



TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES

November 14, 2024
9:30 a.m.
Council Chambers
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny
Deputy Mayor Lisa Johnson
Councillor Bridgitte Coninx
Councillor Robin Murray
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer
Gino Damo, Director of Corporate and Community Services
Debbie Giroux, Recording Secretary

1 member of the public attended the meeting via Zoom.

1. CALL TO ORDER

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

2. ADOPTION OF THE AGENDA

Motion # 369-24

MOVED by: Councillor Robin Murray

THAT the November 14, 2024 Regular Council Meeting agenda be approved with the following amendment(s) (as noted at meeting time):

4. Appointments - Delete CPO Choma - Requested by CAO Thompson

7h) Add Parking / Traffic Bylaw - Notice of Motion - Requested by Councillor Coninx

CARRIED

3. ADOPTION OF MINUTES

Motion # 370-24

MOVED by: Councillor Sheila Pockett

THAT the October 15, 2024 Special Council Meeting Minutes be approved as presented. **CARRIED**

Motion # 371-24

MOVED by: Councillor Robin Murray

THAT the October 24, 2024 Organizational Meeting Minutes be approved as presented. **CARRIED**

Motion # 372-24

MOVED by: Councillor Bridgitte Coninx

THAT the October 24, 2024 Regular Council Meeting minutes be approved as presented. **CARRIED**

4. APPOINTMENTS/PUBLIC HEARINGS

- a. 9:33 a.m. - Springer Voting - Reanne Springer - 2025 Municipal Election
Reanne Springer attended the meeting from 9:33 a.m. until 9:45 a.m.

5. FINANCIAL REPORTS

- a. Q3 Financial Variance Report - Request for Decision is attached

Motion # 373-24

MOVED by: Councillor Robin Murray

THAT Council accept the 2024 Q3 Financial Variances as presented.

CARRIED

- b. 2025-2028 Operating Interim Budget - Part 1

Motion # 374-24

MOVED by: Councillor Robin Murray

THAT Council accept the draft 2025-2028 Operating Interim Budget Part 1 for information.

CARRIED

Council recessed from 11:23 a.m. until 11:35 a.m.

Council recessed from 12:15 p.m. until 1:20 p.m.

After the recess, Mayor Kwasny reflected on the November 1, 2024 passing of former Onoway Mayor Don Harrison.

6. POLICIES & BYLAWS

- a. Bylaw 817-24 - A Bylaw to Borrow the Construction of Fibre Optic Network Infrastructure in the Industrial Area (Borrowing Bylaw).

Motion # 375-24

MOVED by: Councillor Bridgitte Coninx

THAT Bylaw 817-24, A Bylaw to Borrow the Construction of Fibre Optic Network Infrastructure in the Industrial Area be given second reading.

CARRIED

Motion # 376-24

MOVED by: Deputy Mayor Lisa Johnson

THAT Bylaw 817-24, A Bylaw to Borrow the Construction of Fibre Optic Network Infrastructure in the Industrial Area be given third reading and adopted.

CARRIED

7. ACTION ITEMS

- a. Alberta Municipal Affairs - 2023-24 Municipal Accountability Program (MAP) Report

Motion # 377-24

MOVED by: Councillor Robin Murray

THAT Council accept the MAP Report and Administration's October 29, 2024 8 week response and plan provided to the Government of Alberta for information.

CARRIED

- b. Bylaw 818-24 - Procedural Bylaw

Motion # 378-24

MOVED by: Councillor Robin Murray

THAT Council's discussion of the Procedural Bylaw be accepted for information.

CARRIED

- c. Groundwater Monitoring Report (Old Landfill)

Motion # 379-24

MOVED by: Councillor Robin Murray

THAT Council accept the Groundwater Assessment for Closed Onoway Landfill 09-35-054-02 W5M report as presented.

CARRIED

- d. 2025 Fortis Franchise Fee

Motion # 380-24

MOVED by: Councillor Bridgitte Coninx

THAT Council approve that the 2025 Fortis Alberta Franchise fee remain at 10.50% for the year 2025.

CARRIED

- e. EOEP Status – Elected Officials Education Program

Motion # 381-24

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the update on their EOEP course completion for information and advise Administration of their requests for courses in 2025.

CARRIED

- f. Non residential Development Tax Incentive

Motion # 382-24

MOVED by: Councillor Bridgitte Coninx

THAT Council authorize the Town Administration to further develop, publicize, and approve a non-residential tax incentive consistent with the proposal presented.

CARRIED

- g. Election 2025 – Springer Voting

Motion # 383-24

MOVED by: Councillor Robin Murray

THAT Council appoint Reanne Springer as Returning Officer and Jennifer Thompson as Substitute Returning Officer for the 2024 General Election.

CARRIED

Motion # 384-24

MOVED by: Deputy Mayor Lisa Johnson

THAT the location for filing nomination papers shall be the Municipal Office located at 4812 - 51 Street, Onoway, AB.

CARRIED

Motion # 385-24

MOVED by: Councillor Bridgitte Coninx

THAT Council authorize the Returning Officer to establish an institutional voting station for the general election of Monday, October 20, 2025.

CARRIED

Motion # 386-24

MOVED by: Councillor Sheila Pockett

THAT Council authorize the Returning Officer to establish advance voting for the general election of Monday, October 20, 2025.

CARRIED

- h. Parking / Traffic Bylaw Amendments

Motion # 387-24

MOVED by: Councillor Bridgitte Coninx

THAT Council direct Administration to amend the Traffic Bylaw to designate emergency vehicle parking across the street from the Fire Hall.

CARRIED

8. COUNCIL, COMMITTEE & STAFF REPORTS

Motion # 388-24

MOVED by: Councillor Sheila Pockett

THAT Council and staff written and verbal reports be accepted for information.

CARRIED

- a. Mayor's Report
- b. Deputy Mayor's Report
- c. Councillor's Report
- d. Chief Administrative Officer Report
- e. Corporate and Community Services Director's Report
- f. Public Works Report

9. INFORMATION ITEMS

Motion # 389-24

MOVED by: Councillor Sheila Pockett

THAT the items be accepted for information:

CARRIED

- a. 2026 Local Government Fiscal Framework Capital Allocations - October 25, 2024 email from Minister Ric McIver
- b. Alberta Beach Organizational Meeting - Committee Appointments
- c. Lac Ste. Anne County Organizational Meeting Results
- d. 2024 Outstanding Resolutions - AB Muni's - October 31, 2024 email from Tyler Gandham

10. CLOSED SESSION

Motion # 390-24

MOVED by: Councillor Bridgitte Coninx

Pursuant to Section 197(2) of the Municipal Government Act and
FOIP Section 17(1)(e) - Personnel - CAO Evaluation
FOIP Section 24 - Advice to Officials - Proposals
FOIP Section 16 - Information Harmful to Business Interests of a Third Party

FOIP Section 25(1)(c)(iii) - Land - Disclosure harmful to economic and other interests of a public body - Interfere with contractual or other negotiations

THAT Council moved into a Closed Session at 2:22 p.m.

CARRIED

Motion # 391-24

MOVED by: Councillor Bridgitte Coninx

THAT Council move out of Closed Session at 3:40 p.m.

CARRIED

Motion # 392-24

MOVED by: Councillor Bridgitte Coninx

THAT Council confirm the sale of 4907 - 49 Avenue (Plan 6288BZ Block 3 Lot 18) to the amount of \$25,000.00

and confirm the sale of 4911 - 49 Avenue (Plan 6288BZ Block 3 Lot 19) to the amount of \$25,000.00.

CARRIED

Motion # 393-24

MOVED by: Councillor Robin Murray

THAT Administration engage MLT Aikins regarding the FOIP request received from the Onoway Taxpayers Association (OTPA).

CARRIED

Motion # 394-24

MOVED by: Councillor Bridgitte Coninx

THAT Administration publish the Request for Proposal for Planning and Development Services with a closing date of December 13, 2024.

CARRIED

Motion # 395-24

MOVED by: Councillor Bridgitte Coninx

THAT Administration apply for the NRED Program (Northern and Regional Economic Development Program) for: 1) Grant Writing and Funding Acquisition Support; 2) Marketing and Branding Strategy; 3) Video Production; 4) Website Design and Augmentation; 5) Targeted Advertising Campaigns and 6) Feasibility and Business Attraction Strategy for Commercial / Industrial Sites.

CARRIED

Motion # 396-24

MOVED by: Councillor Bridgitte Coninx

THAT Council cancel the December 26, 2024 meeting.

CARRIED

11. ADJOURNMENT

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 3:45 p.m.

12. UPCOMING EVENTS

Signed by Mayor
Lenard Kwasny

Signed by Jennifer Thompson
Chief Administrative Officer