

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, MAY 16, 2019 IN THE COUNCIL CHAMBERS
OF THE ONOWAY CIVIC OFFICE AT 7:00 P.M.**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

- as is, or with additions or deletions

3. APPROVAL OF MINUTES

Pg 1-5

- May 2, 2019 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

Pg 6-9

5. FINANCE – May 9, 2019 – Revenue & Expense Report

6. POLICIES & BYLAWS – n/a

7. ACTION ITEMS

- a) Lemonade Day – Entrepreneur of the Year Sponsorship – please refer to the attached May 8, 2019 email from Michelle Jones, Community Futures Yellowhead East requesting a \$500.00 sponsorship and the May 9, 2019 email from CAO Wildman recommending that the Town provide this sponsorship. *(for discussion by Council at meeting time, accept for information or provide sponsorship in the amount of \$500.00 or _____)*

Pg 10-11

Pg 12

b) Sidewalk Proposals – as per Council's direction on May 8, 2019, the submission that was received by the Town from Lewcon in the amount of \$119,800.50 and allows cars to drive on sidewalks after 7 days instead of 28 days is the bid that Council supported via email. *(to award the sidewalk tender to Lewcon for \$119,800.50)*

c) Onoway Public Library Fundraiser – further to the discussion at the May 2, 2019 meeting regarding the OPL Board's request for a silent Auction item for the June 21, 2019 dinner being held at the Onoway Legion *(for discussion and direction as given by Council at meeting time)*

d) Barcol Doors Invoice for \$13,398.00 for replacement of fire bay door openers. This expense was not included in our 2019 operating budget so we are seeking a Council motion to cover these costs through the Fire Services Capital Reserve Account. *(for approval of payment of \$13,398.00 invoice from the Fire Services Capital Reserve Account)*

Pg 13-14

e) Darwell & District Agricultural Society – please refer to the attached request for 2019 sponsorship for their Barnburner event. In previous years the Town has sponsored this in the amount of \$100 which thereby allows the Ag. Society to qualify for some additional grant funding for this event through Alberta Tourism and Parks and I would recommend we continue this support. *(that the Town of Onoway sponsor Darwell & District Agricultural Society's 2019 Barnburner Music Fest in the amount of \$100.00)*

Pg 15

f) Highway 43 East Waste Commission Annual General Meeting (AGM) – please refer to the attached invite to the AGM on Friday, June 21, 2019 at Lac Ste. Anne County Chambers at 1:00 p.m. *(to accept for information or approve attendance)*

Pg 16-17

g) 2019 Summer Municipal Leaders' Caucus – please refer to the May 6, 2019 email from the Alberta Urban Municipalities Association (AUMA) regarding registration for Caucus planned for June 6, 2019 in Fort Saskatchewan at the Dow Centennial Centre from 9:00 a.m. to 3:00 p.m. *(to approve attendance or accept for information)*

h)

i)

j)

8. COUNCIL, COMMITTEE & STAFF REPORTS

- a) Mayor's Report
- b) Deputy Mayor's Report
- c) Councillor's Reports (x 3)

Pg 18 - Councillor St. Hilaire re Heritage Days

- d) CAO Report
 - Tobacco/Vaping in Onoway

Pg 19-20 - MAP Review Summary

- CPO Update

Pg 21-46 - Animal Control Bylaw

- e) Public Works Report

9. INFORMATION ITEMS

Pg 47-49 a) CPO Report for the month of April, 2019

Pg 50 b) Onoway Public Library – Chair Olsvik Public Letter re Library Hours

c)

d)

e)

10. CLOSED SESSION – n/a

11. ADJOURNMENT

12. UPCOMING EVENTS:

- June 6, 2019 – Regular Council Meeting 9:30 a.m.
- June 20, 2019 – Regular Council Meeting 7:00 a.m.
- July 4, 2019 – Regular Council Meeting 9:30 a.m.
- July 18, 2019 – Regular Council Meeting 7:00 p.m.
- August 1, 2019 – Regular Council Meeting 9:30 a.m.
- August 15, 2019 – Regular Council Meeting 7:00 p.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 2, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Jeff Mickle Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary
	ABSENT	Councillor: Wade Neilson
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:30 a.m.
2.	AGENDA Motion #110/19	MOVED by Councillor Pat St. Hilaire that Council approve the agenda of the regular Council meeting of Thursday, May 2, 2019 with the following additions: 7f) Integrity Commissioner 10) Closed Session <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #111/19	MOVED by Councillor Pat St. Hilaire that the minutes of the Thursday, April 18, 2019 regular Council meeting be approved as presented. <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred to later in the meeting.
5.	FINANCE	n/a
6.	POLICIES & BYLAWS	Tax Rate Bylaw 756-19 and Special Tax Bylaw 755-19 – deferred to Action Item 7b)
7.	ACTION ITEMS Motion #112/19	MOVED by Councillor Jeff Mickle that Council approve the 2019 Operating Budget as presented which reflects less than a 1% increase in municipal tax dollars collected, as well as the recreation tax increase from \$25.00 to \$50.00 per property. <p style="text-align: right;">CARRIED</p>
	Motion #113/19	MOVED by Deputy Mayor Lynne Tonita that Bylaw 756-19, which authorizes the several rates of taxation imposed for all purposes for the year 2019, be given first reading. <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 2, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

Motion #114/19	MOVED by Councillor Pat St. Hilaire that Bylaw 756-19 be given second reading. CARRIED
Motion #115/19	MOVED by Councillor Jeff Mickle that Bylaw 756-19 be considered for third reading. CARRIED UNANIMOUSLY
Motion #116/19	MOVED by Deputy Mayor Lynne Tonita that Bylaw 756-19 be given third and final reading. CARRIED
Motion #117/19	MOVED by Councillor Jeff Mickle that Bylaw 755-19, which authorizes special tax charges to be levied against all taxable property within the Town of Onoway for the 2019 taxation year, be given first reading. CARRIED
Motion #118/19	MOVED by Councillor Pat St. Hilaire that Bylaw 755-19 be given second reading. CARRIED
Motion #119/19	MOVED by Deputy Mayor Lynne Tonita that Bylaw 755-19 be considered for third reading. CARRIED UNANIMOUSLY
Motion #120/19	MOVED by Councillor Jeff Mickle that Bylaw 755-19 be given third and final reading. CARRIED
Motion #121/19	MOVED by Councillor Pat St. Hilaire that Council, Administration, Northwest Fire Chief and Community Peace Officer be authorized to attend the Partners in Progress Meeting being coordinated by Parkland County ECC on Wednesday, May 22, 2019 from 11:00 a.m. to 2:00 p.m. at the Acheson Fire Station at 11350 – 274 Street, Acheson. CARRIED
Motion #122/19	MOVED by Councillor Pat St. Hilaire that the Onoway Public Library Fundraiser silent auction item request be deferred to the next Town of Onoway regular Council meeting (May 16, 2019). CARRIED

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 2, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<p>Motion #123/19</p> <p>Motion #124/19</p>	<p>MOVED by Councillor Pat St. Hilaire that the Town provide gold sponsorship (entry for two golfers and signage at the registration tables and website) for the Ste. Anne Natural Gas (SANG) Co-Op Ltd. 6th Annual Golf Tournament Fundraiser for the Kids with Cancer Society on Thursday, July 18, 2019 at Trestle Creek.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that, as per Bylaw #744-18, Council and Council Committee Code of Conduct, Council appoint Victoria Message as the Town of Onoway's Integrity Commissioner.</p> <p style="text-align: right;">CARRIED</p> <p>Ellen MacCormac from Community Futures Yellowhead East arrived at the meeting.</p> <p>Council recessed from 9:50 a.m. to 10:00 a.m.</p>
4.	<p>APPOINTMENTS/PUBLIC HEARINGS</p> <p>Motion #125/19</p>	<p>MOVED by Councillor Pat St. Hilaire that, following the presentation on Lemonade Day by Ellen MacCormac, Community Futures Yellowhead East, Council support the presentation with the following motion:</p> <p>1) that the Town of Onoway proclaim June 22 as Lemonade Day; 2) that the Town offer Lemonade Business Licenses to young entrepreneurs at a cost of \$1.00 per business license; 3) that the Town charge the young entrepreneurs a \$1.00 lease fee for stands located on municipal property.</p> <p style="text-align: right;">CARRIED</p>
8.	<p>COUNCIL, COMMITTEE & STAFF REPORTS</p> <p>Motion #126/19</p> <p>Motion #127/19</p>	<p>MOVED by Councillor Jeff Mickle that Councillor Pat St. Hilaire replace Councillor Mickle as one of the two Town-elected members of the Onoway Public Library Board.</p> <p style="text-align: right;">CARRIED</p> <p>MOVED by Deputy Mayor Lynne Tonita that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
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9.	INFORMATION ITEMS Motion #128/19	<p>MOVED by Councillor Jeff Mickle that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Town of Onoway Development Permit Application 19DP03-24 – April 20, 2019 approval for construction of an addition to an existing manufactured home (porch /covered deck) at 5139 50th Street; b) Town of Onoway Development Permit Application 19DP04-24 – April 25, 2019 approval for the operation of a home occupation (Massage Therapy) at 4340 – 48A Avenue; c) CN Right of Way Vegetation Control Notice that if the Town has noxious weed removal requests, they must be received by CN before June 26, 2019; d) Lac Ste. Anne Foundation – February 27, 2019 Board Meeting Minutes e) Atlas Growers Ltd – April 23, 2019 letter providing written notice of their intent to amend their application for a Federal Medical License under Health Canada’s Cannabis Regulations for their facility at 56322 Range Road 25, Gunn, Alberta <p style="text-align: right;">CARRIED</p>
10.	CLOSED SESSION Motion #129/19 Motion #130/19	<p>CLOSED SESSION:</p> <p>The following individuals were present for the Closed Session: Mayor Judy Tracy Deputy Mayor Lynne Tonita Councillor Jeff Mickle Councillor Pat St. Hilaire Chief Administrative Officer Wendy Wildman Public Works Manager Jason Madge Recording Secretary Debbie Giroux</p> <p>MOVED by Deputy Mayor Lynne Tonita that, pursuant to Section 197(2) of the Municipal Government Act and Section 17 of the Freedom of Information and Protection of Privacy Act (FOIP), Council move to a Closed Session at 11:05 a.m. to discuss the following item: “Legal and Personnel”</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:05 to 11:15 a.m.</p> <p>MOVED by Councillor Pat St. Hilaire that Council move out of Closed Session at 11:35 a.m.</p> <p style="text-align: right;">CARRIED</p>

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MAY 2, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

		Council recessed from 11:35 to 11:40 a.m.		
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 11:40 a.m.		
12.	UPCOMING EVENTS	May 16, 2019	Regular Council Meeting	7:00 p.m.
		June 6, 2019	Regular Council Meeting	9:30 a.m.
		June 20, 2019	Regular Council Meeting	7:00 p.m.
		July 4, 2019	Regular Council Meeting	9:30 a.m.
		July 18, 2019	Regular Council Meeting	7:00 p.m.
		August 1, 2019	Regular Council Meeting	9:30 a.m.
		August 15, 2019	Regular Council Meeting	7:00 p.m.

Mayor Judy Tracy

Debbie Giroux
Recording Secretary



TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2019 Actual	2019 Budget	2019 Budget Remaining %
	TOTAL TAXATION REVENUE	0.00	(1,620,650.60)	0.00
	TOTAL REQUISITIONS	93,154.89	373,528.60	0.00
	TAX REVENUE AVAILABLE FOR MUNI	93,154.89	(1,247,122.00)	0.00
	TOTAL GENERAL REVENUE	(47,379.20)	(146,200.00)	0.00
	TOTAL LEGISLATIVE EXPENSE	38,971.28	120,680.00	0.00
	SURPLUS/DEFICIT LEGISLATIVE	38,971.28	120,680.00	0.00
	TOTAL ADMIN REVENUE	(5,502.76)	(54,526.00)	0.00
	TOTAL ADMIN EXPENSE	214,311.36	560,823.00	0.00
	SURPLUS/DEFICIT ADMIN	208,808.60	506,297.00	0.00
	TOTAL FIRE REVENUE	(150,213.67)	(343,014.00)	0.00
	TOTAL FIRE EXPENSE	145,784.96	346,588.00	0.00
	FIRE SURPLUS/DEFICIT	(4,428.71)	3,574.00	0.00
	TOTAL	0.00	0.00	0.00
	TOTAL DISASTER SERVICES EXPENS	2,919.00	9,692.00	0.00
	DISASTER SURPLUS/DEFICIT	2,919.00	9,692.00	0.00
	TOTAL AMBULANCE REVENUE	(2,400.00)	(2,400.00)	0.00
	TOTAL AMBULANCE EXPENSE	0.00	0.00	0.00
	SURPLUS/DEFICIT AMBULANCE	(2,400.00)	(2,400.00)	0.00
	TOTAL BYLAW REVENUE	(260.00)	(4,500.00)	0.00
	TOTAL BYLAW EXPENSE	72.78	2,775.00	0.00
	BYLAW SURPLUS/DEFICIT	(187.22)	(1,725.00)	0.00
	TOTAL POLICING REVENUE	(40,878.00)	(168,000.00)	0.00
	TOTAL POLICIING EXPENSE	93,850.55	203,000.00	0.00
	POLICING SURPLUS/DEFICIT	52,972.55	35,000.00	0.00



TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2019 Actual	2019 Budget	2019 Budget Remaining %
	TOTAL PW REVENUE	0.00	0.00	0.00
	TOTAL PW EXPENSE	77,562.00	185,570.00	0.00
	PW SURPLUS/DEFICIT	77,562.00	185,570.00	0.00
	TOTAL ROADS REVENUE	(2,160.00)	(46,560.00)	0.00
	TOTAL ROAD EXPENSE	110,148.53	410,174.00	0.00
	ROADS SURPLUS/DEFICIT	107,988.53	363,614.00	0.00
	TOTAL STORM SEWER REVENUE	0.00	0.00	0.00
	TOTAL STORM SEWER EXPENSE	0.00	2,020.00	0.00
	STORM SEWER SURPLUS/DEFICIT	0.00	2,020.00	0.00
	TOTAL WATER REVENUE	(183,131.42)	(574,000.00)	0.00
	TOTAL WATER EXPENSE	215,565.82	562,052.00	0.00
	WATER SURPLUS/DEFICIT	32,434.40	(11,948.00)	0.00
	TOTAL SEWER REVENUE	(68,088.86)	(217,666.00)	0.00
	TOTAL SEWER EXPENSE	76,797.19	232,334.00	0.00
	SEWER SURPLUS/DEFICIT	8,708.33	14,668.00	0.00
	TOTAL WASTE COLLECTION REV	(41,100.08)	(128,000.00)	0.00
	TOTAL WASTE COLLECT EXP	28,185.54	109,981.00	0.00
	WASTE COLLECT SURPLUS/DEF	(12,914.54)	(18,019.00)	0.00
	TOTAL FCSS REVENUE	(97,010.00)	(116,312.00)	0.00
	TOTAL FCSS EXPENSE	83,947.70	105,798.00	0.00
	FCSS SURPLUS/DEFICIT	(13,062.30)	(10,514.00)	0.00
	TOTAL PLAN REVENUE	(1,029.00)	(6,400.00)	0.00
	TOTAL PLANNING EXPENSE	4,372.88	21,170.00	0.00
	PLANNING SURPLUS/DEFICIT	3,343.88	14,770.00	0.00
	TOTAL LAND REVENUE	0.00	0.00	0.00



TOWN OF ONOWAY

Revenue & Expense

General Ledger	Description	2019 Actual	2019 Budget	2019 Budget Remaining %
	TOTAL LAND EXPENSE	0.00	2,040.00	0.00
	LAND SURPLUS/DEFICIT	0.00	2,040.00	0.00
	TOTAL EDC REVENUE	0.00	(100,000.00)	0.00
	TOTAL EDC EXPENSE	21,244.99	100,714.00	0.00
	EDC SURPLUS/DEFICIT	21,244.99	714.00	0.00
	TOTAL REC PROGRAM REVENUE	0.00	0.00	0.00
	TOTAL REC PROGRAM EXPENSE	4,397.39	32,079.00	0.00
	REC PROGRAM SURPLUS/DEFICIT	4,397.39	32,079.00	0.00
	TOTAL PARKS REVENUE	10.00	(12,125.00)	0.00
	TOTAL PARKS EXPENSE	32,011.22	132,105.00	0.00
	PARKS SURPLUS/DEFICIT	32,021.22	119,980.00	0.00
	TOTAL CULTURE EXPENSE	3,260.46	13,060.00	0.00
	CULTURE SURPLUS/DEFICIT	3,260.46	13,060.00	0.00
	TOTAL MISC EXPENSE	5.25	14,170.00	0.00
	MISC SURPLUS/DEFICIT	5.25	14,170.00	0.00
	TOTAL SURPLUS/DEFICIT	607,420.80	0.00	0.00

*** End of Report ***



TOWN OF ONOWAY

OPERATING REVENUE AND EXPENSES

General Ledger	Description	2019 Actual	2019 Budget	2019 Budget Remaining %
<hr/>				
	TOTAL OPERATING REVENUE	(639,142.99)	(3,540,353.60)	0.00
	TOTAL OPERATING EXPENSES	1,246,563.79	3,540,353.60	0.00
	SURPLUS/DEFICIT	607,420.80	0.00	0.00

*** End of Report ***

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: May 9, 2019 3:12 PM
To: 'Judy Tracy'; 'Lynne Tonita'; 'Pat St.Hilaire'; jmickle@onoway.ca; 'Wade Neilson'
Cc: 'Shelley Vaughan'; 'Debbie Giroux'
Subject: FW: Lemonade Day - Entrepreneur of the Year Sponsorship

Council please see the email below.

We will have this on your next agenda. I would recommend we sponsor, and I would suggest it come out of the Council sponsorship/bursary line.

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Shelley Vaughan <shelley@onoway.ca>
Sent: May 9, 2019 8:56 AM
To: 'Wendy Wildman' <cao@onoway.ca>
Cc: debbie@onoway.ca
Subject: FW: Lemonade Day - Entrepreneur of the Year Sponsorship

Wendy, this is the lady that I spoke to yesterday that mentioned a donation/sponsorship regarding Lemonade Day.

Below is her comment.

From: Michelle Jones <mjones@albertacf.com>
Sent: May 8, 2019 3:42 PM
To: shelley@onoway.ca
Subject: Lemonade Day - Entrepreneur of the Year Sponsorship

Hi Shelley, I wanted to pass along to council something we forgot to mention at the presentation to council.

I am only forwarding this information because I wanted to make sure your council was aware of it and at least had the opportunity to decide prior to our seeking other sponsorship.

In each of the four communities that we are hosting Lemonade Day this year, all of the councils have voted in favor of doing the Entrepreneur of the Year Sponsorship for their community. This is a \$500 dollar sponsorship and will provide all the advertising and marketing in regards to this category moving forward.

If this is something that council does want to consider doing we would need a jpeg copy of your town logo for our advertising. As well you will be included in awarding the recipient with the prize and any advertising that goes along with that. The prize for this category is \$250 dollars which takes up half of the amount and the remainder goes toward the cost of materials and advertising, instruction materials and promotion of the program. This is what allows us to continue offering the program for free.

Its perfectly fine if that does not fit within this years budget, I just felt obligated to at least advise your council of the opportunity. Also, I had not heard yet if Council choose to proclaim June 22nd as Onoway Lemonade Day or not?

Thanks so much and please feel free to contact me if you have any questions or comments.

Michelle Jones,

General Manager, Community Futures Yellowhead East

Box 2185, Whitecourt, AB T7S 1P8

p: 780-706-3500, c: 780-778-0977

mjones@albertacf.com

PLEASE NOTE NEW EMAIL ADDRESS

Debbie Giroux

From: Jason Madge <jason@onoway.ca>
Sent: May 14, 2019 2:40 PM
To: debbie@onoway.ca
Subject: Sidewalk replacement locations

Hi Debbie,

As requested here is a list of areas we will be working.

4916-49ave
5135-LSAT
5011-LSAT
4908-49ave
5020-48ave
4801-50st
4924-48ave
4759-48st
4739-48st
4719-48st
4412 Yeoman close
4601-44st
4763-44st
4357-48a ave
4345-48a ave
4319 Lovell close

Regards,
Jason Madge
Town of Onoway
Public Works Manager
Ph 780-967-2309
Fax 780-967-0685



Darwell & District Agricultural Society

SUMMER FAIR
Since 1944

Box 99, Darwell, AB T0E 0L0



2019 Sponsorship & Advertising Opportunities

BarnBurner Music Fest----- Friday, August 9, 2019
Ag Drag----- Saturday, August 10, 2019 & Sunday, August 11, 2019

TITANIUM – \$1000+

Name included in Ag Drag Radio Ads
Name included on poster ads and announced at events
Name on signage at events
6 admission tickets to the BarnBurner Music Fest Friday
6 admission tickets and 6 dinner tickets to Ag Drag (Reserved seating available Saturday and Dinner only served Saturday)
Complimentary soft drinks/bottled water at Ag Drag Saturday
Name on Website

PLATINUM – \$500

Name included in Ag Drag Radio Ads
Name on signage at Ag Drag
Name included on Ag Drag poster ads and announced at event
4 admission tickets to the BarnBurner Music Fest Friday
OR
6 admission tickets and 6 dinner tickets to Ag Drag (Reserved seating available Saturday and Dinner only served Saturday)
Complimentary soft drinks/bottled water at Ag Drag on Saturday
Name on Website

GOLD – \$200

Name announced at the Ag Drag
2 admission tickets for the BarnBurner Music Fest Friday
OR
2 admission tickets and 2 dinner tickets to Ag Drag (Reserved seating available Saturday and Dinner only served Saturday)
Complimentary soft drinks/bottled water at Ag Drag on Saturday
Name on Website

SILVER – \$100

Name announced at the Ag Drag
2 general admission tickets to the Ag Drag
Name on Website

BRONZE – \$50

Name announced at the Ag Drag
Name on Website

Darwell Ag Drag and BarnBurner 2019
darwellag.com

Please use this form for your sponsorship/advertisement for the 2019
Darwell Ag Drag and BarnBurner Music Fest.

Cheques can be made payable to...Darwell and District Agricultural Society

Package requested (**Please circle BarnBurner or Ag Drag** tickets for the platinum or gold level sponsorship):

Titanium	(\$1000)-----	_____	
Platinum	(\$500)-----	_____	(BarnBurner or Ag Drag tickets)
Gold	(\$200)-----	_____	(BarnBurner or Ag Drag tickets)
Silver	(\$100)-----	_____	
Bronze	(\$50)-----	_____	
TOTAL		_____	

Name you want Advertised

Address

Contact Person

Contact number

Contact email

Company Website

Please mail your advertisement/sponsorship form and cheque to:

DDAS c/o Gerald Stark
Box 310
Darwell, AB
T0E 0L0

If you have any questions please call Gerald Stark at 780-886-4921 or email
Darwellag@yahoo.com

Debbie Giroux

Subject: FW: Highway 43 East Waste Commission AGM
Location: Council Chambers

Start: Fri 2019-Jun-21 1:00 PM
End: Fri 2019-Jun-21 3:00 PM
Show Time As: Tentative

Recurrence: (none)

Meeting Status: Not yet responded

Organizer: Trinity Hindes

Deb – this is the AGM, so we should put on our Council agenda in case additional Council members wish to attend.

-----Original Appointment-----

From: Trinity Hindes <THindes@lsac.ca>
Sent: May 7, 2019 9:26 AM
To: Trinity Hindes; Wendy Wildman
Subject: Highway 43 East Waste Commission AGM
When: June 21, 2019 1:00 PM-3:00 PM (UTC-07:00) Mountain Time (US & Canada).
Where: Council Chambers

Your meeting was found to be out of date and has been automatically updated.

Updated meeting details:

Start Time

Sent by Microsoft Exchange Server

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: May 7, 2019 8:32 AM
To: 'Debbie Giroux'; ddm@kronprinzconsulting.ca
Subject: FW: Registration open for Summer 2019 Municipal Leaders' Caucus

Deb – put on our next agenda for attendance please.

Dwight – maybe forward to Shane?

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: President <President@auma.ca>
Sent: May 6, 2019 9:49 AM
Subject: Registration open for Summer 2019 Municipal Leaders' Caucus

Registration is now open for AUMA's Summer 2019 Municipal Leaders' Caucus! This year, we have changed the format of our summer Caucus to help reduce your travel time and allow us to visit more communities. Caucus will therefore consist of a one-day program, held as follows:

June 5	Valleyview	Paradise Inn and Suites
June 6	Fort Saskatchewan	Dow Centennial Centre
June 11	Claresholm	Claresholm Community Centre
June 12	Ponoka	Royal Canadian Legion

Caucus is open to all AUMA urban municipality members. Registration is \$100 for the day and includes a hot breakfast and lunch, as well as coffee breaks and snacks. The schedule for the day will be the same at all locations. For more information, and to register for Caucus, please click [here](#).

We hope to see you there!

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6



Toll Free: 310-AUMA | www.auma.ca   

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Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: May 9, 2019 5:15 PM
To: 'Debbie Giroux'
Subject: FW: Heritage days

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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-----Original Message-----

From: Pat St.Hilaire <psthilaire@onoway.ca>
Sent: May 9, 2019 4:47 PM
To: cao@onoway.ca; Wade Neilson <wneilson@onoway.ca>; Judy Tracy <jtracy@onoway.ca>; Jeffery Mickle <jmickle@onoway.ca>; Lynne Tonita <ltonita@onoway.ca>; jason@onoway.ca
Subject: Re: Heritage days

Also the float and will we go in any other parades this year. Ken Johnson will be in the stony parade the week before ours, with a sign promoting the heritage days car show. beautification Committee would like to give out paper flowers that have seeds in them to plant, can we get Shelley to order them?

Sent from my iPad

> On May 9, 2019, at 12:59 PM, Pat St.Hilaire <psthilaire@onoway.ca> wrote:

>

>

> Discussion: at heritage meeting last night, could the new peace

> officer be

there, looking for big burly men to help man barricades, the scouts may wish to use dunk tank. We may wish to add these to next agenda?

> Sent from my iPad

Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: May 9, 2019 3:35 PM
To: robin@onoway.ca; 'Penny Frizzell'; 'Shelley Vaughan'; 'Debbie Giroux'
Subject: FW: Town of Onoway MAP review summary

Ladies – here is the email.

We will also get an official report to which we have to advise them every time with complete one the noted gaps.

Deb – please put this under my CAO report at next meeting.

Wendy Wildman

CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

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From: Desiree Kuori <Desiree.Kuori@gov.ab.ca>
Sent: May 9, 2019 10:00 AM
To: Wendy Wildman <cao@onoway.ca>
Cc: Debbie Mccann <debbie.mccann@gov.ab.ca>; Priscilla SoroChan <priscilla.soroChan@gov.ab.ca>
Subject: Town of Onoway MAP review summary

Hi Wendy!,

Thank you for taking the time to chat with us this morning and for your cooperation during the MAP review for the Town of Onoway.

The following summarizes our call regarding our findings as well as some of the other discussions we have had throughout the process. While the report should be sent to you shortly, this email will serve as an early notification of what the findings were concerning any legislative gaps and the municipality's responsibility to respond to these findings.

As discussed, upon receiving the report, the municipality will have eight weeks to respond to the Ministry on how the municipality intends to address the legislative gaps through a response plan. The municipality will then have a full year to implement the plan.

The report you receive will be much more comprehensive and include all the legislative items reviewed. Only non-complaint items will be monitored through the municipality's response plan.

The following is a list of legislative gaps that are noted in the MAP review for the Town of Onoway:

- requirement to authorize the CAO to sign agreements and contracts;
- requirement for council to act by bylaw or resolution only;
- requirement for councilors to vote;
- requirement for council to declare pecuniary interest in accordance with the legislation;
- requirement of council meeting minutes to be recorded without note or comment and to ensure public hearings are held in accordance with the *MGA*;
- requirement to establish specific positions as designated officers;
- requirements of a tax rate bylaw;
- establishment of assessment review boards;
- requirement of a bylaw enforcement officer bylaw;
- requirement for the procedural bylaw to align with the *MGA*;
- requirement to adopt an interim budget for a fiscal year prior to January1;
- requirement to publish on the municipal website all documents relating to planning decisions; and
- requirement for appropriate appointments to a municipal library board.

Thank you again and if you have any questions or concerns, please do not hesitate to contact us.

Desiree Kuori

Municipal Accountability Advisor
Alberta Municipal Affairs
Government of Alberta

17th floor, Commerce Place
10155 – 102 Street
Edmonton, AB T5J 4L4

Tel 780-644-8528

desiree.kuori@gov.ab.ca



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VILLAGE OF ONOWAY
By-Law 634-05

**A BYLAW OF THE VILLAGE OF ONOWAY, IN THE PROVINCE OF ALBERTA,
FOR THE PURPOSE OF AMENDING BYLAW 615-04 – ANIMAL CONTROL BYLAW
FOR THE VILLAGE OF ONOWAY**

WHEREAS, Section 7 and 8 of the Municipal Government Act, Chapter M-26, 2000 with amendments in force as of January 1, 2003, provides that a Council of a Municipality may pass a bylaw for the safety, health and welfare of people and the protection of people and property, nuisances, and the licensing of animals and the restraining, regulating and impounding of wild and domestic animals and activities in relation to them;

AND WHEREAS, the Council of the Village of Onoway deems it in the best interest and the protection of the animal owners and the public in general for the Village of Onoway to regulate control of animal with it boundaries and to provide for the enforcement of the Dangerous Dogs Act;

NOW THEREFORE, the Council of the Village of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

That Section 5 of Bylaw 615-04 shall be amended by adding point 5.1.2 as follows:

SECTION 5 RESTRICTIONS AND RESPONSIBILITIES

5.1.2 No animals, other than cats and dogs and other small pets, may be harboured on any property smaller than one-half acre in size within the municipal boundaries, nor shall they be allowed on municipal streets or parks, except by permission of the Municipal Manager.

This Bylaw shall take effect on the date of the third and final reading.

Read a first time this 27th day of June, 2005.

Read a second time this 27th day of June, 2005.

Unanimously consented to and read a third time and passed this 27th day of June, 2005.

Signed By Pat Yuill
Mayor

Signed By Catherine Dunn
Municipal Manager

VILLAGE OF ONOWAY
By-Law 615-04

**A BYLAW OF THE VILLAGE OF ONOWAY, IN THE PROVINCE OF ALBERTA,
FOR THE PURPOSE OF LICENSING, REGULATING AND CONTROLLING DOGS,
CATS, WILD AND DOMESTIC ANIMALS WITHIN THE MUNICIPAL
BOURNDARIES OF THE VILLAGE OF ONOWAY**

WHEREAS, Section 7 and 8 of the Municipal Government Act, Chapter M-26, 2000 with amendments in force as of January 1, 2003, provides that a Council of a Municipality may pass a bylaw for the safety, health and welfare of people and the protection of people and property, nuisances, and the licensing of animals and the restraining, regulating and impounding of wild and domestic animals and activities in relation to them;

AND WHEREAS, the Council of the Village of Onoway deems it in the best interest and the protection of the animal owners and the public in general for the Village of Onoway to regulate control of animal with it boundaries and to provide for the enforcement of the Dangerous Dogs Act;

AND WHEREAS, the Council of the Village of Onoway deems it expedient to license dogs and cats in the Village of Onoway and to hold a Voluntary Animal List of all other animal that are held on property within the municipal boundary of Onoway;

NOW THEREFORE, the Council of the Village of Onoway, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1 TITLE

1. This Bylaw may be cited as "The Village of Onoway Animal Control Bylaw".

SECTION 2 PURPOSES

2. The purposes of this Bylaw shall be:
 - 2.1 To prevent wild and domestic animals from becoming a nuisance in the Village of Onoway;
 - 2.2 To prevent wild and domestic animals from endangering any person, other animal or property within the Village of Onoway;
 - 2.3 To prevent wild and domestic animals from creating a health hazard in the Village of Onoway;
 - 2.4 To permit responsible individuals to own a reasonable number of wild and domestic animals in their homes;
 - 2.5 To permit responsible business people to raise, harbor, and breed wild and domestic animals under appropriate conditions;
 - 2.6 To permit handicapped persons to keep trained dogs to assist them in their daily living;
and
 - 2.7 To permit responsible business people and homeowners to keep trained animals as part of business or personal security programs.

SECTION 3 DEFINITIONS

3. For the purpose of this Bylaw:
- 3.1 “**Animal**” means a vertebrate other than a human (any wild and domestic animals, including but not limited to pigs, sheep, cattle, horses, fowl, goats, fishes, amphians or reptiles);
- 3.2 “**Animal Control Officer**” means a Bylaw Enforcement Officer, Public Works Employee of the Village of Onoway, Peace Officer, or any person or persons appointed by Council or the Municipal Manager to the position of Animal Control Officer whose duties entail carrying out the provision of this Bylaw, and to inspect licenses as required by the Village Council of Onoway and its administrative supervisors; and dealing with complaints, verbal and written, documenting same and providing reports as required by the Village Council of Onoway and its administrative supervisors;
- 3.3 “**At Large**” means off the premises of the owner or harbourer, not on a leash and/or not under the immediate, continuous and effective control of a competent person. Without limiting the generality of the foregoing, a wild or domestic animal shall be deemed to be at large within the Village of Onoway if it is on any public street, land or park, or if it is on any private property or premises within the Village of Onoway without the permission of the owner or occupant, thereof;
- 3.4 “**Abused**” means any wild or domestic animal which is:
- 3.4.1 Mistreated, beaten, tormented or teased; or
- 3.4.2 Teased, tormented or annoyed by any animal; or
- 3.4.3 Deprived of water, food or shelter; or
- 3.4.4 Left unattended in a motor vehicle without adequate ventilation or temperature control; or
- 3.4.5 Kept under unsanitary conditions; or
- 3.4.6 Ignored, abandoned, or distressed; or
- 3.4.7 Trained for fighting other animals;
- 3.5 “**Cat**” means any male or female member of the species *Felis catus* or *Felis domesticus* (Felidae Family);
- 3.6 “**Collar**” means any device made of leather, chain or other matter, capable of having metal tags securely fastened to it and designed and solely intended to be worn around the neck or leg of a wild or domestic animals;
- 3.7 “**Communicable Disease**” means any disease due to an infectious agent, illness or toxic product which is transmitted directly or indirectly to a well person or animal from an infected animal and shall include, but is not limited to: distemper, rabies, canine parvo and/or parainfluenza; as per the Animal Protection Act;
- 3.8 “**Control**” means the animal is:
- 3.8.1 Under immediate effective control of some person and restrained by a leash not exceeding six (6) feet in length; or
- 3.8.2 Kept in a container, an enclosure or a motor vehicle;
- 3.9 “**Council**” means the duly elected Village Council for the Municipal Corporation of the Village of Onoway;

- 3.10 **“Day”** means a continuous period of twenty four (24) hours or part thereof;
- 3.11 **“Dog”** means any male or female species of the Canidae family;
- 3.12 **“Domestic Animal”** means animals of a species of vertebrates or invertebrates that have been domesticated by humankind so as to live and breed in a tame condition or which depend on humankind for survival, or for agricultural use or for resale and shall include, but not be limited to pigs, horses, sheep and poultry. It shall include such animals that have been domesticated for and kept as pets and shall include but not be limited to cats, pigeons, fishes, amphibians, reptiles and rabbits;
- 3.13 **“Guide Dog”** means a specially trained dog kept by any handicapped person for the express purpose of compensating for or ameliorating the effects of that person’s handicap;
- 3.14 **“Identification Tag”** means a tag issued by the Village of Onoway to an owner who paid the prescribed license fee and upon registration of a dog or cat as defined by this Bylaw. Such identification tag, together with a dated receipt for the fees constitutes a license to keep the animal described on the receipt;
- 3.15 **“Keep”** means to own, possess, harbor, maintain or have control or custody of an animal;
- 3.16 **“Keeper”** means a person who owns, possesses, harbors, maintains or has control or custody of an animal;
- 3.17 **“Kennel”** means any one location, shelter, room, dwelling or place where three (3) or more of the same animals (exception are fishes) are harboured at any time, except for premises used for the care and treatment of animals operated by a qualified veterinarian nor does it include premises known as the pound as defined by this Bylaw;
- 3.18 **“Leash”** means a lead not harmful to the animals and shall not be more than six (6) feet long;
- 3.19 **“License Fees”** means the license issued under the provisions of this Bylaw for the Keeping of an animal in the Village of Onoway, the amount is prescribed in “Schedule A” attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 3.20 **“Municipal Manager”** means the Chief Administrative Officer, who is duly appointed to that position for the Village of Onoway at any given time and includes any person authorized to act for and in the name of that individual;
- 3.21 **“Municipality”** means the Village of Onoway in the Province of Alberta;
- 3.22 **“Offence Tag”** means a ticket, tag or similar document issued for any bylaw offence as an alternative to the issuance of a Summons;
- 3.23 **“Owner”** means and includes any keeper, person, partnership, associate or corporation, owning, possessing or having charge of or control over any animals or harbouring or having charge of any animal, or suffering or permitting any animal to remain about his or her house, property or premises either temporarily or permanently and where the owner is a minor, the person responsible for the custody of the minor;
- 3.24 **“Peace Officer”** means each and every member employed and duly sworn in as a Bylaw Enforcement Officer or Special Constable in the Village of Onoway. It shall also mean any R.C.M.P. officer;
- 3.25 **“Police Dog”** means a dog of any breed owned by the Royal Canadian Mounted Police for the purpose of aiding in law enforcement and trained or in training for that purpose;

- 3.26 **"Pound"** means the premises designated by the Municipal Manager for the Village of Onoway for the purpose of impounding all animals found to be at large in violation of this Bylaw and caring for tagged animals whose owners are not available for the immediate return of the animal;
- 3.27 **"Pound Keeper"** means the person or persons owning and/or operating a place designated by the Municipal Manager of the Village of Onoway to be operated as a Pound;
- 3.28 **"Public Nuisance"** with respect to the activities of any animals includes but is not limited to:
- 3.28.1 Biting a person or persons;
- 3.28.2 Chasing people, bicycles, automobiles or other vehicles;
- 3.28.3 Excess noise such as but not limited to barking, snarling, howling or otherwise disturbing any person or animal;
- 3.28.4 Causing damage to property, other animals or person;
- 3.28.5 Upsetting waste receptacles or scattering the contents thereof; or
- 3.28.6 Being left unattended in any motor vehicle unless the dog is restricted so as to prevent access to persons as long as such restraint provides for suitable ventilation.
- 3.29 **"R.C.M.P."** means the Royal Canadian Mounted Police;
- 3.30 **"Restricted Dog"** means a dog of any age which can be identified as a dog exclusively or partially of one or more of the following breeds or kinds by a License Dog Conformation Judge or reputable breeder, namely:
- 3.30.1 Pit Bull Terrier; or
- 3.30.2 American Pit Bull Terrier; or
- 3.30.3 Pit Bull; or
- 3.30.4 Any Breed of Canidae Cross-bred with a Pit Bull;
- 3.31 **"Seeing Eye Dog"** means a specially trained dog kept by any handicapped person for the express purpose of compensating for or ameliorating the effects of that person's handicap;
- 3.32 **"S.P.C.A."** means the Society for the Prevention of Cruelty to Animals in the Province of Alberta;
- 3.33 **"Stray"** means an animal without an owner who is responsible for the housing, feeding and health of such animal;
- 3.34 **"Vicious Animal"** means an animal of any age, breed or gender which:
- 3.34.1 Shows or demonstrates a propensity, disposition or potential to attack or bite or injure, without provocation, humans or other animals; or
- 3.34.2 Without provocation, chases, bites or attacks humans or other animals; or
- 3.34.3 Poses a continuing threat of serious harm to other animals or humans; or
- 3.34.4 Is bred or trained for the activity of "fighting"; or
- 3.34.5 Has been used by any person in the activity of "fighting"; or

- 3.34.6 Has been declared a Vicious Animal under this Bylaw or a Dangerous Animal under the Dangerous Dogs Act;
- 3.35 "Violation Ticket" means a violation ticket as defined by this Bylaw;
- 3.36 "Voluntary Register" means a listing held by the Village of Onoway, which is acknowledgement of animals other than dogs and cats, and which is kept for the purpose of public safety and to facilitate return of registered animals to owner of same; and
- 3.37 "Wild Animal" mean animals that have not been domesticated for agricultural use.

SECTION 4 LICENSING AND VOLUNTARY REGISTER

- 4. Provisions of licensing and voluntary register shall be:
 - 4.1 All persons bringing any wild or domestic animal or animals (this section does not deal with Restricted Dog or Dogs or Vicious Animal or Animals) within the boundaries of the Village of Onoway to keep within the boundaries of the Village of Onoway shall license their dog or cat and register them with the Village of Onoway. The owner of a dog or cat who doesn't license and registered them shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; unless:
 - 4.1.1 The dog is a puppy no more than six (6) months; (except if it is a vicious animal)
 - 4.1.2 The cat is a kitten no more than twelve (12) weeks;
 - 4.1.3 A license has been issued by the Village of Onoway with respect to that dog or cat and the dog or cat is wearing a collar to which a "tag" evidencing the currency of the license is firmly attached;
 - 4.1.4 A Voluntary Register form has been completed by the owner of an animal other than dog or cat at the Village of Onoway;
 - 4.2 A person who is a visitor to the Village of Onoway or is temporarily in the Village of Onoway on business and keeps any animal in the Village of Onoway no more than fourteen (14) days in any six (6) calendar months, or such further period as may be authorized by written permission from the Village of Onoway Municipal Manager, must register the animal with the Village of Onoway. The owner of an animal who doesn't register the animal shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
 - 4.3 Every person who resides in the Village of Onoway and who is the owner or becomes an owner of a wild and/or domestic animal and every person who takes up residence in the Village of Onoway who is the owner of a wild and/or domestic animal shall register such animals at the Office of the Village of Onoway on the first day when the Village of Onoway Office is open for business;
 - 4.4 Dog and Cat licenses must be obtained on the first day on which the Village of Onoway Office is open for business after a:
 - 4.4.1 Dog reaches the age of six (6) months;
 - 4.4.2 Cat reaches the age of twelve (12) weeks;

- 4.5 All animals other than dogs and cats can be voluntarily registered at the Village of Onoway Office, (this section does not apply to Restricted Dog or Dogs or Vicious Animal or Animals)
- 4.6 All licenses and voluntary registrations are valid for the duration of the animal's life while in the Village of Onoway boundary;
- 4.7 Dog and cat identification tags must be securely fastened to the dog or cat at all times. The said dog or cat shall be deemed licensed. The identification tag shall be worn at all times when the animal is in public; the license shall be deem invalid if not worn by the animal;
- 4.8 If a dog or cat is not wearing a collar with a valid identification tag, the owner of the said dog or cat shall be subject to a fine for allowing an un-licensed dog or cat to be at large, as per "Schedule B" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.9 Each dog and cat is required to be licensed separately;
- 4.10 Animals other than dogs and cats can be registered in bulk for each type of animal;
- 4.11 Every Owner shall provide the Municipal Manager or Designate for the Village of Onoway with the following information when registering any animals in accordance with this Bylaw and the Village of Onoway Office shall maintain this information in a master registration book:
 - 4.11.1 Name, address and telephone number of the Owner;
 - 4.11.2 Name, breed, colour and sex of the animal to be registered;
 - 4.11.3 Any identifying marks, microchip numbers or tattoos that may be distinctive for identification purposes;
 - 4.11.4 Proof, from a duly qualified veterinary surgeon, that the animal is spayed or neutered;
 - 4.11.5 Proof of a valid and subsisting policy of liability insurance in the coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the owner's restricted dog or vicious animal. (if applicable)
 - 4.11.6 Date of license purchase;
 - 4.11.7 The number stamped on each identification tag or voluntary number issued to the owner;
 - 4.11.8 The amount of fee paid by the owner; and
 - 4.11.9 Such other relevant and necessary information as may be required by the Village of Onoway in respect to the registration.
- 4.12 A registration fee shall be paid to the Village of Onoway for the registration of each dog and cat;, such fee as set out in "Schedule A", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.13 Upon application by a person requiring the services of a Guide or Seeing-eye or Police Dog, a license and identification tag shall be issued in respect of a bona fide Guide or Seeing-eye or Police Dog without payment of fee to the owners of the dog;
- 4.14 Upon payment of the license fee, the Village of Onoway shall issue to the owner an identification tag for each dog or cat registered. The identification tag shall be marked with an identification number, corresponding to the identification number contained in the master registration book of the Village of Onoway;

- 4.15 Should an identification tag be lost or destroyed the owner shall apply to the Village of Onoway Office for a new identification tag which will be issued to the said owner at a cost as established in "Schedule A" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.16 Non-Village residents who wish to purchase an identification tag for their dog or cat, to ensure its identification should it be at large within the Village of Onoway boundary, may do so in the same manner and at a cost as established in "Schedule A" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.17 Every Owner shall provide his/her dog and/or cat with a collar to which the owner shall affix the identification tag for such dog and/or cat and the Owner shall ensure that the collar and identification tag are worn by the dog and/or cat at all times when the dog and/or cat is at any place other than the property of the Owner;
- 4.18 In no case shall an Identification tags issued under this Bylaw be transferable from one animal to another. The owner of a dog or cat, that transfers the Identification Tag shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.19 A licensing fee paid to the Village of Onoway under this Bylaw shall not be refunded, in whole or in part, because of the death, sale or disposition of the animal in respect of which the licensing fee was paid or because the owner ceases to reside in the Village of Onoway;
- 4.20 Upon application by a new owner of an animal in respect to which a license and identification tag has been issued under this Bylaw, the Village of Onoway shall transfer the license/identification tag to the new owner without payment of any further fee. Such application shall include presentation to the Village of Onoway of a current tag and receipt and proof of purchase of the animal;
- 4.21 A Restricted Dog or Vicious Animal owner shall:
 - 4.21.1 Obtain a restricted dog or vicious animal license, regardless of the age of the restricted dog or vicious animal. The owner of the restricted dog or vicious animal who doesn't license and registered it shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
 - 4.21.2 Keep in force the Restricted Dog or Vicious Animal license; and
 - 4.21.3 When application for a Restricted Dog or Vicious Animal license is made by an owner, the owner shall provide proof of a valid and subsisting insurance policy of liability coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the owner's restricted or vicious dog. The owner of a restricted dog or vicious animal who doesn't obtain and hold a valid and subsisting insurance policy shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
 - 4.21.4 The registration fee shall be paid to the Village of Onoway for the registration of each Restricted Dog or Vicious Animal, the fee to be the amount set out in "Schedule A", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
 - 4.21.5 Upon expiry or termination of the said liability policy the license issued for a Restricted Dog or Vicious Animal shall automatically become null and void; and

- 4.21.6 No Restricted Dog or Vicious Animal is permitted to be “at large” in the municipal boundaries of the Village of Onoway. The Owner of any animal found “at large” within the municipal boundaries of the Village of Onoway shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per “Schedule B”, attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 4.22 The Village of Onoway shall cause to be created a series of tags made of durable material and stamped or embossed with the name “Onoway”, together with a serial number, which tags shall be issued to owners of dogs and cats who pay the prescribed license fees and are granted a license to keep a dog or cat within the Village of Onoway. A tag, with its unique serial number, together with a dated receipt for fees paid, shall constitute the license required under this Bylaw to keep a dog or cat.

SECTION 5 RESTRICTIONS AND RESPONSIBILITIES

5. It shall be the responsibility the owners of all wild and domestic animals to ensure that:
- 5.1 No person shall keep or harbor more than two (2) animals of the same kind whatever sex or age at the same time in any residential area or on properties smaller than one-half (1/2) acre in size within the Village of Onoway boundaries nor shall they be allowed on the Village of Onoway streets or parks, unless a Development Permit for operating a kennel has been sought and obtained from the Village of Onoway as per their Land Use Bylaw. (Specifically, a person may have two dogs, two cats, two hamster and two rabbits at the same time but no more than two of each kind of animal at one time.) Fish in an Aquarian or pond are an exception to this regulation. The owner that keeps or harbors more than two (2) animals of the same kind shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per “Schedule B”, attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.1.1 Any person who wishes to keep or harbor more than two (2) animals of the same kind whatever sex or age at the same time in a non residential area or on a property larger than one-half (1/2) acre in size within the Village of Onoway boundaries, are required to obtain written permission from the Municipal Manager or Council, unless a Development Permit for operating a kennel has been sought and obtained from the Village of Onoway as per their Land Use Bylaw. The person that keeps or harbors more than two (2) animals of the same kind who doesn’t have written permission from the Municipal Manager or Council or a valid Development Permit shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per “Schedule B”, attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.2 No owner of any animal shall leave the animal’s excrement/defecation (waste matter) on public or private property other than the property of its owner. The excrement/defecation shall be removed immediately. The owner of the animal who leaves and does not remove immediately the animal excrement/defecation (waste matter) on public or private property shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per “Schedule B”, attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council:
- 5.2.1 A handicapped owner of a registered guide dog or seeing eye dog is not subject to the obligation imposed in paragraph 5.2;
- 5.2.2 Every person who keeps an animal on the animal owner private property within the Village of Onoway shall regularly remove all exposed excrement/defecation (waste matter) matter from the area and dispose of it in a sanitary manner and shall at all times maintain the property in a sanitary condition satisfactory to the Bylaw Enforcement Officer of the Village of Onoway and Public Health Authorities;

- 5.3 No animal is permitted to be "at large" in the municipal boundaries of the Village of Onoway. The Owner of any animal found "at large" within the municipal boundaries of the Village of Onoway shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.4 No animal shall bark or snarl or howl or in any other manner excessively disturb the quiet of any person. The owner of any animal found to be barking or snarling or howling or in any other manner excessively disturbing the quiet of any person shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.5 No animal that is suffering from or is suspected to be suffering from a communicable disease shall not be allowed to be at large or to come into contact with other animals or humans. The owner of said diseased animal shall ensure that the said diseased animal is kept locked up securely and shall take such steps and precautions as are required by a veterinary surgeon to prevent the transmission of the disease. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.6 No animals shall be permitted to be a public nuisance by:
- 5.6.1 Biting or causing harm to any other animals or humans or transportation unit; or
- 5.6.2 Barking or snarling or scaring any other animals or humans or transportation unit; or
- 5.6.3 Chasing toward other animals or humans or transportation unit; or
- 5.6.4 Causing any damage to public property; and
- 5.6.5 The Owner of any animals found doing any of the actions described in the preceding clauses (5.6.1 to 5.6.4) shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.7 The Owner of a female animal "in heat" shall not have such animal located where it is a source of attraction to other male animals. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 5.8 When a Restricted Dog or Vicious Animal is on the premises of its Owner, it shall be kept confined indoors under the effective control of person of the age of eighteen (18) years or older, or shall be confined in a securely enclosed and locked pen, or other structure constructed and secured in such a fashion as to prevent the escape of the Restricted Dog or Vicious Animal, and to prevent the entry of persons or animals unauthorized by the Owner. The pen shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of one (1) foot. Furthermore, the owner shall take all the necessary step to ensure that is does not bite, chase, or attack any human or other animal whether the person or animal is on the property of the owner or not. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;

- 5.9 When a Restricted Dog or Vicious Animals is off the premises of the Owner, it shall be under the effective control of a person of the age of eighteen (18) years or older, securely muzzled, and shall be either harnessed or leashed securely to effectively maintain immediate Physical Control and prevent it from attacking or biting humans or other animals. This requirement shall not apply when the Restricted Dog or Vicious Animal is in a building or enclosure in attendance at a bona fide animal show, or confined in a pen or approved kennel. Owners not taking these precautions shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 5.10 No person shall lead, ride or drive livestock on any parkland or street in the Village of Onoway other than in a parade or if authorized by the Municipal Manager. Owners of livestock not so authorized by the Municipal Manager shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council.

SECTION 6 ANIMAL CONTROL OFFICER / POUND KEEPER

- 6.0 Empowerment and regulations for an Animal Control Officer and/or Pound Keeper are as follows:
- 6.1 The Animal Control Officer and Pound Keeper shall be appointed by Council or the Municipal Manager to the position of Animal Control Officer or Pound Keeper whose duties entail carrying out the provision of this Bylaw;
- 6.2 Each Animal Control Officer and Pound Keeper shall be responsible to the Council and the Municipal Manager for the ongoing administration, maintenance and operation of animal control service within the Village of Onoway as contemplated by this Bylaw;
- 6.3 Where any animal is seen to be at large and it is apparent that no responsible person is exercising control over the animal, the Animal Control Officers or Pound Keeper are authorized to capture, trap, pen up, tether or impound any animals within the Village of Onoway:
- 6.3.1 In respect of which he or she believes an offense under this Bylaw is being or has been committed;
- 6.3.2 Any animals, regardless of breed, that are at large;
- 6.3.3 That which is named or described or otherwise designated in a complaint by any person as creating a public nuisance;
- 6.3.4 That which is named or described or otherwise designated in a complaint made pursuant to the Dangerous Dogs Act;
- 6.3.5 That which is actually or apparently affected with a Communicable Disease and the owner refuses or fails to take adequate precautions to avoid danger to other persons or animals; or
- 6.3.6 No person shall attempt such capturing, penning or tethering unless it appears to be possible without exposing any person to probable injury, and without undue injure to the animal;
- 6.4 The Animal Control Officer and Pound Keeper are authorized to enter any private property or premises within the Village of Onoway without the permission of the owner or occupant, in respect of which he or she believes an offense under this Bylaw is being or has been committed;
- 6.5 The Animal Control Officer and Pound Keeper are authorized to take reasonable measures to subdue and capture animals found to be in contravention of this Bylaw; and

- 6.6 No action shall be taken against any person acting under the authority of this Bylaw for damages or destruction or other disposal of any animal.

SECTION 7 OBSTRUCTION OF THE ANIMAL CONTROL OFFICER OR POUND KEEPER

7. No person, whether or not he or she is the owner of the animal which is being or has been pursued or captured, shall:
- 7.1 Interfere, hinder, delay attempt or obstruct an Animal Control Officer or Pound Keeper who is attempting to capture or who has captured any animal in accordance with the provisions of this Bylaw. The person who interferes, hinders, delays attempt or obstructs an Animal Control Officer or Pound Keeper who is attempting to capture or who has captured any animal shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 7.2 Negligently or willfully tamper with or unlock or unlatch or otherwise open any vehicle or pen or enclosure in which an animal captured for impoundment has been placed so as to allow or attempt to allow such animal to escape there from. The person who negligently or willfully tampers with or unlocks or unlatches or otherwise opens any vehicle or pen or enclosure in which an animal captured for impoundment have been placed so as to allow or attempt to allow such animals to escape shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 7.3 Remove, or attempt to remove, any animal from the possession of an Animal Control Officer or Pound Keeper who is in the process of carrying out his/her duties under this Bylaw. The person who removes, or attempts to remove, any animal from the possession of an Animal Control Officer or Pound Keeper who is in the process of carrying out his / her duties shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 7.4 Induce or persuade any animal to enter a house or other place where it may be safe from capture by the Animal Control Officer or Pound Keeper; or otherwise assist any animal escape capture. The person who induces or persuades any animal to enter a house or other place where it may be safe from capture by the Animal Control Officer or Pound Keeper; or otherwise assists any animal escape capture shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and
- 7.5 Negligently or willfully, open any gate, door or other opening in a fence or enclosure in which an animal has been confined; or otherwise obstruct any animal's confinement, thereby allowing the said animal to be at large within the Village of Onoway. The person who negligently or willfully opens any gate, door or other opening in a fence or enclosure in which an animal has been confined; or otherwise obstructs any animal's confinement, thereby allowing the said animal to be at large within the Village of Onoway, shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council.

SECTION 8 CONTROLS AND CARE OF ANIMALS

- 8. The control and care of animals is everyone’s responsibility;
- 8.1 No person, being the owner or a person in charge of an animal or Animal Control Officer or Pound Keeper, shall be permit to abuse an animal. The person who abuses any animal shall have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per “Schedule B”, attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
- 8.2 No person, being the owner or a person in charge of an animal, shall permit it to be at large within the Village of Onoway;
- 8.3 No person, being the owner or a person in charge of an animal, shall permit it to be a public nuisance;
- 8.4 No person, being the owner or a person in charge of an animal, shall permit the animals to attack, threaten, bite, chase or otherwise injure or intimidate any other person or animal;
- 8.5 If a complaint is received that an animal has attacked, threatened, bitten, chases or otherwise injured or intimidated any person, animal or transportation unit, the Animal Control Officer or R.C.M.P. shall investigate the complaint and if the complaint appears to be justified and such action warranted, may:
 - 8.5.1 Issue to the owner a Violation Ticket or a Notice to Appear before a judge of the Provincial Court or Alberta according to the provision of this Bylaw;
 - 8.5.2 Seize and impound the animal, and may:
 - 8.5.2.1 Release the animal to the owner upon being satisfied that all requirements of this Bylaw have been met and that adequate precautions have been taken to prevent any reoccurrence of the offence, or
 - 8.5.2.2 Impound that animal or apply to a court for an order that the animal be removed from the Village of Onoway limits or that it be destroyed;
- 8.6 If a complaint is received that an animals is being a public nuisance, the Animal Control Officer shall investigate the complaint and if the complaint appears justified, shall notify the owner of the animal of the complaint, and shall direct the owner to prevent the animal from doing those things that created a public nuisance; and
- 8.7 If, after having received such notification, the owner fails to prevent his animals from again being a public nuisance, the Animal Control Officer shall issue to the owner a Violation Ticket.

SECTION 9 VICIOUS ANIMALS

- 9. Any person who harbors within the Village of Onoway limits a Vicious Animal shall:
 - 9.1 Immediately bring this to the attention of the Village of Onoway Office; and
 - 9.2 Prominently display at the front and rear entrances to his or her property, a sign stating “Beware of Dog” or “Beware of Vicious Animal”. Failure to display proper signs at the front and rear entrance of the property shall be considered to have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per “Schedule B”, attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council; and

- 9.3 The owner of an Animal, which the owner has any reason to believe may be a Vicious Animal, shall keep such animal in accordance with all provision of this Bylaw which apply to a Vicious Animal unless and until the Animal Control Officer has determined that the animal is not a Vicious Animal and has so advised the owner in writing;
- 9.4 If the Pound Keeper, Police Constable, Municipal Manager or a Bylaw Enforcement Officer determines or believes on reasonable grounds that an animal is a Vicious Animals, either through personal observation or on the basis of facts determined after an investigation initiated by a complaint, he or she shall:
 - 9.4.1 Have the Bylaw Enforcement Officer issue the owner with a written notice that the animal has been determined to be a Vicious Animal; and
 - 9.4.2 Require the Owner comply with all the provisions of this Bylaw with respect to a Vicious Animals; and
 - 9.4.3 Inform the Owner that if the Vicious Animal is not kept in accordance with this Bylaw, the Owner will be fined, or subject to enforcement action pursuant to this Bylaw;
- 9.5 Where the owner of an animal that has been determined to be a Vicious Animal produces information to the Municipal Manager of the Village of Onoway that may alter a determination made under Section 9.4 the Municipal Manager shall, as soon as is reasonably possible, cause the matter to be reviewed and make a final determination; and
- 9.6 In addition to the remedies set forth in this bylaw, if the Municipal Manager of the Village of Onoway, Bylaw Enforcement Officer or Police Constable determines that a Vicious Animal or a Restricted Dog is not being kept in accordance with this Bylaw, he or she may:
 - 9.6.1 Make application to the court for an order directing that such Vicious Animal or Restricted Dog be controlled in accordance with this Bylaw; be destroyed or be removed from the Village of Onoway; or
 - 9.6.2 Make a complaint pursuant to the Dangerous Dogs Act, for an order directing the Vicious Animal and Restricted Dog be controlled or destroyed.

SECTION 10 KENNEL

- 10. Kennel restrictions and regulations:
 - 10.1 No person shall operate a kennel within the boundaries of the Village of Onoway without first obtaining a development permit and a Kennel License. Failure to obtain a development permit and a Kennel License shall be deemed to have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
 - 10.2 All Kennel Licenses shall be valid only for the period January 1st to December 31st in the year for which the license is issued. A person holding an expired license shall be deemed to have no license;
 - 10.3 The fees for a Kennel License within the Village of Onoway shall be in accordance with "Schedule A" attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council;
 - 10.4 Any person harboring or keeping more than two animals (as per 5.1) in a single place shall be deemed to operating a kennel;
 - 10.5 The Village may issue a Kennel License upon the application of any person provided that the proposed kennel otherwise meets the requirements of all other applicable municipal legislation and, in particular, the Land Use Bylaw and any conditions imposed thereunder;

- 10.6 The Village of Onoway will shall not issue a Kennel License for any person to operate a kennel when, in the opinion of the Village of Onoway, operation of the kennel would interfere with the use and enjoyment of any property located within 100 meters of the proposed site of the kennel.
- 10.6.1 In forming such opinion the Village of Onoway may advise property owners within the 100 meters of the proposed kennel of the application and may seek advice from any person;
- 10.7 The Village of Onoway, shall within 60 days of any application for a Kennel License either:
- 10.7.1 Grant the Kennel License; or
- 10.7.2 Advise the applicant in writing that the license is refused and the reason or reasons for such refusal;
- 10.8 After issuance of a Kennel License, should the Village of Onoway receive bona fide complaints from two (2) or more neighbors living within 100 meters of a kennel, it shall conduct an inquiry to determine if the kennel is being operated according to the provisions of all applicable legislation and if it is not being so operated, shall advise the operator of any infractions or deficiencies and the operator shall have 14 days within which to correct such infractions or deficiencies;
- 10.8.1 When the operator of a kennel has been advised of the infractions of legislation or deficiencies with respect to the operation of his or her kennel, and has been given time to correct such infractions or deficiencies and has failed to correct the same, then the Village of Onoway may revoke or refuse to renew the Kennel License of the operator and may impose other penalties provided under this Bylaw;
- 10.9 When a Kennel License has been issued to a person who operates the kennel according to all applicable legislation or who, on notice corrected any infractions or deficiencies, then the Village of Onoway shall not revoke or refuse to renew the Kennel License of that person without first giving that person one year written notice of the intention of the Village of Onoway to revoke or refuse to renew the Kennel License;
- 10.10 Any enclosure or pen shall:
- 10.10.1 Have a secure top attached to all sides;
- 10.10.2 Have a secure bottom effectively attached to the sides;
- 10.10.3 The sides shall be buried in the ground to a minimum depth of thirty (30) centimeters or imbedded in a concrete pad;
- 10.10.4 Be of sufficient height, strength and stability to contain the animal;
- 10.10.5 Form a confined area with no side in common with a perimeter fence;
- 10.10.6 Have a gate which is self-closing and has a lock;
- 10.10.7 Be capable of containing an animal in a secure and humane manner;
- 10.10.8 Be approved by the Bylaw Enforcement Officer of the Village of Onoway; and
- 10.11 Owners who fail to comply with paragraph 10.10 shall be deemed to have committed an offence under this Bylaw, and shall be subject to a fine for the offence as per "Schedule B", attached to and forming part of this Bylaw and which may be amended from time to time by resolution of Council.

SECTION 11 IMPOUNDMENT

11. Provision of Impoundment:
 - 11.1 It shall be the responsibility of the Municipal Manager to establish one or more pounds for the impounding or keeping of animals captured. The said Municipal Manager is hereby authorized and empowered to make all such rules and regulations, not inconsistent with this Bylaw and the rules and regulations of the S.P.C.A. as he/she shall consider necessary for the conduct or regulation of such pound or pounds. The Village of Onoway shall enter into an agreement and appoint a pound keeper and such other person as it shall deem necessary for the carrying into effect of the provisions of this Bylaw and make such rules and regulations, for their conduct as it deems necessary;
 - 11.2 It shall be the duty of the Animal Control Officer, and such person or persons as shall be authorized and appointed by Council or the Municipal Manager to capture or place traps for animals found at large within the limits of the Village of Onoway contrary to the provisions of this Bylaw or found upon any street or in any public place in the Village of Onoway and to impound same in said pound, and the said animal impounded shall be kept there confined subject to the owner's or possessor's right to redeem same within seventy two (72) hours from the time of their capture, excluding Weekend and Statutory holidays;
 - 11.3 The impounded animal shall not be released from said pound unless the owner or possessor can present to the satisfaction of the pound keeper that he/she has paid all fines and pound fees, as set out in "Schedule B" and has obtained the necessary clearance from the Animal Control Officer or the Municipal Manager and that a license has been obtained with respect to such animal;
 - 11.4 Any person authorized by this Bylaw to enforce the provisions contained herein may enter into the land surrounding any building in pursuit of any animals which been at large;
 - 11.5 The Animal Control Officer or any other person or persons duly qualified to handle a tranquilizer gun is hereby authorized, when all normal attempts to capture an animal have failed and the animal poses a serious and imminent threat to the public, to use a tranquilizer gun in order to effect the animal's capture;
 - 11.6 Each animal impounded under the provisions of this Bylaw shall be subject to an impounding fee as set down by the Pound Keeper. The above mentioned fees shall apply for each and every day of confinement to a maximum of seventy two (72) hours as is fore-stated;
 - 11.7 After seventy two (72) hours of confinement if no owner or the municipality shall appear at the pound to claim the animal, the said animal shall be destroyed or otherwise disposed of, by sale;
 - 11.8 Immediately after the seventy two (72) hours pursuant to Section 11.7 of this Bylaw, the property interest of any owner of the impounded animal shall be deemed to have been extinguished, and full ownership to have been vested to the Veterinary Clinic;
 - 11.9 The purchaser of an animal from the Pound pursuant to the provisions of this section of the Bylaw shall obtain full right and title to it and the right and title of the former owner of the animal shall cease thereupon;
 - 11.10 It shall be the duty of the Animal Control Officer to attempt, to the best of his/her abilities, to ascertain the name of the owner of any impounded animal. Upon obtaining the name of the said owner, the Animal Control Officer or Pound Keeper shall serve the said owner with a Notice of Impoundment, either by serving said notice personally or by sending said notice by mail to the last known address of said owner;
 - 11.11 If the said notice is mailed to the owner, the said owner will have been deemed to have received the said notice within forty eight (48) hours from the time of mailing;

- 11.12 The Animal Control Officer shall report any apparent communicable disease, illness, injury, unhealthy conditions or other signs of distress of any dog or domestic animals impounded to a veterinary surgeon or the S.P.C.A. and act upon their recommendations. The Owner shall be responsible for all charges resulting from any veterinary examinations and reaction to the Owner's dog or animal;
- 11.13 The Animal Control Officer, with the Municipal Manager's authorization, may retain or order the retention of any animal for a longer period of impoundment if in his/her opinion; the circumstances warrant the expense of extending the impoundment;
- 11.14 The Animal Control Officer and such person or persons as shall be authorized and appointment by Council or the Municipal Manager may place humane trap or traps for the capture of animal, in areas where there are serious health and safety concerns about the number of stray or wild animals;
- 11.15 The property owner where the humane trap or traps been placed will be asked to check on the trap for any animal that been caught, and to inform the Animal Control Officer of such;
- 11.16 The Animal Control Officer and such person or persons authorized to set the traps are to deliver all trapped animals to:
 - 11.16.1 The owner, if there is an Identification Tag on the animal. If the owner is not immediately available or at home the animal shall be taken to the pound;
 - 11.16.2 The lagoon site, if the animal is a skunk or porcupine or any species of wild animals that normally live in trees area;
 - 11.16.3 The designated pound, if the animal as not been state above.

SECTION 12 RECLAIMING OF IMPOUNDED ANIMALS

- 12. Provision of Reclaiming of Impounded animals:
 - 12.1 The owner of any licensed impounded animals may reclaim the animals from the pound, provided:
 - 12.1.1 The owner does so within seventy two (72) hours from the time of impoundment excluding Weekends and Statutory Holidays, or before the animal has been sold or disposed of; and
 - 12.1.2 The owner has paid for the impoundment fees and veterinary fees as set out in "Schedule A", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution of Council, and
 - 12.1.3 The owner also must show proof of having obtained a license for the animals as required by this Bylaw;
 - 12.2 The owner of any unlicensed impounded animal may reclaim the animal from the pound provided:
 - 12.2.1 The owner does so within seventy two (72) hours from the time of impoundment excluding Weekends and Statutory Holidays, or before the animal has been sold or disposed of; and
 - 12.2.2 The owner has paid for the impoundment fees and veterinary fees as set our in "Schedule A", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution of Council, and
 - 12.2.3 The owner has paid for the penalty or penalties set out in "Schedule B", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution of Council, and

- 12.2.4 The owner obtains a license for the animal as required by this Bylaw;
- 12.3 Notwithstanding the foregoing, the owner of an animal may not redeem such animals if the Animal Control Officer has reasonable grounds to believe and does believe that the animal is a Vicious Animal and that the owner has failed to comply with the provision of this Bylaw respecting Vicious Animal. Where the Animal Control Officer believes that any animal is a Vicious Animal, he/she may make application for an order directing that the animal be controlled or destroyed;
- 12.4 No Vicious Animals may be resold by the Animal Control Officer to any person who intends to keep the Vicious Animal within the Village of Onoway boundaries; and
- 12.5 An owner surrendering an animal shall sign a release form and pay the fees as per "Schedule A", which is attached hereto and forms part of this Bylaw and which may be amended from time to time by resolution by Council.

SECTION 13 ENFORCEMENT ON CERTAIN PRIVATE PROPERTIES

- 13. Provision of Enforcement on Certain Private Properties:
 - 13.1 The Village of Onoway may agree to patrol and enforce provisions of this Bylaw on private property including condominium sites, mobile home parks and commercial site, etc upon the following conditions:
 - 13.1.1 The Owner of the private property shall make a written request to the Municipal Manager that this bylaw be enforced on its property; and
 - 13.1.2 The Owner of the private property shall agree to relieve the Village of Onoway or its employees from any liability claim and save the Village of Onoway or its employees harmless from any and all legal actions which may arise as a result of the Village of Onoway or its employees enforcing this Bylaw on its property, excepting when such legal actions arise due to the negligence of the Village of Onoway or it employees; and
 - 13.1.3 The Private Property Owner shall delivery a "site plan" of the property in question to the Municipal Manager;
 - 13.2 Notwithstanding this section, for the purpose of enforcement of this Bylaw, but not for the purpose of investigation only, the Animal Control Officer is authorized to enter into any premises, including privately owned premises, at any time, provided however, that the word "premises" does not include that part of a interior building used as a dwelling house or business.

SECTION 14 OFFENCE TAG

- 14. Provision of Offence Tag:
 - 14.1 The Animal Control Officer, Pound Keeper, Police Officer, Bylaw Enforcement Officer or Special Constable may enforce the provisions of the Bylaw and is hereby authorized and empowered to issue an Offence Tag to any Person who contravenes any provisions of this Bylaw.
 - 14.2 Any Offence Tag shall be in a form approved by the Municipal Manager and shall state:
 - 14.2.1 The Name of the offender; and
 - 14.2.2 The offence; and
 - 14.2.3 The appropriate fine for the offence as specified in "Schedule B" of this Bylaw; and

- 14.2.4 That the fine shall be paid within seven (7) days of the issuance of the Offence Tag;
- 14.3 Where a contravention of this Bylaw is of a continuing nature, further Offence Tags for the same offence may be issued by the Animal Control Officer, provided however, that no more than one Offence Tag (for the same offence) shall be issued for each day that the contravention continues;
- 14.4 Where an Offence Tag is issued pursuant to this Bylaw the person to whom the Offence Tag is issued may, in lieu of being prosecuted for the offence, pay to the Village of Onoway the amount specified on the Offence Tag;
- 14.5 The Offence Tag may be issued by personally serving it upon the alleged offender, or by leaving it at the residence of the alleged offender with any adult member of the family of the owner or harbinger who is at least sixteen (16) years of age, or by sending the Offence Tag to the alleged offender by mail to his/her last known address;
- 14.6 If the owner or harbinger of any animals fails to pay the amount mentioned on the Offence Tag, within the time limited, the provisions of the foregoing shall no longer apply and the alleged offender shall be liable for payment.
- 14.7 If the owner or harbinger of the said animal that is liable for payment and has not done so by the time limited and is a property owner shall have the payment (fine) placed on his/her tax notice;
- 14.8 If the owner or harbinger of the said animal that is liable for payment and has not done so by the time limited and is not a property owner shall be liable to prosecution in accordance with Canada and Alberta Laws and Justice;
- 14.9 Any person to whom an Offence Tag has been issued may exercise his/her rights to defend any charge of committing a contravention of any of the provisions of this Bylaw;
- 14.10 Any person may lay an information and complaint against any person for committing a breach of any section of the Bylaw; and
- 14.11 Any proper officer or official of the Village of Onoway or Crown Prosecutor may lay an information or complaint in response of any breach by any person of any of the provisions of this Bylaw, if such Officers or Officials deems such procedure to be in the interest of Justice.

SECTION 15 VIOLATIONS TICKET

15. Provision of Violation Ticket:
- 15.1 Violation Ticket – instead of the procedure specified in the Criminal Code of Canada for the laying of an Information and the issuing of a summons, the procedure as set out in the Provincial Offences Procedures Act revised statutes of Alberta and amendments thereto, Part 2, Summary Violation Tickets, or Part 3, Offense Notice Violation Tickets, as the case may be, may be followed with respect to violations occurring under this Bylaw;
- 15.2 If the fine specified on an Offence Tag is not paid within the prescribed time period then an Animal Control Officer is hereby authorized and empowered to lay a complaint and issue a Summons by means of a Violation Ticket;

SECTION 16 SUMMARY CONVICTION

16. Provision of Summary Conviction:
- 16.1 A person is a party to and guilty of an offence who:

- 16.1.1 Actually commits the offence; or
- 16.1.2 Does or omits an act for the purpose of aiding a person to commit an offence; or
- 16.1.3 Abets a person in the commission of the offence; or
- 16.1.4 Councils or procures a person to commit an offence;
- 16.2 Any person who contravenes any provision of this Bylaw is guilty of an offence. Except as otherwise provided by this Bylaw for which a penalty is not otherwise provided, a person is liable on summary conviction to a fine of not more than \$2,500.00 and in default of payment is liable to imprisonment for a term not exceeding six months or to both such fine and imprisonment;
- 16.3 All licenses, fines and fees are to be paid before any animal is released from the Pound; and
- 16.4 Nothing in this Bylaw shall be read or construed as:
 - 16.4.1 Preventing any person from exercising his/her right to defend an allegation that he/she has committed an offence under this Bylaw;
 - 16.4.2 Preventing an Animal Control Officer from issuing a violation ticket or otherwise initiating Court process in any other manner permitted by law, in respect of an alleged offence.

SECTION 17 SEVERABILITY

- 17. In the event any provision of this Bylaw shall be declared or deemed to be invalid, then such invalid provision shall be severed and the remaining Bylaw shall remain in full force and effect.

SECTION 18 RESCINDS AND EFFECTIVE DATE OF BYLAWS

- 18. That Bylaws 488-96, 514-98, 555-00, 567-01 and 602-03 shall be repealed on date of final passing.
- 18.1 That this Bylaw shall take effect on the date of the third and final reading.

Read a first time this 13th day of September, 2004.

Signed By Hazel Bourke
Mayor

Signed By Joseph Trapani
Municipal Manager

Read a second time this 12th day of October, 2004.

Read a third time and passed this 12th day of October, 2004.

**Signed By Hazel Bourke
Mayor**

**Signed By Joseph Trapani
Municipal Manager**

SCHEDULE "A"

LICENSE FEES

Items	Amount
Each un-spayed Female Dog	\$100.00 (Lifetime Fee per Owner)
Each un-neutered Male Dog	\$100.00 (Lifetime Fee per Owner)
Each spayed Female Dog Upon production of a certificate from a duly qualified veterinary surgeon	\$50.00 (Lifetime Fee per Owner)
Each neutered Male Dog Upon production of a certificate from a duly qualified veterinary surgeon	\$50.00 (Lifetime Fee per Owner)
Dog Guides / Seeing Eye Dogs / Police Dogs	No Charge
Restricted Dog Upon production of a valid and subsisting insurance policy of liability coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the owner's restricted dog	\$500.00 (Lifetime Fee per Owner)
Replacement Dog Tag Except for Dog Guides or Seeing Eye Dogs	\$10.00 (Each Occurrence)
Each un-spayed Female Cat	\$50.00 (Lifetime Fee per Owner)
Each un-neutered Male Cat	\$50.00 (Lifetime Fee per Owner)
Each spayed Female Cat Upon production of a certificate from a duly qualified veterinary surgeon	\$25.00 (Lifetime Fee per Owner)
Each neutered Male Cat Upon production of a certificate from a duly qualified veterinary surgeon	\$25.00 (Lifetime Fee per Owner)
Replacement Cat Tag	\$10.00 (Each Occurrence)
Surrendering of Animal	\$50.00 (Each Animal)
Vicious Animal Upon production of a valid and subsisting insurance policy of liability coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the owner's vicious animal	\$500.00 (Lifetime Fee per Owner)
Pound or Kennel Operation Veterinary do not require a license	\$100.00 (per year)
Pound or Kennel	As set by pound keeper for every twenty four (24) hours period or fraction thereof the animal been impounded
Veterinary	As set by the Veterinary Clinic
Voluntary Animal List	No Charge

SCHEDULE "B"

OFFENCE TAGS

FINES AND PENALTIES

Section	Offence	1st Offence	2nd Offence	3rd Offence And Subsequent Offence
4.1	Failure to register or license their cat or cats or dog or dogs within the boundaries of the Village of Onoway (Does not included Restricted Dog or Dogs)	100.00	200.00	400.00
4.2	Failure to register their animal while on a temporary stay in the Village of Onoway	50.00	100.00	200.00
4.8	Failure of a dog or cat to be wearing a collar with a valid tag while not on the property of the owner	50.00	100.00	200.00
4.18	Transfer of Identification tag from one animal to another	50.00	100.00	200.00
4.21.1	Failure to obtain a restricted dog or vicious animal license, regardless of the age of the restricted dog or vicious animal	500.00	750.00	1,000.00
4.21.3	Failure to obtain a valid and subsisting insurance for a restricted dog or vicious animal	500.00	750.00	1,000.00
4.21.6	Allowing/Permitting restricted dog or vicious animal to be "at large"	500.00	750.00	1,000.00
5.1	Keeping or harboring more than two (2) animals of the same kind in a residential area or on a property that is less than ½ acres	50.00	100.00	200.00
5.1.1	Keeping or harboring more than two (2) animals of the same kind in a non residential area or on a property that is more than ½ acres without permission	50.00	100.00	200.00
5.2	Failure to removed immediately any animal excrement/defecation (waste matter) on public or private property	50.00	100.00	200.00
5.3	Allowing/Permitting an animal to be "at large" (not restricted dogs or vicious animals)	50.00	100.00	200.00
5.4	Barking or snarling or howling or disturbing the quiet or peace of any person	50.00	100.00	200.00
5.5	Communicable diseased animal at large or in contact with other animals or humans or not taken all precautions that a veterinary surgeon prescribed	50.00	100.00	200.00
5.6.5	Public Nuisance	50.00	100.00	200.00

5.7	Animal "in heat" improperly confined	50.00	100.00	200.00
5.8	Restricted dog or vicious animal not confined properly on owner's property	500.00	750.00	1,000.00
5.9	Restricted dog or vicious animal not confined properly while off owner's property	500.00	750.00	1,000.00
5.10	No authorization received by Municipal Manager	50.00	100.00	200.00
7.1	Interfere, hinder, delay attempt or obstruct an Animal Control Officer or Pound Keeper	50.00	100.00	200.00
7.2	Negligently or willfully tamper with or unlock or unlatch or otherwise open any vehicle or pen or enclosure in which an animal been impoundment to allow or attempt to allow such animals to escape	50.00	100.00	200.00
7.3	Remove, or attempt to remove, any animal from the possession of an Animal Control Officer or Pound Keeper who is in the process of carrying out his/her duties	50.00	100.00	200.00
7.4	Induce or persuade any animal to enter a house or other place where it may be safe from capture by the Animal Control Officer or Pound Keeper; or otherwise assist any animal escape capture	50.00	100.00	200.00
7.5	Negligently or willfully open any gate, door or other opening in a fence or enclosure in which an animal has been confined; or otherwise obstruct any animal's confinement, thereby allowing the said animals to be at large within the Village of Onoway	50.00	100.00	200.00
8.1	Abuse of an animal	50.00	100.00	200.00
9.2	Failure to display at front and rear entrance "Beware of Dog" or "Beware of Vicious Animal" signs	50.00	100.00	200.00
10.1	Failure to obtain a kennel license or development permit to operate a kennel	100.00	200.00	500.00
10.10	Non conforming enclosure or pen	50.00	100.00	200.00

SCHEDULE "C"

SCHEDULE "D"

Town of Mayerthorpe

Report Range : 2019/04/01 0000 to 2019/04/30 2359

Report Title : ONOWAY DAILY EVENTS

RECEIVED
MAY 07 2019

4/1/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/01 0730 DAWN, DWIGHT
2019/04/01 1030
 TOWN OF MAYERTHORPE

GENERAL PATROL
ONOWAY
TOWN-OFFICE

PATROL TOWNS SCHOOL ZONES AND ISSUED TICKET FOR SCHOOL ZONE AT THE END AND WARNING ON A SECOND TICKET. STOPPED AT OFFICE AND TOUCHED BASE WITH WENDY ON A COUPLE ISSUES. MONITOR 4 WAY AND TOWN

2019/04/01 1500 DAWN, DWIGHT
2019/04/01 1630
 TOWN OF MAYERTHORPE

GENERAL PATROL
ONOWAY
TOWN

PATROL 4 WAY AND AFTER SCHOOL RUSH. TICKET ISSUED FOR STOP SIGN

4/5/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/05 1441 MCDOWELL, MADDY
2019/04/05 1447
 TOWN OF MAYERTHORPE

REPORT WRITING (CITATIONREPORT)
ONOWAY
S.E. CORNER OF 4-WAY STOP AT 49 ST & 50 AVE, FACING 4-WAY
Working on a Citation Report # A91249421R

2019/04/05 1451 MCDOWELL, MADDY
2019/04/05 1453
 TOWN OF MAYERTHORPE

REPORT WRITING (CITATIONREPORT)

47

4/18/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/18 0730 DAWN, DWIGHT
2019/04/18 1045
 TOWN OF MAYERTHORPE

GENERAL PATROL
ONOWAY
TOWN

RADAR IN SCHOOL ZONE, THEN PATROL TOWN STREETS FOR A HALF HR, AND BACK TO RADAR ON WEST SIDE OF STE ANNE TR BY CARWASH, SPEEDS RIGHT ON THE 50 MARK

2019/04/18 1045 DAWN, DWIGHT
2019/04/18 1315
 TOWN OF MAYERTHORPE

MEETING
ONOWAY
ONOWAY COUNCIL CHAMBERS
DISASTER SERVICES MEETING

4/22/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/22 0800 DAWN, DWIGHT
2019/04/22 1300
 TOWN OF MAYERTHORPE

GENERAL PATROL
ONOWAY
TOWN

PATROLLED SEVERAL PARTS OF TOWN AND MONITORED SEVERAL KEY TRAFFIC AREAS. RADAR ON BOTH EAST AND WEST SIDES OF STE ANNE TR, TICKET ISSUED ON EAST SIDE. TRAFFIC DIDN'T START GETTING BUSY TILL 1130 AS IT WAS EASTER MONDAY, GAVE WARNING TO ONE DRIVER ON SPEED THROUGH TOWN. ' HARASSING ME DURING TRAFFIC STOP, DRIVING BY TWICE WITHIN A FOOT OF MY PC, AND SECOND TIME DRIVING BY YELLED OUT FAGGOT TO ME.

4/29/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/04/29 0730

DAWN, DWIGHT

2019/04/29 1200

TOWN OF MAYERTHORPE

GENERAL PATROL

ONOWAY

TOWN

RADAR IN SCHOOL ZONE TILL 930, TICKETS ISSUED. 930 TILL 1130 RADAR ON 47TH AVE FROM 48 ST AND TO THE EAST. THIS WAS DONE TO SEE IF TRAFFIC IS GETTING FAST AGAIN ON THIS ROAD, BUT NOT ONE VEHICLE OVER 57 KMS/HR

Total Events: 8



Onoway Public Library

OPL to Temporarily Reduce Hours and Encourage Fundraising Initiatives

For many years, the Onoway Public Library has provided essential services to the greater Onoway community – including residents of Lac Ste. Anne County, the Town of Onoway and many of the Summer Villages. To ensure that this vital public facility endures for generations to come, short-term austerity measures and significant fundraising efforts are required.

In an effort to balance operating costs and present financial constraints, the Library will limit its hours of operation between mid May and mid June. During this 30 day period, the Library will remain open Tuesday from 3:30 p.m. to 7:30 p.m. and Thursdays from 10:30 a.m. to 4:30 p.m. (commencing Tuesday May 14 up to and including Thursday, June 13). The Library thanks its patrons for their patience and understanding regarding this period of change.

In addition to keeping expenditures to an absolute minimum, the Library has ramped up its fundraising efforts with a roster of events planned over the next six months ranging from auctions and raffles to fundraising dinners and trivia nights. The public is encouraged to keep an eye out for these upcoming events and is urged to pitch in and help the Onoway Public Library to the extent they are able.

To volunteer for one of these events, or donate in some way, please call the Town of Onoway at 780-967-5338 or email at info@onoway.ca.

Your help is needed now, and will benefit the Library more than you can imagine.

Yours truly,

A handwritten signature in blue ink, appearing to read "Lorne Olsvik".

Lorne Olsvik

Chair, Onoway Public Library Board

