

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, OCTOBER 27, 2022  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM  
COMMENCING IMMEDIATELY AFTER THE ORGANIZATIONAL MEETING

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|    | <b>PRESENT</b>                    | <p>Mayor: Lenard Kwasny<br/> Deputy Mayor: Lisa Johnson<br/> Councillor: Bridgitte Coninx<br/> Councillor: Robin Murray<br/> Councillor: Robert Winterford</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer<br/> Gino Damo, Director of Corporate and Community Services<br/> Debbie Giroux, Recording Secretary</p> <p>7 members of the public joined the meeting via Zoom<br/> 1 member of the public joined the meeting in person</p>   |
| 1. | <b>CALL TO ORDER</b>              | Mayor Lenard Kwasny called the meeting to order at 11:30 a.m. and advised that the meeting will be recorded.   |
| 2. | <b>AGENDA<br/>Motion#396/22</b>   | <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council adopt the agenda of the Regular Council meeting of Thursday, October 27, 2022 with the following amendment and addition:</p> <p>10) Closed Session – Closed session to be held after Item #3 – Minutes (Mayor Kwasny requested)</p> <p>7f) Bloom Contract with the Town of Onoway (Councillor Coninx requested)</p> <p style="text-align:right"><b>CARRIED</b></p>   |
| 3. | <b>MINUTES<br/>Motion #397/22</b> | <p><b>MOVED</b> by Councillor Robin Murray that the minutes of the September 29, 2022 Regular Council meeting be adopted with the following amendment:</p> <p>Motion #354/22 should read: <b>MOVED</b> by Deputy Mayor Lisa Johnson that Council authorize FCSS funding in the amount of \$1,000.00 for the Onoway Facility Enhancement Association (OFEA) and that Administration provide Council with information regarding other contributions towards <b>“the” (not “these”)</b> six outstanding FCSS requests, prior to Council making another other FCSS funding decisions.</p> <p style="text-align:right"><b>CARRIED</b></p> |

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| <b>10.</b> | <b>CLOSED SESSION</b><br><b>Motion #398/22</b>                             | <p><b>MOVED</b> by Councilor Bridgitte Coninx that, pursuant to Section 197(2) of the Municipal Government Act, Council move into a closed session at 11:35 a.m. to discuss the following items:</p> <p>Section 17(1) – Personal Privacy (Personnel)<br/> Section 16(1)(c) - Disclosure harmful to business interests of a third party (Labour)</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>CLOSED SESSION:</b><br/> The following individuals were present for the Closed Session:<br/> Mayor Lenard Kwasny<br/> Deputy Mayor Lisa Johnson<br/> Councillor Bridgitte Coninx<br/> Councillor Robin Murray<br/> Jennifer Thompson, Chjef Administrative Officer<br/> Gino Damo, Director of Corporate and Community Services<br/> Tim Duhamel, Bloom Associate</p> |
|            | <b>Motion #399/22</b>  | <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council move out of Closed Session at 12:35 p.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
|            | <b>Motion #400/22</b>  | <p><b>MOVED</b> by Councillor Bridgitte Coninx that a response be provided to Alberta Beach regarding correspondence dated October 14, 2022 that the following will occur:</p> <ul style="list-style-type: none"> <li>• Town of Onoway is streamlining administration processes</li> <li>• Bloom Center for Municipal Education will provide continued administrative service review without additional cost to the member municipalities</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>  |
|            | <b>Motion #401/22</b>  | <p><b>MOVED</b> by Councillor Bridgitte Coninx that the letter from Alberta Beach regarding Onoway Regional Fire Services be released with the public agenda material.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
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| <b>8.</b>  | <b>COUNCIL, COMMITTEE &amp; STAFF REPORTS</b><br><br><b>Motion #402/22</b> | <p>Councillor Robert Winterford provided his Council report at 12:40 p.m.</p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council accept Councillor Winterford's verbal report for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |

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|    |  | Councillor Robert Winterford left the meeting at 12:55 p.m.<br><br>Council recessed at 12:55 p.m. until 1:30 p.m.   |
| 4. | <b>APPOINTMENTS/PUBLIC HEARINGS</b>                                      | n/a   |
| 5. | <b>FINANCIAL REPORTS</b>   | n/a   |
| 6. | <b>POLICIES AND BYLAWS</b>   | n/a   |
| 7. | <b>ACTION ITEMS</b><br><b>Motion #403/22</b>                             | <b>MOVED</b> by Councillor Robin Murray that Council ratify the attendance of Mayor Kwasny at the Onoway Jr. Sr. High School Awards ceremony on October 14, 2022 to present the Citizenship Awards.<br><br><b>CARRIED</b>   |
|    | <b>Motion #404/22</b>  | <b>MOVED</b> by Councillor Robin Murray that Council provide a letter of support for Lac Ste. Anne County for their application for a Community Crime Prevention Officer through the Alberta Crime Prevention Grant.<br><br><b>CARRIED</b>  |
|    | <b>Motion #405/22</b>  | <b>MOVED</b> by Deputy Mayor Lisa Johnson that Council advise Lac Ste. Anne County that the Town of Onoway is open to further discussions regarding joint use service considerations.<br><br><b>CARRIED</b>   |
|    | <b>Motion #406/22</b>  | Craig Rudderham, Public Works Foreman, attended the meeting at 1:35 p.m. to discuss the Septage Receiving Station (SRS) machine.<br><br><b>MOVED</b> by Councillor Bridgitte Coninx that the installation of the Septage Receiving Station (SRS) system be completed in 2022 and that staff provide Council with further detail related to financing.<br><br><b>CARRIED</b> |
| 8. | <b>COUNCIL, COMMITTEE AND STAFF REPORTS</b><br><br><b>Motion #407/22</b> | Craig Rudderham provided his Public Works report, then left the meeting at 1:50 p.m.<br><br><b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the Public Works verbal report for information.<br><br><b>CARRIED</b>   |

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| 7. | <b>ACTION ITEMS</b><br><b>Motion #408/22</b>                             | <p><b>MOVED</b> by Councillor Bridgitte Coninx that FCSS funding be provided to the following organizations, as allocated by Council at meeting time:</p> <p>Onoway Golden Club - \$350.00; Onoway Facility Enhancement Association - \$2,200.00; Onoway Public Library - \$900.00; Onoway Public Library - \$2,000.00; Onoway and District Agricultural Society - \$4,000.00; Onoway Moms and Tots - \$1,000.00; Alberta Beach and District Lions Club - \$500.00; Alberta Beach and District Lions Club - \$2,500.00; Alberta Beach Seniors Club - \$600.00; Alberta Beach and District Agricultural Society - \$750.00</p> <p style="text-align: right;"><b>CARRIED</b></p> |
|    | <b>Motion #409/22</b>  | <p><b>MOVED</b> by Councillor Bridgitte Coninx that, at the end date of the Bloom interim CAO contract, the alarm codes, financial systems passwords and locks at the Town of Onoway municipal office be changed.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
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| 8. | <b>COUNCIL, COMMITTEE<br/>AND STAFF REPORTS</b><br><b>Motion #410/22</b> | <p><b>MOVED</b> by Councillor Bridgitte Coninx that the Council, Chief Administrative Officer, and Director of Corporate and Community Services written and verbal reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
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| 9. | <b>INFORMATION ITEMS</b><br><b>Motion #411/22</b>                        | <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the following items for information:</p> <ul style="list-style-type: none"> <li>a) CN – CN in Your Community 2022 Report</li> <li>b) AHS -Health Engagement Tour Update – September 28, 2022</li> <li>c) AHS – Together 4 Health Headlines – September 27, 2022, October 10, 2022</li> <li>d) AHS – Recruitment Update North Zone – September, 2022</li> <li>e) Census News Update – September 23, 2022 and October 19, 2022</li> </ul>   |

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|            |                        | f) Town of Onoway Business License 2022 – The Stampede Barn 4917 – 50 Street<br><br>g) Town of Onoway Business License 2022 – Water Pure and Simple – 4911 – 49 Street<br><br>h) Alberta Beach Organizational Meeting – October 20, 2022 letter<br><br><p style="text-align: right;"><b>CARRIED</b></p>                             |
| <b>11.</b> | <b>ADJOURNMENT</b>     | As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 3:15 p.m.   |
| <b>12.</b> | <b>UPCOMING EVENTS</b> | November 10, 2022 Regular Council Meeting 9:30 a.m.<br>November 24, 2022 Regular Council Meeting 9:30 a.m.<br>December 8, 2022 Regular Council Meeting 9:30 a.m.<br>December 22, 2022 Regular Council Meeting 9:30 a.m.<br>January 11, 2023 Regular Council Meeting 9:30 a.m.<br>January 25, 2023 Regular Council Meeting 9:30 a.m. |

Signed by Mayor Lenard Kwasny

Signed by Debbie Giroux  
Recording Secretary