

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, JULY 14, 2022 IN THE COUNCIL CHAMBERS OF THE  
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM  
COMMENCING AT 9:30 A.M.  
MEETING IS BEING AUDIO/VIDEO RECORDED**

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

*Recommendation:*

*that the July 14, 2022 Regular Council Meeting agenda be approved as presented*

*or*

*that the July 14, 2022, 2022 Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)*

**3. ADOPTION OF MINUTES – June 23, 2022 Regular Council Meeting**

*Recommendation:*

*that the June 23, 2022 Regular Council Meeting minutes be approved as presented*

*or*

*that the June 23, 2022 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)*

1-6 P

**4. APPOINTMENTS/PUBLIC HEARINGS**

- a) 9:35 a.m.– Dale Johnson  
Economic Development in Onoway discussion  
Information is attached.

*Recommendation:*

*that the discussion be accepted for information*

*or*

*some other direction as given by Council at meeting time*

7-55 P

## 5. FINANCIAL REPORTS- n/a

## 6. POLICIES & BYLAWS

Bylaw 793-22 – Borrowing Bylaw – A bylaw to borrow to meet current operating expenditures and obligations for the Town of Onoway. The Town has had a borrowing bylaw in place for years but, as of 2021, ATB is requesting this bylaw be passed annually.

*Recommendation:*

56-57 P.

*give 1<sup>st</sup> reading to Bylaw 793-22, being the Borrowing Bylaw, as presented (or amended);*

*give 2<sup>nd</sup> reading to Bylaw 793-22 as presented (or amended);*

*give unanimous consent to consider third reading to Bylaw 793-22 as presented (or amended);*

*give third and final reading to Bylaw 793-22 as presented (or amended),*

*or*

*defer for further changes as directed by Council*

*or*

*some other direction as given by Council at meeting time*

## 7. ACTION ITEMS

- a) Cannabis Retail Sales – Council discussed this at their June 9 meeting and resolved to direct Administration to draft a bylaw permitting a cannabis store to be located within the 100 meter distance of a health facility. Development Officer Tony Sonnleitner has provided the attached report for Council's consideration.

58-61 P

*Recommendation:*

*that Council provide Administration with an appropriate distance should be; and then consult with AGLC to determine whether they would issue a license now that the appropriate distance is known;*

*or*

*some other direction as given by Council at meeting time*

- b) Alberta Beach and District Seniors Club – please refer to the July, 2022 letter from Andre Brassard, Coordinator, requesting a door prize for the 2022 Alberta Beach Show and Shine taking place on August 20, 2022.

*62 P*  
Recommendation:

*that Council provide a door prize in the amount of \$\_\_\_\_\_ or provide a Town of Onoway promotional item bag for the 2022 Alberta Beach Show and Shine*

or

*some other direction as given by Council at meeting time*

- c) EQUUS Community Connection Charitable Golf Tournament – please refer to the June 29, 2022 email from Liz James requesting a silent auction item to support their Charity Gold Tournament on August 4, 2022 that is raising funds for Search and Rescue Alberta.

*63-65 P*  
Recommendation:

*that Council provide a silent auction item in the amount of \$\_\_\_\_\_ or provide a Town of Onoway promotional item bag for the EQUUS Charitable Golf Tournament*

or

*some other direction as given by Council at meeting*

- d) Rail Safety Week 2022 Proclamation Request – please refer to the attached June 15, 2022 email from Stephen Covey, Chief of Police and Chief Security Officer, CN requesting the Town adopt the attached draft proclamation supporting Rail Safety Week from September 19 – 25, 2022.

*66-68 P*  
Recommendation:

*that Council support CN's request by proclaiming the week of September 19-25, 2022 as Rail Safety Week*

or

*some other direction as given by Council at meeting*

- 69-78 p.
- e) Ste. Anne County (LSAC) Subdivision Referral - please refer to the July 7, 2022 letter from Jane Holman, Development Clerk, advising of a proposed subdivision at SW 11-55-02 W5M. Tony Sonnleitner's Development Officer comments are attached advising there are no impacts to the Town of Onoway.

*Recommendation:*

*that Administration advise Lac Ste. Anne County that they have reviewed Lac Ste. Anne County's Subdivision Request 009SUB2022 and have no concerns*

*or*

*some other direction as given by Council at meeting*

f)

g)

h)

## **8. COUNCIL, COMMITTEE & STAFF REPORTS**

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) Chief Administrative Officer Report
  - pilgrimage update
- e) Public Works Report

*Recommendation:*

*that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented*

*or*

*some other direction as given by Council at meeting time*

## 9. INFORMATION ITEMS

- 72-82p a) Alberta Beach – June 23, 2022 letter from Mayor Angela Duncan responding to Onoway's Challenge to Show Appreciation to First Responders
- 83-90p b) Together 4 Health Headlines – AHS July 4, 2022 newsletter
- 91-94p c) CN – June 22, 2022 news release regarding their investment of \$365 million in Alberta
- 95-109p d) Waste Reduction Week in Canada October 10-26 – Municipal Resource Kit
- 110-115p e) Recycling Council of Alberta – June 27, 2022 email advising of their Circular Economy Conference in Jasper in October, 2022
- 116-120p f) Town of Onoway Development Permit 22DP06-24 – operation of a home occupation "About that Lash Life" eyelash studio at 4335 Lovell Close
- 121-122p g) Snow Pusher Discussion

*Recommendation:*

*that Council accept the above noted items for information*

## 10. CLOSED SESSION – n/a

## 11. ADJOURNMENT

## 12. UPCOMING EVENTS:

- |   |           |
|---|-----------|
| - July 28, 2022 – Regular Council Meeting | 9:30 a.m. |
| - Aug 11, 2022 – Regular Council Meeting  | 9:30 a.m. |
| - Aug 25, 2022 – Regular Council Meeting  | 9:30 a.m. |

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, JUNE 23, 2022  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny  Deputy Mayor: Lisa Johnson  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Robert Winterford</p> <p>Administration: Tim Duhamel, Interim Chief Administrative Officer  Debbie Giroux, Recording Secretary</p> <p>9 members of the public joined the meeting via Zoom  1 member of the public joined the meeting in person</p>
1.	<b>CALL TO ORDER</b>	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded.
2.	<b>AGENDA Motion #249/22</b>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council adopt the agenda of the Regular Council meeting of Thursday, June 23, 2022 with the following additions:</p> <p>7h) Pope's Visit (Councillor Coninx requested)  7i) Community Garden (Councillor Winterford requested)  7j) Centennial and Volunteerism (CAO requested)</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #250/22</b>	<p><b>MOVED</b> by Councillor Robin Murray that the minutes of the June 9, 2022 Regular Council meeting be adopted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS  Motion #251/22</b>	<p>Michelle Gallagher, Q.C., lawyer, Patriot Law, attended the meeting from 9:35 until 9:40 a.m. and was presented with a plaque by Mayor Kwasny to commemorate her appointment as Queen's Counsel.</p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council's discussion with Michelle Gallagher be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Council moved to 7f) for budget discussion. Shelley Vaughan joined the meeting at 9:45 a.m.</p>
7.	<b>ACTION ITEMS</b>	Council discussed the budget until 10:00 a.m. and moved to Action Item 7e) at 10:00 a.m. for an appointment with Garth Hatch on behalf of the LDS Church.

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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, JUNE 23, 2022  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M

	<b>Motion #252/22</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council direct Administration to work with the LDS developer to provide Council with a modified development proposal for their review.  <p style="text-align:right"><b>CARRIED</b></p> Garth Hatch left the meeting at 10:30 a.m.  Council recessed from 10:30 a.m. to 10:35 a.m.  Council continued the budget discussion (item 7f) with Shelley Vaughan in attendance from 10:35 a.m. until 11:20 a.m.
<b>10.</b>	<b>CLOSED SESSION</b> <b>Motion #253/22</b>	<b>MOVED</b> by Councillor Bridgitte Coninx, pursuant to Section 197(2) of the Municipal Government Act and Section 16(1)(c) of the Freedom of Information and Protection of Privacy Act (FOIP) and Section 17 of the FOIP Act, Council move into a Closed Session at 11:20 a.m. to discuss the following items:  <ol style="list-style-type: none"><li>1. "Land"</li><li>2. "Personnel"</li></ol> <p style="text-align:right"><b>CARRIED</b></p> A recess was held from 11:20 a.m. until 11:22 a.m. at which time the Recording Secretary and 1 member of the public left the meeting.  CLOSED SESSION: The following individuals were present for the Closed Sessions: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Tim Duhamel, Interim Chief Administrative Officer  Councillor Coninx left the meeting at 11:55 a.m.  A recess was held from 12:03 p.m. until 12:05 p.m. to allow public and the Recording Secretary to return to the meeting.
	<b>Motion #254/22</b>	<b>MOVED</b> by Councillor Robert Winterford that Council move out of Closed Session at 12:05 p.m.  <p style="text-align:right"><b>CARRIED</b></p>
	<b>Motion #255/22</b>	<b>MOVED</b> by Councillor Robin Murray that Council accept the discussion in Closed Session for information.  <p style="text-align:right"><b>CARRIED</b></p>



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7.	<p><b>ACTION ITEMS</b></p> <p><b>Motion #256/22</b></p>    <p><b>Motion #257/22</b></p>	<p><b>MOVED</b> by Councillor Robin Murray that Council approve the 2022 Operating Budget as presented with a 3.56% increase, and have the opportunity to revisit the budget during the year, if required.</p> <p style="text-align: right;"><b>CARRIED</b></p>  <p><b>MOVED</b> by Councillor Robin Murray that the 2022 Capital Budget in the amount of \$377,057.00 be approved and funded as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
5.	<b>FINANCIAL REPORTS</b>	n/a
6.	<p><b>POLICIES AND BYLAWS</b></p>  <p><b>Motion #258/22</b></p>  <p><b>Motion #259/22</b></p>  <p><b>Motion #260/22</b></p>  <p><b>Motion #261/22</b></p>  <p><b>Motion #262/22</b></p>  <p><b>Motion #263/22</b></p>  <p><b>Motion #264/22</b></p>	<p>Councillor Coninx joined the meeting by Zoom at 12:10 p.m.</p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Bylaw 798-22, being a bylaw to authorize the several rates of taxation imposed for all purposes for the year 2022 in the Town of Onoway, be given first reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robert Winterford that Bylaw 798-22 be given second reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robin Murray that Bylaw 798-22 be considered for third reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Bylaw 798-22 be given third and final reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robert Winterford that Bylaw 797-22, being a bylaw to authorize special tax charges to be levied against all taxable property within the Town of Onoway for the 2022 taxation year, be given first reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Robin Murray that Bylaw 797-22 be given second reading.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Bylaw 797-22 be considered for third reading.</p> <p style="text-align: right;"><b>CARRIED UNANIMOUSLY</b></p>



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COMMENCING AT 9:30 A.M

	<b>Motion #265/22</b>	<b>MOVED</b> by Councillor Robert Winterford that Bylaw 797-22 be given third and final reading.  Council recessed from 12:15 until 1:05 p.m.	<b>CARRIED</b>
7.	<b>ACTION ITEMS</b> <b>Motion #266/22</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that the discussion regarding Onoway's past due municipal requisitions from East End Bus Society (EEB) be accepted for information.	<b>CARRIED</b>
	<b>Motion #267/22</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Council ratify the attendance of Councillor Coninx at the June 14 EEB Meeting in Alberta Beach.	<b>CARRIED</b>
	<b>Motion #268/22</b>	<b>MOVED</b> by Councillor Robin Murray that Council and Administration (who wish to attend) be authorized to attend the Aquatic Invasive Species (AIS) demonstration day, being hosted by the Wabamun Watershed Management Council (WVWC) on Saturday, July 23, 2022 at the Wabamun Boat Dock.	<b>CARRIED</b>
	<b>Motion #269/22</b>	<b>MOVED</b> by Councillor Robert Winterford that Council direct Administration to provide leadership and administrative support to the Centennial Committee to plan and manage the celebration of Onoway's 100 <sup>th</sup> Anniversary.	<b>CARRIED</b>
	<b>Motion #270/22</b>	<b>MOVED</b> by Mayor Lenard Kwasny that Council engage with surrounding municipalities and develop an action plan regarding the affect that the Pope's visit to the Lac Ste. Anne Pilgrimage may have on the Town of Onoway's residents and provide communication to residents once this information is known.	<b>CARRIED</b>
		Councillor Coninx joined the meeting via Zoom at 1:30 p.m.	
	<b>Motion #271/22</b>	<b>MOVED</b> by Councillor Robert Winterford that the discussion regarding the community boxes be accepted for information and that Administration develop communication with residents on these and the support of volunteers in general.	<b>CARRIED</b>
	<b>Motion #272/22</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Administration research ways that the Town can recognize volunteers such as providing certificates of appreciation or an annual event.	<b>CARRIED</b>

(4)

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, JUNE 23, 2022  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING AT 9:30 A.M

<b>10.</b>	<b>CLOSED SESSION</b> <b>Motion #273/22</b>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move into a Closed Session at 2:00 p.m. to discuss the following item:</p> <p style="text-align: center;">"Personnel"</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>A recess was held from 2:00 p.m. until 2:02 p.m. at which time the Recording Secretary and 1 member of the public left the meeting.</p> <p><b>CLOSED SESSION:</b>  The following individuals were present for the Closed Session:  Mayor Lenard Kwasny  Deputy Mayor Lisa Johnson  Councillor Bridgitte Coninx – via teleconference  Councillor Robin Murray  Councillor Robert Winterford  Tim Duhamel, Interim Chief Administrative Officer</p> <p>A recess was held from 2:15 p.m. until 2:17 p.m. to allow public and the Recording Secretary to return to the meeting.</p>
	<b>Motion #274/22</b>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council move out of Closed Session at 2:17 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #275/22</b>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Administration ensure there are Human Resources policies in place to support staff in accordance with best practices.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>8.</b>	<b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b> <b>Motion #276/22</b>	<p>Councillor Coninx joined the meeting in person at 2:20 p.m.</p> <p><b>MOVED</b> by Councillor Robin Murray that the Council, Interim Chief Administrative Officer and Public Works written and verbal reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<b>INFORMATION ITEMS</b> <b>Motion #277/22</b>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the following items for information:</p> <p style="margin-left: 40px;">a) EMS in Alberta – June 10, 2022 email from Alberta Health Services (AHS)</p>

(5)

TOWN OF ONOWAY  
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		b) Together 4 Health Headlines – AHS June 13, 2022 newsletter  c) Alberta Roadbuilders and Heavy Construction Association – June 14, 2022 email regarding Fuel Cost Recovery surcharge addendum  d) A Coal Policy for Alberta – 2022 and Beyond – Town of High River policy  <p style="text-align: right;"><b>CARRIED</b></p>												
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 3:00 p.m.												
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">July 14, 2022</td> <td style="width: 50%;">Regular Council Meeting</td> <td style="width: 25%;">9:30 a.m.</td> </tr> <tr> <td>July 28, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 11, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 25, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	July 14, 2022	Regular Council Meeting	9:30 a.m.	July 28, 2022	Regular Council Meeting	9:30 a.m.	August 11, 2022	Regular Council Meeting	9:30 a.m.	August 25, 2022	Regular Council Meeting	9:30 a.m.
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August 11, 2022	Regular Council Meeting	9:30 a.m.												
August 25, 2022	Regular Council Meeting	9:30 a.m.												

\_\_\_\_\_  
 Mayor Lenard Kwasny

\_\_\_\_\_  
 Debbie Giroux  
 Recording Secretary

UNAPPROVED

⑥

Horace Mann



Let us not be content to wait  
and see what will happen, but  
give us the determination to  
make the right things happen.

AZ QUOTES

Town  
Council  
Discussion on  
Economic Development

Wade

(7)

MAY - 5 1999

## VILLAGE OF ONOWAY

BY-LAW NO. 528-99ECONOMIC DEVELOPMENT COMMITTEE AMENDMENT

Being a By-law of the Village of Onoway in the Province of Alberta to amend Bylaw 499-97, Economic Development Committee Bylaw.

WHEREAS the Council of the Village of Onoway considers it expedient to establish such a committee to enhance Onoway's economic viability;

NOW THEREFORE the Municipal Council of the Village of Onoway, duly assembled, hereby enacts as follows:

1. Section II - Appointment/Term of Bylaw 499-97 shall be deleted and replaced with the following:

II. Appointment/Term

1. The Onoway Economic Development Committee is hereby established and shall consist of a minimum of seven voting members. Membership shall comprise the following:

- a) at least four persons from the public at large, a minimum of one of whom shall live in the area surrounding Onoway;
- b) one member representing the youth of the community;
- c) one member of Council;
- d) one member from the Onoway Chamber of Commerce.

All members shall be appointed by resolution of Council.

2. The terms of office shall be one year, with the term to expire at the Village's annual organizational meeting. Council shall appoint the Committee members at the annual meeting.
3. Any members of the Committee may be replaced by resolution of Council.
4. Any member of the committee who is absent from three consecutive meetings shall be automatically removed from the Committee unless the absence was previously authorized by resolution of the Committee.

This By-law rescinds Section II of Bylaw #499-97 and shall take force and effect upon final reading.

FIRST READING CARRIED 8 February 1999.

SECOND READING CARRIED 8 February 1999.

THIRD READING CARRIED 22 February 1999.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Municipal Manager

(8)

## VILLAGE OF ONOWAY

BY-LAW NO. 499-97ECONOMIC DEVELOPMENT COMMITTEE

Being a By-law of the Village of Onoway in the Province of Alberta to provide for the appointment of an economic Development committee.

WHEREAS the Council of the Village of Onoway considers it expedient to establish such a committee to enhance Onoway's economic viability;

NOW THEREFORE the Municipal Council of the Village of Onoway, duly assembled, hereby enacts as follows:

I. DEFINITIONS

1. "Committee" shall mean and include the Onoway Economic Development Committee.
2. "Council" shall mean the Council of the Village of Onoway.

II. Appointment/Term

1. The Onoway Economic Development Committee is hereby established and shall consist of seven voting members. Membership shall comprise the following:

- a) five persons from the public at large, a minimum of one of which shall live in the area surrounding Onoway;
- b) one member of Council;
- c) one member from the Onoway Chamber of Commerce.

All members shall be appointed by resolution of Council.

2. The terms of office shall be one year, with the term to expire at the Village's annual organizational meeting. Council shall appoint the Committee members at the annual meeting.
3. Any members of the Committee may be replaced by resolution of Council.
4. Any member of the committee who is absent from three consecutive meetings shall be automatically removed from the Committee unless the absence was previously authorized by resolution of the Committee.

III. Proceeding

1. The Committee will hold no less than six scheduled meetings per year unless otherwise approved by resolution of the Committee, and may call Special Meetings as it may determine upon the request of the Chairman, or any two of its members.
2. The Committee shall appoint a Chairman and a Vice-Chairman.
3. Four members of the Committee constitute a quorum.
4. Any decision of the Committee reached a majority of its members shall be deemed to be the decision of the Committee.
5. The Committee may request the attendance of any person in an advisory capacity.

IV. Economic Development Officer

1. The Economic Development Officer of the Committee shall be the Municipal Manager unless otherwise resolved by resolution of Council.

(9)

By-Law 499-97

2. The Officer shall:

- a) notify all members and advisors of the Committee of the holding of any Regular, or Special Meetings;
- b) keep minutes of the proceedings of all meetings which shall be retained in the Village Office;
- c) maintain all records and correspondence that are relevant to the Committee.

3. The Officer shall not have voting privileges.

V. Committee Members

- 1. Each Committee member shall have one vote.
- 2. Neither the Committee nor any member thereof shall have the power to pledge the credit of the Village in connection with any matters whatsoever, nor shall the said Committee nor any member thereof have any power to authorize any expenditure to be charged against the Village outside the approved budget.

VI. Duties of the Committee

- 1. The Committee's objectives shall be to devise methods of;
  - a) improving Onoway's image;
  - b) attracting new residents;
  - c) attracting new businesses;
  - d) and making relevant recommendations to Council.
- 2. The Committee shall carry out such other duties assigned by Council to promote the Village.
- 3. Within the budget approved by Council, the committee shall carry out a program for the promotion of these objectives.
- 4. Annually before the 31st of December, the Committee shall submit to the Council a written statement showing in reasonable form and detail the expenditures proposed by the Committee during the next following year with respect to all matters over which the Committee has jurisdiction.
- 5. The Committee shall present an annual written report to Council in December of each year.

VI. Council Prerogatives

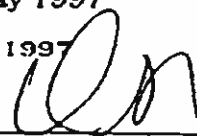
- 1. Council may authorize, by motion, variance of any the preceding enactments.

This By-law rescinds Bylaw #413-90 and shall take force and effect upon final reading.

FIRST READING CARRIED 28 April 1997

SECOND READING CARRIED 12 May 1997

THIRD READING CARRIED 12 May 1997

  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Municipal Manager

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# WHY I AM ON THIS BOARD?

- To contribute to the Village of Onoway in economic growth and progress.
- To find ways to help Onoway grow.
- I'm here because I believe that I can contribute my expertise to help make Onoway a better place to live.
- To participate in the future development of Onoway.
- To contribute in the growth of Onoway.
- To learn and grow.
- I have invested time in the past to the Village and I feel my knowledge and experience will help move the Village forward.
- It's my job.
- To interact and work with people who are interested in Onoway's future.
- To make a contribution.
- To help the Village grow in the Internet world.
- To improve the looks of Onoway to make it a better place to live.



# WHAT CAN I CONTRIBUTE?

- Using my computer skills to promote Onoway on the Internet.
- I can contribute my time and energy in making things happen.
- I contribute new ideas, suggestions, contacts and business prospects, and a point of view from the resident side of things.
- Each member contributes time, hard work, and enthusiasm.
- My ability to speculate and invent.
- Help make Onoway look approachable on the World Wide Web by adding fresh exciting, advertising and young ideas.
- I contribute my administrative skills, business experience, and enthusiasm to the community.

# WHAT DO I NEED BACK?

- Need to see results about the on-going work that has taken place.
- Looking for progress and development.
- Want positive "Can do" attitudes.
- The accomplishment of goals.
- The need to know that Onoway will grow.
- I need help from the board members.
- The need to see successes through more assessments and new businesses in the Village.
- Need to feel like E.D.C. is a team.
- Need to see spirit.
- Need to have self-fulfillment and satisfaction.

## Onoway Economic Development Committee

### WHAT DO YOU SEE AS THE MAIN FUNCTION OF THE ECONOMIC DEVELOPMENT COMMITTEE?

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- To insure that the money spent are used effectively for marketing purposes.
- To promote and guide Council.
- To view the Community "as whole". To beautify, and to see that the organizations are responded to and working effectively for the betterment of all.
- To market the Community and search for new areas of expansion.
- Do it!
- To liase with Council. To present the Economic Development plan to Council
- Increasing the number of businesses in Onoway.
- To give new ideas and get those ideas going.
- Planning and co-ordinate projects, groups, etc.
- To provide clarity of roles (i.e. is it E.D.C. or Chamber of Commerce)
- Our function is to establish what services etc. we need and promote the idea. Then seek to find that service.
- To provide Village Council with plans and options on how to grow and develop.
- To assist in creating an atmosphere or climate that is conducive to grow.
- To promote and retain the residential, commercial and industrial growth.
- To brainstorm as a group and offer Council productive ideas to attract business and retain those existing businesses.
- In partnership with Businesses, Community, and Council develop strategies to promote Onoway and carry out these strategic plan as budgets permit.
- Talk to people. (orange are to do the talking, green are to do the strategizing, gold are to organize us and blue are to heal the wounds)
- To support the Economic Development Committee.

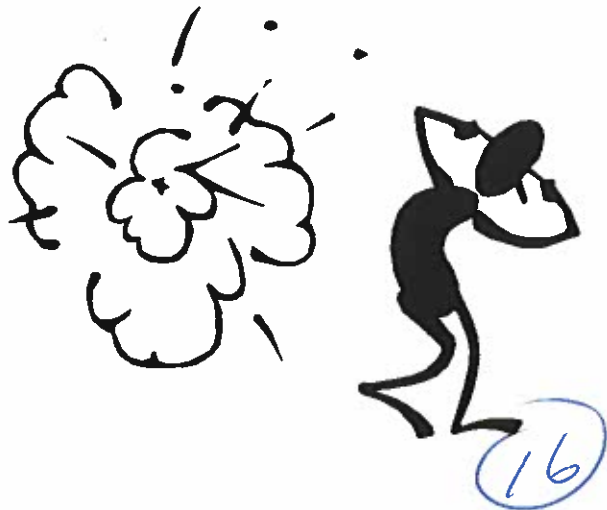
## Onoway Economic Development Committee

# T R E N D S

- There is change in the demographic age in population.
- Increase in the younger people moving onto acreage.
- We need to look at trends in neighboring communities (i.e. Spruce Grove and Stony Plain). Is their development increasing?
- Obtain some comparable data from other centers that are similar to Onoway.
- How services are provided. (i.e. Services to taxpayers use these issues as a selling features, if possible)
- What does the average family need? (recreations, entertainment, and services)
- Spirit of competition.
- Increase in the number of home based businesses.
- There is an increase in the number of school students.
- Provincial trends (urban vs. rural) issues.
- Impact of media.
- Impact of Health Care Services. Expanding Health Care Services in Onoway. Aspen is expanding to provide more services to meet community needs.
- In regards to average income in Onoway, if it were higher it would increase growth potential.
- What is the profile of people moving from urban to rural areas? How do we position our community and businesses to satisfy this need?
- Develop marketing strategies to overcome stereotypical issues. (i.e. Things cost less in the city.)
- Who should we target? Who are they? What do they want?
- How does the proposed highway expansion effect Onoway?
- Some temporary impact for "project development". (i.e. pipeline, etc.)
- Support for E.D.C. Benefits have been realized.
- Need for effective communication.
- More involvement from taxpayers and business people.
- Trust in relationships.
- Healthy community.
- Quality of life.
- There is an increase in tourists.

## TWELVE WAYS TO DESTROY EFFECTIVE MEETINGS

1. Don't prepare: make up your answers on the spot.
2. Re-think old decisions.
3. Repeat the same point several times
4. Be consistently pessimistic.
5. Dominate the meeting (being the brightest...)
6. Blame others for any problems that arise.
7. Hold side conversations or pass notes.
8. Use body language to discredit other's ideas.
9. Interrupt others or at least reinterpret their ideas.
10. Don't participate.
11. Come late or leave early.
12. Withhold critical information.

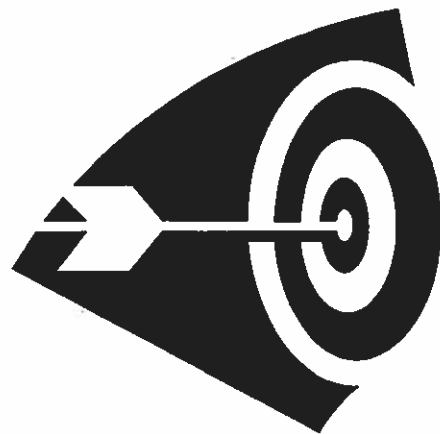


# VILLAGE OF ONOWAY

## Strategic Planning Session

### January 29, 2005

Maureen Medori  
Lenard Kwasny  
Patrick Yuill  
Gordon Vaughan  
Tony Williams  
Joseph Trapani  
Cathy Dunn  
Robin Murray  
Lois Saumer  
Rhonda Tomashewsky  
Con Hlady  
Dave King  
Wayne Kramps  
Betty Johnson  
Gerry Malcolm



**SELF ANALYSIS TEMPLATE**  
**COMMUNITY COMPETITIVENESS**

YES	NO	VARIES	WILL CONSIDER
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**ECONOMIC DEVELOPMENT PROGRAM**  
**Community Attitude and Involvement**

A good community attitude for development.	11		4	
Our community is interested and involved in development issues.	7		8	
We work with the Chamber of Commerce and have meetings to discuss options and opportunities and strategy for development.	10		5	
We integrate the business and the community into the full process creating a good community attitude linked to an understanding of community strengths. It allows each citizen to become an ambassador for community development.	4	2	8	1 - n/a
Our "Quality of life" meets the interests of existing and potential in-migration.	4		10	1 - n/a
No one business or community has all the knowledge, resources and infrastructure to succeed. We "collaborate" with other communities to form "clusters" as a means of identifying who has similar interests and can create symbiotic benefits.	5		9	1 - ?
Young people are urged to take initiative and gain experience on Council, communities, regulatory bodies, organizations and service clubs.	7	2	5	1 - ?

**Infrastructure and Facilities**

The size, capacity and quality of the infrastructure is to meet growth and targeted industry needs.	3	6	6	
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	YES	NO	VARIABLES	WILL CONSIDER
We have good sports, recreation, cultural, spiritual organizations and facilities	6	3	6	
Our Capital programs for extension and upgrade of facilities are in place.		6	8	1 - ?

### Land Availability

Suitable serviced and zoned competitive priced land is available for:				
- Residential Development	8 1 - zoned	1 - serviced	4	1 - ?
- Commercial Development	5	3	5	2 - ?
- Industrial Development	7 1 - zoned	2 1 - serviced	3	1 - ?

### Financial Considerations

We match the price for community services to our competition.	8	2	3	1 2 - ?
Our tax rates, permits, and other costs related to development or operation of a business are competitive with other communities.	10	4		1 - ?
Risk capital is available in the community.	2	2	4	5 - ?
Financial institutions are supportive of local industry.	6	1	3	5 - ?
Existing business funds expansions.	3	2	3	1 6 - ?
Venture capital firms are active locally.	1	7		5 2 - n/a
Small Business Loans are available	9	1		5 - ?
Government Programs are available	11		1	3 - ?

### ECONOMIC DEVELOPMENT PROGRAM

We have an active team based economic development program.	9		3	3 - ?
We have a segregated development budget.	6	3	1	4 1 - n/a
We have an employee whose first responsibility is economic development.	7	4	4	
We have a growth strategy and priorities.	5	3	4	1 - working on it 2 - ?



	YES	NO	VARIES	WILL CONSIDER
We understand the key business processes and location requirements of existing business and what makes them competitive.	4	3	4	3 1 - n/a
We have a positive program for the retention and nurturing of existing business. It is this core of existing business and their potential growth that is the community's first priority and greatest development asset.		4	8	1 2 - ?
We have identified the potential growth for similar or complementary businesses.	4	3	3	4 - ? 1 - somewhat
We have adequate research to identify targets.		5	3	6 1 - n/a
We work as a team to help industry with problems before they become critical.	2	3	8	2
We use a single window concept to solve problems for new or existing industry.	3	4	3	5
We take action to minimize negative influences that may exist.	6	2	5	2
Council supports the need to invest in people, in process and in action in order to be competitive and create economic growth.	10	1	2	2
Council also supports staff formal training in economic development processes and research.	11		2	2

### Opportunity Identification

We have an adequate research budget.		6	2	6 1 - n/a
We have identified projects used by our community that could be produced locally.	7	3	1	1 2 - ? 1 - n/a
Most industries have both small and large firms, with some that could be viable in our community. These have been identified.	1	4	2	1 5 - ? 2 - n/a
We have identified professional and personal skills that could be developed.	3	4	2	1 3 - ? 2 - n/a

	YES	NO	VARIES	WILL CONSIDER
We have identified secondary and tertiary activities that could locate in our community where labour and other needs are available.	3 1 - some	3	3	2 - ? 2 - n/a
We have identified other services that are needed but have not been developed.	7	1	3	2 - ? 2 - n/a
We have identified the information technology that has improved the viability of many existing firms and is creating completely new opportunities.	2	5	2	2 3 - ? 1 - n/a
We have identified shortages and opportunities in the construction of commercial buildings for lease or sale.	4	2	2	5 - ? 2 - n/a

### BUSINESS PLAN

We have developed a business plan to move our strategy to operational delivery. This simplifies tracking and reporting of progress.		5	2	1 2 - n/a 5 - ?
The plan defines our product, our customers, and then community consensus for action that can be benchmarked to define progress.	2	3	1	2 5 - ? 1 - n/a
All our stakeholders understand the value of development, are knowledgeable about targets and will be a part of the solution.	3	4	3	1 3 - ? 1 - n/a
We target the development that will come from existing business, by marketing internally in the community and externally outside the community.	3	5	3	3 - ? 1 - n/a
Our community public relations, promotion and advertising program includes the best practices in promotion which were identified in a recent study entitled "Best Practices in Marketing for Alberta Communities to Attract Business and Investment" by Whyte Reynolds International Inc. (March, 1999).	2	7		1 5 - ?

	YES	NO	VARIES	WILL CONSIDER
<i>Internet and Brochures will include:</i>				
- visitor information brochure	11			1 3 - ?
- investment promotion brochure	6	4		1 4 - ?
- economic development information package	11			1 3 - ?

**Our Action Program includes how we:**

Facilitate development.	8	2	1	1 3 - ?
Facilitate proactive education, motivated community effort, and monthly economic development networking meetings.	8	1	2	1 3 - ?
Find solutions not problems for entrepreneurs and developers.	9	1	1	1 3 - ?
Create a proactive not reactive process.	8	2	1	2 2 - ?
Upgrade infrastructure, when required.	5	2	2	3 2 - ? 1 - n/a
Provide training for staff.	10	1	1	1 2 - ?
Use "process improvement" to ensure high quality and good relations with industry.	5	2	2	2 3 - ? 1 - n/a
Use benchmarking to evaluate progress.	3	3	1	3 4 - ? 1 - n/a

**OUR BUSINESS COMMUNITY**

Our present manufacturing industry makes a profit and is expanding.	2	3	4	2 4 - ?
Our service industry is growing but provides most needs for the community.	8	2	2	3
Experienced entrepreneurial ventures are profitable, growing and diversifying.	6		4	1 3 - ? 1 - n/a
We have a pool of experienced managers.	6	1	5	3 - ?

	YES	NO	VARIES	WILL CONSIDER
We have a pool of entrepreneurs interested in new ventures.	4	1	6	4
Good internet access by the community and businesses.	9	1	4	1

### Markets

We have the size and demographics of available and accessible markets:				
- Local	9			3 - ? 3 - n/a
- Regional	6	2	1	3 - ? 3 - n/a
- National	2	5	2	3 - ? 3 - n/a
- International	2	5	2	3 - ? 3 - n/a

### Logistics

We have identified businesses with low production volume that could not utilize full truckload movement into the urban centers that could consolidate with other shippers.	1	4	1	2 5 - ? 2 - n/a
We know the industries and markets that transportation availability, service and costs create an advantage?	2	4	1	7 - ? 1 - n/a
We know the industries and markets that transportation availability, service and costs create a disadvantage?	2	4	3	4 - ? 2 - n/a
We have identified the industry trade-off from the low cost of land, no cost related to urban congestion, saved transportation costs of raw materials that lose weight in manufacturing, low overhead costs for operations, workforce availability or other factors.	2	3	1	1 7 - ? 1 - n/a

### Human resources

We are aware of the number of jobs, skills or educational requirements in our community and the type of industry we can serve.	4	4	2	4 - ? 1 - n/a
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	YES	NO	VARIABLES	WILL CONSIDER
We are also aware that if jobs are created people will follow. We have inventories of housing and if required, other infrastructure that is available.	7	4	2	2

**Workforce**

Training facilities adequate?	5	2	7	1
Our population growing?	12	1	1	1
There is a trained and stable labor force?	7	2	4	2
Education and skills meet requirements?	6	1	5	3
Jobless rate improving?	2	1	3	1 6 - ? 2 - n/a
Wage expectations are reasonable?	10	1	2	2 - ?
No labor / management problems.	2		9	1 3 - ?

- \* The numbers that show a question mark indicate where participants answered don't know
- \* The numbers that show n/a indicate where participants had no answer

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# 2005 GOALS



**GOAL: 1. FINANCIAL RESPONSIBILITY**

<p align="center"><b><u>OBJECTIVE:</u></b> <b>(WHAT &amp; WHY)</b></p>	<p align="center"><b><u>WHO IS RESPONSIBLE</u></b></p>	<p align="center"><b><u>STATUS REPORT</u></b></p>
<p><b>TAXES - Stabilize</b></p> <ul style="list-style-type: none"> <li>- Reduce</li> </ul> <p><b>GRANTS <u>Applications</u></b></p> <ul style="list-style-type: none"> <li>- apply and explore all potential grants</li> </ul> <p><b><u>Partnerships</u></b></p> <ul style="list-style-type: none"> <li>- share services with other municipalities</li> <li>- corporate lobbying</li> <li>- P3 (three levels of government)</li> </ul> <p><b>BUDGETS <u>Balanced Budget</u></b></p> <ul style="list-style-type: none"> <li>- review expenditures</li> <li>- review revenue</li> </ul> <p><b><u>Capital</u></b></p> <ul style="list-style-type: none"> <li>- identify projects and equipment</li> <li>- prioritize</li> </ul> <p><b><u>Operating Personnel</u></b></p> <ul style="list-style-type: none"> <li>- review previous years expenditures</li> </ul> <p><b><u>Project Costs – long-term planning reserves</u></b></p> <ul style="list-style-type: none"> <li>- plan for the future</li> <li>- determine project costs</li> <li>- allocate funding over a time period</li> <li>- invest reserve funds</li> </ul>		

**GOAL: 2. INFRASTRUCTURE**

<b><u>OBJECTIVE</u></b> <b>(WHAT &amp; WHY)</b>	<b><u>WHO IS</u></b> <b><u>RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<ol style="list-style-type: none"><li>1. Identify priorities based on safety, liability and condition.</li><li>2. Establish plan of action based on funding.</li><li>3. Develop an infrastructure growth plan based on consultation with stakeholders.</li><li>4. Cost analysis.</li><li>5. Incorporate into budget.</li><li>6. Review quarterly.</li></ol>		

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**GOAL: 3. INDUSTRIAL DEVELOPMENT**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<p>1. Subdivision plan.</p> <p>2. Roads.</p> <p>3. Water and sewer (services).</p> <p>4. Promote and sell</p> <ul style="list-style-type: none"><li>- Albertafirst.com</li><li>- tradeshow</li><li>- local papers</li><li>- information packages</li><li>- CD Rom</li></ul> <p>5. \$ 1 million + cost projection.</p> <p>6. Tax incentives for developers.</p>		

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**GOAL: 4. SENIORS COMPLEX – To be complete in 2007**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b>Estimated Costs – \$5 – 7.5 Million</b></p> <p><b>Partners and communications:</b></p> <ul style="list-style-type: none"> <li>• <b>Lac Ste Anne Foundation (minutes)</b></li> <li>• <b>East End Seniors Housing</b></li> <li>• <b>Aspen Health</b></li> <li>• <b>Provincial and Federal government</b></li> <li>• <b>Village (Town)</b></li> <li>• <b>County</b></li> <li>• <b>Seniors</b></li> <li>• <b>Ratepayers</b></li> </ul> <p><b>Status reports:</b></p> <ul style="list-style-type: none"> <li>• <b>Quarterly</b></li> <li>• <b>joint venture in advertising through:</b> <ul style="list-style-type: none"> <li>- <b>Onowaves</b></li> <li>- <b>Community Channel</b></li> <li>- <b>Bulletin</b></li> <li>- <b>Community Voice</b></li> <li>- <b>Website</b></li> </ul> </li> </ul> <p><b>Fundraising</b></p> <ul style="list-style-type: none"> <li>• <b>casino (joint with service groups)</b></li> <li>• <b>donation tree</b></li> </ul> <p><b>Status and Progress reports</b></p>		

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**GOAL: 5. COMMUNICATION AND CO-OPERATION**

<b><u>OBJECTIVE</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b>To enhance public awareness through:</b></p> <ul style="list-style-type: none"> <li>- newsletter to public</li> <li>- newsletter to organizations</li> <li>- EDC column in newspaper</li> <li>- communication coordinator to gather information for publishing</li> <li>- combined meetings to encourage working together</li> <li>- EDC</li> <li>- Chamber</li> <li>- tourism</li> <li>- Heritage Days</li> <li>- Communities in Bloom</li> <li>- Historical Guild</li> <li>- follow up on concerns</li> <li>- develop an education program for schools</li> </ul>		

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**GOAL: 6. AFFORDABLE HOUSING**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b>1. Identify available land.</b></p> <p><b>2. Work with and motivate interested parties to develop a plan</b></p> <p>    <b>i.e. 1) grant applications on behalf of a developer</b></p> <p>        <b>2) loans</b></p> <p><b>3. Tax incentives for developers.</b></p>		

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**GOAL: 7. TEAMWORK AND SUPPORT**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<ol style="list-style-type: none"><li>1. Open and receptive to learning about each other's roles and responsibilities.</li><li>2. Respectful treatment.</li><li>3. Sharing responsibilities.</li><li>4. "We" not "Me".</li></ol>		

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**GOAL: 8. BEAUTIFICATION**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b><u>Tourism</u></b></p> <ul style="list-style-type: none"> <li>- largest wagon wheel</li> <li>- RV/Campground</li> <li>- signage</li> <li>- museum</li> <li>- attraction</li> <li>- Communities in Bloom</li> <li>- Heritage Days</li> </ul> <p><b><u>Appearance</u></b></p> <ul style="list-style-type: none"> <li>- clean roads</li> <li>- pave streets</li> <li>- downtown revitalization</li> </ul> <p><b><u>Image</u></b></p> <ul style="list-style-type: none"> <li>- positive and friendly</li> <li>- good ambassadors</li> </ul> <p><b><u>Economic</u></b></p> <ul style="list-style-type: none"> <li>- open for business</li> <li>- better business services</li> <li>- a proper Chamber of Commerce directory</li> <li>- better marketing tool</li> </ul> <p><b><u>Culture</u></b></p> <ul style="list-style-type: none"> <li>- better parks and more recreation</li> <li>- more public events (i.e. Fireman's Ball)</li> <li>- seniors housing</li> </ul>		

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**GOAL: 9. SAFE AND CARING COMMUNITY**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<b>1. A place to work, play and live.</b> <b>2. Zero tolerance for bullying, vandalism, etc.</b> <b>3. Higher profile for police presence.</b> <b>4. Encourage public pride and more community involvement.</b>		

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**GOAL: 10. TOWN STATUS**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b>Positive promotion of Onoway as a service centre and place to live.</b></p> <ul style="list-style-type: none"><li>- take census</li><li>- public opinion</li><li>- Communities in Bloom</li><li>- signs for helping people find services</li><li>- promote "Open for Business"</li><li>- promote Community Pride and community involvement</li></ul>		

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**GOAL: 11. QUALITY OF LIFE STRATEGY**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<b>Questionnaire</b>  - "What is Quality of Life?"  - "What can Onoway do to improve Quality of Life?"  - "What can you do to improve Quality of Life?"		

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**GOAL: 12. MULTIUSE FACILITY**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>STATUS REPORT</u></b>
<b>Work with existing facility to coordinate multiuse facility.</b>  <b>Where?</b>  <b>When?</b>  <b>Why?</b>  <b>How?</b>		

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# 2002 GOALS



**GOAL: 1. INFRASTRUCTURE**

**To continually improve and enhance existing infrastructure and plan for further development.**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b><u>Long-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) Upgrade water treatment plant.</li> <li>b) Road upgrades (pavement).</li> <li>c) Maintain or lower taxes.</li> <li>d) Maintain downtown core.</li> <li>e) Upgrade and expand sewer lift station.</li> <li>f) Initiate planning for 52<sup>nd</sup> Street extension.</li> <li>g) Continue to lobby for the completion of Highway 633 with a corridor extension to Onoway.</li> </ul> <p><b><u>Short-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) One year tax hike (1.75%) Public Works upgrades.</li> <li>b) Update phone/radio system.</li> </ul>			

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**GOAL: 2. HUMAN RESOURCES**

To promote and provide the "best" possible opportunity both financially and through further education on and off the job training for Staff and Council.

<b><u>OBJECTIVE</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b><u>Long-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) Develop a program of employee incentives.</li> <li>b) Recognize Councilors (past and present), Staff and Village volunteers.</li> </ul> <p><b><u>Short-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) Amend the pay grid to recognize years of service and cost of living yearly.</li> <li>b) Increase staffing for Public Works.</li> <li>c) Recognize Councilors (past and present), Staff and Village volunteers.</li> <li>d) Follow-up monthly Public Works reports.</li> </ul>			

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**GOAL: 3. IMAGE AND DEVELOPMENT**

**Develop a long range plan that encourages growth and development.**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b>1. <u>IMAGE</u></b></p> <p><b><u>Long-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) Develop entrance off of Highway 43 to encourage tourists.</li> <li>b) Tourist/Village service booth.</li> <li>c) Clean streets 3 – 5 times per year (April – September).</li> <li>d) Park maintenance and upgrade.</li> <li>e) Develop overnight camping facility.</li> </ul> <p><b><u>Short-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) Upgrade Christmas decorations.</li> <li>b) Park maintenance and upgrade.</li> <li>c) Assess what we have - Aspen Health, NGRD, EDC/YEBDC and Business Builders Info.</li> </ul>			

(41)

<p><b>2. <u>DEVELOPMENT</u></b></p> <p><b><u>Long-term goals:</u></b></p> <ul style="list-style-type: none"><li>a) Create projections of what this Village will be or will need in 10 years.</li> <li>b) Creation of Industrial Park.</li> <li>c) Need Commercial vacant lot development.</li></ul>			
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**GOAL: 4. FINANCIAL RESPONSIBILITY**

To ensure the long term financial viability of the Village of Onoway.

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<ul style="list-style-type: none"> <li>a) Increase the reserve fund to the recommended target amount of \$250,000.00 (25% of operating budget) by contributing a minimum of \$10,000.00 per year.</li> <li>b) All year-end surplus funds shall be contributed to reserve funds.</li> <li>c) The annual budget shall be finalized and approved by April 15<sup>th</sup> of each year.</li> <li>d) Taxes must be positively comparable with other municipalities within the market area.</li> <li>e) Maintain municipal property taxes at the present rate without jeopardizing service delivery.</li> <li>f) Initiate planning for 52<sup>nd</sup> Street extension.</li> </ul>			

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**GOAL: 5. PUBLIC RELATIONS & EDUCATION**

**Develop and foster clear communication channels i.e. Staff – Council – Public.**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b><u>Long-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) "Onowaves" to educate public of Council direction.</li> <li>b) Solicitation of input or comments from public or businesses.</li> <li>c) Categorize 72 community groups and hold informal meetings to discuss joint projects or goals for community.</li> <li>c) Recognition awards for special events or people.</li> </ul> <p><b><u>Continuing goals:</u></b></p> <ul style="list-style-type: none"> <li>a) Solicitation of input or comments from public and businesses.</li> <li>b) Staff to treat ratepayers as customers.</li> </ul> <p><b><u>Short-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) "Onowaves" to educate public of Council direction.</li> <li>b) Need to determine recognition awards and criteria for presentation. (How do you define "made it"?)</li> </ul>			

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**GOAL: 6. PUBLIC SAFETY**

**Working together to provide above average bylaw enforcement and policing.**

<u>OBJECTIVE</u> (WHAT & WHY)	<u>WHO IS RESPONSIBLE</u>	<u>TIMELINE</u>	<u>STATUS REPORT</u>
<p><u>Long-term goals:</u></p> <ul style="list-style-type: none"> <li>a) Bylaw enforcement.</li> <li>b) Safe drinking water, keep "best in the world".</li> </ul> <p><u>Continuing goals:</u></p> <ul style="list-style-type: none"> <li>a) A review to be done of existing bylaws (keep or discard).</li> </ul> <p><u>Short-term goals:</u></p> <ul style="list-style-type: none"> <li>a) Bylaw enforcement.</li> <li>b) Truck/Dangerous goods route.</li> <li>c) Stronger RCMP presence.</li> </ul>			

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**GOAL: 7. YOUTH AND RECREATION**

**To create a healthy and safe environment for the youth of the Village.**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<p><b><u>Short-term goals:</u></b></p> <ul style="list-style-type: none"> <li>a) Organize programs and activities for youth in Onoway and area.</li>   <li>b) Support recreation and club(s) for Onoway and area youth.</li> </ul>			

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**GOAL: 8. ACCOUNTABILITY**

**Council will work towards clarifying the role of Council and increasing public awareness and trust. To do this Council shall solicit public opinion, communicate regularly with the public, and provide solid, consistent leadership for the good of the whole community.**

<b><u>OBJECTIVE:</u> (WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<p>a) Undertake two community contacts per month and submit comments at the first Council meeting of the following month.</p> <p>b) Each Councilor will attend and participate in one high profile/ public activity per year. Council will also volunteer to participate in AUMA committees.</p> <p>c) Develop a “theme” to promote Council to the community (work with us....) and have an identifiable but tasteful item for Council to wear (t-shirt, cap, etc.).</p> <p>d) Prepare a post card with a picture of Council, with signatures of Council and send to new businesses and residents.</p> <p>e) Increase public recognition of Councilors by publishing pictures of Council in newsletters, papers, etc.</p> <ul style="list-style-type: none"> <li>• Develop communication technique/plan to ensure Onoway residents are aware of expanded responsibilities of Staff.</li> </ul>			

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<ul style="list-style-type: none"><li>• Council will work to support Staff/give incentive for Staff to stay with the Village so the Village has a knowledgeable Staff resulting in a professional, positive image.</li><li>• Add Bylaws on website.</li></ul> <p>f) Seek public opinion/responses, a minimum of once per year, using written format, TV, Internet, public meetings, forums, etc.</p> <p>g) Post Council meeting minutes on the web-site on a regular basis.</p> <p>h) Prepare Councilor and Staff profiles and post on the web-site, Onowaves, newspapers, etc. (Every two months).</p> <p>i) Commit to Annual Strategic Planning meetings and a continuous policy review on a monthly basis. (But make it a POLICY).</p>			
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**GOAL: 9. SENIORS HOUSING**

Development of Senior housing complex.

<b><u>OBJECTIVE:</u></b> <b>(WHAT &amp; WHY)</b>	<b><u>WHO IS RESPONSIBLE</u></b>	<b><u>TIMELINE</u></b>	<b><u>STATUS REPORT</u></b>
<b><u>Long-term goals:</u></b> a) To provide additional single-family units for Village growth.			

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## **Onoway EDC April 4<sup>th</sup> – Business Builders Notes.**

**This is the information the Committee (individually) pulled from the raw data for discussion and inclusion in EDC goals. Tabulation was done based on identified items, however in several cases there is a view that the Chamber or Village is responsible for the same items. In some cases the items were marked as joint responsibilities of any or all three entities – The EDC, the Village, and the Chamber.**

**The Key: If an item is listed – someone noted it. The numbers in brackets represent the number of times an item was marked. Some items appear in the raw notes in more than one section. The higher numbers represent ALL marked items throughout the document, not necessarily “higher importance” by the number of times items were marked.**

**The next step is to visit the items listed and refine which items are the responsibility of the EDC.**

**Issues in keeping business here (2)**

**Identify kinds of business Onoway wants (4)**

**Promote Onoway outside of Onoway (7)**

**Identify downsides of Onoway & deal with it (2)**

**Government cutbacks**

**Local attitude to local businesses (2)**

**Positive attitude to build reputation of Onoway**

**Better advertising to attract surrounding residents**

**Recreation center, gym, squash, etc. (6)**

**Parks are in need of lots of work (4)**

**New facilities for new business variety/New retail/rental space (10)**

**Eliminate run down, old buildings**

**Need a family restaurant i.e. Smitty's (7)**

**Advertise bedroom community of Edmonton (6)**

**What draws us to do business here? (2)**

Improve web page for Village of Onoway with hotlinks to a full directory of businesses and organizations/Improve Internet site/Promoting what we currently have i.e. website (7)

Increase and promote: residential lots, industrial park lots (8)

Business Resource Center (4)

Businesses to cater to customers/Excellent customer service (2)

Encourage new businesses and industry to relocate (7)

Encourage participation amongst citizens and businesses to beautify whole town unlimited (2)

Create opportunity for affordable housing (5)

More for seniors (2)

Provide more employment opportunities (3)

Focus on youth – provide more activities for children/recreation facility/More youth activities/Something for teens – recreation center/More summer programs for youth/More activities for younger (0-18) age groups (4)

Clothing store/Open a real clothing store, bakery/Need a bakery (17)

Incentives: forego tax, forego offsite levy, cheaper land/Encourage town to provide free property taxes (7)

Promote Onoway as a great place to live

Keep Council out of business

Used car lot (7)

Need a good car wash/Need a new, better quality car wash (11)

Self contained seniors' complex (without municipal financial involvement)/Need for assisted living for seniors/Seniors residential complex with common dining room (12)

Need a swimming pool, bowling alley/Swimming pool/Community Recreation Center (swimming) (12)

Open movie theatre, sports facility (9)



Transportation i.e. taxi, bus (4)

Saan or Field's, Tim Horton's, Walmart (6)

Truck stop to draw business (5)

Pursue district needs (3)

Full time RCMP in town

Emergency 24 hr. hospital/clinic (3)

Small business "incubator" facility utilizing common services (5)

Better lighting into Onoway entrances. People we have spoken to don't realize there is a town here/Make entrances more attractive (3)

Create a self-sufficient town to keep businesses here

Plant trees

Good looks (beautification) (2)

Garbage cans on Main Street

Improve Ruth Cust Park

Create a walking path connecting all of parks (2)

Extended hours for restaurants and stores

Improved recreational facilities (2)

Joint arena/curling rink (2)

Re-evaluate the need for 3 libraries (2)

Utilization of recreation facilities (2)

Local recreation advisor/courses

Skateboard park (2)

Improve signage on highways (2)

Proactive creative thinking (3)

Provide friendly atmosphere to allow investors to develop growth and make the community vibrant

Good full service campground (4)

Create exercise trail (bike/walk/rollerblade) (2)

Outdoor rink facility for summer/winter (2)

Daytime park site camp (2)

Onoway & District needs an attraction (3)

Get financial facilities to support local projects and businesses (2)

Onoway is a safe place to live (2)

Promote education system ?

Promote tourism through farm tours (2)

Welcome new businesses

Establish famous Onoway symbol

Signage for subdivision

Complete S.H. 633 from Hwy 43 to St. Albert (2)

Install recycling depot vs. stock piling recyclables for 2 weeks

Encourage new immigrants

Connecting youth and business

Explore Data Apps

# Onway - Number of Building Permits

The number of municipal building permits granted in the calendar year in both the non-residential and residential sectors, obtained from a monthly survey of Canadian municipalities. For this indicator seasonally adjusted estimates are shown.

Subscribe → Contact Us →

Onway issued 8 building permits in 2021, greatly increasing 166.7% from 3 in 2020. Onway's growth rate ranks 9th provincially. The residential segment had the largest increase over last year, increasing 300.0% to 4.

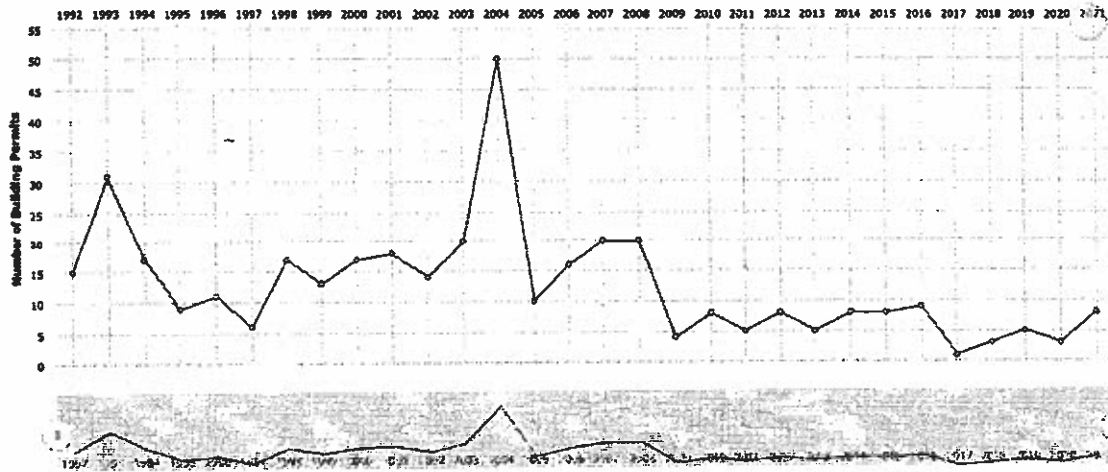
Onway By Municipality

This View Full Dataset  
 CSV XLSX CSV XLSX

All Building Type

Mouse over the graph for more detail or use the sliders below to zoom  
 1992 to 2021

5 year 10 year All available



## Number of Building Permits

Year	2020	2021	Annual Change
Permits	3	8	166.7%

### Source Attribution

Adapted from Statistics Canada, Building Permits Survey (custom data request). This does not constitute an endorsement by Statistics Canada of this product.

View this dataset on the Alberta Open Government Website

Last Updated - May 16, 2022

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Stony Plain Number of Building Permits

Explore Data Apps

# Stony Plain - Number of Building Permits

The number of municipal building permits granted in the calendar year in both the non-residential and residential sectors, obtained from a monthly survey of Canadian municipalities. For this indicator seasonally adjusted estimates are shown.

Subscribe → Contact Us →

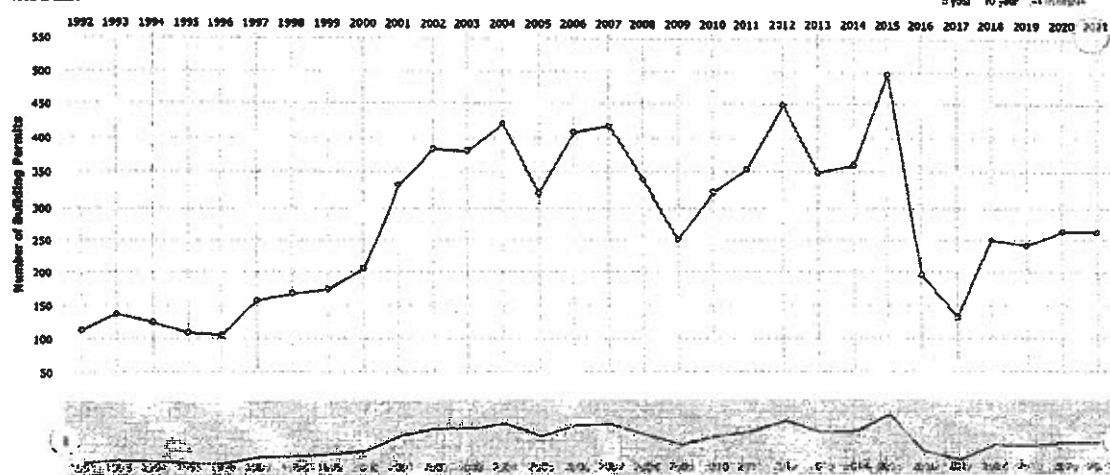
Stony Plain issued 263 building permits in 2021, declining -0.38% from 264 in 2020. The institutional segment had the largest increase over last year, increasing 33.3% to 4.

Stony Plain By Municipality

This View Full Dataset CSV XLSX CSV XLSX

All Building Type

Mouse over the graph for more detail or use the sliders below to zoom 1992 to 2021



Number of Building Permits

Year	2020	2021	Annual Change
Number of Building Permits	264	263	-0.38%

### Source Attribution

Adapted from Statistics Canada, Building Permits Survey (custom data request). This does not constitute an endorsement by Statistics Canada of this product.

View this dataset on the Alberta Open Government Website

Last Updated - May 16, 2022

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**TOWN OF ONOWAY**  
**By-Law 793-22**

**A BYLAW TO BORROW TO MEET CURRENT OPERATING EXPENDITURES AND OBLIGATIONS FOR THE TOWN OF ONOWAY.**

**WHEREAS** the Council of the Town of Onoway (hereinafter called the “Corporation”) in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of:

Operating Loan for \$1,000,000.00 – from ATB  
Business Mastercard for \$30,000.00 – from ATB

**WHEREAS** the Town of Onoway estimates the amount of taxes to be raised in 2022 will be **\$1,337,013.00;**

**NOW THEREFORE** pursuant to the provisions of the Municipal Government Act the Council of the Corporation deems it necessary to borrow from time to time (on a revolving basis) during the said year a sum or sums not exceeding the maximum principal amount of **One Million Thirty Thousand Dollars (\$1,030,000.00)** at any one time to meet the current operating expenditures and obligations of the Corporation incurred during the said year until such time as the taxes levied or to be levied therefore as aforesaid can be collected; and

**WHEREAS**, after the borrowing during the said year of the amount hereby authorized to be borrowed, the total loans outstanding at any one time to meet the current operating expenditures and obligations of the Corporation incurred during the said year will not exceed the amount of taxes levied or estimated to be levied for the said year by the Corporation;

**NOW THEREFORE**, under the authority of the Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26, the Council of the Town of Onoway enacts as follows:

1. That the Council of the Corporation do borrow from time to time (on a revolving basis) during the said year from ATB (the “Bank”), a sum or sums not exceeding the maximum principal amount of **One Million Thirty Thousand Dollars (\$1,030,000.00)** at any one time which the Council deems necessary to expend to meet the current operating expenditures and obligations of the Corporation incurred during the said year until such time as the taxes levied or to be levied therefore can be collected, and to pay or agree to pay interest on the sum so borrowed either in advance or at maturity, and in either case after maturity, at such rate as may be agreed upon from time to time between the Council and the Bank.”
2. That the \$1,030,000.00 in authorized borrowing from ATB (the “Bank”), is to include a sum or sums not exceeding the maximum principal amount of **Thirty Thousand Dollars (\$30,000.00)** for a Business Mastercard account that the Council of the Corporation deems necessary to expend to meet current operating expenditures and obligations of the Corporation.

(56)

3. That the sum or sums so borrowed may be evidenced and secured by a promissory note or notes or similar forms of obligation executed by the Mayor and Chief Administrative Officer on behalf of the Corporation and the same Mayor and Chief Administrative Officer are hereby authorized and empowered to execute and give such promissory note or notes or similar forms of obligation on behalf of the Corporation as may be required by the Bank and to determine and agree upon from time to time the rate of interest applicable to the amount of the sums borrowed hereunder remaining from time to time outstanding.
4. That the Council of the Corporation do hereby pledge to the said Bank as security for payment of the money borrowed hereunder, the whole of the unpaid taxes and penalties on taxes assessed and/or levied by the Corporation in years prior to the said year together with penalties thereon, and the whole of the taxes assessed or to be assessed and/or levied or to be levied for the said year, and the Corporation shall deposit in a special account with the said Bank all of the said taxes, penalties and other designated revenues as collected, as collateral security for the money to be borrowed hereunder and interest thereon, but the said Bank shall not be restricted to the said taxes, penalties and other designated revenue for the payment of the money borrowed as aforesaid or be bound to wait for repayment of such money and interest until such taxes, penalties and other designated revenue can be collected, or be required to see that the said taxes, penalties and other designated revenues are deposited as aforesaid.
5. That nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favor of the said Bank.
6. That Bylaw 788-21 is hereby rescinded on the passing of this bylaw.
7. That Bylaw 793-22 comes into full force and effect upon third reading.

**Read a first time this 14<sup>th</sup> day of July, 2022.**

**Read a second time this 14<sup>th</sup> day of July, 2022.**

**Unanimous consent to proceed to third reading this 14<sup>th</sup> day of July, 2022.**

**Read a third time and passed this 14<sup>th</sup> day of July, 2022.**

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**Mayor Lenard Kwasny**

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**Tim Duhamel  
Chief Administrative Officer**

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# Town of Onoway

## Report to Council

**Meeting:** Regular Council Meeting

**Originated By:** Tony Sonneleitner, Development Officer, Town of Onoway.

**Issue:** The Council for the Town of Onoway expressed a desire to amend the Land Use Bylaw 712-13, as amended; as it relates to the use of Cannabis Retail Sales, specifically the requirement that such site shall not be located less than 100 m from any site being used as a public or private education services or a provincial health care facility at the time of the application for the Development Permit for the Cannabis Retail Sales.

A motion by *Councillor Bridgitte Coninx* that Council direct Administration to draft a bylaw allowing the permitted use of the cannabis store to be within the 100-meter distance requirement of a health facility was carried at the June 9, 2022 regular meeting of Council.

**History:** In August 2018, the Town of Onoway Land Use Bylaw 712-13 was amended by Bylaw 746-18 which addressed the use of Cannabis within the Town.

Bylaw 746-18 amended Part 4 GENERAL DEVELOPMENT REGULATIONS by among other provisions, adding Section 4.44 **CANNABIS RETAIL SALES** which reads:

(1) Any site containing a Cannabis Retail Sales shall not be located less than 100 metres (328 feet) from any site being used as a public or private education services or a provincial health care facility at the time of the application for the Development Permit for the Cannabis Retail Sales.

For the purposes of this subsection only:

a. the 100 metres (328 feet) separation distance shall be measured from the closest point of the subject site boundary to the closest point of another site boundary, and shall not be measured from the district boundaries or from the edges of the structures;

b. the term "public or private education services" is limited to early childhood education, elementary through high schools inclusively only, and does not include dance schools, driving schools or other commercial schools.

(2) Notwithstanding Section 3.6.2 Variance Provisions of this Bylaw, a Development Authority shall not grant a variance to subsections 4.44(1)a or 4.44(1)b.

(3) The Development Authority may require lighting, signage, landscaping or screening measures that ensure the proposed development is compatible with adjacent or nearby residential, commercial, industrial or community services uses.

(4) Prior to the issuance of a development permit, the Development Authority may conduct a site assessment, taking into account land use impacts including, but not limited to, exterior illumination, landscaping, screens, signs and access.

(5) The Development Authority shall impose a condition on any development issued for Cannabis Retail Sales requiring that the development:

- a. shall not commence until authorized by and compliant with all federal and provincial legislation; and
- b. must commence within six (6) months of the date of approval of the development permit.

(6) For the purposes of Section 4.44(5)b, development commences when the Cannabis Retail Sales Use is established and/or begins operation.

**Comment:**

- A. The content of Bylaw 746-18 mirrored the Provincial recommendations of the day, and such recommendations continue to this date.

The current Policies of the AGLC are as follows:

***3.2 Premises Requirements***

***Retail Cannabis Store Handbook***

***Policies***

1. *Retail cannabis store premises must meet the conditions set out in Part 2 of Schedule 2 of the GLCR.*
2. *A retail cannabis licence will not be issued if the premises is located within 100 meters of:*
  1. *a provincial health care facility, or a boundary of the parcel of land on which the facility is located, or*



2. *a building containing a school or a boundary of the parcel of land which the facility is located, or*
3. *a boundary of a parcel of land that is designated as a school reserve or municipal and school reserve under the Municipal Government Act.*
3. *A municipality may:*
  1. *make bylaws varying the distance specified in Subsection 3.2.2, and if considered appropriate, the Board may issue a licence.*
  2. *make an application to AGLC to vary the distance specified in Subsection 3.2.2 if no bylaw exists; and if considered appropriate, the Board may issue a licence.*
4. *The design and construction of retail cannabis stores must meet local municipal building code and zoning requirements.*
5. *Premises requirements include:*
  1. *a sales area;*
  2. *a separate entrance/exit;*
  3. *product receiving capability;*
  4. *mandatory AGLC social responsibility material posted in a prominent location;*
  5. *secure storage room and display for cannabis and accessories (see Section 3.3); and*
  6. *no access from any area of the premises to another business.*
6. *It is prohibited to have cannabis products, accessories or any other cannabis related item or material visible from the exterior of the premises.*
7. *Drive-through windows are prohibited.*
8. *A retail cannabis store cannot undertake major structural changes or be relocated without the prior approval of AGLC (see Section 3.5).*
9. *The licensee must have the legal right to occupy and control the facility or premises in which it is located.*
10. *The primary sales of a retail cannabis store must be cannabis product sales.*

B. **The** Municipal Council in 2018 was of the opinion that the minimum separation distances between a Retail Cannabis Store and a Provincial health care facility (100 m) was appropriate, where such is still the recommendation. However, as stated above:

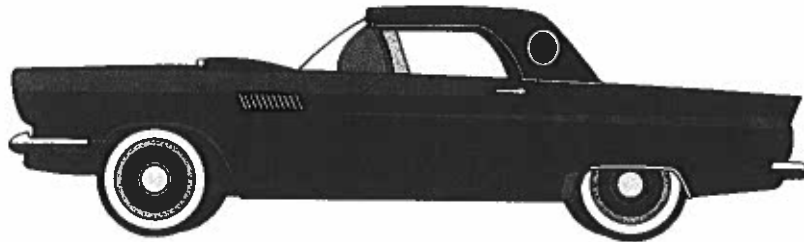
1. A municipality may:
  1. make bylaws varying the distance specified in Subsection 3.2.2, and if considered appropriate, the Board may issue a licence.
  2. make an application to AGLC to vary the distance specified in Subsection 3.2.2 if no bylaw exists; and if considered appropriate, the Board may issue a licence.

- C. **The** Motion made by *Councillor Bridgitte Coninx* does not indicate the proposed distance that Council would wish to allow as a separation distance between a Retail Cannabis Store and a Provincial health care facility.
- a) If the proposed distance is a small variance to that prescribed in the Land Use Bylaw; where the Development Officer, per LUB Section 3.6.2(ii)(c), may grant a variance to a quantitative criteria of 20% of the stated regulation. If this is the case, then the recommended course of action is to make no amendment to the Land Use Bylaw.
  - b) If the proposed distance is a larger variance (exceeding 20%) to that prescribed in the Land Use Bylaw, it is recommended that an amendment to the Land Use Bylaw be enacted.
- D. **Prior** to going through the Land Use Amendment process, Council should:
- i. Decide what an appropriate distance should be; and
  - ii. Consult with AGLC to determine what value that governing body would deem appropriate and would also issue a license.
- E. **Once** the above have been established, it would be a minor matter for Administration to draft a bylaw to amend the Land Use Bylaw in preparation for the Public Hearing, and potential further readings of the bylaw.

Regards,

Tony Sonnleitner, Development Officer, Town of Onoway

Alberta Beach & District 50 Plus Club  
P.O. Box 263 Alberta Beach, AB T0E  
0A0



July, 2022

**2022 Alberta Beach Show & Shine**

Alberta Beach 50 Plus Club are once again hosting the Alberta Beach Show & Shine on August 20, 2022. It will be our 23rd Annual Show & Shine.

The Alberta Beach 50 Plus is a non-profit organization and therefore relies on generous sponsors. It would be greatly appreciated if you would be able to help us in our quest to make this a great show and shine.

We are collecting items to be used as door prizes that will be awarded at the event.

Thank you for all the support you are able to give us. It is greatly appreciated and will make this event a fun one.

A handwritten signature in cursive script that reads "Andre Brassard". The signature is written in black ink and is positioned above the printed name and contact information.

Andre Brassard Phone # 780-625-7214  
Coordinator of the Show and Shine Car Show for the 50 Plus Club

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June 20, 2022

Dear Business Owner/Manager,

**Re: Silent auction to raise funds for Alberta Search and Rescue's rural safety initiatives**

Spring is in the air and golf season is here. The EQUS Community Connection (ECC) is excited (after a two-year COVID hiatus) to be hosting our 15<sup>th</sup> Annual Charity Golf Tournament on Thursday, August 4, 2022, at the Innisfail Golf & Country Club.

The ECC is an employee-led fundraising initiative committed to raising funds for charity and community groups across our rural Service Area. To date, the ECC has helped raise more than \$250,000 for the betterment of communities in rural Alberta. As part of our fundraising efforts, we are seeking donations for a silent auction that will be held as part of the tournament.

For 2022, all funds raised through the tournament and silent auction will support the dedicated volunteers at Search and Rescue Alberta in delivering the AdventureSmart preventative safety program in EQUS communities throughout the province.

If you are willing and able to donate any goods or services in support of this fundraising initiative, please contact me via email at [jtabbert-friendship@equs.ca](mailto:jtabbert-friendship@equs.ca) or phone at 403.227.4011 ext. 117 and any necessary arrangements will be made to collect your donation.

Thank you in advance for your consideration and support! We appreciate and value our ongoing partnerships with organizations and businesses in our communities. Together we can make a difference by promoting safety in our rural communities.

Sincerely,

Jillian Tabbert-Friendship, Co-Chair  
2022 EQUS Charity Golf Tournament  
[jtabbert-friendship@equs.ca](mailto:jtabbert-friendship@equs.ca)  
403.227.4011 ext. 117

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**Corporate Office**  
5120 40 Avenue  
Innisfail, Alberta T4G 1Z1  
1.888.211.4011

**North Area Office**  
Box 1178, 4804 41 Street  
Onoway, Alberta T0E 1V0  
1.888.627.4011

**Central Area Office**  
Box 6199, 5803 42 Street  
Innisfail, Alberta T4G 1S8  
1.877.527.4011

**South Area Office**  
Box 1657, 3 Alberta Road  
Claresholm, Alberta T0L 0T0  
1.888.565.5445

debbie@onoway.ca

---

**From:** Liz James <LJames@equs.ca>  
**Sent:** June 15, 2022 1:03 PM  
**To:** Liz James  
**Subject:** EQUUS Community Connection Charity Golf Tournament Silent Auction supporting Search and Rescue Alberta  
**Attachments:** Silent Auction Request Letter EQUUS Community Connection 2022 Golf Tournament.docx

EQUUS is pleased to announce the return of our **EQUUS Community Connection Charitable Golf Tournament!!!** We have taken the last two years off due to COVID-19 and we are back and better than ever! Our 15<sup>th</sup> Annual Charity Golf Tournament will be held on Thursday, August 4, 2022, at the Innisfail Golf & Country Club. We will be having the much anticipated Silent Auction! All funds raised going to support our 2022 charity of choice: the dedicated volunteers at **Search and Rescue Alberta** in delivering the **AdventureSmart preventative safety program** in EQUUS communities throughout the province.

<https://saralberta.ca/wp-content/uploads/2022/04/SAR-Alberta-Overview.mp4>

I am so excited to be coordinating this fundraising initiative for the golf tournament this year! Please review the attached letter and let me know if you are able to help out with a donation and I will arrange the pick up of your auction item/s. I will need all items committed to by Monday July 25<sup>th</sup>

Thank you in advance for your generosity.

Sincerely,

Liz

**Liz James**  
**Business Development Representative**



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Cell: 780.218.8754 |  
Fax: 403.227.1007

4804 - 41 Street, Onoway AB

[Llames@equs.ca](mailto:Llames@equs.ca) | [EQUS.ca](http://EQUS.ca) | 



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**debbie@onoway.ca**

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**From:** penny@onoway.ca  
**Sent:** June 15, 2022 10:51 AM  
**To:** cao@onoway.ca  
**Cc:** debbie@onoway.ca  
**Subject:** FW: Rail Safety Week 2022 | Proclamation request  
**Attachments:** RSW2022\_EN\_Resolution\_Canada.pdf; RSW2022\_FR\_Resolution\_Canada.pdf

Penny Frizzell

penny@onoway.ca

Municipal Clerk & Records Management  
Town of Onoway  
Box 540  
Onoway AB  
T0E 1V0  
780-967-5338

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**From:** Marie-Pier Trigranne <marie-pier.trigranne@cn.ca>  
**Sent:** June 15, 2022 8:16 AM  
**To:** Judith Tracy <info@onoway.ca>  
**Subject:** Rail Safety Week 2022 | Proclamation request



cn.ca

Dear Mayor Tracy:

Every year, more than 2,100 North Americans are killed or seriously injured because of unsafe behaviour around tracks and trains. Every one of these incidents and deaths are preventable. By looking out for each other and working together, we can help keep our communities safe and prevent injuries and fatalities on or near railway property.

Safety is a core value at CN and we continue to take all necessary steps to protect our employees, communities, customers, vendors and partners with the objective of reducing rail related injuries and fatalities to zero. As we safely serve our customers and keep the economy moving, we remain committed in our efforts to educate the public on rail safety.

Rail Safety Week will be held in Canada, the United States, and Mexico from September 19-25, 2022. Once again this year, efforts to get the rail safety message out will be stronger than ever and represent a unique opportunity to work together with you, *Operation Lifesaver*, local authorities, CN Police Service officers and all CN employees to help prevent accidents and injuries at rail crossings in your community, and ensure everyone's safety on and around railroad infrastructure year-round.

### **Rail Safety is a shared responsibility**

As leaders in your community, your council can play a key role in preventing incidents and saving lives by adopting the attached draft proclamation. Please send a copy of your proclamation by e-mail to [Marie-Pier.Triganne@cn.ca](mailto:Marie-Pier.Triganne@cn.ca) and let us know about your plans to promote rail safety in your community.

If you have any questions or concerns about rail safety in your community, please contact our Public Inquiry Line at 1-888-888-5909. For additional information about Rail Safety Week 2022, please consult [cn.ca/railsafety](http://cn.ca/railsafety) or [operationlifesaver.ca](http://operationlifesaver.ca).

Stephen Covey

Cyrus Reporter

Chief of Police and Chief Security  
Officer

Vice-President, Public, Government & Regulatory Affairs



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**RESOLUTION IN SUPPORT OF RAIL SAFETY WEEK**

**Whereas *Rail Safety Week*** is to be held across Canada from September 19 to 25, 2022;

**Whereas** it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

**Whereas** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

**Whereas** CN has requested City Council adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is proposed by Councillor \_\_\_\_\_

seconded by Councillor \_\_\_\_\_

It is hereby **RESOLVED** to support national ***Rail Safety Week*** to be held from September 19 to 25, 2022.

(68)

**debbie@onoway.ca**

---

**From:** pcm1@telusplanet.net  
**Sent:** July 7, 2022 3:05 PM  
**To:** penny@onoway.ca; cao@onoway.ca; debbie@onoway.ca  
**Subject:** Onoway - RE: DECISION REFERRAL - 009SUB2022

July 7, 2022

Dear Tim, Debbie, and Penny:

I have reviewed the Subdivision Referral – 009SUB2022.  
The proposed subdivision will have negligible impact upon development within the Town of Onoway.

RECOMMENDATION: Respond to Jane Holman that the Town of Onoway has "No Concerns".

Regards,

Tony Sonnleitner, Development Officer  
(780) 718-5479

---

**From:** penny@onoway.ca <penny@onoway.ca>  
**Sent:** July 7, 2022 2:34 PM  
**To:** cao@onoway.ca; debbie@onoway.ca  
**Cc:** pcm1@telusplanet.net  
**Subject:** FW: DECISION REFERRAL - 009SUB2022

Penny Frizzell

[penny@onoway.ca](mailto:penny@onoway.ca)

Municipal Clerk & Records Management  
Town of Onoway  
Box 540  
Onoway AB  
T0E 1V0  
780-967-5338

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**From:** Dev Referrals <[DevReferrals@lsac.ca](mailto:DevReferrals@lsac.ca)>  
**Sent:** July 7, 2022 1:46 PM  
**To:** 'historical.lup@gov.ab.ca' <[historical.lup@gov.ab.ca](mailto:historical.lup@gov.ab.ca)>; 'LMPlan@gov.ab.ca' <[LMPlan@gov.ab.ca](mailto:LMPlan@gov.ab.ca)>;

69

'Aep.epeacapitalregion@gov.ab.ca' <[Aep.epeacapitalregion@gov.ab.ca](mailto:Aep.epeacapitalregion@gov.ab.ca)>; 'Aep.wacapitalregion@gov.ab.ca' <[Aep.wacapitalregion@gov.ab.ca](mailto:Aep.wacapitalregion@gov.ab.ca)>; 'Bruce.VanOs@gov.ab.ca' <[Bruce.VanOs@gov.ab.ca](mailto:Bruce.VanOs@gov.ab.ca)>; 'Craig.plitt@gov.ab.ca' <[Craig.plitt@gov.ab.ca](mailto:Craig.plitt@gov.ab.ca)>; 'land.admin@atcogas.com' <[land.admin@atcogas.com](mailto:land.admin@atcogas.com)>; 'HP.Circulations@atco.com' <[HP.Circulations@atco.com](mailto:HP.Circulations@atco.com)>; 'jeffrey.way@canadapost.ca' <[jeffrey.way@canadapost.ca](mailto:jeffrey.way@canadapost.ca)>; 'marshall.manera@canadapost.ca' <[marshall.manera@canadapost.ca](mailto:marshall.manera@canadapost.ca)>; 'onoway\_area@equs.ca' <[onoway\\_area@equs.ca](mailto:onoway_area@equs.ca)>; 'landserv@fortisalberta.com' <[landserv@fortisalberta.com](mailto:landserv@fortisalberta.com)>; Mike Primeau <[mprimeau@lsac.ca](mailto:mprimeau@lsac.ca)>; 'rhett.czaban@ngps.ca' <[rhett.czaban@ngps.ca](mailto:rhett.czaban@ngps.ca)>; 'subdivisions@contractlandstaff.com' <[subdivisions@contractlandstaff.com](mailto:subdivisions@contractlandstaff.com)>; 'kpearson@steannegas.com' <[kpearson@steannegas.com](mailto:kpearson@steannegas.com)>; 'circulations@telus.com' <[circulations@telus.com](mailto:circulations@telus.com)>; Town of Onoway <[info@onoway.ca](mailto:info@onoway.ca)>  
**Subject:** DECISION REFERRAL - 009SUB2022

Hi,

Please see the attached approval letter.

Please call or email if you require additional information or assistance.

Sincerely,

**Jane Holman**

Planning & Development Clerk, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 Ext:3692 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | [lsac.ca](http://lsac.ca)

Visit [CountyConnect.ca](http://CountyConnect.ca) to sign up for critical alerts as they happen!

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Lac Ste. Anne County, Box 219,  
56521 RGE RD 65, Sangudo, AB T0E 2A0  
Telephone: 1-866-880-5722 or  
Fax: 1-780-785-2985

[www.LSAC.ca](http://www.LSAC.ca)

**SUBDIVISION REFERRAL**

**APPROVED**

**NOTIFICATION of Email Correspondence**

# of Pages EMAILED: 8

Date: July 7, 2022

Re: PROPOSED SUBDIVISION  
Legal: SW 11-55-02 W5M  
Lac Ste. Anne County

FILE #: 009SUB2022

Attached is a copy of a subdivision application form and sketch proposing to subdivide the above land as shown. By this EMAIL we request you submit brief, relevant comments and supporting information, with regard to the subdivision application. Unless we have heard from you, **within 21 days**, we will process the proposal as though you have no objections.

Please email or fax your comments to the undersigned at your earliest convenience.

**Email: Jane Holman,**  
**Planning/Development Clerk**  
[DevReferrals@Lsac.ca](mailto:DevReferrals@Lsac.ca) OR

**Email: Trina Sroka,**  
**Planning/Development Clerk**  
[DevReferrals@Lsac.ca](mailto:DevReferrals@Lsac.ca) OR

**FAX your response to (780) 785-2985**

**FAX your response to (780) 785-2985**

If you have concerns or comments that you wish to discuss with staff, please contact the staff member as indicated below:

**Matthew Ferris**  
**Planning & Development**  
**Manager**  
780-785-3411  
Ext.: 3603  
[mferris@Lsac.ca](mailto:mferris@Lsac.ca)

**Craig Goldsmith**  
**Development Officer**  
780-785-3411  
Ext.: 3684  
[cgoldsmith@lsac.ca](mailto:cgoldsmith@lsac.ca)

**Tanya Vanderwell**  
**Development Officer**  
780-785-3411  
Ext.: 3685  
[tvanderwell@Lsac.ca](mailto:tvanderwell@Lsac.ca)

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July 5, 2022  
File: 009SUB2022

Hynes, Randolph  
Box 455  
Onoway, AB T0E 1V0

Hynes, Randolph & Rosalind  
Box 455  
Onoway, AB T0E 1V0

APPLICANT

LANDOWNER

Dear Sir/Madame:

Re: **Proposed Subdivision**  
**Lot 2A, Block 1, Plan 092 1594 SW 11-55-02 W5M,**  
**Lac Ste. Anne County**

This application for subdivision was considered complete by Lac Ste. Anne County on May 19, 2022 and was considered by the Subdivision Approving Authority on July 5, 2022 and was **APPROVED, subject to conditions and is valid for twenty four (24) months.**

A conditionally approved subdivision means that you must fulfil the approval conditions prior to the Plan of Subdivision being registered with Alberta Land Titles to legally create the new title(s). Please note that you are responsible for retaining the services of an Alberta Land Surveyor to prepare the Plan of Subdivision for registration at Alberta Land Titles.

The decision may be appealed within twenty-one (21) days of the postmark of this letter by submitting a written notice to the Subdivision and Development Appeal Board or the Municipal Government Board as indicated within the attached pages of this decision.

Following the appeal period, an instrument (a Descriptive Plan or a Plan of Survey) completed by an Alberta Land Surveyor must be submitted to this office for endorsement. We recommend that your Surveyor contact Alberta Land Titles directly in order to confirm whether a Descriptive Plan or Plan of Survey will be required. The appeal period must lapse before this office may endorse the instrument received.

Additionally endorsement cannot be given until the attached conditions have been met. Please confirm that all appropriate documentation has been received by this Office when submitting your registerable instrument.

The instrument must be prepared on your behalf by an Alberta Land Surveyor in a manner satisfactory to the Alberta Land Titles Office (10365-97 Street, Edmonton, AB T5J 3W7; Phone 780-427-2743).



This application was evaluated with respect to its conformance and/or consistency with applicable legislation, statutory plans, and bylaws. Consideration was also given to the various land use evaluation criteria, and responses from adjacent landowners as described below:

<b>Topography</b>	The property is flat.
<b>Soils</b>	Class 2: Soils in this class have moderate limitations that restrict the range of crops or require moderate conservation practices. The soils are deep and hold moisture well. The limitations are moderate and the soils can be managed and cropped with little difficulty. Under good management they are moderately high to high in productivity for a fairly wide range of crops. Subclass C: adverse climate- the main limitation is low temperature or low or poor distribution of rainfall during the cropping season, or a combination of these.
<b>Storm Water</b>	No storm water issues for the proposed parcel.
<b>Flooding Risk</b>	No flood issues are expected on the property.
<b>Access</b>	Access is to be provided through the local road system.
<b>Water Supply</b>	The remainder of the quarter is currently serviced. Water may be obtained through cistern or well for the proposed parcel.
<b>Private Sewage System</b>	The remainder of the quarter-section is serviced by Open Discharge. Conformance to new property lines and to plumbing code to be confirmed. A variety of private sewage disposal systems may be used on the proposed acreage.
<b>Adjacent Land Uses</b>	Adjacent land uses are agricultural.
<b>Landowner Concerns:<sup>1</sup></b>	None

The Subdivision Approving Authority has determined that this application shall be:

✓ **APPROVED, SUBJECT TO THE FOLLOWING CONDITIONS:**

**STANDARD CONDITIONS:**

1. All subdivision conditions must be fulfilled within twenty-four months of date of subdivision approval.
2. Pursuant to Section 654 of the Municipal Government Act, R.S.A. 2000, all outstanding property taxes be paid.

<sup>1</sup> Note: This Office does not guarantee that all verbal comments or written comments received after the conclusion of the referral period will be addressed in this decision, however, all comments will be reviewed by the Approving Authority.

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3. Pursuant to Section 655 of the Municipal Government Act, R.S.A. 2000, the Owner and/or Developer shall enter into and abide by the provisions of a development agreement with Lac Ste. Anne County to the County's satisfaction and at the Developer's expense. This agreement may include, but not necessarily be limited to:
  - a. Approach #1: Upgrades Required, Rip Rap on Culvert Ends to be added.
  - b. Approach #2: Needs Approach. Location Good, Sight Line Good; Low area ponding water South of Approach #2. Not Draining Rip Rap to be added; culvert to be bevelled on ends.

Once the above-noted work has been completed on your approach(es), you MUST return your "Final Approach Inspection Form" to the Planning and Development Department to have your approach(es) inspected. The proposed survey (from your surveyor) must be submitted before Public Works can complete the inspection of the approach(es).
4. Pursuant to Section 661 of the Municipal Government Act, R.S.A., 2000, 5.2 metres (17.1 ft.) of road widening adjoining all municipal road allowances is required and may be registered through caveat. Caveat and agreement to be provided by the Surveyor for road widening on Range Road(s) and Township Road(s).
5. Applicant/Landowner is required to submit a survey drafted by an Alberta Land Surveyor. Any alterations to the subdivision design from the date of referral may require a new application and referral process.
6. This decision shall be valid for two (2) years from the date of issuance; if this decision is appealed (to Subdivision and Development Appeal Board {SDAB} or Land and Property Rights Tribunal {LPRT}), any new decision will be valid for a time specified by the appeal body as listed within a revised decision (SDAB decision or LPRT order).
7. Developer/Landowner to provide professional verification that on-site sewage disposal system is functioning properly and within the requirements of the Safety Codes Act, or to confirm replacement/upgrade of existing system to one which conforms to provincial and municipal requirements. Cost of Inspection (\$235.00).

**RESERVES:**

8. The Applicant must provide a market value appraisal of the subject land, excluding any and all buildings or improvements, prior to subdivision. This appraisal is used to determine money-in-lieu of Reserves value as per Section 667 of the Municipal Government Act (MGA). A market value appraisal is to be obtained from a licensed Alberta Appraiser as a condition of this subdivision approval. For this application, the land subject to Reserves is 10% of the following: HA (proposed parcel(s)).

<b>Reserve Eligible:</b>	<i>Yes</i>	<b>MR Eligible (HA) (total parcel):</b>	<i>2.7583</i>
<b>Value per hectare (HA) :</b>	<i>\$8,356.86</i>	<b>Land Subject to Reserves (10% of MR Eligible):</b>	<i>0.27583</i>
<b>Amount Owning:</b>	<i>Shall be no more than \$8,356.86/ha \$2,305.07</i>		

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**UTILITY RIGHT-OF-WAY AGREEMENTS:**

9. Lac Ste. Anne County will require a blanket drainage easement and restrictive covenant to the County's satisfaction be registered on the parcel within sixty days (60) of the date of this approval to ensure current and future drainage is accommodated to the satisfaction of the Municipality.

**Please note the following:**

1. All conditions must be met prior to receiving endorsement.
2. You must complete all conditions of approval prior to twenty four months from the date of this letter.
3. Lac Ste. Anne County is unable to endorse this application until 14 days have passed from the date of receipt of this letter to allow for appeal submissions. A maximum of five (5) additional days are allowed for mailing where this notice is issued through regular mail.
4. Appeals may be commenced by the applicant, subject landowner, the approving authority and required referral agencies. Under provincial statute, appeals are not allowed by adjacent landowners, community associations, or other non-statutory interests.
5. It is strongly recommended that subdivision boundaries in proximity to buildings be reviewed by a surveyor to ensure than no encroachments exist.
6. *The final plan must be submitted by the Surveyor in \*.pdf format to this Office.*
7. *MIMS (Municipal Information Management System) Compatible Drawings" must be submitted for all subdivisions. Current version is 4.2.5. The support line phone number for MIMS is 1-866-646-7473.*
8. It is the responsibility of the developer to make suitable arrangements with utility service providers to provide services to new properties.

In accordance with Section 678 of the *Municipal Government Act, R.S.A., 2000*, should you wish to appeal this decision, you may do so by filing notice of your intent to appeal on the required Appeal Form in writing, to the following address, along with the applicable application fee:

Secretary of the Subdivision and Development Appeal Board  
c/o Lac Ste. Anne County  
Box 219  
Sangudo, Alberta, T0E 2A0  
Contact SDAB Secretary at 1-866-880-5722 or [appeals@LSAC.ca](mailto:appeals@LSAC.ca)  
Appeal Fee: \$250.00

The required Appeal Form may be obtained by contacting the County office or on the County website [www.lsac.ca](http://www.lsac.ca) (Government/Planning & Development/Subdivision and Development Appeal Board/Subdivision Appeal Form).

The decision may be appealed within 21 days from the date of this letter, prior to 4:30 p.m. on July 19, 2022. If the appeal date falls on a weekend or holiday, Lac Ste. Anne County will accept the appeal form along with the applicable fee on the next business day.

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LAC STE. ANNE COUNTY



Lac Ste Anne County continually wants to approve our level of service. Please take the time to fill out the satisfaction survey to make our processes even better. Our Survey can be found at <https://www.surveymonkey.com/r/LSAPDevelopment>

Yours truly,

A handwritten signature in black ink, appearing to read "Tanya Vanderwell".

Tanya Vanderwell  
Development Officer  
Planning & Development Department  
Lac Ste. Anne County

Encl: Proposed Sketch/Drawing  
Existing Sewage System Application  
Final Approach Inspection Form  
Overland Drainage Easement and Restrictive Covenant

(76)

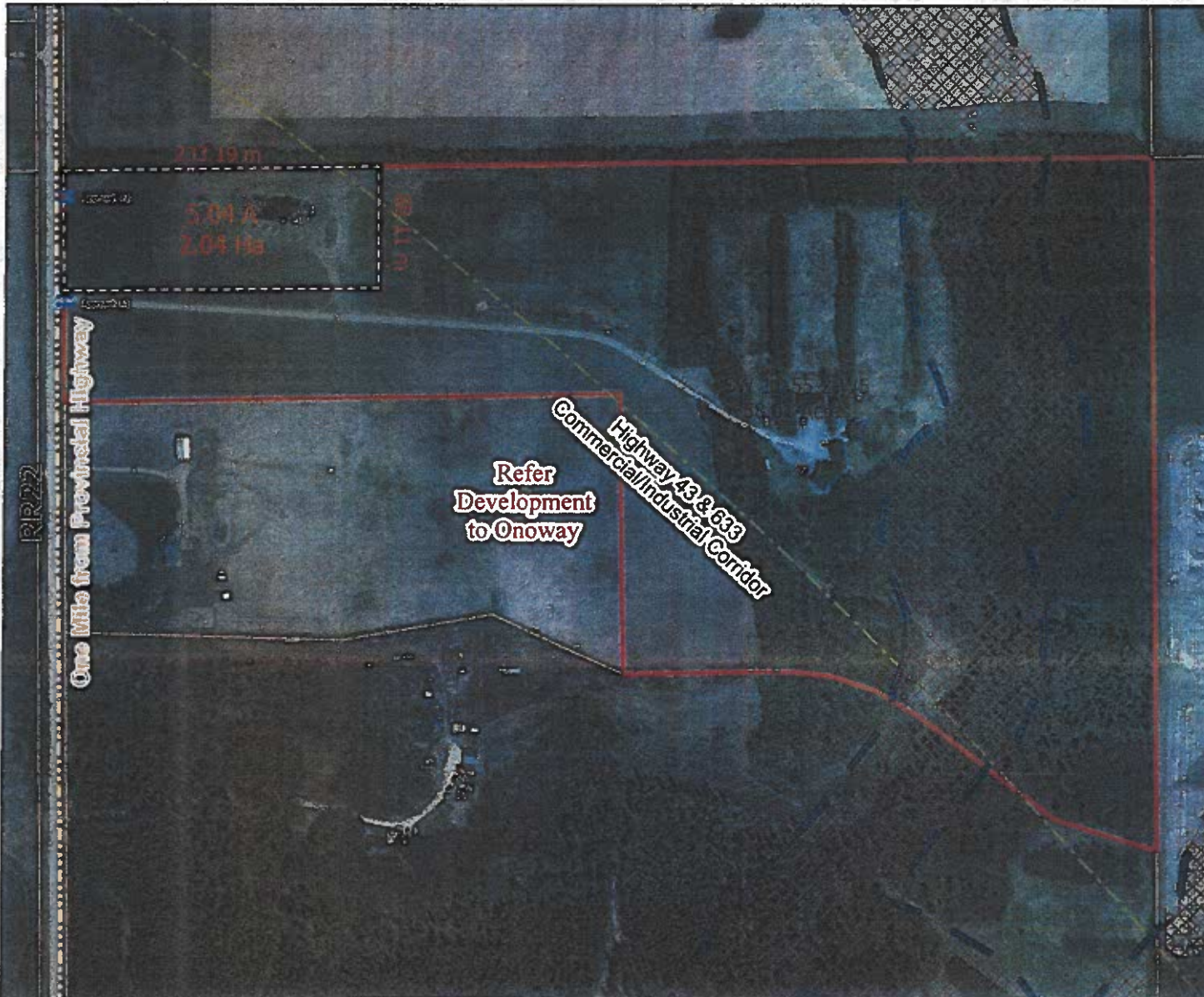


LAC STE. ANNE COUNTY

# Proposed Subdivision Lac Ste. Anne County

## 009SUB2022

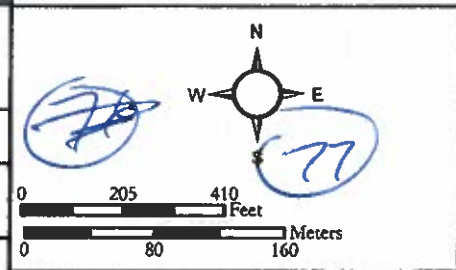
### April 29, 2022



- Proposed Parcel
- Proposed or Existing Approach
- Land Parcels
- Setbacks Area 40m
- No Mowing or Grazing 40m
- Pipeline Right-Of-Ways**
- STATUS**
- Abandoned Line
- Operating Line
- Other Line Status
- Well Site



SW 11-55-2-W5		009SUB2022		LSACGIS Department	
Hynes, Randolph & Rosalinda			2022		
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.					
Coordinate System: NAD 1983 10TM AEP Forest					



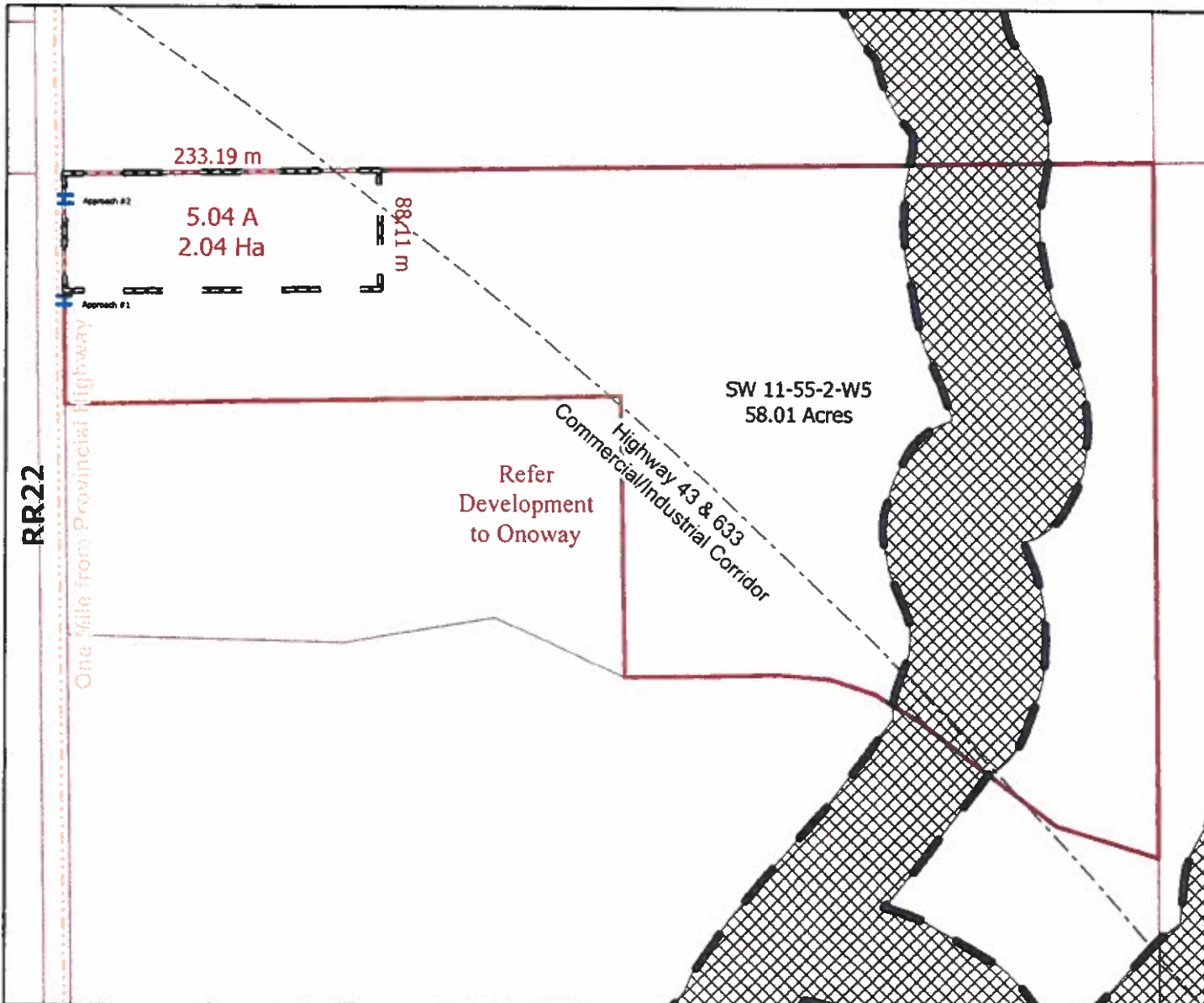


LAC STE. ANNE COUNTY

# Proposed Subdivision Lac Ste. Anne County

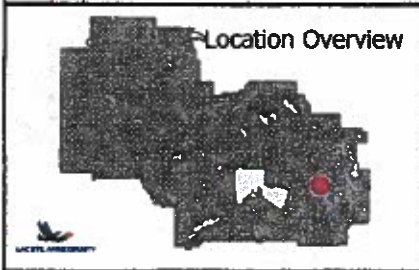
## 009SUB2022

### April 29, 2022



**Legend**

- Proposed Parcel
- Proposed or Existing Approach
- Land Parcels
- Setbacks Area 40m
- No Mowing or Grazing 40m
- Pipeline Right-Of-Ways**
- STATUS**
- Abandoned Line
- Operating Line
- Other Line Status
- Well Site



SW 11-55-2-W5	009SUB2022	LSACGIS Department
Hynes, Randolph & Rosalinda		2022
All dimensions to be verified by an Alberta Land Surveyor. ECE boundaries to be determined by field survey of stream bank.		
Coordinate System: NAD 1983 10TM AEP Forest		

North arrow and scale bar.

Scale: 0, 205, 410 Feet / 0, 80, 160 Meters



# Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0  
Telephone: 780-924-3181 • Fax: 780-924-3313



June 23, 2022

Town of Onoway  
Box 540  
Onoway, AB  
T0E 1V0

Dear Mayor Kwasny and Council:

**Re: Challenge to Show Appreciation to First Responders**

Alberta Beach Council accepted the Challenge from your Council to show appreciation to our First Responders. Our Appreciation event was held on May 27<sup>th</sup> at the Alberta Beach Fire Hall where we held a ceremony to show our appreciation to not only our fire department, but our local RCMP detachment as well as Alberta Health Services EMS crew. The Summer Villages of Sunset Point and Val Quentin were invited to participate as well as the students of Grasmere School. Councillor Elwood prepared individual banners which were signed by many residents and these were presented to our first responders. The Grasmere School students which were able to attend, presented the first responders with poems, art work and banners. The event was a great success and upon the completion of the presentations coffee and donuts were served. The Lac Ste. Anne Bulletin newspaper did a wonderful article on the event which I have attached for information.

Thank you for the challenge, it was a great opportunity to remind our First Responders how much they are appreciated.

Sincerely,

Angela Duncan,  
Mayor

Cc: Alberta Beach Council  
Summer Village of Sunset Point  
Summer Village of Val Quentin  
Grasmere School

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**W** *Lac Ste. Anne*  
**H** **BULLETIN**  
*Established May 1, 2004*

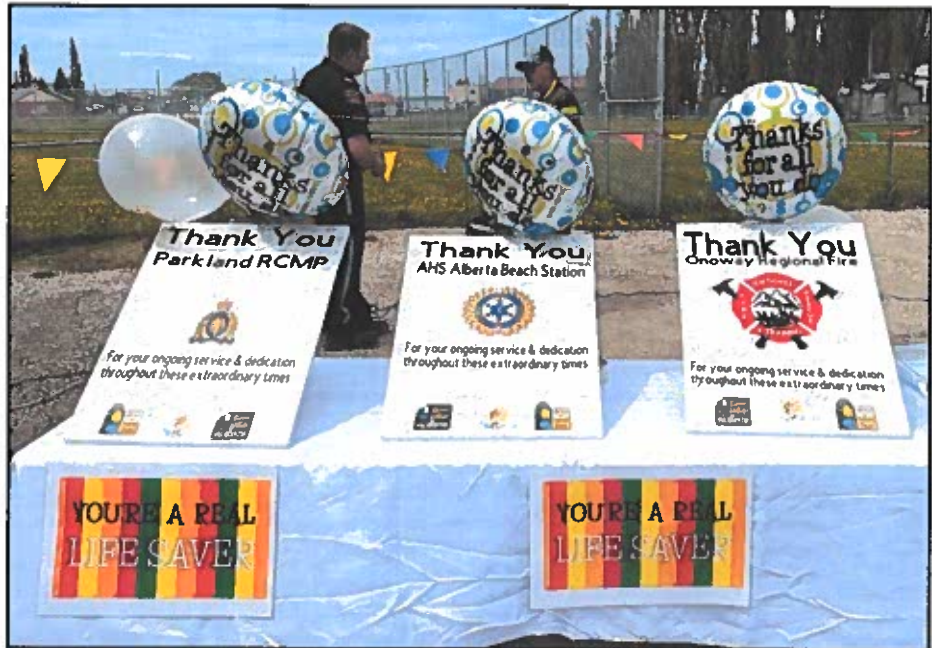
Vol 27 Issue 24  
Monday, June 13, 2022

2013 Onoway & District  
Chamber of Commerce  
Business Of The Year

Dominion Command  
Royal Canadian Legion  
Media Award  
2009 Onoway  
2020 Stony Plain

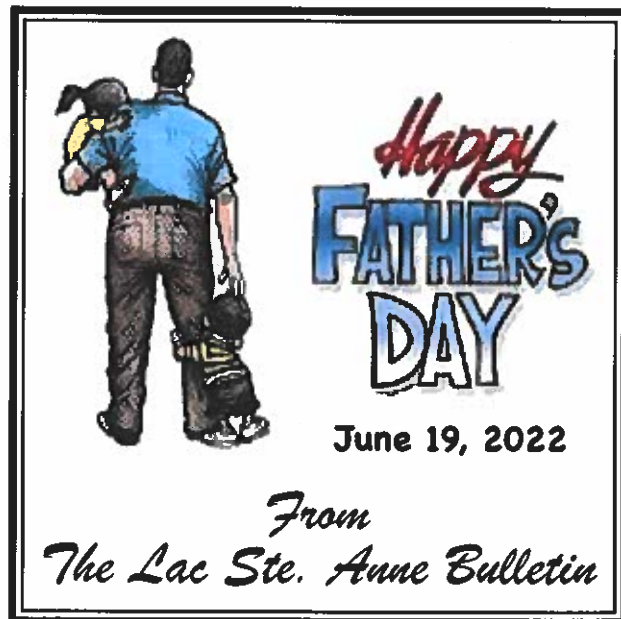
## First Responders Appreciation

On May 27th, 2022, Council of Alberta Beach, Sunset Point and Val Quentin held a recognition ceremony for our first responders. Alberta Beach Council had been challenged by the town of Onoway to recognize our First Responder and Council was pleased to be able to take them up on the challenge. Our first responders were presented with posters, signed by community members residents. The community had been invited to sign the posters to show their appreciation, and they sure showed up, there was barely any free space left by the time they were done. The students at Grasmere School also showed their appreciation with banners, artwork, and poetry. Thank you to everyone who signed the posters or attended the event. Thank you to the students and staff of Grasmere School. Most importantly, thank you to the Parkland RCMP, Onoway Regional Fire Services, and Alberta Beach EMS Responders for your commitment and dedication to the safety and wellbeing of our community. We are proud to honour your service.



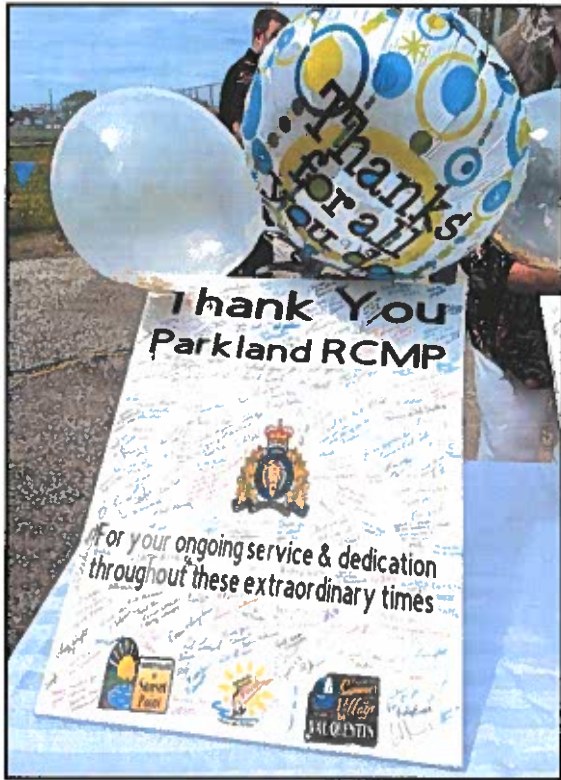
Continued on page 3

**PLEASE NOTE**  
 Due to the July 1<sup>st</sup> Long  
 Weekend the Deadline  
 for the July 4 issue is  
 Tuesday, June 28 at  
 4:00 pm



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Continued from page 2





**JACK'S** 24 Hour Towing  
**CARSTAR**  
Collision & Glass Service



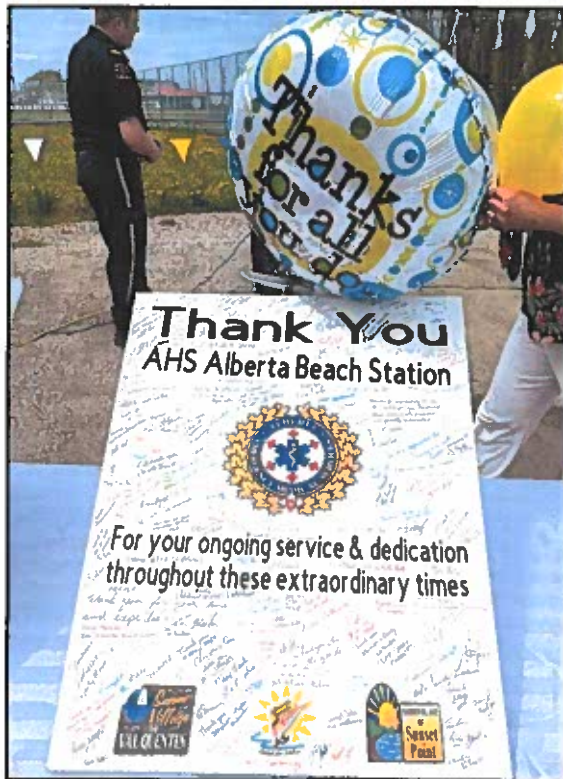
**Jack's Auto Body**  
& 24 HR Towing

**Jack's Auto Body is now part of  
CARSTAR Collision & Glass**

- Same great highly trained and certified staff
- Same great owners
- Work with all insurance companies
- Rental cars on site
- Lifetime Nationwide Warranty
- 24 Hour Towing

**2517 Highway 633  
Onoway, Alberta  
780-967-5850**



Continued on page 4

## Dirty Girls Yard Works

**Let Us Get Dirty For You!**

**NOW TAKING BOOKINGS**  
• Reasonable Hourly Rates • Fully Insured  
• WCB Coverage

**SPRING, SUMMER & FALL  
GENERAL CLEANUP**

*Lawn Care & Maintenance*

- ✓ Seeding
- ✓ Mowing
- ✓ Raking
- ✓ Aeration
- ✓ Edging
- ✓ Fertilizing
- ✓ Power Raking
- ✓ Flower Beds

*Planting*

- ✓ Beds
- ✓ Bushes
- ✓ Pots

*Exterior Painting*

- ✓ Decks
- ✓ Fences
- ✓ Outbuildings



**SERVERING LAC STE. ANNE & SURROUNDING AREA**

*Dirty Girls Yard Works* **780-977-0191**

**Nakamun Store**

**Propane** NOW AVAILABLE

**780-967-2151**

We Fill

20 lb

30 lb

100 lb



[info@nakamunrv.com](mailto:info@nakamunrv.com) | [www.nakamunrv.com](http://www.nakamunrv.com)  
**56516 Rge Rd 20 Nakamun Lake, AB, T0G 0H0**

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Continued from page 3



### Our Alberta Heritage Series

The Lac Ste. Anne Bulletin has received permission to publish excerpts from *Our Alberta Heritage*, a series of books that highlights "People, Progress and Places" in Alberta's history.

These wonderful stories were written by Jacques Hamilton and first printed in May of 1971 at the request of Calgary Power Ltd. The content of each story is being published with permission and courtesy of the Transalta Collection. We would like to thank Transalta and hope you find each story published interesting and informative.

#### BEYOND POLITICS ... ( #60 - Progress - Politics and a Promise)

"Statesman" is a dangerous word to use in Alberta. There are too many people around who remember Bob Edwards' definition of a statesman as "a dead politician". But, at the risk of raising Edwards' ghostly mirth, there are some Albertans who deserve the designation "statesman", in the finest sense of the word. R.B. Bennet, for example, who became Canada's prime minister. And Roland Michener, our present Governor-General. There are many others, and there is one, in particular, for whom even Bob Edwards would willingly have suspended his definition.

#### CANADA'S "INDIAN" SENATOR

James Gladstone, in a way, is the personification of all the history of Alberta. His memories go back to a childhood when he lived in a tee-pee on the open prairie, when transportation was a horse and a travois, and when the buffalo still ran free. Now in his eighties, he

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talks with easy familiarity of men we associate with the very beginnings of our heritage - Co. Macleod, Jerry Potts, the famous Indian chiefs, a grand-father who built Fort Whoop-Up. "All this was open country then," he muses in his home in Cardston. "Wherever we went we camped, and there was nothing to disturb us and no one to chase us away. All this land was ours. It belonged to us." By "us", of course, James Gladstone means Alberta's Indian people. And that "us" is, at the same time, his favorite private joke and the greatest honor of his life. "What Indian is in me," he explains with a twinkle of his blue eyes, "is from Winnipeg. That's where my grandfather married this girl - French half-breed as far as I can learn, according to the name of her and all. Best I can do is about an eighth Indian - by blood." But "blood" isn't what counts with Jim Gladstone. By

Continued on page 5

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# Together Health Headlines

● HEALTH NEWS YOU CAN USE ●

Welcome to **Together4Health Headlines**, a weekly newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, please invite them to subscribe by [clicking here](#), and [respond to this short survey](#) to let us know if you're receiving the information you need in a format that is working for you.

You can unsubscribe from this e-newsletter by clicking the "Unsubscribe" button at the bottom.

*Together4Health Headlines will now arrive in your inbox every two weeks. Watch for our next update on July 18.*

## Today's Update:

- **Things You Need to Know**
  - [Priority: Alberta Surgical Initiative](#)
  - [Interim CEO Video Message: Spotlight on Health Link](#)
  - [Alberta Children's Hospital Celebrates 100 Years of Providing Care](#)
  - [Royal Alex Unveils Inclusive and Welcoming Pride Crosswalk](#)
  - [SOAR Program Offers Peace and Healing to Inpatient](#)
- **Enhance Your Health and Wellbeing**
  - [As You Head Outdoors for the Summer, Remember Summer Safety Tips](#)
  - [National Injury Prevention Day July 5](#)
  - [Albertans Invited to Receive Dementia Advice](#)
  - [Blue-green Algae Bloom Advisory Issued for Lac La Biche, Garner, Baptiste, Stoney, and Skeleton Lakes](#)
  - [Water Quality Advisory Issued for Zeiner Park Beach \(Pigeon Lake\)](#)
  - [Registration is Now Open for Nutrition Classes Via Zoom](#)
  - [Mobile Mammography Service to Visit Paddle Prairie, Manning, High Level, La Crete, and Fort Vermillion](#)
- **Join the Conversation**
  - [Continuing Care Information Session](#)
  - [Friends of University Hospitals Board Call](#)
  - [Help AHS Infection Prevention and Control Prioritize Research in Alberta](#)
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- [Availability of Booster Doses](#)
- **Be Well - Be Kind**
  - [Foundation Good News](#)
  - [Gratitude from Albertans](#)

## Things You Need to Know

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*We are expanding the scope of Together4Health Headlines. We will continue to provide the latest information on our COVID-19 response but will balance that with updates on the progress AHS is making on several priority areas. We have much to accomplish in these areas, so we want to make sure you have the most current information on the work underway, and on the work ahead.*

### Priority: Alberta Surgical Initiative

The Alberta Surgical Initiative (ASI) will improve timely access to surgical care in Alberta. The goal of ASI is to ensure adult and pediatric patients receive scheduled surgeries within clinically appropriate timeframes.

#### **Current Surgical Status**

We continue to work diligently to recover to pre-pandemic surgical status. Over the past four weeks, the average of weekly volumes for surgical activity is 89 per cent of our pre-pandemic surgical volumes. Our total surgical wait list for adults sits at approximately 72,301, compared to approximately 72,860 at the beginning of May. In February 2020, before the pandemic, our total wait list was 68,000.

#### **Optimizing Resource Utilization and Improving Capacity**

Patients are at the heart of every decision made at AHS. Our focus is on providing high-quality care and positive patient experiences. These goals are important to projects under the ASI, such as the Day Surgery and Short Stay Optimization (DSO) project. With the DSO, innovative solutions for patient's surgical care are being sought to improve patient recovery and support health system capacity.

The goal of DSO is to optimize the use of day surgery techniques to minimize utilization of inpatient beds and reduce length of stay using perioperative management and virtual care technologies.

This particular project will build on the experience of the Edmonton Zone Virtual Hospital to reduce a patient's length of stay in the 'bricks and mortar' hospital, with a shorter timeframe for patients to return to their home and community.

This work is just beginning, and the DSO team will be collaborating and engaging with patients and families, communities, AHS staff, physicians and leaders, and project areas as it moves forward.

More updates on this will be shared as they are available.

### Interim CEO video message: Spotlight on Health Link

Most people are aware of Health Link 8-1-1, the telephone health information and advice line that's available 24 hours a day, seven days a week. But what you might not know is Health Link has served Albertans for about 22 years.

Albertans have come to rely on this vital service and know it as a trusted care option. The registered nurses and other healthcare professionals who work for Health Link provide care to thousands of Albertans each day and played an even bigger role during our pandemic response.

Health Link received around 1,900 calls each day back in 2019. At the peak of the pandemic, it was up to 10,000 calls each day. Today they average up to 4,500 calls each day.

The scope of Health Link's work has also expanded since those pre-pandemic days. Joining guest host Sean Chilton, Vice President, People, Health Professions & Information Technology to [discuss this and more](#) are:



### Alberta Children's Hospital Celebrates 100 Years of Providing Care

Last week, Alberta Children's Hospital celebrated the 100<sup>th</sup> anniversary of the hospital. In attendance were Minister of Advanced Education Demetrios Nicolaides, AHS Board Chair Greg Turnbull, Interim CEO Mauro Chies, and Dr. Susa Benseler, Director, Alberta Children's Hospital Research Institute. Margaret Fullerton, Senior Operating Officer spoke about what the history of the hospital means for children and patients in Alberta. Former patient and current paralympian Zak Madell also attended and spoke of the memories and special relationship he has with the hospital.

From iron lungs to treat polio, to administering some of the very first polio vaccines, the hospital has seen an incredible number of innovations and successes throughout its century long history. There have been remarkable patient-centered advances in technology and medicine in the past 100 years, including Hospital at Home for cancer patients. A Canadian first, this community-based support program allows pediatric cancer patients to benefit from hospital-level care in the comfort of their home. These significant achievements are only part of what makes Alberta Children's Hospital such a special place.

### Royal Alex Unveils Inclusive and Welcoming Pride Crosswalk

A new Pride flag has been painted at the Royal Alexandra Hospital to celebrate the LGBTQ2S+ community & their allies. June is internationally recognized as Pride Month, and Alberta Health Services is celebrating those who are lesbian, gay, bisexual, transgender, queer, questioning and two spirit (LGBTQ2S+) and their allies. When we create an environment that is safer and more inclusive for everyone, we improve patient experience, outcomes, and quality of care for all Albertans.

### SOAR Program Offers Peace and Healing to Inpatient

Laying in a hospital bed, recovering from multiple breaks to his right tibia that would require surgery and weeks of arduous physiotherapy as an inpatient, an invitation to an art class hardly seemed like a lifeline for Steven Healy.

But from the first session of the Spirit of Art and Reconciliation (SOAR) program that he attended at Chinook Regional Hospital in Lethbridge, Healy discovered that it could help him in ways he had never imagined.



The program—a joint initiative of the Indigenous Wellness Core and Therapeutic Recreation that provides a mixture of traditional and Indigenous art projects—offered a new sense of peace and healing. Not only did the chance to explore his creativity pull Healy's mind from the physical pain he was feeling, but a connection forged with another patient helped him to face and release some of the painful trauma he had locked away long ago. Read more on Steven's story and the SOAR program [here](#).

*The health and wellbeing of Albertans is the heart of everything we do, and every decision we make. To enhance the health and wellbeing of Albertans, we offer services, workshops, classes, events and support groups to encourage healthy choices that enhance the health and wellbeing of Albertans.*

- [Find what's available in your zone](#)
- Join [Alberta Healthy Living Program Workshops & Classes](#) for adults living with chronic health conditions and/or diseases

*Additionally, primary care providers play a key role in keeping Albertans healthy: when a patient consistently sees the same family doctor, nurse practitioner and team, it can lead to better health. If you need help finding a family doctor, visit [albertafindadoctor.ca](http://albertafindadoctor.ca).*

### **As You Head Outdoors for the Summer, Remember Summer Safety Tips**

With the weather warming up for the season, Albertans are heading outdoors to enjoy time with family and friends. Cooling off in Alberta's lakes and enjoying outdoor activities are great ways to stay active and spend quality time with loved ones, but it is important to remember safety tips for heat-related illnesses and recreational water.

- Apply a sunscreen that screens out both UVA and UVB rays and has a sun protection factor (SPF) of at least 30. Apply it 20 minutes before going outside and reapply frequently.
- Wear a wide-brimmed hat and sunglasses (with a UVA/UVB CSA certified seal). If possible, wear long pants and long-sleeved shirts that cover skin.
- Drink lots of water and other non-alcoholic, non-caffeinated beverages to stay hydrated.
- If you feel dizzy, nauseous or faint, you may be suffering from heat exhaustion. Drink plenty of water and get into a shaded area. Keep in mind that children and older adults are more at risk of heat exhaustion and dehydration.
- Hot weather can also cause heat stroke. Symptoms include high body temperature, lack of sweat, confusion, fainting, and unresponsiveness. Move the person to a shaded area, remove their outer clothing and shoes, wrap them in a wet towel, and get medical attention as soon as possible.
- Wear a lifejacket or Personal Flotation Device (PFD) in a boat and make sure it fits.
- Not all beaches are monitored for biological, chemical, and physical hazards. Look for posted signs at designated beaches.
- Avoid alcohol or cannabis and any other substance that may impair your judgment before and during water activities.

### **National Injury Prevention Day July 5**

National Injury Prevention Day shines a light on the preventability of traumatic injuries; the day marks a chance to come together across disciplines to raise awareness that we have effective solutions to keep people from getting seriously injured or killed.

Parachute Canada, a national charity dedicated to injury prevention, states that in 2018, injuries resulted in more than: 17,000 deaths; 61,000 disabilities, 230,000 hospitalizations and 4.6 million emergency department visits. Each of these cases represents a person whose life was impacted or taken by injury.

To mark this day, municipalities across the province will light up in green to show their support. You can view the major landmarks participating [here](#).

The Edmonton Zone Trauma Program at the University of Alberta Hospital (UAH)/Royal Alexandra Hospital (RAH) and Stollery Children's Hospital will also be participating in National Injury Prevention Day and showing their support. In Edmonton, The EPCOR Tower, The High Level Bridge, and University of Alberta HUB Mall will light up green to show their support.

How can you participate?

- Stop by the Information Booths located at the UAH, Stollery and RAH to learn more about injury prevention
- Wear Green – Green is the signature color of safety
- Tie green ribbons
- Get active on social media: Use the hashtags **#ParachuteNIPD** and **#TurnSafetyOn**

Since Sept 2015, the Dementia Advice team has received 3,589 referrals. Dementia Advice (DA) nurses provide advice, support, and resources to Albertans living with dementia and their care partners. The team of specialized registered nurses respond to the needs of persons with dementia living in community settings and their care partners, who require health related advice, education, information on community resources, and emotional support for events that occur during the course of dementia. Dementia Advice is accessed through calling 811-Health Link for a referral to the specialized team. Professional referrals can be made through [Alberta Referral Directory](#). For more information, contact [dementia.advice@ahs.ca](mailto:dementia.advice@ahs.ca).

### **Blue-green Algae Bloom Advisory Issued for Lac La Biche, Garner, Baptiste, Stoney, and Skeleton Lakes**

A blue-green algae (cyanobacteria) bloom has been identified in areas of Lac La Biche, Garner, Baptiste, Stoney and Skeleton Lakes. Residents living near the shores of these lakes, as well as visitors to these lakes, are advised to take the following precautions:

- Avoid all contact with blue-green algae blooms. If contact occurs, wash with tap water as soon as possible.
- Do not swim or wade (or allow your pets to swim or wade) in any areas where blue-green algae is visible.
- Do not feed whole fish or fish trimmings from these lakes to your pets.
- Consider limiting human consumption of whole fish and fish trimmings from these lakes, as it is known that fish may store toxins in their liver. (People can safely consume fish filets from this lake).

The advisory for the above-mentioned lakes will remain in effect until further notice.

### **Water Quality Advisory Issues for Zeiner Park Beach (Pigeon Lake)**

Due to elevated levels of fecal bacteria detected via testing in the water of Zeiner Park Beach at Pigeon Lake, AHS is advising the public not to swim or wade effective immediately. At current levels, gastrointestinal illness may result from ingestion of the water as well as a possibility of skin, ear, and eye infections with water contact. This advisory will remain in effect until further notice.

### **Registration is Now Open for Nutrition Classes Via Zoom**

Edmonton zone public health dietitians are offering these free Zoom nutrition classes:

- [Steps to Starting Solid Foods](#) - if you have a two- to 12-month-old baby, learn about what foods to start with, food allergies, baby-led weaning, making food for your baby, and more.
- [Healthy Eating for Pregnancy](#) - expecting a baby? Learn about what's best to eat and avoid during pregnancy, how to manage nausea, heartburn and other common discomforts, and quick and tasty meal ideas.

To register for upcoming classes, visit [NutritionClassesEdmonton.eventbrite.com](https://www.eventbrite.com) or [click to see the poster](#).

### **Mobile Mammography Service to Visit Paddle Prairie, Manning, High Level, La Crete, and Fort Vermillion**

Women ages 50-74 will have local access to mammography services when the AHS Screen Test Programs trailer arrives in their communities next month. The mobile mammography trailer will be stationed at the:

- **Paddle Prairie** Communiplex on July 12
- **Manning** Community Health Centre (600 2 St. NE) for July 13 to 16
- Northwest Health Centre in **High Level** (11202 100 Ave.) on July 19, 20 and 21
- **La Crete** Continuing Care Centre (10603 100 Ave., west side of building) on July 26 and 27 before moving to the John D'Or Prairie Health Centre on July 28
- **Fort Vermillion** Health Centre (4804 50 St.) on Aug. 3

Residents can book an appointment or learn more about the program by calling 1-800-667-0604.

### Continuing Care Information Session

Continuing care residents and clients, families, caregivers, continuing care staff, seniors associations and others are invited to join Alberta Health for an update on the transformation of continuing care, including the new *Continuing Care Act*, home care activities and the COVID-19 response. Log on to the Zoom [video conference](#) on July 6, from 6-7:30 pm. Following a presentation there will be an opportunity to ask questions of Alberta Health representatives. Contact [ContinuingCare@gov.ab.ca](mailto:ContinuingCare@gov.ab.ca) for more information.

### Friends of University Hospitals Board Call

The Friends of University Hospitals are seeking volunteer board members who represent diverse perspectives in Edmonton and demonstrate excellence in their field of expertise, bringing to our non-profit a mix of leadership skills, care, and vision critical to due diligence and good governance. Help shape the future of arts in healthcare. If you would like to learn more or apply, click [here](#).

### Help AHS Infection Prevention and Control prioritize Research in Alberta

There are key gaps in the evidence related to the core elements of infection prevention and control (IPC). The COVID-19 pandemic reinforced the need to address the evidence uncertainties in IPC policies and decision-making. The primary objective of this survey is to prioritize challenges in IPC that are important to IPC members, patients, and other IPC partners. This first step of launching a post-pandemic IPC research agenda will enable building IPC research capacity and capability in Canada. Alberta Health Services IPC is seeking your feedback on these research priorities. Please complete this brief [survey](#) by September 16.

### Advisory Council Volunteer Recruitment!

Volunteers are needed to fill vacancies in Councils across the North Zone, including Lesser Slave Lake, Tamarack, True North and Wood Buffalo Health Advisory Councils. Health Advisory Councils are comprised of members from communities across Alberta who bring diverse, local perspectives to AHS on the healthcare system. Members are connected to their community and enjoy participating in engagement activities that contribute to improving healthcare services. Councils host public meetings and community events within their geographical area, and members participate in community activities to hear from, and share information with community members.

Learn more about Advisory Councils at [ahs.ca/advisorycouncils](https://ahs.ca/advisorycouncils). To [apply](#), please complete an Expression of Interest (EOI) form and submit to [community.engagement@ahs.ca](mailto:community.engagement@ahs.ca).

## COVID-19 in Alberta

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Read the COVID-19 Update

### Red Deer COVID-19 Assessment Centre Closed

The COVID-19 assessment centre in Red Deer, previously at 1780 49 Ave, is now closed. COVID-19 testing will be available at a mobile unit located at 28 Michener Street. Appointments will continue to be scheduled online, with instructions and site details provided when booking: [COVID-19 Assessment & Testing | Alberta Health Services](#).

At-home use of rapid antigen testing kits is encouraged for clients who are symptomatic. Kits remain free of charge and available at pharmacies. Rapid antigen testing at home is an option for clients who are eligible to book a PCR test online, and as the alternative for clients who are ineligible for PCR testing. COVID-19 immunization appointments will transition to the Johnstone Crossing Community Health Centre, at 300 Jordan Parkway in Red Deer. Appointments for immunization and boosters can be booked here: [COVID-19 Immunization Booking | Alberta Health Services](#). We will continue to closely monitor COVID-19 activity across the zone, and will be ready to adjust testing options should the need arise.

### Entry Screening at AHS Continuing Care Sites Still Required

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While the province has [removed several CMOH orders](#) related to continuing care, all AHS owned and operated sites, inclusive of continuing care, continue to require designated family/support person and visitor screening due to the vulnerability of many patients and residents at these facilities.

### Availability of Booster Doses

To continue to protect one another, we encourage all Albertans to receive all doses of the COVID-19 vaccine for which they are eligible.

First booster doses of the COVID-19 vaccine continue to be available for all Albertans age 12 and older. First booster doses are administered at a minimum of five months after a primary series.

The following individuals remain eligible for second booster doses of vaccine:

- All people 70+
- First Nations, Metis or Inuit people 65+
- All residents of seniors congregate care, regardless of age

Second booster doses are administered at a minimum of five months after a first booster dose.

Decisions about eligibility for COVID vaccination are made by the Government of Alberta. These decisions are informed by the recommendations of expert groups, including the National Committee on Immunization and the Alberta Advisory Committee on Immunization. You can learn more about [who is eligible and find updates here](#).

We encourage everyone to get immunized with whichever dose they are eligible for as soon as possible. You can [book an appointment for COVID-19 vaccine](#) if you're eligible through the [online booking tool](#), at participating pharmacies and physicians' offices, or by calling Health Link at 811.

## Be Well - Be Kind

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### Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here](#).

#### ***Royal Alexandra Hospital Foundation Proudly Announces the Appointment of Hon. Patron to Lt. Governor Salma Lakhani and His Honour, Dr. Zaheer Lakhani***

The Board of Directors of the Royal Alexandra Hospital Foundation is pleased to announce it has named as Honourary Patrons the Lieutenant Governor of Alberta, Her Honour the Honourable Salma Lakhani AOE, B.Sc., LL.D (hon) and His Honour, Dr. Zaheer Lakhani CM MBChB FRCPC FACP FACC FRCP (London).

Their Honours were welcomed as the hospital's newest Patrons in recognition of their transformational contributions, acts of service, and leadership in supporting the Royal Alexandra Hospital.

The Royal Alexandra Hospital Foundation had not named a Patron for almost 10 years until this announcement, and in the history of the Foundation, only three individuals have previously been named Patron: long-time donors William K. and Mary Jo Robbins, and philanthropist and former board member and chair, Dale Sheard.



The Royal Alexandra Hospital Foundation, its board of directors, alumni, staff, and supporters thank, congratulate, and celebrate Their Honours on their recent naming as Honourary Patrons of the Royal Alexandra Hospital Foundation. [Read more about the naming of Their Honours as Honourary Patrons](#).

Thank you to all of the Albertans who have taken the time to recognize the work of healthcare providers and physicians. Messages of gratitude keep pouring in from across the province and beyond during the COVID-19 pandemic. You can see messages on our [Sharing the Love](#) webpage..

### Wrapping Up

Summer is upon us, and we hope you find time to rest, recharge and spend time with your loved ones. Watch for our next update on July 18!

With gratitude and enduring appreciation,

#### Mauro Chies

Interim AHS President & CEO

#### Dr. Laura McDougall

Senior Medical Officer of Health



**Mauro Chies**  
Interim AHS President & CEO

**Dr. Laura McDougall**  
Senior Medical Officer of Health

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## North America's Railroad

### **NEWS RELEASE**

# **CN to Invest \$365 Million in Alberta Enabling Sustainable Growth, Improving Capacity and Advancing the Company's Commitment to Safety**

***CN is building the premier railway of the 21st century by investing in Alberta***

**MONTREAL, June 22, 2022** – CN (TSX : CNR) (NYSE : CNI) announced today plans to invest approximately C\$365 million in Alberta in 2022. This includes investments in technology, capacity, rolling stock units and company-wide decarbonization initiatives, as well as network improvements. These investments will power sustainable growth and ensure the continued safe movement of goods in Alberta and everywhere on CN's transcontinental network.

"We continue to make significant investments in our network, technology, and capacity. We are building the premier railroad of the 21st century to do even more for our customers, railroaders, shareholders, and the communities in which we operate. "

- Sean Finn, Executive Vice-President, Corporate Services and Chief Legal Officer of CN

"At a time when the resilience of our supply chains is more important than ever, investing in our rail transportation system ensures essential goods can reach Canadians on time. Railways play an important role in growing our economy, and I am pleased to see CN taking this important step to strengthen our rail networks. Today's announcement will help improve the fluidity of our rail network against the unprecedented disruptions to service we have seen in the last two years, and is good news for Canadians."

- The Honourable Omar Alghabra, Minister of Transport, Government of Canada

"CN's significant investment in Alberta is another sign that our economy is on a roll. CN's commitment will help keep our supply chain moving, ensuring Albertans continue to receive the goods they rely on without delay. A safe and sustainable rail network will support Alberta's efforts to diversify and create jobs."

- Prasad Panda, Minister of Transportation, Government of Alberta

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Maintenance program highlights include:

- Replacing 45 miles of rail;
- Installing more than 70,000 new railroad ties;
- Rebuilding 56 road crossing surfaces; and
- Maintenance work on bridges, culverts, signal systems, and other track infrastructure

**Alberta in numbers:**

- Capital investments: Approximately \$1.4 billion in the last five years
- Employees: approximately 3,000
- Railroad route miles operated: 2,519
- Community partnerships: \$1.6 million in 2021
- Local spending: \$645 million in 2021
- Cash taxes paid: \$53 million in 2021

**Forward-looking Statements**

Certain statements included in this news release constitute “forward-looking statements” within the meaning of the United States Private Securities Litigation Reform Act of 1995 and under Canadian securities laws. By their nature, forward-looking statements involve risks, uncertainties and assumptions. The Company cautions that its assumptions may not materialize and that current economic conditions render such assumptions, although reasonable at the time they were made, subject to greater uncertainty. Forward-looking statements may be identified by the use of terminology such as “believes,” “expects,” “anticipates,” “assumes,” “outlook,” “plans,” “targets,” or other similar words. Forward-looking statements reflect information as of the date on which they are made. CN assumes no obligation to update or revise forward-looking statements to reflect future events, changes in circumstances, or changes in beliefs, unless required by applicable securities laws. In the event CN does update any forward-looking statement, no inference should be made that CN will make additional updates with respect to that statement, related matters, or any other forward-looking statement.

**About CN**

CN is a world-class transportation leader and trade-enabler. Essential to the economy, to the customers, and to the communities it serves, CN safely transports more than 300 million tons of natural resources, manufactured products, and finished goods throughout North America every year. As the only railroad connecting Canada’s Eastern and Western coasts with the U.S. South through a 19,500-mile rail network, CN and its affiliates have been contributing to community prosperity and sustainable trade since 1919. CN is committed to programs supporting social responsibility and environmental stewardship.

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**debbie@onoway.ca**

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**From:** penny@onoway.ca  
**Sent:** June 22, 2022 9:12 AM  
**To:** cao@onoway.ca  
**Cc:** debbie@onoway.ca  
**Subject:** FW: CN to invest \$365 M in Alberta in 2022  
**Attachments:** CAPEX\_2022-Alberta.pdf; FR-CAPEX\_2022\_Alberta.pdf

Penny Frizzell

[penny@onoway.ca](mailto:penny@onoway.ca)

Municipal Clerk & Records Management  
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780-967-5338

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**From:** Sean Finn <sean.finn@cn.ca>  
**Sent:** June 22, 2022 7:28 AM  
**To:** Judith Tracy <info@onoway.ca>  
**Subject:** CN to invest \$365 M in Alberta in 2022

Dear Mayor Tracy:

I hope you and your family are staying safe and healthy.

I am writing today to share with you information about the \$365 million invested by CN in its rail infrastructure and equipment in Alberta in 2022. These investments will power sustainable growth and ensure the continued safe movement of goods in Alberta and everywhere on CN's transcontinental network.

The attached Press Release was issued earlier this morning and reflects CN's commitment to play an important role in the supply chain but also to be a part in the climate solution.

Please do not hesitate to reach out to us if you wish to discuss CN's capital spending initiatives in 2022.

Sincerely,

Sean

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**Sean Finn**

VP exécutif, Services corporatifs et chef de la direction des Affaires juridiques  
Executive VP Corporate Services and Chief Legal Officer  
T: 514-399-8100

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- next agenda  
July

October 10 - 16th

# Municipal Resource Kit



# WASTE REDUCTION WEEK IN CANADA

## Waste Reduction Week in Canada

Semaine canadienne de réduction des déchets

*CHRISTIAN GERARDIN @egman.com*  
*ORIGINA HERMAN KENTIA (BOEDRANBO)*  
*10/10/08*  
*[2008] SA.*

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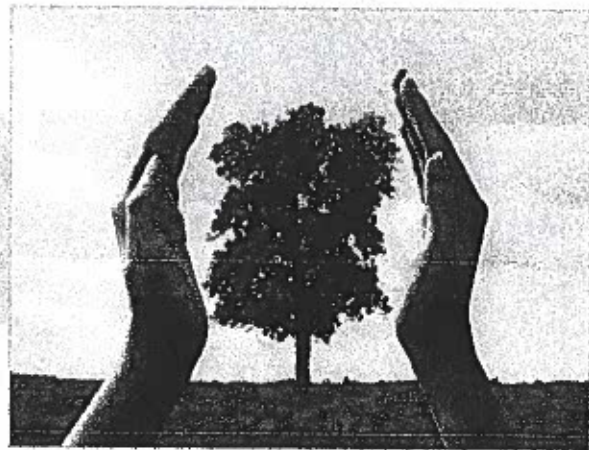
# Welcome to the Waste Reduction Week Municipal Kit

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By participating in Waste Reduction Week in Canada you are about to start your municipality on an exciting campaign of waste reduction that has become an annual event involving thousands of Canadians from across the country.

The Waste Reduction Week in Canada Municipal Resource Kit provides municipalities with information and tips on reducing, reusing and recycling in addition to educational and promotional materials and activities to use as a guide for your WRW initiatives.

The Waste Reduction Week in Canada Steering Committee would like to thank you for doing your part to carry on the tradition of WRW and safeguarding the environment. Use these resources and contacts to assist your community, school or business to make every week Waste Reduction Week!



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## PROCLAMATIONS

CELEBRATE YOUR ENVIRONMENTAL ACHIEVEMENTS AND COMMITMENTS



### PROCLAIM

OCT. 18 - 24, 2021  
as Waste Reduction Week  
in Canada

Local governments, schools, businesses, and organizations are asked to declare the third week of October as Waste Reduction Week in Canada. Proclaiming is a great way to profile your dedication to waste reduction to your community.

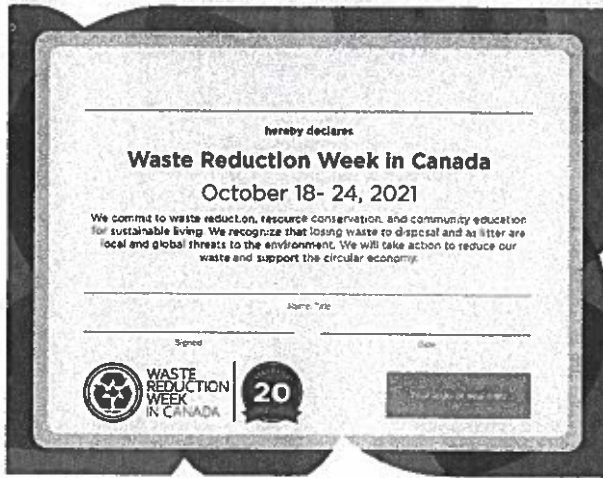
[Click here to read why organizations, schools, and communities are showing their support for Waste Reduction Week!](#)

## How to Proclaim Waste Reduction Week in Canada

1. Download the proclamation certificate and upload your logo and/or seal in the field on the bottom right. You are also welcome to use your own certificate template instead.

- English (PDF or WORD)
- French (PDF or WORD)

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2. Fill out the proclamation form and upload the signed certificate, or email your certificate to [info@wrwcanada.com](mailto:info@wrwcanada.com). Don't forget to tell us why you are proclaiming and what your organization is doing to reduce waste and support a circular economy! To eliminate paper use, we prefer proclamations submitted online.



3. Share your proclamation certificate on social media using #WasteReductionWeek. Tag @WRWCanada in your post so we can help promote!
4. Show your support to Waste Reduction Week by registering an event, utilizing the program resources, or lighting a local landmark in recognition of the campaign.

Ready to proclaim? Fill out the form by clicking the button below.

PROCLAIM WASTE REDUCTION WEEK

**Join the communities and organizations across Canada that have proclaimed Waste Reduction**

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# Too Good to Waste!

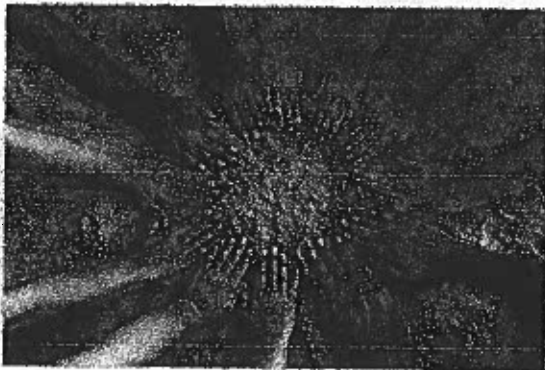
## What is waste?

Historically, the definition of waste according to Webster's 1913 Dictionary was: "lying unused; unproductive; worthless; valueless; refuse; rejected".

Today, the Oxford English Dictionary defines waste as: "eliminated or discarded as no longer useful or required".

*A waste not want not proverb!*  
"If you use a commodity or resource carefully and without extravagance you will never be in need".

This proverb reiterates the theme for WRW in Canada, "Too Good to Waste". So let's start thinking of items that we would otherwise discard as: "resources that we conserve, reuse or recycle to protect our environment".



## Why waste reduction?

If we can reduce the amount of waste that is produced in the first instance, we are conserving resources and limiting the need to reuse or recycle. Canadians produce more than 31 million tonnes of waste annually<sup>1</sup>, that's 2.7kgs per person per day. In perspective, that's the same volume of waste being generated as piling up 31 million average family cars. Nearly 40% of this waste is generated at home with the remainder coming from commercial, industrial, construction and demolition sources. Of the waste we are generating, we are diverting less than 25%.

Most of our waste is buried in landfills. For waste to decompose in a healthy environment, such as your compost pile, it requires air and water. These are not present deep in the landfill, and as the waste slowly decomposes and reacts with what is around it, it can produce a leachate which may end up in our groundwater system, not to mention creating greenhouse gases such as methane and carbon dioxide. In properly managed landfills, leachate is collected and treated along with greenhouse gases. According to Environment Canada<sup>2</sup>, landfill sites account for 38% of Canada's total methane emissions. It is up to each of us as individuals, communities, schools or businesses to consider what we are throwing away and the environmental impact this is causing. We need to look for alternatives that will promote waste reduction and help to protect our environment.

## What can I do?

Start practicing the 3Rs in everyday life. Whether you are at home, at school or at work, think about how you can reduce, reuse or recycle your waste to turn it into a resource. All of us have an important role to play in reducing waste.

1. Statistics Canada, Environment Accounts and Statistics Division

2. Environment Canada [www.ns.ec.gc.ca](http://www.ns.ec.gc.ca)

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# Too Good to Waste!

## Reducing

Reducing the amount of waste produced in the first place, is by far the most efficient way of conserving resources and protecting our environment. We are all responsible for the waste we produce, so think: what do you throw away each day? When you avoid making waste in the first place, you don't have to worry about reusing it or recycling it later.

At work or school:

- Reduce paper use by using both sides
- Pack your lunch in reusable containers
- Rent items that are not used very often
- Purchase products with recycled content

When shopping:

- Reduce waste by avoiding over packaged or unnecessary disposable items
- Avoid food packaged in individual servings—where feasible and safe, buy in bulk
- Buy drinks in refillable containers where available
- Use your own cloth bags

As a community encourage your neighbors and friends to do the same. As a business reduce the amount of packaging you require for your products or the amount of materials used to make your product.

## Reusing

Reusing items give the resources they were originally made from another life, while reducing pollution and conserving the energy that comes with the manufacturing process or recycling the items.

- Purchase durable products that can be repaired and reused.
- Donate things to or purchase household items and clothing from charity shops or have a yard sale. You will be amazed - one person's trash is another's treasure!

- Reuse jars and containers for storage.
- Donate reusable equipment to schools, churches or other charity organizations.
- When shopping consider buying used items. There are many "used" stores that offer refurbished items that work as good as new.

## Recycling

Recycling and purchasing products made with recycled materials is the next way we can conserve resources. If we can't reduce waste by avoiding it, and it can't be reused, can we recycle it? 17 million Canadians (nearly 2/3 of us) have access to recycling.<sup>3</sup>

- Recycle in the garden by composting organics such as food scraps, leaves and yard trimmings.
- At work, separate items for recycling - this can save your business money in disposal costs.
- At school, consider setting up a recycling program.
- At home, use the recycling services provided by your municipality or take end-of-life items back to where they were purchased or other take-back centers.
- When shopping consider the material that the item is made from and packaged in. Have the resources already had a previous life? Are these resources renewable? How much of it is made up of recycled content? And only purchase materials which can be recycled again.

## Register

Register your community, business, organization and school activities and events for WRW in Canada on the website at [www.wrwcanda.com](http://www.wrwcanda.com), view resources, download a kit and get more ideas on what else you can do to contribute to the success of Waste Reduction Week in Canada.

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3. Environment Canada [www.ec.gc.ca](http://www.ec.gc.ca)

# Municipal Waste Reduction in Canada

Municipalities all across Canada are affected by waste management issues every day. Reducing the amount of waste produced in a municipality is beneficial for a number of reasons:

- It reduces the need for landfill space
- Saves valuable natural resources
- Cuts down on greenhouse gas production
- Saves the community money by reducing disposal costs

Your municipality probably already has some form of waste reduction program in place. However, you may not be aware of all of the options that are available to you. Here is an overview of various waste reduction programs that are happening throughout the country and examples of where they have been a success.

## Drop-Off Systems

In a drop-off system, residents deliver their recyclables to a central location or depot. Drop-off systems offer convenience and low operating costs. In most cases, the depots are located at frequently visited locations. Some of the materials collected through this system include mixed paper, cardboard, plastic bags, and metal cans.

## Deposit/Refund

A deposit/refund system charges a fee on a container at the time of purchase. This fee is partially or fully refunded when the item is returned to a collection facility. An example of this system is the beverage container recycling system that is common in most regions in Canada. During the 2003-2004 fiscal year, Saskatchewan's beverage container recycling program collected 237 million designated beverage containers. That's a recovery rate of approximately 87%.



## User Pay

User pay systems involve the application of a fee or tax. These systems support the "polluter pays principle" and are meant to encourage environmentally responsible behaviour. A user pay system has been implemented in several municipalities in BC such as Burnaby and Surrey, where residents are limited to one or two containers of garbage per week. Residents who need to dispose of more than the weekly garbage limit must purchase an over-limit ticket for \$2-\$3 per bag.

## Special Collection Days

It is important to keep hazardous products, such as cleaners, paints, pesticides and electronics out of our landfills. In some provinces some of these items are not permitted in regular waste and are collected through stewardship programs or via special round-up days. For example, successful electronic waste round-ups have been held in a number of municipalities, including Whitehorse, Calgary and Winnipeg. Other municipalities and regional districts, in Nova Scotia and Alberta for instance, have permanent and mobile collection facilities for hazardous wastes.

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# Municipal Waste Reduction in Canada

## Curbside Systems

Curbside systems collect recyclables at curbside through the use of various sorting methods, including multi-coloured containers, and take them to a central processing facility. Markham, Ontario has recently implemented a "3-Stream" curbside program to reach its diversion goal of 70%. This means that each household sorts its waste into three streams: recyclables are put into a blue box, organic materials go into a green bin and leftover garbage is placed in garbage bags.

## Organics Collection

Many municipalities have a program for diverting organic waste from landfills. In some cases, there are drop-off sites for leaves and yard waste and in others curbside pick-up of organic material is available. Some municipalities rely on backyard composting programs and supply households with composters. Residents in Halifax and other municipalities in Nova Scotia are supplied with green carts for collecting organics. These are picked up once every two weeks and once a week in July and August.



## Christmas Tree Recycling

Once Christmas is over each year, many municipalities provide temporary depots to collect Christmas trees for recycling. Through the "Lets Chip In Program" in Winnipeg, Manitoba residents can drop off their trees to be recycled and then return later for free wood chips. Aside from these programs, there are lots of things your municipality can do to participate in Waste Reduction Week. Following are a series of suggestions, tips and specific tools for conducting a waste aware activity or holding your next community event.



## Proclaim Waste Reduction Week!

*Issue a proclamation of Waste Reduction Week and your municipality's participation in it. See the sample proclamation form in the next page*

**Waste Reduction  
Week in Canada**



**WASTE  
REDUCTION  
WEEK  
IN CANADA**

**Semaine canadienne de  
réduction des déchets**

\_\_\_\_\_  
(Name of Municipality)

**hereby recognizes**

## **Waste Reduction Week in Canada**

As a municipality, we are committed to conserving resources, protecting the environment and educating the community.

We recognize the generation of solid waste and the needless waste of water and energy resources as global environmental problems and endeavor to take the lead in our community toward environmental sustainability.

We have declared \_\_\_\_\_ Waste Reduction Week in  
Date

\_\_\_\_\_  
Municipality

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Position

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# evaluation

## Conduct a Waste Assessment

Waste assessments can be helpful in determining the effectiveness of current waste management systems and in identifying opportunities for improvement in waste management strategies. They provide estimates of the amount of material available for source reduction, reuse, recycling and compost initiatives. The information here can help you perform waste assessments in your municipality. Additional sources of information are available in the resource section of this kit.

### Basic equipment for Assessment:

- Scale for weighing garbage
- Gloves for each assessor
- Tarp or plastic sheet for sorting garbage
- Containers or extra bags for sorting and weighing sorted materials
- Copies of the worksheets

### During the Assessment:

- Collect samples and be sure to label samples with important information, such as the location from which the sample was taken
- Use a different worksheet for each location
- Sort materials from each bag into categories and weigh each category
- Enter data into worksheets

### After the Assessment:

- Analyze the assessment data and make recommendations for a waste management strategy

You can also try measuring your municipal waste. GAP refers to the "Generally Accepted Principles" for measuring municipal waste flow. Although this tool is not utilized in all Canadian jurisdictions, it does allow municipalities to report their waste flow information in a consistent manner and to compare their results to those of other municipalities.



### Before the Assessment...consider:

- Existing waste reduction and disposal activities, including recycling and waste separation activities and methods of waste collection currently employed
- Whether or not waste generation increases or decreases at certain times of the year
- If waste flow has a daily/weekly pattern
- What types of waste are generated and where it is generated

### Also ensure:

- The selection or appointment of an assessment Coordinator
- Support from the community and approval from management
- Availability of staff or volunteers to help with the assessment
- A plan that indicates a clearly identified study area
- Selection of representative samples - consider factors such as sources of waste and seasonal variations
- The samples are appropriately collected and labelled for identification purposes
- Adequate time for the assessment. Depending on the detail of the assessment and the size of the study area the assessment may take several days to complete
- Safety! If it is necessary to handle waste make sure to take the necessary precautions, such as wearing gloves and other appropriate safety equipment

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# Too Good to Waste!

Date: \_\_\_\_\_

Sample Location: \_\_\_\_\_

## Waste Assessment Sheet

Material	Weight of Each Sample				Recyclable	Reusable	Compostable	Total Weight
	1	2	3	4	Y/N	Y/N	Y/N	
Cardboard								
Newsprint								
Non-recyclable paper								
Compostable waste								
Scrap tires								
Paint								
Glass containers								
Beverage containers								
Wood								
Textiles								
Low-density polyethylene plastic								
High-density polyethylene plastic								
Other plastics								

**Please feel free to add your own materials in the blank rows.**

This assessment tool can also be used in municipal building activities to assess the amount of waste being generated, disposed of and recycled. The data can then be used to develop a Waste Reduction Action Plan with practical steps to address each material. A good resource with information on where to start can be found at: [www.ecorecycle.vic.gov.au/resources/documents/action\\_plan\\_template.doc](http://www.ecorecycle.vic.gov.au/resources/documents/action_plan_template.doc)

## Waste Reduction Action Plans

Here is a sample of what your action plan may look like.

Material	Source	Quantity	Current Management	Opportunity	Actions	Priority
Cardboard	Incoming components	100 m <sup>3</sup> /year	Sent to landfill	Reduce	Approach component suppliers re: the possibility of introducing a reusable and returnable packaging system.	1
				Reuse	Approach companies about the possibility of purchasing cardboard boxes for reuse in other applications	2
				Recycle	Implement a recycling system. This will require a dedicated bin for cardboard combined with staff training/education—periodic visual checks will also be required to determine if (& how much) cardboard is being disposed to general waste.	3
Paper	Office copy paper (A4 & A3)	200 reams per year	Estimated that 2/3rds of the paper would end up as waste	Reduce	"Audit" current copier and printer technology to determine which machines are capable of double siding.	2
				Reduce	Introduce purchase or lease policy requirement that all new copier and printer technology has double-side capability.	3
				Reduce	Implement paper reduction methods such as: <ul style="list-style-type: none"> <li>• Default double side printing/copying</li> <li>• Training staff to edit documents electronically rather than in hard copy</li> <li>• Maximize use of electronic circulation for documents</li> <li>• Evaluate hard copy distribution lists to ensure only those that actually use the information are on the list.</li> </ul>	1
				Reduce	Ongoing training/awareness raising for staff on reducing paper usage (e.g., not printing out emails, etc.)	4
				Reduce	Monitor and report paper usage on regular basis (reams per person and total usage).	5
				Reuse	Printing draft reports, etc. on paper already used on one side.	6
				Reuse	Reuse of paper for notes, etc.	7
				Recycle	Introduce paper recycling bins to areas that generate waste paper.	8
				Buy Recycled	Consider purchasing paper with recycled content.	9

Source: [http://www.ecorecycle.vic.gov.au/resources/documents/action\\_plan\\_template.doc](http://www.ecorecycle.vic.gov.au/resources/documents/action_plan_template.doc)

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## Implement or Investigate Green Procurement

Green procurement is the selection of products or services that have a reduced effect on human health and the environment compared to competing products or services that serve the same purpose. There are a number of benefits associated with buying "green". Environmental purchasing links directly to local environmental improvements, stimulates business for environmentally responsible companies, sets a strong example for local businesses and other purchasers, and can save money for businesses, organizations and governments. Green procurement can be achieved by considering product characteristics such as energy efficiency, packaging, waste disposal, resource use, transportation, and pollution generated to make the product.

### **Start a Green Procurement Program for Your Municipality:**

Before you implement a green purchasing plan, make sure that you rally support from all levels of management and from all department and divisions. You should then evaluate your current purchasing program to identify areas of improvement. Successful environmental purchasing policies generally include the following elements:

- A specific policy objective
- A policy statement
- Quantifiable goals with set deadlines
- Key definitions
- Policy requirements
- Set priorities for which product categories should be addressed first and over time
- Guidelines based on the life cycle approach
- Monitoring and reporting
- Relationship and affect with other policies
- References
- Example specifications

### **Environmental Purchasing Challenges:**

#### **Lack of Support**

An organization must have commitment from all levels, including senior management, the purchaser and the supplier in order to successfully implement a green procurement program.

#### **Lack of Understanding/Knowledge**

Many organizations are not familiar with the concept of green purchasing or with the options that are available to them. Purchasers may receive inconsistent messages about environmental purchasing and believe that green products are unavailable, unreliable or too expensive.

#### **Availability of Green Products**

Organizations may not know how to find suppliers of green products and local distributors may only carry small amounts of these products.

#### **Purchasing Habits**

When purchasing has been done a certain way for a long time it may be difficult to adopt a new mentality. Also, relationships may have been formed between the purchaser and certain suppliers that are difficult to break.

There are many resources that can help you organize your new procurement program. For links to suppliers of green products and services visit [www.ecologo.org/en/](http://www.ecologo.org/en/)

Check out an existing municipal procurement policy to get you started at:

[www.region.halifax.ns.ca/legislation/adminorders/documents/procurementpolicy.pdf](http://www.region.halifax.ns.ca/legislation/adminorders/documents/procurementpolicy.pdf)

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# green events

## Other ideas to reduce waste in your community

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### Organize a Community Yard Sale

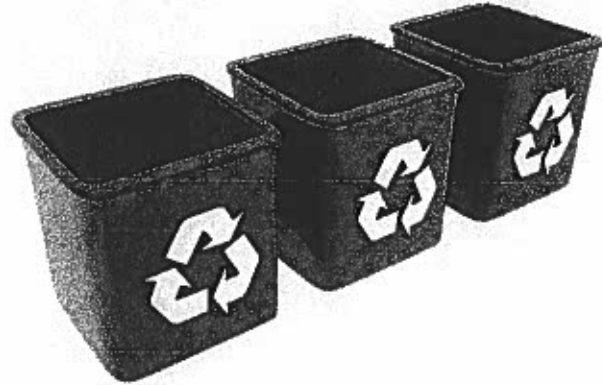
Everyone has items in their homes that they no longer want or need. One way to keep them out of the landfill is to organize a yard sale in which the whole community can participate. Advertise your plan to hold a community yard sale throughout the municipality to find out who would like to participate. Pick a date and get everyone involved in making signs with the date, time and location of your sale. Use tags or stickers to pre-price each item. Group the merchandise and display them so shoppers can easily see everything. Make sure that you have a cash box on-hand with lots of change and small bills. If there are still items left when the sale is over you may want to save them for your next community yard sale or donate them to a charity.

### Host an Industrial Materials Exchange

Businesses often produce waste products that could be useful as raw materials for other industries. Industrial material exchanges are becoming very popular as a way to reduce the amount of industrial waste produced within a community. Municipalities can organize a one-day materials exchange conference during Waste Reduction Week. Local businesses can be invited to come and list the wastes they produce and the raw materials they require. As a result, a number of material exchange opportunities or new business ideas may become apparent. Businesses can then contact each other to arrange pick-up of various waste products. The National Materials Exchange Network is a useful source of information which provides contact details for a number of operating Materials Exchange Programs across Canada. Visit their website at:

[www.recycle.net/recycle/exch/](http://www.recycle.net/recycle/exch/)

Some provincial/territorial contact details are available in the resource list.



### Consider waste reduction and recycling at Special Events

There are many opportunities when conducting special events to reduce waste and recycle materials. A special event may be anything from a street fair, to a concert or a sporting event. Managing waste diversion and recycling services will enhance the profile of an event and result in the public, sponsors and the media supporting your environmentally responsible event. The Sydney 2000 Olympic experience has shown that waste diversion from landfill from special events can reach up to 75% by recycling cardboard, paper, food and drink containers and composting organic material such as food scraps, paper plates and biodegradable cutlery (Resource NSW). More recently, London's (UK) bid to host the 2012 Olympic Games has emphasized green credentials by making a commitment to recycle, and to buy recycled by signing up to the Mayor's Green Procurement Code.

Of course, recycling can be successful at any sized event given a few steps are followed to ensure proper management. For example, the Essex-Windsor Solid Waste Authority in Ontario will work with the organizing committee at a special event to ensure maximum capture of recyclables and minimum contamination levels ([www.ewswa.org/recycling/special-event-recycling/](http://www.ewswa.org/recycling/special-event-recycling/))

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Glass &  
Plastic Bottles



Drinks  
Cans

## Guidelines for a successful Waste Wise Event

### Commitment

Firm policies must be in place for others to follow. Insert a clause into an event application or agreement which states that events seeking to be held within your municipal area must prepare a waste management plan for the event.

### Event Packaging

By controlling the materials to be used by your suppliers, caterers, stall holders and retailers, you are able to use packaging that suits the recycling system.

### Event Equipment

Selection of equipment is very important in helping the public separate their waste into recyclable groups and reducing contamination. Be flexible, and have an equipment supervisor on-site to coordinate extra bins or moving bins.

### Management System

Bins and equipment need to be positioned strategically and regularly checked. When and where should equipment be installed? When should it be cleared and who is responsible for what?

### Standard Signage

Signs for waste and recycling bins should be clear and easy to read. Consider developing a suite of uniform signage that can be used at home, at work or in public places. This way, wherever people go they will quickly recognize which bin is for what type of waste.

### Communication & Promotion

Communicating your activities before the event will be crucial to your program's overall success. It alerts the community to your efforts and contributes to the positive perception of the event.

### Evaluation

What benefits were gained? How much material was successfully diverted from landfill? A meeting with event participants will also provide you with some good feedback. Conduct a waste audit to quantify and promote your achievements in the media.

Source: Resource NSW

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# Your Waste Reduction Week

## Planning Your Waste Reduction Week Activities

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Kits have been designed specifically for municipalities, schools and businesses. They are full of information, resources and ideas to help you plan your WRW activities. For the individual, resources are available online including such tools as shopping guides, instructions to build a home composter, energy conservation advice and even a survey to measure your ecological footprint. There are also a number of steps you can take when planning your WRW activities and events to ensure your time and resources are spent effectively.

### **STEP 1: Proclaim Waste Reduction Week**

- Local governments have been asked to declare the third week of October as Waste Reduction Week. Has the week been declared in your area? If not, encourage your Mayor and council to do so.
- You can also proclaim WRW in your school, organization or place of business to raise the profile both internally and to those people you deal with day-to-day.

### **STEP 2: Set objectives**

- Identify the waste issues you want to address and the specific actions you want people to take.
- Set the objectives you want to meet, ensuring that they are measurable and achievable.

### **STEP 3: Develop partnerships**

- Determine what help you will need to meet your objectives and identify organizations and people that can assist you.
- Partnerships help you share financial/human resources, provide a larger pool of knowledge, skills and contacts and raise the profile of your event.
- Potential partners may include local businesses, schools, manufacturers, government or environmental groups.

### **STEP 4: Become informed**

- Learn about existing programs in your local area and design your activities to build on them.
- Gather information as specific as possible to your community and use this to measure the success of your activities.

### **STEP 5: Target your audience**

- Decide who you want to target or motivate to help you identify potential motivators and barriers. Is it staff, local government, students, management, neighbours or some other group?

### **STEP 6: Use an approach that will encourage longer term behavioural change**

- Quantify your results in environmental impact as well as economic savings.
- Challenge your audience to meet or beat a challenge or initiatives taken by another group or competitor.
- Build on people's motivations for reducing waste and provide information on the larger scale impact of participating - personalize your communication to make it vivid.

Raise the profile of your activities through the media and offer discounts, prizes or financial incentives to participants.

- Obtain a commitment from people to participate as most will then be more likely to follow through.
- Use word-of-mouth as a form of free advertising, this also fosters a sense of ownership.

### **STEP 7: Measure achievement and remember to say Thank You**

- Your measure of success will be determined by the objectives you set. Measure your achievements directly and ensure that all who participate in your activities or events are given feedback on the success of their efforts.
- Thank everyone who helped you make your WRW activities and events happen. People who feel appreciated will be more willing to participate again.

**From:** Recycling Council of Alberta <info@recycle.ab.ca>  
**Sent:** June 27, 2022 3:32 PM  
**To:** Lynne Tonita  
**Subject:** RCA Announces 2022 Conference in Jasper!

[View this email in your browser](#)

**RCA** RECYCLING COUNCIL  
OF ALBERTA



The Recycling Council of Alberta is excited to announce our Circular Economy conference October 19-21, 2022 at the Fairmont Jasper Park Lodge. The theme *Somewhere Over the Rainbow* sets the stage for this fully reinvigorated conference where we can all plan for a more circular and positive future as we look for our pot of gold.

For three days, you will hear from local, national and international experts, thought leaders and community innovators, attend thought-provoking sessions, network and exchange ideas and perspectives with your peers, and have a whole lot of fun doing it.

RCA conference topics will include dialogue around the circular economy and recycling, and we will engage leading presenters on key topics including EPR, Circular Economics, Managing Renewable Technologies at End of Life, Reducing Organic Waste and The Latest in Innovation. The RCA works hard to bring you topics and speakers who are informative and relevant to your work,

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while also providing inspiration to help us all move the needle on the issues we all care about.

Combined with a Cooking with Scraps demo and brewery tour, this conference promises to engage, educate and entertain you.

So, register today, and get ready for the perfect mix of business, inspiration, actionable information and fun.

There are also a wide variety of [sponsorship options](#) and the opportunity to host a [tradeshow exhibit](#) as part of the event.

Our conference website is now live at <https://conference.recycle.ab.ca/> - you will find a preliminary program, as well as registration forms.

Please contact the RCA at 403.843.6563 or [info@recycle.ab.ca](mailto:info@recycle.ab.ca) for any further inquiries.



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You are receiving this email because you requested to receive RCA conference and event updates.

Our mailing address is:  
Recycling Council of Alberta  
PO Box 23  
Bluffton, AB T0C 0M0  
Canada





# Somewhere Over the Rainbow

**OCTOBER 19 TO 21, 2022**  
**THE FAIRMONT JASPER PARK LODGE**  
**JASPER, ALBERTA**

**REGISTER NOW**

WEDNESDAY, October 19

THURSDAY, October 20

FRIDAY, October 21

**WEDNESDAY, October 19**

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10:30 am - 12:00 **Cooking Demo with Zero-Waste Kitchen author Christine Tizzard**

pm

Join JPL chefs and food waste cooking expert Christine Tizzard to learn about making the most of your food scraps in menu planning and other zero waste cooking tips.

Cost: \$50/person

1:00 pm - 2:30 pm **Nature Walk Led by Peter Duck**

1:00 pm - 2:30 pm **JPL Environmental Programs Tour**

1:00 pm - 2:30 pm **Brewery Tour – Jasper Brewing Company**

Cost: \$25/person

3:00 pm - 4:30 pm **PLENARY SESSION: Think Tanks to Advocacy Groups**

5:00 pm - 6:30 pm **RCA AGM**

7:00 pm - 11:00 **Reception Networking**

pm

## **THURSDAY, October 20**

3:30 am - 5:00 am **CONCURRENT SESSION: Technological Advancements**

8:15 am - 8:30 am **Conference Opening and Welcome**

8:30 am - 10:30 **PLENARY SESSION: Developments in EPR**

am

11:00 am - 12:00 **OPENING KEYNOTE: Pandemic Outcomes**

pm

1:30 pm - 3:00 pm **CONCURRENT SESSION: Circular Economics**

1:30 pm - 3:00 pm **CONCURRENT SESSION: Managing Renewable Technologies at End of Life**

3:30 pm - 5:00 pm **CONCURRENT SESSION: Municipal Updates**

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6:30 pm - 11:59 pm **Banquet**  
*Rs of Excellence Awards*  
MC: Donovan Workun  
Entertainment: Retrofits (back by popular demand)

## FRIDAY, October 21

9:00 am - 10:30 am **PLENARY SESSION: The Truth in Labels and Terms**

11:00 am - 12:30 pm **PLENARY SESSION: Circular Economy Innovators**

12:30 pm - 1:30 pm **WORKING LUNCH**

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## ABOUT

The Recycling Council of Alberta's annual circular economy conference, this year themed "**Somewhere Over The Rainbow**", will be held October 19-21, 2022, at The Fairmont Jasper Park Lodge in Jasper, Alberta. **More information about our organization can be found here.**

## MENU

**HOME**

**PROGRAM**

**INFO**

## CONTACT

For more information about the RCA's Conference:

Recycling Council of Alberta

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contact: Christina Seidel

p: 403.843.6563

e: [info@recycle.ab.ca](mailto:info@recycle.ab.ca)

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Development Services  
for  
**Town of Onoway**

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342  
Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

July 5, 2022

File: 22DP06-24

**Re: Development Permit Application No. 22DP06-24  
Plan 802 0999, Block 9, Lot 12 : 4335 Lovell Close  
R1 – Residential Single Family District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

**OPERATION OF A HOME OCCUPATION  
"ABOUT THAT LASH LIFE" - EYELASH STUDIO**

-

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- The applicant display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- This permit may be revoked at any time, if, in the opinion of the Development Officer, the use is or has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
- 4- The Home Occupation shall be operated from within the Single Detached Dwelling only.
- 5- All patrons of the Home Occupation must park their vehicles in the assigned parking stall upon the Lands.
- 6- It is permissible to have one non-illuminated fascia sign or nameplate to identify a home occupation not greater than 0.275 m<sup>2</sup> (2.96 ft<sup>2</sup>) in an area placed within or flat against the dwelling unit or any accessory building.
- 7- At all times, the privacy of adjacent dwellings shall be preserved and shall not unduly offend the surrounding residents by way of excessive lighting, noise, traffic congestion, late visitations by clients, etc.
- 8- Hours of operation shall be 9:00 hours through 21:00 hours, Monday to Sunday.

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- 9- The Home Occupation shall not be a primary use of the residential building and shall not;
  - (a) Involve the storage of goods in the public view, a change in the appearance of the residence or its accessory buildings.
  - (b) Shall not employ any employees who do not reside onsite.
- 10- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 11- The applicant shall obtain and adhere to the requirements where applicable, from the appropriate authority, permits relating to health, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.

Should you have any questions please contact this office at (780) 718-5479.

Date of Decision	<u>July 5, 2022</u>
Date of Issue of Development Permit	<u>July 5, 2022</u>
Effective Date of Permit	<u>August 3, 2022</u>
Signature of Development Officer	

Tony Sonnleitner, Development Officer for the Town of Onoway  
cc Wendy Wildman, CAO, Town of Onoway  
cc Inspections Group Inc. – Safety Codes Services

**Note:** An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

**Town of Onoway  
Box 540  
4812 – 51<sup>st</sup> Street  
Onoway, AB T0E 1V0**

**and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$150.00.**



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**NOTE:**

1. *The issuance of a Development Permit in accordance with the notice of decision is subject to the condition that it does not become effective until twenty-nine (29) days after the date of the order, decisions or development permit is issued.*
2. *The Land Use Bylaw provides that any person claiming to be affected by a decision of the Development Officer may appeal to the Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board within twenty-one (21) days after notice of the decision is given.*
3. *A permit issued in accordance with the notice of the decision is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, this permit shall be null and void.*

**IMPORTANT NOTES**

1. *Any development proceeded with prior to the expiry of the appeal period is done solely at the risk of the Applicant even though an application for Development has been approved and a Development Permit has been issued. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit is issued.*
2. *Any person claiming to be affected by a decision regarding an application for a development permit may appeal by serving written notice to the Clerk of the Development Appeal Board within twenty-one (21) days after a development permit or notice of decision was issued.*
3. *This Development Permit is valid for a period of 12 months from the date it was issued, or the date of an approval order being granted by the Development Appeal Board. If at the expiry of this period, the development has not been commenced or carried out with reasonable diligence, the permit becomes invalid unless an extension has been granted by the Development Officer.*
4. *The applicant is reminded that compliance with this Permit requires compliance with all conditions affixed thereto.*
5. *A development permit is an authorization for development under the Land Use Bylaw; but is not an approval under any other regulations that may be applicable.*
6. *In the interest of public safety and as required by the Safety Codes Act construction projects must be covered by the appropriate permits prior to commencement of construction (Demolition, Building, Electrical, Gas, Plumbing, Private Sewage, and Water). The issuance of these permits is under the jurisdiction of Agencies Authorized by Alberta Municipal Affairs to Issue Permits and Provide Compliance Monitoring.*



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Email: [pcm1@telusplanet.net](mailto:pcm1@telusplanet.net)

*Within the municipal limits of the Town of Onoway, the authorized agency is Inspections Group Inc., and may be contacted at*

**Edmonton:**  
12010 - 111 Ave.  
Edmonton, Alberta T5G 0E6

**Phone:** (780) 454-5048  
**Fax:** (780) 454-5222  
**Toll-Free:** (866) 554-5048  
**Toll-Free Fax:** (866) 454-5222  
**Email:** [questions@inspectionsgroup.com](mailto:questions@inspectionsgroup.com)

7. *Development in proximity to gaslines, other pipelines, powerlines, or telephone lines require approvals from: The Gas Protection Branch - Alberta Labour, Alberta Energy Resources Conservation Board, Alberta Utilities and Telecommunications.*
8. *All plans submitted for the construction, or alteration, of a commercial or industrial building as specified under the Alberta Architects Act, shall be authorized by a registered architect or a professional engineer.*

**Other contacts:**

ALBERTA HEALTH  
Jennifer Fearnough, BSc, BEH(AD), CPHI(C)  
Public Health Inspector/Executive Officer  
Environmental Public Health, Onoway  
Phone: 780-967-6221  
Fax: 780-967-2060  
[Jennifer.Fearnough@albertahealthservices.ca](mailto:Jennifer.Fearnough@albertahealthservices.ca)>

AGLC  
St. Albert - Head Office  
50 Corriveau Avenue  
St. Albert, AB T8N 3T5  
Phone: 780-447-8600  
Toll Free: 1-800-272-8876  
Fax: 780-447-8989



Development Services for Town of Onoway

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Public Notice

DEVELOPMENT APPLICATION NUMBER: 22DP04-24 APPROVAL OF DEVELOPMENT PERMIT

An application for a development permit for this property, Plan 802 0999, Block 9, Lot 12 : 4335 Lovell Close, with regard to the following:

OPERATION OF A HOME OCCUPATION "ABOUT THAT LASH LIFE" - EYELASH STUDIO

Has been CONDITIONALLY APPROVED by the Development Officer.

Any person who objects to the proposed use of the parcel may deliver to the Clerk of the Subdivision and Development Appeal Board, a written statement of his objection to such use indicating the following:

- 1. His/ her full name and mailing address, for the delivery of any notices to be given with respect of the objection; and
2. The reasons for his/her objection to the proposed use.

The statement must be received by the Clerk of the Subdivision and Development Appeal Board by no later than July 26, 2022.

Statements of concern with regard to this development permit should be addressed to: Clerk of the Subdivision and Development Town of Onoway Box 540, Onoway, Alberta T0E 1V0

Should you have any questions please contact this office at (780) 718-5479

Table with 2 columns: Field (Date Application Deemed Complete, Date of Decision, Effective Date of Permit, Signature of Development Officer) and Value (July 5, 2022, July 5, 2022, August 3, 2022, [Signature]).

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board.

Note: This permit does not come into effect until twenty-nine (29) days after the date of issuance.

Note: Any development undertaken prior to the expiry of the appeal period is done solely at the risk of the applicant. The period allowed for an appeal to be filed is twenty-one (21) days after a development permit has been issued.

Note: This permit is valid for a period of twelve (12) months from the date of issue. If at the expiry date of this period the development has not been commenced and carried out with reasonable diligence, this permit shall be null and void.

THIS IS NOT A BUILDING PERMIT

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## Town of Onoway

### Information for Discussion

Meeting:	<b>Council Meeting</b>
Meeting Date:	July 14, 2022
Presented By:	Craig Rudderham, Public Works Foreman
Title:	<b>Snow Pusher Attachment for Loader</b>

#### **BACKGROUND / PROPOSAL**

The Town of Onoway Public Works division is considering the purchase of an HLA 5500 series 12' snow pusher for the John Deere 624J loader. The snow pusher measures 12' wide and 42" tall with wings protruding from each end to grab snow windrows left by the grader. In previous years, Public Works has used a standard loader bucket measuring 8'6" wide and 48" tall. The limitations of only having this attachment prevented the removal of windrows in residential areas due to the amount of time needed to do the work and resulted in windrows being piled on road edge and the edges of property. The proposed pusher would move significantly larger volumes of snow/ice and would facilitate a more efficient removal and piling of windrows leaving roads as wide as possible and less snow being left at edge of properties.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

HLA 5500 Series snow pushers ranges in size from 12' to 18' widths with an operational weight of 40,000lbs. The 12' option would be best suited for the Town of Onoway due to the amount of street parking in residential areas. There is a 4500 series of the same design, however it has a height of only 36" and an operational weight of 25,000lbs. The 4500 series is less costly to purchase but would not be address the town's needs as completely the 5500 series.

Another option for removal of snow windrows would be a snow blower attachment for the loader. However, the initial cost of a snow blower would be substantially more and the maintenance cost are also higher. Using a snowblower would also require the contracting of multiple trucks in order to have snow windrows removed in a timely manner.

#### **Pros:**

The snow pusher attachment is an efficient tool for pushing snow windrows into a pile to be loaded and hauled to snow dump locations.

Its ability to move large volumes of snow would facilitate the removal of windrows along in residential areas from 48<sup>th</sup> street, 47<sup>th</sup> street, 46<sup>th</sup> street, Yeoman Drive, Miller Drive and Payne Ave.

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Roadways in the above-mentioned streets would not see a decrease in width from windrows being left on road edge, allowing for better traffic flow and better parking.

Areas that already have windrows piled and hauled to snow dumps, would see this process completed in less time due to the volume of snow that the pusher can move compared to the traditional loader bucket.

Snow windrows would not be left on residents' property, effectively eliminating concerns by residents of sand and salt killing grass. This would also cut down on the amount of spring cleanup needed to remove sand from curbs and boulevards which would result in less time needed for street sweeping.

Minimal upkeep needed on the attachment as there are no moving parts. Cutting edges of the pusher would be replaced as needed.

**Cons:**

Increase in fuel cost due to an increase of snow being transported to the snow storage locations.

At times, another truck would need to be contracted in order to deal with large amounts of snow in a timely manner.

**STRATEGIC ALIGNMENT**

Road Maintenance.

**COSTS / SOURCE OF FUNDING**

\$10,900.00 plus GST. Capital Budget.

**RECOMMENDED ACTION**

That council accept the above information for consideration.