

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, NOVEMBER 24, 2022 IN THE COUNCIL CHAMBERS OF  
THE ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM  
COMMENCING AT 9:30 A.M.  
MEETING IS BEING AUDIO/VIDEO RECORDED**

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

*Recommendation:*

*that the November 24, 2022 Regular Council Meeting agenda be approved  
as presented*

*or*

*that the November 24, 2022, Regular Council Meeting agenda be  
approved with the following amendment(s) (as noted at meeting time)*

**Pg 1-5 3. ADOPTION OF MINUTES – November 10, 2022 Regular Council Meeting**

*Recommendation:*

*that the November 10, 2022 Regular Council Meeting minutes be approved  
as presented*

*or*

*that the November 10, 2022 Regular Council Meeting minutes be approved  
with the following amendment(s) (as noted at meeting time)*

**4. APPOINTMENTS/PUBLIC HEARINGS – n/a**

**5. FINANCIAL REPORTS**

**Pg 6-20 a) Quarter 3 Financial Results**

*Recommendation:*

*that Council accept the quarter three results report for information*

*or*

*some other direction as given by Council at meeting time*

Pg 51-50 b) 2023 Draft Budget

*Recommendation:*

*that Council accept the draft budget report as information  
or  
some other direction as given by Council at meeting time*

Pg 51-59 c) WILD Water – 2023 Rates

*Recommendation:*

*that Council acknowledge the rates for 2023 for Wild Water service  
or  
some other direction as given by Council at meeting time*

## 6. POLICIES & BYLAWS – n/a

## 7. ACTION ITEMS

Pg 60 a) Alberta Treasury Branch (ATB) Online Administrator – A Request for Decision is attached

*Recommendation:*

*that Council revoke the Finance Officer as the ATB Online Administrator and  
appoint the Chief Administrative Officer as the ATB Online Administrator*

*or  
some other direction as given by Council at meeting time*

Pg 61-80 b) East End Bus – A Request for Decision is attached

*Recommendation:*

*that Council review the information that Administration has provided and  
resolve to pay the outstanding amount owing to the EEB totalling \$27,372.80*

*or  
some other direction as given by Council at meeting time*

- Pg 81-86
- c) Town of Onoway Library Board Appointments – A Request for Decision is attached

*Recommendation:*

*that the Town of Onoway approve the recommendations from the Town of Onoway Library Board to:*

- 1) reappoint Lorne Olsvik as a board member at large to the Town of Onoway Library Board for an additional term of 3 years (to January 2026);*
- 2) appoint Judy Moore as a board member at large for a term of 3 years (to January 2026);*
- 3) support the recruitment of one board member at large to sit on the Town of Onoway Library Board (replacing Glen Usselman)*

*or*

*some other direction as given by Council at meeting time*

- Pg 87-89
- d) FCSS – A Request for Decision is attached.

*Recommendation:*

*that funding be provided to organizations as determined by Council at meeting time*

- Pg 90-91
- e) EQUS – Request for a Donation for the staff Holiday Silent Auction – A Request for Decision is attached.

*Recommendation:*

*that Council notify EQUS that funding has been provided for EQUS fundraising in July 2022*

*or*

*direction as given by Council at meeting time.*

f)

g)

h)

## 8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) Chief Administrative Officer Report
- e) Public Works Report

### *Recommendation:*

*that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented*  
or  
*some other direction as given by Council at meeting time*

## 9. INFORMATION ITEMS

- Pg 92 a) Fire Services – November 8, 2022 letter from Mayor Kwasny to Mayor Duncan
- Pg 93-94 b) Togetherall Online Space for Mental Health Concerns – notification advising that the service is ending November 19, 2022 – the **AHS Mental Health Helpline number is 1-877-303-2642**
- Pg 95-101 c) Bullying Awareness Week – Government of Alberta – was week of November 14
- Pg 102 d) Christmas in the Park information – December 9-14
- e)

### *Recommendation:*

*that Council accept the above noted items for information*

**10. CLOSED SESSION - Pursuant to Section 197(2) of the Municipal Government Act and Section 16(1)(c)(i) of the FOIP Act**

“Land”

**11. ADJOURNMENT**

**12. UPCOMING EVENTS:**

- |   |           |
|---|-----------|
| - Nov. 25, 2022 – Town Light Up           | 5:30 p.m. |
| - Dec 8, 2022 – Regular Council Meeting   | 9:30 a.m. |
| - Dec. 22, 2022 – Regular Council Meeting | 9:30 a.m. |
| - Jan. 12, 2023 – Regular Council Meeting | 9:30 a.m. |
| - Jan. 26, 2023 – Regular Council Meeting | 9:30 a.m. |

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, NOVEMBER 10, 2022  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny  Deputy Mayor: Lisa Johnson  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Robert Winterford</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer  Gino Damo, Director of Corporate and Community Services  Tim Duhamel, Bloom Associate  Debbie Giroux, Recording Secretary</p> <p>7 members of the public joined the meeting via Zoom  6 members of the public joined the meeting in person</p>
1.	<b>CALL TO ORDER</b>	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded. Mayor Kwasny acknowledged that the meeting was being held on Treaty 6 Land.
2.	<b>AGENDA Motion#412/22</b>	<p><b>MOVED</b> by Councillor Robert Winterford that Council adopt the agenda of the Regular Council meeting of Thursday, November 10, 2022 with the following additions:</p> <p>4) Appointments – 10:00 a.m. Lisa Standeven, Standstone Waste and Water Services – Onoway Lagoon (requested by Lisa Standeven)</p> <p>5) Financial Reports – a) 3<sup>rd</sup> Quarter Financial Report  b) Preliminary Budget (requested by CAO)</p> <p>9i) Graffiti Kit (requested by Councillor Winterford)</p> <p>10) Closed Session – Personnel (requested by CAO)</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #413/22</b>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that the October 27, 2022 Organizational Meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<b>Motion #414/22</b>	<p><b>MOVED</b> by Councillor Robin Murray that the October 27, 2022 Regular Meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>



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**DRAFT**

<b>4.</b>	<b>APPOINTMENTS/PUBLIC HEARINGS</b>	<p>Mike Hudson, Hennig Septic Services and Rob Wiedeman (consultant) attended the Council meeting and discussed use of the Onoway lagoon from 9:35 a.m. until 10:00 a.m.</p> <p style="text-align: right;"><b>Motion #415/22</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the discussion with Mike Hudson for information and Administration provide a response to Hennig Septic Services regarding their request to use the Onoway lagoon.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Lisa Standeven, Standstone Waste and Water Services, attended the Council meeting and discussed use of the Onoway lagoon from 10:00 a.m. until 10:05 a.m.</p> <p style="text-align: right;"><b>Motion #416/22</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the discussion with Lisa Standeven, Standstone Waste and Water Services, for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>4 members of the public left the meeting at 10:05 a.m.</p>
<b>5.</b>	<b>FINANCIAL REPORTS</b>	<p style="text-align: right;"><b>Motion #417/22</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that the 3<sup>rd</sup> Quarter Financials and Preliminary Budget documents that were distributed to Council be deferred for discussion to Council's next meeting (November 24, 2022).</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>6.</b>	<b>POLICIES AND BYLAWS</b>	<p style="text-align: right;"><b>Motion #418/22</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that each Councillor notify Administration by November 18 of their local charity of choice for the Town to provide a donation to, in the amount of \$200.00.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>7.</b>	<b>ACTION ITEMS</b>	<p style="text-align: right;"><b>Motion #419/22</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council accept Tim Duhamel's "Good Governance, Rules, Roles and Procedures for Council" presentation and the discussion following for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Robert Winterford left the meeting at 12:00 p.m.  Council recessed from Noon until 1:10 p.m.</p>

**DRAFT**

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TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, NOVEMBER 10, 2022  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<p><b>Motion #420/22</b></p> <p><b>Motion #421/22</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council approve the Summer Village of Sunset Point becoming a member of the Capital Region Assessment Services Commission (CRASC) commencing in 2023.</p> <p><b>CARRIED</b></p> <p><b>MOVED</b> Councillor Bridgitte Coninx that Council approve the Town office Christmas closure from Monday, December 26, 2022 until staff return on Tuesday, January 3, 2023 as presented.</p> <p><b>CARRIED</b></p>		
8.	<p><b>COUNCIL, COMMITTEE AND STAFF REPORTS</b></p> <p><b>Motion #422/22</b></p> <p><b>Motion #423/22</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council revisit Council, Committee and Staff Appointment decisions made in the October 27, 2022 Organizational meeting.</p> <p>As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #422/22:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>In Favour: Councillor Bridgitte Coninx</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Opposed: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p> </td> </tr> </table> <p><b>DEFEATED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that the Council, Chief Administrative Officer and Director of Corporate and Community Services written and verbal reports be accepted for information.</p> <p><b>CARRIED</b></p>	<p>In Favour: Councillor Bridgitte Coninx</p>	<p>Opposed: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>
<p>In Favour: Councillor Bridgitte Coninx</p>	<p>Opposed: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</p>			
9.	<p><b>INFORMATION ITEMS</b></p> <p><b>Motion #424/22</b></p> <p><b>Motion #425/22</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Administration compile information for businesses and residents to be able to access regarding graffiti removal.</p> <p><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the following items for information:</p> <p>a) Alberta Seniors, Community and Social Services – November is Family Violence Prevention Month information</p>		



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		<ul style="list-style-type: none"> <li>b) Lac Ste. Anne County – October 25 Organizational Meeting results</li> <li>c) AHS – Together for Health Newsletter – November 4, 2022</li> <li>d) Alberta Council on Aging – Request for Volunteers</li> <li>e) Honourable Rebecca Schultz, Minister of Municipal Affairs – letter of introduction</li> <li>f) Lac Ste. Anne Foundation – August 24, 2022 minutes</li> <li>g) Prime Minister's Awards 2022 – Nominate an Exceptional Educator</li> <li>h) Fortis Alberta – Virtual Information Session – November 23, 2022</li> <li>i) Graffiti Kit (additional information item added by Councillor Winterford)</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<p>10.</p>	<p><b>CLOSED SESSION</b>  <b>Motion #426/22</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act, Council move into a closed session at 1:50 p.m. to discuss the following items:</p> <ul style="list-style-type: none"> <li>Land - Section 16(1)(c)(i) FOIP</li> <li>Personnel - Section 17(4)(d) FOIP</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>CLOSED SESSION:</b>  The following individuals were present for the Closed Session regarding Land:  Mayor Lenard Kwasny  Deputy Mayor Lisa Johnson  Councillor Bridgitte Coninx  Councillor Robin Murray, Bloom Associate  Jennifer Thompson, CAO  Gino Damo, Director of Corporate and Community Services  Tim Duhamel, Bloom Associate</p> <p>Once the discussion on Land was completed, Gino Damo left the meeting, and Council continued with the Closed Session item regarding Personnel.</p>

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REGULAR COUNCIL MEETING MINUTES  
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	<b>Motion #427/22</b>	<b>MOVED</b> by Councillor Robin Murray that Council move out of Closed Session at 4:15 p.m.  <b>CARRIED</b>															
	<b>Motion #428/22</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council confirm the street name of the street to be constructed from 47 <sup>th</sup> Avenue shall be 45 <sup>th</sup> Street.  <b>CARRIED</b>															
	<b>Motion #429/22</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that Council request permission from the Town of Stony Plain to use their construction standards and, if/when granted permission, Council proceed to utilize the Town of Stony Plain's construction standards.  <b>CARRIED</b>															
	<b>Motion #430/22</b>	<b>MOVED</b> by Deputy Mayor Lisa Johnson that Council proceed as discussed in Closed Session regarding the Personnel item.  <b>CARRIED</b>															
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 4:20 p.m.															
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table border="0"> <tr> <td>November 24, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>December 8, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>December 22, 2022</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>January 11, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>January 25, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	November 24, 2022	Regular Council Meeting	9:30 a.m.	December 8, 2022	Regular Council Meeting	9:30 a.m.	December 22, 2022	Regular Council Meeting	9:30 a.m.	January 11, 2023	Regular Council Meeting	9:30 a.m.	January 25, 2023	Regular Council Meeting	9:30 a.m.
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\_\_\_\_\_  
 Mayor Lenard Kwasny

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 Debbie Giroux  
 Recording Secretary

## Town of Onoway

### Request for Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 10, 2022
Presented By:	Tim Duhamel, Bloom
Title:	Quarter 3 Financial Results

#### **BACKGROUND / PROPOSAL**

The quarter 3 financial results have been documented and analyzed. The results are being brought forward to Council for information, consideration, and to serve financial transparency.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

Financial sustainability is well served through the careful review of financial results throughout the year. Financial results should be brought forward to council quarterly for consideration.

Municipalities are complex and impacted by multiple dynamics. These dynamics can have an impact on financial results. Administration monitors financial results to ensure the Town does not risk a deficit. Administration, on occasion, will recommend amendments to the budget if circumstances require change for operational needs.

#### Q3 summary

The quarter three results have illuminated the town is in a surplus position and is forecasted to deliver a surplus at year end. Actual results will be closely monitored by administration over the coming months to mitigate the risk of a deficit. If issues arise that impact the forecasted surplus, administration will report back to Council immediately.

Multiple circumstances have affected the town's financial results compared to budget. At the end of quarter three, the town's financial surplus is \$800,718. This is generally in line with the expectation of actuals versus budget at quarter three. Currently, the year end surplus is forecasted to be \$117,303. This requires close monitoring due to several circumstances that could impact the town's bottom line.

There are several anomalies that have resulted in both overages and underspending as noted in the attached spreadsheet.

#### Key dynamics

- CAO replacement
- Staff vacancies
- Computer replacements
- Legal costs

- Contracted cost requirements
- Positive franchise fee revenue
- Unplanned furnace replacement

Key issues to be monitored, investigated, and actioned

- Requisition payments
- Land sale revenue re-classification
- Grants to be paid out to partnering entities
- Review budget for all obligations to be paid
- Review for journal entries required. (reserve transfers, funding amendments - community hall)
- Costs associated with supplies / materials
- Possible overtime due to snow clearing
- Legal costs due to review requirements
- Fire budget and actuals review
- Road revenue contributions
- Debt payment review
- Possible water line repairs

#### **STRATEGIC ALIGNMENT**

Financial Sustainability

#### **COSTS / SOURCE OF FUNDING**

N/A

#### **RECOMMENDED ACTION**

That council accept the quarter three results report as information.





# TOWN OF ONOWAY

## Revenue & Expense

General Ledger	Description	2018 Actual Q3	2019 Actual Q3	2020 Actual Q3	2021 Actual Q3	2022 Actual YTD	2022 Budget	Variance	% of Budget Utilized	Comments
<b>ROADS REVENUE</b>										
1-32-00-121	LOCAL IMPROVEMENT - CURB & PAVING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
1-32-00-840	ROADS REV. - SHORT TERM BORROWING PRINC.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
1-32-00-930	CONTRIBUTION - OTHER FUNCTIONS	(22,280.00)	0.00	(50.02)	0.00	(13.73)	(44,560.00)	(44,546.27)	0%	Will this be realized?
1-32-00-990	STREETS - OTHER REVENUE	(4,886.50)	(4,680.00)	(19,822.24)	(6,191.44)	(2,432.07)	(10,000.00)	(7,567.93)	24%	Will this be realized?
<b>TOTAL ROADS REVENUE</b>		<b>(27,166.50)</b>	<b>(4,680.00)</b>	<b>(19,872.26)</b>	<b>(6,191.44)</b>	<b>(2,445.80)</b>	<b>(54,560.00)</b>	<b>(52,114.20)</b>		
<b>ROAD EXPENSE</b>										
2-32-00-110	STREETS - WAGES	166,484.79	167,189.64	147,697.11	105,132.13	68,457.80	83,594.00	15,136.20	82%	Forecast for remainder?
2-32-00-111	STREETS CONSULTING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
2-32-00-130	STREETS - EMPLOYEE BENEFIT CPP	5,105.58	5,511.76	4,994.14	3,926.27	3,469.70	5,000.00	1,530.30	69%	Forecast for remainder?
2-32-00-131	STREET - EMPLOYEE BENEFIT EI	2,456.84	2,462.61	2,138.64	1,588.62	1,371.33	2,200.00	828.67	62%	Forecast for remainder?
2-32-00-132	STREET - EMPLOYEE BENEFIT AMS	8,596.54	12,247.28	8,562.46	7,770.19	4,681.09	8,400.00	3,718.91	56%	Forecast for remainder?
2-32-00-133	STREETS - EMPLOYEE BENEFIT RPP	5,727.56	7,541.31	4,963.85	4,131.78	2,466.99	4,500.00	2,033.01	55%	Forecast for remainder?
2-32-00-137	STREETS - WORKERS COMPENSATION	1,813.74	2,320.52	1,398.08	1,693.81	1,504.58	1,700.00	195.42	89%	Forecast for remainder? \$389.21
2-32-00-215	STREETS - POSTAGE & FREIGHT	0.00	0.00	101.60	0.00	0.00	0.00	0.00	#DIV/0!	
2-32-00-231	STREETS - ENGINEERING	0.00	0.00	3,447.90	0.00	0.00	0.00	0.00	#DIV/0!	
2-32-00-241	STREETS - INSURANCE PREMIUMS	2,940.84	973.14	963.11	1,040.13	1,112.98	1,113.00	0.02	100%	
2-32-00-245	STREETS - CONTRACTED WORK	17,960.80	17,426.67	37,114.04	21,244.15	26,622.57	20,000.00	(6,622.57)	133%	Confirm no spend in October
2-32-00-252	STREETS - CNR CROSSING MAINTENANCE	3,006.00	3,128.33	3,582.00	3,583.00	2,402.00	3,600.00	1,198.00	67%	\$296.50 * 4 months
2-32-00-513	STREETS - GENERAL SUPPLIES	4,597.03	4,900.99	3,023.12	6,956.94	979.55	4,000.00	3,020.45	24%	Will this be utilized?
2-32-00-514	STREETS-SNOW PLOWING DAMAGES	0.00	0.00	0.00	0.00	190.00	500.00	310.00	38%	
2-32-00-531	STREETS - SAND/CHIP/ETC.	30,291.31	30,271.81	23,748.13	36,923.81	8,436.87	30,000.00	21,563.13	28%	More to be purchased or is there inventory for winter?
2-32-00-532	STREETS - SIGNS, CULVERTS	12,306.00	0.00	2,719.34	440.00	3,089.22	1,500.00	(1,589.22)	206%	More costs to come?
2-32-00-533	STREETS - SIDEWALKS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
2-32-00-534	STREETS - CHRISTMAS DECORATIONS	1,902.02	1,809.49	1,513.24	2,483.95	0.00	3,000.00	3,000.00	0%	Christmas decorations to fix
2-32-00-542	STREETS - POWER (STREET LIGHTS)	56,625.35	60,117.46	61,147.84	74,827.84	38,781.00	78,000.00	39,219.00	50%	Only half recognised, will be used in full based on detail
2-32-00-762	STREETS-CAPITAL FUNCT.CONTR. (2018-2022)	500,000.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00	100%	
2-32-00-810	STREET-SHORT TERM BORROWING INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
2-32-00-811	STREETS REPAY TO RESERVES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
2-32-99-615	STREETS-ENGINEERING STRUCTURES AMORTIZAT	73,811.38	89,687.56	93,180.34	102,417.79	2,142.00	2,142.00	0.00	100%	
2-32-99-635	STREETS M&E AMMORTIZATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
<b>TOTAL ROAD EXPENSE</b>		<b>893,625.78</b>	<b>405,688.57</b>	<b>400,294.94</b>	<b>374,160.41</b>	<b>265,707.68</b>	<b>349,249.00</b>	<b>83,541.32</b>		
<b>ROADS SURPLUS/DEFICIT</b>		<b>866,459.28</b>	<b>400,908.57</b>	<b>380,422.68</b>	<b>367,968.97</b>	<b>263,261.88</b>	<b>294,689.00</b>	<b>31,427.12</b>		
<b>STORM SEWER REVENUE</b>										
1-37-00-840	CONDITIONAL GRANTS-STORM WATER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
<b>TOTAL STORM SEWER REVENUE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>STORM SEWER EXPENSE</b>										
2-37-00-231	STORM WATER - ENGINEERING	0.00	0.00	1,036.80	0.00	0.00	0.00	0.00	#DIV/0!	
2-37-00-245	STORM WATER - CONTRACTED WORK	0.00	0.00	2,617.50	5,333.33	16,047.78	2,500.00	(13,547.78)	642%	More costs to come?
2-37-99-615	STORM WATER-ENGINEERING STRUCTURES AMORT	5,368.62	8,948.01	8,948.01	8,948.01	0.00	0.00	0.00	#DIV/0!	
2-42-00-540	SEWER - LAGOON POWER	0.00	0.00	0.00	520.24	0.00	0.00	0.00	#DIV/0!	
<b>TOTAL STORM SEWER EXPENSE</b>		<b>5,368.62</b>	<b>8,948.01</b>	<b>12,602.31</b>	<b>14,801.58</b>	<b>16,047.78</b>	<b>2,500.00</b>	<b>(13,547.78)</b>		
<b>STORM SEWER SURPLUS/DEFICIT</b>		<b>5,368.62</b>	<b>8,948.01</b>	<b>12,602.31</b>	<b>14,801.58</b>	<b>16,047.78</b>	<b>2,500.00</b>	<b>(13,547.78)</b>		
<b>WATER REVENUE</b>										
1-41-00-121	LOCAL IMPROVEMENT - WATER LINES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
1-41-00-440	BASIC WATER FEE	(126,250.65)	(127,027.19)	(127,010.30)	(125,729.64)	(94,491.63)	(127,000.00)	(32,508.37)	74%	Around 75% as expected
1-41-00-441	SALE OF METERED WATER	(219,929.60)	(185,439.43)	(192,865.19)	(191,363.03)	(182,527.33)	(188,000.00)	(5,472.67)	97%	Forecast based on historical?
1-41-00-442	SALE OF WATER METERS	(523.20)	(558.00)	(400.00)	(400.00)	0.00	(400.00)	(400.00)	0%	
1-41-00-443	SERVICE CHARGES (TURN ON, THAWS)	(950.00)	(300.00)	(1,600.00)	(450.00)	0.00	(500.00)	(500.00)	0%	
1-41-00-444	ADMIN SERVICE FEES	(22,731.22)	(25,189.41)	(16,765.83)	(18,791.99)	(12,901.65)	(22,000.00)	(9,098.35)	59%	Forecast based on historical?









2-69-00-513	EDC - SUPPLIES	32.90	0.00	0.00	0.00	0.00	200.00	200.00
2-69-00-514	EDC - BROCHURE/PROMOTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-69-00-515	EDC - POSTAGE / FREIGHT/	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-69-00-516	EDC- IND.INVEST/PARTN.PRO(129,900+20,000)	57,006.76	81,199.39	152,085.67	49,948.83	27,267.28	80,000.00	52,732.72
<b>TOTAL EDC EXPENSE</b>		<b>57,039.66</b>	<b>81,799.39</b>	<b>153,685.67</b>	<b>52,450.68</b>	<b>27,267.28</b>	<b>119,300.00</b>	<b>92,032.72</b>
<b>EDC SURPLUS/DEFICIT</b>		<b>(224.86)</b>	<b>600.00</b>	<b>(1,460.00)</b>	<b>701.85</b>	<b>24,664.78</b>	<b>36,800.00</b>	<b>12,235.22</b>
<b>TOTAL OPS&amp;ENG REVENUE</b>		<b>(1,091,482.57)</b>	<b>(993,188.00)</b>	<b>(1,133,064.33)</b>	<b>(1,329,820.32)</b>	<b>(756,437.48)</b>	<b>(1,140,990.00)</b>	<b>(384,652.52)</b>
<b>TOTAL OPS&amp;ENG EXPENSES</b>		<b>2,339,297.11</b>	<b>1,840,287.91</b>	<b>1,989,684.67</b>	<b>2,107,204.06</b>	<b>1,038,213.30</b>	<b>1,694,485.76</b>	<b>656,272.46</b>
<b>TOTAL OPS&amp;ENG SURPLUS/DEFICIT</b>		<b>1,247,814.54</b>	<b>847,089.91</b>	<b>856,620.34</b>	<b>777,383.74</b>	<b>281,775.82</b>	<b>553,495.76</b>	<b>271,719.94</b>

0% Will this be utilized?

#DIV/0!

#DIV/0!

34% Any more spend on this expected?



# TOWN OF ONOWAY

## Revenue & Expense

General Ledger	Description	2018 Actual Q3	2019 Actual Q3	2020 Actual Q3	2020 Budget	2021 Actual	2021 Budget	2022 Actual YTD	2022 Budget	Variance	% of Budget Utilized	Comments
<b>ORFS REVENUE</b>												
1-23-00-992	ORFS - REVENUE HIGHWAY RESPONSES	0.00	0.00	0.00	0.00	0.00	0.00	(18,344.47)	(45,000.00)	(26,655.53)		
1-23-00-993	ORFS - OPERATIONAL COST (other munis)	0.00	0.00	0.00	0.00	0.00	0.00	(38,136.09)	(50,848.10)	(12,712.01)		
<b>TOTAL FIRE REVENUE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(56,480.56)</b>	<b>(95,848.10)</b>	<b>(39,367.54)</b>		
<b>FIRE EXPENSE</b>												
2-23-00-141	ORFS - UNRECOVERABLE INCIDENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,941.74	1,941.74		0% Will this be utilized?
2-23-00-143	ORFS - COPIES/POSTAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00		0% Will this be utilized?
2-23-00-211	ORFS - ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,000.00	12,000.00		0% Will this be utilized?
2-23-00-215	ORFS - MISC (HALL RENT/PHONE/LUNCH)	0.00	0.00	0.00	0.00	0.00	0.00	166.00	250.00	84.00		66%
2-23-00-221	ORFS - HALL IMPR.(\$5000 ONO, \$6800 AB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,800.00	11,800.00		0% Will this be utilized?
2-23-00-274	ORFS - LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00		0% Will this be utilized?
2-23-00-513	ORFS - CONTRACT	0.00	0.00	0.00	0.00	0.00	0.00	500.99	261,884.99	261,384.00		0% No spend? This is large amount, will costs come? Find
2-23-00-113	ORFS - MEDICAL CONSUMABLES (\$5/PARCEL)	0.00	0.00	0.00	0.00	0.00	0.00	11,710.27	14,740.00	3,029.73		79% Spend as expected at 75%, \$3,685/quarter
<b>TOTAL FIRE EXPENSE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,377.26</b>	<b>304,116.73</b>	<b>291,739.47</b>		
<b>FIRE SURPLUS/DEFICIT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(44,103.30)</b>	<b>208,268.63</b>	<b>252,371.93</b>		
<b>TOTAL COMM/PROT SERV REVENUE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(56,480.56)</b>	<b>(95,848.10)</b>	<b>(39,367.54)</b>		
<b>TOTAL COMM/PROT SERV EXPENSES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,377.26</b>	<b>304,116.73</b>	<b>291,739.47</b>		
<b>TOTAL COMM/PROT SERV SURPLUS/DEFICIT</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(44,103.30)</b>	<b>208,268.63</b>	<b>252,371.93</b>		





**TOWN OF ONOWAY**

## Revenue &amp; Expense

General Ledger	Description	2018 Actual Q3	2019 Actual Q3	2020 Actual Q3	2021 Actual Q3	2022 Actual YTD	2022 Budget	Variance	% of Budget Utilized	Comments
<b>FIRE REVENUE</b>										
1-23-00-420	BAY RENTAL FEES	(24,000.00)	(24,000.00)	(24,000.00)	(25,800.00)	(19,800.00)	(26,400.00)	(6,600.00)	75%	75% as expected, \$2,200/month, 9/12 months billed
1-23-00-850	FIRE - ORFS CONTRIB. ADM/COPIES/POSTAGE	(176,340.32)	(179,053.84)	(183,351.02)	(208,171.68)	0.00	(13,000.00)	(13,000.00)	0%	Will this be recognized?
1-23-00-920	FIRE - TRANSFER FROM RESERVES	0.00	(13,398.00)	5,000.00	0.00	0.00	0.00	0.00	#DIV/0!	
1-23-00-930	CONTRIBUTION - OTHER FUNCTIONS- DISPATCH	(3,951.79)	(4,323.21)	(4,502.54)	(4,613.34)	0.00	(4,600.00)	(4,600.00)	0%	Will this be recognized?
1-23-00-931	FIRE REV. - LSAC MVA RESPONSE	0.00	(48,280.44)	(38,918.75)	(45,824.08)	0.00	0.00	0.00	#DIV/0!	
1-23-00-940	FIRE - ONOWAY INCIDENT RECOVERY	(51,690.65)	(41,855.79)	(36,258.08)	(71,117.93)	(3,643.82)	(10,000.00)	(6,356.18)	36%	Can this be forecasted? Best guess based on formula?
1-23-00-990	OTHER REVENUE - ADMIN CHARGES	(48,117.36)	(48,036.00)	(48,036.00)	(46,781.36)	0.00	0.00	0.00	#DIV/0!	
1-23-00-991	BLDG REIMBURSEMENT(\$5000/\$7370)	0.00	0.00	0.00	0.00	0.00	(12,370.00)	(12,370.00)	0%	What is this for? Will it be recognized?
<b>TOTAL FIRE REVENUE</b>		<b>(304,100.12)</b>	<b>(358,947.28)</b>	<b>(330,066.39)</b>	<b>(402,308.39)</b>	<b>(23,443.82)</b>	<b>(66,370.00)</b>	<b>(42,926.18)</b>		
<b>FIRE EXPENSE</b>										
2-23-00-110	FIRE - ONOWAY INCIDENT RESPONSES	51,755.48	35,905.98	39,376.76	71,862.64	3,114.67	10,000.00	6,885.33	31%	On track with revenue side, is this flow through?
2-23-00-111	FIRE-MEDICAL CONSUMABLES (\$5/PARCEL)	0.00	12,991.00	14,740.00	14,740.00	0.00	0.00	0.00	#DIV/0!	
2-23-00-112	FIRE EXP. - LSAC MVA RESPONSES	1,734.86	37,658.83	31,648.39	33,646.15	0.00	0.00	0.00	#DIV/0!	
2-23-00-216	FIRE - RADIOS/LEGAL	0.00	9,754.21	9,528.96	9,034.72	0.00	0.00	0.00	#DIV/0!	
2-23-00-241	FIRE HALL INSURANCE	707.07	1,751.56	1,760.78	1,744.23	321.25	325.00	3.75	99%	
2-23-00-250	FIRE - BUILDING REPAIR, MAINTENANCE	5,822.56	14,278.32	4,208.50	3,935.40	2,487.28	5,000.00	2,512.72	50%	More spend expected? Preventative maintenance?
2-23-00-251	FIRE-ALBERTA BEACH REIMBURSEMENT	0.00	6,800.00	14,170.00	14,170.00	0.00	0.00	0.00	#DIV/0!	
2-23-00-350	FIRE-CONTRACT (\$51425)	43,787.40	44,461.17	45,528.20	50,864.00	38,567.34	51,424.66	12,857.32	75%	Spend at 75% as expected
2-23-00-351	911 DISPATCH CONTRACT PARKLAND COUNTY	6,044.50	6,396.60	6,591.40	6,713.17	3,402.59	6,700.00	3,297.41	51%	Missing Q3 and Q4 invoices, forecast fully used
2-23-00-352	FIRE - NWFR CONTRACT	176,340.32	179,053.87	183,350.95	208,167.00	0.00	0.00	0.00	#DIV/0!	
2-23-00-353	FIRE - WATER USE/MISC	36,243.26	851.32	3,449.44	1,720.32	0.00	2,000.00	2,000.00	0%	Will this be utilized?
2-23-00-354	FIRE -ONOWAY PORT BLDG. REIMB (TO RESER)	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	0%	Reserve transfer to be settled at Y/E?
2-23-00-541	FIRE - POWER (4812 - 51 STREET)	2,349.82	2,932.85	3,047.01	2,466.88	1,816.87	2,800.00	983.13	65%	Forecast \$300/month * 4 months
2-23-00-542	FIRE - PROPANE	1,344.50	1,474.72	1,072.14	668.39	688.61	800.00	111.39	86%	Propane recharge? Will there be any more this year?
2-23-00-543	FIRE - SEPTIC SERVICES	4,016.50	1,878.96	1,997.54	2,059.12	1,101.34	2,000.00	898.66	55%	\$200 each time, may be a few more but seems non-regular
2-23-00-544	FIRE - UNRECOVERABLE INCIDENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2-23-00-226	FIRE ADMIN FEE (\$11,779.64)	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
2-23-99-635	FIRE EQUIP.-AMMORTIZATION	0.00	0.00	10,299.00	10,299.00	0.00	0.00	0.00	#DIV/0!	
<b>TOTAL FIRE EXPENSE</b>		<b>330,146.27</b>	<b>356,189.39</b>	<b>370,769.07</b>	<b>432,091.02</b>	<b>51,499.95</b>	<b>86,049.66</b>	<b>34,549.71</b>		
<b>FIRE SURPLUS/DEFICIT</b>		<b>26,046.15</b>	<b>(2,757.89)</b>	<b>40,702.68</b>	<b>29,782.63</b>	<b>28,056.13</b>	<b>19,679.66</b>	<b>(8,376.47)</b>		
<b>EMERG. MGT/DISASTER SERV. REV.</b>										
1-24-00-840	DIS. SERV - REGIONAL COLL. GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
1-24-00-841	EMERG. MGT- REG. RADIO NETWORK GRANT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
1-24-00-990	EMERG. MNGMNT. - RADIO SALES (BINS)	0.00	0.00	(4,200.00)	0.00	0.00	0.00	0.00	#DIV/0!	
<b>TOTAL DISASTER SERVICES REV.</b>		<b>0.00</b>	<b>0.00</b>	<b>(4,200.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		
<b>EMERGENCY MGT./DISASTER SERVI</b>										
2-24-00-141	DIS.SERV. - STAFF DEVELOPMENT	0.00	908.00	2,010.45	0.00	0.00	1,500.00	1,500.00	0%	Will this be utilized?
2-24-00-211	DIS.SERV. - TRAVEL & SUBSISTENCE	0.00	0.00	739.86	119.68	0.00	500.00	500.00	0%	Will this be utilized?
2-24-00-245	DIS. SERV. - CONTRACTED WORK	4,760.00	4,760.00	15,766.00	6,310.04	3,027.60	0.00	(3,027.60)	#DIV/0!	Unbudgeted, will there be more costs? Contract?
2-24-00-246	DIS. SERV. - REGIONAL EMERG. SERV. STUDY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
2-24-00-247	EMRG. MGT.-REG. RADIO	0.00	406.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
2-24-00-510	DIS.SERV. - GENERAL SUPPLIES	0.00	0.00	6,184.71	1,300.00	0.00	2,000.00	2,000.00	0%	Will this be utilized?
<b>TOTAL DISASTER SERVICES EXPENS</b>		<b>4,760.00</b>	<b>6,074.00</b>	<b>24,701.02</b>	<b>7,729.72</b>	<b>3,027.60</b>	<b>4,000.00</b>	<b>972.40</b>		
<b>DISASTER SURPLUS/DEFICIT</b>		<b>4,760.00</b>	<b>6,074.00</b>	<b>20,501.02</b>	<b>7,729.72</b>	<b>3,027.60</b>	<b>4,000.00</b>	<b>972.40</b>		
<b>AMBULANCE REVENUE</b>										
1-25-00-351	CONTRIBUTION - OTHER ORGANIZATIONS	(2,400.00)	(2,400.00)	(2,400.00)	(600.00)	0.00	0.00	0.00	#DIV/0!	

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1-25-00-840	CONDITIONAL GRANT-AMBULANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
1-25-00-990	AMBULANCE-OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
<b>TOTAL AMBULANCE REVENUE</b>		<b>(2,400.00)</b>	<b>(2,400.00)</b>	<b>(2,400.00)</b>	<b>(600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**AMBULANCE EXPENSE**

2-25-00-240	AMBULANCE - TRANSFER PAYMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2-25-00-262	AMBULANCE - STAFF ACCOMODATION RENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
<b>TOTAL AMBULANCE EXPENSE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>SURPLUS/DEFICIT AMBULANCE</b>		<b>(2,400.00)</b>	<b>(2,400.00)</b>	<b>(2,400.00)</b>	<b>(600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

**BYLAW REVENUE**

1-26-00-420	DOG POUND CHARGES, DOG SALES	0.00	0.00	(1,061.93)	0.00	(440.69)	(250.00)	190.69	176% Forecast with formula
1-26-00-513	WEED&SNOW REMOVAL COST RECOVERY	(4,973.59)	0.00	0.00	0.00	(420.00)	(500.00)	(80.00)	84% Forecast with formula
1-26-00-520	ANIMAL LICENSES	(400.00)	(960.00)	(260.00)	(310.00)	(130.00)	(500.00)	(370.00)	26% Forecast with formula
1-26-00-530	MUNICIPAL FINES (DOGS, WEEDS)	(1,057.50)	0.00	(50.00)	0.00	(261.00)	(500.00)	(239.00)	52% Forecast with formula
<b>TOTAL BYLAW REVENUE</b>		<b>(6,431.09)</b>	<b>(960.00)</b>	<b>(1,371.93)</b>	<b>(310.00)</b>	<b>(1,251.69)</b>	<b>(1,750.00)</b>	<b>(498.31)</b>	

**BYLAW EXPENSE**

2-26-00-242	BYLAW-LEGAL FEES	465.00	929.05	0.00	0.00	0.00	500.00	500.00	0% Will this be utilized?
2-26-00-245	BYLAW - CONTRACT	11,927.74	0.00	0.00	4,000.00	0.00	0.00	0.00	#DIV/0!
2-26-00-271	BYLAW - POUND/VET FEES	0.00	0.00	1,011.36	0.00	760.69	1,000.00	239.31	76% Spend around 75% as expected
2-26-00-513	BYLAW - CONTRACTED WEED&SNOW REMOVAL	0.00	0.00	0.00	0.00	389.57	0.00	(389.57)	#DIV/0! Is this a flow through?
<b>TOTAL BYLAW EXPENSE</b>		<b>12,392.74</b>	<b>929.05</b>	<b>1,011.36</b>	<b>4,000.00</b>	<b>1,160.26</b>	<b>1,500.00</b>	<b>349.74</b>	
<b>BYLAW SURPLUS/DEFICIT</b>		<b>5,961.65</b>	<b>(30.95)</b>	<b>(360.67)</b>	<b>3,690.00</b>	<b>(101.43)</b>	<b>(250.00)</b>	<b>(148.57)</b>	

**POLICING REVENUE**

1-27-00-530	RCMP & CPO FINE REVENUE	(7,382.00)	(4,603.49)	(2,548.00)	(9,695.34)	(1,739.38)	(10,000.00)	(8,260.62)	17% Can this be forecasted? Formula?
1-27-00-531	SCHOOL RESOURCE OFFICER	(120,675.00)	(165,073.50)	(46,652.50)	(132,175.00)	0.00	0.00	0.00	#DIV/0!
<b>TOTAL POLICING REVENUE</b>		<b>(128,057.00)</b>	<b>(169,676.99)</b>	<b>(49,200.50)</b>	<b>(141,870.34)</b>	<b>(1,739.38)</b>	<b>(10,000.00)</b>	<b>(8,260.62)</b>	

**POLICING EXPENSE**

2-27-00-240	COMMUNITY PEACE OFFICER CONTRACT	41,811.00	44,080.05	45,000.00	45,000.00	31,860.00	63,720.00	31,860.00	50% \$5,310/month * 6 months, only up to June recognized
2-27-00-241	POLICE COSTING MODEL	0.00	0.00	0.00	19,338.00	0.00	29,280.00	29,280.00	0% This will be accrued as part of Y/E?
2-27-00-245	POLICING - SCHOOL RESOURCE OFFICER	120,675.00	165,073.50	46,652.50	132,175.00	0.00	0.00	0.00	#DIV/0!
<b>TOTAL POLICING EXPENSE</b>		<b>162,486.00</b>	<b>209,153.55</b>	<b>91,652.50</b>	<b>196,513.00</b>	<b>31,860.00</b>	<b>93,000.00</b>	<b>61,140.00</b>	
<b>POLICING SURPLUS/DEFICIT</b>		<b>34,429.00</b>	<b>39,476.56</b>	<b>42,452.00</b>	<b>54,642.66</b>	<b>30,120.62</b>	<b>83,000.00</b>	<b>52,879.38</b>	

**FCSS REVENUE**

1-51-00-587	FCSS-INTERAGENCY GROUP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
1-51-00-588	FCSS - YOUTH GROUP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
1-51-00-589	FCSS-BEAUTIFICATION PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
1-51-00-591	FCSS - GRANT FOR OUTSIDE PROJECTS	(1,650.00)	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
1-51-00-840	F.C.S.S. PROV. CONDITIONAL GRANT	(27,562.00)	(27,562.00)	(29,868.00)	(25,256.00)	(20,670.00)	(27,562.00)	(6,892.00)	75% Spend at 75% as expected
1-51-00-850	FCSS - MUNICIPALITIES CONTRIBUTION	(69,344.70)	(69,344.70)	(54,543.42)	(84,145.98)	(69,344.70)	(69,345.00)	(0.30)	100%
1-51-00-851	FCSS - ADMIN. FEE RE: MUNICIPALITIES	(12,237.30)	(12,237.30)	(12,237.30)	(12,363.30)	(12,237.30)	(12,237.00)	0.30	100%
1-51-00-852	FCSS - ONOWAY ADMIN FEE	(5,168.00)	(5,168.00)	(5,168.00)	(5,168.00)	0.00	(5,168.00)	(5,168.00)	0% To be billed
1-51-00-592	FCSS - OUTSIDE PROJECTS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
1-51-00-990	FCSS - OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
<b>TOTAL FCSS REVENUE</b>		<b>(115,962.00)</b>	<b>(114,312.00)</b>	<b>(101,816.72)</b>	<b>(126,933.28)</b>	<b>(102,252.00)</b>	<b>(114,312.00)</b>	<b>(12,060.00)</b>	

**FCSS EXPENSE**

2-51-00-110	FCSS OUTSIDEPROJECT CONTRACTOR & COSTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2-51-00-111	FCSS-YOUTH GROUP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2-51-00-112	F.C.S.S. - ANNUAL COMMUNITY CHRISTMAS	725.00	33.86	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2-51-00-113	FCSS - BEAUTIFICATION PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2-51-00-201	FCSS - VOLUNTEER RECOGNITION EVENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
2-51-00-750	CONTRIBUTION TO JOINT F.C.S.S. PROG	29,285.00	29,285.00	26,125.05	32,445.00	13,400.00	29,285.00	15,885.00	46% Missing Q3 and Q4 contributions, will this be used in full?

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**CULTURE REVENUE**

1-74-00-541	CULTURE - HALL POWER	0.00	0.00	0.00	0.00	(3,087.29)	(6,500.00)	(3,412.71)
1-74-00-542	CULTURE - HALL GAS	0.00	0.00	0.00	0.00	(2,656.50)	(3,100.00)	(443.50)
<b>TOTAL CULTURE REVENUE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(5,743.79)</b>	<b>(9,600.00)</b>	<b>(3,856.21)</b>

47% Flow through from expenses?  
86% Flow through from expenses?

**CULTURE EXPENSE**

2-74-00-250	CULTURE - BUILDING REPAIR AND MAINTENANC	861.04	2,179.89	5,544.31	0.00	11,000.00	0.00	(11,000.00)
2-74-00-510	CULTURE - GENERAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2-74-00-541	CULTURE - HALL POWER/UTILITY (MOST)	0.00	0.00	0.00	6,356.42	3,077.98	6,500.00	3,422.02
2-74-00-542	CULTURE - HALL GAS (MOST)	0.00	0.00	0.00	2,976.63	2,538.72	3,100.00	561.28
2-74-00-543	CULTURE - HALL INSURANCE	0.00	0.00	0.00	5,571.18	0.00	5,600.00	5,600.00
2-74-00-771	CULTURE - GRANTS TO LIBRARYS	9,424.70	14,424.70	14,517.32	14,589.34	4,592.90	14,600.00	10,007.10
2-74-00-772	CULTURE - GRANT TO COMMUNITYGROUPS	0.00	2,500.00	700.00	2,000.00	2,500.00	2,500.00	0.00
2-74-99-625	CULTURE-BUILDINGS AMORTIZATION	4,288.03	(6,964.71)	598.53	598.53	1,020.00	1,020.00	0.00
<b>TOTAL CULTURE EXPENSE</b>		<b>14,573.77</b>	<b>12,139.88</b>	<b>21,360.16</b>	<b>32,092.10</b>	<b>24,729.60</b>	<b>33,320.00</b>	<b>8,590.40</b>
<b>CULTURE SURPLUS/DEFICIT</b>		<b>14,573.77</b>	<b>12,139.88</b>	<b>21,360.16</b>	<b>32,092.10</b>	<b>18,985.81</b>	<b>23,720.00</b>	<b>4,734.19</b>

#DIV/0! Unbudgeted overage? More to come?  
#DIV/0!  
47% Flow through to revenue?  
82% Flow through to revenue?  
0% Insurance not booked with other insurance lines?  
31% Library grant still to be released? \$2,296.9/payment, 2 remaining?  
100%  
100%

<b>TOTAL COMM/PROT SERV REVENUE</b>	<b>(584,472.22)</b>	<b>(649,652.73)</b>	<b>(510,953.69)</b>	<b>(688,213.46)</b>	<b>(138,405.98)</b>	<b>(234,532.00)</b>	<b>(96,126.02)</b>
<b>TOTAL COMM/PROT SERV EXPENSES</b>	<b>805,260.06</b>	<b>814,476.54</b>	<b>752,120.40</b>	<b>943,486.22</b>	<b>248,320.78</b>	<b>474,313.66</b>	<b>225,992.88</b>
<b>TOTAL COMM/PROT SERV SURPLUS/DEFICIT</b>	<b>220,787.84</b>	<b>164,823.81</b>	<b>241,166.71</b>	<b>255,272.76</b>	<b>109,914.80</b>	<b>239,781.66</b>	<b>129,866.86</b>

## Town of Onoway

### Request for Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 10, 2022
Presented By:	Tim Duhamel, Bloom
Title:	2023 Draft Budget

#### **BACKGROUND / PROPOSAL**

Administration has completed the initial review and calculations for the 2023 operating budget. Administration is bringing the draft budget forward to council for an initial review and receive direction.

#### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

Under municipal legislation, a municipality must approve and operating and capital budget. Administration has completed a first draft of the budget.

It's important to note that the 2023 budget represents a significant shift in structure and approach. The past administrative structure was unconventional due to numerous duties being completed by external contacted services under the CAO contract. The 2023 budget represents a shift to self sufficiency by having in-house staff trained and enabled to complete all municipal duties as required.

The draft budget recommends a requirement of a 5.01% tax dollar increase. To date, basic calculations have been incorporated for staffing, debentures, reserves, and service level obligations. A basic inflation rate of 1% was used for general costs.

#### **Review requirements pending**

- Fire contract review
- Administrative duties - Fire and FCSS
- Debt review – Wild debentures
- Staffing complement capacity
- Office renovation requirements
- External obligations - vendor and benefactor review
- legal requirements
- Strategic plan integration and projects
- Capital plan
- Reserve review
- Other TBD

#### **STRATEGIC ALIGNMENT**

Financial Sustainability

**COSTS / SOURCE OF FUNDING**

N/A

**RECOMMENDED ACTION**

That council accept the draft budget as information.



# TOWN OF ONOWAY

## Revenue & Expense

Description	2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>REVENUE</b>								
TAXATION	\$ 1,637,308.15	\$ 1,684,357.00	\$ -	\$ -	\$ -	\$ -	\$ 1,684,357.00	
ADMIN FEES/OTHER REVENUE	\$ 755,938.08	\$ 432,687.10	\$ -	\$ 3,978.69	\$ 400.00	\$ 500.00	\$ 424,435.79	
USER FEES	\$ 918,896.62	\$ 957,776.00	\$ -	\$ 10,071.60	\$ 800.00	\$ -	\$ 968,647.60	
FRANCHISE FEES	\$ 115,955.29	\$ 113,000.00	\$ -	\$ 1,130.00	\$ -	\$ -	\$ 114,130.00	
INTEREST	\$ 7,304.58	\$ 8,000.00	\$ -	\$ 80.00	\$ -	\$ -	\$ 8,080.00	
GRANTS	\$ 379,421.48	\$ 153,321.00	\$ -	\$ 969.07	\$ -	\$ -	\$ 154,290.07	
RESERVE TRANSFERS	\$ 192,040.00	\$ 69,780.42	\$ -	\$ 150.00	\$ -	\$ -	\$ 69,930.42	
<b>TOTAL REVENUE</b>	<b>\$ 4,006,864.20</b>	<b>\$ 3,418,921.52</b>	<b>\$ -</b>	<b>\$ 16,379.36</b>	<b>\$ 1,200.00</b>	<b>\$ 500.00</b>	<b>\$ 3,423,870.88</b>	
<b>EXPENSES</b>								
REQUISITIONS	\$ 347,686.68	\$ 347,345.00	\$ -	\$ -	\$ -	\$ -	\$ 347,345.00	
STAFFING - WAGES & CONTRIBUTIONS	\$ 860,424.18	\$ 920,285.00	\$ -	\$ 27,880.33	\$ -	\$ 12,971.30	\$ 961,136.63	
STAFFING - TRAINING & OTHER	\$ 26,652.90	\$ 43,000.00	\$ -	\$ 898.00	\$ (500.00)	\$ -	\$ 43,398.00	
PROFESSIONAL FEES	\$ 188,432.40	\$ 82,332.00	\$ -	\$ 500.52	\$ -	\$ -	\$ 82,832.52	
LEASES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
INSURANCE	\$ 59,494.68	\$ 67,301.00	\$ -	\$ 4,750.58	\$ -	\$ -	\$ 72,051.58	
GOODS & SUPPLIES	\$ 220,410.45	\$ 120,850.00	\$ -	\$ 3,001.00	\$ -	\$ -	\$ 123,851.00	
CONTRACTED SERVICES	\$ 870,565.42	\$ 895,917.39	\$ -	\$ 11,980.95	\$ 5,400.00	\$ 1,000.00	\$ 911,798.34	
POSTAGE & COPIES	\$ 7,620.62	\$ 6,000.00	\$ -	\$ 60.00	\$ -	\$ -	\$ 6,060.00	
REPAIRS & MAINTENANCE	\$ 435,547.53	\$ 204,500.00	\$ -	\$ 7,715.00	\$ -	\$ -	\$ 212,215.00	
VEHICLE EXPENSES	\$ 35,969.82	\$ 38,000.00	\$ -	\$ 2,850.00	\$ -	\$ -	\$ 40,850.00	
UTILITIES	\$ 189,409.42	\$ 198,650.00	\$ -	\$ 15,630.50	\$ -	\$ -	\$ 214,280.50	
FINANCE CHARGES/DEBENTURES	\$ 195,269.75	\$ 211,369.76	\$ -	\$ 30.00	\$ -	\$ -	\$ 211,399.76	
OTHER - MUNICIPAL GRANTS	\$ 2,000.00	\$ 2,500.00	\$ -	\$ 25.00	\$ -	\$ -	\$ 2,525.00	
OTHER - UTILITIES PURCHASING	\$ 231,606.20	\$ 239,000.00	\$ -	\$ 2,390.00	\$ -	\$ -	\$ 241,390.00	
<b>TOTAL EXPENSES</b>	<b>\$ 3,671,090.05</b>	<b>\$ 3,377,050.15</b>	<b>\$ -</b>	<b>\$ 77,711.88</b>	<b>\$ 4,900.00</b>	<b>\$ 13,971.30</b>	<b>\$ 3,471,133.33</b>	
<b>BALANCE</b>	<b>\$ 335,774.15</b>	<b>\$ 41,871.37</b>	<b>\$ -</b>	<b>\$ (61,332.52)</b>	<b>\$ (3,700.00)</b>	<b>\$ (13,471.30)</b>	<b>\$ (47,262.45)</b>	
<b>RESERVE TRANSFERS</b>								
<b>TOTAL RESERVE TRANSFERS</b>	<b>\$ 65,466.00</b>	<b>\$ 180,466.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 180,466.00</b>	
<b>BALANCE</b>	<b>\$ 270,308.15</b>	<b>\$ (138,594.63)</b>	<b>\$ -</b>	<b>\$ (61,332.52)</b>	<b>\$ (3,700.00)</b>	<b>\$ (13,471.30)</b>	<b>\$ (227,728.45)</b>	
<b>AMORTIZATION</b>								
<b>TOTAL AMORTIZATION</b>	<b>\$ 446,036.93</b>	<b>\$ 69,674.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,674.00</b>	
<b>BALANCE AFTER AMORTIZATION</b>	<b>\$ (175,728.78)</b>	<b>\$ (208,268.63)</b>	<b>\$ -</b>	<b>\$ (61,332.52)</b>	<b>\$ (3,700.00)</b>	<b>\$ (13,471.30)</b>	<b>\$ (297,402.45)</b>	
<b>LESS: ORFS BUDGET</b>	<b>\$ -</b>	<b>\$ 208,268.63</b>	<b>\$ -</b>	<b>\$ 3,041.17</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 211,309.80</b>	
<b>BALANCE</b>	<b>\$ (175,728.78)</b>	<b>\$ (0.00)</b>	<b>\$ -</b>	<b>\$ (58,291.36)</b>	<b>\$ (3,700.00)</b>	<b>\$ (13,471.30)</b>	<b>\$ (86,092.66)</b>	

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# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description	2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
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### TAXES REVENUE

1-00-00-111	RESIDENTIAL TAXES	Taxation	(572,472.74)	(594,227.00)				(594,227)	Calculated at end
1-00-00-112	FARMLAND TAXES	Taxation	(548.52)	(569.00)				(569)	Calculated at end
1-00-00-113	COMMERCIAL TAXES	Taxation	(575,241.60)	(591,262.00)				(591,262)	Calculated at end
1-00-00-114	INDUSTRIAL TAXES	Taxation	(248.57)	(281.00)				(281)	Calculated at end
1-00-00-120	COST SHARE ROAD TAX	Taxation	(55,320.00)	(55,440.00)				(55,440)	Calculated at end
1-00-00-121	MUNICIPAL SERVICE TAX-RECREATION	Taxation	(23,050.00)	(23,150.00)				(23,150)	Calculated at end
1-00-00-190	ELEC. POWER, PIPE, CABLE TV	Taxation	(64,090.13)	(72,364.00)				(72,364)	Calculated at end
1-19-00-750	ASFF SCHOOL REQUISITION RESIDENTIAL	Taxation	(322,184.85)	(198,963.00)				(198,963)	Based on requisition
1-19-00-754	ASFF SCHOOL REQUISITION NON-RESIDENTIAL	Taxation	0.00	(124,573.00)				(124,573)	Based on requisition
1-19-00-751	LSA FOUNDATION REQUISITION	Taxation	(24,151.74)	(23,528.00)				(23,528)	Based on requisition
<b>TOTAL TAXATION REVENUE</b>			<b>(1,637,308.15)</b>	<b>(1,684,357.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,684,357.00)</b>

### REQUISITIONS

2-19-00-750	SCHOOL REQUISITION RESIDENTIAL	Requisitions	198,962.00	198,963.00				198,963	Based on requisition
2-19-00-755	SCHOOL REQUISITION NON-RESIDENTIAL	Requisitions	124,572.81	124,573.00				124,573	Based on requisition
2-19-00-756	SCHOOL REQUISITION OVER/UNDER LEVY RESID.	Requisitions	0.00	0.00				0	Based on requisition
2-19-00-754	SCHOOL REQUISIT. OVER/UNDER LEVY NON-RES	Requisitions	0.00	0.00				0	Based on requisition
2-19-00-751	LAC STE. ANNE FOUNDATION REQUISITION	Requisitions	24,151.87	23,528.00				23,528	Based on requisition
2-19-00-752	DESIGNATED INDUSTRIAL PROPERTY	Requisitions	0.00	281.00				281	Based on requisition
<b>TOTAL REQUISITIONS</b>			<b>347,686.68</b>	<b>347,345.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>347,345.00</b>
<b>TAX REVENUE AVAILABLE FOR MUNI:</b>			<b>- 1,289,621.47</b>	<b>- 1,337,012.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,337,012.00</b>

TOTAL TAXATION REVENUE less requisitions, special taxes

(1,258,422.00)

P/Y TAXATION REVENUE

(1,258,422.00)

TAXATION REVENUE INCREASE

0.00

% INCREASE

0.00%

(54)



**TOWN OF ONOWAY**  
Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>GENERAL REVENUE</b>										
1-01-00-510	PENALTIES & COSTS ON TAXES	Admin fees/other	(23,718.01)	(24,000.00)	0.00	(240.00)			(24,240.00)	
1-01-00-540	FRANCHISE REVENUE - ATCO	Franchise fees	(31,496.61)	(30,000.00)	0.00	(300.00)			(30,300.00)	Recommend changes to franchise fees?
1-01-00-541	FRANCHISE REVENUE - FORTIS	Franchise fees	(84,458.68)	(83,000.00)	0.00	(830.00)			(83,830.00)	Recommend changes to franchise fees?
1-01-00-550	RETURN ON INVESTMENT (BANK INTEREST)	Interest	(7,304.58)	(8,000.00)	0.00	(80.00)			(8,080.00)	
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANTS	Grants	(62,195.00)	0.00					0.00	Any change to grants expected?
1-01-00-840	CONDITIONAL OPERATIONAL GRANTS	Grants	(56,700.00)	(700.00)					(700.00)	Any change to grants expected?
1-03-12-320	RESERVE TRANSFER - ADMIN.	Reserve transfer	0.00	(54,780.42)					(54,780.42)	Reserve transfer in 2023?
<b>TOTAL GENERAL REVENUE</b>			<b>(265,872.88)</b>	<b>(208,480.42)</b>	<b>0.00</b>	<b>(1,450.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(201,930.42)</b>	



**TOWN OF ONOWAY**  
Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>LEGISLATIVE EXPENSE</b>										
2-11-00-130	COUNCIL - CPP	Wages & Cont	1,572.06	2,040.00	0.00	61.20			2,101.20	How is this budgeted normally?
2-11-00-131	COUNCIL - EI	Wages & Cont	0.00	0.00	0.00	0.00			0.00	How is this budgeted normally?
2-11-00-132	COUNCIL-EMP. BENEFIT ER-AMS	Wages & Cont	22,714.52	27,200.00	0.00	816.00			28,016.00	How is this budgeted normally?
2-11-00-137	COUNCIL-WCB	Insurance	624.04	650.00	0.00	6.50			656.50	How is this budgeted normally?
2-11-00-141	COUNCIL DEVELOPMENT	Training & Other	7,857.75	8,000.00	0.00	80.00			8,080.00	Anything big to adjust here?
2-11-00-150	COUNCIL FEES	Wages & Cont	45,900.00	54,000.00	0.00	1,620.00			55,620.00	How is this budgeted normally?
2-11-00-211	COUNCIL MILEAGE & SUBSISTANCE	Training & Other	4,777.22	6,000.00	0.00	60.00			6,060.00	Anything big to adjust here?
2-11-00-218	COUNCIL-TELEPHONE/INTERNET/MEETING PREP.	Utilities	19,288.84	20,000.00	0.00	200.00			20,200.00	
2-11-00-242	COUNCIL LEGAL FEES	Professional fees	0.00	5,000.00	0.00	50.00			5,050.00	Increase based on 2022 spend or leave at \$5k?
2-11-00-252	COUNCIL DONATION	Goods & Supplies	900.00	1,000.00	0.00				1,000.00	
2-11-00-270	COUNCIL MEMBERSHIPS	Training & Other	0.00	0.00	0.00	0.00			0.00	
2-11-00-274	COUNCIL INSURANCE	Insurance	314.00	325.00	0.00	26.00			351.00	
2-11-00-513	COUNCIL SUPPLIES	Goods & Supplies	3,313.05	3,400.00	0.00	34.00			3,434.00	
2-11-00-514	PUBLIC RELATIONS/PROMOTIONS	Goods & Supplies	4,514.79	4,000.00	0.00				4,000.00	
2-11-00-770	COUNCIL -LEADERSHIP BURSARY	Goods & Supplies	900.00	1,750.00	0.00				1,750.00	
<b>TOTAL LEGISLATIVE EXPENSE</b>			<b>112,876.27</b>	<b>133,365.00</b>	<b>0.00</b>	<b>2,953.70</b>	<b>0.00</b>	<b>0.00</b>	<b>136,318.70</b>	



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>BYLAW REVENUE</b>										
1-26-00-420	DOG POUND CHARGES, DOG SALES	User fees	0.00	(250.00)	0.00		(200.00)		(450)	Don't inflate, based on bylaw rates and actuals
1-26-00-513	WEED&SNOW REMOVAL COST RECOVERY	Admin fees/other	0.00	(500.00)	0.00				(500)	Don't inflate, based on bylaw rates and actuals
1-26-00-520	ANIMAL LICENSES	User fees	(310.00)	(500.00)	0.00		200.00		(300)	Don't inflate, based on bylaw rates and actuals
1-26-00-530	MUNICIPAL FINES (DOGS, WEEDS)	Admin fees/other	0.00	(500.00)	0.00		100.00		(400)	Don't inflate, based on bylaw rates and actuals
<b>TOTAL BYLAW REVENUE</b>			<b>(310.00)</b>	<b>(1,750.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>(1,650.00)</b>	
<b>BYLAW EXPENSE</b>										
2-26-00-242	BYLAW-LEGAL FEES	Professional Fees	0.00	500.00	0.00	5.00			505	
2-26-00-245	BYLAW - CONTRACT	Contracted Services	4,000.00	0.00	0.00	0.00			0	
2-26-00-271	BYLAW - POUND/VET FEES	Goods & Supplies	0.00	1,000.00	0.00	10.00			1,010	
2-26-00-513	BYLAW - CONTRACTED WEED&SNOW REMOVAL	Contracted Services	0.00	0.00	0.00		400.00		400	Should be flow through plus mark up to revenue
<b>TOTAL BYLAW EXPENSE</b>			<b>4,000.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>15.00</b>	<b>400.00</b>	<b>0.00</b>	<b>1,915.00</b>	
<b>BYLAW RESERVE TRANSFER</b>										
	BYLAW - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL BYLAW RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>BYLAW SURPLUS/DEFICIT</b>			<b>3,690.00</b>	<b>(250.00)</b>	<b>0.00</b>	<b>15.00</b>	<b>500.00</b>	<b>0.00</b>	<b>265.00</b>	





**TOWN OF ONOWAY**

Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>POLICING REVENUE</b>										
1-27-00-530	RCMP & CPO FINE REVENUE	Admin fees/other	(9,695.34)	(10,000.00)	0.00	(100.00)			(10,100)	
1-27-00-531	SCHOOL RESOURCE OFFICER	Admin fees/other	(132,175.00)	0.00	0.00	0.00			0	
<b>TOTAL POLICING REVENUE</b>			<b>(141,870.34)</b>	<b>(10,000.00)</b>	<b>0.00</b>	<b>(100.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(10,100.00)</b>	
<b>POLICING EXPENSE</b>										
2-27-00-240	COMMUNITY PEACE OFFICER CONTRACT	Contracted Services	45,000.00	63,720.00	0.00	637.20			64,357	What is in contract for inflationary increase?
2-27-00-241	POLICE COSTING MODEL	Professional Fees	19,338.00	29,280.00	0.00				29,280	What is the change from your PFM table
2-27-00-245	POLICING - SCHOOL RESOURCE OFFICER	Professional Fees	132,175.00	0.00	0.00	0.00			0	
<b>TOTAL POLICING EXPENSE</b>			<b>196,513.00</b>	<b>93,000.00</b>	<b>0.00</b>	<b>637.20</b>	<b>0.00</b>	<b>0.00</b>	<b>93,637.20</b>	
<b>POLICE RESERVE TRANSFER</b>										
	POLICE - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL POLICE RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>POLICING SURPLUS/DEFICIT</b>			<b>54,642.66</b>	<b>83,000.00</b>	<b>0.00</b>	<b>537.20</b>	<b>0.00</b>	<b>0.00</b>	<b>83,537.20</b>	



TOTAL ADMIN EXPENSE	645,600.19	636,403.00	0.00	21,432.43	0.00	63,690.82	721,526.25	
<b>ADMIN RESERVE TRANSFER</b>								
ADMIN - TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0	
TOTAL ADMIN RESERVE TRANSFER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
SURPLUS/DEFICIT ADMIN	559,950.80	573,689.00	0.00	21,377.43	-500.00	63,190.82	657,757.25	

<b>ADMIN AMORTIZATION</b>								
2-12-99-625	ADMINISTRATION-BUILDING AMORTIZATION	17,566.44	5,101.00				5,101	Based on amort schedule
2-12-99-635	ADMINISTRATION-M & E AMORTIZATION	8,517.56	4,080.00				4,080	Based on amort schedule
TOTAL ADMIN AMORTIZATION		26,084.00	9,181.00	0.00	0.00	0.00	9,181.00	



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>PW REVENUE</b>										
1-31-00-930	CONTRIBUTION - OTHER FUNCTIONS	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-31-00-990	OTHER REVENUE (FROM RESERVES - TIRES)	Reserve transfers	0.00	0.00	0.00	0.00			0	
<b>TOTAL PW REVENUE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PW EXPENSE</b>										
2-31-00-110	PW - WAGES	Wages & Cont	76,299.39	45,907.00	0.00	1,242.41		(4,493.30)	42,656	Based on salaries budget
2-31-00-111	PW - CONSULTING FEES	Contracted Services	0.00	0.00	0.00	0.00			0	
2-31-00-130	PW - EMPLOYEE BENEFITS CPP	Wages & Cont	3,657.44	2,300.00	0.00	264.73		6,524.32	9,089	Combined all contributions
2-31-00-131	PW - EMPLOYEE BENEFIT EI	Wages & Cont	1,453.06	900.00	0.00			(900.00)	0	
2-31-00-132	PW - EMPLOYEE BENEFIT - AMS	Wages & Cont	7,089.11	3,600.00	0.00			(3,600.00)	0	
2-31-00-133	PW - EMPLOYEE BENEFIT RPP	Wages & Cont	3,298.70	1,800.00	0.00			(1,800.00)	0	
2-31-00-137	PW - WORKERS COMPENSATION	Insurance	624.04	850.00	0.00	6.50			657	
2-31-00-141	PW - STAFF DEVELOPMENT	Training & Other	1,137.00	1,000.00	0.00	10.00			1,010	Anything big expected here?
2-31-00-211	PW - TRAVEL & SUBSISTANCE	Training & Other	0.00	500.00	0.00	5.00			505	Anything big expected here?
2-31-00-215	PW - POSTAGE & FREIGHT	Postage & Copies	0.00	0.00	0.00	0.00			0	
2-31-00-216	PW - TELEPHONE CHARGES	Utilities	4,735.72	4,800.00	0.00	48.00			4,848	
2-31-00-221	PW - ADVERTISING	Goods & Supplies	118.00	300.00	0.00	3.00			303	
2-31-00-224	P.W. - MEMBERSHIPS	Training & Other	996.93	1,000.00	0.00	100.00			1,100	Larger membership increases
2-31-00-241	PW - INSURANCE PREMIUMS	Insurance	7,428.09	8,055.00	0.00	644.40			8,699	
2-31-00-243	PW - COMPUTER SERVICE/SUPPORT	Contracted Services	968.67	1,000.00	0.00	10.00			1,010	
2-31-00-245	PW - CONTRACT WORK	Contracted Services	0.00	0.00	0.00	0.00			0	
2-31-00-250	PW - BUILDING REPAIR & MAINTENANCE	Repairs & Maint	3,708.09	6,000.00	0.00	60.00			6,060	Anything big expected here?
2-31-00-253	PW - EQUIPMENT REPAIR & MAINTENANCE	Repairs & Maint	52,464.96	50,000.00	0.00	500.00			50,500	Anything big expected here?
2-31-00-513	PW - GENERAL SUPPLIES (INC. TOOLS)	Goods & Supplies	14,734.82	12,500.00	0.00	125.00			12,625	
2-31-00-514	PW - SAFETY EQU. (OH&S) & PROGRAM MANUAL	Goods & Supplies	4,735.81	4,500.00	0.00	45.00			4,545	
2-31-00-520	PW - OIL & GAS	Vehicle Expenses	35,969.82	38,000.00	0.00	2,850.00			40,850	Higher inflation expected for this
2-31-00-541	PW - POWER (5104 - 41 STREET)	Utilities	4,145.19	4,400.00	0.00	440.00			4,840	
2-31-00-542	PW - NATURAL GAS (5104 - 41 STREET)	Utilities	4,644.39	5,000.00	0.00	500.00			5,500	
2-31-00-543	PW - SHOP PUMP OUT FEES	Utilities	850.56	1,000.00	0.00	10.00			1,010	
2-31-00-998	P.W. - GAIN/LOSS TCA		0.00	0.00	0.00	0.00			0	
<b>TOTAL PW EXPENSE</b>			<b>229,059.79</b>	<b>193,212.00</b>	<b>0.00</b>	<b>6,864.04</b>	<b>0.00</b>	<b>(4,268.98)</b>	<b>195,807.06</b>	
<b>PW RESERVE TRANSFER</b>										
2-31-00-764	PW - COMMON SERVICES RESERVE TRANSFER		0.00	0.00				0.00	0	
<b>TOTAL PW RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PW SURPLUS/DEFICIT</b>			<b>229,059.79</b>	<b>193,212.00</b>	<b>0.00</b>	<b>6,864.04</b>	<b>0.00</b>	<b>(4,268.98)</b>	<b>195,807.06</b>	
<b>PW AMORTIZATION</b>										
2-31-99-625	PUBLIC WORKS-BUILDING AMORTIZATION		6,302.94	1,632.00				0.00	1,632.00	Based on amort schedule
2-31-99-635	PUBLIC WORKS-M & E AMORTIZATION		36,919.20	3,060.00				0.00	3,060.00	Based on amort schedule
2-31-99-655	PUBLIC WORKS-VEHICLE AMORTIZATION?		23,717.13	6,121.00				0.00	6,121.00	Based on amort schedule
<b>TOTAL PW AMORTIZATION</b>			<b>66,939.27</b>	<b>10,813.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,813.00</b>	



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>CULTURE REVENUE</b>										
1-74-00-541	CULTURE - HALL POWER	Admin fees/other	0.00	(6,500.00)	0.00	(650.00)			(7,150)	Flow through from expenses?
1-74-00-542	CULTURE - HALL GAS	Admin fees/other	0.00	(3,100.00)	0.00	(310.00)			(3,410)	Flow through from expenses?
<b>TOTAL CULTURE REVENUE</b>			<b>0.00</b>	<b>(9,600.00)</b>	<b>0.00</b>	<b>(960.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(10,560.00)</b>	
<b>CULTURE EXPENSE</b>										
2-74-00-250	CULTURE - BUILDING REPAIR AND MAINTENANC	Repairs & Maint	0.00	0.00	0.00	0.00			0	
2-74-00-510	CULTURE - GENERAL SUPPLIES	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-74-00-541	CULTURE - HALL POWER/UTILITY (MOST)	Utilities	6,356.42	6,500.00	0.00	650.00			7,150	
2-74-00-542	CULTURE - HALL GAS (MOST)	Utilities	2,976.63	3,100.00	0.00	310.00			3,410	
2-74-00-543	CULTURE - HALL INSURANCE	Insurance	5,571.18	5,600.00	0.00	448.00			6,048	
2-74-00-771	CULTURE - GRANTS TO LIBRARYS	Contracted Services	14,589.34	14,600.00	0.00	146.00			14,746	Increased with inflation?
2-74-00-772	CULTURE - GRANT TO COMMUNITYGROUPS	Other - Municipal Grants	2,000.00	2,500.00	0.00	25.00			2,525	Increased with inflation?
<b>TOTAL CULTURE EXPENSE</b>			<b>31,493.57</b>	<b>32,300.00</b>	<b>0.00</b>	<b>1,579.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,879.00</b>	
<b>CULTURE RESERVE TRANSFER</b>										
2-71-00-764	CULTURE - TRANSFER TO RESERVES		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL CULTURE RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>CULTURE SURPLUS/DEFICIT</b>			<b>31,493.57</b>	<b>22,700.00</b>	<b>0.00</b>	<b>619.00</b>	<b>0.00</b>	<b>0.00</b>	<b>23,319.00</b>	
<b>CULTURE AMORTIZATION</b>										
2-74-99-625	CULTURE-BUILDINGS AMORTIZATION		598.53	1,020.00				0.00	1,020	Based on amort schedule
<b>TOTAL CULTURE AMORTIZATION</b>			<b>598.53</b>	<b>1,020.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,020.00</b>	

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# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>PARKS REVENUE</b>										
1-72-00-410	PARKS - RV SANI DUMP FEES	User fees	(6,741.45)	(7,000.00)	0.00	(70.00)			(7,070)	
1-72-00-590	PARKS - BEAUTIFICATION	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-72-00-591	PARKS DONATED FUNDS	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-72-00-592	PARKS-WALKING TRAIL COMMITTEE	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-72-00-840	CONDITIONAL GRANTS - RECREATION	Grants	0.00	0.00	0.00	0.00			0	
1-72-00-940	PARKS - BEAUTIFICATION TSFR FR. RESERVES	Reserve transfers	0.00	0.00	0.00	0.00			0	
1-72-00-990	PARKS - SUMMER STUDENT FUNDING	Grants	(9,450.00)	(10,500.00)	0.00				(10,500)	student grant? Still expected for 2023?
<b>TOTAL PARKS REVENUE</b>			<b>(16,191.45)</b>	<b>(17,500.00)</b>	<b>0.00</b>	<b>(70.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(17,570.00)</b>	
<b>PARKS EXPENSE</b>										
2-72-00-110	PARKS - WAGES	Wages & Cont	68,768.57	67,826.00	0.00	1,767.39		(8,913.00)	60,680	Based on salaries budget
2-72-00-130	PARKS - EMPLOYEE BENEFITS CPP	Wages & Cont	3,600.05	1,100.00	0.00	268.30		7,843.22	9,212	Combined all contributions
2-72-00-131	PARKS - EMPLOYEE BENEFIT EI	Wages & Cont	1,547.34	500.00	0.00	15.00		(515.00)	0	
2-72-00-132	PARKS - EMPLOYEE BENEFIT AMS	Wages & Cont	4,305.42	2,400.00	0.00	72.00		(2,472.00)	0	
2-72-00-133	PARKS - EMPLOYEE BENEFIT RPP	Wages & Cont	2,401.59	1,100.00	0.00	33.00		(1,133.00)	0	
2-72-00-137	PARKS - WORKERS COMPENSATION	Insurance	1,069.73	1,000.00	0.00	10.00			1,010	
2-72-00-141	PARKS - STAFF DEVELOPMENT	Training & Other	0.00	500.00	0.00	5.00			505	Anything big expected here?
2-72-00-221	PARKS - ADVERTISING	Goods & Supplies	0.00	200.00	0.00	2.00			202	
2-72-00-241	PARKS - INSURANCE	Insurance	1,411.87	1,500.00	0.00	120.00			1,620	
2-72-00-243	PARKS - CONTRACT WORK	Contracted Services	3,143.35	3,000.00	0.00	225.00			3,225	
2-72-00-250	PARKS - REPAIR & MAINTENANCE	Repairs & Maint	2,587.57	3,000.00	0.00	150.00			3,150	
2-72-00-510	PARKS - GENERAL SUPPLIES	Goods & Supplies	2,554.64	3,000.00	0.00	30.00			3,030	
2-72-00-541	PARKS - POWER	Utilities	4,610.26	5,000.00	0.00	500.00			5,500	
2-72-00-542	PARKS-FORTIS (TREES/KIDS COR./RUTH CUST)	Contracted Services	10,400.87	20,000.00	0.00	200.00			20,200	what is this?
2-72-00-543	PARKS-SEPTIC SERVICES	Utilities	2,127.25	2,500.00	0.00	25.00			2,525	
2-72-00-762	PARKS-BEAUTIFICATION PROJECT	Repairs & Maint	1,536.00	3,000.00	0.00	30.00			3,030	Multi year upgrades?
<b>TOTAL PARKS EXPENSE</b>			<b>110,064.51</b>	<b>115,626.00</b>	<b>0.00</b>	<b>3,452.69</b>	<b>0.00</b>	<b>(5,189.78)</b>	<b>113,888.91</b>	
<b>PARKS RESERVE TRANSFER</b>										
2-71-00-764	PARKS - TRANSFER TO RESERVES		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL PARKS RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>PARKS SURPLUS/DEFICIT</b>			<b>93,873.06</b>	<b>98,126.00</b>	<b>0.00</b>	<b>3,382.69</b>	<b>0.00</b>	<b>(5,189.78)</b>	<b>96,318.91</b>	
<b>PARKS AMORTIZATION</b>										
2-72-99-615	PARKS-ENGINEERING STRUCTURES AMORTIZATIO		7,842.39	500.00				0.00	500	Backed out?
2-72-99-625	PARKS-BUILDINGS AMORTIZATION??		2,124.97	0.00				0.00	0	
<b>TOTAL PARKS AMORTIZATION</b>			<b>9,967.36</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>REC PROGRAM REVENUE</b>										
1-71-00-470	FROM UNRESTRICTED SURPLUS/RESERVES	Reserve transfers	0.00	(15,000.00)	0.00	(150.00)			(15,150.00)	Transfer expected? 2022 only?
1-74-00-590	DONATIONS REC. ON BEHALF OF COMM. GROUP	Admin fees/other	0.00	0.00	0.00	0.00			0	
<b>TOTAL REC PROGRAM REVENUE</b>			<b>0.00</b>	<b>(15,000.00)</b>	<b>0.00</b>	<b>(150.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(15,150.00)</b>	
<b>REC PROGRAM EXPENSE</b>										
2-71-00-240	REC - REGIONAL REQUISITION		0.00	0.00	0.00	0.00			0	
2-71-00-241	REC - PROGRAM REGISTRATIONS		0.00	0.00	0.00	0.00			0	
2-71-00-513	REC - GENERAL SUPPLIES	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-71-00-541	REC - POWER (SENIORS CENTRE)	Utilities	0.00	0.00	0.00	0.00			0	
2-71-00-765	REC TAX - SENIORS		0.00	0.00	0.00	0.00			0	
2-71-00-766	REC TAX - HALL (INC. REPAIR/MAINTENANCE)	Repairs & Maint	4,152.57	5,000.00	0.00	50.00			5,050	What is this for?
2-71-00-767	REC TAX - OTHER	Contracted Services	11,994.56	6,150.00	0.00	61.50			6,212	What is this for?
2-71-00-768	REC TAX-ARENA (\$7000-20/21/22#111/20)	Contracted Services	7,000.00	7,000.00	0.00	70.00			7,070	What is this for?
2-71-00-771	REC TAX - SENIORS TRANSPORTATION	Contracted Services	0.00	6,600.00	0.00	66.00			6,666	What is this for?
<b>TOTAL REC PROGRAM EXPENSE</b>			<b>23,147.13</b>	<b>24,750.00</b>	<b>0.00</b>	<b>247.50</b>	<b>0.00</b>	<b>0.00</b>	<b>24,997.50</b>	
<b>REC RESERVE TRANSFER</b>										
2-71-00-764	RESERVE TRANSFER		0.00	15,000.00					15,000	Is this to happen again in 2023?
<b>TOTAL REC RESERVE TRANSFER</b>			<b>0.00</b>	<b>15,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	
<b>REC PROGRAM SURPLUS/DEFICIT</b>			<b>23,147.13</b>	<b>24,750.00</b>	<b>0.00</b>	<b>97.50</b>	<b>0.00</b>	<b>0.00</b>	<b>24,847.50</b>	
<b>REC AMORTIZATION</b>										
2-71-99-635	REC.-AMORTIZATION		6,122.38	1,938.00				0.00	1,938	Based on amort schedule
<b>TOTAL REC AMORTIZATION</b>			<b>6,122.38</b>	<b>1,938.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,938.00</b>	



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>EDC REVENUE</b>										
1-69-00-410	EDC - BUSINESS LICENCE FEES	User fees	(1,800.00)	(2,500.00)	0.00	(25.00)			(2,525)	
1-69-00-940	EDC - TRSFR DEFERRED	Admin fees/other	(49,948.83)	(80,000.00)	0.00	(800.00)			(80,800)	what is this?
1-69-00-941	RESERVE TRANSFER (MOST)	Reserve transfers	0.00	0.00	0.00	0.00			0	
<b>TOTAL EDC REVENUE</b>			<b>(51,748.83)</b>	<b>(82,500.00)</b>	<b>0.00</b>	<b>(825.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(83,325.00)</b>	
<b>EDC EXPENSE</b>										
2-69-00-110	EDC - EDO/GRANT WRITER	Wages & Cont	0.00	0.00	0.00	0.00			0	
2-69-00-130	EDC - CPP	Wages & Cont	0.00	12,500.00	0.00	125.00			12,625	Why CPP and no others incl wages?
2-69-00-131	EDC - EI	Wages & Cont	0.00	0.00	0.00	0.00			0	
2-69-00-132	EDC - AMS BENEFITS	Wages & Cont	0.00	0.00	0.00	0.00			0	
2-69-00-133	EDC - RPP	Wages & Cont	0.00	0.00	0.00	0.00			0	
2-69-00-137	EDC - WCB	Insurance	0.00	0.00	0.00	0.00			0	
2-69-00-140	EDC - PUBLIC RELATIONS (LSAC DRAINAGE)	Contracted Services	0.00	14,000.00	0.00	140.00			14,140	Nothing spent, looks to be a new code?
2-69-00-141	EDC - TOURIST INFO. BOOTH		0.00	0.00	0.00	0.00			0	
2-69-00-211	EDC - TRAVEL & SUBSISTANCE	Training & Other	0.00	0.00	0.00	0.00			0	
2-69-00-216	EDC - PHONE & FAX CHARGES	Utilities	0.00	0.00	0.00	0.00			0	
2-69-00-221	EDC - ADVERTISING	Goods & Supplies	0.00	500.00	0.00	5.00			505	
2-69-00-270	EDC - MEMBERSHIPS	Training & Other	0.00	100.00	0.00	10.00			110	
2-69-00-275	EDC-SUPPORT PHYSICIAN RETENTION (ORMC)	Professional Fees	2,501.85	12,000.00	0.00	120.00			12,120	Not spent in previous years, reduce?
2-69-00-512	EDC - ONOWAY HIGH INVESTMENT-NR RESERVE		0.00	0.00	0.00	0.00			0	
2-69-00-513	EDC - SUPPLIES	Goods & Supplies	0.00	200.00	0.00	2.00			202	
2-69-00-514	EDC - BROCHURE/PROMOTION	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-69-00-515	EDC - POSTAGE / FREIGHT/	Postage	0.00	0.00	0.00	0.00			0	
2-69-00-516	EDC-IND.INVEST/PARTN.PRO(129,900+20,000)	Contracted Services	49,948.83	80,000.00	0.00	800.00			80,800	Does this relate to revenue 940 code?
<b>TOTAL EDC EXPENSE</b>			<b>52,450.68</b>	<b>119,300.00</b>	<b>0.00</b>	<b>1,202.00</b>	<b>0.00</b>	<b>0.00</b>	<b>120,502.00</b>	
<b>EDC RESERVE TRANSFER</b>										
	LAND - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL EDC RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>EDC SURPLUS/DEFICIT</b>			<b>701.85</b>	<b>36,800.00</b>	<b>0.00</b>	<b>377.00</b>	<b>0.00</b>	<b>0.00</b>	<b>37,177.00</b>	





# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>LAND REVENUE</b>										
1-66-00-400	SALE OF LAND INVENTORY	Admin fees/other	(33,147.50)	0.00	0.00	0.00			0	
1-66-00-401	SALE OF LAND-COST RECOVERY	Admin fees/other	(3,662.50)	0.00	0.00	0.00			0	
1-66-00-592	OFF-SITE LEVIES	Reserve transfers	0.00	0.00	0.00	0.00			0	
<b>TOTAL LAND REVENUE</b>			<b>(36,810.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>LAND EXPENSE</b>										
2-66-00-221	LAND-ADVERTISING	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-66-00-230	LAND - ENGINEERING/CONTRACT SERVICES	Contracted Services	800.00	0.00	0.00	0.00			0	
2-66-00-242	LAND - LEGAL COSTS	Professional Fees	6,904.50	3,000.00	0.00				3,000	For land sales?
2-66-00-270	LAND - CONTRACTED SERVICES	Contracted Services	600.00	3,000.00	0.00				3,000	What is this for? Land clean up, etc?
2-66-00-570	LAND - COST OF LAND SALES		0.00	0.00	0.00	0.00			0	
<b>TOTAL LAND EXPENSE</b>			<b>8,304.50</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	
<b>LAND RESERVE TRANSFER</b>										
	LAND - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL LAND RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>LAND SURPLUS/DEFICIT</b>			<b>(28,505.50)</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,000.00</b>	



TOWN OF ONOWAY  
Revenue & Expense

0% 1%

General Ledger	Description	2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>PLAN REVENUE</b>									
1-61-00-521	PLANNING - DEVELOPMENT PERMITS	User fees	(7,282.62)	(1,000.00)	0.00	(500.00)		(1,500)	\$1900 lowest in 2020, any rate changes forecasted?
1-61-00-522	SAFETY CODES PERMITS	User fees	(2,891.56)	(2,000.00)	0.00	(500.00)		(2,500)	Increased in line with actuals
1-61-00-523	COMPLIANCE CERTIFICATES	User fees	(285.00)	(500.00)	0.00	200.00		(300)	Reduced in line with actuals
1-61-00-524	PERMITS - SAFETY CODES COUNCIL LEVY	User fees	0.00	0.00	0.00	0.00		0	
1-61-00-525	PLANNING - APPEALS	User fees	0.00	0.00	0.00	0.00		0	
1-61-00-840	CONDITIONAL GRANTS-PLANNING	Grants	0.00	0.00	0.00	0.00		0	
<b>TOTAL PLAN REVENUE</b>			<b>(10,459.18)</b>	<b>(3,500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(800.00)</b>	<b>0.00</b>	<b>(4,300.00)</b>
<b>PLANNING EXPENSE</b>									
2-61-00-110	PLAN - DEVELOPMENT OFFICER WAGE	Wages & Cont	0.00	0.00	0.00	0.00		0	
2-61-00-221	PLAN - ADVERTISING	Goods & Supplies	0.00	0.00	0.00	0.00		0	
2-61-00-230	PLAN-ENGINEERING SERVICES	Contracted Services	0.00	0.00	0.00	0.00		0	
2-61-00-242	PLAN - LEGAL	Professional Fees	0.00	0.00	0.00	0.00		0	
2-61-00-245	PLAN-CONTRACT SERVICES (SDAB)	Contracted Services	612.50	1,500.00	0.00	15.00		1,515	Higher spend in 2022, lower in previous years
2-61-00-270	PLAN - DEV. OFFICER CONTRACT	Contracted Services	13,822.50	14,000.00	0.00	140.00		14,140	Need to review the contract
2-61-00-271	PLAN - SAFETY CODES	Contracted Services	0.00	0.00	0.00	0.00		0	
2-61-00-513	PLAN - SUPPLIES	Goods & Supplies	0.00	0.00	0.00	0.00		0	
<b>TOTAL PLANNING EXPENSE</b>			<b>14,435.00</b>	<b>15,500.00</b>	<b>0.00</b>	<b>155.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,655.00</b>
<b>PLAN RESERVE TRANSFER</b>									
	PLAN - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0
<b>TOTAL PLAN RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PLANNING SURPLUS/DEFICIT</b>			<b>3,975.82</b>	<b>12,000.00</b>	<b>0.00</b>	<b>155.00</b>	<b>(800.00)</b>	<b>0.00</b>	<b>11,355.00</b>



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>EMERG. MGT/DISASTER SERV. REV.</b>										
1-24-00-840	DIS. SERV - REGIONAL COLL. GRANT	Grants	0.00	0.00	0.00	0.00			0.00	
1-24-00-841	EMERG. MGT- REG. RADIO NETWORK GRANT	Grants	0.00	0.00	0.00	0.00			0.00	
1-24-00-990	EMERG. MNGMNT. - RADIO SALES (BINS)	Admin fees/other	0.00	0.00	0.00	0.00			0.00	
<b>TOTAL DISASTER SERVICES REV.</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>EMERGENCY MGT./DISASTER SERVI</b>										
2-24-00-141	DIS.SERV. - STAFF DEVELOPMENT	Training & Other	0.00	1,500.00	0.00	15.00			1,515	
2-24-00-211	DIS.SERV. - TRAVEL & SUBSISTENCE	Training & Other	119.68	500.00	0.00	5.00			505	
2-24-00-245	DIS. SERV. - CONTRACTED WORK	Contracted Services	6,310.04	0.00	0.00	0.00	5,000.00		5,000	Some actual costs in 2021 & 2022. budget for something here?
2-24-00-246	DIS. SERV. - REGIONAL EMERG. SERV. STUDY	Contracted Services	0.00	0.00	0.00	0.00			0	
2-24-00-247	EMRG. MGT.-REG. RADIO	Contracted Services	0.00	0.00	0.00	0.00			0	
2-24-00-510	DIS.SERV. - GENERAL SUPPLIES	Goods & Supplies	1,300.00	2,000.00	0.00	20.00			2,020	
<b>TOTAL DISASTER SERVICES EXPENS</b>			<b>7,729.72</b>	<b>4,000.00</b>	<b>0.00</b>	<b>40.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>9,040.00</b>	
<b>DISASTER SERVICES RESERVE TRANSFER</b>										
	DIS.SERV. - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL DISATSER SERVICES RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>DISASTER SURPLUS/DEFICIT</b>			<b>7,729.72</b>	<b>4,000.00</b>	<b>0.00</b>	<b>40.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>9,040.00</b>	



**TOWN OF ONOWAY**  
Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>AMBULANCE REVENUE</b>										
1-25-00-351	CONTRIBUTION - OTHER ORGANIZATIONS	Admin fees/other	(600.00)	0.00	0.00	0.00			0.00	
1-25-00-840	CONDITIONAL GRANT-AMBULANCE	Grants	0.00	0.00	0.00	0.00			0.00	
1-25-00-990	AMBULANCE-OTHER REVENUE	Admin fees/other	0.00	0.00	0.00	0.00			0.00	
<b>TOTAL AMBULANCE REVENUE</b>			<b>(600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMBULANCE EXPENSE</b>										
2-25-00-240	AMBULANCE - TRANSFER PAYMENTS	Contracted Services	0.00	0.00	0.00	0.00			0.00	
2-25-00-262	AMBULANCE - STAFF ACCOMODATION RENT	Training & Other	0.00	0.00	0.00	0.00			0.00	
<b>TOTAL AMBULANCE EXPENSE</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>AMBULANCE RESERVE TRANSFER</b>										
	AMBULANCE - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL AMBULANCE RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>SURPLUS/DEFICIT AMBULANCE</b>			<b>(600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>FIRE REVENUE</b>										
1-23-00-420	BAY RENTAL FEES	Admin fees/other	(25,800.00)	(26,400.00)	0.00	(264.00)			(26,664)	Contract allow for inflationary increases?
1-23-00-850	FIRE - ORFS CONTRIB. ADM/COPIES/POSTAGE	Admin fees/other	(208,171.68)	(13,000.00)	0.00	(130.00)				
1-23-00-920	FIRE - TRANSFER FROM RESERVES	Reserve transfers	0.00	0.00	0.00	0.00			0	
1-23-00-930	CONTRIBUTION - OTHER FUNCTIONS-DISPATCH	Admin fees/other	(4,613.34)	(4,600.00)	0.00	(46.00)			(4,646)	
1-23-00-931	FIRE REV. - LSAC MVA RESPONSE	Admin fees/other	(45,824.08)	0.00	0.00	0.00			0	
1-23-00-940	FIRE - ONOWAY INCIDENT RECOVERY	Admin fees/other	(71,117.93)	(10,000.00)	0.00	(100.00)			(10,100)	
1-23-00-990	OTHER REVENUE - ADMIN CHARGES	Admin fees/other	(46,781.36)	0.00	0.00	0.00			0	
1-23-00-991	BLDG REIMBURSEMENT(\$5000/\$7370)	Admin fees/other	0.00	(12,370.00)	0.00				(12,370)	Based on contracted rates?
<b>TOTAL FIRE REVENUE</b>			<b>(402,308.39)</b>	<b>(66,370.00)</b>	<b>0.00</b>	<b>(540.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(53,780.00)</b>	
<b>FIRE EXPENSE</b>										
2-23-00-110	FIRE - ONOWAY INCIDENT RESPONSES	Contracted Services	71,862.64	10,000.00	0.00	100.00			10,100	Flow through from revenue
2-23-00-111	FIRE-MEDICAL CONSUMABLES (\$5/PARCEL)	Contracted Services	14,740.00	0.00	0.00	0.00			0	Replaced by 113 code
2-23-00-112	FIRE EXP. - LSAC MVA RESPONSES	Contracted Services	33,646.15	0.00	0.00	0.00			0	
2-23-00-216	FIRE - RADIOS/LEGAL	Contracted Services	9,034.72	0.00	0.00	0.00			0	
2-23-00-226	FIRE ADMIN FEE (\$11,779.64)	Contracted Services	0.00	11,780.00	0.00	117.80			11,898	Does contract allow for inflation?
2-23-00-241	FIRE HALL INSURANCE	Insurance	1,744.23	325.00	0.00	26.00			351	
2-23-00-250	FIRE - BUILDING REPAIR, MAINTENANCE	Repairs & Maint	3,935.40	5,000.00	0.00	50.00			5,050	Anything major required here?
2-23-00-251	FIRE-ALBERTA BEACH REIMBURSEMENT	Goods & Supplies	14,170.00	0.00	0.00	0.00			0	
2-23-00-350	FIRE-CONTRACT (\$51425)	Contracted Services	50,864.00	51,424.66	0.00	514.25			51,939	Does contract allow for inflation?
2-23-00-351	911 DISPATCH CONTRACT PARKLAND COUNTY	Contracted Services	6,713.17	6,700.00	0.00	201.00			6,901	
2-23-00-352	FIRE - NWFR CONTRACT	Contracted Services	208,167.00	0.00	0.00	0.00			0	
2-23-00-353	FIRE - WATER USE/MISC	Utilities	1,720.32	2,000.00	0.00	20.00			2,020	
2-23-00-541	FIRE - POWER (4812 - 51 STREET)	Utilities	2,466.88	2,800.00	0.00	280.00			3,080	
2-23-00-542	FIRE - PROPANE	Utilities	668.39	800.00	0.00	80.00			880	
2-23-00-543	FIRE - SEPTIC SERVICES	Utilities	2,059.12	2,000.00	0.00	20.00			2,020	
2-23-00-544	FIRE - UNRECOVERABLE INCIDENTS	Contracted Services	0.00	2,000.00	0.00	20.00			2,020	
<b>TOTAL FIRE EXPENSE</b>			<b>421,792.02</b>	<b>94,829.66</b>	<b>0.00</b>	<b>1,429.05</b>	<b>0.00</b>	<b>0.00</b>	<b>96,258.71</b>	
<b>FIRE RESERVE TRANSFER</b>										
2-23-00-354	FIRE -ONOWAY PORT BLDG. REIMB (TO RESER)		0.00	5,000.00				0.00	5,000	Any change expected for this reserve transfer?
<b>TOTAL FIRE RESERVE TRANSFER</b>			<b>0.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,000.00</b>	
<b>FIRE SURPLUS/DEFICIT</b>			<b>19,483.63</b>	<b>33,459.66</b>	<b>0.00</b>	<b>889.05</b>	<b>0.00</b>	<b>0.00</b>	<b>47,478.71</b>	
<b>FIRE AMORTIZATION</b>										
2-12-99-635	FIRE EQUIP.-AMMORTIZATION		10,299.00	0.00					0	Based on amort schedule
<b>TOTAL ADMIN AMORTIZATION</b>			<b>10,299.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

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# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>MISC EXPENSE</b>										
2-97-00-912	MISC - ALLOW FOR UNCOLLECT TAXES	Finance Charges/Deben	30.00	0.00	0.00	0.00			0	
2-97-00-913	MISC - ALLOW FOR ASSESS.APEAL TAX	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-97-00-990	MISC - ALLOW FOR EXCESS COLLECTION	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-97-00-991	MISC - TAX DISCOUNTS	Goods & Supplies	0.00	1,000.00	0.00				1,000	Based on a bylaw? Is this value calculated with assessor?
2-97-00-992	MISC - TAX COLLECTION COSTS	Goods & Supplies	124.56	3,000.00	0.00				3,000	Why so high? What is this for?
2-97-00-993	MISC - CANCEL UNCOLLECTABLE ACCTS.	Finance Charges/Deben	0.00	200.00	0.00				200	
<b>TOTAL MISC EXPENSE</b>			<b>154.56</b>	<b>4,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,200.00</b>	
<b>MISC RESERVE TRANSFER</b>										
2-97-00-994	MISC-RESERVE TRSFR LEGAL INFLATION, MS		10,000.00	10,000.00					10,000	Will this be happening in 2023 as well?
<b>TOTAL MISC RESERVE TRANSFER</b>			<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	
<b>MISC SURPLUS/DEFICIT</b>			<b>10,154.56</b>	<b>14,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,200.00</b>	

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# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>FCSS REVENUE</b>										
1-51-00-587	FCSS-INTERAGENCY GROUP	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-51-00-588	FCSS - YOUTH GROUP	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-51-00-589	FCSS-BEAUTIFICATION PROJECT	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-51-00-591	FCSS - GRANT FOR OUTSIDE PROJECTS	Grants	0.00	0.00	0.00	0.00			0	
1-51-00-840	F.C.S.S. PROV. CONDITIONAL GRANT	Grants	(25,256.00)	(27,562.00)	0.00	(275.62)			(27,838)	Is grant increased by inflation?
1-51-00-850	FCSS - Municipalities CONTRIBUTION	Grants	(84,145.98)	(69,345.00)	0.00	(693.45)			(70,038)	Is this increased by inflation?
1-51-00-851	FCSS - ADMIN. FEE RE: MUNICIPALITIES	Admin fees/other	(12,363.30)	(12,237.00)	0.00	(122.37)			(12,359)	Is this increased by inflation?
1-51-00-852	FCSS - ONOWAY ADMIN FEE	Admin fees/other	(5,168.00)	(5,168.00)	0.00	(51.68)			(5,220)	Is this increased by inflation?
1-51-00-592	FCSS - OUTSIDE PROJECTS CONTRIBUTIONS	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-51-00-990	FCSS - OTHER REVENUE	Admin fees/other	0.00	0.00	0.00	0.00			0	
<b>TOTAL FCSS REVENUE</b>			<b>(126,933.28)</b>	<b>(114,312.00)</b>	<b>0.00</b>	<b>(1,143.12)</b>	<b>0.00</b>	<b>0.00</b>	<b>(115,455.12)</b>	
<b>FCSS EXPENSE</b>										
2-51-00-110	FCSS OUTSIDEPROJECT CONTRACTOR & COSTS	Contracted Services	0.00	0.00	0.00	0.00			0	
2-51-00-111	FCSS-YOUTH GROUP	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-51-00-112	F.C.S.S. - ANNUAL COMMUNITY CHRISTMAS	Goods & Supplies	0.00	0.00	0.00	0.00			0	
2-51-00-113	FCSS - BEAUTIFICATION PROJECT		0.00	0.00	0.00	0.00			0	
2-51-00-201	FCSS - VOLUNTEER RECOGNITION EVENT		0.00	0.00	0.00	0.00			0	
2-51-00-750	CONTRIBUTION TO JOINT F.C.S.S. PROG	Contracted Services	32,445.00	29,285.00	0.00	292.85			29,578	Is this increased by inflation?
2-51-00-751	FCSS-MUNICIPALITIES CONTR. TO PROGRAMS	Contracted Services	84,146.00	69,345.00	0.00	693.45			70,038	Is this increased by inflation?
2-51-00-752	FCSS - ADMIN. FEES MUNICIPALITIES	Contracted Services	0.00	0.00	0.00	0.00			0	
2-51-00-753	FCSS-ADMIN. FEE ONOWAY	Contracted Services	5,168.00	0.00	0.00	0.00			0	
<b>TOTAL FCSS EXPENSE</b>			<b>121,759.00</b>	<b>98,630.00</b>	<b>0.00</b>	<b>986.30</b>	<b>0.00</b>	<b>0.00</b>	<b>99,616.30</b>	
<b>FCSS RESERVE TRANSFER</b>										
	FCSS - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL FCSS RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FCSS SURPLUS/DEFICIT</b>			<b>(5,174.28)</b>	<b>(15,682.00)</b>	<b>0.00</b>	<b>(156.82)</b>	<b>0.00</b>	<b>0.00</b>	<b>(15,838.82)</b>	Why a surplus? Admin fee?

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# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>WASTE COLLECTION REV</b>										
1-43-00-441	WASTE COLLECTION FEES	User fees	(69,086.61)	(71,000.00)	0.00	(1,420.00)		0.00	(72,420)	Based on contract? Inflationary increases?
1-43-00-442	WASTE DISPOSAL FEE - COMMERCIAL TIPPAGE	User fees	0.00	0.00	0.00	0.00		0.00	0	
1-43-00-443	RECYCLING FEE	User fees	(13,564.57)	(14,000.00)	0.00	(280.00)		0.00	(14,280)	Based on contract? Inflationary increases?
1-43-00-444	WASTE MISC (FIRESMART)	Admin fees/other	0.00	0.00	0.00	0.00			0	
<b>TOTAL WASTE COLLECTION REV</b>			<b>(82,651.18)</b>	<b>(85,000.00)</b>	<b>0.00</b>	<b>(1,700.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(86,700.00)</b>	
<b>WASTE COLLECT EXP</b>										
2-43-00-239	GARBAGE - BILLING	Contracted Services	0.00	0.00	0.00	0.00			0	
2-43-00-240	GARBAGE - LANDFILL PAYMENTS	Contracted Services	13,206.82	15,000.00	0.00	150.00			15,150	How do we know this? Contract?
2-43-00-241	GARBAGE - COMMERCIAL TIPPAGE	Contracted Services	0.00	0.00	0.00	0.00			0	
2-43-00-246	GARBAGE - CONTRACT FOR PICK-UP (6.13)	Contracted Services	26,138.42	26,555.00	0.00	531.10			27,086	Based on contract? Inflationary increases?
2-43-00-349	GARBAGE - SPRING CLEAN UP/PW HHW BINS	Contracted Services	6,083.38	7,200.00	0.00	72.00			7,272	
2-43-00-350	GARBAGE - HHHW	Contracted Services	0.00	0.00	0.00	0.00			0	
2-43-00-351	RECYCLING - CONTRACT FOR PICKUP (3.22)	Contracted Services	14,395.25	14,000.00	0.00	280.00			14,280	Based on contract? Inflationary increases?
2-43-00-352	ORGANICS - CONTRACT FOR PICK UP (5.13)	Contracted Services	21,175.75	22,223.00	0.00	444.46			22,667	Based on contract? Inflationary increases?
2-43-00-520	FUEL SURCHARGE	Contracted Services	0.00	1,000.00	0.00	10.00		1,000.00	2,010	
<b>TOTAL WASTE COLLECT EXP</b>			<b>80,999.62</b>	<b>85,978.00</b>	<b>0.00</b>	<b>1,487.56</b>	<b>0.00</b>	<b>1,000.00</b>	<b>88,465.56</b>	
<b>WASTE RESERVE TRANSFER</b>										
	WASTE - TRANSFER TO RESERVE		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL WASTE RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>WASTE COLLECT SURPLUS/DEF</b>			<b>(1,651.56)</b>	<b>978.00</b>	<b>0.00</b>	<b>(212.44)</b>	<b>0.00</b>	<b>1,000.00</b>	<b>1,765.56</b>	





**TOWN OF ONOWAY**

Revenue & Expense

0% 1%

General Ledger	Description	2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
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**SEWER REVENUE**

1-42-00-410	SEWER - LAGOON USE (TRSFER TO RESERVE)	User fees	(66,357.50)	(78,000.00)	0.00	(780.00)		(78,780)	Mid \$60k range based on last 3 years, reduce?
1-42-00-411	SEWER LAGOON (outside use)	User fees	(15,750.00)	0.00	0.00	0.00		0	
1-42-00-440	BASIC SEWER FEE	User fees	(46,658.32)	(47,000.00)	0.00	(470.00)		(47,470)	Any rate increases forecasted?
1-42-00-441	SEWAGE SERVICE FEES, CHARGES	User fees	(110,618.11)	(150,000.00)	0.00	(1,500.00)		(151,500)	Any rate increases forecasted?
1-42-00-444	SEWER - ADMIN. SERVICE FEES	User fees	(12,608.48)	(12,660.00)	0.00	(126.60)		(12,787)	Any rate increases forecasted?
1-42-00-445	SEWER - GRANT CONSULTING FEES	Admin fees/other	0.00	(2,000.00)	0.00	(20.00)		(2,020)	Not used in previous 3 years? Flow through of expenses?
1-42-00-590	SEWER - PENALTIES	User fees	(3,229.15)	(3,000.00)	0.00	(30.00)		(3,030)	In line with actuals
1-42-00-591	SENIOR'S SEWER REBATE	Admin fees/other	0.00	0.00	0.00	0.00		0	
1-42-00-840	SEWER - CONDITIONAL GRANTS/RESERVES	Reserve transfers	(190,000.00)	0.00	0.00	0.00		0	
1-42-00-940	SEWER - UTIL. ACCTS. FORCEMAIN	User fees	(30,259.53)	(30,466.00)	0.00			(30,466)	How do you budget this normally? Flow through to reserve?
<b>TOTAL SEWER REVENUE</b>			<b>(475,481.09)</b>	<b>(323,126.00)</b>	<b>0.00</b>	<b>(2,926.60)</b>	<b>0.00</b>	<b>(326,052.60)</b>	

**SEWER EXPENSE**

2-42-00-110	SEWER - WAGES	Wages & Cont	47,657.00	62,850.00	0.00	1,375.34	(17,005.50)	47,220	Based on salaries budget	
2-42-00-111	SEWER CONSULTING FEES	Contracted Services	0.00	2,500.00	0.00	25.00		2,525	Will this be used? Not in last 3 years, remove with level 2 operator?	
2-42-00-130	SEWER - EMPLOYEE BENEFITS CPP	Wages & Cont	1,476.92	3,000.00	0.00	290.98	6,699.22	9,990	Combined all contributions	
2-42-00-131	SEWER - EMPLOYER BENEFIT EI	Wages & Cont	585.68	1,250.00	0.00		(1,250.00)	0		
2-42-00-132	SEWER - EMPLOYER BENEFIT AMS	Wages & Cont	3,344.44	5,000.00	0.00		(5,000.00)	0		
2-42-00-133	SEWER - EMPLOYEE BENEFIT RPP	Wages & Cont	2,042.38	2,800.00	0.00		(2,800.00)	0		
2-42-00-137	SEWER - WORKERS COMPENSATION	Insurance	356.60	400.00	0.00	4.00		404		
2-42-00-141	SEWER - STAFF DEVELOPMENT	Training & Other	512.00	1,500.00	0.00	15.00		1,515	Anything big expected here?	
2-42-00-211	SEWER - TRAVEL&SUBSITANCE	Training & Other	0.00	1,000.00	0.00	10.00		1,010	Anything big expected here?	
2-42-00-215	SEWER - POSTAGE & FREIGHT	Postage	0.00	0.00	0.00	0.00		0		
2-42-00-216	SEWER - LIFT STATION PHONE/FAX	Utilities	795.12	800.00	0.00	8.00		808		
2-42-00-217	SEWER - LIFT STATION INTERNET	Utilities	655.00	800.00	0.00	8.00		808		
2-42-00-218	SEWER - LAGOON INTERNET	Utilities	700.00	700.00	0.00	7.00		707		
2-42-00-224	SEWER-MEMBERSHIPS	Training & Other	23.48	600.00	0.00	60.00		660		
2-42-00-231	SEWER - ENGINEERING LIFT STATION	Contracted Services	0.00	0.00	0.00	0.00		0		
2-42-00-239	SEWER - BILLING		0.00	0.00	0.00	0.00		0		
2-42-00-241	SEWER - INSURANCE PREMIUMS	Insurance	2,872.30	3,000.00	0.00	240.00		3,240		
2-42-00-243	SEWER - COMPUTER SERVICE/SUPPORT	Contracted Services	968.67	1,000.00	0.00	10.00		1,010		
2-42-00-244	SEWER - GRANT CONSULTING FEES	Contracted Services	895.00	2,000.00	0.00	20.00		2,020	Remove if taken from above?	
2-42-00-245	SEWER - CONTRACT WORK	Contracted Services	12,985.87	6,000.00	0.00	450.00		6,450		
2-42-00-250	SEWER - LINES REPAIR/MAINT. (30+71 MOST)	Repairs & Maint	24,090.39	30,000.00	0.00	2,250.00		32,250		
2-42-00-251	SEWAGE LAGOON MAINTENANCE	Repairs & Maint	228,180.59	50,000.00	0.00	500.00		50,500	Normal spend around \$15k?	
2-42-00-513	SEWER - GEN. SUPPLIES, SAFETY EQUIP.	Goods & Supplies	245.27	1,500.00	0.00	15.00		1,515		
2-42-00-541	SEWER - POWER (NE 35-54-2-W5/LAGOON)	Utilities	6,657.35	7,500.00	0.00	750.00		8,250		
2-42-00-542	SEWER - NATURAL GAS	Utilities	2,237.40	2,000.00	0.00	200.00		2,200		
2-42-00-543	SEWER - PUMP OUT FEES	Utilities	0.00	0.00	0.00	0.00		0		
2-42-00-600	SEWER - UNCOLLECTABLE ACCOUNTS	Finance Charges/Deben	0.00	0.00	0.00	0.00		0		
2-42-00-762	SEWER - TRANSFER TO CAPITAL		0.00	0.00	0.00	0.00		0		
2-42-00-831	SEWER - DEBENTURE INTEREST	Finance Charges/Deben	33,604.65	32,173.56	0.00			32,174	Based on debenture schedule	
2-42-00-832	SEWER PRINCIPLE	Finance Charges/Deben	42,594.33	44,809.32	0.00			44,609	Based on debenture schedule	
<b>TOTAL SEWER EXPENSE</b>			<b>413,480.44</b>	<b>262,982.88</b>	<b>0.00</b>	<b>6,238.32</b>	<b>0.00</b>	<b>(19,356.28)</b>	<b>249,864.92</b>	

**SEWER RESERVE TRANSFER**

2-42-00-591	SEWER-EFFLUENT RESERVE		25,000.00	20,000.00				20,000	
2-42-00-764	RESERVE TRANSFER - FORCEMAIN PAYBACK		30,466.00	30,466.00	0.00	0.00	0.00	30,466	Flow through from revenue
<b>TOTAL SEWER RESERVE TRANSFER</b>			<b>55,466.00</b>	<b>50,466.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,466.00</b>	

(44)

SEWER SURPLUS/DEFICIT

(6,534.65)	(9,677.12)	0.00	3,311.72	0.00	(19,356.28)	(25,721.68)
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SEWER AMORTIZATION

2-42-00-635	SEWER - M&E AMORTIZATION	2,840.00	0.00			0.00	0	Based on amort schedule
2-42-99-615	SEWER-ENGINEERING STRUCTURES AMORTIZATIO	72,692.10	6,200.00			0.00	6,200	Based on amort schedule
<b>TOTAL SEWER AMORTIZATION</b>		<b>75,532.10</b>	<b>6,200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,200.00</b>	



# TOWN OF ONOWAY

## Revenue & Expense

0% 1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>ROADS REVENUE</b>										
1-32-00-121	LOCAL IMPROVEMENT - CURB & PAVING	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-32-00-840	ROADS REV - SHORT TERM BORROWING PRINC	Admin fees/other	0.00	0.00	0.00	0.00			0	
1-32-00-930	CONTRIBUTION - OTHER FUNCTIONS	Admin fees/other	0.00	(44,560.00)	0.00	(445.60)			(45,006)	
1-32-00-990	STREETS - OTHER REVENUE	Admin fees/other	(6,191.44)	(10,000.00)	0.00	(100.00)			(10,100)	
<b>TOTAL ROADS REVENUE</b>			<b>(6,191.44)</b>	<b>(54,560.00)</b>	<b>0.00</b>	<b>(545.60)</b>	<b>0.00</b>	<b>0.00</b>	<b>(55,105.60)</b>	
<b>ROAD EXPENSE</b>										
2-32-00-110	STREETS - WAGES	Wages & Cont	105,132.13	83,594.00	0.00	2,403.24		(3,486.00)	82,511	Based on salaries budget
2-32-00-111	STREETS CONSULTING FEES	Contracted Services	0.00	0.00	0.00	0.00			0	
2-32-00-130	STREETS - EMPLOYEE BENEFIT CPP	Wages & Cont	3,926.27	5,000.00	0.00	503.85		11,795.02	17,299	Combined all contributions
2-32-00-131	STREET - EMPLOYEE BENEFIT EI	Wages & Cont	1,588.62	2,200.00	0.00			(2,200.00)	0	
2-32-00-132	STREET - EMPLOYEE BENEFIT AMS	Wages & Cont	7,770.19	8,400.00	0.00			(8,400.00)	0	
2-32-00-133	STREETS - EMPLOYEE BENEFIT RPP	Wages & Cont	4,131.78	4,500.00	0.00			(4,500.00)	0	
2-32-00-137	STREETS - WORKERS COMPENSATION	Insurance	1,693.81	1,700.00	0.00	17.00			1,717	
2-32-00-215	STREETS - POSTAGE & FREIGHT	Postage	0.00	0.00	0.00	0.00			0	
2-32-00-231	STREETS - ENGINEERING	Contracted Services	0.00	0.00	0.00	0.00			0	
2-32-00-241	STREETS - INSURANCE PREMIUMS	Insurance	1,040.13	1,113.00	0.00	89.04			1,202	
2-32-00-245	STREETS - CONTRACTED WORK	Contracted Services	21,244.15	20,000.00	0.00	1,500.00			21,500	Higher inflation expected on this
2-32-00-252	STREETS - CNR CROSSING MAINTENANCE	Contracted Services	3,583.00	3,600.00	0.00	36.00			3,636	
2-32-00-513	STREETS - GENERAL SUPPLIES	Goods & Supplies	6,956.94	4,000.00	0.00	40.00			4,040	
2-32-00-514	STREETS-SNOW PLOWING DAMAGES	Goods & Supplies	0.00	500.00	0.00	5.00			505	
2-32-00-531	STREETS - SAND/CHIP/ETC.	Goods & Supplies	36,923.81	30,000.00	0.00	2,250.00			32,250	Higher inflation expected on this
2-32-00-532	STREETS - SIGNS, CULVERTS	Goods & Supplies	440.00	1,500.00	0.00	15.00			1,515	
2-32-00-533	STREETS - SIDEWALKS		0.00	0.00	0.00	0.00			0	
2-32-00-534	STREETS - CHRISTMAS DECORATIONS	Goods & Supplies	2,483.95	3,000.00	0.00				3,000	Is this a budget for new decorations every year?
2-32-00-542	STREETS - POWER (STREET LIGHTS)	Utilities	74,827.84	78,000.00	0.00	7,800.00			85,800	
2-32-00-810	STREET-SHORT TERM BORROWING INTEREST	Finance Charges/Deben	0.00	0.00	0.00				0	
<b>TOTAL ROAD EXPENSE</b>			<b>271,742.62</b>	<b>247,107.00</b>	<b>0.00</b>	<b>14,659.13</b>	<b>0.00</b>	<b>(6,790.98)</b>	<b>254,975.15</b>	
<b>ROAD RESERVE TRANSFER</b>										
2-32-00-762	STREETS-CAPITAL FUNCT.CONTR. (2018-2022)		0.00	100,000.00				0.00	100,000	To the capital budget?
2-32-00-811	STREETS REPAY TO RESERVES		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL ROAD RESERVE TRANSFER</b>			<b>0.00</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100,000.00</b>	
<b>ROADS SURPLUS/DEFICIT</b>			<b>265,551.18</b>	<b>292,547.00</b>	<b>0.00</b>	<b>14,113.53</b>	<b>0.00</b>	<b>(6,790.98)</b>	<b>299,869.55</b>	
<b>ROADS AMORTIZATION</b>										
2-32-99-615	STREETS-ENGINEERING STRUCTURES AMORTIZAT		102,417.79	2,142.00				0.00	2,142	Based on amort schedule
2-32-99-635	STREETS M&E AMMORTIZATION		0.00	0.00				0.00	0	Based on amort schedule
<b>TOTAL ROADS AMORTIZATION</b>			<b>102,417.79</b>	<b>2,142.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,142.00</b>	



**TOWN OF ONOWAY**  
Revenue & Expense

0%                      1%

General Ledger	Description	2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>STORM WATER REVENUE</b>									
1-37-00-840	CONDITIONAL GRANTS-STORM WATER                      Grants	0.00	0.00	0.00	0.00			0	
<b>TOTAL STORM WATER REVENUE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>STORM WATER EXPENSE</b>									
2-37-00-231	STORM WATER - ENGINEERING                      Contracted Services	0.00	0.00	0.00	0.00			0	
2-37-00-245	STORM WATER - CONTRACTED WORK                      Contracted Services	5,333.33	2,500.00	0.00	250.00			250	Higher inflation expected for contracted services
2-42-00-540	SEWER - LAGOON POWER                      Utilities	520.24	0.00	0.00	0.00			0	Why is this here and not in sewer budget?
<b>TOTAL STORM WATER EXPENSE</b>		<b>5,853.57</b>	<b>2,500.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>	
<b>STORM WATER RESERVE TRANSFER</b>									
2-32-00-811	STORM WATER - TRANSFER TO RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL STORM WATER RESERVE TRANSFER</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>STORM WATER SURPLUS/DEFICIT</b>		<b>5,853.57</b>	<b>2,500.00</b>	<b>0.00</b>	<b>250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>250.00</b>	
<b>STORM WATER AMORTIZATION</b>									
2-37-99-615	STORM WATER-ENGINEERING STRUCTURES AMORT	8,948.01	0.00					0	Based on amort schedule
<b>TOTAL STORM WATER AMORTIZATION</b>		<b>8,948.01</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	



## TOWN OF ONOWAY

### Revenue & Expense

0%      1%

General Ledger	Description	2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>WATER REVENUE</b>									
1-41-00-121	LOCAL IMPROVEMENT - WATER LINES	Admin fees/other	0.00	0.00	0.00	0.00		0	
1-41-00-440	BASIC WATER FEE	User fees	(125,729.64)	(127,000.00)	0.00	(1,270.00)		(128,270)	Any increases forecasted?
1-41-00-441	SALE OF METERED WATER	User fees	(191,363.03)	(188,000.00)	0.00	(1,880.00)		(189,880)	Any increases forecasted?
1-41-00-442	SALE OF WATER METERS	User fees	(400.00)	(400.00)	0.00			(400)	Flow through or with mark up?
1-41-00-443	SERVICE CHARGES (TURN ON, THAWS)	User fees	(450.00)	(500.00)	0.00			(500)	
1-41-00-444	ADMIN SERVICE FEES	User fees	(18,791.99)	(22,000.00)	0.00	(220.00)		(22,220)	Any increases forecasted?
1-41-00-445	REGIONAL WATER DEBENTURE REVENUE	Admin fees/other	(40,622.38)	(41,000.00)	0.00	(410.00)		(41,410)	Debenture to outside organization?
1-41-00-446	WATER - REGIONAL WATER PHASE ( III & IV)	Admin fees/other	0.00	(13,404.00)	0.00	(134.04)		(13,538)	
1-41-00-447	REGIONAL WATER CONSUMPTION FEES	User fees	(191,694.67)	(197,000.00)	0.00	(1,970.00)		(198,970)	
1-41-00-590	PENALTIES	User fees	(3,024.39)	(3,000.00)	0.00	(30.00)		(3,030)	
1-41-00-840	CONDITIONAL GRANTS - WATER	Grants	(94,402.50)	0.00	0.00			0	
1-41-00-850	LOCAL GOVERNMENT TRANSFERS	Grants	0.00	0.00	0.00			0	
1-41-00-930	CONTRIBUTION - OTHER FUNCTIONS	Admin fees/other	0.00	0.00	0.00			0	
1-41-00-940	TRANSFER FROM UTILITY RESERVE FUND	Reserve transfers	0.00	0.00	0.00			0	
1-41-00-591	SENIOR'S WATER REBATE	Admin fees/other	0.00	0.00	0.00			0	
1-41-00-592	SENIOR'S ADMIN FEE REBATE	Admin fees/other	0.00	0.00	0.00			0	
<b>TOTAL WATER REVENUE</b>			<b>(666,478.60)</b>	<b>(592,304.00)</b>	<b>0.00</b>	<b>(5,914.04)</b>	<b>0.00</b>	<b>0.00</b>	<b>(598,218.04)</b>
<b>WATER EXPENSE</b>									
2-41-00-110	WATER - WAGES	Wages & Cont	55,578.06	71,000.00	0.00	1,718.66	(13,711.50)	59,007	Based on salaries budget
2-41-00-111	WATER CONSULTING FEES (2 + 5)	Contracted Services	0.00	2,000.00	0.00	20.00		2,020	Is this still required after having level 2 operator?
2-41-00-121	WATER - FREEZE UP CONSUMP.ADJUST.	Goods & Supplies	0.00	0.00	0.00	0.00		0	
2-41-00-130	WATER - EMPLOYEE BENEFITS CPP	Wages & Cont	1,618.69	3,300.00	0.00	362.96	8,798.00	12,461	Combined all contributions
2-41-00-131	WATER - EMPLOYEE BENEFIT EI	Wages & Cont	644.06	1,400.00	0.00		(1,400.00)	0	
2-41-00-132	WATER - EMPLOYEE BENEFIT AMS	Wages & Cont	3,671.10	5,700.00	0.00		(5,700.00)	0	
2-41-00-133	WATER - EMPLOYEE BENEFIT RPP	Wages & Cont	2,353.45	3,100.00	0.00		(3,100.00)	0	
2-41-00-137	WATER - WORKERS COMPENSATION	Insurance	624.08	650.00	0.00	6.50		657	
2-41-00-141	WATER - STAFF DEVELOPMENT	Training & Other	65.00	4,000.00	0.00	40.00		4,040	Anything major planned here?
2-41-00-211	WATER - TRAVEL/SUBSISTANCE	Training & Other	0.00	1,000.00	0.00	10.00		1,010	Anything major planned here?
2-41-00-215	WATER - POSTAGE, FREIGHT, STATIONERY	Postage	0.00	0.00	0.00	0.00		0	
2-41-00-216	WATER - WTP PHONE/FAX	Utilities	1,083.12	1,200.00	0.00	12.00		1,212	
2-41-00-217	WATER - WTP INTERNET	Utilities	775.00	750.00	0.00	7.50		758	
2-41-00-224	WATER MEMBERSHIPS	Training & Other	514.50	1,800.00	0.00	18.00	(500.00)	1,318	Can this be reduced, nothing higher than \$800 in last 3 years
2-41-00-230	WATER - ENGINEERING	Contracted Services	0.00	0.00	0.00	0.00		0	
2-41-00-240	WATER - REGIONAL SYSTEM FEES	Contracted Services	18,106.85	13,618.00	0.00	136.18		13,754	\$18k in past years except this year, is this based on usage or contract?
2-41-00-241	WATER - INSURANCE PREMIUMS	Insurance	6,898.79	7,000.00	0.00	560.00		7,560	
2-41-00-243	WATER - COMPUTER MAINT/SERVICE	Contracted Services	1,982.13	1,000.00	0.00	10.00		1,010	
2-41-00-245	WATER - CONTRACT WK (METER RD/LABS)	Contracted Services	2,093.25	2,000.00	0.00	200.00		2,200	
2-41-00-246	WATER - WTP MAINTENANCE	Contracted Services	7,086.00	7,500.00	0.00	75.00		7,575	
2-41-00-250	WATER - BUILDING MATERIALS/SUPPLIES	Goods & Supplies	135.00	500.00	0.00	5.00		505	
2-41-00-251	WATER - FIRE HYDRANT REPAIR/MAINT	Repairs & Maint	0.00	0.00	0.00	0.00		0	
2-41-00-252	WATER - LINE REPAIR (INC. DRIPS)	Repairs & Maint	103,070.29	40,000.00	0.00	4,000.00		44,000	Is this enough? \$65k and \$100k in past years
2-41-00-447	WATER-REGIONAL WATER USAGE FEES	Other - Utilities Purchas	231,606.20	239,000.00	0.00	2,390.00		241,390	
2-41-00-513	WATER - TREATMENT SUPPLIES	Goods & Supplies	3,082.40	1,500.00	0.00	15.00		1,515	
2-41-00-541	WATER - POWER	Utilities	11,040.89	11,000.00	0.00	1,100.00		12,100	
2-41-00-542	WATER - NATURAL GAS	Utilities	3,335.85	3,500.00	0.00	350.00		3,850	
2-41-00-543	WATER - PUMP OUT FEES	Utilities	71.32	500.00	0.00	5.00		505	
2-41-00-591	WATER-SENIORS WATER REBATE	Goods & Supplies	0.00	0.00	0.00			0	
2-41-00-592	WATER-SENIORS ADMIN FEE REBATE	Goods & Supplies	0.00	0.00	0.00			0	
2-41-00-600	WATER - UNCOLLECTABLE ACCOUNTS	Finance Charges/Deben	0.00	200.00	0.00			200	
2-41-00-762	WATER - 1 TIME EXP. REG. WATER CONNECT		0.00	0.00	0.00			0	

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2-41-00-810	WATER - SHORT TERM BORROW INTEREST	Finance Charges/Deben	0.00	0.00	0.00	0.00		0		
2-41-00-811	WATER - SHORT TERM BORROW PRINCIPLE	Finance Charges/Deben	0.00	0.00	0.00	0.00		0		
2-41-00-831	WATER - DEBENTURE INTEREST	Finance Charges/Deben	33,604.65	32,173.56	0.00			32,174	Confirm with debenture schedule	
2-41-00-832	WATER PRINCIPLE	Finance Charges/Deben	42,594.32	44,609.32	0.00			44,609	Confirm with debenture schedule	
2-41-00-833	WATER-WILD DEBENTURE(PHASE I & II)	Finance Charges/Deben	40,712.18	41,000.00	0.00			41,000	Confirm with debenture schedule	
2-41-00-834	WATER-WILD DEBENTURE (PHASE III & IV)	Finance Charges/Deben	0.00	13,404.00	0.00			13,404	Confirm with debenture schedule	
<b>TOTAL WATER EXPENSE</b>			<b>572,147.18</b>	<b>554,404.88</b>	<b>0.00</b>	<b>11,041.80</b>	<b>(500.00)</b>	<b>(15,113.50)</b>	<b>549,833.18</b>	
<b>WATER RESERVE TRANSFER</b>										
2-41-00-764	RESERVE TRANSFER - WATER		0.00	0.00	0.00	0.00	0.00	0.00	0	
<b>TOTAL WATER RESERVE TRANSFER</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>WATER SURPLUS/DEFICIT</b>			<b>(94,331.42)</b>	<b>(37,899.12)</b>	<b>0.00</b>	<b>5,127.76</b>	<b>(500.00)</b>	<b>(15,113.50)</b>	<b>(48,384.86)</b>	
<b>WATER AMORTIZATION</b>										
2-41-99-615	WATER-ENGINEERING STRUCTURES AMORTIZATIO		123,547.26	29,880.00				0.00	29,880	Based on amort schedule
2-41-99-635	WATER- M&E AMORTIZATION		25,880.23	8,000.00					8,000	Based on amort schedule
<b>TOTAL WATER AMORTIZATION</b>			<b>149,427.49</b>	<b>37,880.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>37,880.00</b>	



**TOWN OF ONOWAY**  
Revenue & Expense

0%      1%

General Ledger	Description		2021 Actual	2022 Budget	Growth	Inflation	Service Changes	Other	2023 Budget	Notes
<b>ORFS REVENUE</b>										
1-23-00-992	ORFS - REVENUE HIGHWAY RESPONSES	Admin fees/other	0.00	(45,000.00)	0.00				(45,000)	Not inflated, base on actuals if increase
1-23-00-993	ORFS - OPERATIONAL COST (other munis)	Admin fees/other	0.00	(50,848.10)	0.00				(50,848)	Based on contracted rates?
<b>TOTAL ORFS REVENUE</b>			<b>0.00</b>	<b>(95,848.10)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(95,848.10)</b>	
<b>ORFS EXPENSE</b>										
2-23-00-141	ORFS - UNRECOVERABLE INCIDENTS	Contracted Services	0.00	1,941.74	0.00	19.42			1,961	
2-23-00-143	ORFS - COPIES/POSTAGE	Contracted Services	0.00	1,000.00	0.00	10.00			1,010	
2-23-00-211	ORFS - ADMINISTRATION	Contracted Services	0.00	12,000.00	0.00	120.00			12,120	
2-23-00-215	ORFS - MISC (HALL RENT/PHONE/LUNCH)	Contracted Services	0.00	250.00	0.00	2.50			253	
2-23-00-221	ORFS - HALL IMPR.(\$5000 ONO. \$6800 AB)	Contracted Services	0.00	11,800.00	0.00	118.00			11,918	
2-23-00-274	ORFS - LEGAL	Contracted Services	0.00	500.00	0.00	5.00			505	
2-23-00-513	ORFS - CONTRACT	Contracted Services	0.00	261,884.99	0.00	2,618.85			264,504	Does contract allow for inflation?
2-23-00-113	ORFS - MEDICAL CONSUMABLES (\$5/PARCEL)	Contracted Services	0.00	14,740.00	0.00	147.40			14,887	Based on contract? Does it allow for inflation?
<b>TOTAL ORFS EXPENSE</b>			<b>0.00</b>	<b>304,116.73</b>	<b>0.00</b>	<b>3,041.17</b>	<b>0.00</b>	<b>0.00</b>	<b>307,157.90</b>	
<b>ORFS SURPLUS/DEFICIT</b>			<b>0.00</b>	<b>208,268.63</b>	<b>0.00</b>	<b>3,041.17</b>	<b>0.00</b>	<b>0.00</b>	<b>211,309.80</b>	

debbie@onoway.ca

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**From:** Jennifer Thompson <cao@onoway.ca>  
**Sent:** November 16, 2022 8:44 AM  
**To:** debbie@onoway.ca  
**Cc:** gino@onoway.ca  
**Subject:** FW: 2023 Rates and Budget Estimates  
**Attachments:** WILD Water - Letter to Members - 2023 Rates - November 10th,2022.pdf; WILD Water - Letter to Members - 2023 Rates (Reference Budget Estimates excel) - Nov. 10th, 2022 .pdf (2).pdf

For Agenda please.

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**From:** WILD Water Commission <wildwatercommission@gmail.com>  
**Sent:** November 15, 2022 8:38 PM  
**To:** svsunrisebeach@wildwillowenterprises.com; Alberta Beach <aboffice@albertabeach.com>; Shelley Marsh CAO-Castle Island <svcastle@telus.net>; melindapotts@live.ca; duane.kootenay@ansn.ca; chief@ansn.ca; mprimeau@lsac.ca; robert.mcgowan@parklandcounty.com; robin.rainbird@paulfirstnation.com; micheal.rain@paulfirstnation.com; emily@milestonemunicipalservices.ca; cao@lakeview.ca; cao@svnakamun.com; cao@rosshaven.ca; sv sandyb@xplornet.ca; svseba@telusplanet.net; office@sunsetpoint.ca; cao@valquentin.ca; svwestcove@outlook.com; office@svyellowstone.ca; cao@onoway.ca  
**Subject:** 2023 Rates and Budget Estimates

Good Evening Commission Members,

Attached you will find the WILD Water Commissions 2023 Rates and Budget Estimates, please note these are note a statement of account, no payment is required at this time. Invoices will be forwarded for payment once prepared in 2023.

Thanks,

Tori Message  
Administration  
WILD Water Commission



**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0  
Ph: 780-967-0271 Fax: 780-967-0431  
Email: wildwatercommission@gmail.com

November 10<sup>th</sup>, 2022

**TO: ALL COMMISSION MEMBERS**  
*(Sent by E-Mail)*

Dear Member,

**Re: WILD Water Commission - 2023 Rates and Budget Estimates**

On November 7<sup>th</sup>, 2022, the WILD Water Commission approved its 2023 Governance and Operating Budget, as well as adopting the 2023 water rate framework (Rates Bylaw 17-2022).

The purpose of this letter is simply to keep our members informed of the new rates, fees and upcoming requisitions to help with your own budgeting process. As in the past, consumption and debenture invoices – as applicable – will be prepared and forwarded in due course.

For general reference, Bylaw 17-2022 establishes the following rate mechanism effective January 1<sup>st</sup>, 2022:

- ✓ **Direct Members Water Sales – \$2.95/m<sup>3</sup>**
    - *(an increase from \$2.77/m<sup>3</sup> in 2022)*
  - ✓ **Truck Fill Stations (All Stations) - \$4.99/m<sup>3</sup>**
    - *(an increase from \$4.68/m<sup>3</sup> in 2022)*
  - ✓ **NSF/Rejected Payments - \$25.00/occurrence**
    - *(same as prior year)*
  - ✓ **Penalties on Outstanding Accounts - 2% of balance outstanding after 30 days.**
    - *(same as prior year)*
- (A complete copy of the bylaw can be provided on request for more detail)*

The requisitions for Administration and Governance, and debenture payments for Phase I and II, will be issued in the coming months. Additionally, the Commission is anticipating that Phase III and Phase IV capital costs will be finalized by early-2023 (as these projects conclude) and has budgeted for the likelihood of incurring a full debenture payment for same in 2023; as such, members are being advised to budget for their portion of any new debenture (or arrange to pay their upfront capital costs) as outlined in the attached, with actual figures to be provided as soon as finalized.

An itemized estimate for your municipality/community is enclosed for your reference, inclusive of Phase III and Phase IV projections. These estimates are for budgetary purposes only and may be subject to minor changes resulting from pending external factors, project completion dates, and the terms of any new debenture agreements. **This estimate is not a statement of**

**WEST INTER LAKE DISTRICT (WILD)  
REGIONAL WATER SERVICES COMMISSION**

Box 8 Alberta Beach, AB. T0E 0A0  
Ph: 780-967-0271 Fax: 780-967-0431  
Email: wildwatercommission@gmail.com

**account;** please do not forward payment at this time. Invoices will be forwarded for payment once prepared.

On behalf of the Board of Directors and commission staff, thank you to all our members and stakeholders who continue to share in our successes. We look forward to another year of growth – as a regional utility and as a community partner.

All the best to you and your organization in 2023!

A handwritten signature in blue ink, appearing to read "Dwight Moskalyk". The signature is stylized with a vertical line on the left and a wavy line across the middle.

Dwight Darren Moskalyk  
Commission Manager  
WILD Water Commission

Encl: Member Requisition and Debenture Estimates 2023 (6 Pages)

**WILD Water Commission - Projected Budget Requisitions per Member (2023)**

Table of Established and Prospective 2023 Fees and Debentures

Member	Admin and Governance	Phase I Deb.	Phase II Deb.	Phase III Deb.	Phase IV Deb.	Total Requisitions 2023
Alberta Beach	\$ 13,086.93	\$ 24,710.12	\$ 16,159.14	\$ 12,190.56	\$ 12,190.56	\$ 78,337.31
Alexis Nakota Sioux Nation	\$ 9,899.22	\$ -	\$ -	\$ 9,221.19	\$ 9,221.19	\$ 28,341.59
Lac Ste. Anne County	\$ 7,877.31	\$ 14,873.57	\$ 9,726.54	\$ 7,337.77	\$ 7,337.77	\$ 47,152.97
Parkland County	\$ 11,510.89	\$ -	\$ -	\$ 10,722.47	\$ 10,722.47	\$ 32,955.84
Parkland County (Wabamun)	\$ 8,968.76	\$ -	\$ 11,074.21	\$ 8,354.46	\$ 8,354.46	\$ 36,751.89
Paul First Nation	\$ 12,971.04	\$ -	\$ -	\$ 12,082.61	\$ 12,082.61	\$ 37,136.26
S.V. of Castle Island	\$ 118.43	\$ -	\$ -	\$ 110.32	\$ 110.32	\$ 339.07
S.V. of Kapasiwin	\$ 107.40	\$ -	\$ -	\$ 100.04	\$ 100.04	\$ 307.48
S.V. of Lake View	\$ 290.18	\$ 547.90	\$ 358.30	\$ 270.30	\$ 270.30	\$ 1,736.99
S.V. of Nakamun Park	\$ 709.39	\$ 1,339.44	\$ -	\$ 660.80	\$ 660.80	\$ 3,370.43
S.V. of Ross Haven	\$ 1,596.10	\$ 3,013.68	\$ 1,970.78	\$ 1,486.78	\$ 1,486.78	\$ 9,554.11
S.V. of Sandy Beach	\$ 1,926.62	\$ 3,637.75	\$ 2,378.90	\$ 1,794.66	\$ 1,794.66	\$ 11,532.60
S.V. of Seba Beach	\$ 1,636.39	\$ 3,089.75	\$ 2,020.53	\$ 1,524.30	\$ 1,524.30	\$ 9,795.28
S.V. of Sunrise Beach	\$ 1,370.38	\$ 2,587.49	\$ 1,692.08	\$ 1,276.52	\$ 1,276.52	\$ 8,202.98
S.V. of Sunset Point	\$ 1,950.79	\$ 3,683.40	\$ 2,408.75	\$ 1,817.18	\$ 1,817.18	\$ 11,677.29
S.V. of Val Quentin	\$ 1,459.07	\$ 2,754.94	\$ 1,801.59	\$ 1,359.13	\$ 1,359.13	\$ 8,733.85
S.V. of West Cove	\$ 1,362.32	\$ 2,572.27	\$ -	\$ 1,269.01	\$ 1,269.01	\$ 6,472.62
S.V. of Yellowstone	\$ 1,370.38	\$ -	\$ -	\$ 1,276.52	\$ 1,276.52	\$ 3,923.41
Town of Onoway	\$ 13,038.42	\$ 24,618.53	\$ 16,099.24	\$ 12,145.38	\$ 12,145.38	\$ 78,046.94
<b>Total</b>	<b>\$ 91,250.00</b>	<b>\$ 87,428.84</b>	<b>\$ 65,690.07</b>	<b>\$ 85,000.00</b>	<b>\$ 85,000.00</b>	<b>\$ 414,368.91</b>

(1) Note: Some partners paid all or part of their debenture portions upfront.

(2) Note: The Village of Wabamun was dissolved and now forms part of Parkland County; their allocations and requisitions will be consolidated in future invoicing to Parkland County.

(3) Note: Phase III and Phase IV Debentures are expected but not yet confirmed and are subject to adjustment. As in previous Phases, Members will have an opportunity to pay their capital portions for Phase III and IV up front and the anticipated cost (again subject to adjustment) are enclosed of those tables.

(4) Note: Wabamun Prov. Park is also assigned a portion of capital costs. This requisition is separate from the totals above and paid for through deferred grant revenue as per direction from AT. When added to the respective totals above, this results in the full debenture payment made by the Commission each year.

**Administration and Governance (2023)**

2023 Admin and Governance Reference

<b>Member</b>	<b>Allocation %</b>	<b>2023 Invoice</b>
Alberta Beach	14.34%	\$ 13,086.93
Alexis Nakota Sioux Nation	10.85%	\$ 9,899.22
Lac Ste. Anne County	8.63%	\$ 7,877.31
Parkland County	12.61%	\$ 11,510.89
Parkland County (Wabamun)	9.83%	\$ 8,968.76
Paul First Nation	14.21%	\$ 12,971.04
S.V. of Castle Island	0.13%	\$ 118.43
S.V. of Kapasiwin	0.12%	\$ 107.40
S.V. of Lake View	0.32%	\$ 290.18
S.V. of Nakamun Park	0.78%	\$ 709.39
S.V. of Ross Haven	1.75%	\$ 1,596.10
S.V. of Sandy Beach	2.11%	\$ 1,926.62
S.V. of Seba Beach	1.79%	\$ 1,636.39
S.V. of Sunrise Beach	1.50%	\$ 1,370.38
S.V. of Sunset Point	2.14%	\$ 1,950.79
S.V. of Val Quentin	1.60%	\$ 1,459.07
S.V. of West Cove	1.49%	\$ 1,362.32
S.V. of Yellowstone	1.50%	\$ 1,370.38
Town of Onoway	14.29%	\$ 13,038.42
<b>Total</b>	<b>100.00%</b>	<b>\$ 91,250.00</b>

**Phase I Debenture Payment (2023)**

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

<b>Member</b>	<b>Allocation %</b>	<b>Adjusted %</b>	<b>2023 Invoice</b>
Alberta Beach	14.34%	28.26%	\$ 24,710.12
Alexis Nakota Sioux Nation	10.85%	0.00%	\$ -
Lac Ste. Anne County	8.63%	17.01%	\$ 14,873.57
Parkland County	12.61%	0.00%	\$ -
Parkland County (Wabamun)	9.83%	0.00%	\$ -
Paul First Nation	14.21%	0.00%	\$ -
S.V. of Castle Island	0.13%	0.00%	\$ -
S.V. of Kapasiwin	0.12%	0.00%	\$ -
S.V. of Lake View	0.32%	0.63%	\$ 547.90
S.V. of Nakamun Park	0.78%	1.53%	\$ 1,339.44
S.V. of Ross Haven	1.75%	3.45%	\$ 3,013.68
S.V. of Sandy Beach	2.11%	4.16%	\$ 3,637.75
S.V. of Seba Beach	1.79%	3.53%	\$ 3,089.75
S.V. of Sunrise Beach	1.50%	2.96%	\$ 2,587.49
S.V. of Sunset Point	2.14%	4.21%	\$ 3,683.40
S.V. of Val Quentin	1.60%	3.15%	\$ 2,754.94
S.V. of West Cove	1.49%	2.94%	\$ 2,572.27
S.V. of Yellowstone	1.50%	0.00%	\$ -
Town of Onoway	14.29%	28.16%	\$ 24,618.53
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$ 87,428.84</b>

**Phase II Debenture Payment (2023)**

Note: Adjusted % of 0.00% means Member Paid Capital Up Front

<b>Member</b>	<b>Allocation %</b>	<b>Adjusted %</b>	<b>2023 Invoice</b>
Alberta Beach	14.34%	24.60%	\$ 16,159.14
Alexis Nakota Sioux Nation	10.85%	0.00%	\$ -
Lac Ste. Anne County	8.63%	14.81%	\$ 9,726.54
Parkland County	12.61%	0.00%	\$ -
Parkland County (Wabamun)	9.83%	16.86%	\$ 11,074.21
Paul First Nation	14.21%	0.00%	\$ -
S.V. of Castle Island	0.13%	0.00%	\$ -
S.V. of Kapasiwin	0.12%	0.00%	\$ -
S.V. of Lake View	0.32%	0.55%	\$ 358.30
S.V. of Nakamun Park	0.78%	0.00%	\$ -
S.V. of Ross Haven	1.75%	0.00%	\$ 1,970.78
S.V. of Sandy Beach	2.11%	3.62%	\$ 2,378.90
S.V. of Seba Beach	1.79%	3.08%	\$ 2,020.53
S.V. of Sunrise Beach	1.50%	2.58%	\$ 1,692.08
S.V. of Sunset Point	2.14%	3.67%	\$ 2,408.75
S.V. of Val Quentin	1.60%	2.74%	\$ 1,801.59
S.V. of West Cove	1.49%	0.00%	\$ -
S.V. of Yellowstone	1.50%	0.00%	\$ -
Town of Onoway	14.29%	24.51%	\$ 16,099.24
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$ 65,690.07</b>

**WILD Water Commission - Projected Budget Requisitions per Member (2023)**

Phase III Capital Costs - Prospective 2023 Payments - Est. \$16,000,000 Total (10% due by Members)

Member	% Allocation	Phase III Capital Cost	Or	Phase III Debenture*
Alberta Beach	14.34%	\$ 229,469.38		\$ 12,190.56
Alexis Nakota Sioux Nation	10.85%	\$ 173,575.32		\$ 9,221.19
Lac Ste. Anne County	8.63%	\$ 138,122.74		\$ 7,337.77
Parkland County	12.61%	\$ 201,834.78		\$ 10,722.47
Parkland County (Wabamun)	9.83%	\$ 157,260.44		\$ 8,354.46
Paul First Nation	14.21%	\$ 227,437.37		\$ 12,082.61
S.V. of Castle Island	0.13%	\$ 2,076.58		\$ 110.32
S.V. of Kapasiwin	0.12%	\$ 1,883.14		\$ 100.04
S.V. of Lake View	0.32%	\$ 5,088.09		\$ 270.30
S.V. of Nakamun Park	0.78%	\$ 12,438.60		\$ 660.80
S.V. of Ross Haven	1.75%	\$ 27,986.38		\$ 1,486.78
S.V. of Sandy Beach	2.11%	\$ 33,781.84		\$ 1,794.66
S.V. of Seba Beach	1.79%	\$ 28,692.80		\$ 1,524.30
S.V. of Sunrise Beach	1.50%	\$ 24,028.56		\$ 1,276.52
S.V. of Sunset Point	2.14%	\$ 34,205.69		\$ 1,817.18
S.V. of Val Quentin	1.60%	\$ 25,583.62		\$ 1,359.13
S.V. of West Cove	1.49%	\$ 23,887.28		\$ 1,269.01
S.V. of Yellowstone	1.50%	\$ 24,028.56		\$ 1,276.52
Town of Onoway	14.29%	\$ 228,618.84		\$ 12,145.38
<b>Total</b>	<b>100.00%</b>	<b>\$ 1,600,000.00</b>	<b>\$ -</b>	<b>\$ 85,000.00</b>

\* Note: The commission will allow either payment of member portion upfront, or to debenture the member portion through the commission (with annual payments), as in the past. For budgetary purposes in your local jurisdiction, please consider your preferred payment schedule and the payments estimated above.

**WILD Water Commission - Projected Budget Requisitions per Member (2023)**

Phase IV Capital Costs - Prospective 2023 Payments - Est. \$16,000,000 Total (10% due by Members)

Member	% Allocation	Phase IV Capital Cost	Or	Phase IV Debenture*
Alberta Beach	14.34%	\$ 229,469.38		\$ 12,190.56
Alexis Nakota Sioux Nation	10.85%	\$ 173,575.32		\$ 9,221.19
Lac Ste. Anne County	8.63%	\$ 138,122.74		\$ 7,337.77
Parkland County	12.61%	\$ 201,834.78		\$ 10,722.47
Parkland County (Wabamun)	9.83%	\$ 157,260.44		\$ 8,354.46
Paul First Nation	14.21%	\$ 227,437.37		\$ 12,082.61
S.V. of Castle Island	0.13%	\$ 2,076.58		\$ 110.32
S.V. of Kapasiwin	0.12%	\$ 1,883.14		\$ 100.04
S.V. of Lake View	0.32%	\$ 5,088.09		\$ 270.30
S.V. of Nakamun Park	0.78%	\$ 12,438.60		\$ 660.80
S.V. of Ross Haven	1.75%	\$ 27,986.38		\$ 1,486.78
S.V. of Sandy Beach	2.11%	\$ 33,781.84		\$ 1,794.66
S.V. of Seba Beach	1.79%	\$ 28,692.80		\$ 1,524.30
S.V. of Sunrise Beach	1.50%	\$ 24,028.56		\$ 1,276.52
S.V. of Sunset Point	2.14%	\$ 34,205.69		\$ 1,817.18
S.V. of Val Quentin	1.60%	\$ 25,583.62		\$ 1,359.13
S.V. of West Cove	1.49%	\$ 23,887.28		\$ 1,269.01
S.V. of Yellowstone	1.50%	\$ 24,028.56		\$ 1,276.52
Town of Onoway	14.29%	\$ 228,618.84		\$ 12,145.38
<b>Total</b>	<b>100.00%</b>	<b>\$ 1,600,000.00</b>	<b>\$ -</b>	<b>\$ 85,000.00</b>

\* Note: The commission will allow either payment of member portion upfront, or to debenture the member portion through the commission (with annual payments), as in the past. For budgetary purposes in your local jurisdiction, please consider your preferred payment schedule and the payments estimated above.





## Town of Onoway Request for Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 10, 2022
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Alberta Treasury Branch (ATB) Online Administrator

### **BACKGROUND / PROPOSAL**

The Alberta Treasury Branch (ATB) currently provides financial services to the Town of Onoway. Part of the services provided is the ability to bank online with one council appointed Online Administrator.

Currently the Online Administrator is the Finance Officer however with the recent hiring of the Chief Administrative Officer (CAO) it would be prudent to appoint the CAO as the sole ATB Online Administrator.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

N/A

### **STRATEGIC ALIGNMENT**

Financial Sustainability

### **COSTS / SOURCE OF FUNDING**

N/A

### **RECOMMENDED ACTION**

That Council revoke the Finance Officer as the ATB Online Administrator and appoint the Chief Administrative Officer as the ATB Online Administrator.

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## Town of Onoway Request for Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 24, 2022
Presented By:	Jennifer Thompson, CAO
Title:	East End Bus Outstanding Balance

### **BACKGROUND / PROPOSAL**

A past Council decision resulted in a delay of past year payments to East End Bus (EEB). Correspondence from East End Bus notes the outstanding payments as follows:

2017 - \$1,833.45  
2018 - \$1,763.45  
2019 - \$1,692.45  
2020 - \$8,833.45  
2021 - \$6,600.00

Total - \$20,722.80

The 2022 payment of \$6,600.00 is also outstanding.

At their September 29, 2022 meeting, Council passed the following motion:

**Motion #351/22** - "**MOVED** by Deputy Mayor Lisa Johnson that Council defer their decision to pay outstanding and current invoices owing to the East End Bus Society (EEB) to a future meeting in order to allow Administration to gather information on previous Council decisions regarding payment of EEB invoices." **CARRIED**

Correspondence to EEB on February 5, 2020 with respect to the Town's contribution for 2020 and the in-kind value of Town Administration is attached. Further correspondence was not located.

The Bylaw pertaining to the EEB under the Societies Act from 2008 is attached to this report.

Administration searched previous Council motions and there were two East End bus funding motions that were passed in 2021, and the most recent was at the June 3, 2021 meeting:

**Motion #230/21** - "**MOVED** by Councillor Pat St. Hilaire that the discussion regarding the East End Bus Society's request for municipal funding be accepted for information and that Administration is directed to hold the unpaid invoice indefinitely." **CARRIED**

At the April 14, 2022 Council meeting the CAO report was: "further to the EEB annual meeting, I have been asked to join Lorna, Shelley and Trista on a working group to review financials, past municipal contributions and build a budget going forward. We have a meeting scheduled for later in April." At the April 28, 2022 Council meeting, the CAO draft budget summary notes indicated that "the CAO was called into the East End Bus meeting when the group was reviewing their budget, and this meeting resulted in a follow-up administrative meeting on April 19. The Town did not pay their full requisition in 2019, and then did not pay anything in 2020 or 2021. I believe the Town will be asked to pay these amounts as part of our commitment to the EEB so I have included them in both the revenue (coming from reserves because it's prior years) and on the expense side.

1-71-00-470 – Recreation Reserve (EEB) rev from unres/reserves	+\$15,000.00
2-71-00-771 – Seniors Transportation (EEB) exp adj 2019-2020-2021	+\$15,000.00"

**DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

Under the bylaw, the town is obligated to pay the outstanding balance within 90 days of issue, and the consequences of non-payment is the member being removed from the register of members. The Partnership Agreement remains unsigned and is attached.

**STRATEGIC ALIGNMENT**

Economic Sustainability  
Public Service  
Reduction in isolation of the senior population within the community

**COSTS / SOURCE OF FUNDING**

Recommended source of funding will be the General Operating Reserve. This will require an operating budget amendment.

**RECOMMENDED ACTION**

That Council review the information that Administration has provided and resolve to pay the outstanding amount owing to the EEB totalling \$27,322.80.



BOX 540 ONOWAY, ALBERTA T0E 1V0  
780.905.3934

July 11, 2022

Town of Onoway  
Box 540  
Onoway, AB T0E 1V0



Attention: Tim Duharnal, Interim CAO

Re: Outstanding Balances Owed to East End Bus Society

Upon a review of finances, the East End Bus Society has observed several financial commitments from the Town of Onoway have not been paid, or have not been paid in full, over the past several years. Both Lac Ste. Anne County and Alberta Beach have maintained their commitments in full.

The commitments from the three larger municipal partners have remained constant (operation & capital combined):

Lac Ste. Anne County 63,610.20 (80%)

Town of Onoway \$8,833.45 (11%)

Alberta Beach \$7,610.71 (9%)

Plus the additional support commitments of:

Lac Ste. Anne County – vehicle insurance and repairs/maintenance (ltd)

Town of Onoway – administration support (in kind)

Alberta Beach – vehicle storage

For the Town of Onoway, the cash contribution breakout is:

Operations (Driver/

Coordinator) \$6,600.00

Capital

(Bus Replacement) \$2,233.45

Total \$8,833.45

\*\*Waived for all participants in 2021 & 2022

(Note that FCSS funding is provided over and above, based on annual considerations and established by the municipal bodies).

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The following is outstanding for the Town of Onoway:

<u>Year</u>	<u>Total Paid</u>	<u>Balance Owing</u>
2016	\$8,833.45	\$ -
2017	\$7,000.00	\$1,833.45
2018	\$7,070.00	\$1,763.45
2019	\$7,141.00	\$1,692.45
2020	\$ -	\$8,833.45
2021	\$ -	\$6,600.00
	\$30,044.45	\$20,722.80

The Society respectfully requests that the total balance due (\$20,722.80 plus the 2022 commitment) be forwarded.

Regards,



Lorne Olsvik  
East End Bus Society Chairperson

c.c. East End Bus Society Members  
Lac Ste. Anne County  
Alberta Beach

**LAC STE. ANNE EAST END BUS SOCIETY**

BOX 540  
ONOWAY  
AB T0E 1V0

**Invoice**

Date	Invoice #
2022-06-28	88

Invoice To
ONOWAY TOWN OF BOX 540 ONOWAY, ALBERTA T0E 1V0

P.O. No.	Terms	Project

Qty	Description	Rate	Amount
	DRIVERS & COORDINATORS WAGES 2022	6,600.00	6,600.00
	VEHICLE REPLACEMENT FUND - DEFERRED 2022 \$2,233.45	0.00	0.00
	VEHICLE REPLACEMENT FUND IN THE REARS 2021	6,600.00	6,600.00
	VEHICLE REPLACEMENT FUND IN THE REARS 2020	6,600.00	6,600.00
	DRIVERS & COORDINATORS WAGES IN THE REARS 2020	2,233.45	2,233.45
	VEHICLE REPLACEMENT FUND 2019	1,692.45	1,692.45
	VEHICLE REPLACEMENT FUND 2018	1,763.45	1,763.45
	VEHICLE REPLACEMENT FUND 2017	1,833.45	1,833.45

**Sales Tax Summary**

Total Tax 0.00

Phone #
(780) 967-5338 80528093

**Total** \$27,322.80

GST/HST No.

65



# Town of Onoway

Box 540, Onoway, AB T0E 1V0

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February 5<sup>th</sup>, 2020

East End Bus Society  
c/o Town of Onoway

Att: Lorna Porter  
Coordinator

Re: **Town of Onoway Contribution for 2020**

In reference to the above noted and your February 4<sup>th</sup>, 2020 email, please be advised that while the Town of Onoway's 2020 budget has not been passed yet the **draft** 2020 budget includes the same financial contribution for 2020 as was paid in 2019.

I believe the budget for EEB includes a \$8,833.45 financial contribution from the Town of Onoway, as well as the in-kind contributions. The Town however only provided a financial contribution of \$7,141.00 in 2019 to the EEB.

The Town, like all municipalities are facing continual and significant financial constraints, and we are being forced to re-evaluate all services and programs. Also included in this consideration is the large surplus funds that the EEB currently has, so in the balancing of budgets it would appear this may be an area to reduce.

With respect to the Town's in-kind value I can advise of the following 2019 estimate:

Time: 15 hours/month	\$5,400.00/year
Supplies (copies/postage/etc)	\$2,082.00/year

Council should pass their 2020 operating budget before the end of April, but I may be able to provide a commitment prior to that date – if Council agrees.

Trusting this is the information you require, please feel free to forward any questions directly to me.

Yours truly,

Wendy Wildman  
Chief Administrative Officer  
Town of Onoway  
/ww

c.c. Council

CR0801613 0125

RECEIVED  
DR  
JUN 24 2008  
Corporate Registry

Lac Ste Anne East End Bus Society  
Bylaws

PREAMBLE

- 1. The Name of the society is the Lac Ste Anne East End Bus Society, which may also be known or referred to as East End Bus, EEB or the Society.

DEFINITIONS

- 2. In these Bylaws, the following words have these meanings:
  - a. **Act** means the Societies Act R.S.A. 2000, Chapter S-14 as amended, or any statute substituted for it.
  - b. **Annual General Meeting** means the annual general meeting described in #29. *The Annual General Meeting is the only General Meeting of the Society*
  - c. **Auditor** means the auditor of the Society appointed by the Board pursuant to #28.
  - d. **Board** means the Board of Directors of this Society
  - e. **Bylaws** means the Bylaws of this Society as amended
  - f. **Director** means any person elected or appointed to the Board. This includes the President.
  - g. **Member** means a Full Member of the Society.
  - h. **Society** means the Lac Ste Anne East End Bus Society.
  - i. All other words in this Bylaw are as defined or used in the Act

MEMBERSHIP

- 3. Membership Year is January 1 to December 31.
- 4. There shall be two categories of members:
  - a. Full Members shall comprise of Lac Ste Anne County, Town of Onoway and Village of Alberta Beach who will remain full members until dissolution. Full members shall pay a per capita membership fee.
  - b. Associate Members shall be open to Summer Villages within the East End Bus Service Area. Associate members shall pay a flat membership fee. Associate members do not have individual voting privileges, but have representation on the Board of Directors as determined in #9D.
- 5. The Board shall determine annual membership fees for the two categories of members.
- 6. Full and Associate Members may withdraw membership in writing to the secretary. Upon withdrawal of a Full Member(s), the Society shall dissolve as per item #44. Withdrawn Associate Members will not be entitled to receive a refund of dues.
- 7. Full Members may, by Special Resolution at an Annual General Meeting, expel any Member for any cause which is deemed sufficient in the interests of the Society. Expulsion of Full member shall result in the dissolution of the Society as per item #44.
- 8. If a member has not paid the annual membership fees within three (3) months following the date the fees are due, the members is considered to have submitted his resignation. The name of the member is removed from the

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FILED 202  
JUN 24 2008  
Registrar of Corporations

67



CR0801615 0126

Register of Members. In the event of non-payment by a full member, the non-payment shall result in the dissolution of the Society as per item #44.

**BOARD OF DIRECTORS**

- 9. The Board of Directors of the East End Bus Society will consist of 5 directors that shall be appointed as follows:
  - a. Lac Ste Anne County 1 Director
  - b. Town of Onoway 1 Director
  - c. Village of Alberta Beach 1 Director
  - d. Summer Villages within the EEB service area who are paid Associate Members of EEB and contribute to the Lac Ste Anne Regional FCSS pool, to be selected by the Summer Villages Councils. 1 Director
  - e. Member at large from the Service Area of East End Bus to be selected by application or invitation process and accepted by majority vote of the other members. 1 Director
  
- 10. Each Director from #9.a. through 9.d. must be an elected official of the member or members appointing such Director.
- 11. A member as listed in #9.a. through 9.d. may revoke the appointment of its appointed Director and may appoint a replacement Director
- 12. All members listed in #9 a. through 9.d. inclusive become directors upon appointment by their respective municipal councils.
- 13. The member at large is to be selected prior to each annual meeting and installed at the annual meeting each year. The member at large may serve for a maximum duration of 3 consecutive years after which that member must step down for a minimum of 1 year before being eligible for reappointment.
- 14. Board of Directors, Executive Committee or Board, shall mean the Board of Directors of the society.
- 15. The Board shall have full control and management of the affairs of the society including:
  - a. Promoting the objects of the Society
  - b. Promoting membership in the Society
  - c. Hiring employees, to operate the Society.
  - d. Regulating employees' duties and setting their salaries
  - e. Maintaining and protecting the Society's assets and property.
  - f. Approving an annual budget for the Society.
  - g. Paying all the expenses for operating and managing the Society.
  - h. Paying persons for services and protecting persons from debts of the Society.
  - i. Investing any extra monies.
  - j. Financing the operations of the Society, and borrowing or raising monies;
  - k. Making policies for managing and operating the Society;
  - l. Approving all contracts for the Society;
  - m. Maintaining all accounts and financial records of the Society;

CR0801613 0127

- n. Appointing legal counsel as necessary;
  - o. Making policies, rules and regulations for operating the Society and using its facilities and assets.
  - p. Selling, disposing of, or mortgaging any or all of the property of the Society.
16. The Board may, by Special Resolution at an Annual General Meeting, expel any Director for any cause which is deemed sufficient in the interests of the Society. Written notification will be given to the member municipality explaining the reason(s) for the action. If a Director is expelled, that member municipality must appoint a replacement Director as soon as practically can be arranged under provisions #10 & #12. In the case of a Member at Large, the Board will follow the application/invitation process to fill the Member at Large position.
17. The Board may, by resolution at a meeting of the Board of Directors, remove an Officer from their appointment.

**CHAIR**

18. The Directors shall elect, from amongst their number, the Chair and the Vice Chair at the first Regular Meeting of the Board in November of each year.
19. The Chair shall be an ex-officio member of all Committees. The Chair shall, when present, preside at all meetings of the society and of the Board. In his/her absence, the Vice Chair shall act and perform the duties of the Chair.
20. The Chair shall vote on all matters set before the Board.

**SECRETARY**

21. The Secretary shall be a staff member of the Town of Onoway and it shall be the duty of the secretary to attend all meetings of the society and of the Board, and to keep accurate minutes of the same. He/she shall have charge of the Seal of the society which whenever used shall be authenticated by the signature of the Secretary and the Chair, or, in the case of the death or inability of either to act, by the Vice-Chair. In case of the absence of the Secretary, his/her duties shall be discharged by such director as may be appointed by the Board. The Secretary shall have charge of all the correspondence of the society and be under the direction of the Chair and the Board. The Secretary shall be appointed at the first Regular Board Meeting in November each year.
22. The Secretary shall have no voting privileges.
23. The Secretary shall also keep a record of all the members of the society and their addresses, send all notices of the various meetings as required, and collect and receive the annual dues or assessments levied by the society. Such monies shall be promptly turned over to the Treasurer for deposit in a Bank, Trust Company, Credit Union or Treasury Branch as required.

**TREASURER**

24. The Treasurer shall be a staff member of the Town of Onoway. The Treasurer shall receive all monies paid to the society and be responsible for the deposit of same in whatever Bank, Trust Company, Credit Union or Treasury Branch the Board may order. He/she shall properly account for the funds of the society and keep such books as may be directed. He/she shall present a full detailed account of receipts and disbursements to the Board whenever requested and

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- shall prepare for submission to the Annual Meeting a statement duly audited of the financial position of the society and submit a copy of same to the Secretary for the records of the society. The Treasurer shall be appointed at the first Regular Board Meeting in November each year.
25. The books and records of the society may be inspected by any member of the society at the Annual Meeting or at anytime upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of same. Each member of the Board shall at all times have access to such books and records.
26. The Treasurer shall have no voting privileges.

**SIGNING AUTHORITY**

27. The signatory for banking transactions shall be determined by resolution at the Annual General Meeting.

**AUDITING**

28. The books, accounts and records of the Secretary and Treasurer shall be audited once each year by a designated representative from Alberta Beach or Lac Ste Anne County. A complete and proper statement of the standing of the books for the previous year shall be submitted by such auditor at the Annual Meeting of the society. The fiscal year of the society in each year shall be January 1 to December 31,

**MEETINGS**

29. This society shall hold an Annual General Meeting on or before March 31<sup>st</sup> in each year. The Board sets the place, day and time of the meeting.
30. Notice of the Annual Meeting shall be mailed to each Full and Associate Member at least 21 days before the Annual General Meeting.
31. The Annual Meeting shall deal with the following matters:
- Adopting the agenda,
  - Adopting the minutes of the last annual meeting
  - Considering the annual report
  - Reviewing the financial statements and the auditor's reports
  - Appointing the auditors
  - Considering matters specified in the meeting notice, as determined by the Board of Directors.
32. The Society will not hold Special Meetings

**VOTING**

33. Any Full Member shall have the right to vote at any General of the society. Such votes must be made in person and not by proxy or otherwise.
34. All Directors shall have the right to vote at any Director's meeting of the society pursuant to item #15.

**MEETINGS OF THE BOARD**

35. Three Board members shall constitute a quorum at any Board meeting.

- 36. The Board, by resolution, may establish the date and number of Board Meetings held during a year, however, there shall be not less than two (2) Meetings per year.
- 37. A Special Board Meeting may be called on the instructions of any two directors provided they request the Chair in writing to call such meeting, and state the business to be brought before the meeting.
- 38. Meetings of the Board shall be called by three days notice by fax, telephone or email. Meetings shall be held without notice if a quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void.
- 39. Meetings of the Board are open to Members of the Society, but only Directors may vote. A majority of the Directors present may ask any other Members, or other persons present, to leave.

**REMUNERATION**

- 40. Unless authorized at any meeting and after notice for same shall have been given, no director, officer or member of the association shall receive any remuneration for his/her services from East End Bus Society.

**BORROWING POWERS**

- 41. For the purpose of carrying out its objects, the society may borrow or raise or secure the payment of money in such manner as it thinks fit, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the society, and in no case shall debentures be issued without the sanction of a special resolution of the society.

**BYLAW AMENDMENTS**

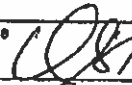

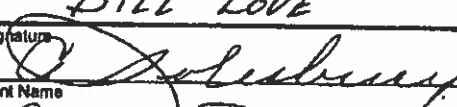


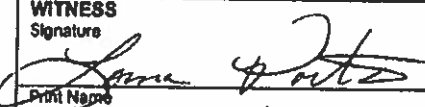
- 42. The Bylaws may be rescinded, altered or added to by a Special Resolution at an Annual General Meeting. Objectives of the society may be modified from time to time following this same procedure.

**DISOLUTION**

- 43. In addition to the clauses #6, #7, and #8 dissolution may only be considered by a Special Resolution at a general meeting of which not less than 21 days notice specifying the intention to propose the resolution has been duly given, and by the vote of the majority of the members.
- 44. Upon dissolution of the society, assets shall revert to ownership by the three (3) originating municipalities: Lac Ste Anne County, Town of Onoway, and Village of Alberta Beach.

0150 1612 0150

Dated at the Town of Onoway, in the Province of Alberta, this 23 day of June, 2008.

Signature 	Address: (including postal code) Box 631 ONOWAY T0E 1V0
Print Name LORNE OLSVIK	
Signature 	Address: (including postal code) Box 717 ALBERTA BEACH T0E 0A0
Print Name BILL LOVE	
Signature 	Address: (including postal code) SITE 11 RR#1 COMP 30 GUNN. AB T0E 1A0
Print Name ALICE SPLESBURY	
Signature 	Address: (including postal code) Box 932 ONOWAY, AB T0E 1V0
Print Name GEORGE B. TENDYK	
Signature 	Address: (including postal code) RR #3 Onoway, AB T0E1V0
Print Name Lois S. Sauner	
<b>WITNESS</b> Signature 	Address: (including postal code) Box 406 Onoway Alta T0E - 1V0
Print Name Lorna Porter	

(75)

**MEMORANDUM OF AGREEMENT**, made this \_\_\_\_\_ day of \_\_\_\_\_, 2008

**BETWEEN:**            **EAST END BUS SOCIETY**, a Society incorporated under the laws of the Province of Alberta, (hereinafter referred to as "the Society")  
**OF THE FIRST PART**

- and -

**LAC STE. ANNE COUNTY**, A Municipal Corporation incorporated under the laws of the Province of Alberta, (hereinafter referred to as "the County")  
**OF THE SECOND PART**

- and -

**TOWN OF ONOWAY**, a Municipal Corporation incorporated under the laws of the Province of Alberta, (hereinafter referred to as "the Town")  
**OF THE THIRD PART**

- and -

**VILLAGE OF ALBERTA BEACH**, a Municipal Corporation incorporated under the laws of the Province of Alberta (hereinafter referred to as "the Village")  
**OF THE FOURTH PART**

**WHEREAS** the Society was established by Order in Council and pursuant to the Societies Act;

**AND WHEREAS** the Society operates and directs all actions of the Society;

**AND WHEREAS** the Society shall operate in accordance with the established Bylaws and Societies Act regulations;

**NOW THEREFORE THIS AGREEMENT WITNESSETH THAT** in consideration of the mutual agreements and covenants hereinafter set forth, the parties hereto agree with each other, except as otherwise stated, as follows:

1. The County shall be responsible for providing regularly scheduled maintenance, as attached in 'Schedule C', of all buses owned by the Society, as attached in 'Schedule A'.
2. Any major repairs required to any bus owned by the Society shall be paid by all three municipalities paying a share, as defined in 'Schedule B'.
3. The Town shall be responsible for all administration of the East End Bus Program, and shall report to the other parties on a regular basis.
4. The Village shall be responsible for the housing of all buses owned by the Society, as attached in 'Schedule A'.

5. This agreement can be terminated with ninety (90) days notice in writing by any of the parties to all remaining parties.
6. All notices or other communications required or permitted under this agreement shall be in writing and shall be directed to the parties at the following addresses:

To Society at:                           Box 540  
4812 - 51 Street  
Onoway, Alberta T0E 1V0

To the County at:                       Box 219  
4928 Langston Street  
Sangudo, Alberta T0E 2A0

To the Town at:                         Box 540  
4812 - 51 Street  
Onoway, Alberta T0E 1V0

To the Village at:                      Box 278  
Alberta Beach, Alberta T0E 0A0

and shall be sent by certified mail with return receipt requested, or by fax with confirmed receipt, or by recognized overnight delivery service. Notice sent shall be deemed received:

- a) when sent, if sent by fax; or
- b) three (3) business days after being sent, if sent by registered mail; or
- c) one (1) business day after being sent, if sent by overnight delivery service.

Any party may change its address for notice as aforesaid by giving notice of the new address in one of the foregoing manners

7. This agreement shall inure to the benefit of and be binding upon the parties hereto and their respective heirs, executors, successors, and permitted, as the case may be, assigns.
8. Each of the parties shall upon the reasonable request of the other parties, make, execute or cause to be made, done or executed all such further and other lawful acts, deeds, things, documents, and assurances of whatsoever nature, and find of the better or more perfect or absolute performance of the terms and conditions of the agreement.

**IN WITNESS WHEREOF** the parties hereto have signed their names and affixed their seals by the hands of their property officers, duly appointed in that behalf, on the day and year first written above.

**EAST END BUS SOCIETY**

Title: \_\_\_\_\_ (seal)  
Chairman

Title: \_\_\_\_\_ (seal)  
Manager

74

**LAC STE. ANNE COUNTY**

Title: \_\_\_\_\_ (seal)  
Reeve

Title: \_\_\_\_\_ (seal)  
Municipal Administrator

**TOWN OF ONOWAY**

Title: \_\_\_\_\_ (seal)  
Mayor

Title: \_\_\_\_\_ (seal)  
Chief Administrative Officer

**VILLAGE OF ALBERTA BEACH**

Title: \_\_\_\_\_ (seal)  
Mayor

Title: \_\_\_\_\_ (seal)  
Chief Administrative Officer



SCHEDULE A

BUSES OWNED BY THE EAST END BUS SOCIETY

1. 1999 FORD E450 GOSHEN BUS  
VIN #1FDXE40S4XHA62145  
UNIT #V0560
2. 2007 CHEV-SUPREME SHD 30' STARTRANS  
VIN #1GBB4V1957F421888  
UNIT #V0583

DRAFT

SCHEDULE B

MEMBER SHARE FOR MAJOR REPAIRS

LAC STE. ANNE COUNTY	78.05%
TOWN OF ONOWAY	12.11%
VILLAGE OF ALBERTA BEACH	<u>9.84%</u>
	100%

DRAFT

SCHEDULE C

## REGULAR MAINTENANCE

LAC STE. ANNE COUNTY IS COMMITTED TO THE FOLLOWING MAINTENANCE SCHEDULE.

THE FOLLOWING APPLIES TO EACH BUS:

- MINIMUM OF TWO (2) INSPECTIONS PER YEAR AT \$400.00 EACH



BOX 540 ONOWAY, ALBERTA T0E 1V0  
780.905.3934

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## Operations Funding Overview

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**EXCURSIONS** – Miette, Mayfield Dinner Theatre etc.

FCSS Funded. 40% - 60% (FCSS) – 40 % - 60 % (Passenger Revenue)

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### CHARTERS

Available to community groups and organizations for transportation needs.  
\$100.00 damage deposit is required for all charters with a minimum of four hours.

SPRINTER	\$250.00	BOOKING FEE IF OUTSIDE SERVICE AREA
	\$ 1.50 KM	PER KILOMETER
	\$ 25.00 HR	DRIVERS TIME

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COUNTY 80% TOWN OF ONOWAY 11% ALBERTA BEACH 9%

### MUNICIPAL FUNDING REQUISITION –

Lac Ste. Anne County – \$48,000.00 Town of Onoway \$6,600.00 Alberta Beach \$5,400.00

Onoway did not contribute to Municipal Funding Requisition 2019  
Onoway did not contribute to Municipal Funding Requisition 2020

### MUNICIPAL FUNDING BUS REPLACEMENT REQUISITION

Lac Ste. Anne County – \$15610.20 Town of Onoway \$2,233.45 Alberta Beach \$2,210.71

Onoway paid a portion of Bus Replacement for 2019 of \$541.00  
Onoway did not pay any portion of Bus Replacement 2020  
All municipalities were given an exemption for Bus Replacement in due to Covid-19 2021

### MUNICIPAL IN KIND CONTRIBUTION

Lac Ste. Anne County – Maintenance and Insurance \$4,500.00  
Town of Onoway - Administration \$5,500.00  
Alberta Beach – Housing \$3600.00

### MUNICIPAL FCSS

Lac Ste. Anne County – \$12,500.00  
Town of Onoway & Group \$6,410.00

### SUMMER VILLAGES CAPITAL REPLACEMENT CONTRIBUTION

\$300.00 since 2012 prior to that it was \$200.00.

(79)

## Town of Onoway Payment Record (June 6, 2022)

### Town of Onoway Annual Commitment

Driver/Coordinator	\$	6,600.00	
Bus Replacement	\$	2,233.45	**Waived for all participants in 2021
<b>Total</b>	<b>\$</b>	<b>8,833.45</b>	

### Town of Onoway - Payment Record

Year	Total Paid	Balance Owing
2016	\$ 8,833.45	\$ -
2017	\$ 7,000.00	\$ 1,833.45
2018	\$ 7,070.00	\$ 1,763.45
2019	\$ 7,141.00	\$ 1,692.45 ←
2020	\$ -	\$ 8,833.45
2021	\$ -	\$ 6,600.00
	<b>\$ 30,044.45</b>	<b>\$ 20,722.80</b>

2022  
owing  
= \$6,600.00



## Town of Onoway Request for Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 24, 2022
Presented By:	Jennifer Thompson, CAO
Title:	Town of Onoway Library Board Appointments

### **BACKGROUND / PROPOSAL**

#### Town of Onoway Library Board – Board Members

The terms of 2 of the Town of Onoway Library (OPL) Board members are expiring in January 2023 (Chair Lorne Olsvik and Glen Usselman). The Libraries Act states that a municipal library board must have a minimum of 5 and maximum of 10 board members.

- 1) The members of the OPL Board passed a motion at their November 1, 2022 meeting to recommend that the Town reappoint Lorne Olsvik for a further 3 year term (to January 2026).

The Board has recently advertised for a member who has a background in early childhood education.

- 2) The Board passed a motion at their November 1, 2022 meeting to recommend that the Town appoint Judy Moore as a Board member at large, for a 3 year term.

Board member Glen Usselman has indicated he does not wish to have his name stand for reappointment.

- 3) The Board is requesting that the Town support their recommendation to recruit a new member in early 2023.

The pertinent information from the Libraries Act is attached, as well as the list of current Board members.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

Under the Libraries Act, Council appoints municipal library board members. The Board has indicated a need for competencies in early childhood education and advertised twice for this recruitment.

### **STRATEGIC ALIGNMENT**

Community Engagement

## **COSTS / SOURCE OF FUNDING**

There is no cost to the Town for Board member recruitment. The advertising costs are part of the library budget. Board members are unpaid volunteers.

## **RECOMMENDED ACTION**

That the Town of Onoway approve the recommendations from the Town of Onoway Library Board to:

- 1) reappoint Lorne Olsvik as a board member at large to the Onoway Public Library Board for an additional term of 3 years (to January 2026);
- 2) appoint Judy Moore as a board member at large for a term of 3 years (to January 2026);
- 3) support the recruitment of one board member at large to sit on the Onoway Public Library Board (replacing Glen Usselman)

**TOWN OF ONOWAY LIBRARY BOARD  
2022-2023 BOARD MEMBER LIST**

<b>NAME</b>	<b>EXPIRY</b>
Lorne Olsvik, Chair Board Member at Large	Jan 2023 2 year term (second 2 year term began Jan. 2021)
Marge Hanssen, Vice-Chair Board Member at Large	Jan 2025 3 year term (second 3 year term began Jan. 2022)
Shirley Boissonnault Board Member at Large	January 2024 3 year term
Heather Breitreuz Board Member at Large	January 2024 3 year term
Bridgitte Coninx Town Elected Board Member	October 2023 (appointed in April 2022) 1 year term (reappointed October 2023)
Lisa Johnson Town Elected Board Member	October 2023 (appointed October 2023) 1 year term
Jean Moses Board Member at Large	Jan 2025 (appointed in April 2022) 3 year term
Glen Usselman Board Member at Large	Jan 2023 2 year term (second 2 year term began Jan. 2021)
George Vaughan Board Member at Large	Jan 2025 3 year term (second 3 year term began Jan. 2022)



# Municipal Councils and Library Boards: Roles and Responsibilities

## 2. APPOINTMENTS TO A MUNICIPAL LIBRARY BOARD

Council appoints and unappoints municipal library board members (trustees) to municipal library boards under the terms set out in the *Libraries Act* (sections 4, 5, 12.3, and 31), and the *Libraries Regulation* (section 17.1).

A municipal library board must have a minimum of 5 and a maximum of 10 board members. Intermunicipal library boards must have a minimum of 7 and a maximum of 10 board members.

**Upon appointment, a board member is a trustee**, governing the delivery of public library service in the community, making decisions that are in the best interest of the public and providing quality municipal library service. Trustees are also subject to common law principles and must act accordingly.

**Council may appoint up to two board members who are also councillors on their council** (i.e. councillors of the municipality that established the library board).

- If a councillor is appointed to the library board, they have the same role and responsibilities as the other board members and should not be referred to as a "Council Rep" or something similar.
- Councillors from neighbouring municipalities may be appointed to the library board and do not count against the limit of two councillors (i.e. councillors from municipalities that did not establish the library board).
- Council may also choose to *not* appoint councillors to the library board.

An employee of the library board cannot be appointed to the library board.

**Alternates are not allowed** on a municipal library board.

**All appointments to the municipal library board shall be for a term of up to three years.**

**A library board member is eligible to be reappointed for up to two additional consecutive terms.** If council wishes to appoint a board member for more than three terms, at least 2/3 of the whole council must pass a resolution stating that the member may be reappointed as a member for more than 3 consecutive terms. This must be done for each time the member is reappointed beyond three consecutive terms.

A library board member is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, three consecutive regular meetings of the board.

The term of office of a board member continues until a new board member is appointed by council in that member's place.

The appointments of the members of the municipal board shall be made on the date fixed by council. Any vacancy arising from any cause must be filled by council as soon as reasonably possible for council to do so.

### **Best practices for appointments**

- When appointing board members, make sure the motion includes the length of term (one, two, or three years).

Date: October 9th,2022



To Lorne Olsvik,

I am applying and would like to be considered for the volunteer position as advertised in the Lac Ste.Anne Bulletin.

As a community member I am interested in sharing my knowledge and experience and excited about learning how I can contribute to making the Onoway library a place where people of all ages, abilities and cultures are welcome and offered engaging, appropriate activities and information throughout the year to enhance their learning and growth.

I have a library card purchased in Mayerthorpe in addition to having an Early Childhood diploma from Grant MacEwan college.

My work experience was obtained through employment at Children's World day Care in Barrhead; teaching pre-school children in the SPICE program. I taught the class two days a week and the other three days were in the capacity of Program Director. I have had some experience with applying for grants both for personal reasons and for the Day Care which was a non-profit organization.

I then went on to work for Blue Heron Support Services working with people with disabilities and am currently employed on a part-time basis.

Having just moved to Onoway in July of this year I am looking forward to becoming involved in Community life.

Please see the information below which includes my transcripts from Grant MacEwan College. I will be pleased to provide references upon request.

I am available to interview at your convenience and you can reach me at \_\_\_\_\_ or email me at \_\_\_\_\_ a.ca

Thank-you for consideration of my application.

Sincerely,

A handwritten signature in blue ink that reads "Judy Moore".

Judy Moore

SEPT 26 / OCT 3

# LIBRARY BOARD MEMBER WANTED!



The Onoway Library Board and Town of Onoway are looking for a community member from Onoway and the greater Onoway area.



The ideal applicant will have early childhood education or experience working with younger kids, be a current or past Library member.



Fundraising or grant writing experience, plus an interest in learning about our community, and advocating about the Onoway Public Library.

The Onoway Public Library is an integral part of our municipalities. It serves as a welcoming community

resource centre, providing access to information, independent learning, and recreational reading through collections, programs and services.

The governance Board is made up of both private and government representatives from the Town of Onoway, the County of Lac Ste. Anne, and area summer villages.

**Applications will be accepted until noon on Friday, October 14, 2022** from interested community members who wish to volunteer for a Board member position.

Terms are 1 to 3 years and the meetings are usually held monthly, during week day hours, in Onoway.

Your letter of interest can be forwarded to:

Lorne Olsvik, Chair  
Town of Onoway Library Board  
c/o The Town of Onoway  
4812 - 51 Street  
Box 540  
Onoway, AB T0E 1V0



Lorne Olsvik's cell: 780-937-5360

Email: [info@onoway.ca](mailto:info@onoway.ca)





## Town of Onoway Request for Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 24, 2022
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2022 Family & Community Support Services (FCSS) Applications

### **BACKGROUND / PROPOSAL**

As stated on the Province of Alberta website the Family & Community Support Services or FCSS program is an 80/20 funding partnership between the Government of Alberta and participating municipalities or Metis settlements. Provincially, the FCSS Program receives its mandate from the FCSS Act and Regulation. The Act describes what the province and municipality/Metis Settlement can do to provide preventive social services.

The Family and Community Support Services (FCSS) program promotes and enhances the well-being of Albertans, families and communities. The Town of Onoway administers Family & Community Support Services (FCSS) funding for the following areas:

- Alberta Beach
- Summer Village of Birch Cove
- Summer Village of Castle Island
- Summer Village of Nakamun Park
- Summer Village of Silver Sands
- Summer Village of South View
- Summer Village of Sunrise Beach
- Summer Village of Sunset Point
- Summer Village of Val Quentin
- Summer Village of West Cove
- Summer Village of Yellowstone
- Town of Onoway

The Town of Onoway receives FCSS external grant applications throughout the year. Also, FCSS grant applications from Lac Ste. Anne County are forwarded to the town.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

The attached contains recently submitted applications from several organization's requesting FCSS funding for a variety of projects

### **STRATEGIC ALIGNMENT**

Safe Community

### **COSTS / SOURCE OF FUNDING**

2022 operating budget.

**RECOMMENDED ACTION**

That Council approve the remaining FCSS Funding of **\$1,085.05** towards the following FCSS grant applicants:

<u>Organization Name</u>	<u>Project/Program Name</u>	<u>Application Funding Amount Requested</u>
<b>Onoway Santa's Helpers</b>	Onoway Santa's Helpers	\$1,000
<b>Alberta Beach &amp; District 50 Plus Club</b>	Christmas Dinner and Dance	\$ 600

**ATTACHMENTS**

- 2022 FCSS Tracking Spreadsheet

2022 FCSS Applications

Organization Name	Project/Program Name	Expected Project/Program Completion Date	Town of Onoway		Lac St Anne County		Tri-Village		Lake Nakamun		Total Funding Approved	Notes	
			Council Meeting Date Presented	Application Funding Amount Requested	Council Funding Amount Approved	Lac St Anne County Funding Amount Requested	Lac St Anne County Approved Funding Amount	Tri-Village Funding Amount Requested	Tri-Village Approved Funding Amount	Funding Amount Paid Date			Lake Nakamun Funding Amount Requested
Onoway Golden Club	Seniors Christmas Dinner	December 6, 2022	September 29, 2022	\$ -	\$ 350.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 850.00	Request amount is blank as any amount approved by Council is sufficient as per primary contact.
Onoway Facility Enhancement Association (OFEA)	Halloween Party, Christmas Party and Christmas Seniors Tea	December 30, 2022	September 29, 2022	\$ 2,200.00	\$ 2,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,200.00	Council meeting Sept. 29- \$1,000 approved Council meeting October 27- \$1,200 approved.
Onoway Public Library	Community Christmas Fair	November 26, 2022	September 29, 2022	\$ 900.00	\$ 900.00	\$ 250.00	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ 1,150.00	Lac St. Anne County provides \$250 around christmas. Onoway public library provides receipts and are reimbursed.
Onoway Public Library	Story Time and Take Away Kits	December 30, 2022	September 29, 2022	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	Lac St. Anne County provides \$2,500 as a direct allocation around end of June/July.
Onoway and District Agricultural Society	Free Family Community Skates and Volunteer Drive	December 15, 2022	September 29, 2022	\$ 5,900.00	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	
Onoway Moms and Tots c/o Tracy Alden	Annual program	December 31, 2022	September 29, 2022	\$ -	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,600.00	\$ 2,600.00	\$ -	\$ -	\$ 5,600.00	Lac St. Anne County provides \$2000 for rent expenses. Lac St. Anne County is sent rent invoice from Heritage Centre on a monthly basis. Approximately \$1,300 has been spent up until September. Requested \$2,600 from Tri-Village however has not been paid out as of October 21, 2022. <u>Request amount is blank as any amount approved by Council is sufficient as per my discussion with primary contact.</u>
Alberta Beach & District Lions Club	Light Up Gazebo Park	December 1, 2022	October 27, 2022	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 1,000.00	
Alberta Beach & District Lions Club	Lion's Christmas Hampers	December 18, 2022	October 27, 2022	\$ 2,500.00	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	A.B. Lion's Club Food hampers has been approved for \$2,500.
Alberta Beach Seniors Club	Christmas Centre Piece	December 3, 2022	October 27, 2022	\$ 600.00	\$ 600.00	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ 1,100.00	A.B. Seniors Club has been approved and received the following from Tri-Village \$500 for Museum Outdoor family event (April 2022) \$450 for Volunteer Appreciation (April 2022)
Alberta Beach & District Agricultural Society	Beach Wave Park Programming Trunk & Treat	October 31, 2022	October 27, 2022	\$ 750.00	\$ 750.00	\$ 1,000.00	\$ -	\$ 750.00	\$ 750.00	\$ -	\$ -	\$ 1,500.00	Alberta Beach & District Agricultural Society receives direct allocation funding from LSAC as follows \$500 for general purposes & \$500 Poly Days
Onoway Santa's Helpers	Onoway Santa's Helpers	December 22, 2022	November 24, 2022	\$ 1,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Alberta Beach & District 50 Plus Club	Christmas Dinner and Dance	December 10, 2022	November 24, 2022	\$ 600.00								\$ -	

Total approved on October 27, 2022	\$ 14,800.00
Less: \$1,000 allocated for OFEA on Sept. 27	\$ 1,000.00
Total	\$ 13,800.00
Total allocation remaining before October 27 Council Meeting	\$ 4,885.05
Plus: \$10,000 centennial allocation reallocated for 2023 as per October 27, 2022	\$ 10,000.00
<b>Total allocation remaining after October 27 Council Meeting</b>	<b>\$ 1,085.05</b>



## Town of Onoway Request for Decision

Meeting:	<b>Council Meeting</b>
Meeting Date:	November 24, 2022
Presented By:	Jennifer Thompson, CAO
Title:	EQUS Silent Auction Request

### **BACKGROUND / PROPOSAL**

EQUS is requesting donations for a staff on-line holiday auction, to support Search and Rescue Alberta.

Earlier this year, EQUS requested donations for the golf tournament that was raising funds for Search and Rescue Alberta. At the July 14, 2022 meeting, Council passed the following motion:

**Motion #287/22 - MOVED** by Councillor Robert Winterford that the Town provide a door prize not exceeding a value of \$150.00 (and including some Town promotional items) for the EQUS Community Connection Charitable Golf Tournament being held on August 4, 2022 (that is raising funds for Search and Rescue Alberta). **CARRIED**

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

Alberta Search and Rescue is a worthwhile cause. The Town has provided a donation for the EQUS golf tournament this summer. Numerous requests come to the Town and they must be prioritized.

### **STRATEGIC ALIGNMENT**

Economic Sustainability

### **COSTS / SOURCE OF FUNDING**

Recommended source of funding if approved would be the 2022 Operating Budget.

### **RECOMMENDED ACTION**

That Council notify EQUS that funding has been provided for EQUS fundraising in July, 2022.

November 2, 2022

Dear Valued Community Partner,

**RE: Seeking donations for an online auction to raise funds for Search and Rescue Alberta**

The EQUUS Community Connection (ECC) is a group of EQUUS employees committed to leading fundraising initiatives for charity and community groups across our rural Service Area. To date, the ECC has helped raise more than \$270,000 for the betterment of communities in rural Alberta.

As part of our creative, COVID-safe fundraising efforts over the past two holiday seasons, we began an online auction, open to EQUUS staff, and it has been a huge success! In our 2020 and 2021 auctions we raised over \$10,000 in funds that were used to support our Charity-of-Choice for the year, which was HALO Air Ambulance (2020), and the Farm Safety Centre (2021).

For 2022, we are pleased to be able to share that our fundraising for the year will support Search and Rescue Alberta. The ECC's funds will support the dedicated volunteers of Search and Rescue Alberta in delivering their preventative safety program, AdventureSmart, in the rural communities that EQUUS serves. This program teaches children and adults how to be prepared to safely explore our great outdoors, and how to respond in an emergency survival situation.

With support from our generous community partners, we're hoping to repeat this successful silent auction fundraiser this year, and hit our goal of raising \$25,000 for Search and Rescue Alberta.

If you have any goods or services you are willing to contribute to this fundraising effort, please contact me via email at [ljames@equus.ca](mailto:ljames@equus.ca) or phone at 780.218.8754 no later than Friday, November 18, 2022. All necessary arrangements will be made to pick up your donation.

Thank you in advance for your consideration, and we sincerely appreciate any items or services you are able to contribute.

Sincerely,



Liz James  
Silent Auction Coordinator  
EQUUS Community Connection Committee  
780.218.8754  
[ljames@equus.ca](mailto:ljames@equus.ca)

DELIVERING  
MORE THAN **POWER**

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Corporate Office  
Box 6199, 5120-40 Avenue  
Innisfail, AB T4G 1S8

North Area Office  
Box 1178, 4804-41 Street  
Onoway, AB T0E 1V0

Central Area Office  
Box 6199, 5803-42 Street  
Innisfail, AB T4G 1S8

South Area Office  
Box 1657, 3 Alberta Road  
Claresholm, AB T0L 0T0





# Town of Onoway

Box 540, Onoway, AB T0E 1V0

**COPY**

November 8, 2022

Alberta Beach  
Box 278  
Alberta Beach, AB T0E 0A0

Attention: Mayor Angela Duncan

Dear Mayor Duncan:

**Re: Fire Services Meeting – October 5**

Council reviewed your October 14, 2022 letter at their October 27, 2022 meeting and asked that I respond on behalf of the Town of Onoway and Administration.

As you are aware, the Town of Onoway has new Administration who are working diligently to learn and streamline the administrative processes. We ask for your patience while our Administration gets up to speed on Fire Services procedures.

We have requested the Bloom Centre for Municipal Education to continue to provide an administrative service review, and this will be without additional cost to the member municipalities.

Thank you for bringing your concerns to Council's attention.

Yours truly,

Lenard Kwasny  
Mayor  
Town of Onoway

LK/dg

c.c. Council of the Town of Onoway  
Council of Alberta Beach  
Bernie Poulin, Chair, Fire Services Committee

**debbie@onoway.ca**

---

**From:** Jennifer Thompson <cao@onoway.ca>  
**Sent:** November 8, 2022 9:09 AM  
**To:** debbie@onoway.ca  
**Subject:** FW: Togetherall Service Ending for Albertans

For agenda please.

Jennifer

**From:** Togetherall <lee.swain@togetherall.com>  
**Sent:** November 8, 2022 9:02 AM  
**To:** cao@onoway.ca  
**Subject:** Togetherall Service Ending for Albertans



Hello,

For the last two years, Togetherall has been free to Albertans, providing a safe, online space to discuss mental health concerns. This has been thanks to funding from Alberta Health Services and the Government of Alberta.

**We're very sad to let you know that funding is now coming to an end.** We thank you for promoting Togetherall as a free mental health resource and referring Albertans to the community.

This means that **Togetherall access for Alberta will end on Saturday, November 19th and all accounts will close.** If you have been utilizing Togetherall, you will no longer be able to access beyond this date. If you have been referring Togetherall to clients and others, we ask that you remove Togetherall from your list of resource referrals.

Albertans can continue to receive mental health support through Alberta Health Services (AHS) by visiting:

- [www.ahs.ca/virtualmentalhealth](http://www.ahs.ca/virtualmentalhealth)
- [www.ahs.ca/helpintoughtimes](http://www.ahs.ca/helpintoughtimes)

Albertans can also call the AHS Mental Health Helpline at 1-877-303-2642, where trained staff are available 24/7.

If you have any concerns or questions, you can email: [theteam-ca@togetherall.com](mailto:theteam-ca@togetherall.com)

Best wishes,

The Togetherall Team

Togetherall | 250 The Esplanade, Suite 401, Toronto, ON M5A 4J6 Canada

[Unsubscribe cao@onoway.ca](mailto:cao@onoway.ca)

[Update Profile](#) | [Our Privacy Policy](#) | [Constant Contact Data Notice](#)

Sent by [lee.swain@togetherall.com](mailto:lee.swain@togetherall.com) powered by



debbie@onoway.ca

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**From:** Jennifer Thompson <cao@onoway.ca>  
**Sent:** November 15, 2022 2:33 PM  
**To:** debbie@onoway.ca  
**Subject:** FW: Bullying Awareness Week is here

For Agenda?  
Jennifer

---

**From:** Government of Alberta <css.familyandcommunitysafety@gov.ab.ca>  
**Sent:** November 15, 2022 1:30 PM  
**To:** cao@onoway.ca  
**Subject:** Bullying Awareness Week is here

The logo for the province of Alberta, featuring the word "Alberta" in a white, cursive script font, positioned on the right side of a solid blue rectangular background.

Bullying Awareness Week is here. This year's theme #BeKindAB focuses on learning how to recognize bullying and stop it in all of its forms, while emphasizing the importance of being kind. As one of our valued partners in this work, here are a few things you can do to help increase awareness about bullying prevention and promote your organization's services:

- Download and share [Bullying Awareness Week 2022](#) posters and social media graphics;
- Change the background on your video conference platform to our Bullying Awareness Week themed graphic background; and




- Share #BeKindAB on social media and tag your posts with #BullyingAwarenessWeek.

One resource available across the province is the [Bullying Helpline](#). Friendly, trained helpline staff are available 24/7 by phone, text or [online chat](#).

Thank you each and every one of you, our strong partners and stakeholders, who help prevent bullying in Alberta.

Sincerely,

Julie Peacock  
 Executive Director, Prevention of Family Violence and Abuse  
 Ministry of Seniors, Community and Social Services  
 Government of Alberta

 <p><b>Bullying Helpline</b></p> <p>Call or text 310-1818        Anonymous help available 24/7        170+ languages by phone        Chat online  <a href="http://alberta.ca/BullyingChat">alberta.ca/BullyingChat</a></p>	 <p><b>Elder Abuse</b></p> <p>Harassment is a <a href="#">workplace hazard</a>. Learn more about the OHS code</p>	 <p><b>Family Violence Prevention Month</b></p> <p>November is Family Violence Prevention Month. Learn more about what you <a href="#">can do to raise awareness</a>.</p>
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You are subscribed to this email as [cao@onoway.ca](mailto:cao@onoway.ca).  
[Click here to unsubscribe.](#)

BULLYING AWARENESS WEEK

# The importance of being kind

November 14–18, 2022

Bullying at work can be hard to navigate. Know you are not alone. Help is available 24/7 by calling or texting the Bullying Helpline at **310-1818** or chat online at **alberta.ca/BullyingChat**. Trained staff will work with you to explore options and connect you with local supports.



 @ABSUPPORTS @ALBERTAED

| #BeKindAB | #BullyingAwarenessWeek

Alberta

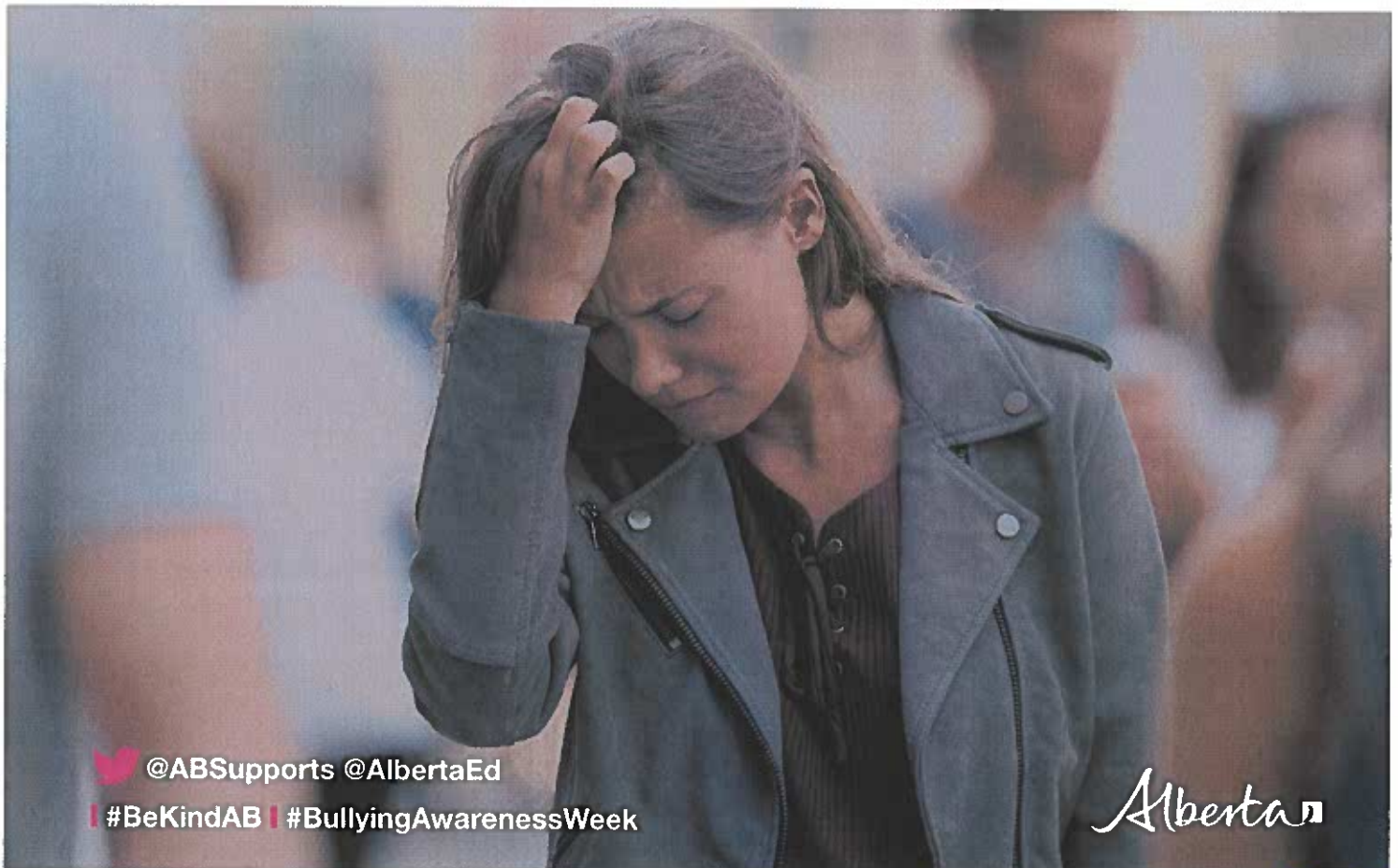
98

BULLYING AWARENESS WEEK

# The importance of being kind

November 14–18, 2022

Bullying can cause you to feel lost and alone, but there are people who want to help you feel safe. Help is available 24/7 by calling or texting the Bullying Helpline at **310-1818** or chat online at **alberta.ca/BullyingChat**.



 @ABSUPPORTS @AlbertaEd  
#BeKindAB #BullyingAwarenessWeek

Alberta

(99)



BULLYING AWARENESS WEEK

# The importance of being kind

November 14–18, 2022

Bullying can cause you to feel lost and alone, but there are people who want to help you feel safe. Help is available 24/7 by calling or texting the Bullying Helpline at **310-1818** or chat online at **alberta.ca/BullyingChat**. Trained staff can help you explore your options and connect you with local supports.



@ABSUPPORTS @ALBERTAED

#BeKindAB | #BullyingAwarenessWeek

Alberta

(100)

BULLYING AWARENESS WEEK

# The importance of being kind

November 14–18, 2022

The best way to stop bullying is knowing where to turn for support. The Bullying Helpline is available 24/7 by calling or texting **310-1818** or chat online at **alberta.ca/BullyingChat**. They can help you learn what you can do and who can help.



 @ABSUPPORTS @AlbertaEd  
#BeKindAB #BullyingAwarenessWeek

Alberta

(101)

# CHRISTMAS IN THE PARK

Dec 9th-14th

Hosted by: The Onoway Chamber of Commerce and the Onoway Community Crew

## EVENTS

- 1- Decorate the Lane Christmas Tree competition 10 trees up for grabs (30\$ entry). Judging on originality, creativity, presentation and crowd appeal. Prizes and trophy \$300 FP, \$200 SP, \$100 TP. Competitors must register and pay to the Chamber to enter and it's first ten in.
- 2- Karoke Christmas entertainers young and old performing their best Christmas songs
- 3- Pancake Breakfast 8:30-10 am Saturday  
Location: The HUB Restaurant
- 4- Park opens 10-6 Saturday with: Tractor rides and Gumdrops stalls as kids make snowmen and forts, Hot chocolate and cookies with entertainment at the Elk Park Concert Hall.
- 5- The BIG MAN shows at 2pm for all the kids to see the Jolly Fat man with his Christmas Cheer
- 6- FROZEN IN TIME- ICE Sculpture by famous artist and sculpture Barry 12:00 noon Saturday, entertainment all day long.
- 7- Park closes at 6pm on Saturday Family skating at the arena and at the Joe.
- 8- Sunday A Day in the Park 12-4 donate gloves and scarves to Santa's Helpers
- 9- Monday 6-8 pm the Grinch match Jam against Jelly in a Hockey playoff to see who gets the most for the Food Bank
- 10- Tuesday/Wednesday Dec 13/14th 6-9pm Christmas Bake Off and Kraft Show at the Heritage Center
- 11- Ice Slide at the Park
- 12- Dec 13-14th Tuesday at the Heritage Centre LIVE NATIVITY 6-9PM

All proceeds and donations for the Onoway Food Bank and Santa's Helpers  
**LET NO-ONE GO HUNGRY OR COLD THIS HOLIDAY SEASON**

Drop boxes in the park at the Heritage Centre, The Arena and various business and bank locations. Please check Lac Ste Anne East Food Bank of phone: 780-271-3131 for upto date details.

Fun for the whole family in our first annual Christmas In the Park.

Events sponsored by: TBA