

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, MAY 23, 2024 IN THE COUNCIL CHAMBERS OF THE
ONOWAY CIVIC CENTRE AND VIRTUALLY VIA ZOOM
COMMENCING AT 9:30 A.M.
MEETING IS BEING AUDIO/VIDEO RECORDED**

1. CALL TO ORDER

Pg 1-2

Council and staff acknowledgment of CAO Thompson's long service recognition award (20 years) from the Canadian Association of Municipal Administrators (CAMA)

2. ADOPTION OF AGENDA

Recommendation:

THAT the May 23, 2024 Regular Council Meeting agenda be approved as presented

or

THAT the May 23, 2024, Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time)

3. ADOPTION OF MINUTES

Pg 3-8

a) May 9, 2024 Regular Council Meeting

Recommendation:

THAT the May 9, 2024 Regular Council Meeting minutes be approved as presented

or

THAT the May 9, 2024 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time)

4. APPOINTMENTS/PUBLIC HEARINGS

Pg 9-31

a) 9:35 a.m. – Michelle Jones, Executive Director, Community Futures Yellowhead East (CFYE)

Recommendation:

THAT the discussion with Michelle Jones, CFYE be accepted for information

or

some other direction as given by Council at meeting time

b) 11:00 a.m. – Jodi Bloomer, Canadian Fibre Optics (virtual)

Recommendation:

THAT the discussion with Jodi Bloomer, Canadian Fibre Optics be accepted for information

or

some other direction as given by Council at meeting time

5. FINANCIAL REPORTS – Q1 Financials 2024 Variances – A Request for Decision to be provided

Recommendation:

THAT Council accept the Q1 Financial 2024 Variances Report for information

or

some other direction as given by Council at meeting time

6. POLICIES & BYLAWS

a) Bylaw 814-24 – Land Use Bylaw Amendment – Redistrict to Commercial – Downtown Mixed-Use District (C1R) from Residential - High Density District (R3)

Pg 32-35

Recommendation:

THAT Bylaw # 814-24 the Land Use Bylaw Amendment Bylaw be given first Reading and

THAT, if first reading is given, that a public hearing for Bylaw 814-24 be set for June 27, 2024 at 10:00 a.m.

or

some other direction as given by Council at meeting time

7. ACTION ITEMS

a) Church of Jesus Christ of Latter-Day Saints Subdivision Approval - Proposed Church at 4602-47 Ave – A Report to be provided

Recommendation:

THAT Council accept the report and discussion with Development Officer Tony Sonnleitner for information

- b) FCSS Allocations/Recreation Tax Requests – A Request for Decision to be provided

Recommendation:

direction as given by Council at meeting time

A936

- c) Returning Officer 2025 General Election – A Request for Decision is attached

Recommendation:

THAT Council provide confirmation to Reanne Springer that the Town of Onoway wishes to engage her election coordination services for the 2025 General Election

or

some other direction as given by Council at meeting time

A937-4

- d) Council Chambers Renovation – A Request for Decision is attached

Recommendation:

THAT Council approve the upgrades to Council Chambers and creation of office space

or

some other direction as given by Council at meeting time

e)

f)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)
- d) Chief Administrative Officer Report – n/a
- e) Corporate and Community Services Director's Report – n/a
- f) Public Works Report – n/a

Recommendation:

THAT the Council and Staff written and verbal reports be accepted for Information as presented

or

some other direction as given by Council at meeting time

9. INFORMATION ITEMS

- Pg 42 a) Development Officer's Report for April, 2024
- Pg 43-44 b) Government of Alberta – Stars of Alberta Volunteer Award Nominations – deadline is June 30, 2024
- Pg 45-46 c) Alberta Munis – Key messages and proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act
- Pg 47-52 d) Alberta Munis – May 13, 2024 email attaching letter to Premier Smith regarding the provision of capital funding to municipalities in 2024
- Pg 53 e) Lemonade Day – June 15 – May 15, 2024 email from Trista Court, General Manager, Lac Ste. Anne County

f)

Recommendation:

THAT Council accept the above noted item(s) for information

10. CLOSED SESSION

Pursuant to Section 197(2) of the Municipal Government Act and
Section 16 Freedom of Information and Protection of Privacy Act (FOIP) –
Disclosure Harmful to business interests of a third party
Section 25 FOIP – Disclosure Harmful to economic and other interests of a public
body

11. ADJOURNMENT

12. UPCOMING EVENTS:

- | | |
|------------------------------------------------|------------|
| - June 13, 2024 – Regular Council Meeting | 9:30 a.m. |
| - June 14, 2024 – AB Munis Summer Caucus | St. Albert |
| - June 27, 2024 – Regular Council Meeting | 9:30 a.m. |
| - July 11, 2024 – Regular Council Meeting | 9:30 a.m. |
| - August 8, 2024 – Regular Council Meeting | 9:30 a.m. |
| - September 12, 2024 – Regular Council Meeting | 9:30 a.m. |
| - September 26, 2024 – Regular Council Meeting | 9:30 a.m. |
| - September 25-27, 2024 – AB Munis | Red Deer |

*Tony Kulbisky
President / Président*

*Vacant
First Vice-President /
Premier vice-président*

*Brenda Orchard
Second Vice-President /
Deuxième vice-présidente*

*Marc Melanson
Treasurer / Trésorier*

*Bev Hendry
Past President /
Présidente sortant*

*Vincent Lalonde
Director / Directeur*

*Jamie Nagy
Director / Directrice*

*Mike Dolter
Director / Directeur*

*Gary Kent
Director / Directeur*

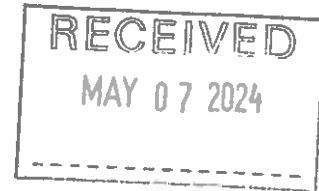
*Raffaella Di Stasio
Director / Directrice*

*Sheila Bassi-Kellett
Director / Directrice*

*Jennifer Goodine
Executive Director
Directrice générale*

April 30, 2024

Mayor Len Kwasny
Town of Onoway
4812-51 Street Box 540
Onoway, AB
T0A 3A0



Dear Mayor Kwasny,

The Long Service Recognition Awards Program of the Canadian Association of Municipal Administrators (CAMA) is dedicated to honoring and celebrating the dedication of our members to public service and municipal management, a cornerstone priority for our Association. These awards are based on the duration of full-time, paid employment in municipal government, specifically in management roles such as Chief Administrative Officer or those reporting directly to them. Recognition is granted at the ten-year mark and subsequently in five-year intervals.

This year, it is our privilege to acknowledge the commitment of your Chief Administrative Officer, Jennifer Thompson, for her remarkable twenty years of service in municipal government management roles. Jennifer's dedication to her role has undoubtedly contributed to the advancement of your municipality, and we are pleased to recognize her achievements. Her recognition pin has been mailed to her directly.

We invite you to assist us in recognizing Jennifer for this milestone, perhaps through a special presentation at City Council, in acknowledgement of her continued support of the municipal profession.

In closing, we wish to express our heartfelt appreciation to City Council for their unwavering support of Jennifer as a valued member of CAMA.

Sincerely,

Tony Kulbisky
CAMA President

cc Jennifer Thompson, Chief Administrative Officer

CAMA
P. O. Box 128, Station A
Fredericton, NB
CANADA
E3B 4Y2

ACAM
C.P. 128, succ. A
Fredericton, N.-B.
CANADA
E3B 4Y2

Tel./ Tél.: 1-866-771-2262
E-Mail / Courriel:
admin@camacam.ca

www.camacam.ca

*Tony Kulbisky
President / Président*

*Vacant
First Vice-President /
Premier vice-président*

*Branda Orchard
Second Vice-President /
Deuxième vice-présidente*

*Marc Melanson
Treasurer / Trésorier*

*Bev Hendry
Past President /
Présidente sortant*

*Vincent Lalonde
Director / Directeur*

*Jamie Nagy
Director / Directrice*

*Mike Dolter
Director / Directeur*

*Gary Kent
Director / Directeur*

*Raffaella Di Stasio
Director / Directrice*

*Sheila Bassi-Kellett
Director / Directrice*

*Jennifer Goodine
Executive Director
Directrice générale*

CAMA
P. O. Box 128, Station A
Fredericton, NB
CANADA
E3B 4Y2

ACAM
C.P. 128, succ. A
Fredericton, N.-B.
CANADA
E3B 4Y2

Tel./ Tél.: 1-866-771-2262
E-Mail / Courriel:
admin@camacam.ca

www.camacam.ca

April 30, 2024

Jennifer Thompson
Chief Administrative Officer
Town of Onoway
4812-51 Street Box 540
Onoway, AB
T0A 3A0



Dear Jennifer,

Congratulations on receiving the CAMA Long Service Award in recognition of your remarkable commitment to public service and municipal management.

At CAMA, honoring the dedication and achievements of our members is paramount. We take great pride in acknowledging individuals like you who have demonstrated unwavering commitment to advancing the field of municipal governance.

Enclosed, you will find your recognition pin, symbolizing twenty years of outstanding service in a management capacity within municipal government. Wear it proudly, knowing it represents not only your personal accomplishments but also your significant contributions to your community and our profession.

Once again, congratulations on reaching this significant milestone. We sincerely appreciate your ongoing support of our Association and the pivotal role you continue to play in upholding CAMA's esteemed reputation as a leader in fostering and sustaining municipal excellence.

We look forward to celebrating many more achievements with you in the future.

Sincerely,

A handwritten signature in black ink, appearing to be "TK" or similar initials.

Tony Kulbisky
CAMA President

Encl.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 9, 2024
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	PRESENT	<p>Mayor: Lenard Kwasny Deputy Mayor: Lisa Johnson Councillor: Bridgitte Coninx Councillor: Robin Murray Councillor: Sheila Pockett</p> <p>Administration: Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services Debbie Giroux, Recording Secretary</p> <p>4 members of the public attended the meeting in person 4 members of the public attended the meeting via Zoom</p>
1.	CALL TO ORDER	Mayor Lenard Kwasny called the meeting to order at 9:30 a.m., advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.
2.	AGENDA Motion #134/24	<p>MOVED by Councillor Bridgitte Coninx that Council adopt the agenda of the Regular Council meeting of Thursday, May 9, 2024 with the following amendment:</p> <p>7d) Roving Energy Manager Program Grant (requested by Gino Damo, Director of Corporate and Community Services)</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #135/24	<p>MOVED by Councillor Sheila Pockett that the April 25, 2024 Regular Council Meeting minutes be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS Motion #136/24	<p>Cpl. Justin Auld, RCMP, Parkland Detachment attended the meeting from 9:32 a.m. until 9:40 a.m.</p> <p>MOVED by Councillor Bridgitte Coninx that the discussion with Cpl. Auld be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
5.	FINANCIAL REPORTS	n/a
6.	POLICIES & BYLAWS Motion #137/24	<p>MOVED by Councillor Bridgitte Coninx that Council amend the 2024 Operating Budget by approving the Total Taxation Revenue as presented.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 9, 2024
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

Motion #138/24	MOVED by Deputy Mayor Lisa Johnson that Bylaw 811-24, the 2024 Property Tax Rate Bylaw, be given first reading. CARRIED
Motion #139/24	MOVED by Councillor Sheila Pockett that Bylaw 811-24, the 2024 Property Tax Rate Bylaw, be given second reading. CARRIED
Motion #140/24	MOVED by Councillor Robin Murray that Bylaw 811-24, the 2024 Property Tax Rate Bylaw, be considered for third reading at this meeting. CARRIED UNANIMOUSLY
Motion #141/24	MOVED by Councillor Robin Murray that Bylaw 811-24, the 2024 Property Tax Rate Bylaw, be given third and final reading and adopted. CARRIED
Motion #142/24	MOVED by Councillor Robin Murray that Bylaw 812-24, the Borrowing Bylaw for Operating Costs, be given first reading. CARRIED
Motion #143/24	MOVED by Deputy Mayor Lisa Johnson that Bylaw 812-24, the Borrowing Bylaw, be given second reading. CARRIED
Motion #144/24	MOVED by Councillor Bridgitte Coninx that Bylaw 812-24, the Borrowing Bylaw, be considered for third reading at this meeting. CARRIED UNANIMOUSLY
Motion #145/24	MOVED by Councillor Sheila Pockett that Bylaw 812-24, the Borrowing Bylaw, be given third and final reading and adopted. CARRIED
Motion #146/24	MOVED by Councillor Sheila Pockett that Bylaw 813-24, the Special Tax Bylaw, be given first reading. CARRIED
Motion #147/24	MOVED by Councillor Robin Murray that Bylaw 813-24, the Special Tax Bylaw, be given second reading. CARRIED
Motion #148/24	MOVED by Councillor Bridgitte Coninx that Bylaw 813-24, the Special Tax Bylaw, be considered for third reading at this meeting. CARRIED UNANIMOUSLY

UNAPPROVED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 9, 2024
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

	Motion #149/24	MOVED by Councillor Bridgitte Coninx that Bylaw 813-24, the Special Tax Bylaw, be given third and final reading and adopted. CARRIED									
7.	ACTION ITEMS Motion #150/24	MOVED by Deputy Mayor Lisa Johnson that Council approve all the proposed projects for the application for the Northern and Regional Economic Development Grant Program as follows: new Economic Development Officer contract and financial support; entrance signage and Onoway Community Hall beautification. CARRIED									
	Motion #151/24	MOVED by Councillor Bridgitte Coninx that Council approve the following amounts be added to the tax rolls listed: <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: left;">Roll Number</th> <th style="text-align: left;">MGA Section</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>105 000</td> <td>MGA s. 553(1)(g)</td> <td>\$3,531.12</td> </tr> <tr> <td>520 000</td> <td>MGA s. 553(1)(h.1)</td> <td>\$2,475.00</td> </tr> </tbody> </table> CARRIED	Roll Number	MGA Section	Amount	105 000	MGA s. 553(1)(g)	\$3,531.12	520 000	MGA s. 553(1)(h.1)	\$2,475.00
Roll Number	MGA Section	Amount									
105 000	MGA s. 553(1)(g)	\$3,531.12									
520 000	MGA s. 553(1)(h.1)	\$2,475.00									
	Motion #152/24	MOVED by Councillor Bridgitte Coninx that the Town sponsor a veterans table at an upcoming Onoway Legion Dinner, in lieu of advertising in the Alberta-NWT Command Legion Military Services Recognition Book. As per Section 183(1) of the Municipal Government Act (MGA), Deputy Mayor Lisa Johnson abstained from discussion and voting on Motion 152/24 as she is an Onoway Legion board member. CARRIED									
	Motion #153/24	MOVED by Councillor Robin Murray that Council authorize Administration to submit an expression of interest for the Roving Energy Manager Program. CARRIED									
	Motion #154/24	MOVED by Councillor Bridgitte Coninx that Council authorize Administration, if approved, to submit an application for the Roving Energy Manager Program. CARRIED									
8.	COUNCIL, COMMITTEE & STAFF REPORTS Motion #155/24	MOVED by Deputy Mayor Lisa Johnson that the Council and staff written and verbal reports be accepted for information as presented. CARRIED									

UNAPPROVED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 9, 2024
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

<p>9.</p>	<p>INFORMATION ITEMS Motion #156/24</p> <p>Motion #157/24</p>	<p>MOVED by Councillor Robin Murray that Council and Administration be authorized to attend the Alberta Munis Summer 2024 Municipal Leaders Caucus in St. Albert (or virtually) on June 14, 2024 with expenses to be reimbursed as per policy. CARRIED</p> <p>MOVED by Deputy Mayor Lisa Johnson that the following items be accepted for information:</p> <ul style="list-style-type: none"> a) Onoway and District Historical Guild – April 19, 2024 invitation to Council to attend the Annual Harvest Festival on Saturday, September 21, 2024 b) Wild Water Commission – May 2, 2024 notice re Fire Truck Use of Water Stations c) AB Munis Summer 2024 Municipal Leaders Caucus – May 1, 2024 email from Tyler Gandam, President d) Alberta Municipal Affairs Statutes Amendment Act Bill 20 – April 26, 2024 email from Krista Gardner, Town of Calgary and AB Munis <p>CARRIED</p>
<p>10.</p>	<p>CLOSED SESSION Motion #158/24</p>	<p>MOVED by Councillor Bridgitte Coninx that, pursuant to Section 197(2) of the Municipal Government Act and: Section 17(4)(d) FOIP; Section 16(1)(c) FOIP and Section 27 FOIP, Council move into Closed Session at 10:45 a.m. to discuss the following items:</p> <p>“Personnel”; Disclosure harmful to business interests of a third party – Fire Services “Legal” – solicitor/client privilege – Forensic Audit Information</p> <p>CARRIED</p> <p>Council recessed from 10:46 a.m. to 10:48 a.m. to allow the members of the public and Recording Secretary to leave the meeting.</p> <p>CLOSED SESSION: The following individuals were present for the Closed Session: Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Bridgitte Coninx Councillor Robin Murray Councillor Sheila Pockett</p>

(6)

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 9, 2024
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		<p>Jennifer Thompson, Chief Administrative Officer (a portion) Gino Damo, Director of Corporate and Community Services (a portion)</p> <p>CAO Thompson and Gino Damo, Director left the meeting at 12:30 p.m.</p> <p>CAO Thompson returned to the meeting at 12:50 p.m.</p> <p>Motion #159/24 MOVED by Councillor Robin Murray that Council move out of Closed Session at 12:54 p.m. CARRIED</p> <p>Council recessed from 12:54 p.m. to 12:58 p.m. to allow the Recording Secretary and members of the public on Zoom to return to the meeting.</p> <p>Motion #160/24 MOVED by Councillor Robin Murray that Council request NWFR/FRI cease messaging that the Town of Onoway will be without fire services at the end of contract of March 7, 2025.</p> <p>As per Section 186 of the Municipal Government Act, Councillor Bridgitte Coninx requested a recorded vote on Motion #160/24:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray </td> <td style="width: 50%; vertical-align: top;"> <u>Opposed</u> Councillor Bridgitte Coninx Councillor Sheila Pockett </td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>Motion #161/24 MOVED by Mayor Kwasny that Council moves to implement the 1.75% COLA increase to CAO Thompson's annual salary. Also, that Council award CAO Thompson with a 4%, \$5,400.00 merit based increase for the 2024 year, retroactive to January 1, 2024.</p> <p style="text-align: right;">CARRIED</p>	<u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray	<u>Opposed</u> Councillor Bridgitte Coninx Councillor Sheila Pockett																
<u>In Favour</u> Mayor Lenard Kwasny Deputy Mayor Lisa Johnson Councillor Robin Murray	<u>Opposed</u> Councillor Bridgitte Coninx Councillor Sheila Pockett																			
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 1:00 p.m.																		
12.	UPCOMING EVENTS	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">May 23, 2024</td> <td style="width: 33%;">Regular Council Meeting</td> <td style="width: 33%;">9:30 a.m.</td> </tr> <tr> <td>June 13, 2024</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 14, 2024</td> <td>AB Munis Summer Caucus</td> <td>St. Albert</td> </tr> <tr> <td>June 27, 2024</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>July 11, 2024</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>August 8, 2024</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> </table>	May 23, 2024	Regular Council Meeting	9:30 a.m.	June 13, 2024	Regular Council Meeting	9:30 a.m.	June 14, 2024	AB Munis Summer Caucus	St. Albert	June 27, 2024	Regular Council Meeting	9:30 a.m.	July 11, 2024	Regular Council Meeting	9:30 a.m.	August 8, 2024	Regular Council Meeting	9:30 a.m.
May 23, 2024	Regular Council Meeting	9:30 a.m.																		
June 13, 2024	Regular Council Meeting	9:30 a.m.																		
June 14, 2024	AB Munis Summer Caucus	St. Albert																		
June 27, 2024	Regular Council Meeting	9:30 a.m.																		
July 11, 2024	Regular Council Meeting	9:30 a.m.																		
August 8, 2024	Regular Council Meeting	9:30 a.m.																		

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 9, 2024
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE AND ZOOM

		September 12, 2024	Regular Council Meeting	9:30 a.m.
		September 26, 2024	Regular Council Meeting	9:30 a.m.
		Sept 25-27, 2024	AB Munis	Red Deer

 Mayor Lenard Kwasny

 Jennifer Thompson
 Chief Administrative Officer

UNAPPROVED

Where **Commerce & Community** Meet



2023-2024 Annual Review

Community Futures
Yellowhead East



**Supporting Economic
Diversification
for Over 30 years.**

Who We Are:

Community Futures Yellowhead East (CFYE) is, a non-profit organization governed by a board of directors, comprised of ten regional, experienced and dedicated elected officials and staffed by a team of skilled business professionals.

What We Do:

Rural Economic Diversification is the core of what we do.

Working with community leaders and key stakeholders to create economic sustainability within the region. Implementing projects that provide value-added activity to support job creation, business start-up, expansion, retention and attraction.

We are more than just a business lender.

How We Do It:

We help communities thrive economically by supporting an entrepreneurial culture, delivering a variety of services from strategic economic planning, technical and advisory services for businesses, and loans to small and medium-sized enterprises,



Regional Stakeholders:

- Alberta Beach,
- Barrhead,
- Barrhead County,
- Fox Creek,
- Lac Ste Anne County,
- Mayerthorpe,
- Onoway,
- Swan Hills,
- Whitecourt,
- Woodlands County

Communities Served





MESSAGE FROM THE CHAIR

2023 BOARD REPORT

Message from the chair...

As I reflect over the past year none of the financial support and advisory services, provided by Community Futures Yellowhead East, would exist for small business and future entrepreneurs without directly linking it to the dedicated efforts of our staff and board of directors.

Our staff connect with our clients and the communities we serve, developing custom-made solutions for increased success to our small business community. Our success is directly linked to the hard work of our team.

We have made extraordinary progress this year, and I'd like to personally thank every team member for their energy, commitment, and consistency in driving our business model forward. For the team at CFYE, the things that matter are ultimately driven by our purpose, by the reason we exist: to help small business and communities thrive.

I would also like to extend my sincere thanks for the supportive CFYE board members who donate their time and expertise. This experience and guidance go a long way in providing the valuable direction to our team. This is the beacon that always cuts through the fog of uncertain times, enabling us to know in which direction to head.

Community Futures has demonstrated, once again, its value to Canadian small business, the economy and our respective communities—value that will grow only greater in the years ahead.

In closing, to our municipal partners—who make it possible for the Board of Directors, our Executive Director, and our employees to build a more sustainable Community Futures network for today and for the future —thank you. In every circumstance, we're dedicated to helping you & small business thrive.

Nick Gelych Board Chair, Community Futures Yellowhead East

CFYE Board of Directors:

A Diverse Team of Experienced and Trusted Elected Officials

Prioritizing: Board Development, Sustainability & Accountability

Accountable to its stakeholders, to public funds and to ensuring proper delivery of programs, resources and supports available to it's small business communities.



board members

- Board Chair: Nick Gelych
- Vice Chair: Daryl Weber
- Treasurer: Liz Krawiec
- Secretary: Serena Lapointe
- IRC Chair: Marvin Schatz
- Board of Directors:
 - Anna Greenwood, Ty Assaf,
 - Robin Murray Jim Hailes,
 - Dave Kusch



hours provided

- Monthly Meetings: 218
- Committee Meetings: 46
- Training Hours: 20.5
- CFNA Board Meetings:
- **Annual Hours: 284.5**



training provided

- 15 Training Module(s) Certification
- Annual Fall Symposium
- Culture Awareness Training



succession plan

- Ongoing Board Development Training
- Annual Policy & Procedure Review
- Board Continuity & Sustainability Plan
- Representation at CFNA Board Level-Nick Gelych

A Team of Skilled Business Professionals Dedicated to Continuous Development

01

Executive Director:

- Economic Development Foundations
- Business Retention & Expansion
- Business Investment Attraction
- AFIA DEI Index Training (Accelerating Financial Inclusion and Access to business capital for women and gender diverse entrepreneurs
- Indigenous Cultural Awareness Training

02

CED Project Coordinator

- AFIA DEI Index Training
- Developmental Lending Certification
- Project Management Certification
- Indigenous Cultural Awareness Training

03

Business & Finance Analyst:

- RRRF Client Support & Recovery
- BSN Financial Management
- Grant/Project Financial Management
- Audit Control
- Budget Management

04

DSS Position:

- One on One Client Support:
- Businesses Served
- Lunch N Learns:
- Chamber of Commerce/ Business Support Network Presentations:

Economic Recovery

While navigating a multitude of economic recovery challenges, the CFYE board and staff were successful in achieving a number of significant milestones and many measurable economic outcomes were realized.

Challenges Faced: RRRF Deadline Extension & Uncertainty, Regional Wildfires & Flooding, Economic Climate, and Inflation

Economic Recovery Efforts: Digital Economy Program Extension, Capital Growth Initiative Loan, Youth Loans, Women In Leadership & Recovery, and The Collective Office,





Economic & Financial Investment Portfolio

Dollars Loaned/ Dollars Leveraged /Dollars Recoverd/Dollars Available

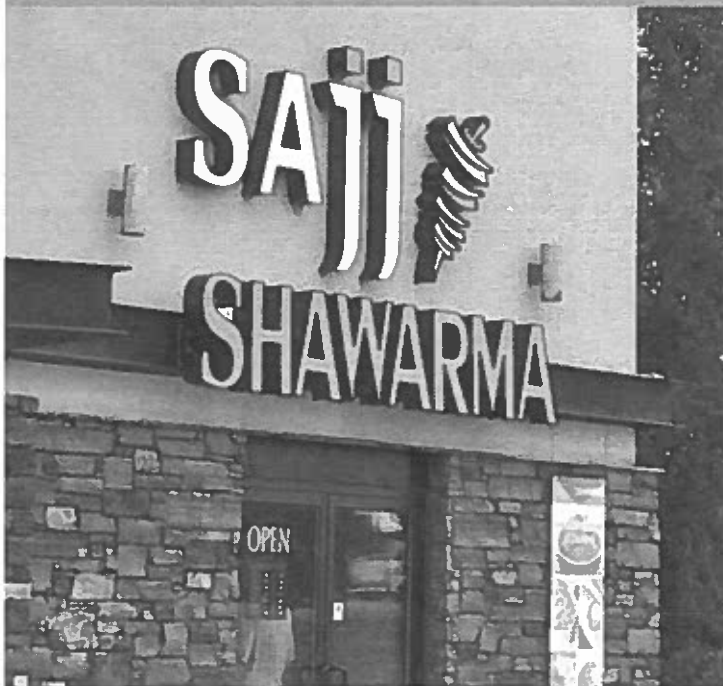
Economic Investment

01 Loan Dollars
Currently
Invested:

General Investment Loans:
\$755,895.89
General Investment balance:
\$521,070.35

02 Job's Created,
Maintained,
Expanded:

Full time Positions - 17
Part Time Positions - 10



03 Portfolio Sector
Diversification:

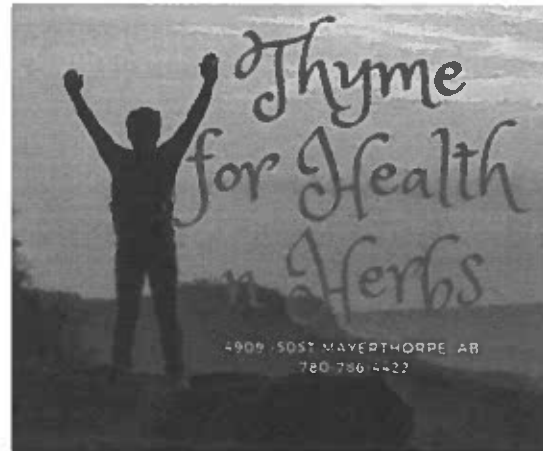
Retail Trade - 2
Oil & Gas Sector - 3
Food & Accommodation - 7
Transportation - 1
Professional Tech Services - 1
Arts & Entertainment - 1

04 Regional
Diversification
Municipal Impact:

CFYE Regular Loan Portfolio
County of Barrhead - 1
Mayerthorpe - 1
Onoway - 3
Swan Hills - 1
Whitecourt - 8

Capital Growth Initiative

Empowering women entrepreneurs to start or grow a business - Alberta Women's Economic Recovery



We Believe In Female Entrepreneurs

Investing in the Future

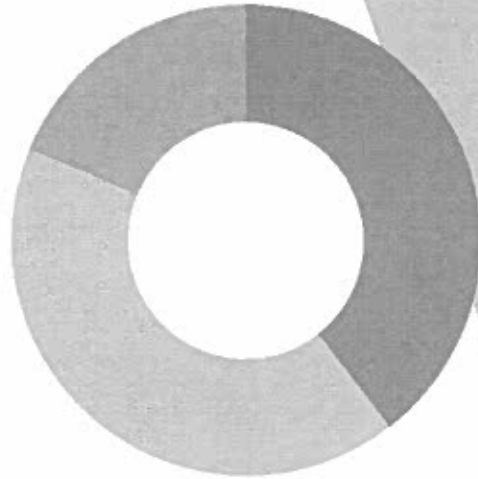
YOUTH LOAN PROGRAM:

- 2 New Youth Loans
- 1 Fulltime, 1 Part Time –Jobs created maintained, expanded
- Economic Diversification: Value Added Agri Food
- Municipal Location: County of Barrhead



RRRF \$- Forgiven \$478,531.98
18.7%

RRRF \$ Converted to Term Loan \$1,012,134.93
39.5%

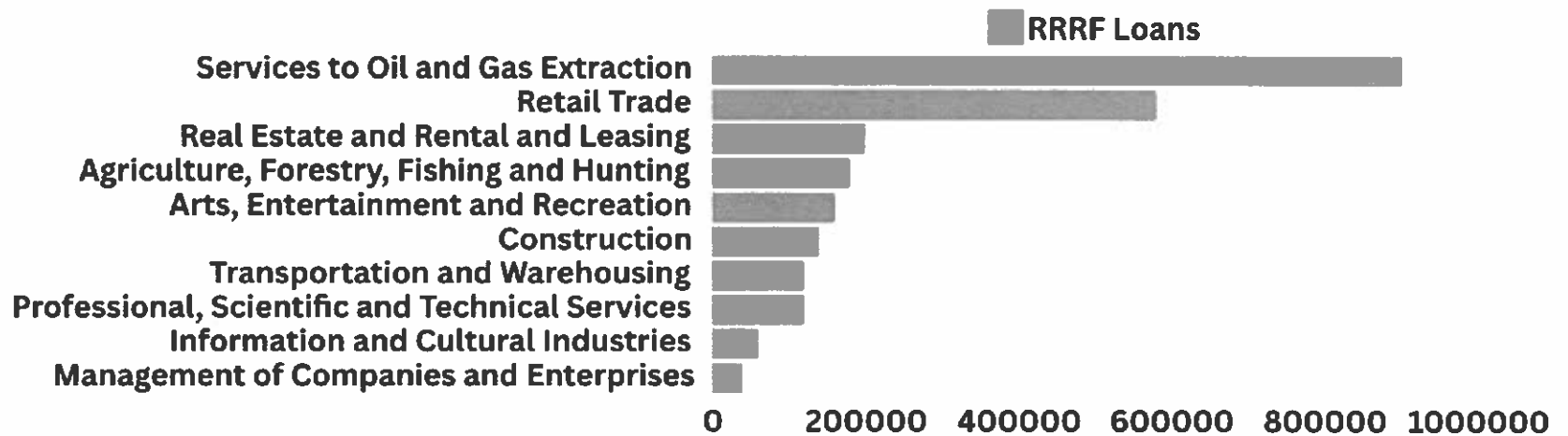


RRRF \$- Paid in Full \$1,069,111.92
41.8%

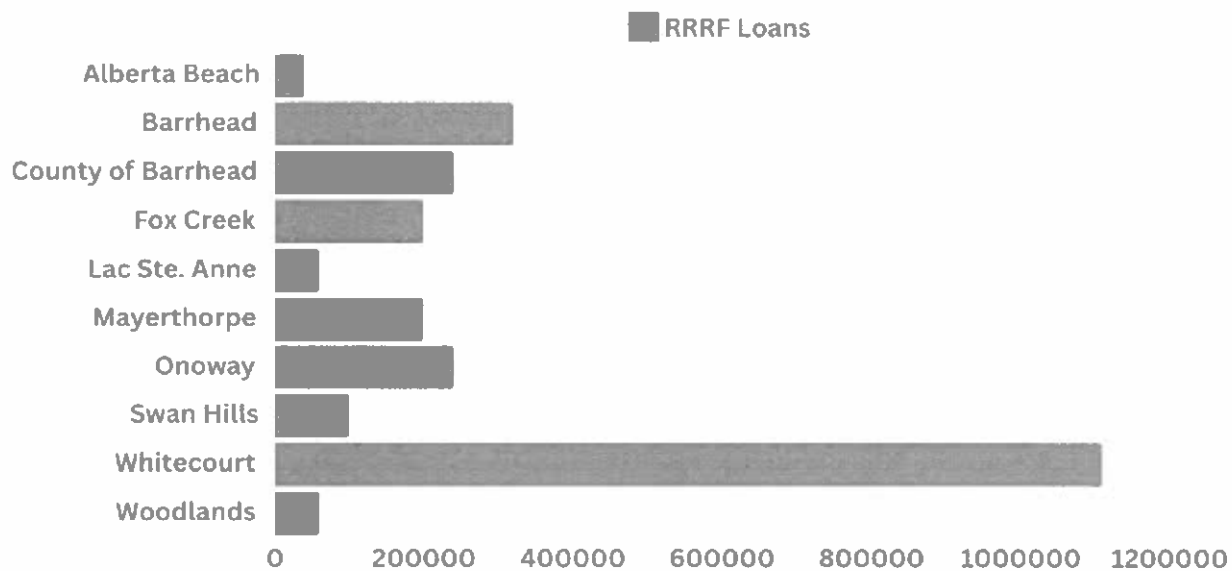
Regional Relief and Recovery Fund

Total RRRF Dollars Loaned : \$2,559,777.80
Figures as of January 31, 2024

Regional Relief & Recovery Breakdown by Industry Sector



Regional Relief & Recovery Fund Breakdown by Municipality





COMMUNITY FUTURES
Entrepreneurs
With Disabilities Program

YOUR future. YOUR way.

Community Futures Entrepreneurs with Disabilities Program can help you build your business dream.

**One-to-One
Business Coaching**

**Business Plan
Creation**

**Access to
Repayable Loans for
Viable Businesses**

EDP Zebra Program



Matching neurodivergent
coaches to neurodivergent
entrepreneurs!



**(EDP) helps
people working
with barriers or
health
conditions to
start and grow
businesses.**



Community Futures Performance Results 2023-2024

Strong rural community strategic planning and implementation



Performance Indicators

MPS

Target

Actual

1. Total number of community-based projects (new & on-going)

2

8

39

Rural access to business development services

2. # of business created, maintained or expanded through business services

100

132

3. Total number of business training session participants

400

200

483

4. Total number of business advisory services

200

259

Rural access to capital and leveraged capital

5. Dollar value of loans

400,000

400,000

\$482,400.0

6. Total number of loans

8

10

12

7. # of Community based projects/initiatives that align with GOC/Prairies Can Priorities.

2

10

12



2024-2025 Prairies Can MPS Operating Plan

Performance Indicator		
**Targets should be greater than or equal to your MPS.	Target	MPS
Number of new community-based projects	4	2
Number of business training session participants	200	400
Number of business advisory services	200	
Number of loans	8	8
Value of loans	400,000	\$400,000

REGIONAL ECONOMIC DEVELOPMENT DIGITAL SERVICE SQUAD

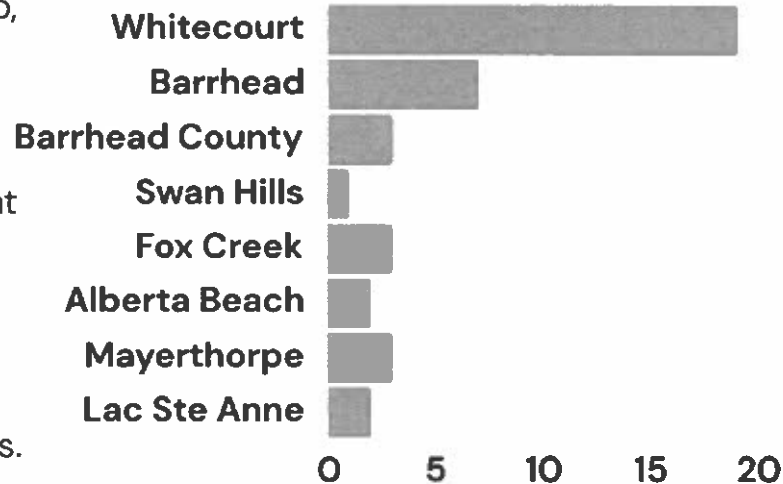
Services Most Requested

- Social Media Assistance/Setup,
- Google Business Pages,
- Graphic Design,
- Search Engine Optimization,
- Website Audits + Development

Regional Training Provided

- Key Note Presentations:
- BSN/ Chambers of Commerce
- Lunch n Learns: Website for Bus.
- Videography/Canva for Business
- Student Workshops:
- Careers in Tech
- Youth Entrepreneurship

Regions Served



Businesses Served

- Businesses Served: 43
- Session Participants: 112
- Served Businesses Target: 80
- Project End Date: Sept 2024

WHATS NEXT

Future Directions

New Projects, New Opportunities, New Partnerships



ONLINE LEARNING PROGRAM

**SMALL BUSINESS PLANNING
HUMAN RESOURCES**



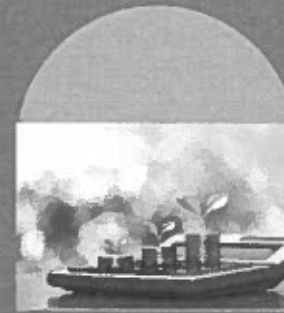
DISASTER RECOVERY BUSINESS CONTINUITY

**REGIONAL ROUND TABLES
EDA TRAINING**



INCREASE STAFFING & RESOURCES

REGIONAL MARKETING STRATEGY



INVESTING IN THE REGION.

SMART START PROGRAM



SUCCESSION PLANNING

**FOR CFYE
OUR Board
OUR Loan Portfolio
OUR Region**



Building on the Future:
What Can You Do?
What Can We Do?
How Do We Get There?

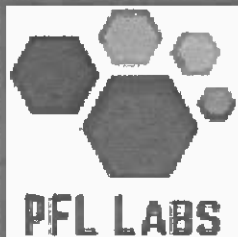
Connections
Referrals
Partnerships
Support



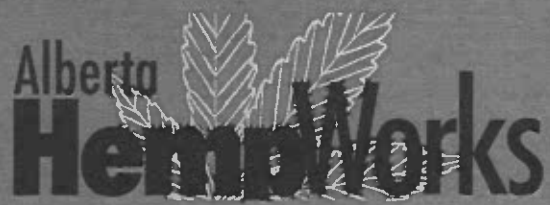
Community 
Futures Yellowhead East



Growing communities one idea at a time



Tracy Wheeler, LMT/PCN
780-333-3734
4504 - 82 Ave
Winterset, AB
Winterset, AB R1X 0A6



Community
Futures  Yellowhead East

together we will build a strong, resilient, and economically diverse
Yellowhead East Regional Economy

DEVELOPMENT OFFICER'S REPORT BYLAW 814-24
May 23, 2024

APPLICANT / OWNER: Calvin Smith

EXISTING USE: Vacant

DISTRICT: R3 – Residential – High Density

LEGAL DESCRIPTION: 822 3127, Block 1, Lot 1A : 4903 – 49 Street (the "Lands")

PROPOSAL:

Redistrict the subject Lands from Residential – High Density District (R3) to Commercial – Downtown Mixed-Use District (C1R).

REGULATIONS:

MGA Section 692(1)(f)

MDP 776-20 Objective 3-3(4)(5)
 Policies 4.4 and 4.5

LUB 712-13 Section 5.6 R3 – Residential – High Density District
 Section 5.10 C1R – Commercial – Downtown Mixed-Use District

COMMENTS:

The subject lands are districted R3 – Residential – High Density, have an area of approximately 0.21 ha (0.51 acre) and are bounded by municipal roadways to the south and a west, and encompass a Drainage Right of Way / Drainage Course on the east. The applicant proposes a redistricting of the Lands to the C1R – Commercial – Downtown Mixed-Use District, to take advantage of the wide variety of retail commercial and office uses at higher densities that this district provides for. Surrounding lands are also districted to the C1R – District, where existing uses include a restaurant, bottle depot, and gas bar / convenience store.

The proposed redistricting conforms to the provisions of the Town of Onoway Municipal Development Plan No. 776-20, specifically:

Objective 3.3 Local Development Objectives

4. Onoway's industrial and commercial development drives the local economy and attracts new investment.

5. Onoway's downtown is a dynamic retail and service centre.

Policy 4.4.2

Onoway shall be promoted as a good place to open and operate a business to help expand the Town's role as a regional hub.

Policy 4.4.6

A sufficient supply of serviced land should be available to accommodate commercial and industrial growth.

The proposed redistricting conforms to the provisions of the Town of Onoway Land Use Bylaw No. 712-13, specifically:

Section 5.10 C1R – COMMERCIAL – DOWNTOWN MIXED-USE

(1) General Purpose of District

This land use district is generally intended to provide for a variety of retail commercial and office uses at higher densities than would normally be found or provided for in other commercial areas of Onoway.

Onoway's objectives to attract new investment and create a downtown that is a dynamic retail and service centre are met by accommodating the demands of such investors.

Uses under the C1R – Commercial - Downtown Mixed-Use District, include Eating and drinking establishment, Hotel, Personal Services Establishments, Automobile Service Centre, Gas Bar, to name just a few. Such uses are in-keeping with the proposed uses of the Lands and those upon adjacent lands.

RECOMMENDATION: APPROVAL - It is submitted that the proposed redistricting bylaw meets the requirements of the Municipal Government Act, the Town of Onoway Municipal Development Plan No. 776-20 and Land Use Bylaw No. 712-13. As such, it is recommended that Bylaw 814-24 be given first reading at the regular meeting of the Council of the Town of Onoway.

**TOWN OF ONOWAY
PROVINCE OF ALBERTA
LAND USE BYLAW AMENDMENT
BYLAW # 814-24**

WHEREAS, under the provisions of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta 2000, a municipality may amend an adopted Land Use Bylaw.

AND WHEREAS the Council of the Town of Onoway has determined it necessary to amend the Town of Onoway Land Use Bylaw No. 712-13 as a means to promote effective and efficient land use within the municipality.

NOW THEREFORE the Council of the Town of Onoway duly assembled hereby enacts as follows:

1. That the Town of Onoway Land Use Bylaw No. 712-13 containing the Land Use District Map, be amended as follow:
 - 1.1 To redistrict a portion of lands legally known as Plan 822 3127, Block 1, Lot 1A from Residential – High Density District (R3) to Commercial – Downtown Mixed-Use District (C1R) as shown on the map below.



2. This amending bylaw shall be consolidated into the Town of Onoway Land Use Bylaw No. 712-13.
3. That this Bylaw comes into full force and effect upon third and final reading and is duly signed.

First Reading carried this 23rd day of May , A.D. 2024.

Mayor Lenard Kwasny
(SEAL)

Chief Administrative Officer

Read a second time this _____ day of _____, A.D. 2024.

Mayor Lenard Kwasny
(SEAL)

Chief Administrative Officer

Read a third and final time this ____ day of _____, A.D. 2024.

Signed _____, 2024

Mayor Lenard Kwasny
(SEAL)

Chief Administrative Officer



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	May 23, 2024
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	2025 General Election Returning Officer

BACKGROUND / PROPOSAL

With the general election in 2025, Council needs to consider hiring a returning officer. Quotes were obtained in the 2023 by election and Reanne Springer, Election & Vote Coordinator was contracted as Returning Officer. The Deputy Returning Officer was the CAO.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Administration appreciated working with Ms. Springer with her professionalism, knowledge of legislation and training provided to election workers. Ms. Springer has contacted Administration regarding the 2025 General Election as her time is limited and inquiries are being made for the provision of Returning Officer services.

Ms. Springers rates have increased slightly however are within inflationary rates for 2024.

The by-election cost in 2023 was \$11,155.30 including all expenses of Returning officer, election workers, advertising, and ballots. The cost was a little higher than originally anticipated due to increased advance polls, institutional voting and additional advertising however the cost, including an inflationary increase should be similar for the 2025 General Election.

STRATEGIC ALIGNMENT

Good Governance
Transparency

COSTS / SOURCE OF FUNDING

2025 Budget deliberations

RECOMMENDED ACTION

- 1) THAT Council provide confirmation to Reanne Springer that the Town of Onoway wishes to engage her election coordination services for the 2025 General Election.
- 2) Direction provided from deliberation.

ATTACHMENTS – NONE.



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	May 23, 2024
Presented By:	Jennifer Thompson, Chief Administrative Officer
Title:	Council Chambers Renovation

BACKGROUND / PROPOSAL

With the organizational changes made to provide the administrative service level required for a community of this size, it is apparent that the current office space needs to be changed.

Administration has looked at work flow and challenges of the current Council Chambers and is proposing to move Council Chambers to the unused south side of the building.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Moving Council Chambers to the south side of the building provides many benefits:

- 1) More room for a gallery
- 2) Separation of Staff from gallery audience
- 3) Ability for improved AV options included a TV that would allow staff to broadcast information with improved clarity, from the current projector usage.
- 4) New Council wickets that allow for more engagement through placement in more of a "V" layout
- 5) More secure for closed session discussions

Future Renovations

Creating a second washroom that is already plumbed in for use during Council meetings.

Security of Files

- 1) Building a wall and putting a door in to secure municipal records.

Quoted cost from contractor \$19,968 for walls, flooring and strapping walls for warmth and sound barrier

Flooring and vinyl baseboards \$3,505

Replacement of glass in vestibule to tempered glass for safety \$935

New Conference tables with chairs for Council, delegations and staff \$14,716

75" TV \$2,075 (soft quote) Administration would wait for sales to purchase.

Coffee Station \$750

Old Council Chambers

- 1) Two walls would be installed making two offices to be utilized by current administrative staff
- 2) Create a meeting room for informal meetings.

Quoted cost from contractor \$5,745.00

Desks, chairs and meeting room table \$18,341.

Administration would also note that purchasing commercial desks for ergonomics, stability and sufficient work space is a one time purchase that will benefit for many years.

Electrical upgrades for whole project \$2,400 – the breaker box has sufficient room to add the appropriate breakers, this would include an upgrade to all lighting to energy efficient lighting.

Total Project Cost \$68,434

Administration would like to note that upgrades and maintenance have not been completed. Most of the chairs are peeling and their mechanical parts are failing. It is prudent to replace and not repair. There may be an option to utilize one of the current desks in the office however it may be too large for the space in the new office. Staff will repurpose where possible.

Having a dedicated meeting space to have discussions with business partners, members of the public and potential economic investors is a necessary part of this administration upgrade. It is difficult to hold meetings in Council chambers, when sharing data, looking at material and having discussions.

STRATEGIC ALIGNMENT

This fosters a positive organizational culture by creating a healthy work environment for staff.

Assists in Economic discussions where a small conference room is available for business meetings.

Encourages democratic debate as Council members are able to engage more with the layout of the new Council setup

COSTS / SOURCE OF FUNDING

This is within the capital budget for 2024.

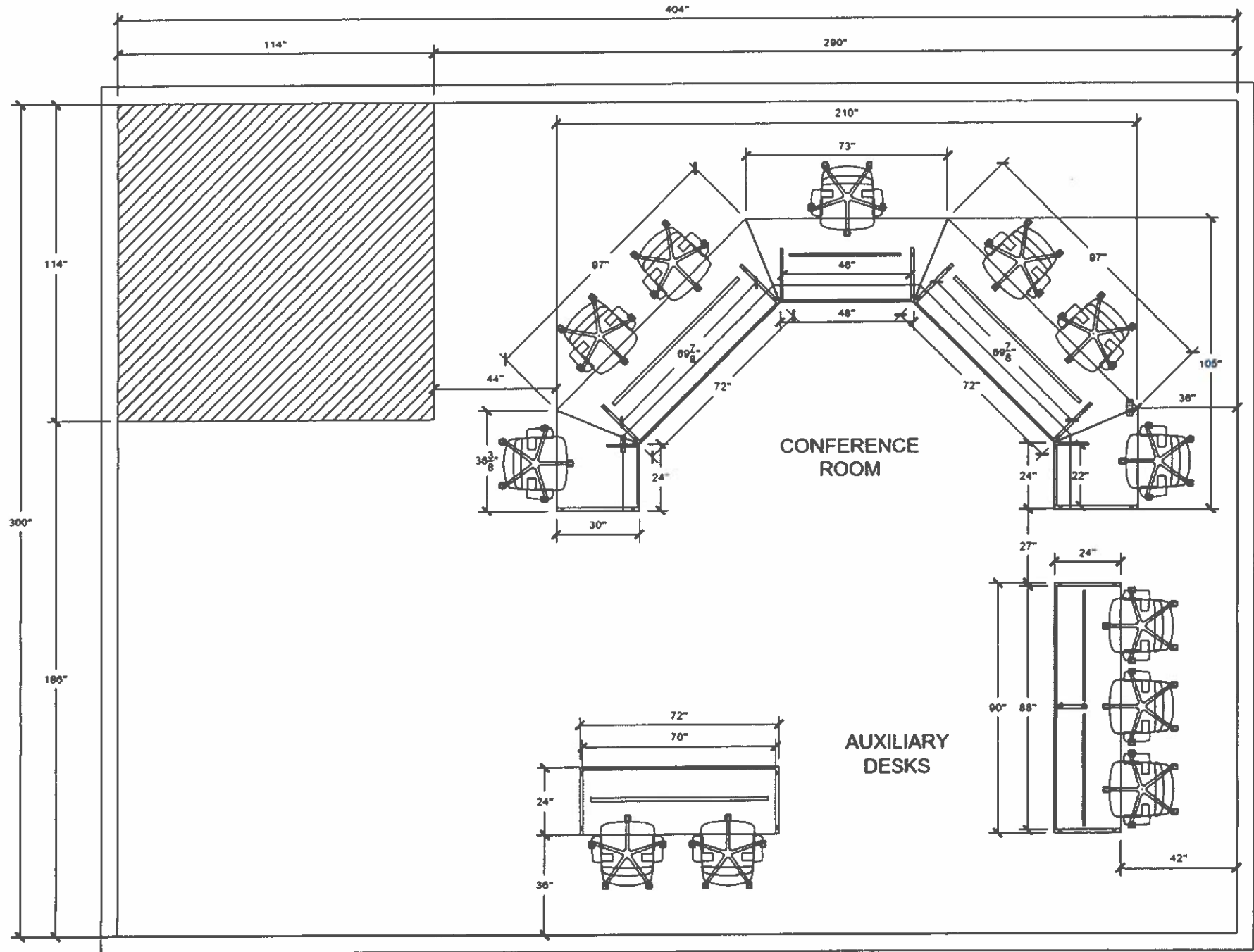
RECOMMENDED ACTION

- 1) THAT Council approve the upgrades to Council Chambers and creation of office space

ATTACHMENTS

New Council table layout
Layout of new chambers

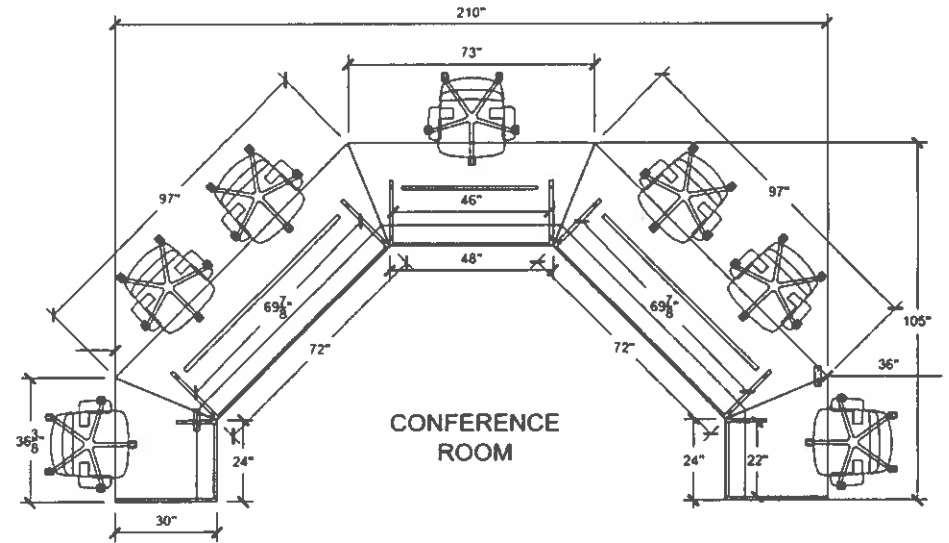
PROJECT NAME : Town Of Onoway Conference Room



PROJECT NAME : Town Of Onoway Conference Room

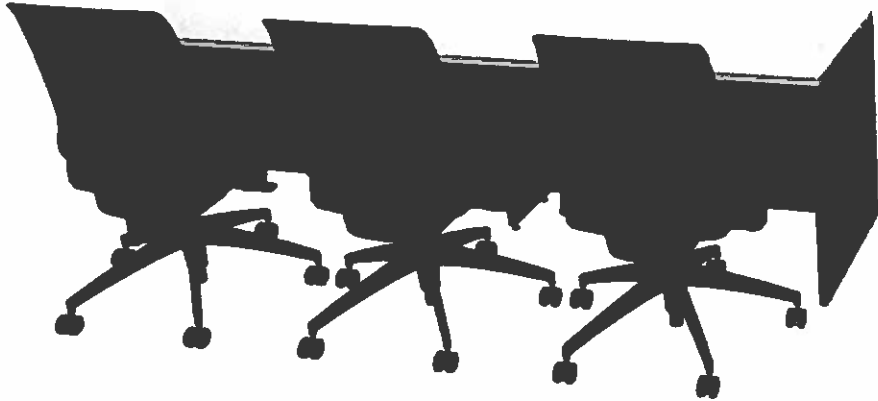
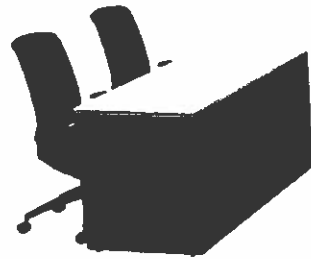


FRONT VIEW



BACK VIEW

· PROJECT NAME : Town Of Onoway Conference Room



Town of Onoway

Report to Council

Meeting: May 23, 2024 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Town of Onoway

Development Permits: **24DP01-24**
Plan 6288 BZ, Block 2, Lot 16 : 4904 – 49 Street
Construction of an Addition to an Existing Commercial Building and Use of an Indoor Eating Establishment.

24DP02-24
Plan 783 NW, Block A : 5502 Lac Ste Anne Trail N.
Renovation of an Existing Industrial Building, Construction of an Addition, Installation of a Septic System (Holding Tank), and Operation of a Veterinary Clinic.

Letter of Compliance: **None**

Regards,

Tony Sonnleitner, Development Officer

[View in browser](#)

Alberta



Stars of Alberta
Volunteer Award Nomination

Stars of Alberta



43

Each year, thousands of Alberta volunteers dedicate their time and talents to making this province a great place to live, visit, and raise family. Thanks to their dedication, Albertans have access to the cultural, recreational, and social programs that are cornerstones for building strong communities and promising futures for all our citizens.

The Stars of Alberta Volunteer Awards were established as a way to recognize the outstanding contributions of volunteers in helping to make life better for their family, friends, and neighbours. You're invited to shine a spotlight on the contributions of the volunteers that benefit your community and the province.

You can recognize those remarkable individuals by submitting nominations for the 2024 Stars of Alberta Volunteer Awards. Up to nine awards – two in each category of youth, adult, and senior, and three in the breaking barriers category – will be presented this year on or around International Volunteer Day, December 5.

Full information, including the online nomination form, and outlines detailing the requirements of the form and reference letters, can be found on our website. Downloadable promotional posters, suitable for printing or placement on your organization's website, are also available online. **The deadline for nominations is June 30, 2024.**

Thank you for your support of Alberta volunteers and the Stars of Alberta Volunteer Awards!

Community Engagement Branch

9th Floor, 10405 Jasper Avenue, T5J4R7, Edmonton

[Subscribe](#) | [Unsubscribe](#)

44

Key Messages and Proposed Council Motion on Bill 20: Municipal Affairs Statutes Amendment Act

May 9, 2024

Key Messages for ABmunis' members:

The NAME OF MUNICIPALITY recommends that the Government of Alberta rescind Bill 20, the *Municipal Affairs Statutes Amendment Act*, due to concern that Bill 20's proposed legislative amendments will:

- Increase divisiveness within council and our community instead of encouraging collaborative decision-making to solve the future challenges our community faces.
- Prioritize the interests of the provincial cabinet over the interests of the residents of MUNICIPALITY.
- Increase the influence of corporations and unions in municipal government through political donations to local candidates, which will drown out the interests of everyday Albertans who cannot afford to donate large sums of money to political campaigns.
- Create tax inequities between individuals and corporations as it relates to donations to municipal candidates.
- Give power to the provincial cabinet to remove a councillor without clear criteria, which creates an environment where councillors will become more accountable to provincial government leaders instead of our local residents.
- Increase costs for property taxpayers by forcing a hand count of election results instead of allowing the use of proven and more cost-effective electronic equipment.
- Increase costs for property taxpayers by forcing our municipality to create and regularly maintain a permanent electors register.
- Allow councillors to claim that they have a perceived conflict of interest and avoid making politically challenging decisions in council.
- Remove our council's ability to determine what studies are needed for each type of development. Without the power to ask developers for that information, our municipality will be forced to fund those studies ourselves and pass the cost onto all existing residents instead of new development paying for itself.
- Fail to address the fundamental flaws of the current recall rules, which has destabilized the local political environment.
- Fail to give municipalities the option to require candidates to file financial disclosures prior to election day.
- Lead to unforeseen consequences because of the short window, without full input from municipal governments, in which Bill 20 was developed.

Messages that are more specific to smaller and more rural municipalities:

- Forces the NAME OF MUNICIPALITY to conduct online public hearings on planning and development which is not possible due to a lack of high-speed internet in our municipality.
- Increases costs for property taxpayers by forcing our municipality to purchase audio and video equipment that will enable residents to participate in public hearings through an online format.

Proposed Council Motion

Municipalities may consider passing a motion in council to communicate your council's view of Bill 20. The following is a template that municipalities may use or consider developing your own motion based on your council's views.

That the NAME OF MUNICIPALITY send a letter to the Premier that recommends that the Government of Alberta rescind Bill 20, the Municipal Affairs Statutes Amendment Act, due to the extensive concerns raised by municipal leaders across Alberta, including MUNICIPALITY council, and that the Government of Alberta engage municipal governments through a collaborative and trust-based consultation process to update the Local Authorities Election Act and Municipal Government Act to assist municipal governments to effectively govern in the interests of their residents and deliver on the future needs of each community in Alberta.

Background

- In fall 2023, the Government of Alberta conducted an online survey on a wide scope of issues related to the *Local Authorities Election Act* and *Municipal Government Act*.
- On April 25, 2024, the Government of Alberta introduced Bill 20, the Municipal Affairs Statutes Amendment Act.
 - [Bill 20](#)
 - [Government of Alberta's Summary Sheet on Bill 20](#) – April 25, 2024
- On April 29, 2024, ABmunis hosted a [media conference](#) to respond to proposals in Bill 20.
- On May 2, 2024, Minister McIver [announced](#) that the province will introduce amendments to clarify aspects of Bill 20 based on concerns raised.
- On May 3, 2024, ABmunis published a [preliminary analysis report](#) on Bill 20.
- On May 8, 2024, ABmunis hosted webinar for municipalities and sought member input on ABmunis' position on Bill 20. Based on a webinar poll with 221 responses, 76 per cent of members want Bill 20 to be rescinded and 8 per cent don't have an opinion yet.
- As of May 9, 2024, Bill 20 is at second reading.
- The spring legislative session is scheduled to end May 30, 2024.

ABmunis' Resources and News Releases on Bill 20

- Visit ABmunis' [Keep Local Elections Local](#) webpage to access our analysis, videos, and resources.
- [April 25, 2024](#) news release
- [April 29, 2024](#) news release
- [May 8, 2024](#) news release

Fw: ABmunis letter to Premier Smith to clarify information on provincial

Jennifer Thompson <CAO@onoway.ca>

Tue 5/14/2024 9:32 AM

To:Debbie Giroux <Debbie@onoway.ca>

📎 1 attachments (157 KB)

Ltr to Premier Smith re clarify funding for municipalities.pdf;

For next agenda please

From: Tyler Gandam <president@abmunis.ca>

Sent: Monday, May 13, 2024 3:04 PM

To: Jennifer Thompson <CAO@onoway.ca>

Subject: ABmunis letter to Premier Smith to clarify information on provincial

Dear Mayors, Councillors, and CAOs:

In March, Premier Smith spoke at ABmunis' Spring 2024 Municipal Leaders' Caucus and promoted that the Government of Alberta will provide \$3.6 billion in capital funding to municipalities in 2024. Several of you contacted us seeking clarity on the figures. Our Policy and Advocacy team reviewed the information and found that only \$1.7 billion of the quoted \$3.6 billion represented provincial funding for municipal infrastructure. The remainder consisted of funding from the Government of Canada that flows through the Government of Alberta or provincial investment in provincial highways and bridges.

Initially, we shared these findings through an [article in The Weekly newsletter](#). Following that, our Board determined it would be helpful to follow up with Premier Smith to ensure her office is aware of ABmunis' analysis and the current inequities between provincial property taxes collected from municipalities compared to the amount of provincial funding delivered to municipalities.

To help inform your discussions with MLAs and Ministers, we are sharing the attached letter that was sent to Premier Smith.

Thank you,

Tyler Gandam

President, Alberta Municipalities

Tyler Gandam | President

E: president@abmunis.ca

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-

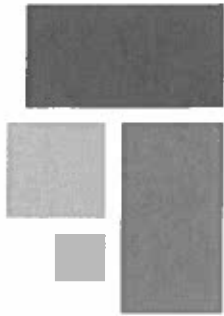
6644 | www.abmunis.ca



This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee, you should not disseminate, distribute or copy this email.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples.

47



May 13, 2024

Honourable Danielle Smith, ECA
Premier and Minister of Intergovernmental Relations
307 Legislature Building
10800 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Smith:

Thank you for attending and speaking at Alberta Municipalities' Spring 2024 Municipal Leaders' Caucus in Edmonton on March 15, 2024. We sincerely appreciated you were willing to take questions from audience members and even extend your time to converse on matters that are important to municipal leaders.

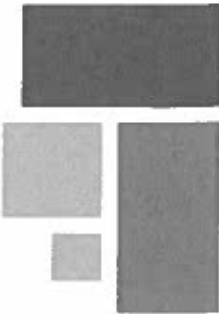
During your address to the audience, you stated that the Government of Alberta will provide \$3.6 billion in capital funding support to municipal governments in 2024 consisting of:

- \$2.23 billion in municipal infrastructure support,
- \$577 million in capital maintenance and support,
- \$708 million in roads and bridges, and
- \$95 million in additional projects.

During that same speech you promoted that this funding support represents \$900 million more in funding than what the Government of Alberta will requisition from municipalities in 2024 through provincial property taxes.

Following the event, several of our members contacted our association seeking clarity on the figures. Based on our findings, we wanted to bring to your attention that only 48 per cent of that \$3.6 billion expenditure represents provincial funding for municipal governments. In the enclosure to this letter, we breakdown the numbers which involves:

Provincial Funding for Municipalities	(\$ millions)
Provincial funding programs for municipalities (\$722 million in Local Government Fiscal Framework Capital funding and \$188 million through competitive application programs).	910
Provincial funding for one-off municipal projects (not part of a formal funding program).	819
	\$1,729
Federal Funding for Municipalities & Provincial Expense on Provincial Infrastructure	
Funding from the Government of Canada that flows through the Government of Alberta to municipalities.	764
Provincial expenditures on provincially-owned highways and bridges, which are unrelated to the scope of municipal government operations.	1,116
	\$1,880
Total Quoted Expenditure	\$3,609



With \$1.88 billion of the \$3.61 billion consisting of a combination of federal funding for municipalities and provincial spending on provincial infrastructure, this means that only \$1.73 billion is the total provincial capital funding contribution to municipal governments in 2024. This highlights how total capital funding from the province is actually \$1 billion less than the \$2.7 billion that the Government of Alberta will requisition from municipalities this year. This demonstrates another reason that the starting amount of the Local Government Fiscal Framework Capital funding should have been set at \$1.7 billion instead of \$722 million.

Review of the Provincial Property Tax System

We share this information to bring clarity to the clear inequity between funding to municipalities and provincial property taxes that are requisitioned from municipalities. This is why we applaud that your mandate letter to the Honourable Ric McIver, Minister of Municipal Affairs, includes the initiative to review how the provincial property tax system can be changed to enable municipalities to retain more funding.

We optimistically wait for the result of that review to be shared and look forward to receiving an update on the expected timing.

If you wish to set up a meeting to discuss this or any other matter related to municipalities, I invite you to contact me by email at president@abmunis.ca or on my cell phone at (780) 312-0660.

Sincerely,

Tyler Gandam
President, Alberta Municipalities

- CC: Honourable Nate Horner, President of Treasury Board and Minister of Finance
Honourable Ric McIver, Minister of Municipal Affairs
Paul McLaughlin, President, Rural Municipalities of Alberta

Enclosure

ABmunis' Breakdown of Premier Smith's Quoted \$3.6 Billion in Funding for Municipalities

(\$ millions)	2024 Budget	% of Total
Provincial Programs for Municipal Infrastructure		
Local Government Fiscal Framework Capital	\$722	20.0%
Municipal Water and Wastewater Partnership	66	1.8%
Water for Life	50	1.4%
Strategic Transportation Infrastructure Program	44	1.2%
Local Growth and Sustainability Grant	20	0.6%
First Nations Water Tie-In	8	0.2%
	\$910	25.2%
One-Off Provincial Funding for Municipal Infrastructure (Not part of a formal funding program)		
Provincial portion of Edmonton and Calgary LRT ¹	425	11.8%
Calgary Deerfoot Trail upgrades	156	4.3%
Calgary River District and Event Centre	88	2.4%
Edmonton Terwillegar expansion	50	1.4%
Edmonton Yellowhead Trail	50	1.4%
Edmonton 50 th Street	8	0.2%
YYC Rail Connection	2	0.1%
<i>Projects Outside Calgary and Edmonton</i>		
Red Deer Regional Airport Expansion	20	0.6%
Capital Region Wastewater Treatment	10	0.3%
Fox Lake Access Improvement	6	0.2%
Designated Industrial Zone Pilot Project	4	0.1%
	\$819	22.7%
Federal Funding for Municipal Infrastructure that Flows Through the Government of Alberta		
Federal portion of Edmonton and Calgary LRT ¹	425	11.8%
Canada Community Building Fund	265	7.4%
Investing in Canada Infrastructure Program	73	2.0%
Clean Water and Wastewater Fund	1	0.0%
	\$764	21.2%
Provincial Investments in Provincial Highways and Bridges		
Highway rehabilitation projects	352	9.7%
Highway twinning, widening, expansion	151	4.2%
Bridge construction projects	121	3.4%
Edmonton/Calgary Ring Roads	73	2.0%
Highway 3 twinning (Taber to Burdett)	65	1.8%
Major maintenance	45	1.2%
P3 Ring Road Maintenance	39	1.1%
Multiple engineering projects	29	0.8%
Highway twinning south of Grande Prairie	24	0.7%
Slide repairs	21	0.6%
Highway 16A and RR20 intersection	20	0.6%
Highway 11 twinning (Red Deer to Rocky Mountain House)	17	0.5%
Highway 40 grade widening (Grande Cache to Hinton)	15	0.4%
Highway 201 Bow River Bridge on SE Stony Trail	14	0.4%
Other projects	131	3.6%
	\$1,116	30.9%
Total	\$3,609	100.0%

¹ \$425 million is an estimate based on news releases indicating that funding from the Government of Canada and Government of Alberta were about evenly split for each Calgary and Edmonton LRT project.

BREAKING DOWN ALBERTA'S CAPITAL SUPPORT FOR MUNICIPALITIES IN 2024

[Home](#) / [News](#) / Breaking down Alberta's capital support for municipalities in 2024

← News

Apr 3

2024

Year In Review:
Take a look back
at our 2023
successes

[CLICK HERE](#)

At our recent Spring 2024 Municipal Leaders' Caucus, Premier Danielle Smith said that the Government of Alberta will invest **\$3.6 billion in municipalities in 2024**. This is about \$900 million more than what will be collected from municipalities through the provincial education property tax.

Several of our members have contacted us seeking clarity on the dollar figures presented by Premier Smith, which included:

- **\$2.23 billion** in municipal infrastructure support
- **\$577 million** in capital maintenance and support
- **\$708 million** in roads and bridges
- **\$95 million** in additional projects.

Our Policy & Advocacy team took a close look at what these dollar figures represent. What follows is a summary of our analysts' findings.

\$1.7 billion in provincial funding for municipal infrastructure

- \$722 million (20%) of the quoted \$3.6 billion is for the new Local Government Fiscal Framework Capital program, which is allocated to every municipality on a formula basis.
- \$188 million (5%) is open to competitive application for most municipalities (e.g., Municipal Water Wastewater Partnership, the new Local Growth and Sustainability Grant, Strategic Transportation Infrastructure Program, and Water for Life).
- \$819 million (23%) is not associated with a formal funding program but represents one-off investments in specific municipalities. Ninety-five per cent (95%) of this

Ⓢ

51

funding will be spent in Calgary and Edmonton on major thoroughfare roadways, the Calgary event centre, and light rail transit (LRT) expansion.

\$764 million in federal funding for municipal infrastructure

About \$764 million (21%) of the quoted \$3.6 billion is funding from the Government of Canada that flows through the Government of Alberta for municipal governments (e.g., Canada Community Building Fund, Investing in Canada Infrastructure Program, and the federal portion of the Edmonton and Calgary LRT project).

\$1.1 billion in provincial spending on provincial highways & bridges

About \$1.12 billion (31%) of the quoted \$3.6 billion represents investments in maintenance and upgrades of provincially-owned infrastructure such as provincial highways and bridges. Most of these projects are listed on page 115 of the Government of Alberta's 2024 Fiscal Plan.

Conclusions

We have analyzed funding in this way so we can easily compare year-to-year changes in provincial funding for municipalities without influence from funding changes at the federal level. While we appreciate the Government of Alberta's investments in provincial highways and bridges, we do not consider this to be a municipal support as local governments are not involved in the management or funding of provincial highway infrastructure.

If we exclude the federal funding and the amounts for provincial highways and bridges, then the total provincial capital funding for municipalities in 2024 will be \$1.73 billion. This is actually \$1 billion less than what the provincial government will take from municipalities through education property taxes this year.

This highlights the importance of the Government of Alberta's work to "review the feasibility of amending the education property tax to assist municipalities with retaining more funding for local priorities" as outlined in the Premier's August 2023 mandate letter to the Minister of Municipal Affairs. Alberta Municipalities looks forward to sitting down with representatives from the Government of Alberta to discuss potential changes to provincial education property taxes.

From: Trista Court <tcourt@lsac.ca>

Sent: Wednesday, May 15, 2024 8:40 AM

To: Karen St. Martin <cao@mayerthorpe.ca>; Jennifer Thompson <CAO@onoway.ca>; Village of Alberta Beach <aboffice@albertabeach.com>

Subject: Lemonade Day!

Thank you to each of your muni's for partnering in this initiative. This is what I've found out through a discussion with Community Futures ...

1. Community Futures, Yellowhead East is the Lead for our area.
2. Event date is June 15
3. There is registered participants in each of the 3 municipalities (Mayerthorpe, Onoway & Alberta Beach).
4. We can each expect a municipal information package in the next few days that will provide additional information. If you don't receive one, let me know and I'll share.
5. There is a need for 3 judges in each municipality ----- please confirm if you have anybody interested in judging (1-3 people)
6. Sponsorship of \$500 is requested in each muni (County is splitting this with you).
 - a. TofMayerthorpe has already paid CF \$500 – so LSAC will provide the TofMayerthorpe with reimbursement of \$250.
 - b. LSAC will pay for the full \$500 for the Onoway location & will invoice the TofOnoway \$250.
 - c. LSAC will pay for the full \$500 for the Alberta Beach location & will invoice AB Beach \$250.

All municipalities will be recognized for sponsorship of the event.

<https://lemonadeday.org/northern-alberta>

Thanks!

Trista Court

General Manager of Community Engagement, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | CELL: 780.284.1538 [www.lsac.ca]lsac.ca

Visit [CountyConnect.ca](https://www.countyconnect.ca) to sign up for critical alerts as they happen!

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying or distribution of this email or its contents is strictly prohibited. If you have received this message, immediately by replying to the message and deleting it from your computer.

(53)