



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

July 11, 2024
9:30 a.m.
Council Chambers
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services
Debbie Giroux, Recording Secretary

Others: 2 members of the public attended in person
2 members of the public attended via Zoom

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 220-24

MOVED by: Councillor Sheila Pockett

THAT the July 11, 2024 Regular Council Meeting agenda be approved with the following amendments(s):

9d) Respect in the Workplace Policy

CARRIED

3. ADOPTION OF MINUTES

Motion # 221-24

MOVED by: Deputy Mayor Lisa Johnson

THAT the June 27, 2024 Regular Council Meeting minutes be approved as presented.

CARRIED

4. APPOINTMENTS/PUBLIC HEARINGS

- a. 9:35 a.m. Ben Proulx - Catalyst Communications - Public Engagement Survey

Motion # 222-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council accept the survey results as presented by Ben Proulx, Catalyst Communications.

CARRIED

5. FINANCIAL REPORTS - n/a

6. POLICIES & BYLAWS

- a. Designated Officer Bylaw 815-24

Motion # 223-24

MOVED by: Councillor Robin Murray

THAT Bylaw # 815-24 the Designated Officer Bylaw be given first reading.

CARRIED

Motion # 224-24

MOVED by: Councillor Bridgitte Coninx

THAT Bylaw 815-24 the Designated Officer Bylaw be given second reading.

CARRIED

Motion # 225-24

MOVED by: Councillor Sheila Pockett

THAT Bylaw 815-24 the Designated Officer Bylaw be considered for third reading at this meeting.

CARRIED UNANIMOUSLY

Motion # 226-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Bylaw 815-24 the Designated Officer Bylaw be given third reading and adopted.

CARRIED

7. ACTION ITEMS

- a. Minister McIver - Request for Meeting at AB Munis 2024 Fall Convention

Motion # 227-24

MOVED by: Councillor Bridgitte Coninx

THAT Council request a meeting with Minister McIver to discuss: 1. Downloading of services to municipalities; 2. Distribution of casino funds; 3. Automatic Aid/Dual Callout

CARRIED

- b. Greater Parkland Chamber Annual Magazine

Motion # 228-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council redirect funding in Economic Development budget currently used for advertising in the Greater Parkland Chamber annual magazine to other initiatives.

CARRIED

- c. Town of Onoway Library Board Financial Statements

Motion # 229-24

MOVED by: Councillor Bridgitte Coninx

THAT Council appoint Trail Accounting of Onoway to complete the 2023 Financial Review of the Onoway Public Library.

CARRIED

Motion # 230-24

MOVED by: Councillor Robin Murray

THAT Council approve the Town of Onoway Library Board 2023 Financial Statements from Trail Accounting as presented.

CARRIED

8. COUNCIL, COMMITTEE & STAFF REPORTS

Motion # 231-24

MOVED by: Councillor Sheila Pockett

THAT Council accept the written and verbal Council and staff reports for information.

CARRIED

9. INFORMATION ITEMS

Motion # 232-24

MOVED by: Councillor Sheila Pockett

THAT Council accept the below noted item(s) (a-d) for information.

CARRIED

- a. Community Futures Yellowhead East (CFYE) Meeting Minutes - February to May, 2024
- b. Alberta Municipal Affairs - Recall Petitions - June 24, 2024 Letter from ADM Sandberg

Motion # 233-24

MOVED by: Councillor Robin Murray

THAT Administration provide a report on costs associated with the recall petition at a future meeting.

CARRIED

- c. Recycling Council of Alberta Conference 2024
- d. Respect in the workplace policy

10. CLOSED SESSION

Motion # 234-24

MOVED by: Councillor Robin Murray

THAT Pursuant to Section 197(2) of the Municipal Government Act and Section 17(4)(d) - Disclosure Harmful to Personal Privacy Section 16 - Disclosure Harmful to business interests of a third party Council move into Closed Session at 10:40 a.m.

CARRIED

The following individuals were present for the Closed Session:

- Mayor Lenard Kwasny
- Deputy Mayor Lisa Johnson
- Councillor Bridgitte Coninx
- Councillor Robin Murray
- Councillor Sheila Pockett

- Jennifer Thompson, Chief Administrative Officer
- Gino Damo, Director of Corporate and Community Services

Council recessed from 10:40 a.m. until 10:42 a.m. to allow the Recording Secretary and members of the public to leave the meeting.

Motion # 235-24

MOVED by: Councillor Bridgitte Coninx

THAT Council move out of Closed Session at 12:25 p.m.

CARRIED

Council recessed from 12:25 p.m. until 12:27 p.m. to allow the Recording Secretary and members of the public to return to the meeting.

Motion # 236-24

MOVED by: Councillor Bridgitte Coninx

THAT Council awards the 2024 Student Bursary in the amount of \$500.00 each to the following recipients upon receipt of proof of registration and acceptance to a qualified post-secondary institution in a full-time or part-time program and be attending their first year of studies:

1. Aimey McDonald
2. Seth Lindstrom
3. Justin Lindstrom

CARRIED

11. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 12:30 p.m.

12. UPCOMING EVENTS

Aug. 8, 2024	Regular Council Meeting	9:30 a.m.
Sept. 12, 2024	Regular Council Meeting	9:30 a.m.
Sept. 25-27, 2024	AB Munis	Red Deer
Oct. 10, 2024	Regular Council Meeting	9:30 a.m.
Oct. 24, 2024	Regular Council Meeting	9:30 a.m.

SIGNED BY

SIGNED BY

Mayor
Lenard Kwasny

Jennifer Thompson
Chief Administrative Officer