

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, JULY 13, 2023 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

2. ADOPTION OF AGENDA

Recommendation:

THAT the July 13, 2023 Regular Council Meeting agenda be approved as presented

or

THAT the July 13, 2023, Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)

3. ADOPTION OF MINUTES

P91-5 **a) June 8, 2023 Regular Council Meeting**

Recommendation:

THAT the June 8, 2023 Regular Council Meeting minutes be approved as presented

or

THAT the June 8, 2023 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

P96-7 **b) June 13, 2023 Special Council Meeting**

Recommendation:

THAT the June 13, 2023 Special Council Meeting minutes be approved as presented

or

THAT the June 13, 2023 Special Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

Pg 8-26 **5. FINANCIAL REPORTS – Q2 Statement of Revenue and Expenses**

Recommendation:

THAT Council accept the Q2 Statement of Revenue and Expenses for the period ending June 30, 2023 for information

Pg 27-30 **6. POLICIES & BYLAWS – Policy C-COU-CED-1 - Council Electronic Device Policy**

Recommendation:

THAT Council approve the Policy C-COU-CED-1-Council Electronic Device Policy as presented

or

some other direction as given by Council at meeting time

7. ACTION ITEMS

Pg 31-36 a) Council Education and Conferences 2023 – A Request for Decision is attached

Recommendation:

THAT all of Council & the Chief Administrative Officer attend the ABMunis Convention & Trade Show held September 27-29, 2023 in Edmonton with expenses to be reimbursed as per policy

or

some other direction as given by Council at meeting time

Pg 37-38 b) Meeting with Minister Schulz, Minister of Municipal Affairs – A Request for Decision is attached.

Recommendation:

THAT Council request to meet with Minister Schulz, Minister of Municipal Affairs, to discuss the following items of concern in the Town of Onoway (to be directed at meeting time)

or

some other direction as given by Council at meeting time

Pg 39-45

c) Town of Onoway Library Board Financial Statements 2022 – A Request for Decision is attached

Recommendation:

THAT Council approve the Town of Onoway Library Board 2022 Financial Statements from Trail Accounting as presented

or

some other direction as given by Council at meeting time

Pg 46-52

d) Graffiti Removal Communication Awareness Campaign – A Request for Decision is attached

Recommendation:

THAT Council approve the attached Graffiti Removal Communication Awareness Campaign as presented

or

some other direction as given by Council at meeting time

Pg 53-55

e) Realtor Agreement for Town of Onoway Owned Property – A Request for Decision is attached

Recommendation:

THAT Council authorize Administration to renew a realtor agreement with David Lowe from Century 21 to list the mentioned four Town of Onoway owned properties

or

THAT Council authorize Administration to negotiate a realtor agreement with Pat Hansard from Royal LePage Noralta Real Estate to list the mentioned four Town of Onoway owned properties

or

some other direction as given by Council at meeting time

- Pg 56-59
- f) Lac Ste. Anne County (LSAC) Municipal Service Package – A Request for Decision is attached

Recommendation:

THAT Council accept the attached Lac Ste. Anne County Municipal Service Package as information.

or

some other direction as given by Council at meeting time

- Pg 60-83
Pg 84-105
- g) Amended 2022 Audited Financial Statements – A Request for Decision is attached

Recommendation:

THAT Council approve the amended Town of Onoway 2022 Financial Statements as presented

or

some other direction as given by Council at meeting time

h)

i)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- Pg 106 d) Chief Administrative Officer Report – written report attached
- Pg 107 e) Corporate and Community Services Director's Report – written report attached
- Pg 108 f) Public Works Report – written report attached

Recommendation:

THAT the Council, Chief Administrative Officer, Corporate and Community Services, Public Works and Committee written and verbal reports be accepted for information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

- Pg109-110 a) Town of Onoway Development Permit 23DP02-24 – 5134 – 52 Street – construction of a detached garage
- Pg111-112 b) Town of Onoway Development Permit 23DP03-24 – 5119 – 50 Street – renovation of an existing single detached dwelling
- Pg113 c) Town of Onoway Development Officer – Tony Sonnleitner July 13 Report
- Pg114-137 d) Alberta Health Services Together 4 Health – June 16 and 30, 2023 newsletter
- Pg138 e) Onoway and District Historical Guild – June 1, 2023 letter from President Hazel Bourke extending congratulations on the Centennial Celebration
- Pg139 f) City of Spruce Grove – June 29, 2023 letter from Mayor Acker extending congratulations on the Centennial Celebration
- Pg140 g) Alberta Municipal Affairs – June 20, 2023 letter from Honourable Ric McIver regarding his reappointment as Minister
- Pg141-142 h) Alberta Municipal Affairs – Undated letter received June 16, 2023 advising that Municipal Accountability Program Cycle 2 will be scheduled in 2023
- Pg143 i) Offer of Donation of Spruce Trees – June 12, 2023 letter from Mayor Kwasny to Wade Neilson
- Pg144-146 j) Lac Ste Anne County FCSS – June 21, 2023 email from Donna Kerr advising FCSS funding of \$2,500.00 for the Onoway Library and the Municipal Allocation from the Lac Ste. Anne County Library Board is expected to be distributed shortly
- Pg147 k) Alberta Arts, Culture and Status of Women – June 15, 2023 email from Michelle Smook, Director, advising that nominations are open for the Stars of Alberta Volunteer Awards
- Pg148-150 l) EQUUS Golf Tournament – June 9, 2023 email from Liz James seeking donations for the silent auction during their August 3 charitable golf tournament for the Agricultural Discovery Centre in Irvine AB
- Pg151-154 m) Statistics Canada – June 2023 update
- Pg155-156 n) Notice of Road Plan Registration – June 29, 2023 letter from Dave Gieg, Agent for Lac Ste. Anne County, regarding registration of a road plan at Land Titles Office within 40 metres of adjacent Onoway land

Recommendation:

THAT Council accept the above noted items for information

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- | | |
|--|-----------|
| - August 10, 2023 – Regular Council Meeting | 9:30 a.m. |
| - September 14, 2023 – Regular Council Meeting | 9:30 a.m. |
| - September 28, 2023 – Regular Council Meeting | 9:30 a.m. |

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 8, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Robin Murray</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services Debbie Giroux, Recording Secretary</p> <p>2 members of the public joined the meeting via Zoom</p>
	ABSENT	Councillor: Bridgitte Cornix
1.	CALL TO ORDER	<p>Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded. Mayor Kwasny acknowledged that the meeting was being held on Treaty 6 Land.</p> <p>Mayor Kwasny read the following statement: On behalf of the Town of Onoway Council and Residents, We would like to thank Bob Winterford for his contributions on Town Council. Since elected in 2021, Bob has been passionate in carrying out his duties for the community. This passion was demonstrated within Council meetings and also the boards and commissions he was appointed to such as the Yellowhead Regional Library Board, Highway 43 East Solid Waste Commission, and Beautification. In addition, Bob was progressive in his approach to the advancement of the Town of Onoway. We wish Bob the very best in his future endeavors.</p>
2.	AGENDA Motion #180/23	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, June 8, 2023 with the following additions:</p> <p>7i) By-election 2023 (requested by CAO Thompson) 7j) Onoway Jr Sr High School Graduation Invitation (requested by CAO Thompson)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #181/23	<p>MOVED by Deputy Mayor Lisa Johnson that the May 24, 2023 Regular Council Meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>

(1)

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 8, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

4.	APPOINTMENTS/PUBLIC HEARINGS	<p>Chief Enforcement Officer, Lac Ste. Anne County, Dallas Choma, attended the meeting from 9:32 a.m. until 9:45 a.m.</p> <p>Motion #182/23 MOVED by Councillor Robin Murray that Council accept the discussion with Chief Enforcement Officer Choma for information.</p> <p style="text-align: right;">CARRIED</p>
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	<p>Tim Duhamel and Ryan Duhamel, Bloom CME, attended the meeting from 9:45 a.m. until 10:00 a.m. to present the Town of Onoway Strategic Plan 2023-2032.</p> <p>Motion #183/23 MOVED by Deputy Mayor Lisa Johnson that Council approve the Town of Onoway Strategic Plan 2023-2032 as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #184/23 MOVED by Councillor Robin Murray that Council accept the Town of Onoway Vision Plan as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #185/23 MOVED by Councillor Robin Murray that Council approve the Mutual Aid Fire Agreement with Lac Ste. Anne County as presented, which amends Appendix "A" Fee Schedule.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #186/23 MOVED by Deputy Mayor Lisa Johnson that Council acknowledge in accordance with the Municipal Government Act, Section 161(4), the Chief Administrative Officer has notified Council of the resignation of Robert Winterford, effective May 25, 2023.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #187/23 MOVED by Councillor Robin Murray that Council make the following Committee appointments:</p> <p>Capital Region Assessment Services Commission – Councillor Murray (rep.); Vacant (alt);</p> <p>Highway 43 East Solid Waste Commission – Mayor Kwasny (rep.); Deputy Mayor Johnson (alt.);</p> <p>Yellowhead Regional Library Board – Councillor Coninx (rep.);</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 8, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<p>Economic Development Committee/Partnership Committee – Councillor Coninx (rep.); Councillor Murray (rep.); Vacant (alt.);</p> <p>Onoway Regional Medical Clinic – Councillor Coninx (rep.); Mayor Kwasny (alt.);</p> <p>Onoway and District Chamber of Commerce – Deputy Mayor Johnson (rep.); Mayor Kwasny (alt.);</p> <p>Onoway and District Agricultural Society – Councillor Coninx (rep.); Vacant (alt.);</p> <p>Onoway Ball Diamonds Committee – Councillor Coninx (rep.); Vacant (2nd rep.);</p> <p>Regional Trail Committee – Councillor Coninx (rep.); Vacant (2nd rep.);</p> <p>Onoway Economic Development and Tourism Committee – Mayor Kwasny (rep.); Deputy Mayor Johnson (rep.);</p> <p>Inter-Municipal Development Plan Negotiating Committee – Councillor Coninx (rep.); Vacant (alt.);</p> <p>Onoway Interagency Committee – Deputy Mayor Johnson (rep.); Vacant (alt.);</p> <p style="text-align: right;">CARRIED</p> <p>Motion #188/23 MOVED by Councillor Robin Murray that Council acknowledge that the Beautification Committee is a volunteer opportunity for Council and that no financial reimbursement will be made for time spent on the Beautification Committee.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #189/23 MOVED by Deputy Mayor Lisa Johnson that Council accept the information presented on crosswalk design and installation.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #190/23 MOVED by Councillor Robin Murray that Council approve Chateau Lac Ste. Anne Residence Council 2023 FCSS Grant amount request of \$1,000.00 for Bloomin’ Seniors.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #191/23 MOVED by Councillor Robin Murray that Council direct Administration to hold a by-election on Monday, September 11, 2023 for the purpose of filling one (1) Councillor vacancy and further that Council appoint Reanne Springer to act as Returning</p>
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TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 8, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<p>Officer, and Jennifer Thompson as Substitute Deputy Returning Officer for the September 11, 2023 by-election. CARRIED</p> <p>Motion #192/23</p> <p>MOVED by Deputy Mayor Lisa Johnson that Council authorize the Returning Officer to establish an institutional voting station for the by-election of Monday, September 11, 2023. CARRIED</p> <p>Motion #193/23</p> <p>MOVED by Councillor Robin Murray that Council authorize the Returning Officer to establish advance voting for the by-election of Monday, September 11, 2023. CARRIED</p> <p>Motion #194/23</p> <p>MOVED by Deputy Mayor Lisa Johnson that Mayor Kwasny be authorized to attend the Onoway Junior High School Graduation on Friday, June 30, 2023. CARRIED</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 10:50 a.m. until 10:55 a.m.</p>
8.	<p>COUNCIL, COMMITTEE AND STAFF REPORTS</p> <p>Motion #195/23</p> <p>MOVED by Councillor Robin Murray that Council approve the location for the placement of the Centennial Sign on the west side of the current Town of Onoway sign in Centennial Park and to allow the Time Capsule to be buried in that location. CARRIED</p> <p>Motion #196/23</p> <p>MOVED by Deputy Mayor Lisa Johnson that the Council, Chief Administrative Officer, Corporate and Community Services and Public Works written and verbal reports be accepted for information. CARRIED</p>	
9.	<p>INFORMATION ITEMS</p> <p>Motion #197/23</p> <p>MOVED by Deputy Mayor Lisa Johnson that Council accept the following items for information:</p> <ul style="list-style-type: none"> a) Onoway Municipal Operations Breakdown Based on every \$1,000 General Municipal Levy corrected b) Alberta Health Services Together 4 Health – May 19, 2023 newsletter c) Fortis Alberta – May 16, 2023 letter with a \$750.00 donation towards Centennial d) Suncor – May 26, 2023 email re closure of parking lot at 5011 Lac Ste Anne Trail South on specific dates e) AHS – Virtual Groups and Workshops f) Parkland County – 2024 Dispatch Rate increase g) AB Munis – 2023 Municipal Leaders’ Summer Caucuses 	

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, JUNE 8, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<ul style="list-style-type: none"> h) Lac Ste. Anne Foundation Minutes – February 22, 2023; March 27, 2023 i) Summer Village of Yellowstone – June 1, 2023 letter regarding their July 22, 2023 Demonstration of Lake Health Technology (E8 Innovations) <p style="text-align: right;">CARRIED</p>															
10.	CLOSED SESSION	n/a															
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 11:10 a.m.															
12.	UPCOMING EVENTS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">June 23-25</td> <td style="width: 40%;">Centennial Celebrations</td> <td style="width: 30%;">9:30 a.m.</td> </tr> <tr> <td>July 13, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 10, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 14, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 28, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	June 23-25	Centennial Celebrations	9:30 a.m.	July 13, 2023	Regular Council Meeting	9:30 a.m.	August 10, 2023	Regular Council Meeting	9:30 a.m.	September 14, 2023	Regular Council Meeting	9:30 a.m.	September 28, 2023	Regular Council Meeting	9:30 a.m.
June 23-25	Centennial Celebrations	9:30 a.m.															
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September 28, 2023	Regular Council Meeting	9:30 a.m.															

 Mayor Lenard Kwasny

 Debbie Giroux
 Recording Secretary

UNAPPROVED

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
TUESDAY, JUNE 13, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Administration: Jennifer Thompson, Chief Administrative Officer Debbie Giroux, Recording Secretary
	ABSENT	Gino Damo, Director of Corporate and Community Services
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 2:30 p.m. and advised that the meeting will be recorded. Mayor Kwasny acknowledged that the meeting was being held on Treaty 6 Land.
2.	AGENDA Motion #198/23	MOVED by Councillor Robin Murray that Council adopt the agenda of the Special Council meeting of Tuesday, June 13, 2023 as presented <div style="text-align: right;">CARRIED</div>
3.	MINUTES	n/a
4.	APPOINTMENTS/PUBLIC HEARINGS	n/a
5.	FINANCIAL REPORTS	n/a
6.	POLICIES AND BYLAWS	n/a
7.	ACTION ITEMS	n/a
8.	COUNCIL COMMITTEE AND STAFF REPORTS	n/a
9.	INFORMATION ITEMS	
10.	CLOSED SESSION Motion #199/23	MOVED by Deputy Mayor Lisa Johnson that, pursuant to Section 197(2) of the Municipal Government Act, and Section 24(1)(b)(i) FOIP and Section 27(1)(a) FOIP, Council move into a Closed Session at 2:32 p.m. to discuss the following item: Deliberations involving officers or employees of a public body; Solicitor Client Privilege. <div style="text-align: right;">CARRIED</div>

TOWN OF ONOWAY
SPECIAL COUNCIL MEETING MINUTES
TUESDAY, JUNE 13, 2023
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<p>Council recessed from 2:32 p.m. to 2:33 p.m. to allow the Recording Secretary to leave the meeting.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Jennifer Thompson, CAO Alifeyah Gulamhusein, Solicitor, Brownlee LLP</p> <p>Councillor Bridgitte Coninx left the meeting at 2:45 p.m.</p> <p>Council recessed from 4:18 p.m. to 4:20 p.m. to allow the Recording Secretary to return to the meeting.</p> <p>Motion #200/23 MOVED by Deputy Mayor Lisa Johnson that Council move out of Closed Session at 4:20 p.m. CARRIED</p> <p>Motion #201/23 MOVED by Deputy Mayor Lisa Johnson that, with respect to the investigation of the code of conduct complaint received on November 9, 2022, an investigation was conducted. Council concluded that Councillor Coninx has been found not in breach. Robert Winterford has resigned as of May 24, 2023, therefore Council has no jurisdiction. CARRIED</p>												
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Special Council Meeting adjourned at 4:21 p.m.												
12.	UPCOMING EVENTS	<table> <tr> <td>June 23-25</td> <td>Centennial Celebrations</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 13, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 10, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>September 14, 2023</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	June 23-25	Centennial Celebrations	9:30 a.m.	July 13, 2023	Regular Council Meeting	9:30 a.m.	August 10, 2023	Regular Council Meeting	9:30 a.m.	September 14, 2023	Regular Council Meeting	9:30 a.m.
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Mayor Lenard Kwasny

Debbie Giroux,
Recording Secretary

(7)



TOWN OF ONOWAY
Revenue & Expense
For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
TAXES REVENUE			
1-00-00-111	RESIDENTIAL TAXES	(656,309.03)	(644,897.00)
1-00-00-112	FARMLAND TAXES	(618.00)	(618.00)
1-00-00-113	COMMERCIAL TAXES	(680,662.05)	(641,679.00)
1-00-00-114	INDUSTRIAL TAXES	(280.55)	(305.00)
1-00-00-120	COST SHARE ROAD TAX	0.00	0.00
1-00-00-121	MUNICIPAL SERVICE TAX-RECREATION	(22,852.00)	(23,150.00)
1-00-00-190	ELEC. POWER, PIPE, CABLE TV	(51,870.68)	(72,364.00)
1-19-00-750	ASFF SCHOOL REQUISITION RESIDENTIAL	(189,896.94)	(195,547.17)
1-19-00-751	LSA FOUNDATION REQUISITION	(23,398.03)	(23,491.76)
1-19-00-754	ASFF SCHOOL REQUISITION NON-RESIDENTIAL	(117,548.00)	(120,354.99)
TOTAL TAXATION REVENUE		(1,723,435.28)	(1,722,406.92)
REQUISITIONS			
2-19-00-750	SCHOOL REQUISITION RESIDENTIAL	48,886.79	195,547.17
2-19-00-751	LAC STE. ANNE FOUNDATION REQUISITION	17,618.82	23,491.76
2-19-00-752	DESIGNATED INDUSTRIAL PROPERTY	0.00	281.00
2-19-00-754	SCHOOL REQUISITION OVER/UNDER LEVY NON-RES	0.00	0.00
2-19-00-755	SCHOOL REQUISITION NON-RESIDENTIAL	30,088.75	120,354.99
2-19-00-756	SCHOOL REQUISITION OVER/UNDER LEVY RESID.	0.00	(7,000.00)
TOTAL REQUISITIONS		96,584.36	332,674.92
TAX REVENUE AVAILABLE FOR MUNI		(1,626,840.92)	(1,389,732.00)
GENERAL REVENUE			
1-01-00-510	PENALTIES & COSTS ON TAXES	(23,681.61)	(24,240.00)
1-01-00-540	FRANCHISE REVENUE - ATCO	(25,758.71)	(30,300.00)
1-01-00-541	FRANCHISE REVENUE - FORTIS	(40,347.49)	(83,830.00)
1-01-00-550	RETURN ON INVESTMENT (BANK INTEREST)	(11,017.84)	(8,080.00)
1-01-00-740	PROVINCIAL UNCONDITIONAL GRANTS	(60,000.00)	0.00
1-01-00-840	CONDITIONAL OPERATIONAL GRANTS	(15,000.00)	(15,000.00)
1-03-12-920	RESERVE TRANSFER - ADMIN.	0.00	(54,780.42)



TOWN OF ONOWAY
Revenue & Expense
For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
TOTAL GENERAL REVENUE		(175,805.65)	(216,230.42)
LEGISLATIVE EXPENSE			
2-11-00-130	COUNCIL - CPP	1,167.34	2,101.20
2-11-00-131	COUNCIL - E	0.00	0.00
2-11-00-132	COUNCIL-EMP BENEFIT ERAMS	13,541.74	28,016.00
2-11-00-137	COUNCIL-WCB	258.31	727.58
2-11-00-141	COUNCIL DEVELOPMENT	5,575.75	8,080.00
2-11-00-150	COUNCIL FEES	27,850.00	55,620.00
2-11-00-211	COUNCIL MILEAGE & SUBSISTANCE	4,188.57	6,060.00
2-11-00-216	COUNCIL TELEPHONE/INTERNET/MEETIN G PREP	7,605.02	18,200.00
2-11-00-242	COUNCIL LEGAL FEES	15,584.70	20,050.00
2-11-00-252	COUNCIL DONATION	0.00	1,000.00
2-11-00-270	COUNCIL MEMBERSHIPS	0.00	0.00
2-11-00-274	COUNCIL INSURANCE	290.00	351.00
2-11-00-513	COUNCIL SUPPLIES	2,208.43	8,434.00
2-11-00-514	PUBLIC RELATIONS/PROMOTIONS	713.87	4,000.00
2-11-00-770	COUNCIL -LEADERSHIP BURSARY	0.00	1,750.00
TOTAL LEGISLATIVE EXPENSE		78,983.73	154,369.78
SURPLUS/DEFICIT LEGISLATIVE		78,983.73	154,369.78
ADMIN REVENUE			
1-12-00-274	INSURANCE -CLAIMS/REBATES	0.00	0.00
1-12-00-410	GENERAL SERVICE & SUPPLY REVENUE	(515.00)	(2,215.00)
1-12-00-510	A/R PENALTY REVENUE	0.00	(1,005.00)
1-12-00-560	RENTALS, LEASES	(1,200.00)	(1,280.00)
1-12-00-591	REBATES, DIVIDENDS	(59.27)	(305.00)
1-12-00-840	ADMIN. - MSI O	0.00	(90,428.00)
1-12-00-850	ADMIN - TRANSFER FROM RESERVES	0.00	(10,000.00)
1-12-00-930	CONTRIBUTION-OTHER FUNCTIONS- FIRE/ELECT	0.00	0.00
1-12-00-940	ADMIN.-SENATE ELECTION	0.00	0.00
1-12-00-990	OTHER REVENUE	(1,160.94)	(3,030.00)
1-12-00-991	OTHER REVENUE - 100 YR ANNIVERSARY	(6,250.00)	(31,000.00)
1-12-00-992	TRANSFER FROM RESERVE - STAFF CHANGES	0.00	0.00
TOTAL ADMIN REVENUE		(9,185.21)	(139,243.00)



TOWN OF ONOWAY
Revenue & Expense
For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
ADMIN EXPENSE			
2-12-00-110	ADMIN - SALARIES AND WAGES	214,090.03	407,725.30
2-12-00-130	ADMIN - EMP. BENEFIT ER - CPP/EI/AMS/RPP	44,699.59	82,047.62
2-12-00-131	ADMIN - EMP. BENEFIT ER - E.I.	0.00	0.00
2-12-00-132	ADMIN - EMP. BENEFIT ER - AMS	0.00	0.00
2-12-00-133	ADMIN - EMP. BENEFIT ER - RPP	0.00	0.00
2-12-00-137	ADMIN - WORKER'S COMPENSATION	1,644.73	4,573.36
2-12-00-141	ADMIN - STAFF DEVELOPMENT	1,425.00	2,520.00
2-12-00-142	ADMIN - EMPLOYEE RECOGNITION	341.75	3,045.00
2-12-00-211	ADMIN - TRAVEL & SUBSISTANCE	2,783.24	4,040.00
2-12-00-215	ADMIN - POSTAGE, FREIGHT, COURIER	2,128.20	7,560.00
2-12-00-216	ADMIN - TELEPHONE, FAX	8,475.42	12,000.00
2-12-00-221	ADMIN - ADVERTISING	1,216.54	1,515.00
2-12-00-231	ADMIN - AUDIT FEES	16,164.76	16,000.00
2-12-00-232	ADMIN - ASSESSMENT FEES	10,076.45	13,420.22
2-12-00-241	ADMIN - INSURANCE FEES	33,941.32	33,839.64
2-12-00-242	ADMIN - LEGAL FEES	5,262.67	15,050.00
2-12-00-243	ADMIN - COMPUTER SERVICE & SUPPORT	23,119.31	25,535.00
2-12-00-244	ADMIN - GIS PROJECT	0.00	6,060.00
2-12-00-245	ADMINISTRATION/CAO CONTRACT	4,229.62	35,392.45
2-12-00-246	ADMIN - BYLAW/POLICY REVIEW	0.00	0.00
2-12-00-247	ADMIN - RECORDS RETENTION PROJECT	0.00	0.00
2-12-00-250	ADMIN - BUILDING MAINT & REPAIR	1,183.80	25,050.00
2-12-00-252	ADMIN - OFFICE CLEANING	4,500.00	9,000.00
2-12-00-260	ADMIN - OFFICE MACHINES MAINT/REPAIR	3,284.69	7,575.00
2-12-00-261	ADMIN - OFFICE MACHINES RENT/LEASE	5,645.52	12,120.00
2-12-00-270	ADMIN - MEMBERSHIP FEES	3,154.61	3,850.00
2-12-00-271	ADMIN - ELECT/ PLEB/CENSUS (TO RESERVE)	545.55	0.00
2-12-00-272	ADMIN - 100 YR ANNIVERSARY EXPENSE	46,010.31	42,407.00
2-12-00-511	ADMIN - STATIONERY	1,875.80	4,545.00
2-12-00-512	ADMIN - OFFICE LANDSCAPING	0.00	0.00
2-12-00-513	ADMIN - GENERAL SUPPLIES	2,138.47	6,550.00
2-12-00-514	ADMIN - PUBLIC RELATIONS/PROMOTION	4,984.25	3,030.00
2-12-00-541	ADMIN - POWER (OFFICE&FIRE)	3,982.44	14,850.00
2-12-00-542	ADMIN - NATURAL GAS	2,595.84	9,350.00
2-12-00-810	ADMIN - INTERES-SHORT TERM BORROW.	1,749.51	7,000.00
2-12-00-811	ADMIN - BANK CHARGES	1,034.20	3,030.00
2-12-00-990	ADMIN-CAO CONTINGENCY FUND (MOST)	0.00	0.00

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TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
2-12-00-992	ADMIN - ALLOWANCE FOR STAFF CHANGES	0.00	0.00
2-12-99-625	ADMINISTRATION-BUILDING AMORTIZATION	0.00	5,101.00
2-12-99-635	ADMINISTRATION-M & E AMORTIZATION	0.00	4,080.00
TOTAL ADMIN EXPENSE		452,283.62	827,661.59
SURPLUS/DEFICIT ADMIN		443,098.41	686,618.59
FIRE REVENUE			
1-23-00-420	BAY RENTAL FEES	(15,400.00)	(26,400.00)
1-23-00-850	FIRE - ORFS CONTRIB. ADM/COPIES/POSTAGE	0.00	(13,000.00)
1-23-00-920	FIRE - TRANSFER FROM RESERVES	0.00	0.00
1-23-00-930	CONTRIBUTION - OTHER FUNCTIONS-DISPATCH	(4,822.32)	(4,377.68)
1-23-00-931	FIRE REV - LSAC MVA RESPONSE	0.00	0.00
1-23-00-940	FIRE - ONOWAY INCIDENT RECOVERY	0.00	(10,000.00)
1-23-00-990	OTHER REVENUE - ADMIN CHARGES	0.00	0.00
1-23-00-991	BLDG REIMBURSEMENT(\$5000/\$7370)	0.00	(12,370.00)
TOTAL FIRE REVENUE		(20,222.32)	(66,147.68)
FIRE EXPENSE			
2-23-00-110	FIRE - ONOWAY INCIDENT RESPONSES	0.00	10,000.00
2-23-00-111	FIRE-MEDICAL CONSUMABLES (\$5/PARCEL)	0.00	0.00
2-23-00-112	FIRE EXP - LSAC MVA RESPONSES	0.00	0.00
2-23-00-216	FIRE - RADIOS/LEGAL	0.00	0.00
2-23-00-226	FIRE ADMIN FEE (\$11,779.64)	0.00	11,897.80
2-23-00-241	FIRE HALL INSURANCE	313.43	313.43
2-23-00-250	FIRE - BUILDING REPAIR, MAINTENANCE	2,469.14	5,050.00
2-23-00-251	FIRE-ALBERTA BEACH REIMBURSEMENT	0.00	0.00
2-23-00-350	FIRE-CONTRACT (\$51425)	26,530.28	51,938.91
2-23-00-351	911 DISPATCH CONTRACT PARKLAND COUNTY	3,494.88	6,901.00
2-23-00-352	FIRE - NWFR CONTRACT	0.00	0.00
2-23-00-353	FIRE - WATER USE/MISC	0.00	2,020.00
2-23-00-354	FIRE -ONOWAY PORT BLDG REIMB (TO RESER)	0.00	0.00
2-23-00-541	FIRE - POWER (4812 - 51 STREET)	4,134.92	3,080.00
2-23-00-542	FIRE - PROPANE	780.80	860.00

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TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
2-23-00-543	FIRE - SEPTIC SERVICES	2,831.74	2,020.00
2-23-00-544	FIRE - UNRECOVERABLE INCIDENTS	0.00	2,020.00
TOTAL FIRE EXPENSE		40,555.19	96,121.14
FIRE SURPLUS/DEFICIT		20,332.87	29,973.46

ONOWAY REGIONAL FIRE SERVICES

1-23-00-992	ORFS - REVENUE HIGHWAY RESPONSES	(31,587.50)	(45,000.00)
1-23-00-993	ORFS - OPERATIONAL COST (other munis)	(25,424.06)	(52,807.26)
1-23-00-994	ORFS - NWF CONTRACT (other munis)	(105,230.18)	(217,155.43)
1-23-00-995	ORFS - INCIDENT RECOVERY (EXC.ONOWAY)	(69,474.39)	(30,000.00)
1-23-00-996	ORFS - FIRE RESER. TRANS.(9761 & \$7801)	0.00	0.00
1-23-00-997	ORFS - CONTRACT ADMIN (Onoway)	0.00	(65,294.07)
TOTAL ONOWAY REGIONAL FIRE SER		(231,716.13)	(410,256.76)

ONOWAY REGIONAL FIRE SERVICES

2-23-00-113	ORFS - MEDICAL CONSUMABLES (\$5/PARCEL)	4,003.24	14,740.00
2-23-00-114	ORFS - LSAC MVA/MUTUAL AID RESP.	79,007.70	40,000.00
2-23-00-115	ORFS - INCIDENT RESPONSES (EXC ONOWAY)	6,018.92	30,000.00
2-23-00-141	ORFS - UNRECOVERABLE INCIDENTS	0.00	1,941.74
2-23-00-143	ORFS - COPIES/POSTAGE	0.00	1,000.00
2-23-00-211	ORFS - ADMINISTRATION	0.00	12,000.00
2-23-00-215	ORFS - MISC (HALL RENT/PHONE/LUNCH)	82.50	250.00
2-23-00-217	ORFS - VOLUNTEER FIRE INSURANCE	1,480.00	1,480.00
2-23-00-218	ORFS - RESERVES	0.00	3,000.00
2-23-00-219	ORFS - NWF CONTRACT (other munis)	0.00	0.00
2-23-00-220	ORFS - ADD. OPERATIONAL (AB & ON)	0.00	14,740.00
2-23-00-221	ORFS - HALL IMPR.(\$5000 ONO. \$6800 AB)	0.00	11,800.00
2-23-00-223	ORFS - RADIOS	2,211.00	0.00
2-23-00-224	ORFS - RADIOS (AFRRCS SETUP)	0.00	0.00
2-23-00-225	ORFS - RADIOS LICENSE	1,000.62	1,189.02
2-23-00-274	ORFS - LEGAL	3,400.00	700.00
2-23-00-513	ORFS - CONTRACT	108,577.72	270,215.99
2-23-00-517	ORFS - RADIO REPAIR	878.00	7,200.00
ONOWAY REGIONAL FIRE SERVICES		206,457.70	410,256.75



TOWN OF ONOWAY
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General Ledger	Description	2023 Actual	2023 Budget
ONOWAY REGIONAL FIRE SERVICES		(25,258.43)	(0.01)
EMERG. MGT./DISASTER SERV. REV.			
1-24-00-840	DIS. SERV - REGIONAL COLL. GRANT	0.00	0.00
1-24-00-841	EMERG. MGT- REG. RADIO NETWORK GRANT	0.00	0.00
1-24-00-990	EMERG. MNGMNT. - RADIO SALES (BINS)	0.00	0.00
TOTAL DISASTER SERVICES REV.		0.00	0.00
EMERGENCY MGT./DISASTER SERVI			
2-24-00-141	DIS. SERV. - STAFF DEVELOPMENT	0.00	1,515.00
2-24-00-211	DIS. SERV. - TRAVEL & SUBSISTENCE	0.00	505.00
2-24-00-245	DIS. SERV. - CONTRACTED WORK	347.45	0.00
2-24-00-246	DIS. SERV. - REGIONAL EMERG. SERV. STUDY	0.00	0.00
2-24-00-247	EMRG. MGT.-REG. RADIO	0.00	0.00
2-24-00-510	DIS SERV. - GENERAL SUPPLIES	112.69	2,020.00
TOTAL DISASTER SERVICES EXPENS		460.14	4,040.00
AMBULANCE REVENUE			
1-25-00-351	CONTRIBUTION - OTHER ORGANIZATIONS	0.00	0.00
1-25-00-840	CONDITIONAL GRANT-AMBULANCE	0.00	0.00
1-25-00-990	AMBULANCE-OTHER REVENUE	0.00	0.00
TOTAL AMBULANCE REVENUE		0.00	0.00
AMBULANCE EXPENSE			
2-25-00-240	AMBULANCE - TRANSFER PAYMENTS	0.00	0.00
2-25-00-262	AMBULANCE - STAFF ACCOMODATION RENT	0.00	0.00
TOTAL AMBULANCE EXPENSE		0.00	0.00
SURPLUS/DEFICIT AMBULANCE		460.14	4,040.00
BYLAW REVENUE			
1-26-00-420	DOG POUND CHARGES, DOG SALES	0.00	(450.00)
1-26-00-513	WEED&SNOW REMOVAL COST RECOVERY	0.00	(500.00)

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TOWN OF ONOWAY
Revenue & Expense
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General Ledger	Description	2023 Actual	2023 Budget
1-26-00-520	ANIMAL LICENSES	(100.00)	(300.00)
1-26-00-530	MUNICIPAL FINES (DOGS, WEEDS)	0.00	(400.00)
TOTAL BYLAW REVENUE		(100.00)	(1,650.00)
BYLAW EXPENSE			
2-26-00-242	BYLAW-LEGAL FEES	0.00	505.00
2-26-00-245	BYLAW - CONTRACT	0.00	0.00
2-26-00-271	BYLAW - POUND/VET FEES	0.00	1,010.00
2-26-00-513	BYLAW - CONTRACTED WEED&SNOW REMOVAL	0.00	400.00
TOTAL BYLAW EXPENSE		0.00	1,915.00
BYLAW SURPLUS/DEFICIT		(100.00)	265.00
POLICING REVENUE			
1-27-00-530	RCMP & CPO FINE REVENUE	(3,222.50)	(10,100.00)
1-27-00-531	SCHOOL RESOURCE OFFICER	0.00	0.00
TOTAL POLICING REVENUE		(3,222.50)	(10,100.00)
POLICING EXPENSE			
2-27-00-240	COMMUNITY PEACE OFFICER CONTRACT	19,710.00	57,600.00
2-27-00-241	POLICE COSTING MODEL	32,599.00	32,599.00
2-27-00-245	POLICING - SCHOOL RESOURCE OFFICER	0.00	0.00
TOTAL POLICING EXPENSE		52,309.00	90,199.00
POLICING SURPLUS/DEFICIT		49,086.50	80,099.00
PW REVENUE			
1-31-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00
1-31-00-990	OTHER REVENUE (FROM RESERVES - TIRES)	0.00	0.00
TOTAL PW REVENUE		0.00	0.00
PW EXPENSE			
2-31-00-110	PW - WAGES	17,496.24	42,893.56
2-31-00-111	PW - CONSULTING FEES	0.00	0.00

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TOWN OF ONOWAY
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General Ledger	Description	2023 Actual	2023 Budget
2-31-00-130	PW - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	9,082.45	9,107.96
2-31-00-131	PW - EMPLOYEE BENEFIT EI	0.00	0.00
2-31-00-132	PW - EMPLOYEE BENEFIT - AMS	0.00	0.00
2-31-00-133	PW - EMPLOYEE BENEFIT RPP	0.00	0.00
2-31-00-137	PW - WORKERS COMPENSATION	258.31	727.58
2-31-00-141	PW - STAFF DEVELOPMENT	0.00	1,010.00
2-31-00-211	PW - TRAVEL & SUBSISTANCE	143.96	505.00
2-31-00-215	PW - POSTAGE & FREIGHT	0.00	0.00
2-31-00-216	PW - TELEPHONE CHARGES	2,193.07	4,848.00
2-31-00-221	PW - ADVERTISING	813.02	303.00
2-31-00-224	P W - MEMBERSHIPS	185.78	1,100.00
2-31-00-241	PW - INSURANCE PREMIUMS	8,668.59	8,668.99
2-31-00-243	PW - COMPUTER SERVICE/SUPPORT	2,539.52	1,010.00
2-31-00-245	PW - CONTRACT WORK	0.00	0.00
2-31-00-250	PW - BUILDING REPAIR & MAINTENANCE	2,031.17	6,060.00
2-31-00-253	PW - EQUIPMENT REPAIR & MAINTENANCE	19,655.97	50,500.00
2-31-00-513	PW - GENERAL SUPPLIES (INC. TOOLS)	3,074.68	12,625.00
2-31-00-514	PW - SAFETY EQU. (OH&S) & PROGRAM MANUAL	1,314.98	4,545.00
2-31-00-520	PW - OIL & GAS	8,599.18	40,850.00
2-31-00-541	PW - POWER (5104 - 41 STREET)	1,543.83	4,840.00
2-31-00-542	PW - NATURAL GAS (5104 - 41 STREET)	3,653.58	5,500.00
2-31-00-543	PW - SHOP PUMP OUT FEES	358.52	1,010.00
2-31-00-764	PW - COMMON SERVICES RESERVE TRANSFER	0.00	0.00
2-31-00-998	P W. - GAIN/LOSS TCA	0.00	0.00
2-31-99-625	PUBLIC WORKS-BUILDING AMORTIZATION	0.00	1,632.00
2-31-99-635	PUBLIC WORKS-M & E AMORTIZATION	0.00	3,060.00
2-31-99-655	PUBLIC WORKS-VEHICLE AMORTIZATION?	0.00	6,121.00
TOTAL PW EXPENSE		81,612.85	206,917.09
PW SURPLUS/DEFICIT		81,612.85	206,917.09
ROADS REVENUE			
1-32-00-121	LOCAL IMPROVEMENT - CURB & PAVING	0.00	0.00
1-32-00-840	ROADS REV. - SHORT TERM BORROWING PRINC	0.00	0.00
1-32-00-930	CONTRIBUTION - OTHER FUNCTIONS	(11.75)	0.00
1-32-00-990	STREETS - OTHER REVENUE	0.00	(10,100.00)

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TOWN OF ONOWAY
Revenue & Expense
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General Ledger	Description	2023 Actual	2023 Budget
TOTAL ROADS REVENUE		(11.75)	(10,100.00)
ROAD EXPENSE			
2-32-00-110	STREETS - WAGES	39,706.02	82,511.24
2-32-00-111	STREETS CONSULTING FEES	0.00	0.00
2-32-00-130	STREETS - EMPLOYEE BENEFITCPP/EI/AMS/RPP	4,982.31	17,298.87
2-32-00-131	STREET - EMPLOYEE BENEFIT EI	0.00	0.00
2-32-00-132	STREET - EMPLOYEE BENEFIT AMS	0.00	0.00
2-32-00-133	STREETS - EMPLOYEE BENEFIT RPP	0.00	0.00
2-32-00-137	STREETS - WORKERS COMPENSATION	701.12	1,717.00
2-32-00-215	STREETS - POSTAGE & FREIGHT	0.00	0.00
2-32-00-231	STREETS - ENGINEERING	0.00	0.00
2-32-00-241	STREETS - INSURANCE PREMIUMS	1,091.01	1,202.04
2-32-00-245	STREETS - CONTRACTED WORK	31,513.00	51,714.00
2-32-00-252	STREETS - CNR CROSSING MAINTENANCE	3,911.64	3,636.00
2-32-00-513	STREETS - GENERAL SUPPLIES	5,461.40	4,040.00
2-32-00-514	STREETS-SNOW PLOWING DAMAGES	0.00	505.00
2-32-00-531	STREETS - SAND /CHIP/ETC.	5,029.64	32,250.00
2-32-00-532	STREETS - SIGNS, CULVERTS	212.39	1,515.00
2-32-00-533	STREETS - SIDEWALKS	13.56	0.00
2-32-00-534	STREETS - CHRISTMAS DECORATIONS	0.00	3,000.00
2-32-00-542	STREETS - POWER (STREET LIGHTS)	34,252.43	85,800.00
2-32-00-762	STREETS-CAPITAL FUNCT.CONTR. (2018-2022)	0.00	0.00
2-32-00-810	STREET-SHORT TERM BORROWING INTEREST	0.00	0.00
2-32-00-811	STREETS REPAY TO RESERVES	0.00	0.00
2-32-99-615	STREETS-ENGINEERING STRUCTURES AMORTIZAT	0.00	2,142.00
2-32-99-635	STREETS M&E AMMORTIZATION	0.00	0.00
TOTAL ROAD EXPENSE		126,874.52	287,331.15
ROADS SURPLUS/DEFICIT		126,862.77	277,231.15
PARKS REVENUE			
1-72-00-410	PARKS - RV SANI DUMP FEES	(792.05)	(7,070.00)
1-72-00-590	PARKS - BEAUTIFICATION	0.00	0.00
1-72-00-591	PARKS DONATED FUNDS	0.00	0.00
1-72-00-592	PARKS-WALKING TRAIL COMMITTEE	0.00	0.00

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General Ledger	Description	2023 Actual	2023 Budget
1-72-00-840	CONDITIONAL GRANTS - RECREATION	0.00	0.00
1-72-00-940	PARKS - BEAUTIFICATION TSFR FR RESERVES	0.00	0.00
1-72-00-990	PARKS - SUMMER STUDENT FUNDING	0.00	(10,500.00)
TOTAL PARKS REVENUE		(792.05)	(17,570.00)
PARKS EXPENSE			
2-72-00-110	PARKS - WAGES	32,082.92	72,900.76
2-72-00-130	PARKS - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	3,253.14	10,202.74
2-72-00-131	PARKS - EMPLOYEE BENEFIT EI	0.00	0.00
2-72-00-132	PARKS - EMPLOYEE BENEFIT AMS	0.00	0.00
2-72-00-133	PARKS - EMPLOYEE BENEFIT RPP	0.00	0.00
2-72-00-137	PARKS - WORKERS COMPENSATION	442.81	1,247.28
2-72-00-141	PARKS - STAFF DEVELOPMENT	0.00	505.00
2-72-00-221	PARKS - ADVERTISING	0.00	202.00
2-72-00-241	PARKS - INSURANCE	1,561.89	1,561.89
2-72-00-243	PARKS - CONTRACT WORK	0.00	3,225.00
2-72-00-250	PARKS - REPAIR & MAINTENANCE	529.83	3,150.00
2-72-00-510	PARKS - GENERAL SUPPLIES	783.49	3,030.00
2-72-00-541	PARKS - POWER	1,240.14	5,500.00
2-72-00-542	PARKS-FORTIS (TREES/KIDS COR /RUTH CUST)	1,848.80	11,000.00
2-72-00-543	PARKS-SEPTIC SERVICES	1,292.00	2,525.00
2-72-00-762	PARKS-BEAUTIFICATION PROJECT	2,606.53	3,030.00
2-72-99-615	PARKS-ENGINEERING STRUCTURES AMORTIZATIO	0.00	500.00
2-72-99-625	PARKS-BUILDINGS AMORTIZATION??	0.00	0.00
2-71-00-764	RESERVE TRANSFER	0.00	17,200.00
TOTAL PARKS EXPENSE		45,841.55	135,779.67
PARKS SURPLUS/DEFICIT		44,849.50	118,209.67
STORM WATER REVENUE			
1-37-00-840	CONDITIONAL GRANTS-STORM WATER	0.00	0.00
TOTAL STORM WATER REVENUE		0.00	0.00
STORM WATER EXPENSE			
2-37-00-231	STORM WATER - ENGINEERING	0.00	0.00

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General Ledger	Description	2023 Actual	2023 Budget
2-37-00-245	STORM WATER - CONTRACTED WORK	0.00	14,953.00
2-37-99-615	STORM WATER-ENGINEERING STRUCTURES AMORT	0.00	0.00
2-42-00-540	SEWER - LAGOON POWER	0.00	0.00
TOTAL STORM WATER EXPENSE		0.00	14,953.00
STORM WATER SURPLUS/DEFICIT		0.00	14,953.00

WATER REVENUE

1-41-00-121	LOCAL IMPROVEMENT - WATER LINES	0.00	0.00
1-41-00-440	BASIC WATER FEE	(62,736.06)	(126,389.00)
1-41-00-441	SALE OF METERED WATER	(103,537.76)	(191,400.00)
1-41-00-442	SALE OF WATER METERS	0.00	0.00
1-41-00-443	SERVICE CHARGES (TURN ON, THAWS)	0.00	(500.00)
1-41-00-444	ADMIN SERVICE FEES	(9,469.83)	(20,163.00)
1-41-00-445	REGIONAL WATER DEBENTURE REVENUE	(30,868.96)	(76,563.00)
1-41-00-446	WATER - REGIONAL WATER PHASE (III & IV)	0.00	0.00
1-41-00-447	REGIONAL WATER CONSUMPTION FEES	(103,771.54)	(191,400.00)
1-41-00-590	PENALTIES	(1,574.22)	(3,030.00)
1-41-00-591	SENIOR'S WATER REBATE	0.00	0.00
1-41-00-592	SENIOR'S ADMIN FEE REBATE	0.00	0.00
1-41-00-840	CONDITIONAL GRANTS - WATER	0.00	0.00
1-41-00-850	LOCAL GOVERNMENT TRANSFERS	0.00	0.00
1-41-00-930	CONTRIBUTION - OTHER FUNCTIONS	0.00	0.00
1-41-00-940	TRANSFER FROM UTILITY RESERVE FUND	0.00	0.00
TOTAL WATER REVENUE		(311,958.37)	(609,445.00)

WATER EXPENSE

2-41-00-110	WATER - WAGES	26,768.78	60,690.30
2-41-00-111	WATER CONSULTING FEES (2 + 5)	2,858.86	9,020.00
2-41-00-121	WATER - FREEZE UP CONSUMP ADJUST.	0.00	0.00
2-41-00-130	WATER - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	3,763.07	12,559.28
2-41-00-131	WATER - EMPLOYEE BENEFIT EI	0.00	0.00
2-41-00-132	WATER - EMPLOYEE BENEFIT AMS	0.00	0.00
2-41-00-133	WATER - EMPLOYEE BENEFIT RPP	0.00	0.00
2-41-00-137	WATER - WORKERS COMPENSATION	258.31	727.58
2-41-00-141	WATER - STAFF DEVELOPMENT	(134.75)	4,040.00
2-41-00-211	WATER - TRAVEL/SUBSISTANCE	0.00	1,010.00



TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
2-41-00-215	WATER - POSTAGE, FREIGHT, STATIONERY	0.00	0.00
2-41-00-216	WATER - WTP PHONE/FAX	567.88	1,212.00
2-41-00-217	WATER - WTP INTERNET	325.00	757.50
2-41-00-224	WATER MEMBERSHIPS	0.00	1,318.00
2-41-00-230	WATER - ENGINEERING	0.00	0.00
2-41-00-240	WATER - REGIONAL SYSTEM FEES	13,038.42	13,038.60
2-41-00-241	WATER - INSURANCE PREMIUMS	7,483.24	7,560.00
2-41-00-243	WATER - COMPUTER MAINT/SERVICE	200.00	1,010.00
2-41-00-245	WATER - CONTRACT WK (METER RD/LABS)	(10.43)	2,200.00
2-41-00-246	WATER - WTP MAINTENANCE	2,500.11	7,575.00
2-41-00-250	WATER - BUILDING MATERIALS/SUPPLIES	57.74	505.00
2-41-00-251	WATER - FIRE HYDRANT REPAIR/MAINT	0.00	0.00
2-41-00-252	WATER - LINE REPAIR (INC. DRIPS)	3,071.50	44,000.00
2-41-00-447	WATER-REGIONAL WATER USAGE FEES	129,906.20	238,350.00
2-41-00-513	WATER - TREATMENT SUPPLIES	1,352.41	1,515.00
2-41-00-541	WATER - POWER	5,854.38	12,100.00
2-41-00-542	WATER - NATURAL GAS	1,922.02	3,850.00
2-41-00-543	WATER - PUMP OUT FEES	0.00	505.00
2-41-00-591	WATER-SENIORS WATER REBATE	0.00	0.00
2-41-00-592	WATER-SENIORS ADMIN FEE REBATE	0.00	0.00
2-41-00-600	WATER - UNCOLLECTABLE ACCOUNTS	0.00	200.00
2-41-00-762	WATER - 1 TIME EXP. REG. WATER CONNECT	0.00	0.00
2-41-00-764	RESERVE TRANSFER - WATER	0.00	0.00
2-41-00-810	WATER - SHORT TERM BORROW INTEREST	0.00	0.00
2-41-00-811	WATER - SHORT TERM BORROW PRINCIPLE	0.00	0.00
2-41-00-831	WATER - DEBENTURE INTEREST	16,344.51	32,173.56
2-41-00-832	WATER PRINCIPLE	22,046.93	44,609.32
2-41-00-833	WATER-WLD DEBENTURE(PHASE I & II)	20,358.89	40,718.00
2-41-00-834	WATER-WLD DEBENTURE (PHASE III & IV)	15,847.93	31,695.85
2-41-99-615	WATER-ENGINEERING STRUCTURES AMORTIZATION	0.00	29,880.00
2-41-99-635	WATER- M&E AMORTIZATION	0.00	8,000.00
TOTAL WATER EXPENSE		274,381.00	610,819.99
WATER SURPLUS/DEFICIT		(37,577.37)	1,374.99

SEWER REVENUE

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TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
1-42-00-840	SEWER - CONDITIONAL GRANTS/RESERVES	0.00	(88,960.00)
1-42-00-940	SEWER - UTIL ACCTS FORCEMAIN	(15,089.34)	(30,466.00)
1-42-00-410	SEWER - LAGOON USE (TRSFRR TO RESERVE)	(25,740.00)	(78,780.00)
1-42-00-411	SEWER LAGOON (outside use)	0.00	0.00
1-42-00-440	BASIC SEWER FEE	(23,300.85)	(47,470.00)
1-42-00-441	SEWAGE SERVICE FEES, CHARGES	(76,170.26)	(151,500.00)
1-42-00-444	SEWER - ADMIN SERVICE FEES	(6,280.84)	(12,788.60)
1-42-00-445	SEWER - GRANT CONSULTING FEES	0.00	0.00
1-42-00-590	SEWER - PENALTIES	(1,678.53)	(3,030.00)
1-42-00-591	SENIOR'S SEWER REBATE	0.00	0.00
TOTAL SEWER REVENUE		(148,259.82)	(412,992.60)
SEWER EXPENSE			
2-42-00-110	SEWER - WAGES	21,722.74	48,445.93
2-42-00-111	SEWER CONSULTING FEES	2,858.86	9,525.00
2-42-00-130	SEWER - EMPLOYEE BENEFITS CPP/EI/AMS/RPP	3,180.79	10,055.76
2-42-00-131	SEWER - EMPLOYER BENEFIT EI	0.00	0.00
2-42-00-132	SEWER - EMPLOYER BENEFIT AMS	0.00	0.00
2-42-00-133	SEWER - EMPLOYEE BENEFIT RPP	0.00	0.00
2-42-00-137	SEWER - WORKERS COMPENSATION	147.61	415.76
2-42-00-141	SEWER - STAFF DEVELOPMENT	345.00	1,515.00
2-42-00-211	SEWER - TRAVEL&SUBSITANCE	0.00	1,010.00
2-42-00-215	SEWER - POSTAGE & FREIGHT	0.00	0.00
2-42-00-216	SEWER - LIFT STATION PHONE/FAX	423.88	808.00
2-42-00-217	SEWER - LIFT STATION INTERNET	479.73	808.00
2-42-00-218	SEWER - LAGOON INTERNET	250.00	707.00
2-42-00-224	SEWER-MEMBERSHIPS	0.00	660.00
2-42-00-231	SEWER - ENGINEERING LIFT STATION	0.00	0.00
2-42-00-239	SEWER - BILLING	0.00	0.00
2-42-00-241	SEWER - INSURANCE PREMIUMS	3,953.52	3,240.00
2-42-00-243	SEWER - COMPUTER SERVICE/SUPPORT	754.50	1,010.00
2-42-00-244	SEWER - GRANT CONSULTING FEES	0.00	2,020.00
2-42-00-245	SEWER - CONTRACT WORK	(410.82)	6,450.00
2-42-00-250	SEWER - LINES REPAIR/MAINT (30+71 MOST)	86,315.63	121,210.00
2-42-00-251	SEWAGE LAGOON MAINTENANCE	20,726.99	20,000.00
2-42-00-513	SEWER - GEN SUPPLIES, SAFETY EQUIP	0.00	1,515.00

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TOWN OF ONOWAY
Revenue & Expense
For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
2-42-00-541	SEWER - POWER (NE 35-54-2-W5/LAGOON)	3,344.70	8,250.00
2-42-00-542	SEWER - NATURAL GAS	1,505.67	2,200.00
2-42-00-543	SEWER - PUMP OUT FEES	0.00	0.00
2-42-00-591	SEWER-EFFLUENT RESERVE	0.00	20,000.00
2-42-00-600	SEWER - UNCOLLECTABLE ACCOUNTS	0.00	0.00
2-42-00-635	SEWER - M&E AMORTIZATION	0.00	0.00
2-42-00-762	SEWER - TRANSFER TO CAPITAL	0.00	0.00
2-42-00-764	RESERVE TRANSFER - FORCEMAIN PAYBACK	0.00	30,466.00
2-42-00-831	SEWER - DEBENTURE INTEREST	16,344.50	29,563.00
2-42-00-832	SEWER PRINCIPLE	22,046.93	46,719.50
2-42-99-615	SEWER-ENGINEERING STRUCTURES AMORTIZATIO	0.00	6,200.00
TOTAL SEWER EXPENSE		183,990.23	372,793.95
SEWER SURPLUS/DEFICIT		35,730.41	(40,198.65)
WASTE COLLECTION REV			
1-43-00-441	WASTE COLLECTION FEES	(34,278.19)	(75,970.00)
1-43-00-442	WASTE DISPOSAL FEE - COMMERCIAL TIPPAGE	0.00	0.00
1-43-00-443	RECYCLING FEE	(6,743.11)	(14,490.00)
1-43-00-444	WASTE MISC (FIRESMART)	0.00	0.00
TOTAL WASTE COLLECTION REV		(41,021.30)	(90,460.00)
WASTE COLLECT EXP			
2-43-00-239	GARBAGE - BILLING	0.00	0.00
2-43-00-240	GARBAGE - LANDFILL PAYMENTS	6,786.95	18,000.00
2-43-00-241	GARBAGE - COMMERCIAL TIPPAGE	0.00	0.00
2-43-00-246	GARBAGE - CONTRACT FOR PICK-UP (6.13)	11,636.60	27,484.43
2-43-00-349	GARBAGE - SPRING CLEAN UP/PW HHW BINS	5,107.99	7,272.00
2-43-00-350	GARBAGE - HHW	0.00	0.00
2-43-00-351	RECYCLING - CONTRACT FOR PICKUP (3.22)	6,112.19	14,490.00
2-43-00-352	ORGANICS - CONTRACT FOR PICK UP (5.13)	6,537.04	23,000.81
2-43-00-520	FUEL SURCHARGE	632.65	2,010.00
TOTAL WASTE COLLECT EXP		36,813.42	92,257.24

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TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
WASTE COLLECT SURPLUS/DEF		(4,207.88)	1,797.24
FCSS REVENUE			
1-51-00-587	FCSS-INTERAGENCY GROUP	0.00	0.00
1-51-00-588	FCSS - YOUTH GROUP	0.00	0.00
1-51-00-589	FCSS-BEAUTIFICATION PROJECT	0.00	0.00
1-51-00-591	FCSS - GRANT FOR OUTSIDE PROJECTS	0.00	0.00
1-51-00-592	FCSS - OUTSIDE PROJECTS CONTRIBUTIONS	0.00	0.00
1-51-00-840	F.C.S.S. PROV. CONDITIONAL GRANT	(17,339.00)	(27,562.00)
1-51-00-850	FCSS - MUNICIPALITIES CONTRIBUTION	(48,205.10)	(44,205.10)
1-51-00-851	FCSS - ADMIN. FEE RE MUNICIPALITIES	(7,800.90)	(7,800.90)
1-51-00-852	FCSS - ONOWAY ADMIN FEE	0.00	(5,167.95)
1-51-00-990	FCSS - OTHER REVENUE	0.00	0.00
TOTAL FCSS REVENUE		(73,345.00)	(84,735.95)
FCSS EXPENSE			
2-51-00-110	FCSS OUTSIDEPROJECT CONTRACTOR & COSTS	0.00	0.00
2-51-00-111	FCSS-YOUTH GROUP	0.00	0.00
2-51-00-112	F.C.S.S. - ANNUAL COMMUNITY CHRISTMAS	0.00	0.00
2-51-00-113	FCSS - BEAUTIFICATION PROJECT	0.00	0.00
2-51-00-201	FCSS - VOLUNTEER RECOGNITION EVENT	0.00	0.00
2-51-00-750	CONTRIBUTION TO JOINT F.C.S.S. PROG	11,720.00	29,285.05
2-51-00-751	FCSS-MUNICIPALITIES CONTR. TO PROGRAMS	24,093.80	34,205.10
2-51-00-752	FCSS - ADMIN. FEES MUNICIPALITIES	0.00	0.00
2-51-00-753	FCSS-ADMIN FEE ONOWAY	0.00	5,167.95
TOTAL FCSS EXPENSE		35,813.80	66,658.10
FCSS SURPLUS/DEFICIT		(37,531.20)	(16,077.85)
PLAN REVENUE			
1-61-00-521	PLANNING - DEVELOPMENT PERMITS	(983.71)	(1,500.00)
1-61-00-522	SAFETY CODES PERMITS	(858.61)	(2,500.00)
1-61-00-523	COMPLIANCE CERTIFICATES	(2,223.91)	(300.00)
1-61-00-524	PERMITS - SAFETY CODES COUNCIL LEVY	0.00	0.00
1-61-00-525	PLANNING - APPEALS	0.00	0.00



TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
1-61-00-840	CONDITIONAL GRANTS-PLANNING	0.00	0.00
TOTAL PLAN REVENUE		(4,066.23)	(4,300.00)
PLANNING EXPENSE			
2-61-00-110	PLAN - DEVELOPMENT OFFICER WAGE	0.00	0.00
2-61-00-221	PLAN - ADVERTISING	0.00	0.00
2-61-00-230	PLAN-ENGINEERING SERVICES	5,763.62	0.00
2-61-00-242	PLAN - LEGAL	0.00	0.00
2-61-00-245	PLAN-CONTRACT SERVICES (SDAB)	300.00	1,515.00
2-61-00-270	PLAN - DEV OFFICER CONTRACT	3,990.00	14,140.00
2-61-00-271	PLAN - SAFETY CODES	0.00	0.00
2-61-00-513	PLAN - SUPPLIES	0.00	0.00
TOTAL PLANNING EXPENSE		10,053.62	15,655.00
PLANNING SURPLUS/DEFICIT		5,987.39	11,355.00
LAND REVENUE			
1-66-00-400	SALE OF LAND INVENTORY	0.00	0.00
1-66-00-401	SALE OF LAND-COST RECOVERY	0.00	0.00
1-66-00-592	OFF-SITE LEVIES	0.00	0.00
TOTAL LAND REVENUE		0.00	0.00
LAND EXPENSE			
2-66-00-221	LAND-ADVERTISING	0.00	0.00
2-66-00-230	LAND - ENGINEERING/CONTRACT SERVICES	0.00	0.00
2-66-00-242	LAND - LEGAL COSTS	411.00	3,000.00
2-66-00-270	LAND - CONTRACTED SERVICES	0.00	3,000.00
2-66-00-570	LAND - COST OF LAND SALES	0.00	0.00
TOTAL LAND EXPENSE		411.00	6,000.00
LAND SURPLUS/DEFICIT		411.00	6,000.00
EDC REVENUE			
1-69-00-410	EDC - BUSINESS LICENCE FEES	(2,550.00)	(2,525.00)
1-69-00-940	EDC - TRSFR DEFERRED	0.00	(53,732.72)
1-69-00-941	RESERVE TRANSFER (MOST)	0.00	0.00

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TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
TOTAL EDC REVENUE		(2,550.00)	(56,257.72)
EDC EXPENSE			
2-69-00-110	EDC - EDO/GRANT WRITER	0.00	0.00
2-69-00-130	EDC - CPP	0.00	0.00
2-69-00-131	EDC - EI	0.00	0.00
2-69-00-132	EDC - AMS BENEFITS	0.00	0.00
2-69-00-133	EDC - RPP	0.00	0.00
2-69-00-137	EDC - WCB	0.00	0.00
2-69-00-140	EDC - PUBLIC RELATIONS (LSAC DRAINAGE)	0.00	0.00
2-69-00-141	EDC - TOURIST INFO BOOTH	0.00	0.00
2-69-00-211	EDC - TRAVEL & SUBSISTANCE	0.00	0.00
2-69-00-216	EDC - PHONE & FAX CHARGES	0.00	0.00
2-69-00-221	EDC - ADVERTISING	0.00	1,505.00
2-69-00-270	EDC - MEMBERSHIPS	0.00	110.00
2-69-00-275	EDC-SUPPORT PHYSICIAN RETENTION (ORMC)	0.00	12,120.00
2-69-00-512	EDC - ONOWAY HIGH INVESTMENT-NR RESERVE	0.00	0.00
2-69-00-513	EDC - SUPPLIES	0.00	202.00
2-69-00-514	EDC - BROCHURE/PROMOTION	0.00	0.00
2-69-00-515	EDC - POSTAGE / FREIGHT/	0.00	0.00
2-69-00-516	EDC-IND.INVEST/PARTN.PRO(129,900+20.00)	0.00	53,732.72
TOTAL EDC EXPENSE		0.00	67,669.72
EDC SURPLUS/DEFICIT		(2,550.00)	11,412.00
REC PROGRAM REVENUE			
1-71-00-470	FROM UNRESTRICTED SURPLUS/RESERVES	0.00	(11,000.00)
1-74-00-590	DONATIONS REC. ON BEHALF OF COMM GROUP	0.00	0.00
TOTAL REC PROGRAM REVENUE		0.00	(11,000.00)
REC PROGRAM EXPENSE			
2-71-00-240	REC - REGIONAL REQUISITION	0.00	0.00
2-71-00-241	REC. - PROGRAM REGISTRATIONS	0.00	0.00

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TOWN OF ONOWAY
Revenue & Expense
 For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
2-71-00-513	REC - GENERAL SUPPLIES	0.00	0.00
2-71-00-541	REC - POWER (SENIORS CENTRE)	0.00	0.00
2-71-00-765	REC TAX - SENIORS	0.00	0.00
2-71-00-766	REC TAX - HALL (INC. REPAIR/MAINTENANCE)	0.00	5,050.00
2-71-00-767	REC TAX - OTHER	0.00	11,000.00
2-71-00-768	REC TAX-ARENA (\$7000-20/21/22#111/20)	0.00	7,000.00
2-71-00-771	REC TAX - SENIORS TRANSPORTATION	6,600.00	6,600.00
2-71-99-635	REC.-AMORTIZATION	0.00	1,938.00
TOTAL REC PROGRAM EXPENSE		6,600.00	31,588.00
REC PROGRAM SURPLUS/DEFICIT		6,600.00	20,588.00
CULTURE REVENUE			
1-74-00-541	CULTURE - HALL POWER	(2,584.05)	(7,150.00)
1-74-00-542	CULTURE - HALL GAS	(2,724.72)	(3,410.00)
TOTAL CULTURE REVENUE		(5,308.77)	(10,560.00)
CULTURE EXPENSE			
2-74-00-250	CULTURE - BUILDING REPAIR AND MAINTENANC	0.00	0.00
2-74-00-510	CULTURE - GENERAL SUPPLIES	0.00	0.00
2-74-00-541	CULTURE - HALL POWER/UTILITY (MOST)	1,914.74	7,150.00
2-74-00-542	CULTURE - HALL GAS (MOST)	2,079.01	3,410.00
2-74-00-543	CULTURE - HALL INSURANCE	0.00	6,048.00
2-74-00-771	CULTURE - GRANTS TO LIBRARYS	1,936.31	14,746.00
2-74-00-772	CULTURE - GRANT TO COMMUNITYGROUPS	0.00	0.00
2-74-99-625	CULTURE-BUILDINGS AMORTIZATION	0.00	1,020.00
TOTAL CULTURE EXPENSE		5,930.06	32,374.00
CULTURE SURPLUS/DEFICIT		621.29	21,814.00
MISC EXPENSE			
2-97-00-912	MISC - ALLOW. FOR UNCOLLECT TAXES	0.00	0.00
2-97-00-913	MISC - ALLOW FOR ASSESS.APEAL TAX	0.00	0.00
2-97-00-990	MISC - ALLOW. FOR EXCESS COLLECTION	0.00	0.00
2-97-00-991	MISC - TAX DISCOUNTS	0.00	0.00
2-97-00-992	MISC - TAX COLLECTION COSTS	2,250.00	3,000.00

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TOWN OF ONOWAY
Revenue & Expense
For the Period Ending June 30, 2023

General Ledger	Description	2023 Actual	2023 Budget
2-97-00-993	MISC - CANCEL UNCOLLECTABLE ACCTS.	0.00	200.00
2-97-00-994	MISC-RESERVE TRSFR LEGAL, INFLATION, MSI	0.00	10,000.00
TOTAL MISC EXPENSE		<u>2,250.00</u>	<u>13,200.00</u>
MISC SURPLUS/DEFICIT		<u>2,250.00</u>	<u>13,200.00</u>
TOTAL SURPLUS/DEFICIT		(1,012,984.59)	(0.96)

*** End of Report ***



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Council Electronic Device Policy

BACKGROUND / PROPOSAL

As part of their electoral term, Council members, in the performance of their duties, require access to electronic information and to communicate with each other, residents, stakeholders, and Administration in a timely and efficient manner.

Council members access this electronic information and communicate through Town owned electronic devices.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration proposes a council electronic device policy that establishes guidelines for the provision and use of electronic devices (i.e., tablets, etc.) and email resources for Council members.

Also, this policy is intended to guide the acquisition, use, disposal, and replacement of electronic devices provided to Council members during their electoral term.

Additionally, this policy may not cover every situation that may arise regarding the use, conduct and replacement of electronic devices.

Administration recommends that the policy be reviewed every four years.

STRATEGIC ALIGNMENT

Financial Sustainability
Good Governance

COSTS / SOURCE OF FUNDING

Currently there is no financial impact to 2023 operational or capital budgets.

RECOMMENDED ACTION

1. That Council approve the Policy C-COU-CED-1-Council Electronic Device Policy as presented.
2. (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- Draft Council Electronic Device Policy (C-COU-CED-1).



Town of Onoway

Council Policy

Nistration

Number	Title			
C-COU-CED-1 <small>[1.2, 3.1, 3.6]</small>	Council Electronic Device			
Approval	Originally Approved		Last Revised	
	Resolution No:		Resolution No:	
	Date:		Date:	
			Resolution No:	
			Date:	
			Resolution No:	
			Date:	

Purpose

To establish a policy for acquisition, use, disposal, and replacement of electronic devices required by Council members.

This policy may not cover every situation that may arise regarding the use, conduct and replacement of electronic devices.

Policy Statement

Council members, in the performance of their duties, require access to electronic information and to communicate with each other, residents, stakeholders, and Administration in a timely and efficient manner. This Policy establishes guidelines for the provision and use of electronic devices (i.e., tablets, etc.) and email resources for Council members.

Definitions

For the purposes of this policy:

- a) "Chief Administrative Office" means the Chief Administrative Officer as appointed by Council or the Chief Administrative Officer's designate.
- b) "Council" means the duly elected Council of the Town of Onoway, as defined by the Alberta Municipal Government Act.

- c) "Electoral Term" means general term of office and term of office as defined in the Local Authorities Election Act.
- d) "Town" means the Town of Onoway.
- e) "Electronic Device" means Town of Onoway owned computer equipment such as a desktop, laptop, table or other device.

Service Standards/ Expectations

1. Council Acquisition of Electronic Device

- a. The Town will provide Council Members with an electronic device and a protective case at the beginning of each electoral term.

2. General Usage

- a. Council Members are responsible for the general care and maintenance of the device.
- b. Council members will have access to email and calendars, etc.
- c. Council members will ensure that all Town information is protected and held confidential, regardless of where stored.
- d. All Town-owned equipment and software are standardized, current, compatible and updated on a regular basis.
- e. Town staff and/or IT Services Contractor will support all Town owned equipment, and troubleshoot issues with hardware or software.
- f. Town-issued electronic devices and accessories are tools for Council Members to conduct Town business.
- g. Only personal use which is lawful, and which does not result in a gain or advantage to the user or a loss to the Town is permitted.
- h. Any personal expenses incurred through the use of the electronic device are the sole responsibility of the Council Member.

3. Device Replacement

- a. Any faulty device or accessory provided by the Town must be taken to the CAO for evaluation.
- b. Throughout an electoral term if a device becomes faulty due to manufacturer error the Town will replace the device.
- c. Should a Council Member misplace or damage a device the Council Member will replace the device at their cost.

4. Disposal

- a. At the end of each electoral term, the Town may require that Council Members return the electronic devices to the Town and the Town will clear any Town information or records.
- b. If a Council Member resigns their position the electronic device will be returned to the Town and the Town will clear any Town information or records.
- c. Any Council Member, at the end of their electoral term of office, may elect to purchase this equipment subject to the following pro-rated depreciation:
 - Year 1 - 25%
 - Year 2 – 50%
 - Year 3 – 75%
 - Year 4 – 100%

The Town will clear any Town information or records prior to the sale in order to protect the intellectual property of the Town and the confidentiality of personal information.

5. Policy Review

This policy will be reviewed on a four-year basis by Administration with any changes being recommended to Council for approval.

Revisions:

Resolution Number	MM/DD/YY



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Upcoming Conferences and Education Sessions

BACKGROUND / PROPOSAL

Opportunities for symposiums and education are presented to Council for increasing knowledge to serve in Municipal Government.

At Council's meeting of March 23, 2023 the following resolution was passed:

095/23 – **MOVED** by Councillor Bridgitte Coninx that each member of Council be offered the opportunity to attend EOEP courses, with expenses to be reimbursed as per policy.

CARRIED

Council's Role in Public Engagement, taking place October 4, 11, 16 and 25, 2023 was discussed during the March 23, 2023 meeting as an available education session for Council members who haven't already taken it. None of the registrations for Council have been completed.

Council has been notified of the upcoming 2023 AB Munis Convention and Trade Show, being held September 27-29, 2023 in Edmonton.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

In 2023 Council has participated in: Land Use and Development Approvals EOEP and Council's Role in Strategic Planning EOEP; AB Muni's Spring Conference and an Asset Management Workshop.

Council as a whole attends the AB Munis Convention and Trade show. This is a prime opportunity for education and networking with municipalities across Alberta to share best practices. Administration recommends that Council continue to attend the AB Munis Convention. As all of Council did attend the AB Muni's Spring Conference, the insight gained at the Spring Conference would suggest that a delegation of one or two members is more suited for the Town of Onoway in the future for this Conference.

As Council did attend the EOEP education sessions, the budget is limited to the end of the year. Administration has the ability to utilize budget from 2-11-00-513 Council Supplies that was reserved for replacing Council electronic devices as noted in the Cost/Sources of Funding portion of this report.

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While the EOEP is an important aspect of Council education and good governance, Administration would suggest postponing attendance of further EOEP courses to 2024, however budget may be transferred to accommodate Council's attendance.

The newly elected member of Council through the by-election held on September 11, 2023 will be required to attend the Munis 101 Course. There are currently no course dates for this education session.

STRATEGIC ALIGNMENT

Good Governance

COSTS / SOURCE OF FUNDING

2-11-00-141 Council Development 2023 Budget: \$8,080.00

Budget spent to date: \$5,575.75

Amount Remaining: \$2,504.25

2-11-00-513 Council Supplies budget \$8,434 with \$5,000 allocated to Council device replacement. The devices cost \$1,672.30 leaving \$3,327.70 unused.

Registration costs for the October EOEP are estimated to be: $\$310.00 \times 4^* = \$1,240.00$
(Deputy Mayor has already taken this course) (*includes new Councillor)

AB Munis in September Conference registration costs are estimated to be:
 $\$620.00 \times 5 = \$3,100.00$

Registration costs are as noted above plus hotel, mileage and reimbursement of expenses with receipt with expenses recorded in 2-11-00-211 Council \$1,871.43 remaining in budget. The remainder of the Council Supplies budget can be utilized to cover these expenses to attend Council education and networking.

\$4,340.00 is total of participating in both above - \$2,500.00 remains in the budget.

RECOMMENDED ACTION

- 1) THAT all of Council & the Chief Administrative Officer attend the ABMunis Convention & Trade Show held September 27-29, 2023 in Edmonton with expenses to be reimbursed as per policy.
- 2) Or some other direction provided by Council

2023 CONVENTION & TRADE SHOW

[Home](#) / [Events](#) / 2023 Convention & Trade Show

[← Events](#)

Sep 27
- 29

Hybrid
Concurrent

**REGISTER
TODAY**

Event Summary

Registration is OPEN!

DATES: September 27 - 29, 2023

LOCATION: Edmonton Convention Centre

AGENDA: Coming soon ...

TRADE SHOW: Registration for Trade Show is now open, [register today!](#) If you have any questions, please email tradeshow@abmunia.ca for more details.

Trade Show Brochure

SPONSORSHIP: If you are interested in becoming a 2023 Alberta Municipalities Convention sponsor, email sponsorship@abmunia.ca to receive a package. We are always looking for new and exciting partners, and can work with you to customize a package that best suits your needs.

Sponsorship Brochure

PRICING

Type	Early-bird & Virtual Pricing
In-Person Regular (After August 18)	
Alberta Municipalities Member	\$620
\$775	
RMA Member	\$720
\$900	
Non-Member	\$1000
\$1200	
Municipal Interns	Complimentary
Virtual	\$250

Virtual registrants will NOT have access to live breakout session. Slide presentations and audio from each session will be recorded and made available following Convention.

PRE-CONVENTION SESSIONS

Cost: \$395 + tax

All sessions run concurrently from 8:30 am to 4:00 pm on Tuesday, September 26

EOEP - Effective Meetings

Join the inaugural offering of EOEP's newest course, Effective Meetings! The course builds on highly rated education sessions at recent ABmunis and RMA conventions by providing a full day interactive learning experience that will help participants:

- Understand what makes a great meeting and how you can help make meetings great
- Examine how rules of order and proper procedure enhance your meetings
- Discover ways to set up great decisions
- Identify action items that you can implement at your next council meeting

As an elected official, you spend a good chunk of your life in meetings. This course provides tools, tips, and ideas to make your meetings work best!

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* *Please note this course is not applicable for associate or affiliate members.

EOEP - Municipal Corporate Planning and Finance

Understanding municipal finances is fundamental to the job of an elected official. Municipal councils are expected to plan, govern and set policy for the best interests of their community. Sound financial planning and management is key to supporting a healthy municipality that can ensure that its current and future service commitments are funded in a sustainable manner.

It is important that elected officials understand how financial planning and monitoring align with the municipality's business cycle, including strategic planning, business planning and performance measurement. Elected officials need to understand their role in establishing and prioritizing competing service level demands on behalf of citizens and then determine strategies to fund those service level commitments.

* *Please note this course is not applicable for associate or affiliate members.

RMRF Legal Course

* Please note this course is not applicable for associate or affiliate members.

The Reynold Mirth Richards and Farmer LLP legal pre-convention session will focus on two different subjects through the day:

CAOs: The One and Only

This session will cover a variety of topics related to the lifecycle of a Chief Administrative Officer, including hiring and firing, employment contracts, healthy communications between Council and the CAO and recognizing and cultivating the unique roles of Council and the CAO in a municipality. In addition, we will discuss some of the more mundane aspects of life as a CAO such as signing authority, going in camera and CAO duties and responsibilities.

Back Off: Harassment in the Workplace

As employers, municipalities have an obligation to provide a safe workplace for employees, which includes providing a workplace free from bullying, harassment or intimidation. This session will address the recent increase in difficult ratepayer interactions and what options municipalities have available to them to avoid potential liability under Occupational Health and Safety legislation, Human Rights legislation, Workers Compensation legislation and the common law, including the brand new tort of harassment. But this session will also address internal challenges and the importance of those at the top leading by example.

STUDY TOUR

Edmonton International Airport (YEG) Airport City Sustainability Campus Tour

Tuesday, September 26 from 2:00 pm to 4:30 pm (Complimentary)

Join us for an exciting tour of the Airport City Sustainability Campus, a hub of leading and emerging technologies from all sectors focused on aviation, commercial development and decarbonization. Having attracted \$1.5B in investment over the past nine years, the YEG campus houses many types of businesses in the transportation, cargo logistics, manufacturing, sustainability, technology development, training and tourism sectors. This tour will explore the Airport City Sustainability Campus' integrated ecosystem that spurs collaboration and innovation while fostering the commercialization of clean and emerging technologies.

Attendees will be picked up from the Edmonton Convention Centre, and will be dropped off at the same location at the conclusion of the study tour.

* * Timing for this tour overlaps with Pre-Convention sessions. If you are registered for Pre-Convention, please do not register for the YEG Airport Tour.

HOTELS

Alberta Municipalities has partnered with the following hotels to do our best to get members the best hotel rates. Please note, as our pre-determined blocks become full, the below rates may no longer be available. A deposit of first and last night's room rates may be required at the time of booking.

Sandman Signature Downtown Edmonton - rates starting at \$160 per night + tax*

Chateau Lacombe Hotel - rates starting at \$154 per night + tax*

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Courtyard Marriott Downtown - Room block full

Westin Edmonton Downtown - Room block full

Fairmont Hotel MacDonald - Room block full

*Taxi cabs will be available for those staying at the Chateau Lacombe and Sandman Signature hotels for transportation to and from the Edmonton Convention Centre, as well as transportation to and from evening events. Please see the front desk of your hotel, or the registration desk at the Edmonton Convention Centre to pick up a cab.

HOSPITALITY SUITES

We are lucky to have amazing support from our partner organizations, which includes the hosting of multiple hospitality suites in the evenings during Convention. **Please note, these hospitality opportunities are reserved for organizations who have sponsored our event.** All sanctioned hospitality suites will be advertised by ABmunis during the event. We encourage you to attend the events that are approved and advertised by ABmunis, and thank the sponsors who have supported our event.

IN MEMORIUM

We will hold a moment of silence during the program for elected officials or administrators that we have lost in the last year. If you have a person you would like to remember a person, please send their name to events@abmunis.ca to have them included in the 2023 In Memoriam.

MUNICIPAL FLAGS OR LOGOS

As always, we will have our flag/logo video play throughout the event. If your flag/logo has changed in the last year, please send the updated, high-resolution photo to events@abmunis.ca.

PARTNERS PROGRAM

Cost: \$100

The Alberta Municipalities Partners' Program is available for those members who are bringing a partner along with them to Edmonton. Registration will provide your partner with the following access:

- Entrance to the Opening Trade Show Dessert Reception on Wednesday, September 27 from 3:00 – 5:30 pm
- A ticket to the Host City Reception
- Access to the Royal Alberta Museum and the Art Gallery of Alberta, along with taxi transportation to and from the venues if necessary

Please note, registration DOES NOT grant partners access to any other Convention agenda items or meals, including Opening Ceremonies, breakout sessions, or any other plenary activities. Visits to the museum and the art gallery will be self-directed by the participant.

Event Category

Convention

Location

9797 Jasper Ave NW
Edmonton AB T5J 1N9

How to register and submit questions

[Register now!](#)

Council's Role in Public Engagement -Zoom

Municipal councils are elected to make decisions on behalf of citizens. However, in order to govern effectively and make decisions that are in the best interest of the diverse communities within municipalities, councils must be willing to consider the community's perspectives and input when making decisions. The EOEP's Council's Role in Public Engagement course will provide an overview of the various ways municipalities can engage with citizens, how public input can be integrated into decision-making, the dangers and limits of involving the public in municipal decisions, and the importance of engagement in supporting sustainable community development.

Four sessions equal one course:

October 4, 2023 from 2:00pm – 4:00pm

October 11, 2023 from 2:00 – 4:00pm

October 16, 2023 from 2:00 – 4:00pm

October 25, 2023 from 2:00 – 4:00pm

Session 1: Module 1: Introduction to Public Engagement, Module 2: Public Engagement System Overview and Module 3: The Outer Ring

After completing this module, participants will be able to:

- Evaluate the value and challenges of public engagement in their communities
- Understand what public engagement is and what it is not
- Learn what the role of the elected official is in public engagement
- Understand systems thinking around public engagement
- Understand systems thinking around public engagement and the types of decision making that are required for effective public engagement

Session 2: Module 3: The Outer Ring Continued and Module 4: The Middle Ring and Bullseye

After completing this module, participants will be able to:

- Learn what the role of the elected official is in public engagement policies, implementation and decision making

Session 3: Cornerstone Activity and Module 5: Supporting Elements

After completing this module, participants will be able to:

- Understand how to put the pieces together to create a successful public engagement plan

Session 4: Capstone Activity and Wrap-up

Refund Policy

- One month or more prior to course date: full refund
- Two weeks prior to course date or less: \$75 administration fee
- One week prior to course date: 50% administration fee
- Less than one week prior to course date or no-show: no refund



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Invitation to Request a Meeting with the Minister

BACKGROUND / PROPOSAL

An invitation has been received to request to meet with Minister McIver, Minister of Municipal Affairs at the AB Muni's Convention in September, 2023.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Each municipality is granted a meeting of 15 minutes, if successful in the request. Council would need to submit a request to the Minister under the following guidelines: "policy items directly relevant to the Minister of Municipal Affairs". The deadline for the request to be submitted is July 13, 2023 (correspondence is included below).

At their meeting of February 9, 2023, Council motioned:

Motion #047/23 - MOVED by Councillor Robin Murray that Council request to meet with Minister Schulz, Minister of Municipal Affairs, to discuss: 1) Local Government Funding Framework; 2) Policing costs borne by municipalities; 3) Distribution of casino funds.

CARRIED

Council was not successful in obtaining a meeting with the Minister at the Spring Muni's Conference.

Does Council want to request a meeting with Minister McIver during the September AB Muni's Conference?

STRATEGIC ALIGNMENT

Good Governance

COSTS / SOURCE OF FUNDING

N/A

RECOMMENDED ACTION

THAT Council request to meet with Minister McIver, Minister of Municipal Affairs to discuss the following items of concern in the Town of Onoway (to be directed at meeting).

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Dear Chief Administrative Officer:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2023 Alberta Municipalities (ABmunis) Fall Convention, scheduled to take place at the Edmonton Convention Centre from September 27-29, 2023. These meetings will be in person at the convention centre.

Should your council wish to meet with Minister McIver during the convention, please submit a request by email to ma.engagement@gov.ab.ca no later than **July 13, 2023**.

We generally receive more requests than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- No more than three policy items or issues **directly relevant to the Minister of Municipal Affairs and the department will be given priority.**
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Engagement Team
Municipal Services Division
Municipal Affairs



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2022 Town of Onoway Library Board Financial Statements

BACKGROUND / PROPOSAL

During the May 24, 2023 Council Meeting, Council made the following motion regarding the 2022 Financial Review of the Onoway Public Library appointment:

Motion #174/23 | **MOVED** by Councillor Robin Murray that Council appoint Trail Accounting of Onoway to complete the 2022 Financial Review of the Onoway Public Library.

CARRIED

Section 9(b) of the Libraries Act states that the municipal library board must have a person who is not a member of the library board, and whose qualifications are satisfactory to council, review the library board's accounts each calendar year, and the financial report shall be in a form satisfactory to council.

Section 9(c) of the Libraries Act states that upon completion, the library board shall submit the financial report to council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration has received the completed 2022 Financial Statements from Trail Accounting. It is important to note that these statements are reviewed and not audited to meet Section 9(c) requirement of the Libraries Act.

STRATEGIC ALIGNMENT

Financial Sustainability
Good Governance

COSTS / SOURCE OF FUNDING

Currently there is no financial impact to 2023 operational or capital budgets.

RECOMMENDED ACTION

1. That Council approve the Town of Onoway Library Board 2022 Financial Statements from Trail Accounting as presented.
2. (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- Draft Town of Onoway Library Board 2022 Financial Statements.

**TOWN OF ONOWAY LIBRARY BOARD
ONOWAY, ALBERTA
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2022
(UNAUDITED - SEE NOTICE TO READER)**

**TOWN OF ONOWAY LIBRARY BOARD
ONOWAY, ALBERTA
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2022
(UNAUDITED - SEE NOTICE TO READER)**

TRAIL ACCOUNTING

Box 1643 Onoway, Alberta
T0E 1V0

780-668-0636

5112 Lac Ste Anne Trail South

NOTICE TO READER

On the basis of information provided by management, we have compiled the balance sheet of TOWN OF ONOWAY LIBRARY BOARD as at December 31, 2022 and the statements of receipts, disbursements and surplus for the period then ended. We have not performed an audited, or review engagement in respect of these financial statements and, accordingly, we express no assurance thereon. Readers are cautioned that these statements may not be appropriate for their purposes.

Trail Accounting

ONOWAY, ALBERTA
May 15, 2023

Disclaimer of Liability

These financial statements were compiled solely for the use of Town of Onoway Library Board. We make no representation of any kind to any other person in respect of these financial statements and accept no responsibility for their use by any other person.

TOWN OF ONOWAY LIBRARY BOARD

BALANCE SHEET

DECEMBER 31, 2022

(UNAUDITED - SEE NOTICE TO READER)

ASSETS

	<u>2022</u>	<u>2021</u>
Cash	\$ 75,038	\$ 54,927
Library Operating Grant Receivable	8,503	6,800
Goods and services tax recoverable	<u>687</u>	<u>377</u>
	84,228	62,104

EQUIPMENT

<u>17,921</u>	<u>22,402</u>
<u>\$ 102,149</u>	<u>\$ 84,506</u>

LIABILITIES AND SURPLUS

Accounts payable	\$ 7,496	\$ 346
AMSC Benefits	535	338
CPP/EI/Income Tax Payable	-	2,745
Deferred Grant Rev-Canada Post	<u>1,146</u>	<u>1,146</u>
	9,177	4,575

SURPLUS

<u>92,972</u>	<u>79,931</u>
<u>\$ 102,149</u>	<u>\$ 84,506</u>

TOWN OF ONOWAY LIBRARY BOARD
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2022
(UNAUDITED - SEE NOTICE TO READER)

	<u>2022</u>	<u>2021</u>
RECEIPTS		
#3 Grant - Yellowhead Regional Library	\$ 1,644	\$ 16,544
#5 Grant - LSAC Operating	67,037	48,471
\$6 Grant OPL Municipal Affairs	8,503	10,147
#7 Grant Town of Onoway	10,000	10,000
Book Fines/Sales	754	596
Cardholder Fees	2,963	2,914
Donations	13,913	2,291
FOPL Contributions	4,800	4,800
Grant - FCSS	6,388	6,200
Grant - Miscellaneous	750	-
Interest Income	-	3
Office Services	1,434	1,432
Program Room Rental	-	735
Summer Village Contributions	3,500	4,500
X Revenue "In Kind" Onoway	<u>26,500</u>	<u>26,500</u>
	<u>148,186</u>	<u>135,133</u>
DISBURSEMENTS		
Advertising	387	319
Amortization	4,480	5,600
Bank Charges & Interest	325	433
Building Maintenance Cleaning	-	425
Collection & Book Loss	336	287
Computer/Copies	3,191	2,661
Conferences & Workshops	47	-
Insurance	2,449	2,375
Membership/Licenses	338	331
Miscellaneous	2,155	540
Office Expenses	767	751
Professional Fees - Accounting	1,632	1,020
Program Expenses	8,585	7,569
Rent	19,200	14,400
Telephone/Internet	1,356	1,436
Travel	47	-
Wages	48,623	44,652
Wage Source Deductions	3,362	2,814
Wages - AMSC Benefits	6,565	6,131
WCB Expense	-	200
X Expense "In Kind" Onoway	26,500	26,500
FOPL In Kind (Rent)	<u>4,800</u>	<u>4,800</u>
	<u>135,145</u>	<u>123,244</u>
Surplus for the year	13,041	11,889
Surplus, Beginning of year	<u>79,931</u>	<u>68,042</u>
Surplus, End of year	<u>\$ 92,972</u>	<u>\$ 79,931</u>

TOWN OF ONOWAY LIBRARY BOARD

NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2022

(UNAUDITED - SEE NOTICE TO READER)

1. SIGNIFICANT ACCOUNTING POLICY

EQUIPMENT

Equipment is stated at cost less accumulated amortization. Equipment purchased during the year is subject to a half year rule whereby only 50% of the total available amortization is taken. Equipment is amortized over its estimated useful life at the following rates and method:

Equipment 20%

2. EQUIPMENT

Details are as follows:

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2022</u>	<u>2021</u>
Equipment	<u>\$ 55,002</u>	<u>\$ 37,081</u>	<u>\$ 17,921</u>	<u>\$ 22,402</u>



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Graffiti Removal Communication Awareness Campaign

BACKGROUND / PROPOSAL

In a recent Council meeting Council and Administration had a discussion regarding Graffiti surfacing on several areas in the Town of Onoway. In response Administration proposes a graffiti removal communication awareness campaign.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration has scanned Alberta Municipalities including Edmonton and Calgary regarding graffiti removal information and found the information was not applicable to the Town of Onoway.

As Administration expanded the scan, the most applicable information found was from the City of Saskatoon as it is clear, detailed, and neutral. Administration will use this information for a graffiti removal communication awareness campaign that will run through the normal communication channels such as Facebook, Town website and local newspapers.

STRATEGIC ALIGNMENT

Service Excellence

COSTS / SOURCE OF FUNDING

Varied communication costs incurred through the local newspapers.

RECOMMENDED ACTION

1. That Council approve the attached Graffiti Removal Communication Awareness Campaign as presented.
2. (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- Graffiti Removal Communication Awareness Campaign.
- Graffiti Social Media Screenshot.



WHO IS AFFECTED BY GRAFFITI?

Graffiti is a crime that affects all members of the community.

- Property owners must pay to remove graffiti.
- Business owners can lose customers from the negative image that graffiti leaves.
- Communities suffer because graffiti can make people feel the community is in decline.
- The public who are concerned about the vandalism and what the graffiti means.

WHAT CAN YOU DO IF YOU ARE A VICTIM OF GRAFFITI

1. Record - Take a picture of the graffiti vandalism as soon as it is identified.
2. Report - Report all incidents of damage to either your property or on property other than your own call the RCMP 1-825-220-7267.
3. Remove - If the graffiti is on your property, remove it as quickly as possible. The faster and more frequently graffiti is cleaned up, the less it reappears.

HOW CAN YOU PREVENT GRAFFITI

Here are some things you can do to prevent graffiti:

- Remove any graffiti as soon as it appears. The faster graffiti is removed, the less desirable your property becomes to vandals.
- Make every effort to keep the appearance of your property clean and neat. Litter, broken fences, and overgrown shrubs send a message of indifference, which can attract vandals.
- Move vehicles, dumpsters, and other items away from walls and cover pipes to prevent access to the roof or upper levels of a building.
- Consider applying a special coating to protect surfaces from potential damage caused by graffiti removal.

- Design and build structures that are not attractive graffiti targets. Avoid large, smooth, and light-coloured surfaces.
- Use fences and other barriers to discourage through traffic near your home or business.
- Work with community artists to commission a mural on a persistently targeted wall.

TIPS TO REMOVE GRAFFITI

Techniques

Technique is as important as the right solvent. Use a CLEAN low-nap rag and keep using a clean part of the rag with each wipe. Otherwise as the graffiti softens it will be smeared around.

Painting Over Graffiti:

- If a large portion of a property has been vandalized, it may be cheaper to simply repaint. It will also give you the opportunity to possibly change paints to a glossy enamel which will resist future graffiti attacks better than a flat finish.
- For added protection, having an extra gallon of the same type of paint will help ensure a quick and painless perfect match if graffiti returns.
- Before painting, try to clean the surface of any dirt or grease (dull surface with graffiti remover, primer, or sanding).
- Certain marker pens and permanent markers can absorb paint pigments. That is what makes them permanent so use a special paint called a stain blocker.
- If the base color is light and the graffiti a dark color, use a stain blocker first. This special type of paint prevents the darker paint from seeping through the fresh paint.

Oil or Latex Paint?

Oil base paint is tougher than latex. Latex is less expensive and easier to clean up. Though not recommended, oil base can be applied at below freezing temperatures if needed. Oil base takes longer to dry, but can be used if light rain threatens.

SEALER AND FOAM BRUSHES

Once the new paint is on, consider using a “sealer” or “protectant.” These types of products seal the small surface pores and prevent graffiti’s ability to adhere.

Once sealed, new graffiti is less work to remove. Some protectant systems sacrifice a small amount of the sealer and need to be reapplied after the graffiti is removed. As a good insurance policy, buy some foam-type brushes. If graffiti reappears, use the foam brushes so that the new paint will blend into the old with perfect results. After, just toss the brushes away since they are inexpensive.

SURFACE TYPES

Brick, Cement, Concrete

- Use extra strength paint remover.
- Apply with a wire brush to work into holes and pores of stone.
- Allow time to activate and rinse with a forceful stream of water from a hose.
- Use of a pressure washer or soda-blaster may be needed.
- If the surface is uniformly flat, a light grit (60) sand paper can remove paint, but will also scratch the surface.
- Consider using a sealer after removal to close pores and make future removal easier.

Stucco

- Due to the multi-faceted surface of stucco, it is impossible to sand off.
- Use paint remover and follow up with a high-pressure water hose or better yet a pressure washer.
- Use stucco paint and go over the graffiti carefully. Consider using a sealer as a finish coat.

Aluminum/Vinyl Siding

- Aluminum siding is usually coated or painted.
- Vinyl siding is made of plastic which can be marred by lacquer thinner-type cleaners.

- Solvents may work too aggressively and remove the coating as well.
- Experiment in a small inconspicuous area first and then tackle the more visible areas.
- Use paint remover sparingly and carefully.
- Use a clean rag and keep turning to a clean part of the rag before each wipe.
- The longer the solvent stays on the surface, the deeper it penetrates.
- In most cases, you will probably have to repaint.

Glass or Plexiglass

- Any razor blade can scrape away cured paint on regular glass.
- For other marks any solvent can be used.
- Use the clean rag technique and hold the rag over the graffiti for a moment to let the solvent work.
- On plexiglass be careful of the lacquer thinner type solvents as they can attack the surface causing it to fog and smear.
- Make sure the product is compatible with the type of surface being cleaned.
- Rinse thoroughly with water.

Wood

- Try working up the solvent list if the marks are new.
- Most thinners will remove magic markers and acetone will remove day old spray paint.
- Use a clean rag and keep using a fresh part on each wipe.
- On latex or oil-based paint, use a stain-blocking primer for exterior use.
- After the stain blocker coat has dried, you can proceed with regular paints, oil or latex.
- Most oil base paints are more durable to solvents and hence could make future clean up easier.
- Consider a sealer coat after final finish.

- Avoid using flat paints as they readily absorb pigments from markers and spray paint.

Fiberglass

- Depending on the type of graffiti, work up the thinner list.
- Be aware that acetone-based solvents will soften plastics.
- Use full-strength paint remover and rinse carefully.

Metal

- On any unpainted metal (iron or stainless steel) surface, any solvent can be used.
- Some polished aluminum surfaces will cloud or oxidize with aggressive cleaners like lacquer thinner.
- Use the clean rag technique.
- If unsuccessful, try paint remover.

Etching

- Surfaces scratched or scored with sharp objects can only be filled with fillers or the material will have to be replaced.
- Some new types of glass have replaceable covers or film layers that are cheaper to replace than the etched glass.
- Automotive body fillers can fill deep gouges and then be repainted.
- The only other recourse may be to replace the glass.
- You might deny the vandal visibility by etching over the vandal's mark, thus turning a "P" into a "B" and so on. It is a psychological solution, demonstrating that this area will not tolerate the vandal's message.

**For more information about graffiti removal and/or graffiti removal products, please contact home and lumber stores or general contractors. **

Source: City of Saskatoon, "How you can Prevent Graffiti, and Tips to Remove Graffiti"



**GRAFITTI
IS A CRIME THAT
AFFECTS ALL
MEMBERS
OF THE
COMMUNITY!**



Go to the Town of Onoway Website for further information on Recording and Reporting Grafitti , and what steps you can take to help prevent Grafitti

WWW.ONOWAY.CA



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Realtor Agreement for Town of Onoway Owned Property for Sale

BACKGROUND / PROPOSAL

Previously, three Town of Onoway owned properties were listed for sale through realtor David Lowe from Century 21. These properties are as follows:

Civic Address	Legal Plan	Block	Lot	Sale Price
4911-49 Avenue	6288BZ	3	19	\$ 39,900
4907 Lac Ste Anne Trail	6288BZ	2	18	\$ 29,900
4908-48 Avenue	6288BZ	3	15	\$ 39,900

Also, 4407 Payne Avenue was not listed with the above properties as Administration did not want to have too many listings on the market. This property has not been on the market since 2016.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

All three property listings contract expired in June 2022. Mr. Lowe's recommendation to Council about a year and a half ago was to reduce the listing price of each property by \$5,000 and at this time remains as his recommendation. Also, Mr. Lowe recommends to list 4407 Payne Avenue NW at \$39,900.

Additionally, Pat Hansard with Royal LePage has expressed interest in listing the above properties.

Below is additional information for each realtor.

David Lowe

Company: Century 21

Commission Rates: 7% Split between Buyer's and Seller's Agents.

Services Provided: Listings will appear on Mls.ca Website, Century 21 Website, Lacsteannerealestate.com, Kijiji and about 15 other affiliated websites. Listings will also appear weekly as a full-page colour advert on the back page of the Lac Ste. Anne Bulletin until sold.

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1

Pat Hansard

Company: Royal LePage Noralta

Experience: 20 Years of Service as a REALTOR® and 18 years as Town Councillor in Stony Plain provides clear understanding of Municipal Governments selling or buying properties as allowed in the Municipal Government Act.

Commission Rates: Residential Property: 7% first \$100,000 and 3% on remaining balance, split between Buyer's and Seller's agents.

Services Provided: Listings will appear on the Multiple Listing Service MLS® and REALTOR.ca®, a website owned by Canadian Real Estate Association as well as Royal LePage Canada, Royal LePage Noralta and other real estate Brokerages. Additionally, as part of the cooperative listing bureau, REALTORS® Association of Edmonton, listings are promoted by all Royal LePage and hundreds of other REALTORS®.

Focus on identifying target markets and will showcasing property through quality photography. Most of the marketing will be in digital venues with a focus on social media. Also, will create and manage a digital presence to reach potential buyers.

Finally, has listed and sold numerous residential, commercial, and industrial properties in the Town in the past.

STRATEGIC ALIGNMENT

Financial Sustainability

COSTS / SOURCE OF FUNDING

Commission fees will incur for any properties sold however fees will depend on the realtor selected.

RECOMMENDED ACTION

1. That Council authorize Administration to renew a realtor agreement with David Lowe from Century 21 to list the above-mentioned four Town of Onoway owned properties.
2. That Council authorize Administration to negotiate a realtor agreement with Pat Hansard from Royal LePage Noralta Real Estate to list the above-mentioned four Town of Onoway owned properties.
3. (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- Locations of Town of Onoway owned properties for sale.

Locations of Town of Onoway owned properties to list





Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Lac Ste. Anne County Municipal Service Package

BACKGROUND / PROPOSAL

Lac Ste. Anne County (LSAC) initiated preliminary discussions around municipal service delivery during a May 24, 2023 meeting. Administration was invited however unable to attend due to a concurrent regular Council meeting. LSAC also presented various options for the development of a comprehensive Municipal Service Package (MSP).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

As a follow up to the May 24th meeting LSAC recently sent a letter (attached). Additionally, "To facilitate further deliberations and decision-making" LSAC attached a high-level proposal and a matrix (attached).

The proposal includes proposed rates that are currently in a draft and confidential state. Given the confidential matter, Administration will submit the proposal to Council as a closed session item at the August 10, 2023 Council meeting. The matrix purpose is to recognize the services the municipality is interested in.

Currently LSAC provides Enforcement Services and FCSS Services in the form of Home Support and Preventative Counselling Subsidy to the Town. Opportunities exist in shared services in the following:

- Records Management
- GIS Mapping Support
- Planning and Development
- Health and Safety
- Fire Services

It is important to note that the above list will be preliminary in nature and may not lead to shared services. Limited resources in all small communities may benefit through shared services which increases and enhances service delivery through economics of scale.

STRATEGIC ALIGNMENT

Service Excellence
Financial Sustainability

COSTS / SOURCE OF FUNDING

Since the proposed rates are currently in a draft and confidential state, Administration will submit the proposal to Council as a closed session item at the August 10, 2023 Council meeting.

RECOMMENDED ACTION

1. That Council accept the attached Lac Ste. Anne County Municipal Service Package as information.
2. (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- Municipal Service Package (MSP) Letter June 9, 2023.
- Municipal Services Package List.



June 9, 2023

Town of Onoway
Box 540
Onoway, Alberta T0E 1V0

Attn: Jennifer Thompson, CAO

Re: Municipal Service Package (MSP)

Thank you to those municipalities who were able to attend the May 24th, 2023 meeting to initiate discussions regarding opportunities for municipal service delivery. For those of you who were not able to attend, the meeting was simply the preliminary step to open more conversations.

During the meeting, we had the opportunity to present various options for the development of a comprehensive MSP. To facilitate further deliberations and decision-making, I am attaching a high-level proposal and a matrix outlining the potential services that could be considered within an MSP.

The matrix serves as a tool to identify the services your municipality may be interested in pursuing. We ask that you review the matrix carefully and return a completed copy to our office by June 30, 2023. This will assist the County to understand the requests and allow us to further examine capacities, service delivery options and costings.

We know that pricing and specific options require further discussion and refinement, which will likely be influenced by the number of parties interested in a particular service. As such, we anticipate that the rates may vary (+/-) as we progress through the collaborative process. Those proposed are presented as a basis to start deliberations.

The proposed rates and associated discussions are currently in a draft and confidential state. Therefore, we emphasize that any discussions regarding the rates or related matters be held in closed sessions with your respective Councils. It is important to maintain the confidentiality of this information until it is ready for public dissemination.

Our goal is to have the selected services in place by January 1, 2024. However, please note that this timeline is subject to adjustment based on the level of interest and participation from the partnering municipalities. We believe that by working together, we can achieve significant benefits, including improved efficiency, cost savings, and enhanced service delivery for our communities. We highly value your input and involvement in this initiative, as it is crucial for shaping the future of the proposed municipal service package.

Should you have any questions or require clarification, please do not hesitate to contact me.

Regards,

Mike Primeau, MBA, CLGM
County Manager, Lac Ste. Anne County

c.c. Trista Court, General Manager of Community Engagement
Greg Edwards, General Manager of Operations
Matt Ferris, Director of Growth & Development
Brian Hartman, Director of Infrastructure



Municipality: _____

Service	Interested <i>(check all that apply)</i>	Comments, if any
Assessment		
Software		
Records Management		
Safety Software		
Financial Software		
Work Order Software		
Council Connect		
Active Net		
GIS Mapping Support		
Enforcement Service		
Planning and Development		
Emergency Management		
Public Works Services		
Tendering Support		
Health and Safety		
Weed Control Services		
FCSS		
Fire Services		

Additional Comments:



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	July 13, 2023
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	Amended 2022 Audited Financial Statements

BACKGROUND / PROPOSAL

During the April 13, 2023 Council Meeting, Council made the following motion regarding the presentation of the Draft 2022 Audited Financial Statements from Phil Dirks, Metrix Group:

4. APPOINTMENTS/PUBLIC HEARINGS	Phil Dirks, Metrix Group, Auditor for the Town of Onoway, attended the meeting from 9:35 a.m. until 10:20 a.m.
	<p>Motion #104/23 MOVED by Councillor Bridgitte Coninx that Council approve the Town's Draft 2022 Audited Financial Statements as amended.</p> <p style="text-align: right;">CARRIED</p> <p>Motion #105/23 MOVED by Deputy Mayor Lisa Johnson that the presentation of Draft 2022 Audited Financial Statements from Phil Dirks, Metrix Group, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Since the meeting, Administration has found an immaterial error within the approved 2022 Audited Financial Statements. For context materiality is \$50,000 and above. This error is regarding Note 11 of the financial statements, which discloses salaries and benefits information and specifically the Chief Administrative Officer salary for Wildman. Previously the amount reported was \$300,072 however the correct figure was \$267,744. The reason for this error is a cancelled cheque of \$32,328 was included and overstated the salary amount of \$300,072. Since this cheque was cancelled it was subtracted from the amount to result in \$267,744.

The Auditor's opinion is not modified in respect of this matter. The changes are highlighted in the attached Amended 2022 Audited Financial Statements dated July 13, 2023.

STRATEGIC ALIGNMENT

Financial Sustainability

COSTS / SOURCE OF FUNDING

No financial impact to 2023 operational or capital budgets.

RECOMMENDED ACTION

1. That Council approve the amended Town of Onoway 2022 Financial Statements as presented.
2. (Or some other direction as given by Council at meeting time).

ATTACHMENTS

- Approved 2022 Audited Financial Statements April 13, 2023.
- Amended 2022 Audited Financial Statements July 13, 2023.

TOWN OF ONOWAY

Financial Statements

For The Year Ended December 31, 2022

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

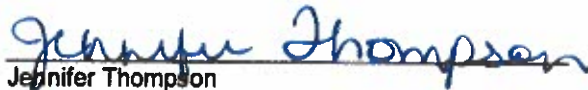
To the Mayor and Council of the Town of Onoway

Management of the Town of Onoway is responsible for the accompanying financial statements. The financial statements have been prepared by management in accordance with Canadian public sector accounting standards.

To assist in meeting its responsibility, management maintains appropriate systems of control and administrative controls designed to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The preparation of financial statements necessarily includes some amounts which are based on best estimates and judgments of management.

The financial statements have been audited by Metrix Group LLP, Chartered Professional Accountants. Their report to the Mayor and Town Council, stating the scope of their examination and opinion on the financial statements follows.



Jennifer Thompson
Chief Administrative Officer

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Town of Onoway

Opinion

We have audited the financial statements of the Town of Onoway, which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net debt, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town of Onoway as at December 31, 2022, and the results of its operations, changes in net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance (Council) are responsible for overseeing the Town's financial reporting process.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP


Chartered Professional Accountants

Edmonton, Alberta
April 13, 2023

TOWN OF ONOWAY
Statement of Financial Position
As at December 31, 2022

	2022	2021
FINANCIAL ASSETS		
Cash and cash equivalents <i>(Note 2)</i>	411,732	1,033,080
Receivables <i>(Note 3)</i>	562,108	303,216
Land held for resale	203,385	203,385
	<u>1,177,225</u>	<u>1,539,681</u>
LIABILITIES		
Accounts payable and accrued liabilities <i>(Note 4)</i>	443,871	401,409
Deferred revenue <i>(Note 5)</i>	83,822	137,602
Long-term debt <i>(Note 6)</i>	1,308,943	1,398,161
	<u>1,836,636</u>	<u>1,937,172</u>
NET DEBT	<u>(659,411)</u>	<u>(397,491)</u>
NON-FINANCIAL ASSETS		
Tangible capital assets <i>(Note 7)</i>	11,484,530	11,642,015
Prepaid expenses	5,502	5,341
	<u>11,490,032</u>	<u>11,647,356</u>
ACCUMULATED SURPLUS <i>(Note 8)</i>	<u>\$ 10,830,621</u>	<u>\$ 11,249,865</u>

ON BEHALF OF THE TOWN COUNCIL:



 Mayor



 Councillor

The accompanying notes are an integral part of these financial statements.

TOWN OF ONOWAY
Statement of Operations and Changes in Accumulated Surplus
For The Year Ended December 31, 2022

	2022 (Budget) (Note 15)	2022 (Actual)	2021 (Actual)
REVENUE			
Net taxes available for municipal purposes (Schedule 2)	1,337,012	1,338,177	1,289,621
Sales and user charges (Schedule 4)	1,034,680	1,069,033	1,058,882
Sales to other governments	29,837	316,670	449,929
Government transfers for operating (Schedule 3)	235,321	176,428	619,370
Franchise fees (Note 13)	113,000	134,049	115,956
Rentals	38,400	35,310	38,800
Penalties and costs on taxes	24,500	26,869	24,365
Other	31,538	20,900	32,445
Interest	8,000	18,705	7,305
Licenses and permits	4,000	10,620	10,769
Fines	10,500	2,480	9,695
	<u>2,866,788</u>	<u>3,149,241</u>	<u>3,657,137</u>
EXPENSES			
General administration	1,041,403	1,129,852	645,600
Water supply and distribution	509,796	488,507	529,553
Fire	99,830	456,467	421,792
Roads, streets, walks, lighting	349,607	337,126	277,076
Common and equipment pool	193,212	211,816	229,060
Wastewater treatment and disposal	218,374	133,889	371,406
Council and other legislative	133,365	116,294	112,676
Family and community support services	98,630	108,460	121,759
Police	93,000	92,744	196,513
Waste management	85,978	81,086	81,000
Parks and recreation	115,626	75,609	110,065
Other planning and development	119,300	41,267	52,451
Recreation board and other services	34,750	34,373	18,995
Culture: libraries, museums, halls	27,700	36,100	35,646
Land use planning, zoning and development	15,500	16,518	14,435
Subdivision land and development	6,000	5,636	8,305
Disaster and emergency services	4,000	3,291	7,730
Other	4,200	2,416	155
Bylaws enforcement	1,500	1,151	4,000
Amortization	69,674	468,575	456,335
	<u>3,221,445</u>	<u>3,841,077</u>	<u>3,694,552</u>
ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE	(354,657)	(691,836)	(37,415)
OTHER REVENUE			
Government transfers for capital (Schedule 3)	174,617	272,592	558,639
ANNUAL SURPLUS (DEFICIT)	(180,040)	(419,244)	521,224
ACCUMULATED SURPLUS, BEGINNING OF YEAR	11,249,865	11,249,865	10,728,641
ACCUMULATED SURPLUS, END OF YEAR	<u>\$ 11,069,825</u>	<u>\$ 10,830,621</u>	<u>\$ 11,249,865</u>

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Statement of Changes in Net Debt
For The Year Ended December 31, 2022

	2022 (Budget) (Note 15)	2022 (Actual)	2021 (Actual)
ANNUAL SURPLUS (DEFICIT)	\$ (180,040)	\$ (419,244)	\$ 521,224
Purchase of tangible capital assets	(377,057)	(311,090)	(595,991)
Amortization of tangible capital assets	69,674	468,575	456,335
	<u>(307,383)</u>	<u>157,485</u>	<u>(139,656)</u>
Acquisition (use) of prepaid expenses	-	(161)	7,441
INCREASE (DECREASE) IN NET DEBT	(487,423)	(261,920)	389,009
NET DEBT, BEGINNING OF YEAR	(397,491)	(397,491)	(786,500)
NET DEBT, END OF YEAR	\$ (884,914)	\$ (659,411)	\$ (397,491)

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Statement of Cash Flows
For The Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Cash from operations		
Annual surplus (deficit)	\$ (419,244)	\$ 521,224
Non-cash items included in excess of revenues over expenses:		
Amortization	468,675	456,335
Gain (loss) on disposal of tangible capital assets	-	-
	<u>49,331</u>	<u>977,559</u>
Change in non-cash working capital balances related to operations:		
Prepaid expenses	(161)	7,442
Receivables	(258,892)	281,902
Accounts payable and accrued liabilities	42,462	22,105
Land held for resale	-	(1)
Deferred revenue	(53,780)	(142,431)
	<u>(221,040)</u>	<u>1,146,576</u>
FINANCING ACTIVITIES		
Repayment of long-term debt	<u>(89,218)</u>	<u>(85,189)</u>
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	<u>(311,090)</u>	<u>(595,991)</u>
	<u>(311,090)</u>	<u>(595,991)</u>
CHANGE IN CASH CASH EQUIVALENTS DURING THE YEAR	(621,348)	465,396
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>1,033,080</u>	<u>567,684</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 411,732</u>	<u>\$ 1,033,080</u>

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Schedule of Equity in Tangible Capital Assets
For The Year Ended December 31, 2022

Schedule 1

	2022	2021
BALANCE, BEGINNING OF YEAR	\$ 10,243,854	\$ 10,019,009
Purchase of Tangible Capital Assets	311,090	595,991
Amortization of Tangible Capital Assets	(468,575)	(456,335)
Net Book Value of Tangible Capital Assets Disposed of	-	-
Repayment of Capital Long-Term Debt	89,218	85,189
BALANCE, END OF YEAR	\$ 10,175,587	\$ 10,243,854

Equity in Tangible Capital Assets is Comprised of the Following:

Tangible Capital Assets (Note 7)	\$ 11,484,530	\$ 11,642,015
Long-term Debt (Note 6)	(1,308,943)	(1,398,161)
	\$ 10,175,587	\$ 10,243,854

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Schedule of Property Taxes Levied
For The Year Ended December 31, 2022

Schedule 2

	2022 (Budget) (Note 15)	2022 (Actual)	2021 (Actual)
TAXATION			
Real property taxes	\$ 1,611,993	\$ 1,626,003	\$ 1,573,218
Linear property taxes	72,364	51,603	64,090
	<u>1,684,357</u>	<u>1,677,606</u>	<u>1,637,308</u>
REQUISITIONS			
Alberta School Foundation Fund	323,536	315,902	323,535
Lac Ste. Anne Foundation	23,809	23,527	24,152
	<u>347,345</u>	<u>339,429</u>	<u>347,687</u>
NET MUNICIPAL TAXES	<u>\$ 1,337,012</u>	<u>\$ 1,338,177</u>	<u>\$ 1,289,621</u>

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Schedule of Government Transfers
For The Year Ended December 31, 2022

Schedule 3

	2022 (Budget) (Note 15)	2022 (Actual)	2021 (Actual)
TRANSFERS FOR OPERATING			
Provincial government	165,976	107,083	535,224
Local governments	69,345	69,345	84,146
	<u>235,321</u>	<u>176,428</u>	<u>619,370</u>
TRANSFERS FOR CAPITAL			
Provincial government	174,617	272,592	558,639
TOTAL GOVERNMENT TRANSFERS	<u>\$ 409,938</u>	<u>\$ 449,020</u>	<u>\$ 1,178,009</u>

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Schedule of Segmented Information
For The Year Ended December 31, 2022

Schedule 4

	General Administration	Protective Services	Public Works	Roads Streets, Walks and Lighting	Utilities	All Other	Total
REVENUE							
Taxation	636,294	176,916	211,816	334,694	-	(21,543)	1,338,177
Sales and user charges	1,886	30,502	-	-	997,811	38,834	1,069,033
Other	41,457	346,233	-	2,432	-	175,481	565,603
Government transfers	45,214	-	-	-	-	131,214	176,428
	724,851	553,651	211,816	337,126	997,811	323,986	3,149,241
EXPENSES							
Contracted and general services	315,167	391,912	90,495	86,976	384,751	82,046	1,351,347
Salaries, wages, and benefits	744,869	8,986	56,207	106,353	125,034	139,048	1,180,477
Materials, goods, and supplies	13,484	145,457	46,058	64,710	94,298	133,094	497,101
Utilities	18,272	5,515	11,001	77,974	25,640	4,312	142,714
Interest on long-term debt	6,926	-	-	-	63,529	-	70,455
Other	-	-	-	-	-	76,253	76,253
Insurance	31,133	1,801	8,055	1,113	10,229	1,824	54,155
	1,129,851	553,651	211,816	337,126	703,481	436,577	3,372,502
NET REVENUE BEFORE AMORTIZATION	(405,000)	-	-	-	294,330	(112,591)	(223,261)
Amortization	21,729	11,980	54,339	128,446	242,863	9,218	468,575
NET REVENUE (DEFICIT)	\$ (426,728)	\$ (11,980)	\$ (54,339)	\$ (128,446)	\$ 51,467	\$ (121,809)	\$ (691,836)

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Schedule of Segmented Information
For The Year Ended December 31, 2021

Schedule 4

	General Administration	Protective Services	Public Works	Roads Streets, Walks and Lighting	Utilities	All Other	Total
REVENUE							
Taxation	484,254	60,441	229,060	370,885	-	144,981	1,289,621
Sales and user charges	2,205	71,118	-	-	940,208	45,351	1,058,882
Other	49,674	473,971	-	6,191	-	159,428	689,264
Government transfers	109,467	-	-	-	284,403	225,500	619,370
	645,600	605,530	229,060	377,076	1,224,611	575,260	3,657,137
EXPENSES							
Contracted and general services	338,676	476,622	63,843	24,827	584,451	82,709	1,571,128
Salaries, wages, and benefits	226,294	120,249	92,422	124,243	119,952	152,503	835,663
Materials, goods, and supplies	36,623	4,448	56,577	52,138	176,983	175,874	502,643
Utilities	20,508	2,467	8,790	74,828	23,792	13,943	144,328
Interest on long-term debt	-	-	-	-	67,209	-	67,209
Other	-	-	-	-	-	66,667	66,667
Insurance	23,499	1,744	7,428	1,040	9,571	7,297	50,579
	645,600	605,530	229,060	277,076	981,958	498,993	3,238,217
NET REVENUE BEFORE AMORTIZATION	-	-	-	100,000	242,653	76,267	418,920
Amortization	25,244	11,139	64,973	119,208	224,960	10,811	456,335
NET REVENUE (DEFICIT)	\$ (25,244)	\$ (11,139)	\$ (64,973)	\$ (19,208)	\$ 17,693	\$ 65,456	\$ (37,415)

The accompanying notes are an integral part of these financial statements.

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1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town are the representations of management prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting Entity

The financial statements reflect assets, liabilities, revenue and expenses and changes in fund balances and changes in financial position of the Town. This is comprised of the municipal operations plus all of the organizations that are owned or accountable to the Town Council for the administration of their financial affairs and resources.

The Town is a member of the West Inter Lake District Regional Water Services Commission and Highway 43 East Waste Commission. The Town has not proportionately consolidated these financial results of the organizations.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenue in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met by the municipality, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Cash and Cash Equivalents

Cash and cash equivalents include items that are readily convertible to known amounts of cash, are subject to an insignificant risk of change in value, and have a maturity of one year or less at acquisition.

(d) Land Held for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.

(e) Use of Estimates

The preparation of financial statements in conformity with the accounting principles for local governments established by the Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(f) Tax Revenue

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowing. These levies are collectable from property owners for work performed by the Town and are recognized as revenue in the year the tax is levied.

(g) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Engineered structures	
Water systems	45 - 75 years
Wastewater systems	75 years
Roadways	10 - 20 years
Storm systems	75 years
Buildings	25 & 50 years
Machinery and equipment	5 - 33 years
Vehicles	10 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(h) Contaminated Sites

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Town is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(i) Under-Levies and Over-Levies

Under-levies and over-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any under-levies or over-levies of the prior year.

(j) New Accounting Standards not yet Adopted

Effective for fiscal years beginning on or after April 1, 2022, *PS 3280 Asset Retirement Obligations* provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

Effective for fiscal years beginning on or after April 1, 2023, *PS 3400 Revenue* provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

2. CASH AND CASH EQUIVALENTS

	<u>2022</u>	<u>2021</u>
Deposit account with financial institution	\$ 411,132	\$ 1,032,480
Cash on hand	600	600
	<u>\$ 411,732</u>	<u>\$ 1,033,080</u>

3. RECEIVABLES

	<u>2022</u>	<u>2021</u>
Trade and other	\$ 315,124	\$ 66,776
Taxes and grants in place of taxes	142,015	126,153
Utilities	91,323	76,533
Goods and Services Tax	<u>35,387</u>	<u>55,495</u>
	583,849	324,957
Less: Allowance for doubtful accounts	<u>(21,741)</u>	<u>(21,741)</u>
	<u>\$ 562,108</u>	<u>\$ 303,216</u>

Taxes and grants in place of taxes include arrears taxes in the amount of \$80,822 (2021 - \$84,288).

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2022</u>	<u>2021</u>
Trade payables	\$ 425,928	\$ 282,243
Accrued interest on long-term debt	17,943	19,166
Lac Ste. Anne County	<u>-</u>	<u>100,000</u>
	<u>\$ 443,871</u>	<u>\$ 401,409</u>

During 2018, the Town entered into a cost participation agreement with Lac Ste. Anne County for improvements to Township Road 544 from RR 11 east to RR 21 and RR 21 from Township Road 544 north to Township Road 545. Under the terms of the agreement, the Town agreed to reimburse the County for \$500,000 of the total costs of the project repayable in annual instalments of \$100,000 from 2018 - 2022.

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

5. DEFERRED REVENUE

Deferred revenue consists of externally restricted unspent funds received which relate to costs of future periods.

	2021	Received	Used	2022
Other	69,714	21,000	(6,892)	83,822
Municipal Sustainability Initiative	67,809	143,026	(210,835)	-
Canada Community-Building Fund	79	61,664	(61,743)	-
	\$ 137,602	\$ 225,690	\$ (279,470)	\$ 83,822

6. LONG-TERM DEBT

	2022	2021
Government of Alberta debenture, repayable in bi-annual instalments of \$76,783 including interest at a fixed rate of 4.676%, due September 15, 2033. Debenture debt is issued on the credit and security of Town at large.	\$ 1,308,943	\$ 1,398,161

Principal and interest payments are as follows:

	Principal	Interest	Total
2023	\$ 93,439	\$ 59,126	\$ 152,565
2024	97,859	55,706	153,565
2025	102,489	51,077	153,566
2026	107,337	46,228	153,565
2027	112,415	41,151	153,566
Thereafter	795,404	125,992	921,396
	\$ 1,308,943	\$ 379,280	\$ 1,688,223

The Town's cash payments for interest in 2022 were \$64,347 (2021 - \$68,377).

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

7. TANGIBLE CAPITAL ASSETS

	<u>2022</u>	<u>2021</u>
Engineered structures		
Water systems	3,923,192	4,011,852
Wastewater systems	4,126,533	4,201,414
Roadways	1,622,039	1,741,537
Storm systems	572,698	581,646
	<u>10,243,462</u>	<u>10,536,449</u>
Machinery, equipment, and furnishings	663,141	488,887
Buildings	285,343	313,023
Land	196,380	196,380
Vehicles	96,204	107,276
	<u>\$ 11,484,530</u>	<u>\$ 11,642,015</u>

	Cost Beginning of Year	Additions	Disposals	Write-downs	Cost End of Year
Engineered structures					
Roadways	4,083,363	-	-	-	4,083,363
Water systems	7,018,810	35,240	-	-	7,054,050
Wastewater systems	5,189,649	-	-	-	5,189,649
Storm systems	671,119	-	-	-	671,119
	<u>16,962,941</u>	<u>35,240</u>	<u>-</u>	<u>-</u>	<u>16,998,181</u>
Land	196,380	-	-	-	196,380
Buildings	1,324,304	-	-	-	1,324,304
Machinery, equipment, and furnishings	1,374,847	275,850	-	-	1,650,697
Vehicles	391,683	-	-	-	391,683
	<u>\$ 20,250,155</u>	<u>\$ 311,090</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,561,245</u>

	Accumulated Amortization Beginning of Year	Current Amortization	Disposals	Write-downs	Accumulated Amortization End of Year
Engineered structures					
Roadways	2,341,826	119,498	-	-	2,461,324
Water systems	3,006,958	123,900	-	-	3,130,858
Wastewater systems	988,235	75,881	-	-	1,064,116
Storm systems	89,473	8,948	-	-	98,421
	<u>6,426,492</u>	<u>328,227</u>	<u>-</u>	<u>-</u>	<u>6,754,719</u>
Buildings	1,011,281	27,680	-	-	1,038,961
Machinery, equipment, and furnishings	885,960	101,596	-	-	987,556
Vehicles	284,407	11,072	-	-	295,479
	<u>\$ 8,608,140</u>	<u>\$ 468,575</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,076,715</u>

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

8. ACCUMULATED SURPLUS

	<u>2022</u>	<u>2021</u>
Unrestricted surplus (deficit)	(22,595)	(33,281)
Restricted surplus		
Operating reserves (Note 9)	245,888	590,427
Capital reserves (Note 9)	431,741	448,865
Equity in tangible capital assets (Schedule 1)	<u>10,175,587</u>	<u>10,243,854</u>
	<u>\$ 10,830,621</u>	<u>\$ 11,249,865</u>

9. RESERVES

	<u>2022</u>	<u>2021</u>
Operating Reserves		
General operating	\$ 245,888	\$ -
Water upgrades	-	34,840
Tax stabilization	-	44,783
Special projects	-	16,000
Roads and streets	-	163,130
Recreation	-	3,542
Lagoon	-	215,773
Future development	-	112,359
	<u>\$ 245,888</u>	<u>\$ 590,427</u>
Capital Reserves		
General capital	\$ 371,741	\$ -
Recreation venue / opportunity	60,000	60,000
Vehicle - public works	-	17,991
Utilities	-	157,647
Parks, recreation and playgrounds	-	32,195
Parks improvements - Fortis	-	28,711
Parks beautification	-	4,130
Onoway Regional Fire Services	-	17,124
Machinery and equipment	-	76,165
Fire	-	1,602
Culture and hall	-	5,940
Building - public works	-	7,509
Building - administration	-	39,851
	<u>\$ 431,741</u>	<u>\$ 448,865</u>

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

10. TRUST FUNDS

The Town administers the following trusts on behalf of third parties. As related trust assets are not owned by the Town, the trusts have been excluded from the financial statements. The following table provides a summary of the transactions within these trusts during the year:

	Opening	Receipts	Disbursements	Ending
Tax sale property funds	\$ 76,640	\$ 1,888	\$ -	\$ 78,528
Collaboration Program Grants	49,478	-	(27,267)	22,211
Seniors Housing	1,000	-	-	1,000
	<u>\$ 127,118</u>	<u>\$ 1,888</u>	<u>\$ (27,267)</u>	<u>\$ 101,739</u>

11. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officers, and designated officers as required by Alberta Regulation 313/2000 is as follows:

	2022		2021	
	Salary	Benefits and Allowances	Total	Total
Town Council				
Kwasny (Mayor) (Oct - Dec 2021)	8,072	261	8,333	2,116
Tracy (Mayor) (Dec - Sep 2021)	-	-	-	13,753
Coninx	11,959	480	12,439	2,801
Johnson	9,154	343	9,497	16,619
Winterford	8,824	303	9,127	1,886
Murray	8,334	273	8,607	2,379
Tonita	-	-	-	13,331
St. Hilaire	-	-	-	9,570
Mickle	-	-	-	7,729
	<u>\$ 46,343</u>	<u>\$ 1,660</u>	<u>\$ 48,003</u>	<u>\$ 70,184</u>
Chief Administrative Officer				
Wildman	\$ 300,072	\$ -	\$ 300,072	\$ 153,925
Duhamel	82,500	-	82,500	-
Thompson	33,814	7,380	41,194	-
	<u>\$ 12,357</u>	<u>\$ 7,380</u>	<u>\$ 19,737</u>	<u>\$ 12,394</u>
Designated Officers				

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees, and the employer's share of the costs of any additional taxable benefits.

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TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

12. CONTRACTUAL OBLIGATIONS

(a) Emergency Services

The Town has entered into an agreement for the provision of emergency first response, fire suppression, and emergency rescue services for the period January 1, 2021 - December 31, 2025. The basic annual fee for these services is approximately \$260,000 annually.

(b) Waste Collection

The Town has entered into an agreement for waste collection services for the period January 1, 2021 - December 31, 2025. Estimated annual charges for \$65,000 annually.

13. UTILITY FRANCHISE AGREEMENTS

Disclosure of utility franchise agreement annual revenues as required by Alberta Regulation 313/2000 is as follows:

	<u>2022</u>	<u>2021</u>
Fortis Alberta Inc.	\$ 92,513	\$ 84,459
Atco Gas	41,536	31,497
	<u>\$ 134,049</u>	<u>\$ 115,956</u>

14. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Town is not exposed to significant interest, currency or credit risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

The Town is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of customers minimizes the Town's credit risk.

15. BUDGET

The 2022 budget data presented in these financial statements is based on the operating and capital budgets approved by Council on June 23, 2022. The chart below reconciles the approved financial plan to the figures reported in these financial statements.

	<u>2022 (Budget)</u>	<u>2022 (Actual)</u>
Annual surplus	(180,040)	(419,244)
Add back:		
Amortization expense	-	468,575
Net transfers from (to) reserves	663,439	361,663
Deduct:		
Principal debt repayments	(89,219)	(89,219)
Purchase of tangible capital assets	(377,057)	(311,090)
	<u>\$ 17,123</u>	<u>\$ 10,685</u>

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TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

16. DEBT LIMITS

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Town be disclosed as follows:

	<u>2022</u>	<u>2021</u>
Total debt limit	\$ 4,723,862	\$ 5,485,706
Total debt	<u>(1,308,943)</u>	<u>(1,398,161)</u>
Amount of debt limit unused	<u>\$ 3,414,919</u>	<u>\$ 4,087,545</u>
Service on debt limit	\$ 787,310	\$ 914,284
Service on debt	<u>(152,565)</u>	<u>(153,566)</u>
Amount of debt servicing limit unused	<u>\$ 634,745</u>	<u>\$ 760,718</u>

17. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and administration.

TOWN OF ONOWAY

Financial Statements

For The Year Ended December 31, 2022

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

To the Mayor and Council of the Town of Onoway

Management of the Town of Onoway is responsible for the accompanying financial statements. The financial statements have been prepared by management in accordance with Canadian public sector accounting standards.

To assist in meeting its responsibility, management maintains appropriate systems of control and administrative controls designed to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, and that financial information produced is relevant and reliable.

The preparation of financial statements necessarily includes some amounts which are based on best estimates and judgments of management.

The financial statements have been audited by Metrix Group LLP, Chartered Professional Accountants. Their report to the Mayor and Town Council, stating the scope of their examination and opinion on the financial statements follows.

Jennifer Thompson
Chief Administrative Officer

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Town of Onoway

Opinion

We have audited the financial statements of the Town of Onoway, which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net debt, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Town of Onoway as at December 31, 2022, and the results of its operations, changes in net debt, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter

We draw attention to Note 11 of the financial statements, which discloses salaries and benefits information. Note 11 of the previously issued financial statements, which our firm expressed an unmodified opinion on dated April 13, 2023, contained an error regarding the Chief Administrative Officer salary for Wildman. Previously this was reported as \$300,072 however the correct figure was \$267,744. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Town or to cease operations, or has no realistic alternative but to do so.

Those charged with governance (Council) are responsible for overseeing the Town's financial reporting process.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but it is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Board to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including significant deficiencies in internal control that we identify during our audit.

METRIX GROUP LLP

Chartered Professional Accountants

Edmonton, Alberta

July 13, 2023

TOWN OF ONOWAY
Statement of Financial Position
As at December 31, 2022

	2022	2021
FINANCIAL ASSETS		
Cash and cash equivalents <i>(Note 2)</i>	411,732	1,033,080
Receivables <i>(Note 3)</i>	562,108	303,216
Land held for resale	203,385	203,385
	<u>1,177,225</u>	<u>1,539,681</u>
LIABILITIES		
Accounts payable and accrued liabilities <i>(Note 4)</i>	443,871	401,409
Deferred revenue <i>(Note 5)</i>	83,822	137,602
Long-term debt <i>(Note 6)</i>	1,308,943	1,398,161
	<u>1,836,636</u>	<u>1,937,172</u>
NET DEBT	<u>(659,411)</u>	<u>(397,491)</u>
NON-FINANCIAL ASSETS		
Tangible capital assets <i>(Note 7)</i>	11,484,530	11,642,015
Prepaid expenses	5,502	5,341
	<u>11,490,032</u>	<u>11,647,356</u>
ACCUMULATED SURPLUS <i>(Note 8)</i>	<u>\$ 10,830,621</u>	<u>\$ 11,249,865</u>

ON BEHALF OF THE TOWN COUNCIL:

_____ Mayor

_____ Councillor



TOWN OF ONOWAY
Statement of Operations and Changes in Accumulated Surplus
For The Year Ended December 31, 2022

	2022 (Budget) (Note 15)	2022 (Actual)	2021 (Actual)
REVENUE			
Net taxes available for municipal purposes (Schedule 2)	1,337,012	1,338,177	1,289,621
Sales and user charges (Schedule 4)	1,034,680	1,069,033	1,058,882
Sales to other governments	29,837	316,670	449,929
Government transfers for operating (Schedule 3)	235,321	176,428	619,370
Franchise fees (Note 13)	113,000	134,049	115,956
Rentals	38,400	35,310	38,800
Penalties and costs on taxes	24,500	26,869	24,365
Other	31,538	20,900	32,445
Interest	8,000	18,705	7,305
Licenses and permits	4,000	10,620	10,769
Fines	10,500	2,480	9,695
	<u>2,866,788</u>	<u>3,149,241</u>	<u>3,657,137</u>
EXPENSES			
General administration	1,041,403	1,129,852	645,600
Water supply and distribution	509,796	488,507	529,553
Fire	99,830	456,467	421,792
Roads, streets, walks, lighting	349,607	337,126	277,076
Common and equipment pool	193,212	211,816	229,060
Wastewater treatment and disposal	218,374	133,889	371,406
Council and other legislative	133,365	116,294	112,676
Family and community support services	98,630	108,460	121,759
Police	93,000	92,744	196,513
Waste management	85,978	81,086	81,000
Parks and recreation	115,626	75,509	110,065
Other planning and development	119,300	41,267	52,451
Recreation board and other services	34,750	34,373	18,995
Culture: libraries, museums, halls	27,700	36,100	35,646
Land use planning, zoning and development	15,500	16,518	14,435
Subdivision land and development	6,000	5,636	8,305
Disaster and emergency services	4,000	3,291	7,730
Other	4,200	2,416	155
Bylaws enforcement	1,500	1,151	4,000
Amortization	69,674	468,575	456,335
	<u>3,221,445</u>	<u>3,841,077</u>	<u>3,694,552</u>
ANNUAL SURPLUS (DEFICIT) BEFORE OTHER REVENUE	(354,657)	(691,836)	(37,415)
OTHER REVENUE			
Government transfers for capital (Schedule 3)	174,617	272,592	558,639
ANNUAL SURPLUS (DEFICIT)	(180,040)	(419,244)	521,224
ACCUMULATED SURPLUS, BEGINNING OF YEAR	11,249,865	11,249,865	10,728,641
ACCUMULATED SURPLUS, END OF YEAR	<u>\$ 11,069,825</u>	<u>\$ 10,830,621</u>	<u>\$ 11,249,865</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF ONOWAY
Statement of Changes in Net Debt
For The Year Ended December 31, 2022

	2022 (Budget) (Note 15)	2022 (Actual)	2021 (Actual)
ANNUAL SURPLUS (DEFICIT)	\$ (180,040)	\$ (419,244)	\$ 521,224
Purchase of tangible capital assets	(377,057)	(311,090)	(595,991)
Amortization of tangible capital assets	69,674	468,575	456,335
	<u>(307,383)</u>	<u>157,485</u>	<u>(139,656)</u>
Acquisition (use) of prepaid expenses	-	(161)	7,441
INCREASE (DECREASE) IN NET DEBT	(487,423)	(261,920)	389,009
NET DEBT, BEGINNING OF YEAR	(397,491)	(397,491)	(786,500)
NET DEBT, END OF YEAR	\$ (884,914)	\$ (659,411)	\$ (397,491)

TOWN OF ONOWAY
Statement of Cash Flows
For The Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Cash from operations		
Annual surplus (deficit)	\$ (419,244)	\$ 521,224
Non-cash items included in excess of revenues over expenses:		
Amortization	468,575	456,335
Gain (loss) on disposal of tangible capital assets	-	-
	<u>49,331</u>	<u>977,559</u>
Change in non-cash working capital balances related to operations:		
Prepaid expenses	(161)	7,442
Receivables	(258,892)	281,902
Accounts payable and accrued liabilities	42,462	22,105
Land held for resale	-	(1)
Deferred revenue	(53,780)	(142,431)
	<u>(221,040)</u>	<u>1,146,576</u>
FINANCING ACTIVITIES		
Repayment of long-term debt	<u>(89,218)</u>	<u>(85,189)</u>
CAPITAL ACTIVITIES		
Purchase of tangible capital assets	<u>(311,090)</u>	<u>(595,991)</u>
	<u>(311,090)</u>	<u>(595,991)</u>
CHANGE IN CASH CASH EQUIVALENTS DURING THE YEAR	(621,348)	465,396
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>1,033,080</u>	<u>567,684</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 411,732</u>	<u>\$ 1,033,080</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF ONOWAY
Schedule of Equity in Tangible Capital Assets
For The Year Ended December 31, 2022

Schedule 1

	2022	2021
BALANCE, BEGINNING OF YEAR	\$ 10,243,854	\$ 10,019,009
Purchase of Tangible Capital Assets	311,090	595,991
Amortization of Tangible Capital Assets	(468,575)	(456,335)
Net Book Value of Tangible Capital Assets Disposed of	-	-
Repayment of Capital Long-Term Debt	89,218	85,189
BALANCE, END OF YEAR	\$ 10,175,587	\$ 10,243,854

Equity in Tangible Capital Assets is Comprised of the Following:

Tangible Capital Assets (Note 7)	\$ 11,484,530	\$ 11,642,015
Long-term Debt (Note 6)	(1,308,943)	(1,398,161)
	\$ 10,175,587	\$ 10,243,854

The accompanying notes are an integral part of these financial statements.

TOWN OF ONOWAY
Schedule of Property Taxes Levied
For The Year Ended December 31, 2022

Schedule 2

	2022 (Budget) (Note 15)	2022 (Actual)	2021 (Actual)
TAXATION			
Real property taxes	\$ 1,611,993	\$ 1,626,003	\$ 1,573,218
Linear property taxes	72,364	51,603	64,090
	<u>1,684,357</u>	<u>1,677,606</u>	<u>1,637,308</u>
REQUISITIONS			
Alberta School Foundation Fund	323,536	315,902	323,535
Lac Ste. Anne Foundation	23,809	23,527	24,152
	<u>347,345</u>	<u>339,429</u>	<u>347,687</u>
NET MUNICIPAL TAXES	<u>\$ 1,337,012</u>	<u>\$ 1,338,177</u>	<u>\$ 1,289,621</u>

TOWN OF ONOWAY
Schedule of Government Transfers
For The Year Ended December 31, 2022

Schedule 3

	2022 (Budget) <i>(Note 15)</i>	2022 (Actual)	2021 (Actual)
TRANSFERS FOR OPERATING			
Provincial government	165,976	107,083	535,224
Local governments	69,345	69,345	84,146
	<u>235,321</u>	<u>176,428</u>	<u>619,370</u>
TRANSFERS FOR CAPITAL			
Provincial government	174,617	272,592	558,639
TOTAL GOVERNMENT TRANSFERS	<u>\$ 409,938</u>	<u>\$ 449,020</u>	<u>\$ 1,178,009</u>

The accompanying notes are an integral part of these financial statements.

TOWN OF ONOWAY
Schedule of Segmented Information
For The Year Ended December 31, 2022

Schedule 4

	General Administration	Protective Services	Public Works	Roads Streets, Walks and Lighting	Utilities	All Other	Total
REVENUE							
Taxation	636,294	176,916	211,816	334,694	-	(21,543)	1,338,177
Sales and user charges	1,886	30,502	-	-	997,811	38,834	1,069,033
Other	41,457	346,233	-	2,432	-	175,481	565,603
Government transfers	45,214	-	-	-	-	131,214	176,428
	724,851	553,651	211,816	337,126	997,811	323,986	3,149,241
EXPENSES							
Contracted and general services	315,167	391,912	90,495	86,976	384,751	82,046	1,351,347
Salaries, wages, and benefits	744,869	8,966	56,207	106,353	125,034	139,048	1,180,477
Materials, goods, and supplies	13,484	145,457	46,058	64,710	94,298	133,094	497,101
Utilities	18,272	5,515	11,001	77,974	25,640	4,312	142,714
Interest on long-term debt	6,926	-	-	-	63,529	-	70,455
Other	-	-	-	-	-	76,253	76,253
Insurance	31,133	1,801	8,055	1,113	10,229	1,824	54,155
	1,129,851	553,651	211,816	337,126	703,481	436,577	3,372,502
NET REVENUE BEFORE AMORTIZATION	(405,000)	-	-	-	294,330	(112,591)	(223,261)
Amortization	21,729	11,980	54,339	128,446	242,863	9,218	468,575
NET REVENUE (DEFICIT)	\$ (426,729)	\$ (11,980)	\$ (54,339)	\$ (128,446)	\$ 51,467	\$ (121,809)	\$ (691,836)

The accompanying notes are an integral part of these financial statements.

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TOWN OF ONOWAY
Schedule of Segmented Information
For The Year Ended December 31, 2021

Schedule 4

	General Administration	Protective Services	Public Works	Roads Streets, Walks and Lighting	Utilities	All Other	Total
REVENUE							
Taxation	484,254	60,441	229,060	370,885	-	144,981	1,289,621
Sales and user charges	2,205	71,118	-	-	940,208	45,351	1,058,882
Other	49,674	473,971	-	6,191	-	159,428	689,264
Government transfers	109,467	-	-	-	284,403	225,500	619,370
	645,600	605,530	229,060	377,076	1,224,611	575,260	3,657,137
EXPENSES							
Contracted and general services	338,676	476,622	63,843	24,827	584,451	82,709	1,571,128
Salaries, wages, and benefits	226,294	120,249	92,422	124,243	119,952	152,503	835,663
Materials, goods, and supplies	36,623	4,448	56,577	52,138	176,983	175,874	502,643
Utilities	20,508	2,467	8,790	74,828	23,792	13,943	144,328
Interest on long-term debt	-	-	-	-	67,209	-	67,209
Other	-	-	-	-	-	66,667	66,667
Insurance	23,499	1,744	7,428	1,040	9,571	7,297	50,579
	645,600	605,530	229,060	277,076	981,958	498,993	3,238,217
NET REVENUE BEFORE AMORTIZATION	-	-	-	100,000	242,653	76,267	418,920
Amortization	25,244	11,139	64,973	119,208	224,960	10,811	456,335
NET REVENUE (DEFICIT)	\$ (25,244)	\$ (11,139)	\$ (64,973)	\$ (19,208)	\$ 17,693	\$ 65,456	\$ (37,415)

The accompanying notes are an integral part of these financial statements.

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1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Town are the representations of management prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting Entity

The financial statements reflect assets, liabilities, revenue and expenses and changes in fund balances and changes in financial position of the Town. This is comprised of the municipal operations plus all of the organizations that are owned or accountable to the Town Council for the administration of their financial affairs and resources.

The Town is a member of the West Inter Lake District Regional Water Services Commission and Highway 43 East Waste Commission. The Town has not proportionately consolidated these financial results of the organizations.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

(b) Basis of Accounting

Revenues are accounted for in the period in which the transactions or events occurred that gave rise to the revenues.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers are recognized in the financial statements as revenue in the period that the events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met by the municipality, and reasonable estimates of the amounts can be made.

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(c) Cash and Cash Equivalents

Cash and cash equivalents include items that are readily convertible to known amounts of cash, are subject to an insignificant risk of change in value, and have a maturity of one year or less at acquisition.

(d) Land Held for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping, and levelling charges. Related development costs incurred to provide infrastructure such as water and wastewater services, roads, sidewalks, and street lighting are recorded as physical assets under their respective function.

(e) Use of Estimates

The preparation of financial statements in conformity with the accounting principles for local governments established by the Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

1. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

(f) *Tax Revenue*

Property taxes are recognized as revenue in the year they are levied.

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowing. These levies are collectable from property owners for work performed by the Town and are recognized as revenue in the year the tax is levied.

(g) *Tangible Capital Assets*

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful lives as follows:

Engineered structures	
Water systems	45 - 75 years
Wastewater systems	75 years
Roadways	10 - 20 years
Storm systems	75 years
Buildings	25 & 50 years
Machinery and equipment	5 - 33 years
Vehicles	10 years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Works of art for display are not recorded as tangible capital assets but are disclosed.

(h) *Contaminated Sites*

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard. A liability for remediation on contaminated sites is recognized, net of any recoveries, when an environmental standard exists, contamination exceeds the environmental standard, the Town is directly responsible for or accepts responsibility for the liability, future economic benefits will be given up, and a reasonable estimate of the liability can be made.

(i) *Under-Levies and Over-Levies*

Under-levies and over-levies arise from the difference between the actual levy made to cover each requisition and the actual amount requisitioned.

In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and reflected as property taxes. If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced.

Requisition tax rates in the subsequent year are adjusted for any under-levies or over-levies of the prior year.

(j) *New Accounting Standards not yet Adopted*

Effective for fiscal years beginning on or after April 1, 2022, *PS 3280 Asset Retirement Obligations* provides guidance on how to account for and report liabilities for retirement of tangible capital assets.

Effective for fiscal years beginning on or after April 1, 2023, *PS 3400 Revenue* provides guidance on how to account for and report revenue, and specifically, it addresses revenue arising from exchange transactions and unilateral transactions.

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

2. CASH AND CASH EQUIVALENTS

	<u>2022</u>	<u>2021</u>
Deposit account with financial institution	\$ 411,132	\$ 1,032,480
Cash on hand	600	600
	<u>\$ 411,732</u>	<u>\$ 1,033,080</u>

3. RECEIVABLES

	<u>2022</u>	<u>2021</u>
Trade and other	\$ 315,124	\$ 66,776
Taxes and grants in place of taxes	142,015	126,153
Utilities	91,323	76,533
Goods and Services Tax	35,387	55,495
	<u>583,849</u>	<u>324,957</u>
Less: Allowance for doubtful accounts	<u>(21,741)</u>	<u>(21,741)</u>
	<u>\$ 562,108</u>	<u>\$ 303,216</u>

Taxes and grants in place of taxes include arrears taxes in the amount of \$80,822 (2021 - \$84,288).

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2022</u>	<u>2021</u>
Trade payables	\$ 425,928	\$ 282,243
Accrued interest on long-term debt	17,943	19,166
Lac Ste. Anne County	-	100,000
	<u>\$ 443,871</u>	<u>\$ 401,409</u>

During 2018, the Town entered into a cost participation agreement with Lac Ste. Anne County for improvements to Township Road 544 from RR 11 east to RR 21 and RR 21 from Township Road 544 north to Township Road 545. Under the terms of the agreement, the Town agreed to reimburse the County for \$500,000 of the total costs of the project repayable in annual instalments of \$100,000 from 2018 - 2022.

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

5. DEFERRED REVENUE

Deferred revenue consists of externally restricted unspent funds received which relate to costs of future periods.

	2021	Received	Used	2022
Other	69,714	21,000	(6,892)	83,822
Municipal Sustainability Initiative	67,809	143,026	(210,835)	-
Canada Community-Building Fund	79	61,664	(61,743)	-
	\$ 137,602	\$ 225,690	\$ (279,470)	\$ 83,822

6. LONG-TERM DEBT

	2022	2021
Government of Alberta debenture, repayable in bi-annual instalments of \$76,783 including interest at a fixed rate of 4.676%, due September 15, 2033. Debenture debt is issued on the credit and security of Town at large.	\$ 1,308,943	\$ 1,398,161

Principal and interest payments are as follows:

	Principal	Interest	Total
2023	\$ 93,439	\$ 59,126	\$ 152,565
2024	97,859	55,706	153,565
2025	102,489	51,077	153,566
2026	107,337	46,228	153,565
2027	112,415	41,151	153,566
Thereafter	795,404	125,992	921,396
	\$ 1,308,943	\$ 379,280	\$ 1,688,223

The Town's cash payments for interest in 2022 were \$64,347 (2021 - \$68,377).

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

7. TANGIBLE CAPITAL ASSETS

	<u>2022</u>	<u>2021</u>
Engineered structures		
Water systems	3,923,192	4,011,852
Wastewater systems	4,125,533	4,201,414
Roadways	1,622,039	1,741,537
Storm systems	572,698	581,646
	<u>10,243,462</u>	<u>10,536,449</u>
Machinery, equipment, and furnishings	663,141	488,887
Buildings	285,343	313,023
Land	196,380	196,380
Vehicles	96,204	107,276
	<u>\$ 11,484,530</u>	<u>\$ 11,642,015</u>

	Cost Beginning of Year	Additions	Disposals	Write-downs	Cost End of Year
Engineered structures					
Roadways	4,083,363	-	-	-	4,083,363
Water systems	7,018,810	35,240	-	-	7,054,050
Wastewater systems	5,189,649	-	-	-	5,189,649
Storm systems	671,119	-	-	-	671,119
	<u>16,962,941</u>	<u>35,240</u>	<u>-</u>	<u>-</u>	<u>16,998,181</u>
Land	196,380	-	-	-	196,380
Buildings	1,324,304	-	-	-	1,324,304
Machinery, equipment, and furnishings	1,374,847	275,850	-	-	1,650,697
Vehicles	391,683	-	-	-	391,683
	<u>\$ 20,250,155</u>	<u>\$ 311,090</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,561,245</u>

	Accumulated Amortization Beginning of Year	Current Amortization	Disposals	Write-downs	Accumulated Amortization End of Year
Engineered structures					
Roadways	2,341,826	119,498	-	-	2,461,324
Water systems	3,006,958	123,900	-	-	3,130,858
Wastewater systems	988,235	75,881	-	-	1,064,116
Storm systems	89,473	8,948	-	-	98,421
	<u>6,426,492</u>	<u>328,227</u>	<u>-</u>	<u>-</u>	<u>6,754,719</u>
Buildings	1,011,281	27,680	-	-	1,038,961
Machinery, equipment, and furnishings	885,960	101,596	-	-	987,556
Vehicles	284,407	11,072	-	-	295,479
	<u>\$ 8,608,140</u>	<u>\$ 468,575</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,076,715</u>

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

8. ACCUMULATED SURPLUS

	<u>2022</u>	<u>2021</u>
Unrestricted surplus (deficit)	(22,595)	(33,281)
Restricted surplus		
Operating reserves (Note 9)	245,888	590,427
Capital reserves (Note 9)	431,741	448,865
Equity in tangible capital assets (Schedule 1)	10,175,587	10,243,854
	<u>\$ 10,830,621</u>	<u>\$ 11,249,865</u>

9. RESERVES

	<u>2022</u>	<u>2021</u>
Operating Reserves		
General operating	\$ 245,888	\$ -
Water upgrades	-	34,840
Tax stabilization	-	44,783
Special projects	-	16,000
Roads and streets	-	163,130
Recreation	-	3,542
Lagoon	-	215,773
Future development	-	112,359
	<u>\$ 245,888</u>	<u>\$ 590,427</u>
Capital Reserves		
General capital	\$ 371,741	\$ -
Recreation venue / opportunity	60,000	60,000
Vehicle - public works	-	17,991
Utilities	-	157,647
Parks, recreation and playgrounds	-	32,195
Parks improvements - Fortis	-	28,711
Parks beautification	-	4,130
Onoway Regional Fire Services	-	17,124
Machinery and equipment	-	76,165
Fire	-	1,602
Culture and hall	-	5,940
Building - public works	-	7,509
Building - administration	-	39,851
	<u>\$ 431,741</u>	<u>\$ 448,865</u>

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

10. TRUST FUNDS

The Town administers the following trusts on behalf of third parties. As related trust assets are not owned by the Town, the trusts have been excluded from the financial statements. The following table provides a summary of the transactions within these trusts during the year:

	Opening	Receipts	Disbursements	Ending
Tax sale property funds	\$ 76,640	\$ 1,888	\$ -	\$ 78,528
Collaboration Program Grants	49,478	-	(27,267)	22,211
Seniors Housing	1,000	-	-	1,000
	<u>\$ 127,118</u>	<u>\$ 1,888</u>	<u>\$ (27,267)</u>	<u>\$ 101,739</u>

11. SALARIES AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officers, and designated officers as required by Alberta Regulation 313/2000 is as follows:

	2022		2021	
	Salary	Benefits and Allowances	Total	Total
Town Council				
Kwasny (Mayor) (Oct - Dec 2021)	8,072	261	8,333	2,116
Tracy (Mayor) (Dec - Sep 2021)	-	-	-	13,753
Coninx	11,959	480	12,439	2,801
Johnson	9,154	343	9,497	16,619
Winterford	8,824	303	9,127	1,886
Murray	8,334	273	8,607	2,379
Tonita	-	-	-	13,331
St. Hilaire	-	-	-	9,570
Mickle	-	-	-	7,729
	<u>\$ 46,343</u>	<u>\$ 1,660</u>	<u>\$ 48,003</u>	<u>\$ 70,184</u>
Chief Administrative Officer				
Wildman	\$ 267,744	\$ -	\$ 267,744	\$ 153,925
Duhamel	82,500	-	82,500	-
Thompson	33,814	7,380	41,194	-
	<u>\$ 12,357</u>	<u>\$ 7,380</u>	<u>\$ 19,737</u>	<u>\$ 12,394</u>
Designated Officers				

Salary includes regular base pay, lump sum payments, gross honoraria and any other direct cash remuneration.

Benefits and allowances include the employer's share of all employee benefits and contributions or payments made on behalf of employees, and the employer's share of the costs of any additional taxable benefits.

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

12. CONTRACTUAL OBLIGATIONS

(a) *Emergency Services*

The Town has entered into an agreement for the provision of emergency first response, fire suppression, and emergency rescue services for the period January 1, 2021 - December 31, 2025. The basic annual fee for these services is approximately \$260,000 annually.

(b) *Waste Collection*

The Town has entered into an agreement for waste collection services for the period January 1, 2021 - December 31, 2025. Estimated annual charges for \$65,000 annually.

13. UTILITY FRANCHISE AGREEMENTS

Disclosure of utility franchise agreement annual revenues as required by Alberta Regulation 313/2000 is as follows:

	<u>2022</u>	<u>2021</u>
Fortis Alberta Inc.	\$ 92,513	\$ 84,459
Atco Gas	41,536	31,497
	<u>\$ 134,049</u>	<u>\$ 115,956</u>

14. FINANCIAL INSTRUMENTS

The Town's financial instruments consist of cash and cash equivalents, receivables, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the Town is not exposed to significant interest, currency or credit risk arising from these financial instruments. Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

The Town is exposed to credit risk with respect to receivables. Credit risk arises from the possibility that customers may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of customers minimizes the Town's credit risk.

15. BUDGET

The 2022 budget data presented in these financial statements is based on the operating and capital budgets approved by Council on June 23, 2022. The chart below reconciles the approved financial plan to the figures reported in these financial statements.

	<u>2022</u> <u>(Budget)</u>	<u>2022</u> <u>(Actual)</u>
Annual surplus	(180,040)	(419,244)
Add back:		
Amortization expense	-	468,575
Net transfers from (to) reserves	663,439	361,663
Deduct:		
Principal debt repayments	(89,219)	(89,219)
Purchase of tangible capital assets	(377,057)	(311,090)
	<u>\$ 17,123</u>	<u>\$ 10,685</u>

TOWN OF ONOWAY
Notes to Financial Statements
For The Year Ended December 31, 2022

16. DEBT LIMITS

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by Alberta Regulation 255/00, for the Town be disclosed as follows:

	<u>2022</u>	<u>2021</u>
Total debt limit	\$ 4,723,862	\$ 5,485,706
Total debt	<u>(1,308,943)</u>	<u>(1,398,161)</u>
Amount of debt limit unused	<u>\$ 3,414,919</u>	<u>\$ 4,087,545</u>
Service on debt limit	\$ 787,310	\$ 914,284
Service on debt	<u>(152,565)</u>	<u>(153,566)</u>
Amount of debt servicing limit unused	<u>\$ 634,745</u>	<u>\$ 760,718</u>

17. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and administration.



ADMINISTRATION MONTHLY REPORT- JUNE 2023

COMPLETED BY: Jennifer Thompson, CAO

TASKS

- Centennial Committee assistance
 - Work with Reanne Springer, RO on by-election requirements
 - Complete requests for Integrity Commission services
 - Met with ABMunis – Michelle Aasgard on services Onoway is entitled to
 - e2r services – draft 3 Human Resource Policies per year
 - Bullying & Harassment policy is requested
 - Employee & Family Assistance program available for staff & council
 -
 - Climate Resiliency kick off meeting, plan and setup for data collection
 - Fire Services agreement name change with legal services
-

CONTINUING TASKS

- Update health and safety policy
 - Continue information gathering of Regional Wastewater line to provide detail information to Council
-

UPCOMING

- Personnel Policy Update
- Procedure Bylaw Update – include virtual participation
- Purchasing Policy Update
- Municipal Accountability Program Cycle 2 – scheduled for 2023

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DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

MONTHLY REPORT- June 2023

COMPLETED BY: Gino Damo, Director of Corporate and Community Services

TASKS

- Met with LSAC Administration to discuss Partners in Progress on June 5.
- Attended Regional Municipalities Meeting June 20.
- Submitted Pension Annual Information Return to the Province of Alberta June 14.
- Prepared and presented Council Electronic Device Policy on July 13 Council meeting.
- Prepared and presented Graffiti Removal Awareness Campaign on July 13 Council meeting.
- Prepared and presented Town of Onoway Library Board 2022 Financial Review on July 13 Council meeting.
- Prepared and presented Realtor Agreement for Town of Onoway Owned Property for Sale on July 13 Council meeting.
- Prepared and presented Q2 Financials on July 13 Council meeting.
- Attended Centennial Event June 24.

CONTINUING TASKS

- Onoway Lagoon/Regional Wastewater Discussion July 4.
- Climate Resilience Grant Orientation July 10.
- CRCB Community of Practice Meeting July 11.
- Drafting Sanitary Sewer Backup Policy to present at a future Council meeting.
- Drafting Bullying and Harassment Policy to present at a future Council meeting.
- Drafting Food Truck/Vendor Policy to present at a future Council meeting.



PUBLIC WORKS MONTHLY REPORT- June 2023

COMPLETED BY: Gary Mickalyk

UPDATE

- Centennial was a success
 - Full summer staff
-

PROJECTS:

- Asphalt crack seal and pot hole filling continue till end of season
- Curbs and sidewalk painted in downtown core
- Stain purchased for Gazebo and completed
- Additional patching in industrial park completed
- Inventory sheds and clean yard before winter
- Painting of water treatment on-going
- Concrete work completed
- Ongoing updates to P.W work procedures and Hazard assessments

ITEMS COMING UP IN JULY

- Call out to Fortis to inquire about power to the Elks park T.B.D
- Possible curb painting continued
- Pumps and maintenance review of WTP and Lift station
- Normal P.W daily operations



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

May 24, 2023

File: 23DP02-24

**Re: Development Permit Application No. 23DP02-24
Plan 5304 MC, Block 6, Lot 17 : 5134 – 52 Street (the "Lands")
R1 – Residential – Single Family District : Town of Onoway**

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit, with regard to the following:

CONSTRUCTION OF A DETACHED GARAGE (22' X 24' = 49.1 SQ. M.).

has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- The applicants provide a certified copy of plan of subdivision to determine all easements and restrictive covenants on the parcel.
- 4- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Town of Onoway for review.
- 5- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 6- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 8- That all improvements shall be completed within twelve (12) months of the effective date of the permit.

9- Development shall conform to the following site requirements:



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- **Rear Yard Setback shall be a minimum of 6.0 metres where the garage main doors face the Municipal Laneway;**
- **Front Yard Setback shall be behind the front line of the Principal Building; and**
- **Side Yard Setback shall be a minimum of 1.2 metres or greater distance as required under the Alberta Safety Codes Act.**


Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

Note: Development shall also conform to the Alberta Electrical and Communication Utility Code. A copy of TABLE 9 – Minimum Design Clearances From Wires and Conductors not Attached to Buildings, Signs and Similar Plants is attached to the permit for your information.

10- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.

11- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed Complete	May 24, 2023
Date of Decision	May 24, 2023
Effective Date of Permit	June 22, 2023
Signature of Development Officer	

Tony Sonnleitner, Development Officer for the Town of Onoway
cc Jennifer Thompson, CAO, Town of Onoway

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway
Box 540
4812 – 51st Street
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$200.00.



Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

May 16, 2023

File: 23DP03-24

Re: **Development Permit Application No. 23DP03-24**
Plan 4401 HW, Block 6, Lot 10 : 5119 – 50 Avenue (the "Lands")
C1 – Commercial – Office, Retail & Service District : Town of Onoway

Preamble: The proposed development includes the renovation of an existing single detached dwelling damaged by a structure fire. The Town of Onoway has determined that the project conforms with the provisions of Section 643 (5) and (6) of the Municipal Government Act, as amended.

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

***RENOVATION OF AN EXISTING SINGLE
DETACHED DWELLING***

Has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- **SAFETY CODES PERMITS – PROVINCIAL GOVERNMENT**
The applicant shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development.
- 4- The applicant shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 5- The improvements take place in accordance with the plans and sketch submitted as part of the permit application.
- 6- All improvements shall be completed within twelve (12) months of the effective date of the permit.





Development Services
for
Town of Onoway

Box 2945, Stony Plain, AB., T7Z 1Y4, Phone (780) 718-5479 Fax (866) 363-3342
Email: pcm1@telusplanet.net

- 7- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 8- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.

Date Application Deemed

Complete

May 16, 2023

Date of Decision

May 16, 2023

Effective Date of

Permit

June 14, 2023

Signature of Development

Officer

Tony Sonleitner, Development Officer for the Town of Onoway

cc Jennifer Thompson, CAO, Town of Onoway

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Town of Onoway
Box 540
4812 - 51st Street
Onoway, AB T0E 1V0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$200.00.

Town of Onoway

Report to Council

Meeting: July 13, 2023 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Town of Onoway

Development Permits:

23DP02-24 Plan 5304 MC, Block 6, Lot 17 : 5134 – 52 Street
Construction of a Detached Garage (22' X 24' = 49.1 sq. m.)

23DP03-24 Plan 4401 HW, Block 6, Lot 10 : 5119 – 50 Avenue
Renovation of an Existing Single Detached Dwelling.

Letter of Compliance:

None

Regards,

Tony Sonnleitner, Development Officer

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Together4Health Headlines

● HEALTH NEWS YOU CAN USE ●

Welcome to **Together4Health Headlines**, a biweekly e-newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, [invite them to subscribe](#), and [respond to this short survey](#) to let us know if you're receiving the information you need.

*Together4Health Headlines arrives in your inbox every two weeks.
Watch for our next update on June 30.*

Today's Update:

- **Things You Need to Know**
 - [Continuous masking no longer required in AHS facilities](#)
 - [Wildfire update](#)
 - [Connect Care plays pivotal role in wildfire evacuations](#)
 - [Wildfire information, advice, and supports](#)
 - [Mental Wellness Moment](#)
 - [Health Advisories](#)
 - [Heat related illness](#)
- **Action on Our Top Priorities**
 - [CEO video message - importance of patient feedback](#)
 - [Reducing wait times for surgeries](#)
 - [Improving patient flow throughout the healthcare continuum](#)
- **Innovation in Healthcare**
 - [Join us for the i4 annual conference led by AHS](#)
 - [Connect Care gives 'voice' to brain-injury patients](#)
- **Enhance Your Health and Wellbeing**
 - [Mobile mammography service to visit rural and remote communities](#)
 - [Learn how to manage stress in challenging times](#)
 - [Wellness Exchange: AHS continues to provide virtual wellness workshops](#)
 - [FIT Screening helps people new to their 50s reduce the risk of cancer](#)
- **Join the Conversation**
 - [National Indigenous Peoples Day](#)
 - [AHS Cancer Strategic Clinical Network \(CSCN\) invites you to participate in a focus group in Brooks](#)

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- [Prevent the risk of strokes](#)
- [June is Canadian Men's Health Month!](#)
- [Upcoming Advisory Council Events](#)
- [Inn from the Cold is hosting their first annual Kiitaamoko Passkaan \(Everybody Dance\) Powwow](#)
- **COVID-19 in Alberta**
- **Be Well - Be Kind**
 - [Supporting Indigenous health](#)
 - [Meet Seniors and Continuing Care Provincial Advisory Council Member, Diane MacNaughton](#)
 - [Donavan Bentz's dedication to mental-health care gave meaning to his 52-year career](#)
 - [Glenrose rehab program brings golf pro, therapist together with fun technology](#)
 - [Stuffedies bring smiles, cuddles to pediatric patients in Red Deer](#)
 - [Foundation Good News](#)

Things You Need to Know

Continuous masking no longer required in AHS facilities

AHS is rescinding the Use of Masks During COVID-19 Directive, effective Monday (June 19).

AHS will no longer require continuous masking for workers, patients, families and visitors at AHS facilities, as well as Alberta Precision Laboratories, Covenant Health, CapitalCare and Carewest sites. This applies to all AHS and contracted staff, including physicians, midwives, students, volunteers and contractors. We continue to respect the choice to voluntarily wear a mask in all areas and encourage those who wish to wear a mask to continue to do so. Healthcare providers are asked to mask when requested by a patient.

Any guidance regarding future continuous masking requirements will be based on several factors, including public safety, situational context, data and evidence, hospital impacts and extensive engagement with the workforce and key stakeholders.

Staff are required to continue to use [Routine Practices and Additional Precautions](#) as required by the [IPC Risk Assessment](#) to make personal protective equipment (PPE) decisions and to prevent the spread of infections. Appropriate PPE will continue to be available in all settings.

For more information, please see the updated [frequently asked questions](#).

Wildfire update

Wildfires continue in North and Central zones. Last Friday, an evacuation order was called for the Town of Edson for the second time this year. At the time the evacuation was called, there were approximately 80 patients and residents to be moved from Edson Healthcare Centre, and again our teams got the job done efficiently and safely. The municipality rescinded the evacuation order last night (June 15), and the North Zone Emergency Operations Centre and local teams are taking steps to reopen the facility.

Each evacuation and re-entry takes many teams to ensure the facility is safe and equipped to provide care, and I extend my thanks to all — from those who made emergency plans in advance; organized logistics and sourced transportation; prepared evacuees with medications and records; ensured the facility and its equipment were shut down and secure; and physically moved each and every patient and resident. Throughout each emergency response, our EMS and clinical teams have cared for patients, residents and one another with professionalism and kindness.

AHS continues to make public health, as well as mental health and addiction support, available to all evacuees.

As of this morning, there are 75 active wildfires in Alberta, with 21 of them classified as 'out of control.' Seven communities have issued a State of Local Emergency, and four First Nations have issued a Band Council Resolution due to wildfire activity.

As wildfires flared across north and central Alberta in May, Alberta Health Services (AHS) staff worked quickly to evacuate hundreds of inpatients from healthcare facilities in Drayton Valley, East Prairie, Edson, Evansburg, Fox Creek, High Prairie, Pembina Village, Rainbow Lake, Swan Hills and Valleyview.

This high-stress situation was eased by features in Connect Care that allowed remote clinical operations support staff to quickly pull patient information and send it to sites receiving evacuated patients.



"It was amazing what we were able to do," says Joy Fu, executive director of Clinical Operations Informatics. While she's worked on Connect Care's implementation for years, she says this was the first time its ability to help in a wide scale emergency was put to the test. Read more, [here](#).

[Wildfire information, advice, and supports](#)

AHS is reminding Albertans how to access care and support as needed: for non-emergency health advice, including information on your healthcare options, call Health Link at 811.

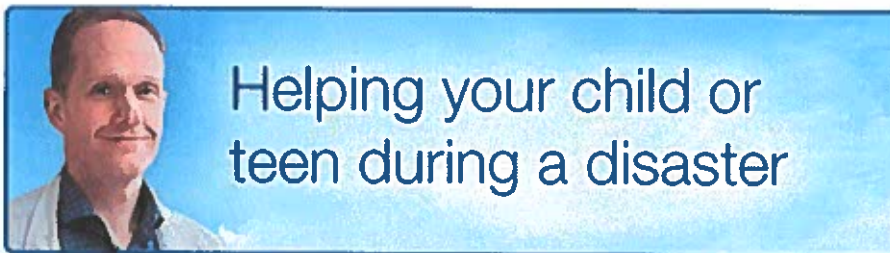
AHS has resources in place to support staff, patients and residents. This includes:

- Our [AHS Wildfire Resources webpage](#)
- If the wildfires are triggering mental health concerns, individuals can call Health Link at 811 or the Mental Health Help Line at 1-877-303-2642 for support. Trained staff provide confidential service for support, information, and referrals to anyone experiencing mental health concerns.
- A toll-free Indigenous support line, available in North and South Zone, is available by calling 1-844-944-4744. The support line is staffed by Indigenous Health Link staff and available weekdays from noon to 8 p.m. Staff will answer callers' questions, help them access culturally appropriate care and support and assist them with navigating the healthcare system.

Albertans can now also sign up for Text4Hope to receive free supportive text messages every day. To join, text HopeAB to 393939. Text4Hope is an evidence-based tool supported by the Mental Health Foundation, in partnership with Calgary Health Foundation, the University Hospital Foundation, the Royal Alexandra Hospital Foundation, Alberta Cancer Foundation, Alberta Children's Hospital Foundation and the RBC Foundation.

[Mental Wellness Moment - helping your child or teen during a disaster](#)

In this Mental Wellness Moment, Dr. Nicholas Mitchell - Provincial Medical Director for Addiction and Mental Health with AHS - talks about common responses to stress in children and teenagers, and what adults can do to help young people deal with a disaster or emergency.



Watch Video

Listen as a Podcast

[Health Advisories](#)

Boil Water Advisory issued for Peavine Metis Settlement

Alberta Health Services (AHS) has issued a boil water advisory for Peavine Metis Settlement near High Prairie due to depressurization of the water distribution system. The advisory will remain in effect until the safety of the water system can be assured. [Read more](#).

Cyanobacteria (blue-green algae) advisories issued

precautions. Albertans are encouraged to call 1-833-476-4743 or reach out to [AHS' Environmental Public Health](#) team online to report possible cyanobacterial blooms. All active cyanobacteria advisories can be found at [ahs.ca](#).

Shigella outbreak

Alberta Health Services (AHS) together with its community task force continue to investigate and respond to an ongoing outbreak of Shigella in Edmonton's inner-city. Although the outbreak was briefly closed earlier this year, AHS reopened it as of March 9, 2023 following confirmation of five new cases in the three weeks after the initial closure. Since March 9 there have been 26 new cases. No deaths have been reported.

Heat related illness

With the return of warmer weather, Alberta Health Services EMS would like to remind citizens to stay safe in the heat and sun this summer. While children and the elderly can be more susceptible to the effects of heat, basic prevention measures should be taken by all to avoid a heat related illness during periods of hot and humid weather. To learn more, click [here](#).

Action on Our Top Priorities

We have much to accomplish in several priority areas and want to make sure you have the most current information on the work underway, and on the work ahead. More information is available at [www.albertahealthservices.ca](#).

CEO video message - importance of patient feedback



Patients and families are at the heart of everything we do and it's important they share their healthcare experiences with us. Their feedback helps improve our programs, services and the care we provide.

We encourage people to speak with their care team. They can also share their feedback with our Patient Relations department, which listens and responds with privacy and respect, gathers information, and follows up on patient or family concerns.

There is also the Office of the Alberta Health Advocates through the Ministry of Health. It empowers Albertans to be effective advocates in their own health and healthcare, and provides support and advocates for a healthcare system that is responsive and accountable to the people being served.

Joining the AHS Vlog to talk about their roles are:

- Sharon Berry, Patient Concerns Officer & Executive Director, Patient Relations.
- Catherine Douglas, Health and Mental Health Advocate, Alberta Health.

Watch Video 

Listen as a Podcast 

Reducing Wait Times for Surgeries

Surgical wait-list update

As of June 5, 54.6 per cent of cases on the surgical waitlist at adult facilities were within clinically appropriate wait times, virtually unchanged from two weeks prior.

Physician recruitment and retention

Family physician takes on permanent role in Fort Vermilion

Dr. Willem Skein is a long-term locum physician who recently accepted a full-time permanent position in Fort Vermilion. Dr. Skein has been serving the communities of High Level and Fort Vermilion since 2014. He practices out of the Associate Medical Clinic as well as St. Theresa General Hospital. To learn more, click [here](#).

Innovation in Healthcare

Join us for the i4 annual conference led by AHS

The future of health and care takes place at the intersection of people, relationships, community and science and technology. Success in health and care services is tied to societal progress and the exploding speed of technology.

i4 exists to help you invent the future of health and care services. Be part of that future. Early bird registration is now open – register [here](#).



Connect Care gives 'voice' to brain-injury patients

Healthcare providers who work with brain-injury patients first began using Connect Care in November, 2019 — the program's first launch — and today appreciate the way it streamlines communication and helps them to better understand their medical story.

To date, Connect Care is in use at the Glenrose Rehabilitation Hospital in Edmonton, the Centennial Centre for Mental Health and Brain Injury (CCMHBI) in Ponoka, and the Foothills Hospital Brain Injury Clinic in Calgary. This electronic clinical information system is designed to house all Alberta Health Services' (AHS), partner and affiliate medical records, and all information needed to support care wherever Connect Care is the record of care.



"In our brain-injury population, they often don't have a voice," adds his colleague, Nurse Practitioner Sarah Cooper. "Many have conditions that have left them with the inability to communicate their story. They've lost the ability to speak, and for others they have no memory of the events leading up to how they wound up in hospital.

"Connect Care has really given them a voice. It's allowed us as providers to have better insight into the people they've interacted with prior to coming to our hospital — the acute care hospital, sometimes EMS transport providers, sometimes rural hospitals before the big city hospitals, and we get to see a little bit more of what it is that's happened to them.

"I would say that the information now is far more accurate than ever. It gives them the ability to tell their story, even when they can't physically tell their story." Click [here](#) to read more.

Enhance Your Health and Wellbeing

The health and wellbeing of Albertans is the heart of everything we do, and every decision we make. To enhance the health and wellbeing of Albertans, we offer services, workshops, classes, events and support groups to encourage healthy choices that enhance the health and wellbeing of Albertans.

- [Find what's available in your zone](#)
- [Join Alberta Healthy Living Program Workshops & Classes for adults living with chronic health conditions and/or diseases](#)

[Mobile mammography service to visit rural and remote communities](#)

A mobile mammography trailer will be available at:

- **Morinville Clinic**, 9523 100 St., on June 16, 17, 19 and 20
- **Claresholm Aquatic Centre**, 212 Fairway Drive West – June 20 – 24, 26, 27
- **Cold Lake First Nation Health Centre** on June 26, 27 and 28
- **Siksika Nation Wellness Centre** on June 28, 29, 30. Transportation for appointments is available by calling 403-734-5664
- **Elizabeth Metis Settlement Community Hall**, June 29
- **Elk Point Healthcare Centre** (5310 50 Ave.) on June 30 and from July 4-8
- **Kehewin Cree Nation Health Services** on Monday, July 10. Transportation for appointments is available by calling 780-826-2913
- **Goodfish Lake First Nation Health Centre** on Tuesday, July 11. Transportation for appointments is available by calling 780-826-2913

Residents can book an appointment or learn more about the program by calling 1-800-667-0604.

[Learn how to manage stress in challenging times](#)

Albertans looking for ways to identify and manage stress are invited to participate in a free online workshop facilitated. Workshops for managing stress in challenging times comes in two parts, both led by AHS professionals.

Part 1 of the interactive workshop includes a basic discussion of stress and looks at different ways to manage stress. Two HeartMath techniques will be introduced and participants will come away with a personal stress reduction action plan.

Part 2 involves discussing perception, decision-making and communication using techniques taught in Part 1. (Completion of Part 1 is essential prior to taking Part 2.)

Please note: Workshops are not recorded. For information and to register, click [here](#).

[Wellness Exchange: AHS continues to provide virtual wellness workshops](#)

Wellness Exchange is a series of skill- building workshops designed to help increase our ability to cope with change, build resilience, and improve our overall well-being. Topics include problem-solving, positive activities, managing reactions, helpful thinking, and healthy connections.

The workshops take place online (via smartphone, tablet, or computer) and take place on the following dates:

- Thursdays, 1:30 – 3:00 p.m. July 20 to August 17, 2023
- Thursdays, 1:30 – 3:00 p.m. September 28 to October 26, 2023
- Wednesdays, 6:30 – 8:00 p.m. November 1 to November 29, 2023

Please note: Workshops are not recorded. For information and to register, click [here](#).

[FIT Screening helps people new to their 50s reduce the risk of cancer](#)

Being new to your 50s brings opportunities to celebrate a fresh decade of life with loved ones — but it's also an important time keep up to date with your health screening.

For Thomas Fish, taking a proactive approach to health has always been important — and colorectal cancer screening is a priority on his to-do list. "I learned about FIT through my wife," he says. "I was new to my 50s and she shared some of the statistics of colorectal cancer and the importance of catching it early before symptoms begin." In Alberta, colorectal cancer affects approximately one in 16 individuals in their lifetime.

FIT — short for the Fecal Immunochemical Test — is an easy at-home test to screen for colorectal cancer. It looks for blood in your poop that you can't see.

most effective," says Dr. Huiming Yang, Medical Director of Screening Programs. Anyone aged 50 to 74 who's at average risk should screen with FIT every one to two years. Average risk means no personal or family history of the disease.

Albertans are encouraged to talk with their healthcare provider about colorectal cancer screening and FIT results. To learn more about FIT or to find out if you are eligible for screening, visit screeningforlife.ca.



Join the Conversation

National Indigenous Peoples Day



On June 21, we celebrate National Indigenous Peoples Day. First celebrated in 1996, this is a day to recognize and celebrate the cultures and contributions of Indigenous Peoples from across Canada.

This year, AHS has been *Celebrating Diversity within Indigenous Peoples and Communities*. We invite you to join us throughout the month by taking part in our activities on [Together4Health](#). We are hosting [virtual engagement sessions](#), sharing [video stories](#), and are encouraging people to [showcase](#) the numerous ways that Indigenous culture is practiced across Turtle Island.

[AHS Cancer Strategic Clinical Network \(CSCN\) invites you to participate in a focus group in Brooks](#)



AHS Cancer

Strategic Clinical Network is inviting people aged 18 years and older to participate in a study to understand factors that affect the access of newcomers to cancer diagnosis resources. Participation is completely voluntary and their decision to participate or not will not affect current or future services.

Did you move to Canada in the last seven (7) years? And did you or a loved one/friend ever experience a cancer diagnosis in Alberta? If yes, register for in-person sessions taking place at the JBS Centre, 323 1 St E, Brooks, AB T1R 1B7:

- [Monday, June 26 at 4:00 p.m.](#)
- [Monday, June 26 at 7:00 p.m.](#)

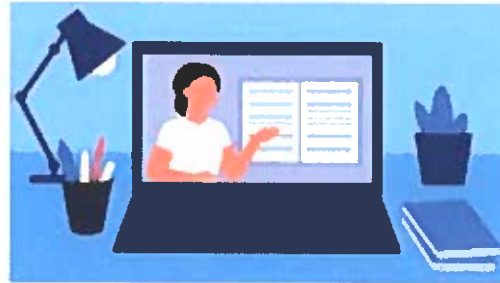
Language interpretation services are available. As token of appreciation participants will be offered a gift card in the amount of \$25/hour of participation.

Please visit our [website](#) or contact Adebola Odebode at adebola.odebode@albertahealthservices.ca or

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The Cancer Screening Virtual Education Project is creating educational videos for patients referred for a colonoscopy or colposcopy. The goal is to ensure patients know what to expect and how to prepare for each of these medical procedures. Following a survey on [Together4Health](#), the project is hosting focus groups.

Albertans 25 years and older who have received one of these procedures are invited to participate in small focus group discussions of no more than 8 – 10 participants using Zoom. Register for an upcoming session:



Colposcopy (female only) focus groups: [Wednesday, July 5 from 6 – 8 p.m.](#)
Colonoscopy focus groups: [Thursday, July 6 from 6 – 8 p.m.](#)

[Join us for Pride Month!](#)

June is internationally recognized as Pride Month, and AHS celebrates our diversity throughout the year! When we create an environment that is safer and more inclusive for all, we improve patient experience, outcomes, and quality of care for all Albertans. Show your Pride by attending this year's Pride Month webinars on June 20 and June 22, on Two-Spirit and Indigenous People, hosted in partnership with the Indigenous Wellness Core. Please click [here](#) to see webinar descriptions, and to register.

[June is National Stroke Awareness Month](#)

The Stroke Program Edmonton Zone facilitates stroke education sessions for all healthcare/allied staff as well as providing stroke presentations to any public organizations, businesses, various health care facilities or any other interested groups.

This year we are also enhancing stroke awareness via technology. Look for stroke awareness messages on the digital monitors internally via AHS/Covenant Health and externally on outdoor digital signage throughout the Edmonton zone.

Attend a [free education session](#) weekly throughout the month of June.

June 21 from 1:00 p.m. to 2:00 p.m.

What is self-efficacy and how to use it with Dr. Mahesh Kate
 Click [here](#) to register.

June 28 from 12:00 p.m to 1:00 p.m.

Life after Stroke with Maysyn Gordon
 Click [here](#) to register.

To learn more about stroke go to [Heart and Stroke Foundation of Canada | Home](#) or [MyHealthAlberta.ca](#). Know the signs of stroke.

[Prevent the risk of strokes](#)

Risk factors such as high blood pressure, diabetes, smoking, high cholesterol, physical inactivity, age, family history and more put you at a higher risk of experiencing a stroke. Click [here](#) to learn more about risks and how you prevent a stroke.

[June is Canadian Men's Health Month!](#)

Join the Canadian Men's Health Foundation for another "Move for Your Mental Health" to inspire men and their families across Canada to get outside, take the stairs, and park further away for their physical and mental health. Click [here](#) for events and more information.

[Upcoming Advisory Council Events](#)



Act **FAST**. Lifesaving treatment begins the second you call 9-1-1.

True North Health Advisory Council Meeting

Tuesday, June 20, 2023 from 5:30 – 7:00 p.m.

Join the HAC at its next regular meeting and hear updates from AHS Zone leadership and Council members on local health services, physician recruitment, along with an update from the Rural Health Professions Action Plan – RhPAP. To join the meeting virtually, please email truenorth@ahs.ca with the subject line “Meeting” for the Zoom link.

[Inn from the Cold is hosting their first annual Kiitaamoko Passkaan \(Everybody Dance\) Powwow](#)

Saturday, June 17, 2023 from 1:00 – 5:00 p.m., in the J.J. Bowlen Greenspace (655 6 Street SW)

This high-energy event and community celebration showcases vibrant Indigenous culture, song and dance. This will be a Traditional Powwow where invited traditional dancers and drum groups will showcase their talents and culture and where everyone is invited to join in and dance! Everyone is welcome and entry is free – we can't wait to see you there! Click [here](#) to learn more.

COVID-19 in Alberta

[Click to Read the COVID-19 Update](#)

Be Well - Be Kind

[Supporting Indigenous health](#)

Arrow Big Smoke works as an AHS Indigenous Cancer Patient Navigator. She supports Indigenous clients accessing cancer care.

“It is about meeting Indigenous Peoples where they're at, establishing trust so they can enter into care without being stereotyped, while having access to their traditional ways of knowing,” says Big Smoke, a Registered nurse and a member of the Blackfoot Confederacy and Piikani Nation.



On a typical day, she supports her clients at appointments, helps them get connected to healthcare resources, and bridges gaps between providers and community organizations. “It's very important to connect with knowledge keepers and Elders for guidance, and to get outside as often as possible,” she says. “I feel very grateful and honoured to work with our people every day.”

June is National Indigenous Peoples Month. [#NIPM](#)

[Meet Seniors and Continuing Care Provincial Advisory Council Member, Diane MacNaughton](#)

Diane brings to Council a hopeful attitude and an honest opinion on seniors and continuing care, and addiction and mental health. Diane MacNaughton is certainly no stranger to Advisory Councils, joining the Seniors and Continuing Care Provincial Advisory Council in 2022, and previously a member of the Addiction & Mental Health Provincial Advisory Council and the Palliser Triangle Health Advisory Council.

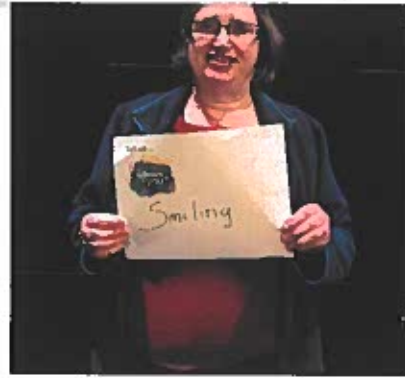
“I think I like to take (to Council) my experiences, both good and bad - and that includes the people that I've met along the way,” she says. “I also include the people I've met in the numerous peer support groups I've been in over the years such as Parents of Twins, Mood Disorders and Parents of Autistics.”

“I'm passionate about many things - mental health, addiction, autism, sexual abuse, poverty, gender equality and suicide prevention - to name a few.” Diane is dedicated to improving healthcare wherever



Her optimism is fueled by being a member of the Seniors and Continuing Care PAC. "I have never been without hope," she says. "Every Council I have ever been on has produced results. Some do it quicker, but all are helpful, and all are meaningful." In her free time, she loves to sing in her church choir and attend plays, operas and concerts. Her favourite sports interest, however, resides a few provinces away. "My favourite football team is the Hamilton Tiger-Cats."

Read more on the [Meet our Members](#) page



[Donavan Bentz's dedication to mental-health care gave meaning to his 52-year career](#)

After 52 years of dedicated service in healthcare, local psychologist Donavon Bentz is retiring from his role at Alberta Health Services.

Bentz says he never lost sight of the fact that every patient is unique — and often a survivor of trauma who needs care and respect — and made it his goal to always "try to help people find meaning in life."



As he approached each case, based on what the patient was specifically dealing with in their life, he recalls that the most important skill is to actively listen to the patient to assist them in navigating their situation. Building a relationship helps to reduce patient anxiety — and to develop realistic time limited goals to lessen their problems. Read more about Donovan, [here](#).

[Glenrose rehab program brings golf pro, therapist together with fun technology](#)

If you love the game of golf, Randy Cameron believes it doesn't matter if you have a disability or not — you can still go out and play. Since being fitted for a below-the-knee prosthetic in 2021, the avid golfer from Whitecourt hasn't been happy with his score on the links. Cameron is hopeful a new indoor golf clinic through the Glenrose Rehabilitation Hospital's Adult Specialized Rehabilitation Outpatient Program will help him get his swing back for this summer's season. "Strength and stamina aren't the issue for me," says Cameron. "If I can get some help with my swing, I'll get my score back down to where it should be."



While an outdoor golf clinic has been offered through the Glenrose for more than 20 years, recreation therapist Ryley Foster helped create a new indoor option — a partnership with an Edmonton golf simulator facility — to support patients who've experienced an injury or illness. At the facility, outpatients can pay a fee to try out new modifications to their golf swing — with access to qualified instruction from a golf pro — to help them regain confidence in a safe and supported indoor environment. Click [here](#) to read more.

[Stuffies bring smiles, cuddles to pediatric patients in Red Deer](#)

Bears may be known as mighty creatures in their natural environment, but at Red Deer Regional Hospital Centre's (RDRHC) pediatrics unit, bears of the stuffed, plush variety can be just as powerful. Thanks to generous donors, a den of brightly-coloured teddy bears rests on the unit until they are called into service as gifts to bring comfort and brighten a young patient's stay.

"We try to offer a bear to every child on the unit," says Amie Mays, manager of the Neonatal Intensive Care Unit and Pediatrics at RDRHC. "The bears are great for a child to cuddle with during a procedure, and the nurses can use the bear as a teaching tool with children. They can give the bear a band-aid or show the child what the bear might look like with their oxygen on. It serves as a great visual and adds a bit of fun."

The latest shipment of 78 teddy bears was hand-delivered to the Red Deer Regional Health Foundation in

Pediatrics for the last three years, as well as to the Ronald McDonald House for many more. Click [here](#) to read more.



Foundation Good News

AHS is proud to work alongside its foundation and auxiliary partners to support the care we provide our patients. Last year, our philanthropic partners raised \$363 million for healthcare. They also invested \$105 million in support of local and system-wide AHS priorities and \$29 million toward health research.

Red Deer Regional Health Foundation commits \$325K to support child, adolescent mental health

Thanks to Central Alberta donors, the [Red Deer Regional Health Foundation](#) is supporting Step Up Step Down, an Alberta Health Services program helping youth aged 13 to 17 who have complex mental health challenges.

Step Up Step Down will relocate to the Central Alberta Child Advocacy Centre's new Centre of Excellence. Located at Red Deer Polytechnic, the Centre of Excellence will provide a new model for healing, recovery and prevention for child and youth related trauma.

Funds raised by the Foundation will provide a fully furnished, equipped and supplied environment to allow staff to provide timely recreational, therapeutic and extracurricular activities to youth in care. Funded items include furnishings, equipment and supplies for the kitchen, bedrooms, sensory and therapy rooms, classroom, living room, gym, outdoor spaces and indoor activity spaces.

The move into the Centre of Excellence will allow expansion of the Step Up Step Down program up to 16 beds from the current five beds and allow the program to provide intensive, comprehensive, individualized clinical services to youth in a live-in and community setting.

Step Up Step Down will support approximately 50 to 75 live-in treatment families, along with 100 intensive outpatient families per year, reducing stress on the Emergency Department and Pediatric Psychiatric units at the Red Deer Regional Hospital Centre. The facility will serve youth and families from all areas of the Centre Zone.

Mother Theresa Catholic School supports the Grand Prairie Regional Hospital Foundation

Thanks to students at the Mother Theresa Catholic School in Grande Prairie, their recent lemonade stand fundraiser has successfully raised over \$1,300 to help support the [Grande Prairie Regional Hospital Foundation's](#) Pediatric Unit.



Thanks to Kaymor Machining & Welding Ltd. For generously supplying the lemonade and to the community who came to support the fundraiser.

Vision Credit Union Ltd. Team member donates to Wainwright and District Community Health Foundation

Vision Credit Union Ltd. team member Kyla won \$1,000 at a recent AGM to donate to a charity of her choice. Kyla chose the [Wainwright and District Community Health Foundation](#) Palliative Care unit at the Wainwright Health Centre to donate all of the funds to.



Thanks to Kyla for helping enhance the care in Wainwright.

CapitalCare Foundation Charity Gold Classic raises over \$41,000

The annual Charity Golf Classic presented by Gilead Sciences in support of the [CapitalCare Foundation](#) raised over \$41,000. The classic was held at the Links at Spruce Grove. The monies from this tournament support seniors in care.



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Together Health Headlines

● HEALTH NEWS YOU CAN USE ●

Welcome to [Together4Health Headlines](#), a biweekly e-newsletter designed to keep you informed of decisions being made to protect and support Albertans, key public health information, and opportunities for you to connect with AHS.

AHS is committed to ensuring our partners and stakeholders, like you, receive the information you need to help protect yourself, your families, colleagues and staff. If you know of someone else who would benefit from receiving this information directly from AHS, [invite them to subscribe](#), and [respond to this short survey](#) to let us know if you're receiving the information you need.

*Together4Health Headlines arrives in your inbox every two weeks.
Watch for our next update on July 14.*

Today's Update:

- **Things You Need to Know**
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 - [Wildfire information, advice, and supports](#)
 - [Mental Wellness Moment](#)
- **Action on Our Top Priorities**
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 - [Improving patient flow throughout the healthcare continuum](#)
 - [CEO video message - introducing Alberta's newest cancer center](#)
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Things You Need to Know

Wildfire Update

Wildfires continue in North and Central zones, but activity has tapered. As of June 30, there are 95 active wildfires burning in Alberta with seven being classified as out of control.

No AHS facilities are currently impacted by wildfire or flooding. Edson Healthcare Centre has returned to normal operations after being evacuated for a second time on June 9. The site and North Zone Emergency Operations Centre are currently working on plans to repatriate long-term care residents.

Wildfire information, advice, and supports

AHS is reminding Albertans how to access care and support as needed: for non-emergency health advice, including information on your healthcare options, call Health Link at 811.

AHS has resources in place to support staff, patients and residents. This includes:

- Our [AHS Wildfire Resources webpage](#)
- If the wildfires are triggering mental health concerns, individuals can call Health Link at 811 or the Mental Health Help Line at 1-877-303-2642 for support. Trained staff provide confidential service for support, information, and referrals to anyone experiencing mental health concerns.
- A toll-free Indigenous support line, available in North and South Zone, is available by calling 1-844-944-4744. The support line is staffed by Indigenous Health Link staff and available weekdays from noon to 8 p.m. Staff will answer callers' questions, help them access culturally appropriate care and support and assist them with navigating the healthcare system.

Albertans can now also sign up for Text4Hope to receive free supportive text messages every day. To join, text HopeAB to 393939. Text4Hope is an evidence-based tool supported by the Mental Health Foundation, in partnership with Calgary Health Foundation, the University Hospital Foundation, the Royal Alexandra Hospital Foundation, Alberta Cancer Foundation, Alberta Children's Hospital Foundation and the RBC Foundation.

Mental Health Wellness Moment - Men's Mental Health



Action on Our Top Priorities

We have much to accomplish in several priority areas and want to make sure you have the most current information on the work underway, and on the work ahead. More information is available at www.albertahealthservices.ca.

Reducing wait times for surgeries

Surgical wait-list update

As of June 19, 55 per cent of cases on the surgical wait-list at adult facilities were within clinically appropriate wait times, virtually unchanged from two weeks prior.

New orthopedic surgeons now practising in Fort McMurray

Dr. Mansour Abolghasemian and Dr. Sarup Sridharan are now practising at the Northern Lights Regional Health Centre. These recruitment efforts align with the Alberta Surgical Initiative (ASI). The initiative, developed in partnership with Alberta Health, is a plan that strives to ensure all Albertans receive their scheduled surgeries within clinically appropriate targets. The Fort McMurray hospital currently has a full complement of four permanent orthopedic surgeons, including Dr. Andrei Manolescu and Dr. Irfan Qureshi.

Improving patient flow throughout the healthcare continuum

New family physician now practicing in Barrhead and Athabasca

Dr. Nimota Bakare is a family medicine physician who is now practicing at the Barrhead Healthcare Centre. She will also open a family medicine practice here next month once renovations have been completed at her clinic space at Barrhead Medical Centre. Dr. Bakare joins a team of 12 other family medicine physicians and two specialists in the community. To learn more, read [here](#).

Dr. Inga Secieru is a family medicine physician who is now practising at the Athabasca Healthcare Centre. Dr. Secieru joins a team of seven other family medicine physicians in the community. Originally from Moldova, Dr. Secieru completed her medical training and residency in Molodva and practised as a family physician before coming to Canada. To learn more, read [here](#).

CEO Video Message - introducing Alberta's newest cancer centre



Calgary's new cancer centre opens next year, enabling patients to access comprehensive cancer care services in a world-class facility. The centre will house:

- 160 inpatient beds designed for cancer patients.
- More than 9,200 square metres of dedicated research space.
- The world's most advanced diagnostics, such as the MR Linac, which delivers radiation therapy with unprecedented precision.

The OWN.Cancer campaign was instrumental in raising funds for this facility. It received an historic \$50-million donation from the Arthur J.E. Child Foundation — the largest donation in AHS history. With this donation, the cancer centre is now officially named the Arthur J.E. Child Comprehensive Cancer Centre. This donation represents the largest gift in the history of Alberta Health Services.

Alberta Cancer Foundation. "This gift will transform cancer care and research for generations of Albertans and Canadians." Read more [here](#).

Joining the AHS Vlog to tell us more are:

- Dr. Don Morris, Clinical Department Head of Oncology and Facility Medical Director for the Tom Baker Cancer Centre and new cancer centre.
- Wendy Beauchesne, CEO, Alberta Cancer Foundation.

Watch Video 

Listen as a Podcast 

Indigenous Translation Services now available at AHS – Provincial

AHS is now offering interpretation services in [23 Indigenous languages](#), available to all patients receiving care from AHS healthcare teams. Indigenous languages are now offered in addition to the more than 240 languages also offered for [interpretation](#) through Health Link 811 at all AHS sites. Interpreter availability may vary based on rarity of language, call volumes, and time of day. Translation of written patient-related records or educational materials is also available.

Indigenous Spiritual Ceremony

On National Indigenous Peoples Day, the [Patient Access to Indigenous Spiritual Ceremony Policy](#) took effect throughout the organization.

Alberta Health Services (AHS) is committed to providing culturally safe, accessible healthcare to all our patients. This includes supporting the practice of Indigenous spiritual ceremonies inside all of our sites.



Ceremonies like smudging and pipe ceremonies play an important role in an Indigenous patient's healing journey. That is why AHS has developed the Patient Access to Indigenous Spiritual Ceremony policy to ensure all patients have consistent support to hold ceremonies no matter where in the province they are receiving care.

Ceremonies may be tied to a birth, a death, or if a patient is feeling unwell and chooses to pray. There are no restrictions on the number of times a day a patient can request to smudge, nor circumstances. Patients who wish to perform ceremony inside an AHS site should speak to their healthcare team or the cultural support staff at that site.

Healthy Streets Operations Centre progressing on community concerns

AHS EMS were invited to speak at the [City of Edmonton's Healthy Streets Operations Centre](#) (HSOC) media event. The event highlighted how HSOC is progressing in addressing safety concerns in three core neighborhoods while ensuring that Edmontonians who need help are getting access to important social services. Community safety teams began their work in October 2022, regularly connecting with residents, business owners and others in Chinatown, Downtown and Kingsway and are in those communities Monday to Friday, 7 a.m. to midnight. They are focused on identifying safety issues through current and historical data and working with communities on solutions. They provide a range of support, including proactive policing, crime prevention and other safety initiatives to address disorder.

April Boyko, Manager, EMS Operations spoke at the event about the role of EMS, providing direct care to people in their community and shared how providing this direct care also helps reduce the need to dispatch an ambulance, keeping units available for life-threatening emergencies.

Rural community undergrad nursing degree expands to Drayton Valley

Building on the success of their pilot program in Wainwright, Alberta Health Services (AHS) and University of Calgary (UCalgary) are expanding their Bachelor of Nursing degree to Drayton Valley. Starting in the fall of 2024, the degree program will accept up to nine students living in the Drayton Valley area who will earn a university degree to become a registered nurse without leaving their home

students interested in a future in healthcare," says Andrew Boitchenko, MLA-elect for Drayton Valley-Devon. "It also fills a significant need for skilled nurses in the region, which is good news for patients and families in the community."

The Chief Zone Officer for AHS Central Zone agrees. "Recruitment of nursing staff, especially to rural sites, is challenging across Alberta," says Janice Stewart, Chief Zone Officer with AHS Central Zone. "By creating opportunities to educate registered nurses in their home communities, we are building capacity for a local, more sustainable workforce into the future." Click [here](#) to learn more.

Cyanobacteria (blue-green algae) advisories issued across Alberta

Cyanobacteria (blue-green algae) has been identified in the waters in many areas of Alberta. Click [here](#), to learn more about active health advisories. Residents living near the shores of these lakes, as well as visitors to these lakes, were advised to take precautions.

Cyanobacteria (also referred to as blue-green algae) is a type of bacteria found in many lakes, ponds, and reservoirs. Cyanobacteria can multiply a lot in the summer, causing extensive growths called blooms. The blooms cause scum on the surface of water and can be blue-green or greenish-brown and often smell musty or grassy.

Some bloom-forming types of cyanobacteria produce toxins. When toxic blooms die and decay, toxic chemicals may be released into the water. Some toxins can be in the water at low levels for many months after a bloom forms. Some blooms are so bad that they cause livestock deaths. Some blooms don't contain toxins, but you can't tell if a bloom is harmful or not from how it looks.

If you see a bloom, always take precautions as if it is toxic. Learn about how cyanobacteria affects human health and more, [here](#). Albertans are encouraged to call 1-833-476-4743 or reach out to [AHS' Environmental Public Health](#) team online to report possible cyanobacterial blooms. All active cyanobacteria advisories can be found at [ahs.ca](#). Click [here](#), to learn more about active health advisories.

Boil Water Advisory issued for the Village of Rycroft

AHS has issued a boil water advisory for the [Village of Rycroft](#) due to a water main break which has caused depressurization of the water distribution system. The advisory will remain in effect until the safety of the water system can be assured. Click [here](#), to learn more about active health advisories.

Innovation in Healthcare

Advanced Cancer Support in Virtual Rehabilitation and Exercise wins award

[ACTIVE-North](#) is an eight-week interdisciplinary program offering individualized support to northern Albertans with incurable cancer. Because of complex symptoms, limited mobility, and long geographic distances, incurable cancer patients who live in remote and rural areas have limited access to on-site specialized services at tertiary centres.

Delivered to people in their homes via Zoom, ACTIVE-North includes one-to-one support from a physiotherapist, occupational therapist, and exercise physiologist; weekly one-to-one meetings with a pain and symptom physician; and weekly supervised exercise sessions including one-to-one and self-directed options. Caregivers say the program significantly improves their loved one's quality of life and their remaining time together as a family.

ACTIVE-North is one of four projects recognized by the Health Quality Council of Alberta (HQCA) 2023 Patient Experience Awards; two other AHS projects have been recognized as recognized as Distinguished Initiatives.

Spinal cord injury patient makes remarkable strides

Sandy Cooper-Black, a Saskatchewan teen, suffered a traumatic spinal cord injury (SCI) at a rodeo in Brooks, AB, in December 2022. Immediately after his accident, Cooper-Black was transported to Foothills Medical Centre (FMC) where he underwent emergency surgery to stabilize his spine. He has been an

noting how they've never had a SPI patient who's made as much progress as quickly as Cooper-Black has. Now able to walk unaided, climb stairs and perform basic daily functions, he and his family credit the rapid intervention and expertise of his comprehensive care team at FMC as significant factors in his improvement.

A one hour documentary, on SCI advocate Rick Hanson, who became a paraplegic after an accident in June 1973 is slated to air this fall. It will celebrate Hanson's direct contributions to advancing SPI research, treatment and advocacy, and highlight Cooper-Black's inspiring story as a living example of how SPI patients have renewed hope for a brighter future.

Enhance Your Health and Wellbeing

The health and wellbeing of Albertans is the heart of everything we do, and every decision we make. To enhance the health and wellbeing of Albertans, we offer services, workshops, classes, events and support groups to encourage healthy choices that enhance the health and wellbeing of Albertans.

- [Find what's available in your zone](#)
- Join [Alberta Healthy Living Program Workshops & Classes](#) for adults living with chronic health conditions and/or diseases

Additionally, primary care providers play a key role in keeping Albertans healthy: when a patient consistently sees the same family doctor, nurse practitioner and team, it can lead to better health. If you need help finding a family doctor, visit albertafindadoctor.ca.

Tips to stay safe as temperatures rise this summer

AHS reminds Albertans to take some simple precautions in the heat so you can safely enjoy outdoor activities this summer.

Heat stress is primarily due to three main factors: UVA and UVB radiation, temperature and humidity. People can be affected by heat stress in several ways, from mild to life-threatening. Young children, older adults, and people with chronic health conditions are at the highest risk. Young, healthy people participating in strenuous activity and those working outdoors during the heat may also be at risk. If your body temperature gets too high, you can get [heat-related illnesses](#). Heat stroke is a life-threatening medical emergency and requires medical attention as soon as possible. For emergencies, visit your nearest [local emergency department](#) or call 911. Click [here](#) to learn more.

Mobile mammography service to visit rural and remote communities

A mobile mammography trailer will be available at:

- **Elk Point Healthcare Centre** (5310 50 Ave.) on June 30 and from July 4-8
- **Nanton Baptist Church**, 2410 26 Avenue on July 4, 5, 6.
- **Vulcan Community Health Centre (hospital)**, 610 Elizabeth St. on July 7, 8, 10, 11.
- **Kehewin Cree Nation Health Services** on Monday, July 10. Transportation for appointments is available by calling 780-826-2913
- **Goodfish Lake First Nation Health Centre** on Tuesday, July 11. Transportation for appointments is available by calling 780-826-2913
- **Eden Valley at the Stony Trail Wellness Centre** on July 12.
- **Northwest Health Centre** (11202 100 Ave.) in High Level on July 18-20
- **La Crete Continuing Care Centre** (10603 100 Ave.) on July 25 and 26
- **Fort Vermilion Community Health Centre** (4804 50 St.) on Aug 1.

Residents can book an appointment or learn more about the program by calling 1-800-667-0604.

Faster access to dementia nurses through advice line

Albertans living with dementia and their families now have improved support with changes to the Dementia Advice Line.

Between 8 a.m. and 8 p.m. daily, Albertans can phone Health Link at 811 and press the option to speak to

dementia nurse for additional advice.

Previously, callers needed to speak to a Health Link nurse, get a referral and then receive a response within 72 hours from a dementia nurse. In addition, Albertans can also complete the [self-referral form](#), available online. Visit [Dementia Advice Line](#) for more information.

Eating and dementia

Encouraging someone with Alzheimer's disease or another dementia to eat enough may be a challenge. Click [here](#) to learn a few tips that may help.

Wellness Exchange: AHS continues to provide virtual workshops

Wellness Exchange is a series of skill-building workshops designed to help increase our ability to cope with change, build resilience, and improve our overall well-being. Topics include problem-solving, positive activities, managing reactions, helpful thinking, and healthy connections.

The workshops take place online (via smartphone, tablet, or computer) and take place on the following dates:

- Thursdays, 1:30 – 3:00 p.m. July 20 to August 17, 2023
- Thursdays, 1:30 – 3:00 p.m. September 28 to October 26, 2023
- Wednesdays, 6:30 – 8:00 p.m. November 1 to November 29, 2023

Please note: Workshops are not recorded. For information and to register, click [here](#).

Learn how to support others during and after disaster

Albertans looking to learn more about social and emotional disaster response and recovery — including how to provide practical support to individuals experiencing distress and identify common stress reactions — can sign up for free Alberta Health Services (AHS) [psychological first aid \(PFA\) training](#).

Upcoming workshops for individuals, community members and service providers:

- Wednesday, Aug. 30, from 9 a.m. to noon: Click [here](#) to register.

Home safety for infants and toddlers – online workshops

These interactive workshops will explore the common causes of childhood injury, including falls, poisoning, burns and breathing emergencies. Parents and caregivers will have the opportunity to ask questions and learn simple strategies for building a safe home for the whole family.

- [Thursday, July 20 from 1:30 – 2:30 p.m.](#)
- [Tuesday, August 15 from 10:30 – 11:30 a.m.](#)

To register, and to view other available workshops click [here](#).

Join nutrition classes held by Edmonton Zone Public Health dietitians

Healthy eating for little ones (1-5 years)

If you have a one to five year old child, join our class to learn about key foods and nutrients for growth, strategies for stress-free family meals and how to get your child involved and excited about food.

- Date: Tuesday, July 11, 2023
- Time: 12:00 p.m.

Healthy eating for pregnancy

Expecting a baby? Join our class to learn about what's best to eat and avoid during pregnancy, how to manage nausea, heartburn and other common discomforts, and quick and tasty meal ideas.

- Date: Wednesday, July 19, 2023

If you have a 2 to 12 month old baby, join us to learn about what foods to start with, food allergies, baby-led weaning, making food for your baby, and more!

- Date: Thursday, July 27, 2023
- Time: 10:00 a.m.

Click [here](#) to register for upcoming classes, or [click here](#) to see the classes' poster.

Workshop: Child safety seats for families

This workshop will provide advice and support for choosing, installing and using child safety seats, booster seats and seat belts for children of different ages, heights and weights. This workshop is appropriate for parents and caregivers of infants, toddlers and children up to 13 years who reside in Alberta, Canada. Workshops are one hour long and hosted online via Zoom.

Workshop dates:

- July 12 @1:30 p.m.
- July 25 @10:30 a.m.
- August 10 @1:30 p.m.
- August 23 @10:30 a.m.

Click [here](#) to view workshops and register. For questions, please contact the Population Health Promotion team: Injury.PreventionEdmonton@ahs.ca

Join the Conversation

National Indigenous Peoples Month celebrations



On June 29, AHS concluded our month long celebration of National Indigenous Peoples Month. Having the opportunity to come together to listen, to learn and share stories is what makes this month so special. Sharing our knowledge and expertise with one another is imperative to further improve health outcomes for Indigenous peoples, and celebrating our progress and milestones together helps ensure we continue moving forward together on the right path.

The Indigenous Wellness Core hosted 14 online virtual sessions throughout the month, including:

- A Day in the Life of an Indigenous Liaison working in acute care,
- The Honouring Life program aimed at preventing suicide in Indigenous youth.
- A session on Canada's first pediatric Indigenous Health Program at the Stollery.
- And discussion panels on allyship or with Indigenous physicians.

For those who missed the live sessions, recordings are available on the [Together4Health page](#).

Take the AHS Population and Public Health brand survey

Population and public health are a diverse team of public health professionals and support staff at Alberta Health Services, working across the province. They are dedicated to promoting and protecting health, preventing disease and injury and creating the conditions for all people in Alberta to reach their full health potential throughout their lives.

They want to know what our population and public health teams and services mean to you. Your answers will help shape their brand. The survey is open from now until July 7, 2023, and takes about 10 minutes to

Take the brand [survey](#) today!

Share your advice on Colonoscopy or Colposcopy education



The Cancer Screening Virtual Education Project is creating educational videos for patients referred for a colonoscopy or colposcopy. The goal is to ensure patients know what to expect and how to prepare for each of these medical procedures. Following a survey on [Together4Health](#), the project is hosting focus groups.

Albertans 25 years and older who have received one of these procedures are invited to participate in small focus group discussions of no more than 8 – 10 participants using Zoom.

The dates have changed. Register for an upcoming session:

- **Colonoscopy focus groups:** [Monday, July 10 from 6 – 8 p.m.](#)
- **Colposcopy (female only) focus groups:** [Monday, July 17 from 6 – 8 p.m.](#)

COVID-19 in Alberta

[Click to Read the COVID-19 Update](#)

Be Well - Be Kind

'Walk a mile' in a volunteer's shoes

When Zone Leader, Colin Zieber got an invitation to 'walk a mile' in the shoes of volunteers at Chinook Regional Hospital, he accepted without hesitation.

"Volunteers bring a heart and humanity to the hospital," says Zieber, Senior Operating Officer, South Zone. "It's great to see such eager and enthusiastic volunteers of all ages."



Zieber accepted the challenge so he could gain a better appreciation of all that Alberta Health Services (AHS) volunteers do. Zieber began his Walk a Mile shift with Jordyn Musial in the emergency department, where he helped Musial to stock isolation gowns — just one of many tasks she completes in her three-hour shift.

Next, he met with Pete Gronemeyer in the Intensive Care Unit, where they walked from room to room to ensure patients had the necessary supplies, re-stocking as needed. Before leaving the unit, Gronemeyer and Zieber made sure the supply cart was well-stocked and ready for the next volunteer. When asked how he felt about volunteering, Gronemeyer said: "My role as a volunteer is to help out any way I can." And that he does. [Click here](#) to read more.

Meet Wood Buffalo Health Advisory Council member, Breanna Wallace

Breanna Wallace cites her professional and academic interests in leading her to become very involved in direct client support. While speaking with individuals from all walks of life, she gathers information and gets a sense of the immediate needs of the people in Wood Buffalo, and feels she can be a great advocate for them as well.

"I'm excited to learn and grow with the Council as a voice for our community — and hopefully I'll be able to

"As a HAC member, I see the value in having a group of people who live in Wood Buffalo making suggestions to Alberta Health Services (AHS) on how we'd like to see our health services. I'm excited to learn about everything my predecessors on Council have accomplished — and look forward to seeing everything we'll be able to accomplish together. My sense of hope comes from being on a team of like-minded individuals and being able to suggest the changes we'd like to see come to fruition."

When she is not partaking in a class to further her education, Breanna enjoys snuggling with her kitties, and going boating, fishing, snowboarding and camping along the beautiful rivers in Fort McMurray. She also loves volunteering in her community, going for coffee with friends, and getting firewood — so she can enjoy fires in her backyard.

Read more on the [Meet our Members](#) page



Community comes together to raise tipi after wildfire

Resilience was a key theme as the Valleyview community raised a tipi for National Indigenous Peoples Month on June 2.

"We are resilient," says Elder Barb Goodswimmer of Sturgeon Lake Cree Nation, which was evacuated and suffered significant loss of homes during the recent wildfires. Barb's home was one of 39 in the community destroyed by the wildfire, with another 33 homes suffering significant heat and smoke damage.



"We won't let what happened bring us down," she shared during the tipi-raising event, "As long as we have land, we have a home." Rosalyn Goodswimmer, councillor with Sturgeon Lake Cree Nation agreed, noting the tipi-raising felt much more impactful this year in the wake of the wildfire.

The tipi-raising itself came about as a collaboration led by Valleyview Healthcare Centre site manager Tracy Brown, who also serves as president of Metis Local 1929. She reached out to another member of the Metis community, Clayton Fjeld, for help in setting up the tipi a few years ago. Click [here](#) to read more.

Sturgeon plant sale brings smiles and blossoms

Dorothy Dickison loves to get her hands dirty. For the past 11 years, this 72-year-old St. Albert resident has rolled up her sleeves with the Adult Day Program to help plant and nurture seedlings in anticipation of the Sturgeon Community Hospital plant sale.



"Camping season took priority, so my husband and I stopped gardening back in the day," says Dickison. "I like that we get to plant seeds every year with this program. Its always nice to see things grow."

Seeds and supplies are generously donated by two businesses in Morinville — High Q Greenhouses and Debs Greenhouse Garden Centre. Clients planted nearly 1,000 seeds by the end of February and spent the next few months tending to and transplanting the growing plants in time for the annual sale. Additionally, garden-themed crafts made by clients during day programming bring extra colour and creativity to the mid-May sale. Click [here](#) to read more.

Indigenous 'healing gardens' to sprout across South Zone

the planting of four sacred traditional plants.

With support from partners, including the [Chinook Regional Hospital Foundation](#), facilities have received kits that include ready-to-plant sage, sweetgrass, saskatoon bushes and wild mint, along with information on how to plant and care for the plants. If needed, facility staff will receive support to build the planter boxes for their gardens.

Staff, along with help from Volunteer Resources and other partners, will work to establish their welcoming healing gardens focused on Indigenous health and healing. The garden space they create will be unique to each site, but the end result will be plants that are usable for years to come for ceremony, consumption and education, while the garden space provides a peaceful place for staff, patients and visitors to go for a source of spiritual renewal.

This project is designed to honour Blackfoot culture and narrow the gaps in health outcomes for Indigenous patients. This form of reconciliACTION will answer some of the Calls to Action from the Truth and Reconciliation Commission of Canada regarding health (Calls to Action 18-22). Click [here](#) to learn more.

Fireside Connections give support, build community for vulnerable in Lethbridge

Building trust takes consistency, honesty and transparency. By showing up monthly for vulnerable populations — along with building a welcoming fire where all can gather for conversations and community engagement — Alberta Health Services' (AHS) staff are forging meaningful connections to remove barriers and open more doors for healthcare and support services.



With the backing of community partners and the Honouring Traditions and Reconciliation Society, Fireside Connections have been taking place monthly in Gait Gardens since last fall, with representatives from AHS — including recreation therapists, addiction counselors, mental health therapists, peer support workers and addiction and recovery workers — on hand to share resources and make immediate connections to healthcare services when asked.

Thanks to the AHS Indigenous Continuum of Addiction and Mental Wellness Grant, the Addiction and Mental Health Outreach Team — in collaboration with the Honouring Traditions and Reconciliation Society — is continuing to make an impact through Fireside Connections and other community outreach events. Click [here](#) to learn more.

Partners raise funds to advance diagnostic equipment

Town and area residents are benefitting from new advanced diagnostic imaging in their community.

Thanks to local fundraising, led by the Wainwright CT Scanner Fundraising Committee, a new full-body computed tomography (CT) scanner at the Wainwright Health Centre is providing patients with a greater range of diagnostic tests close to home.



The committee and community raised \$2.2 million through fundraisers including cookie and lemonade sales, a golf tournament and an auction. As well, they received close to 3,000 individual donations. Click [here](#) to read more.

Foundation Good News

AHS is proud to work alongside its foundation and auxiliary partners to support the care we provide our patients. Last year, our philanthropic partners raised \$363 million for healthcare. They also invested \$105 million in support of local and system-wide AHS priorities and \$29 million toward health research.

Sturgeon Community Hospital Foundation thankful for donation from St. Albert's newest

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heartfelt thanks to St. Albert's newest community, Nouveau North Ridge for a generous donation.

Nouveau North Ridge donated \$20,000 to the foundation. Thanks to everyone that came out to the community grand opening.

Shoppers Drug Mart Run for Women raises \$250K for women's mental health!

On May 27th, the Shoppers Drug Mart Run for Women returned in-person to Sir Wilfrid Laurier Park in Edmonton.

With almost 2,400 participants, the event raised over \$250,000 for the Royal Alexandra Hospital Foundation, in support of women's health at the Lois Hole Hospital for Women.

Thank you to everyone who helped make the run a huge success! Whether you participated, donated, cheered others on, tagged the foundation on social media, or added your voice to the importance of shining a light on women's mental health — it all makes a difference. We could not be more grateful to Shoppers Drug Mart for the leadership and support shown over the years and their dedication to such a worthy cause. Watch and learn more from Run for Women 2023 [here](#).



Cenovus Energy pledges \$50,000 to the Red Deer Regional Hospital Foundation

Patients using services at Medical Specialty Clinics at the Red Deer Regional Hospital Centre will now be welcomed in the Cenovus Energy Medical Specialty Clinics Waiting Room.

The space has been renamed after Cenovus Energy who pledged \$50,000 to the Red Deer Regional Health Foundation for the purchase of critically needed medical equipment, services and programs in the Central Zone of Alberta Health Services.

"Cenovus truly deserves the recognition that comes from renaming this space in their honour. It's one way our community can thank them for their contribution," said Manon Therriault, foundation CEO, in a statement. Read more [here](#).



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ONOWAY AND DISTRICT HISTORICAL GUILD

4708 Lac Ste. Anne Trail North
Box 1368
Onoway AB T0E 1V0

Phone: (780) 967-1015
Fax: (780) 967-1015
admin@onowaymuseum.ca



June 1, 2023

The Town of Onoway
P.O. Box 540
Onoway, AB
T0E1V0

Mayor and Council,

We wish to extend our congratulations to the Town of Onoway on their Centennial Celebration.

We look forward to a busy weekend and appreciate all the planning and volunteer time that has gone into making it a success.

We look forward to the next 100 years.

Best Wishes

Hazel Bourke
President



Office of the Mayor

June 29, 2023

Mayor Len Kwasny
Town of Onoway
4812 51 Street
Onoway, AB T0E 1V0

Dear Mayor Kwasny,

On behalf of City Council and the residents of Spruce Grove, I want to extend our warmest congratulations to you and the community of Onoway on the momentous occasion of its 100th anniversary on June 25, 2023. This centennial milestone is a testament to the spirit, dedication, and resilience of the people who have shaped Onoway into the thriving and vibrant community it is today.

As regional neighbors, we have witnessed each other's growth, supported one another through various challenges, and celebrated numerous achievements side by side. This important milestone further strengthens the bond between our communities, as we honour Onoway's heritage and the remarkable progress made over the past century.

Over the years, residents of Spruce Grove have seen your close-knit community foster a strong sense of belonging and your town's commitment to providing exceptional services, promoting economic growth, and enhancing the quality of life for all residents is truly commendable.

All the best as you celebrate this remarkable 100-year anniversary. Spruce Grove stands beside you in applauding this significant milestone and looks forward to continuing our close collaboration in the years ahead.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff Acker".

Jeff Acker
Mayor

The Community of Choice



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR111695

June 20, 2023

Dear Chief Elected Officials:

I am pleased and excited to return as the Minister of Municipal Affairs. It is an honour and a privilege to serve in this role, and I am eager to work together to build stronger, safer local communities that contribute to greater economic prosperity for all Albertans.

As Minister of Municipal Affairs, I continue to believe in the importance of supporting our local communities, as they play a significant role in creating the economic and social conditions that contribute to Alberta's vibrancy and prosperity. My ministry will continue to develop the tools, training, and programs to support fiscally responsible, accountable, and sustainable local government, and improve the long-term viability of municipalities. I am also committed to my ministry's role in providing Albertans with safe buildings, homes, and communities through the province's safety codes system.

Together, we can continue to reduce unnecessary government oversight with regulatory approaches and program delivery that emphasize outcomes, in order to attract investment, support innovation, and grow Alberta's businesses.

I look forward to once again working together to strengthen Alberta's municipalities and collaborating on areas of mutual interest.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers



Deputy Minister
18th Floor Commerce Place
10155 - 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone: 780-427-4826
MA.DMO@gov.ab.ca

AR111594

Ms. Jennifer Thompson
Chief Administrative Officer
Town of Onoway
PO Box 540
Onoway AB T0E 1V0

Dear Ms. Thompson:

Subject: Municipal Accountability Program Cycle 2 – Scheduling for 2023

As you may know, the Municipal Accountability Program (MAP) was initiated in 2018 to collaboratively foster effective local governance and build administrative capacity in Alberta's municipalities. Municipal Accountability Advisors review municipal processes and procedures to develop and enhance knowledge of mandatory legislative requirements. Through these efforts, Municipal Affairs supports Alberta municipalities with legislative compliance, and Chief Administrative Officers (CAOs) are able to confirm areas where the municipality is doing well and receive guidance on areas for improvement.

From 2018-22, 210 municipalities have participated in, and benefited from, a MAP review. The program is mandatory for municipalities with populations of 2,500 or less and may be offered to any municipality upon council request, if approved by the Minister.

I am pleased to announce that Municipal Affairs is initiating the second cycle of the MAP program and I would like to advise that your municipality has been selected to participate in a MAP Cycle 2 review in 2023.

To ensure the program continues to provide value to participants and to the Ministry, the review areas in Cycle 2 have been expanded to include discretionary areas within the *Municipal Government Act*. During a MAP Cycle 2 review, the program team will work with you as the municipality's CAO to highlight the municipality's progress made through MAP Cycle 1. Additionally, the program team will assist in identifying areas to review and identify discretionary legislative provisions that apply or are likely to apply to your municipality. In your role as CAO, you will also be invited to identify other areas of focus for inclusion in the review.

The MAP process includes a meeting with you to review municipal documents and discuss policies, procedures, and processes. A report identifying areas of legislative compliance and any gaps that may exist will be provided to you.

.../2

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To assist you in addressing any areas of non-compliance, the report will include recommendations and resources specific to each matter identified. It is my expectation the report generated via the MAP review will be shared with council at a public council meeting.

To begin this process, a Municipal Accountability Advisor will contact you in the near future to provide further details regarding the program, as well as to discuss requirements and scheduling. The scheduling will consider your workload and availability. If you have any questions, please contact a Municipal Accountability Advisor, toll-free by first dialing 310-0000, then 780-427-2225.

On behalf of Municipal Affairs, thank you for your continued participation in the program. Through our collective efforts, we will continue to proactively address legislative compliance in a collaborative and constructive manner.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brandy Cox", written in a cursive style.

Brandy Cox
Deputy Minister

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COPY TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

June 12, 2023

Mr. Wade Neilson
Box
Onoway, AB T0E 1V0

Dear Mr. Neilson:

Re: Town of Onoway Centennial Celebrations - 2023

I'm writing to acknowledge your kind offer to donate 100 spruce trees to the Town of Onoway for our Centennial 2023.

The Town of Onoway does not have the capacity to plant and to maintain the trees at this time. There are no development plans for our parks and we'd like to ensure that these areas are accessible and easy to maintain in the future.

Your thoughtful gesture is appreciated by Council and staff.

Yours truly,

Lenard Kwasny
Mayor
Town of Onoway

cc: Council
LK/dg

debbie@onoway.ca

From: Onoway Library <onowaylibrary@yrl.ab.ca>
Sent: June 21, 2023 2:23 PM
To: 'Debbie Giroux'
Subject: FW: 2023 Funding (FCSS from the County & MA from the County Library Board)
Attachments: FCSS Direct Allocations Guidelines - Libraries (August 2018).docx

Kelly Huxley
Library Manager

Onoway Public Library
Box 484, Onoway, AB T0E 1V0
Email: onowaylibrary@yrl.ab.ca

Please note our current hours of operation, subject to change:

Hours:
Monday - closed
Tuesday to Friday – 10:30 a.m. to 4:30 p.m.
Saturday 10:30 a.m. to 2:30 p.m. (closed on long weekends)
Sunday - closed

Onoway Public Library acknowledges it is in Treaty 6 territory, the traditional territory of the Plains Cree, Woodland Cree, Beaver Cree, Saulteaux, Niisitapi (Blackfoot), Métis, and Nakota Sioux Peoples

From: Donna Kerr <dkerr@lsac.ca>
Sent: Wednesday, June 21, 2023 1:37 PM
To: Alberta Beach Library <ablibrary@yrl.ab.ca>; Darwell Public Library <adarlibrary@yrl.ab.ca>; Mayerthorpe Public Library <mayerthorpepl@yrl.ab.ca>; Onoway Library <onowaylibrary@yrl.ab.ca>; Rich Valley Library <rvpublib@yrl.ab.ca>; Sangudo Library <sangudolibrary@yrl.ab.ca>
Cc: FEARNLEY, Marilyn <marfearnley01@gmail.com>; Hanssen, Marge (Onoway & Area) <mrghanssen@gmail.com>; dkerr@lsac.ca; Kevin Lovich <klovich@lsac.ca>; MEADS, Betty (Alberta Beach & Area) <rbmeads76@gmail.com>; carolanneohler@gmail.com; Parker, Eleanor (Chairperson) (Rich Valley & Area) <elliepar@hotmail.ca>; Ross Bohnet <rbohnet@lsac.ca>; Shelley Bannister <btsquilting@gmail.com>; Trista Court <tcourt@lsac.ca>
Subject: 2023 Funding (FCSS from the County & MA from the County Library Board)

Good Afternoon,

Just letting everyone know that the FCSS allocations for 2023 have been approved – each library will be receiving \$2,500.00 by EFT in the next few weeks. As always, this funding must adhere to specific guidelines (see attached). Also, the MA allocation for 2023 has been received – cheques for each library's allocation should be signed and out in tomorrow's mail.

Please let me know if anyone has questions.

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In an effort to not only adhere to the Family & Community Support Services (FCSS) mandate, but to best serve the needs of our communities, the Lac Ste. Anne County FCSS Committee has created this guideline for your use. This document is specific to the FCSS funding provided to libraries.

The direct allocation funding provided is:

- Specific to direct programming that meets the intent of the FCSS mandate whereby the program must "be of a preventative nature that enhances the social well-being of individuals and families..."
- Can be used for the purchase of program supplies to support above mentioned program
- Can be used to pay for summer staff or direct programming facilitator (outside of regular staff hours) that are hired to facilitate above mentioned program. That position MUST be program related, not library function related. A job description may be requested
- Can be used for paid advertising (ie. newspaper publications) for said programming

This funding is not to be used for:

- General resource development
- Library Manager or regular staff hours already covered by other sources
- Facility rental, if rental is within your own facility
- Any capital purchases such as, but not limited to, furniture or shelving
- In house photocopies/posters
- Renovations
- Insurance
- Volunteer Appreciation
- Gift Cards

There must be an official receipt for all expenses, no exceptions.

Please remember that someone with official financial signing authority (can sign cheques) on behalf of the organization must be signing off on the final accounting documentation.

We hope this document is helpful in prioritizing how best to use your FCSS funding. Please keep in mind that this is a guideline that we are continually re-evaluating and this document may grow.

If you have any questions or need clarification to determine if your project meets the FCSS mandate and the Lac Ste. Anne County FCSS guidelines, please contact the Community Services Department prior to implementing your project.

Thank you!

debbie@onoway.ca

From: penny@onoway.ca
Sent: June 16, 2023 9:47 AM
To: 'Jennifer Thompson'
Cc: debbie@onoway.ca
Subject: FW: Nominations are Open for the Stars of Alberta Volunteer Awards

From: Alberta Volunteer Awards <ABVolunteerAwards@gov.ab.ca>
Sent: June 15, 2023 9:43 AM
Subject: Nominations are Open for the Stars of Alberta Volunteer Awards

Good morning,

Each year, thousands of Alberta volunteers dedicate their time and talents to making this province a great place to live, visit and raise a family. Thanks to their dedication, Albertans have access to the cultural, recreational and social programs that are cornerstones for building strong communities and promising futures for all of our citizens.

The Government of Alberta values the commitment of Alberta volunteers. The Stars of Alberta Volunteer Awards were established to recognize outstanding volunteers who, through their contributions to Alberta's non-profit sector, are helping to make life better for their family, friends and neighbours.

You can help recognize the remarkable volunteers in your community by encouraging local organizations and individuals to submit nominations for the 2023 Stars of Alberta Volunteer Awards. I also ask that you and your council colleagues share your own stories of how volunteers have made a difference in your life and your community.

Up to nine awards are offered: two in each of the categories of youth, adult, and senior, and three in the Breaking Barriers category which recognizes individuals addressing racism, advocating for LGBTQ2S+ inclusion, and fighting gender discrimination.

Full information, including nominations forms and a downloadable promotional poster suitable for printing or placement on your community website can be found on our website at <https://www.alberta.ca/stars-of-alberta-volunteer-awards.aspx>. Deadline for nominations is September 15, 2023.

Thank you for your support of Alberta volunteers and the Stars of Alberta Volunteer Awards!

Michelle Smook
Director
Non-profit Voluntary Sector Policy and Strategy Unit
Community Engagement Branch
Alberta Arts, Culture and Status of Women
Government of Alberta



enb^o

From: Liz James <LJames@equs.ca>
Sent: June 9, 2023 2:13 PM
To: Liz James
Subject: EQUUS Community Connection 16th Annual Charitable Golf Tournament Silent Auction
Attachments: GolfTournament_SilentAuction_2023.pdf

Good Afternoon Valued Partner,

EQUUS is pleased to continue our EQUUS Community Connection Charitable Golf Tournament! Our 16th Annual Charity Golf Tournament will be held on Thursday, August 3rd at the Innisfail Golf & Country Club. We will be having the much anticipated Silent Auction! All funds raised going to support the **Agricultural Discovery Centre** with funds going to the development of a series of Agri-Food Tool Kits that will bring hands-on agriculture, food production, and environmental sustainability education to classrooms across EQUUS communities in the Medicine Hat, Onoway, Innisfail and Claresholm areas.

As part of our fundraising efforts, we are seeking donations for a silent auction that will take place at the tournament. For 2023, all funds raised through the tournament and silent auction will support the [Agricultural Discovery Centre](#) with funds going to the development of a series of Agri-Food Tool Kits that will bring hands-on agriculture, food production, and environmental sustainability education to classrooms across EQUUS communities in the Medicine Hat, Onoway, Innisfail and Claresholm areas.

I am so excited to be coordinating this fundraising initiative for the golf tournament again this year. Please review the attached letter and let me know if you are able to help out with a donation/s. We will need all items committed to by Friday July 24th. I will arrange pick up of your donation at your convenience.

With Sincere Gratitude,

Liz

Liz James
Business Development Representative



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Cell: 780.218.8754 |
Toll-free: 310.EQUS (3787)
4804 - 41 Street, Onoway AB

James@equs.ca | EQUS.ca |   



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June 9, 2023

Dear Valued Community Partner,

Re: Silent Auction to raise funds for the Agriculture Discovery Centre

The EQUUS Community Connection (ECC) is excited to be hosting our 16th Annual Charity Golf Tournament on Thursday, August 3rd, 2023, at the Innisfail Golf & Country Club. Last year this tournament was attended by over 120 guests, and raised over \$13,000 for Search and Rescue Alberta.

The ECC is an employee-led fundraising initiative committed to raising funds for charity and community groups across the rural communities that EQUUS serves. To date, the ECC has helped raise more than \$307,000 for the betterment of communities in rural Alberta. As part of our fundraising efforts, we are seeking donations for a silent auction that will take place at the tournament. For 2023, all funds raised through the tournament and silent auction will support the [Agricultural Discovery Centre](#) (based in Irvine, AB) with funds going to the development of a series of Agri-Food Tool Kits that will bring hands-on agriculture, food production, and environmental sustainability education to classrooms across EQUUS communities in the Medicine Hat, Onoway, Innisfail and Claresholm areas.

Please contact me via email at ljames@equus.ca if you are able to make an auction item donation and I will arrange for a pick up. The deadline for donation commitments is Friday July 24th 2023.

Thank you in advance for your consideration and support! We appreciate and value our ongoing partnerships with organizations and businesses in our communities. Together, we can make a difference for children in our communities through our support of the **Agricultural Discovery Centre** as they work to connect local youth with their food and their environment, educate them on the importance of sustainability in their food supply, and perhaps even inspire them to choose meaningful career paths that will ultimately serve to strengthen and uphold the Canadian Food System.

Sincerely,



Liz James
Silent Auction Coordinator
EQUUS Community Connection Committee
ljames@equus.ca
780 218 8754

**DELIVERING
MORE THAN POWER**

Corporate Office
Box 6199, 5120-40 Avenue
Innisfail, AB T4G 1S8

North Area Office
Box 1178, 4804-41 Street
Onoway, AB T0E 1V0

Central Area Office
Box 6199, 5803-42 Street
Innisfail, AB T4G 1S8

South Area Office
Box 1657, 3 Alberta Road
Claresholm, AB T0L 0T0

debbie@onoway.ca

From: penny@onoway.ca
Sent: June 22, 2023 10:44 AM
To: 'cao'
Cc: debbie@onoway.ca
Subject: FW: DATA LENS AB- UPDATES FROM STATISTICS CANADA, JUNE 2023

From: Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>
Sent: June 21, 2023 4:20 PM
To: Western Region-Engagement / Région de l'Ouest-Engagement (STATCAN) <statcan.west-engagement-ouest-engagement.statcan@statcan.gc.ca>
Subject: DATA LENS AB- UPDATES FROM STATISTICS CANADA, JUNE 2023

Alberta | June 2023

YOUR UPDATES FROM STATISTICS CANADA

DATALENS



ADDITIONAL CENSUS DATA

The 2021 Census Dissemination Project is pleased to announce the additional release of census data.

These data and analyses can be accessed through:

- [The Daily](#)
- The [Census of Population web module](#). Users can select **Census** on the main navigation menu of the Statistics Canada website and then select **Census of Population**. From the Census of Population web

module, users can access release-specific information through the 'Census news' section or directly from the variety of release-related and/or product-specific links.

Information within the Census of Population web module on the additional results can be found in the following products:

- [Indigenous Population Profile](#)
- [Data tables](#)—additional data tables on the following topics: Indigenous peoples; Education; Labour; Language; and Immigration, place of birth and citizenship
- [Highlight tables](#)—additional highlight tables on the following topics: Immigration, place of birth and citizenship; and Ethnocultural and religious diversity
- [Census Program Data Viewer \(CPDV\)](#)—new indicators on the topic of Ethnocultural and religious diversity
- [Analytical products](#)
 - [Indigenous peoples:](#)
 - [Indigenous Population Profile: high-quality social, economic and demographic statistics for various geographic areas \(The Daily\)](#)
 - [Non-permanent residents in Canada: Portrait of a growing population from the 2021 Census \(Insights on Canadian Society\)](#)
 - [Language:](#)
 - [English–French bilingualism in Canada: Recent trends after five decades of official bilingualism \(Census in Brief\)](#)
 - [Multilingualism of Canadian households \(Census in Brief\)](#)
- [Reference materials](#)
 - [Guide to the Census of Population \(PDF version available\)](#)
 - [Census Dictionary—release of the 'Non-permanent resident type' definition](#)
 - [Place of Birth, Generation Status, Citizenship and Immigration Reference Guide](#)
- [Population and dwelling count amendments](#)

The release of 2021 Census of Population products will continue throughout 2023. Please continue to visit our website for the latest listing of [upcoming product releases](#).

For a full listing of already released products, refer to [Census releases](#).

Click [here](#) for more [2021 Census of Population – Data products](#)

INDIGENOUS POPULATION PROFILE, 2021 CENSUS OF POPULATION

This product presents information from the Census of Population focusing on the Indigenous identity population and Indigenous households of various geographic areas.

These geographic areas include: Canada, provinces and territories, census metropolitan areas and census agglomerations, census divisions, census subdivisions, Métis settlements, Inuit regions, and First Nation or Indian band and Tribal Council areas.

Data are available for the Indigenous identity population by age groups and gender for selected socio-demographic characteristics.

[Indigenous Population Profile, 2021 Census of Population \(statcan.gc.ca\)](#)

NON-PERMANENT RESIDENTS IN CANADA: PORTRAIT OF A GROWING POPULATION FROM THE 2021 CENSUS

Using new data from the 2021 Census, this article provides a portrait of non-permanent residents (NPRs) living in Canada. More specifically, this article takes a closer look at the socio-demographic picture of NPRs, such as age, place of residence, place of birth, living arrangements, education and occupation. For the first time, the 2021 Census incorporated administrative information from Immigration, Refugees and Citizenship Canada on the types of non-permanent residents. The article explores this new information on non-permanent resident type and reports on NPRs who came to Canada to work, study or seek refugee protection...[Read more](#)

[Non-permanent residents in Canada: Portrait of a growing population from the 2021 Census](#)

Click [here](#) for more [2021 Census of Population - Analytical products](#)



UPCOMING WORKSHOP

Statistics Canada is delighted to invite you to our **free** upcoming workshop.

Workshop: How to Use Census Data

Description:

Conducted every five years, the Census of Population is the most comprehensive source of data on the demographic, social and economic characteristics of Canadians.

The Census workshop is designed for those new to working with Census data or those who want to further develop their abilities in regard to working with Census concepts, methodology, geography and analysis.

The workshop material will explore the depth and breadth of data available and enhance participants' ability to use the 2021 Census resources effectively.

During this workshop, you will:

- Review methodology and questionnaire content
- Explore Census Geographies
- Understand Census concepts and variables
- Learn how to use Census Program website tools
- Learn how to find and use Census data on the [Statistics Canada website](#).

This online workshop will be delivered over a two-day period. A full list of dates and times/time zones can be found in the link below.

Intended Target Audience:

This is an **introductory** workshop; it may be too basic for advanced data users.

[How to Use Census Data \(Online Course\) 89220001 \(statcan.gc.ca\)](#)

HELP US SPREAD THE WORD

If you know of a business or an organization that may benefit from what this e-mail has to offer, please pass it on or put them in contact with us.

If you do not wish to receive this e-mail, please reply to this e-mail with "unsubscribe me" in the subject line.

Disponible en français sur demande

COPY

NOTICE OF ROAD PLAN REGISTRATION

June 29, 2023

**THE VILLAGE OF ONOWAY.
Box 540
Onoway, AB T0E-1V0**



Re: Notice of Road Plan Registration within 40 meters of Interest in Land

Please accept this notification on behalf of Lac Ste. Anne County concerning the registration of a road plan at Land Titles office.

The intended road plan filing is on land which you may directly hold a registered interest or within 40 meters of adjacent land on which you hold a registered interest.

The road plan is being filed pursuant to a wastewater line project being constructed within Range Road 15A. The exact area of disposition is further shown on the enclosed Road Plan Survey.

Should you have any questions or concerns please contact the undersigned at 780-952-3903 or by e-mail at dgieg@scottland.ca.

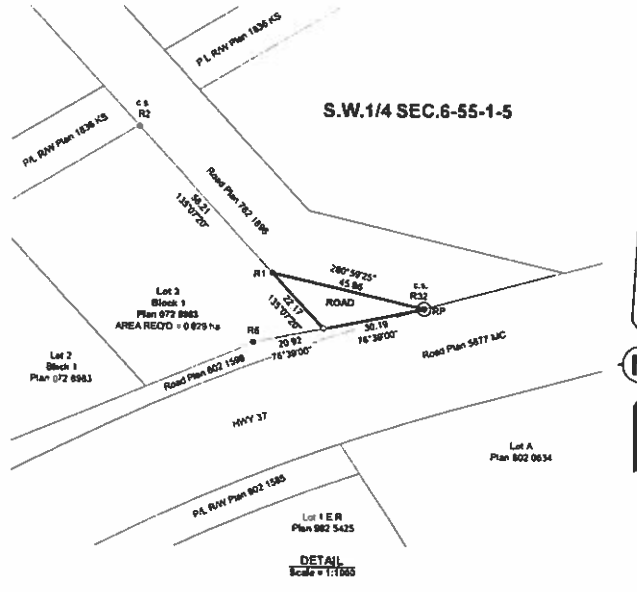
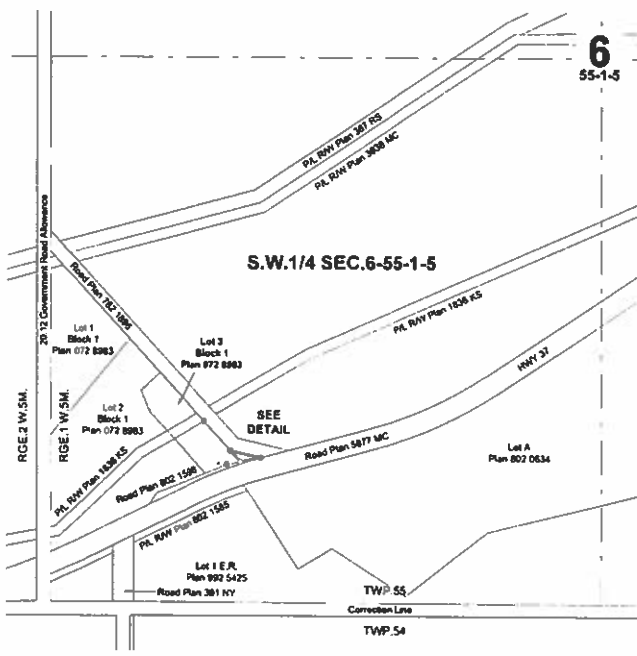
Sincerely,
Scott Land & Lease Ltd.

A handwritten signature in black ink, appearing to read "Dave Gieg".

Dave Gieg
Agent for Lac Ste. Anne County

/Enc.
Road Plan

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PLAN No. _____
 ENTERED AND REGISTERED
 ON _____
 INSTRUMENT No.: _____
 A.D. REGISTRAR

**PLAN
 SHOWING SURVEY
 OF
 ROAD
 WITHIN
 LOT 3 BLOCK 1 PLAN 072 8983
 IN
 S.W. 1/4 SEC. 6
 TWP. 55 RGE. 1 W. 5 M.
 LAC STE. ANNE COUNTY
 ALBERTA**

SCALE 1:5000

LAC STE. ANNE COUNTY

LEGEND
 ● Statutory Iron Post found
 ○ Statutory Iron Post placed
 Area to be registered
 and contains 0.029 ha.

NOTE:
 Geo-Reference point
 The Geo-Reference point is Fd. 1, c.s. R32
 Observed UTM NAD83 (CGRS), Zone 11 coordinates are
 688561.12 N,
 688335.58 E.

Statutory Iron Posts placed within surveyed area are marked "PO57" and are counter sunk unless shown otherwise.
 Bearings are Gnd. UTM Zone 11 derived by GNSS.
 Reference Meridian is 117° West Longitude.
 Distances are horizontal, at ground level in metres and decimals thereof.
 Combined Scale Factor is 0.999829.

ABBREVIATIONS

A.L.S. Alberta Land Surveyor	I. Statutory Iron Post	RGE. Range
c.s. Counter sunk	M. Meridian	RP Geo-Reference Point
CGRS Canadian Spatial Reference System	N. North	S. South
E. East	NAD83 North American Datum 1983	SEC. Section
Fd. Found	No. Number	TWP. Township
GNSS Global Navigation Satellite System	PL Pipeline	UTM Universal Transverse Mercator
ha Hectares	R/W Right-of-Way	W. West
HWY Highway	Rofd Required	

SURVEYOR
 AMY A. GRANDINETTI, A.L.S.
 Dates of Survey:
 Survey was performed on the date of June 2nd, 2023 in accordance with the provisions of the Surveys Act.



**AMY A. GRANDINETTI
 ALBERTA LAND SURVEYOR**

McShanney Land Surveys (Alta.) L.N.
 201 13455 514 Avenue HWY, Edmonton AB T5M 2E2
 Tel. 780-408-3200

PLAN ID.
32112854200-VL-ROAD-001

AS

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