



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	April 13, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Enforcement Services Agreement with Lac Ste. Anne County

BACKGROUND / PROPOSAL

The Town signed an Enforcement Services Agreement with Lac Ste. Anne County (LSAC) on June 1, 2019. Notable terms are as follows:

Section 4.1(b) – 60 hours of enforcement services to the Town per month, subject to peace officer availability. Time spent investigating, court duties and disciplinary proceedings stemming from Enforcement Services is included in the calculation of hours.

Section 5.1 - \$62.50 / hour

On January 1, 2022 a new Agreement was entered into with LSAC with an increase of \$26.50 / hour = \$88.50 / hour

Parties agree such rates will be updated for 2023 and future years as per section 5.1(b)

Termination of the Agreement is 60 days' notice in writing.

On November 22, 2022 the Town was notified in writing by LSAC that the County is providing notification to terminate this Agreement effective January 31, 2023. The County is requesting a long-term commitment from the Town in order to sustain operational and capital demands.

Provisions in the Proposed 2023 Agreement were:

- \$107.23/hour (was 88.50 = \$18.73 / hour increase).
- 3% annual increase to rates.
- Five-year term; penalty of one year service fees for early termination.
- Hours of service to be negotiated.

The previous agreement with LSAC expired on January 31, 2023.

The following motions was made during the February 23, 2023 Council Meeting:

Motion #061/23 **MOVED** by Councillor Bridgitte Coninx that administration approach Lac Ste. Anne County and make an inquiry for interim community peace officer services and to provide Council with service level information at a future meeting.

CARRIED

The following motions was made during the March 23, 2023 Council Meeting:

Motion #094/23 – March 23, 2023 meeting.

MOVED by Deputy Mayor Lisa Johnson that Council authorize administration to negotiate a 5-year agreement with Lac Ste. Anne County for Enforcement Services, ensuring if the termination clause is exercised, it is a working notice.

CARRIED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration has approached LSAC and received a draft proposed agreement from LSAC. Below is a table that provides a comparison between the draft proposed agreement terms provided and the previous agreement. LSAC has confirmed the increase is due to inflationary increase to equipment, maintenance, training, recruitment, and retention expenses.

Administration is recommending LSAC for Enforcement Services. Due to staffing resources required, LSAC is unable to agree to a working notice. Staffing complement that LSAC can provide the Town of Onoway allows for an increased level of service due to a combination of Bylaw and Peace Officers. The increase in hourly rate from the original previous rate of \$88.50/hr to \$120/hr equates to approximately 1.40% property tax increase.

	Previous Agreement	Proposed 2023 Agreement (November 22 2022)	Proposed Current Agreement
Monthly Hours	60	60 however negotiable	60
Hourly Rate	Full- Time Level 1 Community Peace Officer - \$88.50	Full- Time Level 1 Community Peace Officer - \$107.23	Full- Time Level 1 Community Peace Officer - \$120.00
Term	No Term Indicated	5 Year Term	5 Year Term 2023-2027

Termination Upon Notice	60 day's advance written notice	60 day's advance written notice	30 days termination clause.
Annual Increase	N/A	3%	3% (Guaranteed from 2024-2027.)

STRATEGIC ALIGNMENT

Safe Communities

COSTS / SOURCE OF FUNDING

	Previous Agreement	Proposed 2023 Agreement (November 22 2022)	Proposed Current Agreement
<i>Monthly Hours</i>	60	60	60
<i>Hourly Rate</i>	\$ 88.50	\$ 107.23	\$ 120.00
<i>Monthly Total</i>	\$ 5,310.00	\$ 6,433.80	\$ 7,200.00
<i>Monthly Total Variance from previous agreement</i>	\$ -	\$ 1,123.80	\$ 1,890.00

RECOMMENDED ACTION

- That Council authorize Administration to enter into an agreement with Lac Ste. Anne County for Enforcement Services with a 5-year term at \$120/hr with a 3% annual increase.
- (Or some other direction as given by Council at meeting time).

ATTACHMENTS