal framework for public library service through the establishment of library boards, who manage library service on behalf of the municipality.

The *Libraries Regulation* sets out sound management practices for library boards.

The *Municipal Government Act (MGA)* and the *Libraries Act* are two distinct pieces of legislation. Neither is superior to the other because the *MGA* and the *Libraries Act* do two separate things:

- The *MGA* is the law under which municipalities in Alberta operate, govern and are governed.
- The *Libraries Act* and *Libraries Regulation* form the legal basis for public library service in Alberta.

Did you know?

The *Libraries Act* was one of the first pieces of legislation passed by the newly formed Alberta government in 1907.

Municipal Councils and Library Boards: Roles and Responsibilities

Public library boards in Alberta are not subject to the MGA, e.g. library trustees are appointed by the terms outlined in the *Libraries Act*, **not** the MGA. There are only three references to public libraries in the MGA:

- The first is section 648 (2.1) which includes libraries as being eligible for off-site levies.
- The second is section 362(1)(j), which states that municipalities cannot tax public library boards.
- The third is section 271(2.1)(a) which states that a municipality may use a community services reserves for public libraries.

The Public Library Services Branch (PLSB) of Alberta Municipal Affairs is the provincial body that administers public library legislation and the provincial Public Library Network. PLSB staff are responsible for the administration of the *Libraries Act* and *Libraries Regulation*, delivering operating grants to municipal and system library boards, plus building and maintaining the provincial Public Library Network. PLSB staff members are available to consult with library boards, library staff and municipal councils. For more information about PLSB, visit www.albertalibraries.ca.

The Public Library Network links public libraries at a provincial level and enables sharing. In Alberta, the Public Library Network links public libraries and enables sharing by two different means: a provincial policy framework and a technological infrastructure. The purpose of the Network is to support equitable and seamless access to library resources for Albertans, and does so through things such as

SuperNet connectivity, resource sharing, and the centralized acquisition of electronic content.

The Roles and Responsibilities of a Municipal Library Board

The municipal library board is the legal entity that manages and controls the library. Its formation is defined by the *Libraries Act* – it is created via bylaw passed by municipal council.

The library board is a governing board, not an advisory board – it has full management and control of the library. This is defined in legislation (*Libraries Act*, Section 7). Note that library boards are different from other non-profit boards formed under other legislation (e.g. the *Societies Act* or the *Municipal Government Act*). The library board is a corporate body, a legal entity able to sue or be sued, enter into contracts and employ staff.

Upon establishment, the library board is a corporation administered under the *Libraries Act* with full management and control of library service in the municipality.

The library board is a governing board. The library manager is employed by and reports to the board, and the board is accountable not only to council, but to all citizens of the municipality and to the provincial government.

The library board passes safety and use bylaws and policies to enable the provision of public library service delivery.

The library board determines library service priorities and creates a plan of service based on community needs assessments.

Municipal Councils and Library Boards: Roles and Responsibilities

The library board is responsible for acquiring library funding, requesting the funds from council and applying for provincial grants.

The library board keeps financial records and bank accounts, and prepares and manages the budget. The library board selects and hires a financial reviewer (who is not a library board member).

The library board may operate one or more public library service points, or, with the permission of the minister, may enter into agreements with other boards to share the operation of one or more library service points (intermunicipal library boards).

The library board is responsible for providing the space and staff required for public library service delivery.

The 9 Roles and Responsibilities of Municipal Councils

Unlike boards established under the *Municipal Government Act*, the *Libraries Act* sets out a specific relationship between council and the municipal library board and system library board.

1. ESTABLISHMENT OF A MUNICIPAL LIBRARY BOARD

The decision of whether or not to have a public library in the community is made by the local municipal council. If council decides that it would be beneficial to have a public library, council must pass a bylaw under the *Libraries Act* 3(1) to establish a library board. Once established, the library board can only be dissolved by order

of the Court of Queen's Bench, or if the municipality itself dissolves.

Upon establishment, the library board has full management and control of the public library and public library service in the community. It is a corporation under the *Interpretation Act* with all the rights and responsibilities that comes with that designation. Library boards may operate one or more public library service points, or, with the permission of the minister, may enter into agreements with other boards to share the operation of one or more service points. Municipalities may also enter into agreements with up to two additional municipalities to form an intermunicipal library board. Once formed, the intermunicipal library board is also a corporation with full management and control of public library service in the municipalities.

The library board is a governing board. Library staff report to the board, and the board is accountable not only to council but to all citizens of the municipality. The board has decision making authority and through regional initiatives, generally participates in providing services beyond its local community.

Section 3(4) of the *Libraries Act* states that, **on being established, the municipal library board's legal name is "The (name of municipality) Library Board"**. This name should be used on all documents. Upon establishment, an intermunicipal library board is able to choose the legal name.

Municipal Councils and Library Boards: Roles and Responsibilities

2. APPOINTMENTS TO A MUNICIPAL LIBRARY BOARD

Council appoints and unappoints municipal library board members (trustees) to municipal library boards under the terms set out in the *Libraries Act* (sections 4, 5, 12.3, and 31), and the *Libraries Regulation* (section 17.1).

A municipal library board must have a minimum of 5 and a maximum of 10 board members. Intermunicipal library boards must have a minimum of 7 and a maximum of 10 board members.

Upon appointment, a board member is a trustee, governing the delivery of public library service in the community, making decisions that are in the best interest of the public and providing quality municipal library service. Trustees are also subject to common law principles and must act accordingly.

Council may appoint up to two board members who are also councillors on their council (i.e. councillors of the municipality that established the library board).

- If a councillor is appointed to the library board, they have the same role and responsibilities as the other board members and should not be referred to as a "Council Rep" or something similar.
- Councillors from neighbouring municipalities may be appointed to the library board and do not count against the limit of two councillors (i.e. councillors from municipalities that did not establish the library board).
- Council may also choose to *not* appoint councillors to the library board.

An employee of the library board cannot be appointed to the library board.

Alternates are not allowed on a municipal library board.

All appointments to the municipal library board shall be for a term of up to three years.

A library board member is eligible to be reappointed for up to two additional consecutive terms. If council wishes to appoint a board member for more than three terms, at least 2/3 of the whole council must pass a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms. This must be done for each time the member is reappointed beyond three consecutive terms.

A library board member is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, three consecutive regular meetings of the board.

The term of office of a board member continues until a new board member is appointed by council in that member's place.

The appointments of the members of the municipal board shall be made on the date fixed by council. Any vacancy arising from any cause must be filled by council as soon as reasonably possible for council to do so.

Best practices for appointments

- When appointing board members, make sure the motion includes the length of term (one, two, or three years).

75

Municipal Councils and Library Boards: Roles and Responsibilities

- Send the library board a list of appointments including the length of terms.
- Send a letter to the appointee with their term length and expiry date.
- Collaborate with the library board to develop a recruitment strategy that meets the needs of the council, the library board and the community.

3. FUNDING MUNICIPAL LIBRARY SERVICE

The *Libraries Act* (section 8) states that municipal library boards must prepare and submit their budget, along with an estimate of the money required during the ensuing fiscal year to operate and manage the municipal library, to municipal council before December 1.

This estimate is known as **local appropriation**, and is money provided to the library board from local taxes to deliver local public library service.

It is the responsibility of council to approve, in whole or in part, the **estimate of local appropriation** requested by the library board. Council **does not** approve the library board's budget. If council is unable or unwilling to provide the requested estimate in full, the library board must make adjustments to their budget to reflect their funding situation.

4. PROVIDING FOR LIBRARY BUILDING AND EQUIPMENT

The *Libraries Act* (Section 10) states that library boards may request funding from council for acquiring property for a library building, or for erecting, repairing, furnishing and equipping a building to be used as a municipal library. The

council may provide the funds, or a portion of the funds, as council considers expedient.

These capital funds may be borrowed by council under the authority of a borrowing bylaw, as outlined in the terms of the *Municipal Government Act (MGA)*.

5. DETERMINING FINANCIAL REVIEW

Section 9(b) of the *Libraries Act* states that the municipal library board must have a person who is not a member of the library board, and whose qualifications are satisfactory to council, review the library board's accounts each calendar year, and the financial report shall be in a form satisfactory to council. Upon completion, the library board must submit the financial report to council.

Because local library service is a municipal service funded by tax dollars, it is up to council to decide the level of financial review (e.g. a full audit, a notice to reader, or an accountant review), and to accept (or deem satisfactory) the person the library board wishes to have review their accounts.

If or when financial reviewers change, council must pass a motion accepting the new reviewer.

6. RECEIVING LIBRARY BOARD BYLAWS

Council receives the library board's bylaws for the safety and use of the library after they have been passed by the library board. Council may disallow a bylaw if they are not in keeping with comparable municipal bylaws.

Municipal Councils and Library Boards: Roles and Responsibilities

7. RECEIVING LIBRARY BOARD REPORTS

Required management practices of boards under the *Libraries Regulation* state that library boards must have certain policies, including confidentiality of user records, finance, and personnel policies. A municipal library board must also develop a Plan of Service based on a community needs assessment, and submit an annual report to the province. Council may receive these reports and policies, as well as meeting minutes, from the library board for information purposes.

8. BEING A MEMBER IN A REGIONAL LIBRARY SYSTEM

Council has the authority to join a library system, become a party to a library system agreement at the regional level, and appoint a member to the library system board. (All municipalities, with the exception of Edmonton and Calgary, are eligible to join a library system.)

Library system boards are also created under the *Libraries Act*. Library systems are established by the Minister of Alberta Municipal Affairs when municipalities in an area agree to jointly provide library system services.

There are seven library system boards in the province.

System boards are a corporation under the *Interpretation Act* with all the rights and responsibilities that comes with that designation.

Library systems provide professional and technical support to public libraries within the

system area so that even the smallest library has access to advice and assistance, along with the cost effectiveness and cooperation made possible by working through a larger unit. They also manage library resource development and sharing at the regional level. As well, library systems function as nodes within the provincial Public Library Network, connecting resources available provincewide to residents using municipal libraries in small rural communities.

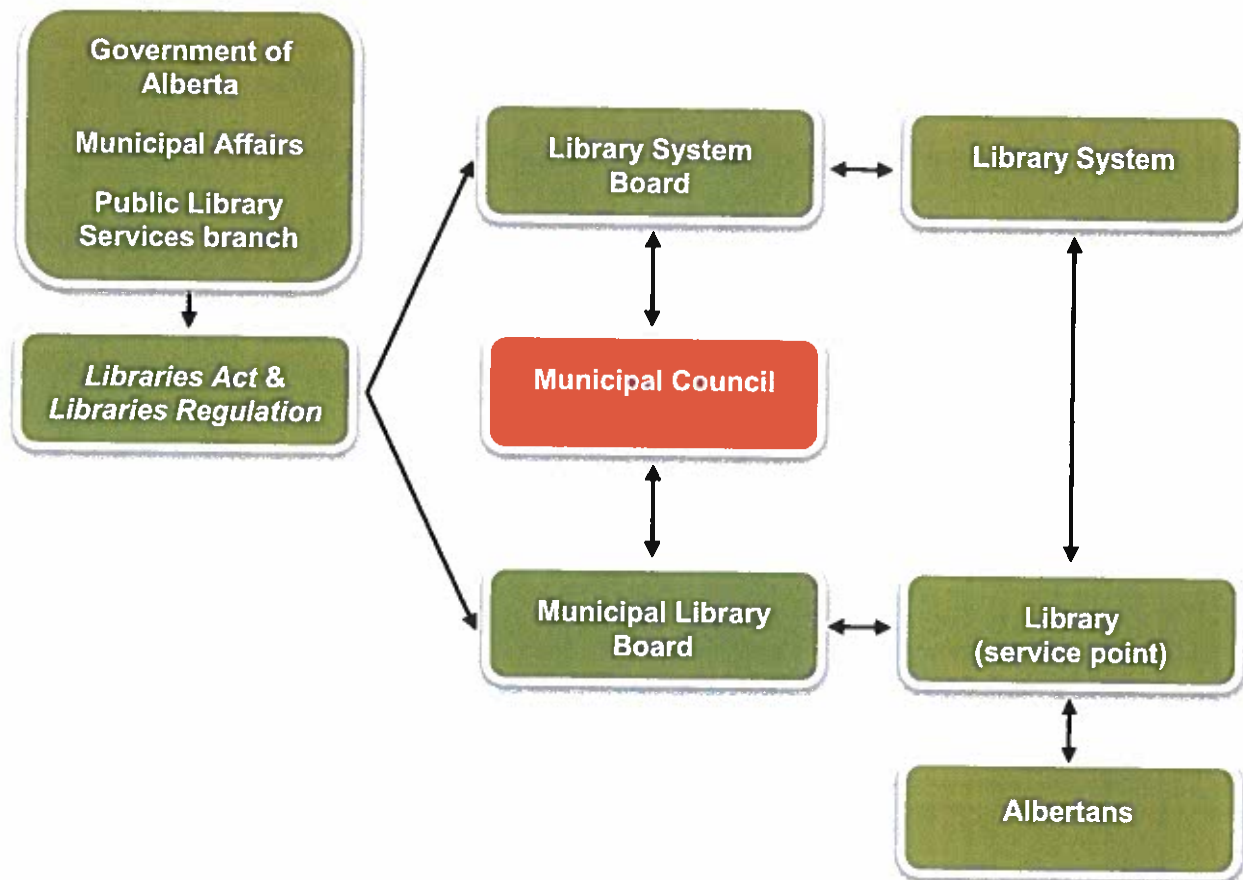
9. APPOINTMENTS TO LIBRARY SYSTEM BOARDS

Appointments to a library system board are different than appointments to a municipal library board. When appointing to a library system board, council must adhere to the following, as set out in the *Libraries Regulation* (Section 32):

- A single term cannot exceed three years.
- Council shall not appoint a library system board member to serve for more than 9 consecutive years without the approval of 2/3rds of all the members of that council.
- Any vacancy in the membership of a library system board shall be filled by council as soon as reasonably possible.
- Council may appoint an alternate to a library system board if the library system board member is unable to attend a library system board meeting and has given notice to the library system board that an alternate member will attend. (This is not allowed for municipal library boards).
- The alternate member shall not act in place of the library system board member at more than two consecutive meetings except by resolution of the library system board.

Municipal Councils and Library Boards: Roles and Responsibilities

Structure of Public Library Service in Alberta



Support and Resources

If you have any questions please contact the Public Library Services Branch by phone at 780-427-4871 (toll free by dialing 310-0000 first), or by email at libraries@gov.ab.ca. Information is also available on the PLSB website at www.albertalibraries.ca.



ONOWAY & DISTRICT
AGRICULTURAL SOCIETY
Onoway Arena 5004 53 Ave.



April 4th, 2022

Town of Onoway
c/o Wendy Wildman
Chief Administrative Officer
P.O. Box 540. Onoway, Alberta.
T0E 1V0

Dear CAO Wildman,

Re: Request for Continuation of Funding Allocation Arrangement, Town of Onoway Recreation and Community Investment – Follow-Up

In reference to the above, the Onoway and District Agricultural Society (ODAS) appreciates having had our request presented to town council during their March 24th, 2022 regular meeting. In response to the request for additional information ahead of the April 14th, 2022 regular meeting, please consider the following:

Item A: Water Meter/Plumbing Modifications Costs

This item has been a longstanding quirk in the operation of the facility. At some point in the past two meters were installed in the facility – one to measure overall consumption (meter A) and one to measure the specific consumption of the ice plant (meter B). Since that time, additional tap-offs have been branched off the ice plant line (additional dressing room showers) which makes this meter read less accurate as a reflection of the ice plant consumption alone.

A possible solution to the matter, which is referenced in the council motion #117/22, would be to realign the arena plumbing OR add an additional meter. We have – on several occasions – investigated rerouting the water lines, all of which have come back as not cost-effective solutions (upwards of \$20,000.00+). The option to add another meter (after the ice plant and before the additional showers) is an option which is more cost effective for the Arena (additional meter including install is about \$550.00+ (2020 estimate, local contractor); however, the administrative time for the Town of Onoway to read and record all three meters, then calculate the difference, then adjust the bills, was considered an unpalatable option during previous discussions.

Item B: Estimated Flooding Consumption – Program Related Usage

As an alternative to the two options above, previous discussion resulted in the existing arrangement whereby the Town of Onoway would offer an annual allocation from their Recreation Levy Fund to cover water costs for program related water consumption (ice install and maintenance). This had two major advantages – ease of application, and funding stability (for both parties), especially as higher water costs were being phased-in post-WILD Water hook-up. This arrangement was based on a typical season's ice plant/flooding operation, and included

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Onoway Arena 5004 53 Ave.



floods for the arena as well as for the outside rink (the "Joe"). The new arrangement also replaced the prior offer (which was to waive the consumption cost applied to meter B) which was never correctly applied.

It must be noted that, as discussed before, prior to this new arrangement the actual "water discount" the Town processed to the Arena was \$0.00 annually, despite the aforementioned waiving of Meter B fees. This was because of the billing confusion of the two meters. While the intent was there at the install of Meter B, what was lost in translation was that the consumption on Meter B needed to be subtracted from Meter A in order to get the ice plant consumption amount. What happened was that the Town billed for all of Meter A and waived Meter B, but because Meter B is drawn off the line AFTER Meter A, the Arena ended up paying full price for their entire consumption anyway. There never was a discount realized to the Arena. This was discussed on review in 2018/19 and addressed going forward by the new arrangement.

Getting back to the new arrangement and moving forward: At the time of discussion, the methodology was to take the typical year consumption averages and apply the projected water rates to arrive at an allocation amount for the next term. Overall, this arrangement has worked well, and arguably in the Town's advantage as the cost of the allocation was significantly less than the cash value of the water consumption through the in-kind meter, Meter B, had that calculation been implemented during this period.

We appreciate the Town's desire to be exact in the amount – however as a solution this is not the practical option: we know the size of our rinks, the typical maintenance patterns and the historical average consumption ranges to justify a long-term funding plan that offers budget stability on both sides going forward.

Going forward:

- We have historical facility average usage of between ~1650 and ~1750 cubic meters per season.
- We have a main arena size of 180' x 84', which is flooded to 1.5 inches (minimum) and maintained with a typical season schedule of 50 floods per week (.627 cubic meters per flood) and a typical season length of 28 weeks.
- We have an outdoor rink with dimensions of 100' x 60', which is flooded to a depth of not more than 3 inches (depending on weather) and maintained with a schedule of 3 floods per week (0.627 cubic meters per flood) during a condensed season of December through February, or approximately 12 weeks annually.
- We expect the facility to maintain this same basic install, maintenance and operations schedule into the future.

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Onoway Arena 5004 53 Ave.

Based on the above, we can calculate that:

- A) The Arena takes 53.5 cubic meters to install
- B) The Outdoor Rink takes 42.5 cubic meters to install
- C) The Arena requires, on average, 877.8 cubic meters to maintain over the season (in floods)
- D) The Outdoor Rink requires, on average, 22.6 cubic meters to maintain over the season (in floods)

Or, comprehensively, the facility requires about 96.00 cubic meters to install, and some 900.4 cubic meters to maintain with regular programming schedules, for a combined programming related water consumption of 996.4 cubic meters per year.

To get a dollar estimate of this consumption (based on current year 2022 water rates):

Function	Cubic Meters	Water (Rate \$5.76)	Sewer (Rate \$2.19)	Total
Arena (Install)	53.5	=\$ 308.16	=\$ 117.17	\$ 425.33
Outdoor (Install)	42.5	=\$ 244.80	=\$ 93.08	\$ 337.88
Arena (Floods)	877.8	=\$ 5,056.13	=\$ 1,922.38	\$ 6,978.51
Outdoor (Floods)	22.6	=\$ 130.18	=\$ 49.49	\$ 179.67
	996.4	=\$ 5,739.27	=\$ 2,182.12	=\$ 7,921.39

* This table does not factor in any of the "flat fees" which are applicable to metered sales in the town (approximately \$287/month)

Looking at the records, we note that the average Meter A read total consumption (annual) was between 1641.5 cubic meters and 1764.2 cubic meters, and the average Meter B read total consumption (annual) was between 1338.4 cubic meters and 1441.2 cubic meters. This is important to note because it confirms the validity of two critical assumptions in the current arrangement:

- Firstly, it suggests an average of between 303.1 cubic meters and 323 cubic meters is being used by the general facility – which is consistent with other similar facilities annual usage for general purposes.
- Secondly, the reference figure confirms that the amount of the \$7,500 allocation was (and is) within (in fact, well below) the value of the water attributed to the typical ice install/maintenance of the Arena.

Even factoring in a reasonable estimate for the second block of showers over a typical season the difference between the low average (1338.4 cubic meters) and the typical ice operations offered in the table above (996.4 cubic meters) records a functional difference of not less than 342 cubic meters per year – which under the Meter B discount system

81



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Onoway Arena 5004 53 Ave.



the Arena would have received for free, but under the current system the Arena more than pays its fair share for.

We have enclosed our reference tables on consumption, for council information. These are derived from the consumption reports provided by the Town earlier this year, and cross referenced against our bills. I am sure council can obtain the related billing summary for their records as well if they need to cross reference cost references. However, we should all be interested in finding a long-term solution not trying to sort out the "good attempts" of the past.

If council is interested in continuing the recreation funding allocation to the Arena, which we feel is working well, ODAS believes there is ample justification for consideration of the following:

- A multiyear agreement (5 years) subject to an annual review
- An annual account credit (or direct payment) rather than waiving Meter B consumption
- No requirement to adjust the facility plumbing or add a meter
- Value of the credit/allocation to be based on 1000 cubic meters per year and the reference year water/sewer consumption rates.

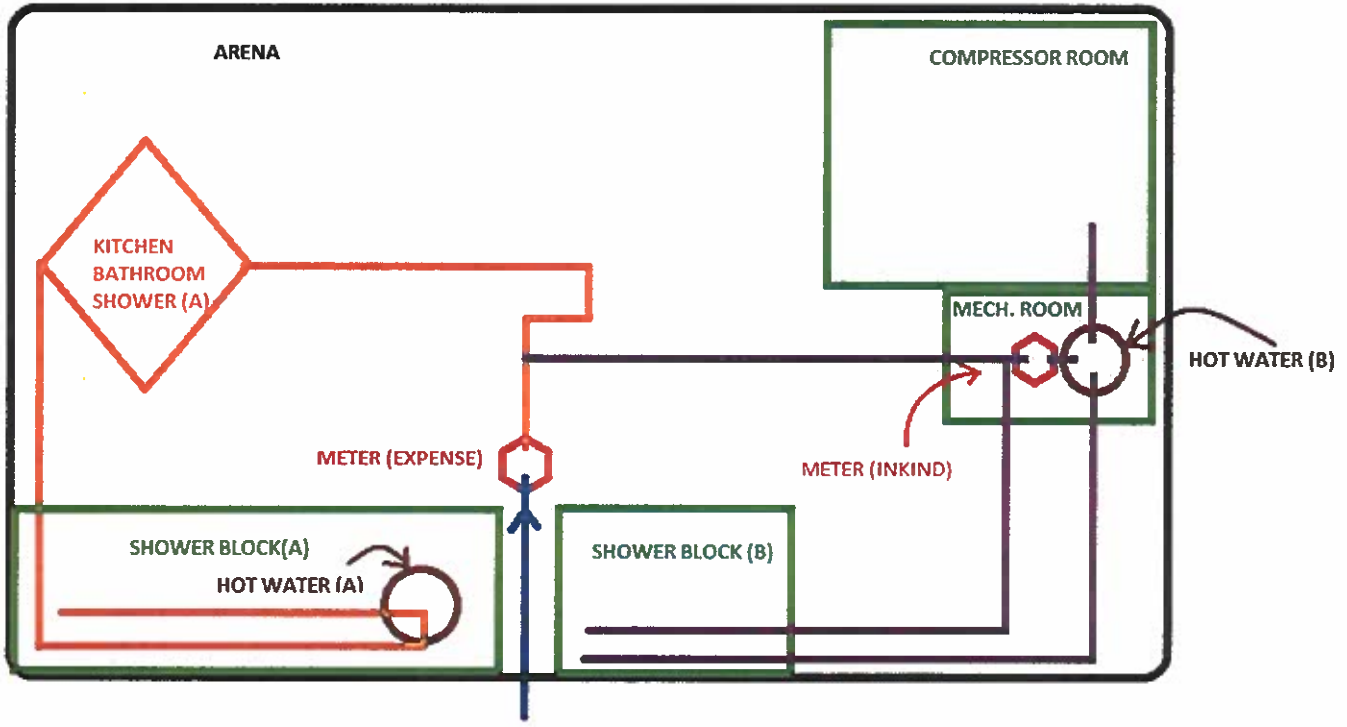
We trust that town council understands the true value of their commitment to recreation facilities and programs in the region, and we look forward to a continued partnership with our municipal host in the years ahead.

Regards



Amy Warren
Facility Manager
Onoway and District Agricultural Society

cc: Wendy Wildman, Chief Administrative Officer, Town of Onoway
ODAS Board of Directors



43

ODAS - Water Consumption Reports													
2015-2016	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Meter A	11.6	237	222.3	250.5	277.6	172.4	281.4	182.7	3.1	15.8	35.3	2.3	1692
Meter B	8	211.1	171.7	174	212.5	118.4	211.2	136.7	0.5	0.3	1.8	0.3	1246.5
2016-2017	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Meter A	2	228.8	223.6	202.4	201.3	219.2	250.7	226	48.1	34.9	46.2	70.8	1754
Meter B	0	214.8	180.1	147.6	164.7	172.6	176.6	128.5	27.1	2.8	0.6	1.6	1217
2017-2018	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Meter A	21.3	335.8	269.9	197.8	156.6	173.4	157.2	146.5	47	43.4	35	22.2	1606.1
Meter B	12.3	236.4	205.1	163.6	128.2	139.4	128.7	120.3	46	39.5	37.9	22.8	1280.2
2018-2019	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Meter A	195	207.7	179	127	187.4	149	146.8	128	103.2	4.5	7.1	40.6	1475.3
Meter B	189.4	180.8	150.2	99.7	157.2	119.2	122.9	112.8	95	1.3	1.1	37.2	1266.8
2019-2020	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Meter A	564	230.5	388.6	178	121.7	161.9	62.9	16.3	1.2	2.5	1.8	1.3	1730.7
Meter B	558.3	209.7	359.9	156.6	96.1	131	58.9	17.6	0.2	0.9	0.1	0.2	1589.5
2020-2021	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Meter A	457.3	1142.9	253.1	342.9	42.7	8.1	3.2	0.6	2.1	1.3	0.5	0.2	2254.9
Meter B	457.5	1144.5	250.3	Meter B Suspended									1852.3
2021-2022	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Total
Meter A	129	141.3	111.4	117.7	86.5	103	No Data Available						688.9
Meter B	Meter B Suspended												0

84

ONOWAY & DISTRICT
AGRICULTURAL SOCIETY
Onoway Arena 5004 53 Ave.

March 14th, 2022

Town of Onoway
c/o Wendy Wildman
Chief Administrative Officer
P.O. Box 540. Onoway, Alberta.
T0E 1V0

Dear CAO Wildman,

Re: Request for Continuation of Funding Allocation Arrangement, Town of Onoway Recreation and Community Investment

In reference to the above, the Onoway and District Agricultural Society (ODAS) has been a grateful recipient of various forms of support from our regional stakeholders, including the Town of Onoway, for several years. The value of this support, be it in-kind or monetary in nature, has helped us keep our programming accessible to our community – and our arena doors open – especially during the pandemic response over the past two years. We remain extremely appreciative of this support.

Included in the sum of the Town's generosity has been an arrangement whereby the Town has provided a discount (or reimbursement) to ODAS every year. This reimbursement is tied to the arena's water bills and is meant to help offset the cost of ice installation and flooding for the season, on both of indoor and outdoor rinks. This is a cost that has significantly increased since the tie-in to WILD Water; the discount helps off-set this additional burden. Amounting to roughly \$7,500/year, the contribution, I believe, forms part of the Town's designated recreation tax apportionment. The most recent rendition of this arrangement is set to expire after 2022.

As you prepare to finalize your own budget for 2022, our Board of Directors asks that you consider renewing your commitment to ODAS and the Onoway Arena. We endeavor to be an inclusive asset for the community, and you can have every confidence that the Town's investment in our operation will continue to make a positive difference for the Town and its residents.

Regards,



Amy Warren
Facility Manager
Onoway and District Agricultural Society

cc: Wendy Wildman, Chief Administrative Officer, Town of Onoway
ODAS Board of Directors

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45

cao@onoway.ca

From: office@sunsetpoint.ca
Sent: April 7, 2022 9:41 PM
To: 'Mike Primeau'; cao@onoway.ca; 'Alberta Beach Village Office'; 'Dennis Evans'; 'West Cove Admin'
Cc: gwen.jones@sunsetpoint.ca
Subject: Trail Master Plan Committee Members
Attachments: Application 2122-IC-24.pdf

Hi Everyone I hope this finds you well. Just an update Im currently drafting the RFP for the Regional Trail Master Plan. I hope to have it tendered by the end of the month. Once I receive the tenders I would like to call a meeting of the partners to help me select the successful proponent. As some of this falls under some of our ICFs I'm proposing that each of our communities appoint 2 Committee members from each municipality to service on the committee. If each of you could let me know who the committee members would be asap for each municipality and their respective contact information it would be greatly appreciated.

I have also attached the application for reference.

Matthew Ferris
CAO
Summer Village of Sunset Point

(780) 665-5866

86

Application Form

The form was submitted on 2021-12-28 22:26:02 by Matthew Ferris

Version
History
▶ Latest Version

APPLICANT INFORMATION

Legal Name of Entity

Summer Village of Sunset Point

Mailing Address

Address:

PO BOX 596

City:

Alberta Beach

Province:

AB

Postal Code:

T0E 0A0

Preferred Contact Name (if different from above):

Matthew Ferris

Preferred Contact Phone Number:

(780) 665-5866

Contact

First Name:

Matthew

Last Name:

Ferris

Email Address:

office@sunsetpoint.ca

Phone Number:

780-665-5866

Preferred Contact Title:

CAO

Preferred Contact Email Address:

PROJECT TITLE

Choose a concise title that describes the intent of the project (*maximum 100 characters*):

Lac Ste Anne Regional Trail Master Plan

PROJECT TIMELINE

Project Start Date (DD-MMM-YY):

01-Apr-21

Project Completion Date (DD-MMM-YY):

01-Apr-23

For Intermunicipal Collaboration applications, choose a specific, reasonable project completion date. If a date isn't specified, a default 2-year project completion date will be used to allow sufficient time for the partnership to complete the project.

PARTNERS

All members in the partnership, including the managing partner, must pass resolutions or motions supporting their involvement in the project. See Schedule 1A of the ACP program guidelines: Component Conditions.

Use the table below to list all project partners participating in the project.

Project Partner(s)

VAL QUENTIN

WEST COVE

ONOWAY

LAC STE. ANNE COUNTY

ALBERTA BEACH

Insert Partner



87

I certify, as the managing partner, that all participating members have passed resolutions or motions supporting participation in the project.

PROJECT OVERVIEW

Schedule 1B of the guidelines provides information on application evaluation criteria. Prior to application submission, managing partners are encouraged to discuss their proposed project with a Grant Advisor, who can be reached toll free at 780-422-7125 (toll-free 310-0000).

Note: The evaluation of your grant application will be based on the information submitted on this form only. Supplementary documentation will not be reviewed and will not impact the application evaluation and ranking.

1. This project produces (*check all that apply*):

- A regional service agreement, plan, framework or model
- A study (e.g., shared service feasibility study, etc.)
- An amended Intermunicipal Collaboration Framework and/or a new or amended Intermunicipal Development Plan
- Other (please specify) To develop a new/enhanced enhanced regional municipal services (*maximum 100 characters*):

2. a. Provide a description of the project.

- What is the purpose of the project?
- What activities will the partnership undertake to complete the project?
- What are the project's outputs and expected concrete results?

88

Purpose of the project is to establish a comprehensive regional strategy for planning , maintenance, development, protection and promotion of a multi level trail network that is currently fragmented thru out the Lac Ste Anne Interlake Region. To define the future direction, policies, priorities, standards and actions for the regional partners with respect to existing and potential future linear parks and trails and support of a regional trail network. The final documents would act a strategic plan that will provide a basic framework to define and guide a regional trail program over the next 15 years. The goal is to establish a framework and clear direction for the local partners to help identify and prioritize a recreation trail projects to enhance recreational services with the region while enhancing community connection and major trail corridors so that local governments can establish appropriate financial and human resource allocations for the projects.

The Partnership intends to take the following activities to complete the project:

- Establish criteria that provides overview of the trail user type
- Multiple public engagement sessions
- Establish a regional advisory committee
- Conduct an overview of review existing policy from the region, province and government of Canada.
- Work with Provincial recreation sites and stakeholder groups to evaluate the Crown land trail network and prioritize trails and trail areas established under Trails Act.
- Create a budget line item for trail management at a regional level
- Establish a GIS Inventory of Trails and potential trails.
- Separate Motorized and Non Motorizes Trails
- Prioritize Routes that connect communities.

The Project outputs and concrete results will be as follows:

The Goal is to have Regional Trail Master Plan adopted by the majority of municipal partners that provides clear direction and a list of priorities and actions for regional linear parks and trails that support the region for 15 years on the following items:

- Planning Framework
- Vision and Philosophy
- Regional Interest, Acquisition
- Analysis, Recommendation, Implementation
- Trail Partnerships
- Motorized Vehicle Network Strategies
- Marketing and Promotion
- Ensure Sustainable development
- Ensure adequate access to all user types

Additional hard deliverables include :

- Establishment of Regional Trail Inventory and Future Inventory to be taken via applicable reserve designations during future development.
- Establish a trail priority inventory that the regional group may be able to financially contribute to improve the overall trail system.

(max 4000 characters)

b. Describe how benefits will be shared among the participating municipalities.

- How does the project address municipal and regional needs?
- Does the project benefit stakeholders beyond the partnership?

59

This project ties in with existing partners in progress program with in the Lac Ste. Anne County Region and the larger cometolife.ca economic development and recreation campaign aimed at increasing economic development and recreational services with in the Interlaken region. Further to this research on the economic impacts of trail based creation indicates that trails are significant income generator attracting both tourists and locals alike. A well planned system boosts an areas economy thorough growth of tourism related businesses, a positive impact on property values, added value in new business improvements and decreased health care costs to individuals and governments. By providing opportunities for alternative modes of transportation this trail network can help mitigate pollution related costs and can preserve linear corridors for tourism and infrastructure needs.

Alberta Tourism markets the province on its natural environment and the opportunities their in. The Tourism framework includes a focus on nature based tourism and has found this sector to be attracting hundreds of thousands of tourists annually. Increasing the trail based tourism will:

- Ensure public infrastructure is in place to support tourism and outdoor recreation
- Provide access to crown land for tourism and recreation development
- Coordinated approach to the promotion and marketing of parks and outdoor recreation

While hiking and gentle cycling multi use trail users represent the largest number of trail visitors other groups are vital to the success of making this region a trail destination. Many trail users participate in a number of related sports that carry significant impact. A Study conducted at the university of Cincinnati found that trails can have a significant positive effect on nearby property values. In a case study researchers found that housing prices increased by nine dollars for every foot closer to a trail entrance. Moreover the study concluded that homeowners were willing to pay an additional \$9000.00 to be 300m closer to the trails. And these property increases have the potential to benefit both the owners and the County with its tax base.

(max 4000 characters)

PROJECT PRIORITY

3. Why are the project and the grant needed?

a. Describe how and why this project is a priority for the region.

The Lac Ste. Anne Interlaken Region has for hundreds of year been an area where people travel to connect from the days of First Nations using it has a pilgrimage site to later on the large number of recreation users that travel from across Alberta. Transportation has always been a key priority within the region. Recreational Master Plans with a focus on trails is identified within multiple partner municipalities strategic planning documents

(max 4000 characters)

b. What is preventing the partnership from undertaking the project in-house or from obtaining the resources or expertise needed for the project? How will the grant be used to resolve these barriers?

Currently, between all the municipal partners there is a combined total of 4 licensed professionals including planners, engineers, biologists, and civil techs between the partner municipalities. Having that few technical experts restrict their ability to focus solely on such large all-encompassing projects. The funds associated with this project will be used to utilize environmental planning and consultation experts to develop a plan utilizing international best practice when it comes to linear recreational development

(max 4000 characters)

PARTNERSHIP AND PROJECT READINESS

4. a. Provide a brief description of each partner's roles and responsibilities with respect to the project.

- How will each participating member be involved in project planning, administration, and decision making?
- What arrangements and processes are in place or will be established to ensure the interests of each member will be met in project outcomes?

90

All municipal partners will be working on the project from an Advisory Committee it will be established to include elected representation from each partner community along with representatives of various major trail user groups.

Decisions will be reached by a consensus model. The Committee members will then be required to advocate for the necessary policies and funding mechanisms required to acquire, construct, manage and maintain a multi-jurisdictional network of trails in a coordinated manner
(max 4000 characters)

b. How will conflict be resolved to ensure a successful outcome which meets the interests of all project participants?

- Provide details of any dispute resolution mechanisms in place or that will be established between the partners.

While not all municipal partners share corporate borders. All municipalities share a border with Lac Ste. Anne County. In accordance with all of the partner municipalities ICFs with Lac Ste. Anne County the group proposes to follow the 6 step dispute resolution framework established within all of our ICFs.

Step 1: Partner municipalities administration try resolve the dispute through negotiations over a 30 day period.

Step 2 Municipal CAO attempt to negotiate the dispute over 30 day period

Step 3: Regional ICF Committee meeting is held where the Committee tries to negotiate the dispute over 30 days.

Step 4: Regional Meeting between the Mayors, and Council of all municipal partners thru negotiation with a timeline to be established between the Councils.

Step 5: Mediation

Step 6: Formal Arbitration

(max 4000 characters)

c. Provide a concise overview of the project workplan, timeline, and project risk mitigation strategies that are in place.

Community Consultation would occur in the first 6 months from grant awarding.

Needs Assessment during the consultation phase the needs assessment would be conducted.

Inventory and Analysis would be conducted in the first 10 months of the project.

Comparative Policy Analysis. This would occur between 6months to 9 months of the project

Master Plan Would be drafted within the first 15 months of the Plan

Implementation and Recommendation. Over the remaining 3 months. We hope to finalize a plan and implementation strategy for the municipalities.

In place for Project Risk mitigation strategies, the steering committee will be meeting monthly to ensure the project remains on deadline. The project managers will be in consultation with the consultants approximately every other week to ensure deliverables and risk are managed accordingly
(max 4000 characters)

INTERMUNICIPAL COLLABORATION - BUDGET

5. a. What are the expenditure estimates provided under the Project Budget section based on?

- Include details on the anticipated project resources, service providers, or contractors.

Prices are based on highlevel cost provided by multiple consultants and contractors.

(max 4000 characters)

91

b. Provide a comprehensive, *itemized breakdown* of all your estimated project costs and expenditures in the table below. Insufficient or incomplete project cost information will impact the evaluation of your grant application.

- Use the [+] button to add line items to specifically identify the types of consultant activities and vendor costs (advertising, printing, venue rental).
- Only list the project cost information associated with the scope of work under this grant request.
- Capital expenditures are not eligible under the IC component.

Refer to the ACP program guidelines, Schedule 1A and 1B for full information on eligible and ineligible costs under the IC component.

Item Description	Estimated Item Cost
Land Inventory	\$15,000
Community Engagement	\$10,000
Master Plan	\$155,000
GIS Inventory of Trail Network	\$15,000
Trail Network Design and Signage Design	\$10,000
<input type="checkbox"/> Insert budget item	
Total Project Costs (a)	\$205,000
Total ineligible project costs (refer to Schedule 1A of the ACP Guidelines) (b)	\$0
ACP eligible costs (a-b) (c)	\$205,000
Total funds from other grant programs applied towards eligible costs (d) (Identify grant program name(s) below):	\$0
Other cash contributions towards eligible costs (e)	\$5,000
*Total ACP grant request [c - (d + e)] (f)	\$200,000

**The grant maximum under the Intermunicipal Collaboration component is \$200,000.*

ADDITIONAL SUPPORTING PROJECT INFORMATION

6. Provide any other additional project details not included in the responses that will further inform ministry staff in understanding the benefits of your project.

Environmental Benefits

A successful trail network will result in increased access and connections to many local and regional destinations. It provides residents and visitors with more travel options and presents a safe, comfortable, efficient, and enjoyable way for people to get around. Additionally, a trail network provides a community with transportation-specific benefits related to reductions in the number of vehicle miles traveled (VMT). These benefits include reductions in the estimated costs of congestion, vehicle collisions, road maintenance, and direct household vehicle expenses – as well as the estimated environmental impact.

A comprehensive trail network provides recreational and transportation opportunities for bicyclists, pedestrians, and other active users. Connectivity to an on-street network of bike lanes, signed routes, and sidewalks extends the reach of the network and provide access to destinations, neighborhoods, and places of employment. Providing for seamless transitions between trails and on-street facilities encourages use of the facilities as one comprehensive network. Greater network connectivity can also be achieved through providing bicycle and pedestrian connections at street ends.

A trails master plan addresses and identifies projects based on trail audit data and existing trails analysis, and prioritizes projects based on best practices in the field, providing connections to key destinations, closing network gaps, and serving a wide range of users. The trails master plan should define potential project segments and prioritize these segments to identify which projects will have the most impact and should be implemented first.

92

(max 4000 characters)

APPLICATION CERTIFICATION

Certification Type:

Chief Administrative Officer Representative

I, **Matthew Ferris**, the CAO of the **Summer Village of Sunset Point**, certify that all information contained within this application to the Alberta Community Partnership program is true and correct and that all program funds will be used in accordance with the program guidelines. I certify that the grant will be applied in the year(s) and manner described within this application should it be accepted by the Minister of Alberta Municipal Affairs.

By clicking "Submit" I certify the statement selected above to be true.

Matthew Ferris

28-Dec-21

*This document has been electronically submitted to the Alberta Municipal Affairs Grants and Education Property Tax Branch.

The form was submitted on 2021-12-28 22:26:02 by
Matthew Ferris

Close

93

Chief Administrative Officer (CAO) Report – April 14th, 2022 meeting:

Centennial Committee – further to direction at the March 24th, 2022 meeting I met with Centennial Committee Chairman Trudy Chouinard on April 5th, 2022. She will take back to her next committee meeting our discussion points and then forward us a follow-up request regarding:

- potential FCSS funding for 2022 or 2022/2023
- potential support staff for 2022 or 2022/2023
- potential base financial support for 2022 or 2022/2023
- dignitary invite: need the "save the date" date (June 24 or June 23-25)

Community Organization Meeting – further to direction at the March 24th, 2022 meeting we have forwarded to our community groups the invite to our April 20th, 2022 meeting at 7:00 p.m. (location to be determined).

Alberta Municipal Affairs – further to direction at the March 24th, 2022 meeting, rep(s) of AMA will be at our April 28th, 2022 meeting to share with Council the services available to municipalities (one on one confidential conflict coaching and group facilitation)

Ride For Mom (May 7th) and Ride for Dad (June 11th) – met with organizing group on March 23rd (verbally reported on same at our March 24 meeting) and our next meeting is April 7th (will provide further verbal update at meeting time).

Storm water/oil incident of March 16 – no additional information from what was provided at our March 24th meeting. April 1 sent follow-up email to AE rep.

March 24 Creek Flooding incident – further to my April 1st, 2022 email to Council, I can advise costs to date for vac trucks and flusher truck total \$13,677.00. I believe this will be the majority of the contractor costs (unsure if the County will invoice us for the trash pump and hose). The Town has received a letter from the lawyer of one of the property owners advising a claim for recovery of damages and diminishment of property value may be brought in due course (this letter has been forwarded to our insurance). Attached is information on the Alberta Disaster Financial Assistance and Recovery Support program, my initial review of this I would be surprised if our event would qualify but this is something that certainly needs more time and review assigned to it as it would be

94

Fire Dept. Appreciation Dinner – further to Council direction late 2021, after being postponed this event was held on April 4th. Approx. 65 members and spouses attended the supper and informal networking session. Supper was delayed because LSA County Fire Services had been called out to a structure fire about 4:00 p.m. that day. ORFS/NWFR took advantage of the delay to recognize their service awards to their members. 3 Summer Villages also provided FCSS funding to this event, and tumblers were purchased and given out. From Councillor Murray's April 4 email it appears there was miscommunication on what the intended purpose of this event was or who was intended to be there. Further discussion to take place at meeting time as to this miscommunication and how we can do improve both our communication and any future event that is held. The discussion when the funding was approved was for an appreciation dinner not a fireman's ball which I believe are two very different events. Trista and I had many conversation on how best to hold this inaugural event, and I think given all the consideration that come into play it was very much a success. In the end 3 Summer Villages (of which only 2 are part of ORFS) also contributed FCSS funding to this event and that combined SV contribution totally more than the Town's and when certainly equates to a much higher percentage of their annual FCSS allocation than the Towns. At the Fire Services meeting on Wednesday I was questioned as to why elected were not there and certainly on the go forward that can be part of the discussion – no one at our table suggested that to me for this year. And given all the parties involved we are talking 44 elected. It was then suggested just the Mayors – well some member municipalities have appointed reps other than their Mayor on the fire services committee – so do they get 2? And how many does the County get to send? I could go on and on as to all the considerations that need to be put on the table, but again I think a positive event and something that will be back on the table annually. This event was a success with lots of room to build, grow and be even better so let's stay positive and work together to achieve that. On a concerning note, the Provincial FCSS department received a complaint about this event being funded through FCSS. This event certainly fits the mandate, so optics of what the complainant's underlying goal was is I guess unfortunately left to conjecture.

Onoway Regional Fire Services – further to the February 28th, 2022 meeting, a follow-up meeting was held April 6th, 2022 to finalize the 2022 Budget. As known as the Feb. 28 meeting contract costs are going up 1.1%, and the operating budget was approved at the April 6 meeting with a \$1.63/lot increase. Interestingly enough, one week after the FCSS complaint was filed, our fire department was the subject of an Occupational Health and Safety complaint. An OHS inspector was out and did the inspection and the follow-up written outcome has been received and shared with the ORFS group – all good on the part of the operation and equipment/apparatus of ORFS.

95

Staff Restructuring - Public Works and Office – further to my March 31 and April 1 email, we have prepared and posted these two positions. Craig Rudderham was been brought up to Public Works Foreman, and this would be a second full time person under him. The Office position is hiring someone to pick up the roles that Jason did in the office, along with any other additional tasks required (policies being one of those tasks).

East End Bus – further to the EEB annual meeting, I have been asked to join Lorna, Shelley and Trista on a working group to review financials, past municipal contributions and build a budget going forward. We have a meeting scheduled for later in April.

Emergency Management – the Town's Annual Audit with the Province is scheduled for later this month, which I will be participating in as the Director of Emergency Management (Jason had this role so I am filling same on an interim basis until the new Admin Assist position is filled).

Michelle Gallagher – appointed as Queen's Counsel – previously I advised Council that I had provided a letter of support, on behalf of all the municipalities I work with, for the nomination of Michelle to the Queen's Counsel. I am very pleased to advise that April 7 it was announced that indeed Michelle was appointed!! This shows that you don't have to work in downtown Edmonton or Calgary to be successful – there are opportunities in rural Alberta. Small towns like Onoway are great places to live, work and grow! We will put something in a future Onowaves noting this.

Onoway Grad Class – I have again granted the noted organization use of the gazebo for April 9-10 for a Easter photo fundraiser.

Septic Receiving Station (SRS) – further to previous discussions on this, the SRS machine has been received and we are waiting on 3 phase power to the lagoon site. Given the presentation at the last meeting regarding opening our lagoon up to all haulers, and I can confirm last week we had another company (Bergies) in the office asking the same thing. As we have not been approved for grant funding to cover this purchase, the Town needs to consider increasing the disposal fee significantly to recovery this \$260,000 +/- investment (\$232,000 for SRS, then power and other related costs), as well as opening up the lagoon. Alternatively, maybe the Town wishes to go back to a closed lagoon, sell this SRS machine and not spend the additional money, and give the Summer Villages of Sandy Beach and Sunrise Beach notice that they will have to make alternative sewage disposal arrangements come 2023, and advise the current hauler being Standstone. Further discussion needs to take place on this to ensure the direction going forward is in the best interests of the Town.

96



Town of Onoway

Box 540, Onoway, AB T0E 1V0

April 4, 2022

TO: COMMUNITY ORGANIZATIONS – TOWN OF ONOWAY

I am sending this email on behalf of Wendy Wildman, Chief Administrative Officer, Town of Onoway.

Further to the February 9, 2022 email, Council has asked us to arrange a meeting with our local community groups on **Wednesday, April 20 at 7:00 p.m.** We are requesting groups to limit the number of attendees to 2-3 maximum per organization.

Can you please RSVP to this email by Friday, April 15, 2022 so we are able to book a location for the number of attendees? And if you haven't had a chance to provide the information we previously requested in our February 9 correspondence, please do so (see list below).

- Your organizations interest in participating in this meeting
- Annual events that your group organizes and dates of events
- Information about your organization – such as: mandate; frequency of meetings; membership i.e. active members are Town residents or County or both
- Support desired from the Town (either financial or in-kind)
- Support received from Lac Ste. Anne County (either financial or in-kind)

I will advise of the location of the meeting, once we have an idea of the number of individuals to expect to attend. Thank you.

97

cao@onoway.ca

From: cao@onoway.ca
Sent: April 1, 2022 9:30 AM
To: lkwasny@onoway.ca; ljohnson@onoway.ca; 'Bridgitte Coninx'; 'Robin Murray'; 'Robert Winterford'
Cc: 'Debbie Giroux'
Subject: Creek Flooding incident

Good morning Council – below is a backdrop to what has transpired over this last week with the creek flooding:

- we believe 3 properties were directly impacted
- one property that is for sale had a sale pending, I have chatted with the property manager and realtor, there is damage but I do not know the extent
- I understand one property had water in their crawl space up to their floor/vents, I have chatted with the property owner but do not know the extent of the damage
- one property had a dirt basement under part of their house which had their furnace and not sure what else in it, I went to their property that night was inside the house and she showed me the basement – well I couldn't actually see anything cause when she opened the floor hatch the water was to the very top of the basement. She was obviously very distraught at the time, I did call ATCO and Fortis on her behalf while in her house to have the gas and power turned off to her house. They were going to stay with friends. I did call her on Monday to see how they were doing.
- I have given all of them the same general response, they need to contact their insurance and if there insurance feels there was any responsibility or liability on the part of the Town they will contact us.
- I have contacted our insurance to give them a heads up – and confirm what I believe would be, and yes still is, the general response in these areas – it is a natural occurrence, there is no known negligence on the part of the Town
- in an email last Friday I had advised that the County had been out opening culverts, I have confirmed that while they had 4 crews out none of those crews were out south of Town
- I have confirmed with Alberta Transportation that their crew did open culverts southwest of Town. I talked with the Superintendent and explained that in the past the previous contractor would let the Town know a couple days prior of opening culverts. He said he did not know that and was sure the new contractor did not know that – he apologized and said he would ensure that takes place in the future.
- at the Onoway Regional Medical Clinic meeting Friday afternoon I asked the County about a trash pump and hose, and they made available to us their portable unit which we picked up later on Friday
- we have not received the invoices yet for the trucks that had to be brought in,

We do not have associated costs compiled yet, but will share that info with Council when we do.

We are going to again need to revisit the discussion on a storm water drainage levy as a utility charge – Spruce Grove for instance charges \$11.00/month and it came in two years ago I believe and started at \$7.00/month.

Let me know if you have questions.

Thx

W

98

Notifications

COVID-19 Updates: Taking steps to return to normal.

- Public health restrictions: Alberta entered Step 2 on March 1.
- Book your vaccine: Albertans 5+ can get vaccinated now. Get booster when eligible.



Emergencies and public safety → Response and recovery → Disaster recovery

Disaster financial assistance and recovery support

Information on supports for Albertans, including the Disaster Recovery Program and the Municipal Wildfire Assistance Program.

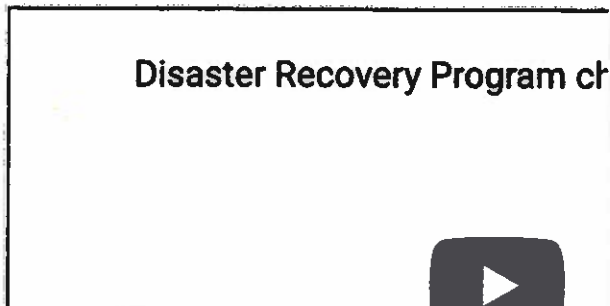
Overview

Financial assistance is available to help when facing uninsurable loss after a disaster.

The Provincial Recovery Framework provides a foundation to build and strengthen our ability to coordinate provincial resources during recovery. It outlines existing approaches to create a consistent and effective provincial approach.

Disaster financial assistance may be accessed after a municipality applies and is approved for a Disaster Recovery Program on behalf of their residents. Once a program is created, residents and other applicants may then apply for financial assistance. A state of local emergency does not have to be declared in order to receive financial assistance under a Disaster Recovery Program.

Changes to the Disaster Recovery Program



29

The cost and frequency of disasters in Alberta is increasing, and our province needs a strong framework in place for dealing with the growing financial risks. That is why we have made changes to the Disaster Recovery Program (DRP).

Prior to these changes, Alberta was the only province that did not share the financial risk and liability of disaster expenses through cost-sharing mechanisms, thresholds, residential funding limits, or restrictions to assistance in floodways, as part of its disaster assistance program.

These changes will encourage Albertans to mitigate disaster risks by:

- purchasing appropriate insurance
- reducing property development in high-risk areas
- relocating to less disaster prone areas
- mitigating their properties

Cost-sharing

We have implemented a 90:10 cost-sharing arrangement with local governments and private-sector applicants, which include:

- homeowners
- residential tenants
- small business owners
- landlords
- agriculture operations
- condominium associations
- not-for-profit organizations and cooperatives

This arrangement means we provide assistance for 90% of eligible disaster costs and the impacted community and private-sector applicants are responsible for the remaining 10% of their respective costs.

Homeowner-funding limits

We have implemented a \$500,000 funding cap per homeowner application, and a one-time limit on disaster financial assistance per property. These changes take effect for all 2021 disaster events and are not retroactive to years prior to 2021.

If a property has received disaster financial assistance under a Disaster Recovery Program in 2021 and beyond, that property will not be eligible for subsequent DRP assistance in the future.

- Assistance from the program will not be available to future applicants who own property at the same physical location.
- These limits do not follow a homeowner if they sell the property as the one-time funding limit only applies to the property address.

100

Homeowner addresses that received assistance under a DRP in 2021 and beyond will be posted online to provide up-to-date information about program funding limits for prospective homeowners, developers, and real estate professionals.

Eligible disasters

Not all disasters events qualify for the program. To qualify the disaster must:

- be considered an extraordinary event
- not be covered by typical average insurance policies (insurance is not reasonably or readily available for the type of disaster)
- have caused widespread damage to property (an event is considered widespread if the disaster has caused damage to property over multiple areas and/or jurisdictions, extending over a large area or number of people)

To be considered an extraordinary event, disasters must also meet the following criteria:

- rainfall – rainfall measures at least a 1 in 25-year level for urban areas, and a 1 in 50-year level for rural areas
- streamflow – flooding caused by a waterway exceeds a 1 in 100-year level
- ice jams – winter and ice levels are reviewed and compared to previous data before they can be considered extraordinary

Ineligible disasters

The DRP only covers costs for disasters that are considered uninsurable. Visit [insurable disasters](#) for more information.

Public-sector applicants

Public sector refers to municipalities, Metis Settlements and Government of Alberta departments.

When a disaster or major emergency occurs in the province, the Alberta Emergency Management Agency monitors the events to gather information. As data becomes available, the agency assesses the need for a Disaster Recovery Program.

- Read [2020 Alberta Public Sector Disaster Assistance Guidelines](#) for eligible items and limitations for disaster events in 2020.
- [2021 Alberta Public Sector Disaster Assistance Guidelines](#) for eligible items and limitations for disaster events in 2021.

The Alberta Emergency Management Agency (AEMA) will provide application forms to affected municipalities for the submission of timely and accurate information about the damage in their area. Part 1 of the application must be submitted within 30 days of the event start date.

- [Municipal and Metis Settlement DRP Application](#) (PDF, 345 KB)

101

To submit a Municipal and Metis Settlement application, or for more information, send Part 1 to the [AEMA Field Officer from your region](#) for more information.

Government of Alberta ministries submit applications to Government of Alberta Recovery Initiatives by email: drp.goaprojects@gov.ab.ca.

Homeowner, tenant and small business applicants

Due to the pandemic, the processing of applications from previous disaster events may be affected. As a result, applicants may experience delays with in-person evaluations and payments. Although this is a difficult time, we will continue to provide you with updates on your ...

Due to the pandemic, the processing of applications from previous disaster events may be affected. As a result, applicants may experience delays with in-person evaluations and payments. Although this is a difficult time, we will continue to provide you with updates on your file as often as possible.

[Continue reading](#)

Homeowner, tenant and small business applicants, also known as private-sector applicants, include the following:

- homeowners
- residential tenants
- small businesses
- landlords
- farming operations
- condominium associations
- non-profit organizations and co-operatives

For more information on approved programs and how to apply, visit [Disaster Recovery Programs](#).

For more information on changes to the [DRP](#) for 2021 and onwards, please refer to the [2021 DRP Changes Information Sheet](#).

- [2021 Alberta Homeowner, Tenant and Small Business Disaster Assistance Guidelines](#) for eligible items and limitations for disaster events in 2021.
- En Français : [Directives d'aide aux sinistrés du secteur privé de l'Alberta 2021](#)

Contact

Connect with the Alberta Emergency Management Agency:

Hours: 8:15 am to 4:30 pm (open Monday to Friday, closed statutory holidays)

Phone: [1-888-671-1111](tel:1-888-671-1111)

Email: drp.info@gov.ab.ca

msg left April 5

102

Address:

Alberta Emergency Management Agency
5th Floor, Terrace Building
9515 107 Street NW
Edmonton, Alberta T5K 2C1

Related

[Disaster recovery programs](#)

[Emergency preparedness](#)

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Alberta.ca



103

Contact Report

Occupational Health and Safety

Occupational Health and Safety Contact Centre 1-866-415-8690 (24 hrs)

Legal Name: NORTH WEST FIRE RESCUE - ONOWAY LTD. operating as NORTH WEST FIRE RESCUE - ONOWAY LTD.	Employer Representative/Title: Lee Lindstrom / Fire Captain
Work Site Party Name Provided: North West Fire and Rescue	Phone Number: (780) 293-5530
Work Site Address: 4812 51 STREET, ONOWAY, ALBERTA, T0E 1V0	Email Address: lee_lindstrom@hotmail.com
Site Name / Description: North West Fire and Rescue operation	Completed By: Francisco Hirang

Contact Activities

Item	Details	Date
Inspection	<p>At around 1055 hours April 1, 2022 the Alberta Occupational Health and Safety Officer (Officer conducted an inspection located at 4812 51 Street Onaway, AB.</p> <p>The inspection was performed in the presence of the Fire Captain, representing the Employer for the North West Fire Rescue at the Onoway location.</p> <p>No other workers were present inside the firehall during the site inspection.</p> <p>The Employer explained that they have 38 combined casual and full time workers available at the facility and the scope of their work involves the operation of fire and rescue service.</p> <p>The Employer provided the following documents related to the work site:</p> <ul style="list-style-type: none">• High vis policy• SCBA test update• Emergency response plan• Inspections• Harassment and violence policies & procedures• Backing spotter policies• Covid-19 updates• North West Fire Rescue training policy• Attendance notification reports <p>The following was observed, reviewed, and discussed related to the site:</p> <ul style="list-style-type: none">• HSC designation• HSC worker selection• HSC meeting frequencies• HSC maintenance of names & contact information• Worker suggestion• Fire rescue PPE/gears available <p>The inspection included the following areas of the worksite:</p> <ul style="list-style-type: none">• Work site entrance• Fire hall service bays• Safety boards• Bunker gear storage area	April 01, 2022

Publications Delivered	<p>The Employer was also provided the following publications taken from the Alberta OHS website:</p> <ul style="list-style-type: none"> • Incident Investigation & Reporting: https://ohs-pubstore.labour.alberta.ca/li016 • Latest Alberta OHS Code available from: https://ohs-pubstore.labour.alberta.ca/li000 • Formal hazard assessment template https://ohs-pubstore.labour.alberta.ca/bp018tmp • Changes in the Alberta OHS Act, Code & Regulation https://ohs-pubstore.labour.alberta.ca/li065 	April 01, 2022
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This Contact Report was delivered electronically to: Lee Lindstrom on April 01, 2022

Issued by Occupational Health and Safety

The Alberta Occupational Health and Safety Act requires that orders issued be brought to the attention of all affected workers at the work site as soon as the orders have been received, and remain available for so long as the orders remains in effect

Section 45 of the Occupational Health and Safety Act allows for orders and some decisions to be appealed. Visit [Labour and Immigration](#) or call 1-866-415-8690 for more information. The initiation of an appeal does not suspend the order or decision unless a stay is granted. Requests for an appeal must be initiated within 30 days of the initial date of service.

To obtain a copy of Alberta's Occupational Health and Safety legislation, visit: www.op.alberta.ca

To stay current on all COVID-19 information, including guidelines for workplaces, visit <https://www.alberta.ca/guidance-for-workplaces.aspx>

Orders put in place by the Chief Medical Officer of Health can be viewed at <https://www.alberta.ca/covid-19-orders-and-legislation.aspx>



TOWN OF ONOWAY EMPLOYMENT OPPORTUNITY

The Town of Onoway is looking for a part-time person to fill a vital role in our administration office (proposing 3 days or 21 hours per week – with the possibility of it becoming full time).

Administrative Assistant

The duties of this position will include, but not necessarily be limited to:

- FOIP Coordinator
- OHS/Safety Coordinator
- Emergency Management
- Policies (drafting and amending)
- General administrative tasks as assigned (backup on muniware, cash receipting, phones, front counter services)

Other potential tasks:

- Monthly Newsletters/Website
- Assist the CAO with various administrative tasks and assignments (such as support to East End Bus, Onoway Public Library, Onoway Regional Fire Services)
- Other duties as required.

We are looking for a self-motivated “Team Player” who desires the challenges and rewards of municipal administration. Extensive computer experience, including literacy with a focus on Microsoft office would be an asset, as would strong vocabulary and grammar editing skills. Municipal experience would be an asset, and the successful candidate must have a positive attitude and willingness to learn new roles.

The Town has a competitive salary range and strong benefit package.

Interested applicants should submit their resume in writing by 12:00 p.m. noon, Friday, April 22nd, 2022.

Wendy Wildman, Chief Administrative Officer
Town of Onoway
4812 – 51 Street, Box 540
Onoway, AB T0E 1V0
cao@onoway.ca

The Town of Onoway wishes to extend their thanks to everyone in advance of their applications. Please note that only those chosen for an interview will be contacted.

10/6



Town of Onoway

(1) Public Works Operator Position (Temp Seasonal (approx. 6 month position with possibility of permanent employment))

The Town of Onoway, a quiet yet growing community located approximately 30 minutes west of Edmonton, has an employment opportunity within our Public Works department. Assisting the Public Works Foreman, the successful candidate will be required to work in all areas of the department.

The successful candidate must have:

- Valid Alberta Operators License class 3 with air brakes
- Minimum Grade 12 education (or equivalent)
- Must be competent and proficient in the operation of heavy equipment (grader, loader, bobcat etc).
- Preference will be given to those with Cat M series experience.
- Level 1 water and waste water would be considered an asset.

This position requires flexibility in work, and will result in some irregular hours of work and call outs (line breaks, snow removal, special projects etc.) and this work may involve evenings or weekends.

We offer:

- An exciting opportunity to work in a team-based, supportive environment
- A busy, diverse and challenging position
- Ongoing opportunities for personal and professional development
- A competitive compensation, giving consideration to qualifications and experience

Resumes will be accepted until a suitable candidate is found.

We thank all applicants for their interest, however only those selected for an interview will be contacted. A recent drivers abstract and criminal record check will be required by the successful candidate upon acceptance of position.

Please forward your resumes to:

Craig Rudderham
Public Works Foreman
Town of Onoway
Box 540 Onoway, AB. T0E 1V0
Ph: 780-967-2309 Fax: 780-967-0685
Email: craig@onoway.ca

Questions directly about the position, please contact Craig at the email or phone number above.



debbie@onoway.ca

From: Joe Duplessie <jduplessie@lsac.ca>
Sent: April 4, 2022 9:38 AM
To: cao@onoway.ca
Cc: 'Craig Rudderham'; Joe Blakeman; 'Debbie Giroux'
Subject: RE: SRS machines

Wendy see below in red

From: cao@onoway.ca <cao@onoway.ca>
Sent: April 1, 2022 9:37 AM
To: Joe Duplessie <jduplessie@lsac.ca>
Cc: 'Craig Rudderham' <craig@onoway.ca>; Joe Blakeman <JBlakeman@lsac.ca>; 'Debbie Giroux' <debbie@onoway.ca>
Subject: SRS machines

Joe D. do you have your sites prepared for your SRS machines? If not, when are you planning on same? Just wanting to open the door for Craig to contact you and see if we can take some specs from you guys or utilize same contractors for prep work or whatever may need to happen. We are still waiting on Fortis to put the 3 phase in, its been on their books since last year. **IM just getting some pricing for a single to 3Phase converter for units.**

A contractor from Hennig was at our meeting last Thursday and he says we have to put in heated pads – are you guys doing that? **Looking at this probably installing a heated pad and sump**

And we are going to need to raise our disposal fee to recover this SRS machine – have you guys thought about that and talked a price? **Just working on a new rate model to include the SRS units.**

Thanks

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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108

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Together Health Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a weekly newsletter designed to keep you informed about key public health information and opportunities for you to connect with AHS. We are committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your family, colleagues and staff.

[Respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

If you know someone who would benefit from receiving this information directly from AHS, invite them to subscribe by [clicking here](#). You can unsubscribe from this e-newsletter by clicking "Unsubscribe" above.

Today's Update:

- **COVID-19 Immunizations**
 - [Federal Travel Changes Now in Place](#)
 - [Moderna for Albertans Aged Six to Eleven Years](#)
 - [Paxlovid Available at More Alberta Pharmacies](#)
- **Things You Need to Know**
 - [AHS Board announces departure of President & CEO Dr. Verna Yiu](#)
 - [AHS Prepared as Ukraine Evacuees Arrive](#)
 - [Updates to Designated Support Person and Visitor Guidance](#)
 - [What We've Learned about Family Presence, Visitation](#)
 - [PPE Question: Why Should Albertans Continue to Wear Masks at AHS Facilities?](#)
 - [Expanded Continuing Care Facility Directory Now Online](#)
 - [Funding for HERO and HALO](#)
 - [New Physician Now Practising in Hinton](#)
 - [AHS, RCMP Partner to Support Mental Health](#)
 - [Sudden Increase in Influenza Cases, Outbreaks in Alberta](#)
 - [Mobile Mammography Service to Visit Coronation](#)
- **Enhance Your Health and Wellbeing**
 - [HQCA Launches Campaign to Encourage Albertans to be Active in their Healthcare](#)
 - [Free course from Better Choices, Better Health Chronic Pain](#)
- **Join the Conversation**
 - [Share Your Perspectives for EMS Services in Alberta](#)
 - [Old Man River HAC Meeting](#)
 - [Understanding Grief and Loss with Tamarack HAC](#)
 - [Learn about Health Link with the Greater Edmonton HAC](#)
 - [Seniors & Continuing Care PAC Meeting](#)

109

[Click to Read the COVID-19 Report](#)

COVID-19 Immunizations

Federal Travel Changes Now in Place

On Friday, April 1, the Public Health Agency of Canada lifted the pre-arrival COVID-19 testing requirement for fully vaccinated travellers. Passengers might still be subjected to random PCR testing at the airport, and travellers will still be required to use the [ArriveCAN App](#) to enter their proof of vaccination.

Requirements for unvaccinated or partially vaccinated travellers are not changing. Unless otherwise exempt, all travellers five years of age or older who do not qualify as fully vaccinated must continue to provide proof of an accepted type of pre-entry [COVID-19 test result](#).

For more information, please refer to the Government of [Canada's COVID-19: Travel, Testing and Borders](#) for current Canadian travel requirements.

Moderna for Albertans Aged Six to Eleven Years

Following the Health Canada approval of the Moderna Spikevax vaccine for children 6 to 11 years old, Alberta Health continues to determine vaccine allocation and eligibility criteria within the province. The mRNA COVID-19 vaccines for children use a smaller dose than for those who are 12 years of age and older. This is because, in clinical trials, lower doses provided children with excellent protection against COVID-19.

The National Advisory Committee on Immunization (NACI) recommends children 5 to 11 years old receive two doses of an mRNA vaccine with the second dose administered at least eight weeks after the first dose. For children who are moderately to severely immunocompromised, the recommendation is three doses.

Please watch for further information from Alberta Health and AHS about when this vaccine might be available for Albertans aged six to 11 years of age.

Paxlovid Available at More Alberta Pharmacies

Paxlovid, a COVID-19 antiviral medication, is now available at more pharmacies across the province. Albertans who meet [eligibility criteria](#) must call Health Link at 1-844-343-0971. Health Link staff will ask screening questions to confirm eligibility and arrange for next steps. Paxlovid must be started within five days of the onset of COVID-19 symptoms. Albertans are asked to not call pharmacies or physician offices directly. Pharmacies providing Paxlovid in their communities can be [found online](#).

Things You Need to Know

AHS Board announces departure of President & CEO Dr. Verna Yiu

Today the Alberta Health Services Board announced the departure of Dr. Verna Yiu as President and CEO.

"We are very grateful for Dr. Yiu's tireless leadership through the worst days of the pandemic, and we thank her for her years of dedicated service and commitment to AHS and to Albertans," said Board Chair Gregory Turnbull, QC. "We have been planning for an orderly transition."

"I have had the extraordinary privilege to lead Alberta Health Services for the past six plus years," said Dr. Yiu. "I would like to thank all staff, physicians and volunteers for their steadfast care of Albertans and their ability to put patients and families first, particularly as we have navigated through the past two pandemic

110

as our advisory groups and councils, and all the foundations who support AHS."

The AHS Board will appoint an interim President and CEO shortly to ensure the organization has leadership and stability. A search committee was formed several months ago, and the group has started a search process. The Board has asked Mauro Chies, Vice President, Cancer Care Alberta and Clinical Support Services, to serve in the role of interim CEO on a temporary basis.

AHS Prepared as Ukraine Evacuees Arrive

AHS is actively working to [prepare for the arrival](#) and subsequent healthcare needs of evacuees. As we have done and continue to do, AHS is always looking to ensure that everyone receives the healthcare support they need, regardless of where they are from or the circumstances that brought them to seek aid.

Last week we shared a request for volunteers from staff who speak Ukrainian, Russian or both languages and received close to 90 responses. This is overwhelming and heartwarming, and we thank everyone who has offered their assistance. At this time, we have enough volunteers to meet our current demands and will reach out if additional support is needed.

We have also received offers to donate supplies or equipment; however, AHS is currently not collecting donations. We encourage you to review the [Government of Canada website](#) which provides information about how you can help during a disaster abroad or to reach out to your communities to find out how donations can support evacuees in need.

On March 28, four AHS staff members from Edmonton Zone were on the ground at Edmonton International Airport to welcome a charter flight of Ukrainian evacuees, including three dogs. Our staff were there to support the evacuees' arrival, provide information about health services and respond to any urgent medical needs.

AHS is preparing for additional arrivals in the weeks to come and we will be ready to support the healthcare needs of any evacuees who stay in Alberta for the foreseeable future. This work involves several areas of AHS. We'd like to thank every staff member for stepping up to assist. Every evacuee will be given access to the healthcare support they require, and all facilities and providers are reminded to accept [any requests for care free of charge](#).

Our thoughts remain with everyone impacted by the war in Ukraine. AHS has launched a webpage for those who are looking for [support or resources](#), as well as a page with resources [translated in Ukrainian](#). If you have questions or comments, please email Ukraine.Inquiries@ahs.ca.



AHS staff, from left, Bill Rawlings, Seanna Chesney Chauvet, Jalessa McKay and Diana Arbuckle spent their Monday night welcoming Ukrainian evacuees to Edmonton.

Updates to Designated Support Person and Visitor Guidance

The [Designated Support Person and Visitor Access Guidance](#) was updated earlier this week, and several changes have been made that ease restrictions on designated support persons (DSPs) and visitors.



- The addition of the CMOH exemption from isolation for individuals wishing to visit a patient who is at end of life.
- Accommodating two DSPs for maternity patients (an increase from one DSP previously).
- Accommodating two DSPs simultaneously in most inpatient care areas.
- Accommodating four DSPs to be designated for long-stay patients (a stay of 10 days or more) with two DSPs able to be present with the patient simultaneously.
- Updated guidance regarding DSP access during an outbreak.
- Removing limits on the frequency of sibling visits for pediatric patients (visits will still need to be pre-arranged and approved by site administration / designate and in consultation with Infection Prevention and Control).
- Expanding bedside access for critical care during potential loss of life and end-of-life situations to all identified support persons and visitors (as approved by site administration/designate).

All changes listed above are subject to the service area's ability and site configuration allowing for physical distancing between individuals not from the same household. Key safety precautions remain in place. All DSPs and visitors will continue to be required to comply with AHS screening processes, continuous masking, minimizing movement within the site, hand hygiene and any other infection prevention and control measures as may be required to enter a site.

The Visitation Taskforce aims to balance the need for family presence with the protection of patients, residents, staff, sites and services. The taskforce will continue to monitor the status of COVID-19 in Alberta and adapt visitation guidelines accordingly.

For more information, visit ahs.ca/visitation.

What We've Learned about Family Presence, Visitation

As we know, family and loved ones play an essential role in the emotional, physical and mental well-being of our patients and residents. We continue to work with families and facilities to welcome family presence and visitation wherever we can, while looking after the safety of patients and staff throughout the COVID-19 pandemic.

Now that it's been more than two years since the pandemic began, we're looking at what we've learned and what visitation may look like as we move forward. This week, vlog host Dr. Mark Joffe — Vice President & Medical Director, Cancer Care Alberta, Clinical Support Services and Provincial Clinical Excellence — [sits down with our interviewees to get their thoughts on this topic](#):

- Dr. Jim Silvius, Senior Medical Director, Provincial Seniors Health and Continuing Care, and co-lead of the Family Presence and Visitation Taskforce
- Deanna Picklyk, Director, Engagement and Patient Experience



PPE Question: Why Should Albertans Continue to Wear Masks at AHS Facilities?

112

Provincial Clinical Excellence - [discusses why continuous masking remains an important health guideline in AHS facilities.](#)



PPE Question of the Week

Why should Albertans continue to wear masks at AHS facilities? ▶

Dr. Mark Joffe answers PPE question of the week

The graphic features three icons on the right: a pair of gloves, a face mask, and a long-sleeved shirt. A play button icon is positioned to the right of the main text.

Expanded Continuing Care Facility Directory Now Online

AHS has expanded the [Continuing Care Facility Directory](#) (CCFD) to be more inclusive of the types of continuing care accommodations that are available to Albertans. AHS has worked with Alberta Health and service providers to improve information sharing about continuing care accommodations based on recommendations from the Facility-Based Continuing Care Review.

In addition to publicly funded designated supportive living and long-term care facilities currently listed in the CCFD, supportive living and seniors' lodges were added. The CCFD will enable Albertans to filter results by a variety of different data elements, including room type, common amenities and level of care.

Having a single, reliable source of information will help Albertans to make the right choice to suit their accommodation and healthcare needs. Participation in the updated CCFD is voluntary for non-designated supportive living facilities. Any site owner/operator who wishes to be listed on the CCFD can email facility.directory@ahs.ca.

Funding for HERO and HALO

For the first time Medicine Hat-based Helicopter Air Lift Operation (HALO) will be offered guaranteed funding and a contract with Alberta Health Services, moving from a fee-for-service model. HALO will get more than \$1 million in annual funding. Fort McMurray-based Helicopter Emergency Rescue Operation (HERO) will get almost \$2 million under a new five-year contract, which is double its current annual funding.

These contract changes mean better integration within the provincial air ambulance system, improved oversight and equitable and sustainable funding levels among all three helicopter air ambulance providers in Alberta. The investment in HALO and HERO follows an announcement of increased funding for STARS Air Ambulance to \$15 million annually, more than doubling previous funding. [Learn more.](#)

New Physician Now Practising in Hinton

A new physician will improve access to care, including surgery, for local and area families. Dr. Joel Buhiire is a family medicine physician with enhanced anesthesia skills. He is providing care at Hinton Medical Clinic and supporting surgery services at the Hinton Healthcare Centre.

AHS, RCMP Partner to Support Mental Health

The Regional Police and Crisis Team (RPACT) - a partnership between Alberta Health Services (AHS) and the Alberta RCMP - is comprised of AHS mental health professionals and Alberta RCMP officers, who will intervene, assess, de-escalate, refer and follow up with individuals experiencing a mental health crisis. A team is now based in Rocky Mountain House that will also serve residents of Blackfalds, Innisfail,

113

While there were no reported influenza cases in Alberta in all of the 2020-21 season, and there have been only sporadic cases of influenza reported in the province since December 2021, we have seen a sudden spike in the past two weeks.

On March 13, the province had a total of 17 confirmed cases. As of March 26, a total of 124 laboratory-confirmed seasonal influenza cases were reported, including two Influenza A outbreaks reported this week. These are the first influenza outbreaks reported for this influenza season and both are in continuing care sites; one is in South Zone (Lethbridge) and the other is in Calgary Zone (Calgary). So far this season, nine hospitalizations have been reported due to influenza and no deaths.

These cases are a reminder that you can be contagious with influenza before you even feel sick. No one wants to be the reason someone else gets sick; and no one wants to get sick. In addition to being immunized, wash your hands often, practise good respiratory etiquette, physical distancing and masking, and stay home when sick.

Mobile Mammography Service to Visit Consort and Coronation

Women ages 50-74 - the group most at risk of developing breast cancer - will have access to mammography services when the mobile mammography trailer will be stationed at:

- Consort Hospital and Care Centre, 5402 52 Ave. on April 13, 14 and 18
- Coronation Hospital and Care Centre, 5000 Municipal Road

Residents can book an appointment or learn more about the program by calling toll-free 1-800-667-0604.

Enhance Your Health and Wellbeing

AHS offers services, workshops, classes, events and support groups to encourage choices that enhance the health and wellbeing of Albertans. You can find workshops and classes through the [Alberta Healthy Living Program](#) by searching by zone, and your area of need or interest.

HQCA Launches Campaign to Encourage Albertans to be Active in their Healthcare

The Health Quality Council of Alberta has launched a campaign to help increase awareness about the importance of being active participants in a healthcare team. The HQCA has developed several [resources for individuals](#), such as tips for before, during and after a visit with a healthcare team, questions to ask, and a symptom tracker.

Free Course for Those Living with Chronic Pain

Albertans living with or supporting someone with chronic health condition(s) are invited to join a free six-week course to learn tools and techniques to live well and take control of their health. Virtual workshops begin this month.

Registration is by phone at 825-404-7460 (press 3). [Learn more](#) and read a [testimonial from a past participant](#).

Join the Conversation

Share Your Perspectives for EMS Services in Alberta

EMS has kicked off planning for a long-term Provincial Service Plan, and we are looking to hear from those who depend on - and those who deliver - our care. Learn more on our [Together4Health page](#), and share your perspectives by taking our [Current State Survey](#) by Friday, April 8, 2022.

Old Man River HAC Meeting

Join the HAC at its next virtual meeting on Tuesday, April 5, 12-2:30 p.m. Hear updates from AHS South

114

Understanding Grief and Loss with Tamarack HAC

Participate in this virtual event on Wednesday, April 6, from 6-8 p.m. You will build an understanding and awareness of what grief is, types of loss, and learn tools and resources on building resilience. [Click here](#) to register.

Learn about Health Link with the Greater Edmonton HAC

Join the HAC for a virtual information session on Health Link in Alberta, how to access it, and the variety of services it offers. [Click here](#) to register.

Seniors & Continuing Care PAC Meeting

Join the Provincial Advisory Council at its next virtual meeting on Friday, April 8, from 1:00-5:00 p.m. Hear from the Senior Medical Director of Health Information Systems about asset-based community development. Please email cc.pac@ahs.ca for the Zoom link.

Be Well - Be Kind

Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)

Community Gifts to Heart for Healthcare Funds Specialized Walkers & New Activities

The community of Cold Lake is improving the care and comfort of continuing care residents at the Cold Lake Healthcare Centre and clients of Home Care services through Cold Lake Community Health Services.



With support from Hearts for Healthcare, the recreation therapy department at the Healthcare Centre has received new Montessori Kit materials for residents with dementia. The half kit contains supplies for a series of activities with residents, including sorting, filling in the missing numbers, matching photos, painting/colouring and trivia. Each activity can be customized to meet client needs and, depending on the activity, can be used individually or in small groups. The purchase of the kit was made possible by Value Master Homes, who recently donated \$2,350 to Hearts for Healthcare.

In addition, Hearts for Healthcare recently funded one junior and one regular bariatric walker for the Home Care department of Cold Lake Community Health Services. The walkers are specially designed to accommodate bariatric clients. Clients who are recovering from a fall or an orthopedic procedure will be able to benefit from these walkers through the Home Care short-term equipment loan program.

The walkers were funded as part of a \$4,000 gift from Michael and Agnes Chabaylo. In addition to the walkers, the donation funded other pieces of equipment for Home Care including blood pressure monitors, stethoscopes, pulse oximeters and an otoscope set. [Learn more.](#)

GPRH Foundation Introduces Jim Boccioletti Donor Wall

The [Grande Prairie Regional Hospital Foundation](#) has unveiled a new digital donor wall in the atrium of the Grande Prairie Regional Hospital. The display is located inside the main entrance doors to the building, featuring a 165" by 106" screen, as well as 65" touchscreen.

The wall is named after the late Jim Boccioletti, a long-time Grande Prairie entrepreneur and community supporter.



Express Your Gratitude

115

COVID-19 pandemic. You can read all the messages – and add your own - on our [Sharing the Love](#) webpage.

Wrapping Up, and Saying Goodbye

I have had the extraordinary privilege to lead Alberta Health Services for the past six years. Today, I write a final message to say thank you.

It's been my honour to serve as CEO, and I am grateful for every AHS staff member, volunteer, and physician who has served alongside. I am also grateful for the many Albertans who trust us to care for them and their loved ones day after day.

Leaving now or at any time is not easy; there is much work to be done as we continue to care for patients experiencing COVID-related illness and others needing care, increase surgical and ICU capacity, ensure that we have mental health supports for Albertans in need, recruit and retain a strong workforce, and forge renewed relationships with healthcare providers in the community. The pandemic has really been the true test of our resilience as an integrated provincial learning healthcare organization and I can say without a doubt, we have passed the test and I know AHS will continue to rise to the challenges. We have wonderful teams in place across the entire organization, and Albertans are in good hands.

I took on this role in 2016 because I saw an opportunity to further solidify culture, teamwork, and excellence within the organization. I believed that we could develop better relationships with our patients and families, and with Alberta communities. I am so proud of the work of all AHS team members. Serving through the pandemic has shown me the incredible personal and professional fortitude of all those at AHS.

In particular, I want to thank the executive leadership team and the senior leadership team, past and present members, who have supported not only me, but all the teams within the organization. I also want to thank the Health and Provincial Advisory Councils, Wisdom Council, patient family advisors, and Foundations for all their efforts in supporting the healthcare system as well as supporting me during my tenure. I am grateful to the many stakeholder organizations for working collaboratively with us to ensuring that we reach our common goal and purpose of helping Albertans when most in need.

And last but not least, I want to thank my husband, children, parents, sister, in-laws, and extended family for all of their support over the many years and for their understanding when I have not been able to be there for them due to the demands of the job. Thank you and I love you all.

I'll be taking the opportunity in the weeks and months ahead to spend time with my family, and I will also return to my clinical practice and academic work. I will be watching the continued evolution of AHS and urging all of you onwards. Please take good care.

With gratitude always,

Dr. Verna Yiu
AHS President & CEO

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116

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Together Health Headlines

• HEALTH NEWS YOU CAN USE •

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 - [Novavax Allocation, Eligibility Criteria Being Determined](#)
 - [Reminder About Continuous Masking, Other Guidance](#)
- **Things You Need to Know**
 - [Conversations with Yiu - A Conversation With Jitendra Prasad](#)
 - [AHS Supports for Ukraine](#)
 - [Stettler Hospital Renovation Update](#)
 - [Covid-19 Testing Centre at Edmonton EXPO Closed](#)
 - [Poison Prevention Week Focuses on Safe Storage](#)
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 - [Share Your Perspectives for EMS Services in Alberta](#)
 - [Update on the Drayton Valley Community Cancer Centre](#)
 - [Volunteers Sought for the Wisdom Council and Elder Circle](#)
 - [Volunteers Needed at Crowsnest Pass Health Centre](#)
- **Be Well - Be Kind**
 - [Foundation Good News](#)
 - [Sharing the Love... for Virtual Health](#)
 - [Gratitude from Students](#)

117

COVID-19 Immunizations

Novavax Allocation, Eligibility Criteria Being Determined

Following Health Canada's approval of the Novavax COVID-19 vaccine last month, Alberta Health continues to work to determine vaccine allocation and eligibility criteria within the province. The vaccine product is expected to become available in Alberta in the coming weeks. To learn more about the vaccine review process, the vaccines currently approved for use in Canada, and the status of vaccines currently under review, visit [Vaccines and treatments for COVID-19: Progress](#).

Reminder About Continuous Masking, Other Guidance

As we navigate the next phase of the pandemic, AHS must continue to ensure those seeking, receiving or providing care in all AHS facilities can continue to do so in a safe manner. Patients seeking or receiving care — including those accessing community sites, such as laboratories — are more vulnerable to severe outcomes from COVID-19 than the general population. Masking is an additional safeguard to protect both patients and healthcare workers.

All designated family/support persons and visitors are still required to wear a mask while attending an AHS, APL or Covenant Health facility. In some settings — including APL, ambulatory care or the emergency department — patients will also be asked to mask to ensure their safety, as well as the safety of others around them. Patients admitted to acute care units are asked to mask when they are outside of their rooms.

In addition to masking, all AHS and Covenant sites will continue to require visitors to perform hand hygiene and symptom screening upon entry, and maintain physical distance while onsite.

Things You Need to Know

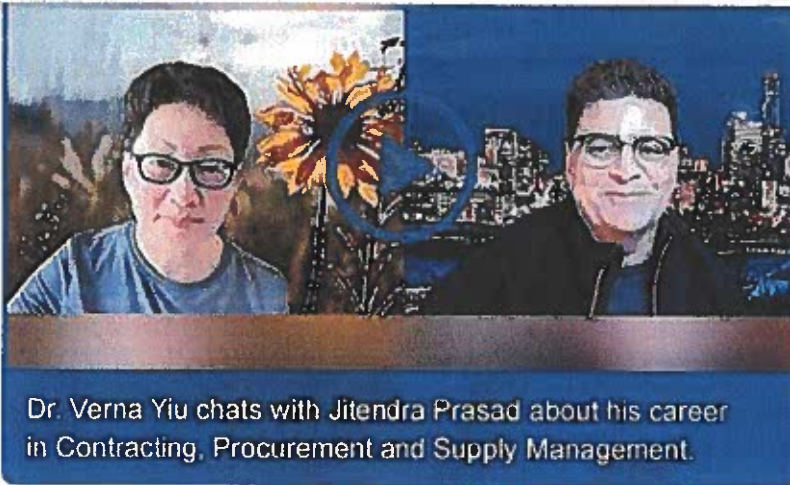
Conversations With Yiu - A Conversation With Jitendra Prasad

One of AHS' greatest strengths is our people. From those working behind the scenes to those on the front lines, everyone contributes toward our goal of providing safe, quality care to all Albertans.

Jitendra Prasad (or JP, as most call him), our Chief Program Officer for Contracting, Procurement and Supply Management, is one of those people. The work of JP and his team has led to AHS developing one of the top health supply chain management programs in the world. This has been instrumental during the pandemic, most especially when it comes to procuring the PPE that keeps our people safe.

After more than 35 years in healthcare, JP is leaving us for a well-deserved retirement, or as he calls it, a fresh start, next month. With that in mind, I (Verna) invited him on the vlog to [talk about his career in CPSM and what might lie ahead for the industry](#).

118



AHS Supports for Ukraine

As the crisis in Ukraine continues we want Albertans to remain informed about steps AHS is taking, and the [resources available](#). We also want to thank everyone who has reached out with offers of [support](#), supplies and volunteering. We anticipate many evacuees arriving in our province will not have English as their first language and want to ensure we can communicate as effectively as possible and provide first-hand support wherever we can. We are currently identifying staff who speak Ukrainian and/or Russian so we can ask these individuals to help if and when necessary. Although we do not know exactly what kind of help we will be looking for, we want to be prepared.

No evacuee who arrives in Alberta will be denied healthcare. We will care for everyone who arrives in our province and we will do everything we can to ensure their care is culturally appropriate and accessible. Some evacuees have already arrived in Alberta and we are expecting hundreds more over the coming weeks. Should any evacuee require health services from AHS, healthcare facilities and providers are asked not to turn away any requests for care and to respond as needed.

AHS is working with Alberta Health to establish official processes around how we can continue to support those in need. In the meantime, we encourage you to visit the [Government of Canada website](#) that provides information about how can help during a disaster abroad. If you have questions or concerns, please email Ukraine.Inquiries@ahs.ca

Stettler Hospital Renovation Update

The final stage of the Stettler Hospital & Care Centre project is underway with construction of a new combined Nutrition & Food Services area. The combined kitchen and cafeteria will be a larger (530 m²), modernized space featuring more space for seating and kitchen prep, natural light and more efficient food delivery. Work began on this final stage in March 2021 and is expected to be complete by early fall 2022.

With two earlier phases, including creation of new Labour & Delivery suites plus complete renovation of the Emergency Department, the renovation project includes \$11.24 million in funding from the Infrastructure and Maintenance Program (IMP) and \$650,000 in funding for medical equipment from the Stettler Health Services Foundation.

COVID-19 Testing Centre at Edmonton EXPO Closed

Operations at the COVID-19 testing centre located at the Edmonton EXPO Centre ceased on Friday, March 25, as demand for COVID-19 testing continues to decrease. COVID-19 testing services for those who are eligible continue to be available at the five remaining assessment centres in the Edmonton Zone, which are able to accommodate the testing volumes currently being completed at the EXPO Centre.

More than 470,000 swabs were completed by staff at the Edmonton EXPO Centre since September 2020 when the testing site opened. AHS is grateful to staff for their flexibility and commitment to the changing needs of the pandemic response and the care they have shown to nearly half a million clients who have come to the site. This location has played an important role in the Edmonton Zone's pandemic response and AHS is grateful for the tremendous partnership and support of the City of Edmonton and Edmonton

119

AHS, the Injury Prevention Centre (IPC), Poison and Drug Information Services (PADIS) and community partners are asking Albertans to be aware of how to prevent unintentional poisonings during National Poison Prevention Week. Due to their curiosity, smaller size and lower body weight, children are particularly vulnerable to poisoning.

In 2018 there were more than 1,400 emergency and urgent care visits for children under 10 years of age due to unintentional poisoning in Alberta. Between 2016 and 2021, PADIS received more than 25,000 calls a year concerning potential poisonings within Alberta, or approximately 70 calls each day. Of those calls, 44 per cent involved children aged five years and under being exposed to medications, vitamins, hand sanitizer, essential oils, toothpaste with fluoride, and glow sticks.

To help families identify common poisons within the home, Parachute Canada has developed a [Poison Storage Checklist](#). Please visit the Injury Prevention Centre for more information regarding the [2022 Poison Prevention Week Campaign](#) and how you can raise awareness within your community.

Try Sledge Hockey in Lethbridge

Therapeutic Recreation in the South Zone is offering a free try-it day for sledge hockey; a sport ideal for people with lower-body mobility issues. Sledge hockey is similar to traditional hockey with a few sport-specific modifications. Players sit in a specifically designed sled with two regular-sized hockey skate blades that allow the puck to pass underneath. Players use two sticks that have metal picks on the end to propel them on the ice.

Those who are suited for the sport include individuals with physical impairment in the lower part of the body, but able-bodied players are welcome to play as well. Therapeutic Recreation staff will be on hand to welcome and support participants in their journey to better health and well-being. To learn more contact Melissa Mangone, Recreation Therapist, 403-382-7534.

Mobile Mammography Service to Visit Oyen

Women ages 50-74 - the group most at risk of developing breast cancer - will have local access to mammography services when the AHS' Screen Test program visits Oyen. A mobile mammography trailer will be stationed at Big Country Hospital, 312 3 St. E. on April 8, 9, 11 and 12. Residents can book an appointment or learn more about the program by calling 1- 800-667-0604.

Enhance Your Health and Wellbeing

AHS offers services, workshops, classes, events and support groups to encourage choices that enhance the health and wellbeing of Albertans. You can find workshops and classes through the [Alberta Healthy Living Program](#) by searching by zone, and your area of need or interest.

Supporting New Albertans Navigating the Health System

Have difficulty finding a family doctor or dentist? Struggling to access Alberta's health system or to find the right information? The Action for Healthy Communities Society of Alberta (AHC) is offering Health Literacy for Newcomers - in partnership with Alberta Health Services, the University of Alberta, and the Edmonton Oliver Primary Care Network. To register, contact Fariha at (780) 292-4777 or email: fariha.asif@a4hc.ca

Join Alberta Healthy Living and Get Healthy this Spring

The spring Alberta Healthy Living Program schedule is now open for registration! Sessions on Weight Management, COPD, Diabetes Management, Heart and Stroke, Exercise and Stress Management have openings for registrants. Then take all of that good health information and put it into practice with support at the Better Choices, Better Health® Self-Management Workshops.

Visit [Alberta Healthy Living Program](#) for more information about AHLP programs in the South Zone.

North Zone class description and dates are available at www.healthylivingprogram.ca.

120

Join the Conversation

Share Your Perspectives for EMS Services in Alberta

EMS has kicked off planning for a long-term Provincial Service Plan, and we are looking to hear from those who depend on - and those who deliver - our care. Learn more on our [Together4Health page](#), and share your perspectives by taking our [Current State Survey](#) by Friday, April 8, 2022.

Update on the Drayton Valley Community Cancer Centre

Residents of Drayton Valley are invited to join Alberta Health Services for an update regarding the Drayton Valley Community Cancer Centre. Following a brief update, we will respond to your questions.

A virtual event is scheduled for Thursday, March 31, 2022 from 5:30 p.m. – 6:30 p.m. To register, please click [here](#). Please feel free to submit any questions you may have when you register or email them to Community.Engagement@ahs.ca.

Volunteers Sought for the Wisdom Council and Elder Circle

AHS is recruiting new volunteer members to the Wisdom Council and Elder Circle. The advisory council is comprised of individuals who speak as Indigenous persons, sharing their experiences and guidance with AHS to support the provision of culturally safe, accessible care for Indigenous peoples.

Indigenous-specific services are delivered throughout the province in partnership with Indigenous peoples and organizations. AHS values Indigenous culture and the unique needs of individuals, patients and families, and is incorporating traditional culture into the healthcare system.

Interested Albertans over the age of 18 are asked to submit an expression of interest form, available [here](#), or by emailing WisdomCouncil@albertahealthservices.ca. Deadline for submissions is March 31. Applicants will be screened, interviewed and selected by current members of the Wisdom Council and Elder Circle.

Volunteers Needed at Crowsnest Pass Health Centre

Crowsnest Pass Health Centre is seeking volunteer musicians who are available during the day to provide entertainment for patients and residents. Helpers are required to assist with sing-alongs and to play musical instruments for entertainment. Volunteers come from diverse backgrounds but have one thing in common: a strong desire to make a positive impact on the lives and healthcare experiences of patients, residents, clients, and their families. For more information, please contact the Volunteer Resources Department, 403-388-6000 ext. 1621, or email Volunteer.CNP@albertahealthservices.ca.

Be Well - Be Kind

Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)

Royal LePage Breast Cancer Golf Classic Surpasses \$100,000

In its 24th year, the Medicine Hat Royal LePage Breast Cancer Golf Classic presented a cheque for \$107,200 to the [Medicine Hat Health Foundation](#). An amazing feat coming off a pause in 2020 due to COVID, and the first time the tournament has surpassed the \$100,000 mark.

MEDICINE HAT & DISTRICT
HEALTH FOUNDATION
Be the difference. ourhealthfoundation.ca

The golf classic, hosted at the Medicine Hat Golf & Country Club, brought in half the funds with the Yuill Family Foundation matching the proceeds. Funds raised will be used in the Margery E. Yuill Cancer

The [Leduc Community Hospital Foundation](#) was grateful to receive baskets of treats donated through the Walmart Community Giving Program, in support of healthcare workers at the Leduc Community Hospital.

Walmart (Canada) is committed to building and supporting strong communities while inspiring its associates to give back. Over the past 27 years Walmart has raised and donated more than \$500 million for Canadian charities, with a focus on helping fellow Canadians and their families when they need it most.



Sharing the Love... for Virtual Health

During the pandemic, AHS has been remarkably nimble and adaptive in response to the COVID-19 pandemic. We're delivering care in new ways, including through the expansion of virtual health. In appropriate cases, virtual health delivers outstanding patient outcomes and experiences, and improves access to care for more Albertans, especially those living in rural and remote communities.

We'd like to share an excerpt of a letter we received from Marlene Walchuk, a Cold Lake resident who has had Parkinson's disease for the past eight years. She uses Zoom to access two programs led by her physiotherapist Rosanna Clark, who works in Grande Prairie, more than 680 kilometres away.

"I wish to share my gratitude for being able to participate in these specialized and accessible services in my smaller community," writes Marlene. "Here, at home, I thrive with (Rosanna's) expertise. In contrast, Cold Lake offers general exercise programs but the trip to town can be physically taxing, especially in winter. I am so fortunate to be able to take part in Rosanna's program in my home.

"Rosanna's programming covers more than physical needs. She very skilfully delivers cognitive challenges.... Also, she integrates daily life challenges into our exercises, always explaining the tendencies (people with Parkinson's) have, and what we need to do to conquer those tendencies. The targeted programming strengthens and empowers me.

"I am grateful for the support I am receiving in pushing back at this disease that eats away at my mobility, and can leave me anxious, apathetic, and disconnected. I am stronger and healthier because of taking part in Rosanna's programs. I have Parkinson's but Parkinson's does not have me."

Gratitude from... Students

Thank you to all of the Albertans who have taken the time to recognize the work of healthcare providers and physicians. Messages of gratitude keep pouring in from across the province and beyond during the COVID-19 pandemic. This week, we want to share a few recent messages of gratitude from our student nurses. You can see others on our [Sharing the Love](#) webpage:

Thank you for showing kindness to us students whenever we're on the unit. We really appreciate it.
—Desmond Wang

I want to thank you for being patient with me as a student nurse. You're knowledgeable and take the time to teach me what you know and check-in to ask if I have any questions. The way you solve problems and think critically is something that I admire and look up to and I want to take that into my own practice.
— Anonymous

Thank you for being an awesome educator and charge nurse.
— Anonymous

Thank you for your compassion and patience with teaching us students. You are so greatly appreciated.
— Anonymous

Wrapping Up

As you've seen, the number of new COVID-19 cases increased in three of our five zones over the past week. Please [remain vigilant](#) and exercise caution when in public places. At AHS facilities, [continuous](#)

1022

We thank all Albertans for continuing to follow this guidance, for everything you do to support our staff and teams during these stressful, difficult times. And finally, thank you for welcoming Ukrainian evacuees as they start arriving in Alberta in greater numbers and accessing our services.

With enduring gratitude and appreciation,



Dr. Verna Yiu
AHS President & CEO

Dr. Laura McDougall
Senior Medical Officer of Health

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Our mailing address is:
10101 Southport Road SW, Calgary, AB, T2W 3N2

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).

To be added to this list, [click here](#).

103



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

March 22, 2022

File: 22DP02-24

**Re: Development Permit Application No. 22DP02-24
Plan 082 1874, Block 6, Lot 3 : 4415 Payne Avenue (the "Lands")
R1 – Residential – Single Family District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit, with regard to the following:

**CONSTRUCTION OF AN ADDITION TO AN EXISTING
DWELLING (27.9 SQ. M.).**

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 4- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to health (ALBERTA HEALTH), building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Town of Onoway for review.
- 5- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 6- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

104



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 8- That all improvements shall be completed within twelve (12) months of the effective date of the permit.
- 9- The improvements take place in accordance with the plans and sketches submitted as part of the permit application.
- 10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete

March 22, 2022

Date of Decision

March 22, 2022

Effective Date of Permit

April 20, 2022

Signature of Development Officer

Tony Sonneleitner, Development Officer for the Town of Onoway

cc Wendy Wildman, CAO, Town of Onoway

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway
Box 540
4812 – 51st Street
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

125



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

126



Development Services
for

Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at

Edmonton:

*12010 - 111 Ave.
Edmonton, Alberta T5G 0E6*

Phone: (780) 454-5048

Fax: (780) 454-5222

Toll-Free: (866) 554-5048

Toll-Free Fax: (866) 454-5222

Email: questions@inspectionsgroup.com

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Other contacts:

ALBERTA HEALTH

Jennifer Fearnough, BSc, BEH(AD), CPHI(C)

Public Health Inspector/Executive Officer

Environmental Public Health, Onoway

Phone: 780-967-6221

Fax: 780-967-2060

Jennifer.Fearnough@albertahealthservices.ca>

AGLC

St. Albert - Head Office

50 Corriveau Avenue

St. Albert, AB T8N 3T5

Phone: 780-447-8600

Toll Free: 1-800-272-8876

Fax: 780-447-8989

127



Development Services for Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 22DP02-24 APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 082 1874, Block 6, Lot 3 : 4415 Payne Avenue, with regard to the following:

CONSTRUCTION OF AN ADDITION TO AN EXISTING DWELLING (27.9 SQ. M.).

Has been CONDITIONALLY APPROVED by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

- 1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than April 12, 2022.

Statements of concern with regard to this development permit should be addressed to: Clerk of the Subdivision and Development Town of Onoway Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

Date Application Deemed Complete March 22, 2022
Date of Decision March 22, 2022
Effective Date of Permit April 20, 2022
Signature of Development Officer [Handwritten Signature]

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision.

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

Handwritten circled number 128

An Invitation from the Onoway Community Crew

March 25th, 2022

To All Community Stakeholder Groups (Onoway Region)

Dear Community Partner:

Re: United for Ukraine – Community Humanitarian Initiative for Crisis Relief in Eastern Europe

The recent conflict in the Ukraine has shocked the world and brought stories of grief and tragedy to homes the globe over. With one of the – if not the – largest international Ukrainian communities outside of the ancestral homeland, Alberta is uniquely impacted by the humanitarian crisis occurring some 8,000 kilometres to the east of Edmonton. If you are not yourself a direct descendant of, or relation to, a Ukrainian the chances are you know of someone who is, and you see and share in their anguish at this pivotal moment.

History has taught us that during the worst times of crisis it is the best instincts of humanity that will save us. Eastern Europe remains steadfast in its commitment to the non-combatant casualties of this war; food, supplies, medical aid, shelter and a warm and resolute smile welcomes the displaced at the borders with Poland, Moldavia, Romania, Hungary and Slovakia. Countless other nations and various international organizations are supporting these vital relief efforts. Albertans, too, can help.

Here in the Onoway area, the community is eager to find a way to lend a hand. Echoing the leadership of others throughout the province – including the recent 'Fill a 747' initiative – we are reaching out to our community groups to solicit their collective involvement in a mission of our own in support of the Ukrainian relief effort. Each community group can have a part to play in this project – and we want the opportunity to share our vision as soon as possible.

The target date for this undertaking is May 21-22nd, 2022 - so there is not a moment to spare. You are receiving this invitation on behalf of the community group you represent, and we are inviting you to register for participation in a start-up/concept meeting on April 5th, 2022 (more details to follow with confirmed registrants).

No participation is too great, or too small, and no effort or idea unappreciated in supporting this cause. If you are interested in learning more or wish to confirm your participation in this initiative, please reach out at *ews1@shaw.ca*, or by telephone at 587-357-9099, for more details.

Thank you for your continued commitment to our community and the causes that build a strong future here at home, and across the globe.

Sincerely,

Your Community Crew

129

debbie@onoway.ca

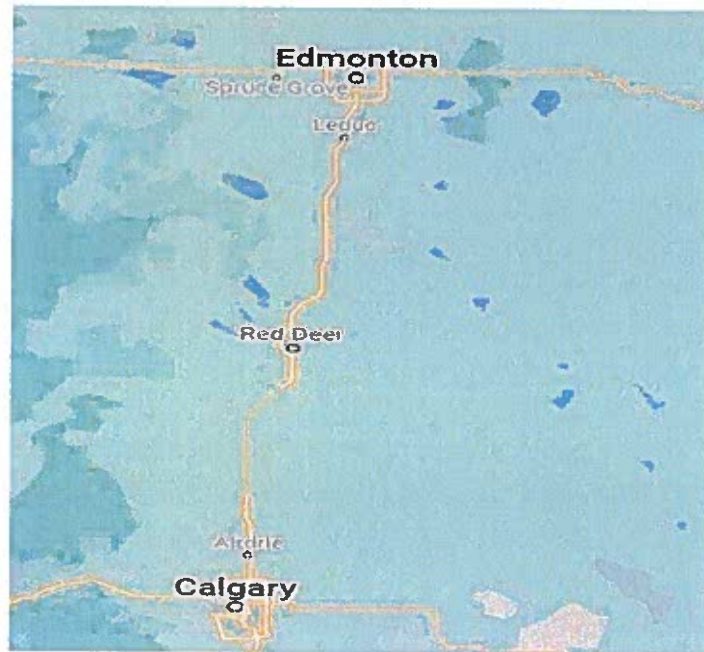
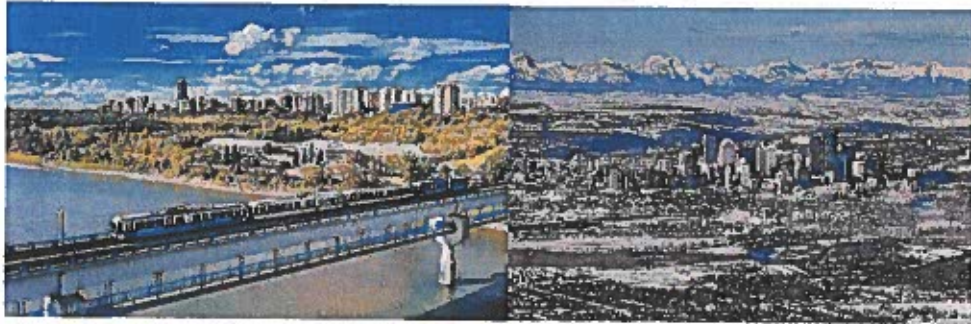
From: Thomas Fryer <thomas.f@abrailway.com>
Sent: March 21, 2022 12:24 PM
To: debbie@onoway.ca
Subject: Gravity Model Analysis for Ridership of Regional Rail in the Calgary - Edmonton Corridor
Attachments: Gravity Model Analysis for Ridership of Regional Rail in the Calgary - Edmonton Corridor.pdf

Please find attached our gravity model analysis for regional rail in the corridor, we estimate regional rail ridership to be in the region of 5.2 million passengers per year. Due to the nature of Calgary being the financial and business hub, and Edmonton being the Government centre with the Provincial Legislature, the overall ridership can be estimated to be significantly larger than what is calculated through this Gravity Model. A more authoritative study will need to be done in order to explore all the solutions, with engagement of all the communities within the influence of the corridor.

Thomas Fryer (PEng)
Alberta Regional Rail Inc
(403)650-0551

130

WEST CANADA CORRIDOR



GRAVITY MODEL ANALYSIS FOR RIDERSHIP OF REGIONAL RAIL IN THE EDMONTON – CALGARY CORRIDOR

Jean-Pierre ARDUIN
Ingénieur Civil des Mines

Thomas FRYER (PEng)
Civil/Structural Engineer

131

WEST CANADA CORRIDOR

INDEX

1.	EXECUTIVE SUMMARY	3
2.	INTRODUCTION & DATA	4
3.	DISTANCES BETWEEN MAIN CENTER ZONES	6
4.	GRAVITATIONAL MODEL & GENERALISED COSTS	6
4.1	POTENTIAL ATTRACTION BETWEEN CITIES	7
4.2	POTENTIAL REPULSION BETWEEN CITIES	8
4.3	GRAVITY MODEL: GEOGRAPHICAL DISTRIBUTION OF THE POPULATION	9
5.	TRAFFICS PATTERN ALONG THE CORRIDOR	10
5.1	GRAVITY MODEL APPLIED IN WEST CANADA	10
6.	INTENSITY OF TRAFFIC FLOW FOR ALL MODES IN THE CORRIDOR: ECONOMIC RANKING	10
7.	MODAL SHARE OF TRAFFIC ALONG THE CORRIDOR	11
8.	REGIONAL RAIL SYSTEM	12
8.1	REGIONAL RAIL SYSTEM ASSUMPTIONS	13
8.2	APPLICATION TO REGIONAL RAIL SYSTEM EDMONTON - CALGARY	13
8.3	DISTRIBUTION OF REGIONAL RAIL SYSTEM ALONG THE CORRIDOR	13
9.	CONCLUSIONS	15

APPENDIX

132

WEST CANADA CORRIDOR

1. EXECUTIVE SUMMARY

1.1 PURPOSE

The purpose of this analysis is to provide to the reader an understanding of the potential ridership of a regional rail system in the Calgary – Edmonton corridor, utilizing the existing Canadian Pacific Railway Right of Way.

1.2 ASSUMPTIONS

This analysis uses data provided in the 2021 Alberta Census, and using Gravity Model equations to calculate what a Regional Rail System market level could reach.

According to transport economic theory, the traffic between two cities is proportional to the populations of these two cities and inversely proportional to the square of the Generalized Cost considered as the sum of the cost and value of time to travel the distance separating them.

Using the theoretical assumptions, we will obtain the percentage for Regional Rail System market share on each relation.

1.3 CONCLUSION

Using the Gravity Model calculations, we estimate regional rail ridership to be in the region of 5.2 million passengers per year.

Due to the nature of Calgary being the financial and business hub, and Edmonton being the Government centre with the Provincial Legislature, the overall ridership can be estimated to be significantly larger than what is calculated through this Gravity Model.

More studies need to be done in order to explore all the solutions. Relations & Connections with Railways will be required in order to have access to the Tracks and Stations.

133

WEST CANADA CORRIDOR

2. INTRODUCTION & DATA

This analysis uses data provided by Alberta Regional Rail, Texas Triangle Railroad Holding Company and Rail Concept. Data are elaborated from **Alberta Census Data 2021**.

Calgary – Edmonton Corridor



134

WEST CANADA CORRIDOR

	Distances Between km	Cumulative Distance km	Populations	
			2016	2021
Calgary	0	0	1239220	1306784
Airdrie	36.4	36.4	61842	74100
Crossfield	13.8	50.2	2983	3599
Carstairs	16	66.2	4077	4898
Didsbury	13.3	79.5	5268	5070
Olds	20	99.5	9184	9209
Bowden	18.5	118	1240	1280
Innisfail	13.5	131.5	7847	7985
Penhold	14.5	146	3277	3484
Red Deer	14.1	160.1	100418	100844
Blackfalds	18.2	178.3	9328	10470
Lacombe	11.7	190	13057	10283
Morningside	14.9	204.9	97	120
Ponoka	12.3	217.2	7229	9998
Maskwacis	20.7	237.9	20869	20569
Wetaskiwin	17.5	255.4	12655	12594
Millet	16.5	271.9	1945	1890
Leduc	21.3	293.2	55678	48510
Nisku	8.7	301.9	30	30
Edmonton	22	323.9	932546	1010899
	323.9		2488790	2642616

Fig 1: Extract of Official Demographic Data 2016 & 2021

The purpose of this analysis is to provide to the reader an understanding of what Regional Rail infrastructure market level could reach. This is done using mathematical models tuned to the North American environment.

135

WEST CANADA CORRIDOR

3. DISTANCES between main center Zones

Using Google Maps as a provider, we prepared a matrix of distances between all the towns and cities in the corridor. The larger population centres could also be the possible location of future higher speed express stations. The table can be found in the Appendix, all distances are in kilometers.

4. GRAVITATIONAL MODEL & GENERALISED COSTS

According to transport economic theory, the traffic between two cities is proportional to the populations of these two cities and inversely proportional to the square of the **Generalized Cost** considered as the sum of the cost and value of time to travel the distance separating them. By analogy with the universal law of gravity, this traffic model is called a gravity model:

$$Traffic_{ij} = k \frac{Pop_i * Pop_j^\alpha}{Gc_{ij}^2}$$

where: Pop is the number of inhabitants and

Gc is the generalized travel cost, including the corresponding running time.

Elasticity of Generalized Cost is 2 in most of traffic models.

Cross Product of Populations of two zones is in direct relation with a kind of force of attraction between these two zones. We name it **Potential Attraction** between city pair.

Generalized cost is defined as the **Potential Repulsion** between city pair. It is the sum of a kind of difficulty to go from one city to the other. Basically, it is the sum of the cost (the fare) we have to pay and the value of the time we have to spend to travel. In order to add time and money, introduced is the notion of value of time. **Value of Time** is defined, to simplify this economic notion, how much we are ready to spend to save one hour of travel.

Then, dividing Potential Attraction by Potential Repulsion, we estimate the traffic. An **endogen variable k** is estimated to tune the real situation on the corridor.

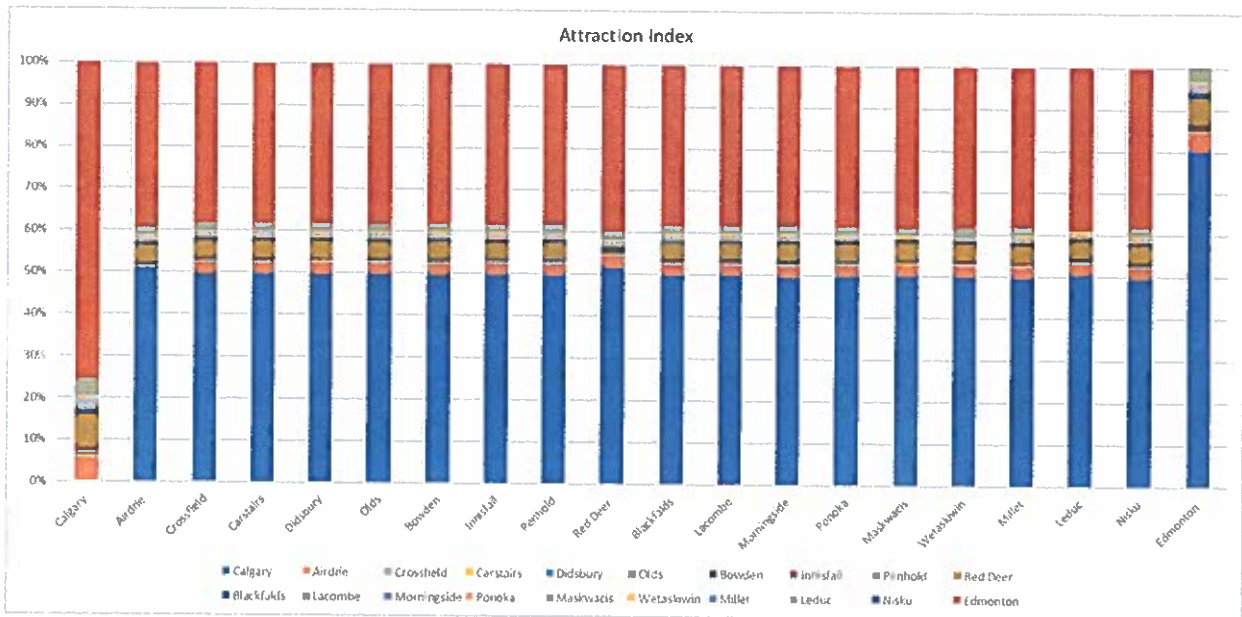
136

WEST CANADA CORRIDOR

4.1 Potential Attraction between cities

Potential attraction between two cities is defined as the Product of the Population of these Cities and established as an Index. The table can be found in the Appendix.

The following matrix presents the crossed product of the populations for each city pair. We detect that the first city with the main Potential Attraction is Calgary followed by Edmonton and Red Deer. The smallest towns and cities have the lowest Potential Attraction.



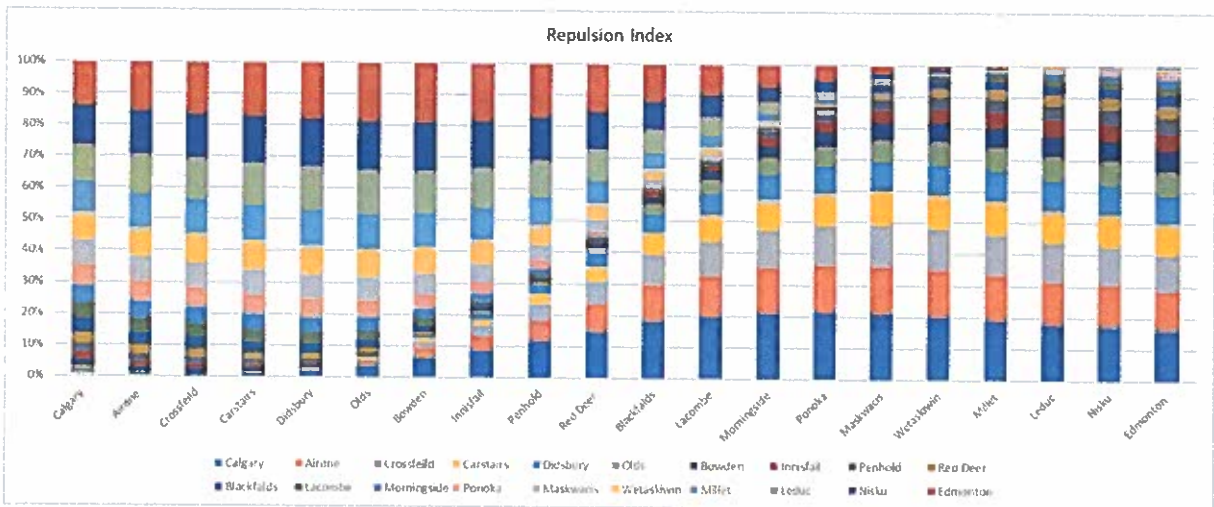
137

WEST CANADA CORRIDOR

4.2 Potential Repulsion between cities

The following matrix presents as an index the Generalized cost between city pair. Generalized cost is defined as above. The table can be found in the Appendix.

We detect that the city with the minimum consistent Potential Repulsion across all towns and cities is Red Deer. Edmonton and Calgary have a repulsion factor that is proportional to their distance to reach the city.

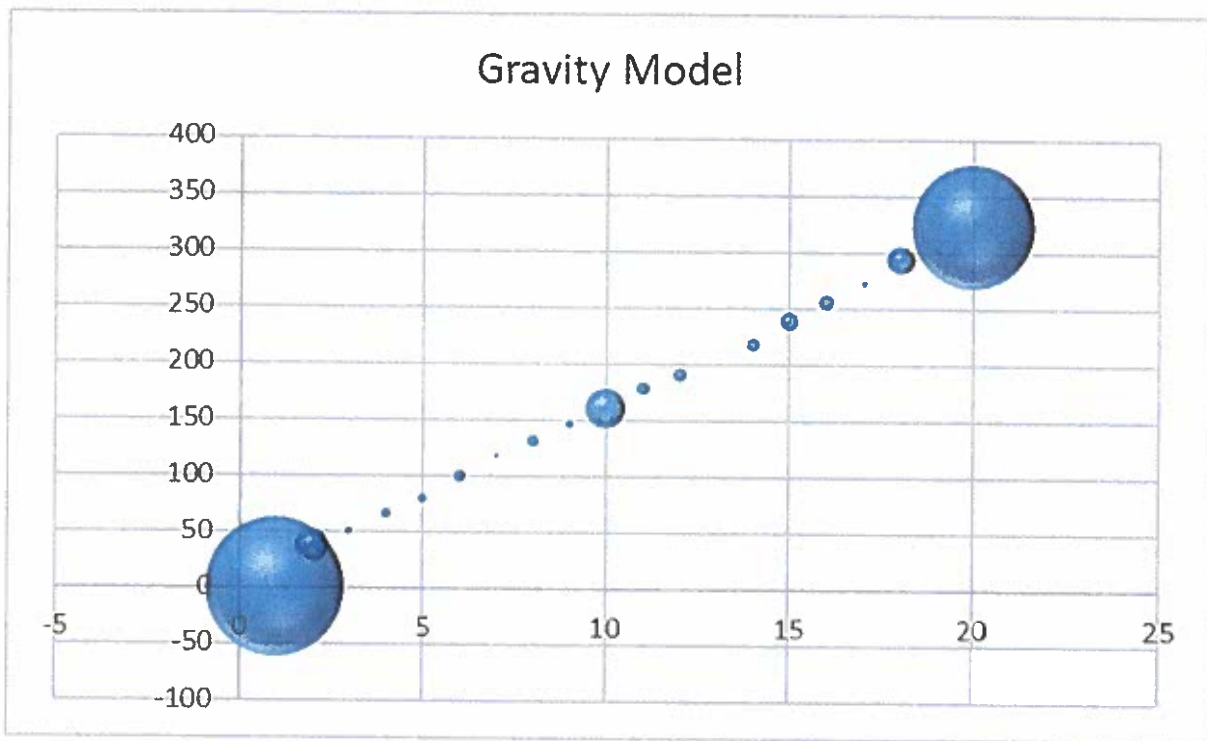


135

WEST CANADA CORRIDOR

4.3 Gravity Model: Geographical Distribution of the Population

The following map is a theoretical representation of the distribution of the population along the West Canadian Corridor. The distance between cities is in Kilometers and the surface of each city is proportional to the population of each city. This is why this model is named a Gravity Model. The major populated cities behave like the big stars, and produce a better potential for the traffic. The distance and the cost to travel in relation with the distance between them reduce this potential like in the Sky.



Distances in Kilometers and Population in Surfaces

139

WEST CANADA CORRIDOR

5. Traffic Pattern along the Corridor

5.1 Gravity Model applied in West Canada

The following matrix presents the results of the estimation of the potential traffic (all modes of transport) between the city pairs. As explained previously, Traffic is the result of:

$$\text{Traffic} = k * \text{Potential Attraction} / \text{Potential Repulsion}$$

k is endogen variable as an INDEX

As an example, estimation of Potential traffic between Calgary & Edmonton:

1. Attraction: 1 321 027
2. Repulsion: 420
3. Traffic : **Attraction / Repulsion = 3 148**
4. The Potential Traffic (INDEX = 1) All modes of Transport are in direct relation with the

Geo Demographical distribution of the population along the Corridor.

The table of the Potential Traffic Index can be found in the Appendix. Calgary obtains a 27% share of the potential traffic, with Edmonton taking a 21% share. It is interesting to note that Airdrie also takes a 21% share, and Leduc takes a 14% share, with Red Deer only taking a 5% share.

Calgary and Edmonton are the main cities to emit and receive travelers. Both cities are well balanced regarding all modes of traffic. Airdrie is smaller than Calgary, but close enough to Calgary to enjoy an attractive situation. A similar situation exists between Leduc and Edmonton, and also the towns and cities close to Red Deer.

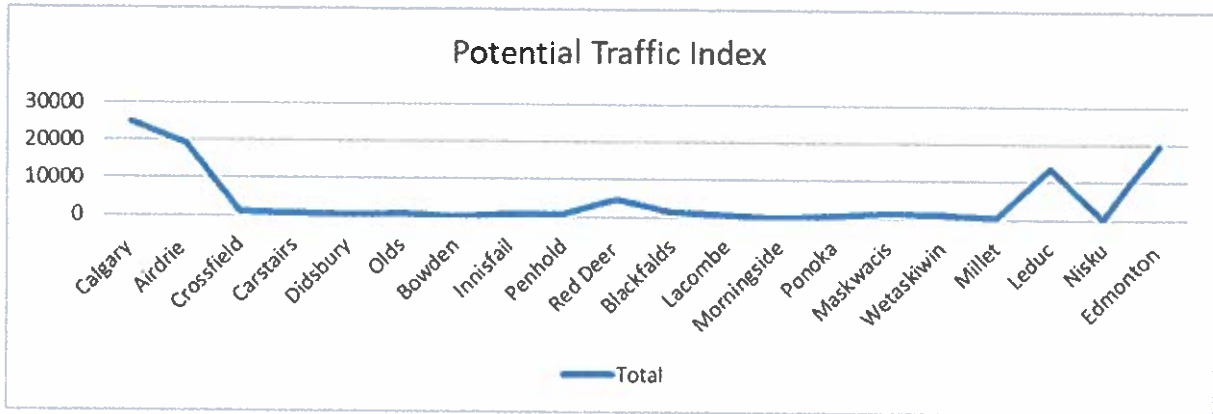
6. Intensity of traffic flow for all modes in the Corridor: Economic ranking

It is possible to estimate the distribution of the intensity of the traffic flows and therefore **the expenses to produce this amount of travel between the cities along the corridor**. This will reveal where money is spent and where the production of traffic activity is necessary. This estimation must be considered as an INDEX. The next matrix presents the result as a traffic flow multiply by the distance travelled, similar to PAX in the air industry.

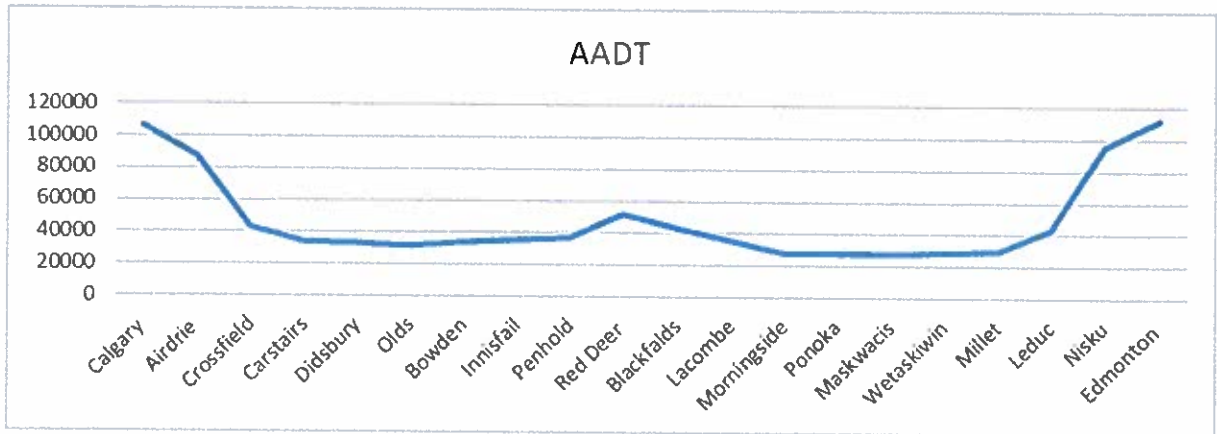
It is interesting to see that Calgary is the first city followed by Edmonton and Red Deer.

140

WEST CANADA CORRIDOR



The Average Annual Daily Traffic data from the QE2 highway follows a similar pattern to the Potential Traffic Index.



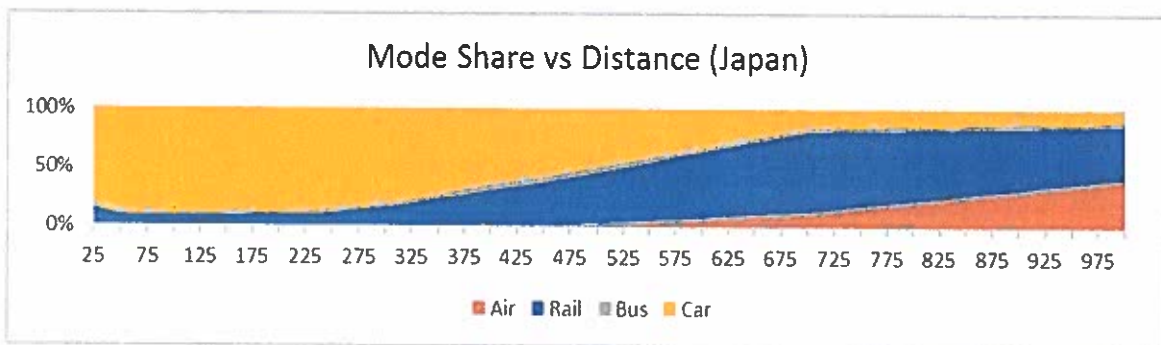
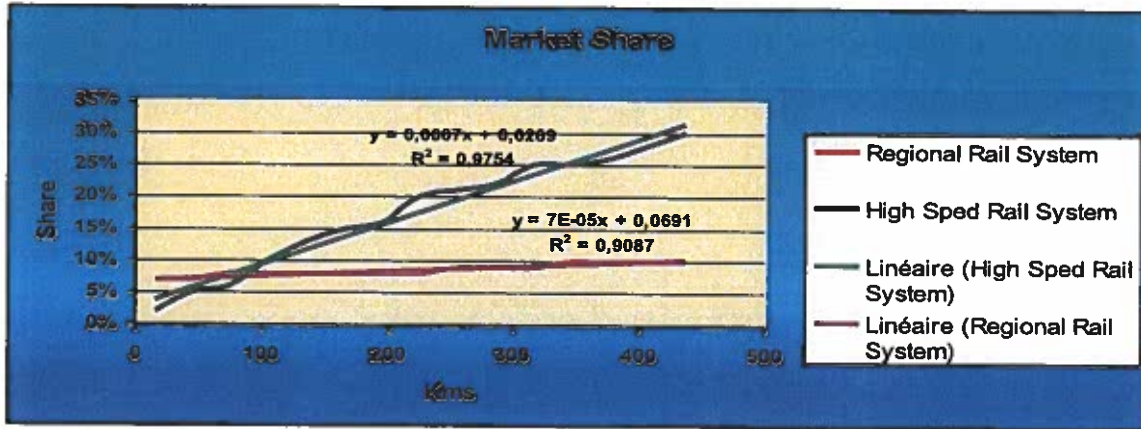
7. MODAL SHARE of TRAFFIC along the Corridor

The following chart presents the theoretical generally observed distribution of the global traffic to the different modes of transportation, automobile, bus, air, and regional (or high speed) rail. For each mode, we use a calibrated statistical model putting in correlation the market share for the distance travelled between a city pair. A better new model will be necessary in the future to take in account the specificity of West Canada calibrated with surveys.

141

WEST CANADA CORRIDOR

MARKET SHARE BY MODES of TRANSPORT



8. Regional Rail System RRS

In this paragraph we will describe an option to implement an improved rail system in Alberta. This option will be seen as a Regional Rail System, this option will be an offer with a speed of 160 kph and CFR compliant freight compatible rolling stock.

No new tracks will be built and RRS trains will be operated on enhanced Canadian Pacific tracks, that includes additional passing points to accommodate the increased number of trains, upgraded grade crossings to enable whistle cessation of trains passing through, and where possible construction of road over rail bridges to improve the safety and speed of the railway.

An access fee will be required to operate RRS trains and paid to Canadian Pacific Railway.

142

WEST CANADA CORRIDOR

8.1 Regional Rail System assumptions

In order to better understand assumptions used in this particular situation, we have to explain a specificity of Gravity Model.

As it is explained previously:

$$Traffic_{ij} = k \frac{Pop_i * Pop_j^\alpha}{G_{ij}^2}$$

where: Pop is the number of inhabitants and

G_c is the generalized travel cost, including the corresponding running time.

Then $G_c = f + h * t$ where **f** is how much you pay to travel (Fare) and **t** the time spend to travel and **h** the value of your time. Basically, this value is described as how much you are ready to spend to save an hour of your time. We will not enter in the economical description of the Log Normal mathematical function distribution of the value of time in the population of Alberta.

A Regional Rail System would have an operating speed of 160 kph, greater than the legal speed limit on the QE2 highway. The faster the speed, and therefore the lower running time between destinations, the greater the market share of the mode of transport.

Elasticity of Generalized Cost is 2 in most of traffic models.

8.2 Application to Regional Rail System Edmonton – Calgary

Using the theoretical assumptions as outlined, market share for Regional Rail System RRS we will obtain the percentage of market share for a Regional Rail System in the corridor, with ridership between all towns and cities on each relation. The table can be found in the Appendix.

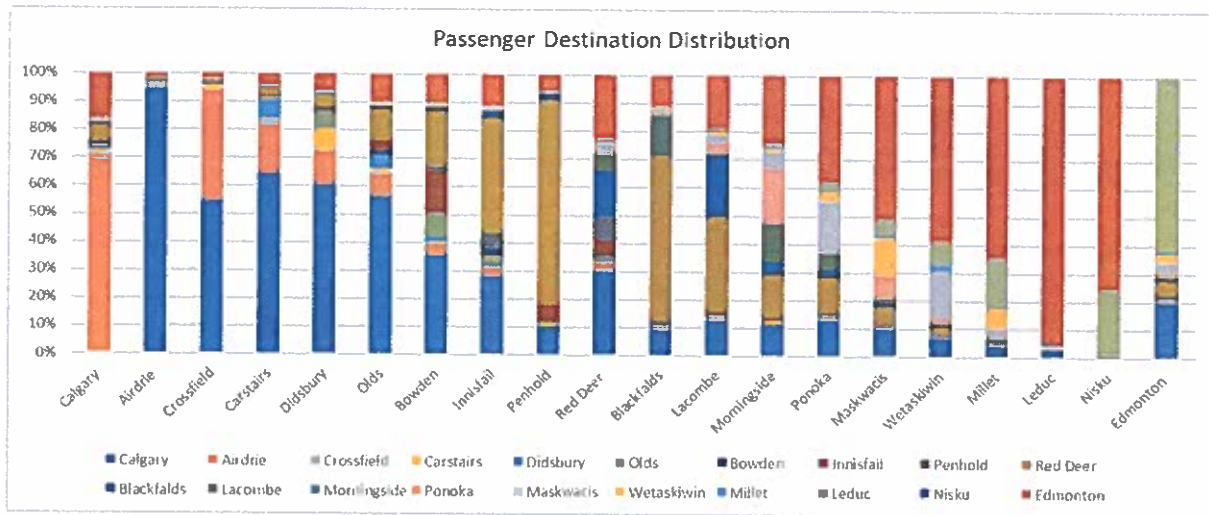
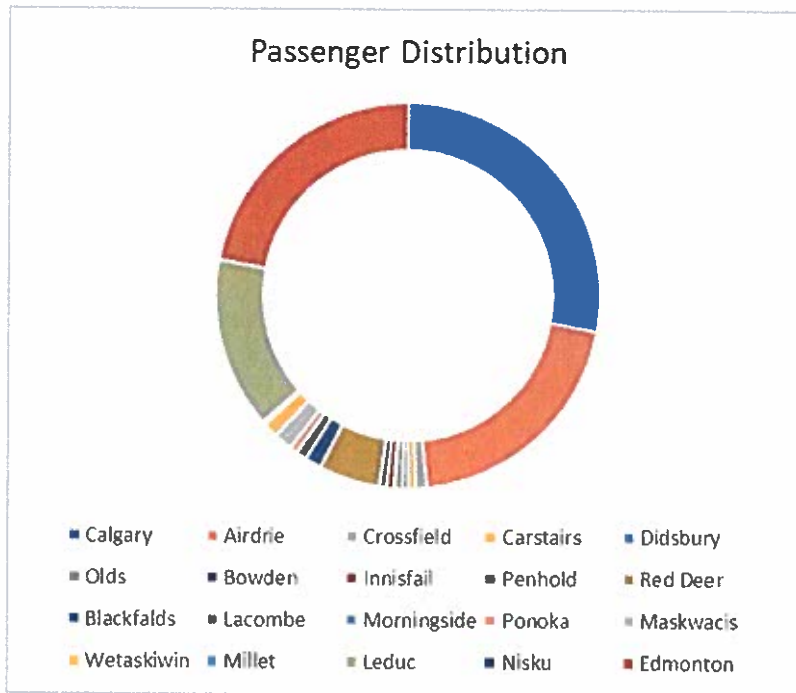
Using the calculations, we can estimate the ridership forecast for a Regional Rail System in the Calgary – Edmonton corridor, between all towns and cities, to be 5.2 million passengers per year.

8.3 Distribution of Regional Rail System Market along the Corridor

Although there is a total of 16,200 passengers per day likely to use a Regional Rail System, not everybody is going to travel the entire length of the corridor from Edmonton to Calgary and back, with only 713 potential passengers between Calgary and Edmonton. The highest potential ridership route is between Airdrie and Calgary with 3,131 potential passengers, and the second is between Leduc and Edmonton with 2,215 potential passengers.

143

WEST CANADA CORRIDOR

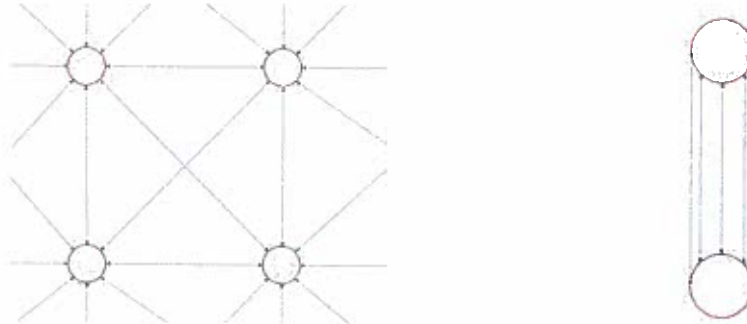


Although Nisku has a minor market share of passengers, it is the location of the Edmonton International Airport, and also the location of the Premium Outlet Collection shopping mall. Both of which would be easily accessible from a regional rail station in Nisku, resulting in the attraction of a significant number of passengers not accounted for by using this gravity model.

144

WEST CANADA CORRIDOR

Most of North America is in a grid, so urban-urban trips are generated in all directions between all centres. In Alberta due to our relative isolation from other centres, our relative prosperity for a long time, and the development of specialization over time we have much stronger links.



Calgary and Edmonton are complementary cities. We have corporate offices located in Calgary and regulators located in Edmonton. The corridor itself has the highest trip generation in North American city pairs, about three to four times the equivalent Toronto-Montreal trip generation rate.

Although the population of the Calgary-Edmonton corridor is around 2 and a half million, travel in the corridor is equivalent to a population of 8 million to 10 million people. Aviation is the preferred mode for distances greater than 500 kilometres, and driving is the preferred mode for distances under 200 kilometres. The distance between Calgary and Edmonton is over 300 kilometres, making it ideal for passenger rail services.

An option would be to introduce an express service that only stops at principal stations, further reducing the journey time between destinations, which would increase the share of ridership on a Regional Rail System compared to private vehicles and air.

9. CONCLUSIONS

Now, it is time to conclude this report putting the main results in clear evidence.

Using the Gravity Model calculations, we estimate regional rail ridership to be in the region of 5.2 million passengers per year.

Due to the nature of Calgary being the financial and business hub, and Edmonton being the Government centre with the Provincial Legislature, the overall ridership can be estimated to be significantly larger than what is calculated through this Gravity Model.

More studies need to be done in order to explore all the solutions. Relations & Connections with Railways will be required in order to have access to the Tracks and Stations.

WEST CANADA CORRIDOR

APPENDIX

Table 1 – Distances between towns and cities

Table 2 – Potential attraction between towns and cities

Table 3 – Potential repulsion between towns and cities

Table 4 – Potential total traffic between towns and cities

Table 5 – Market share of a regional rail system between towns and cities

14/6

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147



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

April 5, 2022

File: 22DP03-24

**Re: Development Permit Application No. 23DP03-24
Pt. NW 26-54-2W5M : LINC 002 062 3443 : 5015 - 47 Avenue (the "Lands")
R1 – Residential – Single Family District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit, with regard to the following:

CONSTRUCTION OF A DETACHED GARAGE (83.6 SQ. M.).

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 4- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Town of Onoway for review.
- 5- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 6- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.

148



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

8- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

9- Development shall conform to the following site requirements:

- **Rear Yard Setback shall be a minimum of 1.0 metre;**
- **Front Yard Setback shall be behind the front line of the Principal Building; and**
- **Side Yard Setback shall be a minimum of 1.2 metres or greater distance as required under the Alberta Safety Codes Act.**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

Note: Development shall also conform to the Alberta Electrical and Communication Utility Code. A copy of TABLE 9 – Minimum Design Clearances From Wires and Conductors not Attached to Buildings, Signs and Similar Plants is attached to the permit for your information.

10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

149



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Date Application Deemed
Complete

April 5, 2022

Date of Decision

April 5, 2022

Effective Date of
Permit

May 4, 2022

Signature of Development
Officer

A handwritten signature in black ink, appearing to read "T. Sonnleitner", is written over a horizontal line.

Tony Sonnleitner, Development Officer for the Town of Onoway
cc Wendy Wildman, CAO, Town of Onoway

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway
Box 540
4812 - 51st Street
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.

150



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

NOTE:

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

IMPORTANT NOTES

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*

151



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at

Edmonton:
12010 - 111 Ave.
Edmonton, Alberta T5G 0E6

Phone: (780) 454-5048
Fax: (780) 454-5222
Toll-Free: (866) 554-5048
Toll-Free Fax: (866) 454-5222
Email: questions@inspectionsgroup.com

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

Other contacts:

ALBERTA HEALTH
Jennifer Fearnough, BSc, BEH(AD), CPHI(C)
Public Health Inspector/Executive Officer
Environmental Public Health, Onoway
Phone: 780-967-6221
Fax: 780-967-2060
Jennifer.Fearnough@albertahealthservices.ca>

AGLC
St. Albert - Head Office
50 Corriveau Avenue
St. Albert, AB T8N 3T5
Phone: 780-447-8600
Toll Free: 1-800-272-8876
Fax: 780-447-8989

152



Development Services for Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Public Notice

DEVELOPMENT APPLICATION NUMBER: 22DP03-24 APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Pt. NW 26-54-2-W5M : LINC: 002 062 3443 : 5015 - 47 Avenue, with regard to the following:

CONSTRUCTION OF A DETACHED GARAGE (83.6 SQ. M.).

Has been CONDITIONALLY APPROVED by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

- 1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than April 26, 2022.

Statements of concern with regard to this development permit should be addressed to: Clerk of the Subdivision and Development Town of Onoway Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

Table with 2 columns: Field Name and Date. Fields include Date Application Deemed Complete (April 5, 2022), Date of Decision (April 5, 2022), Effective Date of Permit (May 4, 2022), and Signature of Development Officer (Handwritten signature).

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision.

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

Handwritten number 153 in a blue circle



March 23, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: INCREASING UTILITY FEES

Dear Utilities Commission,

There has been a growing concern in our community, and likely across the province, of the rising utility fees for both natural gas and electricity.

Over the course of the past two years, our residents have dealt with the strain of the pandemic, rising costs of groceries, rising gas prices, and job insecurity. Now they can add the stress of maintaining utilities in their homes to that list.

But it is not just residents that are struggling with these rising costs. Also greatly effected are the non-profits of our community and our province. Our non-profits offer us services that are greatly needed for our physical, mental, and social wellbeing however these services are now in jeopardy as they focus what funds they have on paying utility fees.

Instead of retaining funds for savings, for food, to pay rent or a mortgage, or to offer services that improve a community's wellness, people are being forced to pay exorbitant delivery charges to maintain utility services.

We at the Town of Fox Creek believe now is not the time to be taking more and more money from the pockets of Albertans, now is the time to support our people.

So, with the abovementioned in mind, the Town of Fox Creek would like to strongly encourage the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit the corporations are making off Albertans.

Your time and consideration of our residents and non-profits is greatly appreciated.

Sincerely,

Mayor Sheila Gilmour
Town of Fox Creek
sheila@foxcreek.ca

cc The Honourable Sonya Savage, Minister of Energy
Todd Loewen, MLA
Alberta Municipalities

154

From: Gillian Petch <ea@foxcreek.ca>

Sent: March 29, 2022 10:50 AM

To: town@athabasca.ca; comments@banff.ca; town@barrhead.ca; admin@townofbashaw.com; town@bassano.ca; town@beaverlodge.ca; info@townofbentley.ca; info@town.blackdiamond.ab.ca; info@blackfalds.com; info@bonaccord.ca; admin@town.bonnyville.ab.ca; dave@bowisland.com; info@bowden.ca; info@bruderheim.ca; info@calmar.ca; communications@canmore.ca; info@cardston.ca; carlm@carstairs.ca; christopher@townofcastor.ca; info@claresholm.ca; admin@coaldale.ca; main@coalhurst.ca; cochrane@cochrane.ca; admin@town.coronation.ab.ca; town@crossfieldalberta.com; info@daysland.ca; information@devon.ca; inquiries@didsbury.ca; info@draytonvalley.ca; cao@drumheller.ca; info@eckville.com; civiccentre@edson.ca; town@elkpoint.ca; reception@fairview.ca; admin@falher.ca; admin@fortmacleod.com; Gillian Petch <communications@foxcreek.ca>; gov@gibbons.ca; cao@grimshaw.ca; admin@hanna.ca; town.office@hardisty.ca; town@highlevel.ca; reception@highprairie.ca; legislativeservices@highriver.ca; phanlan@hinton.ca; reception@innisfail.ca; irricana@irricana.com; tkillam@telusplanet.net; dawn.n@lamont.ca; main@legal.ca; james@magrath.ca; info@manning.ca; admin@mayerthorpe.ca; cao@mclennan.ca; main@milkriver.ca; millet@millet.ca; info@morinville.ca; info@mundare.ca; cao@nanton.ca; admin@nobleford.ca; communications@okotoks.ca; admin@olds.ca; info@onoway.ca; townoffice@townofoyen.com; info@peaceriver.ca; info@townofpenhold.ca; info@picturebutte.ca; reception@pinchercreek.ca; town@ponoka.ca; cao@townofprovost.ca; admin@rainbowlake.ca; contact@raymond.ca; redcliff@redcliff.ca; redwater@redwater.ca; generalinfo@rimbey.com; town@rockymtnhouse.com; cao@sedgewick.ca; reception@sexsmith.ca; town@slavelake.ca; town@smokylake.ca; clerk@townofspiritriver.ca; townhall@town.stpaul.ab.ca; info@stavely.ca; townoffice@stettler.net; info@stonyplain.com; webadmin@strathmore.ca; townmail@sundre.com; info@townofswanhills.com; tsl@sylvanlake.ca; town@taber.ca; info@threehills.ca; adminclerk@tofieldalberta.ca; utilities@townoftrochu.ca; admin@turnervalley.ca; info@townoftwohills.com; info@valleyview.ca; cao@town.vauxhall.ab.ca; vegtown@vegreville.com; townofvermilion@vermilion.ca; cao@viking.ca; admin@townofvulcan.ca; receptionist@wainwright.ca; admin@wembley.ca; info@westlock.ca; administration@whitecourt.ca; clerk@acme.ca; aboffice@albertabeach.com; cao@villageofalix.ca; cao@villageofalliance.ca; village@amisk.ca; andrew@mcsnet.ca; cao.arrowwood@gmail.com; barnwell@barnwell.ca; barons@xplornet.com; cao@bawlf.com; beiseker@beiseker.com; clerk@berwyn.ca; info@villageofbigvalley.ca; cao@villageofbitternlake.ca; admin@boylealberta.com; admin@breton.ca; cao@villageofcarbon.com; admin@villageofcarma.ca; info@villageofcaroline.com; cao@villageofchampion.ca; info@villageofchauvin.ca; chipmanab@mcsnet.ca; admin@clive.ca; admin@villageofclyde.ca; info@consort.ca; vilcouth@telus.net; vilocow@shaw.ca; inquiry@cremona.ca; pyoung.czar@mcsnet.ca; village@delburne.ca; cao@delia.ca; cao@village.donalda.ab.ca; cao@donnelly.ca; administration@villageofduchess.com; vledberg@syban.net; info@edgerton.ca; elnoraab@gmail.com; voe14@villageofempress.com; vlq4most@telusplanet.net; reception@forestburg.ca; girouxvl@serbnet.com; admin@villageofglendon.ca; carrie.kinahan@glenwood.ca; halkirk@syban.net; office@villageofhaylakes.com; administration@villageofheisler.ca; office@hillspring.ca; cao@hinescreek.com; cao@holden.ca; hughendencao@xplornet.com; office@villageofhussar.ca; admin@innisfree.ca; info@irma.ca; info@vokitcoty.ca; cao@linden.ca; villageoflombard@gmail.com; cao@village.longview.ab.ca; info@lougheed.ca; info@mannville.com; admin@marwayne.ca; admin@villageofmilo.ca; morrin@netago.ca; munson@netago.ca; admin@myrnam.ca; cao@nampa.ca; villageofpv@mcsnet.ca; village@rockyford.ca; rosalindvillage@xplornet.com; rosemary.cao@eidnet.org; rycroft@rycroft.ca; info@ryley.ca; villageoffice@springlakealberta.com; cao@villageofstandard.ca; office@stirling.ca; villageofveteran@gmail.com; vilna@mcsnet.ca; village@warburg.ca; admin@warner.ca; waskvillage@mcsnet.ca; ytown@netago.ca; information@svofficepl.com; cao@betulabeach.ca; d.evans@xplornet.com; info@sylvansummervillages.ca; tomaszyk@mcsnet.ca; svbbeach@gmail.com; burnstick8@gmail.com; svcastle@telus.net; information@svofficepl.com; admin@ghostlake.ca; information@svofficepl.com; information@svofficepl.com; admin@summervillageofguillake.com; info@sylvansummervillages.ca; svhorseshoebay@gmail.com; svislandlake@wildwillowenterprises.com; bancroftkim@hotmail.com; cao@itaska.ca; info@sylvansummervillages.ca; emily@milestonemunicipalservices.ca; cao@lakeview.ca; bancroftkim@hotmail.com; information@svofficepl.com; bancroftkim@hotmail.com; cao@svnakamun.com; info@sylvansummervillages.ca; information@svofficepl.com; admin@parklandbeachsv.ca; pelicanarrows@gmail.com; svpointalison@outlook.com; information@svofficepl.com; info@rochonsands.net; cao@rosshaven.ca; svsandyb@xplornet.ca; svseba@telusplanet.net; info@silverbeach.ca; administration@wildwillowenterprises.com; tomaszyk@mcsnet.ca; administration@wildwillowenterprises.com;

155

info@sylvansummervillages.ca; info@sundancebeach.ca; svsunrisebeach@wildwillowenterprises.com;
bancroftkim@hotmail.com; office@sunsetpoint.ca; d.evans@xplornet.com; admin@waiparous.ca;
viviandriver@mcsnet.ca; svwestcove@outlook.com; bancroftkim@hotmail.com; townoffice@stettler.net;
office.svyellowstone@gmail.com; admin@id4waterton.ca; info@improvementdistrict9.ca; lgsmail@gov.ab.ca;
info@kananaskisid.ca

Cc: Kristen Milne <kristen@foxcreek.ca>; Sheila Gilmour <Sheila@foxcreek.ca>; Meesha McMullen (Bainton) <Meesha@foxcreek.ca>; Brenda Burrige <brenda@foxcreek.ca>; Eric Doran <eric.doran@foxcreek.ca>; Jim Hailes <jim.h@foxcreek.ca>; Kerri Hudson <kerri.hudson@foxcreek.ca>; Chris Stadnyk <Chris.Stadnyk@foxcreek.ca>

Subject: Town of Fox Creek Concern over Rising Utility Rates

Good morning everyone,

Please see the attached letter that was sent to the Alberta Utilities Commission regarding the rising utility fees in our province.

We would appreciate if you would kindly share this letter with your respective Councils.

Thank you,



Gillian Petch | she/her
Economic Development & Communications Officer
Town of Fox Creek | Box 149 | Fox Creek | T0H1P0
Phone: 780-622-3896 | ea@foxcreek.ca
www.foxcreek.ca

Privilege and Confidentiality Notice

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156



Certificate of Appreciation

Presented to

Town of Onoway

For supporting the Alberta-NWT Command's Military Service Recognition Book - Volume XIV. Your acknowledgement and support for Veterans in Alberta and the Northwest Territories is sincerely appreciated. Thank you for your participation.

John Mahon
President

Tammy Wheeler
Executive Director

ALBERTA-NWT COMMAND OF THE ROYAL CANADIAN LEGION

"LEST WE FORGET"

157

ROAD BAN NOTICE

This Road Ban Notice applies to all Lac Ste. Anne County road surfaces, and supersedes the County's standing weight restrictions on certain chip seal coat roadways.

PURSUANT TO THE AUTHORITY granted under the provisions of Section 18(1) of the *Municipal Government Act*, the Vehicle Axle Weight Restrictions are effective **Wednesday, March 23, 2022. This Road Ban will remain in place until June 1st or as determined by the County.**

The following allowable weight will be permitted on all local roads in Lac Ste Anne County:

Description	Percentage-Axle Weights
All Gravel Surfaced	75%
Cold Mix Surfaced (unless otherwise posted)	75%
Hot Mix Surfaced	75%
Residential Subdivisions	75%
RR 33 from Twp 535 to Hwy 633	50%
RR 13 Hwy 37 North to Hwy 642	50%
Twp Rd 552 between Hwy 43 to RR40	50%
Twp Rd 544 from RR 11 to RR 21	50%
RR30 from Parkland County North	50%

This Notice shall remain in effect until further notice. If you require further information, please contact the Public Works department via the contact details below.

Dated March 21, 2022.



Mike Primeau
County Manager
Lac Ste. Anne County

Managing and Mitigating Infrastructure Strain

Lac Ste. Anne County is responsible for the preservation and maintenance of all municipal roads, highways and bridges within Lac Ste. Anne County which are under the direction, control and management of the County. A very important part of this responsibility is the protection of roadways during the spring thaw. This time of year can create serious structural damage to roads and bridges if appropriate measures are not taken.

When a road ban occurs, signs indicating the allowed axle percentages are posted on some oiled surfaces and subdivisions. Road ban signage is not posted on gravel roads; however, all roads will be monitored and road bans enforced by Lac Ste. Anne County Enforcement Services to ensure compliance.

Notifications

Website maintenance may cause short outages or slow response times from April 8 at 10 pm until April 10 at 5 pm.

COVID-19 Updates: Taking steps to return to normal.

- Public health restrictions: Alberta entered Step 2 on March 1.
- Book your vaccine: Albertans 5+ can get it now. Get third dose when eligible.



Government news

Apr 06, 2022

Queen's counsel appointments announced

Alberta is honouring 144 lawyers with the title of Queen's counsel to recognize their exceptional service to Albertans and the legal community.

On this page:

- [Appointees](#)
- [Related information](#)

"The appointees receiving the Queen's counsel designation this year help set the standard for service to Albertans through our justice system. Their hard work is vital to providing essential legal services that make a difference in the lives of so many in our province, and it is a pleasure to grant them this well-deserved honour."

Tyler Shandro, Minister of Justice and Solicitor General

The history of the Queen's counsel designation traces its origins to the Elizabethan era in England, with Upper Canada admitting its first appointees in 1841. Appointees must have been called to the bar for at least 10 years and demonstrate exceptional competence, professionalism and integrity while contributing to the administration of justice in Alberta.

In Alberta, candidates are screened by a committee of judicial officials, legal representatives and representatives of the Minister of Justice and Solicitor General and his department. Appointment recommendations are then submitted to the minister for consideration. In accordance with the *Queen's Counsel Act*, the minister has

159

discretion to identify additional names for appointment, which has happened historically and again this year. The final list is then submitted to cabinet for consideration and approval. Recipients for 2022 include both public and private sector lawyers who have practised in communities across the province.

Appointees

- [2022 Queen's counsel appointees](#)

Related information

- [Queen's Counsel](#)

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160

O.C. 93/2022
April 6, 2022

161

The Lieutenant Governor in Council authorizes the issue of letters patent under the Great Seal of the Province for the appointment during pleasure of the members of the Bar of Alberta named in the Appendix as provincial officers under the name of "Her Majesty's Counsel, learned in the law, for the Province of Alberta".

For Information only

Recommended by: Minister of Justice and Solicitor General

Authority: Queen's Counsel Act
(section 1)

APPENDIX

CALGARY

AMERY, Mickey Kassim
ARGENTO, Aldo Pietro
AVERY, Angela Rae
BLACK, Donald Cameron
BOUWMEESTER, Loretta Margaret
BURNETT, Taryn Courtney
CAMPBELL, Valerie Joan
CARBERT, Blair Ross
CARRUTHERS, Nancy Marie
CASCADDEN, William Everett
CLARKE, Tiro
COLIC, Olivia
DONALDSON, Michael James
EAMON, John Michael
FITZGERALD, Sean Terrance
FOUNTAIN, Sherri Lynne
GHITTER, Corinne Louise
HAIGHT, Gordon Elliott
HAYHER, Andy

162

LETHBRIDGE

MCKENNA, Deirdre Margaret Isobel

PETERSEN, Wayne Charles

SCHLACHTER, Kurt Edward

LLOYDMINSTER

POLISCHUK, Scott Arthur

ONOWAY

GALLAGHER, Michelle Jordaan

SHERWOOD PARK

COOPER, Steven Louis

SYLVAN LAKE

CROOKS, Sharon Janelle

163

HEINSEN, Patrick James
HOKANSON, Michael James Merlen
HOLOWACHUK, Jason Michael
HURL, Lawna Lynn
IGNASIAK, Martin
ILOCHONWU, Kene G.
JANMOHAMED, Salimah Fidahussein
KAHANE, Jeffrey Verne
KIMMITT, Barbara Jan
KLASSEN, Roy David Pierre
KONG, John S. D.
KRATT, Bianca
MACKENZIE, Samuel Peter
MACPHAIL, Carla Leanne
MAGUIRE, Patrick Thomas
MAIR, Terri Lynn
MAJOR, Steven Luke
MALIK, Shashi Bushan
MARION, Michael Andre
MARLOWE, Keith David
MARSHALL, Cindy Maureen
MESTINSEK, Michael E.
MITCHELL, Joyce Ann
MITCHELL, Timothy Derek
MORRISON, Mark
MORRISON, Patricia Louise
NAGINA, Sharilyn Carole
NICHOLSON, Christa Lee
O'LEARY, Thomas Patrick
O'REILLY, Lorne Richard
OSLER, William Smith

OVERLI, Harper-Lee L.
PALIN, Joseph Richard
PAPADATOU, Photini
PELLA, Lara
PHILLIPS, John Kingman
PIPELLA, Tara Dawn
POWELL, Kerry Rees
RICHMOND, Diana Jardine
ROTH, Bernard Joeseeph
SAINT-LAURENT, Maryse Caroline Claire
SAVAGE, Sonya Marie

SCHEIBEL, Phillip John
SCHWARTZ, Robert Thomas
SEVALRUD, David Lloyd
SHAPIRO, Randy Steven
SHARMA, Rajesh
SHATZ, Medina
SMITH, Roger Farrant
SNUKAL, Rebecca Barbara
STERCHI, Gordon
STOCK, Tracey Deane
STRAWSON, Anthony Victor
TAYLOR, Douglas John
TKATCH, Shelley Lynn
TRULL, Tamara Lynn
TWYMAN, Rosa
UKPABI, Ugochukwu Chima
WALJI-SHIVJI, Salimah
WILLIAMS, Jayme Dee
WILSON, Andrew Peter

165

EDMONTON

WONG, Rani Wai-Yee
WONG, Ray Sonny
YOUNG, Donald Andrew

AHLUWALIA, Kanwarinder Singh
BRUYER, Laura Helen
CALLIOUX, Ryan Roy
CEBULIAK, Colleen Michelle
DANYLUIK, Michael Ronald
DEVERE, David Norman Eric
DOWNEY, Carrie-Ann
FEEHAN, Edward Roy

FRANCESCHI, Fausto
FRIESACHER, Frank Peter Klaus
FROHLICH, Krista Lee
GODDARD, Kimberley Anne Louise
HAMDON, Brad
HAMILTON, Rachel Jona
HANNAFORD, Darin James
HART, Sara Elizabeth
HAWRELUK, David Michael
HAYKOWSKY, Teresa Rose Anne Marie
HAYMOND, Katrina Mayetta
HIEBERT, David John
HUIZINGA, Tina
HUNDER, Joseph Harold
JAMES, Robert Paul
JOSEPH, Robert Samuel
KARBONIK, Carole Pearl
KASSONGO, Chantel Tharon

166

KRAWCHUK, Leanne Chantel
KUEHN, Tanya Barbara
LAIDLAW, Brian John
LATIMER, Stephanie Charlene
MAJ, Linda Ann
MCCREARY, Christopher Randall
MOTT, Kevin Thomas
MYROL, David Gordon
NAIDU-BARRETT, Shivani
NETOLITZKY, Donald John
PALICHUK, Kimberley Elena
PANUSA, Gianpaolo
PARKER, Bonnie Marie

PETERS, Phillip David
PETERSSON, Sandra Lynn
PUCYLO, Michael Joseph
READ, Sheila Mary
REEVES, Michele Joy
SCHMIDT, Dennis Richard
SCOTT, Daniel Nathan
SHAFIR, Steven Michael
SONG, Daniel Jae-Yul
TCHIR, Richard Todd Edward
TURNER, Cindy Dawn
WALLACE, Brian Eric
WHEATON, Elizabeth Marie

BLAIRMORE

GRANDE PRAIRIE

DANIELSON, Valerie Jo

CAGE, Brent Donald

167

Notifications

Website maintenance may cause short outages or slow response times from April 8 at 10 pm until April 10 at 5 pm.

COVID-19 Updates: Taking steps to return to normal.

- Public health restrictions: Alberta entered Step 2 on March 1.
- Book your vaccine: Albertans 5+ can get it now. Get third dose when eligible.



[Home](#) → [Law and justice](#) → [Alberta's justice system](#) → [Lawyers](#)

Queen's Counsel

Eligible lawyers can apply online for a Queen's Counsel appointment.

On this page:

- [Queen's Counsel appointments](#)
- [Selection criteria](#)
- [Review process](#)
- [How to apply](#)
- [After you apply](#)
- [Contact](#)

Queen's Counsel appointments

It is tradition to appoint lawyers as Queen's Counsel (QC) who have made particular contributions to:

- the legal profession, or
- public life

The Lieutenant Governor in Council makes QC appointments under authority of the Queen's Counsel Act.

Selection criteria

Legal leadership

165

The Minister of Justice and Solicitor General will consider certain criteria when considering an application for Queen's Counsel (Her Majesty's Counsel, learned in the law, for the Province of Alberta) and will award the appointments of Queen's Counsel to those lawyers who, in accordance with the *Queen's Counsel Act* (Alberta), have been called to the bar for at least ten years, and have demonstrated the following attributes to the extent that they make the applicant a leader in the legal profession.

Competence, including:

- sound intellectual ability with a thorough, comprehensive, and current knowledge of law and practice in the applicant's field
- distinguished legal service with demanding and challenging legal work that contributes to the development of the law and practice
- a recognized expertise in a particular area of law and practice (which may include the general practice of law)
- an outstanding ability as a lawyer in the applicant's field, to a standard to be expected of Queen's Counsel

Professional qualities, including:

- a history of honesty, integrity, discretion, and candid dealings in professional and personal matters including dealings with professional colleagues, clients, lay people, and the courts and in the execution of duties as an officer of the court
- the trust and confidence of others
- the respect of fellow lawyers
- the respect of the Bench and administrative tribunals before which the applicant may appear
- demonstrated mentorship of junior members of the Bar

Contributions

The Minister of Justice and Solicitor General may also consider the following in awarding a Queen's Counsel:

Contribution to the administration of justice, including:

- a demonstrated commitment to make legal services available to all who require them, regardless of the ability to pay
- a superior commitment to access to justice

Contribution to the community, including:

- a superior contribution to the life of the community including leadership on community, cultural, and philanthropic organizations
- contributions to the community in order to further the well-being of the community
- providing service and support to communities and community organizations in ways that encourage initiative, self-help, cooperation, and partnership building

Contribution to the legal profession, including:

169

- a superior contribution to the legal profession through leadership in governance of the profession or Bar-related activities
- a superior contribution to legal scholarship through teaching or legal writing and research
- a recognition of superior contribution in a variety of legal practices, including service to government, business corporations, non-profit organizations, administrative tribunals, academic institutions, Crown Prosecutor's office, and the Law Society

Equality

The Minister of Justice and Solicitor General is committed to consider each application on the established merits of the individual alone without regard to law firm affiliation, and will consider each application on an equal basis regardless of gender, age, race, ethnic or national origin, religion, sexual orientation, marital or family status, disability, or political affiliation.

Review process

Applications will be reviewed by the Queen's Counsel Screening Committee. The committee advises the Minister of Justice and Solicitor General whether each applicant is:

- highly recommended
- recommended
- not recommended at this time

Queen's Counsel Screening Committee

The committee is comprised of:

- President, Law Society of Alberta
- President-Elect, Law Society of Alberta
- President, Canadian Bar Association - Alberta branch
- Chief Justice of Alberta, or nominee
- Chief Justice, Court of Queen's Bench, or nominee
- Associate Chief Justice, Court of Queen's Bench, or nominee
- Chief Judge, Provincial Court, or nominee
- an Assistant Chief Judge
- the Minister of Justice and Solicitor General, or nominee
- a Lay Bencher
- a representative from each of the North, Central, and Southern Districts
- the Deputy Attorney General, or nominee

How to apply

The deadline for 2021-2022 Queen's Counsel appointment applications has past.

After you apply

170

We will send an email to the address listed in your application form if you are selected to receive a QC appointment.

We cannot provide any status updates about the:

- QC process
- timing of announcements.

Contact

If you have other questions unrelated to the status of your appointment application, connect with:

Office of the Deputy Minister

Alberta Justice and Solicitor General

Hours: 8:15 am to 4:00 pm (Monday to Friday, closed statutory holidays)

Phone: 780-427-5032

Toll free: 310-0000 before the phone number (in Alberta)

Email: qc-mail@gov.ab.ca

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171



265 East 400 South – Box 291 – Raymond – Alberta – T0K 2S0 – Tel: 403 752-4585 – www.abfarmsafety.com

March 15, 2022

Town of Onoway
4812 – 51 Street
P.O. Box 540
Onoway, AB T0E 1V0



The \$300.00 contribution received March 11, 2022 was very much appreciated by the Farm Safety Centre. Find receipt 1624 enclosed. It is our hope to reach more rural children in your area in the coming years. The consistent financial assistance from committed contributors is greatly appreciated especially in this time of uncertainty. Recognition of contributions are always noted on our website under "Supporters".

We are grateful for the continued support and interest in farm safety education shown by your organization and acknowledge your generous responses to our 2022 request letter.

The Safety Smarts program is running at full capacity and we are optimistic that we will be able to reach more students this year than in 2021. Feedback from students and teachers is both positive and encouraging.

The Sustainable Farm Families program and the Rural Health Initiative are also up and running with new workshops being scheduled and delivered year-round. If your organization would like more information about these programs or would like to host one for members of your organization or people in your area then please let us know.

Thanks again for your generous support. It would not be possible to deliver these important programs without the generous support of organizations like yours.

Sincerely,

Jordan Jensen
Executive Director
Farm Safety Centre

172