

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, FEBRUARY 23, 2023 IN THE COUNCIL CHAMBERS OF
THE ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

THAT the February 23, 2023 Regular Council Meeting agenda be approved as presented

or

THAT the February 23, 2023, Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)

3. ADOPTION OF MINUTES – February 9, 2023 Regular Council Meeting

Recommendation:

THAT the February 9, 2023 Regular Council Meeting minutes be approved as presented

or

THAT the February 9, 2023 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

4. APPOINTMENTS/PUBLIC HEARINGS

- a) 9:35 a.m. – Mike Kellar – Onoway Curling Club** – A property condition assessment document for the curling rink is distributed separately and attached to the website for those who are attending the meeting virtually

Recommendation

THAT Council accept the discussion with Mike Kellar, Onoway Curling Club for information

or

some other direction as given by Council at meeting time

b) 9:50 a.m. – Grant Johnson – Onoway Chamber of Commerce

Recommendation:

THAT Council accept the discussion with Grant Johnson, Onoway Chamber of Commerce, for information

or

some other direction as given by Council at meeting time

5. FINANCIAL REPORTS

a) 2022 Budget Actuals Response – to be distributed separately

b) Year End Financial Report – to be distributed separately

Pg 8-10 **6. POLICIES & BYLAWS – Policy 3.11 – Statutory Holidays Policy Revision – A Request for Decision is attached**

Recommendation

THAT Council approve the revision to Policy 3.11 Statutory Holidays as presented

or

some other direction as given by Council at meeting

7. ACTION ITEMS

Pg 11-28 a) Strategic Plan – Town of Onoway – A Request for Decision to be provided at meeting time. Tim Duhamel to present Plan.

b) CPO Services – further information to be provided at meeting time

Pg 29-49

c) 2023 Onoway Public Library Board Budget and 2022 Librarian's Report – A Request for Decision is attached.

Recommendation:

THAT Council approves the 2023 Onoway Public Library Board Budget and acknowledge the Library Manager's Annual Report, 2022

or

some other direction as given by Council at meeting time

Pg 50-58

d) 2023 Seniors' Week Community Declaration – A Request for Decision is attached.

Recommendation:

THAT the Town of Onoway declare June 5 to 11 as Seniors' Week 2023

or

some other direction as given by Council at meeting time.

Pg 59-68

e) Economic Development and Tourism Committee – A Request for Decision is attached.

Recommendation:

1) *THAT Council accept the Terms of Reference for the Economic Development & Tourism Committee*

2) *THAT Dale Johnson be appointed to serve on the Economic Development & Tourism Committee of the Town of Onoway*

or

some other direction as given by Council at meeting time

Pg 69-70

f) 2022 Mileage Adjustment – A Request for Decision is attached

Recommendation:

THAT Council accept the 2022 Mileage Adjustment for information

or

.some other direction as given by Council at meeting time

g)

h)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- Pg 71 d) Chief Administrative Officer Report
- e) Public Works Report

Recommendation:

THAT the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

- Pg 72-81 a) AHS – Together4Health Headlines – January 27, 2023 Update
- Pg 82-83 b) Town of Smoky Lake – February 6, 2023 letter to the AGLC regarding relocation of the Camrose Casino
- Pg 84-85 c) Town of Tofield – February, 2023 letter to the AGLC regarding relocation of the Camrose Casino
- Pg 86-88 d) Farm Safety Centre – February 1, 2023 letter regarding farm safety education
- Pg 89-92 e) Statistics Canada – February 2023 Update
- f)

Recommendation:

THAT Council accept the above noted items for information

10. CLOSED SESSION - Pursuant to Section 197(2) of the Municipal Government Act and Section 17(4)(d) FOIP

“Personnel”

11. ADJOURNMENT

12. UPCOMING EVENTS:

- February 24, 2023 – Community Justice Centres (Virtual) 9:30 a.m.
- March 9, 2023 – Regular Council Meeting 9:30 a.m.
- March 20, 2023 – Fire Services All Municipalities 2:00 p.m.
- March 23, 2023 – Regular Council Meeting 9:30 a.m.
- March 29-31, 2023 – AB Munis President Summit and Caucus Edmonton
- May 25, 2023 – Elected Officials Asset Management Workshop Edmonton

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 9, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services Debbie Giroux, Recording Secretary</p> <p>6 members of the public joined the meeting via Zoom 2 members of the public joined the meeting in person</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded. Mayor Kwasny acknowledged that the meeting was being held on Treaty 6 Land.
2.	AGENDA Motion #035/23	<p>MOVED by Councillor Robert Winterford that Council adopt the agenda of the Regular Council meeting of Thursday, February 9, 2023 with the following additions:</p> <p>4b) Andy Metzger, EQUS and Phil Roberts, CONNECT– 9:50 a.m. Broadband Solutions discussion (Appointment)</p> <p>7e) Federal Electoral Boundary Change</p> <p>10) Closed Session – Land</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #036/23	<p>MOVED by Councillor Bridgitte Coninx that the January 26, 2023 Regular Meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS Motion #037/23	<p>Deputy Mayor Michael Harney, Summer Village of Sandy Beach attended the meeting from 9:35 a.m. until 9:55 a.m.</p> <p>MOVED by Councillor Bridgitte Coninx that Council accept the discussion with Michael Harney, Deputy Mayor of the Summer Village of Sandy Beach, regarding access to Onoway’s lagoon, for information.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
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		Andy Metzger, EQUUS and Phil Roberts, CONNECT, attended the meeting from 9:55 a.m. until 10:30 a.m. to discuss broadband.
	Motion #038/23	MOVED by Councillor Bridgitte Coninx that Council accept the discussion with EQUUS and CONNECT regarding broadband solutions for the Town of Onoway for information. CARRIED
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	
	Motion #039/23	MOVED by Councillor Robin Murray that Council accepts the information presented regarding the 2023 FCSS process. CARRIED
	Motion #040/23	MOVED by Deputy Mayor Lisa Johnson that Council approve the Infrastructure Construction Drawings/Subdivision Plan for Block A, Plan 4114TR subdivision with the exception of DD-22D006-04 Storm Water Management Plan, to be approved once final submission of the storm water design is complete. CARRIED
	Motion #041/23	MOVED by Councillor Robin Murray that Council approve Councillor Bridgitte Coninx and one administration staff to attend the Alberta Rural Education Symposium, March 5-7, 2023 with expenses to be reimbursed as per policy. CARRIED
	Motion #042/23	MOVED by Councillor Robert Winterford that Council approve for all of Council and administration to attend the Elected Officials Asset Management Workshop on May 25, 2023 with expenses to be reimbursed as per policy. CARRIED
	Motion #043/23	MOVED by Councillor Bridgitte Coninx that Council approve for all of Council and the Chief Administrative Officer to attend the President's Summit on the Future of Municipal Government and Municipal Leaders' Caucus from March 29 to 31, 2023 with expenses to be reimbursed as per policy. CARRIED
	Motion #044/23	MOVED by Councillor Bridgitte Coninx that Council approve for Deputy Mayor Lisa Johnson and the Chief Administrative Officer



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 9, 2023
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		<p>to attend the Bucking the Trend: Tackling Abuse in the Political Realm Symposium on April 27 and 28, 2023 with expenses to be reimbursed as per policy.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #045/23 MOVED by Councillor Bridgitte Coninx that the agenda for this Council meeting (February 9, 2023) be amended to include:</p> <p>7c) 6) – Sangudo Opportunity Development Committee Meeting – March 18, 2023</p> <p style="text-align: right;">CARRIED</p> <p>Motion #046/23 MOVED by Deputy Mayor Lisa Johnson that Council approve for Mayor Lenard Kwasny, Councillor Robert Winterford and Dale Johnson (Economic Development Committee) to attend the Sangudo Opportunity Development Committee meeting on Saturday, March 18, 2023, with expenses to be reimbursed as per policy.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #047/23 MOVED by Councillor Robin Murray that Council request to meet with Minister Schulz, Minister of Municipal Affairs, to discuss: 1) Local Government Funding Framework; 2) Policing costs borne by municipalities; 3) Distribution of casino funds.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #048/23 MOVED by Deputy Mayor Lisa Johnson that Council send a letter of objection to be included in the newly formed federal Parkland riding due to common interest in economic advantages, partnerships with existing local municipal entities as well as future opportunities within the Parkland riding of mutual benefit due to economic alignment.</p> <p style="text-align: right;">CARRIED</p> <p>At 11:35 p.m., one member of the public left the meeting.</p> <p>Council recessed from 11:35 a.m. to 11:45 a.m.</p>
8.	<p>COUNCIL, COMMITTEE AND STAFF REPORTS Motion #049/23</p>	<p>MOVED by Councillor Bridgitte Coninx that the Council, Chief Administrative Officer and Public Works written and verbal reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 9, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

9.	INFORMATION ITEMS Motion #050/23	<p>MOVED by Deputy Mayor Lisa Johnson that Council accept the following items for information:</p> <ul style="list-style-type: none"> a) AHS – Together4Health Headlines – January 27, 2023 Update b) CN – January 9, 2023 letter from Stephen Covey, Chief of CN Police c) Tony Sonnleitner, Development Officer – January 2023 Report to Council d) Mayor Kwasny to Minister Copping re ambulance – January 30, 2023 letter e) Tony Sonnleitner, Development Officer – January 30, 2023 concurrence letter to Shared Tower Inc. re antenna at 5201 Lac Ste. Anne Trail N Onoway f) Hon. Jeremy Nixon, Minister of Seniors, Community and Social Services, January 18, 2023 letter regarding FCSS g) AHS – EMS/811 Shared Response email dated February 2, 2023 <p style="text-align: right;">CARRIED</p>
UNAPPROVED		
10.	CLOSED SESSION Motion #051/23	<p>MOVED by Councillor Robin Murray that, pursuant to Section 197(2) of the Municipal Government Act, Council move into a closed session at 12:25 p.m. to discuss the following items:</p> <p>Personnel - Section 17(4)(d) FOIP Land – Section 16(1)(c)(i) FOIP</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:25 p.m. to 12:30 p.m. to allow staff and a member of the public to leave the meeting.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Jennifer Thompson, CAO</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, FEBRUARY 9, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		Council recessed at 1:10 p.m. to allow staff to return to the meeting.												
	Motion #052/23	MOVED by Councillor Robin Murray that Council move out of Closed Session at 1:12 p.m. CARRIED												
	Motion #053/23	MOVED by Councillor Bridgitte Coninx that Council request administration to set planning meetings as discussed in Closed Session. CARRIED												
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 1:15 p.m.												
12.	UPCOMING EVENTS	<table> <tr> <td>February 23, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>February 24, 2023</td> <td>Community Justice Engagement</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 9, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>March 20, 2023</td> <td>Fire Services All municipalities</td> <td>2:00 p.m.</td> </tr> </table>	February 23, 2023	Regular Council Meeting	9:30 a.m.	February 24, 2023	Community Justice Engagement	9:30 a.m.	March 9, 2023	Regular Council Meeting	9:30 a.m.	March 20, 2023	Fire Services All municipalities	2:00 p.m.
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March 20, 2023	Fire Services All municipalities	2:00 p.m.												

Mayor Lenard Kwasny

Debbie Giroux
Recording Secretary

debbie@onoway.ca

From: Mike Kellar
Sent: January 31, 2023 9:57 AM
To: debbie@onoway.ca
Subject: RE: Onoway Curling Club - TOWN OF ONOWAY
Attachments: Onoway Curling Association-CFEP Large Notification.pdf;
OnowayCurlingClub_PCA_Final.pdf

Debbie,

I would like to provide council an update on the grant funding for our ice plant and to discuss the CAPEX report.

Thanks

Mike

From: debbie@onoway.ca <debbie@onoway.ca>
Sent: Thursday, January 26, 2023 2:32 PM
To: 'Mike Kellar' <
Subject: Onoway Curling Club - TOWN OF ONOWAY

Mike: Thanks for contacting me to request an appointment with Council.

Our next (February 9) meeting agenda is already fully scheduled, therefore we would like to book your appointment for the February 23, 2023 meeting, or a subsequent one.

Also, can you provide me with an email outlining what you want to discuss with Council?

Please advise if this date will work for you? (Meetings start at 9:30 a.m. and appointments are at the beginning of the meeting).

Thanks Mike,



Debbie Giroux
Administrative Assistant

Phone: 780-967-5338
Fax: 780-967-3226
E-Mail : debbie@onoway.ca

Mail: Box 540 Onoway, AB T0E-1V0
Town Office: 4812-51 Street Onoway

Web: www.onoway.ca





ALBERTA
CULTURE

Office of the Minister

JAN 13, 2023

Michael Kellar
Onoway Curling Association

Dear Michael Kellar:

RE: Community Facility Enhancement Program (CFEP) Large Grant

I am pleased to advise you that your Community Facility Enhancement Program (CFEP) Large Grant Application No. CFEP-104488 to assist Onoway Curling Association with facility upgrade of Onoway Community Ice Sports Arena has been approved for \$214,585. An electronic transfer of funds will be sent to your bank account in the coming weeks and notification will follow.

As Minister of Culture, I am extremely honoured to support the work of non-profit organizations that aim to foster healthy, vibrant communities across Alberta. The Government of Alberta is proud to support organizations that improve the quality of life in our communities.

The CFEP Large Grant funding approvals require the grant recipient to enter into a formal grant agreement with the ministry outlining the CFEP Large program. Staff will provide the grant agreement to be signed by a signing authority within your organization and the ministry representative.

Your organization is to be commended on its hard work in connection with this large community project. It will have a positive effect on the quality of life in the community.

If you have any inquiries, please contact program administration at 1-800-642-3855.

I wish you continued success with your important work.

Sincerely,

Jason Luan
Minister

cc: Shane Getson, MLA
Lac Ste. Anne-Parkland



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	February 23, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Policy 3.11 Statutory Holidays Policy Revision

BACKGROUND / PROPOSAL

The current policy 3.11 Statutory Holidays was approved by Council through Motion #121/15 on April 2, 2015. In June 2021 the Federal Government announced September 30 as the National Day for Truth and Reconciliation and as a federal statutory holiday.

On this day Canadians learn, recognize and reflect upon the history and ongoing legacy of residential schools, the trauma experienced by many, and the hope for a healthy future. The day emphasizes the ongoing need for reconciliation, and building and strengthening relationships between Indigenous and non-Indigenous people.

In Alberta National Day for Truth and Reconciliation is commemorated however is not observed as a statutory holiday and is an optional general holiday. It is important to note that Easter Monday, August Civic Holiday and Boxing Day are also optional general holidays.

At the September 16, 2021 Council Meeting the following motion was made:

Motion #365/21

MOVED by Mayor Judy Tracy that the Town support and recognize Bill C-5 as Canada's new statutory holiday being Thursday, September 30, 2021 as the National Day for Truth and Reconciliation. CARRIED

Administration proposes to amend Policy 3.11 Statutory Holiday to include September 30 National Day for Truth and Reconciliation as a statutory holiday to align with the above motion.

COSTS / SOURCE OF FUNDING

There will be no impact to the 2023 operating budget as a result of the proposed policy revision.

RECOMMENDED ACTION

- That Council approve the revision to Policy 3.11 Statutory Holidays as presented.

(Or some other direction as given by Council at meeting time).

ATTACHMENTS

- Policy 3.11 Statutory Holidays - Approved on April 2, 2015.
- Policy 3.11 Statutory Holidays – Draft.

PERSONNEL & EMPLOYMENT

3.11 STATUTORY HOLIDAYS

Authorization: Council Motion #121/15

Date Effective: April 2, 2015

Policy:

1. The following 12 statutory holidays shall be recognized:

- New Year's Day
- Alberta Family Day
- Good Friday
- Easter Monday
- Victoria Day
- Canada Day
- August Civic Holiday
- Labor Day
- Thanksgiving Day
- Remembrance Day
- Christmas Day
- Boxing Day

2. Any of the above holidays shall be observed on a day other than the calendar date when so proclaimed by the federal, provincial, or municipal authorities.
3. When an employee is required to work on a holiday, he or she shall be paid in addition to his or her regular pay, one and one-half times the regular pay for the holiday worked, for a total of two and one-half times regular pay.
4. When a statutory holiday falls on a non-working day, that holiday will be observed on the day immediately following the weekend or at Council's discretion.

PERSONNEL & EMPLOYMENT

3.11 STATUTORY HOLIDAYS

Authorization:

Date Effective:

Policy:

1. The following 13 statutory holidays shall be recognized:

- New Year's Day
- Alberta Family Day
- Good Friday
- Easter Monday
- Victoria Day
- Canada Day
- August Civic Holiday
- Labor Day
- National Day for Truth and Reconciliation
- Thanksgiving Day
- Remembrance Day
- Christmas Day
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- 4. When a statutory holiday falls on a non-working day, that holiday will be observed on the day immediately following the weekend or at Council's discretion.

THE TOWN OF ONOWAY



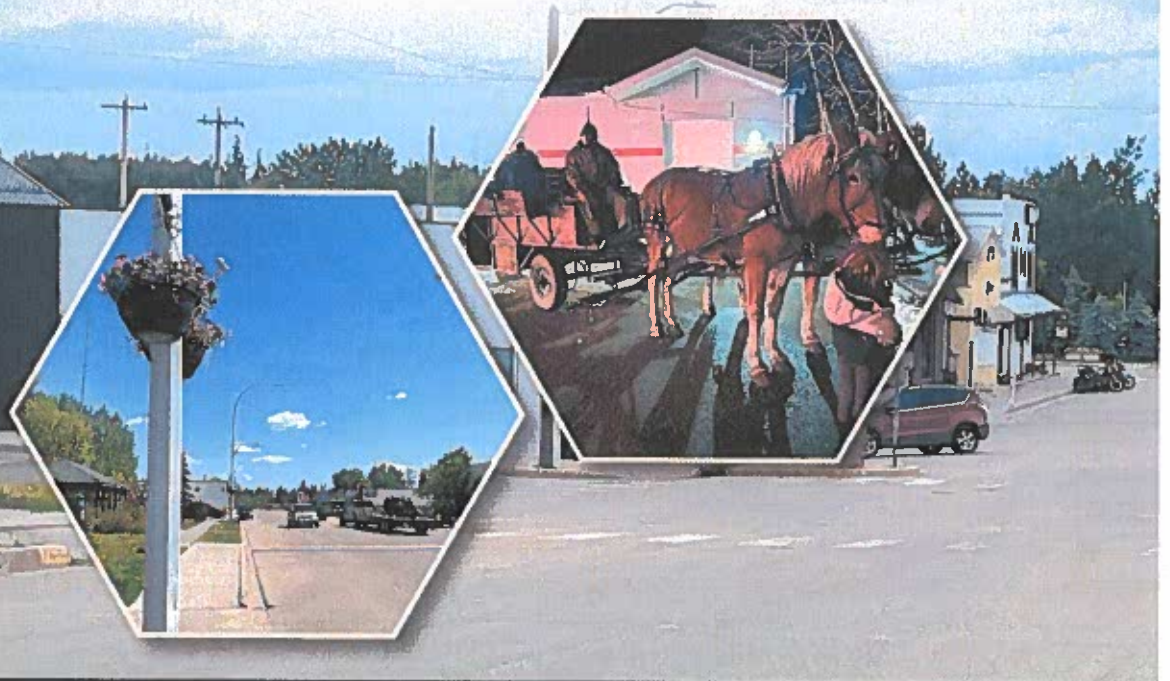
5002 LAC STE ANNE TRAIL

STRATEGIC PLAN
2023-2024



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Town of Onoway STRATEGIC PLAN

**THE “HUB OF THE HIGHWAYS,” THE TOWN OF ONOWAY
HONOURS ITS COMMUNITY’S PAST WHILE WELCOMING ITS FUTURE.**

Located in Lac Ste. Anne County, Onoway offers a country charm with urban amenities. Just 40 minutes away from Edmonton, Onoway is easily accessible by all major highway routes, allowing residents and visitors to enjoy an easy commute to any location in Central Alberta. Known for its scenic environment and welcoming neighbours, the Town of Onoway celebrates its rich history as an agricultural settlement, which was designated as a town in 2005. The hamlet and eventual village grew as its economic potential flourished, with residents enjoying the abundance that country life has to offer.

Onoway residents and visitors are surrounded by a diverse range of businesses that support their everyday needs, including medical services, education, East End Bus transportation, and various recreation and community groups. Our Council believes in maintaining and developing the relationships we have established with such services and local businesses to help move our community into its future.

DEPARTMENTS:

Administration

Bylaw

Finance

Public Works



FOREWARD



Council's Message

In the spirit of reconciliation, we would like to begin by acknowledging that we live, work, and play on the traditional territories of the Alexis Nakota Sioux Nation, Paul First Nation, Alexander First Nation, Metis Nation, and all people who have made their homes in the Treaty 6 region of Central Alberta.

On behalf of Onoway's Town Council, we are pleased to present our 2023-2024 Strategic Plan. As we grow as a community, we want to ensure our Town's future by continuing to provide a high quality of life for our residents. By investing within our community and our people, we are ensuring self-sufficiency and welcoming opportunities for more urban amenities.

Our 2023-2024 Strategic Plan reflects the priorities Council believes will help move our Town into its future by maintaining and updating local infrastructure while

striving to improve our local economy and service excellence. This focus and drive will help improve our communication and transparency, fostering good governance.

This year's priority focus is in five key areas:

- **FINANCIAL SUSTAINABILITY**
- **ECONOMIC AND BUSINESS GROWTH**
- **SERVICE EXCELLENCE**
- **GOOD GOVERNANCE**
- **SUSTAINABLE INFRASTRUCTURE**

We are proud to present our 2023-2024 Strategic Plan to you, the citizens of Onoway.

ENVISIONING A Sustainable Future

THE TOWN OF ONOWAY HAS A BRIGHT VISION OF THE FUTURE THROUGH COMMUNITY ENGAGEMENT, COLLABORATION, AND PARTNERSHIPS.

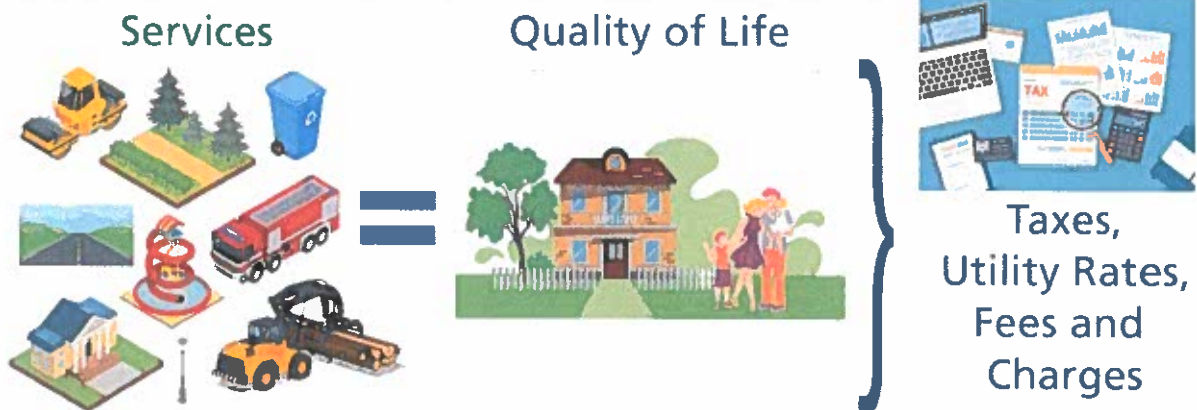
Council represents the Town of Onoway's residents and business owners' best interests. Through community engagement, collaboration, and partnerships with our stakeholders, we are dedicated to serving our municipality by bringing the best amenities and developments to our community.

By investing in our financial and economic well-being, we encourage business growth and the development of our local resources. As an area that offers the best of country life, our municipality staff and services continually strive to provide excellence in our practices, offering a higher quality of life that our residents and business owners can take pride in.

Our goals, priorities, and policies encourage growth by maintaining our current infrastructure and upgrading and supporting our capital assets. As Council, we are responsible for ensuring our strategic plan comes to fruition with transparency and respect as we move into a more sustainable, bright future.

Our strategic plan provides a long-range view of our vision for the Town of Onoway. The plan outlines how we will move into a more sustainable future by encouraging economic opportunities and local investments.

THE MUNICIPAL EQUATION



STRATEGIC PLANNING



A strategic plan is a map that shows how the community can achieve its goals, foster vibrancy and support community health and culture.

A STRATEGIC PLAN (SOMETIMES REFERRED TO AS A “COMMUNITY VISION PLAN”) PRESENTS KEY PRIORITY FOCUS AREAS.

These priority focus areas are determined by Council to be most critical to sustaining and enhancing quality of life of the residents within the community. These focus areas and the general vision for the community are established through a series of planning exercises.

The Strategic Plan uses short- and long-term planning approaches to provide a realistic and task- based foundation towards the higher vision. This ensures that Council balances and mitigates any risks and considers existing commitments, contracts, and needs from residents and commercial businesses within the community.

Administration is then tasked with developing specific implementation plans that will further enable Council’s strategic vision for the community and reach the specific objectives. Finally, a financial plan allocates funding to each of the prioritized projects and services, which will serve to support the action plans and put into motion the realization of the goals outlined in the vision for the community as a whole.



THE PLANNING PROCESS

THE STRATEGIC PLAN SETS THE STAGE FOR REAL ACTION AND REAL FINANCIAL COMMITMENTS.

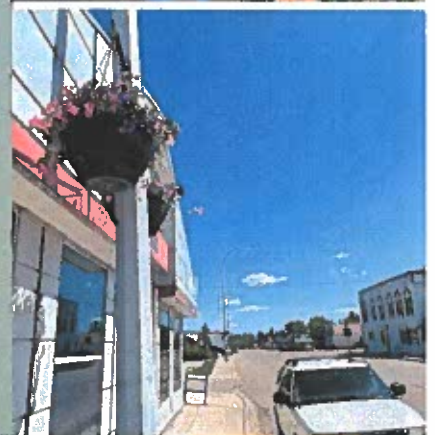
While the vision is largely based on needs, wants and hopes for the community, it will ultimately be assessed against the capacity and capabilities of the municipality from both an operational and a financial perspective. The Strategic Plan must be grounded in reality and tied to realistic, feasible and measurable goals and objectives.

Creation of a Strategic Plan must focus on a few specific thought exercises:

1. **A landscape assessment (or “Municipal Scan”) to understand what the baseline is and what current operational values are;**
2. **A visioning exercise to determine what the ultimate vision or end goal for the community in the future (5-10 years) is;**
3. **An objective-setting exercise to fill in the gaps between the current status of the community and the future vision, deciding on realistic projects and tasks that get the municipality from A to B;**
4. **Deciding on key performance indicators or measures of success to determine how the plan can be kept on track as it moves ahead.**

IMPACTS OF THIS PLANNING PROCESS

- Identify challenges and opportunities that are facing the community;
- Engagement in energized and focused strategic discussions based around a realistic view of the municipality’s current state;
- Practical and pragmatic steps link strategic goals and vision to reality through the municipal service planning and budgeting processes; and
- A vision for the community driven by Council that speaks to Administration and to the public in a way that is transparent and easy to understand providing clear direction.





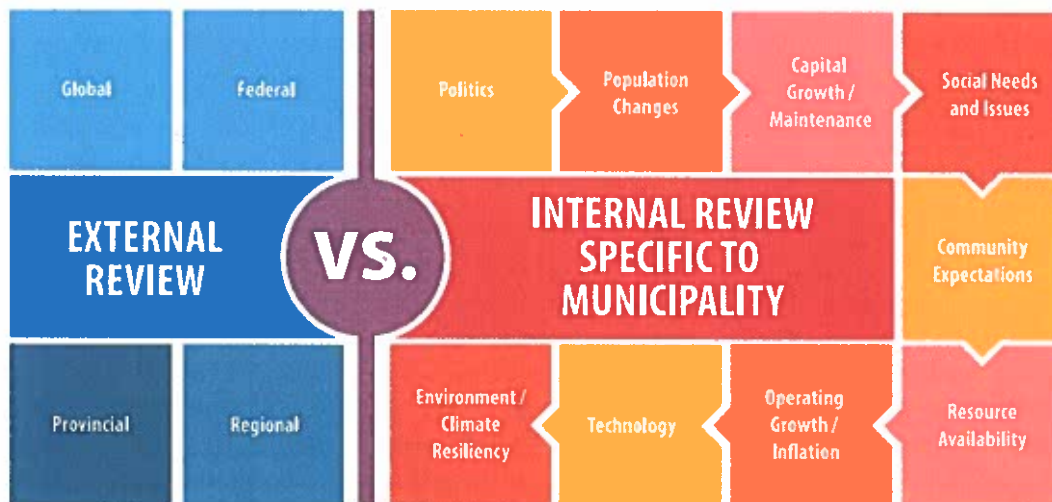
THE MUNICIPAL SCAN

AS YOUR MUNICIPAL COUNCIL UNDERTAKING THIS STRATEGIC PLAN PROCESS, WE HAD TO CONDUCT A REALISTIC ASSESSMENT OF THE TOWN OF ONOWAY AS IT STANDS TODAY.

We considered the current state of the community, both positive and negative; the needs of the residents that we represent; and the historical and current challenges our municipality faces. At the same time, we considered the importance of long-term sustainability, operational capacity, and unique financial constraints and opportunities.

We also took care to consider the divisional structure of our Town specifically, which in and of itself presents a mix of unique and differing needs of the divisions that make up our beautiful municipality.

As a result of this process, we have proudly developed our 2023-2024 Strategic Plan for the Town of Onoway. This is our roadmap to prosperity and vibrancy in the community. Council will focus on our economic growth, providing recreation and wellness opportunities, an effective communication strategy, and value-added services with a standard of excellence.



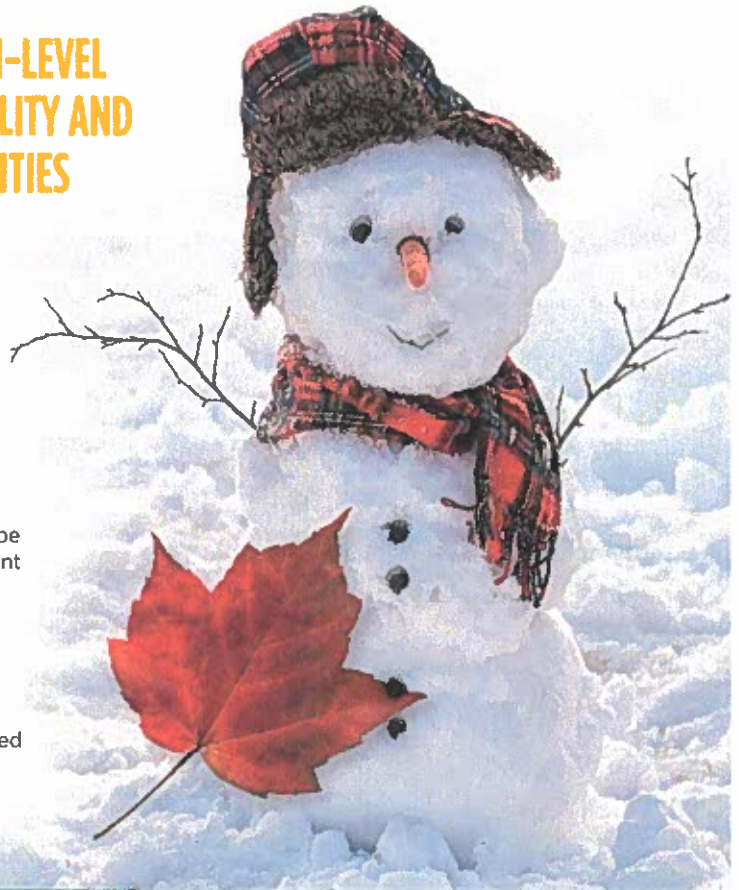
WHAT'S IN MY COMMUNITY'S STRATEGIC PLAN?

A STRATEGIC PLAN OUTLINES THE HIGH-LEVEL VISION OF THE FUTURE OF A MUNICIPALITY AND DESCRIBES SPECIFIC MUNICIPAL PRIORITIES IDENTIFIED BY COUNCIL.

Often, the plan will include priority focus areas which showcase the overall vision in different categories or themes.

Within each priority focus area is an overall goal statement, describing the vision for that specific focus area in the future. Affiliated with this goal statement is a list of more granular objectives or projects, which can be used to create specific action plans in order for them to be fulfilled. These plans are often described in the subsequent action and financial plans, which really bring the goal statements and focus areas to life.

The Strategic Plan provides priority-based direction for more detailed planning and budgeting of capital assets, municipal services and overall management of the municipality. A forward-thinking, realistic and well-rounded vision provides the foundation for the effective long-term planning and provision of services that support the wellness and vitality of a community.



PRIORITY FOCUS AREAS

Each one represents an area of importance to the future of the municipality.

GOAL STATEMENTS

A number of goals may support the achievement of one of the priority focus areas. These are the high-level aims that will help in achieving the overall vision.

OBJECTIVES

Specific desired successes or outcomes that drive the action plans and financial commitments required to achieve the vision. These objectives are highlighted annually in the budget decision-making process.

OUR VALUES



TRUST

The Town of Onoway encourages trust among Council, Administration, residents, and local businesses, as well as through our partnerships and stakeholders, to develop strong community relationships.

INTEGRITY

The Town of Onoway approaches governance with honesty and consideration of community values.

TRANSPARENCY & ACCOUNTABILITY

The Town of Onoway values transparency, accountability, and responsibility in Council's and Administration's actions.

RESPECT

The Town of Onoway respects its relationships with local partnerships and neighbouring municipalities.

TEAMWORK & COLLABORATION

The Town of Onoway encourages teamwork and collaboration in all activities that help move our community into its future.

ACHIEVEMENT

The Town of Onoway encourages recognition of achievements accomplished throughout the community.

PRIORITY FOCUS AREAS

COUNCIL IDENTIFIED FIVE PRIORITY FOCUS AREAS FOR THE TOWN OF ONOWAY.

Council and Administration will work together to support projects and specific funding allocations that align with the Town of Onoway's desire to strive for sustainable financial stability, promote economic growth and strengthen the local business community, provide excellent service for residents, and ensure good governance as well as the sustainability of our infrastructure.



**FINANCIAL
SUSTAINABILITY**



**SUSTAINABLE
INFRASTRUCTURE**



**ECONOMIC
AND BUSINESS
GROWTH**



**SERVICE
EXCELLENCE**



**GOOD
GOVERNANCE**

(21)



ECONOMIC & BUSINESS GROWTH

GOAL STATEMENT

WE SUPPORT ECONOMIC GROWTH BY WELCOMING NEW BUSINESSES, PROACTIVELY SUPPORTING OUR BUSINESS COMMUNITY, AND DIVERSIFYING THE LOCAL ECONOMY.

OBJECTIVES

- Support and enable the new economic development committee.
- Create long-term capital and infrastructure plans that support sustainable economic growth.
- Create strategies that continue to make Onoway a sustainable, connected, healthy community that is a good place to live and situate a business.
- Investigate ways to use and develop land strategically and promote sustainable economic and business growth without compromising residents' quality of life.
- Partner with regional neighbours to create economic initiatives that allow all partnerships to flourish.
- Develop a marketing strategy and action plan that focuses on business retention, growth, and attraction of new businesses to Onoway.
- Highlight the positive benefits of locating a business to Onoway through marketing and engagement with the current and potential business community.



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GOAL STATEMENT

WE FOCUS ON DELIVERING AND IMPROVING HIGH-VALUE ESSENTIAL AND VALUE-ADD SERVICES DAILY TO SUPPORT RESIDENTS' QUALITY OF LIFE.

OBJECTIVES

- Develop a service inventory and identify priority services that make living and working in Onoway attractive by consulting with residents and the business community.
- Evaluate the efficiency and accessibility of all municipal services to provide value to residents.
- Implement innovative, best practices that help Onoway provide excellent service.
- Create a healthy and collaborative work culture at the Town of Onoway to foster staff well-being and morale.
- Celebrate and share service accomplishments and milestones with Onoway residents.
- Provide municipality staff with ongoing professional development so they can develop and deliver great programs and services.



SERVICE EXCELLENCE



23

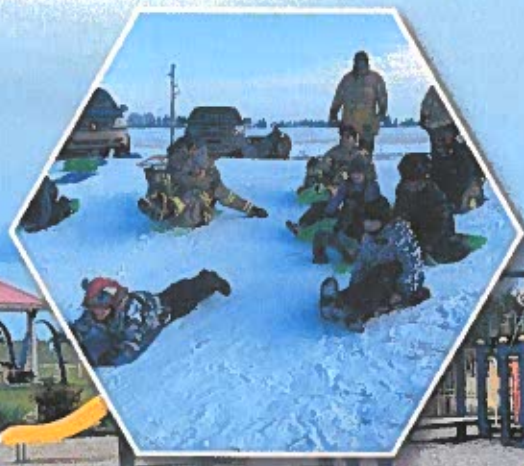


GOAL STATEMENT

WE RECOGNIZE THE IMPORTANCE OF A TRUSTWORTHY, RELIABLE, AND STABLE MUNICIPAL GOVERNMENT AND WILL STRIVE TO PROVIDE STRONG LEADERSHIP AND GOVERN WITH PRIORITY-BASED DECISION-MAKING.

OBJECTIVES

- Value and embrace a healthy respect for democracy through all our actions, policies, and values.
- Make our decisions with transparency and integrity as a sign of respect for our citizens.
- Lead by example in how we conduct business by matching our actions to our words and being honest in our communication.
- Ensure that Council and Administration's relationship has a bedrock foundation of support, trust, and openness.
- Foster an environment of leadership with a clear direction delivered by Council to Administration with a focus on priorities.
- Work collaboratively as a Council, respecting democracy and good legislative practices.
- Be proactive in understanding all opportunities, including productive regional partnerships, potential grants, and working with other levels of government.



GOOD GOVERNANCE

24

GOAL STATEMENT

WE EMBRACE SHORT- AND LONG-TERM CAPITAL PLANNING AND BEST PRACTICES FOR ASSET MANAGEMENT THAT SUPPORT THE NEEDS AND ECONOMIC VITALITY OF THE REGION.

OBJECTIVES

- Provide training that fosters our staff's abilities and knowledge concerning infrastructure best practices.
- Prepare to complete the necessary studies and master plans to support capital plan decisions.
- Create a sustainable infrastructure maintenance and replacement schedule that is proactive rather than reactive.
- Prioritize which capital assets need to be upgraded and support them with best practices in asset management.
- Prioritize infrastructure development or upgrade opportunities that clearly impact the economic growth and quality of life in Onoway.
- Explore partnerships with other levels of government or neighbouring communities for infrastructure or capital assets where feasible.
- Create infrastructure standards for new residential and commercial developments.



SUSTAINABLE INFRASTRUCTURE

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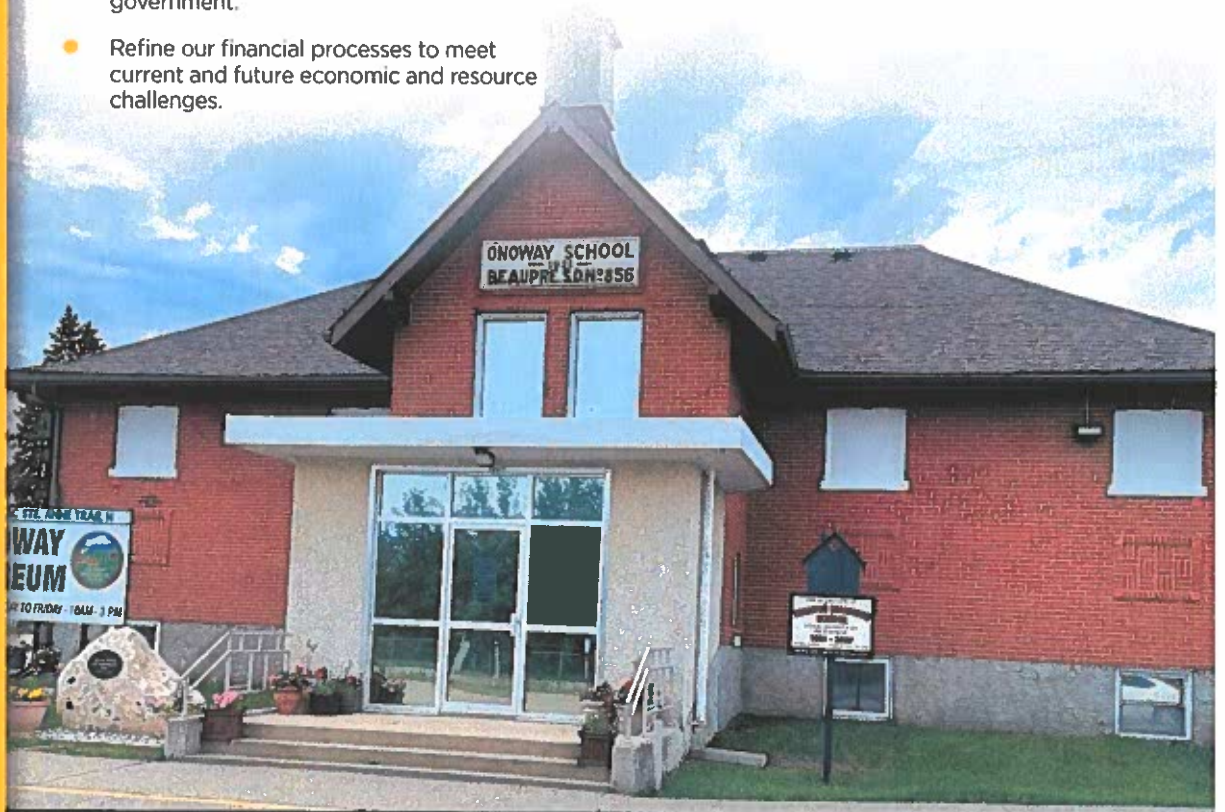


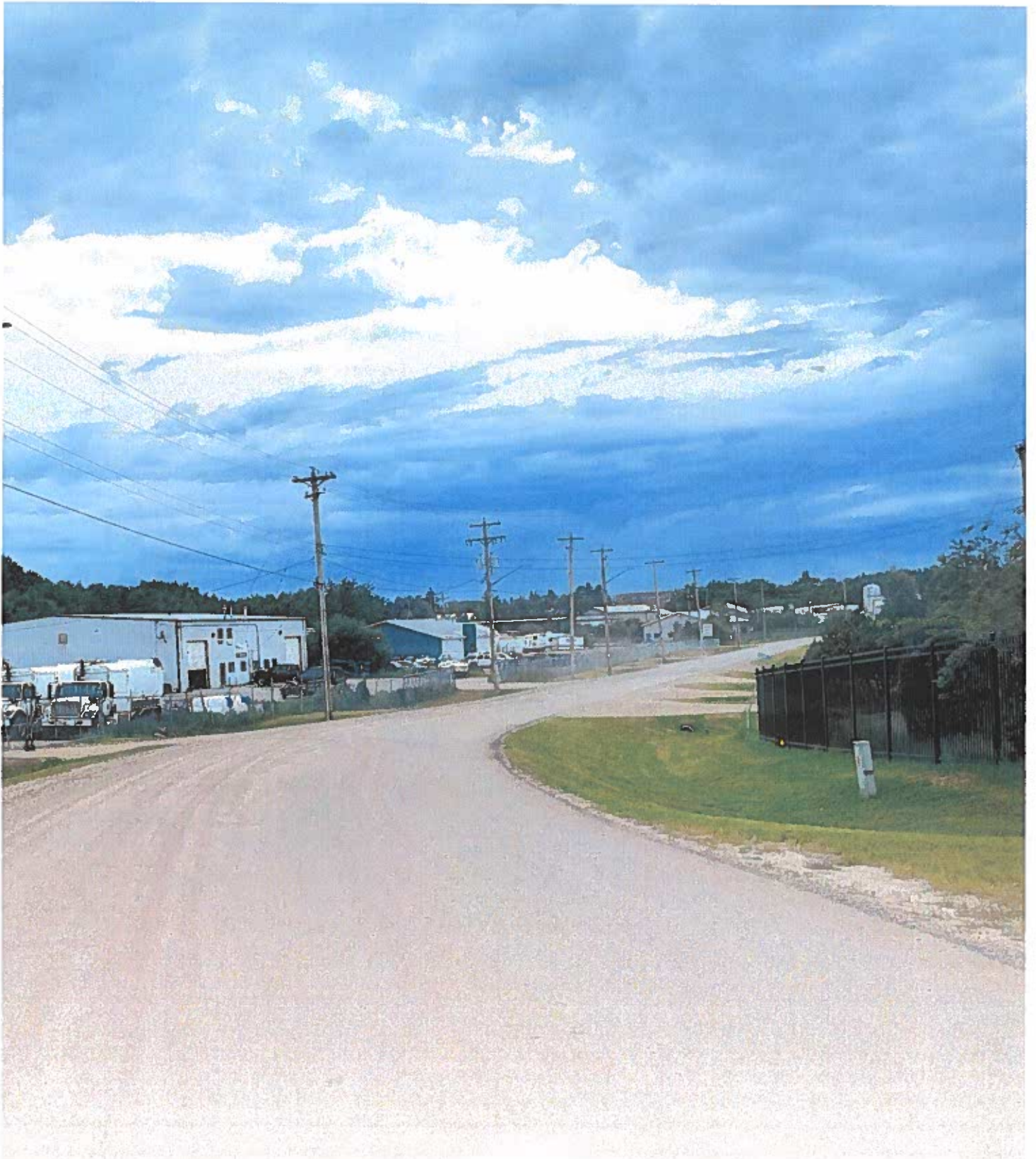
GOAL STATEMENT

WE WILL DEVELOP SHORT- AND LONG-TERM FINANCIAL STRATEGIES IN SUPPORT OF ONOWAY'S VISION, MISSION, AND STRATEGIC PLAN TO BUILD TOWARD THE TOWN'S FUTURE FINANCIAL SUSTAINABILITY.

OBJECTIVES

- Develop a long-term tax strategy that fulfills the priorities of this strategic plan with consideration for Onoway's financial resources and infrastructure sustainability, providing value to taxpayers.
- Balance affordable tax rates by generating sufficient revenue to meet our operational and capital needs.
- Encourage positive residential and business growth to add to our tax base and promote financial sustainability.
- Ensure that Onoway accesses available municipal grants at all levels of government.
- Refine our financial processes to meet current and future economic and resource challenges.
- Review long-term capital planning to better plan for future capital maintenance and replacement.
- Foster relationships with regional neighbours that benefit and build up all partnerships.
- Set up public engagement opportunities to be transparent to the community about Onoway's financial position, challenges, needs, and opportunities.
- Communicate with the public about the value and benefit they receive from their taxpayer dollars.





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BLOOM
Centre for Municipal Education



20  23

WWW.ONOWAY.CA



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	February 23, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2023 Onoway Public Library Board Budget & 2022 Library Manager's Annual Report

BACKGROUND / PROPOSAL

Section 12.6 Budget of the Libraries Act states that *"Each year an intermunicipal library board shall, before the date specified in the intermunicipal agreement respecting that board, submit to each municipality that is a party to the agreement a budget and an estimate of the money required during the ensuing fiscal year to operate and manage the intermunicipal library board, including the amounts to be paid by each municipality in accordance with the agreement."*

On February 7, 2023 the Onoway Public Library Board approved the 2023 Budget and the Library Manager's 2022 Year End Report and recommended to bring forward both to the Town of Onoway Council. The Year End Report has been submitted to the Government of Alberta as the due date is the end of February 2023.

Although the Board manages, regulates and controls the municipal library as per Bylaw No 751-18, ultimately Council approves the Library Board's budget.

STRATEGIC ALIGNMENT

Level of Service

COSTS / SOURCE OF FUNDING

Currently there is no impact to the 2023 operating or capital budget.

RECOMMENDED ACTION

- That Council approves the 2023 Onoway Public Library Board Budget and acknowledge that the Library Manager's Annual Report 2022
- (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- 2023 Onoway Public Library Board Budget.
- 2022 Town of Onoway Library Profit & Loss Budget vs Actual.
- 2022 Library Manager's Annual Report.

**Town of Onoway Library Board
 Profit & Loss Budget Overview
 January through December 2023**

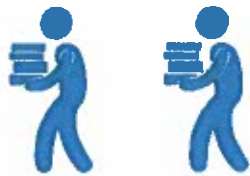
	Jan - Dec 23
Ordinary Income/Expense	
Income	
#3. Grant- LSAC Lib. Municipal	16,550.00
#5. Grant - LSAC Operating	48,000.00
#6. Grant OPL Municipal Affairs	10,000.00
#7. Grant- T of Onoway Operating	10,000.00
Book Fines/Sales	500.00
Cardholder Fees	2,500.00
Donations	3,000.00
FOPL CONTRIBUTIONS	3,200.00
Grant - FCSS	5,000.00
Office Services	1,200.00
Summer Village Contributions	1,500.00
X REVENUE "IN KIND" ONOWAY	26,500.00
Total Income	127,950.00
Gross Profit	127,950.00
Expense	
50th Anniversary Celebration	1,737.50
Accounting	800.00
Advertising	500.00
Bank/Interest Charges	300.00
Building Maintenance/Cleaning	500.00
Collection & Book Loss	400.00
Computer/Copier Expense	2,500.00
Conferences & Workshops	500.00
Insurance	2,500.00
Memberships/Licences	380.00
Miscellaneous	500.00
Office Expenses	775.00
Program Expenses	7,680.00
Rent	19,200.00
Telephone/Internet	1,500.00
Travel	300.00
Wage Source Deductions Employer	3,500.00
Wages	45,000.00
WAGES - AMSC BENEFITS ER PORTIO	6,000.00
Worker's Compensation	210.00
X EXPENSE "IN KIND" ONOWAY	26,500.00
X Sustainability/Repay Reserve	6,687.50
Total Expense	127,950.00
Net Ordinary Income	0.00
Net Income	0.00

Town of Onoway Library Board
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget
Ordinary Income/Expense		
Income		
#3. Grant- LSAC Lib. Municipal	16,543.50	16,550.00
#5. Grant - LSAC Operating	49,993.32	48,000.00
#6. Grant OPL Municipal Affairs	10,146.72	10,000.00
#7. Grant- T of Onoway Operating	10,000.00	10,000.00
Book Fines/Sales	754.36	500.00
Cardholder Fees	2,962.50	2,500.00
Donations	14,413.44	1,000.00
FOPL CONTRIBUTIONS	4,800.00	4,800.00
Grant - FCSS	6,388.00	5,000.00
Grant - Miscellaneous	750.00	
Office Services	1,433.90	1,200.00
Program Room Rental	0.00	200.00
Summer Village Contributions	3,500.00	2,500.00
X REVENUE "IN KIND" ONOWAY	26,500.00	26,500.00
Total Income	148,185.74	128,750.00
Gross Profit	148,185.74	128,750.00
Expense		
Accounting	780.00	1,050.00
Advertising	387.10	500.00
Bank/Interest Charges	324.68	500.00
Building Maintenance/Cleaning	0.00	500.00
Collection & Book Loss	336.18	400.00
Computer/Copier Expense	1,930.39	3,000.00
Computer/Copier Supplies	0.00	
Conferences & Workshops	47.20	500.00
Insurance	2,506.53	2,500.00
Memberships/Licences	316.51	380.00
Miscellaneous	200.00	500.00
Office Expenses	788.38	700.00
Office Supplies	0.00	
Program Expenses	8,584.51	6,500.00
Rent	19,200.00	19,200.00
Telephone/Internet	1,084.33	1,500.00
Travel	0.00	300.00
Travel & Education	47.20	0.00
Wage Source Deductions Employer	3,362.20	4,500.00
Wages	48,622.96	45,000.00
WAGES - AMSC BENEFITS ER PORTIO	5,813.00	6,500.00
Worker's Compensation	0.00	210.00
X EXPENSE "IN KIND" ONOWAY	26,500.00	26,500.00
X Sustainability/Repay Reserve	0.00	8,010.00
Total Expense	120,831.17	128,750.00
Net Ordinary Income	27,354.57	0.00
Net Income	27,354.57	0.00

TOWN OF ONOWAY PUBLIC LIBRARY

• 2022 at a Glance •



15,300

VISITORS TO THE LIBRARY



403

ACTIVE CARDHOLDERS

LIBRARIES ARE THE HUB, THE LIVING ROOM OF SMALL COMMUNITIES



23,432

ITEMS CHECKED OUT (PRINT, MEDIA, AUDIO)



26,214

COMPUTER & WIFI HOURS



8,734

ITEMS WERE SENT OUT OR REQUESTED IN



1456

PEOPLE ATTENDED AT PRESENTATION ORAL EVENT



6

PEOPLE RECEIVED EDUCATION IN INCLUSIVE AND DIVERSITY



31,240

PEOPLE REACHED ON SOCIAL MEDIA AND WEBSITE



720

ADULT & FIBER TAKEAWAY KITS



Onoway Public Library

4708 Lac Ste. Anne Trail North Box 484
Onoway, AB, Alberta T0E 1V0 | (780) 967-2445
<http://www.onowaylibrary.ab.ca/>

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Onoway Library Board, Town of - Onoway 2022

AB Library Statistics

Survey Report - This tab contains the Alberta Public Library Survey. It is to be filled in with current information, up to and including the Board Governance - Board Members section. All municipal and intermunicipal library boards are required to complete this report.

Annual Report - This tab contains fields to capture statistical data for the reporting year for each library service point the board operates. If the board does not operate a service point, the Annual Report fields will not be visible. Urban library boards with multiple branches in the same city are excluded from this and can report aggregate data.

Survey Report

The Alberta Public Library Survey captures current year information.

This information is used in the *Alberta Public Library Directory*, which is produced by the Public Library Services Branch and is available at <https://www.alberta.ca/alberta-public-library-directory.aspx>.

Approval

The Survey and Annual Report is filed by the library board pursuant to the Libraries Regulation. By approving, the board accepts the report, certifies its essential accuracy and transmits it to Alberta Municipal Affairs, Public Library Services Branch (PLSB), in accordance with the above regulation. Personal information contained in the report will not be disclosed except for use by Alberta Municipal Affairs.

The completed Survey and Annual Report must be approved by the library board via resolution *before* it is submitted to PLSB. PLSB reserves the right to request a copy of the meeting minutes to demonstrate board approval.

	Date report approved by library board
	2023-02-07

Library Board

The legal name of the library board.

	Name of library board
	Town of Onoway Library Board

Onoway Library Board, Town of - Onoway 2022

Name of Library

Provide the name of the library operated by the library board.

	Name of library
	Onoway Public Library

Library Phone, Email, Website

Report the current main phone number for the library, the general email address for reaching library staff and the URL for the library's website.

	Library phone	Library email	Library website
	780-967-2445	onowaylibrary@yrl.ab.ca	www.onowaylibrary.ab.ca

Library Address

Report the current address of the library.

	Street address	P.O. box	City/town, etc.	Province	Postal code
	4708 Lac Ste. Anne Trail	Box 484	Onoway	AB	T0E 1V0

Contacts

Library Manager: Provide the name and work email of the person charged with the management of the daily operations of the library.

Respondent: If a person other than the library manager prepares this report, please provide their name and email. The respondent might be a library staff person, a member of the board, or any person charged with filling in the data. This information is not included in the Directory.

	Name	Email
Library Manager	Kelly Huxley	onowaylibrary@yrl.ab.ca
Respondent (if different than above)		

Board Governance - Board Members

Provide the full names, contact information, and term expiry date for all current board members (i.e. members at the time of filling in this report). Indicate the board chair by entering their information in the first line of the table. While names of board members are public information, phone numbers and email addresses are strictly for the use of Public Library Services Branch and are not made available to the public.

Please note that the library board term expiry date must reflect the individual's appointment as made by municipal council and must be provided for all board members, including those members who are also councillors. The board term expiry date should not reflect the individual's date of recruitment, the date of their first board meeting, the date they were elected chair (or any other officer position), or any other date.

The *Libraries Act* requires all board members to be appointed by municipal council. Appointments are made by council resolution and therefore will be recorded in council meeting minutes. When an appointment is made, the municipality may also provide documentation (e.g. a letter) that includes the relevant information (i.e. resolution number, date of appointment, and the term length/expiry date).

Onoway Library Board, Town of - Onoway 2022

Please see the *Appointments to the Municipal Library Board* or *Appointments to the Intermunicipal Library Board* fact sheets (<https://www.alberta.ca/public-library-board-development.aspx>) for more information.

If you are unsure about board member appointments and term expiry dates, contact your municipality for more information. If there is no record of appointments by council for some or all board members, please contact Public Library Services Branch at libraries@gov.ab.ca or 780-427-4871 for support.

	Name	Phone	Email	Library board term expiry (year/month/day)	Councillor?
Chair	Lorne Olsvik Box 631, Onoway, AB T0E 1V0	780-967-5242	lolsvik@lsac.ca	2026-01-01	
Board Member 1	Marge Hanssen Site 3, RR 1, Comp 34 Onoway, AB T0E 1V0	587-986-7885	marge.hanssen@svnakam un.com	2025-01-01	
Board Member 2	Heather Breitreuz Box 1234 Onoway, AB T0E 1V0	780-967-3598	heatherlitebreit@gmail.co m	2024-01-01	
Board Member 3	Shirley Boissonnault RR 1, Onoway, AB T0E 1V0	780-967-5856	buzzno1@telus.net	2024-01-01	
Board Member 4	George Vaughan Box 9, Site 10, RR1, Gunn, AB T0E 1A0	780-967-3469	GVaughan@lsac.ca	2025-01-01	
Board Member 5	Lisa Johnson Box 1149 Onoway, AB T0E 1V0	780-293-4719	ljohnson@onoway.ca	2023-10-01	Yes
Board Member 6	Bridgitte Coninx Box 397, Onoway, AB T0E 1V0	780-340-3071	bconinx@onoway.ca	2023-10-01	Yes
Board Member 7	Judy Moore Box 1431, Onoway, AB T0E 1V0	780-305-7577	judy.moore@bhssa.ca	2026-01-01	
Board Member 8	Jean Moses Box 715, Onoway, AB T0E 1V0	780-967-2433	mosesjr2@outlook.com	2025-01-01	
Board Member 9					

Annual Report

This is the Annual Report portion of the report. Please fill in the data for the reporting year (i.e. the previous calendar year) unless otherwise indicated.

Onoway Library Board, Town of - Onoway 2022

Board Governance

Provide the actual dates (e.g. Jan 28, Feb 13) of board meetings held during the reporting year. All library boards are required by the Libraries Act to meet at least once every four months (Part 5, Section 33(1)).

Provide the amount of time board members volunteered on library board business during the reporting year, e.g. board meetings, committee meetings. Any volunteer work in the library by board members should be recorded in the *Personnel - Volunteers* section.

	Board meetings held (e.g. Jan 28, Feb 13)	Board volunteer hours
	Feb 22, Apr 21, May 24, Sep 27, Oct 11, Nov 1, Dec 5	58

Library Hours

Report the total number of hours the library was open to the public for the reporting year. If you are reporting for multiple libraries, please provide the total hours for all locations combined.

Do not include administrative days, where there may be staff in the library but no library users.

There are two possible calculations:

- 1. Actual count of hours open per year.
- 2. Estimate:

If the library hours were the same all year: 50 x total hours per week

If summer hours differed from regular hours: $[(50 - \# \text{ summer weeks}) \times \text{total regular hours per week}] + (\# \text{ summer weeks} \times \text{total summer hours per week})$

	Total hours open during reporting year
	1,400

Personnel

Paid and unpaid staff that worked in the library during the reporting year.

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Onoway Library Board, Town of - Onoway 2022

Staff

Report total number of employees and the total hours worked in the reporting year (paid leaves such as vacation or sick days can be included). You may need to get this figure from the individual or agency that does your staff payroll.

include all paid staff (full- and part-time) who were employed by the library board during the reporting year whether they were paid directly by the board or paid through the municipality.

Do not count the number of positions, count the total number of individual persons that worked in the library during the reporting year. Each person should only be counted once. For those that have multiple credentials (i.e. both an MLIS and Library Technician diploma), please count them by the credential required by the position they are in. Do not include individuals who provided service through a contract, such as custodial staff or bookkeeping.

	Total # of employees	Total hours/year
MLIS or equivalent	0	0.00
Library technician	0	0.00
All other credentials (e.g. high school, diploma, other university degree)	2	1,957.00
Total	2	1,957.00

Volunteers

Report the number of volunteers (i.e., those who worked without payment from any agency) that assisted with library activities, and the total number of volunteer hours for the reporting year. If a board member volunteered at the library to provide programming, fundraising, outreach or operations (e.g. shelving books), record those hours here.

Do not include volunteer hours contributed by board members on library business (e.g. board meetings, committee meetings, etc.). Record those hours in *Board Governance > Board volunteer hours*.

Do not include volunteer activities of Friends groups. Friends groups are separate organizations and have their own reporting mechanisms.

	Total # of volunteers	Total volunteer hours contributed
	4	244.00

Collections

Report only items that have been acquired as part of the library collection. Count the total library collection, not just items added during the reporting year.

Collection management

Report the number of print and non-print items acquired and withdrawn during the reporting year. Do not include e-content.

	Items acquired	Items withdrawn
Print items	1,195	596
Non-print items	50	15
Total	1,245	611

Onoway Library Board, Town of - Onoway 2022

Print and non-print items

Report the total number of print and non-print items in the library collection. Include both catalogued and uncatalogued items. Do not include electronic equipment for loan or e-content as they are captured in the following sections.

Print items: include physical books and issues of periodicals.

Non-print items: include physical items such as audiobooks (e.g. books on CD), music (e.g. CDs), videos/movies (e.g. DVDs), videogames (e.g. Xbox, PlayStation), kits (e.g. CD/book combinations) and objects (e.g. baking pans, tools, snowshoes).

	Total print items (including issues of periodicals)	Total non-print items	Total print and non-print items
	11,476	1,743	13,219

Electronic equipment for loan

Report the number of electronic equipment items available for loan by patrons. These are items that are available for use inside or outside of the library. This may need to be a manual count if the items are not held in the ILS (e.g. Polaris/Workflows).

	Wireless hotspots	Mobile devices (e.g. laptops, chromebooks, e-readers, tablets)	Total electronic equipment
	3	n.a.	3

E-content

If your library board licenses any e-content resources such as e-books, e-audiobooks, online magazine subscriptions, movies, games or databases, include the items in this section.

Only count e-content licensed by your library board. Do not count e-content licensed and purchased by a library system (if applicable) or the Public Library Services Branch (PLSB), as those statistics are captured outside of this report. However, for library boards that are a member of a system and have contributed funding towards system level e-content purchasing (e.g. the system has licensed items paid with money contributed by your board), you may count the items purchased with your contributed funds in the reporting year. Please contact your system for this information.

For library boards that are not part of a library system, include any licenses brokered by The Alberta Library (TAL).

	E-books	E-audiobooks	All other e-content combined	Total e-content items
	n.a.	n.a.	n.a.	0

Total collections

Total library collection.

	Total physical collection	Total e-content collection	Total library collection
	13,222	0	13,222

Onoway Library Board, Town of - Onoway 2022

Library board contributions

If your library board contributed money to your library system for licensing e-content (e.g. e-books, e-audiobooks or e-magazines) during the reporting year, please indicate the dollar amount contributed. This is above and beyond any annual allotment funds that may be required by the library system for purchasing.

	Library board contribution
	n.a.

Circulation

This section captures how many items were circulated (physical and virtually) to library users during the reporting year.

Circulation

Report number of circulations during the reporting year. Include all items that were signed out for use and item renewals.

For electronic equipment and/or objects (e.g. mobile devices, snowshoes): Report the number of circulations captured either through the ILS (e.g. Polaris/Workflows) or manually by staff if the items are not in the ILS.

For e-content (e.g. e-books and e-audio and all others): the numbers may only reflect a portion of total circulations, as it depends on how the e-content platform is configured. Please consult with your library system.

Do not include items that were sent to other libraries (those are captured in the *Interlibrary loan* section).

	Total print	Total non-print	Total electronic equipment	E-books	E-audiobooks	All other e-content combined	Total Circulation
	16,588	3,243	116	3,104	381	0	23,432

Interlibrary loan

Interlibrary loan (ILL) is the loan of a library item (or items) from the collection of one library to another library in order to fill a request for a patron. This includes items that are sent to other libraries within your library system. Providing a substitute for the requested item (e.g. a photocopy) is also considered to be an interlibrary loan.

	ILL borrowed	ILL lent
Within Alberta (including within your library system)	6,478	2,254
Outside of Alberta	2	0
Total	6,480	2,254

Onoway Library Board, Town of - Onoway 2022

In library use

Report the number of physical items used within the library during the reporting year, but not circulated.

There are two possible calculations for each:

- 1. Actual count of items used within the library for an annual total.
- 2. Typical week estimate: count the number of items used during one week and multiply by 50 to provide an estimated annual total.

A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holidays, vacation periods, days when unusual events are taking place in the community or in the library. Choose a week in which the library is open regular hours.

	Print and non-print items
	15,750

Library Access

This section will cover the ways that library users access the library and the range of services available to them.

Cardholders

Report the number of active cardholders during the reporting year.

An active cardholder is a user whose card was used at some point during the reporting year to access physical and/or virtual library resources and services. This includes virtual borrowing activity as well as authentication to access electronic resources. Cardholders can include people who are residents (i.e., people whose municipal taxes directly support the library board operating the library | fund the library) and non-residents. However, do not include ME Libraries users as that data is captured outside of this report.

	Total active cardholders
	403

Visits

Report the number of in-person and virtual visits (i.e. website visits) to the library during the reporting year.

There are two possible calculations for each:

- 1. Actual count of visits for an annual total.
- 2. Typical week estimate: count the number of visits and multiply by 50 to provide an estimated annual total.

A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holidays, vacation periods, days when unusual events are taking place in the community or in the library. Choose a week in which the library is open regular hours.

	In-person visits	Website visits
	15,300	3,024

40

Onoway Library Board, Town of - Onoway 2022

Information Services

Report the number of information technology assistance and reference transactions during the reporting year. Information technology assistance transactions are reported separately from reference transactions.

A reference transaction is an in-person or virtual encounter in which library staff recommend, interpret, evaluate and/or use information resources to help a library user meet particular information needs. It includes readers advisory. It does NOT include directional or administrative questions, such as "Where is the washroom?" or "When does the library close?"

An informal technology assistance transaction is an occasion where library staff help or train a library user on technology in the library. It includes unscheduled individual instruction and assistance in things such as how to use email, demonstrating a URL or how to print a document. Do not include any pre-planned, coordinated events (i.e., library programs) where technology training is delivered. These are captured in Programs > Digital literacy programs.

There are two possible calculations for each:

1. Actual count of transactions for an annual total.
2. Typical week estimate: count the number of transactions during one week and multiply by 50 to provide an estimated annual total.

A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holidays, vacation periods, days when unusual events are taking place in the community or in the library. Choose a week in which the library is open regular hours.

	Total informal technology assistance transactions	Total reference transactions
	600	750

Examination Services

If examination services were provided at the library (e.g., proctoring/invigilating, or exam administration), please report the number of exams held at the library during the reporting year. If an individual sits for more than one exam at the library, count the number of exams taken, not the individual.

	Total number of exams
	6

Meeting space

Meeting space is defined as any area within the library that may be reserved by an individual or group for a use that is not part of the library's regular programming. The space may or may not be physically isolated (e.g., a separate room with a door); however, during the reserved time, the space is solely for the use of the party who made the reservation. The library may or may not charge a fee for use of the space but some form of reservation in advance (e.g., booking through library staff or software) is required.

Do not include regular walk-in use of library facilities.

	Meeting space bookings
	3

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Onoway Library Board, Town of - Onoway 2022

Public Workstations

Public workstations are desktop computers owned by the library board available for public use. This can include computers in computer labs used for public instruction. Generally, public workstations are positioned in a static location in the library. Count public workstations with internet access separately from workstations without internet access. Workstations without internet access include those dedicated to games, word processing, children's literacy, etc.

Do not count laptops or other mobile devices made available for public use inside or outside the library. Instead, count those under *Collections > electronic equipment for loan*.

	Public workstations with internet access	Public workstations without internet access	Total public workstations
	5	5	10

Public workstation and wi-fi sessions

Report the number of sessions conducted by users at any of the available public workstations or on the library's wireless connection, regardless of the length of the session. If a user logs on more than once, count each log-on separately.

Count public workstation sessions and public wi-fi sessions separately.

There are two possible calculations for each:

1. Actual count of sessions for an annual total.
2. Typical week estimate: count the number of sessions during one week and multiply by 50 to provide an estimated annual total.

A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holidays, vacation periods, days when unusual events are taking place in the community or in the library. Choose a week in which the library is open regular hours.

	Number of public workstation sessions	Number of wi-fi sessions
	410	5,714

Facility

Provide Information on the building the library was housed in during the reporting year.

Onoway Library Board, Town of - Onoway 2022

Facility ownership

Library facilities can be owned by a variety of agents. Most often, a building that houses a public library is owned by one of the following:

- Municipality
- School board (when a library is housed in a school)
- Library board
- Society or other charitable group
- Private business or company
- Private owner (individual)

Report what category the owner of the facility that houses the library falls under. If there was a change in facility owner during the reporting year, please report the current owner and note the change in the appropriate facility status field below.

	Facility ownership
	Society

Facility size

A service point is a physical location where users can directly access library materials and services. This includes mobile libraries (e.g. bookmobiles).

Report the total area in square metres of the library service point(s) being captured in this report for the reporting year. Include all areas used for library purposes, e.g. shelves, workroom, study area, computer labs. Do not include areas used solely for janitorial, custodial, and mechanical storage or service. Do not include auditoria, art gallery space, coffee shops, and commercial space.

In order to convert a measurement of square feet to square metres, multiply square footage by 0.09.

	Library Area (Sq. Meters)
	209.7

Facility status

These fields are to report on the status of the library facility(ies) during the reporting year.

	Yes or no	Please provide a brief explanation (if applicable)
Did the library move locations (temporarily or permanently) during the reporting year?	No	
Did a new service point open or an existing one permanently close during the reporting year?	No	
Did the library close for renovations at any point during the reporting year?	No	

Onoway Library Board, Town of - Onoway 2022

Programs

A library program (in-person or virtual) is a pre-planned, coordinated event that:

- meets a community need;
- is hosted/presented by the public library;
- is set for a designated time and place;
- has a defined purpose;
- has library resources (staff time, money, etc.) dedicated to it - i.e. is budgeted for; and
- may involve a registration process and/or some promotion of the event.

Do not include programs that are delivered by external organizations in the library unless library staff are involved with the planning and development of the program as per above.

For hybrid programs (i.e. participants can choose to attend in-person or virtually) count the program in the category that best reflects how the program was being delivered and report the corresponding total number of participants (whether they attended virtually or in-person). For example, if the program presenter/facilitator delivered the program in-person, count it as an in-person program and include the total number of participants combined, whether they attended in-person or virtually.

In-person programs

Report the total number of in-person program sessions and participants for each age category. Do not include data for digital literacy or outreach programs as they are counted separately in the sections following.

Please note that a session is one instance of a program being offered. A program may consist of multiple sessions offered at different times. If a program consists of multiple sessions, ensure you are counting each session and not just the overall program.

Participants should also be counted on a per session basis. If an individual attends multiple sessions, even in a case where the sessions are connected (e.g. part of a series), they should be counted each time. For example: if a program was offered in 5 sessions, with 20 participants each time, you would count 100 participants.

For public libraries housed in schools, only count class visits if public library staff have planned a program to coincide with the visit.

	Total # of in-person sessions	Total # of participants
Children's	15	720
Young adult	4	243
Adult	2	18
Multigenerational	2	475
Total	23	1,456

Onoway Library Board, Town of - Onoway 2022

Digital literacy programs

Report the total number of in-person sessions and participants for digital literacy programs (all age categories combined).

A **digital literacy program** is defined as any program where the primary purpose is for participants to build skills related to the use of various forms of technology (e.g. computers, mobile devices), accessing/creating/using information in a digital environment, or communicating via digital means.

Do not count any informal technology assistance or instruction, as this is counted as a type of reference transaction in the Information Services category.

	Total # of digital literacy sessions	Total # of participants
	n.a.	0

Outreach programs

Report the total number of in-person sessions and participants for outreach programs (all age categories combined).

An **outreach program** is a program run by library staff and/or library volunteers that does not take place within the library or on library grounds.

	Total # of outreach sessions	Total # of participants
	0	0

Onoway Library Board, Town of - Onoway 2022

Virtual programs

Report the total number of virtual program sessions and participants (all age categories combined). A virtual program is defined as any program that is delivered remotely using technology (e.g. via telephone, video conferencing software, or other digital platforms). Virtual programs may be delivered in either a synchronous (e.g. delivered live via Zoom) or asynchronous (e.g. video hosted on YouTube) format and are counted together for the purpose of this report. Please see the definitions below to ensure virtual program sessions and participants are reported as accurately as possible.

Synchronous virtual programs

Synchronous virtual programs are those where participants access the program at a specified time and the delivery is controlled by the program presenter/host. Some or all of the content may be pre-recorded but the presenter/host is present at the time of delivery and may interact with participants in some way.

Sessions: Count the total number of synchronous virtual program sessions offered across all platforms.

Participants: For each session, count the highest number of participants at any point during the session (i.e. the peak number of participants).

Asynchronous virtual programs

Asynchronous virtual programs are those where participants access the program at any time without the presence of a program presenter/host. Depending on the platform, there may be some interactive elements but access to the content is controlled entirely by the participant.

Sessions: Count each video/module/program once. Only count videos/modules/programs that were accessible during the reporting year.

Participants: Count the total number of times the program was accessed (regardless of whether or not it was completed or accessed multiple times by the same individual). How access is captured will vary by platform. For example, for videos hosted on YouTube or similar, you should count the total number of views during the reporting period. For any programs that have been available across multiple reporting years (e.g. video available in 2021, 2022, and 2023), you may need to use analytics available in the platform (or do your own calculations) to ensure you only count the number of participants during the current reporting year.

	Total # of virtual sessions	Total # of participants
	n.a.	0

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Take-home programs

Report the total number of take-home program sessions and participants (all age categories combined).

A **take-home program** is defined as any program that is planned and designed by library staff but is completed independently by the participant(s) at home or off-site. Take-home programs require the distribution of library-compiled "kits" (name may vary by library, e.g., "take and make") which include, at a minimum, the instructions and materials necessary to complete the program. Other library kits (e.g., book club kits) do not count as take-home programs. Take-home programs should demonstrate all elements of a traditional library program—e.g., planned and designed by library staff, has library prepared materials (instructions, worksheets, resource lists, etc.), has a defined purpose/learning objective, is available for a defined period of time.

Take-home program sessions: count each instance of a take-home program being offered. If the same program is offered multiple times (e.g., once a month), count each instance as a session.

Take-home program participants: count only the number of program kits taken by patrons. Do not count the number of kits created or the number of registrations, if registration was required.

	Total # of take-home sessions	Total # of participants
	12	720

Total programs

Total sessions and participants in the reporting year for in-person, digital literacy, outreach, virtual and take-home programs combined.

	Total number of sessions	Total number of participants
	35	2,176

Library Trends

Each year this question will change to capture current trends in Alberta's public libraries.

In the reporting year, **did your library offer curbside pickup to library users?** Select the answer from the choices below. If you wish to provide additional information please use the note field.

	Curbside pickup
	Yes, and it is still being offered

Onoway Library Board, Town of - Onoway 2022

Accomplishments & Comments

Summarize the major achievements of your library board for the reporting year and/or provide any comments your board has about public library service delivery.

Please do not paste in text from a Word document as LibPAS is not compatible with Word formatting.

	Accomplishments & comments
	<p>It was a very busy year at the library as we resumed our in house programming. We continue to work with our community partners, Lac Ste Anne County, Onoway Playschool and Out of School Care, Alberta Health Services, SANG and established some new partnerships, with Madd House and Little Village Daycares, and several of our home school groups, to offer a variety of programs. February is Food for Fines month. We ask patrons to bring a donation for our local foodbank and we will waive their library fines. This has been a successful program for many years. In March we offered an in house program for 50 participants, of all ages, to paint a sunflower canvas in support of the Ukraine. Once the paintings were complete we displayed them on our art wall as a Mini Art Show. Local accountant, Patti Fish donated a package of sunflowers seeds to each registrant, so they could plant a sunflower for peace. We also partner with a local greenhouse to offer a kids program called Kids can grow with Kiwi. The kids are given giant sunflower seeds, sign up on line and enter pictures over the summer to win prizes. In May we worked with the local Fish and Game to hand out free blue bird house to the community. The houses are built by their youth group. This program is to help re-establish the Mountain Blue bird to the area. We gave away 40 bird houses. With the addition of the Onoway Out of School Care program to our building, we started to offer the youth some PD day and summer programs. The children had X-box game tournaments & pizza days, art days, but our biggest hit was the implementation of our Matinee at the Beach Movie program. We purchased 20 inflatable pool lounge chairs and decorated our back room in a beach theme, complete with palm trees and a lovely ocean view. The kids enjoyed snacks while they lounged at the beach each week to watch the movie. It was a huge hit! We continue to offer movie days on PD days. At the end of the summer with joined with the OSC teachers and students to have a fun BBQ windup day. We brought in a local company, The Whole Scoop ice cream cart so the children and adults, all residents of our building were invited, to end a perfect day with a tasty ice cream treat. Our playschool library program resumed in the fall. The children come each week to choose a book. Our Storytime Music program runs every other week. The children enjoy the songs, stories and theme days. We had 46 little goblins for our Halloween party. In the fall we partnered with AHS, Lac Ste. Anne County, OSC to offer a program called Baby Network. This program runs for 6 weeks and offers different information sessions on parenting strategies, mental health, speech etc. for Moms and babies under 18</p>

months. It is also a great way for the Mom's to meet and socialize with others in the community. Our Takeaway kits for adults and kids continue to be a huge hit and book up within 15 minutes. Some of our adults use the kits to meet and have a monthly ladies craft night. We held our annual Christmas Craft Fair in November with over 40 artisan vendors. Santa joined us for pictures and we also had a face painting, sparkle tattoos and a special takeaway craft kit. Musical entertainment was provided by a local 11 year singer, who made her first public solo appearance and did a wonderful job entertaining the crowds with songs of the season. We had over 400 people come through the building. In December the local Chamber of Commerce held a Christmas Festival. The library was given a very large tree to decorate for the outdoor event. We asked the residents of our building, OSC, Playschool, Historical Guild and our MLA Shane Getson and staff to join us in decorating the tree. The children made decorations and each group also donated decorations. The trees were judged by the Chamber and our tree, called the Heritage Tree, won first prize. The children were very excited and in the next few weeks, they will be treated to a special party day to celebrate the win. We also ran a Ugly Christmas sweater program for the local home school kids. They came dressed in their ugly sweaters, and decorated sweater shaped cookies. It has been a great year for the library and we could not do what we do, without our community partnerships and funding sponsors. We are looking forward to seeing what 2023 will bring.

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Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	February 23, 2023
Presented By:	Jennifer Thompson, CAO
Title:	2023 Seniors' Week Community Declaration

BACKGROUND / PROPOSAL

The Government of Alberta has celebrated Seniors' Week in June for the past 37 years. Seniors' Week in 2023 will be held from June 5 to 11. The Town is being asked to declare this week as Seniors' Week in the Town of Onoway.

The Province has made a grant of up to \$5,000.00 available to a municipality chosen to help co-host celebrations for Seniors' Week, and the deadline for submissions to co-host is February 28, 2023.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

The Town of Onoway can show support for their seniors by declaring Seniors' Week.

With respect to the grant, part of the criteria that the province is looking for is the municipality being able to demonstrate that they can "dedicate the time and resources to actively participate in planning the provincial launch event". As our special events coordinator and other staff are committed to the Centennial Celebration events, we are not able to dedicate the resources required in 2023.

STRATEGIC ALIGNMENT

Community Engagement

COSTS / SOURCE OF FUNDING

None

RECOMMENDED ACTION

THAT the Town of Onoway declare June 5 to 11 as Seniors' Week 2023
or
some other direction as given by Council at meeting time.

ATTACHMENTS

Celebrate and Declare Seniors' Week 2023 email and declaration

2023 Seniors' Week Provincial Launch Expression of Interest

debbie@onoway.ca

From: Jennifer Thompson <cao@onoway.ca>
Sent: February 13, 2023 12:25 PM
To: debbie@onoway.ca
Subject: FW: Celebrate and Declare Seniors' Week 2023!
Attachments: 2023 Seniors' Week Community Declaration.pdf

For agenda

From: Seniors Information <Seniorsinformation@gov.ab.ca>
Sent: February 13, 2023 10:09 AM
To: Seniors Information <Seniorsinformation@gov.ab.ca>
Subject: Celebrate and Declare Seniors' Week 2023!

For 37 years, the Government of Alberta has celebrated the first week of June to honour and recognize seniors for their many contributions to Alberta. This year, Seniors' Week is from June 5 – 11. If you are planning an event in your community on June 5, you are encouraged to submit an Expression of Interest by **February 28, 2023**, to help officially kick-off the celebrations. The community with the selected expression of interest will receive a \$5,000 grant to co-host the provincial launch event of Seniors' Week 2023.. Please visit <https://www.alberta.ca/seniors-week.aspx> for more information.

As well, all municipalities, First Nations communities and Metis Settlements are invited to officially declare Seniors' Week. Attached is a Community Declaration to show your support and to generate greater awareness of the importance of seniors in Alberta. If your community officially declares Seniors' Week, please send a notification to seniorsinformation@gov.ab.ca by **June 1, 2023**, so your participation can be acknowledged on <https://www.alberta.ca/seniors-week.aspx>.

Your community or organization is encouraged to recognize and celebrate seniors throughout Seniors' Week. To learn more, please visit <https://www.alberta.ca/seniors-week.aspx> or email at seniorsinformation@gov.ab.ca if you have any questions.

Best regards,
Seniors, Community and Social Services

The logo for the province of Alberta, featuring the word "Alberta" in a stylized, cursive font with a small blue square to the right of the letter "a".

Classification: Protected A



DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 – 11, 2023 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to read 'Jeremy Nixon', written over a horizontal line.

The Honourable Jeremy Nixon; Minister of Seniors, Community and Social Services

2023 Seniors' Week Provincial Launch

Expression of Interest

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Seniors' Week 2023 Expression of Interest | Alberta Seniors, Community and Social Services
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Introduction

Each year, the Government of Alberta joins Albertans across the province to celebrate seniors and their contributions to our communities. Seniors' Week is held annually during the first full week of June. In 2023, this will take place from June 5 to 11. To learn more about Seniors' Week, please visit alberta.ca/seniors-week.aspx.

Alberta Seniors, Community and Social Services is offering an opportunity for your community or organization to partner with us to co-host the Seniors' Week provincial launch on Monday, June 5, 2023. Co-hosting the launch event will increase your community/organization's profile and give you an opportunity to collaborate with government and local organizations.

Selection Process

Proposals will be reviewed to ensure all criteria are met. Organizations being considered may be interviewed in person or by telephone. All applicants will be notified of their application status as per the timelines listed.

Timelines

Issue Expression of Interest	February 2023
Deadline for submissions	February 28, 2023
Co-host notification	March 2023

Co-Host Criteria

Priority will be given to an organization or community that:

- Can demonstrate available time and resources to actively participate in planning the provincial launch event;
- Has demonstrated a commitment to seniors;
- Has demonstrated a history of strong community relationships and partnerships;
- Can offer a range of activities, such as an information fair, entertainment, refreshments, and/or intergenerational activities;
- Has an accessible location with adequate parking and/or alternate transportation available; and
- Has demonstrated adaptability and flexibility in its plan to incorporate an online component or ability to hold or make the event virtual.

Roles and Responsibilities

Alberta Seniors, Community and Social Services

- Provides a grant to the co-host of up to \$5,000 to offset the cost of the event; and
- Participates in all aspects of event planning, including creating an agenda, promotional and public relations materials, and providing assistance at the event.

Community or Organization

- Plans the event with Alberta Seniors, Community and Social Services;
- Secures venue and manages technical aspects of the event;
- Obtains community support and sponsorship;
- Obtains volunteers as needed;
- Liaises with community organizations and municipal staff;

- Coordinates activities and services;
- Promotes the event locally to ensure its success; and
- Provides a report summary that includes approximate number of attendees, recommendations for improvements to future events, and summary of costs.

Expression of Interest Proposal

Please provide a detailed proposal in a separate document. Submit proposals no later than February 28, 2023.

Proposal Checklist

A complete proposal will include:

Contact and organization information:

- | | |
|---|---|
| <input type="checkbox"/> Organization name | <input type="checkbox"/> Phone number |
| <input type="checkbox"/> Contact person name | <input type="checkbox"/> Organization website |
| <input type="checkbox"/> Contact person title | <input type="checkbox"/> Number of paid staff |
| <input type="checkbox"/> Email address | <input type="checkbox"/> Number of regular volunteers |

Proposed event information:

- Explain why you believe your organization is well-positioned to co-host the Seniors' Week Provincial Launch event:
 - Description of proposed events/activities
 - Proposed agenda
- Tell us about the venue:
 - Location (venue/facility)
 - Capacity
 - Accessibility
 - Technical capabilities

Letters of commitment and support:

- Letter from a senior official of your organization (e.g. board president, mayor, Chief or senior municipal official) confirming support for the event
- Letters of commitment from organizations (e.g. municipal government, other community-based organizations) confirming they support the event

Submissions

Please direct all questions and submissions to:

- Email: seniorsinformation@gov.ab.ca
- Mail: Alberta Seniors, Community and Social Services
Attention: Seniors Strategic Services Branch, Seniors' Week Launch
6th Floor, 10405 Jasper Avenue
Edmonton AB T5J 4R7

Deadline for submissions: **February 28, 2023, at 4:30 p.m. (MST)**

- Organizations will receive a confirmation when their proposal has been received.
- The successful applicant will be notified in March 2023.



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	February 9, 2023
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Economic Development & Tourism Committee

BACKGROUND / PROPOSAL

Council made a priority for an Economic Development & Tourism Committee to be formed.

September 29, 2022

Motion #350/22

MOVED by Councillor Robin Murray that Council appoint Mayor Lenard Kwasny and Councillor Robert Winterford as members of the Onoway economic development and tourism committee and request Dale Johnson to be the Chair.

CARRIED

In September a notice was advertised asking for community volunteers for this committee. Current Administration was not aware of this. Administration was contacted by Dale Johnson in February 2023 that he had expressed interest in being on the committee. This interest was communicated during the Administration transition and was not followed up.

Upon speaking with Mr. Johnson, documents were provided by him, which assisted Administration in moving forward and presenting options for Council to consider.

The Town of Onoway does have a bylaw in place (as attached). Bylaw 619-04 A Bylaw of the Village of Onoway, for the Purpose of Establishing an Economic Development Committee is out of date and requires updating due to the current proposed makeup of the Committee, as Council has appointed two members to the Economic Development & Tourism Committee being Mayor Kwasny and Councillor Winterford.

Appointing Dale Johnson as a member of the Economic Development & Tourism Committee as he has expressed interest from the call for volunteers would be the first step in moving forward with growth and opportunity in the Town of Onoway.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

While this bylaw is being updated, Administration would recommend Council consider a Terms of Reference and activate an Economic Development & Tourism Committee at this time. While this does pose some risk of being challenged due to an existing bylaw,

the intent of an Economic Development & Tourism Committee Term of Reference is an interim measure. Administration will present an updated bylaw as soon as possible for Council's consideration.

COSTS / SOURCE OF FUNDING

There are no budgeted funds specific for Economic Development & Tourism Committee at this time however Council remuneration would take these meetings into account.

RECOMMENDED ACTION

- 1) THAT Council accept the Terms of Reference for the Economic Development & Tourism Committee.
- 2) THAT Dale Johnson be appointed to serve on the Economic Development & Tourism Committee of the Town of Onoway.

ATTACHMENTS

Economic Development & Tourism Committee Terms of Reference
Bylaw 619-04 A Bylaw of the Village of Onoway, for the Purpose of Establishing an Economic Development Committee

Economic Development & Tourism Committee
Terms of Reference
Town of Onoway

1. AUTHORITY

- 1.1 The Economic Development & Tourism Committee is established by Council in accordance with these adopted Terms of Reference. Committee members are bound by these Terms of Reference.

2. MANDATE

- 2.1 The Economic Development & Tourism Committee provides Council and Administration with strategic advice and recommendations on policies and strategic initiatives that relate to supporting, enhancing and promoting business and economic development in the Town of Onoway.
- 2.2 The Committee's role is to plan and undertake economic development initiatives, to advise and support Council on matters relating to the local economy and business community, and to act as a liaison between Council and the business community.

3. KEY RESPONSIBILITIES (SCOPE OF AUTHORITY)

- 3.1 Identify and engage stakeholder groups and seek their input into the Committee's work;
- 3.2 Identify new business attraction opportunities, programs or strategies;
- 3.3 Identify business expansion and retention opportunities, programs or strategies;
- 3.4 Provide advice and support to the Town on the following:
- (a) Policies, procedures, and strategic direction that should be considered for the purpose of encouraging job creation, sustaining employment and business development in Onoway;
 - (b) Regional, national and international economic trends affecting the Town;
 - (c) Promoting job creation and business retention;
 - (d) Reviewing and advising Council on any matters referred to the Committee by

Council resolution.

- 3.5 Develop relationships within business community with business and chamber of commerce, council and intermunicipal agencies.

4. COMPOSITION AND APPOINTMENT

- 4.1 The Committee will be comprised of up to 2 members of Council and no more than 5 members appointed by Council.
- 4.2 Members appointed to the Committee will generally be an Onoway business license holder or employed by an Onoway business licence holder. Others may be considered where they have professional experience or other required qualifications not represented on the committee.
- 4.3 Members must not be a current employee of the Town of Onoway and must not have been employed by the Town for a minimum of 12 months prior to the appointment.
- 4.4 Members will be selected from the community-at-large based on:
- (a) demonstrated interest and participation in business matters;
 - (b) academic or technical qualifications,
 - (c) business or professional experience;
 - (d) work and volunteer experience;
 - (e) knowledge of Onoway; and
 - (f) availability.

Areas of expertise that may be beneficial include manufacturing, retail, tourism, agriculture, forestry, oil and gas, professional services (i.e. Accounting, Legal, health Care, Technology, etc.) Land Development (i.e. developer, construction, real estate, etc.)

- 4.5 Members shall be appointed for terms of two years and can be renewed for an additional term of two years at the pleasure of Council.
- 4.6 Should a vacancy arise during the member term, Council may appoint a replacement to fill the vacancy for the remainder of the term.
- 4.7 Council may, for any reason, remove a member by resolution of Council.

- 4.8 Members are appointed to this committee as volunteers, and therefore remuneration is not provided.
- 4.9 The Committee will elect a Chair and a Vice Chair from its voting members on an annual basis.
- 4.10 The Chair will preside at all Committee meetings and decide all points of order that may arise. If the Chair is unable to perform the Chair's duties, the Vice Chair will perform those duties.

5. RESOURCES

- 5.1 The Committee shall not retain the power to authorize any expenditures charged against the Town of Onoway.
- 5.2 The Committee may provide budget submissions for Council consideration in advance of the Town's budget deliberations.
- 5.3 The Town has included the duties of an Economic Development & Tourism Committee Administrative Liaison in the Chief Administrative Officer's job description.

6. REPORTS:

- 6.1 The Committee will develop an annual work plan that identifies key priorities and goals based on its mandate and this Terms of Reference.
- 6.2 The Committee may provide reports which include recommendations on matters related to the Committee's mandate and annual work plan to Council, as appropriate.
- 6.3 At least once per year, the Committee will report to Council on the following:
 - (a) Review of its work plan;
 - (b) Update on progress and initiatives; and
 - (c) Any information or recommendations on issues or opportunities within its mandate.

7. QUORUM

- 7.1 A majority of appointed members will constitute a quorum at a Committee meeting.
- 7.2 If there is no quorum present within 30 minutes after the time appointed for the meeting, the names of the members present shall be recorded and the meeting shall be adjourned.

8. MEETINGS

- 8.1 The Committee will meet a minimum of eight (8) times throughout the year with additional meetings added at the determination of the Committee.
- 8.2 The Committee will establish an annual meeting schedule that specifies the date, time, and place of all regular Committee meetings.
- 8.3 The annual meeting schedule will be provided to Administration to be posted on the Town's website.

9. PROCEDURES

- 9.1 Decisions and recommendations of the Committee must be adopted by committee resolution and recorded in the minutes.
- 9.2 Committee minutes will be placed on the Council agenda for information only.

10. CODE OF CONDUCT

- 10.1 Committee members are required to agree and maintain confidentiality and comply with all applicable Town bylaws, policies and procedures.
- 10.2 Committee members are considered representatives of the Town and therefore shall:
 - (a) act honestly and in good faith, while promoting the public interest and advancing the mandate of the Committee;
 - (b) exercise their duties in an impartial manner while making objective decisions, rather than subjective decisions based on bias or prejudice;

- (c) perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency; and
 - (d) recognize that the function of the committee is, at all times, service to their community and the public.
- 10.3 Committee members shall treat fellow committee members, councillors, administration and the public with respect and courtesy;
- 10.4 Committee members shall not use the position to secure special privileges, gifts, favours, or exemptions for themselves or any person or organization, or to advance their personal interests.

DRAFT

VILLAGE OF ONOWAY
By-law 619-04

**A BYLAW OF THE VILLAGE OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR
THE PURPOSE OF ESTABLISHING AN ECONOMIC DEVELOPMENT COMMITTEE**

WHEREAS the Council of the Village of Onoway considers it expedient to establish such a committee to enhance Onoway's economic viability;

NOW THEREFORE the Municipal Council of the Village of Onoway, duly assembled, hereby enacts as follows:

I. Definitions

1. "Committee" shall mean and include the Onoway Economic Development Committee.
2. "Council" shall mean the Council of the Village of Onoway.

II. Appointment/Term

1. The Onoway Economic Development Committee is hereby established and shall consist of a minimum of nine voting members. Membership shall comprise the following:
 - a. One (1) member of Council;
 - b. Onoway Economic Development Officer; (Not a Voting Member)
 - c. One (1) member of the Onoway and District Chamber of Commerce;
 - d. At least two (2) members representing the youth of the community (grade 7-9 and grade 9-12)
 - e. At least four (4) members from the public at large, a minimum of one of whom shall live in the area surrounding Onoway;

All members shall be appointed by resolution at an Economic Development Committee Meeting.

2. The terms of office shall be one year, with the term to expire at the October annual organizational meeting.
3. Any members of the Committee may be replaced by resolution of the Committee or of Council.
4. Any member of the committee who is absent from three consecutive meetings shall be automatically removed from the Committee unless the absence was previously authorized by the Committee Chairperson

III. Proceeding

1. The Committee will hold no less than six scheduled meetings per year unless otherwise approved by resolution of the Committee, and may call Special Meetings as it may determine upon the request of the Chairperson, or any two of its members.
2. The Committee shall appoint a Chairperson and a Vice-Chairperson.
3. Five (5) members of the Committee constitute a quorum.
4. Any decision of the Committee reached a majority of its members shall be deemed to be the decision of the Committee.
5. The Committee may request the attendance of any person in an advisory capacity.

P4
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IV. Economic Development Officer

1. The Economic Development Officer of the Committee shall be the Municipal Manager unless otherwise resolved by resolution of Council.
2. The Officer shall:
 - a. Notify all members and advisors of the Committee of the holding of any Regular, or Special Meetings;
 - b. Keep minutes of the proceedings of all meetings which shall be retained in the Village Office; and
 - c. Maintain all records and correspondence that are relevant to the Committee.

V. Committee Members

1. Each Committee member shall have one vote.
2. Neither the Committee nor any member thereof shall have the power to pledge the credit of the Village in connection with any matters whatsoever.
3. Neither the Committee nor any member thereof (except for the Economic Development Officer or Council) has any power to authorize any expenditure to be charged against the Village outside the approved budget.

VI. Duties of the Committee

1. The Committee's objectives shall be to devise methods of;
 - a. Improving Onoway's image;
 - b. Attracting new residents;
 - c. Attracting new businesses; and
 - d. Reviewing all incoming new business proposal coming to Onoway and then making relevant recommendations to Council.
2. The Committee shall carry out such other duties assigned by Council to promote the Village.
3. Within the budget approved by Council, the committee shall carry out a program for the promotion of these objectives.
4. Annually before the 31st of December, the Committee Chairperson shall submit to the Council a written statement showing in reasonable form and detail the expenditures proposed by the Committee during the next following year with respect to all matters over which the Committee has jurisdiction.
5. The Committee Chairperson shall present an annual written report to Council in December of each year.

VII. Council Prerogatives

1. Council may authorize, by motion, variance of any the preceding enactments.

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(67)

VIII. Bylaw Rescinded

1. Bylaws 528-99 and 499-97 are rescinded in its entirety upon passing of this bylaw.

READ A FIRST TIME THIS 13TH DAY OF DECEMBER, 2004.

READ A SECOND TIME THIS 13TH DAY OF DECEMBER, 2004

UNANIMOUSLY CONSENTED TO AND READ A THIRD TIME THIS 13TH DAY OF DECEMBER 2004.



Mayor



Municipal Manager



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	February 23, 2023
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	2022 Mileage Adjustment

BACKGROUND / PROPOSAL

Council had requested that mileage be adjusted for 2022 as Administration did not reimburse at 2022 rates. Council members were reimbursed at \$0.59 not \$0.61. The difference of \$0.02 has been calculated and attached in detail.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Council members will be reimbursed the following amounts on their February expense submission.

Mayor Kwasny	\$20.40
Deputy Mayor Johnson	\$7.29
Councillor Coninx	\$24.59
Councillor Murray	\$2.60
Councillor Winterford	\$20.62

COSTS / SOURCE OF FUNDING

The reimbursed mileage is not significant in nature to be backdated to 2022 and will be expensed in 2023 council travel budgets. Total budget effect \$75.50.

RECOMMENDED ACTION

- 1) THAT Council accept the 2022 Mileage Adjustment for information.

ATTACHMENTS

Council Expense Sheet Mileage Adjustments

Council Expense Sheets(Mileage Adjustments) 2022
Automobil Allowance Rate - Paid .59 should have been .61

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Len Kwasny	\$ -	\$ -	\$ 4.16	\$ -	\$ -	\$ 0.72	\$ -	\$ -	\$ 15.52	\$ -	\$ -	\$ -	\$ 20.40
Lisa Johnson	\$ 0.35	\$ -	\$ 0.30	\$ -	\$ -	\$ 3.72	\$ -	\$ 0.72	\$ -	\$ 0.60	\$ 1.60	\$ -	\$ 7.29
Bridgitte Connix	\$ -	\$ 2.24	\$ 2.36	\$ -	\$ 1.36	\$ 1.52	\$ -	\$ -	\$ 16.14	\$ 0.98	\$ -	\$ -	\$ 24.59
Robin Murray	\$ 1.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.80	\$ -	\$ -	\$ -	\$ -	\$ 2.60
Bob Winterford	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.74	\$ 14.88	\$ -	\$ -	\$ -	\$ 20.62

(70)



Town of Onoway CAO REPORT

Meeting:	Council Meeting
Meeting Date:	February 23, 2023
Presented By:	Jennifer Thompson, Chief Administrative Officer

Timeframe – February 10 – 17, 2023

Subdivision Approval correspondence

Economic Development inquiries

Onoway Curling Club land ownership

Business Owner infrastructure concern

Economic Development – Terms of reference

East End Bus (EEB) – attended meeting February 14, financials

Year end for Library, East End Bus and Town

Audit scheduled for the week of February 27

Continued work with NWFR and

Safety Codes Annual report is due 31 March

Procedure Bylaw update work started

Administration will detail more information in the future as this is a living document to provide Council and residents with details of some of highlights of matters being handled in the Administration office.

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Together Health Headlines

● HEALTH NEWS YOU CAN USE ●

Welcome to **Together4Health Headlines**, a bi-weekly e-newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, [invite them to subscribe](#), and [respond to this short survey](#) to let us know if you're receiving the information you need.

*Together4Health Headlines arrives in your inbox every two weeks.
Watch for our next update on February 24.*

Today's Update:

- **Action on Our Top Priorities**
 - [Priority: Workforce Recruitment & Retention](#)
 - [Priority: Rural & Indigenous Initiatives and Engagement](#)
 - [Priority: Alberta Surgical Initiative](#)
 - [Priority: EMS](#)
 - [Priority: Quality & Patient Outcomes](#)
- **A Message from our Interim CEO**
 - [Interim CEO message](#)
- **Innovation in Healthcare**
 - [Calgary Cardiologist leads pacemaker revolution](#)
- **Enhance Your Health and Wellbeing**
 - [Mobile mammography service to visit Bonnyville and Brooks](#)
 - [Regular cervical cancer screening a key preventative tool](#)
 - [Mental Wellness Moment - workplace mental health](#)
 - [Teamwork boost ParticipACTION victory for Red Deer](#)
 - [Cooking demo aims to cut the salt and keep the flavour](#)
 - [Online sessions help improve heart health](#)
- **Join the Conversation**
 - [Find out more about accessing inspection reports](#)
 - [Public interest in AHS advisory councils continues to grow](#)
 - [Upcoming Advisory Council Events](#)
 - [Become An Advisory Council Member](#)
- **COVID-19 in Alberta**
 - [Lethbridge COVID-19 assessment, immunization centre to move](#)

Action on Our Top Priorities

We have much to accomplish in several priority areas and want to make sure you have the most current information on the work underway, and on the work ahead. More information is available at www.albertahealthservices.ca

Priority: Workforce Recruitment & Retention

New family physicians now practising in the North

Beaverlodge and area residents have improved access to primary care with the recruitment of another family physician for the community. Dr. Saurabh Parmar is a family medicine and emergency physician who is now practising at the Beaverlodge Municipal Hospital and the Hythe Medical Clinic. Dr. Parmar joins a team of six other family medicine physicians in the community. Originally from Punjab, India, Dr. Parmar completed his residency at the University of Alberta Rural Family Medicine Program in Grande Prairie.

In addition, Grande Prairie residents have increased access to primary care with the arrival of a new pediatrician. Dr. Priscilla Afari is the seventh pediatrician in the community and fifth working out of Grande Prairie Regional Hospital. Dr. Afari received her medical training at Kwame Nkrumah University of Science and Technology, Ghana, and completed her residency at Komfo Anokye Teaching Hospital, Ghana.

"I am happy to settle in Grande Prairie with family because the city, like Goldilocks' story, is not too big, and not too small, but it is just right!" she says. "I am thankful for the opportunity to be involved in your care. Together with you and your child, we can figure out what health looks like for each one."

AHS continues to recruit for physicians across northern Alberta to meet community needs. AHS has physician resource planners who are dedicated to identifying and pursuing international and domestic physician recruitment opportunities. They work closely with various community partners and organizations, such as local Health Advisory Councils, the Rural Health Professions Action Plan, and independent physician attraction and retention committees.

Nursing program fortifies rural healthcare

For many rural residents, there truly is no place like home. So, when a new, home-grown program allowed residents within 120 km of Wainwright to earn a Bachelor of Nursing degree in their community, the program filled up with students happy to stay put while pursuing their post-secondary dreams.



A partnership of the Government of Alberta, Alberta Health Services (AHS), the University of Calgary (UCalgary) and Wainwright Economic Development, the Bachelor of Nursing Program – Rural Community launched in 2021 with an intake of eight students and followed with a second intake of eight more students last September. The program combines a hybrid learning model of virtual course delivery courtesy of UCalgary along with hands-on training at AHS' Wainwright Health Centre.

"Without leaving their home community, students can attend the four-year bachelor's program, and once their degree is complete, today's students can get right to work as tomorrow's registered nurses — ideally right here in this region," says Carolyn Trumper, an executive director with AHS' Central Zone and co-chair of the program's steering committee. [Nursing program fortifies rural healthcare](#)

Priority: Rural & Indigenous Initiatives and Engagement

Four winds blowing strong

The Partnership for Research and Innovation in the Health System (PRIHS) Indigenous Patient Navigator project aims to help Indigenous Patients and their families navigate the complexities of the health system,

We know Indigenous people continue to experience barriers in accessing health care, leading to health inequities and poor health outcomes compared to other segments of the population.



This project will work with Indigenous patients and families to co-design a navigation service with the goals of providing smoother access to services, creating better connections to health and other community services, and ultimately improving health outcomes. **To learn more or to access Four Winds Indigenous Patient Navigation services, please contact :**

Kara Eagle Bear, Indigenous Patient Navigator
 Jeremy Chief Calf, Indigenous Patient Navigator
Program Email: fourwinds@ahs.ca

T: (403) 634-0939
 T: (403) 634-0930

Indigenous Support Line launches new website

AHS was pleased to host 174 Albertans who wanted to learn more about the new award-winning Indigenous Support line in a recent series of online town hall events. The toll-free phone service connects Indigenous callers with Indigenous listeners. Indigenous staff, or 'listeners' answer questions and help callers access culturally-appropriate care and guide them throughout their healthcare journey.

The service was launched last spring in AHS' North Zone and has already received extensive praise for providing excellence in care across Indigenous communities. Learn more at the new website: [Indigenous Support Line](#)

AHS, Alberta Native Friendship Centres Association extend agreement

AHS signed a new three-year agreement last month to continue its long-standing, collaborative partnership with the Alberta Native Friendship Centres Association (ANFCA). The agreement defines collaborative ideas and areas of focus to build on an already strong working relationship between the two organizations that share the same goal: to improve access to culturally safe healthcare and health outcomes for Indigenous people.

ANFCA is mandated to support 21 member friendship centres across the province. These autonomous centres respond to needs as identified by the communities they serve; the range of programs and services offered varies greatly and includes, but is not limited to, accredited alternative schools, daycares, youth centres, employment programs, homeless shelters, cultural camps, socio-economic, health promotion and prevention and life skills programs.

Priority: Alberta Surgical Initiative

Surgical wait-list update

We're currently at an average of 96 per cent of pre-pandemic volumes, and our total surgical wait list for adults sits at 71,180. For comparison, in February 2020, before the pandemic, our total wait list was 68,000.

Of those 71,180 patients waiting, approximately 45 per cent are waiting within clinically recommended wait times. Approximately 229,500 surgeries have been completed in the 2022/23 fiscal year.

Priority: EMS

EMS/811 Shared Response reducing unnecessary ambulance responses

To ensure Albertans in need of urgent care receive that care as quickly as possible, EMS emergency communications officers are now working closely with a dedicated team at 811 through a new EMS-811 Shared Response team. The Shared Response team will work to efficiently transfer non-urgent calls directly to an 811 nurse, while urgent calls will continue to receive an ambulance response.

When Albertans calling 911 are connected with EMS, an emergency communications officer reassures the

registered nurses at 811 without entering the caller into a queue. The registered nurse will continue to assess the patient and situation to identify appropriate care options.

"This is an important step forward with our four priorities, specifically focused on reducing EMS and emergency department wait times, increasing the number of surgeries and reducing wait-lists, and improving flow through the health-care system. The goal of all these priorities is singular – improving health care for all Albertans," Dr. John Cowell, official administrator, Alberta Health Services.

Read the full story [here](#).

Interim CEO message – a discussion about Shared Response



A new 911 to EMS call response process is helping patients get the care they need and reducing unnecessary ambulance responses.

Watch Video 

Listen as a Podcast 

Priority: Quality & Patient Outcomes

Speech language pathology services just a call away

Southern Albertans who are having trouble communicating, or who have difficulty with eating and swallowing, are reminded they can book an appointment with an AHS registered speech language pathologist (SLP).

Individuals can self-refer and there is no charge for Albertans with an Alberta healthcare card. Communication difficulties might include speaking, understanding and using language, voice quality and fluency. These problems might be present from birth, might have developed over time or could be a result from an illness or trauma.

Speech and language services provide people of all ages and their families with the support they need so they can participate in activities that are important to them. To book an appointment, please call:

- Medicine Hat and area residents booking children or adult SLP services: 403-528-8175
- Lethbridge and area residents booking adult SLP services: 403-388-6182
- Lethbridge and area parents and guardians booking for children: 403-388-6575

Pertussis outbreak

Alberta Health Services is reminding Albertans of the importance of immunization, particularly in small children, as an outbreak of pertussis (whooping cough) declared Jan. 26 in the South Zone continues to grow. Immunization can protect against pertussis and helps to protect others around you, as well.

As of Feb. 8, 2023, there are 39 confirmed cases linked to the outbreak, three of which have been hospitalized. Most of these cases involve children who are unimmunized against pertussis. Communities impacted at this time reflect areas with significantly low childhood immunization rates. By age two, children should have received four doses of pertussis- vaccine, and in some of these areas only one-third of two-year-old children have. There is no evidence of spread outside the South Zone.



AHS UPDATE

Mauro Chies

Interim AHS President & Chief Executive Officer

EMS/811 Shared Response reducing unnecessary ambulance responses, clinical trial using made-in-Alberta technology starts soon

You can read the [full version online](#).

Innovation in Healthcare

As a world class health provider, AHS is committed to leading edge advances in health care for the betterment of all Albertans.

Calgary Cardiologist leads pacemaker revolution

As a seven-time Iron Man competitor, veteran marathoner and avid swimmer, Gord Kirk, 68, is keenly attuned to the nuances of his cardiovascular health. So when his heart began beating irregularly in the late 1980s, he naturally felt concerned about how it would impact his highly-active lifestyle.



After being referred to a cardiologist at Foothills Medical Centre (FMC), Kirk was diagnosed with a heart arrhythmia, a medical condition in which electrical signals that coordinate the heart's beats don't work properly. In Kirk's case it was bradycardia, when the heart beats too slowly.

"If my resting heart rate fell below 40 (beats per minute), I would feel faint, and sometimes I did pass out," Kirk says. "I would have to be careful getting up out of a chair or standing up too quickly if my heart rate was too low."

By 2021, Kirk was preparing to have a pacemaker implanted to help regulate his heartbeat. It was purely by chance that Dr. Derek Exner, a cardiologist at FMC and associate dean, clinical trials, at the University of Calgary's Cumming School of Medicine, came across his case and offered Kirk a new, cutting-edge pacemaker with no wires or bulky components.

"(Dr. Exner) said I was a candidate for a clinical trial. When he explained the device to me and what it offered, I saw only upside," adds Kirk. "I didn't even know there was such a thing as a leadless pacemaker."

Click [here](#) for the full story.

Enhance Your Health and Wellbeing

The health and wellbeing of Albertans is the heart of everything we do, and every decision we make. To enhance the health and wellbeing of Albertans, we offer services, workshops, classes, events and support groups to encourage healthy choices that enhance the health and wellbeing of Albertans.

- [Find what's available in your zone](#)

Additionally, primary care providers play a key role in keeping Albertans healthy: when a patient consistently sees the same family doctor, nurse practitioner and team, it can lead to better health. If you need help finding a family doctor, visit albertafindadoctor.ca.

Mobile mammography service to visit Bonnyville and Brooks

Women ages 50-74 — the group most at risk of developing breast cancer — will have local access to mammography services when the Alberta Health Services Screen Test program arrives in the community next month.

A mobile mammography trailer will be stationed at the Cold Lake Healthcare Centre (314 25 Street) on Feb. 24, 27 and 28, and March 1, 2, 3, 4 and 6. Residents can book an appointment or learn more about the program by calling 1-800-667-0604.

Screen Test is improving access to cancer screening for hundreds of women in northern Alberta communities where mammography is not readily available. A mammogram is an X-ray of the breast and has proven to be the most effective way to detect breast cancer. Early detection allows for a greater number of options for treatment and a better chance of survival.

Click [here](#) for more information and a complete listing of Screen Test mobile sites.

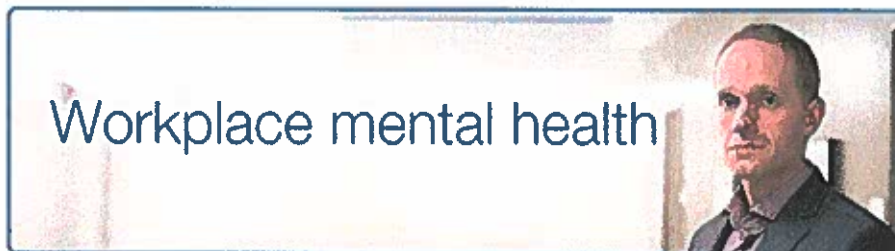
Regular cervical cancer screening a key preventative tool

AHS is reminding anyone between the ages of 25 and 69 with a cervix to get screened regularly for cervical cancer with a Pap test. Regular Pap tests and follow-up care can prevent about 90 per cent of cervical cancer cases. A Pap test checks the cervix for any abnormal cells that can lead to cervical cancer. When needed, these abnormal cells can be treated or carefully followed.

Almost all cases of cervical cancer are caused by the human papillomavirus (HPV). HPV infections are common and usually do not cause symptoms, so most people do not even know they have it. Even if you've been immunized for HPV, it's recommended you start having Pap tests at age 25 years, or three years after becoming sexually active, whichever is later. The earlier abnormal changes are found, the easier they are to manage and the less likely they are to develop into cancer.

For more information on cervical cancer screening, visit screeningforlife.ca.

Mental Wellness Moment — workplace mental health



Dr. Nicholas Mitchell talks about what employers and employees can do to promote mental wellness in the workplace.

Watch Video 

Listen as a Podcast 

Teamwork boosts ParticipACTION victory for Red Deer

What's the best way to help a community become more active? A team in Canada's Most Active Community can tell you the secret is to get your neighbours directly involved.

Last July, Red Deer was chosen from more than 1,700 participating communities across Canada to win the \$100,000 prize in the third annual ParticipACTION Community Better Challenge. Denise Fredeen took

"We created mini-grant opportunities through Addictions and Mental Health for programs that reached the community directly," says Fredeen. "We asked that participants track their activity for the City of Red Deer. Click [here](#) to read the full story.

Cooking demo aims to cut the salt and keep the flavour

February is Heart Month, a time when you may want to think about taking care of your heart. Reducing salt in your diet is one way to improve your heart health. Eating too much salt (sodium) may cause high blood pressure. If you lower your blood pressure, you may lower your risk of heart attack, heart failure and stroke.

One way to lower sodium is to prepare food at home. When cooking at home, you can use little or no salt. Try flavouring your food with garlic, onions, herbs, spices, lemon juice and vinegar instead of salt. Do you need some tips on cooking with less sodium?

The AHS South Health Campus Wellness Kitchen in Calgary will host Low Sodium Tasty Tips and Tricks, a free online cooking demonstration. A registered dietitian will lead the two-part series, which will include information on reading labels, lower sodium substitutions and preparing healthy lower-sodium foods that still taste great. Anyone in Alberta is welcome to sign up. To register, visit ahs.ca/shcwellness or email: wellness.shc@ahs.ca. For more information on this topic, search "heart health" at ahs.ca/nutritionhandouts.

Online sessions help improve heart health

Heart Wise sessions start Feb. 14. Online Sessions are open to residents interested in developing healthier lifestyles and those diagnosed with high blood pressure and high cholesterol, or people diagnosed with risk factors for heart disease such as diabetes. Interested residents can register by calling the Alberta Healthy Living Program at 1-877-314-6997.

Join the Conversation

Find out more about accessing inspection reports

In Spring 2023, Albertans will be able to search and view public health inspection reports for pools, personal services, and childcare facilities on ahs.ca/inspections. Albertans have had online access to food facility inspection reports since 2008.

By enhancing online access to a broader range of public health inspection reports, this initiative will help Albertans make additional informed choices for themselves and their families. This information has always been available through AHS' request for information process; the change to online posting further improves accessibility.

Before we expand the inspection disclosure program, we are hosting online engagement sessions. We invite you to attend one of these sessions to get more information and ask any questions you may have.

Pool facility engagement sessions:

- Tuesday February 14: 10 am – 10:45 am
- Thursday February 16: 1 pm – 1:45 pm

Personal services facility engagement sessions:

- Wednesday March 8: 10 am – 10:45 am
- Thursday March 9: 2 pm – 2:45 pm

Childcare facility engagement sessions:

- Tuesday March 14: 10 am – 10:45 am
- Thursday March 16: 6:30 pm – 7:15 pm

Starting in 2009, AHS advisory councils hosted in-person meetings in communities across Alberta. This changed in early 2020 when in-person meetings were no longer possible due to the pandemic.

As conduits between local communities and AHS, it was vital this key point of connection remain accessible. Since 2020, advisory councils have adopted a combination of virtual and in-person meetings as they shift to functioning and managing ongoing pandemic protocols.



Liane Mercredi, a True North Health Advisory Council member

Public interest in their meetings and engagement activities continues to grow. In January, nearly 300 members of the public attended seven virtual Health Advisory Council meetings; an average of 42 per meeting. This is a significant increase from before the pandemic when councils drew an average of 10 public members per meeting. A range of topics have been discussed, including addiction and mental health, workforce recruitment, lab services and cancer screening. To attend an upcoming meeting visit ahs.ca/advisorycouncils.

Upcoming Advisory Council Events

You are invited to join the healthcare conversation through events and meetings hosted by AHS Advisory Councils. Learn more about Advisory Councils at ahs.ca/ac. Follow AHS Advisory Councils on [Facebook](#) and [Twitter](#) to stay connected! Learn more at ahs.ca/AdvisoryCouncils.

Cancer Provincial Advisory Council

Saturday, Feb 11 from 8:30 a.m. – 12:30 p.m. Join the Cancer PAC's first meeting of 2023 to learn about the AHS cancer care system, from prevention and screening to diagnosis, treatment, care, and research. Email pac.cancer@ahs.ca to join the meeting.

Prairie Mountain Health Advisory Council

Thursday, February 16 from 5:30 to 8:30 p.m.

Hear a Calgary Zone Leadership update, and a presentation on the Alberta Surgical Initiative (ASI), along with the Mosaic Primary Care Network. [Register to attend](#).

David Thompson Health Advisory Council

Thursday, February 23 from 5:00 to 8:00 p.m

Learn how families can support and care for their loved ones with dementia and at the same time keep themselves healthy.

Become an Advisory Council Member

There are vacancies on a few Health Advisory Councils, including **David Thompson, Greater Edmonton, Lesser Slave Lake, Palliser Triangle, Tamarack and True North**. [View the map](#) to see which communities these Councils represent.

- Health Advisory Councils are comprised of community members from across Alberta who participate in engagement to improve healthcare services. They bring diverse, local perspectives to AHS about healthcare and service delivery.
- Councils host public meetings and community events within the local area. Members participate in community activities to hear from, and share information with, community members.

Learn more and apply at ahs.ca/join-an-advisory-council, where you can read the [Recruitment FAQ](#).

COVID-19 in Alberta

Lethbridge COVID-19 assessment, immunization centre to move

The COVID-19 assessment and immunization centre, currently located at Lethbridge and District Exhibition, will move to Lethbridge Community Health Unit starting Feb. 13. The last date of services at Lethbridge and District Exhibition is Feb. 12. With the change in location, AHS encourages clients to be mindful of the instructions provided when booking online. For more information on booking a COVID-19 vaccine, please visit [COVID-19 Immunization Booking](#).

Be Well - Be Kind

Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. [Learn more here.](#)

Celebrating 30 years of the Sturgeon Community Hospital Foundation

The Sturgeon Community Hospital Foundation celebrated 30 years of giving by sharing the journey of a very special patient whose life was saved at the Sturgeon Community Hospital.



In April of 2022, a local patient, Todd, fell into a stormwater pond in St Albert, AB. Paramedics rushed him to the Sturgeon Community Hospital for treatment. He spent nearly 6 weeks in the ICU. His powerful story of recovery was unveiled for the first time at the Foundation's A Night Under the Stars 30 Anniversary Gala.

To learn more about Todd's recovery, please visit: [A Life Saved at the Sturgeon](#)

Red Deer Regional Health Foundation purchases five Blanket Warmers

In 2022, the [Red Deer Regional Health Foundation](#) asked Central Albertans for help replacing five Blanket Warmers at the Red Deer Regional Hospital Centre. Thanks to generous donations, the foundation can now fund the purchase of all five Blanket Warmers at a total cost of \$50,000.

Trail Appliances generous donation to University Hospital Foundation

A long-time supporter of the University Hospital Foundation, Trail Appliances recently hit an exciting milestone: \$1 million in cumulated gifts. Giving back to cardiac care at the Mazankowski Alberta Heart Institute (Maz) is close to Dave Broderick's heart. After Dave received life-saving care at the Maz, he and the team at Trail Appliances began donating to purchase critical equipment and resources for patient care at the institute. Over the years, their donations helped purchase wound vacs to promote wound healing, IABP controls to support the heart after trauma or surgery and replace all beds throughout a floor of the Maz to promote healing and comfort for patients.



The money will enhance the palliative and spiritual-care programs at the High River General Hospital.

For over three decades, donors and volunteers of the High River District Health Care Foundation have helped to ensure that High River, Nanton and the surrounding rural communities have had access to the very best local healthcare possible. The Foundation supports the High River Hospital, the Nanton Community Health Centre, Silver Willow Lodge DAL and community health services such as Public Health, Community Care and Mental Health.

Surveying the Silence: Exploring the impact of taboos in women's health

The Alberta Women's Health Foundation (AWHF) has released a report on "*Surveying the Silence: Exploring the impact of taboos in women's health.*"

Looking at the results from a survey of over 2,220 Albertans, the report explores the issues that have created a culture of silence the limit access to knowledge and care, leading to detriments in overall mental health and well-being. Find out more [here](#).

New equipment at the Wetaskiwin Hospital and Care Centre

Three new Infusion Chairs have arrived in the Outpatient Infusion Clinic at the Wetaskiwin Hospital and Care Centre.

These chairs provide patients with a comfortable place to relax while they receive their treatments, and easily transition from seated or reclined to the Trendelenburg Position (feet elevated above head to increase blood flow back to the head). Read more [here](#).



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PO Box 460, 56 Wheatland Avenue
Smoky Lake AB T0A 3C0
PH: 780-656-3674 | FX: 780-656-3675
smokylake.ca | town@smokylake.ca

February 6, 2023

Nadja Lacroix
Senior Manager,
Inspections Gaming
Nadja.lacroix@aglc.ca

**Re: Letter of Support: Appeal of Denied Application to Relocate
Camrose Casino to South Edmonton**

Dear Nadja:

On behalf of the Not-for-Profit community groups and the residents of the Town of Smoky Lake, please accept this letter in support of the owners of the Camrose casino appeal of the AGLCs decision to deny the request to relocate the casino from Camrose to South Edmonton.

The decision to deny the relocation, we are informed, may result in the closure of the casino. This will have a significant negative impact on our community groups and, by extension the people within our region. The casino has long been a significant source of funding for the groups in our rural area.

In the current economy, parents specifically rely on an equitable charitable gaming model to help serve the under-served (the rural people within the Province of Alberta). Those same parents are the eager volunteers who take advantage of every opportunity they are given to "work at a casino event" to raise much needed funds for their organization.

I'm given to understand that should the Camrose casino close, our groups will have far fewer fundraising opportunities and will have to travel greater distances to fill the funding gap.

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Letter of Support: Appeal of Denied Application to Relocate Camrose Casino to South Edmonton
(Page 2)

Again, in the pursuit of equality of opportunity that would have Rural Albertans presented with the same funding opportunities as our urban counterparts, we ask that you consider the appeal by the Camrose Casino owners and allow the relocation. This will ensure the survival and growth of the current rural charitable gaming region.

Sincerely,

TOWN OF SMOKY LAKE
Per

Amy Cherniwchan
Mayor
Town of Smoky Lake

AC/bt

Cc:

Glenn van Dijken, MLA – Athabasca.Barrhead.Westlock@assembly.ab.ca

Brian Jean, Minister of Jobs, Economy & Northern Development –
jend.minister@gov.ab.ca

Travis Toews, President of Treasury Board & Minister of Finance – tbf.minister@gov.ab.ca

Nicole Marshall, Director of Alcohol, Gaming & Cannabis – Nicole.marshall@gov.ab.ca

Kandice Machado, AGLC CEO – kandice.machado@aglc.ca

Len Rhodes, AGLC Board Chair – len.rhodes@aglc.ca

Wyatt Skabron, Manager of Policy & Advocacy, RMA – wyatt@rmaalberta.com



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February 14, 2023

Nadja Lacroix
Senior Manager
Inspections Gaming
Nadja.lacroix@aglc.ca

Re: Letter of Support – Relocation of Camrose Casino

Dear Nadja:

Rural Alberta, and their communities are comprised of community groups, clubs, charitable organizations and societies. The culmination of these organizations leads to the betterment of communities on a whole. These organizations work tirelessly on behalf of the community to provide enhancements through projects that would not be possible without their hard work and dedication. However, the key factor to success is funding. These groups are often accessing funding through casinos. As many other communities have stated, accessing funding through casinos is often multiple months away, which could leave these important projects, or enhancements without the ability to move forward.

Having an ability for Tofield to access a larger pool of casino opportunities would provide a higher element of success. Our proximity to a larger urban location, such as Edmonton, or even Saint Albert, is no further than the distance to Camrose. Although we have been thankful when our service groups have been successful in accessing Camrose Casino, it is an exceptionally long wait, and the return is minimal, at best.

Upon review, this appears to be another slight to Rural Alberta, which as of recent seems to be continually accumulating, and enhancing barriers to provide success for the communities each of us represent. We believe there should be an allowance for relocation for the Camrose Casino. The relocation would allow for the betterment of our entire region, as well as Rural Alberta.

Nadja Lacroix
Senior Manager
Inspections Gaming
Page 2

Further, the pooling of accessible casinos in larger urban settings would provide an enhanced level of success for Rural Alberta. The major urbans have additional resources and accessing abilities, as opposed to those of us in outlying areas. Collectively, the barriers need to be reduced to allow us all to flourish and provide betterment to our communities.

Respectfully,

Debora L. Dueck

Debora Dueck
Mayor
Town of Tofield

Cc.

Jackie Lovely, MLA Jackie.Lovely@assembly.ab.ca

Brian Jean, Minister of Jobs, Economy & Northern Development – jbend.minister@gov.ab.ca

Travis Toews, President of Treasury Board & Minister of Finance – tbf.minister@gov.ab.ca

Nicole Marshall, Director of Alcohol, Gaming & Cannabis – Nicole.marshall@gov.ab.ca

Kandice Machado, AGLC CEO – kandice.machado@aglc.ca

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Wyatt Skabron, Manager of Policy & Advocacy, RMA – wyatt@rmaalberta.com

Dan Rude, Chief Executive Officer, AB Munis - dan@abmunis.ca

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265 East 400 South | Box 291 | Raymond | Alberta | T0K 2S0 | 403 752-4585 | www.abfarmsafety.com

February 1, 2023

Town of Onoway
Box 540
Onoway AB T0E 1V0

The Farm Safety Centre is a community based organization led by farmers and ranchers with an interest in helping things go right for all individuals in rural Alberta. The centre began a farm safety education effort called Safety Smarts in 1998. The 2022-2023 school year is the 25th consecutive year of Safety Smarts delivery to children attending rural and remote elementary schools in Alberta. The generosity of many continues to make this unique farm safety extension effort possible and we are grateful for each and every dollar donated in support of the important outreach of our charitable organization.

The program has been delivered continuously since 1998 and over the course of its 25 years the Safety Smarts Program is offered province wide by a regional team of instructors. The program has continued to evolve into what we have and see today. Rural children across the province receive farm safety presentations in their individual school classrooms. Since 1998 Safety Smarts learning and engagement has involved 846,376 rural children, 41,952 presentations and 7,629 school visits have been made.

The Safety Smarts program has been adapted to allow for both virtual delivery via Zoom as well as safe face-to-face delivery in schools. Our Safety Smarts team has been well trained and fully equipped with all the necessary skills and tools to be able to successfully and safely deliver Safety Smarts presentations to rural elementary students across the province. In the 2022 calendar year, our Safety Smarts team delivered a total of 1,676 Safety Smarts presentations to 36,413 elementary students in 399 rural elementary schools across the province. Feedback from both students and teachers is both positive and encouraging.

The Farm Safety Centre runs another program for adults called the SFF Rural Health Initiative. This is a newer program designed to promote health, well-being and safety to rural adults. We partner with towns, municipalities, counties and or specialty groups like ag. societies to offer free one-on-one in-depth health assessments and personalized education for those that choose to participate. It is all about creating awareness and helping rural Albertans be more proactive about their health, well-being and safety. Please let us know if your organization would like to host a Rural Health Initiative workshop for families in your area.

The Farm Safety Centre is hopeful that in 2023 your organization will consider supporting our continual efforts to bring awareness of farm safety to children and promote health, well-being and safety to all Rural Albertans. **As budget realities allow, we invite the Rural Communities in Alberta to consider a modest 2023 donation of \$350 - \$500.** If this does not work within your budget then a donation of any amount will be greatly appreciated.

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As a charity registered with CRA, any donation in support of our mission is eligible for a charitable tax receipt.

Thank-you for your continued support,



Jordan Jensen | Executive Director
Farm Safety Centre
j.jensen@abfarmsafety.com



Keylan Kado | Program Manager
Farm Safety Centre
programs@abfarmsafety.com



SAFETY SMARTS 2022 DELIVERY UPDATE

The Farm Safety Centre, first and foremost would like to express our sincere gratitude for all your generous support over the years to the Safety Smarts Program and the Farm Safety Centre!

In 2022 our team was able to achieve:

1,676 Presentations

in

399 Rural Elementary Schools

and reached

36,413 Students

25 Years
of
Safety
Smarts
Delivery

846,376
Children
Have Been
Reached

41,952
Presentations
Have Been
Given

7,629
Schools
Have Been
Visited

debbie@onoway.ca

From: penny@onoway.ca
Sent: February 13, 2023 9:16 AM
To: 'Jennifer Thompson'
Cc: debbie@onoway.ca
Subject: FW: DATA LENS AB - UPDATES FROM STATISTICS CANADA, FEBRUARY 2023

From: Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>
Sent: February 10, 2023 3:10 PM
To: Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>
Subject: DATA LENS AB - UPDATES FROM STATISTICS CANADA, FEBRUARY 2023

Alberta | February 2023

YOUR UPDATES FROM STATISTICS CANADA

DATALENS



2026 CENSUS OF POPULATION CONTENT CONSULTATION

Before each census, Statistics Canada initiates an extensive consultation program that allows data users and interested parties across Canada to share their views on both the content and dissemination strategy of the Census.

To maintain the relevance of the census, Statistics Canada evaluates and reviews the census questionnaire content at the start of each census cycle...

Consultation is now underway!

Completing the questionnaire online is quick, easy and secure. Select the “Complete the consultation questionnaire” button below to open the questionnaire.

[Complete the consultation questionnaire](#)

[Census consultation guide](#) | [Frequently asked questions \(FAQs\)](#)

If the link does not open, copy this link, <https://census.gc.ca/2026consultation-questionnaire>, and paste it into the address bar of your browser ...[Read more](#)

ADDITIONAL CENSUS DATA

The 2021 Census Dissemination Project is pleased to announce the additional release of census data

These data and analyses can be accessed through:

- [The Daily](#)
- The [Census of Population web module](#). Users can select **Census** on the main navigation menu of the Statistics Canada website and then select **Census of Population**. From the Census of Population web module, users can access release-specific information through the ‘Census news’ section or directly from the variety of release-related and/or product specific links.

Information within the Census Program web module on the additional results can be found in the following products:

- [Census Profile](#)—additional geographies available—forward sortation areas[©], dissolved census subdivisions
- [Data quality tables](#)
- Thematic maps—[Poverty](#)
- Reference guides—PDF versions
 - [Place of Birth, Generation Status, Citizenship and Immigration Reference Guide](#)
 - [Visible Minority and Population Group Reference Guide](#)
 - [Mobility and Migration Reference Guide](#)
 - [Ethnic or Cultural Origin Reference Guide](#)
 - [Religion Reference Guide](#)
 - [Languages Reference Guide](#)
- [Population and dwelling amendments](#)
- [Geographic areas not released](#) (forward sortation areas[©])

The release of 2021 Census of Population products will continue throughout 2023. Please continue to visit our [release plans](#) for the latest listing of upcoming product releases.

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A PORTRAIT OF EDUCATIONAL ATTAINMENT AND OCCUPATIONAL OUTCOMES AMONG RACIALIZED POPULATIONS IN 2021

The proportion of the Canadian population with a bachelor’s degree or higher is increasing, and this is particularly significant given the current high levels of labour demand for educated workers. However, this population of degree holders is highly diverse, and the overall picture may not reflect the experience of all groups, including racialized groups. This article examines two key questions focusing on different racialized groups. First, to what degree does educational attainment differ between and within racialized groups? Second, are racialized populations finding jobs that correspond to their education?

Through this analysis, the varying socioeconomic outcomes of racialized people are more clearly illuminated.... [Read more](#)

Click [here](#) for more [Analytical products](#), 2021 Census

GEOSEARCH



GeoSearch is an interactive mapping application that makes it easy to find geographic areas in Canada for which census data are available. To find a specific place of interest, users can click and zoom in on a map of Canada or they can search by place name or postal code. Links to data products, analytical products and maps that are available for the selected area are listed below the map.

- [GeoSearch \(statcan.gc.ca\)](#)

Click [here](#) for more [Census geography](#), 2021 Census

INFOGRAPHICS

Based on 2021 Census data, this infographic provides information on children eligible for instruction in the minority official language in Canada.

- [Children eligible for instruction in the minority official language, 2021 \(statcan.gc.ca\)](#)

Click [here](#) for more [Infographics](#), 2021 Census

RESIDENTIAL REAL ESTATE INVESTORS AND INVESTMENT PROPERTIES IN 2020

On February 3, 2023, the [Canadian Housing Statistics Program \(CHSP\)](#) published for the first time an article on real estate investors. This article is the first of a series on this topic that are being published in [Housing Statistics in Canada](#).

This article presents a profile of investors in the real estate market and the residential properties they owned in 2020 in Nova Scotia, New Brunswick, Ontario, Manitoba and British Columbia. The new data show that a total of 21.9% of owners were investors in 2020 in the five provinces combined. In addition, among houses and condominium apartments, just under one in five properties was used as an investment in these provinces.

The article "[Residential real estate investors and investment properties in 2020](#)," is available [here](#).



CENSUS EDUCATOR TOOLKITS

Download our free, user-friendly classroom activities and research tools designed to help students at all levels learn about the Census of Population.... [Read more](#)

- [2021 Census Secondary Classroom Kit](#)
- [2021 Census Postsecondary Research Kit](#)
- [2021 Census Teacher's Kit](#)
- [2021 Census Adult Education Kit](#)

Click [here](#) for more [Census engagement](#), 2021 Census

HELP US SPREAD THE WORD

If you know of a business or an organization that may benefit from what this e-mail has to offer, please pass it on or put them in contact with us.

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