

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MAY 19, 2022  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M

|    |                                   |   |
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|    | <b>PRESENT</b>                    | <p>Mayor: Lenard Kwasny<br/> Deputy Mayor: Lisa Johnson<br/> Councillor: Bridgitte Coninx<br/> Councillor: Robin Murray<br/> Councillor: Robert Winterford</p> <p>Administration: Tim Duhamel, Interim Chief Administrative Officer<br/> Debbie Giroux, Recording Secretary</p> <p>11 members of the public joined the meeting via Zoom<br/> 2 members of the public joined the meeting in person</p>   |
| 1. | <b>CALL TO ORDER</b>              | Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded.   |
| 2. | <b>AGENDA<br/>Motion #204/22</b>  | <p><b>MOVED</b> by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, May 19, 2022, with the following additions:</p> <p>7e) Council Resignations – requested by Robert Winterford</p> <p>7f) Lock Change in Administration Office – requested by Bridgitte Coninx</p> <p>7g) Heritage Days Parade – requested by Mayor Kwasny</p> <p>7h) Closed Session – Personnel – requested by Interim CAO</p> <p style="text-align:right"><b>CARRIED</b></p> |
| 3. | <b>MINUTES<br/>Motion #205/22</b> | <p><b>MOVED</b> by Councillor Robin Murray that the April 28, 2022 Regular Council Meeting minutes be approved as presented</p> <p style="text-align:right"><b>CARRIED</b></p>  |
|    | <b>Motion #206/22</b>             | <p><b>MOVED</b> by Councillor Bridgitte Coninx that the May 5, 2022 Special Council Meeting minutes be approved with the following amendment: 11. Adjournment - Minute should read “As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the <b>special</b> council meeting adjourned” rather than <b>regular</b> council meeting as the minutes were presented.</p> <p style="text-align:right"><b>CARRIED</b></p>   |

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| 4. | <b>APPOINTMENTS/PUBLIC HEARINGS</b> | <p>Walter Preugschas, County of Barrhead Councillor, attended the meeting from 9:35 a.m. to 9:55 a.m. to present on behalf of the WILD Alberta Committee regarding establishing a Northwest Alberta Destination Marketing Organization and requesting a municipal contribution from the Town of Onoway in the amount of \$1.00 per capita.</p> <p style="text-align: right;"><b>Motion #207/22</b> <b>MOVED</b> by Councillor Bridgitte Coninx that the presentation by the WILD Alberta Committee be accepted for information and that this item be brought back to a future meeting to discuss possible financial support as requested during the presentation.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 5. | <b>FINANCIAL REPORTS</b>            | n/a   |
| 6. | <b>POLICIES AND BYLAWS</b>          | n/a   |
| 7. | <b>ACTION ITEMS</b>                 | <p>Craig Rudderham, Public Works Foreman, attended the meeting at 9:55 a.m. for the discussion on the Hydrant and Valve Replacement Project.</p> <p style="text-align: right;"><b>Motion #208/22</b> <b>MOVED</b> by Councillor Robert Winterford that Council approve the replacement of 2 valves as per the quote provided by CB Max in the amount of \$34,650.00 as part of the Capital Projects budget in 2022.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Craig Rudderham left the meeting at 10:00 a.m.</p> <p style="text-align: right;"><b>Motion #209/22</b> <b>MOVED</b> by Deputy Mayor Lisa Johnson that Council approve moving the deadline from June 30, 2022 to August 31, 2022 to allow Administration the opportunity to finalize the Tax Rate Bylaw and use the penalty structure as indicated below:</p> <p>Proposed Tax Penalty Application Dates:</p> <p>September 1 – 10 % current levy<br/> October 1 - 2% current levy<br/> November 1 - 2% current levy<br/> December 1 - 2% of current levy<br/> January 1 - 15% on all outstanding taxes</p> <p style="text-align: right;"><b>CARRIED</b></p> |

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|                       | <p style="text-align:center"><b>Motion #210/22</b></p>                           | <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council defer their decisions on painting crosswalks in honour of Pride Month and National Indigenous Peoples Day to allow Administration to research the practices of surrounding municipalities and to prepare options and recommendations for Council to consider at a future meeting.</p> <p style="text-align:right"><b>CARRIED</b></p>  |
|                       | <p style="text-align:center"><b>Motion #211/22</b></p>                           | <p>Council recessed from 10:15 a.m. until 10:20 a.m.</p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council defer their discussion on participating in the Heritage Days Parade on June 11 with a float, to allow Administration to prepare a report with recommendations for Council to consider at the next meeting. (May 26).</p> <p style="text-align:right"><b>CARRIED</b></p> <p>Council then moved into Closed Session discussion.</p>  |
| <b>CLOSED SESSION</b> |  |   |
| 10.                   | <p style="text-align:center"><b>CLOSED SESSION</b><br/><b>Motion #212/22</b></p> | <p><b>MOVED</b> by Councillor Robin Murray, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 10:25 p.m. to discuss the following item: "Personnel"</p> <p style="text-align:right"><b>CARRIED</b></p> <p>A recess was held from 10:25 a.m. until 10:27 a.m. to allow Debbie Giroux, Recording Secretary to leave the meeting.</p> <p><b>CLOSED SESSION:</b><br/>The following individuals were present for the Closed Session regarding Personnel:</p> <p>Mayor Lenard Kwasny<br/> Deputy Mayor Lisa Johnson<br/> Councillor Bridgitte Coninx<br/> Councillor Robin Murray<br/> Councillor Robert Winterford<br/> Tim Duhamel, Interim Chief Administrative Officer</p> <p>A recess was held from 10:58 a.m. until 11:00 a.m. to allow Debbie Giroux to return to the meeting.</p> |
|                       | <p style="text-align:center"><b>Motion #213/22</b></p>                           | <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council move out of Closed Session at 11:00 a.m.</p> <p style="text-align:right"><b>CARRIED</b></p>   |

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|    | <p style="text-align: center;"><b>Motion #214/22</b></p> <p style="text-align: center;"><b>Motion #215/22</b></p> <p style="text-align: center;"><b>Motion #216/22</b></p> | <p>Interim CAO Tim Duhamel requested that Reserve Collapse, be added to the agenda.</p> <p><b>MOVED</b> by Councillor Robin Murray that Council accept Administration’s recommendation to combine the Town’s operating and capital reserves into one unrestricted reserve pool.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council approve funding up to \$405,000.00 from the newly created unrestricted reserve pool to fund Current contractual obligations and associated costs.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robert Winterford that all of Council resign and then tabled this motion for further discussion at Council’s May 26, 2022 meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
|    |  |   |
| 8. | <p><b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b></p> <p><b>Motion #217/22</b></p>  | <p><b>MOVED</b> by Councillor Robin Murray that the Council, Interim Chief Administrative Officer and Public Works written and verbal reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
|    |  |   |
| 9. | <p><b>INFORMATION ITEMS</b></p> <p><b>Motion #218/22</b></p>   | <p><b>MOVED</b> by Councillor Robert Winterford that Council accept the following items for information:</p> <p>a) Town of Onoway Development Permit 22DP04-24 – Mary Jane on Penny Lane – renovation of an existing commercial building and operation of a cannabis retail business - 4914 – 50 Street</p> <p>b) Town of Onoway Development Permit 22DP05-24 – demolition of existing pergola and construction of an accessory building – 5123 – 49 Avenue</p> <p>c) Notice of Temporary Road Closure 50 Street – May 14, 2022</p> <p>d) Together for Health – AHS Newsletters – May 2 and May 9</p> <p>e) National Police Federation – Your Police – Your Future: Listening to Albertans</p> <p>f) Community Futures Yellowhead East – February and March, 2022 meeting minutes</p>   |

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|---------------|-------------------------|---|--------------|-------------------------|-----------|--------------|-------------------------|-----------|---------------|-------------------------|-----------|---------------|-------------------------|-----------|
|               |                         | g) Dane Lloyd, MP, Sturgeon River-Parkland – Letter to Mayor Kwasny with the lapel pin commemorating the Platinum Jubilee of Her Majesty Queen Elizabeth II   |              |                         |           |              |                         |           |               |                         |           |               |                         |           |
|               |                         | h) Town of Mundare – Alberta Provincial Police Force – May 9, 2022 letter from Mayor Cheryl Calinoiu to Honourable Tyler Shandro, Minister of Justice and Solicitor General   |              |                         |           |              |                         |           |               |                         |           |               |                         |           |
|               |                         | <b>CARRIED</b>  |              |                         |           |              |                         |           |               |                         |           |               |                         |           |
| <b>11.</b>    | <b>ADJOURNMENT</b>      | As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 11:55 a.m.  |              |                         |           |              |                         |           |               |                         |           |               |                         |           |
| <b>12.</b>    | <b>UPCOMING EVENTS</b>  | <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">May 26, 2022</td> <td style="width: 33%;">Regular Council Meeting</td> <td style="width: 33%;">9:30 a.m.</td> </tr> <tr> <td>June 9, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 23, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 14, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table> | May 26, 2022 | Regular Council Meeting | 9:30 a.m. | June 9, 2022 | Regular Council Meeting | 9:30 a.m. | June 23, 2022 | Regular Council Meeting | 9:30 a.m. | July 14, 2022 | Regular Council Meeting | 9:30 a.m. |
| May 26, 2022  | Regular Council Meeting | 9:30 a.m.   |              |                         |           |              |                         |           |               |                         |           |               |                         |           |
| June 9, 2022  | Regular Council Meeting | 9:30 a.m.   |              |                         |           |              |                         |           |               |                         |           |               |                         |           |
| June 23, 2022 | Regular Council Meeting | 9:30 a.m.   |              |                         |           |              |                         |           |               |                         |           |               |                         |           |
| July 14, 2022 | Regular Council Meeting | 9:30 a.m.   |              |                         |           |              |                         |           |               |                         |           |               |                         |           |

Signed by Mayor Lenard Kwasny

Signed by Debbie Giroux  
Recording Secretary