



TOWN OF ONOWAY EMPLOYMENT OPPORTUNITY

The Town of Onoway is looking for a full-time Finance Officer to fill a vital role in our Town office.

The duties of this position will include, but not necessarily be limited to:

- General Financial Management
- Property Taxation and Assessment
- General Accounts Receivable
- Accounts Payable

Other potential tasks:

- Assist the Director of Corporate and Community Services with various financial tasks and assignments (such as support to East End Bus, Onoway Public Library, Onoway Regional Fire Services)
- Other duties as required.

The Town has a competitive salary range and strong benefit package.

Interested applicants should submit their resume in writing by 12:00 p.m. noon, Friday, October 14, 2022. A full job description is available at www.onoway.ca/job-opportunities.

Gino Damo, Director of Corporate and Community Services
Town of Onoway
4812-51 Street, Box 540
Onoway, AB T0E 1V0
gino@onoway.ca

The Town of Onoway wishes to extend their thanks to everyone in advance for their applications. Please note that only those chosen for an interview will be contacted.