

TOWN OF ONOWAY  
REGULAR COUNCIL MEETING MINUTES  
THURSDAY, APRIL 13, 2023  
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	<b>PRESENT</b>	<p>Mayor: Lenard Kwasny  Deputy Mayor: Lisa Johnson  Councillor: Bridgitte Coninx  Councillor: Robin Murray  Councillor: Robert Winterford</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer  Gino Damo, Director of Corporate and Community Services  Debbie Giroux, Recording Secretary</p> <p>14 members of the public joined the meeting via Zoom  1 member of the public joined the meeting in person</p>
1.	<b>CALL TO ORDER</b>	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded. Mayor Kwasny acknowledged that the meeting was being held on Treaty 6 Land.
2.	<b>AGENDA Motion #102/23</b>	<p><b>MOVED</b> by Councillor Robert Winterford that Council adopt the agenda of the Regular Council meeting of Thursday, April 13, 2023 with the following amendments:</p> <p>7h) Onoway Facility Enhancement Association (requested by CAO Thompson)</p> <p>7i) National Administrative Professionals Day April 26 (requested by Councillor Robin Murray)</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES Motion #103/23</b>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that the March 23, 2023 Regular Meeting minutes be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>APPOINTMENTS/PUBLIC HEARINGS  Motion #104/23  Motion #105/23</b>	<p>Phil Dirks, Metrix Group, Auditor for the Town of Onoway, attended the meeting from 9:35 a.m. until 10:20 a.m.</p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council approve the Town's Draft 2022 Audited Financial Statements as amended.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Lisa Johnson that the presentation of Draft 2022 Audited Financial Statements from Phil Dirks, Metrix Group, be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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		Council recessed from 10:20 a.m. until 10:30 a.m.
<b>5.</b>	<b>FINANCIAL REPORTS</b>	
	<b>MOTION #106/23</b>	<b>MOVED</b> by Councillor Robin Murray that Council accept the Q3 Questions Report for information. <b>CARRIED</b>
	<b>Motion #107/23</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that the Draft Budget 2023 be tabled for discussion at a Special Council meeting. <b>CARRIED</b>
	<b>Motion #108/23</b>	<b>MOVED</b> by Mayor Lenard Kwasny that a Special Council meeting be scheduled for Monday, April 24, 2023 at 11:00 a.m. for the purpose of discussing Draft Budget 2023. <b>CARRIED</b>
		Council recessed from 12:05 p.m. until 1:10 p.m.
<b>6.</b>	<b>POLICIES AND BYLAWS</b>	n/a
<b>7.</b>	<b>ACTION ITEMS</b>	
	<b>Motion #109/23</b>	<b>MOVED</b> by Mayor Lenard Kwasny that Council authorize administration to enter into an agreement with Lac Ste. Anne County for Enforcement Services with a 5 year term at \$120.00/hour with a 3% annual increase. <b>CARRIED</b>
	<b>Motion #110/23</b>	<b>MOVED</b> by Councillor Robin Murray that Council accept the Canada Community Building Fund (CCBF) application for the Septage Receiving Station (SRS) System for information. <b>CARRIED</b>
	<b>Motion #111/23</b>	<b>MOVED</b> by Councillor Robin Murray that Council direct administration to consult with facilitators and provide options for Council and staff on conflict resolution and present options for further discussion. <b>CARRIED</b>
	<b>Motion #112/23</b>	<b>MOVED</b> by Councillor Robert Winterford that the Town of Onoway declare May 8 – 12 as Economic Development Week 2023. <b>CARRIED</b>
	<b>Motion #113/23</b>	<b>MOVED</b> by Councillor Bridgitte Coninx that the Town of Onoway declare May 21-27 as National Public Works Week 2023. <b>CARRIED</b>

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	<p><b>Motion #114/23</b></p>	<p><b>MOVED</b> by Councillor Robert Winterford that Council approve a \$500.00 expenditure for a float for the parade on June 24, 2023.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Winterford left the meeting at 1:55 p.m.</p>
	<p><b>Motion #115/23</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that the discussion regarding Beautification be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Motion #116/23</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that Council approve the upgrades being proposed by the Onoway Facility Enhancement Association for the Onoway Community Hall.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Motion #117/23</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that the Town provide a letter of support for a Community Facility Enhancement Program grant application.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Motion #118/23</b></p>	<p><b>MOVED</b> by Deputy Mayor Lisa Johnson that the Financial Statements for the Onoway Facility Enhancement Association be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Motion #119/23</b></p>	<p><b>MOVED</b> by Councillor Robin Murray that the Town of Onoway declare April 26, 2023 as National Administrative Professionals Day 2023.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<p><b>COUNCIL, COMMITTEE AND STAFF REPORTS</b></p> <p><b>Motion #120/23</b></p>	<p><b>MOVED</b> by Councillor Robin Murray that the Council, Chief Administrative Officer, Corporate and Community Services and Public Works written and verbal reports be accepted for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<p><b>INFORMATION ITEMS</b></p> <p><b>Motion #121/23</b></p> <p><b>Motion #122/23</b></p>	<p><b>MOVED</b> by Councillor Bridgitte Coninx that the Town of Onoway write a letter of support for the exemption of newspaper media from EPR Program Revisions to Alberta Minister of Environment and Protected Areas, Honourable Sonya Savage.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Bridgitte Coninx that Council accept the following items for information:</p> <p style="margin-left: 40px;">a) Lac Ste. Anne Foundation – Housing Needs Community Engagement Session – Monday April 24, 2023</p>

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		<ul style="list-style-type: none"> <li>b) Development Officer Report – Town of Onoway – March 2023</li> <li>c) Alberta Health Services Together 4 Health – March 24, 2023 newsletter</li> <li>d) Federation of Canadian Municipalities (FCM) – March 31, 2023 response to the Federal Budget</li> <li>e) Community Futures Yellowhead East – Minutes from February 16, 2023 and March 23, 2023 Board meetings</li> <li>f) Statistics Canada – April 2023 Update</li> <li>g) Town of Barrhead - Exemption of Newspaper Media from EPR Program Revisions – April 3, 2023 letter to Minister Sonya Savage, AB Environment</li> <li>h) Easter Seals Alberta - April 4, 2023 email regarding Programs for Albertans with Disabilities</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>																																	
<b>10.</b>	<b>CLOSED SESSION</b>	n/a																																	
<b>11.</b>	<b>ADJOURNMENT</b>	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the regular council meeting adjourned at 3:35 p.m.																																	
<b>12.</b>	<b>UPCOMING EVENTS</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">April 19, 2023</td> <td style="width: 60%;">Land Use Devel EOEP</td> <td style="width: 20%;">2:30 p.m.</td> </tr> <tr> <td><b>April 26, 2023*</b></td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 26, 2023</td> <td>Land Use Devel EOEP</td> <td>2:30 p.m.</td> </tr> <tr> <td>May 4, 2023</td> <td>Strategic Planning EOEP</td> <td>2:30 p.m.</td> </tr> <tr> <td>May 11, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 11, 2023</td> <td>Strategic Planning EOEP</td> <td>3:00 p.m.</td> </tr> <tr> <td>May 17, 2023</td> <td>Library 50<sup>th</sup> Anniversary</td> <td>11:00 a.m.</td> </tr> <tr> <td>May 18, 2023</td> <td>Strategic Planning EOEP</td> <td>3:00 p.m.</td> </tr> <tr> <td><b>May 24, 2023*</b></td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 25, 2023</td> <td>Asset Management Workshop</td> <td>Edmonton</td> </tr> <tr> <td>May 25, 2023</td> <td>Strategic Planning EOEP</td> <td>3:00 p.m.</td> </tr> </table> <p><b>*note date changes</b></p>	April 19, 2023	Land Use Devel EOEP	2:30 p.m.	<b>April 26, 2023*</b>	Regular Council Meeting	9:30 a.m.	April 26, 2023	Land Use Devel EOEP	2:30 p.m.	May 4, 2023	Strategic Planning EOEP	2:30 p.m.	May 11, 2023	Regular Council Meeting	9:30 a.m.	May 11, 2023	Strategic Planning EOEP	3:00 p.m.	May 17, 2023	Library 50 <sup>th</sup> Anniversary	11:00 a.m.	May 18, 2023	Strategic Planning EOEP	3:00 p.m.	<b>May 24, 2023*</b>	Regular Council Meeting	9:30 a.m.	May 25, 2023	Asset Management Workshop	Edmonton	May 25, 2023	Strategic Planning EOEP	3:00 p.m.
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Signed by Mayor Lenard Kwasny

Signed by  
Debbie Giroux, Recording Secretary