



**TOWN OF ONOWAY**  
**REGULAR COUNCIL MEETING MINUTES**

February 27, 2025  
9:30 a.m.  
Council Chambers  
Onoway Civic Centre (and Virtually Via Zoom)

Council Present: Mayor Lenard Kwasny  
Deputy Mayor Lisa Johnson  
Councillor Bridgitte Coninx-via Zoom  
Councillor Robin Murray  
Councillor Sheila Pockett

Administration: Jennifer Thompson, Chief Administrative Officer  
Gino Damo, Director of Corporate and Community Services  
Debbie Giroux, Recording Secretary

3 members of the public attended the meeting via Zoom.

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**1. CALL TO ORDER**

Mayor Lenard Kwasny called the meeting to order at 9:30 a.m. and advised that the meeting will be recorded and acknowledged that the meeting was being held on Treaty 6 Land.

**2. ADOPTION OF THE AGENDA**

**Motion # 059-25**

MOVED by: Councillor Robin Murray

THAT the February 27, 2025 Regular Council Meeting agenda be approved as presented.

**CARRIED UNANIMOUSLY**

**3. PUBLIC INPUT SESSION**

**4. PROPOSED CONSENT AGENDA, INCLUDING APPROVAL OF MINUTES FROM PRIOR MEETINGS**

**Motion # 060-25**

MOVED by: Councillor Robin Murray

THAT all items on the proposed consent agenda and respective recommendations be approved.

**CARRIED UNANIMOUSLY**

- a. February 13, 2025 Regular Council Meeting Minutes
- b. 11. Information Items
  - a. Meeting Request with Minister McIver - Alberta Municipal Affairs February 14, 2025 response
  - b. Community Futures Yellowhead East (CFYE) - Member Board of Directors Overview - February 2025
  - c. Alberta Municipal Affairs - Joint Use and Planning Agreements (JUPAs) - February 13, 2025 letter from Minister McIver
  - d. Santas Helpers - Thank you note
  - e. AB Munis - 2025 Annual Insurance Renewal - February 6, 2025 letter from AB Munis
  - f. Suncorp Valuations - Building Valuation and Loss Control Program

**5. PUBLIC HEARINGS**

**6. APPOINTMENTS/PRESENTATIONS/DESIGNATIONS**

- a. 9:30 a.m. - Northwest of 16 Regional Tourism Association - Walter Preugschas and Barb Kostiw  
  
Walter Preugschas and Barb Kostiw, Northwest of 16 Regional Tourism Association attended the meeting from 9:32 a.m. until 10:05 a.m.

**Motion # 061-25**

MOVED by: Councillor Bridgitte Coninx

THAT Council accept the discussion with Walter Preugschas and Barb Kostiw for information and schedule Northwest of 16 Regional Tourism Association matter on a future Committee of the Whole agenda.

**CARRIED UNANIMOUSLY**

**7. FINANCIAL REPORTS - n/a**

**8. POLICIES & BYLAWS**

- a. Bylaw 826-25 - Fire Services

**Motion # 062-25**

MOVED by: Deputy Mayor Lisa Johnson

THAT Bylaw 826-25, the Fire Services Bylaw, be given first reading.

**CARRIED UNANIMOUSLY**

**Motion # 063-25**

MOVED by: Councillor Robin Murray

THAT Bylaw 826-25, the Fire Services Bylaw, be given second reading.

**CARRIED UNANIMOUSLY**

**Motion # 064-25**

MOVED by: Deputy Mayor Lisa Johnson

THAT Bylaw 826-25, the Fire Services Bylaw, be considered for third reading at this meeting.

**CARRIED UNANIMOUSLY**

**Motion # 065-25**

MOVED by: Councillor Robin Murray

THAT Bylaw 826-25 the Fire Services bylaw, be given third reading and be adopted.

**CARRIED UNANIMOUSLY**

**9. ACTION ITEMS**

- a. Municipal Accountability Program (MAP) Response - February 11, 2025 letter

**Motion # 066-25**

MOVED by: Councillor Sheila Pockett

THAT Council accept the information provided in Administration's second response to the 2023/24 Municipal Accountability Program Report.

**CARRIED UNANIMOUSLY**

- b. Lemonade Day - Saturday, June 14, 2025 - Community Futures Yellowhead East (CFYE)

**Motion # 067-25**

MOVED by: Councillor Sheila Pockett

THAT the Town of Onoway agree to the request from CFYE to be a host community partner and provide support as requested:

- Proclaim June 14, 2025 as Northern Alberta Lemonade Day in Onoway and assist with promotion and marketing
- \$500 sponsorship for the Entrepreneur of the Year Award
- Training space as required for the in-person lemonade participant training session, free of charge.
- 3 volunteer judges for the event to assist on June 14th, Lemonade Day Contest.
- Send photos, names and details of winners, back to CFYE
- Administration staff to track, issue and collect nominal payment for Lemonade Day Participant Business Licenses
- Administration staff to liaise with the CFYE Event Coordinator to keep updated on program registrations, volunteer judges, etc;
- Assist in promoting and marketing of the event and the training graphics as provided by CFYE.

**CARRIED UNANIMOUSLY**

**Motion # 068-25**

MOVED by: Deputy Mayor Lisa Johnson

THAT Onoway partner with Lac Ste. Anne County to promote and sponsor Lemonade Day.

**CARRIED UNANIMOUSLY**

- c. Appointment of ARB Officials in 2025 - A Request for Information is attached

**Motion # 069-25**

MOVED by: Councillor Robin Murray

THAT Council appoint: ARB Chairman Raymond Ralph; Certified ARB Clerk Gerryl Amorin and Certified Panelists: Darlene Chartrand, Sheryl

Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc and Raymond Ralph.

**CARRIED UNANIMOUSLY**

- d. Appointment of Fire Chief

**Motion # 070-25**

MOVED by: Deputy Mayor Lisa Johnson

THAT Chief Randy Schroeder, LSAC, be appointed as Town of Onoway Fire Chief effective March 8, 2025.

**CARRIED UNANIMOUSLY**

- e. Alexis Nakota Sioux Nation Strategic Plan

**Motion # 071-25**

MOVED by: Councillor Robin Murray

THAT Deputy Mayor Lisa Johnson and Councillor Bridgitte Coninx (alt. Mayor Lenard Kwasny) be appointed to meet with Alexis Nakota Sioux Nation to discuss strategic plans and future partnerships.

**CARRIED UNANIMOUSLY**

**10. COUNCIL, COMMITTEE & STAFF REPORTS**

**Motion # 072-25**

MOVED by: Councillor Sheila Pockett

THAT the Council and staff written and verbal reports be accepted for information as presented.

**CARRIED UNANIMOUSLY**

**11. INFORMATION ITEMS**

Approved under the Consent Agenda Motion #060-25

- a. Meeting Request with Minister McIver - Alberta Municipal Affairs February 14, 2025 response
- b. Community Futures Yellowhead East (CFYE) - Member Board of Directors Overview - February 2025
- c. Alberta Municipal Affairs - Joint Use and Planning Agreements (JUPAs) - February 13, 2025 letter from Minister McIver

- d. Santas Helpers - Thank you note
- e. AB Munis - 2025 Annual Insurance Renewal - February 6, 2025 letter from AB Munis
- f. Suncorp Valuations - Building Valuation and Loss Control Program

**12. CLOSED SESSION - n/a**

**13. ADJOURNMENT**

As all matters on the agenda have been addressed, Mayor Lenard Kwasny declared the Regular Council Meeting adjourned at 10:30 a.m.

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Signed by Mayor Lenard Kwasny

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Signed by Jennifer Thompson  
Chief Administrative Officer