

**AGENDA FOR THE REGULAR MEETING OF
THE COUNCIL OF THE TOWN OF ONOWAY
HELD ON THURSDAY, MARCH 21, 2019 IN THE COUNCIL CHAMBERS
OF THE ONOWAY CIVIC OFFICE AT 7:00 P.M.**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

- as is, or with additions or deletions

3. APPROVAL OF MINUTES

Pg 1-4 - March 7, 2019 Regular Council Meeting

4. APPOINTMENTS/PUBLIC HEARINGS – n/a

Pg 5-8 **5. FINANCE – March 19, 2019 – Revenue and Expense Report**

6. POLICIES & BYLAWS

7. ACTION ITEMS

a) GROWTH AB/ATCO internet – further to the Wednesday, March 13, 2019 ATCO Fibre Exploration Committee meeting in Barrhead, this Item will be discussed at meeting time. *(for direction as given by Council at meeting time)*

Pg 9-12 b) Victim Services Society of Stony Plain, Spruce Grove and District Golf Tournament – please refer to the attached March 6, 2019 email from Tammy Bellig, requesting sponsorship and/or registration for their Thursday, August 22, 2019 golf tournament at 9:00 a.m. at The Links in Spruce Grove. Registration is \$175.00 / person. This Victims Services group does service the Onoway area. *(to accept for information or some other direction as given by Council at meeting time)*

Pg 13-14
c) Regional Plan – Lagoon Discharge Line – please refer to the March 15, 2019 letter from Joe Duplessie, General Manager of Infrastructure and Planning, Lac Ste. Anne County, requesting Council to attend a meeting (time and location TBD) on either Friday, March 29, 2019 or Friday, April 5, 2019 to discuss the Summer Village of Sandy Beach, the Summer Village of Sunrise Beach and the Town of Onoway becoming members of the Darwell Lagoon Commission. *(for discussion and direction as given by Council at meeting time)*

Pg 15
d) Standstone Vacuum Services Ltd. Invitation – please refer to the attached invitation from Standstone inviting Council and administration to be their guests at tables they purchased for the Rich Valley Agricultural Society's Dueling Pianos Event which is taking place on Saturday, April 6, 2019 at 7:00 pm. At the Rich Valley Agriplex. *(to accept for information or approve attendance of Council and administration)*

e)

f)

8. COUNCIL, COMMITTEE & STAFF REPORTS

a) Mayor's Report

b) Deputy Mayor's Report

c) Councillor's Reports (x 3)

d) CAO Report

Pg 16-17
Alberta Municipal Affairs – Performance Indicators for Town of Onoway

Pg 18-19
- Town of Mayerthorpe Mayor

e) Public Works Report

9. INFORMATION ITEMS

Pg 20-25
a) Community Peace Officer Report – February, 2019

Pg 26

b) Alberta Urban Municipalities Association (AUMA) / Alberta Municipal Services Corporation (AMSC) – March 6, 2019 letter from Barry Morishita, AMSC Chair advising that risk management has been successful and municipalities who subscribe to this insurance have received a 5% to 20% decrease in 2019 premiums.

c)

d)

e)

10. CLOSED SESSION – Pursuant to Section 197(2) of the Municipal Government Act and Section 21(1) of the Freedom of Information and Protection of Privacy Act (FOIP) – Disclosure Harmful to Intergovernmental Relations

11. ADJOURNMENT

12. UPCOMING EVENTS:

- April 4, 2019 – Regular Council Meeting 9:30 a.m.
- April 18, 2019 – Regular Council Meeting 7:00 p.m.
- April 29, 2019 – May 1, 2019 – Community Planning Ass'n Conf – Red Deer
- May 2, 2019 – Regular Council Meeting 9:30 a.m.
- May 16, 2019 – Regular Council Meeting 7:00 p.m.
- June 6, 2019 – Regular Council Meeting 9:30 a.m.
- June 20, 2019 – Regular Council Meeting 7:00 a.m.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 7, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	PRESENT	Mayor: Judy Tracy Deputy Mayor: Lynne Tonita Councillor: Wade Neilson Councillor: Pat St. Hilaire Administration: Wendy Wildman, Chief Administrative Officer Jason Madge, Public Works Manager Debbie Giroux, Recording Secretary
	ABSENT	Councillor: Jeff Mickle
1.	CALL TO ORDER	Mayor Judy Tracy called the meeting to order at 9:35 a.m.
2.	AGENDA Motion #056/19	MOVED by Deputy Mayor Lynne Tonita that Council approve the agenda of the regular Council meeting of Thursday, March 7, 2019 with the following addition and deletion: Addition: 7i) GROWTH AB Meeting – Wednesday, March 13, 2019 Deletion: 7h) Encroachment Agreement <p style="text-align: right;">CARRIED</p>
3.	MINUTES Motion #057/19	MOVED by Councillor Wade Neilson that the minutes of the Tuesday, February 5, 2019 regular Council meeting (Budget/Utility) be approved as presented. <p style="text-align: right;">CARRIED</p>
	Motion #058/19	MOVED by Councillor Pat St. Hilaire that the minutes of the Thursday, February 7, 2019 regular Council meeting be approved as presented. <p style="text-align: right;">CARRIED</p>
4.	APPOINTMENTS/PUBLIC HEARINGS	Deferred to later in the meeting.
5.	FINANCE	n/a
6.	POLICIES & BYLAWS	n/a

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 7, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

	<p style="text-align: center;">Motion #066/19</p>	<p>MOVED by Councillor Wade Neilson that Council be authorized to attend the GROWTH AB Meeting scheduled for Wednesday, March 13, 2019 at 2:00 p.m. in Barrhead.</p> <p style="text-align: right;">CARRIED</p> <p>Richard and Larry Horncastle from Keystone Strategies arrived at the meeting at 10:05 a.m. The meeting recessed from 10:05 a.m. to 10:10 a.m. Robin Murray, Penny Frizzell and Shelley Vaughan, Town of Onoway administration staff, attended the meeting for the presentation by Keystone Strategies.</p>
<p style="text-align: center;">4.</p>	<p style="text-align: center;">APPOINTMENTS/PUBLIC HEARINGS Motion #067/19</p>	<p>MOVED by Councillor Wade Neilson that the "On Our Way to Endless Opportunity" document for the Lac Ste. Anne County/ Onoway Economic Partnership that was prepared and presented by Keystone Strategies be approved by Council.</p> <p style="text-align: right;">CARRIED</p> <p>Larry Horncastle, Richard Horncastle, Robin Murray, Penny Frizzell and Shelley Vaughan left the meeting at 10:45 a.m.</p>
<p style="text-align: center;">8.</p>	<p style="text-align: center;">COUNCIL, COMMITTEE & STAFF REPORTS Motion #068/19</p>	<p>MOVED by Councillor Wade Neilson that the verbal Council reports and the written and verbal reports from the Chief Administrative Officer and the Public Works Manager be accepted for information as presented.</p> <p style="text-align: right;">CARRIED</p> <p>Council recessed from 11:50 a.m. to 11:55 a.m.</p>
<p style="text-align: center;">9.</p>	<p style="text-align: center;">INFORMATION ITEMS Motion #069/19</p>	<p>MOVED by Deputy Mayor Lynne Tonita that Council accept the following items for information as presented:</p> <ul style="list-style-type: none"> a) Parkland County – February 15, 2019 email from Karen Clark, Emergency Communications Centre, providing quarterly statistics (Q4) and full 2018 year statistics from the Emergency Communications 911 Centre including Onoway Regional Fire Calls. b) Alberta Municipal Affairs – February 19, 2019 letter from Honourable Shaye Anderson, Minister, advising that the Municipal Sustainability Initiative (MSI) will be continued through 2022 and an amending Agreement will be sent to our Chief Administrative Officer to extend the funding until the MSI is concluded.

TOWN OF ONOWAY
REGULAR COUNCIL MEETING MINUTES
THURSDAY, MARCH 7, 2019
COUNCIL CHAMBERS OF THE ONOWAY CIVIC OFFICE

		<ul style="list-style-type: none"> c) Community Peace Officer Report – January 2019 d) Brownlee LLP – February 21, 2019 letter from Jeneane Grundberg advising that Councillor Wade Neilson has successfully completed Subdivision and Development Appeal Board (SDAB) Member Training and a written assessment of learning. e) Lac Ste. Anne Foundation – December 5, 2018 Board meeting minutes. f) Yellowhead Regional Library (YRL) Board February 11, 2019 Executive Committee Highlights. g) Town of Onoway Development Application 19DP01-24 – February 5, 2019 revised approval for renovation of an existing commercial building and operation of an after-school youth centre, and minor eating establishment at 4904 – 50 Street. h) Chico's Vacuum Service Ltd. – letter announcing their sale to Standstone Vacuum Services, effective February 1, 2019. <p style="text-align: right;">CARRIED</p>																								
10.	CLOSED SESSION	n/a																								
11.	ADJOURNMENT	As all matters on the agenda have been addressed, Mayor Judy Tracy declared the meeting adjourned at 12:25 p.m.																								
12.	UPCOMING EVENTS	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">March 21, 2019</td> <td style="width: 50%;">Regular Council Meeting</td> <td style="width: 25%;">7:00 p.m.</td> </tr> <tr> <td>April 4, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>April 18, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>April 29-May 1, 2019</td> <td>Community Planning Ass'n Conference – Red Deer</td> <td></td> </tr> <tr> <td>May 2, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>May 16, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> <tr> <td>June 6, 2019</td> <td>Regular Council Meeting</td> <td>9:30 a.m.</td> </tr> <tr> <td>June 20, 2019</td> <td>Regular Council Meeting</td> <td>7:00 p.m.</td> </tr> </table>	March 21, 2019	Regular Council Meeting	7:00 p.m.	April 4, 2019	Regular Council Meeting	9:30 a.m.	April 18, 2019	Regular Council Meeting	7:00 p.m.	April 29-May 1, 2019	Community Planning Ass'n Conference – Red Deer		May 2, 2019	Regular Council Meeting	9:30 a.m.	May 16, 2019	Regular Council Meeting	7:00 p.m.	June 6, 2019	Regular Council Meeting	9:30 a.m.	June 20, 2019	Regular Council Meeting	7:00 p.m.
March 21, 2019	Regular Council Meeting	7:00 p.m.																								
April 4, 2019	Regular Council Meeting	9:30 a.m.																								
April 18, 2019	Regular Council Meeting	7:00 p.m.																								
April 29-May 1, 2019	Community Planning Ass'n Conference – Red Deer																									
May 2, 2019	Regular Council Meeting	9:30 a.m.																								
May 16, 2019	Regular Council Meeting	7:00 p.m.																								
June 6, 2019	Regular Council Meeting	9:30 a.m.																								
June 20, 2019	Regular Council Meeting	7:00 p.m.																								

Mayor Judy Tracy

Debbie Giroux
Recording Secretary

POLICING SURPLUS/DEFICIT		46,379.49	32,844.00	0.00
TOTAL PW REVENUE		0.00	0.00	0.00
TOTAL PW EXPENSE		39,656.19	189,070.00	0.00
PW SURPLUS/DEFICIT		39,656.19	189,070.00	0.00
TOTAL ROADS REVENUE		(1,240.00)	(46,560.00)	0.00
TOTAL ROAD EXPENSE		61,899.11	412,336.00	0.00
ROADS SURPLUS/DEFICIT		60,659.11	365,776.00	0.00
TOTAL STORM SEWER REVENUE		0.00	0.00	0.00
TOTAL STORM SEWER EXPENSE		0.00	2,020.00	0.00
STORM SEWER SURPLUS/DEFICIT		0.00	2,020.00	0.00
TOTAL WATER REVENUE		(89,402.35)	(574,000.00)	0.00
TOTAL WATER EXPENSE		74,770.81	560,051.88	0.00
WATER SURPLUS/DEFICIT		(14,631.54)	(13,948.12)	0.00
TOTAL SEWER REVENUE		(34,357.37)	(217,666.00)	0.00
TOTAL SEWER EXPENSE		23,381.32	231,933.86	0.00
SEWER SURPLUS/DEFICIT		(10,976.05)	14,267.86	0.00
TOTAL WASTE COLLECTION REV		(21,007.53)	(128,000.00)	0.00
TOTAL WASTE COLLECT EXP		13,142.55	109,981.00	0.00
WASTE COLLECT SURPLUS/DEF		(7,864.98)	(18,019.00)	0.00
TOTAL FCSS REVENUE		(90,193.00)	(116,312.00)	0.00
TOTAL FCSS EXPENSE		1,000.00	105,798.00	0.00
FCSS SURPLUS/DEFICIT		(89,193.00)	(10,514.00)	0.00
TOTAL PLAN REVENUE		(239.00)	(6,400.00)	0.00
TOTAL PLANNING EXPENSE		2,525.88	21,170.00	0.00
PLANNING SURPLUS/DEFICIT		2,286.88	14,770.00	0.00
TOTAL LAND REVENUE		0.00	0.00	0.00
TOTAL LAND EXPENSE		0.00	2,040.00	0.00
LAND SURPLUS/DEFICIT		0.00	2,040.00	0.00
TOTAL EDC REVENUE		0.00	(100,000.00)	0.00
TOTAL EDC EXPENSE		15,300.00	100,714.00	0.00
EDC SURPLUS/DEFICIT		15,300.00	714.00	0.00
TOTAL REC PROGRAM REVENUE		0.00	0.00	0.00

TOTAL REC PROGRAM EXPENSE	0.00	32,079.00	0.00
REC PROGRAM SURPLUS/DEFICIT	0.00	32,079.00	0.00
TOTAL PARKS REVENUE	0.00	(12,125.00)	0.00
TOTAL PARKS EXPENSE	17,737.52	133,105.00	0.00
PARKS SURPLUS/DEFICIT	17,737.52	120,980.00	0.00
TOTAL CULTURE EXPENSE	2,212.35	16,060.00	0.00
CULTURE SURPLUS/DEFICIT	2,212.35	16,060.00	0.00
TOTAL MISC EXPENSE	(10.00)	33,570.00	0.00
MISC SURPLUS/DEFICIT	(10.00)	33,570.00	0.00
TOTAL SURPLUS/DEFICIT	160,947.45	43,141.74	0.00

*** End of Report ***

A

Wendy Wildman

From: Victim Services <vsusecretary@gmail.com>
Sent: March 6, 2019 12:02 PM
To: Wendy Wildman
Subject: Re: VSU 2019 Golf Tournament

Hi Wendy,

We are Victim Services Society of Stony Plain, Spruce Grove & District, and yes Onoway is part of our district.

Thank you,
Tammy

On Wed, Mar 6, 2019 at 10:49 AM Wendy Wildman <cao@onoway.ca> wrote:

Tammy – what is your service area?

Do you extend out into the Onoway area?

Wendy Wildman

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

9

From: Victim Services <vsusecretary@gmail.com>

Sent: March 6, 2019 10:25 AM

To: undisclosed-recipients:

Subject: VSU 2019 Golf Tournament

Hello,

It was brought to my attention, that some of you may not have received the pamphlet. I apologize for this, so sorry if you are getting this twice, but I want to make sure everyone gets their pamphlet.

Have a great day,

Tammy Bellig

VSU Board Secretary

Contributions

The **Victim Services Society of Stony Plain, Spruce Grove & District** is funded primarily by a government grant and supplemented by private and corporate donations from the community, as well as the victims we serve.

If you are interested in making a cash donation, providing sponsorship to the Golf Tournament, or registering for the tournament, please complete the following or call: 780-968-2998.

Name:

Company:

Address:

Postal Code:

Phone:

Email:

Please make cheques payable to:

**Victim Services Society
of Stony Plain, Spruce Grove & District**
4601-44 Avenue • Stony Plain, AB • T7Z 1 W9
Tel: 780-968-7272 • Fax: 780-963-0917

(Note: Golf Tournament Financial Report Available Upon Request)
Charitable Status Number: 12182 9568 RR0001

* VSU expects to raise an estimated \$50,000 at a cost of \$32,000 for a net profit of \$18,000.

Graphic Design Donated By:
V-Ness Design & Print Services
780-717-1746 • info@vness.ca
www.vness.ca



Our Mission

The Victim Services Society of Stony Plain, Spruce Grove and District, in cooperation with the Royal Canadian Mounted Police, voluntarily provides crisis intervention, support, information and referral to people affected by trauma, crime, and natural disasters, as well as preventative education to the public

Registered Charity

The Victim Services Society is a registered charity in Alberta. The society provides services in Stony Plain, Spruce Grove, Parkland County, Enoch, Paul Band Reserve, as well as portions of Lac Ste. Anne County.

Victim Services Provides:

- Information
- Personal Support
- 24 Hour Crisis Intervention
- Agency Referral
- Crime Prevention/Community Awareness
- Home and Business Security Information
- Information on the Justice System
- Court Accompaniment and Support
- Victim Impact Statements
- Financial Benefit Package
- Request for Restitution Information
- Volunteer Training

Thank You _____

The funds raised from the golf tournament are used by the society for administrative expenses, training, volunteer appreciation, resource pamphlets/material as well as operating costs. Thank you for your support.



August 22, 2019

The Links, Spruce Grove, AB



**Victim Services Society
of Stony Plain, Spruce Grove and District**

780-968-2998

Due To The Popularity Of This Event, Registration Is Only Considered Upon Payment Of Our Registration Fee. Limited To 144 Golfers.



Registration Form

Please Check Off Your Level Of Sponsorship:

- Platinum Level Sponsor - \$3000+**
Four Guaranteed Tournament Playing Spots
-Sponsorship Signage On The Course
- Gold Level Sponsor - \$2000+**
Three Guaranteed Tournament Playing Spots
-Sponsorship Signage On The Course
- Silver Level Sponsor - \$1000+**
Two Guaranteed Tournament Playing Spots
-Sponsorship Signage On The Course
- Bronze Level Sponsor - \$500+**
One Guaranteed Tournament Playing Spot
-Sponsorship Signage On The Course
- Individual Golfer - \$175**
One Guaranteed Tournament Playing Spot
-Sign Up As A Team Or Single Golfer.
-Single Golfers Will Be Placed On A Team

Contests Will Be Included Throughout The Tournament



**Victim Services Society
of Stony Plain, Spruce Grove and District**

27th Annual Victim Services Charity Golf Tournament - August 22rd, 2019

The Links at Spruce Grove - 100 Links Rd.

Shot Gun Start: 9:00 am

Check-In & Breakfast Begins at 7:15 am

Please Print

Visit us online at:
www.stonyplainandpsprucegrovevsu.com
for more information

If you have any questions please contact
vsusecretary@gmail.com

Player 1

Name: _____ Wk Tel: _____ Hm Tel: _____
Address & Postal Code: _____

Player 2

Name: _____ Wk Tel: _____ Hm Tel: _____
Address & Postal Code: _____

Player 3

Name: _____ Wk Tel: _____ Hm Tel: _____
Address & Postal Code: _____

Player 4

Name: _____ Wk Tel: _____ Hm Tel: _____
Address & Postal Code: _____

Company Information

Co. Name: _____ Co. Tel: _____ Co. Fax: _____
Co. Address: _____ Postal Code: _____

Each Golfer Will Enjoy:

- 18 Holes Of Golf With One Golf Cart Per Twosome
- Breakfast
- Lunch On The Course
- Banquet Dinner - Starting Aprox 2:00 Pm
- Specialty Holes

Texas Scramble Format - Play Best Ball At All Times

Activities Include:

- Driving Range
- Food & Beverage
- Golfer Contests
- Silent Auction



Debbie Giroux

From: Wendy Wildman <cao@onoway.ca>
Sent: March 18, 2019 10:15 AM
To: jtracy@onoway.ca; 'Lynne Tonita'; psthilaire@onoway.ca; jmickle@onoway.ca; wneilson@onoway.ca
Cc: 'Jason Madge'; debbie@onoway.ca
Subject: FW: Regional Line- Lagoon Line
Attachments: March 15, 2019 Regional Plan- Lagoon Line.pdf
Importance: High

Council/Jason – please see attached notice of a meeting to discuss this proposed sewer line from Sandy Beach to Onoway. This is a very important meeting and hope all of Council will be able to attend.

Please advise if you are available for both, or which day you are available for.

Deb this will need to go on our agenda for authorization.

Thanks

W

Wendy Wildman
CAO
Town of Onoway
Box 540
Onoway, AB. T0E 1V0
780-967-5338 Fax: 780-967-3226
cao@onoway.ca

NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: cao@onoway.ca

This email is intended only for the use of the party to which it is addressed and for the intended purpose. This email contains information that is privileged, confidential, and/or protected by law and is to be held in the strictest confidence. If you are not the intended recipient you are hereby notified that any dissemination, copying, or distribution of this email or its contents is strictly prohibited. If you have received this message in error, please notify us immediately by replying to the message and deleting it from your computer.

From: Cindy Suter <csuter@lsac.ca>
Sent: March 18, 2019 9:55 AM
To: info@onoway.ca
Cc: Wendy Wildman <cao@onoway.ca>
Subject: Regional Line- Lagoon Line

Please see the attached letter.

Thank you.

Cindy Suter
Executive Secretary/Economic Development Directot



March 15th, 2019

Town of Onoway
Box 540
Onoway, Alberta T0E 1V0

Dear Mayor & Council:

Re: Regional Plan – Lagoon Discharge Line

At the March 6th, 2019 Municipal Planning Commission meeting it was determined that a meeting is required to discuss the Summer Village of Sandy Beach, the Summer Village of Sunrise Beach and the Town of Onoway becoming members of the Darwell Lagoon Commission. This is in anticipation of receiving confirmation of \$11,200.00 of Phase A Force Main from Sandy Beach to the Town of Onoway.

The dates we have available are March 29th or April 5th, 2019, a time and location can be determined at your discretion. Please advise at your earliest convenience.

Thank you for your prompt attention to this matter. This is an exciting project and we look forward to hearing from you.

Regards,

A handwritten signature in blue ink that reads "Joe Duplessie".

Joe Duplessie
General Manager of Infrastructure & Planning

cc: County Council



standstone
VACUUM SERVICES LTD.

Please be our guest at
Rich Valley Agricultural Society's



Dueling Pianos

April 7, 2019 @ 7PM

6



Bring a guest and join us for an evening of music and fun!

Please RSVP to Lisa by March 15, 2019

Email: lisa@standstonevac.ca

Text: 780-907-6332

(15)

Deputy Minister
18th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone 780-427-4826
Fax 780-422-9561

AR96570

March 1, 2019

Ms. Wendy Wildman
Chief Administrative Officer
Town of Onoway
Onoway, AB T0E 1V0



Subject: Performance Indicators for Town of Onoway

Dear Ms. Wendy Wildman:

In the 2018-2021 Municipal Affairs Business Plan, the ministry developed a new performance measure that would identify the percentage of municipalities that were deemed to be “not at risk” based on financial and governance risk indicators. This performance measure was developed in consultation with stakeholders, and will be used as a benchmark for measuring the ministry’s efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

Beginning with the 2019-2022 Municipal Affairs Business Plan, the ministry will start reporting on this measure. The data collected for this reporting will be based on the percentage of municipalities deemed “not at risk” by evaluating 13 defined financial, governance, and community indicators (attached to this email). Each indicator has a defined benchmark, and a municipality will be deemed “not at risk” as long as it does not trigger a defined number of indicators. Municipal Affairs will publish the indicators for each municipality on the ministry’s website on a yearly basis.

The following indicates those measures where your municipality did not meet the “not at risk” criteria and are provided for your information.

2016

CI02-MINISTRY INTERVENTION

In the fall of 2019, Municipal Affairs will be compiling and verifying the data results of the 2018 financial year. Should your municipality trigger three or more non-critical indicators, or

(16)

2016 Performance Indicators - Town of Onoway

In 2017, Municipal Affairs (MA) developed a performance measure for the Business Plan and annual report. This measure provides information on the percentage of municipalities that meet the targets across 13 measures which include financial, governance, and infrastructure. A municipality's risk is assessed based on thirteen indicators independently derived from the source data supplied by the municipality. Each indicator has a defined trigger level. A municipality is deemed at risk if it triggered one critical indicator or three or more of the eleven non-critical indicators.

<i>ID</i>	<i>Description</i>	<i>Result</i>	<i>Triggered</i>
CI01	AUDIT OUTCOME: Auditor must report on exceptional circumstances. Triggered when the municipal auditor has identified a going concern risk, or denial of opinion in the municipality's audited financial statements.	N/A	No
CI02	MINISTRY INTERVENTION: The Province may need to intervene under exceptional circumstances. Triggered when Municipal Affairs has used its legislative authority to intervene in the municipality's operations, including viability reviews, inspections, etc.	Yes - 1	Yes
NC01	TAX BASE BALANCE: The percentage of the total tax revenue that is collected from residential and farmland properties. Triggered when more than 95 percent of the municipality's tax revenue comes from residential and farmland properties.	52.16%	No
NC02	TAX COLLECTION RATE: The percentage of property taxes collected. Triggered when a municipality collects less than 90 percent of the property taxes it levies in the reporting year.	93.29%	No
NC03	POPULATION CHANGE: The percentage of population change in the municipality over a ten-year period. Triggered when a municipality's population declines by 20 per cent. Improvement districts and summer villages are excluded.	18.74%	No
NC04	CURRENT RATIO: The ratio of current assets compared to current liabilities. Triggered when the result is less than 1. A result of N/A indicates that the municipality has other long term investments which, together with current assets, more than meet its current liabilities.	3.89	No
NC05	ACCUMULATED SURPLUS/DEFICIT: The total assets minus liabilities of the municipality excluding capital assets and related debt. Triggered when a municipality is in a deficit (-) position for the reporting year. Municipalities in a deficit position are required to recover the shortfall in the following year.	\$1,371,232	No
NC06	ON-TIME FINANCIAL REPORTING: Municipalities are required to submit year-end audited financial statements and financial information returns to Municipal Affairs by May 8th of the reporting year. Triggered if the municipality filed after May 8th.	Yes	No
NC07	DEBT TO REVENUE PERCENTAGE: Total borrowings as a percentage of total revenue. Triggered when a municipality's debt is greater than 120 percent of its total revenue.	66.84%	No
NC08	DEBT SERVICE TO REVENUE PERCENTAGE: Annual principal and interest payments as a percentage of total revenue. Triggered when principle and interest payments on borrowings is greater than 20 percent of the municipality's total revenue.	5.74%	No
NC09	INVESTMENT IN INFRASTRUCTURE: The ratio of new investment in capital assets compared to the depreciation (or amortization) of existing assets over a five year period. Triggered if a municipality's capital spending is less than the depreciation of its assets, indicated by a result less than 1.	1.61	No
NC10	INFRASTRUCTURE AGE: The depreciated (amortized) value of tangible capital assets as a percentage of original cost. Triggered when the net book value of the tangible capital assets is less than 40 percent of the original cost.	60.30%	No
NC11	INTEREST IN MUNICIPAL OFFICE: Elections votes are only held if there are more candidates than positions. Triggered when no vote is held because all councillors are acclaimed. A result of N/A indicates that no election or by-election occurred within the reporting year.	N/A	No

Wendy Wildman

From: administration@wildwillowenterprises.com
Sent: March 13, 2019 12:49 PM
To: Liz Turnbull; Bernie Poulin; Graeme & Sherry Horne; Graeme Horne; Garth Ward; Sandi Benford; Brian Johnson; Russ Purdy; Brenda Shewaga; Don Bauer
Cc: Wendy Wildman
Subject: [FWD: Town of Mayerthorpe - Janet Jabush, Chief Elected Official]
Attachments: 2019 CEO Swearing In.JPG

Council, FYI - Town of Mayerthorpe new Chief Elected Official.

Heather Luhtala,
Asst. CAO
S.V. of South View
S.V. of Silver Sands
S.V. of Yellowstone
Phone: 587-873-5765
Fax: 780-967-0431
Website: www.wildwillowenterprises.com
Email: administration@wildwillowenterprises.com

----- Original Message -----

Subject: Town of Mayerthorpe - Janet Jabush, Chief Elected Official
From: Town CAO <cao@mayerthorpe.ca>
Date: Wed, March 13, 2019 12:43 pm
To:

Good Afternoon,

Please be advised that Janet Jabush has been acclaimed as Chief Elected Official for the Town of Mayerthorpe and completed the official swearing in on March 11, 2019.

Mayor Jabush's e-mail contact information:

Janet.jabush@mayerthorpe.ca

All other correspondence can be addressed to the Town Office to the attention of Mayor Janet Jabush.

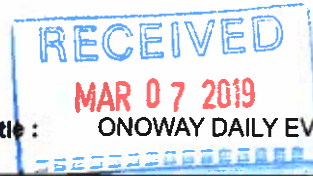
The Town of Mayerthorpe has received three (3) official nominations for the position of Councillor. A By-election will be held on April 10, 2019 to provide for the filling of the Councillor position.

Please feel free to contact me if you have any questions.

Karen St. Martin, CPM, CLGM



Town of Mayerthorpe



I

Report Range : 2019/02/01 0000 to 2019/02/28 2359

Report Title : ONOWAY DAILY EVENTS

2/6/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/06 1100 DAWN, DWIGHT
 2019/02/06 1530
 TOWN OF MAYERTHORPE

GENERAL PATROL
 ONOWAY
 TOWN

PATROLLING TOWN IN VARIOUS AREAS, MONITORED A SITUATION WITH A 17 YR OLD GIRL THAT HAS MENTAL HEALTH ISSUES AND WAS IN A TUSSLE EARLIER WITH HER MOM AND RESPITE WORKER, BUT ALL THREE WERE IN THE VAN ON THE STREET AND CALM AS I PATROLLED TOWN. I STAYED PARKED IN FRONT OF THE VAN IN MY VEHICLE UNTIL MEMBERS ARRIVED FROM STONY PLAIN WHICH WERE EN-ROUTE, AND I NOTIFIED THEM THAT THINGS WERE CALM AT THE MOMENT AND I WOULD JUST REMAIN SITTING HERE IN MY VEHICLE UNTIL THEY ARRIVED AS THE TEENAGER WOULD NOT LASH OUT AT HER MOM AND FEMALE RESPITE WORKER WHILE I WAS PRESENT. MEMBERS ARRIVED AND I LEFT TO DO PATROLS. MONITORED 4 WAY STOP AND STOP SIGN ON 47TH AVE AND 52 ST, MORE THAN A FEW VEH'S APPROACHED SIGN BUT THEY ALL STOPPED. I WAS HIDDEN IN THE ALLEY MONITORING. RADAR ON STE ANNE TR EAST AND WEST SIDES OF TOWN, BUT SPEEDS WERE GOOD

2/8/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/08 1000 DAWN, DWIGHT
 2019/02/08 1400
 TOWN OF MAYERTHORPE

GENERAL PATROL
 ONOWAY
 TOWN

PATROL OF TOWN INITIALLY FOR TRAFFIC INFRACTIONS, CHECKED ON ANY PROGRESS AT [REDACTED] RESIDENCE, AND NOTHING HAS BEEN TOUCHED OR MOVED ON THE PROPERTY. RADAR ON 47TH AVE, RADAR ON STE ANNE TR EAST SIDE, AND 4 WAY STOP AT SHELL. STILL VERY COLD WEATHER TODAY WITH MINUS 30 WINDCHILL'S, EVERYBODY MOVING SLOWLY AND A LOT LESS TRAFFIC TODAY VERSUS OTHER FRIDAYS.

2/16/2019

TOWN OF MAYERTHORPE

20

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/16 1000 DAWN, DWIGHT

2019/02/16 1130
 TOWN OF MAYERTHORPE

GENERAL PATROL
 ONOWAY
 TOWN

A PATROL OF TOWN, BIT OF TRAFFIC ON A VERY COOL MORNING. SNO MO DAYS IN THE BEACH THIS WEEKEND. QUICK DRIVE THROUGH JUST PATROLLING FOR TRAFFIC

2/18/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/18 0930 DAWN, DWIGHT

2019/02/18 1100
 TOWN OF MAYERTHORPE

GENERAL PATROL
 ONOWAY
 TOWN

QUICK PATROL OF TOWN THEN RADAR ON STE ANNE TR WEST SIDE BY ACADEMY WELDING

2019/02/18 1400 DAWN, DWIGHT

2019/02/18 1700
 TOWN OF MAYERTHORPE

GENERAL PATROL
 ONOWAY
 TOWN

QUIET AFTERNOON IN TOWN ON FAMILY DAY. ONE VEHICLE AT GROCERY STORE AND 2 AT SHELL, BEAUTIFUL AFTERNOON ON FAMILY DAY. issued a couple tickets, COUPLE WARNINGS AND DEALT WITH 2 BYLAW ISSUES. ONE TRAFFIC OTHE MORE LAND USE BYLAW

2/19/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

21

2019/02/19 1141

DAWN, DWIGHT

2019/02/19 1144

TOWN OF MAYERTHORPE

REPORT WRITING (CITATIONREPORT)

ONOWAY

49 ST AND 50 AVE

Working on a Citation Report # A91249244R

2/21/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	
2019/02/21 0800	DAWN, DWIGHT
2019/02/21 1000	TOWN OF MAYERTHORPE

GENERAL PATROL

ONOWAY

TOWN

RADAR IN SCHOOL ZONE, THEN PATROL AROUND TOWN FOR A BIT, RADAR ON 47 AVE IN 2 LOCATIONS. TRAFFIC WAS BUSY IN SCHOOL ZONE BUT STILL QUIET IN TOWN AFTER SCHOOL RUSH.

2019/02/21 1000

DAWN, DWIGHT

2019/02/21 1100

TOWN OF MAYERTHORPE

OFFICE-ADMIN

ONOWAY

OFFICE

STOP AT OFFICE, CHECK TO SEE IF ANY ISSUES OF CONCERN, ALSO GATHER AND ENTER INFO FOR KNOWN VIOLENT PERSONS IN TOWN. REQUIREMENT FROM SOLICITOR GENERAL.

2019/02/21 1021

DAWN, DWIGHT

2019/02/21 1021

TOWN OF MAYERTHORPE

REPORT WRITING (CASEREPORT)

ONOWAY

Working on a Case Report Report # FILE2019-004 with Incidents - KNOWN RISK SITE

2019/02/21 1035

DAWN, DWIGHT

2019/02/21 1035

TOWN OF MAYERTHORPE

REPORT WRITING (CASEREPORT)

ONOWAY

5120 49ST

Working on a Case Report Report # FILE2019-004 with Incidents - KNOWN RISK INDIVIDUAL

2019/02/21 1100

DAWN, DWIGHT

2019/02/21 1230

22

TOWN OF MAYERTHORPE

GENERAL PATROL

ONOWAY

TOWN

QUICK PATROL OF TOWN, THEN TO 4 WAY STOP FOR STOP SIGN WATCH. MANAGED TO GET ONE JUST BEFORE I LEFT. KIDS BEHAVING AT LUNCH TODAY

2/22/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/22 1559 MCDOWELL, MADDY

2019/02/22 1605
TOWN OF MAYERTHORPE

REPORT WRITING (CITATIONREPORT)

ONOWAY

BACK LANE PARALLEL DOING SPECIFIC ENFORCEMENT FOR STOP SIGN

Working on a Citation Report # A91249233R

2019/02/22 1612 MCDOWELL, MADDY

2019/02/22 1615
TOWN OF MAYERTHORPE

REPORT WRITING (CITATIONREPORT)

ONOWAY

Working on a Citation Report # A91249244R

2/25/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/25 1144 MCDOWELL, MADDY

2019/02/25 1146
TOWN OF MAYERTHORPE

REPORT WRITING (CITATIONREPORT)

ONOWAY

Working on a Citation Report # A91249255R

2/26/2019

TOWN OF MAYERTHORPE

(23)

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/26 0730 DAWN, DWIGHT
 2019/02/26 0930 TOWN OF MAYERTHORPE

GENERAL PATROL
 ONOWAY
 TOWN
 PATROL TOWN STREETS THEN RADAR IN SCHOOL ZONE, TICKET ISSUED.

2019/02/26 0930 DAWN, DWIGHT
 2019/02/26 1000 TOWN OF MAYERTHORPE

OFFICE-ADMIN
 ONOWAY
 OFFICE
 STOP BY OFFICE AND CHECK IN THEN UPDATE WENDY ON A COUPLE RUN INS WITH TOWN PEOPLE RECENTLY,
 AND UPDATE HER ON A KNOWN RISKS LIST FOR EMPLOYEES AND OFFICERS

2019/02/26 1000 DAWN, DWIGHT
 2019/02/26 1200 TOWN OF MAYERTHORPE

GENERAL PATROL
 ONOWAY
 TOWN
 PATROL TOWN CHECKING ON SIDEWALKS, RADAR ON 47 AVE, MONITOR 4 WAY STOP AND ONE OTHER STOP SIGN
 ON 47TH

2019/02/26 1200 DAWN, DWIGHT
 2019/02/26 1230 TOWN OF MAYERTHORPE

ASSIST FIRE
 ONOWAY
 HWY 37 AND STE ANNE TR ONOWAY
 ASSIST FIRE BLOCKING TRAFFIC ON HWY 37 AT ONOWAYS BORDER WHILE THEY FOUGHT FULL CAR FIRE. ONCE
 RCMP FROM STONY ATTENDED I LEFT SCENE

2/27/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/27 1032 MCDOWELL, MADDY
 2019/02/27 1035

(24)

TOWN OF MAYERTHORPE

REPORT WRITING (CITATIONREPORT)

ONOWAY

50 M INSIDE SCHOOL ZONE ON EAST SIDE OF SCHOOL ZONE

Working on a Citation Report # A91249266R

2/28/2019

TOWN OF MAYERTHORPE

Events:	
Date/Time	Officer
	Backup Officers
	Group
Event	
Location	

2019/02/28 0730 DAWN, DWIGHT

2019/02/28 1115
 TOWN OF MAYERTHORPE

GENERAL PATROL

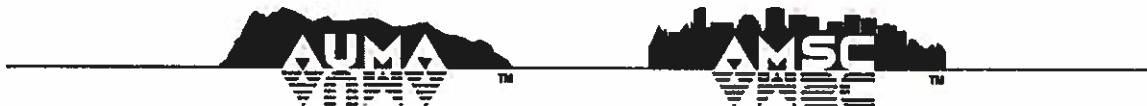
ONOWAY

TOWN-OFFICE

PATROL SCHOOL ZONE. TICKET ISSUED. RADAR ON 47 AVE, TICKET ISSUED, MONITOR 4 WAY STOP, TICKET ISSUED

Total Events: 20

25



1

WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

March 6, 2019

Her Worship Judith Tracy
Mayor, Town of Onoway
PO Box 540
Onoway AB T0E 1V0

Hello Mayor Tracy:

We Reduced Our Insurance Premiums By \$1.5 Million

In addition to providing solutions-based advocacy, AUMA offers a variety of competitively-priced business services through our wholly-owned subsidiary, Alberta Municipal Services Corporation (AMSC). One of our services is our municipally-focused insurance program. We provide a wide range of coverages for all your municipal needs. Coverages that protect your municipality from losses, including:

- Injuries on a municipal property, such as a trip and fall on a sidewalk.
- Damage to a municipal building, like a flood in your local hockey arena.
- Physical damage to a municipal vehicle that was involved in an accident.

The foundation for these coverages is provided through our subscriber-owned insurance pool.

BENEFITS OF OUR POOL

We administer our insurance pool to the advantage of our subscribers. The pool has enjoyed great success managing risk over the last two years. As AMSC's Board Chair, I am very happy to tell you that in February, we returned \$1.5 million to our subscribers through premium reductions. This means that municipalities who subscribe to our pool would have received a **5 to 20% decrease in their 2019 premiums**.

This is a prime example of the benefits of an insurance pool. Our subscribers are seeing a reduction in premiums while pricing for global commercial insurance increased for the fifth consecutive quarter. We use the power of our insurance pool to shield our subscribers from market shocks like this, providing them with price stability and competitive premiums.

Anyone who has made a claim on their insurance policy knows that our staff will work with you to ensure the best possible result. They will consult with you and guide you through the process. Unlike other insurers, we go above and beyond to get your claim paid.

JOIN OUR POOL

As a member of AUMA, we are here to support your municipality. We are happy to give you unbiased advice to ensure your municipality has the right insurance coverage at the right price.

If you would like to know more about how your municipality can benefit from subscribing to our municipal insurance pool and participating in premium rebates, I encourage you to contact our friendly and knowledgeable Client Development team at 310-AUMA (2869) or clientdevelopment@auma.ca.

Best regards,

Barry Morishita
AMSC Board Chair

cc: Wendy Wildman, Chief Administrative Officer, Town of Onoway

(26)