

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, APRIL 28, 2022 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 P.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

that the April 28th, 2022 Regular Council Meeting agenda be approved as presented

or

that the April 28th, 2022 Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)

3. ADOPTION OF MINUTES

- Pg 1-2* a) April 8, 2022 Special Council Meeting
Pg 3-8 b) April 14, 2022 Regular Council Meeting
Pg 9-10 c) April 21, 2022 Special Council Meeting

Recommendation:

- a) *that the April 8, 2022 Special Council Meeting minutes be approved as presented*

or

that the April 8, 2022 Special Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

Recommendation:

- b) *that the April 14, 2022 Regular Council Meeting minutes be approved as presented*

or

that the April 14, 2022 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

Recommendation:

- c) *that the April 21, 2022 Special Council Meeting minutes be approved as presented*
or
that the April 21, 2022 Special Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

4. APPOINTMENTS/PUBLIC HEARINGS

- a) 9:35 a.m.– Cpl. Jeffrey Czarnecki - Royal Canadian Mounted Police (RCMP)
Onoway crime statistics

Recommendation:

- that the discussion be accepted for information*
or
some other direction as given by Council at meeting time

- P911-12
b) 10:00 a.m.– Larry and Rita Tarnowski – discuss Lac Ste. Anne Trail South, walking trail and beautification plans

Recommendation:

- that the discussion be accepted for information*
or
some other direction as given by Council at meeting time.

- c) 10:15 a.m.– Gordon Vaughan – discuss regular concerns

Recommendation:

- that the discussion be accepted for information*
or
some other direction as given by Council at meeting time

- d) 10:30 a.m.– Grant Johnson (Chamber of Commerce) – continuation of discussion of concerns from Chamber members with Council

Recommendation:

*that the discussion be accepted for information
or
some other direction as given by Council at meeting time*

- e) 10:45 a.m.– Karen McConaghy – Onoway Ball Association – discuss plans for their association and budget

Pg 13

Recommendation:

*that the discussion be accepted for information
or
some other direction as given by Council at meeting time*

- f) 11:00 a.m.– Sheila Doka – Onoway Facility Enhancement Association (OFEA) – discuss the community hall

Pg 14

Recommendation:

*that the discussion be accepted for information
or
some other direction as given by Council at meeting time*

- g) 11:30 a.m.– Sara Ahlstrom and Cindy Miller Reade – Alberta Municipal Affairs – discuss conflict coaching, facilitation and other services offered through the department. A presentation entitled “Intermunicipal Relations” is attached.

Pg 15-31

Recommendation:

*that the discussion be accepted for information
or
some other direction as given by Council at meeting time*

- h) 1:00 p.m.– Shelley Vaughan – FCSS - information will be distributed at meeting time showing the distribution of FCSS funding in 2019, 2020 and 2021 and a listing of all applications received requesting 2022 funding. Shelley Vaughan will again attend our meeting to speak to this item and the \$29,285.05 FCSS allocation for 2022.

Recommendation:

*for Council's funding decisions at meeting time
or
some other direction as given by Council at meeting time*

- i) 2:00 p.m. – Andrew Seinen – Closed Session regarding land

5. FINANCIAL REPORTS

- year to date operating and capital budgets (with % variance) - n/a
- balance sheet - n/a
- accounts payable listing – n/a

6. POLICIES & BYLAWS – n/a

7. ACTION ITEMS

- Pg 32
- a) Lemonade Day – June 18, 2022 – please refer to the April 21, 2022 email from Michelle Jones, Community Futures Yellowhead East (CFYE) requesting Onoway's confirmation of the following: 1) availability of free training space for the Training date of May 16 from 4:30 – 6:30 pm and use of the same space for the Best Tasting Lemonade Contest on June 6 from 6:30 pm – 7:30 pm; 2) need 2 Judges for June 6 Best Tasting Lemonade Contest (Lac Ste. Anne County Councillor George Vaughan is participating also); 3) require 3 Judges to go out together to judge all the stands, tally scores, and present the winners with their ribbons on June 18. Asking also for photos to be taken.

Recommendation:

that Council authorize use of Chambers for free training space for the Training date of May 16 from 4:30 – 6:30 pm and use of the same space for the Best Tasting Lemonade Contest on June 6 from 6:30 pm – 7:30 pm; 2) that _____ and _____ participate as Judges for the June 6 Best Tasting Lemonade Contest and; 3) that 3 Councillors being (3 to be named) participate as Judges to go out together to judge all the stands, tally scores, and present the winners with their ribbons on Saturday June 18

or

some other direction as given by Council at meeting time

- Pg 33-34
- b) Summer Village of Val Quentin – please refer to the attached April 18, 2022 email from Kathy Dion, SV of Val Quentin, inviting Mayor Kwasny to attend the Grand Opening of the Basketball Court at Burton Park and recognition of Bob Lehman’s years of service to the Summer Village, on Saturday, May 28, 2022 at 1:30 p.m.

Recommendation:

that Mayor Kwasny be authorized to attend the Grand Opening of Burton Park Basketball Court in the Summer Village of Val Quentin, taking place on Saturday, May 28, 2022 at 1:30 p.m.

or

that the request be accepted for information

or

some other direction as given by Council at meeting time

- c) Onoway and District Historical Guild – please refer to the attached letter from Hazel Bourke inviting the Mayor or Councillor to speak on behalf of the Town at the 100th anniversary celebration of the opening of Beupre School on June 10, 2022 at 1:00 p.m.

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Recommendation:

that _____ be authorized to attend and speak on behalf of the Town at the 100th Anniversary of the opening of Beupre School taking place on Saturday, June 10, 2022 at 1:00 p.m.

or

that the request be accepted for information

or

some other direction as given by Council at meeting time

- d) Draft 2022 Operating and Capital Budget – further to previous discussions and direction, we will give further review and discuss the 2022 draft operating and capital budgets at meeting time. At the last meeting Council set the due date for taxes as June 30th, 2022. Council will need to finalize these budgets at this meeting so the applicable tax rate and special tax bylaws can be prepared and brought to the May 12th, 2022 meeting. At the last meeting Council noted that any suggested changes could be emailed to Administration, no suggested changes have been received as of agenda preparation time. A budget summary report will be forwarded once finalized.

Two Capital Projects discussed at the last meeting but deferred to this meeting are:

- 1) Water Treatment Plant Road Stormwater Rehab project – Public Works Foreman Craig Rudderham will be present to review the quote for this work with Council.
- 2) Hydrant and Valve Replacement project –further review at meeting time

Sewerline Replacement at arena – this project was deferred from the last meeting pending discussions with ODAS representatives about proceeding with this project.

Recommendation:

that review and discussion on the Draft 2022 Operating and Capital Budget be accepted for information and that Administration make changes to the Draft 2022 Operating Budget as directed by Council at meeting time

or

some other direction as given by Council at meeting time

e)

f)

g)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) Chief Administrative Officer Report (attached)
 - 193637 update regarding stray cats
 - Action List update
 - Ride for Mom (May 7)
 - Ride for Dad (June 11)

e) Public Works Report

Recommendation:

that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

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- a) Alberta Beach By Election Results – April 4, 2022 newsletter
- b)

Recommendation:

that Council accept the above noted item for information

10. CLOSED SESSION – Pursuant to Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act

“Land” – appointment with Andrew Seinen

11. ADJOURNMENT

12. UPCOMING EVENTS:

- May 12, 2022 – Regular Council Meeting 9:30 a.m.
- May 19, 2022 – Regular Council Meeting (Policies) 9:30 a.m.
- May 26, 2022 – Regular Council Meeting 9:30 a.m.
- June 9, 2022 – Regular Council Meeting 9:30 a.m.
- June 23, 2022 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
FRIDAY, APRIL 8, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 1:00 P.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer</p> <p>Legal Counsel: Michael Solowan, Brownlee LLP – by telephone Kyle Allen, Brownlee LLP – by telephone</p> <p>3 members of the public joined the meeting via Zoom 2 members of the public attended the meeting in person</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 1:04 p.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #136/22	<p>MOVED by Deputy Mayor Lisa Johnson that Council adopt the agenda of the Special Council meeting of Friday, April 8, 2022 as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	n/a
8.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a
9.	INFORMATION ITEMS	n/a
10.	CLOSED SESSION Motion #137/22	<p>MOVED by Councillor Robert Winterford that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 1:13 p.m. to discuss the following item:</p> <p style="text-align: center;">1. "Personnel"</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
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FRIDAY, APRIL 8, 2022
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COMMENCING AT 1:00 P.M.

		<p>A recess was held from 1:13 p.m. until 1:15 p.m. at which time Wendy Wildman, Chief Administrative Officer left the meeting.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session regarding Personnel:</p> <p>Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Michael Solowan, Lawyer, Brownlee LLP Kyle Allen, Lawyer, Brownlee LLP</p> <p>A recess was held from 1:40 p.m. until 1:42 p.m. and Wendy Wildman, Chief Administrative Officer returned to the meeting.</p> <p>Motion #138/22 MOVED by Councillor Bridgitte Coninx that Council move out of Closed Session at 1:42 p.m.</p> <p style="text-align: right;">CARRIED</p>																					
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Special Council meeting adjourned at 1:42 p.m.																					
12.	UPCOMING EVENTS	<table border="0"> <tr> <td>April 14, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 20, 2022</td> <td>Meeting with Community Grps</td> <td>7:00 p.m.</td> </tr> <tr> <td>April 28, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 12, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 26, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 9, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 23, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	April 14, 2022	Regular Council Meeting	9:30 a.m.	April 20, 2022	Meeting with Community Grps	7:00 p.m.	April 28, 2022	Regular Council Meeting	9:30 a.m.	May 12, 2022	Regular Council Meeting	9:30 a.m.	May 26, 2022	Regular Council Meeting	9:30 a.m.	June 9, 2022	Regular Council Meeting	9:30 a.m.	June 23, 2022	Regular Council Meeting	9:30 a.m.
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Mayor Lenard Kwasny

Debbie Giroux
Recording Secretary

(2)

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, APRIL 14, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary</p> <p>23 members of the public joined the meeting via Zoom 20 members of the public attended the meeting in person</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:35 a.m. and advised that the meeting will be recorded.
2.	AGENDA Motion #139/22	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, April 14, 2022 as presented.</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #140/22	<p>MOVED by Councillor Robert Winterford that the minutes of the March 24, 2022 Regular Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
	Motion #141/22	<p>MOVED by Deputy Mayor Lisa Johnson that the minutes of the March 29, 2022 Special Council meeting be adopted as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS Motion #142/22	<p>At 9:35 a.m. Phil Dirks, Metrix Group, the Town's Auditor, attended the meeting to present Draft 2021 Audited Financial Statements for the Town of Onoway.</p> <p>MOVED by Councillor Robin Murray that Council approve the Town's Draft 2021 Audited Financial Statements as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Phil Dirks left the meeting at 9:55 a.m.</p> <p>Grant Johnson, President, Onoway and District Chamber of Commerce, attended the meeting from 9:55 a.m. until 10:10 a.m. to discuss questions that the Chamber Commerce wanted to ask Council.</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, APRIL 14, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

	Motion #143/22	MOVED by Councillor Robert Winterford that the discussion with the Chamber of Commerce be accepted for information. CARRIED Christy McInnis and Lorna Porter on behalf of The Onoway Citizen's Group, attended the Council meeting from 10:10 a.m. until 10:25 a.m. to discuss their concerns with Council.
	Motion #144/22	MOVED by Councillor Robert Winterford that the discussion with the Onoway Citizen's Group be accepted for information. CARRIED Council recessed from 10:25 until 10:30 a.m.
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS Motion #145/22	MOVED by Councillor Robert Winterford that Council schedule a Policy Meeting for Thursday, May 19, 2022 at 9:30 a.m. and defer their discussion on the Code of Conduct policy for staff until that meeting. CARRIED
7.	ACTION ITEMS Motion #146/22	MOVED by Councillor Bridgitte Coninx that Council accept the late quote from Standstone Waste and Water Service for the Sewer Main Flushing Request for Quotes and give it consideration along with the other quotes received. CARRIED
	Motion #147/22	MOVED by Councillor Robin Murray that Council accept Standstone Waste and Water Service's quote for Sewer Main Flushing as submitted at a rate of \$220/hour (including a 10% fuel surcharge). CARRIED
	Motion #148/22	MOVED by Councillor Bridgitte Coninx that further discussion on the Onoway Hydrant and Valve Replacement project be deferred to later in the meeting when the Public Works foreman is in attendance. CARRIED
	Motion #149/22	MOVED by Councillor Robert Winterford that Council defer the Onoway Arena Sewer Service Replacement project until Council has a discussion with the Onoway and District Agricultural Society. CARRIED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, APRIL 14, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

Motion #150/22	MOVED by Councillor Bridgitte Coninx that Public Works consult with the contractor CB Max Excavating Ltd. and request a precise cost estimate on the Onoway Stormwater Rehab project on the Water Treatment Plant Road. CARRIED
Motion #151/22	MOVED by Councillor Robin Murray that Council appoint Councillor Bridgitte Coninx as Council's representative to the Town of Onoway Library Board, in place of Deputy Mayor Lisa Johnson. CARRIED
Motion #152/22	MOVED by Deputy Mayor Lisa Johnson that Councillor Robin Murray be appointed as Council's representative on the Onoway Facility Enhancement Association (OFEA), in place of Councillor Robert Winterford. CARRIED Council recessed from 11:25 a.m. to 11:30 a.m.
Motion #153/22	MOVED by Councillor Bridgitte Coninx that Council and Administration be authorized to attend the West Interlake District (WILD) Annual General Meeting (AGM) on Saturday, April 30, 2022 at 12:00 p.m. at the Alberta Beach Heritage Centre. CARRIED
Motion #154/22	MOVED by Councillor Robin Murray that Council and Administration be authorized to participate in the Alberta Health Services virtual Information Session on either April 18 or April 19. CARRIED
Motion #155/22	MOVED by Councillor Robin Murray that the Town of Onoway support Lemonade Day and participate as requested by Community Futures Yellowhead East (CFYE), including splitting sponsorship with Lac Ste. Anne County to provide a \$500.00 scholarship (\$250.00 each) for Local Entrepreneur of the Year, and that Councillors will participate in the tasting contest on June 2 and judging on June 18, 2022. CARRIED
Motion #156/22	MOVED by Councillor Bridgitte Coninx that Council authorize Public Works to hang banners provided by the Onoway Junior Senior High School art students on poles within Town, subject to Council approving the artwork. CARRIED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, APRIL 14, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

Motion #157/22	<p>MOVED by Councillor Robert Winterford that Councillors who wish to, be authorized to participate in the Elected Officials Education Program Course regarding Council's Role in Service Delivery, at a cost of \$295.00 per participant (recognizing that all of Council will miss the first virtual session because of the community group meeting).</p> <p style="text-align: right;">CARRIED</p>
Motion #158/22	<p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway appoint Jean Moses as a board member at large to the Town of Onoway Library Board (OPL) for a term of 3 years (to January 2025) as recommended by the Town of Onoway Library Board; and that the Town of Onoway continues to support the recruitment of one additional board member at large with a background in early childhood interests, to sit on the OPL Board.</p> <p style="text-align: right;">CARRIED</p>
Motion #159/22	<p>MOVED by Councillor Robin Murray that in consideration of the current funding agreement, the Town of Onoway agree to a further 3 year financial contribution of \$7,500.00/year for the years 2023, 2024 and 2025, to the Onoway and District Agricultural Society for operation of the arena facility and the outdoor rink.</p> <p style="text-align: right;">CARRIED</p>
Motion #160/22	<p>MOVED by Councillor Robin Murray that the Town of Onoway appoint Councillor Robert Winterford and Councillor Bridgitte Coninx to the Lac Ste. Anne Regional Trail Master Plan Committee.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:45 a.m. until 12:35 a.m.</p>
Motion #161/22	<p>MOVED by Councillor Bridgitte Coninx to defer the Onoway Hydrant and Valve Replacement Project for discussion at the next meeting in order to allow time for Public Works to obtain paving quotes.</p> <p style="text-align: right;">CARRIED</p>
Motion #162/22	<p>MOVED by Councillor Bridgitte Coninx that the discussion on the Septic Receiving Station (SRS) machine for the lagoon, along with additional work required and associated costs to get it set up and operating, along with cost recovery options for same, along with future operation and acceptance of sewer effluent from outside the Town of Onoway at the lagoon in the future, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
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THURSDAY, APRIL 14, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 9:30 A.M.

		<p>f) Town of Onoway Development Permit 23DP03-24 – construction of a detached garage at 5015 – 47 Avenue</p> <p>g) Town of Fox Creek – March 23, 2022 letter to the Alberta Utilities Commission regarding increasing utility fees</p> <p>h) Royal Canadian Legion – Certificate of appreciation for the Town of Onoway supporting the Alberta-NWT Command’s Military Service Recognition Book</p> <p>i) Lac Ste. Anne County – Road Ban Notice dated March 21, 2022</p> <p>j) Queen’s Counsel appointments – April 6, 2022 news release</p> <p>k) Farm Safety Centre – thank you letter for \$300.00 contribution for 2022</p> <p>l) Bill 52 – April 8 2022 letter of intent for petition to recall Council members from Christy McInnes</p> <p style="text-align: right;">CARRIED</p>															
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 3:10 p.m.															
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 Mayor Lenard Kwasny

 Debbie Giroux
 Recording Secretary

(8)

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
THURSDAY, APRIL 21, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 1:00 P.M.

	PRESENT	Councillor: Bridgitte Coninx Councillor: Robert Winterford Administration: Wendy Wildman, Chief Administrative Officer Debbie Giroux, Recording Secretary
	ABSENT	Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Robin Murray
		8 members of the public joined the meeting via Zoom 2 members of the public attended the meeting in person
1.	CALL TO ORDER	At 1:00 p.m., Chief Administrative Officer Wendy Wildman advised that there is not quorum present for the meeting to proceed. As per Bylaw 792-21, a bylaw of the Town of Onoway to regulate the proceedings and the conduct of business at Town of Onoway Council and Committee meetings, Clause 5 General Rules of Council states: If there is no quorum present within half an hour after the time appointed for a regular meeting of Council, the CAO or Municipal Manager shall record the names of the members of Council who are present and the meeting shall be absolutely adjourned until the next regular meeting unless a special meeting has been duly called in the meantime.
2.	AGENDA	n/a
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	n/a
8.	COUNCIL, COMMITTEE & STAFF REPORTS	n/a
9.	INFORMATION ITEMS	n/a

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
THURSDAY, APRIL 21, 2022
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM
COMMENCING AT 1:00 P.M.

10.	CLOSED SESSION	n/a		
11.	ADJOURNMENT	As quorum was not met, Chief Administrative Officer Wendy Wildman declared the special council meeting absolutely adjourned at 1:30 p.m.		
12.	UPCOMING EVENTS	April 28, 2022	Regular Council Meeting	9:30 a.m.
		May 12, 2022	Regular Council Meeting	9:30 a.m.
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 Mayor Lenard Kwasny

 Debbie Giroux
 Recording Secretary

(10)

debbie@onoway.ca

From: Shelley Vaughan <shelley@onoway.ca>
Sent: April 12, 2022 3:46 PM
To: 'Wendy Wildman'
Cc: 'Debbie Giroux'
Subject: FW: Website Submission: Contact Us - onoway.ca

From: no-reply@webguidecms.ca <no-reply@webguidecms.ca>
Sent: April 12, 2022 2:38 PM
To: shelley@onoway.ca; finance@onoway.ca
Subject: Website Submission: Contact Us - onoway.ca

Town of Onoway - Website Submission: Contact Us - onoway.ca

Website Submission: Contact Us - onoway.ca

Form Submission Info

Contact Us

Name: Larry Tarnowski

E:

Pt:

Message: I would like to address council on Thursday regarding Ste Anne Trail South. As you know according to a book in the library, native people were using this path to go to the mission for over 100 years. This is in a history book in the Library. This path was wiped out by a town official and committee, etc.

Larry Tarnowski

Town of Onoway



debbie@onoway.ca

From: Shelley Vaughan <shelley@onoway.ca>
Sent: April 12, 2022 1:18 PM
To: 'Debbie Giroux'; 'Wendy Wildman'
Subject: FW: Website Submission: Contact Us - onoway.ca

From: no-reply@webguidecms.ca <no-reply@webguidecms.ca>
Sent: April 12, 2022 12:01 PM
To: shelley@onoway.ca; finance@onoway.ca
Subject: Website Submission: Contact Us - onoway.ca

Town of Onoway - Website Submission: Contact Us - onoway.ca

Website Submission: Contact Us - onoway.ca

Form Submission Info

Contact Us

Name: Rita Tarnowski

Ema:

Phon:

Message: I would like to attend the council meeting scheduled for Thursday, April 14th. I would like to know if there are anymore talks regarding Ste Anne Trail South, beautification plan. So the residents along Ste Anne Trail South can regain their privacy and reduce the noise that is far above the decibel limits by provincial standards (noise barriers). So they can enjoy the normalcy of life using their back yards, That we once had before the trees were removed.

Town of Onoway

From: Onoway Ball Association <onowayba@gmail.com>

Sent: April 14, 2022 11:59 AM

To: Debbie@onoway.ca; CAO@onoway.ca

Subject: Town Council Meeting

Hello,

my name is Karen, I am with the Onoway Ball Association. We are asking to be added to the next town council meetings agenda, we would like to discuss plans for our association and also to discuss the budget.

Thank You

Karen McConaghy

Treasurer.

Onoway Ball Association

debbie@onoway.ca

From: cao@onoway.ca
Sent: April 19, 2022 8:46 AM
To: 'Debbie Giroux'
Subject: FW: Council meeting

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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-----Original Message

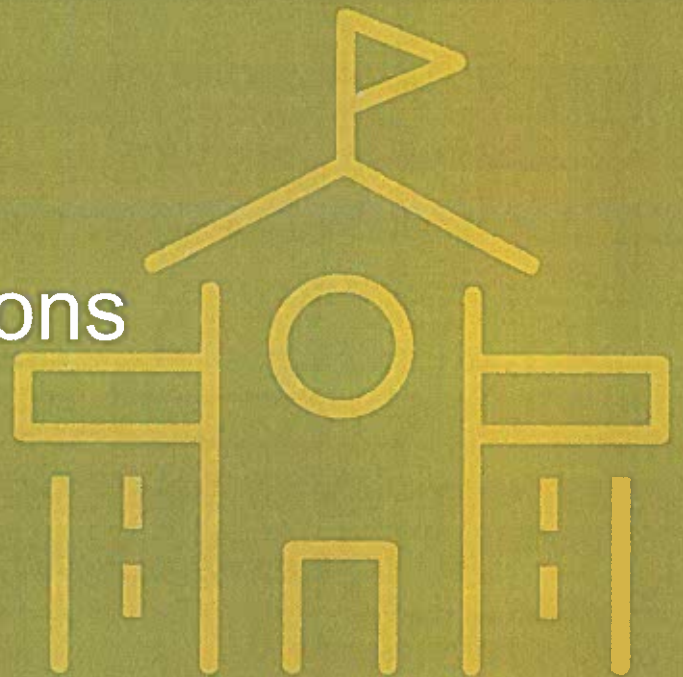
From: Sheila Doka
Sent: April 16, 2022 4:08 PM
To: Wendy Wildman <cao@onoway.ca>; Len Kwasny <lkwasny@onoway.ca>; Lisa Johnson <ljohnson@onoway.ca>; Robert Winterford <rwinterford@onoway.ca>; Bridgitte Coninx <bconinx@onoway.ca>; Robin Murray <rcmsmurray@gmail.com>
Subject: Council meeting

Good afternoon,
I would like to make an appointment to speak with council at the April 24 meeting in regards to items regarding the community hall.
Thank you
Sheila Doka
Sent from my iPhone

Intermunicipal Relations

April 28, 2022

Sara Ahlstrom, Municipal Collaboration Specialist
Cindy Miller Reade, Municipal Collaboration Advisor



Alberta

Classification: Protected A

(15)

Overview

- **General Services**
 - Collaborative Governance Initiative
 - Mediation
- **Training and Information Workshops**
 - Effective Communications & Actions Workshop
 - Conflict Styles Workshop
- **Resources and Support**
- **Q & A**

General Services: Collaborative Governance Initiative

<https://www.alberta.ca/collaborative-governance-initiative.aspx>

Alberta

Collaborative Governance

The Collaborative Governance Initiative helps to increase capacity work together to develop protocols for working together collaboratively and/or dealing with conflicts proactively.

Collaborative Governance Initiative

- **Proactive** process to assist municipalities working collaboratively in one of two areas:
 - **Internal** - increasing internal municipal capacity to collaborate and proactively manage conflict
 - **External** - building intermunicipal cooperation protocols

Benefits

- Jointly address common issues
- Build positive, predictable and sustainable working relationships with municipal stakeholders
- Proactively address joint projects, services and initiatives
- Formalize ongoing community cooperation
- Build trust and respect

Challenges and Opportunities

- brings together different perspectives
- develops a common vision and how to work together
- change in administrative and political leadership
- commitment of time, energy and resources
- ensure implementation and sustainability of protocols

Funding for Collaborative Governance Projects

- Municipal Affairs contributes:
 - Assessment Phase - up to \$50,000 matching
 - Implementation Phase - up to \$30,000 matching
- Funding provided under the Alberta Community Partnership-Mediation and Cooperation Processes component
- 2022/23 Grant guidelines pending

General Services: Mediation

<https://www.alberta.ca/municipal-dispute-resolution-services.aspx>

Alberta

What is Mediation?

“A way of resolving disputes between two or more parties whereby an independent third party, the mediator, assists the parties to negotiate a solution they can both agree on.”

Also referred to as “facilitated negotiations”

Mediation works best when

Parties want to...

- collaborate
- build trust
- determine outcome
- develop effective working relationship

Role of Parties in Mediation

- Determine issues to be discussed
- Commit to the mediation process
- Confidential process to support openness
- Share knowledge of local issues
- Select a mediator

Mediation...what to expect

- Co-mediator model
- Parties determine issues
- Create understanding
- Focus on issue not the people
- Confidentiality
- Brainstorm all possible solutions
- Parties come up with agreement

Training and Information Workshops

- **Effective Communications & Actions**
- **Conflict Styles**
- **Roles and Responsibilities**

Resources and Support

Roster of Mediators and Arbitrators

<https://www.alberta.ca/mediator-and-arbitrator-rosters.aspx>

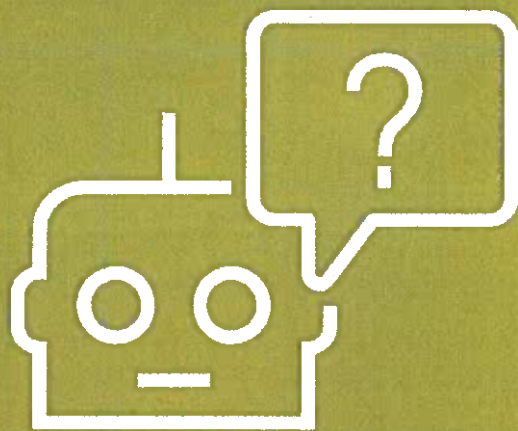
Advisory and Coaching – Call (780) 427-2225

- Intermunicipal Relations Team
- Peer Mentors www.peermentors.ca

Grants

- Facilitation and Mediation of ICF
 - Alberta Community Partnership – Mediation and Cooperative Processes
 - <https://www.alberta.ca/alberta-community-partnership.aspx>





Classification: Protected A

Alberta

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For More Information

Alberta Municipal Affairs – Intermunicipal Relations

780-427-2225

(310-0000 Toll Free)

Sara Ahlstrom, Municipal Collaboration Specialist
Cindy Miller Reade, Municipal Collaboration Advisor

<http://municipalaffairs.gov.ab.ca/index>

debbie@onoway.ca

From: Michelle Jones <mjones@albertacf.com>
Sent: April 20, 2022 11:57 AM
To: cao@onoway.ca; Jackie Fowler
Cc: debbie@onoway.ca; Ellen MacCormac; CFYE Admin
Subject: Re: Lemonade Day - Training Facility & Judging Confirmations Requested

Good morning everyone, and thank you for agreeing to sponsor the local entrepreneur category again this year for Lemonade Day June 18, 2022.

There are only a couple more things that we need to confirm if possible please as per the host community requirements.

If you could please confirm the availability of free training space for both the Training Date, which is scheduled to happen in Onoway on May 16th from 4:30 - 6:30 PM, as well we will also require a free space for the Best Tasting Lemonade Contest scheduled for June 6th from 6:30 - 7:30 pm.

In addition we will require 3 judges for the following:

June 6th - Best Tasting Lemonade Contest: (Lac Ste Anne has confirmed , councilor George Vaugh to assist) - 2 more required

June 18th - Lemonade Day - 3 judges required to go out together to judge all the stands, once judging is complete, judges will tally the scores and present the winners with their ribbons on that day. If possible please take pictures for our media coverage of the event, as we will be sharing all the pictures etc.

If you can please confirm training facilities as soon as possible as we will be utilizing this in our promotional material, Also once you have judges confirmed please advise as we will be keeping track of this and contact information for the day of the event, in case of need.

Thaks again for being such a valuable economic development partner.

Michelle Jones

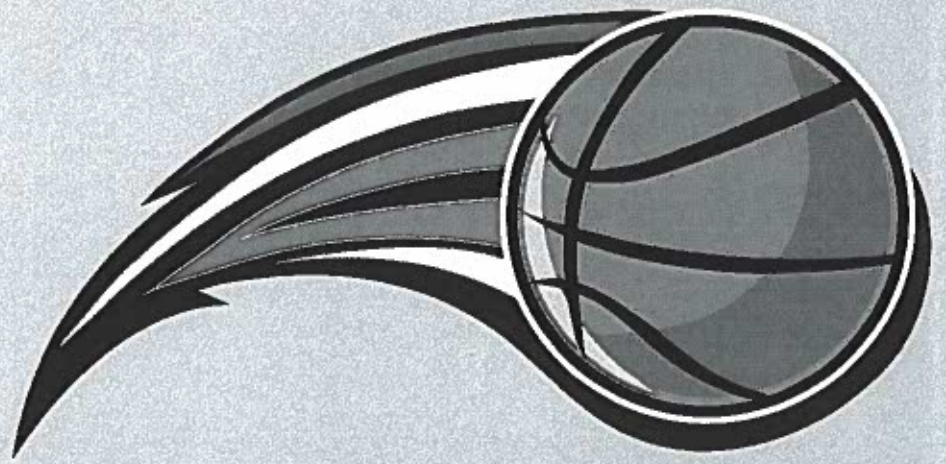
Executive Director, Community Futures Yellowhead East
Box 2185, Whitecourt, AB T7S 1P8
p: 780-706-3500, c: 780-778-0977
mjones@albertacf.com

Register Today to increase your Online Business Presence for FREE!!

<https://digitalmainstreet.ca/business-account/registration/>

From: cao@onoway.ca <cao@onoway.ca>
Sent: Friday, April 15, 2022 12:56 PM
To: Michelle Jones <mjones@albertacf.com>; Ellen MacCormac <emaccormac@albertacf.com>
Cc: debbie@onoway.ca <debbie@onoway.ca>
Subject: FW: Lemonade Day - approved on our end

Michelle/Ellen – sorry, should have included you in my email to Jackie.



**Burton
Park**

**Basketball Court
Grand Opening**

Saturday, May 28, 2022

Time: 1:00 PM - 3:00 PM

Community Basketball Game

Ribbon Cutting - 1:30 PM

Light Refreshments



**Please join us as we celebrate
with Bob Lehman - and
thank him for his service to
our Community!**

debbie@onoway.ca

From: cao@onoway.ca
Sent: April 19, 2022 8:51 AM
To: 'Debbie Giroux'
Subject: FW: Grand Opening of the Basketball Court SV Val Quentin
Attachments: Val Quentin Basketball Court Opening May 28, 2022.pdf; Untitled attachment 00032.html

Next mtg.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Kathy Dion <k.dion@valquentin.ca>
Sent: April 18, 2022 7:42 AM
To: cao@onoway.ca
Subject: Grand Opening of the Basketball Court SV Val Quentin

Good Morning,

The Summer Village of Val Quentin Council invites Mayor Len Kwasny to join us at the Grand Opening of the Basketball Court at Burton Park and recognition of Bob Lehman's years of service to our community on **Saturday, May 28, 2022 1-3pm**. Official ribbon cutting with dignitaries and residents of our community will be at 1:30pm.

We have also invited other community partners, including Northwest Fire Services and representatives from our surrounding municipalities! We do anticipate photo ops for publication in the local newspapers and social media.

We look forward to hearing from you.

Thank you



ONOWAY AND DISTRICT HISTORICAL GUILD

4708 Lac Ste. Anne Trail North
Box 1368
Onoway AB T0E 1V0
admin@onowaymuseum.ca

Phone: (780) 967-1015
Fax: (780) 967-1015



Town of Onoway
Box 540
Onoway, AB
T0E1V0

Attention Mayor and Council

The 100th anniversary of the opening of Beaupre School will be held on June 10, 2022 at 1:00 p.m.

We will be unveiling a plaque recognizing this memorable occasion and remembering Beaupre School as it evolved through the years. The short ceremony will be following by refreshments and time to tour the museum.

Please RSVP, and if a member of your council would like to speak on behalf of the council, please let us know.

Sincerely

Hazel Bourke

debbie@onoway.ca

From: cao@onoway.ca
Sent: April 22, 2022 8:51 AM
To: debbie@onoway.ca
Subject: FW: Cat

Probably should attach to CAO report so everyone is aware this is wrapped up. And maybe put a blurb in our Onowaves thanking her?

From: michelle nantel
Sent: April 21, 2022 5:22 PM
To: cao@onoway.ca
Cc: penny@onoway.ca; shelley@onoway.ca; debbie@onoway.ca
Subject: Re: Cat

Hi Wendy,

As are you. Without your support, this wouldn't have been possible, due to the cost of the vet bills.

I can't thank you enough. I know I can certainly sleep better at night knowing they are living in much better conditions.

Have a wonderful day and again, thank you so much for everything.

Michelle

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From: cao@onoway.ca <cao@onoway.ca>
Sent: Thursday, April 21 2022 5:17:14 PM
To: 'michelle nantel' <
Cc: penny@onoway.ca <penny@onoway.ca>; shelley@onoway.ca <shelley@onoway.ca>; debbie@onoway.ca <debbie@onoway.ca>
Subject: RE: Cat

You are an amazing person Michelle, and I thank-you very much for all that you have done with saving these cats.

W

Wendy Wildman
Chief Administrative Officer

From: michelle nantel <
Sent: April 21, 2022 8:46 AM
To: cao@onoway.ca
Subject: Cat

Hello Wendy,

36

It took me forever, but I think I caught the last cat. He was a smart bugger and would step over the plate in the live trap.

I've got him booked in for a vet appointment 3 May here in Onoway and he is scheduled to go to AARCS rescue mid may. I'll provide the receipt after the vet appointment

There is one other black one that I've seen coming and going, but I'll watch for him to see if he's still around. He does not look very healthy.

I did have a good look in the shed and under the deck, as I was worried there may be kittens, but I'm happy to report the cats were caught before that happened. So no kittens, if you wanted to let the homeowner know.

Thanks so much,

Michelle

Get [Outlook for iOS](#)



Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313

April 21, 2022

Lac Ste. Anne County
Town of Onoway
Town of Mayerthorpe
Summer Villages of Birch Cove, Castle Island, Nakamun Park, Ross Haven, Sandy Beach,
Silver Sands, South View, Sunrise Beach, Sunset Point, Val Quentin, West Cove and Yellowstone

Re: Alberta Beach Council – By-Election Results

Further to a By-Election held on April 4th, 2022, Mr. Kelly Muir was elected as Councillor for Alberta Beach and at the Regular Council meeting held on April 19th, 2022 he was sworn into office of Councillor.

Alberta Beach Council members are as follows;

- Mayor..... Angela Duncan
- Deputy Mayor..... Debbie Durocher
- Councillor..... Tara Elwood
- Councillor..... Kelly Muir
- Councillor..... Daryl Weber

Please do not hesitate to contact the undersigned at 780-924-3181 if you require any further information.

Sincerely,

Kathy Skwarchuk,
C.A.O.