

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON WEDNESDAY, APRIL 26, 2023 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

*THAT the April 26, 2023 Regular Council Meeting agenda be approved
as presented*

or

*THAT the April 26, 2023, Regular Council Meeting agenda be approved
with the following amendment(s) (as noted at meeting time)*

3. ADOPTION OF MINUTES – n/a

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

5. FINANCIAL REPORTS

Pg 1-18

a) Year to Date Financials – April 21, 2023 Report

Recommendation:

THAT Council accept the 2023 Year to Date Financials for information

or

some other direction as given by Council at meeting time

6. POLICIES & BYLAWS

- a) **Bylaw 799-23 – Town of Onoway Water and Sewer Utility Bylaw – A Request for Decision is attached**

Pg 19-63
Recommendation:

that Bylaw 799-23, the Water and Sewer Utility Bylaw, be given first reading

that Bylaw 799-23, the Water and Sewer Utility Bylaw be given second reading

that Bylaw 799-23, the Water and Sewer Utility Bylaw be considered for third reading at this meeting

that Bylaw 799-23, the Water and Sewer Utility Bylaw given third and final reading

- b) **Bylaw 800-23 – Town of Onoway Tax Rate Bylaw**

Recommendation:

that Bylaw 800-23, the Tax Rate Bylaw, be given first reading

that Bylaw 800-23, the Tax Rate Bylaw, be given second reading

that Bylaw 800-23, the Tax Rate Bylaw, be considered for third reading at this meeting

that Bylaw 800-23, the Tax Rate Bylaw, be given third and final reading

- c) **Bylaw 801-23 – Town of Onoway Special Tax Bylaw**

Pg 64-65
Recommendation:

that Bylaw 801-23, the Special Tax Bylaw, be given first reading

that Bylaw 801-23, the Special Tax Bylaw be given second reading

that Bylaw 801-23, the Special Tax Bylaw be considered for third reading at this meeting

that Bylaw 801-23, the Special Tax Bylaw be given third and final reading

7. ACTION ITEMS

P966-69

- a) Update on RCMP Retroactive Salary Increases – A Request for Decision is attached

Recommendation:

THAT Council accept the attached email from AB Munis President Cathy Heron for information

or

some other direction as given by Council at meeting time

P970-81

- b) Community Futures Network Support – A Request for Decision is attached

Recommendation:

THAT Council send correspondence to the Hon. Dan Vandal, MP in support of the Community Futures Network to allow greater autonomy and flexibility of investment funds and create adequate indexed multi-year funding agreements to continue consistent services to local communities.

or

some other direction as given by Council at meeting time

P982-83

- c) Centennial Commemoration Sign – A Request for Information is attached

Recommendation:

direction as given by Council at meeting time

P984

- d) Royal Canadian Legion Onoway Branch – Veterans Dinner Invitation – Saturday, May 13, 2023

Recommendation:

direction as given by Council at meeting time

e)

f)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) Chief Administrative Officer Report
- e) Corporate and Community Services Director's Report
- f) Public Works Report

Recommendation:

THAT the Council, Chief Administrative Officer, Corporate and Community Services and Public Works written and verbal reports be accepted for information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

Pg 85 a) Onoway Centennial Stars Event - Grand Finale June 23, 2023

Pg 86-87 b) Intermunicipal Collaboration Framework Agreement extension – April 11, 2023 letter from Honourable Rebecca Schulz, Minister of Municipal Affairs

Pg 88-99 c) Alberta Health Services Together 4 Health – April 7, 2023 newsletter

Pg 100-108 d) CN Notice – April 12, 2023 email from Luanne Patterson, regarding Annual Vegetation Management Program

Pg 109-112 e) Alberta Emergency Management Agency – April 19, 2023 BePrepared information

Pg 113-114 f) Canadian Benefit for Parents of Young Victims of Crime – Email from Service Canada

Pg 115 g) RCMP Open House – Parkland Detachment – Saturday May 27, 2023

h)

Recommendation:

THAT Council accept the above noted items for information

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- April 26, 2023 – Land Use Development EOEP Virtual 2:30 p.m.
- May 4, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.
- May 11, 2023 – Regular Council Meeting 9:30 a.m.
- May 11, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.
- May 17, 2023 – Library Anniversary Celebration 11:00 a.m.
- May 18, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.
- **May 24, 2023**** – Regular Council Meeting 9:30 a.m.
- May 25, 2023 – Elected Officials Asset Management Workshop Edmonton
- May 25, 2023 – Strategic Planning EOEP Virtual 3:00 p.m.

**** Note date change from May 25, 2023**



TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
Taxes Revenue			
1-00-00-111	RESIDENTIAL TAXES	0.00	(594,227.00)
1-00-00-112	FARMLAND TAXES	0.00	(569.00)
1-00-00-113	COMMERCIAL TAXES	0.00	(591,262.00)
1-00-00-114	INDUSTRIAL TAXES	0.00	(281.00)
1-00-00-120	COST SHARE ROAD TAX	0.00	0.00
1-00-00-121	MUNICIPAL SERVICE TAX-RECREATION	0.00	(23,150.00)
1-00-00-190	ELEC. POWER, PIPE, CABLE TV	0.00	(72,364.00)
1-19-00-750	ASFF SCHOOL REQUISITION RESIDENTIAL	0.00	(195,547.17)
1-19-00-754	ASFF SCHOOL REQUISITION NON-RESIDENTIAL	0.00	(120,354.99)
1-19-00-751	LSA FOUNDATION REQUISITION	0.00	(23,491.76)
TOTAL TAXATION REVENUE		0.00	(1,621,246.92)
REQUISITIONS			
2-19-00-750	SCHOOL REQUISITION RESIDENTIAL	0.00	195,547.17
2-19-00-755	SCHOOL REQUISITION NON-RESIDENTIAL	0.00	120,354.99
2-19-00-756	SCHOOL REQUISITION OVER/UNDER LEVY RESID.	0.00	(7,000.00)
2-19-00-754	SCHOOL REQUISIT. OVER/UNDER LEVY NON-RES	0.00	0.00
2-19-00-751	LAC STE. ANNE FOUNDATION REQUISITIN	11,745.88	23,491.76
2-19-00-752	DESIGNATED INDUSTRIAL PROPERTY	0.00	281.00
TOTAL REQUISITIONS		11,745.88	332,674.92
TAX REVENUE AVAILABLE FOR MUNI		11,745.88	(1,288,572.00)
GENERAL REVENUE			
1-01-00-510	PENALTIES & COSTS ON TAXES	(13,070.51)	(24,240.00)
1-01-00-540	FRANCHISE REVENUE - ATCO	(19,813.70)	(30,300.00)
1-01-00-541	FRANCHISE REVENUE - FORTIS	(17,004.32)	(83,830.00)
1-01-00-550	RETURN ON INVESTMENT (BANK INTEREST	(634.09)	(8,080.00)
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANTS	0.00	0.00
1-01-00-840	CONDITIONAL OPERATIONAL GRANTS	0.00	(15,000.00)
1-03-12-920	RESERVE TRANSFER - ADMIN.	0.00	(54,780.42)

(1)



TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
TOTAL GENERAL REVENUE		(50,522.62)	(216,230.42)
LEGISLATIVE EXPENSE			
2-11-00-130	COUNCIL - CPP	593.39	2,101.20
2-11-00-131	COUNCIL - EI	0.00	0.00
2-11-00-132	COUNCIL-EMP. BENEFIT ER-AMS	7,005.30	28,016.00
2-11-00-137	COUNCIL-WCB	76.41	727.58
2-11-00-141	COUNCIL DEVELOPMENT	2,800.00	8,080.00
2-11-00-150	COUNCIL FEES	14,175.00	55,620.00
2-11-00-211	COUNCIL MILEAGE & SUBSISTANCE	1,421.67	6,060.00
2-11-00-216	COUNCIL-TELEPHONE/INTERNET/MEETIN G PREP.	4,585.02	18,200.00
2-11-00-242	COUNCIL LEGAL FEES	14,107.05	20,050.00
2-11-00-252	COUNCIL DONATION	0.00	1,000.00
2-11-00-270	COUNCIL MEMBERSHIPS	0.00	0.00
2-11-00-274	COUNCIL INSURANCE	290.00	351.00
2-11-00-513	COUNCIL SUPPLIES	559.00	8,434.00
2-11-00-514	PUBLIC RELATIONS/PROMOTIONS	79.52	4,000.00
2-11-00-770	COUNCIL -LEADERSHIP BURSARY	0.00	1,750.00
TOTAL LEGISLATIVE EXPENSE		45,692.36	154,389.78
SURPLUS/DEFICIT LEGISLATIVE		45,692.36	154,389.78
ADMIN REVENUE			
1-12-00-274	INSURANCE -CLAIMS/REBATES	0.00	0.00
1-12-00-410	GENERAL SERVICE & SUPPLY REVENUE	(335.00)	(2,215.00)
1-12-00-510	A/R PENALTY REVENUE	0.00	(1,005.00)
1-12-00-560	RENTALS, LEASES	(1,200.00)	(1,260.00)
1-12-00-591	REBATES, DIVIDENDS	(59.27)	(305.00)
1-12-00-840	ADMIN. - MSI O	0.00	(90,428.00)
1-12-00-850	ADMIN - TRANSFER FROM RESERVES	0.00	(10,000.00)
1-12-00-930	CONTRIBUTION-OTHER FUNCTIONS- FIRE/ELECT	0.00	0.00
1-12-00-940	ADMIN.-SENATE ELECTION	0.00	0.00
1-12-00-990	OTHER REVENUE	(429.80)	(3,030.00)
1-12-00-991	OTHER REVENUE - 100 YR ANNIVERSARY	0.00	(31,000.00)
TOTAL ADMIN REVENUE		(2,024.07)	(139,243.00)

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
ADMIN EXPENSE			
2-12-00-110	ADMIN - SALARIES AND WAGES	205,774.83	407,725.30
2-12-00-130	ADMIN - EMP. BENEFIT ER - CPP	7,661.82	82,047.62
2-12-00-131	ADMIN - EMP. BENEFIT ER - E.I.	3,095.74	0.00
2-12-00-132	ADMIN - EMP. BENEFIT ER - AMS	11,045.95	0.00
2-12-00-133	ADMIN - EMP. BENEFIT ER - RPP	5,420.77	0.00
2-12-00-137	ADMIN - WORKER'S COMPENSATION	501.39	4,573.36
2-12-00-141	ADMIN - STAFF DEVELOPMENT	1,400.00	2,520.00
2-12-00-142	ADMIN- EMPLOYEE RECOGNITION	23.00	3,045.00
2-12-00-211	ADMIN - TRAVEL & SUBSISTANCE	61.30	4,040.00
2-12-00-215	ADMIN - POSTAGE, FREIGHT, COURIER	1,067.10	7,560.00
2-12-00-216	ADMIN - TELEPHONE, FAX	2,150.61	12,000.00
2-12-00-221	ADMIN - ADVERTISING	351.25	1,515.00
2-12-00-231	ADMIN - AUDIT FEES	0.00	16,000.00
2-12-00-232	ADMIN - ASSESSMENT FEES	6,953.70	13,420.22
2-12-00-241	ADMIN - INSURANCE FEES	33,941.32	33,839.64
2-12-00-242	ADMIN - LEGAL FEES	7,868.00	15,050.00
2-12-00-243	ADMIN - COMPUTER SERVICE & SUPPORT	12,702.33	25,535.00
2-12-00-244	ADMIN - GIS PROJECT	0.00	6,060.00
2-12-00-245	ADMINISTRATION/CAO CONTRACT	4,229.62	35,392.45
2-12-00-246	ADMIN - BYLAW/POLICY REVIEW	0.00	0.00
2-12-00-247	ADMIN - RECORDS RETENTION PROJECT	802.12	0.00
2-12-00-250	ADMIN - BUILDING MAINT & REPAIR	133.30	55,264.00
2-12-00-252	ADMIN - OFFICE CLEANING	2,250.00	9,000.00
2-12-00-260	ADMIN - OFFICE MACHINES MAINT/REPAI	2,360.80	7,575.00
2-12-00-261	ADMIN - OFFICE MACHINES RENT/LEASE	3,168.79	12,120.00
2-12-00-270	ADMIN - MEMBERSHIP FEES	2,660.60	3,850.00
2-12-00-271	ADMIN - ELECT/ PLEB/CENSUS (TO RESERVE)	0.00	0.00
2-12-00-272	ADMIN - UNEXPECTED EXP.(OPER)100 YR ANN	2,475.82	42,407.00
2-12-00-511	ADMIN - STATIONERY	1,069.12	4,545.00
2-12-00-512	ADMIN - OFFICE LANDSCAPING	0.00	0.00
2-12-00-513	ADMIN - GENERAL SUPPLIES	733.03	6,550.00
2-12-00-514	ADMIN - PUBLIC RELATIONS/PROMOTION	757.14	3,030.00
2-12-00-541	ADMIN - POWER (OFFICE&FIRE)	752.05	14,850.00
2-12-00-542	ADMIN - NATURAL GAS	2,686.77	9,350.00
2-12-00-810	ADMIN - INTERES-SHORT TERM BORROW.	234.10	7,000.00
2-12-00-811	ADMIN - BANK CHARGES	448.17	3,030.00
2-12-00-990	ADMIN-CAO CONTINGENCY FUND (MOST)	0.00	0.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-12-99-625	ADMINISTRATION-BUILDING AMORTIZATION	0.00	5,101.00
2-12-99-635	ADMINISTRATION-M & E AMORTIZATION	0.00	4,080.00
TOTAL ADMIN EXPENSE		324,780.54	858,075.59
SURPLUS/DEFICIT ADMIN		322,756.47	718,832.59
FIRE REVENUE			
1-23-00-420	BAY RENTAL FEES	(8,800.00)	(26,400.00)
1-23-00-850	FIRE - ORFS CONTRIB. ADM/COPIES/POSTAGE	0.00	(13,000.00)
1-23-00-920	FIRE - TRANSFER FROM RESERVES	0.00	0.00
1-23-00-930	CONTRIBUTION - OTHER FUNCTIONS-DISPATCH	(4,822.32)	(4,377.68)
1-23-00-931	FIRE REV. - LSAC MVA RESPONSE	0.00	0.00
1-23-00-940	FIRE - ONOWAY INCIDENT RECOVERY	0.00	(10,000.00)
1-23-00-990	OTHER REVENUE - ADMIN CHARGES	0.00	0.00
1-23-00-991	BLDG REIMBURSEMENT(\$5000/\$7370)	0.00	(12,370.00)
1-23-00-992	ORFS - REVENUE HIGHWAY RESPONSES	(24,660.00)	(45,000.00)
1-23-00-993	ORFS - OPERATIONAL COST (other munis)	(25,424.06)	(52,807.26)
TOTAL FIRE REVENUE		(63,706.38)	(163,954.94)
FIRE EXPENSE			
2-23-00-110	FIRE - ONOWAY INCIDENT RESPONSES	0.00	10,000.00
2-23-00-111	FIRE-MEDICAL CONSUMABLES (\$5/PARCEL)	0.00	0.00
2-23-00-112	FIRE EXP. - LSAC MVA RESPONSES	0.00	0.00
2-23-00-141	ORFS - UNRECOVERABLE INCIDENTS	0.00	1,941.74
2-23-00-143	ORFS - COPIES/POSTAGE	0.00	1,000.00
2-23-00-211	ORFS - ADMINISTRATION	0.00	12,000.00
2-23-00-215	ORFS - MISC (HALL RENT/PHONE/LUNCH)	0.00	250.00
2-23-00-216	FIRE - RADIOS/LEGAL	0.00	0.00
2-23-00-221	ORFS - HALL IMPR.(\$5000 ONO. \$6800 AB)	0.00	11,800.00
2-23-00-241	FIRE HALL INSURANCE	313.43	313.43
2-23-00-250	FIRE - BUILDING REPAIR, MAINTENANCE	510.00	5,050.00
2-23-00-251	FIRE-ALBERTA BEACH REIMBURSEMENT	0.00	0.00
2-23-00-274	ORFS - LEGAL	0.00	700.00
2-23-00-350	FIRE-CONTRACT (\$51425)	13,265.14	51,938.91
2-23-00-351	911 DISPATCH CONTRACT PARKLAND COUNTY	1,747.44	6,901.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-23-00-352	FIRE - NWFR CONTRACT	0.00	0.00
2-23-00-353	FIRE - WATER USE/MISC	0.00	2,020.00
2-23-00-354	FIRE -ONOWAY PORT BLDG. REIMB (TO RESER)	0.00	0.00
2-23-00-513	ORFS - CONTRACT	67,554.00	270,215.99
2-23-00-541	FIRE - POWER (4812 - 51 STREET)	3,023.11	3,080.00
2-23-00-542	FIRE - PROPANE	780.80	880.00
2-23-00-543	FIRE - SEPTIC SERVICES	1,970.06	2,020.00
2-23-99-635	FIRE EQUIP.-AMMORTIZATION	0.00	0.00
2-23-00-113	ORFS - MEDICAL CONSUMABLES (\$5/PARCEL)	4,003.24	14,740.00
TOTAL FIRE EXPENSE		93,167.22	394,851.07
FIRE SURPLUS/DEFICIT		29,460.84	230,896.13
EMERG. MGT/DISASTER SERV. REV.			
1-24-00-840	DIS. SERV - REGIONAL COLL. GRANT	0.00	0.00
1-24-00-841	EMERG. MGT- REG. RADIO NETWORK GRANT	0.00	0.00
1-24-00-990	EMERG. MNGMNT. - RADIO SALES (BINS)	0.00	0.00
TOTAL DISASTER SERVICES REV.		0.00	0.00
EMERGENCY MGT./DISASTER SERVI			
2-24-00-141	DIS.SERV. - STAFF DEVELOPMENT	0.00	1,515.00
2-24-00-211	DIS.SERV. - TRAVEL & SUBSISTENCE	0.00	505.00
2-24-00-245	DIS. SERV. - CONTRACTED WORK	215.55	0.00
2-24-00-246	DIS. SERV. - REGIONAL EMERG. SERV. STUDY	0.00	0.00
2-24-00-247	EMRG. MGT.-REG. RADIO	0.00	0.00
2-24-00-510	DIS.SERV. - GENERAL SUPPLIES	19.99	2,020.00
TOTAL DISASTER SERVICES EXPENS		235.54	4,040.00
DISASTER SURPLUS/DEFICIT		235.54	4,040.00
AMBULANCE REVENUE			
1-25-00-351	CONTRIBUTION - OTHER ORGANIZATIONS	0.00	0.00
1-25-00-840	CONDITIONAL GRANT-AMBULANCE	0.00	0.00
1-25-00-990	AMBULANCE-OTHER REVENUE	0.00	0.00
TOTAL AMBULANCE REVENUE		0.00	0.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
AMBULANCE EXPENSE			
2-25-00-240	AMBULANCE - TRANSFER PAYMENTS	0.00	0.00
2-25-00-262	AMBULANCE - STAFF ACCOMODATION RENT	0.00	0.00
TOTAL AMBULANCE EXPENSE		0.00	0.00
SURPLUS/DEFICIT AMBULANCE		0.00	0.00
BYLAW REVENUE			
1-26-00-420	DOG POUND CHARGES, DOG SALES	0.00	(450.00)
1-26-00-513	WEED&SNOW REMOVAL COST RECOVERY	0.00	(500.00)
1-26-00-520	ANIMAL LICENSES	(100.00)	(300.00)
1-26-00-530	MUNICIPAL FINES (DOGS, WEEDS)	0.00	(400.00)
TOTAL BYLAW REVENUE		(100.00)	(1,650.00)
BYLAW EXPENSE			
2-26-00-242	BYLAW-LEGAL FEES	0.00	505.00
2-26-00-245	BYLAW - CONTRACT	0.00	0.00
2-26-00-271	BYLAW - POUND/VET FEES	0.00	1,010.00
2-26-00-513	BYLAW - CONTRACTED WEED&SNOW REMOVAL	0.00	400.00
TOTAL BYLAW EXPENSE		0.00	1,915.00
BYLAW SURPLUS/DEFICIT		(100.00)	265.00
POLICING REVENUE			
1-27-00-530	RCMP & CPO FINE REVENUE	(2,902.20)	(10,100.00)
1-27-00-531	SCHOOL RESOURCE OFFICER	0.00	0.00
TOTAL POLICING REVENUE		(2,902.20)	(10,100.00)
POLICING EXPENSE			
2-27-00-240	COMMUNITY PEACE OFFICER CONTRACT	5,310.00	57,600.00
2-27-00-241	POLICE COSTING MODEL	32,599.00	32,599.00
2-27-00-245	POLICING - SCHOOL RESOURCE OFFICER	0.00	0.00
TOTAL POLICING EXPENSE		37,909.00	90,199.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
POLICING SURPLUS/DEFICIT		35,006.80	80,099.00
PW REVENUE			
1-31-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00
1-31-00-990	OTHER REVENUE (FROM RESERVES - TIRES)	0.00	0.00
TOTAL PW REVENUE		0.00	0.00
PW EXPENSE			
2-31-00-110	PW - WAGES	10,897.52	42,893.56
2-31-00-111	PW - CONSULTING FEES	0.00	0.00
2-31-00-130	PW - EMPLOYEE BENEFITS CPP	2,262.51	9,107.96
2-31-00-131	PW - EMPLOYEE BENEFIT EI	902.49	0.00
2-31-00-132	PW - EMPLOYEE BENEFIT - AMS	3,133.66	0.00
2-31-00-133	PW - EMPLOYEE BENEFIT RPP	1,651.72	0.00
2-31-00-137	PW - WORKERS COMPENSATION	76.41	727.58
2-31-00-141	PW - STAFF DEVELOPMENT	0.00	1,010.00
2-31-00-211	PW - TRAVEL & SUBSISTANCE	143.96	505.00
2-31-00-215	PW - POSTAGE & FREIGHT	0.00	0.00
2-31-00-216	PW - TELEPHONE CHARGES	934.32	4,848.00
2-31-00-221	PW - ADVERTISING	813.02	303.00
2-31-00-224	P.W. - MEMBERSHIPS	0.00	1,100.00
2-31-00-241	PW - INSURANCE PREMIUMS	8,668.59	8,668.99
2-31-00-243	PW - COMPUTER SERVICE/SUPPORT	0.00	1,010.00
2-31-00-245	PW - CONTRACT WORK	0.00	0.00
2-31-00-250	PW - BUILDING REPAIR & MAINTENANCE	450.00	6,060.00
2-31-00-253	PW - EQUIPMENT REPAIR & MAINTENANCE	9,926.07	50,500.00
2-31-00-513	PW - GENERAL SUPPLIES (INC. TOOLS)	1,413.38	12,625.00
2-31-00-514	PW - SAFETY EQU. (OH&S) & PROGRAM MANUAL	0.00	4,545.00
2-31-00-520	PW - OIL & GAS	6,399.67	40,850.00
2-31-00-541	PW - POWER (5104 - 41 STREET)	774.61	4,840.00
2-31-00-542	PW - NATURAL GAS (5104 - 41 STREET)	2,021.60	5,500.00
2-31-00-543	PW - SHOP PUMP OUT FEES	132.93	1,010.00
2-31-00-764	PW - COMMON SERVICES RESERVE TRANSFER	0.00	0.00
2-31-00-998	P.W. - GAIN/LOSS TCA	0.00	0.00
2-31-99-625	PUBLIC WORKS-BUILDING AMORTIZATION	0.00	1,632.00
2-31-99-635	PUBLIC WORKS-M & E AMORTIZATION	0.00	3,060.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-31-99-655	PUBLIC WORKS-VEHICLE AMORTIZATION?	0.00	6,121.00
TOTAL PW EXPENSE		50,602.46	206,917.09
PW SURPLUS/DEFICIT		50,602.46	206,917.09
ROADS REVENUE			
1-32-00-121	LOCAL IMPROVEMENT - CURB & PAVING	0.00	0.00
1-32-00-840	ROADS REV. - SHORT TERM BORROWING PRINC.	0.00	0.00
1-32-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00
1-32-00-990	STREETS - OTHER REVENUE	0.00	(10,100.00)
TOTAL ROADS REVENUE		0.00	(10,100.00)
ROAD EXPENSE			
2-32-00-110	STREETS - WAGES	24,417.72	82,511.24
2-32-00-111	STREETS CONSULTING FEES	0.00	0.00
2-32-00-130	STREETS - EMPLOYEE BENEFIT CPP	726.58	17,298.87
2-32-00-131	STREET - EMPLOYEE BENEFIT EI	291.38	0.00
2-32-00-132	STREET - EMPLOYEE BENEFIT AMS	870.29	0.00
2-32-00-133	STREETS - EMPLOYEE BENEFIT RPP	473.58	0.00
2-32-00-137	STREETS - WORKERS COMPENSATION	207.40	1,717.00
2-32-00-215	STREETS - POSTAGE & FREIGHT	0.00	0.00
2-32-00-231	STREETS - ENGINEERING	0.00	0.00
2-32-00-241	STREETS - INSURANCE PREMIUMS	1,091.01	1,202.04
2-32-00-245	STREETS - CONTRACTED WORK	1,510.00	21,500.00
2-32-00-252	STREETS - CNR CROSSING MAINTENANCE	2,075.50	3,636.00
2-32-00-513	STREETS - GENERAL SUPPLIES	1,349.30	4,040.00
2-32-00-514	STREETS-SNOW PLOWING DAMAGES	0.00	505.00
2-32-00-531	STREETS - SAND/CHIP/ETC.	3,759.14	32,250.00
2-32-00-532	STREETS - SIGNS, CULVERTS	212.39	1,515.00
2-32-00-533	STREETS - SIDEWALKS	0.00	0.00
2-32-00-534	STREETS - CHRISTMAS DECORATIONS	0.00	3,000.00
2-32-00-542	STREETS - POWER (STREET LIGHTS)	13,846.47	85,800.00
2-32-00-762	STREETS-CAPITAL FUNCT.CONTR. (2018-2022)	0.00	0.00
2-32-00-810	STREET-SHORT TERM BORROWING INTEREST	0.00	0.00
2-32-00-811	STREETS REPAY TO RESERVES	0.00	0.00
2-32-99-615	STREETS-ENGINEERING STRUCTURES AMORTIZAT	0.00	2,142.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-32-99-635	STREETS M&E AMMORTIZATION	0.00	0.00
TOTAL ROAD EXPENSE		50,830.76	257,117.15
ROADS SURPLUS/DEFICIT		50,830.76	247,017.15
STORM SEWER REVENUE			
1-37-00-840	CONDITIONAL GRANTS-STORM WATER	0.00	0.00
TOTAL STORM SEWER REVENUE		0.00	0.00
STORM SEWER EXPENSE			
2-37-00-231	STORM WATER - ENGINEERING	0.00	0.00
2-37-00-245	STORM WATER - CONTRACTED WORK	0.00	14,953.00
2-37-99-615	STORM WATER-ENGINEERING STRUCTURES AMORT	0.00	0.00
2-42-00-540	SEWER - LAGOON POWER	0.00	0.00
TOTAL STORM SEWER EXPENSE		0.00	14,953.00
STORM SEWER SURPLUS/DEFICIT		0.00	14,953.00
WATER REVENUE			
1-41-00-121	LOCAL IMPROVEMENT - WATER LINES	0.00	0.00
1-41-00-440	BASIC WATER FEE	(31,372.97)	(126,389.00)
1-41-00-441	SALE OF METERED WATER	(99,631.66)	(191,400.00)
1-41-00-442	SALE OF WATER METERS	0.00	0.00
1-41-00-443	SERVICE CHARGES (TURN ON, THAWS)	0.00	(500.00)
1-41-00-444	ADMIN SERVICE FEES	(5,326.08)	(20,163.00)
1-41-00-445	REGIONAL WATER DEBENTURE REVENUE	(14,220.16)	(76,563.00)
1-41-00-446	WATER - REGIONAL WATER PHASE (III & IV)	0.00	0.00
1-41-00-447	REGIONAL WATER CONSUMPTION FEES	0.00	(191,400.00)
1-41-00-590	PENALTIES	(732.30)	(3,030.00)
1-41-00-840	CONDITIONAL GRANTS - WATER	0.00	0.00
1-41-00-850	LOCAL GOVERNMENT TRANSFERS	0.00	0.00
1-41-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00
1-41-00-940	TRANSFER FROM UTILITY RESERVE FUND	0.00	0.00
1-41-00-591	SENIOR'S WATER REBATE	0.00	0.00
1-41-00-592	SENIOR'S ADMIN FEE REBATE	0.00	0.00
TOTAL WATER REVENUE		(151,283.17)	(609,445.00)

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TOWN OF ONOWAY

Revenue & Expense

General
Ledger

Description

2023 Actual

2023 Budget

WATER EXPENSE

2-41-00-110	WATER - WAGES	15,742.71	60,690.30
2-41-00-111	WATER CONSULTING FEES (2 + 5)	0.00	9,020.00
2-41-00-121	WATER - FREEZE UP CONSUMP.ADJUST.	0.00	0.00
2-41-00-130	WATER - EMPLOYEE BENEFITS CPP	517.79	12,559.28
2-41-00-131	WATER - EMPLOYEE BENEFIT EI	207.33	0.00
2-41-00-132	WATER - EMPLOYEE BENEFIT AMS	659.79	0.00
2-41-00-133	WATER - EMPLOYEE BENEFIT RPP	366.36	0.00
2-41-00-137	WATER - WORKERS COMPENSATION	76.41	727.58
2-41-00-141	WATER - STAFF DEVELOPMENT	(134.75)	4,040.00
2-41-00-211	WATER - TRAVEL/SUBSISTANCE	0.00	1,010.00
2-41-00-215	WATER - POSTAGE, FREIGHT, STATIONERY	0.00	0.00
2-41-00-216	WATER - WTP PHONE/FAX	281.01	1,212.00
2-41-00-217	WATER - WTP INTERNET	195.00	757.50
2-41-00-224	WATER MEMBERSHIPS	0.00	1,318.00
2-41-00-230	WATER - ENGINEERING	0.00	0.00
2-41-00-240	WATER - REGIONAL SYSTEM FEES	0.00	13,038.60
2-41-00-241	WATER - INSURANCE PREMIUMS	7,483.24	7,560.00
2-41-00-243	WATER - COMPUTER MAINT/SERVICE	0.00	1,010.00
2-41-00-245	WATER - CONTRACT WK (METER RD/LABS)	103.77	2,200.00
2-41-00-246	WATER - WTP MAINTENANCE	2,375.04	7,575.00
2-41-00-250	WATER - BUILDING MATERIALS/SUPPLIES	0.00	505.00
2-41-00-251	WATER - FIRE HYDRANT REPAIR/MAINT	0.00	0.00
2-41-00-252	WATER - LINE REPAIR (INC. DRIPS)	8,975.00	44,000.00
2-41-00-447	WATER-REGIONAL WATER USAGE FEES	78,443.45	238,350.00
2-41-00-513	WATER - TREATMENT SUPPLIES	0.00	1,515.00
2-41-00-541	WATER - POWER	2,307.26	12,100.00
2-41-00-542	WATER - NATURAL GAS	1,019.38	3,850.00
2-41-00-543	WATER - PUMP OUT FEES	0.00	505.00
2-41-00-591	WATER-SENIORS WATER REBATE	0.00	0.00
2-41-00-592	WATER-SENIORS ADMIN FEE REBATE	0.00	0.00
2-41-00-600	WATER - UNCOLLECTABLE ACCOUNTS	0.00	200.00
2-41-00-762	WATER - 1 TIME EXP. REG. WATER CONNECT	0.00	0.00
2-41-00-764	RESERVE TRANSFER - WATER	0.00	0.00
2-41-00-810	WATER - SHORT TERM BORROW INTEREST	0.00	0.00
2-41-00-811	WATER - SHORT TERM BORROW PRINCIPLE	0.00	0.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-41-00-831	WATER - DEBENTURE INTEREST	0.00	32,173.56
2-41-00-832	WATER PRINCIPLE	0.00	44,609.32
2-41-00-833	WATER-WILD DEBENTURE(PHASE I & II)	0.00	40,718.00
2-41-00-834	WATER-WILD DEBENTURE (PHASE III & IV)	0.00	31,695.85
2-41-99-615	WATER-ENGINEERING STRUCTURES AMORTIZATIO	0.00	29,880.00
2-41-99-635	WATER- M&E AMORTIZATION	0.00	8,000.00
TOTAL WATER EXPENSE		118,618.79	610,819.99
WATER SURPLUS/DEFICIT		(32,664.38)	1,374.99
 SEWER REVENUE			
1-42-00-410	SEWER - LAGOON USE (TRSFR TO RESERVE)	(19,110.00)	(78,780.00)
1-42-00-411	SEWER LAGOON (outside use)	0.00	0.00
1-42-00-440	BASIC SEWER FEE	(11,663.57)	(47,470.00)
1-42-00-441	SEWAGE SERVICE FEES. CHARGES	(36,352.47)	(151,500.00)
1-42-00-444	SEWER - ADMIN. SERVICE FEES	(3,143.75)	(12,786.60)
1-42-00-445	SEWER - GRANT CONSULTING FEES	0.00	0.00
1-42-00-590	SEWER -PENALTIES	(771.13)	(3,030.00)
1-42-00-591	SENIOR'S SEWER REBATE	0.00	0.00
1-42-00-840	SEWER - CONDITIONAL GRANTS/RESERVES	0.00	(88,960.00)
1-42-00-940	SEWER - UTIL. ACCTS. FORCEMAIN	(7,553.49)	(30,466.00)
TOTAL SEWER REVENUE		(78,594.41)	(412,992.60)
 SEWER EXPENSE			
2-42-00-110	SEWER - WAGES	12,874.48	48,445.93
2-42-00-111	SEWER CONSULTING FEES	0.00	9,525.00
2-42-00-130	SEWER - EMPLOYEE BENEFITS CPP	449.59	10,055.76
2-42-00-131	SEWER - EMPLOYER BENEFIT EI	179.96	0.00
2-42-00-132	SEWER - EMPLOYER BENEFIT AMS	595.43	0.00
2-42-00-133	SEWER - EMPLOYEE BENEFIT RPP	317.05	0.00
2-42-00-137	SEWER - WORKERS COMPENSATION	43.67	415.76
2-42-00-141	SEWER - STAFF DEVELOPMENT	345.00	1,515.00
2-42-00-211	SEWER - TRAVEL&SUBSITANCE	0.00	1,010.00
2-42-00-215	SEWER - POSTAGE & FREIGHT	0.00	0.00
2-42-00-216	SEWER - LIFT STATION PHONE/FAX	209.01	808.00
2-42-00-217	SEWER - LIFT STATION INTERNET	287.83	808.00
2-42-00-218	SEWER - LAGOON INTERNET	150.00	707.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-42-00-224	SEWER-MEMBERSHIPS	0.00	660.00
2-42-00-231	SEWER - ENGINEERING LIFT STATION	0.00	0.00
2-42-00-239	SEWER - BILLING	0.00	0.00
2-42-00-241	SEWER - INSURANCE PREMIUMS	3,953.52	3,240.00
2-42-00-243	SEWER - COMPUTER SERVICE/SUPPORT	754.50	1,010.00
2-42-00-244	SEWER - GRANT CONSULTING FEES	0.00	2,020.00
2-42-00-245	SEWER - CONTRACT WORK	(410.82)	6,450.00
2-42-00-250	SEWER - LINES REPAIR/MAINT. (30+71 MOST)	86,315.63	121,210.00
2-42-00-251	SEWAGE LAGOON MAINTENANCE	20,726.99	20,000.00
2-42-00-513	SEWER - GEN. SUPPLIES, SAFETY EQUIP.	0.00	1,515.00
2-42-00-541	SEWER - POWER (NE 35-54-2-W5/LAGOON)	1,332.59	8,250.00
2-42-00-542	SEWER - NATURAL GAS	818.85	2,200.00
2-42-00-543	SEWER - PUMP OUT FEES	0.00	0.00
2-42-00-591	SEWER-EFFLUENT RESERVE	0.00	20,000.00
2-42-00-600	SEWER - UNCOLLECTABLE ACCOUNTS	0.00	0.00
2-42-00-635	SEWER - M&E AMORTIZATION	0.00	0.00
2-42-00-762	SEWER - TRANSFER TO CAPITAL	0.00	0.00
2-42-00-764	RESERVE TRANSFER - FORCEMAIN PAYBACK	0.00	30,466.00
2-42-00-831	SEWER - DEBENTURE INTEREST	0.00	29,563.00
2-42-00-832	SEWER PRINCIPLE	0.00	46,719.50
2-42-99-615	SEWER-ENGINEERING STRUCTURES AMORTIZATIO	0.00	6,200.00
TOTAL SEWER EXPENSE		128,943.28	372,793.95
SEWER SURPLUS/DEFICIT		50,348.87	(40,198.65)
WASTE COLLECTION REV			
1-43-00-441	WASTE COLLECTION FEES	(17,145.65)	(75,970.00)
1-43-00-442	WASTE DISPOSAL FEE - COMMERCIAL TIPPAGE	0.00	0.00
1-43-00-443	RECYCLING FEE	(3,376.06)	(14,490.00)
1-43-00-444	WASTE MISC (FIRESMART)	0.00	0.00
TOTAL WASTE COLLECTION REV		(20,521.71)	(90,460.00)
WASTE COLLECT EXP			
2-43-00-239	GARBAGE - BILLING	0.00	0.00
2-43-00-240	GARBAGE - LANDFILL PAYMENTS	2,883.31	18,000.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-43-00-241	GARBAGE - COMMERCIAL TIPPAGE	0.00	0.00
2-43-00-246	GARBAGE - CONTRACT FOR PICK-UP (6.13)	9,231.22	27,484.43
2-43-00-349	GARBAGE - SPRING CLEAN UP/PW HHW BINS	0.00	7,272.00
2-43-00-350	GARBAGE - HHHW	0.00	0.00
2-43-00-351	RECYCLING - CONTRACT FOR PICKUP (3.22)	4,848.65	14,490.00
2-43-00-352	ORGANICS - CONTRACT FOR PICK UP (5.13)	6,663.82	23,000.81
2-43-00-520	FUEL SURCHARGE	754.13	2,010.00
TOTAL WASTE COLLECT EXP		24,381.13	92,257.24
WASTE COLLECT SURPLUS/DEF		3,859.42	1,797.24
FCSS REVENUE			
1-51-00-587	FCSS-INTERAGENCY GROUP	0.00	0.00
1-51-00-588	FCSS - YOUTH GROUP	0.00	0.00
1-51-00-589	FCSS-BEAUTIFICATION PROJECT	0.00	0.00
1-51-00-591	FCSS - GRANT FOR OUTSIDE PROJECTS	0.00	0.00
1-51-00-840	F.C.S.S. PROV. CONDITIONAL GRANT	(17,339.00)	(27,562.00)
1-51-00-850	FCSS - MUNICIPALITIES CONTRIBUTION	(48,205.10)	(44,205.10)
1-51-00-851	FCSS - ADMIN. FEE RE: MUNICIPALITIES	(7,800.90)	(7,800.90)
1-51-00-852	FCSS - ONOWAY ADMIN FEE	0.00	(5,167.95)
1-51-00-592	FCSS - OUTSIDE PROJECTS CONTRIBUTIONS	0.00	0.00
1-51-00-990	FCSS - OTHER REVENUE	0.00	0.00
TOTAL FCSS REVENUE		(73,345.00)	(84,735.95)
FCSS EXPENSE			
2-51-00-110	FCSS OUTSIDEPROJECT CONTRACTOR & COSTS	0.00	0.00
2-51-00-111	FCSS-YOUTH GROUP	0.00	0.00
2-51-00-112	F.C.S.S. - ANNUAL COMMUNITY CHRISTMAS	0.00	0.00
2-51-00-113	FCSS - BEAUTIFICATION PROJECT	0.00	0.00
2-51-00-201	FCSS - VOLUNTEER RECOGNITION EVENT	0.00	0.00
2-51-00-750	CONTRIBUTION TO JOINT F.C.S.S. PROG	0.00	29,285.05
2-51-00-751	FCSS-MUNICIPALITIES CONTR. TO PROGRAMS	230.55	34,205.10
2-51-00-752	FCSS - ADMIN. FEES MUNICIPALITIES	0.00	0.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-51-00-753	FCSS-ADMIN. FEE ONOWAY	0.00	5,167.95
TOTAL FCSS EXPENSE		230.55	68,658.10
FCSS SURPLUS/DEFICIT		(73,114.45)	(16,077.85)
PLAN REVENUE			
1-61-00-521	PLANNING - DEVELOPMENT PERMITS	(300.00)	(1,500.00)
1-61-00-522	SAFETY CODES PERMITS	(161.89)	(2,500.00)
1-61-00-523	COMPLIANCE CERTIFICATES	(2,128.91)	(300.00)
1-61-00-524	PERMITS - SAFETY CODES COUNCIL LEVY	0.00	0.00
1-61-00-525	PLANNING - APPEALS	0.00	0.00
1-61-00-840	CONDITIONAL GRANTS-PLANNING	0.00	0.00
TOTAL PLAN REVENUE		(2,590.80)	(4,300.00)
PLANNING EXPENSE			
2-61-00-110	PLAN - DEVELOPMENT OFFICER WAGE	0.00	0.00
2-61-00-221	PLAN - ADVERTISING	0.00	0.00
2-61-00-230	PLAN-ENGINEERING SERVICES	0.00	0.00
2-61-00-242	PLAN - LEGAL	0.00	0.00
2-61-00-245	PLAN-CONTRACT SERVICES (SDAB)	300.00	1,515.00
2-61-00-270	PLAN - DEV. OFFICER CONTRACT	2,495.00	14,140.00
2-61-00-271	PLAN - SAFETY CODES	0.00	0.00
2-61-00-513	PLAN - SUPPLIES	0.00	0.00
TOTAL PLANNING EXPENSE		2,795.00	15,655.00
PLANNING SURPLUS/DEFICIT		204.20	11,355.00
LAND REVENUE			
1-66-00-400	SALE OF LAND INVENTORY	0.00	0.00
1-66-00-401	SALE OF LAND-COST RECOVERY	0.00	0.00
1-66-00-592	OFF-SITE LEVIES	0.00	0.00
TOTAL LAND REVENUE		0.00	0.00
LAND EXPENSE			
2-66-00-221	LAND-ADVERTISING	0.00	0.00
2-66-00-230	LAND - ENGINEERING/CONTRACT SERVICES	0.00	0.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-66-00-242	LAND - LEGAL COSTS	411.00	3,000.00
2-66-00-270	LAND - CONTRACTED SERVICES	0.00	3,000.00
2-66-00-570	LAND - COST OF LAND SALES	0.00	0.00
TOTAL LAND EXPENSE		411.00	6,000.00
LAND SURPLUS/DEFICIT		411.00	6,000.00
EDC REVENUE			
1-69-00-410	EDC - BUSINESS LICENCE FEES	(2,400.00)	(2,525.00)
1-69-00-940	EDC - TRSFR DEFERRED	0.00	(53,732.72)
1-69-00-941	RESERVE TRANSFER (MOST)	0.00	0.00
TOTAL EDC REVENUE		(2,400.00)	(56,257.72)
EDC EXPENSE			
2-69-00-130	EDC - CPP	0.00	0.00
2-69-00-110	EDC - EDO/GRANT WRITER	0.00	0.00
2-69-00-131	EDC - EI	0.00	0.00
2-69-00-132	EDC - AMS BENEFITS	0.00	0.00
2-69-00-133	EDC - RPP	0.00	0.00
2-69-00-137	EDC - WCB	0.00	0.00
2-69-00-140	EDC - PUBLIC RELATIONS (LSAC DRAINAGE)	0.00	0.00
2-69-00-141	EDC - TOURIST INFO. BOOTH	0.00	0.00
2-69-00-211	EDC - TRAVEL & SUBSISTANCE	0.00	0.00
2-69-00-216	EDC - PHONE & FAX CHARGES	0.00	0.00
2-69-00-221	EDC - ADVERTISING	0.00	1,505.00
2-69-00-270	EDC - MEMBERSHIPS	0.00	110.00
2-69-00-275	EDC-SUPPORT PHYSICIAN RETENTION (ORMC)	0.00	12,120.00
2-69-00-512	EDC - ONOWAY HIGH INVESTMENT-NR RESERVE	0.00	0.00
2-69-00-513	EDC - SUPPLIES	0.00	202.00
2-69-00-514	EDC - BROCHURE/PROMOTION	0.00	0.00
2-69-00-515	EDC - POSTAGE / FREIGHT/	0.00	0.00
2-69-00-516	EDC-IND.INVEST/PARTN.PRO(129,900+20,000)	0.00	53,732.72
TOTAL EDC EXPENSE		0.00	67,669.72
EDC SURPLUS/DEFICIT		(2,400.00)	11,412.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
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REC PROGRAM REVENUE

1-71-00-470	FROM UNRESTRICTED SURPLUS/RESERVES	0.00	(11,000.00)
1-74-00-590	DONATIONS REC. ON BEHALF OF COMM. GROUP	0.00	0.00
TOTAL REC PROGRAM REVENUE		0.00	(11,000.00)

REC PROGRAM EXPENSE

2-71-00-240	REC - REGIONAL REQUISITION	0.00	0.00
2-71-00-241	REC. - PROGRAM REGISTRATIONS	0.00	0.00
2-71-00-513	REC - GENERAL SUPPLIES	0.00	0.00
2-71-00-541	REC - POWER (SENIORS CENTRE)	0.00	0.00
2-71-00-764	RESERVE TRANSFER	0.00	17,200.00
2-71-00-765	REC TAX - SENIORS	0.00	0.00
2-71-00-766	REC TAX - HALL (INC. REPAIR/MAINTENANCE)	0.00	5,050.00
2-71-00-767	REC TAX - OTHER	0.00	11,000.00
2-71-00-768	REC TAX-ARENA (\$7000-20/21/22#111/20)	0.00	7,000.00
2-71-00-771	REC TAX - SENIORS TRANSPORTATION	0.00	6,600.00
2-71-99-635	REC.-AMORTIZATION	0.00	1,938.00
TOTAL REC PROGRAM EXPENSE		0.00	48,788.00
REC PROGRAM SURPLUS/DEFICIT		0.00	37,788.00

PARKS REVENUE

1-72-00-410	PARKS - RV SANI DUMP FEES	0.00	(7,070.00)
1-72-00-590	PARKS - BEAUTIFICATION	0.00	0.00
1-72-00-591	PARKS DONATED FUNDS	0.00	0.00
1-72-00-592	PARKS-WALKING TRAIL COMMITTEE	0.00	0.00
1-72-00-840	CONDITIONAL GRANTS - RECREATION	0.00	0.00
1-72-00-940	PARKS - BEAUTIFICATION TSFR FR. RESERVES	0.00	0.00
1-72-00-990	PARKS - SUMMER STUDENT FUNDING	0.00	(10,500.00)
TOTAL PARKS REVENUE		0.00	(17,570.00)

PARKS EXPENSE

2-72-00-110	PARKS - WAGES	10,188.62	72,900.76
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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-72-00-130	PARKS - EMPLOYEE BENEFITS CPP	295.58	10,202.74
2-72-00-131	PARKS - EMPLOYEE BENEFIT EI	118.58	0.00
2-72-00-132	PARKS- EMPLOYEE BENEFIT AMS	351.07	0.00
2-72-00-133	PARKS - EMPLOYEE BENEFIT RPP	176.12	0.00
2-72-00-137	PARKS - WORKERS COMPENSATION	130.99	1,247.28
2-72-00-141	PARKS - STAFF DEVELOPMENT	0.00	505.00
2-72-00-221	PARKS - ADVERTISING	0.00	202.00
2-72-00-241	PARKS - INSURANCE	1,561.89	1,561.89
2-72-00-243	PARKS - CONTRACT WORK	0.00	3,225.00
2-72-00-250	PARKS - REPAIR & MAINTENANCE	0.00	3,150.00
2-72-00-510	PARKS - GENERAL SUPPLIES	13.56	3,030.00
2-72-00-541	PARKS - POWER	276.33	5,500.00
2-72-00-542	PARKS-FORTIS (TREES/KIDS COR./RUTH CUST)	0.00	11,000.00
2-72-00-543	PARKS-SEPTIC SERVICES	647.19	2,525.00
2-72-00-762	PARKS-BEAUTIFICATION PROJECT	0.00	3,030.00
2-72-99-615	PARKS-ENGINEERING STRUCTURES AMORTIZATIO	0.00	500.00
2-72-99-625	PARKS-BUILDINGS AMORTIZATION??	0.00	0.00
TOTAL PARKS EXPENSE		13,759.93	118,579.67
PARKS SURPLUS/DEFICIT		13,759.93	101,009.67
CULTURE EXPENSE			
2-74-00-250	CULTURE - BUILDING REPAIR AND MAINTENANC	0.00	0.00
2-74-00-510	CULTURE - GENERAL SUPPLIES	0.00	0.00
2-74-00-541	CULTURE - HALL POWER/UTILITY (MOST)	1,124.15	7,150.00
2-74-00-542	CULTURE - HALL GAS (MOST)	1,297.35	3,410.00
2-74-00-543	CULTURE - HALL INSURANCE	0.00	6,048.00
2-74-00-771	CULTURE - GRANTS TO LIBRARYS	1,936.31	14,746.00
2-74-00-772	CULTURE - GRANT TO COMMUNITYGROUPS	0.00	0.00
2-74-99-625	CULTURE-BUILDINGS AMORTIZATION	0.00	1,020.00
TOTAL CULTURE EXPENSE		4,357.81	32,374.00
CULTURE SURPLUS/DEFICIT		4,357.81	32,374.00
MISC EXPENSE			
2-97-00-912	MISC - ALLOW. FOR UNCOLLECT.TAXES	0.00	0.00

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TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2023 Actual	2023 Budget
2-97-00-913	MISC - ALLOW FOR ASSESS.APPEAL TAX	0.00	0.00
2-97-00-990	MISC - ALLOW. FOR EXCESS COLLECTION	0.00	0.00
2-97-00-991	MISC - TAX DISCOUNTS	0.00	0.00
2-97-00-992	MISC - TAX COLLECTION COSTS	1,800.00	3,000.00
2-97-00-993	MISC - CANCEL UNCOLLECTABLE ACCTS.	0.00	200.00
2-97-00-994	MISC-RESERVE TRSFR LEGAL, INFLATION, MSI	0.00	10,000.00
TOTAL MISC EXPENSE		<u>1,800.00</u>	<u>13,200.00</u>
MISC SURPLUS/DEFICIT		<u>1,800.00</u>	<u>13,200.00</u>
TOTAL SURPLUS/DEFICIT		462,270.89	312,641.72

*** End of Report ***

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Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	April 26, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Town of Onoway Water and Sewer Utility Bylaw # 799-23

BACKGROUND / PROPOSAL

During the February 24, 2022 Council Meeting, Council made the following motions regarding the Town of Onoway Water and Sewer Utility Bylaw #799-23:

6. POLICIES AND BYLAWS	
Motion #059/22	MOVED by Councillor Robin Murray that Bylaw 794-22, being the Water and Sewer Utility Bylaw, setting the rates effective February 1, 2022 consumption, be given first reading. CARRIED
Motion #060/22	MOVED by Deputy Mayor Lisa Johnson that Bylaw 794-22 be given second reading. CARRIED
Motion #061/22	MOVED by Councillor Robert Winterford that Bylaw 794-22 be considered for third reading. CARRIED UNANIMOUSLY
Motion #062/22	MOVED by Councillor Bridgitte Coninx that Bylaw 794-22 be given third and final reading. CARRIED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

As a result of the 2023 Operating Budget proposed at the time of writing, Administration proposes the following changes.

- Amending Section 1.1 Title amended from "The Town of Onoway Water and Sewer Utility Bylaw" to "Water and Sewer Utility Bylaw."
- Adding Section 2.23 "Account" means utility account and to change "customer" to account in "Schedule A."
- Water Commodity Charge from \$5.76 per cubic meter to \$5.87 per cubic meter which equals an \$0.11 increase. This increase is based on the increased cost per cubic meter purchasing from WILD Water Commission (from \$2.66 to \$2.77).

- WILD Water Phase III Debenture Charge from \$1.37 per customer to \$2.92 per customer/account which equals to \$1.55 increase.
- WILD Water Phase III Debenture Charge from \$1.37 per customer to \$2.92 per customer/account which equals to \$1.55 increase.

On the utility bill, Phase I-IV debentures are consolidated into a single rate amount indicated as Regional Water Debenture Phase of \$11.92 per customer/account. The proposed changes increase the amount to \$15.02 per customer (\$3.10 increase).

All the above proposed increases are to ensure that the utilities are close to self-funded and that the tax base is not subsidizing utilities.

Also, it is important to note that the timing of these increases may have an impact on the revenue for 2023 due to the timing of the bylaw approval.

STRATEGIC ALIGNMENT

Fiscal Sustainability

COSTS / SOURCE OF FUNDING

- Water Commodity Charge from \$5.76 per cubic meter to \$5.87 per cubic meter which equals an \$0.11 increase.
- WILD Water Phase III Debenture Charge from \$1.37 per customer to \$2.92 per customer/account which equals to \$1.55 increase.
- WILD Water Phase III Debenture Charge from \$1.37 per customer to \$2.92 per customer/account which equals to \$1.55 increase.

RECOMMENDED ACTION

- That Bylaw # 799-23 the Water and Sewer Utility Bylaw be given first reading.
- That Bylaw # 799-23 the Water and Sewer Utility Bylaw be given second reading.
- That Bylaw # 799-23 the Water and Sewer Utility Bylaw be considered for third reading at this meeting.
- That Bylaw # 799-23 the Water and Sewer Utility Bylaw be given third reading and adopted.
- (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- a) Approved Bylaw 794-22 - Town of Onoway Water and Sewer Utility Bylaw.
- b) Proposed Bylaw 799-23 - Water and Sewer Utility Bylaw.

TOWN OF ONOWAY
Bylaw 794-22

**A BYLAW OF THE TOWN OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR THE
PURPOSE TO REGULATE THE SUPPLY AND DISTRIBUTION OF WATER AND TO
REGULATE THE SANITARY SEWAGE COLLECTION SYSTEM**

WHEREAS, the Municipal Government Act, Chapter M-26, 2000 with amendments thereto, provides that a Council of a Municipality may pass a bylaw for services provided by or on behalf of the municipality, public utilities, and to regulate or prohibit the supply and distribution of water and sanitary sewage collection system.

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 **TITLE**

1. This Bylaw may be cited as "The Town of Onoway Water and Sewer Utility Bylaw".

SECTION 2 **DEFINITIONS**

For the purpose of this Bylaw and in the Schedules attached hereto, unless the context otherwise requires:

- 2.1 **"Application"** means the application made by the consumer in writing on the required form to the Town for the supply of water or sewer services;
- 2.2 **"Abnormal Reading"** means the readout on the water meter that represents the volume of water used by a particular consumer that varies significantly from the normal pattern of use, whereas significantly is determined by the factor of 4 times or greater the normal volume of usage for that particular period of consumption.
- 2.3 **"Combined Service"** means the services or service pipes used or intended to be used to supply water for fire protection as well as water for purposes other than fire protection;
- 2.4 **"Consumer"** means any person who uses water or sewer services supplied by the Town;
- 2.5 **"Council"** means the Municipal Council for the Town of Onoway;
- 2.6 **"Fire Line"** means a pipe that is intended solely for the purpose of providing a standby supply of water for fire protection purposes;
- 2.7 **"Meters"** means meters and all other equipment and instruments supplied and used by the Town to be used to calculate the amount of water consumed on the premises upon which such meters are situated;
- 2.8 **"Municipal Manager"** means the Chief Administrative Officer of the Town or his/her designate;
- 2.9 **"Person"** includes a partnership, a firm a body corporate, a body politic, and the heirs,

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executors, administrators or other legal representatives of a person to whom the context can apply according to law;

- 2.10 **“Private Service or Private Service Pipe”** means that portion of a pipe used or intended to be used for the supply of water which extends from the service valve to a meter;
- 2.11 **“Service Valve”** means the valve on a Town Service Pipe;
- 2.12 **“Sewage Lagoon Hauler”** means a contractor who, in agreement with the Town of Onoway and holding a valid Temporary Sewage Dumping Permit, is allowed to dispose of sewage waste collected from residences within the town boundaries which are not connected to the sanitary sewer works collection system;
- 2.13 **“Sewer”** shall mean the system of sanitary sewer works owned and operated by the Town and all accessories and appurtenances thereof and the storm sewer system owned and maintained by the Town and all accessories and appurtenances thereof;
- 2.14 **“Sewer Main”** means those pipes installed by the Town or the developer for the Town in streets or alleys for the conveyance of sewage throughout the Town to which service pipes may be connected;
- 2.15 **“Sewer Utility”** means the system of sanitary sewer works owned and operated by the Town and all accessories and appurtenances thereof;
- 2.16 **“Shut-off”** means an interruption in or discontinuation of the supply of water;
- 2.17 **“Sprinkling”** means the distribution of water to the surface or subsurface of lawns, gardens, or other areas, situated outside buildings by pipes, hoses, sprinkler or any other method;
- 2.18 **“Street or Streets”** shall include all highways, roads, lanes, alleys, avenues, easements, thoroughfares, utility lots, drives, bridges and ways of public nature, sidewalks, boulevards, parks, public square and other public places unless the contrary is expressed or unless such construction would be consistent with the context of this Bylaw;
- 2.19 **“Town”** means the Town of Onoway or its duly authorized representatives;
- 2.20 **“Town Service Pipe”** means that portion of a pipe used for the supply of water which extends from the water main to the service valve or that portion of pipe used for sewer service which extends from the sewer main to the property line;
- 2.21 **“Water Main”** means those pipes installed by the Town or the developer for the Town in streets or alleys for the conveyance of water throughout the Town from which service pipes may be connected; and
- 2.22 **“Water Utility”** means the system of water works owned and operated by the Town and all accessories and appurtenances thereof.

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SECTION 3 ADMINISTRATION

- 3.1 The Water and Sewer Utility of the Town of Onoway, comprised of water mains, sewer mains, intermediate mains, lift stations, service pipes, fire hydrants, valves, meters, service and all other appurtenances together with the sale of water, shall be under the management and control of the Municipal Manager;
- 3.2 The Municipal Manager has authority to shut off water for any consumer or consumers for any reason which, in the opinion of the Municipal Manager, necessitates such shutting off, provided that the Municipal Manager shall give notice of such shutting off (Except in an Emergency; notice will be given, if possible, for emergency situations);
- 3.3 The Town does not guarantee the pressure nor the continuous supply of water and the Town reserves the right at any and all times, without notice, to change the operating water pressure and to shut off water; neither the Town, its officers, employees or agents shall be liable for the change in water pressure nor for the shutting off of water or should the water contains sediments, deposits, or other foreign matter;
- 3.4 Consumers depending upon a continuous and uninterrupted supply or pressure of water or having processes or equipment that require particularly clear or pure water shall provide such facilities as they consider necessary to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use;
- 3.5 The Town may, as a condition to the supply of water, inspect the premises of a consumer who applies to the Town for such supply in order to determine if it is advisable to supply water to such consumer;
- 3.6 The Town may, with the permission of the consumer, inspect the premises of the consumer in order to do any tests on water piping or fixtures belonging to such consumer so as to determine if this Bylaw is complied with and, in the event that such consumer fails or refuses to give such permission, the supply of water to that consumer may be shut off;
- 3.7 The Town may at such times and for such length of time as considered necessary or advisable, regulate, restrict or prohibit the distribution of water to the surface of lawns, gardens or other areas situated outside buildings by way of hoses, sprinklers or any other method; and
- 3.8 In exercising the authority conferred by paragraph 3.7 of this section, the Town:
 - 3.8.1 Shall cause to be published in a local newspaper that is circulated in the Town and/or others mean of advising the general public, with a public notice giving reasonable detail of the regulation, restriction or prohibition of sprinkling being imposed which may be limited as to time or times specified or which may be unlimited as to time in which latter case, a similar public notice shall be given of the cessation of such regulation, restriction or prohibition; and
 - 3.8.2 May regulate, restrict or prohibit sprinkling in all or any part or parts of the Town and in so doing the Town may provide different times during which different consumers may sprinkle by reference to compass direction related to streets, odd and even street addresses, or such other manner as the Town consider appropriate.

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SECTION 4 PROHIBITIONS

4.1 Restricted use of Town facilities:

4.1.1 No consumer shall operate, use, interfere with, obstruct or impede access to the water or sewer utilities or any portion thereof in any manner not expressly permitted by this Bylaw; if the consumer is in default of this, the Municipal Manager may cause the water being supplied to such consumer to be shut off until such consumer complies with all of the provisions of this Bylaw;

4.2 Wastage

4.2.1 No consumer shall cause, permit or allow the discharge of water so that it runs to waste, whether by reason of leakage from underground piping, a faulty plumbing system or otherwise;

4.2.2 The Municipal Manager may cause the water supply to any consumer who violates paragraph 4.2.1 of this Bylaw to be shut off until such time as the consumer establishes, to the satisfaction of the Municipal Manager, that he/she has taken such steps as may be necessary to ensure that any water supplied to him/her by the Town will not run to waste and further forfeit the right to be supplied with water and, additionally, shall be guilty of an offence and liable on summary conviction to a fine, as per "Schedule A" of this Bylaw; and

4.2.3 The Municipal Manager shall give notice to such consumer prior to causing the water supply to be shut off; and

4.2.4 Notwithstanding the foregoing, the Municipal Manager may under such condition as they may consider reasonable allow a consumer to discharge water so that it runs to waste or unless the municipality installs a bypass flow if such consumer's water service would be susceptible to freezing;

4.3 Use of Water

4.3.1 No consumer shall be permitted to:

4.3.1.1 Lend, sell or otherwise dispose of water unless specifically licensed or permitted by the Town of Onoway to do so;

4.3.1.2 Give away or permit water to be taken from their water service in bulk quantities for use in residential, commercial, industrial, or oil and gas applications located outside of municipal boundaries unless specifically or permitted to do so by the Town.

4.3.1.3 Use or apply any water to the use or benefit of others or to any other than his own use and benefit; with the exception of supporting not-for-profit events or fundraisers that may include car washes, spray contests, and other similar type events upon first receiving permission from the Town of Onoway.

4.3.1.4 Increase the usage of water beyond that agreed upon with the Town;

4.3.1.5 Wrongfully or improperly waste water;

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4.3.2 Any consumer who contravenes paragraph 4.3.1 of this Bylaw forfeits any right to be supplied with water and, in addition, shall be guilty of an offence and liable on summary conviction to a fine, as per "Schedule A" of this Bylaw; and

4.3.3 Any landowner who rents his/her property in a manner so as to be subject to the Landlord and Tenant Act shall be exempt from the provisions of paragraph 4.3.1 of this Bylaw so long as the use and benefit of the water accrues solely to the benefit of the tenant(s);

4.5 **Noise and Pressure Surges**

4.5.1 No consumer shall cause, permit or allow any apparatus, fitting or fixture to be or to remain connected to his/her water supply or allow his/her water supply to be operated in such a manner as to cause noise, pressure surges or other disturbances which may in the opinion of the Municipal Manager result in annoyance or damage to other consumers or the water utility. The Municipal Manager may cause the water supply to any consumer contravening the provisions of this section to be shut off provided that the Municipal Manager shall give notice to such consumer prior to such water supply being shut off. The water supply to any such consumer shall not be restored until such time as the consumer has paid to the Town all costs incurred by the Town in shutting off and turning on such water supply plus a fine as set out in "Schedule A" of this bylaw;

4.6 **Contamination**

4.6.1 No consumer shall cause, permit or allow to remain connected to his/her water supply or sewer any piping, fixture fitting, container or other apparatus which may cause water from a source other than the water utility or another harmful or deleterious liquid or substance to enter the water or sewer utilities. The Municipal Manager may cause the water supply to any consumer contravening the provisions of this section to be shut off provided that the Municipal Manager shall give notice to such consumer prior to such water supply being shut off. The Water supply to such consumer shall not be restored until such consumer has paid to the Town all costs associated with the shutting off and turning on of the water supply plus any applicable fine for contravention of the bylaw as set out in "Schedule A" of this bylaw;

4.7 **Bylaw**

4.7.1 The provisions of the Bylaw shall form part of a contract between the consumer and the Town for the supply of water and this supply shall be subject to all the provisions of this Bylaw.

4.8 **Sewer**

4.8.1 No person shall throw, deposit or leave in the municipal sewer system, through trap, basin, grating, manhole or other appurtenance of any Town sewer any butcher's offal, garbage, litter, manure, sanitary pads, baby diapers, rubbish or refuse of any kind, except necessary toilet discharge, toilet paper and kitchen slops properly discharged through a private sewer line from a residence or non-residential building into the Town sewer lines;

4.8.2 No person shall permit to be discharged into any sewer any liquid, chemical, trade wastes or any liquids heated to a temperature higher than 170 degrees Fahrenheit;

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- 4.8.3 No person shall make or cause to be made any connection with any Town sanitary sewer line or house drain, an appurtenance thereof for the purpose of conveying or which may convey into the same any inflammable or explosive material, storm water, roof drainage, sump pumps, cistern or tank overflow;
- 4.8.4 No person shall interfere with the free discharge of any Town sewer, sanitary or storm, or any part thereof, or do any act or thing which may impede or obstruct the flow or clog up any Town sewer or appurtenance thereof. This will include the discharge of any improper materials such as grease from cooking;
- 4.8.5 Grease traps of sufficient size and approved design shall be placed on the waste pipes of all hotels, restaurants, laundries, grocery stores and other such places as the Town may direct; and
- 4.8.6 No commercial or private sewer hauling service shall be allowed to dump any materials in the sewage system without first obtaining a Temporary Sewage Dumping permit.

SECTION 5 METERS

5.1 General

- 5.1.1 All water meters shall be supplied by the Town and application for such meter shall be made at the Town office; all meters shall be owned and maintained by the Town;
- 5.1.2 All water supplied by the Town through a private service shall be measured by a meter unless otherwise provided under this Bylaw or unless a special agreement is entered into between the Town and the consumer.

5.2 Installation Responsibility

- 5.2.1 All water meters shall be supplied by the Town, and the original meter to a property shall be installed by a Journeyman Plumber at the consumer's expense and all replacement meters will be supplied by the Town unless the meter is being replaced as a direct result of negligence, abuse, destruction, or other any other means other than general wear and tear. The owner will be responsible for the installation of all replacement meters. The manner of installation of the meter shall be approved by the Town;

5.3 Subsidiary Meter

- 5.3.1 A consumer may, for his/her own benefit, install a meter between the meter supplied by the Town and the point of use of the water supply, provided that the Town shall not maintain such meter, nor shall such meter be read by the Town;

5.4 Installation

- 5.4.1 A consumer shall make provision for the installation of a water meter to the satisfaction of the Town and, when required, shall install a proper valve bypass as per paragraph 5.12 following:
- 5.4.2 **Any consumers**

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- 5.4.2.1 Whose water supply is not metered, or
- 5.4.2.2 Whose water meter is not positioned to the satisfaction of the Town, shall make proper provision for a meter to be installed or the meter to be moved as the case may be, all costs of which shall be paid by the consumer and in default of payment the water supply of such consumer shall be shut off until such costs are paid;
- 5.5 **Special Meter Reading**
- 5.5.1 A consumer who requests of the Town a special meter reading shall pay the fee designated in "Schedule A" of this Bylaw;
- 5.6 **Testing or Calibration on Disputed Meter Reading**
- 5.6.1 In the event a meter reading is disputed by either the Town or the consumer, a written notice shall be given to the other. In the case of the consumer disputing the meter accuracy, a deposit, in accordance with "Schedule A" attached to this Bylaw, shall accompany the written notice. Following written notice, a meter situated on the premises of such consumer shall be tested or calibrated by a proper official designated by the Town. In the event that the said meter is found to be accurate within 98.5% to 101.5% of the water passing through same, the expense of such test or calibration shall be born by the party giving such notice in the amount designated in "Schedule A". In the event that the said meter is found not to be accurate within the aforesaid limits, the same shall forthwith be repaired or replaced by another meter and the expense of so doing shall be borne by the Town (unless the meter is of over 5/8 of an inch) and the dispute deposit shall be returned;
- 5.6.2 In the event that a meter is found not to be accurate within the limits set out in paragraph 5.6.1 of this Bylaw hereof, the accounts based upon the reading of that faulty meter, for the maximum of six (6) monthly bills rendered immediately preceding the date of such test or calibration shall be corrected in proportion to the error of the meter in excess of the aforesaid limits and the consumer shall pay or there shall be refunded to the consumer, as the case may be, the amount so determined which payment or refund shall be accepted by both the Town and the owner as settlement in full to the date thereof of all claims on account of such meter;
- 5.7 **Meter Chamber**
- 5.7.1 When in the opinion of the Municipal Manager the building or other premises intended to be supplied with water are too far from the Town service to conveniently install a meter in such building or premises, or if a number of buildings are to be supplied for any other reason in the opinion of the Municipal Manager, then the consumer shall, at his sole cost, construct and maintain a container for a meter and such container shall in all respect including location, construction, size, access and otherwise howsoever be satisfactory to the Municipal Manager;
- 5.8 **Meter Size**
- 5.8.1 The size of the water meter shall be determined as follows:
 - 5.8.1.1 If the internal diameter of the private service is 1 inch or less, a 5/8 inch meter shall be used;

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5.8.1.2 If the internal diameter of the private service exceeds 1 inch, the size of the meter shall be one size smaller than the size of the private service;

5.8.1.3 If the private service is a combined service (to supply water for fire protection as well as water for other purposes) the internal diameter of the private service branch to be used for such other purposes shall determine the meter size;

5.9 Non-Registering Meter

5.9.1 If upon the reading of a meter it is determined that the meter has failed to properly record the flow of water, the Municipal Manager shall estimate the flow and render an account based upon such method as he considers to be fair and equitable;

5.10 Protection of Meter

5.10.1 Every consumer shall provide adequate protection for the meter as supplied by the Town against freezing, heat or any other internal or external damage failing which the consumer shall pay to the Town all costs associated with the repair of such meter which amounts shall be recoverable in the same manner as water rates;

5.11 Reading

5.11.1 The meters of all consumers where practicable shall be read once a month, or when a change in property ownership has taken place (that the municipality is aware of) and before the new owner has occupied the property or as soon as possible after the new owner has taken possession.

5.12 Bypasses

5.12.1 Any consumer having a meter 2 inches in size or larger shall at his expense construct and maintain a proper bypass valve satisfactory to the Town which bypass shall be sealed by the Town and shall be opened by the consumer only in the case of emergency. The consumer shall notify the Town within 24 hours after the seal on the bypass is broken failing which the Municipal Manager may cause the water supply to such consumer to be shut off until satisfactory arrangements have been made for the calculation of and payment for water supplied and not recorded on the meter and payment of a fine, as per "Schedule A" of this bylaw is paid;

5.13 Meter Valves

5.13.1 Any consumer having a meter smaller than 2 inches in size shall, at his/her sole cost and expense, supply and maintain valves on both sides of and within 12 inches of the meter;

5.14 Water Meters - Installation/Repairs

5.14.1 Meters and shut off valves must be installed in an area readily accessible for meter reading, inspection repair and removal, and their location shall be subject to the approval of the Town. All meters shall be located on the consumer's side of the approved shut off valve;

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- 5.14.2 No person shall do, or shall cause to be done, or shall permit to be done, any act or thing which may obstruct, interfere with or impede direct and convenient access to a meter for the purpose of installation, inspection, removal, repair, replacement reading or the like at all times; and
- 5.14.3 All consumers shall give free access to all or part of the building or property in which water is delivered or consumed to the Town or its employees to install, inspect, repair and read the meter or anything of a similar nature;
- 5.14.4 When a developer is building a show home or a residence under a contract, the developer shall obtain a water meter of appropriate size from the Town following the required procedure of written application and shall install at the time of construction.

SECTION 6 SERVICE AND SERVICING

6.1 Owner Responsibility

- 6.1.1 The owner of a parcel of land is responsible for the construction of the portion of the municipal public utility services connection from the main lines to the boundary of the road or easement as well as for the portion located above, on or underneath the owner parcel; and is responsible for the costs of construction, and the work done on Town property must be done by the Town or a contractor approved by the Town.
- 6.1.2 The owner of a parcel of land is responsible for the maintenance and repair of any portion of the utility services, starting from the property line; located above, on or underneath their parcel; and
- 6.1.3 Notwithstanding 6.1.2, any property owner who causes damage to municipal public utility services may be responsible for the costs of maintenance and repair of the municipal public utility service connection if, in the mind of the Town, there are extenuating circumstances that may warrant;

6.2 Application For New Infrastructure Connection

- 6.2.1 Any new construction on placing new services connection being water or sewer in the Town shall complete an Infrastructure Connection Permit, and submit to the Town with the permit fee specified in "Schedule A", together with any required documents. This submission shall be made not less than 30 days prior to requiring the services;
 - 6.2.1.1 All installation and connection services and equipment shall be as per Onoway Minimum Design Standards and shall be inspected by the Town;
 - 6.2.1.2 Any installation or connection done or equipment used but not inspected by the Town, will place the responsibility of repair and maintenance on the owner, even if the repair or damage is on Town property;
- 6.2.2 **Meter Activation Fee**
 - 6.2.2.1 Any person applying for the supply of water and sewer services hereunder shall make payment of the fee designated in "Schedule A" of this Bylaw and the fee shall be retained by the Town.

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Such application shall be made in writing not less than 48 hours prior to requiring the service except that it shall coincide with the normal business hours of the Town;

6.3 Plumber and Plumbing Contractors

6.3.1 All persons doing any work or service upon a private service or the plumbing system attached thereto shall comply with the provisions of the Plumbing and Drainage Regulations of the Department of Health or the Province of Alberta and any Bylaws of the Town applicable thereto;

6.4 Number of Services

6.4.1 Unless the Municipal Manager otherwise approves or requires, there shall not be more than one private service to any building or site;

6.5 Depth of Service

6.5.1 Unless otherwise approved by the Municipal Manager a private service shall be buried to a depth of at least 2.44 meters at the property line;

6.6 Fire Protection

6.6.1 A combined service or fire line shall not be installed without the prior approval of the Municipal Manager. A fire line shall be used only for fire protection purposes, and the Municipal Manager shall determine whether or not a meter shall be affixed to such fire line and if the Municipal Manager requires such a meter, the same shall be supplied and installed in a manner satisfactory to the Municipal Manager at the sole cost and expense of the consumer;

6.7 Temporary Water Service

6.7.1 When, for any reason, a temporary water service is required, an applicant shall pay in advance the whole cost of its construction, together with the cost of abandoning it when no longer needed. Application for such service construction shall be made as per section 6.1. If, in the opinion of the Municipal Manager, a meter should be installed on a temporary service, the applicant shall provide a safe and adequate meter setting in a stated location, and shall be responsible for the protection of the whole installation while his/her account is open for service. The applicant will be responsible for the payment of any application rates and charges as set out in Schedule "A" attached to this Bylaw.

6.8 Service Termination

6.8.1 No permit for the demolition or removal of a building shall be issued by the Town nor shall any person cause, permit or allow to be demolished or removed, a building connected to a water main until there has been paid to the Town the cost of disconnecting the Town service at the property line in the amount set out in "Schedule A". Notwithstanding the foregoing, the Municipal Manager may, in circumstances which he considers appropriate, permit the service to remain connected to the water main;

6.9 Thawing Service

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- 6.9.1 The cost of thawing a frozen service shall be borne as follows:
- 6.9.1.1 If the private service or the plumbing system connected thereto is frozen, as determined by the Town, costs shall be borne by the consumer;
 - 6.9.1.2 If the Town service is frozen as a result of the negligence of the consumer, as determined by the Town, costs shall be borne by the consumer;
 - 6.9.1.3 If the Town service is frozen, as determined by the Town, costs shall be borne by the Town. If the Municipal Manager is of the opinion that a private service or plumbing system has frozen without any negligence on the part of the consumer or any other person for whose negligence the consumer is responsible, the Municipal Manager may waive the cost of one thawing during any one winter season which shall be deemed to run from November 15th to May 15th; and
 - 6.9.1.4 The Town shall not thaw a private service or plumbing system unless the consumer shall first have signed an acknowledgement recognizing that thawing may be inherently dangerous to property including the private service or plumbing system and may cause damage to electrical system or the outbreak of fire and waiving any claim against the Town for any such damage whatsoever;
- 6.10 **Size**
- 6.10.1 The size of the service required for residential purposes shall be determined by the Plumbing and Drainage Regulation of the Province of Alberta, providing that the Town shall not install a service having a size smaller than 5/8 of an inch;
- 6.11 **Boilers and The Like**
- 6.11.1 In any case where a boiler or equipment of a nature similar to that of a boiler is supplied directly from a service, such boiler or other equipment shall be equipped with at least one safety valve, vacuum valve or other device sufficient to prevent the collapse or explosion thereof in the event the water supply thereto is shut off;
- 6.12 **Disconnection**
- 6.12.1 The supply of water to any consumer may be shut off for any or all of the following reasons:
 - 6.12.1.1 Repair;
 - 6.12.1.2 Want of Supply;
 - 6.12.1.3 Non-Payment of Accounts Rendered;
 - 6.12.1.4 Defective Piping, or
 - 6.12.1.5 For any reason which the Municipal Manager or Council considers sufficient;

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6.12.2 Reconnection of the water service will be done by the Town upon the cessation of the problem causing the disconnection and the payment of the fee for reconnection as set out in "Schedule A" of this Bylaw.

6.13 Requested Water Turn Off and/or On

6.13.1 If a consumer requires the supply of water to be shut off for his own purposes, he shall therefore pay the amount specified in "Schedule A" of this Bylaw.

6.14 Water Valves, Hydrants

6.14.1 No contractor/owner shall turn the water service on for testing purposes or uses. This is to be completed by the Town of Onoway Public Works staff, who will ensure the water service is turned on or off. Infractions will be charged as per Schedule A.

6.14.2 No person, corporation or consumer, other than if authorized by the Town in advance, shall touch, turn or disturb any fire hydrant, curb stop, water valve or anything associated with the water supply system. Approval for all connections to the Town water system as specified in this Bylaw shall require the prior approval of the Town; Infractions shall be charged as per Schedule A

6.15 Vacant Services

6.15.1 Any owner of a premise requesting the water service not be disconnected after the building has been vacated shall apply in writing in person to the Town on the form supplied by the Town and shall pay the amount specified in "Schedule A" of this Bylaw;

6.15.2 The meter shall be read and no water shall be consumed by the vacant property;

6.15.3 If any water is consumed while on vacant services charges, the Municipal Manager shall reverse the monthly billing as it was prior to the commencement of vacant services and the owner of the premise will have to pay the difference of both charges or the water services may be shut off.

6.16 Curb Stops

6.16.1 The contractor and/or owner shall ensure that the curb stop, c.c., or water valve is at a height flush with the finished grade prior to water service being provided; and

6.16.2 In the event that the curb stop is inaccessible and the Town is needing to repair/maintain/shut off this curb stop the Town will undertake whatever action is required to access this curb stop and complete the necessary repair/maintain/shut off with all associated costs being charged to the property which caused the curb stop to become inaccessible.

6.17 Final Approval

6.17.1 A premise shall be approved for occupancy by the Safety Codes Officer only after all provisions of Section 6 have been complied with and the water meter along with proper remote reading equipment is in place. At this time final approval for occupancy shall be given.

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SECTION 7 **BILLING AND COLLECTION**

7.1 **General**

7.1.1 All rates and charges payable hereunder shall be paid to the Town;

7.1.2 The Municipal Manager has authority to establish the Meter Activation Fee based on the nature of service or services and equipment being provided to a consumer and will provide the consumer with a quote for the required services that will remain in effect for a period of thirty (30) days from the date of issuance. The fee may be established using any or all of the following parts and/or services or additional equipment required to complete all associated works:

1. The Water Meter at the cost for the Town to replace into inventory at the time of ordering.
2. Waterline Flushing to be charged at the actual labour and material costs, should a staff member be called out after regular business hours, a minimum of 3 hours labour will be charged to the customer based on hourly rate set by Council on an annual basis.
3. Waterline Turn On is to be charged out at the actual cost of labour, should a staff member be called out after regular business hours, a minimum of 3 hours labour being charged based on hourly rate set by Council on an annual basis.
4. Account Set Up to be charged at a rate that is set by Council on an Annual basis.
5. Additional or Special Equipment that is required to complete the associated works is to be paid by or billed to the Owner or Customer directly from the source of such equipment or services.

7.1.3 Failure of an owner or renter to receive an account shall in no way affect the liability to pay the account.

7.2 **Owner Responsibility**

7.2.1 The Owner will receive and pay all Town utility bills for the property that is serviced by utilities services, unless a renter/owner agreement is signed; stating that the renter will be paying and receiving the utility bills and the agreement form is received by the Town.

7.2.2 When a current renter moves out of a rental property, it is the owner's responsibility to inform the Town of the change of billing address and the owner will be responsible for payment of the utility services charges;

7.3 **Renter Responsibility**

7.3.1 The Renter will receive and pay all Town utility bills for the property that he/she is renting that is serviced by utility services, if a renter/owner agreement is signed, as per "Schedule B" of this Bylaw, stating that the renter will be paying and receiving the utility bills is received by the

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Town;

7.4 Charges

7.4.1 There shall be paid for all water supplied and sewer service rendered hereunder the amounts set out in "Schedule A" of this Bylaw.

7.4.2 **Abnormal Readings** – In the event that there is a significant volume of water consumed or utilized as a result of a faulty appliance or fixture, the account holder can apply to the Chief Administrative Officer for a One-Time adjustment that is based upon an average consumption rate using the past twelve months of usage excluding the abnormal month of consumption. The decision to provide a price adjustment is at the sole discretion of the Chief Administrative Officer.

7.5 Application - Contract – Termination

7.5.1 Application for water supply and sewer services shall be made in writing in person to the Town for this purpose together with payment of the fee. The application for water supply and sewer services may be made by the Town of Onoway in the name of the registered property owner at the time the Town is notified by the Land Titles Office if the registered property owner has not made application for water supply and sewer services before this time.

7.5.2 No provision, agreement, term, condition or representation not contained in an application for water supply and sewer services, which contract is not transferable and shall remain in full force and effect until the consumer has notified the Town of his/her desire in writing to terminate the said contract or until said contract shall have been terminated by the Town;

7.5.3 Following written notification by a consumer of his/her desire to terminate a contract hereunder, the Town shall shut off the water supply as soon as reasonably practicable and the consumer shall be liable for and shall pay all of the rates and charges payable hereunder until the time of such shut off including the costs of such shut off, all as designated in "Schedule A" of this Bylaw;

7.5.4 All applications for connection or notification to terminate shall allow a minimum of 24 hours before such application or notification order is to become operative provided that such time period falls within the normal business hours of the Town;

7.6 Consumption

7.6.1 Subject to the other provisions of this Bylaw, the rates payable by a consumer as set out in "Schedule A" for all water supplied shall be determined by reference to the reading of the meter supplied to such consumer;

7.7 Payment Period

7.7.1 All accounts, including interim accounts for utilities services, shall be due and payable on the last working day of the month of the statement. Accounts not paid on or before that day shall be liable to a penalty of 3.5%;

7.8 Unpaid Accounts

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- 7.8.1 Any owner who fails to pay his/her account may have the outstanding balance that is more than 30 days overdue automatically transferred to his/her property tax roll;
- 7.8.2 The Municipal Manager may authorize any overdue account to be transferred to the owner's property tax roll at his/her discretion;
- 7.8.3 There shall be an Overdue Account Transfer Fee as listed in "Schedule A" of this Bylaw charged when an account balance is transferred to the tax roll.
- 7.9 **Reconnection Fee**
- 7.9.1 In the event any water service has been discontinued for reason of non-payment of account rendered, a reconnection fee shall be requested before the service is reconnected, as per "Schedule A" of this Bylaw;
- 7.10 **Enforcement and Collection**
- 7.10.1 The Municipal Manager is authorized to transfer any outstanding utility charges to the related tax roll as the Municipal Manager deems necessary, such transfer being subject to the Administration Fee as set out in "Schedule A" of this Bylaw;
- 7.10.2 In the event where the Town is unable to disconnect water services to a property which has unpaid utility fees, all unpaid utility fees will be transferred to the related tax roll.
- 7.10.3 Any property owner that fails to pay his/her account, that is more than 30 days in arrears, will receive the notice to disconnect and will have the applicable notice to disconnect fee applied to their utility account. Failure to either pay the account as per the notice to disconnect, or make payment arrangements with the Town, will result in disconnection of service and will be subject to the disconnection fee.
- 7.11 **Interim Account**
- 7.11.1 In any case in which the Town has rendered on account based upon an estimate of water supplied, the Town shall, upon reading the meter in respect of which the estimate was made, render an account for water supplied to that time and since the time the said meter was last read by the Town after crediting all amounts received from the consumer in respect of such estimated accounts;
- 7.12 **Single Billing**
- 7.12.1 A separate account shall be rendered in respect of each meter; and
- 7.13 **Partial Period**
- 7.13.1 Where any service rate or charge is designated by reference to a time certain, the charge for a lesser period of time shall be calculated on a proportional basis.

SECTION 8 **APPEALS**

TOWN OF ONOWAY
Bylaw 794-22

8.1 General

8.1.1 Notwithstanding any other provisions of this Bylaw or "Schedule A", any consumer who feels himself aggrieved in respect of rates charges to him/her under "Schedule A", on the grounds that such rates are unfair, unreasonable or discriminatory may, by notice of appeal in writing delivered to the Municipal Manager specifying the grounds of such appeal, appeal such rates. Such appeals shall in the first instance heard and determined by the Municipal Manager, provided that if such consumer is not satisfied with such determination, he may further appeal the matter to Council and the decision of Council shall be final.

8.2.1 In the event that a resident would like to appeal their bill on the premise if a "One Time" billing consideration for uncharacteristically high consumption, they must send a copy of the letter to the Chief Administrative Officer outlining such request along with a copy of their consumption history and the reason for the water loss/use. The Chief Administrative Officer may at his/her sole discretion, grant a remedy that he/she sees reasonable at the time of the occurrence.

SECTION 9 PENALTIES

9.1 General

9.1.1 Any person found to be violating any provision of this ordinance shall be served by the Town with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall within the period of the time stated in such notice, permanently cease all violations;

9.1.2 Any person who shall continue any violation beyond the time limit provided for in paragraph 9.1.1 shall be guilty of a misdemeanour and a conviction shall be fixed in the amount not exceeding two hundred dollars (\$200.00) for each violation. Each day in which any violation shall continue shall be deemed a separate offence; and

9.1.3 Any person violating any of the provisions of this Bylaw shall become liable to the Town for any expense, loss or damage occasioned to the Town by reason of such violation.

9.1.4 Any person who contravenes, disobeys, refuses or neglects to obey any provision of the bylaw is *guilty of an offence and liability on summery conviction of a fine of up to \$500.00 plus costs.*

SECTION 10 AMENDMENTS

10.1 General

10.1.1 The Council of the Town of Onoway may, by Bylaw or resolution in Council, alter, amend or repeal any or all of the Schedules which form part of the Bylaw.

SECTION 11 VALIDITY

11.1 That this Bylaw shall take effect on the date of final passing, and these rates shall be effective starting February 1st, 2022 consumption.

**TOWN OF ONOWAY
Bylaw 794-22**

READ A FIRST TIME THIS 24th DAY OF FEBRUARY 2022.

READ A SECOND TIME THIS 24th DAY OF FEBRUARY 2022.

UNANIMOUSLY CONSENTED TO FOR THIRD READING THIS 24th DAY OF FEBRUARY 2022.

READ A THIRD AND FINAL TIME THIS 24th DAY OF FEBRUARY 2022

Signed February 24th, 2022.

Signed by Mayor Len Kwasny

Signed by Chief Administrative Officer
Wendy Wildman

TOWN OF ONOWAY

Bylaw 794-22

SCHEDULE A

Rate Schedule

effective for February 1st, 2022 consumption billings

Water Rates		
Water System Charges – Monthly Basis		
\$ Based on Water Meter Size	Metric Water Meter	Imperial Water Meter
\$11.70	15 mm	5/8"
\$29.00	20 mm	3/4"
\$71.30	25 mm	1"
\$193.25	40 mm	1 1/2 "
\$362.70	50 mm	2 "
\$849.50	75 mm	3"
\$1,532.00	100 mm	4"
\$1,957.13	150 mm	6"
\$2,382.26	200 mm	8"
Water Commodity Charge		\$5.76 per cubic meter
Water Commodity Charge – residential construction (unmetered) 1" line		\$150.00/month (unmetered)
Water Commodity Charge – commercial construction (unmetered) 1" line & up		\$500.00/month (unmetered)
Water Commodity Charge – multi unit (unmetered)		\$150.00/month plus \$75.00 for each additional unit/month
Water Commodity Charge – Fire Department (cost + 20%)		\$6.72 per cubic meter (cost + 20%)
Bulk Water Sales/Sales to Non Town Users (cost + 20%)		\$6.72 per cubic meter (cost + 20%)
WILD Water Phase I Debenture Charge		\$5.55 per month per customer
WILD Water Phase II Debenture Charge		\$3.63 per month per customer
WILD Water Phase III Debenture Charge (1/2 payment 2022)		\$1.37 per month per customer
WILD Water Phase IV Debenture Charge (1/2 payment 2022)		\$1.37 per month per customer

Sewer Rates		
Sewer System Charge – Monthly Basic		
\$ Based on Water Meter Size	Metric Water Meter	Imperial Water Meter
\$7.25	15 mm	5/8"
\$13.45	20 mm	3/4"
\$29.50	25 mm	1"
\$75.45	40 mm	1 1/2 "
\$139.50	50 mm	2 "
\$323.00	75 mm	3"
\$579.70	100 mm	4"

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Sewer usage shall be determined by water consumption and shall be the same, regardless of where the water was deposited.	
Sewage Commodity Charge	\$2.19 per cubic meter
Sewage Commodity Charge (no water meter)	\$25.00 per month
SEWER FORCEMAIN REPLACEMENT (8 yrs 2017 to 2024)	\$6.30 per month per customer

Miscellaneous Rate	
Administrative Fee – monthly on each utility bill	\$5.00
Overdue Account Transfer Fee	\$25.00
Inspection Fee for New Infrastructure Connection Permit (6.2)	\$100.00
Notice to Disconnect (letter)	\$50.00
Special Meter Reading (Other than Terminal)	\$100.00
Meter Test or System Test	\$100.00
Service Kill/Service Disconnect (unpaid account)	\$50.00
Connection or Reconnection of water service	\$50.00
Connection or Reconnection of water service within 2 hours	\$100.00
Vacant services	\$30.00/month
Bylaw Contravention as per Water Valves/Hydrant section	\$250.00 first offence, \$500.00 second offence
Bylaw Contravention (any section not referenced above)	\$200.00

TOWN OF ONOWAY
Bylaw 794-22

Schedule B – Renter/Owner Agreement

Date: _____

Town of Onoway
Box 540
Onoway, AB T0E 1V0

RE: Property Located at: _____
Utility Account # _____
Meter Read _____
Effective Date _____

Dear Utility Clerk:

I am the property owner of the above noted property located within the Town of Onoway.

I am renting this property to:

Renter's Name

Mailing Address & Phone Number

The above named renter and I agree that the water, sewer and garbage bill for this property will be mailed to the renter. However, as the owner, I acknowledge that I am ultimately responsible for the payment of the billing. I also acknowledge that any unpaid balance from this account can be transferred to this property tax roll, at the discretion of the Town of Onoway. I agree that water service will be shut off at this property for non-payment **only at my request**. The Town of Onoway is not obligated to collect unpaid accounts on my behalf.

Owner's Name – Please print

Owner's Signature

Date

I am the above named renter and I agree that any information regarding my utility account may be released to the property owner at any time at the request of the owner **OR** at the discretion of the Town of Onoway.

Renter's Name – Please Print

Renter's Signature

Date

(The above information is being collected for the purposes stated)

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TOWN OF ONOWAY
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WATER & SEWER CONNECTION PERMIT
4812 – 51st Street
Onoway, AB T0E 1V0
Phone: (780) 967-5338
Fax: (780) 967-3226

Tax Roll # _____
Dev. Permit # _____

Permit Fee \$50

New Installation Single Detached Residential Commercial Industrial
 Service Disconnection Multi-Family Institutional

PLEASE RETURN FORM AND ATTACHMENTS TO THE ONOWAY TOWN OFFICE.

Applicant (Contractor): _____

Project: _____

Municipal Address: _____

Legal Address: Lot: _____ Block: _____ Plan: _____

Contact Name: _____

Contact Phone#: _____ or _____

Proposed Work: Water Service Size _____ mm _____ inches
Sanitary Sewer Service Size _____ mm _____ inches
Storm Sewer Service Size _____ mm _____ inches

Stamped Engineering Drawings Attached? Yes No

Proposed Construction Date: From: _____ To: _____

Conditions:

- Permit is not valid unless authorized signature completed below.
- Stamped Engineering Drawings required for water services larger than 25 mm (1 inch) and for sanitary sewer larger than 150 mm (6 inches). All Multi Family, Commercial, Industrial and Institutional developments require stamped Engineering Drawings.
- All work must conform to the Town Engineer's Standards as determined by the **General Manager of Planning and Infrastructure**. Water Service **MUST** be Type K Copper and Sanitary Sewer Service **MUST** be PVC-SDR 35. Any work completed with materials other than these shall be replaced at the sole cost of the applicant
- Only authorized Town personnel to operate water shut off valves at or near the property line.

Subject to this application being approved, the undersigned acknowledges responsibility for all work and materials associated with the project, including any damages to any Public Utilities or local improvements including but not limited to curb stops, water shut off valves, curbs, sidewalks, roadways, lanes, etc. The applicant shall be responsible for the prevention and/or clean up of any spillage, littering or garbage associated with this project. No ground water of any kind including weeping tile, roof down spouts, or site drainage shall be allowed to enter the sanitary sewer system.

THE APPLICANT HEREBY AGREES TO ABIDE BY THE TOWN WATER & SEWER BYLAW AND ALL THE ABOVE NOTED CONDITIONS:

Applicant's Signature: _____ Date: _____

Applicant's Printed Name: _____

Town of Onoway Authorization for Permit: _____

The Information on this form is collected under the authority of Paragraph 32c. of the Alberta Freedom of Information and Protection of Privacy Act, SA, 1994, Ch.F-18.5, and shall only be used for the purpose for which it was collected.

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TOWN OF ONOWAY
Bylaw 799-23

A BYLAW OF THE TOWN OF ONOWAY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE TO REGULATE THE SUPPLY AND DISTRIBUTION OF WATER AND TO REGULATE THE SANITARY SEWAGE COLLECTION SYSTEM

WHEREAS, the Municipal Government Act, Chapter M-26, 2000 with amendments thereto, provides that a Council of a Municipality may pass a bylaw for services provided by or on behalf of the municipality, public utilities, and to regulate or prohibit the supply and distribution of water and sanitary sewage collection system.

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 **TITLE**

1. This Bylaw may be cited as "Water and Sewer Utility Bylaw".

SECTION 2 **DEFINITIONS**

For the purpose of this Bylaw and in the Schedules attached hereto, unless the context otherwise requires:

- 2.1 "Application" means the application made by the consumer in writing on the required form to the Town for the supply of water or sewer services;
- 2.2 "Abnormal Reading" means the readout on the water meter that represents the volume of water used by a particular consumer that varies significantly from the normal pattern of use, whereas significantly is determined by the factor of 4 times or greater the normal volume of usage for that particular period of consumption.
- 2.3 "Combined Service" means the services or service pipes used or intended to be used to supply water for fire protection as well as water for purposes other than fire protection;
- 2.4 "Consumer" means any person who uses water or sewer services supplied by the Town;
- 2.5 "Council" means the Municipal Council for the Town of Onoway;
- 2.6 "Fire Line" means a pipe that is intended solely for the purpose of providing a standby supply of water for fire protection purposes;
- 2.7 "Meters" means meters and all other equipment and instruments supplied and used by the Town to be used to calculate the amount of water consumed on the premises upon which such meters are situated;
- 2.8 "Municipal Manager" means the Chief Administrative Officer of the Town or his/her designate;
- 2.9 "Person" includes a partnership, a firm a body corporate, a body politic, and the heirs,

TOWN OF ONOWAY
Bylaw 799-23

executors, administrators or other legal representatives of a person to whom the context can apply according to law;

- 2.10 **“Private Service or Private Service Pipe”** means that portion of a pipe used or intended to be used for the supply of water which extends from the service valve to a meter;
- 2.11 **“Service Valve”** means the valve on a Town Service Pipe;
- 2.12 **“Sewage Lagoon Hauler”** means a contractor who, in agreement with the Town of Onoway and holding a valid Temporary Sewage Dumping Permit, is allowed to dispose of sewage waste collected from residences within the town boundaries which are not connected to the sanitary sewer works collection system;
- 2.13 **“Sewer”** shall mean the system of sanitary sewer works owned and operated by the Town and all accessories and appurtenances thereof and the storm sewer system owned and maintained by the Town and all accessories and appurtenances thereof;
- 2.14 **“Sewer Main”** means those pipes installed by the Town or the developer for the Town in streets or alleys for the conveyance of sewage throughout the Town to which service pipes may be connected;
- 2.15 **“Sewer Utility”** means the system of sanitary sewer works owned and operated by the Town and all accessories and appurtenances thereof;
- 2.16 **“Shut-off”** means an interruption in or discontinuation of the supply of water;
- 2.17 **“Sprinkling”** means the distribution of water to the surface or subsurface of lawns, gardens, or other areas, situated outside buildings by pipes, hoses, sprinkler or any other method;
- 2.18 **“Street or Streets”** shall include all highways, roads, lanes, alleys, avenues, easements, thoroughfares, utility lots, drives, bridges and ways of public nature, sidewalks, boulevards, parks, public square and other public places unless the contrary is expressed or unless such construction would be consistent with the context of this Bylaw;
- 2.19 **“Town”** means the Town of Onoway or its duly authorized representatives;
- 2.20 **“Town Service Pipe”** means that portion of a pipe used for the supply of water which extends from the water main to the service valve or that portion of pipe used for sewer service which extends from the sewer main to the property line;
- 2.21 **“Water Main”** means those pipes installed by the Town or the developer for the Town in streets or alleys for the conveyance of water throughout the Town from which service pipes may be connected; and
- 2.22 **“Water Utility”** means the system of water works owned and operated by the Town and all accessories and appurtenances thereof.
- 2.23 **“Account”** means utility account.

TOWN OF ONOWAY
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SECTION 3 ADMINISTRATION

- 3.1 The Water and Sewer Utility of the Town of Onoway, comprised of water mains, sewer mains, intermediate mains, lift stations, service pipes, fire hydrants, valves, meters, service and all other appurtenances together with the sale of water, shall be under the management and control of the Municipal Manager;
- 3.2 The Municipal Manager has authority to shut off water for any consumer or consumers for any reason which, in the opinion of the Municipal Manager, necessitates such shutting off, provided that the Municipal Manager shall give notice of such shutting off (Except in an Emergency; notice will be given, if possible, for emergency situations);
- 3.3 The Town does not guarantee the pressure nor the continuous supply of water and the Town reserves the right at any and all times, without notice, to change the operating water pressure and to shut off water; neither the Town, its officers, employees or agents shall be liable for the change in water pressure nor for the shutting off of water or should the water contains sediments, deposits, or other foreign matter;
- 3.4 Consumers depending upon a continuous and uninterrupted supply or pressure of water or having processes or equipment that require particularly clear or pure water shall provide such facilities as they consider necessary to ensure a continuous and uninterrupted supply, pressure or quality of water required for this use;
- 3.5 The Town may, as a condition to the supply of water, inspect the premises of a consumer who applies to the Town for such supply in order to determine if it is advisable to supply water to such consumer;
- 3.6 The Town may, with the permission of the consumer, inspect the premises of the consumer in order to do any tests on water piping or fixtures belonging to such consumer so as to determine if this Bylaw is complied with and, in the event that such consumer fails or refuses to give such permission, the supply of water to that consumer may be shut off;
- 3.7 The Town may at such times and for such length of time as considered necessary or advisable, regulate, restrict or prohibit the distribution of water to the surface of lawns, gardens or other areas situated outside buildings by way of hoses, sprinklers or any other method; and
- 3.8 In exercising the authority conferred by paragraph 3.7 of this section, the Town:
 - 3.8.1 Shall cause to be published in a local newspaper that is circulated in the Town and/or others mean of advising the general public, with a public notice giving reasonable detail of the regulation, restriction or prohibition of sprinkling being imposed which may be limited as to time or times specified or which may be unlimited as to time in which latter case, a similar public notice shall be given of the cessation of such regulation, restriction or prohibition; and
 - 3.8.2 May regulate, restrict or prohibit sprinkling in all or any part or parts of the Town and in so doing the Town may provide different times during which different consumers may sprinkle by reference to compass direction related to streets, odd and even street addresses, or such other manner as the Town consider appropriate.

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SECTION 4 PROHIBITIONS

4.1 Restricted use of Town facilities:

4.1.1 No consumer shall operate, use, interfere with, obstruct or impede access to the water or sewer utilities or any portion thereof in any manner not expressly permitted by this Bylaw; if the consumer is in default of this, the Municipal Manager may cause the water being supplied to such consumer to be shut off until such consumer complies with all of the provisions of this Bylaw;

4.2 Wastage

4.2.1 No consumer shall cause, permit or allow the discharge of water so that it runs to waste, whether by reason of leakage from underground piping, a faulty plumbing system or otherwise;

4.2.2 The Municipal Manager may cause the water supply to any consumer who violates paragraph 4.2.1 of this Bylaw to be shut off until such time as the consumer establishes, to the satisfaction of the Municipal Manager, that he/she has taken such steps as may be necessary to ensure that any water supplied to him/her by the Town will not run to waste and further forfeit the right to be supplied with water and, additionally, shall be guilty of an offence and liable on summary conviction to a fine, as per "Schedule A" of this Bylaw; and

4.2.3 The Municipal Manager shall give notice to such consumer prior to causing the water supply to be shut off; and

4.2.4 Notwithstanding the foregoing, the Municipal Manager may under such condition as they may consider reasonable allow a consumer to discharge water so that it runs to waste or unless the municipality installs a bypass flow if such consumer's water service would be susceptible to freezing;

4.3 Use of Water

4.3.1 No consumer shall be permitted to:

4.3.1.1 Lend, sell or otherwise dispose of water unless specifically licensed or permitted by the Town of Onoway to do so;

4.3.1.2 Give away or permit water to be taken from their water service in bulk quantities for use in residential, commercial, industrial, or oil and gas applications located outside of municipal boundaries unless specifically or permitted to do so by the Town.

4.3.1.3 Use or apply any water to the use or benefit of others or to any other than his own use and benefit; with the exception of supporting not-for-profit events or fundraisers that may include car washes, spray contests, and other similar type events upon first receiving permission from the Town of Onoway.

4.3.1.4 Increase the usage of water beyond that agreed upon with the Town;

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- 4.3.1.5 Wrongfully or improperly waste water;
- 4.3.2 Any consumer who contravenes paragraph 4.3.1 of this Bylaw forfeits any right to be supplied with water and, in addition, shall be guilty of an offence and liable on summary conviction to a fine, as per "Schedule A" of this Bylaw; and
- 4.3.3 Any landowner who rents his/her property in a manner so as to be subject to the Landlord and Tenant Act shall be exempt from the provisions of paragraph 4.3.1 of this Bylaw so long as the use and benefit of the water accrues solely to the benefit of the tenant(s);

4.5 Noise and Pressure Surges

- 4.5.1 No consumer shall cause, permit or allow any apparatus, fitting or fixture to be or to remain connected to his/her water supply or allow his/her water supply to be operated in such a manner as to cause noise, pressure surges or other disturbances which may in the opinion of the Municipal Manager result in annoyance or damage to other consumers or the water utility. The Municipal Manager may cause the water supply to any consumer contravening the provisions of this section to be shut off provided that the Municipal Manager shall give notice to such consumer prior to such water supply being shut off. The water supply to any such consumer shall not be restored until such time as the consumer has paid to the Town all costs incurred by the Town in shutting off and turning on such water supply plus a fine as set out in "Schedule A" of this bylaw;

4.6 Contamination

- 4.6.1 No consumer shall cause, permit or allow to remain connected to his/her water supply or sewer any piping, fixture fitting, container or other apparatus which may cause water from a source other than the water utility or another harmful or deleterious liquid or substance to enter the water or sewer utilities. The Municipal Manager may cause the water supply to any consumer contravening the provisions of this section to be shut off provided that the Municipal Manager shall give notice to such consumer prior to such water supply being shut off. The Water supply to such consumer shall not be restored until such consumer has paid to the Town all costs associated with the shutting off and turning on of the water supply plus any applicable fine for contravention of the bylaw as set out in "Schedule A" of this bylaw;

4.7 Bylaw

- 4.7.1 The provisions of the Bylaw shall form part of a contract between the consumer and the Town for the supply of water and this supply shall be subject to all the provisions of this Bylaw.

4.8 Sewer

- 4.8.1 No person shall throw, deposit or leave in the municipal sewer system, through trap, basin, grating, manhole or other appurtenance of any Town sewer any butcher's offal, garbage, litter, manure, sanitary pads, baby diapers, rubbish or refuse of any kind, except necessary toilet discharge, toilet paper and kitchen slops properly discharged through a private sewer line from a residence or non-residential building into the Town sewer lines;
- 4.8.2 No person shall permit to be discharged into any sewer any liquid, chemical, trade wastes or

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any liquids heated to a temperature higher than 170 degrees Fahrenheit;

- 4.8.3 No person shall make or cause to be made any connection with any Town sanitary sewer line or house drain, an appurtenance thereof for the purpose of conveying or which may convey into the same any inflammable or explosive material, storm water, roof drainage, sump pumps, cistern or tank overflow;
- 4.8.4 No person shall interfere with the free discharge of any Town sewer, sanitary or storm, or any part thereof, or do any act or thing which may impede or obstruct the flow or clog up any Town sewer or appurtenance thereof. This will include the discharge of any improper materials such as grease from cooking;
- 4.8.5 Grease traps of sufficient size and approved design shall be placed on the waste pipes of all hotels, restaurants, laundries, grocery stores and other such places as the Town may direct; and
- 4.8.6 No commercial or private sewer hauling service shall be allowed to dump any materials in the sewage system without first obtaining a Temporary Sewage Dumping permit.

SECTION 5 METERS

5.1 General

- 5.1.1 All water meters shall be supplied by the Town and application for such meter shall be made at the Town office; all meters shall be owned and maintained by the Town;
- 5.1.2 All water supplied by the Town through a private service shall be measured by a meter unless otherwise provided under this Bylaw or unless a special agreement is entered into between the Town and the consumer.

5.2 Installation Responsibility

- 5.2.1 All water meters shall be supplied by the Town, and the original meter to a property shall be installed by a Journeyman Plumber at the consumer's expense and all replacement meters will be supplied by the Town unless the meter is being replaced as a direct result of negligence, abuse, destruction, or other any other means other than general wear and tear. The owner will be responsible for the installation of all replacement meters. The manner of installation of the meter shall be approved by the Town;

5.3 Subsidiary Meter

- 5.3.1 A consumer may, for his/her own benefit, install a meter between the meter supplied by the Town and the point of use of the water supply, provided that the Town shall not maintain such meter, nor shall such meter be read by the Town;

5.4 Installation

- 5.4.1 A consumer shall make provision for the installation of a water meter to the satisfaction of the Town and, when required, shall install a proper valve bypass as per paragraph 5.12 following:

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5.4.2 Any consumers

5.4.2.1 Whose water supply is not metered, or

5.4.2.2 Whose water meter is not positioned to the satisfaction of the Town, shall make proper provision for a meter to be installed or the meter to be moved as the case may be, all costs of which shall be paid by the consumer and in default of payment the water supply of such consumer shall be shut off until such costs are paid;

5.5 Special Meter Reading

5.5.1 A consumer who requests of the Town a special meter reading shall pay the fee designated in "Schedule A" of this Bylaw;

5.6 Testing or Calibration on Disputed Meter Reading

5.6.1 In the event a meter reading is disputed by either the Town or the consumer, a written notice shall be given to the other. In the case of the consumer disputing the meter accuracy, a deposit, in accordance with "Schedule A" attached to this Bylaw, shall accompany the written notice. Following written notice, a meter situated on the premises of such consumer shall be tested or calibrated by a proper official designated by the Town. In the event that the said meter is found to be accurate within 98.5% to 101.5% of the water passing through same, the expense of such test or calibration shall be born by the party giving such notice in the amount designated in "Schedule A". In the event that the said meter is found not to be accurate within the aforesaid limits, the same shall forthwith be repaired or replaced by another meter and the expense of so doing shall be borne by the Town (unless the meter is of over 5/8 of an inch) and the dispute deposit shall be returned;

5.6.2 In the event that a meter is found not to be accurate within the limits set out in paragraph 5.6.1 of this Bylaw hereof, the accounts based upon the reading of that faulty meter, for the maximum of six (6) monthly bills rendered immediately preceding the date of such test or calibration shall be corrected in proportion to the error of the meter in excess of the aforesaid limits and the consumer shall pay or there shall be refunded to the consumer, as the case may be, the amount so determined which payment or refund shall be accepted by both the Town and the owner as settlement in full to the date thereof of all claims on account of such meter;

5.7 Meter Chamber

5.7.1 When in the opinion of the Municipal Manager the building or other premises intended to be supplied with water are too far from the Town service to conveniently install a meter in such building or premises, or if a number of buildings are to be supplied for any other reason in the opinion of the Municipal Manager, then the consumer shall, at his sole cost, construct and maintain a container for a meter and such container shall in all respect including location, construction, size, access and otherwise howsoever be satisfactory to the Municipal Manager;

5.8 Meter Size

5.8.1 The size of the water meter shall be determined as follows:

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- 5.8.1.1 If the internal diameter of the private service is 1 inch or less, a 5/8 inch meter shall be used;
- 5.8.1.2 If the internal diameter of the private service exceeds 1 inch, the size of the meter shall be one size smaller than the size of the private service;
- 5.8.1.3 If the private service is a combined service (to supply water for fire protection as well as water for other purposes) the internal diameter of the private service branch to be used for such other purposes shall determine the meter size;

5.9 Non-Registering Meter

- 5.9.1 If upon the reading of a meter it is determined that the meter has failed to properly record the flow of water, the Municipal Manager shall estimate the flow and render an account based upon such method as he considers to be fair and equitable;

5.10 Protection of Meter

- 5.10.1 Every consumer shall provide adequate protection for the meter as supplied by the Town against freezing, heat or any other internal or external damage failing which the consumer shall pay to the Town all costs associated with the repair of such meter which amounts shall be recoverable in the same manner as water rates;

5.11 Reading

- 5.11.1 The meters of all consumers where practicable shall be read once a month, or when a change in property ownership has taken place (that the municipality is aware of) and before the new owner has occupied the property or as soon as possible after the new owner has taken possession.

5.12 Bypasses

- 5.12.1 Any consumer having a meter 2 inches in size or larger shall at his expense construct and maintain a proper bypass valve satisfactory to the Town which bypass shall be sealed by the Town and shall be opened by the consumer only in the case of emergency. The consumer shall notify the Town within 24 hours after the seal on the bypass is broken failing which the Municipal Manager may cause the water supply to such consumer to be shut off until satisfactory arrangements have been made for the calculation of and payment for water supplied and not recorded on the meter and payment of a fine, as per "Schedule A" of this bylaw is paid;

5.13 Meter Valves

- 5.13.1 Any consumer having a meter smaller than 2 inches in size shall, at his/her sole cost and expense, supply and maintain valves on both sides of and within 12 inches of the meter;

5.14 Water Meters - Installation/Repairs

- 5.14.1 Meters and shut off valves must be installed in an area readily accessible for meter reading, inspection repair and removal, and their location shall be subject to the approval of the Town.

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All meters shall be located on the consumer's side of the approved shut off valve;

- 5.14.2 No person shall do, or shall cause to be done, or shall permit to be done, any act or thing which may obstruct, interfere with or impede direct and convenient access to a meter for the purpose of installation, inspection, removal, repair, replacement reading or the like at all times; and
- 5.14.3 All consumers shall give free access to all or part of the building or property in which water is delivered or consumed to the Town or its employees to install, inspect, repair and read the meter or anything of a similar nature;
- 5.14.4 When a developer is building a show home or a residence under a contract, the developer shall obtain a water meter of appropriate size from the Town following the required procedure of written application and shall install at the time of construction.

SECTION 6 **SERVICE AND SERVICING**

6.1 **Owner Responsibility**

- 6.1.1 The owner of a parcel of land is responsible for the construction of the portion of the municipal public utility services connection from the main lines to the boundary of the road or easement as well as for the portion located above, on or underneath the owner parcel; and is responsible for the costs of construction, and the work done on Town property must be done by the Town or a contractor approved by the Town.
- 6.1.2 The owner of a parcel of land is responsible for the maintenance and repair of any portion of the utility services, starting from the property line; located above, on or underneath their parcel; and
- 6.1.3 Notwithstanding 6.1.2, any property owner who causes damage to municipal public utility services may be responsible for the costs of maintenance and repair of the municipal public utility service connection if, in the mind of the Town, there are extenuating circumstances that may warrant;

6.2 **Application For New Infrastructure Connection**

- 6.2.1 Any new construction on placing new services connection being water or sewer in the Town shall complete an Infrastructure Connection Permit, and submit to the Town with the permit fee specified in "Schedule A", together with any required documents. This submission shall be made not less than 30 days prior to requiring the services;
 - 6.2.1.1 All installation and connection services and equipment shall be as per Onoway Minimum Design Standards and shall be inspected by the Town;
 - 6.2.1.2 Any installation or connection done or equipment used but not inspected by the Town, will place the responsibility of repair and maintenance on the owner, even if the repair or damage is on Town property;

6.2.2 **Meter Activation Fee**

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6.2.2.1 Any person applying for the supply of water and sewer services hereunder shall make payment of the fee designated in "Schedule A" of this Bylaw and the fee shall be retained by the Town. Such application shall be made in writing not less than 48 hours prior to requiring the service except that it shall coincide with the normal business hours of the Town;

6.3 Plumber and Plumbing Contractors

6.3.1 All persons doing any work or service upon a private service or the plumbing system attached thereto shall comply with the provisions of the Plumbing and Drainage Regulations of the Department of Health or the Province of Alberta and any Bylaws of the Town applicable thereto;

6.4 Number of Services

6.4.1 Unless the Municipal Manager otherwise approves or requires, there shall not be more than one private service to any building or site;

6.5 Depth of Service

6.5.1 Unless otherwise approved by the Municipal Manager a private service shall be buried to a depth of at least 2.44 meters at the property line;

6.6 Fire Protection

6.6.1 A combined service or fire line shall not be installed without the prior approval of the Municipal Manager. A fire line shall be used only for fire protection purposes, and the Municipal Manager shall determine whether or not a meter shall be affixed to such fire line and if the Municipal Manager requires such a meter, the same shall be supplied and installed in a manner satisfactory to the Municipal Manager at the sole cost and expense of the consumer;

6.7 Temporary Water Service

6.7.1 When, for any reason, a temporary water service is required, an applicant shall pay in advance the whole cost of its construction, together with the cost of abandoning it when no longer needed. Application for such service construction shall be made as per section 6.1. If, in the opinion of the Municipal Manager, a meter should be installed on a temporary service, the applicant shall provide a safe and adequate meter setting in a stated location, and shall be responsible for the protection of the whole installation while his/her account is open for service. The applicant will be responsible for the payment of any application rates and charges as set out in Schedule "A" attached to this Bylaw.

6.8 Service Termination

6.8.1 No permit for the demolition or removal of a building shall be issued by the Town nor shall any person cause, permit or allow to be demolished or removed, a building connected to a water main until there has been paid to the Town the cost of disconnecting the Town service at the property line in the amount set out in "Schedule A". Notwithstanding the foregoing, the Municipal Manager may, in circumstances which he considers appropriate, permit the service to remain connected to the water main;

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6.9 Thawing Service

6.9.1 The cost of thawing a frozen service shall be borne as follows:

6.9.1.1 If the private service or the plumbing system connected thereto is frozen, as determined by the Town, costs shall be borne by the consumer;

6.9.1.2 If the Town service is frozen as a result of the negligence of the consumer, as determined by the Town, costs shall be borne by the consumer;

6.9.1.3 If the Town service is frozen, as determined by the Town, costs shall be borne by the Town. If the Municipal Manager is of the opinion that a private service or plumbing system has frozen without any negligence on the part of the consumer or any other person for whose negligence the consumer is responsible, the Municipal Manager may waive the cost of one thawing during any one winter season which shall be deemed to run from November 15th to May 15th; and

6.9.1.4 The Town shall not thaw a private service or plumbing system unless the consumer shall first have signed an acknowledgement recognizing that thawing may be inherently dangerous to property including the private service or plumbing system and may cause damage to electrical system or the outbreak of fire and waiving any claim against the Town for any such damage whatsoever;

6.10 Size

6.10.1 The size of the service required for residential purposes shall be determined by the Plumbing and Drainage Regulation of the Province of Alberta, providing that the Town shall not install a service having a size smaller than 5/8 of an inch;

6.11 Boilers and The Like

6.11.1 In any case where a boiler or equipment of a nature similar to that of a boiler is supplied directly from a service, such boiler or other equipment shall be equipped with at least one safety valve, vacuum valve or other device sufficient to prevent the collapse or explosion thereof in the event the water supply thereto is shut off;

6.12 Disconnection

6.12.1 The supply of water to any consumer may be shut off for any or all of the following reasons:

6.12.1.1 Repair;

6.12.1.2 Want of Supply;

6.12.1.3 Non-Payment of Accounts Rendered;

6.12.1.4 Defective Piping, or

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- 6.12.1.5 For any reason which the Municipal Manager or Council considers sufficient;
- 6.12.2 Reconnection of the water service will be done by the Town upon the cessation of the problem causing the disconnection and the payment of the fee for reconnection as set out in "Schedule A" of this Bylaw.
- 6.13 **Requested Water Turn Off and/or On**
- 6.13.1 If a consumer requires the supply of water to be shut off for his own purposes, he shall therefore pay the amount specified in "Schedule A" of this Bylaw.
- 6.14 **Water Valves, Hydrants**
- 6.14.1 No contractor/owner shall turn the water service on for testing purposes or uses. This is to be completed by the Town of Onoway Public Works staff, who will ensure the water service is turned on or off. Infractions will be charged as per Schedule A.
- 6.14.2 No person, corporation or consumer, other than if authorized by the Town in advance, shall touch, turn or disturb any fire hydrant, curb stop, water valve or anything associated with the water supply system. Approval for all connections to the Town water system as specified in this Bylaw shall require the prior approval of the Town; Infractions shall be charged as per Schedule A
- 6.15 **Vacant Services**
- 6.15.1 Any owner of a premise requesting the water service not be disconnected after the building has been vacated shall apply in writing in person to the Town on the form supplied by the Town and shall pay the amount specified in "Schedule A" of this Bylaw;
- 6.15.2 The meter shall be read and no water shall be consumed by the vacant property;
- 6.15.3 If any water is consumed while on vacant services charges, the Municipal Manager shall reverse the monthly billing as it was prior to the commencement of vacant services and the owner of the premise will have to pay the difference of both charges or the water services may be shut off.
- 6.16 **Curb Stops**
- 6.16.1 The contractor and/or owner shall ensure that the curb stop, c.c., or water valve is at a height flush with the finished grade prior to water service being provided; and
- 6.16.2 In the event that the curb stop is inaccessible and the Town is needing to repair/maintain/shut off this curb stop the Town will undertake whatever action is required to access this curb stop and complete the necessary repair/maintain/shut off with all associated costs being charged to the property which caused the curb stop to become inaccessible.
- 6.17 **Final Approval**
- 6.17.1 A premise shall be approved for occupancy by the Safety Codes Officer only after all provisions of Section 6 have been complied with and the water meter along with proper remote

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reading equipment is in place. At this time final approval for occupancy shall be given.

SECTION 7 **BILLING AND COLLECTION**

7.1 **General**

7.1.1 All rates and charges payable hereunder shall be paid to the Town;

7.1.2 The Municipal Manager has authority to establish the Meter Activation Fee based on the nature of service or services and equipment being provided to a consumer and will provide the consumer with a quote for the required services that will remain in effect for a period of thirty (30) days from the date of issuance. The fee may be established using any or all of the following parts and/or services or additional equipment required to complete all associated works:

1. The Water Meter at the cost for the Town to replace into inventory at the time of ordering.
2. Waterline Flushing to be charged at the actual labour and material costs, should a staff member be called out after regular business hours, a minimum of 3 hours labour will be charged to the customer based on hourly rate set by Council on an annual basis.
3. Waterline Turn On is to be charged out at the actual cost of labour, should a staff member be called out after regular business hours, a minimum of 3 hours labour being charged based on hourly rate set by Council on an annual basis.
4. Account Set Up to be charged at a rate that is set by Council on an Annual basis.
5. Additional or Special Equipment that is required to complete the associated works is to be paid by or billed to the Owner or Customer directly from the source of such equipment or services.

7.1.3 Failure of an owner or renter to receive an account shall in no way affect the liability to pay the account.

7.2 **Owner Responsibility**

7.2.1 The Owner will receive and pay all Town utility bills for the property that is serviced by utilities services, unless a renter/owner agreement is signed; stating that the renter will be paying and receiving the utility bills and the agreement form is received by the Town.

7.2.2 When a current renter moves out of a rental property, it is the owner's responsibility to inform the Town of the change of billing address and the owner will be responsible for payment of the utility services charges;

7.3 **Renter Responsibility**

7.3.1 The Renter will receive and pay all Town utility bills for the property that he/she is renting that

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is serviced by utility services, if a renter/owner agreement is signed, as per “Schedule B” of this Bylaw, stating that the renter will be paying and receiving the utility bills is received by the Town;

7.4 Charges

7.4.1 There shall be paid for all water supplied and sewer service rendered hereunder the amounts set out in “Schedule A” of this Bylaw.

7.4.2 **Abnormal Readings** – In the event that there is a significant volume of water consumed or utilized as a result of a faulty appliance or fixture, the account holder can apply to the Chief Administrative Officer for a One-Time adjustment that is based upon an average consumption rate using the past twelve months of usage excluding the abnormal month of consumption. The decision to provide a price adjustment is at the sole discretion of the Chief Administrative Officer.

7.5 Application - Contract – Termination

7.5.1 Application for water supply and sewer services shall be made in writing in person to the Town for this purpose together with payment of the fee. The application for water supply and sewer services may be made by the Town of Onoway in the name of the registered property owner at the time the Town is notified by the Land Titles Office if the registered property owner has not made application for water supply and sewer services before this time.

7.5.2 No provision, agreement, term, condition or representation not contained in an application for water supply and sewer services, which contract is not transferable and shall remain in full force and effect until the consumer has notified the Town of his/her desire in writing to terminate the said contract or until said contract shall have been terminated by the Town;

7.5.3 Following written notification by a consumer of his/her desire to terminate a contract hereunder, the Town shall shut off the water supply as soon as reasonably practicable and the consumer shall be liable for and shall pay all of the rates and charges payable hereunder until the time of such shut off including the costs of such shut off, all as designated in “Schedule A” of this Bylaw;

7.5.4 All applications for connection or notification to terminate shall allow a minimum of 24 hours before such application or notification order is to become operative provided that such time period falls within the normal business hours of the Town;

7.6 Consumption

7.6.1 Subject to the other provisions of this Bylaw, the rates payable by a consumer as set out in “Schedule A” for all water supplied shall be determined by reference to the reading of the meter supplied to such consumer;

7.7 Payment Period

7.7.1 All accounts, including interim accounts for utilities services, shall be due and payable on the last working day of the month of the statement. Accounts not paid on or before that day shall be liable to a penalty of 3.5%;

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7.8 Unpaid Accounts

- 7.8.1 Any owner who fails to pay his/her account may have the outstanding balance that is more than 30 days overdue automatically transferred to his/her property tax roll;
- 7.8.2 The Municipal Manager may authorize any overdue account to be transferred to the owner's property tax roll at his/her discretion;
- 7.8.3 There shall be an Overdue Account Transfer Fee as listed in "Schedule A" of this Bylaw charged when an account balance is transferred to the tax roll.

7.9 Reconnection Fee

- 7.9.1 In the event any water service has been discontinued for reason of non-payment of account rendered, a reconnection fee shall be requested before the service is reconnected, as per "Schedule A" of this Bylaw;

7.10 Enforcement and Collection

- 7.10.1 The Municipal Manager is authorized to transfer any outstanding utility charges to the related tax roll as the Municipal Manager deems necessary, such transfer being subject to the Administration Fee as set out in "Schedule A" of this Bylaw;
- 7.10.2 In the event where the Town is unable to disconnect water services to a property which has unpaid utility fees, all unpaid utility fees will be transferred to the related tax roll.
- 7.10.3 Any property owner that fails to pay his/her account, that is more than 30 days in arrears, will receive the notice to disconnect and will have the applicable notice to disconnect fee applied to their utility account. Failure to either pay the account as per the notice to disconnect, or make payment arrangements with the Town, will result in disconnection of service and will be subject to the disconnection fee.

7.11 Interim Account

- 7.11.1 In any case in which the Town has rendered on account based upon an estimate of water supplied, the Town shall, upon reading the meter in respect of which the estimate was made, render an account for water supplied to that time and since the time the said meter was last read by the Town after crediting all amounts received from the consumer in respect of such estimated accounts;

7.12 Single Billing

- 7.12.1 A separate account shall be rendered in respect of each meter; and

7.13 Partial Period

- 7.13.1 Where any service rate or charge is designated by reference to a time certain, the charge for a lesser period of time shall be calculated on a proportional basis.

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SECTION 8 **APPEALS**

8.1 **General**

8.1.1 Notwithstanding any other provisions of this Bylaw or "Schedule A", any consumer who feels himself aggrieved in respect of rates charges to him/her under "Schedule A", on the grounds that such rates are unfair, unreasonable or discriminatory may, by notice of appeal in writing delivered to the Municipal Manager specifying the grounds of such appeal, appeal such rates. Such appeals shall in the first instance heard and determined by the Municipal Manager, provided that if such consumer is not satisfied with such determination, he may further appeal the matter to Council and the decision of Council shall be final.

8.2.1 In the event that a resident would like to appeal their bill on the premise if a "One Time" billing consideration for uncharacteristically high consumption, they must send a copy of the letter to the Chief Administrative Officer outlining such request along with a copy of their consumption history and the reason for the water loss/use. The Chief Administrative Officer may at his/her sole discretion, grant a remedy that he/she sees reasonable at the time of the occurrence.

SECTION 9 **PENALTIES**

9.1 **General**

9.1.1 Any person found to be violating any provision of this ordinance shall be served by the Town with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall within the period of the time stated in such notice, permanently cease all violations;

9.1.2 Any person who shall continue any violation beyond the time limit provided for in paragraph 9.1.1 shall be guilty of a misdemeanour and a conviction shall be fixed in the amount not exceeding two hundred dollars (\$200.00) for each violation. Each day in which any violation shall continue shall be deemed a separate offence; and

9.1.3 Any person violating any of the provisions of this Bylaw shall become liable to the Town for any expense, loss or damage occasioned to the Town by reason of such violation.

9.1.4 Any person who contravenes, disobeys, refuses or neglects to obey any provision of the bylaw is *guilty of an offence and liability on summary conviction of a fine of up to \$500.00 plus costs.*

SECTION 10 **AMENDMENTS**

10.1 **General**

10.1.1 The Council of the Town of Onoway may, by Bylaw or resolution in Council, alter, amend or repeal any or all of the Schedules which form part of the Bylaw.

SECTION 11 **VALIDITY**

TOWN OF ONOWAY
Bylaw 799-23

11.1 That this Bylaw shall take effect on the date of final passing, and these rates shall be effective starting May 1st, 2023 consumption.

READ A FIRST TIME THIS 26th DAY OF APRIL 2023.

READ A SECOND TIME THIS 26th DAY OF APRIL 2023.

UNANIMOUSLY CONSENTED TO FOR THIRD READING THIS 26th DAY OF APRIL 2023.

READ A THIRD AND FINAL TIME THIS 26th DAY OF APRIL 2023.

Signed APRIL 26th, 2023.

Mayor Len Kwasny

Chief Administrative Officer, Jennifer Thompson

**TOWN OF ONOWAY
Bylaw 799-23**

**SCHEDULE A
Rate Schedule
effective for MAY 1st, 2023 consumption billings**

Water Rates		
Water System Charges – Monthly Basis		
\$ Based on Water Meter Size	Metric Water Meter	Imperial Water Meter
\$11.70	15 mm	5/8"
\$29.00	20 mm	¾"
\$71.30	25 mm	1"
\$193.25	40 mm	1 ½ "
\$362.70	50 mm	2 "
\$849.50	75 mm	3"
\$1,532.00	100 mm	4"
\$1,957.13	150 mm	6"
\$2,382.26	200 mm	8"
Water Rates		
Water Commodity Charge	\$5.87 per cubic meter	
Water Commodity Charge – residential construction (unmetered) 1" line	\$150.00/month (unmetered)	
Water Commodity Charge – commercial construction (unmetered) 1" line & up	\$500.00/month (unmetered)	
Water Commodity Charge – multi unit (unmetered)	\$150.00/month plus \$75.00 for each additional unit/month	
Water Commodity Charge – Fire Department (cost + 20%)	\$6.72 per cubic meter (cost + 20%)	
Bulk Water Sales/Sales to Non Town Users (cost + 20%)	\$6.72 per cubic meter (cost + 20%)	
Water Rates		
WILD Water Phase I Debenture Charge	\$5.55 per month per account	
WILD Water Phase II Debenture Charge	\$3.63 per month per account	
WILD Water Phase III Debenture Charge	\$3.67 per month per account	
WILD Water Phase IV Debenture Charge	\$2.90 per month per account	

Sewer Rates		
Sewer System Charge – Monthly Basic		
\$ Based on Water Meter Size	Metric Water Meter	Imperial Water Meter
\$7.25	15 mm	5/8"
\$13.45	20 mm	¾"
\$29.50	25 mm	1"
\$75.45	40 mm	1 ½ "
\$139.50	50 mm	2 "
\$323.00	75 mm	3"
\$579.70	100 mm	4"
Sewer usage shall be determined by water consumption and shall be the same, regardless of where the water was deposited.		

TOWN OF ONOWAY
Bylaw 799-23

Sewage Commodity Charge	\$2.19 per cubic meter
Sewage Commodity Charge (no water meter)	\$25.00 per month
SEWER FORCEMAIN REPLACEMENT (8 yrs 2017 to 2024)	\$6.30 per month per account

Miscellaneous Rate	
Administrative Fee – monthly on each utility bill	\$5.00
Overdue Account Transfer Fee	\$25.00
Inspection Fee for New Infrastructure Connection Permit (6.2)	\$100.00
Notice to Disconnect (letter)	\$50.00
Special Meter Reading (Other than Terminal)	\$100.00
Meter Test or System Test	\$100.00
Service Kill/Service Disconnect (unpaid account)	\$50.00
Connection or Reconnection of water service	\$50.00
Connection or Reconnection of water service within 2 hours	\$100.00
Vacant services	\$30.00/month
Bylaw Contravention as per Water Valves/Hydrant section	\$250.00 first offence, \$500.00 second offence
Bylaw Contravention (any section not referenced above)	\$200.00

TOWN OF ONOWAY
Bylaw 799-23

Schedule B – Renter/Owner Agreement

Date: _____

Town of Onoway
Box 540
Onoway, AB T0E 1V0

RE: Property Located at: _____
Utility Account # _____
Meter Read _____
Effective Date _____

Dear Utility Clerk:

I am the property owner of the above noted property located within the Town of Onoway.

I am renting this property to:

Renter's Name

Mailing Address & Phone Number

The above named renter and I agree that the water, sewer and garbage bill for this property will be mailed to the renter. However, as the owner, I acknowledge that I am ultimately responsible for the payment of the billing. I also acknowledge that any unpaid balance from this account can be transferred to this property tax roll, at the discretion of the Town of Onoway. I agree that water service will be shut off at this property for non-payment **only at my request**. The Town of Onoway is not obligated to collect unpaid accounts on my behalf.

Owner's Name – Please print

Owner's Signature

Date

I am the above named renter and I agree that any information regarding my utility account may be released to the property owner at any time at the request of the owner **OR** at the discretion of the Town of Onoway.

Renter's Name – Please Print

Renter's Signature

Date

(The above information is being collected for the purposes stated)

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TOWN OF ONOWAY
Bylaw 799-23



WATER & SEWER CONNECTION PERMIT
4812 – 51st Street
Onoway, AB T0E 1V0
Phone: (780) 967-5338
Fax: (780) 967-3226

Tax Roll # _____
Dev. Permit # _____

Permit Fee \$50

<input type="checkbox"/> New Installation Single	<input type="checkbox"/> Detached Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial
<input type="checkbox"/> Service Disconnection	<input type="checkbox"/> Multi-Family	<input type="checkbox"/> Institutional	

PLEASE RETURN FORM AND ATTACHMENTS TO THE ONOWAY TOWN OFFICE.

Applicant (Contractor): _____

Project: _____

Municipal Address: _____

Legal Address: Lot: _____ Block: _____ Plan: _____

Contact Name: _____

Contact Phone#: _____ or _____

Proposed Work: Water Service Size _____ mm _____ inches
Sanitary Sewer Service Size _____ mm _____ inches
Storm Sewer Service Size _____ mm _____ inches

Stamped Engineering Drawings Attached? Yes No

Proposed Construction Date: From: _____ To: _____

Conditions:

- Permit is not valid unless authorized signature completed below.
- Stamped Engineering Drawings required for water services larger than 25 mm (1 inch) and for sanitary sewer larger than 150 mm (6 inches). All Multi Family, Commercial, Industrial and Institutional developments require stamped Engineering Drawings.
- All work must conform to the Town Engineer's Standards as determined by the **General Manager of Planning and Infrastructure**. Water Service **MUST** be Type K Copper and Sanitary Sewer Service **MUST** be PVC-SDR 35. Any work completed with materials other than these shall be replaced at the sole cost of the applicant
- Only authorized Town personnel to operate water shut off valves at or near the property line.

Subject to this application being approved, the undersigned acknowledges responsibility for all work and materials associated with the project, including any damages to any Public Utilities or local improvements including but not limited to curb stops, water shut off valves, curbs, sidewalks, roadways, lanes, etc. The applicant shall be responsible for the prevention and/or clean up of any spillage, littering or garbage associated with this project. No ground water of any kind including weeping tile, roof down spouts, or site drainage shall be allowed to enter the sanitary sewer system.

THE APPLICANT HEREBY AGREES TO ABIDE BY THE TOWN WATER & SEWER BYLAW AND ALL THE ABOVE NOTED CONDITIONS:

Applicant's Signature: _____ Date: _____

Applicant's Printed Name: _____

Town of Onoway Authorization for Permit: _____

The Information on this form is collected under the authority of Paragraph 32c. of the Alberta Freedom of Information and Protection of Privacy Act, SA, 1994, Ch.F-18.5, and shall only be used for the purpose for which it was collected.

63

**BYLAW OF THE TOWN OF ONOWAY, IN THE PROVINCE OF ALBERTA, TO
AUTHORIZE SPECIAL TAX CHARGES TO BE LEVIED AGAINST ALL TAXABLE
PROPERTY WITHIN THE TOWN OF ONOWAY FOR THE 2023 TAXATION YEAR**

WHEREAS the Town of Onoway has prepared and adopted detailed estimates of the cost of the specific services or purposes and included those estimates in the budget for 2023; and

WHEREAS, the estimated amount required for the cost of the specific services or purposes is **\$23,150.00**; and

WHEREAS the Town of Onoway deems it fair and equitable to charge equally all taxable property within the Town of Onoway that will benefit from the specific services and purposes; and

WHEREAS the Town of Onoway is authorized to pass a special tax bylaw under the Municipal Government Act RSA 2000 Chapter M-26, Part 10 Division 5; and

NOW THEREFORE, the Council of the Town of Onoway, in the Province of Alberta, enacts as follows:

1. That the Chief Administrative Officer is hereby authorized to levy the following special tax rate on each taxable property within the corporate limits of the Town of Onoway.

2023 Special Tax Required is **\$23,150.00** for the costs of the services and purposes as follows:

a. Recreational Services Tax - **\$23,150.00**

2. That there are 470 taxable properties within the corporate limits of the Town of Onoway for the 2023 tax year, as per the assessment roll, and that each of these properties shall share equally the cost of the Recreation Service Tax.
3. That the amount payable per taxable property as a special tax shall be:
 - a. Recreation Service Tax:
$$\$23,150.00/470 = \mathbf{\$49.25};$$
4. That the "**Special Tax**" and said charges of **\$49.25** shall be levied and included on the 2023 Tax Notice and is a debt due to the municipality known as the Town of Onoway and is payable June 30, 2023.

5. That this BYLAW shall come into force and effective for 2023 taxation on the date of the

BYLAW NO. 801-23
Town of Onoway
Municipal Government Act RSA 2000 Chapter M-26
Part 10 Division 5 Special Tax

third and final reading.

Read a first time on this _____.

Read a second time on this _____.

Unanimous Consent to proceed to third reading on this _____.

Read a third and final time on this _____.

Signed this _____.

Mayor Len Kwasny

Jennifer Thompson, Chief Administrative Officer

65



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	April 26, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Update on RCMP retroactive salary increases to contract partners

BACKGROUND / PROPOSAL

On April 17, 2023 Administration received an email update on RCMP retroactive salary increases to contract partners. Administration has attached the email and provided the following information that directly impact the Town of Onoway.

Municipalities with Populations under 5,000

For a municipality with a population under 5,000, the community will likely receive police services from the RCMP, under the Provincial Police Service Agreement (PPSA). Accordingly, the municipality is not an RCMP contract partner and is not directly affected by this retractive pay settlement. Your municipality pays for its policing costs to the Government of Alberta, under the police funding that was introduced in 2020. The Government of Alberta has committed to maintaining the police funding model for PPSA communities and has verbally communicated to AB Munis that it will not be passing their RCMP retroactive salary costs onto municipalities.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

The Town of Onoway currently receives police services from the RCMP under the Provincial Police Service Agreement and pays its policing costs to Government of Alberta under the police funding. In addition, Onoway's population is under 5,000. Based on this information Onoway is not an RCMP contract partner therefore is not directly affected by the retroactive settlement.

It is also important to note that The Government of Alberta has committed to maintaining the police funding model for PPSA communities and has verbally communicated to AB Munis that it will not be passing their RCMP retroactive salary costs onto municipalities.

In 2023, the cost paid to the Government of Alberta for police funding was \$32,599 and the police funding model is currently in Year 3.

STRATEGIC ALIGNMENT

Safe Communities

(66)

COSTS / SOURCE OF FUNDING

No impact to 2023 operational or capital budget.

RECOMMENDED ACTION

- That Council accept the attached email for information.
- (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- a) AB Munis – April 17, 2023 email update on RCMP Retroactive Salary Costs.

Subject: FW: Update on RCMP Retroactive Salary Costs
Attachments: Email to Mayors and CAOs re update on RCMP retroactive salary costs - Attachment 1 - FCM Draft Resolution.docx; Email to Mayors and CAOs re update on RCMP retroactive salary costs - Attachment 2 - FCM Draft News Release.docx

From: Cathy Heron <president@abmunis.ca>
Sent: April 17, 2023 4:14 PM
To: Jennifer Thompson <cao@onoway.ca>
Subject: Update on RCMP Retroactive Salary Costs

Dear Municipal Colleagues:

With the release of the federal budget in March 2023, Public Safety Canada confirmed that the federal government is passing along the costs of RCMP retroactive salary increases to contract partners. ABmunis has received several inquiries about how this decision affects Alberta municipalities, so I am pleased to share the following information with you.

Municipalities with Populations over 5,000

If you are a municipality with a population over 5,000 and you contract the RCMP directly as your municipal police service, you should have received an invoice for the total amount owing, as well as a letter from Public Safety Canada enclosing a Confirmation of Intent document. Public Safety Canada has requested that contract partners complete and submit the Confirmation of Intent document by April 15, 2023 to indicate whether they will:

1. Pay the invoice in full within the 45 days stated in the Municipal Police Service Agreement (MPSA); or,
2. Request an extended payment schedule with up to two years to pay in full (i.e. until March 31, 2025).

Note that the April 15, 2023 deadline for submitting the Confirmation of Intent document has been extended to May 15, 2023.

If you have not received an invoice or letter from Public Safety Canada, please contact Ministry staff at ps.cmcsec@cgesecc.sp@ps-sp.gc.ca.

Municipalities with Populations under 5,000

If you are a municipality with a population under 5,000, your community will in all likelihood receive your police services from the RCMP, under the Provincial Police Service Agreement (PPSA). Accordingly, your municipality is not an RCMP contract partner and is not directly affected by this retractive pay settlement. Your municipality pays for its policing costs to the Government of Alberta, under the police funding that was introduced in 2020. The Government of Alberta has committed to maintaining the police funding model for PPSA communities and has verbally communicated to ABmunis that it will not be passing their RCMP retroactive salary costs onto municipalities.

Going Forward

ABmunis will focus on the current round of collective bargaining to help ensure contract partners are provided with more accurate cost estimates and timelines as bargaining progresses. We also encourage members to support FCM's continuing advocacy on this topic by using the attached documents:

- A draft resolution, which can be adopted and used to ensure a resolution opposing this decision can be swiftly passed at your next municipal council meeting.
- A draft press release, which affected municipalities can use to articulate their position on this important development in line with FCM's ongoing advocacy. This resource may be useful in engaging with local media or local MPs on this important issue.

As always, please feel free to reach out to me directly if you have other questions or concerns.

Sincerely,

Cathy Heron | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-
6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.



Town of Onoway Request for Information

Meeting:	Council Meeting
Meeting Date:	April 26, 2022
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Community Futures Network Support

BACKGROUND / PROPOSAL

The Community Futures Network of Canada foster short-term and long-term job creation and economic development supporting business. Community futures provides resources for starting, growing or buying a business. They provide tools and resources to business owners to help them succeed. The value of the community Futures Network in Alberta has provided \$85M in client loans, created and maintained 6,421 jobs, served 10,597 clients with 957 community-based projects.

Operational funding has only received a 2% annual increase in 2010. They have maintained the same level of service despite the lack of increased funding.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Community Futures is requesting a letter of support from the Town of Onoway to advocate for greater autonomy and flexibility over investment funds and create indexed multi-year funding agreements for Community Future Organizations.

Operational Funding that has not seen an increase since 2006 other than a 2% annual inflation increase in March of 2010. Community Futures is requesting that municipalities to reach out to their MP's requesting their support in providing a letter of support or even a face-to-face meeting with the Hon Dan Vandal, MP, PC. As per attached template and example letters.

RECOMMENDED ACTION

THAT Council send correspondence to the Hon. Dan Vandal, MP in support of the Community Futures Network to allow greater autonomy and flexibility of investment funds and create adequate indexed multi-year funding agreements to continue consistent services to local communities.

ATTACHMENTS

Sample template letter of support

TEMPLATE Letter

To be provided by local CFs to supportive Members of Parliament, in order to write to the appropriate RDA Minister

Dear Minister,

I am writing to encourage you to support the Community Futures Network of Canada's Budget 2023 request for a modernized funding framework from the Government of Canada.

As you know, Minister, Community Futures Network of Canada works with 267 CFDCs from sea to sea as well as Canada's Regional Development Agencies (RDAs) – ACOA, CEDQ, PrairiesCan, PacifiCan, FedNor, FedDev, and CanNor.

These local organizations provide support, guidance, and loans for small businesses and startups in rural and Northern communities.

The Government of Canada has provided 37 years of support to Community Futures Organizations (CFOs), and pre-pandemic the 267 organizations were managing almost \$1.4B in assets. Thanks to this long-term, bipartisan support, CFOs have become permanent fixtures in our communities

Most recently, the Government of Canada trusted the Community Futures Program (CFP) to deliver almost \$500M in Regional Relief & Recovery Funding (RRRF).

CFOs foster short- and long-term job creation and economic development in our rural communities with place-based programming and support. Their deep roots in these communities give them unmatched experience, credibility, and capacity to deliver tangible results.

The combined impacts of the COVID-19 pandemic and the approaching global economic slowdown have exacerbated the innate challenges of chronic underfunding of the CFOs over the last number of years. The core capabilities of a robust Community Futures Program are at acute risk with insufficient operating funds continuing to erode the strength of the platform.

In order to continue supporting communities as local economies emerge from the pandemic era, and shift to confronting a global recession, CFOs need a modernized framework from the Government of Canada. I strongly encourage you to make the following changes to the funding framework, to ensure our local economies can thrive:

1. Allow greater autonomy and flexibility over investment funds, which would reflect the credibility and reliability CFOs have built up over decades of administering these programs; and
2. Create stability by adopting adequate, indexed multi-year funding agreements for CFOs to safeguard consistent service to local communities, moving away from the existing outdated, 15-year-old funding caps.

I look forward to hearing from you, Minister.

Sincerely,

[MP Name]

[Constituency]

(71)

CFYE Regular Board Meeting Notes: – Thursday March 23, 2023

- **CFYE granted approval** for \$50,000 Building Capacity and Responding to Growing Regional Business Demands.
 - Funds have been allocated to - Board/Staff Training, Communication/Technology Upgrades, Lemonade Day, Regional Cultural Awareness Training, Marketing & Awareness campaigns.
- **Digital Service Squad Program Extension Approved** Until September 2024.
- **CFYE presented the Operational Plans** to meet the 5 Strategic Pillars that the Board Identified.
 - Board Training/Development
 - Regional Succession Planning
 - Marketing/Awareness Campaign
 - Core Training/Supports
 - Economic Development Partnerships/Collaborations
- **CF Advocacy for an increase to Operational Funding** that has not seen an increase since 2006 other than a 2% annual inflation increase in March of 2010- request asking councilors and or municipalities to reach out to their MP's requesting their support in providing a letter of support or even a face-to-face meeting with the Hon Dan Vandal, MP, PC. As per attached template and example letters.
- **CFYE Board meeting with MLA Martin Long in April**, to discuss concerns around survey results that came from the RRRF Small Business Assessment Survey, requesting additional pro-active plans rather than reactive when all payments start coming due.
- **Annual Policy Review under way., committee formed**
- **Request for review of meeting schedule and time allotted for meetings.**

Ottawa

Room 1070, The Valour Building
Ottawa, ON K1A 0A6
Tel: 613.996.1783
Fax: 613.995.1415

Constituency

Box 4458
5124 50 Street
Barrhead, AB T7N 1A3
Tel: 780.305.0340
Fax: 780.305.0343
Toll Free: 1.800.667.8450



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Arnold Viersen, MP

Peace River—Westlock



February 28, 2023

Hon. Dan Vandal, MP, PC
Minister responsible for Prairies Economic Development Canada
Minister of Northern Affairs
434 Confederation Building
House of Commons
Ottawa, ON K1A 0A6

Dear Minister,

I am writing to encourage you to support the Community Futures Network of Canada's Budget 2023 request for a modernized funding framework from the Government of Canada.

As you know, Minister, Community Futures Network of Canada works with 267 CFDCs from sea to sea as well as Canada's Regional Development Agencies (RDAs) – ACOA, CEDQ, PrairiesCan, PacificCan, FedNor, FedDev, and CanNor.

These local organizations provide support, guidance, and loans for small businesses and startups in rural and Northern communities.

The Government of Canada has provided 37 years of support to Community Futures Organizations (CFOs), and pre-pandemic the 267 organizations were managing almost \$1.4B in assets. Thanks to this long-term, bipartisan support, CFOs have become permanent fixtures in our communities

Most recently, the Government of Canada trusted the Community Futures Program (CFP) to deliver almost \$500M in Regional Relief & Recovery Funding (RRRF).

CFOs foster short- and long-term job creation and economic development in our rural communities with place-based programming and support. Their deep roots in these communities give them unmatched experience, credibility, and capacity to deliver tangible results.



Arnold.Viersen@parl.gc.ca
www.mparnold.ca

(73)

The combined impacts of the COVID-19 pandemic and the approaching global economic slowdown have exacerbated the innate challenges of chronic underfunding of the CFOs over the last number of years. The core capabilities of a robust Community Futures Program are at acute risk with insufficient operating funds continuing to erode the strength of the platform.

In order to continue supporting communities as local economies emerge from the pandemic era, and shift to confronting a global recession, CFOs need a modernized framework from the Government of Canada. I strongly encourage you to make the following changes to the funding framework, to ensure our local economies can thrive:

1. Allow greater autonomy and flexibility over investment funds, which would reflect the credibility and reliability CFOs have built up over decades of administering these programs; and
2. Create stability by adopting adequate, indexed multi-year funding agreements for CFOs to safeguard consistent service to local communities, moving away from the existing outdated, 15-year-old funding caps.

I look forward to hearing from you, Minister.

Sincerely,



Arnold Viersen, MP
Peace River - Westlock

Cc: Michelle Jones, Executive Director, Community Futures Yellowhead East





January 18, 2023

Honourable Chrystia Freeland
Deputy Prime Minister and Minister of Finance
90 Elgin Street
Ottawa, ON

RE: Pre-Budget Consultations 2023

Dear Minister Freeland,

I am writing to you today as the National President of the Community Futures Network of Canada (CFNC), regarding CFNC's Budget 2023 proposals to preserve and protect critical local small business supports in rural and northern Canada.

As you know, 267 local Community Futures organizations (CFs) across the country are primarily funded through the Regional Development Agencies (RDAs), under the leadership of their respective Ministers. These local organizations provide support, guidance, and loans for small businesses and startups in rural and northern communities and undertake community economic development initiatives to help grow their local economies.

CFs have been fortunate enough to benefit from the consistent support of the Government of Canada for over 30 years, but the effects of the pandemic and the global economic slowdown have created new challenges at a time when their services are even more critical to communities than ever before.

As you prepare for Budget 2023, CFNC respectfully submits the following recommendations:

Recommendation 1: That the government further leverage the Community Futures network of 267 locally directed organizations across rural Canada to support its overarching goal of ensuring a competitive Canadian economy.

Recommendation 2: That the government provide additional annual resources of **\$33.375 million over 5 years**, beginning with Budget 2023, to enhance the ability of Community Futures Organizations to support federal priorities and the economic recovery of rural and northern communities and entrepreneurs.

Recommendation 3: That the government provide greater autonomy to Community Futures Organizations in the management of their investment funds, including the ability to maintain sufficient capital balances and to adjust their loan amounts and interest rates to meet the needs of rural and northern entrepreneurs.

Prior to the COVID-19 pandemic, it was well documented that one of the greatest challenges Canada faced in building a strong and vibrant national economy was the significant economic disparity that exists between its urban, rural, and northern communities.

As we continue to navigate the recovery from the pandemic, Canada faces a challenge to ensure communities and entrepreneurs in all regions of the country have equal opportunities and ready access to a sufficient supply of capital to start, stabilize and grow enterprises that can commercialize new ideas into valuable products and services. We need to encourage and nurture that development to ensure we can create the high-quality jobs that are needed throughout the country. The **Community Futures Program (CFP)** is a key instrument for the federal government to achieve those goals in rural and northern Canada.

Created in 1985, the Community Futures Program has always played a key role in the growth of small and medium-sized enterprises by providing access to capital, information, and services, and in the economic growth of Canadian communities by fostering new approaches to community economic development based on community strengths and information infrastructures.

Community Futures organizations have also played a key role in times of crisis; helping rural businesses and communities endure and recover from disasters and economic disruptions like forest fires in Williams Lake and Fort McMurray, the train derailment at Lac Mégantic, and the closure of the Port of Churchill.

The impacts in rural Canada generated by the Community Futures Program have been significant. From **2000-2022**, Community Futures Organizations across the country made more than **123,800 loans** worth over **\$5.5 billion** that created or maintained over **739,000 jobs**. Those loans have also leveraged nearly **\$9.9 billion** in funding from other sources. Current loan portfolios total approximately **\$1.8 billion** in federally provided assets.

Annual studies of Community Futures clients conducted by Statistics Canada consistently show that, versus a control group, Community Futures-assisted clients:

- Have faster employment growth (7.52% vs. 2.2% unassisted)
- Grow their sales faster (8.69% vs. 6.2%)
- Have a better survival rate (77% vs. 53%) after 5 years

Our supports are delivered where and to whom they are needed, including Canada's rapidly growing Indigenous entrepreneurship sector and women entrepreneurs. In 2018, in Western Canada, over 26% of loans made by Community Futures Organizations (CFOs) were to support Indigenous Economic Development, and nationally, 27 of the 58 Aboriginal Financial Institutions that are members of the National Aboriginal Capital Corporations Association (NACCA) are Community Futures Organizations.

On average, CFOs report that 43% of their client base are women and that 29% of their loans are to businesses with women as the primary shareholder.

Details on our recommendations can be found below:

Recommendation 1: That the government further leverage the Community Futures network of 267 locally directed organizations across rural Canada to support its overarching goal of ensuring a competitive Canadian economy.

For more than 35 years, CFOs have been involved in supporting the government of Canada's priority areas: improving the quality of life of their fellow citizens by creating and maintaining jobs; diversifying the economy by supporting entrepreneurship among youth, women, and indigenous nations; and the business adaptation of innovation, new technologies, and sustainable development. They work to eliminate the barriers that hinder the development of their community and to support and finance businesses that create collective wealth. Thanks to the skills and expertise of 3,100 community volunteers and 1,400 dedicated professionals, CFOs can help the government reach entrepreneurs and citizens in rural regions of the country.

Our ability to support federal initiatives was demonstrated dramatically during the COVID-19 pandemic when Community Futures Organizations across Canada provided more than \$500M in additional loans to rural and northern businesses through the Regional Relief and Recovery Fund (RRRF) in the space of just over a year. With our broad reach in rural and northern Canada and our understanding of the needs of our entrepreneurs, our network of CFOs was able to quickly get these supports into the hands of the businesses that so desperately needed help.

Through the RRRF, Community Futures organizations approved 74% of the more than 20,000 applications and provided over \$520M in relief loans to 15,200 rural and northern business owners, preserving over 44,240 jobs.

The delivery of the RRRF provides an excellent template for how, if appropriately resourced, Canada's network of CF organizations could assist the government in delivering other economic supports outside of urban communities.

Recommendation 2: That the government provide additional annual resources of \$33.375 million for 5 years, beginning with Budget 2023, to enhance the ability of Community Futures Organizations to support federal priorities and the economic recovery of rural and northern communities and entrepreneurs.

Community Futures Organizations' ability to deliver federal programming – both currently contracted services and potential additional supports – has significantly eroded in recent years. CFP operational funding has not increased since a 2006 contract in western Canada provided a 2% annual inflation increase that ended March 31, 2010. The nearly thirteen years since have seen cumulative inflation of 31%, effectively reducing CFP operational funding by that amount.

This reduction has significantly impacted the ability of CFOs to perform to their full capacity. A recent national operational costs survey indicated that:

- The average CFO is underfunded by approximately \$125,000
- Most CFOs are making up the shortfall with loan interest, increasing the long-term risk to their loan

portfolios in a time of increasing economic uncertainty

- CFO wage budget increases since 2010 trail private sector wage increases by 10% and public sector increases by 6%. As a result, 94% of CFOs report paying below-market-value wages
- The typical staff complement has declined to 3 FTE or less to manage a multimillion-dollar loan portfolio, provide a full suite of business advisory services, and deliver community economic development and planning supports.

The administration of the RRRF has exacerbated these challenges by significantly increasing the client base of many CFOs across Canada. Enhanced funding would support the servicing of these new clients as they prepare to pay out their RRRF loans and, ideally, approach their local CFO for traditional financing.

Modernized funding levels will also ensure that CFOs across Canada are able to meet rapidly increasing cyber-security costs associated with day-to-day operations. Strong cyber-security measures ensure that our offices can continue to protect both the investment funds and our clients' personal data. Operational cyber-security costs have already doubled since the onset of the COVID-19 pandemic and are expected to continue to increase in the years to come.

The Community Futures Program requires adequate, equitable, indexed five-year funding to all CFOs in all regions of the country so that they are able to provide the level of service that their clients and communities require. Additional operational funding of \$125,000 per year would allow for a minimum, average level of funding of \$425,000 for service delivery to be put in place.

The total additional funds we are requesting for each of the next five fiscal years is **\$33.575 million**. The breakdown of this figure, by region, is as follows:

Region	Number of CF Organizations	Total Additional Resources (\$M)
Atlantic	41	\$5.125
Quebec	67	\$8.375
Ontario	60	\$7.50
Prairies & B.C.	89	\$11.125
North	10	\$1.25
CFNC		\$0.20
TOTAL	267	\$33.575

The impacts of the additional funding will be significant. Over the next five fiscal years, we anticipate being able to:

- Increase our lending by more than 12%
- Serve over 6,200 new clients
- Create more than 4,000 new jobs

Without additional funding, not only will the ability to deliver programming to address federal priorities be compromised, but the management of our existing **\$1.8 billion** in federal assets will be at risk due to a lack of staff capacity to effectively monitor our loan clients.

With enhanced resources, the Community Futures Program will be well-positioned to support the recovery of rural and northern businesses following COVID-19, while continuing to collaborate with the government to achieve our common goal of a strong, entrepreneurial, innovative, and prosperous Canada.

Recommendation 3: That the government provide greater autonomy to Community Futures Organizations in the management of their investment funds, including the ability to maintain sufficient capital balances and to adjust their loan amounts and interest rates to meet the needs of rural and northern entrepreneurs.

When it comes to the effective management of public funds, Canada's CFOs and their volunteer boards have excelled. Over the years, the CFOs have developed into strong, capable organizations with competent management and good governance that, combined with solid reporting practices, have produced remarkable results.

Since the launch of the Community Futures Program in 1985, CFOs have received \$570 million from the federal government to establish their investment funds. Today, the total value of CFO regular investment funds has grown to over \$1.3 billion. This represents an overall investment fund growth in excess of 140%, with an annual growth rate of close to 5% in recent pre-pandemic years. This achievement is particularly impressive given that the loans provided by CFOs generally entail greater risks.

While regional exceptions exist, the core Terms and Conditions governing CFP lending have not changed in over 20 years, making it very difficult for CFOs to meet the needs of modern entrepreneurs.

The strong asset management history of CFOs needs to be recognized by giving them greater freedom to help build a business community that embraces change, is willing to take smart risks, and is sufficiently resourceful to create new products and services.

We request several changes that would provide greater autonomy and flexibility regarding the use of our investment funds:

- CFOs need to be given the freedom to use the interest that has been generated through the use of their investment funds in the ways that they feel will best serve the communities in their service area.
- CFOs should have the opportunity to provide financial assistance to any SME or social enterprise above the current maximum of \$150,000. New maximums could be determined based on regional or local demand.
- CFOs should have the ability to charge a rate of interest that they feel is appropriate while ensuring they are not in competition with private-sector lenders. CFO-assisted clients should not be penalized for

their inability to access financing from traditional lenders if the CFO does not feel that a higher interest rate is merited.

Summary

If rural and northern communities are to fully participate in the effort to ensure Canada's competitiveness, a concerted effort and appropriate resources must be applied to the development of strong and vibrant rural communities across Canada. It is only by doing so that our rural and northern communities can have the chance to create and maintain a climate that is conducive for entrepreneurs to start, grow and sustain successful businesses.

Community Futures Organizations have worked with communities and entrepreneurs across the country to help them develop new and innovative products and services that can compete in today's highly competitive global marketplace. Our client group includes men, women, youth, Indigenous people, and new Canadians. Much of our effort has been focused on providing entrepreneurs with the skills, training, and capital they need to compete and prosper in a knowledge-based economy. We have also worked hard in our communities to promote and support clean and sustainable technologies.

The enhanced resources we are requesting will strengthen the Community Futures Program in rural and northern Canada to accelerate access to services to reach marginalized and underserved priority groups, provide responsive solutions to support the scaling up and expansion of small businesses to stimulate growth, meet the capital needs as businesses continue to recover following COVID-19, and support the sustainable development of Canada's rural communities.

We are confident that these supports will provide increased opportunities for all Canadians living in rural Canada to participate in your government's push to ensure Canada's competitiveness.

Thank you, Minister Freeland, for your kind attention to our proposals.

Sincerely,



Troy Dugate
President, Community Futures Network of Canada

PETITION TO THE GOVERNMENT OF CANADA

WHEREAS

- The Community Futures program is a network of independent, non-profit organizations funded by Canada's Regional Development Agencies to generate economic development, spur small and medium business growth and support entrepreneurs in rural and remote Canada.
- From 2000-2022, 739,000 jobs across Canada were created or maintained thanks to the Community Futures Program (CFP). Clients have consistently seen faster employment growth, greater sales growth and a better survival rate after five years according to annual studies by Statistics Canada.
- The CFP has not had an operational funding increase since 2010 despite a 31% increase in inflation, forcing offices to reduce staff to 3 or fewer full-time employees and risking their ability to effectively deliver services to the community and putting nearly \$2 billion of federal loan fund assets at risk.

THEREFORE

We, the undersigned, citizens of Canada, call upon the Government of Canada to provide the Community Futures Program with increased, indexed, consistent and predictable five-year operational funding to reflect the reality of today's economic climate. Increased and stable funding for Community Futures is a critical component to the vitality of small and medium-sized businesses across rural and remote Canada.

NAME (PRINT)	ADDRESS (FULL Address and City)	EMAIL (PRINT)	SIGNATURE (SIGN)
Robin Jones	123 Main Avenue Mission	robin@jones.ca	<i>Robin Jones</i>
1.			
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10.			

**ONCE BOTH SIDES OF THIS PETITION ARE COMPLETED, PLEASE RETURN THIS PAGE POSTAGE-FREE TO:
BRAD VIS, MEMBER OF PARLIAMENT – House of Commons, Ottawa, ON K1A 0A6**

A paper petition must contain a minimum of 25 valid signatures with addresses. A petition must contain original signatures written directly on the document and not pasted, taped, photocopied or otherwise transferred to it. Each petitioner must sign (not print) their name directly on the petition and must not sign for anyone else. If a petitioner cannot sign because of illness or disability, this must be noted on the petition and the note signed by a witness.



Town of Onoway Request for Information

Meeting:	Council Meeting
Meeting Date:	April 26, 2022
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Centennial Commemoration sign

BACKGROUND / PROPOSAL

The Centennial Committee has been planning the Town of Onoway 100th Year Anniversary and have suggested a sign to commemorate the centennial.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration is requesting information from Council.

The Centennial Committee is presenting the commemoration of the Centennial with a metal sign that is powder coated. There are suggestions to place the signs at the entrances of the Town of Onoway and at Centennial Park. A local business has designed the following sign.

At Centennial Park, the time capsule would be placed near the installed sign for future excavation.



Administration is presenting this draft design for Council's comment and feedback. At this time, the cost of signs is unknown.

INFORMATION REQUIRED

- 1) Does Council wish to install Centennial commemorative signs at Centennial Park & at the entrances to Town?
- 2) Is this design amenable to Council?
- 3) Is Council willing to allocate budgeted funds to this project?

RECOMMENDED ACTION

ATTACHMENTS

NONE.



Royal Canadian Legion Branch No. 132 (Onoway)

4808 – 50 Street, Onoway, Alberta T0E 1V0

BY EMAIL

April 17, 2023

Town of Onoway
Box 540
Onoway AB T0E 1V0

Attention: Chief Administrative Officer

Dear Ms. Thompson,

Re: Veterans Dinner – Saturday, May 13, 2023

On behalf of Branch 132 (Onoway) of the Royal Canadian Legion, it is my privilege to invite your Mayor or another member of Council to attend to our Veterans Dinner, to be held at the Onoway Legion on Saturday, May 13, 2023, commencing at 3:00 pm.

Rather than a somber reflection on those who gave their lives for Canada and for freedom in past wars and other conflicts, this is a day to renew our thanks to those veterans who still live among us.

This is our first Veterans supper in a few years, having navigated the limitations imposed by COVID restrictions, and then moving into our recovery phase. This year's event will include recognition of our current veterans, presentation of long service and other awards to Legion members, and a supper.

We would also be grateful if the attendee would say a few words of welcome. Please have a member of your staff confirm with us at the number or email below.

Yours truly,

Edward Gallagher
President
president@onowaylegion132.com
780-297-2203

GOT TALENT?



ENTER
NOW

ONOWAY
**CENTENNIAL
STARS**

TALENT SEARCH

Onoway is celebrating its 100th birthday June 23-25, 2023.
To help celebrate, we are looking for talent in Onoway and surrounding area.
Applications are open now, with the Grand Finale June 23.
FUN CATEGORIES AND GREAT PRIZES

www.centennialstars.com





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
M.L.A. Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of "at least every five years" from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs

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Together Health Headlines

● HEALTH NEWS YOU CAN USE ●

Welcome to **Together4Health Headlines**, a biweekly e-newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, [invite them to subscribe](#), and [respond to this short survey](#) to let us know if you're receiving the information you need.

*Together4Health Headlines arrives in your inbox every two weeks.
Watch for our next update on April 21.*

Today's Update:

- **Action on Our Top Priorities**
 - [Improving EMS response times](#)
 - [Quality & Patient Outcomes](#)
 - [Reducing Wait Times for Surgeries](#)
 - [Mental Health and Addiction Recovery](#)
 - [Diversity and Inclusion](#)
- **A Message from our CEO**
 - [CEO video message: the role of caregivers](#)
- **Innovation in Healthcare**
 - [Dementia Advice Line Changes Service Model to better meet patient and family needs](#)
- **Enhance Your Health and Wellbeing**
 - [Pediatric Rehabilitation Resources: advice about childhood development available](#)
 - [Healthy Living: Your Kidney Health at Calgary Public Library](#)
 - [Mobile mammography service to visit Two Hills, Wabasca, Castor and Slave Lake](#)
 - [Diabetes management classes offered online](#)
- **COVID-19 in Alberta**
 - [COVID-19 front-door screening program ended](#)
- **Join the Conversation**
 - [New Retail Food Services in AHS](#)
 - [Upcoming Advisory Council Events](#)
 - [Lesser Slave Lake, Peace and True North HACs partner with RhPAP to showcase healthcare post-secondary opportunities in Northwestern Alberta](#)
 - [Share your thoughts on supporting Canadians to age at home](#)
 - [Share your advice on colonoscopy or colposcopy education](#)

- [Meet Prairie Mountain Health Advisory Council Member Linda Humphreys](#)
- [Foundation Good News](#)

Action on Our Top Priorities

We have much to accomplish in several priority areas and want to make sure you have the most current information on the work underway, and on the work ahead. More information is available at www.albertahealthservices.ca

Improving EMS response times

EMS Shared Response Line reaches major milestone

The EMS/811 Shared Response Line reached a milestone in providing Albertans with the right care from the right providers when they need it. Since its launch on Jan. 16, 2023, 2,000 EMS calls assessed by EMS as low-acuity – that is, not experiencing a medical emergency that requires an ambulance – have been transferred to Health Link 811 where they received further assessment, guidance and connection to care.

This innovative approach to ensuring Albertans get the care they need, while reducing EMS response times, is made possible through collaboration between EMS and Health Link. Learn more about how we are creating capacity for EMS and helping patients get the care they need: [EMS/811 Shared Response Line](#).

Quality & Patient Outcomes

New model of care shown to reduce emergency visits, hospital admissions for newborns

Fewer critically ill newborns are requiring emergency department (ED) visits and hospital readmission within seven days of going home following implementation of a new model of care in all 14 neonatal intensive care units (NICU) across the province. Alberta Family Integrated Care (FICare) encourages parents to actively participate in their baby's care and work alongside their NICU healthcare team to build the knowledge, skills and confidence needed to parent their babies in the NICU and at home. Parents in the NICU are supported and educated to provide skin-to-skin care, change diapers and clothes, participate in bedside rounds, bath, weigh, feed, take temperatures, and provide comfort during treatments and procedures.

Following the provincewide implementation of Alberta FICare in 2019, ED visits have dropped 26 per cent, and hospital readmissions are down 37 per cent, for former NICU patients in the first week after leaving hospital. The average length of stay in the NICU has also been reduced by half a day, enabling babies to go home sooner. FICare is helping to improve patient flow through our sites and programs, one of four key priorities of AHS.

Approximately 50,000 babies were born in Alberta in 2021, with 8.8 per cent of them – about 4,400 – born preterm and requiring care in a NICU. A stay in the NICU can range from two to nearly 100 days. It's estimated the reductions in NICU length of stay have saved the health system about \$1.2 million over a two-year period.

New Gene Zwozdesky Centre handed to AHS

On March 28, AHS celebrated the handover of the \$364 million Gene Zwozdesky Centre at Norwood in Edmonton from Alberta Infrastructure, to AHS. The exciting milestone moves us one step closer to changing the way we care for Albertans through a broad range of support programs and services including post-acute care, complex continuing care, and palliative care. It will also increase the number of post-acute and continuing care beds from 205 to 350 at the facility. The new building is set to welcome



Local and area residents now have improved access to primary care with the recruitment of a new physician in Two Hills. Dr. Faris Matloub is working from the Two Hill Health Centre and Two Hills Medical Clinic. Dr. Matloub received his medical training in Iraq and Jordan, and most recently worked in Ontario as an assistant in endocrinology. He arrived in Two Hills last fall. He is accepting new patients and can be reached at 780-657-3337. With Dr. Matloub's arrival, Two Hills now has five physicians practising in the community.

Dr. Oluwaseyi Oyebade is a family medicine and obstetrics physician who is now practising at the Northwest Health Centre, High Level. Dr. Oyebade joins a team of eight other family medicine physicians in the community. Originally from Nigeria, Dr. Oyebade completed her residency in South Africa.

Record number of organ transplants performed last year

Alberta's organ donation and transplantation teams facilitated a record number of organ transplants last year. In 2022, 491 organ transplants were performed in Alberta, exceeding the previous record of 462 set in 2017. This overall record includes 107 liver transplants and 254 kidney transplants, both records. Alberta's deceased donation rate of 21 donors per million population in 2022 was the highest ever in the province, and among the highest in Canada.

The engagement and support of front-line critical care and emergency professionals has been a key factor in improving donation rates, as well as the implementation of the Specialist in End-of-Life Care, Neuroprognostication and Donation (SEND) program in 2021. The SEND team consists of 22 intensive care physicians across Alberta, who dedicate part of their time to education and consultation with healthcare teams, to identify and care for potential organ donors.

A single donor can save up to eight lives and improve the lives of 75 others, who could receive tissue from a donor. Living donation has become more common in recent years, and specialists hope the increased focus on education will mean more families consider all options of living and deceased donation.

More than 844,000 Albertans have legally registered to affirm their wishes to donate their organs and/or tissues on the province's online [organ and tissue donation registry](#) since its launch in 2014. Albertans can also document their desire to donate organs and/or tissues at their local registry agent when they renew their driver's license or other identification.

New provincial program supports Human Tissue and Organ Donation Act changes

The [Alberta Human Tissue and Organ Donation Amendment Act \(Bill 205\)](#) includes amendments to previous legislation, with two key changes that will have impact on clinical practice and AHS operations:

- Introduction of Mandatory Referral legislation
- Establishment of a provincial donation program

To support this work, AHS has established the new provincial Alberta Organ and Tissue Donation Program (AOTDP). The AOTDP will support clinical service delivery, as well as the coordination of donor-related activities across Alberta in collaboration with stakeholders. This will include provincial standardization, accreditation, clinical quality monitoring and improvement, education and research and reporting.

There is much work to be done as we implement the new provincial donation program. We appreciate your support and will share progress along the way.

Alberta Children's Hospital achieves 100th pediatric kidney transplant

Alberta Children's Hospital (ACH) is celebrating a milestone with its 100th pediatric kidney transplant. The journey began nearly 30 years ago when ACH completed its first kidney transplant surgery under a new program launched in 1995 by pediatric nephrologist Dr. Julian Midgley. Looking back, Midgley remembers working with a "very brave family who had a child who needed a kidney transplant" when they gave their consent to proceed. Earlier this year, eight-year-old Joel Garcia Morales became the 100th kidney transplant patient at ACH.

Dr. Silviu Grisaru, Joel's primary pediatric nephrologist, says that his kidney function was declining. "We were about to start dialysis when an anonymous donor came forward — and the kidney was appropriate

Today, still under the care of the Pediatric Nephrology Unit team, Joel is a vibrant boy who says he's sleeping better at night with his new kidney. He's also excited to get back to spending time with his friends and playing soccer.

The ACH Pediatric Kidney Transplant Program currently performs five to seven pediatric kidney transplants a year. Its team also provides care for children on the waiting list with assessment, with management at the time of transplant surgery and with follow-up after the procedure.

Calgary moms and midwives benefit from in-hospital program

For more than a year, an in-hospital registered midwife program at the Rockyview General Hospital has been supporting nearly 100 midwives in Calgary Zone. The program - the first of its kind in Alberta - was established in February 2022. It's proven hugely beneficial to community midwives as well as to clients and their families.

Under the new program, a registered midwife is always available at Rockyview. The in-hospital midwife triages midwifery patients who arrive at the hospital. This allows primary-care midwives to send their clients directly to the hospital for assessment. The in-hospital midwife also facilitates obstetric consultations for complex or emergent cases.



Midwives provide care both in a hospital setting and in the community where they typically juggle home visits, clinic days, an on-call schedule and out-of-hospital births. Prior to the in-hospital program, midwives were required to meet their clients at the hospital to triage them directly. This led to unbalanced workloads and more pressure on community midwives. When not involved in triage, the in-hospital midwife also provides backup support to primary-care midwives working with clients in labour.

This increased integration of midwives into the Calgary Zone healthcare system has also translated to improved patient care. Calgary Zone is home to 97 midwives, 57 per cent of the province's registered midwives with an AHS appointment. Work is underway to establish a similar in-hospital service in Edmonton Zone.

Wainwright celebrates official opening of new CT service

Residents of Wainwright and area can now receive more advanced diagnostic imaging closer to home, thanks to the Wainwright community and its efforts in raising \$2.2 million to fund a new computed tomography (CT) scanner service. The new CT service launched on February 14 at [Wainwright Health Centre](#), a primary stroke centre in the region. Over the next five weeks, more than 140 CT exams were performed using the new equipment. Community fundraising covered the cost for renovations of the space to house the new equipment. AHS committed to the purchase and installation of the \$750,000 scanner and its ongoing operations.

Reducing Wait Times for Surgeries

Surgical wait list update

We're at an average of 115 per cent of pre-pandemic surgical volumes for the last quarter of the 2022/23 fiscal year, and approximately 290,000 surgeries have been completed in the 2022/23 fiscal year.

Our total surgical wait list as of April 4 for adults is at 66,980. For comparison, in February 2020, before the pandemic, our total wait list was 68,000. Of those patients waiting, 52.6 per cent are waiting within clinically recommended wait times.

First outpatient hip replacements performed in Westlock

Two northern Alberta residents were able to return home on the day of surgery after having total hip

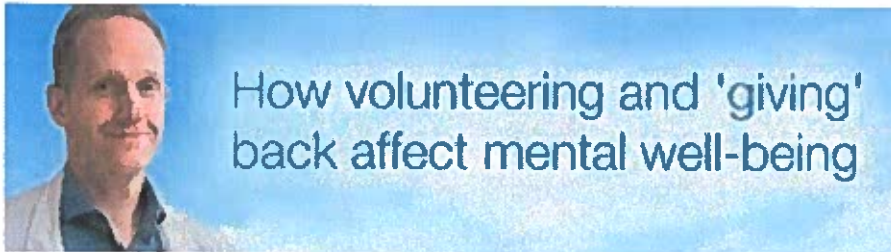
replacement. In addition to benefiting patients, day-zero arthroplasty helps to shorten surgical wait times by eliminating cancellations due to bed shortages. To date, there have been five day-zero hip surgeries and one knee surgery at the Westlock Healthcare Centre. In future, they hope to see one or two day-zero arthroplasties per week.

[Watch the full story here.](#)

Mental Health and Addiction Recovery

Mental Wellness Moment: how volunteering affects mental well-being

In the latest Mental Wellness Moment, Dr. Nicholas Mitchell - Provincial Medical Director of Addiction and Mental Health for Alberta Health Services - talks about how volunteering can have a positive effect on one's mental health. [National Volunteer Week](#) runs April 16-22.



Watch Video 

Listen as a Podcast 

New youth inpatient psychiatry beds open in Grande Prairie

Northern Alberta youth have greater access to mental health supports with the opening of a four-bed youth inpatient psychiatry pod at Grande Prairie Regional Hospital. The new youth inpatient psychiatry pod will serve the needs of individuals ages 14-17 years who have acute and complex psychiatric disorders and behavioural concerns. The pod is part of the hospital's 28-bed inpatient psychiatry unit, which includes an adult psychiatry pod, geriatric psychiatry pod and psychiatric intensive care pod.

New addiction and mental health child and youth supports in Fort McMurray and Grande Prairie

AHS is improving access to addiction and mental health services for children and youth with the creation of new Child and Youth Multidisciplinary Intensive Treatment Service (MITS) teams in both Fort McMurray and Grande Prairie. These community-based support teams are focused on providing support for children and youth ages five to 18 who are experiencing complex mental illness and substance use disorders.

This specialized team supports children/youth and their families within the community, as well as supporting children and youth admitted to hospital to help in their discharge and transition to home. MITS for children and youth can be accessed by referral from the inpatient pediatric mental health unit or AHS community Child and Youth Addiction and Mental Health services.

Diversity and Inclusion

Indigenous artist crafts gift of appreciation for Cross Cancer Institute

While living his care journey, Richard Nookohoo of the Chipewyan Prairie First Nation felt inspired to create a beautiful dreamcatcher, drawing upon colours and symbols that came to him in a state of prayer, as a gift to the Cross Cancer Institute (CCI).

"Yellow to represent the sun and its support for all life," says Nookohoo. "Teal to represent First peoples. Black to represent the challenges we face in life and with cancer. Orange to represent all the staff who help patients and families at the Cross. And gold to represent rising to the challenges we face."

others dealing with cancer. David Dyer, executive director at the CCI, accepted the dreamcatcher from Nookohoo in a spiritual ceremony attended by friends, family and staff. Dyer also accepted the gift of an eagle feather, which was tied to the dreamcatcher on behalf of the CCI.



Celebrating Public Health

Tomorrow, April 7, we celebrate [World Health Day](#) and mark the 75th anniversary of the founding of the World Health Organization.

This year's theme – Celebrating Public Health – is an opportunity to reflect on the public health successes that help children thrive, improve our quality of life and extend our life expectancy. It is also a reminder that tackling the complex public health challenges of today and tomorrow require us to come together with science, solutions and solidarity.

We have a diverse workforce of public health staff who are dedicated to working with our partners and clients to help create the conditions that enable people to be as healthy as possible across their lifespan. The team strives to reduce avoidable illness and injury, prevent and respond to public health threats and unplanned events, and narrow the gap in health outcomes between groups.

On World Health Day and every day, we celebrate the people and teams who support public health and thank them for everything they do to support Albertans health and well-being.

A Message from Our CEO

CEO video message: the role of caregivers

Family caregivers play an important role in the health system. They give people of all ages who need care the choice to remain in their community homes, and provide essential care to residents in group homes, supportive living, long-term care and palliative care.

One in four Canadians is a family caregiver and one in seven is a double-duty caregiver: a healthcare provider who delivers care at work and at home. To put the impact of Alberta's caregivers into perspective, they contribute 647 million hours of unpaid care every year. This saves our healthcare system \$12 billion a year.

Joining AHS CEO Mauro Chies to talk about the important work of caregivers are:

- Dr. Jean Triscott, Division Director, Care of the Elderly, Department of Family Medicine, University of Alberta.
- Dr. Sharon Anderson, research coordinator, Department of Family Medicine, University of Alberta, and caregiver to an AHS patient.
- Laurie Caforio, caregiver for an AHS patient.



Watch Video 

Listen as a Podcast 

Dementia Advice Line Changes Service Model to better meet patient and family needs

Care partners of persons living with dementia and the dementia community of practice requested timely access for support and guidance from the Health Link Dementia Advice team. On March 8, the Dementia Advice Line enhanced their service model to answer calls live.

When patients call 811 between the hours of 8am and 8pm 7 days a week, the Dementia Advice Line option allows callers to connect directly with a dementia specialist. The Dementia Advice line continues to have the option to leave a message, and a specialist will now call you back within 24 hours.

Dementia Advice (DA) nurses provide advice, support and resources to Albertans living with dementia and their care partners. The team of specialized RN's and LPN's respond to the needs of persons with dementia living in community settings and their care partners, who require health related advice, education, information on community resources, and emotional support for events that occur during the course of dementia.

Enhance Your Health and Wellbeing

The health and wellbeing of Albertans is the heart of everything we do, and every decision we make. To enhance the health and wellbeing of Albertans, we offer services, workshops, classes, events and support groups to encourage healthy choices that enhance the health and wellbeing of Albertans.

- [Find what's available in your zone](#)
- [Join Alberta Healthy Living Program Workshops & Classes](#) for adults living with chronic health conditions and/or diseases

Additionally, primary care providers play a key role in keeping Albertans healthy: when a patient consistently sees the same family doctor, nurse practitioner and team, it can lead to better health. If you need help finding a family doctor, visit [albertafindadoctor.ca](#).

Pediatric Rehabilitation Resources: advice about childhood development available

AHS has launched a new line for those seeking advice about their child's development and well-being. The Pediatric Rehabilitation Line provides you with advice about developmental milestones in areas such as:

- Moving and playing (crawling, coordination, playing with toys)
- Talking and listening (babbling, understanding directions, stuttering)
- Taking care of self (dressing, toileting, sleeping)
- Managing emotions (calming self, becoming overwhelmed or overstimulated)
- Difficulty eating or swallowing (coughing, gagging)
- Hearing (responding to sounds, noise, voices, words)
- Recovering from COVID-19
- Accessing rehabilitation resources and local services

This Alberta-only line is answered Monday through Friday, from 9 a.m. to 5 p.m. Call 811 or 1-833-379-0563. Call or visit [Together4Health](#) to access the latest information, strategies and resources for supporting youth and child development.

AHS has also launched a new newsletter, *Caregiver Connection*. In the April edition we explore what transitions could look like for children of different ages as well as for parents and caregivers. Read more and join the conversation at [Together4Health](#).

AHS also offers [free webinars](#) that cover a range of developmental topics, from toilet training and tummy time to emotional regulation and speech development. You will build skills and gain confidence by learning practical ways to help children and youth improve their skills while supporting development.

Healthy Living: Your Kidney Health at Calgary Public Library

its treatment options. [Register Here](#) to attend this in person session on Wednesday, April 19 from 1 - 3 p.m.

Mobile mammography service to visit Two Hills, Wabasca, Castor and Slave Lake

Women ages 45-74 - the group most at risk of developing breast cancer - will have local access to mammography when AHS' Screen Test program arrives in their community next month. A mobile mammography trailer will be stationed at

- South side of Centennial Hall Community Centre (5301 45 Ave, Two Hills) from April 20 to 22
- Waterworld & Fitness Centre (870 Mistassiniy Rd. S.) in Wabasca April 24, 25 and 26
- Castor from April 27 to 29
- Slave Lake Healthcare Centre (309 6 Street NE) April 27-29, and May 1-3

Residents can book an appointment or learn more about the program by calling 1-800-667-0604.

Screen Test is improving access to cancer screening for thousands of women in Alberta communities where mammography is not readily available. A mammogram is an X-ray of the breast and has proven to be the most effective way to detect breast cancer. Early detection allows for a greater number of options for treatment and a better chance of survival.

Diabetes management classes offered online

Albertans working to manage pre-diabetes and Type 2 diabetes are invited to attend free AHS information sessions online. Diabetes the Basics is offered as a four-part group session led by AHS professionals who share their expertise, provide information, and encourage discussions that can help participants better manage their condition. The session is offered to people at risk of developing diabetes, as well as those who have been diagnosed with pre-diabetes or Type 2 diabetes.

Diabetes The Basics will be held via Zoom on the following dates:

- April 14, 21, 28 and May 5 from 9 a.m. to 11:30 a.m.
- April 26, May 3, 10 and 17 from 5:30 p.m. to 8 p.m.

Participants will learn what diabetes is, foods that affect blood sugar, blood glucose monitoring and control, medications for diabetes, what to do during an illness, how physician activity affects blood sugar and the importance of foot care

For more information and to register, please call the Alberta Healthy Living Program at 1-877-314-6997. You will receive your Zoom link when you register.

The Alberta Healthy Living Program offers a number of programs and services to Albertan adults living with chronic health condition(s) and/or disease(s). All program participants must be physically present in Alberta during whichever service(s) they take part in; some services are only available in certain zones. Visit the [Alberta Healthy Living website](#) to learn more about the workshops and classes available in your Zone.

Join the Conversation

New Retail Food Services in AHS

AHS is transitioning to new Retail Food Services vendors in late March/early April 2023 at the following Edmonton sites: Glenrose Rehabilitation Hospital, Royal Alexandra Hospital and the University of Alberta Hospital. During and following this transition, your feedback is important to us. Please send any comments, questions, or concerns you have, to retailfoods@albertahealthservices.ca and we will respond to or redirect your queries as appropriate.

Upcoming Advisory Council Events

You are invited to join the healthcare conversation through events and meetings hosted by AHS Advisory Councils. Learn more about Advisory Councils at ahs.ca/ac. Follow AHS Advisory Councils on [Facebook](#)

Conversation

Join us to learn about the array of Healthlink 811 services, resources and referrals that are available beyond calling with a personal health concern. As well, DynaLIFE and Alberta Precision Laboratories (APL) will be sharing the changes to lab services and their benefits.

- Date: Tuesday, April 11
- Time: 6:00-8:00 p.m.
- [Register to attend](#) this virtual conversation

Yellowhead East Health Advisory Council

Join the HAC to share your community's perspective on local health services. Provide feedback, connect with AHS and learn more about Connect Care and My AHS Connect.

- Date: Thursday, April 13
- Time: 5:00-8:00 p.m.
- [Register to attend](#) this virtual meeting

Lesser Slave Lake, Peace and True North HACs partner with RhPAP to showcase healthcare post-secondary opportunities in Northwestern Alberta

In partnership with Rural Health Professions Action Plan (RhPAP), the three northwestern Health Advisory Councils hosted a virtual moderated panel-style webinar on March 21, 2023. "Grow Your Own" Healthcare Professionals: Post-secondary in Northwest Alberta highlighted how rural and remote northern Alberta communities can encourage students to pursue a healthcare education at home and then find work in or near their communities following graduation.

Panelists from AHS, the Northern Alberta Development Council (NADC) and several post-secondary institutions – including Athabasca University, Northern Lakes College, Northwestern Polytechnic, and the University of Alberta – discussed how communities can start growing their next generation of healthcare heroes right here at home in northwestern Alberta.

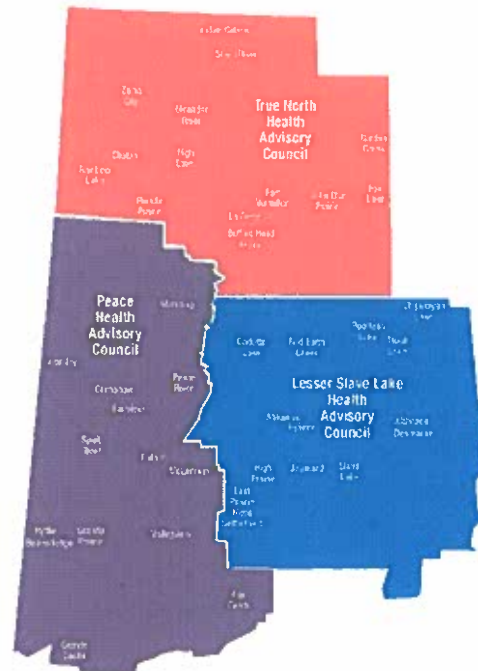
The 60 members in attendance learned about northwestern Alberta's post-secondary healthcare programs, including campus locations, program delivery methods and the financial aid supports available. Attendees participated in breakout sessions to connect with panelists and ask questions.

The event also featured a Peace Region success story from the [Grimshaw Regional Healthcare Attraction and Retention Committee](#) (GRHARC) about their overwhelmingly successful inaugural healthcare scholarship program.

Share your thoughts on supporting Canadians to age at home

The National Seniors Council has launched an [online consultation](#) to hear from people about ways to further support those wishing to age in their homes and communities for as long as possible. This consultation is open to all Canadians - older adults, caregivers, those who have experience or expertise in working with older adults, and individuals representing the diverse voices in our communities.

Take part in the consultation by completing this [online survey](#) by April 14, 2023. If you prefer to respond on paper and mail in your thoughts, request a printable version by replying to this email or sending your request to: NC-SENIORS-AINES-GD@hrsdc-rhdcc.gc.ca.



colonoscopy or colposcopy. The goal is to ensure patients know what to expect and how to prepare for each of these medical procedures. Following a survey on [Together4Health](#), the project is hosting focus groups.

Albertans 25 years and older who have received one of these procedures are invited to participate in small focus group discussions of no more than 8 – 10 participants using Zoom. Register for an upcoming session.

Join in the healthcare conversation with AHS at [Together4Health.ca](#)

Alberta Health Services is committed to engaging and involving Albertans in their health and healthcare system. [Together4Health](#) is AHS' online platform where Albertans have their say on healthcare topics. Join the online community to keep updated on current and future projects.

COVID-19 in Alberta

[Click to Read the COVID-19 Update](#)

COVID-19 front-door screening program ended

Visitors to all AHS sites provincewide will no longer be greeted by front-door COVID-19 screeners as cases of respiratory illness continue to decrease. Anyone who is feeling unwell, regardless of whether they have tested positive for a respiratory virus, should still avoid visiting acute care or continuing care settings unless receiving care.

Masks will continue to be available at the entrance of AHS and Covenant sites across the province, as continuous masking will remain in place for all visitors, as well as staff, physicians, and volunteers at all acute care, continuing care and community sites.

The AHS masking directive remains in place as an important strategy for source control and prevention of spread of illness between staff/physicians and their colleagues, as well as the vulnerable patient populations for whom AHS provides care and who are at greatest risk for adverse outcomes. Albertans are also reminded to continue practising hand hygiene while at an AHS site.

[Learn more](#) about visitation at AHS sites.

Be Well - Be Kind

Celebrate the contributions of our amazing volunteers

Volunteers make a world of difference in the lives of patients, families and staff across the province. They play an important role in delivering quality patient and family-centred care to Albertans. Take a moment to share your appreciation for volunteers through our [Sharing the Love](#) page, on [thanksforcaring.ca](#) or by using the hashtag #NVW2023 on social media.

Meet Prairie Mountain Health Advisory Council Member Linda Humphreys

After a long and successful career working with medical researchers, academics and entrepreneurs, Linda Humphreys now brings her wealth of experience to the table as a member of the Prairie Mountain Health Advisory Council (PMHAC).

"For many years I was associated with the Rural Health Professions Action Plan (RhPAP) — and I felt that bringing the perspective of the community to healthcare was important," she says. "When I retired, I wanted to continue to share my experience and knowledge gleaned from many years of interaction with

Bringing knowledge to Albertans and making sure the voices of her community are heard are two of her goals. "I'm passionate about encouraging the community to understand, appreciate and navigate our healthcare system," she adds. "I also think it's crucial that healthcare providers and administrators hear what's on the minds of community members and also their concerns."

Linda feels privileged to be part of the HAC team that provides AHS leadership with community feedback, and that provides information on the work under way across AHS in areas such as improvements in EMS, surgical wait times, cancer treatment, Connect Care, SOGIE, indigenous and rural healthcare, and addictions and mental health.

In her leisure time, Linda enjoys fly fishing, photography, and was an instrument rated private pilot.



Foundation Good News

Through donor support, our philanthropic partners fund enhancements to healthcare delivery including equipment, programs, renovations, research and education across the province and in your community. Learn more [here](#).

Joint announcement brings more funding for a new Stollery

The Government of Alberta has committed \$3M in planning dollars over three years for a new Stollery Children's Hospital. The Stollery Children's Hospital Foundation is matching that commitment, bringing the total funding to \$6M. This direct support from the government is a critical step forward at the start of our journey to ensure families in Edmonton, northern Alberta and across the province have a purpose-built Stollery, designed with kids and teens in mind.



Thank you to our Alberta Health Services and Stollery Children's Hospital partners, Government of Alberta, Foundation donors and supporters, and to all of those who've joined our [Stollery Tomorrow and Today campaign](#). With your help, we'll give all kids the best chance to live a long and healthy life — for generations to come.

Hearts for Healthcare funds new equipment in Cold Lake

Thanks to donor generosity, clients receiving care through Cold Lake Community Health Services are now benefitting from several new pieces of equipment. This past November, [Hearts for Healthcare](#) asked local residents to donate to their Lifting Community Health Campaign for Giving Tuesday. The campaign set out to raise funds for equipment for Home Care, Public Health and Recreation Therapy. Thanks to a \$7,750 gift from Canadian Natural Resources Limited (Canadian Natural) and other community donations, Hearts for Healthcare successfully met its \$10,000 goal.



Sharon Winik, area manager, Allied Health Services, Area 8 with Alberta Health Services (AHS), shares how having equipment such as the new wheelchair and elevating bed wedge helps her Home Care clients.

"The addition of an elevating wheelchair to our loaner pool will greatly help our clients who need a wheelchair short-term, either while they're recovering from surgery, or if they've been in hospital and require one because of the nature of their injuries. It's especially great for clients with swelling in their legs, diabetes, wounds or individuals with circulation concerns," she says.

Pension School students in Grovedale donated more than 100 new teddy bears to pediatric patients via the Grande Prairie Regional Hospital Foundation (GPRHF). The 'stuffy drive' ran through the month of February and was led by a group of five members of the student council from Grades 7 and 8. Pension School Principal Nicole Gillies says the stuffy drive ended with amazing results. "The idea to host a stuffy drive came directly from the students. It's been so successful, we hope to make it an annual event."



According to GPRHF spokesperson Sally Bellerose, the Foundation hands out nearly 10,000 stuffed animals to pediatric patients each year, but they ran low in October last year.

Foundation reaches fundraising goal to upgrade local ED

More than \$2.2 million has been raised to revitalize the emergency department at the Canmore General Hospital, meeting the fundraising goal announced by the Canmore & Area Health Care Foundation this past November.

The goal was achieved through the generosity of community donors, combined with a transformational gift from area residents Lorne and Joyce Heuckroth.

The \$4.4-million Canmore General Hospital ED project — which will involve additional funding from the Government of Alberta, Alberta Health Services (AHS) and the foundation — will improve patient flow, create private patient treatment spaces, and meet current infection prevention and control standards. Construction is set to begin this summer, and the project is expected to be completed late next year.

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Our mailing address is:
10101 Southport Road SW, Calgary, AB, T2W 3N2

Want to change how you receive these emails?
You can [update your preferences](#) or [unsubscribe from this list](#).

To be added to this list, [click here](#).

debbie@onoway.ca

From: Jennifer Thompson <cao@onoway.ca>
Sent: April 13, 2023 8:35 AM
To: debbie@onoway.ca
Subject: FW: Notice - Annual vegetation management program
Attachments: 2023 Vegetation Program - Municipal Notice_EN.pdf; 2023 Vegetation Program FAQs_EN.pdf; 2023 Vegetation Program - Municipal Notice_FR.pdf; 2023 Vegetation Program FAQs_FR.pdf

For next agenda.

Jennifer

From: Public Inquiry Line <CONTACT@cn.ca>
Sent: April 12, 2023 12:30 PM
To: Jennifer Thompson <cao@onoway.ca>
Subject: Notice - Annual vegetation management program



Dear Ms. Thompson:

I hope this letter finds you and your family safe and healthy.

CN remains committed to running its railway safely and efficiently and building a level of trust and collaboration with the communities where we operate.

To that end, we are reaching out to advise you of our vegetation control activities in your area between April and October 2023. A regularly updated schedule is available at www.cn.ca/vegetation

If not managed properly, trees, brush or other vegetation can severely compromise rail and public safety. Vegetation can impede the view motorists have of oncoming trains and increase the risk of crossing accidents. Moreover, unwanted vegetation can damage the integrity of the railbed, interfere with signals and switches, contribute to track side fires, compromise employee and citizens safety, reduce visibility for train crews at road crossings/train control signals and track side warning devices, to name a few of the potential risks.

Our annual vegetation control program is designed to mitigate these risks by managing brush, weeds and other undesirable vegetation. CN's vegetation control program is critical to ensure safe operations and contributes to the overall safety of the communities in which we operate.

Please also find enclosed a letter from our Senior System Manager, Environmental Assessment regarding the program that may be of further assistance.

Best Regards,



CN Public Inquiry line

T: 1-888-888-5909

E: contact@cn.ca



Luanne Patterson
Senior System Manager
Environmental Assessment

Directrice de l'analyse des systèmes
Évaluation environnementale

Box 8100
Montréal, Québec Canada
H3C 3N4

Boite 8100
Montréal, Québec/Canada
H3C 3N4

April 12, 2023

RE: CN RIGHT-OF-WAY VEGETATION CONTROL

Dear Mayor,

CN remains committed to running its railway sustainably, as well as building a level of trust and collaboration with the communities in which we operate.

To that end, we are reaching out to advise you of our vegetation control activities in your area between April and October 2023. A regularly updated schedule is available at: [CN.ca/vegetation](https://www.cn.ca/vegetation)

If not managed properly, trees, brush or other vegetation can severely compromise rail and public safety. Vegetation can impede the view motorists have of oncoming trains and increase the risk of crossing accidents. Unwanted vegetation can damage the integrity of the railbed, interfere with signals and switches, contribute to track side fires, compromise employee and citizens safety, reduce visibility for train crews at road crossings/train control signals and track side warning devices, to name a few of the potential risks.

CN's annual vegetation control program is designed to mitigate these risks by managing brush, weeds, and other undesirable vegetation. This program is critical to ensure safe operations and contributes to the overall safety of your community.

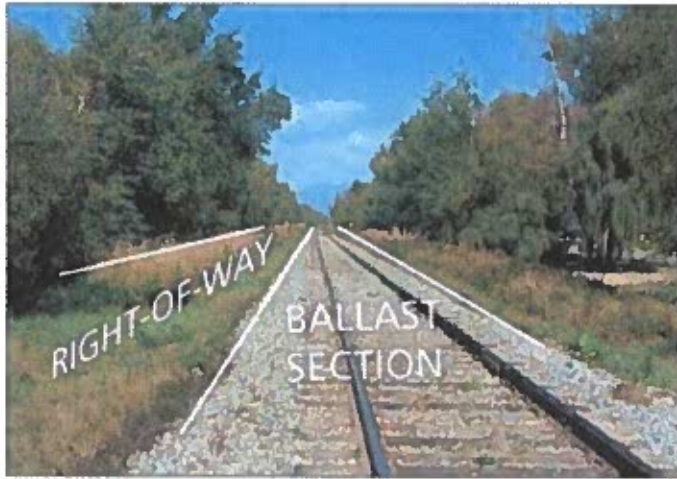
Control Measures

CN manages vegetation using both chemical and mechanical methods. We are sensitive to concerns your community may have regarding chemical vegetation control and I would like to assure you that at CN, we strive to safeguard our neighbouring communities and the environment.

The track infrastructure is composed of two main sections, the ballast section typically ranging from 16-24 feet (which is primarily gravel and supports the track structure) and the right of way portion (which is the area outside of the ballast section to the CN property boundary).

The 16–24-foot ballast section and the areas around signals and communications equipment that are critical for safe railway operations will be managed using chemical methods. Application in these safety critical areas is done by spray trucks or spray trains with downcast nozzles that spray a short distance above the ground surface with shrouded booms, specially designed to limit the chemicals from drifting. The right-of-way section is maintained using mechanical control methods such as mowing, or brush cutting and may be chemically treated to control noxious or invasive weeds or brush.

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CN will use chemical control techniques on the ballast section and specific locations of the right of way throughout the network for safety reasons. Furthermore, when chemicals are applied via spray train or truck, as outlined in the photo below, additives called surfactants are included to make the chemical work better.



CN has retained professional contractors qualified to undertake this work. They are required to comply with all laws and regulations applicable to CN. In addition, the contractors will ensure that vegetation control is performed with consideration of the environment and in accordance with the highest industry standards.

Inquiries

Should your community have any noxious weed removal requests, we ask that you contact CN's Public Inquiry Line at contact@cn.ca or fill out the form at [CN.ca/vegetation](https://www.cn.ca/vegetation) before June 1, 2023 with the specific information and location. CN will make every effort to include those locations as part of our 2023 Vegetation Management Program. All notices sent after the above-mentioned date will be included in the 2024 Vegetation Management Plan.

We look forward to working with you and answering any questions you may have regarding our vegetation control activities in your community.

Please find attached the notices CN is publishing in local papers to advise the public. We would kindly ask that you post copies on your community's website and at City Hall or other central locations for a wider distribution.

For any questions or more information, please contact the CN Public Inquiry Line by telephone at 1888-888-5909, or by email at contact@cn.ca.

Please also find attached a list of FAQs regarding the program that may be of further assistance.
Best regards,



Luanne Patterson

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Annual Vegetation Management Program Frequently Asked Questions (FAQs)

Where can I get more information about CN's Vegetation Management Program?

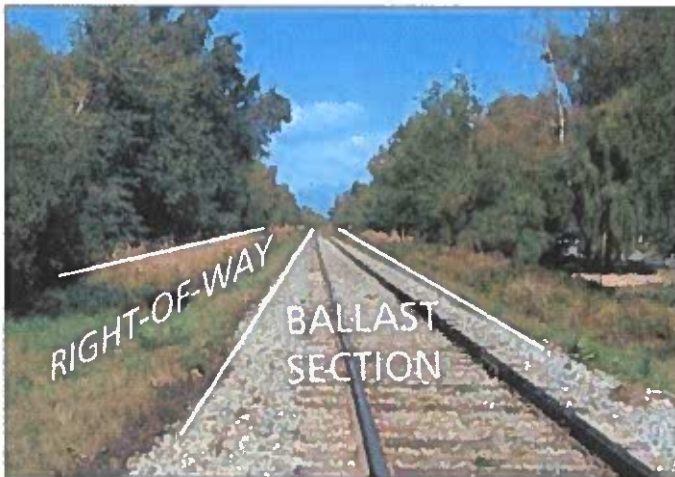
For more details, please visit our website at [CN.ca/vegetation](https://www.cn.ca/vegetation)

Why does CN need to remove vegetation along its train tracks annually?

At CN, safety is a core value. Part of maintaining and operating a safe railway is ensuring vegetation is managed along our corridors. CN also has an obligation, pursuant to the *Rules Respecting Track Safety*, adopted under the *Railway Safety Act*, to ensure that vegetation on or immediately adjacent to the railway roadbed is controlled. More specifically, the rules require federal railways to ensure the track is free of vegetation that could create fire hazards, affect the track integrity, or obstruct visibility of operations and inspections. Separate regulations also require removal of vegetation to ensure every grade crossing meets sightline requirements.

Where does CN remove vegetation?

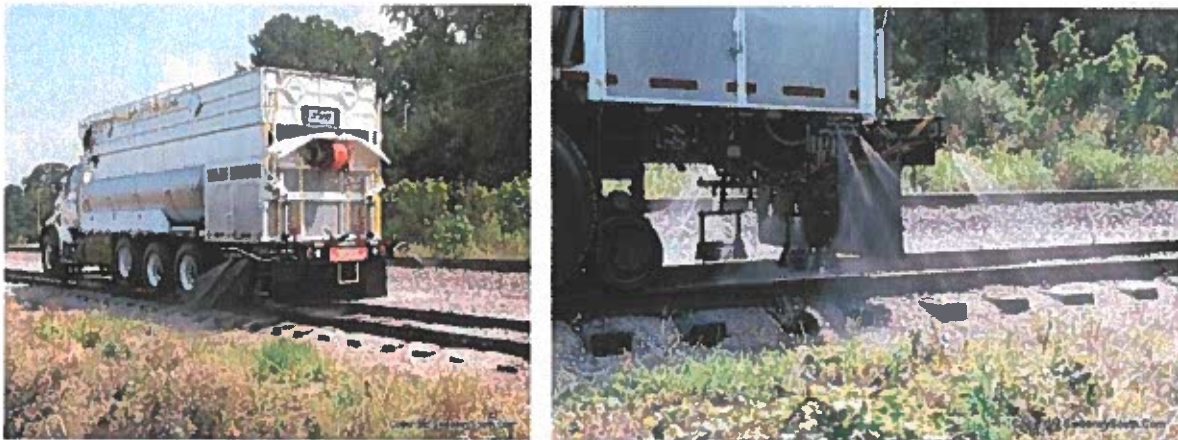
For the purposes of vegetation control, CN divides its rail lines into two components: the ballast section and the right-of-way. The ballast section (gravelled area) covers a 16 to 24ft width (4.9 to 7.3m). The right-of-way section covers a 42ft width (13m) on each side of the ballast section.





Vegetation in the right-of-way section needs to be controlled to protect sight lines for train crews to see signal systems and at road crossings, prevent trees from fouling the track during storms, reduce fuel loading to prevent fires, minimize wildlife mortality, ensure good drainage along ditches and culverts, amongst other safety requirements and is primarily controlled mechanically, by mowing and cutting of vegetation. Certain herbicide products are used (excluding glyphosate) to encourage grass rather than shrubs and trees.

The ballast section, on the other hand, is the most critical area as it supports the track infrastructure that supports the movement of freight and passengers and provides an area for train crew to safely inspect their train. Given the crucial role it plays in ensuring the safety and integrity of rail operations, this section must be clear of all vegetation. The only proven way to effectively completely remove vegetation in the ballast section is through chemical application.



How will you manage dry plants that remain once the spraying is completed?

Ensuring vegetation is controlled on an annual basis is the best method to reduce larger volumes of dead and dry plants. This is because it eradicates vegetation before it grows, reducing the amount of dead plant material. CN's program has been developed specifically with this in mind. Most vegetation, once dead, will naturally decay leaving little debris. As for the right-of-way, the herbicides used are selective and the grass cover will remain intact while shrubs or noxious weeds will be controlled.



What herbicides will CN be using?

The choice of chemicals used depends on the specific plants targeted. All pesticides used in Canada are approved for use in Canada and the province in which they are applied. The chemicals for 2023 may include:

Name	Ingredient(s)	PCP #
Aspect	Picloram & 2,4-D	31641
Clearview	Aminopyralid & Metsulfuron-Methyl	29752
Credit Xtreme	Glyphosate	29888
Esplanade	Indaziflam 200g/l	31333
Milestone	Aminopyralid	28517
Navius Flex	Metsulfuron-Methyl & Aminocyclopyrachlor	3092228840 31333 32773 30203 30922 31470 31760 27736
Round Up Weather Pro	Glyphosate	27487
Hasten	Adjuvant	N/A
Gateway	Adjuvant	N/A

Will you be using Glyphosate. If so, is it dangerous for us or my pets?

All pesticides CN uses in Canada are registered by Health Canada's Pest Management Regulatory Agency (PMRA) and have been approved for use in the province in which they are applied. Protection of human health and the environment is Health Canada's primary objective in the regulation of pesticides and all pesticides must undergo rigorous science-based assessments before being approved for sale in Canada. The PMRA also re-evaluates registered pesticides on a cyclical basis to ensure they continue to meet modern health and environmental standards. The PMRA re-evaluated glyphosate in 2017 and reconfirmed that products containing glyphosate do not present risks to human health or the environment when used in accordance with revised label directions. CN's vegetation control contractor uses glyphosate in accordance with label directions.



Has CN tried any non-chemical weed control options in the past, such as weed whacking? Have they worked?

CN has used weed cutting in the past to control vegetation, but this does not remove the roots, and actually encourages more growth. It is not an effective long-term solution for vegetation removal along railway tracks. The application of steam injection has also been investigated; however, it has proven ineffective in killing the roots, which, if left to continue growing, could compromise the integrity of the rail bed, causing unsafe operating conditions.

CN has also explored other options, such as high concentrate vinegar (acetic acid). However, this was deemed not to be a viable option as the acid reacts negatively with steel and the sensitive electronic monitoring equipment used to regulate the safe movement and operation of our trains.

I am an organic farmer adjacent to your tracks, should I be worried?

Most of the vegetation control focuses on the ballast section (gravelled area) which is 16 – 24 feet (4.9 to 7.3 meters) wide, leaving about 42 feet (13 meters) of right-of-way on each side of the ballast. The equipment used for application is a shrouded boom which focuses the spray downward to reduce potential drift. Application must also be done during appropriate weather conditions, including low wind levels.

Many properties back onto the railway. Are Aspect, Clearview, Credit Xtreme, Esplanade, Milestone, Navius Flex, Round Up Weather Pro, Hasten, and Gateway safe to use in close proximity to people and pets?

All pesticides used in Canada must be registered by Health Canada's Pest Management Regulatory Agency (PMRA), which has one of the toughest regulatory requirements in the world for approving products for safe use. CN only uses pesticides that have been approved for use in Canada and the province in which they are applied. When used according to label directions, PMRA has evaluated them to be safe.

Can I request my area not be sprayed?

At CN, safety is a core value. CN is governed by the Railway Safety Act and must comply with the laws and regulations. Vegetation control is a key component of keeping our employees and the communities in which we operate safe. Ensuring vegetation is kept clear of our infrastructure, signals, road crossing sight lines and enabling our teams to inspect and maintain the track is critically important. As a result, all areas of the CN ballast section will be treated to control vegetation.

From: BePrepared <BePrepared@gov.ab.ca>
Sent: April 19, 2023 8:35 AM
To: BePrepared
Subject: Help your communities prepare for seasonal hazards!
Attachments: 2023 Be Prepared Program web directory.pdf

Greetings DEMs, DDEMs, and AEA Authorized Users!

Help your communities prepare for seasonal hazards by sharing the Be Prepared programs online web directory (attached), along with tips on how they can use it.

Alberta's wide range of hazards impact people, property and the environment year-round. The [2022 Survey of Albertans](#) identified that lack of awareness is one of the leading causes for low levels of preparedness in our province.

Increase risk literacy and encourage disaster risk reduction behaviours across your communities, organisations, and networks with these tips:

- Do you have an online presence? Consider adding Alberta.ca/BePrepared links to your webpages.
- Do you utilize regular communication channels like newsletters, social media, or group emails? Consider sharing routine preparedness tips from the Be Prepared program year-round.
- When you are aware of an event that isn't affecting your area but capturing your communities attention, share relevant preparedness tips to motivate action.

By sharing preparedness information regularly and year-round, we can encourage preparedness habits build resilience to future disruptions.

Amanda Warren (She/Her) on behalf of,
The Be Prepared team
Strategic Partnerships and Public Education
Alberta Emergency Management Agency
Ministry of Public Safety and Emergency Services

Alberta Emergency Alert: Stop. Listen. Respond.
Follow us on Twitter: [@AB_EmergAlert](#)
www.emergencyalert.alberta.ca

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The Government of Alberta's [Be Prepared program](#) is developed for community leaders to educate about the risks and encourage disaster risk reduction behaviour at the local level. To learn more, email us at BePrepared@gov.ab.ca to subscribe to our quarterly bulletin and gain access to our information sessions.

Alberta Emergency Management Agency

Be Prepared program – Web Directory

April 2023

The web page links listed below provide access to the Be Prepared programs online library of public education materials. The program was developed and informed by research and a broad network of subject matter experts, to support community leader's efforts in building individual and community resilience.

To add these resources or update the preparedness links on your website, simply copy and paste each link. This resource is great to share with communication teams and anyone who is responsible for the online presence of a municipality, organization, community, etc.

Alberta.ca online library

If you are searching for these web pages online, simply type the name of the web page, as shown below, into the search engine. For example, type: Alberta.ca/Floods unless the full website address has been provided.

1. [Alberta.ca/BePrepared](#) – main page that includes general information and links to:
 - a. [Alberta.ca/GetSupplies](#) – printable brochures and checklists for individuals, households, as well as pets, farm animals and vehicles.
 - b. [Alberta.ca/CommunityPrep](#) – a one stop shop for all public education materials including a library of videos.
 - c. [Alberta.ca/EPWeek](#) – information about the EP Week campaign, held annually the first week of May. Details on next year's campaign will be announced in the spring.
 - d. [Alberta.ca/MakeAPlan](#) – information to help with emergency planning. Being prepared is different for everyone.
 - e. [Alberta.ca/PetPrep](#) – information to help keep pets safe, before, during and after an emergency.
 - f. [Alberta.ca/RuralPrep](#) – information to help keep farm animals and livestock safe if required to shelter in place or evacuate.
 - g. [Alberta.ca/ShelterInPlace](#) – information on how to shelter in place for hazardous air and severe weather in different locations.
 - h. [Alberta.ca/PrepSurvey](#) – learn about the annual survey that examines Albertans' emergency preparedness attitudes and behaviours.

2. [Alberta.ca/HazardPrep](https://www.alberta.ca/hazardprep) – main page that includes general hazard information, and links to:
- a. [Alberta.ca/PrepSteps](https://www.alberta.ca/prepsteps) – what to do before, during and after an emergency.
 - b. <https://www.alberta.ca/pandemic-influenza.aspx> – learn more about pandemic influenza, Alberta's Pandemic Influenza Plan, and what you can do to prepare for a pandemic.
 - c. <https://www.alberta.ca/cybersecurity-in-alberta.aspx> – get helpful tips and learn how we're working to improve our provincial cybersecurity posture.
 - d. [Alberta.ca/Wildfires](https://www.alberta.ca/wildfires) – learn about wildfires and what you can do to protect yourself and others.
 - e. [Alberta.ca/Tornadoes](https://www.alberta.ca/tornadoes) – tornadoes are common in Alberta. Learn how to protect yourself and your loved ones.
 - f. [Alberta.ca/Floods](https://www.alberta.ca/floods) – learn about floods and what you can do to protect yourself and others.
 - g. [Alberta.ca/Outages](https://www.alberta.ca/outages) – learn about power and water outages and what you can do to protect yourself and others.
 - h. [Alberta.ca/SummerStorms](https://www.alberta.ca/summerstorms) – learn about storms and ways you can protect yourself and your loved ones.
 - i. [Alberta.ca/WinterStorms](https://www.alberta.ca/winterstorms) – learn about blizzards and extreme cold conditions and what you can do to protect yourself and others.
 - j. [Alberta.ca/ExtremeHeat](https://www.alberta.ca/extremeheat) – learn about extreme heat events and how to protect yourself and others.

Features of the online library

- **Translated material.** Most factsheets and checklists are available in українською (Ukrainian), عربي (Arabic), 简体中文 (Simplified Chinese), 繁體中文 (Traditional Chinese), ਪੰਜਾਬੀ (Punjabi), Deutsch (High German), Plautdietsch (Low German), Español (Spanish), Français (French) and Tagalog (Tagalog).
- **Sharable content.** [Get Prepared: 60 second emergency tips](https://www.youtube.com/playlist?list=PLvrD8tiHIX1It7JDJxxOsxaU-T3ieWlzD) video series that provides preparedness information in an easy to digest and share format. (<https://www.youtube.com/playlist?list=PLvrD8tiHIX1It7JDJxxOsxaU-T3ieWlzD>)
- **Printable fact sheets, posters, infographics, checklists and toolkits.** These documents can be printed and/or downloaded to share.
- **Smartphone and tablet friendly content.** The content found on these web pages has been formatted for display on all devices.

We consider diversity, inclusion, and accessibility an essential component of these public education materials and look forward to incorporating more of these elements as the Be Prepared program continues to evolve.

Become a Resilience Builder

Join a network of people who have an interest in building resilience at the local level. By joining, you will stay informed through our quarterly bulletin with updates on the Be Prepared program and information on opportunities that can support your resilience building efforts.

On occasion, you will receive *Prepare to Respond* emails which provide timely preparedness information relating to a current event. Copy and paste the message into your own communication channels or personalize for your audience to encourage them to take steps to reduce their risk.



Weekly preparedness message

To keep preparedness front of mind year-round, we send a weekly preparedness message. Edit the message to make it more relatable to your community members by adding local context and images. They are suitable for materials such as newsletters, social media, and internal emails.

Email BePrepared@gov.ab.ca to join the resilience builder network and get a preparedness message each week.

Who are we?

The Be Prepared team, (aka Strategic Partnerships and Public Education) is a team within the Alberta Emergency Management Agency, a division of the Ministry of Public Safety and Emergency Services. We work with partners to develop inclusive programming to build resilience at the local level.

- doivent avoir un lien récent avec le marché du travail et avoir gagné au moins 5,000 \$ au cours de l'année civile précédente ou au cours des 52 semaines précédant immédiatement l'incident;
- doivent être en congé de leur emploi ou ne pas travailler plus de 50 % de leur semaine normale de travail, jusqu'à concurrence de 20 heures;
- ne doivent pas avoir été accusés d'avoir commis l'infraction au *Code criminel* qui a entraîné le décès ou la disparition de l'enfant;
- ne doivent pas toucher de prestations d'assurance-emploi ou du Régime québécois d'assurance parentale.

Dans le budget fédéral 2023, le gouvernement du Canada propose d'apporter des modifications au Code canadien du travail afin d'améliorer l'admissibilité aux congés reliés au décès ou à la disparition d'un enfant pour les travailleurs des secteurs sous réglementation fédérale.

Nous vous encourageons à transmettre ces renseignements à vos personnes-ressources et à utiliser les produits de communication ci-joints pour aider à accroître la sensibilisation de cette allocation améliorée parmi les personnes se trouvant en situation difficile. Veuillez communiquer avec Service Canada au 1-800 O-Canada (1-800-622-6232) si vous avez d'autres suggestions sur la façon de nous aider à promouvoir cette allocation améliorée.

Pour en connaître plus au sujet de l'allocation, veuillez visiter notre site Web à <https://www.canada.ca/fr/emploi-developpement-social/services/parents-jeunes-victimes-crimes.html> ou communiquez avec Service Canada au numéro susmentionné.

Merci.

To whom it may concern,

As you may be aware, the Government of Canada introduced changes to the Canadian Benefit for Parents of Young Victims of Crime to make it more inclusive and flexible. The following changes came into force on April 2, 2023:

- extend the period during which recipients can receive the 35 weeks of benefit payments from two years to three years;
- increase the weekly benefit payment from \$450 to \$500;
- lower the minimal earnings threshold from \$6,500 to \$5,000; and
- eliminate the requirement that parents attest that their child was not a willing party to the crime.

In order to be eligible for the Canadian Benefit for Parents of Young Victims of Crime:

- the child must be under the age of 25 at the time of the incident (death or disappearance);
- the death or disappearance of the child must be the result of a probable *Criminal Code* offence;
- the incident must have occurred in Canada; and
- in the case of missing children, the child must be missing for over a week.

Additionally, applicants must:

- be legally responsible for the child;
- have a recent labour force attachment, having earned at least \$5,000 in the previous calendar year or the 52 weeks immediately prior to the incident;

- be on leave from their employment, or working no more than 50% of their regular work week, up to a maximum of 20 hours;
- have not been charged with committing the Criminal Code offence that led to the death or disappearance of the child; and
- not be collecting any type of Employment Insurance (EI) or Quebec Parental Insurance Plan (QPIP) benefits.

In Budget 2023, the Government of Canada proposes to introduce amendments to the *Canada Labour Code* to improve eligibility for leave related to death or disappearance of a child for workers in federally regulated sectors.

We encourage you to share this information with your contacts and to use the attached communications products to help raise awareness of this improved benefit among those experiencing difficult circumstances. Please call Service Canada at 1-800 O-Canada (1-800-622-6232) if you have any other suggestions on how to help us further raise awareness of these benefit changes.

To find out more about the benefit, please visit our website at <https://www.canada.ca/en/employment-social-development/services/parents-young-victims-crime.html> or contact Service Canada at the number above.

Thank you.

Sophie Carrier

Conseillère principale en matière de programme – Senior Program Advisor
Direction générale des prestations et services intégrés - Benefits and Integrated Services Branch
Service Canada – Gouvernement du Canada
343-572-6100
sophie.carrier@servicecanada.gc.ca
(Elle – She/her)

The RCMP is turning 150!
Come celebrate at the Parkland
RCMP Detachment and Rotary Park



Come enjoy a free BBQ (donation optional), static displays, police dog demonstration, bouncy castle, kids games, stories from the force and stories with an Indigenous knowledge keeper.

Location: 91 Campsite Road , Spruce Grove (Parkland RCMP Detachment)

Time: 11:00 AM – 4:00 PM

SAT. MAY 27, 2023

The Parkland RCMP would like to thank, City of Spruce Grove, Town of Stony Plain, Rotary, Kinsmen, St Anne Natural Gas, West Parkland Natural Gas, Aspire Psychology, Victim Services, Alberta Parenting for the Future, Y.I.E.L.D, Spruce Grove Library, RCMP Veterans Association and Canteen.