



**TOWN OF ONOWAY**  
**REGULAR COUNCIL MEETING MINUTES**

January 9, 2025  
9:30 a.m.  
Council Chambers  
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Deputy Mayor Lisa Johnson  
Councillor Bridgitte Coninx  
Councillor Robin Murray  
Councillor Sheila Pockett

Council Absent: Mayor Lenard Kwasny

Administration: Jennifer Thompson, Chief Administrative Officer  
Gino Damo, Director of Corporate and Community Services  
Debbie Giroux, Recording Secretary

2 members of the public attended via Zoom.

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**1. CALL TO ORDER**

Deputy Mayor Lisa Johnson called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

**2. ADOPTION OF THE AGENDA**

**Motion # 001-25**

MOVED by: Councillor Bridgitte Coninx

THAT the January 9, 2025 Regular Council Meeting agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**3. PUBLIC INPUT SESSION - n/a**

**4. CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS**

**Motion # 002-25**

MOVED by: Councillor Robin Murray

THAT all items on the consent agenda and respective recommendations be approved.

**CARRIED UNANIMOUSLY**

- a. December 12, 2024 Regular Council Meeting Minutes
- b. December 20, 2024 Special Council Meeting Minutes
- c. 11. Information Items

**5. PUBLIC HEARINGS-n/a**

**6. APPOINTMENTS/PRESENTATIONS/DESIGNATIONS**

- a. 9:30 a.m. - Northern Gateway Public Schools - Randy Lovich (Director of Facilities) and Fred Reilander (Engineer)

Randy Lovich and Fred Reilander attended the meeting from 9:32 a.m. until 10:05 a.m.

**Motion # 003-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the discussion with Randy Lovich and Fred Reilander of NGPS for information and that Council move the item into Closed Meeting for further clarification.

**CARRIED UNANIMOUSLY**

**7. FINANCIAL REPORTS - n/a**

**8. POLICIES & BYLAWS**

- a. Bylaw 821-25 - A Bylaw to Establish the Committees of Council

**Motion # 004-25**

MOVED by: Councillor Robin Murray

THAT Bylaw 821-25, A Bylaw to Establish the Committees of Council be given FIRST reading.

**CARRIED UNANIMOUSLY**

**Motion # 005-25**

MOVED by: Councillor Sheila Pockett

THAT Bylaw 821-25 A Bylaw to Establish the Committees of Council be given SECOND reading

**CARRIED UNANIMOUSLY**

- b. 822-25 - Non-Residential Development Incentive Bylaw

**Motion # 006-25**

MOVED by: Councillor Robin Murray

THAT Bylaw 822-25 A Bylaw for a Non-Residential Development Incentive be given FIRST reading.

**DEFEATED**

**Motion # 007-25**

MOVED by: Councillor Bridgitte Coninx

THAT Bylaw 822-25 A Bylaw for Non-Residential Development Incentive be moved into a future Committee of the Whole meeting for discussion of the Bylaw's impact on tax base.

**CARRIED UNANIMOUSLY**

**9. ACTION ITEMS**

- a. 2024 Audit Plan - Metrix Group

**Motion # 008-25**

MOVED by: Councillor Bridgitte Coninx

THAT the December 16, 2024 letter outlining the 2024 Audit Plan from Philip Dirks, Metrix Group, Auditor for the Town of Onoway, be acknowledged as received and that Council is aware that they are to contact the Auditor directly if they have concerns regarding any actual, suspected or alleged fraud affecting the Town.

**CARRIED UNANIMOUSLY**

- b. 2025 FCSS Process

**Motion # 009-25**

MOVED by: Councillor Sheila Pockett

THAT Administration prepare Terms of Reference for an FCSS Committee for Council discussion at a future Committee of the Whole Meeting.

**CARRIED UNANIMOUSLY**

**10. COUNCIL, COMMITTEE & STAFF REPORTS**

**Motion # 010-25**

MOVED by: Councillor Robin Murray

THAT the Council and Staff written and verbal reports be accepted for information as presented.

**CARRIED UNANIMOUSLY**

**11. INFORMATION ITEMS**

Approved under Consent Agenda Motion #002-25.

- a. Hwy 43 East Waste Commission - November 13, 2024 letter regarding crushed concrete rates
- b. Lac Ste. Anne County - Alberta Crime Prevention Crime Grant application - December 17 letter of support from CAO Thompson
- c. AB Munis Municipal Leaders Caucus Spring 2025 - Request to meet with Minister McIver

**12. CLOSED SESSION**

**Motion # 011-25**

MOVED by: Councillor Sheila Pockett

THAT Pursuant to Section 197(2) of the Municipal Government Act and Section 17(4)(d) FOIP - Disclosure Harmful to business interests of a third party, Council move into Closed Meeting at 10:45 a.m.

**CARRIED UNANIMOUSLY**

Council recessed from 10:45 a.m. to 10:50 a.m. to allow the Recording Secretary to leave the meeting.

The following individuals attended the Closed Meeting.

Deputy Mayor Lisa Johnson

Councillor Bridgitte Coninx

Councillor Robin Murray

Councillor Sheila Pockett

Jennifer Thompson, Chief Administrative Officer

Gino Damo, Director of Corporate and Community Services

**Motion # 012-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council move out of Closed Meeting at 11:45 a.m.

**CARRIED UNANIMOUSLY**

Council recessed from 11:45 a.m. until 11:50 a.m. to allow the recording secretary and public on Zoom to return to the meeting.

**Motion # 013-25**

MOVED by: Councillor Robin Murray

THAT Council authorize Administration to enter into a contract with SV Planning and Development Services from February 1, 2025 until January 31, 2028 with the option to extend for two years.

**CARRIED UNANIMOUSLY**

**Motion # 014-25**

MOVED by: Councillor Bridgitte Coninx

THAT Administration provide additional information to Council regarding water consumption of NGPS from August 2024, once received.

**CARRIED UNANIMOUSLY**

**13. ADJOURNMENT**

As all matters on the agenda have been addressed, Deputy Mayor Lisa Johnson declared the Regular Council Meeting adjourned at 11:52 a.m.

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Signed by Deputy Mayor  
Lisa Johnson

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Signed by Jennifer Thompson  
Chief Administrative Officer