



**THE TOWN OF ONOWAY
REGULAR MEETING OF COUNCIL
AGENDA**

Thursday, October 24, 2024

11:00 a.m.

Council Chambers

Onoway Civic Centre (and Virtually Via Zoom)

MEETING IS BEING AUDIO/VIDEO RECORDED

Pages

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**

Recommendation:

THAT the October 24, 2024 Regular Council Meeting agenda be approved as presented.

or

THAT the October 24, 2024 Regular Council Meeting agenda be approved with the following amendments(s) (as noted at meeting time).

- 3. ADOPTION OF MINUTES**

4 - 10

Recommendation:

THAT the October 10, 2024 Regular Council Meeting minutes be approved as presented.

THAT the October 10, 2024 Regular Council Meeting minutes be approved with the following amendment(s) (as noted at meeting time).

- 4. APPOINTMENTS/PUBLIC HEARINGS - n/a**
- 5. FINANCIAL REPORTS - n/a**

6. POLICIES & BYLAWS

- a. Policy C-TRA-ROA-1 - Street Clearing and Sanding 11 - 19

Recommendation:

THAT Council accept the existing policy C-TRA-ROA-1

or

THAT Council direct staff to provide an updated policy to include:

7. ACTION ITEMS

- a. 2024 Alberta School Foundation Fund Requisition Increase 20 - 23

Recommendation:

THAT Council accept the 2024 Alberta School Foundation Fund Requisition Increase report for information.

- b. 2024 Family & Community Support Services (FCSS) Applications Round 3 and 2024 Recreation Tax 24 - 28

Recommendation:

THAT Council approve the 2024 FCSS Funding Round 3 amount of \$_____ towards the FCSS grant applicants.

THAT Council approve the 2024 Recreation Programming Round 3 amount of \$_____ towards Recreation Program requests.

- c. Alberta Advantage Immigration Program - A Request for Decision is attached 29 - 30

Recommendation:

THAT Council authorize Administration to submit an application for the AAIP program.

8. COUNCIL, COMMITTEE & STAFF REPORTS

Recommendation:

THAT Council accept the Council, Committee and Staff Reports for information.
Onoway Town Council Agenda October 24, 2024

- a. Mayor's Report
- b. Deputy Mayor's Report
- c. Councillor's Report
- d. Chief Administrative Officer Report
- e. Corporate and Community Services Director's Report 31 - 32
- f. Public Works Report

9. INFORMATION ITEMS

Recommendation:

THAT Council accept the items for information.

- a. Councillor Coninx - Municipal Elected Leaders Certificate 33 - 33
- b. North Saskatchewan Watershed Alliance (NSWA) 2025 Municipal Contribution 34 - 36
- c. Town of Onoway Public Sale of Land Auction Notes - October 3, 2024 37 - 38

10. CLOSED SESSION

Pursuant to Section 197(2) of the Municipal Government Act and FOIP Section 27(1)(a) - Legal - Solicitor/Client Privilege

11. ADJOURNMENT

12. UPCOMING EVENTS



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

October 10, 2024
9:30 a.m.
Council Chambers
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Debbie Giroux, Recording Secretary

Absent: Gino Damo, Director of Corporate and Community Services

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:32 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 283-24

MOVED by: Deputy Mayor Lisa Johnson

THAT the October 10, 2024 Regular Council Meeting agenda be approved with the following amendments: Addition 7f) Capital Region Assessment Services Commission (CRASC) MOA - requested by CAO Thompson.

CARRIED

3. ADOPTION OF MINUTES - September 12, 2024

Motion # 284-24

MOVED by: Councillor Sheila Pockett

THAT the September 12, 2024 Regular Council Meeting minutes be approved with the following amendment(s):

Motion 265-24 was moved by Councillor Sheila Pockett (not Councillor Robin Murray); Lenard was misspelled "Leonard" on page 2 and page 8.

CARRIED

4. APPOINTMENTS/PUBLIC HEARINGS

- a. Pastor Kevin Henry and Pastor Brian Siewert - New Life Christian Community and Onoway Baptist Church.

Pastor Kevin Henry and Pastor Brian Siewert attended the meeting from 9:34 a.m. until 9:44 a.m.

Motion # 285-24

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the discussion with Pastor Kevin Henry and Pastor Brian Siewert for information.

CARRIED

5. FINANCIAL REPORTS - n/a

6. POLICIES & BYLAWS - n/a

7. ACTION ITEMS

- a. 2025 ATCO Gas Franchise Fee and Notice of Application and Franchise Agreement - Re-Approval Process.

Motion # 286-24

MOVED by: Councillor Robin Murray

That Council accept the Alberta Utilities Commission process update for information.

CARRIED

- b. Onoway Regional Medical Clinic

Motion # 287-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council support LSAC's request by sending a letter to Honourable Adriana LaGrange, Minister of Health, advocating for funding for the Onoway Regional Medical Clinic (ORMC).

CARRIED

- c. Onoway Brand Redevelopment Poll Question

Motion # 288-24

MOVED by: Councillor Bridgitte Coninx

THAT Council commit to use of the existing logo and tagline for the Town.

DEFEATED

Motion # 289-24

MOVED by: Councillor Robin Murray

THAT Council approve the basic design to rebrand the logo for the Town of Onoway AND THAT Council direct administration to provide options for a new tag line.

CARRIED

10. CLOSED SESSION

Motion #290-24

MOVED by: Councillor Robin Murray

THAT, pursuant to Section 197(2) of the Municipal Government Act and Section 24 FOIP, Council move into Closed Session at 9:50 a.m. to discuss the following items:

Advice to officials – proposals

CARRIED

Council recessed from 9:50 a.m. to 10:00 a.m. to allow the members of the public to leave the meeting.

CLOSED SESSION:

The following individuals were present for the Closed Session:

Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett
Jennifer Thompson, Chief Administrative Officer
Debbie Giroux, Recording Secretary
Randy Schroeder, Lac Ste. Anne County Fire Chief
Brent Sanderson, Lac Ste. Anne County Deputy Fire Chief

Motion #291-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council move out of Closed Session at 11:25 a.m.

CARRIED

Council recessed from 11:27 a.m. until 11:37 a.m. to allow the public to return to the meeting.

Motion #292-24

MOVED by: Councillor Robin Murray

THAT Council accept the discussion and presentation from Lac Ste. Anne County Fire Services for information.

CARRIED

7. ACTION ITEMS

- d. Procedural Bylaw – Updated

Motion #293-24

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the updated Procedural Bylaw for information.

CARRIED

- e. Beautification

Motion #294-24

MOVED by: Councillor Bridgitte Coninx

THAT Council approve the project to install Twinkle Solar LED lights on trees located on the East Side of 50 Street between Lac Ste Anne Trail South and 49 Avenue over the course of two years.

CARRIED

Motion #295-24

MOVED by: Councillor Sheila Pockett

THAT Council approve the project to request donations of winter theme decorations for the outdoor flower boxes from local greenhouses.

CARRIED

- f. Capital Region Assessment Services Commission MOA

Motion #296-24

MOVED by: Councillor Robin Murray

THAT Council approve the Capital Region Assessment Services Commission Memorandum of Agreement for a 3-year term.

CARRIED

8. COUNCIL, COMMITTEE & STAFF REPORTS

Motion #297-24

MOVED by: Councillor Sheila Pockett

THAT Council accept the verbal and written reports as presented.

CARRIED

- a. Mayor's Report
- b. Deputy Mayor's Report
- c. Councillor's Report
- d. Chief Administrative Officer Report - n/a
- e. Corporate and Community Services Director's Report - n/a
- f. Public Works Report - n/a

9. INFORMATION ITEMS

Motion #298-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council accept the items for information.

CARRIED

- a. Safety Codes Council - October 3, 2024 email from Dan Rude, AB Municipalities
- b. Family & Community Support Services Association of Alberta (FCSSAA) - Challenges facing FCSS September 2024
- c. AB Municipal Affairs - 2024 Tax Reporting Package for Onoway
- d. Designation of Affordable Housing Accommodation - October 3, 2024 email from ADM David Williams

- e. AB Municipal Affairs re Federal Carbon Tax - October 2, 2024 Letter from Minister McIver
- f. Onoway Jr Sr High School - Citizenship Awards and Invitation
- g. AB Muni's - Insurance Claim for Firehall
- h. ATCO - Yellowhead Mainline Project - September 9, 2024 letter from Lee Affleck

Council recessed from 12:17 p.m. until 1:18 p.m.

Mayor Kwasny called the meeting to order at 1:19 p.m.

10. CLOSED SESSION

Motion #299-24

MOVED by: Councillor Bridgitte Coninx

THAT, pursuant to Section 197(2) of the Municipal Government Act and Section 24 FOIP and Section 27 FOIP, Council move into Closed Session at 1:20 p.m. to discuss the following items:

Advice to officials – proposals
 Legal – Solicitor/Client Privilege

CARRIED

Council recessed from 1:20 p.m. to 1:22 p.m. to allow the Recording Secretary and members of the public to leave the meeting.

CLOSED SESSION:

The following individuals were present for the Closed Session:

Mayor Lenard Kwasny
 Deputy Mayor Lisa Johnson
 Councillor Bridgitte Coninx
 Councillor Robin Murray
 Councillor Sheila Pockett
 Jennifer Thompson, Chief Administrative Officer

Motion #300-24

MOVED by: Councillor Robin Murray

THAT Council move out of Closed Session at 2:48 p.m.

CARRIED

Motion #301-24

MOVED by: Councillor Robin Murray

THAT Administration have the fire services MOA with Lac Ste. Anne County reviewed by legal counsel prior to Council consideration for approval.

CARRIED

Motion #302-24

MOVED by: Councillor Bridgitte Coninx

THAT Council hold a Special Meeting on Tuesday, October 15, 2024 at 2:15 p.m. to discuss matters under FOIP Section 27(1)(a) – Privileged Information which includes solicitor/client privilege.

CARRIED

11. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 2:57 p.m.

12. UPCOMING EVENTS

October 24, 2024	Regular Council Meeting	9:30 a.m.
November 14, 2024	Regular Council Meeting	9:30 a.m.
November 22, 2024	Christmas Light Up	
November 28, 2024	Regular Council Meeting	9:30 a.m.
December 12, 2024	Regular Council Meeting	9:30 a.m.

Mayor
Lenard Kwasny

Jennifer Thompson
Chief Administrative Officer



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 17, 2024
Presented By:	Gary Mickalyk
Title:	Public Works Manager

BACKGROUND / PROPOSAL

The Town of Onoway has a Snow Removal policy. In order to provide the level of service Council and residents expect, the policy is being brought forward for review. Staff have also included the Snow Removal Awareness information that is available on the Town website and posted on social media channels.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

Staff are requesting Council review policy C-TRA-ROA-1 Street Cleaning and Sanding for updates to ensure that the level of service provided is sufficient. Included is also the Snow Removal Awareness public document that was put out on to the website during winter 2023 for council to review.

Public works strives to provide the service as per policy, that provides winter maintenance, safety, and efficiency. The policy states snow removal commences at 6:00 am or determined by Public Works Manager. The level of service accommodates the inconvenience noise prior to 7:00 AM. Timing of snow removal is dependent on the amount that has fallen as well as the day of week.

Dependent on snow accumulation and duration of snow event, snow removal may be delayed. There are accommodations made for Tuesdays due to location of garbage bins which hinder snow removal on residential streets.

Administration was aware of concerns in 2023 regarding placement of snow piles that reduced sight lines and reduced visibility. There were also concerns regarding children sliding down the snow piles. The length of time snow piles were on the streets was also a concern last year, which will be addressed this year with hiring a contractor to help when snow events are excessive.

Drifting snow is a concern and when snow drifts occur, staff will mobilize to remove snow as soon as practicable.

Staff are requesting Council review the policy and Snow Removal Awareness information for updates to ensure that the level of service is reflected in the policy adopted by Council.

RECOMMENDED ACTION

THAT Council accept the existing policy C-TRA-ROA-1

OR

THAT Council direct staff to provide an updated policy to include:

_____.

ATTACHMENTS

C-TRA-ROA-1 Street Cleaning and Sanding
Snow Removal Awareness



Town of Onoway

Council Policy

Number	Title			
C-TRA-ROA-1 (5.3 & 5.6)	Street Cleaning and Sanding			
Approval	Originally Approved		Last Revised	
(CAO initials)	Resolution No:		Resolution No:	472/18
	Date:	Nov. 26, 2007	Date:	Dec. 19, 2018

Purpose:

This policy is to ensure that all members of staff and Council are aware of the priorities and procedures of street cleaning in the Town.

Policy Statement:

STREET CLEANING

1. When the streets require cleaning, the Public Works staff is to start at 6:00 a.m., or as determined by the Public Works Manager, to ensure that the downtown streets and main arteries are cleared before morning traffic impedes street cleaning equipment.
2. The Public Works Manager shall judge when the streets need to be cleaned of dirt, snow, or ice, but streets must be cleared of snow when three or more inches (7.5 cm) of loose snow have accumulated. The determination to clean will take into account current and forecasted weather conditions and the safety of Public Works staff. Lac Ste Anne Trail (highway access) will be cleared at 2 inch (5 cm) accumulation of loose snow. Clearing of dirt, snow, or ice shall be done in a manner that preserves the condition of infrastructure and equipment and maximizes available snow storage facilities, and does not mean the complete removal of all dirt, snow, or ice down to bare pavement.
3. In the event of a significant snowfall prior or during a weekend or holiday, such that emergency vehicle travel is hampered, Public Works staff will open main arteries as weather & safety conditions permit.
4. The priority order for clearing snow shall be:
 - 1) Emergency access routes
 - 2) Main arteries
 - 2) Downtown area
 - 3) Center of town



Town of Onoway

Council Policy

- 4) Industrial area
- 5) Residential areas
- 6) Town property

When snowfall accumulates in an amount sufficient to require clearing in accordance with this policy, clearing will take place in the order of priority, or altered at the discretion of the Public Works Manager if special circumstances occur. Should a subsequent snowfall accumulation occur, clearing will recommence in the same order of priority. Snow clearing of lower priority areas may not be possible when frequent accumulations of snowfall occur.

Back alleys shall be cleared at the discretion of the Public Works Manager.

5. Once snow removal equipment has passed, it will not come back to clear around parked vehicles. Snow removal equipment will not clear driveways, sidewalks, or boulevards. Removal of snow accumulated on driveways, sidewalks, or boulevards due to street clearing is the responsibility of the property owner. Damage to 'Curb Jumpers' and waste carts due to street cleaning is the responsibility of the property owner.
6. Deicing agents shall be used sparingly within the guidelines and policies of Alberta Environment.
7. The Town is not in competition with private enterprise and will not clean private parking lots and driveways.
8. Snow shall be removed from the streets and taken to suitable locations at the discretion of the Public Works Manager.
9. Snow piles in residential areas are to be monitored regularly and moved to a suitable location if they are proving to be a risk to public safety.

Due to unusual snowfall events, it may be not be possible to achieve the levels of service stated given the resources at the time.



Town of Onoway

Council Policy

SANDING

1. The Town of Onoway will ensure that the streets, roads, and intersections, under the direction, management and control of the municipality are kept in a reasonable state of safety, in terms of sanding to deal with icy conditions insofar as the municipality's financial resources will allow.
2. Streets are to be monitored for ice on a daily basis.
3. The Public Works Manager shall judge when the streets need to be sanded, but Council directs that the judgement error on the side of caution, and that sand be applied to roads that are in an icy condition even if it is anticipated that the ice will melt during the day time hours. Adequate coverage in all directions from the intersections to ensure there is sufficient stopping distance.
4. Major intersections, and in particular those in proximity to the school (49 Street and Lac Ste. Anne Trail South as well as Lac Ste. Anne Trail North and 49th Street), shall be sanded first as there is a high volume of traffic (both pedestrian and school buses) at these intersections. The "S": curves on Lac Ste. Anne Trail North and the curve where 53 Avenue becomes 52 Street (Water Treatment Plant Road) should also have high priority. These areas should be sanded twice daily during the week if necessary – before the school buses arrive in town and before school lets out. On weekends, the roads should be sanded by 9:00 a.m.
5. The priority order for sanding streets after the above shall be the downtown area, center of town, industrial area, and residential areas.

Legal References:

Cross References:

Revisions:

Resolution Number	MM/DD/YY
368/15	11/15/00
365/15	10/08/15
482/07	10/26/07
458/08	11/13/07



SNOW REMOVAL AWARENESS

Excerpt from Town Policy # C-TRA-ROA-1 Street Cleaning and Sanding

- When street cleaning is required the public works staff will start at 6:00am or as determined by the public works manager, to ensure that the main arteries are cleared before morning traffic impedes the street cleaning equipment.
- Public works shall judge when the streets need to be cleared of dirt, snow, or ice, but the streets must be cleared when three or more inches (7.5cm) of loose snow have accumulated the determination to clean will consider current forecasted weather conditions and the safety of the public works staff.
- Once the snow equipment has passed, it will not come back to clear around parked vehicles. Snow removal equipment will not clear driveways, sidewalks, or boulevards. Removal of snow accumulated on driveways, sidewalks, or boulevards due to street clearing is the responsibility of the property owner. Damage to “curb Jumpers” (curb mats) and waste carts due to street clearing is the responsibility of the property owner.

Priority order for clearing snow:

- Emergency access routes
- Main Arteries and Industrial area
- Downtown Area
- Subdivisions east and west side
- Town Property



SNOW REMOVAL AWARENESS

EMERGENCY ACCESS ROADS COMING INTO TOWN ARE CLEARED FIRST

- Industrial Avenue
- Lac Ste Anne North past the school up to the intersection of 49 Street
- North on 49 Street to Hwy 37
- 47 Street
- 52 Street
- The skid steer clears any windrows on driveways or at intersections.
- Sanding: Once clearing is completed the sanding truck is mobilized to sand the roads that have just been cleared, to ensure Public Safety if required.

SIDE WALKS

- Sidewalks along LSA Trail North by Onoway Elementary School and the Heritage center are completed before school starts, if possible. The remaining side walks are then completed as follows:
 - 49 St east side headed towards the arena, & West side by Big Way headed North
 - LSA Trail North side in front of the Gazebo
 - Small section in Shaul by the playground
 - Town Office
 - Community Hall Sidewalks
 - Intersection of 48 Street & 48 Avenue, by the cross walk and green wall on north side of 48 Avenue
 - Kids Corner Park @ 47 A Avenue
 - Elks Park walking paths and bridges
 - Bretzlaff Park
 - Empty lot/sidewalks owned by the Town
- Following the completion of road clearing a Telematik message will be sent Town wide to indicate which areas roads are to be cleared, as well as signage to be placed on or near a roadway within the Municipality prohibiting parking of any vehicle for the purposes of snow removal.
- Signs shall be clearly visible at the entrance/exit of a cul-de-sac or roadway. Signs shall be posted a minimum of 24 hours prior to the commencement of such work.



SNOW REMOVAL AWARENESS

Residential

- Residential clearing begins, and may alternate East & West ends. Depending on weather and garbage and recycling pick up.

WEST SIDE ROADS

- 48 & 49 Street
- Lac Ste Anne Trail South
- 50 Street
- 51 Street
- 52 Street (Touch Up)
- Shaul Development
- 49 Avenue and 48 Avenue

EAST SIDE ROADS

- 48 Avenue-44 Street
- 47 Street
- 47 A Street
- 46 Street
- Yeoman Drive
- Yeoman Close
- 48 A Avenue
- Lovell Close
- Miller and Payne

- The grader pulls snow from curbsides and windrows into the center of the road. The loader pushes the snow into piles. Skid steer is used to clean any cul-de-sac's that the grader is not able to maneuver.
- SANDING: Once grading is complete, sanding truck is then deployed for public safety.
- Snow piles are removed and hauled to various dump sights around town. Depending on the amount of snow this may take the remainder of the day or into the next day to complete the removal. An area is completed prior to mobilizing in the next area.

PARKING LOTS - SIDE ROADS - ALLEYWAYS

- Parking lots, side roads and alleyways have snow removal.
- Snow is taken to various dump sites, on an as needed basis and assessed once the Towns main roads have been completed.

SNOW REMOVAL NOTIFICATIONS

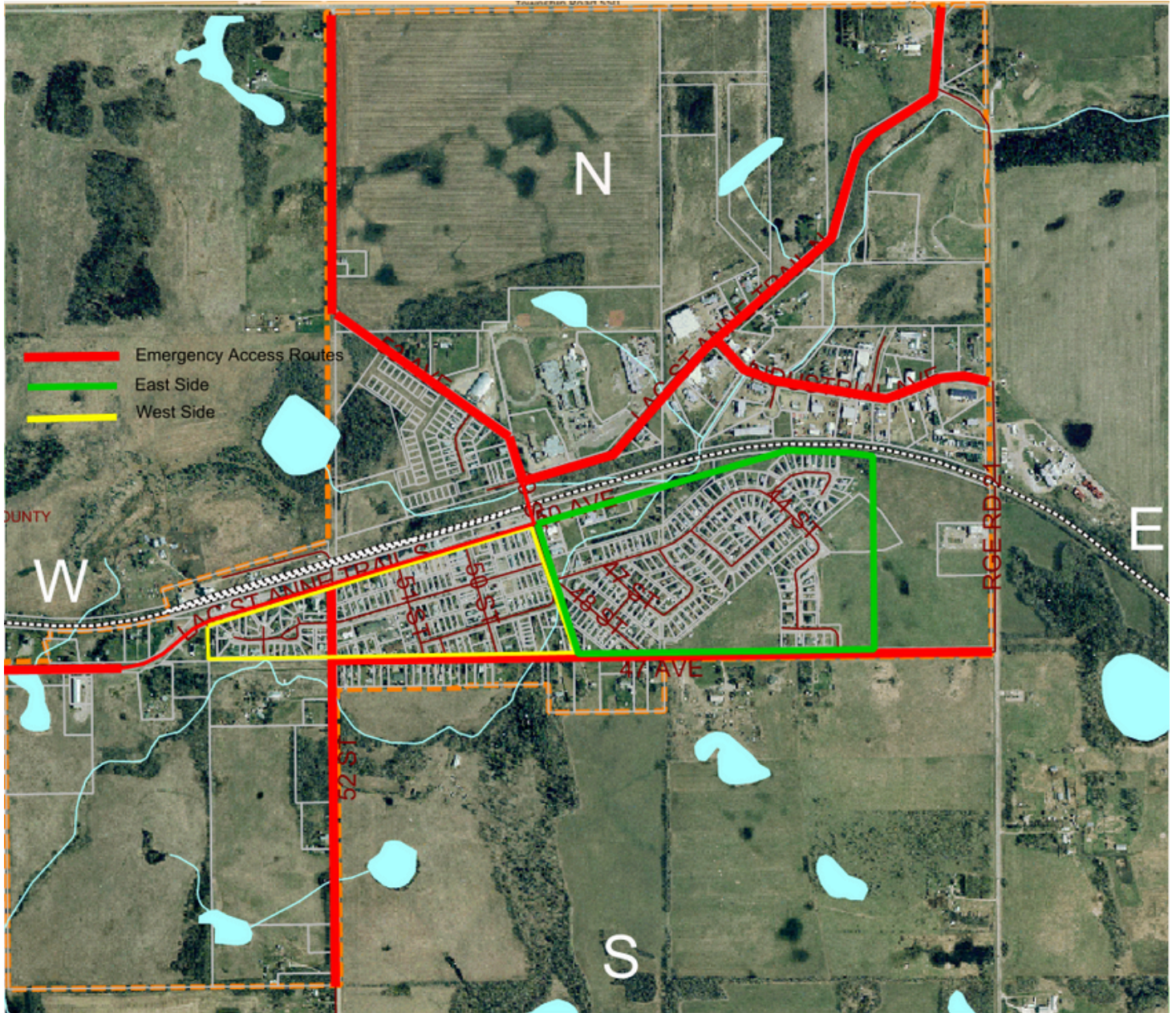
- Town Residents are notified through Telematik messaging. These notices are also posted on the Town of Onoway Facebook Page, Town of Onoway Website, and signage placed in the area of snow removal.

Public Works hopes that this will aid our residents with a general understanding of the Snow Removal Process.



SNOW REMOVAL AWARENESS

Snow Removal Routes





Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 24, 2024
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2024 Alberta School Foundation Fund Requisition Increase

BACKGROUND / PROPOSAL

As per the Province of Alberta website “*The education property tax provides Alberta's education system with a stable and sustainable source of revenue. The tax supports all public and separate school students and helps pay for basic instruction costs, including teacher salaries, textbooks and other classroom resources. All property owners pay the education property tax (with some exceptions, such as non-profit organizations and seniors' lodge facilities). Municipalities collect the education property tax from all property owners in Alberta. The money collected through this tax is pooled into the ASFF and then distributed to public education system school boards on an equal per-student rate.*”

The Town of Onoway collects the education property tax along with municipal property tax, seniors housing foundation tax and Designated Industrial Property (DIP) tax on the annual property tax notice. Conversely, the Province of Alberta collects the education property tax from the Town on a quarterly basis.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

On September 6, 2024, Administration received the payment schedule below from the province. For Q3, the payment will increase to the amount of \$33,223.11 from \$78,012.09 to \$111,235.20. For Q4, the payment will decrease to the amount of \$22,148.74 from \$111,235.20 to \$89,086.46. The 2024 total payment is \$356,345.84. In comparison, the 2023 total payment was \$312,048.35, which equates to an increase of \$44,297.49 or approximately 14% from 2023 to 2024.

Payment Schedule

Schedule is updated every quarter with information from Municipal Affairs.

Due Date	Total Education Property Tax	Opted-out Payments	Your Payment
29-Mar-24	\$78,012.09	\$0.00	\$78,012.09
28-Jun-24	\$78,012.09	\$0.00	\$78,012.09
30-Sep-24	\$111,235.20	\$0.00	\$111,235.20
31-Dec-24	\$89,086.46	\$0.00	\$89,086.46
	\$356,345.84	\$0.00	\$356,345.84

2024 Operating Budget

During the 2024 operating budget presentation, the following amounts were presented by Administration and approved.

General Ledger	Description	2024 Approved Budget	Notes
REQUISITIONS			
2-19-00-750	SCHOOL REQUISITION RESIDENTIAL	198,356	Based on requisition received in March 2024.
2-19-00-755	SCHOOL REQUISITION NON-RESIDENTIAL	113,692	Based on requisition received in March 2024.
2-19-00-756	SCHOOL REQUISITION OVER/UNDER LEVY RESID.	(3,294)	In 2023, \$189,866.87 (GL 1-19-00-750) in school req. was collected as per 2023 actual (Jan-Dec) however \$193,160.72 (GL 2-19-00-750) was paid to GOA.
2-19-00-754	SCHOOL REQUISIT. OVER/UNDER LEVY NON-RES	(1,340)	In 2023, \$117,548 (GL 1-19-00-754) in school req. was collected as per 2023 actual (Jan-Dec) however \$118,887.63 (GL 2-19-00-755) was paid to GOA.

The original and up to date correspondence via requisition was received in March and included in the finalized budget. Once the budget was approved, above amounts were included in the 2024 Alberta School Foundation Fund levy in the 2024 property tax rate bylaw as shown below:

RATE	TAX LEVY	ASSESSMENT	TAX (in mills)
Alberta School Foundation Fund (ASFF)			
Residential/Farmland	<u>202,083</u>		
Subtotal (Class 1 and 3)	202,083	85,034,680	2.37648
Non-residential	<u>105,478</u>		
Subtotal (Class 2 and 4*)	105,478	34,032,770	3.09932
<i>*excludes machinery and equipment</i>			
TOTAL	\$307,562	\$119,067,450	

The above tax levies include the below 2022 & 2023 over/under levy calculations below.

2023 Over/Under Levy Calculation	
Total	\$ 3,854
Residential / Farmland	\$ (2,809)
Non-Residential	\$ 6,663
Total	\$ 3,854

2022 Over/Under Levy Calculation	
Total	\$ 633
Residential / Farmland	\$ (918)
Non-Residential	\$ 1,551
Total	\$ 633

Equalized Assessment Definition

Similar to municipal property tax, the main driver for a tax increase are the residential/farmland and non-residential property equalized assessment increase.

To provide further information on equalized assessment as per the province, "...in Alberta, equalized assessment is the means of comparing property wealth in a uniform manner for all municipalities. Alberta uses an ad valorem assessment and tax system where property taxes are based on wealth and wealth is measured by the value of

property expressed as an assessment. Equalizing an assessment is simply a process of adjusting each municipality's taxable assessment to a common year in accordance with current legislation and policy. The equalization process results in a common provincial assessment base that is used to determine the amount of requisition for each requisitioning body.”

In 2023, the equalized assessment is highlighted below for residential/farmland and non-residential.

Summary of Municipal Affairs Equalized Assessments

		Mill Rate	Total Payment
Residential & Farm Land	\$77,482,930.00	2.56	\$198,356.30
Non-Residential	\$30,237,248.00	3.76	\$113,692.05
	\$107,720,178.00		\$312,048.35

In comparison, below is the highlighted 2024 equalized assessment for residential/farmland and non-residential.

Summary of Municipal Affairs Equalized Assessments

		Mill Rate	Total Payment
Residential & Farm Land	\$84,415,490.00	2.56	\$216,103.65
Non-Residential	\$37,298,454.00	3.76	\$140,242.19
	\$121,713,944.00		\$356,345.84

From 2023 to 2024, residential/farmland has increased \$6,932,560 or approximately 9% and non-residential has increased \$7,061,206 or approximately 23%. As mentioned above, equalized assessment reflects the municipality’s taxable assessment and in the case of the 2024 equalized assessment, it is reflective of the municipal taxable assessment submitted or declared by the Town’s assessor as of December 31, 2023. This municipal taxable assessment was included in the 2024 property tax bylaw calculations.

STRATEGIC ALIGNMENT

Financial Sustainability

COSTS / SOURCE OF FUNDING

The \$44,297.49 increase from 2023 to 2024 will not be collected in 2024 but will be included in the 2025 property tax Alberta School Foundation Fund (ASFF) levy as a

potential increase. Also, any payment increases or decreases in 2025 will be included in the 2025 ASFF levy.

RECOMMENDED ACTION

- That Council accept the 2024 Alberta School Foundation Fund Requisition Increase report for information.

ATTACHMENTS

N/A



Town of Onoway Request for Decision

Meeting:	Council Meeting
Meeting Date:	October 24, 2024
Presented By:	Gino Damo, Director of Corporate and Community Services
Title:	2024 Family & Community Support Services (FCSS) Applications Round 3 & 2024 Recreation Tax

BACKGROUND / PROPOSAL

As part of the 2024 Operating Budget Approval, within GL # 2-71-00-241 Rec Programming an amount of \$4,050 was approved as an allocation to be set aside for Recreation programming.

During the September 23, 2024, Council meeting, Council made the following Motion #270-24 regarding 2024 Round 2 FCSS funding & Recreation Tax.

- f. FCSS and Recreation Tax Allocations

Motion # 270-24

MOVED by: Councillor Bridgitte Coninx

THAT Council approve the 2024 FCSS Funding Round 2 amount of \$2,800.00 towards the following FCSS grant applicants Round 2: Onoway Moms and Tots - \$800.00; Town of Onoway Public Library - \$500.00; Remembrance Day Recognition of Veterans - \$1,500.00 and THAT Council approve the 2024 Recreation Programming Round 2 amount of \$1,000.00 for the Alberta Beach Snowmobile Club.

CARRIED

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

2024 FCSS

Administration is bringing forward Round 3 Family & Community Support Services (FCSS) Applications for 2024. It is important to note that Administration is only bringing forward requests made by application and any remaining unfunded applications from Round 1 & 2. The remaining FCSS Allocation for distribution in Round 3 is **\$11,699** as shown below.

2024 FCSS Allocation		\$	36,003
Less: Round 1 approved on May 23		\$	(20,300)
Less: Set Aside after Round 1		\$	(5,584)
Subtotal		\$	10,119
Less: Round 2 approved on September 12		\$	(1,300)
Plus: Funds set aside in Round 1 but not required		\$	1,880
Plus: 2024 Home Support Forecasted Surplus		\$	1,000
Total allocation remaining for October 24 Council Meeting (Round 3)		\$	11,699

Tri-Village Committee Round 1 & 2 and Lac Ste Anne County approved funding amounts are provided. Tri-Village Committee Round 3 amounts are not included as the meeting is scheduled after the submission of this report on October 22. With the exception of one organization, which is currently in the process of being paid, all Round 1 & 2 applicants have been paid.

Home Support programming

The 2022 allocation was \$4,000 for Home Support only and the 2023 allocation was \$2,000 for both Home Support and Preventative Counselling Subsidy programming.

The proposed 2024 allocation is \$2,000 and this amount is based on LSAC’s recommendation of \$500 per quarter or \$2000 for the year. Year to date is \$775 as shown below.

Quarter	Total
Q1 Actuals	\$ 284.00
Q2 Actuals	\$ 263.00
Q3 Actuals	\$ 228.00
Q4 Forecasted	\$ 225.00
Total	\$1,000.00
Budgeted Amount	\$2,000.00
Forecasted Surplus/(Deficit)	\$1,000.00

2024 Recreation Tax Programming

As indicated above an amount of \$4,050 was approved and required to be allocated towards recreation programming and distributed by December 31, 2024.

Below is a breakdown of Recreation Tax transactions in 2024.

2024 Recreation Tax Allocation	\$4,050
Less: Onoway Pickleball Organization (Motion # 173/24)	(\$841)
Remaining Balance after Round 1	\$3,209
Plus: Onoway Pickleball Organization	\$841
Less: Onoway & District Historical Guild (Motion #244-24)	(\$1,485)
Remaining Balance after Round 2	\$2,565
Less: Alberta Beach Snowmobile Club (Motion #270-24)	(1,000)
Remaining Recreation Tax Allocation for distribution	\$1,565

Administration is bringing forward two requests from Round 2 for the 2024 Recreation Programming allocation. This request is contained within the spreadsheet and below provides more information.

1. Onoway & District Heritage Society- Onoway Floor Curling

Submitted as a FCSS application for Round 3, Onoway Floor Curling may be considered a recreation program. The requested amount of \$2,500 covers rent expenses and cleaning expenses.

2. Alberta Beach Snowmobile Club- New Snowcat/Groomer

The Snowmobile club received recreation tax programming funds in the amount of \$1,000 in Round 2.

Additional information

The club received the CFEP Grant from Alberta Government in the amount of \$100,000 and have purchased a used Snowcat/Groomer. The club are currently working on shipping it as it was purchased in the United States to the amount of \$200,000 CAD and this amount includes the machine, brokerage, transportation, & updates/repairs.

The club is now looking at purchasing a new drag to go along with the new snowcat (the drag is what is towed behind and grooms the snow). Donations received by the club have been in the range of \$500 - \$1000 towards the purchase, apart from Lac Ste Anne County who budgeted \$25,000.

The Alberta Beach Snowmobile Club presented to Council requesting funding towards a new Snowcat/Groomer during the February 8, 2024, Council meeting. The information presented was accepted for information and recommended forward to as a Recreation Programming funding request. Since the presentation below are additional information provided by the Snowmobile Club from expense standpoint:

- \$50,619 - Alberta Snowmobile Association
 - \$18,861 - Casino (2023)
 - \$10,000 - T-Bill Account (Savings)
 - \$22,071 - Trailer Repayment to ourselves
 - \$34,390 - Raffle Profits
- Total: \$135,941.00.

If the new snowcat is \$235,000 + GST (\$11,750) = \$246,750, there would be a shortfall of \$110,809. The Snowmobile club re-applied to the Community Facility Enhancement Program (CFEP) grant in January intake to the amount of \$200,000 total project costs.

STRATEGIC ALIGNMENT

Service Excellence

COSTS / SOURCE OF FUNDING

2024 approved operating budget.

RECOMMENDED ACTION

- That Council approve the 2024 FCSS Funding Round 3 amount of \$.... towards the FCSS grant applicants.
- That Council approve the 2024 Recreation Programming Round 3 amount of \$.... towards Recreation Programs requests.

ATTACHMENT

- 2024 FCCS/Recreation Programming Tracking Spreadsheet Round 3.

2024 FCSS Applications & Recreation Programming

Organization Name	Project/Program Name	Expected Project/Program Completion Date	2021 Approved Amount	2022 Approved Amount	2023 Approved Amount	Round 1 - May 23		Town of Onoway Round 2 - Sept. 12		Round 3-October 10		2024 Lac St Anne County		2024 Tri-Village		Application Funding Amount Eligible Costs	2024 Recreation Programming			Notes	
						Application Funding Amount Eligible Costs	Council Funding Amount Approved (May 23, 2024)	Application Funding Amount Requested (After Round 1 Approval)	Council Funding Amount Approved (September 12, 2024)	Application Funding Amount Requested (After Round 1 & 2 Approval)	Council Funding Amount Approved (October 10, 2024)	Lac St Anne County Funding Amount Requested	Lac St Anne County Approved Funding Amount	Tri-Village Funding Amount Requested	Tri-Village Approved Funding Amount		Council Funding Amount Approved (May 23, 2024 & August 8, 2024)	Council Funding Amount Approved (September 12, 2024)	Council Funding Amount Approved (October 24, 2024)		
St. John Lutheran Ladies Aid	Quilting Group	March 31, 2024	\$ -	\$ -	\$ -	\$ 500	\$ 500							\$ 500	\$ 500						Tri-Village Committee has allocated \$500 or 50% of requested amount of \$1000 during Round 1. *FULLY FUNDED*
Lac Ste Anne Foundation (Chateau)	Flowers for residences	May 31, 2024	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000														*FULLY FUNDED*
Onoway Golden Club	Senior Week (AB), Strawberry Tea	June 4, 2024	\$ -	\$ -	\$ -	\$ 500	\$ 500														*FULLY FUNDED*
Onoway & District Heritage Society	Heritage Days	June 16, 2024	\$ -	\$ 4,000	\$ -	\$ 4,950	\$ 4,950							\$ 4,950	\$ -						*FULLY FUNDED*
Alberta Beach & District Agricultural Society	Hamburger Night	June 17, 2024	\$ -	\$ -	\$ -	\$ 200		\$ 200	\$ -	\$ 200				\$ 200	\$ 200						Submitted for Onoway Round 1 and Tri-Village Round 2 (Not Presented FCSS Tri-Village Round 1). Tri-Village Committee has allocated \$200 or 50% of requested amount of \$400 during Round 2.
Alberta Beach & District Museum & Archives Society	Season Opener (May long weekend) & July Celebrations (July 1st & 4th)	July 4, 2024	\$ -	\$ -	\$ -	\$ 1,000								\$ 1,000	\$ 1,000						Tri-Village Committee has allocated \$1000 or 100% of requested amount of \$1000 during Round 1. *FULLY FUNDED*
Alberta Beach & District Seniors Citizen's Club	Life Members Lunch	August 11, 2024	\$ -	\$ -	\$ 200	\$ 250		\$ 250	\$ -	\$ 250				\$ 250	\$ 250						Submitted for Onoway Round 1 and Tri-Village Round 2 (Not Presented FCSS Tri-Village Round 1). Tri-Village Committee has allocated \$250 or 50% of requested amount of \$500 during Round 2.
Alberta Beach & District Seniors Citizen's Club	Alberta Beach Show & Shine	August 30, 2024	\$ -	\$ -	\$ -	\$ 250		\$ 250	\$ -	\$ 250				\$ 250	\$ 250						Submitted for Onoway Round 1 and Tri-Village Round 2 (Not Presented FCSS Tri-Village Round 1). Tri-Village Committee has allocated \$250 or 50% of requested amount of \$500 during Round 2.
Onoway & District Historical Guild	Fall Harvest Festival 2024	September 21, 2024	\$ 500	\$ 500	\$ 750	\$ 750	\$ 750					\$ 1,000	\$ 1,000	\$ 250	\$ 250						Tri-Village Committee has allocated \$250 or 25% of requested amount of \$1,000. *FULLY FUNDED* LSAC provided \$1000 through Recreation Facility & Program Assistance Grant and not FCSS.
Alberta Beach & District Museum & Archives Society	Summer Events- Senior's Tea, Penny Carnival & Family Sports Day	September 30, 2024	\$ -	\$ -	\$ 100	\$ 1,500								\$ 1,500	\$ 1,500						2023 amount for Seniors Tea. Tri-Village Committee has allocated \$1,500 or 100% of requested amount of \$1,500. *FULLY FUNDED*
Town of Onoway Public Library	Harvest Festival Entertainment	October 1, 2024	\$ -	\$ -	\$ -	\$ 1,500	\$ 1,000							\$ 1,500	\$ 500						Tri-Village Committee has allocated \$500 or 33% of requested amount of \$1,500 during Round 2. *FULLY FUNDED*
Onoway Facility Enhancement Association	Community Halloween Event	October 31, 2024	\$ -	\$ 733	\$ 733	\$ 650	\$ 650														*FULLY FUNDED*
Onoway Legion Branch 132	Audio-Visual System Upgrade	November 15, 2024	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 1,500											
Grasmere School	Alberta Musical Theatre Company	November 26, 2024	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 750											
Onoway Facility Enhancement Association	Volunteer Appreciation Dinner	November 30, 2024	\$ -	\$ -	\$ -					\$ 700											\$700 in program material expenses.
Onoway Golden Club	Senior Christmas Supper	December 3, 2024	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000					\$ 500	\$ 500	\$ -	\$ -						*FULLY FUNDED*
Alberta Beach & District Seniors Citizen's Club	Christmas Design Workshop	December 5, 2024	\$ -	\$ 600	\$ 534	\$ 500		\$ 400	\$ -	\$ 400				\$ 500	\$ 600						Submitted for Onoway Round 1 and Tri-Village Round 2 (Not Presented FCSS Tri-Village Round 1). Tri-Village Committee has allocated \$600 or 60% of requested amount of \$1,000 during Round 2.
Onoway Facility Enhancement Association	Kids Christmas Party	December 15, 2024	\$ 1,000	\$ 734	\$ 734	\$ 850	\$ 850														*FULLY FUNDED*
Alberta Beach & District Seniors Citizen's Club	Christmas Party	December 16, 2024	\$ -	\$ -	\$ 333	\$ 600		\$ 600	\$ -	\$ 600				\$ 600	\$ 600						Submitted for Onoway Round 1 and Tri-Village Round 2 (Not Presented FCSS Tri-Village Round 1). Tri-Village Committee has allocated \$600 or 50% of requested amount of \$1,200 during Round 2.
Onoway Moms and Tots c/o Tracy Alden	Annual program	December 18, 2024	\$ 2,000	\$ 1,000	\$ -	\$ 1,700	\$ 900	\$ 800	\$ 800			\$ 2,000	\$ 2,000								\$2,000 for LSAC is paid directly to facility for rent.
Onoway Parents Educational Fundraising Association	Spirit Wear T Shirt for Spirit Days	December 20, 2024	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,200				\$ 3,200							Total request of \$3,200 between Onoway and Tri-Village.
Onoway Facility Enhancement Association	Adult Christmas Craft	December 25, 2024	\$ -	\$ -	\$ -					\$ 600											\$945 in program material expenses.
Lac St. Anne East End Bus Society	Seniors In Motion 2024	December 31, 2024	\$ 2,500	\$ 1,300	\$ 3,704	\$ 7,200	\$ 2,500	\$ 1,100	\$ -	\$ 1,100		\$ 13,125	\$ 12,500	\$ 7,200	\$ 3,600						Tri-Village Committee has allocated \$3,600 (\$2,500-Round 1 & \$1,100-Round 2) or 50% of requested amount of \$7,200.
Grasmere School	Leadership Lunches	December 31, 2024	\$ 1,600	\$ 750	\$ -	\$ 350		\$ 350	\$ -	\$ 350				\$ 350	\$ 350						Tri-Village Committee has allocated \$350 or 50% of requested amount of \$700 during Round 1.
Alberta Beach & District Agricultural Society	Beachwave Park	December 31, 2024	\$ -	\$ -	\$ -	\$ 4,000		\$ 2,000	\$ -	\$ 2,000				\$ 4,000	\$ 2,000						Tri-Village Committee has allocated \$2,000 or 50% of requested amount of \$4,000 during Round 2.
Onoway Facility Enhancement Association	Seniors Tea	December 31, 2024	\$ -	\$ 733	\$ 733	\$ 700	\$ 700														*FULLY FUNDED*
Town of Onoway Public Library	Stories & Tunes for Tots & Takeaway Kits	December 31, 2024	\$ 2,000	\$ 2,000	\$ 1,500	\$ 2,500	\$ 1,000	\$ 1,500	\$ -	\$ 1,500				\$ 2,500	\$ 2,500						Will present to Tri-Village Committee for final Round in October 2024.

Town of Onoway Public Library	Community Christmas Fair	December 31, 2024	\$ 900	\$ 900	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 500	\$ 500			\$ 1,000	\$ 1,000				Tri-Village Committee has allocated \$1000 or 100% of requested amount of \$1000. (Update: This was incorrect Tri-Village Committee did not allocate \$1000 in Round 1)
Lac St. Anne County	Home Support	December 31, 2024	\$ -	\$ 4,000	\$ 2,000	\$ 2,000	\$ 2,000						\$ -	\$ -				Actuals - Q1 -\$284 & Q2 - \$263= \$547 YTD. Q3 invoice not received. LSAC recommends estimating \$500 per quarter or \$2000 for the year. 2023 actual amount of \$1,050 was for Home Support only. Allocation amount of \$2K can be adjusted during Round 3 if required.
Lac Ste Anne Foundation (Chateau)	Chateau Lac Ste Anne Activities- Games Room	December 31, 2024																
Celebrate Kids: Onoway Children's Health and Wellness Fair	Celebrate Kids: Onoway Children's Health and Wellness Fair	March 8, 2025	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000				\$ 1,000	\$ 1,000						Sent email requesting application however have not responded. Will adjust for Round 3 if required. Received application and request is for \$1000 and will pay. *FULLY FUNDED*
Cherished Memories Parents and Tots	Annual program	June 30, 2025	\$ 2,000	\$ 2,000	\$ 1,000	\$ 2,000	\$ 1,000		\$ 1,000		\$ 2,000	\$ 2,000	\$ 1,000	\$ -				Request is \$3,000 total (\$2,000-Onoway & \$1,000-Tri Village) however eligible cost is \$1,000 for Program or project materials. \$2,000 for LSAC is paid directly to hall for hall rental however \$1600 hall rental costs remain.
Onoway Elementary School	Pre-school Interactive Resources	June 30, 2025	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 250									
Onoway & District Heritage Society	Onoway Floor Curling	June 30, 2025	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 2,500									Total request of \$2,500 between Onoway and Tri-Village. Recreation Tax can be a consideration.
Remembrance Day Recognition of Veterans	Onoway Legion Branch 132	Onoway Legion Branch 132	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500		\$ 430				\$ 430	\$ -				Received application on June 10, 2024 and application requests \$1,500 from Onoway and \$430 from Tri-Village. Will present to Tri-Village Committee for Final Round in October 2024.
Onoway & District Historical Guild	Children's Programming at the Museum	September 30, 2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000				\$ 500				
Rich Valley School	Learning Commons- Library Lego Stations	September 30, 2025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500				\$ 500				Request is \$500-Onoway and \$500-Tri-Village.
Onoway United Church Thrift Store	Volunteer Appreciation Dinner	May 26, 2023	\$ -	\$ -	\$ 1,380	\$ 1,380	\$ 1,380											Sent email requesting application however have not responded. Will adjust for Round 3 if required. Responded and will not have a volunteer dinner in 2024.
Northern Gateway Public School	National Indigenous Peoples Day Celebration for Onoway Schools	June 21, 2023	\$ -	\$ -	\$ 500	\$ 500	\$ 500											Sent email requesting application however have not responded. Will adjust for Round 3 if required.
Onoway & District Quilt Guild	Onoway Quilts 2023	June 24, 2023	\$ 500	\$ 1,000	\$ -	\$ -	\$ -	\$ 750	\$ -									Did not receive Application for Round 2. Request amount is average of 2021 & 2022.
Emergency Services Appreciation Evening	Summer Village of Silver Sands	October or November 2023	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -									Requested \$1,500 in 2023 from the Town of Onoway however did not receive application in Round 2.
Alberta Beach & District Lions Club	Lion's Christmas Hampers	December 16, 2023	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ -									Did not receive Application for Round 2.
Onoway & District Agricultural Society	Free Community Ice Use Programming/ Volunteer Drive Program	December 20, 2023	\$ 1,923	\$ 4,000	\$ 2,204	\$ 2,204	\$ 2,204		\$ 2,296				\$ 4,500					Reached out to ODAS and will submit an application by September 30, 2024. Received application after Round 2 and total request is \$4,500 therefore requesting the differing amount of \$2,296 in Round 3. Asking \$4,500 from both the Town of Onoway and Tri-Village.
Onoway Community Care	Meals On Wheels	December 31, 2023	\$ 1,850	\$ 800	\$ -	\$ -	\$ -	\$ 1,325	\$ -									Did not receive Application for Round 2. Request amount is average of 2021 & 2022.
Alberta Beach Snowmobile Club	New Snowcat/Groomer														\$ 1,000			Additional information in RFD.
Onoway & District Heritage Society	Onoway Floor Curling														\$ 2,500.00			Included in FCSS portion. Requesting total of \$2500 between Onoway and Tri-Village FCSS.
Onoway District and Historical Guild	Replacement of Water Fountain													\$ 4,252.50	\$ -			Withdraw Application in August and submitted Pickleball/Equipment Purchase.
Onoway District and Historical Guild	Pickleball/Equipment Purchase													\$ 1,485.07	\$ 1,485.07			Approved on August 8, 2024.
Onoway Pickleball Organization	Pickleball/Equipment Purchase													\$ 841.12	\$ 841.12			May 23, 2024-Approved \$841.12 however funds returned.



Town of Onoway Request for Decision

Meeting: **Council Meeting**
Meeting Date: 24 Oct 2024
Presented By: Kenneth Brunton, Economic Development Officer
Title: Alberta Advantage Immigration Program

BACKGROUND / PROPOSAL

The Alberta Advantage Immigration Program (AAIP) is an economic immigration program that nominates people for permanent residence in Alberta. Nominees must have the skills to fill job shortages or be planning to buy or start a business in Alberta. The program is run by the governments of Alberta and Canada and includes a specific stream for rural renewal entrepreneurs. Those who are planning to buy or start a business in rural Alberta. Rural communities must apply to become designated in the program before they can recruit and endorse qualified candidates.

AAIP defines rural Alberta communities as any community with a population of less than 1000,000. The AAIP uses the most recent census from Statistics Canada to determine a community's population. In addition, the community must be outside of the Calgary and Edmonton Census Metropolitan Area. The Edmonton Census Metropolitan area includes the City of Edmonton and all adjacent counties. This makes Onoway the closest town (of its size or significantly larger) to Edmonton that is eligible for the rural renewal stream.

Lac Ste Anne County is currently an active member of the AAIP is currently fielding requests from a large number of eligible entrepreneurs.

It is requested that the council authorize administration to submit an application, on behalf of Onoway, for the AAIP program. As part of the application, the council must write an endorsement support letter, signed by the mayor.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES

An entrepreneur is a person who sets up a business with the aim of making a profit. An entrepreneur is commonly seen as an innovator, a source of new ideas, goods, services, and business or procedures. Entrepreneurs play a key role in Alberta's economy, using their skills and initiative to anticipate needs and create jobs for Albertans. As part of the AAIP program, entrepreneurs are awarded points towards their eligibility based on the size of their investment. The minimum investment is \$100K with additional points awarded for investments up to \$500K; although, it is not uncommon for eligible entrepreneurs to be looking for investment opportunities up to \$1M. Even a limited uptake in this program within the Town of Onoway could represent a sizeable investment for the Town.

Onoway is ideally suited geographically to take advantage of the program. The boundaries of the Edmonton metropolitan census area largely follow the boundaries of Sturgeon County and Parkland County northwest of the City. As a result, Onoway is the closest town to Edmonton eligible for the rural renewal stream. To the south and east of Edmonton, the boundaries of the census area extend further out. Arguably, Onoway is the closest town, in any direction, to Edmonton that is eligible for the rural renewal stream. This has the potential to make Onoway an attractive destination for the AAIP. A significant number of eligibility points are assigned to potential applicants looking to invest in rural Alberta, which increases the likelihood that eligible applicant will be approved by the Government of Alberta. On the other hand, we are close enough to Edmonton to appear as a attractive location for an entrepreneur looking to make an investment near a larger population centre.

The AAIP program will provide Onoway with...

- A continuous steam of potential entrepreneurs who are interested in starting businesses.
- An option to help retain business by providing potential buyers for existing businesses.

- A lure for expanding Alberta businesses in need of a capital investment.

STRATEGIC ALIGNMENT

Enrollment in the AAIP is consistent with the following objectives identified in the Town strategic plan.

Economic and Business Growth

- Develop a marketing strategy and action plan that focuses on business retention, growth, and attraction of new businesses to Onoway.
- Create Strategies that continue to make Onoway a sustainable, connected, healthy community that is a good place to live and situate a business.
- Highlight the positive benefits of locating a business in Onoway through marketing and engagement with the current and potential business community.

Financial Sustainability

- Encourage positive residential and business growth to add to our tax base and promote financial sustainability.

COSTS / SOURCE OF FUNDING

N/A

RECOMMENDED ACTION

That Council authorize Administration to submit an application for the AAIP program.



DIRECTOR OF CORPORATE AND COMMUNITY SERVICES MONTHLY REPORT- September 2024

COMPLETED BY: Gino Damo, Director of Corporate and
Community Services

TASKS

- **Drafted and presented 2024 FCSS Round 2 and Recreation Tax for September 12 Council meeting.**
 - **Drafted and presented Borrowing Bylaw for Operating Costs #812-24 for September 12 Council meeting.**
 - **Drafted and presented 2025 ATCO Gas Franchise Fee for September 12 Council meeting.**
 - **Drafted and presented CCBF MOA for September 12 Council meeting.**
 - **AB Blue Cross Grant for new playground at Bretzlaff Park submitted on September 16.**
 - **Roving Energy Manager Grant meeting on September 11 & 18. and ongoing work.**
 - **Attended Onoway Library Board Meeting on September 24.**
 - **Drafted ORFS 2025 Budget for September 16 Executive meeting.**
 - **Acting CAO Sept. 25-27.**
-

CONTINUING TASKS

- **Drafting and presenting 2024 FCSS Round 3 and Recreation Tax for October 10 Council meeting.**
- **Drafting and presenting Beautification Committee Projects Proposal for October 10 Council meeting.**
- **Drafting and presenting Property Assessment Agreement MOA for October 10 Council meeting.**
- **Drafting 2025 Fees and Charges Bylaw.**
- **Drafting 2025-2027 Operating Budget & 2025-2029 Capital Budget.**

Augustana Extended Education
The University of Alberta - Augustana Campus

hereby certifies

Bridgitte Coninx

has completed the requirements for the Alberta

Municipal Elected Leaders Certificate

on

September 24, 2024



John Parkins
Dean, Augustana Faculty & Executive Officer



Duane Gladden
Chair, Elected Officials Education Program



**UNIVERSITY
OF ALBERTA**



202, 9440 49 Street, Edmonton, AB T6B 2M9 | NSWA.AB.CA

October 15, 2024

*Mayor Kwasny and Council,
Town of Onoway*

RE: Partnering for Onoway's Sustainable Water Future

I hope this message finds you well. I'm writing on behalf of the North Saskatchewan Watershed Alliance (NSWA) to thank you for your past contributions and to request your continued support in 2024. Your ongoing partnership is crucial to maintaining the environmental health of the Town of Onoway and the entire watershed.

Water management is central to the Town of Onoway's well-being. Clean drinking water, protection from floods and droughts, and effective stormwater systems are vital to your community's prosperity. The wetlands, streams, and lakes in and around Onoway are all connected to the larger North Saskatchewan watershed, meaning water issues can't be managed in isolation. **What happens upstream affects you, and your actions affect your neighbors downstream.** That's why regional cooperation through the NSWA is so essential.

For 25 years, the NSWA has been at the forefront of water management in our region, bringing together municipalities, government bodies, and experts to address complex water challenges. Last year, the Town of Onoway was one of 47 municipalities that joined forces to support this essential work.

This year, we ask for your continued collaboration and a contribution of **\$ 556.20** to sustain these efforts. Your support enables:

- **Practical, science-driven water management** tools to inform local decision-making;
- **Collaborative solutions** for water quality, flood risks, and drought preparedness;
- **Cutting-edge projects** like the State of the Watershed update, using the global-standard Freshwater Health Index, will offer a comprehensive view of the North Saskatchewan River's health. This will help Beaver County set priorities and provide tools to communicate water health to residents. Your contribution makes this possible."

We invite you to explore our [latest Annual Report](#) or visit www.nswa.ab.ca for more information. If you'd like further details, I'm happy to meet with you, and our Executive Director, Scott Millar (scott.millar@nswa.ab.ca), is also available for presentations or questions.

We sincerely appreciate your ongoing commitment to water stewardship and look forward to continuing our partnership into 2025.

Warm regards,

Steph Neufeld

Chair, North Saskatchewan Watershed Alliance

HIGHLIGHTS FROM 2023-2024

The North Saskatchewan Watershed Alliance (NSWA) is a non-profit, multi-stakeholder organization dedicated to **improving the health and sustainability of the North Saskatchewan River and its watershed.**

Under the Alberta *Water for Life* strategy, the NSWA carries the responsibility of developing and then encouraging voluntary implementation of an integrated watershed management plan.

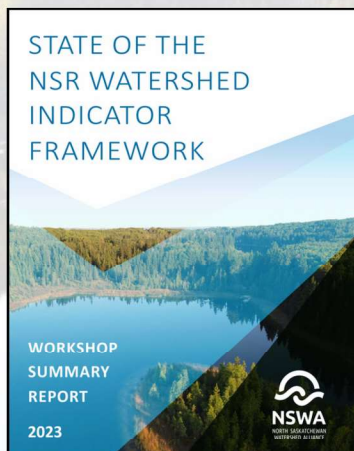
Implemented through collaboration and community engagement, the plan sets out the actions needed to protect and enhance the quantity and quality of water and the health of aquatic ecosystems within the watershed and support the social and economic well-being of the region.



River Reaches of the North Saskatchewan River

STATE OF THE WATERSHED ASSESSMENT

The State of the Watershed assessment examines numerous aspects of watershed health so that we have a baseline from which to determine if actions are needed to improve watershed health.



The State of the Watershed will make use of an internationally recognized methodology called the Freshwater Health Index (FHI), developed by Conservation International and adapted for its first use in North America by the NSWA.

Throughout the last year, NSWA has hosted workshops, launched a Governance and Engagement survey, and convened subject matter experts from many different sectors to validate the evaluations used in the FHI.

YOUTH WATER COUNCIL

The NSWA launched the inaugural session of the Youth Water Council in February 2024 with nine students from grades 10, 11, and 12 who live in the central portion of the North Saskatchewan watershed.

The first of its kind for the NSWA, the Council is a youth-led initiative that aims to provide education on local watershed issues and empowering Council members with the opportunity to act.



RIPARIAN HEALTH ACTION PLAN

The NSWA continues to promote practices and policies that support riparian health. Over the summer of 2023, the NSWA engaged with over 60 people to hear their riparian policy concerns and innovations.

Additionally, the NSWA published the report Legal Foundations for Municipal Riparian Management (2023) that discusses municipal roles and responsibilities, liabilities and tools enabled through provincial and federal legislation.

WATERSHED MOMENTS ANIMATED SERIES

NSWA developed a 4-part animated video series starring the dynamic water droplet duo, H₂ and O, from Alberta Watersheds Inc. These characters go on an educational adventure that promotes watershed literacy and highlights the importance of watersheds.

The videos were released at the 2024 World Water Day event on March 22. Be sure to find them on NSWA's YouTube Channel Playlist called Watershed Moments.



STAY CONNECTED TO NSWA

Email us at water@nswa.ab.ca to join our newsletter and event mailing list.

Visit us at www.nswa.ab.ca to see more on our partners, our work, and our results.

Connect with us on the social media platform of your choice.



NorthSaskRiver



north_sask_river



@NorthSaskRiver



northsaskriver

TOWN OF ONOWAY
PUBLIC SALE OF LAND OF THE TOWN OF ONOWAY
THURSDAY, OCTOBER 3, 2024-10:00 A.M.
ONOWAY CIVIC OFFICE

	PRESENT	Administration: Jennifer Thompson, Chief Administrative Officer Gino Damo, Director of Corporate and Community Services Debbie Giroux, Recording Secretary Public: One member of the public
1.	CALL TO ORDER	CAO Jennifer Thompson declared the Public Auction open at 10:06 a.m.
2.	PUBLIC AUCTION	Auction terms and conditions were announced. Terms and conditions of the Public Auction are attached to these minutes. The Town of Onoway is offering for sale, by public auction, in the Town of Onoway Civic Centre, 4812 51 Street, Onoway, Alberta the following parcel of land: 5112 - 49 Avenue, Tax Roll 84000 - Lot 5, Block 6, Plan 4401HW The parcel of land is being offered for sale, subject to a reserve bid of \$11,500.00 and to the reservations and conditions contained in the existing certificates of title. CAO Thompson requested bids for the noted property. A member of the public bid \$11,501.00. Thompson asked for bids a second and a third time. Hearing no additional bids, CAO Thompson accepted the bid of \$11,501.00.
3.	ADJOURNMENT	CAO Thompson declared the Public Auction closed at 10:11 a.m.

Jennifer Thompson
Chief Administrative Officer

Gino Damo, Director
Corporate & Community Services

2024 - Public Auction – Terms and Conditions

1. Any parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and title will be subject to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an "as is, where is" basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes and utilities for the current year. There will be no adjustment to the date of sale.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
(if the certified cheque or bank draft exceeds the final purchase price, the excess will be refunded within a reasonable time)
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.