

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, JUNE 8, 2023 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

THAT the June 8, 2023 Regular Council Meeting agenda be approved as presented

or

THAT the June 8, 2023, Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)

3. ADOPTION OF MINUTES - May 24, 2023 Regular Council Meeting

Pg 1-5

Recommendation:

THAT the May 24, 2023 Regular Council Meeting minutes be approved as presented

or

THAT the May 24, 2023 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

4. APPOINTMENTS/PUBLIC HEARINGS

9:35 a.m. – Chief Enforcement Officer, Dallas Choma, Lac Ste. Anne County

Recommendation

THAT Council accept the discussion with CPO Dallas Choma for information

or

some other direction as given by Council at meeting time

5. **FINANCIAL REPORTS** – n/a

6. **POLICIES & BYLAWS** - n/a

7. **ACTION ITEMS**

P96-23 a) Town of Onoway Strategic Plan

Recommendation:

THAT Council approve the Town of Onoway Strategic Plan 2023 – 2032 as Presented.

or

some other direction as given by Council at meeting time

P924-46 b) Town of Onoway Vision Action Plan – A Request for Decision is attached

Recommendation:

THAT Council accept the Vision Action Plan as presented.

or

some other direction as given by Council at meeting time

P947-50 c) Mutual Aid – LSAC – A Request for Decision is attached

Recommendation:

THAT Council approve the Mutual Aid Fire Agreement with Lac Ste Anne County as presented which amends Appendix 'A' Fee Schedule.

or

some other direction as given by Council at meeting time

Pg 51-52

d) Resignation of Council Member and Requirement of By-election - A Request for Decision is attached

Recommendation:

1) *THAT Council acknowledge in accordance with the Municipal Government Act s. 161(4), the Chief Administrative Officer has notified Council of the resignation of Robert Winterford, effective May 25, 2023.*

and

2) *THAT Council schedule the Regular Meeting of June 22, 2023 at 9:30 AM in Council Chambers.*

or

some other direction as given by Council at meeting time

Pg 53-58

e) Council Committee Appointments – Vacancies – A Request for Decision is attached

THAT Council make the following Committee appointments:

- *Capital Region Assessment Services Commission – Councillor Murray (rep); need alternate*
- *Highway 43 East Solid Waste Commission – Mayor Kwasny (rep); need alternate*
- *Yellowhead Regional Library Board – need a rep; no alternate*
- *Economic Development Committee/Partnership Committee – Need new rep; Councillor Coninx (rep); Councillor Murray (alt)*
- *Onoway Regional Medical Clinic – Need new rep; Councillor Coninx (alt)*
- *Onoway and District Chamber of Commerce – need new rep; Deputy Mayor Johnson (alt)*
- *Onoway and District Agricultural Society – Councillor Coninx (rep); need alternate*
- *Onoway Ball Diamonds Committee – Councillor Coninx (rep); need 2nd rep*

- *Regional Trail Committee – Councillor Coninx (rep); need 2nd rep*
- *Onoway Economic Development and Tourism Committee – Mayor Kwasny (rep); need 2nd rep*
- *Inter-municipal Development Plan Negotiating Committee – need new rep; Councillor Coninx (alt)*
- *Onoway Interagency Committee – need new rep; Deputy Mayor Johnson (alt)*

Or

some other direction as given by Council at meeting time

P959-63

f) Beautification Committee Remuneration – A Request for Decision is attached

Recommendation:

THAT Council acknowledge that the Beautification Committee is a volunteer opportunity for Council and that no financial reimbursement will be made for time spent on the Beautification Committee.

or

THAT Council approves the reimbursement for Council members who took organization roles on the Beautification Committee to claim remuneration of \$100 as a meeting less than 4 hours in recognition of additional time given in the organizational role.

or

some other direction as given by Council at meeting time

P964-65

g) Crosswalk Expenditure – A Request for Decision is attached

Recommendation:

THAT Council accept the information presented on crosswalk design and Installation.

P966-69

- h) 2023 FCSS Application – Chateau Lac Ste. Anne Residence Council - A Request for Decision is attached

Recommendation:

THAT Council approve Chateau Lac Ste. Anne Residence Council 2023 FCSS Grant amount request of \$1,000.00 for Bloomin' Seniors.

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) Chief Administrative Officer Report – written report attached
- e) Corporate and Community Services Director's Report – written report attached
- f) Public Works Report – written report attached

P970-71
P972
P973

Recommendation:

THAT the Council, Chief Administrative Officer, Corporate and Community Services, Public Works and Committee written and verbal reports be accepted for information as presented.

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

- a) Onoway Municipal Operations Breakdown Based on every \$1,000 General Municipal Levy corrected
- b) Alberta Health Services Together 4 Health – May 19, 2023 newsletter
- c) Fortis Alberta – May 16, 2023 letter with a \$750.00 donation towards Centennial
- d) Suncor – May 26, 2023 email re closure of parking lot at 5011 Lac Ste Anne Trail South on specific dates

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e) AHS – Virtual Groups and Workshops

Pg 90

f) Parkland County – 2024 Dispatch Rate increase

Pg 91-92

g) AB Munis – 2023 Municipal Leaders’ Summer Caucuses

Pg 93-97

h) Lac Ste. Anne Foundation Minutes – February 22, 2023; March 27, 2023

Pg 98

i) Summer Village of Yellowstone – June 1, 2023 letter regarding their July 22, 2023 Demonstration of Lake Health Technology (E8 Innovations)

j)

Recommendation:

THAT Council accept the above noted items for information.

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- June 23, 24, 25, 2023 – Centennial Events
- July 13, 2023 – Regular Council Meeting 9:30 a.m.
- August 10, 2023 – Regular Council Meeting 9:30 a.m.
- September 14, 2023 – Regular Council Meeting 9:30 a.m.
- September 28, 2023 – Regular Council Meeting 9:30 a.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, MAY 24, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Robert Winterford</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services Debbie Giroux, Recording Secretary</p> <p>1 member of the public joined the meeting via Zoom 1 member of the public joined the meeting in person</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded. Mayor Kwasny acknowledged that the meeting was being held on Treaty 6 Land.
2.	AGENDA Motion #159/23	<p>MOVED by Deputy Mayor Lisa Johnson that Council adopt the agenda of the Regular Council meeting of Wednesday, May 24, 2023 with the following addition:</p> <p>10. Closed Session – Personnel (requested by Deputy Mayor Johnson)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #160/23	<p>MOVED by Councillor Robin Murray that the May 11, 2023 Regular Council Meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS Motion #161/23 Motion #162/23	<p>Corporal Justin Auld, RCMP, Parkland Detachment, attended the meeting from 9:32 a.m. until 10:00 a.m.</p> <p>MOVED by Councillor Bridgitte Coninx that Council accept the discussion with Corporal Auld for information.</p> <p style="text-align: right;">CARRIED</p> <p>Dale Johnson, Chair, Onoway Economic Development and Tourism Committee attended the meeting from 10:00 a.m. until 10:20 a.m. and then departed Council Chambers.</p> <p>Council recessed from 10:20 a.m. until 10:30 a.m.</p> <p>MOVED by Councillor Robert Winterford that Council accept the discussion with Dale Johnson for information.</p> <p style="text-align: right;">CARRIED</p>

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5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	MOVED by Councillor Robin Murray that Bylaw 802-23, the Chief Administrative Officer Bylaw, be given second reading.
	Motion #163/23	CARRIED
	Motion #164/23	MOVED by Deputy Mayor Lisa Johnson that Bylaw 802-23, the Chief Administrative Officer Bylaw, be given third reading and adopted.
	Motion #165/23	CARRIED
	Motion #166/23	MOVED by Councillor Robert Winterford that Bylaw 803-23, the Property Tax Penalties Bylaw be given first reading.
	Motion #167/23	CARRIED
	Motion #168/23	MOVED by Councillor Robert Winterford that Bylaw 803-23, the Property Tax Penalties Bylaw be considered for third reading at this meeting.
	Motion #169/23	CARRIED UNANIMOUSLY
	Motion #170/23	MOVED by Councillor Robin Murray that Bylaw 803-23, the Property Tax Penalties Bylaw be given third reading and adopted.
	Motion #171/23	CARRIED
	Motion #172/23	MOVED by Councillor Robert Winterford that Council rescind Policy C-TRA-ROA-2, Road Closure Requests, as Bylaw 795-22 The Traffic Bylaw addresses the matter of road closures.
	Motion #173/23	CARRIED
	Motion #174/23	MOVED by Councillor Bridgitte Coninx that Council approve Policy C-COU-UFP-1, Utility Fiscal Policy as presented.
	Motion #175/23	CARRIED
7.	ACTION ITEMS	MOVED by Councillor Robin Murray that FCSS funding totaling \$24,830.00 be allocated as follows:
	Motion #171/23	<ul style="list-style-type: none"> - Onoway United Church Thrift Store Volunteer Appreciation Dinner - \$1,380.00

(2)

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, MAY 24, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<ul style="list-style-type: none"> - Northern Gateway Public Schools National Indigenous Peoples Day Celebration for Onoway Schools - \$500.00 - Onoway and District Quilt Guild Onoway Quilts 2023 Show - \$500.00 - Onoway and District Historical Guild Fall Harvest Festival - \$750.00 - Onoway Public Library Storytime and Craft Takeaway Kits - \$1,500.00 - Cherished Memories Parents and Tots Annual Program - \$1,000.00 - Lac Ste. Anne East End Bus Society Seniors In Motion 2023 - \$1,000.00 - Onoway Community Care Meals On Wheels - \$1,000.00 - Onoway Golden Club 2023 Seniors Christmas Dinner - \$500.00 - Onoway Facility Enhancement Association Annual Seniors Tea, Halloween Event and Kids Christmas Party - \$2,200.00 - Town of Onoway Centennial Event - \$12,500.00 - LSAC Home Support and Preventative Counselling - \$2,000.00 <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:30 a.m. until 11:40 a.m.</p> <p>Motion #172/23 MOVED by Mayor Lenard Kwasny that Council accepts the information presented regarding the 2023 Centennial Events.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #173/23 MOVED by Councillor Bridgitte Coninx that the Town correspond with resident Wade Neilsen advising him that the Town staff do not have the capacity to accept 100 spruce trees at this time and thanking him for the offer to donate them.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #174/23 MOVED by Councillor Robin Murray that Council appoint Trail Accounting of Onoway to complete the 2022 Financial Review of the Onoway Public Library.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE AND STAFF REPORTS Motion #175/23</p>	<p>MOVED by Councillor Robin Murray that the Council, Chief Administrative Officer, Corporate and Community Services and Public Works written and verbal reports be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
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9.	INFORMATION ITEMS Motion #176/23	<p>MOVED by Councillor Bridgitte Coninx that Council accept the following items for information:</p> <ul style="list-style-type: none"> a) Alberta Health Services Together 4 Health – May 5, 2023 newsletter b) Public Library Services Branch Update – April 2023 <p style="text-align: right;">CARRIED</p>
10.	CLOSED SESSION Motion #177/23	<p>MOVED by Councillor Robin Murray that, pursuant to Section 197(2) of the Municipal Government Act, Council move into a Closed Session at 12:00 p.m. to discuss the following item: Personnel - Section 17(4)(d) FOIP</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:00 p.m. to 12:02 p.m. to allow the Director of Corporate and Community Services and the Recording Secretary to leave the meeting.</p> <p>CLOSED SESSION The following individuals were present for the Closed Session: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Robert Winterford Jennifer Thompson, CAO</p> <p>Councillor Robert Winterford left the meeting at 12:15 p.m.</p> <p>Council recessed from 12:35 p.m. to 12:37 p.m. to allow staff to return to the meeting.</p> <p style="text-align: center;">Motion #178/23</p> <p>MOVED by Councillor Bridgitte Coninx that Council move out of Closed Session at 12:37 p.m.</p> <p style="text-align: right;">CARRIED</p> <p style="text-align: center;">Motion #179/23</p> <p>MOVED by Councillor Bridgitte Coninx that the discussion in Closed Session be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
11.	ADJOURNMENT	<p>As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 12:40 p.m.</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, MAY 24, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

12.	UPCOMING EVENTS	May 25, 2023	Asset Management Workshop	Edmonton
		May 25, 2023	Strategic Planning EOEP	3:00 p.m.
		June 8, 2023	Regular Council Meeting	9:30 a.m.
		June 23-25	Centennial Celebrations	9:30 a.m.
		July 13, 2023	Regular Council Meeting	9:30 a.m.
		August 10, 2023	Regular Council Meeting	9:30 a.m.

 Mayor Lenard Kwasny

 Debbie Giroux, Recording Secretary

UNAPPROVED

THE TOWN OF ONOWAY

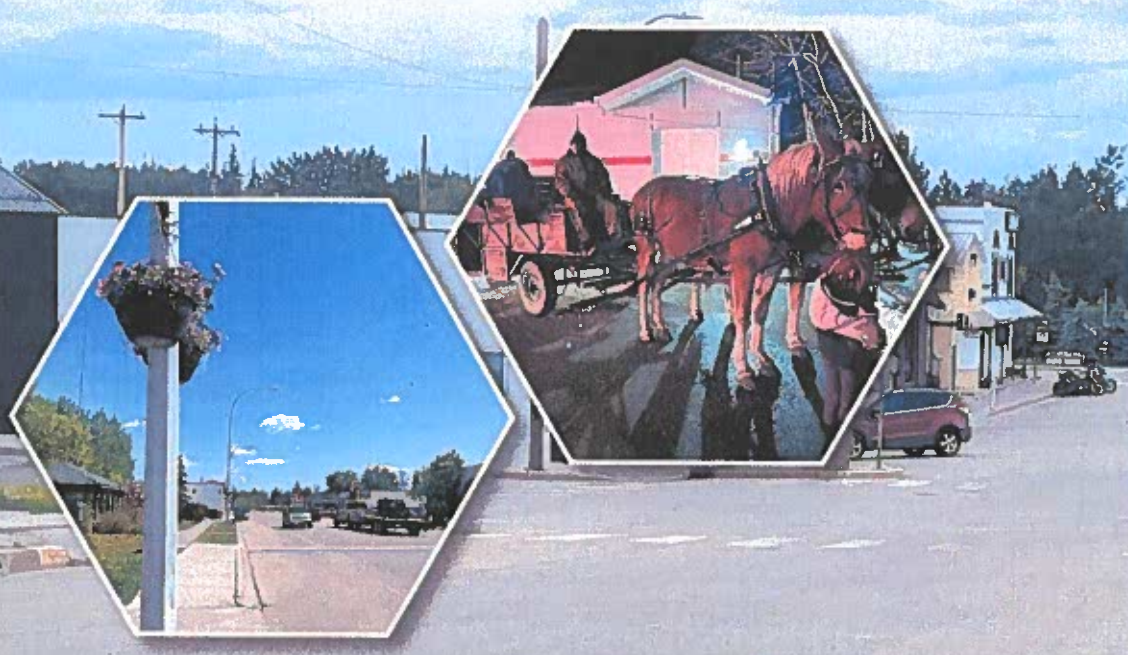


5002 LAC STE ANNE TRAIL

STRATEGIC PLAN
2023-2032

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Town of Onoway STRATEGIC PLAN

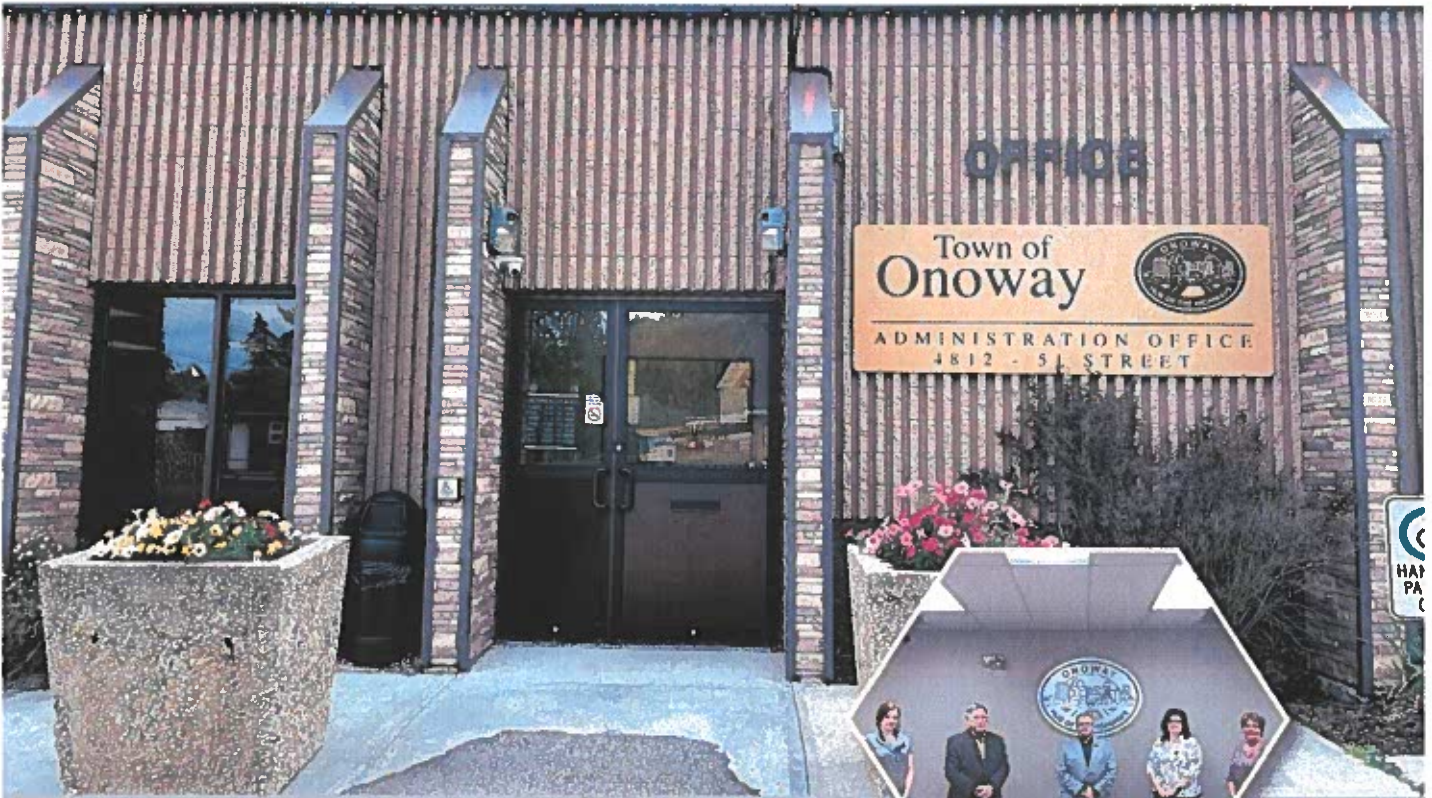
THE “HUB OF THE HIGHWAYS,” THE TOWN OF ONOWAY HONOURS ITS COMMUNITY’S PAST WHILE WELCOMING ITS FUTURE.

Located in Lac Ste. Anne County, Onoway offers a country charm with urban amenities. Just 40 minutes away from Edmonton, Onoway is easily accessible by all major highway routes, allowing residents and visitors to enjoy an easy commute to any location in Central Alberta. Known for its scenic environment and welcoming neighbours, the Town of Onoway celebrates its rich history as an agricultural settlement, which was designated as a town in 2005. The hamlet and eventual village grew as its economic potential flourished, with residents enjoying the abundance that country life has to offer.

Onoway residents and visitors are surrounded by a diverse range of businesses that support their everyday needs, including medical services, education, senior transportation services, and various recreation and community groups. Our Council believes in maintaining and developing the relationships we have established with such services and local businesses to help move our community into its future.



FOREWARD



Council's Message

In the spirit of reconciliation, we would like to begin by acknowledging that we live, work, and play on the traditional territories of the Alexis Nakota Sioux Nation, Paul First Nation, Alexander First Nation, Metis Nation, and all people who have made their homes in the Treaty 6 region of Central Alberta.

On behalf of Onoway's Town Council, we are pleased to present our 2023-2032 Strategic Plan. As we grow as a community, we want to ensure our Town's future by continuing to provide a high quality of life for our residents. By investing within our community and our people, we are ensuring self-sufficiency and welcoming opportunities for more urban amenities.

Our 2023-2032 Strategic Plan reflects the priorities Council believes will help move our Town into its future by maintaining and updating local infrastructure while

striving to improve our local economy and service excellence. This focus and drive will help improve our communication and transparency, fostering good governance.

This year's priority focus is in five key areas:

- **FINANCIAL SUSTAINABILITY**
- **ECONOMIC AND BUSINESS GROWTH**
- **SERVICE EXCELLENCE**
- **GOOD GOVERNANCE**
- **SUSTAINABLE INFRASTRUCTURE**

We are proud to present our 2023-2032 Strategic Plan to you, the citizens of Onoway.

ENVISIONING A Sustainable Future

THE TOWN OF ONOWAY HAS A BRIGHT VISION OF THE FUTURE THROUGH COMMUNITY ENGAGEMENT, COLLABORATION, AND PARTNERSHIPS.

Council represents the Town of Onoway's residents and business owners' best interests. Through community engagement, collaboration, and partnerships with our stakeholders, we are dedicated to serving our municipality by bringing the best amenities and developments to our community.

By investing in our financial and economic well-being, we encourage business growth and the development of our local resources. As an area that offers the best of country life, our municipality staff and services continually strive to provide excellence in our practices, offering a higher quality of life that our residents and business owners can take pride in.

Our goals, priorities, and policies encourage growth by maintaining our current infrastructure and upgrading and supporting our capital assets. As Council, we are responsible for ensuring our strategic plan comes to fruition with transparency and respect as we move into a more sustainable, bright future.

Our strategic plan provides a long-range view of our vision for the Town of Onoway. The plan outlines how we will move into a more sustainable future by encouraging economic opportunities and local investments.

THE MUNICIPAL EQUATION



STRATEGIC PLANNING



A strategic plan is a map that shows how the community can achieve its goals, foster vibrancy and support community health and culture.

A STRATEGIC PLAN (SOMETIMES REFERRED TO AS A “COMMUNITY VISION PLAN”) PRESENTS KEY PRIORITY FOCUS AREAS.

These priority focus areas are determined by Council to be most critical to sustaining and enhancing quality of life of the residents within the community. These focus areas and the general vision for the community are established through a series of planning exercises.

The Strategic Plan uses short- and long-term planning approaches to provide a realistic and task- based foundation towards the higher vision. This ensures that Council balances and mitigates any risks and considers existing commitments, contracts, and needs from residents and commercial businesses within the community.

Administration is then tasked with developing specific implementation plans that will further enable Council’s strategic vision for the community and reach the specific objectives. Finally, a financial plan allocates funding to each of the prioritized projects and services, which will serve to support the action plans and put into motion the realization of the goals outlined in the vision for the community as a whole.



THE PLANNING PROCESS

THE STRATEGIC PLAN SETS THE STAGE FOR REAL ACTION AND REAL FINANCIAL COMMITMENTS.

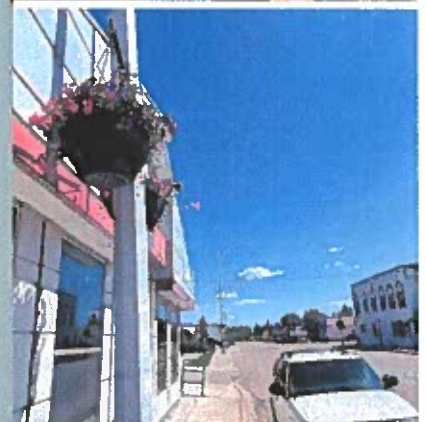
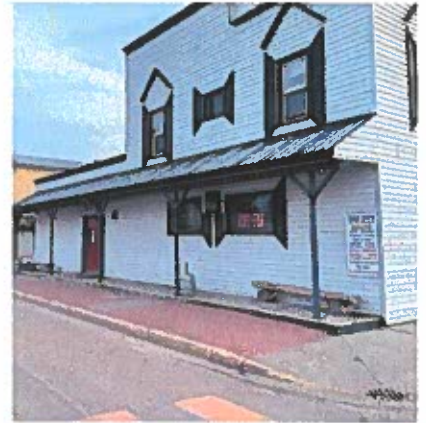
While the vision is largely based on needs, wants and hopes for the community, it will ultimately be assessed against the capacity and capabilities of the municipality from both an operational and a financial perspective. The Strategic Plan must be grounded in reality and tied to realistic, feasible and measurable goals and objectives.

Creation of a Strategic Plan must focus on a few specific thought exercises:

1. **A landscape assessment (or "Municipal Scan") to understand what the baseline is and what current operational values are;**
2. **A visioning exercise to determine what the ultimate vision or end goal for the community in the future (5-10 years) is;**
3. **An objective-setting exercise to fill in the gaps between the current status of the community and the future vision, deciding on realistic projects and tasks that get the municipality from A to B;**
4. **Deciding on key performance indicators or measures of success to determine how the plan can be kept on track as it moves ahead.**

IMPACTS OF THIS PLANNING PROCESS

- Identify challenges and opportunities that are facing the community;
- Engagement in energized and focused strategic discussions based around a realistic view of the municipality's current state;
- Practical and pragmatic steps link strategic goals and vision to reality through the municipal service planning and budgeting processes; and
- A vision for the community driven by Council that speaks to Administration and to the public in a way that is transparent and easy to understand providing clear direction.





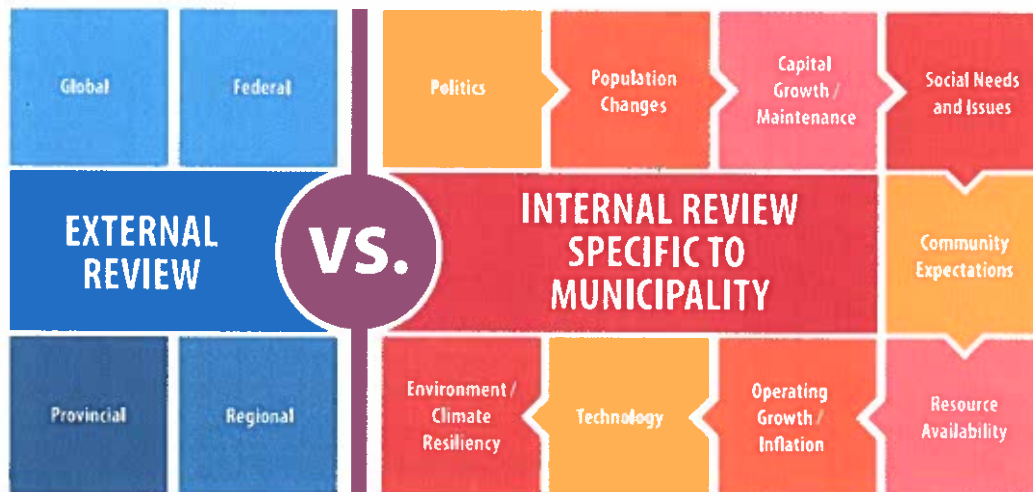
THE MUNICIPAL SCAN

AS YOUR MUNICIPAL COUNCIL UNDERTAKING THIS STRATEGIC PLAN PROCESS, WE HAD TO CONDUCT A REALISTIC ASSESSMENT OF THE TOWN OF ONOWAY AS IT STANDS TODAY.

We considered the current state of the community, both positive and negative; the needs of the residents that we represent; and the historical and current challenges our municipality faces. At the same time, we considered the importance of long-term sustainability, operational capacity, and unique financial constraints and opportunities.

We also took care to consider the divisional structure of our Town specifically, which in and of itself presents a mix of unique and differing needs of the divisions that make up our beautiful municipality.

As a result of this process, we have proudly developed our 2023-2032 Strategic Plan for the Town of Onoway. This is our roadmap to prosperity and vibrancy in the community. Council will focus on our economic growth, providing recreation and wellness opportunities, an effective communication strategy, and value-added services with a standard of excellence.



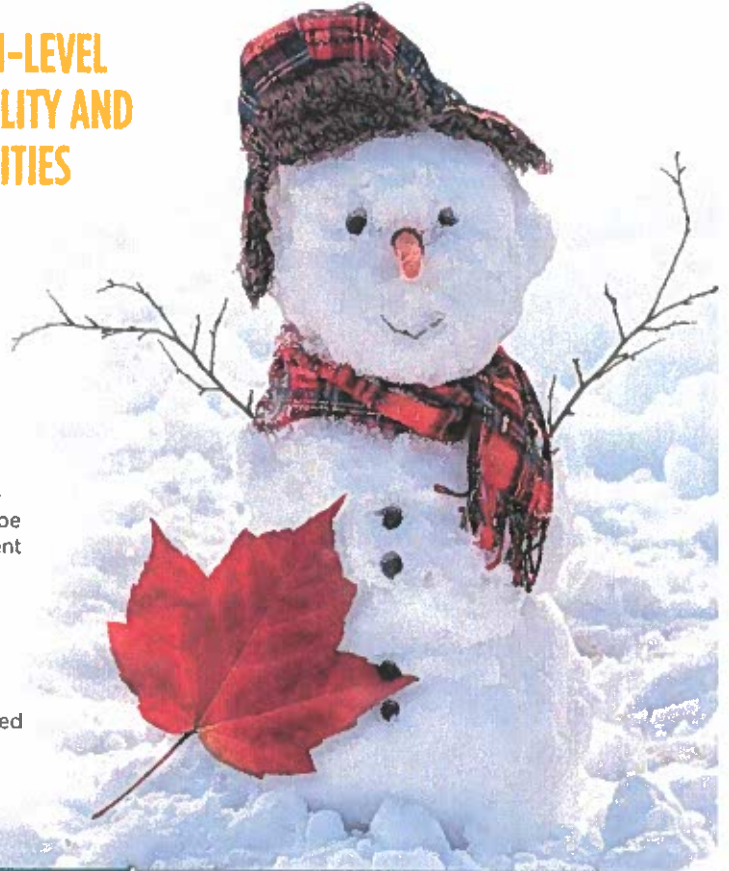
WHAT'S IN MY COMMUNITY'S STRATEGIC PLAN?

A STRATEGIC PLAN OUTLINES THE HIGH-LEVEL VISION OF THE FUTURE OF A MUNICIPALITY AND DESCRIBES SPECIFIC MUNICIPAL PRIORITIES IDENTIFIED BY COUNCIL.

Often, the plan will include priority focus areas which showcase the overall vision in different categories or themes.

Within each priority focus area is an overall goal statement, describing the vision for that specific focus area in the future. Affiliated with this goal statement is a list of more granular objectives or projects, which can be used to create specific action plans in order for them to be fulfilled. These plans are often described in the subsequent action and financial plans, which really bring the goal statements and focus areas to life.

The Strategic Plan provides priority-based direction for more detailed planning and budgeting of capital assets, municipal services and overall management of the municipality. A forward-thinking, realistic and well-rounded vision provides the foundation for the effective long-term planning and provision of services that support the wellness and vitality of a community.



PRIORITY FOCUS AREAS
Each one represents an area of importance to the future of the municipality.

GOAL STATEMENTS
A number of goals may support the achievement of one of the priority focus areas. These are the high-level aims that will help in achieving the overall vision.

OBJECTIVES
Specific desired successes or outcomes that drive the action plans and financial commitments required to achieve the vision. These objectives are highlighted annually in the budget decision-making process.

OUR VALUES



TRUST

The Town of Onoway encourages trust among Council, Administration, residents, and local businesses, as well as through our partnerships and stakeholders, to develop strong community relationships.

INTEGRITY

The Town of Onoway approaches governance with honesty and consideration of community values.

TRANSPARENCY & ACCOUNTABILITY

The Town of Onoway values transparency, accountability, and responsibility in Council's and Administration's actions.

RESPECT

The Town of Onoway respects its relationships with local partnerships and neighbouring municipalities.

TEAMWORK & COLLABORATION

The Town of Onoway encourages teamwork and collaboration in all activities that help move our community into its future.

ACHIEVEMENT

The Town of Onoway encourages recognition of achievements accomplished throughout the community.

PRIORITY FOCUS AREAS

COUNCIL IDENTIFIED FIVE PRIORITY FOCUS AREAS FOR THE TOWN OF ONOWAY.

Council and Administration will work together to support projects and specific funding allocations that align with the Town of Onoway's desire to strive for sustainable financial stability, promote economic growth and strengthen the local business community, provide excellent service for residents, and ensure good governance as well as the sustainability of our infrastructure.



**FINANCIAL
SUSTAINABILITY**



**ECONOMIC
AND BUSINESS
GROWTH**



**SUSTAINABLE
INFRASTRUCTURE**



**SERVICE
EXCELLENCE**



**GOOD
GOVERNANCE**



ECONOMIC & BUSINESS GROWTH

12

GOAL STATEMENT

WE SUPPORT ECONOMIC GROWTH BY WELCOMING NEW BUSINESSES, PROACTIVELY SUPPORTING OUR BUSINESS COMMUNITY, AND DIVERSIFYING THE LOCAL ECONOMY.

OBJECTIVES

TAKE ACTION TO PROMOTE, GROW AND SUPPORT OUR LOCAL ECONOMY

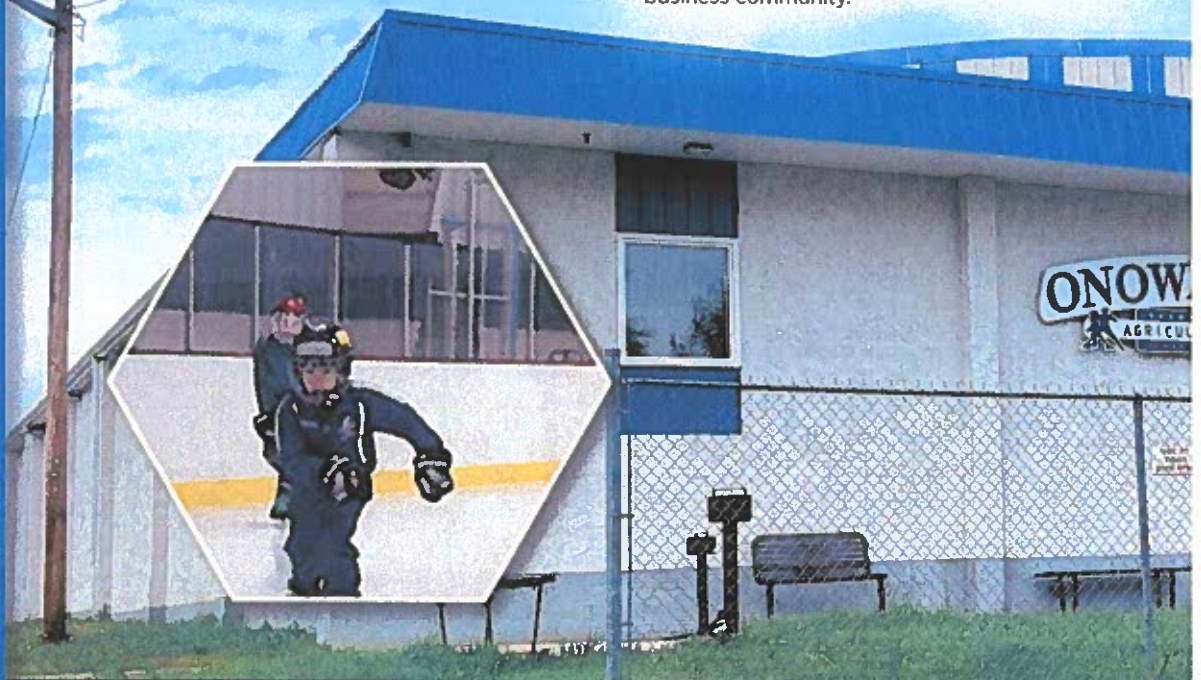
- Support and enable the new economic development committee.
- Develop a marketing strategy and action plan that focuses on business retention, growth, and attraction of new businesses to Onoway.
- Create strategies that continue to make Onoway a sustainable, connected, healthy community that is a good place to live and situate a business.

BE PROACTIVE IN PLANNING FOR THE FUTURE

- Create long-term capital and infrastructure plans that support sustainable economic growth.
- Investigate ways to use and develop land strategically and promote sustainable economic and business growth without compromising residents' quality of life.

FOCUS ON RELATIONSHIPS AND ENGAGEMENT

- Partner with regional neighbours to create economic initiatives that allow all partnerships to flourish.
- Highlight the positive benefits of locating a business to Onoway through marketing and engagement with the current and potential business community.



TOWN OF ONOWAY | Strategic Plan 2023-2032

GOAL STATEMENT



WE FOCUS ON DELIVERING AND IMPROVING HIGH-VALUE ESSENTIAL AND VALUE-ADD SERVICES DAILY TO SUPPORT RESIDENTS' QUALITY OF LIFE.

OBJECTIVES

FOCUS ON SERVICES THAT MATTER AND STRIVE FOR IMPROVEMENT

- Develop a service inventory and identify priority services that make living and working in Onoway attractive by consulting with residents and the business community.
- Evaluate the efficiency and accessibility of all municipal services to provide value to residents.
- Implement innovative, best practices that help Onoway provide excellent service.

FOSTER POSITIVE ORGANIZATIONAL CULTURE

- Create a healthy and collaborative work culture at the Town of Onoway to foster staff well-being and morale.
- Celebrate and share service accomplishments and milestones with Onoway residents.
- Provide municipality staff with ongoing professional development so they can develop and deliver great programs and services.

SERVICE EXCELLENCE





GOAL STATEMENT

WE RECOGNIZE THE IMPORTANCE OF A TRUSTWORTHY, RELIABLE, AND STABLE MUNICIPAL GOVERNMENT AND WILL STRIVE TO PROVIDE STRONG LEADERSHIP AND GOVERN WITH PRIORITY-BASED DECISION-MAKING.

OBJECTIVES

EMBRACE DEMOCRACY

- Value and embrace a healthy respect for democracy through all our actions, policies, and values.
- Make our decisions with transparency and integrity as a sign of respect for our citizens.
- Lead by example in how we conduct business by matching our actions to our words and being honest in our communication.

WORK COLLABORATIVELY AND RESPECTFULLY

- Work collaboratively as a Council, respecting democracy and good legislative practices.
- Ensure that Council and Administration's relationship has a bedrock foundation of support, trust, and openness.
- Foster an environment of leadership with a clear direction delivered by Council to Administration with a focus on priorities.
- Be proactive in understanding all opportunities, including productive regional partnerships, potential grants, and working with other levels of government.



GOOD GOVERNANCE

GOAL STATEMENT

WE EMBRACE SHORT- AND LONG-TERM CAPITAL PLANNING AND BEST PRACTICES FOR ASSET MANAGEMENT THAT SUPPORT THE NEEDS AND ECONOMIC VITALITY OF THE REGION.



SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

IMPROVE OUR ABILITIES AND EXPERTISE

- Provide training that fosters our staff's abilities and knowledge concerning infrastructure best practices.
- Prepare to complete the necessary studies and master plans to support capital plan decisions.

BE PROACTIVE

- Create a sustainable infrastructure maintenance and replacement schedule that is proactive rather than reactive.
- Create infrastructure standards for new residential and commercial developments.

- Explore partnerships with other levels of government or neighbouring communities for infrastructure or capital assets where feasible.

FOCUS ON PRIORITIES

- Prioritize which capital assets need to be upgraded and support them with best practices in asset management.
- Prioritize infrastructure development or upgrade opportunities that clearly impact the economic growth and quality of life in Onoway.



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GOAL STATEMENT

WE WILL DEVELOP SHORT- AND LONG-TERM FINANCIAL STRATEGIES IN SUPPORT OF ONOWAY'S VISION, MISSION, AND STRATEGIC PLAN TO BUILD TOWARD THE TOWN'S FUTURE FINANCIAL SUSTAINABILITY.

OBJECTIVES

PLAN FOR THE FUTURE

- Develop a long-term tax strategy that fulfills the priorities of this strategic plan with consideration for Onoway's financial resources and infrastructure sustainability, providing value to taxpayers.
- Review long-term capital planning to better plan for future capital maintenance and replacement.
- Encourage positive residential and business growth to add to our tax base and promote financial sustainability.
- Foster relationships with regional neighbours that benefit and build up all partnerships.

BE COMPETITIVE AND AFFORDABLE

- Balance affordable tax rates by generating sufficient revenue to meet our operational and capital needs.
- Ensure that Onoway accesses available municipal grants at all levels of government.
- Refine our financial processes to meet current and future economic and resource challenges.

BE TRANSPARENT WITH THE PUBLIC

- Set up public engagement opportunities to be transparent to the community about Onoway's financial position, challenges, needs, and opportunities.
- Communicate with the public about the value and benefit they receive from their taxpayer dollars.

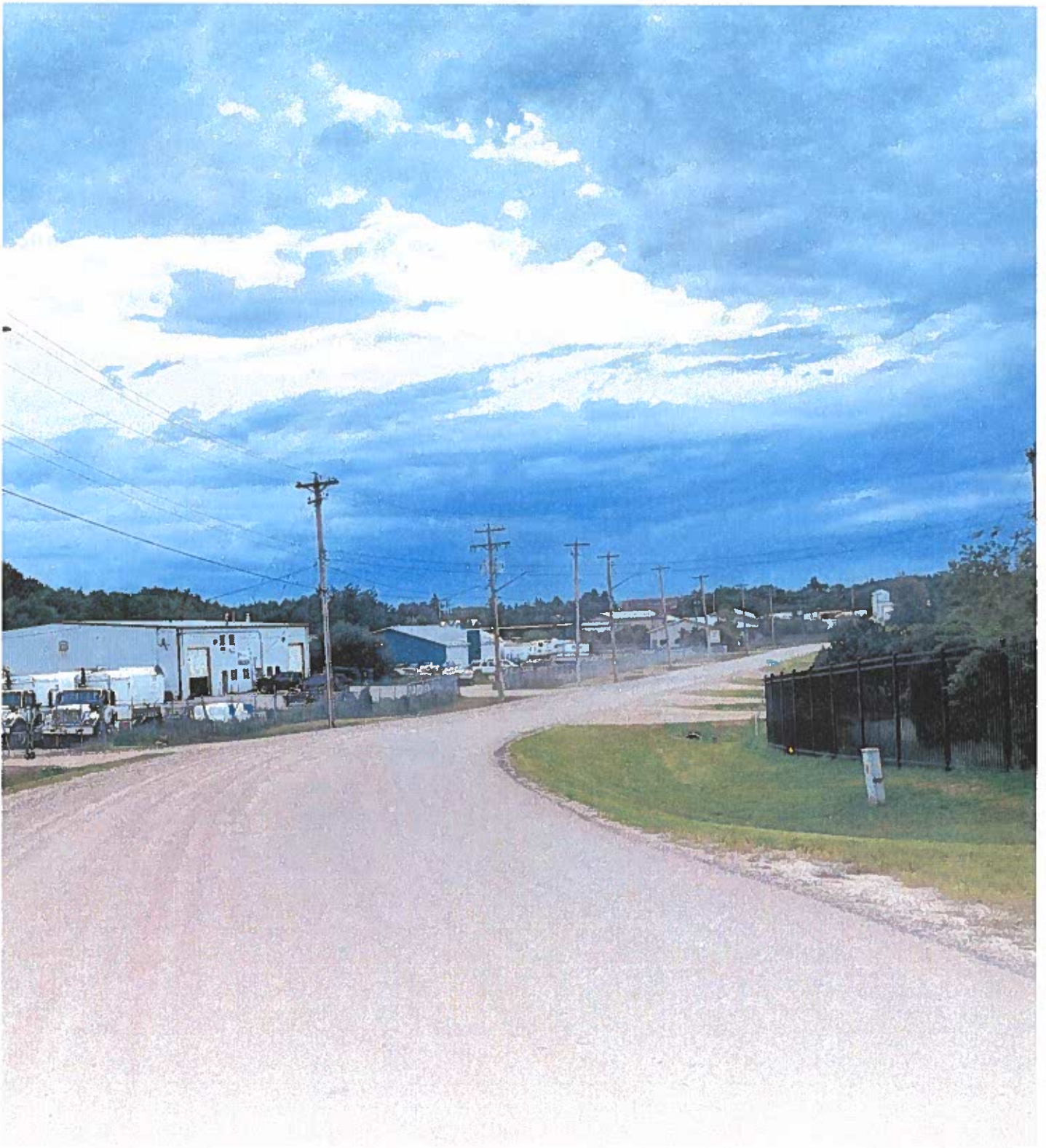
FINANCIAL SUSTAINABILITY

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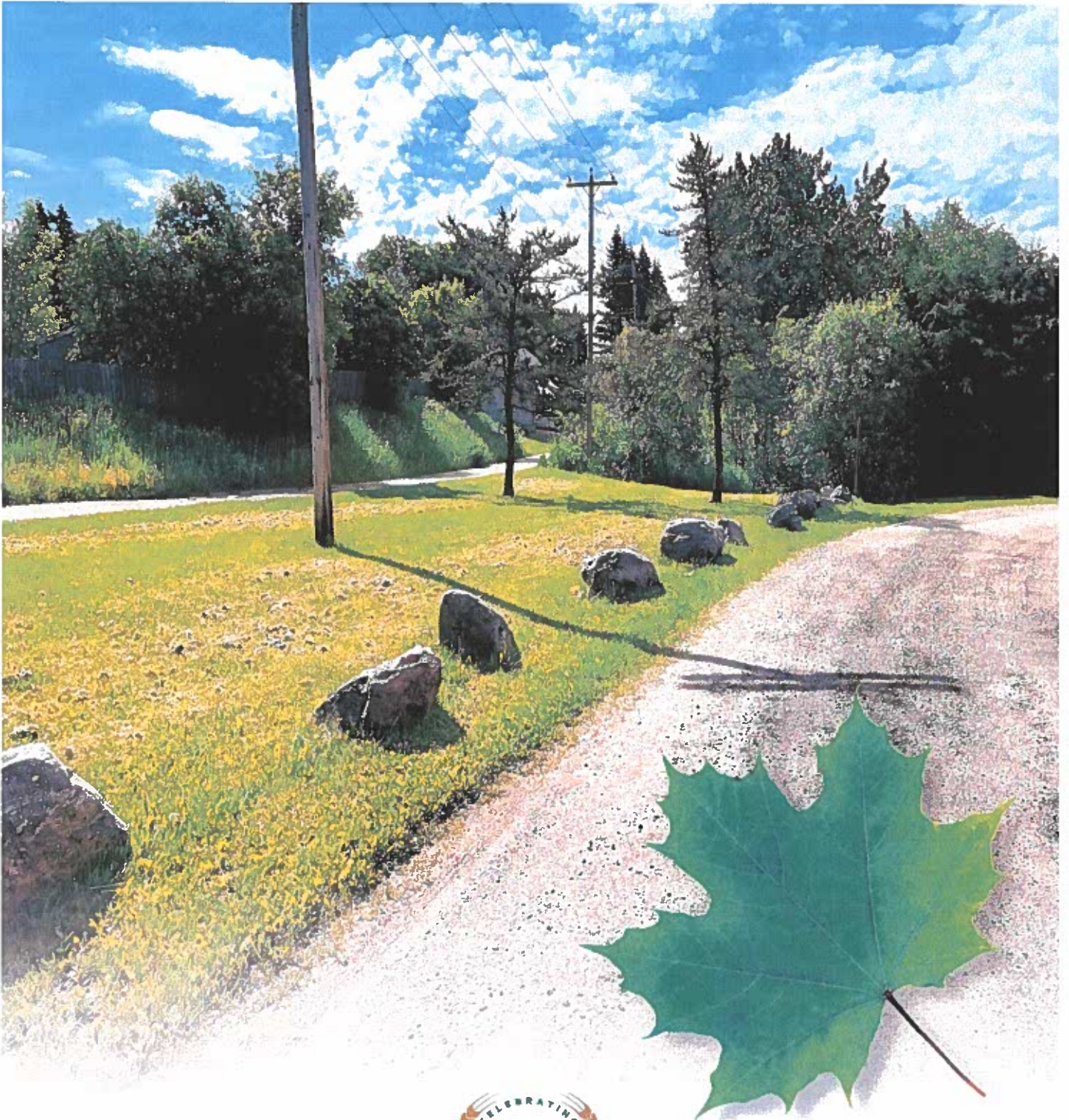
TOWN OF ONOWAY | Strategic Plan 2023-2032



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association with
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Centre for Municipal Education



20  23

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Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	June 8, 2023
Presented By:	Jennifer Thompson, CAO
Title:	Vision Action Plan Presented for Approval

BACKGROUND / PROPOSAL

As the Strategic Plan has been completed and sets Council priorities, Staff provide to Council the Vision Action Plan which shape the workplan for Administration.

Staff have prioritized and are presenting the Vision Action Plan for Council to review and accept as the basic workplan for Staff in how they are going to accomplish Council priorities.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

The Vision Action Plan is an outline for Council on how Staff will achieve the priorities of the Strategic Plan. Staff have created the plan based on the Strategic Plan.

As the Strategic Plan has been in draft, staff has implemented some items on the Vision Action Plan.

Vision Action plans are normally a 10 year plan. At staff are familiarizing with the Town of Onoway operations and the discoveries to date, a three year plan is being presented. This plan will be updated annual and staff will endeavor to create the 10 year Vision Action Plan which will be presented in 2024.

This plan is presented based on the ability of Staff to provide tangible and realistic action plans that make Council's community vision come alive.

STRATEGIC ALIGNMENT

Good governance.

COSTS / SOURCE OF FUNDING

NONE.

RECOMMENDED ACTION

- 1) THAT Council accept the Vision Action Plan as presented.

THE TOWN OF ONOWAY



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The Town of Onoway
VISION ACTION PLAN
2023-2032

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INTRODUCTION

A message from Jennifer Thompson, Chief Administrative Officer for the Town of Onoway

I am excited and dedicated to work with my staff to implement Council's vision and strategic plan for the Town of Onoway. To present the Vision Action Plan in response to Council's direction on priorities, goals and objectives effectively creates the work plan for staff.

Council is focusing on long-term initiatives, sustainable success for the town, and resident satisfaction with service.

They particularly wanted to engage the community and understand resident wants and needs with the goal of improving quality of life. My job is to turn their vision and priorities into plans and tangible actions.



Staff are focused and dedicated to implementing Council's leadership and direction in making Onoway a sustainable community of choice to live, work and play. Following their direction, we will concentrate on financial sustainability, infrastructure, economic development, service excellence and governance priorities. We will also embrace Council's values of respect, transparency and accountability, integrity, trust, teamwork and collaboration. With my team, I will ensure that the objectives within the strategic plan are achieved thus building a strong foundation for the Town of Onoway.

The Vision Action Plan has been created to focus on actioning the priorities in the Strategic Plan which will achieve success for the Town of Onoway.

Jennifer Thompson

Chief Administrative Officer, Town of Onoway

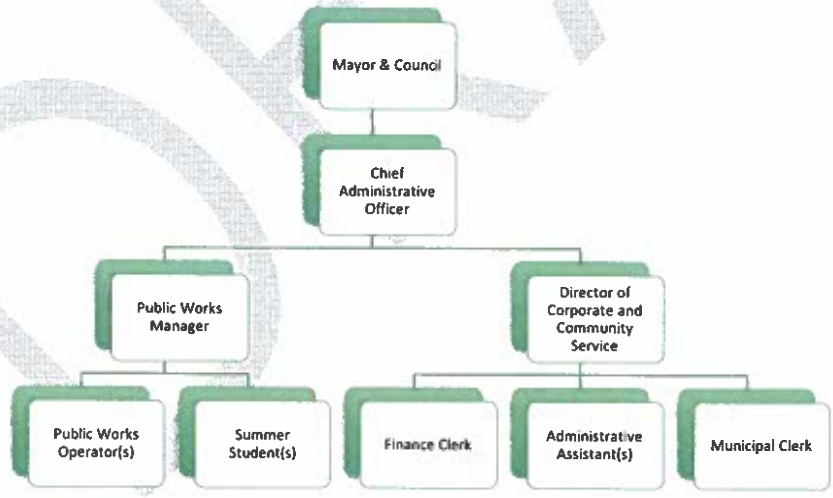
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Municipal Corporate Structure

Municipal governments are made up of a mayor and a set number of councillors elected by citizens of their representative districts or wards. Municipal council responds to the community's concerns and opportunities and plans for long-term growth and development. Council determines goals and priorities, develops and approves policies, bylaws and major projects, plans and provides services and programs, sets the municipal tax rate and approves the annual budget, all while representing the municipality.

Every council must establish, by bylaw, a position of Chief Administrative Officer (CAO). The CAO is the administrative head of the municipality. The CAO ensures that policies and programs are implemented, advises council on the operation of the municipality, and ensures appropriate staffing is in place. Councillors work with the CAO to keep informed on what the municipality is doing and will depend on the administration to provide information so they can make sound decisions.



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Vision Action Plan

A Vision Action Plan is led by the CAO. A Vision Action Plan is the document that includes detailed administrative actions that support and enable the Community Vision Plan created by the Council for the Town of Onoway. A Vision Action Plan is administration's response to Council's direction on priorities, goals, and objectives. The CAO uses the Vision Action Plan process to work with administrative staff to development tangible actions that link to priority focus areas and related goals deemed critical by Council over the next four years.

Vision Action Plan

Tangible and realistic action plans that make council's community vision come alive.

The Vision Action Plan clearly articulates actions to be undertaken over a four-year timeframe furthering the achievement of Council's community vision.

The Vision Action Plan:

- Ensures consistent and aligned vision across the organization
- Provides structure and coordination toward priorities across all levels
- Clarifies action plan roles, responsibilities, deliverables, and timelines



→ Considers the allocation of financial and human resources to community priorities



Vision Action Plans

There are various types of Vision Action Plans that may be developed by municipal Council.

Strategic Action Plan

Action plans that have a strategic emphasis in nature to provide long-term benefit to the community.

Operational Action Plan

Operational Action Plans have a direct impact on municipal services. These plans improve, enhance, or expand services that are currently delivered by the municipality. They can take the form of special projects, changes to services, and activities related to strategic or master plans.

New Service Action Plan

New Service Action Plans add services not currently delivered by the municipality. This is usually in response to resident wants and demands. Occasionally, New Service Action Plans will be in response to new services that are legislatively required.

Capital Asset Action Plan



Capital Asset Action Plans consider capital assets that further council's priorities for the community. These action plans will include all costs related to capital assets including feasibility studies, financial capacity analysis, engineering, and the cost of the capital asset itself.

Municipal Planning Framework

Municipal planning requires several stages of strategic planning processes in order to reach consensus on clearly defined goals and strategic priorities, with a formalized operating budget aligned to financially support those goals.

The first stage of planning is the development of the Community Vision Plan. This then informs the Vision Action Plan, which precedes and interacts with the Vision Finance Plan.

Community Vision Plan

Annually, Council meets to review and update the Community Vision Plan and the areas of priority focus. This review allows for measurement of progress towards the goals identified for the community vision. Equally important, it allows for flexibility for change and a nimbleness to react to challenges and opportunities each year to match the evolving local situation. Economics, regional collaboration, resident wants, social issues and infrastructure needs are just a few examples of areas that change and evolve necessitating a municipality to be flexible and tactical in its approach to meeting the long-term goals of the community vision.



Vision Action Plan

Administration develops action plans in support of the realization of Council's vision for the community. The Vision Action Plan is four years in scope and identifies key actions and projects linked to the community vision plan priorities. The purpose of the Vision Action Plan is to link tangible actions to Council's priorities and thus attainment of the community vision.

Vision Finance Plan

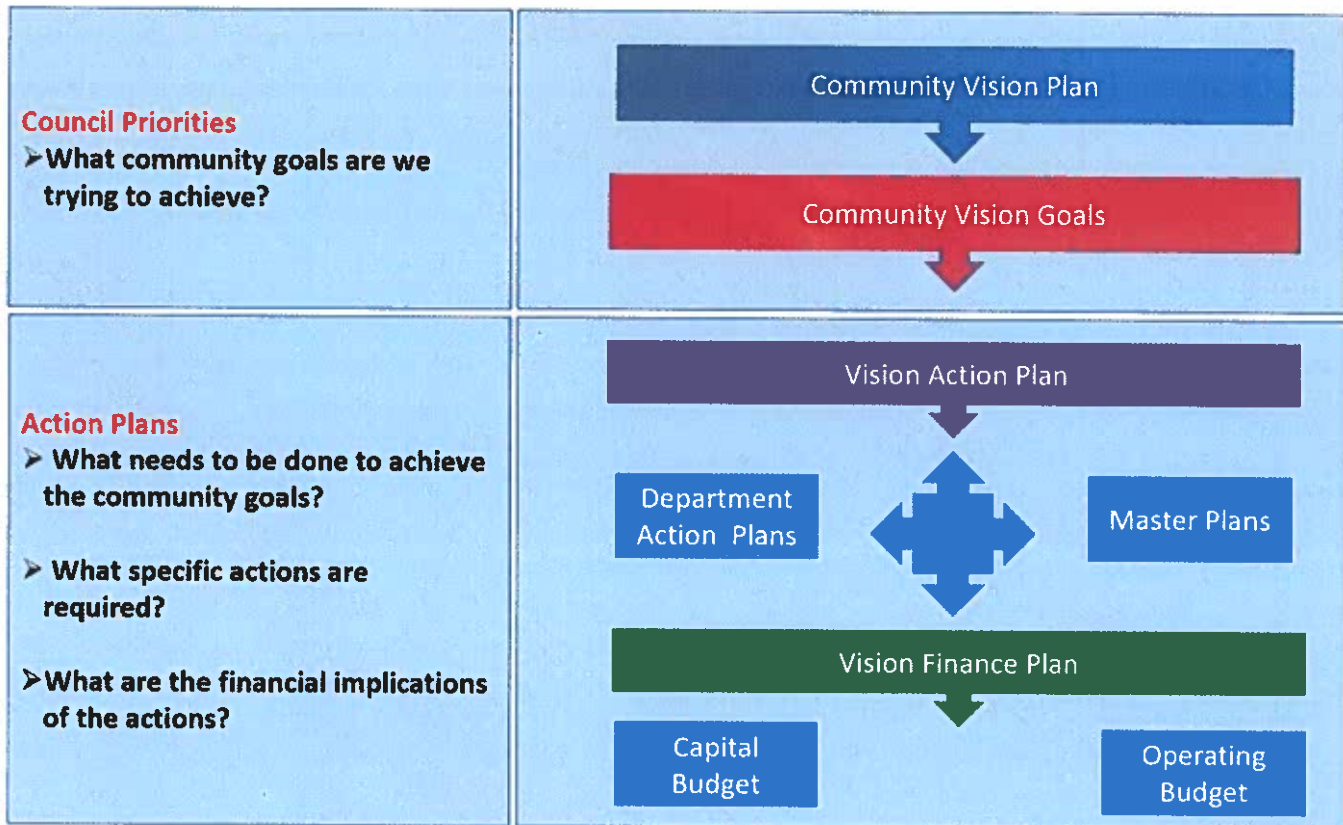
Each year the budget process assesses division action plans against the municipality's financial and human resource capacity. Financial constraints in both the operating and capital budget coupled with human resource capacity are key considerations in the approval of Vision Action Plans within the annual budget. This review results in budget decisions and inclusion of Vision Action Plans within the budget year.

Vision Action Plans that are deemed priority are then incorporated into the annual budget.

This typically takes place four years out from the current year of operation. As a result, business plans and budgets are rolling four-year plans that identify amendments to already approved plans and identify new initiatives beyond the four-year window. When amendments are made to future plans, Council must re-analyze their corporate capacity to ensure that all planned initiatives can be completed on-time and on-budget. This often requires reprioritization of the initiatives already in the approved plans to accommodate new initiatives.



Community Vision Plan Framework



Vision Action Plan Impacts on Municipal Financial Management

Ultimately, a Vision Action Plan provides the steps required to inform the financial decisions that must be made to push priorities into tangible, realistic projects. These financial decisions are outlined in the subsequent Vision Finance Plan.

A Vision Finance Plan considers the impact of Vision Action Plans on the municipal budget. Municipal budgets have two main components, operating and capital. The two types of budgets



are very distinct, and both are reflective of maintaining current service levels for existing programs and services critical to the community, as well as additional resource requirements for new initiatives.

Operating Budget

Strategic, Operational, and New Service Action Plans may have operating budget impacts. The operating budget provides resources for the ongoing day-to-day costs of delivering municipal services to residents. It covers items such as staff salaries, utility costs to run facilities, funding for community events, family support programs and maintenance repairs to essential infrastructure.

Capital Budget

Strategic, New Service and Capital Asset Plans can have capital budget impacts. The capital budget deals with costs to develop new infrastructure and amenities and invest in long-term fixed assets required for daily service delivery. Examples include new water lines or roads, new facilities and technology, land, and vehicles.



Town of Onoway Community Vision

The Council for the Town of Onoway participated in a process to develop a Community Vision Plan in 2023. The vision for the community is long-term in nature and paints a positive picture for the future of the Town of Onoway. Within the Community Vision Plan, Council has identified key priority focus areas to pursue. Achievement in these areas will improve the municipality's current situation, pave the way to a prosperous future, and foster a community that current and future residents will be proud to live in.

Priority Focus Areas

Council-approved priorities that will pave the way to a positive future for the Town of Onoway.



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Town of Onoway Priority Focus Areas



ECONOMIC & BUSINESS GROWTH



SERVICE EXCELLENCE



GOOD GOVERNANCE



SUSTAINABLE INFRASTRUCTURE



FINANCIAL SUSTAINABILITY



Priority Focus Area #1:



ECONOMIC & BUSINESS GROWTH

Goal Statement

We support economic growth by welcoming new businesses, proactively supporting our business community, and diversifying the local economy.

Action Plan Title	Description	Department	Timeframe	Estimated Cost
Economic Development Committee	Create a terms of reference for economic development and tourism, and create a workplan in 2023 for implementation in 2024.	Administration, Economic Development & Tourism Committee, CAO	2023 - 2024	\$1,500
FCSS Streamlining	Creation of process in FCSS funding in response to changing accountability framework	Administration, Council & Director of Corporate and Community Services	2023	
Broadband	Review of current ISP providers and application to Alberta Broadband Fund for reliable high speed	Council & CAO	2023	

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2023-2025 Vision Action Plan

	internet for business, industry and residents.			
Business Promotion	Feature article of local businesses in Onowaves to promote shop local and provide information on business offerings within the Town of Onoway	Administration, EDTC	2023 ongoing	
Economic Development Workplan & Financial Requirements	Develop a workplan and budget for implementation in 2024 to promote the Town of Onoway to live and work in.	Council, EDTC, CAO	2023 – 2025	



Priority Focus Area #2:



SERVICE EXCELLENCE

Goal Statement

We focus on delivering and improving high-value essential and value-add services daily to support residents' quality of life.

Action Plan Title	Description	Department	Timeframe	Estimated Cost
Policy Update	Review and update of policies to ensure consistent and fair practice.	Administration	2023 Ongoing	
Standard Operating Procedures	Create and implement Standard Operating Procedures based on municipal best practices	All Departments	2023 - 2025	
Communication Plan	Develop a communications plan for internal and external customers to promote information sharing and transparency.	Administration	2023 - 2024	
Citizen Satisfaction/Budget Survey	Develop and implement a survey with feedback that will assist in budget decision making.	Administration	2024-2025	



Priority Focus Area #3:



GOOD GOVERNANCE

Goal Statement

We recognize the importance of a trustworthy, reliable, and stable municipal government and will strive to provide strong leadership and govern with priority-based decision-making.

Action Plan Title	Description	Department	Timeframe	Estimated Cost
Elected Official Training	Provide opportunities for Council to attend training and conventions to support leadership development	Council	2023 – 2027	\$14,000 per annum
Staff Professional Development & Training	Continuous education opportunities to provide staff with applicable education, certification and conference attendance to serve Onoway with municipal best practices, knowledge and skills	All departments	2023 – 2027	\$10,500 per annum
Vision Action Plan	Develop and update the Town of Onoway Vision Action Plan annually	CAO, Director of Corporate and Community Services	Ongoing Annual 2023 – 2027	



2023-2025 Vision Action Plan

Strategic Plan	Review Town of Onoway Strategic Plan and update as required.	Council	Annual Review 2023 – 2027	
Improve Municipal Capacity	Utilizing the ACP fund, intermunicipal cooperation fund to strengthen Council, intermunicipal and partnerships in the region	Council	2023 – 2024	\$30,000 (ACP Funding \$15,000)
Transition of Direct Deposit for AP	Train staff in the use of EFT payments for suppliers in order to eliminate cheque issuance.	Administration	2024	
Update Procedure Bylaw	Update procedure bylaw to incorporate legislative requirements due to amendments in the MGA	CAO	2023	
Consolidation of Fees and charges into a bylaw/schedule	Consolidate fees and charges currently into various bylaws into one fee bylaws/schedule	Director of Corporate and Community Services	2023-2024	

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Priority Focus Area #4:



SUSTAINABLE INFRASTRUCTURE

Goal Statement

We embrace short- and long-term capital planning and best practices for asset management that support the needs and economic vitality of the region.

Action Plan Title	Description	Department	Timeframe	Estimated Cost
Climate Resilience Capacity Building	The program will conduct a Climate Vulnerability and Risk Assessment to assist in future planning of infrastructure and reduce the risk associated with climate change.	Administration/ CAO and Public Works	2023	\$80,000 (Grant Funding)
Asset Management	Assessment of community infrastructure condition, service level, risk exposure, required projects, available resources and financial budget	All Departments	2023 – 2024	\$25,000 (2023)
Capital Plan	The 5-year capital plan will prioritize infrastructure to be renewed/built to provide sustainable infrastructure replacement and provide detailed	All Departments	2023 – 2027	

(42)



	information to the community infrastructure renewal/replacement.			
Maintenance Program	Create a maintenance program for all infrastructure to extend the useful life and assess condition of assets.	Administration & Public Works	Ongoing 2023 - 2025	

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Priority Focus Area #5



FINANCIAL SUSTAINABILITY

Goal Statement

We will develop short- and long-term financial strategies in support of Onoway's vision, mission, and strategic plan to build toward the town's future financial sustainability.

Action Plan Title	Description	Department	Timeframe	Estimated Cost
Shared Regional Services	Work with regional partners to secure sustainable, cost-effective shared services	Administration	2024	
Procurement Policy	Create a current procurement policy to ensure fair and equitable practices when obtaining goods and services for the Town of Onoway	Administration	2024	
Financial Reporting Policy	Implement a Financial Reporting Policy to detail the timeline for regular financial reporting to Council	Administration	2024	
Long-Term Tax Strategy	Implement a long-term tax strategy that	Administration	2024-2025	

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2023-2025 Vision Action Plan

	provides tax rate and budgetary impacts in a three-year window.			
Multi-Year Budget	Implement a multi-year budget annually that details how tax dollars will be spent to maintain and improve municipal programs and services.	Administration	2024-2025	

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(46)



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	June 8, 2023
Presented By:	Jennifer Thompson, CAO
Title:	LSAC & Town of Onoway Mutual Aid Fire Agreement Amending Agreement

BACKGROUND / PROPOSAL

LSAC County contacted Administration to update the Mutual Air Fire Agreement held between the two municipalities. The rates had not been updated since 2019 even though rates change annually.

The agreement has now been amended to include the 2023 rates and is being presented to Council for approval.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

The Mutual Air Fire Agreement as noted above has not been updated since 2019. This has been problematic as rates have been charged at the 2019 rates.

Administration will ensure that rates are current and amending agreements are negotiated to coincide with the calendar year.

Please note that with the name change from Northwest Fire Rescue to Fire Rescue International, a non-profit organization, the agreement will need to be changed.

The process to change the name of the fire service provider commenced the end of May once agreement to amend the name only within the fire service agreement was received by all member municipalities.

STRATEGIC ALIGNMENT

Public safety
Fiscal Responsibility

COSTS / SOURCE OF FUNDING

None.

RECOMMENDED ACTION

- 1) THAT Council approve the Mutual Aid Fire Agreement with Lac Ste Anne County as presented which amends Appendix 'A' Fee Schedule.

ATTACHMENTS

Mutual Aid Fire Agreement – Amending Agreement - LSAC & Town of Onoway

**MUTUAL AID FIRE AGREEMENT
AMENDING AGREEMENT**

This AMENDING AGREEMENT made this ___ day of _____, 2023.

BETWEEN:

Lac Ste. Anne County
Box 219, Sangudo, AB T0E 2A0
(the "County")

-and-

Town of Onoway
Box 540, Onoway, AB T0E 1V0
(the "Town")

WHEREAS:

- A. The County and the Town entered into a Mutual Aid Fire Agreement on October 13, 2016, as amended by an Amending Agreement dated July 13, 2017 and an Amending Agreement dated January 1, 2019 (collectively with all amendments and addendums, the "Mutual Aid Fire Agreement").
- B. The County and Town wish to further amend the terms and conditions set forth in the Mutual Aid Fire Agreement as hereinafter set forth.

NOW THEREFORE THIS AMENDING AGREEMENT WITNESSETH THAT in consideration of the premises, covenants, and agreements set out herein, the County and the Town covenant and agree as follows:

- 1. Except as otherwise provided for in this Amending Agreement, any defined words or phrases in the Mutual Aid Fire Agreement shall have the same meanings in this Amending Agreement.
- 2. The Mutual Aid Fire Agreement is hereby further amended as follows:
 - a. The fee schedule is hereby amended by replacing the existing Appendix "A" with the Fee Schedule in the attached Appendix "A".
- 3. All terms of the Mutual Aid Fire Agreement which are not amended by this Amending Agreement remain in full force and effect.

LAC STE. ANNE COUNTY

TOWN OF ONOWAY

Per: _____

Per: _____

Per: _____

Per: _____

**Mutual Aid Fire Agreement
Amending Agreement
Appendix "A"
Fee Schedule**

Fire Rescue International Rates for 2023

1. Pumper Rate per Unit: \$319.85
2. Tender Rate per Unit: \$159.91
3. Rap Attack Rate per Unit: \$217.14
4. Command Rate per Unit: \$154.21
5. Km per Pump: \$2.85
6. Km per Tender: \$2.85
7. Km per Rap Attack: \$2.28
8. Km per Command: \$1.59
9. Additional Fire Fighter Rate per Unit: \$67.50
10. Consumables: Cost + 25%
11. Third Party Contractors: Cost + 10%
12. Consulting, Training or Specialty Services: Individually Quoted

When an incident occurs on Alberta Transportation Highway rights-of-way, or any Railway rights-of-way, the following rates will be charged:

- Emergency units as above: Rates as published by the Province of Alberta annually
- Contracted equipment (fire or general): At cost of the invoice.
- *All emergency unit rates are inclusive of labour.



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	June 8, 2023
Presented By:	Jennifer Thompson, CAO
Title:	Resignation of Council Member & Requirement of By-election

BACKGROUND / PROPOSAL

In accordance with legislation, *Municipal Government Act* s. 161 the Chief Administrative Officer has certain requirements to notify Council of matter respective resignation of a member of Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Resignation

On May 25, 2023 via email, correspondence was received from Robert Winterford advising the Chief Administrative Officer of resignation effective June 1, 2023.

The *Municipal Government Act* addresses the legislative requirement of the Chief Administrative Officer.

Resignation

161(1) The resignation of a councillor must be in writing and given to the chief administrative officer.

(2) A chief elected official appointed by council who resigns the office of chief elected official remains on the council as a councillor.

(3) The resignation is effective on the date it is received by the chief administrative officer even if a later date is set out in the resignation.

(4) The chief administrative officer must report the resignation at the first council meeting after receiving the resignation.

1994 cM-26.1 s161

Under *MGA* 161(3) the resignation is effective on the date received by the CAO, even if a later date is set out. Therefore, Councillor Winterford's resignation is effective May 25, 2023. Legislation also states that the CAO must report the resignation at the first Council meeting after receiving the resignation.

The purpose of this report to Council is to report that resignation and have Council acknowledge that is has been reported.

By-election

Within the *MGA* Council must set a by-election within 120 days of the date of vacancy.

Election day

165 Unless a council sets an earlier date, election day for a by-election under section 162 or 163 is 120 days after the vacancy occurs.

RSA 2000 cM-26 s165;2019 c22 s10(4)

Minister orders by-election

166 If a vacancy must be filled by by-election under section 162 or 163 and a by-election is not held within 120 days after the vacancy occurs, the Minister may by order

- (a) set another date for the by-election;
- (b) extend the time for filling that vacancy to the next general election;
- (c) reduce the quorum for council;
- (d) direct the chief administrative officer to conduct the by-election;
- (e) take any other action the Minister considers necessary.

RSA 2000 cM-26 s166;2019 c22 s10(4)

Administration needs to complete some steps in order to be prepared for a by-election. One is to have Council appoint a Returning Officer. Administration has requested quotes from election officials from municipal, provincial and federal elections in order to present to Council. At this time, this Administration does not have the expertise in *Local Government Election Act* to complete Returning Officer duties, training and process required. In the past the position of Returning Officer and election workers has been contracted. The latest date for the by-election will be September 22, 2023.

Administration will prepare required reports for a by-election and will request a special meeting of Council, perhaps the same date as the regular meeting of June 22, 2023, that was cancelled at Administration's request, to accommodate Council and staff holidays.

STRATEGIC ALIGNMENT

Good governance.

COSTS / SOURCE OF FUNDING

NONE.

Election – budget not completed at this time.

RECOMMENDED ACTION

- 1) THAT Council acknowledge in accordance with the *Municipal Government Act* s. 161(4), the Chief Administrative Officer has notified Council of the resignation of Robert Winterford, effective May 25, 2023.
- 2) THAT Council schedule the Regular Meeting of June 22, 2023 at 9:30 AM in Council Chambers.



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	June 8, 2023
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Committee Appointments - Vacancies

BACKGROUND / PROPOSAL

There are several Committees that Councillor Robert Winterford was the representative or alternate for, prior to his resignation from Council on May 25, 2023.

Administration is asking Council for direction regarding replacement appointees.

These Committee are:

- Capital Region Assessment Services Commission – Councillor Murray (rep); need alternate
- Highway 43 East Solid Waste Commission – Mayor Kwasny (rep); need alternate
- Yellowhead Regional Library Board – need a rep; no alternate
- Economic Development Committee/Partnership Committee – Need new rep; Councillor Coninx (rep); Councillor Murray (alt)
- Onoway Regional Medical Clinic – Need new rep; Councillor Coninx (alt)
- Onoway and District Chamber of Commerce – need new rep; Deputy Mayor Johnson (alt)
- Onoway and District Agricultural Society – Councillor Coninx (rep); need alternate
- Onoway Ball Diamonds Committee – Councillor Coninx (rep); need 2nd rep
- Regional Trail Committee – Councillor Coninx (rep); need 2nd rep
- Onoway Economic Development and Tourism Committee – Mayor Kwasny (rep); need 2nd rep
- Inter-municipal Development Plan Negotiating Committee – need new rep; Councillor Coninx (alt)

- Onoway Interagency Committee – need new rep; Deputy Mayor Johnson (alt)

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

This is an opportunity for Council to take on Committees that they have an interest in and wish to contribute to, on behalf of the Town.

STRATEGIC ALIGNMENT

Community Engagement

COSTS / SOURCE OF FUNDING

n/a

RECOMMENDED ACTION

- 1) THAT Council make the following Committee appointments:
 - Capital Region Assessment Services Commission – Councillor Murray (rep); need alternate
 - Highway 43 East Solid Waste Commission – Mayor Kwasny (rep); need alternate
 - Yellowhead Regional Library Board – need a rep; no alternate
 - Economic Development Committee/Partnership Committee – Need new rep; Councillor Coninx (rep); Councillor Murray (alt)
 - Onoway Regional Medical Clinic – Need new rep; Councillor Coninx (alt)
 - Onoway and District Chamber of Commerce – need new rep; Deputy Mayor Johnson (alt)
 - Onoway and District Agricultural Society – Councillor Coninx (rep); need alternate
 - Onoway Ball Diamonds Committee – Councillor Coninx (rep); need 2nd rep
 - Regional Trail Committee – Councillor Coninx (rep); need 2nd rep

- Onoway Economic Development and Tourism Committee – Mayor Kwasny (rep); need 2nd rep
- Inter-municipal Development Plan Negotiating Committee – need new rep; Councillor Coninx (alt)
- Onoway Interagency Committee – need new rep; Deputy Mayor Johnson (alt)

Or

2) Some other direction as given by Council at meeting time

ATTACHMENTS:

- 1) Committee Appointments held by Robert Winterford
- 2) Council Committee Appointments

Robert Winterford Committee Appointments for 2022-2023

Appointments to Regional Service Commissions

Capital Region Assessment Services Commission	R. Murray (Alternate R. Winterford)
Highway 43 East Solid Waste Commission	L. Kwasny (Alternate R. Winterford)

Appointments to Regional Boards

Yellowhead Regional Library Board	R. Winterford
Economic Development Committee/ Partnership Committee	R. Winterford & B. Coninx (Alt. R. Murray)
Onoway Regional Medical Clinic/Physician Recruitment Retention Committee	R. Winterford (Alternate B. Coninx)

Appointments to Local Boards

Onoway and District Chamber of Commerce	R. Winterford (Alternate L. Johnson)
Onoway & District Agricultural Society(ODAS/Arena)	B. Coninx (Alternate R. Winterford)
Onoway Ball Diamonds Committee	B. Coninx , R. Winterford (Gino Damo & Craig Rudderham to attend)
Regional Trail Committee	B. Coninx & R. Winterford
Onoway Economic Development & Tourism Committee	L. Kwasny and B. Winterford

Miscellaneous Council Appointments

Inter-municipal Development Plan Negotiating Committee	R. Winterford (Alternate B. Coninx)
Onoway Interagency Committee	R. Winterford (Alternate L. Johnson)

Councillors' Committee Appointments for 2022-2023

Mayor	L. Kwasny
Deputy Mayor	L. Johnson
Appointments to Quasi-judicial Boards	
Assessment Review Board	Contracted to Capital Region Assessment Services Corp.
Subdivision & Development Appeal Board	Contracted to Milestone Municipal Services
Appointments to Statutory Committees	
Municipal Planning Committee - Councillors	(Council as a whole)
Subdivision Authority	(Council as a whole)
Appointments to Regional Service Commissions	
Capital Region Assessment Services Commission	R. Murray (Alternate R. Winterford)
Highway 43 East Solid Waste Commission	L. Kwasny (Alternate R. Winterford)
WILD Regional Water Commission	R. Murray (Alternate L. Johnson)
Appointments to Regional Boards	
East End Bus Society	R. Murray (Alternate L. Johnson)
Yellowhead East Community Futures	R. Murray (Alternate L. Johnson)
Lac Ste. Anne Foundation	L. Kwasny
Yellowhead Regional Library Board	R. Winterford
Economic Development Committee/ Partnership Committee	R. Winterford & B. Coninx (Alt. R. Murray)
Community Policing Advisory Committee (CPAC)	L. Johnson (Alternate R. Murray)
Onoway Regional Medical Clinic/Physician Recruitment Retention Committee	R. Winterford (Alternate B. Coninx)
North Saskatchewan Watershed Alliance	B. Coninx (Tech Committee Craig Rudderham)
Onoway Regional Fire Services	L. Kwasny (Alternate L. Johnson) & CAO
Emergency Management & Disaster Services Committee	L. Johnson & B. Coninx

Councillors' Committee Appointments for 2022-2023

Revenue & Cost Sharing Study Committee	L. Johnson(Alt B. Coninx) & CAO
Appointments to Local Boards	
Onoway and District Chamber of Commerce	R. Winterford (Alternate L. Johnson)
Onoway Public Library Board	B. Coninx & L. Johnson
Region 1 Recreation and FCSS Board	Council as a Whole
Onoway Facility Enhancement Association (OFEA/Community Hall)	R.Murray (Alternate L. Johnson)
Onoway & District Agricultural Society(ODAS/Arena)	B. Coninx (Alternate R. Winterford)
Onoway Beautification Committee	Council as a Whole
Onoway & District Historical Guild	L. Johnson (Alternate R. Murray)
Regional Wastewater Line Committee	L. Kwasny (Alt. L. Johnson)
Onoway Ball Diamonds Committee	B. Coninx , R. Winterford (Gino Damo & Craig Rudderham to attend)
Regional Trail Committee	B. Coninx & R. Winterford
Onoway Economic Development & Tourism Committee	L. Kwasny and B. Winterford
Onoway Centennial Committee	R. Murray (Alternate B. Coninx)
Miscellaneous Council Appointments	
Inter-municipal Development Plan Negotiating Committee	R. Winterford (Alternate B. Coninx)
Highway 43 Functional Planning Study - Technical Review Committee	B. Coninx (Alternate L. Johnson)
Onoway Interagency Committee	R. Winterford (Alternate L. Johnson)



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	June 8, 2023
Presented By:	Jennifer Thompson, CAO
Title:	Beautification Committee Remuneration

BACKGROUND / PROPOSAL

Town Council has been appointed as the Beautification Committee. Those committee meetings are held within the regular meetings of Council.

Policy C-COU-REM-1 adopted by Council earlier in 2023 speaks only to committee meeting rates.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration is requesting Council consensus regarding time spent completing organizational beautification and float design to provide compensation.

It has been noted that additional time spent shopping for flowers or the float decorations is an organizational duty of the Beautification Committee.

The question was raised that not all time spent on beautification, planting or float preparation would be claimed however the additional time for organizational duties was posed to Administration for reimbursement. Administration is not able to determine reimbursement based on policy as it speaks to committee meetings only.

STRATEGIC ALIGNMENT

Open and transparent government and fiscal responsibility.

COSTS / SOURCE OF FUNDING

Unknown at this time. Unbudgeted funds as claiming Beautification Committee time was not considered during budget preparation.

RECOMMENDED ACTION

THAT Council acknowledge that the Beautification Committee is a volunteer opportunity for Council and that no financial reimbursement will be made for time spent on the Beautification Committee.

OR

THAT Council approves the reimbursement for Council members who took organization roles on the Beautification Committee to claim remuneration of \$100 as a meeting less than 4 hours in recognition of additional time given in the organizational role.


ATTACHMENTS

C-COU-REM-1 Councillor, Committee and Board Member Remuneration Policy



Town of Onoway

Council Policy

Number	Title		
C-COU-REM-1 (1.2, 3.1, 3.6)	Councillor, Committee and Board Member Remuneration Policy		
Approval	Originally Approved	Last Revised	
	Resolution No: 077/23	Resolution No:	
	Date: March 9, 2023	Date:	
		Resolution No:	
		Date:	
		Resolution No:	
		Date:	

Purpose

To clarify the remuneration and benefits available to a member of Council as well as determine which expenses will be assumed by the municipality when carrying out their official duties.

Policy Statement

Council, board and committee members shall be provided with remuneration for their time and for reasonable, legitimate, and necessary expenses incurred in the performance of their duties.

Definitions

For the purposes of this policy:

- a) "Council" means the duly elected Council of the Town of Onoway.
- b) "Town" means the Town of Onoway.
- c) "Chief Administrative Office" means the Chief Administrative Officer as appointed by Council or the Chief Administrative Officer's designate.
- d) "Canada Revenue Agency/CRA" means the revenue service of the federal government. CRA collects taxes, administers tax law and policy, and delivers benefit programs and tax credits.

1. Standards

- a) Remuneration is intended to compensate for official business conducted on behalf of the Council as a whole to benefit the Town of Onoway.
- b) Remuneration is not intended to match or replace employment or professional rates that the Councillors or Mayor may expect in their job or profession.
- c) Remuneration rates will be adjusted from time to time based upon comparisons, inflation rates, and any other considerations deemed appropriate in a manner agreed upon by Council.
- d) Cost of living adjustment will be reviewed by council on an annual basis and may or may not be applied to council base pay and/or meeting rates at the discretion of Council.
- e) Remuneration shall be paid in accordance with the amounts and rates shown in Schedule "A".
- f) Communications – shall be provided with a monthly communications allowance to cover expenses related to personal communications (telephone, internet, smart phone, etc.) as shown in Schedule "A".
- g) Schedule "A" shall be reviewed annually.
- h) In the interest of maintaining transparency and accountability, the remuneration and compensation paid to each elected official shall be posted quarterly on the Town website.
- i) At a minimum, each named elected official's honorarium, per diem, and expenses shall be included. The per diem and expense components of this posting shall be itemized so as to identify the amount that was paid to the elected official for each meeting, activity, and/or transaction.
- j) The Town shall comply with the Freedom of Information and Protection of Privacy Act when disclosing this information on the Town website.

2. Legal References

N/A

3. Cross References

N/A

Revisions:

Resolution Number	MM/DD/YY

(62)



Town of Onoway

Council Policy

Schedule "A"

1. Honorariums

- a) Regular Council Meetings – Mayor & Councillors \$175.00 per meeting

2. Meeting Rates – Committees, Boards, Training and Conventions

- a) Meeting rates for Council-appointed board and committee members, training and conventions shall be set as follows
 - o \$100 for meetings less than 4 hours;
 - o \$175 for meetings exceeding 4 hours and less than 6 hours;
 - o \$250 for meetings exceeding 6 hours in a day.
- b) Description or name of the meeting attended must be provided in the Meeting Expense Claim Form submitted to Finance.
- c) Travel time will be included.

3. Communications Expense

The mayor and council shall receive the following as allowance for personal cell phone use and personal internet costs incurred in exercising his/her duties as an elected official, as well as personal time required for the preparation for all of their meetings.

Mayor	\$400 per month
Councillor	\$250 per month

Council and select employees are provided with an iPad for Town business. The Town will pay up to \$20/month towards data usage. Any cost incurred over and above this \$20 will be reimbursed to the Town by the individual using the iPad, unless otherwise authorized by the Chief Administrative Officer.

4. Donations

Annually, in November, Council may consider the donation of \$100 per Council member to a local charity of choice.



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	June 8, 2023
Presented By:	Jennifer Thompson, CAO
Title:	Crosswalk Expenditure

BACKGROUND / PROPOSAL

At the April 22, 2021 meeting of Council the following motion was passed.

Motion #163/21 - MOVED by Councillor Jeff Mickle that the Town of Onoway proclaim June 2021 as Pride Month and at their meeting of May 6 further discuss ways that the Town will celebrate/recognize A Celebration of Pride Month (flag, where would we fly it, crosswalk, where would we put it etc).

CARRIED

May 6, 2021 meeting

Motion #187/21 - MOVED by Deputy Mayor Lynne Tonita that, further to the presentation and request at the April 22, 2021 meeting, the Town recognize Pride Month in June 2021 by purchasing and flying a Pride flag on a street light near the gazebo. Council agreed to consider painting a crosswalk in honour of Pride Month, pending funding.

CARRIED

The crosswalk on Lac Ste Anne Trail needs to be refreshed and updated as the elements and winter have faded the paint. Staff are taking advantage to update the crosswalk to incorporate the Progress Pride Flag design.

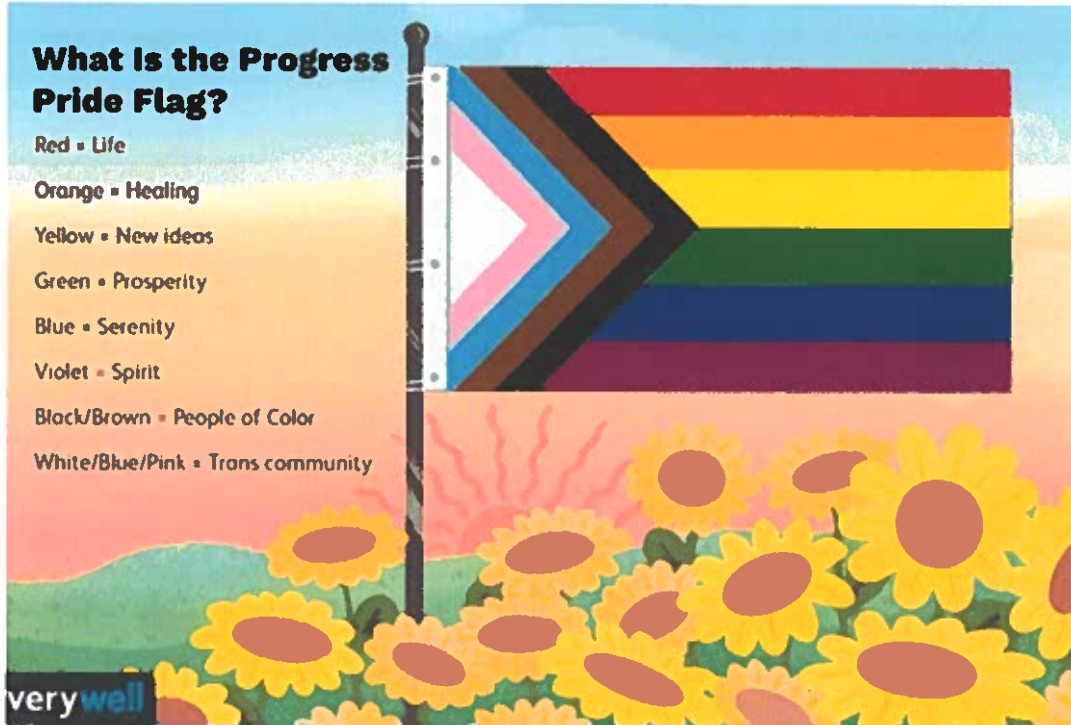
Council has directed Staff to incorporate an orange crosswalk to recognize Truth and Reconciliation. Staff are able to complete this crosswalk design in house.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

The pride crosswalk design has been updated to further recognize inclusivity; to assist in beautification of the Town of Onoway and promote an inclusive and diverse community. Previously the paint used to complete the crosswalk was not an industrial sidewalk paint with grit. This paint enhances public safety as it reduces the risk of slips, falls and trips with the grit in the paint.

Staff reached out to surrounding municipalities that have experience with painting crosswalks. They have their artistic crosswalks professionally painted. After initial install, their staff can touch up and maintain the crosswalks. Staff have reached out to a

contractor to assist in the initial installation of the updated Pride crosswalk. The cost of the design and install including industrial crosswalk paint will be between \$3,000 - \$5,000. Staff can utilize existing budget, however wanted to inform Council of the expenditure.



The crosswalk to recognize Truth and Reconciliation will be completed in house.

Staff wanted to provide Council with information on the installation as for a community of our size the expenditure is of note.

STRATEGIC ALIGNMENT

Open and transparent government and fiscal responsibility.

COSTS / SOURCE OF FUNDING

\$3,000 - \$5,000 onetime cost

RECOMMENDED ACTION

THAT Council accept the information presented on crosswalk design and installation.

ATTACHMENTS

NONE.



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	June 8, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2023 Family & Community Support Services (FCSS) Application- Chateau Lac Ste. Anne Residence Council

BACKGROUND / PROPOSAL

During the May 24, 2023 Council meeting, Council made the following draft Motion #171/23 regarding 2023 Round 1 FCSS funding that will be presented to Council today for approval.

MOVED by Councillor Robin Murray that FCSS funding totaling \$24,830.00 be allocated as follows:

- Onoway United Church Thrift Store Volunteer Appreciation Dinner - \$1,380.00
- Northern Gateway Public Schools National Indigenous Peoples Day Celebration for Onoway Schools - \$500.00
- Onoway and District Quilt Guild Onoway Quilts 2023 Show - \$500.00
- Onoway and District Historical Guild Fall Harvest Festival - \$750.00
- Onoway Public Library Storytime and Craft Takeaway Kits - \$1,500.00
- Cherished Memories Parents and Tots Annual Program - \$1,000.00
- Lac Ste. Anne East End Bus Society Seniors In Motion 2023 - \$1,000.00
- Onoway Community Care Meals On Wheels - \$1,000.00
- Onoway Golden Club 2023 Seniors Christmas Dinner - \$500.00
- Onoway Facility Enhancement Association Annual Seniors Tea, Halloween Event and Kids Christmas Party - \$2,200.00
- Town of Onoway Centennial Event - \$12,500.00
- LSAC Home Support and Preventative Counselling - \$2,000.00

CARRIED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

As part of the 2023 FCSS Round 1 Applications, Administration brought forward an application from Chateau Lac Ste. Anne Residence Council. Chateau is requesting \$1,000 however more information was required therefore Council tabled the application.

Administration has since received more information from the Chateau Lac Ste. Anne Residence Council. The program name is Bloomin' Seniors and this year's project focuses on the purchase of flowers and benches to increase socialization and reduce isolation.

STRATEGIC ALIGNMENT

Safe Community

COSTS / SOURCE OF FUNDING

2023 operating budget. If Council approves this request the remaining 2023 FCSS funding is shown below:

2023 FCSS Town of Onoway Allocation	\$34,453
Less: May 24, 2023 FCSS Funding Amount Approved	(\$24,830)
Less: Chateau Lac Ste. Anne Residence Council Request	(\$1,000)
Remaining 2023 FCSS funding for Round 2	\$8,623

RECOMMENDED ACTION

That Council approve Chateau Lac Ste. Anne Residence Council 2023 FCSS Grant amount request of \$1000 for Bloomin' Seniors.

ATTACHMENTS

- 2023 FCSS Round 1 Approved Amounts.
- 2019-2022 Town of Onoway FCSS Funding.

2023 FCSS Applications (Round 1 Approved May 24, 2023)

Organization Name	Project/Program Name	Town of Onoway Council Funding Amount Approved (May 24, 2023)
Onoway United Church Thrift Store	Volunteer Appreciation Dinner	\$ 1,380.00
Grasmere School Programs	Volunteer Lunches	\$ -
Northern Gateway Public School	National Indigenous Peoples Day Celebration for Onoway Schools	\$ 500.00
Onoway & District Quilt Guild	Onoway Quilts 2023	\$ 500.00
Onoway & District Historical Guild	Fall Harvest Festival	\$ 750.00
Alberta Beach and District Museum and Archives Society	Penny Carnival	\$ -
Onoway Public Library	Storytime & Craft Takeaway Kits	\$ 1,500.00
Cherished Memories Parents and Tots	Annual program	\$ 1,000.00
Lac St. Anne East End Bus Society	Seniors In Motion 2023	\$ 1,000.00
Family and Community Twinning Society	FACTS Tri-Smart Summer Program (Onoway)	\$ -
Onoway Community Care	Meals On Wheels	\$ 1,000.00
Chateau Lac Ste Anne		\$ -
Onoway Golden Club	2023 Seniors Christmas Dinner	\$ 500.00
Onoway Facility Enhancement Association	Annual Seniors Tea, Halloween Event & Kids Christmas Party	\$ 2,200.00
Town of Onoway	Centennial Event	\$ 12,500.00
Grasmere School Programs	Leadership Lunches	\$ -
Lac St. Anne County	Home Support & Preventative Counselling	\$ 2,000.00
2023 Allocation	Total for Round 1	\$ 24,830.00
\$ 34,453.00	Surplus/(Shortfall)	\$ 9,623

TOWN OF ONOWAY	Paid (Y/N)	Pay Date	2022 Amount Paid	2022 Allocation	2021 Allocation	2020 Allocation	2019 Allocation
EAST END BUS	Y	May 10, 2022	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 800.00
MEALS ON WHEELS (HAZEL BOURKE)	Y	May 10, 2022	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 260.00
ONOWAY & DISTRICT HISTORICAL GUILD	Y	May 10, 2022	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
CHRISTMAS PARTY (SHELIA DOKA)	Y	May 10, 2022	\$ 1,000.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00
HERITAGE DAYS - HERITAGE SOCIETY	Y	May 10, 2022	\$ 4,000.00	\$ 4,000.00			
LSAC HOME SUPPORT PROGRAM	Y	May 10, 2022	\$ 468.00	\$ 4,000.00			
RIDE FOR MOM	Y	May 10, 2022	\$ 500.00	\$ 500.00			
CHATEAU (SENIORS) - LSAC?	Y	June 8, 2022	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 500.00	\$ 500.00
QUILT CLUB	Y	June 8, 2022	\$ 800.00	\$ 800.00			
Alberta Beach & District Lions Club	Y	November 2, 2022	\$ 750.00				
Alberta Beach & District Lions Club	Y	November 2, 2022	\$ 3,000.00				
Alberta Beach Seniors Club	Y	November 2, 2022	\$ 600.00				
Onoway Facility Enhancement Association (OFEA)	Y	November 2, 2022	\$ 2,200.00				
Onoway Library	Y	November 2, 2022	\$ 2,900.00		\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ODAS	Y	November 2, 2022	\$ 4,000.00		\$ 2,500.00	\$ 5,000.00	\$ 4,500.00
ONOWAY MOM AND TOTS	Y	November 2, 2022	\$ 1,000.00		\$ 750.00	\$ 1,500.00	\$ 1,500.00
ONOWAY GOLDEN CLUB	Y	November 2, 2022	\$ 350.00		\$ 200.00	\$ 200.00	\$ 200.00
ONOWAY FACILITY (ONOWAY HALL)	Y	December 20, 2022			\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
Onoway Parents Educational Fundraising Association (OPEFA)	Y	December 21, 2022	\$ 675.00				
ODAS	Y	December 21, 2022	\$ 1,900.00				
FOOD BANK	Y	December 21, 2022	\$ 807.00		\$ 1,000.00	\$ 500.00	\$ 500.00
ONOWAY GOLDEN CLUB	Y	December 21, 2022	\$ 150.00				
Onoway Santa's Helpers	Y	December 7, 2022	\$ 1,085.05				
BEAUTIFICATION	N				\$ 1,145.06	\$ -	\$ 500.00
CADETS	N				\$ 500.00	\$ -	\$ 500.00
CURLING CLUB LITTLE ROCKS	N				\$ 500.00	\$ 1,000.00	\$ 1,000.00
DARTS	N					\$ -	\$ 450.00
ODAS FARMERS MARKET - LSAC?	N				\$ 275.00	\$ -	\$ 500.00
FISH N' GAME	N				\$ 500.00	\$ -	\$ 850.00
GIRL GUIDES	N				\$ 500.00	\$ 500.00	\$ 500.00
LEGION	N				\$ 1,000.00	\$ 100.00	\$ 100.00
ONOWAY HERITAGE TRAIL COMMITTEE	N					\$ -	\$ 500.00
ONOWAY HIGH SCHOOL	N				\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
ONOWAY PARENTS ELEMENTARY	N				\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
SCOUTS	N				\$ 500.00	\$ -	\$ 500.00
PLAYSCHOOL	N					\$ -	\$ 2,900.00
ADULT VOLLEY BALL	N				\$ -	\$ 225.05	\$ 225.05
SUMMER PROGRAMS	N				\$ -	\$ -	\$ 2,500.00
YOUTH GROUP THE FOUNDRY	N				\$ 4,000.00	\$ 4,500.00	\$ 1,500.00
ONOWAY SKATING CLUB	N				\$ 750.00	\$ 1,500.00	\$ -
TOWN OF ONOWAY SOUND SYSTEM	N				\$ 199.99		
LIBRARY CHRISTMAS PARTY	N				\$ 900.00	\$ 900.00	\$ 900.00
SENIOR WISH LIST	N				\$ 425.00		
PLAYSCHOOL AND OUT OF SCHOOL CARE	N				\$ 1,000.00		
TOWN OF ONOWAY LIGHT UP	N				\$ 1,100.00		
CHRISTMAS DINNER SHELIA DOKA - #2	N				\$ 500.00		
HERITAGE TREE BURNING	N				\$ 500.00		
VOLUNTEER FIRE DEPARTMENT APPRECIATE MEAL	N				\$ 3,000.00		
CENTENNIAL (100 YEARS)	N			\$ 10,000.00			
TOTAL			\$ 29,285.05	\$ 23,400.00	\$ 32,445.05	\$ 26,125.05	\$ 29,285.05
CARRY OVER			\$ -		\$ 3,160.00	\$ -	
Total FCSS Money Left to spend			\$ -	\$ 5,885.05	\$ -	\$ 3,160.00	\$ -
TOTAL FCSS MONEY AVAILABLE:			\$ 29,285.05	\$ 29,285.05	\$ 32,445.05	\$ 29,285.05	\$ 29,285.05



ADMINISTRATION MONTHLY REPORT- MAY 2023

COMPLETED BY: Jennifer Thompson, CAO

TASKS

- Removed fire ban effective May 29, 2023
- Planning timeline for Climate Resiliency Capacity Program
- Meeting with Reeve & CAO, LSAC regarding Regional Wastewater Project
 - Associated Engin
- Safety Codes Audit preparation week of May 29, 2023
- Attended LSAC Reeve/Mayors meeting May 16, 2023
 - Onoway Council has been invited to attend the Stantec presentation on the Regional Wastewater line at the LSAC Summer Villages East meeting on June 10th @ 9:00 at the Darwell Fire Hall.
 - The Summer Village of Yellowstone has organized a demonstration of Lake Health Technology – invitation to Council in information items.
 - Mutual Aid Agreement updates
 - Water Levels of Lac St. Anne
 - LSAC/North 43 Lagoon Commission Process Changes
 - ICF/IDP Discussion
 - Municipal Services Package – unable to attend staff event as on same day as Council of May 25, 2023

CONTINUING TASKS

- Continuing to assist Centennial Committee in planning of Centennial Celebrations.
- Delay in meeting with fire chiefs due to their schedules and the local state of emergency
- Phone system installed from obsolete system that was in place
- Collect historical information regarding regional wastewater line

- Request WCB clearance letter from Chief Ives for Mutual Aid Agreement update with LSAC
- East End Bus
- Met with Dale Johnson, Chair of Onoway Economic Development & Tourism Committee
- Safety Codes Audit
- By-election – getting information and preparing for by-election

UPCOMING

- Personnel Policy Update
- Procedure Bylaw Update – include
- Purchasing Policy Update
- Graffiti Removal Awareness Public Service Information



DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

MONTHLY REPORT- MAY 2023

COMPLETED BY: Gino Damo, Director of Corporate and Community Services

TASKS

- Attended FCSS Director's Network Conference May 3-5.
 - Met with Tri-Village Committee FCSS May 10.
 - Prepared CAO Bylaw # 800-23 for May 11 Council meeting.
 - Prepared Quality Management Plan for May 11 Council meeting.
 - Completed Property Tax Calculations as per Property Tax Rate Bylaw.
 - Property Assessment & Tax Notice Mailout on May 17.
 - Prepared and presented Town of Onoway FCSS Round 1 Funding on May 24 Council meeting.
 - Prepared and presented Utility Rate Fiscal Policy on May 24 Council meeting.
 - Prepared and presented Property Tax Penalties Bylaw # 803-23 on May 24 Council meeting.
 - Attended Town of Onoway Public Library Board meeting on May 30.
 - Created and updated Property Tax/Budget Newsletter.
 - Submission of FCSS Annual Report to the Province of Alberta.
-

CONTINUING TASKS

- Meeting with LSAC Administration to discuss Partners in Progress on June 5.
- Drafting Council Electronic Device Policy to present at a future Council meeting.
- Submission of Pension Annual Information Return to the Province of Alberta.
- Drafting Food Truck/Vendor Policy to present at a future Council meeting.



PUBLIC WORKS MONTHLY REPORT- May 2023

COMPLETED BY: Gary Mickalyk – Public Works Manager

UPDATE

- Let's Get Spiffy was a huge success - all 4 bins filled over the 2 days
- Street sweeping completed early May
- Paving patches and repairs completed
- Lineal line to be painted on Lac Ste Anne Trail North and South
- Parks planted and new mulch added
- Tree planting on 50th Street to begin this month
- Natalya joins June 26th

PROJECTS:

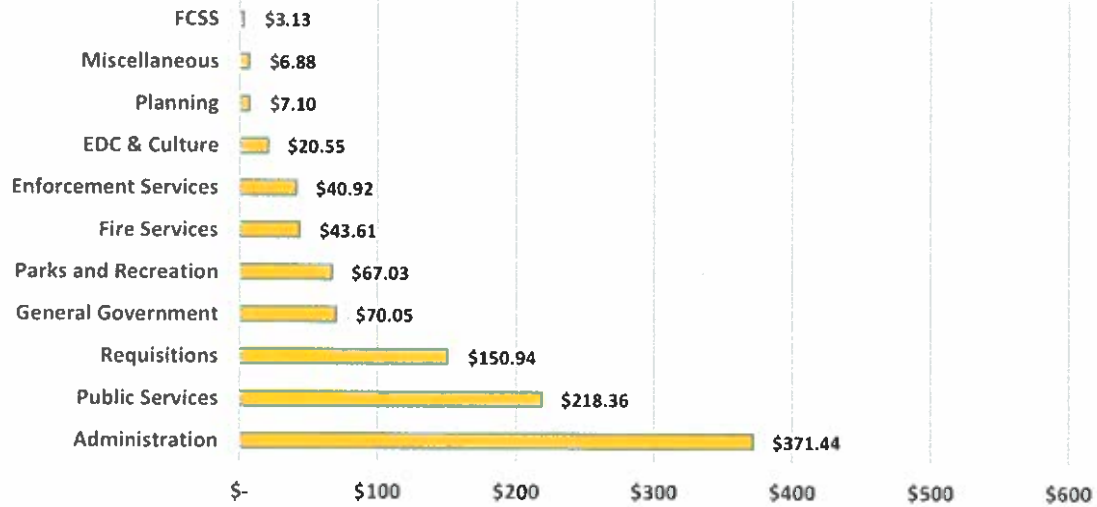
- P/U asphalt crack seal and pot hole filler
- Stain purchased for Gazebo staining to start this month
- Additional patching in Industrial Park
- Inventory shop supplies and inventory sheds
- Working with Joe at Water treatment to make minor repairs (door sweep, paint floors, O.H heater maintenance) on-going
- Preparations for Centennial underway

ITEMS COMING UP IN JUNE

- Inquiry to Fortis about power to the Elks Park; waiting for call back

REPAIR ITEMS/ FUTURE ATTENTION

Municipal Operations Breakdown Based on every \$1,000 General Municipal Levy



Municipal Operations Breakdown Based on Every \$1,000 General Municipal Levy	
Administration	\$ 371.44
Public Services	\$ 218.36
Requisitions	\$ 150.94
General Government	\$ 70.05
Parks and Recreation	\$ 67.03
Fire Services	\$ 43.61
Enforcement Services	\$ 40.92
EDC & Culture	\$ 20.55
Planning	\$ 7.10
Miscellaneous	\$ 6.88
FCSS	\$ 3.13
Total	\$ 1,000.00

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Together4Health Headlines

• HEALTH NEWS YOU CAN USE •

Welcome to **Together4Health Headlines**, a biweekly e-newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, [invite them to subscribe](#), and [respond to this short survey](#) to let us know if you're receiving the information you need.

*Together4Health Headlines arrives in your inbox every two weeks.
Watch for our next update on June 2.*

Today's Update:

- **Things You Need to Know**
 - [AHS Teams Continue to Step Up During Wildfire Response](#)
 - [Wildfire Information, Advice, and Supports](#)
 - [Mental Wellness Moment - Protecting Your Mental Health When Responding to a Disaster](#)
- **Action on Our Top Priorities**
 - [CEO Video Message - A Conversation with Dr. John Cowell](#)
 - [Decreasing Emergency Department Wait Times](#)
 - [Reducing Wait Times for Surgeries](#)
 - [Improving Patient Flow Throughout the Healthcare Continuum](#)
- **Innovation in Healthcare**
 - [Red Deer Marks a Decade of Simulation-Based Education](#)
 - [May 20 is Clinical Trials Day](#)
 - [Provincial Program Spots Abnormalities early, expedites treatment](#)
- **Enhance Your Health and Wellbeing**
 - [Online Sessions to Help Residents Sleep Better](#)
 - [Mobile Mammography Service to Visit Rural and Remote Communities](#)
 - [Supervised Transitional Exercise Program \(STEP\)](#)
 - [Nutrition Classes via Zoom - Registration is Now Open](#)
 - [Health Literacy Workshops](#)
 - [Health Advisory: Boil Water Advisory Rescinded for Bashaw](#)
 - [Health Advisory: Boil Water Advisory Issued for East Prairie Metis Settlement](#)
 - [Health Advisory: Boil Water Advisory Issued for Riverbend Water Co-op](#)
 - [Stay Safe in the Heat](#)
- **Join the Conversation**

(75)

- [May 29 - June 2, 3032 is Alberta Rural Health Week - Help Us Celebrate!](#)
- [South Asian Community Invited to Participate in a Study](#)
- [National Indigenous Peoples Day](#)
- **COVID-19 in Alberta**
- **Be Well - Be Kind**
 - [Nursing Week Celebrate the Work of Mathew Warren and Shannon McQuillan](#)
 - [Dr. Walsh Shares the Significance of Her Work During National Hospice and Palliative Care Week \(May 7 to 13\)](#)
 - [Meet Yellowhead East Health Advisory Council Member, Cyndy Heslin](#)
 - [Rocky Mountain House Auxiliary Celebrate 85 Years of Giving](#)
 - [Foundation Good News](#)

Things You Need to Know

AHS teams continue to step up during wildfire response

AHS teams across the province are helping to manage the current wildfire situation. We know this emergency is fluid and changing daily, and that many of you are personally affected by this disaster. Many areas have been evacuated due to the wildfire threat. Fifteen First Nations have been evacuated and/or had significant loss, and three Métis Settlements were evacuated and had loss. In addition, many off reserve or Métis Nation of Alberta residents of Alberta have been affected by the fire. During this stressful time, thank you for your efforts, your support for one another, and your willingness to be nimble and do what's needed to keep families, communities and yourself safe.

Evacuations continued throughout the province this week, with many patients and residents at Sacred Heart Community Centre and Manoir du Lac in the McLennan area undergoing a voluntary relocation on May 18, despite the facilities remaining open.

On May 15, the town of Valleyview was issued a community evacuation order, which resulted in the evacuation of the Valleyview Health Centre. This order was rescinded on May 18 and AHS re-opened the community's Health Centre Emergency Department that evening. Swan Hills was also placed under evacuation order on May 16, resulting in the closure of the Swan Hills Healthcare Centre on the same day.

Due to the incredible efforts of firefighting teams, re-entry at the emergency department at Drayton Valley Hospital began on May 17. Over the coming days, other services at the facility will resume, including laboratory, diagnostic imaging, dialysis, home care, public health and cancer care. Services at the Evansburg Health Centre also resumed on May 15.

The High Prairie Health Complex emergency department, clinic, and dialysis services have reopened, with plans underway to reopen services. Edson Healthcare Centre has resumed emergency department and outpatient services and community programs. Inpatient admissions continue to be temporarily paused at both facilities.

Wildfire information, advice, and supports

AHS is reminding Albertans how to access care and support as needed: for non-emergency health advice, including information on your healthcare options, call Health Link at 811.

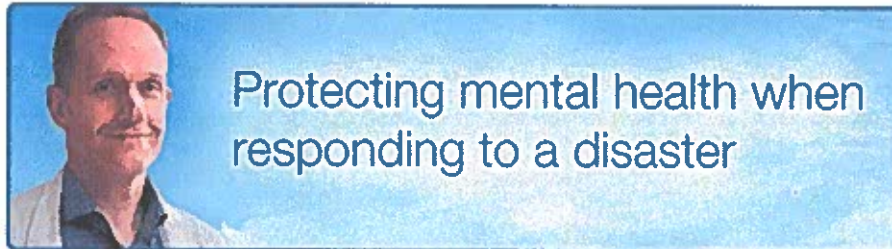
AHS has resources in place to support staff, patients and residents. This includes:

- Our [AHS Wildfire Resources webpage](#)
- If the wildfires are triggering mental health concerns, individuals can call Health Link at 811 or the Mental Health Help Line at 1-877-303-2642 for support. Trained staff provide confidential service for support, information, and referrals to anyone experiencing mental health concerns.
- A toll-free Indigenous support line, available in North and South Zone, is available by calling 1-844-944-4744. The support line is staffed by Indigenous Health Link staff and available weekdays from noon to 8 p.m. Staff will answer callers' questions, help them access culturally appropriate care and support and assist them with navigating the healthcare system.

Alexandra Hospital Foundation, Alberta Cancer Foundation, Alberta Children's Hospital Foundation and the RBC Foundation.

Mental Wellness Moment - protecting your mental health when responding to a disaster

When a disaster or an emergency hits, it impacts everyone differently. Learn more from Dr. Nicholas Mitchell - AHS Provincial Medical Director for Addiction and Mental Health - as he talks about how to protect your mental health during difficult situations such as the wildfires.



Watch Video 

Listen as a Podcast 

Action on Our Top Priorities

CEO video message - a conversation with Dr. John Cowell

The Executive Leadership Team and I have been working closely with Dr. John Cowell since he was appointed as AHS Official Administrator in November. Our shared goal has been to ensure all Albertans have access to high-quality healthcare across the province.

Recently I was able to sit down with Dr. Cowell to get his thoughts on our progress, what he's learned about AHS since returning to the role of Official Administrator, and the importance of a trusting culture.



Watch Video 

Listen as a Podcast 

We have much to accomplish in several priority areas and want to make sure you have the most current information on the work underway, and on the work ahead. More information is available at www.albertahealthservices.ca

Decreasing Emergency Department Wait Times

The non-clinical transport (NCT) program

To support the appropriate use and availability of EMS resources, the non-clinical transport (NCT) program is continuing to be implemented locally within zones across the province.

Local decision-makers identify options for transporting medically stable patients who are being discharged from an acute care facility to home, or to a non-acute care facility (e.g., long-term care, group home, personal care home, other community living options) and:

- Have a lack of financial resources for transport,
- Have a lack of family/friend support for transport or lack own means of transport, or
- Need vehicle different than their own personal vehicle (e.g., a van).

Surgical wait-list update

As of May 8, 53.7 per cent of adults on the surgical wait-list were within clinically appropriate wait-times, compared to 52.1 per cent on April 24.

Improving Patient Flow Throughout the Healthcare Continuum

Construction update at Claresholm General Hospital

Previously announced upgrades to the ambulance bay at the Claresholm General Hospital (CGH) are well underway. The exterior structure of the new ambulance bay addition has been completed, and work on the interior is taking place now.

The project is expected to be completed later in 2023. The addition will accommodate current ambulance requirements and help in the delivery of care in the area. Work has also been completed on aging millwork inside the hospital. The site now has a new Registration desk and new vanities, closets, and cupboards in inpatient rooms.

The decommissioned building between CGH and the Claresholm Centre for Mental Health and Addictions (CCMHA) is being demolished and will become a staff parking lot shared between CGH and CCMHA. Demolition work is expected to begin shortly and to be completed in fall, 2023. The hospital site will also be receiving a new scissor lift for shipping/receiving and a through laneway will be paved for shipping/receiving.

Connect Care Launches Wave 6

On May 6, Central Zone launched fully at 23 sites with Connect Care in 13 cities, towns and villages across the eastern part of the zone. We also have launched Addiction and Mental Health and some Continuing Care Services across the zone. The launch has gone smoothly and we continue to see our teams growing in confidence as they work in Connect Care daily now.

During each launch, patients in sites where Connect Care is being put in place can expect the same high-quality care, but may notice a few differences, such as seeing their providers using more computers and handheld devices instead of paper charts to keep track of their care. Patients may also temporarily find their healthcare team taking extra time with each person as they get used to this new system.

Patients at healthcare sites or facilities that have implemented Connect Care have the option to access an online tool called MyAHS Connect. Through this application, patients can readily access their Connect Care information from their desktop or mobile device (smartphone - iPhone and Android, tablet - iPad, Android). MyAHS Connect is a free online tool which allows patients to see their AHS health information, including test results, medications, appointment information and visit summaries, and it allows them to communicate securely with their AHS healthcare team.

Connect Care means that a patient's health records from AHS and our partners is available to their care team, wherever Connect Care is in place. Eventually, healthcare teams will have a more complete picture of their patients' health histories no matter where they are treating them in Alberta. Care will be consistent across Alberta and all of our healthcare providers will have access to the same clinical standards and practices. This information is more secure than paper charts: only a person's care team is allowed to access their information and only for the care they are providing.

These benefits are particularly helpful in emergencies, such as AHS' response to the wildfire situation. Healthcare teams can see their patients' information to support efficient patient movement and continuity of patient care no matter where they may need to travel or be transferred to in the province.

We ask for patience as our teams transition to this new way of working, which will provide better care for Albertans. To see the implementation timeline of current and future Connect Care sites, visit www.ahs.ca/connectcare.

Innovation in Healthcare

Red Deer Marks a Decade of Simulation-Based Education

10 years ago, simulation-based education (SBE) made skills training and best healthcare practices readily available to medical professionals across central Alberta, including Red Deer who reflects on their first decade of SBE.

The eSIM lab (Educate, Stimulate, Innovate, Motivate) at the Red Deer Regional Hospital is one of 15 simulation labs across the province, where learners can interact with teammates, trainers and mannequins, with hands-on, real-time opportunities to practice clinical situations in a realistic, but safe environment, with no risk to real-life patients.



As well as bringing equipment and trainers to rural communities across Central Alberta, the Red Deer eSIM team also shares their progress with hands-on learning. They recently invited Red Deer leadership, staff and physicians to join them at an open house where they explored the lab and learned about the latest technology, to see the benefits of SBE for themselves. To read more, click [here](#).

May 20 is Clinical Trials Day

Tomorrow, May 20, marks international Clinical Trials Day and gives us a chance to recognize the important ways clinical trials advance care for Alberta's patients.

As an evidence-driven, learning organization, AHS supports advancing research wherever possible. Last year, AHS received close to 1,400 requests to initiate clinical studies, including surveys, interviews, physical assessments, and highly regulated clinical trials.

To learn more about some of the breadth and diversity of research taking place in Alberta, see the most recent [Research and Innovation 2021/2022 Annual Report \(albertahealthservices.ca\)](#).

To find out more about how clinical trials work and how they are supported by AHS, visit [Home \(albertacancerclinicaltrials.ca\)](#) and [Participate in Research | Alberta Health Services](#). To find out more about active clinical trials happening in Alberta and how you can help patients and families get involved, visit: [Be The Cure – You can help find new cures](#).

Provincial program spots abnormalities early, expedites treatment

Hayley Cowie and her family never expected to receive an abnormal genetic-test result just days after their bundle of joy, Hudson, was born. The couple's first child arrived in June 2019 and underwent newborn blood-spot screening while in the hospital as part of the Alberta Newborn Screening Program. The screening came back positive for Severe Combined Immunodeficiency — a genetic disorder that makes infants susceptible to re-occurrent and life-threatening infections.



"The program improves newborn health and saves lives of Alberta newborns through early diagnosis and treatment," says Dr. Huiming Yang, medical director, Provincial Screening Programs. "Some of these conditions can be fatal if not caught and treated early." To read more, click [here](#).

Enhance Your Health and Wellbeing

The health and wellbeing of Albertans is the heart of everything we do, and every decision we make. To enhance the health and wellbeing of Albertans, we offer services, workshops, classes, events and support groups to encourage healthy choices that enhance the health and wellbeing of Albertans.

- [Find what's available in your zone](#)
- Join [Alberta Healthy Living Program Workshops & Classes](#) for adults living with chronic health conditions and/or diseases

Online sessions help residents sleep better

Residents of central zone are invited to learn effective strategies to improve day to day health by attending an AHS healthy lifestyle program online. [Sleep Well](#) is led by AHS health professionals who share their expertise and guide interactive online group sessions. This class will teach you tips to sleep better, help you discover reasons why you may have trouble falling asleep and discuss the important link between quality sleep and good health.

The session is an online version of AHS' Sleep Well workshops, which are offered regularly in communities across Central Zone. Sleep Well will be held via Zoom June 28 from 5:50 p.m. to 8 p.m.

Registration is required as date and time are subject to change. For more information and to register to attend, please call the Alberta Healthy Living Program at 1-877-314-6997. You will receive your Zoom link when you register

Mobile mammography service to visit rural and remote communities

A mobile mammography trailer will be available at:

- Communiplex parking lot at Fishing Lake Metis Settlement on May 19
- Gibbons Cultural Centre, 5115 51 St., on May 25- 27
- Saddle Lake Cree Nation Health Centre on May 29 and 30
- Alexander First Nations Health Centre on May 31
- Redwater: Pembina Place Multiplex, 4944 53 St., south parking lot on June 1-3
- Buffalo Lake Métis Settlement Family Centre on June 13
- Bob Snodgrass Recreation Complex/Cargill Field House on May 29, 30, 31 and June 2 to 7

Residents can book an appointment or learn more about the program by calling 1-800-667-0604.

Supervised Transitional Exercise Program (STEP Forward)

[STEP Forward](#) is a beginner to intermediate fitness level supervised, transitional exercise program that takes place over the course of 16 sessions (8-10 weeks of programming, depending on format).

This program is suitable for adults with a chronic health condition that limits their ability to move, for those who have recently received medical or rehab therapy and are ready to get back into community exercise, and for those who are wanting to improve their functional capabilities.

For more information, please refer to this [poster](#).

Nutrition Classes via Zoom - Registration is now open

Edmonton Zone Public Health Dietitians are offering these free Zoom nutrition classes:

Steps to Starting Solid Foods - If you have a two to 12-month-old baby, join us to learn about what foods to start with, food allergies, baby-led weaning, making food for your baby, and more.

Date: Tuesday, May 30, 2023

Time: 10:00 a.m.

Healthy Eating for Little Ones (1-5 years) - If you have a one to five-year-old child, join our class to learn about key foods and nutrients for growth, strategies for stress-free family meals and how to get your child involved and excited about food!

Date: Thursday, June 1, 2023

Time: 12:00 p.m.

To register for upcoming classes, click [here](#).

Health Literacy Workshops

[Health Literacy: The Basics](#)

has on their practice, and the role that providers play in helping to support health literacy, including the role of clear communication between provider and patient.

***Health Literacy: Plain Language Practice Session
Thursday, June 8***

Many of us know that plain language is important when communicating in health care, but how do we actually do it? In this practice session, participants will have opportunities to build plain language skills through fun communication activities and resource exploration. Participants will explore word choice, active

***Health Literacy: Document Design Practice Session
Thursday, June 15***

In this practice session, participants will learn basic document design principles that support health literacy and make education more usable for patients. Bring your written document and/or visual presentation to this hands-on workshop where you will have opportunities to edit and refine your education to be more readable and easily understood.

For more information and to register, email CDM.ProviderTraining@ahs.ca

Health Advisory: Boil Water Advisory rescinded for Bashaw

The boil water advisory for the town of Bashaw has been lifted. Water quality testing has confirmed that water is once again safe to consume. A Boil Water Order had been issued by AHS on May 12 following a water pressure issue.

Health Advisory: Boil Water Advisory issued for East Prairie Metis Settlement

A boil water advisory was issued in the East Prairie Metis Settlement area advising residents that due to safety concerns with the water system related to ongoing wildfire activity in the area, AHS has issued a boil water advisory for East Prairie Metis Settlement, as a precautionary measure. A potable water truck remains in the community and is providing safe water for those who need it. Currently, this area is under evacuation due to nearby wildfire activity. This advisory is in place for any remaining water within the water system, and when water service is restored.

Health Advisory: Boil Water Advisory issued for Riverbend Water Co-op

A health advisory was issued in the High Prairie area on Sunday, May 7 advising residents that due to safety concerns with the water system related to ongoing wildfire activity in the area, AHS has issued a boil water advisory for the River Bend Water Co-op, as a precautionary measure. Currently, this area is under evacuation due to nearby wildfire activity. This advisory is in place for any remaining water within the water system, and when water service is restored.

Stay Safe in the Heat

With temperatures set to rise in Alberta again this weekend, Dr. Vivien Suttorp, Lead Medical Officer of Health, South Zone shares how to reduce the risk of heat-related illness, which can cause serious negative health impacts.

Individuals can reduce risk by wearing long clothing, a wide brimmed hat, sunglasses with UV protection, sunblock with 30 SPF or higher as well as staying hydrated and out of the sun during peak daytime hours (11 a.m. – 2 p.m.) Individuals most at risk include elderly and young children, those who are pregnant, have chronic conditions, are using medications, or have consumed alcohol and/or drugs. It is important to treat symptoms of heat exhaustion early. If someone shows signs of heat exhaustion, move them to a shaded area and give them water. Symptoms include sweating, increased heart rate, nausea, vomiting and headache. If not treated right away, symptoms progress to heat stroke which is a medical emergency.

Join the Conversation

Help us improve the MyHealth.Alberta.ca Website for Pediatric Rehabilitation

We want to make sure the website is easy for families to use and that it gives the information they need to support their child. The survey will take between 5 to 10 minutes. You'll be given tasks to match a concern with a topic category. For example, you want to know when your child will walk. You'll be asked to click the link you think is best matched to help with that concern. You don't need any special knowledge or experience to take part in the survey.

Pediatric Rehabilitation Boost Support for Parents & Caregivers

A new program within Allied Health Professional Practice and Education is increasing supports for parents and caregivers, along with the Allied Health professionals who serve them.

The Pediatric Rehabilitation Targeted and Universal Services team is offering free, interactive webinars that cover a variety of topics for children and youth, such as developmental milestones, talking and listening, toileting and healthy sleep habits. The vision of the program is to provide timely and trusted information for parents and caregivers, and to give community partners and other healthcare professionals the ability to connect their clients with information that would normally involve a care provider from a different discipline. The team is also developing additional webinars and evaluating different formats such as on-demand videos, and handouts along with newsletters. Learn more [here](#).



Parents and caregivers often have questions about children learning more than one language and wonder if it could cause confusion. Go to [Together4Health](#) to read this month's **Caregiver Connection Newsletter**.

Each month we have a new survey question which relates to the topic of the next month's newsletter. This month we ask you, *what are your favourite ways to get outdoors with your child?* Tell us by taking our [survey](#).

AHS Cancer Strategic Clinical Network (CSCN) is inviting you to participate in a study



Do you live in or near Taber, Mayerthorpe, Athabasca County, High Level, and Pincher Creek? And have you or a loved one/ friend has had a cancer diagnosis?

The Cancer Strategic Clinical Network (CSCN) is conducting a study to understand which factors can affect a person's cancer diagnosis. Understanding these factors can help improve access to healthcare resources by helping us find better ways to support people in these **rural communities** during their cancer diagnosis.

If you wish to learn more about the project and upcoming focus group conversations visit our [website](#), here, or contact: *Angela Torry, Senior Consultant, Cancer Strategic Clinical Network* at 587-774-7675 Angela.torry@albertahealthservices.ca. As token of appreciation participants will be offered a gift card in the amount of \$25/hour of participation.

Did you move to Canada in the last five years and live in Alberta? And have you or a loved one/friend ever experienced a cancer diagnosis in Alberta?

CSCN is inviting people aged 18 years and older within **newcomer communities across Alberta** to understand factors that affect the access of newcomers to cancer diagnosis resources. The conversations will be in-person or virtually, one-to-one, or group settings, dependent on participant preference. Participation is completely voluntary and their decision to participate or not will not affect current or future services.

If you wish to learn more about the project and upcoming focus group conversations visit our [website](#).

May 29 - June 2, 2023 is Alberta Rural Health Week - help us celebrate!

Alberta Rural Health Week is a great opportunity to honour the contributions of the rural Alberta health-care providers and community volunteers who help keep health care close to home.

The Rural Health Professions Action Plan (RhPAP) is encouraging communities to show appreciation for the contributions of the rural health providers whose abilities enhance the quality of life in rural Alberta. Here's how you can help celebrate Alberta Rural Health Week:

- Give a shout out on social media to the health professionals in your area that mean so much to you – remember to tag #RuralHealthMatters!
- Visit their Alberta Rural Health Week [web page](#) to access an online celebration toolkit and a list of ideas about how you can celebrate your health-care heroes.

To learn more, click [here](#).

South Asian community invited to participate in a study

University of Alberta (UofA) Masters of Public Health students are working in collaboration with Colorectal Cancer Canada (CCC), to help address inequities in colorectal cancer screening and cancer care within the South Asian community. UofA and CCC hope to gain a better understanding of barriers and facilitators that may exist in terms of awareness of and access to colorectal cancer screening and care options in order to implement meaningful and durable strategies to address them.

For this, they hope to conduct a virtual focus group approximately 1-2 hours long with a diverse population, including leaders and members of the South Asian community. They are hoping to conduct them during the week of June 5th-9th. If yourself or someone within your broader community is interested in participating, please email Sameera Gumma at sgumma@ualberta.ca by **May 29th**.

National Indigenous Peoples Day

On June 21, Canada will celebrate National Indigenous Peoples Day. First celebrated in 1996, this is a day to recognize and celebrate the cultures and contributions of Indigenous Peoples from across Canada. AHS is again celebrating with a full month of culture and learning activities.

This year our theme is *Celebrating Diversity Within Indigenous Peoples and Communities*. Visit our [Together4Health page](#) to see the full [calendar](#) of virtual presentations, ask questions and honour the diversity and talents of Indigenous peoples.



COVID-19 in Alberta

[Click to Read the COVID-19 Update](#)

Be Well - Be Kind

Nursing Week Celebrates the work of Mathew Warren and Shannon McQuillan

Mathew Warren is a licensed practical nurse (LPN) at the Glenrose Rehabilitation Hospital.

moments. "Nursing provides a sense of fulfillment and purpose," he says, "and allows us to make a real difference in the world".



Warren's career as a LPN spans over a decade. He is often the first point of contact for patients, responsible for assessing their needs, providing treatments and medications and educating them about their care. He also works closely with other healthcare professionals to provide comprehensive care to patients. To read more, click [here](#).

Early in her career, Shannon McQuillan saw an opportunity help her colleagues understand more about Indigenous peoples. "Being an Indigenous nurse is very important to me," she says. "I created a safe environment for my colleagues to ask questions about Indigenous peoples, issues, history and personal experience."



McQuillan is an emergency department nurse clinician and charge nurse at Rockyview General Hospital in Calgary. She enjoys the hectic, yet controlled nature of emergency departments.

McQuillan's nursing career began in rural Northern Alberta. In five years, she gained as much experience as she could from her mentors. "Rural nursing taught me so much and led me to my love for emergency nursing," she adds. To read more, click [here](#).

Dr. Walsh shares the significance of her work during National Hospice and Palliative Care Week

"I like to remind people that Palliative Care is not something to be afraid of - it is the umbrella, not the storm. Most of us will face a serious illness, and all of us will die one day," says Dr. Dionne Walsh, a Palliative Care Physician with AHS. "The 'storm' will come for all of us eventually, but the goal of palliative care is to plan in advance to navigate this difficult journey, minimize suffering, and provide emotional support to help weather it.



"I learn so much from my patients about what's truly important. I remember one of my patients convinced me to surprise my husband and take him to watch the Oilers play in game 7 in California a few years ago to celebrate our wedding anniversary. He said work didn't need me as much as my family did, and he was so thrilled when I followed his advice." To read more, click [here](#).

Meet Yellowhead East Health Advisory Council Member, Cyndy Heslin

Cyndy is motivated to "help those that are trying to navigate their way through the healthcare system to reach success so they may access everything they need for their well-being."

A passion to ensure that there is quality healthcare available for all Albertans regardless of income, age, gender or ethnic background was a motivating factor for Cyndy to join the Yellowhead East Health Advisory Council.

"I love how passionate our Council members are as well as their dedication to take time away from their families to work and serve on the HAC" she says, further stating she believes her Council makes valuable contributions, citing mental health care, shorter wait times and more accessibility to diagnostic tools as key areas that her Council has provided input.

What makes a big difference, she adds, is that Alberta Health Services truly listens to the ideas she and her Council colleagues put forth. "I've seen how AHS values the input from Health Advisory Councils, and how it has changed or made improvements because of our input."

Along with her passion of sharing her experiences and knowledge from working in healthcare, Cyndy used to sing in a rock band with her three sons, and loves camping, fishing, singing, reading as well as playing board games and cards in her spare time.

Rocky Mountain House auxiliary celebrates 85 years of giving

As members of the [Rocky Mountain House Health Centre Auxiliary](#) celebrate their 85th anniversary, a glance in the rear-view mirror shows just how much this organization has given to their community since 1938, when the town found itself in desperate need of a hospital. A small group of women stepped up to create the Hospital Aid Society to help bring the needed facility to their community.



Today, the renamed auxiliary holds fundraisers and operates the gift shop in the Rocky Mountain House Health Centre to enhance the care and comfort of patients.



Foundation Good News

AHS is proud to work alongside its foundation and auxiliary partners to support the care we provide our patients. Last year, our philanthropic partners raised \$363 million for healthcare. They also invested \$105 million in support of local and system-wide AHS priorities and \$29 million toward health research.

May is Health Philanthropy Month and, throughout the month, AHS will celebrate our philanthropic partners and their contributions throughout Alberta.

Stay tuned as AHS highlights our partners in our Faces of the Foundations story series on AHS.ca, Insite and social media. To learn more about our philanthropic partners, please visit [AHS.ca/give](https://www.ahs.ca/give).

Faces of the Foundations

John Strong is the executive director of the Wetaskiwin Health Foundation which supports the Wetaskiwin Hospital and Care Centre. In his role, he is also the executive director for the Olds Health Care Fundraising Committee, the Rimbey Hospital Legacy Committee and the Sundre Hospital Futures Committee.

John has lived in rural and small urban communities in Alberta his entire life. He joined the Foundation eight years ago after a number of personal health experiences. In addition to his role as executive director, he and his family are donors to the Foundation and are passionate about supporting healthcare in Wetaskiwin and surrounding communities. Read more about John and the Wetaskiwin Health Foundation [here](#).



Dorothy Ungstad, board chair of the [Ponoka & District Health Foundation](#), has been a resident of the Ponoka area since the early 1960s. She was instrumental in establishing the Foundation in 2011. A teacher for 38 years, she's long been involved with community organizations.

'The importance of health was instilled in me from a young age. Growing up, my uncle was a doctor, and his wife was a nurse, and they came to visit often. During those visits, my uncle always stressed how important health is and being healthy.



I later became a teacher — and I was asked to teach at the Crestomere School in Ponoka County for three months. Those three months turned into 38 years.' Read more about Dorothy and Ponoka & District Health Foundation [here](#).

recipient of a second significant gift from MHCare Medical, an Edmonton-based global provider of health solutions founded by CEO Sam Mraiche. The \$110,000 donation will go toward the purchase of four new ultrasound-guided IV insertion devices to support the hospital's medicine department. These devices assist professionals in placing IVs, enhancing patient care by decreasing the number of attempts to initiate an IV and reducing delays in treatment while waiting for IV access. They will also provide additional training opportunities for physicians.



Red Deer Regional Health Foundation awards \$86,500 in scholarships

Thanks to the generosity of Central Alberta donors, the [Red Deer Regional Health Foundation](#) is providing educational scholarships totaling \$86,500 in 2023. The scholarship recipients are students enrolled in various healthcare programs, including cardiology, respiratory health medicine, hospice palliative care, nursing, and pediatrics.



"The Foundation is fortunate to have donors who support superior care for Central Albertans and those who endeavour to work in the healthcare field," says Manon Therriault, Foundation CEO.

"We would not be here today without the community-minded donors who founded these scholarships. Their generosity ensures that we can assist healthcare professionals who are starting or continuing their careers, and that we can attract and retain the top healthcare minds."

Power of Imagination

Olivia is an amazing [Glenrose Hospital](#) patient who uses Brain-Computer Interface (BCI) technology and the power of her mind to create art. Olivia turned her paintings into merchandise and sold them in order to raise funds for the Glenrose.

Through her talent, imagination and generosity, Olivia raised over \$1,000 for the BCI program! Thank you so much Olivia!

Tiny Hands of Hope Illuminate the Night Gala raises money for the Grande Prairie Regional Hospital Foundation

\$20,000 was raised at the Tiny Hands of Hope Illuminate the Night Gala last month and donated to the [Grande Prairie Regional Hospital Foundation](#). The funds will go towards purchasing a C-MAC machine to help intubate the airways of premature babies in the Labour and Delivery unit.

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COPY



May 16, 2023

Town of Onoway Centennial Committee
4812 - 51 Street
Onoway, Alberta
T0E 1V0

Re: Town of Onoway Centennial Celebration

Dear Glenn,

FortisAlberta is pleased to support the Town of Onoway with a \$750 donation to support the children's play area at the Centennial Celebration.

Our community investment programs focus on giving back to the communities where our customers and employees live and work. We believe that building stronger communities is important to creating a sustainable future for all Albertans.

Thank you for the important work you do for your community, and please accept our apologies for the delay in getting this cheque to you.

Sincerely,

A handwritten signature in blue ink that reads "S. Elliot".

Sarah Elliot
Communications Advisor
sarah.elliott@fortisalberta.com
403.305.0272

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debbie@onoway.ca

From: Jennifer Thompson <cao@onoway.ca>
Sent: May 26, 2023 1:19 PM
To: debbie@onoway.ca
Subject: FW: Suncor (Petro-Canada) Onoway Drilling and GWMS Programs (212.06062.04002)
Importance: High

For Agenda please.

From: Jackie Maxwell <jmaxwell@slrconsulting.com>
Sent: May 26, 2023 11:55 AM
To: cao@onoway.ca
Subject: Suncor (Petro-Canada) Onoway Drilling and GWMS Programs (212.06062.04002)
Importance: High

Jennifer,

Thank you for taking my call today. On behalf of Suncor, SLR is conducting drilling and groundwater monitoring programs at 5011 Lac Ste Anne Trail South on the following dates:

- Drilling: June 13 to 16, 2023.
- Groundwater monitoring and sampling: July 24 to 28, 2023.

Please let me know if there are any issues clearing the parking lot for these dates.

Regards.

Jackie Maxwell

Environmental Project Manager - Land Quality & Remediation

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M +1 780 235 4535
E jmaxwell@slrconsulting.com

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Virtual Groups & Workshops

North Zone Addiction & Mental Health presents our virtual workshop series.
Call your local Addiction & Mental Health office for more details and to register.

Wellness Exchange

A series of five skill building workshops designed to help increase our ability to cope with change and improve our overall well-being. Pre-registration required, attend one or more sessions.

Relationship Skills Series

A series of four sessions focused on topics related to healthy relationships and skill building to improve relationships with yourself and others. Pre-registration for all sessions required.

Learning to Live with Anxiety Series

This series rotates through six topics to help understand anxiety, and support skill building to cope. Pre-registration for all sessions required.

Recovery Management

This series focuses on topics to increase understanding of relapse prevention, identify strategies, and develop skills to cope. Pre-registration for all sessions required.

Transform Your Stress: The Resilience Advantage™

This workshop for managing stress in challenging times comes in two parts. Registration required, attend session one alone or add on session two to increase your skill.

Caring for Youth Series

This series of two workshops focusses on understanding youth substance use and treatments available, and the human needs and developmental assets for youth. Pre-registration required, attend one or more sessions.

Navigating AMH Services Info Session

This session is to help people understand how to navigate Addiction and Mental Health services in the North Zone of Alberta. No registration required, drop in format.

<https://albertahealthservices.zoom.us/j/65269873038> Passcode: 747927

Understanding Addiction Info Series

This series of three sessions focuses on topics to increase understanding of substance use concerns and how to support you and/or your loved ones. No registration required, drop in format.

<https://albertahealthservices.zoom.us/j/64953708340> Passcode: 493827



Scan the QR code to the right to find more information.

Call your local Addiction & Mental Health Office to register.

debbie@onoway.ca

From: Jennifer Thompson <cao@onoway.ca>
Sent: May 25, 2023 3:06 PM
To: debbie@onoway.ca; gino@onoway.ca
Subject: FW: 2024 Dispatch Rate Increase - Parkland County ECC

Gino – for budget file,
Deb – for Council meeting and for the ORFS.

Jennifer

From: Vanessa Kenyon <Vanessa.Kenyon@parklandcounty.com>
Sent: May 25, 2023 2:53 PM
To: Vanessa Kenyon <Vanessa.Kenyon@parklandcounty.com>
Subject: 2024 Dispatch Rate Increase - Parkland County ECC

After budgeting considerations and review of operational costs, Parkland County Emergency Communication Center will be raising the 2024 dispatch rates following the Municipal Price Index of 2.8%. Rates for Fire Dispatch will increase to \$2.22 and Peace Officer Dispatch will increase to \$1.25 per capita, or flat rate of \$7044.22 based on the most recent Alberta Municipal Census Population Estimates.

Thank you for understanding that this price increase means that we can continue to maintain the superior standard of dispatch. Should you have any questions regarding our services, or the rate increase please contact me at the information provided below.

Sent by Vanessa Kenyon on behalf of/

Karen Clark | Manager, Emergency Communications Center | Parkland County | 53109A HWY 779, Parkland County, Alberta T7Z 1R1
Office: 780-968-8310 | Cell: 780-289-5842 | karen.clark@parklandcounty.com | www.parklandcounty.com

 **One Parkland: Powerfully Connected.**

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debbie@onoway.ca

From: Jennifer Thompson <cao@onoway.ca>
Sent: May 17, 2023 12:23 PM
To: debbie@onoway.ca
Subject: FW: Registration open for Summer 2023 Municipal Leaders' Caucus
Attachments: Agenda - Summer 2023 MLC.pdf

Agenda please

From: Cathy Heron <president@abmunis.ca>
Sent: May 17, 2023 8:50 AM
To: Jennifer Thompson <cao@onoway.ca>
Subject: Registration open for Summer 2023 Municipal Leaders' Caucus

Registration is now open for Alberta Municipalities' Summer 2023 Municipal Leaders' Caucuses! This year, Alberta Municipalities is visiting the following five communities:

- June 13 – Diamond Valley
- June 14 – Delburne
- June 20 – Wembley
- June 21 – St. Paul
- June 22 – Spruce Grove (also offered virtually)

Exact locations within the municipalities are being finalized, and attendees will be contacted directly with addresses.

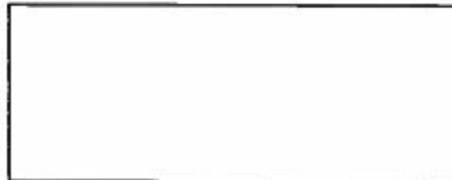
Caucus will consist of a one-day program and the agenda will be the same at all locations. The agenda will run from 10:00 a.m. to 3:00 p.m. each day, Registration for in-person attendance is \$105 for the day and includes light breakfast refreshments and lunch. The agenda is attached for your review.

The session on June 22 will be streamed on Zoom to allow for members to participate who are not able to attend in-person, at a cost of \$50.

If you have any other questions, please email events@abmunis.ca. We look forward to seeing you there.

Cathy Heron | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

Agenda for Summer 2023 Municipal Leaders' Caucus

***Subject to change**

*Exact locations within the municipalities are being finalized and will be updated once all are confirmed.
Registrants will be notified via email.*

June 13	Diamond Valley
June 14	Delburne
June 20	Wembley
June 21	St. Paul
June 22	Spruce Grove

10:00 a.m.	Opening Remarks
10:05 a.m.	Welcome from the Mayor of the Host Municipality
10:10 a.m.	Welcome from MLA of the Host Constituency
10:15 a.m.	Icebreaker Activity
10:30 a.m.	Session I - Election Debrief
10:45 a.m.	President's Report (LGFF, EPR, MFR)
11:00 a.m.	Session II - The Future of Municipal Government: Recommendations to Enhance Collaboration
12:00 p.m.	Lunch
1:00 p.m.	Session III - The Best Dam Session: Water Management Principles
2:00 p.m.	Session IV (locally led)
2:55 p.m.	Closing Remarks

**LAC STE. ANNE FOUNDATION
BOARD MEETING MINUTES
February 22, 2023
Chateau Lac Ste Anne Lodge – Family Room
1:00 p.m.**

1. Call to Order- 1:06 p.m. by Ross Bohnet

Present: Ross Bohnet, Sandy Morton, Daryl Weber, Bernie Poulin, Len Kwasny, Jeremy Wilhelm, and Marge Hanssen

Absent: Paul Chauvet

Staff: Dena Krysik –CAO, Kristine Klause –Recording Secretary, Robin Strome- Finance Officer

2. Approval of Agenda

Board Member Len Kwasny moves:

Motion #23-001: The Board approves the agenda for February 22, 2023 as presented.

Carried

3. Approval of Board Meeting Minutes

Board Member Bernie Poulin moves:

Motion #23-002: The Board approves the December 21, 2022 Board Meeting Minutes as presented.

Carried

4a. Quarterly Financial Report

Board Member Len Kwasny moves:

Motion #23-003: The Board approves the Quarterly Financial Reports at December 31, 2022 as presented.

Carried

4b. 2022 Allowance for Doubtful Accounts

Board Member Sandy Morton moves:

Motion #23-004: The Board acknowledges the 2022 Allowance for Doubtful Accounts in the amount of \$1,660.92 as presented.

Carried

Board Member Daryl Weber moves:

Motion #23-005: The Board approves to allocate the 2021 and previous years Allowance for Doubtful Accounts in the amount of \$3,269.96 to bad debt as presented.

Carried

5a. Health & Safety – CCSA COR Audit Results

Board Members Jeremy Wilhelm moves:

Motion #23-006: That the Board accepts the 2022 External Certificate of Recognition (COR) Audit Results as information and directs CAO Dena Krysik to proceed with creating an action plan to address recommended items as presented.

Carried

5b. LSAF Strategic Priorities – Quarterly Review

Board Members Jeremy Wilhelm moves:

Motion #23-007: The Board accepts the LSAF Strategic Priorities – Quarterly Review as information.

Carried

7. Information Items

Board Members Bernic Poulin moves:

Motion #23-008: To accept items 7a, 7b, 7c, & 7d for the February 22, 2023 meeting as information.

Carried

8. In Camera

Board Member Len Kwasny moves:

Motion #23-009: The Board moves to go in camera at 2:43pm

Carried

Board Member Jeremy Wilhelm moves:

Motion #23-010: The Board moves to come out of camera at 3:03pm

Carried

9. Date, Place & Time of Next Meeting

All Board members move:


Motion #23-011: The next Board Meeting will be March 16, 2023 at the Pleasant View Lodge Community Center at 1:00 pm (pending).

Carried

12. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 3:05 pm.

Carried



Chairperson

April 26/23
Date



Chief Administrator Officer

April 26/23
Date

**LAC STE. ANNE FOUNDATION
BOARD MEETING MINUTES
March 27, 2023
Pleasant View Lodge – Family Room
1:00 p.m.**

1. Call to Order- 1:00 p.m. by Ross Bohnet

Present: Ross Bohnet, Sandy Morton, Daryl Weber, Bernie Poulin, Paul Chauvet and Marge Hanssen

Absent: Len Kwasny, Jeremy Wilhelm, Robin Strome – Finance Officer

Staff: Dena Krysik –CAO, Kristine Klause –Recording Secretary

2. Approval of Agenda

Board Member Paul Chauvet moves:

Motion #23-012: The Board approves the agenda for March 27, 2023 as presented.

Carried

3. Approval of External Finance Audit – RSM Canada

Board Member Daryl Weber moves:

Motion #23-013: The Board approves the External Financial Audit - RSM Canada for the March 27, 2023 meeting as information.

Carried

4. Date, Place & Time of Next Meeting

All Board members move:


Motion #23-014: The next Board Meeting will be April 26, 2023 at the Spruce View Lodge Family Dining Room at 1:00 pm.

Carried

5. Adjournment

The Chair declares that as all matters have been attended to the meeting is now adjourned at 2:01 pm.

Carried



Chairperson

April 26/23
Date



Chief Administrator Officer

April 26/23
Date



June 1st, 2023

Town of Onoway
Box 540
Onoway, AB
T0E 1V0

Re: Demonstration of Lake Health Technology (E8 Innovations)

Dear Mayor Kwasny and Council,

The health of Lac Ste. Anne Lake has been an increasing concern for Yellowstone residents and all that live nearby, with fish kills, foul smell, and toxic algae prohibiting lake access.

In response, The Summer Village of Yellowstone is working towards becoming an environmentally conscious community by establishing environmental policies and bylaws directed at responsible lake living through educating residents to move towards elimination/reduction of future pollution and offloading nutrients into the lake.

In addition, The Summer Village of Yellowstone has been investigating emergent technologies that may benefit and improve current lake health. Of these technologies, one of the most promising may be E8 Innovations (www.E8innovations.com) which uses a unique process to increase oxygen while decreasing algae. Some may have seen the E8 Innovation's booth at the 2022 Alberta Lake Management Society (ALMS) and Alberta Summer Villages Association (ASVA) conferences. In 2023, E8 Innovations plans to attend the RMA, ALMS, and ASVA conferences/tradeshows. However, we invite you in advance of these conferences to the demonstration in Yellowstone. To view how this unique application works see <https://www.youtube.com/watch?v=Fxc0duggULw>

Yellowstone Council invites you and your Council (plus one administration) to this demonstration on July 22nd, 2023, from 10:00 to 2:00 to share this learning opportunity for whom lake health is a critical matter affecting our communities. It is important to be present from the beginning of the presentation to the end so you can see how the application works; we will provide lunch for attendees, please let us know if you have any dietary restrictions.

I hope that you will be able to join us on this date. If you and your colleagues can attend, RSVP to Kim at office@svyellowstone.ca by June 30th, 2023. Invitations are only extended to Government Representatives, Elected Councils, Administration, and Lake Health Groups to control access and the demonstration site.

Sincerely,

Don Bauer
Mayor - Summer Village of Yellowstone

CC: Gerald Soroka, MP, Yellowhead
Shane Getson, MLA, Lac Ste. Anne – Parkland,
Chief Tony Alexis – Alexis First Nations, Lac Ste Anne County, Alberta Beach, Summer Villages: (Ross Haven, Sunset Point, Val Quentin, West Cove, Castle Island, South View, Silver Sands, Sunrise Beach, Birch Cove, Sandy Beach), Alberta Environment, Lake Health groups: LILSA, ALMS, NSWA, SRWA.

Summer Village of Yellowstone Site 11, Com 123, RR2, Gunn, AB T0E 1A0 office@svyellowstone.ca Phone: (587) 862-0500 Fax: (587) 400 -2408
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