

**AGENDA FOR THE REGULAR MEETING OF  
THE COUNCIL OF THE TOWN OF ONOWAY  
HELD ON THURSDAY, APRIL 13, 2023 IN THE COUNCIL CHAMBERS OF THE  
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM  
COMMENCING AT 9:30 A.M.  
MEETING IS BEING AUDIO/VIDEO RECORDED**

**1. CALL TO ORDER**

**2. ADOPTION OF AGENDA**

*Recommendation:*

*THAT the April 13, 2023 Regular Council Meeting agenda be approved  
as presented*

*or*

*THAT the April 13, 2023, Regular Council Meeting agenda be approved  
with the following amendment(s) (as noted at meeting time)*

**3. ADOPTION OF MINUTES – March 23, 2023 Regular Council Meeting**

*Recommendation:*

Pg 1-4

*THAT the March 23, 2023 Regular Council Meeting minutes be approved  
as presented*

*or*

*THAT the March 23, 2023 Regular Council Meeting minutes be approved  
with the following amendment(s) (as noted at meeting time)*

**4. APPOINTMENTS/PUBLIC HEARINGS**

Pg 5-26

- a) **9:35 a.m. – Phil Dirks, Metrix Group, Auditor, Town of Onoway**  
Draft audited financial statements for the Town of Onoway are attached

As in past years, Auditor Phil Dirks will be in attendance to review and present the  
Town's Draft 2022 Audited Financial Statements.

*Recommendation:*

*That Council approve the Town's Draft 2022 Audited Financial Statements as presented or amended*

*or*

*some other direction as given by Council at meeting time*

**5. FINANCIAL REPORTS**

P927-47 a) Q3 Financials – Questions and Answers – A Request for Decision is attached

*Recommendation:*

*THAT Council accept the Q3 Questions Report for information*

*or*

*some other direction as given by Council at meeting time*

b) Draft Budget 2023 – Operating and Capital – further information to be available at meeting time

**6. POLICIES & BYLAWS – n/a**

**7. ACTION ITEMS**

a) Enforcement Services Agreement with Lac Ste. Anne County (CPO Services) – further information to be available at meeting time

P948-49 b) Septage Receiving Station (SRS) System Grant Funding – A Request for Decision is attached

*Recommendation:*

*THAT Council accept the Canada Community Building Fund (CCBF) application for the Septage Receiving Station (SRS) System for information.*

*or*

*some other direction as given by Council at meeting time*

Pg 50-52

c) Alberta Municipal Affairs Grant – Mediation and Cooperative Processes – Alberta Community Partnership Program - A Request for Decision is attached

*Recommendation:*

*THAT Council direct administration to consult with a facilitator and provide options for Council on conflict resolution and present options for further discussion*

or

*some other direction as given by Council at meeting time*

Pg 53-57

d) Economic Development Week – May 8 – 12 – A Request for Decision is attached

*Recommendation:*

*THAT the Town of Onoway declare May 8 – 12 as Economic Development Week 2023*

or

*some other direction as given by Council at meeting time*

Pg 58-61

e) National Public Works Week- May 21-27, 2023 – A Request for Decision is attached.

*Recommendation:*

*THAT the Town of Onoway declare May 21-27 as National Public Works Week 2023*

or

*some other direction as given by Council at meeting time.*

Pg 62-63

f) Parade Float – A Request for Decision is attached.

*Recommendation:*

*THAT Council approve a \$500.00 expenditure for a float for the parade on June 24, 2023*

or

*some other direction as given by Council at meeting time*

P964-65

- g) Beautification – A Request for Decision is attached

*Recommendation:*

*THAT Council seek volunteer community members to become part of the Beautification Committee for the Town of Onoway Centennial Year*

*or some other direction as given by Council at meeting time.*

h)

i)

### 8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) Chief Administrative Officer Report
- e) Corporate and Community Services Director's Report
- f) Public Works Report

P966

*Recommendation:*

*THAT the Council, Chief Administrative Officer, Corporate and Community Services and Public Works written and verbal reports be accepted for information as presented*

*or*

*some other direction as given by Council at meeting time*

### 9. INFORMATION ITEMS

P967

- a) Lac Ste. Anne Foundation – Housing Needs Community Engagement Session – Monday April 24, 2023

P968

- b) Development Officer Report – Town of Onoway – March 2023

P969-78

- c) Alberta Health Services Together 4 Health – March 24, 2023 newsletter

- Pg 79-84<sup>d</sup>) Federation of Canadian Municipalities (FCM) – March 31, 2023 response to the Federal Budget
- Pg 85-89<sup>e</sup>) Community Futures Yellowhead East – Minutes from February 16, 2023 and March 23, 2023 Board meetings
- Pg 90-94<sup>f</sup>) Statistics Canada – April 2023 Update
- Pg 95-96<sup>g</sup>) Town of Barrhead - Exemption of Newspaper Media from EPR Program Revisions – April 3, 2023 letter to Minister Sonya Savage, AB Environment
- Pg 97-100<sup>h</sup>) Easter Seals Alberta - April 4, 2023 email regarding Programs for Albertans with Disabilities

i) *Recommendation:*

*THAT Council accept the above noted items for information*

**10. CLOSED SESSION – n/a**

**11. ADJOURNMENT**

**12. UPCOMING EVENTS:**

- April 12, 2023 – Land Use Development EOEP Virtual 2:30 p.m.
- April 13, 2023 – Regular Council Meeting 9:30 a.m.
- April 19, 2023 – Land Use Development EOEP Virtual 2:30 p.m.
- **April 26, 2023\*** – Regular Council Meeting 9:30 a.m.
- April 26, 2023 – Land Use Development EOEP Virtual 2:30 p.m.
- May 4, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.
- May 11, 2023 – Regular Council Meeting 9:30 a.m.
- May 11, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.
- May 17, 2023 – Library Anniversary Celebration 11:00 a.m.
- May 18, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.
- **May 24, 2023\*\*** – Regular Council Meeting 9:30 a.m.
- May 25, 2023 – Elected Officials Asset Management Workshop Edmonton
- May 25, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.

**\*Note date change from April 27, 2023**

**\*\* Note date change from May 25, 2023**

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MARCH 23, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

|    |   |   |
|----|---|---|
|    | <b>PRESENT</b>  | <p>Mayor: Lenard Kwasny<br/> Deputy Mayor: Lisa Johnson<br/> Councillor: Bridgitte Coninx<br/> Councillor: Robin Murray<br/> Councillor: Robert Winterford</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer<br/> Gino Damo, Director of Corporate and Community Services<br/> Debbie Giroux, Recording Secretary</p> <p>2 members of the public joined the meeting via Zoom<br/> 2 members of the public joined the meeting in person</p>   |
| 1. | <b>CALL TO ORDER</b>  | Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded. Mayor Kwasny acknowledged that the meeting was being held on Treaty 6 Land.   |
| 2. | <b>AGENDA<br/>Motion #089/23</b>                                | <p><b>MOVED</b> by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, March 23, 2023 with the following amendments:</p> <p>7e) Beautification (requested by Deputy Mayor Johnson)<br/> 7f) Centennial Town Float (requested by Mayor Lenard Kwasny)</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| 3. | <b>MINUTES<br/>Motion #090/23</b>                               | <p><b>MOVED</b> by Councillor Bridgitte Coninx that the March 9, 2023 Regular Meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |
| 4. | <b>APPOINTMENTS/PUBLIC<br/>HEARINGS<br/><br/>Motion #091/23</b> | <p>Karen Mcconaghy, Onoway Ball Association, attended the meeting from 9:32 a.m. until 9:45 a.m.</p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council revise Motion 191/22 to waive the requirement for an agreement with Lac Ste. Anne County and upon submission of a quote, the funds in the amount of \$11,000.00 to be released to the Onoway Ball Association; and final project pictures and invoice summary be provided to the Town.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>At 9:45 a.m., two members of the public left the meeting.</p> |

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MARCH 23, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

|           |                            |   |
|-----------|----------------------------|---|
|           | <b>Motion #092/23</b>      | <b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the discussion with Karen Mcconaghy, Onoway Ball Association for information.<br><br><b>CARRIED</b>   |
|           |                            | Michelle Jones, Executive Director, Community Futures Yellowhead East, attended the meeting from 9:47 a.m. until 10:25 a.m. for CFYE's Annual Council Presentation.   |
|           | <b>Motion #093/23</b>      | <b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the discussion with Michelle Jones, Community Futures Yellowhead East for information.<br><br><b>CARRIED</b>  |
| <b>5.</b> | <b>FINANCIAL REPORTS</b>   | n/a   |
| <b>6.</b> | <b>POLICIES AND BYLAWS</b> | n/a   |
| <b>7.</b> | <b>ACTION ITEMS</b>        |   |
|           | <b>Motion #094/23</b>      | <b>MOVED</b> by Deputy Mayor Lisa Johnson that Council authorize administration to negotiate a 5 year agreement with Lac Ste. Anne County for Enforcement Services, ensuring if the termination clause is exercised, it is a working notice.<br><br><b>CARRIED</b>  |
|           | <b>Motion #095/23</b>      | <b>MOVED</b> by Councillor Bridgitte Coninx that each member of Council be offered the opportunity to attend EOEP courses, with expenses to be reimbursed as per policy.<br><br><b>CARRIED</b>  |
|           |                            | Council recessed from 10:40 a.m. until 10:45 a.m.   |
|           | <b>Motion #096/23</b>      | <b>MOVED</b> by Councillor Robert Winterford that Council support Lemonade Day on Saturday, June 17, 2023 and approve \$500.00 for Entrepreneur of the Year, provide training space, provide volunteer judges (Councillors Coninx, Murray and Winterford); provide business licenses to participants; allow entrepreneurs to register for business licenses at the Town office; and provide a staff member to be the main liaison with CFYE for Lemonade Day.<br><br><b>CARRIED</b> |
|           | <b>Motion #097/23</b>      | <b>MOVED</b> by Councillor Robin Murray that Council commit to Asset Management in 2023 with funding to be provided through MSI Capital Funding/CCBF.<br><br><b>CARRIED</b>   |

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MARCH 23, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

|           |   |  |
|-----------|---|--|
|           | <p><b>Motion #098/23</b></p> <p><b>Motion #099/23</b></p>                       | <p><b>MOVED</b> by Councillor Robert Winterford that Council provide ideas for the April 13 meeting regarding Beautification and that the discussion regarding Beautification be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>At 11:35 a.m. Councillor Robin Murray gave her Council report and left the meeting at 11:40 a.m.</p> <p><b>MOVED</b> by Councillor Bridgitte Copinix that Council provide ideas for the April 13 meeting regarding a parade float and that Council's discussion regarding the float be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| <p>8.</p> | <p><b>COUNCIL, COMMITTEE AND STAFF REPORTS</b></p> <p><b>Motion #100/23</b></p> | <p><b>MOVED</b> by Councillor Robert Winterford that the Council, Chief Administrative Officer, Corporate and Community Services and Public Works written and verbal reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| <p>9.</p> | <p><b>INFORMATION ITEMS</b></p> <p><b>Motion #101/23</b></p>                    | <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that Council accept the following items for information:</p> <ul style="list-style-type: none"> <li>a) West Inter Lake District (WILD) Regional Water Services Commission – Update to Phase III and IV Requisitions – March 1, 2023 letter from Dwight Moskalyk, Commission Manager</li> <li>b) West Inter Lake District (WILD) Regional Water Services Commission – March 6, 2023 letter advising of the 2023 Annual General Meeting on Saturday, April 22, 2023 at 11:00 am at the Alberta Beach Agliplex</li> <li>c) Lac Ste. Anne County – February 27, 2023 letter to Alberta Finance Minister Travis Toews, regarding Equitable Distribution of Casino Funds and Process</li> <li>d) Onoway Public Library – 50<sup>th</sup> Anniversary celebration on Wednesday, May 17, 2023</li> <li>e) Lac Ste. Anne Foundation – December 21, 2022 meeting minutes</li> </ul> |



TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, MARCH 23, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

|            |                        |   |   |
|------------|------------------------|---|---|
|            |                        | f) Alberta Health Services Together 4 Health – March 10, 2023 newsletter  | <b>CARRIED</b>  |
| <b>10.</b> | <b>CLOSED SESSION</b>  | n/a   |   |
| <b>11.</b> | <b>ADJOURNMENT</b>     | As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 12:15 p.m.  |   |
| <b>12.</b> | <b>UPCOMING EVENTS</b> | March 29-31, 2023 AB Munis<br>April 13, 2023 Regular Council Meeting<br>April 17, 2023 Fire Services All Munis<br><b>April 26, 2023*</b> Regular Council Meeting<br>May 11, 2023 Regular Council Meeting<br><b>May 24, 2023*</b> Regular Council Meeting<br>May 25, 2023 Asset Management Workshop<br><b>*note date changes</b> | Edmonton<br>9:30 a.m.<br>2:00 p.m.<br>9:30 a.m.<br>9:30 a.m.<br>9:30 a.m.<br>Edmonton |

\_\_\_\_\_  
 Mayor Lenard Kwasny

\_\_\_\_\_  
 Debbie Giroux  
 Recording Secretary

UNAPPROVED

(4)

DRAFT

**TOWN OF ONOWAY**

**Financial Statements**

**For The Year Ended December 31, 2022**

## **MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING**

To the Mayor and Council of the Town of Onoway

Management of the Town of Onoway is responsible for the accompanying financial statements. The financial statements have been prepared by management in accordance with Canadian public sector accounting standards.

To assist in meeting its responsibility, management maintains appropriate systems of control and administrative controls designed to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The preparation of financial statements necessarily includes some amounts which are based on best estimates and judgments of management.

The financial statements have been audited by Metrix Group LLP, Chartered Professional Accountants. Their report to the Mayor and Town Council, stating the scope of their examination and opinion on the financial statements follows.

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Wendy Wildman  
Chief Administrative Officer

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Town of Onoway

### *Opinion*

We have audited the financial statements of the Town of Onoway, which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net debt, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town of Onoway as at December 31, 2022, and the results of its operations, changes in net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance (Council) are responsible for overseeing the Town's financial reporting process.

### *Auditors' Responsibility for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including significant deficiencies in internal control that we identify during our audit.

**METRIX GROUP LLP**

Chartered Professional Accountants

Edmonton, Alberta  
April 13, 2023

**TOWN OF ONOWAY**  
**Statement of Financial Position**  
**As at December 31, 2022**

|   | 2022                 | 2021                 |
|---|----------------------|----------------------|
| <b>FINANCIAL ASSETS</b>                           |                      |                      |
| Cash and cash equivalents (Note 2)                | 411,732              | 1,033,080            |
| Receivables (Note 3)                              | 562,108              | 303,216              |
| Land held for resale                              | 203,385              | 203,385              |
|   | <u>1,177,225</u>     | <u>1,539,681</u>     |
| <b>LIABILITIES</b>                                |                      |                      |
| Accounts payable and accrued liabilities (Note 4) | 443,871              | 401,409              |
| Deferred revenue (Note 5)                         | 83,822               | 137,602              |
| Long-term debt (Note 6)                           | 1,308,943            | 1,398,161            |
|   | <u>1,836,636</u>     | <u>1,937,172</u>     |
| <b>NET DEBT</b>                                   | <u>(659,411)</u>     | <u>(397,491)</u>     |
| <b>NON-FINANCIAL ASSETS</b>                       |                      |                      |
| Tangible capital assets (Note 7)                  | 11,484,530           | 11,642,015           |
| Prepaid expenses                                  | 5,502                | 5,341                |
|   | <u>11,490,032</u>    | <u>11,647,356</u>    |
| <b>ACCUMULATED SURPLUS (Note 8)</b>               | <u>\$ 10,830,621</u> | <u>\$ 11,249,865</u> |

**ON BEHALF OF THE TOWN COUNCIL:**

\_\_\_\_\_ Mayor

\_\_\_\_\_ Councillor

**TOWN OF ONOWAY**  
**Statement of Operations and Changes in Accumulated Surplus**  
**For The Year Ended December 31, 2022**

|   | 2022<br>(Budget)<br>(Note 15) | 2022<br>(Actual)     | 2021<br>(Actual)     |
|---|-------------------------------|----------------------|----------------------|
| <b>REVENUE</b>  |                               |                      |                      |
| Net taxes available for municipal purposes (Schedule 2) | 1,337,012                     | 1,338,177            | 1,289,621            |
| Sales and user charges (Schedule 4)                     | 1,034,680                     | 1,069,033            | 1,058,882            |
| Sales to other governments                              | 29,837                        | 316,670              | 449,929              |
| Government transfers for operating (Schedule 3)         | 235,321                       | 176,428              | 619,370              |
| Franchise fees (Note 13)                                | 113,000                       | 134,049              | 115,956              |
| Rentals   | 38,400                        | 35,310               | 38,800               |
| Penalties and costs on taxes                            | 24,500                        | 26,869               | 24,365               |
| Other   | 31,538                        | 20,900               | 32,445               |
| Interest  | 8,000                         | 18,705               | 7,305                |
| Licenses and permits                                    | 4,000                         | 10,620               | 10,769               |
| Fines   | 10,500                        | 2,480                | 9,695                |
|   | <u>2,866,788</u>              | <u>3,149,241</u>     | <u>3,657,137</u>     |
| <b>EXPENSES</b>   |                               |                      |                      |
| General administration                                  | 1,041,403                     | 1,129,852            | 645,600              |
| Water supply and distribution                           | 509,796                       | 488,507              | 529,553              |
| Fire  | 99,830                        | 456,467              | 421,792              |
| Roads, streets, walks, lighting                         | 349,607                       | 337,126              | 277,076              |
| Common and equipment pool                               | 193,212                       | 211,816              | 229,060              |
| Wastewater treatment and disposal                       | 218,374                       | 133,889              | 371,406              |
| Council and other legislative                           | 133,365                       | 116,294              | 112,676              |
| Family and community support services                   | 98,630                        | 108,460              | 121,759              |
| Police  | 93,000                        | 92,744               | 196,513              |
| Waste management  | 85,978                        | 81,086               | 81,000               |
| Parks and recreation                                    | 115,626                       | 75,509               | 110,065              |
| Other planning and development                          | 119,300                       | 41,267               | 52,451               |
| Recreation board and other services                     | 34,750                        | 34,373               | 18,995               |
| Culture: libraries, museums, halls                      | 27,700                        | 36,100               | 35,646               |
| Land use planning, zoning and development               | 15,500                        | 16,518               | 14,435               |
| Subdivision land and development                        | 6,000                         | 5,636                | 8,305                |
| Disaster and emergency services                         | 4,000                         | 3,291                | 7,730                |
| Other   | 4,200                         | 2,416                | 155                  |
| Bylaws enforcement                                      | 1,500                         | 1,151                | 4,000                |
| Amortization  | 69,674                        | 468,575              | 456,335              |
|   | <u>3,221,445</u>              | <u>3,841,077</u>     | <u>3,694,552</u>     |
| <b>ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE</b>    | <u>(354,657)</u>              | <u>(691,836)</u>     | <u>(37,415)</u>      |
| <b>OTHER REVENUE</b>                                    |                               |                      |                      |
| Government transfers for capital (Schedule 3)           | 174,617                       | 272,592              | 558,639              |
|   | <u>174,617</u>                | <u>272,592</u>       | <u>558,639</u>       |
| <b>ANNUAL SURPLUS (DEFICIT)</b>                         | <u>(180,040)</u>              | <u>(419,244)</u>     | <u>521,224</u>       |
| <b>ACCUMULATED SURPLUS, BEGINNING OF YEAR</b>           | <u>11,249,865</u>             | <u>11,249,865</u>    | <u>10,728,641</u>    |
| <b>ACCUMULATED SURPLUS, END OF YEAR</b>                 | <u>\$ 11,069,825</u>          | <u>\$ 10,830,621</u> | <u>\$ 11,249,865</u> |

The accompanying notes are an integral part of these financial statements.

**TOWN OF ONOWAY**  
**Statement of Changes in Net Debt**  
**For The Year Ended December 31, 2022**

|   | 2022<br>(Budget)<br>(Note 15) | 2022<br>(Actual) | 2021<br>(Actual) |
|---|-------------------------------|------------------|------------------|
| <b>ANNUAL SURPLUS (DEFICIT)</b>         | \$ (180,040)                  | \$ (419,244)     | \$ 521,224       |
| Purchase of tangible capital assets     | (377,057)                     | (311,090)        | (595,991)        |
| Amortization of tangible capital assets | 69,674                        | 468,575          | 456,335          |
|   | (307,383)                     | 157,485          | (139,656)        |
| Acquisition (use) of prepaid expenses   | -                             | (161)            | 7,441            |
| <b>INCREASE (DECREASE) IN NET DEBT</b>  | (487,423)                     | (261,920)        | 389,009          |
| <b>NET DEBT, BEGINNING OF YEAR</b>      | (397,491)                     | (397,491)        | (786,500)        |
| <b>NET DEBT, END OF YEAR</b>            | \$ (884,914)                  | \$ (659,411)     | \$ (397,491)     |

The accompanying notes are an integral part of these financial statements.



**TOWN OF ONOWAY**  
**Statement of Cash Flows**  
**For The Year Ended December 31, 2022**

|  | 2022              | 2021                |
|--|-------------------|---------------------|
| <b>OPERATING ACTIVITIES</b>  |                   |                     |
| Cash from operations   |                   |                     |
| Annual surplus (deficit)   | \$ (419,244)      | \$ 521,224          |
| Non-cash items included in excess of revenues over expenses:       |                   |                     |
| Amortization   | 468,575           | 456,335             |
| Gain (loss) on disposal of tangible capital assets                 | -                 | -                   |
|  | <u>49,331</u>     | <u>977,559</u>      |
| Change in non-cash working capital balances related to operations: |                   |                     |
| Prepaid expenses   | (161)             | 7,442               |
| Receivables  | (258,892)         | 281,902             |
| Accounts payable and accrued liabilities                           | 42,462            | 22,105              |
| Land held for resale   | -                 | (1)                 |
| Deferred revenue   | (53,780)          | (142,431)           |
|  | <u>(221,040)</u>  | <u>1,146,576</u>    |
| <b>FINANCING ACTIVITIES</b>  |                   |                     |
| Repayment of long-term debt  | (89,218)          | (85,189)            |
| <b>CAPITAL ACTIVITIES</b>  |                   |                     |
| Purchase of tangible capital assets                                | (311,090)         | (595,991)           |
|  | <u>(311,090)</u>  | <u>(595,991)</u>    |
| <b>CHANGE IN CASH CASH EQUIVALENTS DURING THE YEAR</b>             | <b>(621,348)</b>  | <b>465,396</b>      |
| <b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>                | <b>1,033,080</b>  | <b>567,684</b>      |
| <b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>                      | <b>\$ 411,732</b> | <b>\$ 1,033,080</b> |

The accompanying notes are an integral part of these financial statements.

**TOWN OF ONOWAY**  
**Schedule of Equity in Tangible Capital Assets**  
**For The Year Ended December 31, 2022**

*Schedule 1*

|   | <b>2022</b>          | 2021          |
|---|----------------------|---------------|
| <b>BALANCE, BEGINNING OF YEAR</b>                     | <b>\$ 10,243,854</b> | \$ 10,019,009 |
| Purchase of Tangible Capital Assets                   | 311,090              | 595,991       |
| Amortization of Tangible Capital Assets               | (468,575)            | (456,335)     |
| Net Book Value of Tangible Capital Assets Disposed of | -                    | -             |
| Repayment of Capital Long-Term Debt                   | 89,218               | 85,189        |
| <b>BALANCE, END OF YEAR</b>                           | <b>\$ 10,175,587</b> | \$ 10,243,854 |

Equity in Tangible Capital Assets is Comprised of the Following:

|                                  |                      |                      |
|----------------------------------|----------------------|----------------------|
| Tangible Capital Assets (Note 7) | \$ 11,484,530        | \$ 11,642,015        |
| Long-term Debt (Note 6)          | (1,308,943)          | (1,398,161)          |
|                                  | <b>\$ 10,175,587</b> | <b>\$ 10,243,854</b> |

The accompanying notes are an integral part of these financial statements.

**TOWN OF ONOWAY**  
**Schedule of Property Taxes Levied**  
**For The Year Ended December 31, 2022**

*Schedule 2*

|                                | 2022<br>(Budget)<br>(Note 15) | 2022<br>(Actual)    | 2021<br>(Actual)    |
|--------------------------------|-------------------------------|---------------------|---------------------|
| <b>TAXATION</b>                |                               |                     |                     |
| Real property taxes            | \$ 1,611,993                  | \$ 1,626,003        | \$ 1,573,218        |
| Linear property taxes          | 72,364                        | 51,603              | 64,090              |
|                                | <u>1,684,357</u>              | <u>1,677,606</u>    | <u>1,637,308</u>    |
| <b>REQUISITIONS</b>            |                               |                     |                     |
| Alberta School Foundation Fund | 323,536                       | 315,902             | 323,535             |
| Lac Ste. Anne Foundation       | 23,809                        | 23,527              | 24,152              |
|                                | <u>347,345</u>                | <u>339,429</u>      | <u>347,687</u>      |
| <b>NET MUNICIPAL TAXES</b>     | <u>\$ 1,337,012</u>           | <u>\$ 1,338,177</u> | <u>\$ 1,289,621</u> |

**TOWN OF ONOWAY**  
**Schedule of Government Transfers**  
**For The Year Ended December 31, 2022**

**Schedule 3**

|                                   | 2022<br>(Budget)<br>(Note 15) | 2022<br>(Actual)  | 2021<br>(Actual)    |
|-----------------------------------|-------------------------------|-------------------|---------------------|
| <b>TRANSFERS FOR OPERATING</b>    |                               |                   |                     |
| Provincial government             | 165,976                       | 107,083           | 535,224             |
| Local governments                 | 69,345                        | 69,345            | 84,146              |
|                                   | <u>235,321</u>                | <u>176,428</u>    | <u>619,370</u>      |
| <b>TRANSFERS FOR CAPITAL</b>      |                               |                   |                     |
| Provincial government             | 174,617                       | 272,592           | 558,639             |
| <b>TOTAL GOVERNMENT TRANSFERS</b> | <b>\$ 409,938</b>             | <b>\$ 449,020</b> | <b>\$ 1,178,009</b> |

The accompanying notes are an integral part of these financial statements.

**TOWN OF ONOWAY**  
**Schedule of Segmented Information**  
**For The Year Ended December 31, 2022**

**Schedule 4**

|  | General<br>Administration | Protective<br>Services | Public<br>Works    | Roads<br>Streets, Walks<br>and Lighting | Utilities        | All<br>Other        | Total               |
|--|---------------------------|------------------------|--------------------|---|------------------|---------------------|---------------------|
| <b>REVENUE</b>                         |                           |                        |                    |   |                  |                     |                     |
| Taxation                               | 636,294                   | 176,916                | 211,816            | 334,694                                 | -                | (21,543)            | 1,338,177           |
| Sales and user charges                 | 1,886                     | 30,502                 | -                  | -                                       | 997,811          | 38,834              | 1,069,033           |
| Other                                  | 41,457                    | 346,233                | -                  | 2,432                                   | -                | 175,481             | 565,603             |
| Government transfers                   | 45,214                    | -                      | -                  | -                                       | -                | 131,214             | 176,428             |
|  | 724,851                   | 553,651                | 211,816            | 337,126                                 | 997,811          | 323,986             | 3,149,241           |
| <b>EXPENSES</b>                        |                           |                        |                    |   |                  |                     |                     |
| Contracted and general services        | 315,167                   | 391,912                | 90,495             | 86,976                                  | 384,751          | 82,046              | 1,351,347           |
| Salaries, wages, and benefits          | 744,869                   | 8,966                  | 56,207             | 106,353                                 | 125,034          | 139,048             | 1,180,477           |
| Materials, goods, and supplies         | 13,484                    | 145,457                | 46,058             | 64,710                                  | 94,298           | 133,094             | 497,101             |
| Utilities                              | 18,272                    | 5,515                  | 11,001             | 77,974                                  | 25,640           | 4,312               | 142,714             |
| Interest on long-term debt             | 6,926                     | -                      | -                  | -                                       | 63,529           | -                   | 70,455              |
| Other                                  | -                         | -                      | -                  | -                                       | -                | 76,253              | 76,253              |
| Insurance                              | 31,133                    | 1,801                  | 8,055              | 1,113                                   | 10,229           | 1,824               | 54,155              |
|  | 1,129,851                 | 553,651                | 211,816            | 337,126                                 | 703,481          | 436,577             | 3,372,502           |
| <b>NET REVENUE BEFORE AMORTIZATION</b> | (405,000)                 | -                      | -                  | -                                       | 294,330          | (112,591)           | (223,261)           |
| Amortization                           | 21,729                    | 11,980                 | 50,408             | 128,446                                 | 242,863          | 13,149              | 468,575             |
| <b>NET REVENUE (DEFICIT)</b>           | <b>\$ (426,729)</b>       | <b>\$ (11,980)</b>     | <b>\$ (50,408)</b> | <b>\$ (128,446)</b>                     | <b>\$ 51,467</b> | <b>\$ (125,740)</b> | <b>\$ (691,836)</b> |

The accompanying notes are an integral part of these financial statements.

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**TOWN OF ONOWAY**  
**Schedule of Segmented Information**  
**For The Year Ended December 31, 2021**

**Schedule 4**

|  | General<br>Administration | Protective<br>Services | Public<br>Works    | Roads<br>Streets, Walks<br>and Lighting | Utilities        | All<br>Other     | Total              |
|--|---------------------------|------------------------|--------------------|---|------------------|------------------|--------------------|
| <b>REVENUE</b>                         |                           |                        |                    |   |                  |                  |                    |
| Taxation                               | 484,254                   | 60,441                 | 229,060            | 370,885                                 | -                | 144,981          | 1,289,621          |
| Sales and user charges                 | 2,205                     | 71,118                 | -                  | -                                       | 940,208          | 45,351           | 1,058,882          |
| Other                                  | 49,674                    | 473,971                | -                  | 6,191                                   | -                | 159,428          | 689,264            |
| Government transfers                   | 109,467                   | -                      | -                  | -                                       | 284,403          | 225,500          | 619,370            |
|  | 645,600                   | 605,530                | 229,060            | 377,076                                 | 1,224,611        | 575,260          | 3,657,137          |
| <b>EXPENSES</b>                        |                           |                        |                    |   |                  |                  |                    |
| Contracted and general services        | 338,676                   | 476,622                | 63,843             | 24,827                                  | 584,451          | 82,709           | 1,571,128          |
| Salaries, wages, and benefits          | 226,294                   | 120,249                | 92,422             | 124,243                                 | 119,952          | 152,503          | 835,663            |
| Materials, goods, and supplies         | 36,623                    | 4,448                  | 56,577             | 52,138                                  | 176,983          | 175,874          | 502,643            |
| Utilities                              | 20,508                    | 2,467                  | 8,790              | 74,828                                  | 23,792           | 13,943           | 144,328            |
| Interest on long-term debt             | -                         | -                      | -                  | -                                       | 67,209           | -                | 67,209             |
| Other                                  | -                         | -                      | -                  | -                                       | -                | 66,667           | 66,667             |
| Insurance                              | 23,499                    | 1,744                  | 7,428              | 1,040                                   | 9,571            | 7,297            | 50,579             |
|  | 645,600                   | 605,530                | 229,060            | 277,076                                 | 981,958          | 498,993          | 3,238,217          |
| <b>NET REVENUE BEFORE AMORTIZATION</b> | -                         | -                      | -                  | 100,000                                 | 242,653          | 76,267           | 418,920            |
| Amortization                           | 25,244                    | 11,139                 | 64,973             | 119,208                                 | 224,960          | 10,811           | 456,335            |
| <b>NET REVENUE (DEFICIT)</b>           | <b>\$ (25,244)</b>        | <b>\$ (11,139)</b>     | <b>\$ (64,973)</b> | <b>\$ (19,208)</b>                      | <b>\$ 17,693</b> | <b>\$ 65,456</b> | <b>\$ (37,415)</b> |

The accompanying notes are an integral part of these financial statements.

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**1. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Town are the representations of management prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Town are as follows:

*(a) Reporting Entity*

The financial statements reflect assets, liabilities, revenue and expenses and changes in fund balances and changes in financial position of the Town. This is comprised of the municipal operations plus all of the organizations that are owned or accountable to the Town Council for the administration of their financial affairs and resources.

The Town is a member of the West Inter Lake District Regional Water Services Commission and Highway 43 East Waste Commission. The Town has not proportionately consolidated the financial results of the organizations.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

*(b) Basis of Accounting*

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenue in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met by the municipality, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

*(c) Cash and Cash Equivalents*

Cash and cash equivalents include items that are readily convertible to known amounts of cash, are subject to an insignificant risk of change in value, and have a maturity of one year or less at acquisition.

*(d) Land Held for Resale*

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.

*(e) Use of Estimates*

The preparation of financial statements in conformity with the accounting principles for local governments established by the Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

**1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

*(f) Tax Revenue*

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowing. These levies are collectable from property owners for work performed by the Town and are recognized as revenue in the year the tax is levied.

*(g) Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

|                         |               |
|-------------------------|---------------|
| Engineered structures   |               |
| Water systems           | 45 - 75 years |
| Wastewater systems      | 75 years      |
| Roadways                | 10 - 20 years |
| Storm systems           | 75 years      |
| Buildings               | 25 & 50 years |
| Machinery and equipment | 5 - 33 years  |
| Vehicles                | 10 years      |

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

*(h) Contaminated Sites*

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Town is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

*(i) Under-Levies and Over-Levies*

Under-levies and over-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any under-levies or over-levies of the prior year.

*(j) New Accounting Standards not yet Adopted*

Effective for fiscal years beginning on or after April 1, 2022, *PS 3280 Asset Retirement Obligations* provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

Effective for fiscal years beginning on or after April 1, 2023, *PS 3400 Revenue* provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.



**TOWN OF ONOWAY**  
**Notes to Financial Statements**  
**For The Year Ended December 31, 2022**

**2. CASH AND CASH EQUIVALENTS**

|  | <u>2022</u>       | <u>2021</u>         |
|--|-------------------|---------------------|
| Deposit account with financial institution | \$ 411,132        | \$ 1,032,480        |
| Cash on hand                               | 600               | 600                 |
|  | <u>\$ 411,732</u> | <u>\$ 1,033,080</u> |

**3. RECEIVABLES**

|                                       | <u>2022</u>       | <u>2021</u>       |
|---------------------------------------|-------------------|-------------------|
| Trade and other                       | \$ 315,124        | \$ 66,776         |
| Taxes and grants in place of taxes    | 142,015           | 126,153           |
| Utilities                             | 91,323            | 76,533            |
| Goods and Services Tax                | 35,387            | 55,495            |
|                                       | <u>583,849</u>    | <u>324,957</u>    |
| Less: Allowance for doubtful accounts | <u>(21,741)</u>   | <u>(21,741)</u>   |
|                                       | <u>\$ 562,108</u> | <u>\$ 303,216</u> |

Taxes and grants in place of taxes include arrears taxes in the amount of \$80,822 (2021 - \$84,288).

**4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

|                                    | <u>2022</u>       | <u>2021</u>       |
|------------------------------------|-------------------|-------------------|
| Trade payables                     | \$ 425,928        | \$ 282,243        |
| Accrued interest on long-term debt | 17,943            | 19,166            |
| Lac Ste. Anne County               | -                 | 100,000           |
|                                    | <u>\$ 443,871</u> | <u>\$ 401,409</u> |

During 2018, the Town entered into a cost participation agreement with Lac Ste. Anne County for improvements to Township Road 544 from RR 11 east to RR 21 and RR 21 from Township Road 544 north to Township Road 545. Under the terms of the agreement, the Town agreed to reimburse the County for \$500,000 of the total costs of the project repayable in annual instalments of \$100,000 from 2018 - 2022.

**TOWN OF ONOWAY**  
**Notes to Financial Statements**  
**For The Year Ended December 31, 2022**

**5. DEFERRED REVENUE**

Deferred revenue consists of externally restricted unspent funds received which relate to costs of future periods.

|                                     | 2021              | Received          | Used                | 2022             |
|-------------------------------------|-------------------|-------------------|---------------------|------------------|
| Other                               | 69,714            | 21,000            | (6,892)             | 83,822           |
| Municipal Sustainability Initiative | 67,809            | 143,026           | (210,835)           | -                |
| Canada Community-Building Fund      | 79                | 61,664            | (61,743)            | -                |
|                                     | <u>\$ 137,602</u> | <u>\$ 225,690</u> | <u>\$ (279,470)</u> | <u>\$ 83,822</u> |

**6. LONG-TERM DEBT**

|   | 2022                | 2021                |
|---|---------------------|---------------------|
| Government of Alberta debenture, repayable in bi-annual instalments of \$76,783 including interest at a fixed rate of 4.676%, due September 15, 2033. Debenture debt is issued on the credit and security of Town at large. | <u>\$ 1,308,943</u> | <u>\$ 1,398,161</u> |

Principal and interest payments are as follows:

|            | Principal           | Interest          | Total               |
|------------|---------------------|-------------------|---------------------|
| 2023       | \$ 93,439           | \$ 59,126         | \$ 152,565          |
| 2024       | 97,859              | 55,706            | 153,565             |
| 2025       | 102,489             | 51,077            | 153,566             |
| 2026       | 107,337             | 46,228            | 153,565             |
| 2027       | 112,415             | 41,151            | 153,566             |
| Thereafter | 795,404             | 125,992           | 921,396             |
|            | <u>\$ 1,308,943</u> | <u>\$ 379,280</u> | <u>\$ 1,688,223</u> |

The Town's cash payments for interest in 2022 were \$64,347 (2021 - \$68,377).

**TOWN OF ONOWAY**  
**Notes to Financial Statements**  
**For The Year Ended December 31, 2022**

**7. TANGIBLE CAPITAL ASSETS**

|                                       | <u>2022</u>          | <u>2021</u>          |
|---------------------------------------|----------------------|----------------------|
| Engineered structures                 |                      |                      |
| Water systems                         | 3,923,192            | 4,011,852            |
| Wastewater systems                    | 4,125,533            | 4,201,414            |
| Roadways                              | 1,622,039            | 1,741,537            |
| Storm systems                         | 572,698              | 581,646              |
|                                       | <u>10,243,462</u>    | <u>10,536,449</u>    |
| Machinery, equipment, and furnishings | 663,141              | 488,887              |
| Buildings                             | 285,343              | 313,023              |
| Land                                  | 196,380              | 196,380              |
| Vehicles                              | 96,204               | 107,276              |
|                                       | <u>\$ 11,484,530</u> | <u>\$ 11,642,015</u> |

|  | Cost<br>Beginning of<br>Year | Additions         | Disposals   | Write-downs | Cost<br>End of<br>Year |
|--|------------------------------|-------------------|-------------|-------------|------------------------|
| Engineered structures                    |                              |                   |             |             |                        |
| Roadways                                 | 4,083,363                    | -                 | -           | -           | 4,083,363              |
| Water systems                            | 7,018,810                    | 35,240            | -           | -           | 7,054,050              |
| Wastewater systems                       | 5,189,649                    | -                 | -           | -           | 5,189,649              |
| Storm systems                            | 671,119                      | -                 | -           | -           | 671,119                |
|  | <u>16,962,941</u>            | <u>35,240</u>     | <u>-</u>    | <u>-</u>    | <u>16,998,181</u>      |
| Land                                     | 196,380                      | -                 | -           | -           | 196,380                |
| Buildings                                | 1,324,304                    | -                 | -           | -           | 1,324,304              |
| Machinery, equipment,<br>and furnishings | 1,374,847                    | 275,850           | -           | -           | 1,650,697              |
| Vehicles                                 | 391,683                      | -                 | -           | -           | 391,683                |
|  | <u>\$ 20,250,155</u>         | <u>\$ 311,090</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 20,561,245</u>   |

|  | Accumulated<br>Amortization<br>Beginning of<br>Year | Current<br>Amortization | Disposals   | Write-downs | Accumulated<br>Amortization<br>End of<br>Year |
|--|---|-------------------------|-------------|-------------|---|
| Engineered structures                    |   |                         |             |             |   |
| Roadways                                 | 2,341,826   | 119,498                 | -           | -           | 2,461,324                                     |
| Water systems                            | 3,006,958   | 123,900                 | -           | -           | 3,130,858                                     |
| Wastewater systems                       | 988,235   | 75,881                  | -           | -           | 1,064,116                                     |
| Storm systems                            | 89,473  | 8,948                   | -           | -           | 98,421  |
|  | <u>6,426,492</u>                                    | <u>328,227</u>          | <u>-</u>    | <u>-</u>    | <u>6,754,719</u>                              |
| Buildings                                | 1,011,281   | 27,680                  | -           | -           | 1,038,961                                     |
| Machinery, equipment,<br>and furnishings | 885,960   | 101,596                 | -           | -           | 987,556                                       |
| Vehicles                                 | 284,407   | 11,072                  | -           | -           | 295,479                                       |
|  | <u>\$ 8,608,140</u>                                 | <u>\$ 468,575</u>       | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 9,076,715</u>                           |

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**TOWN OF ONOWAY**  
**Notes to Financial Statements**  
**For The Year Ended December 31, 2022**

**8. ACCUMULATED SURPLUS**

|  | <u>2022</u>          | <u>2021</u>          |
|--|----------------------|----------------------|
| Unrestricted surplus (deficit)                 | (22,595)             | (33,281)             |
| Restricted surplus                             |                      |                      |
| Operating reserves (Note 9)                    | 245,888              | 590,427              |
| Capital reserves (Note 9)                      | 431,741              | 448,865              |
| Equity in tangible capital assets (Schedule 1) | <u>10,175,587</u>    | <u>10,243,854</u>    |
|  | <b>\$ 10,830,621</b> | <b>\$ 11,249,865</b> |

**9. RESERVES**

|                                   | <u>2022</u>       | <u>2021</u>       |
|-----------------------------------|-------------------|-------------------|
| <b>Operating Reserves</b>         |                   |                   |
| General operating                 | \$ 245,888        | \$ -              |
| Water upgrades                    | -                 | 34,840            |
| Tax stabilization                 | -                 | 44,783            |
| Special projects                  | -                 | 16,000            |
| Roads and streets                 | -                 | 163,130           |
| Recreation                        | -                 | 3,542             |
| Lagoon                            | -                 | 215,773           |
| Future development                | -                 | 112,359           |
|                                   | <u>\$ 245,888</u> | <u>\$ 590,427</u> |
| <b>Capital Reserves</b>           |                   |                   |
| General capital                   | \$ 371,741        | \$ -              |
| Recreation venue / opportunity    | 60,000            | 60,000            |
| Vehicle - public works            | -                 | 17,991            |
| Utilities                         | -                 | 157,647           |
| Parks, recreation and playgrounds | -                 | 32,195            |
| Parks improvements - Fortis       | -                 | 28,711            |
| Parks beautification              | -                 | 4,130             |
| Onoway Regional Fire Services     | -                 | 17,124            |
| Machinery and equipment           | -                 | 76,165            |
| Fire                              | -                 | 1,602             |
| Culture and hall                  | -                 | 5,940             |
| Building - public works           | -                 | 7,509             |
| Building - administration         | -                 | 39,851            |
|                                   | <u>\$ 431,741</u> | <u>\$ 448,865</u> |

**TOWN OF ONOWAY**  
**Notes to Financial Statements**  
**For The Year Ended December 31, 2022**

**10. TRUST FUNDS**

The Town administers the following trusts on behalf of third parties. As related trust assets are not owned by the Town, the trusts have been excluded from the financial statements. The following table provides a summary of the transactions within these trusts during the year:

|                              | Opening           | Receipts        | Disbursements      | Ending            |
|------------------------------|-------------------|-----------------|--------------------|-------------------|
| Tax sale property funds      | \$ 76,640         | \$ 1,888        | \$ -               | \$ 78,528         |
| Collaboration Program Grants | 49,478            | -               | (27,267)           | 22,211            |
| Seniors Housing              | 1,000             | -               | -                  | 1,000             |
|                              | <u>\$ 127,118</u> | <u>\$ 1,888</u> | <u>\$ (27,267)</u> | <u>\$ 101,739</u> |

**11. SALARIES AND BENEFITS DISCLOSURE**

Disclosure of salaries and benefits for municipal officials, the chief administrative officers, and designated officers as required by Alberta Regulation 313/2000 is as follows:

|                                     | 2022             |                         | 2021             |                  |
|-------------------------------------|------------------|-------------------------|------------------|------------------|
|                                     | Salary           | Benefits and Allowances | Total            | Total            |
| <b>Town Council</b>                 |                  |                         |                  |                  |
| Kwasny (Mayor) (Oct - Dec 2021)     | 8,072            | 261                     | 8,333            | 2,116            |
| Tracy (Mayor) (Dec - Sep 2021)      | -                | -                       | -                | 13,753           |
| Coninx                              | 11,959           | 480                     | 12,439           | 2,801            |
| Johnson                             | 9,154            | 343                     | 9,497            | 16,619           |
| Winterford                          | 8,824            | 303                     | 9,127            | 1,886            |
| Murray                              | 8,334            | 273                     | 8,607            | 2,379            |
| Tonita                              | -                | -                       | -                | 13,331           |
| St. Hilaire                         | -                | -                       | -                | 9,570            |
| Mickle                              | -                | -                       | -                | 7,729            |
|                                     | <u>\$ 46,343</u> | <u>\$ 1,660</u>         | <u>\$ 48,003</u> | <u>\$ 70,184</u> |
| <b>Chief Administrative Officer</b> |                  |                         |                  |                  |
| Wildman                             | \$ 334,872       | \$ -                    | \$ 334,872       | \$ 153,925       |
| Thompson                            | 33,814           | 7,380                   | 41,194           | -                |
|                                     | <u>\$ 12,357</u> | <u>\$ 7,380</u>         | <u>\$ 19,737</u> | <u>\$ 12,394</u> |
| <b>Designated Officers</b>          |                  |                         |                  |                  |

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees, and the employer's share of the costs of any additional taxable benefits.

**TOWN OF ONOWAY**  
**Notes to Financial Statements**  
**For The Year Ended December 31, 2022**

**12. CONTRACTUAL OBLIGATIONS**

(a) *Emergency Services*

The Town has entered into an agreement for the provision of emergency first response, fire suppression, and emergency rescue services for the period January 1, 2021 - December 31, 2025. The basic annual fee for these services is approximately \$260,000 annually.

(b) *Waste Collection*

The Town has entered into an agreement for waste collection services for the period January 1, 2021 - December 31, 2025. Estimated annual charges for \$65,000 annually.

**13. UTILITY FRANCHISE AGREEMENTS**

Disclosure of utility franchise agreement annual revenues as required by Alberta Regulation 313/2000 is as follows:

|                     | <u>2022</u>       | <u>2021</u>       |
|---------------------|-------------------|-------------------|
| Fortis Alberta Inc. | \$ 92,513         | \$ 84,459         |
| Atco Gas            | 41,536            | 31,497            |
|                     | <u>\$ 134,049</u> | <u>\$ 115,956</u> |

**14. FINANCIAL INSTRUMENTS**

The Town's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Town is not exposed to significant interest, currency or credit risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

The Town is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of customers minimizes the Town's credit risk.

**15. BUDGET**

The 2022 budget data presented in these financial statements is based on the operating and capital budgets approved by Council on June 23, 2022. The chart below reconciles the approved financial plan to the figures reported in these financial statements.

|                                     | <u>2022<br/>(Budget)</u> | <u>2022<br/>(Actual)</u> |
|-------------------------------------|--------------------------|--------------------------|
| Annual surplus                      | (180,040)                | (419,244)                |
| Add back:                           |                          |                          |
| Amortization expense                | -                        | 468,575                  |
| Net transfers from (to) reserves    | 663,439                  | 361,663                  |
| Deduct:                             |                          |                          |
| Principal debt repayments           | (89,219)                 | (89,219)                 |
| Purchase of tangible capital assets | (377,057)                | (311,090)                |
|                                     | <u>\$ 17,123</u>         | <u>\$ 10,685</u>         |

**TOWN OF ONOWAY**  
**Notes to Financial Statements**  
**For The Year Ended December 31, 2022**

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**16. DEBT LIMITS**

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Town be disclosed as follows:

|                                       | <u>2022</u>         | <u>2021</u>         |
|---------------------------------------|---------------------|---------------------|
| Total debt limit                      | \$ 4,723,862        | \$ 5,485,706        |
| Total debt                            | <u>(1,308,943)</u>  | <u>(1,398,161)</u>  |
| Amount of debt limit unused           | <u>\$ 3,414,919</u> | <u>\$ 4,087,545</u> |
|                                       |                     |                     |
| Service on debt limit                 | \$ 787,310          | \$ 914,284          |
| Service on debt                       | <u>(152,565)</u>    | <u>(153,566)</u>    |
| Amount of debt servicing limit unused | <u>\$ 634,745</u>   | <u>\$ 760,718</u>   |

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**17. APPROVAL OF FINANCIAL STATEMENTS**

These financial statements were approved by Council and administration.

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## Town of Onoway Request for Decision

|               |  |
|---------------|--|
| Meeting:      | <b>Council Meeting</b>                 |
| Meeting Date: | April 13, 2023                         |
| Presented By: | Jennifer Thompson, CAO                 |
| Title:        | Questions and Answers for Q3 Reporting |

### **BACKGROUND / PROPOSAL**

Council had questions regarding the Q3 reporting. Administration has compiled Council questions and provided detail.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

- 1) Approx. \$8000 less in requisitions left to be recovered, or are they an under-requisition? If they are under the 2023 budget this needs to be increased to collect this under levy. Was the amount collected less than anticipated.**

The levy was reduced from the initial amount therefore an over-levy has been recorded as an accounts payable and will be presented within the next Tax Rate Bylaw.

- 2) There was a \$54,780 reserve for "admin" planned but not recoded. What was this for and is it still anticipated?**

Was in original budget and not used in 2022.

- 3) Council/Legal expenses are about 13% below budget. Looking at council fees there may only be 10 or 11 months of fees recorded.. it's an odd number and wondering if it's not for all 12 months.**

Budgets change year over year. The account referred to is unknown and may have adjustments at yearend which will be presented in the Financial Statement. As noted earlier, final adjustments were not made. The financial statements are accurate since audit is complete.

- 4) Admin Revenue..what is this massive revenue in General Services and Supply Revenue? \$27,000 more than budgeted. Is it something new, or is it new coding of an old revenue stream?**

An incorrect posting to this account for the Land Sale. It has been recorded in the correct account during the yearend review in preparation for the audit.



- 5) **In Admin revenue the 21,500 for the Onoway 100th grant is reported. This is not core revenue so should it be deducted from the net reporting of financials at the end of the report?**

This amount has been moved to a deferred revenue account and the revenue recognized in 2023.

- 6) **Admin Expenses- A few items here. Admin Power is way under, as is Natural Gas, comparing ..in a year these two expenses are through the roof..so either the budget was way off, or again not a full 12 months being reported.**

As noted previously, distribution of billing was not accurate and have been corrected.

- 7) **Admin Expense-what was the short term borrowing related to? If we have money in the bank why are we borrowing for Admin ?**

It has been common practice that the revolving line of credit is used annually. This has been noted and the interest expensed to show the cost of previous practices.

- 8) **Fire Expenses-Fire Admin Fee is only 3/4 reported ( again leads me to believe these are year to date as they seem under reported)**

At the Q3 rime of reporting, these expenses should only be  $\frac{3}{4}$  of the year.

As noted, the report provided was prior to yearend adjustments. This has been corrected for yearend.

- 9) **Emergency and Disaster Services- unexpected expense \$3,291- what was it for its a little vague "contract work" was it for training?**

Account 2-24-00-245 Dis Services – Contract Work. Onoway contracted services for Emergency & Disaster Services. The contractor resigned the position in 2022 and this has been assigned to current staff.

- 10) **PW Equipment and Repair- much higher than expected. Was there addition to maintenance schedule, more contracting out? Do we need to adjust our budget going forward?**

It was noted to council that equipment failed and was repaired. The moldboard required welding as well as repair on the loader. Adjusting for equipment failure/repair that is unknown is a difficult process. Do you budget for repair, which ends up increasing taxes, or do you maintain the repairs based on year over year? Best practice is not to budget for unexpected equipment failure and to try and budget for expected repair due to age of equipment.

- 11) Reporting of Amortization. None of the amortization or reserve transfers are reported yet. So our net position at the end of the report is not consistent . It's far lower than than reported from this adjustment alone.**

Amortization and transfer of reserves is recorded at yearend. The net position reported is accurate as it was noted that yearend adjustments were not completed. It has always been Onoway's practice to have the auditor complete the amortization transactions and not enough information was present to record those transactions without the assistance of the Audit team.

- 12) Street Light Power-nearly 50% below budget, in a year when power costs are again through the roof- either we need to adjust the budget or is this only for partial year. Take another 40K plus off surplus reported for this alone.**

Actual expense has been recorded and is now accurate.

- 13) Water Sale Revenue- something off here too.. either in reporting or coding see (1-41-000-441 vs q1-41-00-47)**

Unsure why journal entries are made to transfer from the recorded amounts from billing. This transaction has been completed now and staff will look into the history as to why the revenues are split and recorded this way. Previous administrative practice is to transfer via journal entry 50% of water sale revenue into two accounts.

- 14) Water Expenses-Wages, again way below budget on a known sched item?**

Wages are difficult to budget. Based on where staff are recording their time is where the expenses are placed. The transfer at yearend has been completed based on a 35%/20%/15%/15% ratio of Streets, Water, Sewer, Parks, Public Works

- 15) software, both under Admin and under Water Expenses are much higher than budgeted. Need clarification as to wether these are one time or licensing or an amortized cost.**

In discussion with the Auditor these are one time expenses, the cost is not amortized based on the individual unit cost basis. Water meters were purchased as well as new computers for the Administration department

- 16) Regarding the sewer debenture interest it looks like it's being reported as water debenture interest as the numbers by comparison to previous years is way off.. or was there a new water debenture taken out?**

Transfers are made at the end of the year for interest. Why has this been the practice. Unknown.

In 2023, there are two additional debenture through WILD Water Debenture III \$17,702.73 and Debenture IV \$13,993.12 for a total of Admin and Governance of \$13,038.42 and debenture payments of \$72,414.

**17) If no amortization expenses were reported for water that would mean another \$50K off surplus budget.**

Amortization is a numbers recording, it is a non-cash transaction. Those amounts for amortization are taken out and usually a transfer to reserves occurs.

**18) Sewer wages are way off ( much lower than budget) again is this number only a partial on the year.**

See number 14 above

**19) Sewer Expense- principal expenses are way under per (16) or is there a further debenture interest yet to come? It seems odd as full debenture interest is reported.**

See 16 above

**20) Economic Development Investment reports \$29K of 80K budgeted. Is this the full cost or is something else coming forward.**

This is funding from the Partners in Progress. The \$80K was remaining funding from the grant with only \$29K of expenses recorded in 2022.

**21) Recreation Programs and Seniors Transportation costs are way over budget.**

East End Bus requisition was not paid or only partially paid from 2017-2021. Therefore the whole amount was recorded in 2022 when Council passed the resolution to pay East End Bus and therefore were unbudgeted funds. Also Council allocated \$11,000 from a previous land sale to the community hall for bathroom upgrades which was unbudgeted funds but used from a previous year land sale.

**22) Parks Revenue- was there no student funding reported? Or did we not apply?**

Funding was received and coded all to Public Works. Staff are reviewing.

**23) Parks Wages.. once again way under budget, again was this only partially reported.**

See Item 14 above

**24) Parks-Fortis ( Ruth Cust/Kids Corner) 20K over budget what was this expense for?**

2-72-00-542 Incorrect posting in July 2022 that was replicated to end of year and now corrected.

**25) Cultural Hall Power is well under budget are there still expenses yet to come?**

Once again.. incorrect posting in July that was replicated to end of year and has now been corrected.

**1) Under general revenue the fortis franchise fee cannot be changed now, too late for this budget**

This amount was replicated from the original budget submitted to Council in April 2022.

**2) 1-12-00-560 The rent lease should be \$2000 less as Wildwillow is no longer a tenant**

This will be 2023 budget of the Xplornet lease of \$1,260 as it is recorded in this account.

**3) Road Rehab tax- I think we should leave it in place for another project**

Difficult to complete as there are no projects in place that are shovel ready to replace this amount.

**4) What makes up the admin revenue increase of \$44,475? I am looking for an answer more specific than rentals and leases please.**

Unsure what this refers to. Combination of the incorrect land sale and reserve transfer postings.

**5) Why is FCSS revenue short \$12,000**

Last ¼ funding revenue was not received, revenue is within budget tolerances.

**6) Why is rec program revenue down \$15,000**

There was a budgeted \$15,000 for reserve transfer in and then an amount for recorded reserve transfer out. These amounts were not used.

**7) Have we caught up on invoicing the hall?**

All invoices have be sent out accordingly.

**8) Why is our roads revenue \$so 52,000 under budget?**

Transactions recorded at yearend for other funding. Custom work revenue was down in 2022.

**9) Under fire expenses the April budget had \$2000 unrecoverable and \$10,837 admin. Where did those line items go?**

The fire budget was pulled out and one lump sum put in, this will be changed for 2023 as staff understand the fire ORFS expenses more. And shown in a difference tab. Previous administration did split the fire into Onoway Fire and ORFS. These are now shown as two different tabs in the budget but not

separated in the general ledger yet. This will be a project for 2024 budget as time did not allow to create a new subset of accounts.

**10)rec program has a \$50,000 in and out. Just wondering what for?**

Unsure and not enough time to look into historical data and Administration is not able to locate the \$50,000 budget in and out that is referenced.

**11)Under admin revenue in general admin there is a transfer from reserves into admin revenue of \$54,780. What was it for?**

This journal entry that has been reversed. Unsure why the entry was made by Finance.

**12)1-12-00-510 original budgeted amount was \$250. Why was it changed to \$7500?**

Not able to locate the amount of \$7,500 in budget. The budget amount is \$500.

**13)I requested the September bank rec and an itemized list of reserves. Even after Tim's report I cannot see contractual obligation payout or SRS machine**

At this time, the SRS machine was taken out of general revenues, a report will be submitted to Council where staff have funded the SRS machine through granting. The Contractual obligations will show a transfer once all yearend entries are recorded.

Bank Reconciliation for September is attached.

Transfers made at yearend with Auditor input.

The itemized list of reserves was accurate. Once the financial position of the Town was determined at yearend, the appropriate transfers as had been approved, were completed.

**14)Why did the PW road expense change?**

Unsure what account the reference is to.

**15)Under legislative expenses we originally had \$25,825 budgeted. Why is it budgeted at \$27,200 now?**

2-11-00-132 Council-EMP Benefits was Budgeted based on actual costs for Council benefits.

**STRATEGIC ALIGNMENT**

Good governance and fiscal responsibility.

**COSTS / SOURCE OF FUNDING**

NONE.

**RECOMMENDED ACTION**

THAT Council accept the Q3 Questions Report for information.

or

some other direction as given by Council at meeting time.

**ATTACHMENTS**

September Bank Statement

ATB0114001\_7491767\_007 E D 08989 03464

Town of Onoway  
PO Box 540  
Onoway AB T0E 1V0

### Your ATB Financial Branch

08989 Onoway Branch  
4910 50 St  
Onoway AB  
T0E 1V0

If you have any questions, contact us at  
1 800 332-8383 or visit us at  
[www.atb.com](http://www.atb.com)

## A summary of your accounts on Sep 30, 2022

| Deposits  | Value on Sep 30, 2022 |
|---|-----------------------|
|   | CAD                   |
| MUSH Savings Account<br>#00550499679                        | 725,257.96            |
| MUSH Operating Account<br>#00735106200                      | 63,249.85             |
| Notice on Amount 31 days<br>#00736135100<br><i>inactive</i> | 0.00                  |
| Notice on Amount 60 days<br>#00736137800<br><i>inactive</i> | 0.00                  |
| Notice on Amount 90 days<br>#00736139400                    | 400.00                |
| MUSH Operating Account<br>#00750300879                      | 117,472.25            |
| <b>Total Deposits</b>                                       | <b>\$906,380.06</b>   |

| Loans | Value on Sep 30, 2022 |
|-------|-----------------------|
|-------|-----------------------|

CAD



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## A summary of your accounts on Sep 30, 2022 (continued)

| Loans (continued)                       | Value on Sep 30, 2022 |
|---|-----------------------|
|   | CAD                   |
| Municipal Revolving Loan<br>31468626800 | 0.00                  |
| Credit limit \$1,000,000.00             |                       |
| <b>Total Loans</b>                      | <b>\$0.00</b>         |

All loan balances, with the exception of mortgage loans, do NOT include accrued interest. The above should not be relied upon for repayment purposes. Please contact your branch for a payout statement.

Find an error? Give us a call or drop by a branch. We'll take care of it.

## A summary of Deposit Account MUSH Savings Account

| 00550499679                                 | Transit # 08989-219   |
|---|-----------------------|
| Your balance forward on Aug 31, 2022        | \$723,133.14          |
| Debits to your account (0 items)            | - \$0.00              |
| Credits to your account (1 item)            | + \$2,124.82          |
| <b>Your closing balance on Sep 30, 2022</b> | <b>= \$725,257.96</b> |

## Details of your account transactions

| Date   | Description      | Debits to your<br>account (\$) | Credits to your<br>account (\$) | Balance (\$) |
|--------|------------------|--------------------------------|---------------------------------|--------------|
| Aug 31 | Balance forward  |                                |                                 | \$723,133.14 |
| Sep 30 | Interest Payment |                                | \$2,124.82                      | 725,257.96   |
| Sep 30 | Closing balance  |                                |                                 | \$725,257.96 |



### A summary of Deposit Account MUSH Operating Account

| 00735106200                                 | Transit # 08989-219  |
|---|----------------------|
| Your balance forward on Aug 31, 2022        | \$135,680.53         |
| Debits to your account (3 items)            | - \$77,539.26        |
| Credits to your account (10 items)          | + \$5,108.58         |
| <b>Your closing balance on Sep 30, 2022</b> | <b>= \$63,249.85</b> |

### Details of your account transactions

| Date          | Description                                   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$)        |
|---------------|---|-----------------------------|------------------------------|---------------------|
| <b>Aug 31</b> | <b>Balance forward</b>                        |                             |                              | <b>\$135,680.53</b> |
| Sep 1         | Direct Deposit Misc. Payments HALLIBURTON     |                             | \$2.23                       | 135,682.76          |
| Sep 1         | Direct Deposit Bill Payment Xplornet Commun   |                             | \$105.00                     | 135,787.76          |
| Sep 6         | Direct Deposit Misc. Payments CANTALOUPE, INC |                             | \$241.25                     | 136,029.01          |
| Sep 7         | Direct Deposit Misc. Payments Government of A |                             | \$179.23                     | 136,208.24          |
| Sep 7         | Bill Payment TELUS MOBILITY                   | \$706.39                    |                              | 135,501.85          |
| Sep 12        | Direct Deposit Misc. Payments CANTALOUPE, INC |                             | \$366.70                     | 135,868.55          |
| Sep 15        | Direct Debit Business PAD PROVINCE OF AB      | \$76,782.87                 |                              | 59,085.68           |
| Sep 19        | Direct Deposit Misc. Payments CANTALOUPE, INC |                             | \$212.30                     | 59,297.98           |
| Sep 26        | Direct Deposit Misc. Payments CANTALOUPE, INC |                             | \$266.40                     | 59,564.38           |
| Sep 29        | Direct Deposit Property Taxes CIBC MORTGAGES  |                             | \$3,475.94                   | 63,040.32           |
| Sep 30        | Interest Payment                              |                             | \$258.27                     | 63,298.59           |
| Sep 30        | Monthly Maintenance Fees                      | \$50.00                     |                              | 63,248.59           |
| Sep 30        | Interest Payment                              |                             | \$1.26                       | 63,249.85           |
| <b>Sep 30</b> | <b>Closing balance</b>                        |                             |                              | <b>\$63,249.85</b>  |



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## A summary of Deposit Account Notice on Amount 90 days

|   |          |                            |
|---|----------|----------------------------|
| <b>00736139400</b>                          |          | <b>Transit # 08989-219</b> |
| Your balance forward on Aug 31, 2022        |          | \$400.00                   |
| Debits to your account (0 items)            | -        | \$0.00                     |
| Credits to your account (0 items)           | +        | \$0.00                     |
| <b>Your closing balance on Sep 30, 2022</b> | <b>=</b> | <b>\$400.00</b>            |

## A summary of Deposit Account MUSH Operating Account

|   |          |                            |
|---|----------|----------------------------|
| <b>00750300879</b>                          |          | <b>Transit # 08989-219</b> |
| Your balance forward on Aug 31, 2022        |          | \$145,419.96               |
| Debits to your account (77 items)           | -        | \$332,082.37               |
| Credits to your account (179 items)         | +        | \$304,134.66               |
| <b>Your closing balance on Sep 30, 2022</b> | <b>=</b> | <b>\$117,472.25</b>        |

## Details of your account transactions

| Date          | Description                                   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$)        |
|---------------|---|-----------------------------|------------------------------|---------------------|
| <b>Aug 31</b> | <b>Balance forward</b>                        |                             |                              | <b>\$145,419.96</b> |
| Sep 1         | INTERAC e-Transfer Received - Autodeposit     |                             | \$85.16                      | 145,505.12          |
| Sep 1         | Customer Bill Pay Cover                       |                             | \$300.00                     | 145,805.12          |
| Sep 1         | EFT Settlement 000283981874 A00V9             |                             | \$17,687.10                  | 163,492.22          |
| Sep 1         | Direct Deposit Bill Payment TD CANADA TRUST   |                             | \$214.98                     | 163,707.20          |
| Sep 1         | Direct Deposit Misc. Payments EF0831 09533159 |                             | \$5,106.17                   | 168,813.37          |
| Sep 1         | Direct Deposit Misc. Payments SCOTIA BILL PMT |                             | \$320.70                     | 169,134.07          |
| Sep 1         | Direct Deposit Misc. Payments CIBC BP         |                             | \$15,732.29                  | 184,866.36          |
| Sep 1         | Direct Deposit Misc. Payments CIBC BP         |                             | \$288.42                     | 185,154.78          |
| Sep 1         | Deposit Night                                 |                             | \$3,447.28                   | 188,602.06          |
| Sep 1         | Deposit Night                                 |                             | \$51,090.38                  | 239,692.44          |
| Sep 1         | Cheque #000020220486                          | \$4,067.68                  |                              | 235,624.76          |
| Sep 1         | Cheque #000020220487                          | \$140.42                    |                              | 235,484.34          |

### Details of your account transactions (continued)

| Date  | Description   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|-------|---|-----------------------------|------------------------------|--------------|
| Sep 1 | Cheque #000020220499                                  | \$224.42                    |                              | 235,259.92   |
| Sep 1 | Cheque #000020220511                                  | \$3,114.78                  |                              | 232,145.14   |
| Sep 1 | Cheque #000020220514                                  | \$3,678.57                  |                              | 228,466.57   |
| Sep 1 | Cheque #000020220509                                  | \$529.41                    |                              | 227,937.16   |
| Sep 1 | EFT Return Account Frozen TOWN OF ONOWAY              | \$480.09                    |                              | 227,457.07   |
| Sep 1 | Cheque #000020220516                                  | \$224.00                    |                              | 227,233.07   |
| Sep 1 | Cheque #000020220497                                  | \$118.60                    |                              | 227,114.47   |
| Sep 1 | Direct Debit Misc. Payments INT FEE09533159           | \$2.60                      |                              | 227,111.87   |
| Sep 1 | Direct Debit Misc. Payments MON FEE09533159           | \$38.60                     |                              | 227,073.27   |
| Sep 1 | Cheque #000020220505                                  | \$7,165.00                  |                              | 219,908.27   |
| Sep 1 | Cheque #000020220496                                  | \$105,490.87                |                              | 114,417.40   |
| Sep 2 | Customer Bill Pay Cover                               |                             | \$23.86                      | 114,441.26   |
| Sep 2 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$306.71                     | 114,747.97   |
| Sep 2 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$1,959.17                   | 116,707.14   |
| Sep 2 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$555.68                     | 117,262.82   |
| Sep 2 | Direct Deposit Misc. Payments EF0901 09533159         |                             | \$208.07                     | 117,470.89   |
| Sep 2 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$4,096.86                   | 121,567.75   |
| Sep 2 | Deposit Cheque  |                             | \$1,604.15                   | 123,171.90   |
| Sep 2 | Deposit Cash  |                             | \$50.00                      | 123,221.90   |
| Sep 2 | Direct Deposit Bill Payment VetStrategy Alb           |                             | \$23.99                      | 123,245.89   |
| Sep 2 | Cheque #000020220489                                  | \$658.40                    |                              | 122,587.49   |
| Sep 2 | Cheque #000020220492                                  | \$976.98                    |                              | 121,610.51   |
| Sep 2 | Cheque #000020220504                                  | \$6.10                      |                              | 121,604.41   |
| Sep 2 | Cheque #000020220485                                  | \$296.50                    |                              | 121,307.91   |
| Sep 2 | Cheque #000020220502                                  | \$3.61                      |                              | 121,304.30   |
| Sep 2 | Cheque #000020220501                                  | \$16,997.44                 |                              | 104,306.86   |
| Sep 2 | Cheque #000020220508                                  | \$12,606.25                 |                              | 91,700.61    |
| Sep 2 | Cheque #000020220491                                  | \$159.51                    |                              | 91,541.10    |
| Sep 2 | Direct Debit Internet Access Payment Xplornet         | \$178.48                    |                              | 91,362.62    |
| Sep 2 | Cheque #000020220498                                  | \$2,698.18                  |                              | 88,664.44    |
| Sep 6 | Customer Bill Pay Cover                               |                             | \$50.00                      | 88,714.44    |



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## Details of your account transactions (continued)

| Date  | Description   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|-------|---|-----------------------------|------------------------------|--------------|
| Sep 6 | Customer Bill Pay Cover                               |                             | \$100.00                     | 88,814.44    |
| Sep 6 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$50.00                      | 88,864.44    |
| Sep 6 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$70.00                      | 88,934.44    |
| Sep 6 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$2,709.97                   | 91,644.41    |
| Sep 6 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$428.00                     | 92,072.41    |
| Sep 6 | Deposit Cheque  |                             | \$4,095.21                   | 96,167.62    |
| Sep 6 | Cheque #000020220503                                  | \$11,000.00                 |                              | 85,167.62    |
| Sep 7 | Customer Bill Pay Cover                               |                             | \$300.00                     | 85,467.62    |
| Sep 7 | Customer Bill Pay Cover                               |                             | \$82.05                      | 85,549.67    |
| Sep 7 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$198.03                     | 85,747.70    |
| Sep 7 | Direct Deposit Misc. Payments EF0906 09533159         |                             | \$10.00                      | 85,757.70    |
| Sep 7 | Direct Deposit Misc. Payments SCOTIA BILL PMT         |                             | \$300.00                     | 86,057.70    |
| Sep 7 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$264.88                     | 86,322.58    |
| Sep 7 | Deposit Night   |                             | \$3,233.08                   | 89,555.66    |
| Sep 8 | Customer Bill Pay Cover                               |                             | \$638.24                     | 90,193.90    |
| Sep 8 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$50.00                      | 90,243.90    |
| Sep 8 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$75.00                      | 90,318.90    |
| Sep 8 | Deposit Night   |                             | \$3,705.47                   | 94,024.37    |
| Sep 8 | Customer Bill Pay Cover                               |                             | \$350.00                     | 94,374.37    |
| Sep 8 | Cheque #000020220488                                  | \$23.69                     |                              | 94,350.68    |
| Sep 9 | Customer Bill Pay Cover                               |                             | \$250.39                     | 94,601.07    |
| Sep 9 | Customer Bill Pay Cover                               |                             | \$233.47                     | 94,834.54    |
| Sep 9 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$429.87                     | 95,264.41    |
| Sep 9 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$217.00                     | 95,481.41    |
| Sep 9 | Direct Deposit Bill Payment CUCBC                     |                             | \$253.53                     | 95,734.94    |
| Sep 9 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$107.10                     | 95,842.04    |
| Sep 9 | INTERAC e-Transfer Received - Autodeposit             |                             | \$2,000.00                   | 97,842.04    |
| Sep 9 | Customer Bill Pay Cover                               |                             | \$253.96                     | 98,096.00    |
| Sep 9 | Customer Bill Pay Cover                               |                             | \$120.00                     | 98,216.00    |
| Sep 9 | Direct Deposit Bill Payment BMO Bill Pay              |                             | \$100.21                     | 98,316.21    |

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### Details of your account transactions (continued)

| Date   | Description                                   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|--------|---|-----------------------------|------------------------------|--------------|
| Sep 9  | Cheque #000020220506                          | \$1,042.52                  |                              | 97,273.69    |
| Sep 10 | Customer Bill Pay Cover                       |                             | \$108.69                     | 97,382.38    |
| Sep 12 | Customer Bill Pay Cover                       |                             | \$75.00                      | 97,457.38    |
| Sep 12 | Customer Bill Pay Cover                       |                             | \$150.00                     | 97,607.38    |
| Sep 12 | Direct Deposit Bill Payment TD CANADA TRUST   |                             | \$177.86                     | 97,785.24    |
| Sep 12 | Direct Deposit Misc. Payments EF0909 09533159 |                             | \$243.63                     | 98,028.87    |
| Sep 12 | Direct Deposit Misc. Payments CIBC BP         |                             | \$691.11                     | 98,719.98    |
| Sep 12 | Deposit Night                                 |                             | \$150.88                     | 98,870.86    |
| Sep 12 | Cheque #000020220533                          | \$14,668.25                 |                              | 84,202.61    |
| Sep 12 | Cheque #000020220562                          | \$2,000.00                  |                              | 82,202.61    |
| Sep 12 | Cheque #000020220552                          | \$1,173.71                  |                              | 81,028.90    |
| Sep 12 | Cheque #000020220534                          | \$553.69                    |                              | 80,475.21    |
| Sep 13 | INTERAC e-Transfer Received - Autodeposit     |                             | \$1,000.00                   | 81,475.21    |
| Sep 13 | Customer Bill Pay Cover                       |                             | \$193.22                     | 81,668.43    |
| Sep 13 | Direct Deposit Bill Payment TD CANADA TRUST   |                             | \$130.95                     | 81,799.38    |
| Sep 13 | Direct Deposit Misc. Payments SCOTIA BILL PMT |                             | \$207.28                     | 82,006.66    |
| Sep 13 | Direct Deposit Bill Payment CUCBC             |                             | \$141.01                     | 82,147.67    |
| Sep 13 | Direct Deposit Misc. Payments CIBC BP         |                             | \$237.00                     | 82,384.67    |
| Sep 13 | Cheque #000020220535                          | \$22.05                     |                              | 82,362.62    |
| Sep 14 | Customer Bill Pay Cover                       |                             | \$500.00                     | 82,862.62    |
| Sep 14 | Direct Deposit Misc. Payments ALBERTA HEALTH  |                             | \$1,509.06                   | 84,371.68    |
| Sep 14 | Direct Deposit Misc. Payments SCOTIA BILL PMT |                             | \$136.52                     | 84,508.20    |
| Sep 14 | Direct Deposit Misc. Payments CIBC BP         |                             | \$3,241.52                   | 87,749.72    |
| Sep 14 | Customer Bill Pay Cover                       |                             | \$60.00                      | 87,809.72    |
| Sep 14 | INTERAC e-Transfer Received - Autodeposit     |                             | \$200.00                     | 88,009.72    |
| Sep 14 | Cheque #000020220484                          | \$7,050.26                  |                              | 80,959.46    |
| Sep 14 | Cheque #000020220553                          | \$296.50                    |                              | 80,662.96    |
| Sep 14 | Cheque #000020220557                          | \$827.47                    |                              | 79,835.49    |
| Sep 14 | Cheque #000020220538                          | \$90.56                     |                              | 79,744.93    |
| Sep 14 | Cheque #000020220493                          | \$1,473.17                  |                              | 78,271.76    |
| Sep 14 | Cheque #000020220540                          | \$510.00                    |                              | 77,761.76    |



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## Details of your account transactions (continued)

| Date   | Description   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|--------|---|-----------------------------|------------------------------|--------------|
| Sep 15 | EFT Settlement 000288637278 A00VB                     | \$319.27                    |                              | 77,442.49    |
| Sep 15 | EFT Settlement 000288549423 A00VB                     | \$12,011.51                 |                              | 65,430.98    |
| Sep 15 | Direct Deposit Bill Payment PCB Bill Pay              |                             | \$185.00                     | 65,615.98    |
| Sep 15 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$686.13                     | 66,302.11    |
| Sep 15 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$437.91                     | 66,740.02    |
| Sep 15 | Deposit Night   |                             | \$5,707.77                   | 72,447.79    |
| Sep 15 | Customer Bill Pay Cover                               |                             | \$233.29                     | 72,681.08    |
| Sep 15 | Customer Bill Pay Cover                               |                             | \$128.57                     | 72,809.65    |
| Sep 15 | Cheque #000020220544                                  | \$7,000.00                  |                              | 65,809.65    |
| Sep 15 | Cheque #000020220543                                  | \$2,120.66                  |                              | 63,688.99    |
| Sep 15 | Cheque #000020220551                                  | \$7,184.10                  |                              | 56,504.89    |
| Sep 15 | Cheque #000020220510                                  | \$19,730.71                 |                              | 36,774.18    |
| Sep 15 | Cheque #000020220560                                  | \$21,184.96                 |                              | 15,589.22    |
| Sep 15 | Cheque #000020220545                                  | \$418.73                    |                              | 15,170.49    |
| Sep 15 | Cheque #000020220541                                  | \$2,961.68                  |                              | 12,208.81    |
| Sep 15 | Cheque #000020220556                                  | \$209.48                    |                              | 11,999.33    |
| Sep 16 | Customer Bill Pay Cover                               |                             | \$416.35                     | 12,415.68    |
| Sep 16 | Customer Bill Pay Cover                               |                             | \$491.39                     | 12,907.07    |
| Sep 16 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$148.44                     | 13,055.51    |
| Sep 16 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$5,486.55                   | 18,542.06    |
| Sep 16 | Direct Deposit Misc. Payments EF0915 09533159         |                             | \$326.10                     | 18,868.16    |
| Sep 16 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$323.92                     | 19,192.08    |
| Sep 16 | Direct Deposit Bill Payment CUCBC                     |                             | \$179.09                     | 19,371.17    |
| Sep 16 | Deposit Mixed   |                             | \$193.09                     | 19,564.26    |
| Sep 16 | Direct Deposit Bill Payment FortisAlberta             |                             | \$7,804.99                   | 27,369.25    |
| Sep 16 | INTERAC e-Transfer Received - Autodeposit             |                             | \$153.00                     | 27,522.25    |
| Sep 16 | Cheque #000020220559                                  | \$1,737.50                  |                              | 25,784.75    |
| Sep 16 | Cheque #000020220561                                  | \$8,090.82                  |                              | 17,693.93    |
| Sep 17 | Customer Bill Pay Cover                               |                             | \$236.26                     | 17,930.19    |
| Sep 17 | Customer Bill Pay Cover                               |                             | \$145.00                     | 18,075.19    |

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### Details of your account transactions (continued)

| Date   | Description   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|--------|---|-----------------------------|------------------------------|--------------|
| Sep 18 | INTERAC e-Transfer Received - Autodeposit             |                             | \$104.72                     | 18,179.91    |
| Sep 19 | Customer Bill Pay Cover                               |                             | \$124.84                     | 18,304.75    |
| Sep 19 | Direct Deposit Bill Payment LDS CHURCH                |                             | \$151.63                     | 18,456.38    |
| Sep 19 | EFT Settlement 000290161838 A00V9                     |                             | \$59,778.49                  | 78,234.87    |
| Sep 19 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$544.86                     | 78,779.73    |
| Sep 19 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$556.32                     | 79,336.05    |
| Sep 19 | Direct Deposit Bill Payment TANGERINE BANK            |                             | \$134.93                     | 79,470.98    |
| Sep 19 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$531.81                     | 80,002.79    |
| Sep 19 | Direct Deposit Misc. Payments EF0916 09533159         |                             | \$321.94                     | 80,324.73    |
| Sep 19 | Direct Deposit Bill Payment CUCBC                     |                             | \$150.00                     | 80,474.73    |
| Sep 19 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$348.69                     | 80,823.42    |
| Sep 19 | Deposit Cheque  |                             | \$222.42                     | 81,045.84    |
| Sep 19 | Customer Bill Pay Cover                               |                             | \$182.41                     | 81,228.25    |
| Sep 19 | Customer Bill Pay Cover                               |                             | \$350.40                     | 81,578.65    |
| Sep 19 | INTERAC e-Transfer Received - Autodeposit             |                             | \$160.00                     | 81,738.65    |
| Sep 19 | Cheque #000020220539                                  | \$400.00                    |                              | 81,338.65    |
| Sep 19 | Cheque #000020220542                                  | \$273.60                    |                              | 81,065.05    |
| Sep 20 | Customer Bill Pay Cover                               |                             | \$628.99                     | 81,694.04    |
| Sep 20 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$560.00                     | 82,254.04    |
| Sep 20 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$400.00                     | 82,654.04    |
| Sep 20 | Direct Deposit Bill Payment PCB Bill Pay              |                             | \$300.00                     | 82,954.04    |
| Sep 20 | Direct Deposit Misc. Payments EF0919 09533159         |                             | \$318.38                     | 83,272.42    |
| Sep 20 | Direct Deposit Misc. Payments SCOTIA BILL PMT         |                             | \$925.00                     | 84,197.42    |
| Sep 20 | Direct Deposit Misc. Payments SCOTIA BILL PMT         |                             | \$150.00                     | 84,347.42    |
| Sep 20 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$389.88                     | 84,737.30    |
| Sep 20 | Customer Bill Pay Cover                               |                             | \$100.00                     | 84,837.30    |
| Sep 20 | Customer Bill Pay Cover                               |                             | \$275.00                     | 85,112.30    |
| Sep 20 | EFT Return NSF TOWN OF ONOWAY                         | \$280.92                    |                              | 84,831.38    |
| Sep 20 | Cheque #000020220537                                  | \$1,243.11                  |                              | 83,588.27    |
| Sep 20 | Cheque #000020220555                                  | \$2,952.52                  |                              | 80,635.75    |
| Sep 21 | Customer Bill Pay Cover                               |                             | \$3,550.00                   | 84,185.75    |



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## Details of your account transactions (continued)

| Date   | Description   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|--------|---|-----------------------------|------------------------------|--------------|
| Sep 21 | Direct Deposit Accounts Payable ATCO GAS              |                             | \$29,329.98                  | 113,515.73   |
| Sep 21 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$100.00                     | 113,615.73   |
| Sep 21 | EFT Return NSF TOWN OF ONOWAY                         | \$449.53                    |                              | 113,166.20   |
| Sep 21 | Direct Deposit Misc. Payments EF0920 09533159         |                             | \$381.38                     | 113,547.58   |
| Sep 21 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$575.03                     | 114,122.61   |
| Sep 21 | Deposit Mixed   |                             | \$7,235.89                   | 121,358.50   |
| Sep 21 | Deposit Cheque  |                             | \$764.00                     | 122,122.50   |
| Sep 21 | Customer Bill Pay Cover                               |                             | \$115.05                     | 122,237.55   |
| Sep 21 | Cheque #000020220532                                  | \$7,050.26                  |                              | 115,187.29   |
| Sep 21 | Cheque #000020220546                                  | \$315.00                    |                              | 114,872.29   |
| Sep 21 | INTERAC e-Transfer Received - Autodeposit             |                             | \$500.00                     | 115,372.29   |
| Sep 22 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$230.00                     | 115,602.29   |
| Sep 22 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$192.87                     | 115,795.16   |
| Sep 22 | Direct Deposit Misc. Payments SCOTIA BILL PMT         |                             | \$2,027.56                   | 117,822.72   |
| Sep 22 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$748.31                     | 118,571.03   |
| Sep 22 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$429.31                     | 119,000.34   |
| Sep 22 | Deposit Cash  |                             | \$1,150.00                   | 120,150.34   |
| Sep 22 | Customer Bill Pay Cover                               |                             | \$100.00                     | 120,250.34   |
| Sep 22 | Customer Bill Pay Cover                               |                             | \$161.79                     | 120,412.13   |
| Sep 22 | Cheque #000020220554                                  | \$3,838.06                  |                              | 116,574.07   |
| Sep 22 | Cheque #000020220558                                  | \$525.51                    |                              | 116,048.56   |
| Sep 23 | Customer Bill Pay Cover                               |                             | \$80.00                      | 116,128.56   |
| Sep 23 | Direct Deposit Accounts Payable AMENITYHOLDINGS       |                             | \$265.13                     | 116,393.69   |
| Sep 23 | Direct Deposit Accounts Payable ATCO GAS              |                             | \$1,662.36                   | 118,056.05   |
| Sep 23 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$523.47                     | 118,579.52   |
| Sep 23 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$451.99                     | 119,031.51   |
| Sep 23 | Direct Deposit Misc. Payments EF0922 09533159         |                             | \$429.96                     | 119,461.47   |
| Sep 23 | Direct Deposit Misc. Payments SCOTIA BILL PMT         |                             | \$184.41                     | 119,645.88   |
| Sep 23 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$250.00                     | 119,895.88   |
| Sep 23 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$566.43                     | 120,462.31   |

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### Details of your account transactions (continued)

| Date   | Description   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|--------|---|-----------------------------|------------------------------|--------------|
| Sep 23 | Deposit Cheque  |                             | \$1,756.98                   | 122,219.29   |
| Sep 23 | Customer Bill Pay Cover                               |                             | \$235.60                     | 122,454.89   |
| Sep 23 | Customer Bill Pay Cover                               |                             | \$251.35                     | 122,706.24   |
| Sep 24 | Customer Bill Pay Cover                               |                             | \$269.03                     | 122,975.27   |
| Sep 26 | Customer Bill Pay Cover                               |                             | \$120.00                     | 123,095.27   |
| Sep 26 | Customer Bill Pay Cover                               |                             | \$75.00                      | 123,170.27   |
| Sep 26 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$90.34                      | 123,260.61   |
| Sep 26 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$100.00                     | 123,360.61   |
| Sep 26 | INTERAC e-Transfer Received - Autodeposit             |                             | \$104.72                     | 123,465.33   |
| Sep 26 | Deposit Mixed   |                             | \$227.65                     | 123,692.98   |
| Sep 26 | Customer Bill Pay Cover                               |                             | \$104.32                     | 123,797.30   |
| Sep 26 | Cheque #000020220490                                  | \$750.00                    |                              | 123,047.30   |
| Sep 26 | Cheque #000020220495                                  | \$521.24                    |                              | 122,526.06   |
| Sep 27 | INTERAC e-Transfer Received - Autodeposit             |                             | \$2,000.00                   | 124,526.06   |
| Sep 27 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$230.33                     | 124,756.39   |
| Sep 27 | Direct Deposit Misc. Payments EF0926 09533159         |                             | \$75.00                      | 124,831.39   |
| Sep 27 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$646.48                     | 125,477.87   |
| Sep 27 | Customer Bill Pay Cover                               |                             | \$92.79                      | 125,570.66   |
| Sep 28 | Customer Bill Pay Cover                               |                             | \$436.53                     | 126,007.19   |
| Sep 28 | Customer Bill Pay Cover                               |                             | \$169.91                     | 126,177.10   |
| Sep 28 | Direct Deposit Misc. Payments Psigate 3598206         |                             | \$110.29                     | 126,287.39   |
| Sep 28 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$300.00                     | 126,587.39   |
| Sep 28 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$300.26                     | 126,887.65   |
| Sep 28 | Direct Deposit Misc. Payments EF0927 09533159         |                             | \$346.06                     | 127,233.71   |
| Sep 28 | Direct Deposit Misc. Payments SCOTIA BILL PMT         |                             | \$24.62                      | 127,258.33   |
| Sep 28 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$719.69                     | 127,978.02   |
| Sep 28 | Direct Deposit Bill Payment CUCBC                     |                             | \$150.04                     | 128,128.06   |
| Sep 28 | Deposit Mixed   |                             | \$5,502.60                   | 133,630.66   |
| Sep 28 | Customer Bill Pay Cover                               |                             | \$426.47                     | 134,057.13   |
| Sep 28 | INTERAC e-Transfer Received - Autodeposit             |                             | \$2,174.81                   | 136,231.94   |
| Sep 28 | Cheque #000020220536                                  | \$277.09                    |                              | 135,954.85   |

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## Details of your account transactions (continued)

| Date   | Description   | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|--------|---|-----------------------------|------------------------------|--------------|
| Sep 29 | EFT Settlement 000294365748 A00VB                     | \$12,226.94                 |                              | 123,727.91   |
| Sep 29 | EFT Settlement 000294888921 A00VB                     | \$3,614.18                  |                              | 120,113.73   |
| Sep 29 | Customer Bill Pay Cover                               |                             | \$7,416.23                   | 127,529.96   |
| Sep 29 | Customer Bill Pay Cover                               |                             | \$119.83                     | 127,649.79   |
| Sep 29 | Direct Deposit Bill Payment TD CANADA TRUST           |                             | \$246.42                     | 127,896.21   |
| Sep 29 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$1,000.00                   | 128,896.21   |
| Sep 29 | Direct Deposit Telephone Bill Payment BMO TELEBANKING |                             | \$200.00                     | 129,096.21   |
| Sep 29 | Direct Deposit Bill Payment MLB Bill Pay              |                             | \$203.30                     | 129,299.51   |
| Sep 29 | Direct Deposit Misc. Payments EF0928 09533159         |                             | \$68.15                      | 129,367.66   |
| Sep 29 | Direct Deposit Misc. Payments SCOTIA BILL PMT         |                             | \$157.07                     | 129,524.73   |
| Sep 29 | Direct Deposit Misc. Payments CIBC BP                 |                             | \$579.52                     | 130,104.25   |
| Sep 29 | Deposit Mixed   |                             | \$207.86                     | 130,312.11   |
| Sep 29 | EFT Settlement 000295185213 A00VB                     | \$1,010.38                  |                              | 129,301.73   |
| Sep 29 | Customer Bill Pay Cover                               |                             | \$176.27                     | 129,478.00   |
| Sep 29 | Cheque #000020220585                                  | \$2,048.48                  |                              | 127,429.52   |
| Sep 29 | Cheque #000020220587                                  | \$185.58                    |                              | 127,243.94   |
| Sep 29 | Cheque #000020220591                                  | \$185.58                    |                              | 127,058.36   |
| Sep 29 | Cheque #000020220580                                  | \$682.50                    |                              | 126,375.86   |
| Sep 29 | Cheque #000020220570                                  | \$95.85                     |                              | 126,280.01   |
| Sep 29 | Direct Debit Misc. Payments AUMA/AMSC                 | \$8,250.66                  |                              | 118,029.35   |
| Sep 29 | Cheque #000020220577                                  | \$617.47                    |                              | 117,411.88   |
| Sep 29 | Cheque #000020220581                                  | \$42.25                     |                              | 117,369.63   |
| Sep 29 | Cheque #000020220589                                  | \$578.00                    |                              | 116,791.63   |
| Sep 30 | INTERAC e-Transfer Received - Autodeposit             |                             | \$84.05                      | 116,875.68   |
| Sep 30 | Customer Bill Pay Cover                               |                             | \$307.01                     | 117,182.69   |
| Sep 30 | INTERAC e-Transfer Received - Autodeposit             |                             | \$148.44                     | 117,331.13   |
| Sep 30 | Interest Adjustment                                   | \$0.28                      |                              | 117,330.85   |
| Sep 30 | Interest Payment                                      |                             | \$251.00                     | 117,581.85   |

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### Details of your account transactions (continued)

| Date   | Description          | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|--------|----------------------|-----------------------------|------------------------------|--------------|
| Sep 30 | Fee Service - Sundry | \$108.10                    |                              | 117,473.75   |
| Sep 30 | Fee Service          | \$1.50                      |                              | 117,472.25   |
| Sep 30 | Closing balance      |                             |                              | \$117,472.25 |

### A summary of Loan Account Municipal Revolving Loan - 31468626800 Transit #07369-219

Interest rate 6.45000%

### Details of Loan Account 31468626800 transactions

| Date    | Description                             | Debits to your account (\$) | Credits to your account (\$) | Balance (\$) |
|---------|---|-----------------------------|------------------------------|--------------|
| Aug 31  | Balance forward                         |                             |                              | 0.00         |
| Aug 31  | ACCRUED INTEREST BALANCE FORWARD \$0.00 |                             |                              |              |
| Sep 30, | ACCRUED INTEREST CLOSING BALANCE \$0.00 |                             |                              |              |
| Sep 30, | Closing balance                         |                             |                              | 0.00         |
|         | INTEREST PAID YEAR TO DATE              | 6,710.86                    |                              |              |

### Line of Credit (LOC)

LOC Limit Interest Rate (%)

#### Beginning of statement period

From \$0.00 to \$999,999,999.00 5.70000

#### End of statement period

From \$0.00 to \$999,999,999.00 6.45000

#### Minimum Payment

Amount of Accrued Interest Outstanding as of If your payment has already been made, thank you.

ATB0114001\_7491767\_007-0033464 HRI - 62 - 11 - 05 - 03 - 1 - 025081

(4/6)

# ATB Financial™

SAVING | BORROWING | INVESTING | KNOW-HOW

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**Please note: Your minimum payment due amount does not reflect payments that were already in arrears on the date of this statement. If your account is in arrears, you will be notified by ATB Financial separately.**

**Please note: If you dispute your liability for any transaction or ATB Financial's record of your use of the services, you may instruct ATB Financial to investigate the problem. ATB Financial will explain the dispute investigation procedure on your request.**



## Town of Onoway Request for Decision

|                      |   |
|----------------------|---|
| <b>Meeting:</b>      | <b>Council Meeting</b>                                  |
| <b>Meeting Date:</b> | April 13, 2023  |
| <b>Presented By:</b> | Gino Damo, Director of Corporate and Community Services |
| <b>Title:</b>        | Septage Receiving Station (SRS) System Grant Funding    |

### BACKGROUND / PROPOSAL

|                                   |                |  |
|-----------------------------------|----------------|--|
| Council Meeting of July 8, 2021.  | Motion #274/21 | <p><b>MOVED</b> by Councillor Pat St. Hilaire that the discussion on the grant submission for the purchase of a Septic Receiving Station (SRS) for the lagoon site be accepted for information and that Administration proceed with purchasing this SRS machine in due course (if grant not received fund to be covered through reserves – estimated at \$240,000 incl power upgrade).</p> <p style="text-align: right;"><b>CARRIED</b></p>                                      |
| Council Meeting of March 24, 2022 | Motion #120/22 | <p><b>MOVED</b> by Councillor Bridgitte Coninx that the discussion with Mike Hudson be accepted for information, and that once the Septic Receiving Station (SRS) is operational at the lagoon the discussion on opening lagoon access to additional haulers be revisited with Council.</p> <p style="text-align: right;"><b>CARRIED</b></p>   |
| Council Meeting of April 14, 2022 | Motion #162/22 | <p><b>MOVED</b> by Councillor Bridgitte Coninx that the discussion on the Septic Receiving Station (SRS) machine for the lagoon, along with additional work required and associated costs to get it set up and operating, along with cost recovery options for same, along with future operation and acceptance of sewer effluent from outside the Town of Onoway at the lagoon in the future, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p> |
| Council Meeting of April 14, 2022 | Motion #406/22 | <p><b>MOVED</b> by Councillor Bridgitte Coninx that the installation of the Septage Receiving Station (SRS) system be completed in 2022 and that staff provide Council with further detail related to financing.</p> <p style="text-align: right;"><b>CARRIED</b></p>  |

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

A grant update was provided to Administration from Municipal Affairs stating “The Town has insufficient Canada Community Building Fund (CCBF) project commitments to qualify for their 2022 CCBF allocation, and will have to submit new project(s) with minimum expenditures of \$61,743 that meets CCBF program eligibility criteria to receive the 2022 allocation of \$61,664.”

As a follow-up Administration reached out to CCBF to inquire whether the purchase of a Septage Receiving Station (SRS) System qualifies as an eligible project. CCBF replied stating that the SRS qualifies and as a result Administration has submitted a CCBF application for the purchase of the SRS system.

## STRATEGIC ALIGNMENT

Environmental stewardship.  
Potential legislative requirements.  
Capital Investment in future growth.

## COSTS / SOURCE OF FUNDING

The following is the financial information provided on the application:

|                           |   |
|---------------------------|---|
| <b>Total Project Cost</b> | \$232,000                                 |
| <b>CCBF Portion</b>       | \$61,664 (2022 Allocation amount)         |
| <b>Provincial Grants</b>  | \$108,258 (Remaining MSI Capital Portion) |
| <b>Municipal Sources</b>  | \$62,078 (Town of Onoway Portion)         |

Note that the above project cost is the exact purchase amount of the SRS system and does not include the installation costs.

## RECOMMENDED ACTION

- That Council accept the Canada Community Building Fund (CCBF) application for the Septage Receiving Station (SRS) System for information.
- (Or some other direction as given by Council at meeting time).



## Town of Onoway Request for Decision

|               |   |
|---------------|---|
| Meeting:      | <b>Council Meeting</b>  |
| Meeting Date: | April 13, 2023  |
| Presented By: | Jennifer Thompson, CAO  |
| Title:        | Alberta Municipal Affairs Grant Funding – Mediation and Cooperative Processes |

### **BACKGROUND / PROPOSAL**

At their meeting of April 28, 2022, Council had an appointment with Sara Ahlstrom and Michael Scheidl from Alberta Municipal Affairs to discuss conflict coaching, facilitation and other services offered through the department and presented "Intermunicipal Relations". Council resolved:

**Motion #177/22 - MOVED** by Councillor Bridgitte Coninx that Administration apply for grant dollars and bring in a mediator from Alberta Municipal Affairs to work with Council.  
**CARRIED**

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

Administration applied for the grant and has been notified that \$15,000 has been granted to the Town of Onoway with a commitment of \$15,000 from the municipality. Administration has included \$15,000 in the budget that has yet to be approved. The project timeline is two years.

Administration will need direction from Council on timelines, willingness and process that will be of the most benefit to the municipality.

Should council wish, there is opportunity that a facilitator may be contracted for workshops on human resources matter such as conflict management, working effectively as a team, personality assessments that engage critical thinking to work well together. Another option is to consult on change management. How to effectively manage change.

Council has received governance training and this grant may be used to increase the effectiveness of Council for the community.

### **STRATEGIC ALIGNMENT**

Good governance

### **COSTS / SOURCE OF FUNDING**

\$15,000 Grant Funding, \$15,000 proposed in budget.

**RECOMMENDED ACTION**

THAT Administration be directed to consult with a facilitator and provide options for Council on conflict resolution and present options for further discussion.

or

some other direction as given by Council at meeting time.

**ATTACHMENTS**

Alberta Municipal Affairs Grant Funding – Alberta Community Partnership Program –  
Mediation and Cooperative Processes





ALBERTA  
MUNICIPAL AFFAIRS  
*Office of the Minister  
MLA, Calgary-Shaw*



AR111059

March 15, 2023

COPY

His Worship Lenard Kwasny  
Mayor  
Town of Onoway  
PO Box 540  
Onoway AB T0E 1V0

Dear Mayor Kwasny:

Thank you for your grant application under the Mediation and Cooperative Processes component of the 2022/23 Alberta Community Partnership program.

I am pleased to advise that the Town of Onoway has been approved for a matching grant of \$15,000 in support of its internal enhancing-relationships project. The funding is a cost-sharing partnership between the province and the participating municipality. It is conditional on the participating municipality contributing 50 per cent of the project cost (\$15,000), with the province providing the remaining 50 per cent (\$15,000).

The conditional grant agreement will be mailed shortly to your Chief Administrative Officer to obtain the appropriate signatures.

I appreciate your efforts toward this important collaborative initiative, and wish the town every success as we work together to strengthen communities in Alberta.

Sincerely,

Rebecca Schulz  
Minister

cc: Shane Getson, MLA, Lac Ste. Anne-Parkland  
Jennifer Thompson, Chief Administrative Officer, Town of Onoway



## Town of Onoway Request for Decision

|               |                                |
|---------------|--------------------------------|
| Meeting:      | <b>Council Meeting</b>         |
| Meeting Date: | April 13, 2023                 |
| Presented By: | Jennifer Thompson, CAO         |
| Title:        | 2023 Economic Development Week |

### **BACKGROUND / PROPOSAL**

The Economic Developers Alberta Association is challenging municipalities to celebrate Economic Development Week from May 8-12, 2023.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

The Town of Onoway can participate in this week by launching their Economic Development and Tourism Committee during this week. The Town can demonstrate how it values the contribution of our business community by arranging an event in conjunction with the Onoway and District Chamber of Commerce.

### **STRATEGIC ALIGNMENT**

Economic Development / Community Engagement

### **COSTS / SOURCE OF FUNDING**

Minimal – refreshments \$100.00

### **RECOMMENDED ACTION**

THAT the Town of Onoway declare May 8-12 as Economic Development Week 2023  
or  
some other direction as given by Council at meeting time.

### **ATTACHMENTS**

March 15, 2023 email from Economic Developers Alberta and draft declaration



## **ECONOMIC DEVELOPMENT WEEK DECLARATION**

May 8 - May 12, 2023

**Whereas**, communities rely on economic development professionals to promote economic well-being and quality of life; for communities like Onoway that means coordinating activities that create, retain, and expand jobs in order to facilitate growth, enhance wealth, and provide a stable tax base; and

**Whereas**, economic developers stimulate and incubate entrepreneurship in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

**Whereas**, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

**Whereas**, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

**Whereas**, economic developers work in the Town of Onoway within the Province of Alberta.

**NOW THEREFORE BE IT RESOLVED**, that the Town of Onoway, Alberta recognizes May 8 through May 12, 2023 as Economic Development Week, and reminds individuals of the importance of this community celebration which supports expanding business opportunities and making lives better.

---

MAYOR LENARD KWASNY  
TOWN OF ONOWAY



Q Enter search string

## Economic Development Week

May 8-12, 2023

We all know that economic development is critical. It is the foundational work that helps to create jobs, support businesses, and improve the quality of life in communities large and small.

We encourage municipalities, large and small, to formally recognize and celebrate May 8-12, 2023 as "Economic Development Week" in their community and take part in our Community Challenge.

[About the Week](#)   [Economic Development Week Resources](#)

## Alberta Community Challenge

Alberta municipalities, join us to amplify economic development efforts in our province by taking part in the 2023 Community Challenge! Officially proclaim "May 8-12 as Economic Development Week."

For the third year in a row, we are working with our partners Alberta Municipalities and Rural Municipalities Alberta in order to encourage their members to get involved.

Involvement in the 2023 Community Challenge gives communities the opportunity to show their commitment to economic development, and strengthen support for the work of economic development staff. We encourage communities to:

- Customize the [2023 Sample Resolution](#)
- Have your Council/Mayor officially proclaim the week in your community and sign the resolution
- Share the proclamation with local media, and on your social media pages, and tag us @edaalberta.
- Email [admin@edaalberta.ca](mailto:admin@edaalberta.ca) to have it added to the EDA website.



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### 2023 Community Challenge in Alberta

Help us to amplify the importance of economic development by taking part in the 2023 Community Challenge.

For the third year in a row, [Alberta Municipalities](#) and [Rural Municipalities of Alberta](#) are joining EDA to encourage municipalities, large and small, to formally recognize and celebrate Economic Development Week.

**You can participate by having your community officially proclaim May 8 - 12 to be "Economic Development Week!"**

Let's get it on your community's calendar now.

Last year, more than 50 Alberta communities made the official proclamation.

It's easy, here's how:



### 2023 Economic Development Week Information

1. Customize a sample resolution by clicking the button below.

2. Have your Council/Mayor officially proclaim the week in your community and sign the resolution.

3. Share the proclamation with local media, and on your social media pages.

4. Don't forget to tag us: Twitter: @edaalberta; LinkedIn: @Economic Developers Alberta (EDA) and Facebook: @EconomicDevelopersofAlberta

4. Email us at [admin@edaalberta.ca](mailto:admin@edaalberta.ca) and it will be added to the EDA website.

---

Your involvement in the 2023 Community Challenge gives you a voice.

It lets your community know you value the contribution of economic development, and helps you strengthen support for the work your economic development staff does throughout the year.

---

*You have been sent this email because you either: are a member of Economic Developers Alberta (EDA); enquired about our services; or publicly disclosed your email address without stating you do not wish to receive commercial electronic messages. If you wish to stop receiving commercial electronic messages from EDA, please click unsubscribe below to withdraw consent.*

[www.edaalberta.ca](http://www.edaalberta.ca)

Suite 127

#406, 917-85 Street SW

Calgary, Alberta

Canada T3H 5Z9

1-866-671-8182

[Unsubscribe](#)



## Town of Onoway Request for Decision

|               |                                 |
|---------------|---------------------------------|
| Meeting:      | <b>Council Meeting</b>          |
| Meeting Date: | April 13, 2023                  |
| Presented By: | Jennifer Thompson, CAO          |
| Title:        | 2023 National Public Works Week |

### **BACKGROUND / PROPOSAL**

The American Public Works Association has celebrated National Public Works Week in May for the past 63 years. National Public Works Week in 2023 will be held from May 21-27, 2023. The Alberta Chapter of the American Public Works Association has requested the Town to declare this week in the Town of Onoway.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

The Town of Onoway can show support for their public works by declaring National Public Works Week. A staff appreciation BBQ will be arranged during this week.

### **STRATEGIC ALIGNMENT**

Community Engagement

### **COSTS / SOURCE OF FUNDING**

None

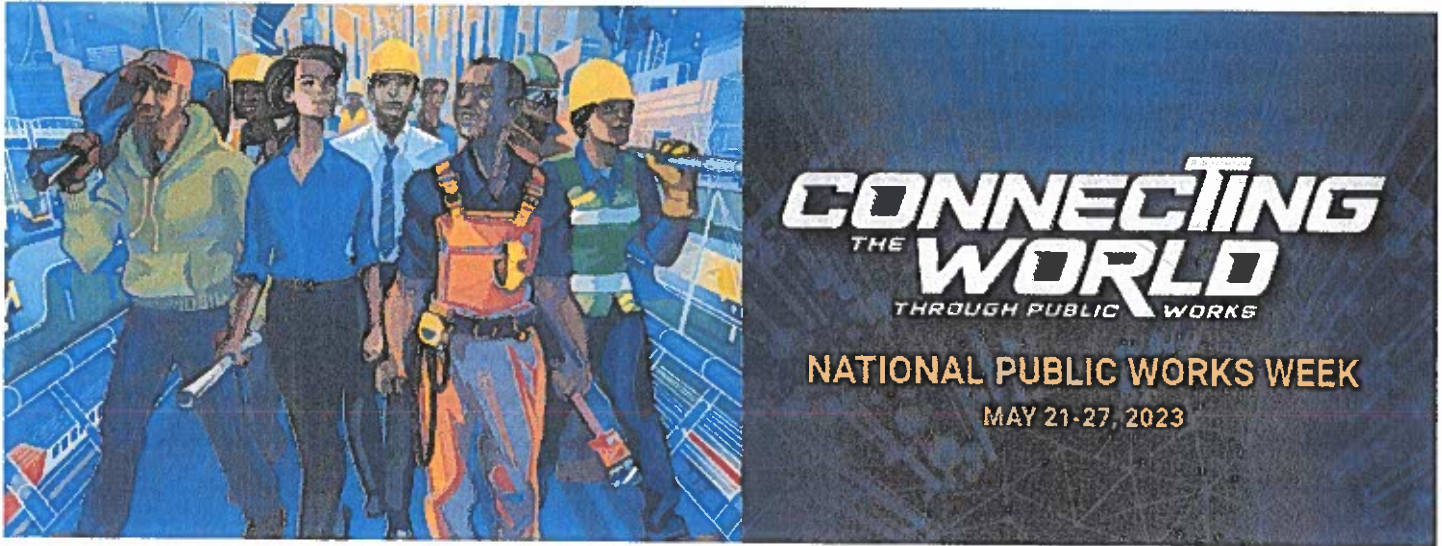
### **RECOMMENDED ACTION**

THAT the Town of Onoway declare May 21-27 as National Public Works Week 2023  
or  
some other direction as given by Council at meeting time.

### **ATTACHMENTS**

Connecting the World Through Public Works March 16, 2023 letter and draft declaration





**National Public Works Week May 21–27, 2023**

**“Connecting the World Through Public Works”**

**TOWN OF ONOWAY PROCLAMATION**

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Onoway, Alberta; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Onoway, Alberta to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63<sup>rd</sup> annual National Public Works Week sponsored by the American Public Works Association and the Canadian Public Works Association;

**BE IT NOW RESOLVED that, I, Lenard Kwasny, Mayor, Town of Onoway, Alberta, do hereby designate the week May 21–27, 2023 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.**

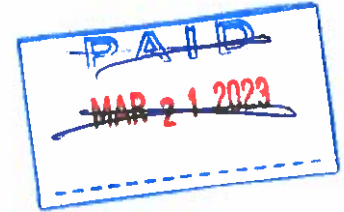
SIGNED at the Town of Onoway, in the Province of Alberta, 2023

**Mayor Lenard Kwasny**  
**Town of Onoway**



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March 16, 2023

Attention: Honourable Mayor/Reeve,  
Members of Council and Chief Administrative Officers

**Re: National Public Works Week, May 21-27, 2023 – “Connecting the World Through Public Works”**

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 21 - 27, 2023 as National Public Works Week in your community. This years theme is "Connecting the World Through Public Works". Public works is the thread that connects us all, no matter where we live in the world. Every public works professional strives to improve the quality of life for the community they serve, leading to healthier, happier communities.

The "Connecting the World Through Public Works" theme highlights the way public works professionals connect us physically, through infrastructure, and inspirationally, through service to their communities, whether as first responders, or daily workers carrying out their duties with pride.

Public works connectors help keep communities strong by providing an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. Join us in celebrating the quiet work these professionals do that makes life better for all of us.

National Public Works Week is observed each year during the third full week of May and this is the 63<sup>rd</sup> year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public’s awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to [www.publicworks.ca](http://www.publicworks.ca) for a digital copy of the proclamation and information about this year’s theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. [www.cpwa.net](http://www.cpwa.net) If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to [office@publicworks.ca](mailto:office@publicworks.ca) or by mail to:  
APWA Alberta Chapter  
PO BOX 44095 Garside Postal Outlet  
EDMONTON AB T5V 1N6

Yours truly,

Mike Haanen, APWA President



APWA Alberta Chapter 44095 Garside Postal Outlet Edmonton AB T5V 1N6  
[www.publicworks.ca](http://www.publicworks.ca)



### **Public Works Exhibit**

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

#### **Thought starters:**

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

### **Rodeo/Equipment Shop**

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

#### **Thought starters:**

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

### **Open House or Tour**

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

#### **Thought starters:**

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

### **Employee Appreciation Day**

Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

#### **Thought starters:**

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: [www.publicworks.ca](http://www.publicworks.ca)

Or contact Jeannette Austin

Executive Director

[admin@publicworks.ca](mailto:admin@publicworks.ca)



## Town of Onoway Request for Decision

|               |   |
|---------------|---|
| Meeting:      | <b>Council Meeting</b>                          |
| Meeting Date: | April 13, 2023                                  |
| Presented By: | Jennifer Thompson, Chief Administrative Officer |
| Title:        | 100 <sup>th</sup> Anniversary Float             |

### BACKGROUND / PROPOSAL

The Town of Onoway is celebrating its 100<sup>th</sup> Anniversary and Council wants to enter a float in the parade on Saturday, June 24<sup>th</sup>. Council has provided staff with ideas for a float to resemble a birthday cake. In past years, Council members have also gotten together and participated in the actual float decorating.

### DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

The 100<sup>th</sup> Anniversary is a milestone for our Town to celebrate. Floats add fun to the parade and they catch people's attention.



**STRATEGIC ALIGNMENT**

Community Engagement

**COSTS / SOURCE OF FUNDING**

The 2022 float spend was \$500.00. Does Council wish to use Astro Parade float company?

2-72-00-762 Parks – Beautification project - \$500.00

Council could use some FCSS funds for the Centennial float

**RECOMMENDED ACTION**

THAT Council accept the cake decorating theme for their Centennial float and budget \$500.00 from Beautification funding for the float.

or

Some other direction as given by Council at meeting time.



## Town of Onoway Request for Decision

|               |   |
|---------------|---|
| Meeting:      | <b>Council Meeting</b>                          |
| Meeting Date: | April 13, 2023                                  |
| Presented By: | Jennifer Thompson, Chief Administrative Officer |
| Title:        | Beautification for Centennial                   |

### **BACKGROUND / PROPOSAL**

At the Organization Meeting of October 27, 2022, Council as a whole became the Beautification Committee.

As spring approaches there are many items that need attention to make the community bloom for the Centennial celebrations.

### **DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES**

There are many items that Public Works does on an annual basis to beautify the community. For the Centennial celebrations, additional effort from the Beautification Committee, which includes all members of Council, is appreciated.

Hanging flower pots have been delivered to a local greenhouse and started. At this time, Administration is unsure if there is the ability to change the colour scheme for these baskets as they have already been ordered.

There has been a suggestion put forward that the flower boxes on Lac Ste. Anne Trail could be incorporated into a local greenhouses, friendly competition with advertising signage available at no charge if they would like to participate.

Spring clean up at Centennial Park, Town Office, the Welcome to Onoway Sign will all need some volunteer work.

Crosswalks will be painted by Public Works. The streets swept of sand and gravel from winter. Line painting is contracted out and will be scheduled prior to the Centennial Celebrations.

If the Beautification Committee wishes to suggest a colour theme for the Centennial that would need to be agreed upon quickly.

If there are additional initiatives the Beautification Committee wishes to implement, the budget needs to be determined.

Brainstorming is the best solution for moving forward on the Centennial Celebrations beautification.

**STRATEGIC ALIGNMENT**

Community beautification & community pride

**COSTS / SOURCE OF FUNDING**

2-72-00-762 Parks - Beautification Project budget is \$3,000. An amount of \$500 has been recommended for the Town of Onoway float initiative. In 2022

**RECOMMENDED ACTION**

THAT Council seek volunteer community members to become part of the Beautification Committee for the Town of Onoway Centennial Year.

or some other direction as given by Council at meeting time.

**ATTACHMENTS**

NONE.



## Town of Onoway CAO REPORT

|               |   |
|---------------|---|
| Meeting:      | <b>Council Meeting</b>                          |
| Meeting Date: | April 13, 2023                                  |
| Presented By: | Jennifer Thompson, Chief Administrative Officer |

### **Timeframe – March 18 – April 7, 2023**

Attended AB Munis Conference – March 29-31

Enforcement Services contract meetings with County – April 3 and 4

Lagoon meeting with County, AB Beach and Summer Villages – April 3

Lagoon meeting with County - April 4

East End Bus Society meeting – March 21, 2023

Staffing matters

Operational and Capital Budget

Audit work – Phil Dirks attending Council April 13

Budget work

Continued work with NWFR

Sewer blockage policy (still in progress)

Council Reports

Asset Management Research and meetings

Centennial meetings with stakeholders and staff

Administration will detail more information in the future as this is a living document to provide Council and residents with details of some of highlights of matters being handled in the Administration office.

(66)



Lac Ste. Anne  
Foundation Hosts

# Housing Needs Community Engagement Sessions

OPEN TO RESIDENTS  
OF ONOWAY AND  
SURROUNDING AREA



MONDAY  
**APRIL 24, 2023**

Onoway Legion  
4808 50th Street

**Seniors Session**  
1:30 - 2:30 pm

**General Public Session**  
7:00 - 8:00 pm



**Not Able to Attend?**

Share your thoughts on  
affordable housing in  
the region by scanning  
the QR code &  
completing the survey.



**Any Questions?**

780-886-7868  
haubricherin@gmail.com





# TOWN OF ONOWAY

## Report to Council

**Meeting:** April 13, 2023 - Regular Council Meeting

**Originated by:** Tony Sonnleitner, Development Officer, Town of Onoway

Development has begun slowly for the 2023 building season

**Development Permits:**

None

**Letters of Compliance:**

None

Regards,

Tony Sonnleitner, Development Officer

[View this email in your browser](#)

Want to change how you receive these emails? [Update your preferences](#) or [unsubscribe from this list](#).



# Together Health

# Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a biweekly e-newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, [invite them to subscribe](#), and [respond to this short survey](#) to let us know if you're receiving the information you need.

*Together4Health Headlines arrives in your inbox every two weeks.  
Watch for our next update on April 7.*

## Today's Update:

- **Things You Need to Know**
  - [Mauro Chies Announced as new AHS President & CEO](#)
- **Action on Our Top Priorities**
  - [Improving EMS response times](#)
  - [Reducing Wait Times for Surgeries](#)
  - [Digital Health Evolution and Innovation](#)
  - [Workforce Recruitment & Retention](#)
  - [Mental Health and Addiction Recovery](#)
  - [Rural & Indigenous Initiatives and Engagement](#)
  - [Quality & Patient Outcomes](#)
- **Innovation in Healthcare**
  - [Physician Performs Awake Spine Surgery in potential Canadian First](#)
- **Enhance Your Health and Wellbeing**
  - [Mental Wellness Moment - signs of caregiver stress and how to manage it](#)
  - [Health Link dietitians always on hand to answer your mealtime questions](#)
  - [Tips for parents, caregivers to prevent child poisoning](#)
  - [Mobile mammography service to visit Strathmore, Milk River and Vegreville](#)
  - [Edmonton Zone Public Health Dietitians offering free nutrition classes](#)
  - [Chronic Pain workshops are available in the spring/summer](#)
  - [Supervised Transitional Exercise Program \(STEP Forward\)](#)
  - [Pregnancy, birth and early childhood information offered at Fort McMurray health fair](#)
- **COVID-19 in Alberta**
  - [Front-door screener, greeter roles being discontinued](#)
- **Join the Conversation**
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- [Cancer Strategic Clinical Network \(CSCN\) seeking community input](#)
- [Join in the healthcare conversation with AHS at Together4Health.ca](#)
- **Be Well - Be Kind**
  - [Meet Addiction & Mental Health Provincial Advisory Council Member Rhonda Robinson](#)
  - [Calling all Artists - Request for Proposals](#)
  - [Foundation Good News](#)

## Things You Need to Know

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### Mauro Chies Announced as New AHS President and CEO

AHS is pleased to announce that Mauro Chies has been selected as our new President and CEO. A selection panel led by the Official Administrator, which included the former AHS Chair of the Board of Directors and was supported by an international executive search firm, reviewed many highly qualified international and national candidates. [AHS' new AHS President and CEO](#) has been serving as the Interim President and CEO of AHS since April 4, 2022.

"I am extremely pleased to be given the opportunity to continue to serve in the capacity of President and CEO at AHS," said Chies. "It is a source of pride and a great privilege to work alongside Dr. Cowell and the Advisory Board, our dedicated executive leadership team and our incredible staff, physicians, and volunteers, all of whom are committed to providing exceptional healthcare to the people of this province. Under Dr. Cowell's strategic direction and with his support, we will continue to move forward on the changes that ensure improved healthcare experiences for all Albertans."

Chies began his extensive career in healthcare with the Capital Health Region and has worked with AHS since the organization's inception in 2009. He has gained the respect and confidence of AHS employees, partners, and subsidiaries, as well as that of the organizations' many external stakeholders. Chies has held previous executive leadership roles, including Board Chair of Alberta Precision Laboratories; Vice President of Cancer Care Alberta & Clinical Support Services; and Senior Operating Officer, Diagnostic Imaging Services.

## Action on Our Top Priorities

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*We have much to accomplish in several priority areas and want to make sure you have the most current information on the work underway, and on the work ahead. More information is available at [www.albertahealthservices.ca](http://www.albertahealthservices.ca)*

### Improving EMS response times

#### *EMS Return to Service yielding early positive results*

The EMS Return to Service initiative has launched in Calgary Zone thanks to the efforts of the Calgary Zone emergency department (ED), acute and continuing care teams, and Calgary Zone EMS teams. We are seeing notable improvement in the system's ability to respond to emergency events in the early days of implementation.

There has been a fluctuating reduction in EMS response times, day-to-day, and a positive indication in the early stage of the program. AHS EMS is also reporting a reduction in the need for surrounding communities to provide coverage within Calgary and, as such, there have been improvements in community coverage that extend beyond Calgary city limits. End-of-shift EMS overtime appears to be trending down, which is an important aspect of employee wellness. Calgary Zone ED measures are also holding steady or improving.

The collaboration and support between the ED, acute and continuing care teams, and the EMS teams has been outstanding. Lessons learned from the Calgary implementation are being shared across all zones as we prepare to continue rolling out this improvement initiative.

### Reducing wait times for surgeries



We're currently at an average of 109 per cent of pre-pandemic surgical volumes, and our total surgical wait-list for adults sits at 68,052. For comparison, in February 2020, before the pandemic, our total wait-list was 68,000.

- Of those patients waiting, 48.9 per cent are waiting within clinically recommended wait times.
- Approximately 272,600 surgeries have been completed in the 2022/23 fiscal year.
- Approximately 290,000 surgeries are anticipated to be completed in the 2022/23 fiscal year which ends March 31, 2023.

## Digital Health Evolution and Innovation

### *MyAHSCoconnect reaches 200,000 users*

The [MyAHS Connect patient portal](#) has reached a new milestone, with 200,000 users now able to access their health information online. The portal has transformed the way patients in Alberta interact with their AHS healthcare providers, making it easier than ever to stay informed and in control of their health.

### *Diagnostic imaging test results now available to patients*

The Government of Alberta is making diagnostic imaging test results available to patients immediately upon release by the test provider. As of March 20, patients are able to view their test results through the provincial government's My Personal Records (MPR) application, which is part of the government's online portal for Albertan's health information, [My Health Records](#).

This initiative means that eligible patients will also be able to view their diagnostic imaging test results through MyAHS Connect, provided they have access to that patient portal as a patient who has been seen at an AHS or AHS partner site using Connect Care. Previously, there was a five-day delay from the time physicians and other care providers received the results to when those results were released to patients in MyAHS Connect. This change is being made to provide Albertans with more access to their health information, and as an additional safety net for patient care within the system.

The decision to immediately release results to patients was made by Alberta Health after broad consultation with patient and family advisors, the College of Physicians and Surgeons of Alberta and other regulatory bodies, and clinical groups in Alberta, as well as through reviews of the best practices of other health organizations. Alberta Health and AHS heard that the majority of patients were supportive of getting immediate access to their results. AHS and the AMA hosted a webinar to provide information and support to physicians and other care providers, as well as two further webinars for AHS staff and providers.

## Priority: Workforce Recruitment & Retention

### *AHS Shares Health Workforce Strategy*

Over the last several months, we have appreciated the efforts by our teams to attract, retain and optimize our skilled workforce, and provide a safe and healthy workplace where our people feel valued, respected and engaged. The [Health Workforce Strategy](#) (HWS) details how we are addressing immediate challenges and building on ongoing workforce initiatives to create a sustainable health system for all Albertans.

To meet our medium- and long-term workforce needs, the HWS organizes work under four pillars:

- Integrating workforce planning
- Growing our talent supply
- Optimizing the workforce
- Improving retention

Guided by this strategy, we're certain to accomplish more and will continue to gain momentum on our progress to ensure we have the workforce we need to deliver high-quality healthcare into the future, in an environment where our people can grow and flourish

### *Nursing Mentorship Network builds community and careers*

AHS Nurses seeking to connect, collaborate and find support have a special friend in the [Nursing Mentorship Network](#). Susan Alves, a clinical nurse educator in Edmonton Zone, was among the first to join this welcoming group, which took shape in 2021 during the height of the pandemic. At the time, Alves wondered where she should focus her master's

"The monthly Community of Practice sessions put everything I was feeling into perspective - and helped with things like burnout and moving past the pandemic," says Alves. "As an educator, (the network) has given me insight into different areas of nursing practice. It's given me connections in other departments and removed the feeling of working in silos."



The topics discussed in the Community of Practice have helped her reframe her views on nursing in the post-pandemic world, increased her awareness of system-level thinking and given her the "ability to mentor staff so they are more autonomous and confident to make decisions on their own, which is more timely for patient care."

### *Studentship program offers rare research opportunity*

AHS Indigenous Wellness Core is looking for post-secondary students to join its unique [Studentship program for 2023](#) to assist with research on Indigenous care. Three students who took part in the 2022 Studentship program describe their experience as an exceptional opportunity that's furthered their careers and knowledge of programming in Indigenous health and equality in and healthcare.

"I would highly recommend this opportunity, especially for Indigenous students, because you're in a space with like-minded researchers who care about what they're doing," says Maureen Plante, a participant who completed her master's in educational psychology (specializing in counselling) while participating in the 2022 program. "For any researchers wanting to incorporate their Indigeneity into their research, this is a really good opportunity. Bring in your culture and your authentic self. As new and emerging scholars, we need space to do that."

A total of three stipends will be awarded in 2023. The Studentship is open to Indigenous and non-Indigenous Alberta post-secondary students. The deadline to apply is March 31. Students interested in applying for the program can reach out to [lwc.innovation.research@ahs.ca](mailto:lwc.innovation.research@ahs.ca).

## **Mental Health and Addiction Recovery**

### *Child, adolescent mental health centre opens in Calgary*

Calgary and area youth and their families have improved access to publicly funded mental health services with the opening of a new, \$39-million mental health facility in the city's northwest. [The Summit: Marian & Jim Sinneave Centre for Youth Resilience](#) opened its doors to children, teenagers and families on March 13, 2023.

Healthcare teams will offer three mental health services under one roof for people up to and including 18 years of age, with the goal of reducing incidence of mental health crises through early intervention and effective treatment. The new centre will support about 8,000 patients and families every year, which is net-new capacity.

The Summit was built in partnership between AHS and the Alberta Children's Hospital Foundation. The foundation raised more than \$50 million to fund construction of the centre, as well as innovative program and research enhancements.



## **Quality & Patient Outcomes**

### *Pediatric rehabilitation line - provincial*

Parents, guardians and caregivers who have concerns about their child's development and well-being can call 811 and receive free advice and guidance from an Occupational Therapist. The Pediatric Rehabilitation Line provides advice to parents and caregivers of infants, children and youth (birth to 18 years) who have concerns about developmental milestones in areas such as crawling, walking, coordination, playing with toys, using utensils, talking and listening, babbling, using words and sentences, speech sounds, understanding directions, stuttering, voice quality, dressing, toileting, sleeping, etc.

The Pediatric Rehabilitation Line can also help callers who are looking for local services and/or current rehabilitation resources (e.g., links to information or webinars), or need support to help a child or youth recover from COVID-19.

[Urgent Care wait times at Airdrie Community Health Centre available online](#)



[ahs.ca/waittimes](https://ahs.ca/waittimes), under the tab for Airdrie. Airdrie's Community Health Centre is the first AHS regional location in the Calgary Zone to have the estimated wait times available. More locations will be added as the information and infrastructure become available.

The wait times posted reflect an estimate of how long it takes from an assessment by a triage nurse in urgent care to being seen by a physician. Wait times do not represent the total time patients may spend at the hospital. The times are calculated through a software system, which uses current data from the facility that compares the number of people in the emergency department and how sick they are, with the resources that are available and required to treat those patients. This calculation does not account for seriously ill patients, who will be seen immediately, and patients with non-urgent concerns, who may wait longer to be seen depending on resources.

Anyone needing emergency care is reminded to call 911, or to go to the nearest emergency department or urgent care centre.

### *Working towards a new Stollery Children's Hospital*

The Government of Alberta, along with Alberta Health Services and the Stollery Children's Hospital Foundation (SCHF), announced budget funding of \$3 million over three years to advance the planning for a new, standalone Stollery Children's Hospital. This funding was matched by SCHF for a total of \$6 million dollars.

The Budget 2023 commitment supports initial planning while the business case is being finalized. A business case will articulate the project scope and costs, among other things. It's needed to inform capital investment discussions and decisions by government. This is expected in the summer of 2023.

[Working towards a new Stollery Children's Hospital | alberta.ca](https://www.alberta.ca/working-towards-a-new-stollery-childrens-hospital)

## Innovation in Healthcare

*As a world class health provider, AHS is committed to leading edge advances in health care for the betterment of all Albertans.*

### **Physician performs awake spine surgery in potential Canadian first**

Lethbridge resident Todd Bene is believed to be the first patient in Canada to undergo spinal surgery while awake. Surgeon Dr. Michael Yang performed Bene's discectomy in February at Foothills Medical Centre with a local anesthetic only. For high-risk patients like Bene, general anesthesia can result in nausea, vomiting and other complications that typically require a multi-day hospital stay. Bene was able to communicate with Dr. Yang throughout the 55-minute procedure and, after four hours in the recovery room where he was able to walk without the constant leg pain he'd suffered for decades, Bene went home.



Awake surgery means eligible patients recover much faster, can go home sooner and have less risk of post-op complications. With more than 2,000 spine surgeries performed in the Calgary Zone alone, Dr. Yang is very optimistic about the promise awake surgeries hold for reducing wait times and improving patient outcomes – two important components of the Alberta Surgical Initiative.

The Calgary Zone performs more than 2,000 spine surgeries annually. [Watch the video.](#)

## Enhance Your Health and Wellbeing

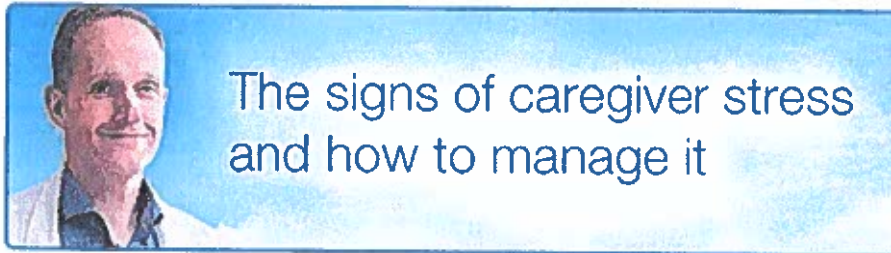
*The health and wellbeing of Albertans is the heart of everything we do, and every decision we make. To enhance the health and wellbeing of Albertans, we offer services, workshops, classes, events and support groups to encourage healthy choices that enhance the health and wellbeing of Albertans.*

- [Find what's available in your zone](#)

*Additionally, primary care providers play a key role in keeping Albertans healthy: when a patient consistently sees the same family doctor, nurse practitioner and team, it can lead to better health. If you need help finding a family doctor, visit [albertafindadoctor.ca](http://albertafindadoctor.ca).*

### Mental Wellness Moment — signs of caregiver stress and how to manage it

In this Mental Wellness Moment, Dr. Nicholas Mitchell - Provincial Medical Director for Addictions and Mental Health with Alberta Health Services - talks about the signs of caregiver stress and how to manage it. National Caregiver Day is April 4.



Watch Video 

Listen as a Podcast 

### Health Link dietitians always on hand to answer your mealtime questions

Every day Albertans face a never-ending challenge - deciding what's for dinner. Planning a variety of healthy meals weekly is even harder, but many face further considerations such as specialized diets, food intolerances or avoidances as they strive to improve their nutrition. When questions arise, [Health Link dietitians](#) at Alberta Health Services (AHS) are available to answer questions about food and nutrition - and how what you eat impacts your health. In 2022, Health Link dietitians fielded more than 500 nutrition questions.

"The three most common topics for nutrition calls are related to digestive health, chronic disease such as diabetes, and feeding infants and babies," says Christine Fletcher, one of the registered dietitians who take nutrition questions from Albertans. "I love helping translate the science of nutrition into everyday solutions. Before I launch into providing specific tips, I try to understand where the patient is at in terms of readiness to make a change, as well as what might be practical for their lifestyle."

Fletcher has advised on how to improve a child's diet to relieve constipation, how to eat healthy after a diabetes diagnosis and on the most commonly-asked question - how to get a young child to eat a more varied diet. Health Link dietitians refer callers to online educational resources, such as:

- [Feeding Toddlers and Young Children](#)
- [Getting Through Mealtime Struggles](#)
- [Snacks for Children](#).
- [Healthy Eating for Diabetes](#)

Health Link dietitians are available for all Albertans and can respond to a wide range of nutrition questions or concerns. Call 811 and ask to speak to a dietitian or complete a [self-referral form](#). Check out these resources and more at [albertahealthservices.ca/nutrition](http://albertahealthservices.ca/nutrition).

### Tips for parents, caregivers to prevent child poisoning

During [Poison Prevention Week](#) AHS is reminding Albertans to keep kids safe and prevent poisonings. Last year, the Poison & Drug Information Service (PADIS) received approximately 55 calls per day for poisonings. Forty percent of calls were for children up to five years of age. Many of these calls involved acetaminophen and ibuprofen. While these medicines are safe for treating common aches and pains, they can be harmful if taken incorrectly.

### Mobile mammography service to visit Strathmore, Milk River and Vegreville



- Strathmore Peavey Mart, 300 Edgefield Place, March 21-25, 27-31, April 1
- Milk River, April 3 and 4
- Vegreville's St. Joseph's Hospital (5241 43 St.) from April 12 to 19

Screen Test is improving access to cancer screening for thousands of women in Alberta communities where mammography is not readily available. A mammogram is an X-ray of the breast and has proven to be the most effective way to detect breast cancer. Early detection allows for a greater number of options for treatment and a better chance of survival.

Appointments are required. Residents can book an appointment or learn more about the program by calling 1- 800-667-0604.

### **Edmonton Zone Public Health Dietitians offering free nutrition classes**

*Healthy Eating for Little Ones (1-5 years)* If you have a child between the ages of one and five years, learn about key foods and nutrients for growth, strategies for stress-free family meals and how to get your child involved and excited about food: Thursday, March 30, 12:00 p.m.

*Steps to Starting Solid Foods* If you have a baby between two and 12 months old, learn about what foods to start with, food allergies, baby-led weaning, making food for your baby, and more: Tuesday, April 4, 10:00 a.m.

*Healthy Eating for Pregnancy* Expecting a baby? Learn about what's best to eat and avoid during pregnancy, how to manage nausea, heartburn and other common discomforts, and quick and tasty meal ideas: Thursday, May 18, 12:00 p.m.

To register for upcoming classes, visit [NutritionClassesEdmonton.eventbrite.com](http://NutritionClassesEdmonton.eventbrite.com) or [click here](#) to learn more.

### **Chronic Pain workshops are available in the spring/summer**

Better Choices, Better Health<sup>®</sup> (BCBH<sup>®</sup>) is a **no-cost** virtual self-management workshop for Albertans 18 years of age or older who have a chronic health condition or support someone with a chronic health condition. As a complementary interaction to clinical contact, BCBH<sup>®</sup> provides tools and skills to help people better manage their chronic condition's physical, emotional, and social impact and prepares them to make care planning decisions. These peer-led workshops run once a week for six weeks; each session is 2.5 hours.

Participants can self-refer or be referred to the workshop by a healthcare provider. Caregivers, family members and friends are also welcome to attend. Please call 825-404-7460 (press 3) to register. For more information, please visit [www.ahs.ca/bcbh](http://www.ahs.ca/bcbh) or email [selfmanagement@ahs.ca](mailto:selfmanagement@ahs.ca)

### **Supervised Transitional Exercise Program (STEP Forward)**

[STEP Forward](#) is a supervised, transitional exercise program for adults with a chronic health condition that limits their ability to move, for those who have recently received medical or rehab therapy and are ready to get back into community exercise, and for those who are wanting to improve their functional capabilities.

The program takes place over the course of 16 sessions, in-person in community centres across Edmonton, or via Zoom. Clients can self-refer by calling our Intake Line: 780-735-3483.

### **Pregnancy, birth and early childhood information offered at Fort McMurray health fair**

Expectant and new parents in Fort McMurray are invited to learn more about pregnancy, birth and early childhood at Fort McMurray Public Health's Pregnancy Health Information Fair. This free AHS event will be held Saturday, March 25, from 10 a.m. to 3:30 p.m. at Fort McMurray Community Health Services, 113 Thickwood Blvd.

AHS healthcare professionals will be available to meet privately one-on-one with expectant and new parents to provide information and resources, and answer questions regarding pregnancy, birth and early childhood. Participants can learn more about routine childhood immunizations, infant feeding and nutrition, infant safety, sexual health, pelvic health, mental health, Northern Lights Regional Health Centre services, local AHS prenatal education classes, and other AHS and community healthcare services.

## Join the Conversation

### Upcoming Advisory Council Events

You are invited to join the healthcare conversation through events and meetings hosted by AHS Advisory Councils. Learn more about Advisory Councils at [ahs.ca/ac](https://ahs.ca/ac). Follow AHS Advisory Councils on [Facebook](#) and [Twitter](#) to stay connected!

#### *Tamarack Health Advisory Council*

Join the Tamarack Health Advisory Council (HAC) to share your community's perspective on local health services. Provide feedback, connect with AHS and learn more about the Tamarack HAC.

- Date: Wednesday, April 5
- Time: 5:30-7:00 p.m. (7-8:30 is in-camera)
- Location: contact [tamarack@ahs.ca](mailto:tamarack@ahs.ca) for location information and to RSVP

#### **Greater Edmonton HAC champions community mental health**

The Greater Edmonton HAC set its sights on tackling a key healthcare topic: mental health. The Council has held a series of engagement events focused on different aspects of mental health, and its various impacts on their community's diverse populations.

On November 16, 2022, 38 members of the public attended *A Conversation About Mental Health in the Greater Edmonton Area*. The moderated panel spoke about mental health impacts for rural Albertans, seniors, Indigenous peoples, and newcomers. The event featured presenters from local organizations who engage with these populations.

Most recently, on March 8, 2023, the HAC hosted a second event, *Facts and Strategies Around Youth Mental Health*, with a panel moderated by Floyd House, Chair, and Council member Kavis Reed. The event drew a wide range of guests, from nursing students to grandparents, with a total of 52 community members in attendance.



#### **Share your thoughts on supporting Canadians to age at home**

The National Seniors Council has launched an [online consultation](#) to hear from people about ways to further support those wishing to age in their homes and communities for as long as possible. This consultation is open to all Canadians - older adults, caregivers, those who have experience or expertise in working with older adults, and individuals representing the diverse voices in our communities.

Take part in the consultation by completing this [online survey](#) by April 14, 2023. If you prefer to respond on paper and mail in your thoughts, request a printable version by replying to this email or sending your request to: [NC-SENIORS-AINES-GD@hrsdc-rhdcc.gc.ca](mailto:NC-SENIORS-AINES-GD@hrsdc-rhdcc.gc.ca).

#### **Share your advice on colonoscopy or colposcopy education**

The Cancer Screening Virtual Education Project is creating educational videos for patients referred for a colonoscopy or colposcopy. The goal is to ensure patients know what to expect and how to prepare for each of these medical procedures. Following a survey on [Together4Health](#), the project is hosting focus groups.

Albertans 25 years and older who have received one of these procedures are invited to participate in small focus group discussions of no more than 8 – 10 participants using Zoom. Register for an upcoming session:

##### **Colonoscopy focus groups:**

[Tuesday, March 28 from 6 – 8 p.m.](#)  
[Tuesday, April 25 from 6 – 8 p.m.](#)

##### **Colposcopy focus groups:**

[Wednesday, April 5 from 6 – 8 p.m.](#)  
[Wednesday, April 26 from 6 – 8 p.m.](#)

#### **Cancer Strategic Clinical Network (CSCN) seeking community input**

The CSCN and its partners at the University of Alberta want to understand the factors impacting access to cancer

To learn more about the project and how you can support, please contact:

Adebola Odebode  
Research Associate, CSCN  
780-246-6202 | [Adebola.odebode@ahs.ca](mailto:Adebola.odebode@ahs.ca)

Angela Torry  
Senior Consultant, CSCN  
587-774-7675 | [angela.torry@ahs.ca](mailto:angela.torry@ahs.ca)

### Join in the healthcare conversation with AHS at Together4Health.ca

Alberta Health Services is committed to engaging and involving Albertans in their health and healthcare system. [Together4Health](#) is AHS' online platform where Albertans have their say on healthcare topics. Join the online community to keep updated on current and future projects.

## COVID-19 in Alberta

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[Click to Read the COVID-19 Update](#)

### Front-door screener, greeter roles being discontinued

With respiratory numbers in the province continuing to decline, front-door screener/greeter roles throughout the province are being discontinued as of March 31.

Albertans will be reminded that while screeners will no longer be in place on and after April 1, [continuous masking](#) will remain in place for all visitors, as well as staff, physicians and volunteers at all acute care, continuing care and community sites. Signage reminding Albertans about the AHS masking directive will continue to be in place at the entrance of AHS care sites.

We want to extend our appreciation to everyone who joined the AHS team to assist with our pandemic response

## Be Well - Be Kind

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### Meet Addiction & Mental Health Provincial Advisory Council Member Rhonda Robinson

Rhonda Robinson brings a wealth of lived experience and a sincere desire to help others achieve balance in their lives to her volunteer role as an Addiction & Mental Health Provincial Advisory Council (AMH PAC) member. When it comes to providing a safe place for connection and understanding, Rhonda is passionate "about being an ally to targeted demographics and to speaking up when I hear or see injustices happening."

Even as a newer AMH PAC member, Rhonda can see its value and potential for accomplishment. "It's such an uplifting and impactful experience to be at the table with others' lived experience – and to hear their voices, passion and perspectives." Rhonda wishes more members of the public could see the valuable work that's being done behind the scenes, and how many points of view are being heard.

"I believe we are listened to – and respected – and have many opportunities to be heard. The fact that we and other lived-experience Councils exist to advise is a huge accomplishment for Alberta."

Read more on the [Meet our Members](#) page. Learn more & apply at [ahs.ca/AdvisoryCouncils](https://ahs.ca/AdvisoryCouncils).



### Calling all Artists - Request for Proposals

McMullen Gallery at the University of Alberta Hospital is seeking proposals from practicing artists, curators, and



for consideration for the Misericordia Community Hospital art collection and permanent placement in public and patient areas of the new Misericordia emergency department [www.friendsofuah.org/mised-art-call](http://www.friendsofuah.org/mised-art-call).

## Foundation Good News

*Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. Learn more [here](#).*

### *St. Francis of Assisi Academy students spend five months collecting bottles for Alberta Children's Hospital Foundation*

A fundraising initiative by a pair of Grade 5 students at St. Francis of Assisi Academy has ended up benefitting the Alberta Children's Hospital Foundation as well as the environment.

Silas Ringelberg and Tanner Thomas began collecting bottles and cans shortly after the school year began last September with the aim of raising \$500 for the hospital. For five months, the youngsters regularly pulled on gloves and used their free time to hunt for recyclables, taking them to the bottle depot on a weekly basis.



Diligent in their efforts, and enlisting the help of fellow students, they eventually exceeded their fundraising goal. On Thursday at a ceremony in front of their classmates, the 10-year-olds presented a cheque for \$616 to Carmen Dressler of the [Alberta Children's Hospital Foundation](#).

### *2023 Annual Mental Health Foundation Breakfast*

Over 1,000 people participated in the 2023 Annual Breakfast both in-person and virtually across the province. The Mental Health Foundation expresses their sincere gratitude and appreciation to donors who helped raise an incredible \$428,500 for addictions and mental health care.



"Your trust and confidence have fueled our determination to expand access to addictions and mental health care for Albertans throughout the province. Without you, we would not be able to reach their goals and make a positive difference in people's lives and are incredibly thankful for your support."

Watch the Thank You video [here](#).

### *\$200,000 raised this year at the Bellerose Bikeathon*

More than 500 students at Bellerose Composite High School took part in a 48-hour stationary bike marathon to raise funds for cancer research. The 20<sup>th</sup> rendition of the [Bellerose Bikeathon](#) saw students camped out in teams throughout the school's cafeteria from March 1-3.



Combined, students raised just over \$200,000 for the Alberta Cancer Foundation and the Kids with Cancer Society. Bikeathon 20 pushed the school's historical fundraising total to more than \$3.4 million.

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**debbie@onoway.ca**

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**From:** Jennifer Thompson <cao@onoway.ca>  
**Sent:** April 3, 2023 10:02 AM  
**To:** debbie@onoway.ca  
**Subject:** FW: FCM's 2023 Federal Budget analysis

Can you add the attachment under information please?

Jennifer

---

**From:** FCM Communique <communique@fcm.ca>  
**Sent:** March 31, 2023 1:53 PM  
**To:** cao@onoway.ca  
**Subject:** FCM's 2023 Federal Budget analysis

[View email in browser](#)

**FCM**

March 31, 2023



# COMMUNIQUÉ



Dear FCM members,

Following FCM's [statement](#) reacting to the federal government budget which was tabled on Tuesday, March 28, you can now view and download our full 2023 Federal Budget analysis, available in both [English](#) and [French](#), which our policy team has put together.

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For more on our response to the 2023 Federal Budget, be sure to visit [fcm.ca/news](https://fcm.ca/news) or follow us on [Twitter](#).

Thank you,

Your FCM Team



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## FCM statement on the 2023 federal budget



March 28, 2023

*Taneen Rudyk, President of the Federation of Canadian Municipalities (FCM), issued this statement following the tabling of the 2023 federal budget.*

“Today, Deputy Prime Minister and Minister of Finance Chrystia Freeland tabled the 2023 federal budget in the House of Commons. FCM notes that the 2023 federal budget represents progress on some



priority issues for Canadian municipalities, and leaves significant gaps on other critical challenges facing communities and cities.

“FCM, on behalf of its more than 2,100 members, has put forward efficient, cost-effective [recommendations](#) for much-needed investment in our communities; including in disaster mitigation and adaptation, infrastructure renewal, affordable housing and community well-being.

“FCM welcomes the new investment of \$4 billion over 7 years in an Urban, Rural and Indigenous Housing Strategy, responding to a long-standing FCM priority, and continues to urge that this effort remain Indigenous-led. FCM continues to call for additional investment in other critical programs addressing both housing and chronic homelessness challenges in Canada, such as Reaching Home and the Rapid Housing Initiative—programs designed to help our most vulnerable.

“FCM appreciates the commitment in this budget to review Canada’s infrastructure needs, to chart a course for future federal infrastructure programming, and to provide an update later in the year, including the next steps on permanent public transit funding. With major federal infrastructure funding programs either ending, coming up for renegotiation, or oversubscribed, FCM urges that municipalities be an integral part of the design of the future of federal infrastructure. Our recommendations include a dedicated water and wastewater fund, annual investments in community infrastructure, prioritizing the Permanent Public Transit Fund, as well as supporting rural communities through a plan for intercommunity transit and adding a needs-based stream to the Universal Broadband Fund.

“All Canadians deserve to live in safe, healthy and inclusive communities. As such, FCM welcomes new investments in a Canadian Drugs and Substances Strategy. In working towards our common goal of increasing the quality of life across the country, FCM will continue to push for deeper conversations on issues that directly influence community well-being. Every day, cities and communities of all sizes

are addressing social challenges linked to mental health, addiction services and public safety. Municipalities need to be engaged in conversations that address these challenges.

“From forest fires to destructive storms to floods: local communities across Canada are on the front lines of extreme weather events. FCM is leading the charge for action and investment to protect against the damage caused to local economies, infrastructure, and homes. The draft National Adaptation Strategy, released in November 2022, was an important step, and signaled the government’s intention to increase funding for climate resilient municipal infrastructure. FCM is disappointed that Budget 2023 did not follow through on this commitment, and we continue to call for predictable, long-term funding through the Disaster Mitigation and Adaptation Fund—critical investments that will protect communities for the next fire, storm, or flood.

“Budget 2023 makes strong investments to support Canada’s progress towards a net-zero GHG emission future. New funding and tax incentives, including for hydrogen production and carbon capture, utilization and storage (CCUS), will help to enable Canada’s world-leading energy sector to reduce GHG emissions and remain competitive, while new investments in clean electricity will assist municipalities as they continue to implement policies and programs to reduce emissions from transportation, buildings and waste on a pathway to net zero communities.

“FCM is disappointed to see that Budget 2023 does not contain a commitment to absorbing the retroactive costs stemming from the latest RCMP collective bargaining agreement, but rather offers details of a repayment period for municipalities. These costs, which can amount to millions of dollars in some municipal jurisdictions, were negotiated without municipalities being properly consulted and FCM is

calling for municipalities to be actively involved in any future processes regarding contract policing.

“Local governments have a special responsibility in supporting growth in our cities and communities. As such, FCM will continue to call for the critical measures needed to ensure Canada’s municipalities can thrive and provide the kind of support an increasing population will require, including additional investments in core infrastructure, climate adaptation, housing and community wellbeing. With these challenges set to intensify as Canada faces significant population growth in the coming years, FCM will continue to advocate for a modernized fiscal framework that will empower municipalities to make the kind of critical investments that will keep communities growing sustainably and inclusively.

“Beyond this budget, local governments are ready to continue this vital work at the table alongside other orders of government and keep our country moving forward.”

*The Federation of Canadian Municipalities (FCM) unites more than 2,100 local governments at the national level, representing more than 92 percent of Canadians in every province and territory.*

For more information: **FCM Media Relations**, (613) 907-6395, [media@fcm.ca](mailto:media@fcm.ca)

Climate change

Federal Budget

Housing

Public safety



24 Clarence Street  
Ottawa, Ontario  
K1N 5P3  
T. 613-241-5221

**Community FUTURES YELLOWHEAD EAST**  
**CFYE Regular Board Meeting Minutes**  
**Location: Community Futures Yellowhead East Office**  
**Thursday February 16, 2023 – 1:00pm – 3:00 pm**

|  |  |
|--|--|
| <b>In Attendance</b>                   | Nick Gelych, Daryl Weber, Liz, Krawiec, Jim Haile's, Marvin Schatz, Robin Murray , Anna Greenwood, Bruce Prestidge, Ty Assaf   |
| <b>REGRETS:</b>                        | Serena Lapointe  |
| <b>1) CALL TO ORDER:</b>               | Meeting Called to Order at 1:00 pm   |
| <b>2) ADOPTION OF AGENDA:</b>          | <b><u>Motion# 70 Moved by Daryl Weber</u></b><br>That the Agenda be accepted as presented<br><br><b>CARRIED</b>  |
| <b>3) MINUTES OF PREVIOUS MEETING:</b> | <b><u>Motion # 71 Moved by Marvin Schatz</u></b><br>That the minutes of the December 15, 2022, regular board meeting be accepted presented, No January 2023 meeting.<br><br><b>CARRIED</b>   |
| <b>4) CHAIR REPORT</b>                 | Verbal Update provided as information.   |
| <b>5) SPECIAL GUEST</b>                | <b>Jon Close: Principal Up Close – CFLIP Portfolio Fund –</b> Jon provided the history of the CFLIP fund, as well as shared how the fund is used by CF offices and the different streams of investment available. <ul style="list-style-type: none"> <li>• Board discussed striking a committee after next months financial presentation completed with Sunlife, in order to review investment options.</li> </ul> <b><u>Motion # 72 Moved by Robin Murray</u></b><br>To accept the presentation as information.<br><br><b>CARRIED</b> |
| <b>6) TREASURER'S REPORT</b>           | •<br><b><u>Motion 73 Moved by Ty Assaf</u></b><br>Motion to accept financial report as attached.<br><br><b>CARRIED</b>   |
| <b>7) STAFF REPORTS:</b>               | <b>ED Update, DSS Update: as attached and reported.</b><br><b><u>Motion # 74 Moved by Jim Hailes</u></b><br>To accept the staff updates presented as information.<br><br><b>CARRIED</b><br><br><b>IRC Update: Client Loan concerns discussed.</b><br><br><b><u>Motion # 75 Moved by Jim Hailes</u></b><br>Recommending that staff attempt to work with Loan Client #5, in an effort to increase reduced loan payment to \$1,000/ month moving forward. Staff to report back on outcome of this recommendation.<br><br><b>CARRIED</b>   |

**8) OLD BUSINESS:**

**8.1 CFYE Operating Plan** – Tabled until March Meeting

**8.2 ED Performance Review Approval:** Information shared with board regarding the salary increased approved, based on previous board motions.

**8.3 BOARD Virtual Training Update:** Board provided feedback on the online training session, going well, but some agreeance that some sessions would be better done in person.

**8.4 2023/2024 Budget** – Tabled for approval at March/April Meeting.

**Motion # 76 Moved by: Liz Krawiec**

*To accept the Old Business Items as information.*

**CARRIED**

**9) NEW BUSINESS:**

**9.1 \$50,000 Building Capacity Project Fund** – Information shared with board regarding the \$50,000 one-time fund. Board provided some recommendations for use of the fund, i.e., renovation of space. ED to share the staff recommended proposal.

**9.2 CFNA Advocacy** – Information attached and shared with board regarding the Advocacy efforts and recommendations coming from CFNA.

**Motion # 77 Moved by: Daryl Weber**

*To provide approval to the ED, to move forward with submitting the template letter to members of parliament , as recommended by CFNA in an effort to show our support of the advocacy efforts for increased funding to CF.*

**CARRIED**

**9.3 CF Managers Position Paper** – Letter provided to board for review and request for approval.

**Motion # 78 Moved by: Anna Greenwood**

*To approve the request for support by the CF managers, authorizing the signing of the position paper as presented, to be forwarded to CFNA Board for consideration.*

**CARRIED**

**9.4 Provincial RRRF Survey Results:** Results shared and discussed with Board Members. Board requesting copy to be included with their meeting notes being shared at their council meetings.

**9.5 March Board Meeting** – Request to move regular board meeting date, due to conflict with ED schedule. New Meeting Date approved to be moved to March 23, 2023. Sunlife Investment Rep, being invited to present at new date.

**Motion # 79 Moved by Liz Krawiec**

*To approved recommendation to move regular board meeting date from March 16, to March 23, 2023.*

**CARRIED**

**9.6 Audit/AGM Update:** Board advised that Audit team will be onsite for May. The BA will be in office to work with Auditor.

**9.7 Small Business Stakeholder Engagement Invitation:** ED, shared the information obtained from the meeting.

**9.8 April Board Meeting Guest Speaker Recommendation.** ED provided recommendation to have the Minister of Small Business attend our April Meeting to discuss concerns stemming from the RRRF survey, as well as to discuss funding advocacy efforts to have operating funds increased for CF organizations. Board agreed with ED's recommendations to have the Minister of Small Business as a guest at the April Board Meeting.

**9.9 CFNA Sustainability Plan – Hub Link – <https://www.albertacfhub.com/>**  
ED shared process for board members to get access to the CFNA hub, to be able to access the new CFNA Sustainability Plan as well as other information available to board members. Members advised they would need to register the first time they visit the hub.

**Motion # 80 Moved by Marvin Schatz**  
To accept New Business Items Presented as information.

CARRIED

**10) ROUND TABLE**

**Daryl Weber:** Alberta Beach going ahead with Snow Mo Days, Not Sled race but other activities still proceeding.

**Liz Krawiec:** Swan Hills is still going ahead with their Sled Rally

**Anna Greenwood:** Shared that Mayerthorpe and Lac Ste Anne County are working on a Joint Economic Development Committee.

**ADJOURNMENT:**

**Motion # 81 Moved by Liz Krawiec**

**NEXT MEETING:**

Moved to adjourn at 4:06 pm  
March 23, 2023 – CFYE Office



CFYE Board Chair, Nick Gelych

\_\_\_\_\_  
CFYE Secretary, Serena Lapointe

MARCH 23/23

DATE



**Community FUTURES YELLOWHEAD EAST**  
**CFYE Regular Board Meeting Minutes**  
**Location: Community Futures Yellowhead East Office**  
**Thursday March 23, 2023 – 1:00pm – 4:00 pm**

|   |   |
|---|---|
| <b>In Attendance</b>                    | Nick, Daryl, Liz, Serena, Anna, Bruce, Ty, Robyn, Jim, Marvin   |
| <b>REGRETS:</b>                         |   |
| <b>1) CALL TO ORDER:</b>                | Meeting Called to Order at 1:04   |
| <b>2) ADOPTION OF AGENDA:</b>           | <b><u>Motion# 83 Moved by Ty Assaf</u></b><br><i>That the Agenda be accepted as amended to include 10.4: Committee Meetings/Time Management.</i><br><p style="text-align: right;"><b>CARRIED</b></p>  |
| <b>3) MINUTES OF PREVIOUS MEETING:</b>  | <b><u>Motion # 84 Moved by Marvin Schatz</u></b><br><i>That the minutes of the February 16, 2023, regular board meeting be accepted as presented,</i><br><p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>4) CHAIR REPORT</b>                  | Nothing to Report   |
| <b>5) SPECIAL GUEST</b>                 | <b>Spencer Johnston – Sunlife Investment Account – In Person</b><br><b><u>Motion # 85 Moved by Bruce Prestidge</u></b><br><i>To accept the presentation as information.</i><br><p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>6) TREASURER'S REPORT</b>            | <b><u>Motion 86 Moved by Liz Krawiec</u></b><br><i>Motion to accept financial report as attached.</i><br><p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>7) 2023/2024 BUDGET PRESENTATION</b> | <b>2023/2024 Budget for Approval- Power Point Presentation</b><br><b><u>Motion# 87 Moved by: Serena Lapointe</u></b><br><i>Motion to accept 2023/2024 budget as</i><br><p style="text-align: right;"><b>CARRIED</b></p>   |
| <b>8) STAFF REPORTS:</b>                | <b>Executive Director Report – As Discussed</b><br><b>B/A Report – As attached</b><br><b>DSS – As Attached</b><br><b><u>Motion # 88 Moved by Ty Assaf</u></b><br><i>To accept the staff updates for information.</i><br><p style="text-align: right;"><b>CARRIED</b></p>  |
| <b>9) OLD BUSINESS:</b>                 | <b>8.1 CFYE Operating Plan – Plan presented and discussed</b><br><b>8.3 BOARD Virtual Training Update: update provided</b><br><b>8.4 DSS Extension- Tentative Approval Received- plan/budget attached.</b><br><b>8.5 ROF - \$50,000 Project- Approval received, budget attached for information</b><br><b>8.6 CFNA Advocacy request for letter of support MP – Arnold Viersen letter of support attached for information.</b> |



Staff recommended to share the letter and request to each mayor and council, seeking support letter from each municipality.

**8.7 MLA – Martin Long Guest Attendance – confirmed April 20<sup>th</sup> Board Meeting.** ED will send a notice to Mayors and Councils asking them to reach out to their local MLA, as well as to inquire about providing a letter of support requesting an increase to the operating budget of our CFs

**8.8 Auditor Note to Board Members – attached for information.**

**Motion # 89 Moved by: Daryl Weber**

*To accept the Old Business Items as information.*

**CARRIED**

**10) NEW BUSINESS:**

**10.1 ROF 2.0 – Contract Agreement and Approval Shared** regarding the \$50K proposal and spending Plan . Discussed next ROF Grant opportunity to address some of the strategic priorities established around a) Succession Planning b) Youth Entrepreneur Partnership,

**10.2 – All Managers Meeting – CGI Update – possible additional funds to be provided to the program.**

**10.3 Policy Review: Committee Struck:** Anna, Serena, Daryl & Nick will review policy recommendations being reviewed by staff and provide back to board for final approval. ED will share the draft policies that have been reviewed by staff to date for additional recommendations and amendments before bringing back to board for final approval.

**10.4: Meeting Time Management.**

Discussed the need to review the use of time spent /allotted at meetings to ensure that time is spent efficiently and effectively, in a manner that allow board members to be able to make informed and educated decisions as required by policy and contract agreement. Board Chair and ED will review and come back to next meeting with a proposed strategy to improve efficiency.

**Motion # 90 Moved by: Marvin Schatz**

*To accept the information presented as information.*

**CARRIED**

**11) ROUND TABLE**

**Anna Greenwood – Mayerthorpe:** 2<sup>nd</sup> Cannabis store opened in Mayerthorpe  
**Daryl Weber – Alberta Beach :** Snow Mo days went well considering, other activities were offered.

**Liz Krawiec – Swan Hills –** The sled rally hosted 235 people registered for the event.

**ADJOURNMENT:**

**Motion # Moved by Jim Hailes**

**NEXT MEETING:**

Moved to adjourn at 4:20 pm.  
April 20, 2023 – CFYE Office

CFYE Board Chair, Nick Gelych

DATE: \_\_\_\_\_

89

debbie@onoway.ca

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**From:** penny@onoway.ca  
**Sent:** April 4, 2023 9:21 AM  
**To:** cao@onoway.ca  
**Cc:** debbie@onoway.ca  
**Subject:** FW: DATA LENS AB- UPDATES FROM STATISTICS CANADA, APRIL 2023

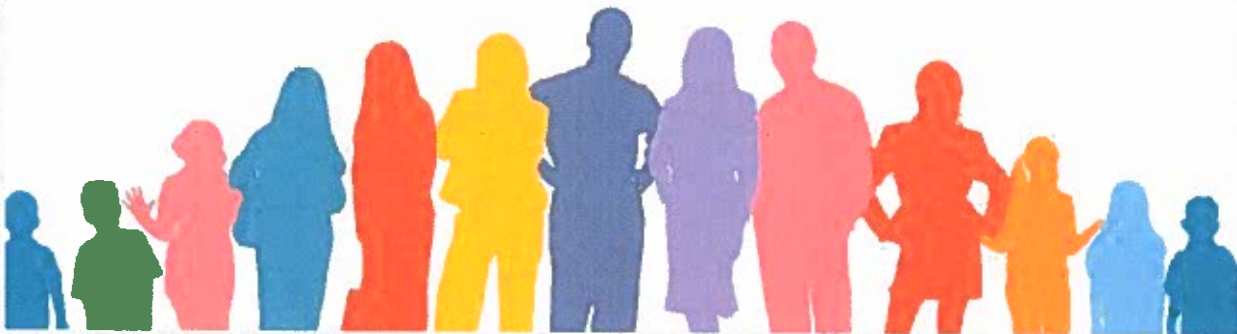
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**From:** Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>  
**Sent:** April 3, 2023 4:02 PM  
**To:** Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>  
**Subject:** DATA LENS AB- UPDATES FROM STATISTICS CANADA, APRIL 2023

Alberta | April 2023

YOUR UPDATES FROM STATISTICS CANADA

# DATALENS



## ADDITIONAL CENSUS DATA

The 2021 Census Dissemination Project is pleased to announce the additional release of census data. These data and analyses can be accessed through:

- *The Daily*
- The Census of Population web module. Users can select **Census** on the main navigation menu of the Statistics Canada website and then select **Census of Population**. From the Census of Population web module, users can access release-specific information through the 'Census news' section or directly from the variety of release-related and/or product-specific links.



Information within the Census Program web module on the additional results can be found in the following products:

- [Census Profile](#)—additional geography available—Health regions
- [Data tables](#)—additional language, language of work, income, commuting, families, households and marital status tables
- [Indigenous languages across Canada \(Census in Brief\)](#)
- [Indigenous languages in Canada, 2021 \(Infographic\)](#)
- Reference guides—PDF versions
  - [Instruction in the Official Minority Language Reference Guide](#)
  - [Labour Reference Guide](#)
  - [Education Reference Guide](#)
  - [Commuting Reference Guide](#)
  - [Housing Characteristics Reference Guide](#)
  - [2021 Census Data Quality Guidelines](#)
- [Census 2021 datasets](#)
- [Population and dwelling amendments](#)
- [Census learning centre](#): videos
  - [Questions and concepts related to labour variables, 2021 Census of Population](#)
  - [First official language spoken, 2021 Census of Population](#)
  - [Languages spoken at home, 2021 Census of Population](#)
  - [Aggregated and derived income concepts and income statistics, 2021 Census of Population](#)
  - [Low-income concepts and statistics, 2021 Census of Population](#)

The release of 2021 Census of Population products will continue throughout 2023. Please continue to visit our [release plans](#) for the latest listing of upcoming product releases.

Click [here](#) for more [2021 Census of Population – Data products](#)



## EXPLORE STATISTICS CANADA'S CENTRE FOR MUNICIPAL AND LOCAL DATA PORTAL

Statistics Canada (StatCan) is thrilled to announce the launch of the [Centre for Municipal and Local Data \(CMLD\) portal](#), developed as part of an ongoing collaboration with the [Federation of Canadian Municipalities \(FCM\)](#) and as part of StatCan's Disaggregated Data Action Plan.

The CMLD works with municipalities and other partners to collect, publish, and improve the consistency and comparability of municipal data reporting. The portal aims to empower municipalities through timely, trusted, and reliable data.

The portal includes:

- a data integration and visualisation tool which displays a set of key indicators geographically
- a data catalogue of statistics and indicators relevant to municipalities, such as the integration of census data, as well as housing, health and crime statistics



- a municipal mapping function
- a municipal financial and socioeconomic dashboard which currently allows for comparisons across 35 Canadian cities on standard financial indicators, including those relating to infrastructure spending, as well as allowing integration of selected socioeconomic indicators

The new portal arrives as StatCan and the FCM get set to embark on a third year of partnership to raise awareness and use of Statistics Canada data, strengthen data literacy, reduce data gaps for various communities (urban, rural and northern) and leverage data developments facilitated by the Disaggregated Data Action Plan.

Be sure to visit the portal regularly, as new features are added and adapt to the changing data needs of municipalities.

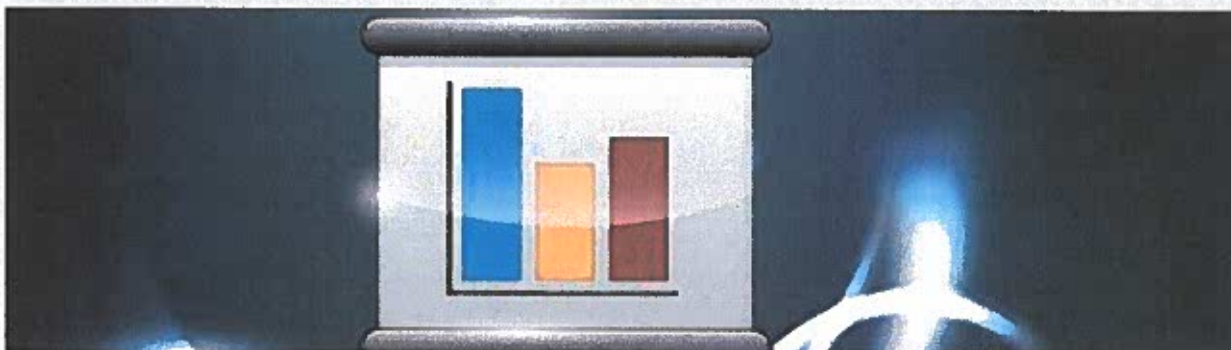
[Centre for Municipal and Local Data](#)

## NEW LANGUAGE-RELATED PRODUCTS

Statistics Canada is pleased to announce release of three [New products related to languages](#):

- 1- [Characteristics of official language minority businesses and owners: Regional infographics](#). These infographics present the number and some characteristics of businesses owned by members of official language minorities. They were created on behalf of Innovation, Science and Economic Development Canada (ISED) and present results for the territories that correspond to each of Canada's seven Regional Development Agencies.
- 2- A technical note entitled [Choosing the reference population for census statistics on language of work](#) that presents the approach adopted by Statistics Canada when disseminating data from the 2021 Census.
- 3- Lastly, an update of the table [Population by knowledge of official languages and geography, 1951 to 2021](#) that contains historical data at the national level, for Canada outside Quebec, as well as for each province and territory, for all census years from 1951 to 2021.

Click [here](#) for more [Language Statistics](#)



## RESEARCH TO INSIGHTS: A LOOK AT CANADA'S ECONOMY AND SOCIETY THREE YEARS AFTER THE START OF THE COVID-19 PANDEMIC

Three years after COVID-19 was declared a pandemic, life in Canada has changed in many ways. Economic activity in Canada has proved resilient throughout the pandemic, as households and businesses adjusted to the enforcement and removal of public health restrictions. However, many of the social impacts of the pandemic, particularly those related to mental health challenges and substance use among younger Canadians, are still being felt.

The presentation "[Research to Insights: A look at Canada's economy and society three years after the start of the COVID-19 pandemic](#)", includes 10 charts that summarize some of the major economic and demographic shifts that are shaping the current economic and social situation....[Read more](#)

Click [here](#) for more [presentations](#)



### UPCOMING WEBINAR

Statistics Canada is delighted to invite you to our **free** upcoming webinar: An Overview of the Farm Management Survey 2021

**Please note:** Advanced registration is required.

### Webinar: An Overview of the Farm Management Survey 2021

#### Description:

The Farm Management Survey (FMS) is a unique source of data covering agricultural management practices and their impact on the environment. This presentation will:

- Highlight results from the 2021 cycle of the FMS published on December 14<sup>th</sup>, 2022;
- Describe how these data are collected;
- Provide instructions on how to access data from the FMS.

The Farm Management Survey is held every 5 years as a follow up to the Census of Agriculture. The target population includes 7 different types of farms in Canada: dairy, beef, pork, poultry, field crops (such as wheat, corn, and soybeans), forage crops (such as hay and silage) and vegetable, fruit, berry, and nut crops farms. For each of these types of farms, the FMS covers multiple subjects related to the environmental impact of agriculture, such as: type of feed given to livestock, cattle housing management, manure storage and application, wetland management, crop fertilizer application, land management practices (tillage, pesticide use, soil erosion prevention, etc.), innovation on farm, use of new technologies, and many others.

#### Intended Target Audience:

This is an **introductory** webinar; it may be too basic for advanced data users.

#### Language, Dates, Times, and Registration Links

- English: April 13, 2023, from 1:00 p.m. to 2:00 p.m., Eastern Time  
Self-Register: [English Webinar on April 13](#)





## BUSINESS AND COMMUNITY NEWSLETTER

Businesses, municipalities and community organizations have specific information needs. Statistics Canada's Outreach Program is dedicated to serving you with this free newsletter, as well as with ongoing learning and sharing activities.

The newsletter offers information aimed at three main groups, businesses (small to medium), communities and ethno-cultural groups/communities. Articles and outreach materials will assist their understanding of national and local data from the many relevant sources found on the Statistics Canada website.

[Business and Community Newsletter \(statcan.gc.ca\)](http://statcan.gc.ca)

- [Current newsletter](#)

Click [here](#) for further information on [Business and Community Newsletter](#)

## HELP US SPREAD THE WORD

If you know of a business or an organization that may benefit from what this e-mail has to offer, please pass it on or put them in contact with us.

If you do not wish to receive this e-mail, please reply to this e-mail with "unsubscribe me" in the subject line.

*Disponible en français sur demande*

April 3, 2023

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

**RE: Exemption of Newspaper Media from EPR Program Revisions**

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper closing its doors due to additional expenses, will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie  
Mayor



**cc: Glen van Dijken, MLA Westlock-Peace River  
Alberta Municipalities  
All Alberta Municipalities**

**From:** Sarah Brazeau <[Sarah@easterseals.ab.ca](mailto:Sarah@easterseals.ab.ca)>

**Sent:** April 4, 2023 2:38 PM

**Subject:** Easter Seals Alberta Programs for Albertans with Disabilities

I am reaching out to you on behalf of Easter Seals Alberta, as we would like to share more information about the programs we offer for Albertans with disabilities.

Please feel free to reach out with any questions you might have and share this information with anyone in your network.

I'm happy to set up a time to meet with you if you want more information about the any of our programs.

Thank you in advance.

### **Equipment Loan Program- For Children and Adults**

This program provides equipment to children and adults with disabilities. We can provide up to \$5000 in funding per client every 5 years.

Our program has typically focused on power mobility and hospital beds, but we have been working towards providing a larger variety of equipment, including car seats, strollers and other equipment.

Any equipment that a client does not qualify for through AADL may be considered.

When reviewing applications we look for financial need (we look at it from an income vs expenses perspective, vs an income cut off amount), as well as physical/ medical need.

The goal of our program is to increase independence and relieve caregiver burden.

Our application process requires the following to be submitted;

- Client Equipment Funding Request Form- This is required for all applications
- Medical report – This report or a Doctor's note to confirm diagnosis is required for all applications.
- Occupational Therapist report- This is report is required for all power mobility requests. For all other requests a letter from the OT describing the need is sufficient.
- Equipment Quote- This is required for all applications. If the application is for power mobility, the equipment needs to have been trialed to ensure suitability.
- 2 Years of NOAs from CRA. For pediatric applications we request income information for the household.

More information as well as the application forms are available here -

<https://easterseals.ab.ca/equipment-application/>

### **AccessAbilities Home Automation**

This is a brand new program that we have just launched. This program has a shorter application and clients can apply to receive;

- Smart Speakers
- Smart Displays
- Smart Plugs
- Smart Lighting
- Smart Thermostats
- Smart Locks

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- Video Doorbells

More details and the application form can be found here. <https://easterseals.ab.ca/home-automation/>

## **Scholarship Programs**

### **Supporting Students through Accessible Technology and Mentorship Program**

<https://easterseals.ab.ca/highschool-support/>

Easter Seals is pleased to partner with Scotia Bank, through its ScotiaRISE commitment, to offer financial grants and mentorship opportunities to students in Alberta who are currently in or who will be entering high school in Fall 2023. The grant and mentorship opportunity is intended for any student with a disability who is currently enrolled in or entering high school in Fall 2023. The scholarship's objective is to reduce financial barriers for the student as they complete high school and assist them in preparing for a successful transition into post-secondary education or entry into the workforce. The grants are valued at \$1000 per student. Students can apply the grant funding toward purchasing laptops, learning aids or other specialized/adaptive learning equipment, learning software, or tutoring and other costs required for school.

### **Phyllis Davidson Scholarship**

<https://easterseals.ab.ca/phyllis-davidson-scholarship/>

Phyllis Davidson Easter Seals Scholarship offers post-secondary academic scholarships to students living with physical disabilities. Created in loving memory of Phyllis Davidson, these scholarships help ease financial strain and support the recipient's academic success.

Scholarships up to \$5,000 per school year are given to qualified students working towards a post-secondary program in Alberta.

**Adventure Camp at Home -Virtual Programming-** We invite participants to join us daily on Monday-Friday for free virtual events as we laugh, create, learn and connect. This program is geared towards adults, but all ages are welcome.

All virtual events will take place using the audio and video-sharing platform, Zoom. Every week we will explore a new theme together through games, arts and crafts, music, movies, and even virtual field trips.

More information can be found here : <https://easterseals.ab.ca/camp-horizon/adventure-camp-at-home/>

**Camp Horizon -** Easter Seals Alberta's Camp Horizon is a fully accessible camp located just outside of Bragg Creek, Alberta. Built in 1965, its mission is to provide children, youth, and adults with disabilities and medical conditions with life-changing outdoor recreation experiences.

Being included is not the same as finding a place where you truly belong. It's a rare experience for people with disabilities to be just a person – to be "Joe" instead of "the guy in the wheelchair."

At Easter Seals Camp Horizon, we focus on the person and their abilities. We offer an inclusive and accessible environment where everyone can feel at home. From our dormitories and pathways to our challenge courses, campers never have to worry about being able to participate in an activity. On-site, we have accessible high ropes, ziplines, a giant swing, backcountry campsites, yurts, and fireside adventures. Campers have the opportunity to explore the outdoors, build self-esteem, gain independence, have shared experiences with peers, develop leadership skills, and become advocates for themselves and others.

### **Easter Seals Overnight Summer Camps**

For anyone ages 8-99 with a physical and/or cognitive disability or medical condition who wants to get outdoors and have fun with friends. This overnight camp is an opportunity to participate in a variety of activities such as rock climbing, hiking, karaoke, arts and crafts, and more! All programming at Camp Horizon is designed to be inclusive and accessible.

### **Easter Seals Leadership Programs**

Easter Seals Leadership Programs are funded in part by the RBC Foundation in support of RBC Future Launch, a commitment to helping young Canadians prepare for the jobs of tomorrow.

### **Horizon Mentors (HOME)**

Horizon Mentors is for those experienced campers (aged 16+) wanting more leadership responsibility but may need some assistance with personal care or direct guidance throughout the day. This program includes learning skills for effective volunteering and hands-on mentoring of other campers. Horizon Mentors is perfect for campers who have been coming to Camp Horizon for years and are looking to give back.

### **Counsellor in Training (CIT)**

Counsellor in Training is a classic summer camp leadership program for youth aged 15-21 of all abilities. The first week consists of training and skill development, with the following week offering practical experience. CITs will develop skills in leadership, camper supervision, program planning, behaviour management, and relationship building. Throughout your weeks at camp, you will also learn about different disabilities, chronic illnesses, and other skills needed to be a counsellor at Easter Seals Alberta's Camp Horizon.

For more information on camps, pricing and registration please see our [website](#).

**Access 2 Card-** The award-winning Access2 Program is a collaborative partnership between Easter Seals and over 500 movie theatres, cultural attractions, entertainment venues, and recreation facilities across Canada.

With an Access2 Card, people with a permanent disability can receive either free or significantly discounted admission for their support person at member movie theatres, cultural attractions and recreation facilities across Canada.

Designed for people of all ages who have a permanent disability and require the assistance of a support person, the goal of the Access 2 Program is to improve social inclusion and provide

access to entertainment, cultural and recreation opportunities and experiences without any added financial burden.

The Access2 Card costs \$20 for three years or \$30 for five years and is valid at all participating venues during that time.

For more information and to apply, visit: <https://easterseals.ca/english/access-2-card-program/>

**Disability Travel card** - Do you travel with a support worker? The Disability Travel Card makes it easier for people with disabilities to travel.

The Disability Travel Card is for individuals with a permanent disability who require the assistance of a support person when travelling with VIA Rail Canada, Greyhound Canada, Coach Canada, and Motor Coach Canada. Use the Disability Travel Card when purchasing a ticket for travel with one of our participating partners, and one support person can accompany them at a reduced fare. The Disability Travel Card holder pays the regular ticket prices. More information can be found here: <https://easterseals.ab.ca/community-access/>



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**Inspiring Potential. Building Community. Enriching Lives.**



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