



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

October 24, 2024
10:30 a.m.
Council Chambers
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services
Debbie Giroux, Recording Secretary
3 members of the public attended via Zoom

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 10:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land. Mayor Kwasny congratulated Councillor Bridgitte Coninx for the completion of the Municipal Elected Leader's Certificate.

2. ADOPTION OF THE AGENDA

Motion # 352-24

MOVED by: Councillor Sheila Pockett

THAT the October 24, 2024 Regular Council Meeting agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

Motion # 353-24

MOVED by: Councillor Robin Murray

THAT the October 10, 2024 Regular Council Meeting minutes be approved as presented.

CARRIED

4. APPOINTMENTS/PUBLIC HEARINGS - n/a

5. FINANCIAL REPORTS - n/a

6. POLICIES & BYLAWS

- a. Policy C-TRA-ROA-1 - Street Clearing and Sanding

Motion # 354-24

MOVED by: Councillor Robin Murray

THAT Council accept the existing policy C-TRA-ROA-1.

CARRIED

7. ACTION ITEMS

- a. 2024 Alberta School Foundation Fund Requisition Increase

Motion # 355-24

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the 2024 Alberta School Foundation Fund Requisition Increase report for information.

CARRIED

- b. 2024 Family & Community Support Services (FCSS) Applications Round 3 and 2024 Recreation Tax

Motion # 356-24

MOVED by: Councillor Bridgitte Coninx

THAT Council approve the 2024 FCSS Funding Round 3 amount of \$11,699.00 towards the following FCSS grant applicants: Onoway Legion Branch 132 - \$1,000.00; Onoway Facility Enhancement Association (Volunteer Appreciation Dinner) - \$700.00; Onoway Facility Enhancement Association (Adult Christmas Craft) - \$600.00; Onoway Parents Educational Fundraising Association - \$2,787.93; Lac Ste. Anne East End Bus Society - \$1,100.00; Onoway Public Library - \$1,500.00; Cherished Memories Parents and Tots - \$500.00; Onoway Elementary School - \$250.00; Onoway & District Heritage Society - \$935.07; Onoway and District Agricultural Society - \$1,296.00 and Onoway & District Historical Guild - \$1,000.00.

CARRIED

Motion # 357-24

MOVED by: Councillor Bridgitte Coninx

THAT Council approve the 2024 Recreation Programming Round 3 to the Onoway & District Heritage Society in the amount of \$ 1,564.93 for floor curling.

CARRIED

- c. Alberta Advantage Immigration Program - A Request for Decision is attached

Motion # 358-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Council authorize Administration to submit an application for the AAIP program.

CARRIED

8. COUNCIL, COMMITTEE & STAFF REPORTS

Motion # 359-24

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the Council, Committee and Staff Reports for information.

CARRIED

- a. Mayor's Report
- b. Deputy Mayor's Report
- c. Councillor's Report
- d. Chief Administrative Officer Report
- e. Corporate and Community Services Director's Report
- f. Public Works Report

9. INFORMATION ITEMS

Motion # 360-24

MOVED by: Councillor Robin Murray

THAT Council accept the items for information.

CARRIED

- a. Councillor Coninx - Municipal Elected Leaders Certificate
- b. North Saskatchewan Watershed Alliance (NSWA) 2025 Municipal Contribution
- c. Town of Onoway Public Sale of Land Auction Notes - October 3, 2024

10. CLOSED SESSION

Motion # 361-24

MOVED by: Councillor Bridgitte Coninx

THAT Pursuant to Section 197(2) of the Municipal Government Act and FOIP Section 27(1)(a) - Legal - Solicitor/Client Privilege, Council move into Closed Session at 12:05 p.m.

CARRIED

Council recessed from 12:05 p.m. until 12:07 p.m. to allow the Recording Secretary and members of the public on Zoom to leave the meeting.

CLOSED SESSION:

The following individuals were present for the Closed Session:

Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett
Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services

Motion # 362-24

MOVED by: Councillor Robin Murray

THAT Council move out of Closed Session at 12:40 p.m.

CARRIED

Council recessed from 12:40 p.m. until 12:42 p.m. to allow the Recording Secretary to return to the meeting.

Motion # 363-24

MOVED by: Councillor Robin Murray

THAT Council add Section 24 (1)(d) FOIP Advice to Officials-Proposals to Closed Session

CARRIED

Motion # 364-24

MOVED by: Councillor Robin Murray

THAT Council motion to reconsider the motion at the Organizational Meeting of October 24, 2024 regarding the appointment of the Development Officer.

This motion was seconded by Mayor Len Kwasny.

CARRIED

Motion # 365-24

MOVED by: Councillor Robin Murray

THAT Council reconsider the appointment of the Development Officer.

CARRIED

Motion # 366-24

MOVED by: Councillor Robin Murray

THAT Tony Sonnleitner be appointed as Development Officer and that three months notice be provided as per contract.

CARRIED

Motion # 367-24

MOVED by: Councillor Bridgitte Coninx

THAT Administration complete a Request for Proposals for Development Officer Contract Services to commence after the notice of current contract period has expired.

CARRIED

Motion # 368-24

MOVED by: Councillor Bridgitte Coninx

THAT Jennifer Thompson, CAO, be appointed as Designated Officer on behalf of the Town of Onoway regarding legal proceedings.

CARRIED

11. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 12:50 p.m.

12. UPCOMING EVENTS

November 14, 2024	Regular Council Meeting	9:30 a.m.
November 28, 2024	Regular Council Meeting	9:30 a.m.
December 12, 2024	Regular Council Meeting	9:30 a.m.
January 9, 2025	Regular Council Meeting	9:30 a.m.
January 23, 2025	Regular Council Meeting	9:30 a.m.

Signed by Mayor
Lenard Kwasny

Signed by Jennifer Thompson
Chief Administrative Officer