

TOWN OF ONOWAY
REGULAR COUNCIL MEETING AND PUBLIC HEARING MINUTES
THURSDAY, MARCH 28, 2024
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Sheila Pockett</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services Debbie Giroux, Recording Secretary</p> <p>13 members of the public attended via Zoom 1 member of the public attended in person</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m., advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.
2.	AGENDA Motion #068/24	<p>MOVED by Councillor Robin Murray that Council adopt the agenda of the Regular Council meeting of Thursday, March 28, 2024 with the following additions:</p> <p>7h) Residential Land Sale – move to Closed Session – FOIP 25(1)(c) iii – requested by CAO Thompson 7i) Request for Special Meeting April 4, 2024 regarding Forensic Audit FOIP Audit Section 27–Solicitor Client Privilege– requested by Mayor Kwasny 7j) Council Media Relations Training–requested by CAO Thompson</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #069/24	<p>MOVED by Councillor Robin Murray that the February 22, 2024 Regular Council Meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS Motion #070/24	<p>Dale Johnson, Economic Development and Tourism Committee Chair attended the meeting from 9:36 a.m. until 9:50 a.m.</p> <p>MOVED by Councillor Bridgitte Coninx that the discussion with Dale Johnson, Economic Development and Tourism Committee Chair, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>

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	<p>Motion #071/24</p> <p>Motion #072/24</p> <p>Motion #073/24</p>	<p>MOVED by Deputy Mayor Lisa Johnson that Council acknowledge the resignation of Dale Johnson as Economic Development and Tourism Committee Chair.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Councillor Sheila Pockett that the Regular Council meeting be suspended, and the Public Hearing begin.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 9:52 a.m. until 10:00 a.m.</p> <p>At 10:00 a.m., a Public Hearing was held with respect to Land Use Bylaw Amendment Bylaw 807-24 to redistrict lands legally known as Plan 5726 CL: Block H from Residential-Single Family District (R1) to Urban Services District (US).</p> <p>Tony Sonnleitner, Development Officer attended the meeting via Zoom and provided a written report on proposed Bylaw 807-24.</p> <p>No written submissions or requests for verbal presentations were received from residents.</p> <p>No Council Members had further questions.</p> <p>No further discussion took place, and Mayor Lenard Kwasny adjourned the Public Hearing at 10:05 a.m. and returned to the Regular Council Meeting at 10:06 a.m.</p> <p>At 10:06 a.m., Michelle Gallagher, KC, Patriot Law and Pat Hansard, Royal LePage Noralta Real Estate attended the meeting to discuss proposed amendments to development agreements.</p> <p>MOVED by Councillor Robin Murray that Council vary the agenda to move to Closed Session pursuant to Section 197(2) of the Municipal Government Act and Section 27 FOIP – Legal – Solicitor/Client Privilege.</p> <p style="text-align: right;">CARRIED</p>
<p>10.</p>	<p>CLOSED SESSION</p>	<p>Council recessed from 10:15 a.m. to 10:17 a.m. to allow the Members of the public and Recording Secretary to leave the meeting.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Sheila Pockett Jennifer Thompson, Chief Administrative Officer</p>

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		<p>Gino Damo, Director of Corporate and Community Services Michelle Gallagher, KC, Patriot Law Pat Hansard, Royal LePage Noralta Real Estate</p> <p>Michelle Gallagher and Pat Hansard left the meeting at 10:29 a.m.</p> <p>Motion #074/24 MOVED by Councillor Bridgitte Coninx that Council move out of Closed Session at 10:39 a.m. <p style="text-align: right;">CARRIED</p> <p>Council recessed from 10:39 a.m. to 10:42 a.m. to allow the Recording Secretary and members of the public on Zoom to return to the meeting.</p> <p>Motion #075/24 MOVED by Councillor Bridgitte Coninx that the Town of Onoway approve the proposed Development Agreement subject to: all infrastructure services being installed as per the Town of Onoway's minimum design guidelines extending Payne Avenue west and from the north east property line south to 47th Avenue. <p style="text-align: right;">CARRIED</p> </p></p>
5.	FINANCIAL REPORTS Motion #076/24	<p>MOVED by Councillor Robin Murray that Council accept the Q4 Financial Variances as presented. <p style="text-align: right;">CARRIED</p> </p>
6.	POLICIES AND BYLAWS Motion #077/24	<p>MOVED by Councillor Bridgitte Coninx that Bylaw 807-24, Land Use Bylaw Amendment Bylaw, be given second reading. <p style="text-align: right;">CARRIED</p> <p>Motion #078/24 MOVED by Councillor Robin Murray that Bylaw 807-24, Land Use Bylaw Amendment Bylaw, be given third reading and adopted. <p style="text-align: right;">CARRIED</p> </p></p>
7.	ACTION ITEMS Motion #079/24	<p>MOVED by Councillor Robin Murray that Council accept the minutes for the Economic Development and Tourism Committee of October 3, 2023 and the draft February 21, 2024 minutes. <p style="text-align: right;">CARRIED</p> <p>Motion #080/24 MOVED by Councillor Robin Murray that Council accept the recommendation of the Economic Development and Tourism Committee and hold semi-annual Business Breakfasts on April 12, 2024 and October 11, 2024. <p style="text-align: right;">CARRIED</p> </p></p>

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	Motion #081/24	<p>MOVED by Councillor Robin Murray that Council request staff to increase the Economic Development Budget in order to implement a Business Improvement Grant for 2024 in the amount of \$5,000.00</p> <p style="text-align: right;">CARRIED</p>
	Motion #082/24	<p>MOVED by Councillor Bridgitte Coninx that Council cancel the July 24, 2024 and August 22, 2024 Regular Council Meetings.</p> <p style="text-align: right;">CARRIED</p>
	Motion #083/24	<p>MOVED by Councillor Sheila Pockett that Council acknowledge and accept for information the Library Manager's Annual Report 2023.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 12:05 p.m. until 1:15 p.m.</p>
	Motion #084/24	<p>MOVED by Councillor Bridgitte Coninx that the Town of Onoway agree to the request from Community Futures Yellowhead East (CFYE) to be a host community partner and provide support for Northern Alberta Lemonade Day as requested:</p> <ol style="list-style-type: none"> 1) \$500.00 Entrepreneur of the Year sponsorship 2) Publicly proclaim Lemonade Day and assist with promotion and marketing 3) Free training space to train the entrepreneurs 4) 3 volunteer judges (minimum) to assist on Lemonade Day 5) Business licenses to be provided 6) Participants be allowed to register for their licensing at the Town office 7) A staff member to be the main liaison between CFYE Lemonade Day staff and the Town <p style="text-align: right;">CARRIED</p>
	Motion #085/24	<p>MOVED by Deputy Mayor Lisa Johnson that Council approve the Beautification Committee Terms of Reference as presented.</p> <p style="text-align: right;">CARRIED</p>
	Motion #086/24	<p>MOVED by Councillor Sheila Pockett that Council request administration to provide committee structure within a Council Committee Bylaw.</p> <p style="text-align: right;">CARRIED</p>
	Motion #087/24	<p>MOVED by Deputy Mayor Lisa Johnson that Council accepts the information presented regarding 2018-2023 Recreation Tax Analysis.</p> <p style="text-align: right;">CARRIED</p>

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	Motion #088/24	MOVED by Councillor Bridgitte Coninx that Council approve steel post material (option 1) for guardrail installation along Lac Ste. Anne Trail North and South. CARRIED
	Motion #089/24	MOVED by Deputy Mayor Lisa Johnson that Council schedule a Special Meeting on April 4, 2024 at 2:30 p.m. to update Council on the Forensic Audit and the meeting be a Closed Session as per Section 27 FOIP – Solicitor/Client Privilege. CARRIED
8.	COUNCIL, COMMITTEE AND STAFF REPORTS Motion #090/24	MOVED by Councillor Sheila Pockett that the Council and staff written and verbal reports be accepted for information. CARRIED
9.	INFORMATION ITEMS Motion #091/24	MOVED by Deputy Mayor Lisa Johnson that Council accept the following items for information: <ul style="list-style-type: none"> a) Town of Onoway Student Bursary – Student Information and Advertisement Page b) Alberta Municipal Affairs ICF Engagement – Undated letter from Minister Ric McIver to all Mayors c) Town of Onoway Development Permit 24DP02-24 – 5502 Lac Ste. Anne Trail, N- Renovation of an existing building and operation of a veterinary clinic d) Town of Onoway Development Permit 24DP01-24 – 4904-49 Street – construction of an addition to an existing commercial building and use of an indoor eating establishment e) Onoway Regional Fire Services - February 29, 2024 letter from the Mayors of Alberta Beach, Silver Sands, Sunset Point, Val Quentin, South View and Nakamun Park to the Town of Onoway f) Onoway Regional Fire Services Mutual Aid/Dual Dispatch - February 29, 2024 letter from the Mayors of Alberta Beach, Silver Sands, Nakamun Park, Val Quentin and South View to Lac Ste. Anne County g) Public Library Board Budgets 2024 - February 29, 2024 letter from Minister Ric McIver advising that library operating grant funding is remaining the same

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		<p>h) Community Futures Yellowhead East (CFYE) January 18, 2024 Meeting minutes</p> <p>i) Thank you card from Santa's Helpers</p> <p>j) Thank you card from the Onoway Mustangs Basketball Team for donation for trip to provincials</p> <p>k) Alberta Public Safety and Emergency Services – January 31, 2024 letter from Peter Lemieux attaching Onoway's Police Funding Model invoice in the amount of \$51,417.00 for 2024</p> <p>l) Alberta Municipal Affairs Provincial Education Requisition Credit Program Extension – undated letter from Minister Ric McIver to municipalities</p> <p style="text-align:right">CARRIED</p>
10.	<p>CLOSED SESSION Motion #092/24</p> <p>Motion #093/24</p>	<p>MOVED by Councillor Bridgitte Coninx that, pursuant to Section 197(2) of the Municipal Government Act, and Section 16(1)(c) FOIP; Section 25(1)(c) iii; Section 17(4)(d) Council move into a Closed Session at 2:10 p.m. to discuss the following items:</p> <p>Land (disclosure harmful to economic and other interest of a public body)</p> <p>Labour (disclosure harmful to business interests of a third party)</p> <p>Personnel (CAO Performance Appraisal – MGA 205.1)</p> <p style="text-align:right">CARRIED</p> <p>Council recessed from 2:10 p.m. to 2:12 p.m. to allow the Recording Secretary to leave the meeting.</p> <p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session:</p> <p>Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray Councillor Sheila Pockett Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services (first item)</p> <p>At 2:25 p.m. the Director of Corporate and Community Services left the meeting.</p> <p>Council recessed from 4:20 p.m. to 4:22 pm. to allow the Director and the Recording Secretary to return to the meeting.</p>

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	Motion #094/24	MOVED by Councillor Bridgitte Coninx that Council move out of Closed Session at 4:23 p.m. CARRIED						
	Motion #095/24	MOVED by Councillor Bridgitte Coninx that Council confirms the sale of land at 4908 Payne Avenue for \$25,000.00. CARRIED						
	Motion #096/24	MOVED by Councillor Robin Murray that Administration meet with Chief Ives to discuss the transition of fire services as per the notice provided on March 8, 2024. CARRIED						
	Motion #097/24	MOVED by Deputy Mayor Lisa Johnson that Mayor Kwasny and Deputy Mayor Lisa Johnson represent the Town of Onoway and enter into negotiations with Lac Ste. Anne County for the provision of fire services after March 8, 2025. As per Section 185 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #097/24: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"><u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray</td> <td style="width: 50%; vertical-align: top;"><u>Opposed</u> Councillor Bridgitte Coninx Councillor Sheila Pockett</td> </tr> </table> CARRIED	<u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray	<u>Opposed</u> Councillor Bridgitte Coninx Councillor Sheila Pockett				
<u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray	<u>Opposed</u> Councillor Bridgitte Coninx Councillor Sheila Pockett							
	Motion #098/24	MOVED by Councillor Bridgitte Coninx that Council defer the CAO Performance Appraisal to the next Regular Council meeting (April 11, 2024) CARRIED						
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 4:30 p.m.						
12.	UPCOMING EVENTS	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">April 11, 2024</td> <td style="width: 33%;">Regular Council Meeting</td> <td style="width: 33%;">9:30 a.m.</td> </tr> <tr> <td>April 25, 2024</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	April 11, 2024	Regular Council Meeting	9:30 a.m.	April 25, 2024	Regular Council Meeting	9:30 a.m.
April 11, 2024	Regular Council Meeting	9:30 a.m.						
April 25, 2024	Regular Council Meeting	9:30 a.m.						

Signed by Mayor Lenard Kwasny

Signed by Jennifer Thompson
Chief Administrative Officer